City of Franklin

Mailing Address:
109 3rd Ave S
Franklin, TN 37064
(615) 791-3217

Meeting Agenda

Budget & Finance Committee

Monday, April 13, 2026 | **3:00 PM** | **Eastern Flank Event Facility**

CALL TO ORDER

SETTING OF THE AGENDA

1. Consideration Of Changes In Agenda And Setting The Agenda
   i. Discussion Of Removal Of Items From Consent/Changes Not Requiring A Vote
   ii. Proposed Changes To The Agenda
   iii. Approval Of Agenda As Submitted Or Changed

CITIZEN COMMENTS (Open for citizens to be heard on any issue or concern, including those related to items on the agenda. Please submit a Speaker Card at the beginning of the meeting if you would like to address the Board/Commission. If you would like to speak on an agenda item, the Chair will hold your comment until the public comment period associated with the item. As provided by law, Boards/Commissions shall make no decisions or consideration of action of citizen comments for items not on the agenda, except to refer the matter to the City Administrator/Staff for administrative consideration, or to a schedule the matter for consideration at a later date. Those addressing the Board/Commission are requested to come to the microphone and identify themselves by name and address for the official record. The Chair may restrict the period for public comment, including the length of the public comment period, the number of individuals who can speak and the length of time each individual may speak. When time allows, the standard individual public comment time is two minutes.)

Comments on agenda items may be made in person or by emailing recorder@franklintn.gov before noon on the day of the meeting. Comments will be submitted for the record.

APPROVAL OF MINUTES

2. Consideration Of Approval Of Minutes
   March 5, 2026 Budget & Finance Committee Meeting
   March 19, 2026 Budget & Finance Committee Meeting

NEW BUSINESS

3. Budget Presentation - Cool Springs Conference Center

   Sponsors: Kristine Brock

4. Budget Presentation - Appropriations to Outside Agencies

   Sponsors: Michael Walters Young, Norma Lockney

5. Budget Presentation - Debt Service

Sponsors: Kristine Brock, Michael Walters Young

6. Budget Presentation - Development Funds

Sponsors: Michael Walters Young

7. Budget Presentation - Hotel/Motel Fund

Sponsors: Michael Walters Young

8. Budget Presentation - Misc. General Fund Budgets

Sponsors: Michael Walters Young

9. Discussion of FY 2027 Budget Enhancements & Priorities

Sponsors: Eric Stuckey, Michael Walters Young

10. Financial Report For 2nd Quarter Of FY 2026

Sponsors: Margaret Wilson

11. Monthly Reports For April 2026

Sponsors: Margaret Wilson

OTHER BUSINESS

12. Miscellaneous Report - City of Franklin Indirect Cost Analysis Methodology

Sponsors: Michael Walters Young, Skye Gerhart

ADJOURN

Anyone needing accommodations due to disabilities please contact the ADA Coordinator at 615-791-3277 at least 24 hours prior to the meeting.

City of Franklin

109 3rd Ave S
Franklin, TN 37064
(615) 791-3217

Meeting Minutes

Budget & Finance Committee

Thursday, March 5, 2026 | **3:00 PM** | **Eastern Flank Event Facility**

CALL TO ORDER

Chair Clyde Barnhill called the meeting to order at 03:00 PM

Board Members Present: Clyde Barnhill, Ann Petersen, Greg Caesar, Matt Brown arrived 03:47 PM

Board Members Absent: None

Staff Present: Eric Stuckey, Walter Denton, Michael Walters Young, Angie Skarp

SETTING OF THE AGENDA

1. **Consideration Of Changes In Agenda And Setting The Agenda**
   - **i. Discussion Of Removal Of Items From Consent/Changes Not Requiring A Vote**
   - **ii. Proposed Changes To The Agenda**
   - **iii. Approval Of Agenda As Submitted Or Changed**

   Sponsors:

   A motion was made by Alderman Greg Caesar, seconded by Vice Chair Ann Petersen to Approve the Agenda as Submitted. The motion passed 3-0.

CITIZEN COMMENTS (Open for citizens to be heard on any issue or concern, including those related to items on the agenda. Please submit a Speaker Card at the beginning of the meeting if you would like to address the Board/Commission. If you would like to speak on an agenda item, the Chair will hold your comment until the public comment period associated with the item. As provided by law, Boards/Commissions shall make no decisions or consideration of action of citizen comments for items not on the agenda, except to refer the matter to the City Administrator/Staff for administrative consideration, or to a schedule the matter for consideration at a later date. Those addressing the Board/Commission are requested to come to the microphone and identify themselves by name and address for the official record. The Chair may restrict the period for public comment, including the length of the public comment period, the number of individuals who can speak and the length of time each individual may speak. When time allows, the standard individual public comment time is two minutes.)

Comments on agenda items may be made in person or by emailing recorder@franklintn.gov before noon on the day of the meeting. Comments will be submitted for the record.

APPROVAL OF MINUTES

2. **Consideration Of Approval Of Minutes**
   February 12, 2026 Budget & Finance Committee Meeting
   February 19, 2026 Budget & Finance Committee Meeting

   Sponsors:

A motion was made by Alderman Greg Caesar, seconded by Vice Chair Ann Petersen to Approve the February 12, 2026 and February 19, 2026 Budget & Finance Committee Meeting Minutes. The motion passed 3-0.

NEW BUSINESS

3. **Budget Presentation - Community & Economic Development**

Sponsors: Walter Denton, Tom Marsh, Emily Wright, Paul Holzen

The item was acknowledged.

OTHER BUSINESS

ADJOURN

A motion was made by Vice Chair Ann Petersen, seconded by Alderman Greg Caesar to Adjourn the Meeting. The motion passed 4-0.

Meeting Adjourned @ 04:26 PM

_____

Clyde Barnhill, Chair

Minutes Prepared by Sarah Schilling, Deputy City Recorder- City Recorder's Office - 3/30/26, 1:39 PM

The above minutes should be used as a summary of the motions passed and issues discussed at the meeting. This document shall not be considered a verbatim copy of every word spoken at the meeting.

City of Franklin

109 3rd Ave S
Franklin, TN 37064
(615) 791-3217

Meeting Minutes

Budget & Finance Committee

Thursday, March 19, 2026 | **3:00 PM** | **Eastern Flank Event Facility**

CALL TO ORDER

Chair Clyde Barnhill called the meeting to order at 03:04 PM

Board Members Present: Clyde Barnhill, Ann Petersen, Greg Caesar, Matt Brown

Board Members Absent: None

Staff Present: Eric Stuckey, Mark Hilty, Kristine Brock, Angie Skarp, Jerry Hatcher, Lisa Clayton, Scott Williar, Nate Ridley, Michelle Hatcher

SETTING OF THE AGENDA

1. **Consideration Of Changes In Agenda And Setting The Agenda**
   - **i. Discussion Of Removal Of Items From Consent/Changes Not Requiring A Vote**
   - **ii. Proposed Changes To The Agenda**
   - **iii. Approval Of Agenda As Submitted Or Changed**

   Sponsors:

   A motion was made by Alderman Matt Brown, seconded by Vice Chair Ann Petersen to Approve the Agenda as Submitted. The motion passed 4-0.

CITIZEN COMMENTS (Open for citizens to be heard on any issue or concern, including those related to items on the agenda. Please submit a Speaker Card at the beginning of the meeting if you would like to address the Board/Commission. If you would like to speak on an agenda item, the Chair will hold your comment until the public comment period associated with the item. As provided by law, Boards/Commissions shall make no decisions or consideration of action of citizen comments for items not on the agenda, except to refer the matter to the City Administrator/Staff for administrative consideration, or to a schedule the matter for consideration at a later date. Those addressing the Board/Commission are requested to come to the microphone and identify themselves by name and address for the official record. The Chair may restrict the period for public comment, including the length of the public comment period, the number of individuals who can speak and the length of time each individual may speak. When time allows, the standard individual public comment time is two minutes.)

Comments on agenda items may be made in person or by emailing recorder@franklintn.gov before noon on the day of the meeting. Comments will be submitted for the record.

NEW BUSINESS

2. **Budget Presentation - Public Works**

   Sponsors: Mark Hilty, Jerry Hatcher, Lisa Clayton, Nate Ridley, Michelle Hatcher, Scott Williar

   The item was acknowledged.

3. **Report From The State Comptroller's Office Of Review Of The City's FY 2025 Annual Comprehensive Financial Report**

Sponsors: Kristine Brock, Margaret Wilson, Michael Walters Young

The item was acknowledged.

4. **Monthly Reports For March 2026**

Sponsors: Margaret Wilson

The item was acknowledged.

OTHER BUSINESS

ADJOURN

A motion was made by Alderman Matt Brown, seconded by Alderman Greg Caesar to Adjourn the Meeting. The motion passed 4-0.

Meeting Adjourned @ 05:47 PM

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Clyde Barnhill, Chair

Minutes Prepared by Sarah Schilling, Deputy City Recorder - City Recorder's Office - 3/30/26, 1:42 PM

The above minutes should be used as a summary of the motions passed and issues discussed at the meeting. This document shall not be considered a verbatim copy of every word spoken at the meeting.

City of Franklin

109 3rd Ave S.
Franklin, TN 37064
(615) 791-3217

File #: 26-0388

DATE: 4/13/2026

TO: Budget & Finance Committee

FROM: Kristine Brock, Asst. City Administrator/CFO

SUBJECT:

Budget Presentation - Cool Springs Conference Center

PURPOSE:

The purpose of this memorandum is to provide information to the Franklin Board of Mayor and Aldermen (BOMA) concerning the financial status and budget plans for the Cool Springs Conference Center for FY 2026-2027.

BACKGROUND/STAFF COMMENTS:

Each year, the Budget & Finance Committee reviews the detailed budget of each City Department. At the meetings in February and March, departmental staff makes a presentation of the plans for the next budget cycle and the requested funding for those anticipated needs. This provides the Committee with an idea of the size and scope of budget requests that may be included in the City Administrator's proposed budget, which is typically delivered at the May committee meeting.

FINANCIAL IMPACT:

The financial impact varies by department, depending on the increase in population, the required services, equipment replacement needs, and program enhancements.

RECOMMENDATION:

Staff recommends review of the budget materials. No action is required.

Company: Carothers Hotel Ptrs dba Cool Springs Conference Property: Cool Springs Conference Center
For Property: Cool Springs Conference Center
00- Master P&L - 2026 TT12
As of 6/30/2027

Description	Jul 2026 (Budget)	Aug 2026 (Budget)	Sep 2026 (Budget)	Oct 2026 (Budget)	Nov 2026 (Budget)	Dec 2026 (Budget)	Jan 2027 (Budget)	Feb 2027 (Budget)	Mar 2027 (Budget)	Apr 2027 (Budget)	May 2027 (Budget)	Jun 2027 (Budget)	Total (Mixed)
SUMMARY													
Total Rooms Available	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Rooms Sold	0	0	0	0	0	0	0	0	0	0	0	0	0
Occupancy %	**0.00%**	**0.00%**	**0.00%**	**0.00%**	**0.00%**	**0.00%**	**0.00%**	**0.00%**	**0.00%**	**0.00%**	**0.00%**	**0.00%**	**0.00%**
Average Rate	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
REVPAR	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
REVENUES													
ROOMS	0	0	0	0	0	0	0	0	0	0	0	0	0
FOOD	584,983	693,567	968,939	1,064,902	802,020	779,550	489,638	762,558	662,546	684,704	577,394	426,546	8,497,347
BEVERAGE	8,531	9,107	23,334	25,342	38,543	40,207	19,052	19,685	11,941	8,878	18,663	8,686	231,969
GUEST COMMUNICATIONS	0	0	0	0	0	0	0	0	0	0	0	0	0
MISCELLANEOUS	6,269	6,269	6,269	6,269	6,269	6,269	6,019	6,019	6,019	6,019	6,019	6,019	73,728
TOTAL REVENUES	**599,783**	**708,943**	**998,542**	**1,096,513**	**846,832**	**826,026**	**514,709**	**788,262**	**680,506**	**699,601**	**602,076**	**441,251**	**8,803,044**
DEPARTMENT EXPENSES													
ROOMS EXPENSE	0	0	0	0	0	0	0	0	0	0	0	0	0
FOOD EXPENSE	329,098	350,805	484,281	507,861	397,085	447,436	278,685	361,629	321,926	360,469	303,955	242,374	4,385,604
BEVERAGE EXPENSE	1,495	1,640	3,760	4,668	5,886	6,980	3,098	2,884	1,883	1,566	3,357	1,356	38,573
COMMUNICATIONS EXPENSE	0	0	0	0	0	0	0	0	0	0	0	0	0
MISCELLANEOUS EXPENSE	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL DEPARTMENTAL EXPENSES	**330,593**	**352,445**	**488,041**	**512,529**	**402,971**	**454,416**	**281,783**	**364,513**	**323,809**	**362,035**	**307,312**	**243,730**	**4,424,177**
DEPARTMENTAL PROFIT													
ROOMS PROFIT	0	0	0	0	0	0	0	0	0	0	0	0	0
COMMUNICATIONS PROFIT	0	0	0	0	0	0	0	0	0	0	0	0	0
FOOD PROFIT	255,885	342,762	484,658	557,041	404,935	332,114	210,953	400,929	340,620	324,235	273,439	184,172	4,111,743
BEVERAGE PROFIT	7,036	7,467	19,574	20,674	32,657	33,227	15,954	16,801	10,058	7,312	15,306	7,330	193,396
MISCELLANEOUS PROFIT	6,269	6,269	6,269	6,269	6,269	6,269	6,019	6,019	6,019	6,019	6,019	6,019	73,728
TOTAL DEPARTMENTAL PROFIT	**269,190**	**356,498**	**510,501**	**583,984**	**443,861**	**371,610**	**232,926**	**423,749**	**356,697**	**337,566**	**294,764**	**197,521**	**4,378,867**
A & G EXPENSE	34,333	34,928	40,189	44,486	42,399	45,468	33,004	34,741	38,967	35,809	33,761	32,924	451,009
SALES & MARKETING EXPENSES	110,913	93,214	103,455	104,884	99,230	104,302	98,805	96,924	109,482	108,717	102,607	109,248	1,241,781
MAINTENANCE EXPENSES	26,144	25,387	25,623	25,980	26,542	26,022	25,477	25,377	28,952	31,324	44,902	27,212	338,942
FRANCHISE FEES	13,329	15,366	18,031	19,183	16,240	15,995	12,331	14,971	14,285	14,511	13,358	11,466	179,066
UTILITIES EXPENSE	28,286	25,627	25,439	27,054	26,598	36,954	28,226	30,500	28,840	25,971	23,167	25,477	332,139
UNDISTRIBUTED EXPENSES	**213,005**	**194,522**	**212,737**	**221,587**	**211,009**	**228,741**	**197,843**	**202,513**	**220,526**	**216,332**	**217,795**	**206,327**	**2,542,937**
HOUSE PROFIT	**56,185**	**161,976**	**297,764**	**362,397**	**232,852**	**142,869**	**35,083**	**221,236**	**136,171**	**121,234**	**76,969**	**-8,806**	**1,835,930**
FIXED EXPENSES													
MANAGEMENT FEES	44,750	44,750	44,750	44,750	44,750	44,750	44,750	44,750	44,750	44,750	44,750	44,750	537,000
FIXED EXPENSES	642	642	642	642	642	642	642	642	642	642	642	642	7,704
NET OPERATING INCOME	**10,793**	**116,584**	**252,372**	**317,005**	**187,460**	**97,477**	**-10,309**	**175,844**	**90,779**	**75,842**	**31,577**	**-54,198**	**1,291,226**

Description	Jul 2026 (Budget)	Aug 2026 (Budget)	Sep 2026 (Budget)	Oct 2026 (Budget)	Nov 2026 (Budget)	Dec 2026 (Budget)	Jan 2027 (Budget)	Feb 2027 (Budget)	Mar 2027 (Budget)	Apr 2027 (Budget)	May 2027 (Budget)	Jun 2027 (Budget)	Total (Mixed)
Other	0	0	0	0	0	0	0	0	0	0	0	0	0
N.I. after Other	**10,793**	**116,584**	**252,372**	**317,005**	**187,460**	**97,477**	**-10,309**	**175,844**	**90,779**	**75,842**	**31,577**	**-54,198**	**1,291,226**
FF & E Reserve	29,989	35,447	49,927	54,826	42,342	41,301	25,320	38,942	33,521	34,611	29,684	21,599	437,508

Description	Jul 2026 (Budget)	Aug 2026 (Budget)	Sep 2026 (Budget)	Oct 2026 (Budget)	Nov 2026 (Budget)	Dec 2026 (Budget)	Jan 2027 (Budget)	Feb 2027 (Budget)	Mar 2027 (Budget)	Apr 2027 (Budget)	May 2027 (Budget)	Jun 2027 (Budget)	Total (Mixed)
ROOMS DEPARTMENT													
ROOMS REVENUE													
Total Transient Revenue	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Total Base Revenues	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Group Revenue	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Total Rooms Revenue	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
ROOM STATISTICS													
Total Transient Stats	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Total Crew Stats	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Total Group Stats	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
TOTAL ROOM STATISTICS	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Other Room Stats													

Description	Jul 2026 (Budget)	Aug 2026 (Budget)	Sep 2026 (Budget)	Oct 2026 (Budget)	Nov 2026 (Budget)	Dec 2026 (Budget)	Jan 2027 (Budget)	Feb 2027 (Budget)	Mar 2027 (Budget)	Apr 2027 (Budget)	May 2027 (Budget)	Jun 2027 (Budget)	Total (Mixed)
ADR													
Rack/Premium ADR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Corporate ADR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Contract - Airline ADR	0	0	0	0	0	0	0	0	0	0	0	0	0
Discount ADR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Distressed Passengers ADR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AARP ADR	0	0	0	0	0	0	0	0	0	0	0	0	0
Government ADR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AAA ADR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Local Negotiated ADR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Packages ADR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Wholesale/FIT ADR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Internet ADR	0	0	0	0	0	0	0	0	0	0	0	0	0
Tax Exampt - Transient ADR	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Transient ADR	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Crew ADR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Contract ADR	0	0	0	0	0	0	0	0	0	0	0	0	0
Group - SMERF ADR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Group - Corporate ADR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Group - Government ADR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Group - Tour ADR	0	0	0	0	0	0	0	0	0	0	0	0	0
Group- Association ADR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Group - Tax Exampt ADR	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Group ADR	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

Description	Jul 2026 (Budget)	Aug 2026 (Budget)	Sep 2026 (Budget)	Oct 2026 (Budget)	Nov 2026 (Budget)	Dec 2026 (Budget)	Jan 2027 (Budget)	Feb 2027 (Budget)	Mar 2027 (Budget)	Apr 2027 (Budget)	May 2027 (Budget)	Jun 2027 (Budget)	Total (Mixed)
Payroll & Related Expense													
Total P/R & R/Benefits- Rooms	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
ROOMS DEPARTMENT													
OPERATING EXPENSE													
Total Operating - Rooms	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Total Expenses- Rooms	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Net Income- Rooms	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**

Description	Jul 2026 (Budget)	Aug 2026 (Budget)	Sep 2026 (Budget)	Oct 2026 (Budget)	Nov 2026 (Budget)	Dec 2026 (Budget)	Jan 2027 (Budget)	Feb 2027 (Budget)	Mar 2027 (Budget)	Apr 2027 (Budget)	May 2027 (Budget)	Jun 2027 (Budget)	Total (Mixed)
Food & Beverage Summary													
Total Food Sales	357,060	367,879	564,358	598,144	500,659	502,734	279,034	442,316	310,565	375,075	339,122	226,887	4,863,833
Total Beverage Sales	8,531	9,107	23,334	25,342	38,543	40,207	19,052	19,685	11,941	8,878	18,663	8,686	231,969
Total Banquet A/V	79,489	128,854	159,238	168,529	80,924	90,480	85,534	131,578	122,737	131,515	70,801	80,333	1,330,012
Total Banquet Misc	148,434	196,834	245,343	298,229	220,437	186,336	125,070	188,664	229,244	178,114	167,471	119,326	2,303,502
Total F & B Sales	593,514	702,674	992,273	1,090,244	840,563	819,757	508,690	782,243	674,487	693,582	596,057	435,232	8,729,316
Food Cost	75,287	78,134	101,702	108,531	85,585	114,360	52,653	74,625	63,300	76,267	69,040	46,481	945,965
Beverage Costs	1,370	1,440	3,760	4,168	5,886	6,195	3,098	1,584	1,883	1,566	3,107	1,356	35,413
Banquet A/V Costs	49,116	79,619	98,393	104,134	50,003	55,908	52,852	81,302	75,839	81,263	43,748	49,638	821,815
Total F & B Costs	125,773	159,193	203,855	216,833	141,474	176,463	108,603	157,511	141,022	159,096	115,895	97,475	1,803,193
Food Wages	149,583	151,379	216,905	229,915	199,265	200,866	128,389	160,615	139,473	156,838	145,317	110,512	1,989,057
Beverage Wages	0	0	0	0	0	0	0	0	0	0	0	0	0
Total F & B Wages	149,583	151,379	216,905	229,915	199,265	200,866	128,389	160,615	139,473	156,838	145,317	110,512	1,989,057
F & B- PT & EB	27,744	22,078	34,629	30,840	32,478	38,382	25,165	23,093	21,942	23,448	26,992	18,722	325,513
Total P/R and Benefits	177,327	173,457	251,534	260,755	231,743	239,248	153,554	183,708	161,415	180,286	172,309	129,234	2,314,570
Food Operating Expenses	27,368	19,595	32,652	34,441	29,754	37,920	19,626	21,994	21,372	22,653	18,858	17,021	303,254
Beverage Operating Expenses	125	200	0	500	0	785	0	1,300	0	0	250	0	3,160
Total F & B Operating Expenses	27,493	19,795	32,652	34,941	29,754	38,705	19,626	23,294	21,372	22,653	19,108	17,021	306,414
Net F & B Income	262,921	350,229	504,232	577,715	437,592	365,341	226,907	417,730	350,678	331,547	288,745	191,502	4,305,139

Description	Jul 2026 (Budget)	Aug 2026 (Budget)	Sep 2026 (Budget)	Oct 2026 (Budget)	Nov 2026 (Budget)	Dec 2026 (Budget)	Jan 2027 (Budget)	Feb 2027 (Budget)	Mar 2027 (Budget)	Apr 2027 (Budget)	May 2027 (Budget)	Jun 2027 (Budget)	Total (Mixed)
Food Department													
Total Restaurant	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Total Bar Food	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Total Bistro	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Total Other Food Revenue	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Total Room Service	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Banquet Breakfast	82,224	55,093	102,519	100,636	83,367	14,665	28,736	65,133	42,253	42,847	29,935	46,625	694,033
Banquet Lunch	101,914	98,668	164,254	138,314	86,072	39,464	86,968	108,608	102,627	81,750	70,735	62,795	1,142,169
Banquet Dinner	55,145	19,868	47,142	33,005	47,409	44,518	32,293	40,915	23,706	65,434	31,393	15,126	455,954
Banquet Reception	17,582	4,484	39,542	52,254	58,721	12,271	20,441	42,326	4,554	5,294	44,843	36,163	338,475
Banquet Breaks	37,061	78,990	84,192	189,658	103,108	50,671	68,056	88,270	61,835	71,772	79,162	46,341	959,116
Total Banquets	**293,926**	**257,103**	**437,649**	**513,867**	**378,677**	**161,589**	**236,494**	**345,252**	**234,975**	**267,097**	**256,068**	**207,050**	**3,589,747**
Catering Breakfast	2,111	10,941	312	8,804	4,290	4,619	0	427	3,084	2,980	3,318	2,343	43,229
Catering Lunch	33,520	19,379	26,112	46,032	22,914	50,655	8,222	14,140	51,003	21,775	29,764	6,261	329,777
Catering Dinner	6,764	37,965	41,341	9,618	27,269	226,513	24,451	53,047	6,822	57,578	26,796	2,931	521,095
Catering Reception	11,120	11,809	24,469	7,438	50,831	35,287	0	14,005	0	18,308	13,320	2,388	188,975
Catering Breaks	9,619	30,682	34,475	12,385	16,678	24,071	9,867	15,445	14,681	7,337	9,856	5,914	191,010
Total Catering	**63,134**	**110,776**	**126,709**	**84,277**	**121,982**	**341,145**	**42,540**	**97,064**	**75,590**	**107,978**	**83,054**	**19,837**	**1,274,086**
Net Food Revenue	**357,060**	**367,879**	**564,358**	**598,144**	**500,659**	**502,734**	**279,034**	**442,316**	**310,565**	**375,075**	**339,122**	**226,887**	**4,863,833**
Banquet Room Rental	16,239	28,989	28,729	38,668	17,285	2,951	13,138	24,848	35,581	26,684	20,467	22,048	275,627
Banquet A/V	58,603	94,317	127,383	146,790	53,434	61,865	69,844	105,526	91,959	92,077	49,596	68,508	1,019,902
Banquet Miscellaneous	4,764	2,507	5,232	7,556	3,033	5,284	2,283	3,408	4,077	1,359	2,386	3,248	45,137
Catering Room Rental	9,304	22,018	11,891	34,372	30,624	9,851	7,701	3,440	54,633	11,370	15,022	6,819	217,045
Catering A/V	20,886	34,537	31,855	21,739	27,490	28,615	15,690	26,052	30,778	39,438	21,205	11,825	310,110
Catering Miscellaneous	566	4,120	2,947	1,682	3,000	5,876	1,189	2,025	1,354	1,319	11,337	1,003	36,418
Service Charges- Banquets	93,909	95,965	152,364	180,045	118,381	59,416	83,590	122,279	91,903	96,627	83,794	76,456	1,254,729
Service Charges- Catering	23,652	43,235	44,180	35,906	48,114	102,958	17,169	32,664	41,696	40,755	34,465	9,752	474,546
Total Other	**227,923**	**325,688**	**404,581**	**466,758**	**301,361**	**276,816**	**210,604**	**320,242**	**351,981**	**309,629**	**238,272**	**199,659**	**3,633,514**
Total Food Revenues	**584,983**	**693,567**	**968,939**	**1,064,902**	**802,020**	**779,550**	**489,638**	**762,558**	**662,546**	**684,704**	**577,394**	**426,546**	**8,497,347**

Description	Jul 2026 (Budget)	Aug 2026 (Budget)	Sep 2026 (Budget)	Oct 2026 (Budget)	Nov 2026 (Budget)	Dec 2026 (Budget)	Jan 2027 (Budget)	Feb 2027 (Budget)	Mar 2027 (Budget)	Apr 2027 (Budget)	May 2027 (Budget)	Jun 2027 (Budget)	Total (Mixed)
Cost of Goods Sold													
Cost of Sales - Food	75,287	78,134	101,702	108,531	85,585	114,360	52,653	74,625	63,300	76,267	69,040	46,481	945,965
Cost of Sales- Banquet A/V	49,116	79,619	98,393	104,134	50,003	55,908	52,852	81,302	75,839	81,263	43,748	49,638	821,815
Total Cost of Good Sold	**124,403**	**157,753**	**200,095**	**212,665**	**135,588**	**170,268**	**105,505**	**155,927**	**139,139**	**157,530**	**112,788**	**96,119**	**1,767,780**
Food Payroll													
Director of F & B	7,200	7,200	7,200	7,556	6,845	7,200	6,845	6,845	7,911	7,556	6,845	7,790	86,993
Executive Chef	5,713	4,535	5,901	5,940	5,778	6,267	5,532	5,528	5,926	5,778	5,157	4,885	66,940
Executive Sous Chef	5,155	4,053	5,523	5,367	5,216	5,674	4,985	4,982	5,354	5,216	4,635	4,380	60,540
Sous Chef	3,711	2,995	3,826	3,849	3,751	4,048	3,601	3,599	3,840	3,751	3,373	3,237	43,581
Cooks	24,224	24,981	38,509	40,825	34,112	34,254	18,863	26,305	21,033	25,475	23,257	15,651	327,489
Dishwasher	7,527	7,996	12,306	13,044	10,905	10,951	6,047	8,418	6,738	8,154	7,545	5,023	104,654
Banquet Manager	17,739	17,739	17,739	18,495	17,316	17,905	17,587	17,045	19,084	18,224	17,045	19,426	215,344
Banquet Captain	8,645	8,935	14,185	15,073	12,972	13,065	6,966	9,444	7,574	9,106	8,454	5,408	119,827
Banquet Server	41,214	42,528	66,283	70,302	60,793	61,215	33,620	44,831	36,372	43,303	40,641	26,759	567,861
Banquet Setup	28,455	30,417	45,433	49,464	41,577	40,287	24,343	33,618	25,641	30,275	28,365	17,953	395,828
Payroll Taxes	9,733	9,544	12,879	13,492	11,919	12,217	8,579	10,000	9,398	10,113	9,355	7,962	125,191
Employee Benefits	4,797	4,704	6,348	6,650	5,875	6,021	4,228	4,929	4,632	4,984	4,611	3,924	61,703
Vacation /PTO	6,730	6,599	8,905	9,330	8,242	8,447	5,932	6,915	6,498	6,993	6,469	5,506	86,566
Holiday	5,177	0	5,177	0	5,177	10,354	5,177	0	0	0	5,332	0	36,394
Bonus/Incentive Pay	1,307	1,231	1,320	1,368	1,265	1,343	1,249	1,249	1,414	1,358	1,225	1,330	15,659
Total Food Wages	**177,327**	**173,457**	**251,534**	**260,755**	**231,743**	**239,248**	**153,554**	**183,708**	**161,415**	**180,286**	**172,309**	**129,234**	**2,314,570**
Operating Expenses													
China	703	725	1,112	1,178	986	990	550	763	612	739	668	447	9,473
Glass	453	467	707	759	636	638	354	492	394	476	431	288	6,095
Silverware	389	401	615	652	546	548	304	422	339	409	370	247	5,242
Linens	375	386	593	628	526	528	293	406	326	394	356	238	5,049
Data Processing- F & B	7,484	1,815	2,361	2,268	2,427	2,507	2,324	3,167	2,165	2,207	2,167	1,811	32,703
Decorations	0	0	0	2,000	3,500	3,500	1,000	0	0	0	0	0	10,000
Contract Cleaning	2,964	676	4,599	2,745	904	4,667	2,766	865	4,508	2,722	807	4,175	32,398
Supplies- Other	2,918	3,008	4,615	4,890	4,093	4,110	2,282	3,165	2,539	3,067	2,773	1,855	39,315
Cleaning Supplies	578	596	914	969	811	814	452	627	503	608	549	368	7,789
Dishwasher Supplies	2,284	2,354	3,612	3,827	3,203	3,216	1,786	2,478	1,988	2,400	2,170	1,452	30,770
Supplies- Paper	2,391	2,465	3,781	4,007	3,353	3,367	1,870	2,594	2,081	2,513	2,272	1,520	32,214
Kitchen & Utensils Supplies	243	250	384	407	340	342	190	263	211	255	231	154	3,270
Telephone	250	0	0	250	0	0	250	0	0	250	0	0	1,000
Uniforms	442	442	442	442	442	442	442	442	442	442	442	442	5,304
Equipment Rental	160	160	160	160	160	4,360	160	160	160	160	160	160	6,120
F & B- Ldy Allocation	4,533	4,672	7,167	7,594	6,356	6,383	3,544	4,916	3,944	4,763	4,307	2,881	61,060
Workers Comp Insurance- F & B	1,201	1,178	1,590	1,665	1,471	1,508	1,059	1,234	1,160	1,248	1,155	983	15,452
Total Operating Expense- Food	**27,368**	**19,595**	**32,652**	**34,441**	**29,754**	**37,920**	**19,626**	**21,994**	**21,372**	**22,653**	**18,858**	**17,021**	**303,254**
Total Food Costs	**329,098**	**350,805**	**484,281**	**507,861**	**397,085**	**447,436**	**278,685**	**361,629**	**321,926**	**360,469**	**303,955**	**242,374**	**4,385,604**
N.I.- Food Department	**255,885**	**342,762**	**484,658**	**557,041**	**404,935**	**332,114**	**210,953**	**400,929**	**340,620**	**324,235**	**273,439**	**184,172**	**4,111,743**

Description	Jul 2026 (Budget)	Aug 2026 (Budget)	Sep 2026 (Budget)	Oct 2026 (Budget)	Nov 2026 (Budget)	Dec 2026 (Budget)	Jan 2027 (Budget)	Feb 2027 (Budget)	Mar 2027 (Budget)	Apr 2027 (Budget)	May 2027 (Budget)	Jun 2027 (Budget)	Total (Mixed)
Beverage Department													
Total Restaurant Beverage	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Total Pool Bar Beverage	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Total Room Service Bev	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Total Bar Beverage	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Banquet Liquor	2,784	3,432	7,780	6,996	15,372	4,934	5,873	10,432	2,166	1,019	4,646	4,147	69,581
Banquet Beer	1,434	1,179	6,219	5,779	8,347	2,150	4,751	3,135	930	927	3,142	2,172	40,165
Banquet Wine	2,447	995	3,868	9,270	3,127	1,777	6,039	2,456	2,390	2,036	2,958	2,367	39,730
Total Banquet Beverage	**6,665**	**5,606**	**17,867**	**22,045**	**26,846**	**8,861**	**16,663**	**16,023**	**5,486**	**3,982**	**10,746**	**8,686**	**149,476**
Catering Liquor	778	1,107	1,081	2,240	4,325	17,151	1,369	1,398	3,719	507	1,004	0	34,679
Catering Beer	702	516	1,055	714	2,010	4,035	471	430	1,171	2,006	2,958	0	16,068
Catering Wine	386	1,878	3,331	343	5,362	10,160	549	1,834	1,565	2,383	3,955	0	31,746
Total Catering Beverage	**1,866**	**3,501**	**5,467**	**3,297**	**11,697**	**31,346**	**2,389**	**3,662**	**6,455**	**4,896**	**7,917**	**0**	**82,493**
Total Beverage Revenue	**8,531**	**9,107**	**23,334**	**25,342**	**38,543**	**40,207**	**19,052**	**19,685**	**11,941**	**8,878**	**18,663**	**8,686**	**231,969**

Description	Jul 2026 (Budget)	Aug 2026 (Budget)	Sep 2026 (Budget)	Oct 2026 (Budget)	Nov 2026 (Budget)	Dec 2026 (Budget)	Jan 2027 (Budget)	Feb 2027 (Budget)	Mar 2027 (Budget)	Apr 2027 (Budget)	May 2027 (Budget)	Jun 2027 (Budget)	Total (Mixed)
Cost of Goods Sold													
Cost of Sales - Liquor	447	581	1,112	1,159	2,472	2,772	909	684	739	192	709	521	12,297
Cost of Sales - Beer	350	278	1,191	1,063	1,696	1,013	855	421	344	480	999	356	9,046
Cost of Sales - Wine	573	581	1,457	1,946	1,718	2,410	1,334	479	800	894	1,399	479	14,070
Total COGS- Beverage	1,370	1,440	3,760	4,168	5,886	6,195	3,098	1,584	1,883	1,566	3,107	1,356	35,413
Beverage Payroll													
Total Beverage Payroll	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Operating Expenses- Beverage													
Licenses & Permits	125	200	0	500	0	785	0	1,300	0	0	250	0	3,160
Total Operating- Beverage	**125**	**200**	**0**	**500**	**0**	**785**	**0**	**1,300**	**0**	**0**	**250**	**0**	**3,160**
Total Beverage Costs	**1,495**	**1,640**	**3,760**	**4,668**	**5,886**	**6,980**	**3,098**	**2,884**	**1,883**	**1,566**	**3,357**	**1,356**	**38,573**
Net Income- Beverage	**7,036**	**7,467**	**19,574**	**20,674**	**32,657**	**33,227**	**15,954**	**16,801**	**10,058**	**7,312**	**15,306**	**7,330**	**193,396**

Description	Jul 2026 (Budget)	Aug 2026 (Budget)	Sep 2026 (Budget)	Oct 2026 (Budget)	Nov 2026 (Budget)	Dec 2026 (Budget)	Jan 2027 (Budget)	Feb 2027 (Budget)	Mar 2027 (Budget)	Apr 2027 (Budget)	May 2027 (Budget)	Jun 2027 (Budget)	Total (Mixed)
FOOD STATS													
Banquet Breakfast Covers	2,297	1,434	2,477	2,328	2,083	569	664	1,436	1,307	1,046	1,372	815	17,828
Banquet Lunch Covers	2,907	2,394	3,729	3,262	2,314	1,151	2,038	2,458	2,070	1,819	1,850	1,275	27,267
Banquet Dinner Covers	1,544	398	935	745	763	952	507	620	418	1,115	475	566	9,038
Banquet Reception Covers	326	101	1,077	1,455	1,007	698	576	798	364	274	616	657	7,949
Banquet Breaks Covers	2,224	4,586	6,642	10,395	6,270	1,554	3,171	5,855	4,064	3,678	3,939	2,446	54,824
Catering Breakfast Covers	50	245	8	219	100	105	0	13	51	65	117	89	1,062
Catering Lunch Covers	889	430	617	917	593	803	214	261	1,136	439	714	345	7,358
Catering Dinner Covers	120	692	970	198	557	3,874	552	917	102	723	615	36	9,356
Catering Reception Covers	50	267	619	174	1,102	874	0	309	0	350	130	348	4,223
Catering Breaks Covers	639	2,257	1,395	796	959	4,390	375	649	731	475	639	696	14,001
Total Food Covers	**11,046**	**12,804**	**18,469**	**20,489**	**15,748**	**14,970**	**8,097**	**13,316**	**10,243**	**9,984**	**10,467**	**7,273**	**152,906**

Description	Jul 2026 (Budget)	Aug 2026 (Budget)	Sep 2026 (Budget)	Oct 2026 (Budget)	Nov 2026 (Budget)	Dec 2026 (Budget)	Jan 2027 (Budget)	Feb 2027 (Budget)	Mar 2027 (Budget)	Apr 2027 (Budget)	May 2027 (Budget)	Jun 2027 (Budget)	Total (Mixed)
GUEST COMMUNICATIONS													
TELEPHONE REVENUES													
Total Phone Revenues	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
COS- Communication													
Total COS- Comm	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Gross Margin- Comm	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Operating Expenses													
Total Operating - Comm	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
N.I.- Comm Dept	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**

Description	Jul 2026 (Budget)	Aug 2026 (Budget)	Sep 2026 (Budget)	Oct 2026 (Budget)	Nov 2026 (Budget)	Dec 2026 (Budget)	Jan 2027 (Budget)	Feb 2027 (Budget)	Mar 2027 (Budget)	Apr 2027 (Budget)	May 2027 (Budget)	Jun 2027 (Budget)	Total (Mixed)
MISCELLANEOUS DEPARTMENT													
MISCELLANEOUS REVENUES													
Late Cancellation Income	6,269	6,269	6,269	6,269	6,269	6,269	6,019	6,019	6,019	6,019	6,019	6,019	73,728
Total Miscellaneous Revenues	**6,269**	**6,269**	**6,269**	**6,269**	**6,269**	**6,269**	**6,019**	**6,019**	**6,019**	**6,019**	**6,019**	**6,019**	**73,728**
COSales- Miscellaneous													
Total COS- Miscellaneous	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Total Miscellaneous Profit	**6,269**	**6,269**	**6,269**	**6,269**	**6,269**	**6,269**	**6,019**	**6,019**	**6,019**	**6,019**	**6,019**	**6,019**	**73,728**

Description	Jul 2026 (Budget)	Aug 2026 (Budget)	Sep 2026 (Budget)	Oct 2026 (Budget)	Nov 2026 (Budget)	Dec 2026 (Budget)	Jan 2027 (Budget)	Feb 2027 (Budget)	Mar 2027 (Budget)	Apr 2027 (Budget)	May 2027 (Budget)	Jun 2027 (Budget)	Total (Mixed)
ADMIN & GENERAL DEPARTMENT													
ADMIN & GENERAL													
P/R & Related Benefits- A&G													
General Manager	5,077	5,077	5,077	5,318	4,835	5,077	4,835	4,835	5,560	5,318	5,028	5,531	61,568
Controller	1,947	1,947	1,947	2,040	1,854	1,947	1,854	1,854	2,132	2,040	1,928	2,121	23,611
Accounting Manager	1,279	1,279	1,279	1,340	1,218	1,279	1,218	1,218	1,401	1,340	1,267	1,394	15,512
Human Resources	2,514	2,514	2,514	2,633	2,394	2,514	2,394	2,394	2,753	2,633	2,490	2,739	30,486
Security	2,369	2,369	2,369	2,482	2,256	2,369	2,256	2,256	2,595	2,482	2,324	2,556	28,683
Payroll Taxes	1,134	1,134	1,134	1,188	1,080	1,134	1,080	1,080	1,242	1,188	1,121	1,233	13,748
Employee Benefits	1,552	1,552	1,552	1,626	1,478	1,552	1,478	1,478	1,700	1,626	1,534	1,688	18,816
Vacation /PTO	1,098	1,098	1,098	1,151	1,046	1,098	1,046	1,046	1,203	1,151	1,086	1,195	13,316
Holiday	927	0	927	0	927	1,854	927	0	0	0	927	0	6,489
Bonus/Incentive Pay	1,570	1,570	1,570	1,645	1,495	1,570	1,495	1,495	1,719	1,645	1,555	1,710	19,039
Total P/R & R/B- A&G	**19,467**	**18,540**	**19,467**	**19,423**	**18,583**	**20,394**	**18,583**	**17,656**	**20,305**	**19,423**	**19,260**	**20,167**	**231,268**
Operating Expenses- A&G													
Employee Relations	958	1,554	2,283	978	662	4,739	330	1,263	1,005	330	368	368	14,838
Accounting Fees	1,957	1,957	1,957	1,957	1,957	1,957	1,957	1,957	1,957	1,957	1,957	1,957	23,484
Data Processing	2,561	2,581	2,561	2,561	2,561	2,561	2,687	2,652	2,652	2,855	2,652	2,652	31,536
Office Supplies	91	91	91	91	91	91	94	94	94	94	94	94	1,110
Audit Fees	0	0	0	5,000	5,000	4,000	0	0	0	0	0	0	14,000
Muzak	18	41	18	18	41	18	18	41	18	18	41	18	308
Travel & Lodging	39	39	39	39	789	39	39	39	39	789	39	39	1,968
Meals and Entertainment	30	30	30	30	30	30	60	30	30	150	30	30	510
Telephone	192	147	147	192	147	147	229	177	177	229	177	177	2,138
Licenses and Permits	113	93	93	126	93	93	693	95	3,095	95	353	128	5,070
Postage	41	41	41	41	41	41	41	41	41	41	41	41	492
Recruitment	174	174	174	174	174	174	179	179	179	179	179	179	2,118
Employment Screening/ Drug Testing	23	23	23	23	23	23	23	23	23	23	23	23	276
Training	107	15	107	15	1,157	15	15	107	15	107	15	107	1,782
Armored Car	197	197	197	210	210	210	210	210	210	210	210	210	2,481
Security Service	0	0	0	0	0	360	360	0	0	0	0	0	720
Dues/Subscriptions	421	370	1,030	483	370	370	382	337	337	337	337	337	5,111
Professional Fees	107	107	107	107	107	107	107	107	107	107	107	107	1,284
Credit Card Commissions	5,998	7,089	9,985	10,965	8,468	8,260	5,147	7,883	6,805	6,996	6,021	4,413	88,030
Equipment Rental	787	787	787	787	787	787	787	787	787	787	787	787	9,444
Payroll Services	660	660	660	660	660	660	679	679	679	679	679	679	8,034
Bank Charges	130	130	130	335	196	130	130	130	130	130	130	130	1,831
Credit & Collection	66	66	66	66	66	66	68	68	68	68	68	68	804
Workers Comp Insurance	196	196	196	205	186	196	186	186	214	205	193	213	2,372
Total Operating- A&G	**14,866**	**16,388**	**20,722**	**25,063**	**23,816**	**25,074**	**14,421**	**17,085**	**18,662**	**16,386**	**14,501**	**12,757**	**219,741**
Total Expenses- A&G	**34,333**	**34,928**	**40,189**	**44,486**	**42,399**	**45,468**	**33,004**	**34,741**	**38,967**	**35,809**	**33,761**	**32,924**	**451,009**

Description	Jul 2026 (Budget)	Aug 2026 (Budget)	Sep 2026 (Budget)	Oct 2026 (Budget)	Nov 2026 (Budget)	Dec 2026 (Budget)	Jan 2027 (Budget)	Feb 2027 (Budget)	Mar 2027 (Budget)	Apr 2027 (Budget)	May 2027 (Budget)	Jun 2027 (Budget)	Total (Mixed)
SALES DEPARTMENT													
SALES													
P/R & R/B													
Director of Sales	5,863	5,863	5,863	6,159	5,567	5,863	5,567	5,567	6,454	6,159	5,804	6,419	71,148
Director of Catering	6,898	6,898	6,898	7,226	6,569	6,898	6,569	6,569	7,555	7,226	6,767	7,443	83,516
Sales Manager	10,185	10,185	10,185	10,674	9,696	10,185	9,786	9,786	11,266	11,018	10,118	11,138	124,222
Catering Sales	10,162	10,162	10,162	10,646	9,678	10,162	9,678	9,678	11,130	10,646	9,968	10,965	123,037
Revenue Management	2,200	2,200	2,200	2,200	2,200	2,200	2,200	2,200	2,200	2,200	2,200	2,200	26,400
E Commerce Management	245	245	245	245	245	245	245	245	245	245	245	245	2,940
Catering Coordinator	3,316	3,316	3,316	3,474	3,158	3,316	3,253	3,253	3,741	3,578	3,253	3,578	40,552
Convention Services	14,756	14,858	15,692	16,439	14,945	15,692	15,101	15,101	17,366	16,611	15,393	16,932	188,886
Sales Coordinator	1,830	1,830	1,830	1,910	1,750	1,830	1,798	1,798	2,045	1,963	1,798	1,963	22,345
Payroll Taxes	4,343	4,355	4,454	4,666	4,243	4,454	4,289	4,289	4,930	4,746	4,392	4,830	53,991
Employee Benefits	7,023	7,036	7,140	7,464	6,817	7,140	6,865	6,865	7,844	7,548	7,035	7,713	86,490
Vacation / PTO	4,527	4,535	4,602	4,811	4,394	4,602	4,425	4,425	5,056	4,865	4,534	4,971	55,747
Holiday	2,724	0	2,724	0	2,724	5,356	2,724	0	0	0	2,724	0	18,976
Bonus/Incentive Pay	4,713	4,720	4,774	5,003	4,544	4,774	4,575	4,575	5,269	5,069	4,706	5,182	57,904
Total P/R & R/B- Sales	**78,785**	**76,203**	**80,085**	**80,917**	**76,530**	**82,717**	**77,075**	**74,351**	**85,101**	**81,874**	**78,937**	**83,579**	**956,154**
Operating Expenses- Sales													
Office Supplies	536	536	536	536	536	536	586	586	586	586	586	586	6,732
Travel & Lodging	350	100	100	100	100	500	100	100	100	600	100	100	2,350
Meals & Entertainment	200	200	200	200	200	200	200	200	200	200	200	200	2,400
Promotions	825	825	825	825	825	825	825	825	825	825	825	825	9,900
Telephone	75	0	0	75	0	0	75	0	0	75	0	0	300
Sales Training	293	140	293	140	293	140	293	140	293	140	293	140	2,598
Dues & Subscriptions	1,486	1,486	1,486	1,486	1,486	1,486	2,357	1,631	1,736	1,631	1,631	2,006	19,908
Trade Show	1,000	0	0	0	0	1,000	0	0	0	0	0	0	2,000
e Commerce Costs	7,515	15	15	15	15	15	15	15	15	765	15	15	8,430
Brand Paid Search	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	14,400
Frequent Traveler	15,675	9,535	15,733	16,381	15,089	12,701	13,119	14,916	16,386	17,805	15,847	17,568	180,755
Loyalty Program Member Benefits	2,298	2,298	2,298	2,298	2,298	2,298	2,298	2,298	2,298	2,298	2,298	2,298	27,576
Internet Advertising	100	100	100	100	100	100	100	100	100	100	100	100	1,200
Workers Comp- Sales	575	576	584	611	558	584	562	562	642	618	575	631	7,078
Total Operating- Sales	**32,128**	**17,011**	**23,370**	**23,967**	**22,700**	**21,585**	**21,730**	**22,573**	**24,381**	**26,843**	**23,670**	**25,669**	**285,627**
Total Expenses-Sales	**110,913**	**93,214**	**103,455**	**104,884**	**99,230**	**104,302**	**98,805**	**96,924**	**109,482**	**108,717**	**102,607**	**109,248**	**1,241,781**

Description	Jul 2026 (Budget)	Aug 2026 (Budget)	Sep 2026 (Budget)	Oct 2026 (Budget)	Nov 2026 (Budget)	Dec 2026 (Budget)	Jan 2027 (Budget)	Feb 2027 (Budget)	Mar 2027 (Budget)	Apr 2027 (Budget)	May 2027 (Budget)	Jun 2027 (Budget)	Total (Mixed)
MAINTENANCE DEPARTMENT													
REPAIRS & MAINTENANCE													
P/R & Related Expenses- Maintenance													
Chief Engineer	2,601	2,601	2,601	2,725	2,477	2,601	2,477	2,616	2,988	2,864	2,715	2,973	32,239
Asst Engineer	1,861	1,861	1,861	1,939	1,784	1,861	1,784	1,784	2,016	1,939	18,446	2,007	39,143
General Maintenance	7,715	7,715	7,715	8,060	7,369	7,715	7,369	7,369	8,406	8,060	7,550	8,288	93,331
Payroll Taxes	572	572	572	598	546	572	546	558	637	611	575	632	6,991
Employee Benefits	634	634	634	660	608	634	608	620	697	672	637	692	7,730
Holiday	388	0	388	0	388	777	388	0	0	0	402	0	2,731
Vacation /PTO	465	465	465	486	443	465	443	453	517	496	467	513	5,678
Bonus/Incentive Pay	338	338	338	354	322	338	376	376	432	413	391	430	4,446
Total P/R & Related Expenses- Maintenance	**14,574**	**14,186**	**14,574**	**14,822**	**13,937**	**14,963**	**13,991**	**13,776**	**15,693**	**15,055**	**31,183**	**15,535**	**192,289**
Operating Expenses- R & M													
Auto Expense	53	53	53	53	53	53	54	54	54	54	54	54	642
Laundry Equipment	220	220	220	220	220	220	226	226	226	226	226	226	2,676
Building Maintenance	1,325	1,325	1,325	1,325	1,325	1,325	1,357	1,357	1,357	1,357	1,357	1,357	16,092
Light Bulbs	241	241	241	241	241	241	247	247	247	247	247	247	2,928
Electrical & Mechanical	442	442	442	442	442	442	453	453	453	453	453	453	5,370
HVAC	1,144	1,144	1,144	1,144	1,144	1,144	1,173	1,173	1,173	1,173	1,173	1,173	13,902
Plumbing & Boiler	339	339	339	339	339	339	347	347	347	347	347	347	4,116
Pool	84	84	84	84	84	84	86	86	86	86	86	86	1,020
Grounds & Landscaping	3,150	3,000	2,850	2,850	2,850	2,850	3,218	3,218	5,018	5,618	3,218	3,368	41,208
Furniture & Fixtures	269	269	269	269	269	269	277	277	277	277	277	277	3,276
Painting	120	120	120	120	120	120	123	123	123	123	123	123	1,458
Carpet & Floor	62	220	62	62	220	62	62	220	62	62	220	62	1,376
Telephone	175	128	128	175	128	128	179	133	133	179	133	133	1,752
Kitchen Equipment	1,081	1,081	1,081	1,081	1,081	1,081	1,114	1,114	1,114	1,114	1,114	1,114	13,170
Locks & Keys	240	240	240	240	240	240	240	240	240	240	240	240	2,880
Exterminating	691	691	691	691	691	691	709	709	709	709	709	706	8,397
License & Permits	9	9	165	222	129	9	9	9	9	174	9	9	762
Maintenance Contracts	215	215	215	215	215	381	217	217	217	2,421	217	217	4,962
Uniforms- R & M	145	145	145	145	145	145	150	150	150	150	150	150	1,770
Storage	390	390	390	390	390	390	399	399	399	399	399	399	4,734
Fire & Safety	563	233	233	233	1,673	233	238	238	238	238	2,353	238	6,711
Elevator	494	494	494	494	494	494	496	496	496	496	496	568	6,012
Workers Comp- R & M	118	118	118	123	112	118	112	115	131	126	118	130	1,439
Total Operating - R & M	**11,570**	**11,201**	**11,049**	**11,158**	**12,605**	**11,059**	**11,486**	**11,601**	**13,259**	**16,269**	**13,719**	**11,677**	**146,653**
Total Expenses- R & M	**26,144**	**25,387**	**25,623**	**25,980**	**26,542**	**26,022**	**25,477**	**25,377**	**28,952**	**31,324**	**44,902**	**27,212**	**338,942**

Description	Jul 2026 (Budget)	Aug 2026 (Budget)	Sep 2026 (Budget)	Oct 2026 (Budget)	Nov 2026 (Budget)	Dec 2026 (Budget)	Jan 2027 (Budget)	Feb 2027 (Budget)	Mar 2027 (Budget)	Apr 2027 (Budget)	May 2027 (Budget)	Jun 2027 (Budget)	Total (Mixed)
UTILITIES DEPARTMENT													
UTILITIES EXPENSE													
Electricity	16,552	15,726	13,867	14,153	13,354	23,246	13,898	13,265	14,881	13,760	13,783	14,676	181,161
Gas	2,539	1,797	2,866	5,174	6,684	7,593	8,588	11,207	7,241	3,897	3,069	2,452	63,107
Water & Sewer	8,001	7,079	7,148	6,426	5,002	4,495	4,764	4,605	5,706	6,821	5,162	7,092	72,301
Waste Removal	1,194	1,025	1,558	1,301	1,558	1,620	976	1,423	1,012	1,493	1,153	1,257	15,570
Total Expenses- Utilities	**28,286**	**25,627**	**25,439**	**27,054**	**26,598**	**36,954**	**28,226**	**30,500**	**28,840**	**25,971**	**23,167**	**25,477**	**332,139**

Description	Jul 2026 (Budget)	Aug 2026 (Budget)	Sep 2026 (Budget)	Oct 2026 (Budget)	Nov 2026 (Budget)	Dec 2026 (Budget)	Jan 2027 (Budget)	Feb 2027 (Budget)	Mar 2027 (Budget)	Apr 2027 (Budget)	May 2027 (Budget)	Jun 2027 (Budget)	Total (Mixed)
FRANCHISE DEPARTMENT													
FRANCHISE FEES													
Franchise Fees/ Royalties	6,250	6,250	6,250	6,250	6,250	6,250	6,250	6,250	6,250	6,250	6,250	6,250	75,000
Advertising	3,935	5,408	6,581	7,229	5,573	5,435	3,374	4,859	4,473	4,600	3,952	2,887	58,306
Brand Guest Fees	85	85	85	85	85	85	85	85	85	85	85	85	1,020
Other Franchise Cost	3,059	3,623	5,115	5,619	4,332	4,225	2,622	3,777	3,477	3,576	3,071	2,244	44,740
Total Franchise Fees Expense	**13,329**	**15,366**	**18,031**	**19,183**	**16,240**	**15,995**	**12,331**	**14,971**	**14,285**	**14,511**	**13,358**	**11,466**	**179,066**

Description	Jul 2026 (Budget)	Aug 2026 (Budget)	Sep 2026 (Budget)	Oct 2026 (Budget)	Nov 2026 (Budget)	Dec 2026 (Budget)	Jan 2027 (Budget)	Feb 2027 (Budget)	Mar 2027 (Budget)	Apr 2027 (Budget)	May 2027 (Budget)	Jun 2027 (Budget)	Total (Mixed)
MANAGEMENT FEES													
Management Fees	22,213	22,213	22,213	22,213	22,213	22,213	22,213	22,213	22,213	22,213	22,213	22,213	266,556
Management Fees- Owner	22,537	22,537	22,537	22,537	22,537	22,537	22,537	22,537	22,537	22,537	22,537	22,537	270,444
Total Management Fees Expense	**44,750**	**44,750**	**44,750**	**44,750**	**44,750**	**44,750**	**44,750**	**44,750**	**44,750**	**44,750**	**44,750**	**44,750**	**537,000**

Description	Jul 2026 (Budget)	Aug 2026 (Budget)	Sep 2026 (Budget)	Oct 2026 (Budget)	Nov 2026 (Budget)	Dec 2026 (Budget)	Jan 2027 (Budget)	Feb 2027 (Budget)	Mar 2027 (Budget)	Apr 2027 (Budget)	May 2027 (Budget)	Jun 2027 (Budget)	Total (Mixed)
FIXED EXPENSES													
Personal Property Tax	292	292	292	292	292	292	292	292	292	292	292	292	3,504
Insurance	350	350	350	350	350	350	350	350	350	350	350	350	4,200
TOTAL FIXED EXPENSES	**642**	**642**	**642**	**642**	**642**	**642**	**642**	**642**	**642**	**642**	**642**	**642**	**7,704**

Description	Jul 2026 (Budget)	Aug 2026 (Budget)	Sep 2026 (Budget)	Oct 2026 (Budget)	Nov 2026 (Budget)	Dec 2026 (Budget)	Jan 2027 (Budget)	Feb 2027 (Budget)	Mar 2027 (Budget)	Apr 2027 (Budget)	May 2027 (Budget)	Jun 2027 (Budget)	Total (Mixed)
TOTAL OTHER													
Total Other	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**

Description	Jul 2026 (Budget)	Aug 2026 (Budget)	Sep 2026 (Budget)	Oct 2026 (Budget)	Nov 2026 (Budget)	Dec 2026 (Budget)	Jan 2027 (Budget)	Feb 2027 (Budget)	Mar 2027 (Budget)	Apr 2027 (Budget)	May 2027 (Budget)	Jun 2027 (Budget)	Total (Mixed)
House Laundry Dept													
Total P/R & Benefits- Ldy	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Operating Expenses													
Total Operating Expenses- Ldy	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Total Laundry Expenses	0	0	0	0	0	0	0	0	0	0	0	0	0
Allocation													
Total Allocation	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Total Lndry Dept	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**

Variance Year over Year - FY 2026 vs. FY 2027

	14,622,683	7,944,281	22,566,964	0.352031447

Description	25.26 Act / Forecast	26.27 Budget	Variance	% Var
REVENUES				
FOOD	7,814,503	8,497,347	682,844	8.7%
BEVERAGE	208,683	231,969	23,286	11.2%
MISCELLANEOUS	72,962	73,728	766	1.0%
TOTAL REVENUES	**8,096,149**	**8,803,044**	**706,895**	**8.7%**
DEPARTMENT EXPENSES				
FOOD EXPENSE	4,088,239	4,385,604	297,365	7.3%
BEVERAGE EXPENSE	36,288	38,573	2,285	6.3%
TOTAL DEPARTMENTAL EXPENSES	**4,124,527**	**4,424,177**	**299,650**	**7.3%**
DEPARTMENTAL PROFIT				
FOOD PROFIT	3,726,265	4,111,743	385,478	10.3%
BEVERAGE PROFIT	172,395	193,396	21,001	12.2%
MISCELLANEOUS PROFIT	72,962	73,728	766	1.0%
TOTAL DEPARTMENTAL PROFIT	**3,971,622**	**4,378,867**	**407,245**	**10.3%**
A & G EXPENSE	476,486	451,009	(25,477)	-5.3%
SALES & MARKETING EXPENSES	1,178,874	1,241,781	62,907	5.3%
MAINTENANCE EXPENSES	359,199	338,942	(20,257)	-5.6%
FRANCHISE FEES	179,069	179,066	(3)	0.0%
UTILITIES EXPENSE	316,820	332,139	15,319	4.8%
UNDISTRIBUTED EXPENSES				
HOUSE PROFIT	1,461,173	1,835,930	374,757	25.6%
	18.05%	**20.86%**		
FIXED EXPENSES				
MANAGEMENT FEES	521,358	537,000	15,642	3.0%
FIXED EXPENSES	7,704	7,704	-	0.0%
NET OPERATING INCOME	**932,111**	**1,291,226**	**359,115**	**38.5%**
Description				
Other	(15,908)	-	15,908	-100.0%
N.I. after Other	**948,019**	**1,291,226**	**343,207**	**36.2%**
FF & E Reserve	404,807	437,508	32,701	8.1%
	543,212	**853,718**		
	6.71%	**9.70%**		

Variance Year over Year - FY 2026 vs. FY 2027

Description	25.26 Act / Forecast	26.27 Budget	Variance	% Var
Description				
Food & Beverage Summary				
Total Food Sales	4,432,306	4,863,833	431,527	9.7%
Total Beverage Sales	208,683	231,969	23,286	11.2%
Total Banquet A/V	1,248,137	1,330,012	81,875	6.6%
Total Banquet Misc	2,134,060	2,303,502	169,442	7.9%
Total F & B Sales	8,023,187	8,729,316	706,129	8.8%
Food Cost	862,515	945,965	83,450	9.7%
Beverage Costs	33,185	35,413	2,228	6.7%
Banquet A/V Costs	771,226	821,815	50,589	6.6%
Total F & B Costs	1,666,926	1,803,193	136,267	8.2%
Food Wages	1,877,837	1,989,057	111,220	5.9%
Beverage Wages	-	-		
Total F & B Wages	1,877,837	1,989,057	111,220	5.9%
F & B- PT & EB	304,620	325,513	20,893	6.9%
Total P/R and Benefits	2,182,457	2,314,570	132,113	6.1%
Food Operating Expenses	272,041	303,254	31,213	11.5%
Beverage Operating Expenses	3,104	3,160	56	1.8%
Total F & B Operating Expenses	275,144	306,414	31,270	11.4%
Net F & B Income	3,898,660	4,305,139	406,479	10.4%
	48.6%	49.3%		
Food Department				
Banquet Breakfast	619,060	694,033	74,973	12.1%
Banquet Lunch	1,028,553	1,142,169	113,616	11.0%
Banquet Dinner	431,970	455,954	23,984	5.6%
Banquet Reception	307,065	338,475	31,410	10.2%
Banquet Breaks	891,890	959,116	67,226	7.5%
Total Banquets	**3,278,537**	**3,589,747**	**311,210**	**9.5%**
Catering Breakfast	36,039	43,229	7,190	20.0%
Catering Lunch	321,196	329,777	8,581	2.7%
Catering Dinner	452,308	521,095	68,787	15.2%
Catering Reception	169,201	188,975	19,774	11.7%
Catering Breaks	175,027	191,010	15,983	9.1%
Total Catering	**1,153,769**	**1,274,086**	**120,317**	**10.4%**
Net Food Revenue	**4,432,306**	**4,863,833**	**431,527**	**9.7%**
Banquet Room Rental	262,747	275,627	12,880	4.9%
Banquet A/V	965,584	1,019,902	54,318	5.6%
Banquet Miscellaneous	41,652	45,137	3,485	8.4%
Catering Room Rental	209,180	217,045	7,865	3.8%
Catering A/V	282,553	310,110	27,557	9.8%
Catering Miscellaneous	30,866	36,418	5,552	18.0%
Service Charges- Banquets	1,158,180	1,254,729	96,549	8.3%
Service Charges- Catering	431,435	474,546	43,111	10.0%
Forfeiture Income- F & B	-	-	-	0.0%
Total Other	**3,382,197**	**3,633,514**	**251,317**	**7.4%**
Total Food Revenues	**7,814,503**	**8,497,347**	**682,844**	**8.7%**

Variance Year over Year - FY 2026 vs. FY 2027

Description	25.26 Act / Forecast	26.27 Budget	Variance	% Var
Description				
Cost of Goods Sold				
Cost of Sales - Food	862,515	945,965	83,450	9.7%
	19.46%	19.45%		
Cost of Sales- Banquet A/V	771,226	821,815	50,589	6.6%
	61.79%	61.79%		
Total Cost of Good Sold	**1,633,741**	**1,767,780**	**134,039**	**8.2%**
Food Payroll				
Director of F & B	83,154	86,993	3,839	4.6%
Executive Chef	59,620	66,940	7,320	12.3%
Executive Sous Chef	39,065	60,540	21,475	55.0%
Sous Chef	40,364	43,581	3,217	8.0%
Total Cooks Incl Contract	315,095	327,489	12,394	3.9%
Total Dishwasher Incl Contract	100,367	104,654	4,287	4.3%
Banquet Manager	198,411	215,344	16,933	8.5%
Banquet Captain	112,312	119,827	7,515	6.7%
Total Banquet Server Incl Contract	549,200	567,861	18,661	3.4%
Total Banquet Set Up Incl Contract	380,250	395,828	15,578	4.1%
Payroll Taxes	115,959	125,191	9,232	8.0%
Employee Benefits	57,153	61,703	4,550	8.0%
Vacation /PTO	80,182	86,566	6,384	8.0%
Holiday	34,810	36,394	1,584	4.6%
Bonus/Incentive Pay	16,516	15,659	(857)	-5.2%
Total Food Wages	**2,182,457**	**2,314,570**	**132,113**	**6.1%**
	49.2%	**47.6%**		
Operating Expenses				
China	8,433	9,473	1,040	12.3%
Glass	5,844	6,095	251	4.3%
Silverware	4,879	5,242	363	7.4%
Linens	5,047	5,049	2	0.0%
Data Processing- F & B	29,422	32,703	3,281	11.2%
Decorations	6,989	10,000	3,011	43.1%
Contract Cleaning	16,964	32,398	15,434	91.0%
Supplies- Other	36,244	39,315	3,071	8.5%
Cleaning Supplies	7,459	7,789	330	4.4%
Dishwasher Supplies	29,339	30,770	1,431	4.9%
Supplies- Paper	27,378	32,214	4,836	17.7%
Kitchen & Utensils Supplies	3,135	3,270	135	4.3%
Telephone	989	1,000	11	1.1%
Uniforms	4,515	5,304	789	17.5%
Equipment Rental	5,718	6,120	402	7.0%
F & B- Ldy Allocation	64,689	61,060	(3,629)	-5.6%
License and Permits	-	-	-	0.0%
Workers Comp Insurance- F & B	14,998	15,452	454	3.0%
Total Operating Expense- Food	**272,041**	**303,254**	**31,213**	**11.5%**
Total Food Costs	**4,088,239**	**4,385,604**	**297,365**	**7.3%**
N.I.- Food Department	**3,726,265**	**4,111,743**	**385,478**	**10.3%**
	47.7%	**48.4%**		

Variance Year over Year - FY 2026 vs. FY 2027

Description	25.26 Act / Forecast	26.27 Budget	Variance	% Var
Description				
Beverage Department				
Banquet Liquor	60,349	69,581	9,232	15.3%
Banquet Beer	37,862	40,165	2,303	6.1%
Banquet Wine	37,804	39,730	1,926	5.1%
Total Banquet Beverage	**136,015**	**149,476**	**13,461**	**9.9%**
Catering Liquor	31,180	34,679	3,499	11.2%
Catering Beer	14,531	16,068	1,537	10.6%
Catering Wine	26,957	31,746	4,789	17.8%
Total Catering Beverage	**72,668**	**82,493**	**9,825**	**13.5%**
Total Beverage Revenue	**208,683**	**231,969**	**23,286**	**11.2%**
Description				
Cost of Goods Sold				
Cost of Sales - Liquor	11,492	12,297	805	7.0%
Cost of Sales - Beer	8,584	9,046	462	5.4%
Cost of Sales - Wine	13,109	14,070	961	7.3%
Total COGS- Beverage	**33,185**	**35,413**	2,228	6.7%
	15.90%	**15.27%**		
Beverage Payroll				
Total Beverage Payroll				
Operating Expenses- Beverage				
Licenses & Permits	3,104	3,160	56	1.8%
Total Operating- Beverage	**3,104**	**3,160**	**56**	**1.8%**
Total Beverage Costs	**36,288**	**38,573**	**2,285**	**6.3%**
Net Income- Beverage	**172,395**	**193,396**	**21,001**	**12.2%**
	82.61%	**83.37%**		

Variance Year over Year - FY 2026 vs. FY 2027

Description	25.26 Act / Forecast	26.27 Budget	Variance	% Var
Description				
FOOD STATS				
Banquet Breakfast Covers	15,996	17,828	1,832	11.5%
Banquet Lunch Covers	25,593	27,267	1,674	6.5%
Banquet Dinner Covers	8,985	9,038	53	0.6%
Banquet Reception Covers	7,443	7,949	506	6.8%
Banquet Breaks Covers	51,522	54,824	3,302	6.4%
Catering Breakfast Covers	851	1,062	211	24.8%
Catering Lunch Covers	7,293	7,358	65	0.9%
Catering Dinner Covers	8,487	9,356	869	10.2%
Catering Reception Covers	3,963	4,223	260	6.6%
Catering Breaks Covers	12,190	14,001	1,811	14.9%
Total Food Covers	**142,323**	**152,906**	**10,583**	**7.4%**

Variance Year over Year - FY 2026 vs. FY 2027

Description	25.26 Act / Forecast	26.27 Budget	Variance	% Var
Description				
MISCELLANEOUS DEPARTMENT				
MISCELLANEOUS REVENUES				
Forfeiture Income	228	-	(228)	-100.0%
Late Cancellation Income	72,734	73,728	994	1.4%
Total Miscellaneous Revenues	**72,962**	**73,728**	**766**	**1.0%**
Total Miscellaneous Profit	**72,962**	**73,728**	**766**	**1.0%**

Variance Year over Year - FY 2026 vs. FY 2027

Description	25.26 Act / Forecast	26.27 Budget	Variance	% Var
Description				
ADMIN & GENERAL DEPARTMENT				
ADMIN & GENERAL				
P/R & Related Benefits- A&G				
General Manager	71,354	61,568	(9,786)	-13.7%
Controller	22,568	23,611	1,043	4.6%
Accounting Manager	18,892	15,512	(3,380)	-17.9%
Accounting Clerk	3,933	-	(3,933)	-100.0%
Human Resources	34,975	30,486	(4,489)	-12.8%
Security	28,849	28,683	(166)	-0.6%
Payroll Taxes	16,347	13,748	(2,599)	-15.9%
Employee Benefits	21,775	18,816	(2,959)	-13.6%
Vacation /PTO	14,966	13,316	(1,650)	-11.0%
Holiday	6,135	6,489	354	5.8%
Bonus/Incentive Pay	19,228	19,039	(189)	-1.0%
Total P/R & R/B- A&G	**259,022**	**231,268**	**(27,754)**	**-10.71%**
	3.20%	**2.63%**		
Operating Expenses- A&G				
Employee Relations	15,660	14,838	(822)	-5.2%
Accounting Fees	23,594	23,484	(110)	-0.5%
Data Processing	32,552	31,536	(1,016)	-3.1%
Office Supplies	1,100	1,110	10	0.9%
Audit Fees	14,000	14,000	-	0.0%
Muzak	292	308	16	5.5%
A & G Meals- Promo	88	-	(88)	-100.0%
Travel & Lodging	1,995	1,968	(27)	-1.4%
Meals and Entertainment	536	510	(26)	-4.9%
Telephone	2,288	2,138	(150)	-6.6%
Licenses and Permits	4,400	5,070	670	15.2%
Postage	485	492	7	1.4%
Recruitment	2,217	2,118	(99)	-4.5%
Employment Screening/ Drug Testing	217	276	59	27.2%
Training	1,601	1,782	181	11.3%
Armored Car	2,574	2,481	(93)	-3.6%
Loss & Damage	47	-	(47)	-100.0%
Security Service	744	720	(24)	-3.2%
Dues/Subscriptions	5,962	5,111	(851)	-14.3%
Professional Fees	1,128	1,284	156	13.8%
Credit Card Commissions	80,961	88,030	7,069	8.7%
Cash Over/Short	79	-	(79)	-100.0%
Equipment Rental	11,306	9,444	(1,862)	-16.5%
Payroll Services	7,721	8,034	313	4.1%
Bank Charges	1,808	1,831	23	1.3%
Chargebacks	748	-	(748)	-100.0%
Credit & Collection	777	804	27	3.5%
Workers Comp Insurance	2,587	2,372	(215)	-8.3%
Total Operating- A&G	**217,463**	**219,741**	**2,278**	**1.0%**
Total Expenses- A&G	**476,486**	**451,009**	**(25,477)**	**-5.3%**
	5.89%	**5.12%**		

Variance Year over Year - FY 2026 vs. FY 2027

Description	25.26 Act / Forecast	26.27 Budget	Variance	% Var
Description				
SALES DEPARTMENT				
SALES				
P/R & R/B				
Director of Sales	54,849	71,148	16,299	29.7%
Sales Manager	120,614	124,222	3,608	3.0%
Director of Catering	80,598	83,516	2,918	3.6%
Revenue Management	24,687	26,400	1,713	6.9%
E Commerce Management	2,960	2,940	(20)	-0.7%
Catering Sales	118,742	123,037	4,295	3.6%
Catering Coordinator	38,754	40,552	1,798	4.6%
Convention Services	182,378	188,886	6,508	3.6%
Sales Coordinator	26,744	22,345	(4,399)	-16.4%
Payroll Taxes	50,880	53,991	3,111	6.1%
Employee Benefits	78,444	86,490	8,046	10.3%
Vacation / PTO	50,559	55,747	5,188	10.3%
Holiday	17,390	18,976	1,586	9.1%
Bonus/Incentive Pay	65,672	57,904	(7,768)	-11.8%
Total P/R & R/B- Sales	**913,270**	**956,154**	**42,884**	**4.70%**
	11.28%	**10.86%**		
Operating Expenses- Sales				
Printing & Stationary	25	-	(25)	-100.0%
Office Supplies	6,651	6,732	81	1.2%
Travel & Lodging	1,319	2,350	1,031	78.2%
Meals & Entertainment	2,064	2,400	336	16.3%
Promotions	8,056	9,900	1,844	22.9%
Telephone	300	300	-	0.0%
Sales Training	1,427	2,598	1,171	82.1%
Dues & Subscriptions	19,765	19,908	143	0.7%
Trade Show	-	2,000	2,000	100.0%
e Commerce Costs	204	8,430	8,226	4032.4%
Brand Paid Search	13,878	14,400	522	3.8%
Frequent Traveler	183,134	180,755	(2,379)	-1.3%
Loyalty Program Member Benefits	21,849	27,576	5,727	26.2%
Internet Advertising	591	1,200	609	103.0%
Magazine Advertising	30	-	(30)	-100.0%
Collateral	-	-	-	0.0%
Workers Comp- Sales	6,311	7,078	767	12.2%
Total Operating- Sales	**265,604**	**285,627**	**20,023**	**7.5%**
Total Expenses-Sales	**1,178,874**	**1,241,781**	**62,907**	**5.3%**
	14.56%	**14.11%**		

Description

Variance Year over Year - FY 2026 vs. FY 2027

Description	25.26 Act / Forecast	26.27 Budget	Variance	% Var
MAINTENANCE DEPARTMENT				
REPAIRS & MAINTENANCE				
P/R & Related Expenses- Maintenance				
Chief Engineer	37,241	32,239	(5,002)	-13.4%
Asst Engineer	24,842	39,143	14,301	57.6%
General Maintenance	32,520	93,331	60,811	187.0%
Payroll Taxes	8,426	6,991	(1,435)	-17.0%
Employee Benefits	8,136	7,730	(406)	-5.0%
Holiday	2,918	2,731	(187)	-6.4%
Vacation /PTO	6,788	5,678	(1,110)	-16.4%
Bonus/Incentive Pay	3,991	4,446	455	11.4%
Contract Labor	72,992	-	(72,992)	-100.0%
Total P/R & Related Expenses- Mainte	**197,855**	**192,289**	**(5,566)**	**-2.8%**
	2.44%	**2.18%**		
Operating Expenses- R & M				
Auto Expense	16	642	626	0.0%
Laundry Equipment	2,567	2,676	109	4.2%
Building Maintenance	19,099	16,092	(3,007)	-15.7%
Office Equipment	-	-	-	0.0%
Light Bulbs	2,840	2,928	88	3.1%
Electrical & Mechanical	6,422	5,370	(1,052)	-16.4%
HVAC	14,596	13,902	(694)	-4.8%
Plumbing & Boiler	5,901	4,116	(1,785)	-30.2%
Pool	1,082	1,020	(62)	-5.7%
Grounds & Landscaping	40,573	41,208	635	1.6%
Furniture & Fixtures	3,762	3,276	(486)	-12.9%
Painting	1,454	1,458	4	0.3%
Carpet & Floor	1,372	1,376	4	0.3%
Telephone	1,757	1,752	(5)	-0.3%
Kitchen Equipment	12,970	13,170	200	1.5%
Locks & Keys	3,016	2,880	(136)	-4.5%
Radio & TV	-	-	-	100.0%
Exterminating	8,545	8,397	(148)	-1.7%
License & Permits	761	762	1	0.1%
Maintenance Contracts	4,725	4,962	237	5.0%
Uniforms- R & M	1,646	1,770	124	7.5%
Storage	5,686	4,734	(952)	-16.7%
Fire & Safety	14,112	6,711	(7,401)	-52.4%
Elevator	6,774	6,012	(762)	-11.2%
Workers Comp- R & M	1,669	1,439	(230)	-13.8%
Total Operating - R & M	**161,345**	**146,653**	**(14,692)**	**-9.1%**
Total Expenses- R & M	**359,199**	**338,942**	**(20,257)**	**-5.6%**
	4.44%	**3.85%**		

Description

Variance Year over Year - FY 2026 vs. FY 2027

Description	25.26 Act / Forecast	26.27 Budget	Variance	% Var
UTILITIES DEPARTMENT				
UTILITIES EXPENSE				
Electricity	172,637	181,161	8,524	4.9%
Gas	59,971	63,107	3,136	5.2%
Water & Sewer	69,709	72,301	2,592	3.7%
Waste Removal	14,503	15,570	1,067	7.4%
Total Expenses- Utilities	**316,820**	**332,139**	**15,319**	**4.8%**
Description				
FRANCHISE DEPARTMENT				
FRANCHISE FEES				
Franchise Fees/ Royalties	75,000	75,000	-	0.0%
Advertising	58,355	58,306	(49)	-0.1%
Frequent Traveler	183,134	180,755	(2,379)	-1.3%
Brand Guest Fees	1,058	1,020	(38)	-3.6%
Other Franchise Cost	44,656	44,740	84	0.2%
Total Franchise Fees Expense	**179,069**	**179,066**	**(3)**	**0.0%**
Description				
MANAGEMENT FEES				
Management Fees	258,790	266,556	7,766	3.0%
Management Fees- Owner	262,567	270,444	7,877	3.0%
Total Management Fees Expense	**521,358**	**537,000**	**15,642**	**3.0%**
Description				
FIXED EXPENSES				
Personal Property Tax	3,504	3,504	-	0.0%
Insurance	4,200	4,200	-	0.0%
TOTAL FIXED EXPENSES	**7,704**	**7,704**	**-**	**0.0%**
Description				
TOTAL OTHER				
Non Operating Income	(15,908)	-	15,908	-100.0%
Total Other	**3,382,197**	**3,633,514**	**251,317**	**7.4%**

City of Franklin

109 3rd Ave S.
Franklin, TN 37064
(615) 791-3217

File #: 26-0389

DATE: 4/13/2026

TO: Budget & Finance Committee

FROM: Michael Walters Young, Chief Budget & Performance Officer
Norma Lockney, Budget & Performance Analyst

SUBJECT:

Budget Presentation - Appropriations to Outside Agencies

PURPOSE:

The purpose of this memorandum is to provide information to the Franklin Board of Mayor and Aldermen (BOMA) concerning the budget requests for Appropriations to Outside Agencies for FY 2026-2027.

BACKGROUND/STAFF COMMENTS:

Each year, the Budget & Finance Committee reviews the detailed budget of each City Department. At the meetings in February and March, departmental staff makes a presentation of the plans for the next budget cycle and the requested funding for those anticipated needs. This provides the Committee with an idea of the size and scope of budget requests that may be included in the City Administrator's proposed budget, which is typically delivered at the May committee meeting.

FINANCIAL IMPACT:

The financial impact varies by department, depending on the increase in population, the required services, equipment replacement needs, and program enhancements.

RECOMMENDATION:

Staff recommends review of the budget materials. No action is required.

City of Franklin, Tennessee

FY 2027 Operating Budget Request

Appropriations

Outline

- Outside Agency Funding Types
- Base Budget Request
  - Historic Funding Levels
- Program Enhancement Requests

HISTORIC FRANKLIN TENNESSEE

City of Franklin, Tennessee - FY 2027 Budget Request

Appropriations

Outside Agency Funding Types

- **Internal Revenue Code Section 501(c)(3)**: a nonprofit organization that has been approved by the IRS as a tax-exempt, charitable organization (organized and operated exclusively for religious, charitable, scientific, testing for public safety, literary, educational, or other specified purpose). Appropriation requirements per T.C.A. 6-54-111, as amended.
- **Internal Revenue Code Section 501(c)(4) and 501(c)(6)**: a nonprofit civic organization that has been approved by the IRS as a tax-exempt organization which "…direct[s] their efforts at promoting the common economic interests of all commercial enterprises in a trade or community". Appropriation requirements per T.C.A. 6-54-111, as amended.
- **Government**: Williamson County and its agencies and the State of Tennessee or any of its political subdivisions or instrumentalities that serve the City of Franklin.

HISTORIC FRANKLIN TENNESSEE

City of Franklin, Tennessee - FY 2027 Budget Request

Appropriations

Base Budget Request

FY 2026 Budget: $722,095
FY 2027 Budget: $732,033
Difference: Increase of $9,938 or 2.6%

The Appropriations budget provides for the allotment of City of Franklin funds to various outside agencies, functions and programs that are under IRS classifications 501(c)(3), 501(c)(4), 501(c)(6), and government entities.

All funding requests are level-funded, with two exceptions:

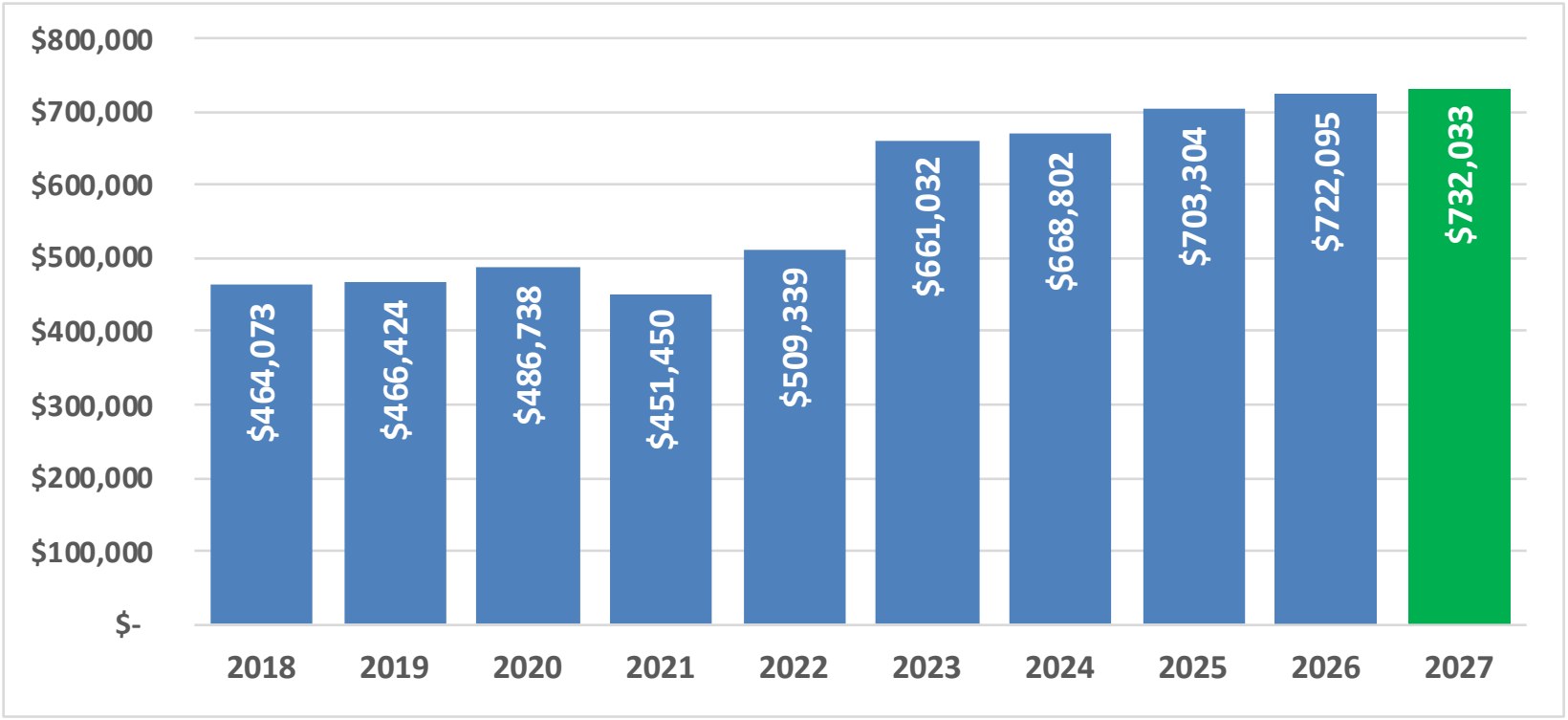
- **Animal Control: +$10,467**
- **Williamson County Health Department: ($529)**

HISTORIC FRANKLIN TENNESSEE

City of Franklin, Tennessee - FY 2027 Budget Request

Appropriations

Base Budget Historic Funding Levels



HISTORIC FRANKLIN TENNESSEE

City of Franklin, Tennessee - FY 2027 Budget Request

Appropriations

Program Enhancement Requests

In addition to the existing requests for funding under the Appropriations budget, there are twenty increase requests (totaling $114,340) to address increased needs in the community. These are divided into three categories: 1) Additional requests for government agencies, 2) Additional requests for civic organizations, and 3) New agency requests for funding.

1) Government Agencies

- Williamson County Library	$ 29,650	Inflationary + additional materials
Sub-Total Governmental Agencies	**$ 29,650**	

HISTORIC FRANKLIN TENNESSEE

City of Franklin, Tennessee - FY 2027 Budget Request

Appropriations

Program Enhancement Requests

2) Civic Organizations (existing)

- The Arc	$	875	Inflationary
- Boys & Girls Club	$	4,975	Inflationary + Increased Need
- Bridges	$	738	Inflationary
- Community Child Care	$	2,081	Inflationary
- Franklin Tomorrow	$	929	Inflationary
- Gentry's Education Center	$	3,811	Inflationary + Increased Need
- Gilda's Club Middle TN	$	1,427	Inflationary + Expanded Service Offerings
- GraceWorks (Wilco Emergency Relief)	$	1,720	Inflationary
- Hard Bargain	$	2,375	Inflationary + Increased Cost of Materials
- One Generation Away	$	4,457	Inflationary + Increased Need
- Second Harvest/Nashville's Table	$	4,457	Inflationary + Increased Need
- Shelter Equity (CHP)	$	15,500	Inflationary + Specific Project Needs
- Sister Cities	$	73	Inflationary
- Toussaint L'Ouverture Cemetery	$	972	Inflationary
- Transit Alliance	$	1,900	Inflationary
Sub-total Civic Organizations	**$**	**46,290**	

HISTORIC FRANKLIN TENNESSEE

City of Franklin, Tennessee - FY 2027 Budget Request

Appropriations

Program Enhancement Requests

3) New Agency Requests for Funding

- Door Step Project	$ 6,400	**New request last FY;** provides transitional housing for those leaving Bridges
- Memories of Honor	$ 10,000	**New request**; Boots of Honor Memorial representing service members killed since 9/11
- ShareBuilt	$ 12,000	**New request last FY**; provides pro bono capital project management services to non-profits
- Studio Tenn Theatre Company	$ 10,000	**New request last FY;** local theatre company based at the Factory
Sub-Total New Agency Requests	**$ 38,400**	

Total Program Enhancement Requests

1) Governmental Agencies	$ 29,650
2) Outside Civic Organizations	$ 46,290
3) New Agency Requests	$ 38,400
Total Appropriations PERs	**$114,340**

HISTORIC
FRANKLIN
TENNESSEE

FY 2027 Operating Budget

Appropriations

Department Summary

The Appropriations budget provides for the allotment of City of Franklin funds to various outside agencies, functions and programs that are under IRS classifications 501(c)(3), 501(c)(4), 501(c)(6), and government entities.

Performance Measures

There are no performance measures associated with Appropriations. It is overseen by personnel in the Office of Budget & Performance.

Strategic Plan Measures

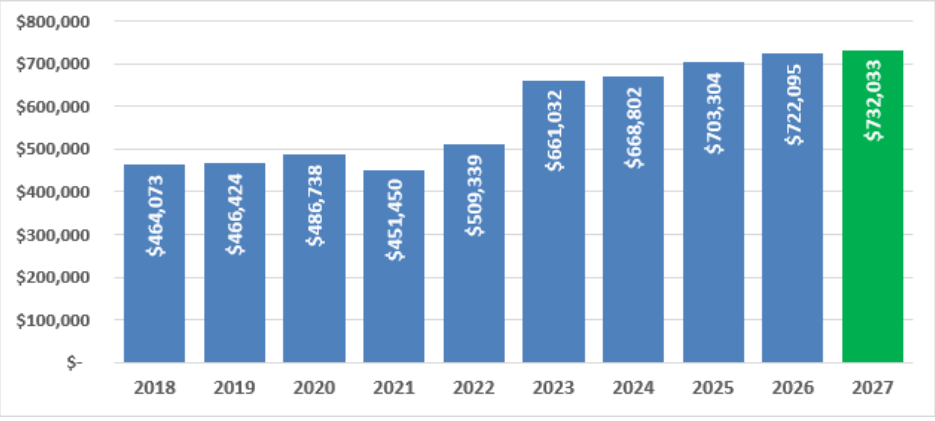
There are no strategic plan measures associated with Appropriations. It is overseen by personnel in the Office of Budget & Performance.

Citizens Survey

Government Entity Appropriations Citizen Survey Results

Measure	FY2016	FY2019	FY2022	FY2025
Amount				
Percent rating the quality of services provided by Animal Control as excellent/good	79	84	85	87
Percent rating the quality of services provided by Health services as excellent/good	88	88	85	87
Percent rating the quality of services provided by Public Library services as excellent/good	93	93	94	92
AMOUNT	**260**	**265**	**264**	**266**

Ten-Year History of Appropriations to Outside Agencies



Budget Summary

	Actual 2024	Actual 2025	Budget 2026	EOY 2026	Budget 2027	Difference $	Difference %
Operations							
Appropriations to Governments							
Health Department	$22,208	$21,150	$21,679	$21,679	$21,150	($529)	(2.4%)
Animal Control	$189,869	$199,362	$209,330	$209,330	$219,797	$10,467	5.0%
Library - Books	$70,803	$72,927	$74,750	$74,750	$74,750	-	0.0%
TN Rehab @ Franklin	$22,991	$22,991	$23,566	$23,566	$23,566	-	0.0%
Regional Transit Authority - 91X Bus	$56,185	$56,185	$56,185	$56,185	$56,185	-	0.0%
Total Appropriations to Government	**$362,055**	**$372,615**	**$385,510**	**$385,510**	**$395,448**	**$9,938**	**2.6%**

	Actual 2024	Actual 2025	Budget 2026	EOY 2026	Budget 2027	Difference $	Difference %
Operations							
Appropriations to Charitable Organizations							
The Arc	-	$5,000	$5,125	$5,125	$5,125	-	0.0%
Boys & Girls Club	$23,704	$24,415	$25,025	$25,025	$25,025	-	0.0%
Bridges	$21,000	$24,000	$24,600	$24,600	$24,600	-	0.0%
Community Child Care	$33,075	$34,067	$34,919	$34,919	$34,919	-	0.0%
Community Housing Partnership	$9,327	$9,607	$9,500	$9,500	$9,500	-	0.0%
Davis House	$21,000	$24,000	$24,600	$24,600	$24,600	-	0.0%
Franklin Tomorrow	$38,158	$39,303	$40,286	$40,286	$40,286	-	0.0%
Gentry's Education Center	$24,806	$25,550	$26,189	$26,189	$26,189	-	0.0%
Gilda's Club	$3,859	$3,974	$4,073	$4,073	$4,073	-	0.0%
GraceWorks/Williamson County Emergency Relief	$22,050	$22,712	$23,280	$23,280	$23,280	-	0.0%
Hard Bargain Association	-	$5,000	$5,125	$5,125	$5,125	-	0.0%
Mid-Cumberland Human Resources/Homemaker	$4,664	$4,804	$4,924	$4,924	$4,924	-	0.0%
Mid-Cumberland Human Resources/Meals-On-Wheels	$10,074	$10,376	$10,635	$10,635	$10,635	-	0.0%
Mid-Cumberland Human Resources/Ombudsman	$2,481	$2,556	$2,620	$2,620	$2,620	-	0.0%
One Generation Away	$5,250	$5,408	$5,543	$5,543	$5,543	-	0.0%
Second Harvest/Nashville's Table	$5,250	$5,408	$5,543	$5,543	$5,543	-	0.0%
Shelter Equity (CHP)	$9,327	$9,607	$9,500	$9,500	$9,500	-	0.0%
Sister City Program	$18,875	$19,441	$19,927	$19,927	$19,927	-	0.0%
Toussaint L'Ouverture Cemetery	$32,400	$33,368	$32,400	$32,400	$32,400	-	0.0%
Transit Alliance	$5,513	$5,678	$5,600	$5,600	$5,600	-	0.0%
Waves	$25,262	$26,020	$26,671	$26,671	$26,671	-	0.0%
Total Appropriations to Charitable Organizations	**$306,747**	**$330,687**	**$336,585**	**$336,585**	**$336,585**	-	0.0%

Total Appropriations	**$668,803**	**$703,302**	**$722,095**	**$722,095**	**$732,033**	**$9,938**	**2.6%**

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FY 2027 Appropriations Budget

Account Name	Account String	Itemizations	FY24 Actual	FY25 Actual	FY26 Budget	FY2026 EOY	FY2027 Budget	FY2028 Forecast	FY2029 Forecast
Appropriations									
CONTRACTED SERVICES	110-87110-45920		$0	$0	$0	$0	$0	$0	$0
APPROPRIATIONS TO GOVERNMENTS	110-87120-45920		$362,055	$322,775	$385,510	$385,510	$395,448	$395,448	$395,448
APPROPRIATIONS TO GOVERNMENTS	110-87120-45920	Health Department				$21,679	$21,150	$21,150	$21,150
APPROPRIATIONS TO GOVERNMENTS	110-87120-45920	Animal Control				$209,330	$219,797	$219,797	$219,797
APPROPRIATIONS TO GOVERNMENTS	110-87120-45920	Library				$74,750	$74,750	$74,750	$74,750
APPROPRIATIONS TO GOVERNMENTS	110-87120-45920	TN Rehab @ Franklin				$23,566	$23,566	$23,566	$23,566
APPROPRIATIONS TO GOVERNMENTS	110-87120-45920	Regional Transit Authority				$56,185	$56,185	$56,185	$56,185
APPROPRIATIONS TO CIVIC ORGANIZATIONS	110-87130-45920		$306,747	$380,528	$336,585	$336,585	$336,585	$336,585	$336,585
APPROPRIATIONS TO CIVIC ORGANIZATIONS	110-87130-45920	The Arc				$5,125	$5,125	$5,125	$5,125
APPROPRIATIONS TO CIVIC ORGANIZATIONS	110-87130-45920	Boys & Girls Club				$25,025	$25,025	$25,025	$25,025
APPROPRIATIONS TO CIVIC ORGANIZATIONS	110-87130-45920	Bridges				$24,600	$24,600	$24,600	$24,600
APPROPRIATIONS TO CIVIC ORGANIZATIONS	110-87130-45920	Community Child Care				$34,919	$34,919	$34,919	$34,919
APPROPRIATIONS TO CIVIC ORGANIZATIONS	110-87130-45920	Davis House				$24,600	$24,600	$24,600	$24,600
APPROPRIATIONS TO CIVIC ORGANIZATIONS	110-87130-45920	Franklin Tomorrow				$40,286	$40,286	$40,286	$40,286
APPROPRIATIONS TO CIVIC ORGANIZATIONS	110-87130-45920	Gentry's Education Center				$26,189	$26,189	$26,189	$26,189
APPROPRIATIONS TO CIVIC ORGANIZATIONS	110-87130-45920	Gilda's Club				$4,073	$4,073	$4,073	$4,073
APPROPRIATIONS TO CIVIC ORGANIZATIONS	110-87130-45920	Graceworks				$23,280	$23,280	$23,280	$23,280
APPROPRIATIONS TO CIVIC ORGANIZATIONS	110-87130-45920	Hard Bargain				$5,125	$5,125	$5,125	$5,125
APPROPRIATIONS TO CIVIC ORGANIZATIONS	110-87130-45920	Mid-Cumberland HR/Homemaker				$4,924	$4,924	$4,924	$4,924
APPROPRIATIONS TO CIVIC ORGANIZATIONS	110-87130-45920	Mid-Cumberland HR/Meals-on-Wheels				$10,635	$10,635	$10,635	$10,635
APPROPRIATIONS TO CIVIC ORGANIZATIONS	110-87130-45920	Mid-Cumberland HR/Ombudsman				$2,620	$2,620	$2,620	$2,620
APPROPRIATIONS TO CIVIC ORGANIZATIONS	110-87130-45920	One Generation Away				$5,543	$5,543	$5,543	$5,543

FY 2027 Appropriations Budget									
Account Name	**Account String**	**Itemizations**	**FY24 Actual**	**FY25 Actual**	**FY26 Budget**	**FY2026 EOY**	**FY2027 Budget**	**FY2028 Forecast**	**FY2029 Forecast**
APPROPRIATIONS TO CIVIC ORGANIZATIONS	110-87130-45920	Second Harvest				$5,543	$5,543	$5,543	$5,543
APPROPRIATIONS TO CIVIC ORGANIZATIONS	110-87130-45920	Shelter Equity (CHP)				$9,500	$9,500	$9,500	$9,500
APPROPRIATIONS TO CIVIC ORGANIZATIONS	110-87130-45920	Sister Cities				$19,927	$19,927	$19,927	$19,927
APPROPRIATIONS TO CIVIC ORGANIZATIONS	110-87130-45920	Toussaint L'Ouverture Cemetary				$32,400	$32,400	$32,400	$32,400
APPROPRIATIONS TO CIVIC ORGANIZATIONS	110-87130-45920	Transit Alliance				$5,600	$5,600	$5,600	$5,600
APPROPRIATIONS TO CIVIC ORGANIZATIONS	110-87130-45920	Waves				$26,671	$26,671	$26,671	$26,671
Total Appropriations Budget			**$668,803**	**$703,302**	**$722,095**	**$722,095**	**$732,033**	**$732,033**	**$732,033**

Program Enhancement Request Form - Operating and Capital (PER-OC)

Use this form to support your request for operating and capital purchases.

Budget Year: FY2027 **Intended Year** FY2027 **Priority** 1 of 1

Department-Division: 45920 APPROPRIATIONS

FranklinForward Theme: Quality Life Experiences

Title of Request: Additional Funding Requests

Requested Funding

Account Description	FY2027 Costs	One Time Future FY Costs	Recurring Costs
Operating Expenses			
87120 APPROPRIATIONS TO GOVERNME	$ 29,650		
87130 APPROPRIATIONS TO CIVIC ORGA	$ 84,690		
Capital Expenses			
Total Cost	$ 114,340	$ -	$ -

Purpose (Description) and Service Implication (if the request is not funded)

In addition to the recurring funding request under the Appropriations budget, the following is requested which would be considered not part of the FY26 base budget.

Outside Agency - Governments	**Increase**	**Rationale**
Williamson County Library	$ 29,650	Inflationary + additional materials
Outside Agency - Civic Organizations	**Increase**	**Rationale**
The Arc	$ 875	Inflationary
Boys & Girls Club	$ 4,975	Inflationary + Increased Need
Bridges	$ 738	Inflationary
Community Child Care	$ 2,081	Inflationary
Door Step Project (NEW last FY, not funded)	***$ 6,400***	***New Request***
Franklin Tomorrow	$ 929	Inflationary
Gentry's Education Center	$ 3,811	Inflationary
Gilda's Club	$ 1,427	Inflationary + Expanded Service Offerings
Graceworks	$ 1,720	Inflationary
Hard Bargain	$ 2,375	Inflationary + Increased Cost of Materials
Memories of Honor (NEW)	***$ 10,000***	***New Request***
One Generation Away	$ 4,457	Inflationary + Increased Need
Second Harvest/Nashville's Table	$ 4,457	Inflationary + Increased Need
ShareBuilt (NEW last FY, not funded)	***$ 12,000***	***New Request***
Shelter Equity (Community Housing Partnership)	$ 15,500	Inflationary + Specific Project Needs
Sister Cities	$ 73	Inflationary
Studio Tenn Theatre Co (NEW last FY, not funded)	***$ 10,000***	***New Request***
Toussaint L'Ouverture Cemetary	$ 972	Inflationary
Transit Alliance	$ 1,900	Inflationary
Total Additional Requests over FY 2026 Appropriation	**$ 114,340**	

Nonprofit Funding Application – Fiscal Year 2026-2027

Application for Charitable and Civic Organizations
Submission Deadline: March 6, 2026

Agency Name: Arc Williamson County (The)
(List agency name as it appears on the Secretary of State website)

Legal Status: ☑ Charitable (501c3) ☐ Civic Organization (501c6 or 501c4)

Application Contact: Katy Clouse (Name) | katy.clouse@thearcwc.or (Email) | 615-790-5815 (Phone)

Mailing Address: 129 W. Fowlkes Street Suite 143 Franklin, TN 37064

Payment Address:
(if different from mailing)

Total amount of City of Franklin funds being requested for FY 2026-2027: **$ 6,000.00**

Percentage of proposed FY 2026-2027 budgeted revenues derived from this request: **1.00%**

Non-Discrimination

The parties, their agents, officials, employees, and servants shall not discriminate in any manner on the basis of race, color, religion, creed, ethnic or national origin, sex, sexual orientation, gender identity/expression, disability, age, status as a covered veteran, genetic information, and any other category protected by the federal or state civil rights law with respect to the subject matter and related activities of this application.

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: Arc Williamson County (The)

1. Identify one Strategic Plan Goal your request helps to achieve.

Quality Life Experience

2. Provide the number of Franklin citizens served by your agency: 250

3. State the type of service provided and whether other organizations in the community provide the same service.

The Arc provides services and supports to people with intellectual and developmental disabilities and their families.
Currently, we have four main programs we operate.
• Advocacy: This is an umbrella for many different projects including:
o Student Advocacy (assisting families with understanding their educational rights under federal law)
o Social Skills Classes
o Book Clubs
o Teen Group
o Dating and Relationships classes (in cooperation with Williamson County Schools Transition Program),
o Workshops on topics of interest to our community (most recently one on future planning)
o Helping families navigate the incredibly difficult process of applying for state and federal programs.
• Counseling: We recently began a counseling program that targets people with intellectual disabilities, who often find it difficult to locate appropriate mental health services due to their acuity level.
• Independent Support Coordination: We have a state contract for providing Independent Support Coordination (targeted case management) to adults and children receiving certain types of Medicaid funding. Through that contract, we coordinate day, residential, therapy, nursing, and other clinical services for the people receiving that funding.
• Family Support: Our second state contract is for Family Support, which is a grant from the State of Tennessee that we administrate for Williamson County. 85% of the funding from that grant goes directly to people with disabilities and their families to reimburse them for out-of-pocket expenses related to their disability.

There are not other agencies in Franklin providing these services. All of our services are provided at no charge to the people we support.

4. Explain how much of an impact these services have on the community.

Advocacy centers around helping people improve self-worth and self-esteem, giving hope for a better future. We do this primarily through education and advocacy, helping people obtain skills/knowledge to feel confident in handling life events. These skills include understanding and navigating the federal and state laws around education for students, navigating the many programs/services available to people with disabilities, and planning for the future. Any parent/caregiver will tell you their biggest concern is the future—what will happen when they are no longer able to support their loved one. We give people the confidence to handle systems, agencies, and laws by connecting them with information they need to make informed choices, which increases their confidence and positive beliefs about the future.

Accessing services at The Arc starts with a phone call or email. There are many reasons a person might reach out to us. Some examples include student advocacy, help with social security, conservatorships, special needs trusts, TennCare renewals, questions about Medicaid Waivers and other state/federal programs. We also offer several workshops throughout the year, including legal/financial planning and an overview of state and federally funded programs for people with disabilities. Under the Advocacy umbrella, we also sponsor several book clubs for people with disabilities. We offer an 8-week Social Skills class each fall. In conjunction with Williamson County Schools, we have offered a Dating and Relationships class for students in the transition 2 program. Working with the Franklin Transit Authority, we offer “Trolley Classes” to help individuals learn how to use the public transit service in Franklin. We maintain a comprehensive resource page on our website that gets around 200 hits per month. Everything we do in our Advocacy program is to help people with disabilities and their families gain the skills and knowledge to live and be active members in their community.

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: Arc Williamson County (The)

5. State how these funds will be used and if they will be spent in accordance with the State of Tennessee T.C.A § 6-54-111.

Any funding allocated to The Arc would be applied to our Advocacy program, which is fully funded through grants and contributions.

6. State if the City of Franklin provides any other support (financial or otherwise) to your agency. If so, please describe that support.

The City of Franklin does not provide any other support to The Arc Williamson County.

7. State any other additional financial support your agency receives.

We have two state contracts with the Department of Disability and Aging.
Grants awarded this year include: United Way, HCA, Knights of Columbus, Nashville Predators Foundation, and the Department of Disability and Aging.

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency Name: Arc Williamson County (The)

8. How often does the Board of Directors receive/approve financial reports?

☐ bi-monthly ☐ monthly ☑ quarterly ☐ semi-annually ☐ annually

9. Are the agency's financial records audited by an independent certified public accountant?

☑ Yes ☐ No

If no, please explain how financials are reviewed.

Attachments:

☑ Option 1: Annual Audit for the last fiscal year concluded **OR**

☐ Option 2: A completed State of Tennessee annual reporting form for the last fiscal year concluded (AND the auditor's opinion and compliance notes if answered yes above)

☑ Proof of nonprofit status (IRS Tax Exempt Letter of Determination)

☑ Proof of business registration with the State of TN / Proof of registration with the TN Office of Charitable Solicitors

☑ Board of Directors list that includes the names, positions held, contact information, and expiration date of term for all board members

☑ Certificate of Insurance for professional liability (if applicable), general liability, and workers' compensation with the City of Franklin listed as a Certificate Holder

☑ Proposed or preliminary FY 2027 Budget

☑ W9 for the agency

☐ City of Franklin Vendor Information Form (Not required if you are an existing recipient and do not wish to change banking, contact, or address information)

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: Arc Williamson County (The)

Application criteria include:
- BOMA may fund up to 1% of the estimated general fund revenue during the budget process for all requests, depending on availability of funds.
- Outside agencies that request funding for the first time may not request an amount that exceeds 5% of their operating expenses.
- Outside agencies that have been funded in the prior year may request an amount that includes up to 3% inflation, plus any special funding requests. No funding request may exceed 25% of operating expenses.
- Funding requests are made for one fiscal year only, subject to annual re-submission and not guaranteed year over year.

Katy Clouse, Executive Director

Printed Name of (CEO/President/Executive Director/Board Chair)

Signature of (CEO/President/Executive Director/Board Chair) — Date: 02/27/2026

*Unless contractually negotiated otherwise, any funding approved by the Board of Mayor Alderman will be distributed on an even quarterly basis. Submission of this form is not a guarantee of funding. All funds authorized are done by authority extended by the State and the City's local charter. Approved funding may result in a contract and this form will become an integral part of that contract.

Emailed applications are preferred.

Completed applications and required attachments may be sent to nonprofitfunding@franklintn.gov or mailed to City of Franklin, Budget & Performance Department, Attn: Nonprofit Funding, 109 Third Avenue South, Franklin, TN 37064.

ARC OF WILLIAMSON COUNTY, INC.

FINANCIAL STATEMENTS

JUNE 30, 2024

ARC OF WILLIAMSON COUNTY, INC.

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Notes to Financial Statements	9-12

FINANCIAL SECTION

JOHN R. POOLE, CPA
CERTIFIED PUBLIC ACCOUNTANT

134 NORTHLAKE DRIVE
HENDERSONVILLE, TN 37075

(615) 822-4177

Independent Auditor's Report

To the Board of Directors of
ARC of Williamson County, Inc.
Franklin, Tennessee

I have audited the accompanying financial statements of the ARC of Williamson County, Inc. as of and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise ARC of Williamson County, Inc.'s basic financial statements as listed in the table of contents.

In my opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of ARC of Williamson County, Inc. as of June 30, 2024, and the respective changes in financial position and cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Government Auditing Standards, issued by the Comptroller General of the United States. My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of my report. I am required to be independent of ARC of Williamson County, Inc. and to meet my other ethical responsibilities, in accordance with the relevant ethical requirements relating to my audit. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the ARC of Williamson County, Inc.'s ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and Government Auditing Standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgement made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and Government Auditing Standards, I:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the ARC of Williamson County, Inc.'s internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in my judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the ARC of Williamson County, Inc.'s ability to continue as a going concern for a reasonable period of time.

I am required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that I identified during the audit.

October 31, 2024

FINANCIAL STATEMENTS

ARC of WILLIAMSON COUNTY, INC.

Statement of Financial Position

June 30, 2024

Assets

Current assets:		
Cash	$	192,492
Accounts receivable		1,366
Unconditional promises receivable		23,000
Total current assets		216,858
Property and equipment at cost:		
Office equipment		7,517
Less: accumulated depreciation		(7,517)
Net property and equipment		0
Total assets	$	216,858

Liabilities and Net Assets

Current liabilities:		
Accounts payable	$	727
Total current liabilities		727
Net assets:		
Without donor restrictions		216,131
Total net assets		216,131
Total liabilities and net assets	$	216,858

The accompanying notes are an integral part of these statements.

ARC of WILLIAMSON COUNTY, INC.

Statement of Activities

For the year ended June 30, 2024

CHANGES IN NET ASSETS WITHOUT DONOR RESTRICTIONS:	
Revenue and Other support:	
State Grant	
Family Support Program	$ 45,068
ISC	140,514
Contributions	33,895
United Way	32,580
Special events, less expenses	14,654
Miscellaneous	4,170
Total public support and revenues	270,881
Expenses:	
Program services	$ 249,419
Management and general	5,821
Total expenses	255,240
Increase (decrease) in net assets without donor restrictions	15,641
Beginning of year net assets	200,490
End of year net assets	$ 216,131

The accompanying notes are an integral part of these statements.

ARC of WILLIAMSON COUNTY, INC.

Statement of Functional Expenses

For the year ended June 30, 2024

	Program Services	Supporting Services: Management and General	Total Expenses
Personnel costs	$ 187,661	0	187,661
Grants and subsidies	1,810	0	1,810
Dues	4,364	0	4,364
Telephone	5,323	0	5,323
Professional services	5,661	1,500	7,161
Information technology	11,854	0	11,854
Marketing	11,127	0	11,127
Supplies	6,384	731	7,115
Training and travel	5,434	0	5,434
Rent	9,510	0	9,510
Insurance	0	2,137	2,137
Miscellaneous	291	1,453	1,744
Total Expenses	$ 249,419	5,821	255,240

The accompanying notes are an integral part of these statements.

ARC of WILLIAMSON COUNTY, INC.

Statement of Cash Flows

For the year ended June 30, 2024

Cash flows from operating activities:		
Support and revenue received	$	394,502
Cash paid for:		
Salaries and related expenses		(187,661)
Program and support services		(69,917)
Net cash provided by operating activities		136,924
Cash flows from financing activities:		
Purchase of property and equipment		0
Net cash provided by financing activities		0
Net change in cash		136,924
Cash and cash equivalents at beginning of year		55,568
Cash and cash equivalents at end of year	$	192,492

Reconciliation of Increase in Net Assets to Net Cash Provided by Operating Activities

Increase (decrease) in net assets	$	15,641
Adjustments to reconcile decrease in net assets to net cash provided by operating activities:		
Changes in assets (increase) decrease:		
Accounts receivable and unconditional promises		123,621
Changes in liabilities increase (decrease):		
Accounts payable		(2,338)
Net cash provided by operating activities	$	136,924

The accompanying notes are an integral part of these statements.

NOTES TO THE FINANCIAL STATEMENTS

ARC OF WILLIAMSON COUNTY, INC.

Notes to the Financial Statements
June 30, 2024

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Nature of Activities

ARC of Williamson County, Inc. is a non-profit organization in Williamson County, Tennessee. The Organization's mission is to empower people with intellectual and developmental disabilities and their families to actively participate in their community throughout their lifetime. The Organization provides advocacy, research and education to individuals with intellectual and developmental disabilities and their families.

Basis of Accounting

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with generally accepted accounting principles and recommendations of the American Institute of Certified Public Accountants in its industry audit and accounting guide, Not-for-Profit Organizations.

Basis of Presentation

Financial statement presentation follows the recommendations of the Financial Accounting Standards Board in its Statement of Financial Standards (SAS). The Organization is required to report information regarding its financial position and activities according to two classes of net assets; net assets with donor restrictions and net assets without donor restrictions. In addition, the Organization is required to present a statement of cash flows. There were no donor restricted net assets at yearend.

Contributions

Contributions received are recorded as with or without donor restrictions depending on the existence or nature of any donor restrictions.

Promises to Give

Contributions are recognized when the donor makes a promise to give to the Organization that is, in substance, unconditional. These amounts are reported as an increase in net assets without restrictions. Contributions that are restricted by the donor are reported as increases in donor restricted net assets. If the restrictions expire in the fiscal year in which the contributions are recognized the amounts are transferred to net assets with donor restrictions. There were no donor restricted promises to give at yearend. At June 30, 2024 the organization has recorded $23,000 of promises to give from the United Way of Williamson County.

Notes to the Financial Statements
June 30, 2024

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, continued

Donated Services
ARC of Williamson County, Inc. receives many hours of donated time from various citizens. It is impractical to estimate a value for these services, as such no such value has been placed on these services in the Organization's financial statements.

Depreciation
Depreciation is provided for over the estimated useful lives of the assets. Assets are depreciated using the straight-line method of depreciation. There was no depreciation in the current year.

Functional Allocation of Expenses
The costs of providing the ARC's various programs and supporting services have been summarized on a functional basis in the statement of activities. Accordingly, certain costs may have been allocated among the programs and supporting services benefited.

Income Taxes
The Organization is a not-for-profit organization that is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code.

Cash and Cash Equivalents
For purposes of the statement of cash flows, the Organization considers all highly liquid investments with an initial maturity of three months or less to be cash equivalents.

Estimates
The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Economic Dependence
Approximately 69% of the organization's revenues for the year ended June 30, 2024, was from contracts from various State of Tennessee departments. The State of Tennessee may, at its discretion, request reimbursement of expenses or return of funds, or both as a result of non-compliance by the Organization with the terms of the programs.

2. AVAILABILITY AND LIQUIDITY

The following represents ARC's financial assets at June 30, 2024:

Financial assets at year end:	
Cash	$192,492
Accounts receivable	1,366
Contribution receivable	23,000
Total	$216,858
Less amounts not available to be used within one year:	$ 727
Financial assets available to meet general expenditures over the next twelve months:	$216,131

3. PROPERTY AND EQUIPMENT

A summary of property and equipment activity is noted below:

	Balance 6/30/23	Addition	Retirement	Balance 6/30/24
Furniture and equipment	7,517	-	-	7,517
Total	7,517			7,517
Less: Accumulated depreciation	(7517)			(7,517)
Net property and equipment	-			-

4. STATE CONTRACTS AND GRANTS:

Amounts received from the State of Tennessee are subject to audit and adjustment by the State of Tennessee. Any disallowed claims including amounts already collected, could become a liability of the Organization.

5. LINE OF CREDIT

The Organization has a $30,000 line of credit. There was no outstanding balance at yearend.

6. SUBSEQUENT EVENTS

Thru October 31, 2024 (the date of this report), there are no material subsequent events that should be reported.

Statement of Financial Position

The Arc Williamson

As of March 12, 2026

DISTRIBUTION ACCOUNT	TOTAL
Assets	
Current Assets	
Bank Accounts	
10500 Regions Bank (9580)	35,391.12
10800 Pinnacle Bank - Philip	4,000.00
10900 Pinnacle Bank - Fundraising	25,194.27
11000 Regions Cash (Family Support) (7392)	3,131.39
11750 Cash Clearing	0.00
Savings (2279)	72,120.18
Total for Bank Accounts	**$139,836.96**
Accounts Receivable	
Accounts Receivable (A/R)	31,362.25
Total for Accounts Receivable	**$31,362.25**
Other Current Assets	
11600 Accrued Interest Income	0.00
12100 Contributions Receivable	0.00
12300 Miscellaneous Receivable	0.00
14000 Family Support Funds Receivable	88,509.60
14500 Prepaid Rent	0.00
14550 Deposits	0.00
14575 Pledges & Grants Receivable	0.00
14595 zOther Current Assets	0.00
QuickBooks Tax Holding Account	4,969.32
Total for Other Current Assets	**$93,478.92**
Total for Current Assets	**$264,678.13**

Statement of Financial Position

The Arc Williamson

As of March 12, 2026

DISTRIBUTION ACCOUNT	TOTAL
Fixed Assets	
15000 Fixtures, Furniture & Equipment	7,516.52
15500 Accumulated Depreciation	-7,516.52
Total for Fixed Assets	**$0.00**
Other Assets	
19900 zTax Rounding - Assets	0.00
Total for Other Assets	**$0.00**
Total for Assets	**$264,678.13**
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable	
02000 *Accounts Payable	0.00
Total for Accounts Payable	**$0.00**
Credit Cards	
Credit Card (5190)	0.00
Total for Credit Cards	**$0.00**
Other Current Liabilities	
20000 Payroll Tax Liability	0.00
21000 Accounts Payable	0.00
22000 Insurance Payable	0.00
23000 Line of Credit	0.00
23555 Regions Commercial Loan	0.00

Statement of Financial Position

The Arc Williamson

As of March 12, 2026

DISTRIBUTION ACCOUNT	TOTAL
24000 Family Support Contracts	$0.00
24090 Jesse Clark	1,352.66
24200 Alan Fox	-13,500.00
24260 Mercedes Anderson	0.00
24700 Emergency Fund	3,300.00
24770 Belinda Stewart	0.00
24810 Hannah Pilkinton	0.00
25350 Elizabeth Liberto	30.00
25400 Kathryn Roy	65.50
25410 Lauren Roy	1,500.00
25890 Jessica Donnelly	0.00
25920 Sam Cullum	0.00
26140 Brennan Keeter	0.00
26200 Carlee Nash	635.85
26340 Joseph Gilliam	800.00
26520 Evan Klein	495.50
27680 Grace Williams	0.06
27840 Ryan Wallace	1,315.00
27860 Bernie Lynette	1,500.00
27870 Gillian Lynette	1,500.00
28040 Meg Risser	0.00
29210 Lolita Locke	1,500.00
29410 Catherine Ferree	0.00
29420 Nicole McPherson	1,500.00
29450 Caroline Morphy	0.00
29510 Tristan Bankes	0.00
29520 Taylor Harwell	1,500.00
29530 Emily Luckett	0.00
29760 Levi Hook	0.00
29890 Sue Jasso	40.15
30030 Macey Aric	384.19
30040 Cornelius Johnson	100.00
30160 Ryan Williams	0.00
30260 Shakkia Johnson	6.88
30300 Eva Hook	0.00
30410 Zachary Woods	0.00
30610 Marlaina Gaffney	-0.90
30670 Matthew Cox	$774.81
30671 Health Related Matthew Cox	0.00

Statement of Financial Position

The Arc Williamson

As of March 12, 2026

DISTRIBUTION ACCOUNT	TOTAL
Total for 30670 Matthew Cox	**$774.81**
30730 Mary Helm	0.00
30940 Emmanuel Sanchez	0.00
40000 Shreya Chandramana	1,500.00
40020 Keagen Stevenson	750.00
40160 Pam Gaffney	0.00
40190 Paxton Coopery Huy	1,500.00
40540 Josie Cannon	1,500.00
40590 Bryan Booker	0.00
40600 Clay Booker	0.00
40810 Jessie Buchanan	0.00
40990 Jeremiah Cavette	0.00
41030 Savannah Cullum	0.00
41070 Jenna Kinsman	0.00
41120 Haven Sympson	0.00
70040 Colt Wild	742.55
70120 Karis Lofton	25.00
70180 Tiffany Morales	1,500.00
70270 Brandon Almaraz	483.45
70370 Fernanda Aguilar	1,500.00
70420 Ben Aguon	1,087.87
70480 Isabela Lacko	1,500.00
70520 Louis Butler	104.00
70540 Katherine Baker	0.00
70570 Rebecca Maupin	0.00
70590 Ryan Aprea	0.00
70630 Noelle Smidt	565.00
70660 Caleb Knight	287.98
70740 Jillian Matlock	321.95
70750 Landon Fuqua	1,500.00
70860 Nathan McAfee	0.00
70880 Drew Torrens	1,200.00
70920 Max Nyugen	0.00
70930 Joshua Strachan	732.45
70980 Melissa Vargas	24.48
70990 Samuel Farrell	615.00
71030 Brandon Olvera	1,246.49
71050 Joshua Naylor	0.00
71060 Adam Kruszynski	0.00
71090 Maddik Arnold	0.00
71100 Preston Batts	6.74
71120 Avan Barwari	1,500.00
71130 Ayan Barwari	1,500.00

Statement of Financial Position

The Arc Williamson

As of March 12, 2026

DISTRIBUTION ACCOUNT	TOTAL
71200 Hayden Harris	1,200.00
71220 Noah Mohammed	0.00
71230 Adam Mohammed	0.00
71240 Erin McAfee	0.00
71260 Miles Nejdl	345.00
71330 Michael Rucker	978.90
71380 Johnna Carter	0.00
71400 Colin Sartan	0.00
71450 Justin Brooks	373.66
71490 Nathan Wallace	1,500.00
71540 Gabriel Adams	1,500.00
71640 Maximo Vallejos	0.00
71710 Anna Rose Williams	0.00
71750 Daniel DeMatos	0.00
71760 Charlie "Trey" Williams	512.24
71770 Jesus Solano	185.25
71800 Patty Edwards Harris	301.90
71830 Paula Tucci	0.00
71870 John Frisbie	0.00
71940 Elias Hiskey	1,500.00
71950 Raphaella Bayham	1,500.00
71960 Gunnar Carman	577.34
72060 Malik Thornton	0.00
72110 Johnyl Wilson	109.80
72130 Benjamin Kerr	190.07
72140 Isaac Harvill	0.00
72150 Maverick Bost	0.00
72170 Emilia Hollandsworth	600.00
72180 Eliana Hollandsworth	600.00
72190 Charles Burrows	504.03
72200 Michael Carter	1,500.00
72220 Sinclaire Condra	1,500.00
72230 Evan Crenshaw	510.00
72300 Rhonda Pate	1,452.17
72310 Elijah Okafor	0.00
72320 Thomas Holt	0.00
72340 Aaron Scott	0.00
72350 Greyson Evans	0.00
72380 David Hardy	0.00
72430 Lucas Stapp	0.00
72440 Luna Gilliam	1,038.01
72450 Darius Hicks-Johnson	893.01
72480 Melissa Kohnert	213.31

Statement of Financial Position

The Arc Williamson

As of March 12, 2026

DISTRIBUTION ACCOUNT	TOTAL
72500 Patrick Murphy	0.00
72510 Dominic Lucas	59.08
72520 Shawn Irwin	0.00
72530 Amaris Martin	1,500.00
72540 Jesus Rios	0.00
72570 Adelind Hoetzel-Go	590.18
72580 Kolten Hoetzel-Go	622.68
72590 Dakota Bihl	736.00
72600 Jameson Bihl	1,035.00
72610 Zion Bihl	1,078.00
72640 Kara Briggs	62.76
72650 Brantley Stechauner	0.00
72660 Payton Balsis	0.00
72690 Jasey Miller	0.00
72710 Savanah Blackledge	288.50
72740 Briggs Allender	1,500.00
72750 Caden Battinelli	60.00
72780 Malachi Johnson	4.65
72790 Julian Barker	266.87
72810 Christian Smith	1,200.00
72820 Nathaniel Mitchell	0.00
72840 Madelyn Morales	100.00
72850 Isabella Pizarro	0.00
72870 Tristan Staggs	0.00
72890 Eliott Giles	0.00
72900 Anvith Nukala	49.67
72910 Matthew Barron	1,500.00
72920 Detryce Derricks	695.00
72930 Aslan Lautenbach	1,041.01
72940 Levi Lautenbach	0.00
72950 William Lautenbach	-0.10
72960 Alessandro Aruaz	485.25
72970 Addison Balsis	5.76
72980 Phillip (Carson) Borgman	56.25
72990 Sabrina Botzer	693.76
73010 Sophia Botzer	693.76
73020 Sophia (Skye) Elliott	0.00
73040 Phoenix Nelson	0.00
73050 Gia Ward	1,500.00
73060 Maggie Etue	1,200.00
73070 Kadmiel Petite-Frere	626.75
73080 Cristopher Soriano-Sanchez	710.45
73090 Lily Boguszewski	750.00

Statement of Financial Position

The Arc Williamson

As of March 12, 2026

DISTRIBUTION ACCOUNT	TOTAL
73100 Li'el Linkogle-Monroe	0.00
73110 Aidan Smithson	0.00
73120 Evelyn Cline	1,200.00
73130 Luke Hardegree	825.00
73140 Jose Barbee	1,200.00
73160 Sarah Orlinsky	98.14
73170 Annie Burgoyne	0.00
73180 Kambree Vaughn	0.00
73190 Norman Pagley-Palmer	0.00
73210 Christina Hadjuk	500.00
73220 Deborah Tsavaris	35.71
73230 Ryan Lindquist	0.00
73250 Daniel Simpkins	500.00
Total for 24000 Family Support Contracts	**$69,547.48**
29000 zOther Current Liabities	0.00
Direct Deposit Payable	0.00
Payroll Liabilities	
Federal Taxes (941/943/944)	4,966.14
TN Quarterly Taxes	3.18
Total for Payroll Liabilities	**$4,969.32**
Tennessee Department of Revenue Payable	0.00
Total for Other Current Liabilities	**$74,516.80**
Total for Current Liabilities	**$74,516.80**
Total for Liabilities	**$74,516.80**
Equity	
30000 Opening Bal Equity	1,500.00
39500 Temporarily Restricted Assets	0.00
39000 Retained Earnings	188,966.97
Net Income	-305.64
Total for Equity	**$190,161.33**
Total for Liabilities and Equity	**$264,678.13**

Statement of Activity

The Arc Williamson

July 1, 2025-March 12, 2026

DISTRIBUTION ACCOUNT	TOTAL
Income	
41000 United Way Allocation	32,000.00
41025 The Arc Pick Up Service	1,125.00
41050 Other United Way Funds	1,229.85
41100 Memberships	385.00
41250 FSP Grant-Admin	26,306.95
41300 Contributions	46,396.27
41700 Interest	0.98
42000 City Appropriation	5,125.00
42100 County Appropriation	3,814.00
42200 Fund Raisers	$1,409.10
42213 The Arc Car Donation	648.29
42214 Festival of Trees	11,067.92
42215 Kroger Cares	72.19
Total for 42200 Fund Raisers	**$13,197.50**
42300 ISC	90,649.66
42360 Other Grants	7,425.75
42400 Miscellaneous Income	755.08
49900 Uncategorized Income	246.30
Total for Income	**$228,657.34**
Gross Profit	**$228,657.34**
Expenses	
61200 Permits & Fees	1,049.04
61235 T-Shirts	587.99
61300 Office Supplies	2,260.99
61325 Supplies-Programs	1,152.42
61400 Marketing	7,283.75
61450 Office Cleaning	780.00
62400 Rent	4,174.00
62470 Communications	
62471 Computer	5,801.46
62500 Telephone	4,402.71
Total for 62470 Communications	**$10,204.17**
62700 Conferences/Training	478.00
62800 Membership Dues	2,268.00
64200 Insurance	$3,307.96
64210 Workers Compensation Insurance	132.76
Total for 64200 Insurance	**$3,440.72**

Statement of Activity

The Arc Williamson

July 1, 2025-March 12, 2026

DISTRIBUTION ACCOUNT	TOTAL
64900 Prof & Contracted Services	
64940 Legal & Professional	$752.50
64941 Supervision	600.00
Total for 64940 Legal & Professional	**$1,352.50**
64945 Audit/Accounting Services	3,678.24
Total for 64900 Prof & Contracted Services	**$5,030.74**
67000 Office Equipment/Furniture	4,113.41
80000 Travel	2,011.55
80200 Bank Charges	$554.97
80210 PayPal Fees	101.77
Total for 80200 Bank Charges	**$656.74**
80300 Misc Expense	30.49
80350 Outside Services	
Office/General Administrative Expenditures	544.95
Total for 80350 Outside Services	**$544.95**
80400 Program Outings	163.76
90000 Grants & Subsidies	
90100 Respite	478.00
90600 Housing Costs	1,050.84
91200 Specific Assistance	1,930.00
Total for 90000 Grants & Subsidies	**$3,458.84**
91300 Leslie W Respite	-1,000.00
94000 Food	598.52
96000 Voided Checks	64.75
98000 Their World	614.85
98100 Innovation Grant	0.00
98500 Teen Group	-1,567.18
Payroll Expenses	
Taxes	12,828.29
Wages	167,648.40
Total for Payroll Expenses	**$180,476.69**
Reimbursements	85.79
Total for Expenses	**$228,962.98**
Net Operating Income	**-$305.64**
Net Other Income	
Net Income	**-$305.64**

Consolidated Accounts	Actuals (2/28/2026)	FY 2027
Income		
41000 United Way Allocation	$ 32,000.00	$ 32,000.00
41025 The Arc Pick Up Service	$ 1,125.00	$ 1,125.00
41050 Other United Way Funds	$ 863.80	$ 1,000.00
41100 Memberships	$ 385.00	$ 500.00
41250 FSP Grant-Admin	$ 22,492.56	$ 45,069.00
41275 Psychotherapy Revenues		
41300 Contributions	$ 46,321.27	$ 70,000.00
41360 Memorial Contributions		
41700 Interest	$ 0.98	$ 1.00
42000 City Appropriation	$ 5,125.00	$ 5,125.00
42100 County Appropriation	$ 3,814.00	$ 3,814.00
42200 Fund Raisers	$ 1,409.10	$ 2,000.00
41800 Crawfish Boil		
42201 Restaurants		
42213 The Arc Car Donation	$ 648.29	
42214 Festival of Trees	$ 11,067.92	$ 20,000.00
42215 Kroger Cares	$ 72.19	$ 200.00
42218 Amazon Smiles		
42219 Giving Tuesday		
42300 ISC	$ 90,649.66	$ 150,000.00
42360 Other Grants	$ 7,425.75	$ 30,000.00
CFMT Grant		
HCA Grant		$ 5,000.00
42370 Program Fees		
42400 Miscellaneous Income	$ 755.08	
49900 Uncategorized Income	$ 246.30	
Billable Expenditure Revenue		
Markup		
Sales		
Sales of Product Revenue		
Unapplied Cash Payment Revenue		
Total Income	$ 224,401.90	$ 365,834.00
Cost of Goods Sold		
Cost of Goods Sold		
Total Cost of Goods Sold	$ -	
Expense		
61100 Salaries & Wages		
61200 Permits & Fees	$ 1,049.04	$ 1,500.00
61235 T-Shirts	$ 587.99	$ 750.00
61250 Payroll Taxes		

61275 Employee Benefits		
61300 Office Supplies	$ 2,612.53	$ 3,000.00
61325 Supplies-Programs	$ 1,152.42	$ 1,500.00
61350 Background Checks		
61400 Marketing	$ 6,153.56	$ 8,000.00
61450 Office Cleaning	$ 690.00	$ 1,000.00
62400 Rent	$ 4,174.00	$ 13,000.00
62450 Rent-Programs		
62460 Rent-Fundraisers		
62470 Communications	$ -	
62471 Computer	$ 4,430.50	$ 11,000.00
62500 Telephone	$ 3,486.42	$ 7,000.00
64700 Postage		$ 700.00
64800 Printing and Publications		
62700 Conferences/Training	$ 478.00	$ 2,000.00
62800 Membership Dues	$ 1,959.00	$ 3,000.00
64200 Insurance	$ 703.96	$ 3,000.00
64210 Workers Compensation Insurance		$ 1,600.00
64300 Interest Expense		
64900 Prof & Contracted Services	$ -	
64940 Legal & Professional	$ 752.50	
64941 Supervision	$ 600.00	$ 1,500.00
64945 Audit/Accounting Services	$ 3,448.86	$ 5,000.00
64950 National Memberships		
64955 Other Professional Fees		
65500 Repairs & Maintenance		
65600 Scholarships		
66000 Audit		
67000 Office Equipment/Furniture	$ 4,113.41	$ 5,000.00
80000 Travel	$ 2,011.55	$ 3,000.00
80200 Bank Charges	$ 489.97	$ 800.00
80220 80220 Square Fees		
80210 PayPal Fees	$ 101.77	
80300 Misc Expense		
80350 Outside Services	$ -	
Office/General Administrative Expenditures	$ 290.95	$ 500.00
80400 Program Outings	$ 163.76	
81100 Specific Assist/Social Recre 2		
90000 Grants & Subsidies	$ -	$ 5,000.00
90100 Respite	$ 478.00	
90200 After School/Day Care		

90300 Specialized Equipment		
90400 Specialized Supplies		
90500 Personal Assistance		
90600 Housing Costs	$ 1,050.84	
90700 Home Modifications		
90800 Health Related		
90900 Transportation		
90910 Vehicle Modifications		
90920 Camp		
90930 Training		
90940 Medical Travel Per Diem		
91000 Tutoring		
91100 Other Subsidies		
91200 Specific Assistance	$ 1,630.00	
94000 Food	$ 405.06	$ 600.00
95000 Depreciation		
96000 Voided Checks	$ 64.75	
98000 Their World	$ 614.85	
98100 Innovation Grant	$ -	
98500 Teen Group	$ (1,624.16)	
91300 Leslie W Respite	$ 1,000.00	
Payroll Expenses	$ -	
Taxes	$ 11,968.92	
Wages	$ 156,417.25	$ 284,459.22
Purchases		
Reimbursements	$ 85.79	
Story Time		
Unapplied Cash Bill Payment		
Expenditure		
Uncategorized Expense		
Total Expense	$ 211,541.49	$ 362,909.22
Other Expense		
99999 Year End Tax Adjustments		
Reconciliation Discrepancies		
Suspense		
Total Other Expense	$ -	
Total Net Income	$ 12,860.41	

IRS Department of the Treasury
Internal Revenue Service
P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0248232325
Dec. 18, 2019 LTR 4168C 0
62-6019147 000000 00
00010507
BODC: TE

ARC OF WILLIAMSON COUNTY
129 W FOWLKES ST STE 143
FRANKLIN TN 37064

017905

Employer ID number: 62-6019147
Form 990 required: Yes

Dear Taxpayer:

We're responding to your request dated Dec. 10, 2019, about your tax-exempt status.

We issued you a determination letter in June 1960, recognizing you as tax-exempt under Internal Revenue Code (IRC) Section 501(c)(3).

We also show you're not a private foundation as defined under IRC Section 509(a) because you're described in IRC Sections 509(a)(1) and 170(b)(1)(A)(vi).

Donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106, and 2522.

In the heading of this letter, we indicated whether you must file an annual information return. If you're required to file a return, you must file one of the following by the 15th day of the 5th month after the end of your annual accounting period:

- Form 990, Return of Organization Exempt From Income Tax
- Form 990EZ, Short Form Return of Organization Exempt From Income Tax
- Form 990-N, Electronic Notice (e-Postcard) for Tax-Exempt Organizations Not Required to File Form 990 or Form 990-EZ
- Form 990-PF, Return of Private Foundation or Section 4947(a)(1) Trust Treated as Private Foundation

According to IRC Section 6033(j), if you don't file a required annual information return or notice for 3 consecutive years, we'll revoke your tax-exempt status on the due date of the 3rd required return or notice.

You can get IRS forms or publications you need from our website at www.irs.gov/forms-pubs or by calling 800-TAX-FORM (800-829-3676).

If you have questions, call 877-829-5500 between 8 a.m. and 5 p.m.,

0248232325
Dec. 18, 2019 LTR 4168C 0
62-6019147 000000 00
00010508

ARC OF WILLIAMSON COUNTY
129 W FOWLKES ST STE 143
FRANKLIN TN 37064

local time, Monday through Friday (Alaska and Hawaii follow Pacific time).

Thank you for your cooperation.

Sincerely yours,

Kim A. Billups, Operations Manager
Accounts Management Operations 1

Tennessee Secretary of State
Tre Hargett



Division of Business and Charitable Organizations
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243-1102

December 22, 2025

KATY CLOUSE
129 WEST FOWLKES STREET, SUITE 143
FRANKLIN, TN 37064 USA

RE: Registration to Solicit Funds for Charitable Purposes
Organization Name: THE ARC WILLIAMSON COUNTY, INC.
CO Number: CO1355
Expiration Date: 12/31/2026

Dear KATY CLOUSE :

Pursuant to the Tennessee Charitable Solicitations Act, T.C.A. § 48-101-501,*et seq*. the Tennessee Secretary of State has reviewed your application and is pleased to announce your organization's registration to solicit contributions has been **approved**.

The organization must maintain statutory compliance by submitting a renewal application and required fees on an annual basis. At that time you may be required to submit tax filings, financial statements, proof of IRS status, and other documents related to your organization and its fundraising activities. You can find additional information and submit additional filings online at https://sos.tn.gov/charities. The "CO" Number listed above will serve as your organization's charitable registration number and should be used when submitting any charitable filings or correspondence.

Please also be advised that if the organization's application or other provided information includes false, misleading or deceptive statements, appropriate action will be taken. Pursuant to the Tennessee Charitable Solicitations Act, a civil penalty of up to five thousand dollars ($5,000.00) may be assessed for any violation.

Thank you for registering your organization and please do not hesitate to contact us with any questions.

Sincerely,

Tre Hargett
Secretary of State

Tracking Number
2025154338

Application to Renew Registration of a Charitable Organization

Tre Hargett
Secretary of State

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2286
sos.tn.gov/charities

CO Number: CO1355
Filed: 12/22/2025 03:29 PM
Tre Hargett
Secretary of State

Organization Information

Legal Name of the Charitable Organization: THE ARC WILLIAMSON COUNTY, INC.

Legal entity type of the Organization: Other **Other Description:** 501 C 3

FEIN: 62-6019147

Initial Registration Date: 11/26/2008 **Renewal Date:** 12/31/2025

Has your fiscal year ending month changed since your last renewal?
☐ Yes ☑ No

Fiscal Year Ending Month: June

When and where was the organization legally established

Date: 11/03/1956 **Country:** USA **City/State:** FRANKLIN, TN **County:** Williamson

Has your Principal Office address changed since your last renewal?
☐ Yes ☑ No

Principal Office Address
129 WEST FOWLKES STREET, SUITE 143
USA, FRANKLIN, TN 37064

Has your Mailing address changed since your last renewal?
☐ Yes ☑ No

Mailing Office Address
129 WEST FOWLKES STREET, SUITE 143
USA, FRANKLIN, TN 37064

Contact Information for the Charitable Organization

Contact Name: KATY CLOUSE

Telephone Number: (615) 397-5815 **Fax Number:** (615) 790-5891

Email: katy.clouse@thearcwc.org **Website:** www.thearcwc.org

Current names used by the charity organization

Do you need to modify other names that the charity solicits under?
☐ Yes ☑ No

Has the organization registered in any other state(s)?
☐ Yes ☑ No

Does the charity have other offices, chapters, branches, affiliates or a parent?
☑ Yes ☐ No

Other offices

Name: ARC OF WILLIAMSON COUNTY
Type: Affiliate
Telephone:
Fax:
Reporting Financial Activities: Yes

Address
,

The category that best describes your organization

P - Human Services

The charitable purpose of the organization

The Arc Williamson County is an organization committed to promoting and empowering individuals with disabilities and their families through advocacy, research, education and quality of life services. Supporting all individuals in securing the right to choose and realize their goals of where and how they live, learn, work and play is the major focus of The Arc.

Tax & Financial Information

Has your tax exempt status changed since your last renewal?
☐ Yes ☑ No

Last Fiscal Year Start: July 2024 **Last Fiscal Year End:** June 2025

Type of 990 Tax Form Filed: 990 (Long Form)

Government Grants	$ 215,509.00
Gross Receipts	$ 314,715.00

Solicitation Information

Have you been enjoined by any court from soliciting contributions?
☐ Yes ☑ No

Does your organization contract with or otherwise engage the services of any outside fundraising professional (such as a "professional fund-raiser," "paid solicitor," "fund raising counsel," or "commercial co-venturer")?
☐ Yes ☑ No

Officer Information

Do you need to modify the current officers?
☑ Yes ☐ No

KATY CLOUSE
129 W. FOWKLES ST STE 143
Franklin, TN 37064, USA
Title(s): Custodian of Contributions, Custodian of Final Distributions, Chief Fiscal Officer, Chief Executive Officer, Chief Administrative Officer

LAURA BERSACOLA
129 WEST FOWLKES STREET, SUITE 143
FRANKLIN, TN 37064
Title(s): President

JOHN ALEX GRINER
129 WEST FOWLKES STREET, SUITE 143
FRANKLIN, TN 37064
Title(s): Custodian of Contributions, Custodian of Final Distributions

Has any officer, director, manager, operator, or principal of the organization been the subject of an injunction, judgement, or administrative order or been convicted of a felony?

☐ Yes ☑ No

Signature

I certify that the statements in this registration statement and all supplemental forms, documents, and continuation sheets are true and correct to the best of my knowledge and belief.

I (Chief Fiscal Officer, Treasurer, or Officer) certify, under penalty of perjury, that the above information is true and correct.

Signed Electronically: Katy Clouse **Date:** 12/22/2025

Title: Chief Executive Officer

I certify that the statements in this registration statement and all supplemental forms, documents, and continuation sheets are true and correct to the best of my knowledge and belief.

I (Chief Fiscal Officer, Treasurer, or Officer) certify, under penalty of perjury, that the above information is true and correct.

Signed Electronically: Laura Bersacola **Date:** 12/22/2025

Title: President

Tre Hargett
Secretary of State

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2555
Fax: 615-253-5173
sos.tn.gov/charities

Date: 12/22/2025 **Invoice:** 2025-834242

Customer Information

KATY CLOUSE
THE ARC WILLIAMSON COUNTY, INC.
129 WEST FOWLKES STREET, SUITE 143
FRANKLIN, TN 37064 , USA

Tracking Number	Description	Amount Paid
2025154338	THE ARC WILLIAMSON COUNTY, INC. (CH Charitable Renewal)	$ 200.00

Payment Details

Fee Total:	$ 200.00
Payment Total:	$ 200.00
Amount Due:	$ 0.00

Payment Method

Payment Type: Credit Card
Check/Confirmation Number: 3912564460

Office	Name	Email	Phone	Term End	Term #
President	Laura Bersacola	laurabersacola@gmail.com	615-498-9032	6/30/2026	2
Vice President	LeeAnna Ginn	LeeAnnaGinn@yahoo.com	615-767-0112	6/30/2026	2
Secretary	Victoria Knight	vknight.09@gmail.com	740-407-9485	6/30/2026	1
Treasurer	Jacob Drucker	jacob.drucker@hcahealthcare.com	615-268-3281	6/30/2026	1
Board Member	Kellie Campbell	kellicam25@comcast.net	615-417-3656	6/30/2027	1
Board Member	Tracey Jernigan	tjernigan@ymcamidtn.org	615-604-8921	6/30/2026	1
Board Member	Will Tennpenny	tenpennywt@yahoo.com	615-714-3669	6/30/2027	2
Board Member	Sharon Bottorff	sharonbbottorf@outlook.com	615-512-9551	6/30/2026	1
Board Member	Marci Cohen	Patricelli@bellsouth.net	615-445-9067	6/30/2026	1
Board Member	Nina Klein	chuckndabs@aol.com	615-585-4966	6/30/2026	1
Board Member	Kevin Walker	ktlc2008@live.com	615-934-5014	6/30/2026	1
Board Member	Lauren Jacobs	lejacobs987@gmail.com	615-336-5445	6/30/2027	1

ACORD™ CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 2/09/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Warren Vetter	
Couch Braunsdorf Insurance Grp PO BOX 888 701 Martinsville Rd. Liberty Corner, NJ 07938-0888	PHONE (A/C, No, Ext): 800 223-5433	FAX (A/C, No): 908-580-1274
	E-MAIL ADDRESS: wvetter@couchbraunsdorf.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : Philadelphia Indemnity Insurance Compan	18058
INSURED The Arc Of Williamson County 129 W. Fowlkes Street, Suite 151 Franklin, TN 37064	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY			PHPK2627700024	01/11/2026	01/11/2027	EACH OCCURRENCE	$ 1,000,000
	CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 2,000,000
	X POLICY PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$ 2,000,000
	OTHER:							$
A	AUTOMOBILE LIABILITY			PHPK2627700024	01/11/2026	01/11/2027	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	X HIRED AUTOS ONLY / X NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	$
	DED RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N						PER STATUTE / OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	N / A					E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$
A	Professional Liability			PHPK2627700024	01/11/2026	01/11/2027	$1,000,000 Each limit $2,000,000 Aggregate	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The City of Franklin, Tennessee is included as an Additional insured in accordance with the terms, conditions and exclusions of the policy.

CERTIFICATE HOLDER

City of Franklin
109 Third Avenue South
Franklin, TN 37064

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See *Specific Instructions* on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)
The Arc Williamson County

2 Business name/disregarded entity name, if different from above.

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor ☐ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . .

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☒ Other (see instructions) Tax Exempt

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) 1

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)

(Applies to accounts maintained outside the United States.)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . ☐

5 Address (number, street, and apt. or suite no.). See instructions.
129 W. Fowlkes St Suite 143

Requester's name and address (optional)

6 City, state, and ZIP code
Franklin, TN 37064

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number
[ ][ ][ ] - [ ][ ] - [ ][ ][ ][ ]

or

Employer identification number
62 - 6019147

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person Kathy Clouse **Date** 3-13-2024

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

Nonprofit Funding Application – Fiscal Year 2026-2027

Application for Charitable and Civic Organizations
Submission Deadline: March 6, 2026

Agency Name: Boys & Girls Clubs of Middle Tennessee (Franklin Boys & Girls Club)
(List agency name as it appears on the Secretary of State website)

Legal Status: ☑ Charitable (501c3) ☐ Civic Organization (501c6 or 501c4)

Application Contact: Denise Carothers (Name) | dcarothers@bgcmt.org (Email) | 615-628-8188 (Phone)

Mailing Address: 129 West Fowlkes StreetSuite 1000 Franklin, TN 37064

Payment Address: 129 West Fowlkes Street Suite 1000 Franklin, TN 37064
(if different from mailing)

Total amount of City of Franklin funds being requested for FY 2026-2027: 30000

Percentage of proposed FY 2026-2027 budgeted revenues derived from this request: 0.41%

Non-Discrimination

The parties, their agents, officials, employees, and servants shall not discriminate in any manner on the basis of race, color, religion, creed, ethnic or national origin, sex, sexual orientation, gender identity/expression, disability, age, status as a covered veteran, genetic information, and any other category protected by the federal or state civil rights law with respect to the subject matter and related activities of this application.

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: Boys & Girls Clubs of Middle Tennessee (Franklin Boys & Girls Club)

1. Identify one Strategic Plan Goal your request helps to achieve.

Quality Life Experience

2. Provide the number of Franklin citizens served by your agency: 425

3. State the type of service provided and whether other organizations in the community provide the same service.

The Franklin Boys & Girls Club provides a wide range of after-school and summer services designed to support youth development, academic success, and family needs. During the after-school program, the Club offers structured activities such as arts and crafts, recreational games, athletics, mentoring, educational services, and culturally enriching experiences, all aimed at helping students grow socially, emotionally, and academically in a safe, supervised environment. In addition, the Club provides transportation from numerous local schools—including Franklin Elementary School, , Freedom Intermediate and Middle Schools, Middle School, Poplar Grove Elementary and Middle, and others—to ensure students can easily access after-school programming. The summer program similarly focuses on youth enrichment, offering a continuation of activities like field trips, arts and crafts, games, and various recreational and supportive services that keep children engaged, active, and learning throughout the break. Both after-school and summer services emphasize safety, mentorship, and positive youth development, supporting children ages 5–18 and helping families through accessible programming and participation in subsidized childcare options

4. Explain how much of an impact these services have on the community.

The after school and summer programs offered by the Franklin Boys & Girls Club have a profound impact on the community by providing structured, supportive, and enriching environments for children and teens during critical out-of-school hours. Located at 129 West Fowlkes Street, the Club sits in close proximity to the Franklin Housing Authority homes, creating convenient access for families living in affordable housing communities who rely on safe, reliable youth services. This accessibility strengthens the stability of local households by offering dependable care that reduces family stress while enabling parents to maintain employment. The Club's wide range of activities—including arts and crafts, games, athletics, mentoring, and academic support—fosters positive youth development by helping participants build confidence, social skills, and meaningful connections with peers and mentors. These programs also promote long-term success by reducing risky behavior, supporting academic engagement, and offering equitable opportunities to children of varying income levels, including those who benefit from subsidized childcare. Together, the Club's location and services create a powerful support system that enhances community resilience, strengthens family well-being, and expands opportunities for youth across Franklin.

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: Boys & Girls Clubs of Middle Tennessee (Franklin Boys & Girls Club)

5. State how these funds will be used and if they will be spent in accordance with the State of Tennessee T.C.A § 6-54-111.

The Boys & Girls Clubs of Middle Tennessee (BGCMT) seeks funding from the City of Franklin to support our comprehensive youth development programs at our Franklin Boys & Girls Club. These programs are designed to promote the general welfare of Franklin residents and to maintain and increase employment opportunities within the municipality.

Program Overview:

Academic Success:

Tutoring and Homework Help: Providing daily academic support to help youth achieve better grades and improve their educational outcomes.
STEM Programs: Offering science, technology, engineering, and math activities to prepare youth for future careers in these fields.

Healthy Lifestyles:

Physical Fitness Activities: Encouraging regular physical activity through sports, fitness challenges, and recreational games.
Nutrition Education: Teaching youth about healthy eating habits and providing nutritious snacks and meals.

Good Character and Leadership:

Leadership Programs: Developing leadership skills through community service projects and leadership clubs.

Mentorship: Pairing youth with positive adult role models to guide them in making responsible decisions.

Funding from the City of Franklin will enable BGCMT to continue offering these vital programs, ensuring that the youth of Franklin have access to the resources and support they need to thrive. This investment in our youth will have a lasting positive impact on the community, promoting the general welfare and supporting economic growth.

6. State if the City of Franklin provides any other support (financial or otherwise) to your agency. If so, please describe that support.

NA

7. State any other additional financial support your agency receives.

In addition to local and state grants our agency receives support form corporations and individual citizens. In addition we hold two fundraising events in the City of Franklin. Our Steak & Burger Dinner held in August at the Factory at Franklin and Wine Down Main Street held in Historic Downtown Franklin in November.

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency Name: Boys & Girls Clubs of Middle Tennessee (Franklin Boys & Girls Club)

8. How often does the Board of Directors receive/approve financial reports?

☑ bi-monthly ☐ monthly ☐ quarterly ☐ semi-annually ☐ annually

9. Are the agency's financial records audited by an independent certified public accountant?

☑ Yes ☐ No

If no, please explain how financials are reviewed.

Attachments:

☐ Option 1: Annual Audit for the last fiscal year concluded **OR**

☑ Option 2: A completed State of Tennessee annual reporting form for the last fiscal year concluded (AND the auditor's opinion and compliance notes if answered yes above)

☑ Proof of nonprofit status (IRS Tax Exempt Letter of Determination)

☑ Proof of business registration with the State of TN / Proof of registration with the TN Office of Charitable Solicitors

☑ Board of Directors list that includes the names, positions held, contact information, and expiration date of term for all board members

☑ Certificate of Insurance for professional liability (if applicable), general liability, and workers' compensation with the City of Franklin listed as a Certificate Holder

☑ Proposed or preliminary FY 2027 Budget

☑ W9 for the agency

☐ City of Franklin Vendor Information Form (Not required if you are an existing recipient and do not wish to change banking, contact, or address information)

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: Boys & Girls Clubs of Middle Tennessee

Application criteria include:
- BOMA may fund up to 1% of the estimated general fund revenue during the budget process for all requests, depending on availability of funds.
- Outside agencies that request funding for the first time may not request an amount that exceeds 5% of their operating expenses.
- Outside agencies that have been funded in the prior year may request an amount that includes up to 3% inflation, plus any special funding requests. No funding request may exceed 25% of operating expenses.
- Funding requests are made for one fiscal year only, subject to annual re-submission and not guaranteed year over year.

Eric Higgs

Printed Name of (CEO/President/Executive Director/Board Chair)

Eric Higgs

Signature of (CEO/President/Executive Director/Board Chair)

3/6/2026

Date

*Unless contractually negotiated otherwise, any funding approved by the Board of Mayor Alderman will be distributed on an even quarterly basis. Submission of this form is not a guarantee of funding. All funds authorized are done by authority extended by the State and the City's local charter. Approved funding may result in a contract and this form will become an integral part of that contract.

Emailed applications are preferred.

Completed applications and required attachments may be sent to nonprofitfunding@franklintn.gov or mailed to City of Franklin, Budget & Performance Department, Attn: Nonprofit Funding, 109 Third Avenue South, Franklin, TN 37064.

Annual Reporting Form for Nonprofit Organizations
Seeking Financial Assistance from Local Governments

Boys & Girls Clubs of Middle Tennessee (Franklin Clubhouse)
Name of Nonprofit Organization

129 West Fowlkes Street Suite 1000`	Franklin	Williamson		37064
Street Address	City	County	State	Zip

Annual Financial Report of Cash Receipts, Disbursements, and Balances
For the Fiscal Year from Jan 1 2025 through Dec 31 2025

Report Required by Title 5, Chapter 9, Part 1,
And Title 6, Chapter 54, Part 1, *Tennessee Code Annotated*

Receipts		
Federal Grants	$	
State Grants	1,785,466.22	
Financial Assistance from Local Governments	112,042.50	
Donations and Gifts from Citizens	3,525,437.53	
Membership Dues		
Fees/Charges for Services	299,285.11	
Fundraising Events	989,430.40	
Sale of Assets		
Loans-Borrowed Funds		
Investment Income	212,016.71	
Other Receipts		
Total Receipts		$ 6,923,678.47 (A)

Disbursements		
Grants and Other Assistance Paid to Other Organizations and Individuals	$	
Salaries and Wages	3,426,841.57	
Employee Benefits	282,611.93	
Payroll Taxes	249,611.89	
Fees for Services (non-employee)	451,170.75	
Advertising and Promotion	27,619.01	
Office Expenses	71,531.95	
Leases/Rentals	97,987.00	
Maintenance and Repairs	43,814.57	
Supplies	274,301.49	
Travel	18,847.22	

Utilities	232,185.87	
Insurance	79,402.27	
Conferences, Conventions and Meetings	32,581.49	
Interest	21,176.16	
Purchase of Capital Assets – Vehicles and Equipment	89,878.01	
Purchase of capital Assets – Property and Buildings	226,148.32	
Loan Payments	18,734.76	
Other	1,636,502.00	
Total Disbursements		$ 7,280,946.26 (B)
Cash Receipts Less Disbursements for the fiscal Year (A-B=C)		$ -357,267.79 (C)
Cash Balance - at the beginning of the fiscal year		$ 2,016,402.40 (D)
Cash Balance - at the end of the fiscal year (C+D=E)		$ 1,659,134.61 (E)
Details of Cash Balance - at the end of the fiscal year		
Cash on Hand	$	
Cash in Bank – Checking	276,157.60	
Cash in Bank – Savings Accounts	271,202.72	
Cash in Bank – Certificates of Deposits	1,111,774.29	
Other Cash		
Total Cash - at the end of the fiscal year		$ 1,659,134.61 (E)

Please Explain Proposed Use of the Financial Assistance from Local Governments.

The Boys & Girls Clubs of Middle Tennessee (BGCMT) seeks financial assistance from the City of Franklin governments to support our After School and Summer Enrichment youth development programs. These funds will be allocated to various initiatives aimed at promoting the general welfare of Franklin youth and enhancing employment opportunities within the community.

I certify that this report accurately presents the cash receipts, disbursements, and balances of the Boys & Girls Clubs of Middle Tennessee (Franklin Clubhouse) **for the fiscal year noted above.**

Name of Nonprofit Organization

Person Preparing Report Richard Neal (**Printed Name**) Richard W Neal Digitally signed by Richard W Neal Date: 2026.03.06 10:59:44 -06'00' (**Signature**)

Phone Number 615-983-6836 **Email Address** rneal@bgcmt.org **Date** 03/06/2026

BOYS & GIRLS CLUBS OF MIDDLE TENNESSEE

FINANCIAL STATEMENTS
AND
SUPPLEMENTARY INFORMATION

Year Ended December 31, 2024

BOYS & GIRLS CLUBS OF MIDDLE TENNESSEE

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Michael Balcer	Director
Brian Bialek	Director
Allen Bolden	Director
Eric Bymaster	Director
BJ Crowder	Director
Drew Emerson	Director
Farzin Ferdowski	Director
Cort Fontenot	Director
Chase Foy	Director
Anne Keeble Frazer	Director
John Gallagher	Director
Jerry Geraghty	Treasurer
Andrea Hart	Board Chair
Phil Henry	Director
Donald Holmes	HR Chair
Marion Ligon	Director
Whit McCrary, IV	Director
Rebecca Ozols Goss	Director
Katie Payne	Director
Lee Schaefer	Secretary
Julie Sebree	Director
Jensen Sessums	Resource Development Chair
Tonya Sisco	Operations Co-Chair
RJ Stillwell	Immediate Past Chair
Mark Traylor	Operations Co-Chair
Jack Wallace	Director
Hunter West	Director
Lani Williams	Director
Ward Wilson	Director
Amanda Farnsworth	Director
Kenneth Webb	Director
Stephen Wilson	Director
Warren Brent, Jr.	Director

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
Boys & Girls Clubs of Middle Tennessee

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying financial statements of Boys & Girls Clubs of Middle Tennessee (the Organization), a nonprofit organization, which comprise the statement of financial position as of December 31, 2024, and the related statements of activities, functional expenses and cash flows for the year then ended and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Boys & Girls Clubs of Middle Tennessee as of December 31, 2024, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Boys & Girls Clubs of Middle Tennessee and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Organization's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, no such opinion is expressed.

- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.

- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Organization's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards and state financial assistance, as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards and state financial assistance is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Information

Management is responsible for the other information included with the financial statements. The other information comprises the roster of board of directors but does not include the basic financial statements and our auditor's report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated August 13, 2025, on our consideration of Boys & Girls Clubs of Middle Tennessee's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Organization's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control over financial reporting and compliance.



Nashville, Tennessee
August 13, 2025

BOYS & GIRLS CLUBS OF MIDDLE TENNESSEE
STATEMENT OF FINANCIAL POSITION
December 31, 2024

ASSETS	
CURRENT ASSETS	
Cash and cash equivalents	**$ 307,590**
Restricted cash	**163,237**
Grants, contracts and other receivables	**401,171**
Restricted pledges receivable	**10,000**
Prepaid expenses and deposits	**52,994**
Investments	**1,541,441**
Total current assets	**2,476,433**
Property and equipment, net	**4,333,590**
Membership rights, net	**17,408**
Long-term restricted pledges receivable, net	**7,067**
Restricted grants receivable	**180,000**
Beneficial interest in agency endowment fund held by the Community Foundation of Middle Tennessee	**48,919**
	4,586,984
TOTAL ASSETS	**$ 7,063,417**
LIABILITIES AND NET ASSETS	
CURRENT LIABILITIES	
Accounts payable	**$ 628,513**
Accrued expenses	**287,143**
Notes payable - current portion	**13,869**
Total current liabilities	**961,097**
Notes payable - long-term portion	**45,841**
Total liabilities	**1,006,938**
NET ASSETS	
Without donor restrictions	**5,647,256**
With donor restrictions	**409,223**
Total net assets	**6,056,479**
TOTAL LIABILITIES AND NET ASSETS	**$ 7,063,417**

See notes to the financial statements.

BOYS & GIRLS CLUBS OF MIDDLE TENNESSEE
STATEMENT OF ACTIVITIES
Year Ended December 31, 2024

	Without Donor Restrictions	With Donor Restrictions	Total
PUBLIC SUPPORT AND REVENUE:			
Gross special events revenue	$ 1,040,422	$ -	$ 1,040,422
Less direct cost of special events	(658,931)	-	(658,931)
Net special events revenue	381,491	-	381,491
Individual gifts and contributions	2,369,394	145,000	2,514,394
Federal awards and financial assistance	1,074,838	-	1,074,838
Other grants	964,303	-	964,303
United Way grants, allocations, and designations	190,846	180,000	370,846
Program service fees	339,436	-	339,436
Contributed nonfinancial assets	207,405	-	207,405
Net assets released from restrictions	754,422	(754,422)	-
Total public support	5,900,644	(429,422)	5,471,222
Net investment gain	452,235	9,495	461,730
Miscellaneous revenue	84,832	-	84,832
Total public support and revenue	$ 6,819,202	$ (419,927)	$ 6,399,275
EXPENSES			
Program services			
Comprehensive youth development	5,643,706	-	5,643,706
Supporting services			
Management and general	532,592	-	532,592
Fundraising	238,328	-	238,328
Total supporting services	770,920	-	770,920
Total expenses	6,414,626	-	6,414,626
CHANGE IN NET ASSETS	404,576	(419,927)	(15,351)
NET ASSETS, Beginning of year	5,242,680	829,150	6,071,830
NET ASSETS, End of year	$ 5,647,256	$ 409,223	$ 6,056,479

See notes to the financial statements.

BOYS & GIRLS CLUBS OF MIDDLE TENNESSEE
STATEMENT OF FUNCTIONAL EXPENSES
Year Ended December 31, 2024

	Program Services	Supporting Services			
	Comprehensive Youth Development	Management and General	Fundraising	Total Supporting Services	Total
Salaries	$ 3,308,001	$ 267,827	$ 168,121	$ 435,948	$ 3,743,949
Employee taxes & benefits	562,477	67,067	40,758	107,825	670,302
Total payroll & related expenses	3,870,478	334,894	208,879	543,773	4,414,251
Advertising	53,286	-	22,838	22,838	76,124
Awards and grants	20,597	-	-	-	20,597
Bank charges	-	30,599	-	30,599	30,599
Communications	35,482	1,513	744	2,257	37,739
Depreciation & amortization	116,488	-	-	-	116,488
Equipment rental and maintenance	28,799	420	-	420	29,219
Contributed rent	56,800	-	-	-	56,800
Contributed goods	150,605	-	-	-	150,605
Interest expense	-	4,413	-	4,413	4,413
Membership dues	34,489	2,999		2,999	37,488
Miscellaneous	33,274	10,069	434	10,503	43,777
Postage and shipping	4,397	776	-	776	5,173
Professional fees	275,461	59,006	-	59,006	334,467
Program activities	64,208	-	-	-	64,208
Special events	-	-	658,931	658,931	658,931
Supplies	341,730	53,993	2,464	56,457	398,187
Technology equipment purchases	28,520	-	-	-	28,520
Trainings and conferences	45,268	4,169	2,678	6,847	52,115
Travel and mileage	3,234	636	291	927	4,161
Transportation	145,878	-	-	-	145,878
Utilities and occupancy costs	334,712	29,105	-	29,105	363,817
Total expenses by function	5,643,706	532,592	897,259	1,429,851	7,073,557
Less expenses included with revenues on the statement of activities: Direct cost of special events	-	-	(658,931)	(658,931)	(658,931)
Total expenses included in the expense section on the statement of activities	$ 5,643,706	$ 532,592	$ 238,328	$ 770,920	$ 6,414,626

See notes to the financial statements.

BOYS & GIRLS CLUBS OF MIDDLE TENNESSEE
STATEMENT OF CASH FLOWS
Year Ended December 31, 2024

CASH FLOWS FROM OPERATING ACTIVITIES		
Change in net assets	$	(15,351)
Adjustments to reconcile changes in net assets to net cash used by operating activities:		
Depreciation and amortization		116,488
Gain on investments		(396,374)
Change in value of beneficial interest in agency endowment fund		(4,816)
Changes in:		
Grants, contracts, and other receivables		142,528
Prepaid expenses and deposits		(9,694)
Construction in progress		(2,569,413)
Accounts payable		434,023
Accrued expenses		(23,968)
Contract liabilities		31,572
Net cash used by operating activities		(2,295,005)
CASH FLOWS FROM INVESTING ACTIVITIES		
Proceeds from sale of investments		2,952,171
Purchases of investments		(913,455)
Purchases of property and equipment		(61,205)
Net cash provided by investing activities		1,977,511
CASH FLOWS FROM FINANCING ACTIVITIES		
Payments on long-term debt		(13,285)
Net cash used by financing activities		(13,285)
NET CHANGE IN CASH, CASH EQUIVALENTS, AND RESTRICTED CASH		(330,779)
CASH, CASH EQUIVALENTS, AND RESTRICTED CASH, Beginning of year		801,606
CASH, CASH EQUIVALENTS, AND RESTRICTED CASH, End of year	$	470,827
Supplemental Cash Flow Information:		
Cash balance consists of:		
Cash and cash equivalents	$	307,590
Restricted cash		163,237
	$	470,827
Interest paid	$	4,413

See notes to the financial statements.

NOTE 1 — SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

History and Nature of Activity

Boys & Girls Clubs of Middle Tennessee (the Organization) is a nonprofit organization affiliated with the Boys & Girls Clubs of America. Founded in 1903, the Boys & Girls Clubs of Middle Tennessee consists of nine club facilities throughout the region. The goal of the Organization is to enable all young people, especially those who need it most, to reach their full potential as productive, caring, and responsible citizens. It strives to improve each child 's life by instilling in them a sense of competence, usefulness, belonging, and power/influence. It focuses on three priority outcomes: academic success, healthy lifestyles, good character, and citizenship.

Basis of Presentation

The financial statements of the Organization have been prepared on the accrual basis and in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP). Net assets and revenues, expenses, gains, and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

Net assets without donor restrictions: Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the Organization. These net assets may be used at the discretion of the Organization's management and the board of directors. Restrictions fulfilled in the same accounting period in which the contributions are received are reported in the Statement of Activities as net assets without donor restrictions.

Net assets with donor restrictions: Net assets subject to stipulations imposed by donors and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Organization or by the passage of time. Other donor restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity.

Donor restricted contributions are reported as increases in net assets with donor restrictions. When a restriction expires, net assets are reclassified from net assets with donor restrictions to net assets without donor restrictions in the statement of activities.

Cash and Cash Equivalents

The Organization maintains cash at financial institutions with strong credit ratings. Cash is insured by the Federal Deposit Insurance Corporations (FDIC) up to $250,000 per bank. At times, the Organization may have balances in excess of FDIC coverage. Management has deemed this a normal business risk.

All unrestricted cash and investment instruments purchased with an original maturity date of ninety days or less from the date of issuance are considered a cash equivalent.

Grants, Contracts and Other Receivables

Grants and contract receivables consist of amounts due related to services provided under nonexchange grant and contract agreements and are presented net of an estimation of credit losses.

NOTE 1 — SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Grants, Contracts and Other Receivables (Continued)

Management's estimate of credit losses is based on historical collection experience and a review of the current status of the account. It is reasonably possible that management's estimate of credit losses for uncollectible accounts could change. There was no estimation for credit losses December 31, 2024.

Fair Value Measurements

The fair value of financial instruments including cash and cash equivalents, restricted cash, grants, contracts and other receivables, prepaid expenses and deposits, accounts payable, accrued expenses, and contract liabilities approximate carrying value due to the short-term nature of these accounts.

Fair value is defined as the exchange price that would be received for an asset or paid to transfer a liability (an exit price) in the principal or most advantageous market for the asset or liability in an orderly transaction between market participants on the measurement date. The Organization determines the fair values of its financial instruments based on the fair value hierarchy established which requires an entity to maximize the use of observable inputs and minimize the use of unobservable inputs when measuring fair value. There are three levels of inputs that may be used to measure fair value:

Level 1: Financial instruments are valued based on quoted prices in active markets for identical assets or liabilities.

Level 2: Financial instruments are valued using quoted prices for similar assets or liabilities; quoted prices in markets that are not active; or other inputs that are observable or can be corroborated by observable market data of substantially the full term of the assets or liabilities.

Level 3: Financial instruments are valued using pricing models, discounted cash flow methodologies or similar techniques and at least one significant model assumption or input is unobservable and when determination of the fair value requires significant management judgment or estimation.

There were no triggering events that required fair value measurements of the Organization's non-financial assets and liabilities at December 31, 2024.

Property and Equipment

Property and equipment are recorded at cost, or, if donated, at the estimated fair market value at the date of donation. Expenditures over $5,000 for property and equipment, and any expenditure over $500 for leasehold improvements are reviewed for capitalization. Depreciation is provided utilizing the straight-line method over the estimated useful lives of the respective assets, which range from 5 to 40 years. Expenditures for repairs and maintenance are charged to expense as incurred.

Long-lived assets to be held and used are reviewed for impairment whenever events or changes in circumstances indicate the related carrying amount may not be recoverable. At December 31, 2024, no assets were considered to be impaired.

NOTE 1 — SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Leases

The Organization determines if an arrangement is a lease at inception by determining whether the agreement conveys the right to control the use of the identified asset for a period of time, whether the Organization has the right to obtain substantially all of the economic benefits from use of the identified asset, and the right to direct the use of the asset. Lease liabilities are recognized at the commencement date based upon the present value of the remaining future minimum lease payments over the lease term using the rate implicit in the lease or the Organization's incremental borrowing rate. The incremental borrowing rate is defined as the rate of interest the Organization would have to pay to borrow on a collateralized basis over a similar term in an amount equal to the lease payments in a similar economic environment or the risk-free rate. The risk-free rate is defined as the daily treasury par yield curve rate for a period of time that approximates the lease term. The Organization 's lease terms include options to renew or terminate the lease when it is reasonably certain that it will exercise the option.

Public Support

The Organization recognizes contributions as revenue when they are received or unconditionally pledged and records these as revenues with donor restrictions or without donor restrictions according to donor stipulations that limit the use of these assets due to either a time or purpose restriction. Contributions received with donor restrictions that are met in the year of receipt are recorded as revenues without donor restrictions. When a restriction expires or is met in a subsequent year, net assets are reclassified from net assets with donor restrictions to net assets without donor restrictions in the statement of activities. Conditional contributions or promises to give are not recognized until they become unconditional, that is, when the conditions on which they depend are substantially met. Contributions to be received in future periods are discounted at an appropriate discount rate. Amortization of discounts on multi-year pledges is recorded as additional contribution revenue as either with or without donor restrictions based on any donor-imposed restrictions, if any, on the related contributions.

Contributed Nonfinancial Assets

Donated services are recognized if they create or enhance non-financial assets, or the donated service requires specialized skills, was performed by a donor who possesses such skills, and would have been purchased by the Organization if not donated. Such services are recognized at fair value as support and expense in the period the services are performed.

Revenue Recognition for Contracts with Customers

The Organization’s revenue streams under contracts with customers are comprised of special events, grants and contracts, and program service fees.

NOTE 1 — SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Revenue Recognition for Contracts with Customers (Continued)

For each revenue stream identified above, revenue recognition is subject to the completion of performance obligations. For each contract with a customer, the Organization determines whether the performance obligations in the contracts are distinct or should be bundled. Factors to be considered include the pattern of transfer, whether participants (customers) can benefit from the resources, and whether the resources are readily available. The Organization's revenue is recognized when a given performance obligation is satisfied, either over a period of time or at a given point in time. The Organization recognizes revenue over a period of time if the customer receives and consumes the benefit that the Organization provided, or if the Organization's performance does not create an asset with an alternative use and has an enforceable right to payment for the performance.

The revenue is recognized at a given point in time when the control of the goods or service is transferred to the customer and when the customer can direct its use and obtain substantial benefit from the goods or service. The transaction price is calculated as the amount of consideration to which the Organization expects to be entitled.

The following explains the performance obligations related to each revenue stream and how they are recognized.

Special Events – The Organization holds events that contain both contribution revenue and exchange revenue. The revenue is recognized upon receipt if there are no conditions or recognized as conditions are satisfied, typically when the event takes place.

Grants and Contracts - The Organization receives grants and contracts from various sources to fund programs in accordance with the Organization's mission. The Organization's grants and contracts revenue stream contains both contribution revenue and exchange revenue. The contribution grants and contracts revenue are either recognized upon receipt if there are no conditions or recognized as conditions are satisfied, typically as costs are incurred. The exchange grants and contracts are reviewed for performance obligations and as the performance obligations were met, revenue was recognized.

Program Service Fees – The Organization receives program service fees for services provided at the Organization's locations. Revenue is recognized at the time the service is provided.

Income Taxes

The Organization is a tax-exempt organization under Section 501(c) (3) of the Internal Revenue Code and is classified as an organization that is not a private foundation as defined in Section 509(a) of the Internal Revenue Code. Therefore, no provision for federal income taxes is included in the accompanying financial statements. Management does not believe there are any uncertain tax positions. Further, it does not believe that the Organization has any unrelated business income, which would be subject to federal taxes.

NOTE 1 — SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Use of Estimates

The preparation of financial statements in accordance with U.S. GAAP requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results may differ from those estimates.

Functional Allocation of Expenses

The costs of providing program services and supporting services have been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited. Expenses and support services that can be identified specifically with the Comprehensive Youth Development program are allocated directly to their natural expenditure classification. Other expenses that are common to several programs or supporting functions are allocated based on various relationships. Multiple expenses have been allocated on the basis of estimates of time and effort.

Advertising

Advertising is expensed as incurred. Total advertising expense for the year ended December 31, 2024, was $76,124.

Subsequent Events

The Organization has performed a review of events subsequent to the statement of financial position date through August 13, 2025, the date financial statements were available to be issued.

NOTE 2 — AVAILABILITY AND LIQUIDITY

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of the balance sheet date comprise the following:

Cash and cash equivalents	$ 307,590
Grants, contracts and other receivables	401,171
Investments	1,541,441
	$ 2,250,202

The Organization has certain donor-restricted assets limited to use which are only available for restricted programs. Accordingly, these assets have been excluded in the qualitative information above.

The Organization regularly monitors liquidity to meet its operating needs and other contractual commitments, while also striving to maximize the investment of its available funds.

NOTE 3 — MEMBERSHIP RIGHTS

In 2017, a membership purchase agreement with the Golf Club of Tennessee (Golf Club) was renewed for $260,000 for an additional 10 years. In the agreement, the Golf Club allowed for 10 $26,000 annual payments to cover the cost. The amortization expense for the year ended December 31, 2024, was $26,000.

NOTE 4 — RESTRICTED PLEDGES RECEIVABLE

Pledges receivable consisted of the following at:

	December 31, 2024
Due in less than one year (current)	$ 10,000
Due past one year	10,000
Less: discounts to net present value	(2,933)
Restricted pledges receivable, net	$ 17,067

Gross restricted pledges receivable of $10,000 for golf membership renewal rights in 2024, have been discounted for the time value of money using a discount rate of 4.65%. The rate was determined using the interest method after an allowance had been established.

NOTE 5 — INVESTMENTS

Investments consisted of the following at:

	December 31, 2024	
	Fair Value	Cost
Equities	$ 966,281	$ 492,578
Fixed Income	467,100	487,925
Taxable Reinsurance	80,297	90,000
Real Estate Funds	27,763	25,240
	$ 1,541,441	$ 1,095,743

The net investment gain included the following for the year ended:

	December 31, 2024
Interest and dividend income	$ 91,914
Realized gain – net	716
Unrealized gain – net	395,658
Investment fees	(26,558)
	$ 461,730

NOTE 5 — INVESTMENTS (Continued)

The following is a description of the valuation methodologies used for assets measured at fair value:

Equities and fixed income - Equities and fixed income securities are valued at closing price reported on the active market on which the individual securities are traded.

Real estate funds – The Organization holds real estate funds that invest primarily in real estate securities, including those of companies that own significant real estate assets, such as real estate investment trusts (REITs). The fair value of the investment has been estimated using the net asset value per share of the investments (NAV), which represents the amounts at which the Organization may acquire or redeem its fund interests.

The following table summarizes the financial assets measured at fair value on a recurring basis segregated by level of valuation inputs within the fair value hierarchy utilized to measure fair value as of December 31, 2024:

	Fair Value	Level 1	Level 2	Level 3
Equities	$ 966,281	$ 966,281	$ -	$ -
Fixed Income	467,100	467,100	-	-
Total investments at fair value	$ 1,433,381	$ 1,433,381	$ -	$ -
Investments reported at NAV:				
Taxable Reinsurance	80,297			
Real Estate Funds	27,763			
	1,541,441			
Beneficial interest in agency endowment fund (Note 9)	48,919			
	$ 1,590,360			

There were no transfers between Level 1, Level 2, and Level 3 investments during the year ended December 31, 2024.

NOTE 6 — PROPERTY AND EQUIPMENT

Property and equipment consist of the following:

Cost	
Land	$ 18,000
Buildings and improvements	2,053,184
Vehicles	778,661
Furniture, equipment, and software	104,230
Construction in progress	3,491,966
	6,446,041
Accumulated depreciation	(2,112,451)
	$ 4,333,590

Depreciation expense for the year ended December 31, 2024, was $90,488.

NOTE 7 — NOTE PAYABLE

In November 2023, the Organization secured a note to purchase a vehicle for $75,000. The balance remaining at December 31, 2024, was $59,710. The vehicle is secured by a loan which bears interest annually at 8.99%. Until maturity, the loan requires a minimum monthly payment of $1,561.23, which will be applied to the monthly interest calculation with any excess applied to principal. The note matures in November 2028, with any unpaid principal due at that time.

Future maturities of the note payable are as follows:

Year Ending December 31,	
2025	$ 13,869
2026	15,170
2027	16,593
2028	14,078
	$ 59,710

NOTE 8 — NET ASSETS WITH DONOR RESTRICTIONS

Net assets with restrictions consisted of the following at:

	December 31, 2024
Purpose Restrictions:	
Scholarships	$ 18,237
Teen Tech Focus	60,000
CARE Latino Reading Success	85,000
Time Restrictions:	
United Way of Greater Nashville	180,000
Restricted pledges	17,067
Held in Perpetuity:	
Beneficial interest in agency endowment fund	39,424
	$ 409,223

NOTE 9 — BENEFICIAL INTEREST IN AGENCY ENDOWMENT FUND

In the year ended December 31, 2024, the Community Foundation of Middle Tennessee, (the Foundation) a non-profit organization, is in control of an endowment fund for the Organization. The Foundation has ultimate authority and control over all property of the fund and the income derived therefrom. The endowment is considered a reciprocal transfer and is therefore recorded as an asset on the statement of financial position.

The Board of Directors has interpreted the Uniform Prudent Management of Institutional Funds Act of 2006 (UPMIFA) as requiring the preservation of the fair value of the original gifts as of the gift date of the donor-restricted endowment funds absent explicit donor stipulations to the contrary.

Since the Foundation has control over the fund and the earnings, the Organization has not established an investment policy for the fund, nor has it established policies for expenditures from the fund. It is not aware of any deficiencies in the fair value of assets in the fund as compared to the required amounts by the donors. The Organization recognizes contribution income when the Foundation makes a distribution. The Organization recognizes investment earnings and fees in the statement of activities, as they are reported to it by the Foundation.

NOTE 9 — BENEFICIAL INTEREST IN AGENCY ENDOWMENT FUND (Continued)

Activity in the beneficial interest in agency endowment fund is as follows:

	Year Ended December 31, 2024
Balance – beginning of period	$ 44,103
Change in value of beneficial interest in agency endowment fund:	
Investment income	428
Changes in value	4,652
Administrative expenses	(265)
Total change in value of beneficial interest in agency endowment fund	4,815
	$ 48,918

NOTE 10 — LEASES

The Organization leases office space and various office equipment under lease agreements classified as operating leases. Total lease expenses for the year ended December 31, 2024, were $102,149. The Organization's leases have remaining lease terms of less than one year and do not contain provisions to renew the leases for additional terms. These leases are classified as short-term operating leases and are not included as lease liabilities.

NOTE 11 — CONCENTRATIONS OF CREDIT RISK

Financial instruments that potentially subject the Organization to concentrations of credit risk consist of cash and cash equivalents, and various grant, contract and contributions receivables. Grant, contract and contributions receivable represent concentrations of credit risk to the extent they are receivable from concentrated sources. Two grantors represent 70% of total receivables of the Organization at December 31, 2024. One vendor represents 77% of total accounts payable at December 31, 2024.

Investments are subject to market risk, the risk inherent in a fluctuating market. The broker/dealer that is the custodian of the Organization's securities is covered by the Securities Investor Protection Corporation (SIPC), which provides protection to investors in certain circumstances such as fraud or failure of the institution. Coverage is limited to $500,000, including up to $250,000 in cash. The SIPC does not insure against market risk.

NOTE 12 — EMPLOYEE BENEFIT PLAN

Substantially all of the Organization's employees are covered by a defined contribution money purchase plan known as the Boys & Girls Clubs of America Master Pension Plan and Trust (the Plan). The Organization funds its share of pension expense for the year in quarterly contributions to the Plan. The Plan provides for elective employer contributions. The Organization contributes five percent of eligible employees' annual compensation to the Plan. Employees become eligible to participate on the plan anniversary date if they are at least 21 years of age and have worked at least 1,000 hours in the immediately preceding twelve months. Employee benefits are fully vested after six years of service as a plan participant.

During 2024, a total of $130,335, was contributed to the plan, of which $79,086 was accrued at December 31, 2024.

NOTE 13 — RELATED PARTIES

The Organization is a locally governed affiliate that is required to pay membership dues to the national organization. In return, the Organization receives support from the national organization which helps fund programs. During the year ended December 31, 2024, the Organization remitted a total of $18,692, in membership dues and received $118,602, in funding, included in contributions on the statement of activities. The Organization also paid $25,000 for technology support to the national organization, included in expenses on the statement of activities.

The Organization is also part of the Tennessee Alliance which is a collective of all Boys & Girls Clubs of Tennessee which raises money to distribute to the Tennessee clubs. During the year ended December 31, 2024, the Organization remitted $16,433, in membership dues and received funding of $554,195, included in contributions on the statement of activities.

NOTE 14 — CONTRIBUTED NONFINANCIAL ASSETS

The Organization periodically receives donations of services, when donated services (a) create or enhance non-financial assets, or (b) require specialized skills, are provided by individuals possessing those skills and would typically need to be purchased if not provided by donation. The value of the donation is recorded as contribution revenue in the period received.

NOTE 14 — CONTRIBUTED NONFINANCIAL ASSETS (Continued)

The following donations are reflected as contributions of nonfinancial assets with no associated donor restriction in the accompanying statement of activities:

	Valuation Techniques and Inputs	Year Ended December 31, 2024
Donated rent	Fair value estimated based on current rates for similar rentals	$ 56,800
Contributed goods	Contributed goods at estimated fair value based on current rates for similar items	150,605
		$ 207,405

Contributions of nonfinancial assets and their use in programs and other activities are as follows for the year ended:

	December 31, 2024			
	Program Services	General & Administrative	Fundraising	Total
Donated rent	$ 56,800	$ -	$ -	$ 56,800
Contributed goods	150,605	-	-	150,605
	$ 207,405	$ -	$ -	$ 207,405

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN *ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS*

To the Board of Directors
Boys & Girls Clubs of Middle Tennessee

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States , the financial statements of Boys & Girls Clubs of Middle Tennessee (the Organization), a nonprofit organization, which comprise the statement of financial position as of December 31, 2024, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated August 13, 2025.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Organization's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements, on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Our consideration of the internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We identified a deficiency in internal control, described in the accompanying schedule of findings and questioned costs as item 2024-001 that we consider to be a significant deficiency.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Organization's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Boys & Girls Clubs of Middle Tennessee's Response to Findings

Government Auditing Standards requires the auditor to perform limited procedures on Boys & Girls Clubs of Middle Tennessee's response to the findings identified in our audit and described in the accompanying schedule of findings and questioned costs Boys & Girls Clubs of Middle Tennessee's response was not subjected to the other auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the response.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

UHY LLP

Nashville, Tennessee
August 13, 2025

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

To the Board of Directors of
Boys & Girls Clubs of Middle Tennessee

Report on Compliance for Major Federal Program

Opinion on Major Federal Program

We have audited Boys & Girls Clubs of Middle Tennessee (the Organization)'s compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on the Organization's major federal program for the year ended December 31, 2024. The Organization's major federal program is identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, Boys and Girls Clubs of Middle Tennessee complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its major federal program for the year ended December 31, 2024.

Basis for Opinion on Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the Organization and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for the major federal program. Our audit does not provide a legal determination of the Organization's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the Organization's federal program.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the Organization's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the Organization's compliance with the requirements of its major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.

- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the Organization's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.

- Obtain an understanding of the Organization's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control over Compliance

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

UHY LLP

Nashville, Tennessee
August 13, 2025

BOYS & GIRLS CLUBS OF MIDDLE TENNESSEE
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS AND STATE FINANCIAL ASSISTANCE
Year Ended December 31, 2024

Grantor, Program Title (Cluster, Pass-Through Grantor)	Pass-Through Identifying Number	Assistance Listing Number	Passed Through to Subrecipients	TOTAL EXPENDITURES
FEDERAL AWARDS				
U.S. DOE THROUGH TENNESSEE DEPARTMENT OF EDUCATION				
21st Century Learning Centers	S287C190043	84.287	$ -	$ 672,568
Total - U.S. DOE THROUGH TENNESSEE DEPARTMENT OF EDUCATION		84.287		672,568
U.S. DOJ THROUGH OFFICE OF JUVENILE JUSTICE AND DELINQUENCY PREVENTION				
Mentoring at Boys and Girls Clubs		0	$ -	$ 118,602
Total - U.S. DOJ THROUGH OFFICE OF JUVENILE JUSTICE AND DELINQUENCY PREVENTION		0		118,602
U.S. DHHS THROUGH TENNESSEE DEPARTMENT OF HEALTH AND HUMAN SERVICES				
Sexual Risk Avoidance Education		93.787	$ -	$ 148,000
Total - U.S. DHHS THROUGH TENNESSEE DEPARTMENT OF HEALTH AND HUMAN SERVICES		93.787		148,000
TOTAL FEDERAL AWARDS				**$ 939,170**
STATE FINANCIAL ASSISTANCE				
TENNESSEE ALLIANCE				
Lottery Education After-School Program	N/A	N/A	$ -	$ 231,584
Temporary Assistance to Needy Families	N/A	N/A	-	$ 8,919
Total - TENNESSEE ALLIANCE			-	240,503
TENNESSEE DEPARTMENT OF LABOR				
Summer Youth Employment and Work Experience	N/A	N/A	$ -	$ 103,815
TENNESSEE DEPARTMENT OF HEALTH AND HUMAN SERVICES				
Tennessee Child Care Certificate Program	N/A	N/A	$ -	$ 22,934
TOTAL STATE FINANCIAL ASSISTANCE				**$ 367,252**
TOTAL FEDERAL AWARDS AND STATE FINANCIAL ASSISTANCE				**$ 1,306,422**

See notes to Schedule of Expenditures of Federal Awards.

BOYS & GIRLS CLUBS OF MIDDLE TENNESSEE
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS AND STATE FINANCIAL ASSISTANCE
December 31, 2024

BASIS OF PRESENTATION

The accompanying Schedule of Expenditures of Federal Awards and State Financial Assistance (the Schedule) includes the federal and state grant activity of Boys & Girls Club of Middle Tennessee for the year ended December 31, 2024. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Therefore, some amounts presented in this schedule may differ from amounts presented In, or used in the preparation of, the basic financial statements. These grants are 100% pass-through to Boys & Girls Club of Middle Tennessee. The Organization is assuming all audit responsibility.

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following, as applicable, either the cost principles contained in OMB Circular A-122, *Cost Principles for Non-profit Organizations,* or the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

Direct expenses are recorded based upon actual expenses incurred that are allowable per the program requirements. Indirect expenses are allocated based upon recorded direct expenses. The Organization allocates indirect costs using the Restricted Indirect Cost Rate (RICR) for each contract, which is calculated using the following, (General Management Costs + Fixed Costs) / Other Expenditures. The RICR applied during the year ended December 31, 2024, ranged from 4% to 7%.

NONCASH ASSISTANCE

No federal awards were expended in the form of noncash assistance.

BOYS & GIRLS CLUBS OF MIDDLE TENNESSEE
SCHEDULE OF CURRENT YEAR FINDINGS AND QUESTIONED COSTS
December 31, 2024

SUMMARY OF AUDITOR'S RESULTS

Financial Statements

1. Type of report the auditor issued on whether the financial statements audited were prepared in accordance with GAAP:	Unmodified
2. Internal control over financial reporting:	
a) Material weaknesses identified?	No
b) Significant deficiencies identified that are not considered to be material weakness?	Yes
3. Noncompliance material to financial statements noted?	No

Federal Awards

1. Internal control over major programs:	
a) Material weaknesses identified?	No
b) Significant deficiencies identified that are not considered to be material weakness?	None Reported
2. Type of auditors' report issued on compliance for major programs:	Unmodified
3. Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)?	No

4. Identification of major Federal programs:

Federal Assistance Listing Number	Name of Federal Program or Cluster
84.287	21st Century Learning Centers

5. Dollar threshold used to distinguish between Type A and Type B programs	$750,000
6. Auditee qualified as low-risk auditee?	Yes

BOYS & GIRLS CLUBS OF MIDDLE TENNESSEE
SCHEDULE OF CURRENT YEAR FINDINGS AND QUESTIONED COSTS
December 31, 2024

FINANCIAL STATEMENT FINDINGS

2024-001 — FINANCIAL CLOSE POLICIES AND PROCEDURES

Criteria:	Best practices and sound internal control standards recommend that organizations establish formalized, documented financial close policies and procedures to ensure timely, accurate, and complete financial reporting.
Condition:	The Organization does not have formal, documented policies and procedures governing the financial close process. As a result, the annual close for the fiscal year ended December 31, 2024 was significantly delayed. This delay also impacted the commencement and completion of the annual audit.
Cause:	Management has not developed or implemented written policies and procedures for the financial close process, relying instead on informal practices and institutional knowledge. Due to turnover in the CFO and Controller positions, this directly contributed to the delay noted above.
Effect or potential effect:	The absence of formal close procedures contributed to significant delays in the completion of the year-end close and the start of the audit. Delays in financial reporting can reduce the usefulness of financial information for decision-making, impact stakeholder confidence, and risk noncompliance with external reporting deadlines.
Recommendation:	We recommend that management develop and implement formal, written policies and procedures for the financial close process. These should include clear timelines, task assignments, documentation requirements, and review controls to facilitate timely completion of the financial close.
Management's response:	See Management's Corrective Action Plan.

FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

None noted.

SUMMARY SCHEDULE OF PRIOR YEAR FINDINGS

None noted.

BOYS & GIRLS CLUBS
OF MIDDLE TENNESSEE

CLUB SUPPORT CENTER
1704 Charlotte Ave. Suite 200
Nashville, TN 37203
Tel (615) 983-6836
Fax (615) 833-4381
www.bgcmt.org

Eric Higgs
President/CEO

Donald Holmes
Board Chairman

Board of Directors
Anthony Alfred
Mary Avent
Michael Balcer
Brian Bialek
Annie Brinn
Keith Brown
Eric Bymaster
Scott Cloud
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Cort Fontenot
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David Green
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Andrea Hart*
Phil Henry
Donald Holmes
Craig Keeys
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Tonya Sisco
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Hunter West*
Lani Williams
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Tom Cone
Lew Conner *
Ron Crutcher
Amanda Farnsworth*
Farzin Ferdowsi*
Allen Hovious*
Orrin Ingram*
Jamie Jones*
J. Chris Meadows*
Ron Samuels*
Scott Turner*
Kenneth Webb*
Don Williamson

*Past Chairperson

Management's Corrective Action Plan

August 13, 2025

Boys and Girls Clubs of Middle Tennessee (the "Organization") respectfully submits the following corrective action plan for the report dated August 13, 2025.

Name and address of independent public accounting firm:

UHY, LLP
1889 General George Patton Drive
Suite 200
Franklin, Tennessee 37067

Audit period: January 1, 2024 – December 31, 2024

This finding from the December 31, 2024 schedule of current year findings and questioned costs is discussed below. The finding is numbered consistently with the numbers assigned in the schedule.

Financial Statement Finding

Finding 2024-001 – Financial Close Policies and Procedures

Recommendation: Management should develop and implement formal written policies and procedures for the financial close process. These should include clear timelines, task assignments, documentation requirements, and review controls to facilitate timely completion of the financial close.

Corrective Action: Management acknowledges the importance of timely financial reporting and agrees that formal, written procedures can further strengthen the financial close process. While delays in the current year's close were influenced by turnover in certain key positions, we recognize the value of documenting responsibilities, timelines, and review steps. We will draft formal month-end and year-end close procedures and anticipate implementing them prior to the close of the next fiscal year to support timely reporting and audit readiness.

Person Responsible for Corrective Action: Chief Financial Officer

Anticipated Completion Date for Corrective Action: Procedures are being taken immediately to develop written monthly close procedures including responsibilities, with an anticipated completion date of October 31, 2025.

If there are questions regarding this corrective action plan, please call Eric Higgs, Chief Executive Officer, or Richard Neal, Chief Financial Officer, at 615.983.6836.

Sincerely,

Eric Higgs, Chief Executive Officer
Boys and Girls Clubs of Middle Tennessee

Boys & Girls Clubs of Middle TN
2026 Budget

	2026 Budget
Ordinary Income/Expense	
Income	
40000 · Contributions	2,989,500.00
40500 · United Way	133,400.00
42000 · Special Events	1,265,000.00
44000 · Grants	1,399,978.88
46000 · Program	406,484.00
48000 · Miscellaneous Income	0.00
Total Income	6,194,362.88
Gross Profit	6,194,362.88
Expense	
60000 · Personnel	
60100 · Salaries	3,550,155.63
60200 · Employee Benefits	580,207.47
Total 60000 · Personnel	4,130,363.10
60900 · Marketing Expenses	61,000.00
61000 · Professional Fees	259,348.00
61200 · Supplies	298,843.00
61300 · Communications	36,640.00
61400 · Postage & Shipping	1,900.00
61500 · Bank Charges	56,395.00
62000 · Occupancy	371,497.80
63000 · Equipment Rental & Maintenance	20,000.00
63300 · Travel / Mileage	24,372.00
63400 · Program Transportation	115,400.00
63500 · Training / Conferences	65,075.00
63700 · Dues & Memberships	36,855.00
63800 · Awards & Grants	38,000.00
64000 · Program Activities	81,333.33
65000 · Special Events Costs	485,250.00
66000 · Miscellaneous Expenses	0.00
Total Expense	6,082,272.23
Net Ordinary Income	112,090.65
Other Income/Expense	
Other Income	91,765.38
Total Other Income	91,765.38
Other Expense	
Total Other Expense	237,040.00
Net Other Income	-145,274.62
Net Income	**-33,183.97**

Category	Basis	Annual Cost
Snacks – Afterschool (10 months)	60 students × 160 days × **$1.00**	**$9,600**
Transportation – School Year (10 months)	160 days × **$75/day**	**$12,000**
Summer Meals + Snacks (2 months)	60 students × 30 days × **$3.50**	**$6,300**
Program Supplies	Arts/STEM/rec supplies, replacements	**$1,500**
Admin/Contingency	2% buffer for price increases, emergencies	**$600**
TOTAL		**$30,000**

Internal Revenue Service

Department of the Treasury

District Director

Delaware-Maryland District

31 Hopkins Plaza, Baltimore, MD 21201

P.O. Box 13163, Room 817
Baltimore, MD 21203

JULY 14, 1998

Employer Identification Number:
62-0540402

BOYS AND GIRLS CLUB OF
MIDDLE TENNESSEE, INC.
PO BOX 110268
NASHVILLE, TN 37222-0268

Person to Contact:
EP/EO Tax Examiner

Telephone Number:
(410) 962-6058

Dear Sir/Madam:

This is in response to your inquiry received JULY 10, 1998, requesting a copy of the letter which granted tax exempt status to the above named organization.

Our records show that the organization was granted exemption from Federal Income Tax under section 501(c)(3) of the Internal Revenue Code effective SEPTEMBER, 1954.

We have also determined that the organization is not a private foundation because it is described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you under section 170 of the Code.

As of January 1, 1984, you are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of $100 or more you pay to each of your employees during the calendar year. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

You are required to file Form 990, Return of Organization Exempt from Income Tax, only if your gross receipts each year are normally more than $25,000. However, if you receive a Form 990 package in the mail, please file the return even if you do not exceed the gross receipts test. If you are not required to file, simply attach the label provided, check the box in the heading to indicate that your annual gross receipts are normally $25,000 or less, and sign the return.

A copy of our letter certifying the status of the organization is not available, however, this letter may be used to verify your tax-exempt status.

Because this letter could help resolve any questions about your exempt status, it should be kept in your permanent records.

Sincerely yours,

Paul M. Harrington
District Director

Tennessee Secretary of State
Tre Hargett

Division of Business and Charitable Organizations
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243-1102

November 19, 2025

RICHARD NEAL
1704 CHARLOTTE AVENUE, SUITE 200
NASHVILLE, TN 37203-2979 USA

RE: Registration to Solicit Funds for Charitable Purposes
Organization Name: BOYS & GIRLS CLUB OF MIDDLE TENNESSEE
CO Number: CO1181
Expiration Date: 06/30/2026

Dear RICHARD NEAL :

Pursuant to the Tennessee Charitable Solicitations Act, T.C.A. § 48-101-501,*et seq*. the Tennessee Secretary of State has reviewed your application and is pleased to announce your organization's registration to solicit contributions has been **approved**.

The organization must maintain statutory compliance by submitting a renewal application and required fees on an annual basis. At that time you may be required to submit tax filings, financial statements, proof of IRS status, and other documents related to your organization and its fundraising activities. You can find additional information and submit additional filings online at https://sos.tn.gov/charities. The "CO" Number listed above will serve as your organization's charitable registration number and should be used when submitting any charitable filings or correspondence.

Please also be advised that if the organization's application or other provided information includes false, misleading or deceptive statements, appropriate action will be taken. Pursuant to the Tennessee Charitable Solicitations Act, a civil penalty of up to five thousand dollars ($5,000.00) may be assessed for any violation.

Thank you for registering your organization and please do not hesitate to contact us with any questions.

Sincerely,

Tre Hargett
Secretary of State

Boys and Girls Club of Middle Tennessee Board Member List (2026)				
Name	**Company**	**Email**	**Phone**	**Board Date**
Donald Holmes	Delek US Holdings	donaldnholmes@comcast.net	615-224-1179 (cell) 615-776-7212 (home)	2014
Andrea Hart	Caterpillar Financial	andrea.hart@cat.com	615-341-1350 (work) 217-855-8714 (home)	2017
RJ Stillwell	Sound Health Care & Financial	rj.stillwell@soundhealthcare.org	615-256-8667(work) 615-585-7678 (cell)	2014
Jerry Geraghty	Rogers Group Retired CEO	jvgeraghty@gmail.com	615-477-4231 (cell)	2008
Lee W. Schaefer	Maverick Properties	lee@maverick-properties.com	615-292-7554 (work) 615-480-7771 (cell)	2002
Jensen Gahagan Sessums	Cypress Point Investment Management	jensen@thecypresspoint.com jensensessums@gmail.com	615-945-4746 (cell)	2015
Mark Traylor	Boyle Investment	mtraylor@boyle.com	615-403-9060	2006
Hunter West	HR Logics	huntow@comcast.net; hunter.west@hrlogics.com	615-243-0566 (cell)	2008
Ward Wilson	Retired from US Bank	wpwilsonfamily@gmail.com	615-512-7248 (cell) 615-661-9180 (home)	2006
John M. Gallagher	Ernst & Young LLP	john.gallagher@ey.com	615-252-8251 (work) 312-218-7430 (cell)	2020
Whit McCrary, IV	Savils/ Cushman & Wakefield	whit.mccrary@cushwake.com; WWMcCrary@gmail.com	615-301-2908 (work) 615-301-2958 (fax)	2019
Rebecca Ozols Goss	Bell & Associates Construction	rozols@balp.com	615-927-4327 (work) 615-927-4327 (cell)	2019
Katie Payne	Bridgestone Americas, Inc.	PayneKatharine@bfusa.com; Katharine.e.appel@gmail.com	407-712-5797 (cell) No fax, home, or office number	2015

Caterpillar: Confidential Green

Johnson B. (Jack) Wallace	Willis Towers Watson	jbransford110@gmail.com	615-872-3850 (work) 615-351-7278 (cell) 615-872-3896 (fax)	1985
Brian Bialek	JP Morgan	brian.d.bialek@jpmorgan.com; brian.bialek@gmail.com	615-780-4388 (work) 414-581-1511 (cell)	2019
Eric Bymaster	Vanderbilt University	eric.bymaster@vanderbilt.edu	678- 656-3997 (work) 678-656-3997 (cell)	2017
Julie Sebree	Humana	julie.sebree@envisionhealth.com	615-275-9172	2022
Lani Williams	Honest Health	lwilliams@honesthealth.com	608-566-5135	2022
Drew Emerson	JE Dunn	drew.emerson@jedunn.com	615-454-8251	2022
Benjamin "BJ" Crowder	Mars Petcare	bj.crowder@effem.com	678-523.2873 (cell)	2022
Annie Brinn	Warner Music	annie.brinn@wmg.com	615-308-7160 (c)	2023
Phil Henry	Code X	phil@codex.academy	615-839-9859	2023
Chase Foy	Gallagher Insurance	Chase_Foy@ajg.com; foyboy01@aol.com	850.212.2579	2023
Cort Fontenot	US Bank	cort.fontenot@usbank.com	**615-566-0476**	2023
Scott Cloud	Longleaf Capital Partners	scott@longleafcp.com	615-238-9011 (w) 678-523-8165 (c)	2023
Edward Magee	Belmont University	ed.magee@belmont.edu	615-878-2710	2023
Rob Meikle	Sentry Insurance	Robert.Meikle@sentry.com	615.995.6005	2024
Keith Brown	Tractor Supply Co	keibrown@TractorSupply.com; gabrownfam@yahoo.com	404-207-7021	2024
Carshonda Martin	Belmont	carshonda.martin@belmont.edu	(615) 460-8403 (o); 423-736-3442 (cell)	2024

Mary Avent	Parallon/HCA	mary.avent@parallon.com	615.344.2363	2025
David Green	Workwear Outfitters, LLC	davidgreen44@gmail.com	(203) 241-7398	2025
Bishop Anthony Alfred	Healing Hurting Hearts Covenant Ministries International (HHHCMI)	pastorfof06@gmail.com	931-249-6748	2025
Deidre Ward	City of Clarksville	deidreward@mail.com	931.539.7900	2025
Leslie Godfrey	First Bank	Leslie.a.godfrey@gmail.com; leslie.a.godfrey@gmail.com	865-292-8622	2026
Scott Golde	Jackson Insurance	scott.golde@jackson.com	3145039679	2026
Amin Ferdowsi	MRCO/Taco Bell	aferdowsi@mrco.net; Ferdowsi.amin@gmail.com	6154241327	2026
Dr. Daniel Burrus	TOA Doctors/Retired	Burrusdaniels@gmail.com		2026
Jacki Artis	United Talent	jacki.artis@unitedtalent.com; jacki.artis@gmail.com	6784283298	2026
Cam Parker	Jet Access	camparker_22@outlook.com; cparker@flyja.com	615-623-5964	2026
Micheal Thomas	Cummins	micheal.thomas@cummins.com; mithoma34@gmail.com	(615) 473-5799	2026

Signature: Eric Higgs

Email: ehiggs@bgcmt.org

ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 9/15/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER License # 1298 Hub International Mid-South 3011 Armory Drive Suite 250 Nashville, TN 37204	CONTACT NAME: Courtney Courteaux PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS: courtney.courteaux@hubinternational.com
INSURED Boys & Girls Club of Middle Tennessee 1704 Charlotte Ave., Suite 200 Nashville, TN 37203-2979	INSURER(S) AFFORDING COVERAGE — NAIC # INSURER A : Philadelphia Indemnity Insurance Company — 18058 INSURER B : BrickStreet Mutual Insurance Company — 12372 INSURER C : INSURER D : INSURER E : INSURER F :

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY PRO-JECT LOC OTHER:	X	X	PHPK2619525-023	9/30/2025	9/30/2026	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 1,000,000 $ 20,000 $ 1,000,000 $ 3,000,000 $ 3,000,000
A	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY SCHEDULED AUTOS X HIRED AUTOS ONLY X NON-OWNED AUTOS ONLY	X	X	PHPK2619525-023	9/30/2025	9/30/2026	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $
A	X UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE DED X RETENTION $ 10,000	X	X	PHUB887603-023	9/30/2025	9/30/2026	EACH OCCURRENCE AGGREGATE Annual Aggreg	$ 5,000,000 $ $ 5,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A	X	WCB1040586	11/1/2024	11/1/2025	PER STATUTE OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 500,000 $ 500,000 $ 500,000
A	Professional Liab			PHPK2619525-023	9/30/2025	9/30/2026	$1M Occ/$3M Agg	
A	Sexual Misconduct			PHPK2619525-023	9/30/2025	9/30/2026	$1M Occ/$3M Agg	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Subject to all of the terms, conditions, exclusions and definitions of the above referenced policies issued by the carrier(s).

Cyber Liability Policy # ESN0140096257
Effective 11/1/2024-9/30/2025
Per Claim $1,000,000

Subject to all of the terms, conditions, exclusions and definitions of the above referenced policies as issued by the carrier(s).RE: Wine Down Main Street
SEE ATTACHED ACORD 101

CERTIFICATE HOLDER

City of Franklin
109 Third Ave South
Franklin, TN 37064

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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AGENCY CUSTOMER ID: BOYS&GI-56 MTHOMAS5

LOC #: 1

ADDITIONAL REMARKS SCHEDULE

AGENCY	License # 1298	NAMED INSURED
Hub International Mid-South		Boys & Girls Club of Middle Tennessee 1704 Charlotte Ave., Suite 200 Nashville, TN 37203-2979
POLICY NUMBER		
SEE PAGE 1		
CARRIER	NAIC CODE	EFFECTIVE DATE: SEE PAGE 1
SEE PAGE 1	SEE P 1	

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: ACORD 25 FORM TITLE: Certificate of Liability Insurance

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Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

▶ **Go to *www.irs.gov/FormW9* for instructions and the latest information.**

Give Form to the requester. Do not send to the IRS.

Print or type. See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
Boys & Girls Clubs of Middle Tennessee

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☐ S Corporation ☐ Partnership ☑ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☑ Other (see instructions) ▶ Non-profit

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
1704 Charlotte Avenue Suite 200

Requester's name and address (optional)

6 City, state, and ZIP code
Nashville, TN 37203

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number
[ ][ ][ ] - [ ][ ] - [ ][ ][ ][ ]

or

Employer identification number
6 2 - 0 5 4 0 4 0 2

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here | **Signature of U.S. person** ▶ Richard W Neal Digitally signed by Richard W Neal Date: 2026.03.06 10:59:14 -06'00' | **Date** ▶ 3/6/26

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, *later.*

Nonprofit Funding Application – Fiscal Year 2026-2027

Application for Charitable and Civic Organizations
Submission Deadline: March 6, 2026

Agency Name: Bridges of Williamson County dba Bridges Domestic Violence Center
(List agency name as it appears on the Secretary of State website)

Legal Status: [✓] Charitable (501c3) [ ] Civic Organization (501c6 or 501c4)

Application Contact: Linda Crockett (Name) | lindaj@bridgesdvc.org (Email) | 615-591-7752 (Phone)

Mailing Address: P.O. Box 1592 Franklin, TN 37065

Payment Address:
(if different from mailing)

Total amount of City of Franklin funds being requested for FY 2026-2027: **$ 25,338.00**

Percentage of proposed FY 2026-2027 budgeted revenues derived from this request: **2.28%**

Non-Discrimination

The parties, their agents, officials, employees, and servants shall not discriminate in any manner on the basis of race, color, religion, creed, ethnic or national origin, sex, sexual orientation, gender identity/expression, disability, age, status as a covered veteran, genetic information, and any other category protected by the federal or state civil rights law with respect to the subject matter and related activities of this application.

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: Bridges of Williamson County dba Bridges Domestic Violence Center

1. Identify one Strategic Plan Goal your request helps to achieve.

Safe, Clean, Livable City

2. Provide the number of Franklin citizens served by your agency: 843

3. State the type of service provided and whether other organizations in the community provide the same service.

The City of Franklin funds would be used to support the crisis intervention team that responds upon request with the Franklin Police Department to the scene of domestic violence assaults. Funds will also support the shelter services, food, gas, clothing, legal assistance, rental subsidies, etc.

4. Explain how much of an impact these services have on the community.

Bridges Domestic Violence Center's participation in the Crisis Intervention Team (CIT) response model plays a critical role in strengthening Franklin's coordinated community response to domestic violence. Through this partnership, trained Bridges advocates respond alongside local law enforcement when officers encounter domestic violence situations where victims may be in immediate danger or experiencing significant trauma.

The presence of an advocate during a crisis response significantly improves outcomes for victims and survivors. Advocates provide immediate emotional support, assist with safety planning, and help individuals understand their legal rights and available options. By offering guidance and resources at the moment of crisis, advocates reduce barriers to services and increase the likelihood that survivors will seek ongoing support.

CIT responses also enhance public safety by creating a coordinated approach between law enforcement and victim service professionals. While officers focus on securing the scene and addressing immediate safety concerns, Bridges' advocates provide specialized, trauma-informed support to victims. This collaborative model ensures that survivors are not left to navigate complex systems alone and that they are connected quickly to critical resources such as emergency shelter, counseling, court advocacy, and referrals to other community agencies.

By providing on-scene crisis advocacy, Bridges helps ensure that individuals experiencing domestic violence in Franklin receive compassionate, immediate support and a clear path toward safety. These services strengthen the community's safety network, improve access to life-saving resources, and reinforce the City of Franklin's commitment to protecting and supporting victims of domestic violence.

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: Bridges of Williamson County dba Bridges Domestic Violence Center

5. State how these funds will be used and if they will be spent in accordance with the State of Tennessee T.C.A § 6-54-111.

Bridges Domestic Violence Center serves women, men, and their children affected by domestic violence, ensuring a safe transition to successful independent living. Bridges crisis intervention team is designed to offer immediate support at the scene of the assault. The agency is on call for the Franklin Police Department 24 hours a day, 7 days per week. The crisis intervention team will advise victims of local resources, legal options and safety plan. Also, advocacy/referrals and information about orders of protection, criminal charges and court processes.

6. State if the City of Franklin provides any other support (financial or otherwise) to your agency. If so, please describe that support.

N/A

7. State any other additional financial support your agency receives.

Bridges receives funding from these sources: Private Individuals/Corporations/Foundations, Special Events, Other supporting non-profits (churches etc.). We also receive government funding from Wmsn. Co., OCJP, THDA, VOCA. The only program we charge for is Choices. Choices is a court ordered batterers intervention program. The participants pay for their classes.

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency Name: Bridges of Williamson County dba Bridges Domestic Violence Center

8. How often does the Board of Directors receive/approve financial reports?

☐ bi-monthly ☑ monthly ☐ quarterly ☐ semi-annually ☐ annually

9. Are the agency's financial records audited by an independent certified public accountant?

☑ Yes ☐ No

If no, please explain how financials are reviewed.

Attachments:

☑ Option 1: Annual Audit for the last fiscal year concluded **OR**

☐ Option 2: A completed State of Tennessee annual reporting form for the last fiscal year concluded (AND the auditor's opinion and compliance notes if answered yes above)

☑ Proof of nonprofit status (IRS Tax Exempt Letter of Determination)

☑ Proof of business registration with the State of TN / Proof of registration with the TN Office of Charitable Solicitors

☑ Board of Directors list that includes the names, positions held, contact information, and expiration date of term for all board members

☑ Certificate of Insurance for professional liability (if applicable), general liability, and workers' compensation with the City of Franklin listed as a Certificate Holder

☑ Proposed or preliminary FY 2027 Budget

☑ W9 for the agency

☐ City of Franklin Vendor Information Form (Not required if you are an existing recipient and do not wish to change banking, contact, or address information)

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: Bridges of Williamson County dba Bridges Domestic Violence Center

Application criteria include:
- BOMA may fund up to 1% of the estimated general fund revenue during the budget process for all requests, depending on availability of funds.
- Outside agencies that request funding for the first time may not request an amount that exceeds 5% of their operating expenses.
- Outside agencies that have been funded in the prior year may request an amount that includes up to 3% inflation, plus any special funding requests. No funding request may exceed 25% of operating expenses.
- Funding requests are made for one fiscal year only, subject to annual re-submission and not guaranteed year over year.

Linda Crockett, Exec. Dir.

Printed Name of (CEO/President/Executive Director/Board Chair)

LINDA CROCKETT Digitally signed by LINDA CROCKETT DN: cn=LINDA CROCKETT, o=BRIDGES DVC, ou, email=INFO@BRIDGESDVC.ORG, c=US Date: 2026.02.21 15:26:03 -06'00'

Signature of (CEO/President/Executive Director/Board Chair)

03/02/2026

Date

*Unless contractually negotiated otherwise, any funding approved by the Board of Mayor Alderman will be distributed on an even quarterly basis. Submission of this form is not a guarantee of funding. All funds authorized are done by authority extended by the State and the City's local charter. Approved funding may result in a contract and this form will become an integral part of that contract.

Emailed applications are preferred.

Completed applications and required attachments may be sent to nonprofitfunding@franklintn.gov or mailed to City of Franklin, Budget & Performance Department, Attn: Nonprofit Funding, 109 Third Avenue South, Franklin, TN 37064.

BRIDGES OF WILLIAMSON COUNTY

FINANCIAL STATEMENTS

JUNE 30, 2025

JOE OSTERFELD, CPA
CERTIFIED PUBLIC ACCOUNTANT
807 NASHVILLE HIGHWAY ~ SUITE 14
PO BOX 807
COLUMBIA, TN 38402-0807

BRIDGES OF WILLIAMSON COUNTY

JUNE 30, 2025

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Statement of Activities	4
Statements of Functional Expenses	5
Statement of Cash Flows	6
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Joe Osterfeld, CPA

Certified Public Accountant

807 Nashville Highwy ~ Suite 14 ~ PO Box 807 ~ Columbia, TN 38402-0807

Telephone: 931-388-7144 ~ E-mail: joeosterfeldcpa@att.net

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
Bridges of Williamson County
Franklin, Tennessee

Opinion

We have audited the accompanying financial statements of Bridges of Williamson County (a nonprofit organization), which comprise the statement of financial position as of June 30, 2025, and the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Bridges of Williamson County as of June 30, 2025, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Bridges of Williamson County and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Bridges of Williamson County's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Bridges of Williamson County's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Bridges of Williamson County's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Joe Osterfeld, CPA

Digitally signed by Joe Osterfeld, CPA
DN: cn=Joe Osterfeld, CPA, o, ou, email=joeosterfeldcpa@att.net, c=US
Date: 2026.02.26 09:47:42 -06'00'

Joe Osterfeld, CPA
Columbia, Tennessee
February 26, 2026

BRIDGES OF WILLIAMSON COUNTY
STATEMENT OF FINANCIAL POSITION
JUNE 30, 2025

ASSETS	
Cash	$ 854,804
Grants receivable	21,066
Investments	828,810
Prepaid Expenses	6,280
Total current assets	1,710,960
Property and Equipment (at cost)	
Property and equipment, net of depreciation	1,077,211
Total assets	$ 2,788,171
LIABILITIES AND NET ASSETS	
Accounts payable	$ 36
Mortgage payable - Current portion	18,879
Total current liabilities	18,915
Mortgage payable - Long-term portion	342,620
Total Liabilities	361,535
Net assets without donor restrictions	2,426,636
Net assets with donor restrictions	-
Total net assets	2,426,636
Total liabilities and net assets	$ 2,788,171

The accompanying notes are an integral part of the financial statements.

BRIDGES OF WILLIAMSON COUNTY
STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED JUNE 30, 2025

	Program Services	Management & General	Fundraising	Total
Salary and wages	$ 603,643	$ 90,200	$ -	$ 693,843
Payroll tax expense	39,187	5,855	-	45,042
Employee benefits	42,474	6,347	-	48,821
Professional fees	62,192	-	-	62,192
Insurance	22,652	3,385	-	26,037
Interest expense	15,623	-	-	15,623
Fundraiser expenses	-	-	55,621	55,621
Occupany expenses	51,908	-	-	51,908
Maintenance and repairs	12,493	-	-	12,493
Marketing	1,253	-	-	1,253
Office expense and supplies	22,776	-	-	22,776
Program services	117,167	-	-	117,167
Publications and printing	862	-	-	862
Pet expense	2,242	-	-	2,242
Mileage, parking, and travel	6,194	-	-	6,194
Telephone and utilities	48,984	-	-	48,984
Conferences and meetings	3,435	-	-	3,435
Dues and subscriptions	13,142	-	-	13,142
Other	5,723	-	-	5,723
Depreciation	61,897	-	-	61,897
Total expenses	$ 1,133,847	$ 105,787	$ 55,621	$ 1,295,255

The accompanying notes are an integral part of the financial statements.

BRIDGES OF WILLIAMSON COUNTY
STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED JUNE 30, 2025

	Program Services	Management & General	Fundraising	Total
Salary and wages	$ 603,643	$ 90,200	$ -	$ 693,843
Payroll tax expense	39,187	5,855	-	45,042
Employee benefits	42,474	6,347	-	48,821
Professional fees	62,192	-	-	62,192
Insurance	22,652	3,385	-	26,037
Interest expense	15,623	-	-	15,623
Fundraiser expenses	-	-	55,621	55,621
Occupany expenses	51,908	-	-	51,908
Maintenance and repairs	12,493	-	-	12,493
Marketing	1,253	-	-	1,253
Office expense and supplies	22,776	-	-	22,776
Program services	117,167	-	-	117,167
Publications and printing	862	-	-	862
Pet expense	2,242	-	-	2,242
Mileage, parking, and travel	6,194	-	-	6,194
Telephone and utilities	48,984	-	-	48,984
Conferences and meetings	3,435	-	-	3,435
Dues and subscriptions	13,142	-	-	13,142
Other	5,723	-	-	5,723
Depreciation	61,897	-	-	61,897
Total expenses	$ 1,133,847	$ 105,787	$ 55,621	$ 1,295,255

The accompanying notes are an integral part of the financial statements.

BRIDGES OF WILLIAMSON COUNTY
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED JUNE 30, 2025

CASH FLOWS FROM OPERATING ACTIVITIES:		
Increase (decrease) in net assets	$	18,734
Adjustments to reconcile increase in net assets to net cash provided (used) by operations:		
Depreciation		61,897
(Increase) decrease in:		
Accounts receivable		51,265
Investments		(43,856)
Prepaid		0
Increase (decrease) in:		
Accounts payable		36
Total from operations		88,076
CASH FLOW FROM INVESTING ACTIVITIES:		
Purchase of fixed assets		(9,148)
Total from investing activities		(9,148)
CASH FLOW FROM FINANCING ACTIVITIES:		
Proceeds from mortgage payable		0
Payments made to mortgage		(14,084)
Total from financing activities		(14,084)
Increase (decrease) in cash		64,844
Beginning cash balance		789,960
Ending cash balance	$	854,804
Supplemental Information:		
Interest paid	$	15,623

The accompanying notes are an integral part of the financial statements

BRIDGES OF WILLIAMSON COUNTY
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2025

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

General

BRIDGES of Williamson County (BRIDGES) was incorporated October 1988, in accordance with the Tennessee General Corporation Act. Its primary purpose is to serve area women, men, and children affected by domestic violence ensuring a safe transition to successful independent community living through education, intervention, and case management. Supportive services include management and general expenses not directly identifiable to any program, but indispensable to these activities and to the program's existence. BRIDGES is governed by a board of directors.

Basis of Accounting

The financial statements of BRIDGES have been prepared on the accrual basis of accounting and accordingly reflect all significant accounts receivable, accounts payable, and other liabilities.

Basis of Presentation

Financial statement presentation follows US generally accepted accounting principles which require BRIDGES to report information regarding its financial position and activities according to two classes of net assets: without donor restrictions and with donor restrictions. There were no net assets with donor restrictions at June 30, 2025.

- Net Assets Without Donor Restrictions – Net assets that are not subject to donor-imposed stipulations.
- Net Assets With Donor Restrictions – Net assets subject to donor-imposed stipulations. When a restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions.

Accounts Receivable

Accounts receivables are stated at their net realizable value. It is the opinion of management that all accounts receivable at fiscal year-end are collectible.

Cash and Cash Equivalents

For the purposes of the statement of cash flows, cash and cash equivalents are defined as all cash on hand and deposited in FDIC insured bank accounts with an original maturity of three months or less.

Donations of Property and Equipment

Donations of property and equipment are recorded as support at their estimated fair value at the date of donation. Such donations are reported as support without donor restrictions unless the donor has restricted the donated asset to a specific purpose. Assets donated with explicit restrictions regarding their use and donated with explicit restrictions regarding their use and contributions of cash that must be used to acquire property and equipment are reported as donor restricted support. Absent donor stipulations regarding how long those donated assets must be maintained, BRIDGES reports expirations of donor restrictions when the donated or acquired assets are placed in service as instructed by the donor. BRIDGES reclassifies net assets with donor restrictions to net assets without donor restrictions at that time.

Donated Services

BRIDGES records donated services when they create or enhance a non-financial asset or for specialized skills provided by entities or persons possessing those skills that would be purchased if they were not donated.

Expense Allocation

The costs of providing various programs and other activities have been summarized on a functional basis in the Statement of Activities and in the Statement of Functional Expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited. Expenses are allocated to their appropriate category of program services or supporting services upon recording vendor payables or direct payment of invoices based upon benefit received. For more general expenses, allocation is based upon natural classifications such as time & effort and square footage utilized.

Fair Values of Financial Instruments

Financial instruments of BRIDGES include cash, short-term trade accounts receivable, and trade accounts payable. Management estimates that the fair value of all financial instruments at fiscal year-end do not differ materially from the carrying values of the financial instruments recorded in the accompanying balance sheet.

Planned Major Maintenance Activities

Costs or fair market value for donated items and services for planned major maintenance in excess of $5,000 are treated as additions to property and equipment and depreciated over their estimated useful lives using the straight-line method. During the current fiscal year, there were no planned major maintenance activities.

Income Tax Status

BRIDGES of Williamson County is an organization, which is not considered a private foundation and is exempt from federal income taxes under Section 501(c) (3) of the Internal Revenue Code. BRIDGES of Williamson County's Form 990, Return of Organization Exempt from Income Tax, for the years ending June 30, 2023, 2024 and 2025 are subject to examination by the IRS, generally for 3 years after they were filed. There are no tax examinations currently in process. Management has concluded that BRIDGES has taken no uncertain tax positions as of June 30, 2025. Therefore, no provision for income taxes has been included in the BRIDGES's financial statements.

Promises to Give

Unconditional promises to give are recognized as revenue or a gain in the period received and as assets, decreases of liabilities, or expenses depending on the form of the benefits received. Conditional promises to give are recognized when the conditions on which they depend are substantially met.

Property and Equipment

Property and equipment are carried at cost or, if donated, at the approximate fair value at the date of donation. Depreciation is computed on a straight-line basis over the estimated useful life of assets and is reflected as an expense in the Statement of Functional Expenses.

Revenue and Support – With and Without Donor Restrictions

Contributions received are recorded as without donor restrictions or with donor restrictions, depending on the existence and/or nature of any donor restrictions. Donor-restricted support is reported as an increase in net assets with donor restrictions.

When a restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the Statement of Activities as net assets released from restrictions.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Deferred Revenue

Income from fundraising events is deferred and recognized in the period in which it relates. BRIDGES allocates certain annual grants on a yearly basis, deferring the revenue for months after June 30. There were no deferred revenues for the year ended June 30, 2025.

NOTE 2 - CASH AND CREDIT RISK

All cash and certificate of deposits of BRIDGES are deposited in FDIC insured banks. BRIDGES had deposits exceeding the $250,000 FDIC deposit insurance coverage by $78,362 at June 30, 2025.

NOTE 3 - FINANCIAL DEPENDENCE

BRIDGES is substantially funded, 37.9% by grants from federal, state, and local government agencies. A significant reduction in the level of this support, if this were to occur, may have an effect in BRIDGES's programs and activities. In addition, the grants prescribe allowable expenditure guidelines with which BRIDGES must comply. The grants are received prospectively, subject to subsequent verification of the incurring of allowable expenditures or provision of qualifying services.

BRIDGES is also supported by donations from individuals, corporations, and other non-profit organizations. These donations represent 37.6% of current year revenues.

NOTE 4 - COMMITMENTS AND CONTINGENCIES

BRIDGES is subject to claims and lawsuits, which arise, primarily in the ordinary course of business. BRIDGES does not anticipate any material losses with respect to such existing or pending claims and lawsuits at fiscal year-end.

NOTE 5 – PROPERTY AND EQUIPMENT

Acquisitions of property and equipment more than $1,000 are capitalized. Property and equipment are carried at cost or, if donated, at the appropriate fair value at the date of donation. Depreciation is computed using the straight-line method over the estimated useful life of the asset. Property and equipment at June 30, 2025, are as follows:

Land	$ 210,517
Building and improvements	1,433,917
Equipment and furniture	193,077
Accumulated depreciation	(760,300)
	$ 1,077,211

NOTE 6 – MORTGAGE PAYABLE

In September 2024 (FY2025), BRIDGES applied for and received a mortgage with Regions Bank for $375,853 secured by property purchased in May 2025, located at 224 Chestnut Street, Franklin, TN, principal payments of $1,564.93 to be made monthly for 59 months with the remaining balance and interest to be paid September 19, 2029. Interest due is payable monthly at variable interest rates at 4% below prime but not less than 0%.

Future Minimum Payments:

Fiscal Year	Principal	"Estimated" Interest	Total
2026	$ 18,779	$ 10,587	$ 29,366
2027	18,779	10,024	28,803
2028	18,779	9,460	28,239
2029	18,779	8,897	27,676
2030	286,382	2,153	288,535
	$ 361,498	$ 41,121	$ 402,619

NOTE 7 – LIQUIDITY AND AVAILABILITY OF FINANCIAL ASSETS

The following reflects BRIDGES's financial assets as of the balance sheet date, reduced by amounts not available for general use because of donor-imposed restrictions within one year of the balance sheet date.

Financial assets at year-end	$ 2,788,171
Less: Those unavailable for general expenditures within one year, due to:	
Donor restrictions or board designations	0
Financial assets available to meet cash needs for general expenditures within one year	$ 2,788,171

NOTE 8 – COVID 19 OUTBREAK

On January 30, 2020, the World Health Organization (WHO) announced a global health emergency because of a new strain of corona virus originating in Wuhan, China (the Covid-19 outbreak) and the risk to the international community as the virus spreads globally beyond its point of origin. In March 2020, the WHO classified the Covid-19 outbreak as a pandemic, based on the rapid increase in exposure globally.

The full impact of the Covid-19 outbreak continues to evolve as of the date of this report. As such, it is uncertain as to the full magnitude that the pandemic will have on BRIDGES's financial condition, liquidity, and future results of operations. Management is actively monitoring the global situation on its financial condition, liquidity, operations, suppliers, industry, and workforce. Given the daily evolution of the Covid-19 out-break and the global responses to curb its spread, BRIDGES is not able to fully estimate the effects of the Covid-19 outbreak on its results of operations, financial condition, or liquidity for the fiscal year 2026.

Also see Note 6

NOTE 9 – IN-KIND DONATIONS AND EXPENSES

BRIDGE'S receives in-kind donations of food, clothing, and various other in-kind support throughout the year. These items are then distributed to clients that are in need of these items. These in-kind donations and expenses have been reported on the Statement of Activities.

NOTE 10 - DATE OF MANAGEMENT'S REVIEW

Management has evaluated subsequent events through February 26, 2026, the date which the financial statements were available to be issued. No other material subsequent events have occurred that need to be disclosed.

Bridges DVC
Proposed Budget
2026-27

Income

4010 Private individuals contrib	180,000
4011 Fines Received	6,000
4020 Corporations/business contrib	17,500
4231 Foundations/trusts	62,800
4410 United Way	200,000
4430 Other 501c3 Agencies	40,000
4540 Government state/local grants	333,956
4550 Social Enterprise Income	500
4570 Choices - BIP	80,000
5310 Earned Interest-sav/short term	20,000
5800 Special Events	127,000
5900 Rent Income - Chestnut	26,400
Total Income	1,094,156

Expense

6225 Social Enterprise Expense	250
7050 Specific Assistance	50,000
7220 Payroll expense	606,930
7230 Payroll Expense BIP	54,636
7240 Benefits	42,000
7250 Payroll taxes-all	46,580
7255 Payroll Taxes - BIP	4,180
7510 Fundraising Expense	42,000
7520 Accounting & Audit Fees	7,500
7540 Professional Fees	50,500
7545 Professional Fees - BIP	12,500
8110 Supplies	10,000
8115 Supplies - BIP	500
8125 Pet Expense	3,000
8130 Communications	26,000
8170 Printing/Publications	1,000
8180 Dues/Subscriptions	12,000
8210 Occupancy	16,000
8220 Utilities	36,000
8235 Insurance - Chestnut	1,800
8255 Equipment <$1000	1,000
8260 Equip Repair & Maintenance	7,000

8310 Travel/Mileage	3,100
8320 Conferences/Meetings	6,500
8520 Insurance	32,000
8531 Bank Service Charges	4,500
8585 Volunteer Expense	200
8590 Miscellaneous & Other expenses	1,500
8221 Maintenance - Chestnut	1,500
8224 Interest Expense - Chestnut	9,680
8225 Repairs - Chestnut	2,000
8235 Insurance - Chestnut	1,800
Total Expenses	1,094,156
Total Net Income	(0)

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: SEP 15 2003

BRIDGES OF WILLIAMSON COUNTY
PO BOX 1592
FRANKLIN, TN 37065

Employer Identification Number:
62-1753127
DLN:
17053221731083
Contact Person:
L. WAYNE BOTHE ID# 31462
Contact Telephone Number:
(877) 829-5500
Public Charity Status:
170(b)(1)(A)(vi)

Dear Applicant:

Our letter dated December 1998, stated you would be exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code, and you would be treated as a public charity during an advance ruling period.

Based on our records and on the information you submitted, we are pleased to confirm that you are exempt under section 501(c)(3) of the Code, and you are classified as a public charity under the Code section listed in the heading of this letter.

Publication 557, Tax-Exempt Status for Your Organization, provides detailed information about your rights and responsibilities as an exempt organization. You may request a copy by calling the toll-free number for forms, (800) 829-3676. Information is also available on our Internet Web Site at www.irs.gov.

If you have general questions about exempt organizations, please call our toll-free number shown in the heading between 8:00 a.m. - 6:30 p.m. Eastern time.

Please keep this letter in your permanent records.

Sincerely yours,

Lois G. Lerner

Lois G. Lerner
Director, Exempt Organizations
Rulings and Agreements

Letter 1050 (DO/CG)

Tennessee Secretary of State
Tre Hargett

Division of Business and Charitable Organizations
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243-1102

December 19, 2025

Ms. LINDA CROCKETT
P.O. BOX 1592
FRANKLIN, TN 37065 USA

RE: Registration to Solicit Funds for Charitable Purposes
Organization Name: BRIDGES OF WILLIAMSON COUNTY
CO Number: CO3882
Expiration Date: 12/31/2026

Dear Ms. LINDA CROCKETT :

Pursuant to the Tennessee Charitable Solicitations Act, T.C.A. § 48-101-501,*et seq*. the Tennessee Secretary of State has reviewed your application and is pleased to announce your organization's registration to solicit contributions has been **approved**.

The organization must maintain statutory compliance by submitting a renewal application and required fees on an annual basis. At that time you may be required to submit tax filings, financial statements, proof of IRS status, and other documents related to your organization and its fundraising activities. You can find additional information and submit additional filings online at https://sos.tn.gov/charities. The "CO" Number listed above will serve as your organization's charitable registration number and should be used when submitting any charitable filings or correspondence.

Please also be advised that if the organization's application or other provided information includes false, misleading or deceptive statements, appropriate action will be taken. Pursuant to the Tennessee Charitable Solicitations Act, a civil penalty of up to five thousand dollars ($5,000.00) may be assessed for any violation.

Thank you for registering your organization and please do not hesitate to contact us with any questions.

Sincerely,

Tre Hargett
Secretary of State

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2286
tncab.tnsos.gov/portal/

Tre Hargett
Secretary of State

Linda Crockett
P.O. BOX 1592
FRANKLIN, TN 37065, USA

02/24/2026

Request Type: Certificate of Existence/Authorization

Issuance Date: 02/24/2026

Request #: C2026019136

Document Receipt

Order Number: C2026019136

Verification #: 65E43331

Receipt #: 2026-200232

Filing Fee: $20.00

Payment: Credit Card - 3916161981 $20.00

Entity Name:	BRIDGES OF WILLIAMSON COUNTY		
SOS Control #:	000357731	Initial Filing Date:	09/21/1998
Entity Type:	Nonprofit Corporation	Formation Locale:	Tennessee
Status:	Active	Duration Term:	Perpetual
Fiscal Year Close:	June	Annual Report Due:	10/01/2026
Business County:	WILLIAMSON		
Benefit Type:	Public Benefit Corporation	Religious Type:	Non-Religious

CERTIFICATE OF EXISTENCE

I, Tre Hargett, Secretary of State of the State of Tennessee, do hereby certify that effective as of the issuance date noted above

BRIDGES OF WILLIAMSON COUNTY

* is a Corporation duly incorporated under the law of this State with a date of incorporation and duration as given above;
* has paid all fees, interest, taxes and penalties owed to this State (as reflected in the records of the Secretary of State and the Department of Revenue) which affect the existence/authorization of the business;
* has filed the most recent annual report required with this office;
* has appointed a registered agent and registered office in this State;
* has not filed Articles of Dissolution or Articles of Termination. A decree of judicial dissolution has not been filed.

Tre Hargett
Secretary of State

Verification #: 65E43331

Tracking Number
2025153121

Application to Renew Registration of a Charitable Organization

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2286
sos.tn.gov/charities

Tre Hargett
Secretary of State

Organization Information

Legal Name of the Charitable Organization: BRIDGES OF WILLIAMSON COUNTY
Legal entity type of the Organization: Corporation
Business Services Control Number: 000357731 **FEIN:** 62-1753127
Initial Registration Date: 05/10/2000 **Renewal Date:** 12/31/2025

Has your fiscal year ending month changed since your last renewal?
☐ Yes ☑ No

Fiscal Year Ending Month: June

When and where was the organization legally established
Date: 09/21/1998 **Country:** USA **City/State:** FRANKLIN, TN **County:** Williamson

Has your Principal Office address changed since your last renewal?
☐ Yes ☑ No

Principal Office Address
805 WEST END CIRCLE
USA, FRANKLIN, TN 37064

Has your Mailing address changed since your last renewal?
☐ Yes ☑ No

Mailing Office Address
P.O. BOX 1592
USA, FRANKLIN, TN 37065

Contact Information for the Charitable Organization
Contact Name: Ms. LINDA CROCKETT
Telephone Number: (615) 591-7752 **Fax Number:** (615) 599-1964
Email: lindaj@bridgesdvc.org **Website:** bridgesdvc.org

Current names used by the charity organization
BRIDGES DOMESTIC VIOLENCE CENTER

Do you need to modify other names that the charity solicits under?
☐ Yes ☑ No

Has the organization registered in any other state(s)?
☐ Yes ☑ No

Does the charity have other offices, chapters, branches, affiliates or a parent?
☐ Yes ☑ No

The category that best describes your organization

P - Human Services

The charitable purpose of the organization

To provide shelter and program services to domestic violence victims.

Tax & Financial Information

Has your tax exempt status changed since your last renewal?

☐ Yes ☑ No

Last Fiscal Year Start: July 2024 **Last Fiscal Year End:** June 2025

Type of 990 Tax Form Filed: 990 (Long Form)

Government Grants	$ 498,112.00
Gross Receipts	$ 1,313,989.00

Solicitation Information

Have you been enjoined by any court from soliciting contributions?

☐ Yes ☑ No

Does your organization contract with or otherwise engage the services of any outside fundraising professional (such as a "professional fund-raiser," "paid solicitor," "fund raising counsel," or "commercial co-venturer")?

☐ Yes ☑ No

Officer Information

Do you need to modify the current officers?

☑ Yes ☐ No

KARLA MCCAMISH
P.O. Box 1592
Franklin, TN 37065, USA
Title(s): Chairperson

Jill Hudson
P.O. Box 1592
Franklin, TN 37065, USA
Title(s): Custodian of Final Distributions, Treasurer

Jill Huson
P.O. Box 1592
Franklin, TN 37065, USA
Title(s): Custodian of Contributions

Juanita Patton
P.O. Box 1592
Franklin, TN 37065, USA
Title(s): Board Member

Linda Crockett
805 West End Circle
Franklin, TN 37064, USA
Title(s): Custodian of Contributions, Custodian of Final Distributions, Director

Willie Hight
P.O. Box 1592
Franklin, TN 37065, USA
Title(s): Board Member

JESSICA BORNE
805 WEST END CIRCLE
FRANKLIN, TN 37064
Title(s): Board Member

COURTNEY QUANDT
805 WEST END CIRCLE
FRANKLIN, TN 37064
Title(s): Board Member

RYAN NORTHCUTT
805 WEST END CIRCLE
FRANKLIN, TN 37064
Title(s): Board Member

Ms. AMBER MURPHY
805 WEST END CIRCLE
FRANKLIN, TN 37064
Title(s): Director

Mr. COLE HODGES
805 WEST END CIRCLE
FRANKLIN, TN 37064
Title(s): Secretary

Ms. SHIANNE ASHWORTH
805 WEST END CIRCLE
USA, FRANKLIN, TN 37064
Title(s): Director, Board Member, or Trustee

Ms. CRYSTAL BARRAGAIN
805 WEST END CIRCLE
USA, FRANKLIN, TN 37064
Title(s): Director, Board Member, or Trustee

Has any officer, director, manager, operator, or principal of the organization been the subject of an injunction, judgement, or administrative order or been convicted of a felony?

☐ Yes ☑ No

Signature

I certify that the statements in this registration statement and all supplemental forms, documents, and continuation sheets are true and correct to the best of my knowledge and belief.

I (Chief Fiscal Officer, Treasurer, or Officer) certify, under penalty of perjury, that the above information is true and correct.

Signed Electronically: karla k mccamish **Date:** 12/19/2025

Title: Chairperson

I certify that the statements in this registration statement and all supplemental forms, documents, and continuation sheets are true and correct to the best of my knowledge and belief.

I (Chief Fiscal Officer, Treasurer, or Officer) certify, under penalty of perjury, that the above information is true and correct.

Signed Electronically: Jill Y. Hudson **Date:** 12/19/2025

Title: Treasurer

1/1/2026

Bridges Domestic Violence Center
Board of Directors Roster

Position	Name	Race	Gender	Address	City, State, Zip	Bus. Phone	Home Ph	Mobile Ph	E-Mail	Committee	Joined	Yrs on Board
Chair	Karla McCamish	W	F	7030 Marwood Dr.	College Grove, TN 37046	615-748-2539		239-825-1783	karla.McCamish@regions.com	Executive/Building	2016	Legacy
Secretary	Cole Hodges	W	M	201 Stonehaven Circle	Franklin, TN 37064			615-739-3163	chodges@volstatebank.com	Exective/Fund Raising	16-Jul	2
Treasurer	Jill Hudson	W	F	215 Heathstone Circle	Franklin, TN 37069	615-309-2319		615-293-3700	jhudson.lbmc@gmail.com	Executive/Fund Raising	2019	Legacy
	Willie Hight	B	M	1097 Frank Martin Road	Shelbyvile, TN 37160			615-659-7500	willie.hight@scasurgery.com	Finance	2015	Legacy
	Juanita Patton	B	F	301 Scruggs Ave.	Franklin, TN 37074	615-661-7470		615-300-3689	jepatton@firsthorizon.com	Board Development	2020	6
	Jessica Borne	W	F	438 Eddy Lane	Franklin, TN 37064			615-785-5121	jlnorthcutt5@gmail.com	Merketing	2022	4
	Cortney Quandt	W	F	2013 Canyon Echo Dr.	Franklin, TN 37064			615-579-6298	cortneyq@gmail.com	Marketing	2022	4
	Ryan Northcutt	W	M	3204 Turndale Cr.	Franklin, TN 37064			512-815-7219	ryannorthcutt59@gmail.com	Marketing Communications	2022	4
	Amber Murphy	W	F	2311 N. Berrys Chapel Rd	Franklin, TN 37069			615-957-0573	amurphy@i3verticals.com	Board Development	2023	3
	Shianne Ashworth	W	F	136 Stream Valley Blvd	Franklin, TN 37064			828-206-0530	shiannegrace@gmail.com		2025	1
	Crystal Barragan	N. Amer	F	4613 Nadine Lane	Franklin TN 37064			615-440-1542	crystal@bbimproves.com		2025	1
	Sharon Moore Caldwell	B	F	721 Britney Ct.	Franklin, TN 37067			615-481-7999	sync721@gmail.com		2025	1
Exec.Dir.(ex-oficio	Linda Crockett	W	F	805 West End Circle	Franklin, TN 37064	615-591-7752		615-714-0150	lindaj@bridgesdvc.org	Executive Director	1998	28

The Board of Directors meets on a monthly basis, they are responsible for all organization, program and financial decisions.

The Executive Director is responsible for implementing all direct services and reports directly to the board chair.

