



City of Franklin

Mailing Address:
109 3rd Ave S
Franklin, TN 37064
(615) 791-3217

Meeting Agenda

Beer Board

Tuesday, July 14, 2026

4:00 PM

Williamson County
Auditorium

MEETING LOCATION

Williamson County Auditorium
1320 West Main Street

CALL TO ORDER

SETTING OF THE AGENDA

1. Consideration Of Changes In Agenda And Setting The Agenda

CITIZEN COMMENTS (Open for citizens to be heard on any issue or concern, including those related to items on the agenda. Please submit a Speaker Card at the beginning of the meeting if you would like to address the Board/Commission. If you would like to speak on an agenda item, the Chair will hold your comment until the public comment period associated with the item. As provided by law, Boards/Commissions shall make no decisions or consideration of action of citizen comments for items not on the agenda, except to refer the matter to the City Administrator/Staff for administrative consideration, or to a schedule the matter for consideration at a later date. Those addressing the Board/Commission are requested to come to the microphone and identify themselves by name and address for the official record. The Chair may restrict the period for public comment, including the length of the public comment period, the number of individuals who can speak and the length of time each individual may speak. When time allows, the standard individual public comment time is two minutes.)

Comments on agenda items may be made in person or by emailing recorder@franklinton.gov before noon on the day of the meeting. Comments will be submitted for the record.

APPROVAL OF MINUTES

2. Consideration Of Approval Of Minutes
June 9, 2026 Beer Board Meeting

NEW BUSINESS

3. Consideration Of Application Of Williamson Animal Services Inc., D/B/A An Evening With Friends, The Factory At Franklin - Freedom Hall, 230 Franklin Road, Franklin, TN 37064, Lisa Robinson Stuart, Managing Agent, For Special Event, Event Date And Hours: July 31, 2026 6:00 PM - 10:00 PM
4. Consideration Of Application Of Heritage Foundation Of Williamson County, D/B/A 53rd Annual Heritage Ball, Harlinsdale Farm, 239 Franklin Road, Franklin, TN 37064, Ian Hunt, Managing Agent, For Special Event, Event Date And Hours: September 12, 2026 5:00 PM - 12:00 AM

OTHER BUSINESS**ADJOURN**

Anyone needing accommodations due to disabilities please contact the ADA Coordinator at 615-791-3277 at least 24 hours prior to the meeting.



Meeting Minutes

Beer Board

Tuesday, June 9, 2026

4:30 PM

Williamson County
Auditorium

CALL TO ORDER

Chair Jason Potts called the meeting to order at 04:30 PM

Board Members Present: Clyde Barnhill, Alderman Potts, Greg Caesar

Board Members Absent:

Staff Present: Jessica Davey, Ronda Webb, Sarah Schilling

SETTING OF THE AGENDA

1. Consideration Of Changes In Agenda And Setting The Agenda

Sponsors:

A motion was made by Alderman Clyde Barnhill, seconded by Vice Chair Greg Caesar to Approve the Agenda as Submitted. The motion passed 3-0.

CITIZEN COMMENTS (Open for citizens to be heard on any issue or concern, including those related to items on the agenda. Please submit a Speaker Card at the beginning of the meeting if you would like to address the Board/Commission. If you would like to speak on an agenda item, the Chair will hold your comment until the public comment period associated with the item. As provided by law, Boards/Commissions shall make no decisions or consideration of action of citizen comments for items not on the agenda, except to refer the matter to the City Administrator/Staff for administrative consideration, or to a schedule the matter for consideration at a later date. Those addressing the Board/Commission are requested to come to the microphone and identify themselves by name and address for the official record. The Chair may restrict the period for public comment, including the length of the public comment period, the number of individuals who can speak and the length of time each individual may speak. When time allows, the standard individual public comment time is two minutes.)

Comments on agenda items may be made in person or by emailing recorder@franklinton.gov before noon on the day of the meeting. Comments will be submitted for the record.

APPROVAL OF MINUTES

2. Consideration Of Approval Of Minutes

May 12, 2026 Beer Board

Sponsors:

A motion was made by Alderman Clyde Barnhill, seconded by Vice Chair Greg Caesar to Approve the May 12, 2026 Beer Board Minutes. The motion passed 3-0.

NEW BUSINESS

3. **Consideration Of Application Of Downtown Franklin Rotary Club, D/B/A Hog Ball, Eastern Flank Battlefield, 1368 Eastern Flank Circle, Franklin, TN 37064, Roger Walters, Managing Agent, For Special Event, Event Date And Hours: October 3, 2026 4:00 PM - 10:00 PM**

Sponsors:

Adam Caldwell and Roger Walters, Downtown Franklin Rotary Club members, were in attendance to answer any questions from the Board. Ms. Davey stated that staff is recommending approval of the special event application. Mr. Caldwell and Mr. Rogers explained that this is the fifth annual Hog Ball, and all fundraising proceeds are distributed to five local charities.