*Emeritus status, non-voting but participates as Chair of Door Step for communication purposes between organizations

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 10/28/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
SouthPoint Risk - Dickson
216 East College Street
Suite D2
Dickson TN 37055

CONTACT NAME: Sloan Williams
PHONE (A/C, No, Ext): (615) 446-2814 **FAX (A/C, No):**
E-MAIL ADDRESS: swilliams@southpointrisk.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Philadelphia Ins Companies	18058
INSURER B : PinnaclePoint Insurance Company	15137
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
Bridges of Williamson County
PO Box 1592
Franklin TN 37065

COVERAGES **CERTIFICATE NUMBER:** CL25102875616 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR [X] Professional Liability GEN'L AGGREGATE LIMIT APPLIES PER: [X] POLICY [ ] PRO-JECT [ ] LOC [ ] OTHER:			PHPK2616856-021	10/20/2025	10/20/2026	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG Professional Liability	$ 1,000,000 $ 1,000,000 $ 20,000 $ 1,000,000 $ 2,000,000 $ 2,000,000 $ 1,000,000
A	AUTOMOBILE LIABILITY [X] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [X] HIRED AUTOS ONLY [X] NON-OWNED AUTOS ONLY			PHPK2616856-021	10/20/2025	10/20/2026	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $
A	[X] UMBRELLA LIAB [X] OCCUR EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [X] RETENTION $ 10,000			PHUB886627-021	10/20/2025	10/20/2026	EACH OCCURRENCE AGGREGATE	$ 1,000,000 $ 1,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N: N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		WCP7005099	08/04/2025	08/04/2026	[X] PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 100,000 $ 100,000 $ 500,000
A	Directors and Officers Liability Employment Practices Liability			PHSD1823338-021	10/20/2025	10/20/2026	General Aggregate Each Occurrence Employment Practices	$1,000,000 $1,000,000 $1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Certificate Holder included as additional insured as respects to general liability coverage.

CERTIFICATE HOLDER
City of Franklin
109 3rd Avenue South
Franklin TN 37064

CANCELLATION
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Dana Stanford

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Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See *Specific Instructions* on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)
Bridges of Williamson County

2 Business name/disregarded entity name, if different from above.
dba Bridges Domestic Violence Center

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only **one** of the following seven boxes.
☐ Individual/sole proprietor ☐ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate
☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . .
Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.
☑ Other (see instructions) Non-Profit

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):
Exempt payee code (if any)
Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)
(Applies to accounts maintained outside the United States.)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . ☐

5 Address (number, street, and apt. or suite no.). See instructions.
P.O. Box 1592

6 City, state, and ZIP code
Franklin, TN 37065

Requester's name and address (optional)

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number
[ ][ ][ ] – [ ][ ] – [ ][ ][ ][ ]

or

Employer identification number
6 2 – 1 7 5 3 1 2 7

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here | **Signature of U.S. person** LINDA CROCKETT Digitally signed by LINDA CROCKETT DN: cn=LINDA CROCKETT, o=BRIDGES DVC, ou, email=INFO@BRIDGESDVC.ORG, c=US Date: 2026.02.21 15:37:58 -06'00' | **Date** 03/02/2026

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

Nonprofit Funding Application – Fiscal Year 2026-2027

Application for Charitable and Civic Organizations
Submission Deadline: March 6, 2026

Agency Name: Community Child Care Inc
(List agency name as it appears on the Secretary of State website)

Legal Status: ☑ Charitable (501c3) ☐ Civic Organization (501c6 or 501c4)

Application Contact: Tara Blue (Name) | tblue.ccc@outlook.co (Email) | 615-794-8986 (Phone)

Mailing Address: 129 West Fowlkes St. Suite 1270 Franklin, Tn 37064

Payment Address:
(if different from mailing)

Total amount of City of Franklin funds being requested for FY 2026-2027: **$37,000.00**

Percentage of proposed FY 2026-2027 budgeted revenues derived from this request: 3.7%

Non-Discrimination

The parties, their agents, officials, employees, and servants shall not discriminate in any manner on the basis of race, color, religion, creed, ethnic or national origin, sex, sexual orientation, gender identity/expression, disability, age, status as a covered veteran, genetic information, and any other category protected by the federal or state civil rights law with respect to the subject matter and related activities of this application.

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: Community Child Care Inc

1. Identify one Strategic Plan Goal your request helps to achieve.

Sustainable Growth and Economic Vitality

2. Provide the number of Franklin citizens served by your agency: 80-100

3. State the type of service provided and whether other organizations in the community provide the same service.

We provide affordable childcare services to middle and low-income families in Williamson County and surrounding areas. We cater to the whole family by providing not only childcare, but parental trainings, assistance with utility bill pay, tuition payments, rental assistance, and providing food boxes or grocery gift cards when needed.

We are the only nonprofit childcare agency in the area. Although other local agencies may provide some of the same essentials as we do, there is always a waitlist and tough restrictions making it necessary for several agencies to provide the same services.

4. Explain how much of an impact these services have on the community.

With most of our families living and working in the Franklin area, providing an affordable place for their children to learn and grow is imperative in making sure the residents of Franklin can live, work and contribute to our growth, especially our staff. In some cases, we have been able to help families maintain permanent housing in Franklin.

Early childhood Education plays a vital role in shaping well rounded adults and communities.

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: Community Child Care Inc

5. State how these funds will be used and if they will be spent in accordance with the State of Tennessee T.C.A § 6-54-111.

These funds will be used to support families and staff members whose income falls between low to moderate. This will assist in ensuring our families welfare and daily endeavors continue to strengthen our community and its development. These funds will also be used to purchase materials for the center like kleenex, bleach, tissue, paper towels, hand soap, laundry detergent, and all-purpose cleaner throughout the year.

6. State if the City of Franklin provides any other support (financial or otherwise) to your agency. If so, please describe that support.

No

7. State any other additional financial support your agency receives.

United Way of Greater Nashville, Williamson County, Franklin Rotary, A Vintage Affair, and individual private donors.

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency Name: Community Child Care Inc

8. How often does the Board of Directors receive/approve financial reports?

☐ bi-monthly ☑ monthly ☐ quarterly ☐ semi-annually ☐ annually

9. Are the agency's financial records audited by an independent certified public accountant?

☑ Yes ☐ No

If no, please explain how financials are reviewed.

Attachments:

☑ Option 1: Annual Audit for the last fiscal year concluded **OR**

☐ Option 2: A completed State of Tennessee annual reporting form for the last fiscal year concluded (AND the auditor's opinion and compliance notes if answered yes above)

☑ Proof of nonprofit status (IRS Tax Exempt Letter of Determination)

☑ Proof of business registration with the State of TN / Proof of registration with the TN Office of Charitable Solicitors

☑ Board of Directors list that includes the names, positions held, contact information, and expiration date of term for all board members

☑ Certificate of Insurance for professional liability (if applicable), general liability, and workers' compensation with the City of Franklin listed as a Certificate Holder

☑ Proposed or preliminary FY 2027 Budget

☑ W9 for the agency

☐ City of Franklin Vendor Information Form (Not required if you are an existing recipient and do not wish to change banking, contact, or address information)

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: Community Child Care Inc

Application criteria include:
- BOMA may fund up to 1% of the estimated general fund revenue during the budget process for all requests, depending on availability of funds.
- Outside agencies that request funding for the first time may not request an amount that exceeds 5% of their operating expenses.
- Outside agencies that have been funded in the prior year may request an amount that includes up to 3% inflation, plus any special funding requests. No funding request may exceed 25% of operating expenses.
- Funding requests are made for one fiscal year only, subject to annual re-submission and not guaranteed year over year.

Tara Blue
Printed Name of (CEO/President/Executive Director/Board Chair)

Signature of (CEO/President/Executive Director/Board Chair)

March 4, 2026
Date

*Unless contractually negotiated otherwise, any funding approved by the Board of Mayor Alderman will be distributed on an even quarterly basis. Submission of this form is not a guarantee of funding. All funds authorized are done by authority extended by the State and the City's local charter. Approved funding may result in a contract and this form will become an integral part of that contract.

Emailed applications are preferred.

Completed applications and required attachments may be sent to nonprofitfunding@franklintn.gov or mailed to City of Franklin, Budget & Performance Department, Attn: Nonprofit Funding, 109 Third Avenue South, Franklin, TN 37064.

LOCEY, MITCHELL
& Associates
CERTIFIED PUBLIC ACCOUNTANTS

Connecting with the Community

4760 Red Bank Expressway
Suite 222
Cincinnati, OH 45227
(513) 281-3333

November 30, 2025

Board of Directors
Community Child Care, Inc.
129 W Folkes St., Ste. 1270
Franklin, TN 37064

We have audited the financial statements of Community Child Care, Inc. for the year ended June 30, 2025, and we will issue our report thereon dated November 30, 2025. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated July 15, 2025. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Matters

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Community Child Care, Inc. are described in Note 2 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during 2024. We noted no transactions entered into by the Organization during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements were:

> Management's estimate of the allocation of expenses by function is based on management's estimate of how time is spent by staff on an average basis. We evaluated the methods, assumptions, and data used to develop the allocation methodology for shared expenses in determining that it is reasonable in relation to the financial statements taken as a whole.
>
> Management's estimate of the accrued vacation is based on accurate tracking of accumulated vacation hours in the time tracking system and on the pay rate of the individual at the end of the fiscal year. We evaluated the methods, assumptions, and data used to develop the vacation accrual in determining that it is reasonable in relation to the financial statements taken as a whole.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive disclosure affecting the financial statements was:

> The disclosure of fair value of investments and investment activity during the year in Notes 2 and 4 to the financial statements. Assets are dependent on market volatility and proper management by the Organization to generate appropriate returns on the investments.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. The attached schedule summarizes uncorrected misstatements of the financial statements. Management has determined that their effects are immaterial, both individually and in the aggregate, to the financial statements taken as a whole. The uncorrected misstatements or the matters underlying them could potentially cause future period financial statements to be materially misstated, even though, in our judgment, such uncorrected misstatements are immaterial to the financial statements under audit

In addition, several misstatements detected as a result of audit procedures were corrected; see attached schedule. The following material misstatements detected as a result of audit procedures were corrected by management:

1. Recording United Way grant awarded for which cash has not been received.
2. Recording payments made for payroll liabilities against the payroll withholdings.
3. Reclassifying salaries out of the payroll tax account and recording as salaries

Disagreements with Management

For purposes of this letter, a disagreement with management is a disagreement on a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated November 30, 2025.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Organization's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Organization's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

1. **We recommend you record grants when awarded and not when cash in received in order to be in compliance with GAAP reporting requirements**
2. **Reconciling payroll liabilities at the end of the fiscal year to ensure all withholding have been properly remitted.**
3. **Reconcile payroll expenses for the calendar yearend W-3 and other tax documents to ensure the general ledger matches the final issued tax documents.**

Other Matters

This information is intended solely for the use of the Board of Directors of Community Child Care, Inc. and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

Locey, Mitchell & Assoc, Ltd

Locey, Mitchell & Associates, Ltd.

Community Child Care, Inc.
Summary of Passed Adjustments
6/30/2025

	Current Year Increase (Decrease) Net income	Prior Year Increase (Decrease) on current Net income	Total Increase (Decrease) Net income
Prepaid Insurance	-	-	-
Accrued Payroll	(922)	-	(922)
Unrecorded Dividend & Interest Income	2,181	-	2,181
Unrecorded Dividend & Interest Income	23		23
	1,282	-	1,282

Amount is considered immaterial for further investigation.

Community Child Care, Inc.
Adjusting Journal Entries
6/30/2025

	Debit	Credit
1201 Grant Receivables - UW	36,384	
4150 Revenue - United Way		36,384
To record grants awarded but not yet received.		
2200 United Way Withholding	5,603	
2349 Modern Woodsman Payable	8,721	
6030 Retirement		8,721
Miscellaneous revenue		5,603
To reclass pension plan to payroll liabilities at year end and clear amount remitted from withholding account.		
Depreciation expense	9,736	
1515 Furniture & Equipment:Acc Deprec - Daycare		9,736
To record depreciation expense.		
4150 Revenue - United Way	4,490	
6010 Payroll Taxes		32,718
6000 Salaries	32,718	4,490
To reclassify deposit incorrectly booked in Salaries to United Way grant revenue and adjust for incorrectly booked Payroll taxes.		

Community Child Care, Inc.

Financial Statements for the Year Ended
June 30, 2025 (with Comparative Summarized
Financial Information for the Year Ended June 30, 2024)
and Independent Auditors' Report

LOCEY, MITCHELL
& Associates
CERTIFIED PUBLIC ACCOUNTANTS
Connecting with the Community

LOCEY, MITCHELL
& Associates
CERTIFIED PUBLIC ACCOUNTANTS

Connecting with the Community

4760 Red Bank Expressway
Suite 222
Cincinnati, OH 45227
(513) 281-3333

Independent Auditors' Report

To the Board of Directors of
Community Child Care, Inc.

Opinion

We have audited the accompanying financial statements of Community Child Care, Inc. (a nonprofit organization), which comprise the statement of financial position as of June 30, 2025, and the related statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Community Child Care, Inc. as of June 30, 2025, and the changes in net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Community Child Care, Inc. and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Community Child Care, Inc.'s ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally

accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Community Child Care, Inc.'s internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Community Child Care, Inc.'s ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Report on Summarized Comparative Information

We have previously audited Community Child Care Inc.'s 2024 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated November 1, 2025. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2024, is consistent, in all material respects, with the audited financial statements from which it has been derived.

Locey, Mitchell & Assoc, Ltd

Locey, Mitchell & Associates, Ltd.
Certified Public Accountants
Cincinnati, Ohio
November 30, 2025

Community Child Care, Inc.

Statement of Financial Position
June 30, 2025 with Comparative Summarized Financial Information as of June 30,2024

	2025	2024
Assets		
Cash and cash equivalents	$ 221,913	$ 98,193
Grants receivable (no allowance for credit losses)	201,384	165,000
Investments	184,656	465,340
Property and equipment, net	59,770	64,886
Total Assets	$ 667,723	$ 793,419
Liabilities and Net Assets		
Accrued wages and payroll taxes payable	$ 57,278	$ 60,295
Total Liabilities	57,278	60,295
Net Assets		
Without donor restrictions	409,061	568,124
With donor restrictions	201,384	165,000
Total Net Assets	610,445	733,124
Total Liabilities and Net Assets	$ 667,723	$ 793,419

See notes to the financial statements.

Community Child Care, Inc.

Statement of Activities and Change in Net Assets
For the Year Ended June 30, 2025 with Comparative Summarized Financial Information as of June 30,2024

	2025			
	Without Donor Restrictions	With Donor Restrictions	Total	2024 Total
Operating Revenue and Public Support				
Revenue				
Day care fees	$ 500,765	$ -	$ 500,765	$ 365,145
Public Support				
Contributions	15,882	-	15,882	34,691
Grants	79,898	201,384	281,282	442,872
Miscellaneous revenue	5,603	-	5,603	-
Released from restriction	165,000	(165,000)	-	-
Total Operating Revenue and Public Sup	767,148	36,384	803,532	842,708
Operating Expenses				
Program services	762,580	-	762,580	788,235
Management and general	144,163	-	144,163	145,036
Fundraising	52,755	-	52,755	51,865
Total Operating Expenses	959,498	-	959,498	985,136
Change in Net Assets from Operations	(192,350)	36,384	(155,966)	(142,428)
Investment returns, net	33,287	-	33,287	33,170
Total Change in Net Assets	(159,063)	36,384	(122,679)	(109,258)
Net Assets - Beginning of the Year	568,124	165,000	733,124	842,382
Net Assets - End of Year	$ 409,061	$ 201,384	$ 610,445	$ 733,124

See notes to the financial statements.

Community Child Care, Inc.

Statement of Functional Expenses
For the Year Ended June 30, 2025 with Comparative Summarized Financial Information as of June 30,2024

	June 30, 2025				
	Program Services	Management and General	Fundraising	Total	June 30, 2024 Total
Expenses					
Salaries and wages	$ 560,865	$ 105,162	$ 35,054	$ 701,081	$ 718,105
Payroll taxes and benefits	56,600	10,612	3,538	70,750	64,980
Advertising	-	175	-	175	300
Supplies and food	52,047	9,759	3,253	65,059	75,717
Dues and subscriptions	5,161	967	323	6,451	6,913
Bank fees and office expenses	1,074	201	67	1,342	2,503
Fundraising	-	-	7,167	7,167	5,246
Grant expenses	8,250	1,547	516	10,313	12,813
Insurance	14,670	2,751	917	18,338	6,628
Occupancy	12,110	2,271	757	15,138	14,769
Professional development	396	74	25	495	739
Professional fees	27,919	1,956	651	30,526	40,301
Miscellaneous	-	7,163	-	7,163	4,480
Center events	15,699	65	-	15,764	20,333
Depreciation expense	7,789	1,460	487	9,736	11,309
Total Expenses	$ 762,580	$ 144,163	$ 52,755	$ 959,498	$ 985,136

See notes to the financial statements.

Community Child Care, Inc.

Statement of Cash Flows

For the Year Ended June 30, 2025 with Comparative Summarized Financial Information as of June 30, 2024

	2025	2024
Cash Flows from Operating Activities		
Decrease in net assets	$ (122,679)	$ (109,258)
Adjustments to reconcile change in net assets to net cash and cash equivalents used for operating activities		
Net realized and unrealized gains on investments	(26,530)	(23,049)
Depreciation	9,736	11,309
Change in operating assets and liabilities		
Accounts receivable	(36,384)	-
Accrued expenses	(3,017)	24,971
Net cash and cash equivalents used for operating activities	(178,874)	(96,027)
Cash Flows from Investing Activities		
Investment in property and equipment	(4,620)	(66,816)
Purchase of investments	(33,852)	(154,815)
Proceeds from sale of investments	341,066	152,160
Net cash provided by (used for) investing activities	302,594	(69,471)
Net Change in Cash and Cash Equivalents	123,720	(165,498)
Cash and Cash Equivalents - Beginning of the Year	98,193	263,691
Cash and Cash Equivalents - End of the Year	$ 221,913	$ 98,193

See notes to the financial statements.

1. Organization

Community Child Care, Inc. ("the Organization") is a nonprofit organization located in Franklin, Tennessee. Its mission is to provide nurturing and safe care to children by staff who offer: a stable and sound environment, development stimulation, academic enrichment, individual attention, and special needs assessments. The Organization is paid by parents and through government voucher programs for child care services provided and receives donations from public and private funders to support operations or special programming for children.

2. Summary of Significant Accounting Policies

Basis of Presentation – The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with U.S. generally accepted accounting principles (GAAP). Net assets, support and revenues, and expenses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

Assets Without Donor Restrictions – Net assets without donor restriction are available for use in general operations and not subject to donor restrictions. Assets restricted solely through the actions of the Board are reported as net assets without donor restrictions, board-designated. There are no board designated assets without restriction at June 30, 2025.

Assets With Donor Restrictions – Assets with donor restrictions represent contributions that are subject to donor-imposed restrictions, either for a specific purpose or subject to the passage of time. When the restriction expires, the net assets are reclassified to assets without donor restrictions.

Prior Year Summarized Financial Information – The financial statements include certain prior year summarized comparative financial information in total, but not by net asset class or expense type. Such financial information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should only be read in conjunction with the Organization's financial statements for the year ended June 30, 2024, from which the summarized information was derived.

Use of Estimates – The preparation of financial statements in conformity with U.S. GAAP requires management to make estimates and assumptions that affect certain reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of financial statements, and the reported amounts of revenue and expenses during the reporting year. Actual results could differ from those estimates.

Income Tax Status – The Organization is exempt from federal income taxation under Section 501(c)(3) of the Internal Revenue Code and is not a "private foundation" within the meaning of Section 509(a). Donors or money or property, or both, are entitled to the maximum charitable contribution deduction allowed by law. Management is not aware of any tax positions that would

have a significant impact on its financial position. The Organization holds no uncertain tax positions and, therefore, has no policy for evaluating them.

Cash and Cash Equivalents – For presentation purposes of the statements of cash flows, the Organization considers money market accounts and cash held in investment accounts to be cash equivalents.

Cash	$ 220,149
Cash equivalents	1,764
Cash and cash equivalents	$ 221,913

The Organization maintains its cash in bank deposit accounts which, at times, may exceed federal limits. The Organization has not experienced any losses in such accounts and believes it is not exposed to any significant credit risk.

Grants Receivable – Grants receivable consists of grants awarded by grantors but not yet paid to the Organization. On a periodic basis, the Organization evaluates its grants receivable and establishes an allowance for doubtful accounts based on history of past write-offs, collections, and current credit conditions.

Current Estimated Credit Loss – The Organization maintains allowances for credit losses for receivables for estimated future expected credit losses resulting from students' failure to pay tuition. The Organization determines the estimate of the allowance for credit losses by considering several factors including (1) payment history and historical experience, (2) aging of the receivable, (3) payment schedule of the awarded grant and (4) existing economic conditions. The Organization evaluates the outstanding receivables annually using the Organization's best judgment when considering the previous outlined criteria. No allowance for credit losses is recorded as of June 30, 2025.

Investments – Investments are reported at fair market value determined by quoted market prices. Investment revenue and realized and unrealized gains and losses are included in the change in net assets on the statement of activities and changes in net assets. Investment income and gains restricted by a donor are reported as increases in net assets without donor restrictions if the restrictions are met (either by passage of time or by use) in the reporting period in which the income and gains are recognized.

Fair Value Measurements – In accordance with accounting principles generally accepted in the United States of America, certain assets and liabilities are required to be measured at fair value on a recurring basis. For the Organization, the assets that are adjusted to fair value on a recurring basis are limited to the investment in certificates of deposit and investments held by the Organization. The Organization has no liabilities recorded at fair value.

Fair value is defined as the exchange price that would be received for an asset or paid to transfer a liability (an exit price) in the principal or most advantageous market for the asset or liability in an orderly transaction between market participants at the measurement date. Additionally, the inputs used to measure fair value are prioritized based on a three-level hierarchy. This hierarchy requires entities to maximize the use of observable inputs and minimize the use of unobservable inputs.

The three levels of inputs used to measure fair value are as follows:

Level 1 — Valuations based on unadjusted quoted prices for identical instruments in active markets that are available as of the measurement date

Level 2 — Valuations based on quoted prices in markets that are not active or for which all significant inputs are observable, either directly or indirectly

Level 3 — Valuations based on inputs that are unobservable and significant to the overall fair value measurement

Property and Equipment – Property and equipment are capitalized at the cost at the date of acquisition or fair value at date of donation in the case of gifts. Property and equipment are depreciated using the straight-line method over the estimated useful life of five years. Maintenance and repairs costs are expensed as incurred. Cost of major additions, improvements, and renewals are accumulated and capitalized when placed into service.

Donations of property and equipment are recorded as contributions at their estimated fair market value at the date contributed. Such donations are reported as contributions without donor restrictions unless the donor has restricted the donated asset to a specific purpose. Assets donated with explicit restrictions regarding their use and contributions of cash that must be used to acquire property and equipment are reported as contributions with donor restrictions. Absent donor stipulations regarding how long those donated assets must be maintained, the Organization reports expirations of donor restrictions when the donated or acquired assets are placed in service. The Organization reclassifies net assets with donor restrictions to net assets without donor restrictions at that time.

Property and equipment consist of the following at June 30, 2025:

Equipment	$ 160,612
Less: Accumulated depreciation	(100,842)
Property and equipment, net	$ 59,770

Asset Impairment – The Organization reviews the carrying value of long-lived assets for impairment whenever events or changes in circumstances indicate that the carrying value of an asset may not be recoverable. Measurement of any impairment loss is based on the fair value of the asset. Generally, fair value will be determined using valuation techniques such as the present value of expected cash flows. No loss for impairment of long-lived assets was recorded for the year ended June 30, 2025.

Revenue – The Organization records gifts of cash and other assets at their fair value as of the date of contribution. Such donations are recorded as assets without donor restrictions unless explicit donor stipulations specify how the donated assets must be used.

A portion of the Organization's revenue is derived from cost-reimbursable federal, state contracts and grants, which are conditioned upon certain performance requirements and/or the incurrence of allowable qualifying expenses. Amounts received are recognized as revenue when the Organization has incurred expenditures in compliance with specific contract or grant provisions. Amounts received prior to incurring qualifying expenditures are reported as refundable advances

in the statement of financial position. No refundable advances were included in the financial statements for the year ended June 30, 2025.

Revenue from contracts with performance obligations are recognized in the period the performance obligations are satisfied. Performance obligations are usually satisfied as service is rendered or upon completion of all services outlined in the contract. Services are considered complete when the Organization has performed the obligations to the contract such as attending meetings or providing or exhibiting the finished product. Payments for these services are made over the period services are expected to be rendered.

Functional Expenses Allocation – The statement of activities and changes in net assets presents the Organization's expenses in total by type of expense. Shared expenses are allocated based on estimated time spent on each function by the respective staff during the year ended June 30, 2025. All expenses are allocated except for advertising, fundraising, and miscellaneous expenses. These expenses were charged directly to the function for which it was used.

In-kind Contributions and Donated Services – It is the Organization's policy to record non-cash items and in-kind gifts at their fair value on the date they are received. Contributed services are recorded in the financial statements to the extent that those services create or enhance a nonfinancial asset or meet the following criteria: a) the service requires specialized skills, b) the service is provided by individuals who possess those skills, and c) the service would typically need to be purchased if not contributed. No donated professional services were recorded during the year ended June 30, 2025.

Advertising Costs – Advertising costs are expensed as incurred.

3. Liquidity and Availability of Resources

The Organization has minimal amounts of liabilities to maintain. Most of its financial assets are readily available for current needs of the Organization. Certain assets that are restricted by donors, as described in note 5, are not considered readily available.

Liquidity and reserves following three guiding principles: operating within a prudent range of financial soundness and stability, maintaining adequate liquid assets to fund near-term operating needs, and maintaining sufficient reserves to provide reasonable assurance that long-term obligations will be discharged. If the analysis of liquid assets reveals inadequate funds for near-term operating needs, the Organization will immediately reduce spending of program and management and general expenditures.

The following table lists the financial assets held by the Organization. These financial assets could readily be made available within twelve months of the balance sheet date to meet general expenditures:

Cash and cash equivalents	$ 221,913
Grant receivable	201,384
Investments	184,656
Total financial assets available	$ 607,953

The grant receivable is restricted by time and purpose but available on July 8, 2025.

4. Fair Value Measurements and Investments

The Organization holds investments to support the Organization's long-term financial health of the Organization. Investments are primarily held and managed with the objective of achieving long-term appreciation of assets while providing a relatively predictable and growing stream of annual distributions in support of the Organization.

The fair value measurements and levels within the fair value hierarchy of those measurements for the assets reported at fair value on a recurring basis at June 30, 2025 are as follows:

Description	Fair Value (Level 1)	Significant Observable Inputs (Level 2)	Significant Observable Inputs (Level 3)
Exchange traded and closed end funds	$ 83,902	$ -	$ -
Mutual funds	100,754	-	-
Total Investments	$ 184,656	$ -	$ -

The fair value of exchange traded and close ended funds and mutual funds were determined using Level 1 inputs, which were based on quoted prices in active markets. Management believes the fair value of investments to be a reasonable approximation of their exit price. There were no investments that were valued using Level 2 or Level 3 inputs.

The following schedule summarizes investment returns and their classification in the statement of activities and changes in net assets for the year ended June 30, 2025:

	Without Donor Restrictions
Dividend and interest income	$ 11,127
Realized gains	14,455
Investments fees	(4,370)
Unrealized gains	12,075
Investment returns, net	$ 33,287

5. Assets with Donor Restrictions

Net assets with donor restrictions are all related to two recurring time restricted grants. $201,384 is released from restriction on July 8, 2025 and is listed in assets with donor restrictions on the statement of financial position as of June 30, 2025.

The previous year's time restricted grant of $165,000 was released during the year ended June 30, 2025 on the statement of activities and changes in net assets when the time restriction was met.

6. Building Lease

The Organization has a year-to-year lease for the space it occupies in the Williamson County government building. The lease agreement is for a period of twelve months with the option to renew each year. The Organization has elected to apply the short-term lease exception to the lease since it has a term of one year or less. Therefore, the lease payments are included on the statement of activities and changes in net assets. A right-of-use asset and related lease liability are

not created. The Organization incurred lease expenses related to this lease of $1,800 during the year ended June 30, 2025.

7. Retirement Plan

The Organization has a defined contribution pension plan for all eligible employees. The Organization contributes up to 6% of each participant's salary. Employer contributions to the retirement plan were $26,174 for the year ended June 30, 2025.

8. Concentration of Risks and Uncertainties

Long-term investments are exposed to various risks such as interest rate, market, and credit risk. Due to these risks, it is at least reasonably possible that changes in the values of investment securities will occur in the near term and that such changes could materially affect the amounts reported in the statement of activities and changes in net assets. Although fair values of investments are subject to fluctuation, the Organization believes that its investment policies and guidelines are prudent for the long-term welfare of the Organization. Impairment of these assets was not required to be recorded for the year ended June 30, 2025.

9. Date of Management's Review

In preparing the financial statements, the Organization has evaluated events and transactions for potential recognition or disclosure through November 30, 2025, the date that the financial statements were available to be issued.

Non-Profit Organization 2026-2027 Projected Budget
Community Child Care Inc

Proposed Expenditures	Budgeted 2026-2027
Salaries	$772,941.80
Supplies	$78,001.87
Prof Develop/Fee	$34,200.65
Insurance	$20,217.65
Depreciation	$19,733.94
Payroll Taxes	$78,001.88
Total Budget	$1,003,097.79

Proposed Revenues	2026-2027
Williamson County Grant	$15,000.00
City of Franklin	$37,000.00
United Way	$223,000.00
Daycare Fee	$552,093.41
A Vintage Affair Grant	$53,550.00
Evening Rotary	$21,000.00
Daycare Fees	$552,093.41
Total	$901,643.41

Internal Revenue Service

Date: August 30, 2005

COMMUNITY CHILD CARE INC
PO BOX 681205
FRANKLIN TN 37068

Department of the Treasury
P. O. Box 2508
Cincinnati, OH 45201

Person to Contact:
Alvin Gadd 31-07339
Customer Service Representative
Toll Free Telephone Number:
8:30 a.m. to 5:30 p.m. ET
877-829-5500
Fax Number:
513-263-3756
Federal Identification Number:
62-0852972

Dear Sir or Madam:

This is in response to your request of August 30, 2005, regarding your organization's tax-exempt status.

In March 1972 we issued a determination letter that recognized your organization as exempt from federal income tax. Our records indicate that your organization is currently exempt under section 501(c)(3) of the Internal Revenue Code.

Our records indicate that your organization is also classified as a public charity under sections 509(a)(1) and 170(b)(1)(A)(vi) of the Internal Revenue Code.

Our records indicate that contributions to your organization are deductible under section 170 of the Code, and that you are qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Internal Revenue Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely,

Janna K. Skufca

Janna K. Skufca, Director, TE/GE
Customer Account Services

Tennessee Secretary of State
Tre Hargett

Division of Business and Charitable Organizations
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243-1102
tncab.tnsos.gov/portal/

December 18, 2025

Mrs. TARA LEEANN BLUE
129 WEST FOWLKES STREET, SUITE 1270
FRANKLIN, TN 37064 USA

RE: Registration to Solicit Funds for Charitable Purposes
Organization Name: COMMUNITY CHILD CARE, INC.
CO Number: CO4568
Expiration Date: 12/31/2026

Dear Mrs. TARA LEEANN BLUE :

Pursuant to the Tennessee Charitable Solicitations Act, T.C.A. § 48-101-501,*et seq*. the Tennessee Secretary of State has reviewed your application and is pleased to announce your organization's registration to solicit contributions has been **approved**.

The organization must maintain statutory compliance by submitting a renewal application and required fees on an annual basis. At that time you may be required to submit tax filings, financial statements, proof of IRS status, and other documents related to your organization and its fundraising activities. You can find additional information and submit additional filings online at https://sos.tn.gov/charities. The "CO" Number listed above will serve as your organization's charitable registration number and should be used when submitting any charitable filings or correspondence.

Please also be advised that if the organization's application or other provided information includes false, misleading or deceptive statements, appropriate action will be taken. Pursuant to the Tennessee Charitable Solicitations Act, a civil penalty of up to five thousand dollars ($5,000.00) may be assessed for any violation.

Thank you for registering your organization and please do not hesitate to contact us with any questions.

Sincerely,

Tre Hargett
Secretary of State

COMMUNITY Child Care CENTER

Community Child Care

Board of Directors

2026-2027

Name	Position Held	Contact Info	Term Date	Job Titles
Jason Kaplan	President	615 939 1491	2026	Sr. Mortgage Adv.
Mary Waldron	Secretary	615 930 8883	2026	Retired HR
Pamela Bright	Advisory Board	615 973 6881	NA	Retired Educator
Anthony Bills	HR Committee	615 775 7525	2026	Attorney
Andy Maloney	Advisory Board	615 385 5944	NA	Attorney
Anthony Thomas	Vice President	832 549 1813	2026	Retired Financial Adv.
Linda Kosack	HR Committee	615 317 5009	2026	HR
Tara Blue	Executive Director	615-415-3616	2026	Executive Director
Vandale Gentry	Member	615-944-0082	2026	Realtor
Dorothy Bullard	Member	615-403-0882	2026	Retired
Korey Clark	Member	248-894-7718	2026	CPA
Mike Alday	Member	Mike.aldaypr.com	2026	Public Relations

COMMCHI-01 AWENDZICKI

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 8/13/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Chappell, Smith & Associates 1006 Merylinger Court PO Box 681209 Franklin, TN 37067	CONTACT NAME: Lindsey Benson PHONE (A/C, No, Ext): FAX (A/C, No): (615) 435-8328 E-MAIL ADDRESS: lbenson@chappellsmith.com
INSURED Community Child Care Center Suite 1270 129 West Fowlkes Street Franklin, TN 37064	INSURER(S) AFFORDING COVERAGE — NAIC # INSURER A : Markel Insurance Co. — 38970 INSURER B : Axis Insurance Co. — 37273 INSURER C : INSURER D : INSURER E : INSURER F :

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY							
	CLAIMS-MADE [X] OCCUR			CCP2000151213	7/12/2025	7/12/2026	EACH OCCURRENCE	$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 1,000,000
							MED EXP (Any one person)	$ 10,000
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 3,000,000
	POLICY [ ] PRO-JECT [ ] LOC						PRODUCTS - COMP/OP AGG	$ 3,000,000
	OTHER:							$
A	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY [ ] SCHEDULED AUTOS			CCP2000151213	7/12/2025	7/12/2026	BODILY INJURY (Per accident)	$
	X HIRED AUTOS ONLY X NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB [ ] OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB [ ] CLAIMS-MADE						AGGREGATE	$
	DED [ ] RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N						[ ] PER STATUTE [ ] OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? [ ] N / A (Mandatory in NH)	N/A					E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$
B	Accidental Medical/D			SRPO0000018203102	5/1/2025	5/1/2026	Limit	25,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

Proof Of Insurance

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Peyton Williams

ACORD 25 (2016/03)

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Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See *Specific Instructions* on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

Tara Blue

2 Business name/disregarded entity name, if different from above.

Community Child Care inc

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor ☐ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . .

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☑ Other (see instructions) Nonprofit Corporation Exempt Under IRS Coe Section 501(c)(3)

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any)

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)

(Applies to accounts maintained outside the United States.)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . ☐

5 Address (number, street, and apt. or suite no.). See instructions.

129 West Fowlkes St. Suite1270

Requester's name and address (optional)

6 City, state, and ZIP code

Franklin, Tn 37064

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			–			–				

or

Employer identification number

6	2	–	0	8	5	2	9	7	2

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here | **Signature of U.S. person** Tara Blue **Date** March 4, 2026

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

Nonprofit Funding Application – Fiscal Year 2026-2027

Application for Charitable and Civic Organizations
Submission Deadline: March 6, 2026

Agency Name: Williamson County Child Advocacy Center: DBA- Davis House Child Advocacy Center
(List agency name as it appears on the Secretary of State website)

Legal Status: ☑ Charitable (501c3) ☐ Civic Organization (501c6 or 501c4)

Application Contact: Carolyn Evans (Name) | carolyn@davishousecac.org (Email) | 615-790-5900 (Phone)

Mailing Address: 140 SE Parkway Ct., Franklin, TN 37064

Payment Address:
(if different from mailing)

Total amount of City of Franklin funds being requested for FY 2026-2027: **$ 24,600.00**

Percentage of proposed FY 2026-2027 budgeted revenues derived from this request: **1.70%**

Non-Discrimination

The parties, their agents, officials, employees, and servants shall not discriminate in any manner on the basis of race, color, religion, creed, ethnic or national origin, sex, sexual orientation, gender identity/expression, disability, age, status as a covered veteran, genetic information, and any other category protected by the federal or state civil rights law with respect to the subject matter and related activities of this application.

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: Williamson County Child Advocacy Center: DBA- Davis House Child Advocacy Center

1. Identify one Strategic Plan Goal your request helps to achieve.

Operational Excellence

2. Provide the number of Franklin citizens served by your agency: 1500 through service and trainings

3. State the type of service provided and whether other organizations in the community provide the same service.

Davis House Child Advocacy Center (DHCAC) provides comprehensive, trauma-informed services to children and families in Williamson County who have experienced severe physical abuse, sexual abuse, drug endangerment, or have witnessed violent or traumatic events. As the county's designated Child Advocacy Center, DHCAC delivers a coordinated, multidisciplinary response that prioritizes both justice and healing.

Core services include forensic interviews conducted in a child-friendly, legally sound manner to support investigations; coordination of care with law enforcement, the Tennessee Department of Children's Services, and the District Attorney's Office; and trauma-focused mental health counseling for children exhibiting emotional or behavioral effects of abuse. In addition, DHCAC provides advocacy services that guide non-offending caregivers through the investigative and healing process, ensuring families have the support and resources they need.

DHCAC also leads robust prevention and education efforts across the community. Age-appropriate programming equips children with personal safety knowledge, while adult-focused trainings educate parents, educators, faith leaders, and community members on recognizing signs of abuse, responding appropriately, and fulfilling Tennessee's mandated reporting requirements.

While other agencies in Williamson County play critical roles in investigation, legal proceedings, or child welfare, Davis House Child Advocacy Center is the only organization that provides this full continuum of coordinated services in one location. This multidisciplinary, "one-stop" model reduces trauma by limiting the number of times a child must recount their experience and ensures a seamless, collaborative approach among all involved agencies. Through this integrated model, DHCAC improves outcomes for children, strengthens families, and enhances the community's overall response to child abuse.

4. Explain how much of an impact these services have on the community.

Davis House Child Advocacy Center has a significant and measurable impact on the safety, well-being, and long-term stability of children and families throughout Williamson County. In the past year alone, DHCAC served 346 new children who were victims of abuse or trauma. This number does not include the many children and families who continued receiving ongoing services such as trauma-focused therapy, advocacy, and court preparation from prior years—demonstrating the depth and duration of care required for true healing.

A majority of the children served reside in Franklin, reflecting both the city's population size and the critical need for these services within the community. Through its presence and partnerships, DHCAC plays a vital role in supporting Franklin's most vulnerable children and families during times of crisis.

By providing forensic interviews in a child-friendly environment, DHCAC strengthens investigations and supports the successful prosecution of offenders, contributing to overall community safety. Equally important, access to trauma-focused mental health services helps reduce the long-term effects of abuse, including anxiety, depression, behavioral challenges, and increased risk of future victimization. Early, specialized intervention allows children to heal more effectively, improving outcomes in school, relationships, and overall life trajectory.

The impact extends beyond the individual child. Through advocacy services, non-offending caregivers receive guidance, resources, and support, enabling them to provide stability and protection for their children. In addition, DHCAC's prevention and education programs reach thousands of children and adults each year, equipping the community to recognize, respond to, and prevent abuse.

DHCAC's multidisciplinary, "one-stop" model also improves system efficiency by reducing duplication among partner agencies, minimizing additional trauma for victims, and ensuring a coordinated, effective response. Ultimately, the Center plays a critical role in breaking cycles of abuse, reducing long-term societal costs, and fostering a safer, more informed, and more resilient Franklin and Williamson County community.

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: Williamson County Child Advocacy Center: DBA- Davis House Child Advocacy Center

5. State how these funds will be used and if they will be spent in accordance with the State of Tennessee T.C.A § 6-54-111.

Funds awarded by the City of Franklin will be used to support the program expenses of Davis House Child Advocacy Center, ensuring the continued delivery of essential services to children and families in Williamson County. These funds will directly support costs associated with providing forensic interviews, trauma-focused mental health services, family advocacy, and multidisciplinary case coordination, as well as community education and prevention programming.

General operating support allows DHCAC to maintain qualified clinical and program staff, sustain a safe and child-friendly facility, and ensure timely access to services for children in crisis. This flexibility is critical to meeting the immediate and ongoing needs of abuse victims while maintaining the high standard of care required for effective intervention and healing.

All funds will be expended in full compliance with Tennessee Code Annotated § 6-54-111. Davis House Child Advocacy Center is committed to transparency, accountability, and responsible stewardship of public funds, and will ensure that all expenditures directly support its charitable mission and the delivery of services that benefit the community. We are happy to provide updated financial documentation or any additional information as requested to support this application.

6. State if the City of Franklin provides any other support (financial or otherwise) to your agency. If so, please describe that support.

At this time, Davis House Child Advocacy Center does not receive additional financial or in-kind support from the City of Franklin. We are grateful for the opportunity to be considered for funding and value our partnership with the City as we work together to serve and protect children and families in the Franklin community.

7. State any other additional financial support your agency receives.

Davis House Child Advocacy Center is supported through a diverse mix of funding sources, including private donations from individuals, corporate sponsorships, foundation grants, and fundraising events such as our annual " Button Ball".

Approximately 15% of the organization' s funding is provided through State of Tennessee funding, with an additional 1% coming from federal sources. The remaining 84% is generated through private and community-based support. This strong reliance on local and private funding underscores both the community' s investment in the mission of Davis House and the ongoing need for municipal partnership.

This diversified funding model allows DHCAC to sustain critical services while remaining responsive to the needs of children and families in Williamson County.

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency Name: Williamson County Child Advocacy Center: DBA- Davis House Child Advocacy Center

8. How often does the Board of Directors receive/approve financial reports?

☑ bi-monthly ☐ monthly ☐ quarterly ☐ semi-annually ☐ annually

9. Are the agency's financial records audited by an independent certified public accountant?

☑ Yes ☐ No

If no, please explain how financials are reviewed.

Attachments:

☑ Option 1: Annual Audit for the last fiscal year concluded **OR**

☐ Option 2: A completed State of Tennessee annual reporting form for the last fiscal year concluded (AND the auditor's opinion and compliance notes if answered yes above)

☑ Proof of nonprofit status (IRS Tax Exempt Letter of Determination)

☑ Proof of business registration with the State of TN / Proof of registration with the TN Office of Charitable Solicitors

☑ Board of Directors list that includes the names, positions held, contact information, and expiration date of term for all board members

☑ Certificate of Insurance for professional liability (if applicable), general liability, and workers' compensation with the City of Franklin listed as a Certificate Holder

☑ Proposed or preliminary FY 2027 Budget

☑ W9 for the agency

☐ City of Franklin Vendor Information Form (Not required if you are an existing recipient and do not wish to change banking, contact, or address information)

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: Williamson County Child Advocacy Center: DBA- Davis House Child Advocacy Center

Application criteria include:
- BOMA may fund up to 1% of the estimated general fund revenue during the budget process for all requests, depending on availability of funds.
- Outside agencies that request funding for the first time may not request an amount that exceeds 5% of their operating expenses.
- Outside agencies that have been funded in the prior year may request an amount that includes up to 3% inflation, plus any special funding requests. No funding request may exceed 25% of operating expenses.
- Funding requests are made for one fiscal year only, subject to annual re-submission and not guaranteed year over year.

Carolyn Evans

Printed Name of (CEO/President/Executive Director/Board Chair)

Signature of (CEO/President/Executive Director/Board Chair) Date 3/6/26

*Unless contractually negotiated otherwise, any funding approved by the Board of Mayor Alderman will be distributed on an even quarterly basis. Submission of this form is not a guarantee of funding. All funds authorized are done by authority extended by the State and the City's local charter. Approved funding may result in a contract and this form will become an integral part of that contract.

Emailed applications are preferred.

Completed applications and required attachments may be sent to nonprofitfunding@franklintn.gov or mailed to City of Franklin, Budget & Performance Department, Attn: Nonprofit Funding, 109 Third Avenue South, Franklin, TN 37064.

Annual Reporting Form for Nonprofit Organizations
Seeking Financial Assistance from Local Governments

Williamson County Child Advocacy Center: DBA- Davis House Child Advocacy Center
Name of Nonprofit Organization

140 SE Parkway Ct.,	Franklin	Williamson	TN	37064
Street Address	City	County	State	Zip

Annual Financial Report of Cash Receipts, Disbursements, and Balances
For the Fiscal Year from 07/2024 through 06/2025

Report Required by Title 5, Chapter 9, Part 1,
And Title 6, Chapter 54, Part 1, *Tennessee Code Annotated*

Receipts		
Federal Grants	$ 71,785.00	
State Grants	313,768.00	
Financial Assistance from Local Governments	67,315.00	
Donations and Gifts from Citizens	676,501.00	
Membership Dues	3,000.00	
Fees/Charges for Services	0.00	
Fundraising Events	249,349.00	
Sale of Assets	0.00	
Loans-Borrowed Funds	150,000.00	
Investment Income	0.00	
Other Receipts	4,000.00	
Total Receipts		$ 1,535,718.00 (A)
Disbursements		
Grants and Other Assistance Paid to Other Organizations and Individuals	$ 0.00	
Salaries and Wages	550,415.00	
Employee Benefits	102,905.00	
Payroll Taxes	43,851.00	
Fees for Services (non-employee)	52,482.00	
Advertising and Promotion	27,596.00	
Office Expenses	71,923.00	
Leases/Rentals	251,949.00	
Maintenance and Repairs	36,392.00	
Supplies		
Travel	13,872.00	

Utilities	15,561.00	
Insurance	27,561.00	
Conferences, Conventions and Meetings	191.00	
Interest	251,605.00	
Purchase of Capital Assets – Vehicles and Equipment	0.00	
Purchase of capital Assets – Property and Buildings	0.00	
Loan Payments	0.00	
Other	240,000.00	
Total Disbursements		$ 1,686,303.00 (B)
Cash Receipts Less Disbursements for the fiscal Year (A-B=C)		$ -150,585.00 (C)
Cash Balance - at the beginning of the fiscal year		$ 14,876.83 (D)
Cash Balance - at the end of the fiscal year (C+D=E)		$ -135,708.17 (E)

Details of Cash Balance - at the end of the fiscal year		
Cash on Hand	$ 0.00	
Cash in Bank – Checking	59,638.03	
Cash in Bank – Savings Accounts	0.00	
Cash in Bank – Certificates of Deposits	0.00	
Other Cash	0.00	
Total Cash - at the end of the fiscal year		$ 59,638.03 (E)

Please Explain Proposed Use of the Financial Assistance from Local Governments.

Financial assistance from the City of Franklin will support the direct services Davis House provides to children and families affected by severe child abuse and trauma. Funding will help sustain critical components of our response including forensic interviews, trauma-focused therapy, family advocacy, and multidisciplinary coordination with law enforcement, child protection, and prosecution.

These funds will directly benefit children and families living in Franklin who come to Davis House following allegations of abuse or exposure to violence. City support helps ensure that these children can receive services in a child-friendly environment where they only have to tell their story once and can begin healing through evidence-based therapy.

Local government funding also helps offset the costs associated with operating a child advocacy center, including specialized clinical services, therapeutic supplies, and coordination of the Child Protective Investigative Team. By investing in Davis House, the City of Franklin helps ensure that Franklin's most vulnerable children receive timely, coordinated care and support as they move from crisis toward healing.

I certify that this report accurately presents the cash receipts, disbursements, and balances of the Williamson County Child Advocacy Center-DBA Davis House CAC **for the fiscal year noted above.**

Name of Nonprofit Organization

Person Preparing Report Carolyn Evans

Printed Name

Carolyn Evans

Signature

Phone Number 615-790-5900 **Email Address** carolyn@davishousecac.org **Date** 3/6/2026

WILLIAMSON COUNTY CHILD ADVOCACY CENTER, INC.
DBA DAVIS HOUSE CHILD ADVOCACY CENTER

FINANCIAL STATEMENTS AND
INDEPENDENT AUDITOR'S REPORT

JUNE 30, 2023 AND 2022

BELLENFANT
CERTIFIED PUBLIC ACCOUNTANTS & ADVISORS

WILLIAMSON COUNTY CHILD ADVOCACY CENTER, INC.
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JUNE 30, 2023 AND 2022

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INDEPENDENT AUDITOR'S REPORT

Board of Directors
Williamson County Child Advocacy Center, Inc.
dba Davis House Child Advocacy Center
Franklin, Tennessee

Opinion

We have audited the accompanying financial statements of Williamson County Child Advocacy Center, Inc. (dba Davis House Child Advocacy Center) (a nonprofit organization), which comprise the statements of financial position as of June 30, 2023 and 2022, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Williamson County Child Advocacy Center, Inc. (dba Davis House Child Advocacy Center) as of June 30, 2023 and 2022, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Williamson County Child Advocacy Center, Inc. (dba Davis House Child Advocacy Center) and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America; and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Williamson County Child Advocacy Center, Inc.'s (dba Davis House Child Advocacy Center) ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

2919 Berry Hill Drive • Nashville TN 37204 • Tel: 615.370.8700 • Fax: 615.370.4475 • www.BellenfantCPA.com

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements, including omissions, are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Williamson County Child Advocacy Center, Inc.'s (dba Davis House Child Advocacy Center) internal control. Accordingly, no such opinion is expressed.

- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.

- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Williamson County Child Advocacy Center, Inc.'s (dba Davis House Child Advocacy Center) ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Bellenfant, PLLC

Nashville, Tennessee
December 21, 2023

WILLIAMSON COUNTY CHILD ADVOCACY CENTER, INC.
STATEMENTS OF FINANCIAL POSITION
JUNE 30, 2023 AND 2022

ASSETS

	2023	2022
CURRENT ASSETS		
Cash and Cash Equivalents	74,626	$ 10,830
Accounts Receivable	24,216	63,580
Prepaid Expenses	11,100	7,444
Total Current Assets	109,942	81,854
PROPERTY AND EQUIPMENT		
Contruction in Progress	3,117,607	-
Furniture and Equipment	237,672	236,210
Leasehold Improvements	45,069	45,069
Less: Accumulated Depreciation	(139,886)	(113,471)
Total Property and Equipment	3,260,462	167,808
OTHER ASSETS		
Deposits	5,000	10,000
Total Other Assets	5,000	10,000
Total Assets	3,375,404	$ 259,662

LIABILITIES AND NET ASSETS

LIABILITIES		
Current Liabilities		
Accounts Payable and Accrued Expenses	$ 72,659	$ 32,810
Line of Credit	100,000	-
Deferred Revenue: Button Ball	-	10,000
Total Current Liabilities	172,659	42,810
Non-Current Liabilities		
SBA EIDL Loan Payable	158,834	154,531
Micah Berg Loan	3,100,000	-
Total Non-Current Liabilities	3,258,834	154,531
Total Liabilities	3,431,493	197,341
NET ASSETS		
Net Assets (Deficit) Without Donor Restrictions	(56,089)	62,321
Total Net Assets	(56,089)	62,321
Total Liabilities and Net Assets	$ 3,375,404	$ 259,662

The accompanying notes are an integral part of this statement.

WILLIAMSON COUNTY CHILD ADVOCACY CENTER, INC.
STATEMENTS OF ACTIVITIES
FOR THE YEARS ENDED JUNE 30, 2023 AND 2022

NET ASSETS WITHOUT DONOR RESTRICTIONS

PUBLIC SUPPORT AND REVENUE	2023	2022
Public Support		
Government Grants	$ 410,024	$ 272,592
Corporate Grants	412,153	545,271
Foundation Grants	48,000	-
Municipal Grants	113,990	-
Court Ordered Donations	-	1,450
Contributions	322,086	239,637
	1,306,253	1,058,950
Special Event Revenue		
Revenue	175,091	311,302
Less: Direct Costs	(122,484)	(242,881)
Net Revenue from Special Events	52,607	68,421
Donated Services and Facilities (In-Kind)	25,510	9,959
Total Public Support	1,384,370	1,137,330
Other Revenue		
Other Income	2,029	-
Total Other Revenue	2,029	-
Total Support and Revenue	$ 1,386,399	$ 1,137,330

The accompanying notes are an integral part of this statement.

WILLIAMSON COUNTY CHILD ADVOCACY CENTER, INC.
STATEMENTS OF ACTIVITIES (CONTINUED)
FOR THE YEARS ENDED JUNE 30, 2023 AND 2022

EXPENSES	2023	2022
Program Services		
Counseling	$ 127,074	$ 113,162
Education and Outreach	216,116	126,068
Forensic Interviewing	113,888	108,129
Victim Services	220,805	238,591
Total Program Services	677,883	585,950
Support Services		
Management and General	685,417	436,338
Fundraising	141,509	59,307
Total Supporting Services	826,926	495,645
Total Expenses	1,504,809	1,081,595
Change in Net Assets	(118,410)	55,735
Net Assets Without Donor Restrictions, Beginning of Year	62,321	6,586
Net Assets (Deficit) Without Donor Restrictions, End of Year	$ (56,089)	$ 62,321

The accompanying notes are an integral part of this statement.

WILLIAMSON COUNTY CHILD ADVOCACY CENTER, INC.
STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED JUNE 30, 2023

	Program Services					Supporting Services			
	Counseling	Education and Outreach	Forensic Interviewing	Victim Services	Total Program Services	Management and General	Fundraising	Total Supporting Services	Total Expenses
Salaries	$ 79,152	$ 143,412	$ 85,163	$ 82,383	$ 390,110	$ 172,149	$ 87,572	$ 259,721	$ 649,831
Employee benefits	15,683	30,631	17,089	16,572	79,975	39,710	17,540	57,250	137,225
Payroll taxes	3,040	18,758	7,032	7,804	36,634	14,891	4,622	19,513	56,147
Total compensation	97,875	192,801	109,284	106,759	506,719	226,750	109,734	336,484	843,203
Professional development and training	23,635	5,634	3,500	6,650	39,419	3,529	-	3,529	42,948
Professional fees	2,274	-	-	-	2,274	90,099	-	90,099	92,373
Supplies	618	720	-	900	2,238	23,380	5,775	29,155	31,393
Occupancy	-	3,915	-	101,945	105,860	31,147	-	31,147	137,007
Insurance	-	-	-	-	-	18,554	-	18,554	18,554
Travel	2,637	11,072	1,104	4,551	19,364	31,514	84	31,598	50,962
Business fees and expenses	35	1,974	-	-	2,009	234,029	406	234,435	236,444
Depreciation	-	-	-	-	-	26,415	-	26,415	26,415
Direct expenses of special events	-	-	-	-	-	-	122,484	122,484	122,484
In-Kind	-	-	-	-	-	-	25,510	25,510	25,510
Total expenses	127,074	216,116	113,888	220,805	677,883	685,417	263,993	949,410	1,627,293
Less: expenses netted with revenue on statement of activities									
Direct expenses of special events	-	-	-	-	-	-	(122,484)	(122,484)	(122,484)
Total expenses by function	$ 127,074	$ 216,116	$ 113,888	$ 220,805	$ 677,883	$ 685,417	$ 141,509	$ 826,926	$ 1,504,809
Current year's percentages	8.4%	14.3%	7.6%	14.7%	45.0%	45.5%	9.4%	55.0%	100.0%

The accompanying notes are an integral part of this statement.

WILLIAMSON COUNTY CHILD ADVOCACY CENTER, INC.
STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED JUNE 30, 2022

	Program Services					Supporting Services			
	Counseling	Education and Outreach	Forensic Interviewing	Victim Services	Total Program Services	Management and General	Fundraising	Total Supporting Services	Total Expenses
Salaries	$ 67,906	$ 78,937	$ 68,557	$ 105,620	$ 321,020	$ 144,486	$ 47,055	$ 191,541	$ 512,561
Employee benefits	11,140	12,632	14,872	17,781	56,425	34,859	4,650	39,509	95,934
Payroll taxes	6,130	10,555	5,773	9,525	31,983	16,024	4,565	20,589	52,572
Total compensation	85,176	102,124	89,202	132,926	409,428	195,369	56,270	251,639	661,067
Professional development and training	19,909	8,542	7,715	7,715	43,881	24,527	-	24,527	68,408
Professional fees	830	2,500	-	-	3,330	38,142	-	38,142	41,472
Supplies	-	64	144	171	379	13,156	-	13,156	13,535
Occupancy	-	-	-	89,328	89,328	21,921	-	21,921	111,249
Insurance	-	-	-	-	-	15,176	-	15,176	15,176
Travel	4,641	890	764	813	7,108	33,654	-	33,654	40,762
Business fees and expenses	2,606	11,948	9,404	7,638	31,596	60,823	3,037	63,860	95,456
Depreciation	-	-	-	-	-	19,088	-	19,088	19,088
Direct expenses of special events	-	-	-	-	-	-	242,881	242,881	242,881
Equipment	-	-	900	-	900	4,523	-	4,523	5,423
In-Kind	-	-	-	-	-	9,959	-	9,959	9,959
Total expenses	113,162	126,068	108,129	238,591	585,950	436,338	302,188	738,526	1,324,476
Less: expenses netted with revenue on statement of activities									
Direct expenses of special events	-	-	-	-	-	-	(242,881)	(242,881)	(242,881)
Total expenses by function	$ 113,162	$ 126,068	$ 108,129	$ 238,591	$ 585,950	$ 436,338	$ 59,307	$ 495,645	$ 1,081,595
Current year's percentages	10.5%	11.6%	10.0%	22.1%	54.2%	40.3%	5.5%	45.8%	100.0%

The accompanying notes are an integral part of this statement.

WILLIAMSON COUNTY CHILD ADVOCACY CENTER, INC.
STATEMENTS OF CASH FLOWS
FOR THE YEARS ENDED JUNE 30, 2023 AND 2022

CASH FLOWS FROM OPERATING ACTIVITIES	2023	2022
Change in Net Assets	$ (118,410)	$ 55,735
Adjustments to reconcile increase in net assets to net cash provided (used) by operations:		
Depreciation	26,415	19,088
(Increase) Decrease in:		
Accounts Receivable	39,364	(45,031)
Prepaid Expenses	(3,656)	43,514
Deposits	5,000	-
Increase (Decrease) in:		
Deferred Revenue	(10,000)	(37,021)
Accounts Payable and Accrued Expenses	39,849	(24,747)
Net Cash Provided (Used) by Operating Activities	(21,438)	11,538
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchase of Fixed Assets	(3,119,069)	(28,117)
Net Cash Provided (Used) by Investing Activities	(3,119,069)	(28,117)
CASH FLOWS FROM FINANCING ACTIVITIES		
Draws on Line of Credit	100,000	-
Payments on Line of Credit	-	(49,416)
Issuance of Micah Berg Loan	3,100,000	-
Interest on SBA EIDL Payable	4,303	4,631
Net Cash Provided (Used) by Financing Activities	3,204,303	(44,785)
Net Increase (Decrease) in Cash and Cash Equivalents	63,796	(61,364)
Cash and Cash Equivalents, Beginning of Year	10,830	72,194
Cash and Cash Equivalents, End of Year	$ 74,626	$ 10,830

The accompanying notes are an integral part of this statement.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Nature of Activities

Williamson County Child Advocacy Center (dba Davis House Child Advocacy Center), the "Organization", is a nonprofit organization chartered in the State of Tennessee in 1999 to combat child abuse by providing and coordinating services to children and their families in crisis and providing community education focused on prevention and early intervention. The Organization serves the 21st Judicial District which includes Williamson, Hickman, Lewis and Perry Counties. The Organization is supported primarily through government grants, individual and business contributions, and special events.

Basis of Presentation

The Organization prepares its financial statements and maintains its financial and accounting records on the accrual basis of accounting. Revenue is generally recognized when earned. Expenses are generally recognized when incurred.

Net Assets without Donor Restrictions
These are net assets that are not subject to donor-imposed stipulations. The organization had ($56,089) and $62,321 of net assets (deficit) without donor imposed restrictions as of June 30, 2023 and 2022 respectively.

Net Assets With Donor Restrictions
These are net assets that are subject to donor-imposed stipulations that may or will be met, either by actions of the Organization and/or the passage of time. This classification also includes net assets subject to donor-imposed stipulations that may be maintained permantly by the Organization. Generally, donors of these assets permit the Organization to use all or part of the income earned for general or specific purposes. The Organization had no net assets with donor restrictions as of June 30, 2023 and 2022.

Cash and Cash Equivalents

The Organization considers all certificates of deposit purchased with maturity of 90 days or less to be cash equivalents. Certificates of deposit with original maturities exceeding 90 days are classified as investments and stated at fair value. As of June 30, 2023 and 2022, there were no cash equivalents.

Grants Receivable

The Organization considers grants receivable to be fully collectible at year-end. Accordingly, no allowance for doubtful accounts has been recorded.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Property and Equipment

Property and equipment are recorded at cost to the Organization, or if donated, at the estimated fair market value at the date of donation. All depreciation is computed using the straight-line method based on the estimated useful life of the asset. Estimated useful lives are 3-10 years for office furniture and equipment. Leasehold improvements consist of renovations and are recorded at cost and computed using the straight-line method over the esimated useful life.

Expenditures for repairs and maintenance are charged to operations when incurred.

Prepaid Expenses

Prepaid expenses consist of rent paid in advance.

Contributions

Contributions are considered to be available for unrestricted use unless specifically restricted by the donor. Contributions that are restricted by the donor are reported as increases in assets with donor restrictions and assets without donor restrictions depending on the nature of the restrictions. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets.

Donated Services and Facilities (In-Kind)

The Organization receives various forms of in-kind donations including office and venue space, storage space, and in-kind services. In-kind donations are reported as contributions at their estimated fair value on the date of receipt and reported as expense when utilized. In-kind donations are valued based upon estimates of the fair market rent for the related office, venue, and storage space, and the fair market value of the services provided.

Revenue and Revenue Recognition

The Organization recognizes revenue from revenues related to Corporate Grants Receivable, Court Order Donations, and Contributions. These revenues are all recognized at the point in time, for which the transaction occurs or the service and associated benefits are provided.

Government Grants Receivable are recognized when earned. A receivable is booked for any unpaid amounts at year end.

Special Events Revenue is booked when earned. Any revenue that is received but not earned at year end is accrued as a liability under deferred revenue.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Functional Allocation of Expenses

Expenses that can be directly attributed to a particular function are charged to that function, Accordingly, certain costs have been categorized based on specific identification of costs incurred or allocated as determined by management.

Expense	Method of Allocation
Payroll and related expenses	Time and Effort
Depreciation	Square Footage
Administrative Expenses	Time and Effort
Rent and Leases	Square Footage
Insurance	Square Footage

Adopted Accounting Pronouncement

In February 2016, FASB issued ASU 2016-02, Leases. The standard requires all leases with lease terms over 12 months to be capitalized as a right of use asset and lease liability on the balance sheet at the date of lease commencement. Leases will be classified as either finance or operating. This distinction will be relevant for the pattern of expense recognition in the income statement. This standard is effective for the fiscal year ended June 30, 2023.

2. AVAILABILITY OF FINANCIAL ASSETS

The following reflects the Organization's financial assets as of June 30, 2023 and 2022, reduced by amounts not available for general use:

	2023	2022
Cash and Cash Equivalents	$ 74,626	$ 10,830
Financial assets available to meet cash needs for general expenditures within one year	$ 74,626	$ 10,830

2. AVAILABILITY OF FINANCIAL ASSETS (Continued)

There is not an adequate amount of financial assets available as of June 30, 2023 and 2022. The Organization does not effectively manages its liquid available resources to meet cash needs for general expenditures within one year of the statement of financial position date. Management needs to implement a regular cash flow analysis to ensure the Organization has enough liquidity to support ongoing operations.

3. CONCENTRATION OF CREDIT RISK

Financial instruments that potentially subject the Organization to concentrations of credit risk consist of grant funds from the State of Tennessee, From the Office of Criminal Justice Programs and the Department of Children's Services. The grants represented 30% and 24% of the total revenue for the years ending June 30, 2023 and 2022, respectively. A significant reduction in the level of this support, if this were to occur, could have an adverse impact on the Organization's programs and activities.

4. GRANTS RECEIVABLE

Grants receivable consisted of the following at June 30, 2023 and 2022:

	2023	2022
Department of Children's Services	$ 7,250	$ 40,000
Office of Criminal Justice Program	12,250	23,580
Other Corporate	4,716	-
	$ 24,216	$ 63,580

5. PROPERTY AND EQUIPMENT

The following changes to property and equipment occurred during the year ended June 30, 2023:

	Beginning Balance	Additions	Disposals	Ending Balance
Furniture and Equipment	$ 236,210	$3,119,069	$ -	$3,355,279
Leasehold Improvements	45,069	-	-	45,069
Less: Accumulated Depreciation	(113,471)	(26,415)	-	(139,886)
Total Property and Equipment	$ 167,808	$3,092,654	$ -	$3,260,462

5. PROPERTY AND EQUIPMENT (Continued)

The following changes to property and equipment occurred during the year ended June 30, 2022:

	Beginning Balance	Additions	Disposals	Ending Balance
Furniture and Equipment	$ 208,093	$ 28,117	$ -	$ 236,210
Leasehold Improvements	45,069		-	45,069
Less: Accumulated Depreciation	(94,383)	(19,088)	-	(113,471)
Total Property and Equipment	$ 158,779	$ 9,029	$ -	$ 167,808

6. DONATED SERVICES AND FACILITIES (IN-KIND)

Donated services and facilites for the years ended June 30, 2023 and 2022 included the following:

	2023	2022
Office Space and Facilities	$ -	$ 6,600
Storage Space	-	2,759
Venue	-	500
Other Services	25,510	100
	$ 25,510	$ 9,959

Certain contributions of nonfinancial assets may be subject to donor restrictions or stipulations. During the years ended June 30, 2023 and 2022, there were no significant restrictions or stipulations placed on the donated services or facilities received.

7. LEASE COMMITMENT

The Organization leases office facilities under an operating lease which expires April 30, 2024. Rent expenses totaled $137,007 and $111,249 for the years ended June 30, 2023 and 2022, respectively.

Future minimum rental payments under the noncancellable operating lease are as follows:

For the years ended,	June 30, 2024	62,020
	Total	$ 62,020

8. INCOME TAXES

The Organization is a nonprofit organization exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code, and the Organization is classified as an organization that is not a private foundation as defined in Section 509(a) of the Internal Revenue Code. Therefore, no provision for federal income taxes is included in the accompanying financial statements.

The Organization accounts for the effect of any uncertain tax positions based on a more likely than not threshold to the recognition of the tax positions being sustained based on the technical merits of the position under examination by the applicable taxing authority. If a tax position of positions are deemed to result in uncertainties of these positions, the unrecognized tax benefit is estimated based on a cumulative probability assessment that aggregates the estimated tax liabilities for all uncertain tax positions. Tax positions for the Organization include, but are not limited to, the tax exempt status and determination of whether income is subject to unrelated business income tax; however, the Organization has determined that such tax positions do not result in an uncertainty requiring recognition. Tax years that remain open to examiniation include years ended June 30, 2021 through 2023.

9. ECONOMIC INJURY DISASTER LOAN PAYABLE

In response to the COVID-19 pandemic, Congress passed the Coronavirus Aid, Relief, and Economic Security (CARES) Act, and it was signed into law on March 27, 2020. The CARES Act implemented the Economic Impact Disaster Loan (EIDL), which provides loans to small businesses and charitable organizations. The Organization obtained a EIDL loan for $150,000 on June 12, 2021. This loan is repaid in monthly payments of $657.00 with an annual interest rate of 2.75% beginning December 12, 2022. Future maturies are as follows:

For the years ended,	June 30, 2024	3,868
	June 30, 2025	3,976
	June 30, 2026	4,087
	June 30, 2027	4,201
	June 30, 2028	4,317
	Thereafter	138,385
	Total	$ 158,834

10. SUBSEQUENT EVENTS

Subsequent events have been evaluated through December 21, 2023 which is the date the financial statements were available to be issued.

Davis House Child Advocacy Center
Projected Budget
July 2026 - June 2027

	Budget Total
Revenue	
Total 4000 DONATIONS	$ 790,000.00
Total 4100 FUNDRAISING	$ 290,000.00
Total 4200 GRANT REVENUE	$ 331,205.90
Total Revenue	$ 1,411,205.90
Total Cost of Goods Sold	$ 26,400.00
Gross Profit	$ 1,384,805.90
Expenditures	
Total 6000 SALARY & WAGES	$ 721,162.56
Total 6070 PROFESSIONAL DEVELOPMENT	$ 2,400.00
Total 6300 OCCUPANCY COSTS	$ 45,461.32
Total 6400 ADVERTISING & MARKETING	$ 29,081.00
Total 6500 INSURANCE	$ 29,785.54
Total 6600 PROFESSIONAL FEES	$ 60,880.00
Total 6700 TRAVEL	$ 5,000.00
Total 7000 OFFICE/GENERAL ADMINISTRATIVE EXPENSES	$ 80,642.57
Total Expenditures	$ 974,412.99
Net Operating Revenue	$ 410,392.91
Total Other Revenue	$ 180,024.00
Total Other Expenditures	$ 372,084.00
Net Other Revenue	-$ 192,060.00
Net Revenue	$ 218,332.91

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: NOV 30 1999

WILLIAMSON COUNTY CHILD ADVOCACY
CENTER INC
C/O RONALD L DAVIS
PO BOX 1571
FRANKLIN, TN 37065

Employer Identification Number:
62-1772353
DLN:
17053257024049
Contact Person:
ROBERTA VAN METER ID# 52624
Contact Telephone Number:
(877) 829-5500

Accounting Period Ending:
June 30
Foundation Status Classification:
509(a)(1)
Advance Ruling Period Begins:
August 5, 1999
Advance Ruling Period Ends:
June 30, 2004
Addendum Applies:
No

Dear Applicant:

Based on information you supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from federal income tax under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3).

Accordingly, during an advance ruling period you will be treated as a publicly supported organization, and not as a private foundation. This advance ruling period begins and ends on the dates shown above.

Within 90 days after the end of your advance ruling period, you must send us the information needed to determine whether you have met the requirements of the applicable support test during the advance ruling period. If you establish that you have been a publicly supported organization, we will classify you as a section 509(a)(1) or 509(a)(2) organization as long as you continue to meet the requirements of the applicable support test. If you do not meet the public support requirements during the advance ruling period, we will classify you as a private foundation for future periods. Also, if we classify you as a private foundation, we will treat you as a private foundation from your beginning date for purposes of section 507(d) and 4940.

Grantors and contributors may rely on our determination that you are not a private foundation until 90 days after the end of your advance ruling period. If you send us the required information within the 90 days, grantors and contributors may continue to rely on the advance determination until we make a final determination of your foundation status.

If we publish a notice in the Internal Revenue Bulletin stating that we will no longer treat you as a publicly supported organization, grantors and contributors may not rely on this determination after the date we publish the notice. In addition, if you lose your status as a publicly supported organization, and a grantor or contributor was responsible for, or was aware of, the

the delay. However, the maximum penalty charged cannot exceed $10,000 or 5 percent of your gross receipts for the year, whichever is less. For organizations with gross receipts exceeding $1,000,000 in any year, the penalty is $100 per day per return, unless there is reasonable cause for the delay. The maximum penalty for an organization with gross receipts exceeding $1,000,000 shall not exceed $50,000. This penalty may also be charged if a return is not complete. So, please be sure your return is complete before you file it.

You are not required to file federal income tax returns unless you are subject to the tax on unrelated business income under section 511 of the Code. If you are subject to this tax, you must file an income tax return on Form 990-T, Exempt Organization Business Income Tax Return. In this letter we are not determining whether any of your present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

The law requires you to make your annual return available for public inspection without charge for three years after the due date of the return. You are also required to make available for public inspection a copy of your exemption application, any supporting documents and this exemption letter to any individual who requests such documents in person or in writing. You can charge only a reasonable fee for reproduction and actual postage costs for the copied materials. The law does not require you to provide copies of public inspection documents that are made widely available, such as by posting them on the Internet (World Wide Web). You may be liable for a penalty of $20 a day for each day you do not make these documents available for public inspection (up to a maximum of $10,000 in the case of an annual return).

You need an employer identification number even if you have no employees. If an employer identification number was not entered on your application, we will assign a number to you and advise you of it. Please use that number on all returns you file and in all correspondence with the Internal Revenue Service.

If we said in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

Because this letter could help us resolve any questions about your exempt status and foundation status, you should keep it in your permanent records.

WILLIAMSON COUNTY CHILD ADVOCACY

If you have any questions, please contact the person whose name and telephone number are shown in the heading of this letter.

Sincerely yours,

Steven T. Miller

Steven T. Miller
Director, Exempt Organizations

Enclosure(s):
Form 872-C

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: NOV - 3 2004

Employer Identification Number:
62-1772353
DLN:
17053276775014
Contact Person:
DAN W BERRY ID# 31122
Contact Telephone Number:
(877) 829-5500
Public Charity Status:
170(b)(1)(A)(vi)

WILLIAMSON COUNTY CHILD ADVOCACY
CENTER TASK FORCE
PO BOX 1571
FRANKLIN, TN 37065-0000

Dear Applicant:

Our letter dated NOVEMBER 1999, stated you would be exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code, and you would be treated as a public charity, rather than as a private foundation, during an advance ruling period.

Based on the information you submitted, you are classified as a public charity under the Code section listed in the heading of this letter. Since your exempt status was not under consideration, you continue to be classified as an organization exempt from Federal income tax under section 501(c)(3) of the Code.

Publication 557, Tax-Exempt Status for Your Organization, provides detailed information about your rights and responsibilities as an exempt organization. You may request a copy by calling the toll-free number for forms, (800) 829-3676. Information is also available on our Internet Web Site at www.irs.gov.

If you have general questions about exempt organizations, please call our toll-free number shown in the heading between 8:00 a.m. - 6:30 p.m. Eastern time.

Please keep this letter in your permanent records.

Sincerely yours,

Lois G. Lerner
Director, Exempt Organizations
Rulings and Agreements

Letter 1050 (DO/CG)

TENNESSEE DEPARTMENT OF REVENUE

Certificate of Exemption

WILLIAMSON COUNTY CHILD ADVOCACY CE
112 9TH AVE S
FRANKLIN TN 37064-2819

September 4, 2007
Account Type: S&U EXEMPT
Account No.: 780063709

Under the provisions of T.C.A. Section 67-6-322, the organization named above is granted authority from the Tennessee Department of Revenue to make purchases, without payment of the Sales or Use Tax, of tangible personal property or taxable services to be used or consumed by the organization itself or to be given away.

The organization must furnish the suppliers of goods and services with a COPY of this exemption certificate. The lower portion of the certificate must be properly completed. The organization MUST retain the original certificate for copy purposes. The supplier will maintain a file copy as evidence of exemption. Later purchases do not require the submission of additional copies. Invoices must contain the name of the organization and the number given above.

This authority does not extend to purchases made by representatives of the organization when the items purchased or services rendered are paid for with personal funds. It does not extend to items purchased to be resold.

THE ORGANIZATION MUST NOTIFY THE DEPARTMENT IMMEDIATELY IF IT CEASES TO EXIST, MOVES, OR IN ANY WAY CHANGES THE ORGANIZATION FROM ITS PRESENT FORM.

EFFECTIVE DATE July 1, 2007

Reagan Farr
COMMISSIONER OF REVENUE

TO BE COMPLETED BY THE ORGANIZATION (please print)

TO: SUPPLIER'S NAME _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

I Brenda Davis as an authorized representative of the organization named above affirm that the purchases made under this authority will be used and consumed by the organization or will be given away. I further affirm that the organization will not use this authority to purchase items for resale.

Under penalty of perjury, I affirm this to be a true and correct statement.

PRINT NAME OF ORGANIZATION: Williamson County Child Advocacy Ctr

PRINT NAME OF PURCHASER: Brenda Davis

SIGNATURE OF PURCHASER: Brenda Davis

RV-N0003101

Tracking Number
2025155472

Extension Request

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2286
tncab.tnsos.gov/portal/

Control #: CO5567
Filed: 12/31/2025 12:26 PM
Tre Hargett
Secretary of State

Tre Hargett
Secretary of State

Extension Information

Organization Name: WILLIAMSON COUNTY CHILD ADVOCACY CENTER

CO Number: CO5567

Renewal Date: 12/31/2025

Extended Renewal Date: 3/31/2026

This extension request extends the renewal date by 90 days.



Micah Berg

CHAIR

Micah Berg is proud to be the current Board Chair for Davis House Child Advocacy Center. Berg joined the Davis House Board of Directors in February 2025.

He is the former CEO and Founder of RealJoy Vacations and is a seasoned entrepreneur with a background in financial management, hospitality, and military leadership. After transforming a struggling vacation rental company into an industry leader, he sold his interest in 2021 and relocated to Nashville. Micah began his career as a financial advisor at Merrill Lynch, managing over $450 million in client assets, and previously served as a Sergeant in the U.S. Marine Corps, earning the Navy and Marine Corps Achievement Medal during Operation Iraqi Freedom. An active investor and advisor across multiple industries, he also dedicates his expertise to philanthropic efforts. In his free time, Micah enjoys giving back to the Marine Corps community and embracing a slower pace of life in Tennessee.

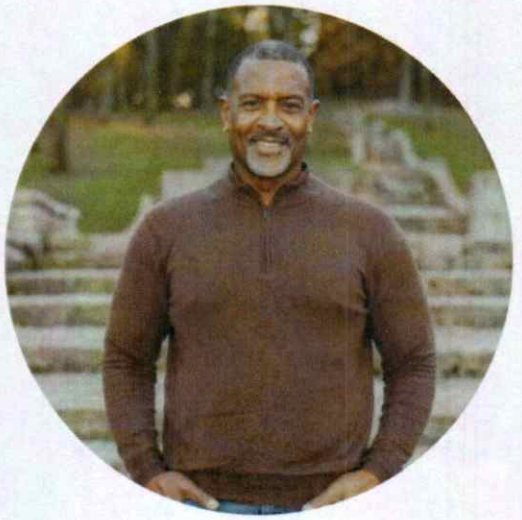


Jim Olin

SECRETARY

James S. "Jim" Olin is the Board Secretary for Davis House Child Advocacy Center. Olin joined the Board of Directors in February of 2025.

Jim Olin is the CEO of C2G Advisors LLC, a leading consulting firm in the hospitality, resort real estate, and development industries. With a career spanning decades, he has overseen major mergers, managed multi-billion-dollar vacation rental portfolios, and played a key role in one of the largest class action settlements in U.S. history. Previously, he served as President and CEO of ResortQuest International, leading its growth to 20,000 properties across 52 destinations. A licensed real estate broker in multiple states and a member of prestigious real estate organizations, Jim also contributes his expertise to industry boards and as a frequent speaker. Outside of his professional endeavors, he enjoys spending time with his wife of over 40 years, June, their four children, and eight grandchildren.



Brad Hopkins

Brad Hopkins joined the Davis House Board of Directors in February of 2025.

Hopkins is an experienced operations and partnerships leader with a strong background in personnel development, business strategy, and relationship management. Skilled in building teams, optimizing efficiency, and managing key partnerships, he excels in contract negotiations, stakeholder engagement, and talent development. As a former professional athlete, Brad has extensive experience in player development, broadcasting, and sports analysis, with a proven track record as a Director of Player Development. With a keen eye for detail and strong communication skills, he effectively translates complex information across diverse audiences and industries.

Board of Directors



MICAH BERG

BOARD CHAIR

micahberg@live.com

850.855.3449



JIM OLIN

SECRETARY

jolin@c2gadvisors.com

850.699.1828



BRAD HOPKINS

BOARD MEMBER

bhop7.0@gmail.com

615.500.6974

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 03/05/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER GLS Insurance Group 440 N Campbell Ave Springfield MO 65806	CONTACT NAME: Tayler Kennedy PHONE (A/C, No, Ext): (417) 520-0820 FAX (A/C, No): E-MAIL ADDRESS: tkennedy@glsinsurance.com
INSURED Williamson County Child Advocacy Center dba: Davis House Child Advocacy Center 1810 Columbia Ave. Franklin TN 37064	INSURER(S) AFFORDING COVERAGE — NAIC # INSURER A : GuideOne Mutual — 15032 INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :

COVERAGES **CERTIFICATE NUMBER:** CL2621102633 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [X] POLICY [ ] PRO-JECT [ ] LOC [ ] OTHER:			010027907	07/01/2025	07/01/2026	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG $	$ 1,000,000 $ 1,000,000 $ 10,000 $ 1,000,000 $ 3,000,000 $ 3,000,000 $
A	AUTOMOBILE LIABILITY [ ] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [X] HIRED AUTOS ONLY [X] NON-OWNED AUTOS ONLY			10027908	07/01/2025	07/01/2026	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) $	$ 1,000,000 $ $ $ $
A	[X] UMBRELLA LIAB [X] OCCUR EXCESS LIAB [ ] CLAIMS-MADE DED [X] RETENTION $ 2,500			010027911	07/01/2025	07/01/2026	EACH OCCURRENCE AGGREGATE $	$ 2,000,000 $ 2,000,000 $
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N [N] If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		010027909	07/01/2025	07/01/2026	[X] PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 500,000 $ 500,000 $ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

City of Franklin

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See *Specific Instructions* on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)
Williamson County Child Advocacy Center

2 Business name/disregarded entity name, if different from above.
DBA Davis House Child Advocacy Center

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor ☐ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . .

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☑ Other (see instructions) 501c3

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any)

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)

(Applies to accounts maintained outside the United States.)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . ☐

5 Address (number, street, and apt. or suite no.). See instructions.
140 SE PKWY CT

Requester's name and address (optional)

6 City, state, and ZIP code
Franklin, TN 37064

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number
[ ][ ][ ] - [ ][ ] - [ ][ ][ ][ ]

or

Employer identification number
6 2 - 1 7 7 2 3 5 3

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here | **Signature of U.S. person** Christine Cash | Digitally signed by Christine Cash Date: 2026.03.05 17:19:51 -06'00' Adobe Acrobat version: 2025.001.21223 | **Date** 03/05/2026

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

Nonprofit Funding Application – Fiscal Year 2026-2027

Application for Charitable and Civic Organizations
Submission Deadline: March 6, 2026

Agency Name: Door Step Project
(List agency name as it appears on the Secretary of State website)

Legal Status: [✓] Charitable (501c3) [ ] Civic Organization (501c6 or 501c4)

Application Contact: Linda Crockett (Name) | info@doorstepproject.org (Email) | 615-714-0150 (Phone)

Mailing Address: P.O. Box 1582 Franklin, TN 37065

Payment Address:
(if different from mailing)

Total amount of City of Franklin funds being requested for FY 2026-2027: **$ 6,400.00**

Percentage of proposed FY 2026-2027 budgeted revenues derived from this request: **4.50%**

Non-Discrimination

The parties, their agents, officials, employees, and servants shall not discriminate in any manner on the basis of race, color, religion, creed, ethnic or national origin, sex, sexual orientation, gender identity/expression, disability, age, status as a covered veteran, genetic information, and any other category protected by the federal or state civil rights law with respect to the subject matter and related activities of this application.

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: Door Step Project

1. Identify one Strategic Plan Goal your request helps to achieve.

Safe, Clean, Livable City

2. Provide the number of Franklin citizens served by your agency: 21

3. State the type of service provided and whether other organizations in the community provide the same service.

Door Step Project is the only organization that provides transitional housing to victims of domestic violence for up to one year.
Residents lease their homes for up to 12 months, paying rent on a sliding scale set at 30% of household income. Seventy-five percent of rent paid is returned to the survivor at program completion through an escrow account, helping families secure permanent housing. The remaining 25% supports property maintenance and readiness for incoming families.

4. Explain how much of an impact these services have on the community.

Door Step fills the critical gap between emergency shelter and permanent housing by offering safe, stable homes where families can heal, rebuild, and move toward long-term independence. Door Step serves survivors who have completed their stay at the local domestic violence shelter but need additional time, stability, and support before living fully on their own. Through Door Step, families are able to remain in the same community where they have established support systems—schools, friends, employment, and family connections—which is essential to long-term success and healing.
Through ongoing case management, survivors receive support in budgeting, employment readiness, and life skills, reducing long-term reliance on assistance.

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: Door Step Project

5. State how these funds will be used and if they will be spent in accordance with the State of Tennessee T.C.A § 6-54-111.

Door Step Project has included a certificate of existence with this application.
Funds will be used for maintenance of 4 properties and possible emergency needs of program participants (Specific Assistance)
Also included 990 for your review

6. State if the City of Franklin provides any other support (financial or otherwise) to your agency. If so, please describe that support.

N/A

7. State any other additional financial support your agency receives.

Door Step Project host one to two events per year. We receive private, foundation, corporations, and United Way Greater Nashville donations. We have requested funds from Williamson County Government this year.

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency Name: Door Step Project

8. How often does the Board of Directors receive/approve financial reports?

☐ bi-monthly ☑ monthly ☐ quarterly ☐ semi-annually ☐ annually

9. Are the agency's financial records audited by an independent certified public accountant?

☐ Yes ☑ No

If no, please explain how financials are reviewed.

CPA does a financial review

Attachments:

☐ Option 1: Annual Audit for the last fiscal year concluded **OR**

☑ Option 2: A completed State of Tennessee annual reporting form for the last fiscal year concluded (AND the auditor's opinion and compliance notes if answered yes above)

☑ Proof of nonprofit status (IRS Tax Exempt Letter of Determination)

☑ Proof of business registration with the State of TN / Proof of registration with the TN Office of Charitable Solicitors

☑ Board of Directors list that includes the names, positions held, contact information, and expiration date of term for all board members

☐ Certificate of Insurance for professional liability (if applicable), general liability, and workers' compensation with the City of Franklin listed as a Certificate Holder

☑ Proposed or preliminary FY 2027 Budget

☑ W9 for the agency

☑ City of Franklin Vendor Information Form (Not required if you are an existing recipient and do not wish to change banking, contact, or address information)

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: Door Step Project

Application criteria include:
- BOMA may fund up to 1% of the estimated general fund revenue during the budget process for all requests, depending on availability of funds.
- Outside agencies that request funding for the first time may not request an amount that exceeds 5% of their operating expenses.
- Outside agencies that have been funded in the prior year may request an amount that includes up to 3% inflation, plus any special funding requests. No funding request may exceed 25% of operating expenses.
- Funding requests are made for one fiscal year only, subject to annual re-submission and not guaranteed year over year.

Linda Crockett Board Member, Acting Exec. Dir.

Printed Name of (CEO/President/Executive Director/Board Chair)

LINDA CROCKETT Digitally signed by LINDA CROCKETT DN: cn=LINDA CROCKETT, o=BRIDGES DVC, ou, email=INFO@BRIDGESDVC.ORG, c=US Date: 2026.02.22 12:47:52 -06'00'

Signature of (CEO/President/Executive Director/Board Chair)

03/02/2026

Date

*Unless contractually negotiated otherwise, any funding approved by the Board of Mayor Alderman will be distributed on an even quarterly basis. Submission of this form is not a guarantee of funding. All funds authorized are done by authority extended by the State and the City's local charter. Approved funding may result in a contract and this form will become an integral part of that contract.

Emailed applications are preferred.

Completed applications and required attachments may be sent to nonprofitfunding@franklintn.gov or mailed to City of Franklin, Budget & Performance Department, Attn: Nonprofit Funding, 109 Third Avenue South, Franklin, TN 37064.

Annual Reporting Form for Nonprofit Organizations
Seeking Financial Assistance from Local Governments

Door Step Project

Name of Nonprofit Organization

P.O. Box 1582	Franklin	Williamson	TN	37065
Street Address	City	County	State	Zip

Annual Financial Report of Cash Receipts, Disbursements, and Balances

For the Fiscal Year from July 1, 2024 **through** June 30, 2025

Report Required by Title 5, Chapter 9, Part 1,
And Title 6, Chapter 54, Part 1, *Tennessee Code Annotated*

Receipts		
Federal Grants	$	
State Grants		
Financial Assistance from Local Governments		
Donations and Gifts from Citizens	32,835.00	
Membership Dues		
Fees/Charges for Services	53,513.00	
Fundraising Events		
Sale of Assets		
Loans-Borrowed Funds		
Investment Income		
Other Receipts	10,300.00	
Total Receipts		$ 96,648.00 (A)

Disbursements		
Grants and Other Assistance Paid to Other Organizations and Individuals	$	
Salaries and Wages		
Employee Benefits		
Payroll Taxes		
Fees for Services (non-employee)	11,575.00	
Advertising and Promotion		
Office Expenses	496.00	
Leases/Rentals	4,018.00	
Maintenance and Repairs	4,944.00	
Supplies		
Travel	124.00	

Utilities	786.00	
Insurance	9,306.00	
Conferences, Conventions and Meetings	666.00	
Interest	17,471.00	
Purchase of Capital Assets – Vehicles and Equipment		
Purchase of capital Assets – Property and Buildings	12,717.00	
Loan Payments	8,654.00	
Other	2,866.00	
Total Disbursements		$ 73,623.00 (B)
Cash Receipts Less Disbursements for the fiscal Year (A-B=C)		$ 23,025.00 (C)
Cash Balance - at the beginning of the fiscal year		$ 256,365.00 (D)
Cash Balance - at the end of the fiscal year (C+D=E)		$ 279,390.00 (E)
Details of Cash Balance - at the end of the fiscal year		
Cash on Hand	$	
Cash in Bank – Checking	76,835.00	
Cash in Bank – Savings Accounts		
Cash in Bank – Certificates of Deposits	202,556.00	
Other Cash		
Total Cash - at the end of the fiscal year		$ 279,391.00 (E)

Please Explain Proposed Use of the Financial Assistance from Local Governments.

Financial Assistance will be used to maintain 4 properties and program participant emergencies (Specific Assistance)

I certify that this report accurately presents the cash receipts, disbursements, and balances of the Door Step Project **for the fiscal year noted above.**

Name of Nonprofit Organization

Person Preparing Report Linda Crockett — **Printed Name**

LINDA CROCKETT — **Signature**

Phone Number 615-714-0150 **Email Address** info@doorstepproject.org **Date** 03/02/2026

Door Step Project, Inc.
Reviewed Financials
June 30, 2024

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Humphres & Associates, P.C.
Certified Public Accountants & Certified Software Consultants

Independent Accountant's Review Report

October 28, 2024

To the Board of Directors
Door Step Project, Inc.
Franklin, TN

We have reviewed the accompanying financial statements of Door Step Project, Inc. (a nonprofit organization), which comprise the statements of financial position as of June 30, 2024, and the related statements of activities and the statement of cash flows for the year then ended, and the related notes to the financial statements. A review includes primarily applying analytical procedures to management's financial data and making inquiries of company management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Accountant's Responsibility

Our responsibility is to conduct the review engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with accounting principles generally accepted in the United States of America. We believe that the results of our procedures provide a reasonable basis for our conclusion.

Accountant's Conclusion

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America.

Humphres & Associates, P.C.

Door Step Project, Inc.
Balance Sheet
As of June 30, 2024

ASSETS

	As Of 6/30/2024
Current Assets	
Cash on Hand and in Bank	$ 256,365
Property and Equipment	
Property and Equipment	451,200
Accumulated Depreciation	(67,885)
Property and Equipment - Net	**383,315**
Total Assets	**639,680**

LIABILITIES

	As Of 6/30/2024
Current Liabilities	
Escrow accounts	$ 10,572
Long-Term Liabilities	
Bank Loans	307,990
Total Liabilities	**318,562**
Net Assets	
Without donor restrictions	321,118
Total Liabilities & Net Assets	**$ 639,680**

Door Step Project, Inc.
Statement of Income
For the Year Ended June 30, 2024

	Year Ended 6/30/2024
Support and Other Revenues	
Contributions	$ 45,572
Program	$ 86,793
Interest Earned	1,498
Total Support and Other Revenues	**133,863**
Expenses	
Bank Fees	131
Depreciation	12,697
Dues and fees	1,482
Insurance	8,843
Interest	21,386
Meetings	1,208
Mileage	1,871
Miscellaneous	575
Office expenses	601
Professional fees	12,850
Property and equipment maintenance	8,072
Property tax	5
Rents	28,000
Small equipment	-
Supplies	1,122
Utilities	99
Total Expenses	**98,942**
Change in Net Assets	**34,921**
Net Assets - July 1, 2023	**34,169**
Net Assets - June 30, 2024	**$ 69,090**

See independent accountant's review report and notes to financial statements.

Door Step Project, Inc.
Statement of Cash Flows
For the Year Ended June 30, 2024

	2024
Cash Flows From Operating Activities:	
Increase in net assets	$ 34,920
Adjustments to reconcile decrease in net assets to net cash used in operating activities	
Escrow deposits	(8,612)
Net cash provided by operating activities	26,308
Cash Flows From Investing Activities:	
Asset Purchases	(7,502)
Depreciation	12,697
	5,195
Cash Flows From Financing Activities:	
Repayment of debts	(9,545)
Net Increase (Decrease) in Cash	21,958
Cash - July 1, 2023	234,407
Cash - June 30, 2024	256,365

See independent accountant's review report and notes to financial statements.

Door Step Project, Inc.
Notes to Financial Statements
(See independent accountant's review report)

Note 1 - Summary of Significant Accounting Policies

Nature of Activities

Door Step project, Inc. was incorporated May 2017, in accordance with the Tennessee General Corporation Act. Its primary purpose is to provide transitional housing for up to one year for survivors of domestic violence.

Basis of Accounting

The financial statements of the Organization have been prepared on the accrual basis of accounting and, accordingly, reflect all signficant receivables, payables and other liabilities.

Basis of Presentation

Net Assets Without Donor Restrictions - Net assets available for use in general operations and not subject to donor or certain grantor restrictions.

Net Assets With Donor Restrictions - Net assets subject to donor or certai grantor-imposed restrictions. Some donor-imposed restricitons are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, such as gifts to an endowment, where the donor stipulates that resources be maintained in perpetuity. Donor-imposed restrictions are released when restrictions expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both.

Cash and Cash Equivalents

For purposes of the Statement of Cash Flows, the Organization considers all unrestricted highly liquid investments with an initial maturity of thirteen months or less to be cash equivalents.

Income Tax Status

Door Step Project, Inc. qualifies as a tax exempt organization under Internal Revenue Code Section 501(c) (3) and, therefore, has no provisions for federal income taxes. In addition, the Organization has been classified as an organization other than a private foundation under Section 409(a) (1).

Note 2 - Donated Services

Donated services are recognized as contributions in accordance with SFAS No. 116, Accounting for Contributions Received and Contributions Made, if the services (a) create or enhance nonfinancial assets or (b) require specialized skills, are performed by people with those skills, and would otherwise be purchased by the Organization. Volunteers also provide services throughout the year that are not recognized as contributions in the financial statements since the criteria for SFAS No. 116 are not met.

Note 3 - Property and Equipment

Acquisitions of property and equipment in excess of $1,000 are capitalized. Property and equipment are carried at cost or, if donated, at the appropriate fair value at the date of donation. Depreciation is computed using the straight-line method over the estimated useful life of the asset.

	'2024
Building and land	$ 451,199
Accumulated depreciation	(67,885)
	$ 383,314

Note 4 - Estimates

Management uses estimates and assumptions in preparing financial statements. These estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and the reported revenues and expenses. Actual results could differ from these estimates.

Note 5 - Income Tax

The Organization is exempt from federal income taxes under Section 501(c) (3) of the Internal Revenue Code and applicable state law. The accounting standard on accounting for uncertainty in income taxes addresses the determination of whether tax benefits claimed or expected to be claimed on a tax return should be recorded in the financial statements. Under that guidance, the Organization may recognize the tax benefit from an uncertain tax position only if it is more likely than not that the tax position will be sustained on examination by taxing authorities based on the technical merits of the positions. Examples of tax positions include the tax-exempt status of the Organization and various positions related to the potential sources of unrelated business taxable income (UBIT). The tax benefits recognized in the financial statements from such a position are measured based on the largest benefit that has a greater than 50% likelihood of being realized upon ultimte settlement. There were no unrecognized tax benefits identified or recorded as liabilities for the year ended June 30, 2024. The Organization files its form 990 in the U.S. federal jurisdiction and the office of the Tennessee Secretary of State.

Note 6 - Related Entities

The Organization has entered into an agreement, *A Transfer of Partial Beneficial Interest Under A Land Trust* with another Williamson County, Tennessee nonprofit organization. This agreement allows, under certain events, the partner nonprofit to gain immediate and irrevocable rights, but not the obligation, to acquire all interest included in the Trust

Note 7 - Subsequent Events

Subsequent events were evaluated through October 28, 2024, which is the date the financial statements were available to be issued. There are no events that management feels needs to be disclosed.

Door Step Project
Project Budget
2026-27

Accounts	Budget totals
Income	
43400 Direct Public Support	
43410 Private Indivduals	5,000
43420 Special Events	12,000
43430 Other Non-Profits	4,000
43480 Government Grants	12,800
44820 United Way	12,000
46400 Other Types of Income	
46401 Rents Helping Hands Drive	9,600
46407 Rents 105 Partnership Circle	14,000
46408 Rents Chestnut A	10,800
46409 Rents Chestnut B	10,800
46430 Miscellaneous Revenue	
47000 In-kind Income	50,000
63101 Interest Income	5,000
Total Income	146,000
Expense	
60910 Bank Fees	300
62110 Accounting Fees	2,485
62150 Professional Fees	13,300
62840 Equip Rental and Maintenance	95
62850 Property Mtce.	2,000
62860 Equipment Purchase less $1000	1,000
62871 Property Tax	8
62880 Mortgage Interest	14,800
62890 Chestnut Lease Expense	28,000
63400 miscellaneous expense	200
65020 Postage, Mailing Service	300
65030 Printing and Copying	500
65040 Supplies	1,000
65050 Telephone, Telecommunications	750
65051 Utilities	3,600
65110 Fundraising Expense	4,500
65120 Insurance - Liability, D and O	8,815
65160 Dues/Fees	1,200
67000 In-Kind Labor/Services Donated	50,000
68300 Travel Mileage	200
68310 Conference, Convention, Meeting	1,900
69000 Board Training/Supplies	1,500
Total Expense	136,453
Total Net Income	9,547

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: NOV 03 2017

DOOR STEP PROJECT INC
C/O KENNETH J YOUNG
306 PUBLIC SQ
FRANKLIN, TN 37064

Employer Identification Number:
82-1714386
DLN:
17053220308047
Contact Person:
RACHEL M LEIFHEIT ID# 31617
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
May 19, 2017
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 947

DOOR STEP PROJECT INC

We sent a copy of this letter to your representative as indicated in your power of attorney.

Sincerely,

Stephen A. Martin

Director, Exempt Organizations
Rulings and Agreements

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2286
tncab.tnsos.gov/portal/

Tre Hargett
Secretary of State

Linda Crockett
P.O. BOX 1592
FRANKLIN, TN 37065, USA

02/24/2026

Request Type: Certificate of Existence/Authorization

Issuance Date: 02/24/2026

Request #: C2026019137

Document Receipt

Order Number: C2026019137

Verification #: BBC02D83

Receipt #: 2026-200244

Filing Fee: $20.00

Payment: Credit Card - 3916162173 $20.00

Entity Name:	DOOR STEP PROJECT, INC.		
SOS Control #:	000904973	Initial Filing Date:	05/19/2017
Entity Type:	Nonprofit Corporation	Formation Locale:	Tennessee
Status:	Active	Duration Term:	Perpetual
Fiscal Year Close:	June	Annual Report Due:	10/01/2026
Business County:	WILLIAMSON		
Benefit Type:	Public Benefit Corporation	Religious Type:	Non-Religious

CERTIFICATE OF EXISTENCE

I, Tre Hargett, Secretary of State of the State of Tennessee, do hereby certify that effective as of the issuance date noted above

DOOR STEP PROJECT, INC.

* is a Corporation duly incorporated under the law of this State with a date of incorporation and duration as given above;
* has paid all fees, interest, taxes and penalties owed to this State (as reflected in the records of the Secretary of State and the Department of Revenue) which affect the existence/authorization of the business;
* has filed the most recent annual report required with this office;
* has appointed a registered agent and registered office in this State;
* has not filed Articles of Dissolution or Articles of Termination. A decree of judicial dissolution has not been filed.

Tre Hargett
Secretary of State

DoorStep Project, Inc. Board of Directors

Role	NAME	ADDRESS	CITY, STATE, ZIP	PHONE	PRIMARY EMAIL	First Meeting Date	Estimated Rolloff Date
Board Chair	Sharon Stewart	P.O. Box 68108	Franklin, TN 37068	817-657-8164	Sharon@MotoMage.com	Jul-24	7/1/2027
Secretary (YLC Grad)	Hilary Greer	1017 Fallow Road	Mt. Juliet, TN 37122	615-605-9794	Hilary.Greer@HCAHealthcare.com	Jan-25	1/1/2028
Treasurer	Stephanie Nickless	3048 Ryecroft Lane	Franklin, TN 37064	714-600-4770	stephanienickless@kpmg.com	Nov-24	11/1/2027
Member	Jeffery Caruth	905 Savoy Court	Franklin, TN 37064	615-414-1807	jeffrey@thecaruthgroup.com	Sep-24	9/1/2027
Founder	Linda Crockett	805 West End Circle	Franklin, TN 37064	615-714-0150	info@doorstepproject.org	2017	N/A
Member	Kathie Moore	199 Azalea Lane	Franklin, TN 37064	615-351-4736	kathie@kathiemoore.com	Sep-24	9/1/2027
Member	Nancy Tidwell	1717 Mallory Lane	Brentwood, TN 37027	615-744-5132	Nancy.Tidwell@PNFP.COM	Jul-24	7/1/2027
Intern Member	Cari Staats	6309 Bridlewood Lane	Brentwood, TN 37027	615-497-7099	CariStaats4@gmail.com	Feb-25	2/1/2028
Intern Member (YLC Grad)	Devon Bridgwaters			615-219-9408 ext 2	devon@evolvecounselingassociates.com	Feb-25	2/1/2026
Member	Ana Susano				ana@susano.net	Feb-26	2/1/2029
Member	Cory Holman				crholman@gmail.com	Feb-26	2/1/2029
Intern Member	Jameria Crowe				jameriacrowe17@gmail.com	Feb-26	2/1/2027
Member	John Fortune				JohnWFortune1957@gmail.com	Feb-26	2/1/2029
Member	Shunta Curry				shunta.curry@belmont.edu	Feb-26	2/1/2029
Development Director							

Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See *Specific Instructions* on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

Door Step Project

2 Business name/disregarded entity name, if different from above.

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor ☐ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . .

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☑ Other (see instructions) Non-Profit

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any)

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)

(Applies to accounts maintained outside the United States.)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . ☐

5 Address (number, street, and apt. or suite no.). See instructions.

P.O. Box 1582

Requester's name and address (optional)

6 City, state, and ZIP code

Franklin, TN 37065

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			–			–				

or

Employer identification number

8	2	–	1	7	1	4	3	8	6

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here | **Signature of U.S. person** LINDA CROCKETT Digitally signed by LINDA CROCKETT DN: cn=LINDA CROCKETT, o=BRIDGES DVC, ou, email=INFO@BRIDGESDVC.ORG, c=US Date: 2026.02.22 12:53:24 -06'00' **Date** 03/02/2026

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

HISTORIC FRANKLIN TENNESSEE

City of Franklin
Vendor Information Form

Vendor Name
Door Step Project

Vendor ID (For Office Use)

Contact Name
Linda Crockett

Contact Email Address
info@doorstepproject.org

Physical Street Address
P.O. Box 1582 (Confidential)

Remittance Address, if different

City, State ZIP
Franklin, TN 37065

City, State ZIP

Phone Number
615-714-0150

Email Address for ACH Remittance
Info@doorstepproject.org

In order to ensure timely payment, the City of Franklin encourages vendors to receive payment via direct deposit. Should you select ACH, a remittance will be emailed to you showing pertinent payment information.

Payment Mode

- (●) ACH
- ( ) Check

Name of Financial Institution
Pinnacle Bank

Routing Number
[redacted]

Account Number
[redacted]

I/we hereby authorize the City of Franklin to initiate credit entries to my/our account listed above and authorize the financial institution to credit the same to my/our account. It is my/our responsibility to notify the City of Franklin Finance Department immediately if I/we become aware of any changes in status or bank information. If funds to which I/we am/are not entitled are deposited in error to my/our account, the City of Franklin is authorized to direct the financial institution to return the funds via an ACH debit transaction. This order will remain in effect until submission in writing to the Finance Department.

Authorized Signature LINDA CROCKETT

Digitally signed by LINDA CROCKETT
DN: cn=LINDA CROCKETT, o=BRIDGES DVC, ou, email=INFO@BRIDGESDVC.ORG, c=US
Date: 2026.02.22 12:57:01 -06'00'

Date 03/02/2026

Please submit this form along with a W-9. The forms can be emailed to accountspayable@franklintn.gov or mailed to 109 Third Ave. S., Franklin, TN 37064.

Nonprofit Funding Application – Fiscal Year 2026-2027

Application for Charitable and Civic Organizations
Submission Deadline: March 6, 2026

Agency Name: Franklin Tomorrow Inc.
(List agency name as it appears on the Secretary of State website)

Legal Status: ☑ Charitable (501c3) ☐ Civic Organization (501c6 or 501c4)

Application Contact: Mindy Tate (Name) | mindy@franklintomorrow.org (Email) | 615-794-0998 (Phone)

Mailing Address: P.O. Box 383, Franklin TN 37065

Payment Address:
(if different from mailing)

Total amount of City of Franklin funds being requested for FY 2026-2027: **$ 41,215.00**

Percentage of proposed FY 2026-2027 budgeted revenues derived from this request: **12.00%**

Non-Discrimination

The parties, their agents, officials, employees, and servants shall not discriminate in any manner on the basis of race, color, religion, creed, ethnic or national origin, sex, sexual orientation, gender identity/expression, disability, age, status as a covered veteran, genetic information, and any other category protected by the federal or state civil rights law with respect to the subject matter and related activities of this application.

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: Franklin Tomorrow Inc.

1. Identify one Strategic Plan Goal your request helps to achieve.

Quality Life Experience

2. Provide the number of Franklin citizens served by your agency: 80000

3. State the type of service provided and whether other organizations in the community provide the same service.

For the past 25 years, Franklin Tomorrow has served the City of Franklin and its residents as a community visioning and engagement organization. City of Franklin funds go into our general fund to assist in staging our educational programs and events which accomplish our mission to engage the community, foster collaboration, and advocated for a shared vision for the future of Franklin. Events include the quarterly Breakfast With the Mayors, with an average in-person attendance of 350 people at each event, plus those who watch online or through streaming technology. Our monthly, in-person FrankTalks lecture, held at locations across the City, averages 80-100 people and has helped to engage individuals through timely topics, including the "City Hall on Wheels" programming. We also focus on the health of our community by participating in Find Hope Franklin and Unite Williamson. We are working on a new Healthy Democracy Youth Advisory Council as well as other events engaging youth.

4. Explain how much of an impact these services have on the community.

Through regular engagement on a monthly & quarterly basis, we are helping newcomers and longtime residents alike find out how to engage in their community. In 2025, we were chosen by the National Civic League as one of two cities in the country to participate in a Healthy Democracy Initiative through Franklin Tomorrow. This work continues and we are participating with the City of Franklin in making application for recognition from the National Civic League as an All-America City again.

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: Franklin Tomorrow Inc.

5. State how these funds will be used and if they will be spent in accordance with the State of Tennessee T.C.A § 6-54-111.

1. Continued presentation of Breakfast With the Mayors, FrankTalks, Get Fit Franklin, Find Hope Franklin & Unite Williamson
2. Expand focused outreach to newcomers to our community through mailings, online and virtual programming, plus in-person socials
3. Continue the work of the Healthy Democracy Project to specifically understand how citizens connect, collaborate and contribute to civic life.
4. Work with youth & school system to further a Youth Advisory Council
5. Vision City Visit, Unity Tree mural, Find Hope Franklin, and other special projects
6. Other requests for collaboration from City leadership

6. State if the City of Franklin provides any other support (financial or otherwise) to your agency. If so, please describe that support.

City of Franklin elected officials and staff members participate in our Vision City Visit, which is a separate event scheduled for every other year. In terms of staff support, the Communications Team records many of our events for programming for the City's TV channel and social media.

7. State any other additional financial support your agency receives.

Franklin Tomorrow receives funding from the sale of the Historic Franklin License Plate after getting the measure through the Legislature. Other funding for Franklin Tomorrow is through private donations and corporate support of the community.

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency Name: Franklin Tomorrow Inc.

8. How often does the Board of Directors receive/approve financial reports?

☐ bi-monthly ☑ monthly ☐ quarterly ☐ semi-annually ☐ annually

9. Are the agency's financial records audited by an independent certified public accountant?

☐ Yes ☑ No

If no, please explain how financials are reviewed.

We conduct a financial review annually as required by the state of Tennessee as our funding threshold does not meet the standards for an audit.

Attachments:

☐ Option 1: Annual Audit for the last fiscal year concluded **OR**

☑ Option 2: A completed State of Tennessee annual reporting form for the last fiscal year concluded (AND the auditor's opinion and compliance notes if answered yes above)

☑ Proof of nonprofit status (IRS Tax Exempt Letter of Determination)

☑ Proof of business registration with the State of TN / Proof of registration with the TN Office of Charitable Solicitors

☑ Board of Directors list that includes the names, positions held, contact information, and expiration date of term for all board members

☑ Certificate of Insurance for professional liability (if applicable), general liability, and workers' compensation with the City of Franklin listed as a Certificate Holder

☑ Proposed or preliminary FY 2027 Budget

☐ W9 for the agency

☐ City of Franklin Vendor Information Form (Not required if you are an existing recipient and do not wish to change banking, contact, or address information)

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: Franklin Tomorrow Inc.

Application criteria include:
- BOMA may fund up to 1% of the estimated general fund revenue during the budget process for all requests, depending on availability of funds.
- Outside agencies that request funding for the first time may not request an amount that exceeds 5% of their operating expenses.
- Outside agencies that have been funded in the prior year may request an amount that includes up to 3% inflation, plus any special funding requests. No funding request may exceed 25% of operating expenses.
- Funding requests are made for one fiscal year only, subject to annual re-submission and not guaranteed year over year.

Mindy G. Tate

Printed Name of (CEO/President/Executive Director/Board Chair)

Mindy G. Tate

Signature of (CEO/President/Executive Director/Board Chair)

3/3/26

Date

*Unless contractually negotiated otherwise, any funding approved by the Board of Mayor Alderman will be distributed on an even quarterly basis. Submission of this form is not a guarantee of funding. All funds authorized are done by authority extended by the State and the City's local charter. Approved funding may result in a contract and this form will become an integral part of that contract.

Emailed applications are preferred.

Completed applications and required attachments may be sent to nonprofitfunding@franklintn.gov or mailed to City of Franklin, Budget & Performance Department, Attn: Nonprofit Funding, 109 Third Avenue South, Franklin, TN 37064.

Annual Reporting Form for Nonprofit Organizations
Seeking Financial Assistance from Local Governments

Franklin Tomorrow Inc.

Name of Nonprofit Organization

198 E. Main St., Suite 202	Franklin	Williamson	TN	37064
Street Address	City	County	State	Zip

Annual Financial Report of Cash Receipts, Disbursements, and Balances

For the Fiscal Year from 1/1/24 **through** 12/31/24

Report Required by Title 5, Chapter 9, Part 1,
And Title 6, Chapter 54, Part 1, *Tennessee Code Annotated*

Receipts		
Federal Grants	$ 0.00	
State Grants	0.00	
Financial Assistance from Local Governments	39,794.00	
Donations and Gifts from Citizens	19,414.00	
Membership Dues	0.00	
Fees/Charges for Services	0.00	
Fundraising Events	240,500.00	
Sale of Assets	0.00	
Loans-Borrowed Funds	0.00	
Investment Income	0.00	
Other Receipts	78,385.00	
Total Receipts		$ 378,093.00 (A)
Disbursements		
Grants and Other Assistance Paid to Other Organizations and Individuals	$ 0.00	
Salaries and Wages	147,621.00	
Employee Benefits	16,383.00	
Payroll Taxes	9,980.00	
Fees for Services (non-employee)	16,856.00	
Advertising and Promotion	4,724.00	
Office Expenses	4,739.00	
Leases/Rentals	30,600.00	
Maintenance and Repairs	0.00	
Supplies	3,313.00	
Travel	3,765.00	

Utilities	4,540.00		
Insurance	3,183.00		
Conferences, Conventions and Meetings	0.00		
Interest	8,860.00		
Purchase of Capital Assets – Vehicles and Equipment	0.00		
Purchase of capital Assets – Property and Buildings	0.00		
Loan Payments	0.00		
Other	121,249.00		
Total Disbursements		$ 375,813.00	(B)
Cash Receipts Less Disbursements for the fiscal Year (A-B=C)		$ 2,280.00	(C)
Cash Balance - at the beginning of the fiscal year		$ 262,716.00	(D)
Cash Balance - at the end of the fiscal year (C+D=E)		$ 264,996.00	(E)

Details of Cash Balance - at the end of the fiscal year			
Cash on Hand	$ 0.00		
Cash in Bank – Checking	13,051.00		
Cash in Bank – Savings Accounts	38,711.00		
Cash in Bank – Certificates of Deposits	229,974.00		
Other Cash	3,352.00		
Total Cash - at the end of the fiscal year		$ 285,088.00	(E)

Please Explain Proposed Use of the Financial Assistance from Local Governments.

1. Continued presentation of Breakfast With the Mayors, FrankTalks, Get Fit Franklin, Find Hope Franklin & Unite Williamson
2. Expand focused outreach to newcomers to our community through mailings, online and virtual programming, plus in-person socials
3. Continue the work of the Healthy Democracy Project to specifically understand how citizens connect, collaborate and contribute to civic life.
4. Vision City Visit, Unity Tree mural, Find Hope Franklin, and other special projects
5. Other requests for collaboration from City leadership

I certify that this report accurately presents the cash receipts, disbursements, and balances of the Franklin Tomorrow **for the fiscal year noted above.**

Name of Nonprofit Organization

Person Preparing Report Mindy G Tate Mindy G Tate

Printed Name **Signature**

Phone Number 615-794-0998 **Email Address** mindy@franklintomorrow.org **Date** 03/05/2026

3/5/2026

Franklin Tomorrow 2026 Budget		
Income		
Interest	$	10,000
Donations	$	63,000
Events	$	360,000
Gross Income	**$**	**433,000**
Expense		
Event Expense	$	165,500
Overhead (Payroll, Benefits, Rent)	$	227,146
Administrative	$	15,832
Marketing	$	8,750
Insurance	$	5,160
Accounting	$	8,040
Total Expense	**$**	**430,428**
Net Income	**$**	**2,572**

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: OCT 25 2005

FRANKLIN TOMORROW INC
C/O PATRICE MAYO-LIGON
1406 CANNON ST.
FRANKLIN, TN 37064-0000

Employer Identification Number:
62-1821869
DLN:
17053039094045
Contact Person:
MRS T FARR ID# 52404
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
February 4, 2005
Contribution Deductibility:
Yes
Advance Ruling Ending Date:
December 31, 2009

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. During your advance ruling period, you will be treated as a public charity. Your advance ruling period begins with the effective date of your exemption and ends with advance ruling ending date shown in the heading of the letter.

Shortly before the end of your advance ruling period, we will send you Form 8734, Support Schedule for Advance Ruling Period. You will have 90 days after the end of your advance ruling period to return the completed form. We will then notify you, in writing, about your public charity status.

Please see enclosed Information for Exempt Organizations Under Section 501(c)(3) for some helpful information about your responsibilities as an exempt organization.

Letter 1045 (DO/CG)

Sincerely,

Lois G. Lerner
Director, Exempt Organizations
Rulings and Agreements

Enclosures: Information for Organizations Exempt Under Section 501(c)(3)

Letter 1045 (DO/CG)

IRS Department of the Treasury
Internal Revenue Service
P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0248132325
Jan. 12, 2012 LTR 4168C E0
62-1821869 000000 00
00017065
BODC: TE

FRANKLIN TOMORROW INC
1406 CANNON ST
FRANKLIN TN 37064-3542

007061

Employer Identification Number: 62-1821869
Person to Contact: Paul M Perry
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Jan. 03, 2012, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in October 2005.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Please refer to our website www.irs.gov/eo for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

Tennessee Secretary of State
Tre Hargett

Division of Business and Charitable Organizations
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243-1102
tncab.tnsos.gov/portal/

September 29, 2025

Ms. MINDY G TATE
P.O. BOX 383
FRANKLIN, TN 37065 USA

RE: Registration to Solicit Funds for Charitable Purposes
Organization Name: FRANKLIN TOMORROW INC.
CO Number: CO16742
Expiration Date: 06/30/2026

Dear Ms. MINDY G TATE :

Pursuant to the Tennessee Charitable Solicitations Act, T.C.A. § 48-101-501,*et seq*. the Tennessee Secretary of State has reviewed your application and is pleased to announce your organization's registration to solicit contributions has been **approved**.

The organization must maintain statutory compliance by submitting a renewal application and required fees on an annual basis. At that time you may be required to submit tax filings, financial statements, proof of IRS status, and other documents related to your organization and its fundraising activities. You can find additional information and submit additional filings online at https://sos.tn.gov/charities. The "CO" Number listed above will serve as your organization's charitable registration number and should be used when submitting any charitable filings or correspondence.

Please also be advised that if the organization's application or other provided information includes false, misleading or deceptive statements, appropriate action will be taken. Pursuant to the Tennessee Charitable Solicitations Act, a civil penalty of up to five thousand dollars ($5,000.00) may be assessed for any violation.

Thank you for registering your organization and please do not hesitate to contact us with any questions.

Sincerely,

Tre Hargett
Secretary of State

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2286
sos.tn.gov/

Tre Hargett
Secretary of State

Mindy G Tate
P.O. BOX 383
FRANKLIN, TN 37065, USA

06/30/2025

Filing Acknowledgment

Please review the filing information below and notify our office immediately of any discrepencies.

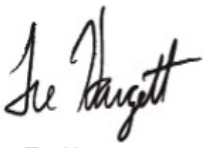
Entity Name:	FRANKLIN TOMORROW, INC.		
SOS Control #:	000386553	Initial Filing Date:	03/20/2000
Entity Type:	Nonprofit Corporation	Formation Locale:	TENNESSEE
Status:	Active	Duration Term:	Perpetual
Fiscal Year Close:	March	Annual Report Due:	07/01/2026
Business County:	WILLIAMSON		
Benefit Type:	Public Benefit Corporation	Religious Type:	Non-Religious

Document Receipt

Receipt #: 2025-491533	Filing Fee:	$20.00
Payment: Credit Card - 3901201935		$20.00

Annual Report Due Date: 07/01/2025
Next Annual Report Due: 07/01/2026
Annual Report Date Filed: 06/30/2025
Tracking Number: B2025472691

This will acknowledge the filing of the attached Annual Report with an effective date as indicated above. When corresponding with this office or submitting documents for filing, please refer to the control number above.



Tre Hargett
Secretary of State

Event History

Annual Report Due Date changed from: 7/1/2025 to: 7/1/2026
Officers Changed

Tracking Number
B2025472691

Annual Report

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2286
sos.tn.gov/businesses

Control #: 000386553
Filed: 06/30/2025 11:23 AM
Tre Hargett
Secretary of State

Tre Hargett
Secretary of State

Entity Information

Business Name: FRANKLIN TOMORROW, INC.

Entity Type: Non-Profit Corporation

Control Number: 000386553

Place of Formation: TENNESSEE

Principal Office Address:
198 E MAIN ST STE 202
USA, FRANKLIN, TN 37064-2569

Mailing Address:
PO BOX 383
USA, FRANKLIN, TN 37065-0383

Officer Information

CATHY PERRY
PO BOX 383
FRANKLIN, TN 37065, USA
Director

SCOTTY BERNICK
PO BOX 383
FRANKLIN, TN 37065, USA
Director

RUSS HAYNES
PO BOX 383
FRANKLIN, TN 37065, USA
Director,Treasurer

DIANE LEBLANC
PO BOX 383
FRANKLIN, TN 37065, USA
Director,Secretary

BRANDY BLANTON
PO BOX 383
FRANKLIN, TN 37065, USA
Director

KEN MOORE
PO BOX 383
FRANKLIN, TN 37065, USA
Director

LYNNE MCALISTER
PO BOX 383
FRANKLIN, TN 37065, USA
Director

RENEE SHAFER
PO BOX 383
FRANKLIN, TN 37065, USA
Director

ROGERS ANDERSON
PO BOX 383
FRANKLIN, TN 37065, USA
Director

PEGGY KIDD
PO BOX 383
FRANKLIN, TN 37065, USA
Director,President

APRIL EATON
PO BOX 383
FRANKLIN, TN 37064, USA
Director

AMY HILTON
PO BOX 383
FRANKLIN, TN 37065, USA
Director

CLAY PERRY
PO BOX 383
FRANKLIN, TN 37065, USA
Director

ELAINE WHITNEY
POBOX 383
FRANKLIN, TN 37065, USA
Director

NANCY CONWAY
PO BOX 383
FRANKLIN, TN 37065, USA
Director

TERESA HARRIS
PO BOX 383
FRANKLIN, TN 37065, USA
Director

JESSICA LUCYSHIN
PO BOX 383
FRANKLIN, TN 37065, USA
Director

MINDY TATE
PO BOX 383
FRANKLIN, TN 37065, USA
Director

BRADY CANNON
198 E MAIN ST STE 202
USA, FRANKLIN, TN 37064-2569
Director

CHRISTINA CHRISTIANSEN
198 E MAIN ST STE 202
USA, FRANKLIN, TN 37064-2569
Director

MARY MICHAEL CROSS
198 E MAIN ST STE 202
USA, FRANKLIN, TN 37064-2569
Director

AMY DIAZ-BARRIGA
198 E MAIN ST STE 202
USA, FRANKLIN, TN 37064-2569
Director

GREG FREEZE
198 E MAIN ST STE 202
USA, FRANKLIN, TN 37064-2569
Vice President

ANGELA JACKSON
198 E MAIN ST STE 202
USA, FRANKLIN, TN 37064-2569
Director

MANDI GOODRICH
198 E MAIN ST STE 202
USA, FRANKLIN, TN 37064-2569
Director

CHRIS HOWELL
198 E MAIN ST STE 202
USA, FRANKLIN, TN 37064-2569
Director

APRIL JACKSON
198 E MAIN ST STE 202
USA, FRANKLIN, TN 37064-2569
Director

WHITNEY MCELROY
198 E MAIN ST STE 202
USA, FRANKLIN, TN 37064-2569
Director

HOUSTON MCGEHEE
198 E MAIN ST STE 202
USA, FRANKLIN, TN 37064-2569
Director

Registered Agent Information

JOSEPH J JENSEN
106 MISSION COURT STE 903
FRANKLIN, TN 37067

Signature

☑ By entering my name in the space provided below, I certify that I am authorized to file this document on behalf of this entity, have examined the document and, to the best of my knowledge and belief, it is true, correct and complete as of this day.

Signed Electronically: MINDY G TATE **Date:** 06/30/2025

Title: CEO

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2286
sos.tn.gov/

Tre Hargett
Secretary of State

Date: 06/30/2025

Invoice: 2025-491533

Customer Information

Mindy G Tate

FRANKLIN TOMORROW, INC.

P.O. BOX 383
FRANKLIN, TN 37065, USA

Tracking #	Description	Amount Paid
B2025472691	2025 Annual Report for FRANKLIN TOMORROW, INC. (Corporation Filings)	$ 20.00

Payment Details

Fee Total:	$ 20.00
Payment Total:	$ 0.00
Amount Due:	$ 0.00

Payment Method

Payment Type: Credit Card

Check/Confirmation Number: 3901201935

FRANKLIN TOMORROW
Engage • Collaborate • Advocate

Board of Directors 2026



Scotty Bernick

Vice President, PLA- RaganSmith

Email	sbernick@ragansmith.com
Cell	615-887-9739
Work	
Address (work)	315 Woodland Street P.O. Box 60070 Nashville, TN 37206



Brady Cannon

Senior Program Manager, Government & Community Affairs- Vanderbilt University Medical Center

Email	brady.cannon@vumc.org
Cell	865-617-7334
Work	615-936-5709
Address	



Christina Christiansen

Manager Public Affairs - Atmos Energy

Email	Christina.Christiansen@atmosenergy.com
Cell	
Work	615-485-7746
Address (work)	810 Crescent Centre Dr #600, Franklin, TN 37067



Mary Michael Cross

Director of Marketing & Business Development - Oversite

Email	marymichael@oversiteconsult.com
Cell	251-463-2695
Work	251-463-2695
Address (Home)	312 Watercress Drive Franklin, TN 37064

Revised January 2026



Amy Diaz-Barriga

Assistant Director of Planning & Sustainability- City of Franklin

Email	amy.diaz-barriga@franklintn.gov
Cell	615-550-6732
Work	
Address	



April Eaton

Senior Manager, Catastrophe & Climate Communication- Allstate

TV Talk Show Host-Urban Outlook: A Forum for African American Issues

Email	April.Eaton@allstate.com
Cell	615-828-7372
Work	
Address (Home)	2403 Clare Park Drive Franklin, TN 37069



Greg Freeze

Senior Consultant at Work Institute, Founder of Freeze Advisory

Email	gregfreeze@gmail.com
Cell	615-390-9672
Work	
Address (Home)	400 Cornerstone Way Franklin, TN 37064



Angela Gentry Jackson

Realtor with LPT Realty

Email	reallegacyagent@gmail.com
Cell	615.887.1715
Work	877-366-2213
Address	



Mandi Goodrich

General Manager – Williamson Memorial Funeral Home & Gardens & Spring Hill Memorial Funeral Home & Park

Email	mandi@williamsonmemorial.com
Cell	615-566-2545
Work	
Address (Work)	3009 Columbia Ave, Franklin, TN 37064



Russ Haynes

Treasurer, Executive Committee

Partner, Director of Finance-Hamilton Young, LLC

Email	russ@hamiltonyoung.com
Cell	251.767.9877
Work	615.472.1471
Address (Work)	198 E Main St., Suite 103, Franklin, TN 37064



Teresa Ashworth Harris

Past Board Chair- Ex Officio

Training Consultant

Email	Teharris@comcast.net
Cell	615.330.0083
Work	
Address (Home)	416 Chatsworth Court Franklin, TN 37064



Amy Hilton

Community Volunteer

Email	aahilton@me.com
Cell	346-218-9434
Work	
Address (Home)	356 Mealer Street Franklin, TN 37067



Chris Howell

Owner- HealthMarkets

Email	chowell@healthmarkets.com
Cell	615-579-2191
Work	
Address (Work)	198 East Main Street, Suite 205 Franklin, TN 37064



April Jackson

Assistant Director of Communications – Williamson County Schools

Email	april.jackson1@wcs.edu
Cell	615-479-4720
Work	
Address (Home)	



Peggy Kidd – Board Chair

Career and Life Coach

Email	peggykidd14@gmail.com
Cell	858.342.1082
Work	
Address (Home)	262 Sontag Drive Franklin, TN 37064

Revised January 2026



Jessica Lucyshyn

Market Vice President - Gresham Smith

Email	jessica.lucyshyn@greshamsmith.com
Cell	407.312.0763
Work	615.770.8559
Address (Work)	222 Second Avenue South, Suite 1400 Nashville, TN 37201



Lynne McAlister

Community Volunteer

Email	lynnemcalister@me.com
Cell	919-449-4232
Work	
Address (Home)	723 Fair Street Franklin, TN 37064



Whitney McElroy

Counsel - Burr & Furman

Email	wmcelroy@burr.com
Cell	251-716-6946
Work	
Address (Home)	



Houston McGehee

Vice President - SouthStar

Email	houstonm@southstarco.com
Cell	615-406-5832
Work	
Address (Work)	800 Crescent Centre Dr, Suite 440 Franklin, TN 37067



Cathy Clark Perry

Community Volunteer

Email	perryc6116@gmail.com
Cell	615-812-1611
Work	
Address	



Clay Perry

Partner – Williams Hunter Wealth Group/Raymond James

Email	Clayperry903@gmail.com
Cell	615-812-6886
Work	615-465-8400
Address (Home)	1028 Wetzel Drive Franklin, TN 37064

Revised January 2026



Renee Shafer

Director of Membership - Williamson Inc.

Email	renee@williamsonchamber.com
Cell	770.853.9393
Work	
Address (Work)	4031 Aspen Grove Dr., Ste. 630 Franklin, TN 37067



Michele Simpson

Chief Marketing & Communications Officer at Williamson Health

Email	msimpson@williamsonhealth.org
Cell	615-752-6705
Work	615-435-5356
Address (Work)	4321 Carothers Parkway Franklin, TN 37067



Elaine Whitney

Founder/Director of Development at One Generation Away

Email	elaine@onegenaway.com
Cell	615-522-4969
Work	615-538-7413
Address (Work)	320 Premier Court, Suite 218 Franklin, TN 37064

EX-OFFICIO BOARD MEMBERS



Rogers Anderson

Williamson County Mayor

Email	countymayor@williamson-tn.org
Cell	615.519.9208
Work	615.790.5700
Address (work)	1320 W. Main St., Suite 125 Franklin, TN 37064



Brandy Blanton

Alderman, at Large

President & CEO of The Circle of Giving

Email	brandybblanton@gmail.com
Cell	615.300.5251
Work	
Address	406 Vienna Court Franklin, TN 37067



Nancy Conway

Senior Vice President of Community Relations – Williamson Inc.

Email	Nancy@williamsonchamber.com
Cell	615.423.0545
Work	
Address (Work)	4031 Aspen Grove Dr., Ste. 630 Franklin, TN 37067



Ken Moore

Mayor, City of Franklin

Email	Ken.moore@franklintn.gov
Cell	615.791.3217
Work	615.550.6605
Address (work)	109 Third Avenue South Franklin, TN 37064

Revised January 2026

FRANKLIN TOMORROW TEAM



Mindy Tate

Chief Executive Officer

Email	mindy@franklintomorrow.org
Cell	615.210.9401
Work	615.794.0998
Address (work)	198 East Main Street, Suite 202 Franklin, TN 37064



Sarah Johnson

Operations & Programs Administrator

Email	sarah@franklintomorrow.org
Cell	615.878.4841
Work	615.794.0998
Address	198 East Main Street, Suite 202 Franklin, TN 37064

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 08/07/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Michele Marchiori	
Boxwood Insurance Group 3020 Stansberry Ln Ste 202 Franklin TN 37069	PHONE (A/C, No, Ext): (615) 245-5851	FAX (A/C, No): (615) 245-5851
	E-MAIL ADDRESS: michele@boxwoodins.com	

INSURED	INSURER(S) AFFORDING COVERAGE	NAIC #
Franklin Tomorrow Inc Po Box 383 Franklin TN 37065	INSURER A : Cincinnati Insurance Co	10677
	INSURER B : United States Liability Insurance	25895
	INSURER C : United Wisconsin Insurance Co	29157
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** CL258701411 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [X] POLICY [ ] PRO-JECT [ ] LOC [ ] OTHER:			ENP 0094467	08/20/2025	08/20/2026	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG [ ]	$ 1,000,000 $ 100,000 $ 5,000 $ 1,000,000 $ 2,000,000 $ 2,000,000 $
A	AUTOMOBILE LIABILITY [ ] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [X] HIRED AUTOS ONLY [X] NON-OWNED AUTOS ONLY			ENP 0094467	08/20/2025	08/20/2026	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) [ ]	$ 1,000,000 $ $ $ $
B	[X] UMBRELLA LIAB [X] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $			CUP2552118G	08/20/2025	08/20/2026	EACH OCCURRENCE AGGREGATE [ ]	$ 1,000,000 $ 1,000,000 $
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? [ ] (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		100116044	08/20/2025	08/20/2026	[X] PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 1,000,000 $ 1,000,000 $ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

City of Franklin
740 Columbia Avenue
Franklin TN 37064

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Patrick F. Bassett

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Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See ***Specific Instructions*** on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)
Franklin Tomorrow Inc.

2 Business name/disregarded entity name, if different from above.

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only **one** of the following seven boxes.
☐ Individual/sole proprietor ☐ C corporation ☑ S corporation ☐ Partnership ☐ Trust/estate
☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . .
Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.
☐ Other (see instructions)

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):
Exempt payee code (if any)
Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)
(Applies to accounts maintained outside the United States.)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . ☐

5 Address (number, street, and apt. or suite no.). See instructions.
198 E. Main St. Suite 202

Requester's name and address (optional)

6 City, state, and ZIP code
Franklin TN 37064

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number
[ ][ ][ ] - [ ][ ] - [ ][ ][ ][ ]

or

Employer identification number
6 2 - 1 8 2 1 8 6 9

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person Mindy D Fletcher Date 3/5/2026

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

Nonprofit Funding Application – Fiscal Year 2026-2027

Application for Charitable and Civic Organizations
Submission Deadline: March 6, 2026

Agency Name: Gentry's Education Center @ the Store Front, Inc.
(List agency name as it appears on the Secretary of State website)

Legal Status: ☑ Charitable (501c3) ☐ Civic Organization (501c6 or 501c4)

Application Contact: Evelyn Hickerson (Name) | hickersoneve@fssd.org (Email) | 615-925-1033 (Phone)

Mailing Address: 4221 Warren Road, Franklin, TN 37067

Payment Address:
(if different from mailing)

Total amount of City of Franklin funds being requested for FY 2026-2027: **$ 30,000.00**

Percentage of proposed FY 2026-2027 budgeted revenues derived from this request: **3.70%**

Non-Discrimination

The parties, their agents, officials, employees, and servants shall not discriminate in any manner on the basis of race, color, religion, creed, ethnic or national origin, sex, sexual orientation, gender identity/expression, disability, age, status as a covered veteran, genetic information, and any other category protected by the federal or state civil rights law with respect to the subject matter and related activities of this application.

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: Gentry's Education Center @ the Store Front, Inc.

1. Identify one Strategic Plan Goal your request helps to achieve.

Quality Life Experience

2. Provide the number of Franklin citizens served by your agency: 200

3. State the type of service provided and whether other organizations in the community provide the same service.

Since 2009, Gentry's Education Center at the Store Front (Gentry's), a community-based 501c3, has partnered with parents and the school communities of Williamson County and the Franklin Special District (FSD) to provide high-quality after-school programming that addresses some of the most pressing academic and social needs of our students.

Gentry's mission is to assist and prepare young people in our community for school, work, and life. Our vision is that every child in the Gentry community will realize their own potential and have the tools for a lifetime of success. We carry out our mission through tutoring, academic enrichment, social development, and family engagement.

At Gentry's, our mission is our work through our various programs. Several agencies in Franklin/Williamson County offer services that overlap with those of Gentry's, including Fun Company, MAC, the Boys & Girls Clubs of Middle Tennessee, local counseling providers, and various youth leadership initiatives. While these organizations provide valuable academic support, mentoring, emergency assistance, or mental health services, Gentry's Education Center stands out for its integrated, multigenerational approach. The organization combines targeted academic acceleration, family empowerment, workforce development, trauma-informed focused interventions, structured youth leadership, and college readiness programming within a single cohesive framework. Rather than duplicating services, Gentry's strengthens the local support ecosystem by addressing educational achievement, caregiver stability, and long-term family self-sufficiency in a coordinated, community-responsive manner.

4. Explain how much of an impact these services have on the community.

Franklin is known for high-performing schools, but not every student starts with equal preparation or support. Gentry's strengthens the foundation so more students can access and thrive in that exceptional system, protecting and elevating the city's educational reputation over the long term. Through the Gentry's Generations Forward Program, the organization produces measurable academic, social, and economic impact by integrating student achievement, caregiver empowerment, and trauma-responsive care within a unified framework. By strengthening early literacy and math proficiency, offering no-cost or low-cost care, supporting caregiver workforce readiness, and building youth leadership capacity, Gentry's reduces risk factors associated with poverty, academic disengagement, and long-term dependence on public systems. The organization's multigenerational approach not only improves individual outcomes but also strengthens family stability and contributes to broader community resilience and workforce development in Franklin. During the 2024-25 school year, Gentry's provided 400+ hours of individualized instruction and 15+ enrichment programs for 275 students. Data from the tutoring and enrichment programs indicated that over 75% of participating students demonstrated measurable growth in reading and math skills on research-based assessments, along with positive changes in behavior and engagement. Gentry has received a 98% parent satisfaction rating based on survey results. Family surveys from workshops: 89% of parents indicated that access to no-cost or low-cost, high-quality childcare options was Helpful or Very Helpful in accelerating their children's learning and stabilizing their households. At least 70% of parents participated in educational activities on parental resilience, social connections, child development, concrete support, and social-emotional competence. 81% of parents surveyed identified at least three resilience/coping strategies and three community resources for assistance (e.g., financial/budgeting coaching, employment skills development, housing assistance, food subsidies).

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: Gentry's Education Center @ the Store Front, Inc.

5. State how these funds will be used and if they will be spent in accordance with the State of Tennessee T.C.A § 6-54-111.

Gentry's is requesting $30,000.00 to leverage with additional resources to secure additional tutors, SEL facilitators, and technology. This request will be used to expand high-dosage, one-on-one tutoring for students two or more grades behind in reading and math. These funds will increase tutor staffing and leverage assessment technology to provide differentiated, standards-aligned instruction. Funds will also support after-school centers staffed with Social-Emotional Learning (SEL) facilitators. These facilitators will lead workshops and coaching adapted from the research-informed Strengthening Families Protective Factors Framework. 3 tutors x 2 hours/day x 4 days/week x 36 weeks x $25.00/hour = $21,600.00. 2 SEL facilitators x 4 hours/day x 4 days/week x 12 weeks x $20.00/ hour = $7680.00. 1 laptop computer = $720.00

Measurable Outcomes by June 30, 2027:
• Academic: 80% of students will show grade-level growth; 90% will maintain 90+ days of attendance.
• Family Stability: 80% of parents will report that Gentry's no-cost options helped stabilize their household.
• Empowerment: 70% of parents will complete the Protective Factors workshops; 80% will identify at least three specific resilience strategies and community resources.

All funds will be expended in accordance with Tennessee Code Annotated § 6-54-111 - dedicated solely to authorized public purposes that promote the educational advancement, health, and welfare of children and families within the community.

6. State if the City of Franklin provides any other support (financial or otherwise) to your agency. If so, please describe that support.

Gentry's operates independently but benefits from meaningful support from the City of Franklin and its leadership. In 2025, our Executive Director and Board Vice Chair met with Dr. Ken Moore, the Mayor of Franklin, to discuss Gentry's role in the community and to receive strategic guidance on local partnerships and community alignment. This engagement has helped ensure that our academic and multigenerational programs complement broader city priorities related to quality life experiences that support family stability and public welfare.

Gentry's also maintains a strong partnership with the Franklin Special District. The district collaborates with us on student referrals for high-dosage tutoring, instructional space, family engagement, and data tracking, and partners with us to provide summer enrichment programming designed to prevent learning loss among underserved students.

7. State any other additional financial support your agency receives.

Gentry's Educational Foundation maintains a healthy and diversified financial ecosystem. Our core academic programming is anchored by government sector support through the US Department of Education (21st CCLC) and strategic partnerships with the Franklin Special District and Williamson County. This is complemented by significant investments from private and family foundations, including the Ramsey, Scarlett, and Detweiller Foundations.
Beyond grant funding, we are deeply rooted in the local community through civic organizations such as the Franklin Noon Rotary and A Vintage Affair. Furthermore, our sustainability is bolstered by corporate partners like Middle Tennessee Electric and Jackson Insurance and a dedicated base of individual donors, faith-based supporters, and Board members. This multi-stream revenue model ensures that Gentry's has the fiscal resilience to provide consistent, year-round services in full alignment with the public purpose requirements of T.C.A. § 6-54-111

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency Name: Gentry's Education Center @ the Store Front, Inc.

8. How often does the Board of Directors receive/approve financial reports?

☐ bi-monthly ☑ monthly ☐ quarterly ☐ semi-annually ☐ annually

9. Are the agency's financial records audited by an independent certified public accountant?

☑ Yes ☐ No

If no, please explain how financials are reviewed.

Attachments:

☑ Option 1: Annual Audit for the last fiscal year concluded **OR**

☐ Option 2: A completed State of Tennessee annual reporting form for the last fiscal year concluded (AND the auditor's opinion and compliance notes if answered yes above)

☑ Proof of nonprofit status (IRS Tax Exempt Letter of Determination)

☑ Proof of business registration with the State of TN / Proof of registration with the TN Office of Charitable Solicitors

☑ Board of Directors list that includes the names, positions held, contact information, and expiration date of term for all board members

☑ Certificate of Insurance for professional liability (if applicable), general liability, and workers' compensation with the City of Franklin listed as a Certificate Holder

☑ Proposed or preliminary FY 2027 Budget

☑ W9 for the agency

☐ City of Franklin Vendor Information Form (Not required if you are an existing recipient and do not wish to change banking, contact, or address information)

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: Gentry's Education Center @ the Store Front, Inc.

Application criteria include:
- BOMA may fund up to 1% of the estimated general fund revenue during the budget process for all requests, depending on availability of funds.
- Outside agencies that request funding for the first time may not request an amount that exceeds 5% of their operating expenses.
- Outside agencies that have been funded in the prior year may request an amount that includes up to 3% inflation, plus any special funding requests. No funding request may exceed 25% of operating expenses.
- Funding requests are made for one fiscal year only, subject to annual re-submission and not guaranteed year over year.

Evelyn Hickerson

Printed Name of (CEO/President/Executive Director/Board Chair)

Evelyn Hickerson

Signature of (CEO/President/Executive Director/Board Chair)

03/05/2026

Date

*Unless contractually negotiated otherwise, any funding approved by the Board of Mayor Alderman will be distributed on an even quarterly basis. Submission of this form is not a guarantee of funding. All funds authorized are done by authority extended by the State and the City's local charter. Approved funding may result in a contract and this form will become an integral part of that contract.

Emailed applications are preferred.

Completed applications and required attachments may be sent to nonprofitfunding@franklintn.gov or mailed to City of Franklin, Budget & Performance Department, Attn: Nonprofit Funding, 109 Third Avenue South, Franklin, TN 37064.

GENTRY'S EDUCATION CENTER
@ THE STORE FRONT, INC.
(A Nonprofit Organization)

Financial Statements
With Independent Accountant's Review
Report Thereon
December 31, 2025 and 2024

MILLER
CPA, PLLC

GENTRY'S EDUCATION CENTER @ THE STORE FRONT, INC.

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MILLER
CPA, PLLC

Independent Accountant's Review Report

To the Board of Directors of Gentry's Education Center @ The Store Front, Inc.

We have reviewed the accompanying financial statements of Gentry's Education Center @ The Store Front, Inc., which comprise the statements of financial position as of December 31, 2025 and 2024, and the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the financial statements. A review includes primarily applying analytical procedures to management's financial data and making inquiries of company management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement whether due to fraud or error.

Accountant's Responsibility

Our responsibility is to conduct the review engagements in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with accounting principles generally accepted in the United States of America. We believe that the results of our procedures provide a reasonable basis for our conclusion.

We are required to be independent of Gentry's Education Center @ The Store Front, Inc. and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our reviews.

Accountant's Conclusion

Based on our reviews, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America.

CPA, PLLC

Miller CPA, PLLC
Murfreesboro, TN
February 4, 2026

Miller CPA, PLLC, P.O. Box 11793, Murfreesboro, TN 37129
scott@millerassure.com | millerassure.com | 615.796.4092

GENTRY'S EDUCATION CENTER @ THE STORE FRONT, INC.
STATEMENTS OF FINANCIAL POSITION
DECEMBER 31, 2025 and 2024

	2025	2024
CURRENT ASSETS		
Cash and equivalents	$ 132,061	$ 251,253
PROPERTY AND EQUIPMENT, NET	10,541	-
TOTAL ASSETS	$ 142,602	$ 251,253
CURRENT LIABILITIES		
Accounts payable	$ 4,997	$ 5,617
Accrued liabilities	10,651	16,257
Note payable	18,000	90,000
Total current liabilities	33,648	111,874
NET ASSETS		
Net assets without donor restrictions	108,954	139,379
Net assets with donor restrictions	-	-
Total net assets	108,954	139,379
TOTAL LIABILITIES AND NET ASSETS	$ 142,602	$ 251,253

See accompanying notes to financial statements and independent accountant's review report.

GENTRY'S EDUCATION CENTER @ THE STORE FRONT, INC.
STATEMENTS OF ACTIVITIES
FOR THE YEARS ENDED DECEMBER 31, 2025 and 2024

	2025			2024		
	Net Assets Without Donor Restrictions	Net Assets With Donor Restrictions	Totals	Net Assets Without Donor Restrictions	Net Assets With Donor Restrictions	Totals
PUBLIC SUPPORT AND REVENUE						
Public support						
Grant income	$ 105,900	$ 324,304	$ 430,204	$ 367,535	$ 315,439	$ 682,974
Contributions	120,565	1,400	121,965	149,150	13,640	162,790
Fundraiser	147,180	-	147,180	100,382	-	100,382
Total public support	373,645	325,704	699,349	617,067	329,079	946,146
Revenue						
Program fees	23,493	-	23,493	32,352	-	32,352
Interest	8,657	-	8,657	14,286	-	14,286
Employee retention credit funds	32,070	-	32,070	61,961	-	61,961
Total revenue	64,220	-	64,220	108,599	-	108,599
Released from restrictions	325,704	(325,704)	-	329,079	(329,079)	-
Total public support and revenue	763,569	-	763,569	1,054,745	-	1,054,745
EXPENSES						
Program services	681,048	-	681,048	896,456	-	896,456
Management and general	76,129	-	76,129	92,333	-	92,333
Fundraising	36,817	-	36,817	35,140	-	35,140
Total expenses	793,994	-	793,994	1,023,929	-	1,023,929
Increase (decrease) in net assets	(30,425)	-	(30,425)	30,816	-	30,816
Net assets at beginning of year	139,379	-	139,379	108,563	-	108,563
Net assets at end of year	$ 108,954	$ -	$ 108,954	$ 139,379	$ -	$ 139,379

See accompanying notes to financial statements and independent accountant's review report.

GENTRY'S EDUCATION CENTER @ THE STORE FRONT, INC.
STATEMENTS OF FUNCTIONAL EXPENSES
FOR THE YEARS ENDED DECEMBER 31, 2025 and 2024

	2025				2024			
	Program Services	Management and General	Fund-raising	Total Expenses	Program Services	Management and General	Fund-raising	Total Expenses
Payroll and tutors	$ 442,210	$ 45,145	$ 15,058	$ 502,413	$ 710,057	$ 72,490	$ 24,179	$ 806,726
Payroll taxes	33,363	3,406	1,136	37,905	46,185	4,715	1,573	52,473
Total compensation	475,573	48,551	16,194	540,318	756,242	77,205	25,752	859,199
Contract services	166,734	-	-	166,734	92,673	-	-	92,673
Professional fees	-	23,257	20,623	43,880	-	10,587	9,388	19,975
Advertising	2,216	-	-	2,216	813	-	-	813
Depreciation	1,216	-	-	1,216	3,506	-	-	3,506
Class materials and supplies	6,570	-	-	6,570	11,812	-	-	11,812
Special events	19,197	-	-	19,197	19,782	-	-	19,782
Conferences and meetings	-	-	-	-	124	-	-	124
Meals and snacks	1,547	-	-	1,547	214	-	-	214
Office supplies	-	4,321	-	4,321	-	4,541	-	4,541
Camp supplies	124	-	-	124	900	-	-	900
Background checks	74	-	-	74	260	-	-	260
Insurance	5,033	-	-	5,033	6,660	-	-	6,660
Licenses and permits	980	-	-	980	307	-	-	307
Postage and delivery	200	-	-	200	111	-	-	111
Bank fees	597	-	-	597	629	-	-	629
Travel	-	-	-	-	1,319	-	-	1,319
Miscellaneous	987	-	-	987	1,104	-	-	1,104
Total expenses	$ 681,048	$ 76,129	$ 36,817	$ 793,994	$ 896,456	$ 92,333	$ 35,140	$ 1,023,929

See accompanying notes to financial statements and independent accountant's review report.

GENTRY'S EDUCATION CENTER @ THE STORE FRONT, INC.
STATEMENTS OF CASH FLOWS
FOR THE YEARS ENDED DECEMBER 31, 2025 and 2024

CASH FLOWS FROM OPERATING ACTIVITIES	2025	2024
Increase (decrease) in net assets	$ (30,425)	$ 30,816
Adjustments to reconcile increase (decrease) in net assets to net cash provided by (used in) operating activities:		
Depreciation	1,216	3,507
Decrease in operating assets:		
Grants and accounts receivable, net	-	41,061
(Decrease) increase in operating liabilities:		
Accounts payable	(620)	2,189
Accrued liabilities	(5,606)	(44,130)
NET CASH PROVIDED BY (USED IN) OPERATING ACTIVITIES	(35,435)	33,443
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchases of equipment	(11,757)	-
CASH FLOWS FROM FINANCING ACTIVITIES		
Principal payments of note payable	(72,000)	-
NET INCREASE (DECREASE) IN CASH AND EQUIVALENTS	(119,192)	33,443
CASH AND EQUIVALENTS AT BEGINNING OF YEAR	251,253	217,810
CASH AND EQUIVALENTS AT END OF YEAR	$ 132,061	$ 251,253

See accompanying notes to financial statements and independent accountant's review report.

GENTRY'S EDUCATION CENTER @ THE STORE FRONT, INC.
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2025 and 2024

NOTE A—NATURE OF ACTIVITIES, BASIS OF ACCOUNTING AND SIGNIFICANT ACCOUNTING POLICIES

Nature of Operations

Gentry's Education Center @ the Store Front, Inc. (the "Organization") is a nonprofit tutoring and enrichment afterschool and summer camp program serving students in the Franklin Special School District in Williamson County, Tennessee. Services are provided to students for an affordable registration fee. Enrichment classes are provided for an additional nominal fee.

Basis of Accounting

The financial statements of the Organization have been prepared on the accrual basis.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and other support and expenses during the reporting period. Actual results could differ from those estimates.

Financial Statement Presentation

The Organization presents its financial statements in accordance with the Financial Accounting Standards Board ("FASB") Accounting Standards Codification ("ASC") 958, *Financial Statements for Not-for-Profit Organizations*. Accordingly, the Organization reports information regarding its financial position and activities according to the two classes of net assets: net assets with donor restrictions and net assets without donor restrictions.

Net Assets Without Donor Restrictions

Net assets without donor restrictions include unrestricted resources which represent the portion of funds that are available for the operating objectives of the Organization.

Net Assets with Donor Restrictions

Net assets with donor restrictions consist of donor restricted contributions and grants. Amounts restricted by donors for a specific purpose are deemed to be earned and reported as restricted revenue when received, and such unexpended amounts are reported as net assets with donor restrictions at year-end. When the donor restriction expires, that is, when a stipulated time or purpose restriction is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as "net assets released from restrictions".

Net assets with donor restrictions also consist of donor restricted contributions, which are required to be held in perpetuity. Income from the assets held is available for either general operations or specific purposes, in accordance with donor stipulations.

Contributions

Contributions are recognized as revenue when received or unconditionally pledged. All contributions are available for unrestricted use unless specifically restricted by the donor. Contributions that are restricted by the donor are reported as an increase in net assets without donor restrictions if the restriction expires in the reporting period in which the support is recognized. All other donor-restricted contributions are reported as an increase in net assets with donor restrictions. When a restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions.

NOTE A—NATURE OF ACTIVITIES, BASIS OF ACCOUNTING AND SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Cash and Equivalents
Cash and equivalents include cash on hand and any short-term investments with original maturities of three months or less.

Grants and Accounts Receivable, Net
Grants and accounts receivable consist of accounts and grants due in less than one year, recorded at their realizable value upon receipt. Accounts with balances greater than 30 days old are considered past due. Uncollectible receivables and grants are charged off through the allowance for doubtful accounts when management determines the accounts receivable or grants will not be collected, and all methods of collection have been exhausted. An allowance for doubtful collectability is provided based on management's evaluation of potential uncollectible grants and accounts receivable at year-end. As of December 31, 2025 and 2024, management has estimated the allowance for doubtful collectability to be $-0-.

Property and Equipment, Net
The Organization capitalizes all property and equipment expenditures with a cost of $500 or more and having estimated useful lives of more than one year. Property and equipment are recorded at cost or, for donated items, at fair value as of the date received. Expenditures for major additions and improvements are capitalized and minor replacements, maintenance and repairs are charged to expense when incurred.

When property and equipment are retired or otherwise disposed of, the cost and accumulated depreciation are removed from the accounts and any resulting gain or loss is included in the statement of activities for the respective period. Depreciation is computed using the straight-line method over the estimated useful lives of 5 years.

Functional Expenses
Expenses are summarized and categorized based upon their functional classifications as either program, management and general or fundraising. Specific expenses that are readily identifiable to a single program or activity are charged directly to that function. Certain categories of expenses are attributable to more than one program or supporting function. Therefore, the expenses require allocations on a reasonable basis that is consistently applied. Functional expenses are allocated based on the actual costs incurred and time spent on activities.

Income Taxes
The Organization is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code and did not conduct unrelated business activities. Therefore, the Organization has made no provision for federal income taxes in the accompanying financial statements. The Organization has been determined by the Internal Revenue Service not to be a "private foundation" within the meaning of Section 509(a)(2) of the Internal Revenue Code.

The Organization has evaluated its tax positions for all open tax years. Currently, the tax years of December 31, 2024, 2023, 2022, 2021 and 2020 remain open and subject to examination by the Internal Revenue Service. However, the Organization is not currently under audit nor has the Organization been contacted by any jurisdiction. Based on the evaluation of the Organization's tax positions, management believes all tax positions taken would be upheld under an examination. Therefore, no provision for the effects of uncertain tax positions has been recorded for the years ended December 31, 2025 and 2024.

NOTE B—PROPERTY AND EQUIPMENT, NET

As of December 31, 2025 and 2024, property and equipment consist of computers and video equipment with totaling costs of $60,041 and $48,284, respectively and the related accumulated depreciation totaling $49,500 and $48,284, respectively, resulting in a net book value totaling $10,541 and $-0-, respectively.

During each of the years ended December 31, 2025 and 2024 depreciation expense totaled $1,216 and $3,507, respectively.

NOTE C—NOTE PAYABLE

During 2022 the executive director provided working capital funds to the Organization through a note payable of $105,000 bearing an interest rate of 0%. The note payable is due on demand. No collateral is provided for the note payable. As of December 31, 2025 and 2024, the balance of the note payable was $18,000 and $90,000, respectively.

NOTE D—AVAILABILITY OF FINANCIAL ASSETS

The following reflects the Organization's financial assets as December 31, 2025 and 2024, reduced by amounts not available for general use because of donor imposed restrictions within one year of December 31, 2025 and 2024:

	2025	2024
Financial assets, at year-end	$ 132,061	$ 251,253
Less those unavailable for general expenditures within one year, due to:		
Donor-imposed restrictions:		
Restricted by donor with time or purpose restrictions	-	-
Financial assets available to meet cash needs for general expenditures within one year	$ 132,061	$ 251,253

The Organization is substantially supported by restricted contributions. Because a donor's restriction requires resources to be used in a particular manner or in a future period, the Organization must maintain sufficient resources to meet those responsibilities to its donors. Thus, financial assets may not be available for general expenditure within one year. As part of the Organization's liquidity management, it sends out cash as the restricted grants come in and maintains a level of cash related to contributions without donor restrictions.

NOTE E—RISK CONCENTRATION

At times throughout the year, the Organization may maintain cash balances in certain accounts in excess of Federal Deposit Insurance Corporation ("FDIC") limits which have been established to be $250,000 for substantially all depository accounts. As of December 31, 2025 and 2024 the organization had no cash balances in excess of the FDIC limit.

For the year ended December 31, 2025, approximately 45% of the Organization's revenue came from the 21st Century Community Learning Centers Grant Program with the Tennessee Department of Education.

For the year ended December 31, 2024, approximately 26% and 26%, respectively, of the Organization's revenue came from the United Way program and the 21st Century Community Learning Centers Grant Program with the

Tennessee Department of Education.

NOTE F—CASH FLOW INFORMATION

There were no cash disbursements for income taxes during the years ended December 31, 2025, and 2024. During the years ended December 31, 2025 and 2024 cash disbursements for interest totaled $-0-and $225, respectively.

NOTE G—SUBSEQUENT EVENTS

Subsequent events have been evaluated through February 4, 2026, which is the date the financial statements were available to be issued. There have been no adjustments to the financial statements to include any subsequent transactions or events.

PROJECTED REVENUES: 2026-27		
Public support		
Grant income	$	478,300.00
Contributions	$	135,600.00
Fundraiser	$	164,000.00
Total public support	**$**	**777,900.00**
Revenue		
Program fees	$	26,120.00
Interest	$	10,000.00
Total revenue	**$**	**36,120.00**
Total public support and revenue	**$**	**814,020.00**

PROJECTED EXPENDITURES: 2026-27		
Payroll (Staff/tutors)	$	512,461.00
Payroll taxes	$	39,000.00
Contract services (tutors, counselors)	$	170,000.00
Professional fees	$	45,000.00
Advertising	$	2,260.00
Depreciation	$	1,240.00
Class materials and supplies	$	6,700.00
Special events	$	20,000.00
Conferences and meetings	$	-
Meals and snacks	$	1,600.00
Office supplies	$	4,400.00
Background checks	$	76.00
Insurance	$	5,134.00
Licenses and permits	$	1,000.00
Postage and delivery	$	204.00
Bank fees	$	609.00
Travel	$	-
Miscellaneous	$	1,006.00
Total:	**$**	**810,690.00**

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: APR 12 2011

GENTRYS EDUCATION CENTER AT THE
STORE FRONT INC
2226 HENPECK LN
FRANKLIN, TN 37064

Employer Identification Number:
27-1202003
DLN:
401080085
Contact Person:
JEFFERY A CULLEN ID# 31215
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
December 30, 2009
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Sincerely,

Lois G. Lerner
Director, Exempt Organizations

Enclosure: Publication 4221-PC

Letter 947 (DO/CG)

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2286
tncab.tnsos.gov/portal/

Tre Hargett
Secretary of State

Evelyn Hickerson
4221 WARREN ROAD
FRANKLIN, TN 37067, USA

03/03/2026

Request Type: Certificate of Existence/Authorization

Issuance Date: 03/03/2026

Request #: C2026022064

Document Receipt

Order Number: C2026022064		Verification #: B31E4FEA	
Receipt #: 2026-237933		Filing Fee:	$20.00
Payment: Credit Card - 3916631255			$20.00

Entity Name:	GENTRY'S EDUCATIONAL FOUNDATION		
SOS Control #:	000619467	Initial Filing Date:	12/10/2009
Entity Type:	Nonprofit Corporation	Formation Locale:	Tennessee
Status:	Active	Duration Term:	Perpetual
Fiscal Year Close:	December	Annual Report Due:	04/01/2027
Business County:	WILLIAMSON		
Benefit Type:	Public Benefit Corporation	Religious Type:	Non-Religious

CERTIFICATE OF EXISTENCE

I, Tre Hargett, Secretary of State of the State of Tennessee, do hereby certify that effective as of the issuance date noted above

GENTRY'S EDUCATIONAL FOUNDATION

* is a Corporation duly incorporated under the law of this State with a date of incorporation and duration as given above;
* has paid all fees, interest, taxes and penalties owed to this State (as reflected in the records of the Secretary of State and the Department of Revenue) which affect the existence/authorization of the business;
* has filed the most recent annual report required with this office;
* has appointed a registered agent and registered office in this State;
* has not filed Articles of Dissolution or Articles of Termination. A decree of judicial dissolution has not been filed.

Tre Hargett
Secretary of State

Verification #: B31E4FEA

Tennessee Secretary of State
Tre Hargett

Division of Business and Charitable Organizations
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243-1102

July 01, 2025

Mrs. EVELYN HICKERSON
4221 WARREN ROAD
FRANKLIN, TN 37067 USA

RE: Registration to Solicit Funds for Charitable Purposes
Organization Name: GENTRY'S EDUCATION CENTER @ THE STORE FRONT, INC.
CO Number: CO20587
Renewal Date: 06/30/2026

Dear Mrs. EVELYN HICKERSON :

Pursuant to the Tennessee Charitable Solicitations Act, T.C.A. § 48-101-501,*et seq*. the Tennessee Secretary of State has reviewed your application and is pleased to announce your organization's registration to solicit contributions has been **approved**.

The organization must maintain statutory compliance by submitting a renewal application and required fees on an annual basis. At that time you may be required to submit tax filings, financial statements, proof of IRS status, and other documents related to your organization and its fundraising activities. You can find additional information and submit additional filings online at https://sos.tn.gov/charities. The "CO" Number listed above will serve as your organization's charitable registration number and should be used when submitting any charitable filings or correspondence.

Please also be advised that if the organization's application or other provided information includes false, misleading or deceptive statements, appropriate action will be taken. Pursuant to the Tennessee Charitable Solicitations Act, a civil penalty of up to five thousand dollars ($5,000.00) may be assessed for any violation.

Thank you for registering your organization and please do not hesitate to contact us with any questions.

Sincerely,

Tre Hargett
Secretary of State

Tracking Number
2025129336

Application to Renew Registration of a Charitable Organization

Tre Hargett
Secretary of State

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2286
sos.tn.gov/charities

CO Number: CO20587
Filed: 06/27/2025 03:34 PM
Tre Hargett
Secretary of State

Organization Information

Legal Name of the Charitable Organization: GENTRY'S EDUCATION CENTER @ THE STORE FRONT, INC.

Legal entity type of the Organization: Corporation

Business Services Control Number: 000619467 **FEIN:** 27-1202003

Initial Registration Date: 10/02/2013 **Renewal Date:** 06/30/2025

Has your fiscal year ending month changed since your last renewal?
☐ Yes ☑ No

Fiscal Year Ending Month: December

When and where was the organization legally established

Date: 12/10/2009 **Country:** USA **City/State:** FRANKLIN, TN **County:** Williamson

Has your Principal Office address changed since your last renewal?
☐ Yes ☑ No

Principal Office Address
4221 WARREN ROAD
USA, FRANKLIN, TN 37067

Has your Mailing address changed since your last renewal?
☐ Yes ☑ No

Mailing Office Address
4221 WARREN ROAD
USA, FRANKLIN, TN 37067

Contact Information for the Charitable Organization

Contact Name: Mrs. EVELYN HICKERSON

Telephone Number: (615) 925-1033

Email: hickersoneve@fssd.org **Website:** https://www.gentrysed.org/

Current names used by the charity organization

Do you need to modify other names that the charity solicits under?
☐ Yes ☑ No

Has the organization registered in any other state(s)?
☐ Yes ☑ No

Does the charity have other offices, chapters, branches, affiliates or a parent?
☐ Yes ☑ No

The category that best describes your organization

B - Educational Institutions & Related Activities

The charitable purpose of the organization

Our mission is to prepare children in our community for school, work, and life. We provide research-based, individualized academic support with state-certified teachers, mentoring and positive character development while encouraging family engagement.

Tax & Financial Information

Has your tax exempt status changed since your last renewal?

☐ Yes ☑ No

Last Fiscal Year Start: January 2024 **Last Fiscal Year End:** December 2024

Type of 990 Tax Form Filed: 990 (Long Form)

Government Grants	$ 682,974.00
Gross Receipts	$ 1,045,218.00

Solicitation Information

Have you been enjoined by any court from soliciting contributions?

☐ Yes ☑ No

Does your organization contract with or otherwise engage the services of any outside fundraising professional (such as a "professional fund-raiser," "paid solicitor," "fund raising counsel," or "commercial co-venturer")?

☐ Yes ☑ No

Officer Information

Do you need to modify the current officers?

☐ Yes ☑ No

Signature

I certify that the statements in this registration statement and all supplemental forms, documents, and continuation sheets are true and correct to the best of my knowledge and belief.

I (Chief Fiscal Officer, Treasurer, or Officer) certify, under penalty of perjury, that the above information is true and correct.

Signed Electronically: Evelyn Hickerson **Date:** 06/27/2025

Title: Chief Executive Officer

I certify that the statements in this registration statement and all supplemental forms, documents, and continuation sheets are true and correct to the best of my knowledge and belief.

I (Chief Fiscal Officer, Treasurer, or Officer) certify, under penalty of perjury, that the above information is true and correct.

Signed Electronically: Connie McKee **Date:** 06/27/2025

Title: Vice President

Tre Hargett
Secretary of State

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2555
Fax: 615-253-5173
sos.tn.gov/charities

Date: 06/27/2025 **Invoice:** 2025-485817

Customer Information

Mrs. EVELYN HICKERSON
GENTRY'S EDUCATION CENTER @ THE STORE FRONT, INC.
4221 WARREN ROAD
FRANKLIN, TN 37067 , USA

Tracking Number	Description	Amount Paid
2025129336	GENTRY'S EDUCATION CENTER @ THE STORE FRONT, INC. (CH Charitable Renewal)	$ 10.00

Payment Details

Fee Total:	$ 10.00
Payment Total:	$ 0.00
Amount Due:	$ 0.00

Payment Method

Payment Type: Credit Card
Check/Confirmation Number: 3901082635

Gentry's Education Center at the Store Front, Inc.
Board of Directors 2026-2027

Founder/Chief Executive Officer:

Name: Evelyn Hickerson * Executive Director (Non-Voting)
Employer: Retired-Franklin Special School District
Email: hickersoneve@fssd.org
Telephone: (615) 925-1033
Term: N/A

Officers and Directors:

Name: Melissa Kee * President/Board Chair
Employer: Community Volunteer
Email: Kkee1@msn.com
Telephone: (865) 603-3499
Term: August 2026

Name: Connie McKee * Vice-President/Co-Chair
Employer: Grant Connections
Email: Connie@grantconnections.org
Telephone: (615) 289-0814
Term: August 2026

Name: Caroline Dale * Secretary
Employer: Franklin Special District
Email: caroline.s.dale@gmail.com
Telephone: (615) 925-1033
Term: August 2026

Name: Vandale Gentry * Treasurer
Employer: Gentry Investment Properties, LLC
Email: vgentry83@gmail.com
Telephone: (615) 499-6287
Term: August 2026

Name: Alexandria Adams
Employer: WSMV
Email: Alexandria1203@live.com
Telephone: (615) 353-4444
Term: August 2026

Name: Angela Hood
Employer: First Horizon Bank
Email: hood43271@bellsouth.net
Telephone: (615) 790-5100
Term: August 2026

Advisory Board

- Mr. Benjamin Sohr, Pencil & Paper Creative Development Co. Email: benjamin@pencilandpaperco.com
- Ms. Victoria Carter, PNA. Email: victoria@pnatn.org
- Mrs. Erin Lefkovitz, Community Volunteer, erinlefkovitz@gmail.com

Community Liaison Board

- Mr. Robert Blair, Board of Education Chairman, Franklin Special District, mediablair@gmail.com
- Mr. Ralph Thompson, Thompson's Lawncare. machelralphthompson@att.net

**Honorary Board Members*

- *Scott Hamilton, CARES Foundation*

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 4/9/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Commercial Insurance Associates, LLC 103 Powell Court, Ste 200 Brentwood TN 37027	**CONTACT NAME:** Kattie Wilson **PHONE (A/C, No, Ext):** 615-515-6054 **FAX (A/C, No):** 615-515-6000 **E-MAIL ADDRESS:** kwilson@com-ins.com
INSURED GENTEDU-01 Gentry's Educational Foundation 129 West Fowlkes Street Suite 128 Franklin TN 37064	**INSURER(S) AFFORDING COVERAGE** / **NAIC #** **INSURER A :** Markel Insurance Company 38970 **INSURER B :** Property and Casualty Insurance Company of Hartfor 34690 **INSURER C :** **INSURER D :** **INSURER E :** **INSURER F :**

COVERAGES **CERTIFICATE NUMBER:** 739454343 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X **COMMERCIAL GENERAL LIABILITY** CLAIMS-MADE OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY PRO-JECT LOC OTHER:			CCP3323-07	4/25/2025	4/25/2026	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 1,000,000 $ 10,000 $ 1,000,000 $ 2,000,000 $ 2,000,000
A	**AUTOMOBILE LIABILITY** ANY AUTO OWNED AUTOS ONLY SCHEDULED AUTOS HIRED AUTOS ONLY NON-OWNED AUTOS ONLY			CCP3323-07	4/25/2025	4/25/2026	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ $ $ $
	UMBRELLA LIAB OCCUR **EXCESS LIAB** CLAIMS-MADE DED RETENTION $						EACH OCCURRENCE AGGREGATE	$ $
B	**WORKERS COMPENSATION AND EMPLOYERS' LIABILITY** ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N **(Mandatory in NH)** If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		20WECAH8BXT	9/23/2024	9/23/2025	X PER STATUTE OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 500,000 $ 500,000 $ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Educators' Liability Coverage Endorsement - Policy No. CCP3323-07- $1,000,000 Each Act/$2,000,000 Aggregate - Retroactive Date: 4/15/2017

Abuse or Molestation Endorsement - Policy No. CCP3323-07 - $1,000,000 Each Person/$2,000,000 Aggregate

CERTIFICATE HOLDER

City of Franklin
109 3rd Ave. South
Franklin TN 37064

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See *Specific Instructions* on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)
Gentry's Education Center @ the Store Front, Inc.

2 Business name/disregarded entity name, if different from above.

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only **one** of the following seven boxes.
☐ Individual/sole proprietor ☐ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate
☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . .
Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.
☑ Other (see instructions) 501c3

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):
Exempt payee code (if any)
Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)
(Applies to accounts maintained outside the United States.)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . ☐

5 Address (number, street, and apt. or suite no.). See instructions.
4221 Warren Road

Requester's name and address (optional)

6 City, state, and ZIP code
Franklin, TN 37067

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number
[ ][ ][ ] - [ ][ ] - [ ][ ][ ][ ]

or

Employer identification number
2 7 - 1 2 0 2 0 0 3

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here | **Signature of U.S. person** Evelyn Hutchinson | **Date** 03/05/2026

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

Nonprofit Funding Application – Fiscal Year 2026-2027

Application for Charitable and Civic Organizations
Submission Deadline: March 6, 2026

Agency Name: Gilda's Club Middle Tennessee
(List agency name as it appears on the Secretary of State website)

Legal Status: ✔ Charitable (501c3) ☐ Civic Organization (501c6 or 501c4)

Application Contact: Jessie Eppelheimer (Name) | jessie@gildasclubm (Email) | 615-329-1124 (Phone)

Mailing Address: 1707 Division Street Nashville, TN 37203

Payment Address:
(if different from mailing)

Total amount of City of Franklin funds being requested for FY 2026-2027: **$5,500**

Percentage of proposed FY 2026-2027 budgeted revenues derived from this request: **0.38%**

Non-Discrimination

The parties, their agents, officials, employees, and servants shall not discriminate in any manner on the basis of race, color, religion, creed, ethnic or national origin, sex, sexual orientation, gender identity/expression, disability, age, status as a covered veteran, genetic information, and any other category protected by the federal or state civil rights law with respect to the subject matter and related activities of this application.

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: Gilda's Club Middle Tennessee

1. Identify one Strategic Plan Goal your request helps to achieve.

Organizational Health

2. Provide the number of Franklin citizens served by your agency: 1,575

3. State the type of service provided and whether other organizations in the community provide the same service.

See Addendum

4. Explain how much of an impact these services have on the community.

See Addendum

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: Gilda's Club Middle Tennessee

5. State how these funds will be used and if they will be spent in accordance with the State of Tennessee T.C.A § 6-54-111.

See Addendum

6. State if the City of Franklin provides any other support (financial or otherwise) to your agency. If so, please describe that support.

N/A

7. State any other additional financial support your agency receives.

See Addendum

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency Name: Gilda's Club Middle Tennessee

8. How often does the Board of Directors receive/approve financial reports?

☑ bi-monthly ☐ monthly ☐ quarterly ☐ semi-annually ☐ annually

9. Are the agency's financial records audited by an independent certified public accountant?

☑ Yes ☐ No

If no, please explain how financials are reviewed.

Attachments:

☐ Option 1: Annual Audit for the last fiscal year concluded **OR**

☑ Option 2: A completed State of Tennessee annual reporting form for the last fiscal year concluded (AND the auditor's opinion and compliance notes if answered yes above)

☑ Proof of nonprofit status (IRS Tax Exempt Letter of Determination)

☑ Proof of business registration with the State of TN / Proof of registration with the TN Office of Charitable Solicitors

☑ Board of Directors list that includes the names, positions held, contact information, and expiration date of term for all board members

☑ Certificate of Insurance for professional liability (if applicable), general liability, and workers' compensation with the City of Franklin listed as a Certificate Holder

☑ Proposed or preliminary FY 2027 Budget

☑ W9 for the agency

☐ City of Franklin Vendor Information Form (Not required if you are an existing recipient and do not wish to change banking, contact, or address information)

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: Gilda's Club Middle Tennessee

Application criteria include:
- BOMA may fund up to 1% of the estimated general fund revenue during the budget process for all requests, depending on availability of funds.
- Outside agencies that request funding for the first time may not request an amount that exceeds 5% of their operating expenses.
- Outside agencies that have been funded in the prior year may request an amount that includes up to 3% inflation, plus any special funding requests. No funding request may exceed 25% of operating expenses.
- Funding requests are made for one fiscal year only, subject to annual re-submission and not guaranteed year over year.

Harriet Schiftan

Printed Name of (CEO/President/Executive Director/Board Chair)

Harriet Schiftan

Signature of (CEO/President/Executive Director/Board Chair)

3/6/2026

Date

*Unless contractually negotiated otherwise, any funding approved by the Board of Mayor Alderman will be distributed on an even quarterly basis. Submission of this form is not a guarantee of funding. All funds authorized are done by authority extended by the State and the City's local charter. Approved funding may result in a contract and this form will become an integral part of that contract.

Emailed applications are preferred.

Completed applications and required attachments may be sent to nonprofitfunding@franklintn.gov or mailed to City of Franklin, Budget & Performance Department, Attn: Nonprofit Funding, 109 Third Avenue South, Franklin, TN 37064.

Addendum:

3. State the type of service provided and whether other organizations in the community provide the same service.

Now in our 27th year, Gilda's Club Middle Tennessee continues to uniquely offer evidence-based cancer support to people of all ages, cancer diagnoses/stages, genders, and backgrounds. Provided at no charge, we support people facing cancer, including those living with a diagnosis and their supporting family and friends.

Our comprehensive cancer support program is delivered by licensed clinical professionals at no charge and is comprised of five components that address mental, physical, and psychosocial needs: support groups, social connectivity programs, healthy lifestyle classes, educational offerings, information and resources.

We uniquely provide professionally led psychosocial support that addresses the fear, anxiety, depression, and isolation that accompany a cancer diagnosis while improving mental health, communication, and treatment adherence. Ongoing participation during the stress, challenges, declines in health, and pervasive side effects that accompany a cancer diagnosis and treatment is an indicator that a program is impactful. We draw upon engagement with our members as well as trusted, evidence-based research from national health institutions to inform our practice in many ways.

4. Explain how much of an impact these services have on the community.

Up to 75% of people with cancer experience distress or cognitive concerns, negatively impacting their health (CDC). Additionally, 61% of Gilda’s Club members report household incomes below Tennessee’s average cost of living, and nearly 20% rely on Medicare/Medicaid for costs not covered by insurance. Free access to high-quality mental health support for people facing cancer is essential for our community’s well-being.

Studies have demonstrated that art and creative expression can significantly improve mental health and quality of life for cancer patients. A National Institutes of Health (NIH) review of multiple studies involving over 1,500 participants confirmed that art therapy helps reduce depression, anxiety, and even physical pain. Art therapy fosters a sense of control, encourages self-expression, and builds community—key factors in improving emotional resilience.

To address these needs, Gilda's Club offers a robust Expressive Arts program designed to enhance mental well-being, reduce isolation, and foster self-advocacy. Our goal is for participants to experience reduced depression and mood disturbances in the short term, and in the long term, benefit from increased socialization, self-advocacy, and an overall enhanced quality of life. We provide diverse programming tailored to different interests and age groups, including workshops for young adults and children. Classes such as The Power of Poetry, Wreath Making Workshop, Your Story Matters: A Monthly Writing Workshop, Chromatic Collage, Upcycled Halloween, Watercolors, Poetry Night, and Puzzle Piece Mosaics have been highly successful in engaging members in creative expression.

Studies have shown that staying active during and after cancer treatment leads to better treatment outcomes, improved mental and physical health, and lower risk of recurrence or new cancers (CDC). Our members have also expressed a strong desire for more fitness and stress management offerings, and we are responding by increasing our classes to provide the requested healthy coping tools that will improve their quality of life.

This year, we have added several new fitness, education, and expressive arts classes to reach previously underserved individuals and meet the growing needs of our members. We have also expanded select programming into evening offerings to provide access to members who are unable to attend activities during the workday.

To complement our existing cancer support program, we are launching an annual Health & Screening Fair this Spring, offering free cancer screenings, health resources, and expert consultations. This community-centered event will promote early detection and reach individuals with limited access to screenings and healthcare.

According to the National Cancer Institute, prevention and screening interventions averted 4.75 million deaths from five common cancers—breast, cervical, colorectal, lung, and prostate—between 1975 and 2020, based on statistical models from the Cancer Intervention and Surveillance Modeling Network (CISNET) and cancer mortality data.

Our inaugural Health Fair in March 2026 will provide free screenings for several of these cancers, along with education on prevention and treatment for the local community.

5. State how these funds will be used and if they will be spent in accordance with the State of Tennessee T.C.A § 6-54-111.

We are deeply grateful for your continued partnership and generosity, which has made it possible for Gilda's Club to provide vital, evidence-based support to thousands of

individuals and families facing cancer in Franklin and throughout Williamson County. Over the past year, your support has helped us nurture a strong, compassionate community, through well-loved programs like Tough Friends Art Club and Community Meals, as well as new and engaging programs such as our Fall Festival, expanded Expressive Arts workshops, and wellness offerings that promote healing, connection, and hope for everyone impacted by cancer.

At Gilda's Club, we recognize that addressing the needs of individuals and families facing the greatest challenges is an essential part of comprehensive cancer care. As the only organization in Middle Tennessee providing a fully evidence-based, comprehensive program of social and emotional cancer support, Gilda's Club ensures that no one faces cancer alone.

With the City of Franklin's continued support, Gilda's Club can reach even more people with free, evidence-based programs that foster connection, healing, and hope. As we look forward to the year ahead with plans for continued expansion of services and outreach, we respectfully ask you to consider a gift of $5,500 to ensure that our vital cancer support program is available to all who need it in Middle Tennessee.

Our goal is to significantly improve the overall quality of life for those who participate in our cancer support programs at Gilda's Club. We aim to help individuals experience less depression and mood disturbance, greater self-advocacy, increased and deepened social connections, reduced isolation, improved mental health, and well-being.

Gilda's Club Middle Tennessee offers a comprehensive range of programs and activities designed to support and educate individuals and families affected by cancer. Through these programs, we aim to promote overall physical and mental well-being by providing community, reducing stress, and empowering members to make informed health decisions.

Thanks to your gift of $4,073.00 in the prior fiscal year 2024-2025, Gilda's Club delivered another successful year of cancer support while achieving the following:

- 2,030 Support Group attendees (12% annual increase)
- 993 people participated in social events (39% annual increase)
- 69 new Volunteer applications
- 654 virtual and hybrid programs and support groups offered to increase accessibility
- 33 First-time facilitators

Our new offerings in FY 24-25 included:

- Mind-Body and Movement Classes: MELT Method, BeMoved® Dance Workshop, Gilda's Walking Club, Pelvic Floor Yoga, Therapeutic Drum Circle, Night Time Yoga & Meditation and several new Tai Chi classes
- Educational Workshops and Lectures: Managing Cancer Related Pain and Neuropathy, Meal Prep for Your Metabolism, Lymphedema 101, Nipple Tattoo Education and Chemo Brain: Tips & Tricks
- Expressive Arts Workshops: Writing for Self-Compassion, Acrylic Pouring, Watercolor Song Lyrics, and Imagining Wholeness: Expressive Art & Well-Being Exhibition and Workshops

Looking ahead to FY 2026-2027, Gilda's Club Middle Tennessee remains committed to meeting the evolving needs of individuals and families impacted by cancer through innovative and compassionate programming. Our Expressive Arts program provides members of all ages with opportunities to process their experiences, foster resilience, and build meaningful connections. From writing workshops and watercolor classes to creative sessions like Wreath Making and Puzzle Piece Mosaics, participants find healing through self-expression. By expanding evening offerings, we're ensuring greater access for those balancing treatment, work, and family.

This year, we've built on that foundation by expanding our whole-person, evidence-based programs that address both the emotional and physical impact of cancer. Research shows that creative expression, movement, and connection can reduce depression, anxiety, and even physical pain. Guided by this understanding, we're continually enhancing our offerings so everyone impacted by cancer can find the personalized support they deserve.

New additions to our program include:

- **New Support Groups for BIPOC and LGBTQ+ individuals**, creating safe, inclusive spaces for connection and healing.
- **Men's Support Group**
- **Expanded Expressive Arts Program** with workshops for all ages, including The Power of Poetry, Your Story Matters, Tough Friends Art Club, and Puzzle Piece Mosaics.
- **More Fitness and Stress Management Classes** to promote physical health, resilience, and healthy coping tools.
- **Evening Programming to make support accessible** for people balancing work or caregiving.
- **Strengthened Healthcare Partnerships** to reach more people where they are:
    - Partnering with Tennessee Oncology to offer rural support groups through a grant-funded initiative.

    - Collaborating with Ascension St. Thomas to provide psychosocial programs in their new Blood Cancer Unit.
- **Launching Our First Annual Community Screening Fair in Spring 2026,** featuring free cancer screenings, health education, and expert consultations to promote early detection and community wellness.

Your support makes this growth possible and fuels what's next for our community. Because of you, Gilda's Club continues to meet a growing need for support for anyone impacted by cancer.

We are deeply appreciative of your continued and dedicated support. Your generous investment helps ensure that everyone in Middle Tennessee facing cancer has a caring community to turn to for emotional and mental support.

7. State any other additional financial support your agency receives.

We receive approximately 25 grants each year. Our top seven funders for our most recently completed fiscal year (FY 2024-2025) are listed below:

- Nashville Wine Auction - $155,000 for unrestricted program and operating expenses.
- Cal Turner Family Foundation - $59,000 for new Customer Relationship Management software and contracted data manager.
- Hays Foundation - $40,000 for unrestricted program and operating support.
- Dettwiller Foundation - $35,000 for unrestricted program and operating support.
- Memorial Foundation - $35,000 for unrestricted program and operating support.
- HCA Healthcare Foundation - $25,000 for unrestricted operating and program support
- Melkus Family Foundation - $25,000 for unrestricted operating and program support.

Because our cancer support program is offered free of charge, we do not generate any income from program fees. We secure our annual operating budget through corporate sponsorship and special events (40%) individual giving (22%) and funding from foundations and grants (34%), like the City of Franklin, and distribution from our Endowment (4%).

Annual Reporting Form for Nonprofit Organizations
Seeking Financial Assistance from Local Governments

Gilda's Club Middle Tennessee
Name of Nonprofit Organization

1707 Division Street	Nashville	Davidson	TN	37203
Street Address	City	County	State	Zip

Annual Financial Report of Cash Receipts, Disbursements, and Balances
For the Fiscal Year from 7/1/24 through 6/30/25

Report Required by Title 5, Chapter 9, Part 1,
And Title 6, Chapter 54, Part 1, *Tennessee Code Annotated*

Receipts		
Federal Grants	$	
State Grants		
Financial Assistance from Local Governments	4,073.00	
Donations and Gifts from Citizens	749,293.78	
Membership Dues		
Fees/Charges for Services	551,959.26	
Fundraising Events		
Sale of Assets		
Loans-Borrowed Funds		
Investment Income	1,278.32	
Other Receipts	55,501.32	
Total Receipts		1,362,105.68
		$ 0.00 (A)
Disbursements		
Grants and Other Assistance Paid to Other Organizations and Individuals	$	
Salaries and Wages	753,183.29	
Employee Benefits	102,381.80	
Payroll Taxes	56,584.81	
Fees for Services (non-employee)	10,472.50	
Advertising and Promotion	31,133.90	
Office Expenses	67,834.07	
Leases/Rentals		
Maintenance and Repairs	58,532.65	
Supplies	5,192.40	
Travel	499.96	

Utilities	48,039.08		
Insurance	25,856.00		
Conferences, Conventions and Meetings			
Interest			
Purchase of Capital Assets – Vehicles and Equipment	1,004.83		
Purchase of capital Assets – Property and Buildings			
Loan Payments	9,582.04		
Other	178,525.18		
Total Disbursements		1,348,822.51 / $ 0.00	(B)
Cash Receipts Less Disbursements for the fiscal Year (A-B=C)		13,283.17 / $ 0.00	(C)
Cash Balance - at the beginning of the fiscal year		$ 1,869,130.18	(D)
Cash Balance - at the end of the fiscal year (C+D=E)		1,882,413.35 / $ 0.00	(E)

Details of Cash Balance - at the end of the fiscal year			
Cash on Hand	$ 134,934.51		
Cash in Bank – Checking			
Cash in Bank – Savings Accounts			
Cash in Bank – Certificates of Deposits			
Other Cash	1,747,478.84	1,882,413.35	
Total Cash - at the end of the fiscal year		$ 0.00	(E)

Please Explain Proposed Use of the Financial Assistance from Local Governments.

The City of Franklin's gift of $4,073.00 in FY2024-2025 helped provide essential psychosocial cancer support in Williamson County.

See application narrative for detailed program description and impact metrics.

I certify that this report accurately presents the cash receipts, disbursements, and balances of the Gilda's Club Middle Tennessee **for the fiscal year noted above.**

Name of Nonprofit Organization

Person Preparing Report Rose Russo (**Printed Name**) Rose Russo (**Signature**)

Phone Number 615-329-1124 **Email Address** rose@gildasclubmiddletn.org **Date** 2/20/26

Gilda’s Club Middle Tennessee

Financial Statements
For the Years Ended June 30, 2024 and 2023

Gilda's Club Middle Tennessee

Financial Statements

For the Years Ended June 30, 2024 and 2023

Contents

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BLANKENSHIP

Independent Auditor's Report

Board of Directors
Gilda's Club Middle Tennessee

Opinion
We have audited the financial statements of Gilda's Club Middle Tennessee (the Organization), which comprise the statements of financial position as of June 30, 2024 and 2023, the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Organization as of June 30, 2024 and 2023, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion
We conducted our audits in accordance with auditing standards generally accepted in the United States of America (GAAS). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Organization and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements
Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Organization's ability to continue as a going concern within one year after the date that the financial statements are issued or available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements
Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts, and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Organization's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control–related matters that we identified during the audit.

Blankenship CPA Group, PLLC

Blankenship CPA Group, PLLC
Nashville, Tennessee
February 20, 2025

Gilda's Club Middle Tennessee
Statements of Financial Position
June 30, 2024 and 2023

	2024	2023
Assets		
Cash	$ 187,992	$ 95,366
Cash, restricted for comprehensive campaign	356,675	-
Comprehensive campaign receivable	1,750,777	-
Other receivables	-	338,781
Investments	1,583,767	1,421,363
Prepaid expenses	35,000	803
Purchased membership rights	84,000	112,000
Property held for sale	2,210,582	-
Property and equipment, net	92,296	2,332,389
Beneficial interest in funds held by Community Foundation of Middle Tennessee	19,945	19,134
Other assets	50,000	-
Total assets	**$ 6,371,034**	**$ 4,319,836**
Liabilities and Net Assets		
Liabilities		
Accounts payable	$ 4,944	$ 7,233
Accrued expenses	4,196	9,874
Deferred special event income	29,000	103,500
Note payable	130,607	228,909
Total liabilities	168,747	349,516
Net assets		
Without donor restrictions	4,039,890	3,906,186
With donor restrictions	2,162,397	64,134
Total net assets	6,202,287	3,970,320
Total liabilities and net assets	**$ 6,371,034**	**$ 4,319,836**

See notes to financial statements

Gilda's Club Middle Tennessee
Statement of Activities
For the Year Ended June 30, 2024

	Without donor restrictions	With donor restrictions	Total
Support and Revenues			
Individual, corporate gifts and grants	$ 701,149	$ 35,000	$ 736,149
Comprehensive campaign	85,414	2,107,452	2,192,866
Contributions of nonfinancial assets	90,406	-	90,406
Special events			
Contributions of cash	602,180	-	602,180
Contributions of nonfinancial assets	362	-	362
Less: direct benefit to donors	(149,994)	-	(149,994)
Total special events	452,548		452,548
Investment income (loss)	162,405	-	162,405
Other income	7,587	-	7,587
Change in value of beneficial interest in assets held by Community Foundation of Middle Tennessee	-	1,755	1,755
Net assets released from restrictions	45,944	(45,944)	-
Total support and revenues	1,545,453	2,098,263	3,643,716
Expenses			
Program services	1,010,997	-	1,010,997
Supporting services			
Management and general	99,409	-	99,409
Fundraising	301,343	-	301,343
Total expenses	1,411,749	-	1,411,749
Change in net assets	133,704	2,098,263	2,231,967
Net assets, beginning of year	3,906,186	64,134	3,970,320
Net assets, end of year	**$ 4,039,890**	**$ 2,162,397**	**$ 6,202,287**

Gilda's Club Middle Tennessee
Statement of Activities
For the Year Ended June 30, 2023

	Without donor restrictions	With donor restrictions	Total
Support and Revenues			
Individual, corporate gifts and grants	$ 649,450	$ 45,000	$ 694,450
Contributions of nonfinancial assets	61,143	-	61,143
Special events			
Contributions of cash	517,905	-	517,905
Contributions of nonfinancial assets	67,258	-	67,258
Less: direct benefit to donors	(184,021)	-	(184,021)
Total special events	401,142		401,142
Investment income	94,043	-	94,043
Other income	336,728	-	336,728
Change in value of beneficial interest in assets held by Community Foundation of Middle Tennessee	-	1,424	1,424
Net assets released from restrictions	56,100	(56,100)	-
Total support and revenues	1,598,606	(9,676)	1,588,930
Expenses			
Program services	939,039	-	939,039
Supporting services			
Management and general	133,992	-	133,992
Fundraising	252,486	-	252,486
Total expenses	1,325,517	-	1,325,517
Change in net assets	273,089	(9,676)	263,413
Net assets, beginning of year	3,633,097	73,810	3,706,907
Net assets, end of year	**$ 3,906,186**	**$ 64,134**	**$ 3,970,320**

See notes to financial statements

Gilda's Club Middle Tennessee
Statement of Functional Expenses
For the Year Ended June 30, 2024

	Program services	Supporting services: Management and general	Supporting services: Fundraising	Total
Compensation and related costs				
Compensation	$ 563,491	$ 63,402	$ 144,747	$ 771,640
Benefits	45,971	5,172	11,809	62,952
Contract labor	12,568	-	-	12,568
Total compensation and related costs	622,030	68,574	156,556	847,160
Amortization of golf club membership rights	7,000	-	21,000	28,000
Depreciation	61,954	1,956	1,304	65,214
Donated program goods and services	90,406	-	-	90,406
Dues and memberships	16,981	536	357	17,874
Insurance	21,882	691	461	23,034
Interest	12,460	393	262	13,115
Meetings and workshops	16,108	-	-	16,108
Outreach and marketing	34,015	1,222	8,741	43,978
Printing	13,879	4,626	-	18,505
Professional development	6,165	195	130	6,490
Professional services	-	12,640	82,603	95,243
Repairs and maintenance	55,504	1,753	1,169	58,426
Special events expense	42,887	-	129,610	172,497
Supplies and materials	11,307	4,524	8,987	24,818
Telephone	16,606	524	350	17,480
Utilities	19,311	610	407	20,328
Banking and credit card fees	-	1,165	1,902	3,067
	1,048,495	99,409	413,839	1,561,743
Less: direct benefits to donors	(37,498)	-	(112,496)	(149,994)
Total expenses	**$ 1,010,997**	**$ 99,409**	**$ 301,343**	**$ 1,411,749**

See notes to financial statements

Gilda's Club Middle Tennessee
Statement of Functional Expenses
For the Year Ended June 30, 2023

	Program services	Supporting services: Management and general	Supporting services: Fundraising	Total
Compensation and related costs				
Compensation	$ 503,232	$ 57,108	$ 149,111	$ 709,451
Benefits	60,682	6,886	17,980	85,548
Contract labor	15,311	-	-	15,311
Total compensation and related costs	579,225	63,994	167,091	810,310
Amortization of golf club membership rights	7,000	-	21,000	28,000
Depreciation	59,359	1,875	1,250	62,484
Donated program goods and services	61,143	-	-	61,143
Dues and memberships	16,110	509	339	16,958
Feasability studies	-	29,335	-	29,335
Insurance	20,687	653	436	21,776
Interest	21,479	678	452	22,609
Meetings and workshops	9,644	-	-	9,644
Outreach and marketing	34,462	1,681	8,184	44,327
Printing	9,768	3,256	-	13,024
Professional development	7,492	237	158	7,887
Professional services	-	22,362	-	22,362
Repairs and maintenance	45,822	1,447	965	48,234
Special events expense	59,460	-	178,379	237,839
Supplies and materials	11,751	4,405	3,726	19,882
Taxes	6,975	220	147	7,342
Telephone	14,170	447	298	14,915
Utilities	20,497	647	432	21,576
Banking and credit card fees	-	2,246	7,645	9,891
	985,044	133,992	390,502	1,509,538
Less: direct benefits to donors	(46,005)	-	(138,016)	(184,021)
Total expenses	**$ 939,039**	**$ 133,992**	**$ 252,486**	**$ 1,325,517**

See notes to financial statements

Gilda's Club Middle Tennessee
Statements of Cash Flows
For the Years Ended June 30, 2024 and 2023

	2024	2023
Cash, beginning of year	$ 95,366	$ 276,170
Cash flows from operating activities		
Change in net assets	2,231,967	263,413
Adjustments to reconcile change in net assets to net cash provided (used) by operating activities:		
Cash received for capital campaign	(442,089)	-
Amortization of golf club membership rights	28,000	28,000
Depreciation	65,214	62,484
(Gain) loss on investments	(162,405)	(94,945)
Change in value of beneficial interest in assets held by Community Foundation of Middle Tennessee	(811)	(324)
Change in:		
Comprehensive campaign receivable	(1,750,777)	-
Other receivables	338,781	(330,281)
Prepaid expenses	(34,197)	9,857
Other assets	(50,000)	-
Accounts payable	(2,289)	(38)
Accrued expenses	(5,678)	(663)
Deferred special event income	(74,500)	44,500
Net cash provided (used) by operating activities	141,216	(17,997)
Cash flows from investing activities		
Purchase of investments	(255,480)	(158,511)
Proceeds from the sale of investments	255,480	159,413
Purchases of property and equipment	(35,702)	(16,000)
Net cash provided (used) by investing activities	(35,702)	(15,098)
Cash flows from financing activities		
Cash received for comprehensive campaign	442,089	-
Payments on note payable	(98,302)	(147,709)
Net cash provided (used) by financing activities	343,787	(147,709)
Net change in cash	449,301	(180,804)
Cash, end of year	**$ 544,667**	**$ 95,366**
Reconciliation of cash to statements of financial position		
Cash	$ 187,992	$ 95,366
Cash, restricted for comprehensive campaign	356,675	-
	$ 544,667	**$ 95,366**
Supplemental disclosures of cash flow information		
Interest paid during the period	$ 13,115	$ 22,609

See notes to financial statements

Note 1. **Organization and Nature of Activities**

Gilda's Club Middle Tennessee (the Organization) was organized in 1995 as a Tennessee not-for-profit corporation and became an affiliate of Cancer Support Community in 2009. The Organization provides evidence-based psychosocial emotional support for people living with cancer, their families, and friends. Always free of charge, the program includes diagnostic distress screening, support groups, healthy living workshops and lectures, creative arts, children and teen programs, and social events. The clinical program director ensures that all activities help members build essential emotional and social support as a necessary complement to medical care.

Individual gifts, corporate and foundation contributions, special events, and estate gifts are the major sources of support for the Organization.

Note 2. **Summary of Significant Accounting Policies**

Basis of Presentation

The financial statements of the Organization have been prepared in accordance with accounting principles generally accepted in the United States of America (US GAAP), which requires the Organization to report information regarding its financial position and activities according to the following net asset classifications:

Net assets without donor restrictions – Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the Organization. These net assets may be used at the discretion of the Organization's management and the board of directors.

Net assets with donor restrictions – Net assets subject to stipulations imposed by donors and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Organization or by the passage of time. Other donor restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity.

Use of Estimates

The preparation of financial statements in conformity with US GAAP requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Actual results could differ from those estimates.

Comprehensive Campaign Receivable

Comprehensive campaign receivable consists of pledges made for the Organization's fundraising efforts to relocate to a new facility and increase programming and endowment. It is the Organization's policy to charge off uncollectible receivables when management determines the receivable will not be collected. Management has determined that no allowance for doubtful accounts is necessary as of June 30, 2024.

A discount on contributions receivable expected to be received over several years is computed using risk-free interest rates applicable to the years in which the pledges are received. Amortization of the discount is included in contributions revenues. The interest rate used in computing the discount of estimated cash flows was 4.58% for multi-year pledges outstanding at June 30, 2024.

Note 2. **Summary of Significant Accounting Policies**

Investments
Investments are held by a broker and consist of money market accounts, certificates of deposit, bonds, equities, and equity mutual funds. The money market accounts and certificates of deposit are carried at cash value plus accrued interest. Bonds, equities, and equity mutual funds are reported at quoted fair market value based on the last reported sale of the year on a national security exchange. Interest and dividends, as well as changes in unrealized gains and losses, are recognized in the statement of activities for the period.

Membership Rights
Purchased membership rights have been capitalized at acquisition cost and are being amortized by the straight-line method over the life of the agreement, which is five years.

Property and Equipment
The Organization's policy is to capitalize all property and equipment over $1,000. Property and equipment acquisitions are recorded at cost. Donations of property and equipment are recorded as revenues at their estimated fair value. Such donations are reported as unrestricted revenues unless the donor has restricted the donated asset to a specific purpose. When depreciable assets are disposed of, the cost and related accumulated depreciation are removed from the accounts, and any gain (except on trade-in) or loss is included in the statement of activities for the period. A gain on trade-in is applied to reduce the cost of the new acquisition. Depreciation is provided over the estimated useful lives of the assets, ranging from 5 to 50 years, and computed on the straight-line method.

Beneficial Interest in Funds Held by Others
The Organization's beneficial interest in an agency endowment fund is recognized as an asset. Changes in the value of the fund are recognized in the statement of activities and distributions received from the fund are recorded as decreases in the beneficial interest and investment income.

Deferred Special Event Income
Amounts received in advance for the sponsorships of special fundraising events are recorded as deferred special event income until the year of the event.

Income Taxes
The Organization is exempt from federal and state income taxes under Internal Revenue Code Section 501(c)(3) and the tax laws of the state of Tennessee.

Contributions of Cash and Other Financial Assets
Contributions received are recorded as net assets without donor restrictions or net assets with donor restrictions, depending on the existence and/or nature of any donor-imposed restrictions. Contributions that are restricted by the donor are reported as an increase in net assets without donor restrictions if the restriction expires in the reporting period in which the contribution is recognized. All other donor-restricted contributions are reported as an increase in net assets with donor restrictions, depending on the nature of restriction. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions.

Note 2. **Summary of Significant Accounting Policies**

Contributions of Nonfinancial Assets

Donated goods are recorded at estimated fair value in the period the gift is received. Donated services are recognized if they create or enhance nonfinancial assets or the donated service requires specialized skills, was performed by the donor who possesses such skills, and would have been purchased by the Organization if not provided by the donor. Such services are recognized at fair value as support and expense in the period the services are performed.

Functional Allocation of Expenses

The following program and supporting services classifications are included in the accompanying financial statements.

Program services consist of activities relating to support and networking groups, lectures, workshops, and social events in a non-residential, home-like setting (clubhouse facility), provided free of charge to adults and children living with cancer and to their families and friends.

Management and general relates to the overall direction of the Organization. These expenses are not identifiable with a particular program or with fundraising but are indispensable to the conduct of those activities and are essential to the Organization. Specific activities include oversight, business management, budgeting, recordkeeping, financing, and other administrative activities.

Fundraising includes costs of activities directed toward appeals for financial support including special events. Other activities include the cost of solicitation and creation and distribution of fundraising materials.

Expenses that can be directly attributed to a particular function are charged to that function. Certain costs have been allocated among more than one program or supporting service based on objectively evaluated financial and nonfinancial data or subjective methods determined by management.

The costs of providing program services and supporting service have been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated among program services and supporting services benefited. Such allocations are determined by management on an equitable basis.

Note 2. **Summary of Significant Accounting Policies**

Functional Allocation of Expenses

The expenses that are allocated include the following:

	Method of allocation
Compensation	Time and effort
Depreciation	Facility square footage
Repairs and maintenance	Facility square footage
Insurance	Facility square footage
Utilities	Facility square footage
Printing	Estimated usage
Dues and memberships	Estimated usage
Supplies and materials	Estimated usage
Telephone	Estimated usage
Banking and credit card fees	Estimated usage
Outreach and marketing	Estimated usage
Professional development	Estimated usage

Note 3. **Liquidity and Availability**

The following represents the Organization's financial assets:

	2024	**2023**
Financial assets		
Cash	$ 187,992	$ 95,366
Cash, restricted for comprehensive campaign	356,675	-
Comprehensive campaign receivable	1,750,777	-
Other receivables	-	338,781
Investments	1,583,767	1,421,363
Beneficial interest in assets held by Community Foundation of Middle Tennessee	19,945	19,134
Total financial assets	3,899,156	1,874,644
Less amounts not available to be used within one year		
Cash, restricted for comprehensive campaign	356,675	-
Comprehensive campaign receivable	1,750,777	-
Investments designated for long-term stability	269,892	269,892
Investments designated for repairs and maintenance	127,700	127,700
Beneficial interest in funds	19,945	19,134
	2,524,989	416,726
Financial assets available to meet general expenditures over the next 12 months	**$ 1,374,167**	**$ 1,457,918**

Note 3. **Liquidity and Availability**

As part of its liquidity plan, the Organization has a policy to structure its financial assets to be available as its general expenditures, liabilities, and other obligations come due. The Organization receives year-round donations from individuals and the Organization makes specific appeals at strategic times of the year for specific projects.

Note 4. **Comprehensive Campaign Receivable**

During the year ended June 30, 2024, the Organization began a three-year, Comprehensive Campaign to raise funds for a location move, endowment, and increased operating costs associated with a move to a secure location that provides increased parking, outdoor programs space, improved access, and a purpose-built home to increase mission delivery.

Comprehensive campaign receivables consist of the following at June 30, 2024:

Comprehensive campaign receivable	$	1,812,111
Less discounts to present value		(61,334)
Comprehensive campaign receivable, net	**$**	**1,750,777**

Scheduled expected collections of contributions receivable are as follows:

Year ending June 30,		
2025	$	816,314
2026		572,556
2027		423,241
Total	**$**	**1,812,111**

Note 5. **Other Receivables**

Other receivables at June 30, 2023, consist primarily of refundable tax credits applied for under the COVID-related Tax Relief Act of 2020 in the amount of $332,781. These refundable credits were received in July 2023. The remaining receivables for 2023 consist of pledged contributions from special events. All of the receivables are expected to be collected within the next year. Management has determined that no allowance for doubtful accounts is necessary for these assets.

Note 6. **Investments**

The Organization's investments consist of the following:

		2024		**2023**
Cash equivalents	$	88,389	$	61,186
Corporate bonds		564,076		528,470
Equities and equity funds		931,302		831,707
Total investments	**$**	**1,583,767**	**$**	**1,421,363**

Note 6. **Investments**

Investment income (loss) includes the following:

	2024	2023
Dividends and interest	$ 43,016	$ 37,642
Net gain (loss) on investments	138,052	73,534
Investment expenses	(18,663)	(17,133)
	$ 162,405	**$ 94,043**

Subsequent to June 30, 2024, the Organization adopted investment polices to begin treating these unrestricted investments as a quasi-endowment fund.

US GAAP requires the Organization to disclose the basis for considering market participant assumptions in fair value measurements. Fair value accounting standards establish a fair value hierarchy that distinguishes between market participant assumptions based on market data obtained from sources independent of the reporting entity including quoted market prices in active markets for identical assets (Level 1), or significant other observable inputs (Level 2) and the reporting entity's own assumptions about market participant assumptions (Level 3).

The following table sets forth the Organization's major categories of investments measured at fair value on a recurring basis, by level within the fair value hierarchy as of June 30, 2024:

	Level 1	Level 2	Level 3	Total
Corporate bonds	$ -	$ 564,076	$ -	$ 564,076
Equities and equity funds	931,302	-	-	931,302
	$ 931,302	**$ 564,076**	**$ -**	**$ 1,495,378**

The following table sets forth the Organization's major categories of investments measured at fair value on a recurring basis, by level within the fair value hierarchy as of June 30, 2023:

	Level 1	Level 2	Level 3	Total
Corporate bonds	$ -	$ 528,470	$ -	$ 528,470
Equities and equity funds	831,707	-	-	831,707
	$ 831,707	**$ 528,470**	**$ -**	**$ 1,360,177**

Note 7. **Membership Rights**

During 2022, the Organization entered into a new five-year agreement with the Golf Club of Tennessee (the Club) for $140,000 for certain membership rights. These rights allow for five years of annual fundraising golf tournaments at the Club and the right to limited use of the Club's facilities for the cultivation and solicitation of donors. The Organization has no equity or ownership or any other property interest in the Club. The Organization is amortizing the cost of the membership rights over the term of the agreement. For the years ended June 30, 2024 and 2023, the Organization reported amortization expense of $28,000.

Note 8. **Property and Equipment and Property Held for Sale**

Property and equipment consist of the following:

	2024	2023
Land	$ -	$ 732,161
Building and improvements	-	2,295,992
Furniture and equipment	185,052	149,349
	185,052	3,177,502
Less: accumulated depreciation	(92,756)	(845,113)
Property and equipment, net	**$ 92,296**	**$ 2,332,389**

During 2024, the Organization reclassified its current facility location as held for sale. The property is currently listed with a real estate brokerage firm and is being actively marketed. The property is reported on the statement of financial position at $2,210,582 which is net of accumulated depreciation of $817,571.

Note 9. **Beneficial Interest in Funds Held by Others**

The Organization has a beneficial interest in an endowment fund (the Fund) held by Community Foundation of Middle Tennessee (CFMT) that resulted from contributions from various individuals. The Organization has granted variance power to CFMT, and CFMT has the ultimate authority and control over the Fund and the income derived there from. The Fund is charged a 0.4% administrative fee annually. Upon request by the Organization, income from the Fund representing a 5.0% annual return may be distributed to the Organization or to another suggested beneficiary.

A schedule of changes in the Organization's beneficial interest in this fund follows for the years ended June 30:

	2024	2023
Balance, beginning of period	$ 19,134	$ 18,810
Change in value of beneficial interest		
Investment earnings (loss)	1,869	1,497
Grants paid out to the Organization	(944)	(1,099)
Administrative expenses	(114)	(74)
Net change	811	324
Balance, end of period	**$ 19,945**	**$ 19,134**

Note 10. **Note Payable**

On March 3, 2021, the Organization entered into a note payable with a local bank to finance the purchase of a parcel of land adjacent to its existing property. The note is interest only at the Wall Street Journal prime rate with a floor of 4.00% (8.25% on June 30, 2024) and a maturity date of September 9, 2025. The note is collateralized by the Organization's investment securities.

Note 11. **Net Assets**

Net assets with donor restrictions consist of the following at June 30:

	2024	2023
Grants for subsequent year programs	$ 35,000	$ 45,000
Comprehensive campaign	2,107,452	-
Endowment fund	19,945	19,134
	$ 2,162,397	**$ 64,134**

Note 12. **Contributions of Nonfinancial Assets**

The following contributions of nonfinancial assets have been included in revenues and expenses without donor restrictions in the financial statements:

	2024	2023
Included in support/expenses		
Program services		
Group counseling	$ 16,185	$ 20,460
Movement and fitness instruction	14,070	7,805
Art instruction	11,010	5,390
Individual counseling	4,320	3,440
Photography	2,100	-
Healthcare providers	1,410	2,940
Computer technology support	1,200	2,400
Salon services	1,000	-
Cooking and nutrition	810	2,460
	52,105	44,895
Program goods		
Food, supplies, tickets, and gifts	38,301	16,248
	90,406	61,143
Included in special events/expenses		
Food, prizes, fees, and materials	362	67,258
	$ 90,768	**$ 128,401**

Volunteers with specialized skills provide programming activities for the Organization. Amounts reported are calculated using estimated hourly rates multiplied by the number of hours the services were provided. Other supplies and materials used in programming and special event fundraising are valued at the estimated fair value at the time of contribution.

Note 13. **Concentrations**

Of the Organization's total revenues and support for 2024, approximately 27% represents funds received from one donor to the comprehensive campaign.

The Organization has cash balances in Banks in excess of amounts federally insured. The uninsured balance totaled approximately $114,000 as of June 30, 2024. The Organization maintains its cash with high quality financial institutions which the Organization believes limits these risks.

Note 14. **Joint Costs**

During the year ended June 30, 2024 the Organization incurred special event joint costs of $200,497 that included both program services and fundraising appeals. The Organization allocated $49,887 and $150,610 to program services and fundraising, respectively. After deducting the direct benefit to donors, these amounts netted to a total of $50,503 with net allocations of $12,389 and $38,114, respectively.

During the year ended June 30, 2023, the Organization incurred special event joint costs of $265,839 that included both program services and fundraising appeals. The Organization allocated $66,460 and $199,379 to program services and fundraising, respectively. After deducting the direct benefit to donors, these amounts netted to a total of $81,818 with net allocations of $20,455 and $61,363, respectively.

Note 15. **Subsequent Events**

Management has evaluated subsequent events through February 20, 2025, the date on which the financial statements were available for issuance.

PLEASE NOTE:

FY26/27 budget is in progress; we will send a copy once approved at our May 21st Board Meeting.

Approved FY25/26 Budget has been provided below for reference.

GILDA'S CLUB MIDDLE TENNESSEE

An Affiliate of the CANCER SUPPORT COMMUNITY

GILDA'S CLUB MIDDLE TN
APPROVED FY25/26 BUDGET
(QUICK GLANCE)

		July '25 - June '26
		TOTALS
REVENUE		
Annual Campaign		334,500
Foundations and Grants		430,000
Special Events		590,000
5% from endowment fund		80,000
	TOTAL	**1,434,500**
EXPENSE		
Payroll		999,944
Program		61,100
Development		157,910
Marketing		29,700
Operations		107,800
Facilities & Equipment		77,000
		1,433,454
	TOTAL	
NET INCOME		**1,046**

IRS Department of the Treasury
Internal Revenue Service
P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0752251763
Aug. 23, 2018 LTR 4168C 0
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BODC: TE

GILDAS CLUB MIDDLE TENNESSEE
% SANDY OBODZINKSKI
1707 DIVISION ST
NASHVILLE TN 37203-2701

012566

Employer ID number: 62-1614190
Form 990 required: Yes

Dear Taxpayer:

We're responding to your request dated Aug. 14, 2018, about your tax-exempt status.

We issued you a determination letter in December 1995, recognizing you as tax-exempt under Internal Revenue Code (IRC) Section 501(c)(3).

We also show you're not a private foundation as defined under IRC Section 509(a) because you're described in IRC Sections 509(a)(1) and 170(b)(1)(A)(vi).

Donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106, and 2522.

In the heading of this letter, we indicated whether you must file an annual information return. If you're required to file a return, you must file one of the following by the 15th day of the 5th month after the end of your annual accounting period:

- Form 990, Return of Organization Exempt From Income Tax
- Form 990EZ, Short Form Return of Organization Exempt From Income Tax
- Form 990-N, Electronic Notice (e-Postcard) for Tax-Exempt Organizations Not Required to File Form 990 or Form 990-EZ
- Form 990-PF, Return of Private Foundation or Section 4947(a)(1) Trust Treated as Private Foundation

According to IRC Section 6033(j), if you don't file a required annual information return or notice for 3 consecutive years, we'll revoke your tax-exempt status on the due date of the 3rd required return or notice.

You can get IRS forms or publications you need from our website at www.irs.gov/forms-pubs or by calling 800-TAX-FORM (800-829-3676).

If you have questions, call 877-829-5500 between 8 a.m. and 5 p.m.,

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GILDAS CLUB MIDDLE TENNESSEE
% SANDY OBODZINKSKI
1707 DIVISION ST
NASHVILLE TN 37203-2701

local time, Monday through Friday (Alaska and Hawaii follow Pacific time).

Thank you for your cooperation.

Sincerely yours,

Teri M. Johnson
Operations Manager, AM Ops. 3

Tracking Number
2025152447

Extension Request

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2286
sos.tn.gov/charities

Control #: CO2706
Filed: 12/09/2025 03:29 PM
Tre Hargett
Secretary of State

Tre Hargett
Secretary of State

Extension Information

Organization Name: GILDA'S CLUB MIDDLE TENNESSEE

CO Number: CO2706

Renewal Date: 3/31/2026

Extended Renewal Date: 5/30/2026

This is the second extension request which extends the renewal date by 60 days. No further extensions will be granted.

Tennessee Secretary of State
Tre Hargett

Division of Business and Charitable Organizations
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243-1102

May 29, 2025

Mrs. MICHELE RAHMANI
1707 DIVISION STREET
NASHVILLE, TN 37203 USA

RE: Registration to Solicit Funds for Charitable Purposes
Organization Name: GILDA'S CLUB MIDDLE TENNESSEE
CO Number: CO2706
Renewal Date: 12/31/2025

Dear Mrs. MICHELE RAHMANI :

Pursuant to the Tennessee Charitable Solicitations Act, T.C.A. § 48-101-501,*et seq*. the Tennessee Secretary of State has reviewed your application and is pleased to announce your organization's registration to solicit contributions has been **approved**.

The organization must maintain statutory compliance by submitting a renewal application and required fees on an annual basis. At that time you may be required to submit tax filings, financial statements, proof of IRS status, and other documents related to your organization and its fundraising activities. You can find additional information and submit additional filings online at https://sos.tn.gov/charities. The "CO" Number listed above will serve as your organization's charitable registration number and should be used when submitting any charitable filings or correspondence.

Please also be advised that if the organization's application or other provided information includes false, misleading or deceptive statements, appropriate action will be taken. Pursuant to the Tennessee Charitable Solicitations Act, a civil penalty of up to five thousand dollars ($5,000.00) may be assessed for any violation.

Thank you for registering your organization and please do not hesitate to contact us with any questions.

Sincerely,

Tre Hargett
Secretary of State

Tracking Number
B2025251919

Annual Report

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2286
sos.tn.gov/businesses

Tre Hargett
Secretary of State

Entity Information

Business Name: GILDA'S CLUB MIDDLE TENNESSEE

Entity Type: Non-Profit Corporation

Control Number: 000301786

Place of Formation: Tennessee

Principal Office Address:
1707 DIVISION ST
USA, NASHVILLE, TN 37203-2701

Mailing Address:
1707 DIVISION ST
USA, NASHVILLE, TN 37203-2701

Nature of Business (NAICS):
813410 - Civic and Social Organizations

Officer Information

DREW MALLORY
1707 DIVISION STREET
NASHVILLE, TN 37203, USA
Director

ALLEN HUGGINS
1707 DIVISION ST
NASHVILLE, TN 37203, USA
President

ALICIA WILSON
1707 DIVISION STREET
NASHVILLE, TN 37203, USA
Officer

STEVE HECKLIN
1707 DIVISION ST
NASHVILLE, TN 37203, USA
Officer

ANDY GILL
17O7 DIVISION STREET
NASHVILLE, TN 37203, USA
Officer

KATHY WINN
1707 DIVISION STREET
NASHVILLE, TN 37203, USA
Officer

STUART HALL
1707 DIVISION ST
NASHVILLE, TN 37203, USA
Treasurer

DAVID LEWIS
1707 DIVISION STREET
NASHVILLE, TN 37203, USA
Officer

SAMANTHA SATURN
1707 DIVISION ST
NASHVILLE, TN 37203, USA
Officer

JENNIFER MCGUGIN
1707 DIVISION STREET
NASHVILLE, TN 37203, USA
Officer

RAE HIRSCH
1707 DIVISION ST
NASHVILLE, TN 37203, USA
Secretary

JANET KURTZ
1707 DIVISION STREET
NASHVILLE, TN 37203, USA
Officer

KEN BRYANT

RICK FROIO

ERICA JACOBS
1707 DIVISION ST

1707 DIVISION ST
NASHVILLE, TN 37203, USA
Officer

1707 DIVISION STREET
NASHVILLE, TN 37203, USA
Officer

USA, NASHVILLE, TN 37203-2701
Officer

HOWARD KIRSHNER
1707 DIVISION ST
USA, NASHVILLE, TN 37203-2701
Officer

MARY MIRABELLI
1707 DIVISION ST
USA, NASHVILLE, TN 37203-2701
Officer

SUZANNE REED
1707 DIVISION ST
USA, NASHVILLE, TN 37203-2701
Officer

KATHI WHALEN
1707 DIVISION ST
USA, NASHVILLE, TN 37203-2701
Officer

Registered Agent Information

GILDA'S CLUB MIDDLE TENNESSEE
1707 DIVISION ST
NASHVILLE, TN 37203-2701

Signature

☑ By entering my name in the space provided below, I certify that I am authorized to file this document on behalf of this entity, have examined the document and, to the best of my knowledge and belief, it is true, correct and complete as of this day.

Signed Electronically: MICHELE RAHMANI **Date:** 05/01/2025

Title: DIRECTOR OF FINANCE

GILDA'S CLUB
MIDDLE TENNESSEE
An Affiliate of the
CANCER SUPPORT COMMUNITY

Gilda's Club Middle Tennessee
2025-2026 Board Roster with Terms*

Elle Box
Lifepoint Health
Chief Compliance Officer
Elle.Box@LPNT.net
Terms 2025-2028, 2028 -2031

Ken Bryant (Secretary)
Burr & Forman LLP
Managing Partner
Work: 615-724-3240
kbryant@burr.com
Term 2025-2027

Miller Chandler
Lee and Associates
CCIM, Director
jmchandler815@gmail.com
Terms 2025-2028, 2028-2031

Kelly Clapp
Ingram Barge Company
Director of Human Resources
Kelly.Clapp@ingrambarge.com
Terms 2025-2028, 2028-2031

Scott Denbo
Commercial Insurance Associates
CEO
sdenbo@com-ins.com
Terms 2025-2028, 2028-2031

Joe Dughman
Community Leader
joe@joedughman.com
Terms 2025-2028, 2028-2031

Rick Froio
Black River Entertainment
Executive Vice President
Cell: 615-521-1499
rfroio@blackriverent.com
Terms 2023-2026, 2026-2029

Andy Gill
PhyNet Dermatology, LLC
Vice President, Supply Chain Operations
Cell: 615-294-4235
agill@Phynet.com
Term 2025-2028

Stuart Hall (Treasurer and Finance Chair)
Consultant
Cell: 678-488-7077
Stuarthall4163@hotmail.com
Term 2024-2027

Rae Hirsch
Community Leader
615-429-5929
callmeraeh@aol.com
Term 2024-2027

Allen Huggins (Immediate Past Board Chair)
WH Properties
Owner/Broker
Cell: 615.417.9834
private.huggins@gmail.com
Term 2025-2026

Erica Jacobs
Community Leader
Cell: 615-823-0413
Eajacobs2@mac.com
Terms 2024-2027, 2027-2030

Howard Kirshner
Community Leader
615-804-1115
hkirshner@gmail.com

Terms 2024-2027, 2027-2030

Keri McInnis
Pinnacle Financial Partners, Green Hills
Senior Vice President
Keri.McInnis@PNFP.COM
Terms 2025-2028, 2028-2031

Drew Mallory (Board Chair)
Truxton Trust Wealth Management Services
Chief Fiduciary Officer
Cell: 678-294-7726
drew.mallory@truxtontrust.com
Term 2025-2028

Jennifer McGugin (Governance and Nominating Chair)
Office of Legal Affairs VUMC
Division Counsel
Cell: 615-473-1474
jennifer.mcgugin@vumc.org
Term 2023-2026

Mary Mirabelli
Community Leader
Cell: 615-335-0210
Msquared57@bellsouth.net
Terms 2024-2027, 2027-2030

Robert "Bob" Nixon
HCA Healthcare
Senior Director of Technology
robert.nixon@hcahealthcare.com
Terms 2025-2028, 2028-2031

Suzanne Reed (Development & Marketing Chair)
LBMC
Chief Marketing Officer
615-812-3706
Suzanne.Reed@lbmc.com
Terms 2024-2027, 2027-2030

Alicia Hudson Wilson
SEI Nashville
Consultant
Cell: 865-936-1402
awilson@sei.com
Terms 2023-2026, 2026-2029

Kathi Whalen
Community Leader
kathi.whalen@outlook.com
Cell:615-260-3370
Terms 2024-2027, 2027-2030

Kathy Winn
Compassus
Senior Vice President and Chief Marketing Officer
Cell: 615-478-5941
Kathleen.Winn@compassus.com
Term 2023-2026

*Board Members are eligible to serve two consecutive three-year terms beginning July 1 and concluding June 30 unless they become Chair, Treasurer, or Secretary in which case their term is extended according to the bylaws.

ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 3/4/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Maureen Bush
License # 1298 Hub International Mid-South 3011 Armory Drive Suite 250 Nashville, TN 37204	PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS: maureen.bush@hubinternational.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Philadelphia Indemnity Insurance Company	18058
INSURER B : Allied Eastern Indemnity Company	11242
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED

Gilda's Club Middle Tennessee
1707 Division Street
Nashville, TN 37203-2701

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY			PHPK2552668-019	7/1/2025	7/1/2026	EACH OCCURRENCE	$ 1,000,000
	CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 1,000,000
							MED EXP (Any one person)	$ 20,000
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 2,000,000
	POLICY PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$ 2,000,000
	OTHER:						LIQUOR LIABILIT	$ 500,000
A	AUTOMOBILE LIABILITY			PHPK2552668-019	7/1/2025	7/1/2026	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	X HIRED AUTOS ONLY / X NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
A	X UMBRELLA LIAB X OCCUR			PHUB863265-019	7/1/2025	7/1/2026	EACH OCCURRENCE	$ 1,000,000
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	$
	DED X RETENTION $ 10,000						Annual Aggreg	$ 1,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N	N / A		0000554876	7/1/2025	7/1/2026	PER STATUTE / OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT	$ 500,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$ 500,000
							E.L. DISEASE - POLICY LIMIT	$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Subject to all of the terms, conditions, exclusions and definitions of the above referenced policies as issued by the carrier(s).

CERTIFICATE HOLDER

The City of Franklin
109 3rd Ave South
Franklin, TN 37064

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



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Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See *Specific Instructions* on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

Gilda's Club Middle Tennessee

2 Business name/disregarded entity name, if different from above.

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor ☐ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . .

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☑ Other (see instructions) 501c3 Nonprofit

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any)

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)

(Applies to accounts maintained outside the United States.)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . ☐

5 Address (number, street, and apt. or suite no.). See instructions.

1707 Division Street

6 City, state, and ZIP code

Nashville, TN 37203

Requester's name and address (optional)

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			–			–				

or

Employer identification number

6	2	–	1	6	1	4	1	9	0

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here | **Signature of U.S. person** Harriet Schuffan **Date** 7/29/2024

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

Nonprofit Funding Application – Fiscal Year 2026-2027

Application for Charitable and Civic Organizations
Submission Deadline: March 6, 2026

Agency Name: GraceWorks Ministries, Inc.
(List agency name as it appears on the Secretary of State website)

Legal Status: ☑ Charitable (501c3) ☐ Civic Organization (501c6 or 501c4)

Application Contact: John Thompson (Name) | jthompson@graceworkstn.org (Email) | 615-794-9055 (Phone)

Mailing Address: 104 Southeast Parkway, Franklin, TN 37064

Payment Address:
(if different from mailing)

Total amount of City of Franklin funds being requested for FY 2026-2027: **$ 25,000.00**

Percentage of proposed FY 2026-2027 budgeted revenues derived from this request: **0.20%**

Non-Discrimination

The parties, their agents, officials, employees, and servants shall not discriminate in any manner on the basis of race, color, religion, creed, ethnic or national origin, sex, sexual orientation, gender identity/expression, disability, age, status as a covered veteran, genetic information, and any other category protected by the federal or state civil rights law with respect to the subject matter and related activities of this application.

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: GraceWorks Ministries, Inc.

1. Identify one Strategic Plan Goal your request helps to achieve.

Quality Life Experience

2. Provide the number of Franklin citizens served by your agency: 1149

3. State the type of service provided and whether other organizations in the community provide the same service.

GraceWorks serves Franklin residents with food, rent/utility assistance and other support. This application is requesting funding for rent/utility assistance only. Some churches provide this support, and Middle Tennessee Electric's SharingChange fund has helped GraceWorks in this funding.

4. Explain how much of an impact these services have on the community.

Providing rent support prevents eviction and homelessness in the Franklin community. Help with utility bill payments enables struggling families to keep their lights on, water running and their HVAC operating to provide a comfortable living experience, and in frigid or high temperatures can save lives.
In fiscal year 2024-25, GraceWorks helped with 257 rent payments, impacting 622 unduplicated Franklin residents for a total cost of $255,255. Rent support is available once a year. The average rent payment was $993. Zumper reports median rent in Franklin is $2,200, the same cost as an average two-bedroom apartment. Only 7% of rentals in Franklin are below $1,500 a month.
That same year, GraceWorks helped pay 706 utility bills, impacting 842 Franklin residents at a total cost of $123,793. The number of residents is not unduplicated because utility help is available up to three times per year. The average utility bill payment was $175.
A total of 1,149 Franklin residents received support across all our programs in fiscal year 2024-25.

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: GraceWorks Ministries, Inc.

5. State how these funds will be used and if they will be spent in accordance with the State of Tennessee T.C.A § 6-54-111.

These funds will be spent in accordance with State of Tennessee requirements. Monies would be used to provide support for rent payments and utility bills. A gift of $25,000 would provide help for 25 Franklin families to pay their rent or 66 Franklin families to pay their utility bills, or a combination of both.
Williamson County residents who exhibit one of two financial situations qualify for GraceWorks Shelter services: 1. Household incomes at or below 250% of the federal poverty guideline (FPG). 100 % of the 2025 FPG is $32,150 for a family of four. 2. Experiencing situational poverty – a condition caused by a sudden event such as death, divorce, loss of employment, or illness and is often temporary.
Each family must verify their need(s) to receive financial assistance. Verification includes documentation of their home address and documentation of financial standing and overdue bill status.
Each family seeking assistance has one-on-one compassionate conversations with staff or volunteers supervised by staff to identify their needs and GraceWorks' ability to help. Neighbors can choose either phone or in-person discussions to determine the many ways GraceWorks can support them through a crisis. Our neighbors are not required to, but some provide a portion of the bill when they can without causing further economic distress.

6. State if the City of Franklin provides any other support (financial or otherwise) to your agency. If so, please describe that support.

GraceWorks is appreciative to the City of Franklin for graciously allowing GraceWorks to occupy the city's former Street Department building on Southeast Parkway for office space at minimal rent.

7. State any other additional financial support your agency receives.

Income in fiscal year 2024-25 came from in-kind donations, 55%; individuals, 20%; thrift store income, 14%p; businesses,4%; grants, 3%; churches, 2%; and other, 2%.

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency Name: GraceWorks Ministries, Inc.

8. How often does the Board of Directors receive/approve financial reports?

☐ bi-monthly ☐ monthly ☑ quarterly ☐ semi-annually ☐ annually

9. Are the agency's financial records audited by an independent certified public accountant?

☑ Yes ☐ No

If no, please explain how financials are reviewed.

Attachments:

☑ Option 1: Annual Audit for the last fiscal year concluded **OR**

☐ Option 2: A completed State of Tennessee annual reporting form for the last fiscal year concluded (AND the auditor's opinion and compliance notes if answered yes above)

☑ Proof of nonprofit status (IRS Tax Exempt Letter of Determination)

☑ Proof of business registration with the State of TN / Proof of registration with the TN Office of Charitable Solicitors

☑ Board of Directors list that includes the names, positions held, contact information, and expiration date of term for all board members

☑ Certificate of Insurance for professional liability (if applicable), general liability, and workers' compensation with the City of Franklin listed as a Certificate Holder

☑ Proposed or preliminary FY 2027 Budget

☑ W9 for the agency

☐ City of Franklin Vendor Information Form (Not required if you are an existing recipient and do not wish to change banking, contact, or address information)

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: GraceWorks Ministries, Inc.

Application criteria include:
- BOMA may fund up to 1% of the estimated general fund revenue during the budget process for all requests, depending on availability of funds.
- Outside agencies that request funding for the first time may not request an amount that exceeds 5% of their operating expenses.
- Outside agencies that have been funded in the prior year may request an amount that includes up to 3% inflation, plus any special funding requests. No funding request may exceed 25% of operating expenses.
- Funding requests are made for one fiscal year only, subject to annual re-submission and not guaranteed year over year.

Kathi McClure signing on behalf of CEO Alicia J.W. Bell

Printed Name of (CEO/President/Executive Director/Board Chair)

Kathi McClure Digitally signed by Kathi McClure Date: 2026.03.06 15:49:09 -06'00' 03/06/2026

Signature of (CEO/President/Executive Director/Board Chair) Date

*Unless contractually negotiated otherwise, any funding approved by the Board of Mayor Alderman will be distributed on an even quarterly basis. Submission of this form is not a guarantee of funding. All funds authorized are done by authority extended by the State and the City's local charter. Approved funding may result in a contract and this form will become an integral part of that contract.

Emailed applications are preferred.

Completed applications and required attachments may be sent to nonprofitfunding@franklintn.gov or mailed to City of Franklin, Budget & Performance Department, Attn: Nonprofit Funding, 109 Third Avenue South, Franklin, TN 37064.

GRACEWORKS MINISTRIES, INC.

FINANCIAL STATEMENTS

As of and for the Year Ended June 30, 2025

And Report of Independent Auditor

Cherry Bekaert LLP
Your Guide Forward

GRACEWORKS MINISTRIES, INC.
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Cherry Bekaert LLP
Your Guide Forward

Report of Independent Auditor

To the Board of Directors
GraceWorks Ministries, Inc.
Nashville, Tennessee

Opinion

We have audited the accompanying financial statements of GraceWorks Ministries, Inc. (the "Organization") (a nonprofit organization), which comprise the statement of financial position as of June 30, 2025, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Organization as of June 30, 2025, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are required to be independent of the Organization and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Emphasis of Matter – Correction of Errors

As discussed in Note 9 to the financial statements, the Organization determined during the current year that an error resulting in the misstatement of amounts previously reported as net assets with donor restrictions as of and for the year ended June 30, 2024 had occurred. Accordingly, amounts reported for net assets with donor restrictions at the beginning of the year have been restated in the 2025 financial statements and an adjustment has been made to net assets without donor restrictions as of July 1, 2024 to correct the error. Additionally, management identified misstatements in the treatment of activity in certain clearing accounts resulting in restating cash and cash equivalents and accounts payable. Further, management has restated the value of donated food pantry inventory on hand at June 30, 2024. Our opinion is not modified with respect to these matters.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Organization's ability to continue as a going concern within one year after the date the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and, therefore, is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Organization's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Cherry Bekaert LLP

Nashville, Tennessee
February 17, 2026

GRACEWORKS MINISTRIES, INC.
STATEMENT OF FINANCIAL POSITION

JUNE 30, 2025

ASSETS		
Current Assets:		
Cash and cash equivalents	$	4,817,874
Prepaid expenses		28,404
Inventory		632,493
Total Current Assets		5,478,771
Property and equipment, net		220,235
Right-of-use assets, net		1,199,580
Total Assets	$	6,898,586
LIABILITIES AND NET ASSETS		
Current Liabilities:		
Accounts payable	$	25,335
Accrued expenses		55,241
Deferred revenues		33,223
Current portion of operating lease liabilities		379,703
Total Current Liabilities		493,502
Operating lease liabilities, net of current portion		915,524
Total Liabilities		1,409,026
Net Assets:		
Without donor restrictions		5,337,564
With donor restrictions		151,996
Total Net Assets		5,489,560
Total Liabilities and Net Assets	$	6,898,586

The accompanying notes to the financial statements are an integral part of these statements.

GRACEWORKS MINISTRIES, INC.
STATEMENT OF ACTIVITIES

YEAR ENDED JUNE 30, 2025

	Without Donor Restrictions	With Donor Restrictions	Total
Revenue and Other Support:			
Public Support:			
Contributed nonfinancial assets	$ 3,942,374	$ -	$ 3,942,374
Individual contributions	2,692,418	45,445	2,737,863
Business donations	611,361	-	611,361
Grants	364,661	-	364,661
Church contributions	327,827	-	327,827
Net assets released from restriction	28,804	(28,804)	-
Total Public Support	7,967,445	16,641	7,984,086
Program and Other Revenue:			
Store income	1,953,696	-	1,953,696
Neighborhood assistance payments	77,551	-	77,551
Investment returns, net	207,958	-	207,958
Total Program and Other Revenue	2,239,205	-	2,239,205
Total Revenue and Other Support	10,206,650	16,641	10,223,291
Expenses:			
Program Services	8,640,846	-	8,640,846
Supporting Services:			
Management and general	456,283	-	456,283
Fundraising	1,391,880	-	1,391,880
Total Supporting Services	1,848,163	-	1,848,163
Total Expenses	10,489,009	-	10,489,009
Change in net assets	(282,359)	16,641	(265,718)
Net assets, beginning of year, as previously presented	5,597,265	694,104	6,291,369
Restatement (Note 9)	22,658	(558,749)	(536,091)
Net assets, beginning of year, as restated	5,619,923	135,355	5,755,278
Net assets, end of year	$ 5,337,564	$ 151,996	$ 5,489,560

The accompanying notes to the financial statements are an integral part of these statements.

GRACEWORKS MINISTRIES, INC.
STATEMENT OF FUNCTIONAL EXPENSES

YEAR ENDED JUNE 30, 2025

	Program Services	Supporting Services: Management and General	Supporting Services: Fundraising	Total
Salaries	$ 1,827,110	$ 217,478	$ 661,590	$ 2,706,178
Payroll taxes and benefits	468,151	55,723	169,516	693,390
Total Payroll and Related Expenses	2,295,261	273,201	831,106	3,399,568
In-kind expenses	3,837,893	42,374	3,605	3,883,872
Neighbor food pantry	601,943	-	-	601,943
Neighbor services	746,288	-	-	746,288
Occupancy	620,822	5,901	17,952	644,675
Fundraising	31,714	31,714	253,709	317,137
General and IT repairs and maintenance	202,383	24,089	73,282	299,754
Advertising and promotion	13,830	13,830	110,637	138,297
Merchant and bank fees	88,742	6,826	40,958	136,526
Professional fees	30,023	40,030	30,023	100,076
Client services	62,693	7,837	7,837	78,367
Insurance	37,548	4,694	4,694	46,936
Office expense	19,266	3,855	15,422	38,543
Store supplies	36,080	-	-	36,080
Travel	10,778	1,268	634	12,680
Human resources	5,582	664	2,021	8,267
	$ 8,640,846	$ 456,283	$ 1,391,880	$ 10,489,009

The accompanying notes to the financial statements are an integral part of these statements.

GRACEWORKS MINISTRIES, INC.
STATEMENT OF CASH FLOWS

YEAR ENDED JUNE 30, 2025

Cash flows from operating activities:		
Change in net assets	$	(265,718)
Adjustments to reconcile change in net assets		
to cash flows from operating activities:		
Depreciation and amortization		88,883
Loss on disposal of property and equipment		48,541
Amortization of right-of-use assets - operating leases		376,661
Realized and unrealized gain on investments		(39,391)
Noncash contributed financial assets		-
Changes in operating assets and liabilities:		
Contributions receivable		14,308
Prepaid expenses		(19,955)
Inventory		(58,502)
Accounts payable		(73,429)
Accrued expenses		(21,566)
Deferred revenues		16,143
Operating lease liability		(434,525)
Net cash flows from operating activities		(368,550)
Cash flows from investing activities:		
Purchases of property and equipment		(112,937)
Proceeds from sale of investments		2,877,025
Purchases of investments		(157,441)
Net cash flows from investing activities		2,606,647
Change in cash and cash equivalents		2,238,097
Cash and cash equivalents, beginning of year, as previously reported		2,728,963
Restatement (Note 9)		(149,186)
Cash and cash equivalents, beginning of year, as restated		2,579,777
Cash and cash equivalents, end of year	$	4,817,874

The accompanying notes to the financial statements are an integral part of these statements.

Note 1—Nature of organization and summary of significant accounting policies

GraceWorks Ministries, Inc. (the "Organization") operates as a not-for-profit organization in the state of Tennessee. The Organization is devoted to fulfilling their mission statement: Neighbor serving Neighbor, by the power of God's grace. The Organization provides food, shelter, and support to individuals and families ("neighbors") in need.

The Organization believes everyone should have the ability to purchase high quality, used goods such as clothing, furniture, and household items at affordable prices. The Organization's thrift stores are open to the public. All merchandise sold is donated, including many new items, and the sales help support its mission.

The following program services are included in the accompanying financial statements.

Food – Providing food to neighbors experiencing crisis or poverty through five access points: a food pantry, mobile food pantries, holiday food boxes, student fuel bags and classroom snack boxes.

Shelter – Providing neighbors with financial assistance for rent, mortgage and utility payments.

Support – Providing neighbors with clothing and household items such as furniture, housewares, and appliances. Additionally, providing access to the Organization's network of partners with additional resources.

Basis of Presentation – The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with United States generally accepted accounting principles ("U.S. GAAP"). The significant accounting policies followed are described below:

In accordance with Financial Accounting Standards Board ("FASB") Accounting Standards Codification ("ASC") guidelines, the Organization reports information regarding its financial position and activities according to two classes of net assets based on the existence or absence of donor-imposed restrictions. Accordingly, the net assets of the Organization and changes therein are classified and reported as follows:

Net Assets Without Donor Restrictions – Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the Organization. These net assets may be used at the discretion of the Organization's management and its Board of Directors.

Net Assets With Donor Restrictions – Net assets subject to stipulations imposed by donors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Organization or by the passage of time. Other donor restrictions may be perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity. None of the Organization's net assets with donor restrictions at June 30, 2025 are required by donors to be held in perpetuity.

Cash and Cash Equivalents – For purposes of the statement of cash flows, the Organization considers all cash and investments purchased with an original maturity of 90 days or less from the date of issuance to be a cash equivalent.

Contributions Receivable – Contributions receivable are recognized when the donor makes a promise to give that is, in substance, unconditional. Unconditional promises to give are recorded as net assets with donor restrictions revenue in the year the promise is made and released from restriction in the year received.

Note 1—Nature of organization and summary of significant accounting policies (continued)

Unconditional promises to give due in the next year are reflected as current promises to give and are recorded at their net realizable value. Unconditional promises to give to be received over periods of more than one year are discounted to their net present value based on a credit risk adjusted rate and reflected as long-term. Amortization of net present value discounts is recorded as additional contribution revenue in accordance with donor-imposed restrictions, if any, on the contributions.

The Organization provides for an allowance for uncollectible contributions receivable which is based on management's judgment, including such factors as the age of the receivable, historical collection experience, type of contribution, and nature of fundraising activity. Contributions receivable are reviewed annually as to their collectability. Based on collection experience and management's review, no allowance for doubtful amounts is considered necessary at June 30, 2025.

Inventory – The Organization records inventory for its thrift store and food pantry, which are items that are donated to or purchased by the Organization. U.S. GAAP requires that contributions be recognized as revenue when received.

Thrift Store Inventory – The Organization considers the value of contributed merchandise to be equal to the value of the annual thrift store revenue. Management estimates all thrift store donations exit the store within two months' time; therefore, the value of the thrift store inventory equals two months of subsequent sales.

Food Pantry Inventory – The Organization considers the value of contributed food to be the weight of donated food multiplied by $1.90 per pound, which is based on estimates used by national food banks. Management estimates the Organization maintains a month and a half of food on premises; therefore, the value of the food pantry inventory equals the value of the subsequent one and a half months of donated food.

Investments – Investments are recorded at cost when purchased and at fair value when donated. Thereafter, investments are reported at fair value. Fair value is determined by reference to exchange or dealer quoted market prices. If a quoted market price is not available, fair value is estimated using quoted market prices for similar investment securities. Changes in fair value of securities, including interest and dividends, and unrealized and realized gains and losses net of investment expenses, are reflected as investment returns, net in the statement of activities. Investment returns on investments are reported as increases or decreases in net assets without restrictions unless their use is restricted by explicit donor stipulations or time.

Fair Value of Financial Instruments – The Organization has estimated the fair values of its financial instruments using available market information and other valuation methodologies in accordance with U.S. GAAP. Accordingly, the estimates presented are not necessarily indicative of the amounts the Organization could realize in a current market exchange. Determinations of fair value are based on subjective data and significant judgment related to timing of payments and collection of the amounts to be realized. Different market assumptions and/or estimation methodologies might have a material effect on the estimated fair value amounts.

The fair value hierarchy for inputs used in measuring fair value maximizes the use of observable inputs and minimizes the use of unobservable inputs by requiring the most observable inputs to be used when available. Observable inputs are those that market participants would use in pricing the asset or liability based on market data obtained from sources independent of the Organization. Unobservable inputs reflect the Organization's assumption about the inputs market participants would use in pricing the asset or liability developed based on the best information available in the circumstances.

Note 1—Nature of organization and summary of significant accounting policies (continued)

The fair value hierarchy is classified in one of the following three levels based on the inputs:

Level 1 – Financial instruments with unadjusted, quoted prices listed on active market exchanges.

Level 2 – Financial instruments valued using inputs that include quoted prices for similar assets and liabilities in active markets, and inputs that are observable for the asset or liability, either directly or indirectly, for substantially the full term of the financial instrument.

Level 3 – Financial instruments are not actively traded on a market exchange and require using significant unobservable inputs in determining fair value.

The asset's or liability's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used should maximize the use of observable inputs and minimize the use of unobservable inputs. There have been no changes in the methodologies used during 2025.

Property and Equipment – Property and equipment are recorded at cost. Expenditures for ordinary repairs and maintenance are charged to operations as incurred. Expenditures for renewals or betterments that materially extend the life of the asset are capitalized. Depreciation is provided utilizing the straight-line method over the assets' estimated useful lives of the respective assets, generally 3 to 7 years.

Contributions of long-lived assets are recorded as contribution revenues without donor restrictions unless specifically restricted by donor and are recorded at their estimated fair value at the date of the donation. When property and equipment is retired or sold, the cost and the related accumulated depreciation are removed from the accounts and the resulting gain or loss is included in operations.

Leases – The Organization leases certain buildings and equipment. The determination of whether an arrangement is a lease is made at the lease's inception. The assessment is based on: (1) whether the contract involves the use of a distinct identified asset, (2) whether the Organization obtains the right to substantially all the economic benefit from the use of the asset throughout the period, and (3) whether the Organization has the right to direct the use of the asset. The Organization has also elected not to recognize right-of-use ("ROU") assets and lease liabilities for short-term leases that have a term of 12 months or less. The effect of short-term leases would not be material to the ROU assets and lease liabilities.

ROU assets and lease liabilities are recognized at the commencement date based on the present value of the future minimum lease payments over the lease term. Renewal and termination clauses are factored into the determination of the lease term if it is reasonably certain these options would be exercised by the Organization. Lease assets are amortized over the lease term unless there is a transfer of title or purchase option reasonably certain of exercise, in which case the asset life is used. Certain of the Organization's lease agreements include variable payments. Variable lease payments not dependent on an index or rate primarily consist of common area maintenance, property tax, and property insurance charges and are not included in the calculation of the ROU asset and lease liability and are expensed as incurred. To determine the present value of lease payments, the Organization uses the implicit rate when it is readily determinable. As most of the Organization's leases do not provide an implicit rate, the Organization has elected to utilize the risk-free discount rate to calculate lease assets and liabilities.

Note 1—Nature of organization and summary of significant accounting policies (continued)

Certain leases contain escalation clauses, which are factored into the ROU asset where appropriate. Lease expense for minimum lease payments are recognized on straight-line basis over the lease term.

The Organization has lease agreements with lease and non-lease components. For all leases, these components are accounted for as a single lease component.

Revenue Recognition – The Organization recognizes contributions as support when they are received or unconditionally pledged and records these contributions as without donor restrictions or with donor restrictions if there are donor stipulations that limit the use of these assets due to either a time or purpose restriction. Contributions received with donor restrictions that are met in the year of receipt are recorded as revenues without donor restrictions. When a restriction expires or is met in a subsequent year, net assets are reclassified from net assets with donor restrictions to net assets without donor restrictions in the statement of activities. Conditional contributions or promises to give, that is, those with a measurable performance or other barrier, and a right of return, are not recognized until they become unconditional, that is, when the conditions on which they depend are substantially met. Contributions to be received in the future periods are discounted at an appropriate discount rate. Amortization of discounts on multi-year pledges is recorded as additional contribution support as either with or without donor restrictions based on any donor-imposed restrictions, if any, on the related contributions.

The Organization holds various charity events throughout the year. Participation fees and sponsorship amounts received before the event dates are recorded as contract liabilities until the date of the event, at which time the amounts are recognized as revenue.

The Organization operates a thrift store that sells donated clothes and furniture to raise funds for its programs that assist those in need. Customers will make payment and receive the product at the point of sale at the store and all performance obligations are met at that time. Items must be picked up onsite and no shipping is conducted. There a no returns as all sales are final once payment is made.

Contributed Nonfinancial Assets – Contributions of thrift store goods are valued at the price sold and recognized as support and expense when sold. Contributed food pantry goods are valued based on estimates provided by national food banks (see Note 7) and are distributed free of charge rather than sold.

Donated Services – Contributions of donated services that create or enhance non-financial assets or that require specialized skills are provided by individuals possessing those skills and would typically need to be purchased if not provided by donation, are recorded at their fair values in the period received. The Organization occasionally receives contributed services for its outreach programs. These services meet the requirements for recognition in the financial statements and have been recorded or reflected in the accompanying financial statements.

Additionally, the Organization receives a significant amount of contributed time from volunteers that does not meet the recognition criteria described above. Accordingly, the value of this contributed time has not been determined and is not reflected in the accompanying financial statements.

Compensated Absences – Fulltime employees are defined as those working 30 hours or more per week. Paid time off is calculated based on each employee's regularly scheduled hours per week and is granted 90 days after hire date. An employee can carry over up to 40 hours of paid time off at the end of the fiscal year into the new year. The accrued paid time off at June 30, 2025 amounted to approximately $25,000 and is included in accrued liabilities on the statement of financial position.

Note 1—Nature of organization and summary of significant accounting policies (continued)

Deferred Revenues – Deferred revenues consist of amounts received for events that have not yet occurred. Deferred revenues balances at June 30, 2025 were $33,223. The balance of $17,080 at June 30, 2024 was recognized in full during the year ended June 30, 2025.

Advertising – The cost of advertising is expensed as incurred.

Functional Allocation of Expenses – The costs of providing program and other activities have been summarized on a functional basis in the statement of activities. Costs are charged directly to the functional area to which they relate when possible. However, most costs have been allocated among program and supporting services based on a specific analysis of time and effort spent by personnel and the roles they fulfill. Such allocations are determined by management on an equitable basis.

Income Taxes – The Organization is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code and is not a private foundation. Accordingly, no provision for income taxes has been made. The Organization follows FASB ASC guidance related to unrecognized tax benefits. This guidance prescribes a minimum probability threshold that a tax position must meet before a financial statement benefit is recognized. The minimum threshold is defined as a tax position that is more likely than not to be sustained upon examination by the applicable taxing authority, including resolution of any related appeals or litigation processes, based on the technical merits of the position. The tax benefit to be recognized is measured as the largest amount of benefit that is greater than 50% likely of being realized upon ultimate settlement. The Organization has no tax penalties or interest reported in the accompanying financial statements.

Concentrations of Credit Risk – Financial instruments that potentially expose the Organization to concentrations of credit risk consist primarily of cash and cash equivalents. The Organization places its cash and cash equivalents on deposit with financial institutions in the United States. The Federal Deposit Insurance Corporation covers $250,000 for substantially all depository accounts. Cash balances may at times exceed federally insured limits. At June 30, 2025, there was approximately $3,470,000 of cash and cash equivalent balances in excess of federally insured limits. Additionally, as of June 30, 2025, certain of the Organization's cash equivalents held in investment accounts were in excess of Securities Investor Protection Corporation ("SIPC") insurance limits by approximately $139,000. The Organization has not experienced any losses in such accounts and does not believe this exposes it to any significant credit risk on its cash.

Use of Estimates – The preparation of financial statements in conformity with U.S. GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements. Estimates also affect the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Subsequent Events – The Organization has evaluated subsequent events through February 17, 2026, when these financial statements were available to be issued. See Notes 5 and 8.

Note 2—Liquidity and availability of resources

The Organization has a goal to structure its financial assets to be available as its general expenditures, liabilities, and other obligations come due. The following table represents the Organization's financial assets as of June 30, 2025, available for general expenditure within one year. The Organization considers general expenditures to be all expenditures related to its ongoing activities of achieving its mission.

Financial assets at year-end:	
Cash and cash equivalents	$ 4,817,874
Total financial assets	4,817,874
Less amounts not available to be used for general expenditures within one year:	
Net assets with donor restrictions	151,996
Financial assets not available to be used within one year	151,996
Financial assets available to meet general expenditures within one year	$ 4,665,878

Note 3—Investments

The Organization held no investments at June 30, 2025, as those held in previous years were liquidated.

Prior to liquidation, investment returns, net consist of the following for the year ended June 30, 2025:

Interest and dividends	$ 171,654
Unrealized and realized gains, net	39,391
Investment fees	(3,087)
Investment return, net	$ 207,958

Note 4—Property and equipment, net

Property and equipment consist of the following:

Equipment and computers	$ 151,858
Leasehold improvements	203,898
Vehicles	419,624
Property and equipment, gross	775,380
Less accumulated depreciation	(555,145)
Property and equipment, net	$ 220,235

Depreciation expense totaled $88,883 for the year ended June 30, 2025 and is included in occupancy expense on the statement of activities.

Note 5—Leases

The Organization has operating leases for warehouse buildings and parking space which encompass third party leases. The Organization's leases have remaining terms that mature through 2028. The following is a summary of the carrying values of ROU assets held under operating leases at June 30, 2025:

Operating Leases:		
Right-of-use assets	$	2,203,519
Less accumulated amortization		(1,003,939)
Right-of-use assets, net	$	1,199,580
Current portion of operating lease liabilities	$	379,703
Operating lease liabilities, net of current portion		915,524
Total operating lease liabilities	$	1,295,227

The following payments related to operating leases are expected to be paid for each of the following years ending June 30:

Years Ending June 30,		
2026	$	424,366
2027		469,572
2028		482,112
Total undiscounted cash flows		1,376,050
Less effects of discounting		(80,823)
Total lease liabilities	$	1,295,227

Required supplemental information relating to the Organization's leases are as follows for the year ended June 30, 2025:

Lease expense:		
Operating lease expense, included in operating expenses	$	437,734
Lease term and discount rate:		
Weighted average remaining lease term - operating leases		2.99 years
Weighted average discount rate - operating leases		4.05%

In addition to those described above, the Organization has also entered into a month-to-month lease agreement for an administration building for a monthly cost of $1,000.

Subsequent to June 30, 2025, the Organization has amended its lease arrangement to expand the leased space and extend the term of the lease through June 2030. Under the expansion lease amendment, the Organization has agreed to tenant improvements at an estimated cost of $25,000. The landlord will make additional tenant improvements estimated at a cost of $325,000. Monthly base rents under the expansion amendment will range between $80,000 and $90,000 during the extended term.

Note 6—Net assets with donor restriction

Net assets with donor restrictions consisted of the following at June 30, 2025:

Specific purpose:		
Holiday food boxes	$	873
Cash for manger		151,123
	$	151,996

Net assets with donor restrictions for the year ended June 30, 2025 were released from donor restrictions by incurring expenses satisfying the restricted purposes or by occurrence of other events specified by donors as follows:

Purpose restriction accomplished:		
Holiday food boxes	$	24,840
Other		3,964
	$	28,804

Note 7—Contributed nonfinancial assets

The following contributions of nonfinancial assets with no associated donor restriction in the accompanying statement of activities are as follows for the year ended June 30, 2025:

	Valuation Techniques and Inputs	
Food pantry	Contributed goods at estimated fair value based on Feeding America's current rate per pound received	$ 1,700,647
Thrift store	Contributed goods at estimated fair value based on current rates for similar items	1,942,944
Other	Contributed goods and services at estimated fair value based on current rate for similar items	298,783
		$ 3,942,374

Contributions of nonfinancial assets and their use in programs and other activities are based on the nature of the items contributed as described above and are reflected in in-kind expense within the statement of functional expenses.

Note 8—Employee retirement plan

The Organization maintains a Simple IRA plan for eligible employees. Under the plan, contributions are not required; however, the Organization may contribute an amount which vests immediately, as determined by the board based on each employee's total compensation. Employees may also make pretax contributions to the plan. During the year ended June 30, 2025, the Organization provided a matching contribution up to 3% of employee contributions. Retirement expense totaled $65,345 during the year ended June 30, 2025.

Effective January 2026, the Organization began offering a 403(b) plan as well. This plan includes an eligible automatic contribution arrangement whereby employees make contributions of 3% of compensation unless a deferral election is made. After completing 3 months of service, employees may receive employer matching contributions.

Note 9—Restatements

During the year ended June 30, 2025, the Organization determined it had incorrectly reflected a donation as restricted for endowment in the net assets with donor restrictions as of June 30, 2024. It was determined that while there had been donations placed into an investment account, there was no such donor restriction to hold such in an endowment.

Additionally, management identified certain amounts reflected in clearing accounts and accounts payable at June 30, 2024 that were deemed to be expenses in fiscal 2024, totaling $118,492. As such, cash and cash equivalents, and net assets without donor restrictions at June 30, 2024 are restated.

The Organization also identified an error in the method for valuing food donation inventory on hand from valuation of food distributed, as estimated based on neighbor visits. Based on operational data regarding pounds of food donations received and the value of food donations provided by national food banks, the Organization revised the calculated value of its food inventory on hand. This change in valuation was applied retrospectively and resulted in the restatement of food inventory on hand by $417,599 as of June 30, 2024.

As a result, the following balances within the financial statements as of June 30, 2024 have been restated as follows:

Line Item	As Originally Reported	Correction of an Error	As Restated
Cash and cash equivalents	$ 2,728,963	$ (149,186)	$ 2,579,777
Inventory	991,590	(417,599)	573,991
Accounts payable	129,458	(30,694)	98,764
Net assets with donor restriction	694,104	(558,749)	135,355
Net assets without donor restriction	5,597,265	22,658	5,619,923

GRACEWORKS 2026-27 PRELIMINARY BUDGET

EXPENDITURES:	**Actual 2024-25**	**Budgeted 2025-26**	**Requested 2026-27**
Fundraising Expenses	317137	257,100	262,242
Personnel	3,399,568	4,059,797	4,140,993
Administrative Expenses	1,387,211	1,524,600	1,555,092
Public Relations/Donor Gifts	N/A	54,600	55.692
In-Kind Donations	3,942,374	7,825,597	7,982,109
Neighbor Services	746,288	623,900	636,378
Food Pantry	601,943	547,600	559.552
Thrift Store Expenses	36,080	30,000	30,600
TOTAL BUDGET	10,372,099	14,923,194	15,222,658

REVENUES: (include any fund raising events)	**2024-25**	**2025-26**	**2026-27**
Williamson County Government	20,117	20,117	20,117
In-Kind Donations	3,942,374	7,825,597	7,982,109
Churches	327,827	380,000	387,600
Individuals	2,737,863	3,060,000	3,121,200
Businesses	611,361	350,000	357,000
Grants	344,544	339,883	346,680
Thrift Store Sales	1,953,696	2,375,597	2,423,109
Fundraising Events	783,680	572,000	583.440
TOTAL REVENUES	10,335,133	14,923,194	15.221.255

NAME	POSITION	PHONE	EMAIL	BOARD START DATE	ROLL OFF DATE	2nd term end
Alicia Bell	CEO (Non-Voting Member)	O: 615.503.0044 C: 615-509-3325	abell@graceworkstn.org	N/A	N/A	
Andy Moriarty	Board Chair	615-486-9132	moriartyap@sbcglobal.net	July, 2024	June, 2027	June, 2030
Bart Lane		615-305-1771	bart.lane@gmail.com	July, 2025	June, 2028	
Bill Wright	Vice Chair; IT Chair	615-364-5731	william.wright2@hcahealthcare.com williamwright64@gmail.com	July, 2022	June, 2025	June, 2028
Brian Shun		615-497-4166	brian@brianshun.com	July, 2024	July, 2027	
Chastity Fox	Marketing Chair	615-653-9231	chastitybfox@gmail.com	July, 2020	June, 2023	June, 2026
Cindy Pramuk		770-880-1536	cindy51058@gmail.com	July, 2025	June, 2028	
Courtney Keenan	Governance Chair	917-553-9056	courtney.keenan@bofa.com ccpkeenan@gmail.com	July, 2022	June, 2025	June, 2028
David Cripe	New Home Search Chair	615.393.4296	david.cripe@jll.com	July, 2025	June, 2028	
Dwayne West		615-330-1396	Dwayne.west@greshamsmith.com	July, 2025	June, 2028	
Joe Castrorao	Secretary	615-660-4852	Joseph.castrorao@effem.com	July, 2024	June, 2027	
Rusty Wright		615-604-9476	Russell_wright@chs.net	July, 2023	June, 2026	
Shandy Husmann	Treasurer; Finance and Investment Chair	615-414-9082	Shandy.Husmann@gmail.com	July, 2023	June, 2026	
Steve Hayes	HR Chair	615-585-5058	Steve@ServeInLove.com	July, 2023	June, 2026	
Susan Hosbach	Development Chair	615-406-2186	sehosbach@comcast.net	July, 2024	June, 2027	
Tim Cochran		615-477-5595	timcochran4110@gmail.com	July, 2020	June, 2023	June, 2026
Tony Dunning		479-685-3000	tonydunning6@gmail.com	July, 2021	June, 2024	June, 2027
Tracey Power		615-975-1575	tracey.power@highspring.com	July, 2025	June, 2028	
Tres Scheibe		615-300-7747	wgscheibe@gmail.com	July, 2024	June, 2027	

INTERNAL REVENUE SERVICE
DISTRICT DIRECTOR
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: MAY 20 1998

GRACEWORKS MINISTRIES INC
C/O CHERYL A KING
PO BOX 438
FRANKLIN, TN 37065-0438

Employer Identification Number:
62-1584204
DLN:
17053093815039
Contact Person:
THOMAS E O'BRIEN ID# 31187
Contact Telephone Number:
(877) 829-5500
Our Letter Dated:
August 1995
Addendum Applies:
No

Dear Applicant:

This modifies our letter of the above date in which we stated that you would be treated as an organization that is not a private foundation until the expiration of your advance ruling period.

Your exempt status under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3) is still in effect. Based on the information you submitted, we have determined that you are not a private foundation within the meaning of section 509(a) of the Code because you are an organization of the type described in section 509(a)(1) and 170(b)(1)(A)(vi).

Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(1) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(1) organization.

If we have indicated in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

Because this letter could help resolve any questions about your private foundation status, please keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown above.

Sincerely yours,

District Director

Letter 1050 (DO/CG)

Tracking Number
2025149572

Extension Request

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2286
tncab.tnsos.gov/portal/

Control #: CO3055
Filed: 11/19/2025 01:18 PM
Tre Hargett
Secretary of State

Tre Hargett
Secretary of State

Extension Information

Organization Name: GRACEWORKS MINISTRIES, INC.

CO Number: CO3055

Renewal Date: 12/31/2025

Extended Renewal Date: 3/31/2026

This extension request extends the renewal date by 90 days.

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 10/21/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Gavin Shellnut	
Shellnut Insurance and Associates LLC 130 Seaboard Lane A-5 Franklin TN 37067	PHONE (A/C, No, Ext): (615) 850-9006	FAX (A/C, No):
	E-MAIL ADDRESS: gavin@shellnutinsurance.net	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : CINCINNATI INS CO	10677
INSURED Graceworks Ministries INC 104 SE Parkway Ste 100 Franklin TN 37064-3970	INSURER B : AUTO OWNERS	18988
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC ☐ OTHER:	Y		ETD 0541356	06/11/2025	06/11/2026	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 2,000,000 $ 500,000 $ 5,000 $ 2,000,000 $ 4,000,000 $ 4,000,000
A	AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY			ETD 0541356	06/11/2025	06/11/2026	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $
A	☒ UMBRELLA LIAB ☒ OCCUR EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☐ RETENTION $			ETD 0541356	06/11/2025	06/11/2026	EACH OCCURRENCE AGGREGATE	$ 1,000,000 $ 1,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N ☐ (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		A106669406	06/11/2025	06/11/2026	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 500,000 $ 500,000 $ 500,000
A	LIQUOR LIABILITY			ETD 0541356	06/11/2025	06/11/2026	General Aggregate	$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Williamson County Board of Education is an additional insured covered under blanket additional insured endorsement GA262

CERTIFICATE HOLDER

Williamson County Board of Education
1320 W Main
Franklin TN 37064

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Gavin Shellnut

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Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

▶ Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give Form to the requester. Do not send to the IRS.

Print or type. See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
GraceWorks Ministries, Inc.

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☒ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ▶ 501-c-3

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
104 Southeast Parkway

Requester's name and address (optional)

6 City, state, and ZIP code
Franklin, TN 38401

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number
			–			–				

or

Employer identification number
6	2	–	1	5	8	4	2	0	4

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here | **Signature of U.S. person** ▶ [signature] | **Date** ▶ 05/21/2025

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, *later.*

Nonprofit Funding Application – Fiscal Year 2026-2027

Application for Charitable and Civic Organizations
Submission Deadline: March 6, 2026

Agency Name: Hard Bargain Association
(List agency name as it appears on the Secretary of State website)

Legal Status: ☑ Charitable (501c3) ☐ Civic Organization (501c6 or 501c4)

Application Contact: Derrick Solomon (Name) | derrick@hardbargain.org (Email) | 615-970-2369 (Phone)

Mailing Address: PO Box 545 Franklin TN 37065

Payment Address:
(if different from mailing)

Total amount of City of Franklin funds being requested for FY 2026-2027: **$ 7,500.00**

Percentage of proposed FY 2026-2027 budgeted revenues derived from this request: **1.14%**

Non-Discrimination

The parties, their agents, officials, employees, and servants shall not discriminate in any manner on the basis of race, color, religion, creed, ethnic or national origin, sex, sexual orientation, gender identity/expression, disability, age, status as a covered veteran, genetic information, and any other category protected by the federal or state civil rights law with respect to the subject matter and related activities of this application.

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: Hard Bargain Association

1. Identify one Strategic Plan Goal your request helps to achieve.

Fiscally Sound

2. Provide the number of Franklin citizens served by your agency: 130

3. State the type of service provided and whether other organizations in the community provide the same service.

Hard Bargain Association provides comprehensive family support services focused on breaking cycles of generational poverty. HBA programs include Homebuyers Education Classes, New Home Construction, Rehab Program, and family stabilization services. We take a holistic, long-term approach by walking alongside seniors and low to moderate income families from the City of Franklin through addressing financial educational gaps, social-economic development, and economic mobility.

While there are other organizations in the City of Franklin and surrounding areas that offer aspects of Housing programming or educational support, Hard Bargain Association is unique in its depth, duration, and holistic model. Few, if any, organizations provide the same multi-year, cradle-to-career continuum of care combined with intentional family engagement and housing stability focus. Our work specifically targets underserved communities within one of the wealthiest counties in the nation, ensuring equitable access to opportunities that are otherwise limited. As such, Hard Bargain fills a critical gap rather than duplicating existing services.

4. Explain how much of an impact these services have on the community.

The services provided by Hard Bargain Association have a transformative impact on the Franklin community by directly addressing the shortage of affordable housing and increasing access to homeownership for low- to moderate-income families. Through new home construction and rehabilitation programs, Hard Bargain expands the availability of safe, quality, and affordable housing, helping to stabilize neighborhoods and prevent displacement.
Our Homebuyer Education Program equips individuals and families with the financial knowledge and tools necessary to achieve and sustain homeownership. This leads to greater financial stability, reduced foreclosure risk, and long-term wealth building for participants.
Collectively, these services strengthen the local economy by creating a more stable workforce, preserving community diversity, and ensuring that essential workers and long-time residents can continue to live in the City of Franklin. The long-term impact includes increased neighborhood revitalization, improved property conditions, and a stronger, more equitable community where more families have the opportunity to thrive.

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: Hard Bargain Association

5. State how these funds will be used and if they will be spent in accordance with the State of Tennessee T.C.A § 6-54-111.

Funds awarded through the City of Franklin will be used to support Hard Bargain Association's affordable housing initiatives, including new home construction, rehabilitation of existing homes, and delivery of homebuyer education programming. Specifically, funds may be allocated toward construction materials, labor costs, site development, critical home repairs, and programmatic expenses associated with preparing individuals and families for sustainable homeownership.

All funds will be used to directly benefit low- to moderate-income households within the City of Franklin, ensuring alignment with community development and housing stability goals.

Hard Bargain Association affirms that all awarded funds will be expended in full compliance with the State of Tennessee T.C.A. § 6-54-111. Funds will be used solely for lawful public purposes, with appropriate oversight, financial controls, and documentation to ensure transparency, accountability, and proper stewardship of public resources.

6. State if the City of Franklin provides any other support (financial or otherwise) to your agency. If so, please describe that support.

No, City of Franklin does not provide any other support to Hard Bargain Assocation.

7. State any other additional financial support your agency receives.

See attached HBA Financial Report.

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency Name: Hard Bargain Association

8. How often does the Board of Directors receive/approve financial reports?

☐ bi-monthly ☑ monthly ☐ quarterly ☐ semi-annually ☐ annually

9. Are the agency's financial records audited by an independent certified public accountant?

☑ Yes ☐ No

If no, please explain how financials are reviewed.

Attachments:

☑ Option 1: Annual Audit for the last fiscal year concluded **OR**

☐ Option 2: A completed State of Tennessee annual reporting form for the last fiscal year concluded (AND the auditor's opinion and compliance notes if answered yes above)

☐ Proof of nonprofit status (IRS Tax Exempt Letter of Determination)

☐ Proof of business registration with the State of TN / Proof of registration with the TN Office of Charitable Solicitors

☑ Board of Directors list that includes the names, positions held, contact information, and expiration date of term for all board members

☐ Certificate of Insurance for professional liability (if applicable), general liability, and workers' compensation with the City of Franklin listed as a Certificate Holder

☐ Proposed or preliminary FY 2027 Budget

☑ W9 for the agency

☐ City of Franklin Vendor Information Form (Not required if you are an existing recipient and do not wish to change banking, contact, or address information)

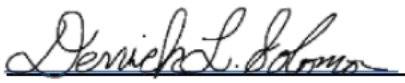
Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: Hard Bargain Association

Application criteria include:
- BOMA may fund up to 1% of the estimated general fund revenue during the budget process for all requests, depending on availability of funds.
- Outside agencies that request funding for the first time may not request an amount that exceeds 5% of their operating expenses.
- Outside agencies that have been funded in the prior year may request an amount that includes up to 3% inflation, plus any special funding requests. No funding request may exceed 25% of operating expenses.
- Funding requests are made for one fiscal year only, subject to annual re-submission and not guaranteed year over year.

Derrick L Solomon

Printed Name of (CEO/President/Executive Director/Board Chair)



Signature of (CEO/President/Executive Director/Board Chair)

02/24/2026

Date

*Unless contractually negotiated otherwise, any funding approved by the Board of Mayor Alderman will be distributed on an even quarterly basis. Submission of this form is not a guarantee of funding. All funds authorized are done by authority extended by the State and the City's local charter. Approved funding may result in a contract and this form will become an integral part of that contract.

Emailed applications are preferred.

Completed applications and required attachments may be sent to nonprofitfunding@franklintn.gov or mailed to City of Franklin, Budget & Performance Department, Attn: Nonprofit Funding, 109 Third Avenue South, Franklin, TN 37064.

Annual Financial Report of Cash Receipts, Disbursements and Balances
For the Fiscal Year from January through December 2025

Receipts		
Federal Grants	$0.00	
State Grants	225,139.64	
Financial Assistance from Local Governments	87,562.50	
Donations and Gifts from Citizens	470,488.22	
Membership Dues	0.00	
Fees/Charges for Services	0.00	
Fundraising Events	144,682.61	
Sale of Assets - 4 House sales (net)	1,990,000.00	
Loans-Borrowed Funds	0.00	
Investment Income	0.00	
Other receipts:		
interest, Ty's House Rental, In-kinds & Misc	3,761.97	
Total Receipts	2,921,634.94	(A)
Disbursements		
Grants and Other Assistance paid to Other Organizations and Individuals	216,257.71	
Salaries and Wages	145,700.16	
Employee Benefits	16,821.14	
Payroll Taxes	11,146.11	
Fees for Services (non-employee)	275,050.88	
Advertising and Promotion	12,682.88	
Office Expenses	16,409.91	
Leases/Rentals	18,000.00	
Maintenance & Repairs	3,266.52	
Supplies	8,297.80	
Travel	15,183.92	
Utilities	3,522.56	
Insurance	2,027.57	
Conferences, Conventions & Meetings	14,557.72	
Interest	520.83	
Purchase of Capital Assets - Vehicles & Equipment	0.00	
Purchase of Capital Assets - Property & Buildings	1,392,239.24	
Loan Payments	0.00	
Other	80,880.40	
Total Disbursements	2,232,565.35	(B)
Cash Receipts Less Disbursements for the fiscal year (A-B=C)	689,069.59	(C)
Cash Balance - at the beginning of the fiscal year	451,022.44	(D)
Cash Balance - at the end of the fiscal year (C+D=E)	1,140,092.03	(E)
Details of Cash Balance - at the end of the fiscal year		
Cash on Hand	100.00	
Cash in Bank - Checking	156,134.61	
Cash in Bank - Savings Account	126,857.42	
Cash in Bank - Certificates of Deposit	0.00	
Other Cash	857,000.00	
Total Cash - at the end of the fiscal year	$1,140,092.03	(E)

Hard Bargain Mt. Hope Redevelopment, Inc.
dba Hard Bargain Association

Financial Statements
For the Years Ended December 31, 2024 and 2023

Hard Bargain Mt. Hope Redevelopment, Inc.
dba Hard Bargain Association
Financial Statements
For the Years Ended December 31, 2024 and 2023

Contents

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BLANKENSHIP

Independent Auditor's Report

Board of Directors
Hard Bargain Association

Opinion

We have audited the financial statements of Hard Bargain Mt. Hope Redevelopment, Inc. dba Hard Bargain Association (the Organization), which comprise the statements of financial position as of December 31, 2024 and 2023, the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Organization as of December 31, 2024 and 2023, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America (GAAS). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Organization and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Organization's ability to continue as a going concern within one year after the date that the financial statements are issued or available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Organization's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Blankenship CPA Group, PLLC

Blankenship CPA Group, PLLC
Brentwood, Tennessee
September 9, 2025

Hard Bargain Mt. Hope Redevelopment, Inc.
dba Hard Bargain Association
Statements of Financial Position
December 31, 2024 and 2023

	2024	2023
Assets		
Current assets		
Cash and cash equivalents	$ 304,771	$ 383,211
Cash restricted for community development	146,249	779,732
Restricted certificates of deposit	-	17,950
Accounts receivable	1,854	3,769
Grants receivable	280,077	146,077
Prepaid expenses	-	531
Inventories	969,974	366,259
Surety bonds	143,000	-
Total current assets	1,845,925	1,697,529
Property and equipment		
Land	22,500	22,500
Furniture and equipment	7,474	7,474
Leasehold improvements	59,979	59,979
Less: accumulated depreciation	(67,455)	(66,505)
Property and equipment, net	22,498	23,448
Other assets		
Notes receivable, property sales, net	248,101	265,931
Investment in joint venture	10,175	10,000
Total assets	**$ 2,126,699**	**$ 1,996,908**
Liabilities and Net Assets		
Current liabilities		
Accounts payable and accrued expenses	$ 32,058	$ 30,633
Line of credit	1,000,000	1,000,000
Total liabilities	1,032,058	1,030,633
Net assets		
Without donor restrictions	1,031,411	889,375
With donor restrictions	63,230	76,900
Total net assets	1,094,641	966,275
Total liabilities and net assets	**$ 2,126,699**	**$ 1,996,908**

See notes to financial statements

Hard Bargain Mt. Hope Redevelopment, Inc.
dba Hard Bargain Association
Statement of Activities
For the Year Ended December 31, 2024

	Without donor restrictions	With donor restrictions	Total
Revenues and Support			
Contributions of cash and other financial assets	$ 288,539	$ 298,760	$ 587,299
Special events, net of $15,967 in direct benefit to donors	143,380	-	143,380
Interest income	14,384	-	14,384
Rental income	100	-	100
Miscellaneous income	415	-	415
Net assets released from restrictions	312,430	(312,430)	-
Total revenues and support	759,248	(13,670)	745,578
Expenses			
Program services	357,522	-	357,522
Management and general	94,339	-	94,339
Fundraising	165,351	-	165,351
Total expenses	617,212	-	617,212
Change in net assets	142,036	(13,670)	128,366
Net assets, beginning of year	889,375	76,900	966,275
Net assets, end of year	**$ 1,031,411**	**$ 63,230**	**$ 1,094,641**

See notes to financial statements

Hard Bargain Mt. Hope Redevelopment, Inc.
dba Hard Bargain Association
Statement of Activities
For the Year Ended December 31, 2023

	Without donor restrictions	With donor restrictions	Total
Revenues and Support			
Contributions of cash and other financial assets	$ 317,484	$ 210,467	$ 527,951
Contributions of nonfinancial assets	15,941	-	15,941
Special events, net of $13,880 in direct benefit to donors	93,578	-	93,578
Interest income	15,219	-	15,219
Rental income	175	-	175
Net assets released from restrictions	211,645	(211,645)	-
Total revenues and support	654,042	(1,178)	652,864
Expenses			
Program services	259,126	-	259,126
Management and general	138,098	-	138,098
Fundraising	77,550	-	77,550
Total expenses	474,774	-	474,774
Change in net assets	179,268	(1,178)	178,090
Net assets, beginning of year	710,107	78,078	788,185
Net assets, end of year	**$ 889,375**	**$ 76,900**	**$ 966,275**

See notes to financial statements

Hard Bargain Mt. Hope Redevelopment, Inc.
dba Hard Bargain Association
Statement of Functional Expenses
For the Year Ended December 31, 2024

	Program services	Management and general	Fundraising	Total
Personnel costs	$ 93,484	$ 49,640	$ 24,677	$ 167,801
Depreciation	903	47	-	950
Donations to homeowners	63,181	-	10,555	73,736
Dues and subscriptions	2,186	129	257	2,572
Insurance	5,522	374	624	6,520
Meetings and events	11,400	-	93,623	105,023
Professional fees	20,658	31,704	18,872	71,234
Rehab expense	110,679	-	-	110,679
Rent	12,240	5,760	-	18,000
Supplies	1,187	2,374	2,699	6,260
Telephone	6,131	1,533	2,554	10,218
Travel, meals, and entertainment	21,381	-	847	22,228
Ty's house repairs and maintenance	2,488	-	-	2,488
Utilities	1,654	827	826	3,307
Other	4,428	1,951	9,817	16,196
	$ 357,522	**$ 94,339**	**$ 165,351**	**$ 617,212**

Hard Bargain Mt. Hope Redevelopment, Inc.
dba Hard Bargain Association
Statement of Functional Expenses
For the Year Ended December 31, 2023

	Program services	Management and general	Fundraising	Total
Personnel costs	$ 60,679	$ 101,968	$ 22,562	$ 185,209
Depreciation	903	47	-	950
Donations to homeowners	52,021	-	8,237	60,258
Dues and subscriptions	2,159	-	-	2,159
Insurance	2,588	260	434	3,282
Meetings and events	12,364	-	31,698	44,062
Professional fees	16,118	24,562	7,199	47,879
Rehab expense	75,121	-	-	75,121
Rent	12,240	5,760	-	18,000
Supplies	1,221	2,442	3,208	6,871
Telephone	3,841	960	1,600	6,401
Travel, meals, and entertainment	10,793	-	33	10,826
Ty's house repairs and maintenance	4,371	-	-	4,371
Utilities	1,465	732	732	2,929
Other	3,242	1,367	1,847	6,456
	$ 259,126	**$ 138,098**	**$ 77,550**	**$ 474,774**

Hard Bargain Mt. Hope Redevelopment, Inc.
dba Hard Bargain Association
Statements of Cash Flows
For the Years Ended December 31, 2024 and 2023

	2024	2023
Cash and cash equivalents, beginning of year	$ 1,162,943	$ 1,412,578
Cash flows from operating activities		
Change in net assets	128,366	178,090
Adjustments to reconcile change in net assets to net cash provided (used) by operating activities:		
Depreciation	950	950
Amortization of discount on notes receivable	(6,703)	(4,986)
Forgiveness of notes receivable	24,533	23,013
Change in:		
Accounts receivable	1,915	58,116
Grants receivable	(134,000)	(133,980)
Prepaid expenses	531	(531)
Inventories	(603,715)	(348,309)
Surety bonds	(143,000)	-
Accounts payable and accrued expenses	1,425	5,952
Net cash provided (used) by operating activities	(729,698)	(221,685)
Cash flows from investing activities		
Purchase of certificates of deposit	-	(69,750)
Proceeds from sale of certificates of deposit	17,950	51,800
Payments for investment in joint venture	(175)	(10,000)
Net cash provided (used) by investing activities	17,775	(27,950)
Net change in cash and cash equivalents	(711,923)	(249,635)
Cash and cash equivalents, end of year	**$ 451,020**	**$ 1,162,943**
Reconciliation of cash and cash equivalents to statements of financial position		
Cash and cash equivalents	$ 304,771	$ 383,211
Cash restricted for community development	146,249	779,732
	$ 451,020	**$ 1,162,943**

See notes to financial statements

Note 1. **Summary of Significant Accounting Policies**

Nature of Organization

Hard Bargain Mt. Hope Redevelopment, Inc. dba Hard Bargain Association (the Organization) is a non-profit organization in Williamson County, Tennessee doing business as Hard Bargain Association. The Organization's mission is to preserve the historic Hard Bargain neighborhood by renovating existing homes, building high quality affordable housing, and enriching the lives of its neighbors.

The Organization's vision is to transform the neighborhood into a diverse and vibrant community to be proud of for generations to come. The Organization receives support from individual donations and contributions from businesses, as well as grants from other organizations and local governmental entities.

Basis of Accounting

The financial statements have been prepared in accordance with accounting principles generally accepted in the United States of America (US GAAP).

Use of Estimates

The preparation of financial statements in conformity with US GAAP requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Financial Statement Presentation

Financial statement presentation is reported in accordance with the Financial Accounting Standards Board Accounting Standards Codification (ASC) for *Presentation of Financial Statements, Not-for-Profit Entities*. Under these provisions, net assets and revenues, gains, and losses are classified based on the absence or existence and nature of donor-imposed restrictions as follows:

Net assets without donor restrictions – Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the Organization. These net assets may be used at the discretion of the Organization's management and the Board of Directors.

Net assets with donor restrictions – Net assets subject to stipulations imposed by donors and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Organization or by the passage of time. Other donor restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity.

Donor-restricted contributions are reported as increases in net assets with donor restrictions. When a restriction expires, net assets are reclassified from net assets with donor restrictions to net assets without donor restrictions in the statement of activities.

Cash and Cash Equivalents

The Organization defines its cash and cash equivalents to include only cash on hand, demand deposits, and all highly liquid investments with original maturities of three months or less from the date of acquisition. Certain cash may be reported as restricted because it is maintained in separate bank accounts and is restricted for use in community development.

Note 1. **Summary of Significant Accounting Policies**

Inventories and Cost of Homes
The Organization's inventories are made up of finished homes and lots under construction, which are recorded at cost. Accordingly, inventory costs include land acquisition, land development, and home construction costs. Construction overhead, interest, and closing costs are expensed as incurred, as the Organization does not believe that such costs generate or enhance resources that will be used in satisfying the performance obligations in the future. Homes held-for-sale are classified as inventories until delivered.

Cost of home sales includes the construction costs, which are the amounts paid through the closing date of the home, plus an accrual for costs incurred, but not yet paid.

Property and Equipment
It is the Organization's policy to capitalize property and equipment over $1,000. Purchased property and equipment are recorded at cost or estimated fair value, if donated. Depreciation is provided using the straight-line method over the estimated useful lives of the assets, ranging from 3 to 15 years. Repairs and maintenance are expensed as incurred.

Notes Receivable, Property Sales
The notes receivable, property sales represent forgivable loans on homes sold by the Organization (see note 6). These notes have been discounted for the time value of money.

Revenues and Support
The Organization recognizes revenues from all home building activities at the closing of the sale. During construction, all direct material and labor costs and those indirect costs related to acquisition and construction are capitalized, which are charged to earnings upon closing. Costs incurred in connection with completed homes and selling, general, and administrative costs are charged to expense as incurred.

Contributions and grants are received and recorded as with or without donor restrictions depending on the existence and/or nature of any donor restrictions. Contributions received and unconditional promises to give are measured at their fair values and are reported as an increase in net assets. When a restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions.

Allowance for Credit Losses and Doubtful Accounts
The measurement of expected credit losses under the current expected credit loss (CECL) methodology is applicable to financial assets measured at amortized cost, which include trade receivables, contract assets and non-current receivables. An allowance for credit losses under the CECL methodology is determined using the loss-rate approach and measured on a collective (pool) basis when similar risk characteristics exist. Where financial instruments do not share risk characteristics, they are evaluated on an individual basis. The CECL allowance is based on relevant available information, from internal and external sources, relating to past events, current conditions and reasonable and supportable forecasts. The allowance for credit losses as of December 31, 2024 and 2023, and change in the allowance for credit losses during the years then ended, were not material to the financial statements.

Note 1. **Summary of Significant Accounting Policies**

Contributions of Nonfinancial Assets

Contributions of nonfinancial assets are recognized in the financial statements at fair value when received. Contributions of donated services are reflected in the financial statements only when those services either (a) create or enhance non-financial assets, or (b) require specialized skills that are provided by individuals possessing those skills and would typically need to be purchased if not provided by donation. Contributions of nonfinancial assets for 2023 consisted of donated facility space used for the Organization's programs and is estimated at fair value based on recent comparable prices in the local real estate market.

Program and Supporting Services

The following program and supporting services are included in the accompanying financial statements:

Program services – includes activities carried out to fulfill the Organization's mission, resulting in services such as rehabilitation labor, materials, and other programs conducted by the Organization.

Management and general – relates to the overall direction of the Organization. These expenses are not identifiable with a particular program, event, or fundraising but are indispensable to the conduct of those activities and are essential to the Organization. Specific activities include organization oversight, business management, recordkeeping, budgeting, financing, and other administrative activities.

Fundraising – includes cost of activities directed toward appeals for financial support, including special event costs including food, space rental, entertainment, communication, wait staff, etc. Other activities include the cost of solicitations and creation and distribution of fundraising materials.

Functional Allocation of Expenses

The costs of providing program services and supporting services have been summarized on a functional basis in the statement of activities. Accordingly, costs have been allocated among the programs and supporting services benefited. Such allocations are determined by management on an equitable basis based on time and effort spent.

Income Taxes

The Organization is a not-for-profit organization that is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code except on net income derived from unrelated business activities. Accordingly, no provision for income tax has been made. US GAAP requires the Organization's management to evaluate tax positions taken by the Organization and recognize a tax liability (or an asset) if the Organization has taken an uncertain position that more likely than not would not be sustained upon examinations by the Internal Revenue Service. Management has analyzed the tax positions of the Organization and has concluded that, as of December 31, 2024, no uncertain positions have been taken or are expected to be taken that would require recognition of a liability (or an asset) or disclosure in the financial statements. The Organization is subject to routine audits by taxing jurisdictions; however, there are currently no audits for any tax periods in progress.

Note 1. **Summary of Significant Accounting Policies**

Advertising
Advertising costs are charged to operations when incurred.

Leases
The Organization determines if an arrangement is or contains a lease at inception, which is the date on which the terms of the contract are agreed to, and the agreement creates enforceable rights and obligations. A contract is or contains a lease when (i) explicitly or implicitly identified assets have been deployed in the contract and (ii) the customer obtains substantially all of the economic benefits from the use of that underlying asset and directs how and for what purpose the asset is used during the term of the contract. The Organization also considers whether its service arrangements include the right to control the use of an asset.

The Organization recognizes most leases on its statement of financial position as a right-of-use (ROU) asset representing the right to use an underlying asset and a lease liability representing the obligation to make lease payments over the lease term, measured on a discounted basis. Leases are classified as either finance leases or operating leases based on certain criteria. Classification of the lease affects the pattern of expense recognition in the statement of activities.

The Organization made an accounting policy election available not to recognize ROU assets and lease liabilities for leases with a term of 12 months or less. For all other leases, ROU assets and lease liabilities are measured based on the present value of future lease payments over the lease term at the commencement date of the lease (or January 1, 2023, for existing leases upon the adoption of ASC Topic 842, Leases). The ROU assets also include any initial direct costs incurred and lease payments made at or before the commencement date and are reduced by any lease incentives received. To determine the present value of lease payments, the Organization made an accounting policy election available to non-public companies to utilize a risk-free borrowing rate, which is aligned with the lease term at the lease commencement date (or remaining term for leases existing upon the adoption of Topic 842).

Future lease payments may include fixed-rent escalation clauses or payments that depend on an index (such as the consumer price index), which is initially measured using the index or rate at lease commencement. Subsequent changes of an index and other periodic market-rate adjustments to base rent are recorded in variable lease expense in the period incurred. Residual value guarantees or payments for terminating the lease are included in the lease payments only when it is probable they will be incurred.

The Organization has made an accounting policy election to account for lease and nonlease components in its contracts as a single lease component for its real estate, vehicle and equipment asset classes. The nonlease components typically represent additional services transferred to the Organization, such as common area maintenance for real estate, which are variable in nature and recorded in variable lease expense in the period incurred.

Note 2. **Liquidity and Availability**

The following represents the Organization's financial assets:

	2024	2023
Financial assets		
Cash and restricted cash	$ 451,020	$ 1,162,943
Restricted certificates of deposit	-	17,950
Accounts receivable	1,854	3,769
Grants receivable	280,077	146,077
Investment in joint venture	10,175	10,000
Total financial assets at year-end	743,126	1,340,739
Less amounts not available to be used within one year		
Cash restricted for community development	146,249	779,732
Certificates of deposit restricted for collateral	-	17,950
Investment in joint venture	10,175	10,000
Restricted by donors for specific purposes	63,230	66,900
Total amounts not available to be used within one year	219,654	874,582
Financial assets available to meet cash needs for general expenditures within one year	**$ 523,472**	**$ 466,157**

As part of the Organization's liquidity management, it has a policy to structure its financial assets to be available as its general expenditures, liabilities, and other obligations become due.

Note 3. **Concentrations**

The Organization maintains its cash in bank accounts, which, at times, may exceed federally insured limits. Accounts are guaranteed by the Federal Deposit Insurance Corporation (FDIC) up to $250,000. At December 31, 2024 and 2023, cash in excess of FDIC limit amounts was approximately $182,000 and $915,000, respectively. The Organization has not experienced any losses in such accounts.

Note 4. **Investment in Joint Venture**

In August 2022, the Organization partnered with three other entities to form a joint venture company for the purpose of acquiring and developing a 39 three-bedroom home affordable housing development in Franklin, Tennessee. The entities involved entered into a co-development agreement whereby each entity owns and it liable for 25% of the project costs. As of December 31, 2024 and 2023, the Organization has spent $10,175 and $10,000 in relation to the project, respectively.

Subsequent to year end, one of the partner entities dropped out of the project, so the remaining entities will be liable for approximately 33% of project costs going forward.

Note 5. **Inventories**

At December 31, 2024 and 2023, the Organization's inventory included four properties in various stages of construction. Lots in inventories totaled $969,974 and $366,259 at December 31, 2024 and 2023, respectively. All four properties were sold in the first half of 2025. For two of the homes in inventory at year end, the Organization secured surety bonds from its financial institution pursuant to a performance agreement with the City of Franklin.

Note 6. **Notes Receivable, Property Sales**

As part of its mission, the Organization sells homes at no profit to low income individuals and families who have not been able to attain the dream of home ownership. As part of the sale of these homes, the Organization often issues a forgivable mortgage on each home that is based on the difference between the appraised value of the home and the first mortgage-selling price of the home. The forgivable mortgage is placed on the properties to protect the equity value that is given to the buyer and to prevent the buyer from flipping the property. No homes were sold during 2024 or 2023.

At December 31, 2024 and 2023, there were forgivable mortgages totaling $629,106 and $653,639, respectively. These mortgages will be forgiven over periods ranging from 20 to 30 years, provided the buyers do not fail any of the covenants of their mortgage, and have maturity dates through May 2052. These mortgages have been discounted at 5%, to be amortized into interest income over the life of the notes. The discount totaled $381,005 and $387,705 at December 31, 2024 and 2023, respectively.

Note 7. **Lines of Credit**

On December 20, 2016, the Organization executed a $1,000,000 unsecured line of credit bearing a 0% interest rate from a bank. This line of credit meets the criteria for a Qualified Investment as defined in 12 CFR part 25, Section 25.12, which is defined as a lawful investment, deposit, member share, or grant that has its primary purpose as community development. Per the terms of the line of credit, the proceeds must be segregated in one or more separate bank accounts and used only for community development.

The Organization deposited the full $1,000,000 into a separate account held with a bank on December 20, 2016. The amount in that separate restricted account totaled $146,249 and $779,732 at December 31, 2024 and 2023, respectively. The line of credit has an initial term of 10 years; however, beginning on the seventh anniversary of the origination date, the loan automatically renews for an additional year unless the bank notifies the Organization at least 6 months prior to the anniversary that they no longer intend to renew the line of credit. No payments are required on the line of credit until the maturity date. As of December 31, 2024, the entire $1,000,000 loan balance is due December 20, 2028.

In February 14, 2025, the Organization entered into an unsecured revolving line of credit agreement with a commercial bank establishing a borrowing limit of $250,000 which expires February 10, 2027. Interest is charged at the bank's prime rate plus 0%.

Note 8. **Letters of Credit**

The Organization had outstanding letters of credit totaling $17,950 at December 31, 2023 required by the City of Franklin related to certain developments, provided by a bank and collateralized by the Organization's certificates of deposit. There were no outstanding letters of credit at December 31, 2024.

Note 9. **Net Assets With Donor Restrictions**

Net assets with donor restrictions were as follows:

	2024	2023
Expansion	$ 63,230	$ 66,900
Future operational expenses	-	10,000
Total financial assets at year-end	**$ 63,230**	**$ 76,900**

Note 10. **Related Party Transactions**

At December 31, 2024 and 2023, notes receivable, property sales, net includes $4,122 and $5,129, respectively, for four homes purchased by individuals or family members of individuals who serve on the Organization's board of directors. During 2024, the Organization recognized $2,092 in interest income and $3,100 for program services as donations to homeowners related to these homes. During 2023, the Organization recognized $2,000 in interest income and $3,100 for program services as donations to homeowners related to these homes.

Note 11. **Contributions of Nonfinancial Assets**

Contributions of nonfinancial assets for 2023 included $6,941 of professional services and $9,000 for occupancy. Unless otherwise noted, the Organization did not recognize any contributions of nonfinancial assets with donor-imposed restrictions.

Professional services include discounts on various services performed throughout the financial year and estimates are valued based on fair value measurement of the services provided. Occupancy is donated space used for Ty's House Community Center. The Organization estimated fair value based on recent comparable prices in the local real estate market.

Note 12. **Leases**

The Organization leases office space on a month to month basis for $1,500 per month. Rent expense totaled $18,000 and $9,000 for the year ended December 31, 2024 and 2023, respectively.

Note 13. **Subsequent Events**

Subsequent events were evaluated through September 9, 2025, the date on which the financial statements were available to be issued.

IRS Department of the Treasury
Internal Revenue Service
Cincinnati Service Center
CINCINNATI OH 45999-0038

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HARD BARGAIN MT HOPE REDEVELOPMENT
INC
% DERRICK L SOLOMON
PO BOX 545
FRANKLIN TN 37065-0545

024191

CUT OUT AND RETURN THE VOUCHER IMMEDIATELY BELOW IF YOU ONLY HAVE AN INQUIRY.
DO NOT USE IF YOU ARE MAKING A PAYMENT.

CUT OUT AND RETURN THE VOUCHER AT THE BOTTOM OF THIS PAGE IF YOU ARE MAKING A PAYMENT
EVEN IF YOU ALSO HAVE AN INQUIRY.

The IRS address must appear in the window.
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Use for inquiries only
Letter Number: LTR4168C
Letter Date : 2024-03-19
Tax Period : 000000

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HARD BARGAIN MT HOPE REDEVELOPMENT
INC
% DERRICK L SOLOMON
PO BOX 545
FRANKLIN TN 37065-0545

INTERNAL REVENUE SERVICE
Cincinnati Service Center
CINCINNATI OH 45999-0038

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The IRS address must appear in the window.
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Use for payments
Letter Number: LTR4168C
Letter Date : 2024-03-
Tax Period : 000000

*****1768

HARD BARGAIN MT HOPE REDEVELOPMENT
INC
% DERRICK L SOLOMON
PO BOX 545
FRANKLIN TN 37065-0545

INTERNAL REVENUE SERVICE

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IRS Department of the Treasury
Internal Revenue Service
Cincinnati Service Center
CINCINNATI OH 45999-0038

In reply refer to: 0255879722
Mar. 19, 2024 LTR 4168C 0
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HARD BARGAIN MT HOPE REDEVELOPMENT
INC
% DERRICK L SOLOMON
PO BOX 545
FRANKLIN TN 37065-0545

024191

Employer ID number: 83-0411768
Form 990 required: Yes

Dear Taxpayer:

We're responding to your request dated Mar. 12, 2024, about your tax-exempt status.

We issued you a determination letter in March 2006, recognizing you as tax-exempt under Internal Revenue Code (IRC) Section 501(c)(3).

We also show you're not a private foundation as defined under IRC Section 509(a) because you're described in IRC Sections 509(a)(1) and 170(b)(1)(A)(vi).

Donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106, and 2522.

In the heading of this letter, we indicated whether you must file an annual information return. If you're required to file a return, you must file one of the following by the 15th day of the 5th month after the end of your annual accounting period:

- Form 990, Return of Organization Exempt From Income Tax
- Form 990EZ, Short Form Return of Organization Exempt From Income Tax
- Form 990-N, Electronic Notice (e-Postcard) for Tax-Exempt Organizations Not Required to File Form 990 or Form 990-EZ
- Form 990-PF, Return of Private Foundation or Section 4947(a)(1) Trust Treated as Private Foundation

According to IRC Section 6033(j), if you don't file a required annual information return or notice for 3 consecutive years, we'll revoke your tax-exempt status on the due date of the 3rd required return or notice.

You can get IRS forms or publications you need from our website at www.irs.gov/forms-pubs or by calling 800-TAX-FORM (800-829-3676).

If you have questions, call 877-829-5500 between 8 a.m. and 5 p.m.,

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HARD BARGAIN MT HOPE REDEVELOPMENT
INC
% DERRICK L SOLOMON
PO BOX 545
FRANKLIN TN 37065-0545

local time, Monday through Friday (Alaska and Hawaii follow Pacific time).

Thank you for your cooperation.

Sincerely yours,

Steve M. Brown, Operations Manager
Operations 3-CIN

Tennessee Secretary of State
Tre Hargett

Division of Business and Charitable Organizations
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243-1102
tncab.tnsos.gov/portal/

March 19, 2026

DERRICK L SOLOMON
P.O. BOX 545
FRANKLIN, TN 37065 USA

RE: Registration to Solicit Funds for Charitable Purposes
Organization Name: HARD BARGAIN MT. HOPE REDEVELOPMENT, INC. (THE)
CO Number: CO8934
Expiration Date: 06/30/2026

Dear DERRICK L SOLOMON :

Pursuant to the Tennessee Charitable Solicitations Act, T.C.A. §§ 48-101-501, et seq., the Tennessee Secretary of State has reviewed your catch-up registration and is pleased to announce that it has been approved; however, your organization may still be out of compliance. **Your organization must maintain statutory compliance by submitting a renewal application and required fees on or before the expiration date listed above.**

If your listed expiration date has already passed, your organization is **NOT** in compliance and still needs to file a renewal registration. At that time, you may be required to submit tax filings, financial statements, proof of IRS status, and other documents related to your organization and its fundraising activities. You can find additional information and submit additional filing at https://sos.tn.gov/charities. The "CO" Number listed above will serve as your organization's charitable registration number and should be used when submitting any charitable filings or correspondence.

Please also be advised that if the organization's renewal registration or other filings includes false, misleading, or deceptive statements, appropriate action will be taken. Pursuant to the Tennessee Charitable Solicitations Act, a civil penalty of up to five thousand dollars ($5,000.00) may be assessed for any violation of the Act.

If you have any questions or need further assistance, please do not hesitate to contact us at 615-741-2555 or charitable.solicitations@tnsos.gov.

Sincerely,

Tre Hargett
Secretary of State

Tracking Number
2026109552

Application to Renew Registration of a Charitable Organization

Tre Hargett
Secretary of State

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2286
tncab.tnsos.gov/portal/

CO Number: CO8934
Filed: 03/19/2026 02:27 PM
Tre Hargett
Secretary of State

Organization Information

Legal Name of the Charitable Organization: HARD BARGAIN MT. HOPE REDEVELOPMENT, INC. (THE)

CO Number: CO8934

Legal entity type of the Organization: Corporation

FEIN: 83-0411768

Initial Registration Date: 05/10/2007

Renewal Date: 11/27/2025

Has your fiscal year ending month changed since your last renewal?
☐ Yes ☑ No

Fiscal Year Ending Month: December

When and where was the organization legally established

Date: 11/09/2004 **Country:** USA **City/State:** FRANKLIN, TN **County:** Williamson

Has your Principal Office address changed since your last renewal?
☐ Yes ☑ No

Principal Office Address
608 MT. HOPE STREET
USA, FRANKLIN, TN 37064

Has your Mailing address changed since your last renewal?
☐ Yes ☑ No

Mailing Office Address
P.O. BOX 545
USA, FRANKLIN, TN 37065

Contact Information for the Charitable Organization

Contact Name: DERRICK L SOLOMON

Telephone Number: (615) 591-0504 **Fax Number:** (615) 435-3337

Email: derrick@hardbargain.org **Website:** www.hardbargain.org

Current names used by the charity organization

Do you need to modify other names that the charity solicits under?
☐ Yes ☑ No

Has the organization registered in any other state(s)?
☐ Yes ☑ No

Does the charity have other offices, chapters, branches, affiliates or a parent?
☐ Yes ☑ No

The category that best describes your organization

L - Housing, Shelter

The charitable purpose of the organization

Affordable Housing, Preservation, & Community Development: 1. Build & sell quality, affordable homes for low to moderate income people. 2. Renovate and restore existing homes of elderly and low-income residents 3. Beautification projects 4. Community center

Tax & Financial Information

Has your tax exempt status changed since your last renewal?

☐ Yes ☑ No

Fiscal Year January 2024 - December 2024

Type of 990 Tax Form Filed: 990 (Long Form)

Government Grants	$ 268,759.00
Gross Revenue	$ 761,545.00

Solicitation Information

Have you been enjoined by any court from soliciting contributions?

☐ Yes ☑ No

Does your organization contract with or otherwise engage the services of any outside fundraising professional (such as a "professional fund-raiser," "paid solicitor," "fund raising counsel," or "commercial co-venturer")?

☐ Yes ☑ No

Officer Information

Do you need to modify the current officers?

☐ Yes ☑ No

Mrs. Angela Fleming
1619 Lantana Drive
Thompson Station, TN 37179, USA
Title(s): President

David Crane
195 Riverwood Dr.
Franklin, TN 37069, USA
Title(s): Director

Derrick L Solomon
PO Box 545
Franklin, TN 37065, USA
Title(s): Chief Executive Officer, Custodian of Contributions, Custodian of Final Distributions

Howard Kelton
952 Glass St.
Franklin, TN 37064, USA
Title(s): Director

Keith Davis
95 White Bridge Road, Suite 330
Nashville, TN 37205, USA
Title(s): Director

Ken Farmer
5211 Maryland Way, Suite 1080
Brentwood, TN 37027, USA
Title(s): Treasurer

Mirella Neely
818 Walden
Franklin, TN 37064, USA
Title(s): Secretary

Pam Lewis
1005 Valley Drive
Athens, TN 37303, USA
Title(s): Director

ANGELA GENTRY JACKSON
608 MT. HOPE STREET
FRANKLIN, TN 37064
Title(s): Director

Has any officer, director, manager, operator, or principal of the organization been the subject of an injunction, judgement, or administrative order or been convicted of a felony?

☐ Yes ☑ No

Signature

I certify that this is my signature and I have the authority to submit this registration form on behalf of the organization and that I have examined this registration form, including accompanying documents, and to the best of my knowledge and belief, the form and each document are true, correct, and complete.

I (Chief Fiscal Officer, Treasurer, or Officer) certify, under penalty of perjury, that the above information is true and correct.

Signed Electronically: Derrick LaJuan Solomon **Date:** 03/19/2026

Title: Chief Executive Officer

I certify that this is my signature and I have the authority to submit this registration form on behalf of the organization and that I have examined this registration form, including accompanying documents, and to the best of my knowledge and belief, the form and each document are true, correct, and complete.

I (Chief Fiscal Officer, Treasurer, or Officer) certify, under penalty of perjury, that the above information is true and correct.

Signed Electronically: Kenneth E Farmer **Date:** 03/19/2026

Title: Treasurer

Tre Hargett
Secretary of State

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2555
Fax: 615-253-5173
tncab.tnsos.gov/portal/

Date: 03/18/2026 **Invoice:** 2026-329022

Customer Information

DERRICK L SOLOMON
HARD BARGAIN MT. HOPE REDEVELOPMENT, INC. (THE)
P.O. BOX 545
FRANKLIN, TN 37065 , USA

Tracking Number	Description	Amount Paid
2026109552	HARD BARGAIN MT. HOPE REDEVELOPMENT, INC. (THE) (CH Filing Late Fee)	$ 40.00
2026109552	HARD BARGAIN MT. HOPE REDEVELOPMENT, INC. (THE) (CH Charitable Renewal)	$ 10.00

Payment Details

Fee Total:	$ 50.00
Payment Total:	$ 50.00
Amount Due:	$ 0.00

Payment Method

Payment Type: eCheck
Check/Confirmation Number: 3917605210

2026 Board of Directors

Name- Position	Home#	Work#	Cell#	Email	Term Began	Expiration
Angela Fleming- President		615-344-7908	615-351-2479	a3fleming@gmail.com	2024	2027
Reggie Smith- Director		615-744-2867	615-864-5183	Reggie.Smith@pnfp.com	2025	2027
Angela Jackson-Director			615-887-1715	Reallegacyagent@gmail.com	2024	2027
Mirella Neely- Secretary			615-400-9679	mirellaneely@gmail.com	2024	2027
David Crane- Director	615-794-0009	615-383-0300	615-642-7801	david@cranebuilders.com	2024	2026
Ken Farmer- Treasurer		615-372-3407	615-336-1140	kenfarmer57@gmail.com	2023	2026
Sonny Kelton- Director	615-794-4805		615-957-6412	howard.kelton@comcast.net	2024	2026
Pam Lewis- HR Committee Chair		615-327-0100	615-812-7634	pam.lewis@plamedia.com	2024	2027
Dr. Dana Hardy -Director			615-478-2242	drdanamhardy@gmail.com	2024	2026
Mike Platz		615-376-0001	615-668-6557	mike.platz@cadencebank.com	2025	2027
Tamara Reffegee			615-864-5183			
Emily Korab			339-222-3122	emily.korab@gmail.com		
HBA Staff						
Derrick Solomon- Executive Director	615-794-5774	615-970-2369	615-977-3746	derrick@hardbargain.org		
Cleon Harrison- Rehab Coordinator			615-578-3477	cleoncdh@gmail.com		
Pam Stone- Controller	919-597-8633			Pam@thestoneinn.com		
Danielle Moore - Housing Specialist			615-804-6859	danielle@hardbargain.org		

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 3/18/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
American Insurance Managers
3595 Keith Street NW
Cleveland TN 37312-4366

CONTACT NAME: Brad Tunnell
PHONE (A/C, No, Ext): (615)218-1953 **FAX (A/C, No):** (423)473-1532
E-MAIL ADDRESS: Brad@aim4us.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: Frankenmuth Insurance	13986
INSURER B: Travelers P&C Co of America	25674
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

INSURED
Hard Bargain Mt Hope Redevelopment Inc
PO Box 545
Franklin TN 37065-0545

COVERAGES **CERTIFICATE NUMBER:** 2025-2026 GL WC **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY PRO-JECT LOC OTHER:			6642338	10/31/2025	10/31/2026	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG CPLUS	$ 1,000,000 $ 500,000 $ 5,000 $ $ 2,000,000 $ 2,000,000 $ 50,000
	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS HIRED AUTOS NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ $ $ $ $
	UMBRELLA LIAB OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION $						EACH OCCURRENCE AGGREGATE	$ $ $
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		6JUB-OW49741-9-25	4/20/2025	4/20/2026	X PER STATUTE OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 100,000 $ 100,000 $ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
This certificate of insurance is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend or alter the coverage, forms, exclusions and conditions afforded by the policies referenced herein.

CERTIFICATE HOLDER
City of Franklin
109 3rd Ave South
Franklin, TN 37064

CANCELLATION
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Brad Tunnell/BST
Brad Tunnell

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Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See *Specific Instructions* on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)
Hard Bargain Association

2 Business name/disregarded entity name, if different from above.

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor ☐ C corporation ☑ S corporation ☐ Partnership ☐ Trust/estate

☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership)
Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☐ Other (see instructions)

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):
Exempt payee code (if any)
Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions ☐

(Applies to accounts maintained outside the United States.)

5 Address (number, street, and apt. or suite no.). See instructions. Requester's name and address (optional)
P.O. BOX 545 Franklin, TN 37065

6 City, state, and ZIP code

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number
[ ][ ][ ] - [ ][ ] - [ ][ ][ ][ ]

or

Employer identification number
83-0411768

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Business Enterprise Category:
The following information is requested in order to properly identify your organization and establish an accurate vendor record with Gresham Smith. If none of the information applies please indicate by selecting N/A.

Check appropriate box for classification

- ☐ MBE (Minority Owned)
- ☐ WBE/FBE (Woman/Female Business Enterprise)
- ☐ 8(a)
- ☐ HUBZone
- ☐ DBE (Disadvantaged Business Enterprise)
- ☐ SBE (Small Business Enterprise)
- ☐ SDVOSB/SDVOB/DVBE (Service Disabled Veteran Owned)
- ☐ Veteran Owned
- ☐ HBCU or Minority Institution
- ☐ Alaska Native
- ☑ N/A (not Applicable)

The Internal Revenue Service does not require your consent to any provisions of this document other than the certifications required to avoid backup withholding.

Sign Here **Signature of U.S. person** Dannie L. Holman **Date** 01-25-202

City of Franklin
Vendor Information Form

Vendor Name
The Hard Bargain Mt Hope Redevelopment Inc.

Vendor ID (For Office Use)

Contact Name
Derrick L Solomon

Contact Email Address
derrick@hardbargain.org

Physical Street Address
608 Mt. Hope Street

Remittance Address, if different
PO Box 545

City, State ZIP
Franklin TN 37064

City, State ZIP
Franklin TN 37065

Phone Number
615-591-0504

Email Address for ACH Remittance
pam@thestoneinn.com

In order to ensure timely payment, the City of Franklin encourages vendors to receive payment via direct deposit. Should you select ACH, a remittance will be emailed to you showing pertinent payment information.

Payment Mode

- (●) ACH
- ( ) Check

Name of Financial Institution
Pinnacle Financial Partners

Routing Number

Account Number

I/we hereby authorize the City of Franklin to initiate credit entries to my/our account listed above and authorize the financial institution to credit the same to my/our account. It is my/our responsibility to notify the City of Franklin Finance Department immediately if I/we become aware of any changes in status or bank information. If funds to which I/we am/are not entitled are deposited in error to my/our account, the City of Franklin is authorized to direct the financial institution to return the funds via an ACH debit transaction. This order will remain in effect until submission in writing to the Finance Department.

Authorized Signature Pamela R Stone

Date 02/24/2026

Please submit this form along with a W-9. The forms can be emailed to accountspayable@franklintn.gov or mailed to 109 Third Ave. S., Franklin, TN 37064.

Nonprofit Funding Application – Fiscal Year 2026-2027

Application for Charitable and Civic Organizations
Submission Deadline: March 6, 2026

Agency Name: Memories of Honor
(List agency name as it appears on the Secretary of State website)

Legal Status: ✔ Charitable (501c3) ☐ Civic Organization (501c6 or 501c4)

Application Contact: Amy Cotta (Name) | amy@memoriesofhonor.org (Email) | 615-476-0592 (Phone)

Mailing Address: 7248 Ludlow Drive College Grove, TN 37046

Payment Address: Same as above
(if different from mailing)

Total amount of City of Franklin funds being requested for FY 2026-2027: **10000**

Percentage of proposed FY 2026-2027 budgeted revenues derived from this request: **10.65**

Non-Discrimination

The parties, their agents, officials, employees, and servants shall not discriminate in any manner on the basis of race, color, religion, creed, ethnic or national origin, sex, sexual orientation, gender identity/expression, disability, age, status as a covered veteran, genetic information, and any other category protected by the federal or state civil rights law with respect to the subject matter and related activities of this application.

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: Memories of Honor

1. Identify one Strategic Plan Goal your request helps to achieve.

Quality Life Experience

2. Provide the number of Franklin citizens served by your agency: 4000

3. State the type of service provided and whether other organizations in the community provide the same service.

Memories of Honor provides structured public remembrance infrastructure designed to promote civic engagement, veteran-family integration, and responsible use of public space.

The Boots of Honor Memorial is a large-scale, immersive installation consisting of 7,470 individually identified combat boots representing U.S. service members killed in combat since 9/11. Each boot bears a name, branch of service, and personal identifiers, transforming passive observation into active civic participation.
Unlike traditional ceremonies or static monuments, this installation:
• Is fully ADA-accessible
• Operates across multiple days
• Utilizes trained volunteer teams
• Coordinates with VA and Vet Center partners
• Includes formal MOUs and site management protocols

To our knowledge, no other organization in Franklin provides this scale of immersive, temporary public memorial infrastructure that integrates civic placemaking, structured volunteer engagement, and veteran-family-community connection in a coordinated format.

4. Explain how much of an impact these services have on the community.

1. Public Space Activation: The Memorial activates Bicentennial Park for five consecutive days, maximizing use of recent public redevelopment investments and drawing sustained visitation to the downtown corridor.
2. Civic Participation & Volunteerism
• 180+ trained volunteers serving in structured roles
• Recognize–Reassure–Refer training protocol implemented
• Engagement of local schools, faith communities, and civic groups
This builds civic ownership and strengthens structured community engagement.
3. Veteran & Family Integration
Middle Tennessee is home to more than 146,000 veterans and an estimated 5,000–6,000 surviving military families. The Memorial provides a non-clinical, stigma-reducing environment that supports connection and belonging while coordinating with professional support resources when needed.

4. Economic & Cultural Vitality

With 6,000 projected visitors over five days, the Memorial increases downtown foot traffic and supports local business activity while elevating Franklin's reputation as a regional leader in meaningful civic experiences.

Funds requested through this program will be used solely to support public infrastructure costs associated with the Franklin residency, including site rental, security, ADA-compliant setup, and operational logistics, in full compliance with T.C.A. § 6-54-111 and for the general welfare of Franklin residents.

By supporting this initiative, the City reinforces its commitment to delivering structured, best-in-class civic experiences that strengthen community connection and uphold Franklin's vision of being America's finest hometown, driven by excellence and balanced preservation and progress.

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: Memories of Honor

5. State how these funds will be used and if they will be spent in accordance with the State of Tennessee T.C.A § 6-54-111.

Funds awarded by the City of Franklin will be used exclusively to support the public infrastructure and operational costs associated with hosting the Boots of Honor Memorial at Bicentennial Park, May 2027.

Specifically, City funds will be allocated toward:
• Public site rental and park usage fees
• ADA-compliant installation materials and layout infrastructure
• Professional 24/7 security services
• Crowd management and safety logistics
• Required insurance coverage
• Permitting and public safety coordination costs
No City funds will be used for private benefit, fundraising expenses, or unrelated programming.

All expenditures will directly promote the general welfare of Franklin residents by supporting structured civic engagement, safe public space activation, and community participation in a multi-day public memorial installation.

Memories of Honor affirms that all City funds will be expended in full compliance with Tennessee Code Annotated § 6-54-111 and will be documented, tracked, and reported according to municipal accountability standards.

6. State if the City of Franklin provides any other support (financial or otherwise) to your agency. If so, please describe that support.

The City of Franklin is currently partnering with Memories of Honor through coordination related to park usage, event planning logistics, and public safety considerations for the May 2026 installation at Bicentennial Park. We are also part of the downtown Franklin Merchants Association so we are looking to build this relationship over 2026-2027 with both them and Visit Franklin.
Event permitting processes: Park scheduling and site coordination

At this time, the City has not provided additional direct financial appropriations beyond the current request.

This partnership reflects collaborative planning to ensure the Memorial is executed in a manner consistent with Franklin's operational standards and public safety expectations.

7. State any other additional financial support your agency receives.

Memories of Honor receives diversified financial support from:
• Individual donors
• Corporate sponsorship partners
• Private foundations
• Event-based fundraising initiatives
• In-kind contributions (logistics, storage, volunteer support)
Funding is being secured through a combination of private philanthropy, corporate partnerships, and community giving to ensure the Memorial operates without financial overextension and in alignment with fiscally responsible stewardship.

City of Franklin funding represents a portion of the total budget and will leverage additional private investment into the community, ensuring shared responsibility and diversified financial sustainability.

Memories of Honor maintains financial oversight practices consistent with nonprofit governance standards and municipal funding requirements.

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency Name: Memories of Honor

8. How often does the Board of Directors receive/approve financial reports?

☑ bi-monthly ☐ monthly ☐ quarterly ☐ semi-annually ☐ annually

9. Are the agency's financial records audited by an independent certified public accountant?

☐ Yes ☑ No

If no, please explain how financials are reviewed.

Financial records are reviewed monthly by leadership, overseen by the Board of Directors, and prepared annually by an independent CPA for Form 990 filing.

Attachments:

☐ Option 1: Annual Audit for the last fiscal year concluded **OR**

☑ Option 2: A completed State of Tennessee annual reporting form for the last fiscal year concluded (AND the auditor's opinion and compliance notes if answered yes above)

☑ Proof of nonprofit status (IRS Tax Exempt Letter of Determination)

☑ Proof of business registration with the State of TN / Proof of registration with the TN Office of Charitable Solicitors

☑ Board of Directors list that includes the names, positions held, contact information, and expiration date of term for all board members

☑ Certificate of Insurance for professional liability (if applicable), general liability, and workers' compensation with the City of Franklin listed as a Certificate Holder

☑ Proposed or preliminary FY 2027 Budget

☑ W9 for the agency

☑ City of Franklin Vendor Information Form (Not required if you are an existing recipient and do not wish to change banking, contact, or address information)

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: Memories of Honor

Application criteria include:
- BOMA may fund up to 1% of the estimated general fund revenue during the budget process for all requests, depending on availability of funds.
- Outside agencies that request funding for the first time may not request an amount that exceeds 5% of their operating expenses.
- Outside agencies that have been funded in the prior year may request an amount that includes up to 3% inflation, plus any special funding requests. No funding request may exceed 25% of operating expenses.
- Funding requests are made for one fiscal year only, subject to annual re-submission and not guaranteed year over year.

Amy Cotta

Printed Name of (CEO/President/Executive Director/Board Chair)

A. Cotta 3/2/2026

Signature of (CEO/President/Executive Director/Board Chair) Date

*Unless contractually negotiated otherwise, any funding approved by the Board of Mayor Alderman will be distributed on an even quarterly basis. Submission of this form is not a guarantee of funding. All funds authorized are done by authority extended by the State and the City's local charter. Approved funding may result in a contract and this form will become an integral part of that contract.

Emailed applications are preferred.

Completed applications and required attachments may be sent to nonprofitfunding@franklintn.gov or mailed to City of Franklin, Budget & Performance Department, Attn: Nonprofit Funding, 109 Third Avenue South, Franklin, TN 37064.

Annual Reporting Form for Nonprofit Organizations
Seeking Financial Assistance from Local Governments

Memories of Honor

Name of Nonprofit Organization

1126 Harpeth Industrial Ct	Franklin	Williamson	TN	37064
Street Address	City	County	State	Zip

Annual Financial Report of Cash Receipts, Disbursements, and Balances

For the Fiscal Year from 1/2025 **through** 12/2025

Report Required by Title 5, Chapter 9, Part 1,
And Title 6, Chapter 54, Part 1, *Tennessee Code Annotated*

Receipts		
Federal Grants	$0	
State Grants	0	
Financial Assistance from Local Governments	0	
Donations and Gifts from Citizens	282,948.65	
Membership Dues	0	
Fees/Charges for Services	0	
Fundraising Events	67,563.85	
Sale of Assets	0	
Loans-Borrowed Funds	0	
Investment Income	3.44	
Other Receipts		
Total Receipts		$ 350515.94 (A)
Disbursements		
Grants and Other Assistance Paid to Other Organizations and Individuals	$4,518.13	
Salaries and Wages	96,007.39	
Employee Benefits	0	
Payroll Taxes	6,284.67	
Fees for Services (non-employee)	26,032.00	
Advertising and Promotion	2,152.23	
Office Expenses	0	
Leases/Rentals	4,320.00	
Maintenance and Repairs	0	
Supplies	20,423.92	
Travel	11,293.50	

Utilities	1,319.40	
Insurance	65.00	
Conferences, Conventions and Meetings	0	
Interest	0	
Purchase of Capital Assets – Vehicles and Equipment	0	
Purchase of capital Assets – Property and Buildings	0	
Loan Payments	0	
Other	87573.76	
Total Disbursements		$ 260,132.00 (B)
Cash Receipts Less Disbursements for the fiscal Year (A-B=C)		$ 90,383.94 (C)
Cash Balance - at the beginning of the fiscal year		$ 70,854.39 (D)
Cash Balance - at the end of the fiscal year (C+D=E)		$ 161,238.33 (E)

Details of Cash Balance - at the end of the fiscal year		
Cash on Hand	$0	
Cash in Bank – Checking	161238.33	
Cash in Bank – Savings Accounts	0	
Cash in Bank – Certificates of Deposits	0	
Other Cash	0	
Total Cash - at the end of the fiscal year		$ 161238.33 (E)

Please Explain Proposed Use of the Financial Assistance from Local Governments.

Boots of Honor Memorial

I certify that this report accurately presents the cash receipts, disbursements, and balances of the Memories of Honor **for the fiscal year noted above.**

Name of Nonprofit Organization

Person Preparing Report Amy Cotta _____

Printed Name **Signature**

Phone Number 615-476-0592 **Email Address** amy@memoriesofhonor.org **Date** 3/2/26

MEMORIES OF HONOR

Boots of Honor (Memorial) Project

Implementation Plan — 2026 *An Official America 250 Partner Program*

The Story In 2012, military spouse Theresa Johnson placed 6,400 boots on the ground in Pearl Harbor — one for every life lost since 9/11 — to honor her neighbor's son, Pfc.. Timothy Vimoto was killed in Afghanistan at 19. That act of grief became a movement.

By 2023, 7,890 boots stood in formation at Ft. Campbell. In May 2025, the base permanently closed the display. For the families who had visited year after year to find their hero's boots, it felt like losing them twice.

Memories of Honor refused to let that happen.

Today, 7,470 boots are in our care. In May 2026, they will stand in public for the first time in this memorial's 13-year history — no gates, no military ID, no barriers. Any widow, any child, any Gold Star family can walk up and bear witness. So can their neighbors. So can strangers who never knew the cost of freedom — until now.

Phase 1: Current Operations & Public Launch (Q1–Q2 2026)

- **January 2026:** Finalized MOUs with Ft. Campbell and secured long-term archival storage in Franklin, TN. Built a custom internal barcode scanning system — developed in-house with AI applications — that tracks every boot's condition, location, and family requests, including direct shipping to families who wish to receive their loved one's boots. This Amazon-style inventory system saved over $75,000 in developer fees and 6-8 months of build time, demonstrating our commitment to fiscal stewardship and operational excellence.
- **Early February 2026:** Secured safe transport of the full collection to its new home base in Franklin, TN.
- **March – April 2026:** Finalizing City of Franklin permitting and formalizing partnerships. Prep boots for the new inventory system and display.

- **Institutionalizing the Tradition:** The Franklin Residency becomes a permanent fixture in the Middle Tennessee Memorial Day calendar — an annual gathering of Gold Star families, active duty service members, veterans, and civilians in a shared act of public remembrance that grows more powerful every year.
- **Sustainability:** A legacy endowment established in 2026 ensures this memorial never depends on a single grant cycle. Jones Logistics, Team Home Depot, HCA Healthcare, the Tennessee VA, and a growing portfolio of corporate and individual donors form the foundation of permanent operations. Once the 2026 infrastructure is in place, annual operating costs drop dramatically — making every future year more efficient and more impactful.
- **The National Vision:** With the Fisher House, Gary Sinise Foundation, and Bob Woodruff Foundation as aspirational anchor partners, we are building a replicable national model — bringing the Boots of Honor Memorial to veterans and survivors in every corner of the country, ensuring that no matter where a Gold Star family lives, they can find a place where their hero is honored out loud.

Why This Memorial Is Irreplaceable

"The first time we saw the Boot Memorial, we were so overwhelmed that we were stunned. We knew our son's boot was somewhere in the field, but as anxious as we were to find him, we paused to absorb the enormity of the sacrifice that this respectful display represented.

As we approached his boot our emotions ranged from grief to pride. Tears fell as we touched his boot and tucked a small memento between the laces.

We returned year after year to visit the Boot Memorial, sadly knowing more and more names on the boots each time.

When we learned the Boot Memorial was going to be discontinued, it broke our hearts. The display was a physical representation of the sheer number of young men and women who had taken a sacred oath to protect our freedom, and something every American needed to see.

MEMORIES OF HONOR

FY2026 Operating Budget

Revenue

Revenue Source	Budget
Individual Donations	$75,000
Corporate Sponsorships	$125,000
Grants (Corporate + Foundation)	$125,000
Fundraising Events (Honor the Fallen, etc.)	$35,000
Program Revenue / Merch / Misc	$15,000

Total Revenue → $375,000

Expenses

Program & Mission Delivery

Category	Budget
Program Management Salaries	$110,000
Program Production (Boots of Honor Memorial, The Sessions, activations, materials, equipment)	$150,000

Travel, Shipping, Logistics	$30,000
Program Marketing & Media	$25,000

Total Program Expenses → $315,000

Management & Operations

Category	Budget
Professional Services (Accounting, Legal)	$10,000
Software, Website, Technology	$8,000
Office, Banking Fees, Admin	$7,000

Total Management & Operations → $25,000

Fundraising

Category	Budget
Event Costs	$15,000
Donor Engagement & Marketing	$10,000

Total Fundraising → $25,000

MEMORIES OF HONOR

Boots of Honor Memorial

Year-One Budget (2026 Transition Year) **Total Budget: $93,900.92**

Because 2026 is the inaugural year of bringing the Boots of Honor Memorial home to Franklin, this budget reflects the heavy lift required to build the foundation—transporting and housing nearly eight thousand boots, securing infrastructure, acquiring long-term storage containers, and establishing the operational systems that will carry this memorial forward for years to come. These are one-time or front-loaded costs that will not repeat annually. In future years, the financial needs will be significantly lower, focused primarily on maintenance, storage, and event execution rather than infrastructure build-out. An investment now doesn't just fund a single event—it establishes a permanent community tradition of remembrance that becomes more efficient and more impactful every year.

1. Personnel & Staff Support

Item	Cost	Description
Program Manager	$15,000	Oversees logistics, vendor coordinat and inventory tracking.
Volunteer Support & Safety	$2,000	T-shirts, gloves, hydration, first aid, and basic safety for 50+ volunteers
Subtotal	**$17,000**	

2. Facilities, Storage & Site

Item	Cost	Description
Storage Facility (Annual @ $1,100/mo)	**$13,200**	Year-round climate-controlled storage for 7,435 boots and equipment
Boot Storage Containers (70 @ $99 each)	**$6,930**	Permanent HDX totes for boot storage

Videography + Editing (@ $500)	$1,500	Capture interviews, b-roll, and emotional moments for storytelling and outreach
Supplies (Tags, Repairs, etc.)	$3,500	Badge printer, Boot hard card tags, glue, water bottles, laces + badge printer
Marketing & Outreach	$2,200	Flyers, digital graphics, signage, and storytelling collateral
Contingency	$3,000	Emergency repair funds, last-minute vendor needs, inflation buffer
Subtotal	**$18,763.92**	

Total Memorial Budget: $93,900.92

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: NOV 04 2015

MEDALS OF HONOR INC
PO BOX 681401
FRANKLIN, TN 37067-0000

Employer Identification Number:
47-5273214
DLN:
26053706003415
Contact Person:
CUSTOMER SERVICE ID# 31954
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
October 8, 2015
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 5436

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2286
tncab.tnsos.gov/portal/

Tre Hargett
Secretary of State

Amy Cotta
7248 LUDLOW DRIVE
COLLEGE GROVE, TN 37046, USA

03/04/2026

Filing Acknowledgment

Please review the filing information below and notify our office immediately of any discrepencies.

Entity Name:	MEMORIES OF HONOR		
SOS Control #:	000817516	Initial Filing Date:	10/08/2015
Entity Type:	Nonprofit Corporation	Formation Locale:	TENNESSEE
Status:	Active	Duration Term:	Perpetual
Fiscal Year Close:	December	Annual Report Due:	04/01/2026
Business County:	WILLIAMSON		
Benefit Type:	Public Benefit Corporation	Religious Type:	Non-Religious

Document Receipt

Receipt #: 2025-313092	Filing Fee:	$20.00
Payment: Credit Card - 3897291247		$20.00

Annual Report Due Date: 04/01/2025
Next Annual Report Due: 04/01/2026
Annual Report Date Filed: 04/28/2025
Tracking Number: B2025246357

This will acknowledge the filing of the attached Annual Report with an effective date as indicated above. When corresponding with this office or submitting documents for filing, please refer to the control number above.

Tre Hargett
Secretary of State

Event History

Annual Report Due Date changed from: 4/1/2025 to: 4/1/2026
Annual Report Status changed from: Delinquent to: Good
NAICS changed
Officers Changed

Tracking Number
B2025246357

Annual Report

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2286
tncab.tnsos.gov/portal/

Control #: 000817516
Filed: 04/28/2025 03:52 PM
Tre Hargett
Secretary of State

Tre Hargett
Secretary of State

Entity Information

Business Name: MEMORIES OF HONOR

Entity Type: Non-Profit Corporation

Control Number: 000817516

Place of Formation: TENNESSEE

Principal Office Address:
7248 LUDLOW DR
USA, COLLEGE GROVE, TN 37046-1521

Mailing Address:
7248 LUDLOW DRIVE
USA, COLLEGE GROVE, TN 37046

Nature of Business (NAICS):
813410 - Civic and Social Organizations

Officer Information

TRACIE URIBE
8915 CIMARRON RTE
SAN ANTONIO, TX 93012, USA
Chief Operating (COO),Director

JIM COTTA
7248 LUDLOW DRIVE JIM COTTA
COLLEGE GROVE, TN 37046, USA
Director,President

TRACI URIBE
8915 CIMARRON RTE
SAN ANTONIO, TX 93012, USA
Director,Secretary

AMY COTTA
7248 LUDLOW DRIVE AMY COTTA
COLLEGE GROVE, TN 37046, USA
Chief Executive Officer (CEO)

BRIAN FAHEY
7248 LUDLOW DR
USA, COLLEGE GROVE, TN 37046-1521
Director

JESSE SEERY
7248 LUDLOW DR
USA, COLLEGE GROVE, TN 37046-1521
Director

ROBERT SHIELS
7248 LUDLOW DR
USA, COLLEGE GROVE, TN 37046-1521
Director

Registered Agent Information

AMY DENISE COTTA
7248 LUDLOW DR
COLLEGE GROVE, TN 37046

Signature

☑ By entering my name in the space provided below, I certify that I am authorized to file this document on behalf of this entity, have examined the document and, to the best of my knowledge and belief, it is true, correct and complete as of this day.

Signed Electronically: AMY D COTTA **Date:** 04/28/2025

Title: CEO

Tre Hargett
Secretary of State

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2286
tncab.tnsos.gov/portal/

Date: 04/28/2025

Invoice: 2025-313092

Customer Information

Amy Cotta
MEMORIES OF HONOR
7248 LUDLOW DRIVE
COLLEGE GROVE, TN 37046, USA

Tracking #	Description	Amount Paid
B2025246357	2024 Annual Report for MEMORIES OF HONOR (Corporation Filings)	$ 20.00

Payment Details

Fee Total:	$ 20.00
Payment Total:	$ 20.00
Amount Due:	$ 0.00

Payment Method

Payment Type: Credit Card
Check/Confirmation Number: 3897291247



Board of Directors

Jim Cotta	President - Dir of Fitness
Dr. Traci Uribe	COO
Carey Leo	Entertainment Advisor
Brian Fahey	Board Chair
Robert Shiels	Board Member
Jessee Seery	Board Member

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 03/06/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATIONIS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER NUTMEG INS AGENCY INC/PHS 76210775 The Hartford Business Service Center 3600 Wiseman Blvd San Antonio, TX 78251	**CONTACT NAME:** **PHONE (A/C, No, Ext):** (888) 925-3137 **FAX (A/C, No):** E-MAIL ADDRESS:
INSURED Memories of Honor 7248 LUDLOW DR COLLEGE GROVE TN 37046	**INSURER(S) AFFORDING COVERAGE** — **NAIC#** **INSURER A :** Property and Casualty Insurance Company of Hartford — 34690 **INSURER B :** **INSURER C :** **INSURER D :** **INSURER E :** **INSURER F :**

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED.NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/Y YY)	LIMITS	
A	COMMERCIAL GENERAL LIABILITY CLAIMS-MADE [X] OCCUR [X] General Liability GEN'L AGGREGATE LIMIT APPLIES PER: [X] POLICY [ ] PRO-JECT [ ] LOC [ ] OTHER:			76 SBU CA6EWX	03/06/2026	03/06/2027	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$1,000,000 $1,000,000 $10,000 $1,000,000 $2,000,000 $2,000,000
	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS HIRED AUTOS NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	
	UMBRELLA LIAB **EXCESS LIAB** OCCUR CLAIMS-MADE DED RETENTION $						EACH OCCURRENCE AGGREGATE	
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? **(Mandatory in NH)** If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/ A					PER STATUTE / OTH-ER E.L. EACH ACCIDENT E.L. DISEASE -EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	
A	Employment Practices Liability Insurance			76 SBU CA6EWX	03/06/2026	03/06/2027	Each Claim Limit Annual Aggregate Limit	$25,000 $25,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES **(ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**

Those usual to the Insured's Operations.

CERTIFICATE HOLDER

For Informational Purposes
7248 LUDLOW DR
COLLEGE GROVE TN 37046

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Susan L. Castaneda

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Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See *Specific Instructions* on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

Memories of Honor

2 Business name/disregarded entity name, if different from above.

1126 Harpeth Industrial Ct. Franklin, TN 37064

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor ☐ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . .

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☑ Other (see instructions) 501c3 nonprofit

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . ☐

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any)

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)

(Applies to accounts maintained outside the United States.)

5 Address (number, street, and apt. or suite no.). See instructions.

6 City, state, and ZIP code

Requester's name and address (optional)

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			–			–				

or

Employer identification number

4	7	–	5	2	7	3	2	1	4

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here **Signature of U.S. person** AL Cotta **Date** 2/22/2026

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

City of Franklin
Vendor Information Form

HISTORIC FRANKLIN TENNESSEE

Vendor Name: Memories of Honor

Vendor ID (For Office Use):

Contact Name: Amy Cotta

Contact Email Address: amy@memoriesofhonor.org

Physical Street Address: 1126 Harpeth Industrial Ct

Remittance Address, if different: 7248 Ludlow Drive

City, State ZIP: Franklin, TN 37064

City, State ZIP: College Grove, TN 37046

Phone Number: 615-476-0592

Email Address for ACH Remittance: amy@memoriesofhonor.org

In order to ensure timely payment, the City of Franklin encourages vendors to receive payment via direct deposit. Should you select ACH, a remittance will be emailed to you showing pertinent payment information.

Payment Mode

- (●) ACH
- ( ) Check

Name of Financial Institution: Chase Bank

Routing Number: [redacted]

Account Number: [redacted]

I/we hereby authorize the City of Franklin to initiate credit entries to my/our account listed above and authorize the financial institution to credit the same to my/our account. It is my/our responsibility to notify the City of Franklin Finance Department immediately if I/we become aware of any changes in status or bank information. If funds to which I/we am/are not entitled are deposited in error to my/our account, the City of Franklin is authorized to direct the financial institution to return the funds via an ACH debit transaction. This order will remain in effect until submission in writing to the Finance Department.

Authorized Signature: A. Cotta

Date: 3/4/26

Please submit this form along with a W-9. The forms can be emailed to accountspayable@franklintn.gov or mailed to **109 Third Ave. S.**, Franklin, TN 37064.

MID CUMBERLAND
Human Resource Agency

February 26, 2026

City of Franklin, Budget and Performance Dept.
ATTN: Nonprofit Funding
109 Third Avenue South
Franklin, TN 37064

Dear Budget and Finance Committee Members,

These services offered by Mid-Cumberland Human Resource Agency have proven to affect lives, maintain dignity, and allow many to live at home longer. With your support, we are able to provide and improve the quality of life within your community.

Please consider and award the following FY'27 funding request:

Service:	**Requested Amount**
Homemaker	$ 4,924.00
Meals-on-Wheels	$ 10,635.00
Ombudsman	$ 2,620.00
Total	**$ 18,179.00**

Should you have any questions or need additional information just let me know. We truly appreciate your interest and support.

Best regards,

Jane Hamrick

Jane Hamrick
Executive Director

Enclosures

25 Century Blvd, Ste 500 • Nashville, TN 37214 T. (615) 331.6033 F. (615) 834.8906 mchra.com



Nonprofit Funding Application – Fiscal Year 2026-2027

Application for Charitable and Civic Organizations
Submission Deadline: March 6, 2026

Agency Name: Mid-Cumberland Human Resource Agency/Homemaker/ In Home Services
(List agency name as it appears on the Secretary of State website)

Legal Status: ☑ Charitable (501c3) ☐ Civic Organization (501c6 or 501c4)

Application Contact: Jane Hamrick (Name) | jane.hamrick@mchra.com (Email) | 615-850-3912 (Phone)

Mailing Address: 25 Century Blvd. Suite 500 Nashville, TN 37214

Payment Address:
(if different from mailing)

Total amount of City of Franklin funds being requested for FY 2026-2027: **$ 4,924.00**

Percentage of proposed FY 2026-2027 budgeted revenues derived from this request: **3.00%**

Non-Discrimination

The parties, their agents, officials, employees, and servants shall not discriminate in any manner on the basis of race, color, religion, creed, ethnic or national origin, sex, sexual orientation, gender identity/expression, disability, age, status as a covered veteran, genetic information, and any other category protected by the federal or state civil rights law with respect to the subject matter and related activities of this application.

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: Mid-Cumberland Human Resource Agency/Homemaker/ In Home Services

1. Identify one Strategic Plan Goal your request helps to achieve.

Safe, Clean, Livable City

2. Provide the number of Franklin citizens served by your agency: 32 in Williamson with majority in Franklin

3. State the type of service provided and whether other organizations in the community provide the same service.

The program provides direct services to help seniors to live independently at home. There is no other service that is known that provides no cost direct support services. The seniors served could be suffering from neglect or abuse.

4. Explain how much of an impact these services have on the community.

By providing direct support services such as routine household tasks, grocery shopping, personal care tasks, seniors are able to live longer at home. It is much more cost effective for seniors to age in place, and most seniors want to be at home rather than in a long term care facility.

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: Mid-Cumberland Human Resource Agency/Homemaker/ In Home Services

5. State how these funds will be used and if they will be spent in accordance with the State of Tennessee T.C.A § 6-54-111.

Funds were used to help provide direct support services to seniors who are neglected and no longer able to take care of themselves. Funding helps seniors live independently longer at home before placement in a long-term care facility.

6. State if the City of Franklin provides any other support (financial or otherwise) to your agency. If so, please describe that support.

The City of Franklin also provided funding for the Meals-on-Wheels Program and Ombudsman Program which will have separate applications.

7. State any other additional financial support your agency receives.

The program has government funding, United Way, and city/county funding.

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency Name: Mid-Cumberland Human Resource Agency/Homemaker/ In Home Services

8. How often does the Board of Directors receive/approve financial reports?

☐ bi-monthly ☑ monthly ☐ quarterly ☐ semi-annually ☐ annually

9. Are the agency's financial records audited by an independent certified public accountant?

☑ Yes ☐ No

If no, please explain how financials are reviewed.

Attachments:

☑ Option 1: Annual Audit for the last fiscal year concluded **OR**

☐ Option 2: A completed State of Tennessee annual reporting form for the last fiscal year concluded (AND the auditor's opinion and compliance notes if answered yes above)

☑ Proof of nonprofit status (IRS Tax Exempt Letter of Determination)

☑ Proof of business registration with the State of TN / Proof of registration with the TN Office of Charitable Solicitors

☑ Board of Directors list that includes the names, positions held, contact information, and expiration date of term for all board members

☑ Certificate of Insurance for professional liability (if applicable), general liability, and workers' compensation with the City of Franklin listed as a Certificate Holder

☑ Proposed or preliminary FY 2027 Budget

☑ W9 for the agency

☑ City of Franklin Vendor Information Form (Not required if you are an existing recipient and do not wish to change banking, contact, or address information)

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: Mid-Cumberland Human Resource Agency/Homemaker/ In Home Services

Application criteria include:
- BOMA may fund up to 1% of the estimated general fund revenue during the budget process for all requests, depending on availability of funds.
- Outside agencies that request funding for the first time may not request an amount that exceeds 5% of their operating expenses.
- Outside agencies that have been funded in the prior year may request an amount that includes up to 3% inflation, plus any special funding requests. No funding request may exceed 25% of operating expenses.
- Funding requests are made for one fiscal year only, subject to annual re-submission and not guaranteed year over year.

Jane Hamrick

Printed Name of (CEO/President/Executive Director/Board Chair)

Signature of (CEO/President/Executive Director/Board Chair)

2-25-2026

Date

*Unless contractually negotiated otherwise, any funding approved by the Board of Mayor Alderman will be distributed on an even quarterly basis. Submission of this form is not a guarantee of funding. All funds authorized are done by authority extended by the State and the City's local charter. Approved funding may result in a contract and this form will become an integral part of that contract.

Emailed applications are preferred.

Completed applications and required attachments may be sent to nonprofitfunding@franklintn.gov or mailed to City of Franklin, Budget & Performance Department, Attn: Nonprofit Funding, 109 Third Avenue South, Franklin, TN 37064.

Organization: Mid-Cumberland Human Resource Agency/Homemaker/In Home Services

NOTE: If necessary, please use a separate sheet in this format for the inclusion of additional expenditures or revenue line items)

EXPENDITURES:	Actual 2024-25	Budgeted 2025-26	Requested 2026-27
Salaries and fringe	115,446	120,010	125,000
Professional fees/Contracted Services	2,608	2,712	2,821
Conferences/Meetings	422	439	456
Supplies/Offices Expense	3,117	3,242	3,371
Occupancy	4,449	4,628	4,813
Travel	1,211	1,259	1,309
Ins/Indirect/Misc Dep	11,695	12,162	12,649
TOTAL BUDGET	138,948	144,452	150,419

REVENUES: (include any fund raising events)	2024-25	2025-26	2026-27
Williamson County Government	38,000	38,000	38,000
City of Franklin	4,924	4,924	4,924
Fed/State/grants/donations	96,024	101,528	107,495
TOTAL REVENUES	138,948	144,452	150,419

MIDCUMBERLAND
Homemaker

Homemaker | a Mid-Cumberland Service

A Homemaker and Elder Abuse Program



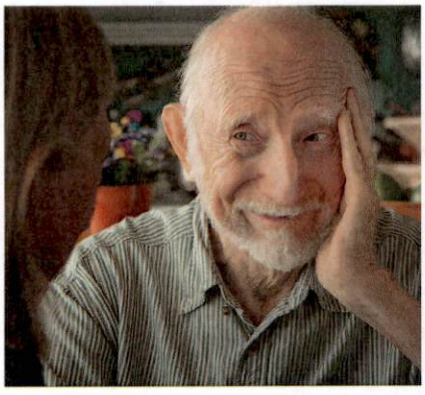
Request:

The Homemaker Program is requesting $4,924 from Franklin.

About Us:

Trained Homemakers provide basic, in-home assistance to elderly, disabled, and handicapped persons. Many elderly residents live alone and are in danger of being neglected, exploited, or abused. With the broad range of services the program offers, we are able to address most of the services needed to allow the client to remain SAFELY independent in their own home. Without these services many residents would be forced into institution care prematurely or worse, remain victims of abuse, neglect, and exploitation. The Homemaker is often the only advocate our vulnerable clients have. The Homemaker performs the essential tasks which the client is no longer able to do for him or herself. These include:

- Routine Household Tasks
- Grocery Shopping
- Resource Assistance
- Personal Care
- Meal Preparation
- Household Budgeting/Bill Paying
- Transportation
- Monitoring
- Emotional Support
- Others as Needed



Did You Know?

- Every 5 seconds an elderly person is abused
- 1 in 9 elderly individuals report they have been a victim of abuse
  - There are as many as 3,678 victims of elder abuse in Williamson County
- Only 1 out of 23 victims report abuse, neglect, exploitation, or self-neglect to authorities
- In 90% of cases reported, the abuse was imposed by a family member



Our Service Statistics

FY25	Number of Clients	Number of Units
Williamson County	32	2,845

We help clients gain or maintain self-sufficiency and independence

Prevent or reduce the need for institutional care

Prevent or remedy neglect, abuse or exploitation

Maintain safe, intact family units

Mid-Cumberland HRA | 25 Century Blvd Suite 500 | Nashville, TN 37214
Tel: 615.850.3909 | www.mchra.com/homemaker

MID-CUMBERLAND HUMAN RESOURCE AGENCY

Nashville, Tennessee

FINANCIAL STATEMENTS AND SUPPLEMENTARY INFORMATION

Year Ended June 30, 2024

JOHNSON, HICKEY & MURCHISON, P.C.
Certified Public Accountants
Chattanooga, Tennessee

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CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITORS' REPORT

To the Board of Directors of
Mid-Cumberland Human Resource Agency

Report on the Audit of the Financial Statements

Opinions

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Mid-Cumberland Human Resource Agency, as of and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise Mid-Cumberland Human Resource Agency's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of Mid-Cumberland Human Resource Agency, as of June 30, 2024, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Mid-Cumberland Human Resource Agency and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Mid-Cumberland Human Resource Agency's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Mid-Cumberland Human Resource Agency's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Mid-Cumberland Human Resource Agency's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 6 through 11 and the required supplementary information on pages 45 and 46 be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental

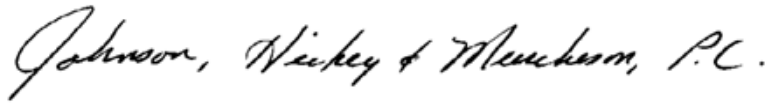
Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Mid-Cumberland Human Resource Agency's basic financial statements. The accompanying combining nonmajor fund financial statements, schedule of changes in lease obligations and schedule of lease obligations, principal and interest requirements are presented for purposes of additional analysis and are not a required part of the basic financial statements. The schedules of expenditures of federal and state awards, as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* and the State of Tennessee, are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining nonmajor fund financial statements and the schedules of expenditures of federal and state awards are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated March 31, 2025, on our consideration of Mid-Cumberland Human Resource Agency's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Mid-Cumberland Human Resource Agency's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Mid-Cumberland Human Resource Agency's internal control over financial reporting and compliance.



Chattanooga, Tennessee
March 31, 2025

Mid-Cumberland Human Resource Agency
Management's Discussion and Analysis
For the Year Ended June 30, 2024

Mid-Cumberland Human Resource Agency (the Agency) Management's Discussion and Analysis (MD&A) section provides a financial analysis for the year ended June 30, 2024. Please read this section in conjunction with the Agency's financial statements.

FINANCIAL HIGHLIGHTS

- The Agency's net position increased by $2,476,276 (14%) from $17,664,379 in 2023 to $20,140,655 for 2024. The increase was mostly attributed to continued CARES and ARP Act funding in the Transportation and Nutrition programs.

- The Agency's cash and certificate of deposits balance decreased by $6,997,064 (50%) from $13,909,768 in 2023 to $6,912,704 for 2024. MCHRA established an investment account in 2024 holding a government portfolio of money market mutual funds. The balance as of June 30, 2024, was $8,175,843. Accounts Receivable increased by $639,327 (23%) from $2,781,285 in 2023 to $3,420,612 in 2024. The increase in accounts receivable is attributed to slower payment by grantors.

- Total Current Assets increased by $1,880,007 (11%) from $16,727,225 in 2023 to $18,607,232 in 2024. This increase is mostly attributed to increases in accounts receivable, and investment balances. Total Current Liabilities increased by $396,410 (32%), from $1,253,593 in 2023 to $1,650,003 in 2024.

- The Agency's Governmental funds income before financing sources/uses decreased for 2024 compared to 2023, with revenues over expenditures reporting an excess of $309,911. The significant decrease is attributed to GASB 96 reporting requirements of transportation logistics software. The overall performance of the Agency remained consistent with 2023.

- The unrestricted net position for the Agency increased by $810,235 (5%) from $16,004,094 in 2023 to $16,814,329 for 2024.

OVERVIEW OF THE FINANCIAL STATEMENTS

The Agency's annual report consists of a series of financial statements. These statements include government-wide financial statements, fund financial statements, and the related notes to these statements. The report also includes additional supplementary information for these statements. Government-wide statements present the Agency's overall financial activities as a whole. Fund financial statements provide more detailed information about specific Agency funds. The remaining statements provide financial information about activities for which the Agency acts solely as a trustee.

GOVERNMENT-WIDE FINANCIAL STATEMENTS

The Agency's annual report contains two government-wide financial statements: the Statement of Net Position and the Statement of Activities. These statements report, on an accrual basis, all assets and liabilities and the changes in them. This reporting provides a way to measure and assess the Agency's overall financial health. Increases or decreases in the Agency's net position provide good

insight about whether the Agency's financial condition is improving or deteriorating. Other non-financial information should also be considered in this assessment. The Statement of Net Position and the Statement of Activities have only one type of activity:

- Governmental Activities – The Agency's services are reported in this activity group, including Rural Transportation services, Meals on Wheels and Senior Dining, Homemaker/Companion services, Community Corrections, Workforce Services, Misdemeanor services, Ombudsman services, CREST, CREEVA and Representative Payee services. The general fund is also reported in this group. Federal and state grants, local governments, United Way agencies, local contributions and program income fund these activities.

FUND FINANCIAL STATEMENTS

The Agency establishes and maintains funds to manage and control monies for specific services and functions. Within the basic financial statements, fund financial statements focus on the Agency's funds rather than the Agency as a whole. They also help assure compliance with financial laws and regulations. The Agency's two significant fund types are as follows:

- Governmental funds - Most of the Agency's services (see Governmental Activities above) are reported in the governmental funds. They are reported on the modified accrual accounting basis. These funds focus on the inflows and outflows of monies and the year-end balances, providing a view of available financial resources.

- Proprietary fund – The Agency's internal service fund is reported as a proprietary fund. This fund is used to provide supplies and services for the Agency's other programs and activities. They report activities equivalent to the reporting of the Statement of Net Position and the Statement of Activities.

THE AGENCY AS TRUSTEE

The Agency's fiduciary activities are reported on the Statement of Changes in Fiduciary Assets and Liabilities – Custodial Fund. These activities are excluded from the Agency's other financial statements since these assets cannot be used to finance its operations.

NOTES TO THE FINANCIAL STATEMENTS

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

Our analysis below focuses on net position and changes in net position of the Agency's governmental activities:

	Net Position (in thousands)		
	2024	2023	Change Increase (Decrease)
Current assets	$ 18,607	$ 16,727	11%
Capital assets	3,465	2,046	69%
Total Assets	22,072	18,773	18%
Deferred outflows of resources	401	374	7%
Current and other liabilities	1,650	1,254	32%
Long-term liabilities	512	223	130%
Total Liabilities	2,162	1,477	46%
Deferred inflows of resources	171	5	3320%
Net Position:			
Investment in capital assets	3,326	1,660	100%
Unrestricted	16,815	16,004	5%
Total Net Position	$ 20,141	$ 17,664	14%

[The remainder of this page intentionally left blank.]

	Changes in Net Position (in thousands)		
	2024	2023	Change Increase (Decrease)
Program Revenues:			
Charges for services	$ 3,915	$ 3,854	2%
Federal grants	9,664	8,734	11%
State grants and contributions	5,738	4,969	15%
Other revenues	257	44	484%
	19,574	17,601	11%
Program expenses:			
Agency operations and administration	450	311	45%
Transportation programs	7,885	7,537	5%
Nutrition programs	4,879	4,581	7%
Other programs	3,883	3,357	16%
Total Expenses	17,097	15,786	8%
Increase in Net Position	2,477	1,815	36%
Net Position:			
Beginning	17,664	15,849	11%
Ending	$ 20,141	$ 17,664	14%

The Agency's net position increased by $2,476,276 (14%) in 2024 to $20,140,655. Capital outlays exceeded depreciation expense by $1,359,220.

The Agency's total revenues (before investment income, gain (loss) on disposal of assets, and miscellaneous items) increased by $1,759,614 (10%) from $17,557,485 in 2023 to $19,317,099 in 2024. Total expenses increased by $1,308,473 (8%), from $15,786,431 in 2023 to $17,097,094 in 2024. These increases are attributed to continued CARES and ARP Act funding in Transportation and Nutrition.

- Total Current Assets increased by $1,880,007 (11%) from $16,727,225 in 2023 to $18,607,232 in 2024. Total Current Liabilities increased by $396,410 (32%), from $1,253,593 in 2023 to $1,650,003 in 2024.
- The Agency's cash balance and certificates of deposits decreased by $6,997,064 (50%) from $13,909,768 in 2023 to $6,912,704 for 2024. MCHRA established an investment account in 2024 holding a government portfolio of money market mutual funds. The balance as of June 30, 2024, was $8,175,843. Accounts Receivable increased by $639,327 (23%) from $2,781,285 in 2023 to $3,420,612 in 2024. The increase in accounts receivable is attributed to slower payment by grantors.

The Agency's funding continues to be derived predominately from federal and state grants, and program service income from managed care organizations. The Agency is continually seeking cost controls and pursuing other funding sources to continue the Agency's growth in delivery of services.

AGENCY FUND ANALYSIS

The Agency's operations report in one significant fund, the General Fund, which is the only Agency fund with a fund balance. The analysis for this fund is included below:

Governmental funds – The overall governmental funds' financial performance continued to outpace historical standards. The General Fund reported a gain of $1,794,496 primarily due to continued CARES and ARP Act funding. The unassigned fund balance was $18,682,217 for 2024.

CAPITAL ASSETS AND DEBT ADMINISTRATION

The Agency's total capital assets for 2024 was $3,465,179, net of accumulated depreciation and amortization. Capital asset additions for 2024 equaled $2,453,782, which was mostly comprised of Transportation vans and upgrades in logistics software (SBITA).

The Agency's ending lease liability for 2024 was $138,853 a decrease of $246,603 from $385,456 in 2023 due to lease payments of $305,112, issuances of $70,825, and remeasurements of $(12,316). The significant decrease is due to the expiration of the Nashville central office lease in FY 2025. See note 5 for additional details on long-term liabilities.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGET

The Agency contracts primarily with other Agencies with the State of Tennessee and managed care organizations; therefore, they are not directly affected by macroeconomic factors. However, the state, federal and local governments and managed care organizations are affected by these factors, indirectly affecting the Agency's grant and operating budgets. These effects can be positive or negative due to the economic environment. Transportation revenues continued to experience downward pressure due to TennCare reductions. The Agency also continues to streamline personnel to reduce costs and implement strict cost control oversight to assure the Agency remains within its budgetary spending limits on a grant-by-grant basis.

BOARD OF DIRECTORS & SENIOR MANAGEMENT

Senior Management

Jane Hamrick, Executive Director
Kevin Rye, CFO/Director of Operations

BOARD OF DIRECTORS

(As of June 30, 2024)

Board Officers

Mayor Robert Rial, Dickson County, Board Chair
Mayor Randall Hutto, Wilson County, Vice-Chair
Mayor Kerry McCarver, Cheatham County, Secretary
Mayor Rogers Anderson, Williamson County, Treasurer

Governing Board

Mayor Joey Brake, Houston County
County Executive Mike Pogreba, Humphreys County
Mayor Wes Golden, Montgomery County
Mayor Billy Vogle, Robertson County
Mayor Joe Carr, Rutherford County
Mayor Robert Beecham, Stewart County
Mayor John Isbell, Sumner County
Mayor Jack McCall, Trousdale County
Senator Bill Powers, District 22
Representative Jay Reedy, District 74
Mayor Mike Callis, City of Portland
Mayor Ken Moore, City of Franklin
Mayor Becca Werner, Mayor of Coopertown

CONTACTING THE AGENCY'S FINANCIAL MANAGEMENT

This report is designed to provide a general overview of the Agency's finances, comply with finance-related laws and regulations, and demonstrate the Agency's commitment to public accountability. If you have any questions or would like additional information please contact the Agency's Executive Director at 1101 Kermit Drive, Suite 300, Nashville, TN 37217.

MID-CUMBERLAND HUMAN RESOURCE AGENCY
STATEMENT OF NET POSITION
JUNE 30, 2024

	Governmental Activities
ASSETS AND DEFERRED OUTFLOWS OF RESOURCES	
Assets	
Cash	$ 6,012,704
Certificates of deposits	900,000
Receivables	
Grants (Federal)	2,362,750
Grants (State)	640,789
Participants and other (net)	417,073
Prepaid items	98,073
Investments	8,175,843
Capital assets	
Nondepreciable	966,298
Other capital assets, net	2,498,881
Total assets	22,072,411
Deferred outflows of resources	
Pension related items	401,372
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND NET POSITION	
Liabilities	
Accounts payable	263,975
Accrued payroll costs	433,797
Accrued payroll taxes and withholding	26,325
Compensated absences	403,213
Leases liability	93,918
SBITA liability	428,775
Long-term liabilities	
Net pension liability	14,207
Leases liability, net of current portion	44,935
SBITA liability, net of current portion	452,961
Total liabilities	2,162,106
Deferred inflows of resources	
Pension related items	171,022
Net position	
Investment in capital assets	3,326,326
Unrestricted	16,814,329
Total net position	$ 20,140,655

(The accompanying notes are an integral part of these statements.)

MID-CUMBERLAND HUMAN RESOURCE AGENCY
STATEMENT OF ACTIVITIES
YEAR ENDED JUNE 30, 2024

FUNCTION/PROGRAMS	Expenses	Indirect Expense Allocation	PROGRAM REVENUES: Charges for Services	PROGRAM REVENUES: Operating Grants and Contributions	PROGRAM REVENUES: Capital Grants and Contributions	Net (Expenses) Revenues and Changes in Net Position: Governmental Activities
Governmental activities						
Agency operations and administration	$ 1,559,926	$ (1,109,573)	$ 1,180,158	$ 720,091	$ -	$ 1,449,896
Transportation programs	7,380,941	503,944	1,578,615	6,372,670	806,607	873,007
Nutrition programs	4,532,293	346,661	543,409	4,497,178	-	161,633
Other community services programs	3,624,744	258,968	612,632	3,005,739	-	(265,341)
Total governmental activities	$ 17,097,904	$ -	$ 3,914,814	$ 14,595,678	$ 806,607	2,219,195
GENERAL REVENUES						
Investment income						190,479
Gain on disposal of capital assets						56,602
Miscellaneous						10,000
Total general revenues						257,081
Change in net position						2,476,276
NET POSITION						
Beginning						17,664,379
Ending						$ 20,140,655

(The accompanying notes are an integral part of these statements.)

MID-CUMBERLAND HUMAN RESOURCE AGENCY
BALANCE SHEET - GOVERNMENTAL FUNDS
JUNE 30, 2024

	General Fund	Transportation Programs	Nutrition Programs	Other Governmental Funds	Total Governmental Funds
ASSETS					
Cash	$ 6,012,704	$ -	$ -	$ -	$ 6,012,704
Certificates of deposit	900,000	-	-	-	900,000
Receivables					
Grants (Federal)	-	1,545,608	556,081	261,061	2,362,750
Grants (State)	-	431,451	37,025	172,313	640,789
Participants and other (net)	24,695	138,747	129,005	124,626	417,073
Prepaid items	98,073	-	-	-	98,073
Investments	8,175,843	-	-	-	8,175,843
Due from other funds	4,146,471	-	-	-	4,146,471
Total assets	$ 19,357,786	$ 2,115,806	$ 722,111	$ 558,000	$ 22,753,703
LIABILITIES					
Accounts payable	$ 215,447	$ 31,328	$ 8,335	$ 8,865	$ 263,975
Accrued payroll costs	433,797	-	-	-	433,797
Accrued payroll taxes and withholding	26,325	-	-	-	26,325
Due to other funds	-	2,084,478	713,776	549,135	3,347,389
Total liabilities	675,569	2,115,806	722,111	558,000	4,071,486
FUND BALANCES					
Nonspendable					
Prepaid items	98,073	-	-	-	98,073
Unassigned	18,584,144	-	-	-	18,584,144
Total fund balances	18,682,217	-	-	-	18,682,217
Total liabilities and fund balances	$ 19,357,786	$ 2,115,806	$ 722,111	$ 558,000	$ 22,753,703

(The accompanying notes are an integral part of these statements.)

MID-CUMBERLAND HUMAN RESOURCE AGENCY
RECONCILIATION OF THE BALANCE SHEET OF GOVERNMENTAL FUNDS TO THE STATEMENT OF NET POSITION
JUNE 30, 2024

Total governmental fund balances	$	18,682,217
Amounts reported for governmental activities in the statement of net position are different because:		
Capital assets used in governmental activities are not financial resources and therefore not reported in the funds. However, in the statement of net position, the cost of these assets are capitalized and expensed over their estimated lives through annual depreciation and amortization expense.		3,465,179
Liabilities that are not due and payable in the current period and therefore are not reported in the funds.		
Lease liability		(138,853)
SBITA liability		(881,736)
Amounts related to the pension plan are not expected to be liquidated with expendable financial resources and therefore are not reported in the funds.		
Deferred outflows of resources		401,372
Net pension liability		(14,207)
Deferred inflows of resources		(171,022)
Internal service fund liabilities		(1,202,295)
Net position of governmental activities	$	20,140,655

(The accompanying notes are an integral part of these statements.)

MID-CUMBERLAND HUMAN RESOURCE AGENCY
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS
YEAR ENDED JUNE 30, 2024

	General Fund	Transportation Programs	Nutrition Programs	Other Governmental Funds	Total Governmental Funds
REVENUES					
Federal grants	$ 11,238	$ 5,188,302	$ 3,056,044	$ 1,408,571	$ 9,664,155
State grants	120,840	1,958,100	99,150	1,560,525	3,738,615
Local program	588,013	32,875	1,341,984	36,643	1,999,515
Program income	1,171,567	1,578,615	543,409	612,632	3,906,223
Investment income	190,479	-	-	-	190,479
Miscellaneous	-	10,000	-	-	10,000
Total revenues	2,082,137	8,767,892	5,040,587	3,618,371	19,508,987
EXPENDITURES					
Salaries	759,904	3,274,372	1,082,085	1,983,704	7,100,065
Fringe benefits	260,930	1,165,875	243,603	601,581	2,271,989
Travel	57,347	16,263	82,697	149,106	305,413
Rent	26,409	39,391	2,291	14,312	82,403
Communications	41,733	83,715	46,216	61,341	233,005
Utilities	8,169	22,568	4,918	19,800	55,455
Printing and supplies	27,317	42,672	59,077	39,655	168,721
Equipment	12,515	2,318,865	9,310	12,433	2,353,123
Equipment - non capital	15,626	14,500	4,178	9,660	43,964
Maintenance and repairs	2,635	441,384	2,881	4,809	451,709
Professional and contracted services	83,389	297,312	93,680	110,772	585,153
Insurance, bonding and licensing	8,963	274,300	29,135	40,671	353,069
Food	-	-	2,484,580	-	2,484,580
Gasoline	-	411,741	-	-	411,741
Training and seminars	2,870	8,711	400	5,063	17,044
Specific assistance to participants	7,270	-	-	193,468	200,738
Other	-	-	-	4,584	4,584
Indirect costs	117,352	503,944	346,661	258,968	1,226,925
Miscellaneous	6,275	13,099	22,634	13,558	55,566
Debt service					
Principal	83,258	562,267	27,629	104,264	777,418
Interest	2,548	9,831	977	3,055	16,411
Total expenditures	1,524,510	9,500,810	4,542,952	3,630,804	19,199,076
Excess (deficit) of revenue over expenditures	557,627	(732,918)	497,635	(12,433)	309,911
OTHER FINANCING SOURCES (USES)					
Transfers in (out)	1,224,354	(717,409)	(506,945)	-	-
Gain on disposal of capital assets	-	59,718	-	-	59,718
Proceeds from lease transactions	12,515	36,567	9,310	12,433	70,825
Proceeds from SBITA transactions	-	1,354,042	-	-	1,354,042
Total other financing sources (uses)	1,236,869	732,918	(497,635)	12,433	1,484,585
Excess of revenue over expenditures and other financing sources (uses)	1,794,496	-	-	-	1,794,496
FUND BALANCES					
Beginning	16,887,721	-	-	-	16,887,721
Ending	$ 18,682,217	$ -	$ -	$ -	$ 18,682,217

(The accompanying notes are an integral part of these statements.)

MID-CUMBERLAND HUMAN RESOURCE AGENCY
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES
YEAR ENDED JUNE 30, 2024

Net change in fund balances - total governmental funds		$ 1,794,496
Amounts reported for governmental activities in the statement of activities are different because:		
Governmental funds report capital outlay as expenditures. However, in the statement of activities the cost of those assets are allocated over their estimated useful lives and reported as depreciation and amortization expense. This is the amount by which depreciation and amortization expense exceed capital outlay in the current period.		
Depreciation expense	(383,500)	
Amortization expense	(610,403)	
Capital outlay	2,353,123	1,359,220
The net effect of various transactions involving the sale of capital assets		(15,432)
The issuance of long-term debt (e.g., bonds, leases) provide current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net position. This amount is the net effect of these differences in the treatment of long-term debt and related items.		
Proceeds of lease transactions	(70,825)	
Proceeds of SBITA transactions	(1,354,042)	
Remeasurement of leases	12,316	
Lease principal payments	305,112	
SBITA principal payments	472,306	(635,133)
Under the modified accrual basis of accounting used in the governmental funds, expenditures are not recognized for transactions that are not normally paid with expendable available financial resources. In the statement of activities, however, which is presented on the accrual basis, expenses and liabilities are reported regardless of when financial resources are available. In addition, interest on long-term debt is not recognized under the modified accrual basis of accounting until due, rather than as it accrues.		
Pension expense		(26,875)
Change in net position of governmental activities		$ 2,476,276

(The accompanying notes are an integral part of these statements.)

MID-CUMBERLAND HUMAN RESOURCE AGENCY
STATEMENT OF NET POSITION - PROPRIETARY FUND
JUNE 30, 2024

	Governmental Activities - Internal Service Fund
ASSETS	
Capital assets	
Nondepreciable	$ 966,298
Depreciable, net	235,997
Total assets	1,202,295
LIABILITIES	
Internal balances	799,082
Accrued paid time off	403,213
Total liabilities	1,202,295
NET POSITION	
Net investment in capital assets	-
Unrestricted	-
Total net position	$ -

(The accompanying notes are an integral part of these statements.)

MID-CUMBERLAND HUMAN RESOURCE AGENCY
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION - PROPRIETARY FUND
YEAR ENDED JUNE 30, 2024

	Governmental Activities - Internal Service Fund
OPERATING REVENUES	
Fees for services	$ 33,600
Total operating revenues	33,600
OPERATING EXPENSES	
Contracted services	-
Rent	7,926
Printing	665
Depreciation	25,009
Total operating expenses	33,600
NET OPERATING INCOME	-
CHANGE IN NET POSITION	-
NET POSITION	
Beginning	-
Ending	$ -

(The accompanying notes are an integral part of these statements.)

MID-CUMBERLAND HUMAN RESOURCE AGENCY
STATEMENT OF CASH FLOWS - PROPRIETARY FUND
YEAR ENDED JUNE 30, 2024

	Governmental Activities - Internal Service Fund
CASH FLOWS FROM OPERATING ACTIVITIES	
Cash received from users	$ 33,600
Cash received related to employees	52,008
Cash paid to suppliers for goods and services	(8,591)
Net cash provided by operating activities	77,017
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES	
Transfer to general fund	23,642
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES	
Purchase of capital assets	(100,659)
CASH FLOWS FROM INVESTING ACTIVITIES	-
NET CHANGE IN CASH	-
CASH	
Beginning	-
Ending	$ -
RECONCILIATION OF OPERATING INCOME TO NET CASH PROVIDED BY OPERATING ACTIVITIES	
Operating income	$ -
Adjustments to reconcile net operating income to net cash used by operating activities	
Depreciation	25,009
Increase (decrease) in	
Accrued paid time off	52,008
Net cash used by operating activities	$ 77,017

(The accompanying notes are an integral part of these statements.)

MID-CUMBERLAND HUMAN RESOURCE AGENCY
STATEMENT OF FIDUCIARY NET POSITION
CUSTODIAL FUND
JUNE 30, 2024

	Custodial Fund
ASSETS	
Cash	$ 671,606
LIABILITIES	
Amounts held in custody for others	$ 671,606

(The accompanying notes are an integral part of these statements.)

MID-CUMBERLAND HUMAN RESOURCE AGENCY
STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
CUSTODIAL FUND
YEAR ENDED JUNE 30, 2024

	Balance June 30, 2023	Additions	Deductions	Balance June 30, 2024
SSI RECIPIENT TRUST FUND				
ASSETS				
Cash	$ 541,431	$ 4,336,594	$ 4,206,419	$ 671,606
LIABILITIES				
Amounts held in custody for others	$ 541,431	$ 4,336,594	$ 4,206,419	$ 671,606

(The accompanying notes are an integral part of these statements.)

(1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Financial Reporting Entity

Mid-Cumberland Human Resource Agency (the Agency) was established in 1974 in accordance with the Title 13, Chapter 26, as amended, of the Tennessee Code Annotated. This legislation provides a regional system to deliver human resource programs in the state's counties and cities. The Agency is governed by a Board that consists of the county mayor of each county within the Agency's service district, the mayor of each municipality within the district, a state representative and senator within the district and a local representative appointed by the county judge of each service district. The Agency is also governed by a policy council that consists of two representatives from each county served and two legislators. For financial reporting purposes, Mid-Cumberland Human Resource Agency includes all fund types and account groups over which the Board of Directors exercises primary financial accountability.

Basis of Presentation

Government-Wide Statements

The statement of net position and the statement of activities display information about the primary government (the Agency). These statements include the financial activities of the overall government, except for fiduciary activities. Eliminations have been made to minimize the double-counting of internal activities. Governmental activities generally are funded through federal and state grants, county and local government contributions, charitable contributions, intergovernmental revenues, and contract and program fees.

The statement of activities presents a comparison between the direct expenses and program revenues (charges for services, operating grants and contributions, and capital grants and contributions) for each function of the Agency's governmental activities. Direct expenses are those that are specifically associated with a function and therefore clearly identifiable to that particular function. Indirect expenses have been allocated to major functions in order to present a more accurate and complete picture of the cost of services.

This government-wide focus is more on the sustainability of the Agency as an entity and the changes in the Agency's net position resulting from the current year's activities.

Governmental Fund Financial Statements

The fund financial statements provide information about the Agency's funds. The emphasis of fund financial statements is on the major funds in the governmental funds. All remaining governmental funds are aggregated and reported as nonmajor funds.

The Agency reports the following major funds:

General Fund
The general fund is used to account for all resources not specifically accounted for in another fund.

(1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Basis of Presentation (continued)

Governmental Fund Financial Statements (continued)

Special Revenue Funds

Transportation Programs

This fund accounts for revenues and expenditures of the Agency's various transportation operations (i.e., Public Transportation and DOT Capital Grants). The fund utilizes Section 5311 of the Urban Mass Transit Act, Title III-B of the Older Americans Act and other funds available through the Tennessee Department of Transportation as its three major revenue sources. Revenues are also received through contracts with TennCare and other agencies within the region.

Nutrition Programs

This fund accounts for revenues and expenditures of the Agency's various nutritional operations (i.e., Meals-On-Wheels and congregate meals). The fund receives revenue from the Older Americans Act through the Area Agency on Aging and Disability at the Greater Nashville Regional Council. Financial support is also received from the Tennessee Commission on Aging and Disability, the State of Tennessee, United Way, United States Department of Health and Human Services, sponsors, foundations and memorials.

Measurement Focus, Basis of Accounting

The accounts of the Agency are organized on the basis of funds. Governmental resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

Government-Wide Financial Statements

Government-wide financial statements include a statement of net position and statement of activities. These statements present a summary of governmental activities for the Agency. Fiduciary activities of the Agency are not included in these statements.

These statements are presented on an "economic resources" measurement focus and the accrual basis of accounting. Accordingly, all the Agency's assets and liabilities, including capital assets and long-term liabilities, are included in the accompanying statement of net position. The statement of activities presents changes in net position. Under the accrual basis of accounting, revenues are recognized in the period in which they are earned while expenses are recognized in the period in which the liability is incurred. The types of transactions reported as program revenues for the Agency are reported in three categories: 1) charges for services, 2) operating grants and contributions, and 3) capital grants and contributions.

Certain eliminations have been made as prescribed by GASB Statement No. 34 in regard to interfund activities, payables, and receivables. All internal balances in the statement of net position have been eliminated. In the statement of activities, internal services fund transactions have been eliminated.

Governmental Fund Financial Statements

Governmental fund financial statements include a balance sheet and a statement of revenues, expenditures and changes in fund balances for all major governmental funds and non-major funds aggregated. An accompanying schedule is presented to reconcile and explain the differences in fund balances and changes in fund balances as presented in these statements to the net position and changes in net position presented in the government-wide financial statements. The Agency has presented all major funds that met those qualifications.

(1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Measurement Focus, Basis of Accounting (continued)

Governmental Fund Financial Statements (continued)

All governmental funds are accounted for on a spending or "current financial resources" measurement focus and the modified accrual basis of accounting. Accordingly, only current assets and current liabilities are included on the balance sheets. The statement of revenue, expenditures, and changes in fund balances present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in fund balances. Under the modified accrual basis of accounting, revenues are recognized in the accounting period in which they become both measurable and available to finance expenditures of the current period. Accordingly, revenues are recorded when received in cash, except that revenues subject to accrual (normally 90 days after year-end) are recognized when due. The primary revenue sources, which have been treated as susceptible to accrual by the Agency, are federal grants, state grants, local programs, and program income. Expenditures are recorded in the accounting period in which the related fund liability is incurred.

Proprietary Fund Financial Statements

Proprietary fund financial statements include a statement of net position, a statement of revenues, expenses, and changes in fund net position, and a statement of cash flows. The only proprietary fund is the internal service fund. The internal service balances and activities have been combined with the governmental activities in the government-wide financial statements. The cost of these services is allocated to the appropriate function/program in the statement of activities.

Custodial Fund

Custodial fund is used to account for amounts held in trust for others. These amounts are incidental and held for a short period of time. The Agency collects monies from the Social Security Administration to be given to recipients of the Social Security Program.

Cash and Cash Equivalents

The Agency considers currency on hand and demand deposits with financial institutions to be cash. The Agency considers all highly liquid investments with a maturity of three months or less when purchased to be cash equivalents.

Prepaid Items

Payments made to vendors for services that will benefit periods beyond June 30, 2024, are recorded as prepaid items using the consumption method by recording an asset for the prepaid amount and reflecting the expenditure/expense in the year in which services are consumed. At the fund reporting level, an equal amount of fund balance is reserved as this amount is not available for general appropriation.

Investments

The Agency has certificates of deposits held at local banks and are reported at cost. Investments consist of money market mutual funds in a governmental portfolio. These investments are reported at fair market value in accordance with GASB. The Agency generally holds its certificates of deposits and investments until maturity. Any changes in fair market value on the investments in the current year are recognized in the statement of revenue, expenses, and changes in net position as a component of investment income.

(1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results could differ from the estimates.

Capital Assets

The Agency's capital assets, which include land, building and improvements, furniture and fixtures, computers, software and peripherals, and vehicles are reported in the applicable governmental columns in the government-wide financial statements. Capital assets are defined by the Agency as assets with an initial, individual cost of more than $5,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost. The cost of normal maintenance and repairs that do not add to the value of the assets or materially extend the assets' lives are not capitalized.

Capital assets of the Agency are being depreciated using the straight-line method over the following estimated useful lives:

Building and improvements	7-25 years
Furniture and fixtures	5 years
Computers, software and peripherals	3-5 years
Vehicles	5 years

Equipment acquired with grant funds, and recorded in these financial statements, may require that the grantor retain an equity interest in the asset. Grantor agencies may also maintain the right to determine the use of the proceeds from the sale of these assets.

Leasing Activities

The Agency is a lessee for noncancelable leases. The Agency recognizes an intangible right-to-use lease asset and a lease liability in the government-wide financial statements. At the commencement of a lease, the Agency initially measures the lease liability at the present value of payments expected to be paid during the lease term. Subsequently, the lease liability is reduced by the principal portion of the lease payments made. The lease asset is initially measured as the initial amount of the lease liability, adjusted for lease payments made at or before the lease commencement date, plus certain initial direct costs. Subsequently, the lease asset is amortized on a straight-line basis over the shorter of the useful life of the asset or the lease term. Key estimates and judgments related to leases include how the Agency determines (1) the discount rate it uses to discount the expected lease payments to present value, (2) lease term, and (3) lease payments: The Agency uses the interest rate charged by the lessor as the discount rate. When the interest rate charged by the lessor is not provided, the Agency generally uses its estimated incremental borrowing rate as the discount rate for leases. The lease term includes the noncancellable period of the lease. Lease payments included in the measurement of the lease liability are composed of fixed payments and purchase option prices that the Agency is reasonably certain to exercise. The Agency monitors changes in circumstances that would require a remeasurement of its lease and will remeasure the lease asset and liability if certain changes occur that are expected to significantly affect the amount of the lease liability. Lease assets are reported with capital assets on the statement of net position.

(1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Subscription-Based Information Technology Arrangements

The Agency has executed a contract that qualifies as noncancelable subscription-based information technology arrangements (SBITA). The Agency recognizes an intangible right-to-use subscription asset and a subscription liability in the government-wide financial statements. The Agency used the estimated incremental borrowing rate as the discount rate. The SBITA term includes the noncancelable period of the SBITA. SBITA payments included in the measurement of the SBITA liability are composed of fixed payments. The Agency monitors changes in circumstances that would require a remeasurement of its SBITA and will remeasure the SBITA asset and liability if certain changes occur that are expected to significantly affect the amount of the SBITA liability. SBITA assets are reported with other capital assets and SBITA liabilities are reported as SBITA liability on the Statement of Net Position.

Compensated Absences

The Agency provides paid time off (PTO) benefits to regular full-time employees. PTO is earned at the following rates:

Years of Service	Accrual Rate	Maximum Accumulations
0-5	1 day per month	30 days
5-10	1.5 days per month	36 days
10-20	1.75 days per month	39 days
20+	2 days per month	42 days

Effective May 1, 2016, the Agency's PTO benefits are provided to regular full time and part-time employees, excluding Community Corrections employees who remained under the existing PTO policy. This policy provides time off at the following rates:

Years of Service	Monthly Accrual Rate Based on Regular Hours Paid (Up To)	Maximum PTO Accrued Annually	Maximum PTO Accumulations
0-5	12 hours	144.00	240.00
5-10	16 hours	192.00	288.00
10-20	18 hours	216.00	312.00
20+	20 hours	240.00	336.00

Regular part-time employees' maximum PTO accumulation cannot exceed 80 hours.

Income Taxes

The Agency is a not-for-profit corporation as described in Section 501(c)(3) of the Internal Revenue Code and is exempt from federal income taxes on related income pursuant to Section 501(a) of the Code.

The Agency follows guidance on derecognition of tax benefits, classification on the statement of net position, interest and penalties, accounting in interim periods, disclosure and transition. The Agency does not have any uncertain tax positions as of June 30, 2024 and the Agency did not record any penalties or interest associated with uncertain tax positions.

The Agency files information returns in the U.S. federal jurisdictions. With a few exceptions, the Agency is no longer subject to U.S. federal examinations by tax authorities for the years before 2021.

(1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Interfund Transactions

Exchange transactions between funds are reported as revenues in the seller funds and as expenditures/expenses in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds and after nonoperating revenues/expenses in enterprise funds. Repayments from funds responsible for particular expenditures/expenses to the funds that initially paid for them are not presented in the financial statements.

Budgetary Process

The Agency does not have an annual appropriated budget. The grant documents serve as the financial plans for budgetary purposes.

Deferred Outflows/Inflows of Resources

In addition to assets, the financial statements will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources,* represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense) until then.

In addition to liabilities, the financial statements will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to future period(s) and will not be recognized as an inflow of resources (revenue) until that time.

The Agency has deferred outflows and inflows of resources related to the recording of changes in its net pension liability at June 30, 2024.

Public Employee Retirement Plan (Pension)

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pension, and pension expense, information about the fiduciary net position of the Agency's participation in the Public Employee Retirement Plan of the Tennessee Consolidated Retirement System (TCRS), and additions to/deductions from the Agency's fiduciary net position have been determined on the same basis as they are reported by the TCRS for the Public Employee Retirement Plan. For this purpose, benefits (including refunds of employee contributions) are recognized when due and payable in accordance with the terms of the Public Employee Retirement Plan of TCRS. Investments are reported at fair value.

(2) DEPOSITS AND INVESTMENTS

State statutes authorize the Agency to invest in obligations of the U.S. Treasury, bank certificates of deposit, state approved repurchase agreements and pooled investment funds, and state or local bonds rated A or higher by a nationally recognized rating service. State statutes require that all deposits with financial institutions must be collateralized by securities whose market value is equal to 105% of the value of uninsured deposits. The deposits must be collateralized by federal depository insurance or the Tennessee Bank Collateral Pool, by collateral held by the Agency's agent in the Agency's name, or by the Federal Reserve Banks acting as third-party agents.

(2) DEPOSITS AND INVESTMENTS (continued)

Included in the following statements of net position captions and carrying amounts:

Cash	$ 6,012,704
Certificates of deposits (with banks)	900,000
Investments	8,175,843
	$ 15,088,547

Custodial credit risk - deposits

Custodial risk is the risk that in the event of a bank failure, the Agency's deposits may not be returned to it. The Agency's bank balances held in demand deposits and certificates of deposits are either insured or collateralized by the Federal Deposit Insurance Corporation or the State of Tennessee Bank Collateral Pool and are not subject to custodial credit risk.

Custodial risk - investments

The Agency's investment securities may be exposed to custodial credit risk at certain times when the securities are uninsured, are not registered in the name of the Agency and are held by either the counterparty or the counterparty's trust department or agent but not in the Agency's name. The investment risk is that, in the event of the failure of the counterparty to a transaction, the Agency will not be able to recover the value of the investment or collateral securities that are in the possession of an outside party. The Agency's investments are held by the counterparty, or by its trust department or agent, in the Agency's name.

The Agency's credit risk policy is to minimize credit risk, the risk of loss due to the failure of the security issuer or backer, by: limiting investments to the safest types of securities, pre-qualifying the financial institutions, brokers/dealers, intermediaries, and advisers with which the Agency will do business and diversifying the investment portfolio so that potential losses on individual securities will be minimized.

Interest rate risk

For an investment, this is the risk that a change in interest rates will affect the fair market value of investments held. The Agency interest rate risk policy is to minimize the risk that market value of securities in the portfolio will fall due to changes in general interest rates, by: structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby voiding the need to sell securities on the open market prior to maturity, investing operating funds primarily in shorter-term securities, money market mutual funds, or similar investment pools.

(2) DEPOSITS AND INVESTMENTS (continued)

The Agency's investments as to use by maturity and credit rating as of June 30, 2024, is as follows:

	Carrying Amount	Credit Rating	Maturities
Government portfolio - money market mutual funds	$ 8,175,843	N/A	less than 6 months

Investment income is comprised of the following for the year ended June 30, 2024.

Interest and dividend income (including bank interest)	$ 162,622
Realized loss	(7,183)
Unrealized gain	35,040
	$ 190,479

Fair Value Measurements

GASB Statement No. 72, *Fair Value Measurement and Application,* establishes a framework for measuring fair value for certain assets and liabilities using a consistent definition and accepted valuation techniques. That framework provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets and for identical assets or liabilities (level 1 measurements) and the lowest priority to unobservable inputs (level 3 measurements). The three levels of the fair value hierarchy are described as follows:

Level 1 - Inputs to the valuation methodology are unadjusted quoted prices for identical assets or liabilities in active markets that the Agency has the ability to access.

Level 2 - Inputs to the valuation methodology other than quoted prices included within level 1 that are observable for the financial asset or liability, either directly or indirectly.

Level 3 - Inputs to the valuation methodology are unobservable and significant to the fair value measurement.

The assets or liability's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used need to maximize the use of observable inputs and minimize the use of unobservable inputs.

The level in the fair value hierarchy within which a fair value measurement falls is based on the lowest level input that is significant to the fair value measurement in its entirety.

The Agency has the following recurring fair value measurements as of June 30, 2024.

	Level 1	Level 2	Level 3	Total Fair Value
Government portfolio - money market mutual funds	$ 8,175,843	$ -	$ -	$ 8,175,843

(2) DEPOSITS AND INVESTMENTS (continued)

Fair Value Measurements (continued)

All investments have been valued using a market approach which uses prices and other relevant information generated by market transactions involving identical or comparable assets.

Due to the level of risk associated with certain investment securities, it is at least reasonably possible that changes in the values of investment securities will occur in the near term and that such change could materially affect the amounts reported in the accompanying statements of financial position.

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(3) CAPITAL ASSETS

Capital asset activity for the fiscal year ending June 30, 2024, was as follows:

	Beginning Balances	Increases	Decreases	Remeasurements/ Reclassifications	Ending Balances
Governmental Activities					
Nondepreciable capital assets:					
Land	$ 766,042	$ -	$ -	$ -	$ 766,042
Construction in progress	99,597	100,659	-	-	200,256
	865,639	100,659	-	-	966,298
Capital assets, being depreciated or amortized					
Building and improvements	674,669	-	-	-	674,669
Furniture and fixtures	186,610	-	(1,963)	-	184,647
Computers, software, and peripherals	1,597,943	-	(92,639)	-	1,505,304
Vehicles	4,954,589	896,230	(311,482)	-	5,539,337
Right-to-use lease assets - office space	838,103	31,830	(87,259)	(12,087)	770,587
Right-to-use lease assets - equipment	111,210	38,995	(65,856)	-	84,349
Right-to-use asset – SBITA	-	1,386,068	-	-	1,386,068
	8,363,124	2,353,123	(559,199)	(12,087)	10,144,961
Less accumulated depreciation and amortization for					
Building and improvements	(451,221)	(22,548)	-	-	(473,769)
Furniture and fixtures	(145,894)	(2,461)	1,899	-	(146,456)
Computers, software, and peripherals	(1,597,116)	-	92,403	-	(1,504,713)
Vehicles	(4,416,989)	(383,500)	308,437	-	(4,492,052)
Right-to-use lease assets - office space	(510,549)	(274,648)	87,259	-	(697,938)
Right-to-use lease assets - equipment	(61,253)	(27,740)	65,856	-	(23,137)
Right-to-use asset - SBITA	-	(308,015)	-	-	(308,015)
	(7,183,022)	(1,018,912)	555,854	-	(7,646,080)
Governmental activities capital assets, net	$ 2,045,741	$ 1,434,870	$ (3,345)	$ (12,087)	$ 3,465,179

Governmental activities depreciation expense was as follows:

Agency operations and administration	$ 11,575
Transportation programs	375,094
Nutrition programs	1,153
Other community service programs	20,687
	$ 408,509

(3) CAPITAL ASSETS (continued)

The right-to-use assets amortization is presented as amortization expense for governmental activities and charged to functions as follows:

Agency operations and administration	$ 82,289
Transportation programs	397,763
Nutrition programs	27,433
Other community service programs	102,918
	$ 610,403

(4) INTERFUND ACTIVITY

Amounts due to/from other funds as of June 30, 2024, are as follows:

Due to	Due from	
General Fund	Transportation Programs	$ 2,084,478
General Fund	Nutrition Programs	713,776
General Fund	Nonmajor Governmental Funds	549,135
General Fund	Internal Service Fund	799,082

Interfund balances between governmental funds are created mainly from the general fund's payment of expenditures on behalf of other governmental funds.

Amounts transferred to/from other funds as of June 30, 2024, are as follows:

	General Fund	Transportation Programs	Nutrition Programs
Transfers in	$ 1,224,354	$ -	$ -
Transfers out	-	717,409	506,945

(5) LONG-TERM LIABILITIES

Long-term lease obligations on governmental activities are summarized as follows:

Wilson County office space rental - The Agency entered in an office space lease agreement. An initial lease liability was recorded in the amount of $43,445 at the commencement date of the lease. As of June 30, 2024, the value of the lease liability was $1,282. The lease requires monthly base rent payments of $1,223 through July 2023. The lease is currently in its allowable extension for a term of 2 years commencing August 2022, and ending at the end of July 2024. The base rent is $1,223 for the first year extended and $1,285 for the second year extended. The Agency will not acquire the office space at the end of the lease term. The incremental borrowing rate for the long-term office space rental is 3.25% which was used to discount the monthly lease payments to recognize the intangible right-to-use lease asset - office space and the lease liability. The value of the right-to-use asset as of June 30, 2024, of $43,445 with accumulated amortization of $43,445 is included with office space in the right-to-use asset lease assets.

(5) LONG-TERM LIABILITIES (continued)

Davidson County main office space rental - The Agency entered in an office space lease agreement. An initial lease liability was recorded in the amount of $721,836 at the measurement date of the lease. As of June 30, 2024, the value of the lease liability was $57,581. The lease requires monthly payments of $18,775 through June 2023 and $19,298 through September 2024. The Agency will not acquire the office space at the end of the lease term. The incremental borrowing rate for the long-term office space rental is 3.25% which was used to discount the monthly lease payments to recognize the intangible right-to-use lease asset - office space and the lease liability. The value of the right-to-use asset as of June 30, 2024, of $721,836 with accumulated amortization of $666,309 is included with office space in the right-to-use asset lease assets.

Robertson County office space rental - The Agency entered in an office space lease agreement. An initial lease liability was recorded in the amount of $29,008 at the measurement date of the lease. As of June 30, 2024, the value of the lease liability was $1,214. The lease requires monthly payments of $1,250 through May 2024. The lease is currently in one of two allowable additional 1-year extensions, and the Agency was reasonably certain that the second additional extension would also be exercised. However, the lease terminated on July 31, 2024, which resulted in remeasurement of the lease for the year ended June 30, 2024. The Agency will not acquire the office space at the end of the lease term. The incremental borrowing rate for the long-term office space rental is 3.25% which was used to discount the monthly lease payments to recognize the intangible right-to-use lease asset - office space and the lease liability. The value of the right-to-use asset as of June 30, 2024, of $29,008 was remeasured to $16,921 with accumulated amortization of $15,713 is included with office space in the right-to-use asset lease assets.

Montgomery County office space rental - The Agency entered in an office space lease agreement. An initial lease liability was recorded in the amount of $31,830 at the commencement date of the lease. As of June 30, 2024, the value of the lease liability was $16,332. The lease requires monthly payments of $1,400 through June 2025. The Agency will not acquire the office space at the end of the lease term. The incremental borrowing rate for the long-term office space rental is 5.25% which was used to discount the monthly lease payments to recognize the intangible right-to-use lease asset - office space and the lease liability. The value of the right-to-use asset as of June 30, 2024, of $31,830 with accumulated amortization of $15,915 is included with office space in the right-to-use asset lease assets.

Copiers - The Agency entered in a lease for various copier equipment. An initial lease liability was recorded in the amount of $45,355 at the commencement date of the lease. As of June 30, 2024, the value of the lease liability was $25,619. The lease requires monthly payments of $920 through November 2026. The incremental borrowing rate for the long-term equipment rental is 3.25% which was used to discount the monthly lease payments to recognize the intangible right-to-use lease asset - equipment and the lease liability. The Agency will not acquire the equipment at the end of the lease term. The value of the right-to-use asset as of June 30, 2024, of $45,355 with accumulated amortization of $20,538 is included with equipment in the right-to-use asset lease assets.

(5) LONG-TERM LIABILITIES (continued)

Copiers - The Agency entered in a lease for various copier equipment. An initial lease liability was recorded in the amount of $38,995 at the commencement date of the lease. As of June 30, 2024, the value of the lease liability was $36,825. The lease requires monthly payments of $676 through April 2024 and $743 through February 2029. The incremental borrowing rate for the long-term equipment rental is 5.25% which was used to discount the monthly lease payments to recognize the intangible right-to-use lease asset - equipment and the lease liability. The Agency will not acquire the equipment at the end of the lease term. The value of the right-to-use asset as of June 30, 2024, of $35,995 with accumulated amortization of $2,600 is included with equipment in the right-to-use asset lease assets.

Annual requirements on governmental activities for the long-term lease obligations and related interest are summarized as follows:

	Principal Payments	Interest	Total Payments
For the year ending June 30, 2025	$ 93,918	$ 3,262	$ 97,180
2026	18,236	1,716	19,952
2027	12,503	1,010	13,513
2028	8,368	546	8,914
2029	5,828	115	5,943
	$ 138,853	$ 6,649	$ 145,502

Long-term subscription-based information technology arrangement (SBITA) on governmental activities is summarized as follows:

The Agency entered in a SBITA for dispatch and trip tracking software in the transportation fund. An initial SBITA liability was recorded in the amount of $1,354,042 at the commencement date of the agreement. As of June 30, 2024, the value of the SBITA liability was $881,736. The Agency is required to make annual principal and interest payments of $478,512. The Agency's incremental borrowing rate of 5.5% was utilized as the discount rate for this agreement. The software agreement will end November 2026. An intangible right-to-use software agreement was recorded in other capital assets. The intangible right-to-use software also included payments made to the vendor at or before commencement and initial costs to place the asset in service. This asset will be amortized over the agreement term of three years since the related software will be replaced at the end of the arrangement term and replaced with upgraded software. The total cost of the Agency's SBITA asset is recorded as $1,386,068 and as of June 30, 2024, $308,015 has been amortized in the right-to-use asset - SBITA.

Annual requirements on governmental activities for the long-term SBITA obligation and related interest are summarized as follows:

	Principal Payments	Interest	Total Payments
For the year ending June 30, 2025	$ 428,775	$ 49,737	$ 478,512
2026	452,961	25,551	478,512
	$ 881,736	$ 75,288	$ 957,024

(5) LONG-TERM LIABILITIES (continued)

A summary of changes in long-term liabilities on governmental activities is as follows:

	Beginning Balance	Additions	Reductions	Remeasurements	Ending Balance	Amount Due in One Year
Compensated absences	$ 351,205	$ 52,008	$ -	$ -	$ 403,213	$ 403,213
Leases liability	385,456	70,825	305,112	(12,316)	138,853	93,918
SBITA liability	-	1,354,042	472,306	-	881,736	428,775
	$ 736,661	$ 1,476,875	$ 777,418	$ (12,316)	$ 1,423,802	$ 925,906

Interest expense of $16,411 on long-term obligations have been included in the direct expenses of individual functions on the statement of activities. All interest on long-term obligations is reported as direct expense of the program for which payments are related.

The resources of the general fund have been used in prior years to liquidate the balance of the compensated absences.

(6) FUND EQUITY

Fund equity at the governmental fund reporting level is classified as "fund balance." Fund equity for all other reporting is classified as "net position."

Fund Balance

Generally, fund balance represents the difference between the current assets and the current liabilities. In the fund financial statements, governmental funds report fund classifications that comprise a hierarchy based primarily on the extent to which the Agency is bound to honor constraints on the specific purposes for which amounts in those funds can be spent. Fund balances are classified as follows:

Nonspendable - Fund balances are reported as nonspendable when amounts cannot be spent because they are either (a) not in spendable form (i.e., items that are not expected to be converted to cash) or (b) legally or contractually required to be maintained intact.

Restricted - Fund balances are reported as restricted when there are limitations imposed on their use through external restrictions imposed by creditors, grantors or laws or regulations of other governments.

Committed - Fund balances classification includes amounts that can be used only for the specific purposes determined by a majority vote of the Board of Directors (the Agency's highest level of decision-making authority). The Board of Directors also may modify or rescind the commitment.

Assigned - Fund balances are reported as assigned when amounts are constrained by the Agency's intent to be used for specific purposes but are neither restricted nor committed. Intent can be expressed by the Board of Directors or by an employee or body to which the Board of Directors delegates the authority.

Unassigned - Fund balances are reported as unassigned as the residual amount when the balances do not meet any of the above criterion. The Agency reports positive unassigned fund balance only in the general fund. Negative unassigned fund balances may be reported in all other funds.

(6) FUND EQUITY (continued)

Flow Assumptions

When both restricted and unrestricted amounts of the fund balance are available for use for expenditures incurred, it is the Agency's policy to use restricted amounts first and then unrestricted amounts as they are needed. For unrestricted amounts of fund balance, it is the Agency's policy to use fund balance in the following order:

Committed
Assigned
Unassigned

Net Position

Net position represents the difference between assets and liabilities. Net investment in capital assets consists of capital assets, net of accumulated depreciation and amortization, reduced by the outstanding balances of any borrowing used (i.e., the amount that the Agency has not spent) for the acquisition, construction or improvement of those assets. Net position reported as restricted is as described in the fund balance section above. All other net position is reported as unrestricted.

(7) PENSION PLANS

Defined Benefit Pension Plan

Plan description

Employees of the Agency are provided a defined benefit pension plan through the Public Employee Retirement Plan, an agent multiple-employer pension plan administered by the Tennessee Consolidated Retirement System (TCRS). The TCRS was created by state statute under Tennessee Code Annotated, Title 8, Chapters 34-37. The TCRS Board of Trustees is responsible for the proper operation and administration of the TCRS. The Tennessee Treasury Department, an agency in the legislative branch of state government, administers the plans of the TCRS. The TCRS issues a publicly available financial report that can be obtained at https://treasury.tn.gov/Retirement/Boards-and-Governance/Reporting-and-Investment-Policies.

Benefits provided

Tennessee Code Annotated, Title 8 Chapters 34-37, establishes the benefit terms and can be amended only by the Tennessee General Assembly. The chief legislative body may adopt the benefit terms permitted by statute. Members are eligible to retire with an unreduced benefit at age 60 with 5 years of service credit or after 30 years of service credit regardless of age. Benefits are determined by a formula using the member's highest five consecutive year average compensation and the member's years of service credit. Reduced benefits for early retirement are available at age 55 and vested. Members vest with five years of service credit. Service-related disability benefits are provided regardless of length of service. Five years of service is required for nonservice-related disability eligibility. The service-related and nonservice-related disability benefits are determined in the same manner as a service retirement benefit but are reduced 10 percent and include projected service credits. A variety of death benefits are available under various eligibility criteria.

(7) PENSION PLANS (continued)

Defined Benefit Pension Plan (continued)

Benefits provided (continued)

Member and beneficiary annuities are entitled to automatic cost of living adjustments (COLAs) after retirement. A COLA is granted each July for annuitants retired prior to the 2nd of July of the previous year. The COLA is based on the change in the consumer price index (CPI) during the prior calendar year, capped at 3 percent, and applied to the current benefit. No COLA is granted if the change in the CPI is less than one-half percent. A one percent COLA is granted if the CPI change is between one-half percent and one percent. A member who leaves employment may withdraw their employee contributions, plus any accumulated interest.

Employees covered by benefit terms

At the measurement date of June 30, 2023, the following employees were covered by the benefit terms:

Inactive employees or beneficiaries currently receiving benefits	5
Inactive employees entitled to but not yet receiving benefits	190
Active employees	108
	303

Contributions

Contributions for employees are established in the statutes governing the TCRS and may only be changed by the Tennessee General Assembly. Employees contribute 5 percent of salary. The Agency makes employer contributions at the rate set by the Board of Trustees as determined by an actuarial valuation. For the year ended June 30, 2024, the employer contributions of the Agency were $367,214 based on a rate of 8.59 percent of covered payroll. By law, employer contributions are required to be paid. The TCRS may intercept the Agency's state shared taxes if required employer contributions are not remitted. The employer's ADC and member contributions are expected to finance the costs of benefits earned by members during the year, the cost of administration, as well as an amortized portion of any unfunded liability.

Net pension liability

The Agency's net pension liability was measured as of June 30, 2023, and the total pension liability used to calculate net pension liability was determined by an actuarial valuation as of that date.

(7) PENSION PLANS (continued)

Defined Benefit Pension Plan (continued)

Actuarial assumptions

The total pension liability as of the June 30, 2023, actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.25 percent
Salary increases	Graded salary ranges from 8.72 to 3.44 percent based on age, including inflation, averaging 4.00 percent
Investment rate of return	6.75 percent, net of pension plan investment expenses, including inflation
Cost-of-living adjustment	2.125 percent

Mortality rates were based on actual experience including an adjustment for some anticipated improvement.

The actuarial assumptions used in the June 30, 2023, actuarial valuation were based on the results of an actuarial experience study performed for the period July 1, 2016, through June 30, 2020. The demographic assumptions were adjusted to more closely reflect actual and expected future experience.

The long-term expected rate of return on pension plan investments was established by the TCRS Board of Trustees in conjunction with the June 30, 2020, actuarial experience study. A blend of future capital market projections and historical market returns was used in a building-block method in which a best-estimate of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) is developed for each major asset class. These best estimates are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation of 2.25 percent. The best estimates of geometric real rates of return and the TCRS investment policy target asset allocation for each major asset class are summarized in the table below:

Asset Class	Long-Term Expected Real Rate of Return	Target Allocation
U.S. equity	4.88%	31%
Developed market international equity	5.37%	14%
Emerging market international equity	6.09%	4%
Private equity and strategic lending	6.57%	20%
U.S. fixed income	1.20%	20%
Real estate	4.38%	10%
Short-term securities	0.00%	1%
		100%

(7) PENSION PLANS (continued)

Defined Benefit Pension Plan (continued)

Actuarial assumptions (continued)

The long-term expected rate of return on pension plan investments was established by the TCRS Board of Trustees as 6.75 percent based on a blending of the factors described above.

Discount rate

The discount rate used to measure the total pension liability was 6.75 percent. The projection of cash flows used to determine the discount rate assumed that employee contributions will be made at the current rate and that contributions from the Agency will be made at the actuarially determined contribution rate pursuant to an actuarial valuation in accordance with the funding policy of the TCRS Board of Trustees and as required to be paid by state statute. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make projected future benefit payments of current active and inactive members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Changes in the net pension liability

Changes in the net pension liability are as follows:

	Total Pension Liability (a)	Plan Fiduciary Net Position (b)	Net Pension Liability (a) - (b)
Balances at June 30, 2022	$ 1,181,431	$ 1,056,007	$ 125,424
Changes for the year			
Service cost	584,081	-	584,081
Interest	118,447	-	118,447
Differences between expected and actual experience	(208,350)	-	(208,350)
Contributions-employer	-	331,859	(331,859)
Contributions-employees	-	192,048	(192,048)
Net investment income (loss)	-	87,661	(87,661)
Benefit payments, including refunds of employee contributions	(21,490)	(21,490)	-
Administrative expense	-	(6,173)	6,173
Net changes	472,688	583,905	(111,217)
Balances at June 30, 2023	$ 1,654,119	$ 1,639,912	$ 14,207

(7) PENSION PLANS (continued)

Defined Benefit Pension Plan (continued)

Sensitivity of the net pension liability (asset) to changes in the discount rate

The following presents the net pension liability (asset) of the Agency calculated using the discount rate of 6.75 percent, as well as what the net pension liability (asset) would be if it were calculated using a discount rate that is 1-percentage-point lower (5.75 percent) or 1-percentage-point higher (7.75 percent) than the current rate:

	1% Decrease (5.75%)	Current Discount Rate (6.75%)	1% Increase (7.75%)
Net pension liability (asset)	$ 312,788	$ 14,207	$ (221,497)

Pension expense

For the year ended June 30, 2024, the Agency recognized pension expense of $394,089.

Deferred outflows of resources and deferred inflows of resources

For the year ended June 30, 2024, the Agency reported deferred outflows of resources and deferred inflows of resources related to pension items from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	$ -	$ 171,022
Net difference between projected and actual earnings on pension plan investments	34,158	-
Contributions subsequent to the measurement date of June 30, 2023*	367,214	-
	$ 401,372	$ 171,022

*The amount shown above for "contributions subsequent to the measurement date of June 30, 2023" will be recognized as a reduction to net pension liability (asset) in the following measurement period.

Amounts reported as deferred outflows of resources and deferred inflows of resources related to pension items will be recognized in pension expense as follows:

Year ending June 30, 2025	$ (34,535)
2026	(34,535)
2027	(25,110)
2028	(42,681)

In the table shown above, positive amounts will increase pension expense while negative amounts will decrease pension expense.

Payable to the pension plan

At June 30, 2024, the Agency reported a payable of $14,167 included in accrued payroll costs for the outstanding amount of contributions to the pension plan required at the year ended June 30, 2024.

(7) PENSION PLANS (continued)

Defined Contribution Plan

In addition to the TCRS plan, the Agency continues to provide pension benefits for full-time and permanent part-time employees who work at least 1,000 hours annually through a defined contribution plan administered by the State of Tennessee. In a defined contribution plan, benefits depend on amounts contributed to the plan plus investment earnings. Employees are eligible to make contributions immediately; and employees can start receiving the employer match immediately upon being hired to work at least 1,000 hours annually and are not full-time.

Any amendments to the defined contribution plan have been approved by the Board of Directors of the Agency. According to the Agency's personnel policies approved by the Board of Directors, the Agency contributes 6.5% of the employee's base salary each month. However, employees that are also participants in the TCRS plan do not receive the agency match. The employee is allowed to contribute up to federally defined limits. All contributions by the employee are fully vested upon participation in the retirement plan. Employer contributions are vested at 50% after one year of service and 100% after two years of service.

The Agency's total contribution for the defined contribution plan was $208,429 with no forfeitures reducing this amount for the year ended June 30, 2024. Total contributions made by plan members for year ended June 30, 2024, was $117,444. As of June 30, 2024, the Agency had accrued pension expense for this plan of $52,576, included in accrued payroll costs.

(8) COMMITMENTS AND CONTINGENCIES

Risk Management

Mid-Cumberland Human Resource Agency is exposed to various risks of loss related to general liability; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Agency carries commercial insurance for general liability, loss of assets, employee dishonesty, and injuries to employees. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

The Agency elected to provide basic health, dental and vision insurance coverage for its employees through several commercial group insurance plans. The Agency's obligation under these insurance plans is limited to a maximum $742 per month per employee for individual coverage, $1,045 per month per employee for individual plus child(ren) coverage, $1,446 per month per employee for individual plus spouse coverage and $1,675 per month per employee for family coverage, based on the plan selected by the employee.

Litigation

The Agency is subject to claims and suits arising principally in the normal course of operations. In the opinion of management, the ultimate resolution of such pending legal proceedings has been adequately provided for in the basic financial statements.

(8) COMMITMENTS AND CONTINGENCIES (continued)

Grant Programs

The Agency participates in numerous federal and state grant programs which are governed by various rules and regulations of the grantor agencies. Costs charged to the respective grant programs are subject to audit and adjustment by the grantor agencies; therefore, to the extent that the Agency has not complied with the rules and regulations governing the grants, refunds of any money received may be required and the collectability of any related receivable at June 30, 2024, may be impaired. In the opinion of the Agency, there are no significant contingent liabilities relating to compliance with the rules and regulations governing the respective grants; therefore, no provision has been recorded in the accompanying basic financial statements for such contingencies.

(9) SUBSEQUENT EVENTS

Management has evaluated subsequent events through March 31, 2025, the date which this financial statement was available for issue.

REQUIRED SUPPLEMENTARY INFORMATION

MID-CUMBERLAND HUMAN RESOURCE AGENCY
REQUIRED SUPPLEMENTARY INFORMATION
PUBLIC EMPLOYEE PENSION PLAN
SCHEDULE OF CHANGES IN NET PENSION LIABILITY AND RELATED RATIOS
LAST 10 YEARS*

	2023	2022	2021
TOTAL PENSION LIABILITY			
Service cost	$ 584,081	$ 529,158	$ -
Interest	118,447	75,358	-
Changes in benefit terms	-	-	591,950
Difference between actual & expected experience	(208,350)	(6,512)	-
Benefit payments, including refunds of employee contributions	(21,490)	(7,672)	(851)
Net change in total pension liability	472,688	590,332	591,099
PENSION LIABILITY			
Beginning	1,181,431	591,099	-
Ending (a)	$ 1,654,119	$ 1,181,431	$ 591,099
PLAN FIDUCIARY NET POSITION			
Contributions - employer	$ 331,859	$ 302,298	$ 294,435
Contributions - employee	192,048	232,536	226,488
Net investment income (loss)	87,661	(31,781)	65,547
Benefit payments, including refunds of employee contributions	(21,490)	(7,672)	(851)
Administrative expense	(6,173)	(13,092)	(11,901)
Net change in plan fiduciary net position	583,905	482,289	573,718
PLAN FIDUCIARY NET POSITION			
Beginning	1,056,007	573,718	-
Ending (b)	$ 1,639,912	$ 1,056,007	$ 573,718
Net pension liability (asset) - ending (a)-(b)	$ 14,207	$ 125,424	$ 17,381
Plan fiduciary net position as a percentage of the total pension liability	99.14%	89.38%	97.06%
Covered-employee payroll	$ 3,840,954	$ 4,650,742	$ 4,529,764
Net pension liability (asset) as a percentage of covered-employee payroll	0.37%	2.70%	0.38%

*The schedule will present 10 years of information once it is accumulated.

Notes to Schedule
Measurement date is June 30 for years shown above.

Changes in assumptions: In 2021, amounts reported as changes of assumptions resulted from changes to the inflation rate, investment rate of return, cost-of-living adjustment, and mortality improvements. In 2017, amounts reported as changes of assumptions resulted from changes to the inflation rate, investment rate of return, cost-of-living adjustment, salary growth, and mortality improvements.

MID-CUMBERLAND HUMAN RESOURCE AGENCY
REQUIRED SUPPLEMENTARY INFORMATION
PUBLIC EMPLOYEE PENSION PLAN
SCHEDULE OF CONTRIBUTIONS
LAST 10 YEARS*

	2024	2023	2022	2021
Actuarially determined contribution	$ 367,214	$ 331,859	$ 302,298	$ 294,435
Contributions in relation to the actuarially determined contribution	367,214	331,859	302,298	294,435
Contribution (excess) deficit	$ -	$ -	$ -	$ -
Covered-employee payroll	$ 4,274,901	$ 3,840,954	$ 4,650,742	$ 4,529,764
Contributions as a percentage of covered-employee payroll	8.59%	8.64%	6.50%	6.50%

*The schedule will present 10 years of information once it is accumulated.

Notes to Schedule

Valuation date: The actuarially determined contribution rates for fiscal year 2024 were calculated based on the June 30, 2022, actuarial valuation.

Methods and assumptions used to determine contribution rates:

Actuarial cost method	Entry age normal
Amortization method	Level dollar, closed (not to exceed 20 years)
Remaining amortization period	Varies by year
Asset valuation	10-year smoothed within a 20 percent corridor to market value
Inflation	2.25 percent
Salary increases	Graded salary ranges from 8.72 to 3.44 percent based on age, including inflation, averaging 4.00 percent
Investment rate of return	6.75 percent, net of investment expense, including inflation
Retirement age	Pattern of retirement determined by experience study
Mortality	Customized table based on actual experience including an adjustment for some anticipated improvement
Cost of living adjustments	2.125 percent

Changes in assumptions: In 2021, the following assumptions were changed: decreased inflation rate from 2.50 percent to 2.25 percent; decreased the investment rate of return from 7.25 percent to 6.75 percent; and modified mortality assumptions. In 2017, the following assumptions were changed: decreased inflation rate from 3.00 percent to 2.50 percent; decreased the investment rate of return from 7.50 percent to 7.25 percent; decreased the cost of living adjustment from 2.50 percent to 2.25 percent; and decreased salary growth graded ranges from an average of 4.25 percent to an average of 4.00 percent; and modified mortality assumptions.

SUPPLEMENTARY INFORMATION

MID-CUMBERLAND HUMAN RESOURCE AGENCY
COMBINING BALANCE SHEET -
NONMAJOR GOVERNMENTAL FUNDS
JUNE 30, 2024

	SPECIAL REVENUE						
	Community Corrections	VOCA	CREST	Homemaker	Ombudsman	Workforce Services Programs	Total Nonmajor Funds
ASSETS							
Receivables							
Grants (Federal)	$ -	$ 8,671	$ 59,009	$ 135,051	$ 58,330	$ -	$ 261,061
Grants (State)	172,313	-	-	-	-	-	172,313
Participants and other (net)	-	-	-	-	241	124,385	124,626
Total assets	$ 172,313	$ 8,671	$ 59,009	$ 135,051	$ 58,571	$ 124,385	$ 558,000
LIABILITIES							
Accounts payable	$ 6,441	$ -	$ -	$ -	$ 2,273	$ 151	$ 8,865
Due to other funds	165,872	8,671	59,009	135,051	56,298	124,234	549,135
Total liabilities	172,313	8,671	59,009	135,051	58,571	124,385	558,000
FUND BALANCES							
Restricted	-	-	-	-	-	-	-
Total fund balances	-	-	-	-	-	-	-
Total liabilities and fund balances	$ 172,313	$ 8,671	$ 59,009	$ 135,051	$ 58,571	$ 124,385	$ 558,000

MID-CUMBERLAND HUMAN RESOURCE AGENCY
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES -
NONMAJOR GOVERNMENTAL FUNDS
YEAR ENDED JUNE 30, 2024

	SPECIAL REVENUE						
	Community Corrections	VOCA	CREST	Homemaker	Ombudsman	Workforce Services Programs	Total Nonmajor Funds
REVENUES							
Federal grants	$ -	$ 83,918	$ 284,982	$ 783,894	$ 255,777	$ -	$ 1,408,571
State grants	1,560,525	-	-	-	-	-	1,560,525
Local program	-	-	-	-	35,270	1,373	36,643
Program income	8,658	-	-	-	-	603,974	612,632
Total revenues	1,569,183	83,918	284,982	783,894	291,047	605,347	3,618,371
EXPENDITURES							
Salaries	880,087	41,610	59,870	419,501	177,703	404,933	1,983,704
Fringe benefits	262,908	18,592	21,454	132,128	50,854	115,645	601,581
Travel	2,785	4,388	4,886	102,887	20,352	13,808	149,106
Rent	11,731	141	292	1,872	231	45	14,312
Communications	38,848	1,546	1,588	12,924	4,068	2,367	61,341
Utilities	17,972	217	-	1,611	-	-	19,800
Printing and supplies	22,206	423	491	4,507	2,511	9,517	39,655
Equipment	6,612	1,358	1,384	3,079	-	-	12,433
Equipment - non capital	5,846	1,280	1,243	1,291	-	-	9,660
Maintenance and repairs	4,226	133	143	307	-	-	4,809
Professional and contracted services	86,620	1,876	2,191	8,759	5,920	5,406	110,772
Insurance, bonding and licensing	30,174	498	588	4,292	1,747	3,372	40,671
Training and seminars	4,922	-	-	-	-	141	5,063
Specific assistance to participants	-	3,956	178,550	10,962	-	-	193,468
Other	4,584	-	-	-	-	-	4,584
Indirect costs	118,240	6,062	7,640	59,121	22,278	45,627	258,968
Miscellaneous	4,743	-	5,225	31	343	3,216	13,558
Debt service							
Principal	71,247	3,077	762	23,028	4,912	1,238	104,264
Interest	2,044	119	59	673	128	32	3,055
Total expenditures	1,575,795	85,276	286,366	786,973	291,047	605,347	3,630,804
Deficit of revenue under expenditures	(6,612)	(1,358)	(1,384)	(3,079)	-	-	(12,433)
OTHER FINANCING SOURCES							
Proceeds from lease transactions	6,612	1,358	1,384	3,079	-	-	12,433
Excess of revenue over expenditures and other financing sources	-	-	-	-	-	-	-
FUND BALANCES							
Beginning	-	-	-	-	-	-	-
Ending	$ -	$ -	$ -	$ -	$ -	$ -	$ -

MID-CUMBERLAND HUMAN RESOURCE AGENCY
SCHEDULE OF CHANGES IN LEASE OBLIGATIONS
YEAR ENDED JUNE 30, 2024

Description	Original Amount of Issue	Interest Rate	Date of Issue
Governmental Activities			
Lease liability			
Rutherford County Office Space Rental	$ 50,116	3.25%	August 1, 2021
Wilson County Office Space Rental	43,445	3.25%	August 1, 2021
Davidson County Main Office Space Rental	721,836	3.25%	July 1, 2021
Cheatham County Office Space Rental	16,668	3.25%	July 1, 2022
Robertson County Office Space Rental	29,008	3.25%	June 1, 2023
Montgomery County Office Space Rental	31,830	5.25%	July 1, 2023
Copiers	41,886	3.25%	July 1, 2021
Copiers	23,969	3.25%	July 1, 2021
Copiers	45,355	3.25%	July 1, 2022
Copiers	38,995	5.25%	March 1, 2024
	$ 1,043,108		

Final Maturity Date	Outstanding July 1, 2023	Issued During Period	Paid During Period	Remeasurements	Outstanding June 30, 2024
August 31, 2023	$ 2,171	$ -	$ 2,171	$ -	$ -
July 31, 2024	16,337	-	15,055	-	1,282
September 30, 2024	283,293	-	225,712	-	57,581
December 31, 2023	5,646	-	5,646	-	-
July 31, 2024	27,837	-	14,307	(12,316)	1,214
June 30, 2025	-	31,830	15,498	-	16,332
January 31, 2024	9,741	-	9,741	-	-
January 31, 2024	4,784	-	4,784	-	-
January 31, 2026	35,647	-	10,028	-	25,619
February 28, 2029	-	38,995	2,170	-	36,825
	$ 385,456	$ 70,825	$ 305,112	$ (12,316)	$ 138,853

MID-CUMBERLAND HUMAN RESOURCE AGENCY
SCHEDULE OF LEASE OBLIGATIONS, PRINCIPAL, AND INTEREST REQUIREMENTS
YEAR ENDED JUNE 30, 2024

Year Ending	Wilson County Office Space Lease		Davidson County Main Office Space Lease		Robertson County Office Space Lease		Montgome Office Sp
June 30,	Principal	Interest	Principal	Interest	Principal	Interest	Principal
2025	$ 1,282	$ 3	$ 57,582	$ 312	$ 1,213	$ 37	$ 16,332
2026	-	-	-	-	-	-	-
2027							
2028							
2029	-	-	-	-	-	-	-
	$ 1,282	$ 3	$ 57,582	$ 312	$ 1,213	$ 37	$ 16,332

ery County ace Lease Interest	Copiers Principal	Copiers Interest	Copiers Principal	Copiers Interest	Total Principal	Total Interest
$ 468	$ 10,358	$ 679	$ 7,151	$ 1,763	$ 93,918	$ 3,262
-	10,700	338	7,536	1,378	18,236	1,716
	4,562	37	7,941	973	12,503	1,010
			8,368	546	8,368	546
-	-	-	5,828	115	5,828	115
$ 468	$ 25,620	$ 1,054	$ 36,824	$ 4,775	$ 138,853	$ 6,649

COMPLIANCE

MID-CUMBERLAND HUMAN RESOURCE AGENCY
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
YEAR ENDED JUNE 30, 2024

Federal Grantor/Pass-Through Grantor/Program or Cluster Title	Assistance Listing Number	Agency or Pass-Through Number
U.S. Department of Transportation		
Passed through Tennessee Department of Transportation		
Federal Transit Cluster		
Public Transportation (Section 5339) (07/21-12/24) (06/24)	20.526	Z-22-5339-02
Public Transportation (Section 5339) (07/23-12/26) (06/24)	20.526	Z-24-BP00-12
Total Federal Transit Cluster		
Public Transportation (RPO) (06/23)	20.205	61906-Z20RPO-003
Public Transportation (RPO) (06/24)	20.205	Z-23-RPO003
Public Transportation (Section 5311) (07/22-06/23) (06/23)	20.509	Z-23-5311-05
Public Transportation (Section 5311) (07/23-06/24) (06/24)	20.509	Z-24-5311-05
Public Transportation (Section 5311) (07/22-06/25) (06/24)	20.509	GG-24-81203
Total U.S. Department of Transportation		
U.S. Department of Justice		
Passed through Tennessee Department of Human Services		
VOCA CREVAA (01/23-06/24) (06/24)	16.575	Z-23-49824
Total U.S. Department of Justice		
U.S. Department of Health & Human Services		
Passed through Greater Nashville Regional Council		
Aging Cluster		
Special Programs for the Aging		
Title III-C Nutrition Services (06/23)	93.045	2023-40
Title III-C Nutrition Services (06/24)	93.045	MCHRA-G-2426-19
COVID-19 Title III-C Nutrition Services - American Rescue Plan (06/24)	93.045	MCHRA-G-2426-19
Title III-B Transportation Services (06/23)	93.044	2023-40
Title III-B Transportation Services (06/23)	94.044	MCHRA-G 2022-V40
Title III-B Transportation Services (06/24)	93.044	MCHRA-G-2426-19
Title III-B Ombudsman (06/23)	93.044	MCHRA-G-2326-19
Title III-B Ombudsman (06/24)	93.044	MCHRA-G-2326-19
COVID-19 Title III-B Ombudsman - American Recover Plan (06/24)	93.044	MCHRA-G-2326-19
Total Aging Cluster		
Special Programs for the Aging		
Title VII Ombudsman Funds (06/23)	93.042	MCHRA-G 2326-019
Title VII Ombudsman Funds (06/24)	93.042	MCHRA-G 2326-019
COVID-19 Title VII Ombudsman Funds - American Rescue Plan (06/24)	93.042	MCHRA-G 2426-19
Passed through Tennessee Department of Human Services		
Social Services Block Grant		
Homemaker SSBG (10/22-09/23) (06/24)	93.667	Z-23-49313
Homemaker SSBG (10/23-09/24) (06/24)	93.667	Z-22-49313
Ombudsman RCC (10/22-9/23) (6/24)	93.747	MCHRA-G 2324-019
COVID-19 Homemaker SSBG - CARES (7/21-09/23) (06/23)	93.747	Z-22-49363
Collaborative Response to End Self-Neglect (CREST) (04/22-09/24) (06/24)	93.747	Z-22-49812
Total U.S. Department of Health & Human Services		
United States Department of Agriculture Child and Adult Care Food Program		
Passed through Greater Nashville Regional Council		
Nutrition Program for the Elderly (06/23)	10.558	2023-40
Nutrition Program for the Elderly (06/24)	10.558	MCHRA-G-2426-19
Total United States Department of Agriculture Child and Adult Food Care Program		

(See accompanying notes to schedules of expenditures of federal and state awards.)

(Deferred) Accrued Revenue June 30, 2023	Receipts or Revenues Recognized	Disbursements/ Expenditures	Adjustments	(Deferred) Accrued Revenue June 30, 2024
$ -	$ 582,549	$ 582,549	$ -	$ -
-	-	472,538	-	472,538
-	582,549	1,055,087	-	472,538
40,300	40,300	-	-	-
-	58,854	79,328	-	20,474
875,908	875,908	-	-	-
-	2,171,747	2,478,376	-	306,629
-	199,045	862,038	-	662,993
916,208	3,928,403	4,474,829	-	1,462,634
12,833	88,080	83,918	-	8,671
12,833	88,080	83,918	-	8,671
584,999	584,999	-	-	-
-	1,996,800	2,368,836	-	372,036
-	277,490	328,969	-	51,479
86,521	86,521	-	-	-
-	13,473	13,473	-	-
-	617,024	700,000	-	82,976
10,833	10,833	-	-	-
-	105,196	109,987		4,791
-	-	35,923	-	35,923
682,353	3,692,336	3,557,188	-	547,205
14,783	14,783	-	-	-
-	88,984	93,100	-	4,116
-	-	13,500	-	13,500
156,259	364,971	208,712	-	-
-	428,341	563,392	-	135,051
8,763	12,030	3,267	-	-
2,132	13,922	11,790	-	-
9,441	235,414	284,982	-	59,009
873,731	4,850,781	4,735,931	-	758,881
56,010	56,010	-	-	-
-	178,835	214,797	-	35,962
56,010	234,845	214,797	-	35,962

(See accompanying notes to schedules of expenditures of federal and state awards.)

Federal Grantor/Pass-Through Grantor/Program or Cluster Title	Assistance Listing Number	Agency or Pass-Through Number
Department of Homeland Security Federal Emergency Management Agency		
Passed through Local Emergency Food and Shelter Boards		
COVID-19 Emergency Food and Shelter Montgomery County ARPA (06/24)	97.024	7748-00-002
Emergency Food and Shelter Montgomery County Phase 40 (06/24)	97.024	7748-00-002
Emergency Food and Shelter Montgomery County Phase 41 (06/24)	97.024	7748-00-002
Emergency Food and Shelter Cheatham County Phase 40 (06/24)	97.024	7636-00-002
Emergency Food and Shelter Robertson County Phase 39 (06/24)	97.024	7772-00-004
Emergency Food and Shelter Robertson County Phase 40 (06/24)	97.024	7772-00-004
Emergency Food and Shelter Robertson County Phase 41 (06/24)	97.024	7772-00-004
COVID-19 Emergency Food and Shelter Robertson County ARPA (06/24)	97.024	7772-00-004
Emergency Food and Shelter Williamson County Phase 40 (06/24)	97.024	7814-00-005
Emergency Food and Shelter Williamson County Phase 41 (06/24)	97.024	7814-00-005
Emergency Food and Shelter Wilson County Phase 40 (06/24)	97.024	7816-00-001
Emergency Food and Shelter Wilson County Phase 41 (06/24)	97.024	7816-00-001
Emergency Food and Shelter Dickson County Phase 40 (06/24)	97.024	7660-00-002
Emergency Food and Shelter Dickson County Phase 40 (06/24)	97.024	7652-00-083
Emergency Food and Shelter Sumner County Phase 41 (06/24)	97.024	7792-00-004
Total Homeland Security Federal Emergency Management Agency		
Total federal awards		

(See accompanying notes to schedules of expenditures of federal and state awards.)

(Deferred) Accrued Revenue June 30, 2023	Receipts or Revenues Recognized	Disbursements/ Expenditures	Adjustments	(Deferred) Accrued Revenue June 30, 2024
-	1,156	1,156	-	-
(7,500)	-	7,500	-	-
-	-	19,738	-	19,738
-	3,146	3,146	-	-
-	562	562	-	-
-	5,000	5,000	-	-
-	3,213	6,425	-	3,212
-	1,688	1,688	-	-
-	2,891	2,891	-	-
-	-	3,652	-	3,652
(5,359)	-	5,359	-	-
-	12,227	12,227	-	-
-	4,098	4,098	-	-
-	11,238	11,238	-	-
-	-	70,000	-	70,000
(12,859)	45,219	154,680	-	96,602
$ 1,845,923	$ 9,147,328	$ 9,664,155	$ -	$ 2,362,750

(See accompanying notes to schedules of expenditures of federal and state awards.)

MID-CUMBERLAND HUMAN RESOURCE AGENCY
SCHEDULE OF EXPENDITURES OF STATE AWARDS
YEAR ENDED JUNE 30, 2024

Federal Grantor/Pass-Through Grantor/Program or Cluster Title	Agency or Pass-Through Number
Tennessee Department of Transportation	
Public Transportation (RPO) (06/23)	GG-17-50658
Public Transportation (RPO) (06/24)	Z-23-RPO-003
Public Transportation (5311) (07/20-08/22) (06/23)	G-22-75081
Public Transportation (5311) (07/23-6/24) (06/24)	Z-24-5311-05
Public Transportation (5311) (07/22-06/25) (06/24)	GG-24-81203
Public Transportation (5310 Improve Act Capital) (03/22-09/23) (06/23)	Z-22-IMPV-17
Public Transportation (ITS Grant) (07/23-06/24) (06/24)	G-24-81642
Public Transportation (5339 Capital) (07/21-12/24) (06/24)	Z-22-5339-02
Public Transportation (5339 Capital) (07/26-12/26) (06/24)	Z-24-BP00-12
Tennessee Department of Corrections	
Community Corrections (06/23)	76857
Community Corrections (06/24)	76857
Tennessee Commission of Aging and Disability through Greater Nashville Regional Council	
Title III-C Nutrition Services (06/24)	MCHRA-G-2426-19
Caregiver State Nutrition (06/24)	2023-40
Total state awards	

Note - Governors' appropriation to human resource agencies was $120,840 for this period. The appropriation is not shown on this schedule and is reported as state grant revenue.

(See accompanying notes to schedules of expenditures of federal and state awards.)

(Deferred) Accrued Revenue June 30, 2023	Receipts or Revenues Recognized	Disbursements/ Expenditures	Adjustments	(Deferred) Accrued Revenue June 30, 2024
$ 5,038	$ 5,038	$ -	$ -	$ -
-	7,357	9,916	-	2,559
340,704	340,704	-	-	-
-	1,071,147	1,109,475	-	38,328
-	99,522	431,019	-	331,497
6,749	6,749	-	-	-
-	124,566	124,566	-	-
-	224,057	224,057		-
-	-	59,067		59,067
197,693	197,693	-	-	-
-	1,388,212	1,560,525	-	172,313
-	62,125	99,150	-	37,025
4,500	4,500	-	-	-
$ 554,684	$ 3,531,670	$ 3,617,775	$ -	$ 640,789

(See accompanying notes to schedules of expenditures of federal and state awards.)

MID-CUMBERLAND HUMAN RESOURCE AGENCY
NOTES TO SCHEDULES OF EXPENDITURES OF FEDERAL AND STATE AWARDS
YEAR ENDED JUNE 30, 2024

(1) BASIS OF PRESENTATION

The accompanying schedules of expenditures of federal and state awards (schedules) include the federal and state activity of Mid-Cumberland Human Resource Agency (the Agency) for the year ended June 30, 2024. The information in these schedules is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirement for Federal Awards* (Uniform Guidance) and the State of Tennessee. Because the schedules present only a selected portion of the operations of the Agency, it is not intended to and does not present the financial position, changes in net assets, or cash flows of the Agency.

(2) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the schedules are reported using the modified accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

The Agency has elected not to use the 10-percent de minimis indirect cost rate allowed under the Uniform Guidance.

(3) SUBRECIPIENTS

The Agency did not provide federal or state assistance to any subrecipients.

EST JHM 1977
CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Board of Directors of
Mid-Cumberland Human Resource Agency

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Mid-Cumberland Human Resource Agency, as of and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise Mid-Cumberland Human Resource Agency's basic financial statements, and have issued our report thereon dated March 31, 2025.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Mid-Cumberland Human Resource Agency's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Mid-Cumberland Human Resource Agency's internal control. Accordingly, we do not express an opinion on the effectiveness of Mid-Cumberland Human Resource Agency's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements, on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses, or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

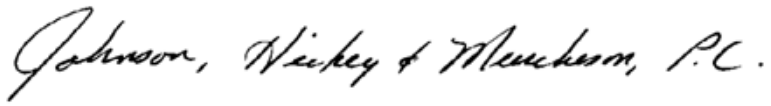
2215 Olan Mills Drive, Chattanooga, TN 37421 **T** 423.756.0052 | **F** 423.267.5945 **jhmcpa.com**

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether Mid-Cumberland Human Resource Agency's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Chattanooga, Tennessee
March 31, 2025

EST JHM 1977
CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

To the Board of Directors of
Mid-Cumberland Human Resource Agency

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited Mid-Cumberland Human Resource Agency's compliance with the types of compliance requirements identified as subject to audit in the *OMB Compliance Supplement* that could have a direct and material effect on each of Mid-Cumberland Human Resource Agency's major federal programs for the year ended June 30, 2024. Mid-Cumberland Human Resource Agency's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

In our opinion, Mid-Cumberland Human Resource Agency, complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2024.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditors' Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of Mid-Cumberland Human Resource Agency and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of Mid-Cumberland Human Resource Agency's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to Mid-Cumberland Human Resource Agency's federal programs.

Auditors' Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on Mid-Cumberland Human Resource Agency's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the Agency's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.

- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding Mid-Cumberland Human Resource Agency's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.

- Obtain an understanding of Mid-Cumberland Human Resource Agency's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of Mid-Cumberland Human Resource Agency's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control over Compliance

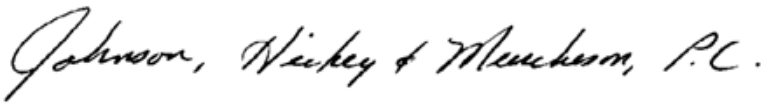
A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a

type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditors' Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.



Chattanooga, Tennessee
March 31, 2025

MID-CUMBERLAND HUMAN RESOURCE AGENCY
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2024

FINANCIAL STATEMENT FINDINGS

No prior audit findings.

FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

No prior audit findings.

MID-CUMBERLAND HUMAN RESOURCE AGENCY
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2024

SECTION I - SUMMARY OF AUDITORS' RESULTS

Financial Statements		
Type of auditors' report issued:		Unmodified
Internal control over financial reporting:		
Material weakness(es) identified?	___Yes	_X_ No
Significant deficiency(ies) identified?	___Yes	_X_ None reported
Noncompliance material to financial statements noted?	___Yes	_X_ No
Federal Awards		
Internal control over major federal programs:		
Material weakness(es) identified?	___Yes	_X_ No
Significant deficiency(ies) identified?	___Yes	_X_ None reported
Type of auditors' report issued on compliance for major federal programs:		Unmodified
Any audit findings disclosed that are required to be reported in accordance with Section 2 CFR 200.516(a)?	___Yes	_X_ No

Identification of major federal programs:

Assistance Listing Number(s)	Name of Federal Program or Cluster
20.509	Formula Grants for Rural Areas and Tribal Transit Program
20.526	Buses and Bus Facilities Formula, Competitive, and Low or No Emissions Programs
93.667	Social Services Block Grant

Dollar threshold used to distinguish between type A and type B programs:		$750,000
Auditee qualified as low-risk auditee?	___Yes	_X_ No

SECTION II - FINANCIAL STATEMENT FINDINGS

None

SECTION III - FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

None

IRS Department of the Treasury
Internal Revenue Service
P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0248206044
Dec. 12, 2016 LTR 4168C 0
62-0923487 000000 00
00018082
BODC: TE

MID-CUMBERLAND HUMAN RESOURCE
AGENCY
1101 KERMIT DR STE 300
NASHVILLE TN 37217

21601

Employer ID Number: 62-0923487
Form 990 required: YES

Dear Taxpayer:

This is in response to your request dated Dec. 01, 2016, regarding your tax-exempt status.

We issued you a determination letter in November 1975, recognizing you as tax-exempt under Internal Revenue Code (IRC) Section 501(c)(3).

Our records also indicate you're not a private foundation as defined under IRC Section 509(a) because you're described in IRC Sections 509(a)(1) and 170(b)(1)(A)(vi).

Donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106, and 2522.

In the heading of this letter, we indicated whether you must file an annual information return. If a return is required, you must file Form 990, 990-EZ, 990-N, or 990-PF by the 15th day of the fifth month after the end of your annual accounting period. IRC Section 6033(j) provides that, if you don't file a required annual information return or notice for three consecutive years, your exempt status will be automatically revoked on the filing due date of the third required return or notice.

For tax forms, instructions, and publications, visit www.irs.gov or call 1-800-TAX-FORM (1-800-829-3676).

If you have questions, call 1-877-829-5500 between 8 a.m. and 5 p.m., local time, Monday through Friday (Alaska and Hawaii follow Pacific Time).

IRS Department of the Treasury
Internal Revenue Service
P.O. Box 2508
Cincinnati OH 45201

021601.718667.51635.7260 1 AT 0.399 530

MID-CUMBERLAND HUMAN RESOURCE
AGENCY
1101 KERMIT DR STE 300
NASHVILLE TN 37217

31601

CUT OUT AND RETURN THE VOUCHER AT THE BOTTOM OF THIS PAGE IF YOU ARE MAKING A PAYMENT, EVEN IF YOU ALSO HAVE AN INQUIRY.

The IRS address must appear in the window.

0248206044

BODCD-TE

Use for payments

Letter Number: LTR4168C
Letter Date : 2016-12-12
Tax Period : 000000

620923487

MID-CUMBERLAND HUMAN RESOURCE
AGENCY
1101 KERMIT DR STE 300
NASHVILLE TN 37217

INTERNAL REVENUE SERVICE
P.O. Box 2508
Cincinnati OH 45201

620923487 X8 MID- 00 2 000000 670 00000000000

Tracking Number
2025151495

Extension Request

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2286
sos.tn.gov/charities

Control #: CO3451
Filed: 12/03/2025 02:15 PM
Tre Hargett
Secretary of State

Tre Hargett
Secretary of State

Extension Information

Organization Name: THE MID-CUMBERLAND HUMAN RESOURCE AGENCY

CO Number: CO3451

Renewal Date: 12/31/2025

Extended Renewal Date: 3/31/2026

This extension request extends the renewal date by 90 days.

MCHRA GOVERNING BOARD (Please indicate principal officers with *)				
	NAME	CONTACT	ADDRESS	Yr Came onto Board
1	**Kerry McCarver, County Mayor***	**615.792.4316** *office*	350 Frey Street	**2017**
	Cheatham County Mayor	kerry.mccarver@cheathamcountytn.gov	Ashland City, TN 37015	
2	**Robert Rial, County Mayor**	**615.789.7000**	4 Country Square	**2012**
	Dickson County Mayor	mayorrial@dicksoncountytn.gov	Charlotte, TN 37026	
3	**Joey Brake, County Mayor**	**931.289.3633** *office*	P.O. Box 366	**2022**
	Houston County Mayor	countymayor@hocotn.com	Erin, TN 37061	
4	**Mike Pogreba, County Executive**	**931.296.7795** *office*	102 Thompson Street	**2022**
	Humphreys County Executive	mpogreba@humphreyscountytn.gov	Waverly, TN 37185	
5	**Wes Golden, County Mayor**	**931.648.5787** *office*	1 Millennium Plaza	**2022**
	Montgomery County Mayor	mayorgolden@mcgtn.net	Clarksville, TN 37043	
6	**Billy Vogle, County Mayor***	**615.384.0617** *office*	501 S. Mainstreet, Rm 108	**2018**
	Robertson County Mayor	bvogle@robcotn.org	Springfield, TN 37172	
7	**Joe Carr, County Mayor**	**615.898.7745** *office*	Ruth Co. Crthouse Rm 101	**2022**
	Rutherford County Mayor	countymayor@rutherfordcountytn.gov	Murfreesboro, TN 37130	
8	**Robert Beecham, County Mayor**	**931.232.5371** *office*	226 Lakeview Drive	**2022**
	Stewart County Mayor	rbeecham22@gmail.com	Dover, TN 37058	
9	**John Isbell, County Mayor**	**615.452.3604** *office*	355N. Belvedere Drive	**2022**
	Sumner County Mayor	johncisbell@sumnercountytn.gov	Gallatin, TN 37066	
10	**Jack McCall, County Mayor**	**615.374.2461** *office*	210 Broadway	**2022**
	Trousdale County Mayor	JMcCall@trousdalecountytn.gov	Haqrtsville, TN 37074	
11	**Rogers Anderson, County Mayor***	**615.790.5700** *office*	1320 W. Main St., Suite 125	**2007**
	Williamson County Mayor	rogers.anderson@williamsoncounty-tn.gov	Franklin, TN 37064	
12	**Randall Hutto, County Mayor***	**615.444.1383** *office*	228 E. Main St., Room 104	**2012**
	Wilson County Mayor	huttor@wilsoncountytn.gov	Lebanon, TN 37087	
13	**Paul Bailey, Mayor of Erin**	**931.289.4108** *office*	15 Hill Street P.O. Box 270	**2024**
	Houston County	lperin@peoplestel.net	Erin, TN 37061	
14	**Mike Callis, Mayor of Portland**	**615.325.6776 x 242** *office*	100 S. Broadway	**2021**
	Sumner County	mikecallis@cityofportlandtn.gov	Portland, TN 37148	
15	**Ken Moore, Mayor of Franklin**	**615.550.6605** *office*	109 3rd Avenue South	**2021**
	Williamson County	ken.moore@franklintn.gov	Franklin, TN 37064	
16	**Bill Powers, State Senator**	**615.741.2374** *office*	425 Rep. John Lewis Way	**2021**
	State of Tennessee	sen.bill.powers@capitol.tn.gov	Suite 772 Cordell Hull Bldg	
			Nashville, TN 37243	
17	**Jay Reddy, State Representative**	**615.741.7098** *office*	425 Rep. Hohn Lewis Way	**2021**
	State of Tennessee	rep.jay.reedy@capitol.tn.gov	Suite 402 Cordell Hull Bldg.	
			Nashville, TN 37243	

** Principal Officers*

CERTIFICATE OF INSURANCE

PRODUCER	DATE: 6/10/2025
SPROUSE INSURANCE GROUP, LLC PO BOX 1977 DUNLAP TN 37327	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES LISTED BELOW.
INSURED MID CUMBERLAND HUMAN RES AGC 25 CENTURY BLVD SUITE 500 NASHVILLE TN 37214	**COMPANIES AFFORDING COVERAGE** COMPANY LETTER **A** PUBLIC ENTITY PARTNERS COMPANY LETTER **B** COMPANY LETTER **C**

COVERAGES

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

CO	TYPE OF INSURANCE	Add'l Insd	POLICY #	POLICY PERIOD	LIMITS	
A	**GENERAL LIABILITY**		PLI-0476-26	6/30/2025 - 6/30/2026	**TORT**	
	[X] Commercial General Liability				PER PERSON/BODILY INJURY/PERSONAL INJURY	$300,000
	[X] Claims Made				PER OCCUR/BODILY INJURY/PERSONAL INJURY	$700,000
	[X] Personal Injury Liability				PER OCCURENCE/PROPERTY DAMAGE	$100,000
	[X] Claims Made				**NON TORT**	
	[ ] Law Enforcement Liability				PER OCCURRENCE/EACH OTHER LOSS	$1,000,000
	[ ] Claims Made					
A	**ERRORS or OMISSIONS LIAB**		PLI-0476-26	6/30/2025 - 6/30/2026	PER OCCURRENCE	$1,000,000
	[X] Claims Made					
	AUTOMOBILE LIABILITY				**TORT**	
	[ ] Owned Autos				PER PERSON/BODILY INJURY	
	[ ] Hired Autos				PER OCCURRENCE/BODILY INJURY	
	[ ] Non-owned Autos				PER OCCURENCE/PROPERTY DAMAGE	
	[ ] Physical Damage				**NON TORT**	
					PER OCCURRENCE/EACH OTHER LOSS	
A	**WORKERS COMPENSATION EMPLOYERS LIABILITY**		PWC-0466-26	6/30/2025 - 6/30/2026	**WC STATUTORY COVERAGE**	
					EMPLOYERS LIAB-EACH ACCIDENT	$1,000,000
					EMPLOYERS LIAB-DISEASE-POLICY LIMIT	$1,000,000
					EMPLOYERS LIAB-DISEASE-EACH PERSON	$1,000,000
	PROPERTY & CRIME				BUILDINGS/PERS PROPERTY	
	PROPERTY-PART I				EDP EQUIPMENT	
	Causes of Loss				MOBILE EQUIPMENT	
	[ ] Special				EQUIPMENT BREAKDOWN	
	[ ] Flood				AUTOMATIC COVERAGES	
	[ ] Earthquake					
	CRIME-PART II				EMPLOYEE DISHONESTY	
	[ ] Blanket Crime				FORGERY OR ALTERATION	
					THEFT, DISAPPEARANCE OR DESTRUCTION	
					COMPUTER FRAUD	

LOCATION OF PREMISES/DESCRIPTION OF PROPERTY, OPERATIONS. VEHICLES OR SPECIAL ITEMS.

CERTIFICATE HOLDER	CANCELLATION
City of Franklin 109 Third Ave S Franklin, TN 37064	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES. **AUTHORIZED REPRESENTATIVE** Halie S Gallik

Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See ***Specific Instructions*** on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

MID-CUMBERLAND HUMAN RESOUCE AGENCY

2 Business name/disregarded entity name, if different from above.

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor ☑ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . .

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☐ Other (see instructions)

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) 5

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) C

(Applies to accounts maintained outside the United States.)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . ☐

5 Address (number, street, and apt. or suite no.). See instructions.

25 CENTURY BLVD STE. 500

Requester's name and address (optional)

6 City, state, and ZIP code

NASHVILLE TN 37214

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			–			–				

or

Employer identification number

6	2	–	0	9	2	3	4	8	7

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here **Signature of U.S. person** Eucke Mann **Date** 2-26-26

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

MID CUMBERLAND
Human Resource Agency

February 26, 2026

City of Franklin, Budget and Performance Dept.
ATTN: Nonprofit Funding
109 Third Avenue South
Franklin, TN 37064

Dear Budget and Finance Committee Members,

These services offered by Mid-Cumberland Human Resource Agency have proven to affect lives, maintain dignity, and allow many to live at home longer. With your support, we are able to provide and improve the quality of life within your community.

Please consider and award the following FY'27 funding request:

Service:	**Requested Amount**
Homemaker	$ 4,924.00
Meals-on-Wheels	$ 10,635.00
Ombudsman	$ 2,620.00
Total	**$ 18,179.00**

Should you have any questions or need additional information just let me know. We truly appreciate your interest and support.

Best regards,

Jane Hamrick

Jane Hamrick
Executive Director

Enclosures

25 Century Blvd, Ste 500 • Nashville, TN 37214 T. (615) 331.6033 F. (615) 834.8906 mchra.com



Nonprofit Funding Application – Fiscal Year 2026-2027

Application for Charitable and Civic Organizations
Submission Deadline: March 6, 2026

Agency Name: Mid-Cumberland Human Resource Agency/Meals-on-Wheels
(List agency name as it appears on the Secretary of State website)

Legal Status: ☑ Charitable (501c3) ☐ Civic Organization (501c6 or 501c4)

Application Contact: Jane Hamrick (Name) | jane.hamrick@mchra.com (Email) | 615-850-3912 (Phone)

Mailing Address: 25 Century Blvd. Suite 500 Nashville, TN 37214

Payment Address:
(if different from mailing)

Total amount of City of Franklin funds being requested for FY 2026-2027: **$ 10,635.00**

Percentage of proposed FY 2026-2027 budgeted revenues derived from this request: **3.00%**

Non-Discrimination

The parties, their agents, officials, employees, and servants shall not discriminate in any manner on the basis of race, color, religion, creed, ethnic or national origin, sex, sexual orientation, gender identity/expression, disability, age, status as a covered veteran, genetic information, and any other category protected by the federal or state civil rights law with respect to the subject matter and related activities of this application.

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: Mid-Cumberland Human Resource Agency/Meals-on-Wheels

1. Identify one Strategic Plan Goal your request helps to achieve.

Safe, Clean, Livable City

2. Provide the number of Franklin citizens served by your agency: 326 in Williamson with majority in Franklin

3. State the type of service provided and whether other organizations in the community provide the same service.

Meals-on-Wheels provides a lunch time meal to homebound senior citizens. The meals consist of a meat, two vegetables, bread, dessert and milk. The meals are prepared low sodium and are carbohydrate and protein balanced. The meals are delivered by caring volunteers who foster a sense of family for lonely seniors.

4. Explain how much of an impact these services have on the community.

The funds help provide meals. By providing meals seniors are able to live independently longer. Seniors overwhelming prefer to age in place. The program annually keeps 70-80% of the seniors it serves living at home independently. It is much more tax efficient for seniors to age in place rather than go to long-term care facilities.

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: Mid-Cumberland Human Resource Agency/Meals-on-Wheels

5. State how these funds will be used and if they will be spent in accordance with the State of Tennessee T.C.A § 6-54-111.

Funds will be used to help serve 2,127 meals to homebound senior citizens.

6. State if the City of Franklin provides any other support (financial or otherwise) to your agency. If so, please describe that support.

The City of Franklin also provided funding for Homemaker/In Home Service Program and Ombudsman program which will have separate applications.

7. State any other additional financial support your agency receives.

The program has Federal and State funding, individual donors, United Way, foundations, corporate giving, and city/county funding.

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency Name: Mid-Cumberland Human Resource Agency/Meals-on-Wheels

8. How often does the Board of Directors receive/approve financial reports?

☐ bi-monthly ☑ monthly ☐ quarterly ☐ semi-annually ☐ annually

9. Are the agency's financial records audited by an independent certified public accountant?

☑ Yes ☐ No

If no, please explain how financials are reviewed.

Attachments:

☑ Option 1: Annual Audit for the last fiscal year concluded **OR**

☐ Option 2: A completed State of Tennessee annual reporting form for the last fiscal year concluded (AND the auditor's opinion and compliance notes if answered yes above)

☑ Proof of nonprofit status (IRS Tax Exempt Letter of Determination)

☑ Proof of business registration with the State of TN / Proof of registration with the TN Office of Charitable Solicitors

☑ Board of Directors list that includes the names, positions held, contact information, and expiration date of term for all board members

☑ Certificate of Insurance for professional liability (if applicable), general liability, and workers' compensation with the City of Franklin listed as a Certificate Holder

☑ Proposed or preliminary FY 2027 Budget

☑ W9 for the agency

☑ City of Franklin Vendor Information Form (Not required if you are an existing recipient and do not wish to change banking, contact, or address information)

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: Mid-Cumberland Human Resource Agency/Meals-on-Wheels

Application criteria include:
- BOMA may fund up to 1% of the estimated general fund revenue during the budget process for all requests, depending on availability of funds.
- Outside agencies that request funding for the first time may not request an amount that exceeds 5% of their operating expenses.
- Outside agencies that have been funded in the prior year may request an amount that includes up to 3% inflation, plus any special funding requests. No funding request may exceed 25% of operating expenses.
- Funding requests are made for one fiscal year only, subject to annual re-submission and not guaranteed year over year.

Jane Hamrick

Printed Name of (CEO/President/Executive Director/Board Chair)

Jane Hamrick

Signature of (CEO/President/Executive Director/Board Chair)

2-25-2026

Date

*Unless contractually negotiated otherwise, any funding approved by the Board of Mayor Alderman will be distributed on an even quarterly basis. Submission of this form is not a guarantee of funding. All funds authorized are done by authority extended by the State and the City's local charter. Approved funding may result in a contract and this form will become an integral part of that contract.

Emailed applications are preferred.

Completed applications and required attachments may be sent to nonprofitfunding@franklintn.gov or mailed to City of Franklin, Budget & Performance Department, Attn: Nonprofit Funding, 109 Third Avenue South, Franklin, TN 37064.

Organization: Mid-Cumberland Human Resource Agency/Mealson-Wheels

NOTE: If necessary, please use a separate sheet in this format for the inclusion of additional expenditures or revenue line items)

EXPENDITURES:	**Actual 2024-25**	**Budgeted 2025-26**	**Requested 2026-27**
Salaries and fringe	106,046	117,025	121,706
Professional fees/Contracted Services	7,776	5,840	6,076
Conferences/Meetings	1,013	784	815
Supplies/Offices Expense	8,224	14,816	15,409
Occupancy	2,384	2,800	2,912
Travel	7,091	6,400	6,656
Ins/Indirect/Misc Dep	33,149	36,406	37,862
Food	211,665	198,987	206,946
TOTAL BUDGET	377,348	383,058	398,382

REVENUES: (include any fund raising events)	**2024-25**	**2025-26**	**2026-27**
Williamson County Government	16,622	16,622	16,622
City of Franklin	10,376	10,635	10,635
Fed/State/grants/donations	350,350	355,801	371,125
TOTAL REVENUES	377,348	383,058	398,382

MIDCUMBERLAND
Meals-on-Wheels

Meals-On-Wheels | a Mid-Cumberland Service

It's More than Just a Meal!



Request:

Meals-on-Wheels is requesting a community investment from City of Franklin of $10,635 to be used as a match for state and federal dollars. This would help serve 2,127 meals to residents of Franklin.

About Us:

Many homebound seniors live alone and do not eat well because of a lack of mobility, money, and knowledge of healthy eating. Meals-On-Wheels aims to assist individuals 60 years and older in maintaining their health and independence. We do this by providing a nutritious meal and a much needed volunteer visit. Our meals meet 1/3 of the daily recommended nutritional value and are packed at local meal sites and delivered to vulnerable seniors by caring, dedicated volunteers. Homebound individuals age 60 and over may qualify for services as funding is available.



Did You Know?

- 1 in 12 Tennessee seniors is hunger insecure
  - 3,444 seniors at risk in Williamson County
- 63% of at risk seniors choose between food and medicine
- Seniors with pets have 21% fewer doctor visits

Mid-Cumberland delivers 15,000 pounds of donated pet food annually



Our Volunteers:

Seniors who are lonely have a 45% greater chance of death. Our caring and dedicated volunteers are a vital part of the Meals-On-Wheels experience. They help pack and deliver meals. Without volunteers the program would serve approximately 20% less meals. Most importantly, volunteers offer vulnerable home bound seniors increased opportunities for socialization and a very important check on their well being. Many home bound seniors live alone and the volunteer may be the only person the senior sees that day.



Williamson County 2025

326 Clients

41,911 Meals Served

5,001 Volunteer Hours

93% of recipients say Meals-On-Wheels enables them to continue living at home.

Mid-Cumberland HRA | 25 Century Blvd. Suite 500 | Nashville, TN 37214
Tel: 615.850.3910 | www.mchra.com/meals-on-wheels

MID-CUMBERLAND HUMAN RESOURCE AGENCY

Nashville, Tennessee

FINANCIAL STATEMENTS AND SUPPLEMENTARY INFORMATION

Year Ended June 30, 2024

JOHNSON, HICKEY & MURCHISON, P.C.
Certified Public Accountants
Chattanooga, Tennessee

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CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITORS' REPORT

To the Board of Directors of
Mid-Cumberland Human Resource Agency

Report on the Audit of the Financial Statements

Opinions

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Mid-Cumberland Human Resource Agency, as of and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise Mid-Cumberland Human Resource Agency's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of Mid-Cumberland Human Resource Agency, as of June 30, 2024, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Mid-Cumberland Human Resource Agency and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Mid-Cumberland Human Resource Agency's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Mid-Cumberland Human Resource Agency's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Mid-Cumberland Human Resource Agency's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 6 through 11 and the required supplementary information on pages 45 and 46 be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental

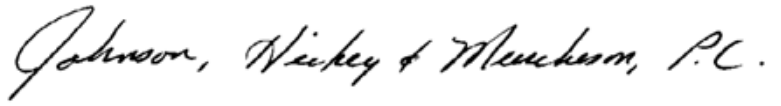
Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Mid-Cumberland Human Resource Agency's basic financial statements. The accompanying combining nonmajor fund financial statements, schedule of changes in lease obligations and schedule of lease obligations, principal and interest requirements are presented for purposes of additional analysis and are not a required part of the basic financial statements. The schedules of expenditures of federal and state awards, as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* and the State of Tennessee, are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining nonmajor fund financial statements and the schedules of expenditures of federal and state awards are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated March 31, 2025, on our consideration of Mid-Cumberland Human Resource Agency's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Mid-Cumberland Human Resource Agency's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Mid-Cumberland Human Resource Agency's internal control over financial reporting and compliance.



Chattanooga, Tennessee
March 31, 2025

Mid-Cumberland Human Resource Agency
Management's Discussion and Analysis
For the Year Ended June 30, 2024

Mid-Cumberland Human Resource Agency (the Agency) Management's Discussion and Analysis (MD&A) section provides a financial analysis for the year ended June 30, 2024. Please read this section in conjunction with the Agency's financial statements.

FINANCIAL HIGHLIGHTS

- The Agency's net position increased by $2,476,276 (14%) from $17,664,379 in 2023 to $20,140,655 for 2024. The increase was mostly attributed to continued CARES and ARP Act funding in the Transportation and Nutrition programs.

- The Agency's cash and certificate of deposits balance decreased by $6,997,064 (50%) from $13,909,768 in 2023 to $6,912,704 for 2024. MCHRA established an investment account in 2024 holding a government portfolio of money market mutual funds. The balance as of June 30, 2024, was $8,175,843. Accounts Receivable increased by $639,327 (23%) from $2,781,285 in 2023 to $3,420,612 in 2024. The increase in accounts receivable is attributed to slower payment by grantors.

- Total Current Assets increased by $1,880,007 (11%) from $16,727,225 in 2023 to $18,607,232 in 2024. This increase is mostly attributed to increases in accounts receivable, and investment balances. Total Current Liabilities increased by $396,410 (32%), from $1,253,593 in 2023 to $1,650,003 in 2024.

- The Agency's Governmental funds income before financing sources/uses decreased for 2024 compared to 2023, with revenues over expenditures reporting an excess of $309,911. The significant decrease is attributed to GASB 96 reporting requirements of transportation logistics software. The overall performance of the Agency remained consistent with 2023.

- The unrestricted net position for the Agency increased by $810,235 (5%) from $16,004,094 in 2023 to $16,814,329 for 2024.

OVERVIEW OF THE FINANCIAL STATEMENTS

The Agency's annual report consists of a series of financial statements. These statements include government-wide financial statements, fund financial statements, and the related notes to these statements. The report also includes additional supplementary information for these statements. Government-wide statements present the Agency's overall financial activities as a whole. Fund financial statements provide more detailed information about specific Agency funds. The remaining statements provide financial information about activities for which the Agency acts solely as a trustee.

GOVERNMENT-WIDE FINANCIAL STATEMENTS

The Agency's annual report contains two government-wide financial statements: the Statement of Net Position and the Statement of Activities. These statements report, on an accrual basis, all assets and liabilities and the changes in them. This reporting provides a way to measure and assess the Agency's overall financial health. Increases or decreases in the Agency's net position provide good

insight about whether the Agency's financial condition is improving or deteriorating. Other non-financial information should also be considered in this assessment. The Statement of Net Position and the Statement of Activities have only one type of activity:

- Governmental Activities – The Agency's services are reported in this activity group, including Rural Transportation services, Meals on Wheels and Senior Dining, Homemaker/Companion services, Community Corrections, Workforce Services, Misdemeanor services, Ombudsman services, CREST, CREEVA and Representative Payee services. The general fund is also reported in this group. Federal and state grants, local governments, United Way agencies, local contributions and program income fund these activities.

FUND FINANCIAL STATEMENTS

The Agency establishes and maintains funds to manage and control monies for specific services and functions. Within the basic financial statements, fund financial statements focus on the Agency's funds rather than the Agency as a whole. They also help assure compliance with financial laws and regulations. The Agency's two significant fund types are as follows:

- Governmental funds - Most of the Agency's services (see Governmental Activities above) are reported in the governmental funds. They are reported on the modified accrual accounting basis. These funds focus on the inflows and outflows of monies and the year-end balances, providing a view of available financial resources.

- Proprietary fund – The Agency's internal service fund is reported as a proprietary fund. This fund is used to provide supplies and services for the Agency's other programs and activities. They report activities equivalent to the reporting of the Statement of Net Position and the Statement of Activities.

THE AGENCY AS TRUSTEE

The Agency's fiduciary activities are reported on the Statement of Changes in Fiduciary Assets and Liabilities – Custodial Fund. These activities are excluded from the Agency's other financial statements since these assets cannot be used to finance its operations.

NOTES TO THE FINANCIAL STATEMENTS

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

Our analysis below focuses on net position and changes in net position of the Agency's governmental activities:

	Net Position (in thousands)		
	2024	2023	Change Increase (Decrease)
Current assets	$ 18,607	$ 16,727	11%
Capital assets	3,465	2,046	69%
Total Assets	22,072	18,773	18%
Deferred outflows of resources	401	374	7%
Current and other liabilities	1,650	1,254	32%
Long-term liabilities	512	223	130%
Total Liabilities	2,162	1,477	46%
Deferred inflows of resources	171	5	3320%
Net Position:			
Investment in capital assets	3,326	1,660	100%
Unrestricted	16,815	16,004	5%
Total Net Position	$ 20,141	$ 17,664	14%

[The remainder of this page intentionally left blank.]

	Changes in Net Position (in thousands)		
	2024	2023	Change Increase (Decrease)
Program Revenues:			
Charges for services	$ 3,915	$ 3,854	2%
Federal grants	9,664	8,734	11%
State grants and contributions	5,738	4,969	15%
Other revenues	257	44	484%
	19,574	17,601	11%
Program expenses:			
Agency operations and administration	450	311	45%
Transportation programs	7,885	7,537	5%
Nutrition programs	4,879	4,581	7%
Other programs	3,883	3,357	16%
Total Expenses	17,097	15,786	8%
Increase in Net Position	2,477	1,815	36%
Net Position:			
Beginning	17,664	15,849	11%
Ending	$ 20,141	$ 17,664	14%

The Agency's net position increased by $2,476,276 (14%) in 2024 to $20,140,655. Capital outlays exceeded depreciation expense by $1,359,220.

The Agency's total revenues (before investment income, gain (loss) on disposal of assets, and miscellaneous items) increased by $1,759,614 (10%) from $17,557,485 in 2023 to $19,317,099 in 2024. Total expenses increased by $1,308,473 (8%), from $15,786,431 in 2023 to $17,097,094 in 2024. These increases are attributed to continued CARES and ARP Act funding in Transportation and Nutrition.

- Total Current Assets increased by $1,880,007 (11%) from $16,727,225 in 2023 to $18,607,232 in 2024. Total Current Liabilities increased by $396,410 (32%), from $1,253,593 in 2023 to $1,650,003 in 2024.
- The Agency's cash balance and certificates of deposits decreased by $6,997,064 (50%) from $13,909,768 in 2023 to $6,912,704 for 2024. MCHRA established an investment account in 2024 holding a government portfolio of money market mutual funds. The balance as of June 30, 2024, was $8,175,843. Accounts Receivable increased by $639,327 (23%) from $2,781,285 in 2023 to $3,420,612 in 2024. The increase in accounts receivable is attributed to slower payment by grantors.

The Agency's funding continues to be derived predominately from federal and state grants, and program service income from managed care organizations. The Agency is continually seeking cost controls and pursuing other funding sources to continue the Agency's growth in delivery of services.

AGENCY FUND ANALYSIS

The Agency's operations report in one significant fund, the General Fund, which is the only Agency fund with a fund balance. The analysis for this fund is included below:

Governmental funds – The overall governmental funds' financial performance continued to outpace historical standards. The General Fund reported a gain of $1,794,496 primarily due to continued CARES and ARP Act funding. The unassigned fund balance was $18,682,217 for 2024.

CAPITAL ASSETS AND DEBT ADMINISTRATION

The Agency's total capital assets for 2024 was $3,465,179, net of accumulated depreciation and amortization. Capital asset additions for 2024 equaled $2,453,782, which was mostly comprised of Transportation vans and upgrades in logistics software (SBITA).

The Agency's ending lease liability for 2024 was $138,853 a decrease of $246,603 from $385,456 in 2023 due to lease payments of $305,112, issuances of $70,825, and remeasurements of $(12,316). The significant decrease is due to the expiration of the Nashville central office lease in FY 2025. See note 5 for additional details on long-term liabilities.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGET

The Agency contracts primarily with other Agencies with the State of Tennessee and managed care organizations; therefore, they are not directly affected by macroeconomic factors. However, the state, federal and local governments and managed care organizations are affected by these factors, indirectly affecting the Agency's grant and operating budgets. These effects can be positive or negative due to the economic environment. Transportation revenues continued to experience downward pressure due to TennCare reductions. The Agency also continues to streamline personnel to reduce costs and implement strict cost control oversight to assure the Agency remains within its budgetary spending limits on a grant-by-grant basis.

BOARD OF DIRECTORS & SENIOR MANAGEMENT

Senior Management

Jane Hamrick, Executive Director
Kevin Rye, CFO/Director of Operations

BOARD OF DIRECTORS

(As of June 30, 2024)

Board Officers

Mayor Robert Rial, Dickson County, Board Chair
Mayor Randall Hutto, Wilson County, Vice-Chair
Mayor Kerry McCarver, Cheatham County, Secretary
Mayor Rogers Anderson, Williamson County, Treasurer

Governing Board

Mayor Joey Brake, Houston County
County Executive Mike Pogreba, Humphreys County
Mayor Wes Golden, Montgomery County
Mayor Billy Vogle, Robertson County
Mayor Joe Carr, Rutherford County
Mayor Robert Beecham, Stewart County
Mayor John Isbell, Sumner County
Mayor Jack McCall, Trousdale County
Senator Bill Powers, District 22
Representative Jay Reedy, District 74
Mayor Mike Callis, City of Portland
Mayor Ken Moore, City of Franklin
Mayor Becca Werner, Mayor of Coopertown

CONTACTING THE AGENCY'S FINANCIAL MANAGEMENT

This report is designed to provide a general overview of the Agency's finances, comply with finance-related laws and regulations, and demonstrate the Agency's commitment to public accountability. If you have any questions or would like additional information please contact the Agency's Executive Director at 1101 Kermit Drive, Suite 300, Nashville, TN 37217.

MID-CUMBERLAND HUMAN RESOURCE AGENCY
STATEMENT OF NET POSITION
JUNE 30, 2024

	Governmental Activities
ASSETS AND DEFERRED OUTFLOWS OF RESOURCES	
Assets	
Cash	$ 6,012,704
Certificates of deposits	900,000
Receivables	
Grants (Federal)	2,362,750
Grants (State)	640,789
Participants and other (net)	417,073
Prepaid items	98,073
Investments	8,175,843
Capital assets	
Nondepreciable	966,298
Other capital assets, net	2,498,881
Total assets	22,072,411
Deferred outflows of resources	
Pension related items	401,372
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND NET POSITION	
Liabilities	
Accounts payable	263,975
Accrued payroll costs	433,797
Accrued payroll taxes and withholding	26,325
Compensated absences	403,213
Leases liability	93,918
SBITA liability	428,775
Long-term liabilities	
Net pension liability	14,207
Leases liability, net of current portion	44,935
SBITA liability, net of current portion	452,961
Total liabilities	2,162,106
Deferred inflows of resources	
Pension related items	171,022
Net position	
Investment in capital assets	3,326,326
Unrestricted	16,814,329
Total net position	$ 20,140,655

(The accompanying notes are an integral part of these statements.)

MID-CUMBERLAND HUMAN RESOURCE AGENCY
STATEMENT OF ACTIVITIES
YEAR ENDED JUNE 30, 2024

FUNCTION/PROGRAMS	Expenses	Indirect Expense Allocation	PROGRAM REVENUES: Charges for Services	PROGRAM REVENUES: Operating Grants and Contributions	PROGRAM REVENUES: Capital Grants and Contributions	Net (Expenses) Revenues and Changes in Net Position: Governmental Activities
Governmental activities						
Agency operations and administration	$ 1,559,926	$ (1,109,573)	$ 1,180,158	$ 720,091	$ -	$ 1,449,896
Transportation programs	7,380,941	503,944	1,578,615	6,372,670	806,607	873,007
Nutrition programs	4,532,293	346,661	543,409	4,497,178	-	161,633
Other community services programs	3,624,744	258,968	612,632	3,005,739	-	(265,341)
Total governmental activities	$ 17,097,904	$ -	$ 3,914,814	$ 14,595,678	$ 806,607	2,219,195
GENERAL REVENUES						
Investment income						190,479
Gain on disposal of capital assets						56,602
Miscellaneous						10,000
Total general revenues						257,081
Change in net position						2,476,276
NET POSITION						
Beginning						17,664,379
Ending						$ 20,140,655

(The accompanying notes are an integral part of these statements.)

MID-CUMBERLAND HUMAN RESOURCE AGENCY
BALANCE SHEET - GOVERNMENTAL FUNDS
JUNE 30, 2024

	General Fund	Transportation Programs	Nutrition Programs	Other Governmental Funds	Total Governmental Funds
ASSETS					
Cash	$ 6,012,704	$ -	$ -	$ -	$ 6,012,704
Certificates of deposit	900,000	-	-	-	900,000
Receivables					
Grants (Federal)	-	1,545,608	556,081	261,061	2,362,750
Grants (State)	-	431,451	37,025	172,313	640,789
Participants and other (net)	24,695	138,747	129,005	124,626	417,073
Prepaid items	98,073	-	-	-	98,073
Investments	8,175,843	-	-	-	8,175,843
Due from other funds	4,146,471	-	-	-	4,146,471
Total assets	$ 19,357,786	$ 2,115,806	$ 722,111	$ 558,000	$ 22,753,703
LIABILITIES					
Accounts payable	$ 215,447	$ 31,328	$ 8,335	$ 8,865	$ 263,975
Accrued payroll costs	433,797	-	-	-	433,797
Accrued payroll taxes and withholding	26,325	-	-	-	26,325
Due to other funds	-	2,084,478	713,776	549,135	3,347,389
Total liabilities	675,569	2,115,806	722,111	558,000	4,071,486
FUND BALANCES					
Nonspendable					
Prepaid items	98,073	-	-	-	98,073
Unassigned	18,584,144	-	-	-	18,584,144
Total fund balances	18,682,217	-	-	-	18,682,217
Total liabilities and fund balances	$ 19,357,786	$ 2,115,806	$ 722,111	$ 558,000	$ 22,753,703

(The accompanying notes are an integral part of these statements.)

MID-CUMBERLAND HUMAN RESOURCE AGENCY
RECONCILIATION OF THE BALANCE SHEET OF GOVERNMENTAL FUNDS TO THE STATEMENT OF NET POSITION
JUNE 30, 2024

Total governmental fund balances	$	18,682,217
Amounts reported for governmental activities in the statement of net position are different because:		
Capital assets used in governmental activities are not financial resources and therefore not reported in the funds. However, in the statement of net position, the cost of these assets are capitalized and expensed over their estimated lives through annual depreciation and amortization expense.		3,465,179
Liabilities that are not due and payable in the current period and therefore are not reported in the funds.		
Lease liability		(138,853)
SBITA liability		(881,736)
Amounts related to the pension plan are not expected to be liquidated with expendable financial resources and therefore are not reported in the funds.		
Deferred outflows of resources		401,372
Net pension liability		(14,207)
Deferred inflows of resources		(171,022)
Internal service fund liabilities		(1,202,295)
Net position of governmental activities	$	20,140,655

(The accompanying notes are an integral part of these statements.)

MID-CUMBERLAND HUMAN RESOURCE AGENCY
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS
YEAR ENDED JUNE 30, 2024

	General Fund	Transportation Programs	Nutrition Programs	Other Governmental Funds	Total Governmental Funds
REVENUES					
Federal grants	$ 11,238	$ 5,188,302	$ 3,056,044	$ 1,408,571	$ 9,664,155
State grants	120,840	1,958,100	99,150	1,560,525	3,738,615
Local program	588,013	32,875	1,341,984	36,643	1,999,515
Program income	1,171,567	1,578,615	543,409	612,632	3,906,223
Investment income	190,479	-	-	-	190,479
Miscellaneous	-	10,000	-	-	10,000
Total revenues	2,082,137	8,767,892	5,040,587	3,618,371	19,508,987
EXPENDITURES					
Salaries	759,904	3,274,372	1,082,085	1,983,704	7,100,065
Fringe benefits	260,930	1,165,875	243,603	601,581	2,271,989
Travel	57,347	16,263	82,697	149,106	305,413
Rent	26,409	39,391	2,291	14,312	82,403
Communications	41,733	83,715	46,216	61,341	233,005
Utilities	8,169	22,568	4,918	19,800	55,455
Printing and supplies	27,317	42,672	59,077	39,655	168,721
Equipment	12,515	2,318,865	9,310	12,433	2,353,123
Equipment - non capital	15,626	14,500	4,178	9,660	43,964
Maintenance and repairs	2,635	441,384	2,881	4,809	451,709
Professional and contracted services	83,389	297,312	93,680	110,772	585,153
Insurance, bonding and licensing	8,963	274,300	29,135	40,671	353,069
Food	-	-	2,484,580	-	2,484,580
Gasoline	-	411,741	-	-	411,741
Training and seminars	2,870	8,711	400	5,063	17,044
Specific assistance to participants	7,270	-	-	193,468	200,738
Other	-	-	-	4,584	4,584
Indirect costs	117,352	503,944	346,661	258,968	1,226,925
Miscellaneous	6,275	13,099	22,634	13,558	55,566
Debt service					
Principal	83,258	562,267	27,629	104,264	777,418
Interest	2,548	9,831	977	3,055	16,411
Total expenditures	1,524,510	9,500,810	4,542,952	3,630,804	19,199,076
Excess (deficit) of revenue over expenditures	557,627	(732,918)	497,635	(12,433)	309,911
OTHER FINANCING SOURCES (USES)					
Transfers in (out)	1,224,354	(717,409)	(506,945)	-	-
Gain on disposal of capital assets	-	59,718	-	-	59,718
Proceeds from lease transactions	12,515	36,567	9,310	12,433	70,825
Proceeds from SBITA transactions	-	1,354,042	-	-	1,354,042
Total other financing sources (uses)	1,236,869	732,918	(497,635)	12,433	1,484,585
Excess of revenue over expenditures and other financing sources (uses)	1,794,496	-	-	-	1,794,496
FUND BALANCES					
Beginning	16,887,721	-	-	-	16,887,721
Ending	$ 18,682,217	$ -	$ -	$ -	$ 18,682,217

(The accompanying notes are an integral part of these statements.)

MID-CUMBERLAND HUMAN RESOURCE AGENCY
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES
YEAR ENDED JUNE 30, 2024

Net change in fund balances - total governmental funds		$ 1,794,496
Amounts reported for governmental activities in the statement of activities are different because:		
Governmental funds report capital outlay as expenditures. However, in the statement of activities the cost of those assets are allocated over their estimated useful lives and reported as depreciation and amortization expense. This is the amount by which depreciation and amortization expense exceed capital outlay in the current period.		
Depreciation expense	(383,500)	
Amortization expense	(610,403)	
Capital outlay	2,353,123	1,359,220
The net effect of various transactions involving the sale of capital assets		(15,432)
The issuance of long-term debt (e.g., bonds, leases) provide current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net position. This amount is the net effect of these differences in the treatment of long-term debt and related items.		
Proceeds of lease transactions	(70,825)	
Proceeds of SBITA transactions	(1,354,042)	
Remeasurement of leases	12,316	
Lease principal payments	305,112	
SBITA principal payments	472,306	(635,133)
Under the modified accrual basis of accounting used in the governmental funds, expenditures are not recognized for transactions that are not normally paid with expendable available financial resources. In the statement of activities, however, which is presented on the accrual basis, expenses and liabilities are reported regardless of when financial resources are available. In addition, interest on long-term debt is not recognized under the modified accrual basis of accounting until due, rather than as it accrues.		
Pension expense		(26,875)
Change in net position of governmental activities		$ 2,476,276

(The accompanying notes are an integral part of these statements.)

MID-CUMBERLAND HUMAN RESOURCE AGENCY
STATEMENT OF NET POSITION - PROPRIETARY FUND
JUNE 30, 2024

	Governmental Activities - Internal Service Fund
ASSETS	
Capital assets	
Nondepreciable	$ 966,298
Depreciable, net	235,997
Total assets	1,202,295
LIABILITIES	
Internal balances	799,082
Accrued paid time off	403,213
Total liabilities	1,202,295
NET POSITION	
Net investment in capital assets	-
Unrestricted	-
Total net position	$ -

(The accompanying notes are an integral part of these statements.)

MID-CUMBERLAND HUMAN RESOURCE AGENCY
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION - PROPRIETARY FUND
YEAR ENDED JUNE 30, 2024

	Governmental Activities - Internal Service Fund
OPERATING REVENUES	
Fees for services	$ 33,600
Total operating revenues	33,600
OPERATING EXPENSES	
Contracted services	-
Rent	7,926
Printing	665
Depreciation	25,009
Total operating expenses	33,600
NET OPERATING INCOME	-
CHANGE IN NET POSITION	-
NET POSITION	
Beginning	-
Ending	$ -

(The accompanying notes are an integral part of these statements.)

MID-CUMBERLAND HUMAN RESOURCE AGENCY
STATEMENT OF CASH FLOWS - PROPRIETARY FUND
YEAR ENDED JUNE 30, 2024

	Governmental Activities - Internal Service Fund
CASH FLOWS FROM OPERATING ACTIVITIES	
Cash received from users	$ 33,600
Cash received related to employees	52,008
Cash paid to suppliers for goods and services	(8,591)
Net cash provided by operating activities	77,017
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES	
Transfer to general fund	23,642
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES	
Purchase of capital assets	(100,659)
CASH FLOWS FROM INVESTING ACTIVITIES	-
NET CHANGE IN CASH	-
CASH	
Beginning	-
Ending	$ -
RECONCILIATION OF OPERATING INCOME TO NET CASH PROVIDED BY OPERATING ACTIVITIES	
Operating income	$ -
Adjustments to reconcile net operating income to net cash used by operating activities	
Depreciation	25,009
Increase (decrease) in	
Accrued paid time off	52,008
Net cash used by operating activities	$ 77,017

(The accompanying notes are an integral part of these statements.)

MID-CUMBERLAND HUMAN RESOURCE AGENCY
STATEMENT OF FIDUCIARY NET POSITION
CUSTODIAL FUND
JUNE 30, 2024

	Custodial Fund
ASSETS	
Cash	$ 671,606
LIABILITIES	
Amounts held in custody for others	$ 671,606

(The accompanying notes are an integral part of these statements.)

MID-CUMBERLAND HUMAN RESOURCE AGENCY
STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
CUSTODIAL FUND
YEAR ENDED JUNE 30, 2024

	Balance June 30, 2023	Additions	Deductions	Balance June 30, 2024
SSI RECIPIENT TRUST FUND				
ASSETS				
Cash	$ 541,431	$ 4,336,594	$ 4,206,419	$ 671,606
LIABILITIES				
Amounts held in custody for others	$ 541,431	$ 4,336,594	$ 4,206,419	$ 671,606

(The accompanying notes are an integral part of these statements.)

(1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Financial Reporting Entity

Mid-Cumberland Human Resource Agency (the Agency) was established in 1974 in accordance with the Title 13, Chapter 26, as amended, of the Tennessee Code Annotated. This legislation provides a regional system to deliver human resource programs in the state's counties and cities. The Agency is governed by a Board that consists of the county mayor of each county within the Agency's service district, the mayor of each municipality within the district, a state representative and senator within the district and a local representative appointed by the county judge of each service district. The Agency is also governed by a policy council that consists of two representatives from each county served and two legislators. For financial reporting purposes, Mid-Cumberland Human Resource Agency includes all fund types and account groups over which the Board of Directors exercises primary financial accountability.

Basis of Presentation

Government-Wide Statements

The statement of net position and the statement of activities display information about the primary government (the Agency). These statements include the financial activities of the overall government, except for fiduciary activities. Eliminations have been made to minimize the double-counting of internal activities. Governmental activities generally are funded through federal and state grants, county and local government contributions, charitable contributions, intergovernmental revenues, and contract and program fees.

The statement of activities presents a comparison between the direct expenses and program revenues (charges for services, operating grants and contributions, and capital grants and contributions) for each function of the Agency's governmental activities. Direct expenses are those that are specifically associated with a function and therefore clearly identifiable to that particular function. Indirect expenses have been allocated to major functions in order to present a more accurate and complete picture of the cost of services.

This government-wide focus is more on the sustainability of the Agency as an entity and the changes in the Agency's net position resulting from the current year's activities.

Governmental Fund Financial Statements

The fund financial statements provide information about the Agency's funds. The emphasis of fund financial statements is on the major funds in the governmental funds. All remaining governmental funds are aggregated and reported as nonmajor funds.

The Agency reports the following major funds:

General Fund
The general fund is used to account for all resources not specifically accounted for in another fund.

(1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Basis of Presentation (continued)

Governmental Fund Financial Statements (continued)

Special Revenue Funds

Transportation Programs

This fund accounts for revenues and expenditures of the Agency's various transportation operations (i.e., Public Transportation and DOT Capital Grants). The fund utilizes Section 5311 of the Urban Mass Transit Act, Title III-B of the Older Americans Act and other funds available through the Tennessee Department of Transportation as its three major revenue sources. Revenues are also received through contracts with TennCare and other agencies within the region.

Nutrition Programs

This fund accounts for revenues and expenditures of the Agency's various nutritional operations (i.e., Meals-On-Wheels and congregate meals). The fund receives revenue from the Older Americans Act through the Area Agency on Aging and Disability at the Greater Nashville Regional Council. Financial support is also received from the Tennessee Commission on Aging and Disability, the State of Tennessee, United Way, United States Department of Health and Human Services, sponsors, foundations and memorials.

Measurement Focus, Basis of Accounting

The accounts of the Agency are organized on the basis of funds. Governmental resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

Government-Wide Financial Statements

Government-wide financial statements include a statement of net position and statement of activities. These statements present a summary of governmental activities for the Agency. Fiduciary activities of the Agency are not included in these statements.

These statements are presented on an "economic resources" measurement focus and the accrual basis of accounting. Accordingly, all the Agency's assets and liabilities, including capital assets and long-term liabilities, are included in the accompanying statement of net position. The statement of activities presents changes in net position. Under the accrual basis of accounting, revenues are recognized in the period in which they are earned while expenses are recognized in the period in which the liability is incurred. The types of transactions reported as program revenues for the Agency are reported in three categories: 1) charges for services, 2) operating grants and contributions, and 3) capital grants and contributions.

Certain eliminations have been made as prescribed by GASB Statement No. 34 in regard to interfund activities, payables, and receivables. All internal balances in the statement of net position have been eliminated. In the statement of activities, internal services fund transactions have been eliminated.

Governmental Fund Financial Statements

Governmental fund financial statements include a balance sheet and a statement of revenues, expenditures and changes in fund balances for all major governmental funds and non-major funds aggregated. An accompanying schedule is presented to reconcile and explain the differences in fund balances and changes in fund balances as presented in these statements to the net position and changes in net position presented in the government-wide financial statements. The Agency has presented all major funds that met those qualifications.

(1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Measurement Focus, Basis of Accounting (continued)

Governmental Fund Financial Statements (continued)

All governmental funds are accounted for on a spending or "current financial resources" measurement focus and the modified accrual basis of accounting. Accordingly, only current assets and current liabilities are included on the balance sheets. The statement of revenue, expenditures, and changes in fund balances present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in fund balances. Under the modified accrual basis of accounting, revenues are recognized in the accounting period in which they become both measurable and available to finance expenditures of the current period. Accordingly, revenues are recorded when received in cash, except that revenues subject to accrual (normally 90 days after year-end) are recognized when due. The primary revenue sources, which have been treated as susceptible to accrual by the Agency, are federal grants, state grants, local programs, and program income. Expenditures are recorded in the accounting period in which the related fund liability is incurred.

Proprietary Fund Financial Statements

Proprietary fund financial statements include a statement of net position, a statement of revenues, expenses, and changes in fund net position, and a statement of cash flows. The only proprietary fund is the internal service fund. The internal service balances and activities have been combined with the governmental activities in the government-wide financial statements. The cost of these services is allocated to the appropriate function/program in the statement of activities.

Custodial Fund

Custodial fund is used to account for amounts held in trust for others. These amounts are incidental and held for a short period of time. The Agency collects monies from the Social Security Administration to be given to recipients of the Social Security Program.

Cash and Cash Equivalents

The Agency considers currency on hand and demand deposits with financial institutions to be cash. The Agency considers all highly liquid investments with a maturity of three months or less when purchased to be cash equivalents.

Prepaid Items

Payments made to vendors for services that will benefit periods beyond June 30, 2024, are recorded as prepaid items using the consumption method by recording an asset for the prepaid amount and reflecting the expenditure/expense in the year in which services are consumed. At the fund reporting level, an equal amount of fund balance is reserved as this amount is not available for general appropriation.

Investments

The Agency has certificates of deposits held at local banks and are reported at cost. Investments consist of money market mutual funds in a governmental portfolio. These investments are reported at fair market value in accordance with GASB. The Agency generally holds its certificates of deposits and investments until maturity. Any changes in fair market value on the investments in the current year are recognized in the statement of revenue, expenses, and changes in net position as a component of investment income.

(1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results could differ from the estimates.

Capital Assets

The Agency's capital assets, which include land, building and improvements, furniture and fixtures, computers, software and peripherals, and vehicles are reported in the applicable governmental columns in the government-wide financial statements. Capital assets are defined by the Agency as assets with an initial, individual cost of more than $5,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost. The cost of normal maintenance and repairs that do not add to the value of the assets or materially extend the assets' lives are not capitalized.

Capital assets of the Agency are being depreciated using the straight-line method over the following estimated useful lives:

Building and improvements	7-25 years
Furniture and fixtures	5 years
Computers, software and peripherals	3-5 years
Vehicles	5 years

Equipment acquired with grant funds, and recorded in these financial statements, may require that the grantor retain an equity interest in the asset. Grantor agencies may also maintain the right to determine the use of the proceeds from the sale of these assets.

Leasing Activities

The Agency is a lessee for noncancelable leases. The Agency recognizes an intangible right-to-use lease asset and a lease liability in the government-wide financial statements. At the commencement of a lease, the Agency initially measures the lease liability at the present value of payments expected to be paid during the lease term. Subsequently, the lease liability is reduced by the principal portion of the lease payments made. The lease asset is initially measured as the initial amount of the lease liability, adjusted for lease payments made at or before the lease commencement date, plus certain initial direct costs. Subsequently, the lease asset is amortized on a straight-line basis over the shorter of the useful life of the asset or the lease term. Key estimates and judgments related to leases include how the Agency determines (1) the discount rate it uses to discount the expected lease payments to present value, (2) lease term, and (3) lease payments: The Agency uses the interest rate charged by the lessor as the discount rate. When the interest rate charged by the lessor is not provided, the Agency generally uses its estimated incremental borrowing rate as the discount rate for leases. The lease term includes the noncancellable period of the lease. Lease payments included in the measurement of the lease liability are composed of fixed payments and purchase option prices that the Agency is reasonably certain to exercise. The Agency monitors changes in circumstances that would require a remeasurement of its lease and will remeasure the lease asset and liability if certain changes occur that are expected to significantly affect the amount of the lease liability. Lease assets are reported with capital assets on the statement of net position.