A motion was made by Alderman Clyde Barnhill, seconded by Vice Chair Greg Caesar to Approve the Beer Permit. The motion passed 3-0.

4. **Consideration Of Application Of Roots Prime Chophouse LLC, D/B/A Roots Prime Italian Chophouse, 440 Cool Springs Boulevard, Franklin, TN 37067, Jose Serrato, Managing Agent, For On-Premises Consumption**

Sponsors:

Jose Serrato, owner of Roots Prime Chophouse, was in attendance to answer any questions from the Board. Ms. Davey explained that this application is for a new business in the City, and staff is recommending approval contingent upon the receipt of the Certificate of Occupancy. Mr. Serrato also owns Serrato's Steakhouse in Franklin, Brentwood, and Bellevue.

A motion was made by Alderman Clyde Barnhill, seconded by Vice Chair Greg Caesar to Approve the Beer Permit Contingent Upon Receipt of the Certificate of Occupancy. The motion passed 3-0.

OTHER BUSINESS

ADJOURN

A motion was made by Alderman Clyde Barnhill, seconded by Vice Chair Greg Caesar to Adjourn the Meeting. The motion passed 3-0.

Meeting Adjourned @ 04:44 PM

Jason Potts, Chair

Minutes Prepared by Sarah Schilling, Sr. Deputy City Recorder - City Recorder's Office - 7/6/26, 1:13 PM

Special Event Beer Permit Application

#BP-UNISSUED-704351

An Evening With Friends

APPLICANT

██████████ @ ██████████ ☎ ██████████

FEES

Application Fee (Non-Refundable)	\$250.00
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Total:	\$250.00
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APPLICANT INFORMATION

ⓘ Important Information

- The beer board is authorized to issue special event permits to bona fide charitable, nonprofit, or political organizations for special events.
- The special event permit shall not be issued for longer than one 48-hour period unless otherwise specified, subject to the limitations on the hours of sale imposed by law.
- Applications must include documentation showing evidence that the applicant is either a charitable, nonprofit, or political organization.
- Any event which is catered, and the caterer has a valid TABC license to serve alcohol, is not required to obtain a special event permit. The beer board requires prior notice of each event which is catered and not required to obtain a permit. Event coordinators shall furnish to the beer board a copy of the form submitted to the TABC no later than five days prior to the event.

Applicant (Name of Organization)

Williamson County Animal Services Inc.

Phone Number

(615) 371-9804

Please indicate under which of the following categories you are applying and include supporting documentation of your eligibility status

Nonprofit

Upload documentation showing evidence of status as a charitable, nonprofit, or political organization

 [nonprofit.pdf](#)

EVENT INFORMATION

Event Name:

An Evening With Friends

Event Times**Event date and time:**

07/31/2026 6:00pm — 07/31/2026 10:00pm

To select your location, click anywhere on the map, type in an address in the search bar, or browse and select from our list of City Parks.

Event Addresses

230 Franklin Road

Name of Venue

The Factory at Franklin - Freedom Hall

ORGANIZER'S INFORMATION

Provide the following information on the person who will be managing the special event:

Name

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED] 

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

@ [REDACTED]

Do you own the premises on which you will operate?

No

Property Owner Name

The Factory at Franklin

Property Owner Address

230 Franklin Road,
Franklin, TN 37064

Has any person having at least 5% ownership interest, managers, or employees of the business been convicted of any violation of beer or alcoholic beverage laws or any crime (other than minor traffic violations) within last six (6) years?

No

Has this owner or the owner's organization had a beer permit revoked, suspended, or denied in the State of Tennessee?

No

Provide the applicant's history of involvement with special events where beer has been served, if any

This is an annual fundraiser which was first held in 2019

Provide the applicant's employment record for the past 10 years

We are an all-volunteer organization - no paid staff

TERMS AND CONDITIONS

Please read the following and upon signature of this application acknowledge your understanding of, and agreement to comply if you are granted a permit.