(1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Subscription-Based Information Technology Arrangements

The Agency has executed a contract that qualifies as noncancelable subscription-based information technology arrangements (SBITA). The Agency recognizes an intangible right-to-use subscription asset and a subscription liability in the government-wide financial statements. The Agency used the estimated incremental borrowing rate as the discount rate. The SBITA term includes the noncancelable period of the SBITA. SBITA payments included in the measurement of the SBITA liability are composed of fixed payments. The Agency monitors changes in circumstances that would require a remeasurement of its SBITA and will remeasure the SBITA asset and liability if certain changes occur that are expected to significantly affect the amount of the SBITA liability. SBITA assets are reported with other capital assets and SBITA liabilities are reported as SBITA liability on the Statement of Net Position.

Compensated Absences

The Agency provides paid time off (PTO) benefits to regular full-time employees. PTO is earned at the following rates:

Years of Service	Accrual Rate	Maximum Accumulations
0-5	1 day per month	30 days
5-10	1.5 days per month	36 days
10-20	1.75 days per month	39 days
20+	2 days per month	42 days

Effective May 1, 2016, the Agency's PTO benefits are provided to regular full time and part-time employees, excluding Community Corrections employees who remained under the existing PTO policy. This policy provides time off at the following rates:

Years of Service	Monthly Accrual Rate Based on Regular Hours Paid (Up To)	Maximum PTO Accrued Annually	Maximum PTO Accumulations
0-5	12 hours	144.00	240.00
5-10	16 hours	192.00	288.00
10-20	18 hours	216.00	312.00
20+	20 hours	240.00	336.00

Regular part-time employees' maximum PTO accumulation cannot exceed 80 hours.

Income Taxes

The Agency is a not-for-profit corporation as described in Section 501(c)(3) of the Internal Revenue Code and is exempt from federal income taxes on related income pursuant to Section 501(a) of the Code.

The Agency follows guidance on derecognition of tax benefits, classification on the statement of net position, interest and penalties, accounting in interim periods, disclosure and transition. The Agency does not have any uncertain tax positions as of June 30, 2024 and the Agency did not record any penalties or interest associated with uncertain tax positions.

The Agency files information returns in the U.S. federal jurisdictions. With a few exceptions, the Agency is no longer subject to U.S. federal examinations by tax authorities for the years before 2021.

(1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Interfund Transactions

Exchange transactions between funds are reported as revenues in the seller funds and as expenditures/expenses in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds and after nonoperating revenues/expenses in enterprise funds. Repayments from funds responsible for particular expenditures/expenses to the funds that initially paid for them are not presented in the financial statements.

Budgetary Process

The Agency does not have an annual appropriated budget. The grant documents serve as the financial plans for budgetary purposes.

Deferred Outflows/Inflows of Resources

In addition to assets, the financial statements will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources,* represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense) until then.

In addition to liabilities, the financial statements will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to future period(s) and will not be recognized as an inflow of resources (revenue) until that time.

The Agency has deferred outflows and inflows of resources related to the recording of changes in its net pension liability at June 30, 2024.

Public Employee Retirement Plan (Pension)

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pension, and pension expense, information about the fiduciary net position of the Agency's participation in the Public Employee Retirement Plan of the Tennessee Consolidated Retirement System (TCRS), and additions to/deductions from the Agency's fiduciary net position have been determined on the same basis as they are reported by the TCRS for the Public Employee Retirement Plan. For this purpose, benefits (including refunds of employee contributions) are recognized when due and payable in accordance with the terms of the Public Employee Retirement Plan of TCRS. Investments are reported at fair value.

(2) DEPOSITS AND INVESTMENTS

State statutes authorize the Agency to invest in obligations of the U.S. Treasury, bank certificates of deposit, state approved repurchase agreements and pooled investment funds, and state or local bonds rated A or higher by a nationally recognized rating service. State statutes require that all deposits with financial institutions must be collateralized by securities whose market value is equal to 105% of the value of uninsured deposits. The deposits must be collateralized by federal depository insurance or the Tennessee Bank Collateral Pool, by collateral held by the Agency's agent in the Agency's name, or by the Federal Reserve Banks acting as third-party agents.

(2) DEPOSITS AND INVESTMENTS (continued)

Included in the following statements of net position captions and carrying amounts:

Cash	$ 6,012,704
Certificates of deposits (with banks)	900,000
Investments	8,175,843
	$ 15,088,547

Custodial credit risk - deposits

Custodial risk is the risk that in the event of a bank failure, the Agency's deposits may not be returned to it. The Agency's bank balances held in demand deposits and certificates of deposits are either insured or collateralized by the Federal Deposit Insurance Corporation or the State of Tennessee Bank Collateral Pool and are not subject to custodial credit risk.

Custodial risk - investments

The Agency's investment securities may be exposed to custodial credit risk at certain times when the securities are uninsured, are not registered in the name of the Agency and are held by either the counterparty or the counterparty's trust department or agent but not in the Agency's name. The investment risk is that, in the event of the failure of the counterparty to a transaction, the Agency will not be able to recover the value of the investment or collateral securities that are in the possession of an outside party. The Agency's investments are held by the counterparty, or by its trust department or agent, in the Agency's name.

The Agency's credit risk policy is to minimize credit risk, the risk of loss due to the failure of the security issuer or backer, by: limiting investments to the safest types of securities, pre-qualifying the financial institutions, brokers/dealers, intermediaries, and advisers with which the Agency will do business and diversifying the investment portfolio so that potential losses on individual securities will be minimized.

Interest rate risk

For an investment, this is the risk that a change in interest rates will affect the fair market value of investments held. The Agency interest rate risk policy is to minimize the risk that market value of securities in the portfolio will fall due to changes in general interest rates, by: structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby voiding the need to sell securities on the open market prior to maturity, investing operating funds primarily in shorter-term securities, money market mutual funds, or similar investment pools.

(2) DEPOSITS AND INVESTMENTS (continued)

The Agency's investments as to use by maturity and credit rating as of June 30, 2024, is as follows:

	Carrying Amount	Credit Rating	Maturities
Government portfolio - money market mutual funds	$ 8,175,843	N/A	less than 6 months

Investment income is comprised of the following for the year ended June 30, 2024.

Interest and dividend income (including bank interest)	$ 162,622
Realized loss	(7,183)
Unrealized gain	35,040
	$ 190,479

Fair Value Measurements

GASB Statement No. 72, *Fair Value Measurement and Application,* establishes a framework for measuring fair value for certain assets and liabilities using a consistent definition and accepted valuation techniques. That framework provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets and for identical assets or liabilities (level 1 measurements) and the lowest priority to unobservable inputs (level 3 measurements). The three levels of the fair value hierarchy are described as follows:

Level 1 - Inputs to the valuation methodology are unadjusted quoted prices for identical assets or liabilities in active markets that the Agency has the ability to access.

Level 2 - Inputs to the valuation methodology other than quoted prices included within level 1 that are observable for the financial asset or liability, either directly or indirectly.

Level 3 - Inputs to the valuation methodology are unobservable and significant to the fair value measurement.

The assets or liability's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used need to maximize the use of observable inputs and minimize the use of unobservable inputs.

The level in the fair value hierarchy within which a fair value measurement falls is based on the lowest level input that is significant to the fair value measurement in its entirety.

The Agency has the following recurring fair value measurements as of June 30, 2024.

	Level 1	Level 2	Level 3	Total Fair Value
Government portfolio - money market mutual funds	$ 8,175,843	$ -	$ -	$ 8,175,843

(2) DEPOSITS AND INVESTMENTS (continued)

Fair Value Measurements (continued)

All investments have been valued using a market approach which uses prices and other relevant information generated by market transactions involving identical or comparable assets.

Due to the level of risk associated with certain investment securities, it is at least reasonably possible that changes in the values of investment securities will occur in the near term and that such change could materially affect the amounts reported in the accompanying statements of financial position.

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(3) CAPITAL ASSETS

Capital asset activity for the fiscal year ending June 30, 2024, was as follows:

	Beginning Balances	Increases	Decreases	Remeasurements/ Reclassifications	Ending Balances
Governmental Activities					
Nondepreciable capital assets:					
Land	$ 766,042	$ -	$ -	$ -	$ 766,042
Construction in progress	99,597	100,659	-	-	200,256
	865,639	100,659	-	-	966,298
Capital assets, being depreciated or amortized					
Building and improvements	674,669	-	-	-	674,669
Furniture and fixtures	186,610	-	(1,963)	-	184,647
Computers, software, and peripherals	1,597,943	-	(92,639)	-	1,505,304
Vehicles	4,954,589	896,230	(311,482)	-	5,539,337
Right-to-use lease assets - office space	838,103	31,830	(87,259)	(12,087)	770,587
Right-to-use lease assets - equipment	111,210	38,995	(65,856)	-	84,349
Right-to-use asset – SBITA	-	1,386,068	-	-	1,386,068
	8,363,124	2,353,123	(559,199)	(12,087)	10,144,961
Less accumulated depreciation and amortization for					
Building and improvements	(451,221)	(22,548)	-	-	(473,769)
Furniture and fixtures	(145,894)	(2,461)	1,899	-	(146,456)
Computers, software, and peripherals	(1,597,116)	-	92,403	-	(1,504,713)
Vehicles	(4,416,989)	(383,500)	308,437	-	(4,492,052)
Right-to-use lease assets - office space	(510,549)	(274,648)	87,259	-	(697,938)
Right-to-use lease assets - equipment	(61,253)	(27,740)	65,856	-	(23,137)
Right-to-use asset - SBITA	-	(308,015)	-	-	(308,015)
	(7,183,022)	(1,018,912)	555,854	-	(7,646,080)
Governmental activities capital assets, net	$ 2,045,741	$ 1,434,870	$ (3,345)	$ (12,087)	$ 3,465,179

Governmental activities depreciation expense was as follows:

Agency operations and administration	$ 11,575
Transportation programs	375,094
Nutrition programs	1,153
Other community service programs	20,687
	$ 408,509

(3) CAPITAL ASSETS (continued)

The right-to-use assets amortization is presented as amortization expense for governmental activities and charged to functions as follows:

Agency operations and administration	$ 82,289
Transportation programs	397,763
Nutrition programs	27,433
Other community service programs	102,918
	$ 610,403

(4) INTERFUND ACTIVITY

Amounts due to/from other funds as of June 30, 2024, are as follows:

Due to	Due from	
General Fund	Transportation Programs	$ 2,084,478
General Fund	Nutrition Programs	713,776
General Fund	Nonmajor Governmental Funds	549,135
General Fund	Internal Service Fund	799,082

Interfund balances between governmental funds are created mainly from the general fund's payment of expenditures on behalf of other governmental funds.

Amounts transferred to/from other funds as of June 30, 2024, are as follows:

	General Fund	Transportation Programs	Nutrition Programs
Transfers in	$ 1,224,354	$ -	$ -
Transfers out	-	717,409	506,945

(5) LONG-TERM LIABILITIES

Long-term lease obligations on governmental activities are summarized as follows:

Wilson County office space rental - The Agency entered in an office space lease agreement. An initial lease liability was recorded in the amount of $43,445 at the commencement date of the lease. As of June 30, 2024, the value of the lease liability was $1,282. The lease requires monthly base rent payments of $1,223 through July 2023. The lease is currently in its allowable extension for a term of 2 years commencing August 2022, and ending at the end of July 2024. The base rent is $1,223 for the first year extended and $1,285 for the second year extended. The Agency will not acquire the office space at the end of the lease term. The incremental borrowing rate for the long-term office space rental is 3.25% which was used to discount the monthly lease payments to recognize the intangible right-to-use lease asset - office space and the lease liability. The value of the right-to-use asset as of June 30, 2024, of $43,445 with accumulated amortization of $43,445 is included with office space in the right-to-use asset lease assets.

(5) LONG-TERM LIABILITIES (continued)

Davidson County main office space rental - The Agency entered in an office space lease agreement. An initial lease liability was recorded in the amount of $721,836 at the measurement date of the lease. As of June 30, 2024, the value of the lease liability was $57,581. The lease requires monthly payments of $18,775 through June 2023 and $19,298 through September 2024. The Agency will not acquire the office space at the end of the lease term. The incremental borrowing rate for the long-term office space rental is 3.25% which was used to discount the monthly lease payments to recognize the intangible right-to-use lease asset - office space and the lease liability. The value of the right-to-use asset as of June 30, 2024, of $721,836 with accumulated amortization of $666,309 is included with office space in the right-to-use asset lease assets.

Robertson County office space rental - The Agency entered in an office space lease agreement. An initial lease liability was recorded in the amount of $29,008 at the measurement date of the lease. As of June 30, 2024, the value of the lease liability was $1,214. The lease requires monthly payments of $1,250 through May 2024. The lease is currently in one of two allowable additional 1-year extensions, and the Agency was reasonably certain that the second additional extension would also be exercised. However, the lease terminated on July 31, 2024, which resulted in remeasurement of the lease for the year ended June 30, 2024. The Agency will not acquire the office space at the end of the lease term. The incremental borrowing rate for the long-term office space rental is 3.25% which was used to discount the monthly lease payments to recognize the intangible right-to-use lease asset - office space and the lease liability. The value of the right-to-use asset as of June 30, 2024, of $29,008 was remeasured to $16,921 with accumulated amortization of $15,713 is included with office space in the right-to-use asset lease assets.

Montgomery County office space rental - The Agency entered in an office space lease agreement. An initial lease liability was recorded in the amount of $31,830 at the commencement date of the lease. As of June 30, 2024, the value of the lease liability was $16,332. The lease requires monthly payments of $1,400 through June 2025. The Agency will not acquire the office space at the end of the lease term. The incremental borrowing rate for the long-term office space rental is 5.25% which was used to discount the monthly lease payments to recognize the intangible right-to-use lease asset - office space and the lease liability. The value of the right-to-use asset as of June 30, 2024, of $31,830 with accumulated amortization of $15,915 is included with office space in the right-to-use asset lease assets.

Copiers - The Agency entered in a lease for various copier equipment. An initial lease liability was recorded in the amount of $45,355 at the commencement date of the lease. As of June 30, 2024, the value of the lease liability was $25,619. The lease requires monthly payments of $920 through November 2026. The incremental borrowing rate for the long-term equipment rental is 3.25% which was used to discount the monthly lease payments to recognize the intangible right-to-use lease asset - equipment and the lease liability. The Agency will not acquire the equipment at the end of the lease term. The value of the right-to-use asset as of June 30, 2024, of $45,355 with accumulated amortization of $20,538 is included with equipment in the right-to-use asset lease assets.

(5) LONG-TERM LIABILITIES (continued)

Copiers - The Agency entered in a lease for various copier equipment. An initial lease liability was recorded in the amount of $38,995 at the commencement date of the lease. As of June 30, 2024, the value of the lease liability was $36,825. The lease requires monthly payments of $676 through April 2024 and $743 through February 2029. The incremental borrowing rate for the long-term equipment rental is 5.25% which was used to discount the monthly lease payments to recognize the intangible right-to-use lease asset - equipment and the lease liability. The Agency will not acquire the equipment at the end of the lease term. The value of the right-to-use asset as of June 30, 2024, of $35,995 with accumulated amortization of $2,600 is included with equipment in the right-to-use asset lease assets.

Annual requirements on governmental activities for the long-term lease obligations and related interest are summarized as follows:

	Principal Payments	Interest	Total Payments
For the year ending June 30, 2025	$ 93,918	$ 3,262	$ 97,180
2026	18,236	1,716	19,952
2027	12,503	1,010	13,513
2028	8,368	546	8,914
2029	5,828	115	5,943
	$ 138,853	$ 6,649	$ 145,502

Long-term subscription-based information technology arrangement (SBITA) on governmental activities is summarized as follows:

The Agency entered in a SBITA for dispatch and trip tracking software in the transportation fund. An initial SBITA liability was recorded in the amount of $1,354,042 at the commencement date of the agreement. As of June 30, 2024, the value of the SBITA liability was $881,736. The Agency is required to make annual principal and interest payments of $478,512. The Agency's incremental borrowing rate of 5.5% was utilized as the discount rate for this agreement. The software agreement will end November 2026. An intangible right-to-use software agreement was recorded in other capital assets. The intangible right-to-use software also included payments made to the vendor at or before commencement and initial costs to place the asset in service. This asset will be amortized over the agreement term of three years since the related software will be replaced at the end of the arrangement term and replaced with upgraded software. The total cost of the Agency's SBITA asset is recorded as $1,386,068 and as of June 30, 2024, $308,015 has been amortized in the right-to-use asset - SBITA.

Annual requirements on governmental activities for the long-term SBITA obligation and related interest are summarized as follows:

	Principal Payments	Interest	Total Payments
For the year ending June 30, 2025	$ 428,775	$ 49,737	$ 478,512
2026	452,961	25,551	478,512
	$ 881,736	$ 75,288	$ 957,024

(5) LONG-TERM LIABILITIES (continued)

A summary of changes in long-term liabilities on governmental activities is as follows:

	Beginning Balance	Additions	Reductions	Remeasurements	Ending Balance	Amount Due in One Year
Compensated absences	$ 351,205	$ 52,008	$ -	$ -	$ 403,213	$ 403,213
Leases liability	385,456	70,825	305,112	(12,316)	138,853	93,918
SBITA liability	-	1,354,042	472,306	-	881,736	428,775
	$ 736,661	$ 1,476,875	$ 777,418	$ (12,316)	$ 1,423,802	$ 925,906

Interest expense of $16,411 on long-term obligations have been included in the direct expenses of individual functions on the statement of activities. All interest on long-term obligations is reported as direct expense of the program for which payments are related.

The resources of the general fund have been used in prior years to liquidate the balance of the compensated absences.

(6) FUND EQUITY

Fund equity at the governmental fund reporting level is classified as "fund balance." Fund equity for all other reporting is classified as "net position."

Fund Balance

Generally, fund balance represents the difference between the current assets and the current liabilities. In the fund financial statements, governmental funds report fund classifications that comprise a hierarchy based primarily on the extent to which the Agency is bound to honor constraints on the specific purposes for which amounts in those funds can be spent. Fund balances are classified as follows:

Nonspendable - Fund balances are reported as nonspendable when amounts cannot be spent because they are either (a) not in spendable form (i.e., items that are not expected to be converted to cash) or (b) legally or contractually required to be maintained intact.

Restricted - Fund balances are reported as restricted when there are limitations imposed on their use through external restrictions imposed by creditors, grantors or laws or regulations of other governments.

Committed - Fund balances classification includes amounts that can be used only for the specific purposes determined by a majority vote of the Board of Directors (the Agency's highest level of decision-making authority). The Board of Directors also may modify or rescind the commitment.

Assigned - Fund balances are reported as assigned when amounts are constrained by the Agency's intent to be used for specific purposes but are neither restricted nor committed. Intent can be expressed by the Board of Directors or by an employee or body to which the Board of Directors delegates the authority.

Unassigned - Fund balances are reported as unassigned as the residual amount when the balances do not meet any of the above criterion. The Agency reports positive unassigned fund balance only in the general fund. Negative unassigned fund balances may be reported in all other funds.

(6) FUND EQUITY (continued)

Flow Assumptions

When both restricted and unrestricted amounts of the fund balance are available for use for expenditures incurred, it is the Agency's policy to use restricted amounts first and then unrestricted amounts as they are needed. For unrestricted amounts of fund balance, it is the Agency's policy to use fund balance in the following order:

Committed
Assigned
Unassigned

Net Position

Net position represents the difference between assets and liabilities. Net investment in capital assets consists of capital assets, net of accumulated depreciation and amortization, reduced by the outstanding balances of any borrowing used (i.e., the amount that the Agency has not spent) for the acquisition, construction or improvement of those assets. Net position reported as restricted is as described in the fund balance section above. All other net position is reported as unrestricted.

(7) PENSION PLANS

Defined Benefit Pension Plan

Plan description

Employees of the Agency are provided a defined benefit pension plan through the Public Employee Retirement Plan, an agent multiple-employer pension plan administered by the Tennessee Consolidated Retirement System (TCRS). The TCRS was created by state statute under Tennessee Code Annotated, Title 8, Chapters 34-37. The TCRS Board of Trustees is responsible for the proper operation and administration of the TCRS. The Tennessee Treasury Department, an agency in the legislative branch of state government, administers the plans of the TCRS. The TCRS issues a publicly available financial report that can be obtained at https://treasury.tn.gov/Retirement/Boards-and-Governance/Reporting-and-Investment-Policies.

Benefits provided

Tennessee Code Annotated, Title 8 Chapters 34-37, establishes the benefit terms and can be amended only by the Tennessee General Assembly. The chief legislative body may adopt the benefit terms permitted by statute. Members are eligible to retire with an unreduced benefit at age 60 with 5 years of service credit or after 30 years of service credit regardless of age. Benefits are determined by a formula using the member's highest five consecutive year average compensation and the member's years of service credit. Reduced benefits for early retirement are available at age 55 and vested. Members vest with five years of service credit. Service-related disability benefits are provided regardless of length of service. Five years of service is required for nonservice-related disability eligibility. The service-related and nonservice-related disability benefits are determined in the same manner as a service retirement benefit but are reduced 10 percent and include projected service credits. A variety of death benefits are available under various eligibility criteria.

(7) PENSION PLANS (continued)

Defined Benefit Pension Plan (continued)

Benefits provided (continued)

Member and beneficiary annuities are entitled to automatic cost of living adjustments (COLAs) after retirement. A COLA is granted each July for annuitants retired prior to the 2nd of July of the previous year. The COLA is based on the change in the consumer price index (CPI) during the prior calendar year, capped at 3 percent, and applied to the current benefit. No COLA is granted if the change in the CPI is less than one-half percent. A one percent COLA is granted if the CPI change is between one-half percent and one percent. A member who leaves employment may withdraw their employee contributions, plus any accumulated interest.

Employees covered by benefit terms

At the measurement date of June 30, 2023, the following employees were covered by the benefit terms:

Inactive employees or beneficiaries currently receiving benefits	5
Inactive employees entitled to but not yet receiving benefits	190
Active employees	108
	303

Contributions

Contributions for employees are established in the statutes governing the TCRS and may only be changed by the Tennessee General Assembly. Employees contribute 5 percent of salary. The Agency makes employer contributions at the rate set by the Board of Trustees as determined by an actuarial valuation. For the year ended June 30, 2024, the employer contributions of the Agency were $367,214 based on a rate of 8.59 percent of covered payroll. By law, employer contributions are required to be paid. The TCRS may intercept the Agency's state shared taxes if required employer contributions are not remitted. The employer's ADC and member contributions are expected to finance the costs of benefits earned by members during the year, the cost of administration, as well as an amortized portion of any unfunded liability.

Net pension liability

The Agency's net pension liability was measured as of June 30, 2023, and the total pension liability used to calculate net pension liability was determined by an actuarial valuation as of that date.

(7) PENSION PLANS (continued)

Defined Benefit Pension Plan (continued)

Actuarial assumptions

The total pension liability as of the June 30, 2023, actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.25 percent
Salary increases	Graded salary ranges from 8.72 to 3.44 percent based on age, including inflation, averaging 4.00 percent
Investment rate of return	6.75 percent, net of pension plan investment expenses, including inflation
Cost-of-living adjustment	2.125 percent

Mortality rates were based on actual experience including an adjustment for some anticipated improvement.

The actuarial assumptions used in the June 30, 2023, actuarial valuation were based on the results of an actuarial experience study performed for the period July 1, 2016, through June 30, 2020. The demographic assumptions were adjusted to more closely reflect actual and expected future experience.

The long-term expected rate of return on pension plan investments was established by the TCRS Board of Trustees in conjunction with the June 30, 2020, actuarial experience study. A blend of future capital market projections and historical market returns was used in a building-block method in which a best-estimate of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) is developed for each major asset class. These best estimates are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation of 2.25 percent. The best estimates of geometric real rates of return and the TCRS investment policy target asset allocation for each major asset class are summarized in the table below:

Asset Class	Long-Term Expected Real Rate of Return	Target Allocation
U.S. equity	4.88%	31%
Developed market international equity	5.37%	14%
Emerging market international equity	6.09%	4%
Private equity and strategic lending	6.57%	20%
U.S. fixed income	1.20%	20%
Real estate	4.38%	10%
Short-term securities	0.00%	1%
		100%

(7) PENSION PLANS (continued)

Defined Benefit Pension Plan (continued)

Actuarial assumptions (continued)

The long-term expected rate of return on pension plan investments was established by the TCRS Board of Trustees as 6.75 percent based on a blending of the factors described above.

Discount rate

The discount rate used to measure the total pension liability was 6.75 percent. The projection of cash flows used to determine the discount rate assumed that employee contributions will be made at the current rate and that contributions from the Agency will be made at the actuarially determined contribution rate pursuant to an actuarial valuation in accordance with the funding policy of the TCRS Board of Trustees and as required to be paid by state statute. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make projected future benefit payments of current active and inactive members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Changes in the net pension liability

Changes in the net pension liability are as follows:

	Total Pension Liability (a)	Plan Fiduciary Net Position (b)	Net Pension Liability (a) - (b)
Balances at June 30, 2022	$ 1,181,431	$ 1,056,007	$ 125,424
Changes for the year			
Service cost	584,081	-	584,081
Interest	118,447	-	118,447
Differences between expected and actual experience	(208,350)	-	(208,350)
Contributions-employer	-	331,859	(331,859)
Contributions-employees	-	192,048	(192,048)
Net investment income (loss)	-	87,661	(87,661)
Benefit payments, including refunds of employee contributions	(21,490)	(21,490)	-
Administrative expense	-	(6,173)	6,173
Net changes	472,688	583,905	(111,217)
Balances at June 30, 2023	$ 1,654,119	$ 1,639,912	$ 14,207

(7) PENSION PLANS (continued)

Defined Benefit Pension Plan (continued)

Sensitivity of the net pension liability (asset) to changes in the discount rate

The following presents the net pension liability (asset) of the Agency calculated using the discount rate of 6.75 percent, as well as what the net pension liability (asset) would be if it were calculated using a discount rate that is 1-percentage-point lower (5.75 percent) or 1-percentage-point higher (7.75 percent) than the current rate:

	1% Decrease (5.75%)	Current Discount Rate (6.75%)	1% Increase (7.75%)
Net pension liability (asset)	$ 312,788	$ 14,207	$ (221,497)

Pension expense

For the year ended June 30, 2024, the Agency recognized pension expense of $394,089.

Deferred outflows of resources and deferred inflows of resources

For the year ended June 30, 2024, the Agency reported deferred outflows of resources and deferred inflows of resources related to pension items from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	$ -	$ 171,022
Net difference between projected and actual earnings on pension plan investments	34,158	-
Contributions subsequent to the measurement date of June 30, 2023*	367,214	-
	$ 401,372	$ 171,022

*The amount shown above for "contributions subsequent to the measurement date of June 30, 2023" will be recognized as a reduction to net pension liability (asset) in the following measurement period.

Amounts reported as deferred outflows of resources and deferred inflows of resources related to pension items will be recognized in pension expense as follows:

Year ending June 30, 2025	$ (34,535)
2026	(34,535)
2027	(25,110)
2028	(42,681)

In the table shown above, positive amounts will increase pension expense while negative amounts will decrease pension expense.

Payable to the pension plan

At June 30, 2024, the Agency reported a payable of $14,167 included in accrued payroll costs for the outstanding amount of contributions to the pension plan required at the year ended June 30, 2024.

(7) PENSION PLANS (continued)

Defined Contribution Plan

In addition to the TCRS plan, the Agency continues to provide pension benefits for full-time and permanent part-time employees who work at least 1,000 hours annually through a defined contribution plan administered by the State of Tennessee. In a defined contribution plan, benefits depend on amounts contributed to the plan plus investment earnings. Employees are eligible to make contributions immediately; and employees can start receiving the employer match immediately upon being hired to work at least 1,000 hours annually and are not full-time.

Any amendments to the defined contribution plan have been approved by the Board of Directors of the Agency. According to the Agency's personnel policies approved by the Board of Directors, the Agency contributes 6.5% of the employee's base salary each month. However, employees that are also participants in the TCRS plan do not receive the agency match. The employee is allowed to contribute up to federally defined limits. All contributions by the employee are fully vested upon participation in the retirement plan. Employer contributions are vested at 50% after one year of service and 100% after two years of service.

The Agency's total contribution for the defined contribution plan was $208,429 with no forfeitures reducing this amount for the year ended June 30, 2024. Total contributions made by plan members for year ended June 30, 2024, was $117,444. As of June 30, 2024, the Agency had accrued pension expense for this plan of $52,576, included in accrued payroll costs.

(8) COMMITMENTS AND CONTINGENCIES

Risk Management

Mid-Cumberland Human Resource Agency is exposed to various risks of loss related to general liability; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Agency carries commercial insurance for general liability, loss of assets, employee dishonesty, and injuries to employees. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

The Agency elected to provide basic health, dental and vision insurance coverage for its employees through several commercial group insurance plans. The Agency's obligation under these insurance plans is limited to a maximum $742 per month per employee for individual coverage, $1,045 per month per employee for individual plus child(ren) coverage, $1,446 per month per employee for individual plus spouse coverage and $1,675 per month per employee for family coverage, based on the plan selected by the employee.

Litigation

The Agency is subject to claims and suits arising principally in the normal course of operations. In the opinion of management, the ultimate resolution of such pending legal proceedings has been adequately provided for in the basic financial statements.

(8) COMMITMENTS AND CONTINGENCIES (continued)

Grant Programs

The Agency participates in numerous federal and state grant programs which are governed by various rules and regulations of the grantor agencies. Costs charged to the respective grant programs are subject to audit and adjustment by the grantor agencies; therefore, to the extent that the Agency has not complied with the rules and regulations governing the grants, refunds of any money received may be required and the collectability of any related receivable at June 30, 2024, may be impaired. In the opinion of the Agency, there are no significant contingent liabilities relating to compliance with the rules and regulations governing the respective grants; therefore, no provision has been recorded in the accompanying basic financial statements for such contingencies.

(9) SUBSEQUENT EVENTS

Management has evaluated subsequent events through March 31, 2025, the date which this financial statement was available for issue.

REQUIRED SUPPLEMENTARY INFORMATION

MID-CUMBERLAND HUMAN RESOURCE AGENCY
REQUIRED SUPPLEMENTARY INFORMATION
PUBLIC EMPLOYEE PENSION PLAN
SCHEDULE OF CHANGES IN NET PENSION LIABILITY AND RELATED RATIOS
LAST 10 YEARS*

	2023	2022	2021
TOTAL PENSION LIABILITY			
Service cost	$ 584,081	$ 529,158	$ -
Interest	118,447	75,358	-
Changes in benefit terms	-	-	591,950
Difference between actual & expected experience	(208,350)	(6,512)	-
Benefit payments, including refunds of employee contributions	(21,490)	(7,672)	(851)
Net change in total pension liability	472,688	590,332	591,099
PENSION LIABILITY			
Beginning	1,181,431	591,099	-
Ending (a)	$ 1,654,119	$ 1,181,431	$ 591,099
PLAN FIDUCIARY NET POSITION			
Contributions - employer	$ 331,859	$ 302,298	$ 294,435
Contributions - employee	192,048	232,536	226,488
Net investment income (loss)	87,661	(31,781)	65,547
Benefit payments, including refunds of employee contributions	(21,490)	(7,672)	(851)
Administrative expense	(6,173)	(13,092)	(11,901)
Net change in plan fiduciary net position	583,905	482,289	573,718
PLAN FIDUCIARY NET POSITION			
Beginning	1,056,007	573,718	-
Ending (b)	$ 1,639,912	$ 1,056,007	$ 573,718
Net pension liability (asset) - ending (a)-(b)	$ 14,207	$ 125,424	$ 17,381
Plan fiduciary net position as a percentage of the total pension liability	99.14%	89.38%	97.06%
Covered-employee payroll	$ 3,840,954	$ 4,650,742	$ 4,529,764
Net pension liability (asset) as a percentage of covered-employee payroll	0.37%	2.70%	0.38%

*The schedule will present 10 years of information once it is accumulated.

Notes to Schedule
Measurement date is June 30 for years shown above.

Changes in assumptions: In 2021, amounts reported as changes of assumptions resulted from changes to the inflation rate, investment rate of return, cost-of-living adjustment, and mortality improvements. In 2017, amounts reported as changes of assumptions resulted from changes to the inflation rate, investment rate of return, cost-of-living adjustment, salary growth, and mortality improvements.

MID-CUMBERLAND HUMAN RESOURCE AGENCY
REQUIRED SUPPLEMENTARY INFORMATION
PUBLIC EMPLOYEE PENSION PLAN
SCHEDULE OF CONTRIBUTIONS
LAST 10 YEARS*

	2024	2023	2022	2021
Actuarially determined contribution	$ 367,214	$ 331,859	$ 302,298	$ 294,435
Contributions in relation to the actuarially determined contribution	367,214	331,859	302,298	294,435
Contribution (excess) deficit	$ -	$ -	$ -	$ -
Covered-employee payroll	$ 4,274,901	$ 3,840,954	$ 4,650,742	$ 4,529,764
Contributions as a percentage of covered-employee payroll	8.59%	8.64%	6.50%	6.50%

*The schedule will present 10 years of information once it is accumulated.

Notes to Schedule

Valuation date: The actuarially determined contribution rates for fiscal year 2024 were calculated based on the June 30, 2022, actuarial valuation.

Methods and assumptions used to determine contribution rates:

Actuarial cost method	Entry age normal
Amortization method	Level dollar, closed (not to exceed 20 years)
Remaining amortization period	Varies by year
Asset valuation	10-year smoothed within a 20 percent corridor to market value
Inflation	2.25 percent
Salary increases	Graded salary ranges from 8.72 to 3.44 percent based on age, including inflation, averaging 4.00 percent
Investment rate of return	6.75 percent, net of investment expense, including inflation
Retirement age	Pattern of retirement determined by experience study
Mortality	Customized table based on actual experience including an adjustment for some anticipated improvement
Cost of living adjustments	2.125 percent

Changes in assumptions: In 2021, the following assumptions were changed: decreased inflation rate from 2.50 percent to 2.25 percent; decreased the investment rate of return from 7.25 percent to 6.75 percent; and modified mortality assumptions. In 2017, the following assumptions were changed: decreased inflation rate from 3.00 percent to 2.50 percent; decreased the investment rate of return from 7.50 percent to 7.25 percent; decreased the cost of living adjustment from 2.50 percent to 2.25 percent; and decreased salary growth graded ranges from an average of 4.25 percent to an average of 4.00 percent; and modified mortality assumptions.

SUPPLEMENTARY INFORMATION

MID-CUMBERLAND HUMAN RESOURCE AGENCY
COMBINING BALANCE SHEET -
NONMAJOR GOVERNMENTAL FUNDS
JUNE 30, 2024

	SPECIAL REVENUE						
	Community Corrections	VOCA	CREST	Homemaker	Ombudsman	Workforce Services Programs	Total Nonmajor Funds
ASSETS							
Receivables							
Grants (Federal)	$ -	$ 8,671	$ 59,009	$ 135,051	$ 58,330	$ -	$ 261,061
Grants (State)	172,313	-	-	-	-	-	172,313
Participants and other (net)	-	-	-	-	241	124,385	124,626
Total assets	$ 172,313	$ 8,671	$ 59,009	$ 135,051	$ 58,571	$ 124,385	$ 558,000
LIABILITIES							
Accounts payable	$ 6,441	$ -	$ -	$ -	$ 2,273	$ 151	$ 8,865
Due to other funds	165,872	8,671	59,009	135,051	56,298	124,234	549,135
Total liabilities	172,313	8,671	59,009	135,051	58,571	124,385	558,000
FUND BALANCES							
Restricted	-	-	-	-	-	-	-
Total fund balances	-	-	-	-	-	-	-
Total liabilities and fund balances	$ 172,313	$ 8,671	$ 59,009	$ 135,051	$ 58,571	$ 124,385	$ 558,000

MID-CUMBERLAND HUMAN RESOURCE AGENCY
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES -
NONMAJOR GOVERNMENTAL FUNDS
YEAR ENDED JUNE 30, 2024

	SPECIAL REVENUE						
	Community Corrections	VOCA	CREST	Homemaker	Ombudsman	Workforce Services Programs	Total Nonmajor Funds
REVENUES							
Federal grants	$ -	$ 83,918	$ 284,982	$ 783,894	$ 255,777	$ -	$ 1,408,571
State grants	1,560,525	-	-	-	-	-	1,560,525
Local program	-	-	-	-	35,270	1,373	36,643
Program income	8,658	-	-	-	-	603,974	612,632
Total revenues	1,569,183	83,918	284,982	783,894	291,047	605,347	3,618,371
EXPENDITURES							
Salaries	880,087	41,610	59,870	419,501	177,703	404,933	1,983,704
Fringe benefits	262,908	18,592	21,454	132,128	50,854	115,645	601,581
Travel	2,785	4,388	4,886	102,887	20,352	13,808	149,106
Rent	11,731	141	292	1,872	231	45	14,312
Communications	38,848	1,546	1,588	12,924	4,068	2,367	61,341
Utilities	17,972	217	-	1,611	-	-	19,800
Printing and supplies	22,206	423	491	4,507	2,511	9,517	39,655
Equipment	6,612	1,358	1,384	3,079	-	-	12,433
Equipment - non capital	5,846	1,280	1,243	1,291	-	-	9,660
Maintenance and repairs	4,226	133	143	307	-	-	4,809
Professional and contracted services	86,620	1,876	2,191	8,759	5,920	5,406	110,772
Insurance, bonding and licensing	30,174	498	588	4,292	1,747	3,372	40,671
Training and seminars	4,922	-	-	-	-	141	5,063
Specific assistance to participants	-	3,956	178,550	10,962	-	-	193,468
Other	4,584	-	-	-	-	-	4,584
Indirect costs	118,240	6,062	7,640	59,121	22,278	45,627	258,968
Miscellaneous	4,743	-	5,225	31	343	3,216	13,558
Debt service							
Principal	71,247	3,077	762	23,028	4,912	1,238	104,264
Interest	2,044	119	59	673	128	32	3,055
Total expenditures	1,575,795	85,276	286,366	786,973	291,047	605,347	3,630,804
Deficit of revenue under expenditures	(6,612)	(1,358)	(1,384)	(3,079)	-	-	(12,433)
OTHER FINANCING SOURCES							
Proceeds from lease transactions	6,612	1,358	1,384	3,079	-	-	12,433
Excess of revenue over expenditures and other financing sources	-	-	-	-	-	-	-
FUND BALANCES							
Beginning	-	-	-	-	-	-	-
Ending	$ -	$ -	$ -	$ -	$ -	$ -	$ -

MID-CUMBERLAND HUMAN RESOURCE AGENCY
SCHEDULE OF CHANGES IN LEASE OBLIGATIONS
YEAR ENDED JUNE 30, 2024

Description	Original Amount of Issue	Interest Rate	Date of Issue
Governmental Activities			
Lease liability			
Rutherford County Office Space Rental	$ 50,116	3.25%	August 1, 2021
Wilson County Office Space Rental	43,445	3.25%	August 1, 2021
Davidson County Main Office Space Rental	721,836	3.25%	July 1, 2021
Cheatham County Office Space Rental	16,668	3.25%	July 1, 2022
Robertson County Office Space Rental	29,008	3.25%	June 1, 2023
Montgomery County Office Space Rental	31,830	5.25%	July 1, 2023
Copiers	41,886	3.25%	July 1, 2021
Copiers	23,969	3.25%	July 1, 2021
Copiers	45,355	3.25%	July 1, 2022
Copiers	38,995	5.25%	March 1, 2024
	$ 1,043,108		

Final Maturity Date	Outstanding July 1, 2023	Issued During Period	Paid During Period	Remeasurements	Outstanding June 30, 2024
August 31, 2023	$ 2,171	$ -	$ 2,171	$ -	$ -
July 31, 2024	16,337	-	15,055	-	1,282
September 30, 2024	283,293	-	225,712	-	57,581
December 31, 2023	5,646	-	5,646	-	-
July 31, 2024	27,837	-	14,307	(12,316)	1,214
June 30, 2025	-	31,830	15,498	-	16,332
January 31, 2024	9,741	-	9,741	-	-
January 31, 2024	4,784	-	4,784	-	-
January 31, 2026	35,647	-	10,028	-	25,619
February 28, 2029	-	38,995	2,170	-	36,825
	$ 385,456	$ 70,825	$ 305,112	$ (12,316)	$ 138,853

MID-CUMBERLAND HUMAN RESOURCE AGENCY
SCHEDULE OF LEASE OBLIGATIONS, PRINCIPAL, AND INTEREST REQUIREMENTS
YEAR ENDED JUNE 30, 2024

Year Ending	Wilson County Office Space Lease		Davidson County Main Office Space Lease		Robertson County Office Space Lease		Montgome Office Sp
June 30,	Principal	Interest	Principal	Interest	Principal	Interest	Principal
2025	$ 1,282	$ 3	$ 57,582	$ 312	$ 1,213	$ 37	$ 16,332
2026	-	-	-	-	-	-	-
2027							
2028							
2029	-	-	-	-	-	-	-
	$ 1,282	$ 3	$ 57,582	$ 312	$ 1,213	$ 37	$ 16,332

ery County ace Lease		Copiers		Copiers		Total	Total
Interest		Principal	Interest	Principal	Interest	Principal	Interest
$	468	$ 10,358	$ 679	$ 7,151	$ 1,763	$ 93,918	$ 3,262
	-	10,700	338	7,536	1,378	18,236	1,716
		4,562	37	7,941	973	12,503	1,010
				8,368	546	8,368	546
	-	-	-	5,828	115	5,828	115
$	468	$ 25,620	$ 1,054	$ 36,824	$ 4,775	$ 138,853	$ 6,649

COMPLIANCE

MID-CUMBERLAND HUMAN RESOURCE AGENCY
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
YEAR ENDED JUNE 30, 2024

Federal Grantor/Pass-Through Grantor/Program or Cluster Title	Assistance Listing Number	Agency or Pass-Through Number
U.S. Department of Transportation		
Passed through Tennessee Department of Transportation		
Federal Transit Cluster		
Public Transportation (Section 5339) (07/21-12/24) (06/24)	20.526	Z-22-5339-02
Public Transportation (Section 5339) (07/23-12/26) (06/24)	20.526	Z-24-BP00-12
Total Federal Transit Cluster		
Public Transportation (RPO) (06/23)	20.205	61906-Z20RPO-003
Public Transportation (RPO) (06/24)	20.205	Z-23-RPO003
Public Transportation (Section 5311) (07/22-06/23) (06/23)	20.509	Z-23-5311-05
Public Transportation (Section 5311) (07/23-06/24) (06/24)	20.509	Z-24-5311-05
Public Transportation (Section 5311) (07/22-06/25) (06/24)	20.509	GG-24-81203
Total U.S. Department of Transportation		
U.S. Department of Justice		
Passed through Tennessee Department of Human Services		
VOCA CREVAA (01/23-06/24) (06/24)	16.575	Z-23-49824
Total U.S. Department of Justice		
U.S. Department of Health & Human Services		
Passed through Greater Nashville Regional Council		
Aging Cluster		
Special Programs for the Aging		
Title III-C Nutrition Services (06/23)	93.045	2023-40
Title III-C Nutrition Services (06/24)	93.045	MCHRA-G-2426-19
COVID-19 Title III-C Nutrition Services - American Rescue Plan (06/24)	93.045	MCHRA-G-2426-19
Title III-B Transportation Services (06/23)	93.044	2023-40
Title III-B Transportation Services (06/23)	94.044	MCHRA-G 2022-V40
Title III-B Transportation Services (06/24)	93.044	MCHRA-G-2426-19
Title III-B Ombudsman (06/23)	93.044	MCHRA-G-2326-19
Title III-B Ombudsman (06/24)	93.044	MCHRA-G-2326-19
COVID-19 Title III-B Ombudsman - American Recover Plan (06/24)	93.044	MCHRA-G-2326-19
Total Aging Cluster		
Special Programs for the Aging		
Title VII Ombudsman Funds (06/23)	93.042	MCHRA-G 2326-019
Title VII Ombudsman Funds (06/24)	93.042	MCHRA-G 2326-019
COVID-19 Title VII Ombudsman Funds - American Rescue Plan (06/24)	93.042	MCHRA-G 2426-19
Passed through Tennessee Department of Human Services		
Social Services Block Grant		
Homemaker SSBG (10/22-09/23) (06/24)	93.667	Z-23-49313
Homemaker SSBG (10/23-09/24) (06/24)	93.667	Z-22-49313
Ombudsman RCC (10/22-9/23) (6/24)	93.747	MCHRA-G 2324-019
COVID-19 Homemaker SSBG - CARES (7/21-09/23) (06/23)	93.747	Z-22-49363
Collaborative Response to End Self-Neglect (CREST) (04/22-09/24) (06/24)	93.747	Z-22-49812
Total U.S. Department of Health & Human Services		
United States Department of Agriculture Child and Adult Care Food Program		
Passed through Greater Nashville Regional Council		
Nutrition Program for the Elderly (06/23)	10.558	2023-40
Nutrition Program for the Elderly (06/24)	10.558	MCHRA-G-2426-19
Total United States Department of Agriculture Child and Adult Food Care Program		

(See accompanying notes to schedules of expenditures of federal and state awards.)

(Deferred) Accrued Revenue June 30, 2023	Receipts or Revenues Recognized	Disbursements/ Expenditures	Adjustments	(Deferred) Accrued Revenue June 30, 2024
$ -	$ 582,549	$ 582,549	$ -	$ -
-	-	472,538	-	472,538
-	582,549	1,055,087	-	472,538
40,300	40,300	-	-	-
-	58,854	79,328	-	20,474
875,908	875,908	-	-	-
-	2,171,747	2,478,376	-	306,629
-	199,045	862,038	-	662,993
916,208	3,928,403	4,474,829	-	1,462,634
12,833	88,080	83,918	-	8,671
12,833	88,080	83,918	-	8,671
584,999	584,999	-	-	-
-	1,996,800	2,368,836	-	372,036
-	277,490	328,969	-	51,479
86,521	86,521	-	-	-
-	13,473	13,473	-	-
-	617,024	700,000	-	82,976
10,833	10,833	-	-	-
-	105,196	109,987		4,791
-	-	35,923	-	35,923
682,353	3,692,336	3,557,188	-	547,205
14,783	14,783	-	-	-
-	88,984	93,100	-	4,116
-	-	13,500	-	13,500
156,259	364,971	208,712	-	-
-	428,341	563,392	-	135,051
8,763	12,030	3,267	-	-
2,132	13,922	11,790	-	-
9,441	235,414	284,982	-	59,009
873,731	4,850,781	4,735,931	-	758,881
56,010	56,010	-	-	-
-	178,835	214,797	-	35,962
56,010	234,845	214,797	-	35,962

(See accompanying notes to schedules of expenditures of federal and state awards.)

Federal Grantor/Pass-Through Grantor/Program or Cluster Title	Assistance Listing Number	Agency or Pass-Through Number
Department of Homeland Security Federal Emergency Management Agency		
Passed through Local Emergency Food and Shelter Boards		
COVID-19 Emergency Food and Shelter Montgomery County ARPA (06/24)	97.024	7748-00-002
Emergency Food and Shelter Montgomery County Phase 40 (06/24)	97.024	7748-00-002
Emergency Food and Shelter Montgomery County Phase 41 (06/24)	97.024	7748-00-002
Emergency Food and Shelter Cheatham County Phase 40 (06/24)	97.024	7636-00-002
Emergency Food and Shelter Robertson County Phase 39 (06/24)	97.024	7772-00-004
Emergency Food and Shelter Robertson County Phase 40 (06/24)	97.024	7772-00-004
Emergency Food and Shelter Robertson County Phase 41 (06/24)	97.024	7772-00-004
COVID-19 Emergency Food and Shelter Robertson County ARPA (06/24)	97.024	7772-00-004
Emergency Food and Shelter Williamson County Phase 40 (06/24)	97.024	7814-00-005
Emergency Food and Shelter Williamson County Phase 41 (06/24)	97.024	7814-00-005
Emergency Food and Shelter Wilson County Phase 40 (06/24)	97.024	7816-00-001
Emergency Food and Shelter Wilson County Phase 41 (06/24)	97.024	7816-00-001
Emergency Food and Shelter Dickson County Phase 40 (06/24)	97.024	7660-00-002
Emergency Food and Shelter Dickson County Phase 40 (06/24)	97.024	7652-00-083
Emergency Food and Shelter Sumner County Phase 41 (06/24)	97.024	7792-00-004
Total Homeland Security Federal Emergency Management Agency		
Total federal awards		

(See accompanying notes to schedules of expenditures of federal and state awards.)

(Deferred) Accrued Revenue June 30, 2023	Receipts or Revenues Recognized	Disbursements/ Expenditures	Adjustments	(Deferred) Accrued Revenue June 30, 2024
-	1,156	1,156	-	-
(7,500)	-	7,500	-	-
-	-	19,738	-	19,738
-	3,146	3,146	-	-
-	562	562	-	-
-	5,000	5,000	-	-
-	3,213	6,425	-	3,212
-	1,688	1,688	-	-
-	2,891	2,891	-	-
-	-	3,652	-	3,652
(5,359)	-	5,359	-	-
-	12,227	12,227	-	-
-	4,098	4,098	-	-
-	11,238	11,238	-	-
-	-	70,000	-	70,000
(12,859)	45,219	154,680	-	96,602
$ 1,845,923	$ 9,147,328	$ 9,664,155	$ -	$ 2,362,750

(See accompanying notes to schedules of expenditures of federal and state awards.)

MID-CUMBERLAND HUMAN RESOURCE AGENCY
SCHEDULE OF EXPENDITURES OF STATE AWARDS
YEAR ENDED JUNE 30, 2024

Federal Grantor/Pass-Through Grantor/Program or Cluster Title	Agency or Pass-Through Number
Tennessee Department of Transportation	
Public Transportation (RPO) (06/23)	GG-17-50658
Public Transportation (RPO) (06/24)	Z-23-RPO-003
Public Transportation (5311) (07/20-08/22) (06/23)	G-22-75081
Public Transportation (5311) (07/23-6/24) (06/24)	Z-24-5311-05
Public Transportation (5311) (07/22-06/25) (06/24)	GG-24-81203
Public Transportation (5310 Improve Act Capital) (03/22-09/23) (06/23)	Z-22-IMPV-17
Public Transportation (ITS Grant) (07/23-06/24) (06/24)	G-24-81642
Public Transportation (5339 Capital) (07/21-12/24) (06/24)	Z-22-5339-02
Public Transportation (5339 Capital) (07/26-12/26) (06/24)	Z-24-BP00-12
Tennessee Department of Corrections	
Community Corrections (06/23)	76857
Community Corrections (06/24)	76857
Tennessee Commission of Aging and Disability through Greater Nashville Regional Council	
Title III-C Nutrition Services (06/24)	MCHRA-G-2426-19
Caregiver State Nutrition (06/24)	2023-40
Total state awards	

Note - Governors' appropriation to human resource agencies was $120,840 for this period. The appropriation is not shown on this schedule and is reported as state grant revenue.

(See accompanying notes to schedules of expenditures of federal and state awards.)

(Deferred) Accrued Revenue June 30, 2023	Receipts or Revenues Recognized	Disbursements/ Expenditures	Adjustments	(Deferred) Accrued Revenue June 30, 2024
$ 5,038	$ 5,038	$ -	$ -	$ -
-	7,357	9,916	-	2,559
340,704	340,704	-	-	-
-	1,071,147	1,109,475	-	38,328
-	99,522	431,019	-	331,497
6,749	6,749	-	-	-
-	124,566	124,566	-	-
-	224,057	224,057		-
-	-	59,067		59,067
197,693	197,693	-	-	-
-	1,388,212	1,560,525	-	172,313
-	62,125	99,150	-	37,025
4,500	4,500	-	-	-
$ 554,684	$ 3,531,670	$ 3,617,775	$ -	$ 640,789

(See accompanying notes to schedules of expenditures of federal and state awards.)

MID-CUMBERLAND HUMAN RESOURCE AGENCY
NOTES TO SCHEDULES OF EXPENDITURES OF FEDERAL AND STATE AWARDS
YEAR ENDED JUNE 30, 2024

(1) BASIS OF PRESENTATION

The accompanying schedules of expenditures of federal and state awards (schedules) include the federal and state activity of Mid-Cumberland Human Resource Agency (the Agency) for the year ended June 30, 2024. The information in these schedules is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirement for Federal Awards* (Uniform Guidance) and the State of Tennessee. Because the schedules present only a selected portion of the operations of the Agency, it is not intended to and does not present the financial position, changes in net assets, or cash flows of the Agency.

(2) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the schedules are reported using the modified accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

The Agency has elected not to use the 10-percent de minimis indirect cost rate allowed under the Uniform Guidance.

(3) SUBRECIPIENTS

The Agency did not provide federal or state assistance to any subrecipients.

EST JHM 1977
CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Board of Directors of
Mid-Cumberland Human Resource Agency

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Mid-Cumberland Human Resource Agency, as of and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise Mid-Cumberland Human Resource Agency's basic financial statements, and have issued our report thereon dated March 31, 2025.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Mid-Cumberland Human Resource Agency's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Mid-Cumberland Human Resource Agency's internal control. Accordingly, we do not express an opinion on the effectiveness of Mid-Cumberland Human Resource Agency's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements, on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses, or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

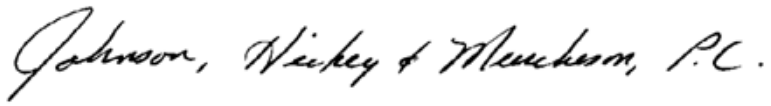
2215 Olan Mills Drive, Chattanooga, TN 37421 **T** 423.756.0052 | **F** 423.267.5945 **jhmcpa.com**

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether Mid-Cumberland Human Resource Agency's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Chattanooga, Tennessee
March 31, 2025

EST JHM 1977
CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

To the Board of Directors of
Mid-Cumberland Human Resource Agency

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited Mid-Cumberland Human Resource Agency's compliance with the types of compliance requirements identified as subject to audit in the *OMB Compliance Supplement* that could have a direct and material effect on each of Mid-Cumberland Human Resource Agency's major federal programs for the year ended June 30, 2024. Mid-Cumberland Human Resource Agency's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

In our opinion, Mid-Cumberland Human Resource Agency, complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2024.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditors' Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of Mid-Cumberland Human Resource Agency and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of Mid-Cumberland Human Resource Agency's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to Mid-Cumberland Human Resource Agency's federal programs.

Auditors' Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on Mid-Cumberland Human Resource Agency's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the Agency's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.

- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding Mid-Cumberland Human Resource Agency's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.

- Obtain an understanding of Mid-Cumberland Human Resource Agency's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of Mid-Cumberland Human Resource Agency's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control over Compliance

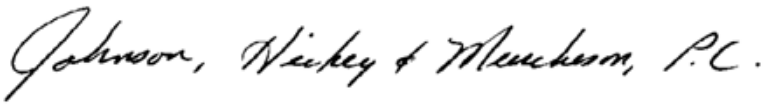
A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a

type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditors' Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.



Chattanooga, Tennessee
March 31, 2025

MID-CUMBERLAND HUMAN RESOURCE AGENCY
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2024

FINANCIAL STATEMENT FINDINGS

No prior audit findings.

FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

No prior audit findings.

MID-CUMBERLAND HUMAN RESOURCE AGENCY
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2024

SECTION I - SUMMARY OF AUDITORS' RESULTS

Financial Statements		
Type of auditors' report issued:		Unmodified
Internal control over financial reporting:		
Material weakness(es) identified?	___Yes	_X_ No
Significant deficiency(ies) identified?	___Yes	_X_ None reported
Noncompliance material to financial statements noted?	___Yes	_X_ No
Federal Awards		
Internal control over major federal programs:		
Material weakness(es) identified?	___Yes	_X_ No
Significant deficiency(ies) identified?	___Yes	_X_ None reported
Type of auditors' report issued on compliance for major federal programs:		Unmodified
Any audit findings disclosed that are required to be reported in accordance with Section 2 CFR 200.516(a)?	___Yes	_X_ No

Identification of major federal programs:

Assistance Listing Number(s)	Name of Federal Program or Cluster
20.509	Formula Grants for Rural Areas and Tribal Transit Program
20.526	Buses and Bus Facilities Formula, Competitive, and Low or No Emissions Programs
93.667	Social Services Block Grant

Dollar threshold used to distinguish between type A and type B programs:		$750,000
Auditee qualified as low-risk auditee?	___Yes	_X_ No

SECTION II - FINANCIAL STATEMENT FINDINGS

None

SECTION III - FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

None

IRS Department of the Treasury
Internal Revenue Service
P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0248206044
Dec. 12, 2016 LTR 4168C 0
62-0923487 000000 00
00018082
BODC: TE

MID-CUMBERLAND HUMAN RESOURCE
AGENCY
1101 KERMIT DR STE 300
NASHVILLE TN 37217

21601

Employer ID Number: 62-0923487
Form 990 required: YES

Dear Taxpayer:

This is in response to your request dated Dec. 01, 2016, regarding your tax-exempt status.

We issued you a determination letter in November 1975, recognizing you as tax-exempt under Internal Revenue Code (IRC) Section 501(c)(3).

Our records also indicate you're not a private foundation as defined under IRC Section 509(a) because you're described in IRC Sections 509(a)(1) and 170(b)(1)(A)(vi).

Donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106, and 2522.

In the heading of this letter, we indicated whether you must file an annual information return. If a return is required, you must file Form 990, 990-EZ, 990-N, or 990-PF by the 15th day of the fifth month after the end of your annual accounting period. IRC Section 6033(j) provides that, if you don't file a required annual information return or notice for three consecutive years, your exempt status will be automatically revoked on the filing due date of the third required return or notice.

For tax forms, instructions, and publications, visit www.irs.gov or call 1-800-TAX-FORM (1-800-829-3676).

If you have questions, call 1-877-829-5500 between 8 a.m. and 5 p.m., local time, Monday through Friday (Alaska and Hawaii follow Pacific Time).

IRS Department of the Treasury
Internal Revenue Service
P.O. Box 2508
Cincinnati OH 45201

021601.718667.51635.7260 1 AT 0.399 530

MID-CUMBERLAND HUMAN RESOURCE
AGENCY
1101 KERMIT DR STE 300
NASHVILLE TN 37217

31601

CUT OUT AND RETURN THE VOUCHER AT THE BOTTOM OF THIS PAGE IF YOU ARE MAKING A PAYMENT, EVEN IF YOU ALSO HAVE AN INQUIRY.

The IRS address must appear in the window.

0248206044

BODCD-TE

Use for payments

Letter Number: LTR4168C
Letter Date : 2016-12-12
Tax Period : 000000

620923487

MID-CUMBERLAND HUMAN RESOURCE
AGENCY
1101 KERMIT DR STE 300
NASHVILLE TN 37217

INTERNAL REVENUE SERVICE
P.O. Box 2508
Cincinnati OH 45201

620923487 X8 MID- 00 2 000000 670 00000000000

Tracking Number
2025151495

Extension Request

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2286
sos.tn.gov/charities

Control #: CO3451
Filed: 12/03/2025 02:15 PM
Tre Hargett
Secretary of State

Tre Hargett
Secretary of State

Extension Information

Organization Name: THE MID-CUMBERLAND HUMAN RESOURCE AGENCY

CO Number: CO3451

Renewal Date: 12/31/2025

Extended Renewal Date: 3/31/2026

This extension request extends the renewal date by 90 days.

MCHRA GOVERNING BOARD (Please indicate principal officers with *)				
	NAME	CONTACT	ADDRESS	Yr Came onto Board
1	**Kerry McCarver, County Mayor***	**615.792.4316** *office*	350 Frey Street	**2017**
	Cheatham County Mayor	kerry.mccarver@cheathamcountytn.gov	Ashland City, TN 37015	
2	**Robert Rial, County Mayor**	**615.789.7000**	4 Country Square	**2012**
	Dickson County Mayor	mayorrial@dicksoncountytn.gov	Charlotte, TN 37026	
3	**Joey Brake, County Mayor**	**931.289.3633** *office*	P.O. Box 366	**2022**
	Houston County Mayor	countymayor@hocotn.com	Erin, TN 37061	
4	**Mike Pogreba, County Executive**	**931.296.7795** *office*	102 Thompson Street	**2022**
	Humphreys County Executive	mpogreba@humphreyscountytn.gov	Waverly, TN 37185	
5	**Wes Golden, County Mayor**	**931.648.5787** *office*	1 Millennium Plaza	**2022**
	Montgomery County Mayor	mayorgolden@mcgtn.net	Clarksville, TN 37043	
6	**Billy Vogle, County Mayor***	**615.384.0617** *office*	501 S. Mainstreet, Rm 108	**2018**
	Robertson County Mayor	bvogle@robcotn.org	Springfield, TN 37172	
7	**Joe Carr, County Mayor**	**615.898.7745** *office*	Ruth Co. Crthouse Rm 101	**2022**
	Rutherford County Mayor	countymayor@rutherfordcountytn.gov	Murfreesboro, TN 37130	
8	**Robert Beecham, County Mayor**	**931.232.5371** *office*	226 Lakeview Drive	**2022**
	Stewart County Mayor	rbeecham22@gmail.com	Dover, TN 37058	
9	**John Isbell, County Mayor**	**615.452.3604** *office*	355N. Belvedere Drive	**2022**
	Sumner County Mayor	johncisbell@sumnercountytn.gov	Gallatin, TN 37066	
10	**Jack McCall, County Mayor**	**615.374.2461** *office*	210 Broadway	**2022**
	Trousdale County Mayor	JMcCall@trousdalecountytn.gov	Haqrtsville, TN 37074	
11	**Rogers Anderson, County Mayor***	**615.790.5700** *office*	1320 W. Main St., Suite 125	**2007**
	Williamson County Mayor	rogers.anderson@williamsoncounty-tn.gov	Franklin, TN 37064	
12	**Randall Hutto, County Mayor***	**615.444.1383** *office*	228 E. Main St., Room 104	**2012**
	Wilson County Mayor	huttor@wilsoncountytn.gov	Lebanon, TN 37087	
13	**Paul Bailey, Mayor of Erin**	**931.289.4108** *office*	15 Hill Street P.O. Box 270	**2024**
	Houston County	lperin@peoplestel.net	Erin, TN 37061	
14	**Mike Callis, Mayor of Portland**	**615.325.6776 x 242** *office*	100 S. Broadway	**2021**
	Sumner County	mikecallis@cityofportlandtn.gov	Portland, TN 37148	
15	**Ken Moore, Mayor of Franklin**	**615.550.6605** *office*	109 3rd Avenue South	**2021**
	Williamson County	ken.moore@franklintn.gov	Franklin, TN 37064	
16	**Bill Powers, State Senator**	**615.741.2374** *office*	425 Rep. John Lewis Way	**2021**
	State of Tennessee	sen.bill.powers@capitol.tn.gov	Suite 772 Cordell Hull Bldg	
			Nashville, TN 37243	
17	**Jay Reddy, State Representative**	**615.741.7098** *office*	425 Rep. Hohn Lewis Way	**2021**
	State of Tennessee	rep.jay.reedy@capitol.tn.gov	Suite 402 Cordell Hull Bldg.	
			Nashville, TN 37243	

** Principal Officers*

CERTIFICATE OF INSURANCE

PRODUCER
SPROUSE INSURANCE GROUP, LLC
PO BOX 1977
DUNLAP TN 37327

DATE: 6/10/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES LISTED BELOW.

INSURED
MID CUMBERLAND HUMAN RES AGC
25 CENTURY BLVD SUITE 500
NASHVILLE TN 37214

COMPANIES AFFORDING COVERAGE

COMPANY LETTER **A** **PUBLIC ENTITY PARTNERS**
COMPANY LETTER **B**
COMPANY LETTER **C**

COVERAGES

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

CO	TYPE OF INSURANCE	Add'l Insd	POLICY #	POLICY PERIOD	LIMITS	
A	**GENERAL LIABILITY**		PLI-0476-26	6/30/2025 - 6/30/2026	**TORT**	
	[X] Commercial General Liability				PER PERSON/BODILY INJURY/PERSONAL INJURY	$300,000
	[X] Claims Made				PER OCCUR/BODILY INJURY/PERSONAL INJURY	$700,000
	[X] Personal Injury Liability				PER OCCURENCE/PROPERTY DAMAGE	$100,000
	[X] Claims Made				**NON TORT**	
	[ ] Law Enforcement Liability				PER OCCURRENCE/EACH OTHER LOSS	$1,000,000
	[ ] Claims Made					
A	**ERRORS or OMISSIONS LIAB**		PLI-0476-26	6/30/2025 - 6/30/2026	PER OCCURRENCE	$1,000,000
	[X] Claims Made					
	AUTOMOBILE LIABILITY				**TORT**	
	[ ] Owned Autos				PER PERSON/BODILY INJURY	
	[ ] Hired Autos				PER OCCURRENCE/BODILY INJURY	
	[ ] Non-owned Autos				PER OCCURENCE/PROPERTY DAMAGE	
	[ ] Physical Damage				**NON TORT**	
					PER OCCURRENCE/EACH OTHER LOSS	
A	**WORKERS COMPENSATION EMPLOYERS LIABILITY**		PWC-0466-26	6/30/2025 - 6/30/2026	**WC STATUTORY COVERAGE**	
					EMPLOYERS LIAB-EACH ACCIDENT	$1,000,000
					EMPLOYERS LIAB-DISEASE-POLICY LIMIT	$1,000,000
					EMPLOYERS LIAB-DISEASE-EACH PERSON	$1,000,000
	PROPERTY & CRIME				BUILDINGS/PERS PROPERTY	
	PROPERTY-PART I				EDP EQUIPMENT	
	Causes of Loss				MOBILE EQUIPMENT	
	[ ] Special				EQUIPMENT BREAKDOWN	
	[ ] Flood				AUTOMATIC COVERAGES	
	[ ] Earthquake					
	CRIME-PART II				EMPLOYEE DISHONESTY	
	[ ] Blanket Crime				FORGERY OR ALTERATION	
					THEFT, DISAPPEARANCE OR DESTRUCTION	
					COMPUTER FRAUD	

LOCATION OF PREMISES/DESCRIPTION OF PROPERTY, OPERATIONS. VEHICLES OR SPECIAL ITEMS.

CERTIFICATE HOLDER

City of Franklin
109 Third Ave S
Franklin, TN 37064

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

Halie S Gallik

Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See ***Specific Instructions*** on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

MID-CUMBERLAND HUMAN RESOUCE AGENCY

2 Business name/disregarded entity name, if different from above.

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor ☑ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . .

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☐ Other (see instructions)

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) 5

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) C

(Applies to accounts maintained outside the United States.)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . ☐

5 Address (number, street, and apt. or suite no.). See instructions.

25 CENTURY BLVD STE. 500

Requester's name and address (optional)

6 City, state, and ZIP code

NASHVILLE TN 37214

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			–			–				

or

Employer identification number

6	2	–	0	9	2	3	4	8	7

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here **Signature of U.S. person** Eucke Mann **Date** 2-26-26

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

MID CUMBERLAND
Human Resource Agency

February 26, 2026

City of Franklin, Budget and Performance Dept.
ATTN: Nonprofit Funding
109 Third Avenue South
Franklin, TN 37064

Dear Budget and Finance Committee Members,

These services offered by Mid-Cumberland Human Resource Agency have proven to affect lives, maintain dignity, and allow many to live at home longer. With your support, we are able to provide and improve the quality of life within your community.

Please consider and award the following FY'27 funding request:

Service:	**Requested Amount**
Homemaker	$ 4,924.00
Meals-on-Wheels	$ 10,635.00
Ombudsman	$ 2,620.00
Total	**$ 18,179.00**

Should you have any questions or need additional information just let me know. We truly appreciate your interest and support.

Best regards,

Jane Hamrick

Jane Hamrick
Executive Director

Enclosures

25 Century Blvd, Ste 500 • Nashville, TN 37214 T. (615) 331.6033 F. (615) 834.8906 mchra.com



Nonprofit Funding Application – Fiscal Year 2026-2027

Application for Charitable and Civic Organizations
Submission Deadline: March 6, 2026

Agency Name: Mid-Cumberland Human Resource Agency/Ombudsman
(List agency name as it appears on the Secretary of State website)

Legal Status: ☑ Charitable (501c3) ☐ Civic Organization (501c6 or 501c4)

Application Contact: Jane Hamrick (Name) | jane.hamrick@mchra.com (Email) | 615-850-3912 (Phone)

Mailing Address: 25 Century Blvd. Suite 500 Nashville, TN 37214

Payment Address:
(if different from mailing)

Total amount of City of Franklin funds being requested for FY 2026-2027: **$ 2,620.00**

Percentage of proposed FY 2026-2027 budgeted revenues derived from this request: **5.00%**

Non-Discrimination

The parties, their agents, officials, employees, and servants shall not discriminate in any manner on the basis of race, color, religion, creed, ethnic or national origin, sex, sexual orientation, gender identity/expression, disability, age, status as a covered veteran, genetic information, and any other category protected by the federal or state civil rights law with respect to the subject matter and related activities of this application.

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: Mid-Cumberland Human Resource Agency/Ombudsman

1. Identify one Strategic Plan Goal your request helps to achieve.

Safe, Clean, Livable City

2. Provide the number of Franklin citizens served by your agency: 1,475 bed count

3. State the type of service provided and whether other organizations in the community provide the same service.

The Long-Term Care Ombudsman Program is requesting a community investment from the City of Franklin of $2,620 to help provide Ombudsman services to the nursing homes and assisted care living facilities located in the City of Franklin. Ombudsman is an advocate for seniors in long term care facilities, and many do not have family to advocate for them.
Imagine being a resident of a long term facility and your call light has been out for weeks, and nobody will listen to you about having it repaired. You may have to wait for hours for care. Ombudsman can help advocate for the seniors to have quality emotional and physical care.

4. Explain how much of an impact these services have on the community.

When Ombudsman receives a complaint from a resident or the family of a resident, they work to resolve the complaint. Many times these are training issues so when a complaint is resolved for one resident, it often helps the remaining residents in the facility.

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: Mid-Cumberland Human Resource Agency/Ombudsman

5. State how these funds will be used and if they will be spent in accordance with the State of Tennessee T.C.A § 6-54-111.

Funds will be used to pay staff costs to advocate for Franklin residents of long-term care facilities.

6. State if the City of Franklin provides any other support (financial or otherwise) to your agency. If so, please describe that support.

The City of Franklin also provides funding for Homemaker/In Home Service Program and Meals-on-Wheels Program which will have separate applications.

7. State any other additional financial support your agency receives.

The program has Federal and State funding, United Way, individual donors, and foundations.

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency Name: Mid-Cumberland Human Resource Agency/Ombudsman

8. How often does the Board of Directors receive/approve financial reports?

☐ bi-monthly ☑ monthly ☐ quarterly ☐ semi-annually ☐ annually

9. Are the agency's financial records audited by an independent certified public accountant?

☑ Yes ☐ No

If no, please explain how financials are reviewed.

Attachments:

☑ Option 1: Annual Audit for the last fiscal year concluded **OR**

☐ Option 2: A completed State of Tennessee annual reporting form for the last fiscal year concluded (AND the auditor's opinion and compliance notes if answered yes above)

☑ Proof of nonprofit status (IRS Tax Exempt Letter of Determination)

☑ Proof of business registration with the State of TN / Proof of registration with the TN Office of Charitable Solicitors

☑ Board of Directors list that includes the names, positions held, contact information, and expiration date of term for all board members

☑ Certificate of Insurance for professional liability (if applicable), general liability, and workers' compensation with the City of Franklin listed as a Certificate Holder

☑ Proposed or preliminary FY 2027 Budget

☑ W9 for the agency

☑ City of Franklin Vendor Information Form (Not required if you are an existing recipient and do not wish to change banking, contact, or address information)

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: Mid-Cumberland Human Resource Agency/Ombudsman

Application criteria include:
- BOMA may fund up to 1% of the estimated general fund revenue during the budget process for all requests, depending on availability of funds.
- Outside agencies that request funding for the first time may not request an amount that exceeds 5% of their operating expenses.
- Outside agencies that have been funded in the prior year may request an amount that includes up to 3% inflation, plus any special funding requests. No funding request may exceed 25% of operating expenses.
- Funding requests are made for one fiscal year only, subject to annual re-submission and not guaranteed year over year.

Jane Hamrick

Printed Name of (CEO/President/Executive Director/Board Chair)

Jane Hamrick — 2-25-2026

Signature of (CEO/President/Executive Director/Board Chair) — Date

*Unless contractually negotiated otherwise, any funding approved by the Board of Mayor Alderman will be distributed on an even quarterly basis. Submission of this form is not a guarantee of funding. All funds authorized are done by authority extended by the State and the City's local charter. Approved funding may result in a contract and this form will become an integral part of that contract.

Emailed applications are preferred.

Completed applications and required attachments may be sent to nonprofitfunding@franklintn.gov or mailed to City of Franklin, Budget & Performance Department, Attn: Nonprofit Funding, 109 Third Avenue South, Franklin, TN 37064.

Revenues:	
Federal/State Revenue	22,281
County and City Contributions	2,620
United Way Contributions	15,000.00
Local and Foundation Contributions	15,000.00
Total Revenues	54,901.00
Expenses:	
Salaries	33,750.00
Fringe Benefits	10,050.00
Total Personnel	43,800.00
Travel	3,000.00
Conferences and Seminars	135.00
Memberships and Subs	53.00
Occupancy	900.00
Supplies	240.00
Communications	675.00
Equipment	
Equipment - Non-Capital	
Professional Services	525.00
Contracted Services	450.00
Printing	300.00
Postage	23.00
Insurance	300.00
Equipment Rental & Maintenance	
Van Maintenance	
Gasoline and Oil	
Raw Food	
Participant Assistance	
Indirect Costs	4,500.00
Miscellaneous	
Depreciation	
Interest	
Inkind	
Total Non-Personnel	
Total Expenses	54,901.00
Net Income (Loss)	

MIDCUMBERLAND
Long-Term Care Ombudsman

Long-Term Care Ombudsman | a Mid-Cumberland Se

Advocates for the Elderly









Request:

The **Long-Term Care Ombudsman Program** is requesting a community investment from the City of Franklin of $2,620 to be used as a match for federal dollars. This would help provide Ombudsman services to nursing homes and assisted care living facilities serving the City of Franklin.

About Us:

Many elderly residents of long-term care facilities have no one to advocate for them. The Ombudsman Program provides paid staff and trained volunteers to assist residents in resolving complaints about sub-standard care, poor quality of life and violations of their rights. We educate facility residents, their loved ones and citizens on the rights of long-term care residents and how to access Ombudsman services. The program also provides consultations to facility staff on improving care and information and referral services to citizens trying to navigate the long-term care system.

Did You Know?

- 44% of nursing home residents have been abused
- 50% of nursing home staff admitted to mistreating residents
- 30% of Tennessee nursing homes receive the lowest possible rating from the Centers for Medicare and Medicaid Services
- The Families for Better Care Report Card gives Tennessee an overall rating of D for nursing home quality
- There are over 500 veterans residing in long-term care facilities in the service area

Our Volunteers:

Many residents of long-term care facilities have outlived their loved ones or their loved ones live far away or seldom visit. They have no one to monitor conditions in the facility or advocate for better care for them. Our Volunteer Ombudsman Representatives visit each facility assigned to them at least once a month to monitor conditions in the facility and help residents resolve complaints. Volunteers are the heart and soul of this program. For information on volunteering and upcoming volunteer training events call 615-850-3918.

14,865 Bed Count Service Area

1,477 Complaints Investigated

99% Resolved Satisfactorily

2,245 Bed Count Williamson County

Mid-Cumberland HRA | 25 Century Blvd Suite 500 | Nashville, TN 37214
Tel: 615.331.6033 | http://www.mchra.com/ombudsman

MID-CUMBERLAND HUMAN RESOURCE AGENCY

Nashville, Tennessee

FINANCIAL STATEMENTS AND SUPPLEMENTARY INFORMATION

Year Ended June 30, 2024

JOHNSON, HICKEY & MURCHISON, P.C.
Certified Public Accountants
Chattanooga, Tennessee

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CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITORS' REPORT

To the Board of Directors of
Mid-Cumberland Human Resource Agency

Report on the Audit of the Financial Statements

Opinions

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Mid-Cumberland Human Resource Agency, as of and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise Mid-Cumberland Human Resource Agency's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of Mid-Cumberland Human Resource Agency, as of June 30, 2024, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Mid-Cumberland Human Resource Agency and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Mid-Cumberland Human Resource Agency's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Mid-Cumberland Human Resource Agency's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Mid-Cumberland Human Resource Agency's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 6 through 11 and the required supplementary information on pages 45 and 46 be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental

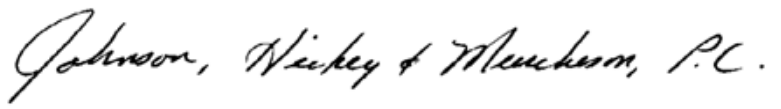
Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Mid-Cumberland Human Resource Agency's basic financial statements. The accompanying combining nonmajor fund financial statements, schedule of changes in lease obligations and schedule of lease obligations, principal and interest requirements are presented for purposes of additional analysis and are not a required part of the basic financial statements. The schedules of expenditures of federal and state awards, as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* and the State of Tennessee, are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining nonmajor fund financial statements and the schedules of expenditures of federal and state awards are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated March 31, 2025, on our consideration of Mid-Cumberland Human Resource Agency's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Mid-Cumberland Human Resource Agency's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Mid-Cumberland Human Resource Agency's internal control over financial reporting and compliance.



Chattanooga, Tennessee
March 31, 2025

Mid-Cumberland Human Resource Agency
Management's Discussion and Analysis
For the Year Ended June 30, 2024

Mid-Cumberland Human Resource Agency (the Agency) Management's Discussion and Analysis (MD&A) section provides a financial analysis for the year ended June 30, 2024. Please read this section in conjunction with the Agency's financial statements.

FINANCIAL HIGHLIGHTS

- The Agency's net position increased by $2,476,276 (14%) from $17,664,379 in 2023 to $20,140,655 for 2024. The increase was mostly attributed to continued CARES and ARP Act funding in the Transportation and Nutrition programs.

- The Agency's cash and certificate of deposits balance decreased by $6,997,064 (50%) from $13,909,768 in 2023 to $6,912,704 for 2024. MCHRA established an investment account in 2024 holding a government portfolio of money market mutual funds. The balance as of June 30, 2024, was $8,175,843. Accounts Receivable increased by $639,327 (23%) from $2,781,285 in 2023 to $3,420,612 in 2024. The increase in accounts receivable is attributed to slower payment by grantors.

- Total Current Assets increased by $1,880,007 (11%) from $16,727,225 in 2023 to $18,607,232 in 2024. This increase is mostly attributed to increases in accounts receivable, and investment balances. Total Current Liabilities increased by $396,410 (32%), from $1,253,593 in 2023 to $1,650,003 in 2024.

- The Agency's Governmental funds income before financing sources/uses decreased for 2024 compared to 2023, with revenues over expenditures reporting an excess of $309,911. The significant decrease is attributed to GASB 96 reporting requirements of transportation logistics software. The overall performance of the Agency remained consistent with 2023.

- The unrestricted net position for the Agency increased by $810,235 (5%) from $16,004,094 in 2023 to $16,814,329 for 2024.

OVERVIEW OF THE FINANCIAL STATEMENTS

The Agency's annual report consists of a series of financial statements. These statements include government-wide financial statements, fund financial statements, and the related notes to these statements. The report also includes additional supplementary information for these statements. Government-wide statements present the Agency's overall financial activities as a whole. Fund financial statements provide more detailed information about specific Agency funds. The remaining statements provide financial information about activities for which the Agency acts solely as a trustee.

GOVERNMENT-WIDE FINANCIAL STATEMENTS

The Agency's annual report contains two government-wide financial statements: the Statement of Net Position and the Statement of Activities. These statements report, on an accrual basis, all assets and liabilities and the changes in them. This reporting provides a way to measure and assess the Agency's overall financial health. Increases or decreases in the Agency's net position provide good

insight about whether the Agency's financial condition is improving or deteriorating. Other non-financial information should also be considered in this assessment. The Statement of Net Position and the Statement of Activities have only one type of activity:

- Governmental Activities – The Agency's services are reported in this activity group, including Rural Transportation services, Meals on Wheels and Senior Dining, Homemaker/Companion services, Community Corrections, Workforce Services, Misdemeanor services, Ombudsman services, CREST, CREEVA and Representative Payee services. The general fund is also reported in this group. Federal and state grants, local governments, United Way agencies, local contributions and program income fund these activities.

FUND FINANCIAL STATEMENTS

The Agency establishes and maintains funds to manage and control monies for specific services and functions. Within the basic financial statements, fund financial statements focus on the Agency's funds rather than the Agency as a whole. They also help assure compliance with financial laws and regulations. The Agency's two significant fund types are as follows:

- Governmental funds - Most of the Agency's services (see Governmental Activities above) are reported in the governmental funds. They are reported on the modified accrual accounting basis. These funds focus on the inflows and outflows of monies and the year-end balances, providing a view of available financial resources.

- Proprietary fund – The Agency's internal service fund is reported as a proprietary fund. This fund is used to provide supplies and services for the Agency's other programs and activities. They report activities equivalent to the reporting of the Statement of Net Position and the Statement of Activities.

THE AGENCY AS TRUSTEE

The Agency's fiduciary activities are reported on the Statement of Changes in Fiduciary Assets and Liabilities – Custodial Fund. These activities are excluded from the Agency's other financial statements since these assets cannot be used to finance its operations.

NOTES TO THE FINANCIAL STATEMENTS

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

Our analysis below focuses on net position and changes in net position of the Agency's governmental activities:

	Net Position (in thousands)		
	2024	2023	Change Increase (Decrease)
Current assets	$ 18,607	$ 16,727	11%
Capital assets	3,465	2,046	69%
Total Assets	22,072	18,773	18%
Deferred outflows of resources	401	374	7%
Current and other liabilities	1,650	1,254	32%
Long-term liabilities	512	223	130%
Total Liabilities	2,162	1,477	46%
Deferred inflows of resources	171	5	3320%
Net Position:			
Investment in capital assets	3,326	1,660	100%
Unrestricted	16,815	16,004	5%
Total Net Position	$ 20,141	$ 17,664	14%

[The remainder of this page intentionally left blank.]

	Changes in Net Position (in thousands)		
	2024	2023	Change Increase (Decrease)
Program Revenues:			
Charges for services	$ 3,915	$ 3,854	2%
Federal grants	9,664	8,734	11%
State grants and contributions	5,738	4,969	15%
Other revenues	257	44	484%
	19,574	17,601	11%
Program expenses:			
Agency operations and administration	450	311	45%
Transportation programs	7,885	7,537	5%
Nutrition programs	4,879	4,581	7%
Other programs	3,883	3,357	16%
Total Expenses	17,097	15,786	8%
Increase in Net Position	2,477	1,815	36%
Net Position:			
Beginning	17,664	15,849	11%
Ending	$ 20,141	$ 17,664	14%

The Agency's net position increased by $2,476,276 (14%) in 2024 to $20,140,655. Capital outlays exceeded depreciation expense by $1,359,220.

The Agency's total revenues (before investment income, gain (loss) on disposal of assets, and miscellaneous items) increased by $1,759,614 (10%) from $17,557,485 in 2023 to $19,317,099 in 2024. Total expenses increased by $1,308,473 (8%), from $15,786,431 in 2023 to $17,097,094 in 2024. These increases are attributed to continued CARES and ARP Act funding in Transportation and Nutrition.

- Total Current Assets increased by $1,880,007 (11%) from $16,727,225 in 2023 to $18,607,232 in 2024. Total Current Liabilities increased by $396,410 (32%), from $1,253,593 in 2023 to $1,650,003 in 2024.
- The Agency's cash balance and certificates of deposits decreased by $6,997,064 (50%) from $13,909,768 in 2023 to $6,912,704 for 2024. MCHRA established an investment account in 2024 holding a government portfolio of money market mutual funds. The balance as of June 30, 2024, was $8,175,843. Accounts Receivable increased by $639,327 (23%) from $2,781,285 in 2023 to $3,420,612 in 2024. The increase in accounts receivable is attributed to slower payment by grantors.

The Agency's funding continues to be derived predominately from federal and state grants, and program service income from managed care organizations. The Agency is continually seeking cost controls and pursuing other funding sources to continue the Agency's growth in delivery of services.

AGENCY FUND ANALYSIS

The Agency's operations report in one significant fund, the General Fund, which is the only Agency fund with a fund balance. The analysis for this fund is included below:

Governmental funds – The overall governmental funds' financial performance continued to outpace historical standards. The General Fund reported a gain of $1,794,496 primarily due to continued CARES and ARP Act funding. The unassigned fund balance was $18,682,217 for 2024.

CAPITAL ASSETS AND DEBT ADMINISTRATION

The Agency's total capital assets for 2024 was $3,465,179, net of accumulated depreciation and amortization. Capital asset additions for 2024 equaled $2,453,782, which was mostly comprised of Transportation vans and upgrades in logistics software (SBITA).

The Agency's ending lease liability for 2024 was $138,853 a decrease of $246,603 from $385,456 in 2023 due to lease payments of $305,112, issuances of $70,825, and remeasurements of $(12,316). The significant decrease is due to the expiration of the Nashville central office lease in FY 2025. See note 5 for additional details on long-term liabilities.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGET

The Agency contracts primarily with other Agencies with the State of Tennessee and managed care organizations; therefore, they are not directly affected by macroeconomic factors. However, the state, federal and local governments and managed care organizations are affected by these factors, indirectly affecting the Agency's grant and operating budgets. These effects can be positive or negative due to the economic environment. Transportation revenues continued to experience downward pressure due to TennCare reductions. The Agency also continues to streamline personnel to reduce costs and implement strict cost control oversight to assure the Agency remains within its budgetary spending limits on a grant-by-grant basis.

BOARD OF DIRECTORS & SENIOR MANAGEMENT

Senior Management

Jane Hamrick, Executive Director
Kevin Rye, CFO/Director of Operations

BOARD OF DIRECTORS

(As of June 30, 2024)

Board Officers

Mayor Robert Rial, Dickson County, Board Chair
Mayor Randall Hutto, Wilson County, Vice-Chair
Mayor Kerry McCarver, Cheatham County, Secretary
Mayor Rogers Anderson, Williamson County, Treasurer

Governing Board

Mayor Joey Brake, Houston County
County Executive Mike Pogreba, Humphreys County
Mayor Wes Golden, Montgomery County
Mayor Billy Vogle, Robertson County
Mayor Joe Carr, Rutherford County
Mayor Robert Beecham, Stewart County
Mayor John Isbell, Sumner County
Mayor Jack McCall, Trousdale County
Senator Bill Powers, District 22
Representative Jay Reedy, District 74
Mayor Mike Callis, City of Portland
Mayor Ken Moore, City of Franklin
Mayor Becca Werner, Mayor of Coopertown

CONTACTING THE AGENCY'S FINANCIAL MANAGEMENT

This report is designed to provide a general overview of the Agency's finances, comply with finance-related laws and regulations, and demonstrate the Agency's commitment to public accountability. If you have any questions or would like additional information please contact the Agency's Executive Director at 1101 Kermit Drive, Suite 300, Nashville, TN 37217.

MID-CUMBERLAND HUMAN RESOURCE AGENCY
STATEMENT OF NET POSITION
JUNE 30, 2024

	Governmental Activities
ASSETS AND DEFERRED OUTFLOWS OF RESOURCES	
Assets	
Cash	$ 6,012,704
Certificates of deposits	900,000
Receivables	
Grants (Federal)	2,362,750
Grants (State)	640,789
Participants and other (net)	417,073
Prepaid items	98,073
Investments	8,175,843
Capital assets	
Nondepreciable	966,298
Other capital assets, net	2,498,881
Total assets	22,072,411
Deferred outflows of resources	
Pension related items	401,372
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND NET POSITION	
Liabilities	
Accounts payable	263,975
Accrued payroll costs	433,797
Accrued payroll taxes and withholding	26,325
Compensated absences	403,213
Leases liability	93,918
SBITA liability	428,775
Long-term liabilities	
Net pension liability	14,207
Leases liability, net of current portion	44,935
SBITA liability, net of current portion	452,961
Total liabilities	2,162,106
Deferred inflows of resources	
Pension related items	171,022
Net position	
Investment in capital assets	3,326,326
Unrestricted	16,814,329
Total net position	$ 20,140,655

(The accompanying notes are an integral part of these statements.)

MID-CUMBERLAND HUMAN RESOURCE AGENCY
STATEMENT OF ACTIVITIES
YEAR ENDED JUNE 30, 2024

FUNCTION/PROGRAMS	Expenses	Indirect Expense Allocation	PROGRAM REVENUES: Charges for Services	PROGRAM REVENUES: Operating Grants and Contributions	PROGRAM REVENUES: Capital Grants and Contributions	Net (Expenses) Revenues and Changes in Net Position: Governmental Activities
Governmental activities						
Agency operations and administration	$ 1,559,926	$ (1,109,573)	$ 1,180,158	$ 720,091	$ -	$ 1,449,896
Transportation programs	7,380,941	503,944	1,578,615	6,372,670	806,607	873,007
Nutrition programs	4,532,293	346,661	543,409	4,497,178	-	161,633
Other community services programs	3,624,744	258,968	612,632	3,005,739	-	(265,341)
Total governmental activities	$ 17,097,904	$ -	$ 3,914,814	$ 14,595,678	$ 806,607	2,219,195
GENERAL REVENUES						
Investment income						190,479
Gain on disposal of capital assets						56,602
Miscellaneous						10,000
Total general revenues						257,081
Change in net position						2,476,276
NET POSITION						
Beginning						17,664,379
Ending						$ 20,140,655

(The accompanying notes are an integral part of these statements.)

MID-CUMBERLAND HUMAN RESOURCE AGENCY
BALANCE SHEET - GOVERNMENTAL FUNDS
JUNE 30, 2024

	General Fund	Transportation Programs	Nutrition Programs	Other Governmental Funds	Total Governmental Funds
ASSETS					
Cash	$ 6,012,704	$ -	$ -	$ -	$ 6,012,704
Certificates of deposit	900,000	-	-	-	900,000
Receivables					
Grants (Federal)	-	1,545,608	556,081	261,061	2,362,750
Grants (State)	-	431,451	37,025	172,313	640,789
Participants and other (net)	24,695	138,747	129,005	124,626	417,073
Prepaid items	98,073	-	-	-	98,073
Investments	8,175,843	-	-	-	8,175,843
Due from other funds	4,146,471	-	-	-	4,146,471
Total assets	$ 19,357,786	$ 2,115,806	$ 722,111	$ 558,000	$ 22,753,703
LIABILITIES					
Accounts payable	$ 215,447	$ 31,328	$ 8,335	$ 8,865	$ 263,975
Accrued payroll costs	433,797	-	-	-	433,797
Accrued payroll taxes and withholding	26,325	-	-	-	26,325
Due to other funds	-	2,084,478	713,776	549,135	3,347,389
Total liabilities	675,569	2,115,806	722,111	558,000	4,071,486
FUND BALANCES					
Nonspendable					
Prepaid items	98,073	-	-	-	98,073
Unassigned	18,584,144	-	-	-	18,584,144
Total fund balances	18,682,217	-	-	-	18,682,217
Total liabilities and fund balances	$ 19,357,786	$ 2,115,806	$ 722,111	$ 558,000	$ 22,753,703

(The accompanying notes are an integral part of these statements.)

MID-CUMBERLAND HUMAN RESOURCE AGENCY
RECONCILIATION OF THE BALANCE SHEET OF GOVERNMENTAL FUNDS TO THE STATEMENT OF NET POSITION
JUNE 30, 2024

Total governmental fund balances	$	18,682,217
Amounts reported for governmental activities in the statement of net position are different because:		
Capital assets used in governmental activities are not financial resources and therefore not reported in the funds. However, in the statement of net position, the cost of these assets are capitalized and expensed over their estimated lives through annual depreciation and amortization expense.		3,465,179
Liabilities that are not due and payable in the current period and therefore are not reported in the funds.		
Lease liability		(138,853)
SBITA liability		(881,736)
Amounts related to the pension plan are not expected to be liquidated with expendable financial resources and therefore are not reported in the funds.		
Deferred outflows of resources		401,372
Net pension liability		(14,207)
Deferred inflows of resources		(171,022)
Internal service fund liabilities		(1,202,295)
Net position of governmental activities	$	20,140,655

(The accompanying notes are an integral part of these statements.)

MID-CUMBERLAND HUMAN RESOURCE AGENCY
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS
YEAR ENDED JUNE 30, 2024

	General Fund	Transportation Programs	Nutrition Programs	Other Governmental Funds	Total Governmental Funds
REVENUES					
Federal grants	$ 11,238	$ 5,188,302	$ 3,056,044	$ 1,408,571	$ 9,664,155
State grants	120,840	1,958,100	99,150	1,560,525	3,738,615
Local program	588,013	32,875	1,341,984	36,643	1,999,515
Program income	1,171,567	1,578,615	543,409	612,632	3,906,223
Investment income	190,479	-	-	-	190,479
Miscellaneous	-	10,000	-	-	10,000
Total revenues	2,082,137	8,767,892	5,040,587	3,618,371	19,508,987
EXPENDITURES					
Salaries	759,904	3,274,372	1,082,085	1,983,704	7,100,065
Fringe benefits	260,930	1,165,875	243,603	601,581	2,271,989
Travel	57,347	16,263	82,697	149,106	305,413
Rent	26,409	39,391	2,291	14,312	82,403
Communications	41,733	83,715	46,216	61,341	233,005
Utilities	8,169	22,568	4,918	19,800	55,455
Printing and supplies	27,317	42,672	59,077	39,655	168,721
Equipment	12,515	2,318,865	9,310	12,433	2,353,123
Equipment - non capital	15,626	14,500	4,178	9,660	43,964
Maintenance and repairs	2,635	441,384	2,881	4,809	451,709
Professional and contracted services	83,389	297,312	93,680	110,772	585,153
Insurance, bonding and licensing	8,963	274,300	29,135	40,671	353,069
Food	-	-	2,484,580	-	2,484,580
Gasoline	-	411,741	-	-	411,741
Training and seminars	2,870	8,711	400	5,063	17,044
Specific assistance to participants	7,270	-	-	193,468	200,738
Other	-	-	-	4,584	4,584
Indirect costs	117,352	503,944	346,661	258,968	1,226,925
Miscellaneous	6,275	13,099	22,634	13,558	55,566
Debt service					
Principal	83,258	562,267	27,629	104,264	777,418
Interest	2,548	9,831	977	3,055	16,411
Total expenditures	1,524,510	9,500,810	4,542,952	3,630,804	19,199,076
Excess (deficit) of revenue over expenditures	557,627	(732,918)	497,635	(12,433)	309,911
OTHER FINANCING SOURCES (USES)					
Transfers in (out)	1,224,354	(717,409)	(506,945)	-	-
Gain on disposal of capital assets	-	59,718	-	-	59,718
Proceeds from lease transactions	12,515	36,567	9,310	12,433	70,825
Proceeds from SBITA transactions	-	1,354,042	-	-	1,354,042
Total other financing sources (uses)	1,236,869	732,918	(497,635)	12,433	1,484,585
Excess of revenue over expenditures and other financing sources (uses)	1,794,496	-	-	-	1,794,496
FUND BALANCES					
Beginning	16,887,721	-	-	-	16,887,721
Ending	$ 18,682,217	$ -	$ -	$ -	$ 18,682,217

(The accompanying notes are an integral part of these statements.)

MID-CUMBERLAND HUMAN RESOURCE AGENCY
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES
YEAR ENDED JUNE 30, 2024

Net change in fund balances - total governmental funds		$ 1,794,496
Amounts reported for governmental activities in the statement of activities are different because:		
Governmental funds report capital outlay as expenditures. However, in the statement of activities the cost of those assets are allocated over their estimated useful lives and reported as depreciation and amortization expense. This is the amount by which depreciation and amortization expense exceed capital outlay in the current period.		
Depreciation expense	(383,500)	
Amortization expense	(610,403)	
Capital outlay	2,353,123	1,359,220
The net effect of various transactions involving the sale of capital assets		(15,432)
The issuance of long-term debt (e.g., bonds, leases) provide current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net position. This amount is the net effect of these differences in the treatment of long-term debt and related items.		
Proceeds of lease transactions	(70,825)	
Proceeds of SBITA transactions	(1,354,042)	
Remeasurement of leases	12,316	
Lease principal payments	305,112	
SBITA principal payments	472,306	(635,133)
Under the modified accrual basis of accounting used in the governmental funds, expenditures are not recognized for transactions that are not normally paid with expendable available financial resources. In the statement of activities, however, which is presented on the accrual basis, expenses and liabilities are reported regardless of when financial resources are available. In addition, interest on long-term debt is not recognized under the modified accrual basis of accounting until due, rather than as it accrues.		
Pension expense		(26,875)
Change in net position of governmental activities		$ 2,476,276

(The accompanying notes are an integral part of these statements.)

MID-CUMBERLAND HUMAN RESOURCE AGENCY
STATEMENT OF NET POSITION - PROPRIETARY FUND
JUNE 30, 2024

	Governmental Activities - Internal Service Fund
ASSETS	
Capital assets	
Nondepreciable	$ 966,298
Depreciable, net	235,997
Total assets	1,202,295
LIABILITIES	
Internal balances	799,082
Accrued paid time off	403,213
Total liabilities	1,202,295
NET POSITION	
Net investment in capital assets	-
Unrestricted	-
Total net position	$ -

(The accompanying notes are an integral part of these statements.)

MID-CUMBERLAND HUMAN RESOURCE AGENCY
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION - PROPRIETARY FUND
YEAR ENDED JUNE 30, 2024

	Governmental Activities - Internal Service Fund
OPERATING REVENUES	
Fees for services	$ 33,600
Total operating revenues	33,600
OPERATING EXPENSES	
Contracted services	-
Rent	7,926
Printing	665
Depreciation	25,009
Total operating expenses	33,600
NET OPERATING INCOME	-
CHANGE IN NET POSITION	-
NET POSITION	
Beginning	-
Ending	$ -

(The accompanying notes are an integral part of these statements.)

MID-CUMBERLAND HUMAN RESOURCE AGENCY
STATEMENT OF CASH FLOWS - PROPRIETARY FUND
YEAR ENDED JUNE 30, 2024

	Governmental Activities - Internal Service Fund
CASH FLOWS FROM OPERATING ACTIVITIES	
Cash received from users	$ 33,600
Cash received related to employees	52,008
Cash paid to suppliers for goods and services	(8,591)
Net cash provided by operating activities	77,017
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES	
Transfer to general fund	23,642
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES	
Purchase of capital assets	(100,659)
CASH FLOWS FROM INVESTING ACTIVITIES	-
NET CHANGE IN CASH	-
CASH	
Beginning	-
Ending	$ -
RECONCILIATION OF OPERATING INCOME TO NET CASH PROVIDED BY OPERATING ACTIVITIES	
Operating income	$ -
Adjustments to reconcile net operating income to net cash used by operating activities	
Depreciation	25,009
Increase (decrease) in	
Accrued paid time off	52,008
Net cash used by operating activities	$ 77,017

(The accompanying notes are an integral part of these statements.)

MID-CUMBERLAND HUMAN RESOURCE AGENCY
STATEMENT OF FIDUCIARY NET POSITION
CUSTODIAL FUND
JUNE 30, 2024

	Custodial Fund
ASSETS	
Cash	$ 671,606
LIABILITIES	
Amounts held in custody for others	$ 671,606

(The accompanying notes are an integral part of these statements.)

MID-CUMBERLAND HUMAN RESOURCE AGENCY
STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
CUSTODIAL FUND
YEAR ENDED JUNE 30, 2024

	Balance June 30, 2023	Additions	Deductions	Balance June 30, 2024
SSI RECIPIENT TRUST FUND				
ASSETS				
Cash	$ 541,431	$ 4,336,594	$ 4,206,419	$ 671,606
LIABILITIES				
Amounts held in custody for others	$ 541,431	$ 4,336,594	$ 4,206,419	$ 671,606

(The accompanying notes are an integral part of these statements.)

(1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Financial Reporting Entity

Mid-Cumberland Human Resource Agency (the Agency) was established in 1974 in accordance with the Title 13, Chapter 26, as amended, of the Tennessee Code Annotated. This legislation provides a regional system to deliver human resource programs in the state's counties and cities. The Agency is governed by a Board that consists of the county mayor of each county within the Agency's service district, the mayor of each municipality within the district, a state representative and senator within the district and a local representative appointed by the county judge of each service district. The Agency is also governed by a policy council that consists of two representatives from each county served and two legislators. For financial reporting purposes, Mid-Cumberland Human Resource Agency includes all fund types and account groups over which the Board of Directors exercises primary financial accountability.

Basis of Presentation

Government-Wide Statements

The statement of net position and the statement of activities display information about the primary government (the Agency). These statements include the financial activities of the overall government, except for fiduciary activities. Eliminations have been made to minimize the double-counting of internal activities. Governmental activities generally are funded through federal and state grants, county and local government contributions, charitable contributions, intergovernmental revenues, and contract and program fees.

The statement of activities presents a comparison between the direct expenses and program revenues (charges for services, operating grants and contributions, and capital grants and contributions) for each function of the Agency's governmental activities. Direct expenses are those that are specifically associated with a function and therefore clearly identifiable to that particular function. Indirect expenses have been allocated to major functions in order to present a more accurate and complete picture of the cost of services.

This government-wide focus is more on the sustainability of the Agency as an entity and the changes in the Agency's net position resulting from the current year's activities.

Governmental Fund Financial Statements

The fund financial statements provide information about the Agency's funds. The emphasis of fund financial statements is on the major funds in the governmental funds. All remaining governmental funds are aggregated and reported as nonmajor funds.

The Agency reports the following major funds:

General Fund
The general fund is used to account for all resources not specifically accounted for in another fund.

(1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Basis of Presentation (continued)

Governmental Fund Financial Statements (continued)

Special Revenue Funds

Transportation Programs

This fund accounts for revenues and expenditures of the Agency's various transportation operations (i.e., Public Transportation and DOT Capital Grants). The fund utilizes Section 5311 of the Urban Mass Transit Act, Title III-B of the Older Americans Act and other funds available through the Tennessee Department of Transportation as its three major revenue sources. Revenues are also received through contracts with TennCare and other agencies within the region.

Nutrition Programs

This fund accounts for revenues and expenditures of the Agency's various nutritional operations (i.e., Meals-On-Wheels and congregate meals). The fund receives revenue from the Older Americans Act through the Area Agency on Aging and Disability at the Greater Nashville Regional Council. Financial support is also received from the Tennessee Commission on Aging and Disability, the State of Tennessee, United Way, United States Department of Health and Human Services, sponsors, foundations and memorials.

Measurement Focus, Basis of Accounting

The accounts of the Agency are organized on the basis of funds. Governmental resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

Government-Wide Financial Statements

Government-wide financial statements include a statement of net position and statement of activities. These statements present a summary of governmental activities for the Agency. Fiduciary activities of the Agency are not included in these statements.

These statements are presented on an "economic resources" measurement focus and the accrual basis of accounting. Accordingly, all the Agency's assets and liabilities, including capital assets and long-term liabilities, are included in the accompanying statement of net position. The statement of activities presents changes in net position. Under the accrual basis of accounting, revenues are recognized in the period in which they are earned while expenses are recognized in the period in which the liability is incurred. The types of transactions reported as program revenues for the Agency are reported in three categories: 1) charges for services, 2) operating grants and contributions, and 3) capital grants and contributions.

Certain eliminations have been made as prescribed by GASB Statement No. 34 in regard to interfund activities, payables, and receivables. All internal balances in the statement of net position have been eliminated. In the statement of activities, internal services fund transactions have been eliminated.

Governmental Fund Financial Statements

Governmental fund financial statements include a balance sheet and a statement of revenues, expenditures and changes in fund balances for all major governmental funds and non-major funds aggregated. An accompanying schedule is presented to reconcile and explain the differences in fund balances and changes in fund balances as presented in these statements to the net position and changes in net position presented in the government-wide financial statements. The Agency has presented all major funds that met those qualifications.

(1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Measurement Focus, Basis of Accounting (continued)

Governmental Fund Financial Statements (continued)

All governmental funds are accounted for on a spending or "current financial resources" measurement focus and the modified accrual basis of accounting. Accordingly, only current assets and current liabilities are included on the balance sheets. The statement of revenue, expenditures, and changes in fund balances present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in fund balances. Under the modified accrual basis of accounting, revenues are recognized in the accounting period in which they become both measurable and available to finance expenditures of the current period. Accordingly, revenues are recorded when received in cash, except that revenues subject to accrual (normally 90 days after year-end) are recognized when due. The primary revenue sources, which have been treated as susceptible to accrual by the Agency, are federal grants, state grants, local programs, and program income. Expenditures are recorded in the accounting period in which the related fund liability is incurred.

Proprietary Fund Financial Statements

Proprietary fund financial statements include a statement of net position, a statement of revenues, expenses, and changes in fund net position, and a statement of cash flows. The only proprietary fund is the internal service fund. The internal service balances and activities have been combined with the governmental activities in the government-wide financial statements. The cost of these services is allocated to the appropriate function/program in the statement of activities.

Custodial Fund

Custodial fund is used to account for amounts held in trust for others. These amounts are incidental and held for a short period of time. The Agency collects monies from the Social Security Administration to be given to recipients of the Social Security Program.

Cash and Cash Equivalents

The Agency considers currency on hand and demand deposits with financial institutions to be cash. The Agency considers all highly liquid investments with a maturity of three months or less when purchased to be cash equivalents.

Prepaid Items

Payments made to vendors for services that will benefit periods beyond June 30, 2024, are recorded as prepaid items using the consumption method by recording an asset for the prepaid amount and reflecting the expenditure/expense in the year in which services are consumed. At the fund reporting level, an equal amount of fund balance is reserved as this amount is not available for general appropriation.

Investments

The Agency has certificates of deposits held at local banks and are reported at cost. Investments consist of money market mutual funds in a governmental portfolio. These investments are reported at fair market value in accordance with GASB. The Agency generally holds its certificates of deposits and investments until maturity. Any changes in fair market value on the investments in the current year are recognized in the statement of revenue, expenses, and changes in net position as a component of investment income.

(1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results could differ from the estimates.

Capital Assets

The Agency's capital assets, which include land, building and improvements, furniture and fixtures, computers, software and peripherals, and vehicles are reported in the applicable governmental columns in the government-wide financial statements. Capital assets are defined by the Agency as assets with an initial, individual cost of more than $5,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost. The cost of normal maintenance and repairs that do not add to the value of the assets or materially extend the assets' lives are not capitalized.

Capital assets of the Agency are being depreciated using the straight-line method over the following estimated useful lives:

Building and improvements	7-25 years
Furniture and fixtures	5 years
Computers, software and peripherals	3-5 years
Vehicles	5 years

Equipment acquired with grant funds, and recorded in these financial statements, may require that the grantor retain an equity interest in the asset. Grantor agencies may also maintain the right to determine the use of the proceeds from the sale of these assets.

Leasing Activities

The Agency is a lessee for noncancelable leases. The Agency recognizes an intangible right-to-use lease asset and a lease liability in the government-wide financial statements. At the commencement of a lease, the Agency initially measures the lease liability at the present value of payments expected to be paid during the lease term. Subsequently, the lease liability is reduced by the principal portion of the lease payments made. The lease asset is initially measured as the initial amount of the lease liability, adjusted for lease payments made at or before the lease commencement date, plus certain initial direct costs. Subsequently, the lease asset is amortized on a straight-line basis over the shorter of the useful life of the asset or the lease term. Key estimates and judgments related to leases include how the Agency determines (1) the discount rate it uses to discount the expected lease payments to present value, (2) lease term, and (3) lease payments: The Agency uses the interest rate charged by the lessor as the discount rate. When the interest rate charged by the lessor is not provided, the Agency generally uses its estimated incremental borrowing rate as the discount rate for leases. The lease term includes the noncancellable period of the lease. Lease payments included in the measurement of the lease liability are composed of fixed payments and purchase option prices that the Agency is reasonably certain to exercise. The Agency monitors changes in circumstances that would require a remeasurement of its lease and will remeasure the lease asset and liability if certain changes occur that are expected to significantly affect the amount of the lease liability. Lease assets are reported with capital assets on the statement of net position.

(1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Subscription-Based Information Technology Arrangements

The Agency has executed a contract that qualifies as noncancelable subscription-based information technology arrangements (SBITA). The Agency recognizes an intangible right-to-use subscription asset and a subscription liability in the government-wide financial statements. The Agency used the estimated incremental borrowing rate as the discount rate. The SBITA term includes the noncancelable period of the SBITA. SBITA payments included in the measurement of the SBITA liability are composed of fixed payments. The Agency monitors changes in circumstances that would require a remeasurement of its SBITA and will remeasure the SBITA asset and liability if certain changes occur that are expected to significantly affect the amount of the SBITA liability. SBITA assets are reported with other capital assets and SBITA liabilities are reported as SBITA liability on the Statement of Net Position.

Compensated Absences

The Agency provides paid time off (PTO) benefits to regular full-time employees. PTO is earned at the following rates:

Years of Service	Accrual Rate	Maximum Accumulations
0-5	1 day per month	30 days
5-10	1.5 days per month	36 days
10-20	1.75 days per month	39 days
20+	2 days per month	42 days

Effective May 1, 2016, the Agency's PTO benefits are provided to regular full time and part-time employees, excluding Community Corrections employees who remained under the existing PTO policy. This policy provides time off at the following rates:

Years of Service	Monthly Accrual Rate Based on Regular Hours Paid (Up To)	Maximum PTO Accrued Annually	Maximum PTO Accumulations
0-5	12 hours	144.00	240.00
5-10	16 hours	192.00	288.00
10-20	18 hours	216.00	312.00
20+	20 hours	240.00	336.00

Regular part-time employees' maximum PTO accumulation cannot exceed 80 hours.

Income Taxes

The Agency is a not-for-profit corporation as described in Section 501(c)(3) of the Internal Revenue Code and is exempt from federal income taxes on related income pursuant to Section 501(a) of the Code.

The Agency follows guidance on derecognition of tax benefits, classification on the statement of net position, interest and penalties, accounting in interim periods, disclosure and transition. The Agency does not have any uncertain tax positions as of June 30, 2024 and the Agency did not record any penalties or interest associated with uncertain tax positions.

The Agency files information returns in the U.S. federal jurisdictions. With a few exceptions, the Agency is no longer subject to U.S. federal examinations by tax authorities for the years before 2021.

(1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Interfund Transactions

Exchange transactions between funds are reported as revenues in the seller funds and as expenditures/expenses in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds and after nonoperating revenues/expenses in enterprise funds. Repayments from funds responsible for particular expenditures/expenses to the funds that initially paid for them are not presented in the financial statements.

Budgetary Process

The Agency does not have an annual appropriated budget. The grant documents serve as the financial plans for budgetary purposes.

Deferred Outflows/Inflows of Resources

In addition to assets, the financial statements will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources,* represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense) until then.

In addition to liabilities, the financial statements will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to future period(s) and will not be recognized as an inflow of resources (revenue) until that time.

The Agency has deferred outflows and inflows of resources related to the recording of changes in its net pension liability at June 30, 2024.

Public Employee Retirement Plan (Pension)

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pension, and pension expense, information about the fiduciary net position of the Agency's participation in the Public Employee Retirement Plan of the Tennessee Consolidated Retirement System (TCRS), and additions to/deductions from the Agency's fiduciary net position have been determined on the same basis as they are reported by the TCRS for the Public Employee Retirement Plan. For this purpose, benefits (including refunds of employee contributions) are recognized when due and payable in accordance with the terms of the Public Employee Retirement Plan of TCRS. Investments are reported at fair value.

(2) DEPOSITS AND INVESTMENTS

State statutes authorize the Agency to invest in obligations of the U.S. Treasury, bank certificates of deposit, state approved repurchase agreements and pooled investment funds, and state or local bonds rated A or higher by a nationally recognized rating service. State statutes require that all deposits with financial institutions must be collateralized by securities whose market value is equal to 105% of the value of uninsured deposits. The deposits must be collateralized by federal depository insurance or the Tennessee Bank Collateral Pool, by collateral held by the Agency's agent in the Agency's name, or by the Federal Reserve Banks acting as third-party agents.

(2) DEPOSITS AND INVESTMENTS (continued)

Included in the following statements of net position captions and carrying amounts:

Cash	$ 6,012,704
Certificates of deposits (with banks)	900,000
Investments	8,175,843
	$ 15,088,547

Custodial credit risk - deposits

Custodial risk is the risk that in the event of a bank failure, the Agency's deposits may not be returned to it. The Agency's bank balances held in demand deposits and certificates of deposits are either insured or collateralized by the Federal Deposit Insurance Corporation or the State of Tennessee Bank Collateral Pool and are not subject to custodial credit risk.

Custodial risk - investments

The Agency's investment securities may be exposed to custodial credit risk at certain times when the securities are uninsured, are not registered in the name of the Agency and are held by either the counterparty or the counterparty's trust department or agent but not in the Agency's name. The investment risk is that, in the event of the failure of the counterparty to a transaction, the Agency will not be able to recover the value of the investment or collateral securities that are in the possession of an outside party. The Agency's investments are held by the counterparty, or by its trust department or agent, in the Agency's name.

The Agency's credit risk policy is to minimize credit risk, the risk of loss due to the failure of the security issuer or backer, by: limiting investments to the safest types of securities, pre-qualifying the financial institutions, brokers/dealers, intermediaries, and advisers with which the Agency will do business and diversifying the investment portfolio so that potential losses on individual securities will be minimized.

Interest rate risk

For an investment, this is the risk that a change in interest rates will affect the fair market value of investments held. The Agency interest rate risk policy is to minimize the risk that market value of securities in the portfolio will fall due to changes in general interest rates, by: structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby voiding the need to sell securities on the open market prior to maturity, investing operating funds primarily in shorter-term securities, money market mutual funds, or similar investment pools.

(2) DEPOSITS AND INVESTMENTS (continued)

The Agency's investments as to use by maturity and credit rating as of June 30, 2024, is as follows:

	Carrying Amount	Credit Rating	Maturities
Government portfolio - money market mutual funds	$ 8,175,843	N/A	less than 6 months

Investment income is comprised of the following for the year ended June 30, 2024.

Interest and dividend income (including bank interest)	$ 162,622
Realized loss	(7,183)
Unrealized gain	35,040
	$ 190,479

Fair Value Measurements

GASB Statement No. 72, *Fair Value Measurement and Application,* establishes a framework for measuring fair value for certain assets and liabilities using a consistent definition and accepted valuation techniques. That framework provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets and for identical assets or liabilities (level 1 measurements) and the lowest priority to unobservable inputs (level 3 measurements). The three levels of the fair value hierarchy are described as follows:

Level 1 - Inputs to the valuation methodology are unadjusted quoted prices for identical assets or liabilities in active markets that the Agency has the ability to access.

Level 2 - Inputs to the valuation methodology other than quoted prices included within level 1 that are observable for the financial asset or liability, either directly or indirectly.

Level 3 - Inputs to the valuation methodology are unobservable and significant to the fair value measurement.

The assets or liability's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used need to maximize the use of observable inputs and minimize the use of unobservable inputs.

The level in the fair value hierarchy within which a fair value measurement falls is based on the lowest level input that is significant to the fair value measurement in its entirety.

The Agency has the following recurring fair value measurements as of June 30, 2024.

	Level 1	Level 2	Level 3	Total Fair Value
Government portfolio - money market mutual funds	$ 8,175,843	$ -	$ -	$ 8,175,843

(2) DEPOSITS AND INVESTMENTS (continued)

Fair Value Measurements (continued)

All investments have been valued using a market approach which uses prices and other relevant information generated by market transactions involving identical or comparable assets.

Due to the level of risk associated with certain investment securities, it is at least reasonably possible that changes in the values of investment securities will occur in the near term and that such change could materially affect the amounts reported in the accompanying statements of financial position.

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(3) CAPITAL ASSETS

Capital asset activity for the fiscal year ending June 30, 2024, was as follows:

	Beginning Balances	Increases	Decreases	Remeasurements/ Reclassifications	Ending Balances
Governmental Activities					
Nondepreciable capital assets:					
Land	$ 766,042	$ -	$ -	$ -	$ 766,042
Construction in progress	99,597	100,659	-	-	200,256
	865,639	100,659	-	-	966,298
Capital assets, being depreciated or amortized					
Building and improvements	674,669	-	-	-	674,669
Furniture and fixtures	186,610	-	(1,963)	-	184,647
Computers, software, and peripherals	1,597,943	-	(92,639)	-	1,505,304
Vehicles	4,954,589	896,230	(311,482)	-	5,539,337
Right-to-use lease assets - office space	838,103	31,830	(87,259)	(12,087)	770,587
Right-to-use lease assets - equipment	111,210	38,995	(65,856)	-	84,349
Right-to-use asset – SBITA	-	1,386,068	-	-	1,386,068
	8,363,124	2,353,123	(559,199)	(12,087)	10,144,961
Less accumulated depreciation and amortization for					
Building and improvements	(451,221)	(22,548)	-	-	(473,769)
Furniture and fixtures	(145,894)	(2,461)	1,899	-	(146,456)
Computers, software, and peripherals	(1,597,116)	-	92,403	-	(1,504,713)
Vehicles	(4,416,989)	(383,500)	308,437	-	(4,492,052)
Right-to-use lease assets - office space	(510,549)	(274,648)	87,259	-	(697,938)
Right-to-use lease assets - equipment	(61,253)	(27,740)	65,856	-	(23,137)
Right-to-use asset - SBITA	-	(308,015)	-	-	(308,015)
	(7,183,022)	(1,018,912)	555,854	-	(7,646,080)
Governmental activities capital assets, net	$ 2,045,741	$ 1,434,870	$ (3,345)	$ (12,087)	$ 3,465,179

Governmental activities depreciation expense was as follows:

Agency operations and administration	$ 11,575
Transportation programs	375,094
Nutrition programs	1,153
Other community service programs	20,687
	$ 408,509

(3) CAPITAL ASSETS (continued)

The right-to-use assets amortization is presented as amortization expense for governmental activities and charged to functions as follows:

Agency operations and administration	$ 82,289
Transportation programs	397,763
Nutrition programs	27,433
Other community service programs	102,918
	$ 610,403

(4) INTERFUND ACTIVITY

Amounts due to/from other funds as of June 30, 2024, are as follows:

Due to	Due from	
General Fund	Transportation Programs	$ 2,084,478
General Fund	Nutrition Programs	713,776
General Fund	Nonmajor Governmental Funds	549,135
General Fund	Internal Service Fund	799,082

Interfund balances between governmental funds are created mainly from the general fund's payment of expenditures on behalf of other governmental funds.

Amounts transferred to/from other funds as of June 30, 2024, are as follows:

	General Fund	Transportation Programs	Nutrition Programs
Transfers in	$ 1,224,354	$ -	$ -
Transfers out	-	717,409	506,945

(5) LONG-TERM LIABILITIES

Long-term lease obligations on governmental activities are summarized as follows:

Wilson County office space rental - The Agency entered in an office space lease agreement. An initial lease liability was recorded in the amount of $43,445 at the commencement date of the lease. As of June 30, 2024, the value of the lease liability was $1,282. The lease requires monthly base rent payments of $1,223 through July 2023. The lease is currently in its allowable extension for a term of 2 years commencing August 2022, and ending at the end of July 2024. The base rent is $1,223 for the first year extended and $1,285 for the second year extended. The Agency will not acquire the office space at the end of the lease term. The incremental borrowing rate for the long-term office space rental is 3.25% which was used to discount the monthly lease payments to recognize the intangible right-to-use lease asset - office space and the lease liability. The value of the right-to-use asset as of June 30, 2024, of $43,445 with accumulated amortization of $43,445 is included with office space in the right-to-use asset lease assets.

(5) LONG-TERM LIABILITIES (continued)

Davidson County main office space rental - The Agency entered in an office space lease agreement. An initial lease liability was recorded in the amount of $721,836 at the measurement date of the lease. As of June 30, 2024, the value of the lease liability was $57,581. The lease requires monthly payments of $18,775 through June 2023 and $19,298 through September 2024. The Agency will not acquire the office space at the end of the lease term. The incremental borrowing rate for the long-term office space rental is 3.25% which was used to discount the monthly lease payments to recognize the intangible right-to-use lease asset - office space and the lease liability. The value of the right-to-use asset as of June 30, 2024, of $721,836 with accumulated amortization of $666,309 is included with office space in the right-to-use asset lease assets.

Robertson County office space rental - The Agency entered in an office space lease agreement. An initial lease liability was recorded in the amount of $29,008 at the measurement date of the lease. As of June 30, 2024, the value of the lease liability was $1,214. The lease requires monthly payments of $1,250 through May 2024. The lease is currently in one of two allowable additional 1-year extensions, and the Agency was reasonably certain that the second additional extension would also be exercised. However, the lease terminated on July 31, 2024, which resulted in remeasurement of the lease for the year ended June 30, 2024. The Agency will not acquire the office space at the end of the lease term. The incremental borrowing rate for the long-term office space rental is 3.25% which was used to discount the monthly lease payments to recognize the intangible right-to-use lease asset - office space and the lease liability. The value of the right-to-use asset as of June 30, 2024, of $29,008 was remeasured to $16,921 with accumulated amortization of $15,713 is included with office space in the right-to-use asset lease assets.

Montgomery County office space rental - The Agency entered in an office space lease agreement. An initial lease liability was recorded in the amount of $31,830 at the commencement date of the lease. As of June 30, 2024, the value of the lease liability was $16,332. The lease requires monthly payments of $1,400 through June 2025. The Agency will not acquire the office space at the end of the lease term. The incremental borrowing rate for the long-term office space rental is 5.25% which was used to discount the monthly lease payments to recognize the intangible right-to-use lease asset - office space and the lease liability. The value of the right-to-use asset as of June 30, 2024, of $31,830 with accumulated amortization of $15,915 is included with office space in the right-to-use asset lease assets.

Copiers - The Agency entered in a lease for various copier equipment. An initial lease liability was recorded in the amount of $45,355 at the commencement date of the lease. As of June 30, 2024, the value of the lease liability was $25,619. The lease requires monthly payments of $920 through November 2026. The incremental borrowing rate for the long-term equipment rental is 3.25% which was used to discount the monthly lease payments to recognize the intangible right-to-use lease asset - equipment and the lease liability. The Agency will not acquire the equipment at the end of the lease term. The value of the right-to-use asset as of June 30, 2024, of $45,355 with accumulated amortization of $20,538 is included with equipment in the right-to-use asset lease assets.

(5) LONG-TERM LIABILITIES (continued)

Copiers - The Agency entered in a lease for various copier equipment. An initial lease liability was recorded in the amount of $38,995 at the commencement date of the lease. As of June 30, 2024, the value of the lease liability was $36,825. The lease requires monthly payments of $676 through April 2024 and $743 through February 2029. The incremental borrowing rate for the long-term equipment rental is 5.25% which was used to discount the monthly lease payments to recognize the intangible right-to-use lease asset - equipment and the lease liability. The Agency will not acquire the equipment at the end of the lease term. The value of the right-to-use asset as of June 30, 2024, of $35,995 with accumulated amortization of $2,600 is included with equipment in the right-to-use asset lease assets.

Annual requirements on governmental activities for the long-term lease obligations and related interest are summarized as follows:

	Principal Payments	Interest	Total Payments
For the year ending June 30, 2025	$ 93,918	$ 3,262	$ 97,180
2026	18,236	1,716	19,952
2027	12,503	1,010	13,513
2028	8,368	546	8,914
2029	5,828	115	5,943
	$ 138,853	$ 6,649	$ 145,502

Long-term subscription-based information technology arrangement (SBITA) on governmental activities is summarized as follows:

The Agency entered in a SBITA for dispatch and trip tracking software in the transportation fund. An initial SBITA liability was recorded in the amount of $1,354,042 at the commencement date of the agreement. As of June 30, 2024, the value of the SBITA liability was $881,736. The Agency is required to make annual principal and interest payments of $478,512. The Agency's incremental borrowing rate of 5.5% was utilized as the discount rate for this agreement. The software agreement will end November 2026. An intangible right-to-use software agreement was recorded in other capital assets. The intangible right-to-use software also included payments made to the vendor at or before commencement and initial costs to place the asset in service. This asset will be amortized over the agreement term of three years since the related software will be replaced at the end of the arrangement term and replaced with upgraded software. The total cost of the Agency's SBITA asset is recorded as $1,386,068 and as of June 30, 2024, $308,015 has been amortized in the right-to-use asset - SBITA.

Annual requirements on governmental activities for the long-term SBITA obligation and related interest are summarized as follows:

	Principal Payments	Interest	Total Payments
For the year ending June 30, 2025	$ 428,775	$ 49,737	$ 478,512
2026	452,961	25,551	478,512
	$ 881,736	$ 75,288	$ 957,024

(5) LONG-TERM LIABILITIES (continued)

A summary of changes in long-term liabilities on governmental activities is as follows:

	Beginning Balance	Additions	Reductions	Remeasurements	Ending Balance	Amount Due in One Year
Compensated absences	$ 351,205	$ 52,008	$ -	$ -	$ 403,213	$ 403,213
Leases liability	385,456	70,825	305,112	(12,316)	138,853	93,918
SBITA liability	-	1,354,042	472,306	-	881,736	428,775
	$ 736,661	$ 1,476,875	$ 777,418	$ (12,316)	$ 1,423,802	$ 925,906

Interest expense of $16,411 on long-term obligations have been included in the direct expenses of individual functions on the statement of activities. All interest on long-term obligations is reported as direct expense of the program for which payments are related.

The resources of the general fund have been used in prior years to liquidate the balance of the compensated absences.

(6) FUND EQUITY

Fund equity at the governmental fund reporting level is classified as "fund balance." Fund equity for all other reporting is classified as "net position."

Fund Balance

Generally, fund balance represents the difference between the current assets and the current liabilities. In the fund financial statements, governmental funds report fund classifications that comprise a hierarchy based primarily on the extent to which the Agency is bound to honor constraints on the specific purposes for which amounts in those funds can be spent. Fund balances are classified as follows:

Nonspendable - Fund balances are reported as nonspendable when amounts cannot be spent because they are either (a) not in spendable form (i.e., items that are not expected to be converted to cash) or (b) legally or contractually required to be maintained intact.

Restricted - Fund balances are reported as restricted when there are limitations imposed on their use through external restrictions imposed by creditors, grantors or laws or regulations of other governments.

Committed - Fund balances classification includes amounts that can be used only for the specific purposes determined by a majority vote of the Board of Directors (the Agency's highest level of decision-making authority). The Board of Directors also may modify or rescind the commitment.

Assigned - Fund balances are reported as assigned when amounts are constrained by the Agency's intent to be used for specific purposes but are neither restricted nor committed. Intent can be expressed by the Board of Directors or by an employee or body to which the Board of Directors delegates the authority.

Unassigned - Fund balances are reported as unassigned as the residual amount when the balances do not meet any of the above criterion. The Agency reports positive unassigned fund balance only in the general fund. Negative unassigned fund balances may be reported in all other funds.

(6) FUND EQUITY (continued)

Flow Assumptions

When both restricted and unrestricted amounts of the fund balance are available for use for expenditures incurred, it is the Agency's policy to use restricted amounts first and then unrestricted amounts as they are needed. For unrestricted amounts of fund balance, it is the Agency's policy to use fund balance in the following order:

Committed
Assigned
Unassigned

Net Position

Net position represents the difference between assets and liabilities. Net investment in capital assets consists of capital assets, net of accumulated depreciation and amortization, reduced by the outstanding balances of any borrowing used (i.e., the amount that the Agency has not spent) for the acquisition, construction or improvement of those assets. Net position reported as restricted is as described in the fund balance section above. All other net position is reported as unrestricted.

(7) PENSION PLANS

Defined Benefit Pension Plan

Plan description

Employees of the Agency are provided a defined benefit pension plan through the Public Employee Retirement Plan, an agent multiple-employer pension plan administered by the Tennessee Consolidated Retirement System (TCRS). The TCRS was created by state statute under Tennessee Code Annotated, Title 8, Chapters 34-37. The TCRS Board of Trustees is responsible for the proper operation and administration of the TCRS. The Tennessee Treasury Department, an agency in the legislative branch of state government, administers the plans of the TCRS. The TCRS issues a publicly available financial report that can be obtained at https://treasury.tn.gov/Retirement/Boards-and-Governance/Reporting-and-Investment-Policies.

Benefits provided

Tennessee Code Annotated, Title 8 Chapters 34-37, establishes the benefit terms and can be amended only by the Tennessee General Assembly. The chief legislative body may adopt the benefit terms permitted by statute. Members are eligible to retire with an unreduced benefit at age 60 with 5 years of service credit or after 30 years of service credit regardless of age. Benefits are determined by a formula using the member's highest five consecutive year average compensation and the member's years of service credit. Reduced benefits for early retirement are available at age 55 and vested. Members vest with five years of service credit. Service-related disability benefits are provided regardless of length of service. Five years of service is required for nonservice-related disability eligibility. The service-related and nonservice-related disability benefits are determined in the same manner as a service retirement benefit but are reduced 10 percent and include projected service credits. A variety of death benefits are available under various eligibility criteria.

(7) PENSION PLANS (continued)

Defined Benefit Pension Plan (continued)

Benefits provided (continued)

Member and beneficiary annuities are entitled to automatic cost of living adjustments (COLAs) after retirement. A COLA is granted each July for annuitants retired prior to the 2nd of July of the previous year. The COLA is based on the change in the consumer price index (CPI) during the prior calendar year, capped at 3 percent, and applied to the current benefit. No COLA is granted if the change in the CPI is less than one-half percent. A one percent COLA is granted if the CPI change is between one-half percent and one percent. A member who leaves employment may withdraw their employee contributions, plus any accumulated interest.

Employees covered by benefit terms

At the measurement date of June 30, 2023, the following employees were covered by the benefit terms:

Inactive employees or beneficiaries currently receiving benefits	5
Inactive employees entitled to but not yet receiving benefits	190
Active employees	108
	303

Contributions

Contributions for employees are established in the statutes governing the TCRS and may only be changed by the Tennessee General Assembly. Employees contribute 5 percent of salary. The Agency makes employer contributions at the rate set by the Board of Trustees as determined by an actuarial valuation. For the year ended June 30, 2024, the employer contributions of the Agency were $367,214 based on a rate of 8.59 percent of covered payroll. By law, employer contributions are required to be paid. The TCRS may intercept the Agency's state shared taxes if required employer contributions are not remitted. The employer's ADC and member contributions are expected to finance the costs of benefits earned by members during the year, the cost of administration, as well as an amortized portion of any unfunded liability.

Net pension liability

The Agency's net pension liability was measured as of June 30, 2023, and the total pension liability used to calculate net pension liability was determined by an actuarial valuation as of that date.

(7) PENSION PLANS (continued)

Defined Benefit Pension Plan (continued)

Actuarial assumptions

The total pension liability as of the June 30, 2023, actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.25 percent
Salary increases	Graded salary ranges from 8.72 to 3.44 percent based on age, including inflation, averaging 4.00 percent
Investment rate of return	6.75 percent, net of pension plan investment expenses, including inflation
Cost-of-living adjustment	2.125 percent

Mortality rates were based on actual experience including an adjustment for some anticipated improvement.

The actuarial assumptions used in the June 30, 2023, actuarial valuation were based on the results of an actuarial experience study performed for the period July 1, 2016, through June 30, 2020. The demographic assumptions were adjusted to more closely reflect actual and expected future experience.

The long-term expected rate of return on pension plan investments was established by the TCRS Board of Trustees in conjunction with the June 30, 2020, actuarial experience study. A blend of future capital market projections and historical market returns was used in a building-block method in which a best-estimate of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) is developed for each major asset class. These best estimates are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation of 2.25 percent. The best estimates of geometric real rates of return and the TCRS investment policy target asset allocation for each major asset class are summarized in the table below:

Asset Class	Long-Term Expected Real Rate of Return	Target Allocation
U.S. equity	4.88%	31%
Developed market international equity	5.37%	14%
Emerging market international equity	6.09%	4%
Private equity and strategic lending	6.57%	20%
U.S. fixed income	1.20%	20%
Real estate	4.38%	10%
Short-term securities	0.00%	1%
		100%

(7) PENSION PLANS (continued)

Defined Benefit Pension Plan (continued)

Actuarial assumptions (continued)

The long-term expected rate of return on pension plan investments was established by the TCRS Board of Trustees as 6.75 percent based on a blending of the factors described above.

Discount rate

The discount rate used to measure the total pension liability was 6.75 percent. The projection of cash flows used to determine the discount rate assumed that employee contributions will be made at the current rate and that contributions from the Agency will be made at the actuarially determined contribution rate pursuant to an actuarial valuation in accordance with the funding policy of the TCRS Board of Trustees and as required to be paid by state statute. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make projected future benefit payments of current active and inactive members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Changes in the net pension liability

Changes in the net pension liability are as follows:

	Total Pension Liability (a)	Plan Fiduciary Net Position (b)	Net Pension Liability (a) - (b)
Balances at June 30, 2022	$ 1,181,431	$ 1,056,007	$ 125,424
Changes for the year			
Service cost	584,081	-	584,081
Interest	118,447	-	118,447
Differences between expected and actual experience	(208,350)	-	(208,350)
Contributions-employer	-	331,859	(331,859)
Contributions-employees	-	192,048	(192,048)
Net investment income (loss)	-	87,661	(87,661)
Benefit payments, including refunds of employee contributions	(21,490)	(21,490)	-
Administrative expense	-	(6,173)	6,173
Net changes	472,688	583,905	(111,217)
Balances at June 30, 2023	$ 1,654,119	$ 1,639,912	$ 14,207

(7) PENSION PLANS (continued)

Defined Benefit Pension Plan (continued)

Sensitivity of the net pension liability (asset) to changes in the discount rate

The following presents the net pension liability (asset) of the Agency calculated using the discount rate of 6.75 percent, as well as what the net pension liability (asset) would be if it were calculated using a discount rate that is 1-percentage-point lower (5.75 percent) or 1-percentage-point higher (7.75 percent) than the current rate:

	1% Decrease (5.75%)	Current Discount Rate (6.75%)	1% Increase (7.75%)
Net pension liability (asset)	$ 312,788	$ 14,207	$ (221,497)

Pension expense

For the year ended June 30, 2024, the Agency recognized pension expense of $394,089.

Deferred outflows of resources and deferred inflows of resources

For the year ended June 30, 2024, the Agency reported deferred outflows of resources and deferred inflows of resources related to pension items from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	$ -	$ 171,022
Net difference between projected and actual earnings on pension plan investments	34,158	-
Contributions subsequent to the measurement date of June 30, 2023*	367,214	-
	$ 401,372	$ 171,022

*The amount shown above for "contributions subsequent to the measurement date of June 30, 2023" will be recognized as a reduction to net pension liability (asset) in the following measurement period.

Amounts reported as deferred outflows of resources and deferred inflows of resources related to pension items will be recognized in pension expense as follows:

Year ending June 30, 2025	$ (34,535)
2026	(34,535)
2027	(25,110)
2028	(42,681)

In the table shown above, positive amounts will increase pension expense while negative amounts will decrease pension expense.

Payable to the pension plan

At June 30, 2024, the Agency reported a payable of $14,167 included in accrued payroll costs for the outstanding amount of contributions to the pension plan required at the year ended June 30, 2024.

(7) PENSION PLANS (continued)

Defined Contribution Plan

In addition to the TCRS plan, the Agency continues to provide pension benefits for full-time and permanent part-time employees who work at least 1,000 hours annually through a defined contribution plan administered by the State of Tennessee. In a defined contribution plan, benefits depend on amounts contributed to the plan plus investment earnings. Employees are eligible to make contributions immediately; and employees can start receiving the employer match immediately upon being hired to work at least 1,000 hours annually and are not full-time.

Any amendments to the defined contribution plan have been approved by the Board of Directors of the Agency. According to the Agency's personnel policies approved by the Board of Directors, the Agency contributes 6.5% of the employee's base salary each month. However, employees that are also participants in the TCRS plan do not receive the agency match. The employee is allowed to contribute up to federally defined limits. All contributions by the employee are fully vested upon participation in the retirement plan. Employer contributions are vested at 50% after one year of service and 100% after two years of service.

The Agency's total contribution for the defined contribution plan was $208,429 with no forfeitures reducing this amount for the year ended June 30, 2024. Total contributions made by plan members for year ended June 30, 2024, was $117,444. As of June 30, 2024, the Agency had accrued pension expense for this plan of $52,576, included in accrued payroll costs.

(8) COMMITMENTS AND CONTINGENCIES

Risk Management

Mid-Cumberland Human Resource Agency is exposed to various risks of loss related to general liability; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Agency carries commercial insurance for general liability, loss of assets, employee dishonesty, and injuries to employees. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

The Agency elected to provide basic health, dental and vision insurance coverage for its employees through several commercial group insurance plans. The Agency's obligation under these insurance plans is limited to a maximum $742 per month per employee for individual coverage, $1,045 per month per employee for individual plus child(ren) coverage, $1,446 per month per employee for individual plus spouse coverage and $1,675 per month per employee for family coverage, based on the plan selected by the employee.

Litigation

The Agency is subject to claims and suits arising principally in the normal course of operations. In the opinion of management, the ultimate resolution of such pending legal proceedings has been adequately provided for in the basic financial statements.

(8) COMMITMENTS AND CONTINGENCIES (continued)

Grant Programs

The Agency participates in numerous federal and state grant programs which are governed by various rules and regulations of the grantor agencies. Costs charged to the respective grant programs are subject to audit and adjustment by the grantor agencies; therefore, to the extent that the Agency has not complied with the rules and regulations governing the grants, refunds of any money received may be required and the collectability of any related receivable at June 30, 2024, may be impaired. In the opinion of the Agency, there are no significant contingent liabilities relating to compliance with the rules and regulations governing the respective grants; therefore, no provision has been recorded in the accompanying basic financial statements for such contingencies.

(9) SUBSEQUENT EVENTS

Management has evaluated subsequent events through March 31, 2025, the date which this financial statement was available for issue.

REQUIRED SUPPLEMENTARY INFORMATION

MID-CUMBERLAND HUMAN RESOURCE AGENCY
REQUIRED SUPPLEMENTARY INFORMATION
PUBLIC EMPLOYEE PENSION PLAN
SCHEDULE OF CHANGES IN NET PENSION LIABILITY AND RELATED RATIOS
LAST 10 YEARS*

	2023	2022	2021
TOTAL PENSION LIABILITY			
Service cost	$ 584,081	$ 529,158	$ -
Interest	118,447	75,358	-
Changes in benefit terms	-	-	591,950
Difference between actual & expected experience	(208,350)	(6,512)	-
Benefit payments, including refunds of employee contributions	(21,490)	(7,672)	(851)
Net change in total pension liability	472,688	590,332	591,099
PENSION LIABILITY			
Beginning	1,181,431	591,099	-
Ending (a)	$ 1,654,119	$ 1,181,431	$ 591,099
PLAN FIDUCIARY NET POSITION			
Contributions - employer	$ 331,859	$ 302,298	$ 294,435
Contributions - employee	192,048	232,536	226,488
Net investment income (loss)	87,661	(31,781)	65,547
Benefit payments, including refunds of employee contributions	(21,490)	(7,672)	(851)
Administrative expense	(6,173)	(13,092)	(11,901)
Net change in plan fiduciary net position	583,905	482,289	573,718
PLAN FIDUCIARY NET POSITION			
Beginning	1,056,007	573,718	-
Ending (b)	$ 1,639,912	$ 1,056,007	$ 573,718
Net pension liability (asset) - ending (a)-(b)	$ 14,207	$ 125,424	$ 17,381
Plan fiduciary net position as a percentage of the total pension liability	99.14%	89.38%	97.06%
Covered-employee payroll	$ 3,840,954	$ 4,650,742	$ 4,529,764
Net pension liability (asset) as a percentage of covered-employee payroll	0.37%	2.70%	0.38%

*The schedule will present 10 years of information once it is accumulated.

Notes to Schedule
Measurement date is June 30 for years shown above.

Changes in assumptions: In 2021, amounts reported as changes of assumptions resulted from changes to the inflation rate, investment rate of return, cost-of-living adjustment, and mortality improvements. In 2017, amounts reported as changes of assumptions resulted from changes to the inflation rate, investment rate of return, cost-of-living adjustment, salary growth, and mortality improvements.

MID-CUMBERLAND HUMAN RESOURCE AGENCY
REQUIRED SUPPLEMENTARY INFORMATION
PUBLIC EMPLOYEE PENSION PLAN
SCHEDULE OF CONTRIBUTIONS
LAST 10 YEARS*

	2024	2023	2022	2021
Actuarially determined contribution	$ 367,214	$ 331,859	$ 302,298	$ 294,435
Contributions in relation to the actuarially determined contribution	367,214	331,859	302,298	294,435
Contribution (excess) deficit	$ -	$ -	$ -	$ -
Covered-employee payroll	$ 4,274,901	$ 3,840,954	$ 4,650,742	$ 4,529,764
Contributions as a percentage of covered-employee payroll	8.59%	8.64%	6.50%	6.50%

*The schedule will present 10 years of information once it is accumulated.

Notes to Schedule

Valuation date: The actuarially determined contribution rates for fiscal year 2024 were calculated based on the June 30, 2022, actuarial valuation.

Methods and assumptions used to determine contribution rates:

Actuarial cost method	Entry age normal
Amortization method	Level dollar, closed (not to exceed 20 years)
Remaining amortization period	Varies by year
Asset valuation	10-year smoothed within a 20 percent corridor to market value
Inflation	2.25 percent
Salary increases	Graded salary ranges from 8.72 to 3.44 percent based on age, including inflation, averaging 4.00 percent
Investment rate of return	6.75 percent, net of investment expense, including inflation
Retirement age	Pattern of retirement determined by experience study
Mortality	Customized table based on actual experience including an adjustment for some anticipated improvement
Cost of living adjustments	2.125 percent

Changes in assumptions: In 2021, the following assumptions were changed: decreased inflation rate from 2.50 percent to 2.25 percent; decreased the investment rate of return from 7.25 percent to 6.75 percent; and modified mortality assumptions. In 2017, the following assumptions were changed: decreased inflation rate from 3.00 percent to 2.50 percent; decreased the investment rate of return from 7.50 percent to 7.25 percent; decreased the cost of living adjustment from 2.50 percent to 2.25 percent; and decreased salary growth graded ranges from an average of 4.25 percent to an average of 4.00 percent; and modified mortality assumptions.

SUPPLEMENTARY INFORMATION

MID-CUMBERLAND HUMAN RESOURCE AGENCY
COMBINING BALANCE SHEET -
NONMAJOR GOVERNMENTAL FUNDS
JUNE 30, 2024

	SPECIAL REVENUE						
	Community Corrections	VOCA	CREST	Homemaker	Ombudsman	Workforce Services Programs	Total Nonmajor Funds
ASSETS							
Receivables							
Grants (Federal)	$ -	$ 8,671	$ 59,009	$ 135,051	$ 58,330	$ -	$ 261,061
Grants (State)	172,313	-	-	-	-	-	172,313
Participants and other (net)	-	-	-	-	241	124,385	124,626
Total assets	$ 172,313	$ 8,671	$ 59,009	$ 135,051	$ 58,571	$ 124,385	$ 558,000
LIABILITIES							
Accounts payable	$ 6,441	$ -	$ -	$ -	$ 2,273	$ 151	$ 8,865
Due to other funds	165,872	8,671	59,009	135,051	56,298	124,234	549,135
Total liabilities	172,313	8,671	59,009	135,051	58,571	124,385	558,000
FUND BALANCES							
Restricted	-	-	-	-	-	-	-
Total fund balances	-	-	-	-	-	-	-
Total liabilities and fund balances	$ 172,313	$ 8,671	$ 59,009	$ 135,051	$ 58,571	$ 124,385	$ 558,000

MID-CUMBERLAND HUMAN RESOURCE AGENCY
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES -
NONMAJOR GOVERNMENTAL FUNDS
YEAR ENDED JUNE 30, 2024

	SPECIAL REVENUE						
	Community Corrections	VOCA	CREST	Homemaker	Ombudsman	Workforce Services Programs	Total Nonmajor Funds
REVENUES							
Federal grants	$ -	$ 83,918	$ 284,982	$ 783,894	$ 255,777	$ -	$ 1,408,571
State grants	1,560,525	-	-	-	-	-	1,560,525
Local program	-	-	-	-	35,270	1,373	36,643
Program income	8,658	-	-	-	-	603,974	612,632
Total revenues	1,569,183	83,918	284,982	783,894	291,047	605,347	3,618,371
EXPENDITURES							
Salaries	880,087	41,610	59,870	419,501	177,703	404,933	1,983,704
Fringe benefits	262,908	18,592	21,454	132,128	50,854	115,645	601,581
Travel	2,785	4,388	4,886	102,887	20,352	13,808	149,106
Rent	11,731	141	292	1,872	231	45	14,312
Communications	38,848	1,546	1,588	12,924	4,068	2,367	61,341
Utilities	17,972	217	-	1,611	-	-	19,800
Printing and supplies	22,206	423	491	4,507	2,511	9,517	39,655
Equipment	6,612	1,358	1,384	3,079	-	-	12,433
Equipment - non capital	5,846	1,280	1,243	1,291	-	-	9,660
Maintenance and repairs	4,226	133	143	307	-	-	4,809
Professional and contracted services	86,620	1,876	2,191	8,759	5,920	5,406	110,772
Insurance, bonding and licensing	30,174	498	588	4,292	1,747	3,372	40,671
Training and seminars	4,922	-	-	-	-	141	5,063
Specific assistance to participants	-	3,956	178,550	10,962	-	-	193,468
Other	4,584	-	-	-	-	-	4,584
Indirect costs	118,240	6,062	7,640	59,121	22,278	45,627	258,968
Miscellaneous	4,743	-	5,225	31	343	3,216	13,558
Debt service							
Principal	71,247	3,077	762	23,028	4,912	1,238	104,264
Interest	2,044	119	59	673	128	32	3,055
Total expenditures	1,575,795	85,276	286,366	786,973	291,047	605,347	3,630,804
Deficit of revenue under expenditures	(6,612)	(1,358)	(1,384)	(3,079)	-	-	(12,433)
OTHER FINANCING SOURCES							
Proceeds from lease transactions	6,612	1,358	1,384	3,079	-	-	12,433
Excess of revenue over expenditures and other financing sources	-	-	-	-	-	-	-
FUND BALANCES							
Beginning	-	-	-	-	-	-	-
Ending	$ -	$ -	$ -	$ -	$ -	$ -	$ -

MID-CUMBERLAND HUMAN RESOURCE AGENCY
SCHEDULE OF CHANGES IN LEASE OBLIGATIONS
YEAR ENDED JUNE 30, 2024

Description	Original Amount of Issue	Interest Rate	Date of Issue
Governmental Activities			
Lease liability			
Rutherford County Office Space Rental	$ 50,116	3.25%	August 1, 2021
Wilson County Office Space Rental	43,445	3.25%	August 1, 2021
Davidson County Main Office Space Rental	721,836	3.25%	July 1, 2021
Cheatham County Office Space Rental	16,668	3.25%	July 1, 2022
Robertson County Office Space Rental	29,008	3.25%	June 1, 2023
Montgomery County Office Space Rental	31,830	5.25%	July 1, 2023
Copiers	41,886	3.25%	July 1, 2021
Copiers	23,969	3.25%	July 1, 2021
Copiers	45,355	3.25%	July 1, 2022
Copiers	38,995	5.25%	March 1, 2024
	$ 1,043,108		

Final Maturity Date	Outstanding July 1, 2023	Issued During Period	Paid During Period	Remeasurements	Outstanding June 30, 2024
August 31, 2023	$ 2,171	$ -	$ 2,171	$ -	$ -
July 31, 2024	16,337	-	15,055	-	1,282
September 30, 2024	283,293	-	225,712	-	57,581
December 31, 2023	5,646	-	5,646	-	-
July 31, 2024	27,837	-	14,307	(12,316)	1,214
June 30, 2025	-	31,830	15,498	-	16,332
January 31, 2024	9,741	-	9,741	-	-
January 31, 2024	4,784	-	4,784	-	-
January 31, 2026	35,647	-	10,028	-	25,619
February 28, 2029	-	38,995	2,170	-	36,825
	$ 385,456	$ 70,825	$ 305,112	$ (12,316)	$ 138,853

MID-CUMBERLAND HUMAN RESOURCE AGENCY
SCHEDULE OF LEASE OBLIGATIONS, PRINCIPAL, AND INTEREST REQUIREMENTS
YEAR ENDED JUNE 30, 2024

Year Ending	Wilson County Office Space Lease		Davidson County Main Office Space Lease		Robertson County Office Space Lease		Montgome Office Sp
June 30,	Principal	Interest	Principal	Interest	Principal	Interest	Principal
2025	$ 1,282	$ 3	$ 57,582	$ 312	$ 1,213	$ 37	$ 16,332
2026	-	-	-	-	-	-	-
2027							
2028							
2029	-	-	-	-	-	-	-
	$ 1,282	$ 3	$ 57,582	$ 312	$ 1,213	$ 37	$ 16,332

ery County ace Lease		Copiers		Copiers		Total	Total
Interest		Principal	Interest	Principal	Interest	Principal	Interest
$	468	$ 10,358	$ 679	$ 7,151	$ 1,763	$ 93,918	$ 3,262
	-	10,700	338	7,536	1,378	18,236	1,716
		4,562	37	7,941	973	12,503	1,010
				8,368	546	8,368	546
	-	-	-	5,828	115	5,828	115
$	468	$ 25,620	$ 1,054	$ 36,824	$ 4,775	$ 138,853	$ 6,649

COMPLIANCE

MID-CUMBERLAND HUMAN RESOURCE AGENCY
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
YEAR ENDED JUNE 30, 2024

Federal Grantor/Pass-Through Grantor/Program or Cluster Title	Assistance Listing Number	Agency or Pass-Through Number
U.S. Department of Transportation		
Passed through Tennessee Department of Transportation		
Federal Transit Cluster		
Public Transportation (Section 5339) (07/21-12/24) (06/24)	20.526	Z-22-5339-02
Public Transportation (Section 5339) (07/23-12/26) (06/24)	20.526	Z-24-BP00-12
Total Federal Transit Cluster		
Public Transportation (RPO) (06/23)	20.205	61906-Z20RPO-003
Public Transportation (RPO) (06/24)	20.205	Z-23-RPO003
Public Transportation (Section 5311) (07/22-06/23) (06/23)	20.509	Z-23-5311-05
Public Transportation (Section 5311) (07/23-06/24) (06/24)	20.509	Z-24-5311-05
Public Transportation (Section 5311) (07/22-06/25) (06/24)	20.509	GG-24-81203
Total U.S. Department of Transportation		
U.S. Department of Justice		
Passed through Tennessee Department of Human Services		
VOCA CREVAA (01/23-06/24) (06/24)	16.575	Z-23-49824
Total U.S. Department of Justice		
U.S. Department of Health & Human Services		
Passed through Greater Nashville Regional Council		
Aging Cluster		
Special Programs for the Aging		
Title III-C Nutrition Services (06/23)	93.045	2023-40
Title III-C Nutrition Services (06/24)	93.045	MCHRA-G-2426-19
COVID-19 Title III-C Nutrition Services - American Rescue Plan (06/24)	93.045	MCHRA-G-2426-19
Title III-B Transportation Services (06/23)	93.044	2023-40
Title III-B Transportation Services (06/23)	94.044	MCHRA-G 2022-V40
Title III-B Transportation Services (06/24)	93.044	MCHRA-G-2426-19
Title III-B Ombudsman (06/23)	93.044	MCHRA-G-2326-19
Title III-B Ombudsman (06/24)	93.044	MCHRA-G-2326-19
COVID-19 Title III-B Ombudsman - American Recover Plan (06/24)	93.044	MCHRA-G-2326-19
Total Aging Cluster		
Special Programs for the Aging		
Title VII Ombudsman Funds (06/23)	93.042	MCHRA-G 2326-019
Title VII Ombudsman Funds (06/24)	93.042	MCHRA-G 2326-019
COVID-19 Title VII Ombudsman Funds - American Rescue Plan (06/24)	93.042	MCHRA-G 2426-19
Passed through Tennessee Department of Human Services		
Social Services Block Grant		
Homemaker SSBG (10/22-09/23) (06/24)	93.667	Z-23-49313
Homemaker SSBG (10/23-09/24) (06/24)	93.667	Z-22-49313
Ombudsman RCC (10/22-9/23) (6/24)	93.747	MCHRA-G 2324-019
COVID-19 Homemaker SSBG - CARES (7/21-09/23) (06/23)	93.747	Z-22-49363
Collaborative Response to End Self-Neglect (CREST) (04/22-09/24) (06/24)	93.747	Z-22-49812
Total U.S. Department of Health & Human Services		
United States Department of Agriculture Child and Adult Care Food Program		
Passed through Greater Nashville Regional Council		
Nutrition Program for the Elderly (06/23)	10.558	2023-40
Nutrition Program for the Elderly (06/24)	10.558	MCHRA-G-2426-19
Total United States Department of Agriculture Child and Adult Food Care Program		

(See accompanying notes to schedules of expenditures of federal and state awards.)

(Deferred) Accrued Revenue June 30, 2023	Receipts or Revenues Recognized	Disbursements/ Expenditures	Adjustments	(Deferred) Accrued Revenue June 30, 2024
$ -	$ 582,549	$ 582,549	$ -	$ -
-	-	472,538	-	472,538
-	582,549	1,055,087	-	472,538
40,300	40,300	-	-	-
-	58,854	79,328	-	20,474
875,908	875,908	-	-	-
-	2,171,747	2,478,376	-	306,629
-	199,045	862,038	-	662,993
916,208	3,928,403	4,474,829	-	1,462,634
12,833	88,080	83,918	-	8,671
12,833	88,080	83,918	-	8,671
584,999	584,999	-	-	-
-	1,996,800	2,368,836	-	372,036
-	277,490	328,969	-	51,479
86,521	86,521	-	-	-
-	13,473	13,473	-	-
-	617,024	700,000	-	82,976
10,833	10,833	-	-	-
-	105,196	109,987		4,791
-	-	35,923	-	35,923
682,353	3,692,336	3,557,188	-	547,205
14,783	14,783	-	-	-
-	88,984	93,100	-	4,116
-	-	13,500	-	13,500
156,259	364,971	208,712	-	-
-	428,341	563,392	-	135,051
8,763	12,030	3,267	-	-
2,132	13,922	11,790	-	-
9,441	235,414	284,982	-	59,009
873,731	4,850,781	4,735,931	-	758,881
56,010	56,010	-	-	-
-	178,835	214,797	-	35,962
56,010	234,845	214,797	-	35,962

(See accompanying notes to schedules of expenditures of federal and state awards.)

Federal Grantor/Pass-Through Grantor/Program or Cluster Title	Assistance Listing Number	Agency or Pass-Through Number
Department of Homeland Security Federal Emergency Management Agency		
Passed through Local Emergency Food and Shelter Boards		
COVID-19 Emergency Food and Shelter Montgomery County ARPA (06/24)	97.024	7748-00-002
Emergency Food and Shelter Montgomery County Phase 40 (06/24)	97.024	7748-00-002
Emergency Food and Shelter Montgomery County Phase 41 (06/24)	97.024	7748-00-002
Emergency Food and Shelter Cheatham County Phase 40 (06/24)	97.024	7636-00-002
Emergency Food and Shelter Robertson County Phase 39 (06/24)	97.024	7772-00-004
Emergency Food and Shelter Robertson County Phase 40 (06/24)	97.024	7772-00-004
Emergency Food and Shelter Robertson County Phase 41 (06/24)	97.024	7772-00-004
COVID-19 Emergency Food and Shelter Robertson County ARPA (06/24)	97.024	7772-00-004
Emergency Food and Shelter Williamson County Phase 40 (06/24)	97.024	7814-00-005
Emergency Food and Shelter Williamson County Phase 41 (06/24)	97.024	7814-00-005
Emergency Food and Shelter Wilson County Phase 40 (06/24)	97.024	7816-00-001
Emergency Food and Shelter Wilson County Phase 41 (06/24)	97.024	7816-00-001
Emergency Food and Shelter Dickson County Phase 40 (06/24)	97.024	7660-00-002
Emergency Food and Shelter Dickson County Phase 40 (06/24)	97.024	7652-00-083
Emergency Food and Shelter Sumner County Phase 41 (06/24)	97.024	7792-00-004
Total Homeland Security Federal Emergency Management Agency		
Total federal awards		

(See accompanying notes to schedules of expenditures of federal and state awards.)

(Deferred) Accrued Revenue June 30, 2023	Receipts or Revenues Recognized	Disbursements/ Expenditures	Adjustments	(Deferred) Accrued Revenue June 30, 2024
-	1,156	1,156	-	-
(7,500)	-	7,500	-	-
-	-	19,738	-	19,738
-	3,146	3,146	-	-
-	562	562	-	-
-	5,000	5,000	-	-
-	3,213	6,425	-	3,212
-	1,688	1,688	-	-
-	2,891	2,891	-	-
-	-	3,652	-	3,652
(5,359)	-	5,359	-	-
-	12,227	12,227	-	-
-	4,098	4,098	-	-
-	11,238	11,238	-	-
-	-	70,000	-	70,000
(12,859)	45,219	154,680	-	96,602
$ 1,845,923	$ 9,147,328	$ 9,664,155	$ -	$ 2,362,750

(See accompanying notes to schedules of expenditures of federal and state awards.)

MID-CUMBERLAND HUMAN RESOURCE AGENCY
SCHEDULE OF EXPENDITURES OF STATE AWARDS
YEAR ENDED JUNE 30, 2024

Federal Grantor/Pass-Through Grantor/Program or Cluster Title	Agency or Pass-Through Number
Tennessee Department of Transportation	
Public Transportation (RPO) (06/23)	GG-17-50658
Public Transportation (RPO) (06/24)	Z-23-RPO-003
Public Transportation (5311) (07/20-08/22) (06/23)	G-22-75081
Public Transportation (5311) (07/23-6/24) (06/24)	Z-24-5311-05
Public Transportation (5311) (07/22-06/25) (06/24)	GG-24-81203
Public Transportation (5310 Improve Act Capital) (03/22-09/23) (06/23)	Z-22-IMPV-17
Public Transportation (ITS Grant) (07/23-06/24) (06/24)	G-24-81642
Public Transportation (5339 Capital) (07/21-12/24) (06/24)	Z-22-5339-02
Public Transportation (5339 Capital) (07/26-12/26) (06/24)	Z-24-BP00-12
Tennessee Department of Corrections	
Community Corrections (06/23)	76857
Community Corrections (06/24)	76857
Tennessee Commission of Aging and Disability through Greater Nashville Regional Council	
Title III-C Nutrition Services (06/24)	MCHRA-G-2426-19
Caregiver State Nutrition (06/24)	2023-40
Total state awards	

Note - Governors' appropriation to human resource agencies was $120,840 for this period. The appropriation is not shown on this schedule and is reported as state grant revenue.

(See accompanying notes to schedules of expenditures of federal and state awards.)

(Deferred) Accrued Revenue June 30, 2023	Receipts or Revenues Recognized	Disbursements/ Expenditures	Adjustments	(Deferred) Accrued Revenue June 30, 2024
$ 5,038	$ 5,038	$ -	$ -	$ -
-	7,357	9,916	-	2,559
340,704	340,704	-	-	-
-	1,071,147	1,109,475	-	38,328
-	99,522	431,019	-	331,497
6,749	6,749	-	-	-
-	124,566	124,566	-	-
-	224,057	224,057		-
-	-	59,067		59,067
197,693	197,693	-	-	-
-	1,388,212	1,560,525	-	172,313
-	62,125	99,150	-	37,025
4,500	4,500	-	-	-
$ 554,684	$ 3,531,670	$ 3,617,775	$ -	$ 640,789

(See accompanying notes to schedules of expenditures of federal and state awards.)

MID-CUMBERLAND HUMAN RESOURCE AGENCY
NOTES TO SCHEDULES OF EXPENDITURES OF FEDERAL AND STATE AWARDS
YEAR ENDED JUNE 30, 2024

(1) BASIS OF PRESENTATION

The accompanying schedules of expenditures of federal and state awards (schedules) include the federal and state activity of Mid-Cumberland Human Resource Agency (the Agency) for the year ended June 30, 2024. The information in these schedules is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirement for Federal Awards* (Uniform Guidance) and the State of Tennessee. Because the schedules present only a selected portion of the operations of the Agency, it is not intended to and does not present the financial position, changes in net assets, or cash flows of the Agency.

(2) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the schedules are reported using the modified accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

The Agency has elected not to use the 10-percent de minimis indirect cost rate allowed under the Uniform Guidance.

(3) SUBRECIPIENTS

The Agency did not provide federal or state assistance to any subrecipients.

EST JHM 1977
CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Board of Directors of
Mid-Cumberland Human Resource Agency

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Mid-Cumberland Human Resource Agency, as of and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise Mid-Cumberland Human Resource Agency's basic financial statements, and have issued our report thereon dated March 31, 2025.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Mid-Cumberland Human Resource Agency's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Mid-Cumberland Human Resource Agency's internal control. Accordingly, we do not express an opinion on the effectiveness of Mid-Cumberland Human Resource Agency's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements, on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses, or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

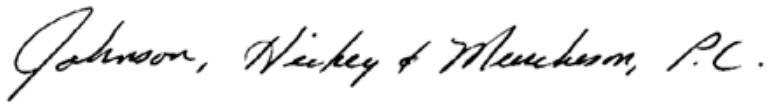
2215 Olan Mills Drive, Chattanooga, TN 37421 **T** 423.756.0052 | **F** 423.267.5945 **jhmcpa.com**

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether Mid-Cumberland Human Resource Agency's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Chattanooga, Tennessee
March 31, 2025

EST JHM 1977
CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

To the Board of Directors of
Mid-Cumberland Human Resource Agency

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited Mid-Cumberland Human Resource Agency's compliance with the types of compliance requirements identified as subject to audit in the *OMB Compliance Supplement* that could have a direct and material effect on each of Mid-Cumberland Human Resource Agency's major federal programs for the year ended June 30, 2024. Mid-Cumberland Human Resource Agency's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

In our opinion, Mid-Cumberland Human Resource Agency, complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2024.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditors' Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of Mid-Cumberland Human Resource Agency and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of Mid-Cumberland Human Resource Agency's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to Mid-Cumberland Human Resource Agency's federal programs.

Auditors' Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on Mid-Cumberland Human Resource Agency's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the Agency's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.

- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding Mid-Cumberland Human Resource Agency's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.

- Obtain an understanding of Mid-Cumberland Human Resource Agency's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of Mid-Cumberland Human Resource Agency's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control over Compliance

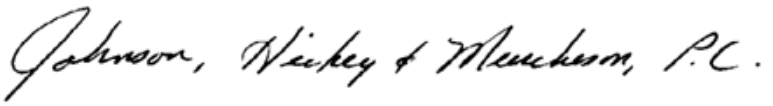
A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a

type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditors' Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.



Chattanooga, Tennessee
March 31, 2025

MID-CUMBERLAND HUMAN RESOURCE AGENCY
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2024

FINANCIAL STATEMENT FINDINGS

No prior audit findings.

FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

No prior audit findings.

MID-CUMBERLAND HUMAN RESOURCE AGENCY
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2024

SECTION I - SUMMARY OF AUDITORS' RESULTS

Financial Statements		
Type of auditors' report issued:		Unmodified
Internal control over financial reporting:		
Material weakness(es) identified?	___Yes	_X_ No
Significant deficiency(ies) identified?	___Yes	_X_ None reported
Noncompliance material to financial statements noted?	___Yes	_X_ No
Federal Awards		
Internal control over major federal programs:		
Material weakness(es) identified?	___Yes	_X_ No
Significant deficiency(ies) identified?	___Yes	_X_ None reported
Type of auditors' report issued on compliance for major federal programs:		Unmodified
Any audit findings disclosed that are required to be reported in accordance with Section 2 CFR 200.516(a)?	___Yes	_X_ No

Identification of major federal programs:

Assistance Listing Number(s)	Name of Federal Program or Cluster
20.509	Formula Grants for Rural Areas and Tribal Transit Program
20.526	Buses and Bus Facilities Formula, Competitive, and Low or No Emissions Programs
93.667	Social Services Block Grant

Dollar threshold used to distinguish between type A and type B programs:		$750,000
Auditee qualified as low-risk auditee?	___Yes	_X_ No

SECTION II - FINANCIAL STATEMENT FINDINGS

None

SECTION III - FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

None

IRS Department of the Treasury
Internal Revenue Service
P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0248206044
Dec. 12, 2016 LTR 4168C 0
62-0923487 000000 00
00018082
BODC: TE

MID-CUMBERLAND HUMAN RESOURCE
AGENCY
1101 KERMIT DR STE 300
NASHVILLE TN 37217

21601

Employer ID Number: 62-0923487
Form 990 required: YES

Dear Taxpayer:

This is in response to your request dated Dec. 01, 2016, regarding your tax-exempt status.

We issued you a determination letter in November 1975, recognizing you as tax-exempt under Internal Revenue Code (IRC) Section 501(c)(3).

Our records also indicate you're not a private foundation as defined under IRC Section 509(a) because you're described in IRC Sections 509(a)(1) and 170(b)(1)(A)(vi).

Donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106, and 2522.

In the heading of this letter, we indicated whether you must file an annual information return. If a return is required, you must file Form 990, 990-EZ, 990-N, or 990-PF by the 15th day of the fifth month after the end of your annual accounting period. IRC Section 6033(j) provides that, if you don't file a required annual information return or notice for three consecutive years, your exempt status will be automatically revoked on the filing due date of the third required return or notice.

For tax forms, instructions, and publications, visit www.irs.gov or call 1-800-TAX-FORM (1-800-829-3676).

If you have questions, call 1-877-829-5500 between 8 a.m. and 5 p.m., local time, Monday through Friday (Alaska and Hawaii follow Pacific Time).

IRS Department of the Treasury
Internal Revenue Service
P.O. Box 2508
Cincinnati OH 45201

021601.718667.51635.7260 1 AT 0.399 530

MID-CUMBERLAND HUMAN RESOURCE
AGENCY
1101 KERMIT DR STE 300
NASHVILLE TN 37217

31601

CUT OUT AND RETURN THE VOUCHER AT THE BOTTOM OF THIS PAGE IF YOU ARE MAKING A PAYMENT, EVEN IF YOU ALSO HAVE AN INQUIRY.

The IRS address must appear in the window.

Use for payments

0248206044

BODCD-TE

Letter Number: LTR4168C
Letter Date : 2016-12-12
Tax Period : 000000

620923487

MID-CUMBERLAND HUMAN RESOURCE
AGENCY
1101 KERMIT DR STE 300
NASHVILLE TN 37217

INTERNAL REVENUE SERVICE
P.O. Box 2508
Cincinnati OH 45201

620923487 X8 MID- 00 2 000000 670 00000000000

Tracking Number
2025151495

Extension Request

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2286
sos.tn.gov/charities

Control #: CO3451
Filed: 12/03/2025 02:15 PM
Tre Hargett
Secretary of State

Tre Hargett
Secretary of State

Extension Information

Organization Name: THE MID-CUMBERLAND HUMAN RESOURCE AGENCY

CO Number: CO3451

Renewal Date: 12/31/2025

Extended Renewal Date: 3/31/2026

This extension request extends the renewal date by 90 days.

MCHRA GOVERNING BOARD (Please indicate principal officers with *)				
	NAME	CONTACT	ADDRESS	Yr Came onto Board
1	**Kerry McCarver, County Mayor***	**615.792.4316** *office*	350 Frey Street	**2017**
	Cheatham County Mayor	kerry.mccarver@cheathamcountytn.gov	Ashland City, TN 37015	
2	**Robert Rial, County Mayor**	**615.789.7000**	4 Country Square	**2012**
	Dickson County Mayor	mayorrial@dicksoncountytn.gov	Charlotte, TN 37026	
3	**Joey Brake, County Mayor**	**931.289.3633** *office*	P.O. Box 366	**2022**
	Houston County Mayor	countymayor@hocotn.com	Erin, TN 37061	
4	**Mike Pogreba, County Executive**	**931.296.7795** *office*	102 Thompson Street	**2022**
	Humphreys County Executive	mpogreba@humphreyscountytn.gov	Waverly, TN 37185	
5	**Wes Golden, County Mayor**	**931.648.5787** *office*	1 Millennium Plaza	**2022**
	Montgomery County Mayor	mayorgolden@mcgtn.net	Clarksville, TN 37043	
6	**Billy Vogle, County Mayor***	**615.384.0617** *office*	501 S. Mainstreet, Rm 108	**2018**
	Robertson County Mayor	bvogle@robcotn.org	Springfield, TN 37172	
7	**Joe Carr, County Mayor**	**615.898.7745** *office*	Ruth Co. Crthouse Rm 101	**2022**
	Rutherford County Mayor	countymayor@rutherfordcountytn.gov	Murfreesboro, TN 37130	
8	**Robert Beecham, County Mayor**	**931.232.5371** *office*	226 Lakeview Drive	**2022**
	Stewart County Mayor	rbeecham22@gmail.com	Dover, TN 37058	
9	**John Isbell, County Mayor**	**615.452.3604** *office*	355N. Belvedere Drive	**2022**
	Sumner County Mayor	johncisbell@sumnercountytn.gov	Gallatin, TN 37066	
10	**Jack McCall, County Mayor**	**615.374.2461** *office*	210 Broadway	**2022**
	Trousdale County Mayor	JMcCall@trousdalecountytn.gov	Haqrtsville, TN 37074	
11	**Rogers Anderson, County Mayor***	**615.790.5700** *office*	1320 W. Main St., Suite 125	**2007**
	Williamson County Mayor	rogers.anderson@williamsoncounty-tn.gov	Franklin, TN 37064	
12	**Randall Hutto, County Mayor***	**615.444.1383** *office*	228 E. Main St., Room 104	**2012**
	Wilson County Mayor	huttor@wilsoncountytn.gov	Lebanon, TN 37087	
13	**Paul Bailey, Mayor of Erin**	**931.289.4108** *office*	15 Hill Street P.O. Box 270	**2024**
	Houston County	lperin@peoplestel.net	Erin, TN 37061	
14	**Mike Callis, Mayor of Portland**	**615.325.6776 x 242** *office*	100 S. Broadway	**2021**
	Sumner County	mikecallis@cityofportlandtn.gov	Portland, TN 37148	
15	**Ken Moore, Mayor of Franklin**	**615.550.6605** *office*	109 3rd Avenue South	**2021**
	Williamson County	ken.moore@franklintn.gov	Franklin, TN 37064	
16	**Bill Powers, State Senator**	**615.741.2374** *office*	425 Rep. John Lewis Way	**2021**
	State of Tennessee	sen.bill.powers@capitol.tn.gov	Suite 772 Cordell Hull Bldg	
			Nashville, TN 37243	
17	**Jay Reddy, State Representative**	**615.741.7098** *office*	425 Rep. Hohn Lewis Way	**2021**
	State of Tennessee	rep.jay.reedy@capitol.tn.gov	Suite 402 Cordell Hull Bldg.	
			Nashville, TN 37243	

** Principal Officers*

CERTIFICATE OF INSURANCE

PRODUCER	DATE: 6/10/2025
SPROUSE INSURANCE GROUP, LLC PO BOX 1977 DUNLAP TN 37327	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES LISTED BELOW.
INSURED MID CUMBERLAND HUMAN RES AGC 25 CENTURY BLVD SUITE 500 NASHVILLE TN 37214	**COMPANIES AFFORDING COVERAGE** COMPANY LETTER **A** PUBLIC ENTITY PARTNERS COMPANY LETTER **B** COMPANY LETTER **C**

COVERAGES

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

CO	TYPE OF INSURANCE	Add'l Insd	POLICY #	POLICY PERIOD	LIMITS	
A	**GENERAL LIABILITY**		PLI-0476-26	6/30/2025 - 6/30/2026	**TORT**	
	[X] Commercial General Liability				PER PERSON/BODILY INJURY/PERSONAL INJURY	$300,000
	[X] Claims Made				PER OCCUR/BODILY INJURY/PERSONAL INJURY	$700,000
	[X] Personal Injury Liability				PER OCCURENCE/PROPERTY DAMAGE	$100,000
	[X] Claims Made				**NON TORT**	
	[ ] Law Enforcement Liability				PER OCCURRENCE/EACH OTHER LOSS	$1,000,000
	[ ] Claims Made					
A	**ERRORS or OMISSIONS LIAB**		PLI-0476-26	6/30/2025 - 6/30/2026	PER OCCURRENCE	$1,000,000
	[X] Claims Made					
	AUTOMOBILE LIABILITY				**TORT**	
	[ ] Owned Autos				PER PERSON/BODILY INJURY	
	[ ] Hired Autos				PER OCCURRENCE/BODILY INJURY	
	[ ] Non-owned Autos				PER OCCURENCE/PROPERTY DAMAGE	
	[ ] Physical Damage				**NON TORT**	
	[ ]				PER OCCURRENCE/EACH OTHER LOSS	
A	**WORKERS COMPENSATION EMPLOYERS LIABILITY**		PWC-0466-26	6/30/2025 - 6/30/2026	**WC STATUTORY COVERAGE**	
					EMPLOYERS LIAB-EACH ACCIDENT	$1,000,000
					EMPLOYERS LIAB-DISEASE-POLICY LIMIT	$1,000,000
					EMPLOYERS LIAB-DISEASE-EACH PERSON	$1,000,000
	PROPERTY & CRIME				BUILDINGS/PERS PROPERTY	
	PROPERTY-PART I				EDP EQUIPMENT	
	Causes of Loss				MOBILE EQUIPMENT	
	[ ] Special				EQUIPMENT BREAKDOWN	
	[ ] Flood				AUTOMATIC COVERAGES	
	[ ] Earthquake					
	CRIME-PART II				EMPLOYEE DISHONESTY	
	[ ] Blanket Crime				FORGERY OR ALTERATION	
	[ ]				THEFT, DISAPPEARANCE OR DESTRUCTION	
	[ ]				COMPUTER FRAUD	

LOCATION OF PREMISES/DESCRIPTION OF PROPERTY, OPERATIONS. VEHICLES OR SPECIAL ITEMS.

CERTIFICATE HOLDER	CANCELLATION
City of Franklin 109 Third Ave S Franklin, TN 37064	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES. **AUTHORIZED REPRESENTATIVE** Halie S Gallik

Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See *Specific Instructions* on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

MID-CUMBERLAND HUMAN RESOUCE AGENCY

2 Business name/disregarded entity name, if different from above.

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor ☑ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . .

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☐ Other (see instructions)

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) 5

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) C

(Applies to accounts maintained outside the United States.)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . ☐

5 Address (number, street, and apt. or suite no.). See instructions.

25 CENTURY BLVD STE. 500

Requester's name and address (optional)

6 City, state, and ZIP code

NASHVILLE TN 37214

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			–			–				

or

Employer identification number

6	2	–	0	9	2	3	4	8	7

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here **Signature of U.S. person** Eucke Mann **Date** 2-26-26

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

Nonprofit Funding Application – Fiscal Year 2026-2027

Application for Charitable and Civic Organizations
Submission Deadline: March 6, 2026

Agency Name: One Generation Away
(List agency name as it appears on the Secretary of State website)

Legal Status: ☑ Charitable (501c3) ☐ Civic Organization (501c6 or 501c4)

Application Contact: Cynthia Stielow (Name) | Cynthia@onegenaway.c (Email) | 713-320-4146 (Phone)

Mailing Address: 320 Premier Court $218, Franklin TN 37067

Payment Address:
(if different from mailing)

Total amount of City of Franklin funds being requested for FY 2026-2027: 10000

Percentage of proposed FY 2026-2027 budgeted revenues derived from this request:

Non-Discrimination

The parties, their agents, officials, employees, and servants shall not discriminate in any manner on the basis of race, color, religion, creed, ethnic or national origin, sex, sexual orientation, gender identity/expression, disability, age, status as a covered veteran, genetic information, and any other category protected by the federal or state civil rights law with respect to the subject matter and related activities of this application.

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: One Generation Away

1. Identify one Strategic Plan Goal your request helps to achieve.

Quality Life Experience

2. Provide the number of Franklin citizens served by your agency: 600

3. State the type of service provided and whether other organizations in the community provide the same service.

One Generation Away feeds the hungry and will give away 11,000,000 meals in 2026. We deliver free, weekly 20 pound boxes of food year-round to the homes of families, senior citizens and disabled in Williamson County. We host massive food distributions every Saturday in parking lots in and around the county to provide 80-100 pounds of free food to food insecure families. 52 wednesdays per year we invite government, nonprofit and churches in to our Franklin warehouse to pick up food to take and distribute to their clients. We bulk purchase and rescue food from grocery stores, restaurants, farmers and caterers.

We are the only "no questions asked" organization in the community addressing food insecurity.

4. Explain how much of an impact these services have on the community.

One Generation Away has a significant and measurable impact on the Franklin community by ensuring families have reliable access to food during times of rising cost of living, economic disruption, and unexpected crisis. Last year alone, One Generation Away distributed more than 10 million pounds of food, supporting tens of thousands of individuals across Middle Tennessee, including Franklin and Williamson County.

Our model removes barriers to access—no registration, no income verification, and no questions asked—allowing families to receive food with dignity and without delay. This approach is especially impactful for working families, seniors, and households facing temporary hardship who may not qualify for traditional assistance but still struggle to make ends meet. We instantly mobilized when SNAP funding was cut, and federal workers were furloughed and hosted 10 additional food distributions to help people have food when benefits and pachecks suddenly disappeared.

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: One Generation Away

5. State how these funds will be used and if they will be spent in accordance with the State of Tennessee T.C.A § 6-54-111.

The $10,000 grant will be used exclusively to support One Generation Away's food distribution operations serving Franklin and Williamson County residents. Funds will be applied to eligible program-related expenses including the purchase of food, food transportation and logistics, warehouse operations, and supplies directly associated with food storage, packing, and distribution.

These funds will not be used for political activity, lobbying, religious instruction, or any purpose outside the scope of providing essential food assistance and related services. All expenditures will be tracked internally and used solely to advance public health, safety, and welfare through hunger relief.

Use of these funds will be fully compliant with Tennessee Code Annotated § 6-54-111, as the grant supports a recognized public purpose and provides a direct benefit to the residents of the

6. State if the City of Franklin provides any other support (financial or otherwise) to your agency. If so, please describe that support.

NO

7. State any other additional financial support your agency receives.

None from the city or county. In addition to grant support, One Generation Away receives charitable contributions from individual donors, faith-based partners, corporations, and private foundations. The organization also benefits from in-kind donations, including donated food, volunteer time, and limited professional services that directly support program delivery.

These sources of support are diversified and complement public funding by helping offset food costs, logistics, and operational expenses, allowing One Generation Away to maximize impact while maintaining strong stewardship and accountability.

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency Name: One Generation Away

8. How often does the Board of Directors receive/approve financial reports?

☐ bi-monthly ☐ monthly ☑ quarterly ☐ semi-annually ☐ annually

9. Are the agency's financial records audited by an independent certified public accountant?

☑ Yes ☐ No

If no, please explain how financials are reviewed.

Attachments:

☐ Option 1: Annual Audit for the last fiscal year concluded **OR**

☐ Option 2: A completed State of Tennessee annual reporting form for the last fiscal year concluded (AND the auditor's opinion and compliance notes if answered yes above)

☐ Proof of nonprofit status (IRS Tax Exempt Letter of Determination)

☐ Proof of business registration with the State of TN / Proof of registration with the TN Office of Charitable Solicitors

☐ Board of Directors list that includes the names, positions held, contact information, and expiration date of term for all board members

☐ Certificate of Insurance for professional liability (if applicable), general liability, and workers' compensation with the City of Franklin listed as a Certificate Holder

☐ Proposed or preliminary FY 2027 Budget

☐ W9 for the agency

☐ City of Franklin Vendor Information Form (Not required if you are an existing recipient and do not wish to change banking, contact, or address information)

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: One Generation Away

Application criteria include:
- BOMA may fund up to 1% of the estimated general fund revenue during the budget process for all requests, depending on availability of funds.
- Outside agencies that request funding for the first time may not request an amount that exceeds 5% of their operating expenses.
- Outside agencies that have been funded in the prior year may request an amount that includes up to 3% inflation, plus any special funding requests. No funding request may exceed 25% of operating expenses.
- Funding requests are made for one fiscal year only, subject to annual re-submission and not guaranteed year over year.

Chris Whitney

Printed Name of (CEO/President/Executive Director/Board Chair)

Signature of (CEO/President/Executive Director/Board Chair)

2/23/26

Date

*Unless contractually negotiated otherwise, any funding approved by the Board of Mayor Alderman will be distributed on an even quarterly basis. Submission of this form is not a guarantee of funding. All funds authorized are done by authority extended by the State and the City's local charter. Approved funding may result in a contract and this form will become an integral part of that contract.

Emailed applications are preferred.

Completed applications and required attachments may be sent to nonprofitfunding@franklintn.gov or mailed to City of Franklin, Budget & Performance Department, Attn: Nonprofit Funding, 109 Third Avenue South, Franklin, TN 37064.

ONE GENERATION AWAY, INC.
(A NONPROFIT ORGANIZATION)

FRANKLIN, TENNESSEE

AUDITED FINANCIAL STATEMENTS

DECEMBER 31, 2024

C O N T E N T S

Independent Auditor's Report	Page	3-4
Statement of Financial Position		5
Statement of Activities		6
Statement of Functional Expenses		7
Statement of Cash Flows		8
Notes to Financial Statements		9-12

JOBE, HASTINGS & ASSOCIATES
Certified Public Accountants
745 SOUTH CHURCH STREET – BELMONT PARK
P.O. BOX 1175 MURFREESBORO, TN 37133-1175
(615) 893-7777 FAX: (615) 896-5990
www.jobehastings.com

James R. Jobe, CPA
C. Jared Forrester, CPA, CSEP
Andrew J. Nickerson, CPA

INDEPENDENT AUDITOR'S REPORT

Board of Directors of
One Generation Away, Inc.
Franklin, Tennessee

Opinion

We have audited the accompanying financial statements of One Generation Away, Inc. (a nonprofit organization), which comprise the statement of financial position as of December 31, 2024, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of One Generation Away, Inc. as of December 31, 2024, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of One Generation Away, Inc. and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about One Generation Away, Inc.'s ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

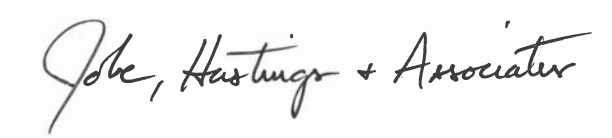
Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of One Generation Away, Inc.'s internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about One Generation Away, Inc.'s ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.



Certified Public Accountants

Murfreesboro, Tennessee
November 24, 2025

ONE GENERATION AWAY, INC.
(A NONPROFIT ORGANIZATION)

Franklin, Tennessee

Statement of Financial Position

December 31, 2024

ASSETS		
Current Assets -		
Cash and cash equivalents		$ 1,658,157
Miscellaneous receivable		7,500
Prepaid expenses		12,009
Inventory		1,055,986
Deposits		17,412
	TOTAL CURRENT ASSETS	$ 2,751,064
Fixed Assets -		
Vehicles		$ 688,771
Equipment		190,768
Leasehold improvements		14,495
Construction in progress		16,540
		$ 910,574
Less accumulated depreciation		(582,410)
		$ 328,164
Other Assets -		
Operating lease right-of-use asset, net of accumulated amortization		$ 111,730
		$ 111,730
	TOTAL ASSETS	$ 3,190,958
LIABILITIES AND NET ASSETS		
Current Liabilities -		
Accounts payable		$ 28,535
Accrued wages		24,951
Current portion of operating lease liability		92,969
	TOTAL CURRENT LIABILITIES	$ 146,455
Long-Term Liabilities -		
Operating lease liability, net of current portion		$ 23,615
	TOTAL LONG-TERM LIABILITIES	$ 23,615
	TOTAL LIABILITIES	$ 170,070
Net Assets -		
Without donor restrictions		$ 2,799,921
With donor restrictions		220,967
	TOTAL NET ASSETS	$ 3,020,888
	TOTAL LIABILITIES AND NET ASSETS	$ 3,190,958

See notes to financial statements.

ONE GENERATION AWAY, INC.
(A NONPROFIT ORGANIZATION)

Franklin, Tennessee

Statement of Activities

For the Year Ended December 31, 2024

	Without Donor Restrictions	With Donor Restrictions	Total
Revenues, Gains, and Other Support -			
Contributions -			
Contributions	$ 1,369,169	$ 183,474	$ 1,552,643
Fund-raising events	628,878		628,878
Grants	388,398		388,398
Contributions of nonfinancial assets -			
Food	29,919,284		29,919,284
Donated facilities	22,000		22,000
Miscellaneous income	2		2
Interest income	42,071		42,071
Gain on sale of investments	23,349		23,349
Net assets released from restrictions	153,188	(153,188)	
TOTAL REVENUES, GAINS, AND OTHER SUPPORT	$ 32,546,339	$ 30,286	$ 32,576,625
Expenses -			
Program services	$ 31,722,165		$ 31,722,165
Supporting services -			
Management and general	348,626		348,626
Fundraising	508,150		508,150
TOTAL EXPENSES	$ 32,578,941		$ 32,578,941
CHANGE IN NET ASSETS	$ (32,602)	$ 30,286	$ (2,316)
Net Assets, Beginning of Year	2,832,523	190,681	3,023,204
NET ASSETS, END OF YEAR	$ 2,799,921	$ 220,967	$ 3,020,888

See notes to financial statements.

ONE GENERATION AWAY, INC.
(A NONPROFIT ORGANIZATION)

Franklin, Tennessee

Statement of Functional Expenses

For the Year Ended December 31, 2024

	Program Services	Supporting Services: Management and General	Supporting Services: Fund-Raising	Total
Salaries	$ 495,013	$ 133,576	$ 212,996	$ 841,585
Payroll taxes	41,161	11,107	17,711	69,979
Payroll fees	21,214	5,724	9,128	36,066
Employee benefits	34,773	9,384	14,962	59,119
TOTAL SALARIES AND RELATED EXPENSES	$ 592,161	$ 159,791	$ 254,797	$ 1,006,749
Food distribution	30,635,360			30,635,360
Occupancy	226,507	21,242		247,749
Professional fees		66,880	84,000	150,880
Event expenses			121,353	121,353
Depreciation	109,739			109,739
Office expense		97,511		97,511
Advertising and promotion	64,580			64,580
Business development			48,000	48,000
Travel	34,727			34,727
Insurance	32,001			32,001
Contributions	27,090			27,090
Conferences and meetings		2,934		2,934
Miscellaneous		268		268
TOTAL EXPENSES	$ 31,722,165	$ 348,626	$ 508,150	$ 32,578,941

See notes to financial statements.

ONE GENERATION AWAY, INC.
(A NONPROFIT ORGANIZATION)

Franklin, Tennessee

Statement of Cash Flows

For the Year Ended December 31, 2024

CASH FLOWS FROM OPERATING ACTIVITIES -		
Change in net assets	$	(2,316)
Adjustments to reconcile change in net assets to net cash provided by operating activities -		
Depreciation		109,739
Amortization of operating lease right-of-use asset		87,976
Gain on sale of investments		(23,349)
Increase in miscellaneous receivable		(7,500)
Increase in inventory		(78,994)
Decrease in prepaid expenses		1,305
Decrease in interest receivable		13,988
Decrease in accounts payable		(4,816)
Increase in accrued wages		7,671
Decrease in operating lease liability		(88,987)
NET CASH PROVIDED BY OPERATING ACTIVITIES	$	14,717
CASH FLOWS FROM INVESTING ACTIVITIES -		
Purchases of fixed assets	$	(179,499)
Proceeds from sale of investments		68,369
NET CASH USED FOR INVESTING ACTIVITIES	$	(111,130)
NET DECREASE IN CASH AND CASH EQUIVALENTS	$	(96,413)
Cash and cash equivalents, beginning of year		1,754,570
CASH AND CASH EQUIVALENTS, END OF YEAR	$	1,658,157
NON CASH INVESTING ACTIVITIES -		
Prior year deposit applied toward purchase of fixed asset	$	(9,694)
	$	(9,694)

See notes to financial statements.

Note A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Nature of Activities - One Generation Away, Inc. (the Organization) is a Tennessee not-for-profit corporation dedicated to eliminating racism, denominationalism, and poverty in America primarily through encouraging individuals and communities to participate in food distribution events in impoverished neighborhoods. The Organization's primary sources of support are donated food and cash contributions.

Basis of Presentation - The financial statements of the Organization have been prepared in accordance with U.S. generally accepted accounting principles (US GAAP), which require the Organization to report information regarding its financial position and activities according to the following net asset classifications:

Net assets without donor restrictions - Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the Organization. These net assets may be used at the discretion of the Organization's management and the board of directors.

Net assets with donor restrictions - Net assets subject to stipulations imposed by donors and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Organization or by the passage of time. Other donor restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity. The Organization had net assets with temporary purpose restrictions of $220,967 at December 31, 2024.

Contributions - The Organization follows US GAAP whereby contributions received are recorded as support with donor restrictions or without donor restrictions, depending on the existence and/or nature of any donor restrictions. All contributions are considered to be available for use at the discretion of management and the board of directors unless specifically restricted by the donor. Amounts received that are restricted by the donor for future periods or specific purposes are reported as support with donor restrictions. However, if a restriction is fulfilled in the same time period in which the contribution is received, it is reported as support without donor restrictions.

Contributions of Nonfinancial Assets - The Organization receives contributions in a form other than cash or investments. The Organization receives contributions of food which is utilized to achieve the mission of the Organization. The contributed food is recorded at $2.90 per pound, the estimated fair market value at the date of donation. The Organization also receives contributions of fixed assets which are utilized by the Organization and recognized as an asset at its estimated fair value at the date of gift, provided that the value of the asset and its estimated useful life meets the Organization's capitalization policy.

Contributed Services - The Organization relies on volunteers to deliver the program services to the Organization's clients, as well as to perform supporting services. Contributed services are recognized as contributions if the services create or enhance nonfinancial assets or require specialized skills, are performed by people with those skills, and would otherwise be purchased by the Organization. No contributed services met the criteria for recognition for the year ended December 31, 2024.

Support and Revenue - Sources of revenue include private donations of cash and food items, grants and fund raising events.

Functional Allocation of Expenses - The costs of providing the program and supporting services have been summarized on a functional basis in the Statement of Activities. The Statement of Functional Expenses presents the natural classification of expenses by function. Accordingly, certain costs have been allocated among the program and supporting services benefited.

Estimates - The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Note A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICES (continued)

Income Taxes - The Organization is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code as an organization that is not a private foundation under Section 509(a)(2) and generally is also exempt from state income taxes. Accordingly, federal and state income taxes are not provided in the accompanying financial statements.

The Organization has evaluated its tax positions for all open tax years. Currently, the tax years open and subject to examination by the Internal Revenue Service are the 2023, 2022, and 2021 tax years. However, the Organization is not currently under audit nor has the Organization been contacted by any jurisdiction. Based on the evaluation of the Organization's tax positions, management believes all tax positions taken would be upheld under an examination. Therefore, no provision for the effects of uncertain tax positions have been recorded for the year ended December 31, 2024.

Cash and Cash Equivalents - Cash and cash equivalents consist of certificates of deposits and short-term, highly liquid investments with an initial maturity of three months or less. Cash restricted by internal or external designations, if any, is generally maintained in separate accounts. The Organization had no cash equivalents at December 31, 2024.

Property and Equipment - Fixed assets with a value of $1,000 or greater are recorded at cost as of the date of acquisition or fair value as of the date of receipt if contributed. Depreciation is computed using the straight-line method based on the estimated useful life of the asset generally fifteen years for leasehold improvements, five years for vehicles and five years for equipment. Expenditures for maintenance and repairs are charged to expense as incurred. Major improvements are capitalized. Depreciation expense was $109,739 for the year ended December 31, 2024.

Inventory - Inventory primarily consists of food items donated for distribution to the hungry and needy, received from food drives, food companies and grocery stores. Donated food is valued at $2.90 per pound, the estimated fair market value at the date of donation. Generally, inventory is distributed within 30 days of receipt.

Advertising Costs - The Organization expenses advertising and promotional costs as incurred. Advertising and promotional costs were $64,580 for the year ended December 31, 2024.

Subsequent Events - Management has evaluated subsequent events through November 24, 2025, the date the financial statements were available to be issued.

Note B - CONCENTRATIONS

For the year ended 2024, seven donors gave approximately 48% of the dollar value of donated food. Additionally, the Organization receives a substantial amount of its monetary support from the communities it serves, primarily from foundations, churches, corporations, organizations, agencies and individuals. Any significant reduction in the levels of this support from any of these sources, if this were to occur, could have an adverse effect on the Organization's programs and activities.

The Organization maintains its cash on deposit at financial institutions. Accounts at each institution are insured by the Federal Deposit Insurance Corporation up to $250,000. The balances, at times, may exceed the federally insured limit. At December 31, 2024, the Organization exceeded the insured limit by $1,062,652. The Organization has not experienced any losses in such accounts and management believes it is not exposed to any significant credit risk related to its cash.

Note C - LEASE COMMITMENTS

The Organization entered into a 60-month lease effective April 1, 2021. This lease has been classified as an operating lease under the new lease standard. The initial monthly rental installment under the lease was $7,002 which increased 3% after each 12-month period under the lease term. In addition to the monthly rental installment, the Organization is responsible for an annual rental adjustment which includes costs for the landlord to operate, repair and maintain the building and common areas in good condition and repair. These additional annual rental adjustment costs are considered non-lease costs and have not been included in the operating lease right-of-use asset or operating lease liability.

The following summarizes the line items in the balance sheet which include amounts for the operating lease as of December 31, 2024:

Operating lease - right-of-use asset	$	111,730
Current operating lease liability	$	92,969
Long-term operating lease liability		23,615
Total operating lease liability	$	116,584

The lease did not provide an implicit rate, so the Organization used the risk-free rate of return for the discount rate to determine the present value of the future lease payments. Lease cost for this lease for the year ended December 31, 2024 was $123,894.

The minimum lease payments required under the operating lease as of December 31, 2024 are as follows:

Year ending December 31,		
2025	$	93,880
2026		23,642
Total Lease payments	$	117,522
Less discount		(938)
Present value of lease liability	$	116,584

Leases with an initial term of 12 months or less are not recorded on the statement of financial position. Lease expense is recognized for these leases on a straight-line basis over the lease term. Lease costs for short-term leases totaled $56,400 during the year ending December 31, 2024. For a portion of 2024, a lessor did not charge the Organization rent for one of these facilities. This facility was estimated to have an approximate annual fair market rental value of $22,000. This is reflected in donated facilities revenue in the statement of activities and included in occupancy expenses in the statement of functional expenses in the accompanying financial statements.

Note D - NET ASSETS WITH DONOR RESTRICTIONS

Contributions with donor restrictions contain donor-imposed restrictions that direct the Organization to use the donation as specified and is satisfied either by the passage of time (time restriction) or by fulfilling the donor-imposed purpose (purpose restriction). A purpose restriction specifies the purpose or specific program that the contribution is to support. The release from a purpose restriction is by fulfillment of the purpose.

Net assets with donor restrictions consist of the following at December 31, 2024:

Disaster relief	$ 37,492
Hurricane Helene	161,858
Single moms	11,432
Turkeys	10,185
	$ 220,967

Note E - EXPENSE ALLOCATION

The costs of providing various programs and other activities have been summarized on a functional basis in the Statement of Activities. The Statement of Functional Expenses presents the natural classification of expenses by function. Accordingly, certain costs have been allocated among the program and supporting services benefited. Salaries and related benefits have been allocated on the basis of estimates of time and effort. Occupancy expenses are allocated based upon estimates of utilization of the building.

Note F - LIQUIDITY AND AVAILABILITY OF FINANCIAL ASSETS

The following reflects the Organization's financial assets as of the balance sheet date:

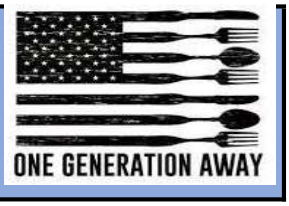
Financial assets at year end -		
Cash		$ 1,658,157
Miscellaneous receivables		7,500
	Total financial assets	$ 1,665,657
Less amounts not available to be used within one year -		
Net assets with donor restrictions		$ 220,967
Less net assets with purpose restrictions to be met in less than a year		(220,967)
		$ -
Financial assets available to meet general expenditures over the next twelve months		$ 1,665,657

The Organization's goal is generally to maintain financial assets to be available to meet its general expenditures, liabilities, and other obligations as they come due.

Note G - SUBSEQUENT EVENT

The Organization entered into an agreement to purchase real property during the year for a purchase price of $2,250,000. The Organization deposited $5,000 as earnest money and the purchase was subject to inspection by the Organization. In addition, the Organization could terminate the agreement upon notice to the seller if the Organization determined that the property was not desirable for them to proceed with the transaction. Subsequent to December 31, 2024, the Organization determined that the site was not desirable and gave notice to terminate the agreement.

2026 Consolidated Budget



	CASH	NON-CASH	TOTAL
REVENUE			
Donation	$2,021,000		$2,021,000
Recurring Donation	$300,000	$26,400	$326,400
Fundraising Events	$885,000		$885,000
Grants	$468,000		$468,000
Interest & Other Income	$48,000		$48,000
TOTAL REVENUE	**$3,722,000**	**$26,400**	**$3,748,400**
REVENUE IN KIND (FOOD)			
Donated/Rescued Food		$32,509,500	$32,509,500
TOTAL REVENUE	**$3,722,000**	**$32,509,500**	**$36,231,500**
EXPENSES			
Program Service Expense	$268,600		$268,600
Fundraising Expenses	$160,000		$160,000
Disaster Relief Expense	$28,800		$28,800
Freight Expense	$221,565		$221,565
Purchased Food	$398,100		$398,100
Advertising and Marketing	$158,000		$158,000
Auto	$76,800		$76,800
Business Development	$48,000		$48,000
Bank Charges & Merchant Fees	$16,200		$16,200
Charitable Support	$15,600		$15,600
Contract Labor - General	$54,000		$54,000
Depreciation		$102,000	$102,000
Office & General Admin Expenses	$146,047		$146,047
Insurance	$48,000		$48,000
Legal & Professional Fees	$210,944		$210,944
Meals and Entertainment	$14,400		$14,400
PEO Services	$1,477,926		$1,477,926
Rent or Lease	$245,858	$26,400	$272,258
Repairs & Maintenance	$3,600		$3,600
Taxes & Licenses	$8,800		$8,800
Travel	$31,260		$31,260
Utilities	$47,500		$47,500
Warehouse Expense	$42,000		$42,000
TOTAL CASH EXPENSES	**$3,722,000**	**$128,400**	**$3,850,400**
EXPENSES IN KIND (FOOD)			
Food Distributions	$0	$32,708,392	$32,708,392
TOTAL EXPENSES	**$3,722,000**	**$32,836,792**	**$36,558,792**
OPERATING Surplus/(Deficit)	**($0)**	**($300,892)**	**($300,892)**

UNRESTRICTED RESERVES ROLLFORWARD	AMOUNT
Unrestricted Reserves (6 month reserve)	$1,329,688
Beginning of Year Balance (> 6 months)	**$328,469**
Add: 2025 Cash Surplus	$175,197
Planned Use for Operations	($0)
Ending of Year Balance	**$503,666**

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date JUL 02 2014

ONE GENERATION AWAY
C/O RUSSELL J MCCANN
1804 WILLIAMSON CT STE 201
BRENTWOOD, TN 37027

Employer Identification Number:
46-2741214
DLN:
17053364319013
Contact Person:
CUSTOMER SERVICE ID# 31954
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
May 4,2013
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 947

Tennessee Secretary of State
Tre Hargett

Division of Business and Charitable Organizations
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243-1102

December 16, 2025

CHRIS WHITNEY
320 PREMIER CT S, SUITE 218
FRANKLIN, TN 37067 USA

RE: Registration to Solicit Funds for Charitable Purposes
Organization Name: ONE GENERATION AWAY
CO Number: CO25481
Expiration Date: 06/30/2026

Dear CHRIS WHITNEY :

Pursuant to the Tennessee Charitable Solicitations Act, T.C.A. § 48-101-501,*et seq*. the Tennessee Secretary of State has reviewed your application and is pleased to announce your organization's registration to solicit contributions has been **approved**.

The organization must maintain statutory compliance by submitting a renewal application and required fees on an annual basis. At that time you may be required to submit tax filings, financial statements, proof of IRS status, and other documents related to your organization and its fundraising activities. You can find additional information and submit additional filings online at https://sos.tn.gov/charities. The "CO" Number listed above will serve as your organization's charitable registration number and should be used when submitting any charitable filings or correspondence.

Please also be advised that if the organization's application or other provided information includes false, misleading or deceptive statements, appropriate action will be taken. Pursuant to the Tennessee Charitable Solicitations Act, a civil penalty of up to five thousand dollars ($5,000.00) may be assessed for any violation.

Thank you for registering your organization and please do not hesitate to contact us with any questions.

Sincerely,

Tre Hargett
Secretary of State

Tracking Number
2025147757

Application to Renew Registration of a Charitable Organization

Tre Hargett
Secretary of State

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2286
sos.tn.gov/charities

CO Number: CO25481
Filed: 12/16/2025 09:16 AM
Tre Hargett
Secretary of State

Organization Information

Legal Name of the Charitable Organization: ONE GENERATION AWAY

Legal entity type of the Organization: Corporation

Business Services Control Number: 000718691 **FEIN:** 46-2741214

Initial Registration Date: 12/29/2015 **Renewal Date:** 11/27/2025

Has your fiscal year ending month changed since your last renewal?
☐ Yes ☑ No

Fiscal Year Ending Month: December

When and where was the organization legally established

Date: 05/07/2013 **Country:** USA **City/State:** FRANKLIN, TN **County:** Williamson

Has your Principal Office address changed since your last renewal?
☐ Yes ☑ No

Principal Office Address
320 PREMIER CT S, SUITE 218
USA, FRANKLIN, TN 37067

Has your Mailing address changed since your last renewal?
☐ Yes ☑ No

Mailing Office Address
320 PREMIER CT S, SUITE 218
USA, FRANKLIN, TN 37067

Contact Information for the Charitable Organization

Contact Name: CHRIS WHITNEY

Telephone Number: (615) 538-7413

Email: chris@onegenaway.com **Website:** http://www.onegenaway.com

Current names used by the charity organization

Do you need to modify other names that the charity solicits under?
☑ Yes ☐ No

Other names used by your organization

ONEGENAWAY

Has the organization registered in any other state(s)?
☑ Yes ☐ No

Other States

FL, AL

Does the charity have other offices, chapters, branches, affiliates or a parent?
☑ Yes ☐ No

Other offices

Name: ONE GENERATION AWAY
Type: Branch
Telephone: (256) 479-1000
Fax:
Reporting Financial Activities: Yes

Address
137 WOODALL RD
DECATUR, AL 35601, USA

The category that best describes your organization

P - Human Services

The charitable purpose of the organization
Food Rescue, Delivery and Food Bank

Tax & Financial Information

Has your tax exempt status changed since your last renewal?
☐ Yes ☑ No

Last Fiscal Year Start: January 2024 **Last Fiscal Year End:** December 2024

Type of 990 Tax Form Filed: 990 (Long Form)

Government Grants	$ 0.00
Gross Receipts	$ 32,621,646.00

Solicitation Information

Have you been enjoined by any court from soliciting contributions?
☐ Yes ☑ No

Does your organization contract with or otherwise engage the services of any outside fundraising professional (such as a "professional fund-raiser," "paid solicitor," "fund raising counsel," or "commercial co-venturer")?
☐ Yes ☑ No

Officer Information

Do you need to modify the current officers?
☑ Yes ☐ No

Chris Whitney
320 Premier Ct S, Suite 218
Franklin, TN 37067, USA
Title(s): Custodian of Contributions, Custodian of Final Distributions, Chief Executive Officer

DAVE KRIKAC
320 PREMIER CT S, SUITE 218
FRANKLIN, TN 37067, USA
Title(s): Vice President

NEIL HEADDEN
320 PREMIER CT S, SUITE 218
FRANKLIN, TN 37067, USA
Title(s): President

KEVIN ANDERSON
320 PREMIER CT S, SUITE 218
FRANKLIN, TN 37067, USA
Title(s): Chief Fiscal Officer

BREE BARNETT
320 PREMIER CT S, SUITE 218
FRANKLIN, TN 37067, USA
Title(s): Director

LAUREN TONER
320 PREMIER CT S, SUITE 218
FRANKLIN, TN 37067, USA
Title(s): Chief Administrative Officer

BRIAN FORD
320 PREMIER CT S, SUITE 218
FRANKLIN, TN 37067, USA
Title(s): Treasurer

CHRISTINA CHRISTENSON
320 PREMIER CT S, SUITE 218
FRANKLIN, TN 37067
Title(s): Director

TRAVIS LESTER
320 PREMIER CT S, SUITE 218
FRANKLIN, TN 37067
Title(s): Director

JOSEPH JENSEN
320 PREMIER CT S, SUITE 218
USA, FRANKLIN, TN 37067
Title(s): Director, Board Member, or Trustee

DANIEL HAYES
320 PREMIER CT S, SUITE 218
USA, FRANKLIN, TN 37067
Title(s): Secretary

Has any officer, director, manager, operator, or principal of the organization been the subject of an injunction, judgement, or administrative order or been convicted of a felony?

☐ Yes ☑ No

Signature

I certify that the statements in this registration statement and all supplemental forms, documents, and continuation sheets are true and correct to the best of my knowledge and belief.

I (Chief Fiscal Officer, Treasurer, or Officer) certify, under penalty of perjury, that the above information is true and correct.

Signed Electronically: Chris Whitney **Date:** 12/10/2025

Title: Chief Executive Officer

I certify that the statements in this registration statement and all supplemental forms, documents, and continuation sheets are true and correct to the best of my knowledge and belief.

I (Chief Fiscal Officer, Treasurer, or Officer) certify, under penalty of perjury, that the above information is true and correct.

Signed Electronically: Brian Ford **Date:** 12/15/2025

Title: Treasurer

Tre Hargett
Secretary of State

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2555
Fax: 615-253-5173
sos.tn.gov/charities

Date: 12/15/2025 **Invoice:** 2025-819625

Customer Information

CHRIS WHITNEY
ONE GENERATION AWAY
320 PREMIER CT S, SUITE 218
FRANKLIN, TN 37067 , USA

Tracking Number	Description	Amount Paid
2025147757	ONE GENERATION AWAY (CH Filing Late Fee)	$ 10.00
2025147757	ONE GENERATION AWAY (CH Charitable Renewal)	$ 10.00

Payment Details

Fee Total:	$ 20.00
Payment Total:	$ 20.00
Amount Due:	$ 0.00

Payment Method

Payment Type: eCheck
Check/Confirmation Number: 3912283193

ONEGENAWAY BOARD ROSTER 2025

	Last Name	First Name	OGA Position	Email	Phone	Company	Position	Term
1	Anderson	Kevin		kevin@lgracebrands.com	C: 615.202.9167	L Grace Brands	President	Jan 2025 - Dec 2027 (2)
2	Bowman	Todd		todd.bowman@insperity.com	O: 615.337.4060	Insperity	Business Performance Advisor	Jan 2025 - Dec 2027 (1)
3	Christiansen	Christina		Christina.Christiansen@atmosenergy.com	C: 615.485.7746	ATMOS Energy	Mgr. Public Affairs	Jan 2024 - Dec 2027 (1)
4	Evans	Jim	Chair	JimEvans@coretn.com	C: 615-653-6333	CORE Real Estate	CEO/Broker	Jan 2026 - Dec 2029
5	Ford	Brian	Treasurer	Baford1@yahoo.com	C: 615.487.2736	FocusCFO	Area President & Corporate Dirctor of Community	Jan 2024– Dec 2026 (1)
6	Hayes	Daniel		dahayes@tractorsupply.com	C: 615.604.6652	Tractor Supply	Supply Chain Analyst	Jan 2025 - Dec 2027
7	Jensen	Joseph		joe@j3law.com	O: 615.905.5777 C: 615.519.5939	J3Law	Owner/Attorney	Jan 2025 - Dec 2027
8	Krikac	Dave	Vice Chair	dave.krikac@healthconnectamerica.com	O: 615.989.1010 C:615.473.1386	Health Connect America	Reg. VP Adult Services	Jan 2025 - Dec 2027 (2)
9	Lester	Travis		Travis.Lester@effem.com	O: 615.474.7377 C: 404.242.3199	Mars Petcare	Diversity, Equity, Inclusion & Belonging Leader	Jan 2024 - Dec 2026 (1)
10	Toner	Lauren		Lauren.m.toner@gmail.com	C: 615.767.7681	Pinewood Communications	Director of Operations	Jan 2024– Dec 2026 (2)

ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 02.23.26

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Theresa Payne, CISR, CRIS, TRIP, MLIS, QPIS, PCIA
Houchens Insurance Group 109 International Drive, Suite 101 Franklin, TN 37067	PHONE (A/C, No, Ext): (270) 279-0613 4429 FAX (A/C, No): (270) 843-8808
	E-MAIL ADDRESS: tpayne@higusa.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Philadelphia Insurance Company	
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED

One Generation Away
320 Premier Ct., Ste. 218
Franklin, TN 37067

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY			PHPK2621891-008	11/3/2025	11/3/2026	EACH OCCURRENCE	$ 1,000,000
	CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 2,000,000
	POLICY PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$ 2,000,000
	OTHER:							$
A	AUTOMOBILE LIABILITY			PHPK2621891-008	11/3/2025	11/3/2026	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	X ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	X HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
A	X UMBRELLA LIAB X OCCUR			PHUB888535-008	11/3/2025	11/3/2026	EACH OCCURRENCE	$ 2,000,000
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	$ 2,000,000
	DED X RETENTION $ 10,000							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N	N / A					PER STATUTE OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

City of Franklin
109 3rd Ave. South
Franklin, TN 37064

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

S M Baas

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Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

► **Go to *www.irs.gov/FormW9* for instructions and the latest information.**

Give Form to the requester. Do not send to the IRS.

Print or type. See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

One Generation Away

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► _____

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☑ Other (see instructions) ► Non-profit

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

320 Premier Court, Suite 218

6 City, state, and ZIP code

Franklin, TN 37067

Requester's name and address (optional)

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			–			–				

or

Employer identification number

4	6	–	2	7	4	1	2	1	4

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ► *Elaine Whitney* Date ► 01.08.26

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, *later.*

HISTORIC FRANKLIN TENNESSEE

City of Franklin
Vendor Information Form

Vendor Name: One Generation Away

Vendor ID (For Office Use):

Contact Name: Cynthia Stielow

Contact Email Address: Cynthia@onegenaway.com

Physical Street Address: 320 Premier Court

Remittance Address, if different:

City, State ZIP: Franklin TN 37067

City, State ZIP: Franklin TN 37067

Phone Number: 844-642-4673

Email Address for ACH Remittance:

In order to ensure timely payment, the City of Franklin encourages vendors to receive payment via direct deposit. Should you select ACH, a remittance will be emailed to you showing pertinent payment information.

Payment Mode

- ○ ACH
- ○ Check

Name of Financial Institution:

Routing Number:

Account Number:

I/we hereby authorize the City of Franklin to initiate credit entries to my/our account listed above and authorize the financial institution to credit the same to my/our account. It is my/our responsibility to notify the City of Franklin Finance Department immediately if I/we become aware of any changes in status or bank information. If funds to which I/we am/are not entitled are deposited in error to my/our account, the City of Franklin is authorized to direct the financial institution to return the funds via an ACH debit transaction. This order will remain in effect until submission in writing to the Finance Department.

Authorized Signature: C. T. Hill

Date: 03/05/2026

Please submit this form along with a W-9. The forms can be emailed to accountspayable@franklintn.gov or mailed to **109 Third Ave. S.**, Franklin, TN 37064.

Nonprofit Funding Application – Fiscal Year 2026-2027

Application for Charitable and Civic Organizations
Submission Deadline: March 6, 2026

Agency Name: Second Harvest Food Bank of Middle Tennessee
(List agency name as it appears on the Secretary of State website)

Legal Status: ☑ Charitable (501c3) ☐ Civic Organization (501c6 or 501c4)

Application Contact: Kassius Broadus (Name) | kassius.broadus@secondharvestmidtn.org (Email) | 518-596-9206 (Phone)

Mailing Address: 331 Great Circle Road, Nashville, TN 37228

Payment Address:
(if different from mailing)

Total amount of City of Franklin funds being requested for FY 2026-2027: **$ 10,000.00**

Percentage of proposed FY 2026-2027 budgeted revenues derived from this request: **0.90%**

Non-Discrimination

The parties, their agents, officials, employees, and servants shall not discriminate in any manner on the basis of race, color, religion, creed, ethnic or national origin, sex, sexual orientation, gender identity/expression, disability, age, status as a covered veteran, genetic information, and any other category protected by the federal or state civil rights law with respect to the subject matter and related activities of this application.

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: Second Harvest Food Bank of Middle Tennessee

1. Identify one Strategic Plan Goal your request helps to achieve.

Safe, Clean, Livable City

2. Provide the number of Franklin citizens served by your agency: 4,100

3. State the type of service provided and whether other organizations in the community provide the same service.

Second Harvest's Food Rescue Program rescues perfectly edible food from going to waste. Grocery stores, farms, distributors, and restaurants set aside safe, nutritious food that can no longer be sold due to sell-by dates, overordering, or cosmetic imperfections. Second Harvest's drivers follow routes throughout their assigned area, checking in with store staff and leaving with stock that includes valuable perishables like meat, dairy, and produce, as well as shelf-stable pantry essentials. In 2024, Tennessee generated 1.27 million tons of surplus food, of which 1.05 million went to waste. Nearly two-thirds (62.8%) ended up in landfills (ReFED, 2025), representing approximately 2.12 billion meals that could have been fed to neighbors. This is equal to approximately 1.5 million meals. In FY25, we rescued over 30 million pounds of edible food that would otherwise have gone to waste. Instead, that food nourished our neighbors experiencing food insecurity.

Across our service area, we have assisted 120 of our Partner Agencies expand their food rescue efforts, including two in the city of Franklin—GraceWorks and One Generation Away.

4. Explain how much of an impact these services have on the community.

By rescuing food, we are not only providing a safe, clean, and livable city for our neighbors in Franklin, but we are also increasing equitable access to nutritious food. There are a variety of ways that we support our Partner Agencies' retail pickup efforts. We do this by purchasing freezers and refrigerators for storage, building a network of retail partners, and filling gaps in their routes by sending our own drivers and trucks to pick up food from retailers.

Items we pick up are often key parts of families' diets. A new population is growing in Tennessee and nationwide: Asset-Limited, Income-Constrained, Employed (ALICE). ALICE families and neighbors are above the threshold for social safety net programs like Medicaid and SNAP, but still have trouble making ends meet regularly, and often need hunger-relief services.

In 2023, there were 6,074 Williamson County households in poverty, and another 22,844 were ALICE households—a total of 30% of families below the ALICE Threshold. The ALICE Survival Budget for a family with two adults and two children in Tennessee is $66,672 (United for ALICE, 2025). In Williamson County, the ALICE Survival Budget is $93,960. The ALICE Survival Budget shows the real cost of basic living in our community — and explains why many working families who earn "too much" for aid still cannot afford essentials like housing, food, childcare, and healthcare. The budget tells us what a working family really needs to survive—not thrive—in a zip code. In Williamson County, 66% of the ALICE households were single-female-headed households with children.

Franklin is widely known for prosperity, from the high-end homes to a county median income of $133,990. Yet the data tells a different story beneath the surface. In the Franklin zip codes listed below, one in three families is below the ALICE threshold, including area code 37067. This zip code is an affluent, rapidly growing suburban area known for the Cool Springs Galleria and high-end residential neighborhoods. Poverty can rise even in wealthy areas when more people move in, living costs go up, income gains are not shared evenly across all groups, and local economic conditions change. In Williamson County, these forces — growth, cost pressures, and income inequality — help explain why poverty indicators can increase despite a high median income of $133,990.

Two Franklin zip codes provide a snapshot of those families struggling to make ends meet.
- 37064: population 24,255; 35% below ALICE threshold
- 37067: population 13,198; 36% below ALICE threshold

Williamson County's rapid expansion and rising cost of living have created a widening gap between median income and the true cost of living. For many families, prosperity is visible all around them — but financially out of reach. And one of the first places this gap shows up is at the grocery store. According to Feeding America's Map the Meal Gap, in 2023, one out of ten Williamson County neighbors faced food insecurity—a total of 24,470 people. Of those, 3,600 were children. Black and Hispanic persons were twice as likely to face hunger (one in five). Feeding America's Map the Meal Gap Report shows that food insecurity touches every zip code — reminding us that hunger is often hidden, but always real.

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: Second Harvest Food Bank of Middle Tennessee

5. State how these funds will be used and if they will be spent in accordance with the State of Tennessee T.C.A § 6-54-111.

The City of Franklin's $10,000 investment will support our Food Rescue Program. Our Food Rescue Program operates year-round and engages 17 retail partners in the city of Franklin to prevent edible food from going to waste. Funding will specifically assist Second Harvest in maintaining and fueling fleet vehicles, paying driver salaries, and sustaining and growing our network of retail partners. Funding for our Food Rescue Program benefits not only Second Harvest but the entire community. It allows us to fully staff our rescue operations, invest in efficient equipment, and partner with local businesses to responsibly manage surplus inventory. This ensures safer, nutritious food reaches families instead of landfills.

Second Harvest will comply with the State of Tennessee T.C.A § 6-54-111 by filing an annual audit or annual report detailing all receipts and expenditures in a form prescribed by the Comptroller of the Treasury and prepared and certified by the Chief Financial Officer of our organization.

6. State if the City of Franklin provides any other support (financial or otherwise) to your agency. If so, please describe that support.

No.

7. State any other additional financial support your agency receives.

Individual Donor $50

The remaining donations our Food Rescue Program received come from our Chefs' Dinner and Generous Helpings events. In 2025, we raised $157,776.

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency Name: Second Harvest Food Bank of Middle Tennessee

8. How often does the Board of Directors receive/approve financial reports?

☐ bi-monthly ☐ monthly ☑ quarterly ☐ semi-annually ☐ annually

9. Are the agency's financial records audited by an independent certified public accountant?

☑ Yes ☐ No

If no, please explain how financials are reviewed.

Attachments:

☑ Option 1: Annual Audit for the last fiscal year concluded **OR**

☐ Option 2: A completed State of Tennessee annual reporting form for the last fiscal year concluded (AND the auditor's opinion and compliance notes if answered yes above)

☑ Proof of nonprofit status (IRS Tax Exempt Letter of Determination)

☑ Proof of business registration with the State of TN / Proof of registration with the TN Office of Charitable Solicitors

☑ Board of Directors list that includes the names, positions held, contact information, and expiration date of term for all board members

☑ Certificate of Insurance for professional liability (if applicable), general liability, and workers' compensation with the City of Franklin listed as a Certificate Holder

☑ Proposed or preliminary FY 2027 Budget

☑ W9 for the agency

☐ City of Franklin Vendor Information Form (Not required if you are an existing recipient and do not wish to change banking, contact, or address information)

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: Second Harvest Food Bank of Middle Tennessee

Application criteria include:
- BOMA may fund up to 1% of the estimated general fund revenue during the budget process for all requests, depending on availability of funds.
- Outside agencies that request funding for the first time may not request an amount that exceeds 5% of their operating expenses.
- Outside agencies that have been funded in the prior year may request an amount that includes up to 3% inflation, plus any special funding requests. No funding request may exceed 25% of operating expenses.
- Funding requests are made for one fiscal year only, subject to annual re-submission and not guaranteed year over year.

Nancy Keil
Printed Name of (CEO/President/Executive Director/Board Chair)

Nancy Keil
Signature of (CEO/President/Executive Director/Board Chair)

2.27.24
Date

*Unless contractually negotiated otherwise, any funding approved by the Board of Mayor Alderman will be distributed on an even quarterly basis. Submission of this form is not a guarantee of funding. All funds authorized are done by authority extended by the State and the City's local charter. Approved funding may result in a contract and this form will become an integral part of that contract.

Emailed applications are preferred.

Completed applications and required attachments may be sent to nonprofitfunding@franklintn.gov or mailed to City of Franklin, Budget & Performance Department, Attn: Nonprofit Funding, 109 Third Avenue South, Franklin, TN 37064.

SECOND HARVEST FOOD BANK OF MIDDLE TENNESSEE, INC.

FINANCIAL STATEMENTS,
SUPPLEMENTARY INFORMATION
AND
INDEPENDENT AUDITORS' REPORTS

JUNE 30, 2025 AND 2024

Second Harvest Food Bank of Middle Tennessee, Inc.
Board of Directors 2024-2025

Brad Marks

Brooke Baird Smith

Bruce Esworthy
Treasurer

Carman Wenkoff

Darren DeGennaro

Dave Alperson

David Whelan

Derek Schraw

Drew Berg
Board Vice Chair

Dwayne Greene

Erin H. Wilkins

Finis Stribling, III

Gerard Bullock

Jennifer Peters
Board Chair

Jerome Katz

Dr. Juliana Ospina Cano

Kim Less

Lee Cunningham

Lindsey Paola

Michelle Bonnett

Nancy Keil
President & CEO

Nancy Youssef

Rob Cook

Ruza Shellaway

Ryan Tabor

Sonya Hostetler
Board Secretary

Suzanne Buchanan

Tuwisha Rogers

Ute Strand

Wade Hunt

SECOND HARVEST FOOD BANK OF MIDDLE TENNESSEE, INC.

FINANCIAL STATEMENTS,
SUPPLEMENTARY INFORMATION
AND
INDEPENDENT AUDITORS' REPORTS

JUNE 30, 2025 AND 2024

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INDEPENDENT AUDITORS' REPORT

Board of Directors
Second Harvest Food Bank of Middle Tennessee, Inc.
Nashville, Tennessee

REPORT ON THE AUDIT OF FINANCIAL STATEMENTS

OPINION

We have audited the financial statements of Second Harvest Food Bank of Middle Tennessee, Inc. (the "Food Bank"), which comprise the statement of financial position as of June 30, 2025, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Food Bank as of June 30, 2025, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America (GAAP).

BASIS FOR OPINION

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS). Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Food Bank and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

RESPONSIBILITIES OF MANAGEMENT FOR THE FINANCIAL STATEMENTS

Management is responsible for the preparation and fair presentation of the financial statements in accordance with GAAP, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Food Bank's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Baker Tilly Advisory Group, LP and Baker Tilly US, LLP, trading as Baker Tilly, are members of the global network of Baker Tilly International Ltd., the members of which are separate and independent legal entities. Baker Tilly US, LLP is a licensed CPA firm that provides assurance services to its clients. Baker Tilly Advisory Group, LP and its subsidiary entities provide tax and consulting services to their clients and are not licensed CPA firms.

AUDITORS' RESPONSIBILITIES FOR THE AUDIT OF THE FINANCIAL STATEMENTS

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Food Bank's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Food Bank's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings and certain internal control-related matters that we identified during the audit.

REPORT ON SUPPLEMENTARY INFORMATION

Our audit was conducted for the purpose of forming an opinion on the financial statements of the Food Bank taken as a whole. The schedule of expenditures of federal awards on pages 29-30, as required by Title 2 *U.S. Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* and the State of Tennessee *Audit Manual* and the related notes to the schedule of expenditures of federal awards on page 31 are presented for purposes of additional analysis and are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information on pages 29-31 has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated, in all material respects, in relation to the financial statements as a whole.

ADDITIONAL INFORMATION

Management is responsible for the accompanying introductory section on page i (the "additional information") which is presented for purposes of additional analysis and is not a required part of the basic financial statements. Our opinion on the financial statements does not cover the additional information, and we do not express an opinion or any form of assurance thereon.

OTHER MATTER

The financial statements of Second Harvest Food Bank of Middle Tennessee, Inc. as of and for the year ended June 30, 2024, were audited by other auditors whose report thereon, dated December 3, 2024, expressed an unmodified opinion.

OTHER REPORTING REQUIRED BY GOVERNMENT AUDITING STANDARDS

In accordance with *Government Auditing Standards*, we have also issued our report dated December 15, 2025 on our consideration of the Food Bank's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Food Bank's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Food Bank's internal control over financial reporting and compliance.

Baker Tilly US, LLP

Nashville, Tennessee
December 15, 2025

SECOND HARVEST FOOD BANK OF MIDDLE TENNESSEE, INC.

STATEMENTS OF FINANCIAL POSITION

JUNE 30, 2025 AND 2024

	2025	2024
ASSETS		
Cash	$ 8,313,970	$ 5,919,742
Cash - restricted debt reserve	140,000	140,000
Accounts receivable, net	1,558,960	3,279,168
Grants receivable	5,500,583	5,505,755
Pledges receivable, net	678,887	1,030,610
Inventories	7,205,724	7,875,164
Prepaid expenses and other current assets	257,712	234,279
Investments	35,026,117	37,206,991
Right-to-use lease asset	3,131,510	3,322,408
Property and equipment, net	26,516,350	16,348,276
TOTAL ASSETS	$ 88,329,813	$ 80,862,393
LIABILITIES		
Accounts payable and accrued expenses	$ 3,952,026	$ 4,294,405
Deferred revenue	879,862	1,937,043
Lease liability	3,175,484	3,384,311
Long-term debt	2,511,111	2,560,507
TOTAL LIABILITIES	10,518,483	12,176,266
NET ASSETS		
Without donor restrictions:		
Designated:		
Donated food inventory	1,644,982	1,679,179
Property and equipment, less related debt	24,005,239	13,787,769
Board designated for endowment	18,809,166	16,639,660
Board designated intermediate fund	4,097,862	7,072,860
Undesignated	26,822,820	26,719,830
Total without donor restrictions	75,380,069	65,899,298
With donor restrictions	2,431,261	2,786,829
TOTAL NET ASSETS	77,811,330	68,686,127
TOTAL LIABILITIES AND NET ASSETS	$ 88,329,813	$ 80,862,393

See accompanying notes to financial statements.

SECOND HARVEST FOOD BANK OF MIDDLE TENNESSEE, INC.

STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED JUNE 30, 2025

	Without Donor Restrictions	With Donor Restrictions	Totals
PUBLIC SUPPORT AND REVENUE			
Donated food	$ 57,094,215	$ -	$ 57,094,215
Contributions of cash and financial assets	14,475,466	3,518,863	17,994,329
Contributions of other non-financial assets	3,285,564	-	3,285,564
Government grants - cash	6,614,962	-	6,614,962
Government grants - commodities	15,883,086	-	15,883,086
Special events and activities	812,156	-	812,156
Less: direct benefits to donors	(276,985)	-	(276,985)
Investment income, net	3,496,058	-	3,496,058
Agency transportation reimbursement and other income	473,411	-	473,411
Net assets released in satisfaction of program restrictions	3,874,431	(3,874,431)	-
TOTAL PUBLIC SUPPORT AND REVENUE	105,732,364	(355,568)	105,376,796
REVENUE - PROJECT PRESERVE® PROGRAM			
Sales to out of area network agencies, net of discount	49,317,666	-	49,317,666
Sales to local agencies	4,118,229	-	4,118,229
TOTAL REVENUE - PROJECT PRESERVE® PROGRAM	53,435,895	-	53,435,895
LESS DIRECT COSTS AND EXPENSES - PROJECT PRESERVE® PROGRAM	(49,127,211)	-	(49,127,211)
GROSS PROFIT FROM PROJECT PRESERVE® PROGRAM	4,308,684	-	4,308,684
TOTAL SUPPORT AND REVENUE	110,041,048	(355,568)	109,685,480
EXPENSES			
Program services:			
Neighbor Care Pantries	4,009,541	-	4,009,541
Community Food Partners	75,314,092	-	75,314,092
Children's Feeding Programs	2,554,804	-	2,554,804
Mobile Food Programs	12,298,330	-	12,298,330
Total Program Services	94,176,767	-	94,176,767
Supporting services:			
Management and general	1,630,265	-	1,630,265
Fundraising	4,753,245	-	4,753,245
Total Supporting Services	6,383,510	-	6,383,510
TOTAL EXPENSES	100,560,277	-	100,560,277
CHANGE IN NET ASSETS	9,480,771	(355,568)	9,125,203
NET ASSETS - BEGINNING OF YEAR	65,899,298	2,786,829	68,686,127
NET ASSETS - END OF YEAR	$ 75,380,069	$ 2,431,261	$ 77,811,330

See accompanying notes to financial statements.

SECOND HARVEST FOOD BANK OF MIDDLE TENNESSEE, INC.

STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED JUNE 30, 2024

	Without Donor Restrictions	With Donor Restrictions	Totals
PUBLIC SUPPORT AND REVENUE			
Donated food	$ 56,882,434	$ -	$ 56,882,434
Contributions of cash and financial assets	14,783,736	2,611,574	17,395,310
Contributions of other non-financial assets	213,062	-	213,062
Government grants - cash	6,083,669	-	6,083,669
Government grants - commodities	15,118,060	-	15,118,060
Special events and activities	641,728	-	641,728
Less: direct benefits to donors	(47,550)	-	(47,550)
Investment income, net	3,655,886	-	3,655,886
Agency transportation reimbursement	633,094	-	633,094
Net assets released in satisfaction of program restrictions	3,334,425	(3,334,425)	-
TOTAL PUBLIC SUPPORT AND REVENUE	101,298,544	(722,851)	100,575,693
REVENUE - PROJECT PRESERVE® PROGRAM			
Sales to out of area network agencies, net of discount	48,410,395	-	48,410,395
Sales to local agencies	3,969,135	-	3,969,135
TOTAL REVENUE - PROJECT PRESERVE® PROGRAM	52,379,530	-	52,379,530
LESS DIRECT COSTS - PROJECT PRESERVE® PROGRAM	(47,769,966)	-	(47,769,966)
GROSS PROFIT FROM PROJECT PRESERVE® PROGRAM	4,609,564	-	4,609,564
TOTAL SUPPORT AND REVENUE	105,908,108	(722,851)	105,185,257
EXPENSES			
Program services:			
Emergency Food Box	3,364,595	-	3,364,595
Community Food Partners	77,130,138	-	77,130,138
Children's Feeding Programs	2,681,279	-	2,681,279
Mobile Pantry	11,039,466	-	11,039,466
Total Program Services	94,215,478	-	94,215,478
Supporting services:			
Management and general	1,512,730	-	1,512,730
Fundraising	4,618,883	-	4,618,883
Total Supporting Services	6,131,613	-	6,131,613
TOTAL EXPENSES	100,347,091	-	100,347,091
CHANGE IN NET ASSETS	5,561,017	(722,851)	4,838,166
NET ASSETS - BEGINNING OF YEAR	60,338,281	3,509,680	63,847,961
NET ASSETS - END OF YEAR	$ 65,899,298	$ 2,786,829	$ 68,686,127

See accompanying notes to financial statements.

SECOND HARVEST FOOD BANK OF MIDDLE TENNESSEE, INC.

STATEMENTS OF CASH FLOWS

FOR THE YEARS ENDED JUNE 30, 2025 AND 2024

	2025	2024
CASH FLOWS FROM OPERATING ACTIVITIES		
Change in net assets	$ 9,125,203	$ 4,838,166
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Depreciation	1,174,615	1,288,039
Noncash contribution of property and equipment	(3,260,000)	-
Realized and unrealized gains on investments	(2,144,287)	(2,322,060)
(Increase) decrease in:		
Accounts receivable	1,720,208	75,982
Grants receivable	5,172	(1,981,913)
Pledges receivable	351,723	(179,562)
Inventories	(387,741)	526,003
Prepaid expenses and other current assets	(23,433)	(176,315)
Right-to-use lease asset	610,592	562,079
Increase (decrease) in:		
Accounts payable and accrued expenses	(342,379)	664,762
Lease liability	(628,521)	(526,653)
TOTAL ADJUSTMENTS	(2,924,051)	(2,069,638)
NET CASH PROVIDED BY OPERATING ACTIVITIES	6,201,152	2,768,528
CASH FLOWS FROM INVESTING ACTIVITIES		
Proceeds from sales and maturities of investments	10,954,348	17,871,367
Purchases of investments	(6,629,187)	(19,831,410)
Additions to property and equipment	(8,082,689)	(447,283)
NET CASH USED IN INVESTING ACTIVITIES	(3,757,528)	(2,407,326)
CASH FLOWS FROM FINANCING ACTIVITIES		
Payments on long-term debt	(49,396)	(47,556)
NET CASH USED IN FINANCING ACTIVITIES	(49,396)	(47,556)
NET CHANGE IN CASH	2,394,228	313,646
CASH - BEGINNING OF YEAR	6,059,742	5,746,096
CASH - END OF YEAR	$ 8,453,970	$ 6,059,742
Operating cash	$ 8,313,970	$ 5,919,742
Restricted cash - debt reserve	140,000	140,000
TOTAL CASH	$ 8,453,970	$ 6,059,742
OTHER CASH FLOW DISCLOSURES:		
Right-of-use asset obtained with lease liability	$ 419,694	$ 3,371,835
Cash paid for interest	$ 88,833	$ 90,600

See accompanying notes to financial statements.

SECOND HARVEST FOOD BANK OF MIDDLE TENNESSEE, INC.

STATEMENT OF FUNCTIONAL EXPENSES

FOR THE YEAR ENDED JUNE 30, 2025

	PROGRAM SERVICES					SUPPORTING SERVICES		
	PROJECT PRESERVE®	NEIGHBOR CARE PANTRIES	COMMUNITY FOOD PARTNERS	CHILDREN'S PROGRAMS	MOBILE FOOD PROGRAMS	MANAGEMENT AND GENERAL	FUNDRAISING	TOTALS
Salaries	$ 1,487,727	$ 239,880	$ 3,852,081	$ 314,746	$ 889,232	$ 654,975	$ 1,918,140	$ 9,356,781
Contract labor	10,319	18,940	408,655	11,040	52,386	6,821	6,773	514,934
Payroll taxes and benefits	423,381	68,373	1,104,263	89,712	253,458	202,136	550,455	2,691,778
TOTAL SALARIES AND RELATED EXPENSES	1,921,427	327,193	5,364,999	415,498	1,195,076	863,932	2,475,368	12,563,493
Food supplies and distribution	48,475,016	118,544	4,113,827	97	296,575	44,122	9,527	53,057,708
Donated food distributed in programs	-	733,232	46,818,309	19,359	8,402,457	-	-	55,973,357
Non-cash food commodities distributed in programs	-	1,106,210	14,776,876	-	1,155,055	-	-	17,038,141
Internal food purchases and/or reimbursement	(4,548,431)	1,011,598	1,020,381	1,779,688	736,764	-	-	-
Product transportation	1,834,187	206,998	815,906	103,500	133,422	-	3,441	3,097,454
Office and administration	54,515	24,689	402,724	22,409	69,679	445,061	758,462	1,777,539
Occupancy	1,146,986	168,749	897,705	95,714	134,602	51,333	210,448	2,705,537
Depreciation	40,222	237,733	658,594	67,982	99,282	35,263	35,539	1,174,615
Communications	21,182	15,547	31,904	15,130	6,061	1,751	1,043,773	1,135,348
Travel and conferences	52,310	-	15,005	-	3,278	28,279	18,025	116,897
National network dues	-	-	-	-	-	27,859	-	27,859
Professional fees	28,122	8,210	154,883	10,008	29,450	107,247	76,223	414,143
Other special event costs	-	-	-	-	-	-	374,005	374,005
Insurance	101,675	50,838	242,979	25,419	36,629	25,418	25,419	508,377
TOTAL EXPENSES	49,127,211	4,009,541	75,314,092	2,554,804	12,298,330	1,630,265	5,030,230	149,964,473
Less expenses included with revenues on the statement of activities:								
Direct benefits to donors	-	-	-	-	-	-	(276,985)	(276,985)
Direct costs of Project Preserve® program	(49,127,211)	-	-	-	-	-	-	(49,127,211)
TOTAL EXPENSES INCLUDED IN EXPENSE SECTION OF STATEMENT OF ACTIVITIES	$ -	$ 4,009,541	$ 75,314,092	$ 2,554,804	$ 12,298,330	$ 1,630,265	$ 4,753,245	$ 100,560,277

See accompanying notes to financial statements.

SECOND HARVEST FOOD BANK OF MIDDLE TENNESSEE, INC.

STATEMENT OF FUNCTIONAL EXPENSES

FOR THE YEAR ENDED JUNE 30, 2024

	PROGRAM SERVICES					SUPPORTING SERVICES		
	PROJECT PRESERVE®	EMERGENCY FOOD BOX	COMMUNITY FOOD PARTNERS	CHILDREN'S FEEDING PROGRAMS	MOBILE PANTRY	MANAGEMENT AND GENERAL	FUNDRAISING	TOTALS
Salaries	$ 1,164,524	$ 232,016	$ 3,929,157	$ 400,027	$ 648,933	$ 622,265	$ 1,892,573	$ 8,889,495
Contract labor	25,727	10,008	277,240	6,486	28,252	2,600	1,279	351,592
Payroll taxes and benefits	313,497	62,624	1,074,274	107,794	174,872	199,937	512,766	2,445,764
TOTAL SALARIES AND RELATED EXPENSES	1,503,748	304,648	5,280,671	514,307	852,057	824,802	2,406,618	11,686,851
Food supplies and distribution	47,658,964	61,981	5,553,179	252	-	32,709	8,454	53,315,539
Donated food distributed in programs	-	842,010	47,184,462	36,610	8,948,253	-	-	57,011,335
Noncash food commodities distributed in programs	-	623,583	14,494,477	-	-	-	-	15,118,060
Internal food purchases and/or reimbursement	(4,265,175)	910,640	904,240	1,837,947	612,348	-	-	-
Product transportation	1,932,847	139,818	867,136	69,384	261,358	-	-	3,270,543
Office and administration	58,409	22,476	369,805	22,264	35,974	366,998	764,511	1,640,437
Occupancy	492,227	126,142	1,160,780	70,879	172,066	44,786	222,740	2,289,620
Depreciation	46,891	263,255	730,326	75,114	91,490	39,213	41,750	1,288,039
Communications	15,149	12,667	14,843	14,865	1,862	14,300	916,652	990,338
Travel and conferences	52,097	-	11,155	246	1,638	21,486	12,097	98,719
National network dues	-	-	-	-	-	20,895	-	20,895
Professional fees	213,211	13,376	319,346	17,412	31,446	127,042	94,453	816,286
Other special event costs	-	-	-	-	-	-	177,959	177,959
Insurance	61,598	43,999	239,718	21,999	30,974	20,499	21,199	439,986
TOTAL EXPENSES	47,769,966	3,364,595	77,130,138	2,681,279	11,039,466	1,512,730	4,666,433	148,164,607
Less expenses included with revenues on the statement of activities:								
Direct benefits to donors	-	-	-	-	-	-	(47,550)	(47,550)
Direct costs of Project Preserve® program	(47,769,966)	-	-	-	-	-	-	(47,769,966)
TOTAL EXPENSES INCLUDED IN EXPENSE SECTION OF STATEMENT OF ACTIVITIES	$ -	$ 3,364,595	$ 77,130,138	$ 2,681,279	$ 11,039,466	$ 1,512,730	$ 4,618,883	$ 100,347,091

See accompanying notes to financial statements

NOTE 1 - GENERAL

Second Harvest Food Bank of Middle Tennessee, Inc. (the "Food Bank" or "Second Harvest") was founded in 1978. Its mission is to nourish and empower people so they can thrive. The Food Bank is one of over 200 certified members of Feeding America®, the Nation's Food Bank Network (the "Network").

The Food Bank also operates the Project Preserve® program which distributes purchased products and assembled food items to local agencies and other Feeding America® affiliates throughout the country. The gross profit from these sales is used to supplement the Food Bank's efforts within its own local service area.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Presentation

The financial statements of the Food Bank have been prepared in accordance with accounting principles generally accepted in the United States of America ("GAAP"), which require the Food Bank to report information regarding its financial position and activities according to the following net asset classifications:

Net assets without donor restrictions: Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the organization. These net assets may be used at the discretion of the Food Bank's management and the Board of Directors.

Net assets with donor restrictions: Net assets subject to stipulations imposed by donors and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Food Bank or by the passage of time. Other donor restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity. The Food Bank did not have any net assets with donor restrictions that were perpetual in nature as of June 30, 2025 or 2024.

Donor-restricted contributions are reported as increases in net assets with donor restrictions. When a restriction expires, net assets are reclassified from net assets with donor restrictions to net assets without donor restrictions in the Statements of Activities.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Contributions and Grants

Contributions are recognized when cash, other financial assets or unconditional promises to give are received. A contribution is conditional if an agreement includes a barrier that must be overcome and either a right of return of assets transferred or a right of release of a promisor's obligation to transfer assets exists. The presence of both a barrier and a right of return or right of release indicates that a recipient is not entitled to the contribution until it has overcome the barrier(s) in the agreement. Conditional promises to give are not recognized until the barrier(s) in the agreement are overcome.

Grants awarded by various federal, state and local agencies are generally considered nonreciprocal transactions restricted by sponsors for certain purposes. Grant revenue is recognized when the conditions upon which it depends are substantially met, which primarily is when qualifying expenses occur. Payments received in advance of conditions being met and the value of undistributed food commodities are recorded as deferred revenue on the Statements of Financial Position.

Contributions of Non-Financial Assets

Any gifts of equipment, facilities or materials are reported as net assets without donor restrictions unless explicit donor restrictions specify how the assets must be used. Gifts of long-lived assets with explicit restrictions as to how the assets are to be used or funds restricted for the acquisition of long-lived assets are reported as net assets with donor restrictions. Expirations of donor restrictions are recognized when the donated or acquired long-lived assets are placed in service.

The Food Bank receives significant contributions of donated food products, both in the form of unrestricted contributions and conditional commodities grant distribution programs. These items are utilized in the Food Bank's programs. Valuation of these items are discussed in the inventories note below.

Donated services are recognized if the services (a) create or enhance non-financial assets; or (b) require specialized skills, are performed by people with those skills, and would have otherwise been purchased by the Food Bank, and are valued at fair market value of similar items if purchased. These non-financial assets are utilized in the Food Bank's programs or as part of fundraising activities.

A substantial number of unpaid volunteers have contributed their time to the Food Bank's program and supporting services. The value of this contributed time is not reflected in these statements since it does not meet the criteria noted above.

Project Preserve® Revenue Recognition

Revenues are recognized when control of the product is transferred to customers, in an amount that reflects the consideration the Food Bank expects to be entitled to for those products. The nature of the Food Bank's business does not give rise to variable consideration.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Project Preserve® Revenue Recognition (Continued)

Project Preserve® sales are reported net of allowances for discounts and returns. Project Preserve® sells products primarily to out-of-area agencies in the Feeding America® Network through a proprietary e-commerce website but also sells to partner agencies within the Food Bank's local area.

In fiscal year 2024, Project Preserve ® began listing products for sale on the Feeding America® Grocery Purchasing Portal (GPP) fulfilling 49 product orders ($2 million in sales). Those sales continued in fiscal year 2025 with 65 product orders generating $2.4 million in sales.

Another component of Project Preserve® is to provide disaster relief. For the year ending June 30, 2025, Project Preserve® was able to respond to the needs of Feeding America Network food banks for disaster relief immediately following Hurricanes Helene and Milton by providing nearly 127,000 assembled food boxes (roughly 2.5 million meals) and 24,000 cases of mixed products across several states for a total of $3.4 million in sales. In addition, Project Preserve® fulfilled orders for pre-staged Emergency Food Boxes ($1 million in sales) prior to hurricane season, plus an additional $0.6 million in sales to replenish inventory of Emergency Food Boxes at Network Food Banks, resulting in total combined sales of nearly $5 million in fiscal year 2025.

Cash

Cash consists principally of checking and deposit account balances.

Promises to Give

Unconditional promises to give that are expected to be collected within one year are recorded as contributions receivable at their net realizable value. Unconditional promises to give that are expected to be collected in future years are recorded at the present value of estimated future cash flows. The discount on those amounts is computed using a risk-free interest rate applicable to the month in which the promise is received (4.88% and 4.1% as of June 30, 2025 and 2024, respectively). Amortization of the discount, if any, is recognized on the interest method over the term of the gift and included in contribution revenue.

An allowance for uncollectible contributions is provided based on management's estimate of uncollectible pledges and historical trends. Pledges deemed to be uncollectible are charged off against the allowance in the period of determination.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Accounts Receivable

The Food Bank sells purchased food and supplies to other not-for-profit agencies under the Project Preserve® program. Accounts receivable are reported at gross sales price less any applicable payments or adjustments. The Food Bank extends trade credit based on evaluation of those agencies' financial condition and, generally, does not require collateral. The Food Bank does not charge interest on past due accounts.

The Food Bank estimates an allowance for credit losses on trade accounts receivable, which may not be fully collectible, based on its knowledge of customers' individual credit circumstances, the Food Bank's historical loss experience and current economic conditions. Accounts determined to be uncollectible are charged off against the allowance in the period of determination. Subsequent recoveries of previously charged off accounts are credited to the allowance in the period received. Management estimated the allowance for doubtful accounts to be approximately $7,600 at June 30, 2025 and 2024.

Inventories and Donated Food

Food inventories include donated food, purchased inventory, manufactured product and undistributed commodities (United States Department of Agriculture ("USDA")). Donated food received from food drives, food companies, grocery stores and Feeding America® is valued at the estimated average market value at the date of gift for all noncash donations, based on a study commissioned by Feeding America®, updated annually and coincides with the Food Bank's fiscal year-end. Commodity inventory (USDA) is valued at the Feeding America® rate for food-only donations and is recognized as both grant revenue and program service expense when distributed. Purchased inventory is reported at average cost, which approximates the lower of cost or net realizable value. Feeding America values were as follows for the years ended June 30, 2025 and 2024:

	2025 *(per lb)*	2024 *(per lb)*
Donated food	$ 1.90	$ 1.97
Commodities (food-only rate)	$ 1.72	$ 1.74

Investments

Investments consist of money market accounts, certificates of deposit, equities and mutual funds (including equity funds, fixed income and other funds). Money market accounts and certificates of deposit are carried at cash value plus accrued interest. Equities and mutual funds are carried at their quoted market value on the last business day of the reporting period. Interest and dividends, as well as changes in unrealized gains and losses, are recognized currently in the Statements of Activities.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Property and Equipment

Property and equipment are reported at cost at the date of purchase or at estimated fair value at the date of gift to the Food Bank. The Food Bank's policy is to capitalize purchases with a cost of $5,000 or more and an estimated useful life greater than one year. Depreciation is calculated by the straight-line method over the estimated useful lives of the assets as follows: five to thirty-nine years for building and improvements, two to fifteen years for equipment, three to five years for furniture and three to seven years for transportation equipment.

Fair Value Measurements

The Food Bank classifies its assets and liabilities measured at fair value based on a hierarchy consisting of: Level 1 (valued using quoted prices from active markets for identical assets), Level 2 (not traded on an active market but for which observable market inputs are readily available) and Level 3 (valued based on significant unobservable inputs).

An asset's or liability's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used maximize the use of observable inputs and minimize the use of unobservable inputs.

Following is a description of the valuation methodologies used for assets measured at fair value on a recurring basis:

Investments - Equities and mutual funds are classified within Level 1 where quoted market prices are available in an active market for identical assets. If quoted market prices are unavailable, fair value is estimated using quoted prices of investments with similar characteristics, and the investments are classified within Level 2.

Donated inventory - The value of donated food is based on poundage times a standard rate, which is updated annually at year-end, based on a study commissioned by Feeding America®, and is classified as Level 2. The inputs used in the valuation include twenty-nine product types calculating a weighted-average value for the year based on actual donated pounds by type on a national level.

Commodities - The value of federal and state commodities is based on the poundage times the standard rate determined by Feeding America® noted above. For all commodities, the Food Bank utilizes the 'food only' rate determined in the calculation.

There have been no significant changes in the valuation methodologies since the prior year.

The methods described above may produce a fair value calculation that may not be indicative of net realizable value or reflective of future fair values. Furthermore, while the Food Bank believes its valuation methods are appropriate and consistent with that of other market participants, the use of different methodologies or assumptions to determine the fair value of certain financial instruments could result in different fair value measurements at the reporting date.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Program and Supporting Services

The following program and supporting services are included in the accompanying financial statements:

Program Services - include activities carried out to fulfill the Food Bank's mission, resulting in services provided to feed those facing hunger in Middle and West Tennessee. Program services are the major purpose of the organization. The Food Bank distributes food to people in need in 46 Middle and West Tennessee counties through the following programs:

Community Food Partners - Our work includes activities conducted to fulfill Second Harvest's mission to nourish and empower people in 46 counties across Middle and West Tennessee so they can thrive. Specific programs within this category include:

Partner Agencies - Second Harvest provided nearly 51 million pounds of food during the year ended June 30, 2025 (or more than 42 million meals) to approximately 410 not-for-profit agencies, including food pantries, congregate meal sites, and emergency food programs. Nearly 48 million pounds of food was distributed in 2024 (or 39 million meals). These partners work throughout their respective communities to assist food insecure families.

Grocery Rescue - This program collects perishable and non-perishable food from over 515 retail partners for distribution to Partner Agencies and program sites. Products rescued and distributed include meat, produce, dairy, bread, bakery items, and dry products. During the year ended June 30, 2025, Second Harvest picked up directly or facilitated pickup by Partner Agencies over 14.7 million pounds of food (equivalent to more than 12.2 million meals) (13.3 million pounds of food during 2024).

SNAP Outreach - Second Harvest offers SNAP Outreach through our Neighbor Care Pantries, Mobile Pantry distributions, and Partner Agencies. SNAP, previously known as Food Stamps, assists low-income individuals and families by providing monthly assistance to purchase food. Second Harvest's Client Outreach staff share information about the nutrition benefits of SNAP, pre-screen participants, and help individuals complete the SNAP Application. Outreach staff assisted in completing approximately 1,544 applications during the year ended June 30, 2025 (1,485 applications in 2024).

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Program and Supporting Services (Continued)

Manufacturing - Second Harvest operates a cook/chill operation, which is a method of food manufacturing and shelf-life extension that involves heating food, pumping the product into form-fill plastic bags that are heat sealed, then super cooled for approximately 45 minutes prior to freezing the product. For the year ended June 30, 2025 this program utilized more than 162,000 pounds of donated ingredients that would have otherwise been wasted (156,000 pounds of food utilized in 2024). Additionally, this operation produces tray pack meals for children's feeding, senior nutrition and partner agencies that do direct home distribution to clients in need.

Neighbor Care Pantries (previously Emergency Food Box) - The longest-operating program of Second Harvest provided nearly two million meals during the year ended June 30, 2025 (nearly two million meals in 2024). Emergency staples, as well as produce, meat, and dairy, are provided to families in need through its satellite centers in Davidson County.

Children's Feeding Programs - Second Harvest's children's feeding programs includes Kids Café®, At Risk After School Program, Summer Food Service Program, School Pantry program, and BackPack program. Kids Café®, At Risk After School Program, and Summer Food Service Program operates a weekly feeding program for children at risk of hunger in several area community centers and provided nearly 86,000 nutritious meals and snacks to children during 2025 (over 86,000 meals in 2024). The BackPack program meets the needs of hungry children by providing them with nutritious and easy-to-prepare food to take home on weekends when other resources are not available. During the year ended June 30, 2025, Second Harvest distributed over 224,000 backpacks to hungry children (more than 230,000 backpacks in 2024). The School Pantry program is designed to increase food access for families in need. Fifty-six sites were operated during each of the 2025 and 2024 fiscal years, providing more than 309,000 meals.

Mobile Food Programs (previously Mobile Pantry) - The Mobile Pantry program reaches nearly all of Second Harvest's 46 counties and is a large-scale, one-day distribution of perishable and non-perishable food to families in need. During the year ended June 30, 2025, more than 4.6 million pounds of food was distributed through this program's 206 events (more than 5.4 million pounds at 226 events in 2024).

Second Harvest operates the Commodity Supplemental Food Program (CSFP) which works to improve the health of low-income individuals at least 60 years of age by supplementing their diets with nutritious USDA foods. In the year ended June 30, 2025, more than 21,000 boxes were distributed to qualified seniors in Davidson County (nearly 23,000 boxes in 2024). CSFP was included as part of the Community Food Partners program in 2024.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Program and Supporting Services (Continued)

The Mobile Market brings essential grocery items, like produce, dairy, pantry staples, meat, and eggs, directly to communities most impacted by food insecurity. During the year ended June 30, 2025, the Mobile Market served more than 67,000 people and distributed over 786,000 pounds of food.

Supporting Services

Management and General - relates to the overall direction of the organization. These expenses are not identifiable with a particular program or with fundraising but are indispensable to the conduct of those activities and are essential to the organization. Specific activities include organization oversight, business management, recordkeeping, budgeting, financing and other administrative activities.

Fundraising - includes costs of activities directed toward appeals for financial support, including special events. Other activities include the cost of solicitations and creation and distribution of fundraising materials.

Allocation of Functional Expenses

Expenses that can be directly attributed to a particular function are charged to that function. Certain costs have been allocated among more than one program or activity based on objectively evaluated financial and non-financial data or reasonable subjective methods determined by management. Some expenses, such as contract labor and office and administration are allocated based on time and effort of the people working in the program, and other expenses are allocated based on the number of pounds of food distributed by the program or square footage, including depreciation, occupancy and insurance.

Shipping and Handling

Shipping and handling charges billed to customers through the Project Preserve® program are included in sales to out of area network agencies. Associated costs are included in product transportation expense in the Statements of Functional Expenses, which is reported as a direct cost and expense of the Project Preserve® program in the Statements of Activities.

Income Taxes

The Food Bank qualifies as a not-for-profit organization exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code ("IRC"). Accordingly, income taxes are not provided.

The Food Bank files a U.S. Federal Form 990 for organizations exempt from income tax.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Income Taxes (Continued)

Management performs an evaluation of all income tax positions taken or expected to be taken in the course of preparing the Food Bank's income tax returns to determine whether the income tax positions meet a "more likely than not" standard of being sustained under examination by the applicable taxing authorities. Management has performed its evaluation of all income tax positions taken on all open income tax returns and has determined that there were no positions taken that do not meet the "more likely than not" standard. Accordingly, there are no provisions for income taxes, penalties or interest receivable or payable relating to uncertain income tax positions in the accompanying financial statements.

Use of Estimates in the Preparation of Financial Statements

The preparation of financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Reclassifications

Certain prior year amounts have been reclassified to conform to the current year presentation. These amounts have no effect on 2024 net assets or changes in net assets as previously presented.

Events Occurring after Reporting Date

The Food Bank has evaluated events and transactions that occurred between June 30, 2025 and December 15, 2025, the date the financial statements were available to be issued, for possible recognition or disclosure in the financial statements.

NOTE 3 - AVAILABILITY AND LIQUIDITY

Financial assets available for general expenditure, that is, without donor and other restrictions limiting their use, within one year of June 30, comprise the following:

	2025	2024
Cash	$ 8,313,970	$ 5,919,742
Accounts receivable, net	1,558,960	3,279,168
Grants receivable	5,500,583	5,505,755
Pledges receivable, net	678,887	1,030,610
Investments	35,026,117	37,206,991
Total financial assets	51,078,517	52,942,266
Less amounts not available to be used within one year:		
Net assets with donor-imposed restrictions	2,431,261	2,786,829
Board designated for endowment	18,809,166	16,639,660
Board designated intermediate fund	4,097,862	7,072,860
	25,338,289	26,499,349
Financial assets available to meet general expenditures over the next twelve months	$ 25,740,228	$ 26,442,917

As part of the liquidity management plan, the Food Bank invests cash in excess of normal requirements in short-term investments, certificates of deposit and money market funds. Additionally, the Food Bank has an operating line of credit in the amount of $2,500,000 that can be used if needed. At June 30, 2025 and 2024, the line had a $0 balance.

NOTE 4 - PLEDGES RECEIVABLE

Pledges receivable consisted for the following as of June 30:

	2025	2024
Due in less than one year	$ 581,691	$969,487
Due in one to five years	175,011	115,000
	756,702	1,084,487
Less: Allowance for uncollectible pledges	(45,409)	(45,409)
Less: Discount to present value	(32,406)	(8,468)
	$ 678,887	$ 1,030,610

NOTE 5 - INVENTORIES

Inventories consisted of the following at June 30:

	2025	2024
Donated food	$ 1,644,982	$ 1,679,179
USDA commodities inventory	879,862	1,937,043
Manufactured inventory	170,669	178,174
Purchased inventory	4,510,211	4,080,768
	$ 7,205,724	$ 7,875,164

NOTE 6 - INVESTMENTS

Investments consisted of the following at June 30:

	2025	2024
Liquid money market funds	$ 12,088,077	$13,463,540
Certificates of deposit	31,012	30,932
Equities	10,464,810	9,910,468
Mutual funds		
Equity funds	4,589,839	4,717,776
Fixed income funds	7,852,379	9,084,275
	$ 35,026,117	$ 37,206,991

NOTE 7 - FAIR VALUE MEASUREMENTS

The following table sets forth the Food Bank's major categories of assets measured at fair value on a recurring basis, by level within the fair value hierarchy, as of June 30:

	2025			
	Fair Value	Level 1	Level 2	Level 3
Investments:				
Equities:				
U.S. equities	$ 10,464,810	$ 10,464,810	$ -	$ -
Mutual funds:				
Equity funds	4,589,839	4,589,839	-	-
Fixed income funds	7,852,379	7,852,379	-	-
	12,442,218	12,442,218	-	-
Total investments at fair value	22,907,028	22,907,028	-	-
Inventories:				
Commodities	879,862	-	879,862	-
Donated inventory	1,644,982	-	1,644,982	-
Total	$ 25,431,872	$ 22,907,028	$ 2,524,844	$ -

	2024			
	Fair Value	Level 1	Level 2	Level 3
Investments:				
Equities:				
U.S. equities	$ 9,910,468	$ 9,910,468	$ -	$ -
Mutual funds:				
Equity funds	4,717,776	4,717,776	-	-
Fixed income funds	9,084,275	9,084,275	-	-
	13,802,051	13,802,051	-	-
Total investments at fair value	23,712,519	23,712,519	-	-
Inventories:				
Commodities	1,937,043	-	1,937,043	-
Donated inventory	1,679,179	-	1,679,179	-
Total	$ 27,328,741	$ 23,712,519	$ 3,616,222	$ -

NOTE 8 - PROPERTY AND EQUIPMENT

Property and equipment consisted of the following at June 30:

	2025	2024
Land	$ 11,985,491	$ 1,414,586
Building and improvements	19,710,044	19,688,984
Office and warehouse furniture and equipment	5,309,646	5,012,772
Transportation equipment	2,760,271	2,509,989
Manufacturing equipment	923,553	869,873
Construction in progress	149,887	-
	40,838,892	29,496,204
Less accumulated depreciation	14,322,542	13,147,928
	$ 26,516,350	$ 16,348,276

On September 26, 2024, the Food Bank purchased a $10.26 million 23.6-acre site for an anticipated new distribution center. The Food Bank paid $7 million and recognized contributions of non-financial assets of $3.26 million.

NOTE 9 - LINE OF CREDIT

The Food Bank has a $2,500,000 line of credit to a financial institution. The line is unsecured and is scheduled to mature May 2026. Interest is payable monthly at a rate of 1.5% over the Term SOFR rate (5.82% at June 30, 2025) and had no outstanding balance at June 30, 2025 or 2024.

NOTE 10 - LONG TERM DEBT

Notes payable consisted of the following at June 30:

	2025		2024
$2,200,000 USDA Rural Development Loan requiring principal and interest payments (at 3.5%) of $8,734. The loan matures on June 11, 2058.	$ 1,862,751	(1)	$ 1,890,467
$700,000 USDA Rural Development Loan requiring principal and interest payments (at 3.5%) of $2,779. The loan matures on June 11, 2058.	648,360	(1)	670,040
Total long-term debt	$ 2,511,111		$ 2,560,507

(1) The USDA loans are collectively secured by property in Camden, Tennessee and Nashville, Tennessee with carrying values totaling $5,593,300 (building only) at June 30, 2025. Additionally, the loans require a debt service reserve which is listed on the Statements of Financial Position as restricted cash.

Total interest expense incurred by the Food Bank amounted to $88,833 and $90,600 during the years ended June 30, 2025 and 2024, respectively. Interest expense is included in office and administration expense in the Statements of Functional Expenses.

Maturities on the notes payable at June 30, 2025 are as follows:

For the year ending June 30:	
2026	$ 50,526
2027	52,323
2028	54,184
2029	56,112
2030	56,112
Thereafter	2,241,854
	$ 2,511,111

NOTE 11 - LEASES

The Food Bank leases 86,000 square feet of warehouse space that houses its Rutherford County operations facility under a seventy-five-month, non-cancelable lease which was extended for an additional five years beginning July 1, 2024. The Food Bank also leases certain transportation equipment under operating leases. Additionally, the Food Bank leases other space and transportation equipment on a short-term basis, which is not included in the calculated lease liability or right-of-use asset below.

The components of lease expense are as follows for the years ended June 30, 2025 and 2024:

	2025	2024
Operating lease cost	$ 880,321	$ 581,623
Short-term lease cost	405,398	436,827
Total lease cost	$ 1,285,719	$ 1,018,450

Operating leases:	2025	2024
Operating lease right-of-use assets	$ 3,131,510	$ 3,322,408
Operating lease liabilities, current	$ 694,588	$ 539,129
Operating lease liabilities, net of current portion	2,480,896	2,845,182
Total operating lease liabilities	$ 3,175,484	$ 3,384,311

Additional information related to leases is as follows as of June 30, 2025 and 2024:

	2025	2024
Weighted-average remaining lease term:		
Operating leases	4.21 years	5 years
Weighted-average discount rate:		
Operating leases	4.42%	4.44%

NOTE 11 - LEASES (CONTINUED)

Future undiscounted cash flows and a reconciliation to the lease liabilities recognized on the balance sheet are as follows as of June 30, 2025:

2026	$	818,142
2027		822,938
2028		839,847
2029		863,162
2030		62,664
Thereafter		71,106
Total lease payments		3,477,859
Less imputed interest		(302,375)
Total present value of lease liabilities	$	3,175,484

NOTE 12 - BOARD-DESIGNATED ENDOWMENT

The Board of Directors has designated its long-term investment portfolio as a general endowment fund to support the long-term goals of the Food Bank. Since that amount resulted from an internal designation and is not donor-restricted, it is classified and reported as net assets without donor restrictions.

The portfolio's goal is to generate long-term growth to support the current and future spending needs of the Food Bank. While no near-term cash outflows are expected from this portfolio, the Food Bank may initiate annual distributions at any time. If distributions are made, the Food Bank intends to withdraw up to 4% of the long-term investment portfolio based on the rolling average of the fund's year-end market values over the past three years. The Board may modify the spending policy in response to extraordinary changes in the Food Bank's financial condition or in the economic and investment environments. Disbursements require Board approval. Accordingly, over the long term, the Food Bank expects the current spending policy to allow its general endowment fund to grow at an average of 4% annually. This is consistent with the objective to maintain the purchasing power of the endowment assets as well as to provide additional real growth through investment return.

To achieve that objective, the Food Bank has adopted an investment policy that attempts to maximize total return consistent with an acceptable level of risk. The objective of this portfolio is to balance the goals of maximizing total return (capital appreciation and income) while limiting the probability of a significant decline in principal. Over rolling 5-year periods, this portfolio seeks to earn a total net return that exceeds inflation (CPI) by 4%. The Food Bank recognizes that short-term market fluctuations may result in loss of capital, but the asset value of the portfolio (without any contributions or withdrawals) should grow over time if it avoids excessive risk. Actual returns in any given year may vary from this amount.

NOTE 12 - BOARD-DESIGNATED ENDOWMENT (CONTINUED)

Changes in the board-designated endowment net assets for the year ended June 30, 2025 and 2024 were as follows:

	2025	2024
Beginning of year	$ 16,639,660	$ 14,553,146
Investment income	407,864	303,646
Net appreciation in value	1,761,642	1,782,868
End of year	$ 18,809,166	$ 16,639,660

NOTE 13 - NET ASSETS WITH DONOR RESTRICTIONS

Net assets with donor restrictions consisted of the following as of June 30:

	2025	2024
Net Assets with Time Restrictions		
United Way of Middle Tennessee - contribution pledge for the following period for program grants	$ -	$ 52,500
Pledges for future expansion	257,415	-
Other pledges for future years' operations	220,527	21,515
Net assets with Purpose Restrictions		
Donations for Children's programs (backpacks and summer feeding programs)	334,150	551,638
Donations for mobile pantries and agency equipment	1,043,907	1,407,475
Donations for Neighbor Care Pantry program	10,000	5,000
Donations for future expansion	97,425	-
Donations for equipment purchases and other operational projects	467,837	748,701
	$ 2,431,261	$ 2,786,829

NOTE 14 - CONTRIBUTIONS OF NON-FINANCIAL ASSETS

Excluding donated food and commodity items broken out separately in the Statements of Activities and Statements of Functional Expenses, other in-kind donations of goods and services recognized by the Food Bank as contributions revenue and related expenses for the years ended June 30 consisted of the following:

	2025	2024
Special events goods and services	$ 24,882	$ 30,319
Food supplies and distribution	682	5,039
Discount on fair value of land purchased	3,260,000	-
Professional fees	-	173,938
Equipment and warehouse supplies	-	560
Office and administration:		
Office supplies	-	746
Other	-	2,460
	$ 3,285,564	$ 213,062

NOTE 15 - EMPLOYEE BENEFIT PLAN

The Food Bank sponsors a Section 403(b) defined contribution pension plan for the benefit of eligible employees. The plan provides for discretionary employee deferral contributions, as allowed under the Internal Revenue Code ("IRC"). In addition, the plan requires the Food Bank to contribute 5% of each participant's compensation, and to match 100% of employee deferral contributions up to 3% of their compensation. Total Food Bank contributions to the plan for the year ended June 30, 2025 amounted to $583,803 ($544,721 for 2024).

NOTE 16 - CONCENTRATIONS OF CREDIT RISK

The Food Bank maintains cash balances at financial institutions whose accounts are insured by the Federal Deposit Insurance Corporation ("FDIC") up to statutory limits. The Food Bank's cash balance, from time to time, may exceed statutory limits. The Food Bank has not experienced any losses in such accounts and considers this to be a normal business risk.

Investments are subject to market risk, the risk inherent in a fluctuating market. The broker/dealer that is the custodian of the Food Bank's securities is covered by the Securities Investor Protection Corporation ("SIPC"), which provides protection to investors in certain circumstances such as fraud or failure of the institution. Coverage is limited to $500,000, including up to $250,000 in cash. The SIPC does not insure against market risk.

NOTE 16 - CONCENTRATIONS OF CREDIT RISK (CONTINUED)

At June 30, 2025, pledges receivable from four donors amounted to $278,750 or approximately 41% of total pledges receivable. At June 30, 2024, pledges receivable from two donors amounted to $262,100 or approximately 24% of total pledges receivable.

The Food Bank receives substantial funding from federal and state grant awards. The current political climate could affect future funding that could impact the Food Bank's ability to provide services at the current level. While no specific reductions in funding have been confirmed, this is an area of ongoing concern.

SUPPLEMENTARY INFORMATION

SECOND HARVEST FOOD BANK OF MIDDLE TENNESSEE, INC.

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

FOR THE YEAR ENDED JUNE 30, 2025

	FEDERAL ALN NUMBER	GRANTOR'S NUMBER	EXPENDITURES
U.S. DEPARTMENT OF AGRICULTURE			
Passed Through Tennessee Department of Human Services			
Child and Adult Care Food Program (CACFP)	10.558	N/A	$ 124,333
Summer Food Service Program (SFSP)	10.559	N/A	149,280
State Administrative Matching Grants for the Supplemental Nutrition Assistance Program	10.561	34530-61322	44,700
Total - Tennessee Department of Human Services			318,313
Passed Through Tennessee Department of Agriculture			
Pandemic Relief Activities: Local Food Purchase Assistance	10.182	32506-02423	214,713
The Emergency Food Assistance Program (TEFAP) Commodity Credit Corporation Eligible Recipient Funds	10.187	71304000	478,140
Emergency Food Assistance Program - Reach and Resiliency	10.568	32501-02825	421,454
Emergency Food Assistance Program - Reach and Resiliency	10.568	32501-06225	480,963
Emergency Food Assistance Program - Administrative Costs	10.568	GR-32501-00	914,444
Emergency Food Assistance Program - Commodities	10.569	GR-32501-00	14,728,031
Total - Tennessee Department of Agriculture			17,237,745
Passed Through Tennessee Department of Health			
Commodity Supplemental Food Program (CSFP Administrative Costs	10.565	GR-22-72126	193,639
Commodity Supplemental Food Program (CSFP) Commodities	10.565	GR-22-72126	1,178,649
Total - Tennessee Department of Health			1,372,288
Passed Through USDA Rural Healthcare			
Community Facilities Loans and Grants	10.766	N/A	14,370
Total - USDA Rural Healthcare			14,370
TOTAL U.S. DEPARTMENT OF AGRICULTURE			**18,942,716**
U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT			
Passed Through the Tennessee Dept of Economic and Community Development			
Community Development Block Grant	14.228	33004-33823	2,042,494
TOTAL U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT			**2,042,494**

(Continued on following page)

SECOND HARVEST FOOD BANK OF MIDDLE TENNESSEE, INC.

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (CONTINUED)

FOR THE YEAR ENDED JUNE 30, 2025

	FEDERAL ALN NUMBER	GRANTOR'S NUMBER	EXPENDITURES
U.S. DEPARTMENT OF TREASURY			
Passed Through the Tennessee Department of Finance and Administration			
State and Local Fiscal Recovery Fund - Farm to Foodbanks	COVID - 21.027	N/A	$ 1,098,700
TOTAL U.S. DEPARTMENT OF TREASURY			**1,098,700**
DEPARTMENT OF HOMELAND SECURITY			
Passed Through United Way of Middle Tennessee:			
Emergency Management Food and Shelter Program	97.024	765200-002	75,075
TOTAL DEPARTMENT OF HOMELAND SECURITY			**75,075**
TOTAL EXPENDITURES OF FEDERAL AWARDS			**$ 22,158,985**

Total Expenditures by ALN Number/Cluster:	
10.558	$ 124,333
Child Nutrition Cluster (10.559)	149,280
SNAP Cluster (10.561)	44,700
10.182	214,713
10.187	478,140
Food Distribution Cluster (10.565, 10.568 and 10.569)	17,917,180
10.766	14,370
14.228	2,042,494
COVID - 21.027	1,098,700
97.024	75,075
	$ 22,158,985

See Notes to Schedule of Expenditures of Federal Awards.

SECOND HARVEST FOOD BANK OF MIDDLE TENNESSEE, INC.

NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

FOR THE YEAR ENDED JUNE 30, 2025

NOTE 1 - BASIS OF PRESENTATION

The accompanying schedule of expenditures of federal awards (the "Schedule") includes the federal award activity of Second Harvest Food Bank of Middle Tennessee, Inc. (the "Food Bank") under programs of the federal government and the for the year ended June 30, 2025. The information in these Schedule is presented in accordance with the requirements of Title 2, *U.S. Code of Federal Regulations* , Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) and the State of Tennessee Audit Manual. Because the Schedule presents only a selected portion of the operations of the Food Bank, it is not intended to and does not present the financial position, changes in net assets or cash flows of the Food Bank.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. The Food Bank has elected to use the de minimis indirect cost rate (10% for July 1 - September 30, 2024 and 15% after October 1, 2024) as allowed under the Uniform Guidance when indirect costs are provided by the applicable grant.

NOTE 3 - LOAN BALANCES

The outstanding balance on the Community Facilities Rural Development Loans at June 30, 2025 are as follows:

97-01	$	1,862,751
97-02		648,360
	$	2,511,111

NOTE 4 - SUBRECIPIENTS

The Food Bank has not distributed federal grant funds to subrecipients.

OTHER REPORTS

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Board of Directors
Second Harvest Food Bank of Middle Tennessee, Inc.
Nashville, Tennessee

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards,* issued by the Comptroller General of the United States, the financial statements of Second Harvest Food Bank of Middle Tennessee, Inc. (the "Food Bank"), a Tennessee not-for-profit corporation, which comprise the statement of financial position as of June 30, 2025, and the related statements of activities, cash flows and functional expenses for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated December 15, 2025.

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING

In planning and performing our audit of the financial statements, we considered the Food Bank's internal control over financial reporting (internal control) as a basis for designing the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Food Bank's internal control. Accordingly, we do not express an opinion on the effectiveness of the Food Bank's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Baker Tilly Advisory Group, LP and Baker Tilly US, LLP, trading as Baker Tilly, are members of the global network of Baker Tilly International Ltd., the members of which are separate and independent legal entities. Baker Tilly US, LLP is a licensed CPA firm that provides assurance services to its clients. Baker Tilly Advisory Group, LP and its subsidiary entities provide tax and consulting services to their clients and are not licensed CPA firms.

COMPLIANCE AND OTHER MATTERS

As part of obtaining reasonable assurance about whether the Food Bank's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

PURPOSE OF THIS REPORT

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Food Bank's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Baker Tilly US, LLP

Nashville, Tennessee
December 15, 2025

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE AS REQUIRED BY THE UNIFORM GUIDANCE

Board of Directors
Second Harvest Food Bank of Middle Tennessee, Inc.
Nashville, Tennessee

REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM

OPINION ON EACH MAJOR FEDERAL PROGRAM

We have audited Second Harvest Food Bank of Middle Tennessee, Inc.'s (the "Food Bank") compliance with the types of compliance requirements identified as subject to audit in the *OMB Compliance Supplement* that could have a direct and material effect on each of the Food Bank's major federal programs for the year ended June 30, 2025. The Food Bank's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

In our opinion, the Food Bank complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2025.

BASIS FOR OPINION ON EACH MAJOR FEDERAL PROGRAM

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States (*Government Auditing Standards*); and the audit requirements of Title 2 *U.S Code of Federal Regulation* Part 200, *Uniform Administrative Requirement, Cost Principles, and Audit Requirement for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the Food Bank and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the Food Bank's compliance with the compliance requirements referred to above.

RESPONSIBILITIES OF MANAGEMENT FOR COMPLIANCE

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to the Food Bank's federal programs.

Baker Tilly Advisory Group, LP and Baker Tilly US, LLP, trading as Baker Tilly, are members of the global network of Baker Tilly International Ltd., the members of which are separate and independent legal entities. Baker Tilly US, LLP is a licensed CPA firm that provides assurance services to its clients. Baker Tilly Advisory Group, LP and its subsidiary entities provide tax and consulting services to their clients and are not licensed CPA firms.

AUDITORS' RESPONSIBILITIES FOR THE AUDIT OF COMPLIANCE

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the Food Bank's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the Food Bank's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we:

- exercise professional judgment and maintain professional skepticism throughout the audit.
- identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the Food Bank's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- obtain an understanding of the Food Bank's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the Food Bank's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

REPORT ON INTERNAL CONTROL OVER COMPLIANCE

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Baker Tilly US, LLP

Nashville, Tennessee
December 15, 2025

SECOND HARVEST FOOD BANK OF MIDDLE TENNESSEE, INC.

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

FOR THE YEAR ENDED JUNE 30, 2025

Section I - Summary of Auditors' Results

Financial Statements

Type of auditor's report issued on whether the financial statements were prepared in accordance with GAAP:	Unmodified	
Internal control over financial reporting:		
• Material weakness(es) identified?	_____ yes	___X___ no
• Significant deficiency(ies) identified?	_____ yes	___X___ none reported
Noncompliance material to financial statements noted?	_____ yes	___X___ no

Federal Awards

Internal control over major programs:		
• Material weakness(es) identified?	_____ yes	___X___ no
• Significant deficiency(ies) identified?	_____ yes	___X___ none reported
Type of auditor's report issued on compliance for major programs:	Unmodified	
Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)?	_____ yes	___X___ no

Identification of major programs:

ALN(s)	**Name of Federal Program or Cluster**
10.565, 10.568 and 10.569	Food Distribution Cluster
21.027	Coronavirus State and Local Fiscal Recovery Fund

Dollar threshold used to distinguish between type A and type B programs:	$750,000	
Auditee qualified as low-risk auditee?	___X___ yes	_____ no

SECOND HARVEST FOOD BANK OF MIDDLE TENNESSEE, INC.

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

FOR THE YEAR ENDED JUNE 30, 2025

Section II - Financial Statement Findings

Prior Year

No findings noted.

Current Year

No findings noted.

Section III - Federal Award Findings and Questioned Costs

Prior Year

No findings noted.

Current Year

No findings noted.

SECOND HARVEST FOOD BANK OF MIDDLE TENNESSEE, INC.
FISCAL YEAR 2026 BUDGET / FISCAL YEAR 2027 PROJECTED BUDGET

Income/Expense	FY26 Budget	FY27 Budget
Grants & Donations	$22,847,330	$23,761,223
Project Preserve Sales	$55,540,741	$57,762,371
Less: COGS	$(50,773,881)	$(52,804,836)
Project Preserve Gross Profit	$4,766,860	$4,957,534
Partner Agency Transportation Reimbursements	$265,941	$276,579
Other Income	$310,960	$323,398
TOTAL REVENUE	**$ 28,191,091**	**$ 29,318,735**
Personnel Cost	$13,502,432	$14,042,529
Transportation Cost	$6,254,758	$6,504,948
Occupancy Expense	$2,821,456	$2,934,314
Depreciation/ Amortization	$1,408,033	$1,464,354
Communications Expense	$1,403,930	$1,460,087
Administration Expense	$743,033	$772,754
Food Distribution Expense	$204,904	$213,100
Professional Fees	$759,088	$789,452
Insurance Expense	$510,000	$530,400
Marketing & Promotion	$1,213,670	$1,262,217
TOTAL OPERATING EXPENSES	**$ 28,821,304**	**$ 29,974,156**
NET OPERATING INCOME/(LOSS)	**($ 630,213)**	**($ 655,422)**
INTEREST EXPENSE	**$ 86,000**	**$ 86,000**
DONATED FOOD INCOME	**$ 76,830,000**	**$ 70,761,600**
DONATED FOOD EXPENSE	**$ 76,830,000**	**$ 70,761,600**
TOTAL NON-OPERATING REVENUE/(EXPENSE)	**($ 86,000)**	**($ 86,000)**
NET INCOME (LOSS) W/O CAPITAL CAMPAIGN	**($ 716,213)**	**($ 741,422)**

CONTRIBUTIONS BY PERCENTAGE	
Individuals	**54%**
Corporations	**23%**
Foundations	**14%**
Government/Civic/Religious	**9%**

Internal Revenue Service

Department of the Treasury
P. O. Box 2508
Cincinnati, OH 45201

Date: July 31, 2006

SECOND HARVEST FOOD BANK OF
MIDDLE TENNESSEE INC
% ANGELA BONOVICH
331 GREAT CIRCLE RD
NASHVILLE TN 37228-1703 313

Person to Contact:
Cheryl Skaggs 31-04010
Correspondence Specialist/Screener
Toll Free Telephone Number:
877-829-5500
Federal Identification Number:
62-1049447

Second Harvest Food Bank of Middle Tennessee

Dear Sir or Madam:

This is in response to your request of July 31, 2006, regarding your organization's tax-exempt status.

In May 1979 we issued a determination letter that recognized your organization as exempt from federal income tax. Our records indicate that your organization is currently exempt under section 501(c)(3) of the Internal Revenue Code.

Our records indicate that your organization is also classified as a public charity under sections 509(a)(1) and 170(b)(1)(A)(vi) of the Internal Revenue Code.

Our records indicate that contributions to your organization are deductible under section 170 of the Code, and that you are qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Internal Revenue Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely,

Janna K. Skufca

Janna K. Skufca, Director, TE/GE
Customer Account Services

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2286
sos.tn.gov/

Tre Hargett
Secretary of State

Taryn Anderson
331 GREAT CIRCLE ROAD
NASHVILLE, TN 37228, USA

09/30/2025

Filing Acknowledgment

Please review the filing information below and notify our office immediately of any discrepencies.

Entity Name:	SECOND HARVEST FOOD BANK OF MIDDLE TENNESSEE, INC.		
SOS Control #:	000048768	Initial Filing Date:	02/28/1978
Entity Type:	Nonprofit Corporation	Formation Locale:	Tennessee
Status:	Active	Duration Term:	Perpetual
Fiscal Year Close:	June	Annual Report Due:	10/01/2026
Business County:	DAVIDSON		
Benefit Type:	Public Benefit Corporation	Religious Type:	Non-Religious

Document Receipt

Receipt #: 2025-687978	Filing Fee:	$20.00
Payment: Credit Card - 3906920651		$20.00

Annual Report Due Date: 10/01/2025
Next Annual Report Due: 10/01/2026
Annual Report Date Filed: 09/30/2025
Tracking Number: B2025792412

This will acknowledge the filing of the attached Annual Report with an effective date as indicated above. When corresponding with this office or submitting documents for filing, please refer to the control number above.

Tre Hargett
Secretary of State

Event History

Annual Report Due Date changed from: 10/1/2025 to: 10/1/2026
Officers Changed

Tracking Number
B2025792412

Annual Report

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2286
sos.tn.gov/businesses

Control #: 000048768
Filed: 09/30/2025 04:02 PM
Tre Hargett
Secretary of State

Tre Hargett
Secretary of State

Entity Information

Business Name: SECOND HARVEST FOOD BANK OF MIDDLE TENNESSEE, INC.

Entity Type: Non-Profit Corporation

Control Number: 000048768

Place of Formation: Tennessee

Principal Office Address:
331 GREAT CIRCLE RD
USA, NASHVILLE, TN 37228-1703

Mailing Address:
331 GREAT CIRCLE RD
USA, NASHVILLE, TN 37228-1703

Nature of Business (NAICS):

Officer Information

JULIANA OSPINA CANO
331 GREAT CIRCLE RD
NASHVILLE, TN 37228, USA
Director

MICHELLE BONNETT
331 GREAT CIRCLE RD
NASHVILLE, TN 37228, USA
Director

RUZA SHELLAWAY
331 GREAT CIRCLE RD
NASHVILLE, TN 37228, USA
Director

RYAN TABOR
331 GREAT CIRCLE RD
NASHVILLE, TN 37228, USA
Director

DEREK SCHRAW
331 GREAT CIRCLE RD
NASHVILLE, TN 37228, USA
Director

DREW BERG
331 GREAT CIRCLE RD
NASHVILLE, TN 37228, USA
Director

BRAD MARKS
331 GREAT CIRCLE RD
NASHVILLE, TN 37228, USA
Director

JEROME KATZ
331 GREAT CIRCLE RD
NASHVILLE, TN 37228, USA
Director

BROOKE BAIRD SMITH
331 GREAT CIRCLE RD
NASHVILLE, TN 37228, USA
Director

DAVID WHELAN
331 GREAT CIRCLE RD
NASHVILLE, TN 37228, USA
Director

DWAYNE GREENE
331 GREAT CIRCLE RD
NASHVILLE, TN 37228, USA
Director

ERIN WILKINS
331 GREAT CIRCLE RD
NASHVILLE, TN 37228, USA
Director

KIM LESS
331 GREAT CIRCLE RD
NASHVILLE, TN 37228, USA

NANCY YOUSSEF
331 GREAT CIRCLE RD
NASHVILLE, TN 37228, USA

SUZANNE BUCHANAN
331 GREAT CIRCLE RD
NASHVILLE, TN 37228, USA

Director

Director

Director

JENNIFER PETERS
331 GREAT CIRCLE RD
NASHVILLE, TN 37228, USA
Director

ROB COOK
331 GREAT CIRCLE RD
NASHVILLE, TN 37228, USA
Director

NANCY KEIL
331 GREAT CIRCLE RD
NASHVILLE, TN 37228, USA
President

WADE HUNT
331 GREAT CIRCLE RD
NASHVILLE, TN 37228, USA
Director

BRUCE ESWORTHY
331 GREAT CIRCLE RD
NASHVILLE, TN 37228, USA
Treasurer

CARMEN WENKOFF
331 GREAT CIRCLE RD
NASHVILLE, TN 37228, USA
Director

DARREN DEGENNARO
331 GREAT CIRCLE RD
NASHVILLE, TN 37228, USA
Director

FINIS STRIBLING III
331 GREAT CIRCLE RD
NASHVILLE, TN 37228, USA
Director

UTE STRAND
331 GREAT CIRCLE RD
NASHVILLE, TN 37228, USA
Director

SONYA HOSTETLER
331 GREAT CIRCLE RD
NASHVILLE, TN 37228, USA
Secretary

GERARD BULLOCK
331 GREAT CIRCLE RD
NASHVILLE, TN 37228, USA
Director

LEE CUNNINGHAM
331 GREAT CIRCLE RD
NASHVILLE, TN 37228, USA
Director

LINDSEY PAOLA
331 GREAT CIRCLE RD
NASHVILLE, TN 37228, USA
Director

ALISA CHESTLER
331 GREAT CIRCLE RD
USA, NASHVILLE, TN 37228-1703
Director

DAVE ALPERSON
331 GREAT CIRCLE RD
USA, NASHVILLE, TN 37228-1703
Director

GINO TIERI
331 GREAT CIRCLE RD
USA, NASHVILLE, TN 37228-1703
Director

Registered Agent Information

NANCY KEIL
331 GREAT CIRCLE RD
NASHVILLE, TN 37228

Signature

☑ By entering my name in the space provided below, I certify that I am authorized to file this document on behalf of this entity, have examined the document and, to the best of my knowledge and belief, it is true, correct and complete as of this day.

Signed Electronically: TARYN ANDERSON **Date:** 09/30/2025

Title: CONTROLLER

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2286
sos.tn.gov/

Tre Hargett
Secretary of State

Date: 09/30/2025 **Invoice:** 2025-687978

Customer Information

Taryn Anderson
SECOND HARVEST FOOD BANK OF MIDDLE TENNESSEE, INC.
331 GREAT CIRCLE ROAD
NASHVILLE, TN 37228, USA

Tracking #	Description	Amount Paid
B2025792412	2025 Annual Report for SECOND HARVEST FOOD BANK OF MIDDLE TENNESSEE, INC. (Corporation Filings)	$ 20.00

Payment Details

Fee Total:	$ 20.00
Payment Total:	$ 20.00
Amount Due:	$ 0.00

Payment Method

Payment Type: Credit Card
Check/Confirmation Number: 3906920651

SECOND HARVEST FOOD BANK OF MIDDLE TENNESSEE

BOARD OF DIRECTORS: JULY 1, 2025 – JUNE 30, 2026

OFFICERS

Drew Berg
Board Chair, FY26&27
Family Investment Advisor
Arlington Family Offices

Sonya Hostetler
Board Vice Chair
President, Nashville Division
The Kroger Company

Brooke Baird Smith
Board Secretary
Partner
Bradley

Derek Schraw
Board Treasurer & Chair, Finance and Investment
Partner
Deloitte Tax LLP

Brad Marks
Chair, Asset Management
Vice President, Global Operations
Firestone Airide, Bridgestone

Ruza Shellaway
Chair, Audit
Vice Chancellor, General Counsel, & University Secretary
Vanderbilt University

Ryan Tabor
Chair, Project Preserve
Senior Managing Director
Ankura Consulting Group

Dr. Juliana Ospina Cano
Chair, Strategic Partnerships and Programs
Strategic Advisor, Immigrant Education & Social Equity

Carman Wenkoff
Chair, Technology
EVP & Chief Information Officer
Dollar General

Alisa Chestler
Shareholder
Baker Donelson

Bruce Esworthy
Community Volunteer

Darren DeGennaro
Managing Director
PNC Bank

Dave Alperson
Vice President, North America Logistics & Operations
Amazon

David Whelan
Vice President of Strategy
HCA Tri-Star Health

Dwayne Greene
Assistant Chief of Police
Metropolitan Nashville Police Department

Erin H. Wilkins
Market President
Press Ganey

Finis Stribling, III
Agricultural Extension Specialist
Tennessee State University

Gerard Bullock
Broker
Compass

Gino Tieri
Area Vice President
Oracle, Netsuite

Jennifer Peters
Administrative and Legal Officer
LifePoint Health

Jerome Katz
Community Volunteer

Kim Less
Vice President, Aftersales
Nissan Americas

Lee Cunningham
THEC Coordinator
TN Higher Education Commission

Lindsey Paola
Chief Operating Officer
Nashville Soccer Club

Michelle Bonnett
Assistant News Director
NewsChannel5 Network

Nancy Youssef
Chief Business Development Officer
Soles4Souls

Rob Cook
Wealth Management Advisor
Merrill Lynch

Suzanne Buchanan
Community Volunteer

Ute Strand
President & CEO
United Healthcare Community Plan Tennessee

Wade Hunt
Market Manager
Walmart

Austin Cotton, *Intern*
Owen Board Fellow
Vanderbilt University

Johnny Zhang, *Intern*
Owen Board Fellow
Vanderbilt University

Sierra Leach, *Intern*
Friends of the Food Bank
Director of Donor Relations and Programs
Nashville State Community College Foundation

Nancy Keil
President & CEO
Second Harvest Food Bank of Middle Tennessee

ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 6/16/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER License # 1298 Hub International Mid-South 3011 Armory Drive Suite 250 Nashville, TN 37204	CONTACT NAME: Courtney Courteaux PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS: courtney.courteaux@hubinternational.com
INSURED Second Harvest Food Bank of Middle TN Inc. 331 Great Circle Road Nashville, TN 37228-1703	INSURER(S) AFFORDING COVERAGE — NAIC # INSURER A : Selective Insurance Company of America — 12572 INSURER B : Key Risk Insurance Company — 10885 INSURER C : At-Bay Specialty Insurance Company — 19607 INSURER D : INSURER E : INSURER F :

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY PRO-JECT LOC OTHER:			S 2691820	6/16/2025	6/16/2026	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 100,000 $ 5,000 $ 1,000,000 $ 2,000,000 $ 2,000,000
A	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY SCHEDULED AUTOS HIRED AUTOS ONLY NON-OWNED AUTOS ONLY			S 2691820	6/16/2025	6/16/2026	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $
A	X UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION $			S 2691820	6/16/2025	6/16/2026	EACH OCCURRENCE AGGREGATE	$ 5,000,000 $ 5,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		KRM494140285	6/16/2025	6/16/2026	PER STATUTE OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 500,000 $ 500,000 $ 500,000
A	Professional Liab.			S 2691820	6/16/2025	6/16/2026	Each Occ	1,000,000
C	Cyber/Privacy/Networ			AB-6694269-02	5/9/2025	5/9/2026	Aggregate 3,000,000	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Subject to all of the terms, conditions, exclusions and definitions of the above referenced policies asissued by the carrier(s).

CERTIFICATE HOLDER

City of Franklin
109 3rd Avenue South
Franklin, TN 37064

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



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Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See *Specific Instructions* on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

Second Harvest Food Bank of Middle Tennessee, Inc.

2 Business name/disregarded entity name, if different from above.

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor ☑ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . .

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☐ Other (see instructions)

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) 1

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) A

(Applies to accounts maintained outside the United States.)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . ☐

5 Address (number, street, and apt. or suite no.). See instructions.

331 Great Circle Road

6 City, state, and ZIP code

Nashville, TN 37228

Requester's name and address (optional)

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			–			–				

or

Employer identification number

6	2	–	1	0	4	9	4	4	7

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here **Signature of U.S. person** HeatherVree **Date** 9/19/2025

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

Nonprofit Funding Application – Fiscal Year 2026-2027

Application for Charitable and Civic Organizations
Submission Deadline: March 6, 2026

Agency Name: ShareBuilt, Inc.
(List agency name as it appears on the Secretary of State website)

Legal Status: ☑ Charitable (501c3) ☐ Civic Organization (501c6 or 501c4)

Application Contact: Steve Kuhn (Name) | Steve.Kuhn@sharebuilt.org (Email) | 615-426-7081 (Phone)

Mailing Address: 510 Columbia Ave, PO Box #62, Franklin, TN 37064

Payment Address: (if different from mailing)

Total amount of City of Franklin funds being requested for FY 2026-2027: **$ 12,000.00**

Percentage of proposed FY 2026-2027 budgeted revenues derived from this request: **4.58%**

Non-Discrimination

The parties, their agents, officials, employees, and servants shall not discriminate in any manner on the basis of race, color, religion, creed, ethnic or national origin, sex, sexual orientation, gender identity/expression, disability, age, status as a covered veteran, genetic information, and any other category protected by the federal or state civil rights law with respect to the subject matter and related activities of this application.

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: ShareBuilt, Inc.

1. Identify one Strategic Plan Goal your request helps to achieve.

Operational Excellence

2. Provide the number of Franklin citizens served by your agency: 6,186

3. State the type of service provided and whether other organizations in the community provide the same service.

ShareBuilt, Inc. is a Franklin-based 501(c)(3) nonprofit that empowers other nonprofits through pro bono capital project management services within the City of Franklin. Founded by architecture, engineering, and construction (AEC) professionals to address a critical gap in nonprofit facility development, we provide expert guidance from project conception to completion. Our services include pre-construction consulting, volunteer project management, and connections to trusted design and construction partners. By removing financial and technical barriers, we enable nonprofits to plan and build mission-driven facilities that serve their communities, steward resources responsibly, and amplify long-term impact. All services are provided at no cost to our nonprofit partners.

Our work aligns most directly with the City of Franklin's Strategic Plan Goal of "Operational Excellence." Through our innovative program, ShareBuilt multiplies the value of every dollar invested in nonprofit infrastructure by leveraging donated professional expertise, volunteer leadership, and in-kind industry resources. By reducing or eliminating soft costs associated with capital projects, we allow nonprofit organizations to direct more of their funding toward program delivery rather than overhead. This model ensures predictable, responsible use of resources while strengthening the long-term financial sustainability of the organizations serving Franklin residents.

In addition, our approach reduces the likelihood of costly project missteps by providing experienced oversight from the earliest stages of project planning through completion. The ripple effect of our work strengthens the broader Franklin community by expanding the capacity of nonprofits that provide housing support, education, health services, recovery programs, and faith-based services.

While private architecture, engineering, and construction management firms operate in the region on a fee-for-service basis, ShareBuilt is unique in that we are a nonprofit exclusively serving other nonprofits by helping them engage with these local firms most aligned and interested in their mission. We find and connect mission-driven AEC professionals who are willing to donate their expertise and resources to strengthen charitable organizations. To our knowledge, no other organization in the region provides this comprehensive nonprofit-to-nonprofit capital project support model at no cost to those they serve.

4. Explain how much of an impact these services have on the community.

ShareBuilt delivers measurable impact to Franklin residents by strengthening the facilities where critical community services take place. Rather than asking donors to fund nonprofit programs directly, we multiply donor effectiveness by ensuring nonprofit capital projects are well-planned, cost-efficient, and mission-aligned helping nonprofit organizations served by ShareBuilt to be the very best stewards of their support revenue.

For example, at The Refuge Center for Counseling, even though ShareBuilt was not engaged until ground was being broken we were still able to organize a trade contractor interest breakfast to connect subcontractors with the organization's counseling mission and identify some budget enhancing options. By inviting contractors to participate as mission partners, the project secured discounted labor, donated materials, and cost-saving solutions. This approach reduced expenses while deepening community investment in the project's success.

In addition, we have supported other Franklin nonprofits, such as Franklin Farmers Market and Mustard Seed Preschool and have had discussions with GraceWorks about supporting them for their new campus in a similar manner.

The facilities we have supported serve thousands of individuals each month through housing support, education, counseling, recovery services, healthcare access, and faith-based programming. They serve veterans, individuals with disabilities, families experiencing homelessness, foster youth, women, and other historically underserved populations in and around Franklin.

By preventing cost overruns, delays, and design errors, ShareBuilt ensures scarce nonprofit dollars are reinvested into programming rather than consumed by otherwise avoidable construction expenses. The result is stronger organizations and greater community impact for the residents of Franklin.

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: ShareBuilt, Inc.

5. State how these funds will be used and if they will be spent in accordance with the State of Tennessee T.C.A § 6-54-111.

Funds will support ongoing and future operations related to the management of capital projects in Franklin. Specifically, $6,000 will be allocated to staff development including the hiring of a paid Executive Director in the next 12 months to strengthen internal capacity and ensure high-quality project execution. An additional $4,000 will support marketing and communications efforts, enabling our clients to effectively share their stories and amplify community impact. The remaining $2,000 will be invested in technology enhancements, including the strategic integration of AI tools to improve operational efficiency and enhance project delivery services. All awarded funds will be expended in full compliance with Tennessee T.C.A. § 6-54-111. We will maintain thorough documentation to ensure accountability and to demonstrate that public funds are used exclusively for public benefit purposes aligned with our charitable mission.

6. State if the City of Franklin provides any other support (financial or otherwise) to your agency. If so, please describe that support.

N/A

7. State any other additional financial support your agency receives.

ShareBuilt maintains a diversified funding model and receives financial support from:
-Individual donors
-Corporate sponsors and business partners
-Foundations
-Event sponsorships (including quarterly Bridge Breakfast events)

In addition to financial contributions, ShareBuilt helps clients manage in-kind support at times from architects, engineers, contractors, and trade partners who donate expertise, discount services, and provide materials to nonprofit projects.

This blended funding structure ensures long-term sustainability while allowing all ShareBuilt project management services to remain free of charge to nonprofit clients.

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency Name: ShareBuilt, Inc.

8. How often does the Board of Directors receive/approve financial reports?

☐ bi-monthly ☐ monthly ☑ quarterly ☐ semi-annually ☐ annually

9. Are the agency's financial records audited by an independent certified public accountant?

☐ Yes ☑ No

If no, please explain how financials are reviewed.

Our annual revenue does not require an Audit. Our financials are internally produced and our annual 990 is prepared by Blankenship CPA Group, PLLC

Attachments:

☐ Option 1: Annual Audit for the last fiscal year concluded **OR**

☑ Option 2: A completed State of Tennessee annual reporting form for the last fiscal year concluded (AND the auditor's opinion and compliance notes if answered yes above)

☑ Proof of nonprofit status (IRS Tax Exempt Letter of Determination)

☑ Proof of business registration with the State of TN / Proof of registration with the TN Office of Charitable Solicitors

☑ Board of Directors list that includes the names, positions held, contact information, and expiration date of term for all board members

☑ Certificate of Insurance for professional liability (if applicable), general liability, and workers' compensation with the City of Franklin listed as a Certificate Holder

☑ Proposed or preliminary FY 2027 Budget

☑ W9 for the agency

☑ City of Franklin Vendor Information Form (Not required if you are an existing recipient and do not wish to change banking, contact, or address information)

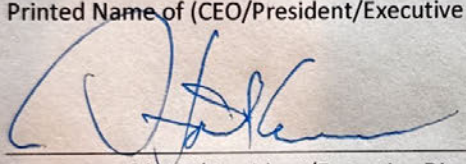
Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: ShareBuilt, Inc.

Application criteria include:
- BOMA may fund up to 1% of the estimated general fund revenue during the budget process for all requests, depending on availability of funds.
- Outside agencies that request funding for the first time may not request an amount that exceeds 5% of their operating expenses.
- Outside agencies that have been funded in the prior year may request an amount that includes up to 3% inflation, plus any special funding requests. No funding request may exceed 25% of operating expenses.
- Funding requests are made for one fiscal year only, subject to annual re-submission and not guaranteed year over year.

Steve Kuhn

Printed Name of (CEO/President/Executive Director/Board Chair)



Signature of (CEO/President/Executive Director/Board Chair)

03/06/2026

Date

*Unless contractually negotiated otherwise, any funding approved by the Board of Mayor Alderman will be distributed on an even quarterly basis. Submission of this form is not a guarantee of funding. All funds authorized are done by authority extended by the State and the City's local charter. Approved funding may result in a contract and this form will become an integral part of that contract.

Emailed applications are preferred.

Completed applications and required attachments may be sent to nonprofitfunding@franklintn.gov or mailed to City of Franklin, Budget & Performance Department, Attn: Nonprofit Funding, 109 Third Avenue South, Franklin, TN 37064.

Annual Reporting Form for Nonprofit Organizations
Seeking Financial Assistance from Local Governments

ShareBuilt, Inc.

Name of Nonprofit Organization

311 Monticello Road	Franklin	Williamson	TN	37064
Street Address	City	County	State	Zip

Annual Financial Report of Cash Receipts, Disbursements, and Balances

For the Fiscal Year from Jan. 1, 2025 **through** Dec. 31, 2025

Report Required by Title 5, Chapter 9, Part 1,
And Title 6, Chapter 54, Part 1, *Tennessee Code Annotated*

Receipts		
Federal Grants	$ 0.00	
State Grants		
Financial Assistance from Local Governments	0.00	
Donations and Gifts from Citizens	184,841.00	
Membership Dues		
Fees/Charges for Services	0.00	
Fundraising Events		
Sale of Assets	0.00	
Loans-Borrowed Funds	0.00	
Investment Income	839.00	
Other Receipts	934.00	
Total Receipts		$ 186,614.00 (A)
Disbursements		
Grants and Other Assistance Paid to Other Organizations and Individuals	$ 0.00	
Salaries and Wages	58,933.00	
Employee Benefits	0.00	
Payroll Taxes	4,508.00	
Fees for Services (non-employee)	20,346.00	
Advertising and Promotion	38,848.00	
Office Expenses	454.00	
Leases/Rentals	750.00	
Maintenance and Repairs	0.00	
Supplies	0.00	
Travel	4,345.00	

Utilities	0.00	
Insurance	4,387.00	
Conferences, Conventions and Meetings		
Interest	0.00	
Purchase of Capital Assets – Vehicles and Equipment	0.00	
Purchase of capital Assets – Property and Buildings	0.00	
Loan Payments	0.00	
Other	34,772.00	
Total Disbursements		$ 167,343.00 (B)

Cash Receipts Less Disbursements for the fiscal Year (A-B=C) $ 19,271.00 (C)

Cash Balance - at the beginning of the fiscal year $ 88,074.00 (D)

Cash Balance - at the end of the fiscal year (C+D=E) $ 107,345.00 (E)

Beginning Cash Balance	$88,074
Plus: Net Revenue	$19,271
Ending Cash Balance B4	$107,345

Details of Cash Balance - at the end of the fiscal year

		Balance Sheet Cash Change	
Cash on Hand	$ 0.00	Accounts Receivable	$866
Cash in Bank – Checking	6,452.00	Credit Card:	$99
Cash in Bank – Savings Accounts	74,098.00	Pledgeling Revenue	$(19,237)
Cash in Bank – Certificates of Deposits	0.00	ACH Clearing	$(8,523)
Other Cash	0.00	Total Balance Sheet Cash Changes	$(26,795)
		Ending Cash Balance	$80,550
Total Cash - at the end of the fiscal year	$ 80,550.00 (E)		

Please Explain Proposed Use of the Financial Assistance from Local Governments.

Funds will support ongoing and future operations related to the management of capital projects in Franklin. Specifically, $6,000 will be allocated to staff development including the hiring of a paid Executive Director in the next 12 months to strengthen internal capacity and ensure high-quality project execution. An additional $4,000 will support marketing and communications efforts, enabling our clients to effectively share their stories and amplify community impact. The remaining $2,000 will be invested in technology enhancements, including the strategic integration of AI tools to improve operational efficiency and enhance project delivery services

I certify that this report accurately presents the cash receipts, disbursements, and balances of the ShareBuilt **for the fiscal year noted above.**

Name of Nonprofit Organization

Person Preparing Report Stephen Kuhn

Printed Name **Signature**

Phone Number 6154267081 **Email Address** steve.kuhn@sharebuilt.org **Date** 03/26/2026

ShareBuilt, Inc.

Summary - 2026 Budget vs Last Year

Line	Account Description	Actual YE Dec-25	Budget YE Dec-26	2026 B/(W) Bud
101	Individuals	111,516	169,000	57,484
102	Less: Processing Costs	(906)	-	906
103	**Individuals**	**110,609**	**169,000**	**58,391**
104	Client Contributions	14,450	18,000	3,550
105	Corporate & Foundation Grants	59,782	75,000	15,218
106	Corporate Sponsorship	-	-	-
107	Unknown Contributor	-	-	-
108	**Contributions & Grants**	**184,841**	**262,000**	**77,159**
109	Interest Income	839	1,000	161
110	Reimbursement Revenue	934	-	(934)
111	**Total Revenue**	**186,614**	**263,000**	**76,386**
112	**Total Payroll**	**79,279**	**140,840**	**(61,561)**
113	**Total PR Taxes & Benefits**	**4,508**	**9,800**	**(5,292)**
114	**Total Professional Fees**	**14,533**	**14,130**	**403**
115	**Total Development & Promotion**	**47,817**	**59,700**	**(11,883)**
116	**Total Business Costs**	**15,528**	**18,680**	**(3,152)**
117	**Total Insurance**	**4,387**	**6,000**	**(1,613)**
118	**Total Interest Expense**	**-**	**-**	**-**
119	**Total Depreciation Expense**	**-**	**-**	**-**
120	**Total Operating Expenses(OPEX)**	**166,053**	**249,150**	**(83,097)**
120.10	**Total Program Expenses**	**100,152**	**158,200**	**(58,048)**
120.11	**TTM Program % TTM OPEX**	**60.31%**	**63.50%**	**3.19%**
120.20	**Total Fundraising Expenses**	**35,554**	**36,290**	**(736)**
120.21	**TTM Fundraising % TTM OPEX**	**21.41%**	**14.57%**	**(6.84%)**
120.30	**Total General & Admin Expenses**	**30,346**	**54,660**	**(24,314)**
120.31	**TTM G&A % TTM OPEX**	**18.28%**	**21.94%**	**3.66%**
120	**Total Operating Expenses(OPEX)**	**166,053**	**249,150**	**(83,097)**
121	**Net Revenue**	**20,561**	**13,850**	**(6,711)**
	Net Revenue % Total Revenue	**11.02%**	**5.27%**	

Department of the Treasury
Internal Revenue Service
Tax Exempt and Government Entities
P.O. Box 2508
Cincinnati, OH 45201

SHAREBUILT INC
311 MONTICELLO ROAD
FRANKLIN, TN 37064-2037

Date:
12/09/2022
Employer ID number:
88-2057990
Person to contact:
Name: Customer Service
ID number: 31954
Telephone: 877-829-5500
Accounting period ending:
December 31
Public charity status:
170(b)(1)(A)(vi)
Form 990 / 990-EZ / 990-N required:
Yes
Effective date of exemption:
April 22, 2022
Contribution deductibility:
Yes
Addendum applies:
No
DLN:
26053739005402

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,

Stephen A. Martin
Director, Exempt Organizations
Rulings and Agreements

Proof of ShareBuilt's Registration with TN Office of Charitable Solicitors – March 5, 2026

SHAREBUILT INC.

311 MONTICELLO RD FRANKLIN TN 37064
STEVE KUHN
(615) 426-7081
www.sharebuilt.org

Status: Active
CO Number: CO50318
Registration Date: 12/19/2022
Renewal Date: 06/30/2026

Purpose

Nonprofits are often faced with the need to hire design and construction resources for building projects but do not have a way to share their project need's nor do they possess necessary relationships or knowledge to find those who can help with design or construction. ShareBuilt exists to help project recipients tell their stories of project need in a way that gives design and construction professionals visibility to all project needs in their community. Providing clear visibility increases design and construction partner participation thereby reducing the time required for design and construction and reduces project costs. We believe that God calls us to be generous and ready to share from what He so generously provides (1Tim 6: 17-19). ShareBuilt seeks supporters willing to help those with project needs to tell their stories so that partners with design and construction talent and resources can best meet those needs.

Financials (2)

Fiscal Year End	Total Revenue
12/31/2024	$138,462.00
12/31/2023	$93,338.00

Officers (8)

Title(s)	First Name	Last Name
Director	ASHLEY	ARRINGTON
Custodian of Contributions,Secretary,Treasurer	WILLIAM	BYINGTON
Director	DENISE	DOCZY-DELONG
Director	TOM	ENNIS
Director	RICHARD	HOMAN
Chief Executive Officer,Custodian of Final Distributions	STEPHEN	KUHN
Director	TIM	MORRIS
Director	HOLLAND	STEWART

Charity Events (0)

Name	Event Number	Event Date

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2286
tncab.tnsos.gov/portal/

Tre Hargett
Secretary of State

WILLIAM STEPHEN BYINGTON
624 AYLESFORD LANE
FRANKLIN, TN 37069, USA

03/05/2026

Filing Acknowledgment

Please review the filing information below and notify our office immediately of any discrepencies.

Entity Name:	SHAREBUILT INC.		
SOS Control #:	001307692	Initial Filing Date:	04/22/2022
Entity Type:	Nonprofit Corporation	Formation Locale:	Tennessee
Status:	Active	Duration Term:	Perpetual
Fiscal Year Close:	December	Annual Report Due:	04/01/2027
Business County:	WILLIAMSON		
Benefit Type:	Public Benefit Corporation	Religious Type:	Non-Religious

Document Receipt

Receipt #: 2026-253434	Filing Fee:	$20.00
Payment: eCheck - 3916745615		$20.00

Annual Report Due Date: 04/01/2026
Next Annual Report Due: 04/01/2027
Annual Report Date Filed: 03/05/2026
Tracking Number: B2026198683

This will acknowledge the filing of the attached Annual Report with an effective date as indicated above. When corresponding with this office or submitting documents for filing, please refer to the control number above.

Tre Hargett
Secretary of State

Event History

Annual Report Due Date changed from: 4/1/2026 to: 4/1/2027
Business Mailing Address changed from: 311 MONTICELLO RD, FRANKLIN, TN, 37064-2037, USA to: PO BOX 62, FRANKLIN, TN, 37065, Williamson USA
Officers Changed

Tracking Number
B2026198683

Annual Report

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2286
tncab.tnsos.gov/portal/

Control #: 001307692
Filed: 03/05/2026 11:55 AM
Tre Hargett
Secretary of State

Tre Hargett
Secretary of State

Entity Information

Business Name: SHAREBUILT INC.

Entity Type: Non-Profit Corporation

Control Number: 001307692

Place of Formation: Tennessee

Principal Office Address:
311 MONTICELLO RD
USA, FRANKLIN, TN 37064-2037

Mailing Address:
PO BOX 62
FRANKLIN, TN 37065, USA

Nature of Business (NAICS):

Officer Information

STEPHEN KUHN
311 MONTICELLO RD
FRANKLIN, TN 37064, USA
Director,President

WILLIAM BYINGTON
311 MONTICELLO RD
FRANKLIN, TN 37064, USA
Secretary

RICHARD HOMAN
7987 AYERS RD
CINCINNATI, OH 45255, USA
Director

TIM MORRIS
4013 DORCAS DRIVE
NASHVILLE, TN 37215, USA
Director

MARK STEELE
311 MONTICELLO RD
USA, FRANKLIN, TN 37064-2037
Director

LORI SMITH
311 MONTICELLO RD
USA, FRANKLIN, TN 37064-2037
Director

TRAVIS TODD
311 MONTICELLO RD
USA, FRANKLIN, TN 37064-2037
Director

ASHLEY ARRINGTON
311 MONTICELLO RD
USA, FRANKLIN, TN 37064-2037
Director

MIGNONNE WRIGHT
311 MONTICELLO RD
USA, FRANKLIN, TN 37064-2037
Director

DARIN LONG
311 MONTICELLO RD
USA, FRANKLIN, TN 37064-2037
Director

Registered Agent Information

WILLIAM STEPHEN BYINGTON
311 MONTICELLO RD
FRANKLIN, TN 37064

Signature

☑ By entering my name in the space provided below, I certify that I am authorized to file this document on behalf of this entity, have examined the document and, to the best of my knowledge and belief, it is true, correct and complete as of this day.

Signed Electronically: WILLIAM S BYINGTON **Date:** 03/05/2026

Title: SECRETARY

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2286
tncab.tnsos.gov/portal/

Tre Hargett
Secretary of State

Date: 03/05/2026 **Invoice:** 2026-253434

Customer Information

WILLIAM STEPHEN BYINGTON
SHAREBUILT INC.
624 AYLESFORD LANE
FRANKLIN, TN 37069, USA

Tracking #	Description	Amount Paid
B2026198683	2025 Annual Report for SHAREBUILT INC. (Corporation Filings)	$ 20.00

Payment Details

Fee Total:	$ 20.00
Payment Total:	$ 20.00
Amount Due:	$ 0.00

Payment Method

Payment Type: eCheck
Check/Confirmation Number: 3916745615

ShareBuilt, Inc – Board Directory
January 2026

Stephen M. Kuhn
Executive Vice-President, Sevan Multi-Site Solutions
311 Monticello Rd Franklin, TN 37064
steve.kuhn@sharebuilt.org
615-426-7081
Term Expiration: July 31, 2028

Richard P. Homan
Retired Executive Vice President, Turner Construction Company
7987 Ayers Rd Cincinnati, OH 45255
rhoman@tcco.com
513-608-5742
Term Expiration: July 31, 2026

J. Tim Morris
Founder and Partner, Proprium Capital Partners
4013 Dorcas Dr Nashville, TN 37215
tim.morris@proprium.com
203-918-8500
Term Expiration: July 31, 2028

Ashley Arrington
Private Wealth Advisor, BIP Wealth
906 Highland Cir Madison, TN 37115
Ahley.arrington11@gmail.com
719-313-2075
Term Expiration: July 31, 2028

Travis Todd
Principal/Regional Director – Thomas & Hutton
500 11th Ave N #800 Nashville, TN 37203
todd.t@tandh.com
615-405-7786
Term Expiration: July 31, 2027

Lori Smith
Associate Principal - TMP
7016 Stone Run Dr. Nashville, TN 37211
lsmith@tmpartners.com
615-306-7870
Term Expiration: July 31, 2028

Mignonne Wright
CEO – AFM Strategies
925 Lawn View Lane Franklin, TN 37064
mwright@collaborative-studio.com
615-775-2201
Term Expiration: July 31, 2027

Mark Steele
Founder – Steele Consulting Group
3019 Campbellsville Pike Columbia, TN 38401
msteelemark@gmail.com
336-306-0705
Term Expiration: November 30, 2028

Darin Long
Director of Construction – HCA Design & Construction
One Park Plaza Building 3-2E
Nashville, TN 37203
Darin.long@hcahealthcare.com
615-982-5820
Term Expiration: November 30, 2026

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 03/05/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Kendall Connell	
Boxwood Insurance Group 3020 Stansberry Ln Ste 202 Franklin TN 37069	PHONE (A/C, No, Ext): (615) 245-5851	FAX (A/C, No): (615) 245-5851
	E-MAIL ADDRESS: kendall@boxwoodins.com	

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Cincinnati Indemnity	23280
INSURER B : Hiscox Insurance Company Inc	10200
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
Sharebuilt Inc
311 Monticello Rd
Franklin TN 37064-2037

COVERAGES **CERTIFICATE NUMBER:** CL25102401639 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [X] POLICY [ ] PRO-JECT [ ] LOC [ ] OTHER:			ENP 0668815	10/24/2025	10/24/2026	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 500,000 $ 5,000 $ 1,000,000 $ 2,000,000 $ 2,000,000
	AUTOMOBILE LIABILITY [ ] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [ ] HIRED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ $ $ $
	[ ] UMBRELLA LIAB [ ] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $						EACH OCCURRENCE AGGREGATE	$ $
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? [ ] N / A (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						[ ] PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ $ $
B	Errors and Omissions			ANE524755324	10/24/2025	10/24/2026	General Aggregate Each Occurrence	$2,000,000 $2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate Holder is listed as additional insured as respects general liability when required by written contract.

CERTIFICATE HOLDER

City of Franklin
109 3rd Ave S
Franklin TN 37064

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Patrick F. Bagett

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Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See *Specific Instructions* on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

ShareBuilt, Inc

2 Business name/disregarded entity name, if different from above.

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor ☐ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . .

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☑ Other (see instructions) 501 (c)(3)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . ☐

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any)

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)

(Applies to accounts maintained outside the United States.)

5 Address (number, street, and apt. or suite no.). See instructions.

810 Oak Meadow Dr PO Box 62

6 City, state, and ZIP code

Franklin, TN 37065-0062

Requester's name and address (optional)

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			–			–				

or

Employer identification number

8	8	–	2	0	5	7	9	0

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here | **Signature of U.S. person** W. Stephen Bigington | **Date** March 5, 2026

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

HISTORIC FRANKLIN TENNESSEE

City of Franklin
Vendor Information Form

Vendor Name
ShareBuilt, Inc.

Vendor ID (For Office Use)

Contact Name
Steve Kuhn

Contact Email Address
Steve.kuhn@sharebuilt.org

Physical Street Address
311 Monticello Road

Remittance Address, if different
510 Columbia Ave, PO Box 62

City, State ZIP
Franklin, TN 37064

City, State ZIP
Franklin, TN 37064

Phone Number
615-426-7081

Email Address for ACH Remittance
Steve.kuhn@sharebuilt.org

In order to ensure timely payment, the City of Franklin encourages vendors to receive payment via direct deposit. Should you select ACH, a remittance will be emailed to you showing pertinent payment information.

Payment Mode

- (●) ACH
- ( ) Check

Name of Financial Institution
Studio Bank

Routing Number
[redacted]

Account Number
[redacted]

I/we hereby authorize the City of Franklin to initiate credit entries to my/our account listed above and authorize the financial institution to credit the same to my/our account. It is my/our responsibility to notify the City of Franklin Finance Department immediately if I/we become aware of any changes in status or bank information. If funds to which I/we am/are not entitled are deposited in error to my/our account, the City of Franklin is authorized to direct the financial institution to return the funds via an ACH debit transaction. This order will remain in effect until submission in writing to the Finance Department.

Authorized Signature

Date 03/06/2026

Please submit this form along with a W-9. The forms can be emailed to accountspayable@franklintn.gov or mailed to 109 Third Ave. S., Franklin, TN 37064.

Nonprofit Funding Application – Fiscal Year 2026-2027

Application for Charitable and Civic Organizations
Submission Deadline: March 6, 2026

Agency Name: Community Housing Partnership dba Shelter Equity
(List agency name as it appears on the Secretary of State website)

Legal Status: [✓] Charitable (501c3) [ ] Civic Organization (501c6 or 501c4)

Application Contact:	Name	Email	Phone
	Wayne Weaver	wweaver@shelterequity.org	615.790.5556

Mailing Address: 3595 Carothers Parkway Franklin, TN 37067

Payment Address: N/A
(if different from mailing)

Total amount of City of Franklin funds being requested for FY 2026-2027: **$ 25,000.00**

Percentage of proposed FY 2026-2027 budgeted revenues derived from this request: **1.40%**

Non-Discrimination

The parties, their agents, officials, employees, and servants shall not discriminate in any manner on the basis of race, color, religion, creed, ethnic or national origin, sex, sexual orientation, gender identity/expression, disability, age, status as a covered veteran, genetic information, and any other category protected by the federal or state civil rights law with respect to the subject matter and related activities of this application.

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: Community Housing Partnership dba Shelter Equity

1. Identify one Strategic Plan Goal your request helps to achieve.

Safe, Clean, Livable City

2. Provide the number of Franklin citizens served by your agency: 175

3. State the type of service provided and whether other organizations in the community provide the same service.

Community Housing Partnership (dba Shelter Equity) develops, preserves, and manages affordable housing and rental properties for individuals and families meeting HUD or work-force income levels. Our work focuses on creating stable, long-term housing through new development, rehabilitation of existing properties, and the operation of affordable rental units. While other organizations in the Franklin community provide related services such as emergency shelter, financial assistance, or case management, Shelter Equity's primary local role is increasing the supply of safe, affordable rental units.

4. Explain how much of an impact these services have on the community.

Over the last 32 years, Shelter Equity has provided stable, long-term housing for thousands of individuals and families who might otherwise struggle to remain in our community due to rising housing costs. By developing and managing affordable rental properties and rehabilitating existing housing, we help ensure that those most vulnerable - seniors, adults with special needs, and working households - have access to safe and stable homes. These efforts strengthen the local community and contribute to a healthier, more resilient local economy.

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: Community Housing Partnership dba Shelter Equity

5. State how these funds will be used and if they will be spent in accordance with the State of Tennessee T.C.A § 6-54-111.

Shelter Equity respectfully requests $25,000 to support the development of The Lofts of Franklin, located at 3595 Carothers Parkway. This project breathes new life into an assisted living facility that sat abandoned for five years. The new 30 rental apartments will be affordable for seniors living in our community who have lower incomes. This grant will help cover construction costs and fees associated with the project.

In Compliance with Tennessee T.C.A § 6-54-111, all funds will be spent in strict accordance with the State of Tennessee. Shelter Equity upholds the highest standards of equity, honesty, and transparency in all financial matters. As a non-profit organization providing year-round services that benefit the general welfare of the Franklin community, we maintain the required financial records and descriptions of programs to ensure full accountability to the public and the State.

6. State if the City of Franklin provides any other support (financial or otherwise) to your agency. If so, please describe that support.

Shelter Equity has a long partnership with the City of Franklin and Williamson County government.

7. State any other additional financial support your agency receives.

Shelter Equity receives financial support from THDA, individual donors, and the government of Williamson County.

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency Name: Community Housing Partnership dba Shelter Equity

8. How often does the Board of Directors receive/approve financial reports?

☐ bi-monthly ☐ monthly ☑ quarterly ☐ semi-annually ☐ annually

9. Are the agency's financial records audited by an independent certified public accountant?

☑ Yes ☐ No

If no, please explain how financials are reviewed.

Attachments:

☑ Option 1: Annual Audit for the last fiscal year concluded **OR**

☐ Option 2: A completed State of Tennessee annual reporting form for the last fiscal year concluded (AND the auditor's opinion and compliance notes if answered yes above)

☑ Proof of nonprofit status (IRS Tax Exempt Letter of Determination)

☑ Proof of business registration with the State of TN / Proof of registration with the TN Office of Charitable Solicitors

☑ Board of Directors list that includes the names, positions held, contact information, and expiration date of term for all board members

☑ Certificate of Insurance for professional liability (if applicable), general liability, and workers' compensation with the City of Franklin listed as a Certificate Holder

☑ Proposed or preliminary FY 2027 Budget

☑ W9 for the agency

☑ City of Franklin Vendor Information Form (Not required if you are an existing recipient and do not wish to change banking, contact, or address information)

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: Community Housing Partnership dba Shelter Equity

Application criteria include:
- BOMA may fund up to 1% of the estimated general fund revenue during the budget process for all requests, depending on availability of funds.
- Outside agencies that request funding for the first time may not request an amount that exceeds 5% of their operating expenses.
- Outside agencies that have been funded in the prior year may request an amount that includes up to 3% inflation, plus any special funding requests. No funding request may exceed 25% of operating expenses.
- Funding requests are made for one fiscal year only, subject to annual re-submission and not guaranteed year over year.

Wayne Weaver

Printed Name of (CEO/President/Executive Director/Board Chair)

Wayne O. Weaver — 03/18/2026

Signature of (CEO/President/Executive Director/Board Chair) — Date

*Unless contractually negotiated otherwise, any funding approved by the Board of Mayor Alderman will be distributed on an even quarterly basis. Submission of this form is not a guarantee of funding. All funds authorized are done by authority extended by the State and the City's local charter. Approved funding may result in a contract and this form will become an integral part of that contract.

Emailed applications are preferred.

Completed applications and required attachments may be sent to nonprofitfunding@franklintn.gov or mailed to City of Franklin, Budget & Performance Department, Attn: Nonprofit Funding, 109 Third Avenue South, Franklin, TN 37064.

Annual Reporting Form for Nonprofit Organizations
Seeking Financial Assistance from Local Governments

Community Housing Partnership dba Shelter Equity
Name of Nonprofit Organization

3595 Carothers Parkway	Franklin	Williamson	TN	37067
Street Address	City	County	State	Zip

Annual Financial Report of Cash Receipts, Disbursements, and Balances
For the Fiscal Year from 2024 through 2025

Report Required by Title 5, Chapter 9, Part 1,
And Title 6, Chapter 54, Part 1, *Tennessee Code Annotated*

Receipts		
Federal Grants	$ 0.00	
State Grants	135,729.00	
Financial Assistance from Local Governments	49,500.00	
Donations and Gifts from Citizens	9,598.00	
Membership Dues	0.00	
Fees/Charges for Services	591,656.00	
Fundraising Events	0.00	
Sale of Assets	3,401,100.00	
Loans-Borrowed Funds	0.00	
Investment Income	68,101.00	
Other Receipts	8,985.00	
Total Receipts		$ 4,264,669.00 (A)
Disbursements		
Grants and Other Assistance Paid to Other Organizations and Individuals	$ 0.00	
Salaries and Wages	452,471.55	
Employee Benefits	55,923.45	
Payroll Taxes	32,523.00	
Fees for Services (non-employee)	86,707.00	
Advertising and Promotion	9,085.00	
Office Expenses	64,500.00	
Leases/Rentals	13,552.00	
Maintenance and Repairs	10,360.00	
Supplies	19,602.00	
Travel	12,000.00	

Utilities	37,734.00	
Insurance	77,138.00	
Conferences, Conventions and Meetings	13,522.00	
Interest	304,459.00	
Purchase of Capital Assets – Vehicles and Equipment	0.00	
Purchase of capital Assets – Property and Buildings	0.00	
Loan Payments	0.00	
Other	2,639,027.00	
Total Disbursements		$ 3,828,604.00 (B)
Cash Receipts Less Disbursements for the fiscal Year (A-B=C)		$ 436,065.00 (C)
Cash Balance - at the beginning of the fiscal year		$ 3,436,914.00 (D)
Cash Balance - at the end of the fiscal year (C+D=E)		$ 3,872,979.00 (E)
Details of Cash Balance - at the end of the fiscal year		
Cash on Hand	$	
Cash in Bank – Checking	924,669.00	
Cash in Bank – Savings Accounts		
Cash in Bank – Certificates of Deposits		
Other Cash		
Total Cash - at the end of the fiscal year		$ 924,669.00 (E)

Please Explain Proposed Use of the Financial Assistance from Local Governments.

All funds requested from the City of Franklin will be used to promote the general welfare of Franklin residents and to maintain and increase affordable housing opportunities in the municipality.

I certify that this report accurately presents the cash receipts, disbursements, and balances of the Community Housing Partnership dba Shelter Equity **for the fiscal year noted above.**

Name of Nonprofit Organization

Person Preparing Report Wayne Weaver (Printed Name) Wayne O. Weaver (Signature)

Phone Number 615.790.5556 **Email Address** wweaver@shelterequity.org **Date** 03/18/2026

COMMUNITY HOUSING PARTNERSHIP
DBA SHELTER EQUITY

AUDITED FINANCIAL STATEMENTS

Year Ended June 30, 2025

COMMUNITY HOUSING PARTNERSHIP DBA SHELTER EQUITY

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INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
Community Housing Partnership dba Shelter Equity

We have audited the accompanying financial statements of Community Housing Partnership dba Shelter Equity (the "Organization"), a nonprofit organization, which comprise the statement of financial position as of June 30, 2025, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Organization as of June 30, 2025, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As discussed in Note 11 to the financial statements, property and equipment was understated in previously issued financial statements. Our opinion is not modified with respect to that matter.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Organization and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Organization's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Organization's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

UHY LLP

Nashville, Tennessee
February 10, 2026

COMMUNITY HOUSING PARTNERSHIP DBA SHELTER EQUITY
STATEMENT OF FINANCIAL POSITION
June 30, 2025

ASSETS	
Cash and cash equivalents	$ 924,669
Investment in joint venture	22,080
Prepaid expenses	22,061
Mortgage receivables, net	63,517
Property and equipment, net	9,955,009
Total Assets	$ 10,987,336
LIABILITIES AND NET ASSETS	
Accounts payable	$ 47,185
Accrued expenses	10,981
Promises to give, net	22,140
Deposits	27,118
Grant notes	680,389
Long-term debt	3,276,438
Total Liabilities	4,064,251
Net assets without donor restrictions	6,923,085
Net assets with donor restrictions	-
Total Net assets	6,923,085
Total Liabilities and Net Assets	$ 10,987,336

See notes to financial statements.

COMMUNITY HOUSING PARTNERSHIP DBA SHELTER EQUITY
STATEMENT OF ACTIVITIES
Year Ended June 30, 2025

	Without Donor Restrictions	With Donor Restrictions	Total
Public Support and Revenue:			
Home sales	$ 2,340,000	$ -	$ 2,340,000
Less direct cost of home sales	(2,012,198)	-	(2,012,198)
	327,802	-	327,802
Gain on sale of assets	3,073,298	-	3,073,298
Rental income	591,656	-	591,656
Grants and contributions	185,229	-	185,229
Interest income	68,101	-	68,101
Contributions	9,598	-	9,598
Other income	8,985	-	8,985
Net assets released from restriction	-	-	-
Total revenues and support	4,264,669	-	4,264,669
EXPENSES			
Program services	1,562,672	-	1,562,672
Management and general	253,734	-	253,734
Total expenses	1,816,406	-	1,816,406
CHANGE IN NET ASSETS	2,448,263	-	2,448,263
NET ASSETS - Beginning of year	4,474,822	-	4,474,822
NET ASSETS - End of year	$ 6,923,085	$ -	$ 6,923,085

See notes to financial statements.

COMMUNITY HOUSING PARTNERSHIP DBA SHELTER EQUITY
STATEMENT OF FUNCTIONAL EXPENSES
Year Ended June 30, 2025

	Program Services	Management and General	Total
Salaries and benefits	$ 406,716	$ 101,679	$ 508,395
Payroll taxes	26,018	6,505	32,523
Total wage costs	432,734	108,184	540,918
Community rehabilitation	94,183	-	94,183
Cost of homes sold	2,012,198	-	2,012,198
Depreciation	313,553	78,388	391,941
Donations	8,104	-	8,104
Insurance	61,710	15,428	77,138
Interest and loan fees	304,459	-	304,459
Maintenance and repairs	10,360	-	10,360
Advertising	7,268	1,817	9,085
Office and supplies	64,102	16,026	80,128
Other	9,541	2,385	11,926
Professional services	69,366	17,341	86,707
Property taxes	45,816	11,454	57,270
Rental fees	92,901	-	92,901
Training, meetings, and dues	10,841	2,711	13,552
Utilities	37,734	-	37,734
	3,574,870	253,734	3,828,604
Less expenses included with revenues on the statement of activities:			
Cost of homes sold	(2,012,198)	-	(2,012,198)
TOTAL EXPENSES	$ 1,562,672	$ 253,734	$ 1,816,406

See notes to financial statements.

COMMUNITY HOUSING PARTNERSHIP DBA SHELTER EQUITY
STATEMENT OF CASH FLOWS
Year Ended June 30, 2025

CASH FLOWS FROM OPERATING ACTIVITIES	
Change in net assets	$ 2,448,263
Adjustments to reconcile change in net assets to net cash provided by operating activities:	
Depreciation	391,941
Gain on sale of assets	(3,073,298)
Forgiveness of grant mortgage	(61,503)
Changes in:	
Prepaid expenses	33,463
Mortgage receivables, net	4,921
Inventories	1,605,242
Accounts payable	42,680
Accrued expenses	5,721
Net cash provided by operating activities	1,397,430
INVESTING ACTIVITIES	
Purchases of property and equipment	(4,558,124)
Sale of property and equipment	2,864,420
Net cash used in investing activities	(1,693,704)
FINANCING ACTIVITIES	
Payments on notes payable	(2,610,158)
Net proceeds from notes payable	394,187
Net cash used in financing activities	(2,215,971)
NET CHANGE IN CASH	(2,512,245)
CASH AND CASH EQUIVALENTS, Beginning	3,436,914
CASH AND CASH EQUIVALENTS, Ending	$ 924,669
Supplemental Cash Flow Information	
Cash payments for interest	$ 284,145

See notes to financial statements.

NOTE 1 — SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Nature of Activities

Community Housing Partnership (the Organization), formerly Community Housing Partnership of Williamson County, is a not-for-profit organization in Williamson County, Tennessee. The Organization's mission is to provide affordable housing to low- and moderate-income families.

The Company was formerly known as Community Housing Partnership and, effective February 7th, 2025, operates under the trade name Shelter Equity. The accompanying financial statements reflect the operations of the same legal entity before and after the name change.

Basis of Presentation

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America ("US GAAP"). Net assets, revenues and expenses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

> Net assets without donor restrictions: Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the Organization. These net assets may be used at the discretion of the Organization's management and the Board of Directors (Board). Restrictions fulfilled in the same accounting period in which the contributions are received are reported in the statement of activities as net assets without donor restrictions.
>
> Net assets with donor restrictions: Net assets subject to stipulations imposed by donors and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Organization or by the passage of time. Other donor restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity.

Donor restricted contributions are reported as increases in net assets with donor restrictions. When a restriction expires, net assets are reclassified from net assets with donor restrictions to net assets without donor restrictions in the statement of activities.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results could differ from those estimates.

Cash

Cash consists of checking accounts. The Organization's cash deposits in financial institutions at times may be in excess of its insured limits. Management has deemed this as normal business risk.

Prepaid Expenses

Prepaid expenses consist of insurance premiums paid by the Organization in advance and escrow deposits.

NOTE 1 — SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Property and Equipment

Property and equipment are recorded at cost, or if contributed, at fair market value as of the date of the gift. Assets with a cost in excess of $1,000 are capitalized. Depreciable assets are being depreciated using the straight-line method over the estimated useful lives of the assets, which range from three to forty years. Maintenance and repairs are charged to expense as incurred, and betterments are capitalized.

Long-lived assets to be held and used are reviewed for impairment whenever events or changes in circumstances indicate the related carrying amount may not be recoverable. On June 30, 2025, no assets were considered to be impaired.

Mortgage Loans Receivable and Promise to Give Obligation

As part of its mission, the Organization sells homes at a price below market to individuals within the Williamson County community. In addition to a first mortgage with their lender, the homeowner is required to sign a second mortgage with the Organization for the difference between the greater of the estimated fair market value of the home or its cost. The scheduled payment on the second mortgage loan is forgiven by the Organization in three different methods. 1) Forgiveness at maturity of the original loan, 2) Forgiveness by the board of directors, 3) or 20% each year over a five year affordability period which is recorded as a promise to give obligation at fair value at the date of award. The Organization does not foresee collection of the second mortgage loans except in the event of sale or refinancing of the home by the owner.

Grant Notes

The Organization has received several grants through the Tennessee Housing Development Agency's Tennessee Housing Trust Fund Competitive Grants Program for the acquisition and rehabilitation of rental housing to serve as transitional housing for low-income individuals. These grants include grant notes that specify a 15-year forgiveness period. As such, proceeds are treated as a conditional contribution where they recognize a refundable advance and derecognize the liability, and recognize income, as conditions for forgiveness are substantially met or explicitly waived.

Notes Payable

Notes payable are recognized at their present value, net of any applicable discounts, and are classified as liabilities on the statement of financial position.

Program Services

The Organization's programs include rental income for affordable housing units, in addition to its public outreach programs, such as its assistance to low- and moderate-income households. Program outreach also includes assistance to similar households on an international level.

NOTE 1 — SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Revenue Recognition - Contributions

The Organization recognizes contributions and grants as revenue when they are received or unconditionally pledged and records these as revenues with donor restrictions or without donor restrictions according to donor stipulations that limit the use of these assets due to either a time or purpose restriction. Contributions received with donor restrictions that are met in the year of receipt are recorded as revenues without donor restrictions. When a restriction expires or is met in a subsequent year, net assets are reclassified from net assets with donor restrictions to net assets without donor restrictions in the statement of activities.

Revenue Recognition - Home Sales

A significant portion of the Organization's revenue is derived from home sales. Due to the nature of contracts, there is no variable consideration and only one performance obligation. Such revenue is conditioned upon meeting a certain performance obligation, and amounts received are recognized as revenue once the requirement has been met. Once construction is complete on a home and closing procedures have been completed, buyers take possession of the home, and the performance obligation is considered to have been met. Each house sold has a defined purchase price. Contracts are considered to have commercial substance as they all involve a cash down payment and a signed promissory note, which is paid in accordance with the note terms.

The primary method used to estimate standalone selling price is the expected cost, which forecasts the expected costs of satisfying the performance obligation.

Revenue Recognition – Rental Income

The Organization leases housing to low- and moderate-income households in Williamson County, Tennessee. The Organization's leases are classified as operating leases, with a term of one year or less. Leases do not (1) transfer ownership of the underlying asset to the lessee, (2) contain options to extend the lease, (3) contain options to purchase the assets, or (4) early termination at the option of the Organization or the lessee. Rental income is recognized straight-line over the lease term.

Revenue Recognition - Contributions of Nonfinancial Assets

The Organization received donated rent of $10,141 for the year ended June 30, 2025. Such amounts, which are based upon information provided by third-party providers, are recorded at their estimated fair value determined on the date of contribution.

Revenue Recognition - Contributions of Nonfinancial Assets (Continued)

Volunteers contribute significant amounts of time to program services, administration, and fundraising activities; however, the Organization's financial statements do not reflect the value of these contributed services because they do not meet recognition criteria prescribed by US. GAAP.

NOTE 1 — SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Cost of Homes Sold

The cost for homes acquired or constructed for resale include land acquisition, land development, and home construction costs. Construction overhead, interest, and closing costs are expensed as incurred, as the Organization does not believe that such costs generate or enhance resources that will be used in satisfying the performance obligations in the future. Homes held-for-sale are classified as inventories until delivered.

Cost of home sales includes the construction cost, which is the amounts paid through the closing date of the home, plus any costs incurred, but not yet paid.

Income Taxes

The Organization is a tax-exempt organization under Section 501(c)(3) of the Internal Revenue Code and are classified as an organization that is not a private foundation as defined in Section 509(a) of the Internal Revenue Code. Therefore, no provision for federal income taxes is included in the accompanying financial statements. Management does not believe there are any uncertain tax positions. Further, management does not believe that the Organization has any unrelated business income, which would be subject to federal taxes.

Advertising

Advertising costs are expensed when incurred. Advertising expense totaled $9,085 for the year ended June 30, 2025.

Functional Allocation of Expenses

The costs of providing program and supporting services have been reported on a functional basis in the statement of functional expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited. While most costs have been directly assigned to a functional category, certain costs have been allocated among program services and supporting services benefited.

Such allocations are determined by management on an equitable basis. Expenses that are allocated consist primarily of salaries and wages which are allocated based on time and effort.

Fair Value Measurements

The fair value of financial instruments including cash, mortgage loans receivable, promises to give liability, and grant notes approximate carrying value due to the short-term nature of these accounts.

NOTE 1 — SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Fair Value Measurements (Continued)

Fair value is defined as the exchange price that would be received for an asset or paid to transfer a liability (an exit price) in the principal or most advantageous market for the asset or liability in an orderly transaction between market participants on the measurement date. The Organization determines the fair values of its financial instruments based on the fair value hierarchy established which requires an entity to maximize the use of observable inputs and minimize the use of unobservable inputs when measuring fair value. There are three levels of inputs that may be used to measure fair value:

Level 1: Financial instruments are valued based on quoted prices in active markets for identical assets or liabilities.

Level 2: Financial instruments are valued using quoted prices for similar assets or liabilities; quoted prices in markets that are not active; or other inputs that are observable or can be corroborated by observable market data of substantially the full term of the assets or liabilities.

Level 3: Financial instruments are valued using pricing models, discounted cash flow methodologies or similar techniques and at least one significant model assumption or input is unobservable and when determination of the fair value requires significant management judgment or estimation.

There were no triggering events that required fair value measurements of the Organization's non-financial assets and liabilities at June 30, 2025.

Subsequent Events

The Organization's management has evaluated subsequent to the statement of financial position date through February 10, 2026, the date that the financial statements were available to be issued.

NOTE 2 — LIQUIDITY AND AVAILABILITY

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of the balance sheet date comprise the following:

	June 30, 2025
Cash	$ 924,669

The Organization regularly monitors liquidity to meet its operating needs and other contractual commitments, it has a policy to structure its financial assets to be available as its general expenditures, liabilities, and other obligations become due.

NOTE 3 — INVESTMENT IN JOINT VENTURE

In August 2022, the Organization partnered with three other entities to form a joint venture company for the purpose of acquiring and developing a 39 three-bedroom home affordable housing development in Franklin, Tennessee. The entities involved entered into a co-development agreement whereby each entity owns and is liable for 25% of the project costs, which is accounted for using the equity method. Since inception the Organization has spent $22,080 in relation to the project and no commitments. There has been no activity since the initial outlay.

NOTE 4 — MORTGAGE RECEIVABLE AND PROMISES TO GIVE OBLIGATION

There are five mortgage receivables totaling $171,617 at June 30, 2025. The Organization has promised to forgive three of these receivables over a five year period, of which one was fully forgiven for the year ended June 30, 2025. There is one receivable that will be entirely forgiven at the end of the next fiscal year. Two of the remaining receivables are for a period of 40 years, at which time the Organization may decide to forgive some or all the value of the receivable at its sole discretion. The final note is for a period of 30 years, at which time the full amount will be forgiven provided there has been no default.

Mortgage receivables have maturity dates ending in fiscal year 2065 and 2053. These mortgages have been discounted using comparable market rates at 5% and will be amortized as interest income over the life of the receivables. The aggregate discount to present value for these receivables is $108,100 at year-end. The promises to give obligation related to forgiveness of the HOME Program loans were recorded at fair value as of the date of the promises and reflect the present value at a discount rate of 5%. The remaining net balance for promises to give obligation was $22,140 as of June 30, 2025.

NOTE 5 — PROPERTY AND EQUIPMENT

Property and equipment is as follows, as of:

	June 30, 2025
Land	$ 3,461,122
Buildings	7,894,896
Furniture and fixtures	20,073
Vehicles	59,645
Computer and equipment	18,380
	11,454,116
Less Accumulated Depreciation	(1,499,107)
	$ 9,955,009

Depreciation expense was $391,941 for the year ended June 30, 2025.

NOTE 6 — NOTES PAYABLE

Notes payable consist of a term note with a monthly principal and interest payment of $19,370 until maturity in December of 2034 ending with a balloon payment. The note bears interest at 3.5% and is secured by rental real property.

Maturities of notes payable are as follows:

Year Ending June 30,	
2026	$ 127,658
2027	122,679
2028	126,813
2029	131,678
2030	136,427
Thereafter	2,631,183
Total	$ 3,276,438

Fixed assets collateralized under this note payable have a carrying amount of $3,945,455.

NOTE 7 — Grant Notes

On September 27, 2019 and June 7, 2021, the Organization received a $492,200 and $496,169 grant note, respectively. These are secured by a deed of trust. Each of these grant notes are to be forgiven through annual reductions, each in the amount of 6.67% of the original principal sum over a period of 15 years, beginning one year from the date the secured property is first available for occupancy. Grant notes consist of the following:

	Year Ended June 30, 2025			
Property	Occupancy date	Final forgiveness date	Original advance amount	Balance at year end
Real Property	6/8/2020	6/8/2035	$ 492,200	$ 288,185
Real Property	6/22/2022	6/22/2037	$ 496,169	$ 392,204

Revenue from forgiveness of these grant notes was $61,503 for the year ended June 30, 2025 included in grants and contributions on the statement of activities.

NOTE 8 — RETIREMENT PLAN

The Organization has adopted a Simplified Employee Retirement Plan covering all eligible employees who are age 21 or older and who have completed a successful 90-day probationary period. The Organization contributes 5% of an employee's salary to the Plan each year. The Organization contributed $18,544 to the retirement plan during the year.

NOTE 9 — CONCENTRATIONS OF CREDIT RISK

Financial instruments that potentially subject the Organization to concentrations of credit risk consist of cash, mortgages receivable, and grant notes. Mortgages receivable and grant notes represent concentrations of credit risk to the extent they are receivable and recognizable from concentrated sources. The Organization has credit risk associated with the purchase and rehabilitation of residential homes, with the risk of the housing market supporting the desired price and timeframe of the sale.

Outside of home sales, the Organization receives a substantial amount of its support from government grant. A significant reduction in the level of this support, if this were to occur, may have an adverse effect on the Organization's programs and activities.

NOTE 10 — CASH FLOW INFORMATION

During the year ended June 30, 2025, the Organization sold residential properties that were encumbered by notes payable and lines of credit. While the sales generated cash proceeds, a portion of the related debt was settled directly at closing from the sales proceeds, resulting in noncash decreases to notes payable and lines of credit totaling $3,630,813. In connection with these transactions, the Organization obtained new financing arrangements that resulted in noncash increases to notes payable totaling $5,198,084. Accordingly, only the debt settlement and refinancing components of these transactions are presented as noncash financing activity in the statement of cash flows, with the remaining cash proceeds from the property sales reflected in investing activities.

NOTE 11 — PRIOR PERIOD ADJUSTMENT

Adjustments to previously stated balances were made to increase the net assets without donor restrictions by $99,521 and property and equipment, net by $99,521.

The effects of the restatements described above are as follows:

	Property and Equipment, net	Net Assets Without Donor Restrictions
June 30, 2024		
As previously reported	$ 3,930,427	$ 4,375,301
Effects of prior period correction	99,521	99,521
As restated	$ 4,029,948	$ 4,474,822

Community Housing Partnership dba Shelter Equity
Projected Budget July 2026 - June 2027

	Budget Without Donor Restrictions FY 26/27
Revenue	
4951 Homes Sales Revenue	$400,000
4100 Rental Income	$1,520,867
4105 Rental Late Fees	$3,841
4200 Grants	
4253 Williamson County Funds	$40,131
4249 City of Franklin Charitable Grant	$25,000
4282 THDA	$15,000
4380 Contributions General	$3,128
4395 Sponsorships	$0
4385 In-Kind Contributions	$8,605
4400 Donations Equity	$0
4900 Interest Income	$10,000
4940/4941 Unrealized Gain/Loss Investment	
4956 Development Income	$0
Total Revenue	**$2,026,572**
EXPENSES	
6951 Cost of Homes Sold	$122,000
6100 Office Expenses & Supplies	$5,000
6106 Office Rent (In-kind)	$8,605
6110 Postage	$300
6115 Internet	$4,869
6125 Marketing	$32,000
6130 IT/Computer Access/Phones	$20,000
6135 Meetings and Conferences and Travel	$12,000
6140 Cleaning Service	$12,000
6145 Membership Expense	$17,521
6150 Professional Fees	$86,000
6180 Training	$25,000
6200 Insurance	$75,000
6400 Equipment Purc/Rental/Main	$12,000
6500 Payroll	$513,000
6525 Payroll Taxes	$31,086
6535 Employee Benefits	$60,038
6540 Staff appreciation	$5,000
6545 Mileage (part of travel)	$2,500
6705 Rental Homeowner Fees	$19,000
6710 Rental Interest	$0
6920 Interest Expense	$123,000
6715 Rental M & R	$75,000
6720 Rental Taxes	$55,000
6725 Rental Utilities (expense)	$40,000
6900 Donation (Expense)	$0
6902 Recruiting	$0
6905 Community Services	$75,000
6915 Bank Charges	$3,000
9011 Management Fees	$85,000
6975 Bad Debt Expense	$10,000
9700 Depreciation	$400,000
Total Expenses	**$1,928,919**
Operating Surplus/Deficit	**$97,653**

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: MAY 01 2001

COMMUNITY HOUSING PARTNERSHIP OF
WILLIAMSON COUNTY
129 W FOWLKES ST STE 128
FRANKLIN, TN 37064

Employer Identification Number:
62-1572386
DLN:
17053104800031
Contact Person:
EVELYN D GRIFFITHS ID# 31432
Contact Telephone Number:
(877) 829-5500
Our Letter Dated:
December 1994
Addendum Applies:
No

Dear Applicant:

This modifies our letter of the above date in which we stated that you would be treated as an organization that is not a private foundation until the expiration of your advance ruling period.

Your exempt status under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3) is still in effect. Based on the information you submitted, we have determined that you are not a private foundation within the meaning of section 509(a) of the Code because you are an organization of the type described in section 509(a)(1) and 170(b)(1)(A)(vi).

Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(1) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(1) organization.

You are required to make your annual information return, Form 990 or Form 990-EZ, available for public inspection for three years after the later of the due date of the return or the date the return is filed. You are also required to make available for public inspection your exemption application, any supporting documents, and your exemption letter. Copies of these documents are also required to be provided to any individual upon written or in person request without charge other than reasonable fees for copying and postage. You may fulfill this requirement by placing these documents on the Internet. Penalties may be imposed for failure to comply with these requirements. Additional information is available in Publication 557, Tax-Exempt Status for Your Organization, or you may call our toll free number shown above.

If we have indicated in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

Letter 1050 (DO/CG)

COMMUNITY HOUSING PARTNERSHIP OF

Because this letter could help resolve any questions about your private foundation status, please keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown above.

Sincerely yours,

Steven T. Miller
Director, Exempt Organizations

Letter 1050 (DO/CG)

INTERNAL REVENUE SERVICE
DISTRICT DIRECTOR
401 W. PEACHTREE ST. NW
ATLANTA, GA 30365

DEPARTMENT OF THE TREASURY

Date: DEC 05 1994

COMMUNITY HOUSING PARTNERSHIP OF
WILLIAMSON COUNTY
1320 W. MAIN ST., SUITE 421
FRANKLIN, TN 37064

Employer Identification Number:
62-1572386
Case Number:
584215009
Contact Person:
DENNIS PHILLIPS
Contact Telephone Number:
(404) 331-0172
Accounting Period Ending:
June 30
Foundation Status Classification:
509(a)(1)
Advance Ruling Period Begins:
July 21, 1994
Advance Ruling Period Ends:
June 30, 1999
Addendum Applies:
Yes

Dear Applicant:

Based on information you supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from federal income tax under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3).

Because you are a newly created organization, we are not now making a final determination of your foundation status under section 509(a) of the Code. However, we have determined that you can reasonably expect to be a publicly supported organization described in sections 509(a)(1) and 170(b)(1)(A)(vi).

Accordingly, during an advance ruling period you will be treated as a publicly supported organization, and not as a private foundation. This advance ruling period begins and ends on the dates shown above.

Within 90 days after the end of your advance ruling period, you must send us the information needed to determine whether you have met the requirements of the applicable support test during the advance ruling period. If you establish that you have been a publicly supported organization, we will classify you as a section 509(a)(1) or 509(a)(2) organization as long as you continue to meet the requirements of the applicable support test. If you do not meet the public support requirements during the advance ruling period, we will classify you as a private foundation for future periods. Also, if we classify you as a private foundation, we will treat you as a private foundation from your beginning date for purposes of section 507(d) and 4940.

Grantors and contributors may rely on our determination that you are not a private foundation until 90 days after the end of your advance ruling period. If you send us the required information within the 90 days, grantors and contributors may continue to rely on the advance determination until we make a final determination of your foundation status.

If we publish a notice in the Internal Revenue Bulletin stating that we

CONMUNITY HOUSING PARTNERSHIP OF

Will no longer treat you as a publicly supported organization, grantors and contributors may not rely on this determination after the date we publish the notice. In addition, if you lose your status as a publicly supported organization, and a grantor or contributor was responsible for, or was aware of, the act or failure to act, that resulted in your loss of such status, that person may not rely on this determination from the date of the act or failure to act. Also, if a grantor or contributor learned that we had given notice that you would be removed from classification as a publicly supported organization, then that person may not rely on this determination as of the date he or she acquired such knowledge.

If you change your sources of support, your purposes, character, or method of operation, please let us know so we can consider the effect of the change on your exempt status and foundation status. If you amend your organizational document or bylaws, please send us a copy of the amended document or bylaws. Also, let us know all changes in your name or address.

As of January 1, 1984, you are liable for social security taxes under the Federal Insurance Contributions Act on amounts of $100 or more you pay to each of your employees during a calendar year. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the private foundation excise taxes under Chapter 42 of the Internal Revenue Code. However, you are not automatically exempt from other federal excise taxes. If you have any questions about excise, employment, or other federal taxes, please let us know.

Donors may deduct contributions to you as provided in section 170 of the Internal Revenue Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Donors may deduct contributions to you only to the extent that their contributions are gifts, with no consideration received. Ticket purchases and similar payments in conjunction with fundraising events may not necessarily qualify as deductible contributions, depending on the circumstances. Revenue Ruling 67-246, published in Cumulative Bulletin 1967-2, on page 104, gives guidelines regarding when taxpayers may deduct payments for admission to, or other participation in, fundraising activities for charity.

Contributions to you are deductible by donors beginning July 21, 1994.

You are not required to file Form 990, Return of Organization Exempt From Income Tax, if your gross receipts each year are normally $25,000 or less. If you receive a Form 990 package in the mail, simply attach the label provided, check the box in the heading to indicate that your annual gross receipts are normally $25,000 or less, and sign the return.

If you are required to file a return you must file it by the 15th day of

the fifth month after the end of your annual accounting period. We charge a penalty of $10 a day when a return is filed late, unless there is reasonable cause for the delay. However, the maximum penalty we charge cannot exceed $5,000 or 5 percent of your gross receipts for the year, whichever is less. We may also charge this penalty if a return is not complete. So, please be sure your return is complete before you file it.

You are not required to file federal income tax returns unless you are subject to the tax on unrelated business income under section 511 of the Code. If you are subject to this tax, you must file an income tax return on Form 990-T, Exempt Organization Business Income Tax Return. In this letter we are not determining whether any of your present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

You need an employer identification number even if you have no employees. If an employer identification number was not entered on your application, we will assign a number to you and advise you of it. Please use that number on all returns you file and in all correspondence with the Internal Revenue Service.

This determination is based on evidence that your funds are dedicated to the purposes listed in section 501(c)(3) of the Code. To assure your continued exemption, you should keep records to show that funds are spent only for those purposes. If you distribute funds to other organizations, your records should show whether they are exempt under section 501(c)(3). In cases where the recipient organization is not exempt under section 501(c)(3), you must have evidence that the funds will remain dedicated to the required purposes and that the recipient will use the funds for those purposes.

If you distribute funds to individuals, you should keep case histories showing the recipients' names, addresses, purposes of awards, manner of selection, and relationship (if any) to members, officers, trustees or donors of funds to you, so that you can substantiate upon request by the Internal Revenue Service any and all distributions you made to individuals. (Revenue Ruling 56-304, C.B. 1956-2, page 306.)

You indicate that you will not finance your activities with tax-exempt bonds or certificates of participation. Therefore, this determination letter is based on the understanding that you will not raise funds through such financing. If in the future you wish to raise funds by either of these methods, you should request a ruling from the Internal Revenue Service, 1111 Constitution Avenue, N.W., Washington, D.C. 20224, Attn: CP:E:EO:R, according to Revenue Procedure 90-4, 1990-2 I.R.B. 10.

If we said in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

Because this letter could help us resolve any questions about your exempt status and foundation status, you should keep it in your permanent records.

COMMUNITY HOUSING PARTNERSHIP OF

If you have any questions, please contact the person whose name and telephone number are shown in the heading of this letter.

Sincerely yours,

Nelson A. Brooke
District Director

Letter 1045 (DO/CG)

COMMUNITY HOUSING PARTNERSHIP OF

You are required to make your annual return available for public inspection for three years after the return is due. You are also required to make available a copy of your exemption application, and supporting documents, and this exemption letter. Failure to make these documents available for public inspection may subject you to a penalty of $10 per day for each day there is failure to comply (up to a maximum of $5,000 in the case of an annual return). See Internal Revenue Service Notice 88-120, 1988-2 C.B. 454, for additional information.

If your organization conducts fund-raising events such as benefit dinners, auctions, membership drives, etc., where something of value is received in return for contributions, you can help your donors avoid difficulties with their income tax returns by assisting them in determining the proper tax treatment of their contributions. To do this you should, in advance of the event, determine the fair market value of the benefit received and state it in your fund-raising materials such as solicitations, tickets, and receipts in such a way that your donors can determine how much is deductible and how much is not. To assist you in this, the Service has issued Publication 1391, Deductibility of Payments Made to Charities Conducting Fund-Raising Events. You may obtain copies of Publication 1391 from your local IRS Office. Guidelines for deductible amounts are also set forth in Revenue Ruling 67-246, 1967-2 C.B. 104 and Revenue Procedure 90-12, 1990-1 C.B. 471 and Revenue Procedure 92-49, 1992-26 I.R.B. 18.

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2286
sos.tn.gov/

Tre Hargett
Secretary of State

Wayne Weaver
3595 Carothers Pkwy
FRANKLIN, TN 37067, USA

09/23/2025

Request Type: Certificate of Existence/Authorization

Issuance Date: 09/23/2025

Request #: C2025081689

Document Receipt

Order Number: C2025081689		Verification #: 49B2DEF1	
Receipt #: 2025-673998		Filing Fee:	$20.00
Payment: Credit Card - 3906525878			$20.00
Entity Name:	COMMUNITY HOUSING PARTNERSHIP		
SOS Control #:	000281744	Initial Filing Date:	07/21/1994
Entity Type:	Nonprofit Corporation	Formation Locale:	TENNESSEE
Status:	Active	Duration Term:	Perpetual
Fiscal Year Close:	June	Annual Report Due:	10/01/2025
Business County:	WILLIAMSON		
Benefit Type:	Public Benefit Corporation	Religious Type:	Non-Religious

CERTIFICATE OF EXISTENCE

I, Tre Hargett, Secretary of State of the State of Tennessee, do hereby certify that effective as of the issuance date noted above

COMMUNITY HOUSING PARTNERSHIP

* is a Corporation duly incorporated under the law of this State with a date of incorporation and duration as given above;
* has paid all fees, interest, taxes and penalties owed to this State (as reflected in the records of the Secretary of State and the Department of Revenue) which affect the existence/authorization of the business;
* has filed the most recent annual report required with this office;
* has appointed a registered agent and registered office in this State;
* has not filed Articles of Dissolution or Articles of Termination. A decree of judicial dissolution has not been filed.

Tre Hargett
Secretary of State

Verification #: 49B2DEF1

Board Member Contact List

First	Last	Position		Email	Cell	Induction Date	Expiration Date
Duple	Travillion	Chair	Sr. State Local Gov. Affairs - Fedex Corporation	dtravillion@fedex.com	901-491-5238	2021	2026
Rae	Sanchez	Secretary (CHDO)	CEO - TN Resilience Project	rae@franklincommunitydevelopment.com	615-788-0604	2022	2027
Stephen	Fawehinmi	Director	EVP/Regional President - Encore Bank	stephen.fawehinmi@bankencore.com	949-981-9266	2023	2028
Jack	Shocklee	Secretary	CEO - Shae Shoc Records	jackshocklee@gmail.com	615-714-5114	2023	2028
Wayne	Weaver	Director	Shelter Equity	wweaver@sheltereguity.org	615-574-5669		
*Quorum = 35% of the directors for meeting (66% of the directors to remove a Board member)							

Updated: 3/17/2026

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 03/19/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	**CONTACT NAME:** Ed Underwood
StateFarm Ed Underwood 115 5th Ave N Franklin TN 37064	**PHONE (A/C, No, Ext):** 615-771-0700 **FAX (A/C, No):** **E-MAIL ADDRESS:** ed.underwood.b14p@statefarm.com
	INSURER(S) AFFORDING COVERAGE / **NAIC #** **INSURER A :** State Farm Fire and Casualty Company / 25143
INSURED COMMUNITY HOUSING PARTNERSHIP 3595 CAROTHERS PKWY FRANKLIN TN 370675925	**INSURER B :** **INSURER C :** **INSURER D :** **INSURER E :** **INSURER F :**

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD INSD	SUB WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [ ] POLICY [ ] PRO-JECT [X] LOC [ ] OTHER:	N	N	92-AA-P175-0	08/26/2025	08/26/2026	EACH OCCURRENCE	$ 2,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 500,000
							MED EXP (Any one person)	$ 10,000
							PERSONAL & ADV INJURY	$ 2,000,000
							GENERAL AGGREGATE	$ 4,000,000
							PRODUCTS - COMP/OP AGG	$ 4,000,000
								$
	AUTOMOBILE LIABILITY [ ] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [ ] HIRED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident)	$
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
	[ ] UMBRELLA LIAB [ ] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $						EACH OCCURRENCE	$
							AGGREGATE	$
								$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N [ ] (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A						[ ] PER STATUTE [ ] OTH-ER	$
							E.L. EACH ACCIDENT	$
							E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

City of Franklin
109 3rd Ave South
Franklin TN 37064

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Ed Underwood

This form was system-generated on 03/19/2026 .

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Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See *Specific Instructions* on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

Community Housing Partnership dba Shelter Equity

2 Business name/disregarded entity name, if different from above.

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor ☐ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . .

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☐ Other (see instructions)

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any)

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)

(Applies to accounts maintained outside the United States.)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . ☐

5 Address (number, street, and apt. or suite no.). See instructions.

3595 Carothers Parkway

Requester's name and address (optional)

6 City, state, and ZIP code

Franklin, TN 37067

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			–		–				

or

Employer identification number

6	2	–	1	5	7	2	3	8	6

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here | **Signature of U.S. person** Wayne O. Weaver | **Date** 03/18/2026

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

HISTORIC FRANKLIN TENNESSEE

City of Franklin
Vendor Information Form

Vendor Name
Community Housing Partnership dba Shelter Equity

Vendor ID (For Office Use)

Contact Name
Wayne Weaver

Contact Email Address
admin@shelterequity.org

Physical Street Address
3595 Carothers Parkway

Remittance Address, if different

City, State ZIP
Franklin, TN 37067

City, State ZIP

Phone Number
615.790.5556

Email Address for ACH Remittance

In order to ensure timely payment, the City of Franklin encourages vendors to receive payment via direct deposit. Should you select ACH, a remittance will be emailed to you showing pertinent payment information.

Payment Mode

- (•) ACH
- ( ) Check

Name of Financial Institution
First Bank

Routing Number

Account Number

[redacted]

I/we hereby authorize the City of Franklin to initiate credit entries to my/our account listed above and authorize the financial institution to credit the same to my/our account. It is my/our responsibility to notify the City of Franklin Finance Department immediately if I/we become aware of any changes in status or bank information. If funds to which I/we am/are not entitled are deposited in error to my/our account, the City of Franklin is authorized to direct the financial institution to return the funds via an ACH debit transaction. This order will remain in effect until submission in writing to the Finance Department.

Authorized Signature Wayne O. Weaver

Date 03/18/2026

Please submit this form along with a W-9. The forms can be emailed to accountspayable@franklintn.gov or mailed to 109 Third Ave. S., Franklin, TN 37064.

Nonprofit Funding Application – Fiscal Year 2026-2027

Application for Charitable and Civic Organizations
Submission Deadline: March 6, 2026

Agency Name: Sister Cities of Franklin and Williamson County, Tennessee, Inc.
(List agency name as it appears on the Secretary of State website)

Legal Status: ☑ Charitable (501c3) ☐ Civic Organization (501c6 or 501c4)

Application Contact: Kim Cannon (Name) | sistercitiesfranklintn@gmail.com (Email) | (630) 248-3887 (Phone)

Mailing Address: 234 Winter Hill Road, Franklin TN 37069

Payment Address: Same as mailing Address
(if different from mailing)

Total amount of City of Franklin funds being requested for FY 2026-2027: **$ 20,000.00**

Percentage of proposed FY 2026-2027 budgeted revenues derived from this request: **0.00%**

Non-Discrimination

The parties, their agents, officials, employees, and servants shall not discriminate in any manner on the basis of race, color, religion, creed, ethnic or national origin, sex, sexual orientation, gender identity/expression, disability, age, status as a covered veteran, genetic information, and any other category protected by the federal or state civil rights law with respect to the subject matter and related activities of this application.

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: Sister Cities of Franklin and Williamson County, Tennessee, Inc.

1. Identify one Strategic Plan Goal your request helps to achieve.

Quality Life Experience

2. Provide the number of Franklin citizens served by your agency: ~88,000 (franklin) ~267,000 (williamson co.)

3. State the type of service provided and whether other organizations in the community provide the same service.

The Mission of Sister Cities of Franklin and Williamson County, Tennessee, Inc. (SSFWC), is
- to Build global relationships,
- to Share cultural and educational experiences, and
- to Inspire Economic Growth for our community

We accomplish this mission by organizing and coordinating programs designed to link Franklin and Williamson County to the local community and to its four current Sister Cities
- Carleton Place, Ontario Canada
- County Laois, Ireland
- Bad Soden Am Taunus, Hesse, Germany
- Ciudad Rodrigo, Salamanca, Spain

Our Programs include, Educational / Cultural Exchanges; Student Exchanges; Youth Internship Exchanges; "The Great Pumpkin" at Pumpkinfest; Franklin Christkindlmarkt; Young Artists and Authors Showcase; and our Student Scholars Board

We are the only area organization organized around this dedicated mission of connecting Franklin and Williamson County to the World.

4. Explain how much of an impact these services have on the community.

Christkindlmarkt - in 2025, SSFWC held the 2nd annual Christkindlmarkt (Traditional German Christ Market) at Five Points in Franklin on the evening of the Franklin Christmas Tree lighting ceremony. This event included traditional food and drink, traditional music, and art displays. We look to further partner with the City of Franklin, local tourism organizations, and downtown Franklin merchants to continue to grow this event and offer more opportunities to share cultural traditions of Germany, but also our other sister cities.

Delegation Visits - in 2025, SSFWC hosted delegates from Bad Soden, Germany, and County Laois, Ireland. The delegations met with leaders from throughout Franklin and Williamson County to discuss economic development, promote tourism, and create opportunities for additional exchange programs between our community and theirs.

Student Scholars Board - in 2025, Sister Cities established a Student Board of Sister Cities of Franklin and Williamson County that aligns with the mission of Sister Cities to build global relationships, share cultural and educational experiences, and inspire the economic growth of our community. The Junior Board provides high school students the opportunity to engage in this mission, helping to foster international understanding and leadership among the next generation

Student Exchange Programs - in both 2025 and 2026, groups of students from Williamson County schools participated in youth exchange programs with our sister city in Bad Soden, Germany. Families from Williamson county hosted German students, and those students' families hosted our youth for two week periods. These exchange programs build bridges across cultures and help our community youth learn more about themselves and the world. In mid 2026, students from Ciudad Rodrigo will visit Franklin and be hosted by families as the start of a second exchange program with Spain.

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: Sister Cities of Franklin and Williamson County, Tennessee, Inc.

5. State how these funds will be used and if they will be spent in accordance with the State of Tennessee T.C.A § 6-54-111.

See Attached Work Plan - 2026-2027

6. State if the City of Franklin provides any other support (financial or otherwise) to your agency. If so, please describe that support.

The City of Franklin provides non-financial support for various programs / initiatives of SSFWC including, but not limited to:
1) Mayor Moore and BOMA representatives regularly meet with delegates, exchange students, interns, and other guests visiting Franklin and Williamson County related to SSFWC initiatives
2) Various city agencies have hosted tours for guests of SSFWC, including, but not limited to the Franklin Fire Department, Public Works department, Sanitation, Planning & Sustainability, Parks, and Water Management
3) Mayor Moore and other city officials have publicized SSFWC within our community during live events and on social media, as well as during visits abroad to our sister cities
4) City representatives have assisted SSFWC in setup of displays at community events like Pumpkinfest and our annual Christmas Market

7. State any other additional financial support your agency receives.

Our organization receives grants from local charitable organizations, including the Franklin Breakfast Rotary, Franklin Noon Rotary, and Franklin Evening Rotary.

Additionally, our organization has received a grant from the TN Commisison for the Arts in each of the last two years

All other funding comes from donations from our members, our board of directors, and from private citizens

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency Name: Sister Cities of Franklin and Williamson County, Tennessee, Inc.

8. How often does the Board of Directors receive/approve financial reports?

☐ bi-monthly ☑ monthly ☐ quarterly ☐ semi-annually ☐ annually

9. Are the agency's financial records audited by an independent certified public accountant?

☐ Yes ☑ No

If no, please explain how financials are reviewed.

financials are reviewed by members of the Board of Directors of SSFWC

Attachments:

☐ Option 1: Annual Audit for the last fiscal year concluded **OR**

☑ Option 2: A completed State of Tennessee annual reporting form for the last fiscal year concluded (AND the auditor's opinion and compliance notes if answered yes above)

☑ Proof of nonprofit status (IRS Tax Exempt Letter of Determination)

☑ Proof of business registration with the State of TN / Proof of registration with the TN Office of Charitable Solicitors

☑ Board of Directors list that includes the names, positions held, contact information, and expiration date of term for all board members

☑ Certificate of Insurance for professional liability (if applicable), general liability, and workers' compensation with the City of Franklin listed as a Certificate Holder

☑ Proposed or preliminary FY 2027 Budget

☑ W9 for the agency

☐ City of Franklin Vendor Information Form (Not required if you are an existing recipient and do not wish to change banking, contact, or address information)

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: Sister Cities of Franklin and Williamson County, Tennessee, Inc.

Application criteria include:
- BOMA may fund up to 1% of the estimated general fund revenue during the budget process for all requests, depending on availability of funds.
- Outside agencies that request funding for the first time may not request an amount that exceeds 5% of their operating expenses.
- Outside agencies that have been funded in the prior year may request an amount that includes up to 3% inflation, plus any special funding requests. No funding request may exceed 25% of operating expenses.
- Funding requests are made for one fiscal year only, subject to annual re-submission and not guaranteed year over year.

Kim Cannon, President

Printed Name of (CEO/President/Executive Director/Board Chair)

Signature of (CEO/President/Executive Director/Board Chair)

Feb. 24, 2026

Date

*Unless contractually negotiated otherwise, any funding approved by the Board of Mayor Alderman will be distributed on an even quarterly basis. Submission of this form is not a guarantee of funding. All funds authorized are done by authority extended by the State and the City's local charter. Approved funding may result in a contract and this form will become an integral part of that contract.

Emailed applications are preferred.

Completed applications and required attachments may be sent to nonprofitfunding@franklintn.gov or mailed to City of Franklin, Budget & Performance Department, Attn: Nonprofit Funding, 109 Third Avenue South, Franklin, TN 37064.

ATTACHMENT I

FY 2026-2027 Nonprofit Organization Funding

Request, Sister Cities of Franklin and Williamson County

Item 5 – Work Plan - 2026-2027

1. **Cristkindlmarkt (community) -** Grow the Christkindmarkt program into a larger event in 2026 and beyond that enables the Franklin and Williamson County community to experience the Christmas traditions associated with our international Sister Cities.
2. **Student Exchange and Internships (community) –** Coordinate student exchanges and internships program activities and assist in finding placement with host families. Enhance cultural awareness between Franklin & Williamson County and countries participating in exchanges (FY2026-2027 expected exchanges with Germany and Spain)
3. **Youth Soccer Exchange (community) -** Coordinate with Williamson County Soccer to define and develop the youth soccer exchange program, support the hosting of the program to be held in Williamson County, facilitate introductions between the soccer organization in Williamson County and County Laois, Ireland, etc.
4. **Student Scholars Board (community) -** Continue to develop the Student Scholars Board for Sister Cities of Franklin & Williamson County. The Student Scholars Board will work to expand the reach of Sister Cities into high schools, recruit students for the internship and exchange opportunities, and provide students with valuable exposure to the operation and responsibilities of a board.
5. **Franklin Exhibit in Bad Soden 2026 -** Execute an exhibit in Bad Soden, Germany in September -October 2026 that highlights the history of Franklin, TN, its local music and culture, its economic progress, its agricultural roots, and the longstanding relationship between Franklin and Bad Soden as sister cities. This Exhibit will include historical images, messages, artwork, and other visual media and will likely travel to other sister cities including Ciudad Rodrigo and County Laois before the end of calendar 2026
6. **Executive Coordinator (local employment) -** Leverage a dedicated resource to coordinate and help market/drive the programs listed above
7. Promote the Sister Cities organization and Franklin & Williamson County in local cultural opportunities as they arise

Annual Reporting Form for Nonprofit Organizations
Seeking Financial Assistance from Local Governments

Sister Cities of Franklin and Williamson County Tennessee, Inc.
Name of Nonprofit Organization

234 Winter Hill Road	Franklin	Williamson	TN	37069
Street Address	City	County	State	Zip

Annual Financial Report of Cash Receipts, Disbursements, and Balances
For the Fiscal Year from 7/1/2024 through 6/30/2025

Report Required by Title 5, Chapter 9, Part 1,
And Title 6, Chapter 54, Part 1, *Tennessee Code Annotated*

Receipts		
Federal Grants	$	
State Grants		
Financial Assistance from Local Governments	19,441.00	
Donations and Gifts from Citizens	13,882.00	
Membership Dues	775.00	
Fees/Charges for Services		
Fundraising Events	5,860.00	
Sale of Assets		
Loans-Borrowed Funds		
Investment Income		
Other Receipts	2,881.00	
Total Receipts		$ 42,839.00 (A)
Disbursements		
Grants and Other Assistance Paid to Other Organizations and Individuals	$	
Salaries and Wages		
Employee Benefits		
Payroll Taxes		
Fees for Services (non-employee)		
Advertising and Promotion	1,376.00	
Office Expenses		
Leases/Rentals		
Maintenance and Repairs		
Supplies		
Travel		

Utilities		
Insurance	1,684.00	
Conferences, Conventions and Meetings	3,089.00	
Interest		
Purchase of Capital Assets – Vehicles and Equipment		
Purchase of capital Assets – Property and Buildings		
Loan Payments		
Other	27,164.00	
Total Disbursements		$ 33,313.00 (B)
Cash Receipts Less Disbursements for the fiscal Year (A-B=C)		$ 9,526.00 (C)
Cash Balance - at the beginning of the fiscal year		$ 66,741.00 (D)
Cash Balance - at the end of the fiscal year (C+D=E)		$ 76,267.00 (E)
Details of Cash Balance - at the end of the fiscal year		
Cash on Hand	$	
Cash in Bank – Checking	41,267.00	
Cash in Bank – Savings Accounts		
Cash in Bank – Certificates of Deposits	35,000.00	
Other Cash		
Total Cash - at the end of the fiscal year		$ 76,267.00 (E)

Please Explain Proposed Use of the Financial Assistance from Local Governments.

We intend to utilize the funds to forward the various programs SSFWC conducts within our community. See Attachment I - Work Plan 2026-2027 for details of the specific programs and uses of funds

I certify that this report accurately presents the cash receipts, disbursements, and balances of the Sister Cities of Franklin and Williamson Co TN Inc **for the fiscal year noted above.**

Name of Nonprofit Organization

Person Preparing Report Donald E Wittkopp

Printed Name **Signature**

Phone Number 570-417-3256 **Email Address** treasuryssfwc@gmail.com **Date** 02/03/2026

Sister Cities of Franklin and Williamson County
Statement of Cash Activity 2024-2025 Fiscal year

Receipts	
Governments	19,441
Donations / Gifts from Citizens	13,882
Membership Dues	775
Fundraising Events	5,860
Other	2,881
Total Receipts	**42,839**
Disbursements	
Advertising / Promotion	1,376
Insurance	1,684
Conferences, Events, Meetings	3,089
All Other	27,164
Total Disbursements	**33,313**
Net Change in Cash	**9,526**
Cash Balance Beginning of Year	**66,741**
Cash Balance End of Year	**76,267**
Checking Accounts at end of year	**41,267**
Certificates of Deposit at end of year	**35,000**

Proposed Operating Budget

Sister Cities of Franklin and Williamson County
Proposed Operating Budget 2026-2027 Fiscal Year
Preliminary & Subject to Change

Feb-26	estimate Total 25-26	Budget 26-27	
Grant Income	25,577	26,750	
Fees / Memberships	1,740	1,740	
Donations	11,160	2,000	25-26 includes large one-time private donation not expected to repeat
Other Income	7,558	8,600	
Total Income	**46,035**	**39,090**	
Operating Expenses	14,554	19,580	
Program Costs	36,526	53,866	
Total Expenses	**51,080**	**73,446**	
Investment Income / (Loss)	**1,723**	**1,000**	
Increase / (Decrease) in cash +Invest.	**(3,322)**	**-** **(33,356)**	
Beginning Cash & Investments	**76,888**	**73,566**	
Ending Cash & Investments	**73,566**	**40,210**	

Department of the Treasury
Internal Revenue Service
Tax Exempt and Government Entities
PO Box 2508
Cincinnati, OH 45201

Date:
January 19, 2022
Employer ID number:
94-3425537
Form 990 required:
990, YES
Person to contact:
Name: J. SHERMAN
ID number: 0195277

SISTER CITIES OF FRANKLIN AND
WILLIAMSON COUNTY TENNESSEE INC
% SHARON BOTTORFF
PO BOX 977
FRANKLIN, TN 37065

Dear Sir or Madam:

We're responding to your request dated March 11, 2021, about your tax-exempt status.

We issued you a determination letter in September 2002, recognizing you as tax-exempt under Internal Revenue Code (IRC) Section 501(c)(3).

We also show you're not a private foundation as defined under IRC Section 509(a) because you're described in IRC Sections 509(a)(1) and 170(b)(1)(A)(vi).

Donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax-deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106, and 2522.

In the heading, we indicated whether you must file an annual information return. If you're required to file a return, you must file one of the following by the 15th day of the 5th month after the end of your annual accounting period.

- Form 990, Return of Organization Exempt From Income Tax
- Form 990-EZ, Short Form Return of Organization Exempt From Income Tax
- Form 990-N, Electronic Notice (e-Postcard) for Tax-Exempt Organizations Not Required to File Form 990 or Form 990EZ
- Form 990-PF, Return of Private Foundation or Section 4947(a)(1) Trust Treated as Private Foundation

According to IRC Section 6033(j), if you don't file a required annual information return or notice for 3 consecutive years, we'll revoke your tax-exempt status on the due date of the 3rd required return or notice.

You can get IRS forms or publications you need from our website at www.irs.gov/forms-pubs or by calling 800-TAX-FORM (800-829-3676).

If you have questions, call 877-829-5500 between 8 a.m. and 5 p.m., local time, Monday through Friday (Alaska and Hawaii follow Pacific time).

Thank you for your cooperation.

Tennessee Secretary of State
Tre Hargett



Division of Business and Charitable Organizations
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243-1102

November 09, 2025

DONALD E WITTKOPP
234 WINTER HILL ROAD
FRANKLIN, TN 37069 USA

RE: Registration to Solicit Funds for Charitable Purposes
Organization Name: SISTER CITIES OF FRANKLIN AND WILLIAMSON COUNTY, TENNESSEE, INC.
CO Number: CO9926
Expiration Date: 12/31/2026

Dear DONALD E WITTKOPP :

Pursuant to the Tennessee Charitable Solicitations Act, T.C.A. § 48-101-501,*et seq*. the Tennessee Secretary of State has reviewed your application and is pleased to announce your organization's registration to solicit contributions has been **approved**.

The organization must maintain statutory compliance by submitting a renewal application and required fees on an annual basis. At that time you may be required to submit tax filings, financial statements, proof of IRS status, and other documents related to your organization and its fundraising activities. You can find additional information and submit additional filings online at https://sos.tn.gov/charities. The "CO" Number listed above will serve as your organization's charitable registration number and should be used when submitting any charitable filings or correspondence.

Please also be advised that if the organization's application or other provided information includes false, misleading or deceptive statements, appropriate action will be taken. Pursuant to the Tennessee Charitable Solicitations Act, a civil penalty of up to five thousand dollars ($5,000.00) may be assessed for any violation.

Thank you for registering your organization and please do not hesitate to contact us with any questions.

Sincerely,

Tre Hargett
Secretary of State

Tracking Number
2025143154

Application to Renew Registration of a Charitable Organization

Tre Hargett
Secretary of State

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2286
sos.tn.gov/charities

CO Number: CO9926
Filed: 11/09/2025 12:57 PM
Tre Hargett
Secretary of State

Organization Information

Legal Name of the Charitable Organization: SISTER CITIES OF FRANKLIN AND WILLIAMSON COUNTY, TENNESSEE, INC.

Legal entity type of the Organization: Corporation

Business Services Control Number: 000423163 **FEIN:** 94-3425537

Initial Registration Date: 11/21/2007 **Renewal Date:** 12/31/2025

Has your fiscal year ending month changed since your last renewal?
☐ Yes ☑ No

Fiscal Year Ending Month: June

When and where was the organization legally established

Date: 03/08/2002 **Country:** USA **City/State:** FRANKLIN, TN **County:** Williamson

Has your Principal Office address changed since your last renewal?
☐ Yes ☑ No

Principal Office Address
234 WINTER HILL ROAD
USA, FRANKLIN, TN 37069

Has your Mailing address changed since your last renewal?
☐ Yes ☑ No

Mailing Office Address
234 WINTER HILL ROAD
USA, FRANKLIN, TN 37069

Contact Information for the Charitable Organization

Contact Name: DONALD E WITTKOPP

Telephone Number: (570) 417-3256 **Fax Number:** (615) 614-3440

Email: treasuryssfwc@gmail.com **Website:** http://www.sistercitiestn.org

Current names used by the charity organization

Do you need to modify other names that the charity solicits under?
☐ Yes ☑ No

Has the organization registered in any other state(s)?
☐ Yes ☑ No

Does the charity have other offices, chapters, branches, affiliates or a parent?
☐ Yes ☑ No

The category that best describes your organization

A - Arts, Culture, Humanities

The charitable purpose of the organization

Committed to creating a network designed to encourage partnering between the City of Franklin and Williamson County and the international community to To BUILD global relationships, to SHARE cultural and educational experiences, and to INSPIRE economic growth for our community.

Tax & Financial Information

Has your tax exempt status changed since your last renewal?

☐ Yes ☑ No

Last Fiscal Year Start: July 2024 **Last Fiscal Year End:** June 2025

Type of 990 Tax Form Filed: 990-N (ePostcard)

Gross Receipts

Direct and Indirect Public Contributions	$ 13,882.22
Government Grants	$ 19,441.00
Special Events and Activities	$ 5,859.72
Membership Dues	$ 775.00
Other Revenue	$ 2,881.44
Gross Receipts	$ 42,839.38

Expenses

Total Program Expenses	$ 12,717.07
Management and General Expenses	$ 10,350.38
Fundraising Expenses	$ 7,170.71
Other Expenses	$ 3,075.03
Total Expenses	$ 33,313.19

Excess/Deficit For the Year (Gross Receipts - Total Expenses)	$ 9,526.19

Solicitation Information

Have you been enjoined by any court from soliciting contributions?

☐ Yes ☑ No

Does your organization contract with or otherwise engage the services of any outside fundraising professional (such as a "professional fund-raiser," "paid solicitor," "fund raising counsel," or "commercial co-venturer")?

☐ Yes ☑ No

Officer Information

Do you need to modify the current officers?

☑ Yes ☐ No

Cheryl Wilson
5175 MURFREESBORO RD
COLLEGE GROVE, TN 37046, USA
Title(s): Director

DONALD E WITTKOPP
234 WINTER HILL ROAD
Franklin, TN 37069, USA
Title(s): Custodian of Contributions, Custodian of Final Distributions, Treasurer

Kim Cannon
7129 Tullamore Ln
Franklin, TN 37067, USA
Title(s): President, Director

Matt Brown
821 Walden Drive
Franklin, TN 37064, USA
Title(s): Director

Mr. JAIRO ESTRADA
27 TRADITION LANE
BRENTWOOD, TN 37027, USA
Title(s): Director

Mr. ROBERT W GRAYSON III
106 MAGNOLIA DRIVE
FRANKLIN, TN 37064, USA
Title(s): Director

Mr. ROBERT MOTT
109 3RD AVENUE SOUTH
FRANKLIN, TN 37064, USA
Title(s): Director

Ms. SUMMER SHELDON
1404 SKYE VALLEY LN
FRANKLIN, TN 37064, USA
Title(s): Vice President

KELSEY HORN
234 WINTER HILL ROAD
USA, FRANKLIN, TN 37069
Title(s): Secretary

ONDREA JOHNSON
234 WINTER HILL ROAD
USA, FRANKLIN, TN 37069
Title(s): Director, Board Member, or Trustee

ALI ADAIR
234 WINTER HILL ROAD
USA, FRANKLIN, TN 37069
Title(s): Director, Board Member, or Trustee

TOM BELL
234 WINTER HILL ROAD
USA, FRANKLIN, TN 37069
Title(s): Director, Board Member, or Trustee

ROSS BADER
234 WINTER HILL ROAD
USA, FRANKLIN, TN 37069
Title(s): Director, Board Member, or Trustee

DOUG GRIFFIN
234 WINTER HILL ROAD
USA, FRANKLIN, TN 37069
Title(s): Director, Board Member, or Trustee

AMY KRIMSIER-STERLING
234 WINTER HILL ROAD
USA, FRANKLIN, TN 37069
Title(s): Director, Board Member, or Trustee

Has any officer, director, manager, operator, or principal of the organization been the subject of an injunction, judgement, or administrative order or been convicted of a felony?

☐ Yes ☑ No

Signature

I certify that the statements in this registration statement and all supplemental forms, documents, and continuation sheets are true and correct to the best of my knowledge and belief.

I (Chief Fiscal Officer, Treasurer, or Officer) certify, under penalty of perjury, that the above information is true and correct.

Signed Electronically: Donald E Wittkopp **Date:** 11/08/2025

Title: Treasurer

I certify that the statements in this registration statement and all supplemental forms, documents, and continuation sheets are true and correct to the best of my knowledge and belief.

I (Chief Fiscal Officer, Treasurer, or Officer) certify, under penalty of perjury, that the above information is true and correct.

Signed Electronically: Kimberly B Cannon **Date:** 11/09/2025

Title: President

Board Contact Information as of January 2026

Role	Name	Email	Phone #	Join Year
President	Kim Cannon	kbhcan@gmail.com	630-248-3887	2017
Vice-President	Summer Sheldon	sturvy@hotmail.com	615-390-3998	2013
Treasurer	Don Wittkopp	wittkopp.donald@gmail.com	615-930-6470	2024
Secretary	Kelsey Horn	secretaryssfwc@gmail.com		2025
BOMA Representative	Matt Brown	Matt.Brown@franklintn.gov	615-651-4757	2021
City Representative	Robert Mott	robert.mott@franklintn.gov	615-946-2652	2023
Board Member	Ali Adair	alexandriawadair@gmail.com	615-920-9054	2024
Board Member	Ross Bader	rbader6015@gmail.com	615-258-3909	2024
Board Member	Tom Bell	thomas.bell3684@gmail.com	609-722-2211	2024
Board Member	Jairo Estrada	jae@gadleinc.com	787-550-5076	2023
Board Member	Robbie Grayson	stonetableschool@gmail.com	615-618-9741	2023
Board Member	Ondrea Johnson	ondrea.johnson@williamsoncounty-tn.gov	615-927-5450	2024
Board Member	Cheryl Willson	cwilson@wilsonpc.com	615-347-5476	2008
Board Member	Amy Krimsier Sterling			2025

Committee	David Haas	fhaas48102@aol.com	614-313-7103	2019
Committee	Heather Angola	heather.angola@mybga.org		2024
Committee	Doug Sharp	doug.sharp@comcast.net	615-969-2833	2002

SISTCIT-03 DYOUNG

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 2/12/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Dottie Young	
Cincinnati Insurance Company Cincinnati Customer Care Center P.O. Box 145496 Cincinnati, OH 45250-5496	PHONE (A/C, No, Ext): (877) 687-1291	FAX (A/C, No): (513) 881-8114
	E-MAIL ADDRESS: CincinnatiCerts@cinfin.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : Cincinnati Insurance Company	10677
INSURED	INSURER B :	
SISTER CITIES OF FRANKLIN INC PO BOX 977 FRANKLIN, TN 37065-0977	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY							
	CLAIMS-MADE [X] OCCUR			ENP 0570177	3/12/2024	3/12/2027	EACH OCCURRENCE	$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 2,000,000
	[X] POLICY [X] PRO-JECT [X] LOC						PRODUCTS - COMP/OP AGG	$ 2,000,000
	OTHER:							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB / OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB / CLAIMS-MADE						AGGREGATE	$
	DED / RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N						PER STATUTE / OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) N/A						E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

City of Franklin
City Hall
109 Third Ave S
Franklin, TN 37064

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Dorrelens Young

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Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See *Specific Instructions* on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

2 Business name/disregarded entity name, if different from above.
Sister Cities of Franklin and Williamson County

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor ☑ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . .

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☐ Other (see instructions)

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) **501c3**

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)

(Applies to accounts maintained outside the United States.)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . ☐

5 Address (number, street, and apt. or suite no.). See instructions.
234 Winter Hill Road

6 City, state, and ZIP code
Franklin, TN 37069

Requester's name and address (optional)

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number
[ ][ ][ ] – [ ][ ] – [ ][ ][ ][ ]

or

Employer identification number
9 4 – 3 4 2 5 5 3 7

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here | **Signature of U.S. person** Dale E Wittig P.O. Treasurer | **Date** Jan 18, 2026

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

Nonprofit Funding Application – Fiscal Year 2026-2027

Application for Charitable and Civic Organizations
Submission Deadline: March 6, 2026

Agency Name: Studio Tenn Theatre Company
(List agency name as it appears on the Secretary of State website)

Legal Status: ☑ Charitable (501c3) ☐ Civic Organization (501c6 or 501c4)

Application Contact: Rachel Jones (Name) | racheljones@studiotenn.com (Email) | 615-541-8200 (Phone)

Mailing Address: 2000 Mallory Ln, Ste. 130-624, Franklin, TN 37067

Payment Address: Same as above
(if different from mailing)

Total amount of City of Franklin funds being requested for FY 2026-2027: **$ 10,000.00**

Percentage of proposed FY 2026-2027 budgeted revenues derived from this request: **0.30%**

Non-Discrimination

The parties, their agents, officials, employees, and servants shall not discriminate in any manner on the basis of race, color, religion, creed, ethnic or national origin, sex, sexual orientation, gender identity/expression, disability, age, status as a covered veteran, genetic information, and any other category protected by the federal or state civil rights law with respect to the subject matter and related activities of this application.

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: Studio Tenn Theatre Company

1. Identify one Strategic Plan Goal your request helps to achieve.

Quality Life Experience

2. Provide the number of Franklin citizens served by your agency: 22,000-25,000

3. State the type of service provided and whether other organizations in the community provide the same service.

Studio Tenn exists to captivate and inspire with Broadway-quality musicals, plays, and concerts while educating the next generation to create and delight in the experience of live theatre. Each year, we offer mainstage theatrical/musical productions and a suite of educational, community engagement, and accessibility programming to 23,000+ patrons and students. Programs include Summer Camps, Masterclasses, Workshops, Look-Ins, Performance Talk-Backs, our Internship Program, Sensory-Friendly Performances, and ASL interpretation at performances.

We are the only professional theatre company in Franklin and one of only five in the Davidson-Williamson Counties area. We bring world-class, professional theatre productions and artists to our region, earning our place as one of the most celebrated and well-attended theatre companies in the southeast.

4. Explain how much of an impact these services have on the community.

Studio Tenn (ST) serves the Franklin community and the broader Middle Tennessee region. Over the past three years, ST has served tens of thousands of patrons and students through hundreds of performances, educational programs, and community activities that contribute to local economic vitality, youth development, and cultural enrichment.

Our work creates a meaningful impact in Franklin and surrounding communities. We employ 235+ contractors and artists each season, 10 employees, and plan to hire a dedicated Education Director this season. We provide paid internships for 5-8 students annually, teaching students arts administration skills and facilitating professional connections that boost their employability. Last season we reached 23,000+ individuals, generating an estimated $3.2M in community revenue and an estimated 72 FTE jobs according to the Americans for the Arts' Economic Prosperity Calculator. This season we expect to serve over 24,000 patrons, creating even more impact culturally and economically.

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: Studio Tenn Theatre Company

5. State how these funds will be used and if they will be spent in accordance with the State of Tennessee T.C.A § 6-54-111.

Studio Tenn seeks $10,000 in support of our 2026-2027 season which, in addition to the previously mentioned education and community programs will include the following mainstage productions: "The Addams Family", "It's a Wonderful Life Radio Play", "Steel Magnolias", "Ring of Fire", and "Something Rotten". Our productions and suite of programs help us to fulfill our mission, bringing engaging, valuable theatrical experiences to patrons and students.

All awarded funds will be spent in accordance with State of Tennessee T.C.A § 6-54-111 and we will meet all application, reporting, and transparency requirements for that code and for this appropriations funding opportunity.

6. State if the City of Franklin provides any other support (financial or otherwise) to your agency. If so, please describe that support.

We receive no other support from the City of Franklin.

7. State any other additional financial support your agency receives.

Last fiscal year, Studio Tenn received $232,849.10 in grant support from local foundations and via state grants. Additionally, we received $32,909.38 in corporate support and $325,912.78 in individual donations.

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency Name: Studio Tenn Theatre Company

8. How often does the Board of Directors receive/approve financial reports?

☑ bi-monthly ☐ monthly ☐ quarterly ☐ semi-annually ☐ annually

9. Are the agency's financial records audited by an independent certified public accountant?

☑ Yes ☐ No

If no, please explain how financials are reviewed.

Attachments:

☐ Option 1: Annual Audit for the last fiscal year concluded **OR**

☑ Option 2: A completed State of Tennessee annual reporting form for the last fiscal year concluded (AND the auditor's opinion and compliance notes if answered yes above)

☑ Proof of nonprofit status (IRS Tax Exempt Letter of Determination)

☑ Proof of business registration with the State of TN / Proof of registration with the TN Office of Charitable Solicitors

☑ Board of Directors list that includes the names, positions held, contact information, and expiration date of term for all board members

☑ Certificate of Insurance for professional liability (if applicable), general liability, and workers' compensation with the City of Franklin listed as a Certificate Holder

☑ Proposed or preliminary FY 2027 Budget

☑ W9 for the agency

☑ City of Franklin Vendor Information Form (Not required if you are an existing recipient and do not wish to change banking, contact, or address information)

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: Studio Tenn Theatre Company

Application criteria include:
- BOMA may fund up to 1% of the estimated general fund revenue during the budget process for all requests, depending on availability of funds.
- Outside agencies that request funding for the first time may not request an amount that exceeds 5% of their operating expenses.
- Outside agencies that have been funded in the prior year may request an amount that includes up to 3% inflation, plus any special funding requests. No funding request may exceed 25% of operating expenses.
- Funding requests are made for one fiscal year only, subject to annual re-submission and not guaranteed year over year.

Tony McAlister

Printed Name of (CEO/President/Executive Director/Board Chair)

Signature of (CEO/President/Executive Director/Board Chair)

March 6, 2026

Date

*Unless contractually negotiated otherwise, any funding approved by the Board of Mayor Alderman will be distributed on an even quarterly basis. Submission of this form is not a guarantee of funding. All funds authorized are done by authority extended by the State and the City's local charter. Approved funding may result in a contract and this form will become an integral part of that contract.

Emailed applications are preferred.

Completed applications and required attachments may be sent to nonprofitfunding@franklintn.gov or mailed to City of Franklin, Budget & Performance Department, Attn: Nonprofit Funding, 109 Third Avenue South, Franklin, TN 37064.

Annual Reporting Form for Nonprofit Organizations
Seeking Financial Assistance from Local Governments

Studio Tenn Theatre Company

Name of Nonprofit Organization

2000 Mallory Ln., Ste. 130-624	Franklin	Williamson	TN	37067
Street Address	City	County	State	Zip

Annual Financial Report of Cash Receipts, Disbursements, and Balances

For the Fiscal Year from 8/1/24 **through** 7/31/25

Report Required by Title 5, Chapter 9, Part 1,
And Title 6, Chapter 54, Part 1, *Tennessee Code Annotated*

Receipts		
Federal Grants	$ 0.00	
State Grants	34,000.00	
Financial Assistance from Local Governments	0.00	
Donations and Gifts from Citizens	557,671.00	
Membership Dues	0.00	
Fees/Charges for Services	1,007,857.00	
Fundraising Events	174,147.00	
Sale of Assets	0.00	
Loans-Borrowed Funds	86,705.00	
Investment Income	0.00	
Other Receipts	20,730.00	
Total Receipts		$ 1,881,110.00 (A)
Disbursements		
Grants and Other Assistance Paid to Other Organizations and Individuals	$ 0.00	
Salaries and Wages	111,489.00	
Employee Benefits	91,543.00	
Payroll Taxes	66,262.00	
Fees for Services (non-employee)	496,560.00	
Advertising and Promotion	391,475.00	
Office Expenses	35,752.00	
Leases/Rentals	220,567.00	
Maintenance and Repairs	0.00	
Supplies	336,281.00	
Travel	72,902.00	

Utilities	30,177.00	
Insurance	18,900.00	
Conferences, Conventions and Meetings	0.00	
Interest	21,712.00	
Purchase of Capital Assets – Vehicles and Equipment	91,758.00	
Purchase of capital Assets – Property and Buildings	0.00	
Loan Payments	10,049.00	
Other	98,869.00	
Total Disbursements		$ 2,094,296.00 (B)
Cash Receipts Less Disbursements for the fiscal Year (A-B=C)		$ -213,186.00 (C)
Cash Balance - at the beginning of the fiscal year		$ 332,797.00 (D)
Cash Balance - at the end of the fiscal year (C+D=E)		$ 119,611.00 (E)

Details of Cash Balance - at the end of the fiscal year

Cash on Hand	$ 52.00	
Cash in Bank – Checking	72,144.00	
Cash in Bank – Savings Accounts	43,787.00	
Cash in Bank – Certificates of Deposits	0.00	
Other Cash	3,628.00	
Total Cash - at the end of the fiscal year		$ 119,611.00 (E)

Please Explain Proposed Use of the Financial Assistance from Local Governments.

Awarded funds would help Support Studio Tenn's 2026-2027 season, which includes: 5 mainstage productions ("The Addams Family", "It's a Wonderful Life Radio Play", "Steel Magnolias", "Ring of Fire", and "Something Rotten") and our suite of education and community programs. Education and community programs include: Mini Showcase Workshops (for 6th-12th graders); Summer Camps (for 3rd-12th graders); Masterclasses (for secondary students); Look-ins (all ages, prior to performances); Performance Talk-Backs (all ages, after performances); and Sensory Friendly Performances (accessible performances for each season production for all ages).

I certify that this report accurately presents the cash receipts, disbursements, and balances of the Studio Tenn Theatre Company **for the fiscal year noted above.**

Name of Nonprofit Organization

Person Preparing Report Rachel Jones

Printed Name **Signature**

Phone Number (615)541-8200 **Email Address** racheljones@studiotenn.com **Date** 03/05/2026

STUDIO TENN THEATRE COMPANY

AUDITED FINANCIAL STATEMENTS

Year Ended July 31, 2024

With Summarized Comparative Totals
for the Year Ended July 31, 2023

STUDIO TENN THEATRE COMPANY

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INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of
Studio Tenn Theatre Company

Opinion

We have audited the accompanying financial statements of Studio Tenn Theatre Company (a nonprofit organization), which comprise the statement of financial position as of July 31, 2024, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Studio Tenn Theatre Company as of July 31, 2024, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Studio Tenn Theatre Company and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Studio Tenn Theatre Company's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Studio Tenn Theatre Company's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Studio Tenn Theatre Company's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Report on Summarized Comparative Information

We have previously audited Studio Tenn Theatre Company's financial statements for the year ended July 31, 2023, and expressed an unmodified audit opinion on those audited financial statements in our report dated March 8, 2024. In our opinion, the summarized comparative information presented herein as of and for the year ended July 31, 2023, is consistent, in all material respects, with the audited financial statements from which it has been derived.

UHY LLP

Nashville, Tennessee
March 7, 2025

STUDIO TENN THEATRE COMPANY
STATEMENT OF FINANCIAL POSITION
July 31, 2024 (With Summarized Comparative Totals for the Year Ended July 31, 2023)

ASSETS

	2024	2023
Current Assets		
Cash	**$ 332,797**	$ 1,528,265
Accounts receivable	**-**	20,557
Prepaid expenses	**116,709**	80,363
Inventory	**13,717**	13,717
Total current assets	**463,223**	1,642,902
Property and equipment	**2,556,710**	832,236
Less: accumulated depreciation	**(598,009)**	(375,846)
Total equipment, net	**1,958,701**	456,390
Total Assets	**$ 2,421,924**	$ 2,099,292

LIABILITIES AND NET ASSETS

Current Liabilities		
Accounts payable and accrued expenses	**$ 42,383**	$ 50,008
Current maturities of notes payable	**8,885**	-
Contract liabilities	**506,690**	157,056
Line of credit	**31,525**	61,096
Total current liabilities	**589,483**	268,160
Long Term Debt		
Notes payable, less current maturities	**491,115**	500,000
Total liabilities	**1,080,598**	768,160
Net assets		
Without donor restrictions	**1,046,867**	(82,574)
With donor restrictions	**294,459**	1,413,706
Total net assets	**1,341,326**	1,331,132
Total Liabilities and Net Assets	**$ 2,421,924**	$ 2,099,292

See notes to financial statements.

STUDIO TENN THEATRE COMPANY
STATEMENT OF ACTIVITIES
Year Ended July 31, 2024 (With Summarized Comparative Totals for the Year Ended July 31, 2023)

	2024			2023
	Without Donor Restrictions	With Donor Restrictions	Total	Total
PUBLIC SUPPORT AND REVENUES				
Gross special event revenue	**$ 253,764**	**$ -**	**$ 253,764**	$ 185,106
Less direct cost of special events	**(95,847)**	**-**	**(95,847)**	(97,232)
Net special events revenue	**157,917**	**-**	**157,917**	87,874
Public support				
Contributions	**272,367**	**616,979**	**889,346**	2,121,739
Grants	**276,628**	**-**	**276,628**	290,000
Contributed non-financial assets	**45,691**	**-**	**45,691**	37,484
Other income	**49,612**	**-**	**49,612**	26,657
Net assets released from restrictions	**1,736,226**	**(1,736,226)**	**-**	-
Total public support	**2,380,524**	**(1,119,247)**	**1,261,277**	2,475,880
Production income	**954,074**	**-**	**954,074**	574,994
Total public support and revenues	**3,492,515**	**(1,119,247)**	**2,373,268**	3,138,748
EXPENSES				
Program services	**1,885,424**	**-**	**1,885,424**	1,221,746
Supporting Services				
Management and general	**293,335**	**-**	**293,335**	273,490
Fundraising	**184,315**	**-**	**184,315**	134,278
Total supporting services	**477,650**	**-**	**477,650**	407,768
Total expenses	**2,363,074**	**-**	**2,363,074**	1,629,514
CHANGE IN NET ASSETS	**1,129,441**	**(1,119,247)**	**10,194**	1,509,234
NET ASSETS - Beginning of year	**(82,574)**	**1,413,706**	**1,331,132**	(178,102)
NET ASSETS - End of year	**$ 1,046,867**	**$ 294,459**	**$ 1,341,326**	$ 1,331,132

See notes to financial statements.

STUDIO TENN THEATRE COMPANY

STATEMENT OF FUNCTIONAL EXPENSES

Year Ended July 31, 2024 (With Summarized Comparative Totals for the Year Ended July 31, 2023)

	Total Program Services	Supporting Services: Management and General	Supporting Services: Fundraising	Total Supporting Services	2024 Total Expenses	2023 Total Expenses
Salaries	$ 539,859	$ 108,223	$ 36,999	$ 145,222	$ 685,081	$ 589,857
Payroll taxes and benefits	105,555	22,877	4,557	27,434	132,989	107,163
	645,414	131,100	41,556	172,656	818,070	697,020
Advertising	115,923	-	16,932	16,932	132,855	81,789
Bad debt expense	500	-	-	-	500	-
Bank fees	15,596	2,968	4,532	7,500	23,096	10,317
Communications	2,894	2,195	-	2,195	5,089	4,339
Conferences	13,351	-	25	25	13,376	30,188
Contracted services	299,997	430	22,401	22,831	322,828	251,357
Depreciation	219,908	2,256	-	2,256	222,164	23,290
Dues & subscriptions	895	5,302	150	5,452	6,347	4,142
Contributed non-financial assets expenditures	-	-	980	980	980	37,484
Insurance	9,975	6,729	442	7,171	17,146	20,013
Interest expense	-	21,457	-	21,457	21,457	36,102
Meals & entertainment	3,325	34	6,597	6,631	9,956	2,278
Miscellaneous	1,554	2,202	5,022	7,224	8,778	2,618
Occupancy	54,992	18,330	-	18,330	73,322	47,301
Supplies	14,032	-	774	774	14,806	9,961
Printing	13,507	1,650	21,186	22,836	36,343	3,646
Production expense	356,505	1,745	10,190	11,935	368,440	238,674
Professional services	93,360	89,215	44,430	133,645	227,005	109,116
Special events	-	-	95,847	95,847	95,847	97,232
Staff development	-	2,263	-	2,263	2,263	2,260
Storage and equipment rentals	16,788	3,564	5,213	8,777	25,565	7,306
Technology	6,908	1,895	3,885	5,780	12,688	10,313
Total expenses by function	1,885,424	293,335	280,162	573,497	2,458,921	1,726,746
Less: expenses included with revenues on the Statement of Activities:						
Direct costs of special events	-	-	(95,847)	(95,847)	(95,847)	(97,232)
Total expenses included in the expense section on the Statement of Activities	$ 1,885,424	$ 293,335	$ 184,315	$ 477,650	$ 2,363,074	$ 1,629,514

See notes to financial statements.

STUDIO TENN THEATRE COMPANY
STATEMENT OF CASH FLOWS
Year Ended July 31, 2024 (With Summarized Comparative Totals for the Year Ended July 31, 2023)

	2024	2023
OPERATING ACTIVITIES		
Change in net assets	**$ 10,194**	$ 1,509,234
Adjustments to reconcile change in net assets to net cash provided by operating activities		
Depreciation	**222,164**	23,290
Changes in:		
Accounts receivable	**20,557**	7,723
Prepaid expenses	**(36,346)**	(40,338)
Accounts payable and accrued expenses	**(7,625)**	40,054
Contract liabilities	**349,634**	94,631
Net cash provided by operating activities	**558,578**	1,634,594
INVESTING ACTIVITIES		
Purchases of property and equipment	**(1,724,474)**	(444,572)
Net cash used in investing activities	**(1,724,474)**	(444,572)
FINANCING ACTIVITIES		
Change in line of credit	**(29,571)**	39,096
Payments on debt	**-**	(41,557)
Net cash used in financing activities	**(29,571)**	(2,461)
NET CHANGE IN CASH AND CASH EQUIVALENTS	**(1,195,468)**	1,187,561
CASH, Beginning	**1,528,265**	340,704
CASH, Ending	**$ 332,797**	$ 1,528,265

See notes to financial statements.

NOTE 1 — SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Nature of Activities

Studio Tenn Theatre Company (the "Organization"), a Tennessee nonprofit organization, was incorporated in 2009 to use a rich combination of talent from Nashville and Broadway to bring classic works of drama and musical theatre to life in Middle Tennessee; and to provide innovative educational programs designed to entertain, educate, and inspire the rising artists of our unique community.

Programs

The Organization's programs consist primarily of ticketed performances. Proceeds from ticket sales relating to performances to be held in future years are shown as contract liabilities until the event has occurred. The costs related to these performances are expenses when the event occurs.

Basis of Presentation

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP). Net assets and revenues, expenses, gains, and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, the Organization's net assets and changes therein are classified and reported as follows:

> Net assets without donor restrictions: Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the Organization. These net assets may be used at the discretion of the Organization's management and the board of directors. Restrictions fulfilled in the same accounting period in which the contributions are received are reported in the statement of activities as net assets without donor restrictions.
>
> Net assets with donor restrictions: Net assets subject to stipulations imposed by donors, and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Organization or by the passage of time. Other donor restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity.

Cash

Cash consists of reconciled checking and savings account balances. The Organization's cash deposits in financial institutions are insured by Federal Deposit Insurance Corporation (FDIC) insurance which is subject to certain limitations and conditions. All unrestricted cash and investment instruments with original maturities of three months or less are considered cash and cash equivalents. At July 31, 2024, and 2023, the Organization had no cash equivalents.

NOTE 1 — SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Accounts Receivable

Receivables consist of amounts for ticket sales not yet received. The Organization reports accounts receivable at the amount which represents management's estimate of the amount that ultimately will be realized. The Organization's estimate of credit losses is based on historical collection experience and a review of the current status of the account. It is reasonably possible that management's estimate of credit losses for uncollectible accounts could change. There was no estimation for credit losses at July 31, 2024, and 2023.

Prepaid expenses

Prepaid expenses consist of insurance, royalties, and rented or bought set pieces pertaining to the following theatre season that are paid for in advance and charged to operating expense in the following fiscal year.

Supplies Inventory

Supplies inventory consists of raw materials to make props and costumes, in addition to other small supplies used in productions and rehearsals. Supplies inventory value is based on an estimate by management which is included in the statement of financial position as of July 31, 2024, and 2023.

Property and Equipment

Property and equipment are recorded at cost or, if donated, at the estimated fair market value at the date of donation. Depreciation is provided utilizing the straight-line method over the estimated useful lives of the respective assets, which is estimated to be 3 or 5 years for costumes, sets, and other equipment. Expenditures for repairs and maintenance are charged to expense as incurred. It is the Organization's policy to capitalize purchases of fixed assets with a value of $500 or more and have a useful life greater than one year. Depreciation expense recorded for the years ended July 31, 2024, and 2023, was $222,164, and $23,290, respectively.

The Organization retains the title to all long-lived assets, except for leasehold improvements, which are part of the leased office space. None of the long-lived assets were purchased with restrictions, have been pledged as collateral, or are subject to legal limitations on use or disposal.

NOTE 1 — SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Leases

The Company determines if an arrangement is a lease at inception by determining whether the agreement conveys the right to control the use of the identified asset for a period of time, whether the Company has the right to obtain substantially all of the economic benefits from use of the identified asset, and the right to direct the use of the asset. Lease liabilities are recognized at the commencement date based upon the present value of the remaining future minimum lease payments over the lease term using the rate implicit in the lease or the Company's incremental borrowing rate. The incremental borrowing rate is defined as the rate of interest the Company would have to pay to borrow on a collateralized basis over a similar term in an amount equal to the lease payments in a similar economic environment. The Company's lease terms include options to renew or terminate the lease when it is reasonably certain that it will exercise the option. Additionally, the Company elected a short-term lease exception policy, which allows entities to not apply the new standard to short-term leases (i.e. leases with terms of 12 months or less) and a hindsight policy, which allows an entity to include current considerations for existing leases when determining initial lease terms. See Note 7.

Public Support

The Organization recognizes contributions when cash, securities, or other assets; an unconditional promise to give; or a notification of a beneficial interest is received. Conditional promises to give - that is, those with a measurable performance or other barrier and a right of return - are not recognized until the conditions on which they depend have been met. All contributions are considered to be available for unrestricted use unless specifically restricted by the donor. Donor-restricted support is reported as an increase in net assets with donor restrictions; however, contributions received with donor restrictions that are met in the year of receipt are recorded as revenues without donor restrictions. When a restriction expires or is met in a subsequent year, net assets are reclassified from net assets with donor restrictions to net assets without donor restrictions in the statement of activities and changes in net assets. Contributions to be received in future periods are discounted at an appropriate discount rate. Amortization of discounts on multi-year pledges is recorded as additional contribution revenue as either with or without donor restrictions based on any donor-imposed restrictions, if any, on the related contributions.

A portion of the Organization’s revenue is derived from state contracts and grants, which are conditioned upon certain performance requirements and / or the incurrence of allowable qualifying expenses. Amounts received are recognized as revenue when the Organization has incurred expenditures in compliance with specific contract or grant provisions. Amounts received prior to incurring qualifying expenditures are reported as contract liabilities in the statement of financial position.

We report any gifts of equipment or materials as unrestricted support unless explicit donor restrictions specify how the assets must be used. Expirations of donor restrictions are recognized when the donated or acquired long-lived assets are placed in service.

NOTE 1 — SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Revenue Recognition from Contracts with Customers

A performance obligation is a promise in a contract to transfer a distinct good or service to the customer and is the unit of account in the new revenue recognition standard. The contract transaction price is allocated to each distinct performance obligation and recognized as revenue when, or as, the performance obligation is satisfied.

The Organization recognizes revenue from program services when the performance obligations, detailed in the contracts with customers, are fulfilled. Service contracts consist of ticket, merchandise, and concession sales. Service contracts consist of ticket, merchandise, and concession sales. Revenue from ticket sales is recognized at the time of admission. Revenue from concessions and merchandise sales is recognized at the time of the sale. In determining when and how revenue is recognized, we perform the following five step analysis: (1) identification of contract with participant or sponsor, (2) determination of performance obligations, (3) measurement of the transaction price, (4) allocation of the transaction price to the performance obligations, and (5) recognition of revenue when or as we satisfy each performance obligation.

Contract liabilities

Ticket sales made prior to the fiscal year to which they apply are reported as contract liabilities on the statement of financial position. Such revenue is recognized and reported on the statement of activities in the year the productions are performed.

Activity in contract liability balances is comprised of the following at:

	July 31, 2024	July 31, 2023
Total contract liabilities, beginning of year	$ 157,056	$ 62,425
Revenue recognized during the year ended July 31, 2024	(157,056)	(62,425)
Ticket sales for subsequent period	506,690	157,056
Total contract liabilities	$ 506,690	$ 157,056

Contributed Non-financial Assets

The Organization periodically receives donations of services, when donated services (a) create or enhance non-financial assets, or (b) require specialized skills, are provided by individuals possessing those skills and would typically need to be purchased if not provided by donation. The value of the donation is recorded as contribution support in the period received. The donations are reflected as contributed nonfinancial assets with no associated donor restrictions in the accompanying statement of activities and are used in programs services.

NOTE 1 — SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Production Expenses

Production assets, including props and costumes, are included on the statement of financial position if they can be repurposed for future productions. The net book value of these assets is included in property, plant, and equipment, net on the statement of financial position. We may lease old costumes and props to other organizations as well as use them for future performances. Revenue from rental activities is recognized in the period it is earned on the statement of activities. When we no longer have space to store them, the props or costumes are disposed of or sold in a yard sale and revenue from such sales is recognized at that time on the statement of activities.

Advertising

The Organization uses advertising to promote its programs. Advertising costs are expensed as incurred. For the years ended July 31, 2024, and 2023, advertising expenses were $132,855 and $81,789, respectively.

Income Tax Status

The Organization is a tax-exempt organization under Section 501(c)(3) of the Internal Revenue Code and classified as an organization which is not a private foundation as defined in Section 509(a) of the Internal Revenue Code. Therefore, no provision for federal income taxes is included in the accompanying financial statements. The Organization does not believe there are any uncertain tax positions or any unrelated business income, which would be subject to federal taxes.

Fair Values of Financial Instruments

The fair values of current assets and current liabilities approximate the carrying amounts due to the short maturities of these instruments and they are all Level 1 in the fair value hierarchy. The fair value of the line of credit and notes payable approximate the carrying amounts and are estimated based on the current rates offered to us.

Functional Allocation of Expenses

The costs of providing program services and supporting services have been summarized on a functional basis in the statement of activities. Operating costs other than personnel and occupancy costs are allocated based on an invoice-by-invoice basis. Personnel costs are allocated based on the time spent in each area the employee works. Occupancy costs, such as leases and utilities are allocated based on square footage used for each functional classification.

Joint Costs

As stated in the Financial Accounting Standards Board's Accounting Standards Codification Topic 958 ("ASC 958"), Not for Profit Entities, costs included in conducting joint activities that are not identifiable with a particular component of the activity are allocated between fundraising and supporting services.

NOTE 1 — SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and the disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Concentrations of Credit Risk

The Organization maintains cash and cash equivalents accounts at financial institutions with strong credit ratings. Cash and certificates of deposit balances are insured by the FDIC up to $250,000. The Organization may at times have deposits with financial institutions in excess of insured amounts. Management is aware that a risk of exposure exists for deposits in excess of the insured levels. Management considers this a normal business risk.

New Accounting Pronouncement

In June 2016, the Financial Accounting Standards Board issued accounting standards update (ASU) ASU 2016-13 Financial Instruments - Credit Losses (Topic 326): Measurement of Credit Losses on Financial Instruments (ASC 326) which significantly changed how entities will measure credit losses for most financial assets and certain other instruments that are not measured at fair value through net income. The most significant change in this standard is a shift from the incurred loss model to the expected loss model. Under the standard, disclosures are required to provide users of the financial statements with useful information in analyzing an entity's exposure to credit risk and the measurement of credit losses. Financial assets held by the Organization that are subject to the guidance in FASB ASC 326 were accounts receivable.

The Organization adopted the standard effective August 1, 2023. The impact of the adoption was not considered material to the financial statements and primarily resulted in new and enhanced disclosures only.

Reclassifications

Certain prior year balances have been reclassified to conform to current year presentation.

Prior Year Summarized Financial Information

While comparative information is not required under U.S. GAAP, management believes this information is useful and has included certain summarized financial information from the 2023 financial statements. Such summarized information is not intended to be a complete presentation in conformity with U.S. GAAP. Accordingly, such information should be read in conjunction with the financial statements as of and for the year ended July 31, 2023, from which it was derived.

NOTE 1 — SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Subsequent Events

The Organization has performed a review of events subsequent to the statement of financial position date through March 7, 2025, the date the financial statements were available to be issued.

NOTE 2 — LIQUIDITY AND AVAILABILITY

Financial assets available for general expenditure within one year of the statement of financial position consist of the following for the year ended:

	July 31, 2024
Cash	$ 332,797
Financial assets available within one year	$ 332,797

The Organization's activities are primarily funded by performance ticket sales and a concentration of contributions received throughout the fiscal year. To manage liquidity, the Organization also maintains a line of credit of $100,000 with a bank that is drawn upon as needed during the year to manage cash flow with the intent that it is repaid in full by the end of the fiscal year.

NOTE 3 — PROPERTY AND EQUIPMENT

Property and equipment consisted of the following as of:

	July 31, 2024	July 31, 2023
Costumes and sets	$ 441,164	$ 388,862
Furniture and equipment	43,660	27,926
Sound and equipment	21,540	14,017
Leasehold improvements	2,050,346	-
	2,556,710	430,805
Less accumulated depreciation	(598,009)	(375,846)
	1,958,701	54,959
Construction in progress	-	401,431
Property and equipment	$ 1,958,701	$ 456,390

NOTE 4 — ACCOUNTS PAYABLE AND ACCRUED EXPENSES

Accounts payable and accrued expenses consisted of the following at:

	July 31, 2024	July 31, 2023
Vendor payables	$ 27,955	$ 29,400
Accrued payroll	6,918	1,755
Payroll liabilities	1,986	2,897
Accrued interest	2,252	15,576
Miscellaneous accrued expenses	3,272	380
	$ 42,383	$ 50,008

NOTE 5 — LINE OF CREDIT

The Organization had a $100,000 operating line of credit with a bank at July 31, 2024, and 2023. The line is evidenced by a promissory note which bears interest, payable monthly, on the amount borrowed at a variable interest rate based on the bank's prime rate plus 4%. The interest rate at July 31, 2024, and 2023, was 7.9% and 6%, respectively. The line of credit matures in November 2026 and is secured by substantially all assets of the Organization. As of July 31, 2024, and 2023, there was an outstanding balance of $31,525 and $61,096, respectively, on the line of credit.

NOTE 6 — NOTES PAYABLE

Installment notes payable are as follows as of:

	July 31, 2024	July 31, 2023
U.S. Small Business Administration Economic Injury Disaster Loan due to the COVID-19 pandemic. Monthly payments of $2,211 are required based on 348 months amortization with interest at 2.75%. Payments through September 2024 are interest only payments, beginning in October 2024 payments will be applied to interest and principal.	$ 500,000	$ 500,000
Less: current maturities	(8,885)	-
	$ 491,115	$ 500,000

NOTE 6 — NOTES PAYABLE (Continued)

The following is a schedule of future maturities:

Year ending July 31,	
2025	$ 8,885
2026	13,192
2027	13,559
2028	13,937
2029	14,325
Thereafter	436,102
	$ 500,000

NOTE 7 — LEASE AGREEMENTS

The Organization's office and certain office equipment are leased under operating leases requiring monthly rental payments under month-to-month lease agreements. Total office rental expense, under the office lease agreement, totaled $73,322 and $47,301, for the years ended July 31, 2024, and 2023, respectively, and is included in occupancy on the statement of functional expenses. Total leased office equipment rental expense, under the office equipment lease agreements, totaled $6,685 and $3,356, for the years ended July 31, 2024, and 2023, respectively, and is included in the total of storage and equipment rental on the statement of functional expenses.

NOTE 8 — CONCENTRATIONS AND CONTINGENCIES

As of the year ended July 31, 2024, and 2023, 64% and 55%, respectively, of total payables were due to four and three vendors, respectively.

NOTE 9 — NET ASSETS WITH DONOR RESTRICTIONS

The following balances restricted by donors were for the following purposes as of:

	July 31, 2024	July 31, 2023
Capital campaign	$ 269,459	$ 1,413,706
Contribution for future period	25,000	-
	$ 294,459	$ 1,413,706

NOTE 10 — CONTRIBUTED NON-FINANCIAL ASSETS

The Organization periodically receives donations of goods and services, when donated services (a) create or enhance non-financial assets, or (b) require specialized skills, are provided by individuals possessing those skills and would typically need to be purchased if not provided by donation. The value of the donation is recorded as contribution revenue in the period received.

The Organization received $45,691 and $37,484 of donations estimated at fair value based on current rates for similar items that are reflected as contributions of nonfinancial assets with no associated donor restriction in the accompanying statement of activities for the years ended July 31, 2024, and 2023, respectively. All contributed non-financial assets expenditures were used in program services on the statement of functional expenses.

	For Years Ended July 31, 2024	2023
Supplies	$ 351	$ -
Special events	3,040	10,000
Travel and transportation	-	27,484
Rehearsal space	42,300	-
	$ 45,691	$ 37,484

NOTE 11 — COVID-19 RELIEF FUNDING

Paycheck Protection Program (PPP)

On April 22, 2021, the First Draw PPP loan was fully forgiven, and the balance of the loan was recognized as forgiveness of debt on the statement of activities for the year ended July 31, 2022. The amount of this loan was $74,160, with monthly payments of $1,559, including an interest rate of 1.00%, beginning March 2022, until maturity in March 2025. The Organization applied for forgiveness of this loan, as allowable by the U.S. Small Business Administration (SBA).

According to the rules of the SBA, the Organization is required to retain PPP loan documentation for six years and permit authorized representatives of the SBA to access such files upon request. Should the SBA conduct such a review and reject all or some of the Organization's judgments pertaining to satisfying PPP loan eligibility or forgiveness conditions, the Organization may be required to adjust previously reported amounts and disclosures in the financial statements.

Studio Tenn Theatre Company	
FY27 Projected Operating Budget	
EXPENSE	**AMOUNT**
Salaries, Benefits, & Taxes	$1,331,201.00
Venue Rental Fees	$136,980.00
Supplies,utilities, maintenance, equipment, printing, and publications	$481,215.00
Travel, conferences, and meetings	$28,378.00
Insurance	$9,700.00
Other, Non-Personnel	$921,598.00
TOTAL EXPENSES	**$2,909,072.00**
REVENUE	**AMOUNT**
Admissions/ticket sales	$1,779,930.00
Other Earned Income (merchandise, program fees, interest, rentals)	$46,920.00
Corporate Contributions	$104,040.00
Foundation Contributions	$196,645.00
Individual/Other Contributions	$436,747.00
Federal Revenue	$10,200.00
State/Regional Revenue	$48,705.00
City/County Revenue	$3,500.00
Income from Fundraising Events	$282,385.00
TOTAL REVENUE	**$2,909,072.00**

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: FEB 04 2010

STUDIO TENN THEATRE COMPANY
C/O PHILLIP HALL
43 STURBRIDGE CT
NASHVILLE, TN 37215

Employer Identification Number:
27-0903097
DLN:
17053279314039
Contact Person:
WILLIAM SCHRODER ID# 31694
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
September 10, 2009
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 947 (DO/CG)

STUDIO TENN THEATRE COMPANY

We have sent a copy of this letter to your representative as indicated in your power of attorney.

Sincerely,

Robert Choi

Robert Choi
Director, Exempt Organizations
Rulings and Agreements

Enclosure: Publication 4221-PC

Letter 947 (DO/CG)

Tracking Number
B2026013582

Annual Report

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2286
sos.tn.gov/businesses

Control #: 000609876
Filed: 01/05/2026 03:24 PM
Tre Hargett
Secretary of State

Tre Hargett
Secretary of State

Entity Information

Business Name: STUDIO TENN THEATRE COMPANY

Entity Type: Non-Profit Corporation

Control Number: 000609876

Place of Formation: Tennessee

Principal Office Address:
1116A HARPETH INDUSTRIAL CT
USA, FRANKLIN, TN 37064-2224

Mailing Address:
2000 MALLORY LN STE 130-624
USA, FRANKLIN, TN 37067-8209

Nature of Business (NAICS):

Officer Information

MARY BETH RICHARDS
159 1ST AVE N APT 442
FRANKLIN, TN 37064, USA
Director

NEIL KRUGMAN
2000 MALLORY LN STE 130-624
FRANKLIN, TN 37067, USA
Director

JIM STARK
2020 FIELDSTONE PKWY STE 900-318
FRANKLIN, TN 37069, USA
Director

TONY MCALISTER
723 FAIR ST
FRANKLIN, TN 37064, USA
President

ETHAN WARD
915 HOLLY TREE GAP RD
BRENTWOOD, TN 37027, USA
Director

JIM MUNRO
5140 FIRE TOWER RD
FRANKLIN, TN 37064, USA
Treasurer

TERESA ANDERSON
159 1ST AVE N APT 353
FRANKLIN, TN 37064, USA
Director

DUDLEY BERRY
2000 MALLORY LN STE 130-624
FRANKLIN, TN 37067, USA
Director

KAY HELLER
1344 CARNTON LN
FRANKLIN, TN 37064, USA
Director

LARRY WESTBROOK
819 W MAIN ST
FRANKLIN, TN 37064, USA
Director

MARIA SHEFFIELD
PO BOX 332095
NASHVILLE, TN 37205, USA
Director

PHILIP HALL
1275 HUNTERS TRAIL DR
FRANKLIN, TN 37069, USA
Director

TARA BLUE
3185 APPIAN WAY
SPRING HILL, TN 37174, USA

ADAM SANSIVERI
3536 TRIMBLE RD
NASHVILLE, TN 37216, USA

BETHNI HEMPHILL
112 CHURCH ST
FRANKLIN, TN 37064, USA

Director

Director

Director

DIANE STARK
2020 FIELDSTONE PKWY STE 900-318
FRANKLIN, TN 37069, USA
Director

PATRICIA MUNRO
5140 FIRE TOWER RD
FRANKLIN, TN 37064, USA
Director

SCOTT WAMPOLD
4030 BLOSSOM TRAIL LANE
FRANKLIN, TN 37064, USA
Secretary

DANNY ANDERSON
159 1ST AVE N APT 353
FRANKLIN, TN 37064, USA
Director

CASEY MILLER
2000 MALLORY LN 130-624
FRANKLIN, TN 37067, USA
Director

LYNNE MCALISTER
723 FAIR ST
FRANKLIN, TN 37064, USA
Director

IRA SHIVITZ
1116A HARPETH INDUSTRIAL CT
USA, FRANKLIN, TN 37064-2224
Director

Registered Agent Information

TONY MCALISTER
2000 MALLORY LN STE 130 PMB 624
FRANKLIN, TN 37067
Williamson County, USA

Signature

☑ By entering my name in the space provided below, I certify that I am authorized to file this document on behalf of this entity, have examined the document and, to the best of my knowledge and belief, it is true, correct and complete as of this day.

Signed Electronically: KAY GREGG **Date:** 01/05/2026

Title: ACCOUNTANT

Tennessee Secretary of State
Tre Hargett

Division of Business and Charitable Organizations
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243-1102

October 28, 2025

TODD MORGAN
2000 MALLORY LANE, SUITE 130-624
FRANKLIN, TN 37067 USA

RE: Registration to Solicit Funds for Charitable Purposes
Organization Name: STUDIO TENN THEATRE COMPANY
CO Number: CO15155
Renewal Date: 01/31/2026

Dear TODD MORGAN :

Pursuant to the Tennessee Charitable Solicitations Act, T.C.A. § 48-101-501,*et seq*. the Tennessee Secretary of State has reviewed your application and is pleased to announce your organization's registration to solicit contributions has been **approved**.

The organization must maintain statutory compliance by submitting a renewal application and required fees on an annual basis. At that time you may be required to submit tax filings, financial statements, proof of IRS status, and other documents related to your organization and its fundraising activities. You can find additional information and submit additional filings online at https://sos.tn.gov/charities. The "CO" Number listed above will serve as your organization's charitable registration number and should be used when submitting any charitable filings or correspondence.

Please also be advised that if the organization's application or other provided information includes false, misleading or deceptive statements, appropriate action will be taken. Pursuant to the Tennessee Charitable Solicitations Act, a civil penalty of up to five thousand dollars ($5,000.00) may be assessed for any violation.

Thank you for registering your organization and please do not hesitate to contact us with any questions.

Sincerely,

Tre Hargett
Secretary of State

Tracking Number
2025134298

Application to Renew Registration of a Charitable Organization

Tre Hargett
Secretary of State

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2286
sos.tn.gov/charities

CO Number: CO15155
Filed: 08/27/2025 03:28 PM
Tre Hargett
Secretary of State

Organization Information

Legal Name of the Charitable Organization: STUDIO TENN THEATRE COMPANY

Legal entity type of the Organization: Corporation

Business Services Control Number: 000609876 **FEIN:** 27-0903097

Initial Registration Date: 06/16/2010 **Renewal Date:** 05/01/2025

Has your fiscal year ending month changed since your last renewal?
☐ Yes ☑ No

Fiscal Year Ending Month: July

When and where was the organization legally established

Date: 09/10/2009 **Country:** USA **City/State:** NASHVILLE, TN **County:** Davidson

Has your Principal Office address changed since your last renewal?
☐ Yes ☑ No

Principal Office Address
1116A HARPETH INDUSTRIAL CT
USA, FRANKLIN, TN 37064

Has your Mailing address changed since your last renewal?
☐ Yes ☑ No

Mailing Office Address
2000 MALLORY LANE, SUITE 130-624
USA, FRANKLIN, TN 37067

Contact Information for the Charitable Organization

Contact Name: TODD MORGAN

Telephone Number: (615) 541-8200

Email: toddmorgan@studiotenn.com **Website:** www.studiotenn.org

Current names used by the charity organization

Do you need to modify other names that the charity solicits under?
☐ Yes ☑ No

Has the organization registered in any other state(s)?
☐ Yes ☑ No

Does the charity have other offices, chapters, branches, affiliates or a parent?
☐ Yes ☑ No

The category that best describes your organization

A - Arts, Culture, Humanities

The charitable purpose of the organization

Studio Tenn represents a state of the art benchmark for artistic excellence, a fully-professional theatre company located in Franklin, Tennessee dedicated to creating great theatrical works with the finest artists in our industry. The collective product includes innovative interpretations of classic and contemporary works of drama and musical theatre complimented on occasion by original works. From the onset we have worked to build active relationships with the greater Nashville community by providing master classes; acting, vocal and design workshops; and, through affiliation, apprentice & intern programs with one or more of the area's well respected institutes of higher learning. In a broader sense, Studio Tenn is about bringing people together to celebrate the human experience and enhance the theatre arts of Nashville.

Tax & Financial Information

Has your tax exempt status changed since your last renewal?

☐ Yes ☑ No

Last Fiscal Year Start: August 2023 **Last Fiscal Year End:** July 2024

Type of 990 Tax Form Filed: 990 (Long Form)

Government Grants	$ 276,628.00
Gross Receipts	$ 2,469,114.00

Solicitation Information

Have you been enjoined by any court from soliciting contributions?

☐ Yes ☑ No

Does your organization contract with or otherwise engage the services of any outside fundraising professional (such as a "professional fund-raiser," "paid solicitor," "fund raising counsel," or "commercial co-venturer")?

☐ Yes ☑ No

Officer Information

Do you need to modify the current officers?

☑ Yes ☐ No

List each officer, director, and trustee (at least 2 officers are required, and you must list officers who have or share the following titles: "Chief Financial Officer", "Custodian of Contributions", "Custodian of Final Distributions")

Anthony McAlister
723 Fair Street
Franklin, TN 37064, USA
Title(s): President

Danny Anderson
159 1st Ave N, Apt 353
Franklin, TN 37064, USA
Title(s): Director

Diane Stark
117 Lewisburg Ave
Franklin, TN 37064, USA
Title(s): Director

Ethan Ward
915 Holly Tree Gap Rd
Brentwood, TN 37027, USA
Title(s): Director

Jim Munro

5140 Fire Tower Road
Franklin, TN 37064, USA
Title(s): Treasurer

Jim Stark
117 Lewisburg Ave
Franklin, TN 37064, USA
Title(s): Director

Kay Heller
1344 Carnton Lane
Franklin, TN 37064, USA
Title(s): Director

Larry Westbrook
3326 Aspen Grove Drive #604
Franklin, TN 37067, USA
Title(s): Vice President

Lynne McAlister
723 Fair Street
Franklin, TN 37064, USA
Title(s): Director

Maria Sheffield
PO Box 332095
Nashville, TN 37203, USA
Title(s): Director

Mary Beth Richards
159 1st Ave N, Apt 442
Franklin, TN 37064, USA
Title(s): Director

Philip Hall
4000 HILLSBORO PIKE APT 1109
NASHVILLE, TN 37215, USA
Title(s): Director

Scott Wampold
4030 Blossom Trail Lane
Franklin, TN 37064, USA
Title(s): Secretary

Tara Blue
3185 Appian Way
Spring Hill, TN 37174, USA
Title(s): Director

Teresa Anderson
159 1st Ave N, Apt 353
Franklin, TN 37064, USA
Title(s): Director

Todd Morgan
2000 Mallory Lane Suite 130-624
Franklin, TN 37067, USA
Title(s): Custodian of Contributions, Custodian of Final Distributions, Chief Executive Officer

Trish Munro
5140 Fire Tower Road
Franklin, TN 37064, USA
Title(s): Director

Ms. CASEY MILLER
1212 LAUREL STREET #815
NASHVILLE, TN 37203, USA

Title(s): Director

Mr. ADAM SANSIVERI
3536 TRIMBLE ROAD
NASHVILLE, TN 37215, USA
Title(s): Director

Mrs. BETHNI HEMPHILL
112 CHURCH STREET
FRANKLIN, TN 37064, USA
Title(s): Director

Mrs. DUDLEY BERRY
122 WINSLOW ROAD
FRANKLIN, TN 37064, USA
Title(s): Director

NEIL KRUGMAN
1116A HARPETH INDUSTRIAL CT
FRANKLIN, TN 37064
Title(s): Director

IRA SHIVITZ
1116A HARPETH INDUSTRIAL CT
FRANKLIN, TN 37064
Title(s): Director

Has any officer, director, manager, operator, or principal of the organization been the subject of an injunction, judgement, or administrative order or been convicted of a felony?

☐ Yes ☑ No

Signature

I certify that the statements in this registration statement and all supplemental forms, documents, and continuation sheets are true and correct to the best of my knowledge and belief.

I (Chief Fiscal Officer, Treasurer, or Officer) certify, under penalty of perjury, that the above information is true and correct.

Signed Electronically: Michael Todd Morgan **Date:** 08/27/2025

Title: Chief Executive Officer

I certify that the statements in this registration statement and all supplemental forms, documents, and continuation sheets are true and correct to the best of my knowledge and belief.

I (Chief Fiscal Officer, Treasurer, or Officer) certify, under penalty of perjury, that the above information is true and correct.

Signed Electronically: Anthony Alan McAlister **Date:** 08/27/2025

Title: President

Tre Hargett
Secretary of State

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2555
Fax: 615-253-5173
sos.tn.gov/charities

Date: 08/11/2025 **Invoice:** 2025-590581

Customer Information

TODD MORGAN
STUDIO TENN THEATRE COMPANY
2000 MALLORY LANE, SUITE 130-624
FRANKLIN, TN 37067 , USA

Tracking Number	Description	Amount Paid
2025134298	STUDIO TENN THEATRE COMPANY (CH Filing Late Fee)	$ 30.00
2025134298	STUDIO TENN THEATRE COMPANY (CH Charitable Renewal)	$ 10.00

Payment Details

Fee Total:	$ 40.00
Payment Total:	$ 40.00
Amount Due:	$ 0.00

Payment Method

Payment Type: Credit Card
Check/Confirmation Number: 3904156296

Tracking Number
2026100428

Extension Request

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2286
sos.tn.gov/charities

Tre Hargett
Secretary of State

Extension Information

Organization Name: STUDIO TENN THEATRE COMPANY

CO Number: CO15155

Renewal Date: 1/31/2026

Extended Renewal Date: 5/1/2026

This extension request extends the renewal date by 90 days.

Studio Tenn Theatre Company FY26 Board

First Name	Last Name	Board Position	Primary Email	Committee	Number of Years on Board	Length of Term(s)	Term Expiration Date
Danny	Anderson	member	danny@onwardre.com		6 years	3 years	July 31, 2026
Teresa	Anderson	member	teresaanderson925@gmail.com	Development	3 years	3 years	July 31, 2026
Dudley	Berry	member	dudleyberry44@gmail.com		2 year	3 years	July 31, 2025
Tara	Blue	member	tblue1@comcast.net		2 year	3 years	July 31, 2026
Philip	Hall	Co-Founder	philipmichaelhall@gmail.com	Finance	16 years	3 years	N/A
Kay	Heller	member	kayheller@mac.com	Development	3 years	3 years	July 31, 2027
Bethni	Hemphill	member	bethnihemphill@yahoo.com		2 year	3 years	July 31, 2025
Neil	Krugman	member	nbkrugman@gmail.com		2 year	3 years	July 31, 2026
Tony	McAlister	Board Chair	tony@mcalister.com	Executive	7 years	3 years	July 31, 2027
Lynne	McAlister	member	lynnemcalister@me.com	Development	7 years	3 years	July 31, 2027
Casey	Miller	member	miller.caseyleigh@gmail.com		2 year	3 years	July 31, 2025
Jim	Munro	Treasurer	jimmydcc@aol.com	Executive/Finance Chair	6 years	3 years	July 31, 2027
Mary Beth	Richards	member	mbrichards654@gmail.com		4 years	3 years	July 31, 2026
Maria	Sheffield	member	msheffield@mindspring.com		6 years	3 years	July 31, 2027
Ira	Shivitz	member	eyemd@comcast.net		2 year	3 years	July 31, 2026
Diane	Stark	member	djstark4@gmail.com		3 years	3 years	July 31, 2026
Jim	Stark	member	jstark218@aol.com		3 years	3 years	July 31, 2026
Scott	Wampold	Secretary	wampolds@gmail.com	Executive/Marketing	5 years	3 years	July 31, 2025
Ethan	Ward	member	rethanward@gmail.com		2 year	3 years	July 31, 2025
Larry	Westbrook	Vice Chair	lnw@sandwlaw.com	Executive/Governance	6 years	3 years	July 31, 2027

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 3/13/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: IPTSERVICE	
Insurance Professionals of Tennessee 1612 Westgate Circle Suite 122 Brentwood TN 37027	PHONE (A/C, No, Ext): (615) 324-0500	FAX (A/C, No): (615) 823-6900
	E-MAIL ADDRESS: service@go-ipt.com	

INSURED	INSURER(S) AFFORDING COVERAGE	NAIC #
Studio Tenn Theatre Company Inc 1116 Harpeth Industrial Ct Franklin TN 37064-2224	INSURER A : Auto-Owners	18988
	INSURER B : OWNERS	32700
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** CL25121154652 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS		
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE / X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY / PRO-JECT / LOC OTHER:	X		03993539	8/27/2025	8/27/2026	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG Liquor Liability	$ $ $ $ $ $ $	2,000,000 300,000 10,000 2,000,000 4,000,000 4,000,000 1,000,000
A	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS / X SCHEDULED AUTOS X HIRED AUTOS / X NON-OWNED AUTOS X 19			5261477800	11/22/2025	11/22/2026	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) Employee Discount-1	$ $ $ $ $	1,000,000
	UMBRELLA LIAB / OCCUR EXCESS LIAB / CLAIMS-MADE DED / RETENTION $						EACH OCCURRENCE AGGREGATE	$ $	
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y / N: N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		A106615332	10/4/2025	10/4/2026	X PER STATUTE / OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ $ $	1,000,000 1,000,000 1,000,000
A	Rented/Leased Equipment & Host Liquor Liability			03993539	8/27/2025	8/27/2026	LIMIT LIMIT	$ $	25,000 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER IS NAMED AS ADDITIONAL INSURED WITH RESPECT TO LIABILITY FOR WORK PERFORMED BY NAMED INSURED PER WRITTEN CONTRACT.

CERTIFICATE HOLDER

City of Franklin
PO Box 305
Franklin, TN 37064

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Joe Bars/IPTSER

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Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See ***Specific Instructions*** on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

Studio Tenn Theatre Company

2 Business name/disregarded entity name, if different from above.

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor ☐ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . .

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☑ Other (see instructions) **Nonprofit corporation exempt under IRS Code 501(c) 3**

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . ☐

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any)

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)

(Applies to accounts maintained outside the United States.)

5 Address (number, street, and apt. or suite no.). See instructions.

2000 Mallory Ln Ste 130-624

6 City, state, and ZIP code

Franklin, TN 37067

Requester's name and address (optional)

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			–		–				

or

Employer identification number

2	7	–	0	9	0	3	0	9	7

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here **Signature of U.S. person** Kay Gregg **Date** 2/26/26

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

City of Franklin
Vendor Information Form

Vendor Name
Studio Tenn Theatre Company

Vendor ID (For Office Use)

Contact Name
Rachel Jones

Contact Email Address
racheljones@studiotenn.com

Physical Street Address
1116 Harpeth Industrial Ct.

Remittance Address, if different
2000 Mallory Ln. Ste. 130-624

City, State ZIP
Franklin, TN 37067

City, State ZIP
Franklin, TN 37067

Phone Number
615-541-8200

Email Address for ACH Remittance
developmentdepartment@studiotenn.com

In order to ensure timely payment, the City of Franklin encourages vendors to receive payment via direct deposit. Should you select ACH, a remittance will be emailed to you showing pertinent payment information.

Payment Mode

Name of Financial Institution

- (●) ACH
- ( ) Check

Routing Number

Account Number

[redacted]

I/we hereby authorize the City of Franklin to initiate credit entries to my/our account listed above and authorize the financial institution to credit the same to my/our account. It is my/our responsibility to notify the City of Franklin Finance Department immediately if I/we become aware of any changes in status or bank information. If funds to which I/we am/are not entitled are deposited in error to my/our account, the City of Franklin is authorized to direct the financial institution to return the funds via an ACH debit transaction. This order will remain in effect until submission in writing to the Finance Department.

Authorized Signature Rachel

Date March 13, 2026

Please submit this form along with a W-9. The forms can be emailed to accountspayable@franklintn.gov or mailed to 109 Third Ave. S., Franklin, TN 37064.

STATE OF TENNESSEE
DEPARTMENT OF HUMAN SERVICES
JAMES K. POLK BUILDING
505 DEADERICK STREET
NASHVILLE, TENNESSEE 37243-1403

TELEPHONE: 615-313-4700 FAX: 615-741-4165
TTY: 1-800-270-1349
www.tn.gov/humanservices

BILL LEE
GOVERNOR

CLARENCE H. CARTER
COMMISSIONER

February 12, 2026

Michael Walters Young
Chief Budget & Performance Officer
109 Third Avenue South
Franklin, TN 37064

Dear Mr. Young,

Community Tennessee Rehabilitation Center (CTRC) at Franklin asks for your assistance with funding in the amount of $23,566.00 for the 2026-2027 State Fiscal Year.

Vocational Rehabilitation (VR) exists to help individuals with disabilities find competitive and integrated employment in the community. Simultaneously, we serve employers as they look to diversify their workforce with qualified employees.

Local government has helped support the CTRC at Franklin for many years. We look forward to the continued partnership to deliver employment-focused, person-centered training and services to meet the needs of job seeking Tennesseans and the local workforce development needs of Tennessee business and industry in Williamson County. The funding provided by Williamson County will help with the operational costs of providing these services in the community and is matched using 30% local funds to draw 70% federal funds.

As part of the VR program, the CTRC at Franklin is a vital part of the community that connects VR and non-VR customers to education, training, and employment resources. Services are provided within the community with the support of local partners such as businesses, non-profits, city, county, and state agencies, as well as local education agencies. Together with our community partners, we are creating a VR program that embodies our strong held belief that everyone can work and has something valuable to contribute to their community.

Thank you for your support and commitment to the customers we serve.

Sincerely,

Petra Wade

Petra D. Wade
VR Career Training Coordinator

STATE OF TENNESSEE
DEPARTMENT OF HUMAN SERVICES
JAMES K. POLK BUILDING
505 DEADERICK STREET
NASHVILLE, TENNESSEE 37243-1403

TELEPHONE: 615-313-4700 FAX: 615-741-4165
TTY: 1-800-270-1349
www.tn.gov/humanservices

BILL LEE
GOVERNOR

CLARENCE H. CARTER
COMMISSIONER

MEMORANDUM

TO: Community Funding Partners

FROM: Julie Johnson, Director of Operations
Division of Rehabilitation Services/Vocational Rehabilitation Program

DATE: February 12, 2026

RE: Community Tennessee Rehabilitation Centers Funding

The Vocational Rehabilitation Program appreciates your continued support and partnership with the Community Tennessee Rehabilitation Centers (CTRCs).

Vocational Rehabilitation exists to help individuals with disabilities find competitive and integrated employment in the community. Simultaneously, we serve employers as they look to diversify their workforce with qualified employees.

As we prepare for our official request for local funding support, we are able to provide a preliminary FY 2027 budget only after the Governor provides the official recommended budget for the operation of the state.

The department has submitted a budget request for consideration; however, official recommended funding levels for the department are still unknown. As a result, we are unable to provide any potential funder with specific details beyond projections to complete funding applications until an official budget recommendation has been determined and submitted by the Governor. We realize that this may cause a delay in our submission and ask for your understanding with confidence that we will submit all funding request applications as soon as the information to do so is available.

Thank you again for your continued support for your local CTRC.

STATE OF TENNESSEE
DEPARTMENT OF HUMAN SERVICES
JAMES K. POLK BUILDING
505 DEADERICK STREET
NASHVILLE, TENNESSEE 37243-1403

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TTY: 1-800-270-1349
www.tn.gov/humanservices

BILL LEE
GOVERNOR

CLARENCE H. CARTER
COMMISSIONER

PROPOSED BUDGET
Community Tennessee Rehabilitation
Center at Franklin
July 1, 2026 – June 30, 2027

Acct	Description	Expenditures FY 2025	Work Program FY 2026
ALT	**Total Payroll**		
70100	Salaries and Wages	99,170	106,162
70102	Longevity	3,800	10,701
70104	Overtime	0	0
70200	Employee Benefits	63,372	82,714
BLT	**Total Operations**	**166,342**	**199,577**
70300	Travel	3,631	6,597
70400	Printing and Duplicating	0	109
70500	Utilities and Fuel	0	0
70600	Communications	0	0
70700	Maint. & Repairs	0	0
70800	Prof Services Third Party	325	3,734
70900	Supplies and Materials	0	0
71000	Rentals and Insurance	0	197
71100	Motor Vehicle Operation	0	596
71200	Awards and Indemnities	0	0
71300	Grants and Subsidies	0	1,217
71400	Unclassified	0	0
71500	Inventory	0	0
71600	Equipment	0	0
71700	Land	0	0
71800	Buildings	0	0
72100	Training	100	637

72200	Data Processing	0	438
72500	Prof Services State Agency	2,698	6,070
	Total Other	**6,754**	**19,594**
	Grand Total	**173,096**	**219,171**

STATE OF TENNESSEE
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TTY: 1-800-270-1349
www.tn.gov/humanservices

BILL LEE
GOVERNOR

CLARENCE H. CARTER
COMMISSIONER

REQUEST SUMMARY
Community Tennessee Rehabilitation
Center at Franklin
July 1, 2026 – June 30, 2027

Grand Total	$219,171
Local Share	$65,752

Vocational Rehabilitation Share (Federal)	$153,419
Local Share	$65,752

Request Amount	$23,566

STATE OF TENNESSEE
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BILL LEE
GOVERNOR

CLARENCE H. CARTER
COMMISSIONER

Department of human services – division of rehabilitation services

CERTIFICATE OF PUBLIC FUNDS MADE AVAILABLE FOR COMMUNITY TRC AT TRC at Franklin

I hereby certify that there will be available from Public Funds for expenditures by the agency named above the sum enumerated below for the period indicated.

Instructions:
Ensure the form is completed in its entirety by reviewing all sections, providing accurate information, use clear and legible writing and completing all required fields. Please send all completed forms to the following email address Petra.wade@tn.gov.

Local, City, or County Funder	State Fiscal year	Amount
City of Franklin	July 1, 2026 – June 30, 2027	$23,566.00

SUM TO BE RELEASED TO THE DIVISION:

- ☐ Lump Sum – In the entire amount on July 1, 2026
- ☐ Bi-annually – One half at the beginning of July 1, 2026, and January 1, 2027
- ☐ Quarterly – One fourth at the beginning of each quarter beginning July 1, 2026

It is understood that the Division of Rehabilitation Services will use these funds for the support and operation of the Community Tennessee Rehabilitation Center at a ratio not exceeding 70 cents of Rehabilitation Services Funds for each 30 cents of local public funds transferred to the Division.

Name of Person Certifying Funds:
Print Name
Job/Position Title
Signature & Date

Address to Send Release of Funds Notices:
Street Address
City, State, Zip Code

Thank you for your continued support and commitment!

Government Funding Application – Fiscal Year 2026-2027

Application for Government Programs Operating within the City of Franklin
Submission Deadline: March 6, 2026

Agency Name: Tennessee Rehabilitation Center at Franklin (TEN076)
(List agency name as it appears on the Secretary of State website)

Mailing Address: 203 Beasley Drive #B, Franklin, TN 37064

Payment Address: Department of Human Resources, DHS Cashier, 505 Deaderick Street, 16th Floor, Nashville, TN 37243
(if different from mailing)

Tax ID: 62-0718039

Application Contact: Petra Wade (Name) | petra.wade@tn.gov (Email) | 615-595-4765 (Phone)

Total amount of City of Franklin funds being requested for FY2026-2027 $ **23,566.00**

Percentage of proposed FY 2026-2027 budgeted revenues derived from this request: **0.00%**

Non-Discrimination

The parties, their agents, officials, employees, and servants shall not discriminate in any manner on the basis of race, color, religion, creed, ethnic or national origin, sex, sexual orientation, gender identity/expression, disability, age, status as a covered veteran, genetic information, and any other category protected by the federal or state civil rights law with respect to the subject matter and related activities of this application.

Attachments (all attachments are required unless otherwise noted):

- ☐ Annual Audit for the last fiscal year you have concluded
- ☐ City of Franklin Vendor Information form (Not required if you are an existing recipient and do not wish to change banking, contact, or address information)
- ☐ Proposed or preliminary FY 2027 budget

Government Funding Application
Fiscal Year 2026-2027

Agency: Tennessee Rehabilitation Center at Franklin (TEN076)

1. Identify one Strategic Plan Goal your request helps to achieve.

Quality Life Experience

2. Provide the number of Franklin citizens served by your agency: 85

3. State the type of service provided and whether other organizations in the community provide the same service.

TRC at Franklin provides a variety of individualized services to persons with disabilities in preparation for their employment in the competitive labor market. TRC at Franklin advocates employment outcomes for clients that are consistent with their individual strengths, resources, abilities, capabilities and informed choice.

There are other organizations in the community that provide similar services.

4. Explain how much of an impact these services have on the community.

The community impact of the services provided by TRC at Franklin is the increase in employment among individuals with disabilities. Vocational Rehabilitation has increased employment opportunities for individuals with disabilities with a 42% rise in new individualized employment plans from 2022 to 2025. The key impacts are employment and training, youth transition services, and providing accommodations to help individuals with disabilities overcome barriers.

Government Funding Application
Fiscal Year 2026-2027

Agency: Tennessee Rehabilitation Center at Franklin (TEN076)

5. State how these funds will be used and if they will be spent in accordance with the State of Tennessee T.C.A § 6-54-111.

The funds will be used to assist with operational expenses associated with providing vocational rehabilitation services to individuals with disabilities. Please see Proposed Budget Form for further details. All funds will be spent in accordance with the State of Tennessee T.C.A § 6-54-111.

6. State if the City of Franklin provides any other support (financial or otherwise) to your agency. If so, please describe that support.

The City of Franklin does not provide any other support to our agency.

7. State any other additional financial support your agency receives.

TRC at Franklin receives additional financial support from Williamson County.

Government Funding Application
Fiscal Year 2026-2027

Agency: Tennessee Rehabilitation Center at Franklin (TEN076)

Application criteria include:

- BOMA may fund up to 1% of the estimated general fund revenue during the budget process for all requests, depending on availability of funds.
- Outside agencies that request funding for the first time may not request an amount that exceeds 5% of their operating expenses.
- Outside agencies that have been funded in the prior year may request an amount that includes up to 3% inflation, plus any special funding requests. No funding request may exceed 25% of operating expenses.
- Funding requests are made for one fiscal year only, subject to annual re-submission and not guaranteed year over year.

Petra Wade

Printed Name of (CEO/President/Executive Director/Board Chair)

Petra D. Wade

Signature of (CEO/President/Executive Director/Board Chair)

02/09/2026

Date

*Unless contractually negotiated otherwise, any funding approved by the Board of Mayor Alderman will be distributed on an even quarterly basis. Submission of this form is not a guarantee of funding. All funds authorized are done by authority extended by the State and the City's local charter. Approved funding may result in a contract and this form will become an integral part of that contract.

Emailed applications are preferred.

Completed applications and required attachments may be sent to nonprofitfunding@franklintn.gov or mailed to City of Franklin, Budget & Performance Department, Attn: Nonprofit Funding, 109 Third Avenue South, Franklin, TN 37064.

TENNESSEE COMPTROLLER OF THE TREASURY

PERFORMANCE AUDIT REPORT

Department of Human Services

December 2025

Jason E. Mumpower
Comptroller of the Treasury

DIVISION OF STATE AUDIT

Katherine J. Stickel, CPA, CGFM, Director

State Agency Audits
Kandi B. Thomas, CPA, CFE, CGFM, CGMA
Assistant Director

Jennifer Whitsel, CPA, CFE, CGMA
Audit Manager

Sharon Shaneyfelt, CFE, CGFM
Audit Coordinator

Melissa Boaz, CPA, CFE, CGFM, CGMA
Breanna Jordan, CGFM
Valeria Stadelman, CGFM
In-Charge Auditors

Garrison Evans
Kyla Fowler
Isabel Kimberlain
Sofia Mousley
Alicia Osby
Staff Auditors

Information Systems
Brent L. Rumbley, CPA, CISA, CFE
Assistant Director

Chase Tramel, CISA, CRISC
Audit Manager

Malik Moughrabi, CPA, CISA
In-Charge Auditor

Andrew Bare, CISA
Kannan Hanvey
Staff Auditors

Audit Special Teams
Amber L. Crawford, CGFM, SPHR
Assistant Director

Drew Sadler, CGFM
Senior Auditor, Early Audit Planning

Amanda S. Adams
Amy W. Brack
Editors

Chris Kelly, CPA
Data Analytics Manager

Laura Carroll, CPA, CFE, CISA
Data Visualization Designer

Andrea Stewart, CPA, CFE
Data Analytics Auditor

Comptroller of the Treasury, Division of State Audit
Cordell Hull Building
425 Rep. John Lewis Way N.
Nashville, TN 37243
615.401.7897
comptroller.tn.gov/office-functions/state-audit.html
Mission: Make Government Work Better

TENNESSEE COMPTROLLER OF THE TREASURY

JASON E. MUMPOWER
Comptroller

December 16, 2025

The Honorable Randy McNally
Speaker of the Senate
The Honorable Cameron Sexton
Speaker of the House of Representatives The Honorable Ed Jackson, Chair
Senate Committee on Government Operations
The Honorable Justin Lafferty, Chair
House Committee on Government Operations
and
Members of the General Assembly
State Capitol
Nashville, TN 37243

and
The Honorable. Clarence H. Carter, Commissioner
Tennessee Department of Human Services
505 Deaderick Street
Nashville, TN 37243

Ladies and Gentlemen:

We have conducted a performance audit of selected programs and activities of the Department of Human Services for the period July 1, 2021, through June 30, 2025.[1] This audit was conducted pursuant to the requirements of the Tennessee Governmental Entity Review Law, Section 4-29-111, *Tennessee Code Annotated*.

This report presents the conclusions of our audit, including two findings and an observation. Management of the Department of Human Services was given the opportunity to respond, and we have included the responses in the respective sections of the report. We will follow up on the audit results to examine management's corrective actions.

This report is intended to aid the Joint Government Operations Committee in its review to determine whether the Department of Human Services should be continued, restructured, or terminated.

Sincerely,

Katherine J. Stickel, CPA, CGFM, Director
Division of State Audit

KJS/jw
24/077

1. For certain audit objectives, which can be found in **Appendix 1** under the Methodologies, our audit scope extended beyond this period.

DEPARTMENT OF HUMAN SERVICES

AUDIT HIGHLIGHTS

Department of Human Services' Mission

Strengthen Tennessee by Strengthening Tennesseans

Audit Period

July 1, 2021, through June 30, 2025

Scheduled Termination Date

June 30, 2026

Key Audit Conclusions

Finding 1: The department and STS did not jointly establish effective oversight and monitoring of IT systems managed by STS and third-party vendors, or provide adequate internal controls in three other areas related to the department's information systems, and the department's management did not provide adequate internal controls in one additional area (page 11).

Finding 2: As noted in the prior audit, management did not implement effective controls to ensure accountability in complaint investigations (page 26).

Observation: Management must improve its quality assurance process over the Vocational Rehabilitation Program to achieve full corrective action (page 51).

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INTRODUCTION

Audit Authority

This performance audit of the Department of Human Services was conducted pursuant to the Tennessee Governmental Entity Review Law, Title 4, Chapter 29, *Tennessee Code Annotated*. Under Section 4-29-247, the department is scheduled to terminate June 30, 2026. The Comptroller of the Treasury is authorized under Section 4-29-111 to conduct a limited program review audit of the agency and to report to the Joint Government Operations Committee of the General Assembly. This audit is intended to aid the committee in determining whether the department should be continued, restructured, or terminated.

Background

State law[2] established the Department of Human Services (the department) to provide numerous services throughout Tennessee. The department's mission is to "Strengthen Tennessee by Strengthening Tennesseans," and it oversees the various Family Assistance, Child Support, Rehabilitation Services, Child Care, and Community Services programs. The department also administers the state's Supplemental Nutrition Assistance Program, as well as Families First, the state's Temporary Assistance for Needy Families program. Under state law,[3] the department's responsibilities are

- providing economic support and services for persons and families in need,
- supervising adult day care and childcare centers,
- offering foster care and other services for adults unable to live independently,
- enforcing child and spousal support with the help of other entities, and
- investigating food assistance fraud as well as employee and contractor misconduct.

See **Appendix 2** for the department's organizational chart and structure.

The department offers an extensive range of social services to a diverse group of almost 2 million Tennesseans across all 95 counties. The department's customers include members of the blind, visually impaired, and deaf and hard-of-hearing communities who attend rehabilitation centers, as well as custodial and non-custodial parents who

2. Sections 4-3-101 and 4-3-1201, *Tennessee Code Annotated*.
3. Section 71-1-105, *Tennessee Code Annotated*.

participate in the Child Support Program. Other customers include childcare providers who may apply for licensure through the department and families living below the poverty line who may need assistance in obtaining nutrition or career-development resources.

To carry out its duties for state fiscal year 2025, the department's total expenditures were nearly $4 billion, with approximately $3 billion funded through federal revenues. We provide further financial information about the department's financial information in **Appendix 4**.

AUDIT SCOPE

We have audited the Department of Human Services for the period July 1, 2021, through June 30, 2025. Our audit scope included assessments of program effectiveness and efficiency; internal control; and compliance with provisions of laws, regulations, policies, procedures, contracts, and grant agreements in the following areas:

- management's critical information systems that process benefits and services for their customers;
- management's strategies to expand affordable childcare services in Tennessee;
- management's expansion of the Vocational Rehabilitation Program;
- management's process to prevent and detect fraud, waste, and abuse;
- management's spending of the Temporary Assistance for Needy Families reserve fund balance; and
- management's process for investigating allegations of abuse of vulnerable adults.

Additionally, our audit scope included follow-up on prior audit findings in the following areas:

- management's process for childcare complaint investigations; and
- management's design and implementation of internal controls to ensure they are operating effectively to support the Vocational Rehabilitation Program.

The information for our follow-up on prior audit findings can be found in the **Prior Audit Findings** section.

We present more detailed information about our audit objectives, conclusions, and methodologies in **Appendix 1** of this report.

For any sample design applied in this audit, we used nonstatistical audit sampling, which was the most appropriate and cost-effective method for concluding on our audit objectives. Based on our professional judgment, review of authoritative sampling guidance, and careful consideration of underlying statistical concepts, we believe that nonstatistical sampling provides sufficient appropriate audit evidence to support the conclusions in our report. Although our sample results provide reasonable bases for drawing conclusions, the errors identified in these samples cannot be used to make statistically valid projections to the original populations.

We conducted our audit in accordance with generally accepted government auditing standards. Those standards require that we plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our findings and conclusions based on our audit objectives. We believe that the evidence obtained provides a reasonable basis for our findings and conclusions based on our audit objectives.

Department of Human Services management is responsible for establishing and maintaining effective internal controls and for complying with applicable laws, regulations, policies, procedures, and provisions of contracts and grant agreements.

SINGLE AUDIT

As part of the annual Single Audit of the State of Tennessee, the Comptroller of the Treasury's Division of State Audit performs a risk assessment and audits certain federal programs administered by state agencies. We review the systems of internal control over federally funded programs and compliance with program regulations. The audit's objective is to determine the state's compliance with federal requirements regarding how those funds were used. For the audit period covered by this performance audit, as described in **Figure 1,** the following programs in the Department of Human Services were included in the state's fiscal year 2022, 2023, and 2024 Single Audits:

- Child Care and Development Fund,
- Child and Adult Care Food Program,
- Child Nutrition Cluster,
- Child Support Enforcement,
- Pandemic Electronic Benefit Transfer Program,
- Social Security Disability Insurance,

- Social Services Block Grant,
- Supplemental Nutrition Assistance Program,
- Temporary Assistance for Needy Families, and
- Rehabilitation Services Vocational Rehabilitation Grants to States.

Figure 1: Single Audit Findings
Department of Human Services

Federal Program (*Division*)	Findings by Fiscal Year		
	2022	2023	2024
Child Care and Development Fund Cluster *(Child Care and Community Services Division)*	2	1	0
Child and Adult Care Food Program *(Child Care and Community Services Division)*	1	0	1
Child Care and Development Fund Cluster *(Child Care and Community Services Division)*			
Rehabilitation Services Vocational Rehabilitation Grants to States *(Rehabilitation Services Division)*	0	1*	N/A†
Social Services Block Grant *(Child Care and Community Services Division)*			
Total Findings	**3**	**2**	**1**

* This finding included three federal programs for one compliance requirement.
† This program was not audited in that fiscal year's Single Audit.
Source: Single Audit Reports for fiscal years 2022, 2023, and 2024.

PRIOR AUDIT FINDINGS

Report of Action Taken on Prior Audit Findings

Section 8-4-109(c), *Tennessee Code Annotated*, requires that each state department, agency, or institution report to the Comptroller of the Treasury the action taken to implement the recommendations in the prior audit report. The prior audit report was dated October 2021 and contained two findings. The Department of Human Services filed its report with the Comptroller of the Treasury on April 7, 2022. We conducted a follow-up of the prior audit findings as part of the current audit.

Repeated Audit Finding

The current audit disclosed that one finding related to childcare provider complaint investigations was not resolved and is repeated in the **Childcare Services** section.

Department's Audit Findings

October 2021 Audit: 2 findings, 6 observations, and 1 matter for legislative consideration

Current Audit: 2 findings and 1 observation

Resolved Audit Finding

For one prior finding, management corrected the finding related to the Division of Vocational Rehabilitation's staff completing Individualized Plans for Employment in a timely manner.

AUDIT CONCLUSIONS

Information Systems

The Department of Human Services administers a broad range of programs, including Family Assistance, Childcare Services, and Vocational Rehabilitation, that serve nearly two million Tennesseans each year. To deliver these services, the department relies on complex information systems that process applications, determine eligibility, issue benefits, and support case management. Our goal was to determine whether department management and management of the Department of Finance and Administration's Strategic Technology Solutions effectively monitored the department's vendor-managed information systems to ensure vendors protected sensitive data, provided accurate benefit calculations and reporting, and kept systems running. See **Finding 1**.

Background

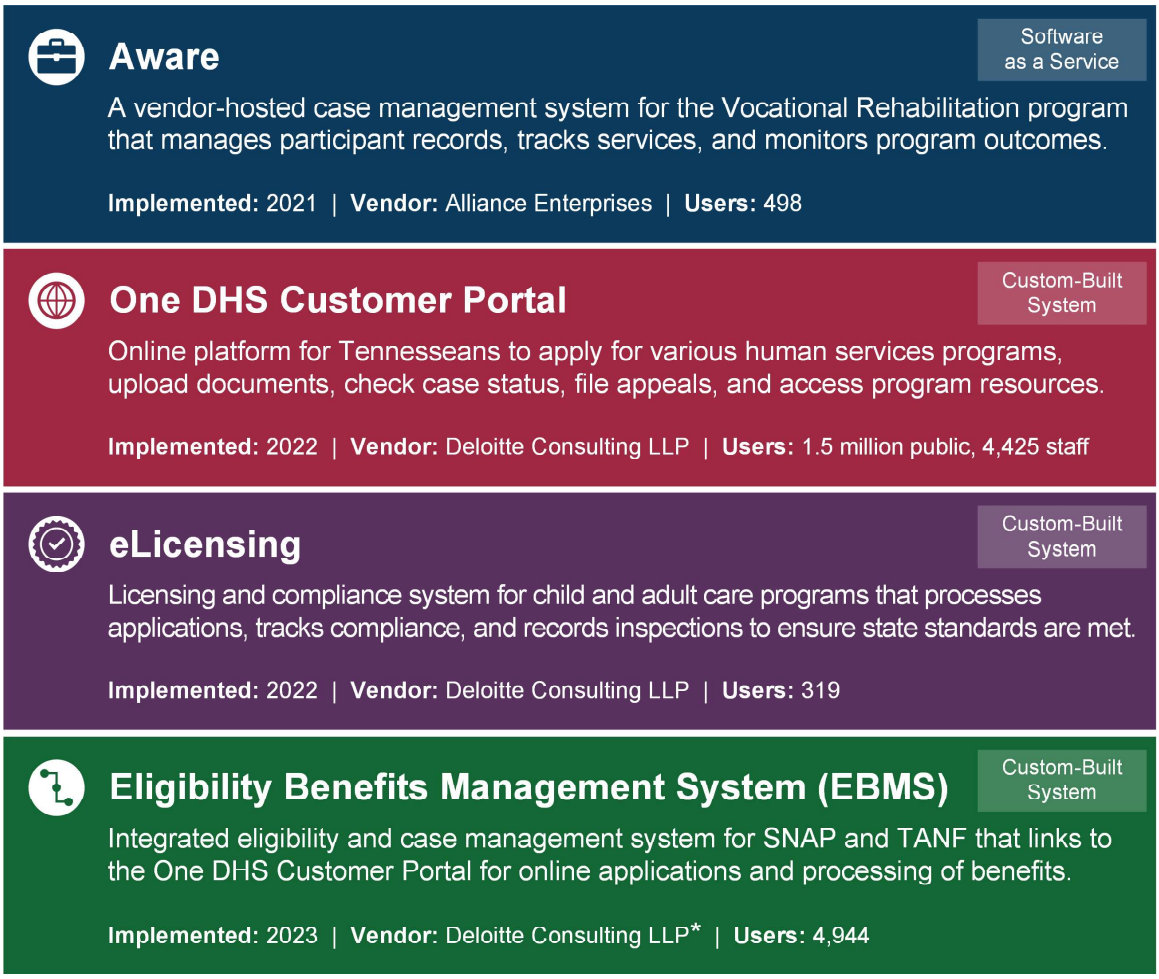
In recent years, the Department of Human Services (the department) modernized its information systems by replacing aging legacy applications with cloud-based platforms designed to improve reliability, reduce maintenance needs, and expand online access to services for Tennesseans. Between 2021 and 2023, the department launched several

major systems to support its mission-critical programs. To meet its needs, the department implemented both custom-developed and Software-as-a-Service (SaaS) systems:

- **Custom-developed systems** are built to the department's specifications by contracted vendors. These systems may be hosted and supported either in the vendor's cloud environment or in the department's own environment.
- **SaaS systems** are prebuilt vendor-hosted systems delivered through a subscription. The department does not manage the application directly; users access the system through a secure web portal maintained by the vendor.

See **Figure 2** for a highlight of some of the department's recently implemented systems.

Figure 2: The Department's Recently Implemented Information Systems



* The department contracted with Deloitte Consulting LLP (Deloitte) to design and implement EBMS under a $76.9 million agreement. When that contract concluded in March 2024, the department continued to engage Deloitte under a statewide contract through the National Association of State Procurement Officials to provide ongoing maintenance and operations support.

Source: Auditor created based on discussions with department management.

Information Systems Controls

With these modern systems supporting the department's key business processes, the department faces new risks that it must identify and manage to achieve its mission. To address these concerns, the department implements strong safeguards—known as internal controls—that protect its systems and citizens' confidential information. The department is responsible for ensuring that internal controls function effectively, even when the third-party vendors design and operate them.[4] The state's *Enterprise Information Security Policy* establishes minimum security standards that guide the department's internal controls.

Information systems controls fall into two primary categories, general controls and application controls.

General Controls

General controls are foundational policies and procedures that safeguard information systems and the data they contain. These controls include user access restrictions, system change management processes, backup protocols, and protections against cybersecurity threats. They support the overall integrity and reliability of the department's technology environment.

Application Controls

Application controls are specific to individual systems and ensure the completeness, accuracy, and validity of transactions and data processing. These controls may be automated or manual, and they typically involve validation checks during data input, rules for data processing, and output verification. For example, systems such as EBMS include input controls like field-level edit checks[5] and processing rules that ensure eligibility determinations comply with federal program requirements.

System Oversight and Responsibilities

While internal controls safeguard the systems, management oversight—including active monitoring of third-party vendors—ensures those controls are designed, implemented, and working as intended. The department shares oversight responsibilities with the Department of Finance and Administration's Strategic Technology Solutions (STS), the

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4. The U.S. Government Accountability Office's *Standards for Internal Control in the Federal Government* (Green Book) states that department management is responsible for the design, implementation, and operating effectiveness of internal controls, even when services are provided by third parties. Agencies engaging external service organizations must understand risks, define performance expectations, and monitor controls to ensure they remain effective.

5. A field-level edit check verifies that an individual entered the correct information in a field. For example, a phone number has 10 digits. If an individual enters 9 digits in the phone number field, the information system returns an error message notifying the individual to verify their phone number.

state's centralized IT provider. In addition, the state's Information Systems Council (ISC) oversees information technology for the entire state. Each entity's responsibilities include the following:

- **Department of Human Services:** The department defines the purpose and requirements of its systems and is ultimately accountable for ensuring they are secure, reliable, and compliant with state and federal requirements. It engages third-party vendors to operate certain systems, and those vendors are responsible under their contracts for maintaining systems and meeting applicable security standards. These vendors operate systems that support critical business processes, so the department must actively monitor their performance and compliance. In addition, the department must ensure that STS is fulfilling its responsibilities for managing vendors and supporting the department's systems.
- **Strategic Technology Solutions:** STS delivers technology services and oversight to the department. Under a memorandum of understanding signed in June 2017, STS's responsibilities include operations and maintenance of applications, contract and vendor management, IT policy management, and ensuring technology compliance with department policies, procedures, and external requirements, including federal regulations. STS supports oversight by coordinating with vendors, reviewing technical documentation, and ensuring that vendor activities align with the state's *Enterprise Information Security Policy*. STS also provides statewide IT guidance to agencies, including monitoring practices for third-party vendors. In 2025, STS created a team dedicated to strengthening statewide guidance on monitoring third-party vendors. Although STS coordinates with vendors and provides guidance, the department must still verify that internal controls are effective and that systems meet operational needs.
- **Information Systems Council:** Chaired by the Commissioner of the Department of Finance and Administration, the ISC oversees IT for the entire State of Tennessee. It develops statewide IT policies and meets at least quarterly to review those policies, provide input on statewide IT direction, and review the status of major IT projects. Current ISC policies address areas such as data security and management, generative artificial intelligence, systems development and planning, disaster recovery, and network infrastructure support and maintenance.

The department's oversight responsibilities differ depending on whether a system is custom-developed or delivered as a Software-as-a-Service (SaaS) product, although some requirements apply to both. For custom-developed systems, oversight includes reviewing system development practices, monitoring day-to-day operations, verifying technical safeguards, and ensuring vendor compliance with contract and security requirements. For SaaS systems, oversight focuses on evaluating the vendor's ongoing

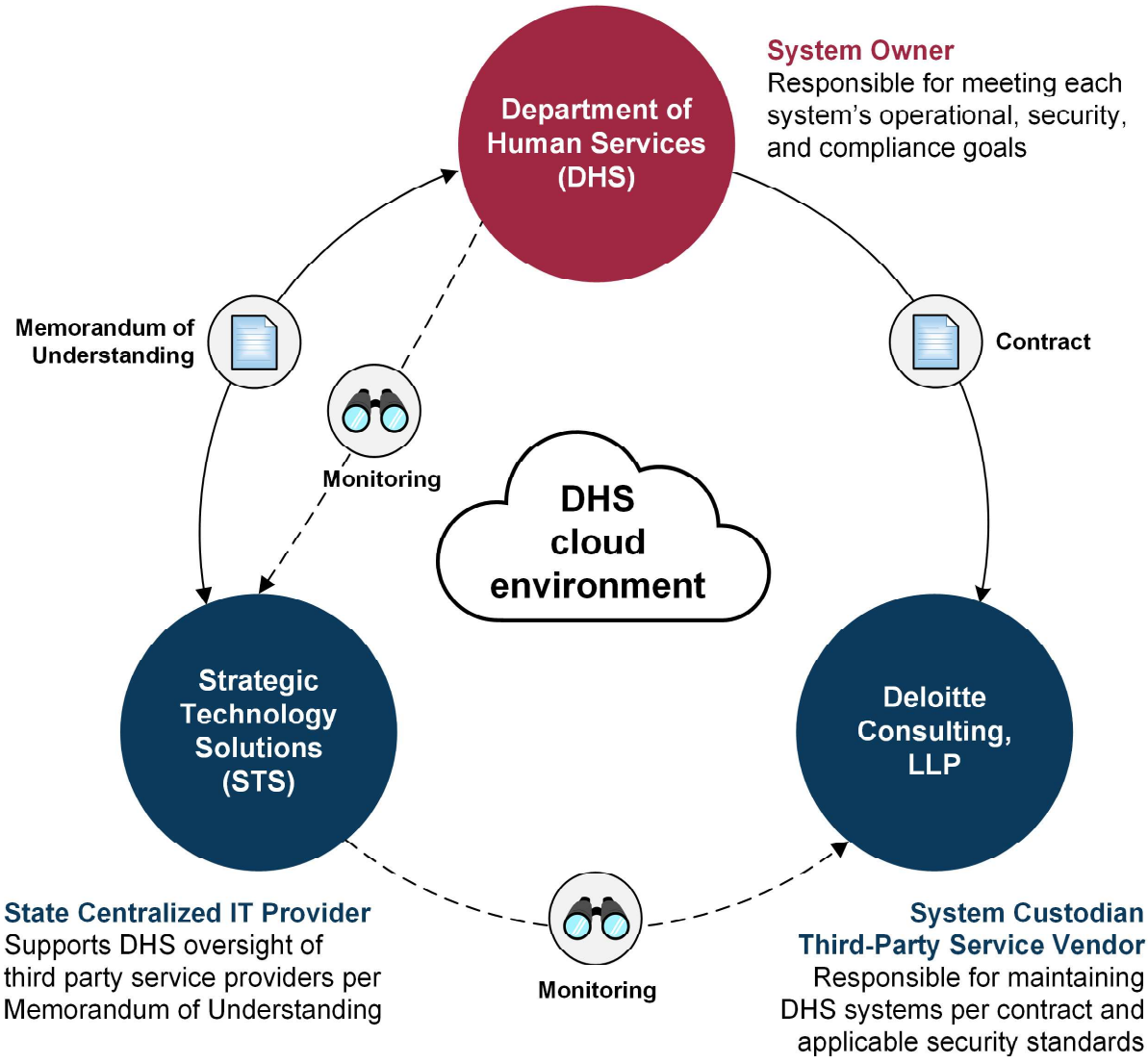
compliance with the vendor contract and information security standards, often through reviewing independent audit reports, such as System and Organization Controls reports.[6]

The department recently implemented SaaS systems, including Aware. For SaaS systems, STS has issued statewide guidance requiring agencies to proactively validate contract security requirements, including reviewing independent audit reports, as part of their vendor monitoring. While recent efforts have focused on SaaS systems, statewide guidance for other types of systems, including custom-developed applications, is still evolving.

The department and STS both have oversight roles related to vendor-operated systems. Working together, they review vendor performance, compliance with security, operational and contractual requirements, and the design and effectiveness of internal controls. See **Figure 3** using EBMS as an illustration.

6. System and Organization Controls (SOC) reports are internal control reports developed by the American Institute of Certified Public Accountants to help organizations demonstrate to their customers that they have effective information systems controls in place regarding security, availability, processing integrity, and privacy.

Figure 3: EBMS Third-Party Oversight Structure

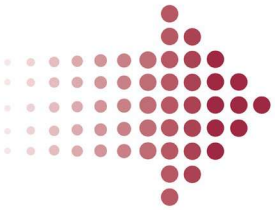


Source: Auditor created based on discussions with department management.

Department management is responsible for ensuring that the third-party service vendors, such as Deloitte and Alliance Enterprises, design and maintain systems that receive, process, and report data accurately and in accordance with business requirements.

Current Audit

We focused our review on determining whether management established effective internal controls over the department's information system environment, including controls that the department and STS established to oversee the department's external IT vendors, so systems remain reliable and personal data remain protected. See **Finding 1**. See **Appendix 1** for our detailed audit objectives, conclusions, and methodologies.



Finding 1: The department and STS did not jointly establish effective oversight and monitoring of IT systems managed by STS and third-party vendors, or provide adequate internal controls in three other areas related to the department's information systems, and the department's management did not provide adequate internal controls in one additional area

Department of Human Services (department) management and the Department of Finance and Administration's Strategic Technology Solutions (STS) management did not effectively design and monitor internal controls over the department's information systems, increasing the risk of unauthorized access to or modification of sensitive data. We identified five specific areas where controls were not effective:

- **Four areas** were joint responsibilities of the department and STS. One of these areas included deficiencies in overseeing and monitoring one of the department's third-party information technology vendors, and three areas included internal control weaknesses in department systems that are confidential and omitted from this report.
- **One area** was the sole responsibility of the department and involved additional internal control weaknesses in department systems that are also confidential and omitted from this report.

Ineffective implementation and operation of internal controls increase the likelihood of errors, data loss, and unauthorized access to department information.

The third-party information technology vendor lacked oversight and monitoring

While the department relies on STS and external vendors, such as Deloitte, to manage and operate its systems, the department did not establish sufficient oversight and monitoring controls over its third-party information technology vendor that manages one of its custom-developed systems. Specifically, the department and STS did not effectively monitor day-to-day operations, verify that the vendor implemented appropriate technical safeguards, or ensure that the vendor complied with statewide security requirements and department policies. As a result, neither the department nor STS consistently monitored the vendor's performance or the effectiveness of controls over department systems.

One reason for this oversight gap is that the department did not clearly define its own responsibilities, or those of STS, in the memorandum of understanding. At the statewide level, the Information Systems Council has not developed policies specific to monitoring third-party vendor risk. Without clear agreements and statewide guidance, the department and STS lacked the structure needed to monitor and oversee third-party information technology vendors.

The department and STS's annual risk assessment does not sufficiently mitigate risks

The department and STS did not identify the risks noted in this audit finding in their annual risk assessment and, therefore, did not establish internal controls to mitigate the risks.[7]

STS management did identify the risk that STS and the consolidated agencies, like the Department of Human Services, are responsible for ongoing monitoring of third-party IT vendors to safeguard an agency's mission-critical information systems. However, STS management's identified controls were focused narrowly on Software-as-a-Service providers and independent audit reports. They did not address internal controls pertaining to vendors maintaining and managing the department's IT environment, such as those supporting custom-developed systems. As a result, the controls were not sufficient to mitigate the deficiencies noted in this finding.[8]

Even when STS or external vendors perform IT functions, the department remains responsible for ensuring risks are managed and controls are effective. Without effective oversight and monitoring, the department cannot fully identify the risks or develop sufficient controls to mitigate the risks introduced by its vendors and, as such, management cannot ensure that its systems and data remain protected and dependable. Without strong controls, including oversight and monitoring, management increases the risk of data breaches, service disruptions, and failures that could affect the delivery of services to Tennesseans. Finally, without effective monitoring, management may also limit its ability to respond quickly to control breakdowns.

The department's systems contained confidential internal control weaknesses

Due to the lack of monitoring, the department and STS were not aware of other internal control weaknesses in three other areas related to the department's information systems. Department and STS management acknowledged these confidential internal control weaknesses and have taken steps to correct them. In addition, the department alone did not establish effective internal controls in one additional area.

These identified weaknesses increased the risk of unauthorized access or modification to critical systems and processes because the department and STS did not adhere to state policies and federal internal control standards.

Under Standard 9.61 of the U.S. Government Accountability Office's *Government Auditing Standards*, we omitted details from this finding because they are confidential under the provisions of Section 10-7-504(i), *Tennessee Code Annotated*. We provided department and STS management with detailed information regarding the specific

7. See Green Book Principle 7.02.
8. See Green Book Principle 7.09.

conditions we identified, as well as the related criteria, causes, and our specific recommendations for improvement.



Recommendation: The department and STS should strengthen oversight and monitoring of vendor maintenance and system management. This should include updating their memorandum of understanding to clearly define each party's responsibilities for monitoring vendors and system controls.

The department and STS should also establish regular monitoring processes that require evidence of vendor performance and the effectiveness of internal controls. At the statewide level, STS should work with the Information Systems Council to develop guidance for overseeing third-party vendor risk related to vendor-maintained and managed systems. The department and STS should continue to enhance vendor management practices based on updated guidance from STS and the ISC as it is developed. The department and STS should continue to correct the confidential control weaknesses identified during our audit and assign staff to monitor these areas moving forward. Finally, department management and STS management should evaluate the risks noted in this finding and implement effective controls to address the risks noted in this finding, update the risk assessment as necessary, and take action if deficiencies occur.

Management's Comment

Department of Human Services

We concur. The Department of Human Services (DHS) acknowledges the audit finding and agrees with the recommendations to strengthen internal controls and enhance oversight of vendor-managed systems within our Interagency Agreement with Strategic Technology Solutions (STS). STS serves as the State's lead agency for technology oversight and risk management, and DHS relies on its authority and expertise to ensure appropriate governance and oversight of third-party vendor systems. DHS will continue

to collaborate with STS to implement the recommended improvements and strengthen oversight practices.

DHS has taken steps to address the issues identified, implemented new processes to improve oversight and risk management, and will continue to refine these efforts in alignment with updated state policies and guidance. We recognize the importance of maintaining robust governance structures that protect sensitive systems and data, particularly in environments supported by third-party vendors.

To address the gaps identified, DHS is working with Strategic Technology Solutions (STS) to revise the Interagency Agreement between our organizations. This updated agreement will clearly define each party's roles and responsibilities in vendor oversight, security control enforcement, and system performance monitoring across technology environments. We are also strengthening our internal risk assessment process to more comprehensively identify and address vendor-related risks, including those associated with custom-developed and mission-critical systems.

DHS fully supports STS and the Information Systems Council in developing statewide guidance for managing third-party vendor risk. We believe this effort will foster consistency, improve oversight, and ensure a stronger security posture across state agencies.

DHS remains committed to protecting the integrity of its systems and ensuring the uninterrupted delivery of services to Tennesseans. We appreciate the audit team's recommendations and will continue to enhance our internal controls and oversight practices in alignment with statewide policy and federal internal control standards.