- You will not sell beer or similar beverages except at the place or places for which the beer board has issued your permit.
- You will not sell beer or any like beverage except in accordance with the terms of said permit.
- If this application is made for permit to sell and not for consumption on the premises, you will not sell for consumption on the premises and not allow consumption on the premises.
- You will rigidly enforce the law against sales to minors.
- You will prohibit gambling at your establishment and understand that the conduct of such activities on the premises will result in revocation of your permit.
- You will secure a certificate or statement from the health department or health officer that the premises covered by the application meet the requirements of the ordinances of the City of Franklin and the laws of the State of Tennessee.
- You will not attempt to transfer this permit to anyone else.
- You will display this permit in a prominent place during your event.
- You will not sell or distribute beer between the hours of 3:00 AM and 6:00 AM (8:00 AM for on premises consumption) during the week and between the hours of 3:00 AM Sunday and 12:00 Noon Sunday (10:00 AM for on premises consumption).
- You will prohibit the congregation at your event of those who reasonably appear to be intoxicated, lawless, rowdy, or prostitutes.
- You will not allow any beer with alcoholic content of eight percent (8%) or greater to be consumed on the premises at your event.
- You will not allow any sale or delivery of beer for consumption on the premises outside of the building, it being the intention to prohibit the sale of beer by what is commonly known as "curb service" or "curb sales" of beer.
- You will comply with all requirements of section 2-201 et. seq. of the municipal code of the City of Franklin.

Board Meeting Acknowledgement

This is to acknowledge that I have been notified that the City of Franklin Beer Board meets in the Auditorium at the Williamson County Administration Complex at 1320 W. Main St, Franklin, TN 37064 on the second Tuesday of each month, typically beginning at 4:30 PM. The purpose of the meeting is to consider the application for a beer permit for the above-mentioned business or event. Presence of a representative at the meeting is imperative to receive a permit. I understand that if I am renewing an existing permit, I only need to attend the Beer Board meeting if my privilege tax is two (2) years delinquent.

Application Signature

I hereby make application to the City of Franklin Beer Board for a special event beer permit.

The signing of this application acknowledges that I am aware of the laws prohibiting the sale of beer to minors.

☒ I declare under penalty of perjury that the information contained herein is correct and true to the best of my knowledge and belief.

I hereby certify that no person having at least a 5% ownership interest, nor any person to be employed in the distribution or sale of beer in my organization has been convicted of any violation of the beer or alcoholic beverage laws or any crime involving moral turpitude within the past 10 years.

I understand that making false statement in this application shall precipitate forfeiture of permit and holder shall not be eligible to receive any permit for a period of ten years.

I am also aware that I shall not be issued a permit or my permit shall be revoked if my event causes traffic congestion or interferes with schools, churches, or other public places of public gathering, or otherwise interferes with public health, safety and morals.

Signature**Print Name**

Andrew Menzyk

x Andrew Menzyk

The information provided in this tool is subject to final approval by staff. Permit requirements, fees, and zoning information may be altered upon subsequent staff review. If you have additional questions about your zoning determination, please contact city staff.

City of Franklin
Beer Board Cover Page

Beer Board Meeting Date

7/14/2026

Permit #

26-31

Owner/Applicant

Heritage Foundation of Williamson County

On Prem

Off Prem

On & Off

Special Event

x

Manufacturer/distributor

Name of Business/Event

53rd Annual Heritage Ball

Special Event Date(s)/Hours

September 12, 2026 5:00PM-12:00AM

Location of Business/Event

Harlinsdale Farm

239 Franklin Road, Franklin, TN 37064

Mailing Address

Phone

Email

Primary Contact

Ian Hunt

Phone

Email

Managing Agent

Ian Hunt

Review Sign Off:

Police

Y

Fire

Y

BNS

Y

COMMENTS

Permit #

26-31

City of Franklin Application for Special Event Beer Permit

Mailing Address: 109 3rd Ave S, Ste 141 | Franklin, TN 37064

Physical Address: 204 9th Ave S | Franklin, TN 37064

Phone (615) 794-4572 | Fax (615) 550-1954

APPLICATION FOR SPECIAL EVENT BEER PERMIT STATE OF TENNESSEE CITY OF FRANKLIN

PURSUANT TO SECTION 8 CHAPTER 2 OF THE CODE OF THE CITY OF FRANKLIN, TENNESSEE, AND THE REQUIREMENTS OF TENNESSEE CODE ANNOTATED § 57-5-101 ET. SEQ., I HEREBY MAKE APPLICATION FOR:

☒ SPECIAL EVENT PERMIT EVENT DATE(S): September 12, 2026
EVENT HOURS: 5p-12a

1. Applicant (Name of Organization):
Heritage Foundation of Williamson County
2. Please indicate under which of the following categories you are applying and include supporting documentation of your eligibility status:
Charitable ☐ Nonprofit ☒ Political Organization ☐
3. Name of the event: 53rd Annual Heritage Ball
4. Name of venue (if applicable) and address(es) of the event:
Harlinsdale Farm
5. If the event encompasses multiple addresses or streets, please specify where beer will be served (*this location will be listed on the beer permit*):
239 Franklin Road
6. Applicant Phone number: 615-415-1600

City of Franklin Application for Special Event Beer Permit

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7. Please give the following information on the person who will be managing the special event.