Department of Finance and Administration

We concur. Strategic Technology Solutions (STS) acknowledges the audit finding and agrees with the recommendations to improve oversight of vendor-managed systems and related internal controls, in partnership with the Department of Human Services (DHS). STS has taken steps to address the issues identified, implemented new processes to enhance oversight and risk management, and will continue to refine these efforts in alignment with evolving state policies and guidance. As the centralized IT service provider, STS takes seriously its responsibility to support secure, reliable, and well-governed technology environments across all state systems, including those supported by third-party vendors.

STS recognizes that the shared responsibility model between STS and DHS requires clearly defined expectations and coordinated oversight. To address the oversight gaps identified in the finding, STS is working with DHS to revise the current Interagency Agreement to explicitly outline each party's responsibilities in monitoring vendor performance, validating security controls, and responding to risks associated with vendor-managed systems.

In alignment with the audit recommendation, STS has also begun to develop a new Information Systems Council (ISC) policy regarding statewide guidance on third-party vendor oversight. This effort will help establish consistent standards for monitoring vendors, assessing technical safeguards, and ensuring alignment with applicable state and federal control frameworks, including the GAO Green Book and NIST 800-53.

STS remains committed to strengthening IT governance across the enterprise and acknowledges the importance of continuous improvement. We appreciate the audit team's engagement and will continue to work collaboratively and transparently to protect the integrity, availability, and security of the systems that support critical services for Tennesseans.

Childcare Services

The Department of Human Services meets its mission in part by developing and supporting the childcare industry across Tennessee. The department's Division of Child Care and Community Services works to ensure children remain safe in licensed care while expanding access to high-quality, affordable child care. Our goal was to follow up on the prior audit finding and to assess whether management ensured that supervisors and staff documented and investigated complaints filed against childcare agencies, providers, and illegal operators in accordance with departmental policies and procedures. See **Finding 2.**

We also evaluated how the department is addressing the broader childcare affordability and availability crisis and the effect of these challenges on Tennessee's families, communities, and economy. See the **Program Highlight: Tennessee's Childcare Crisis** section**.**

Background

The Division of Child Care and Community Services (the division) within the Department of Human Services (the department) strengthens Tennessee families by ensuring children remain safe and supported in authorized childcare programs. Within this division, Child Care Services (CCS) plans, implements, and coordinates programs that promote the health and safety of children while offering parents peace of mind. State statute[9]

9. Section 71-3-509, *Tennessee Code Annotated*.

requires CCS to investigate all complaints alleging violations of childcare laws and regulations.

In Tennessee, childcare programs fall into two broad categories: **licensed** and **unlicensed**. Licensed agencies must meet state requirements to operate legally, while unlicensed entities may be **legal** or **illegal** depending on whether they meet the criteria established by state law and departmental regulations. More than **2,000 licensed agencies currently serve nearly 200,000 children** statewide.

Legally unlicensed providers can operate without a license when caring for 4 or fewer unrelated children.[10] License-exempt providers are allowed to operate under specific statutory exemptions. According to management, 354 legally unlicensed or license-exempt childcare providers are operating within the state; however, they cannot estimate the number of children served because these providers are not obligated to report to the department. Illegal operators, by contrast, provide child care without authorization and outside regulatory oversight, which poses significant risks to children's safety and well-being. See **Figure 4** for a summary of the categories of child care.

10. Section 71-3-501(4), *Tennessee Code Annotated*.

Figure 4: Types and Number of Licensed and Unlicensed Child Care

Type	Description	Number Authorized§
Licensed – Family Childcare Homes	Care for 5 to 7 unrelated children. Up to 5 additional children related to the primary caregiver may also be present.	174
Licensed – Group Childcare Homes	Care for 8 to 12 unrelated children.*	293
Licensed – Childcare Centers	Care for 13 or more children.	1,874
Licensed – Drop-In Centers	Care for 15 or more children, limited to 18 hours per week and no more than 9 hours per day per child during regular weekday hours.†	13
License-Exempt	Providers are exempt from licensure due to limited hours, specialized purpose, or regulation by another agency. Examples include Parents' Day Out, camps, Boys and Girls Clubs, and school- or church-based programs. Although exempt from licensure, some must register with the department.‡	318 registered providers, plus 36 Boys and Girls Clubs
Legal Unlicensed	Childcare arrangements are legally allowed to operate without licensure or registration. Includes care provided in a child's own home, care under 3 hours per day, or care for fewer than 5 unrelated children.	Unknown

* Group childcare homes may care for up to 3 additional school-age children before and after school, on school holidays, snow days, and during summer break.

† Drop-in centers may provide up to 2 additional hours per week during evenings (after 6:00 p.m.) and weekends (until 10:00 p.m. Sunday). Total weekly care for any child may not exceed 20 hours, excluding snow days.

‡ Parents' Day Out and casual care programs must register with the department before operating. Boys and Girls Clubs must become licensed if they seek to participate in certain state or federally funded childcare programs that require licensing. Other exempt programs may apply for licensure voluntarily.

§ This information is as of August 28, 2025.

Source: Sections 71-3-501 through 71-3-503, *Tennessee Code Annotated*.

Childcare Availability and Support

Childcare demand in Tennessee continues to outpace supply, creating barriers for families who need reliable care to work and support their households. Limited availability reduces options for parents, particularly in rural and underserved communities, and places additional strain on the state's childcare system. To address these challenges,

federal regulations[11] authorize CCS to provide financial and compensatory incentives to childcare agencies and caregivers. These supports improve the quality of care and increase the availability of child care across the state.

Childcare Services Overview

CCS is led by a Director, who oversees four primary program areas: the Child Care Certificate Program,[12] Child Care and Development Fund,[13] Child and Adult Care Licensing, and Program Reliability and Compliance.[14] Across all units, CCS accounts for 253 positions statewide.

Our audit scope focused on Child and Adult Care Licensing. Licensing is the largest operational area, divided into 2 areas: Pre-Licensure and Field Operations. Pre-Licensure includes 14 Program Specialists and 2 Program Managers who report to the Pre-Licensure Director. Field Operations consists of 122 Licensing Consultants, supported by 20 Field Supervisors and 6 Regional Managers. These positions report to the Field Operations Director and are located statewide. The Pre-Licensure Director and Field Operations Director report to the Licensing Director.

Child and Adult Care Licensing helps agencies obtain provisional licenses and regulates and monitors childcare programs to ensure compliance with health, safety, and quality standards. The unit works with new providers who have never held a license, licensed providers opening new agencies, and previously licensed agencies that have been closed for 6 months or longer. Licensing staff also conduct monitoring and outreach to recruit potential providers, help communities establish and expand childcare services, and investigate complaints against licensed and unlicensed programs.

Licensing consultants perform on-site monitoring visits of licensed childcare agencies to ensure compliance with licensing regulations designed to protect the safety and well-being of children. By policy,[15] each licensed agency receives a minimum of four

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11. “Child Care Development Fund,” Title 45, *Code of Federal Regulations*, Part 98.
12. The Child Care Certificate Program consists of 49 Child Care Specialists, 10 Child Care Specialists of the Customer Response Team, 9 Field Supervisors, 2 Customer Response Team Field Supervisors, 2 Program Specialists, 1 Program Manager, and 3 Program Supervisors who provide coverage statewide. These positions report to the Certificate Director. This program provides childcare payment assistance to eligible families so parents can work or attend school or training.
13. The Child Care and Development Fund is overseen by 1 Program Manager, who reports to the division’s Director. The Child Care and Development Fund is a federal program that helps low-income families afford child care and supports provider quality and workforce development.
14. Program Reliability and Compliance is staffed by 3 Program Coordinators, 1 Customer Service Program Coordinator, 1 Policy Manager, 1 Program Reliability Manager, and 1 Compliance Director. These 7 positions report to the Program Reliability and Compliance Director. All positions are located statewide. This team ensures accountability by monitoring childcare programs for adherence to federal and state requirements and overseeing fiscal and program integrity.
15. Department Policy 13.02, “Monitoring for Compliance.”

monitoring visits per year. Three visits are announced, and one is unannounced. During these visits, consultants observe key aspects of the agency's operations, such as classroom ratios, staff qualifications, and food service practices, to verify compliance with state requirements.

In addition to routine monitoring, licensing consultants conduct additional visits when the department receives a complaint about a childcare agency. Consultants also investigate complaints involving unlicensed providers or illegal childcare operators. In the next section of this report, we discuss the department's complaint investigation process.

Complaints About Childcare Services

Childcare providers, parents, local officials, or other individuals may file complaints against licensed agencies or unlicensed childcare providers with CCS. The department provides a hotline number and an email address to report suspected licensing violations or possible illegal childcare operations on its website, and individuals may also file complaints in person at CCS regional offices. These complaints may include child abuse and neglect, but can also include several other areas, such as unsanitary conditions and improper business practices.

Collaboration Between Departments

As mandated by state law,[16] the Department of Children's Services (DCS) is responsible for investigating complaints of child abuse and neglect, and the department forwards those complaints to DCS for its review. Conversely, if DCS receives a complaint related to licensed or unlicensed childcare providers, it refers the complaint to the department's licensing consultants. DCS leads the investigations of child abuse, while licensing consultants concurrently investigate those areas affecting the licensing of the providers where the alleged abuse occurred.

The eLicensing Information System

In June 2022, CCS transitioned to its current case management system, eLicensing, to serve as its childcare licensing system. As required by departmental rule,[17] eLicensing is the official recordkeeping system. Licensing consultants must use eLicensing to track childcare agency license applications, record initial complaints, and document childcare agency monitoring visits, as well as complaint investigations. Field supervisors and licensing consultants also use eLicensing to open a complaint, assess the complaint's risk, upload evidence, and review complaint investigation cases, as described in the sections below.

16. Section 37-1-406, *Tennessee Code Annotated*.
17. *Rules of the Tennessee Department of Human Services,* Chapter 1240-04-01-.02(51).

Complaint Intake Process

CCS receives[18] complaints involving childcare entities during normal business hours, but people can leave a voicemail or send an email during other times. Upon receipt of the complaint, the regulatory individual[19] enters the complaint information into the eLicensing system. The system automatically assigns complaints involving licensed agencies to the licensing consultant responsible for investigating them. This process is the same for unlicensed providers.

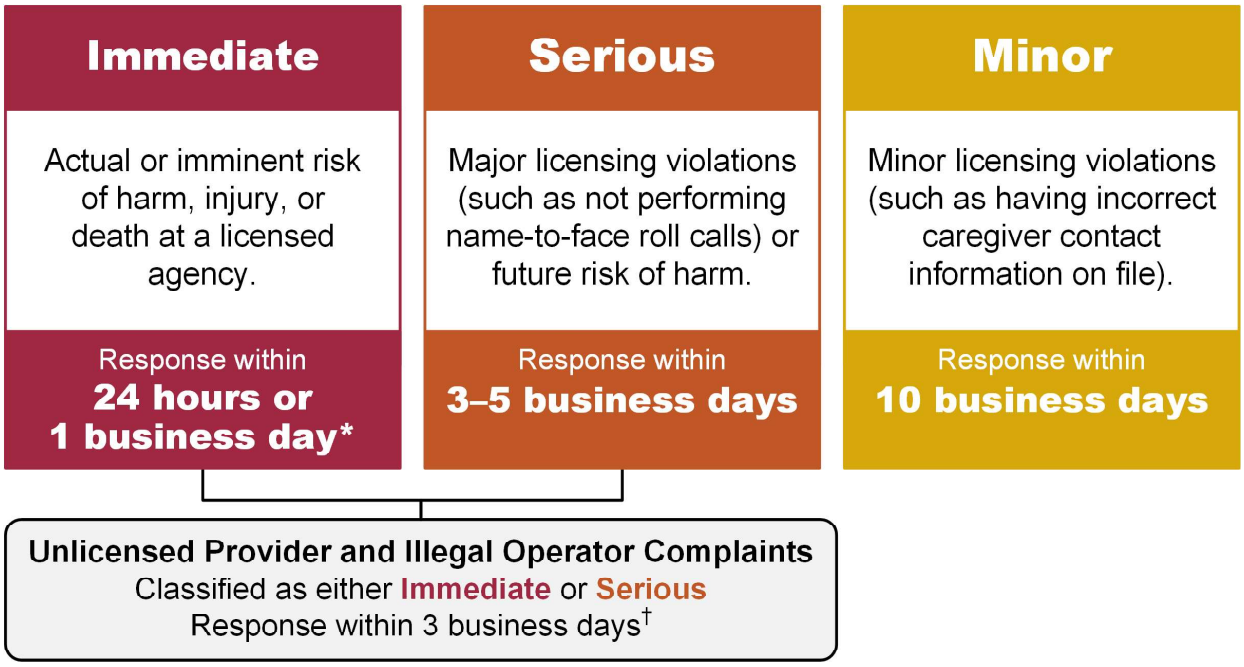
According to CCS management, the department received 6,596 complaints about childcare services from January 1, 2023, through December 31, 2024.

If the complaint involves an illegal operator, eLicensing assigns the case to the regional field supervisor, who then designates a licensing consultant to investigate. If the complaint concerns an operator with prior illegal operation complaints, eLicensing assigns the case to the same licensing consultant who handled the earlier complaint.

Once a licensing consultant receives an assigned complaint, the consultant updates the case status to open in the eLicensing system and assigns a risk level, which establishes the timeline the consultant must follow when responding to the complaint. If the complaint involves an unlicensed provider or illegal operator, the consultant must initiate the investigation within 24 business hours (3 business days) of receipt. **Figure 5** outlines the risk levels and response times for complaints that involve licensed agencies.

18. The Child and Adult Care Complaint Hotline can be reached at 1.800.462.8261 or ChildCareHotline.DHS@tn.gov. Complaints can also be submitted through the department's customer service hotline, the Office of Inspector General, or the Department of Children's Services.
19. Because complaints are received through various channels, there is no designated "intake worker" role. Instead, the department refers to staff who first receive the complaint and enter it into the case management system as regulatory individuals.

Figure 5: Complaint Risk Levels and Response Times for Licensed Childcare Agencies



* According to CCS management, complaints received after regular business hours are not addressed until the next business day.

† Department Policy 13.03 states that the response time is 24 business hours, which equals 3 business days.

Source: The department's *Receiving and Investigating Complaints Procedures Manual,* effective July 1, 2022.

Investigation Process

After opening the case, the licensing consultant develops an investigation strategy that outlines the steps required to resolve the complaint. If needed, the licensing consultant may use an Investigative Work Plan[20] to support their strategy development. The licensing consultant will then perform an unannounced site visit to collect information to verify the complaint and will document all actions in the eLicensing system, including but not limited to site visits, interviews, and photographs.

Using professional judgment, the licensing consultant evaluates the collected data—such as witness statements, observations, and other supporting documentation—to determine whether the complaint is valid. The consultant records the findings in the eLicensing

20. According to the department's Policy 13.03, "Receiving and Investigating Complaints at Child Care Agencies," the department developed the Investigative Work Plan (Form HS-3038) to support the investigative strategy, when appropriate. This form serves as a quality assurance tool to aid in monitoring and evaluating complaint investigations.

resolution section, determines whether the complaint is valid or invalid, saves the investigation record, and submits it for approval.

Once the record is submitted, eLicensing automatically notifies the field supervisor that the case is ready for review. The supervisor then examines the allegation, investigative steps, completed work, and supporting documentation. If the field supervisor agrees with the conclusion, they approve the investigation and close the complaint. If the field supervisor does not agree, they will leave instructions for the licensing consultant and mark the complaint as "Revision Required." eLicensing then notifies the licensing consultant, who makes the necessary revisions before resubmitting the complaint for review.

CCS requires staff to complete the entire complaint investigation process, from intake through supervisory approval, within 30 business days unless the case involves a joint investigation.[21]

Joint Investigations

The department maintains an interagency agreement with the Department of Children's Services (DCS) that defines how both departments coordinate investigations of child abuse and neglect occurring in childcare programs. Under this agreement, either department notifies the other within two hours when a complaint falls under the other's jurisdiction. DCS leads the joint investigations. When the complaints involve abuse or neglect allegations, CCS keeps an open case for the childcare provider until DCS, as the lead agency, concludes its investigation and provides the results to CCS.

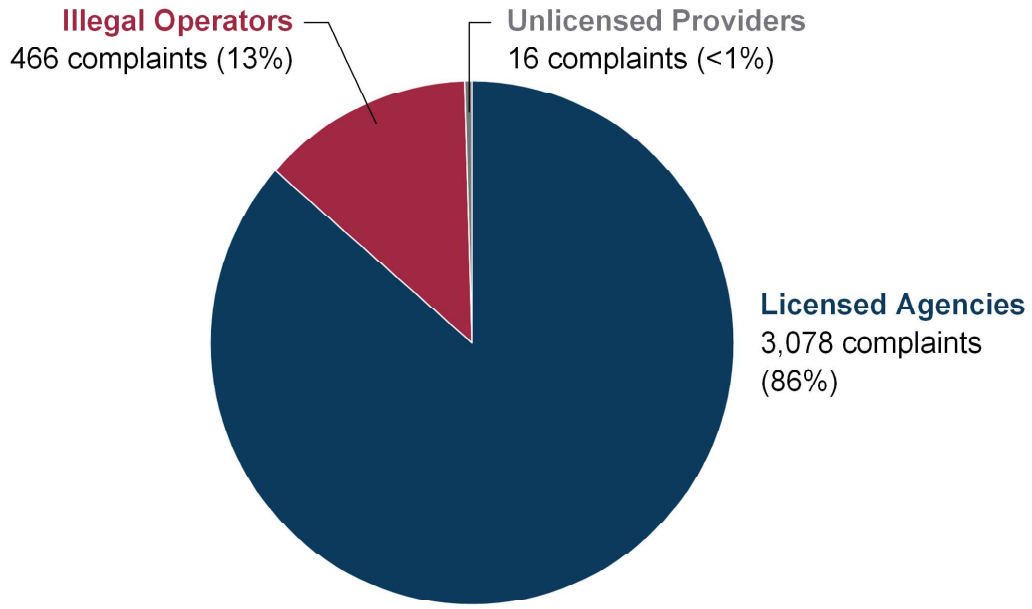
During these investigations, the licensing consultant determines whether the agency, provider, or operator violated licensing rules or regulations, while DCS investigates the abuse or neglect allegations. Because DCS serves as the lead agency, **the department's 30-day investigation closure requirement does not apply to joint investigations**.

Once DCS concludes its investigation, it issues a DCS 740 form, which documents whether the allegation was substantiated. DCS emails this form to the licensing consultant assigned to the investigation, who then uploads it into eLicensing and formally closes the investigation.

Figure 6 shows the division's closed complaints by category for calendar years 2023 and 2024.

21. Department Policy 13.03, "Receiving and Investigating Complaints at Child Care Agencies."

Figure 6: Closed Childcare Complaints by Category of Care, Calendar Years 2023 to 2024



Total Closed Complaints (All Facility Types): 3,560

Source: Auditor analysis of closed complaint records created in calendar years 2023 and 2024 as of March 3, 2025, provided by division management from the eLicensing system.

Confirmed or Substantiated Licensing Violations

When a licensing consultant substantiates a complaint, the department takes appropriate action based on the type and severity of the violation. If a provider fails to meet childcare licensing requirements, the department may impose corrective measures or sanctions designed to protect children and bring the provider into compliance.

Depending on the circumstances, these corrective actions may include technical assistance; corrective action plans; safety plans; probation; civil penalties; license suspension, denial, or revocation; or legal enforcement. Each step ensures that the provider addresses deficiencies and that the department maintains oversight to safeguard the health and safety of children in care. See **Figure 7**.

Figure 7: Department's Corrective and Enforcement Actions for Licensing Violations

Action	Description
Technical Assistance	Guidance to educate childcare agencies and providers on best practices and help prevent future violations. Guidance may be offered even when an observed issue does not meet the threshold of a violation.
Corrective Action Plan	Required whenever a violation is cited. The agency must outline how it understands the issue and also detail the steps it will take to correct the violation.
Safety Plan	Implemented in response to high or immediate risks. The safety plan temporarily restricts certain services, agencies, or individual access to protect children and adult participants until corrective actions are taken or an investigation is completed.
Probation	Imposed for more serious violations for a period of 30 to 60 days. During this period, the agency or provider must display the probation notice, including the cited violations, and notify guardians of children in its care.
Civil Penalties	Fines assessed for violations range from $50 for minor violations up to $1,000 for major violations. A major violation is any willful, repeated, or negligent breach of licensing laws or regulations that results in or creates a substantial risk of serious harm to children, including injury, death, unsupervised departure, or exposure to prohibited persons or hazardous conditions, or that involves falsification, failure to meet core safety requirements, or the accumulation of multiple minor violations within a 3-month period. A minor violation is any rule violation not described as a major violation.
Suspension, Denial, or Revocation of License	The department may suspend, deny, or revoke an agency's license due to repeated or serious violations of laws or regulations.
Court Enforcement Action	An agency, provider, or illegal operator poses imminent or actual harm to a child, fails to comply with laws or rules, has unresolved or repeated violations, or willfully neglects its duty to protect children. The department may pursue a temporary restraining order or an injunction through the courts.

Source: Discussion with department management; Section 71-3-504 and 71-3-509, *Tennessee Code Annotated*; *Rules of the Tennessee Department of Human Services,* Chapter 1240-04-05, "Procedures Affecting Childcare Agencies"; and the department's Policy 13.04, "Child and Adult Care Licensing Technical Assistance and Compliance Tools" and Policy 13.05, "Child and Adult Care Licensing Legal Enforcement."

Results of the Prior Audit

In the department's October 2021 performance audit, we reported that

- staff did not conduct investigations in accordance with departmental policy and procedures,
- the former system used to process complaints contained significant deficiencies in design and implementation, and
- not all complaints had a documented supervisory review.

Management concurred with the finding and stated that they would provide refresher training to staff and were in the process of modernizing their childcare information systems, including the implementation of eLicensing, which would strengthen their complaint documentation and supervisory review processes.

At the six-month follow-up, management reported that they expected to implement eLicensing in May 2022. Additionally, the department provided refresher training on conducting and documenting complaint investigations, emphasizing the best practices aligned with departmental policies. The department was also in the process of developing a quality assurance tool to aid in the monitoring and evaluation of complaint investigations. Lastly, management reviewed the memorandum of understanding with the Department of Children's Services to enhance communication and coordination between the departments.[22]

Current Audit

We focused our review on determining whether management designed and implemented the necessary controls to ensure licensing consultants and supervisors completed complaint investigations on licensed childcare agencies as required by state requirements and corrected the conditions noted in the prior audit. We expanded our review to include complaint investigations on licensed-exempt providers and illegal operators. We also evaluated whether management designed and implemented the necessary controls to ensure the accuracy and completeness of data in the case management system. See **Finding 2**.

We also evaluated management's projects to address Tennessee's childcare crisis. See the **Program Highlight: Tennessee's Childcare Crisis** section. See **Appendix 1** for our detailed objectives, conclusions, and methodologies.

22. The department entered into an interagency agreement with the Department of Children's Services on October 1, 2023.

Finding 2: As noted in the prior audit, management did not implement effective controls to ensure accountability in complaint investigations

Background

Within the Department of Human Services (the department), Child Care Services (CCS) carries primary responsibility for investigating most complaints involving childcare providers. At times, CCS's authority overlaps with that of the Department of Children's Services (DCS), which investigates complaints alleging child abuse or neglect. CCS then uses DCS's determination to decide what action, if any, they should take against the childcare agency's license.

These investigations are critical for the state to maintain accountability and public trust and help ensure that unsafe childcare practices are corrected and that children remain safe in childcare environments.

Follow-up on Prior Audit Finding

To determine if management implemented the necessary corrective actions noted in the prior audit finding, we examined 136 childcare provider complaints that the department closed between January 2023[23] and December 2024. Our review included a sample designed to cover the range of provider types under the department's oversight. Specifically, we tested

- 60 complaints against licensed childcare agencies,
- 60 complaints against illegal childcare operators, and
- 16 complaints against licensed-exempt childcare providers.

This approach allowed us to evaluate whether staff consistently documented and investigated complaints in accordance with departmental policies and procedures, regardless of the childcare service.

23. The department implemented the eLicensing system in June 2022. To provide time for the department to implement the system and for staff to become familiar with its use, we limited our testing to complaints received on or after January 1, 2023.

Licensing consultants did not include, and the supervisory review did not ensure, critical documentation to support complaint investigations in the case management system (Repeated Condition)

Department policy[24] requires staff to document complaints in the eLicensing system, record investigative evidence such as site visits, and ensure supervisory review of the complete investigation before it is formally closed. After the conclusion of an investigation, the department's interagency agreement requires DCS to provide the DCS 740 form[25] to the department to upload into the system.

Our review of 136 childcare complaints closed between January 2023 and December 2024 found that the licensing consultants' and field supervisors' reviews did not include or identify all required documentation before consultants and supervisors closed cases for 27 complaints (20%). Of these,

- 11 involved licensed agencies,
- 15 involved illegal operators, and
- 1 involved a license-exempt provider.

Examples of documentation gaps included missing site visit reports, incomplete corrective action plans,[26] absent "Put on Notice" documentation,[27] missing or misclassified DCS 740 forms, failure to label investigations as joint, and missing Illegal Operator Letters.[28] One complaint involving an illegal operator lacked the required **temporary restraining order,** which is essential when conditions present an immediate threat to children's health or safety.

Site visits are a critical component of complaint investigations because they provide the department with firsthand evidence of compliance or noncompliance, allow licensing consultants to document investigative steps and technical assistance provided, and ensure the department follows up on repeat violations or deficiencies. Without site visit documentation, management cannot verify that licensing consultants completed all required actions to ensure children's safety.

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24. *Receiving and Investigating Complaints Procedure Manual* and Policy 13.03, "Receiving and Investigating Complaints at Child Care Agencies."
25. Item A.11(a) of the interagency agreement.
26. A provider's documented plan describing how and when they will correct violations or deficiencies, as required by departmental policy.
27. The department's formal written notification to a licensed childcare agency that compliance issues have been identified and must be corrected.
28. The department's formal notification to a person or entity operating unlicensed child care that they are violating state law.

In several complaints involving allegations of abuse or neglect, the department did not have the required **DCS 740 form**. Department management explained that consultants frequently experienced difficulty obtaining documentation and responses from DCS. Without this form, CCS may lack critical information needed to take licensing action, increasing the risk that children remain in unsafe environments.

Licensing consultants did not initiate, and supervisors did not close, investigations within the required investigation timeframes (Repeated Condition)

Department policy[29] requires staff to initiate complaint investigations within 3 business days for unlicensed providers and illegal operators, and to conclude investigations within 30 business days. Our review of 136 childcare complaints found that for **7 complaints (5%)**, licensing consultants and supervisors did not initiate, conduct, or close investigations within the timeframes required by departmental policy. Timely investigations are essential to ensure children's safety and to hold childcare providers accountable.

We noted the following issues:

- **Two licensing consultants did not initiate complaint investigations on time.** In both cases, licensing consultants began their investigations 5 to 6 business days late because they had not been informed of the complaint. One complaint against an illegal operator and 1 complaint against a license-exempt provider required initiation within 24 business hours (3 business days). Complaints against illegal operators and license-exempt providers require prompt action because children's safety is at risk. According to management, once the consultants became aware of the complaints, they immediately initiated the investigations.
- **Supervisors did not close 4 complaint investigations on time.** These cases took 40 to 87 business days to conclude, which exceeded the 30-business-day requirement by 10 to 57 days (an average delay of 26 days). Two complaints involved licensed agencies, 1 involved an illegal operator, and 1 involved a license-exempt provider. In 3 of the 4 cases, licensing consultants completed the investigations on time, but field supervisors failed to review and approve the closures within the required timeframe. According to management, the supervisory review delays occurred because 1 consultant did not mark the investigation as complete, 1 supervisor was on leave and unable to review the case, and system limitations prevented the Director from being aware of a pending approval task.[30]

29. Policy 13.03, "Receiving and Investigating Complaints at Child Care Agencies."
30. The system limitation was corrected on January 21, 2025.

The remaining complaint investigation remained open because the licensing consultant did not process the pending exemption request[31] in a timely manner.

- **A licensing consultant conducted 1 follow-up visit late.** A licensing consultant conducted a follow-up visit of an illegal childcare operator within 10 business days, rather than the required 5 business days.[32] The first visit took place on December 28, 2023, and the follow-up visit was on January 11, 2024. Management attributed the delay to the consultant being out of the office for the Christmas holiday break.

Delays in initiating or closing complaint investigations affect management's oversight and accountability for child safety by increasing the risk of children being left in unsafe environments. While management noted that some delays occurred during staff leave or holiday periods, these complaints involved childcare entities that were likely not operating on weekends or holidays, so the staff would not have been able to visit the entities. In the most serious cases, such as abuse or neglect, complaints are referred to DCS, which operates around the clock. As a result, the delays we identified primarily reflect weaknesses in closing lower-risk complaints.

Data Entry Errors in the Case Management System (Repeated Condition)

Licensing consultants and field supervisors are required to record complaints, investigative evidence, and supervisory reviews in the eLicensing system, the official recordkeeping system, in accordance with its division's policies and procedures. Our review of 136 childcare complaints closed between January 2023 and December 2024 found inaccurate or incomplete documentation in **8 complaints (6%).** Of these,

- 2 involved licensed agencies, and
- 6 involved illegal operators.

The documentation errors we identified include a complaint where the licensing consultant inaccurately marked a complaint as a joint investigation when DCS was not involved; cases with conflicting resolution information; and investigations missing critical identifiers, such as record IDs, record names, or adequate visit summaries. For example, in 1 case involving an illegal operator, the record lacked a start date, a visit, and identifying information about the operator, but the complaint was closed. The supervisory approval of these missing or erroneous entries increased the risk that serious compliance issues went uninvestigated and reduced management's ability to ensure children's safety.

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31. The complaint was against an alleged illegal childcare operator. During the complaint investigation, the alleged illegal operator applied to become a licensed exempt provider in accordance with Section 71-3-503, *Tennessee Code Annotated*. At the time of our review, we only noted an email exchange in which the exemption request was discussed.
32. Department Policy 13.02, "Monitoring for Compliance."

Department management did not effectively design and implement internal controls[33] in one area, increasing the risk of compromised system integrity. Details of this deficiency have been omitted under Standard 9.61 of the U.S. Government Accountability Office's *Government Auditing Standards* because they are confidential under Section 10-7-504(i), *Tennessee Code Annotated*. Department management received detailed information regarding the deficiency, the related criteria, cause, and specific recommendations for corrective action.

Explanations Provided by Management

Management explained that the deficiencies were caused by human error and a lack of training. Licensing consultants did not know how to use the new eLicensing system and failed to upload the documentation. Management also emphasized that they often have difficulty obtaining documentation and responses from DCS, which contributed to the absence of required DCS 740 forms in several cases.

Oversight Responsibilities and Data Reliability Concerns

Management has established policies and procedures designed to protect children in licensed childcare agencies; however, weaknesses in documentation, timelines, data entry, and supervisory review limit the effectiveness of these safeguards. Licensing consultants did not always include required documentation, record case details accurately, or complete investigations within established timeframes. Supervisory reviews did not consistently identify or correct these deficiencies, allowing errors and omissions to persist.

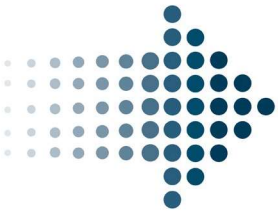
Because leadership relies on eLicensing as the official recordkeeping and reporting system, incomplete or inaccurate data compromises the reliability of both internal management reports and external reporting to oversight entities. These weaknesses reduce accountability, limit transparency, and increase the risk that unsafe childcare practices will go unaddressed. Without stronger oversight and accountability measures, the department cannot fully assure the public that it consistently protects children in Tennessee's childcare system.

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33. The U.S. Government Accountability Office's *Standards for Internal Control in the Federal Government* (Green Book) state that management is responsible for the design, implementation, and operating effectiveness of internal controls, even when services are provided by third parties. Agencies engaging external service organizations must understand risks, define performance expectations, and monitor controls to ensure they remain effective.

Management's annual risk assessment does not sufficiently identify and mitigate risks

We reviewed the department's 2024 Financial Integrity Act Risk Assessment and determined that management did not identify the risks[34] of noncompliance reported in this finding. As a result, management did not establish the necessary control activities to ensure compliance with statute, departmental rules, policies, and procedures governing childcare complaint investigations. By omitting these risks from the risk assessment process, management reduced its ability to prevent, detect, and correct deficiencies in a timely manner.



Recommendation: Management must strengthen its complaint investigation process to ensure accountability, timeliness, and the safety of children in child care. Management should ensure staff fully comply with documentation requirements by implementing monitoring controls, such as periodic spot checks of reviews in eLicensing.

The department should continue working with DCS to resolve delays in receiving required documentation and establish escalation procedures when DCS does not respond in a timely manner. At the same time, management should reinforce policies that require consultants and supervisors to initiate and close investigations within established timeframes. To support this effort, management should implement monitoring tools in eLicensing that notify staff of overdue cases or pending approval tasks and establish contingency procedures when supervisors are unavailable.

To improve data accuracy, management should provide additional training on the proper use of eLicensing. Management should also strengthen system controls to prevent staff from closing cases with incomplete or inconsistent entries. Management should use eLicensing

34. See Green Book Principle 7, "Identify, Analyze, and Respond to Risks," and Principle 7.02.

reports to monitor compliance with documentation and timeliness requirements and to evaluate overall performance.

Finally, management should review and update the risk assessment for the deficiencies noted in the finding, design and implement controls to address these risks, continue to monitor these risks, and take appropriate action to address other deficiencies as they occur.

Management's Comment

We concur.

Background and Overview of Issue

The Sunset audits from 2021 and 2025 both reviewed the childcare complaint resolution process. In the time between those audits, Child Care Services developed and launched a modernized eLicensing system. Activities monitored in the 2021 audit were completed and tracked in TLCS. Activities monitored in the 2025 audit were completed and tracked in the new eLicensing system. Based upon modernized technology resources, the approach to completing, approving, and tracking these activities changed from 2021 to 2025.

After the previous audit findings in October 2021, the department provided refresher training to all licensing field staff and supervisors on investigating and documenting complaints. The training was conducted with the assistance of the Office of General Counsel. In addition, the department developed a Quality Assurance tool that reviews 24 random complaints from each quarter for compliance with policy. Additionally, the department reviewed with DCS the memorandum of understanding, including the receipt of 740's after investigation completion.

At the end of June 2022, the new data management system, eLicensing, launched statewide. This was the Child Care Services first system modernization. All licensing staff received training on system functionality from the system developers as well as the licensing program superuser. As the team began work in the new system, several items were identified with the complaint flow process that needed adjustment. As the items were discovered requests were made with the vendor for needed corrections. While waiting on the necessary changes, field staff were instructed on temporary 'work arounds' to ensure the investigation of complaints continued despite system limitations. Once changes were made, staff were trained once again on the new functionality.

Specific Finding Responses

Licensing consultants did not include, and the supervisory review did not ensure, critical documentation to support compliant investigations was recorded in the case management system (Repeated Condition)

We concur. System modernization efforts bring streamlined processes for stakeholders, but not without the need to refine and improve along the way. Some system defects were observed after the system launched that in some cases prevented users from documenting complaint visits and supporting documentation appropriately in the eLicensing system. System limitations associated with the complaint flow began to be identified after system launch in June 2022 through the end of 2023. Such limitations included, but were not limited to, the system not allowing safety plans to be attached to complaints, field supervisors not receiving emails when assigned an illegal complaint, routing of complaints to the wrong regulatory individual, creating visit button not working on the complaint screen, and no close button available for field supervisors. As these issues were identified, requests were made to the vendor for necessary corrections. Each time an issue was discovered, a temporary process was put into place to assure the critical work of completing a complaint investigation was not interrupted. Such processes included storing documentation outside of the eLicensing system until the system functionality would allow correct documentation. For site visits, the ability to start a visit from the complaint record was not present and associated visits had to be started from a different screen. It would appear in the system that visits had not been conducted for the complaint when in reality, the visit was simply located in a different area of the provider record. Where appropriate, data fixes were done for mass record clean up. Until the fix to add the necessary approval tasks, field supervisors were required to review complaints and make a note of their review in the notes section of the record.

The eLicensing system is designed to require, document, and track joint investigation and receipt of DCS investigative results. When the department makes a referral to DCS, DCS is required to review the referral and either: 1. Begin an investigation or 2. Screen out the referral. To help track this interdepartmental activity, a report has been created to show all complaints pending documentation from DCS.

Licensing consultants did not initiate, and supervisors did not close, investigations within the required investigation timeframes (Repeated Condition)

We concur. As mentioned previously, issues identified in the eLicensing system after launch included incorrect routing of complaints. This caused delays in assignment of complaints for a small number of complaints. System changes have been made to resolve this issue. The routing of complaints has been corrected and for any illegal or licensed-exempt complaint, the complaint is assigned to the field supervisor of the associated county. The field supervisor and regional manager also receive an email to notify them of the complaint entry. This assures that both the field supervisor and regional manager of the area are aware of the complaint immediately after entry in the system. If the field supervisor

is unavailable, the regional manager would have knowledge and could assign the complaint to the field supervisor. Since the launch of the system and with new functionality that has been developed in the last year, compliance reports have been created in the system that allow us to track the point in time when complaints are created, investigated, reviewed, and approved. This report and numerous other compliance reports are housed on a newly created compliance dashboard that allows field staff and management to track timeliness.

Data entry errors in the case management system (Repeated Condition)

We concur. The eLicensing system is a marvelous modern system that has created streamlined processes, advancement in data collection, and real-time tracking of information. With a system so greatly advanced from the previous data management system, a steep learning curve is expected. The system was in its infancy during the time period of the audit. During the first year after launch, we were still discovering system issues that required changes. Each issue brought about a need for an interim action until a correction could be made. This led to many different procedure adjustments. The more change happens, the more need to build understanding and competence in the new processes. Throughout each change, trainings were held with staff on the new functionality. In addition, refresher trainings have been held in person with field supervisors, regional managers, and legal staff. Training prior to any system change continues today. In addition, the compliance report dashboard has point-in-time reports that are sent to staff on a weekly, monthly, or quarterly basis depending on the timeline for tasks to be completed. Work continues in quality assurance. Program, Reliability, and Compliance completes a review each quarter of 24 randomly selected complaints to ensure documentation meets requirements. The tool for this quality assurance review has been recently updated to better align with the eLicensing system.

Based upon the 2025 Sunset Audit, refresher training will be completed with all field staff on complaint investigations. Training will also be held specifically for field supervisors regarding review of complaint investigations, required documentation, and approval tasks. Additionally, data will be obtained from the system to identify any staff who need more targeted assistance, and training will be developed to address each individual supervisor's specific needs.

Program Highlight: Tennessee's Childcare Crisis

The department is working to make child care available and affordable to families across Tennessee

Childcare Challenges in Tennessee

Like many states across the country, Tennessee has faced severe childcare challenges in both affordability and access in recent years. The 2024 *State of the Child in Tennessee*

report[35] found that infant care averaged $13,126 per year, nearly equal to in-state university tuition, and that the state had only 3.75 childcare centers per 1,000 children, with wide rural–urban disparities. According to the report, costs have risen 39% over the past decade, outpacing inflation, and now consume 14–15% of the average family's income. These conditions contribute to workforce instability. According to the same report, in late 2024, 10% of households reported childcare disruptions, often forcing parents, particularly mothers, to leave the workforce.

A separate 2024 study by the Tennessee Advisory Commission on Intergovernmental Relations (TACIR)[36] highlighted additional access challenges. The report noted that 8 counties[37] had no department-licensed infant care providers, while 10 counties[38] had only 1. Among licensed providers, 61% serve infants, but most reported long waitlists averaging 38 children and delays of up to a year before families could secure a spot.

Department's Strategic Response

The Department of Human Services (the department), through its Division of Child Care and Community Services, is addressing Tennessee's childcare crisis of limited availability and affordability as part of its **2024–2027 strategic plan**. This plan seeks to transform the childcare business model by improving efficiency, expanding payment assistance to families, and increasing the number of childcare providers participating in the state's certificate program.[39] It also aims to expand and retain providers statewide through grants, capacity growth, and rural partnerships.

These strategies build on the recommendations of the state's 2022 Child Care Task Force,[40] which emphasized the need to expand training opportunities for childcare workers, use of technology, tax incentives for employers who invest in child care, and regulatory relief to ease provider participation. Additionally, the TACIR study urged stronger workforce support, tax relief for providers, and access to lease or purchase unused or underused public school facilities. In the following sections, we outline the

35. The Tennessee Commission on Children and Youth, an independent state agency that advocates for improved policies and services for children and families, published the 2024 report *State of the Child in Tennessee* to highlight data and trends affecting child well-being across the state.
36. *Improving Policies and Addressing Regulatory Barriers to Grow and Support Tennessee's Child Care Industry.*
37. Decatur, Hardin, Houston, Lake, Meigs, Pickett, Polk, and Van Buren.
38. Campbell, Claiborne, Cocke, Grainger, Hancock, Johnson, McNairy, Monroe, Moore, and Trousdale.
39. The Child Care Certificate Program helps eligible Tennessee families afford child care by providing department-administered subsidies paid directly to approved providers. See **Figure 9: Child Care Access and Affordability Initiatives.**
40. The 2022 Tennessee Child Care Task Force was created by the General Assembly and administratively attached to the department to evaluate the state's childcare system and develop recommendations to improve access, affordability, quality, and workforce support for Tennessee families and providers.

department's **specific strategies and initiatives** designed to expand access, strengthen the childcare workforce, and make child care more affordable for Tennessee families.

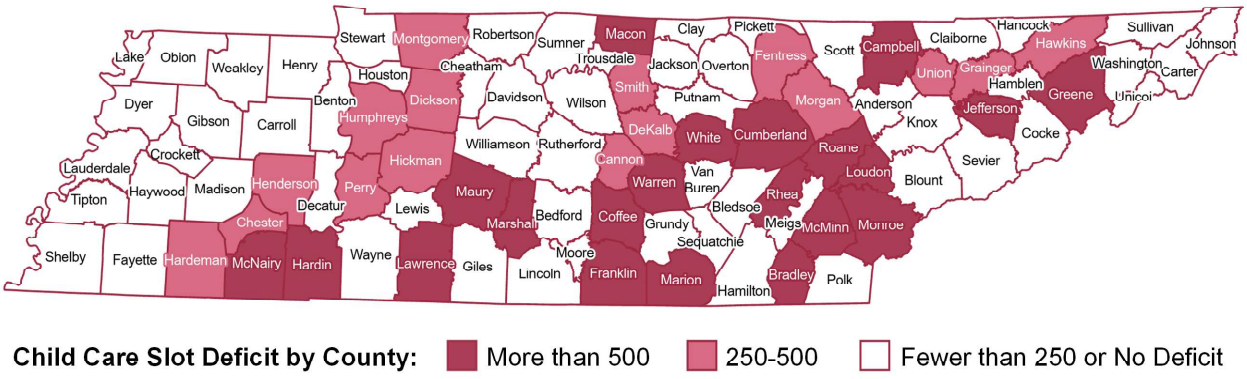
Childcare Desert Mapping and Local Outreach

As part of its strategic plan, the department implemented targeted strategies to address childcare shortages, most notably through its childcare desert mapping initiative. This initiative directs outreach efforts to economic developers, city and county mayors, and chambers of commerce, while also supporting the work of the department's pre-licensure unit.

The department defines childcare desert counties as those with deficits of at least 250 childcare slots. Recognizing that each community faces unique challenges, the department emphasized that outreach strategies must be tailored to local circumstances, ensuring flexibility in addressing barriers to growth.

This targeted approach produced measurable results: the number of **desert counties decreased from 51 in 2023 to 37 in 2024**, and **more than 220,000 new childcare slots** were created. Despite this progress, the department acknowledges that population growth and rising costs continue to outpace supply, underscoring the need for sustained investment and innovative solutions. See **Figure 8** for the 2024 childcare desert map.

Figure 8: Department's 2024 Childcare Desert Map



Source: Auditor created from the Tennessee Child Care Desert Fact Sheet for federal fiscal year 2025. This project was funded through an agreement between the Department of Human Services and the University of Tennessee's Social Work Office of Research and Public Service.

Employer-Based Partnerships

To complement its statewide strategies, the department has embraced employer-based partnerships. A leading example is the Tyson Learning Center in Humboldt, which opened in July 2023 through a partnership between the department, Tyson Foods, and

KinderCare.[41] The center serves approximately 100 children from 6 weeks old to preschool age, providing affordable, employer-sponsored child care supported by the department's establishment grants and Tyson subsidies.

Building on this model, the department is pursuing additional opportunities. For instance, during a tour of the Tennessee Rehabilitation Center (TRC) in Smyrna conducted for our audit, management shared plans to repurpose an unoccupied building on the TRC campus into a childcare agency. If realized, this initiative would not only serve local families but also provide a training ground for students in early childhood education programs, directly linking childcare access with workforce development and long-term provider sustainability.

Financial Support for Providers and Families

To sustain these efforts, the department administers a portfolio of financial resources designed to support childcare availability and affordability for families. See **Figure 9**.

41. According to their website, KinderCare Learning Centers is one of the largest early childhood education operators in the United States, offering accredited, research-based programs for children from approximately 6 weeks to 12 years of age through community-based, employer-sponsored, and school-age configurations.

Figure 9: Childcare Access and Affordability Initiatives

Provider-Focused Grants			
Program	**Funding Source**	**Purpose**	**Access Method**
Childcare Enhancement Grants	State	Expand capacity and improve quality of childcare agencies	Licensed childcare agencies apply through the department's grant partner.
New Employer Workforce Care Partnership Grant	State	Establish new agencies or cover staffing gaps	Licensed childcare agencies apply directly to the department.
WAGE$	Federal (CCDF)*	Salary supplements to retain childcare workers	Eligible childcare staff apply through the WAGE$ program and receive supplements directly.
Family-Focused Subsidies			
Program	**Funding Source**	**Purpose**	**Access Method**
Child Care and Development Fund (CCDF)	Federal	Subsidize care, support provider quality	Families apply through the department.
Child Care Certificate Program	Federal (CCDF)	Pay providers on behalf of families	Families apply through the department.
Temporary Assistance for Needy Families	Federal/ State	Support self-sufficiency, including child care	Families apply through the department.

Source: Auditor created based on discussions with department management.

Together, these initiatives reflect the department's **coordinated strategy to stabilize and modernize Tennessee's childcare system**. By balancing **short-term stability with long-term growth**, the department is working to ensure that families have greater access to affordable, high-quality care while providers have the resources needed to remain viable and expand capacity. This dual commitment—**expanding the supply of licensed child care through direct investments and employer partnerships, while reducing financial barriers for families through targeted subsidies and workforce support**—underscores the department's role in addressing the state's childcare crisis. Collectively, these efforts aim to build a more accessible, affordable, and sustainable childcare system for the future.

Vocational Rehabilitation Program

The department's Vocational Rehabilitation Program "focuses on connecting Tennesseans with disabilities, their advocates, and potential employers with resources"[42] that can lead to employment and independence. Our goal was to determine whether management designed and implemented the necessary controls to comply with federal and state requirements when delivering services to meet customers' needs in achieving their employment goals. Our second goal was to evaluate whether management corrected the conditions reported in the prior audit. Our third goal was to determine whether the department optimized its available resources to serve as many customers as possible. See the **Observation**.

Background

The Rehabilitation Act of 1973 was the first major federal legislation designed to protect the rights of individuals with disabilities. Its purpose is to empower individuals with disabilities to maximize employment, economic self-sufficiency, independence, and inclusion in society and to prohibit discrimination because of disability. In 2014, Title IV of the Workforce Innovation and Opportunity Act reauthorized and amended the Rehabilitation Act. Key changes included

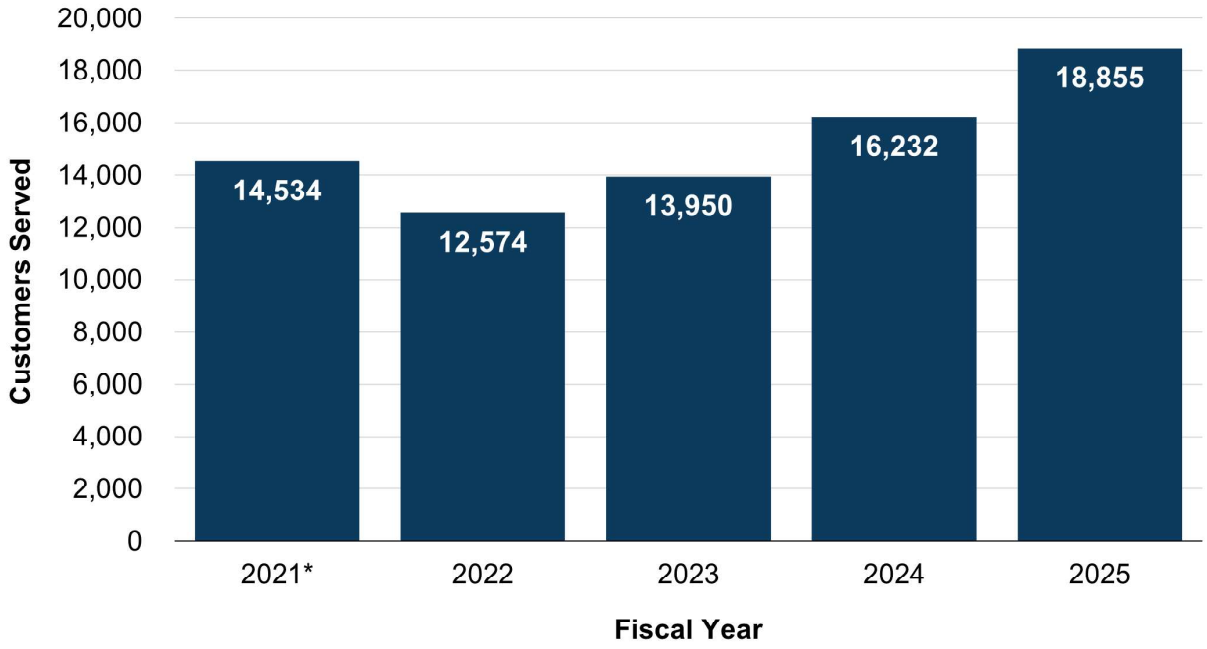
- stronger emphasis on **competitive integrated employment** for individuals with disabilities,
- greater focus on **transition services** for students and youth with disabilities (helping them move from school to work),
- new requirements for **state vocational rehabilitation agencies** to coordinate with workforce development partners, and
- emphasis on **employer engagement** and expanding job opportunities for people with disabilities.

The Vocational Rehabilitation Program (the program), administered by the Division of Rehabilitation Services (the division) within the Department of Human Services (the department), helps serve individuals with disabilities. In fiscal year 2025, the division provided services to approximately 18,000 Tennesseans, a 16% increase from the prior

42.For more information, see the department's website at https://www.tn.gov/humanservices/ds/vocational-rehabilitation.html.

year. The department refers to applicants deemed eligible for services as customers. See **Figure 10** for the number of customers served since fiscal year 2021.

Figure 10: Vocational Rehabilitation Customers Served by Fiscal Year, 2021 to 2025



* The fiscal year 2021 customers served count reflects official system data but may be affected by system migration issues during the division's transition to a new case management system in July 2021.
Source: Prepared by the auditor based on information provided by division management.

Division Overview

The Assistant Commissioner leads the Division of Rehabilitative Services and oversees eight[43] operational areas that deliver services to Tennesseans with disabilities. Our audit focused on the **Vocational Rehabilitation Program**, which provides services to help Tennesseans with disabilities prepare for, secure, and maintain employment. Program staff deliver a range of services, including medical, psychological, or vocational assessments; medical and support services; training; and job development and placement assistance. These services aim to align each customer's employment outcome with their abilities, interests, and goals.

43. The division's remaining operational areas are services for individuals who are blind or visually impaired; services for individuals who are deaf, hard of hearing, or deaf-blind through the Tennessee Council for the Deaf, Deaf-Blind, and Hard of Hearing; community Tennessee Rehabilitation Centers; the Tennessee Technology Access Program; and Disability Determination Services, which determines eligibility for federal disability benefits.

Program Structure and Roles

The organizational flow of the program includes the following:

- Area Directors: responsible for overseeing program delivery, developing policies, and building community partnerships. This role involves evaluating program effectiveness, ensuring compliance with federal and state regulations, and fostering relationships with businesses, educational institutions, and other stakeholders to create employment opportunities.
- Regional Manager: oversees program services across multiple counties within each of the division's 11 regions. A regional manager directly supervises field supervisors, providing direction, monitoring performance, and addressing regional needs.
- Field Supervisor: reports to the regional manager and manages the daily activities of counselors and support coordinators.
- Counselors: work one-on-one with customers to determine eligibility for the Vocational Rehabilitation Program and remain in regular contact with customers, providing ongoing guidance and counseling.
- Support Coordinators: assist counselors by collecting required employment documentation (such as proof of education, health care, and information); maintaining communication with customers; and updating case files as needed. They do not provide counseling or guidance to customers, as the role serves as an introduction to becoming a counselor.

As of July 31, 2025, the division employed 404 staff out of a total of 459 authorized positions, leaving 55 positions vacant.

Program Funding

As shown in **Figure 11**, Tennessee's program is funded by 3 primary sources: federal funds, state funds, and program income.

Figure 11: Funding Sources for Tennessee's Vocational Rehabilitation Program



Source: "Matching Requirements," Title 34, *Code of Federal Regulations* (CFR), Part 361, Section 60; and "Program Income," 34 CFR 361.63.

Between 2021 and 2024, the U.S. Department of Education awarded Tennessee between $82 million and $90 million annually in federal grant funds to operate its Vocational Rehabilitation Program. These funds are contingent on Tennessee meeting a required state match of 21.3%. This means that for every federal dollar received, the state must contribute its proportional share to ensure the program is fully funded. For example, if Tennessee were awarded $90 million in a given year, the state would be responsible for contributing approximately $19 million in matching funds.

When the state cannot meet the full 21.3% requirement, it does not have the option to simply reduce services; instead, it must return a portion of the federal funds it was awarded. In this way, the match requirement serves as both a safeguard and a lever, ensuring that the state invests alongside the federal government to sustain the program. See **Figure 12** for federal grant activity for these years.

Figure 12: Vocational Rehabilitation Federal Grant Funding Awarded and Used During Federal Fiscal Years 2021 Through 2024

Grant Activity	Federal Fiscal Year†			
	2021	2022	2023	2024‡
Original Grant Amount	$82,681,869	$84,549,335	$90,247,327	$90,247,327
Reallotment*	**-$27,368,082**	**-$28,239,739**	**-$28,126,766**	**-$10,854,866**
Final Grant Amount	**$55,313,787**	**$56,309,596**	**$62,120,561**	**$79,392,461**
Total Amount Used	$47,584,859	$50,145,127	$62,120,561	$68,288,641
Remaining Funds Available	$7,728,928	$6,164,469	$0	$11,103,820
% of Grant Funds Remaining	**13.97%**	**10.95%**	**-**	**13.99%**

* A reallotment is the portion of the original grant returned to the federal government during the year due to insufficient state matching funds.
† The federal fiscal year runs from October 1 to September 30.
‡ Amounts as of November 2025.
Source: Auditor analysis of information provided by management.

In addition to state appropriations, the program also benefits from what is known as program income. A significant source of this income comes from reimbursements provided by the Social Security Administration (SSA). When the Vocational Rehabilitation Program assists individuals who also receive Social Security Disability Insurance benefits, SSA reimburses the state for providing employment assistance services. In summary, these reimbursements, along with other income-generating activities tied to program operations, are reinvested in the program. Importantly, generated program income does not reduce the state's obligation to provide its 21.3% match; instead, it supplements the combined federal and state funding, allowing Tennessee to expand and enhance services offered to the program participants. See **Figure 13** for total program spending from all funding sources by federal grant year.

Figure 13: Vocational Rehabilitation Program Spending by Funding Source, 2021 Through 2024

Funding Source	Federal Fiscal Year			
	2021	2022	2023	2024*
Federal Grant	$47,584,859	$50,145,127	$62,120,561	$68,288,641
State Match	15,020,965	16,768,129	16,812,807	15,419,872
Program Income	682,470	1,281,924	1,083,191	0
Total Funds Used	**$63,288,294**	**$68,195,180**	**$80,016,559**	**$83,708,513**

* Amounts as of November 2025.
Source: Auditor analysis of information provided by management.

Because program income is generated by SSA reimbursements, it is dependent on the number of social security claims submitted and the reimbursement rates. According to management, program income for the federal fiscal year 2024 decreased due to a decline in both the number of claims submitted and reimbursement rates.

Applying for Program Services

The Aware Information System

In July 2021, the division transitioned to its current case management system, Aware, to manage the Vocational Rehabilitation Program. Staff use Aware to determine customer eligibility, document services, and track the training and support each customer needs to achieve employment. Counselors also use the system to log required customer contacts, ensuring they check in periodically with individuals as they progress toward their career goals. Field supervisors rely on Aware as a monitoring tool, reviewing counselors' documentation and case activity to verify that staff meet program requirements, as described in the sections that follow.

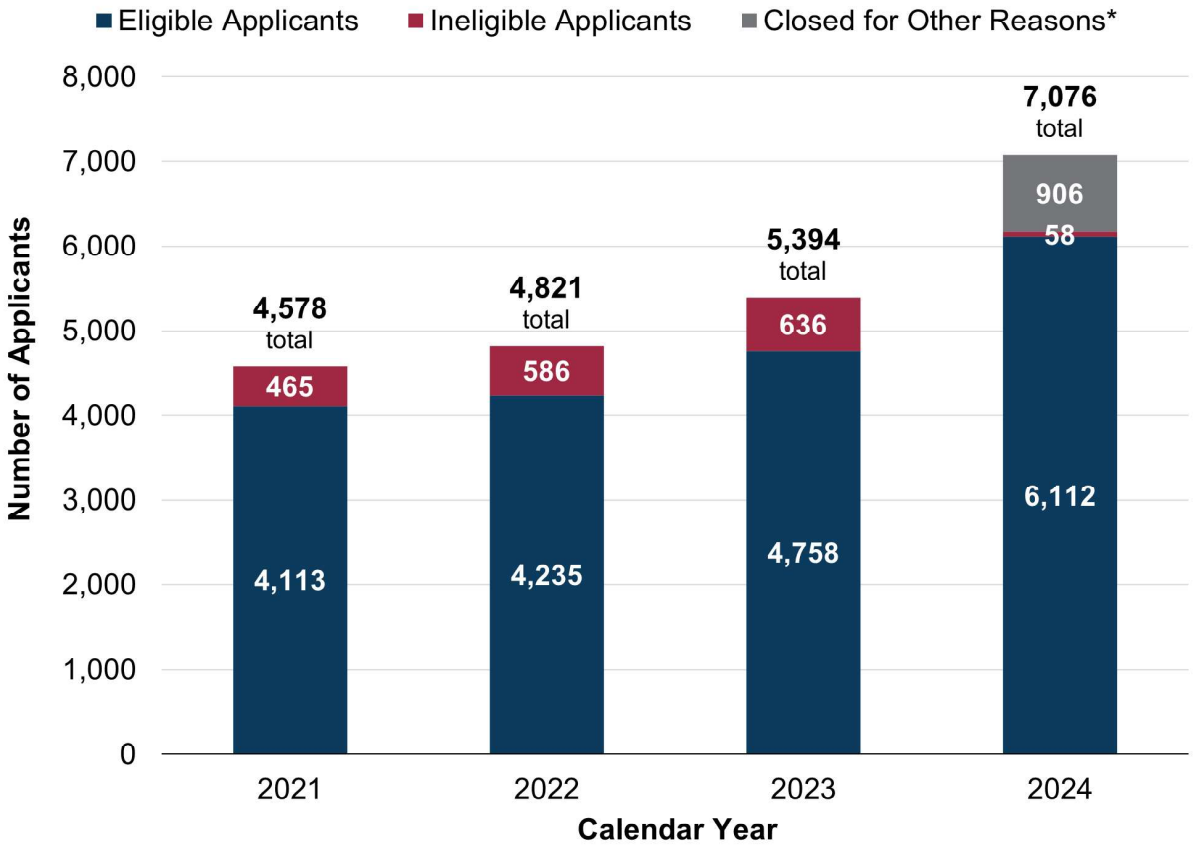
Eligibility Determination

To be eligible for the program, individuals must have a physical or mental impairment that results in a substantial impediment to employment and must be able to benefit from program services to achieve employment and maximize their career goals. An individual[44] applies for services, and based on the individual's physical or mental impairments, a counselor determines whether the individual is eligible for the program. The Rehabilitation Act of 1973 requires counselors to determine an applicant's eligibility within 60 calendar days from the date the applicant completes the application. If an exceptional or unforeseeable circumstance extends eligibility determination beyond 60 days, the

44. The term individual refers to the individual or the individual's representative.

applicant and counselor can agree to a specific extension of time to determine eligibility. See **Figure 14** for the number of applicants who were determined eligible and ineligible between 2021 and 2024.

Figure 14: Eligibility Determinations for Applicants for the Vocational Rehabilitation Program, Calendar Years 2021 to 2024



* Closed for Other Reasons includes cases closed for reasons other than a determination of ineligibility, such as those involving a criminal offender, health or medical issues, institutionalization, applicant no longer interested in receiving services, transfer to another agency, inability to locate or contact the applicant, or other miscellaneous reasons.

Source: Auditor prepared from application data in Aware provided by the Division of Rehabilitative Services.

Application Process

According to the department's *Vocational Rehabilitation Program Manual*, applicants or their representatives apply for the program by filling out the referral form[45] on the department's website. Counselors are responsible for checking for referrals daily.

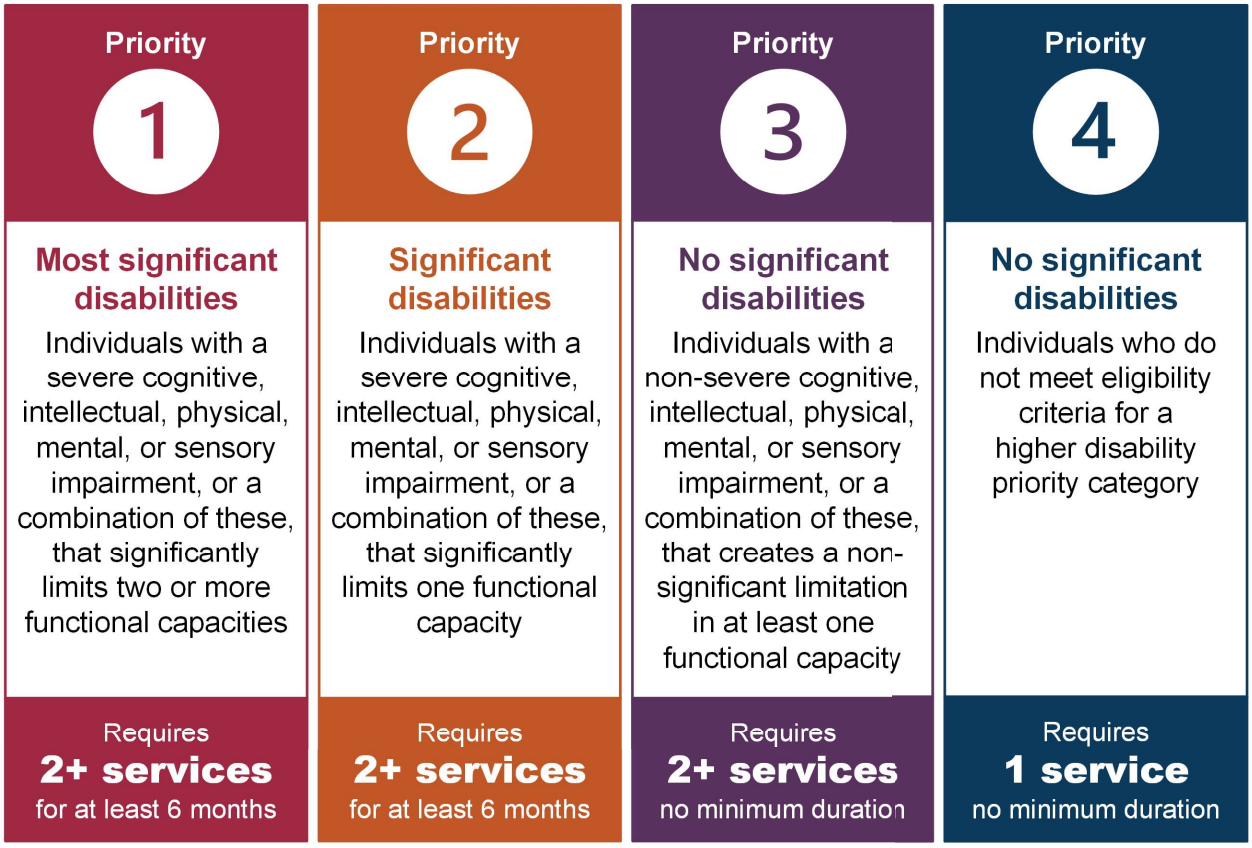
For each referral, the counselor creates a case within Aware and must attempt to contact the applicant or their representative within 5 days of completing the referral form to discuss the application. After making initial contact, the counselor must interview the applicant or their representative within 30 days to document work interests, career goals, disability, and other demographic information, and the counselor requests any necessary documentation. The counselor then determines if the applicant is eligible for the program based on the federal criteria[46] outlined in the manual.

Priority Categories

In compliance with federal regulations,[47] if the state lacked sufficient resources to serve all eligible individuals, the division would operate the program in an order of selection with four priority categories. The division is not currently under an order of selection. All eligible customers are assigned to one of four priority categories based on the significance of their disability. This ensures that, if order of selection is implemented in the future, individuals with the most significant disabilities will be served first. See **Figure 15** for a description of each priority category.

45. The referral form is available on the department's website: https://tdhs.service-now.com/nav_to.do?uri=%2Fcom.glideapp.servicecatalog_cat_item_view.do%3Fv%3D1%26sysparm_id%3Db6bcf7d987db2110cfdd2f49cebb3511.
46. Eligibility requirements are defined in 34 CFR 361.42.
47. The Rehabilitation Act of 1973 requires states that cannot serve all eligible applicants to establish an order of selection process, which means these states will first serve individuals with the most significant disabilities.

Figure 15: Vocational Rehabilitation Program Priority Categories



Source: Prepared by the auditor using information from the *Vocational Rehabilitation Program Manual.*

Services, which vary based on the individual's needs and employment objectives, can include medical assessments or services, psychological or vocational assessments, training, and job development and placement.

Expansion to Priority Categories 3 and 4

Before October 2022, the department's limited financial resources required it to restrict services under the Vocational Rehabilitation Program to only those individuals classified in priority categories 1 and 2—the groups with the most significant disabilities. This limitation, while necessary for resource management, also placed the department at risk of having to return a portion of its federal grant funds, since the state's ability to draw down federal dollars is tied to its capacity to meet the required state match and deliver services at scale.

In January 2022, to avoid losing federal funds and to ensure more Tennesseans with disabilities could benefit from program services, the department initiated a comprehensive assessment of its financial and operational resources. This assessment examined factors such as the availability of federal grants, staffing levels, and caseload distribution, as well as the readiness and capacity of service providers across the state to meet increased demand.

As a result of this evaluation, the department identified additional state funds that could be applied toward the required 21.3% match. By securing these resources, the department strengthened its financial position to expand access. Consequently, in October 2022, services were rolled out to individuals in priority categories 3 and 4, broadening program eligibility beyond those with the most severe disabilities. By March 2024, the department had fully implemented services across all priority categories. With this milestone, Tennessee's program became accessible to all eligible individuals with disabilities, not just those in the highest priority groups. See **Figure 16** for the number of customers placed and served in each priority category between 2022 and 2024.

Figure 16: Customers Placed Versus Served* in Each Vocational Rehabilitation Priority Category, Fiscal Years 2022 to 2024†

Priority Category	Fiscal Year	Customers Placed	Customers Served	Difference	% Served
1	2022	3,180	2,610	570	82%
	2023	3,492	2,885	607	83%
	2024	3,949	3,323	626	84%
2	2022	786	621	165	79%
	2023	936	729	207	78%
	2024	1,264	1,014	250	80%
3	2022	3	1	2	33%
	2023	7	3	4	43%
	2024	35	26	9	74%
4	2022	18	4	14	22%
	2023	8	5	3	63%
	2024	6	4	2	67%

* "Placed" refers to eligible customers placed on a priority category list. "Served" refers to eligible customers who were receiving services.

† Data for fiscal year 2021 is not available due to a system change that occurred in July 2021.

Source: Auditor analysis of customer data for fiscal years 2022 to 2024 provided by Division of Rehabilitative Services management.

Individualized Plan for Employment Process

The Individualized Plan for Employment (IPE)[48] is the cornerstone of the vocational rehabilitation process. It is a written plan jointly developed by the counselor and the individual with a disability that outlines the person's unique employment goal and the specific services and support needed to achieve that goal. The IPE ensures that services are tailored to each individual's strengths, resources, priorities, concerns, abilities, capabilities, and informed choice, rather than following a one-size-fits-all approach.

After the IPE is developed, it is entered into the Aware system. As part of the process, the customer participates in a financial need assessment and, if necessary, additional assessments such as aptitude or skills tests. These assessments help counselors determine the customer's priority category and arrange for necessary support, such as transportation services, that may be essential for the individual to pursue their employment objectives.

Once finalized, including the customer's signature denoting agreement, the counselor provides the customer with a copy of the IPE. If the counselor is unable to complete the IPE within the required 90-day timeframe, they must request and receive approval from the customer for an extension before the deadline expires. If the customer declines to approve the extension, the counselor is required to document the outcome in the case file and close the case.

In circumstances where delays are caused by unforeseen factors—such as loss of contact with the customer or insufficient information to complete the plan—the counselor may seek approval for an extension from their field supervisor. The supervisor's approval must be formally documented in the Aware system.

Monitoring Individualized Plans for Employment

The *Vocational Rehabilitation Program Manual* requires counselors to contact customers at least once every 90 days while their case is open, either in person or by the method the customer prefers, such as by email, text, or phone call. Additionally, federal regulations[49] require counselors to perform an annual program review of the customer's IPE to assess the customer's progress toward achieving their employment goal, to determine if the customer's circumstances have changed, and to determine if the customer's IPE requires revisions to achieve the customer's employment goal.

The program manual also requires counselors to document all customer contacts and annual IPE reviews in the Aware system. Field supervisors and regional managers periodically document their reviews of the counselors' customer contacts and annual IPE

48. 34 CFR 361.45.
49. 34 CFR 361.45(d)(5).

reviews in Aware to ensure counselors follow the federal requirements and division policies and procedures.

Quality Assurance Case Reviews

Field supervisors perform monthly quality assurance case reviews to ensure counselors are meeting program and federal requirements. To guide staff in performing these reviews, division management created the Quality Case Review Desk Guide and the Vocational Rehabilitation Quality Case Review Tool. Area directors select random samples of two closed cases per counselor from Aware. Then, using the Vocational Rehabilitation Quality Case Review Tool, field supervisors perform the review for their assigned counselors. The review consists of questions related to customer contacts, timeliness, and other program requirements for IPEs. At the end of the review, the field supervisor meets with the counselor to discuss the review's results and provide feedback as necessary. Supervisors are responsible for documenting feedback comments in Aware as described in the case review tool. Area directors generate a report in the Aware system to view the results of the quality review.

Results of the Prior Audit

In the department's October 2021 performance audit report, we reported that program counselors did not comply with the division's *Vocational Rehabilitation Program Manual* regarding customer contacts and did not complete annual IPE reviews within the policy timelines. We also noted that counselors did not complete all the required fields on IPEs and did not complete IPEs within 90 days of customers' eligibility determinations or obtain approval for an extension. Furthermore, we reported that division management did not design and implement sufficient supervisory review controls to ensure staff completed their tasks in accordance with division policies and procedures. Management concurred with the finding and stated they began taking steps to implement a supervisor review process.

We also reported in the prior audit an observation that management may wish to evaluate their resources to serve more customers, such as those in priority categories 3 and 4.

In the six-month follow-up report, to address the finding, management stated that they were creating a quality assurance module within their new case management system that documents case reviews, and supervisors would start conducting case reviews in May 2022.

Current Audit

We focused our review on following up on the prior audit finding to determine whether management designed and implemented the necessary controls, including the quality assurance process, to ensure program counselors provided the necessary employment readiness services to their customers as required by federal and state requirements. We also evaluated whether the department optimized its available resources to increase

funding and serve more customers. See the **Observation**. See **Appendix 1** for our detailed objectives, conclusions, and methodologies.

Observation: Management must improve its quality assurance process over the Vocational Rehabilitation Program to achieve full corrective action

Division management created the Quality Case Review Desk Guide and the Vocational Rehabilitation Quality Case Review Tool and implemented monthly quality assurance case reviews as part of the corrective action for the prior audit finding. These actions were intended to ensure staff completed customer cases in compliance with program requirements. While these measures represent progress toward improved accountability and compliance, management has not yet achieved full corrective action. Supervisors are not consistently documenting required feedback.

Inconsistent supervisory feedback undermines case review reliability

To test whether field supervisors performed quality assurance case reviews in compliance with the division's policies and procedures, we selected a nonstatistical, random sample of 60 closed cases subject to a quality assurance review. In **31 of 60 cases (52%)**, supervisors did not provide feedback comments in Aware when documenting issues, despite clear instructions in the case review tool.

In nearly all the cases we reviewed, supervisors identified at least one issue in the counselor's work. Even when they noted an error or area for improvement, supervisors frequently failed to document feedback to guide corrective action. This inconsistency undermines the effectiveness of the quality assurance review process and shows that management has not achieved full corrective action from the prior audit finding.

Management explained that the case review process is new, and the improvements are ongoing. The absence of feedback documentation in more than half of the cases tested demonstrates that corrective measures remain incomplete. See **Figure 17** for our testwork results by fiscal year.

Figure 17: Testwork Results for Quality Assurance Case Reviews

Fiscal Year	Case Review Population	Number of Case Reviews Tested	Number Lacking Supervisory Feedback
2022*	114	11	**4**
2023	608	17	**11**
2024	687	31	**15**
2025*	388	1	**1**

* Fiscal year 2022 includes the period May 4, 2022, when management implemented the case review process, through June 30, 2022. Fiscal year 2025 includes the period July 1, 2024, through January 31, 2025.

Source: Auditor created based on testwork results.

Division management should ensure supervisors fully comply with documentation requirements by implementing monitoring controls, such as periodic spot checks of reviews in Aware, and holding supervisors accountable for incomplete reviews. Management should also report on corrective action progress to demonstrate consistent implementation across all regions.

Management's Comment

We concur.

We agree that supervisors are not consistently documenting additional comments when conducting monthly Quality Case Reviews. Supervisors are required to complete each response item in the tool, ensuring that accurate and comprehensive data are captured for every case review. As such, the Division can produce reliable, statewide results that are used to inform quality improvement across all regions.

In October 2025, the Division of Rehabilitation Services revised the Desk Guide to clarify expectations for supervisor comments. Item number 5 on page 16 of the Desk Guide now states:

> For each response of "Yes- Needs Improvement" and "No", the supervisor may include comments describing opportunities for improvement as appropriate.

By January 2026, Field Leadership, in collaboration with the Quality and Compliance Unit, will provide additional guidance to supervisors conducting case reviews regarding the appropriate use of comments.

Department's Efforts to Safeguard Programs and Prevent Fraud, Waste, and Abuse

The Office of the Inspector General supports the department's mission by ensuring program integrity and proper stewardship of taxpayer dollars and resources. Our goal was to review the department's Office of the Inspector General's activities for preventing and detecting program losses due to fraud, waste, or abuse. Our review did not result in any findings or observations.

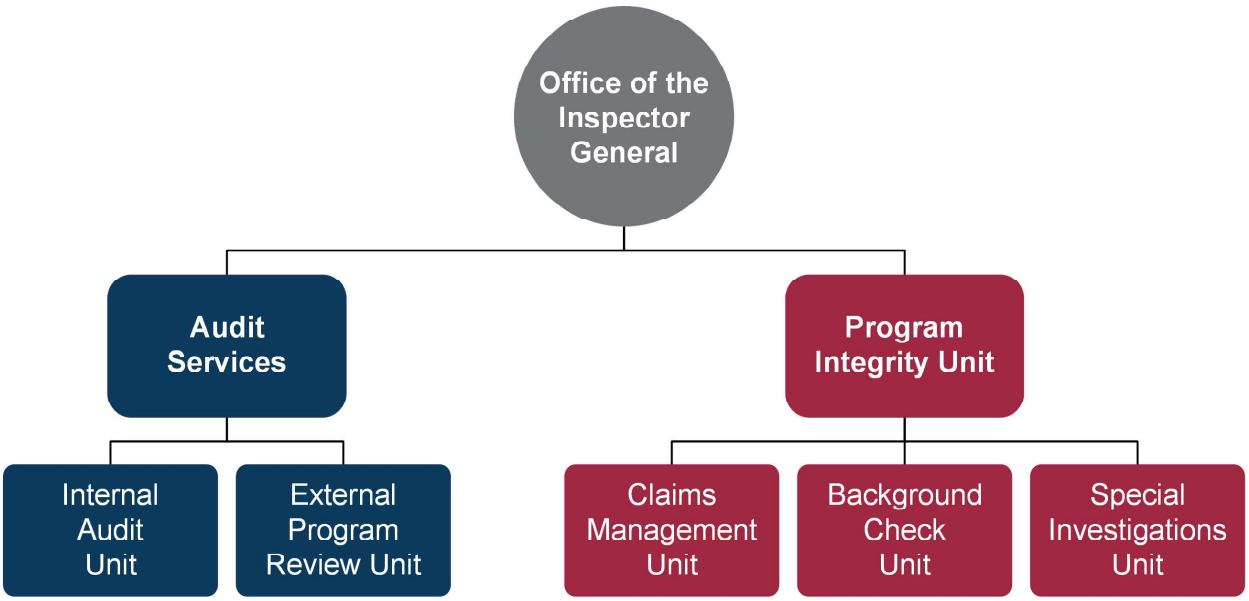
Background

The Office of the Inspector General (OIG) within the Department of Human Services (the department) is authorized by state statute[50] to protect taxpayer dollars and strengthen the department's ability to deliver quality services. OIG investigates allegations of fraud, waste, and abuse; audits programs and contractors; and ensures program integrity. It monitors eligibility, oversees vendors, and recovers improper payments. It is also responsible for the department's internal audit function. By partnering with leadership, law enforcement, and federal agencies, OIG promotes accountability, safeguards assets, and helps the department operate efficiently and ethically.

The office has two functional areas, Audit Services and the Program Integrity Unit, which report directly to the Inspector General. **Figure 18** and the information below it describe the organizational structure and functions of each area.

50. Section 71-1-105(a), *Tennessee Code Annotated*.

Figure 18: Office of the Inspector General's Organizational Structure



Source: Auditor created based on the department's organizational chart.

Audit Services

Audit Services is responsible for conducting internal audits; monitoring state and federal programs; and coordinating external audit activities,[51] reporting,[52] and other necessary compliance activities. Led by the Director of Audit Services, the division has 52 employees and consists of the Internal Audit and the External Program Review units.

Internal Audit Unit

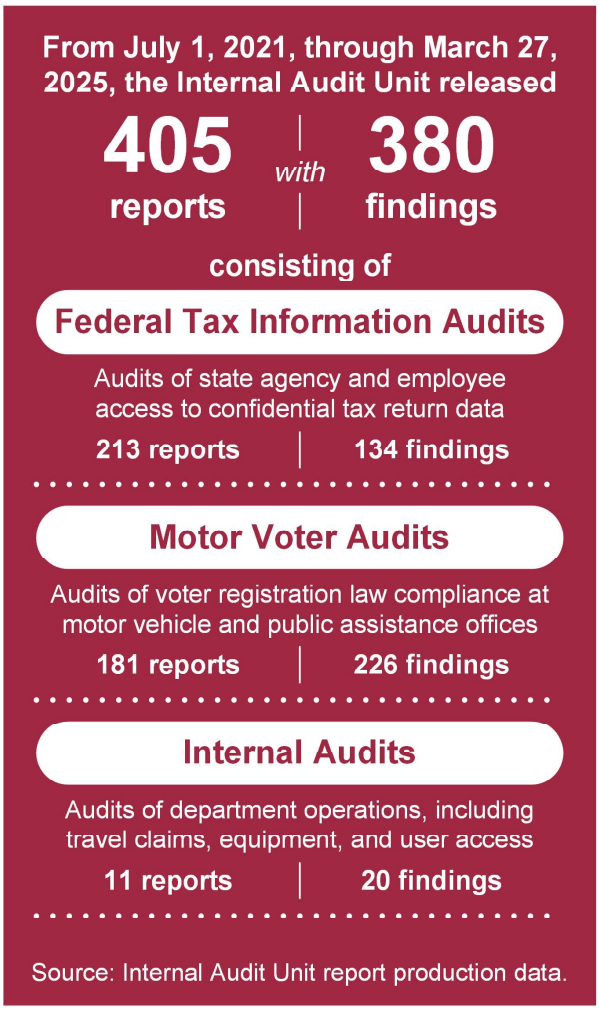
The Internal Audit Unit strengthens accountability within the department by providing independent, risk-based assurances that programs comply with all federal and state requirements. The unit conducts both scheduled and random audits, submits an annual audit plan to the Comptroller of the Treasury and the state's Executive Internal Auditor, and serves as the primary liaison for external audits. Internal Audit also coordinates departmental responses to external reviews and compiles management's annual

51. External audit activities include federal reviews, audits performed by the Office of the Comptroller of the Treasury, and external audits performed by Certified Public Accountants.
52. The department monitors and releases reports on state agencies with employees who have access to federal tax information, in accordance with Internal Revenue Service Publication 1075. Federal grant award requirements require the department to submit annual reports on subrecipients of federal funds for programs administered by the department.

Financial Integrity Act Risk Assessment,[53] ensuring that risks are identified, managed, and mitigated. Finally, Internal Audit staff help program management track subrecipients that are required to have a single audit.[54]

External Program Review Unit

The External Program Review Unit safeguards federal and state resources by monitoring those subrecipients and contractors that receive grants or contracts from the department. The unit ensures compliance with grant and contract terms and all applicable state and federal laws, rules, and regulations. The unit also provides reasonable assurance that funds are used appropriately and that customers receive the services intended.



External Program Review develops the department's annual monitoring plan, which outlines monitoring activities for the upcoming year, and submits it to the state's Central Procurement Office by October 1.[55] After completing these activities, the unit issues monitoring reports that include any findings, observations, and related questioned costs. Program management then works with subrecipients and contractors to correct issues and determine the final questioned cost amount for the department to collect. See **Figure 19** for information about the unit's released reports.

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53. The Financial Integrity Act requires all state agencies, higher education institutions, and local governments to establish and maintain internal controls that ensure legal compliance, safeguard assets, and provide accurate, reliable financial reporting. To document compliance, these entities must conduct an annual risk assessment that incorporates internal controls and provides assurance of accountability for program objectives; operational efficiency; reliable financial statements; adherence to laws and contracts; and prevention of fraud, waste, and abuse.

54. Subrecipients that spend a certain threshold amount of federal funds in a fiscal year are required to have a single audit, which is an audit of federal programs. The single audit threshold increased from $750,000 or more prior to October 1, 2024, to $1,000,000 or more starting October 1, 2024. Audit Services staff can obtain a subrecipient's single audit report from various sources: the Federal Audit Clearinghouse, the Comptroller of the Treasury's website, program management, or the subrecipient.

55. As required by Central Procurement Office Policy 2013-007, "Grant Management and Subrecipient Monitoring Policies and Procedures."

Figure 19: External Program Review Unit's Monitoring Reports Released from July 1, 2021, Through March 27, 2025

Program	Reports Released	Total Number of Findings	Questioned Costs
Childcare	82	438	$5,101,370.03
Family Assistance	103	333	$1,456,058.37
Vocational Rehabilitation	52	155	$73,109.51
Total	**237**	**926**	**$6,630,537.91**

Source: Auditor prepared using statistics related to external program reviews obtained from Audit Services.

The External Program Review Unit also monitors and reports on subrecipients operating in the Child and Adult Care Food Program (CACFP) and the Summer Food Service Program (SFSP). Each year, unit staff use the list of approved subrecipients in both programs to develop a food program monitoring plan, which is included in the department's annual monitoring plan. Given the incentives to feed children and adults, the design of the programs' requirements creates an increased risk of potential fraud, waste, and abuse. The department's program management is responsible for administering both programs, which rely on the External Program Review Unit to visit the subrecipients to ensure they are operating the programs in accordance with federal requirements. The staff must visit at least 10% of the feeding sites operated by the subrecipients they plan to monitor. See **Figure 20** for the number of food program reports issued by the Division of Audit Services.

Figure 20: Food Program Reports Released from July 1, 2021, Through March 27, 2025

Program	Reports Released	Total Number of Findings*	Disallowed Costs
CACFP	350	2,115	$226,145
SFSP	84	495	$529,259
Total	**434***	**2,610**	**$755,404**

* After Audit Services releases a monitoring report, program management is responsible for working with subrecipients to correct the findings and collect the disallowed costs.

Source: Auditor prepared using information provided by OIG management.

Program Integrity Unit

The Program Integrity Unit is responsible for monitoring and investigating matters affecting the Supplemental Nutrition Assistance Program (SNAP)[56] and the Temporary Assistance for Needy Families (TANF)[57] program. The unit also performs background checks[58] and misconduct investigations involving department employees, contractors, or other agents.

The division has 75 employees, including 6 directors, and is led by the Program Integrity Unit Director. The Program Integrity Unit consists of the Claims Management Unit, the Background Check Unit, and the Special Investigations Unit.

Claims Management Unit

The Claims Management Unit (CMU) safeguards program integrity by detecting, addressing, and preventing fraud, waste, and abuse in the SNAP and TANF programs. When beneficiaries receive more benefits than they are eligible for—whether due to reporting errors, administrative mistakes, or intentional misrepresentation[59]—CMU establishes overpayment claims to recover the excess funds.

The unit also collects delinquent accounts, ensuring that taxpayer resources are protected and available to support families who legitimately qualify for assistance.

Program Overpayments

Staff receive complaints and referrals through the Eligibility Benefits Management System, which captures reports submitted via the fraud hotline, email, or the department's online complaint portal. When staff identify a potential overpayment claim, they complete a Claim Determination form and upload it into the system. Staff prioritize complaints by category:

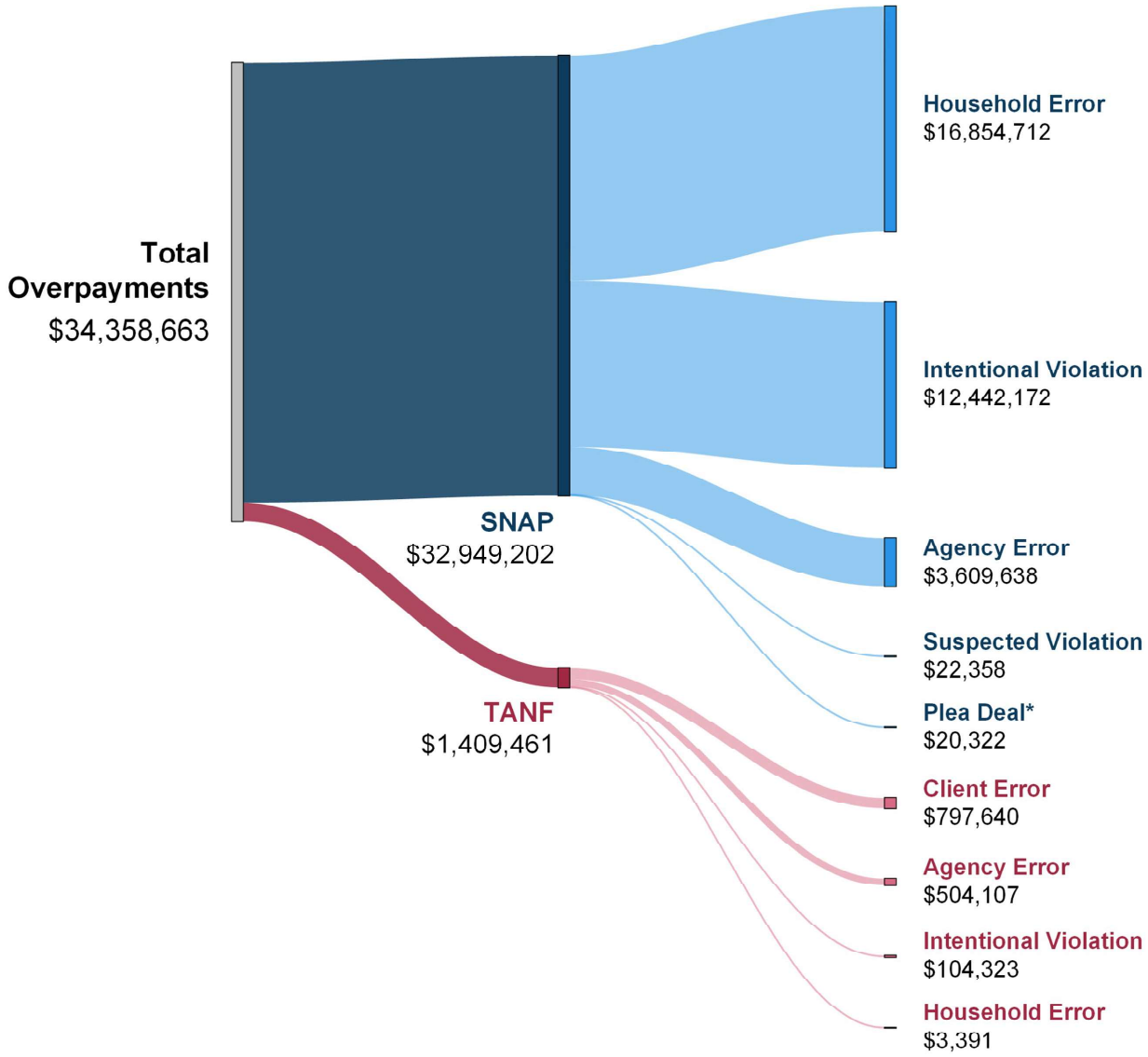
- first priority – suspected program violations,
- second priority – household or client errors,[60] and

56. SNAP helps eligible low-income households access nutritious food.
57. TANF provides temporary financial support and work assistance to help low-income families achieve self-sufficiency. Because TANF involves direct cash benefits, it is especially vulnerable to misuse and fraud.
58. The department performs background checks on individuals applying to work in licensed child and adult care units in the state, Food Program sponsor applicants, current department employees with access to federal tax information, and individuals seeking employment at the department.
59. An intentional program violation occurs when a recipient provides false or misleading information; conceals or withholds facts; or violates laws, regulations, or policies to misuse benefits such as coupons, authorization cards, or other benefit documents.
60. Department management uses "household error" and "client error" nearly synonymously to describe when an applicant or recipient unintentionally provides incorrect or incomplete information related to a household or its members that affects eligibility or benefit amounts.

- last priority – agency errors.

Investigative Specialists then review each case to confirm whether an overpayment occurred. See **Figure 21** for overpayments CMU identified between July 1, 2021, and May 6, 2025.

Figure 21: SNAP and TANF Overpayments, Identified by Program and Reason, July 1, 2021, to May 6, 2025



* This overpayment resolution was the result of a "Deferred Adjudication with Restitution," which means that the claim was adjudicated in criminal court. A deferred adjudication is the result of a plea deal where the defendant pleads guilty or no contest to the charges against them. In exchange for the pleas and the agreement to pay the restitution, the defendant may avoid a formal conviction on their record with the option of complete expungement.

Source: Auditor analysis of Claims Management Unit benefit overpayment data.

SNAP Trafficking Investigations

SNAP trafficking occurs when recipients illegally buy or sell SNAP benefits, often in exchange for cash or non-eligible items.[61] The Claims Management Unit (CMU) identifies and investigates these cases to protect program integrity and taxpayer resources. CMU reviews U.S. Department of Agriculture (USDA)[62] reports of stores[63] disqualified from SNAP, follows up on referrals from law enforcement and oversight agencies, and compares wage[64] information to detect possible fraud. The unit also monitors social media activity and investigates situations where individuals repeatedly request replacement Electronic Benefit Transfer (EBT) cards,[65] which may indicate trafficking.

SNAP Investigation Referrals

USDA refers SNAP cases[66] to CMU by providing investigative materials that identify households with suspicious transaction patterns. CMU reviews these referrals, gathers supporting evidence, and documents findings. The unit also partners with local law enforcement agencies (LEAs) to conduct SNAP-related investigations at the local level. The unit's State Law Enforcement Bureau Coordinator manages these partnerships.

After receiving requests from law enforcement, the coordinator seeks approval from the USDA's Food and Nutrition Service Regional Administrator and establishes a memorandum of understanding between the LEA and the department. The coordinator issues EBT cards for investigative purposes, monitors LEA activity through regular updates and logs, and ensures proper accountability for all cash and property seizures. CMU uses the evidence LEAs provide to complete its investigations. Currently, the department maintains partnerships with more than 90 LEAs through active memorandums of understanding.

Background Check Unit

The Background Check Unit conducts background checks for individuals applying to work in licensed child and adult care facilities, applicants to be food program sponsors,[67]

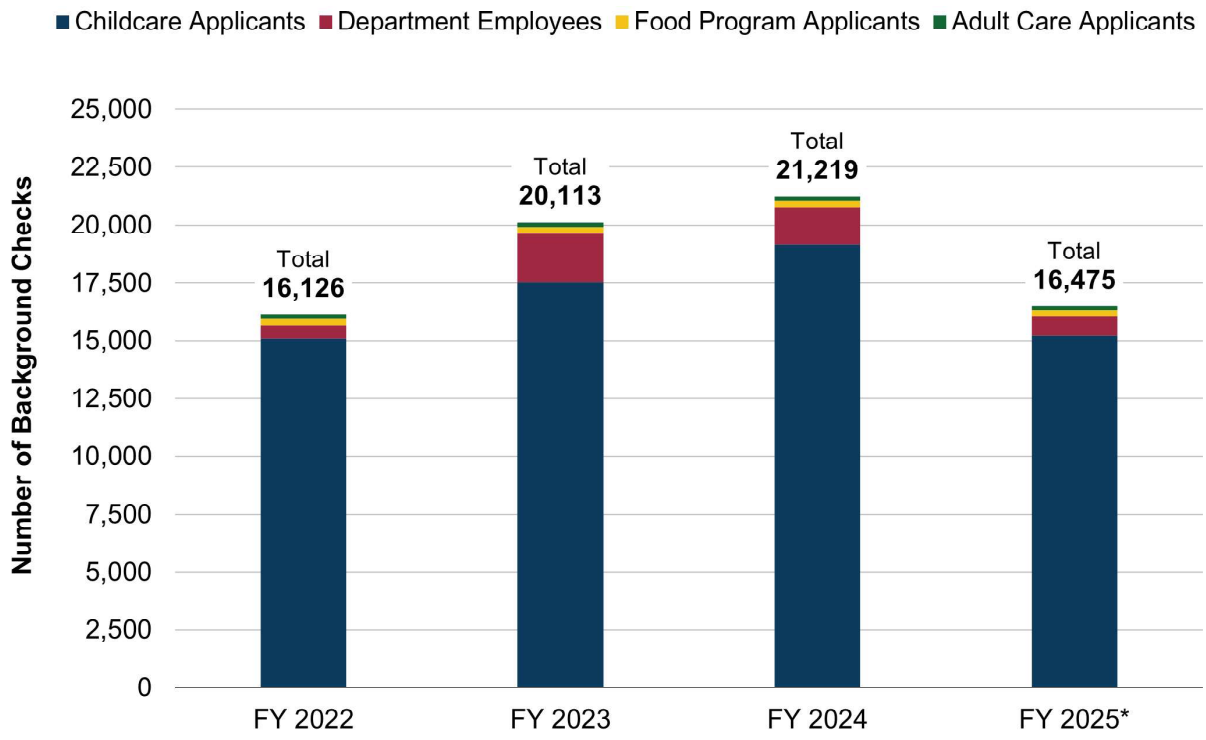
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61. Examples of non-eligible items include alcohol, household items, electronics, illegal drugs, and firearms.
62. USDA is the federal agency that oversees SNAP.
63. USDA reports on any SNAP authorized retailer, from small convenience stores to large supermarkets, if data, referrals, or investigations suggest potential trafficking or misuse of benefits.
64. The department compares TANF and SNAP recipients' information against known wage records to detect unreported income.
65. EBT cards act like a debit card. Recipients use the card to purchase food.
66. According to the department's Inspector General, the department has not received referrals from the U.S. Department of Health and Human Services related to TANF. If his team becomes aware of an issue related to TANF, they are authorized to investigate.
67. Food program sponsors are subrecipients of CACFP and SFSP funding that provide meals to eligible children and adults.

department job applicants, and employees with access to federal tax information.[68] The unit follows established procedures that include Federal Bureau of Investigation fingerprint checks; local and state law enforcement reviews for Tennessee and any location where the applicant has lived, worked, or studied within the past five years; and verification of citizenship or residency to confirm legal work eligibility in the United States.

To complete these checks, applicants, employees, and contractors must authorize the release of information to disclose results to the department and provide fingerprints to the Tennessee Bureau of Investigation. The unit reviews the applicant's history covering the five years before the application date. Individuals with felony convictions involving dishonesty or fraud (such as theft, tax evasion, identity theft, or embezzlement) are prohibited from accessing federal tax information. All background check results are confidential and maintained in secure, separate confidential records. **Figure 22** shows the number of background checks completed during the audit period.

Figure 22: Background Checks by Applicant Type
Fiscal Years (FY) 2022 to 2025 (as of April 30, 2025)



* Fiscal year 2025 data is through April 30, 2025.
Source: Auditor's analysis of the Program Integrity Unit's background check statistics.

68. Employees and contractors with access to federal tax information are required to undergo updated checks at least every five years.

Special Investigations Unit

From July 1, 2021, through March 27, 2025, the Special Investigations Unit conducted 234 investigations.

The Special Investigations Unit is overseen by a Director who reports to the Program Integrity Unit Director. It initiates and investigates misconduct by any department employee, contractor, or agent concerning or related to the operation of any department program or any laws, regulations, or policies governing the department's operations. The goal of the unit is to stop employee, contractor, or agent misconduct[69] and to prevent further violations by any of these parties. The Special Investigations Unit also provides investigative support to the other units in the Program Integrity Unit related to

- SNAP trafficking, or other SNAP-related fraud, committed by the program's beneficiaries; and
- fraud, abuse, theft, misappropriation, or misuse of property, funds, or services by any person or entity in any program administered by the department.

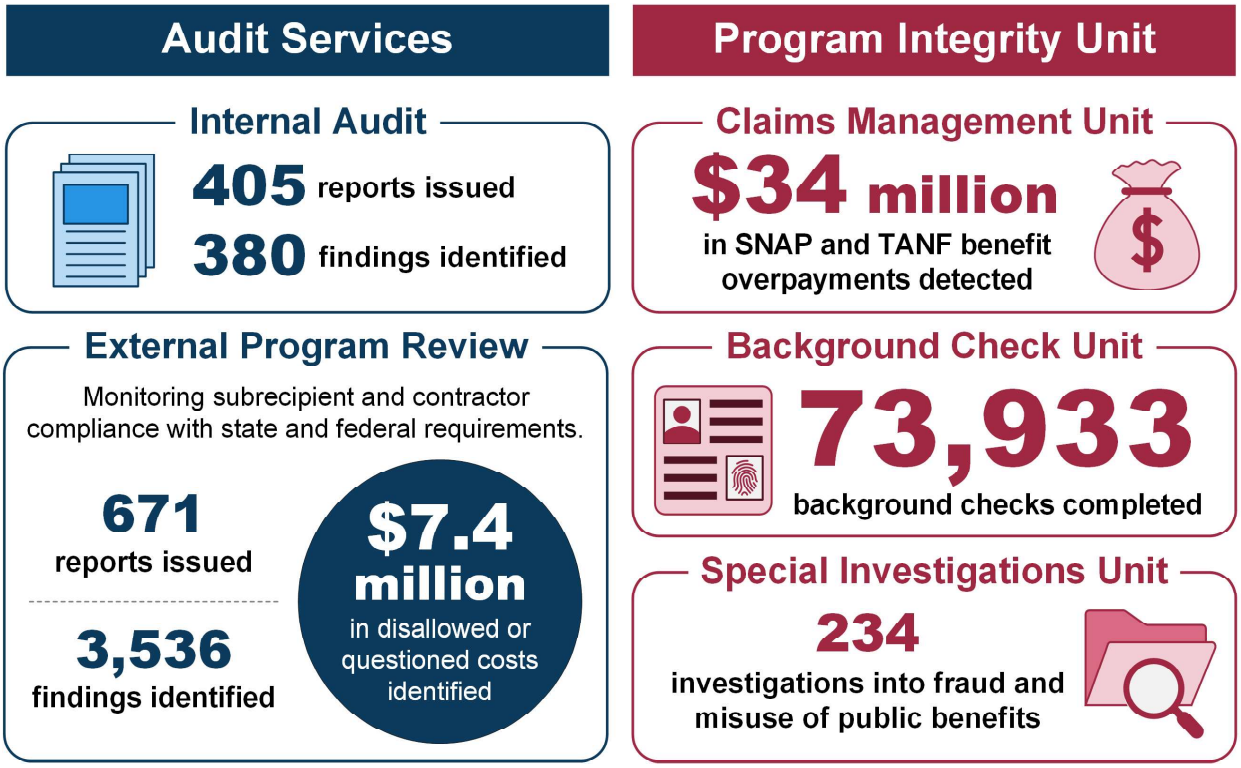
The unit provides investigation reports to the department's Office of General Counsel, the department's Human Resources Division, state and federal law enforcement, and state or federal prosecutors for civil or criminal prosecutions.

Program Highlights

By investigating fraud, waste, and abuse; conducting audits and reviews; and recovering improper payments, the Office of the Inspector General (OIG) strengthens public trust in the department's programs. OIG's efforts have reduced program noncompliance, recouped questioned costs, and reinforced internal controls and accountability. See **Figure 23** for an overview of OIG's efforts.

69. Misconduct includes violations of law, policy, or ethical standards such as discrimination or harassment based on protected characteristics; substance abuse or reporting to duty under the influence; inappropriate relationships involving supervisory authority; unauthorized disclosure or misuse of confidential information; falsification of records; dishonesty, fraud, or misrepresentation; theft or misuse of public resources; and other unlawful or prohibited acts under applicable laws, regulations, or policies.

Figure 23: Office of the Inspector General's Program Highlights Activity from July 1, 2021, Through March 27, 2025



Source: Auditor analysis of OIG Audit Services and Program Integrity Unit activity data.

Current Audit

We examined OIG's role in protecting taxpayer resources and strengthening the department by preventing, detecting, and addressing fraud, waste, and abuse. Specifically, we assessed whether OIG's investigations, audits, monitoring activities, and partnerships provide reasonable assurance that program assets are safeguarded, funds are used in compliance with federal and state requirements, and services are delivered with integrity and accountability. Our review did not result in any findings or observations. See **Appendix 1** for our detailed audit objectives, conclusions, and methodologies.

Temporary Assistance for Needy Families Opportunity Act

The Department of Human Services administers the Temporary Assistance for Needy Families (TANF) program in partnership with the federal government. TANF is designed to promote workforce development, provide training, and encourage personal responsibility for eligible families. Historically, Tennessee accumulated a significant reserve of unspent TANF funds. In response, the Tennessee General Assembly enacted the TANF Opportunity Act to establish a framework for spending down approximately $710 million in TANF reserves. The Act sought to ensure these funds would be directed toward innovative pilot programs and services that expand opportunities for self-sufficiency, with an emphasis on employment readiness and stability. Our goal was to review the department's plan to spend down the TANF reserves through TANF Opportunity Act pilot programs and services. Our review did not result in any findings or observations.

Background

Temporary Assistance for Needy Families (TANF) is a federal block grant[70] designed to provide short-term assistance while promoting long-term independence. The program emphasizes workforce development, training, and personal responsibility to help families move toward self-sufficiency. The TANF program has four federal[71] purposes:

1. to aid needy families with child care so children can be cared for in their own homes or in relatives' homes;
2. to end dependence of needy parents on government benefits through work, job preparation, and marriage;
3. to reduce out-of-wedlock pregnancies; and
4. to promote the formation and maintenance of two-parent families.

70. A block grant is a set amount of federal funding provided to states to support specific programs or services. States have flexibility in how they use these funds within broad federal guidelines, allowing them to design and administer programs that best address local needs.
71. "General Temporary Assistance for Needy Families (TANF) Provisions" Title 45, *Code of Federal Regulations,* Part 260, Section 20.

Families First Program

The Department of Human Services (the department) operates **Families First**, Tennessee's TANF program. Tennessee's Families First program aligns with the federal purposes by focusing on employment as the pathway to self-sufficiency. Families First provides cash assistance, childcare support, transportation assistance, job training, education support, and other employment-related services. These benefits are structured to address both immediate family needs and long-term employment barriers, with the ultimate goal of helping families achieve economic stability and independence.

History of the TANF Opportunity Act

The federal government awards Tennessee approximately $191 million annually through the TANF program to support individuals and families in need. Federal TANF funds do not expire at the end of each fiscal year, meaning that unspent funds remain available in future years. Any unspent funds at year-end are accumulated as TANF reserves. In addition to federal funding, Tennessee must meet a maintenance of effort requirement by spending state funds equal to 75% of the amount the state contributed in 1994.[72] This ensures that federal TANF dollars supplement, rather than replace, existing state support for families.

Beginning in 2013, Tennessee began to accumulate a significant reserve of unspent TANF funds, as annual expenditures fell below the full federal award. For example,

- In fiscal year 2018, the department spent only 35% (about $67 million) of its $191 million block grant.
- By fiscal year 2020, unspent funds had grown to approximately **$710 million in reserves**.

Department management attributed this trend primarily to a decline in program participation, which led to lower annual TANF expenditures. Concerned about the rapid growth of unspent reserves, the General Assembly established the TANF Working Group in 2019 to explore new strategies for investing these funds. The working group's recommendations led to the creation of the TANF Opportunity Act (the Act), which became law in 2021.

In fiscal year 2025, there were 19,926 households in Tennessee receiving TANF.

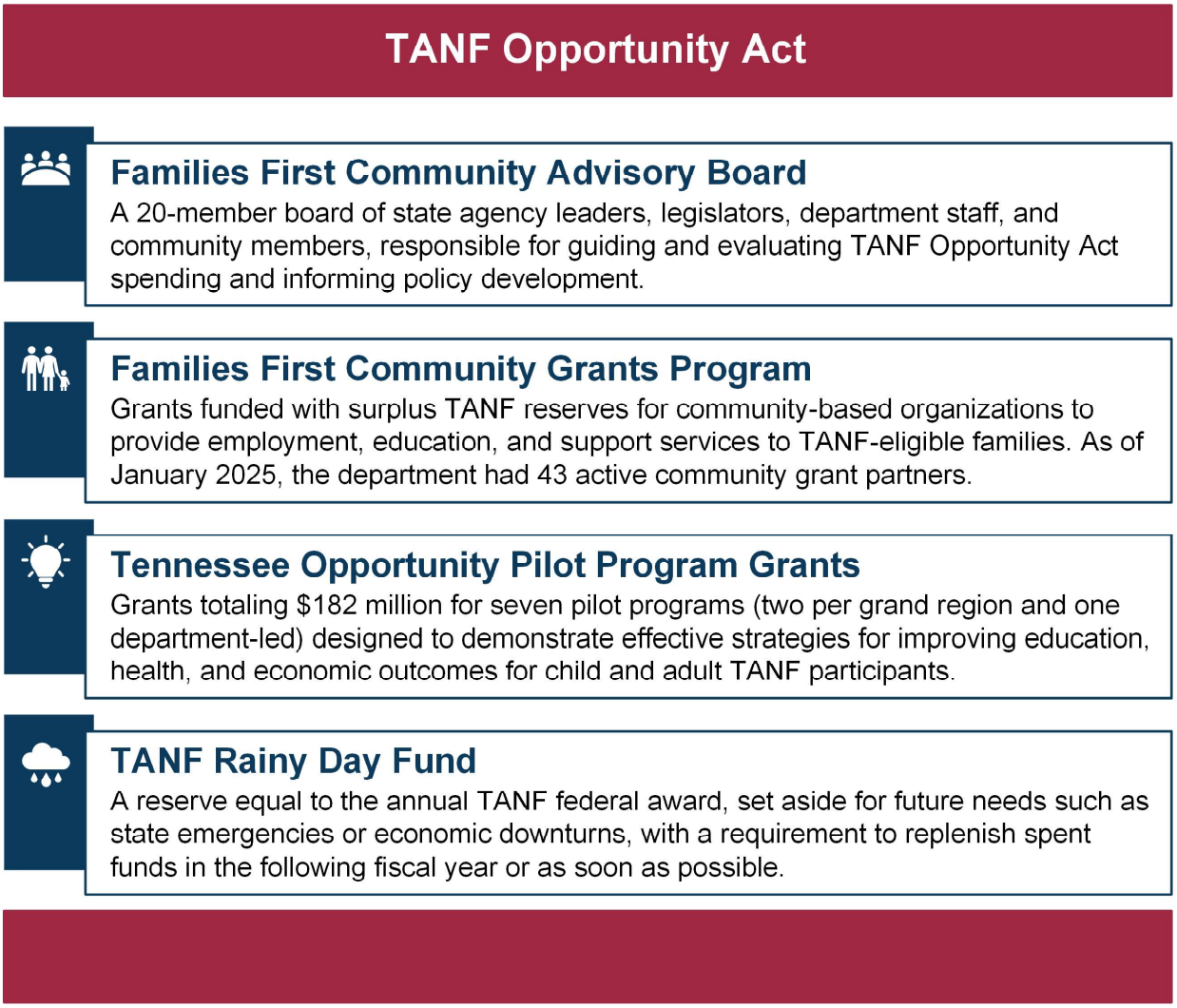
Source: Eligibility and Benefits Management System.

The Act was designed to ensure that TANF reserves were directed toward innovative programs and services that expand families' opportunities to achieve self-sufficiency. In addition, the Act increased monthly cash assistance for a family of three from $277 to

72. The state must contribute $110,413,171.

$387, strengthening direct support for Tennessee families. See **Figure 24** for a summary of the Act's provisions, followed by a detailed discussion of each provision in the sections below.

Figure 24: Provisions of the TANF Opportunity Act



Source: Sections 71-5-1201 through 71-5-1204, *Tennessee Code Annotated*; list of Families First Community Grants Program partners on the department's website as of January 24, 2025.

Families First Community Advisory Board

State statute[73] requires the advisory board to

- approve the department's acquisition of a research partner,

73. Section 71-51-1201, *Tennessee Code Annotated.*

- assist in the research and evaluation of the pilot programs created by the TANF Opportunity Act,
- review and approve the selection of pilot program funding recipients,
- submit a final report of the opportunity grant's findings and recommendations of future TANF spending to the General Assembly,
- provide input into the program's effectiveness, and
- make recommendations based on the development of new or revised policies to enhance the Families First program.

The board consists of 20 members, including commissioners of various agencies, department employees, senators, representatives, and community members. A list of the board members is included in **Appendix 5**.

Families First Community Grants Program

The Families First Community Grants provide support programs that address at least one of the TANF program's four federal purposes. The department partners with public and private organizations to provide education and support services to TANF-eligible families to improve their health and well-being, provide economic stability, and foster safe, stable relationships.

Tennessee Opportunity Pilot Program Grants

One of the department's key strategies for allocating TANF reserve funds is the Tennessee Opportunity Act Pilot Program (TOA Pilot Program), which has a goal to demonstrate the efficacy of the 2Gen[74] approach to improving education, health, and economic outcomes for children and adults in the program. The 2Gen strategy works to break the cycle of poverty and improve the family's well-being.

Third-Party Research Partner

To assess whether the TOA Pilot Program achieves its objectives and to comply with state statute[75] the department contracted with Public Consulting Group, LLC (PCG) to measure program outcomes across the pilot members' lives, providing policymakers with evidence about which strategies are most effective in promoting family stability and self-sufficiency.

PCG assists the department in data collection and provides the pilot programs with a reporting system, dashboard, and database. PCG developed the Universal Assessment Tool to conduct baseline evaluations of program enrollees upon entry, as well as periodic

74. "2Gen" is short for two-generation.
75. Section 71-5-1203, *Tennessee Code Annotated.*

and final assessments to measure progress. Based on this tool, PCG also created the Care Coordination Model to ensure enrollees receive services tailored to their specific needs. In addition, PCG designed the Pilot Program Dashboard to serve as a centralized repository for program data, status reports, and project documents, enabling accurate and consistent reporting across all pilot programs.

TOA Pilot Program Selection Process

To identify the organizations that would administer the **seven pilot programs** required under the TANF Opportunity Act, the department established eligibility criteria for participation. These criteria were intended to ensure that only qualified entities with the capacity to implement innovative, community-driven strategies could compete for pilot funding.

Applicants were required to submit detailed plans describing how they would design and operate their programs. Proposals had to demonstrate how applicants would incorporate community-identified needs and apply evidence-based practices to advance the pilot program's goals[76] of improving education, health, and economic outcomes for families.

The Families First Community Advisory Board reviewed submissions and selected 17 groups (see **Appendix 6**) to receive up to $445,000 in state funds to support the development of their proposals. During a 90-day planning period, these groups designed comprehensive pilot program proposals, which they presented to the department in April 2022.[77]

Following the presentations, the Families First Community Advisory Board selected six pilot grantees—two from each grand division—to receive funding for their initiatives. Additionally, for the remaining pilot program, the department contracted with the Martha O'Bryan Center.

The seven nonprofits administering pilot programs are

1. Families Matter, Inc.;
2. Family and Children's Service of Nashville;
3. First Tennessee Development District Foundation;
4. Martha O'Bryan Center, Inc.;

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76. Evidence-based practices, including home visiting services, childcare and provider networks, wrap-around services, after-school learning programs, workforce training and apprenticeship, and economic advancement supports, including transportation and housing, data systems for accountability and improvement, and other evidence-based solutions identified by the community.
77. The groups presented their presentations on April 7 and April 8, 2022. They can be viewed through the following YouTube links: https://www.youtube.com/playlist?list=PLvwZ_UVINkt-U8Lu7eKe2xGC_TS9mPm-- and https://www.youtube.com/playlist?list=PLvwZ_UVINkt-hM3synJU_IvsN7eMmczfM.

5. United Way of Greater Knoxville;
6. University of Memphis; and
7. Upper Cumberland Human Resource Agency.

Each of the seven nonprofits administering a pilot program was awarded a $25 million grant for a total TANF reserve funding amount of $175 million, available to use from November 1, 2022, through October 31, 2026.

Total TANF Reserve amount provided to the seven pilot programs:

$175 Million

Scope of Services Provided in the Pilot Programs

Each grant contract clearly defines the scope of services and sets expectations for delivery. The contracts include the following:

- contract definitions and service requirements,
- the minimum number of families to be served,
- monitoring and reporting requirements, and
- program timing and performance benchmarks.

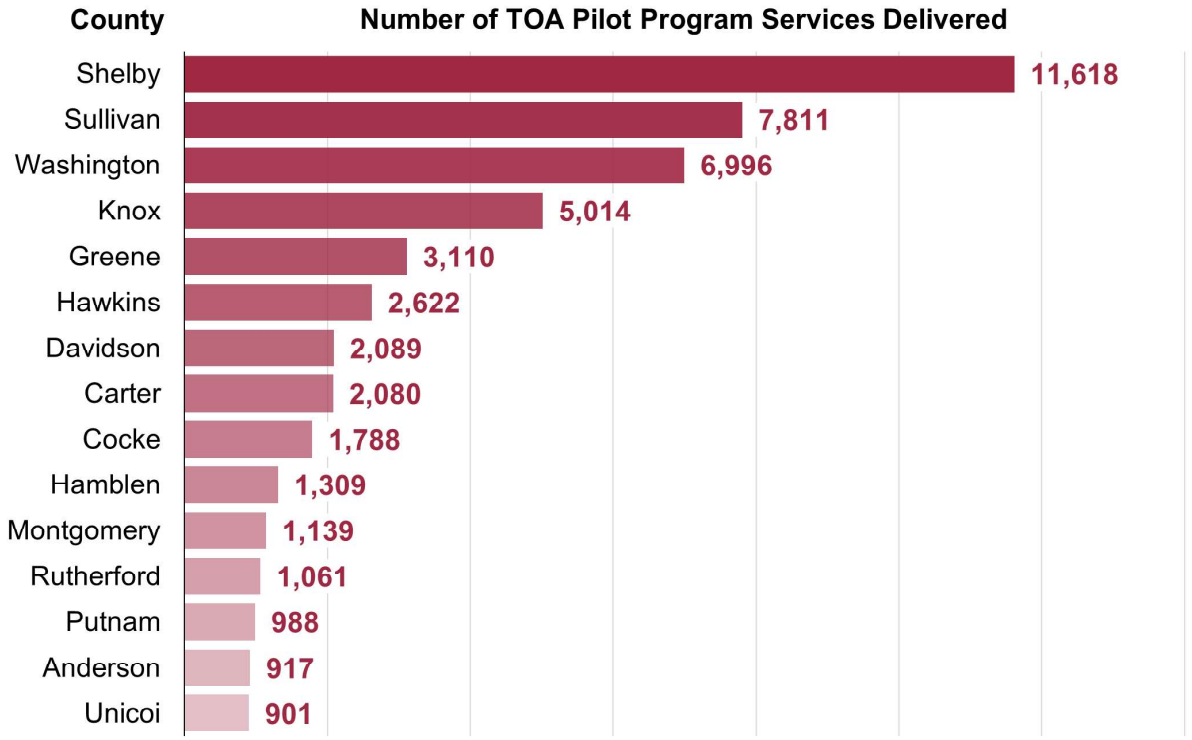
The pilot programs serve low-income families and individuals, with a focus on improving long-term stability and well-being. Specific objectives include the following:

- ensuring safe and stable housing conditions;
- increasing earned income while supporting the transition to sustainable employment with adequate pay and benefits;
- strengthening financial empowerment and household stability;
- increasing attainment of educational credentials (high school diploma, GED, or post-secondary certification);
- enhancing parenting skills and reducing adverse childhood experiences; and
- expanding families' knowledge and use of community resources.

To qualify, participating families must reside in Tennessee, have low incomes,[78] and have at least 1 child under the age of 18 living in the household.

As of **February 2025**, the 7 pilot programs delivered approximately **60,000 services across 80**[79] **counties statewide,** with 83% of those services concentrated in 15 counties (see **Figure 25**). For a complete list of counties served, see **Appendix 7**.

Figure 25: Top 15 Counties by TOA Pilot Program Services Delivered, February 2023 Through February 2025



Source: Auditor prepared using client data from TANF pilot projects.

The range of services provided reflects the pilot programs' focus on addressing both immediate needs and long-term stability for participating families. The pilot programs aim to provide comprehensive, family-centered services that align with the 2Gen approach

78. For the eligibility requirement, "low income" means families that are living at or below the Federal Poverty Level; are eligible for Medicaid; are recipients of, or eligible for, public benefits such as Families First or the Supplemental Nutrition Assistance Program; have met other proof of income, unemployment, or zero income verification; live in Section 8 housing or low-rent public housing; or are eligible for the National School Lunch Program's free or reduced lunch.
79. The 15 counties that did not receive services are Bledsoe, Bradley, Claiborne, Hamilton, Lewis, Marion, McMinn, Meigs, Moore, Perry, Polk, Rhea, Stewart, Union, and Wayne.

and the broader goals of the TANF Opportunity Act. See **Appendix 8** for the total expenditures for the pilot programs between November 2022 and May 2025.

Department's Oversight of the Pilot Programs

The department coordinates the efforts of multiple divisions to oversee the TOA Pilot Programs with oversight responsibilities including financial accountability, performance reporting, and program monitoring:

- **2Gen Invoicing Team:** Processes invoices submitted by the pilot programs and ensures timely reimbursement of allowable expenditures.
- **Families First Division:** Holds quarterly meetings with pilot program administrators to review programmatic results, discuss successes, and address ongoing challenges.
- **Office of Inspector General – Audit Services Division:** Conducts monitoring reviews to verify that pilot programs are fulfilling their contractual responsibilities and complying with program requirements. The division also monitors PCG to ensure the company complies with its contract requirements.

Invoicing and Payment Process

Once a pilot program nonprofit delivers services to eligible participants, it submits a monthly invoice to the 2Gen Invoicing Team for reimbursement. The team reviews and approves the invoice, then issues a purchase order to the fiscal office for approval. After the department's fiscal office also approves the invoice, an account technician enters the invoice into Edison, the state's accounting system, and an accountant finalizes payment to the pilot program nonprofit.

Service and Performance Reporting

Pilot program nonprofits are required to provide detailed service reports using standardized templates developed by the state. Additional reporting requirements include

- **Quarterly Progress Reports:** Must include performance benchmarks, demographic data, supportive services provided, the status of funded objectives, participant feedback, and program challenges.
- **Annual and Final Reports:** Must summarize total grant expenditures and provide a narrative of goals, outcomes, successes, setbacks, and any incomplete activities.

The Families First Division reviews these reports to monitor program activity and assess whether grantees are meeting contractual and programmatic expectations.

Monitoring Activities

To ensure compliance with federal and state requirements,[80] as well as with individual grant contract agreements, the Office of Inspector General's (OIG) Audit Services Division conducts on-site reviews of each TANF Opportunity Act pilot program. During these reviews, the Audit Services staff interview program personnel, examine financial records, reconcile reimbursement claims, and assess program operations for compliance with TANF regulations and contract provisions. **Figure 26** presents questioned costs that Audit Services reported and the amounts that the department subsequently recouped.

Figure 26: Pilot Program Monitoring Results with Questioned Costs and Recouped Costs

Nonprofit	Report Year	Questioned Costs	Recouped Costs	% of Recouped Costs to Total Funds Awarded
Families Matter, Inc.*	2023	$248,135	$500,675	2%
Family and Children's Services of Nashville	2024	$5,622	$5,622	0.02%
First Tennessee Development District Foundation	2025	$390	$390	0.002%
Martha O'Bryan Center, Inc.†	2024	$34,288	$22,132	0.09%
United Way of Greater Knoxville	2024	$ 6,007	$6,007	0.03%
University of Memphis†	2024	$573,051	$474	0.002%
Upper Cumberland Human Resources Agency†	2024	$3,839	$2,850	0.01%

* The difference between the questioned costs and the recouped amounts is primarily due to the department questioning the indirect costs charged to the program in relation to the direct charges under review.

† The variance also reflects additional supporting documentation later provided by the contractor, which reduced the amount subject to recoupment.

Source: Auditor created based on questioned costs information provided by the Families First Program Director.



The pilot program will end on October 31, 2026. In the next sunset audit, we will review the program's outcomes to determine its impact on family stability and self-sufficiency.

80. Title 45 of the *Code of Federal Regulations* and Section 71, Chapter 5, *Tennessee Code Annotated.*

TANF Rainy Day Fund

As noted in **Figure 24**, the Act[81] requires the department to establish a TANF Rainy Day Fund equal to the annual TANF federal award, which is $191 million. In the most recent performance audit report (October 2021), the unexpended TANF reserve totaled $710 million. By September 30, 2024, the reserve balance had decreased to $642 million. As of September 30, 2024, department management set aside the annual $191 million, and the remaining $451 million remains unspent; although technically available for future use, the department has committed $451 million as described in the following section.

TANF Reserve Fund Commitments

Funding commitments include future contracts, grants, and other administrative costs for programming activities. As mentioned above, the department sets aside the statutorily required $191 million Rainy Day Fund so that the award is not fully depleted in any given year. As of **September 30, 2024,**[82] the department had committed all remaining TANF reserve funds to authorized activities under the Act. Of the committed funds,

- **$76.7 million** is dedicated to **federal fiscal year (FFY) 2025**,
- **$278.9 million** is dedicated to **FFY 2026**, and
- **$95.3 million** is dedicated to **FFY 2027**.

Current Audit

We examined the department's plan to spend down the TANF reserve fund through TOA-authorized activities. Our review did not result in any findings or observations. See **Appendix 1** for our detailed audit objectives, conclusions, and methodologies.

81. Sections 71-5-1201 to 1204, *Tennessee Code Annotated*.
82. Federal fiscal years are from October 1 through September 30 each year. September 30, 2024, was the end of the most recent federal fiscal year.

Adult Protective Services

The Department of Human Services is charged with protecting vulnerable adults as part of its mission to strengthen Tennessee families. The department must investigate allegations of abuse, neglect, or financial exploitation and connect the victims to proper support services. Our goal was to review management's process for investigating allegations and to determine whether management complied with the investigative timelines outlined in policy. Our review did not result in any findings or observations.

Background

Older adults and adults with disabilities are among the state's most vulnerable populations due to the complex nature of the risks they face. According to the Tennessee Department of Health, the estimated elderly adult[83] population in Tennessee was **1,738,352 in calendar year 2024**. This large and growing demographic is particularly susceptible to abuse, neglect, and financial exploitation, including instances of self-neglect. To help protect these vulnerable adults, the Adult Protective Services Division (the division) within the Department of Human Services (the department) plays a key role in

- **processing and prioritizing all allegations received** by the department; and
- **investigating allegations** that allege abuse, neglect, or financial exploitation involving government funds by another person.

As a mandatory reporting state,[84] Tennessee requires any person who works with an adult in the course of their professional duties, including but not limited to nurses, caretakers, and physicians, to report any suspicion that an adult has suffered abuse, neglect, or financial exploitation.

83. According to Section 71-6-120(a)(3), *Tennessee Code Annotated*, "'Elderly person' or 'elder"' means a person who is sixty (60) years of age or older who has some mental or physical [dysfunction], including any resulting from age."
84. Section 71-6-103(b)(1), *Tennessee Code Annotated*.

Division Overview

The division is led by a Director, who oversees three primary operational areas:[85] the Centralized Intake Unit, the Investigations Unit, and the Rapid Response Team.[86] These areas were the focus of our audit scope.

- **Centralized Intake Unit:** This unit is staffed with 14 Intake Counselors and 3 Intake Supervisors. The majority of the staff are located in Davidson County, with a smaller contingent working in other regions of the state.
- **Investigations Unit:** The Investigations Unit is the largest operational area, consisting of 87 Investigative Specialists, supported by 19 Team Coordinators and 4 Regional Supervisors who provide coverage statewide.
- **Rapid Response Team:** This team consists of 6 Investigators who provide flexible support, assisting with both field and intake operations.

Across all units, the division accounts for 147 positions statewide.

Federal Assistance Programs for Victimized Adults

Federal regulations[87] require the department to create, publish, and implement standardized policies and procedures for receiving and responding to allegations of adult maltreatment and self-neglect. At a minimum, the policies and procedures must include decision-making criteria for reviewing allegations, an outline for investigative practices, methods for reporting findings, proper handling of case referrals, and ongoing services for victims. Also, a state plan[88] is required to administer the programs and receive federal funding.

To address victims' immediate needs, the division uses three federally funded programs that provide short-term assistance. These programs enable the division to supply victims with essential goods, emergency support, or protective services rather than direct

85. The division's other operational areas include Grant Programs, which are overseen by 2 Coordinators—1 for the federal Social Services Block Grant and 1 for the Collaborative Response to End Self-Neglect in Tennessee—and 1 Program Manager for the Collaborative Response to Elder and Vulnerable Adult Abuse. The state office includes 11 positions, most of which report directly to the Program Director, and provides leadership across program management, field operations, intake and grants, research, nursing support, and rapid response.
86. The Rapid Response Team (RRT) provides flexible support to the division by assisting with case coverage during staffing shortages, specialized or high-profile cases, intake backup, community presentations, staff mentoring, and 24-hour emergency response. Regional Supervisors request RRT services as needed through the Tennessee Adult Protective Services case management system.
87. Title 45, *Code of Federal Regulations* (CFR), Part 1324, Section 402(b).
88. As described in 45 CFR 1324.408, the state plan serves as a contract between the state and the federal government.

financial payments. Since 2021, the division has served thousands of victims through these initiatives:

- **Social Services Block Program:** provides basic personal support services to approximately 4,000 citizens.
- **Collaborative Response to Elder and Vulnerable Adult Abuse:** offers short-term emergency services for approximately 2,500 crime victims.
- **Collaborative Response to End Self-Neglect in Tennessee:** delivers protective services to over 1,000 self-neglecting vulnerable adults.

Together, these programs allow the division to quickly respond to the urgent needs of victimized adults while leveraging federal resources.

Information System

The division operates the Tennessee Adult Protective Services system (TNAPS), which serves as the division's primary case management tool. Allegations involving vulnerable adults are received 24 hours a day, 7 days a week, through online reporting or by phone,[89] and are entered into TNAPS by intake counselors. Management also uses TNAPS to assign cases to investigative staff and to track the progress and status of both open and closed cases, as described in the sections that follow.

Allegation Intake Process

When the division receives an allegation of abuse, neglect, self-neglect, or financial exploitation, the report is first processed through the TNAPS system. Each allegation is assigned to an intake counselor, who is responsible for reviewing the details of the report and determining the appropriate next steps.

The intake counselor evaluates the allegation against the screening criteria established in TNAPS. The criteria[90] is designed to ensure that staff only formally investigate allegation reports that meet statutory and program requirements. If the information provided is sufficient and meets these criteria, the case is accepted for investigation. Next, the system assesses and assigns the allegation to one of the three priority levels shown in **Figure 27.**

89. Reports can be made at https://reportadultabuse.dhs.tn.gov/ or 1.888.APS.TENN (1.888.277.8366).
90. The division's Adult Protective Services Intake Procedures, Policy 8.02, "Adult Protective Services Intake."

Figure 27: Allegation Priority Levels



Source: Department of Human Services Supporting Document 08.05-24.01, "Adult Protective Services Assignment Response Categories."

Intake counselors make every effort to obtain sufficient information from the reporter to support this referral; however, if the information provided is limited but indicates the matter may fall within the division's responsibility, the case may still be accepted and assigned using the details available. In instances where the allegation does not meet the threshold for investigation, the intake counselor makes a referral to the appropriate agency or service provider.

Screened-Out Allegations

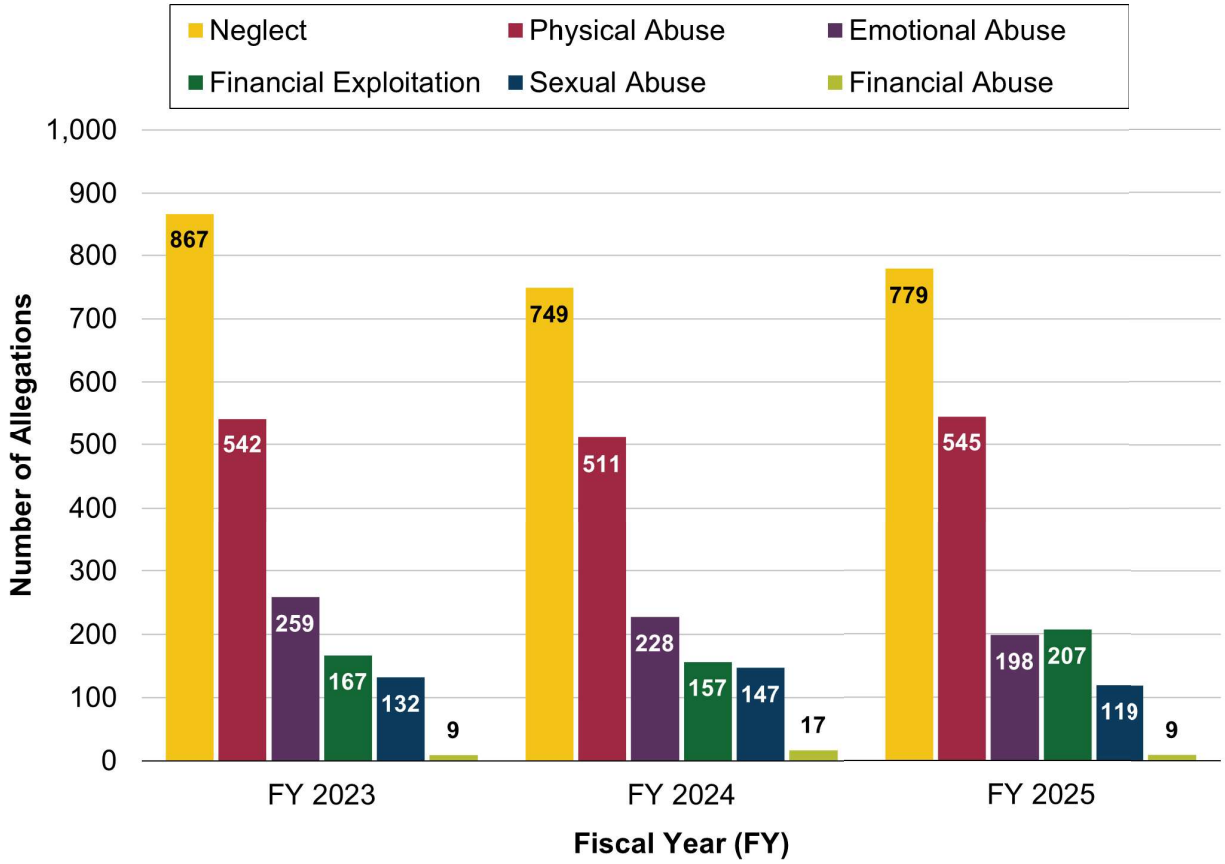
For all reports of allegations, except for those classified as **Priority A,**[91] management must either assign the allegation to an investigative specialist or screen it out before the close of business on the day they are received. Division policy allows for some allegations to be screened out,[92] meaning they do not meet the criteria for investigation. Examples include situations where the alleged victim is not located in Tennessee, the allegation of exploitation does not involve government funds, or the incident occurred in a facility operated by or contracted with another state agency. When an intake counselor proposes to screen out an allegation, they must first document their reasoning in TNAPS, and an intake supervisor must then agree before the allegation report is forwarded to a team coordinator for final approval.

The division received over 18,000 reports of allegations from July 2022 through June 2025. Of these, approximately 5,600 were assigned for investigation. The remaining

91. Priority A reports require immediate action due to the urgency of the alleged circumstances.
92. Screen outs must follow Policy 8.02.

allegations were screened out by the intake counselors. **Figure 28** shows allegations by type.[93]

Figure 28: Investigations by Allegation Type and Fiscal Year, July 1, 2022, Through June 30, 2025



Source: Auditor analysis of data obtained from the TNAPS system for July 1, 2022, through June 30, 2025.

93. Policy 8.02 defines allegation types including physical abuse, sexual abuse, emotional abuse, neglect, self-neglect, financial abuse, and financial exploitation. According to the division Director, in July 2023, the General Assembly amended Section 71-6-102, *Tennessee Code Annotated,* to add financial abuse, which defers to the definition of financial abuse in Section 36-3-601. Per statute, financial abuse occurs when a caretaker coerces or unreasonably controls a person's access to money, credit cards, assets, or financial information; the division screens in these cases as neglect because they prevent a vulnerable adult from meeting their needs. The distinction is that financial exploitation involves government funds or benefits, while financial abuse involves personal or private monies. The division does not investigate theft of personal funds as exploitation, but it does investigate financial abuse when the loss of control of those funds creates a neglectful situation.

Referrals of Allegations to Other State Agencies

State law[94] requires the division to notify law enforcement, the District Attorney, and any other appropriate agencies of all reported allegations of abuse, neglect, or exploitation, which the division more specifically categorizes as physical abuse, sexual abuse, emotional abuse, financial abuse, neglect, and financial exploitation. Division policy[95] further establishes that, once an investigative specialist accepts a case, the case is entered into the TNAPS system, and the specialist is assigned a series of investigative tasks with specific due dates. The first of these tasks is to transmit the HS-1215 form, *APS Report of Alleged Abuse, Neglect, or Exploitation of Adult Notification*, within two business days of the investigation acceptance date, which is considered day one. These notifications ensure that other agencies are able to initiate their own investigations and coordinate efforts with Adult Protective Services when appropriate.

TNAPS automatically generates the HS-1215 form, and the information contained in the original allegation determines which agencies must be notified. For example, if the alleged incident occurred in a licensed health care facility, the investigative specialist is required to notify the applicable state licensing agency, law enforcement, and the District Attorney. The number of allegations referred to other state agencies is shown in **Figure 29**.

Figure 29: Cases Referred to Other State Agencies, July 2022 Through July 2025

State Agency[96]	Number of Referrals
Department of Disability and Aging*	2,490
Health Facilities Commission†	2,243
Department of Health – Health Related Boards	1,487
Department of Mental Health and Substance Abuse Services	824
Total Referrals	**7,044[97]**

* Previously known as the Department of Intellectual and Developmental Disabilities.
† Previously known as the Department of Health – Office of Health Care Facilities.
Source: Auditor analysis of data obtained from the TNAPS system for July 1, 2022, through July 31, 2025.

94. Section 71-6-103(d), *Tennessee Code Annotated*.
95. Policy 8.04, "Adult Protective Services Notifications."
96. According to division management, because state-operated institutions for individuals with mental illness or developmental disabilities are licensed by the Tennessee Department of Mental Health and Substance Abuse Services and the Department of Disability and Aging, respectively, these departments investigate the allegations involving their residents.
97. The total number of referrals will be higher than the total number of allegations investigated by the division because some allegations involve more than one agency.

Investigative Process

When staff enter an allegation into the TNAPS system, the system automatically assigns the case to the investigative specialist who covers the county where the alleged victim lives. This automated process directs cases quickly to the appropriate field staff and ensures a timely response.

If the allegation involves a high-profile individual, the division's Director or her designee overrides the automated system, personally assigns the case, and notifies the investigative specialist by email.[98] This direct involvement provides added oversight and strengthens accountability for sensitive cases that may draw greater public or governmental attention.

The specialist is responsible for conducting a face-to-face interview with the alleged victim, taking photographs, and collecting all relevant information needed to determine the appropriate investigative response and support for the individual. In some cases, the specialist may work with local law enforcement and the Tennessee Bureau of Investigation during the investigation. Throughout the investigation, the specialist records the details of the investigation in a case file within the TNAPS system and uploads any supporting evidence.

Division policy[99] requires that investigations be completed within 60 calendar days, unless the specialist requests additional time. With the Director's approval, a specialist may request up to two 30-day extensions, each of which must be supported by a justifiable reason documented in TNAPS. Extensions are most often granted in situations involving joint investigations or death cases.

Classification of Investigative Results

Upon completing an investigation, the specialist is responsible for analyzing the evidence to classify and dispose of the allegation. To meet this responsibility, the specialist must establish the facts of the case, identify the alleged perpetrator, determine the disposition of the allegation (substantiated, unsubstantiated, or threat of harm), classify the investigation as valid or invalid, and assess whether the victim requires ongoing protective services. Under division policy,[100] substantiated and threat of harm dispositions are always classified as valid cases, while unsubstantiated dispositions are classified as invalid.

An allegation is classified as **substantiated** when significant evidence supports that the victim experienced maltreatment. An **unsubstantiated** allegation indicates that evidence was insufficient to show that the alleged maltreatment likely occurred. A disposition of

98. The investigative specialist will receive a phone call as well if the report is a Priority A.
99. Adult Protective Services Investigation Procedures, Policy 8.06, "Adult Protective Services Investigations."
100. Policy 8.11, "Adult Protective Services Investigation Classification."

was insufficient to show that the alleged maltreatment likely occurred. A disposition of **threat of harm** is used when the specialist cannot substantiate the allegation or confirm that abuse, neglect, or financial exploitation occurred, but determines that the victim may face harm in the immediate or foreseeable future without intervention.

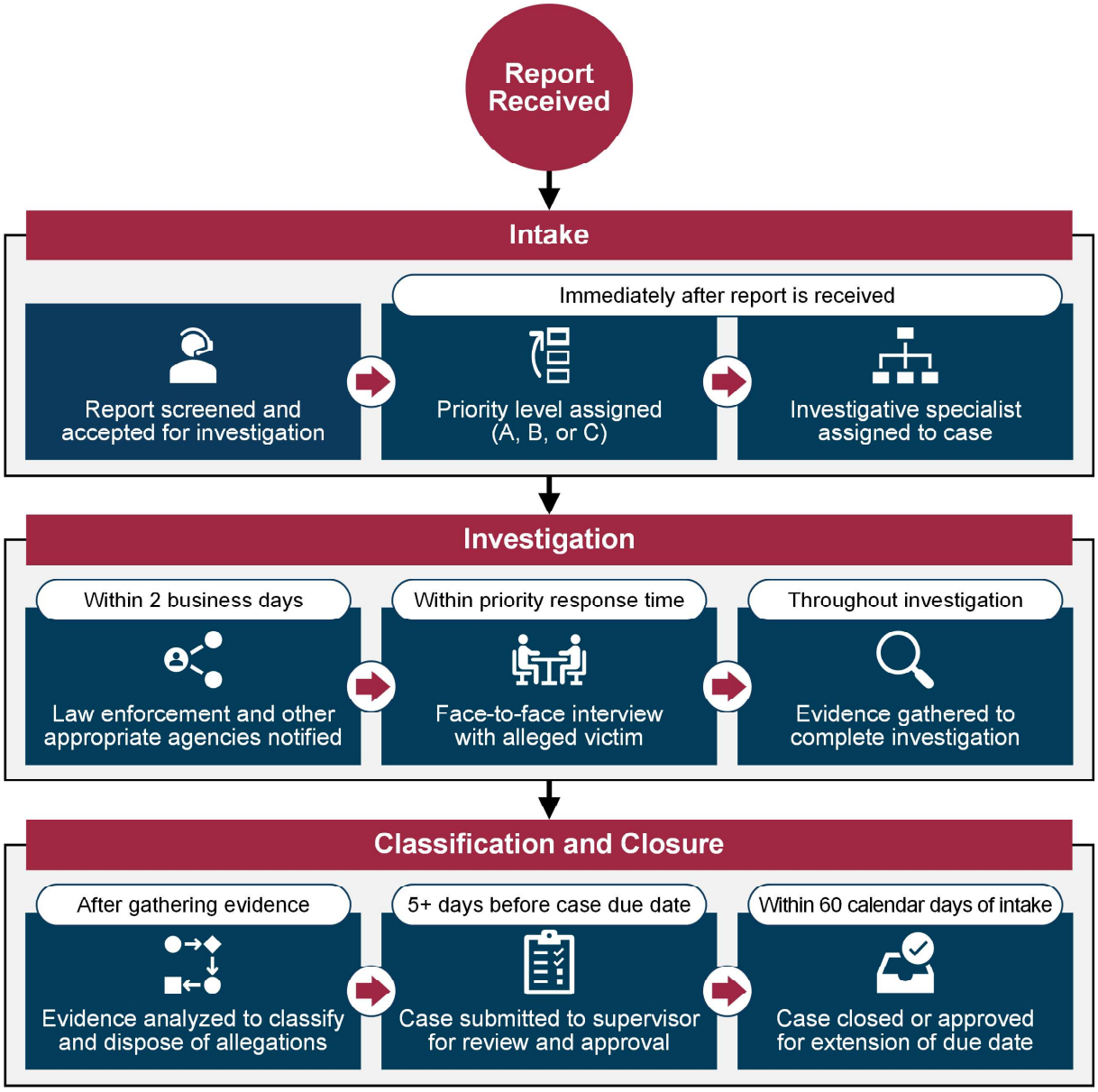
Case Closure Process

After a specialist has disposed of and classified an allegation and completed all required actions in TNAPS, the case is prepared for closure. Division policy outlines four types of case closures;[101] however, our audit focused on closures of cases that were fully investigated and considered complete. A complete investigation requires that all case closures undergo supervisory review and approval, and that investigations meet all defined elements[102]—including safety and risk assessments, case documentation, notification requirements, and legal task completion—before a case can be formally closed in TNAPS. A team coordinator performs this supervisory review and approval and must document their rationale for closure in the system before the case is officially closed. See **Figure 30.**

101. Policy 8.19, "Adult Protective Services Case Closure Procedures." The remaining three types of case closures are incomplete investigation, abbreviated investigation, and ongoing services.

102. This includes completing safety and risk assessments, documenting case narratives, collecting applicable investigative information (such as medical records and photographs), completing *Authorization of Services* and *Termination of Services* forms when applicable, ensuring the HS-1215 form is attached, documenting notification to the victim and the reporter, disposing of the allegation, identifying the perpetrators, classifying the investigation, notifying any service providers and joint investigators, confirming that no legal tasks remain outstanding, selecting the appropriate reason for case closure, and conducting a final safety assessment.

Figure 30: Report Intake and Investigation Process



Source: Division of Adult Protective Services policies 8.02, "Intake"; 8.04, "Notifications"; 8.06, "Investigations"; 8.11, "Investigation Classification"; and 8.19, "Case Closure Procedures."

Current Audit

We examined management's process for initiating and completing investigations on adult abuse, neglect, and financial exploitation allegations in Tennessee. Specifically, we assessed whether management ensured that investigations began in a timely manner based on assigned priority levels, whether investigations were completed within established timeframes, and whether closed case files contained required documentation and supervisory review. Our review did not result in any findings or observations. See **Appendix 1** for our detailed audit objectives, conclusions, and methodologies.

APPENDICES

Appendix 1: Objectives, Conclusions, and Methodologies

Information Systems

Audit Objective: Did the Department of Human Services (the department) and the Department of Finance and Administration's Strategic Technology Solutions (STS) implement effective information systems controls to monitor vendor-operated systems and safeguard the confidentiality, integrity, and availability of critical department systems and data?

Conclusion: Based on our review, we found that department and STS management did not fully establish effective oversight and monitoring of vendor operations over department systems. Roles and responsibilities between the department, STS, and third-party vendors were not clearly defined, and the department did not have sufficient assurance that risks to critical systems and data were consistently identified, mitigated, or formally accepted. Additionally, department and STS management did not implement effective internal controls over critical systems in three areas, and department management alone did not establish effective internal controls in one additional area. Our work in these four areas is considered confidential, or for limited official use, according to Section 10-7-504(i), *Tennessee Code Annotated*. Therefore, we will not list specific details in this report. See **Finding 1.**

Methodology to Address the Audit Objectives

To address our audit objective, including gaining an understanding of the information systems controls significant to our audit objectives, we interviewed key members of the department's staff, including the department's Deputy Commissioner of Operations, Assistant Commissioners, Director of Operations for Technology and Innovation, Family Assistance Directors of Operations, Program Directors and Managers, and Internal Audit Director. We also interviewed staff from STS who support the department, including the Chief Information Officer and IT Directors involved in monitoring the controls we reviewed. Additionally, we interviewed the state's Chief Information Security Officer and Deloitte personnel, including project leadership and staff involved with developing or maintaining the department's information systems.

To understand how the department and STS designed and implemented internal controls—both jointly and independently—over key applications, we administered information system control questionnaires covering general controls and application controls specific to the Eligibility Benefits Management System and reviewed evidence supporting the design and implementation of internal controls. We also reviewed relevant vendor contracts and department policies and procedures. Furthermore, we conducted observational walkthroughs with responsible staff for key applications, during which we reviewed system-generated reports and examined data entry processes, validation routines, error-handling mechanisms, and interface transmissions.

We also performed testwork to evaluate the operating effectiveness of selected internal controls. To test the effectiveness of internal controls relevant to our audit objective, we reviewed reports on system security and operations from STS and compared system security configurations and practices against requirements in the state's *Enterprise Information Security Policy* and the department's internal policies and procedures to determine whether management complied with the policies and procedures.

Childcare Services

1. **Audit Objective:** In response to the prior audit finding, did management ensure that supervisors and staff completed childcare complaint investigations in accordance with department policies and procedures? In addition, did management design and implement the necessary controls to ensure the accuracy and completeness of the data in the case management system?

   Conclusion: Based on our review and testwork, we found that the supervisory reviews were not sufficient to ensure that staff completed investigations in accordance with the department's policies and procedures. Additionally, management did not design internal controls to ensure the accuracy and completeness of system data. As a result, we found instances where staff did not upload, document, or enter critical information into the case management system as required. See **Finding 2**.

2. **Audit Objective:** Did department management establish and implement effective information systems controls to ensure the integrity of the case management system?

   Conclusion: Based on our review, we found that management did not establish and implement effective internal controls over the case management system in one area. Our work in this area is considered confidential, or for limited official use, according to

Section 10-7-504(i), *Tennessee Code Annotated.* Therefore, we will not list specific details in this report. See **Finding 1.**

3. **Audit Objective:** Is department management addressing the lack of childcare availability and affordability throughout Tennessee?

   Conclusion: Based on our review, the department is addressing the childcare availability and affordability crisis through strategic initiatives, targeted grant programs, and continued monitoring efforts. See the **Program Highlight: Tennessee's Childcare Crisis** section.

Methodology to Address the Audit Objectives

To address audit objectives 1 and 2, including gaining an understanding of management's process to investigate complaints against childcare agencies, providers, and illegal operators and to obtain an understanding and assess management's design and implementation of internal controls significant to our audit objective, we interviewed the Child Care and Community Services Compliance Director, the Director of Reliability and Compliance, and the Child and Adult Care Licensing Director of Field Operations. We also conducted a walkthrough to observe the complaint intake, investigation, and closure process in eLicensing. We reviewed

- Title 45, *Code of Federal Regulations* (CFR), Part 98, Subparts A, E, and F;
- Sections 49-6-2006 through 2007, Sections 71-3-502 through 505, Section 71-3-509, and Section 71-3-520, *Tennessee Code Annotated*;
- Chapters 1240-04-01 and 1240-04-05 of the *Rules of the Tennessee Department of Human Services*;
- the department's Policy 13.02, "Monitoring for Compliance"; Policy 13.03, "Receiving and Investigating Complaints at Child Care Agencies"; Policy 13.05, "Child and Adult Care Licensing Legal Enforcement"; and Policy 13.08, "Background Check Process for Provisional Employment"; and
- the Receiving and Investigating Complaints Procedures.

To assess operating effectiveness, from a population of 3,560 closed complaint investigations[103] from January 1, 2023, to December 31, 2024, we tested a nonstatistical, random sample of 136 investigation cases to determine whether licensing consultants and field supervisors ensured investigations included supporting documentation, investigations were completed timely, and supervisory reviews were complete within

103. The 3,560 closed complaint population consisted of 3,078 complaints against licensed agencies, 466 complaints against alleged illegal operators, and 16 complaints against license-exempt providers.

eLicensing. Our review included a sample designed to cover the range of provider types under the department's oversight. Specifically, we tested

- 60 complaints against licensed childcare agencies,
- 60 complaints against illegal childcare operators, and
- all 16 complaints against licensed-exempt childcare providers.

To address audit objective 3, including obtaining an understanding of management's plan to address the lack of childcare availability and affordability throughout Tennessee, we interviewed the Director of the Pre-Licensure Unit, the Director of Childcare Licensing, the Program Director of Childcare Services, the Child Care Development Fund Program Manager, and the Director of Field Operations to gain an understanding of department's strategies and initiatives to increase the number of childcare providers across the state and to make child care more affordable for families. We reviewed

- Section 49-1-1109, Sections 49-6-2006 through 2007, and Section 71-3-520, *Tennessee Code Annotated*;
- the Tennessee Department of Human Services 2024 Annual Report;
- the department's Child Care Services-Transformation report, September 2021;
- the department's 2024–2027 Strategic Plan;
- the Tennessee Child Care Task Force December 2022 Final Report and the Tennessee Advisory Commission on Intergovernmental Relations January 2025 report, *Improving Policies and Addressing Regulatory Barriers to Grow and Support Tennessee's Child Care Industry*;
- the Tennessee Commission on Children and Youth's *State of the Child in Tennessee* 2024 report;
- the *Determining Child Care Market Rates in the State of Tennessee*[104] report;
- the *Cost of Quality Care Study: A Survey of Recipients, 2023* report;[105] and
- the department's 2024 Financial Integrity Act Risk Assessment.

Data Reliability Review Methodology

The U.S. Government Accountability Office (GAO), whose standards we are statutorily obligated to follow, requires us to assess the sufficiency and appropriateness of

104. This report was published by the Boyd Center for Business and Economic Research at the University of Tennessee, Knoxville in August 2024.
105. This report was published by the Boyd Center for Business and Economic Research at the University of Tennessee, Knoxville.

computer-processed information we use to support our findings, conclusions, and recommendations. To evaluate management's evidence related to complaint investigations of licensed agencies, unlicensed providers, and illegal operators, we requested all closed complaints for the period of January 1, 2023, to December 31, 2024, to assess whether licensing consultants and field supervisors ensured investigations included supporting documentation, investigations were completed timely, and supervisory reviews were complete within eLicensing.

We assessed the reliability of the complaint investigation population by performing electronic testing, reviewing existing information about the data and the system that produced it, and interviewing department management knowledgeable about the data. To obtain assurance of the data's completeness and accuracy, we ran our own report from the same system to confirm if we could reproduce the same population provided by department management. We concluded that this data is sufficiently reliable in accordance with GAO's *Applied Research and Methods: Assessing Data Reliability*.

Vocational Rehabilitation Program

1. Audit Objective: In response to the prior audit finding, did management ensure that the Vocational Rehabilitation Program

- counselors completed customer-developed individualized plans for employment (IPEs) and conducted annual IPE customer contacts within the timeframes required by federal and state regulations and within the division's policies and procedures?
- field supervisors reviewed the IPEs to ensure that tasks completed by counselors complied with the division's policy and procedures?

Additionally, did management implement an effective case quality assurance process?

Conclusion: Based on our review of the Aware system, case management process, and subsequent data analytics reviews of IPEs, we found that counselors provided customers with complete IPEs and performed timely annual contacts with IPE customers, with minor exceptions.

From our data analytics review of 15,779 IPEs, we did note that counselors did not always develop IPEs or request extensions in accordance with policy timelines for 6% of the IPEs reviewed;

however, management has shown an overall improvement in administering the program since the prior audit.

While management implemented a quality assurance process, we found that the supervisory feedback step needs improvement. See the **Observation.**

2. **Audit Objective:** In response to the prior audit observation, has management improved its use of federal funding for the Vocational Rehabilitation Program to avoid returning unused federal funds?

   Conclusion: Management reassessed its available resources in 2022 and identified additional funds to serve more customers. As a result, in October 2022, the department rolled out services to individuals in priority categories 3 and 4, which broadened program eligibility beyond those with the most severe disabilities.

Methodology to Address the Audit Objectives

To address both audit objectives, including gaining an understanding of the Vocational Rehabilitation Program, we reviewed

- Title 34 of the *Code of Federal Regulations*;
- Part 361 of the Rehabilitation Act of 1973; and
- Section 71, Chapter 4, *Tennessee Code Annotated,* which governs vocational rehabilitation in Tennessee.

To address audit objective 1, including gaining an understanding of management's procedures for IPE development, the required customer contacts, and supervisory review, which includes quality assurance case reviews, to determine if management complied with federal and state regulations and assessing management's design and implementation of internal controls significant to our audit objectives, we reviewed the department's *Vocational Rehabilitation Program Manual* and Chapter 1240-08 of the *Rules of the Tennessee Department of Human Services, Rehabilitation Services Division*. We also interviewed the Assistant Commissioner, the Director of Quality and Compliance, the Policy Director, the Program Director, Area Directors, Regional Managers, and program counselors, and we observed a walkthrough of the Aware system's customer application and intake activities, as well as the supervisory review and quality assurance case review process. We also reviewed the department's Quality Assurance Case Review Tool, Individual Performance Plans for program employees, and customer information, including IPEs for program participants.

To determine whether the Division of Rehabilitation Services counselors developed IPEs within the required time frames and to assess operating effectiveness of the internal

control, we obtained a list of 21,872 program cases with an application date between January 1, 2021, and December 31, 2024, and filtered the list to only include a population of 15,779 customers deemed eligible for the program who had at least 1 complete IPE in their case file. Then, we performed a timeliness analysis on the population.

To determine whether the Division of Rehabilitation Services counselors contacted customers and performed annual IPE program reviews as required by federal regulations and department policies, we obtained a population of 8,312 closed program cases that were open for at least 1 year between July 1, 2021, and January 31, 2025, and selected a nonstatistical, random sample of 80 cases. For customer contacts, IPE completeness, and annual program reviews, we reviewed case notes in Aware to determine if counselors and supervisors completed cases and reviews as required.

Finally, we obtained a population of 1,797 program cases that had undergone a quality assurance case review from May 4, 2022, through January 31, 2025, and selected a nonstatistical, random sample of 60 cases to determine if field supervisors properly completed the case review as required by department policies and procedures.

To address audit objective 2, we interviewed the Fiscal Director and the Superintendent of the Tennessee Rehabilitative Center in Smyrna (TRC Smyrna) and performed walkthrough procedures of the reallocation process for unused funds and the facility and programs at TRC Smyrna. We also reviewed

- Sections 49-11-701 through 709, *Tennessee Code Annotated*;
- financial and funding information, including the department's grant award notices from the U.S. Department of Education, the Vocational Rehabilitation Financial Reports (RSA-17),[106] and expenditure information from Edison;
- service priority category information; and
- TRC Smyrna staffing and enrollment information.

Department Efforts to Safeguard Programs and Prevent Fraud, Waste, and Abuse

Audit Objective: Does the department's Office of the Inspector General (OIG) effectively protect taxpayer dollars by investigating fraud, waste, and abuse; auditing programs and contractors; monitoring eligibility and vendor activity; and recovering improper payments?

106. The U.S. Department of Education requires states to submit the RSA-17 financial report to report financial data for the Vocational Rehabilitation Program.

Conclusion: Based on our review, OIG's efforts have reduced program noncompliance, recouped questioned costs, and reinforced internal controls and accountability.

Methodology to Address the Audit Objective

Audit Services

To address our audit objective, including gaining an understanding of management's efforts through its internal audits to monitor state and federal programs, and external program review for monitoring subrecipients and contractors to mitigate significant losses due to fraud, waste, and abuse, we interviewed the department's Inspector General and the Director of Audit Services. We reviewed

- Sections 71-1-105 and 4-3-1205, *Tennessee Code Annotated*;
- 2 CFR 200, Subpart D and F, "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards";
- Central Procurement Office Policy 2013-007, "Grant Management and Subrecipient Monitoring";
- the department's OIG Policies 2.00 through 2.14;
- the department's Policy 9.03, "Serious Deficiency Process for Child and Adult Care Food Program (CACFP)" and Policy 10.06, "Serious Deficiency Process for Summer Food Service Program";
- Department of Finance and Administration Policy 2, "Accounting for Recoveries and Refunds";
- the department's Internal Audit Charter;
- Chapters 1240-05-01-.01 through 1240-05-01-.05 of the *Rules of the Tennessee Department of Human Services*;
- the department's Monitoring Reports of the TANF Opportunity Act Pilot Programs; and
- the Office of the Inspector General 2023 Annual Report.

To determine the efforts of the Audit Services Unit, we reviewed:

- 434 food program reports, 52 Vocational Rehabilitation reports, 103 Family Assistance reports, and 82 Childcare Program reports issued by the External Program Review Unit between July 1, 2021, and March 27, 2025; and
- the total number of Federal Tax Information, motor voter, and internal audit reports issued by the Internal Audit Unit between July 1, 2021, and March 27, 2025.

We identified the number of findings in the reports and the total amount of disallowed or questioned costs.

Program Integrity Unit

To address our audit objective, including gaining an understanding of management's efforts for monitoring and investigating matters affecting the Supplemental Nutrition Assistance Program (SNAP) and Temporary Assistance for Needy Families (TANF) program, performance of background checks, and investigating misconduct, we interviewed the department's Inspector General and the Program Integrity Unit Director. We reviewed

- Section 71-1-105, *Tennessee Code Annotated*;
- the department's OIG Policies 2.00 through 2.14;
- Chapters 1240-05-01-.01 through 1240-05-01-.05 of the *Rules of the Tennessee Department of Human Services*;
- Internal Revenue Service Publication 1075; and
- the Office of the Inspector General 2023 Annual Report.

To determine the Program Integrity Unit's efforts, we reviewed the statistics for overpayments detected for SNAP and TANF, the investigations statistics, background investigations statistics, and special investigations statistics from July 1, 2021, through May 6, 2025.

Temporary Assistance for Needy Families Opportunity Act

Audit Objective: What is the status of the department's progress in spending down the TANF reserves?

Conclusion: As of September 2024, the department has committed $450.8 million to the TANF Tennessee Opportunity Act (TOA) activities through federal fiscal year 2027. These commitments include pilot program contracts through fiscal year 2026, current and future community grants, and other future TOA administrative costs. As of September 2025, the reserve fund balance was $496 million, which includes the $191 million TANF Rainy Day Fund.

Methodology to Address the Audit Objective

To address the audit objective, in gaining an understanding of the Tennessee Opportunity Act, we reviewed Title 45, *Code of Federal Regulations*, Subtitle B, Chapter II, Part 260, which establishes requirements for state TANF programs, and Section 71-5-12, *Tennessee Code Annotated*, which governs the Families First Councils.

We interviewed the Families First Program Director, the Assistant Commissioner of Family Assistance and Child Support, the Senior Policy Advisor with the Office of the Commissioner, and the Director of Financial Strategic Analysis to gain an understanding of management's actions to implement the Act and the TOA Pilot Programs. We also reviewed

- the department's Policy 23.01, "Families First Application Process";
- grant contracts for all seven TOA Pilot Programs;
- the Public Consulting Group, LLC, contract;
- contract monitoring reports for all seven TOA Pilot Programs;
- the TANF reserve balance as of September 30, 2024; and
- the TANF reserve commitments as of September 30, 2024, which includes the TANF Reserve Rainy Day Fund balance.

We also analyzed the seven TOA pilot programs' monthly service reports for February 2023 through February 2025 to determine the type of services the pilot programs provided.

We analyzed the TOA Pilot Program's invoices that the department paid from November 1, 2022, to February 28, 2025, to determine the amount of funds each pilot program received and how it spent its funds. We also compared each program's contract budget to total expenditures the department paid as of May 31, 2025, to determine the amount each pilot program had available to use through the end of its contract term.

Adult Protective Services

1. **Audit Objective:** Did management ensure that intake staff correctly determined when allegation reports met minimum criteria for investigation, in accordance with the division's intake policy?

   Conclusion: Based on our testwork and review, we found that intake staff correctly determined when allegations met the minimum criteria for investigation in accordance with the division policy.

2. **Audit Objective:** Did management ensure investigations began timely as required by the assigned priority levels described in the division's intake policy?

   Conclusion: Based on our data analytics review of the completed investigations population, we found that the staff initiated investigations based on the required timeframes for each priority level.

3. **Audit Objective:** Did management ensure investigations were completed within the required timeframes as described in the division's investigation policy?

   Conclusion: We performed a data analytics review on a population of 3,293 closed cases, which identified 635 cases that appeared overdue. After further review, we noted that only 79 of 635 (12%) cases were overdue with no explanation. We tested a sample of 25 of the 79 cases and requested the case file from management. We noted that all investigations were completed within the required timeframes. This indicates that, although system records reflected an overdue status without explanation, case documentation supported that investigations were conducted timely.

4. **Audit Objective:** Did management ensure that staff documented the classification and disposition of completed investigations in the Tennessee Adult Protective Services system (TNAPS)?

   Conclusion: Based on our testwork and review, we found that staff documented classifications and dispositions for completed investigations in TNAPS.

5. **Audit Objective:** Did management ensure that closed case files, which were considered fully investigated and complete, contained all required documentation, including documentation of supervisory review, as described in the division's case closure policy?

   Conclusion: Based on our testwork and review, we found that staff included the necessary documentation in case files in accordance with division policy; however, for five cases, we found that staff did not include the required photographs from the investigation. A supervisor reviewed these cases; however, the supervisory review did not identify the missing photographs. We determined that while photographs were not included as required, available evidence supported the cases' outcomes, and the absence of photographs did not affect the conclusions.

Methodology to Address the Audit Objectives

To address all audit objectives, in gaining an understanding of Adult Protective Services, we reviewed Title 45, *Code of Federal Regulations*, Part 1324, Subpart D, which establishes requirements for state adult protective services programs, and Title 71, Chapter 6, *Tennessee Code Annotated*, which governs adult protective services in Tennessee.

To address our audit objectives 1 and 2, including gaining an understanding of management's procedures for intake of allegation reports and assessing management's design and implementation of internal controls significant to our audit objectives, we reviewed the division's Policy 8.02, "Adult Protective Services Intake," and Policy 8.04, "Adult Protective Services Notifications," as well as Intake Procedures and the Guidelines for Obtaining Needed Information at Intake. We interviewed the Intake and Grants Director and observed a walkthrough of TNAPS intake activities.

To address audit objectives 1 through 5, we used the same sample to address all testwork objectives. From our population of 3,293 completed cases closed between July 2022 and November 2024, we identified 635 cases that were overdue and obtained explanations from management for all but 79. From the unexplained cases, we selected a nonstatistical, random sample of 25 cases to perform testwork as described below. To perform our testwork, the Comptroller's General Counsel and Assistant General Counsel met with the department's legal staff, who agreed to provide redacted PDFs of case files selected for review.[107]

To address audit objectives 1 and 2, we used the nonstatistical, random sample of 25 closed cases. We tested compliance with intake policy and procedures by confirming that intake reports met the minimum criteria for investigation, including verifying alleged victim eligibility, gathering sufficient information, assigning priority levels, and initiating investigations within the required timeframes. To test the operating effectiveness of the significant internal control, we reviewed the supervisory approvals documented in the redacted PDF case files.

To address audit objective 3, including gaining an understanding of management's procedures for ensuring timely completion of investigations and assessing management's design and implementation of internal controls significant to our audit objectives, we reviewed the division's Policy 8.06, "Adult Protective Services Investigations," and the Investigation Procedures. We interviewed the Director of the Adult Protective Services Division and the Field Operations Director and observed how timeliness was tracked in TNAPS.

We used the nonstatistical, random sample of 25 closed cases to test compliance with investigation policy and procedures to confirm that investigations were completed in the required 60-calendar-day timeframe or contained approved extensions. To test the

107. Pursuant to Section 71-6-118, *Tennessee Code Annotated*, the department is required to maintain the confidentiality of adult protective services allegations it receives, including the identity of the person reporting the allegation; therefore, we were prohibited from obtaining direct access to TNAPS. Because redacting case files placed a significant burden on department management, we did not expand our sample size, even though we identified errors.

operating effectiveness of the significant internal control, we reviewed the supervisory approvals documented in the redacted PDF case files.

To address audit objective 4, including gaining an understanding of management's procedures for ensuring staff documented the classification and disposition of completed investigations in TNAPS and assessing management's design and implementation of internal controls significant to our audit objectives, we reviewed the division's Policy 8.11, "Adult Protective Services Investigation Classification," and the Classification Procedures. We interviewed the Director of the Adult Protective Services Division and the Field Operations Director and observed a walkthrough of classifications and dispositions and supervisory activities in TNAPS.

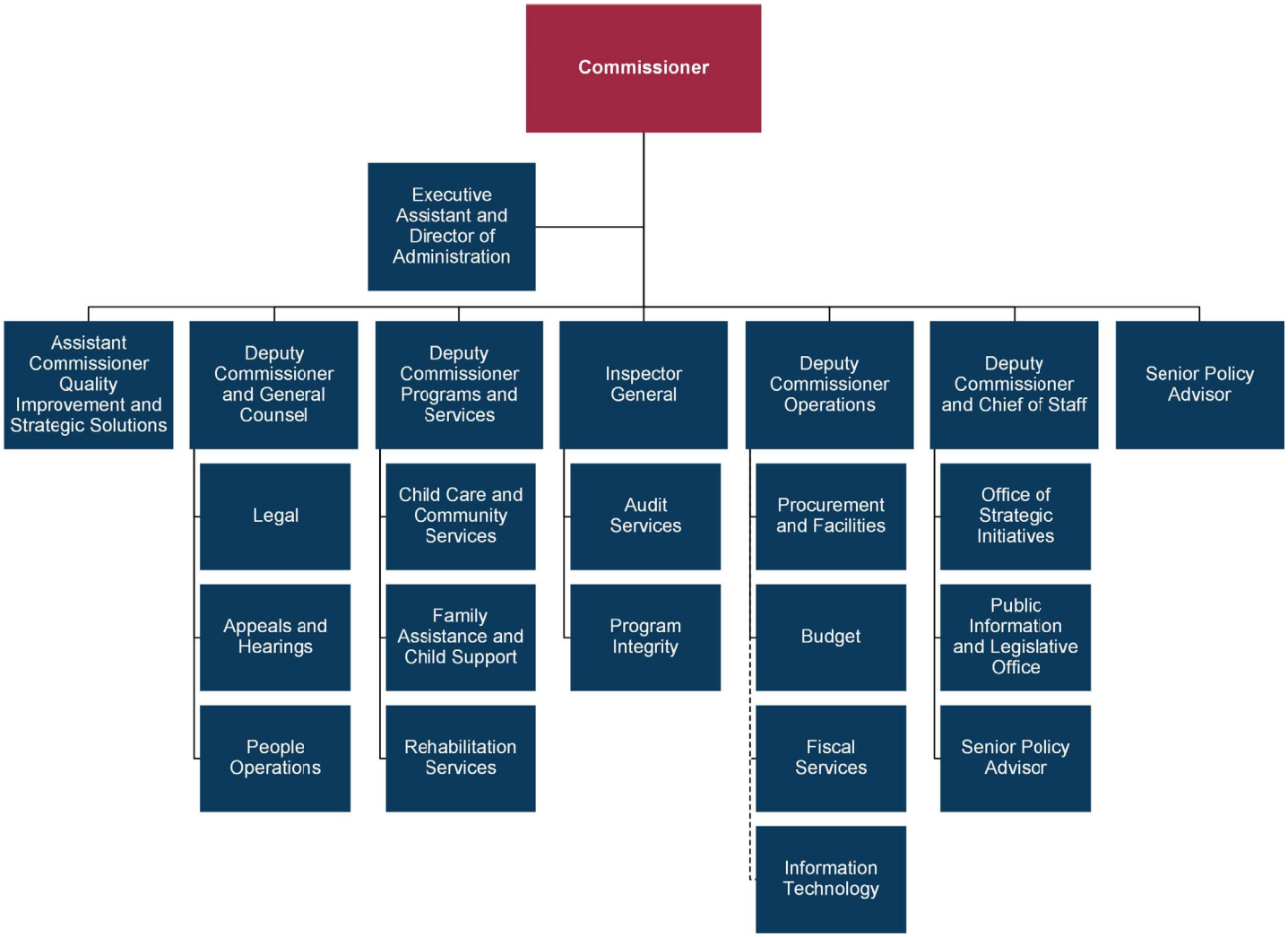
We used the nonstatistical, random sample of 25 closed cases to test compliance with classification policy and procedures by confirming whether staff documented allegation dispositions and classifications in TNAPS. To test the operating effectiveness of the significant internal control, we reviewed the supervisory approvals documented in the redacted PDF case files.

To address audit objective 5, including gaining an understanding of management's procedures for ensuring closed case files contain all required documentation and assessing management's design and implementation of internal controls significant to our audit objectives, we reviewed the division's Policy 8.06, "Adult Protective Services Investigations"; Policy 8.17, "Adult Protective Services Fatality Review"; and Policy 8.19, "Adult Protective Services Case Closure Procedures." We also reviewed the Investigations, Fatality Review, and Ongoing Services procedures. We interviewed the Director of the Adult Protective Services Division and the Field Operations Director and observed a walkthrough of investigative and supervisory activities in TNAPS.

We used the nonstatistical, random sample of 25 closed cases to test compliance with case closure policy and procedures by confirming whether documentation demonstrated continuous case activity; investigative requirements (such as law enforcement notification, evidence collection, perpetrator determinations, and assessments of ongoing services) were followed; and fatality reviews were performed when applicable. To test the operating effectiveness of the significant internal control, we reviewed the supervisory approvals documented in the redacted PDF case files.

Appendix 2: Department's Organizational Chart and Structure

Figure 31: Department of Human Services Organizational Chart as of June 13, 2025



Source: Department management.

Organizational Structure

The department has three divisions that provide direct services to Tennesseans: the Division of Family Assistance and Child Support, the Division of Rehabilitation Services, and the Division of Child Care and Community Services. The department has six operational divisions and offices that provide support, innovation, and efficiency in the service delivery for programs and services: Budget, Fiscal, Information Technology, Procurement/Facilities, Quality Improvement and Strategic Solutions, and the Office of Strategic Initiatives. The department's other support services include the Inspector General, Legal, People Operations, Appeals and Hearings, and the Public Information and Legislative Office. The department's headquarters is in Nashville, and the department maintains a local presence in Tennessee with field offices throughout the state.

Family Assistance and Child Support

The Division of Family Assistance and Child Support consists of the Child Support Program, Families First, and the Supplemental Nutrition Assistance Program.

Child Support Program

The Child Support Program provides services that promote parental responsibility to meet the financial needs of children and families. Services include locating the child's parent(s) for the purpose of obtaining support or establishing paternity; establishing paternity; establishing and enforcing child support orders; establishing and enforcing medical support; collecting and distributing payments; modifying child support orders; and enforcing spousal support orders, if child support is involved.

Families First

Families First, the state's Temporary Assistance for Needy Families program, is a workforce development and employment program. The Families First program emphasizes work, training, and personal responsibility. It is temporary and has a primary focus on helping eligible participants gain self-sufficiency through employment. The Families First program helps the participants reach this goal by providing support services such as temporary cash assistance, transportation, and childcare assistance.

Supplemental Nutrition Assistance Program

The Supplemental Nutrition Assistance Program, formerly known as food stamps, is a nutrition assistance program that helps allow eligible low-income families and individuals to obtain a nutritious diet. The department has a dual focus on alleviating hunger and establishing or reestablishing self-sufficiency. Program benefits are intended to supplement a household's monthly food budget, allowing them to direct more of their available income toward essential living expenses.

Rehabilitation Services

The Division of Rehabilitation Services consists of Vocational Rehabilitation; Services for the Blind and Visually Impaired; Services for the Deaf and Hard of Hearing; Tennessee Council for the Deaf, Deaf-Blind, and Hard of Hearing; Tennessee Rehabilitation Center at Smyrna; Community Tennessee Rehabilitation Centers; Tennessee Technology Access Program; and Disability Determination Services.

Vocational Rehabilitation

The Vocational Rehabilitation Program helps Tennesseans with disabilities obtain employment. Services may include medical, psychological, or vocational assessments; training; medical services; and job development and placement.

Services for the Blind and Visually Impaired

The Services for the Blind and Visually Impaired program provides rehabilitation services to the blind or visually impaired to promote employment, independent living, and adjustment to blindness. This program also provides some emergency medical treatment to prevent blindness for those who cannot afford such treatment.

Services for the Deaf and Hard of Hearing

The Services for the Deaf and Hard of Hearing program provides specialized vocational rehabilitation services to eligible clients to enable them to enter, retain, or return to competitive employment.

Tennessee Council for the Deaf, Deaf-Blind, and Hard of Hearing

The Tennessee Council for the Deaf, Deaf-Blind, and Hard of Hearing coordinates communication, information, and advocacy services for deaf, deaf-blind, and hard-of-hearing Tennesseans through regional community services centers.

Tennessee Rehabilitation Center at Smyrna

The Tennessee Rehabilitation Center (TRC) at Smyrna is the only state-operated residential vocational rehabilitation training facility that offers vocational evaluation, training, independent living skills training, job development, and job placement. With approximately $11 million in annual expenditures, TRC Smyrna offers 13 areas of study. For the spring 2025 semester, 157 students enrolled, 89% of whom resided on campus.

Community Tennessee Rehabilitation Centers

The Community Tennessee Rehabilitation Centers form a network of 17 facilities throughout the state that provide vocational evaluation, work adjustment, and job placement in local communities. These services play an essential role in preparing and placing disabled Tennesseans into the labor market.

Tennessee Technology Access Program

The Tennessee Technology Access Program was established to promote awareness about and access to assistive technology devices and services to increase the independence of individuals with disabilities.

Disability Determination Services

Disability Determination Services makes disability determinations for the Social Security Administration for Tennesseans applying for disability insurance benefits and supplemental security benefits through the Social Security Program.

Child Care and Community Services

The Division of Child Care and Community Services consists of Child Care Licensing, Child Care Resource and Referral Service, Community Service Contract Programs, Child Care Payment Assistance, the Summer Food Service Program, the Child and Adult Care Food Program, and Adult Protective Services.

Child Care Licensing

The Child Care Licensing Unit establishes licensed childcare agencies or adult day care agencies and investigates complaints against these agencies.

Child Care Resource and Referral Service

The Child Care Resource and Referral Service provides personalized and detailed information to parents searching for child care.

Community Service Contract Programs

The Community Service Contract Programs provide community-based contracts with local governments and nonprofit organizations that provide a wide range of support services to low-income individuals and families (including homemaker, adult day care, emergency assistance, nutrition programs, employment activities, and income management services).

Child Care Payment Assistance

Child Care Payment Assistance is for Families First recipients and low-income families. It is aimed at helping parents purchase child care while they are enrolled in Family First job-related training programs, job searches, or employment opportunities.

Summer Food Service Program

The Summer Food Service Program provides payments to eligible agencies for serving meals to low-income children during the summer months when children are not in school.

Child and Adult Care Food Program

The Child and Adult Care Food Program provides payments to child and adult care centers and childcare homes for serving meals to participants who meet age and income requirements.

Adult Protective Services

Adult Protective Services provides services for adults 18 and older who are abused, neglected, or financially exploited and unable to protect themselves due to mental or physical disabilities or advanced age.

Appendix 3: Edison Business Units

Figure 32: Edison Business Units for the Department's Divisions

345.00	Department of Human Services
345.01	Administration
345.10	Quality Improvement and Strategic Solutions
345.13	Child Support
345.17	County Rentals
345.20	Child Care Benefits
345.23	Temporary Cash Assistance
345.25	Supplemental Nutrition Assistance
345.30	Family Assistance Services
345.31	Appeals and Hearings
345.49	Community Services
345.50	Child Care Facilities Loan
345.70	Rehabilitation Services
345.71	Disability Determination
345.82	Capital Projects

Source: Analysis of the department's general ledger data extracted from Edison.

Appendix 4: Department's Financial Information

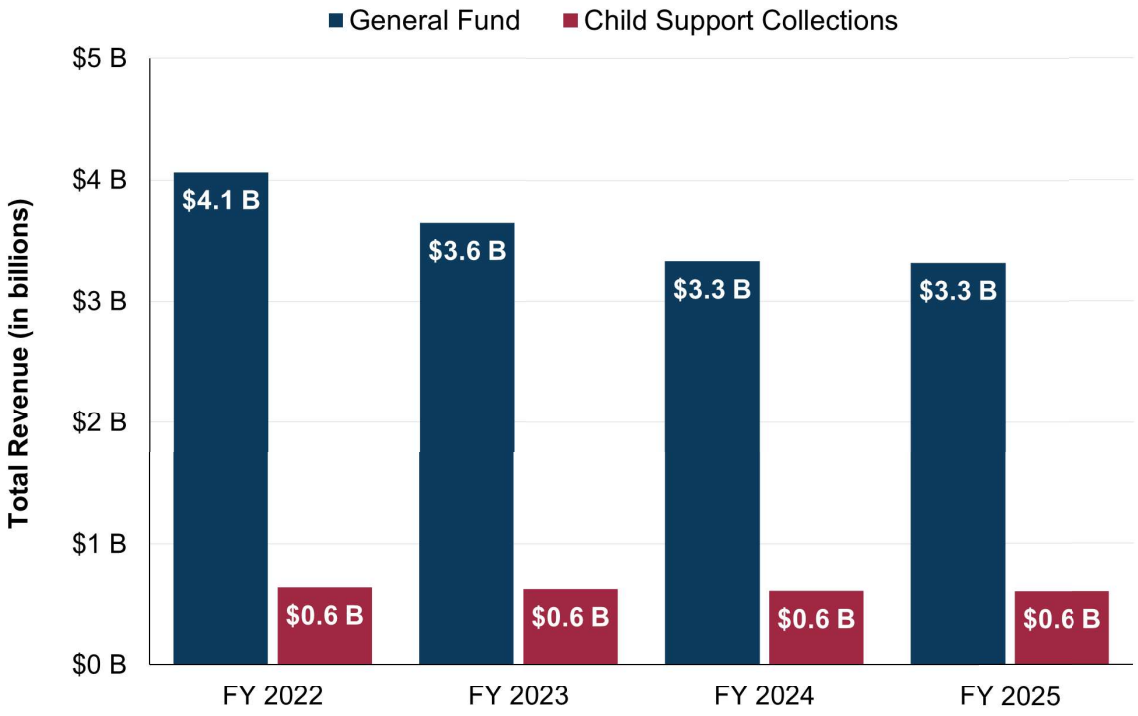
UNAUDITED INFORMATION

Figure 33: Department of Human Services
Fiscal Year 2022 to 2025 Expenditures and Revenues

Description	Fiscal Year (FY)			
Expenditures	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**
Grants and Subsidies	$3,542,042,162	$3,067,928,216	$2,648,514,760	$2,627,977,058
Payments to or for Individuals	635,748,490	619,104,863	606,877,895	603,711,446
Salaries and Wages	161,715,034	177,251,405	201,342,486	211,962,376
Professional Services-Other State Agencies	120,784,325	118,644,792	150,765,355	165,331,186
Computer Related Items	93,124,804	117,785,286	141,448,752	113,722,766
Benefits	76,627,903	83,609,952	92,113,195	97,360,851
Professional Services-Third Party	56,940,728	65,443,747	84,202,883	80,263,920
Communications and Shipping Costs	7,958,597	7,053,398	8,583,821	10,267,754
Travel	1,038,335	2,512,297	3,167,820	3,010,151
Rentals and Insurance	2,906,514	2,826,663	1,426,571	2,163,441
Supplies and Office Furniture	1,616,714	1,323,898	1,315,706	1,532,163
Equipment	437,794	340,626	1,227,471	2,949,458
Maintenance and Repairs	1,166,779	1,137,962	1,291,872	1,012,750
Utilities and Fuel	811,378	919,870	765,507	736,487
Unclassified Expenses	1,311,265	57,992	32,408	45,817
Training of State Employees	218,428	350,436	334,656	322,391
Inventory	93,834	62,767	84,048	19,784
Awards and Indemnities	38,324	27,610	33,966	25,399
Printing, Duplicating, and Film Processing	2,974	139	180	18,703
Motor Vehicle Operation	5,398	1,279	1,331	9,936
Total Expenditures	**$4,704,589,780**	**$4,266,383,200**	**$3,943,530,682**	**$3,922,443,839**
Revenues	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**
Federal Revenue	$3,848,482,120	$3,398,460,074	$3,023,644,165	$2,974,622,739
Child Support Collections	635,026,995	621,022,947	605,547,097	606,744,253
State Appropriations	166,570,100	201,523,200	49,838,700	278,935,000
Program Income	21,272,030	15,852,720	13,082,738	13,183,211
Interdepartmental Revenue	6,761,175	11,082,332	19,946,079	24,438,811
Refund of Prior Year Expenditures	5,906,686	6,183,707	7,663,376	12,049,921
Nongovernmental	9,862,911	7,101,718	6,075,644	6,102,365
Current Services	2,411,060	2,456,472	2,616,447	2,780,880
Departmental Interest	100,354	1,669,793	2,401,143	2,189,888
Counties	1,275,414	930,981	950,545	1,156,377
Cities	526,917	403,876	474,811	482,817
Total Revenues	**$4,698,195,763**	**$4,266,687,819**	**$3,932,240,745**	**$3,922,686,263**

Source: Analysis of the department's general ledger data extracted from Edison and Tennessee State Budget publications for fiscal years 2024 through 2026.

Figure 34: Department of Human Services
Revenues by Year and Fund, Fiscal Years (FY) 2022 to 2025



Source: Analysis of the department's general ledger data extracted from Edison and Tennessee State Budget publications for fiscal years 2024 through 2026.

Figure 35: Department of Human Services
Expenditures by Fiscal Year (FY), 2022 to 2025

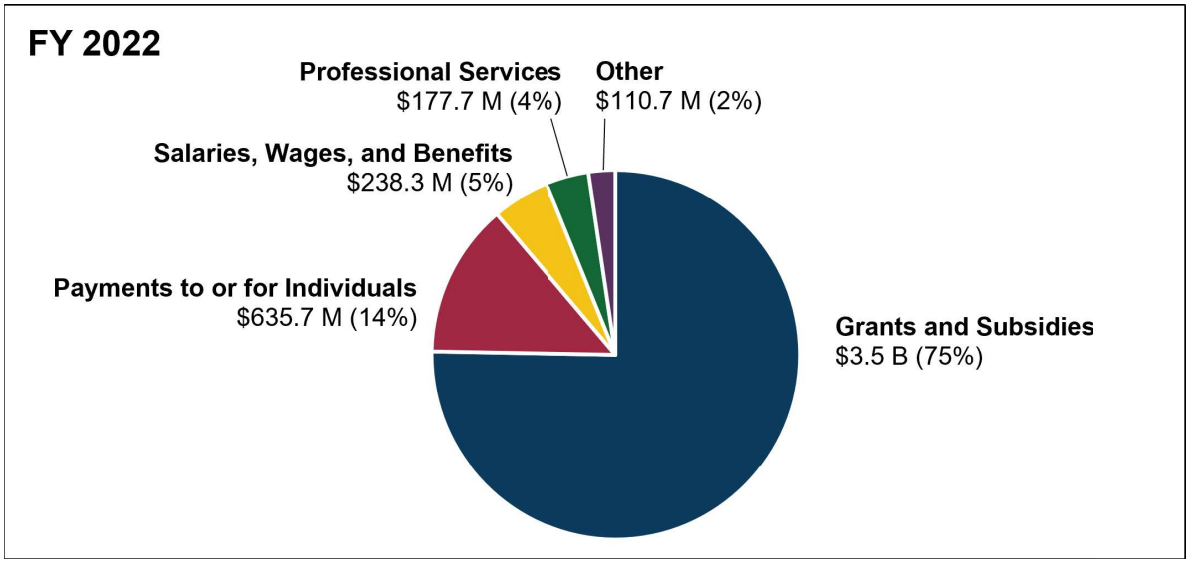
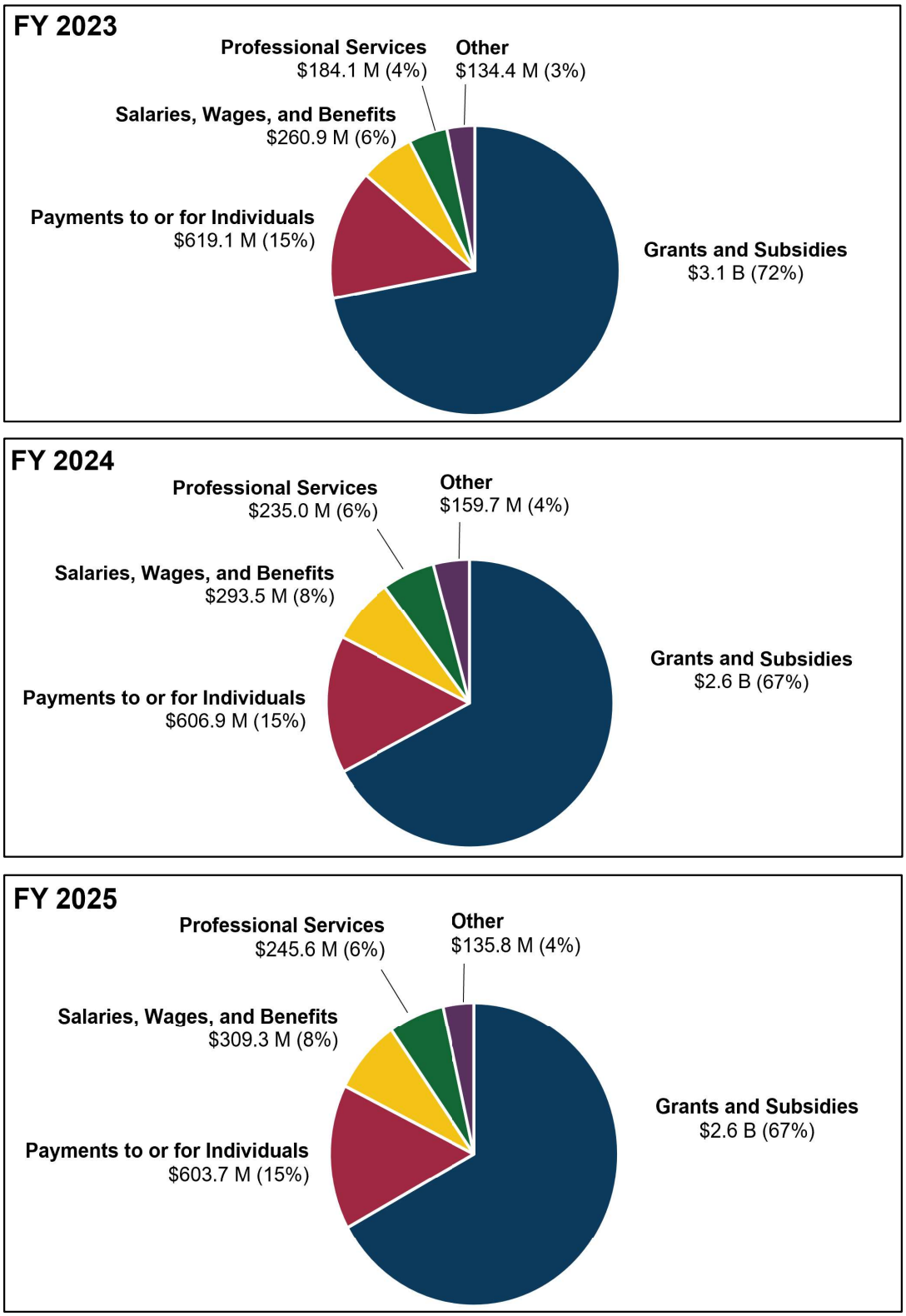


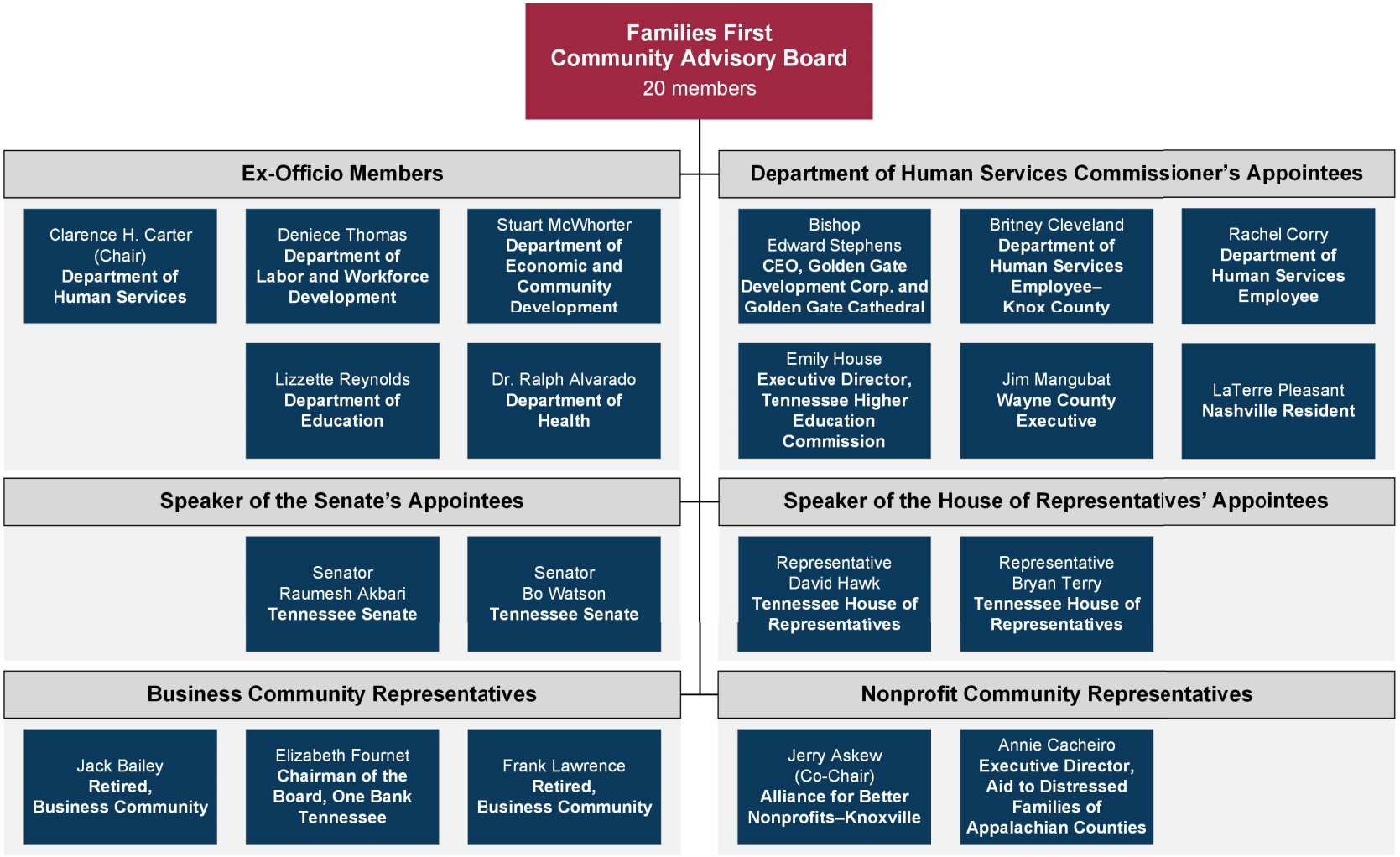
Figure 35 (Continued)



Source: Analysis of the department's general ledger data extracted from Edison and Tennessee State Budget publications for fiscal years 2024 through 2026.

Appendix 5: Families First Community Advisory Board

Figure 36: Families First Community Advisory Board as of September 25, 2025



Source: Department of Human Services Families First Community Advisory Board webpage (https://www.tn.gov/humanservices/tanf-opportunity-act/advisory-board.html).

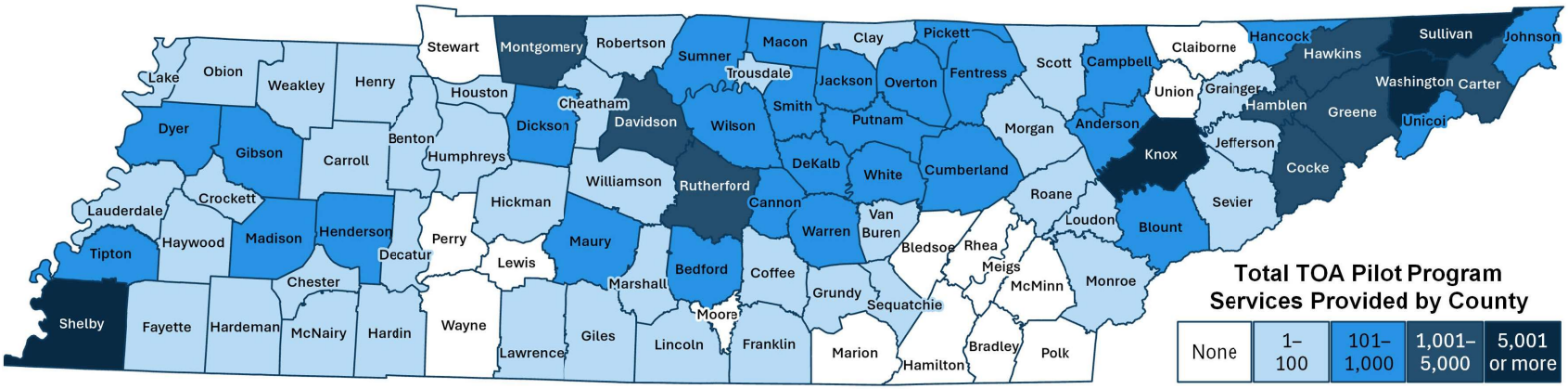
Appendix 6: Pilot Program Planning Recipients

1) Agape Child & Family Services, Inc.
2) City of Chattanooga
3) East Tennessee Human Resource Agency
4) Families Matter
5) Family Affair Ministries, Inc.
6) First Tennessee Development District Foundation
7) First Things First, Inc.
8) Goodwill Industries of Middle TN, Inc. (Family & Children’s Service of Nashville)
9) Knoxville's Community Development Corporation
10) Martha O'Bryan Center
11) Persevere
12) Tennessee Alliance for Legal Services
13) Boys & Girls Clubs in Tennessee
14) United Way of Greater Knoxville, Inc.
15) University of Memphis
16) Upper Cumberland Human Resource Agency
17) West Tennessee Healthcare Foundation

Source: Department management.

Appendix 7: TOA Pilot Program Service Counties

Figure 37: Number of Tennessee Opportunity Act Pilot Program Services Delivered by County

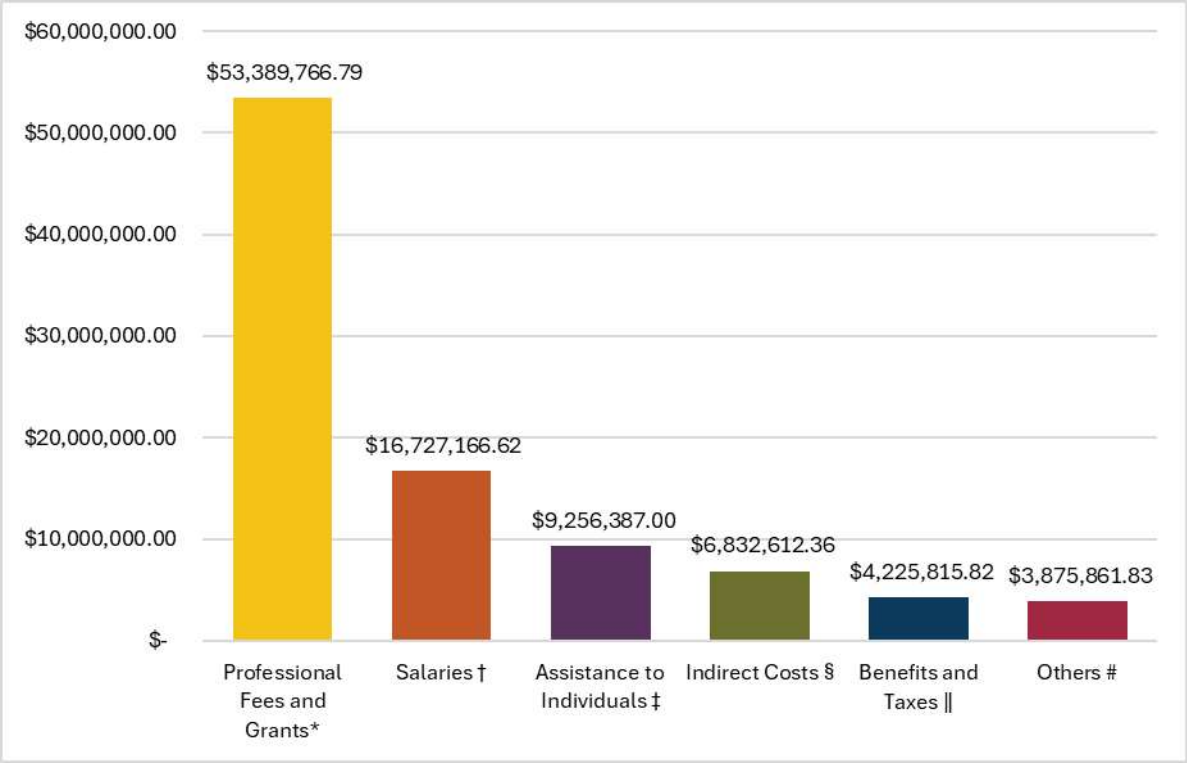


Anderson	917	**Decatur**	26	**Henderson**	134	**Maury**	255	**Sequatchie**	1
Bedford	184	**DeKalb**	175	**Henry**	68	**McMinn**	*None*	**Sevier**	32
Benton	4	**Dickson**	203	**Hickman**	8	**McNairy**	4	**Shelby**	11,618
Bledsoe	*None*	**Dyer**	101	**Houston**	1	**Meigs**	*None*	**Smith**	363
Blount	373	**Fayette**	32	**Humphreys**	8	**Monroe**	3	**Stewart**	*None*
Bradley	*None*	**Fentress**	295	**Jackson**	104	**Montgomery**	1,139	**Sullivan**	7,811
Campbell	161	**Franklin**	2	**Jefferson**	2	**Moore**	*None*	**Sumner**	506
Cannon	158	**Gibson**	137	**Johnson**	656	**Morgan**	6	**Tipton**	113
Carroll	32	**Giles**	5	**Knox**	5,014	**Obion**	98	**Trousdale**	4
Carter	2,080	**Grainger**	2	**Lake**	36	**Overton**	289	**Unicoi**	901
Cheatham	16	**Greene**	3,110	**Lauderdale**	47	**Perry**	*None*	**Union**	*None*
Chester	6	**Grundy**	32	**Lawrence**	12	**Pickett**	136	**Van Buren**	34
Claiborne	*None*	**Hamblen**	1,309	**Lewis**	*None*	**Polk**	*None*	**Warren**	248
Clay	77	**Hamilton**	*None*	**Lincoln**	8	**Putnam**	988	**Washington**	6,996
Cocke	1,788	**Hancock**	288	**Loudon**	30	**Rhea**	*None*	**Wayne**	*None*
Coffee	9	**Hardeman**	79	**Macon**	471	**Roane**	47	**Weakley**	64
Crockett	20	**Hardin**	16	**Madison**	139	**Robertson**	27	**White**	359
Cumberland	285	**Hawkins**	2,622	**Marion**	*None*	**Rutherford**	1,061	**Williamson**	54
Davidson	2,089	**Haywood**	57	**Marshall**	8	**Scott**	90	**Wilson**	240

Source: Auditor analysis of TOA monthly reports for February 2023 through February 2025.

Appendix 8: TOA Pilot Program Expenditures

Figure 38: Tennessee Opportunity Act (TOA) Pilot Program Expenditures November 1, 2022, Through May 31, 2025*



* Payments for contracted services and grants provided to partner organizations. This includes consultants, program specialists, and subrecipient awards that help deliver program activities.

† Compensation paid directly to employees working on the program, including full-time, part-time, and temporary staff.

‡ Employer-paid costs associated with salaries, such as health insurance, retirement contributions, payroll taxes, and other employee benefit expenses.

§ Direct financial support or aid provided to program participants. This can include cash assistance, vouchers, or other forms of direct aid designed to meet individual and family needs.

‖ Administrative and overhead expenses that support program operations but are not directly tied to a specific activity. Examples include accounting, human resources, office administration, and facility-related costs allocated as part of an approved indirect cost rate.

\# This column includes totals from the following expenditures: supplies, telephone, postage, occupancy, equipment rental, printing, travel, insurance, other personnel, and capital purchases. We combined these expenditures as they accounted for the lowest expenditure percentages. By combining them, they are more easily compared against the other expenditure percentage totals.

Source: Auditor created using invoices submitted to the department by the TOA Pilot Programs.

Nonprofit Funding Application – Fiscal Year 2026-2027

Application for Charitable and Civic Organizations
Submission Deadline: March 6, 2026

Agency Name: Toussaint Louverture Cemetery Organization, Inc.
(List agency name as it appears on the Secretary of State website)

Legal Status: ☑ Charitable (501c3) ☐ Civic Organization (501c6 or 501c4)

Application Contact:	Name	Email	Phone
	Lisa A Taylor	ltaylor6339@gmail.com	615-482-2491

Mailing Address: P.O Box 680545 Franklin, TN 37068

Payment Address:
(if different from mailing)

Total amount of City of Franklin funds being requested for FY 2026-2027: **$ 33,372.00**

Percentage of proposed FY 2026-2027 budgeted revenues derived from this request: **20.00%**

Non-Discrimination

The parties, their agents, officials, employees, and servants shall not discriminate in any manner on the basis of race, color, religion, creed, ethnic or national origin, sex, sexual orientation, gender identity/expression, disability, age, status as a covered veteran, genetic information, and any other category protected by the federal or state civil rights law with respect to the subject matter and related activities of this application.

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: Toussaint Louverture Cemetery Organization, Inc.

1. Identify one Strategic Plan Goal your request helps to achieve.

Fiscally Sound

2. Provide the number of Franklin citizens served by your agency: N/A

3. State the type of service provided and whether other organizations in the community provide the same service.

The funding aids in sustaining the beautification of the cemetery- through a combination of routine lawn maintenance, removal of unwanted debris and proper pruning of trees/shrubbery. At this current time there is not another organization that provides this service.The cemetery had been in disarray in years past and now it is an aesthetic part of the Franklin community and with the continual help from this funding will help in preserving the dignity of those individuals laying at rest there.

4. Explain how much of an impact these services have on the community.

This cemetery is in close proximity of Downtown Franklin, since this is a National Register Historic Landmark, many organizations have taken interest in it, for example; it is on the Franklin Historic Parks Audio Cell Phone Tour. Since, the cemetery is pleasing in appearance it draws tourist, historians and a peaceful place of love ones to visit those laid at rest. It was the only cemetery in Franklin where African Americans could be buried and is enriched with a wealth of information and history, the services provided by the City of Franklin allows for those who visit a safe, sound and respectful site and aids in the preservation of this local gem.

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: Toussaint Louverture Cemetery Organization, Inc.

5. State how these funds will be used and if they will be spent in accordance with the State of Tennessee T.C.A § 6-54-111.

Funds are used to contract a professional and knowledgeable groundskeeper who will mow, trim, weed, provide landscape by tree pruning to ensure a clean appearance. Additionally, funds will be used to improve the driveway to provide smoother transport and cleaning supplies for the headstones.

6. State if the City of Franklin provides any other support (financial or otherwise) to your agency. If so, please describe that support.

N/A

7. State any other additional financial support your agency receives.

Minimal donations from private individuals may range from $100 to $200 total per year, if applicable.

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency Name: Toussaint Louverture Cemetery Organization, Inc.

8. How often does the Board of Directors receive/approve financial reports?

☐ bi-monthly ☐ monthly ☐ quarterly ☐ semi-annually ☑ annually

9. Are the agency's financial records audited by an independent certified public accountant?

☐ Yes ☑ No

If no, please explain how financials are reviewed.

Current Treasurer reviews the finances.

Attachments:

☐ Option 1: Annual Audit for the last fiscal year concluded **OR**

☑ Option 2: A completed State of Tennessee annual reporting form for the last fiscal year concluded (AND the auditor's opinion and compliance notes if answered yes above)

☑ Proof of nonprofit status (IRS Tax Exempt Letter of Determination)

☑ Proof of business registration with the State of TN / Proof of registration with the TN Office of Charitable Solicitors

☑ Board of Directors list that includes the names, positions held, contact information, and expiration date of term for all board members

☑ Certificate of Insurance for professional liability (if applicable), general liability, and workers' compensation with the City of Franklin listed as a Certificate Holder

☑ Proposed or preliminary FY 2027 Budget

☑ W9 for the agency

☑ City of Franklin Vendor Information Form (Not required if you are an existing recipient and do not wish to change banking, contact, or address information)

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: Toussaint Louverture Cemetery Organization, Inc.

Application criteria include:
- BOMA may fund up to 1% of the estimated general fund revenue during the budget process for all requests, depending on availability of funds.
- Outside agencies that request funding for the first time may not request an amount that exceeds 5% of their operating expenses.
- Outside agencies that have been funded in the prior year may request an amount that includes up to 3% inflation, plus any special funding requests. No funding request may exceed 25% of operating expenses.
- Funding requests are made for one fiscal year only, subject to annual re-submission and not guaranteed year over year.

Connie Kinnard
Printed Name of (CEO/President/Executive Director/Board Chair)

Signature of (CEO/President/Executive Director/Board Chair) Date 3/2/26

*Unless contractually negotiated otherwise, any funding approved by the Board of Mayor Alderman will be distributed on an even quarterly basis. Submission of this form is not a guarantee of funding. All funds authorized are done by authority extended by the State and the City's local charter. Approved funding may result in a contract and this form will become an integral part of that contract.

Emailed applications are preferred.

Completed applications and required attachments may be sent to nonprofitfunding@franklintn.gov or mailed to City of Franklin, Budget & Performance Department, Attn: Nonprofit Funding, 109 Third Avenue South, Franklin, TN 37064.

Annual Reporting Form for Nonprofit Organizations
Seeking Financial Assistance from Local Governments

Toussaint Louverture Cemetery Organization, Inc.
Name of Nonprofit Organization

P.O Box 680454	Franklin	Williamson	TN	37068
Street Address	City	County	State	Zip

Annual Financial Report of Cash Receipts, Disbursements, and Balances
For the Fiscal Year from July 2025 through June 2026

Report Required by Title 5, Chapter 9, Part 1,
And Title 6, Chapter 54, Part 1, *Tennessee Code Annotated*

Receipts		
Federal Grants	$ 0.00	
State Grants	0.00	
Financial Assistance from Local Governments	24,300.00	
Donations and Gifts from Citizens		
Membership Dues	0.00	
Fees/Charges for Services	0.00	
Fundraising Events	0.00	
Sale of Assets	0.00	
Loans-Borrowed Funds	0.00	
Investment Income	0.00	
Other Receipts	0.00	
Total Receipts		$ 24,300.00 (A)
Disbursements		
Grants and Other Assistance Paid to Other Organizations and Individuals	$ 0.00	
Salaries and Wages	0.00	
Employee Benefits	0.00	
Payroll Taxes	0.00	
Fees for Services (non-employee)	36,900.00	
Advertising and Promotion	0.00	
Office Expenses	20.46	
Leases/Rentals	244.00	
Maintenance and Repairs		
Supplies	0.00	
Travel	0.00	

Utilities	0.00	
Insurance	0.00	
Conferences, Conventions and Meetings	0.00	
Interest	0.00	
Purchase of Capital Assets – Vehicles and Equipment	0.00	
Purchase of capital Assets – Property and Buildings	0.00	
Loan Payments	0.00	
Other	0.00	
Total Disbursements		$ 37,164.46 (B)
Cash Receipts Less Disbursements for the fiscal Year (A-B=C)		$ -12,864.46 (C)
Cash Balance - at the beginning of the fiscal year		$ 31,322.05 (D)
Cash Balance - at the end of the fiscal year (C+D=E)		$ 18,457.59 (E)
Details of Cash Balance - at the end of the fiscal year		
Cash on Hand	$	
Cash in Bank – Checking	18,457.59	
Cash in Bank – Savings Accounts	0.00	
Cash in Bank – Certificates of Deposits	0.00	
Other Cash		
Total Cash - at the end of the fiscal year		$ 18,457.59 (E)

Please Explain Proposed Use of the Financial Assistance from Local Governments.

The funds will be used to provide for the long-term upkeep of the grounds,through regular mowing, trimming and care of lawns trees and shrubs. Additionally, repairing sunken graves and infrastructural upkeep by laying gravel.

I certify that this report accurately presents the cash receipts, disbursements, and balances of the Toussaint Louverture Cemetery Organization Inc. **for the fiscal year noted above.**

Name of Nonprofit Organization

Person Preparing Report Lisa A Taylor

Printed Name **Signature**

Phone Number 615-482-2491 **Email Address** ltaylor6339@gmail.com **Date** _____

Preliminary FY 2027 Budget

Activity	Amount
INCOME (Projected)	
Contributions/Fundraising (Projections-NEW)	$5000
Membership Dues	0
Grants	$24300
Total Income (Potential)	$29300
Expenses (Projected)	
Fundraising Projections	$1000
Administrative	$20.47
Maintenance/Lawncare (Projected)	$27000
Rentals	$244
Insurance	$654

IRS DEPARTMENT OF THE TREASURY
INTERNAL REVENUE SERVICE
CINCINNATI OH 45999-0023

Date of this notice: 08-24-2021

Employer Identification Number:
87-2309272

Form: SS-4

Number of this notice: CP 575 E

TOUSSAINT LOUVERTURE CEMETERY
ORGANIZATION INC
820 DEL RIO PIKE
FRANKLIN, TN 37064

For assistance you may call us at:
1-800-829-4933

IF YOU WRITE, ATTACH THE
STUB AT THE END OF THIS NOTICE.

WE ASSIGNED YOU AN EMPLOYER IDENTIFICATION NUMBER

Thank you for applying for an Employer Identification Number (EIN). We assigned you EIN 87-2309272. This EIN will identify you, your business accounts, tax returns, and documents, even if you have no employees. Please keep this notice in your permanent records.

When filing tax documents, payments, and related correspondence, it is very important that you use your EIN and complete name and address exactly as shown above. Any variation may cause a delay in processing, result in incorrect information in your account, or even cause you to be assigned more than one EIN. If the information is not correct as shown above, please make the correction using the attached tear-off stub and return it to us.

When you submitted your application for an EIN, you checked the box indicating you are a non-profit organization. Assigning an EIN does not grant tax-exempt status to non-profit organizations. Publication 557, Tax-Exempt Status for Your Organization, has details on the application process, as well as information on returns you may need to file. To apply for recognition of tax-exempt status under Internal Revenue Code Section 501(c)(3), organizations must complete a Form 1023-series application for recognition. All other entities should file Form 1024 if they want to request recognition under Section 501(a).

Nearly all organizations claiming tax-exempt status must file a Form 990-series annual information return (Form 990, 990-EZ, or 990-PF) or notice (Form 990-N) beginning with the year they legally form, even if they have not yet applied for or received recognition of tax-exempt status.

Unless a filing exception applies to you (search www.irs.gov for Annual Exempt Organization Return: Who Must File), you will lose your tax-exempt status if you fail to file a required return or notice for three consecutive years. We start calculating this three-year period from the tax year we assigned the EIN to you. If that first tax year isn't a full twelve months, you're still responsible for submitting a return for that year. If you didn't legally form in the same tax year in which you obtained your EIN, contact us at the phone number or address listed at the top of this letter.

For the most current information on your filing requirements and other important information, visit www.irs.gov/charities.

(IRS USE ONLY) 575E 08-24-2021 TOUS O 9999999999 SS-4

IMPORTANT REMINDERS:

* Keep a copy of this notice in your permanent records. **This notice is issued only one time and the IRS will not be able to generate a duplicate copy for you.** You may give a copy of this document to anyone asking for proof of your EIN.

* Use this EIN and your name exactly as they appear at the top of this notice on all your federal tax forms.

* Refer to this EIN on your tax-related correspondence and documents.

* Provide future officers of your organization with a copy of this notice.

Your name control associated with this EIN is TOUS. You will need to provide this information, along with your EIN, if you file your returns electronically.

If you have questions about your EIN, you can contact us at the phone number or address listed at the top of this notice. If you write, please tear off the stub at the bottom of this notice and include it with your letter. Thank you for your cooperation.

Keep this part for your records. CP 575 E (Rev. 7-2007)

Return this part with any correspondence so we may identify your account. Please correct any errors in your name or address.

CP 575 E

9999999999

Your Telephone Number
( ) -
_____

Best Time to Call
_____

DATE OF THIS NOTICE: 08-24-2021
EMPLOYER IDENTIFICATION NUMBER: 87-2309272
FORM: SS-4 NOBOD

INTERNAL REVENUE SERVICE
CINCINNATI OH 45999-0023

TOUSSAINT LOUVERTURE CEMETERY
ORGANIZATION INC
820 DEL RIO PIKE
FRANKLIN, TN 37064

Tracking Number
B2025116111

Total Fee Due: $20.00

Annual Report

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2286
sos.tn.gov/businesses

Tre Hargett
Secretary of State

Entity Information

Business Name: TOUSSAINT LOUVERTURE CEMETERY ORGANIZATION, INC.

Entity Type: Non-Profit Corporation

Control Number: 001228836

Place of Formation: TENNESSEE

Principal Office Address:
820 DEL RIO PIKE
USA, FRANKLIN, TN 37064

Mailing Address:
PO BOX 680545
USA, FRANKLIN, TN 37068-0545

Nature of Business (NAICS):
812220 - Cemeteries and Crematories

Officer Information

MARIANNE SCHROER
512 BOYD MILL AVENUE
FRANKLIN, TN 37064, USA
Director

LISA TAYLOR
1907 CARTERS CREEK PIKE
FRANKLIN, TN 37064, USA
Director,Treasurer

WILLIAM TAYLOR
5078 MOUDRY LANE
LAKELAND, TN 38002, USA
Director,Vice President

CONNIE KINNARD
6690 SW 54TH LANE
MIAMI, FL 33155, USA
Director,President

DAVID KINNARD
2105 GRAND STREET
NOLENSVILLE, TN 37135, USA
Director,Secretary

ROBERT BLAIR
147 CADET LANE
FRANKLIN, TN 37064, USA
Director

Registered Agent Information

KENNETH J YOUNG
4068 RURAL PLAINS CIR STE 100
FRANKLIN, TN 37064

Signature Lisa A Taylor Digitally signed by Lisa A Taylor DN: CN = Lisa A Taylor email = lisa.taylor@[redacted].com C = AO Date: 2025.03.26 09:27:03 -04'00'

☑ By entering my name in the space provided below, I certify that I am authorized to file this document on behalf of this entity, have examined the document and, to the best of my knowledge and belief, it is true, correct and complete as of this day.

Signed Electronically: KENNETH YOUNG **Date:** 03/21/2025

Title: ATTORNEY

Tennessee Secretary of State
Tre Hargett

Division of Business and Charitable Organizations
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243-1102

June 18, 2025

CONNIE KINNARD
P.O. BOX 680545
FRANKLIN, TN 37068 USA

RE: Registration to Solicit Funds for Charitable Purposes
Organization Name: TOUSSAINT LOUVERTURE CEMETERY ORGANIZATION, INC.
CO Number: CO43538
Renewal Date: 06/30/2026

Dear CONNIE KINNARD :

Pursuant to the Tennessee Charitable Solicitations Act, T.C.A. § 48-101-501,*et seq*. the Tennessee Secretary of State has reviewed your application and is pleased to announce your organization's registration to solicit contributions has been **approved.**

The organization must maintain statutory compliance by submitting a renewal application and required fees on an annual basis. At that time you may be required to submit tax filings, financial statements, proof of IRS status, and other documents related to your organization and its fundraising activities. You can find additional information and submit additional filings online at https://sos.tn.gov/charities. The "CO" Number listed above will serve as your organization's charitable registration number and should be used when submitting any charitable filings or correspondence.

Please also be advised that if the organization's application or other provided information includes false, misleading or deceptive statements, appropriate action will be taken. Pursuant to the Tennessee Charitable Solicitations Act, a civil penalty of up to five thousand dollars ($5,000.00) may be assessed for any violation.

Thank you for registering your organization and please do not hesitate to contact us with any questions.

Sincerely,

Tre Hargett
Secretary of State

Tracking Number
2025122481

Application to Renew Registration of a Charitable Organization

Tre Hargett
Secretary of State

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2286
sos.tn.gov/charities

CO Number: CO43538
Filed: 06/17/2025 03:42 PM
Tre Hargett
Secretary of State

Organization Information

Legal Name of the Charitable Organization: TOUSSAINT LOUVERTURE CEMETERY ORGANIZATION, INC.

Legal entity type of the Organization: Corporation

FEIN: 87-2309272

Initial Registration Date: 06/22/2022 **Renewal Date:** 06/30/2025

Has your fiscal year ending month changed since your last renewal?
☐ Yes ☑ No

Fiscal Year Ending Month: December

When and where was the organization legally established

Date: 08/12/2021 **Country:** USA **City/State:** FRANKLIN, TN **County:** Williamson

Has your Principal Office address changed since your last renewal?
☐ Yes ☑ No

Principal Office Address
820 DEL RIO PIKE
USA, FRANKLIN, TN 37064

Has your Mailing address changed since your last renewal?
☐ Yes ☑ No

Mailing Office Address
P.O. BOX 680545
USA, FRANKLIN, TN 37068

Contact Information for the Charitable Organization

Contact Name: CONNIE KINNARD

Telephone Number: (615) 512-8803

Email: connie@gmcvd.com **Website:** No Website

Current names used by the charity organization

Do you need to modify other names that the charity solicits under?
☐ Yes ☑ No

Has the organization registered in any other state(s)?
☐ Yes ☑ No

Does the charity have other offices, chapters, branches, affiliates or a parent?
☐ Yes ☑ No

The category that best describes your organization

Z - Unknown, Unclassifiable

The charitable purpose of the organization

To maintain the Toussaint L'Ouverture Cemetery grounds and graves in keeping with a properly maintained cemetery, including cutting of grass, raking and cleaning of cemetery plots at reasonable intervals, and pruning of shrubs and trees; keeping in repair and preserving the drains, water lines, roads, buildings, fences and other structures, including cemetery-owned statues and embellishments of general character applicable to the cemetery as a whole or a particular area; and paying of insurance premiums and maintaining necessary records of lot ownership, burials and other necessary information and making the records available to public authorities and interested persons.

Tax & Financial Information

Has your tax exempt status changed since your last renewal?

☐ Yes ☑ No

Last Fiscal Year Start: January 2024 **Last Fiscal Year End:** December 2024

Type of 990 Tax Form Filed: 990-N (ePostcard)

Gross Revenue

Direct and Indirect Public Contributions	$ 33,014.00
Government Grants	$ 0.00
Special Events and Activities	$ 0.00
Membership Dues	$ 0.00
Other Revenue	$ 0.00
Total Revenue	$ 33,014.00

Expenses

Total Program Expenses	$ 0.00
Management and General Expenses	$ 0.00
Fundraising Expenses	$ 0.00
Other Expenses	$ 36,453.23
Total Expenses	$ 36,453.23

Excess/Deficit For the Year (Total Revenue - Total Expenses)	($ 3,439.23)

Solicitation Information

Have you been enjoined by any court from soliciting contributions?

☐ Yes ☑ No

Does your organization contract with or otherwise engage the services of any outside fundraising professional (such as a "professional fund-raiser," "paid solicitor," "fund raising counsel," or "commercial co-venturer")?

☐ Yes ☑ No

Officer Information

Do you need to modify the current officers?

☑ Yes ☐ No

List each officer, director, and trustee (at least 2 officers are required, and you must list officers who have or share the following titles: "Chief Financial Officer", "Custodian of Contributions", "Custodian of Final Distributions")

Connie Kinnard
701 Brickell Avenue Suite 2700
Miami, FL 33131, USA
Title(s): President, Custodian of Contributions, Custodian of Final Distributions

WILLIAM TAYLOR
4901 AVI STREET
ARLINGTON, TN 38002, USA
Title(s): Vice President

DAVID KINNARD
2105 GRAND STREET
NOLENSVILLE, TN 37135, USA
Title(s): Secretary

LISA TAYLOR
1907 CARTERS CREEK PIKE
FRANKLIN, TN 37064, USA
Title(s): Treasurer, Custodian of Contributions, Custodian of Final Distributions

Has any officer, director, manager, operator, or principal of the organization been the subject of an injunction, judgement, or administrative order or been convicted of a felony?

☐ Yes ☑ No

Signature

I certify that the statements in this registration statement and all supplemental forms, documents, and continuation sheets are true and correct to the best of my knowledge and belief.

I (Chief Fiscal Officer, Treasurer, or Officer) certify, under penalty of perjury, that the above information is true and correct.

Signed Electronically: Lisa Annette Taylor **Date:** 06/16/2025

Title: Treasurer

I certify that the statements in this registration statement and all supplemental forms, documents, and continuation sheets are true and correct to the best of my knowledge and belief.

I (Chief Fiscal Officer, Treasurer, or Officer) certify, under penalty of perjury, that the above information is true and correct.

Signed Electronically: Connie Wynette Kinnard **Date:** 06/17/2025

Title: President

Board of Directors:

Connie Kinnard
6690 SW 54th Ln
Miami, FL 33155
President

William Taylor
5078 Moudry Ln
Lakeland, TN 38002
Vice President

David Kinnard
2105 Grand St
Nolensville, TN 37135
Secretary

Lisa A Taylor
1907 Carters Creek Pike
Franklin TN 37064
Chief Financial Officer

Marianne Schroer
512 Boyd Mill Ave
Franklin, TN 37064
Board Member

Rober Blair
147 Cadet Ln
Franklin, TN 37064
Board Member

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 03/04/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Boxwood Insurance Group 3020 Stansberry Ln Ste 202 Franklin TN 37069	CONTACT NAME: Samantha Debroux PHONE (A/C, No, Ext): (615) 245-5851 FAX (A/C, No): (615) 245-5851 E-MAIL ADDRESS: samantha@boxwoodins.com
INSURED Toussaint L'ouverture Cemetery PO Box 680545 Franklin TN 37068-0545	INSURER(S) AFFORDING COVERAGE — NAIC # INSURER A: Frankenmuth Insurance Co — 13986 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES CERTIFICATE NUMBER: CL253401097 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [ ] POLICY [ ] PRO-JECT [ ] LOC [ ] OTHER:	Y		6716779	06/22/2024	06/22/2025	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG Additional Insured	$ 1,000,000 $ 1,000,000 $ 10,000 $ 1,000,000 $ 2,000,000 $ 2,000,000 $
	AUTOMOBILE LIABILITY [ ] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [ ] HIRED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ $ $ $
	[ ] UMBRELLA LIAB [ ] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $						EACH OCCURRENCE AGGREGATE	$ $
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N [ ] If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					[ ] PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ $ $

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

City of Franklin
109 3rd Avenue South
Franklin TN 37064

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Patrick F. Bassett

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Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See *Specific Instructions* on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

Toussaint Louverture Cemetery Organization, Inc.

2 Business name/disregarded entity name, if different from above.

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor ☑ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . .

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☐ Other (see instructions)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . ☐

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any)

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)

(Applies to accounts maintained outside the United States.)

5 Address (number, street, and apt. or suite no.). See instructions.

P.O Box 680545

6 City, state, and ZIP code

Franklin TN 37068

Requester's name and address (optional)

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			-			-				

or

Employer identification number

8	7	-	2	3	0	9	2	7	2

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here | **Signature of U.S. person** Lisa A Taylor | Digitally signed by: Lisa A Taylor DN: CN = Lisa A Taylor email = lisa.taylor@pacelabs.com C = US Date: 2026.03.01 20:39:53 -06'00' | **Date** 03/01/2026

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

Nonprofit Funding Application – Fiscal Year 2026-2027

Application for Charitable and Civic Organizations
Submission Deadline: March 6, 2026

Agency Name: Transit Alliance of Middle Tennessee, Inc.
(List agency name as it appears on the Secretary of State website)

Legal Status: ✔ Charitable (501c3) ☐ Civic Organization (501c6 or 501c4)

Application Contact: Jessica Dauphin (Name) | jessica.dauphin@thetrans (Email) | 615-476-5374 (Phone)

Mailing Address: 500 11th Ave N, Suite 200, Nashville, TN 37203

Payment Address:
(if different from mailing)

Total amount of City of Franklin funds being requested for FY 2026-2027: **$ 7,500.00**

Percentage of proposed FY 2026-2027 budgeted revenues derived from this request: **7.00%**

Non-Discrimination

The parties, their agents, officials, employees, and servants shall not discriminate in any manner on the basis of race, color, religion, creed, ethnic or national origin, sex, sexual orientation, gender identity/expression, disability, age, status as a covered veteran, genetic information, and any other category protected by the federal or state civil rights law with respect to the subject matter and related activities of this application.

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: Transit Alliance of Middle Tennessee, Inc.

1. Identify one Strategic Plan Goal your request helps to achieve.

Sustainable Growth and Economic Vitality

2. Provide the number of Franklin citizens served by your agency: All residents benefit from our efforts.

3. State the type of service provided and whether other organizations in the community provide the same service.

Transit Alliance is a regional, nonpartisan nonprofit focused on transit and mobility education, engagement, and advocacy serving residents, employers, and civic leaders in Franklin, Williamson County, and Middle Tennessee. Our core services include:

– Public education on how transit and mobility options affect traffic, access to jobs, housing, and community amenities.
– Community and stakeholder engagement, bringing together residents, businesses, and civic groups to discuss Franklin's growth, congestion, and mobility needs.
– Leadership development and capacity-building for community and business leaders who want to better understand and support effective transit and mobility solutions.
– Data, research, and policy support that help local and regional decision-makers align transportation investments with economic development and quality-of-life goals in City of Franklin and the surrounding region.

Other organizations in the community contribute to related work, for example, the Franklin Transit Authority provides transit service, the City and the Greater Nashville Regional Council provide technical planning, and Williamson, Inc., focuses on broad economic development and advocacy.

However, no other organization in the Franklin community has the specific mission, regional perspective, and dedicated capacity to focus solely on transit and mobility education, community engagement, and nonpartisan advocacy. Transit Alliance complements, rather than duplicates, the work of these partners by serving as a connector and convener, translating complex transportation issues, building a leadership pipeline, gathering community input, and helping amplify Franklin's mobility decisions reflect both local priorities and regional needs.

4. Explain how much of an impact these services have on the community.

Our work is guided by the needs of each municipality we serve, and we are a proud partner to Franklin, including our recent role on the working committee for the City's transit study. As Franklin moves from planning into implementation, the community will need a strong, trusted organization to help amplify its messages and educate the public about the value of these investments—this is the role Transit Alliance is well-positioned to play.

For instance, the Transit Alliance has demonstrated its impact by helping lay the groundwork for a historic, successful ballot measure that secured billions in dedicated funding for transit in Nashville. Through our award-winning Transit Citizens Leadership Academy, networking, community engagement, and regional convening events. We help residents and leaders understand the complex inner workings of transportation, transit, and mobility. We help elected officials see how transit and mobility are intertwined with economic sustainability, environmental and health outcomes, housing, affordability, and overall quality of life.

As Franklin continues to grow and attract jobs and visitors, these decisions directly affect congestion, access to downtown and major employment centers, and the ability of residents and workers to reach opportunities safely and reliably. By extending the capacity of local government to educate and communicate, we help Franklin advance its goals for sustainable growth, economic vitality, and high quality of life—benefiting not only the individuals who participate in our programs, but the entire community that relies on a safe, efficient, and connected transportation system.

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: Transit Alliance of Middle Tennessee, Inc.

5. State how these funds will be used and if they will be spent in accordance with the State of Tennessee T.C.A § 6-54-111.

Funds from the City of Franklin will be used to strengthen Transit Alliance's education, leadership, networking, and convening programs. These directly serve Franklin by augmenting those who occupy leadership's understanding of transit and include the Transit Citizen Leadership Academy and networking events that bring together a network of community, business, and civic leaders. City support will underwrite staff time and expenses to organize and facilitate these programs and allow us to plan for a Franklin-focused session, briefing, or roundtable provide clear and accessible information on how transit and mobility affect Franklin's growth and quality of life, and sustain a core network of informed local champions who can engage productively in City and regional decision-making. A portion of the funds will also support essential operating costs that make these convenings possible, such as communications, program materials, and coordination with local partners.

All funds provided by the City of Franklin will be used exclusively for public, charitable purposes advance the mission of the Transit Alliance and will be spent in full compliance with T.C.A. § 6-54-111. No City funds will be used for political campaigns, impermissible lobbying activities, or any purpose that does not provide clear public benefit to Franklin and regional residents and stakeholders.

6. State if the City of Franklin provides any other support (financial or otherwise) to your agency. If so, please describe that support.

Beyond this annual appropriation, the City of Franklin does not provide additional financial or in-kind support to Transit Alliance. Mayor Ken Moore serves on our Board of Directors in an uncompensated, advisory capacity, helping ensure our work remains aligned with the City's goals.

7. State any other additional financial support your agency receives.

Transit Alliance receives additional financial support from a mix of other local governments, corporate partners, individual donors, and grants. We are funded by several municipalities in Middle Tennessee, including Robertson and Wilson counties, the City of Lebanon, the City of Mt. Juliet, the Town of Smyrna, and others, as well as contributions from businesses and individual supporters. We also seek and receive grant funding tied to specific programs and initiatives.

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency Name: Transit Alliance of Middle Tennessee, Inc.

8. How often does the Board of Directors receive/approve financial reports?

☑ bi-monthly ☐ monthly ☐ quarterly ☐ semi-annually ☐ annually

9. Are the agency's financial records audited by an independent certified public accountant?

☐ Yes ☑ No

If no, please explain how financials are reviewed.

We are well below the state required operations budget and are not legally required to have an annual audit.

Attachments:

☐ Option 1: Annual Audit for the last fiscal year concluded **OR**

☑ Option 2: A completed State of Tennessee annual reporting form for the last fiscal year concluded (AND the auditor's opinion and compliance notes if answered yes above)

☑ Proof of nonprofit status (IRS Tax Exempt Letter of Determination)

☑ Proof of business registration with the State of TN / Proof of registration with the TN Office of Charitable Solicitors

☑ Board of Directors list that includes the names, positions held, contact information, and expiration date of term for all board members

☑ Certificate of Insurance for professional liability (if applicable), general liability, and workers' compensation with the City of Franklin listed as a Certificate Holder

☑ Proposed or preliminary FY 2027 Budget

☑ W9 for the agency

☑ City of Franklin Vendor Information Form (Not required if you are an existing recipient and do not wish to change banking, contact, or address information)

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: Transit Alliance of Middle Tennessee, Inc.

Application criteria include:
- BOMA may fund up to 1% of the estimated general fund revenue during the budget process for all requests, depending on availability of funds.
- Outside agencies that request funding for the first time may not request an amount that exceeds 5% of their operating expenses.
- Outside agencies that have been funded in the prior year may request an amount that includes up to 3% inflation, plus any special funding requests. No funding request may exceed 25% of operating expenses.
- Funding requests are made for one fiscal year only, subject to annual re-submission and not guaranteed year over year.

Jessica Dauphin

Printed Name of (CEO/President/Executive Director/Board Chair)

Jessica Dauphin

Signature of (CEO/President/Executive Director/Board Chair)

03/04/2026

Date

*Unless contractually negotiated otherwise, any funding approved by the Board of Mayor Alderman will be distributed on an even quarterly basis. Submission of this form is not a guarantee of funding. All funds authorized are done by authority extended by the State and the City's local charter. Approved funding may result in a contract and this form will become an integral part of that contract.

Emailed applications are preferred.

Completed applications and required attachments may be sent to nonprofitfunding@franklintn.gov or mailed to City of Franklin, Budget & Performance Department, Attn: Nonprofit Funding, 109 Third Avenue South, Franklin, TN 37064.

Annual Reporting Form for Nonprofit Organizations
Seeking Financial Assistance from Local Governments

Transit Alliance of Middle Tennessee, Inc.

Name of Nonprofit Organization

500 11th Ave N, Suite 200	Nashville	Davidson	TN	37203
Street Address	City	County	State	Zip

Annual Financial Report of Cash Receipts, Disbursements, and Balances

For the Fiscal Year from 1/1/2025 **through** 12/31/2025

Report Required by Title 5, Chapter 9, Part 1,
And Title 6, Chapter 54, Part 1, *Tennessee Code Annotated*

Receipts		
Federal Grants	$ 0.00	
State Grants	0.00	
Financial Assistance from Local Governments	10,014.00	
Donations and Gifts from Citizens	81,286.00	
Membership Dues	0.00	
Fees/Charges for Services	0.00	
Fundraising Events	47,896.93	
Sale of Assets	0.00	
Loans-Borrowed Funds	0.00	
Investment Income	0.00	
Other Receipts	16,012.50	
Total Receipts		$ 155,209.43 (A)
Disbursements		
Grants and Other Assistance Paid to Other Organizations and Individuals	$ 0.00	
Salaries and Wages	91,124.48	
Employee Benefits	0.00	
Payroll Taxes	6,707.69	
Fees for Services (non-employee)	52,386.20	
Advertising and Promotion	247.99	
Office Expenses	0.00	
Leases/Rentals	26,184.68	
Maintenance and Repairs	0.00	
Supplies	9,638.07	
Travel	712.02	

Utilities	0.00	
Insurance	544.00	
Conferences, Conventions and Meetings	405.18	
Interest	0.00	
Purchase of Capital Assets – Vehicles and Equipment	0.00	
Purchase of capital Assets – Property and Buildings	0.00	
Loan Payments	0.00	
Other	7,573.58	
Total Disbursements		$ 195,523.89 (B)
Cash Receipts Less Disbursements for the fiscal Year (A-B=C)		$ -40,314.46 (C)
Cash Balance - at the beginning of the fiscal year		$ 63,090.28 (D)
Cash Balance - at the end of the fiscal year (C+D=E)		$ 22,775.82 (E)
Details of Cash Balance - at the end of the fiscal year		
Cash on Hand	$ 0.00	
Cash in Bank – Checking	17,924.18	
Cash in Bank – Savings Accounts	0.00	
Cash in Bank – Certificates of Deposits	0.00	
Other Cash	0.00	
Total Cash - at the end of the fiscal year		$ 17,924.18 (E)

Please Explain Proposed Use of the Financial Assistance from Local Governments.

Financial assistance from local governments is used to support Transit Alliance's core transit and mobility education, leadership, and convening programs that serve their residents, workers, and businesses. These funds underwrite staff time and program costs to organize and facilitate the award-winning Transit Citizen Leadership Academy and sustain a network of informed "transit champions" among community, business, and civic leaders. When appropriate, it also supports our ability to host, co-host, or present at regional public workshops, briefings, and stakeholder roundtables.

I certify that this report accurately presents the cash receipts, disbursements, and balances of the Transit Alliance of Middle Tennessee, Inc. **for the fiscal year noted above.**

Name of Nonprofit Organization

Person Preparing Report Jessica Dauphin _____ Jessica Dauphin _____

Printed Name **Signature**

Phone Number 615-476-5374 **Email Address** jessica.dauphin@thetransitallia **Date** 03/04/2026

2026 Revenues Projections

Source	Realistic Target	Optimistic	Notes
Leadership Circle Donors	$50,000	$100,000	These are the 2-3 anchor donors that will allow us to expand staff for fundraising and regional programming.
Events (BBM + Transit Champions)	$30,000	$45,000	The event nearly doubled its gross revenue over last year. If calculating for a more modest increase this year, we will see continued revenue generation.
TCLA Fees	$18,000	$22,000	Assuming one strong class with 20-25 participants paying full price at $1,250 or a deep discounted rate of $750 each.
Contracts / Grants	$30,000	$60,000	This is more fluid as we pursue potential NDOT, GNRC, Metro Nashville, and chamber contracts.
Individual & Corporate Giving	$20,000	$30,000	With a Spring and Fall campaign, a TCLA campaign, and a sustainers program.
Misc. Income	$2,500	$3,500	Speaking, partnerships, or shared projects.
Total:	**$150,500**	**$260,500**	

2026 Expense Projections

Category	Realistic Target	Notes
Personnel		
Executive Salary (Jessica)	$92,250	2.5% COLA for executive
Payroll Taxes & Processing	$12,000	Includes FICA, payroll service, and related costs.
Bookkeeper & Accountant	$4,000	Monthly reconciliation and annual 990 filing.
Subtotal: Personnel	**$108,250**	
Programs & Events		
Breakfast for Better Mobility (BBM)	$24,500	Largest annual expense: venue, food, AV, décor, materials.
Transit Citizen Leadership Academy (TCLA)	$4,500	Venue, materials, speakers, food (excludes staff time).
Regional / Mini-TCLA Pilots	$1,500	Development and delivery of new regional leadership programs.
Transit Champions & Community Outreach	$1,500	Networking, events, and community education.
Subtotal: Programs & Events	**$32,000**	
Operations & Overhead		
CRM, Software, and Storage	$3,000	Bloomerang, Google Workspace, QuickBooks, Zoom, Microsoft Office.
Insurance (Liability + D&O)	$600	Annual coverage.
Marketing, Printing & Communications	$4,000	Advertising, printing, design, sponsorship collateral.
Travel & Professional Development	$1,500	Regional travel, conferences, mileage reimbursement.
Office / Space / Utilities	$0	Placeholder for potential workspace or shared lease.
Contingency / Miscellaneous / Subscriptions	$1,500	Unexpected opportunities, Flodesk
Subtotal: Operations & Overhead	**$10,600**	
TOTAL EXPENSES	**$150,850**	Carryover of ~$30,000 provides cash cushion and runway.

2027 Revenue Projections

Source	Realistic Target	Optimistic	Notes
Leadership Circle Donors	$60,000	$100,000	Renewed anchor gifts plus 1–2 new mid-level investors joining at the $10K–$25K level.
Events (BBM + Transit Champions)	$35,000	$40,000	Incremental increase through sponsorship renewals, higher table sales, and an expanded Champions series.
TCLA Fees / Sponsors	$18,000	$30,000	Includes one full TCLA and one regional Mini-TCLA, with participant fees at $1,250 and added sponsor support.
Contracts / Grants	$40,000	$60,000	Anticipates one secured GNRC or NDOT-funded engagement and continued Nashville Chamber collaboration.
Individual & Corporate Giving	$15,000	$18,000	Year-round giving campaigns (Spring, Fall, and EOY) and improved donor retention with simplified systems.
Misc. Income	$5,000	$7,000	Speaking honoraria, shared partnership projects, or consulting collaborations.
Total	**$173,000**	**$255,000**	Continued revenue diversification supports growth in programming and reserves.

2027 Expense Projections

Category	Realistic Target	Notes
Personnel		
Executive Salary (Jessica)	$95,000	Includes modest 2.5% annual cost-of-living adjustment.
Payroll Taxes & Processing	$12,500	Reflects salary adjustment and payroll fees.
Bookkeeper & Accountant	$6,000	Ongoing monthly reconciliation and annual 990 filing.
Fundraising / Development Consultant	$10,000	Contract support for donor cultivation, sponsorships, and campaign design.
Subtotal: Personnel	**$123,500**	
Programs & Events		
Breakfast for Better Mobility (BBM)	$25,000	Maintains quality and scale; assumes stable venue and sponsor support.
Transit Citizen Leadership Academy (TCLA)	$6,500	One full class with modest enhancements for alumni engagement.
Regional / Mini-TCLA Pilots / New Leadership Events	$4,000	Second pilot class and expanded chamber partnerships.
Transit Champions & Community Outreach	$2,000	Two events and targeted community engagements.
Subtotal: Programs & Events	**$37,500**	
Operations & Overhead		
CRM, Software, and Storage	$3,000	Retains essential digital tools for donor management, comms, and accounting.
Insurance (Liability + D&O)	$600	Annual coverage.
Marketing, Printing & Communications	$3,000	Increased marketing spend to promote programs and campaigns.
Travel & Professional Development	$1,500	Regional and national mobility leadership events.
Office / Space / Utilities	$0	Continue remote/hybrid operation model.
Contingency / Miscellaneous / Subscriptions	$1,900	Buffer for emerging needs and subscriptions.
Subtotal: Operations & Overhead	**$10,000**	
TOTAL EXPENSES	**$171,000**	Supports continued program growth and investment in revenue generation capacity.

2028 Revenue Projections

Source	Realistic Target	Optimistic	Notes
Leadership Circle Donors	$80,000	$100,000	Sustained anchor support with 1–2 new multi-year commitments or corporate leadership partners.
Events (BBM + Transit Champions)	$40,000	$45,000	Continued sponsor renewals and ticket growth; BBM maturing into a signature regional event.
TCLA Fees / Sponsors	$25,000	$30,000	One full TCLA cohort plus expanded alumni engagement and sponsorship.
Contracts / Grants	$45,000	$60,000	Ongoing partnerships with GNRC, NDOT, or Chambers; potential new federal or philanthropic grants.
Individual & Corporate Giving	$15,000	$25,000	Increased recurring donors through sustained stewardship and campaign consistency.
Misc. Income	$5,000	$7,000	Speaking, consulting partnerships, and shared projects.
Total	**$210,000**	**$267,000**	Growth fueled by regional expansion, multi-year donor relationships, and diversified income.

2028 Expense Projections

Category	Realistic Target	Notes
Personnel		
Executive Salary (Jessica)	$130,000	Includes COLA increase in salary for executive space for new hire mid-year.
Payroll Taxes & Processing	$14,500	Reflects salary adjustment and payroll fees.
Bookkeeper & Accountant	$6,750	Ongoing monthly reconciliation and annual 990 filing.
Fundraising / Development Consultant	$15,000	Contract support for donor cultivation, sponsorships, and campaign design.
Subtotal: Personnel	**$166,250**	
Programs & Events		
Breakfast for Better Mobility (BBM)	$26,500	Maintains quality and scale; assumes stable venue and sponsor support.
Transit Citizen Leadership Academy (TCLA)	$6,000	One full class with modest enhancements for alumni engagement.
Regional / Mini-TCLA Pilots / New Leadership Events	$4,000	Second pilot class and expanded chamber partnerships.
Transit Champions & Community Outreach	$3,000	Two events and targeted community engagements.
Subtotal: Programs & Events	**$39,500**	
Operations & Overhead		
CRM, Software, and Storage	$4,000	Retains essential digital tools for donor management, comms, and accounting.
Insurance (Liability + D&O)	$750	Annual coverage.
Marketing, Printing & Communications	$6,000	Increased marketing spend to promote programs and campaigns.
Travel & Professional Development	$3,000	Regional and national mobility leadership events.
Office / Space / Utilities	$4,000	Continue remote/hybrid operation model. This includes funding for a co-work space if needed.
Contingency / Miscellaneous / Subscriptions	$1,900	Buffer for emerging needs and subscriptions.
Subtotal: Operations & Overhead	**$19,650**	
TOTAL EXPENSES	**$225,400**	Supports continued program growth and investment in revenue generation capacity.

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: MAY 23 2011

TRANSIT ALLIANCE OF MIDDLE
TENNESSEE INC
511 UNION STREET STE 1850
NASHVILLE, TN 37219

Employer Identification Number:
27-1568117
DLN:
401033060
Contact Person:
JACOB A MCDONALD ID# 31649
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
November 2, 2009
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Sincerely,

Lois G. Lerner
Director, Exempt Organizations

Enclosure: Publication 4221-PC

Letter 947 (DO/CG)

Tennessee Secretary of State
Tre Hargett

Division of Business and Charitable Organizations
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243-1102

November 20, 2025

JESSICA M DAUPHIN
500 11TH AVE. NORTH, STE. 200
NASHVILLE, TN 37203 USA

RE: Registration to Solicit Funds for Charitable Purposes
Organization Name: TRANSIT ALLIANCE OF MIDDLE TENNESSEE, INC.
CO Number: CO22305
Expiration Date: 06/30/2026

Dear JESSICA M DAUPHIN :

Pursuant to the Tennessee Charitable Solicitations Act, T.C.A. § 48-101-501,*et seq*. the Tennessee Secretary of State has reviewed your application and is pleased to announce your organization's registration to solicit contributions has been **approved**.

The organization must maintain statutory compliance by submitting a renewal application and required fees on an annual basis. At that time you may be required to submit tax filings, financial statements, proof of IRS status, and other documents related to your organization and its fundraising activities. You can find additional information and submit additional filings online at https://sos.tn.gov/charities. The "CO" Number listed above will serve as your organization's charitable registration number and should be used when submitting any charitable filings or correspondence.

Please also be advised that if the organization's application or other provided information includes false, misleading or deceptive statements, appropriate action will be taken. Pursuant to the Tennessee Charitable Solicitations Act, a civil penalty of up to five thousand dollars ($5,000.00) may be assessed for any violation.

Thank you for registering your organization and please do not hesitate to contact us with any questions.

Sincerely,

Tre Hargett
Secretary of State

Tracking Number
2025149066

Application to Renew Registration of a Charitable Organization

Tre Hargett
Secretary of State

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2286
sos.tn.gov/charities

CO Number: CO22305
Filed: 11/20/2025 09:53 AM
Tre Hargett
Secretary of State

Organization Information

Legal Name of the Charitable Organization: TRANSIT ALLIANCE OF MIDDLE TENNESSEE, INC.

Legal entity type of the Organization: Corporation

Business Services Control Number: 000616733 **FEIN:** 27-1568117

Initial Registration Date: 10/02/2014 **Renewal Date:** 11/27/2025

Has your fiscal year ending month changed since your last renewal?
☐ Yes ☑ No

Fiscal Year Ending Month: December

When and where was the organization legally established

Date: 11/02/2009 **Country:** USA **City/State:** NASHVILLE, TN **County:** Davidson

Has your Principal Office address changed since your last renewal?
☐ Yes ☑ No

Principal Office Address
500 11TH AVE N
USA, SUITE 200, TN 37203

Has your Mailing address changed since your last renewal?
☐ Yes ☑ No

Mailing Office Address
500 11TH AVE. NORTH, STE. 200
USA, NASHVILLE, TN 37203

Contact Information for the Charitable Organization

Contact Name: JESSICA M DAUPHIN

Telephone Number: (615) 743-3051 **Fax Number:** (615) 743-3009

Email: jessica.dauphin@thetransitalliance.org **Website:** thetransitalliance.org

Current names used by the charity organization

Do you need to modify other names that the charity solicits under?
☐ Yes ☑ No

Has the organization registered in any other state(s)?
☐ Yes ☑ No

Does the charity have other offices, chapters, branches, affiliates or a parent?
☐ Yes ☑ No

The category that best describes your organization

W - Public Affairs, Society Benefit

The charitable purpose of the organization

The mission of the Transit Alliance of Middle Tennessee is to encourage both private and public sector support for new investments in mass transit in the ten county region of middle Tennessee. The Transit Alliance is committed to communicating the value of regional mass transportation needs and options. The Alliance fosters education across the region about the economic value of mass transit investments. Through these communication and education efforts, the Alliance will actively participate in the steps necessary to secure dedicated revenues for mass transit investments in the months and years ahead.

Tax & Financial Information

Has your tax exempt status changed since your last renewal?

☐ Yes ☑ No

Last Fiscal Year Start: January 2024 **Last Fiscal Year End:** December 2024

Type of 990 Tax Form Filed: 990-EZ

Government Grants	$ 0.00
Gross Receipts	$ 122,367.00

Solicitation Information

Have you been enjoined by any court from soliciting contributions?

☐ Yes ☑ No

Does your organization contract with or otherwise engage the services of any outside fundraising professional (such as a "professional fund-raiser," "paid solicitor," "fund raising counsel," or "commercial co-venturer")?

☐ Yes ☑ No

Officer Information

Do you need to modify the current officers?

☑ Yes ☐ No

Charles Sueing
201 Thompson Ln., Suite 105
Nashville, TN 37211, USA
Title(s): Board Member, Secretary

Jamie Dunham
500 11th Ave N, Suite 200
Nashville, TN 37203, USA
Title(s): Board Member

Jessica Dauphin
7144 Riverfront Drive
Nashville, TN 37221, USA
Title(s): President, Chief Executive Officer

Dr. Ken Moore
198 E. Main St.
Franklin, TN 37064, USA
Title(s): Board Member

LIZ AFFLECK
500 11th Avenue N, Suite 200
Nashville, TN 37203, USA
Title(s): Custodian of Contributions, Custodian of Final Distributions, Chief Fiscal Officer

Randall Hutto
500 11th Ave N, Suite 200
Nashville, TN 37203, USA
Title(s): Board Member

Mr. DALE HALL
500 11TH AVE N
SUITE 200, TN 37203
Title(s): Director

Mr. DAVID DEVAUL
500 11TH AVE N
SUITE 200, TN 37203, USA
Title(s): Treasurer

STEPHANIE TILLMAN
500 11TH AVE N
SUITE 200, TN 37203, USA
Title(s): Chairperson

SHANE MCFARLAND
500 11TH AVE N
SUITE 200, TN 37203
Title(s): Director

MARY VAVRA
500 11TH AVE N
USA, SUITE 200, TN 37203
Title(s): Vice Chairperson

Has any officer, director, manager, operator, or principal of the organization been the subject of an injunction, judgement, or administrative order or been convicted of a felony?

☐ Yes ☑ No

Signature

I certify that the statements in this registration statement and all supplemental forms, documents, and continuation sheets are true and correct to the best of my knowledge and belief.

I (Chief Fiscal Officer, Treasurer, or Officer) certify, under penalty of perjury, that the above information is true and correct.

Signed Electronically: Jessica Dauphin **Date:** 11/18/2025

Title: Chief Executive Officer

I certify that the statements in this registration statement and all supplemental forms, documents, and continuation sheets are true and correct to the best of my knowledge and belief.

I (Chief Fiscal Officer, Treasurer, or Officer) certify, under penalty of perjury, that the above information is true and correct.

Signed Electronically: Liz Affleck **Date:** 11/20/2025

Title: Chief Fiscal Officer

Tre Hargett
Secretary of State

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2555
Fax: 615-253-5173
sos.tn.gov/charities

Date: 11/17/2025 **Invoice:** 2025-769757

Customer Information

JESSICA M DAUPHIN
TRANSIT ALLIANCE OF MIDDLE TENNESSEE, INC.
500 11TH AVE. NORTH, STE. 200
NASHVILLE, TN 37203 , USA

Tracking Number	Description	Amount Paid
2025149066	TRANSIT ALLIANCE OF MIDDLE TENNESSEE, INC. (CH Charitable Renewal)	$ 10.00

Payment Details

Fee Total:	$ 10.00
Payment Total:	$ 10.00
Amount Due:	$ 0.00

Payment Method

Payment Type: Credit Card
Check/Confirmation Number: 3910220771

Transit Alliance Board of Directors
November 2025-December 2026

First Name	Last Name	Term Ends	County	Email	Office Phone	Cell Phone	Terms
Charles	Sueing	2026	Williamson	csueing1@comcast.net	615-366-0523		2
Jamie	Dunham	2026	Davidson	jamie@jamiedunham.com		615-739-1133	2
Stephanie	Tillman	2028	Williamson	stillman@tmagroup.org			2
Shane	McFarland	2028	Rutherford	smcfarland@murfreesborotn.gov			2
Dale	Hall	2028	Davidson	dale.hall@regions.com			2
David	DeVaul	2028	Davidson	david.devaul@pnfp.com			2
Annie	Klaver	2026	Davidson	annieklaver@gmail.com			1
Janet	Meeks	2026	Williamson	janet@jsmassociates.biz			1
Mark	Deutschman	2027	Davidson	mark@corenashville.com			1
Mary	Vavra	2027	Davidson	mary.vavra@ohm-advisors.com			1
Maggie	Lea	2026	Wilson	maggie.lea@homeinstead.com			1
Ken	Moore	n/a	Williamson	ken.moore@franklintn.gov	550-6600	934-1124	
Randall	Hutto	n/a	Wilson	huttor@wilsoncountytn.com		615-405-1611	

Advisors and Ex Oficio	
Charles	Bone
Ralph	Shulz

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 03/05/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Jennifer Shively	
SouthPoint Risk - Dickson 216 East College Street Suite D2 Dickson TN 37055	PHONE (A/C, No, Ext): (615) 446-2814	FAX (A/C, No):
	E-MAIL ADDRESS: jshively@southpointrisk.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : Selective Insurance Co. of SC	19259
INSURED THE TRANSIT ALLIANCE OF MIDDLE TENNESSEE 500 11TH AVE N SUITE 200 NASHVILLE TN 37203-3362	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** CL263590071 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [X] POLICY [ ] PRO-JECT [ ] LOC [ ] OTHER:			S 2257171	04/26/2025	04/26/2026	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG [ ]	$ 1,000,000 $ 300,000 $ 10,000 $ 1,000,000 $ 3,000,000 $ 3,000,000 $
A	AUTOMOBILE LIABILITY [ ] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [X] HIRED AUTOS ONLY [X] NON-OWNED AUTOS ONLY			S 2257171	04/26/2025	04/26/2026	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) [ ]	$ 1,000,000 $ $ $ $
	[ ] UMBRELLA LIAB [ ] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $						EACH OCCURRENCE AGGREGATE [ ]	$ $ $
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? [ ] Y / N **(Mandatory in NH)** If yes, describe under DESCRIPTION OF OPERATIONS below	N / A					[ ] PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ $ $

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificates are issued based on the insurance coverage included in the insurance program at the time this certificate was issued. Please review the certificate and contract to be certain the coverage provided meets the contractual obligations. To request any changes to the policy, the named insured must contact our agency.

CERTIFICATE HOLDER

City of Franklin
109 3rd Ave. S
Franklin TN 37064

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Jennifer Shively

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Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See ***Specific Instructions*** on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

Transit Alliance of Middle Tennessee, Inc.

2 Business name/disregarded entity name, if different from above.

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor ☑ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . .

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☐ Other (see instructions)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . ☐

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any)

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)

(Applies to accounts maintained outside the United States.)

5 Address (number, street, and apt. or suite no.). See instructions.

500 11th Ave N, Suite 200

6 City, state, and ZIP code

Nashville, TN 37203

Requester's name and address (optional)

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			–		–				

or

Employer identification number

2	7	–	1	5	6	8	1	1	7

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here **Signature of U.S. person** Jessica Dauphin **Date** 03/04/2026

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

Nonprofit Funding Application – Fiscal Year 2026-2027

Application for Charitable and Civic Organizations
Submission Deadline: March 6, 2026

Agency Name: Waves, Inc.
(List agency name as it appears on the Secretary of State website)

Legal Status: ☑ Charitable (501c3) ☐ Civic Organization (501c6 or 501c4)

Application Contact: Evangelina Montelongo (Name) | emontelongo@wavesinc.com (Email) | 951-534-8518 (Phone)

Mailing Address: 223 Bridge Street Franklin, TN 37064

Payment Address:
(if different from mailing)

Total amount of City of Franklin funds being requested for FY 2026-2027: **$ 26,671.00**

Percentage of proposed FY 2026-2027 budgeted revenues derived from this request: **0.60%**

Non-Discrimination

The parties, their agents, officials, employees, and servants shall not discriminate in any manner on the basis of race, color, religion, creed, ethnic or national origin, sex, sexual orientation, gender identity/expression, disability, age, status as a covered veteran, genetic information, and any other category protected by the federal or state civil rights law with respect to the subject matter and related activities of this application.

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: Waves, Inc.

1. Identify one Strategic Plan Goal your request helps to achieve.

Quality Life Experience

2. Provide the number of Franklin citizens served by your agency: 140

3. State the type of service provided and whether other organizations in the community provide the same service.

Waves provides two core services: Early Learning services for children ages 0–5 experiencing developmental delays, delivered in natural environments such as the home and community settings; and Adult Services for individuals age 21 and older with intellectual and developmental disabilities, including day programming and community engagement supports.In Williamson County, the Tennessee Vocational Training Center provides services to individuals with a wide range of disabilities, including employment-focused programming. Brightstone, a private organization, offers day services for a limited number of adults with intellectual disabilities who are able to pay tuition. Waves remains one of the few nonprofit providers offering comprehensive, community-based services at little to no cost to families.

4. Explain how much of an impact these services have on the community.

Waves' services have a measurable and meaningful impact across the community, serving both children and adults and strengthening families throughout Williamson County and beyond. In 2025, Waves served 566 individuals, including 322 community members from Williamson County, demonstrating deep local reach and relevance.

Through Early Learning, young children with developmental delays receive early intervention during critical periods of development, increasing school readiness and supporting long-term academic and social success. These services also equip caregivers with strategies and confidence, reducing family stress and enhancing early childhood outcomes.

In Adult Services, individuals with intellectual and developmental disabilities gain access to structured programming, skill-building opportunities, and community engagement. These experiences foster greater independence, reduce social isolation, and support families who depend on reliable services to balance work and caregiver responsibilities.

By offering supports at little to no cost, Waves removes financial barriers, making essential services accessible to families who might otherwise go without. This accessibility helps build a more inclusive, stable, and connected community — one where individuals of all abilities are supported to thrive and contribute meaningfully to the social fabric of Williamson County.

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: Waves, Inc.

5. State how these funds will be used and if they will be spent in accordance with the State of Tennessee T.C.A § 6-54-111.

Funds awarded by the City of Franklin will be used to support the operating expenses of Waves' Franklin programming which provides daily services to adults and children with intellectual and developmental disabilities. Operating expenses include personnel costs for Professionals, program supplies, transportation, and facility-related expenses necessary to provide structured programming, skill development, and community engagement opportunities.
These funds will be expended solely for charitable and public service purposes in accordance with Tennessee Code Annotated § 6-54-111. Waves is a 501(c)(3) nonprofit organization, and all funding received will be used to support services that directly benefit residents of the City of Franklin and promote the public good.

6. State if the City of Franklin provides any other support (financial or otherwise) to your agency. If so, please describe that support.

The City of Franklin has provided financial support to Waves through grant funding that assists with operating expenses for our programs in Franklin TN. This funding is essential to sustaining daily services for Franklin residents with intellectual and developmental disabilities and remains a critical component of the program's financial stability.
Beyond this annual funding, Waves benefits from general municipal services provided to all community organizations.

7. State any other additional financial support your agency receives.

Waves maintains a diversified and sustainable funding model to ensure sustainable, responsible stewardship of public and private resources. In addition to support from the City of Franklin, Waves receives funding from United Way of Greater Nashville, Williamson County government, the Tennessee Department of Intellectual and Developmental Disabilities, and TennCare CHOICES waiver reimbursements administered through managed care organizations.
The organization also secures competitive grants from private foundations and community funders. Additional revenue is generated through two annual fundraising events, monthly donor contributions, and year-end giving solicitations.
This multi-source funding structure strengthens financial stability, reduces reliance on any single revenue stream, and allows Waves to responsibly leverage municipal investment alongside state, foundation, and community support to deliver essential services to children and adults with intellectual and developmental disabilities.

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency Name: Waves, Inc.

8. How often does the Board of Directors receive/approve financial reports?

☑ bi-monthly ☐ monthly ☐ quarterly ☐ semi-annually ☐ annually

9. Are the agency's financial records audited by an independent certified public accountant?

☑ Yes ☐ No

If no, please explain how financials are reviewed.

Attachments:

☑ Option 1: Annual Audit for the last fiscal year concluded **OR**

☐ Option 2: A completed State of Tennessee annual reporting form for the last fiscal year concluded (AND the auditor's opinion and compliance notes if answered yes above)

☑ Proof of nonprofit status (IRS Tax Exempt Letter of Determination)

☑ Proof of business registration with the State of TN / Proof of registration with the TN Office of Charitable Solicitors

☑ Board of Directors list that includes the names, positions held, contact information, and expiration date of term for all board members

☑ Certificate of Insurance for professional liability (if applicable), general liability, and workers' compensation with the City of Franklin listed as a Certificate Holder

☑ Proposed or preliminary FY 2027 Budget

☑ W9 for the agency

☑ City of Franklin Vendor Information Form (Not required if you are an existing recipient and do not wish to change banking, contact, or address information)

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: Waves, Inc.

Application criteria include:
- BOMA may fund up to 1% of the estimated general fund revenue during the budget process for all requests, depending on availability of funds.
- Outside agencies that request funding for the first time may not request an amount that exceeds 5% of their operating expenses.
- Outside agencies that have been funded in the prior year may request an amount that includes up to 3% inflation, plus any special funding requests. No funding request may exceed 25% of operating expenses.
- Funding requests are made for one fiscal year only, subject to annual re-submission and not guaranteed year over year.

Staci Davis

Printed Name of (CEO/President/Executive Director/Board Chair)

Staci Davis

Signature of (CEO/President/Executive Director/Board Chair)

03/05/2026

Date

*Unless contractually negotiated otherwise, any funding approved by the Board of Mayor Alderman will be distributed on an even quarterly basis. Submission of this form is not a guarantee of funding. All funds authorized are done by authority extended by the State and the City's local charter. Approved funding may result in a contract and this form will become an integral part of that contract.

Emailed applications are preferred.

Completed applications and required attachments may be sent to nonprofitfunding@franklintn.gov or mailed to City of Franklin, Budget & Performance Department, Attn: Nonprofit Funding, 109 Third Avenue South, Franklin, TN 37064.

Annual Reporting Form for Nonprofit Organizations
Seeking Financial Assistance from Local Governments

Waves, Inc.

Name of Nonprofit Organization

223 Bridge Street	Franklin	Williamson	TN	37064
Street Address	City	County	State	Zip

Annual Financial Report of Cash Receipts, Disbursements, and Balances
For the Fiscal Year from 2025 through 2026

Report Required by Title 5, Chapter 9, Part 1,
And Title 6, Chapter 54, Part 1, *Tennessee Code Annotated*

Receipts		
Federal Grants	$ 0.00	
State Grants	188,226.00	
Financial Assistance from Local Governments	40,000.00	
Donations and Gifts from Citizens	46,500.00	
Membership Dues	0.00	
Fees/Charges for Services	3,841,614.00	
Fundraising Events	85,500.00	
Sale of Assets	0.00	
Loans-Borrowed Funds	0.00	
Investment Income	0.00	
Other Receipts	120,000.00	
Total Receipts		$ 4,321,840.00 (A)
Disbursements		
Grants and Other Assistance Paid to Other Organizations and Individuals	$	
Salaries and Wages	2,800,000.00	
Employee Benefits	340,500.00	
Payroll Taxes	203,000.00	
Fees for Services (non-employee)	62,700.00	
Advertising and Promotion	2,360.00	
Office Expenses	171,550.00	
Leases/Rentals	199,500.00	
Maintenance and Repairs	13,000.00	
Supplies	6,000.00	
Travel	87,000.00	

Utilities	25,000.00		
Insurance	80,000.00		
Conferences, Conventions and Meetings	2,500.00		
Interest	0.00		
Purchase of Capital Assets – Vehicles and Equipment	0.00		
Purchase of capital Assets – Property and Buildings	0.00		
Loan Payments	0.00		
Other	327,200.00		
Total Disbursements		$ 4,320,310.00	(B)
Cash Receipts Less Disbursements for the fiscal Year (A-B=C)		$ 1,530.00	(C)
Cash Balance - at the beginning of the fiscal year		$ 0.00	(D)
Cash Balance - at the end of the fiscal year (C+D=E)		$ 1,530.00	(E)
Details of Cash Balance - at the end of the fiscal year			
Cash on Hand	$ 0.00		
Cash in Bank – Checking	52,776.00		
Cash in Bank – Savings Accounts	187,895.00		
Cash in Bank – Certificates of Deposits	0.00		
Other Cash	0.00		
Total Cash - at the end of the fiscal year		$ 240,671.00	(E)

Please Explain Proposed Use of the Financial Assistance from Local Governments.

Funding received from the City of Franklin will directly support Waves' efforts to provide meaningful, structured daily programming for the children and adults we serve. This assistance helps ensure access to safe, enriching environments where individuals can receive care, skill development, and social engagement that empower them to reach their full potential. City support also strengthens families by providing reliable services that allow parents and caregivers to remain in the workforce, knowing their loved ones are supported in a secure and nurturing setting. Through this partnership, the City's investment helps promote independence, community inclusion, and overall quality of life for individuals with intellectual and developmental disabilities in Franklin.

I certify that this report accurately presents the cash receipts, disbursements, and balances of the Waves, Inc. **for the fiscal year noted above.**

Name of Nonprofit Organization

Person Preparing Report Evangelina Montelongo *Evangelina Montelongo*

Printed Name **Signature**

Phone Number (951)534-8518 **Email Address** emontelongo@wavesinc.com **Date** 03/05/2026

WAVES, INC.
FINANCIAL STATEMENTS
WITH SUPPLEMENTARY INFORMATION
June 30, 2025

WAVES, INC.
Franklin, Tennessee

FINANCIAL STATEMENTS
WITH SUPPLEMENTARY INFORMATION
June 30, 2025

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WAVES, INC.

Roster of Board of Directors

Year Ended June 30, 2025

Trish Stiles, President

Marcie Stephens, Vice Chair

Embry Nichols, Secretary

Danielle Williams, Treasurer

Tom Stearns, Honorary Board Chair

Rebekah Zeitlin, Past President

Tina Anderson

Gary Anderson

Hailey Blank

Mark Booker

Jackie King

Ellen Lundy

John Lynch

Roberto Ramirez

Derek Schletzer

Debbie Sokol

April Wideman

LBMC

INDEPENDENT AUDITORS' REPORT

The Board of Directors
Waves, Inc.

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying financial statements of Waves, Inc. (the "Organization"), which comprise the statement of financial position as of June 30, 2025, and the related statements of activities and changes in net assets, functional expenses and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements present fairly, in all material respects, the financial position of the Organization as of June 30, 2025, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Organization and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Organization's ability to continue as a going concern for one year after the date that the financial statements are available to be issued.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- **Exercise professional judgment and maintain professional skepticism throughout the audit.**
- **Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.**
- **Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, no such opinion is expressed.**
- **Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.**
- **Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Organization's ability to continue as a going concern for a reasonable period of time.**

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying Schedule of Expenditures of Federal Awards and State Financial Assistance, as required by the Tennessee Comptroller, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Other Information

Management is responsible for the other information included in the financial statements. The other information comprises the Roster of Board of Directors but does not include the basic financial statements and our auditors' report thereon. Our opinion on the basic financial statements does not cover the other information and, accordingly, we do not express an opinion or provide any assurance on that information.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected misstatement of the other information exists, we are required to describe it in our report.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated October 16, 2025 on our consideration of the Organization's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control over financial reporting and compliance.

LBMC, PC

Brentwood, Tennessee
October 16, 2025

WAVES, INC.
STATEMENT OF FINANCIAL POSITION
June 30, 2025

ASSETS	
Current assets	
Cash and cash equivalents	$ 239,707
Accounts receivable	335,851
Prepaid expenses and other assets	10,068
Contributions receivable	115,000
Total current assets	700,626
Property and equipment	
Land and buildings	518,152
Vehicles	480,309
Furniture and equipment	107,858
Less: accumulated depreciation	(688,159)
Total property and equipment, net	418,160
Right-of-use assets	75,772
Total assets	$ 1,194,558
LIABILITIES AND NET ASSETS	
Current liabilities	
Accounts payable	$ 28,905
Accrued expenses	220,840
Current portion of lease liabilities	49,298
Total current liabilities	299,043
Operating lease liabilities, net of current portion	32,540
Total liabilities	331,583
Net assets	
Without donor restrictions	747,975
With donor restrictions	115,000
Total net assets	862,975
Total liabilities and net assets	$ 1,194,558

See accompanying notes to the financial statements.

WAVES, INC.
STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS
Year ended June 30, 2025

	Without Donor Restrictions	With Donor Restrictions	Total
Public Support and revenues			
Program revenues			
Tennessee DIDD	$ 311,301	$ -	$ 311,301
Grants	1,842,061	-	1,842,061
Private pay revenues, net	1,481,259	-	1,481,259
Gain on disposal and casualty	26,716	-	26,716
Total program revenues	3,661,337	-	3,661,337
Support and contributions			
Contributions	179,890	115,000	294,890
In-kind contributions	214,193	-	214,193
Special event revenues, net of direct costs	15,460	-	15,460
Net assets released from restriction	115,000	(115,000)	-
Total support and contributions	524,543	-	524,543
Total public support and revenues	4,185,880	-	4,185,880
Expenses			
Program service expenses	3,137,340	-	3,137,340
Supporting service expenses			
Management and general	915,537	-	915,537
Fundraising	59,272	-	59,272
Total supporting service expenses	974,809	-	974,809
Total expenses	4,112,149	-	4,112,149
Increase in net assets	73,731	-	73,731
Net assets at beginning of year	674,244	115,000	789,244
Net assets at end of year	$ 747,975	$ 115,000	$ 862,975

See accompanying notes to the financial statements.

WAVES, INC.
STATEMENT OF FUNCTIONAL EXPENSES
Year ended June 30, 2025

	Program Expenses			Supporting Service Expenses			
	Adult Services	Early Learning Services	Total Program Expenses	Management and General Expenses	Fundraising Expenses	Total Supporting Expenses	Total
Salaries and wages	$ 1,072,213	$ 1,114,201	$ 2,186,414	$ 393,052	$ 48,652	$ 441,704	$ 2,628,118
Overtime wages	138,572	-	138,572	566	-	566	139,138
Discretionary bonuses	-	-	-	-	-	-	-
Payroll taxes	89,844	82,437	172,281	29,724	3,570	33,294	205,575
Employee benefits	37,176	127,851	165,027	163,055	1,724	164,779	329,806
Advertising and promotion	-	1,874	1,874	2,414	1,511	3,925	5,799
Communications	2,428	16,671	19,099	2,477	362	2,839	21,938
Depreciation	760	2,471	3,231	75,967	-	75,967	79,198
Dues and subscriptions	313	2,303	2,616	5,859	-	5,859	8,475
Facility rent expense	11,832	21,720	33,552	38,146	-	38,146	71,698
Fees and service charges	-	-	-	4,960	363	5,323	5,323
Fuel costs	9,620	2,317	11,937	17,184	-	17,184	29,121
HR and training expenses	6,304	7,155	13,459	27,623	41	27,664	41,123
Information technology	-	26,827	26,827	21,602	848	22,450	49,277
Managed services	12,975	33,289	46,264	46,374	568	46,942	93,206
Mileage and travel reimbursements	4,676	85,138	89,814	5,124	-	5,124	94,938
Miscellaneous	6,300	-	6,300	2,678	-	2,678	8,978
Office expenses	23,125	624	23,749	1,026	-	1,026	24,775
Printing and postage	250	-	250	-	291	291	541
Professional services	397	58,952	59,349	25,741	903	26,644	85,993
Property and liability insurance	-	22,683	22,683	42,291	-	42,291	64,974
Staff support expenses	24,703	9,240	33,943	2,481	-	2,481	36,424
Supplies	239	251	490	2,279	439	2,718	3,208
Utilities	35,248	1,924	37,172	4,447	-	4,447	41,619
Vehicle repairs and maintenance	13,422	1,015	14,437	467	-	467	14,904
In-kind rent expense	28,000	-	28,000	-	-	-	28,000
Total expenses reported gross	1,518,397	1,618,943	3,137,340	915,537	59,272	974,809	4,112,149
Reimbursed expenses from residents - included in private pay revenues, net	51,673	-	51,673	-	-	-	51,673
Direct costs of special events - included in special event revenues, net of direct costs	-	4,721	4,721	3,053	3,887	6,940	11,661
Total expenses	$ 1,570,070	$ 1,623,664	$ 3,193,734	$ 918,590	$ 63,159	$ 981,749	$ 4,175,483

See accompanying notes to the financial statements.

WAVES, INC.
STATEMENT OF CASH FLOWS
Year ended June 30, 2025

Cash flows from operating activities		
Change in net assets	$	73,731
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Depreciation		79,198
Loss on disposal of property and equipment		13,838
In-kind donation of property and equipment		(186,196)
Net change in assets and liabilities:		
Accounts and contributions receivable		224,814
Prepaid expenses and other current assets		16,152
Accounts Payable		(1,699)
Accrued expenses		56,780
Net cash provided by operating activities		276,618
Cash flows from investing activities		
Purchases of property and equipment		(77,296)
Proceeds from disposals of property and equipment		6,500
Net cash used in investing activities		(70,796)
Cash flows from financing activities		
Short-term borrowings from related parties		200,554
Repayments of short-term borrowings from related parties		(200,554)
Net cash provided by financing activities		-
Net change in cash and cash equivalents		205,822
Cash and cash equivalents at beginning of year		33,885
Cash and cash equivalents at end of year	$	239,707

See accompanying notes to the financial statements.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Organization and Nature of Activities: Waves, Inc. (the "Organization") is a community organization committed to empowering individuals with intellectual and developmental disabilities to progress toward their full potential. This is accomplished by securing all indicated resources and ensuring their effective use for the individuals served. The Organization is further committed to serving as a vehicle for communicating the desires and needs of the persons served and to enhance the image of those persons in the community. The Organization's program services are comprised of two major categories: Adult Services and Early Learning Services.

The Early Learning program provides developmental therapy to children birth to five years who have a developmental delay or a diagnosed condition that has a high probability of resulting in developmental delay. Early Interventionists deliver services where the child lives, learns, and plays, while providing training and support to families and caregivers, to increase the likelihood of consistent skills practice. In addition to direct support of children and their caregivers, the interventionist provides consultation and training for childcare providers.

The Adult Services program includes both day service programs and a residential program. Adult Day Services provide activities and structured training programs that support acquisition, retention and improvement in communication, daily living and social skills for adults with intellectual and developmental disabilities. Services in this program are facility and/or community-based and include support for individuals who seek employment. The Adult Residential Program currently operates four homes within Williamson County with 24/7 staff support as well as a semi-independent living option.

Basis of Presentation: The accompanying financial statements of the Organization have been prepared on the accrual basis of accounting and include the assets, liabilities and financial activities of all program services of the Organization. In accordance with U.S. generally accepted accounting principles ("GAAP"), the financial statements report the changes in and totals of each net asset class based on the existence of donor restrictions. Net assets are classified as without donor restriction or with donor restriction as described below:

> *Net assets without donor restrictions:* Net assets that are not subject to donor imposed restrictions and may be expended for any purpose in performing the primary objectives of the Organization. These net assets may be used at the discretion of the Organization's management and the board of directors.
>
> *Net assets with donor restrictions:* Net assets subject to stipulations imposed by donors and grantors. Some donor restrictions are temporary in nature with the restrictions being met either by actions of the Organization or by the passage of time. Other donor restrictions can be perpetual in nature when a donor has stipulated the funds are to be maintained in perpetuity.

Use of Estimates: The preparation of financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results may differ from these estimates.

Program Revenues and Revenue Recognition: The Organization's program revenues are primarily derived from cost-reimbursable federal and state contracts and grants, which are conditioned upon certain performance requirements and/or the incurrence of allowable qualifying expenses. Amounts received are recognized as revenue when the Organization has incurred expenditures in compliance with specific contract or grant provisions. Amounts received prior to incurring qualifying expenditures are reported as refundable advances in the statement of financial position. There were no such balances at June 30, 2025.

All of the program revenues are derived from contracts within the scope of Accounting Standards Codification ("ASC") 606, and the Organization recognizes revenue as when (or as) control of the promised goods or services transfers to the customer. Revenue is recorded at the amount of consideration the Organization expects to be entitled to in exchange for the delivered goods or services, which includes an estimate of expected returns or refunds when applicable.

(Continued)

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

The Organization's sole performance obligation for program revenues consists of providing the services detailed in the contract with the customer. These services include providing assistance and oversight of individuals with disabilities for programs of the Organization. The performance obligations are considered met at a point in time for each of these services.

In limited scenarios, the Organization provides services to individuals who pay privately for care. Under these contracts, the Organization will at times act as an agent and directly make payments for certain residential costs which are the ultimate liability of the customer. Accordingly, the Organization recognizes private pay revenues, net of the reimbursed expenses.

Contributions and Support Recognition: Outside of its program and operating revenues, the Organization receives support in the form of fundraising sponsorships, contributions and grants. The Organization recognizes these forms of support in accordance with ASC 958-605 which allows for recognition of conditional gifts only upon fulfillment of any stipulated conditions. Proceeds from conditional contributions received are initially recorded as a deferred liability and subsequently recognized as support revenue when the Organization has substantially met all terms and conditions of the grant.

Unconditional contributions received and unconditional promises to give are recognized when such gifts or promises are received. Contributions are recorded as net assets with or without restrictions, depending on the existence and/or nature of any donor-imposed restrictions. Contributions to support future operating years received prior to year-end are recognized as revenues with donor restrictions. If a restriction has been met in the same year that it was imposed, then the revenues are reflected in net assets without donor restrictions.

When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction accomplished, net assets with donor restrictions are released from restrictions and reclassified to net assets without donor restrictions.

Contributions received in which donors have stipulated that the principal be maintained in perpetuity are also classified as net assets with donor restrictions. The earnings from these net assets are classified as with donor restrictions until appropriated for use in current operating expenses by the board, as these donations were silent to usage of earnings.

Cash and Cash Equivalents: The Organization considers all highly liquid investments with an original maturity of three months or less when acquired to be cash equivalents for the Statement of Cash Flows.

Contributions Receivable: Contributions to be received within the next 12 months or with restrictions that have been met at year-end are classified as current assets. Contributions designated by the donor to be received more than 12 months after year-end are discounted and classified as noncurrent assets. The Organization calculates the net present value of the contribution using the treasury rate and payment streams as of the date of the pledge made by the donor.

The Organization does not require collateral or other security to support the receivables or accrue interest on any of its receivables. The allowance for uncollectible pledges is determined by management based on the historical collection of pledges, specific donor circumstances and general economic conditions. Periodically, management reviews contributions receivable and records an allowance for specific donors based on current circumstances. Receivables are charged off against the allowance when all attempts to collect the receivable have failed. Management has determined that no allowance for uncollectible pledges was necessary at June 30, 2025.

Accounts Receivable: Accounts receivable primarily consists of balances owed for program services rendered under contracts with the state, various insurance providers or individuals. Interest is not charged on past due accounts receivable. The Organization has no history of losses on accounts receivable and accordingly, management does not believe an allowance for credit losses is necessary at June 30, 2025.

(Continued)

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Property and Equipment: Property and equipment are stated at cost. Donated property is recorded at fair value. Depreciation is computed on a straight-line basis over the estimated useful lives of assets, ranging from two to thirty years. Certain assets such as land are considered non-depreciable. Expenditures for repairs and maintenance are charged to expense as incurred. It is the Organization's policy to capitalize purchases of property and equipment with a value of $500 or more and have a useful life greater than one year.

Impairment of Long-Lived Assets: On an ongoing basis, the Organization reviews long-lived assets for impairment whenever events or circumstances indicate that the carrying amounts may be overstated. The Organization recognizes an impairment loss if the undiscounted cash flows expected to be generated by the asset are less than the carrying value of the related asset. The impairment loss adjusts the assets to fair value. As of June 30, 2025, management believes that no impairment existed.

Federal Income Taxes: The Organization is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code (“IRC”) and is classified as an organization that is not a private foundation as defined in Section 509(a) of the IRC. Accordingly, no provision for income taxes has been made in the accompanying financial statements. Additionally, the Organization did not receive any unrelated business income during the year ended June 30, 2024, which would be subject to federal taxes.

In accordance with applicable guidance, the Organization will recognize a tax benefit only if it is more-likely-than-not the tax position would be sustained in a tax examination, with a tax examination being presumed to occur. The amount recognized will be the largest amount of tax benefit that is greater than 50% likely of being realized on examination. For tax positions not meeting the more-likely-than-not test, no tax benefit will be recorded. As of June 30, 2025, management is not aware of any uncertain tax positions. The Organization does not expect the total amount of unrecognized tax benefits to significantly change in the next 12 months. The Organization did not recognize or accrue any interest or penalties related to uncertain tax positions as of June 30, 2025 nor for the year then ended.

In-Kind Contributions and Expenses: The Organization periodically receives donations of services, when donated services (a) create or enhance non-financial assets, or (b) require specialized skills, are provided by individuals possessing those skills and would typically need to be purchased if not provided by donation. The value of the donation is recorded as contribution revenue in the period received.

The Organization receives the use of a facility free of charge for use with its program services. The Organization records the donated use of the facility based on local market rates for similar facilities in the region.

Donated services from volunteers for fundraising are not recorded in the accounts of the Organization as a clear, measurable basis, for the monetary value of such services does not exist, and the Organization does not exercise control over these activities.

Functional Allocation of Expenses: The costs of providing various programs and other activities have been summarized on a functional basis in the statement of functional expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited. Staff, committees, benefits and tax expense line items are allocated based on time spent related to general and administrative and programmatic purposes. Rental expenses have been allocated based on the how the space is utilized between program and supporting services. Expenses from consultants and vendors are normally charged directly to the related functional category. Operating costs other than personnel and occupancy are allocated by review of the individual invoices.

Advertising: Advertising costs are expensed as incurred.

(Continued)

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Leases: The Organization determines if an arrangement is a lease at inception by determining whether the agreement conveys the right to control the use of the identified asset for a period of time, whether the Organization has the right to obtain substantially all of the economic benefits from use of the identified asset, and the right to direct the use of the asset. Lease liabilities are recognized at the commencement date based upon the present value of the remaining future minimum lease payments over the lease term using the rate implicit in the lease or the Organization's incremental borrowing rate. Under the private company accounting alternative, the Organization uses the risk-free rate of the daily treasury par yield curve rate for a period of time that approximates the lease term as its incremental borrowing rate. The Organization's lease terms include options to renew or terminate the lease when it is reasonably certain that it will exercise the option.

The lease right-of-use assets are initially measured at the carrying amount of the lease liability and adjusted for any prepaid or accrued lease payments, remaining balance of lease incentives received, unamortized initial direct costs, or impairment charges relating to the right-of-use asset. Lease expense for minimum lease payments is recognized on straight-line basis over the lease term.

Variable lease expenses including payments based upon changes in a rate or index, such as consumer price indexes, as well as usage of the lease asset are expensed as incurred. The Organization's lease agreements do not contain any material residual value guarantees or material restrictive covenants.

Subsequent Events: Management has performed an analysis of the activities and transactions subsequent to June 30, 2025 to determine the need for any adjustments to and/or disclosures within the financial statements for the year ended June 30, 2025. Management has performed their analysis through October 16, 2025, the date the financial statements were available to be issued.

NOTE 2 - LIQUIDITY AND AVAILABILITY

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of the balance sheet date, comprise the following:

Financial assets at year-end:	
Cash and cash equivalents	$ 239,707
Accounts receivable	335,851
Contributions receivable	115,000
Total financial assets	690,558
Less amounts unavailable for general expenditures within one year, due to:	
Donor restrictions based upon purpose or time	(115,000)
Financial assets available to meet general expenditures within one year	$ 575,558

The donor restricted assets of $115,000 that are limited to use are described further in Note 3. The Organization’s management monitors cash daily, weekly, monthly and annually by forecasting the inflows and outflows of cash in order to satisfy the general operating expenditures of the Organization.

(Continued)

NOTE 3 – NET ASSETS WITH DONOR RESTRICTIONS

Net assets with donor restrictions at June 30, 2025 totals $115,000 and consists of a contribution receivable from United Way. The contribution receivable is restricted due to its specified purpose to be expended on operations during the fiscal year ending June 30, 2026.

NOTE 4 - LEASES

The Organization has operating leases for various office equipment and real property which mature at various times through 2029. A summary of the amounts reported on the statement of financial position at June 30, 2025 is as follows:

Assets:	
Right-of-use assets	$ 75,772
Liabilities:	
Current operating lease liabilities	$ 49,298
Long-term operating lease liabilities	32,540
Total lease liabilities	$ 81,838

The components of lease expenses and where these amounts are included within the accompanying statement of functional expenses for the year ended June 30, 2025 are as follows:

Lease expense amounts included in the following expense lines:	
Facility rent expense	$ 71,698
Managed services	15,290
In-kind expenses	28,000
Total operating lease expense	$ 114,988

Operating cash flows for the operating lease payments included in the measurement of lease liabilities were approximately $84,000 for the year ended June 30, 2025.

At June 30, 2025, the weighted average remaining lease term was 2.39 years and the weighted average discount rate was 3.72%. Estimated future minimum lease payments under non-cancellable operating leases in accordance with ASC 842 as of June 30, 2025 are as follows

Year Ending June 30:	
2026	$ 51,977
2027	11,832
2028	11,832
2029	11,832
Total undiscounted cash flows	87,473
Less: present value discount	(5,635)
Total lease liabilities	$ 81,838

(Continued)

NOTE 5 – BENEFIT PLAN

The Organization has a 403(b) retirement plan through Mutual of America, which covers all full-time employees of the Organization with one year of credited service. This plan is designed to conform to Internal Revenue Code Section 403(b) and to the requirements of the Employee Retirement Income Security Act of 1974 (ERISA). The Organization contributes an amount equal to each participating employee's contribution, up to 2% of the employee's compensation for the year. Employees may elect to make contributions to the Plan, up to the maximum amount allowed by the IRC. The Organization contributed $82,303 to the Plan for the year ended June 30, 2025, which is included within employee benefits within the accompanying statement of functional expenses.

NOTE 6 – RELATED PARTIES

Board members are considered related parties to the Organization. By virtue of the organizational structure and operating practices of the Organization, the operating revenues and support revenue during a fiscal year include amounts from related parties. The total revenues recognized for the year ending June 30, 2025 from related parties was not significant to the Organization as a whole.

NOTE 7 – CONCENTRATION OF CREDIT RISK AND REVENUES

Financial instruments that potentially subject the Organization to concentrations of credit risk consist principally of cash on deposit and accounts receivable. The Organization’s cash deposits are held at highly accredited national financial institutions and may at times exceed federally insured amounts.

Concentrations of credit risk with respect to receivables are limited to the state of Tennessee and are not collateralized. A significant customer is defined as a client that generates in excess of 10% of annual revenues. Due to the Organization’s program services contracts, the revenues and payments for majority of the program services provided are funded through two state agencies. These two Tennessee government agencies are considered significant customers. For the year ended June 30, 2025, revenues from these two significant customers totaled approximately 79% of the Organization’s total support and revenues. As of June 30, 2025, accounts receivable from these two significant customers represented approximately 94% of the outstanding accounts receivable as of the balance sheet date. In the event of a significant reduction in the level of this support, programs and activities could be affected. Management does not believe the Organization has any significant credit risk related to its financial instruments based on these concentrations at June 30, 2025.

SUPPLEMENTARY INFORMATION

WAVES, INC.
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS AND STATE FINANCIAL ASSISTANCE
Year ended June 30, 2025

Federal Grantor/Pass Through Grantor	Program/Cluster Name	Federal Assistance Listing Number	Contract Number	Passed Through to Subrecipients	Expenditures
Federal Awards					
Pass-through Funding:					
U.S. Department of Education through the TN Department of Education	Tennessee Early Intervention System vendor services	84.181A	**H181A230009; H181A230009-23A**		$ 460,515
TOTAL FEDERAL AWARDS					$ 460,515
State Financial Assistance					
U.S. Department of Education through the TN Department of Education	Tennessee Early Intervention System vendor services	N/A	34401-99415-HCB		$ 1,381,546
TOTAL STATE AWARDS					$ 1,381,546
TOTAL FEDERAL AND STATE AWARDS					$ 1,842,061

Note 1 - **Basis of Presentation:** This schedule was prepared on an accrual basis. The information in this schedule is presented in accordance with the requirements of the Tennessee Comptroller for Non-Profit Organizations. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

Note 2 - Indirect Cost Rate: Waves, Inc. allocates indirect costs using the Restricted Indirect Cost Rate (RICR) for its contracts. The RICR is calculated using the following, (General Management Costs + Fixed Costs) / Other Expenditures. The RICR applied for the year ended June 30, 2025 was 15%.

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

The Board of Directors
Waves, Inc.

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Waves, Inc. (the "Organization"), which comprise the statement of financial position as of June 30, 2025, and the related statements of activities and changes in net assets, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 16, 2025.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Organization's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Organization's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

LBMC, PC

Brentwood, Tennessee
October 16, 2025

WAVES, INC.

Schedule of Findings

June 30, 2025

Financial Statement Findings

There are no findings related to internal control over financial reporting required to be reported in accordance with *Government Auditing Standards* for the year ended June 30, 2025.

Compliance Findings

There are no findings related to compliance required to be reported in accordance with *Government Auditing Standards* for the year ended June 30, 2025.

WAVES, INC.

Summary Schedule of Prior Audit Findings

June 30, 2025

Financial statement findings:

Prior Year Finding Number	Finding Title	Status/Current Year Finding Number
2024-001	Financial Reporting	Corrected

Compliance Findings:

There were no prior findings related to compliance required to be reported in accordance with *Government Auditing Standards*.

Waves, Inc.
Budget Draft FY27
2.28.26

Revenue		
400600 Early Learning		
400631 Early Learning 631	$	1,854,000.00
Total 400600 Early Learning	$	1,854,000.00
420000 Adult Services		
420001 Residential Services	$	428,366.70
420002 Choices	$	25,750.00
420003 Community Participation	$	93,064.62
420004 ECF	$	26,780.00
420005 Employment Support	$	4,696.80
420006 Facility Based	$	202,691.64
420009 Special Needs Adjustment	$	18,584.29
420010 Semi Independent Living	$	7,604.49
420011 Wrap Around	$	52,336.36
420013 Supported Living	$	1,118,699.48
420014 Room and Board	$	29,515.68
420015 Private Pay	$	81,176.36
420016 Rental Income	$	13,596.00
Total 420000 Adult Services	$	2,102,862.42
440000 Contributed Income		
440001 Corporate & foundation grants	$	41,200.00
440002 Donations from Individuals - unrestricted	$	47,895.00
440004 Fundraiser & Event Donations	$	30,900.00
440005 Government Grants & Contracts	$	75,422.78
440006 United Way Revenue	$	118,450.00
440010 Sponsorships - Fundraisers and Events	$	49,440.00
440011 Special Event Sales Revenue	$	7,725.00
Total 440000 Contributed Income	$	371,032.78
490000 Expense Reimbursement Revenue (Passthroughs)		
490100 Rent Expense Reimbursement	$	61,800.00
490200 Utilities Expense Reimbursement	$	61,800.00
Total 490000 Expense Reimbursement Revenue (Passthroughs)	$	123,600.00
Total Revenue	$	4,451,495.20
Gross Profit	$	4,451,495.20
Expenditures		
500000 Development and Marketing		
500010 Advertising & Marketing	$	2,430.80
500050 Networking/Business Development/Community Relations	$	2,575.00
500080 Fundraising Expenses	$	12,772.00
Total 500000 Development and Marketing	$	17,777.80
500090 Insurance - Commercial Lines - All		

500110 Liability and Property Insurance	$	82,400.00
Total 500090 Insurance - Commercial Lines - All	$	82,400.00
500140 Occupancy		
500145 Repairs & Maintenance - Buildings & Property	$	47,380.00
500150 Cleaning	$	30,900.00
500160 Utilities	$	25,750.00
500170 Fees and Dues	$	515.00
500190 Rent-Buildings	$	126,690.00
Total 500140 Occupancy	$	231,235.00
501000 Payroll Expense		
501050 Salaries & wages	$	2,884,000.00
501100 Employee retirement plan	$	80,340.00
501200 Payroll Tax Expense	$	209,090.00
501300 Group Life, LTD, AD&D Insurance	$	8,240.00
501400 Group Health Insurance	$	231,750.00
501800 Unemployment Plan	$	9,785.00
501850 Workers' Compensation Insurance	$	20,600.00
Total 501000 Payroll Expense	$	3,443,805.00
510000 HR Expense		
510100 Hiring Expense	$	6,180.00
510200 Onboarding Expense	$	6,180.00
510300 Staff Development & Training	$	6,180.00
510500 Staff Support & Appreciation	$	2,060.00
510600 HR Services	$	3,090.00
510700 HR Compliance	$	2,060.00
Total 510000 HR Expense	$	25,750.00
523000 Program Expenses		
523010 Staff Food Expense	$	15,759.00
523020 Staff Recreation Expense	$	2,472.00
523030 Staff Supplies Expense	$	18,540.00
523060 Communication	$	23,690.00
523080 Recipient Activities	$	4,120.00
Total 523000 Program Expenses	$	64,581.00
527000 Travel		
527050 Mileage & Reimbursement	$	89,610.00
Total 527000 Travel	$	89,610.00
550000 Professional Services		
550010 Accounting fees	$	25,750.00
550020 Professional Fees - Other	$	48,410.00
Total 550000 Professional Services	$	74,160.00
580000 Vehicle Expense		
581000 Fuel Expense	$	30,900.00
581400 Vehicle registration	$	1,545.00
581500 Vehicle Roadside Services & Cleaning	$	309.00
581600 Vehicle Repairs & Maintenance	$	13,390.00
Total 580000 Vehicle Expense	$	46,144.00
590000 Reimbursed Expenses (Passthroughs)		

590100 Reimbursed Rent Expense	$	61,800.00
590200 Reimbursed Utilities Expense	$	61,800.00
Total 590000 Reimbursed Expenses (Passthroughs)	$	123,600.00
600000 Administrative Expenses		
600010 Bank & Merchant Fees & Service Charges	$	5,665.00
600020 Supplies	$	6,180.00
600030 Licenses, Certifications, Permits, Inspections	$	5,150.00
600040 Memberships, Dues & Subscriptions	$	4,635.00
600070 Printing, Shipping, Postage	$	772.50
600090 Technology - Software, Platforms & Applications	$	38,110.00
600100 Technology - Devices & Accessories	$	2,884.00
600110 Managed Services	$	113,300.00
Total 600000 Administrative Expenses	$	176,696.50
Total Expenditures	$	4,375,759.30
Net Operating Revenue	$	75,735.90
Other Expenditures		
612901 Depreciation	$	74,160.00
Total Other Expenditures	$	74,160.00
Net Other Revenue	$	(74,160.00)
Net Revenue	$	1,575.90

Address any reply to: P. O. Box 737, Atlanta, Georgia 30301

Department of the Treasury

District Director

Internal Revenue Service

Date: FEB 18 1975

In reply refer to: 711-3:GF:5096

Waves, Inc.
Route 1, Adams Drive
Fairview, Tennessee 37062

Gentlemen:

Based on information supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code.

We have further determined you are not a private foundation within the meaning of section 509(a) of the Code, because you are an organization described in section ~~170(b)(1)~~(A)(vi) and 509(a)(1).

You are not liable for social security (FICA) taxes unless you file a waiver of exemption certificate as provided in the Federal Insurance Contributions Act. You are not liable for the taxes imposed under the Federal Unemployment Tax Act (FUTA).

Since you are not a private foundation, you are not subject to the excise taxes under Chapter 42 of the Code. However, you are not automatically exempt from other Federal excise taxes. If you have any questions about excise, employment, or other Federal taxes, please let us know.

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

If your purposes, character, or method of operation is changed, please let us know so we can consider the effect of the change on your exempt status. Also, you should inform us of all changes in your name or address.

your gross receipts each year are normally more than $5,000, you are required to file Form 990, Return of Organization Exempt From Income Tax, by the 15th day of the fifth month after the end of your annual accounting period. The law imposes a penalty of $10 a day, up to a maximum of $5,000, for failure to file a return on time.

You are not required to file Federal income tax returns unless you are subject to the tax on unrelated business income under section 511 of the Code. If you are subject to this tax, you must file an income tax return on Form 990-T. In this letter we are not determining whether any of your present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

You need an employer identification number even if you have no employees. If an employer identification number was not entered on your application, a number will be assigned to you and you will be advised of it. Please use that number on all returns you file and in all correspondence with the Internal Revenue Service.

Please keep this determination letter in your permanent records.

Sincerely yours,

H. W. Ayers

Exempt Organization Specialist
404-526-4516

Tennessee Secretary of State
Tre Hargett

Division of Business and Charitable Organizations
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243-1102
tncab.tnsos.gov/portal/

January 22, 2026

Ms. VICKI BYARS
223 BRIDGE STREET
FRANKLIN, TN 37064 USA

RE: Registration to Solicit Funds for Charitable Purposes
Organization Name: WAVES, INC.
CO Number: CO4527
Expiration Date: 12/31/2026

Dear Ms. VICKI BYARS :

Pursuant to the Tennessee Charitable Solicitations Act, T.C.A. § 48-101-501,*et seq*. the Tennessee Secretary of State has reviewed your application and is pleased to announce your organization's registration to solicit contributions has been **approved**.

The organization must maintain statutory compliance by submitting a renewal application and required fees on an annual basis. At that time you may be required to submit tax filings, financial statements, proof of IRS status, and other documents related to your organization and its fundraising activities. You can find additional information and submit additional filings online at https://sos.tn.gov/charities. The "CO" Number listed above will serve as your organization's charitable registration number and should be used when submitting any charitable filings or correspondence.

Please also be advised that if the organization's application or other provided information includes false, misleading or deceptive statements, appropriate action will be taken. Pursuant to the Tennessee Charitable Solicitations Act, a civil penalty of up to five thousand dollars ($5,000.00) may be assessed for any violation.

Thank you for registering your organization and please do not hesitate to contact us with any questions.

Sincerely,

Tre Hargett
Secretary of State

Tracking Number
2026102530

Application to Renew Registration of a Charitable Organization

Tre Hargett
Secretary of State

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2286
tncab.tnsos.gov/portal/

CO Number: CO4527
Filed: 01/22/2026 09:59 AM
Tre Hargett
Secretary of State

Organization Information

Legal Name of the Charitable Organization: WAVES, INC.

Legal entity type of the Organization: Corporation

Business Services Control Number: 000087140 **FEIN:** 62-0920595

Initial Registration Date: 10/18/2001 **Renewal Date:** 03/31/2026

Has your fiscal year ending month changed since your last renewal?
☐ Yes ☑ No

Fiscal Year Ending Month: June

When and where was the organization legally established

Date: 09/28/1973 **Country:** USA **City/State:** FRANKLIN, TN **County:** Williamson

Has your Principal Office address changed since your last renewal?
☑ Yes ☐ No

Amended Principal Office Address
223 BRIDGE STREET
FRANKLIN, TN 37064, USA

Has your Mailing address changed since your last renewal?
☑ Yes ☐ No

Amended Mailing Office Address
223 BRIDGE STREET
FRANKLIN, TN 37064, USA

Contact Information for the Charitable Organization

Contact Name: Ms. VICKI BYARS

Telephone Number: (615) 794-7955 **Fax Number:** (615) 794-6019

Email: business.office@wavesinc.com **Website:** https://wavesinc.com

Current names used by the charity organization

Do you need to modify other names that the charity solicits under?
☐ Yes ☑ No

Has the organization registered in any other state(s)?
☐ Yes ☑ No

Does the charity have other offices, chapters, branches, affiliates or a parent?
☐ Yes ☑ No

The category that best describes your organization

P - Human Services

The charitable purpose of the organization

To empower individuals with intellectual and developmental disabilities to progress toward their full potential.

Tax & Financial Information

Has your tax exempt status changed since your last renewal?

☐ Yes ☑ No

Last Fiscal Year Start: July 2024 **Last Fiscal Year End:** June 2025

Type of 990 Tax Form Filed: 990 (Long Form)

Government Grants	$ 1,916,045.00
Gross Receipts	$ 4,241,552.00

Solicitation Information

Have you been enjoined by any court from soliciting contributions?

☐ Yes ☑ No

Does your organization contract with or otherwise engage the services of any outside fundraising professional (such as a "professional fund-raiser," "paid solicitor," "fund raising counsel," or "commercial co-venturer")?

☐ Yes ☑ No

Officer Information

Do you need to modify the current officers?

☑ Yes ☐ No

STACI DAVIS
223 BRIDGE STREET
FRANKLIN, TN 37064, USA
Title(s): Custodian of Final Distributions, Chief Executive Officer, Custodian of Contributions

EMBRY NICHOLS
223 BRIDGE STREET
FRANKLIN, TN 37064, USA
Title(s): Vice Chairperson

DEBBIE SOKOL
223 BRIDGE STREET
FRANKLIN, TN 37064, USA
Title(s): Director, Board Member, or Trustee

TRISH STILES
223 BRIDGE STREET
FRANKLIN, TN 37064, USA
Title(s): Director, Board Member, or Trustee

ELLEN LUNDY
223 BRIDGE STREET
FRANKLIN, TN 37064, USA
Title(s): Treasurer

HAILEY BLANK
223 BRIDGE STREET
FRANKLIN, TN 37064, USA
Title(s): Director, Board Member, or Trustee

JOHN LYNCH
223 BRIDGE STREET
FRANKLIN, TN 37064, USA
Title(s): Director, Board Member, or Trustee

MARCIE STEPHENS
223 BRIDGE STREET
FRANKLIN, TN 37064, USA
Title(s): Chairperson

VICKI BYARS
223 BRIDGE STREET
FRANKLIN, TN 37064, USA
Title(s): Chief Fiscal Officer, Custodian of Contributions, Custodian of Final Distributions

TINA ANDERSON
223 BRIDGE STREET
FRANKLIN, TN 37064, USA
Title(s): Secretary

GARY ANDERSON
223 BRIDGE STREET
FRANKLIN, TN 37064, USA
Title(s): Director, Board Member, or Trustee

MARK BOOKER
223 BRIDGE STREET
FRANKLIN, TN 37064, USA
Title(s): Director, Board Member, or Trustee

TIFFANY HOLLAND
223 BRIDGE STREET
FRANKLIN, TN 37064, USA
Title(s): Director, Board Member, or Trustee

JANIE HOLMES
223 BRIDGE STREET
FRANKLIN, TN 37064, USA
Title(s): Director, Board Member, or Trustee

JACQUELINE KING
223 BRIDGE STREET
FRANKLIN, TN 37064, USA
Title(s): Director, Board Member, or Trustee

DEREK SCHLETZER
223 BRIDGE STREET
FRANKLIN, TN 37064, USA
Title(s): Director, Board Member, or Trustee

APRIL WIDEMAN
223 BRIDGE STREET
FRANKLIN, TN 37064, USA
Title(s): Director, Board Member, or Trustee

ERIC WORKMAN
223 BRIDGE STREET
FRANKLIN, TN 37064, USA
Title(s): Director, Board Member, or Trustee

Has any officer, director, manager, operator, or principal of the organization been the subject of an injunction, judgement, or administrative order or been convicted of a felony?

☐ Yes ☑ No

Signature

I certify that the statements in this registration statement and all supplemental forms, documents, and continuation sheets are true and correct to the best of my knowledge and belief.

I (Chief Fiscal Officer, Treasurer, or Officer) certify, under penalty of perjury, that the above information is true and correct.

Signed Electronically: Staci Davis **Date:** 01/22/2026

Title: Chief Executive Officer

I certify that the statements in this registration statement and all supplemental forms, documents, and continuation sheets are true and correct to the best of my knowledge and belief.

I (Chief Fiscal Officer, Treasurer, or Officer) certify, under penalty of perjury, that the above information is true and correct.

Signed Electronically: Vicki Byars **Date:** 01/22/2026

Title: Chief Fiscal Officer

Tre Hargett
Secretary of State

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2555
Fax: 615-253-5173
tncab.tnsos.gov/portal/

Date: 01/21/2026 **Invoice:** 2026-75597

Customer Information

Ms. VICKI BYARS
WAVES, INC.
223 BRIDGE STREET
FRANKLIN, TN 37064 , USA

Tracking Number	Description	Amount Paid
2026102530	WAVES, INC. (CH Charitable Renewal)	$ 240.00

Payment Details

Fee Total:	$ 240.00
Payment Total:	$ 240.00
Amount Due:	$ 0.00

Payment Method

Payment Type: Credit Card
Check/Confirmation Number: 3914071441

Waves 2025-2026 Board of Directors					
First	Last	Employer	Leadership Role	Email	Roll Off Date
Tina	Anderson	Renasant Bank	Secretary	tina.anderson@renasant.com	Jun-30
Gary	Anderson	CSA Marketing		ganderson.csa@gmail.com	Jun-31
Hailey	Blank	Marketing Consultant		haileymarieblank@gmail.com	Jun-26
Mark	Booker	NES		mbooker@nespower.com	Jun-30
Tiffany	Holland	Ascend Financial Credit Union		tholland@ascend.org	Jun-31
Janie	Holmes	HCA		janie.holmes@hcahealthcare.c	Jun-31
Jacqueline	King	community volunteer		momking2nd@yahoo.com	Jun-31
Ellen	Lundy	CPA Consultant	Treasurer	ellenalundy@gmail.com	Jun-27
John	Lynch	community volunteer			Jun-28
Embry	Nichols	Guy Carpenter	Vice Chair	embrynichols@gmail.com	Jun-27
Derek	Schletzer	Optimum Wealth Group, LLC		dschletzer@optimumwealthgro	Jun-31
Debbie	Sokol	CBL Properties		Dlm7549@gmail.com	Jun-27
Marcie	Stephens	Community Health Systems	Chair	marcie@marciestephens.com	Jun-28
Trish	Stiles	Residence Inn Berry Farms	Immediate Past Chair	trishestiles@gmail.com	Jun-27
April	Wideman	Mid State Title & Escrow		adwideman@gmail.com	Jun-30
Eric	Workman	The Workman Group		ericworkman@kw.com	Jun-31

ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 8/26/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER License # 1298
Hub International Mid-South
3011 Armory Drive
Suite 250
Nashville, TN 37204

CONTACT NAME: Cyndi Johnson, AAI
PHONE (A/C, No, Ext): (615) 986-4594 FAX (A/C, No): (615) 383-4628
E-MAIL ADDRESS: cyndi.johnson@hubinternational.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Philadelphia Indemnity Insurance Company	18058
INSURER B : Carolina Casualty Insurance Company	10510
INSURER C : Underwriters at Lloyd's London	15792
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
Waves, Inc.
1325 W. Main Street, Ste 104
Franklin, TN 37064

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY			PHPK2573491-011	7/1/2025	7/1/2026	EACH OCCURRENCE	$ 1,000,000
	CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 1,000,000
							MED EXP (Any one person)	$ 20,000
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 3,000,000
	POLICY PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$ 3,000,000
	OTHER:							$
A	AUTOMOBILE LIABILITY			PHPK2573491-011	7/1/2025	7/1/2026	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	X ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
A	X UMBRELLA LIAB X OCCUR			PHUB871304-021	7/1/2025	7/1/2026	EACH OCCURRENCE	$ 3,000,000
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	$ 3,000,000
	DED X RETENTION $ 10,000							$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N	N / A		KRM797158127	4/9/2025	4/9/2026	X PER STATUTE OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT	$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000
A	Professional Liab			PHPK2573491-011	7/1/2025	7/1/2026	1M Occ / 3M agg	
C	Cyber			ESO0140408588	7/1/2025	7/1/2026		1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Williamson County Government is listed as Additional Insured.

CERTIFICATE HOLDER

Williamson County Government
1320 West Main Street
Franklin, TN 37064

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See *Specific Instructions* on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

Waves, Inc.

2 Business name/disregarded entity name, if different from above.

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor ☐ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . .

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☑ Other (see instructions) nonprofit corporation exempt under IRS code section 501(c)3

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . ☐

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any)

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)

(Applies to accounts maintained outside the United States.)

5 Address (number, street, and apt. or suite no.). See instructions.

223 Bridge Street

6 City, state, and ZIP code

Franklin, TN 37064

Requester's name and address (optional)

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			–			–				

or

Employer identification number

6	2	–	0	9	2	0	5	9	5

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here | **Signature of U.S. person** Vicki Byars | **Date** 1/9/24

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

City of Franklin
Vendor Information Form

Vendor Name
Waves, Inc.

Vendor ID (For Office Use)

Contact Name
Vicki Byars

Contact Email Address
business.office@wavesinc.com

Physical Street Address
223 Bridge Street

Remittance Address, if different

City, State ZIP
Franklin, TN 37064

City, State ZIP
Franklin, TN 37064

Phone Number
615-794-7955

Email Address for ACH Remittance
business.office@wavesinc.com

In order to ensure timely payment, the City of Franklin encourages vendors to receive payment via direct deposit. Should you select ACH, a remittance will be emailed to you showing pertinent payment information.

Payment Mode

- (●) ACH
- ( ) Check

Name of Financial Institution
First Bank

Routing Number

Account Number

[redacted]

I/we hereby authorize the City of Franklin to initiate credit entries to my/our account listed above and authorize the financial institution to credit the same to my/our account. It is my/our responsibility to notify the City of Franklin Finance Department immediately if I/we become aware of any changes in status or bank information. If funds to which I/we am/are not entitled are deposited in error to my/our account, the City of Franklin is authorized to direct the financial institution to return the funds via an ACH debit transaction. This order will remain in effect until submission in writing to the Finance Department.

Authorized Signature Evangelina Montelongo

Date 03/05/2026

Please submit this form along with a W-9. The forms can be emailed to accountspayable@franklintn.gov or mailed to 109 Third Ave. S., Franklin, TN 37064.

Rogers C. Anderson
Williamson County Mayor

Phoebe Reilly
Budget Director

WILLIAMSON COUNTY GOVERNMENT

Ms. Kristine Brock, ACA Finance & Administration/ CFO
City of Franklin
103 3rd Avenue South
Franklin, TN 37064

Re: Animal Care Fee – Fiscal Year 2026-27

Dear Ms. Brock:

As you may recall, the City of Franklin and Williamson County executed an interlocal agreement for the provision of animal control services. The agreement automatically renews for an additional year unless either party provides 90 days' notice to the other party. In addition, the agreement provides that Williamson County shall recalculate the fee each year based on the costs for the operation portion of the current total fiscal year animal control budget and provide the new fee prior to March 1 of the current year. The recalculation cannot exceed an increase of five percent (5%) from the previous year's fee except in years in which a special census was completed.

Based on my calculations, the City of Franklin's contribution for fiscal year 2026-27 is **$219,797.00**. Please sign this letter acknowledging your receipt and return it to my attention. You may e-mail it to Phoebe.Reilly@williamsoncounty-tn.gov. The payment for animal control services is due at any time between July 1, 2026 and June 30, 2027.

If you have any questions, please call me at 615-790-5703.

Sincerely,

Phoebe Reilly
Finance Director

Received: _____ (signature)

Printed name: _____

Title: _____

Date: _____

2026-2027
WILLIAMSON COUNTY
ANIMAL CARE - SHARED COSTS WITH CITIES

	Population Totals	Population %	Contribution By Population Total Budget	Current Contribution from Cities
Franklin	83,454	33.2840%	$ 987,514	**$ 209,330**
Williamson County	54,871	21.8842%	$ 649,291	
Brentwood	45,373	18.0961%	$ 536,900	**$ 113,812**
Spring Hill	33,357	13.3038%	$ 394,715	**$ 83,671**
Fairview	9,357	3.7319%	$ 110,722	**$ 23,471**
Nolensville	16,836	6.7147%	$ 199,221	**$ 45,124**
Thompson's Station	7,485	2.9852%	$ 88,570	**$ 18,776**
	250,733	100.0000%	$ 2,966,933	$ 494,184

FY 2025-2026 Animal Control Budget

Salaries	$2,260,884.00	excludes longevity of $2,200
Operating	$706,049.00	
	$2,966,933.00	

The operating portion of the budget is approximately 25 % of the total budget.
Per our agreement, Cities would contribute 25% of the total Animal Care Department budget allocated by the percentage of population from the last federal census or special census.
The increases would be automatic based on the county budget guidelines.
For Fiscal year 2025-2026, there was a pay increase with percentages based on results of a county-wide salary study. Based on the agreement, Cities contribution can not exceed 5% increase in a year unless based on a change in population based on a special census or the last federal census.
Please use the forth column (Current +5%) for cities' budgeted contribution for 2026-2027 fiscal year.

	Contribution By Population Total Budget	25% of total budget	Current Contribution from Cities	Current Contr. "+5% 2026-27
Franklin	$ 987,514	**$ 246,879**	$ 209,330	**$ 219,797**
Williamson County	$ 649,291		$ -	**$ -**
Brentwood	$ 536,900	**$ 134,225**	$ 113,812	**$ 119,503**
Spring Hill	$ 394,715	**$ 98,679**	$ 83,671	**$ 87,855**
Fairview	$ 110,722	**$ 27,680**	$ 23,471	**$ 24,645**
Nolensville	$ 199,221	**$ 49,805**	$ 45,124	**$ 47,380**
Thompson's Station	$ 88,570	**$ 22,143**	$ 18,776	**$ 19,715**
Total	$ 2,966,933	$ 579,411	$ 494,184	$ 518,893

Based on population changes for the City of Nolensville, contribution amount will exceed the 5% of previous year
Tennessee Certified Population report issued June 2024
Nolensville special census population increase to 16,836

Government Funding Application – Fiscal Year 2026-2027

Application for Government Programs Operating within the City of Franklin
Submission Deadline: March 6, 2026

Agency Name: Williamson County Accounting (WIL013)
(List agency name as it appears on the Secretary of State website)

Mailing Address: Animal Control, 106 Claude Yates Drive, Franklin, TN 37064

Payment Address: Williamson County Accounting, Animal Control, 1320 W Main Street, Suite 130, Franklin, TN 37064
(if different from mailing)

Tax ID: 62-6000913

Application Contact: Phoebe Reilly (Name) | phoebe.reilly@williamsoncounty-tn.gov (Email) | 615-790-5703 (Phone)

Total amount of City of Franklin funds being requested for FY2026-2027 $ 219,797.00

Percentage of proposed FY 2026-2027 budgeted revenues derived from this request: 0.00%

Non-Discrimination

The parties, their agents, officials, employees, and servants shall not discriminate in any manner on the basis of race, color, religion, creed, ethnic or national origin, sex, sexual orientation, gender identity/expression, disability, age, status as a covered veteran, genetic information, and any other category protected by the federal or state civil rights law with respect to the subject matter and related activities of this application.

Attachments (all attachments are required unless otherwise noted):

- ☐ Annual Audit for the last fiscal year you have concluded
- ☐ City of Franklin Vendor Information form (Not required if you are an existing recipient and do not wish to change banking, contact, or address information)
- ☐ Proposed or preliminary FY 2027 budget

Government Funding Application
Fiscal Year 2026-2027

Agency: Williamson County Accounting (WIL013)

1. Identify one Strategic Plan Goal your request helps to achieve.

Fiscally Sound

2. Provide the number of Franklin citizens served by your agency: 250,733

3. State the type of service provided and whether other organizations in the community provide the same service.

The City of Franklin and Williamson County have an inter-local agreement in place for the provision of animal control services. The fee is based on the costs for the operation portion of the current fiscal year animal control budget.

4. Explain how much of an impact these services have on the community.

Inter-local agreement for the provision of county-wide animal control services.

Government Funding Application
Fiscal Year 2026-2027

Agency: Williamson County Accounting (WIL013)

5. State how these funds will be used and if they will be spent in accordance with the State of Tennessee T.C.A § 6-54-111.

County-wide animal control services.

6. State if the City of Franklin provides any other support (financial or otherwise) to your agency. If so, please describe that support.

Williamson County Library quarterly payments.

7. State any other additional financial support your agency receives.

This is not applicable.

Government Funding Application
Fiscal Year 2026-2027

Agency: Williamson County Accounting (WIL013)

Application criteria include:

- BOMA may fund up to 1% of the estimated general fund revenue during the budget process for all requests, depending on availability of funds.
- Outside agencies that request funding for the first time may not request an amount that exceeds 5% of their operating expenses.
- Outside agencies that have been funded in the prior year may request an amount that includes up to 3% inflation, plus any special funding requests. No funding request may exceed 25% of operating expenses.
- Funding requests are made for one fiscal year only, subject to annual re-submission and not guaranteed year over year.

Phoebe Reilly

Printed Name of (CEO/President/Executive Director/Board Chair)

Phoebe Reilly

Signature of (CEO/President/Executive Director/Board Chair)

3/6/26

Date

*Unless contractually negotiated otherwise, any funding approved by the Board of Mayor Alderman will be distributed on an even quarterly basis. Submission of this form is not a guarantee of funding. All funds authorized are done by authority extended by the State and the City's local charter. Approved funding may result in a contract and this form will become an integral part of that contract.

Emailed applications are preferred.

Completed applications and required attachments may be sent to nonprofitfunding@franklintn.gov or mailed to City of Franklin, Budget & Performance Department, Attn: Nonprofit Funding, 109 Third Avenue South, Franklin, TN 37064.

Nonprofit Funding Application – Fiscal Year 2026-2027

Application for Charitable and Civic Organizations
Submission Deadline: March 6, 2026

Agency Name: Williamson County Chamber of Commerce (Williamson, Inc.)
(List agency name as it appears on the Secretary of State website)

Legal Status: ☐ Charitable (501c3) ☑ Civic Organization (501c6 or 501c4)

Application Contact: Bryan Doleshel (Name) | bryan@williamsonc (Email) | 310.699.5430 (Phone)

Mailing Address: 4032 Aspen Grove Drive, Suite 630, Franklin TN 37069

Payment Address: same
(if different from mailing)

Total amount of City of Franklin funds being requested for FY 2026-2027: **$34,000.00**

Percentage of proposed FY 2026-2027 budgeted revenues derived from this request: **.02**

Non-Discrimination

The parties, their agents, officials, employees, and servants shall not discriminate in any manner on the basis of race, color, religion, creed, ethnic or national origin, sex, sexual orientation, gender identity/expression, disability, age, status as a covered veteran, genetic information, and any other category protected by the federal or state civil rights law with respect to the subject matter and related activities of this application.

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: Williamson County Chamber of Commerce (Williamson, Inc.)

1. Identify one Strategic Plan Goal your request helps to achieve.

Sustainable Growth and Economic Vitality

2. Provide the number of Franklin citizens served by your agency: 89,000

3. State the type of service provided and whether other organizations in the community provide the same service.

The mission of Williamson, Inc. is to drive economic success in Williamson County through connecting, engaging, and activating the business community

Williamson, Inc. is dedicated to advancing the long-term prosperity of Williamson County. Together, the Chamber of Commerce and Office of Economic Development connect, support and champion businesses of every size and sector to drive economic opportunity, foster collaboration and ensure our community continues to prosper while honoring our rich heritage.

The Chamber of Commerce, as the leading driver of business in the City of Franklin and Williamson County, providing the following:

•Connecting businesses of all sizes to resources, information and relationships needed to support long-term success in Williamson County.
•Creates opportunities for networking, professional development and business visibility through events, programs and leadership initiatives.
•Produces events that educate, activate and unite the community on issues and initiatives critical to business success.

4. Explain how much of an impact these services have on the community.

Williamson, Inc. works collaboratively with the City of Franklin, Williamson County Government and all municipalities within the County to serve and advance the growing business community. The impact of our work is reflected through the vibrant business growth that benefits our workforce and our residents. This is accomplished through the following:

•Serving the businesses in the City of Franklin and Williamson County to prepare for what's ahead - Every effort we make is rooted in the belief that a stronger business community leads to a stronger Williamson County for everyone, today and for years to come.
•One organization, one mission – The Chamber and Economic Development teams work as a unified entity dedicated to serving the entire Williamson County business community.
•Comprehensive business support – From small businesses to large corporations, we provide resources, expertise and opportunities that fuel success for every stage of business.
•Convener of business and community collaboration – Williamson, Inc. is the convener of important conversations on important issues in the City of Franklin and Williamson County.
•Connections that matter – We foster relationships between businesses, community leaders and regional partners to inspire collaboration and advance shared goals.
•Leading with advocacy and collaboration — We engage in regional and statewide efforts on key issues like housing, transportation and education to support long-term economic vitality and ensure Williamson County remains a strong, thriving community for years to come.

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: Williamson County Chamber of Commerce (Williamson, Inc.)

5. State how these funds will be used and if they will be spent in accordance with the State of Tennessee T.C.A § 6-54-111.

These funds are used to support on-going efforts to continue provide opportunities to educate, activate and unite the community on issues and initiatives critical to business success.

6. State if the City of Franklin provides any other support (financial or otherwise) to your agency. If so, please describe that support.

The City of Franklin does not provide any additional financial support to the Chamber of Commerce but continues to be a vital and strategic partner in advancing the mission of the Williamson, Inc. organization.

7. State any other additional financial support your agency receives.

City of Brentwood - $20,000

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency Name: Williamson County Chamber of Commerce (Williamson, Inc.)

8. How often does the Board of Directors receive/approve financial reports?

☐ bi-monthly ☐ monthly ☑ quarterly ☐ semi-annually ☐ annually

9. Are the agency's financial records audited by an independent certified public accountant?

☑ Yes ☐ No

If no, please explain how financials are reviewed.

Attachments:

☑ Option 1: Annual Audit for the last fiscal year concluded **OR**

☐ Option 2: A completed State of Tennessee annual reporting form for the last fiscal year concluded (AND the auditor's opinion and compliance notes if answered yes above)

☑ Proof of nonprofit status (IRS Tax Exempt Letter of Determination)

☑ Proof of business registration with the State of TN / Proof of registration with the TN Office of Charitable Solicitors

☑ Board of Directors list that includes the names, positions held, contact information, and expiration date of term for all board members

☑ Certificate of Insurance for professional liability (if applicable), general liability, and workers' compensation with the City of Franklin listed as a Certificate Holder

☑ Proposed or preliminary FY 2027 Budget

☑ W9 for the agency

☐ City of Franklin Vendor Information Form (Not required if you are an existing recipient and do not wish to change banking, contact, or address information)

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: Williamson County Chamber of Commerce (Williamson, Inc.)

Application criteria include:
- BOMA may fund up to 1% of the estimated general fund revenue during the budget process for all requests, depending on availability of funds.
- Outside agencies that request funding for the first time may not request an amount that exceeds 5% of their operating expenses.
- Outside agencies that have been funded in the prior year may request an amount that includes up to 3% inflation, plus any special funding requests. No funding request may exceed 25% of operating expenses.
- Funding requests are made for one fiscal year only, subject to annual re-submission and not guaranteed year over year.

Matt Largen

Printed Name of (CEO/President/Executive Director/Board Chair)

Signature of (CEO/President/Executive Director/Board Chair)

3/4/26

Date

*Unless contractually negotiated otherwise, any funding approved by the Board of Mayor Alderman will be distributed on an even quarterly basis. Submission of this form is not a guarantee of funding. All funds authorized are done by authority extended by the State and the City's local charter. Approved funding may result in a contract and this form will become an integral part of that contract.

Emailed applications are preferred.

Completed applications and required attachments may be sent to nonprofitfunding@franklintn.gov or mailed to City of Franklin, Budget & Performance Department, Attn: Nonprofit Funding, 109 Third Avenue South, Franklin, TN 37064.

WILLIAMSON COUNTY CHAMBER OF COMMERCE

FINANCIAL STATEMENTS AND INDEPENDENT AUDITOR'S REPORTS

DECEMBER 31, 2024 AND 2023

WILLIAMSON COUNTY CHAMBER OF COMMERCE

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INDEPENDENT AUDITOR'S REPORTS

Board of Directors
Williamson County Chamber of Commerce
Franklin, Tennessee

Opinion

We have audited the accompanying financial statements of Williamson County Chamber of Commerce (a nonprofit organization), which comprise the statements of financial position as of December 31, 2024 and 2023, and the related statements of activities and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Williamson County Chamber of Commerce as of December 31, 2024 and 2023, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Williamson County Chamber of Commerce and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America; and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Williamson County Chamber of Commerce's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

2919 Berry Hill Drive • Nashville TN 37204 • Tel: 615.370.8700 • Fax: 615.370.4475 • www.BellenfantCPA.com

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Williamson County Chamber of Commerce's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Williamson County Chamber of Commerce's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Bellenfant, PLLC

Nashville, Tennessee
May 29, 2025

WILLIAMSON COUNTY CHAMBER OF COMMERCE
STATEMENTS OF FINANCIAL POSITION
DECEMBER 31, 2024 AND 2023

ASSETS

CURRENT ASSETS	2024	2023
Cash and Cash Equivalents	$ 770,484	621,041
Accounts Receivable, net of allowance for doubtful accounts of $0 and $5,360 for 2024 and 2023, respectively	139,496	130,278
Accounts Receivable - Employee Retention Tax Credit	129,381	212,353
Other Assets	5,809	5,955
Prepaid Expenses	23,164	37,192
Government Allocation Receivable	116,537	108,269
Total Current Assets	1,184,871	1,115,088
FIXED ASSETS		
Furniture	144,439	126,114
Technology	9,633	9,633
Improvements	126,481	126,481
Fixed Assets	280,553	262,228
Less: Accumulated Depreciation	(154,445)	(115,805)
Total Fixed Assets	126,108	146,423
OTHER ASSETS		
Right-of-Use Asset, operating leases	845,633	1,014,431
Total Other Assets	845,633	1,014,431
Total Assets	$ 2,156,612	$ 2,275,942

The accompanying notes are an integral part of this statement.

WILLIAMSON COUNTY CHAMBER OF COMMERCE
STATEMENTS OF FINANCIAL POSITION (CONTINUED)
DECEMBER 31, 2024 AND 2023

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES	2024	2023
Accounts Payable	$ 54,911	$ 47,117
Accrued Expenses	98,852	177,263
Deferred Revenue	4,500	36,515
Security Deposit	1,000	-
Lease Liability, current	160,710	168,798
Total Current Liabilities	319,973	429,693
LONG-TERM LIABILITIES		
Lease Liability, noncurrent	684,923	845,633
Total Long-Term Liabilities	684,923	845,633
Total Liabilities	1,004,896	1,275,326
NET ASSETS		
Net Assets Without Donor Restrictions	1,151,716	1,000,616
Total Liabilities and Net Assets	$ 2,156,612	$ 2,275,942

The accompanying notes are an integral part of this statement.

WILLIAMSON COUNTY CHAMBER OF COMMERCE
STATEMENTS OF ACTIVITIES
FOR THE YEARS ENDED DECEMBER 31, 2024 AND 2023

NET ASSETS WITHOUT DONOR RESTRICTIONS

SUPPORT AND REVENUE	**2024**	**2023**
Membership Dues	$ 779,468	$ 717,360
Advertising	12,743	21,397
Member Events	418,865	383,510
Affinity Programs	11,810	14,334
Civic Partnerships	43,075	42,681
Member Services	52,767	36,471
Programs and Meetings	253,128	197,513
Government Allocation	433,075	432,681
Capital Campaign	1,124,050	1,034,500
Innovation Center	34,607	37,228
Other	90,020	29,444
Total Support and Revenue	3,253,608	2,947,119
EXPENSES		
Program Services	1,813,270	1,776,278
Management and General	904,839	948,004
Fundraising	384,399	447,928
Total Expenses	3,102,508	3,172,210
Change in Net Assets	151,100	(225,091)
Net Assets, Beginning of Year	1,000,616	1,225,707
Net Assets, End of Year	$ 1,151,716	$ 1,000,616

The accompanying notes are an integral part of this statement.

WILLIAMSON COUNTY CHAMBER OF COMMERCE
STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED DECEMBER 31, 2024

	Program Services			Supporting Services		
	Economic Development	Chamber of Commerce	Total	Management and General	Fundraising	Total
Personnel						
Salaries	$ 589,433	$ 495,411	$1,084,844	$ 387,440	$ 323,721	$1,796,005
Employee Benefits	35,040	29,450	64,490	23,032	19,244	106,766
Payroll Taxes	34,555	29,043	63,598	22,714	18,978	105,290
Payroll Fees	2,913	2,448	5,361	1,915	1,600	8,876
Total Personnel	661,941	556,352	1,218,293	435,101	363,543	2,016,937
Member Relations and Initiatives						
Member Events	-	249,792	249,792	-	-	249,792
Programs and Meetings	-	103,809	103,809	-	-	103,809
Business Initiatives	152,943	-	152,943	-	20,856	173,799
Boards and Committees	2,634	2,634	5,268	-	-	5,268
Innovation Center	27,874	-	27,874	-	-	27,874
Total Member Relations and Initiatives	183,451	356,235	539,686	-	20,856	560,542
Operations						
Advertising and Promotion	2,102	8,406	10,508	-	-	10,508
Licenses and Taxes	-	-	-	20,344	-	20,344
Office Rent	-	-	-	203,455	-	203,455
Credit Card Fees	2,693	30,971	33,664	-	-	33,664
Depreciation	-	-	-	38,641	-	38,641
Dues and Subscriptions	-	-	-	3,785	-	3,785
Contracted Services	-	-	-	24,873	-	24,873
Insurance	795	-	795	5,319	-	6,114
Supplies	-	-	-	16,067	-	16,067
Postage and Printing	-	1,132	1,132	3,397	-	4,529
Telephone	-	-	-	9,814	-	9,814
Technology	-	-	-	56,392	-	56,392
Miscellaneous	-	-	-	11,138	-	11,138
Staff Travel, Meetings, and Education	-	9,192	9,192	61,513	-	70,705
Contribution to Foundation	-	-	-	15,000	-	15,000
Total Operations	5,590	49,701	55,291	469,738	-	525,029
Total Expenses	$ 850,982	$ 962,288	$1,813,270	$ 904,839	$ 384,399	$3,102,508

The accompanying notes are an integral part of this statement.

WILLIAMSON COUNTY CHAMBER OF COMMERCE
STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED DECEMBER 31, 2023

	Program Services			Supporting Services		
	Economic Development	Chamber of Commerce	Total	Management and General	Fundraising	Total
Personnel						
Salaries	$ 645,333	$ 550,456	$1,195,789	$ 426,554	$ 389,718	$2,012,061
Employee Benefits	34,893	29,763	64,656	23,064	21,072	108,792
Payroll Taxes	38,490	32,831	71,321	25,441	23,244	120,006
Payroll Fees	2,677	2,284	4,961	1,770	1,617	8,348
Total Personnel	721,393	615,334	1,336,727	476,829	435,651	2,249,207
Member Relations and Initiatives						
Member Events	-	201,666	201,666	-	-	201,666
Programs and Meetings	-	79,377	79,377	-	-	79,377
Business Initiatives	90,035	-	90,035	-	12,277	102,312
Boards and Committees	1,606	1,606	3,212	-	-	3,212
Innovation Center	25,637	-	25,637	-	-	25,637
Total Member Relations and Initiatives	117,278	282,649	399,927	-	12,277	412,204
Operations						
Advertising and Promotion	2,106	8,424	10,530	-	-	10,530
Licenses and Taxes	-	-	-	21,380	-	21,380
Office Rent	-	-	-	199,376	-	199,376
Credit Card Fees	1,718	19,755	21,473	-	-	21,473
Depreciation	-	-	-	36,520	-	36,520
Dues and Subscriptions	-	-	-	3,068	-	3,068
Contracted Services	-	-	-	72,513	-	72,513
Insurance	900	-	900	6,026	-	6,926
Supplies	-	-	-	8,015	-	8,015
Postage and Printing	-	711	711	2,133	-	2,844
Telephone	-	-	-	9,396	-	9,396
Technology	-	-	-	52,678	-	52,678
Miscellaneous	-	-	-	4,848	-	4,848
Staff Travel, Meetings, and Education	-	6,010	6,010	40,222	-	46,232
Contribution to Foundation	-	-	-	15,000	-	15,000
Total Operations	4,724	34,900	39,624	471,175	-	510,799
Total Expenses	$ 843,395	$ 932,883	$1,776,278	$ 948,004	$ 447,928	$3,172,210

The accompanying notes are an integral part of this statement.

WILLIAMSON COUNTY CHAMBER OF COMMERCE
STATEMENTS OF CASH FLOWS
FOR THE YEARS ENDED DECEMBER 31, 2024 AND 2023

CASH FLOWS FROM OPERATING ACTIVITIES	2024	2023
Change in Net Assets	$ 151,100	$ (225,091)
Adjustments to Reconcile Change in Net Assets to Net Cash Provided (Used) by Operations:		
Depreciation	38,640	36,520
(Increase) Decrease in:		
Accounts Receivable	(9,218)	(80,823)
Accounts Receivable - Employee Retention Tax Credit	82,972	2,652
Other Assets	146	(462)
Prepaid Expenses	14,028	117,923
Government Allocation Receivable	(8,268)	(394)
Trades	-	3,541
Increase (Decrease) in:		
Accounts Payable	7,794	(40,338)
Accrued Expenses	(78,410)	103,807
Deferred Revenue	(32,015)	(248,985)
Security Deposit	1,000	-
Net Cash Provided (Used) by Operating Activities	167,769	(331,650)
CASH FLOWS FROM INVESTING ACTIVITIES		
(Purchase) Disposal of Fixed Assets	(18,326)	-
Net Cash Provided (Used) by Investing Activities	(18,326)	-
Net Increase (Decrease) in Cash and Cash Equivalents	149,443	(331,650)
Cash and Cash Equivalents, Beginning of Year	621,041	952,691
Cash and Cash Equivalents, End of Year	$ 770,484	$ 621,041

The accompanying notes are an integral part of this statement.

1. SUMMARY OF SIGNIFICANT ACCOUNTING PRINCIPLES

Organization and Purpose

The Williamson County Chamber of Commerce (the "Chamber") is a nonprofit organization created December 16, 2011 under the laws of the State of Tennessee. The Chamber serves the geographic area of Williamson County as a result of the consolidation of the Williamson County and Franklin Chamber of Commerce, Brentwood and Cool Springs Chamber of Commerce, and Cool Springs Chamber of Commerce. The Chamber promotes and protects the county's business climate through a wide variety of efforts.

Basis of Accounting

The Chamber prepares its financial statements on the Accrual Basis of Accounting. Under this method, revenues are recorded when earned and expenses are recognized when incurred.

Financial statement presentation follows the requirements of the Financial Accounting Standards Board (FASB) Accounting Standards Codification Topic related to Presentation of Financial Statements of Not-for-Profit Organizations. Under the FASB Accounting Standards Codification, the Chamber is required to report information regarding its financial position and activities according to two classes of net assets; net assets without donor restrictions and net assets with donor restrictions.

Net assets without donor restrictions:
These are net assets that are not subject to donor-imposed stipulations. The Chamber had $1,151,716 and $1,000,616 of net assets without donor restrictions as of December 31, 2024 and 2023, respectively.

Net assets with donor restrictions:
These are net assets subject to donor-imposed stipulations that may or will be met, either by actions of the Chamber and/or the passage of time. This classification also includes net assets subject to donor-imposed stipulations that may be maintained permanently by the Chamber. Generally, donors of these assets permit the Chamber to use all or part of the income earned for general or specific purposes. The Chamber had no net assets with donor restrictions as of December 31, 2024 and 2023, respectively.

Cash and Cash Equivalents

The Chamber considers all highly liquid investments with a maturity of three months or less when purchased to be cash equivalents. Cash and cash equivalents for purposes of the statement of cash flows exclude restricted cash and cash equivalents. The Chamber has no cash equivalents as of December 31, 2024 and 2023.

1. SUMMARY OF SIGNIFICANT ACCOUNTING PRINCIPLES (Continued)

Accounts Receivable

Management periodically reviews these accounts to determine whether such amounts will be collectible in future periods.

Fixed Assets

Furniture, technology, and improvements are capitalized at cost in excess of $1,500 and are depreciated over their estimated useful lives ranging from three to five years using the straight-line method. Leasehold improvements are depreciated over ten years using the straight-line method.

Equipment	3-5 years
Technology	3-5 years
Leasehold Improvements	10 years

Revenue and Revenue Recognition

A performance onligation is a promise in a contract to transfer a distinct good or service to the customer and is the unit of account under ASC 606. The transaction price is allocated to each distinct performance obligation and recognized as revenue when, or as, the performance obligation is satisfied. The Chamber's revenue within the scope of ASC 606 consists of membership dues, contibutions, and events. The contract obligations related to these services are satisfied when the membership period has passed.

The majority of the Chamber's revenues are derived from membership dues. Revenues from dues are treated as a single performance obligation and are recognized ratably over the applicable membership period. Dues received in advance of the applicable membership period are recorded as unearned dues revenues.

Advertising Costs

All costs of public relations, advertising and promotion are expensed as incurred. Public relations, advertising and promotion expenses totaled $10,508 and $10,531 for 2024 and 2023, respectively.

Donated Services

The Board of Directors and other members of the Chamber have assisted the Chamber in the accomplishment of its goals and objectives by the donation of their time and services. No amounts have been reflected in the accompanying statement of activities because the criteria for recognition of such volunteer efforts under the FASB Codification have not been satisfied.

1. SUMMARY OF SIGNIFICANT ACCOUNTING PRINCIPLES (Continued)

Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual amounts could differ from those estimates.

Functional Allocation of Expenses

Expenses that can be directly attributed to a particular function are charged to that function. Accordingly, certain costs have been categorized based on specific identification of costs incurred or allocated as determined by management.

Expense	Method of Allocation
Salaries and related expenses	Time and Effort
Depreciation	Square Footage and use of asset
Member Relations	Time and Effort
Operations Expenses	Time and Effort
Office Rent and Leases	Square Footage
Insurance	Policy Coverage

Leases

The Chamber adopted ASU 2016-02, Leases (Topic 842) during the year ended December 31, 2023. The Chamber made an accounting policy election available under Topic 842 not to recognize right-of use ("ROU") assets and lease liabilities for leases with a term of 12 months or less. For all other leases, ROU assets and lease liabilities are measured based on the present value of future lease payments over the lease term at the commencement date of the lease (or December 31, 2023, for existing leases upon the adoption of Topic 842). The ROU assets also include any initial direct costs incurred and lease payments made at or before the commencement date and are reduced by any lease incentives. To determine the present value of lease payments, the Chamber used the discount rate implicit in the lease agreement. If not readily determinable, the Chamber made an accounting policy election available to non-public companies to utilize a risk-free borrowing rate, which is aligned with the lease term at the lease commencement date (or remaining term for leases existing upon the adoption of Topic 842).

The Chamber also elected the available practical expedients. These included transition elections that permitted it to not reassess its prior conclusions about lease identification, lease classification, and initial direct costs for existing or expired leases. In addition, it adopted ongoing accounting policies to not separate lease and non-lease components for all classes of underlying assets other than transportation equipment.

2. AVAILABILITY OF FINANCIAL ASSETS

The following reflects the Chamber's financial assets as of December 31, 2024 and 2023, reduced by amounts not available for general use because of contractual or donor-imposed restrictions within one year of the balance sheet date:

	2024	2023
Financial assets, at year-end	$ 770,484	$ 621,041
Financial assets available to meet cash needs for general expenditures within one year	$ 770,484	$ 621,041

There is an adequate amount of financial assets available as of December 31, 2024 and 2023. The Chamber effectively manages its liquid available resources to meet cash needs for general expenditures within one year of the balance sheet date.

3. DEFERRED REVENUE

Deferred revenue as of December 31, consists of the following funds designated for use in future years:

	2024	2023
Event Sponsorships	$ 2,000	$ 4,500
Memberships and Events	2,500	32,015
	$ 4,500	$ 36,515

4. RELATED PARTY

The Chamber provides support to the Williamson County Chamber Foundation, Inc. related to overhead for the Foundation activities at no cost. The Chamber made a contribution in the amount of $15,000 for each of the years ended December 31, 2024 and 2023.

5. FAIR VALUES OF FINANCIAL INSTRUMENTS

The following methods and assumptions were used by the Chamber in estimating its fair value disclosures for financial instruments.

Cash, cash equivalents, receivables, and payables: The carrying amounts reported in the statement of financial position approximate fair values because of the short maturities of those instruments.

6. CONCENTRATION OF CREDIT RISK

Financial instruments that potentially subject the Chamber to concentrations of credit risk consist primarily of cash and cash equivalents. Cash is maintained in demand deposit accounts which, at times, may exceed federally insured limits. By their nature, all such financial instruments involve risk, including the credit risk of nonperformance by other parties. Exposure to credit risk is managed through credit approvals and monitoring procedures. The Chamber had no major concentrations of credit risk at December 31, 2024 or 2023 other than uninsured deposits.

7. GOVERNMENT ALLOCATION

The Chamber's Office of Economic Development receives a quarterly allocation from the Williamson County Government and the City of Franklin. The total received from both entities was $433,075 and $432,681 for 2024 and 2023, respectively.

8. LEASE COMMITMENTS

The Chamber's office space in Franklin, Tennessee is leased under a noncancelable operating lease. The lease, expiring November 30, 2030, contains annual increases.

Leases with terms greater than twelve months have been recorded on the balance sheet in accordance with ASC 842. The components of lease expense for the year ended December 31, 2024 are as follows:

Facilities	$ 203,455
Total lease costs	$ 203,455

Additional information related to leases is as follows for the year ended December 31, 2024:

Operating leases:	
Operating lease right-of-use assets	$ 845,633
Operating lease liabilities, current	160,710
Operating lease liabilities, noncurrent	684,923
	$ 845,633
Weighted-average remaining lease term:	
Operating leases	6 years

8. LEASE COMMITMENTS (Continued)

Future undiscounted cash flows and a reconciliation to the lease liabilities recognized on the balance sheet are as follows:

For the year ended December 31,	
2025	201,661
2026	201,661
2027	201,661
2028 and thereafter	588,176
Total lease payments	1,193,159
Less imputed interest	347,526
Total present value of lease liabilities	$ 845,633

9. PENSION PLAN

The Chamber maintains a SIMPLE IRA (Savings Incentive Match Plan for Employees) with LBMC Employment Partners, LLC. The Chamber matches 100% of employee contributions up to 3% of the employee's salary and an additional 50% of employee contributions between 3-5% of the employee's salary. Employees are eligible to participate if they have been employed by the Chamber for at least one year. The Chamber's pension cost was $39,684 and $56,602 during 2024 and 2023, respectively.

10. INCOME TAXES

The Chamber has tax-exempt status under Section 501(c)(6) of the Internal Revenue Code. Accordingly, the Chamber is only subject to pay federal taxes on certain income determined to be unrelated to the Chamber’s exempt activities and on excess lobbying expenses.

The Chamber has evaluated its tax positions in accordance with the Codification Standard relating to Accounting for Uncertainty in Income Taxes. The Chamber believes that it has taken no uncertain tax positions.

The Chamber files a U.S. Federal Form 990-Return of Organization Exempt from Income Tax. The Chamber's returns for the years prior to calendar year 2021 are no longer open for examination.

11. SUBSEQUENT EVENTS

Subsequent events have been evaluated through May 29, 2025 which is the date the financial statements were available to be issued.

Williamson County Chamber of Commerce
Profit & Loss Budget Overview
January through December 2026

	Jan - Dec 26
Income	
41000 · Membership Revenue	
41200 · Member Renewals	685,797.50
41300 · New Memberships	185,000.00
Total 41000 · Membership Revenue	870,797.50
42000 · Non-Dues Income	
42100 · Signature Event Revenue	302,650.00
42200 · Programs & Meetings Revenue	178,775.00
42300 · Advertising Income	19,800.00
42400 · Member Services	54,350.00
Total 42000 · Non-Dues Income	555,575.00
43000 · Investment Partners	48,075.00
44000 · Other Income	26,520.00
Total Income	1,500,967.50
Gross Profit	1,500,967.50
Expense	
52100 · Signature Event Expense	90,050.00
52200 · Programs & Meetings Expense	84,633.00
52300 · Committee Costs	2,900.00
60000 · Payroll/Employee Expense	1,062,652.81
70000 · Operating Expenses	196,464.18
75000 · Travel and Meetings	19,799.96
76000 · WCC Foundation Support	15,000.00
80000 · Depreciation Expense	6,654.60
Total Expense	1,478,154.55
Net Income	**22,812.95**

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: AUG 12 2014

WILLIAMSON COUNTY CHAMBER OF COMMERCE
128 FRANKLIN RD
BRENTWOOD, TN 37027

Employer Identification Number:
36-4720381
DLN:
17053100397033
Contact Person:
CUSTOMER SERVICE ID# 31954
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Form 990 Required:
Yes
Effective Date of Exemption:
October 1, 2012
Contribution Deductibility:
No
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax-exempt status we have determined that you are exempt from Federal income tax under section 501(c)(6) of the Internal Revenue Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-NC" in the search bar to view Publication 4221-NC, Compliance Guide for Tax-Exempt Organizations (Other than 501(c)(3) Public Charities and Private Foundations), which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,

Director, Exempt Organizations

Letter 948

Tennessee Secretary of State
Tre Hargett

Division of Business and Charitable Organizations
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243-1102
tncab.tnsos.gov/portal/

March 18, 2026

BRYAN DOLESHEL
4031 ASPEN GROVE DRIVE, SUITE 630
FRANKLIN, TN 37067 USA

RE: Registration to Solicit Funds for Charitable Purposes
Organization Name: WILLIAMSON COUNTY CHAMBER OF COMMERCE
CO Number: CO20663
Expiration Date: 06/30/2026

Dear BRYAN DOLESHEL :

Pursuant to the Tennessee Charitable Solicitations Act, T.C.A. §§ 48-101-501, et seq., the Tennessee Secretary of State has reviewed your catch-up registration and is pleased to announce that it has been approved; however, your organization may still be out of compliance. **Your organization must maintain statutory compliance by submitting a renewal application and required fees on or before the expiration date listed above.**

If your listed expiration date has already passed, your organization is **NOT** in compliance and still needs to file a renewal registration. At that time, you may be required to submit tax filings, financial statements, proof of IRS status, and other documents related to your organization and its fundraising activities. You can find additional information and submit additional filing at https://sos.tn.gov/charities. The "CO" Number listed above will serve as your organization's charitable registration number and should be used when submitting any charitable filings or correspondence.

Please also be advised that if the organization's renewal registration or other filings includes false, misleading, or deceptive statements, appropriate action will be taken. Pursuant to the Tennessee Charitable Solicitations Act, a civil penalty of up to five thousand dollars ($5,000.00) may be assessed for any violation of the Act.

If you have any questions or need further assistance, please do not hesitate to contact us at 615-741-2555 or charitable.solicitations@tnsos.gov.

Sincerely,

Tre Hargett
Secretary of State

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2286
tncab.tnsos.gov/portal/

Tre Hargett
Secretary of State

BRYAN DOLESHEL
4031 ASPEN GROVE DRIVE, SUITE 630
FRANKLIN, TN 37067, USA

02/20/2026

Filing Acknowledgment

Please review the filing information below and notify our office immediately of any discrepencies.

Entity Name:	WILLIAMSON COUNTY CHAMBER OF COMMERCE		
SOS Control #:	000674215	Initial Filing Date:	12/16/2011
Entity Type:	Nonprofit Corporation	Formation Locale:	TENNESSEE
Status:	Active	Duration Term:	Perpetual
Fiscal Year Close:	December	Annual Report Due:	04/01/2027
Business County:	WILLIAMSON		
Benefit Type:	Public Benefit Corporation	Religious Type:	Non-Religious

Document Receipt

Receipt #: 2026-185938	Filing Fee:	$20.00
Payment: Credit Card - 3915950224		$20.00

Annual Report Due Date: 04/01/2026
Next Annual Report Due: 04/01/2027
Annual Report Date Filed: 02/20/2026
Tracking Number: B2026144439

This will acknowledge the filing of the attached Annual Report with an effective date as indicated above. When corresponding with this office or submitting documents for filing, please refer to the control number above.

Tre Hargett
Secretary of State

Event History

Annual Report Due Date changed from: 4/1/2026 to: 4/1/2027
Officers Changed

Tracking Number
B2026144439

Annual Report

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2286
tncab.tnsos.gov/portal/

Control #: 000674215
Filed: 02/20/2026 12:30 PM
Tre Hargett
Secretary of State

Tre Hargett
Secretary of State

Entity Information

Business Name: WILLIAMSON COUNTY CHAMBER OF COMMERCE

Entity Type: Non-Profit Corporation

Control Number: 000674215

Place of Formation: TENNESSEE

Principal Office Address:
4031 ASPEN GROVE DR STE 630
USA, FRANKLIN, TN 37067-2939

Mailing Address:
4031 ASPEN GROVE DR STE 630
USA, FRANKLIN, TN 37067-2939

Nature of Business (NAICS):
813910 - Business Associations

Officer Information

MATTHEW LARGEN
4031 ASPEN GROVE DR STE 630
FRANKLIN, TN 37067, USA
Officer,Chief Executive Officer (CEO)

HITESH PATEL
4031 ASPEN GROVE DR STE 630
FRANKLIN, TN 37067, USA
Director,Secretary

LUIS PARODI
4031 ASPEN GROVE DR STE 630
FRANKLIN, TN 37067, USA
Director

CHUCK ABBOTT
4031 ASPEN GROVE DR STE 630
FRANKLIN, TN 37067, USA
President,Director

WILLIAM BRADFORD
4031 ASPEN GROVE DR STE 630
FRANKLIN, TN 37067, USA
Director,Vice President

BESS ANDERSON
4031 ASPEN GROVE DR STE 630
FRANKLIN, TN 37067, USA
Director,Treasurer

Registered Agent Information

WILLIAMSON COUNTY CHAMBER OF COMMERCE
4031 ASPEN GROVE DR STE 630
FRANKLIN, TN 37067-2939

Signature

☑ By entering my name in the space provided below, I certify that I am authorized to file this document on behalf of this entity, have examined the document and, to the best of my knowledge and belief, it is true, correct and complete as of this day.

Signed Electronically: BRYAN DOLESHEL **Date:** 02/20/2026

Title: CHIEF COMMUNITY DEVELOPMENT OFFICER

Tre Hargett
Secretary of State

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2286
tncab.tnsos.gov/portal/

Date: 02/20/2026 **Invoice:** 2026-185938

Customer Information

BRYAN DOLESHEL
WILLIAMSON COUNTY CHAMBER OF COMMERCE
4031 ASPEN GROVE DRIVE, SUITE 630
FRANKLIN, TN 37067, USA

Tracking #	Description	Amount Paid
B2026144439	2025 Annual Report for WILLIAMSON COUNTY CHAMBER OF COMMERCE (Corporation Filings)	$ 20.00

Payment Details

Fee Total:	$ 20.00
Payment Total:	$ 20.00
Amount Due:	$ 0.00

Payment Method

Payment Type: Credit Card
Check/Confirmation Number: 3915950224

BOARD OF DIRECTORS WILLIAMSON, INC.

	Column1	Column2	Column3	Column4	Column10	Column11	Column12	Column13
	CONTACT NAME	TITLE	Phone	COMPANY NAME	EMAIL	TERM	YEAR	SERVE THROUGH THE END OF
1	Chuck Abbott	CEO	(615)-921-4009	Gray Line Tennessee	cabbott@graylinetn.com	2	3	2029
2	Luis Parodi	Vice President, Senior Regional CRA	(615) 921-1591	Republic Bank, Nashville Area Hispanic Chamb	lparodi@republicbank.com	2	3	2027
3	Lindsay Kordik	Senior Director, External Affairs	(917) 580-2644	Mars Pet Nutrition North America	lindsay.kordik@effem.com	2	2	2026*
4	Wendy Monaci	Vice President, Regional Ambulator	(615) 936-3944	Vanderbilt Health	wendy.d.monaci@vumc.org	2	2	2026*
5	Rob Ivy	CFO	(615) 224-1411	Lee Company	Rob.Ivy@leecompany.com	2	2	2026*
6	Phil Mazzuca	CEO	(615) 435-5061	Williamson Medical Center	pmazzuca@wmed.org	2	2	2026*
7	Josh Derryberry	Business Banking Sales Manager	(615) 687-3012	U.S. Bank	joshua.derryberry@usbank.com	2	2	2026*
8	Tony McAlister	Board Chair	(919) 744-1346	Studio Tenn	tony@mcalister.com	2	2	2026*
9	Phil Fawcett	Principal	(615) 550-5580	Boyle Development	pfawcett@boyle.com	2	2	2026*
10	Tara Blue	Executive Director	(615) 794-8986	Community Child Care	tblue1@comcast.net	2	2	2026*
11	Jason Menges	Vice President of Legal and General	(615) 725-1000	Nissan Americas	Jason.Menges@Nissan-Usa.com	2	1	2028*
12	Hitesh Patel	Vice President	(615) 414-1326	Halifax Hospitality	hitesh@halifaxhotelsllc.com	2	1	2028*
13	Gary Vogrin	Founding Partner	(615) 708-0567	Kiser + Vogrin Design	gary@kiservogrin.com	2	1	2028*
14	Tony Hunnicutt	CEO	(423) 994-4803	Games To Go Nashville	tony@gamestogonashville.com	2	1	2028*
15	Reggie Polk	President/CEO	(615) 692-8615	Polk & Associates Construction, Inc.	reggie@polkconstructiontn.com	1	2	2029*
16	Stanton Higgs	COO	(615) 790-4005	The TMA Group	shiggs@tmagroup.org	1	2	2029*
17	Mitch Edgeworth	Division President	(615) 661-1419	HCA TriStar	Mitch.Edgeworth@hcahealthcare.com	1	1	2030*
18	William Bradford	CEO	(931) 364-4355	United Communications	wbradford@gounited.net	1	1	2030*
19	Bess Anderson	Director, Government Relations &	(731) 695-3168	Tractor Supply Company	beanderson@tractorsupply.com	1	1	2030*
20	Donna Douglas	Vice President of Human	(615) 861-5501	Jackson Financial	donna.douglas@jackson.com	1	1	2030*
21	David Smallwood	Partner & Wealth Management	(615) 742-8798	True Wealth Partners	david.smallwood@nm.com	1	1	2030*
22	Tyrus Sturgis	Chief Officer of Engagement	(615) 591-8500	Heritage Foundation of Williamson County	tsturgis@williamsonheritage.org	1	1	2030*
23	Kevin Billups	Professor of Internal Medicine &		Meharry Medical College	kbillups@mmc.edu	1	1	2030*
24	Wendell Bontrager	CEO	(615) 857-8006	Sonata Bank	wendell.bontrager@sonatabank.com	1	1	2030*
25	Fahad Tahir	President and CEO		Ascension Saint Thomas	fahad.tahir@ascension.org	1	1	2031*
26	Jason Johnson	CFO		Community Health Systems	jason_johnson3@chs.net	1	1	2031*
27	Robert Ramsey	Executive Vice President and Chief Development Office		Nashville International Airport Authroity	Robert.Ramsey@flynashville.com	1	1	2031*
28	Kurt Kane	President and CEO		TruGreen	KurtKane@trugreenmail.com	1	1	2031*
29	Ahsan Irshad	President		AlphaGraphics Brentwood	ahsan@alphagraphics.com	1	1	2031*
30	Mark Chaffin	President and CEO		Mitsubishi Motors North America	mark.chaffin@na.mitubishi-motors.com	1	1	2031*
31	Julia Bonner	President		Pierce Public Relations	julia@pierce-pr.com	1	1	2031*
32	Erica Mitchell	CEO	(615) 594-4446	United Way of Greater Nashville	erica.mitchell@unitedwaygn.org	1	1	2031*
33	Derrick Solomon	Executive Director		Hard Bargain Association	derrick@hardbargain.org	1	1	2031*
34	Alan Thompson	Chief Marketing Officer		Ragan-Smith Assoicates	athompson@ragansmith.com	1	1	2031*
35	Jim Meade	CEO/Managing Shareholder		LBMC	Jim.Meade@lbmc.com	1	1	2031*
36	Dr. Shane Hall	Vice President Williamson Campus		Columbia State Community College	shall3@ColumbiaState.edu	1	1	2031*

* assumes member wants to serve a second 3 year term

				nathan@williamsonchamber.com
Ex-offico non-voting members				bryan@williamsonchamber.com
Matt Largen	President & CEO	(615) 957-4779	Williamson, Inc.	matt@williamsonchamber.com
Maureen Haley Thornton	President & CEO	(615) 791-7554	Williamson County Convention and Visitors Bu	maureen@visitfranklin.com
	Spring Hill Chamber Representative	(931) 486-0625	Spring Hill Chamber of Commerce	
Patti Carroll	Economic Development Officer	(615) 289-2300	Fairview Representative	pcarroll@fairview-tn.org

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 02/18/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Jill Holzen	
Boxwood Insurance Group 3020 Stansberry Ln Ste 202 Franklin TN 37069	PHONE (A/C, No, Ext): (615) 245-5851	FAX (A/C, No): (615) 245-5851
	E-MAIL ADDRESS: jill@boxwoodins.com	

INSURED	INSURER(S) AFFORDING COVERAGE	NAIC #
Williamson Inc 4031 Aspen Grove Dr Ste 630 Franklin TN 37067-2939	INSURER A : Philadelphia Indemnity Insurance Co	18058
	INSURER B : Hartford Accident and Indemnity Company	22357
	INSURER C : Twin City Fire Insurance Company	29459
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** CL2521801060 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [X] POLICY [ ] PRO-JECT [ ] LOC [ ] OTHER:			PHPK2662012	03/01/2025	03/01/2026	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG Special Events	$ 1,000,000 $ 100,000 $ 5,000 $ 1,000,000 $ 2,000,000 $ 2,000,000 $ Included
A	AUTOMOBILE LIABILITY [ ] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [X] HIRED AUTOS ONLY [X] NON-OWNED AUTOS ONLY			PHPK2662012	03/01/2025	03/01/2026	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $
	[ ] UMBRELLA LIAB [ ] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $						EACH OCCURRENCE AGGREGATE	$ $
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N [ ] (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		20WECAR3XWA	03/01/2025	03/01/2026	[X] PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 1,000,000 $ 1,000,000 $ 1,000,000
C	Directors and Officers			20KM0437879	03/01/2025	03/01/2026	Employment Practices Directors and Officers	$1,000,000 $1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

City of Franklin
109 3rd Ave S
Franklin TN 37064

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Patrick F. Bassett

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Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See *Specific Instructions* on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

Williamson County Chamber of Commerce

2 Business name/disregarded entity name, if different from above.

Williamson, Inc.

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor ☐ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . .

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☑ Other (see instructions) 501(c)6

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any)

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)

(Applies to accounts maintained outside the United States.)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . ☐

5 Address (number, street, and apt. or suite no.). See instructions.

4031 Aspen Grove Drive, Suite 630

Requester's name and address (optional)

6 City, state, and ZIP code

Franklin, TN 37067

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			–			–				

or

Employer identification number

3	6	–	4	7	2	0	3	8	1

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here | **Signature of U.S. person** | **Date**

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

Nonprofit Funding Application – Fiscal Year 2026-2027

Application for Charitable and Civic Organizations
Submission Deadline: March 6, 2026

Agency Name: Williamson County Chamber of Commerce WIL015 Remit 3
(List agency name as it appears on the Secretary of State website)

Legal Status: ☐ Charitable (501c3) ☑ Civic Organization (501c6 or 501c4)

Application Contact: Nathan Zipper (Name) | nathan@williamsonchamber.com (Email) | 615-533-5983 (Phone)

Mailing Address: 4031 Aspen Grove Dr. Ste 630, Franklin, TN. 37064

Payment Address:
(if different from mailing)

Total amount of City of Franklin funds being requested for FY 2026-2027: **$34,000**

Percentage of proposed FY 2026-2027 budgeted revenues derived from this request: **2.08%**

Non-Discrimination

The parties, their agents, officials, employees, and servants shall not discriminate in any manner on the basis of race, color, religion, creed, ethnic or national origin, sex, sexual orientation, gender identity/expression, disability, age, status as a covered veteran, genetic information, and any other category protected by the federal or state civil rights law with respect to the subject matter and related activities of this application.

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: Williamson County Chamber of Commerce WIL015 Remit 3

1. Identify one Strategic Plan Goal your request helps to achieve.

Sustainable Growth and Economic Vitality

2. Provide the number of Franklin citizens served by your agency: 89,000+

3. State the type of service provided and whether other organizations in the community provide the same service.

There are 4 primary tenants to our scope of work:
1) Growth and Attraction
2) Talent, Workforce, and Place Development
3) Innovation and Entrepreneurship
4) Regional Collaboration and Outreach

We are the only economic development agency serving Franklin from a growth and attraction standpoint. There are other workforce development agencies and organizations servings entrepreneurs, but the services offered vary. Our focus is on careers that allow individuals to both live and work in Franklin, and helping startups that have a goal of scaling and creating new jobs in the community.

A more detailed summary of our services is outlined in our attached strategic plan.

4. Explain how much of an impact these services have on the community.

Franklin is a premier community with high expectations for quality of life, economic opportunity, and long-term prosperity. Our mission is to ensure the city's economy remains as exceptional as the community it serves. We do this by strategically retaining, expanding, and recruiting businesses that align with Franklin's values and economic vision. The impact of this work is both immediate and generational. By supporting existing employers and attracting new ones that provide career pathways from entry-level positions through senior leadership roles, we help create a local economy where residents can build meaningful careers without leaving the community. This strengthens household incomes, supports upward mobility, and allows families to put down roots for the long term. Our efforts also diversify and stabilize the local tax base, which directly supports public safety, infrastructure, parks, and schools—preserving the quality of life that defines Franklin. Every retained company represents jobs safeguarded, and every successful recruitment represents new opportunity, expanded consumer spending, and increased investment in the community. Beyond job creation, our services foster entrepreneurship and small business growth, ensuring that local innovators have the resources, connections, and environment necessary to succeed. A strong entrepreneurial ecosystem not only generates new jobs, but also reinforces Franklin's reputation as a place where ideas can thrive.

In short, our impact is measured not only in job counts or capital investment, but in sustained economic vitality. By proactively shaping the business community, we help ensure that Franklin remains competitive, resilient, and prosperous—today and for decades to come.

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: Williamson County Chamber of Commerce WIL015 Remit 3

5. State how these funds will be used and if they will be spent in accordance with the State of Tennessee T.C.A § 6-54-111.

These funds are used specifically to fund team member salaries, to support the aforementioned goals stated in our strategic plan.

6. State if the City of Franklin provides any other support (financial or otherwise) to your agency. If so, please describe that support.

The City of Franklin is a direct partner in our work. The mayor, city manager, and several alderman regularly attend meetings we host with partnership investors and are brought into business conversations when a company is expanding or being recruited to the area.

7. State any other additional financial support your agency receives.

We receive funding from Williamson County Government in the amount of $400,000 for our economic development efforts. The remainder of our revenue is from private investment.

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency Name: Williamson County Chamber of Commerce WIL015 Remit 3

8. How often does the Board of Directors receive/approve financial reports?

☐ bi-monthly ☐ monthly ☑ quarterly ☐ semi-annually ☐ annually

9. Are the agency's financial records audited by an independent certified public accountant?

☑ Yes ☐ No

If no, please explain how financials are reviewed.

Attachments:

☑ Option 1: Annual Audit for the last fiscal year concluded **OR**

☐ Option 2: A completed State of Tennessee annual reporting form for the last fiscal year concluded (AND the auditor's opinion and compliance notes if answered yes above)

☑ Proof of nonprofit status (IRS Tax Exempt Letter of Determination)

☑ Proof of business registration with the State of TN / Proof of registration with the TN Office of Charitable Solicitors

☑ Board of Directors list that includes the names, positions held, contact information, and expiration date of term for all board members

☑ Certificate of Insurance for professional liability (if applicable), general liability, and workers' compensation with the City of Franklin listed as a Certificate Holder

☑ Proposed or preliminary FY 2027 Budget

☑ W9 for the agency

☐ City of Franklin Vendor Information Form (Not required if you are an existing recipient and do not wish to change banking, contact, or address information)

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: Williamson County Chamber of Commerce WIL015 Remit 3

Application criteria include:
- BOMA may fund up to 1% of the estimated general fund revenue during the budget process for all requests, depending on availability of funds.
- Outside agencies that request funding for the first time may not request an amount that exceeds 5% of their operating expenses.
- Outside agencies that have been funded in the prior year may request an amount that includes up to 3% inflation, plus any special funding requests. No funding request may exceed 25% of operating expenses.
- Funding requests are made for one fiscal year only, subject to annual re-submission and not guaranteed year over year.

Matt Largen

Printed Name of (CEO/President/Executive Director/Board Chair)



3/3/2026

Signature of (CEO/President/Executive Director/Board Chair) Date

*Unless contractually negotiated otherwise, any funding approved by the Board of Mayor Alderman will be distributed on an even quarterly basis. Submission of this form is not a guarantee of funding. All funds authorized are done by authority extended by the State and the City's local charter. Approved funding may result in a contract and this form will become an integral part of that contract.

Emailed applications are preferred.

Completed applications and required attachments may be sent to nonprofitfunding@franklintn.gov or mailed to City of Franklin, Budget & Performance Department, Attn: Nonprofit Funding, 109 Third Avenue South, Franklin, TN 37064.

2025 ANNUAL REPORT



williamson, INC

OFFICE OF ECONOMIC DEVELOPMENT

Photo: STEAM DAY 2025 with City of Franklin Water and Williamson County Schools

Nathan Zipper
Chief Economic Development Officer
Williamson, Inc.
4031 Aspen Grove Drive, Suite 630
Franklin, TN 37067

January 30, 2026

Williamson County Board of Commissioners
1320 West Main Street
Franklin, TN 37064

Dear Commissioners,

I am proud to share with you the *2025 Williamson, Inc. Office of Economic Development Annual Report*. This report not only reflects our work toward the mutually agreed upon benchmark goals outlined in the service agreement our office has with Williamson County, but it also highlights the shared efforts and collaborations that make progress in our community possible. We deeply value our partnership with each of you and I hope that you share the immense pride for the work we did together to ensure that Williamson County remains the best place to raise a family and pursue a meaningful career.

In the report you'll find our strategic efforts in the following areas:

Strengthening Local Businesses: Through 132 business retention visits, we supported local employers in addressing challenges and identifying growth opportunities, ultimately working toward increased economic vitality for the business owners and our community.

Preparing the Next Generation: By working with Williamson County Schools and the Franklin Special District, we hosted STEAM and Manufacturing Days, providing 155 Williamson County students with exposure to career pathways. These initiatives reflect our shared commitment to building a pipeline of talent that benefits the county's future.

Fostering Innovation: At the Franklin Innovation Center, we supported entrepreneurs through educational programs and networking opportunities. This work helps cultivate small business success, a vital component of a resilient economy.

Collaboration Through the ThreeStar Program: We continue to maintain compliance with state benchmarks, ensuring Williamson County remains competitive for state funding and development opportunities.

We understand that, as stewards of public resources, the County Commission rightfully values measurable results. To that end, the *2025 Annual Report* underscores not just what we've achieved, but how we've partnered with county leaders, educators, and businesses to move our community forward.

Thank you for your continued collaboration and leadership. Please feel free to contact me with any questions or ideas for further partnership.

Sincerely,

Nathan Zipper
Chief Economic Development Officer
Williamson, Inc.

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Photo: Entrepreneur Exchange at The Franklin Innovation

ABOUT

WILLIAMSON, INC.
OFFICE OF ECONOMIC DEVELOPMENT

The Williamson, Inc. Office of Economic Development serves the residents of Williamson County by developing and executing economic development strategies that help to retain, grow, and attract high paying careers for community members, inspire and engage the next generation of workforce in our K-12 students, support local entrepreneurs, and foster partnerships that are invaluable to the continued prosperity of Williamson County.



Benchmark: Facilitate Economic Development Council

The Williamson, Inc. Office of Economic Development will facilitate Economic Development Council meetings for Williamson County stakeholders. This includes hosting meetings, coordinating with members, developing agendas, taking minutes and reporting and providing documentation to the appropriate governing bodies.

Quarter I Meeting
Date: Tuesday, February 11, 2025

Quarter II Meeting
Date: Tuesday, May 13, 2025

Quarter III Meeting
Date: Tuesday, August 12, 2025

Quarter IV Meeting
Date: Tuesday, November 4, 2025

Economic Development Council Meeting Minutes included on following pages

Q1 Economic Development Council Meeting
February 11, 2025

Board Member Present:
Mayor Rogers Anderson - Williamson County
Diane Giddens – Williamson County (virtual)
Mayor Lisa Anderson- City of Fairview
Patti Carroll - City of Fairview
Mayor Ken Moore - City of Franklin
Eric Stuckey - City of Franklin
Mayor Jim Hagaman - City of Spring Hill (virtual)
Chris Clausi – City of Spring Hill
Tony Tolstedt - City of Spring Hill
Victor Lay - Town of Nolensville (virtual)
Micah Wood -Town of Thompson's Station (virtual)
Will Powell – FirstBank
Leisa Gill – LBMC
Rebecca Melton - Spring Hill Chamber (virtual)
Charlie Fox - Greenbelt Representative

Board Member Absent:
Mayor Brian Stover - Town of Thompson's Station
Mayor Halie Gallik - Town of Nolensville
Tom Daugherty – City of Fairview
Mayor Mark Gorman - City of Brentwood
Kirk Bednar – City of Brentwood
Dan Allen - City of Spring Hill
Stanton Higgs - TMA Group
Dearl Lampley – Columbia State Community College

Others:
Kel McDowell - Williamson, Inc.
Claudia Zuazua – Williamson, Inc.
Nick Biniker - Williamson, Inc.
Anna Lisa Roberts - Williamson, Inc.
Jena Potter – Williamson, Inc.
Maureen Thornton - Williamson County Convention and Visitors Bureau
Chris Richards – Commissioner District 7
Jessica Lucyshyn - Gresham Smith
Jeremy Qualls – WCS

Meeting was held at 1320 W Main St. Franklin, TN 37064 (Executive Conference Room).

Patti Carroll - Meeting was called to order at 1:30, welcome and introductions.

No Public Comments

Approval of the minutes- Patti Carroll moved a motion to approve the minutes Lisa Anderson made a motion, Charlie Fox seconded, all in favor, minutes were unanimously approved.

Election of New Officers

- Lisa Anderson nominated Leisa Gill for Vice Chairman, all in favor, Lisa was elected.
- Charlie Fox nominated Will Powell for Secretary, all in favor, Will was elected.

UPDATES:

Spring Hill

Mayor Jim Hagaman

- We received a grant of $250,000 that will be used towards water improvement and sewer delivery program.

Tony Tolstedt

- Utilities are a big conversation especially water reuse. Dan Allen is working through that pilot program.
- New staff, the Finance Director (Rebecca Holden) and a new Budget Manager (Chelsea Perryman).
- Lots of construction.
- The police facility is very impressive, once it is finished, we will be able to handle our growth well into the future.
- Fire Station No. 4 (located right at Duplex and Buckner Lane) is going to help our response time a great deal. Our administrator recruitment continues.

Spring Hill Chamber

Rebecca Melton

- Election year, we have updated our website with election information including the candidates. We will upload the sample ballot once Maury County Election Commission has it available.
- Events coming up where people can meet the candidates: February 27th luncheon and March 18th public meet the Candidates Forum at 6:00 PM at the new Community Baptist Church.
- March Luncheon will be our mayoral forum with Mayor Rogers Anderson along with Maury County Mayor Sheila Butt.

Williamson County Convention and Visitors Bureau

Maureen Thornton

- Last week we rolled out in the broadest way our new tourism branding. We've had the chance to do a community level roll out: Nolensville, Spring Hill, Thompson Station and Franklin. We are yet to do Fairview, so we are looking forward to continuing that process and partnering with all municipalities on it.

City of Fairview

Mayor Lisa Anderson

- Looking into ideas for best practices to update the census since it is directly related to funding. In 2020, we were right at 10,000 residents, which is not accurate now because we had over 7 thousand registered voters turn out in November. Funding is important especially for roads: If 40 is down, Hwy100 tends to be an issue because it becomes the interstate.
- In the works: the design of our Justice Center, which is needed for our police officers, the design of a new fire hall and the City Center next to City Hall.
- Sidewalk project at Cumberland 100. Our community's all about walkability, people will be able to walk from all the neighborhoods in the area to our City Center, which is going to have restaurants, retail, work, and an area in the middle for congregating so that our community can have different events.
- Two big events: the 3rd of July event and Nature Fest in July and Nature Fest in September. We're all about bringing the community together.

- I am a big proponent of the regional approach, if we all get off our own island and just do everything as a Williamson County group, all the different municipalities working together, water, sewer, roads, that's the best way to go. Congratulations to Patti on being the new chair, she also is our new Economic Development
- Officer. We have a new business in town, Lazestar.
-

Patti Carroll

- Adding to Mayor Anderson, people are looking every day into our county. I hear people saying why do we need an ED Officer? If you want intentional growth, it's the best way to do it.

City of Franklin

Mayor Ken Moore

- City Hall has been moved to a building on Columbia and 9th that is part of the FirstBank building complex.
- In the governor's state of the state last night, he announced $1 billion for transportation.
  We've recently approved two major projects, almost $100 million worth: McEwen phase four Cool Spring Blvd/Wilson Pike (it'll take two - three years to build). Southeast Park, which has ball fields and an inclusive playground.
- Bicentennial Park will be completed this year.

Eric Stuckey

- SE Park is a huge deal. It will really provide park services in the southeast part of Franklin, which is where
-
- we're seeing the most growth.
  The McEwen project is a $46 million project, we've been able to secure 30 million of that from federal grant dollars so that helps stretch our local dollars, got a lot of topography to deal with, challenging project.

  Upgrade McEwen from Cool springs out to Wilson Pike, which is essentially a two-lane country road into a four-lane divided. Seeing TDOT's planning, McEwen is part of one of the major East West connections that happened through our county.
- Our Board gave some clear guidance on the construction of a water reclamation plant (10 years out) in the southeast part of Franklin; given the permitting, design and construction that 10 years is going to go fast. Continuing to treat water at a very high level, taking our stewardship of the Harpeth River seriously, having modern plants that effectively do that function is a critical part of that. Target will be 6 million gallons a day.
- On the development side, the calendar year 2024 was the largest in permitted development.
- Highlights: the official ribbon cutting for K-Love located in our southeast part of Franklin, huge economic development win. In that same area In and Out is building their regional headquarters. TrueGreen has moved their corporate office to Franklin. The real story is how existing businesses continue to grow and expand in our community. We see unemployment rates at 2.5%, which is the lowest in the state.
- We will be issuing our first general obligation debt in six years to help support our shares of McEwen and SE Park. Working hard to reaffirm our AAA bond rating, that's a big deal because it gets us money at the lowest possible rate. When looking at having two triple-A bond ratings, they're probably only 100 cities in America that have that, it's an endorsement of the quality of what we're doing, the strength of our local economy and how well we want to operate as a community and as a local government.
- Census: we did mailers, we've done online, we just had a tough time getting responses. We're over 50,000 but we have 40,000 to go to get to the number that we think we're at population. Our projection is 90 to 92 thousand.
  More affluent communities can afford to spend money on doing a special census, the poor communities can't. One of the things I'm going to advocate for at a state level, probably at the next legislative session, is to use the US Census number at mid-decade and update everybody's number, let's stop this kind of uneven and very costly process. Let's recognize the growth, these are taxes that citizens have already paying, and we ought to get our fair share.

Greenbelt Representative

Charlie Fox

- Williamson County has 373,979 acres, and that includes dirt and water as well. In 2014, we had 231,341 acres in Greenbelt. In 2024, it had dropped to 220, 214 acres. If you have any property that you're looking to move to the greenbelt, reach out to apply by March the 15th.

Mayor Rogers Anderson

- We still own 50% of the Greenbelt land. There are thousands of untouched acres. Don't leave here thinking everything's always development.

Patti Carroll, we don't have any Brentwood representatives.

Thompson's Station

Micah Wood

- Simon Mall Development going in on Lewisburg Pike has been announced although they're still very much in their due diligence phase. A lot of things to cover in terms of infrastructure, extensions of roadways and wastewater.
- Farm Bureau is opening a satellite corporate office, just north of Thompson's Station Road and 31. They owned the land.
- A consultant has been working on economic development analysis for the last year.
- Wastewater treatment plant upgrade, expected to be fully operational and permitted by November.
  The town has offered up $15 million to participate in TDOT's statewide partnership program to accelerate the construction of Columbia Pike Highway 31, it's the town's number one transportation project.
  $650,000 grant for our park system. That's a 50/50 match, that'll end up being $1.2 million that we're spending to upgrade Sarah Benson Park which is our main active park, widely loved, very heavily used, we're excited to put some new amenities.

Nolensville

Victor Lay

- The city has begun their budgeting process for the coming year.
- Completed last night, a second strategic plan working session with our Board of Commissioners, trying to outline from a five-year vision what capital projects are needed and what's the funding on look like.
  We have got a $1.2 million project for our first real park (right on Sunset Rd). We purchased that property for just under $2,000,000 using ARP funds to do that. Looking to maybe locating a new Police Department in half of that property.
- Last week at our Commission meeting, the board agreed to move forward with the purchasing the right of way needed on Sunset Rd. to widen it, it is the third phase of three phases. When we budgeted for it, we were expecting it to be about 750,000, now that we have done the appraisals, we're at a little over 2.2 million. We thought we could have the road built and everything paid for, for maybe about 3 1/2 million, that number is probably closer to 8. Once we get it, then we can look at the construction cost.
- We had 95% participation in our census last year. We used our GIS system in real time, creating some competition between neighborhoods, engaging people in conversations. We involved our fire department in the process, they went door to door for the ones who didn't return the mailer.
  But I absolutely agree with Eric about doing the US Census number at mid-decade and updating everybody's number.
- Buttercup Festival is on May 3rd.

Williamson County School

Jeremy Qualls

- Innovation Hub, located on Hillsboro Rd. where the old animal center was.
  Mayor Lisa Anderson mentioned the mechatronics program. The goal of the Innovation Hub is to offer more specific skill trades to not only the students of WSC but for the community and have adult educational opportunities.
  We currently have 30 study programs across 10 high schools. However, this is going to offer some unique programming that we do not currently offer. MTSU is going to partner with us on the aviation program as well as Hawkins Flight Academy to get private pilot license. Thompson Caterpillar program, where they can be heavy machines, technologists and electrical power generation under one roof. For our cybersecurity/AI program, we met with Vanderbilt last week. We got TN Tech on deck next week. In hospitality/tourism is going to be hosted by and run by Columbia State.
  We are also developing our first ever fire program starting next year, 18-year-old seniors get an opportunity to get their EMT button and go for the fire program with the City of Franklin Fire Department. They're going to take twelve kids, then down to six and paid interns and hire folks after.
  We are working on having the first TCAT placement in Williamson County for adults.
  Concrete will be poured in March. It's a race 13 months after that to have it completed for August of 26 for openings.

Williamson County

Mayor Rogers Anderson

- The date for the 1st Advisory Committee meeting on the Urban Growth Boundary has been set; it'll be in this room in about two or three weeks, please check your emails. When we went through the process, we all agreed to meet on a quarterly basis to look at the individual issues of annexation, growth and what that looks like. After 2 1/2 - 3 years' worth of work we were able to get all that approved to our Cities, County and the State, great job you all did.
- Recognition to Kel and Jena for their hard work and pushing through the Support Local Infrastructure Campaign. Pat Marsh is running it on the house side and Jack Johnson's running it on the Senate side.
  This was a couple of years project we worked on looking at real estate tax which means that everyone buys a house, all that revenue side goes to Nashville, $0.37 per $100. On average for this county was approximately $28 million in a 5-year period. We are asking the state to return 50% of that money to us (reoccurring), we'll make a commitment to pay for future roads, whether it is for interstates, for Hwy 100, Nolensville, whatever that happens to be.
- We accepted the bids for the improvements of Arno and 840, particularly on Peytonsville Road, which is our highest accident road in the county.

Williamson, Inc.

Kel McDowell

- Last week we had Day on the Hill, we had a number of attendees in. It was a great opportunity not only to engage our business leadership, our community leadership, our municipal and county elected leadership, but just to make sure that there's that synergy as we connect with our state legislative delegation and also from those from Murray County as well. We were glad to partner with both Spring Hill Chamber and Maury Alliance again this year.
- Outlook Williamson, which is our annual Economic Development Summit, will be on April 1st.
- The bill number on "the keep it local campaign", the transfer taxes, is HB649.
- Friday, February 28th in the morning is our monthly Policy Talk series. During the legislative session, we assemble the whole delegation. Registration is needed.

Patti Carroll

- I just attended the zoom call on the Safety Action Partnership. The website is not live yet, but we'll need participation from all the cities in the county to be able to go after grants.

Lisa Anderson

- Invited Jeremy Qualls to attend one of their meetings so he can talk about the Innovation Hub to the Fairview community.

Meeting adjourned at 2:20

Q2 Economic Development Council Meeting
May 13, 2025

Board Member Present:
Mayor Rogers Anderson - Williamson County
Mayor Lisa Anderson- City of Fairview
Patti Carroll - City of Fairview
Mayor Ken Moore - City of Franklin
Eric Stuckey - City of Franklin
Mayor Matt Fitterer - City of Spring Hill (virtual)
Chris Clausi – City of Spring Hill
Victor Lay - Town of Nolensville (virtual)
Will Powell – FirstBank
Charlie Fox - Greenbelt Representative
Stanton Higgs - TMA Group
Jason Gage – City of Brentwood (virtual)

Board Member Absent:
Diane Giddens – Williamson County
Mayor Brian Stover - Town of Thompson's Station
Mayor Halie Gallik - Town of Nolensville
Tom Daugherty – City of Fairview
Mayor Nelson Andrews - City of Brentwood
Kirk Bednar – City of Brentwood

Others:
Nathan Zipper – Williamson, Inc.
Matt Largen – Williamson, Inc.
Kel McDowell - Williamson, Inc.
Claudia Zuazua – Williamson, Inc.
Nick Biniker - Williamson, Inc.
Anna Lisa Roberts - Williamson, Inc.
Jena Potter – Williamson, Inc.
Maureen Thornton - Williamson County Convention and Visitors Bureau
Brad Dunn – Pinnacle Financial
Chris Richards – Commissioner District 7
Paula Chilton – WCS
Kris Schneider - WCS

Meeting was held at 1320 W Main St. Franklin, TN 37064 (Executive Conference Room).

Patti Carroll - Meeting was called to order at 1:32, welcome and introductions.

No Public Comments

Approval of the minutes- Patti Carroll moved a motion to approve the minutes Mayor Ken Moore made a motion, Mayor Rogers Anderson seconded, all in favor, minutes were unanimously approved.

UPDATES:

Spring Hill
Mayor Matt Fitterer

- Public Safety:
  The new Police Station opened on May 6th.
  We will open our new fire station later in November.
- In the process of hiring a new city administrator, we have 4 finalists. They are going to be publicly identified at our May 19th meeting; they are very experienced and qualified individuals amongst that group from all over the state and around the country. We'll have them in town, probably in the first week of June, for some interviews that also include a public meeting and some public engagement opportunities.
- I am the new Mayor; we also have 4 new Alderman so there are many changes to the entirety of our board.
- The city entered into an agreement to close on 110 acres of land that will be the site of our reservoir, which is the water reclamation project that will provide the long-term water and sewer capacity that we need as the city, it will also function as a public park.

City of Brentwood
Jason Gage, City Manager

- I have been in the position for only three weeks, so not much of an update. I came from my last job in Springfield, MO, as City manager. I'm excited to get to know everyone and Williamson, Inc. better.
- We have two new city commissioners, as a result of that, we have a new mayor, Nelson Andrews.

Town of Nolensville
Victor Lay, Town Manager

- We are right in the middle of budget times. We've had our first reading with our commission and we're going to ask for a significant tax increase, even though we're going to have, on average, a 58% increase in assessments, to basically fund a 5-year plan. We've had unanimous support from the board, of course, we'll see as the public gives them additional feedback where they end up at.
- We obviously are continuing to grow, and good things continue to happen. We haven't had any new things since the last meeting that have been approved.
- The Small commercial center. There's a vacant parcel there, on the corner of the northwest corner of Sunset Rd. and Nolensville, they've been approved for a while; they got an extension because their approval came during COVID and they had to do a bit of environmental work, FEMA changed the floodplain rules, so they had to come back and do additional flood study that has cost them some time and we gave them a year in addition to their investing, they are getting ready to break ground.

City of Franklin
Mayor Ken Moore

- We continue to move forward after our relocation of City Hall to Columbia Ave. They'll be putting a fence up around the old City Hall, they're currently inside the building and abating whatever things they must abate, we hope that it'll be torn down by the end of the month.
- I'd defer to Eric about property reassessment.

Eric Stucky, City Administrator

- We are dealing with the property reappraisal and what that does to our rate hasn't been fully certified yet. We think our 32-cent tax rate will drop down to just under 23 cents and we're looking at what we might do with that rate for maybe identifying some additional kind of dedicated capacity. We do have a partnership funding that is included in the 10-year TDOT CIP plan for them to widen Mack Hatcher SE. The good news about that project is that we own all the right of way and most of the utilities are relocated, it's ready to go. We're glad

that it's in it, because they only approved 14 partnership plans across the whole state, we are one of them. We had also put in for the northwest to widen that as well, that did not get in that yet, so we'll keep pushing on that piece and see where that goes. Also looking for a small component to be dedicated just to help us keep supporting operations and future needs there. We'll talk tonight about our first quarter development

- report: In the last five years total permits issued are over 1700, that's the highest in the five-year period. The most interesting number for all of us is the construction valuation of that first quarter of activity is over $360 million, that is the highest first quarter and first quarter is usually our slowest of the four quarters in a given year, and that's the highest in the five-year window as well by quite a bit.
- Activity and level of investment continue to be strong, incorporating that as a good bit of permitting for In-N-Out Burger's corporate offices, that's running through our process and glad to see progress there. If you drive by that area, see they're working hard.
- We had a couple of Groundbreaking in the last month:
  1. The Pearlene Bransford complex, which is our park located in the southeast part of Franklin.
  2. Our widening of and improvements to McEwen from the Cool Springs roundabout out to Wilson Pike, that's a $46 million construction project, we've got over 30 million in federal money in that project to date. We're still working on with some additional funds plugged in, hopefully on the multi-use trail components there.

- Big projects that we've been talking about for a long time and it's great to have them underway. The Board is having a discussion tonight on an annexation, the Harlan Development, that is an annexation that does have some potential. Also upgrades to Columbia Ave. It's not an area we were looking for as an immediate growth area, but it has come up and developers are willing to make some additional infrastructure improvements to make it work.

Williamson County Government

Mayor Rogers Anderson

- Eric, at 12:18 you got the new certified tax rate for the county from the state. It will go from $1.88 to $1.24 and some 4 decimals out. So, for Brentwood, Nolensville, Spring Hill and all those, the tax has been set.
  It was about $11 billion growth in assessed values over the last four years, that's unheard of. Brad Coleman, our property assessor, reported at a recent meeting that of the big cities being Shelby, Memphis, Davidson, Nashville, Hamilton, Chattanooga, Knoxville. We are past Hamilton County down this phase and depending on when Knox is, we will probably be just a little bit under them, which is incredible.
- I want to thank all the city mayors for their effort over the last couple of years, for getting I-65 from Old Hickory all the way down to Spring Hill on TDOT's 10-year plan. In 2027 is when they'll begin the engineering side, which is the first phase with 45 or $47 million, that's why it takes so long.
- Real Estate Transfer Tax did not get passed but it's not dead. My answer to that is they probably ran out of money before they got to us. We're looking to get some of that pot of money for next year, perhaps through some other avenues, not comfortable to say how but it's still an option.
  Mayor Moore, this will be for choice lanes (another name for toll) on I-65 more than for interstate expansion/interchange improvement. There were many opportunities, one was for P3 projects, which were choice lanes; in the first project selected was the I-24 Corridor and then the I-65 Corridor.
  The other thing that Eric alluded to, was the statewide partnership program, where communities could offer projects and offer money into a project to try to get it on the list. Also, last year the governor put in $3 billion and this year he put in another billion dollars of one-time money to fund roads.
  The bottom line of the whole thing is that we've been fortunate for many years to be a pay as you go state but given the erosion of what our resources will do and inflation, our current program no longer is substantial. For example, under Governor Haslam, those projects were supposed to be done and within 10 years, with inflation, they went out to 40 years.

There was one bill that passed that had to do with tires, I think that's about $80 million. It's going to be generated out of that will help some, overall, the federal gasoline tax where we get much of our money to fund roads hasn't been changed in 20-30 years. Mayor Anderson, continuing on what Moore said, through the efforts of Williamson, Inc., all the Mayors, the County Commissioners Association that supported us, we presented a strong front to the legislators and got a lot of traction. With the choice lane, right now they're thinking license plate reader, maybe a decal, something that will do automatic billing. It's a 30- or 40-year window of a lease that they will contract out with other companies that will do this for the state. Mayor Moore, one thing I might add to the Transportation Modernization Act is that when those P3 lanes are done, they'll be free to public transportation. Right now, whatever express buses we have, they're going at the same speed as the traffic and the fact that they'd be able to get on and transport many people at a faster rate to get them to the destination. We're also interested in that reverse commute because our Corridor is the only that has an equal in and out, neither I-24 nor North corridor have it, that's perfect for transportation. Mayor Anderson, I do want to give a shout out to Jack Johnson and some others up on the hill. Last year in May, the Department of Education withdrew $3.2 million for education; they said they had miscalculated so the commissioners were left with a void, we were able to fill it by moving some money around. But Jack Johnson, Lee Reeves and some of the others worked very hard to restore that money back. A big shoutout to them, because of their effort, public education has got nearly $4 million worth of new money that we lost last year and will help us out with our budget.

City of Fairview

Mayor Lisa Anderson

- The city center is moving along great.
- Restaurants and retail, town homes and single-family homes; the 700-acre, Bowie Park where we had our
- Arts and crafts Fair

  Our third 4th of July is coming up. Last year we had 29,000 people. I can only imagine it would be more this year.

  Lazestar coming to town is a mechatronics business Department of Defense where our students, instead of having to go to Nashville to do their internship, they'll be able to do it in our own community. Fairview High School has the only mechatronics program in Williamson County. They will have between 30-60 employees to start out.

Patti Carroll

- The only thing I would add, we started a project for Cumberland Rd. and it kind of died after I left and the mayor and the city manager got it back going again and I got to be a part of it, so we have a TDOT project going on. Mayor Anderson It's a traffic light needed where all the schools are.
- We have 6 new businesses that have either broken ground or are about to open; in four months we will have like Sherwin-Williams and Ace Hardware. We're going to change quickly on how we look.

Williamson, Inc.

Nick Biniker

- We hosted STEM Day for 120 Middle School WCS students last week. We took 7th and 8th graders to four businesses: Equine Hospital in Thompson Station, the Middle TN Electric Solar Field in College Grove, the Chill and Nitrogen ice cream shop in Brentwood and the Franklin Water Reclamation facility. They got to see how what they learn can be applied in real life.

Nathan Zipper

- Every year, WCS and FSD recognize both teachers and employees of the year, FSD even goes down to transportation employee of the year, all in its 148 educators. Because we always talk that the foundation of our economic vitality has been built on the backs of schools, we explored a way to celebrate those that were honored, and we partner with our friends at Fifth Third Bank, and they are all receiving a card of appreciation along with a $10 Starbucks Gift Card.

Matt Largen

- Follow up on that too. Yesterday we sent out an internship survey to find out what companies offer college internship, if they are paying, if they are hybrid or remote, if the internship will get college credit, it's a 12-question survey. The whole point is to better connect Tennessee college students with internships and job interviews.
  Once we're done, we're going to send this to all the colleges we work with but also encourage other chambers across the state to conduct similar surveys.
  We think if the Colleges in TN, have this data base they can keep the talent in the state.

Greenbelt Representative

Charlie Fox – No updates

Williamson County Convention and Visitors Bureau

Maureen Thornton

- Gearing up for summer travel season, it's been an interesting time and the way that the greater American economy is impacting individual consumer spending and business travel spending, weekends are stronger than weekdays. It has been a little bit of a rocky year for our hotels, but we are optimistic that we can push through a good summer and fall is our best time of the year for people to visit, so we're focusing on how we support that.

Williamson County Schools

Kris Schneider

- You've heard from Doctor Qualls about the Innovation Hub, located on Hillsboro Rd. We can now see foundation, some metrics coming in and I believe they got their building permit like last week, so the hub is shaping up quite nicely.
- The other thing that we solidified yesterday is we have 15 students from across the district (all schools except one) signed up for our first ever Fire Management Program. We're holding a signing at the Fire station #2 on May 22nd at 4:00, you are all invited. The 15 students are going to sign their commitment to the class, and then we're also going to look at the five interns Franklin Fire is bringing on.
- WCS Summer Camps, we host Stem camps and robotics for Elementary, Middle. We also do emerging careers, which is a girl's focused class on non-traditional careers, we work with Visit Franklin, with a group of engineers and architects. The girl's favorite thing is to present their plans to the BOMA board.
  And our last camp will be a fire camp, which is for high school students, it's a three-day camp that we put on with the fire department.
  Eric Stuckey Kris mentioned the five interns, just so everybody knows what that is, they're going to go through the full rookie class. If they're successful, they'll become Franklin firefighters at the end of it. So, we will hire 5 folks out of high school that can transition right into professional fire service.
  I am very proud that my team came up with the idea. We have made some changes in our hiring practices to be able to hire younger people and we're confident in the level of training that we'll be able to provide so that these will be successful. It's exciting we're building these feeders from the camp all the way into the fire management program as an academic component.

TMA Group
Stanton Higgs

- We had a good day at the Main Street festival, it was lighter than years past, perhaps we were competing
- against the Marathon down in Nashville, a lot of people in Franklin run those races and families go down.
- Franklin Transit numbers continue to increase, kind of double-digit percentages.
  We have two grand opportunities; we haven't got them yet, but they've given me a good feeling that we're going to get them in. One of them is specifically for the work that we do with the WCS district to help use some of these dollars to help with the funding for the output of expenses that Franklin Transit does, and we can also help with transit in other areas. We have just purchased five more vans that will help people coming
- back to work using public transit instead of cars. Two of our biggest partners are the TN National Guard and US Department of Veterans Affairs (VA) So we do a ton of federal employees, they have a commute benefit. We're on month 3 and a half of recertifying every single one of their people through their program, which involves dealing with the state here and local offices, also dealing with Washington and US Department of Transportation for securing their benefits. We expect the five vehicles to be all back on the road by the middle of June.

Chris Richards – Commissioner District 7

Question for Mayor Anderson, how are the choice lanes going to be paid for it and will we get revenue?

Mayor Anderson

Currently, the way that TDOT does funding, choice lanes will have a dedicated source of revenue. The model that is being used currently expects cities and counties to participate at some level, the question mark is what percentage will be. I doubt that we'll get to share the revenue; the choice lanes will go to a private party; that's the way I understand it.

Williamson, Inc.
Kel McDowell

- The city of Thompson's Station couldn't join; they have their board of mayor and Alderman meeting later today. Their report is that the town's economic development analysis is on track to be completed this summer.
- Friday, May 30th in the morning is our monthly Policy Talk series. We'll have District Superintendent David Snowden and WCS Superintendent Jason Golden. Networking starts at 7:30 over at Columbia State Williamson campus, program starts at 8:00 AM.

Mayor Rogers Anderson made a motion to adjourn the meeting, Mayor Ken Moore second the motion.

Meeting adjourned at 2:14 PM

Q3 Economic Development Council Meeting
August 12, 2025

Board Member Present: Mayor Rogers Anderson - Williamson County Mayor Lisa Anderson- City of Fairview Patti Carroll - City of Fairview Mayor Ken Moore - City of Franklin Jason Gage – City of Brentwood Micah Wood – Town of Thompson's Station (virtual) Victor Lay - Town of Nolensville (virtual) Will Powell – FirstBank Leisa Gill - LBMC Charlie Fox - Greenbelt Representative

Board Member Absent:
Diane Giddens – Williamson County
Eric Stuckey - City of Franklin
Mayor Brian Stover - Town of Thompson's Station
Mayor Halie Gallik - Town of Nolensville
Tom Daugherty – City of Fairview
Mayor Nelson Andrews - City of Brentwood
Kirk Bednar – City of Brentwood
Mayor Matt Fitterer - City of Spring Hill
Chris Clausi – City of Spring Hill
Stanton Higgs - TMA Group

Others:
Nathan Zipper – Williamson, Inc.
Matt Largen – Williamson, Inc.
Kel McDowell - Williamson, Inc.
Nick Biniker - Williamson, Inc.
Anna Lisa Roberts - Williamson, Inc.
Jena Potter – Williamson, Inc.
Maureen Thornton - Williamson County Convention and Visitors Bureau
Chris Richards – Commissioner District 7
Jeremy Qualls – WCS
Kris Schneider – WCS
Jane Sadler - Citizen

Meeting was held at 1320 W Main St. Franklin, TN 37064 (Executive Conference Room).

Patti Carroll - Meeting was called to order at 1:30, welcome and introductions.

Public Comments

Jane Sadler. I live in the unincorporated area of Williamson County in Thomson Station.
I'd like to remind you that if you look at the Williamson, Inc., website, it's about rural, pastoral, the Bucolic areas, the horse farms, all that's being destroyed, it's all going away. We're catering to too many developers and not thinking about what attracted people to move here.

I understand the need for sales tax revenue, I understand the need to bring more people in to get a more diverse workforce, but we need to be very, very careful about what we do to this county because as you continue to bring in more people, you're bringing in more students into our schools, you're bringing in more crime, we've just seen here lately in Spring Hill, young man got killed; it's a frightening thing for somebody like myself who has lived in this County my entire life. I want to see Williamson County stay the beautiful town that it is, and I don't want to see us overrun on so much development. If you're going to bring in development, think about what you are bringing, listen to the citizens, talk to them, go to the churches, go to the school, go to the mall, wherever they're at. While it is nice to have a grocery store, two miles down the road, I don't need five grocery stores within five miles. We don't need tons of development. We need to preserve what we have, save our trees and our grasslands, we need to protect this area. I'm hoping that's what you all are doing when you're thinking about developing this County and its economic impact. Thank you.

Approval of the minutes- Mayor Ken Moore made a motion to approve minutes, Mayor Lisa Anderson seconded, all in favor, minutes were unanimously approved.

UPDATES Brentwood

Jason Gage, City Manager

- Major roadway projects are underway; those are always good and helpful because of traffic.
- Last night, the commission unanimously voted to discontinue the design of the racket facility, they had already spent about 150,000 on design services. They want to reallocate the dollars to other capital improvement projects.
- We have a 2030 plan; at some point we need to update that 2040 plan. We had that the money was budgeted to be in 2027, probably not a good year to reopening up completing confidence of plan and have debates fixed in so we gave them the option of the 28 or 26 recognizing they probably want to go in 26, which they do so we'll be logistically preparing for opening up that comprehensive plan processing 26.

City of Fairview

Mayor Lisa Anderson

- On the works right now, we have plans for a new fire department and a new justice facility.
- A long-anticipated traffic light at Cumberland 100.
  Very important since it is in the middle of all three of our schools, a dangerous area with turn lanes, traffic lights, and sidewalks for our children to walk to school.
  Jay Norris at our GNRC meeting helped us a lot by talking to the utility people doing the movement of the electricity and water and got them not to start until 9 am, that will allow everybody to get to work and get to school. It will be finished in about a year.
- The city center is moving along great, restaurants, retail, work, live.
- Our first retail apartment complex is coming out near the interstate, something that's needed since we have very little rental in Fairview.
- Patti Carroll stays on top of everything; she brought this big lighting match grant to our interstate that is going to light up that area. We put in a million, TDOT put in a million.

City of Franklin

Mayor Ken Moore

- We're experimenting with the Franklin Transit Authority, we have a new route that has been created that'll go from 11 to 2, originates at the Franklin Transit Authority Building and ends up at the factory with one stop in between square. This is something that Max Baker, who's our new multi-modal coordinator, has brought forward
- City Hall, the hole gets deeper every day.

- We have two big projects in the Cool Spring area with minor revisions that were entitled many years ago,
- Aureum and Ovation.
  Important date, August the 19th. The unveiling of the renovation of the National Registered Historic Harlinsdale Barn will occur at 4pm. I would encourage people to come.

Town of Nolensville

Victor Lay, Town Manager

- They are working diligently to complete the City Hall building by Halloween. It's our understanding, they will be operational by Thanksgiving.
- Last week, we had the first reading on a small annexation, about 33 acres. It is right adjacent to the Southern Land development; in fact, they are requesting this annexation as a potential component to the already existing neighborhood that they're constructing; it's going to be a little bit less dense, right now being proposed somewhere around maybe 17 units or so.
- We had given our schools a monetary award from the proceeds of the Buttercup Festival. The city took it over this year, and it was very successful, so we were able to do so.
  I think we gave $5,000 to NHS and maybe $3,500 each to the middle schools, I don't recall exactly what it was to the elementary schools. We've also established some scholarships that we gave away earlier in the year. Trying to use that festival for what it was originally intended, to give back to the community.

Town of Thompson's Station

Micah Wood, Town Administrator

- We want to thank Kel (McDowell) and his team. A couple weeks ago, we had the first ever in person state of the town address. It kind of blew us all the way to the attendance. Williamson, Inc. did a huge job getting the word out so thank you to them. I think it was a really great public event.
- Town has been working on an economic development analysis for a few years now, it's pretty much completed. We're in the process of updating our comprehensive plan and incorporate it as part of our economic development component. All that is working together, hopefully ready to be adopted early next year, looking into maybe January/ February timeframe. That's why we're also updating our land use policy and our transportation policy to make sure that it's fully aligned with the expectations of the community.
- We're planning the 35th anniversary of Thomson Stations Incorporation, that will coincide with the Christmas tree lighting that we have every year, so that it will be around the first part of December.
  We're working with WCS to get all school age students at each level to be involved in that process, it has a chance to be something special for the community.

Williamson County Government

Mayor Rogers Anderson

- Next year is our 250th year anniversary, I think a Benjamin Franklin statue sitting on a bench is on its way here. It'll be put at five points in front of the archives building to increase that celebration, the CVB will be engaged, the actual statue is being donated to us, we just have to pay to get it here. We'll make some changes now as the archives will be better positioned so we don't interfere with the veteran's area down there at a triangle.
- In the next 30 days we should have on the Williamson County website an application and process to go through for opioid disbursement of money. This money is being sent to the state of which Dr. Moore serves on the state level, then is distributed to each county and they disperse it out within the community at large.
  I know Brentwood got $5K or $10K last year, I can't remember Franklin, it's a little over a million that we send back to different organizations.
  If you Kel (McDowell) or Jena (Potter) can help share the link and encourage people to go to the website, so we get as many qualified qualifications as possible. They must be 501C3, they must have an audited financial statement, and they can't be a new start business to apply for the money the first year.
  Kel McDowell we will be happy to partner with you Mayor.
  Mayor Moore I do have questions about opioid money. Are you doing just one-year grants or are you doing any three-year grants?

Mayor Anderson We have not done a grant in the past two years. We did a grant for a halfway house that's being built in Dixon so we committed a little of that because we know that it would be very difficult to build it in Williamson County, but not in Dixon County; but we also know that some of our individuals that live in our county may need it. In that case, we did a two-year grant. We are very interested in regional sharing of those funds because we get some synergy with that. Our County Commission has to sign off on it, and we want to be sure that we're abiding by the state and federal regulations. Mayor Moore We should have a presentation for people to understand what we are trying to accomplish with this.

Patti Carroll

Comments on Mayor Anderson's retirement and thanks him for his service.

Williamson County Schools

Jeremy Qualls

- Kris Schnider will be moving to the Innovation Hub that is being built at the corner of Mack Hatcher and Hillsboro Rd.
  Kris Schnider You can see now the building, glass windows will be installed in about a week or so. They are telling us they are on time on construction so it should be open to students in August.
  We have 5 new programs that we are rolling out, the first one, the Fire Management program will roll out August 25th with the help of Columbia State, the city of Franklin and the Franklin fire department.
- We will have a grand soft opening.
- Mayor Anderson Jeremy please share the classes you've prepared.
  Jeremy Qualls We have aviation, we have partnered with a group called Hawkins Flight Academy for private license or if the student chooses the commercial route with MTSU. Students must have 12 hours of dual enrollment credit in the simulator with a certificated aviator instructor. We have partnered with Caterpillar on our first TCAT, we will be doing heavy machine technology and electrical power generation. Part of the investment is that after hours if any adult wants to get certified hours they can do so. Artificial intelligence, we are working with large Universities and several companies; and lastly Hospitality and Tourism we've partnered with, we are utilizing that space to match technical and associate degree hospitality and tourism as well as culinary.
  Kris Schnider Our EIC will still be there to add some of the entrepreneurial skills to students, so hopefully a kid who becomes a pilot can also run a business or so on. The goal is for both the EIC and the Innovation Center to feed each other.
  We also had our second, over the last 2 years, National champion winner in a pitch contest in Chicago. A Senior, she has gone across the country and raised 30k in pitching contests, she has sold 40k in product in the last six months.
  August 28th we'll host a mixer for anyone who'd like to become a mentor.
  Matt Largen The EIC is a single path to engage our business community, also a great way for them to give back, and our role is to help these students achieve that sort of career. Jeremy let us know how many districts in TN have something like the Innvoation Center.
  Jeremy Qualls Zero, our building is paid off, maintenance and operational costs will be absorbed in Williamson County.
  We couldn't have done any of this without Williamson, Inc., without Matt and his team's support, the workforce development, the people that they have brought to the table, we wouldn't be where we are.
  Matt Largen Anna Lisa (Roberts) and I have been working on internship opportunities for students, we have surveyed all of the business in Williamson County; as we start to build that list out we are going to share it with our large members so parents/students know what opportunities are available, we are also sharing it with Universities across the state. We know those internships in many cases are a step away from a full time job. We should have that ready in the next month or so.

Greenbelt Representative
Charlie Fox – No updates

- Mayor Anderson It's important for people to know about the greenbelt and farmland. I think 45% of our county hasn't been developed, we don't need to develop all, we just need a master plan on how are going to do the unincorporated and cities. We don't want to wake up 50 years from now and see that everything has been developed like other cities that didn't plan ahead.

Matt Largen perhaps through Land Trust Group.

Williamson County Convention and Visitors Bureau
Maureen Thornton – President and CEO

- We are getting ready for Fall, the most popular season for visitors.
- Pilgrimage is happening at the end of September.
- Working with Sister Cities on and exhibit for Franklin and Williamson County in German that will happen about this time next year, maybe September/October.

Mayor Ken Moore made a motion to adjourn the meeting, Mayor Rogers Anderson second the motion. Meeting adjourned at 2:02 PM

Q4 Economic Development Council Meeting
November 4, 2025

Board Member Present: Mayor Rogers Anderson - Williamson County Mayor Lisa Anderson- City of Fairview Mayor Ken Moore - City of Franklin Eric Stuckey - City of Franklin Walter Denton – City of Franklin Mayor Nelson Andrews - City of Brentwood Jason Gage – City of Brentwood Sergeant Drell Floyd - Williamson County Sheriff's Office Charlie Fox - Greenbelt Representative Will Powell – FirstBank Leisa Gill – LBMC Stanton Higgs - TMA Group

Board Member Absent:

Patti Carroll - City of Fairview
Diane Giddens – Williamson County
Mayor Brian Stover - Town of Thompson's Station
Mayor Halie Gallik - Town of Nolensville
Tom Daugherty – City of Fairview
Mayor Matt Fitterer - City of Spring Hill
Chris Clausi – City of Spring Hill
Micah Wood – Town of Thompson's Station
Victor Lay - Town of Nolensville

Others:

Nick Biniker - Williamson, Inc.
Anna Lisa Roberts - Williamson, Inc.
Jena Potter – Williamson, Inc.
Claudia Zuazua – Williamson, Inc.
Maureen Thornton - Williamson County Convention and Visitors Bureau
Brad Coleman, Property Assessor, Williamson County
Jane Sadler- Citizen

Meeting was held at 1320 W Main St. Franklin, TN 37064 (Executive Conference Room).

Patti Carroll was absent; the meeting was led by Mayor Rogers Anderson - Meeting was called to order at 1:33. welcome and introductions.

Public Comments

Jane Sadler. I live in the unincorporated area of Williamson County in Thomson Station.
As I said last month, I wanted to remind you all again, what brought people to Williamson County was the open spacing, the trees, the pastoral field, the ruralness of the area but also the convenience of being near Nashville, Brentwood. Where we're located, we have some great amenities, but we need to be very careful about the growth that is being brought into this town and how we can keep it where it is manageable and respectful of everybody here. Growth for the sake of growth is not a good thing. We have not planned our boom at all; we've allowed developers to run roughshod over all the municipalities.

What I'd like you all to do is stop and think about what you can do here in this county when you bring industry to this area. Does it fit the area? Do we have people that can work? Right now, we have an unemployment rate of 2.9%, which is exceptional. We don't need to continue to bring in industry that's going to continue to cannibalize our current employers around here. Let's be mindful of the growth, and let's make sure we preserve what Williamson County is; we're tearing down entirely too much in this area, and we're building back things that don't fit in like they used to. Think about how we can respect history, traditions, and the preservation of this county.

Approval of the minutes- Mayor Ken Moore made a motion to approve minutes, Mayor Nelson Andrews seconded, all in favor, minutes were unanimously approved.

Mayor Rogers Anderson - Introductions.

Last time the group wanted Mr. Charlie Fox to invite Brad Coleman and talk about property assessment.

Brad Coleman, Property Assessor, Williamson County

I'll give a high-level view of just the past year in the assessor's office. All of you are aware of property assessments being a large portion that makes up our budget each year; 2025 was a big year for Williamson County and our office as we, by statute, reappraised every property, every taxable property within the county, over 100,000 real property, parcels and right at 15,000 personal property accounts; that's the assets that are owned by business, whether that's desk, computer, cars, trailers, trucks, depending on your industry, you pay a tax on that annually as well.

Going into last year, our total assessed value, our total taxable value, was just shy of $20 billion, after the reappraisal,

we're just shy of 30 and so we're at 29.4 as of October, that number just keeps going up as the field staff are going out and adding new construction on a daily basis, that value changes.

Over the last 10 years since the recession, we have averaged at least 2,000 new residential homes a year across the county. We have 8 field staff that go out and physically inspect, measure, and list every home as it's being built so that we can have the quantitative and qualitative qualities of that parcel and we can accurately assess that.

This past year, and this all relates to Greenbelt, with that large increase overall, the numbers that I gave our finance folks and Mayor Anderson several months ago, going to $30 billion. What does that mean and how does that affect everybody? Overall increase in taxable value was 52%, when we hit the reappraise button, values went up 52%. Residential properties went up on average 65%, commercial only went up 31%, many of you are familiar with our Class A office space, a lot of our strip centers and smaller, they still got pretty significant increases in value in commercial, but overall, our commercial properties only went up 31%. What does that mean to the average homeowner? For the first time that burden has kind of shifted from commercial to residential. In any reappraisal, we will calculate a certified tax rate which ensures that the counties and the cities do not bring in extra revenue just because of that reappraisal. The certified tax rate lowers to a revenue neutral value. Now then the county in each city is charged with what do we need to function and do our duties, for the county we went up 3 cents on top of that certified rate and each city did something different based on their needs.

Greenbelt is one of the biggest tax savings or abatements if you will for folks that have 15 or more acres. In 1976, they started the Greenbelt Act, the purpose of it was to help farmers and protect green space, protect farmland. In Williamson County, our land is very, very valuable from corner to corner, the values have gone up tremendously across the board. For example, Fairview was kind of untapped for a while, it's out. College Grove, this past reappraisal cycle, definitely than any other year past, but part of the reason why is because of those tremendous increases in land value. If you had 10 acres in College Grove, that may have been on at $150,000 last time, now somebody says that it’s worth a million bucks.

Farmer Smith, it's been there since 1963, gets that incredibly significant appraisal increase, which of course then means a tax increase to go along with that. However, if Mr. Smith had 15 acres, he would qualify for Greenbelt, again protect green space, allow people to farm and not have the cost of taxes and things push our farmers out. Greenbelt was enacted in 1976 for that reason.

To give a little perspective, let's go back to College Grove where that land may be 60 an acre instead of 60 an acre, under Greenbelt, depending on the quality of your farmland, is it pasture, rotation, or is it your wetlands and kind of

more year of sales ratio before we go to two so that should occur in 2027-2028 for one year. As you're doing your budgets, you're looking out, you need to apply whatever that sales tax ratio will be at that time and starting 28, that will go to a two-year cycle when you anticipate. Mayor Lisa Anderson I agree to go to less years, with the prices of houses and commercial going up so much, when the community got that bill, they were very shocked. With the increase, then it'd be smaller amounts in a shorter amount of time instead of hitting them all at once. Which cities stayed revenue neutral? Brad Coleman Fairview and Brentwood both adopted the certified rate. Every other city had an increase of some amount. Mayor Lisa Anderson citizens come to me that live on Highway 100 who were paying commercial rates, but residential use, is it they have to live on the property for 25 years? Brad Coleman There's a program called Homebuilt where if you have lived there for 25 years, their property's worth $300,000 and then a zoning change happens that night and the next day their property might be worth a million bucks. While they're very excited about that, they don't pay taxes on that so if you've lived there for 25 years, you can't qualify for Home Built is what it's called. Mayor Lisa Anderson I have had several people who have lived along Highway 100 for 25 years, and the whole area was reassessed commercial, we've gotten the home belt forms for them to fill out. Brad Coleman We're going to value it as it's being currently used, which is a residential structure at 25% versus 40% on commercial assessment and there is no rollback. Mayor Rogers Anderson Brad, compare Williamson County in that assessed value of 30 billion, enormous growth period. How do we shape up against Knox, Shelby, Davidson, Hamilton County? Brad Coleman We have historically been in 4th place behind Knox. We did move ahead of Hamilton County several years ago, and we have moved ahead of Knox County. But again, so much of that's driven by the residential home values, which the aggregate, are 1,000,000.
Mayor Rogers Anderson I think it's also important to note, in this county, we don't have a lot of federal buildings, we don't have a TVA building, we don't have a lot of universities and schools that there is no tax base on that, whereas in Knox and Shelby, Hamilton County. A lot of them, like the University of Tennessee, there's no taxes coming out of that.
Chattanooga, TVA, some of the large corporations that you mentioned; Williams County just doesn't have those businesses that don't pay taxes. We had one IRS building, I think that's been closed.

UPDATES Brentwood
Jason Gage, City Manager

- Major roadway projects on the east side of our community: we have Ragsdale Road under construction, about 50% completed, a $18 million project. We are in the beginning design for Split Log widening and realignment; and Old Smyrna, and we're one neighborhood meeting away.
  These are roads upgrades that address really the development that's occurred in the last many years.
- Updating our wireless communication ordinance, we need to make some changes.
- Looking at our approach to electric bikes and scooters, we have a lot of complaints in our parks, people/kids get hurt. There're three different classes, some outside of the class that are illegal (fast and not a lot of training and education behind them).

Mayor Nelson Andrews

- State of the city is next week, in partnership with Williamson, Inc. We used to do this pre-COVID. I'm glad to see that tradition coming back live, hopefully seeing everyone in the county at some level, it's a good communication tool.
- A little spoiler, Brentwood has been running an annual or long-term planning process for quite a while. The most famous version of it is the Brentwood 2020 plan, it was preceded by Brentwood 2000, Brentwood 2010, Brentwood 2020, and currently Brentwood 2030, so right now with a fresh commission and city manager, we're starting the planning process to run a 2040 plan. We heard some things loud and clear in our most

your waste space, you may only be paying taxes on $800 an acre It's significant, so if you qualify for Greenbelt, the tax savings is tremendous in Williamson County, more so than the other 94 counties. We take Greenbelt very seriously in our office to ensure that folks are doing what they're supposed to, if you're under Greenbelt, you have to be doing agricultural use. You have a lot of wealthy landowners that aren't necessarily farming that property, but they're having Farmer X come over and cut hay on the weekends and take the hay, that's an agricultural use, and that's a legitimate use for that space. Another piece is forest, they need to get a licensed forester to do a forest management plan for their land to best produce, protect the health of their trees, giving them a harvest date and things that they can do to better protect them. Those are really two functions, agriculture and forest, that you must do to receive that abatement taxes. In the reappraisal this past year, the only people that I talked to residentially that paid less in taxes this year than they did last year were our Greenbelt participants. The reason is because Greenbelt is capped at a 6% increase a year under land, and so in a four-year reappraisal that we just completed, while the rest of the residential folks are going up 65%, Greenbelt went up to 24%. The majority of Greenbelt people who are already getting significant tax segments paid a little bit less in taxes, so tremendous program if you qualify. Mayor Anderson Would you explain the rollback tax provision that you have and how that works? Brad Coleman Anytime a property transfers, that's going to trigger either a reapplication for that property or a rollback. If you have a large tract that sells to a developer, they don't plan to continue agriculture or forest use, they're going to develop homes on that property. Once that transfer happens, that deed comes through our office, and that triggers a rollback, which is a three-year recapture of what the taxes would have been. In a lot of our large acreage tracts, the rollback bill may be six figures, it's not uncommon for us to send out $150,000 rollback bill because they've saved $50,000 a year in taxes over the last three years. Eric Stuckey The reappraisal cycle had been five years, went to four years, we're going to three. Do you anticipate it staying at three, what is the thinking behind that and what's your approach?
Brad Coleman We went from five to four, now at three, with my thought is to go to a two and leave it at two. There are several counties that are talking annually.
The biggest reason that this conversation started for us to go from four to three was about four years ago with Mayor Anderson and the council. It's called a sales ratio that the state produces every second year after a reappraisal; we reappraise in 25, we'll have a sales ratio in 27 in that second year. What that is, the current market compared to where
the county's values are. And so, in 2021, when we valued everything, we went up tremendously, but then, it skyrocketed from that point. The sales volume and the increase in value in 21 and 22, when we were literally going up 1 and 2% a month, after that 24 month went by, we had our ratio came in at 63%. What that tells us is after two years, my numbers are already 37% low. Why that matters is, any property that is appealed automatically gets that ratio attached to it, what ended up happening is a lot of our commercial properties with very, very large numbers attached to them, they could even come and say, numbers are good, I'm fine with, you know, $100 million; suddenly that's a $36 million reduction based on a ratio which was driven by residential properties. But how many residential people came in and said, give me that ratio, none, because they're unaware and most people aren't thinking about that. People with commercial properties with tax agents or reps or attorneys that knew that law came in.
The reason that we had that meeting that year was because we were looking at the county using somewhere around $3 to $4 million in 23 and 24. I was asked by the mayor at that point, can we go ahead and start reappraisal now? I said, for next year. He said, in six months, I said we can't.
In a reappraisal, we must look at every single property within the county. A lot of that's done by aerial photography and imagery. By statute, we must look at each property to make sure there's been no changes. In our county, we are very lucky, all the cities are participating with us and getting copies of building permits; we're having 6,000 to 8,000 deeds come through a year. Sales, MLS is very strong and make sure that if we get something that looks a little out of whack, you can look at an MLS and say, somebody may have finished their basement without permitting that we didn't know about. But the reason to go to the two-year period would be to get rid of the sales ratio.
Mayor Anderson But don’t the cities have a sales ratio to deal with also? If we don't do this on the two-year window, that's significant because that burden falls back on the folks that are outside that two-year snapshot you're looking at. To answer your question Eric, the logic, we went with, the county commissioners approved 3 so you've got one

recent elections; it’s a way to help lead the city in touch with the residents to be sure that what we're driving for is what they'd like to see. We are biased as a city towards sales tax and commercial property tax for our

- revenues, so we're doing this
  planning process, trying to make sure that we do have a healthy tax base, somewhat resilient through the economic cycle among other things. Citizens need to be educated, making sure we balance the right compromises on how to structure our city.
- On Veteran’s Day we’ll have a ceremony at 11am at the Brentwood Police Headquarters for a veteran’s monument site.

Business Representative

Leisa Gill

- Business has picked up tremendously since the summer, I'm seeing a lot of positive activity right now.

City of Franklin

Mayor Ken Moore

- We were awarded a four-star award for our Bicentennial Park by the Tennessee Recs and Parks Association; the award was presented at the National City Managers Association. We do a citizen survey every other year; because of that we were named the best governance for excellence in the economy for 2025, that covered economy, safety, health and wellness, and so on.
- There is a health seminar put on by Find Hope Franklin on Friday from 9am to 12pm at the FSD Auditorium. Focusing on a panel as far as brain health, and then we'll have Ben Zobrist, who was MVP for the World Series, he'll talk about his struggles with mental health. You can go online at findhopefranklin.com and register.
- Construction: We have the city hole now; we're putting 160 piers down on the ground. You'll see a big crane that's been erected on the property. St. Margin Street District is also excavating.
  Breakfast with the Mayors along with Franklin Tomorrow was about the Healthy Democracy Project through the National Civic League. We wanted to do this pilot project, looking at further engagement of the youth in our communities, how they can give input and understand their positions on things; we were fortunate to have about 50 youth from middle school and high school.
- We'll be swearing in four Alderman that were re-elected on Tuesday night, next Tuesday night.

Eric Stuckey

- Development activity reports will be shared with the board on Tuesday. Our third quarter activity in Franklin included permitted investment of about $121 million, about $68 million of that is in non-residential, about $53 million in residential, 70 residential units’ year to date, 3/4 through the year, we're tracking at a total investment, permitted investment, at just under $650 million. That's consistent with what we've seen in 2024 and 2025, which exceeded $800 million for the full year. That's a strong investment, consistent investment, sustainable investment.
- We have made significant increases in impact fees on water, sewers and roads in the last couple of years; the growth pattern has remained consistent. There was a lot of concern that we were raising those so much that it might dampen, it really has not seemed to do that; all to reflect the true cost of delivering added capacity and help development pay its way. 420 residential units overall for the year. We'll be a little short of
- where we were last year (about 800). Single family is about consistent every year, the swing is, if we see a multi-family project coming. We haven’t had a significant one this year, that affects the numbers. Projects: City Hall well underway, we're about 3 million under budget in the first two early bid packages.
- McEwen 4 is underway, that's the widening of McEwen from Cool Springs out to Wilson Pike, and that'll lead right into McEwen 5, which is in partnership with Brentwood. Pearl Park, named after Pearl Bransford on our southeast side, is about 2 1/2 years away from full completion; but in about a year, we'll open the passive park area, which is the northern area, which has Robinson Lake and hiking paths in those areas. We're working on widening Columbia Avenue from Downs Boulevard just past Mack Hatcher. We're also continuing
- to work with the state to be as ready as we possibly can for the widening of Southeast Mack Hatcher, Murfreesboro Rd. down to Columbia. We've got that in the 10-year plan, right now it's in year seven;

it's a largely designed project, so it's pretty ready to go so we're looking for an opportunity to move up in that plan.
- Vernon Gerth will be retiring in December, we've here our new Assistant Team Administrator for Community
- and Economic Development, Walter Denton.
  Veteran's Parade coming up.

Walter Denton

- Thanks everyone, I was city administrator in O'Fallon, Illinois for the last 23 years, which is a suburb of St. Louis. I'm thrilled to be here and look forward to meeting everyone.

Business Representative

Stanton Higgs

- We were awarded two grants on projects that are kind of important to TMA. One of them was modeled after what we do with Centennial and Franklin High School in helping students with special needs, getting used to how to have mobility to jobs and different things here in Franklin. We were awarded a grant that kind of goes through the GNRC and then comes over to WEGO and TMA, we have one more meeting to finish that up.
  The other award is something that we do with our family programs, trying to serve people that are just struggling to make ends meet, more lower income jobs, but connectivity, trying to assist them to be able to get to and from work.
- We are a third of the way through this transit visioning study with Franklin Transit Authority and City of
- Franklin. We've been working with the consultants; we're excited to hear the first outcomes of that.
  We did 6,108 people on what we call the pumpkin patch, which is significant, it's about 2,000 cars ultimately that we keep from trying to all merge into downtown Franklin.
  We have one big meeting with RTA. We're trying to get them reinvested into the van pool program to kind of match how Williamson County supports us, that will have a significant increase in our regional transportation.
- We're up to four-five vans now that are coming into Brentwood as part of the Veterans Benefits Administration that moved their headquarters from Nashville to Brentwood. They come from Clarksville, Murfreesboro, and the latest one was Gallatin. We're excited about that continued relationship; we've just got to get them back to work since most of them are on furlough right now.

City of Fairview

Mayor Lisa Anderson

- The city center is underway.
- We're applying for a $1.1 billion grant for our Historical Village Park where the old triangle school was. We've been working for about 20 years, we did the revival of the school through heritage and state awards for this project; the school was home to the Bowie family at one time, and they donated our 700 plus acre, beautiful Bowie Park that our community enjoys; it's a nature park with 400 acres of trails and five lakes, we have about 30,000 people come to visit our park every month and do business with us.
- New farmer's market is beam and post with stone, 24 vendors under roof with parking and a big amphitheater for our community and schools to be able to come and do performances outside. It'll be across from the Fairview Rec Center.
- Police training facility is about to start construction; it will be built in Hickman County since our community didn't want it in Fairview, we're building it and paying for it and Hickman police are going to be able to use it, it was a great collaboration between communities.
- We just received a matching grant, $1 million lighting project at our I-40 and Highway 96, which is going to light up that whole area; we've got a lot of interest with industrial and medical for that area, which will bring hotels and restaurants.
- TDOT project. We're doing sidewalks that connect our schools all the way down Highway 100 and a traffic
- light that has been much needed for many years at 100 and Cumberland.
- The design finished for our new Justice Center, which will be right next to City Hall, and our Fire Department, which will be on the other side of town close to I-40 and 96 on Northwest Highway.
  We've got about 3,000 houses and townhomes approved in Fairview.

Greenbelt Representative
Charlie Fox – No updates

Williamson County Sheriff's Office

Sergeant Drell Floyd

- The county commission has approved 18 new positions to help ease some of the workload and responsibilities at the sheriff's office.
- The new jail project is hopefully breaking ground at the end of this year. We're still awaiting approval for the new sheriff's office itself to be approved to get built.
- The new special operations building is opening at any time now; it's at the top of the hill at the end of Century Court. The building that they're currently in is on Beasley will be torn down and I'm thinking that's where the new sheriff's office and the jail and all that's going to go.
- We got new applicants in the month of October; we've hired 5 thus far. Applications have gone up because the County Commission was nice enough to approve a good raise, starting out as a detention deputy making about $61,000 a year.
- Upgrades on our new software and body cameras, new tasers, and all our weapons have the red dot site on them now, so they're all shooting with a red dot to help you get on target quicker and faster.
- To help with the academy side of it, we're going to try out something new by sending some of the deputies to Blount County Academy, because the Tennessee Law Enforcement Training Academy takes so long to get in. We've got 3 deputies scheduled to go in the month of January.
- We're going to have canines' dogs; we've got two dogs assigned strictly to the schools and we've got four more in training. We've got four interviews for canine handlers strictly for the school system.
- We've started monthly school safety meetings for all the schools, and weekly command staff meetings.
- We also revised the field training officer program, regardless of where you're going in the sheriff's office, you all must go through the field training officer program.
  For example, we had a guy who had left with 26 years' experience, came back, even though he had those 26 years' experience, he had to go through the field training officer program also, in which that's a 4-week program.
- We doubled the size of our evidence vault. We were storing evidence, drugs and weapons in the same area. According to the state rules, they were supposed to be stored separately, so we doubled the size so we're housing those things separately.

Williamson County Convention and Visitors Bureau

Maureen Thornton – President and CEO

- Economic Impact of Tourism, visitors spending was over 1.3 billion in 2024, up about 4% from the year before and our savings per household is $1,631, which is slightly lower, $4 lower, but that's because of the growth that we've had in the county.

Town of Thompson's Station

Will Powell read updates on behalf of Micah Wood who couldn't join but sent updates ahead in advance

- We are updating our All Aboard Comprehensive Plan to include an Economic Development Element that is based on ED Strategic Plan (document available).
- Multiple large-scale commercial/retail developments are in various stages of planning approvals along both Columbia Pike and Lewisburg Pike (documents available).

o Largest is the Simon Mall Project- hosting a community meeting Wednesday 11/5 at the TS Community Center. I've attached their press release. Their estimate is that this development would have an estimated $830 million economic impact annually.

Williamson County Government
Mayor Rogers Anderson

- We're AAA again, this is our 20th year of receiving that.
- We are looking at County Commission Monday night at 6 o'clock, it should finish up a little before midnight.
- We have a very lengthy meeting and lots of lots of items. This is a great time to go to any of our parks, particularly Bowie Park in Fairview, Timberland Park, which is off of Natchez Trace, or Peacock Hill, the colors are beautiful this week and next week until we get the rains and the cold weather. We received lots of grant money. Our grant writer is doing a fabulous job for us securing that kind of fundings. Again, I make
- appeal to all the Mayors and City Managers, if you get an opportunity to look at the real estate transfer tax, and you have an opportunity to talk to your representative, that is a big deal. Last year Williamson Inc. received over 10,000 (Jena Potter 12,000) asking our representatives to support it, which we've got great support from them. I was up talking to them a couple weeks ago; our senator is on the governor's desk. We're trying to get that baked into his budget, which makes it a little bit easier for all of us and if you will notice, just
- in the last two days in Davidson County, they have been talking about the real estate transfer tax on some funds they could use that money for. We're kind of earmarking ours for our road and working with TDOT, but I would ask for your support and help with any of our legislative body, how important that is. For us as a region, it's right at $13 to $14 million a year, so it is a large sum of money we can put out back into show roads.

Meeting adjourned at 2:32 PM

THREESTAR PROGRAM

Benchmark: ThreeStar Program

The Williamson, Inc. Office of Economic Development will manage the State of Tennessee's ThreeStar Program on behalf of Williamson County. This includes setting quarterly goals, tracking progress of those goals, and providing the appropriate documentation to the Tennessee Department of Economic and Community Development.

Through the diligent maintenance of Williamson County's ThreeStar Rating, Williamson, Inc. is proud to have played a pivotal role in supporting the county government's successful acquisition of **$16,343,343**, directly benefiting the community and advancing local initiatives.

State of Tennessee
Three Star Rating

Department of Economic and Community Development

Stuart C. McWhorter
Commissioner

Bill Lee
Governor

January 24, 2025

Williamson Inc.
4031 Aspen Grove Dr., Suite 630
Franklin, TN 37067

Dear Mr. Largen,

The Tennessee Department of Economic and Community Development has certified Williamson County, Tennessee, ThreeStar Certified complaint.

ThreeStar serves to promote economic and community prosperity through collaboration to positively impact every Tennessean. The Governor's ThreeStar Certification program was initiated in 1980 and provides benefits and eligibility for many state community development programs.

Williamson Inc. has served as the ThreeStar program administrator for the past several years in a professional, efficient and effective manner. ThreeStar Certification is a county-wide program, which allows each and every city within the county all the benefits and eligibility that certification provides.

In addition, Williamson Inc. manages the Williamson County Economic Development Council as the state approved sufficiently similar organization for TCA 6-58-114 and is fully compliant, making Williamson County eligible for potential funding through state grant programs.

Please contact me with any questions.

Sincerely,

Jody Sliger

Jody Sliger,
Community Development Director
Tennessee Department of Economic and Community Development
312 Rosa Parks Avenue, 27th Floor
Nashville, Tennessee
Jody.sliger@tn.gov

BUSINESS RETENTION AND EXPANSION

Benchmark: Business Retention and Expansion

The Williamson, Inc. Office of Economic Development will conduct business retention meetings with existing employers in Williamson County. Staff will conduct at least 48 meetings per year (4 per month) and will include county and city leadership in meetings when needed. In addition to serving as a wellness check for local employers, meetings will also serve as business development for potential expansion projects.

Number of Existing Business Visits: 132
Announced Projects: 1

DXCOVER

Project Type: Relocation
Location: Franklin

Dxcover specializes in the development of non-invasive, high-precision cancer diagnostics, with a focus on the early detection of high-mortality cancers such as ovarian and pancreatic. The company's new office will house a small team of scientists advancing the next generation of medical technology. The company's innovative approach to early cancer diagnosis offers the potential for earlier and more accurate detection, providing patients with more effective treatment options and improving overall survival rates.

ENTREPRENEURSHIP & SMALL BUSINESS DEVELOPMENT

Benchmark: Entrepreneurship & Small Business Development

The Williamson, Inc. Office of Economic Development will manage the Franklin Innovation Center to build an entrepreneurship infrastructure and network in Williamson County. This includes leasing and managing the Innovation Center, hosting networking events, providing educational opportunities and resources to local entrepreneurs, and marketing the space to future tenants.

Monthly Entrepreneur Exchange Series at Franklin Innovation Center (May-October)

Two Multi-Week Small Business Academies

The Startup Academy is a free program designed to support entrepreneurs by offering guidance on marketing, human resources, finance, management, and other key challenges involved in launching a business. In 2025, the program graduated 15 entrepreneurs.

Current Franklin Innovation Center Tenants

ADVOCATIA

THE INNOVATION STUDIO

THE INTENTION COLLECTIVE

GOARC

Founders and Funders

In September 2025, we hosted the Founder–Funders Pitch Showcase at Harbor + Union in Franklin, bringing together 150 attendees for an evening focused on early-stage entrepreneurship, investor connection, and ecosystem building. The event featured 10 companies pitching, including Spikey, a student-led business from Williamson County Schools, highlighting the strength of the local entrepreneurial pipeline from students to seasoned founders.

Each company delivered a three-minute pitch to an audience that included founders, community partners, and seven investors, three of whom served as judges. The winning company received a $1,000 prize provided by Harbor + Union. Williamson, Inc. produced the event in partnership with Harbor + Union, the Nashville Entrepreneur Center, and Launch Tennessee, reinforcing regional collaboration in support of startups. Due to strong attendance and engagement, the Founder–Funders Pitch Showcase is planned to become an annual event.





ENGAGEMENT WITH SITE SELECTION PROFESSIONALS

Benchmark: Engagement with Site Selection Professionals

The Williamson, Inc. Office of Economic Development will create opportunities for engagement with site selection professionals through out-of-market business development trips and in-bound tours, prioritizing those who focus on the relocation and expansion of headquarter operations and the development of regional offices.

Conferences attended: 8

SITE SELECTORS GUILD

GREGSON & CO

consultant connect

ECONOMIX

TENNESSEE ECONOMIC PARTNERSHIP

SEDC

Bradley

World Business Forum NYC

Women in Economic Development (WinED)



Williamson, Inc. led a panel discussion at Gregson & Co.'s annual Women in Economic Development (WinED) conference in November of 2025. The session, moderated by Kim Moore of Newmark featured Anna Lisa Roberts of Williamson, Inc., Bess McWherter Anderson of Tractor Supply Company and Alex Saddler of the Tennessee Valley Authority (TVA) and focused on regional business recruitment and collaboration. The panel brought together perspectives from local economic development, corporate site selection, and regional utility and infrastructure support, offering attendees insight into how public- and private-sector partners work together to attract investment and support existing industry. Addressing an audience of approximately 100 economic development professionals and consultants, the discussion underscored the value of strategic partnerships, regional alignment, and long-term planning in successful recruitment efforts, positioning Williamson County and the greater Nashville region as a model for industry best practices.

Tennessee Economic Partnership

Anna Lisa Roberts, Vice President of Economic Development and Investor Relations, has served on the board of the Tennessee Economic Partnership since 2024, helping keep our team and county connected, informed, positioned as a leader in statewide economic development initiatives and engaged with site selection professionals around the country.

"Williamson County plays a critical role in Tennessee's economic success, and having its perspective represented on the Tennessee Economic Partnership board is incredibly valuable. Anna Lisa helps ensure that the county's leadership, innovation, and collaborative approach are reflected in statewide conversations."

Brad Maul
President and CEO
East TN Economic Development Agency

CAREER EXPOSURE OPPORTUNITIES FOR K-12

Benchmark: Career Exposure Opportunities for K-12

The Williamson, Inc. Office of Economic Development will support local students by facilitating 2 on-site multidisciplinary career exposure days per school year.

Manufacturing Day
Students: 70 (5 Schools)
Businesses Visited: HORN, Apcom, Flash Technology, Resource Label Group

STEAM Day
Students: 85 (4 Schools)
Businesses Visited: TN Equine Hospital, CKE, Middle Tennessee Electric, Franklin Water

Building Stronger Schools through Weekly Collaboration

Throughout 2025, we met weekly with staff from Williamson County Schools and Franklin Special District to foster collaboration, share insights, and strengthen our partnership in supporting the community.



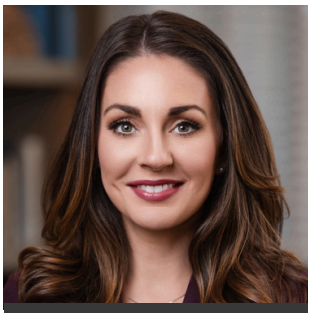
Spikey @ Founders and Funders

In 2025, Williamson, Inc. strengthened its partnership with the Williamson County Schools Entrepreneurship and Innovation Center (EIC) by elevating student-led businesses through our investor-facing programming and signature events. At our Founders & Funders Pitch Showcase in September, EIC participant Abigail Goddard and her business “Spikey” were highlighted alongside other emerging startups, pitching their ventures to local investors and business leaders and earning her second-place honors in the competition. This experience provided meaningful exposure to real-world capital, feedback, and professional networks, while demonstrating how early-stage entrepreneurship can be woven directly into the region’s broader economic development ecosystem. Williamson, Inc. continues to highlight EIC businesses with partnership investors throughout the year, reinforcing our commitment to cultivating the next generation of founders—whether they’re building companies between classes or scaling their first big idea.

STAFF



Nathan Zipper
Chief Economic Development Officer



Anna Lisa Roberts
VP of Economic Development and Investor Relations



Claudia Zuazua
Senior Economic Development Coordinator



Nick Biniker
VP of Entrepreneurship and Small Business Development



WILLIAMSON COUNTY ECONOMIC PARTNERSHIP

PROJECT WILLCO

INVESTING TODAY
FOR PROSPERITY
TOMORROW

In 2018 Williamson, Inc. Economic Development embarked upon only its second fundraising campaign. The momentum and investment in that successful effort spurred a time of tremendous growth (almost 3,000 new, high paying jobs and a capital investment total of $193M) and opportunity in Williamson County and ultimately for our business community. As we look forward to the next five years, we have identified the following areas of focus for our organization:

- Growth and Attraction
- Talent, Workforce and Place Development
- Innovation and Entrepreneurship
- Regional Collaboration and Outreach

With your engagement and investment in our strategic plan and Project Willco, we know that we can continue to build upon the foundation of success that has made Williamson County one of the strongest communities in the country.

GROWTH AND ATTRACTION

GOAL

Increase economic prosperity in Williamson County by supporting the growth of existing companies, attracting new, high-quality jobs and investment, all the while ensuring that we are fostering a business climate that is accessible to all.

ACTION

Business Retention and Expansion Efforts, HQ and Back-Office Recruitment, Site Selection Consultant Prospecting and Cultivation, Economic Development Strategy Deployment

STRATEGY

Business Retention and Expansion Efforts

- Expand upon current suite of business expansion support services
- Conduct 100 existing employer visits to assess needs and growth opportunities
- Publicly recognize Williamson County based companies that make regional and national business growth lists (i.e. Inc. 5000, Nashville Business Journal Top 50)
- Develop a system and strategy to identify recently relocated high-net worth individuals and help them, their companies, and their c-suite colleagues establish a Williamson County/Middle Tennessee-based business network

Site Selection Consultant Prospecting and Cultivation

- Identify and attend site selection conferences with a high concentration of commercial project focused consultants
- Continue to build relationships with both veteran and ‘rising-star’ site selection professionals
- Participate in regionally organized outbound cultivation trips
- Host site selectors for community familiarization experiences

STRATEGY (CONTINUED)

HQ and Back-Office Recruitment

- Respond to Requests for Proposals, Requests for Information and incentive proposal inquiries issued by those companies considering a move to our community.
- Lead companies considering relocation or expansion in Williamson County through the decision-making process.
- Coordinate with government officials, commercial real estate brokers/developers, and appropriate Partnership investors on site visit agendas and strategies.
- Leverage relationships with existing companies to generate recruitment opportunities.

Economic Development Strategy Implementation

- Build upon existing support resources for our small business community
- Expand nationally recognized, and award winning, Minority Business Academy to provide resources to a wider audience

TALENT, WORKFORCE, AND PLACE DEVELOPMENT

GOAL

Strengthen our community's greatest assets thus ensuring that Williamson County continues to be a sought-after destination for a highly-skilled workforce.

ACTION

Public and Private School Collaboration, Obtainable Housing Strategies, Employee Retention and Recruitment Strategies, Transportation Solutions, Emerging Trends Awareness and Resources

STRATEGY

Public and Private School Collaboration

- Play a leading role in the coordination and execution of the annual State of the Schools event, featuring presentations and updates from both public school superintendents and showcases from educational partners
- Collaborate with Williamson County Schools (WCS), Franklin Special School District (FSSD), and support K-12 education locally and at a state level
- Facilitate WCS Principal Leadership Program
- Continue to leverage business relationships to provide career exposure opportunities for K-12 students through industry visit and interactions

Attainable Housing Strategy Development

- Remain committed to the efforts and initiatives of the Franklin Housing Commission, including an economic development team member presence on the board
- Continue to study and collect attainable housing best practices from peer communities

STRATEGY (CONTINUED)

Employee Retention and Recruitment Strategies

- Supplement and refine the Williamson, Inc. Employee Retention and Recruitment Resources Database
- Continue to serve as a community resource and facilitator through employee focused roundtable discussions and employer of choice workshops
- Serve as a channel for those companies interested in connecting with employer of choice best practices experts in the community
- Facilitate Employee Resource Groups (ERG) meetups and other opportunities for idea swaps

Transportation Solutions

- Lead the public outreach and community visioning component of any forthcoming regional transportation initiative
- Advocate for the business community as a member of the Transportation Management Association Board of Directors
- Facilitate collaboration between municipal and county leadership on key transportation and infrastructure projects in concert with the Tennessee Department of Transportation (TDOT) and regional transportation policy board

Emerging Trends Awareness and Resources

- Convene thought leaders and resources to assist local companies in their efforts to craft their respective plans in respond to emerging trends in the marketplace (e.g. office space utilization strategies, cyber security challenges, etc.)

ENTREPRENEURSHIP, INNOVATION AND SMALL BUSINESS RESOURCES

GOAL
Support and expand entrepreneurship, innovation and small business growth in our community

ACTION
Franklin Innovation Center, Startup Programming and Resources, Small Business Classes, Capital Networks and Regional Entrepreneurial Ecosystem Expansion

STRATEGY

Franklin Innovation Center

- Provide subsidized office space for 6 companies that exhibit potential for significant local job growth
- Promote and support the growth of the entrepreneurship community through increased Innovation Center programming and exposure
- Recruit additional members of the Innovation Center Advisory Committee

Startup Programming

- Hold annual pitch competitions for local founders to showcase their businesses
- Provide networking opportunities for founders and investors

Small Business Classes

- Host guest speakers to teach classes on small business fundamentals
- Partner with regional Tennessee Small Business Development Center to increase access to small business resources and market research

STRATEGY (CONTINUED)

Capital Networks and Regional Entrepreneurial Ecosystem Expansion

- Increase opportunities for Williamson County students by engaging with WCS's Entrepreneurship and Innovation Center
- Collaborate with regional universities and colleges on sponsored innovation programs
- Work with regional partners like the Nashville Entrepreneurship Center and Launch Tennessee to provide resources for Williamson County based companies

REGIONAL COLLABORATION AND OUTREACH

ACTION
Enhance all aspects of our economic development strategy by building upon existing partnerships, forging new ones, and effectively engaging our key stakeholders.

GOAL
Regional Partnerships, Government Affairs, Stakeholder Communications, Investor Relations

STRATEGY

Regional Partnerships

- Continue to engage with regional partners such as the Nashville Area Chamber of Commerce, Tennessee Economic Partnership, the State of Tennessee's Department of Economic and Community Development, and Tennessee Valley Authority's Economic Development Office, Tennessee Chamber of Commerce & Industry, Greater Nashville Regional Council, and various other business associations, as well as our local power provider, Middle Tennessee Electric

Government Affairs

- Assist the business community in engaging with local elected officials through annual Day on the Hill events, monthly editions Policy Talks, voter education material development and distribution during election cycles and other programming as applicable
- Serve as the chief advocate of the business community with our local elected officials (e.g. Williamson County Commission, Franklin Board of Mayor and Alderman, State House and Senate representatives, etc.)
- Continually update business community of pertinent issues through monthly Williamson Primer newsletter and guest speakers

STRATEGY (CONTINUED)

Stakeholder Communications

- Host bi-annual investor updates to communicate progress being made toward our shared goals

Investor Relations

- Provide unmatched concierge service to our investors
- Develop and execute quarterly roundtable discussions (e.g. CEO, Human Resources, Employer of Choice, Women in Business, Real Estate)

WILLIAMSON COUNTY CHAMBER OF COMMERCE

FINANCIAL STATEMENTS AND INDEPENDENT AUDITOR'S REPORTS

DECEMBER 31, 2024 AND 2023

WILLIAMSON COUNTY CHAMBER OF COMMERCE

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INDEPENDENT AUDITOR'S REPORTS

Board of Directors
Williamson County Chamber of Commerce
Franklin, Tennessee

Opinion

We have audited the accompanying financial statements of Williamson County Chamber of Commerce (a nonprofit organization), which comprise the statements of financial position as of December 31, 2024 and 2023, and the related statements of activities and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Williamson County Chamber of Commerce as of December 31, 2024 and 2023, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Williamson County Chamber of Commerce and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America; and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Williamson County Chamber of Commerce's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

2919 Berry Hill Drive • Nashville TN 37204 • Tel: 615.370.8700 • Fax: 615.370.4475 • www.BellenfantCPA.com

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Williamson County Chamber of Commerce's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Williamson County Chamber of Commerce's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Bellenfant, PLLC

Nashville, Tennessee
May 29, 2025

WILLIAMSON COUNTY CHAMBER OF COMMERCE
STATEMENTS OF FINANCIAL POSITION
DECEMBER 31, 2024 AND 2023

ASSETS

CURRENT ASSETS	2024	2023
Cash and Cash Equivalents	$ 770,484	621,041
Accounts Receivable, net of allowance for doubtful accounts of $0 and $5,360 for 2024 and 2023, respectively	139,496	130,278
Accounts Receivable - Employee Retention Tax Credit	129,381	212,353
Other Assets	5,809	5,955
Prepaid Expenses	23,164	37,192
Government Allocation Receivable	116,537	108,269
Total Current Assets	1,184,871	1,115,088
FIXED ASSETS		
Furniture	144,439	126,114
Technology	9,633	9,633
Improvements	126,481	126,481
Fixed Assets	280,553	262,228
Less: Accumulated Depreciation	(154,445)	(115,805)
Total Fixed Assets	126,108	146,423
OTHER ASSETS		
Right-of-Use Asset, operating leases	845,633	1,014,431
Total Other Assets	845,633	1,014,431
Total Assets	$ 2,156,612	$ 2,275,942

The accompanying notes are an integral part of this statement.

WILLIAMSON COUNTY CHAMBER OF COMMERCE
STATEMENTS OF FINANCIAL POSITION (CONTINUED)
DECEMBER 31, 2024 AND 2023

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES	2024	2023
Accounts Payable	$ 54,911	$ 47,117
Accrued Expenses	98,852	177,263
Deferred Revenue	4,500	36,515
Security Deposit	1,000	-
Lease Liability, current	160,710	168,798
Total Current Liabilities	319,973	429,693
LONG-TERM LIABILITIES		
Lease Liability, noncurrent	684,923	845,633
Total Long-Term Liabilities	684,923	845,633
Total Liabilities	1,004,896	1,275,326
NET ASSETS		
Net Assets Without Donor Restrictions	1,151,716	1,000,616
Total Liabilities and Net Assets	$ 2,156,612	$ 2,275,942

The accompanying notes are an integral part of this statement.

WILLIAMSON COUNTY CHAMBER OF COMMERCE
STATEMENTS OF ACTIVITIES
FOR THE YEARS ENDED DECEMBER 31, 2024 AND 2023

NET ASSETS WITHOUT DONOR RESTRICTIONS

SUPPORT AND REVENUE	**2024**	**2023**
Membership Dues	$ 779,468	$ 717,360
Advertising	12,743	21,397
Member Events	418,865	383,510
Affinity Programs	11,810	14,334
Civic Partnerships	43,075	42,681
Member Services	52,767	36,471
Programs and Meetings	253,128	197,513
Government Allocation	433,075	432,681
Capital Campaign	1,124,050	1,034,500
Innovation Center	34,607	37,228
Other	90,020	29,444
Total Support and Revenue	3,253,608	2,947,119
EXPENSES		
Program Services	1,813,270	1,776,278
Management and General	904,839	948,004
Fundraising	384,399	447,928
Total Expenses	3,102,508	3,172,210
Change in Net Assets	151,100	(225,091)
Net Assets, Beginning of Year	1,000,616	1,225,707
Net Assets, End of Year	$ 1,151,716	$ 1,000,616

The accompanying notes are an integral part of this statement.

WILLIAMSON COUNTY CHAMBER OF COMMERCE
STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED DECEMBER 31, 2024

	Program Services			Supporting Services		
	Economic Development	Chamber of Commerce	Total	Management and General	Fundraising	Total
Personnel						
Salaries	$ 589,433	$ 495,411	$1,084,844	$ 387,440	$ 323,721	$1,796,005
Employee Benefits	35,040	29,450	64,490	23,032	19,244	106,766
Payroll Taxes	34,555	29,043	63,598	22,714	18,978	105,290
Payroll Fees	2,913	2,448	5,361	1,915	1,600	8,876
Total Personnel	661,941	556,352	1,218,293	435,101	363,543	2,016,937
Member Relations and Initiatives						
Member Events	-	249,792	249,792	-	-	249,792
Programs and Meetings	-	103,809	103,809	-	-	103,809
Business Initiatives	152,943	-	152,943	-	20,856	173,799
Boards and Committees	2,634	2,634	5,268	-	-	5,268
Innovation Center	27,874	-	27,874	-	-	27,874
Total Member Relations and Initiatives	183,451	356,235	539,686	-	20,856	560,542
Operations						
Advertising and Promotion	2,102	8,406	10,508	-	-	10,508
Licenses and Taxes	-	-	-	20,344	-	20,344
Office Rent	-	-	-	203,455	-	203,455
Credit Card Fees	2,693	30,971	33,664	-	-	33,664
Depreciation	-	-	-	38,641	-	38,641
Dues and Subscriptions	-	-	-	3,785	-	3,785
Contracted Services	-	-	-	24,873	-	24,873
Insurance	795	-	795	5,319	-	6,114
Supplies	-	-	-	16,067	-	16,067
Postage and Printing	-	1,132	1,132	3,397	-	4,529
Telephone	-	-	-	9,814	-	9,814
Technology	-	-	-	56,392	-	56,392
Miscellaneous	-	-	-	11,138	-	11,138
Staff Travel, Meetings, and Education	-	9,192	9,192	61,513	-	70,705
Contribution to Foundation	-	-	-	15,000	-	15,000
Total Operations	5,590	49,701	55,291	469,738	-	525,029
Total Expenses	$ 850,982	$ 962,288	$1,813,270	$ 904,839	$ 384,399	$3,102,508

The accompanying notes are an integral part of this statement.

WILLIAMSON COUNTY CHAMBER OF COMMERCE
STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED DECEMBER 31, 2023

	Program Services			Supporting Services		
	Economic Development	Chamber of Commerce	Total	Management and General	Fundraising	Total
Personnel						
Salaries	$ 645,333	$ 550,456	$1,195,789	$ 426,554	$ 389,718	$2,012,061
Employee Benefits	34,893	29,763	64,656	23,064	21,072	108,792
Payroll Taxes	38,490	32,831	71,321	25,441	23,244	120,006
Payroll Fees	2,677	2,284	4,961	1,770	1,617	8,348
Total Personnel	721,393	615,334	1,336,727	476,829	435,651	2,249,207
Member Relations and Initiatives						
Member Events	-	201,666	201,666	-	-	201,666
Programs and Meetings	-	79,377	79,377	-	-	79,377
Business Initiatives	90,035	-	90,035	-	12,277	102,312
Boards and Committees	1,606	1,606	3,212	-	-	3,212
Innovation Center	25,637	-	25,637	-	-	25,637
Total Member Relations and Initiatives	117,278	282,649	399,927	-	12,277	412,204
Operations						
Advertising and Promotion	2,106	8,424	10,530	-	-	10,530
Licenses and Taxes	-	-	-	21,380	-	21,380
Office Rent	-	-	-	199,376	-	199,376
Credit Card Fees	1,718	19,755	21,473	-	-	21,473
Depreciation	-	-	-	36,520	-	36,520
Dues and Subscriptions	-	-	-	3,068	-	3,068
Contracted Services	-	-	-	72,513	-	72,513
Insurance	900	-	900	6,026	-	6,926
Supplies	-	-	-	8,015	-	8,015
Postage and Printing	-	711	711	2,133	-	2,844
Telephone	-	-	-	9,396	-	9,396
Technology	-	-	-	52,678	-	52,678
Miscellaneous	-	-	-	4,848	-	4,848
Staff Travel, Meetings, and Education	-	6,010	6,010	40,222	-	46,232
Contribution to Foundation	-	-	-	15,000	-	15,000
Total Operations	4,724	34,900	39,624	471,175	-	510,799
Total Expenses	$ 843,395	$ 932,883	$1,776,278	$ 948,004	$ 447,928	$3,172,210

The accompanying notes are an integral part of this statement.

WILLIAMSON COUNTY CHAMBER OF COMMERCE
STATEMENTS OF CASH FLOWS
FOR THE YEARS ENDED DECEMBER 31, 2024 AND 2023

CASH FLOWS FROM OPERATING ACTIVITIES	2024	2023
Change in Net Assets	$ 151,100	$ (225,091)
Adjustments to Reconcile Change in Net Assets to Net Cash Provided (Used) by Operations:		
Depreciation	38,640	36,520
(Increase) Decrease in:		
Accounts Receivable	(9,218)	(80,823)
Accounts Receivable - Employee Retention Tax Credit	82,972	2,652
Other Assets	146	(462)
Prepaid Expenses	14,028	117,923
Government Allocation Receivable	(8,268)	(394)
Trades	-	3,541
Increase (Decrease) in:		
Accounts Payable	7,794	(40,338)
Accrued Expenses	(78,410)	103,807
Deferred Revenue	(32,015)	(248,985)
Security Deposit	1,000	-
Net Cash Provided (Used) by Operating Activities	167,769	(331,650)
CASH FLOWS FROM INVESTING ACTIVITIES		
(Purchase) Disposal of Fixed Assets	(18,326)	-
Net Cash Provided (Used) by Investing Activities	(18,326)	-
Net Increase (Decrease) in Cash and Cash Equivalents	149,443	(331,650)
Cash and Cash Equivalents, Beginning of Year	621,041	952,691
Cash and Cash Equivalents, End of Year	$ 770,484	$ 621,041

The accompanying notes are an integral part of this statement.

1. SUMMARY OF SIGNIFICANT ACCOUNTING PRINCIPLES

Organization and Purpose

The Williamson County Chamber of Commerce (the "Chamber") is a nonprofit organization created December 16, 2011 under the laws of the State of Tennessee. The Chamber serves the geographic area of Williamson County as a result of the consolidation of the Williamson County and Franklin Chamber of Commerce, Brentwood and Cool Springs Chamber of Commerce, and Cool Springs Chamber of Commerce. The Chamber promotes and protects the county's business climate through a wide variety of efforts.

Basis of Accounting

The Chamber prepares its financial statements on the Accrual Basis of Accounting. Under this method, revenues are recorded when earned and expenses are recognized when incurred.

Financial statement presentation follows the requirements of the Financial Accounting Standards Board (FASB) Accounting Standards Codification Topic related to Presentation of Financial Statements of Not-for-Profit Organizations. Under the FASB Accounting Standards Codification, the Chamber is required to report information regarding its financial position and activities according to two classes of net assets; net assets without donor restrictions and net assets with donor restrictions.

Net assets without donor restrictions:
These are net assets that are not subject to donor-imposed stipulations. The Chamber had $1,151,716 and $1,000,616 of net assets without donor restrictions as of December 31, 2024 and 2023, respectively.

Net assets with donor restrictions:
These are net assets subject to donor-imposed stipulations that may or will be met, either by actions of the Chamber and/or the passage of time. This classification also includes net assets subject to donor-imposed stipulations that may be maintained permanently by the Chamber. Generally, donors of these assets permit the Chamber to use all or part of the income earned for general or specific purposes. The Chamber had no net assets with donor restrictions as of December 31, 2024 and 2023, respectively.

Cash and Cash Equivalents

The Chamber considers all highly liquid investments with a maturity of three months or less when purchased to be cash equivalents. Cash and cash equivalents for purposes of the statement of cash flows exclude restricted cash and cash equivalents. The Chamber has no cash equivalents as of December 31, 2024 and 2023.

1. SUMMARY OF SIGNIFICANT ACCOUNTING PRINCIPLES (Continued)

Accounts Receivable

Management periodically reviews these accounts to determine whether such amounts will be collectible in future periods.

Fixed Assets

Furniture, technology, and improvements are capitalized at cost in excess of $1,500 and are depreciated over their estimated useful lives ranging from three to five years using the straight-line method. Leasehold improvements are depreciated over ten years using the straight-line method.

Equipment	3-5 years
Technology	3-5 years
Leasehold Improvements	10 years

Revenue and Revenue Recognition

A performance onligation is a promise in a contract to transfer a distinct good or service to the customer and is the unit of account under ASC 606. The transaction price is allocated to each distinct performance obligation and recognized as revenue when, or as, the performance obligation is satisfied. The Chamber's revenue within the scope of ASC 606 consists of membership dues, contibutions, and events. The contract obligations related to these services are satisfied when the membership period has passed.

The majority of the Chamber's revenues are derived from membership dues. Revenues from dues are treated as a single performance obligation and are recognized ratably over the applicable membership period. Dues received in advance of the applicable membership period are recorded as unearned dues revenues.

Advertising Costs

All costs of public relations, advertising and promotion are expensed as incurred. Public relations, advertising and promotion expenses totaled $10,508 and $10,531 for 2024 and 2023, respectively.

Donated Services

The Board of Directors and other members of the Chamber have assisted the Chamber in the accomplishment of its goals and objectives by the donation of their time and services. No amounts have been reflected in the accompanying statement of activities because the criteria for recognition of such volunteer efforts under the FASB Codification have not been satisfied.

1. SUMMARY OF SIGNIFICANT ACCOUNTING PRINCIPLES (Continued)

Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual amounts could differ from those estimates.

Functional Allocation of Expenses

Expenses that can be directly attributed to a particular function are charged to that function. Accordingly, certain costs have been categorized based on specific identification of costs incurred or allocated as determined by management.

Expense	Method of Allocation
Salaries and related expenses	Time and Effort
Depreciation	Square Footage and use of asset
Member Relations	Time and Effort
Operations Expenses	Time and Effort
Office Rent and Leases	Square Footage
Insurance	Policy Coverage

Leases

The Chamber adopted ASU 2016-02, Leases (Topic 842) during the year ended December 31, 2023. The Chamber made an accounting policy election available under Topic 842 not to recognize right-of use ("ROU") assets and lease liabilities for leases with a term of 12 months or less. For all other leases, ROU assets and lease liabilities are measured based on the present value of future lease payments over the lease term at the commencement date of the lease (or December 31, 2023, for existing leases upon the adoption of Topic 842). The ROU assets also include any initial direct costs incurred and lease payments made at or before the commencement date and are reduced by any lease incentives. To determine the present value of lease payments, the Chamber used the discount rate implicit in the lease agreement. If not readily determinable, the Chamber made an accounting policy election available to non-public companies to utilize a risk-free borrowing rate, which is aligned with the lease term at the lease commencement date (or remaining term for leases existing upon the adoption of Topic 842).

The Chamber also elected the available practical expedients. These included transition elections that permitted it to not reassess its prior conclusions about lease identification, lease classification, and initial direct costs for existing or expired leases. In addition, it adopted ongoing accounting policies to not separate lease and non-lease components for all classes of underlying assets other than transportation equipment.

2. AVAILABILITY OF FINANCIAL ASSETS

The following reflects the Chamber's financial assets as of December 31, 2024 and 2023, reduced by amounts not available for general use because of contractual or donor-imposed restrictions within one year of the balance sheet date:

	2024	2023
Financial assets, at year-end	$ 770,484	$ 621,041
Financial assets available to meet cash needs for general expenditures within one year	$ 770,484	$ 621,041

There is an adequate amount of financial assets available as of December 31, 2024 and 2023. The Chamber effectively manages its liquid available resources to meet cash needs for general expenditures within one year of the balance sheet date.

3. DEFERRED REVENUE

Deferred revenue as of December 31, consists of the following funds designated for use in future years:

	2024	2023
Event Sponsorships	$ 2,000	$ 4,500
Memberships and Events	2,500	32,015
	$ 4,500	$ 36,515

4. RELATED PARTY

The Chamber provides support to the Williamson County Chamber Foundation, Inc. related to overhead for the Foundation activities at no cost. The Chamber made a contribution in the amount of $15,000 for each of the years ended December 31, 2024 and 2023.

5. FAIR VALUES OF FINANCIAL INSTRUMENTS

The following methods and assumptions were used by the Chamber in estimating its fair value disclosures for financial instruments.

Cash, cash equivalents, receivables, and payables: The carrying amounts reported in the statement of financial position approximate fair values because of the short maturities of those instruments.

6. CONCENTRATION OF CREDIT RISK

Financial instruments that potentially subject the Chamber to concentrations of credit risk consist primarily of cash and cash equivalents. Cash is maintained in demand deposit accounts which, at times, may exceed federally insured limits. By their nature, all such financial instruments involve risk, including the credit risk of nonperformance by other parties. Exposure to credit risk is managed through credit approvals and monitoring procedures. The Chamber had no major concentrations of credit risk at December 31, 2024 or 2023 other than uninsured deposits.

7. GOVERNMENT ALLOCATION

The Chamber's Office of Economic Development receives a quarterly allocation from the Williamson County Government and the City of Franklin. The total received from both entities was $433,075 and $432,681 for 2024 and 2023, respectively.

8. LEASE COMMITMENTS

The Chamber's office space in Franklin, Tennessee is leased under a noncancelable operating lease. The lease, expiring November 30, 2030, contains annual increases.

Leases with terms greater than twelve months have been recorded on the balance sheet in accordance with ASC 842. The components of lease expense for the year ended December 31, 2024 are as follows:

Facilities	$ 203,455
Total lease costs	$ 203,455

Additional information related to leases is as follows for the year ended December 31, 2024:

Operating leases:	
Operating lease right-of-use assets	$ 845,633
Operating lease liabilities, current	160,710
Operating lease liabilities, noncurrent	684,923
	$ 845,633
Weighted-average remaining lease term:	
Operating leases	6 years

8. LEASE COMMITMENTS (Continued)

Future undiscounted cash flows and a reconciliation to the lease liabilities recognized on the balance sheet are as follows:

For the year ended December 31,	
2025	201,661
2026	201,661
2027	201,661
2028 and thereafter	588,176
Total lease payments	1,193,159
Less imputed interest	347,526
Total present value of lease liabilities	$ 845,633

9. PENSION PLAN

The Chamber maintains a SIMPLE IRA (Savings Incentive Match Plan for Employees) with LBMC Employment Partners, LLC. The Chamber matches 100% of employee contributions up to 3% of the employee's salary and an additional 50% of employee contributions between 3-5% of the employee's salary. Employees are eligible to participate if they have been employed by the Chamber for at least one year. The Chamber's pension cost was $39,684 and $56,602 during 2024 and 2023, respectively.

10. INCOME TAXES

The Chamber has tax-exempt status under Section 501(c)(6) of the Internal Revenue Code. Accordingly, the Chamber is only subject to pay federal taxes on certain income determined to be unrelated to the Chamber’s exempt activities and on excess lobbying expenses.

The Chamber has evaluated its tax positions in accordance with the Codification Standard relating to Accounting for Uncertainty in Income Taxes. The Chamber believes that it has taken no uncertain tax positions.

The Chamber files a U.S. Federal Form 990-Return of Organization Exempt from Income Tax. The Chamber's returns for the years prior to calendar year 2021 are no longer open for examination.

11. SUBSEQUENT EVENTS

Subsequent events have been evaluated through May 29, 2025 which is the date the financial statements were available to be issued.

Economic Development
Profit & Loss Prev Year Comparison

	Jan 1 - Dec 31,24 (Audited)	Jan 1 - Dec 31, 25 (Estimated)	Jan 1 - Dec 31, 26 (Budget)
Revenues			
Williamson County Government	400,000.00	400,000.00	400,000.00
Additional Government Income	33,075.00	33,075.00	33,075.00
Interest Earned	18,382.98	17,683.30	24,300.00
Non-Government Income	1,212,047.30	1,300,927.48	1,180,687.50
Total Revenues	1,663,505.28	1,751,685.78	1,638,062.50
Expense			
Initiatives	194,566.05	144,081.88	113,700.00
Operations	236,170.55	264,177.02	247,855.45
Payroll Expenses	1,036,520.99	1,040,143.97	1,097,416.11
Professional Development	26,802.70	5,252.29	15,000.00
Travel	12,290.70	7,653.92	11,200.00
Total Expense	1,506,350.99	1,461,309.08	1,485,171.56
Net Income	**157,154.29**	**290,376.70**	**152,890.94**

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: AUG 12 2014

WILLIAMSON COUNTY CHAMBER OF COMMERCE
128 FRANKLIN RD
BRENTWOOD, TN 37027

Employer Identification Number:
36-4720381
DLN:
17053100397033
Contact Person:
CUSTOMER SERVICE ID# 31954
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Form 990 Required:
Yes
Effective Date of Exemption:
October 1, 2012
Contribution Deductibility:
No
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax-exempt status we have determined that you are exempt from Federal income tax under section 501(c)(6) of the Internal Revenue Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-NC" in the search bar to view Publication 4221-NC, Compliance Guide for Tax-Exempt Organizations (Other than 501(c)(3) Public Charities and Private Foundations), which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,

Director, Exempt Organizations

Letter 948

Tennessee Secretary of State
Tre Hargett

Division of Business and Charitable Organizations
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243-1102
tncab.tnsos.gov/portal/

March 18, 2026

BRYAN DOLESHEL
4031 ASPEN GROVE DRIVE, SUITE 630
FRANKLIN, TN 37067 USA

RE: Registration to Solicit Funds for Charitable Purposes
Organization Name: WILLIAMSON COUNTY CHAMBER OF COMMERCE
CO Number: CO20663
Expiration Date: 06/30/2026

Dear BRYAN DOLESHEL :

Pursuant to the Tennessee Charitable Solicitations Act, T.C.A. §§ 48-101-501, et seq., the Tennessee Secretary of State has reviewed your catch-up registration and is pleased to announce that it has been approved; however, your organization may still be out of compliance. **Your organization must maintain statutory compliance by submitting a renewal application and required fees on or before the expiration date listed above.**

If your listed expiration date has already passed, your organization is **NOT** in compliance and still needs to file a renewal registration. At that time, you may be required to submit tax filings, financial statements, proof of IRS status, and other documents related to your organization and its fundraising activities. You can find additional information and submit additional filing at https://sos.tn.gov/charities. The "CO" Number listed above will serve as your organization's charitable registration number and should be used when submitting any charitable filings or correspondence.

Please also be advised that if the organization's renewal registration or other filings includes false, misleading, or deceptive statements, appropriate action will be taken. Pursuant to the Tennessee Charitable Solicitations Act, a civil penalty of up to five thousand dollars ($5,000.00) may be assessed for any violation of the Act.

If you have any questions or need further assistance, please do not hesitate to contact us at 615-741-2555 or charitable.solicitations@tnsos.gov.

Sincerely,

Tre Hargett
Secretary of State

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2286
tncab.tnsos.gov/portal/

Tre Hargett
Secretary of State

BRYAN DOLESHEL
4031 ASPEN GROVE DRIVE, SUITE 630
FRANKLIN, TN 37067, USA

02/20/2026

Filing Acknowledgment

Please review the filing information below and notify our office immediately of any discrepencies.

Entity Name:	WILLIAMSON COUNTY CHAMBER OF COMMERCE		
SOS Control #:	000674215	Initial Filing Date:	12/16/2011
Entity Type:	Nonprofit Corporation	Formation Locale:	TENNESSEE
Status:	Active	Duration Term:	Perpetual
Fiscal Year Close:	December	Annual Report Due:	04/01/2027
Business County:	WILLIAMSON		
Benefit Type:	Public Benefit Corporation	Religious Type:	Non-Religious

Document Receipt

Receipt #: 2026-185938	Filing Fee:	$20.00
Payment: Credit Card - 3915950224		$20.00

Annual Report Due Date: 04/01/2026
Next Annual Report Due: 04/01/2027
Annual Report Date Filed: 02/20/2026
Tracking Number: B2026144439

This will acknowledge the filing of the attached Annual Report with an effective date as indicated above. When corresponding with this office or submitting documents for filing, please refer to the control number above.

Tre Hargett
Secretary of State

Event History

Annual Report Due Date changed from: 4/1/2026 to: 4/1/2027
Officers Changed

Tracking Number
B2026144439

Annual Report

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2286
tncab.tnsos.gov/portal/

Control #: 000674215
Filed: 02/20/2026 12:30 PM
Tre Hargett
Secretary of State

Tre Hargett
Secretary of State

Entity Information

Business Name: WILLIAMSON COUNTY CHAMBER OF COMMERCE

Entity Type: Non-Profit Corporation

Control Number: 000674215

Place of Formation: TENNESSEE

Principal Office Address:
4031 ASPEN GROVE DR STE 630
USA, FRANKLIN, TN 37067-2939

Mailing Address:
4031 ASPEN GROVE DR STE 630
USA, FRANKLIN, TN 37067-2939

Nature of Business (NAICS):
813910 - Business Associations

Officer Information

MATTHEW LARGEN
4031 ASPEN GROVE DR STE 630
FRANKLIN, TN 37067, USA
Officer,Chief Executive Officer (CEO)

HITESH PATEL
4031 ASPEN GROVE DR STE 630
FRANKLIN, TN 37067, USA
Director,Secretary

LUIS PARODI
4031 ASPEN GROVE DR STE 630
FRANKLIN, TN 37067, USA
Director

CHUCK ABBOTT
4031 ASPEN GROVE DR STE 630
FRANKLIN, TN 37067, USA
President,Director

WILLIAM BRADFORD
4031 ASPEN GROVE DR STE 630
FRANKLIN, TN 37067, USA
Director,Vice President

BESS ANDERSON
4031 ASPEN GROVE DR STE 630
FRANKLIN, TN 37067, USA
Director,Treasurer

Registered Agent Information

WILLIAMSON COUNTY CHAMBER OF COMMERCE
4031 ASPEN GROVE DR STE 630
FRANKLIN, TN 37067-2939

Signature

☑ By entering my name in the space provided below, I certify that I am authorized to file this document on behalf of this entity, have examined the document and, to the best of my knowledge and belief, it is true, correct and complete as of this day.

Signed Electronically: BRYAN DOLESHEL **Date:** 02/20/2026

Title: CHIEF COMMUNITY DEVELOPMENT OFFICER

Tre Hargett
Secretary of State

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2286
tncab.tnsos.gov/portal/

Date: 02/20/2026 **Invoice:** 2026-185938

Customer Information

BRYAN DOLESHEL
WILLIAMSON COUNTY CHAMBER OF COMMERCE
4031 ASPEN GROVE DRIVE, SUITE 630
FRANKLIN, TN 37067, USA

Tracking #	Description	Amount Paid
B2026144439	2025 Annual Report for WILLIAMSON COUNTY CHAMBER OF COMMERCE (Corporation Filings)	$ 20.00

Payment Details

Fee Total:	$ 20.00
Payment Total:	$ 20.00
Amount Due:	$ 0.00

Payment Method

Payment Type: Credit Card
Check/Confirmation Number: 3915950224

BOARD OF DIRECTORS WILLIAMSON, INC.

	Column1	Column2	Column3	Column4	Column10	Column11	Column12	Column13
	CONTACT NAME	TITLE	Phone	COMPANY NAME	EMAIL	TERM	YEAR	SERVE THROUGH THE END OF
1	Chuck Abbott	CEO	(615)-921-4009	Gray Line Tennessee	cabbott@graylinetn.com	2	3	2029
2	Luis Parodi	Vice President, Senior Regional CRA	(615) 921-1591	Republic Bank, Nashville Area Hispanic Chamb	lparodi@republicbank.com	2	3	2027
3	Lindsay Kordik	Senior Director, External Affairs	(917) 580-2644	Mars Pet Nutrition North America	lindsay.kordik@effem.com	2	2	2026*
4	Wendy Monaci	Vice President, Regional Ambulator	(615) 936-3944	Vanderbilt Health	wendy.d.monaci@vumc.org	2	2	2026*
5	Rob Ivy	CFO	(615) 224-1411	Lee Company	Rob.Ivy@leecompany.com	2	2	2026*
6	Phil Mazzuca	CEO	(615) 435-5061	Williamson Medical Center	pmazzuca@wmed.org	2	2	2026*
7	Josh Derryberry	Business Banking Sales Manager	(615) 687-3012	U.S. Bank	joshua.derryberry@usbank.com	2	2	2026*
8	Tony McAlister	Board Chair	(919) 744-1346	Studio Tenn	tony@mcalister.com	2	2	2026*
9	Phil Fawcett	Principal	(615) 550-5580	Boyle Development	pfawcett@boyle.com	2	2	2026*
10	Tara Blue	Executive Director	(615) 794-8986	Community Child Care	tblue1@comcast.net	2	2	2026*
11	Jason Menges	Vice President of Legal and General	(615) 725-1000	Nissan Americas	Jason.Menges@Nissan-Usa.com	2	1	2028*
12	Hitesh Patel	Vice President	(615) 414-1326	Halifax Hospitality	hitesh@halifaxhotelsllc.com	2	1	2028*
13	Gary Vogrin	Founding Partner	(615) 708-0567	Kiser + Vogrin Design	gary@kiservogrin.com	2	1	2028*
14	Tony Hunnicutt	CEO	(423) 994-4803	Games To Go Nashville	tony@gamestogonashville.com	2	1	2028*
15	Reggie Polk	President/CEO	(615) 692-8615	Polk & Associates Construction, Inc.	reggie@polkconstructiontn.com	1	2	2029*
16	Stanton Higgs	COO	(615) 790-4005	The TMA Group	shiggs@tmagroup.org	1	2	2029*
17	Mitch Edgeworth	Division President	(615) 661-1419	HCA TriStar	Mitch.Edgeworth@hcahealthcare.com	1	1	2030*
18	William Bradford	CEO	(931) 364-4355	United Communications	wbradford@gounited.net	1	1	2030*
19	Bess Anderson	Director, Government Relations &	(731) 695-3168	Tractor Supply Company	beanderson@tractorsupply.com	1	1	2030*
20	Donna Douglas	Vice President of Human	(615) 861-5501	Jackson Financial	donna.douglas@jackson.com	1	1	2030*
21	David Smallwood	Partner & Wealth Management	(615) 742-8798	True Wealth Partners	david.smallwood@nm.com	1	1	2030*
22	Tyrus Sturgis	Chief Officer of Engagement	(615) 591-8500	Heritage Foundation of Williamson County	tsturgis@williamsonheritage.org	1	1	2030*
23	Kevin Billups	Professor of Internal Medicine &		Meharry Medical College	kbillups@mmc.edu	1	1	2030*
24	Wendell Bontrager	CEO	(615) 857-8006	Sonata Bank	wendell.bontrager@sonatabank.com	1	1	2030*
25	Fahad Tahir	President and CEO		Ascension Saint Thomas	fahad.tahir@ascension.org	1	1	2031*
26	Jason Johnson	CFO		Community Health Systems	jason_johnson3@chs.net	1	1	2031*
27	Robert Ramsey	Executive Vice President and Chief Development Office		Nashville International Airport Authroity	Robert.Ramsey@flynashville.com	1	1	2031*
28	Kurt Kane	President and CEO		TruGreen	KurtKane@trugreenmail.com	1	1	2031*
29	Ahsan Irshad	President		AlphaGraphics Brentwood	ahsan@alphagraphics.com	1	1	2031*
30	Mark Chaffin	President and CEO		Mitsubishi Motors North America	mark.chaffin@na.mitubishi-motors.com	1	1	2031*
31	Julia Bonner	President		Pierce Public Relations	julia@pierce-pr.com	1	1	2031*
32	Erica Mitchell	CEO	(615) 594-4446	United Way of Greater Nashville	erica.mitchell@unitedwaygn.org	1	1	2031*
33	Derrick Solomon	Executive Director		Hard Bargain Association	derrick@hardbargain.org	1	1	2031*
34	Alan Thompson	Chief Marketing Officer		Ragan-Smith Assoicates	athompson@ragansmith.com	1	1	2031*
35	Jim Meade	CEO/Managing Shareholder		LBMC	Jim.Meade@lbmc.com	1	1	2031*
36	Dr. Shane Hall	Vice President Williamson Campus		Columbia State Community College	shall3@ColumbiaState.edu	1	1	2031*

* assumes member wants to serve a second 3 year term

				nathan@williamsonchamber.com
Ex-offico non-voting members				bryan@williamsonchamber.com
Matt Largen	President & CEO	(615) 957-4779	Williamson, Inc.	matt@williamsonchamber.com
Maureen Haley Thornton	President & CEO	(615) 791-7554	Williamson County Convention and Visitors Bu	maureen@visitfranklin.com
	Spring Hill Chamber Representative	(931) 486-0625	Spring Hill Chamber of Commerce	
Patti Carroll	Economic Development Officer	(615) 289-2300	Fairview Representative	pcarroll@fairview-tn.org

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 02/18/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Jill Holzen	
Boxwood Insurance Group 3020 Stansberry Ln Ste 202 Franklin TN 37069	PHONE (A/C, No, Ext): (615) 245-5851	FAX (A/C, No): (615) 245-5851
	E-MAIL ADDRESS: jill@boxwoodins.com	

INSURED	INSURER(S) AFFORDING COVERAGE	NAIC #
Williamson Inc 4031 Aspen Grove Dr Ste 630 Franklin TN 37067-2939	INSURER A : Philadelphia Indemnity Insurance Co	18058
	INSURER B : Hartford Accident and Indemnity Company	22357
	INSURER C : Twin City Fire Insurance Company	29459
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** CL2521801060 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [X] POLICY [ ] PRO-JECT [ ] LOC [ ] OTHER:			PHPK2662012	03/01/2025	03/01/2026	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG Special Events	$ 1,000,000 $ 100,000 $ 5,000 $ 1,000,000 $ 2,000,000 $ 2,000,000 $ Included
A	AUTOMOBILE LIABILITY [ ] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [X] HIRED AUTOS ONLY [X] NON-OWNED AUTOS ONLY			PHPK2662012	03/01/2025	03/01/2026	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $
	[ ] UMBRELLA LIAB [ ] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $						EACH OCCURRENCE AGGREGATE	$ $
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N [ ] (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		20WECAR3XWA	03/01/2025	03/01/2026	[X] PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 1,000,000 $ 1,000,000 $ 1,000,000
C	Directors and Officers			20KM0437879	03/01/2025	03/01/2026	Employment Practices Directors and Officers	$1,000,000 $1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

City of Franklin
109 3rd Ave S
Franklin TN 37064

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Patrick F. Bassett

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Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See *Specific Instructions* on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

Williamson County Chamber of Commerce

2 Business name/disregarded entity name, if different from above.

Williamson, Inc.

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor ☐ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . .

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☑ Other (see instructions) 501(c)6

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any)

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)

(Applies to accounts maintained outside the United States.)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . ☐

5 Address (number, street, and apt. or suite no.). See instructions.

4031 Aspen Grove Drive, Suite 630

Requester's name and address (optional)

6 City, state, and ZIP code

Franklin, TN 37067

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			–			–				

or

Employer identification number

3	6	–	4	7	2	0	3	8	1

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here | **Signature of U.S. person** | **Date**

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

Nonprofit Funding Application – Fiscal Year 2026-2027

Application for Charitable and Civic Organizations
Submission Deadline: March 6, 2026

Agency Name: Williamson County Convention & Visitors Bureau, Inc.
(List agency name as it appears on the Secretary of State website)

Legal Status: ☐ Charitable (501c3) ☑ Civic Organization (501c6 or 501c4)

Application Contact: David Edwards (Name) | david@visitfranklin.co (Email) | 615-550-2704 (Phone)

Mailing Address: 400 Main Street, Suite 200, Franklin, TN 37064

Payment Address: 400 Main Street, Suite 200, Franklin, TN 37064
(if different from mailing)

Total amount of City of Franklin funds being requested for FY 2026-2027: 1365905.12

Percentage of proposed FY 2026-2027 budgeted revenues derived from this request: .35

Non-Discrimination

The parties, their agents, officials, employees, and servants shall not discriminate in any manner on the basis of race, color, religion, creed, ethnic or national origin, sex, sexual orientation, gender identity/expression, disability, age, status as a covered veteran, genetic information, and any other category protected by the federal or state civil rights law with respect to the subject matter and related activities of this application.

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: Williamson County Convention & Visitors Bureau, Inc.

1. Identify one Strategic Plan Goal your request helps to achieve.

Sustainable Growth and Economic Vitality

2. Provide the number of Franklin citizens served by your agency: Each household within the city

3. State the type of service provided and whether other organizations in the community provide the same service.

The Williamson County Convention & Visitors Bureau, Inc. (WCCVB) is the official destination marketing organization for Williamson County, TN, working under the brand name Visit Franklin. The WCCVB's mission is to positively impact Williamson County's economy by increasing travel-related spending, providing quality service to the visitor and the local hospitality industry, and assisting with the development, preservation, and expansion of the county's tourism product. The WCCVB's program of work results in generating tax revenue, which improves the quality of life for Franklin residents, saving each household $1,631 in taxes based on 2024 research. No other agency in the City of Franklin or in Williamson County provides this service.

4. Explain how much of an impact these services have on the community.

The vision of the WCCVB is to support a thriving community. The organization is responsible for developing and implementing an effective program of marketing, sales, and strategic leadership designed to attract visitors and encourage visitor spending. Work conducted by Visit Franklin positions the city as an attractive place to visit and supports the local hospitality industry.

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: Williamson County Convention & Visitors Bureau, Inc.

5. State how these funds will be used and if they will be spent in accordance with the State of Tennessee T.C.A § 6-54-111.

Funding from the City of Franklin will be spent on promoting tourism in Franklin and Williamson County and will be in accordance with the State of Tennessee T.C.A. 6-54-111. Expenses include organizational staffing, Visitor Center operations, advertising, digital and print marketing, direct sales, trade show and marketplace attendance, media familiarization (FAM) tours, and the WCCVB's Ambassador Program and annual events.

6. State if the City of Franklin provides any other support (financial or otherwise) to your agency. If so, please describe that support.

In addition to the financial support provided by the City, there are several city officials on the WCCVB board who provide guidance and oversight of the organization.

7. State any other additional financial support your agency receives.

In addition to the hotel occupancy tax allocation from the City of Franklin, the WCCVB also receives hotel occupancy tax allocations from the City of Spring Hill and Williamson County Government. Whenever available, the WCCVB applies for tourism grant funding provided by the Tennessee Department of Tourist Development, and the amount available varies by year. The WCCVB also runs an advertising co-op program which leverages buy-in from private tourism-related businesses, which supplements the organization's advertising budget. There are also opportunities for private businesses to sponsor the WCCVB's Ambassador Program and annual events, which offset the cost of operations. Additionally, the WCCVB operates two retail spaces as part of the Visitor Centers in Franklin. These generate a small but growing amount of revenue.