Name [REDACTED]

Driver's license # [REDACTED] State [REDACTED]

Date of birth [REDACTED] Soc. Sec. # [REDACTED]

Home phone # [REDACTED] Daytime phone # [REDACTED]

Email [REDACTED]

8. Do you own the premises on which you will operate? No

If no, please give the name and address of the property owner.
City of Franklin - Franklin Parks

9. Has any person having at least 5% ownership interest, managers, or employees of the organization been convicted of any violation of beer or alcoholic beverage laws or any crime (other than minor traffic violations) within last six (6) years? No If so, give particulars of each charge, court, and date convicted.

10. Has this owner or the owner's organization had a beer permit revoked, suspended, or denied in the State of Tennessee? Yes No ✓ If so, please give date, place, and cause of said revocation.

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- 11. Give applicant's history of involvement with special events where beer has been served, if any.**

NA

- 12. Give applicant's employment record for the past 10 years.**

NA

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- (c) If this application is made for permit to sell and not for consumption on the premises, you will not sell for consumption on the premises and not allow consumption on the premises.
- (d) You will rigidly enforce the law against sales to minors.
- (e) You will prohibit gambling at your establishment and understand that the conduct of such activities on the premises will result in revocation of your permit.
- (f) You will secure a certificate or statement from the health department or health officer that the premises covered by the application meet the requirements of the ordinances of the City of Franklin and the laws of the State of Tennessee.
- (g) You will not attempt to transfer this permit to anyone else.
- (h) You will display this permit in a prominent place during your event.
- (i) You will not sell or distribute beer between the hours of 3:00 AM and 6:00 AM (8:00 AM for on premises consumption) during the week and between the hours of 3:00 AM Sunday and 12:00 Noon Sunday (10:00 AM for on premises consumption).
- (j) You will prohibit the congregation at your event of those who reasonably appear to be intoxicated, lawless, rowdy, or prostitutes.
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- (l) You will not allow any sale or delivery of beer for consumption on the premises outside of the building, it being the intention to prohibit the sale of beer by what is commonly known as "curb service" or "curb sales" of beer.
- (m) You will comply with all requirements of section 2-201 et. seq. of the municipal code of the City of Franklin.

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CITY OF FRANKLIN TENNESSEE

ACKNOWLEDGEMENT OF BEER BOARD MEETING

This is to acknowledge that I, Jon Hunt, representing

Printed name of representative

Hunting Foundation of Williamson County

Name of business

have been notified that the meeting of the

Beer Board will be held in the Auditorium at the Williamson County Administration Complex at 1320 W. Main St, Franklin, TN 37064 on Tuesday, _____ at 4:30 PM. The purpose of the meeting is to consider the application for a beer permit for the above stated business. Presence of a representative is imperative to receive a permit.

[Signature]
Signature

5-28-26
Date

City of Franklin Application for Special Event Beer Permit

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Physical Address: 204 9th Ave S | Franklin, TN 37064

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Application Signature Page

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The signing of this application acknowledges that I am aware of the laws prohibiting the sale of beer to minors.

I hereby certify that no person having at least a 5% ownership interest, nor any person to be employed in the distribution or sale of beer in my organization has been convicted of any violation of the beer or alcoholic beverage laws or any crime involving moral turpitude within the past 10 years.

I understand that making false statement in this application shall precipitate forfeiture of permit and holder shall not be eligible to receive any permit for a period of ten years.

I am also aware that I shall not be issued a permit or my permit shall be revoked if my event causes traffic congestion or interferes with schools, churches, or other public places of public gathering, or otherwise interferes with public health, safety and morals.

Signature of Applicant/Owner (or Authorized Officer)

On behalf of: Heritage Foundation of Williamson County
Name of Charitable, Nonprofit, or Political Organization

Sworn to and subscribed before me this 28 day of May, 2026

Notary Public

My Commission Expires: March 28th, 2028



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BEER APPLICATION CHECKLIST

- ☒ Completed Beer Application with Signature Notarized
- ☒ Documentation showing evidence of status as a charitable, nonprofit, or political organization
- ☒ Application Fee

Official Use Only

Application Fee \$ 250

Date Paid 5.28.26

Board Meeting Date 7 / 14 / 26