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency Name: Williamson County Convention & Visitors Bureau, Inc.

8. How often does the Board of Directors receive/approve financial reports?

☐ bi-monthly ☑ monthly ☐ quarterly ☐ semi-annually ☐ annually

9. Are the agency's financial records audited by an independent certified public accountant?

☑ Yes ☐ No

If no, please explain how financials are reviewed.

Attachments:

☑ Option 1: Annual Audit for the last fiscal year concluded **OR**

N/A ☐ Option 2: A completed State of Tennessee annual reporting form for the last fiscal year concluded (AND the auditor's opinion and compliance notes if answered yes above)

☑ Proof of nonprofit status (IRS Tax Exempt Letter of Determination)

☑ Proof of business registration with the State of TN / Proof of registration with the TN Office of Charitable Solicitors

☑ Board of Directors list that includes the names, positions held, contact information, and expiration date of term for all board members

☑ Certificate of Insurance for professional liability (if applicable), general liability, and workers' compensation with the City of Franklin listed as a Certificate Holder

☑ Proposed or preliminary FY 2027 Budget

☑ W9 for the agency

N/A ☐ City of Franklin Vendor Information Form (Not required if you are an existing recipient and do not wish to change banking, contact, or address information)

Nonprofit Funding Application
Fiscal Year 2026-2027

Agency: Williamson County Convention & Visitors Bureau, Inc.

Application criteria include:
- BOMA may fund up to 1% of the estimated general fund revenue during the budget process for all requests, depending on availability of funds.
- Outside agencies that request funding for the first time may not request an amount that exceeds 5% of their operating expenses.
- Outside agencies that have been funded in the prior year may request an amount that includes up to 3% inflation, plus any special funding requests. No funding request may exceed 25% of operating expenses.
- Funding requests are made for one fiscal year only, subject to annual re-submission and not guaranteed year over year.

Maureen Haley Thornton, President & CEO

Printed Name of (CEO/President/Executive Director/Board Chair)

Maureen Thornton

Signature of (CEO/President/Executive Director/Board Chair)

2/28/2026

Date

*Unless contractually negotiated otherwise, any funding approved by the Board of Mayor Alderman will be distributed on an even quarterly basis. Submission of this form is not a guarantee of funding. All funds authorized are done by authority extended by the State and the City's local charter. Approved funding may result in a contract and this form will become an integral part of that contract.

Emailed applications are preferred.

Completed applications and required attachments may be sent to nonprofitfunding@franklintn.gov or mailed to City of Franklin, Budget & Performance Department, Attn: Nonprofit Funding, 109 Third Avenue South, Franklin, TN 37064.

WILLIAMSON COUNTY CONVENTION & VISITORS BUREAU, INC.

FINANCIAL STATEMENTS AND INDEPENDENT AUDITORS' REPORT

JUNE 30, 2025 AND 2024

WILLIAMSON COUNTY CONVENTION
& VISITORS BUREAU, INC.

FINANCIAL STATEMENTS
AND
INDEPENDENT AUDITORS' REPORT

JUNE 30, 2025 AND 2024

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INDEPENDENT AUDITORS' REPORT

Board of Directors
Williamson County Convention & Visitors Bureau, Inc.
Franklin, Tennessee

OPINION

We have audited the financial statements of Williamson County Convention & Visitors Bureau, Inc. (the "Organization"), which comprise the statement of financial position as of June 30, 2025, and the related statements of activities, cash flows and functional expenses for the year then ended, and the related notes to the financial statements.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Organization as of June 30, 2025, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

BASIS OF OPINION

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS). Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Organization and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

OTHER MATTER - 2024 FINANCIAL STATEMENTS

The financial statements of the Organization as of and for the year ended June 30, 2024, were audited by other auditors whose report thereon, dated November 14, 2024, expressed an unqualified opinion.

RESPONSIBILITIES OF MANAGEMENT FOR THE FINANCIAL STATEMENTS

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Baker Tilly Advisory Group, LP and Baker Tilly US, LLP, trading as Baker Tilly, are members of the global network of Baker Tilly International Ltd., the members of which are separate and independent legal entities. Baker Tilly US, LLP is a licensed CPA firm that provides assurance services to its clients. Baker Tilly Advisory Group, LP and its subsidiary entities provide tax and consulting services to their clients and are not licensed CPA firms.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Organization's ability to continue as a going concern within one year after the date that the financial statements are issued or available to be issued.

AUDITORS' RESPONSIBILITIES FOR THE AUDIT OF THE FINANCIAL STATEMENTS

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Organization's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Baker Tilly US, LLP

Nashville, Tennessee
November 17, 2025

WILLIAMSON COUNTY CONVENTION & VISITORS BUREAU, INC.

STATEMENTS OF FINANCIAL POSITION

JUNE 30, 2025 AND 2024

ASSETS

	2025	2024
CURRENT ASSETS		
Cash and cash equivalents	$ 911,870	$ 781,766
Investments	544,283	516,678
Accounts receivable:		
Trade	4,560	3,601
Employee Retention Credit	-	101,588
Prepaid expenses and other assets	137,583	43,797
Inventory	48,916	39,614
TOTAL CURRENT ASSETS	1,647,212	1,487,044
PROPERTY AND EQUPMENT, NET	3,060,432	2,823,357
TOTAL ASSETS	$ 4,707,644	$ 4,310,401

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES		
Accounts payable	$ 56,251	$ 7,353
Accrued expenses	78,680	67,502
Tenant security deposits	11,588	11,588
Deferred revenue	6,774	6,152
Current portion of mortgage payable	64,675	61,541
TOTAL CURRENT LIABILITIES	217,968	154,136
LONG-TERM LIABILITIES		
Mortgage payable, net of current portion	2,488,235	2,553,129
TOTAL LIABILITIES	2,706,203	2,707,265
NET ASSETS		
Without donor restrictions:		
Undesignated	212,809	354,555
Designated for property and equipment, net of related debt	507,522	208,687
Designated for operational reserves	1,020,745	907,967
Designated for building operations and reserves	260,365	131,927
TOTAL NET ASSETS	2,001,441	1,603,136
TOTAL LIABILITIES AND NET ASSETS	$ 4,707,644	$ 4,310,401

See accompanying notes to financial statements.

WILLIAMSON COUNTY CONVENTION & VISITORS BUREAU, INC.

STATEMENTS OF ACTIVITIES

FOR THE YEARS ENDED JUNE 30, 2025 AND 2024

	2025	2024
SUPPORT AND REVENUE - WITHOUT DONOR RESTRICTIONS		
Government support	$ 4,007,604	$ 3,633,160
Advertising revenue	89,602	66,900
Rent revenue and tenant reimbursements	199,253	185,291
Visitor center sales	104,779	94,934
Interest income	45,834	36,323
Investment income, net	31,380	20,894
Loss on disposal of equipment	(906)	(66)
Miscellaneous income	29,623	22,779
TOTAL SUPPORT AND REVENUE	4,507,169	4,060,215
EXPENSES		
Program services	3,351,483	2,810,872
Supporting services:		
Management and general	757,381	873,324
TOTAL EXPENSES	4,108,864	3,684,196
CHANGE IN NET ASSETS WITHOUT DONOR RESTRICTIONS	398,305	376,019
NET ASSETS WITHOUT DONOR RESTRICTIONS - BEGINNING OF YEAR	1,603,136	1,227,117
NET ASSETS WITHOUT DONOR RESTRICTIONS - END OF YEAR	$ 2,001,441	$ 1,603,136

See accompanying notes to financial statements.

WILLIAMSON COUNTY CONVENTION & VISITORS BUREAU, INC.

STATEMENTS OF CASH FLOWS

FOR THE YEARS ENDED JUNE 30, 2025 AND 2024

	2025	2024
OPERATING ACTIVITIES		
Change in net assets	$ 398,305	$ 376,019
Adjustments to reconcile change in net assets to net cash flows provided by operating activities:		
Net realized and unrealized gains on investments	(9,904)	(7,786)
Interest accrued on investments	(6,094)	-
Depreciation	92,475	76,831
Loss on disposal of property and equipment	906	66
(Increase) decrease in:		
Accounts receivable - trade	(959)	(1,344)
Accounts receivable - Employee Retention Credit	101,588	(101,588)
Prepaid expenses and other assets	(93,786)	(41,597)
Inventory	(9,302)	1,968
Increase (decrease) in:		
Accounts payable	48,898	(53,459)
Accrued expenses	11,178	7,608
Deferred revenue	622	6,152
TOTAL ADJUSTMENTS	135,622	(113,149)
NET CASH FLOWS PROVIDED BY OPERATING ACTIVITIES	533,927	262,870
INVESTING ACTIVITIES		
Purchases of investments	(1,062,607)	(509,727)
Proceeds from sale of investments	1,051,000	835
Proceeds from sale of equipment	-	145
Purchases of property and equipment	(330,456)	(172,239)
NET CASH FLOWS USED IN INVESTING ACTIVITIES	(342,063)	(680,986)
FINANCING ACTIVITIES		
Repayments on mortgage payable	(61,760)	(58,392)
NET CASH FLOWS USED IN FINANCING ACTIVITIES	(61,760)	(58,392)
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	130,104	(476,508)
CASH AND CASH EQUIVALENTS - BEGINNING OF YEAR	781,766	1,258,274
CASH AND CASH EQUIVALENTS - END OF YEAR	$ 911,870	$ 781,766
CASH PAID DURING THE YEAR FOR:		
Interest	$ 131,077	$ 134,444

See accompanying notes to financial statements.

WILLIAMSON COUNTY CONVENTION & VISITORS BUREAU, INC.

STATEMENT OF FUNCTIONAL EXPENSES

FOR THE YEAR ENDED JUNE 30, 2025

	Program Services	Management and General	Total
Salaries	$ 1,097,846	$ 374,909	$ 1,472,755
Payroll taxes and benefits	210,409	71,853	282,262
Retirement contributions	48,134	16,437	64,571
TOTAL PERSONNEL	1,356,389	463,199	1,819,588
Advertising	330,134	-	330,134
Insurance	5,627	1,921	7,548
Interest expense	97,710	33,367	131,077
Marketing	705,505	-	705,505
Membership	11,549	3,944	15,493
Office expenses	21,463	7,329	28,792
Other expenses	54,075	28,824	82,899
Postage	11,822	4,037	15,859
Professional development	15,990	5,460	21,450
Professional fees	-	56,783	56,783
Public relations	133,448	-	133,448
Sales expense	340,447	-	340,447
Telecommunications	47,841	16,338	64,179
Stakeholder engagement	41,150	14,052	55,202
Utilities and other building operating expenses	26,201	8,947	35,148
Visitor services	107,679	-	107,679
TOTAL OPERATING EXPENSES	3,307,030	644,201	3,951,231
Building and tenant expenses	-	65,158	65,158
Depreciation	44,453	48,022	92,475
TOTAL EXPENSES	$ 3,351,483	$ 757,381	$ 4,108,864

See accompanying notes to financial statements.

WILLIAMSON COUNTY CONVENTION & VISITORS BUREAU, INC.

STATEMENT OF FUNCTIONAL EXPENSES

FOR THE YEAR ENDED JUNE 30, 2024

	Program Services	Management and General	Total
Salaries	$ 792,057	$ 464,515	$ 1,256,572
Payroll taxes and benefits	148,771	87,248	236,019
Retirement contributions	36,505	21,409	57,914
TOTAL PERSONNEL	977,333	573,172	1,550,505
Advertising	354,231	-	354,231
Insurance	4,670	2,739	7,409
Interest expense	84,744	49,700	134,444
Marketing	718,774	-	718,774
Membership	4,731	2,775	7,506
Office expenses	12,559	7,366	19,925
Other expenses	20,479	20,154	40,633
Postage	10,245	6,009	16,254
Professional development	18,361	10,768	29,129
Professional fees	-	53,938	53,938
Public relations	120,143	-	120,143
Sales expense	277,325	-	277,325
Telecommunications	43,228	17,628	60,856
Stakeholder engagement	25,812	15,138	40,950
Utilities and other building operating expenses	24,001	14,076	38,077
Visitor services	85,756	7,724	93,480
TOTAL OPERATING EXPENSES	2,782,392	781,187	3,563,579
Building and tenant expenses	-	43,786	43,786
Depreciation	28,480	48,351	76,831
TOTAL EXPENSES	$ 2,810,872	$ 873,324	$ 3,684,196

See accompanying notes to financial statements.

NOTE 1 - GENERAL

Williamson County Convention & Visitors Bureau, Inc. (the "Organization") was incorporated as a not-for-profit organization on July 26, 2007. Its primary purpose is to positively impact the area's economy by marketing Williamson County, Tennessee as a travel destination.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Presentation

The financial statements have been prepared in accordance with accounting principles generally accepted in the United States of America ("GAAP"), which require the Organization to report information regarding its financial position and activities according to the following net asset classifications:

Net assets without donor restrictions: Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the Organization. These net assets may be used at the discretion of the Organization's management and the Board of Directors.

Net assets with donor restrictions: Net assets subject to stipulations imposed by donors and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Organization or by the passage of time. Other donor restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity. There are currently no net assets with donor restrictions.

Donor restricted contributions would be reported as increases in net assets with donor restrictions. When a restriction expires, net assets would be reclassified from net assets with donor restrictions to net assets without donor restrictions in the Statements of Activities.

Revenue Recognition

Grant revenue is recognized in the period in which a liability is incurred for eligible expenditures under the terms of the grant. In addition to government grants, the Organization receives certain appropriations from government entities which are recorded as revenue when the payments are received. These revenues are reported as government support.

Revenue from advertising is recognized over the time period in which the advertising and media services are provided. Revenue from advertising received in advance is deferred until earned.

Rental income is recognized as rentals become due. Rental payments received in advance are deferred until earned. All leases are accounted for as operating leases.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Revenue Recognition (Continued)

Merchandise sales are recognized when control of products is transferred to customers, in an amount that reflects the consideration the Organization expects to be entitled to in exchange for those products. The Organization does not have any significant financing components as payment is received at or shortly after the point of sale. Costs incurred to obtain a contract are expensed as incurred since the amortization period is less than a year. The nature of the Organization's business does not give rise to variable consideration.

Cash and Cash Equivalents

Cash and cash equivalents consist of highly liquid investments that are readily convertible to cash, with maturities of three months or less from the date of purchase.

Accounts Receivable - Trade

Accounts receivable - trade are reported at gross sales price less any applicable customer payments, adjustments and an allowance for doubtful accounts, if any. Accounts receivable are generally due under normal trade terms within 30 to 90 days of invoice date. Accounts receivable are assessed as past due based on the number of days unpaid since the due date. The Organization does not charge interest on accounts receivable - trade.

The Organization estimates an allowance for doubtful accounts on accounts receivable - trade, which may not be fully collectible, based on the length of time an account is past due and an assessment of the customer's or tenant's ability to pay. Accounts determined to be uncollectible are charged off against the allowance in the period of determination. Subsequent recoveries of previously charged off accounts are credited to the allowance in the period received. In management's opinion, no allowance for credit losses was necessary as of June 30, 2025 or 2024.

Inventory

Inventory is stated at the lower of cost or net realizable value. Inventory primarily consists of general merchandise promoting Williamson County, Tennessee. Cost of sales, including shipping and handling, is included in visitor service expenses and is classified as program services in the Statements of Functional Expenses.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Investments

Investments, other than certificates of deposits, are reported at fair value. Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. Certificates of deposit are carried at cash value plus accrued interest. Purchases and sales of securities are recorded on a trade-date basis. Interest income is recorded on the accrual basis. Dividends are recorded on the ex-dividend date. Net realized and unrealized gains and losses are reflected in the Statements of Activities. Investment income is reported net of investment fees.

Fair Value Measurements

The Organization classifies its assets and liabilities measured at fair value based on a hierarchy consisting of: Level 1 (valued using quoted prices from active markets for identical assets), Level 2 (not traded on an active market, but for which observable market inputs are readily available), and Level 3 (valued based on significant, unobservable inputs). An asset's or liability's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used maximize the use of observable inputs and minimize the use of unobservable inputs.

Following is a description of the valuation methodologies used for assets and liabilities measured at fair value on a recurring basis:

Investments - U.S. treasury securities - These investments include securities valued on the basis of information provided by pricing services that employ valuation matrices that may incorporate both broker/dealer-supplied valuations as well as valuation models reflecting such factors as benchmark yields, reported trades, broker/dealer quotes, bid/offer data, and other relevant elements, and are classified within Level 2 of the valuation hierarchy.

There have been no changes in the valuation methodologies used at June 30, 2025 or 2024.

The methods described above may produce a fair value calculation that may not be indicative of net realizable value or reflective of future fair values. Furthermore, while the Organization believes its valuation methodologies are appropriate and consistent with that of other market participants, the use of different methodologies or assumptions to determine the fair value of certain financial instruments could result in different fair value measurements at the reporting date.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Property and Equipment

Property and equipment are recorded at cost at the date of purchase or, if donated, at the approximate fair value at the date of donation. The Organization's policy is to capitalize purchases with a cost of $1,000 or more and an estimated useful life greater than one year. Depreciation is computed by the straight-line method over the estimated useful lives of the assets.

Program and Supporting Services

The following program and supporting services classifications are included in the accompanying financial statements:

Program Services

The Organization's program services include efforts to positively impact the local economy by increasing travel related spending in Williamson County, Tennessee, to provide quality services to the visitor and the local hospitality industry, and to assist in the development, preservation and expansion of the county's tourism product.

Supporting Services

Management and General - relates to the overall direction of the Organization. These expenses are not identifiable with a particular program but are indispensable to the conduct of those activities and are essential to the Organization. Specific activities include agency oversight, business management, recordkeeping, budgeting, financing, and other administrative activities.

Allocation of Functional Expenses

Expenses that can be directly attributed to a particular function are charged to that function. Certain costs have been allocated among more than one activity based on objectively evaluated financial and nonfinancial data or reasonable subjective methods determined by management. The salaries and related taxes and benefits, insurance, membership, office expenses, other expenses, postage, professional development, telecommunications and stakeholder engagement are allocated based on estimates of time expended on those resources. Depreciation, utilities and other building operating expenses and interest expenses are allocated based on the related use of the property.

Income Tax Status

The Organization qualifies as a not-for-profit organization exempt from federal income taxes under Section 501(c)(6) of the Internal Revenue Code.

The Organization files U.S. Federal Form 990 for organizations exempt from income tax. In addition, the Organization files Form 990-T, an exempt organization business income tax return, and a Tennessee state franchise and excise tax return.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Income Tax Status (Continued)

Management performs an evaluation of all income tax positions taken or expected to be taken in the course of preparing the Organization's information and income tax returns to determine whether the income tax positions meet a "more likely than not" standard of being sustained under examination by the applicable taxing authorities. Management has performed its evaluation of all income tax positions taken on all open income tax returns and has determined that there were no positions taken that do not meet the "more likely than not" standard. Accordingly, there are no provisions for income taxes, penalties or interest receivable or payable relating to uncertain income tax positions in the accompanying financial statements.

Use of Estimates in the Preparation of Financial Statements

The preparation of financial statements in conformity with GAAP requires management to make estimates and assumptions that affect certain reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and certain reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Advertising

The Organization expenses advertising costs as incurred.

Events Occurring After Reporting Date

The Organization has evaluated events and transactions that occurred between June 30, 2025 and November 17, 2025, the date the financial statements were available to be issued, for possible recognition or disclosure in the financial statements.

NOTE 3 - LIQUIDITY

The following represents the Organization's financial assets as of June 30:

	2025	2024
Financial assets at year end:		
Cash and cash equivalents	$ 911,870	$ 781,766
Investments	544,283	516,678
Accounts receivable - trade	4,560	3,601
Accounts receivable - Employee Retention Credit	-	101,588
Total financial assets	1,460,713	1,403,633
Less amounts not available to be used within one year:		
Designated for operational reserves	(1,020,745)	(907,967)
Designated for future building reserves	(110,523)	(53,497)
	(1,131,268)	(961,464)
Financial assets available to meet general expenditures over the next twelve months	$ 329,445	$ 442,169

Operational reserves amounts included in the liquidity calculation could be made available if necessary.

NOTE 4 - CONTRACT BALANCES

Accounts receivable trade and deferred revenues from contracts with customers consisted of the following balances as of June 30, 2025 and 2024:

	Accounts receivable - trade		Deferred revenue	
	2025	2024	2025	2024
Beginning of year	$ 3,601	$ 2,257	$ 6,152	$ -
End of year	$ 4,560	$ 3,601	$ 6,774	$ 6,152

NOTE 5 - CONCENTRATION OF CREDIT RISK

The Organization maintains cash balances at financial institutions whose accounts are insured by the Federal Deposit Insurance Corporation ("FDIC") up to statutory limits. The Organization has not experienced any losses in such accounts and management considers this to be a normal business risk, which is mitigated by the use of insured cash sweep accounts.

NOTE 5 - CONCENTRATION OF CREDIT RISK (CONTINUED)

Investments are subject to market risk, the risk inherent in a fluctuating market. The broker/dealer custodians of the Organization's securities are covered by the Securities Investor Protection Corporation ("SIPC"), which provides protection to investors in certain circumstances, such as fraud or failure of the institution. Coverage is limited to $500,000 per broker/dealer custodian, including up to $250,000 in cash. The SIPC does not insure against market risk.

Approximately 89% of the Organization's funding is provided from appropriations and grants from local and state governments for the years ending June 30, 2025 and 2024.

NOTE 6 - INVESTMENTS

Investments consisted of the following at June 30:

	2025	2024
U.S. treasury securities	$ 108,578	$ 416,852
Certificates of deposit	435,705	99,826
	$ 544,283	$ 516,678

The certificates of deposit mature at various dates between November 2025 and May 2026. These certificates of deposit have an average yield of 4.21% as of June 30, 2025 (4.95% as of June 30, 2024).

The following schedule summarizes the investment income (loss) for the years ended June 30:

	2025	2024
Interest and dividend income	$ 22,796	$ 13,943
Realized gain on investments	8,089	-
Unrealized gain on investments	1,815	7,786
Less investment management fees	(1,320)	(835)
	$ 31,380	$ 20,894

NOTE 7 - FAIR VALUE MEASUREMENTS

Financial assets measured at fair value on a recurring basis, segregated by level of valuation inputs within the fair value hierarchy utilized to measure fair value as of June 30:

	2025			
	Level 1	Level 2	Level 3	Total
U.S. treasury securities	$ -	$ 108,578	$ -	$ 108,578
Total investments at fair value	$ -	$ 108,578	$ -	$ 108,578

	2024			
	Level 1	Level 2	Level 3	Total
U.S. Treasury securities	$ -	$ 416,852	$ -	$ 416,852
Total investments at fair value	$ -	$ 416,852	$ -	$ 416,852

NOTE 8 - PROPERTY AND EQUIPMENT

Property and equipment consist of the following at June 30:

	2025	2024
Land	$ 671,000	$ 671,000
Building	2,705,360	2,526,761
Equipment and furniture	286,028	222,001
Construction in process	24,999	-
	3,687,387	3,419,762
Less accumulated depreciation	(626,955)	(596,405)
Total property and equipment	$ 3,060,432	$ 2,823,357

NOTE 8 - PROPERTY AND EQUIPMENT (CONTINUED)

The estimated remaining expenditures for the construction in process project is estimated to be approximately $16,000 and will be completed by late November 2025. The Organization has contracts with their vendors, which they are committed to pay the remaining expenditures upon delivery and installation of the assets. Construction in process consists of the costs of the project that have been incurred through June 30, 2025.

NOTE 9 - MORTGAGE PAYABLE

The Organization has a mortgage payable on its building that requires monthly principal and interest payments of $16,070 and bears interest at a rate of 5% per annum. In July 2027, the interest rate will be adjusted to the 5-year Treasury rate plus 275 basis points and the monthly payments will be adjusted accordingly. The rate and payment will be adjusted every 5 years until maturity. The note matures on June 21, 2037. Interest expense amounted to $131,077 and $134,444 for the years ending June 30, 2025 and 2024, respectively. The mortgage is collateralized by a deed of trust on the land and building with a carrying value of $2,807,655 at June 30, 2025.

Annual principal maturities of the mortgage payable as of June 30, 2025, follow:

Year Ended June 30:	
2026	$ 64,675
2027	68,261
2028	71,470
2029	75,512
2030	79,430
Thereafter	2,193,562
	2,552,910
Less current portion of mortgage payable	(64,675)
	$ 2,488,235

NOTE 10 - LEASES

The Organization leases portions of its building to retail tenants for various terms expiring from November 2026 to August 2031.

Future minimum rental receipts to be received under the retail leases at June 30, 2025, are as follows:

Year Ended June 30,	
2026	$ 149,405
2027	129,640
2028	71,866
2029	74,022
2030	76,242
Thereafter	91,681
	$ 592,856

NOTE 11 - RETIREMENT PLAN

The Organization sponsors a safe harbor 401(k) defined contribution plan for the benefit of eligible employees. The plan allows for discretionary matching or profit-sharing contributions, subject to certain limitations. Total contributions by the Organization to the plan amounted to $64,571 and $57,914 in the years ending June 30, 2025 and 2024.

NOTE 12 - EMPLOYEE RETENTION CREDIT

In March 27, 2020, the Coronavirus Aid, Relief, and Economic Security ("CARES") Act was signed into law. The CARES Act provided an economic relief package to many businesses in the United States as a direct response to the adverse impacts of COVID-19. The CARES Act provided the Employee Retention Credit ("ERC") program to encourage employers to retain and continue to pay employees during the pandemic. The ERC program was modified, expanded and extended by the 2021 Consolidated Appropriations Act ("CAA") and subsequently extended again by the American Rescue Plan ("ARP") Act. If certain criteria are met under the program, employers are eligible to claim the ERC which is a refundable tax credit against certain employment taxes equal to 50% of the qualified wages. The Organization filed revised Form 941 returns in order to claim the ERC in the amount of $101,588. The Organization is accounting for the ERC as a government grant and has therefore, recognized the ERC as income on the Statement of Activities for the year ended June 30, 2024 when the applicable amended returns were filed. The full amount of $101,588 was recorded as a receivable on the Statement of Financial Position for the year ended June 30, 2024. The funds, plus interest, were received during the year ended June 30, 2025.

Williamson County Convention & Visitors Bureau
FY2026-2027 Preliminary Budget (Operating Only)

Account		2026/2027 Operating Budget
Income		
4000 REV - Williamson County		2,028,926
4010 REV - City of Franklin		1,365,905
4015 REV - City of Spring Hill		98,614
4020 REV - Grants & Restricted Fund		60,000
4030 REV - Co-op Revenue		90,000
4035 REV - Sponsorships		25,000
4040 REV - Visitor Center Retail		133,000
4045 REV - Experience Sales		35,000
4050 REV - Misc. Revenue		7,500
4600 REV - Interest Income		30,000
Total Income	**$**	**3,873,945**
Operating Expenses		
Visitor Center		279,301
Marketing, Advertising, and Public Relations		870,269
Sales		248,036
Stakeholder Engagement		56,740
Office & Admin		274,144
Salaries & Employer Expenses		2,145,455
Total Operating Expenses	**$**	**3,873,945**
Operating Net Income	**$**	**-**

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: AUG 12 2008

WILLIAMSON COUNTY CONVENTION &
VISITORS BUREAU INC
320 MAIN ST STE 210
FRANKLIN, TN 37064

Employer Identification Number:
26-0600935
DLN:
17053148002028
Contact Person:
DIANE M ECKARD ID# 31394
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
June 30
Form 990 Required:
Yes
Effective Date of Exemption:
July 26, 2007
Contribution Deductibility:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax-exempt status we have determined that you are exempt from Federal income tax under section 501(c)(6) of the Internal Revenue Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Please see enclosed Publication 4221-NC, Compliance Guide for Tax-Exempt Organizations (Other than 501(c)(3) Public Charities and Private Foundations), for some helpful information about your responsibilities as an exempt organization.

Sincerely,

Robert Choi

Robert Choi
Director, Exempt Organizations
Rulings and Agreements

Enclosure: Publication 4221-NC

Letter 948 (DO/CG)

Secretary of State
Division of Business Services
312 Eighth Avenue North
6th Floor, William R. Snodgrass Tower
Nashville, Tennessee 37243

DATE: 07/26/07
REQUEST NUMBER: 6100-0809
TELEPHONE CONTACT: (615) 741-2286
FILE DATE/TIME: 07/26/07 1344
EFFECTIVE DATE/TIME: 07/26/07 1344
CONTROL NUMBER: 0554551

TO:
WILLIAMSON COUNTY CONVENTION & VISITORS
BUREAU INC.
604 WEST MAIN STREET
FRANKLIN, TN 37064

RE:
WILLIAMSON COUNTY CONVENTION & VISITORS BUREAU, INC.
CHARTER - NONPROFIT

CONGRATULATIONS UPON THE INCORPORATION OF THE ABOVE ENTITY IN THE STATE OF TENNESSEE, WHICH IS EFFECTIVE AS INDICATED.

A CORPORATION ANNUAL REPORT MUST BE FILED WITH THE SECRETARY OF STATE ON OR BEFORE THE FIRST DAY OF THE FOURTH MONTH FOLLOWING THE CLOSE OF THE CORPORATION'S FISCAL YEAR. ONCE THE FISCAL YEAR HAS BEEN ESTABLISHED, PLEASE PROVIDE THIS OFFICE WITH THE WRITTEN NOTIFICATION. THIS OFFICE WILL MAIL THE REPORT DURING THE LAST MONTH OF SAID FISCAL YEAR TO THE CORPORATION AT THE ADDRESS OF ITS PRINCIPAL OFFICE OR TO A MAILING ADDRESS PROVIDED TO THIS OFFICE IN WRITING. FAILURE TO FILE THIS REPORT OR TO MAINTAIN A REGISTERED AGENT AND OFFICE WILL SUBJECT THE CORPORATION TO ADMINISTRATIVE DISSOLUTION.

WHEN CORRESPONDING WITH THIS OFFICE OR SUBMITTING DOCUMENTS FOR FILING, PLEASE REFER TO THE CORPORATION CONTROL NUMBER GIVEN ABOVE. PLEASE BE ADVISED THAT THIS DOCUMENT MUST ALSO BE FILED IN THE OFFICE OF THE REGISTER OF DEEDS IN THE COUNTY WHEREIN A CORPORATION HAS ITS PRINCIPAL OFFICE IF SUCH PRINCIPAL OFFICE IS IN TENNESSEE.

FOR: CHARTER - NONPROFIT ON DATE: 07/26/07

FROM:
STITES & HARBISON PLLC (424 CHURCH ST)
STE 1800
424 CHURCH ST
NASHVILLE, TN 37219-0000

	FEES	
RECEIVED:	$100.00	$0.00

TOTAL PAYMENT RECEIVED: $100.00

RECEIPT NUMBER: 00004245894
ACCOUNT NUMBER: 00355982

Riley C. Darnell

RILEY C. DARNELL
SECRETARY OF STATE

SS-4458

WILLIAMSON COUNTY CONVENTION & VISITORS BUREAU, INC.

Entity Type: Nonprofit Corporation
Formed in: TENNESSEE
Term of Duration: Perpetual
Religious Type: Non-Religious
Benefit Type: Public Benefit Corporation

Status: Active
Control Number: 000554551
Initial Filing Date: 7/26/2007 1:44:00 PM
Fiscal Ending Month: June
AR Due Date: 10/01/2026

Registered Agent

WILLIAMSON COUNTY CONVENTION & VISITORS BUREAU, INC.
400 MAIN ST STE 200
FRANKLIN, TN 37064-2741

Principal Office Address

400 MAIN ST STE 200
FRANKLIN, TN 37064-2741

Mailing Address

400 MAIN ST STE 200
FRANKLIN, TN 37064-2741

AR Standing: Good | RA Standing: Good | Other Standing: Good | Revenue Standing: N/A

History (28)

Type	Date	Tracking Number	Change History
2025 Annual Report for WILLIAMSON COUNTY CONVENTION & VISITORS BUREAU, INC.	9/10/2025 10:14:17 AM	B2025774149	○ Annual Report Due Date changed from: 10/1/2025 to: 10/1/2026 ○ Officers Changed
Administrative Amendment for WILLIAMSON COUNTY CONVENTION & VISITORS BUREAU, INC.	1/28/2025 8:18:00 AM	B1672-2453	○ Fiscal Year Close Changed changed from: 12 to: 6 ○ Annual Report Due Date changed from: 04/01/2026 to: 10/01/2025
2024 Annual Report for WILLIAMSON COUNTY CONVENTION & VISITORS BUREAU, INC.	1/23/2025 5:15:14 PM	B1671-1924	
2023 Annual Report for WILLIAMSON COUNTY CONVENTION & VISITORS BUREAU, INC.	2/29/2024 12:06:36 PM	B1514-3671	

2022 Annual Report for WILLIAMSON COUNTY CONVENTION & VISITORS BUREAU, INC.	3/20/2023 12:42:46 PM	B1358-0610	
2021 Annual Report for WILLIAMSON COUNTY CONVENTION & VISITORS BUREAU, INC.	3/16/2022 9:39:19 AM	B1179-6830	
2020 Annual Report for WILLIAMSON COUNTY CONVENTION & VISITORS BUREAU, INC.	4/1/2021 12:00:28 PM	B1013-8333	
2019 Annual Report for WILLIAMSON COUNTY CONVENTION & VISITORS BUREAU, INC.	2/13/2020 3:46:20 PM	B0820-3211	
2018 Annual Report for WILLIAMSON COUNTY CONVENTION & VISITORS BUREAU, INC.	2/8/2019 11:39:53 AM	B0649-9694	
2017 Annual Report for WILLIAMSON COUNTY CONVENTION & VISITORS BUREAU, INC.	3/12/2018 2:52:36 PM	B0515-1707	
2016 Annual Report for WILLIAMSON COUNTY CONVENTION & VISITORS BUREAU, INC.	2/16/2017 3:00:25 PM	B0346-7525	
2015 Annual Report for WILLIAMSON COUNTY CONVENTION & VISITORS BUREAU, INC.	3/31/2016 1:53:39 PM	B0228-2995	
2014 Annual Report for WILLIAMSON COUNTY CONVENTION & VISITORS BUREAU, INC.	3/31/2015 1:12:41 PM	B0080-2397	

2013 Annual Report for WILLIAMSON COUNTY CONVENTION & VISITORS BUREAU, INC.	3/31/2014 7:25:05 AM	A0229-2055	
2012 Annual Report for WILLIAMSON COUNTY CONVENTION & VISITORS BUREAU, INC.	4/1/2013 11:22:39 AM	A0171-1202	○ Registered Agent Physical Address 1 changed from: 108 4TH AVE S to: 400 MAIN ST ○ Registered Agent Physical Address 2 changed from: STE 203 to: STE 200 ○ Registered Agent Physical Postal Code changed from: 37064-2676 to: 37064-2741
2011 Annual Report for WILLIAMSON COUNTY CONVENTION & VISITORS BUREAU, INC.	7/2/2012 8:00:00 AM	A0135-0454	○ Principal Address 1 changed from: 108 4TH AVE S STE 203 to: 400 MAIN ST ○ Principal Address 2 changed from: No value to: STE 200 ○ Principal Postal Code changed from: 37064-2507 to: 37064-2741
Notice of Determination for WILLIAMSON COUNTY CONVENTION & VISITORS BUREAU, INC.	6/2/2012 3:00:37 AM	A0125-2313	
System Amendment for WILLIAMSON COUNTY CONVENTION & VISITORS BUREAU, INC.	4/17/2012 3:01:01 AM		
2010 Annual Report for WILLIAMSON COUNTY CONVENTION & VISITORS BUREAU, INC.	6/9/2011 10:16:00 AM	6899-2915	
Notice of Determination for WILLIAMSON COUNTY CONVENTION & VISITORS BUREAU, INC.	6/2/2011 3:00:23 AM	A0077-1434	
System Amendment for WILLIAMSON COUNTY CONVENTION & VISITORS BUREAU, INC.	4/13/2011 3:00:39 AM		

2009 Annual Report for WILLIAMSON COUNTY CONVENTION & VISITORS BUREAU, INC.	6/15/2010 8:00:00 AM	A0034-2716	○ Principal Address 1 changed from: 108 4TH AVENUE SOUTH to: WILLIAMSON COUNTY CONVENTION & VISITORS BUREAU ○ Principal Address 2 changed from: SUITE 203 to: 108 4TH AVENUE SOUTH ○ Principal Address 3 changed from: No value to: SUITE 203 ○ Principal Postal Code changed from: 37179 to: 37064-2507 ○ Registered Agent Organization Name changed from: No Value to: WILLIAMSON COUNTY CONVENTION & VISITORS BUREAU ○ Registered Agent First Name changed from: JULIAN to: No Value ○ Registered Agent Last Name changed from: BIBB to: No Value ○ Registered Agent Physical Address 1 changed from: 401 COMMERCE ST to: 108 4TH AVENUE SOUTH ○ Registered Agent Physical Address 2 changed from: STE 800 to: SUITE 203 ○ Registered Agent Physical City changed from: NASHVILLE to: FRANKLIN ○ Registered Agent Physical County changed from: Davidson County to: Williamson County ○ Registered Agent Physical Postal Code changed from: 37219 to: 37064-2507
Notice of Determination for WILLIAMSON COUNTY CONVENTION & VISITORS BUREAU, INC.	6/3/2010 2:41:38 AM	A0028-0505	
System Amendment for WILLIAMSON COUNTY CONVENTION & VISITORS BUREAU, INC.	4/2/2010 4:43:38 AM		
2008 Annual Report for WILLIAMSON COUNTY CONVENTION & VISITORS BUREAU, INC.	2/18/2009 12:15:43 AM	6448-2903	○ Principal Address Changed ○ Mail Address Changed
2007 Annual Report for WILLIAMSON COUNTY CONVENTION & VISITORS BUREAU, INC.	2/4/2008 12:23:16 AM	6200-2436	○ Registered Agent Physical Address Change

Amended and Restated Formation Documents for WILLIAMSON COUNTY CONVENTION & VISITORS BUREAU, INC.	11/9/2007 12:04:16 AM	6155-2114	○ Principal Address Changed
Initial Filing for WILLIAMSON COUNTY CONVENTION & VISITORS BUREAU, INC.	7/26/2007 12:02:01 AM	6100-0809	

Tennessee Secretary of State
Tre Hargett

Division of Business and Charitable Organizations
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243-1102
tncab.tnsos.gov/portal/

November 24, 2025

Ms. MAUREEN THORNTON
400 MAIN STREET, SUITE 200
FRANKLIN, TN 37064 USA

RE: Registration to Solicit Funds for Charitable Purposes
Organization Name: WILLIAMSON COUNTY CONVENTION & VISITORS BUREAU, INC.
CO Number: CO10567
Expiration Date: 12/31/2026

Dear Ms. MAUREEN THORNTON :

Pursuant to the Tennessee Charitable Solicitations Act, T.C.A. § 48-101-501,*et seq*. the Tennessee Secretary of State has reviewed your application and is pleased to announce your organization's registration to solicit contributions has been **approved**.

The organization must maintain statutory compliance by submitting a renewal application and required fees on an annual basis. At that time you may be required to submit tax filings, financial statements, proof of IRS status, and other documents related to your organization and its fundraising activities. You can find additional information and submit additional filings online at https://sos.tn.gov/charities. The "CO" Number listed above will serve as your organization's charitable registration number and should be used when submitting any charitable filings or correspondence.

Please also be advised that if the organization's application or other provided information includes false, misleading or deceptive statements, appropriate action will be taken. Pursuant to the Tennessee Charitable Solicitations Act, a civil penalty of up to five thousand dollars ($5,000.00) may be assessed for any violation.

Thank you for registering your organization and please do not hesitate to contact us with any questions.

Sincerely,

Tre Hargett
Secretary of State

Tracking Number
2025149536

Application to Renew Registration of a Charitable Organization

Tre Hargett
Secretary of State

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2286
tncab.tnsos.gov/portal/

CO Number: CO10567
Filed: 11/24/2025 03:11 PM
Tre Hargett
Secretary of State

Organization Information

Legal Name of the Charitable Organization: WILLIAMSON COUNTY CONVENTION & VISITORS BUREAU, INC.

Legal entity type of the Organization: Corporation

Business Services Control Number: 000554551 **FEIN:** 26-0600935

Initial Registration Date: 05/23/2008 **Renewal Date:** 12/31/2025

Has your fiscal year ending month changed since your last renewal?
☐ Yes ☑ No

Fiscal Year Ending Month: June

When and where was the organization legally established

Date: 07/26/2007 **Country:** USA **City/State:** FRANKLIN, TN **County:** Williamson

Has your Principal Office address changed since your last renewal?
☐ Yes ☑ No

Principal Office Address
400 MAIN STREET, STE. 200
USA, FRANKLIN, TN 37064

Has your Mailing address changed since your last renewal?
☐ Yes ☑ No

Mailing Office Address
400 MAIN STREET, SUITE 200
USA, FRANKLIN, TN 37064

Contact Information for the Charitable Organization

Contact Name: Ms. MAUREEN THORNTON

Telephone Number: (615) 550-2704 **Fax Number:** (615) 550-2707

Email: david@visitfranklin.com **Website:** visitfranklin.com

Current names used by the charity organization

Do you need to modify other names that the charity solicits under?
☐ Yes ☑ No

Has the organization registered in any other state(s)?
☐ Yes ☑ No

Does the charity have other offices, chapters, branches, affiliates or a parent?
☐ Yes ☑ No

The category that best describes your organization

W - Public Affairs, Society Benefit

The charitable purpose of the organization

To positively impact the local economy by increasing travel related spending in Williamson County, TN, provide quality services to the visitor and local hospitality industry, and assist in the development, preservation and expansion of the County's tourism product.

Tax & Financial Information

Has your tax exempt status changed since your last renewal?

☐ Yes ☑ No

Last Fiscal Year Start: July 2024 **Last Fiscal Year End:** June 2025

Type of 990 Tax Form Filed: 990 (Long Form)

Government Grants	$ 4,007,604.00
Gross Revenue	$ 4,976,275.00

Solicitation Information

Have you been enjoined by any court from soliciting contributions?

☐ Yes ☑ No

Does your organization contract with or otherwise engage the services of any outside fundraising professional (such as a "professional fund-raiser," "paid solicitor," "fund raising counsel," or "commercial co-venturer")?

☐ Yes ☑ No

Officer Information

Do you need to modify the current officers?

☑ Yes ☐ No

Ms. MAUREEN THORNTON
400 Main Street, Suite 200
Franklin, TN 37064, USA
Title(s): Chief Executive Officer, Custodian of Contributions, Custodian of Final Distributions, President

DAVID A. EDWARDS
400 MAIN STREET, STE. 200
FRANKLIN, TN 37064, USA
Title(s): Vice President

LAUREN WARD
400 MAIN STREET, STE. 200
FRANKLIN, TN 37064, USA
Title(s): Vice President

ALMA MCLEMORE
147 FLINTLOCK DR.
FRANKLIN, TN 37064, USA
Title(s): Director, Board Member, or Trustee

ANDY MARSHALL
120 4TH AVE SOUTH
FRANKLIN, TN 37064, USA
Title(s): Director, Board Member, or Trustee

BARI BEASLEY
PO BOX 723
FRANKLIN, TN 37065-0723, USA

Title(s): Director, Board Member, or Trustee

BRANDY BLANTON
406 VIENNA COURT
FRANKLIN, TN 37067, USA
Title(s): Chairperson, Director, Board Member, or Trustee

DAN PRESTON
5000 MERIDIAN BLVD, SUITE 750
FRANKLIN, TN 37067, USA
Title(s): Director, Board Member, or Trustee

ERIC STUCKEY
109 THIRD AVENUE SOUTH
FRANKLIN, TN 37064, USA
Title(s): Director, Board Member, or Trustee

JUSTIN FOSTER
130 2ND AVENUE NORTH
FRANKLIN, TN 37064, USA
Title(s): Director, Board Member, or Trustee

KEN MOORE
109 THIRD AVENUE SOUTH
FRANKLIN, TN 37064, USA
Title(s): Director, Board Member, or Trustee

MATT LAHIFF
700 COOL SPRINGS BLVD
FRANKLIN, TN 37067, USA
Title(s): Director, Board Member, or Trustee

MATT LARGEN
4031 ASPEN GROVE DRIVE SUITE 630
FRANKLIN, TN 37067, USA
Title(s): Director, Board Member, or Trustee

TOM RYBAK
9000 OVERLOOK BLVD
BRENTWOOD, TN 37027, USA
Title(s): Director, Board Member, or Trustee

JENNIFER MASON
1320 WEST MAIN STREET
FRANKLIN, TN 37064, USA
Title(s): Director, Board Member, or Trustee

STEVE SMITH
404 CHATSWORTH COURT
FRANKLIN, TN 37064, USA
Title(s): Director, Board Member, or Trustee

LEE KENNEDY
3381 SOUTHALL RD
FRANKLIN, TN 37064, USA
Title(s): Director, Board Member, or Trustee, Vice Chairperson

SEAN AIELLO
107 SHERWOOD TERRACE
FRANKLIN, TN 37064, USA
Title(s): Director, Board Member, or Trustee, Secretary

ALLEN ARENDER
230 FRANKLIN ROAD
FRANKLIN, TN 37064, USA
Title(s): Director, Board Member, or Trustee

HITESH PATEL
1650 MURFREESBORO RD SUITE 233
FRANKLIN, TN 37064, USA
Title(s): Director, Board Member, or Trustee

SHARON HATCHER
6561 ARNO RD.
FRANKLIN, TN 37046, USA
Title(s): Director, Board Member, or Trustee

Has any officer, director, manager, operator, or principal of the organization been the subject of an injunction, judgement, or administrative order or been convicted of a felony?

☐ Yes ☑ No

Signature

I certify that the statements in this registration statement and all supplemental forms, documents, and continuation sheets are true and correct to the best of my knowledge and belief.

I (Chief Fiscal Officer, Treasurer, or Officer) certify, under penalty of perjury, that the above information is true and correct.

Signed Electronically: David A. Edwards **Date:** 11/19/2025

Title: Vice President

I certify that the statements in this registration statement and all supplemental forms, documents, and continuation sheets are true and correct to the best of my knowledge and belief.

I (Chief Fiscal Officer, Treasurer, or Officer) certify, under penalty of perjury, that the above information is true and correct.

Signed Electronically: Maureen Haley Thornton **Date:** 11/24/2025

Title: Chief Executive Officer

Tre Hargett
Secretary of State

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2555
Fax: 615-253-5173
tncab.tnsos.gov/portal/

Date: 11/24/2025 **Invoice:** 2025-783384

Customer Information

Ms. MAUREEN THORNTON
WILLIAMSON COUNTY CONVENTION & VISITORS BUREAU, INC.
400 MAIN STREET, SUITE 200
FRANKLIN, TN 37064 , USA

Tracking Number	Description	Amount Paid
2025149536	WILLIAMSON COUNTY CONVENTION & VISITORS BUREAU, INC. (CH Charitable Renewal)	$ 240.00

Payment Details

Fee Total:	$ 240.00
Payment Total:	$ 240.00
Amount Due:	$ 0.00

Payment Method

Payment Type: Credit Card
Check/Confirmation Number: 3910665139

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2286
sos.tn.gov/

Tre Hargett
Secretary of State

David Anthony Edwards
400 MAIN STREET, SUITE 200
FRANKLIN, TN 37064, USA

09/10/2025

Filing Acknowledgment

Please review the filing information below and notify our office immediately of any discrepencies.

Entity Name:	WILLIAMSON COUNTY CONVENTION & VISITORS BUREAU, INC.		
SOS Control #:	000554551	Initial Filing Date:	07/26/2007
Entity Type:	Nonprofit Corporation	Formation Locale:	Tennessee
Status:	Active	Duration Term:	Perpetual
Fiscal Year Close:	June	Annual Report Due:	10/01/2026
Business County:	WILLIAMSON		
Benefit Type:	Public Benefit Corporation	Religious Type:	Non-Religious

Document Receipt

Receipt #: 2025-650250	Filing Fee:	$20.00
Payment: Credit Card - 3905839541		$20.00

Annual Report Due Date: 10/01/2025
Next Annual Report Due: 10/01/2026
Annual Report Date Filed: 09/10/2025
Tracking Number: B2025774149

This will acknowledge the filing of the attached Annual Report with an effective date as indicated above. When corresponding with this office or submitting documents for filing, please refer to the control number above.

Tre Hargett
Secretary of State

Event History

Annual Report Due Date changed from: 10/1/2025 to: 10/1/2026
Officers Changed

Tracking Number
B2025774149

Annual Report

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2286
sos.tn.gov/businesses

Control #: 000554551
Filed: 09/10/2025 10:14 AM
Tre Hargett
Secretary of State

Tre Hargett
Secretary of State

Entity Information

Business Name: WILLIAMSON COUNTY CONVENTION & VISITORS BUREAU, INC.

Entity Type: Non-Profit Corporation

Control Number: 000554551

Place of Formation: Tennessee

Principal Office Address:
400 MAIN ST STE 200
USA, FRANKLIN, TN 37064-2741

Mailing Address:
400 MAIN ST STE 200
USA, FRANKLIN, TN 37064-2741

Nature of Business (NAICS):

Officer Information

TOM RYBAK
9000 OVERLOOK BLVD
BRENTWOOD, TN 37027, USA
Director

ALMA MCLEMORE
147 FLINTLOCK DRIVE
FRANKLIN, TN 37064, USA
Director

JENNIFER MASON
1320 WEST MAIN STREET
FRANKLIN, TN 37064, USA
Director

SHARON HATCHER
6561 ARNO RD
COLLEGE GROVE, TN 37046, USA
Director

ERIC STUCKEY
109 THIRD AVENUE SOUTH
FRANKLIN, TN 37064, USA
Director

STEVE SMITH
404 CHATSWORTH COURT
FRANKLIN, TN 37064, USA
Director

LEE KENNEDY
3381 SOUTHALL RD
FRANKLIN, TN 37064, USA
Director,Secretary

ALLEN ARENDER
230 FRANKLIN RD
FRANKLIN, TN 37064, USA
Director

BARI BEASLEY
PO BOX 723
FRANKLIN, TN 37065, USA
Director

HITESH PATEL
1650 MURFREESBORO RD Ste 233
FRANKLIN, TN 37064, USA
Director,Treasurer

BRANDY BLANTON
406 VIENNA CT
FRANKLIN, TN 37067, USA
Director

DAN PRESTON
5000 MERIDIAN BLVD Ste 750
FRANKLIN, TN 37067, USA
Director

JUSTIN FOSTER
130 2ND AVE NORTH
FRANKLIN, TN 37064, USA

MATT LAHIFF
700 COOL SPRINGS BLVD
FRANKLIN, TN 37067, USA

KEN MOORE
109 THIRD AVENUE SOUTH
FRANKLIN, TN 37064, USA

Director

Director

Director

SEAN AIELLO
107 SHERWOOD TERRACE
FRANKLIN, TN 37064, USA
Director

MAUREEN THORNTON
400 MAIN ST STE 200 WILLIAMSON COUNTY CONVENTION & VISITORS BUREAU
FRANKLIN, TN 37064, USA
President,Chief Executive Officer (CEO)

ANDY MARSHALL
120 4TH AVE S
FRANKLIN, TN 37064, USA
Director

MATT LARGEN
5005 MERIDIAN BLVD STE 150
FRANKLIN, TN 37067, USA
Director

Registered Agent Information

WILLIAMSON COUNTY CONVENTION & VISITORS BUREAU, INC.
400 MAIN ST STE 200
FRANKLIN, TN 37064-2741

Signature

☑ By entering my name in the space provided below, I certify that I am authorized to file this document on behalf of this entity, have examined the document and, to the best of my knowledge and belief, it is true, correct and complete as of this day.

Signed Electronically: DAVID A. EDWARDS **Date:** 09/10/2025

Title: VICE PRESIDENT OF FINANCE & ADMINISTRATION

Division of Business and Charitable Organizations
Department of State
State of Tennessee
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243
Phone: 615-741-2286
sos.tn.gov/

Tre Hargett
Secretary of State

Date: 09/10/2025 **Invoice:** 2025-650250

Customer Information

David Anthony Edwards
WILLIAMSON COUNTY CONVENTION & VISITORS BUREAU, INC.
400 MAIN STREET, SUITE 200
FRANKLIN, TN 37064, USA

Tracking #	Description	Amount Paid
B2025774149	2025 Annual Report for WILLIAMSON COUNTY CONVENTION & VISITORS BUREAU, INC. (Corporation Filings)	$ 20.00

Payment Details

Fee Total:	$ 20.00
Payment Total:	$ 0.00
Amount Due:	$ 0.00

Payment Method

Payment Type: Credit Card
Check/Confirmation Number: 3905839541

WILLIAMSON COUNTY CVB BOARD OF DIRECTORS
2025-2026

Appointed by County Mayor:

Sharon Hatcher
Hatcher Family Dairy
6561 Arno Rd.
College Grove, TN 37046
Phone 615.368.3405
ewetwo1958@gmail.com
Seat 1 expires June 30, 2027

Steve Smith
Williamson County Commissioner
12th District
404 Chatsworth Court
Franklin, TN 37064
Phone 615.973.0459
rsteve1954@gmail.com
Seat 2 expires June 30, 2026

Sean Aiello, Secretary
Williamson County Commissioner
11th District
107 Sherwood Terrace
Franklin, TN 37064
Phone 615.550.2803
sean.aiello@WilliamsonCounty-TN.gov
Seat 3 expires June 30, 2026

Matt Lahiff
Marriott Franklin & Conf Center
700 Cool Springs Blvd
Franklin, TN 37067
Phone 615.261.6101
Cell 901.378.5900
Matthew.lahiff@franklinmarriott.com
Seat 4 expires June 30, 2026

Jennifer Mason
Williamson County Commissioner
District 3 (Spring Hill)
1320 West Main Street
Franklin, TN 37064
1006 St. Hubbins Drive
Spring Hill, TN. 37174
Jennifer.mason@williamsoncounty-tn.gov
Seat 5 expires June 30, 2028

Appointed by City of Franklin Mayor:

Ken Moore
City of Franklin Mayor
109 Third Avenue South
Franklin, TN 37064
Phone 615.550.6600
ken.moore@franklintn.gov
Seat 6 expires June 30, 2027

Brandy Blanton, Chair
City of Franklin Alderman
406 Vienna Court
Franklin, TN 37067
Phone 615.300.5251
brandybblanton@gmail.com
Seat 7 expires June 30, 2027

Eric Stuckey
Franklin City Administrator
109 Third Avenue South
Franklin, TN 37064
Phone 615.791.3217
eric.stuckey@franklintn.gov
Seat 8 expires June 30, 2027

City of Franklin continued:

Justin Foster
The Harpeth
130 2nd Avenue North
Franklin, TN 37064
Phone 615.206.7510
Cell 801.710.8381
jfoster@harpethhotel.com
Seat 9 expires June 30, 2026

Perpetual Seats:

Matt Largen
Williamson County Chamber
5005 Meridian Blvd, Suite 150
Franklin, TN 37067
Phone: 615.771.1912
matt@williamsoncountychamber.org
Seat 10, Perpetual

Bari Beasley
Heritage Foundation
PO Box 723
Franklin, TN 37065-0723
Phone 615.591.8500
bbeasley@williamsonheritage.org
Seat 11, Perpetual

Williamson County Lodging:

Hitesh Patel, Finance Chair
Halifax Hospitality
1650 Murfreesboro Rd Suite 233
Franklin, TN 37064
Phone: 615.414.1326
hitesh@halifaxhotelsllc.com
Seat 12 expires June 30, 2026

Dan Preston
Chartwell Hospitality
5000 Meridian Blvd, Suite 750
Franklin, TN 37067
Phone 615.674.6965
dpreston@chartwellhospitality.com
Seat 13 expires June 30, 2026

Tom Rybak, Past Chair
Hilton Suites Brentwood
9000 Overlook Blvd
Brentwood, TN 37027
Phone 615.370.0111
trybak@thehotelgroup.com
Seat 14 expires June 30, 2026

Retail/Restaurant Industry:

Andy Marshall
A. Marshall Hospitality
120 4th Ave S
Franklin, TN 37064
Phone 615.478.6445
andy@amarshallhospitality.com
Seat 15 expires June 30, 2026

Music and/or Entertainment:

Allen Arender
Holladay Properties/Factory at Franklin
230 Franklin Road
Franklin, TN 37064
aarender@holladayproperties.com
Seat 16 expires June 30, 2026

Attraction:

Lee Kennedy, Vice Chair
Leiper's Fork Distillery
3381 Southall Rd
Franklin, TN 37064
Phone 615.289.5000
lee@leipersforkdistillery.com
Seat 17 expires June 30, 2026

Alma McLemore
African American Heritage Society
147 Flintlock Dr.
Franklin, TN 37064q
Phone: 615.305.0904
amclemore51@yahoo.com
Seat 18 expires June 30, 2026

Committee List:

Executive Committee
Brandy Blanton, Chair
Lee Kennedy, Vice Chair
Hitesh Patel, Finance Chair
Sean Aiello, Secretary
Tom Rybak, Past Chair

Finance Committee
Hitesh Patel, Chair
Brandy Blanton
Ken Moore
Lee Kennedy
Tom Rybak
Sean Aiello

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 01/12/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Kendall Connell	
Boxwood Insurance Group 3020 Stansberry Ln Ste 202 Franklin TN 37069	PHONE (A/C, No, Ext): (615) 245-5851	FAX (A/C, No): (615) 245-5851
	E-MAIL ADDRESS: kendall@boxwoodins.com	

INSURED	INSURER(S) AFFORDING COVERAGE	NAIC #
Williamson County Convention And Visitors Bureau In 400 Main St Ste 200 Franklin TN 37064-2741	INSURER A : Hartford Underwriters Insurance Company	30104
	INSURER B : Hartford Accident and Indemnity Company	22357
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** CL2611201749 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [X] POLICY [ ] PRO-JECT [ ] LOC [ ] OTHER:			20SBAAU1ANE	12/15/2025	12/15/2026	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG Employee Dishonesty	$ 2,000,000 $ 1,000,000 $ 10,000 $ 2,000,000 $ 4,000,000 $ 4,000,000 $ 25,000
A	AUTOMOBILE LIABILITY [ ] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [X] HIRED AUTOS ONLY [X] NON-OWNED AUTOS ONLY			20SBAAU1ANE	12/15/2025	12/15/2026	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 2,000,000 $ $ $
	[X] UMBRELLA LIAB [X] OCCUR EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $ 10,000			20SBAAU1ANE	12/15/2025	12/15/2026	EACH OCCURRENCE AGGREGATE	$ 1,000,000 $ 1,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N [ ] (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		20WECAU2RSA	12/15/2025	12/15/2026	[ ] PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 1,000,000 $ 1,000,000 $ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

City of Franklin
109 3rd Ave S
Franklin TN 37064

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Patrick F. Bassett

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Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See *Specific Instructions* on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

Williamson County Convention & Visitors Bureau, Inc.

2 Business name/disregarded entity name, if different from above.

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor ☐ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . .

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☑ Other (see instructions) 501(c)(6) non-profit corporation

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any)

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)

(Applies to accounts maintained outside the United States.)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . ☐

5 Address (number, street, and apt. or suite no.). See instructions.

400 Main Street, Suite 200

6 City, state, and ZIP code

Franklin, TN 37064

Requester's name and address (optional)

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			-			-				

or

Employer identification number

2	6	-	0	6	0	0	9	3	5

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here | **Signature of U.S. person** David A. Edwards **Date** 11-10-2025

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

TN Department of Health

March 5, 2026

Michael Walters Young, Finance Department
City of Franklin
109 Third Avenue, South
Franklin, TN 37064

Dear Mr. Young:

Many thanks to the City of Franklin for its ongoing support of the prevention efforts carried out by the Williamson County Health Department in collaboration with community partners. The health department is requesting annual appropriations in the amount of $21,150 from the City of Franklin for fiscal year 2026–2027.

In calendar year 2025, the health department provided the following services for Franklin residents:

FRANKLIN (37064, 37067, 37069)

Program Type	# of Duplicated & Unduplicated Patients	Patient Encounters 2025	Patient Encounters 2024
AIDS Prevention (testing & treatment)	208	215	256
Birth Certificate / Vital Records	1,031	1,366	1,217
Child Health (includes physicals, immunizations, CSS, & HUGS)	966	1,873	1,779
Dental	356	619	596
Family Planning	86	123	102
Men's Health (includes immunizations)	177	335	381
STD (testing & treatment)	216	260	271
TB (testing & treatment)	119	328	572
Women's Health (includes Breast & Cervical Cancer program, immunizations & pregnancy testing)	416	670	620
WIC (includes Nutrition Counseling & Breastfeeding)	768	1,631	1,557
Other services (includes Voter Registration, TennCare advocacy, Tobacco Cessation, Employee Health)	443	531	529
TOTAL	**4,786**	**7,951**	**7,880**

COMMUNITY EVENTS AND COLLABORATION

The health department participated in numerous events throughout Williamson County, but highlighting below those events specific to city of Franklin and/or involving collaboration with local agencies.

TN Department of Health

The health department partnered with multiple non-profit organizations, churches, and school districts to coordinate the 22nd annual Big Backpack Giveaway on Saturday, July 26. The FSD Performing Arts Center generously opened its Connector Gallery for backpack storage and stuffing. During the drive-through event, 1,062 backpacks were distributed, with an additional 700+ delivered to churches, charitable organizations, and schools. More than 70 volunteers from local rotary clubs, churches, and civic groups contributed their time. Special thanks to the Franklin Police Department for providing traffic control and helping ensure a safe and efficient event.

Health educators Bella Moharreri and Caroline Xiong delivered numerous presentations to students in Franklin's elementary, middle, and high schools. Together, they reached 8,778 students with important health education information including – but not limited to – mental health, physical activity/nutrition, STD/human growth & development, & tobacco & vaping.

The health department partnered with Mercy Community Healthcare and Centerstone to host a Community Baby Shower, where free resources such as diapers and car seats were distributed to pregnant and postpartum mothers and their families. This was the second annual event, and more than 125 people participated.

Representatives from the health department participated in the bi-annual Drug Take Back event alongside the Williamson Prevention Coalition in October 2025. Their efforts helped collect more than 150.2 pounds of unused or expired medications at the Kroger (Highway 96) location.

In September 2025, the health department partnered with Franklin Special School District to provide 323 flu vaccines to students, teachers, and staff across eight FSSD schools. This year, the department piloted an electronic parent consent form, which reduced printing costs, decreased staff review time, and improved overall accuracy.

The county health director continues to reside on the Find Hope Franklin task force initiated by Franklin Mayor Ken Moore. The health department assisted in planning and coordination of the *Mental Health Summit* in November 2025 at the FSD Performing Arts Center.

If you have questions, please feel free to email (Catherine.montgomery@tn.gov) or call (615-595-1258) me. We look forward to continuing our partnership with the City of Franklin to keep Franklin and Williamson County safe and healthy.

Best Regards,

C. A. Montgomery

Cathy Montgomery, County Health Director
Williamson County Health Department

Government Funding Application – Fiscal Year 2026-2027

Application for Government Programs Operating within the City of Franklin
Submission Deadline: March 6, 2026

Agency Name: Williamson County Health Department (WIL022)
(List agency name as it appears on the Secretary of State website)

Mailing Address: 1324 West Main Street, Franklin, TN 37064

Payment Address: Direct Local: 1324 West Main Street, Franklin, TN 37064
Balance: Mid-Cumberland Regional Office, 710 Hart Lane, Nashville, TN 37243
(if different from mailing)

Tax ID: 62-6001445

Application Contact: Catherine Montgomery (Name) | catherine.montgomery@tn.gov (Email) | 615-794-1542 (Phone)

Total amount of City of Franklin funds being requested for FY2026-2027 $ **21,150.00**

Percentage of proposed FY 2026-2027 budgeted revenues derived from this request: **0.00%**

Non-Discrimination

The parties, their agents, officials, employees, and servants shall not discriminate in any manner on the basis of race, color, religion, creed, ethnic or national origin, sex, sexual orientation, gender identity/expression, disability, age, status as a covered veteran, genetic information, and any other category protected by the federal or state civil rights law with respect to the subject matter and related activities of this application.

Attachments (all attachments are required unless otherwise noted):

- [x] Annual Audit for the last fiscal year you have concluded
- [ ] City of Franklin Vendor Information form (Not required if you are an existing recipient and do not wish to change banking, contact, or address information)
- [x] Proposed or preliminary FY 2027 budget

Government Funding Application
Fiscal Year 2026-2027

Agency: Williamson County Health Department (WIL022)

1. Identify one Strategic Plan Goal your request helps to achieve.

Organizational Health

2. Provide the number of Franklin citizens served by your agency: 4,800

3. State the type of service provided and whether other organizations in the community provide the same service.

The public health department in Williamson County provides a comprehensive range of clinical services and community health programs for uninsured residents and those with low incomes as well as regulatory oversight through our environmental health program.

1) Clinical and direct health services includes - but is not limited to - immunizations; preventive screenings; for diabetes, heart disease & breast & cervical cancer; reproductive health (e.g., birth control; pregnancy testing; STD testing & treatment); and dental services. These services - excluding dental - are available through Mercy Community Healthcare, and we partner.

2) The Women, Infants, and Children (WIC) program provides nutrition education, health referrals, breastfeeding support, and supplemental foods to low-income, nutritionally at-risk pregnant, postpartum, and breastfeeding women, as well as children up to age 5. These services are unique to WIC and are not available through other organizations, making them a vital component of the support provided by local health departments.

3) The core regulatory functions of the environmental health program includes permitting and enforcing laws for businesses that serve the public (e.g., food service; hotels; public swimming pools) as well as conducting inspections and ensuring compliance with state health and safety laws. These services are unique to environmental health and are not available through other organizations.

4) Health promotion and emergency preparedness are also core functions of our local health department. Wellness programs such as tobacco-cessation services and nutrition counseling are offered to support and encourage healthy lifestyles. The department's emergency response capabilities were most visible during COVID-19 operations, when testing and vaccination efforts became a priority for the county, state, and nation. In addition, the annual Fight Flu campaign provides another opportunity to immunize city and county residents against influenza at no cost.

4. Explain how much of an impact these services have on the community.

According to County Health Rankings conducted by the Robert Wood Johnson Foundation, Williamson County ranked number 1 of 95 ranked counties in Tennessee as healthiest. Williamson ranked lower that the state and U.S. for poor physical health days, poor or fair health & low birth weight. Providing primary care & family planning services contributes to higher than average positive health outcomes.

Dental services in Williamson County play a critical role in maintaining the area's high health rankings, as the county consistently outperforms both state and national averages in several oral health-related metrics. While Tennessee as a whole has ranked among the worst states for dental habits and care, Williamson County is noted as a significant exception.

Thanks to the diligent work of our environmental health inspectors, there were no confirmed reports of any major food-borne illness clusters originating in Williamson County in 2025 or in early 2026.

Government Funding Application
Fiscal Year 2026-2027

Agency: Williamson County Health Department (WIL022)

5. State how these funds will be used and if they will be spent in accordance with the State of Tennessee T.C.A § 6-54-111.

Funds will be used to support both the operations of the health department and the purchase of items needed to carry out health promotion and prevention efforts in the City of Franklin and Williamson County. For example, activities coordinated in 2025 that utilized City of Franklin funding included:
- Health promotion incentives purchased for Bike/Walk Days at Johnson and Franklin Elementary Schools, where 150 students and parents participated.
- Incentives purchased for Fight Flu Day and FSSD school flu events to encourage participation and vaccinations.
- Sun and bicycle safety lessons taught by health educators at FSSD MAC summer locations, where funds were used to purchase child-sized models and equipment for demonstrations.

6. State if the City of Franklin provides any other support (financial or otherwise) to your agency. If so, please describe that support.

The City of Franklin Police Department provides annual support for traffic control during our Bike/Walk Days and the Big Backpack Giveaway event.

7. State any other additional financial support your agency receives.

The Williamson County Health Department is primarily funded through state general operating budgets, federal grants distributed by the state, and local Williamson County appropriations. The health department also receives funds through a cooperative agreement with the City of Brentwood.

Government Funding Application
Fiscal Year 2026-2027

Agency: Williamson County Health Department (WIL022)

Application criteria include:
- BOMA may fund up to 1% of the estimated general fund revenue during the budget process for all requests, depending on availability of funds.
- Outside agencies that request funding for the first time may not request an amount that exceeds 5% of their operating expenses.
- Outside agencies that have been funded in the prior year may request an amount that includes up to 3% inflation, plus any special funding requests. No funding request may exceed 25% of operating expenses.
- Funding requests are made for one fiscal year only, subject to annual re-submission and not guaranteed year over year.

Catherine A. Montgomery, County Health Director

Printed Name of (CEO/President/Executive Director/Board Chair)

Catherine A. Montgomery Digitally signed by Catherine A. Montgomery Date: 2026.03.05 17:04:35 -06'00' 03/05/2026

Signature of (CEO/President/Executive Director/Board Chair) Date

*Unless contractually negotiated otherwise, any funding approved by the Board of Mayor Alderman will be distributed on an even quarterly basis. Submission of this form is not a guarantee of funding. All funds authorized are done by authority extended by the State and the City's local charter. Approved funding may result in a contract and this form will become an integral part of that contract.

Emailed applications are preferred.

Completed applications and required attachments may be sent to nonprofitfunding@franklintn.gov or mailed to City of Franklin, Budget & Performance Department, Attn: Nonprofit Funding, 109 Third Avenue South, Franklin, TN 37064.

Williamson County
Proposed Budget Detail
2026-2027

Account	LY Actual	CY Orig Budget	CY Rev Budget	Department Proposed	Req Type		Description	Justification
101 GENERAL FUND								
55110 LOCAL HEALTH CENTER								
513100 MEDICAL PERSONNEL	74,154.50	157,682.00	157,682.00	163,990.00	C		FY27 4% increase	
TOTAL MEDICAL PERSONNEL	$74,154.50	$157,682.00	$157,682.00	$163,990.00		4.0%	▲	
513101 MEDICAL PERSONNEL	164,600.00	179,745.00	179,745.00	186,935.00	C		Dentist-State of TN Dept. Of Health Dental Contract provides reimbursement of up to $175,800 for a Dentist and Dental Asst.	FY27 4% increase
TOTAL MEDICAL PERSONNEL	$164,600.00	$179,745.00	$179,745.00	$186,935.00		4.0%	▲	
513102 MEDICAL PERSONNEL	55,732.86	61,900.00	61,900.00	64,376.00	C		Dental Asst.-State of TN Dept. Of Health Dental Contract provides reimbursement of up to $175,800 for a Dentist and Dental Asst.	FY27 4% increase
TOTAL MEDICAL PERSONNEL	$55,732.86	$61,900.00	$61,900.00	$64,376.00		4.0%	▲	
516100 SECRETARY(S)	54,537.60	57,800.00	57,800.00	60,112.00	C		FY27 4% increase	
TOTAL SECRETARY(S)	$54,537.60	$57,800.00	$57,800.00	$60,112.00		4.0%	▲	
516200 CLERICAL PERSONNEL	49,456.04	52,500.00	52,500.00	54,600.00	C		FY27 4% increase	
TOTAL CLERICAL PERSONNEL	$49,456.04	$52,500.00	$52,500.00	$54,600.00		4.0%	▲	
516600 CUSTODIAL PERSONNEL	41,547.27	45,009.00	45,009.00	46,810.00	C		FY27 4% increase	
TOTAL CUSTODIAL PERSONNEL	$41,547.27	$45,009.00	$45,009.00	$46,810.00		4.0%	▲	
516900 PART-TIME PERSONNEL	18,941.11	30,647.00	30,647.00	31,873.00	C		FY27 4% increase	
TOTAL PART-TIME PERSONNEL	$18,941.11	$30,647.00	$30,647.00	$31,873.00		4.0%	▲	
518600 LONGEVITY PAY	8,350.00	8,850.00	8,850.00	9,850.00	C		Longevity service for 5+years @ $50/yr	
TOTAL LONGEVITY PAY	$8,350.00	$8,850.00	$8,850.00	$9,850.00		11.3%	▲	
519100 BOARD&COMMITTEE MEMBERS FEES	1,337.75	4,000.00	4,000.00	4,000.00	C		Fees paid to Board of Health committee members @ $75 per meeting. County Mayor and Health Department Director are exempt from compensation.	No change.
TOTAL BOARD&COMMITTEE MEMBERS FEES	$1,337.75	$4,000.00	$4,000.00	$4,000.00		0.0%		
TOTAL PERSONNEL SERVICES	$468,657.13	$598,133.00	$598,133.00	$622,546.00		4.1%	▲	
530700 COMMUNICATION	12,340.01	12,500.00	12,500.00	12,500.00	C		Fees for phone service at Franklin & Fairview Clinics, Environmental Health office, and county-issued cell phones.	No change.
TOTAL COMMUNICATION	$12,340.01	$12,500.00	$12,500.00	$12,500.00		0.0%		

Williamson County
Proposed Budget Detail
2026-2027

Account	LY Actual	CY Orig Budget	CY Rev Budget	Department Proposed	Req Type		Description	Justification
55110 LOCAL HEALTH CENTER								
530900 CONTRACT W/ GOV'T AGENCIES	855,900.04	1,267,500.00	1,408,972.39	1,412,375.00	C		Cost-reimb. contract with State of TN, Depy. of Health for salary and health; Revenue 101.469800.G0010 State Grant	Increase of $56,400 to reflect amended FY26 grant contract total. RS# 11-25-20 & RS#7-25-34 County Commission approved Increase of $85,072.39 to fund health department employees which met the criteria for the 75th percentile increase in FY26 not covered by grant.RS# 10-25-3 (85,072.39*4% incr.= $88,475)
TOTAL CONTRACT W/ GOV'T AGENCIES	$855,900.04	$1,267,500.00	$1,408,972.39	$1,412,375.00	11.4%	▲		
530906 CONTRACT W/ GOV'T AGENCIES	971.42	0.00	0.00	0.00				
TOTAL CONTRACT W/ GOV'T AGENCIES	$971.42	$0.00	$0.00	$0.00	0.0%			
532000 DUES AND MEMBERSHIPS	901.50	1,000.00	1,000.00	750.00	C		Dues and memberships for Tennessee Public Health Association (TPHA) and provider licensures.	-$250.00 to reduce total HD budget by 5%
TOTAL DUES AND MEMBERSHIPS	$901.50	$1,000.00	$1,000.00	$750.00	-25.0%	▼		
533500 MAINT&REPAIR SRVCS-BUILDINGS	35,693.64	28,093.00	28,093.00	27,000.00	C		Maintenance, repair services and upgrades for Franklin & Fairview Clinics and Environmental Health office.	-$1,093.00 to reduce total HD budget by 5%.
TOTAL MAINT&REPAIR SRVCS-BUILDINGS	$35,693.64	$28,093.00	$28,093.00	$27,000.00	-3.9%	▼		
535500 TRAVEL	3,535.25	5,000.00	5,000.00	5,300.00	C		Travel reimbursement for county employees not listed on the state contract.	+$300.00 moved from Other Charges *Increase in mileage costs to .725/mile.
TOTAL TRAVEL	$3,535.25	$5,000.00	$5,000.00	$5,300.00	6.0%	▲		
541300 DRUGS AND MEDICAL SUPPLIES	1,389.46	2,000.00	2,000.00	1,500.00	C		Medical & dental supplies.	-$500.00 to reduce total HD budget by 5%. *Use state funds when possible.
TOTAL DRUGS AND MEDICAL SUPPLIES	$1,389.46	$2,000.00	$2,000.00	$1,500.00	-25.0%	▼		
542200 FOOD SUPPLIES	1,974.05	2,800.00	2,800.00	2,200.00	C		Food supplies for healthy cooking classes, school programs, taste testing and Dining with Diabetes classes.	-$600.00 to reduce total HD budget by 5%.
TOTAL FOOD SUPPLIES	$1,974.05	$2,800.00	$2,800.00	$2,200.00	-21.4%	▼		

Williamson County
Proposed Budget Detail
2026-2027

Account	LY Actual	CY Orig Budget	CY Rev Budget	Department Proposed	Req Type		Description	Justification
55110 LOCAL HEALTH CENTER								
542900 INSTRUCTIONAL SUPP&MATRLS	9,569.78	10,000.00	10,000.00	8,614.00	C		Instructional & educational supplies & materials for primary prevention initiatives including physical activity & nutrition; immunizations; and tobacco & substance abuse.	-$1,386.00 to reduce total HD budget by 5%. *Use state funds to purchase when available.
TOTAL INSTRUCTIONAL SUPP&MATRLS	$9,569.78	$10,000.00	$10,000.00	$8,614.00		-13.9% ▼		
543500 OFFICE SUPPLIES	0.00	793.00	793.00	0.00	C		Office supplies.	*Use state funds to purchase.
TOTAL OFFICE SUPPLIES	$0.00	$793.00	$793.00	$0.00		-100.0% ▼		
545200 UTILITIES	20,906.99	23,000.00	23,000.00	23,000.00	C		Utility costs (e.g., electric, gas, water) for Franklin Clinic.	No change.
TOTAL UTILITIES	$20,906.99	$23,000.00	$23,000.00	$23,000.00		0.0%		
549901 OTH SUPPLIES AND MATERIALS	13,561.33	0.00	10,525.00	0.00				
TOTAL OTH SUPPLIES AND MATERIALS	$13,561.33	$0.00	$10,525.00	$0.00		0.0%		
550600 LIABILITY INSURANCE	1,253.00	1,253.00	1,253.00	1,253.00	C		Dental liability insurance	No change.
TOTAL LIABILITY INSURANCE	$1,253.00	$1,253.00	$1,253.00	$1,253.00		0.0%		
552400 IN SERVICE/STAFF DEVELOPMENT	0.00	1,000.00	1,000.00	1,000.00	C		In-service training and continuing education.	No change.
TOTAL IN SERVICE/STAFF DEVELOPMENT	$0.00	$1,000.00	$1,000.00	$1,000.00		0.0%		
559901 OTHER CHARGES	610.70	1,000.00	1,000.00	700.00	C		These funds are used for miscellaneous items that do not fit under other line items.	-$300.00 to reduce total HD budget by 5%.
TOTAL OTHER CHARGES	$610.70	$1,000.00	$1,000.00	$700.00		-30.0% ▼		
TOTAL OPERATIONS	$958,607.17	$1,355,939.00	$1,507,936.39	$1,496,192.00		10.3% ▲		
TOTAL 55110 - LOCAL HEALTH CENTER	$1,427,264.30	$1,954,072.00	$2,106,069.39	$2,118,738.00		8.4% ▲		
TOTAL GENERAL FUND	$1,427,264.30	$1,954,072.00	$2,106,069.39	$2,118,738.00		8.4% ▲		
TOTAL BUDGET:	$1,427,264.30	$1,954,072.00	$2,106,069.39	$2,118,738.00		8.4% ▲		

Fiscal Inspection, Review Monitoring
Fiscal Review

County: **Williamson HD-Franklin** **Cosite:** **941**
Region: **Mid Cumberland**
Date: 07/22/25 Reviewer: Paul Lenderman

		% Met
A.	**Cash Deposit (CD) :**	
1.	a. Were the cash deposits made in a timely manner?	100%
	b. Did the CD, production run and bank receipt all agree?	100%
	c. Was the bank receipt the same day or later than production run?	100%
	d. Were the required documentation included in the PeopleSoft upload ?	
	1. Copy of Cds	100%
	2. Receipts from bank	100%
	3. Cash Drawer Reports/Production Runs	100%
	4. Cash Drawer Reports/Receipt Pages	100%
	5. Complete ICL report, if required	100%
	e. Was the Naming Conventions Correct?	100%
	f. Were CDs used in sequence?	100%
	g. If there were any CDs voided, did they follow procedures?	na
	h. Were the batches approved and balanced by separate people?	100%
	i. Were the batches processed in a timely manner?	100%
	j. No patient's information was uploaded into Edison?	100%
2.	**Credit Cards:**	
	a. Were the required documentation uploaded into PeopleSoft?	
	1. Cred Sum Reports	100%
	b. Were the deposits made in a timely manner?	100%
	c. Were the Naming Conventions Correct?	100%
	d. Were the batches approved and balanced by separate people?	100%
	e. Were the batches processed in a timely manner?	100%
	f. No patient's information was uploaded into Edison?	100%
3.	**Cash and Deposits**	
	Secure the change funds and obtain a test cash drawer report	
	a. Count fund **<u>in the presence</u>** of the fund custodian or count along as custodian counts the change fund, noting any exceptions.	100%
	b. Compare a list of state and county employees to checks, I.O.U.'s; etc. found in the cash counts.	100%
	c. Secure a copy of the last C.D. Deposited, verifying the receipts numbers are corresponding.	100%
	d. Verify all receipt numbers are corresponding to test drawer report.	100%
	e. Does the health dept have and use the counterfeit detector pen?	100%
4.	Obtain a copy of the county plan to segregate incompatible duties to the greatest extent possible.	
	a. Was the latest plan submitted (to cover new employees and any employee changes) to and approved by the Regional Director?	100%
	1) In the plan the duties shall be defined such that the same employee does <u>not</u> perform all of the following on the same transaction.	
	a) Initiate and authorize the transaction such as a payment, an adjustment that affects a patient's account balance or a voided encounter.	100%
	b) Have custody of any asset(s) involved in the applicable transaction.	100%
	b. When proper segregation of duties is not possible due to staff shortages, were compensating controls implemented ?	na
5.	Obtain a copy of the cash fund list. Be sure all employees are listed that have access to cash. Also make sure the list is kept updated.	100%

Fiscal Inspection, Review Monitoring
Fiscal Review

County: **Williamson HD-Franklin** **Cosite:** **941**
Region: **Mid Cumberland**
Date: 07/22/25 Reviewer: Paul Lenderman

		% Met
6	Determine by questioning and observing where the cash funds are kept during the day and after hours. (Note in the work papers the locations and comment as to the security of the funds, i.e., are they left unattended at any time?)	100%
7.	Investigate any cash overage/shortage and determine, if they are addressed according to policy:	
	a. Are over/shortages recorded on the CDs for the 20 CD sampled ?	na
	b. Run the Cash/Over Report from iNovah and compare.	100%
	c. Were any change fund shortages reported to the regional accountant?	na
	1 If so, verify with the Regional Accountant that the shortage is maintained on the shortage log, maintained in the regional office.	na
8.	Through questioning and observation determine whether good stewardship of the change fund is followed:	
	a. Is the change fund amount reconciled with the test cash drawer report daily, and signed or initialed by two people?	100%
	b. Were any differences noted during the reconciliation? If so, were they documented on the cash drawer report, dated, signed, and reported to the Regional Accounting Manager? Reconciliations should be maintained for a minimum of 30 days.	na
	c. Is the change fund counted and verified by two people, where the change funds is transferred to another cashier?	100%
9.	Review security procedures in use for storing checks for the Check 21 procedure:	
	a. Are processed checks stored in a secure area?	100%
	b. Are processed checks retained at least 30 days and no more than 60 days, prior to destruction?	100%
	c. Are the destruction of checks documented on the check log?	100%
	d. Are the checks in the storage box stamped "For Deposit Only"?	100%
	e. Compare the checks in the box to the check log, do those checks agree with check log?	100%
	f. Does the storage method include the batch number and date ?	100%
B	**Cash Receipts**	
1.	Prepare a Deposit Reconciliation schedule to reconcile any variances noted in the pre-field work. Specifically;	
	a. Investigate all discrepancies noted in the pre-field work.	100%
	b. Note any drawer corrections or adjustments and ensure there is proper supervisory approval, with signature and date, for adequate audit documentation.	na
	c. Note any manual receipts used for deposits. If applicable, verify a computer receipt was generated to replace the manual receipt used for the deposit.	na
	d. Note any hand-adjustments made to the cash drawer, that have an effect on the cash drawer. Make sure the adjustments are necessary, appropriate and agree with the Audit Void Documentation Form.	na
2.	Review the check logs for the segregation of duties and compare check logs to the deposits, to be sure all checks were logged.	100%

Fiscal Inspection, Review Monitoring
Fiscal Review

County: **Williamson HD-Franklin** **Cosite:** **941**
Region: **Mid Cumberland**
Date: 07/22/25 Reviewer: Paul Lenderman

		% Met
C.	**Voids / Audit Documentation**	
1.	Mark this standard NA if there are no voided receipts indicated on the CDs for 20 CD sample.	100%
2.	Review any voided receipts for the period above, to verify that all copies of the voided receipts are accounted for with explanation for voiding and approval by a superior.	100%
3.	Obtain a copy from the regional office an adjustment report to compare to the local health department's files. Should be run for 83 (Credit Memos), 93 (Debit Memos), 70 (Payment Corrections), and 72 (Refunds). Did the reports agree?	100%
4.	Review debit and credit memos and payment corrections for CDs sample selected. If at a local health department; ensure there is a superior approval on audit documentation with an explanation. If there are adjustments made by the regional office, make a copy and test those when conducting the regional office's review. Do not count then in the sample at the health department.	100%
5.	Review any refunds given to patients for the period above:	
	a. Were there any patient overcharged or did not receive a prepaid service and the deposit has not been completed and patient is still on the premises ? If so, was the refund done in accordance with policy?	na
	b. Were there any other overpayment dollars refunded? If so, was the refund done in accordance with policy?	100%
D.	**Manual Receipts**	
1.	Are Manual Receipts stored in a locked location, when not is use?	100%
2.	Review manual receipts to insure that they are properly completed when used.	na
3.	Review the time period of the 20 CDs sample for all manual receipts and confirm the manual and PTBMIS receipts are both filed with to the CD for the time period if the 20 CDs . Reconcile the Manual receipts with PTBMIS generated receipts and both copies are retained when monies are for services posted in PTBMIS. Record the numbers of manual receipts reviewed and indicate the number met and not met.	na
E.	**Returned Check**	
1.	Mark this NA if there are no returned checks since the last fiscal review. Review the documentation to assure collection attempts have been documented.	100%
F.	**Returning Checks**	
1.	Were any checks received in the 20 CD sample period, error from a 3rd party payor?	
	a. Has a check been received that has been determined that the payment does not belong to the Dept. of Health? If so, was it returned according to policy?	na
	b. Has a check been received that has been determined that the belongs to another region or multiple regions? If so, was it returned according to policy?	na

Fiscal Inspection, Review Monitoring
Fiscal Review

County: **Williamson HD-Franklin** **Cosite:** **941**
Region: **Mid Cumberland**
Date: 07/22/25 Reviewer: Paul Lenderman

COMMENTS

Observation Noted: The "Production Cash Drawer," needs the spacing corrected in PTBMIS by the regional IT staff on the "Receipt Page" for some of the staff "Production Cash Drawers."

Observation Noted: A new Segregation of Duties Plan is needed with the new Regional Director , Byron Cumbie approval.

Observation Noted for Region: The need for supervisors to get a monthly "Office Supervisor Voided Encounter List" to ensure they have all the audit docs. Like they are currenly doing for adjustments.

1314 COLUMBIA AVENUE, FRANKLIN, TENNESSEE 37064 · (615) 794-3105

March 3, 2026

Kristine Brock, CFO
Assistant City Administrator/CFO
City of Franklin
109 Third Avenue South
Franklin, TN 37064

Dear Ms. Brock:

The library would like to request $104,400 for fiscal year 2027 from the City of Franklin to purchase print and digital books for the Williamson County Public Library. As the library's service population continues to expand, Franklin residents are relying on us to meet their evolving needs. We, as a county entity, are attempting to fulfill those needs.

Our request is being considered as that of a non-profit. The reality is that a municipality the size and scope of the City of Franklin is expected to have a library to improve and enhance quality of life for residents. Every additional dollar we can put toward digital resources will reward our patrons, many of whom are your residents, with improved experiences. Positive library experiences allow us to retain our current patrons and gain new ones, which is critical for our success.

The requested increase is necessary because libraries pay three to five times more for eBooks than consumers. Libraries are also subject to usage caps and time limits on digital titles, resulting in long hold lists for popular items. The increase is calculated based on the estimate that 60% of our active cardholders are City residents, and the ask is 60% of what the County provides for materials.

Please find attached a breakdown of what it would cost the City of Franklin to operate the Franklin Branch location as an independent City library. Please also find attached our 2025 Year in Review.

We hope to continue to foster this partnership with the City of Franklin, and we appreciate your consideration.

I am happy to discuss it further at your convenience, and I can be reached at 615-595-1240.

Sincerely,

Jessica Jeffers

Jessica Jeffers, Library Director

Government Funding Application – Fiscal Year 2026-2027

Application for Government Programs Operating within the City of Franklin
Submission Deadline: March 6, 2026

Agency Name: Williamson County Library (WIL063)
(List agency name as it appears on the Secretary of State website)

Mailing Address: 1314 Columbia Ave., Franklin, TN 37064

Payment Address: ACH Payment notice to donna.ryan@williamsoncounty-tn.gov
(if different from mailing)

Tax ID: 62-6000913

Application Contact: Amanda Jones (Name) | amanda.jones@williamsoncounty-tn.gov (Email) | 615-224-6086 (Phone)

Total amount of City of Franklin funds being requested for FY2026-2027 $ **104,400.00**

Percentage of proposed FY 2026-2027 budgeted revenues derived from this request: **0.00%**

Non-Discrimination

The parties, their agents, officials, employees, and servants shall not discriminate in any manner on the basis of race, color, religion, creed, ethnic or national origin, sex, sexual orientation, gender identity/expression, disability, age, status as a covered veteran, genetic information, and any other category protected by the federal or state civil rights law with respect to the subject matter and related activities of this application.

Attachments (all attachments are required unless otherwise noted):

- [x] Annual Audit for the last fiscal year you have concluded
- [ ] City of Franklin Vendor Information form (Not required if you are an existing recipient and do not wish to change banking, contact, or address information)
- [ ] Proposed or preliminary FY 2027 budget

Government Funding Application
Fiscal Year 2026-2027

Agency: Williamson County Library (WIL063)

1. Identify one Strategic Plan Goal your request helps to achieve.

Quality Life Experience

2. Provide the number of Franklin citizens served by your agency: 83,454

3. State the type of service provided and whether other organizations in the community provide the same service.

The library is a unique entity that does not have an equivalent within the City of Franklin.

The Franklin Branch of the Williamson County Public Library provides early literacy resources and programming to families free of charge. The Children's Department is home to the Early Literacy Play Room, which promotes early learning through imaginative play for ages 0-5. The library provides a career center with free print and online resources to assist community members seeking employment. The library provides informative programs for adults on subjects such as digital literacy, health and wellness, career development, and retirement planning. We also provide recreational programs on topics such as gardening and local history, while also hosting concerts and book clubs for various interest groups. The Franklin Branch also houses our local history collection, which heavily focuses on the history of the City and provides free geneological research assistance to patrons and visitors.

4. Explain how much of an impact these services have on the community.

In fiscal year 2025 the Franklin Branch had 242,705 visitors. The Franklin Branch circulated 608,330 physical items and 374,478 digital items through the READS platform. The Early Literacy Play Room had 97,943 visitors in fiscal year 2025.

Library materials are free and available to all City of Franklin residents who apply for a library card, and library programs are open to all residents regardless of cardholder status. We estimate, based on the zip codes of active card holders, that 20,505 Franklin residents currently utilize the library. Per the 2020 census, the population of Franklin is 83,454, therefore roughly a quarter of City residents are library users.

Government Funding Application
Fiscal Year 2026-2027

Agency: Williamson County Library (WIL063)

5. State how these funds will be used and if they will be spent in accordance with the State of Tennessee T.C.A § 6-54-111.

Funds will be used exclusively to purchase libary materials. This will include print materials, ebooks, and eaudio books for all ages to help better meet community demand for our resources. Records of fund expenditures will be maintained and available upon request.

6. State if the City of Franklin provides any other support (financial or otherwise) to your agency. If so, please describe that support.

In the event of an emergency, the Franklin Branch does benefit from the response of City of Franklin emergency services.

7. State any other additional financial support your agency receives.

The library system receives personnel and operational appropriations primarily from Williamson County Government.
Outside entities that contribute to funding include the State of Tennessee via the Buffalo River Regional Library, the Library Foundation, and the Friends of the Library.
Other funding we acquire is through grant applications that are dependent on acceptance and approval. In recent fiscal years, we've received grants through Tennessee State Library and Archives, Governor's Early Literacy Foundation, and Dollar General.

Government Funding Application
Fiscal Year 2026-2027

Agency: Williamson County Library (WIL063)

Application criteria include:

- BOMA may fund up to 1% of the estimated general fund revenue during the budget process for all requests, depending on availability of funds.
- Outside agencies that request funding for the first time may not request an amount that exceeds 5% of their operating expenses.
- Outside agencies that have been funded in the prior year may request an amount that includes up to 3% inflation, plus any special funding requests. No funding request may exceed 25% of operating expenses.
- Funding requests are made for one fiscal year only, subject to annual re-submission and not guaranteed year over year.

Jessica Jeffers, Director

Printed Name of (CEO/President/Executive Director/Board Chair)

Jessica Jeffers 3/3/2026

Signature of (CEO/President/Executive Director/Board Chair) Date

*Unless contractually negotiated otherwise, any funding approved by the Board of Mayor Alderman will be distributed on an even quarterly basis. Submission of this form is not a guarantee of funding. All funds authorized are done by authority extended by the State and the City's local charter. Approved funding may result in a contract and this form will become an integral part of that contract.

Emailed applications are preferred.

Completed applications and required attachments may be sent to nonprofitfunding@franklintn.gov or mailed to City of Franklin, Budget & Performance Department, Attn: Nonprofit Funding, 109 Third Avenue South, Franklin, TN 37064.

ANNUAL AUDIT –

The Williamson County Public Library is an entity of Williamson County Tennessee Government, and is audited by the State of Tennessee Comptroller's office. FY 2025 audited expenses for the library were $3,333,730 per page 221 of the State's FY 2025 report on Williamson County (please find attached page 221). The complete audit can be accessed online at:

https://comptroller.tn.gov/content/dam/cot/la/documents/county/2025/FY25WilliamsonAFR.pdf

WILLIAMSON COUNTY, TENNESSEE
Schedule of Detailed Expenditures -
All Governmental Fund Types (Cont.)

General Fund (Cont.)		
Social, Cultural, and Recreational Services		
Adult Activities		
Contributions	$ 47,964	
Total Adult Activities		$ 47,964
Senior Citizens Assistance		
Contributions	$ 39,796	
Total Senior Citizens Assistance		39,796
Libraries		
County Official/Administrative Officer	$ 123,424	
Librarians	1,816,742	
Temporary Personnel	6,853	
Part-time Personnel	509,648	
Longevity Pay	11,850	
Communication	22,194	
Contributions	103,115	
Data Processing Services	7,500	
Dues and Memberships	960	
Lease/SBITA Payments	8,187	
Maintenance and Repair Services - Office Equipment	816	
Postal Charges	1,997	
Printing, Stationery, and Forms	3,966	
Travel	285	
Disposal Fees	2,131	
Other Contracted Services	41,012	
Data Processing Supplies	126,301	
Library Books/Media	327,743	
Office Supplies	9,733	
Periodicals	7,500	
Utilities	91,582	
Other Supplies and Materials	81,445	
In Service/Staff Development	4,993	
Other Charges	23,753	
Total Libraries		3,333,730
Parks and Fair Boards		
County Official/Administrative Officer	$ 142,995	

(Continued)

If the Franklin Branch of the Williamson County Public Library were a City Library...

Personnel - skilled librarians and part-time staff, 7 days a week	$2,468,516
Utilities - electricity, gas, and water	$ 76,967
Communication - internet and phone services	$ 17,400
Acquisitions - materials to circulate	$ 176,605
Approximate Total	**$2,739,488**

Expenses reflect what was spent on each line item specifically in support of the Franklin Branch location. The figures are based on FY25, and do not include the additional cost of IT support, janitorial needs, or landscape upkeep.

BY THE NUMBERS

• YEAR IN REVIEW •

2025

334,239
VISITORS TO THE LIBRARY

34,712
ACTIVE CARDHOLDERS

6,756
NEW CARDS THIS YEAR

1,201,831 MILLION
ITEMS CHECKED OUT (PHYSICAL & DIGITAL)

567,073
VISITS TO OUR WEBSITE

28
OUTREACH EVENTS

26,147
PEOPLE ATTENDED A PROGRAM OR EVENT

4,780
MEETING & SPACES BOOKINGS

24,245
NEWSLETTER SUBSCRIBERS

Thank you for being a crucial part of our journey this year!
To learn more, please visit WCPLTN.org.

HISTORIC
FRANKLIN
TENNESSEE

Appropriations to Outside Agencies Guidelines

February 1, 2026

Appropriations to Outside Agencies Guidelines

Table of Contents

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Appropriations to Outside Agencies Guidelines

1. PURPOSE

The Appropriations to Outside Agencies program provides financial support to agencies that provide services the municipal government cannot and aligns with the City of Franklin's Vision, Mission and Strategic Plan Goals.

VISION: America's finest hometown, driven by excellence, balancing preservation and progress.

MISSION: Serve. Deliver. Lead. Connect.

STRATEGIC PLAN GOALS: The City of Franklin has a strategic plan designed to provide direction for the execution of city services. This plan has six goals:

- **Safe, Clean, Livable City** – Franklin takes pride in being one of America's safest cities to live, work, and play. This level of safety is the result of deliberate efforts to provide services that enhance quality of life, promote security, and uphold essential sanitary standards—ensuring the well-being and sustainability of our community.
- **Sustainable Growth and Economic Vitality** - A strong economy is the foundation of community stability and growth. Franklin is committed to fostering well-planned, predictable development that respects and enhances the city's historic character.
- **Fiscally Sound** - Delivering services to America's finest hometown requires many things, but none more critical than consistency and predictability. Franklin's financial sustainability—and its commitment to avoid overextension—are essential to preserving our community for future generations.
- **Quality Life Experience** - People choose Franklin for many reasons, but its vibrant arts, rich culture, exceptional education, unique experiences, lively festivals, and diverse culinary offerings truly set it apart. Franklin is dedicated to fostering and nurturing these opportunities for all to enjoy.
- **Organizational Health** - Leading organizations understand that their greatest strength lies in their people. Franklin embraces this principle—delivering exceptional services to citizens while empowering employees to stay engaged, motivated, and committed to excellence.
- **Operational Excellence** - Franklin strives to provide services that are "best in class". This commitment shines through in the City's spirit of innovation and its progressive approach to service delivery.

2. APPLICATION CRITERIA

Outside agencies can be any 501(c)(3), 501(c)(4), 501(c)(6), or government entity that provides services for citizens within the City of Franklin. These agencies fall into three distinct categories:

- **Internal Revenue Code Section 501(c)(3)**: a nonprofit organization that has been approved by the IRS as a tax-exempt, charitable organization (organized and operated exclusively for religious, charitable, scientific, testing for public safety, literary, educational, or other specified purpose). Appropriation requirements per T.C.A. § 6-54-111, as amended.
- **Internal Revenue Code Section 501(c)(4) and 501(c)(6)**: a nonprofit civic organization that has been approved by the IRS as a tax-exempt organization which "…direct[s] their efforts at promoting the common economic interests of all commercial enterprises in a trade or community". Appropriation requirements per T.C.A. § 6-54-111, as amended.
- **Government:** Williamson County and its agencies and the State of Tennessee or any of its political subdivisions or instrumentalities that serve the City of Franklin.

3. APPLICATION PROCESS

Applications can be obtained on the City of Franklin's website.

Applications are typically accepted in February for the City of Franklin's fiscal year starting July 1. All applications are presented at a Budget & Finance Committee meeting in April, where applicants can review their request with committee members. Recommended funding will be included in the proposed budget to the Board of Mayor and Aldermen (BOMA) where a final determination will be made.

4. FUNDING CRITERIA

The City of Franklin prides itself in its ability to provide the highest quality services to all citizens in the most efficient manner possible. Agencies need to share our Vision and Mission and comply with a series of criteria.

All applications will be reviewed and evaluated on the following criteria:

a. Identify at least one Strategic Plan Goal your request helps to achieve.
b. Provide the number of Franklin citizens served by your agency.
c. State the type of service provided and whether other organizations in the community provide the same service.
d. Explain how much of an impact these services have on the community.
e. State how these funds will be used and if they will be spent in accordance with the State of Tennessee T.C.A § 6-54-111.
f. State if the City of Franklin provides any other support (financial or otherwise) to your agency.
g. State if your agency receives any other additional financial support.

Other criteria include:

- BOMA may fund up to 1% of the estimated general fund revenue during the budget process, depending on availability of funds.
- Outside agencies that request funding for the first time may not request an amount

that exceeds 5% of their operating expenses.

- Outside agencies that have been funded in the prior year may request an amount that includes up to 3% inflation, plus any special funding requests. No funding request may exceed 25% of operating expenses.
- Funding requests are made for one fiscal year only, subject to annual re-submission and not guaranteed year over year.

5. AWARDS AND FUNDING PROCESS

Agencies that are awarded funds are notified after the budget has been approved by BOMA. Payments will be distributed quarterly, unless otherwise specified. The first payment will be delivered no earlier than July 1 after the funding contract is fully executed.

City of Franklin, Tennessee

Scorecard - Appropriations to Outside Agencies Summary

Fiscal Year 2027

Agency	Budgeted	Requested	Strategic Plan	Core Service Determination

Governmental Agencies

Outside Agency	501 or Government	FY 2026 Amount Budgeted	Amount Requested	Total Appropriations	Percentage of Revenues	First Time Request?*	Years Given	SP Goal	Core Service (Yes/No)	Program Area
Health Department	Government	$21,679	$21,150	$2,106,069	1.00%	No	15+	Organizational Health	Yes	Public Safety
Animal Control	Government	$209,330	$219,797	$2,966,933	7.41%	No	15+	Fiscally Sound	Yes	Public Safety
Library	Government	$74,750	$104,400	$3,333,730	3.13%	No	15+	Quality Life Experiences	No	
TN Rehab at Franklin	Government	$23,566	$23,566	$219,171	10.75%	No	15+	Quality Life Experiences	Yes	Public Safety
Regional Transit Authority - 95X Bus	Government	$56,185	$56,185	$653,239	8.60%	No	15+	Quality Life Experiences	No	
TOTAL		**$385,510**	**$425,098**							

Non-Profit Agencies

Outside Agency	501 or Government	FY 2026 Amount Budgeted	Amount Requested	Total Revenues	Percentage of Revenues	First Time Request?*	Years Given	SP Goal	Core Service (Yes/No)	Program Area
The Arc	501(c)(3)	$5,125	$6,000	$365,834	1.64%	No	15+	Quality Life Experiences	No	
Boys & Girls Clubs	501(c)(3)	$25,025	$30,000	$6,194,363	0.48%	No	15+	Quality Life Experiences	No	
Bridges	501(c)(3)	$24,600	$25,338	$1,094,156	2.32%	No	15+	Safe Clean Livable City	Yes	Public Safety
Community Child Care	501(c)(3)	$34,919	$37,000	$1,003,098	3.69%	No	15+	Sustain. Growth & Econ. Vitalit	No	
Davis House	501(c)(3)	$24,600	$24,600	$1,384,806	1.78%	No	5	Operational Excellence	Yes	Public Safety
Door Step	501(c)(3)	$0	$6,400	$146,000	4.38%	No	0	Safe Clean Livable City	No	
Franklin Tomorrow	501(c)(3)	$40,286	$41,215	$433,000	9.52%	No	15+	Quality Life Experiences	Yes	Gov. & Mgmt.
Gentry's Education Center	501(c)(3)	$26,189	$30,000	$814,020	3.69%	No	11	Quality Life Experiences	No	
Gilda's Club	501(c)(3)	$4,073	$5,500	$1,434,500	0.38%	No	5	Operational Health	No	
GraceWorks	501(c)(3)	$23,280	$25,000	$15,222,658	0.16%	No	15+	Quality Life Experiences	No	
Hard Bargain	501(c)(3)	$5,125	$7,500	$2,921,635	0.26%	No	2	Fiscally Sound	No	
Memories of Honor	501(c)(3)	$0	$10,000	$350,516	2.85%	Yes	0	Quality Life Experiences	No	
Mid-Cumberland HR / Homemaker	501(c)(3)	$4,924	$4,924	$150,419	3.27%	No	15+	Safe Clean Livable City	No	
Mid-Cumberland HR / Meals-On-Wheels	501(c)(3)	$10,635	$10,635	$398,382	2.67%	No	15+	Safe Clean Livable City	No	
Mid-Cumberland HR / Ombudsman	501(c)(3)	$2,620	$2,620	$54,901	4.77%	No	15+	Safe Clean Livable City	No	
One Generation Away	501(c)(3)	$5,543	$10,000	$3,748,400	0.27%	No	4	Quality Life Experiences	No	
Second Harvest	501(c)(3)	$5,543	$10,000	$29,318,735	0.03%	No	15+	Safe Clean Livable City	No	
ShareBuilt	501(c)(3)	$0	$12,000	$263,000	4.56%	No	0	Operational Excellence	No	
Shelter Equity (CHP)	501(c)(3)	$9,500	$25,000	$2,026,572	1.23%	No	15+	Safe Clean Livable City	No	
Sister Cities	501(c)(3)	$19,927	$20,000	$39,090	51.16%	No	15+	Quality Life Experiences	No	
Studio Tenn	501(c)(3)	$0	$10,000	$2,909,072	0.34%	No	0	Quality Life Experiences	No	
Toussaint L'Ouverture Cemetery	501(c)(3)	$32,400	$33,372	$37,400	89.23%	No	4	Fiscally Sound	Yes	Public Works
Transit Alliance	501(c)(3)	$5,600	$7,500	$150,500	4.98%	No	11	Sustain. Growth & Econ. Vitalit	No	
Waves	501(c)(3)	$26,671	$26,671	$4,451,495	0.60%	No	15+	Quality Life Experiences	No	
TOTAL		**$336,585**	**$421,275**							

GRAND TOTAL	**$722,095**	**$846,373**
Percentage of COF General Fund Revenues**	**0.57%**	**0.67%**

** First time requests may not exceed 5% of revenues; no funding request may exceed 25% of revenues*

*** BOMA may fund up to 1% of the estimated General Fund Revenue*

Other Outside Entity Funding

Outside Agency	501 or Government	FY 2026 Amount Budgeted	Amount Requested	Total Revenues	Percentage of Revenues	First Time Request?*	Years Given	SP Goal	Core Service (Yes/No)	Program Area
Williamson Chamber - Economic Dev.	501(c)(6)	$33,075	$34,000	$1,638,063	2.08%	No	15+	Sustain. Growth & Econ. Vitalit	Yes	Comm. & Econ.
Williamson Chamber - Bus. Retention	501(c)(6)	$33,075	$34,000	$1,500,968	2.27%	No	15+	Sustain. Growth & Econ. Vitalit	Yes	Comm. & Econ.
Convention & Visitors Bureau	501(c)(6)	$1,435,108	$1,365,905	$3,873,945	35.26%	No	15+	Sustain. Growth & Econ. Vitalit	Yes	Comm. & Econ.
African American Heritage Society Mus.	501(c)(3)	$50,000	$0	$493,822	0.00%	No	2	Quality Life Experiences	No	
TOTAL		**$1,551,258**	**$1,433,905**							

City of Franklin

109 3rd Ave S.
Franklin, TN 37064
(615) 791-3217

File #: 26-0390

DATE: 4/13/2026

TO: Budget & Finance Committee

FROM: Kristine Brock, Asst. City Administrator/CFO
Michael Walters Young, Chief Budget & Performance Officer

SUBJECT:

Budget Presentation - Debt Service

PURPOSE:

The purpose of this memorandum is to provide information to the Franklin Board of Mayor and Aldermen (BOMA) concerning the budget request for the Debt Service Fund for FY 2026-2027.

BACKGROUND/STAFF COMMENTS:

Each year, the Budget & Finance Committee reviews the detailed budget of each City Department. At the meetings in February, March, and April, departmental staff makes a presentation of the plans for the next budget cycle and the requested funding for those anticipated needs. This provides the Committee with an idea of the size and scope of budget requests that may be included in the City Administrator's proposed budget, which is typically delivered at the May committee meeting.

FINANCIAL IMPACT:

The financial impact varies by department, depending on the increase in population, the required services, equipment replacement needs, and program enhancements.

RECOMMENDATION:

Staff recommends review of the budget materials. No action is required

Miscellaneous General Fund Departments

General Expenses
Interfund Transfers

HISTORIC FRANKLIN TENNESSEE

City of Franklin, Tennessee - FY 2027 Budget Request

Miscellaneous General Fund Departments

Outline

- General Expenses
- Interfund Transfers

HISTORIC FRANKLIN TENNESSEE

City of Franklin, Tennessee - FY 2027 Budget Request

General Expenses

Purpose of Fund

The General Expenses budget includes all expenditures which are not attributable to one particular department.

Among these expenses include general wage increases/merit pay, the City's appropriations for Medical and Dental expenses, the City's dues for the Tennessee Municipal League, the annual audit, fuel hedging, and the Franklin Community Survey. $100,000 set aside for City support of Housing Initiatives in FY 2019 is included in FY 2027.

HISTORIC FRANKLIN TENNESSEE

City of Franklin, Tennessee - FY 2027 Budget Request

General Expenses

Budget Request: Personnel

FY 2026 Budget: $1,171,789
FY 2027 Budget: $4,560,000
Difference: Increase of $3,388,211 or 289.1%

This budget will be revised with final estimates for wage increases and medical, dental, and ancillary insurance amounts City-wide for presentation to the BOMA in May. It is inclusive of wage increases comparable to prior years and additional compensation for funding market adjustments for General Fund Employees as a result of the ongoing market compensation study.

HISTORIC FRANKLIN TENNESSEE

City of Franklin, Tennessee - FY 2027 Budget Request

General Expenses

Budget Request: Operations

FY 2026 Budget: $2,272,141
FY 2027 Budget: $2,382,137
Difference: Increase of $109,996 or 4.8%

The major reason for the increase in operations is:
- Increase in cost of Property & Liability Insurance costs (from individual departments to one cost center (General Expenses) for the General Fund.)

HISTORIC FRANKLIN TENNESSEE

City of Franklin, Tennessee - FY 2027 Budget Request

Interfund Transfers

Purpose of Department

Interfund Transfers reflects those funds transferred from the General Fund to be accounted for in other funds of the City.

Annually, three appropriations happen reliably – the contribution of the subsidy for the Transit Fund, funding for Fleet Replacement and transfer to the Capital Project Fund for CIP funding needs.

HISTORIC FRANKLIN TENNESSEE

City of Franklin, Tennessee - FY 2027 Budget Request

Interfund Transfers

Budget Detail

FY 2026 Budget: $13,504,804
FY 2027 Budget: $16,999,728
Difference: Increase of $1,565,240 or 21.1%

Highlights include:

- $250,000 for State Street Aid & Transportation Aid Fund for continued funding of the Asset Management & Paving Program of City Facilities
- $1,461,745 for the Transit Fund for ongoing support of the Franklin Transit Authority's operations
-$2,500,000 for the Fleet Replacement Fund for annual replacement of fleet vehicles and Police cruisers
- $5,810,388 is being appropriated here for transfer to the Capital Projects Fund to support approved CIP related projects. This amount is split for two purposes:
  - **$2,135,388 for projects approved the FY 2026-2035 CIP**
  - **$3,675,000 for TDOT partnership opportunities (Mack Hatcher SE Expansion)**
- $6,977,595 is being appropriated for Debt Service to assist in servicing 2026 G.O. Bonds for City Hall as per the Capital Financing Model.

Note: Budget may be modified moving forward.

Debt Service Fund

Budget Summary

	2024 Actual	2025 Actual	2026 Budget	2026 Actual	2027 Budget	2026 v. 2027 $	2026 v. 2027 %
Beginning Fund Balance	**806,499**	**547,256**	**127,752**	**127,752**	**147,623**		
Revenues	**16,038,394**	**14,669,358**	**18,950,964**	**18,950,964**	**26,191,244**	**7,240,280**	**38.21%**
Expenditures	**16,297,637**	**15,088,862**	**18,950,964**	**18,931,092**	**25,940,776**	**6,989,813**	**36.88%**
Ending Balance	**547,256**	**127,752**	**127,752**	**147,623**	**398,091**		

Fund Summary

In the FY 2010 budget, annual debt service previously paid by the General Fund was moved to this consolidated Debt Service Fund. While a portion of property tax is allocated directly to this fund to pay for the General Fund's portion of debt service, transfers are made from the Sanitation & Environmental Services, Road Impact, and Hotel/Motel Tax funds to pay their respective shares of the debt service in accordance with policies and intentions delineated by the Board of Mayor & Aldermen.

The City issued $104,305,000 in new G.O. Bonds in March 2026. Additional issuances are planned in FY 2028 in support of approved Capital Investment Plan projects.

Debt Management Policy Ratios

The City of Franklin has had an adopted debt management policy since June 2009. Over the ensuing decade, this policy has been revised and amended to keep pace with changing economic and fiscal conditions. The policy was last reviewed and revised by the Board of Mayor and Aldermen in December 2017.

Section V of this policy covers Debt Affordability. There are three ratios the City strives to balance in its overall execution and management of debt:

1) Direct Debt as a % of Full Value less than or equal to 1.75 %

Full Value of Franklin: (FY 2025)
$ 37,609,592,237
1.75% of Full Value:
$ 658,167,864
Current Bonded Debt (all funds)
$ 344,755,116
As % of Full Value: 0.92%

Measure: Favorable

2) Direct Debt of Operating Revenues of less than or equal to 3x

FY 2025 Operating Revenues (All Funds):
$ 251,995,239
3x FY 2025 Operating Revenues
$ 755,985,717
Current Bonded Debt (all funds)
$ 344,755,116
Direct Debt as x of Operating Revenues
1.4

Measure: Favorable

3) Total Governmental Funds Debt Service as a % of expenditures less than of equal to 25%

Total Governmental Funds Debt Service:
$ 25,940,776
Total Governmental Funds Expenditures (All Funds Expenditures LESS Water & Wastewater Funds - FY 2025)
$ 191,959,446
Gov. Funds Debt Service as % of Gov. Funds Expenditures
13.5%

Measure: Favorable

Organizational Chart

There is no organization chart associated with the Debt Service Fund. It is supervised by personnel in the Finance Department.

Staffing by Position

There are no staff formally associated with the Debt Service Fund. It is supervised by personnel in the Finance Department.

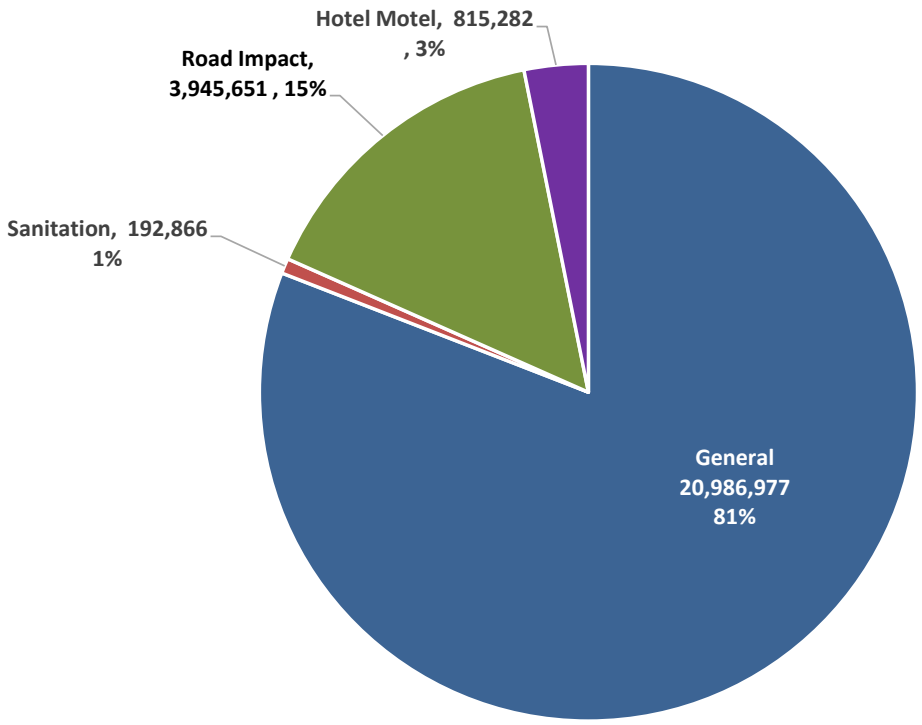
Budget

	Actual 2024	Actual 2025	Budget 2026	EOY 2026	Budget 2027	Difference $	Difference %
Beginning Fund Balance	**806,499**	**547,256**	**127,752**	**127,752**	**147,623**		
Revenues							
TOTAL LOCAL TAXES	10,957,506	9,787,155	13,741,234	13,741,234	14,009,382	268,148	2.0%
TOTAL USE OF MONEY & PROPEI	230,624	136,623	68,148	68,148	51,111	(17,037)	-25.0%
TOTAL OTHER REVENUE	4,850,264	4,745,580	5,141,582	5,141,582	12,130,751	6,989,169	135.9%
Total Available Funds	**16,038,394**	**14,669,358**	**18,950,964**	**18,950,964**	**26,191,244**	**7,240,280**	**38.2%**
Expenses (Debt Service by Fund)							
General	11,647,346	10,543,255	14,009,382	13,988,865	20,986,977	6,977,595	49.8%
Sanitation	193,178	192,971	193,033	193,033	192,866	(167)	-0.1%
Road Impact	3,292,639	3,539,745	3,936,947	3,937,591	3,945,651	8,704	0.2%
Hotel Motel	1,164,473	812,891	811,602	811,602	815,282	3,680	0.5%
Total Expenditures	**16,297,637**	**15,088,862**	**18,950,964**	**18,931,092**	**25,940,776**	**6,989,813**	**36.9%**
Ending Fund Balance	**547,256**	**127,752**	**127,752**	**147,623**	**398,091**		

Notes & Objectives

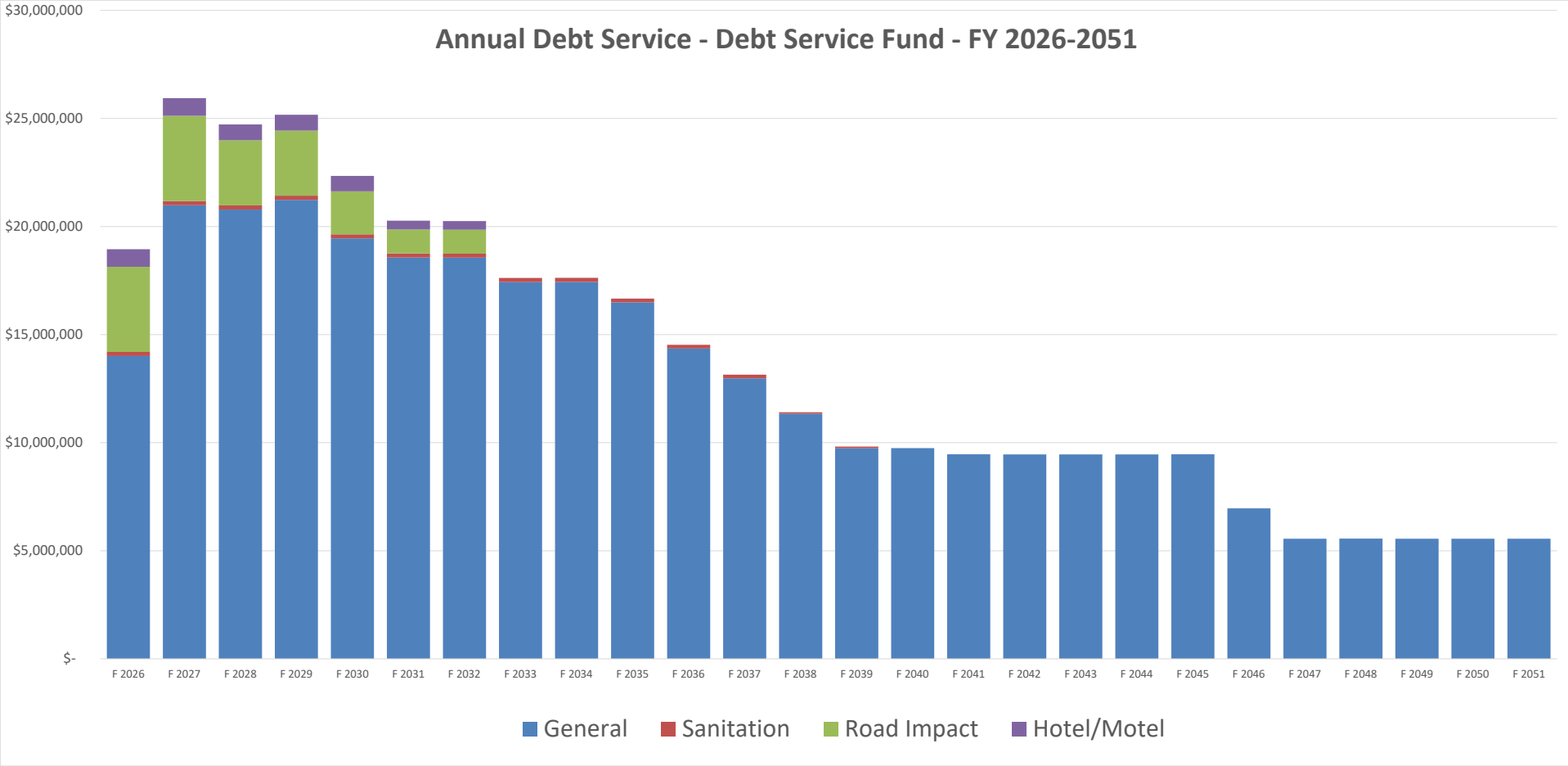
The Debt Service Fund for FY 2027 includes all currently issued G.O. Bonds, including the most recent issue - 2026 G.O Bonds ($104,305,000 total principal).

Below is the estimated FY 2027 G.O. Debt Service by fund. Water & Wastewater Debt is budgeted separately under the Water Management Department budget.



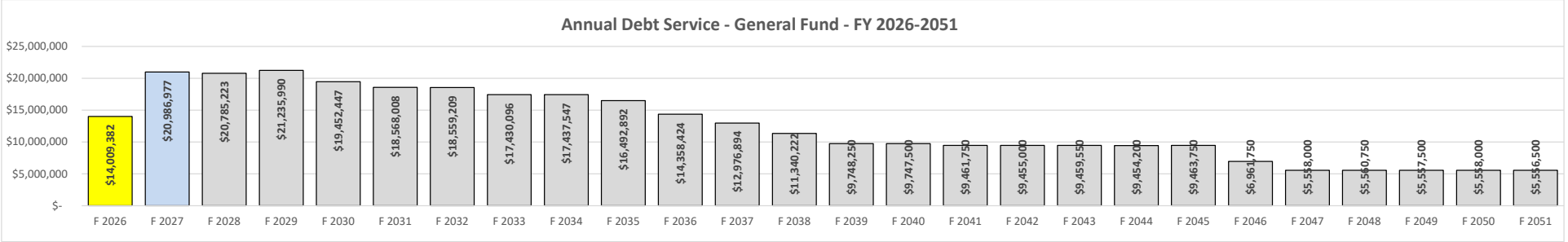
Debt Service Fund - General Obligation / Governmental Funds Debt Schedule

The chart below shows annual debt service for General Obligation Bonds for the City of Franklin, FY 2026-2051. Four funds - General, Sanitation, Road Impact and Hotel/Motel provide funding to service debt. Water & Wastewater Debt service is budgeted within the Water & Wastewater Fund.



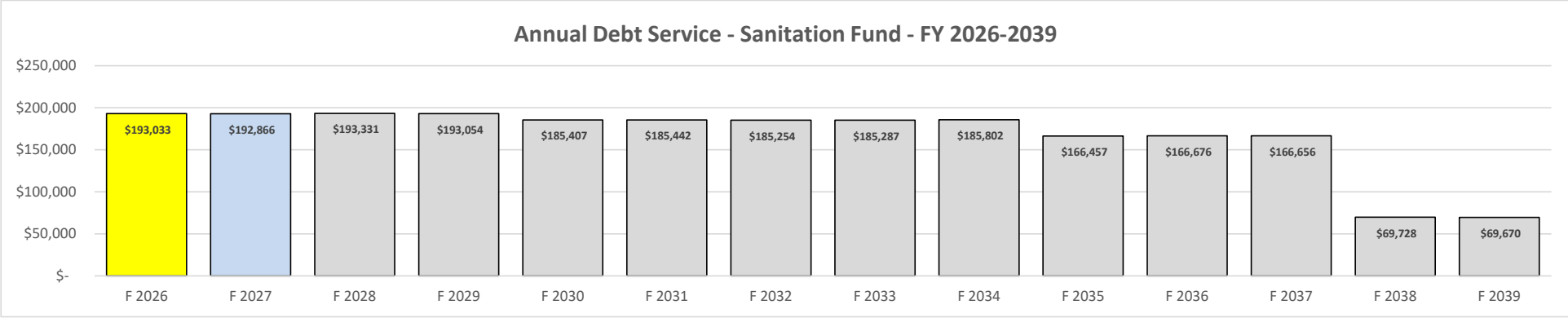
Debt Service Fund - General Fund Payment Schedule

Purpose	Issue Year	Orig. Amt. Issued / Interest Rate	F 2026	F 2027	F 2028	F 2029	F 2030	F 2031	F 2032	Balance (2033-2051)	Total Outstanding (2027-2051)
PRINCIPAL											
Bonds 2012 - $22.5m (Various - Refunding)	2009 / 2012 (Refund)	$ 9,225,000	$ 711,350	$ 725,700	$ -	$ -	$ -	$ -	$ -	$ -	**$ 725,700**
Bonds 2013 - $7.405m (Public Works Bldg, Carlisle)	2013	$ 7,405,000	$ 375,000	$ 385,000	$ 400,000	$ 410,000	$ 425,000	$ 440,000	$ 455,000	$ 955,000	**$ 3,470,000**
Bonds 2015 - $15m (Various)	2015	$ 14,925,000	$ 756,200	$ 786,050	$ 810,925	$ 845,750	$ 875,600	$ 915,400	$ 940,275	$ 2,999,925	**$ 8,173,925**
Bonds 2017 - $23.12m (Hillsboro/Roads /Communications/Sanit.)	2017	$ 21,848,400	$ 972,320	$ 1,019,520	$ 1,071,440	$ 1,123,360	$ 1,180,000	$ 1,241,360	$ 1,288,560	$ 7,268,800	**$ 14,193,040**
Bonds 2019A - $29.585 m Roads/Equipment	2019	$ 29,585,000	$ 1,283,720	$ 1,345,990	$ 1,422,630	$ 1,489,690	$ 1,389,100	$ 1,456,160	$ 1,528,010	$ 8,832,760	**$ 17,464,340**
Bonds 2019B - Refunding 2009 $44M BAB	2019	$ 14,911,000	$ 1,573,000	$ 1,647,750	$ 1,725,750	$ 1,813,500	$ -	$ -	$ -	$ -	**$ 5,187,000**
Bonds 2019C - Refunding Bonds $29.245M	2019	$ 29,245,000	$ 1,369,550	$ 1,449,100	$ 1,694,200	$ 1,775,900	$ 1,857,600	$ 1,053,500	$ 1,090,050	$ -	**$ 8,920,350**
Bonds 2019D - Taxable Refunding Bonds	2019	$ 2,305,000	$ 225,150	$ 230,850	$ -	$ -	$ -	$ -	$ -	$ -	**$ 230,850**
Bonds 2025 - New G.O. Issuance	2025	$ 43,775,000	$ 1,920,000	$ 1,870,000	$ 1,965,000	$ 2,065,000	$ 2,165,000	$ 2,275,000	$ 2,390,000	$ 29,125,000	**$ 41,855,000**
Bonds 2026 - New G.O. Issuance	2026	$ 104,305,000	$ -	$ 1,920,000	$ 2,450,000	$ 3,030,000	$ 3,490,000	$ 3,670,000	$ 3,855,000	$ 85,890,000	**$ 104,305,000**
Amount missing from detail											
PRINCIPAL		**$ 193,676,100**	**$ 9,186,290**	**$ 11,379,960**	**$ 11,539,945**	**$ 12,553,200**	**$ 11,382,300**	**$ 11,051,420**	**$ 11,546,895**	**$ 135,071,485**	**$ 204,525,205**
INTEREST											
Bonds 2012 - $22.5m (Various - Refunding)	2009 / 2012 (Refund)	2.13%	$ 30,609	$ 15,457	$ -	$ -	$ -	$ -	$ -	$ -	**$ 15,457**
Bonds 2013 - $7.405m (Public Works Bldg, Carlisle)	2013	2.0% - 4.0%	$ 131,203	$ 120,890	$ 107,800	$ 94,200	$ 80,260	$ 65,810	$ 50,850	$ 54,780	**$ 574,590**
Bonds 2015 - $15m (Various)	2015	3.0% - 5.0%	$ 302,818	$ 272,570	$ 248,989	$ 216,552	$ 182,722	$ 147,698	$ 120,236	$ 186,877	**$ 1,375,644**
Bonds 2017 - $23.12m (Hillsboro/Roads /Communications/Sanit.)	2017	2.73%	$ 660,281	$ 611,665	$ 560,689	$ 507,117	$ 450,949	$ 391,949	$ 342,294	$ 895,290	**$ 3,759,952**
Bonds 2019A - $29.585 m Roads/Equipment	2019	2.72%	$ 910,196	$ 846,010	$ 778,710	$ 707,579	$ 633,094	$ 563,639	$ 490,831	$ 1,575,144	**$ 5,595,007**
Bonds 2019B - Refunding 2009 $44M BAB	2019	1.90%	$ 338,000	$ 259,350	$ 176,963	$ 90,675	$ -	$ -	$ -	$ -	**$ 526,988**
Bonds 2019C - Refunding Bonds $29.245M	2019		$ 493,060	$ 424,582	$ 352,127	$ 267,417	$ 178,622	$ 85,742	$ 43,602	$ -	**$ 1,352,092**
Bonds 2019D - Taxable Refunding Bonds	2019		$ 9,463	$ 4,848	$ -	$ -	$ -	$ -	$ -	$ -	**$ 4,848**
Bonds 2025 - To be issued	2025	3.58%	$ 1,933,462	$ 1,981,750	$ 1,888,250	$ 1,790,000	$ 1,686,750	$ 1,578,500	$ 1,464,750	$ 8,806,750	**$ 19,196,750**
Bonds 2026 - New G.O. Issuance	2026	3.77%	$ -	$ 5,055,895	$ 5,119,250	$ 4,996,750	$ 4,845,250	$ 4,670,750	$ 4,487,250	$ 44,750,750	**$ 73,925,895**
Amount missing from detail											**$ -**
INTEREST			**$ 4,809,092**	**$ 9,593,017**	**$ 9,232,778**	**$ 8,670,290**	**$ 8,057,647**	**$ 7,504,088**	**$ 6,999,814**	**$ 56,269,590**	**$ 106,327,223**
PAYING AGENT & OTHER DEBT FEES											
Various			$ 14,000	$ 14,000	$ 12,500	$ 12,500	$ 12,500	$ 12,500	$ 12,500	$ 237,500	**$ 314,000**
PAYING AGENT & OTHER DEBT FEES			**$ 14,000**	**$ 14,000**	**$ 12,500**	**$ 12,500**	**$ 12,500**	**$ 12,500**	**$ 12,500**	**$ 237,500**	**$ 314,000**
TOTAL EXPENDITURES			**$ 14,009,382**	**$ 20,986,977**	**$ 20,785,223**	**$ 21,235,990**	**$ 19,452,447**	**$ 18,568,008**	**$ 18,559,209**	**$ 191,578,575**	**$ 292,607,219**



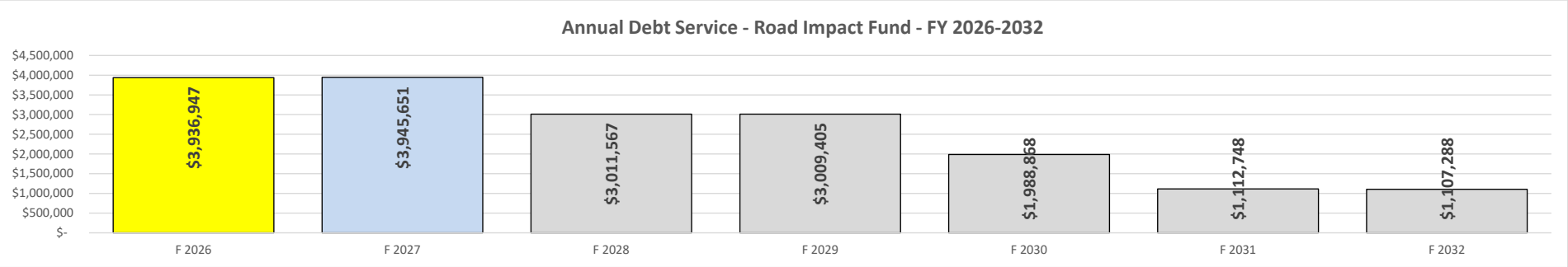
Debt Service Fund - Sanitation Fund Payment Schedule

Purpose	Issue Year	Orig. Amt. Issued / Interest Rate	F 2026	F 2027	F 2028	F 2029	F 2030	F 2031	F 2032	Balance (2033-2039)	Total Outstanding (2027-2039)
PRINCIPAL											
Bonds 2017 - $23.12m (Hillsboro/Roads /Communications/Sanit.)	2017	$ 1,271,600	$ 57,680	$ 60,480	$ 63,560	$ 66,640	$ 70,000	$ 73,640	$ 76,440	$ 431,200	**$ 841,960**
Bonds 2019A - $29.585m	2019	$ 1,600,000	$ 56,280	$ 59,010	$ 62,370	$ 65,310	$ 60,900	$ 63,840	$ 66,990	$ 454,230	**$ 832,650**
PRINCIPAL		**$ 4,871,600**	**$ 113,960**	**$ 119,490**	**$ 125,930**	**$ 131,950**	**$ 130,900**	**$ 137,480**	**$ 143,430**	**$ 885,430**	**$ 1,674,610**
INTEREST											
Bonds 2017 - $23.12m (Hillsboro/Roads /Communications/Sanit.)	2017	2.73%	$ 39,169	$ 36,286	$ 33,261	$ 30,083	$ 26,751	$ 23,251	$ 20,306	$ 53,110	**$ 223,049**
Bonds 2019 - $29.585m	2019		$ 39,904	$ 37,090	$ 34,140	$ 31,021	$ 27,756	$ 24,711	$ 21,519	$ 71,736	**$ 247,972**
INTEREST			**$ 79,073**	**$ 73,376**	**$ 67,401**	**$ 61,104**	**$ 54,507**	**$ 47,962**	**$ 41,824**	**$ 124,846**	**$ 471,021**
TOTAL EXPENDITURES			**$ 193,033**	**$ 192,866**	**$ 193,331**	**$ 193,054**	**$ 185,407**	**$ 185,442**	**$ 185,254**	**$ 1,010,276**	**$ 2,145,631**



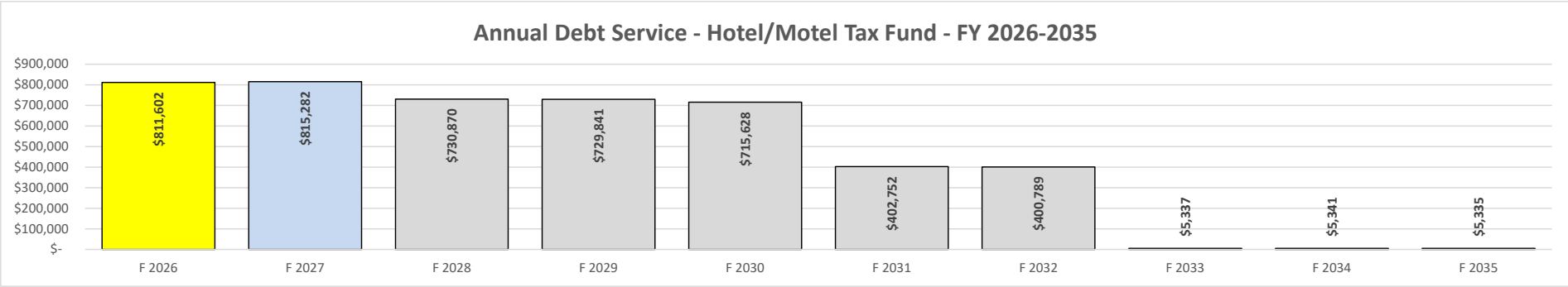
Debt Service Fund - Road Impact Payment Schedule

Purpose	Issue Year	Orig. Amt. Issued / Interest Rate	F 2026	F 2027	F 2028	F 2029	F 2030	F 2031	F 2032	Balance	Total Outstanding (2027-2032)
PRINCIPAL											
Bonds 2012 - $22.5m (Various - Refunding)	2009 / 2012 (Refund)	$ 11,475,000	$ 884,850	$ 902,700	$ -	$ -	$ -	$ -	$ -	$ -	**$ 902,700**
Bonds 2019B - Refunding 2009 $44M BAB	2019	$ 7,937,240	$ 837,320	$ 877,110	$ 918,630	$ 965,340	$ -	$ -	$ -	$ -	**$ 2,761,080**
Bonds 2019C - Refunding Bonds $29.245M	2019	$ 29,245,000	$ 1,337,700	$ 1,415,400	$ 1,654,800	$ 1,734,600	$ 1,814,400	$ 1,029,000	$ 1,064,700	$ -	**$ 8,712,900**
Bonds 2019D - Taxable Refunding Bonds	2019	$ 2,305,000	$ 169,850	$ 174,150	$ -	$ -	$ -	$ -	$ -	$ -	**$ 174,150**
PRINCIPAL		**$ 28,724,000**	**$ 3,229,720**	**$ 3,369,360**	**$ 2,573,430**	**$ 2,699,940**	**$ 1,814,400**	**$ 1,029,000**	**$ 1,064,700**	**$ -**	**$ 12,550,830**
INTEREST											
Bonds 2012 - $22.5m (Various - Refunding)	2009 / 2012 (Refund)	2.13%	$ 38,075	$ 19,228	$ -	$ -	$ -	$ -	$ -	$ -	**$ 19,228**
Bonds 2019B - Refunding 2009 $44M BAB	2019	1.90%	$ 179,920	$ 138,054	$ 94,199	$ 48,267	$ -	$ -	$ -	$ -	**$ 280,520**
Bonds 2019C - Refunding Bonds $29.245M	2019		$ 481,593	$ 414,708	$ 343,938	$ 261,198	$ 174,468	$ 83,748	$ 42,588	$ -	**$ 1,320,648**
Bonds 2019D - Taxable Refunding Bonds	2019		$ 7,139	$ 3,657	$ -	$ -	$ -	$ -	$ -	$ -	**$ 3,657**
INTEREST			**$ 706,727**	**$ 575,647**	**$ 438,137**	**$ 309,465**	**$ 174,468**	**$ 83,748**	**$ 42,588**	**$ -**	**$ 1,624,053**
PAYING AGENT & OTHER DEBT FEES											
Various			$ 500	$ 644	$ -	$ -	$ -	$ -	$ -	$ -	**$ 644**
PAYING AGENT & OTHER DEBT FEES			**$ 500**	**$ 644**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 644**
TOTAL EXPENDITURES			**$ 3,936,947**	**$ 3,945,651**	**$ 3,011,567**	**$ 3,009,405**	**$ 1,988,868**	**$ 1,112,748**	**$ 1,107,288**	**$ -**	**$ 14,175,527**



Debt Service Fund - Hotel / Motel Payment Schedule

Purpose	Issue Year	Orig. Amt. Issued / Interest Rate	F 2026	F 2027	F 2028	F 2029	F 2030	F 2031	F 2032	Balance (2033-2035)	Total Outstanding (2027-2035)
PRINCIPAL											
Bonds 2012 - $22.5m Refunding	2009 / 2012 (Refund)	$ 1,800,000	$ 138,800	$ 141,600						$ -	**$ 141,600**
Bonds 2015 - $15m (Hillsboro & 3rd Ave Only)	2015	$ 75,000	$ 3,800	$ 3,950	$ 4,075	$ 4,250	$ 4,400	$ 4,600	$ 4,725	$ 15,075	**$ 41,075**
Bonds 2019B - Refunding 2009 $44M BAB	2019	$ 91,760	$ 9,680	$ 10,140	$ 10,620	$ 11,160				$ -	**$ 31,920**
Bonds 2019C - Refunding Bonds $29.245M	2019		$ 477,750	$ 505,500	$ 591,000	$ 619,500	$ 648,000	$ 367,500	$ 380,250	$ -	**$ 3,111,750**
PRINCIPAL		**$ 8,105,060**	**$ 630,030**	**$ 661,190**	**$ 605,695**	**$ 634,910**	**$ 652,400**	**$ 372,100**	**$ 384,975**	**$ 15,075**	**$ 3,326,345**
INTEREST											
Bonds 2012 - $22.5m Refunding	2009 / 2012 (Refund)	2.13%	$ 5,973	$ 3,016						$ -	**$ 3,016**
Bonds 2015 - $15m (Hillsboro & 3rd Ave Only)	2015	3.0% - 5.0%	$ 1,522	$ 1,370	$ 1,251	$ 1,088	$ 918	$ 742	$ 604	$ 939	**$ 6,913**
Bonds 2019B - Refunding 2009 $44M BAB	2019	1.90%	$ 2,080	$ 1,596	$ 1,089	$ 558				$ -	**$ 3,243**
Bonds 2019C - Refunding Bonds $29.245M	2019		$ 171,998	$ 148,110	$ 122,835	$ 93,285	$ 62,310	$ 29,910	$ 15,210	$ -	**$ 471,660**
INTEREST			**$ 181,572**	**$ 154,092**	**$ 125,175**	**$ 94,931**	**$ 63,228**	**$ 30,652**	**$ 15,814**	**$ 939**	**$ 484,832**
PAYING AGENT & OTHER DEBT FEES											
Various			$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	**$ -**
PAYING AGENT & OTHER DEBT FEES			**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
TOTAL EXPENDITURES			**$ 811,602**	**$ 815,282**	**$ 730,870**	**$ 729,841**	**$ 715,628**	**$ 402,752**	**$ 400,789**	**$ 16,014**	**$ 3,811,177**



City of Franklin

109 3rd Ave S.
Franklin, TN 37064
(615) 791-3217

File #: 26-0391

DATE: 4/13/2026

TO: Budget & Finance Committee

FROM: Michael Walters Young, Chief Budget & Performance Officer

SUBJECT:

Budget Presentation - Development Funds

PURPOSE:

The purpose of this memorandum is to provide information to the Franklin Board of Mayor and Aldermen (BOMA) concerning the budget requests for Development Funds (City Facilities Tax Fund, County Facilities Tax Fund, Road Impact Fund & Parkland Dedication Fund) for FY 2026-2027.

BACKGROUND/STAFF COMMENTS:

Each year, the Budget & Finance Committee reviews the detailed budget of each City Department. At the meetings in February, March, and April, departmental staff makes a presentation of the plans for the next budget cycle and the requested funding for those anticipated needs. This provides the Committee with an idea of the size and scope of budget requests that may be included in the City Administrator's proposed budget, which is typically delivered at the May committee meeting.

FINANCIAL IMPACT:

The financial impact varies by department, depending on the increase in population, the required services, equipment replacement needs, and program enhancements.

RECOMMENDATION:

Staff recommends review of the budget materials. No action is required.

Development Funds

City Facilities Tax Fund
County Facilities Tax Fund
Road Impact Fund
Parkland Dedication Fund

HISTORIC FRANKLIN TENNESSEE

City of Franklin, Tennessee

FY 2027 Budget Request - Development Funds

Outline

- City Facilities Tax
- County Facilities Tax
- Road Impact Fund
- Parkland Dedication Fund

HISTORIC FRANKLIN TENNESSEE

City of Franklin, Tennessee

FY 2027 Budget Request – City Facilities Tax

Purpose of Department

The Facilities Tax Fund is a special revenue fund used to account for the proceeds authorized by a private act of the Tennessee General Assembly of 1987 for the City to levy and collect a privilege tax on new development to provide that new development contribute its fair share of providing new public facilities made necessary by growth.

Two rules govern use of the City Facilities Tax Fund:
1) Can only be used on *police*, *fire*, *sanitation*, and *parks and recreation* expenditures.
2) Can only be spent on public expenditures *related to growth*;
(thus new equipment and infrastructure can be funded out of the Facilities Tax fund, but replacement of existing equipment cannot.)

HISTORIC FRANKLIN TENNESSEE

City of Franklin, Tennessee

FY 2027 Budget Request – City Facilities Tax

	2024 Actual	2025 Actual	2026 Budget	2026 EOY	2027 Budget	2026 v. 2027 $	2026 v. 2027 %
Beginning Fund Balance	14,625,012	13,986,389	13,149,491	13,149,491	14,483,046		
Revenues	2,931,224	2,779,569	2,398,222	2,398,222	2,171,973	-226,249	-9.4%
Expenditures	3,569,846	3,616,468	1,137,925	1,064,667	5,733,573	4,595,648	403.9%
Ending Balance	13,986,389	13,149,491	14,409,788	14,483,046	10,921,446		

Revenues: $2,171,973 forecast; *highly dependent* upon what is built and when it is built.

Expenses: FY 2027 - Budget request includes $5,733,573 - $48,000 in Fire for a new Equipment Washer, and $5,685,373 in Parks in direct cash support of two approved FY 2026-2035 CIP projects ($1,685,373 for Robinson Lake - Phase 1 and $4,000,000 for The Pearl Park -Phase 1) Additional expenditures maybe requested in Program Enhancement Requests in the City Administrator's Budget Recommendation.

HISTORIC FRANKLIN TENNESSEE

City of Franklin, Tennessee

FY 2027 Budget Request – County Facilities Tax

Purpose of Department

The County Facilities Tax Fund is a new special revenue fund used to account for the City's share of the County's Adequate School Facilities Tax. 30% of the proceeds are distributed to incorporated cities within the county, and another 30% is divided pro rata among the incorporated cities based on population in the last decennial census. The City began collecting a share of the County Facilities Tax in FY 2012.

Prior to FY 2017, monies collected had been deposited within the Capital Projects Fund. Funds are to be used for the purpose of providing public facilities.

HISTORIC FRANKLIN TENNESSEE

City of Franklin, Tennessee

FY 2027 Budget Request – County Facilities Tax

	2024 Actual	2025 Actual	2026 Budget	2026 EOY	2027 Budget	2026 v. 2027 $	2026 v. 2027 %
Beginning Fund Balance	4,513,751	5,654,100	6,567,671	6,567,671	7,480,058		
Revenues	1,140,348	1,113,571	912,387	912,387	871,102	-41,285	-4.5%
Expenditures	-	200,000	-	-	1,000,000	1,000,000	100.0%
Ending Balance	5,654,100	6,567,671	7,480,058	7,480,058	7,351,160		

Revenues: $871,102 forecast; *highly dependent* upon what is built and when it is built.

Expenses: $1,000,000 forecast; for design and right-of-way efforts for the redesigned Mallory/Liberty/North Royal Oaks intersection.

HISTORIC FRANKLIN TENNESSEE

City of Franklin, Tennessee

FY 2027 Budget Request – Road Impact Fund

Purpose of Fund

The Road Impact Fund is the special revenue fund created for the accounting of expenditures in accord with City Ordinance 88-13 on the proceeds of road impact fees from new development. After completing an update of the major thoroughfare plan, the City re-examined the structure of road impact fees which was approved in April 2011. These funds can be used to pay for new arterial roads, directly or through payment of debt service on bonds associated with the projects.

HISTORIC FRANKLIN TENNESSEE

City of Franklin, Tennessee

FY 2027 Budget Request – Road Impact Fund

	2024 Actual	2025 Actual	2026 Budget	2026 EOY	2027 Budget	2026 v. 2027 $	2026 v. 2027 %
Beginning Fund Balance	**24,653,640**	**28,930,725**	**17,703,993**	**17,703,993**	**11,612,050**		
Revenues	**10,569,817**	**6,912,101**	**6,522,428**	**6,375,904**	**6,258,412**	-264,016	-4.0%
Expenditures	**6,292,732**	**18,138,833**	**7,082,971**	**12,467,847**	**13,945,007**	6,862,036	96.9%
Ending Balance	**28,930,725**	**17,703,993**	**17,143,450**	**11,612,050**	**3,925,455**	**-13,217,995**	**-77.10%**

Revenues: $6,258,412. Include estimates for Road Impact Fees collected from Arterial and Collector Roads. These estimates are *highly dependent* upon what is built and when it is built, but forecast is lower than the FY 2026 budget.

Expenses: $13,945,007. Includes increased reserve for offset agreements ($5,000,000), higher debt service payments than previous years ($3,945,007), and funds for McEwen Phase 4 ($4,000,000) and McEwen Phase 5 ($1,000,000).

HISTORIC FRANKLIN TENNESSEE

City of Franklin, Tennessee

FY 2027 Budget Request – Parkland Dedication

Purpose of Fund

The Parkland Dedication Fund was created in FY 2015 for the purpose of satisfying requirements of Section 5.5.4 of the City of Franklin Zoning Ordinance.

Funds can be used only for the acquisition or development of public parks, greenways/blueways, open space sites, and related facilities.

HISTORIC FRANKLIN TENNESSEE

City of Franklin, Tennessee

FY 2027 Budget Request – Parkland Dedication

	2024 Actual	2025 Actual	2026 Budget	2026 EOY	2027 Budget	2026 v. 2027 $	2026 v. 2027 %
Beginning Fund Balance	**6,281,730**	**6,728,728**	**9,401,628**	**9,401,628**	**9,355,287**		
Revenues	**4,182,746**	**2,672,900**	**1,983,787**	**1,953,659**	**2,114,436**	**130,649**	**6.6%**
Expenditures	**3,735,748**	**-**	**2,030,128**	**2,000,000**	**1,922,355**	**-107,773**	**0.0%**
Ending Balance	**6,728,728**	**9,401,628**	**9,355,287**	**9,355,287**	**9,547,368**		

Revenues: $2,114,436. Estimates are based upon analysis of projects currently within the development process in the City which are eligible to pay Parkland Dedication Fees. These estimates are *highly dependent* upon what is built and when it is built.

Expenses: $1,922,355 for Liberty Park Improvements.

HISTORIC FRANKLIN TENNESSEE

City of Franklin, Tennessee

FY 2027 Budget Request - Development Funds

Summary:

Forecasts for our Development related funds have had dramatic changes in the last half decade. Current economic conditions are even more challenging to forecast, and as always, regardless of economic times, these funds are, of course, *heavily dependent* upon private development.

The positive news to report at this time is all of these funds have healthy fund balances, and as result of prudent usage policies and financial management, the City continues to be well prepared for the ongoing uncertainty of the world the economy as a whole.

HISTORIC
FRANKLIN
TENNESSEE

FY 2027 Operating Budget

City Facilities Tax Fund

Fund Summary

The City Facilities Tax Fund is a special revenue fund used to account for the proceeds authorized by a private act of the Tennessee General Assembly of 1987 for the City to levy and collect a privilege tax on new development to provide that new development contribute its fair share of providing new public facilities made necessary by growth. Such taxes may be expended only upon police, fire, sanitation, parks, and recreation expenditures. These expenses can only be spent on public expenditures related to growth; thus, new equipment and infrastructure can be funded out of the City Facilities Tax fund, but replacement of existing equipment cannot.

Performance Measures

There are no performance measures associated with the City Facilities Tax Fund.

Strategic Plan Measures

There are no strategic plan measures associated with the City Facilities Tax Fund.

Staffing by Position

There are no staff formally associated with the City Facilities Tax Fund. It is overseen by personnel in the Finance and Budget & Performance Department.

Budget Summary

City Facilities Tax Fund

	ACTUAL 2024	ACTUAL 2025	BUDGET 2026	EOY 2026	BUDGET 2027		
	FY2024	**FY2025**	**FY2026**	**FY2026**	**FY2027**	**26 v. 27 Difference $**	**26 v. 27 Difference %**
Revenues							
REVENUES							
LOCAL TAXES (31000)	$2,321,255	$1,999,441	$1,870,527	$1,870,527	$1,696,938	($173,589)	(9.3%)
USE OF MONEY & PROPERTY (36000)	$609,969	$780,128	$527,695	$527,695	$475,035	($52,660)	(10.0%)
OTHER REVENUE (37000)	–	–	–	$0	$0	$0	–
CAPITAL CONTRIBUTIONS (39000)	–	–	–	$0	$0	$0	–
REVENUES TOTAL	**$2,931,224**	**$2,779,569**	**$2,398,222**	**$2,398,222**	**$2,171,973**	**($226,249)**	**(9.4%)**
REVENUES TOTAL	**$2,931,224**	**$2,779,569**	**$2,398,222**	**$2,398,222**	**$2,171,973**	**($226,249)**	**(9.4%)**
Expenses							
130 - CITY FACILITIES TAX							
OPERATIONS	$3,569,846	$3,038,496	$48,000	$0	$5,733,573	$5,685,573	11,844.9%
CAPITAL	–	$577,971	$1,089,925	$1,064,667	$0	($1,089,925)	(100.0%)
130 - CITY FACILITIES TAX TOTAL	**$3,569,846**	**$3,616,468**	**$1,137,925**	**$1,064,667**	**$5,733,573**	**$4,595,648**	**403.9%**
EXPENSES TOTAL	**$3,569,846**	**$3,616,468**	**$1,137,925**	**$1,064,667**	**$5,733,573**	**$4,595,648**	**403.9%**

Notes & Objectives

A summary of appropriations in recent years is provided below:

FY 2023 - $4,757,975 - $4,000,000 for 2 Parks related capital projects (1. $2,000,000 for Bicentennial Park and 2. $2,000,000 for Robinson Lake Dam & Park Project), $52,415 for a a new Mini-Excavator for the Parks department, and $705,560 for two new Side Loading Refuse Packers for the Sanitation & Environmental Services Fund.
FY 2024 - $3,569,846 - 2 Parks related capital projects (1. $2,500,000 for Southeast Park and $1,000,000 for Bicentennial Park) and $69,846 for equipment in Parks and SES.
FY 2025 - $3,613,642 - $3,000,000 for Bicentennial Park, $354,000 for a new Special Operations Vehicle for the Police Department, $174,169 for an air curtain burner in Sanitation and a $85,473 for a equipment in Parks.
FY 2026 - $1,137,925 in Program Enhancement Requests - $48,000 in Fire for a new Equipment Washer, $186,000 in Police for three new Police Cruisers for the addition of 3 Police Officers, and in SES a New Materials Handler ($480,257 - BOMA #4 PER Priority) and a New Automated Side Loader in SES - ($423,668).
FY 2027 - Budget request includes $5,733,573 - $48,000 in Fire for a new Equipment Washer, and $5,685,373 in Parks in direct cash support of two approved FY 2026-2035 CIP projects ($1,685,373 for Robinson Lake - Phase 1 and $4,000,000 for The Pearl Park - Phase 1) Additional expenditures maybe requested in Program Enhancement Requests in the City Administrator's Budget Recommendation.

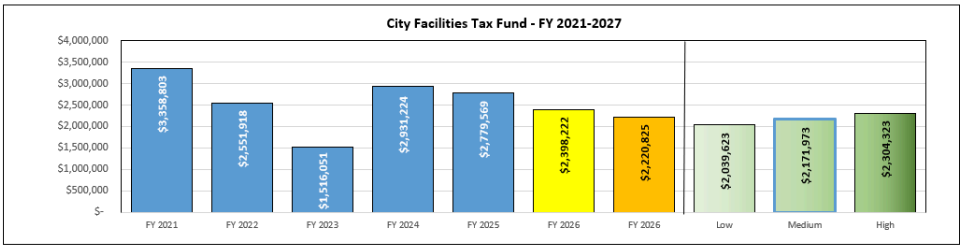
Regardless of the level of building activity, there is ample fund balance to fund additional capital projects or new equipment for our growing community.

City of Franklin
Revenue Model

Fund:	City Facilities Tax Fund	Percent of All Revenues	0.8%

City Facilities Tax: A special revenue fund used to account for the proceeds authorized by a private act of the Tennessee General Assembly of 1987 for the City to levy and collect a privilege tax on new development to provide that new development contribute its fair share of providing new public facilities made necessary by growth. Such taxes may be expended ***only*** on police, fire, sanitation, and parks and recreation.

The forecast for FY 2027 is an estimate based upon the historic average of the last five-years **and** year-to-date activity. It is *heavily dependent* upon the timing of new development. Should development permits be pulled sooner than anticipated (or delayed), amounts may be higher (or lower) than forecast.



	Actual					Budget	Estimated	Forecasts (FY 2027)			Averages
	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2026	Low	Medium	High	
% yr/yr.	-3.6%	-24.0%	-41%	93%	-5%	-18%	-24%	-8%	-2%	4%	
July	137,965	267,491	76,800	75,415	114,797	114,320	82,299	99,614	104,856	110,099	3-yr Average
August	567,347	608,156	93,870	93,649	194,716	264,815	88,943	174,312	183,487	192,661	$ 2,408,948
September	106,988	78,518	332,217	87,535	152,114	128,753	65,762	115,658	121,745	127,832	7.2%
October	192,828	116,774	88,127	284,510	115,875	135,679	100,218	113,939	119,936	125,932	5-Yr Average
November	226,319	348,525	37,787	454,540	119,705	201,769	336,131	209,415	220,437	231,459	$ 2,627,513
December	392,660	315,251	98,377	127,456	130,097	180,853	180,853	137,603	144,846	152,088	2.3%
January	284,889	110,770	72,064	398,040	97,098	163,686	163,686	135,928	143,082	150,236	10-Yr Average
February	98,466	134,799	127,036	211,600	58,567	201,377	107,180	103,228	108,661	114,094	$ 3,336,867
March	153,528	134,437	74,588	131,650	612,667	102,542	188,168	184,354	194,057	203,760	-1.2%
April	192,471	163,610	80,552	108,491	183,354	113,202	123,841	106,565	112,174	117,783	20-Yr Average
May	168,569	106,107	102,354	226,812	134,098	120,704	125,450	112,214	118,120	124,026	$ 2,834,261
June	160,365	281,776	118,178	121,557	86,353	142,827	130,599	119,262	125,539	131,816	0.3%
Interest Income	36,408	(340,740)	214,101	609,969	780,128	527,695	527,696	427,531	475,035	522,538	
Contributions from Others	640,000	226,444	-	-	-						
Totals	$ 3,358,803	$ 2,551,918	$ 1,516,051	$ 2,931,224	$ 2,779,569	$ 2,398,222	$ 2,220,825	$ 2,039,623	$ 2,171,973	$ 2,304,323	

Source: City of Franklin, Annual Comprehensive Financial Reports - 1990-2025 & Estimates from Finance & Revenue Management Departments.

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FY 2027 City Facilities Tax Revenues and Expenses Budget

Account Name	Account String	Itemizations	FY2024 Actual	FY2025 Actual	FY2026 Budget	FY2026 EOY	FY2027 Budget	FY2028 Forecast	FY2029 Forecast
City Facilities Tax Revenues									
FACILITIES TAXES	130-31600-00000		2,321,255	1,999,441	1,870,527	1,870,527	1,696,938	1,870,527	1,870,527
INTEREST INCOME	130-36100-00000		35,917	42,659	18,352	18,352	13,764	18,352	18,352
LGIP Interest	130-36105-00000		0	0	0	0	0	0	0
INVESTMENT INTEREST	130-36110-00000		574,052	737,469	509,343	509,343	461,271	509,343	509,343
REIMB OF PY EXP	130-37200-00000		0	0	0	0	0	0	0
CONTRIBUTIONS FROM DEVELOPER	130-39200-00000		0	0	0	0	0	0	0
CONTRIBUTIONS - OTHERS	130-39210-00000		0	0	0	0	0	0	0
Total City Facilities Tax Revenues			**$2,931,224**	**$2,779,569**	**$2,398,222**	**$2,398,222**	**$2,171,973**	**$2,398,222**	**$2,398,222**
City Facilities Tax Expenses									
MACHINERY & EQUIPMENT (<$50,000)	130-83530-42200		0	0	48,000	0	48,000	0	0
MACHINERY & EQUIPMENT (<$50,000)	130-83530-42200	FY 26 PER - Equipment Washer Station 7				0	48,000	0	0
VEHICLES (<$50,000)	130-83520-44700		0	38345	0	0	0	0	0
MACHINERY & EQUIPMENT (<$50,000)	130-83530-44700		35726	0	0	0	0	0	0
TRANSFER TO CAPITAL PROJECTS	130-88100-44700		3500000	3000000	0	0	5685573	0	0
TRANSFER TO CAPITAL PROJECTS	130-88100-44700	Robinson Lake					1685573		
TRANSFER TO CAPITAL PROJECTS	130-88100-44700	The Pearl -Phase 1					4000000		
VEHICLES (>$50,000)	130-89520-44700		0	50857	0	0	0	0	0
MACHINERY & EQUIPMENT (>$50,000)	130-89530-44700		0	0	0	0	0	0	0
VEHICLES (>$50,000)	130-89520-42123		0	352945	186000	186000	0	0	0
VEHICLES (>$50,000)	130-89520-42123	FY 26 PER - 3 New Police Vehicles for 3 New Police Officers				186000	0	0	0
VEHICLES (<$50,000)	130-83520-46100		34,000	0	0	0	0	0	0
VEHICLES LICENSES & TITLES	130-82130-46110		0	50	0	0	0	0	0
MACHINERY & EQUIPMENT (<$50,000)	130-83530-46110		0	0	0	0	0	0	0
VEHICLES (>$50,000)	130-89520-46110		0	0	423,668	423,667	0	0	0
VEHICLES (>$50,000)	130-89520-46110	FY 26 PER New Automated Side Loader SES				423,667	0	0	0
MAILING & OUTBOUND SHIPPING SERVICES	130-82110-46130		120	101	0	0	0	0	0

FY 2027 City Facilities Tax Revenues and Expenses Budget

Account Name	Account String	Itemizations	FY2024 Actual	FY2025 Actual	FY2026 Budget	FY2026 EOY	FY2027 Budget	FY2028 Forecast	FY2029 Forecast
MACHINERY & EQUIPMENT (>$50,000)	130-89530-46130		0	174,169	480,257	455,000	0	0	0
MACHINERY & EQUIPMENT (>$50,000)	130-89530-46130	FY 26 PER Add Materials Handler				455,000	0	0	0
Total City Facilities Tax Expenses			**$3,569,846**	**$3,616,468**	**$1,137,925**	**$1,064,667**	**$5,733,573**	**$0**	**$0**

HISTORIC
FRANKLIN
TENNESSEE

FY 2027 Operating Budget

County Facilities Tax Fund

Fund Summary

The County Facilities Tax Fund is a new special revenue fund used to account for the City's share of the County's Adequate School Facilities Tax. 30% of the proceeds are distributed to incorporated cities within the county, and another 30% is divided pro rata among the incorporated cities based on population in the last decennial census. The City began collecting a share of the County Facilities Tax in FY 2012.

Prior to FY 2017, monies collected had been deposited within the Capital Projects Fund. Funds are to be used for the purpose of providing public facilities.

Performance Measures

There are no performance measures associated with the County Facilities Tax Fund.

Strategic Plan Measures

There are no strategic plan measures associated with the County Facilities Tax Fund.

Staffing by Position

There are no staff formally associated with the County Facilities Tax Fund. It is overseen by personnel in the Finance and Budget & Performance Department.

Budget Summary

County Facilities Tax Fund

	ACTUAL 2024	ACTUAL 2025	BUDGET 2026	EOY 2026	BUDGET 2027		
	FY2024	**FY2025**	**FY2026**	**FY2026**	**FY2027**	**26 v. 27 Difference $**	**26 v. 27 Difference %**
Revenues							
REVENUES							
LOCAL TAXES (31000)	$896,506	$805,740	$711,318	$711,318	$692,883	($18,435)	(2.6%)
USE OF MONEY & PROPERTY (36000)	$243,842	$307,831	$201,069	$201,069	$178,219	($22,850)	(11.4%)
OTHER REVENUE (37000)	–	–	–	$0	$0	$0	–
REVENUES TOTAL	**$1,140,348**	**$1,113,571**	**$912,387**	**$912,387**	**$871,102**	**($41,285)**	**(4.5%)**
REVENUES TOTAL	**$1,140,348**	**$1,113,571**	**$912,387**	**$912,387**	**$871,102**	**($41,285)**	**(4.5%)**
Expenses							
132 - COUNTY FACILITIES TAX							
OPERATIONS	–	$200,000	–	$0	$1,000,000	$1,000,000	–
CAPITAL	–	–	–	$0	$0	$0	–
132 - COUNTY FACILITIES TAX TOTAL	**–**	**$200,000**	**–**	**$0**	**$1,000,000**	**$1,000,000**	**–**
EXPENSES TOTAL	**–**	**$200,000**	**–**	**$0**	**$1,000,000**	**$1,000,000**	**–**

Notes & Objectives

The County Facilities Tax Fund has been used to support capital projects within the City of Franklin which are related to or assist in the completion of County-owned facilities. A summary of appropriations is provided below:

FY 2019 - $1,750,000 appropriated from the fund went to support the 96 West Trail project.
FY 2020 - $1,285,000 was appropriated as a transfer to the Water Management Fund for the completion of the Henpeck Lane Sanitary Sewer Extension.
FY 2021 - $125,000 was budgeted to continue joint work on a sidewalk with F.S.S.D and the City of Franklin.
FY 2022 - $1,000,000 was allocated for the City's joint efforts to build baseball & softball fields with the Franklin Special School District at Franklin Intermediate School & Popular Grove Elementary School.
FY 2023 - $600,000 for the City's portion of the finalization of the joint City/F.S.S.D. Ballfield Project at Freedom Intermediate/Popular Grove.
FY 2024 - $0
FY 2025 - $200,000 appropriation for intersection improvements adjacent to the new Franklin Special School District headquarters.
FY 2026 - $0

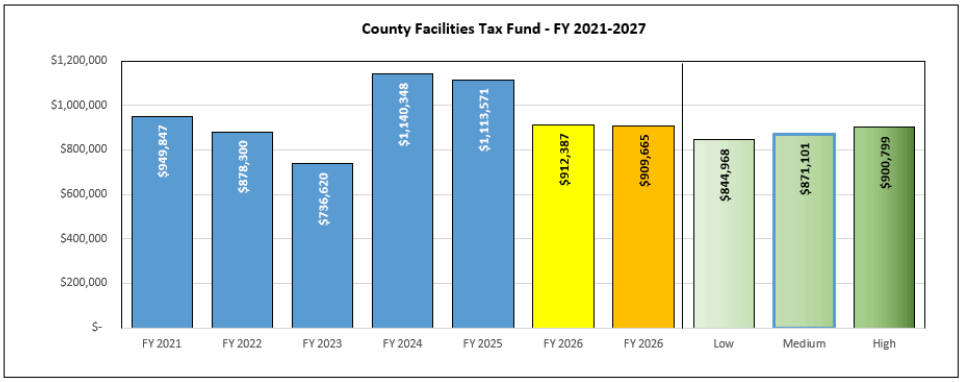
The FY 2027 County Facilities Tax Fund request is $1,000,000 for design and right-of-way efforts for the redesigned Mallory/Liberty/North Royal Oaks intersection.

City of Franklin
Revenue Model

Fund:	County Facilities Tax Fund	Percent of All Revenues	0.3%

County Facilities Tax: The County Facilities Tax Fund is a new special revenue fund used to account for the City's share of the County's Adequate School Facilities Tax. 30% of the proceeds are distributed to incorporated cities within the county, and another 30% is divided pro rata among the incorporated cities based on population in the last decennial census. The City began collecting a share of the County Facilities Tax in FY 2012. Prior to now, monies collected had been deposited within the Capital Projects Fund. Funds are to be used for the purpose of providing public facilities.

The forecast for FY 2027 is an estimate based upon the historic average of the last five-years **and** year-to-date activity. It is *heavily dependent* upon the timing of new development. Should development permits be pulled sooner than anticipated (or delayed), amounts may be higher (or lower) than forecast.



	Actual					Budget	Estimated	Forecasts (FY 2027)			Averages
	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2026	Low	Medium	High	
% yr/yr.	-5.0%	-7.5%	-16.1%	54.8%	-2.3%	-20.0%	-20.2%	-7.1%	-4.2%	-1.0%	3-yr Average
Tax Collections	935,555	1,003,415	661,526	896,506	805,740	711,318	708,597	672,097	692,883	713,670	$ 996,846
Transfer from Capital Fund	-	-	-	-	-	-	-	-	-	-	4.8%
Interest Income	14,292	(125,115)	75,094	243,842	307,831	201,069	201,069	172,872	178,218	187,129	5-yr Average
											$ 963,737
											6.1%
Totals	$ 949,847	$ 878,300	$ 736,620	$ 1,140,348	$ 1,113,571	$ 912,387	$ 909,665	$ 844,968	$ 871,101	$ 900,799	

Source: City of Franklin, Annual Comprehensive Financial Report - 2017-2025 & Estimates from Finance & Revenue Management Departments.

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FY 2027 County Facilities Tax Revenues and Expenses Budget

Account Name	Account String	Itemizations	FY2024 Actual	FY2025 Actual	FY2026 Budget	FY2026 EOY	FY2027 Budget	FY2028 Forecast	FY2029 Forecast
County Facilities Tax Revenues									
FACILITIES TAXES	132-31600-00000		896,506	805,740	711,318	711,318	692,883	711,318	711,318
INTEREST INCOME	132-36100-00000		22,056	38,277	7,402	7,402	5,552	7,402	7,402
LGIP Interest	132-36105-00000		0	0	0	0	0	0	0
INVESTMENT INTEREST	132-36110-00000		221,786	269,554	193,667	193,667	172,667	193,667	193,667
TRANSFER FROM GENERAL FUND	132-37100-00000		0	0	0	0	0	0	0
TRANSFER FROM CAPITAL IMPROVEMENT	132-37535-00000		0	0	0	0	0	0	0
Total County Facilities Tax Revenues			**$1,140,348**	**$1,113,571**	**$912,387**	**$912,387**	**$871,102**	**$912,387**	**$912,387**
County Facilities Tax Expenses									
TRANSFER TO CAPITAL PROJECTS	132-88100-43100		0	0	0	0	1000000	0	0
TRANSFER TO CAPITAL PROJECTS	132-88100-43100	Mallory/N Royal Oaks/Liberty Intersection Imp.	0	0	0	0	1000000	0	0
TRANSFER TO CAPITAL PROJECTS	132-88100-44700		0	200000	0	0	0	0	0
TRANSFER TO CAPITAL PROJECTS	132-88100-44700	Intersection Improvement @ FSSD Central Office (Intersection of Eddy Lane and Reynolds Drive)				0	0	0	0
Total County Facilities Tax Expenses			**$0**	**$200,000**	**$0**	**$0**	**$1,000,000**	**$0**	**$0**

HISTORIC
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TENNESSEE

FY 2027 Operating Budget

Parkland Dedication

Fund Summary

The Parkland Dedication Fund was created in FY 2015 for the purpose of satisfying requirements of Section 5.5.4 of the City of Franklin Zoning Ordinance.
Funds can be used only for the acquisition or development of public parks, greenways/blueways, open space sites, and related facilities.

Performance Measures

There are no performance measures associated with the Parkland Dedication Fund.

Strategic Plan Measures

There are no strategic plan measures associated with the Parkland Dedication Fund.

Staffing History

There are no staff formally associated with the Parkland Dedication Fund. It is overseen by personnel in the Finance, Budget & Performance and Parks & Recreation Department.

Budget Summary

Parkland Dedication Fund

	ACTUAL 2024	ACTUAL 2025	BUDGET 2026	EOY 2026	BUDGET 2027		
	FY2024	**FY2025**	**FY2026**	**FY2026**	**FY2027**	**26 v. 27 Difference $**	**26 v. 27 Difference %**
Revenues							
REVENUES							
LICENSES & PERMITS (32000)	$3,983,352	$2,263,952	$1,781,009	$1,781,009	$1,923,069	$142,060	8.0%
USE OF MONEY & PROPERTY (36000)	$199,394	$408,948	$172,650	$172,650	$191,367	$18,717	10.8%
OTHER REVENUE (37000)	–	–	$30,128	$0	$0	($30,128)	(100.0%)
REVENUES TOTAL	**$4,182,746**	**$2,672,900**	**$1,983,787**	**$1,953,659**	**$2,114,436**	**$130,649**	**6.6%**
REVENUES TOTAL	**$4,182,746**	**$2,672,900**	**$1,983,787**	**$1,953,659**	**$2,114,436**	**$130,649**	**6.6%**
Expenses							
155 - PARKLAND							
OPERATIONS							
SERVICES (82000)	$777,948	–	$30,128	$0	$0	($30,128)	(100.0%)
TRANSFER TO OTHER FUNDS (88000)							
TRANSFER TO OTHER FUNDS (88000)							
88100 - TRANSFER TO CAPITAL PROJECTS	$2,957,800	–	$2,000,000	$2,000,000	$1,922,355	($77,645)	(3.9%)
TRANSFER TO OTHER FUNDS (88000) TOTAL	**$2,957,800**	**–**	**$2,000,000**	**$2,000,000**	**$1,922,355**	**($77,645)**	**(3.9%)**
TRANSFER TO OTHER FUNDS (88000) TOTAL	**$2,957,800**	**–**	**$2,000,000**	**$2,000,000**	**$1,922,355**	**($77,645)**	**(3.9%)**
OPERATIONS TOTAL	**$3,735,748**	**–**	**$2,030,128**	**$2,000,000**	**$1,922,355**	**($107,773)**	**(5.3%)**
CAPITAL	–	–	–	$0	$0	$0	–
155 - PARKLAND TOTAL	**$3,735,748**	**–**	**$2,030,128**	**$2,000,000**	**$1,922,355**	**($107,773)**	**(5.3%)**
EXPENSES TOTAL	**$3,735,748**	**–**	**$2,030,128**	**$2,000,000**	**$1,922,355**	**($107,773)**	**(5.3%)**

Notes & Objectives

The first receipts into the fund were recorded in FY 2015. There is no additional history before this fiscal year. Estimates are based upon analysis of projects currently within the development process in the City which are eligible to pay Parkland Impact Fees. This fund is available for capital projects pertaining to public parks, greenways/blue ways and open space. Funds have been reserved for future use and will be recommended as a funding source for parks projects prioritized and contained within the BOMA FY 2024-2033 Capital Investment Plan. A summary of recent appropriations is provided below:

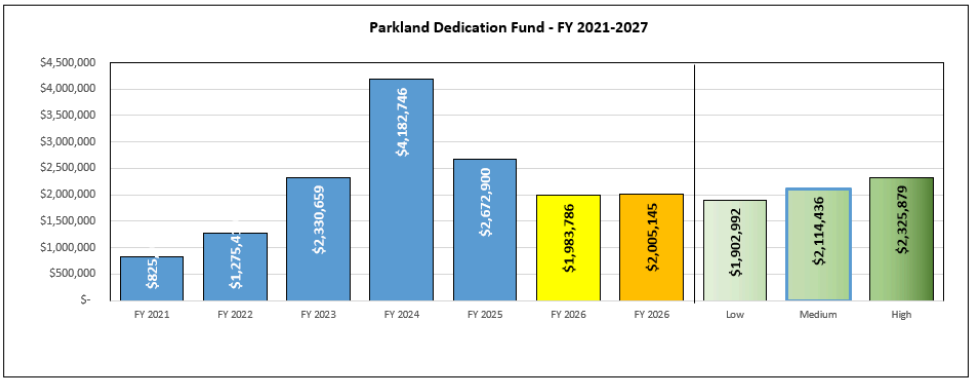
FY 2021 - $1,511,850 for the joint project for F.S.S.D, City of Franklin athletic field improvements and a greenway near Harlinsdale Farm.
FY 2022 - $375,000 for Liberty Park Improvements.
FY 2023 - $4,500,000 for three Parks projects approved in the FY 2022-2031 Capital Investment Program: 1) $3,500,000 for Liberty Park Improvements, 2) $200,000 for Thompson Alley Park, and 3) $800,000 for Bicentennial Park.
FY 2024 - $3,757,800 includes an appropriation for three approved CIP projects: From Quadrant 1, $1,147,800 for continued work on Liberty Park Improvements and $110,000 for design work of a Greenway from Pinkerton Park to Franklin Road, and from Quadrant 3, $2,500,000 for continued work on the Southeast Municipal Complex/Park.
FY 2025 - $0
FY 2026 - $2,000,000 for Liberty Park Improvements.
FY 2027 - $1,922,355 for Liberty Park Improvements.

City of Franklin
Revenue Model

Fund:	Parkland Dedication Fund	Percent of All Revenues	0.8%

Parkland Dedication Fund: The Parkland Dedication Fund was created in FY 2015 for the purpose of satisfying requirements of Section 5.5.4 of the City of Franklin Zoning Ordinance for developers seeking alternatives to the development of greenspace within developments. Funds can be used only for the acquisition or development of public parks, greenways/blue ways, open space sites, and related facilities.

The forecast for FY 2027 is an estimate based upon historic averages and year-to-date activity. It is *heavily dependent* upon the timing of new development. This forecast also makes no assumption for amount of ***available*** revenue as a result of changes made in the Parkland Dedication Ordinance, but rather gross annual receipts. Specific spendable balances will be addressed through the CIP process.



	Actual					Budget	Estimated	Forecast (FY 2027)			Averages
	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2026	Low	Medium	High	
% yr/yr.	-53.0%	54.4%	83%	79%	-36%	-53%	-52%	-5%	5%	16%	
In Lieu of Parkland Receipts								-	-	-	3-yr Average
Quadrant 1	383,056	-	2,018,576	1,502,096	886,624	745,022	745,022	869,454	966,060	1,062,666	$ 3,062,102
Quadrant 2	292,672	1,516,084	163,552	2,412,392	190,388	789,246	789,246	600,004	666,671	733,338	12.2%
Quadrant 3	4,304	-	-	-	7,644	1,009	1,009	1,947	2,163	2,380	5-Yr Average
Quadrant 4	120,512	-	43,040	68,864	1,179,296	245,732	245,732	259,357	288,175	316,992	$ 2,257,535
Interest Income	25,414	(240,674)	105,491	199,394	408,948	172,649	194,008	172,231	191,367	210,504	17.1%
Transfers from General Fund	-	-	-	-	-	30,128	30,128	-	-	-	
Totals	$ 825,958	$ 1,275,410	$ 2,330,659	$ 4,182,746	$ 2,672,900	$ 1,983,786	$ 2,005,145	$ 1,902,992	$ 2,114,436	$ 2,325,879	

Source: City of Franklin, Annual Comprehensive Financial Reports - 2015-2025 & Estimates from Finance & Revenue Management Departments.

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FY 2027 Parkland Revenues and Expenses Budget

Account Name	Account String	Itemizations	FY2024 Actual	FY2025 Actual	FY2026 Budget	FY2026 EOY	FY2027 Budget	FY2028 Forecast	FY2029 Forecast
Parkland Revenues									
IN LIEU OF PARKLAND	155-32750-00000		0	0	0	0	0	0	0
PARKLAND IMPACT FEES - QUAD. 1	155-32751-00000		1,502,096	886,624	745,022	745,022	966,060	745,022	745,022
PARKLAND IMPACT FEES - QUAD. 2	155-32752-00000		2,412,392	190,388	789,246	789,246	666,671	789,246	789,246
PARKLAND IMPACT FEES - QUAD. 3	155-32753-00000		0	7,644	1,009	1,009	2,163	1,009	1,009
PARKLAND IMPACT FEES - QUAD. 4	155-32754-00000		68,864	1,179,296	245,732	245,732	288,175	245,732	245,732
INTEREST INCOME	155-36100-00000		40,683	37,244	4,713	4,713	3,534	4,713	4,713
LGIP Interest	155-36105-00000		0	0	0	0	0	0	0
INVESTMENT INTEREST	155-36110-00000		158,711	371,704	167,937	167,937	187,833	167,937	167,937
TRANSFER FROM GENERAL FUND	155-37100-00000		0	0	30,128	0	0	0	0
Total Parkland Revenues			**$4,182,746**	**$2,672,900**	**$1,983,787**	**$1,953,659**	**$2,114,436**	**$1,953,659**	**$1,953,659**
Parkland Quad 1 Expenses									
TRANSFER TO CAPITAL PROJECTS	155-88100-44701		1,257,800	0	2,000,000	2,000,000	1,922,355	2,000,000	2,000,000
TRANSFER TO CAPITAL PROJECTS	155-88100-44701	Liberty Park Improvements - Phase 1				2,000,000	1,922,355	2,000,000	2,000,000
LAND ACQUIRED (purchase cost or value)	155-89110-44701		0	0	0	0	0	0	0
PARKS & RECREATION FACILITIES (>$100,000)	155-89310-44701		0	0	0	0	0	0	0
Total Quad 1 Expenses			**$1,257,800**	**$0**	**$2,000,000**	**$2,000,000**	**$1,922,355**	**$2,000,000**	**$2,000,000**
Parkland Quad 2 Expenses									
OTHER CONSULTANT/PASS THROUGH	155-82570-44702		777,948	0	30,128	0	0	0	0
TRANSFER TO CAPITAL PROJECTS	155-88100-44702		1,700,000	0	0	0	0	0	0
LAND ACQUIRED (purchase cost or value)	155-89110-44702		0	0	0	0	0	0	0
Total Quad 2 Expenses			**$2,477,948**	**$0**	**$30,128**	**$0**	**$0**	**$0**	**$0**
Parkland Quad 3 Expenses									
TRANSFER TO CAPITAL PROJECTS	155-88100-44703		0	0	0	0	0	0	0

FY 2027 Parkland Revenues and Expenses Budget

Account Name	Account String	Itemizations	FY2024 Actual	FY2025 Actual	FY2026 Budget	FY2026 EOY	FY2027 Budget	FY2028 Forecast	FY2029 Forecast
LAND ACQUIRED (purchase cost or value)	155-89110-44703		0	0	0	0	0	0	0
Total Quad 3 Expenses			**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
Parkland Quad 4 Expenses									
TRANSFER TO CAPITAL PROJECTS	155-88100-44704		0	0	0	0	0	0	0
LAND ACQUIRED (purchase cost or value)	155-89110-44704		0	0	0	0	0	0	0
PARKS & RECREATION FACILITIES (>$100,000)	155-89310-44704		0	0	0	0	0	0	0
Total Quad 4 Expenses			**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
Total Parkland Expenses			**$3,735,748**	**$0**	**$2,030,128**	**$2,000,000**	**$1,922,355**	**$2,000,000**	**$2,000,000**

HISTORIC
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FY 2027 Operating Budget

Road Impact Fund

Fund Summary

The Road Impact Fund is the special revenue fund created for the accounting of expenditures in accord with City Ordinance 88-13 on the proceeds of road impact fees from new development. After completing an update of the major thoroughfare plan, the City re-examined the structure of road impact fees which was approved in April 2011. These funds can be used to pay for new arterial roads, directly or through payment of debt service on bonds associated with the projects.

Performance Measures

There are no performance measures associated with the Road Impact Fund.

Strategic Plan Measures

There are no strategic plan measures associated with the Road Impact Fund.

Staffing by Position

There are no staff formally associated with the Road Impact Fund. It is overseen by personnel in the Finance and Budget & Performance Department.

Budget Summary

Road Impact Fund

	ACTUAL 2024	ACTUAL 2025	BUDGET 2026	EOY 2026	BUDGET 2027		
	FY2024	FY2025	FY2026	FY2026	FY2027	26 v. 27 Difference $	26 v. 27 Difference %
Revenues							
REVENUES							
LICENSES & PERMITS (32000)	$9,276,497	$5,425,420	$5,254,320	$5,254,320	$5,285,865	$31,545	0.6%
USE OF MONEY & PROPERTY (36000)	$1,293,320	$1,486,681	$1,121,584	$1,121,584	$972,547	($149,037)	(13.3%)
OTHER REVENUE (37000)	–	–	$146,524	$0	$0	($146,524)	(100.0%)
CAPITAL CONTRIBUTIONS (39000)	–	–	–	$0	$0	$0	–
REVENUES TOTAL	**$10,569,817**	**$6,912,101**	**$6,522,428**	**$6,375,904**	**$6,258,412**	**($264,016)**	**(4.1%)**
REVENUES TOTAL	**$10,569,817**	**$6,912,101**	**$6,522,428**	**$6,375,904**	**$6,258,412**	**($264,016)**	**(4.1%)**
Expenses							
128 - ROAD IMPACT FEES							
OPERATIONS							
SERVICES (82000)	$1,332,084	$3,599,088	$3,146,524	$8,531,400	$5,000,000	$1,853,476	58.9%
BUSINESS EXPENSES (85000)	–	–	–	$0	$0	$0	–
DEBT SERVICE (86000)	–	–	–	$0	$0	$0	–
TRANSFER TO OTHER FUNDS (88000)	$4,960,649	$14,539,745	$3,936,447	$3,936,447	$8,945,007	$5,008,560	127.2%
OPERATIONS TOTAL	**$6,292,732**	**$18,138,833**	**$7,082,971**	**$12,467,847**	**$13,945,007**	**$6,862,036**	**96.9%**
CAPITAL							
CAPITAL ASSETS (89000)	–	–	–	$0	$0	$0	–
CAPITAL TOTAL	**–**	**–**	**–**	**$0**	**$0**	**$0**	**–**
128 - ROAD IMPACT FEES TOTAL	**$6,292,732**	**$18,138,833**	**$7,082,971**	**$12,467,847**	**$13,945,007**	**$6,862,036**	**96.9%**
EXPENSES TOTAL	**$6,292,732**	**$18,138,833**	**$7,082,971**	**$12,467,847**	**$13,945,007**	**$6,862,036**	**96.9%**

Notes & Objectives

Expenses are both highly predictable and unpredictable. On the one hand, the transfer to the Debt Service Fund is set annually. But payments back to developers who have met the conditions of Road Impact Offset Agreements depend greatly on the speed of development and if the offset is necessary.

A summary of recent one-time appropriations is included below

FY 2023 - $50,000 was set aside for a study to review current road impact fees and partial funding for three projects on the FY 2022-2031 Capital Investment Plan: 1) $3,000,000 - East McEwen Phase 4, 2) $1,375,000 - Jordan Road (SA1), and 3) $392,500 - Church Street (50% SA1, 50% SA2).
FY 2024 - $1,000,000 for partial funding for East McEwen Phase 5
FY 2025 - $11,000,000 - $2,500,000 from Collector Area 1 for Jordan Road Improvements, $3,500,000 from Collector Area 2 for the Long Lane & Peytonsville Road Improvements and $5,000,000 from Arterial for East McEwen 4 improvements
FY 2026 - $0
FY 2027 - $4,000,000 for partial funding for East McEwen Phase 5 and $1,000,000 for partial funding for East McEwen Phase 5.

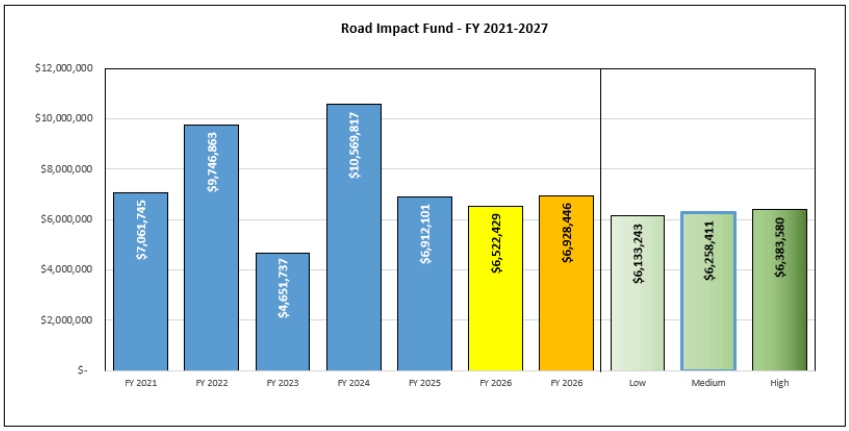
The revenue forecast for FY 2027 is an estimate based upon historic averages and year-to-date activity. It is **heavily dependent** upon the timing of new development. Should development permits be pulled sooner than anticipated (or delayed), amounts may be higher (or lower) than forecast.

City of Franklin
Revenue Model

Fund:	Road Impact	Percent of All Revenues	2.4%

Road Impact Fund: The Road Impact Fund is a special revenue fund created for the accounting of expenditures in accord with City Ordinance 88-13 on the proceeds of road impact fees from new development. These funds can be used to pay for new arterial roads, directly or through payment of debt service on bonds associated with the projects. After completing an update of the major thoroughfare plan, the City re-examined the structure of road impact fees which was approved in April 2011 and revised in 2017 and again in 2024.

The forecast for FY 2026 is an estimate based upon historic averages **and** year-to-date activity assuming 60% collection rates. It is *heavily dependent* upon the timing of new development. Should development permits be pulled sooner than anticipated (or delayed), amounts may be higher (or lower) than forecast.



	Actual					Budget	Estimated	Forecasts (FY 2027)			Averages
	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2026	Low	Medium	High	
% yr/yr.	-45.5%	38.0%	-52.3%	127.2%	-34.6%	-38.3%	-34.5%	-11%	-10%	-8%	3-yr Average
Road Impact Fees											$ 7,377,885
Arterials	4,061,173	6,371,224	2,530,625	5,520,950	3,118,817	3,126,686	3,532,703	3,097,925	3,161,148	3,224,371	14.4%
Collector Area 1	8,484	1,957,665	173,287	2,125,643	404,032	762,727	762,727	797,233	813,503	829,773	5-Yr Average
Collector Area 2	1,326,079	1,374,601	1,199,356	1,037,068	852,711	921,806	921,806	791,675	807,831	823,988	$ 7,788,453
Collector Area 3	573,304	891,008	320,779	534,724	945,215	410,805	410,805	456,072	465,380	474,687	7.1%
Collector Area 4	57,615	46,608	11,690	58,112	104,645	32,297	32,297	37,243	38,003	38,763	10-Yr Average
Interest Income	86,592	(894,243)	416,000	1,293,320	1,486,681	1,121,584	1,121,584	953,096	972,547	991,998	$ 8,682,761
Transfer from General Fund	-	-	-	-	-	146,524	146,524	-	-	-	4.3%
Miscellaneous Income	948,498		-	-	-	-	-	-	-	-	
Totals	$ 7,061,745	$ 9,746,863	$ 4,651,737	$ 10,569,817	$ 6,912,101	$ 6,522,429	$ 6,928,446	$ 6,133,243	$ 6,258,411	$ 6,383,580	

Source: City of Franklin, Annual Comprehensive Financial Reports - 2001-2025 & Estimates from Finance & Revenue Management Departments.

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FY 2027 Road Impact Revenues and Expenses Budget

Account Name	Account String	Itemizations	FY2024 Actual	FY2025 Actual	FY2026 Budget	FY2026 EOY	FY2027 Budget	FY2028 Forecast	FY2029 Forecast
Road Impact Revenues									
ROAD IMPACT FEES-ARTERIAL	128-32800-00000		5,520,950	3,118,817	3,126,685	3,126,685	3,161,148	4,399,009	5,507,778
ROAD IMPACT FEES-COLLECTOR SERVICE AREA 1	128-32801-00000		2,125,643	404,032	762,727	762,727	813,503	1,072,027	1,342,232
ROAD IMPACT FEES-COLLECTOR SERVICE AREA 2	128-32802-00000		1,037,068	852,711	921,806	921,806	807,831	1,293,831	1,619,935
ROAD IMPACT FEES-COLLECTOR SERVICE AREA 3	128-32803-00000		534,724	945,215	410,805	410,805	465,380	576,673	722,028
ROAD IMPACT FEES-COLLECTOR SERVICE AREA 4	128-32804-00000		58,112	104,645	32,297	32,297	38,003	51,753	64,797
ROAD IMPACT CREDITS	128-32810-00000		0	0	0	0	0	0	0
INTEREST INCOME	128-36100-00000		58,858	47,089	41,201	41,201	30,901	41,201	41,201
LGIP Interest	128-36105-00000		0	0	0	0	0	0	0
INVESTMENT INTEREST	128-36110-00000		1,234,462	1,439,591	1,080,383	1,080,383	941,646	1,080,383	1,080,383
TRANSFER FROM GENERAL FUND	128-37100-00000		0	0	146,524	0	0	0	0
MISCELLANEOUS INCOME	128-37900-00000		0	0	0	0	0	0	0
CONTRIBUTIONS FROM DEVELOPER	128-39200-00000		0	0	0	0	0	0	0
Total Road Impact Revenues			**$10,569,817**	**$6,912,101**	**$6,522,428**	**$6,375,904**	**$6,258,412**	**$8,514,877**	**$10,378,354**
Road Impact General Expenses									
CONSULTANT SERVICES	128-82560-43100		16,564	0	0	0	0	0	0
OTHER CONSULTANT/PASS THROUGH	128-82570-43100		432,694	1,820,025	3,146,524	8,000,000	5,000,000	3,000,000	3,000,000
BOND SALE EXPENSES	128-86400-43100		0	0	0	0	0	0	0
TRANSFER TO DEBT SERVICE	128-88095-43100		3,292,639	3,539,745	3,936,447	3,936,447	3,945,007	3,011,567	3,009,405
TRANSFER TO CAPITAL PROJECTS	128-88100-43100		1,468,010	5,000,000	0	0	5,000,000	0	0
TRANSFER TO CAPITAL PROJECTS	128-88100-43101	McEwen Phase 4	0	0	0	0	4,000,000	0	0
TRANSFER TO CAPITAL PROJECTS	128-88100-43102	McEwen Phase 5	0	0	0	0	1,000,000	0	0
Total Road Impact General Expenses			**$5,209,906**	**$10,359,771**	**$7,082,971**	**$11,936,447**	**$13,945,007**	**$6,011,567**	**$6,009,405**
Road Impact Service Area 1 Expenses									
LEGAL SERVICES	128-82520-43101		0	0	0	0	0	0	0

OTHER CONSULTANT/PASS THROUGH	128-82570-43101		20,988	0	0	0	0	0	0
TRANSFER TO DEBT SERVICE	128-88095-43101		0	0	0	0	0	0	0
TRANSFER TO CAPITAL PROJECTS	128-88100-43101		0	2,500,000	0	0	0	0	0
Total Area 1 Expenses			**$20,988**	**$2,500,000**	**$0**	**$0**	**$0**	**$0**	**$0**
Road Impact Service Area 2 Expenses									
LEGAL SERVICES	128-82520-43102		0	0	0	0	0	0	0
OTHER CONSULTANT/PASS THROUGH	128-82570-43102		661,838	251,074	0	0	0	0	0
TRANSFER TO DEBT SERVICE	128-88095-43102		0	0	0	0	0	0	0
TRANSFER TO CAPITAL PROJECTS	128-88100-43102		0	3,500,000	0	0	0	0	0
Total Area 2 Expenses			**$661,838**	**$3,751,074**	**$0**	**$0**	**$0**	**$0**	**$0**
Road Impact Service Area 3 Expenses									
LEGAL SERVICES	128-82520-43103		0	0	0	0	0	0	0
OTHER CONSULTANT/PASS THROUGH	128-82570-43103		0	1,527,988	0	531,400	0	0	0
TRANSFER TO DEBT SERVICE	128-88095-43103		0	0	0	0	0	0	0
Total Area 3 Expenses			**$0**	**$1,527,988**	**$0**	**$531,400**	**$0**	**$0**	**$0**
Road Impact Service Area 4 Expenses									
LEGAL SERVICES	128-82520-43104		0	0	0	0	0	0	0
OTHER CONSULTANT/PASS THROUGH	128-82570-43104		200,000	0	0	0	0	0	0
TRANSFER TO DEBT SERVICE	128-88095-43104		0	0	0	0	0	0	0
TRANSFER TO CAPITAL PROJECTS	128-88100-43104		200,000	0	0	0	0	0	0
Total Area 4 Expenses			**$400,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
Total Road Impact Expenses			**$6,292,732**	**$18,138,833**	**$7,082,971**	**$12,467,847**	**$13,945,007**	**$6,011,567**	**$6,009,405**

City of Franklin

109 3rd Ave S.
Franklin, TN 37064
(615) 791-3217

File #: 26-0392

DATE: 4/13/2026

TO: Budget & Finance Committee

FROM: Michael Walters Young, Chief Budget & Performance Officer

SUBJECT:

Budget Presentation - Hotel/Motel Fund

PURPOSE:

The purpose of this memorandum is to provide information to the Franklin Board of Mayor and Aldermen (BOMA) the budget request for the Hotel/Motel Fund for FY 2026-2027.

BACKGROUND/STAFF COMMENTS:

Each year, the Budget & Finance Committee reviews the detailed budget of each City Department. At the meetings in February, March, and April, departmental staff makes a presentation of the plans for the next budget cycle and the requested funding for those anticipated needs. This provides the Committee with an idea of the size and scope of budget requests that may be included in the City Administrator's proposed budget, which is typically delivered at the May committee meeting.

FINANCIAL IMPACT:

The financial impact varies by department, depending on the increase in population, the required services, equipment replacement needs, and program enhancements.

RECOMMENDATION:

Staff recommends review of the budget materials. No action is required.

Hotel Motel Fund

HISTORIC FRANKLIN TENNESSEE

City of Franklin, Tennessee

FY 2027 Budget Request - Hotel/Motel Tax Fund

Purpose of Fund

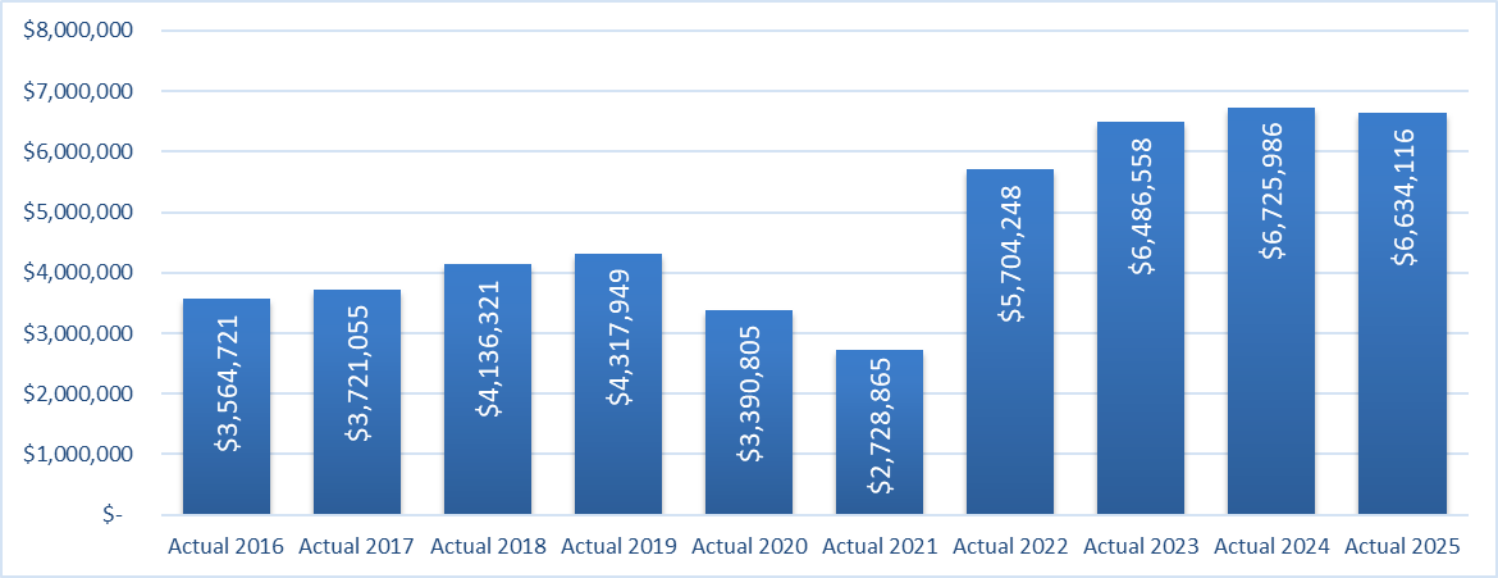
A special revenue fund used to account for the locally administered tax levied on the occupancy of hotel and motel rooms, in addition to sales tax. The City of Franklin Hotel /Motel Tax is 5% (eff. April 1, 2026). The fund is used to pay debt service on the Cool Springs Conference Center and the Harlinsdale and Battlefield parks. Also, the funds are used for tourism. The budget includes 1% of the 5% tax (based on collections in calendar year 2025) to support the Williamson County Convention and Visitors Bureau.

HISTORIC FRANKLIN TENNESSEE

City of Franklin, Tennessee

FY 2027 Budget Request - Hotel/Motel Tax Fund

Overall Performance



Revenues over the last 10-years in the Hotel-Motel Fund are shown above. Reliably pre-pandemic tourist growth and hotel stays grew every year, year over year. That changed in March 2020 and lasted for the better part of 18 months. Once the pandemic ebbed, hotel stays and tourist visits have rebounded to record highs.

HISTORIC FRANKLIN TENNESSEE

City of Franklin, Tennessee

FY 2027 Budget Request - Hotel/Motel Tax Fund

Overall Performance

The Convention & Visitor's Bureau for Franklin & Williamson County monitors the monthly performance of hotels. Leading measures monitored include:

- Occupancy Rate (calculated by dividing the total number of rooms occupied by the total number of rooms available and multiplying by 100)
- ADR (Annual Daily Rate - calculated by dividing the room revenue by the rooms sold)
- RevPAR (Revenue per Available Room calculated by dividing total room revenue by the number of available rooms)
- Total Supply of Rooms
- Total Demand for Rooms
- Total Revenue generated

HISTORIC FRANKLIN TENNESSEE

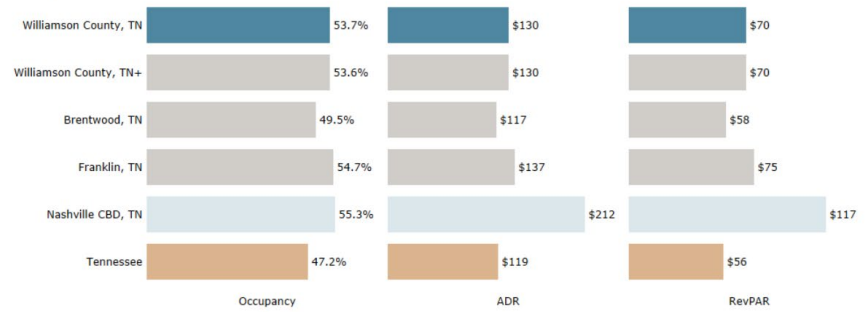
City of Franklin, Tennessee

FY 2027 Budget Request - Hotel/Motel Tax Fund

Overall Performance

Competitive Markets Hotel Performance
January 2026

Comp. Markets Hotel KPIs

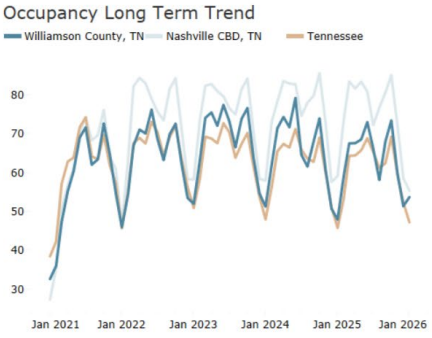


Comp. Markets Hotel Performance vs. Previous Year

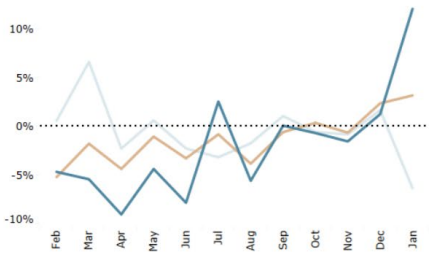
	Occ	YOY	ADR	YOY	RevPAR	YOY	Supply	YOY	Demand	YOY	Revenue	YOY
Williamson County, TN	53.7%	+12.1%	$130	-0.1%	$70	+12.0%	197.3K	+0.8%	105.9K	+13.0%	$13.8M	+12.9%
Williamson County, TN+	53.6%	+11.2%	$130	-0.1%	$70	+11.2%	201.5K	+0.8%	108.0K	+12.2%	$14.1M	+12.1%
Brentwood, TN	49.5%	+15.1%	$117	+4.2%	$58	+19.9%	79.0K	+0.0%	39.1K	+15.1%	$4.6M	+19.9%
Franklin, TN	54.7%	+10.2%	$137	-0.6%	$75	+9.5%	134.9K	+1.2%	73.9K	+11.6%	$10.1M	+10.9%
Nashville CBD, TN	55.3%	-6.4%	$212	-10.4%	$117	-16.1%	451.5K	+5.0%	249.7K	-1.7%	$53.0M	-12.0%
Tennessee	47.2%	+3.2%	$119	-2.2%	$56	+0.9%	4.9M	+2.5%	2.3M	+5.7%	$275.4M	+3.4%

Source: STR

Occupancy Long Term Trend



Occupancy YOY Comparison
Last 12 months



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This is a summary of hotel sales statistics through January 2026. January was a strong month. While the month was bolstered by higher occupancy due the winter storm, occupancy was trending over 2% above 2025 prior to the storm. We are also anticipating strong February and March activity compared to 2025.

HISTORIC FRANKLIN TENNESSEE

City of Franklin, Tennessee

FY 2027 Budget Request - Hotel/Motel Tax Fund

Budget Summary

	2024 Actual	2025 Actual	2026 Budget	2026 EOY	2027 Budget	2026 v. 2027 $	2026 v. 2027 %
Beginning Fund Balance	9,581,092	8,736,516	7,901,812	7,901,812	8,382,144		
Revenues	6,725,985	6,634,116	6,641,057	6,561,073	7,568,554	927,497	14.0%
Expenditures	7,570,564	7,468,821	5,796,710	6,080,741	6,401,187	604,477	10.4%
Ending Balance	8,736,516	7,901,812	8,746,159	8,382,144	9,549,511		

Obligations: The FY 2027 Requested Operating Budget includes $4,000,000 for Liberty Park improvements as well as annual contributions to the Convention and Visitors Bureau and debt service.

HISTORIC
FRANKLIN
TENNESSEE

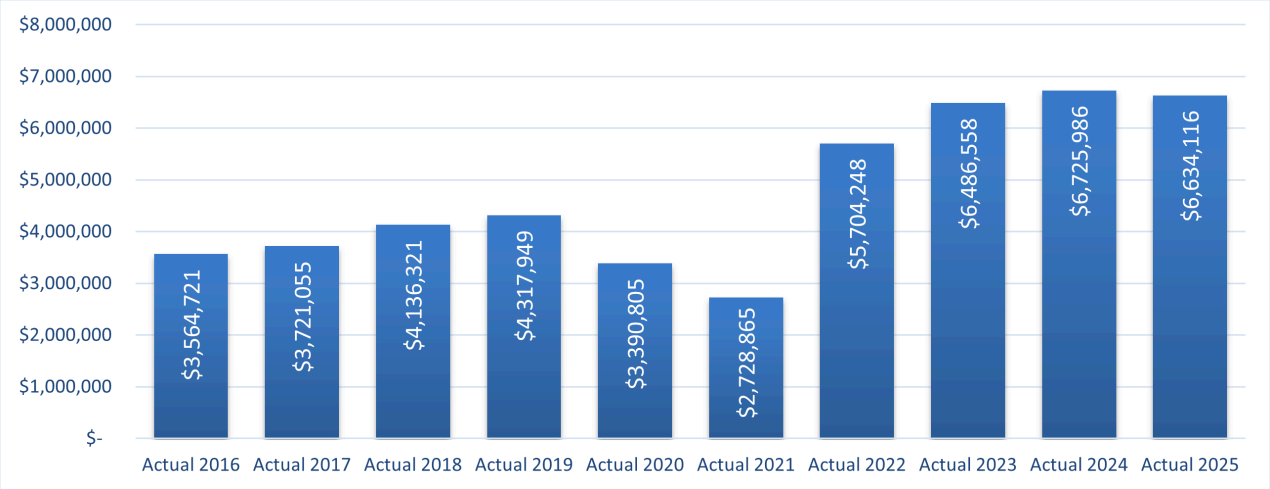
FY 2027 Operating Budget

Hotel/Motel Tax Fund

Fund Summary

The Hotel/Motel Tax Fund is a special revenue fund used to account for the locally administered 5% tax levied on the occupancy of hotel and motel rooms which is in addition to state and local sales tax. The fund is used to pay debt service (previously on the Cool Springs Conference Center, and now the Harlinsdale and Battlefield parks) and expenditures related to tourism. In this budget, 1% of the 5% Hotel/Motel tax (traditionally based on collections in the previous full calendar year) is allocated to support the Williamson County Convention and Visitors Bureau.

The Hotel/Motel Tax Fund budget was impacted more than any other fund city-wide by COVID-19 due to the economic downturn. Revenues dropped in FY 2020, bottomed out in FY 2021 and rebounded to record highs in the last 5 years, FY 2022-FY 2026. Revenues for the last 10 years are shown below.

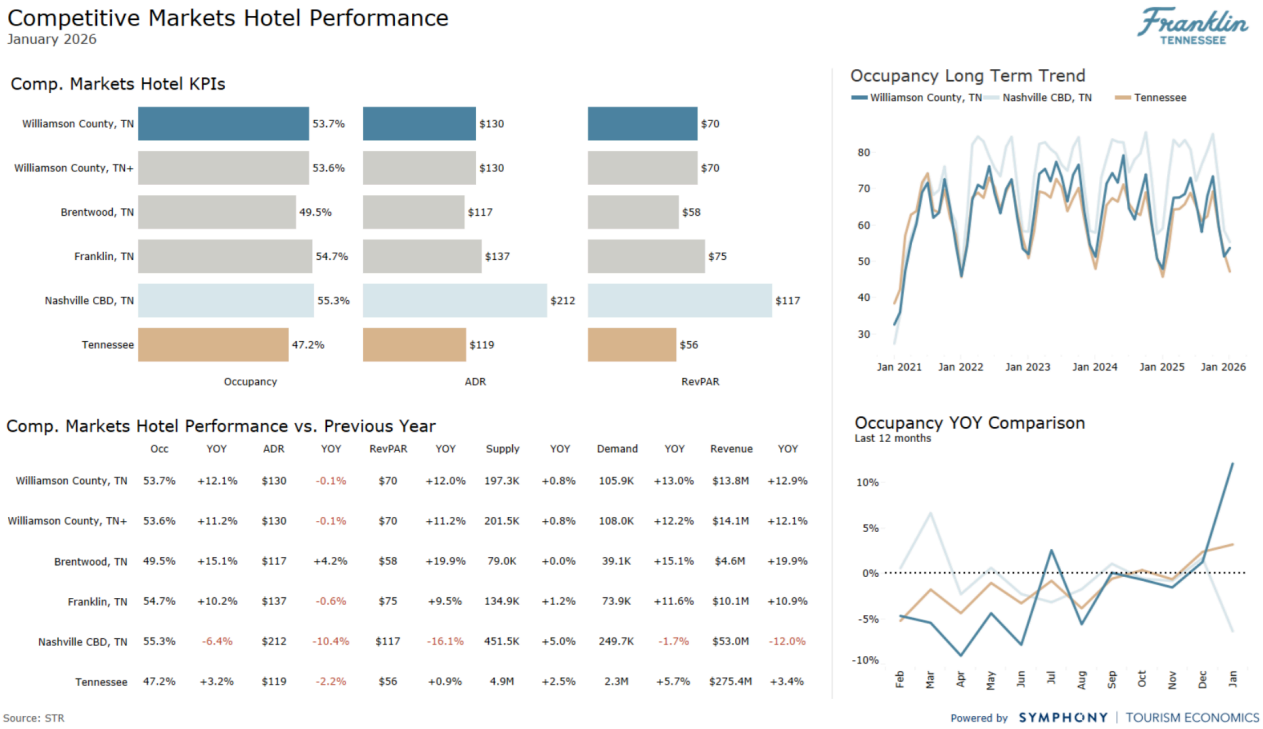


Performance Measures

The Convention & Visitor's Bureau for Franklin & Williamson County monitors the monthly performance of hotels. Leading measures monitored include:

- Occupancy Rate (calculated by dividing the total number of rooms occupied by the total number of rooms available and multiplying by 100)
- ADR (Annual Daily Rate - calculated by dividing the room revenue by the rooms sold)
- RevPAR (Revenue per Available Room calculated by dividing total room revenue by the number of available rooms)
- Total Supply of Rooms
- Total Demand for Rooms
- Total Revenue generated

The graphic below provides hotel occupancy, rate, and revenue per available room for the month of October 2024.



For more information on the Convention & Visitor's Bureau, please visit visitfranklin.com

Strategic Plan Measures

There are no strategic plan measures associated with the Hotel/Motel Fund.

Staffing by Position

There are no staff formally associated with the Hotel/Motel Tax Fund. It is overseen by personnel in the Finance, Budget & Performance and Billing & Licensing Departments.

Budget Summary

Hotel/Motel Tax Fund

	ACTUAL 2024	ACTUAL 2025	BUDGET 2026	EOY 2026	BUDGET 2027		
	FY2024	**FY2025**	**FY2026**	**FY2026**	**FY2027**	**26 v. 27 Difference $**	**26 v. 27 Difference %**
Revenues							
REVENUES							
LOCAL TAXES (31000)	$5,907,179	$5,476,275	$5,914,912	$5,834,928	$6,877,353	$962,441	16.3%
INTERGOVERNMENTAL (33000)	$431,900	$723,415	$416,259	$416,259	$429,995	$13,736	3.3%
USE OF MONEY & PROPERTY (36000)	$386,907	$434,427	$309,886	$309,886	$261,206	($48,680)	(15.7%)
OTHER REVENUE (37000)	–	–	–	$0	$0	$0	–
REVENUES TOTAL	**$6,725,985**	**$6,634,116**	**$6,641,057**	**$6,561,073**	**$7,568,554**	**$927,497**	**14.0%**
REVENUES TOTAL	**$6,725,985**	**$6,634,116**	**$6,641,057**	**$6,561,073**	**$7,568,554**	**$927,497**	**14.0%**
Expenses							
150 - HOTEL/MOTEL TAX							
OPERATIONS							
SERVICES (82000)	$10,000	$69,207	$275,000	$275,000	$125,000	($150,000)	(54.6%)
SUPPLIES (83000)	$40,019	–	$95,000	$0	$0	($95,000)	(100.0%)
OPERATIONAL UNITS (84000)	($308,344)	$58,401	–	$214,010	$0	$0	–
BUSINESS EXPENSES (85000)	–	$5,000	–	$0	$0	$0	–
DEBT SERVICE (86000)	–	–	–	$0	$0	$0	–
APPROPRIATIONS (87000)	$1,308,025	$1,523,322	$1,485,108	$1,485,108	$1,365,905	($119,203)	(8.0%)
TRANSFER TO OTHER FUNDS (88000)	$2,261,781	$5,812,891	$3,136,602	$3,136,602	$4,815,282	$1,678,680	53.5%
OPERATIONS TOTAL	**$3,311,481**	**$7,468,821**	**$4,991,710**	**$5,110,720**	**$6,306,187**	**$1,314,477**	**26.3%**
CAPITAL							
CAPITAL ASSETS (89000)	$4,259,083	$0	$805,000	$970,021	$95,000	($710,000)	(88.2%)
CAPITAL TOTAL	**$4,259,083**	**$0**	**$805,000**	**$970,021**	**$95,000**	**($710,000)**	**(88.2%)**
150 - HOTEL/MOTEL TAX TOTAL	**$7,570,564**	**$7,468,821**	**$5,796,710**	**$6,080,741**	**$6,401,187**	**$604,477**	**10.4%**
EXPENSES TOTAL	**$7,570,564**	**$7,468,821**	**$5,796,710**	**$6,080,741**	**$6,401,187**	**$604,477**	**10.4%**

Notes & Objectives

Aside from obligations the City has made to service debt, pay for land acquisitions, and provide funding for the CVB, the Hotel/Motel Tax Fund has historically been used to purchase supplies and materials for special events and tourism, and sustain ongoing capital project commitments.

In FY 2025, Program Enhancement Requests funded through the Hotel/Motel Fund included $300,000 for 1/2 the costs of replacing lighting at Jim Warren Park, $100,000 for 1/2 the costs of funding an update to the city's Preservation Plan, $50,000 to support efforts by the African American Heritage Society's renovations of the Merrill-Williams House, and $30,000 for joint funding of an occupancy tax audit of hotels with Brentwood and Williamson County. $5,000,000 in transfers were made to the Capital Projects Fund were made - $4,000,000 for the acquisition of the Creekside Properties and $1,000,000 for the Harlinsdale Barn restoration project.

In FY 2026, Program Enhancement Requests funded include: $1,200,029 (nearly all of the increase of 1% in the rate) - 1/2 of Downtown Parking Study ($100,000 - BOMA #2 PER Priority), Vehicle Barrier System Archer Trailer Kit ($441,927 - BOMA #3 PER Priority), Retrofit Existing Sports Field Lighting at Jim Warren Park to LED ($490,000 - BOMA #8 PER Priority), Playground Resurfacing at Liberty Park - $93,102, Restoration of Merrill-Williams Home ($50,000 - 2nd year of contribution).

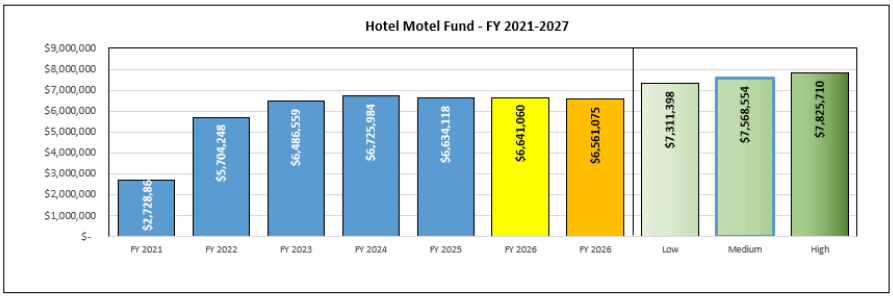
The FY 2027 Requested Operating Budget includes $4,000,000 for Liberty Park improvements as well as annual contributions to the Convention and Visitors and bureau and debt service.

City of Franklin
Revenue Model

Fund:	Hotel/Motel Tax Fund	Percent of All Revenues	3.0%

Hotel/Motel Tax Fund: The Hotel/Motel Tax Fund is a special revenue fund used to account for the locally administered tax levied on the occupancy of hotel and motel rooms, in addition to sales tax. The City of Franklin Hotel/Motel tax is currently 4%. The fund is used to pay debt service on the Cool Springs Conference Center and the Harlinsdale and Battlefield parks. Also, the funds can be used to support projects and operations related to tourism.

This model presents a move to a 5% tax rate for hotel/motel occupancy tax from the original 4%.



	Actual					Budget	Estimated	Forecasts (FY 2027)			Averages
	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2026	Low	Medium	High	
% yr/yr.	-19.5%	109.0%	14%	4%	-1%	-1%	-2%	11%	15%	3%	
July	269,777	431,907	467,695	527,197	476,384	481,148	449,744	550,768	567,802	584,836	3-yr Average
August	138,563	362,601	409,407	428,541	426,327	428,233	396,587	485,670	500,691	515,711	$ 6,615,554
September	165,973	380,972	500,906	541,658	508,827	513,915	496,557	608,096	626,903	645,710	0.6%
October	209,657	456,288	534,393	580,743	580,374	586,178	585,314	716,790	738,959	761,128	5-Yr Average
November	138,935	348,856	409,466	452,482	407,080	411,150	411,150	503,505	519,077	534,650	$ 5,655,955
December	139,075	307,469	357,111	374,799	340,358	343,230	343,761	420,978	433,998	447,018	3.8%
January	136,507	271,886	339,608	338,839	323,795	327,033	327,033	400,493	412,879	425,265	10-Yr Average
February	145,247	298,796	393,726	407,344	383,000	431,989	386,830	473,722	488,373	503,024	$ 4,741,062
March	228,613	456,235	541,262	514,688	495,397	545,827	500,351	612,743	631,693	650,644	4.2%
April	270,729	505,452	555,358	555,619	493,882	589,234	623,526	610,868	629,761	648,654	20-Yr Average
May	335,339	509,705	553,282	555,828	522,547	589,456	659,715	646,323	666,312	686,302	$ 3,406,391
June	397,414	545,519	576,478	629,439	518,305	667,520	654,360	641,076	660,904	680,731	4.9%
US TREASURY ARPA		680,966	366,137	98,515	413,836	-	-	-	-	-	
Short Term Rental Tax	133,521	326,504	334,255	333,384	309,579	416,259	416,259	386,996	429,995	472,995	
Interest Income	19,514	(182,308)	52,234	50,653	44,153	12,469	12,469	9,071	9,352	9,632	
Investment Interest			95,240	336,253	390,273	297,417	297,417	244,299	251,854	259,410	
Misc. Income		3,400	-	-	-	-	-	-	-	-	
Totals	$ 2,728,865	$ 5,704,248	$ 6,486,559	$ 6,725,984	$ 6,634,118	$ 6,641,060	$ 6,561,075	$ 7,311,398	$ 7,568,554	$ 7,825,710	

Source: City of Franklin, Annual Comprehensive Financial Reports - 1990-2025 & Estimates from Finance & Revenue Management Departments.

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FY 2027 Hotel/Motel Tax Revenues and Expenses Budget

Account Name	Account String	Itemizations	FY2024 Actual	FY2025 Actual	FY2026 Budget	FY2026 EOY	FY2027 Budget	FY2028 Forecast	FY2029 Forecast
Hotel/Motel Tax Revenues									
HOTEL/MOTEL TAXES	150-31700-00000		5,907,179	5,476,275	5,914,912	5,834,928	6,877,353	7,393,640	7,393,640
SHORT TERM VACATION RENTAL TAX	150-33285-00000		333,384	309,579	416,259	416,259	429,995	416,259	416,259
US TREASURY DEPT (FEDERAL)	150-33675-47100		0	413,836	0	0	0	0	0
US TREASURY DEPT ARPA (FED)	150-33676-47100		98,515	0	0	0	0	0	0
INTEREST INCOME	150-36100-00000		50,653	44,153	12,469	12,469	9,352	12,469	12,469
LGIP Interest	150-36105-00000		0	0	0	0	0	0	0
INVESTMENT INTEREST	150-36110-00000		336,253	390,273	297,417	297,417	251,854	297,417	297,417
TRANSFER FROM GENERAL FUND	150-37100-00000		0	0	0	0	0	0	0
MISCELLANEOUS INCOME	150-37900-00000		0	0	0	0	0	0	0
Total Hotel/Motel Tax Revenues			**$6,725,985**	**$6,634,116**	**$6,641,057**	**$6,561,073**	**$7,568,554**	**$8,119,785**	**$8,119,785**
Hotel/Motel Tax Expenses									
AUDIT SERVICES	150-82530-47100		0	0	0	0	0	0	0
AUDIT SERVICES	150-82530-47100	Base				0	0	0	0
AUDIT SERVICES	150-82530-47100	FY2025 PER: Hotel/Motel Occupancy Tax Audit				0	0	0	0
ENGINEERING SERVICES	150-82540-47100		0	0	0	0	0	0	0
CONSULTANT SERVICES	150-82560-47100		0	27,532	225,000	225,000	125,000	0	0
CONSULTANT SERVICES	150-82560-47100	FY25 PER Preservation Plan - Planning & Sustainability				100,000	0	0	0
CONSULTANT SERVICES	150-82560-47100	FY26 PER Downtown Parking Study				125,000	125,000	0	0
OTHER CONTRACTUAL SERVICES	150-82599-47100		10,000	10,000	50,000	50,000	0	0	0
OTHER CONTRACTUAL SERVICES	150-82599-47100	Temporary Downtown Bathrooms				50,000	0	0	0
SIGN MAINTENANCE SERVICES	150-82643-47100		0	31,675	0	0	0	0	0
Parks & Rec Fac (<$100,000),	150-83710-47100		40,019	0	95,000	0	0	0	0
COOL SPRINGS CONFERENCE CENTER OPERATIONS	150-84910-47100		-308,344	-355,435	0	-300,000	0	0	0
ARPA - GRANT PROGRAMS	150-84958-47100		0	413,836	0	514,010	0	0	0
MISCELLANEOUS-DONATIONS	150-85991-47100		0	5,000	0	0	0	0	0
CONTRACTED SERVICES	150-87110-47100		1,308,025	1,523,322	1,485,108	1,485,108	1,365,905	0	0
CONTRACTED SERVICES	150-87110-47100	Convention and Visitors Bureau				1,435,108	1,365,905	0	0
CONTRACTED SERVICES	150-87110-47100	Restoration of the Merrill-Williams Home				50,000	0	0	0
TRANSFER TO DEBT SERVICE	150-88095-47100		1,164,473	812,891	811,602	811,602	815,282	730,871	1,541,444
TRANSFER TO CAPITAL PROJECTS	150-88100-47100		1,097,308	5,000,000	2,325,000	2,325,000	0	0	0
LAND ACQUIRED (purchase cost or value)	150-89110-47100		4,194,262	0	0	0	0	0	0
ARPA Build Improve (>$100,000)	150-89231-47100		0	0	0	0	0	0	0

FY 2027 Hotel/Motel Tax Revenues and Expenses Budget

Account Name	Account String	Itemizations	FY2024 Actual	FY2025 Actual	FY2026 Budget	FY2026 EOY	FY2027 Budget	FY2028 Forecast	FY2029 Forecast
ARPA Build Improve (>$100,000)	150-89231-47100	FY 2025 - Conference Center Renovations - ARPA				0	0	0	0
GATEWAY ENHANCEMENT & STREETSCAPE (>$100,000)	150-89440-47100		0	0	0	95,000	95,000	95,000	95,000
MACHINERY & EQUIPMENT (>$50,000)	150-89530-47100		64,821	0	520,000	520,000	0	0	0
MACHINERY & EQUIPMENT (>$50,000)	150-89530-47100					0	0	0	0
MACHINERY & EQUIPMENT (>$50,000)	150-89530-47100	FY 26 PER Vehicle Barrier System Emergency Management				520,000	0	0	0
TRANSFER TO CAPITAL PROJECTS	150-88100-44700		0	0	0	0	4,000,000	0	0
TRANSFER TO CAPITAL PROJECTS	150-88100-44700	Liberty Park Improvements - Phase 1				0	4,000,000	0	0
BUILDING IMPROVEMENTS (>$100,000)	150-89230-44700		0	0	0	0	0	0	0
PARKS & RECREATION FACILITIES (>$100,000)	150-89310-44700		0	0	285,000	355,021	0	0	0
PARKS & RECREATION FACILITIES (>$100,000)	150-89310-44700	FY 25 PER - Replacement: Retrofit Existing Sports Field Lighting to LED				0	0	0	0
PARKS & RECREATION FACILITIES (>$100,000)	150-89310-44700	FY 26 PER - Retrofit Existing Sports Field Lighting to LED				327,997	0	0	0
PARKS & RECREATION FACILITIES (>$100,000)	150-89310-44700	FY 26 PER - Playground Surfacing at Liberty Park				27,024	0	0	0
Total Hotel/Motel Tax Expenses			**$7,570,564**	**$7,468,821**	**$5,796,710**	**$6,080,741**	**$6,401,187**	**$825,871**	**$1,636,444**

City of Franklin

109 3rd Ave S.
Franklin, TN 37064
(615) 791-3217

File #: 26-0393

DATE: 4/13/2026

TO: Budget & Finance Committee

FROM: Michael Walters Young, Chief Budget & Performance Officer

SUBJECT:

Budget Presentation - Misc. General Fund Budgets

PURPOSE:

The purpose of this memorandum is to provide information to the Franklin Board of Mayor and Aldermen (BOMA) concerning the budget requests for Miscellaneous General Fund Budgets (General Expenses, Interfund Transfers) for FY 2026-2027.

BACKGROUND/STAFF COMMENTS:

Each year, the Budget & Finance Committee reviews the detailed budget of each City Department. At the meetings in February and March, departmental staff makes a presentation of the plans for the next budget cycle and the requested funding for those anticipated needs. This provides the Committee with an idea of the size and scope of budget requests that may be included in the City Administrator's proposed budget, which is typically delivered at the May committee meeting.

FINANCIAL IMPACT:

The financial impact varies by department, depending on the increase in population, the required services, equipment replacement needs, and program enhancements.

RECOMMENDATION:

Staff recommends review of the budget materials. No action is required.

Miscellaneous General Fund Departments

General Expenses
Interfund Transfers

HISTORIC FRANKLIN TENNESSEE

City of Franklin, Tennessee - FY 2027 Budget Request

Miscellaneous General Fund Departments

Outline

- General Expenses
- Interfund Transfers

City of Franklin, Tennessee - FY 2027 Budget Request

General Expenses

Purpose of Fund

The General Expenses budget includes all expenditures which are not attributable to one particular department.

Among these expenses include general wage increases/merit pay, the City's appropriations for Medical and Dental expenses, the City's dues for the Tennessee Municipal League, the annual audit, fuel hedging, and the Franklin Community Survey. $100,000 set aside for City support of Housing Initiatives in FY 2019 is included in FY 2027.

HISTORIC FRANKLIN TENNESSEE

City of Franklin, Tennessee - FY 2027 Budget Request

General Expenses

Budget Request: Personnel

FY 2026 Budget: $1,171,789
FY 2027 Budget: $4,560,000
Difference: Increase of $3,388,211 or 289.1%

This budget will be revised with final estimates for wage increases and medical, dental, and ancillary insurance amounts City-wide for presentation to the BOMA in May. It is inclusive of wage increases comparable to prior years and additional compensation for funding market adjustments for General Fund Employees as a result of the ongoing market compensation study.

HISTORIC FRANKLIN TENNESSEE

City of Franklin, Tennessee - FY 2027 Budget Request

General Expenses

Budget Request: Operations

FY 2026 Budget: $2,272,141
FY 2027 Budget: $2,382,137
Difference: Increase of $109,996 or 4.8%

The major reason for the increase in operations is:
- Increase in cost of Property & Liability Insurance costs (from individual departments to one cost center (General Expenses) for the General Fund.)

HISTORIC FRANKLIN TENNESSEE

City of Franklin, Tennessee - FY 2027 Budget Request

Interfund Transfers

Purpose of Department

Interfund Transfers reflects those funds transferred from the General Fund to be accounted for in other funds of the City.

Annually, three appropriations happen reliably – the contribution of the subsidy for the Transit Fund, funding for Fleet Replacement and transfer to the Capital Project Fund for CIP funding needs.

HISTORIC FRANKLIN TENNESSEE

City of Franklin, Tennessee - FY 2027 Budget Request

Interfund Transfers

Budget Detail

FY 2026 Budget: $13,504,804
FY 2027 Budget: $16,999,728
Difference: Increase of $1,565,240 or 21.1%

Highlights include:

- $250,000 for State Street Aid & Transportation Aid Fund for continued funding of the Asset Management & Paving Program of City Facilities
- $1,461,745 for the Transit Fund for ongoing support of the Franklin Transit Authority's operations
-$2,500,000 for the Fleet Replacement Fund for annual replacement of fleet vehicles and Police cruisers
- $5,810,388 is being appropriated here for transfer to the Capital Projects Fund to support approved CIP related projects. This amount is split for two purposes:
  - **$2,135,388 for projects approved the FY 2026-2035 CIP**
  - **$3,675,000 for TDOT partnership opportunities (Mack Hatcher SE Expansion)**
- $6,977,595 is being appropriated for Debt Service to assist in servicing 2026 G.O. Bonds for City Hall as per the Capital Financing Model.

Note: Budget may be modified moving forward.

HISTORIC
FRANKLIN
TENNESSEE

FY 2027 Operating Budget

General Expenses

Department Summary

The General Expenses budget includes all expenditures which are not attributable to one particular department.

Among these expenses are general wage increases / merit pay, one-time contributions to the City's closed pension plan, the City's appropriations for Medical and Dental expenses, the City's dues for the Tennessee Municipal League, the annual audit, fuel hedging, and other "shared" software services. In addition, this budget continues to include all Property & Liability Insurance costs from individual departments and all Telephone Services (desk phones) and Internet for General Fund departments.

Performance Measures

There are no performance measures associated with General Expenses. It is overseen by personnel in the Administration, Finance and Human Resources Departments and the Office of Budget and Performance.

Strategic Plan Measures

There are no strategic plan measures associated with General Expenses. It is supervised by personnel in the Administration, Finance and Human Resources Departments and the Office of Budget and Performance.

Budget Summary

General Expenses

	ACTUAL 2024	ACTUAL 2025	BUDGET 2026	EOY 2026	BUDGET 2027		
	FY2024	**FY2025**	**FY2026**	**FY2026**	**FY2027**	**26 v. 27 Difference $**	**26 v. 27 Difference %**
Expenses							
110 - GENERAL FUND							
PERSONNEL							
PERSONNEL (81000)							
SALARIES & WAGES (81100)	–	$15,255	$945,256	$100,000	$3,370,000	$2,424,744	256.5%
EMPLOYEE BENEFITS (81400)	($832,721)	$1,851,692	$226,533	$1,525,000	$1,190,000	$963,467	425.3%
PERSONNEL (81000) TOTAL	**($832,721)**	**$1,866,947**	**$1,171,789**	**$1,625,000**	**$4,560,000**	**$3,388,211**	**289.2%**
PERSONNEL TOTAL	**($832,721)**	**$1,866,947**	**$1,171,789**	**$1,625,000**	**$4,560,000**	**$3,388,211**	**289.2%**
OPERATIONS							
SERVICES (82000)							
TRANSPORTATION CHARGES (82100)	–	–	–	$0	$0	$0	–
OPERATING SERVICES (82200)	–	–	–	$0	$0	$0	–
NOTICES, SUBSCRIPTIONS, PUBLICITY (82300)	$69,500	$280,168	$118,192	$92,197	$95,937	($22,255)	(18.8%)
UTILITIES (82400)	$726	$432	$206,000	$86,000	$86,000	($120,000)	(58.3%)
CONTRACTUAL SERVICES (82500)	$145,642	$118,370	$373,000	$104,600	$237,000	($136,000)	(36.5%)
REPAIR & MAINT SERVICES (82600)	–	$4,285	$1,000	$0	$0	($1,000)	(100.0%)
EMPLOYEE PROGRAMS (82700)	–	$1,545	–	$0	$0	$0	–
PROFESSIONAL DEVELOPMENT/TRAVEL (82800)	–	–	–	$0	$0	$0	–
SERVICES (82000) TOTAL	**$215,867**	**$404,799**	**$698,192**	**$282,797**	**$418,937**	**($279,255)**	**(40.0%)**
SUPPLIES (83000)							
OFFICE SUPPLIES (83100)	–	–	–	$0	$0	$0	–
OPERATING SUPPLIES (83200)	–	–	–	$0	$0	$0	–
FUEL & MILEAGE (INSIDE WILLIAMSON COUNTY) 83300	($6,555)	$51,365	–	$4,000	$0	$0	–
EQUIPMENT (<$50,000) (83500)	$6,300	–	–	$0	$0	$0	–
REPAIR & MAINT. SUPPLIES (83600)	–	–	–	$0	$0	$0	–
SUPPLIES (83000) TOTAL	**($255)**	**$51,365**	**–**	**$4,000**	**$0**	**$0**	**–**
OPERATIONAL UNITS (84000)							
OPERATIONAL UNITS (84000)	$2,980,050	$1,010,935	$20,435	$20,435	$0	($20,435)	(100.0%)
OPERATIONAL UNITS (84000) TOTAL	**$2,980,050**	**$1,010,935**	**$20,435**	**$20,435**	**$0**	**($20,435)**	**(100.0%)**
BUSINESS EXPENSES (85000)							
PROP & LIABILITY COSTS (85100)	$225,000	$64,791	$1,549,064	$1,790,167	$1,958,700	$409,636	26.4%
RENTALS (85200)	$1,351	$77,168	$100	$0	$0	($100)	(100.0%)
PERMITS & FEES (85300)	–	–	$350	$0	$0	($350)	(100.0%)

	ACTUAL 2024	ACTUAL 2025	BUDGET 2026	EOY 2026	BUDGET 2027		
	FY2024	FY2025	FY2026	FY2026	FY2027	26 v. 27 Difference $	26 v. 27 Difference %
FINANCIAL FEES (85500)	$3,343	$3,331	$2,500	$3,900	$4,500	$2,000	80.0%
OTHER BUSINESS EXPENSES (85900)	–	–	$1,500	$0	$0	($1,500)	(100.0%)
BUSINESS EXPENSES (85000) TOTAL	**$229,694**	**$145,290**	**$1,553,514**	**$1,794,067**	**$1,963,200**	**$409,686**	**26.4%**
DEBT SERVICE (86000)							
DEBT SERVICE (86000)	–	–	–	$0	$0	$0	–
DEBT SERVICE (86000) TOTAL	**–**	**–**	**–**	**$0**	**$0**	**$0**	**–**
APPROPRIATIONS (87000)							
APPROPRIATIONS (87000)	–	–	–	$0	$0	$0	–
APPROPRIATIONS (87000) TOTAL	**–**	**–**	**–**	**$0**	**$0**	**$0**	**–**
TRANSFER TO OTHER FUNDS (88000)							
TRANSFER TO OTHER FUNDS (88000)	–	–	–	$0	$0	$0	–
TRANSFER TO OTHER FUNDS (88000) TOTAL	**–**	**–**	**–**	**$0**	**$0**	**$0**	**–**
OPERATIONS TOTAL	**$3,425,357**	**$1,612,389**	**$2,272,141**	**$2,101,299**	**$2,382,137**	**$109,996**	**4.8%**
CAPITAL							
CAPITAL ASSETS (89000)	–	–	$2,500,000	$0	$0	($2,500,000)	(100.0%)
CAPITAL TOTAL	**–**	**–**	**$2,500,000**	**$0**	**$0**	**($2,500,000)**	**(100.0%)**
110 - GENERAL FUND TOTAL	**$2,592,635**	**$3,479,335**	**$5,943,930**	**$3,726,299**	**$6,942,137**	**$998,207**	**16.8%**
EXPENSES TOTAL	**$2,592,635**	**$3,479,335**	**$5,943,930**	**$3,726,299**	**$6,942,137**	**$998,207**	**16.8%**

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FY 2027 General Expenses Personnel, Operating, and Budgets

Account Name	Account String	Itemizations	FY2024 Actual	FY2025 Actual	FY2026 Budget	FY2026 EOY	FY2027 Budget	FY2028 Forecast	FY2029 Forecast
General Expenses Personnel									
REGULAR PAY	110-81110-45900		0	15,255	845,256	0	3,245,000	0	0
REGULAR PAY	110-81110-45900	General Salary Increase (Merit/COLA)				0	3,000,000	0	0
REGULAR PAY	110-81110-45900	Temporary Assistance Work				0	25,000	0	0
REGULAR PAY	110-81110-45900	Leave Balance/Retirement Reserve				0	200,000	0	0
REGULAR PAY	110-81110-45900	Public Works Internship Program (FY 2020)				0	20,000	0	0
FAMILY LEAVE PAY	110-81113-45900		0	0	100,000	100,000	125,000	100,000	100,000
MEDICAL PREMIUMS	110-81420-45900		-1,505,093	312,212	0	500,000	500,000	0	0
MEDICAL PREMIUMS - RETIREES	110-81421-45900		320,525	988,421	0	500,000	500,000	0	0
NEAR-SITE CLINIC (URGENT TEAM)	110-81422-45900		12,523	17,508	0	0	0	0	0
NEAR-SITE CLINIC (URGENT TEAM)-RETIREES	110-81423-45900		0	0	0	0	0	0	0
VISION PREMIUMS	110-81425-45900		-4,818	16,536	0	0	0	0	0
VISION PREMIUMS - RETIREES	110-81426-45900		-53	3,779	0	0	0	0	0
DENTAL INSURANCE PREMIUMS	110-81430-45900		42,155	43,580	11,533	0	0	0	0
DENTAL INSURANCE PREMIUMS	110-81430-45900	Dental Claims				0	0	0	0
DENTAL INSURANCE PREMIUMS	110-81430-45900	Departmental Allocations				0	0	0	0
DENTAL INSURANCE PREMIUMS	110-81430-45900	Admin Fees - Claims				0	0	0	0
GROUP INSURANCE PREMIUMS	110-81433-45900		0	0	0	0	0	0	0
EE MEDICAL INSURANCE CONTRIBUTIONS	110-81440-45900		0	0	0	0	0	0	0
CONTRIBUTIONS TO HEALTH SAVINGS ACCOUNT	110-81441-45900		0	0	190,000	0	390,000	190,000	190,000
RETIREE HEALTH INSURANCE CONTRIBUTIONS	110-81442-45900		-179,586	-230,577	0	0	-200,000	0	0
EE DENTAL INSURANCE CONTRIBUTIONS	110-81443-45900		0	0	0	0	0	0	0
EE VISION INSURANCE CONTRIBUTIONS	110-81444-45900		0	0	0	0	0	0	0
EE VOLUNTARY GROUP INSURANCE CONTRIBUTIONS	110-81446-45900		0	0	0	0	0	0	0
RETIREE VISION INSURANCE CONTRIBUTIONS	110-81447-45900		-60	-1,382	0	0	0	0	0
RETIREMENT CONTRIBUTIONS	110-81450-45900		480,892	697,006	0	500,000	0	0	0

FY 2027 General Expenses Personnel, Operating, and Budgets

Account Name	Account String	Itemizations	FY2024 Actual	FY2025 Actual	FY2026 Budget	FY2026 EOY	FY2027 Budget	FY2028 Forecast	FY2029 Forecast
DEFINED CONTRIBUTION MATCH (CLOSED)	110-81455-45900		0	0	0	0	0	0	0
DEFINED CONTRIBUTION MATCH (TCRS)	110-81456-45900		795	34	0	0	0	0	0
UNEMPLOYMENT CLAIMS	110-81460-45900		0	0	0	0	0	0	0
WORKERS COMPENSATION PREMIUMS	110-81470-45900		0	4,575	0	0	0	0	0
MOVING EXPENSES	110-81490-45900		0	0	25,000	25,000	0	0	0
Total Personnel			**-$832,721**	**$1,866,947**	**$1,171,789**	**$1,625,000**	**$4,560,000**	**$290,000**	**$290,000**
General Expenses Operating									
MAILING & OUTBOUND SHIPPING SERVICES	110-82110-45900		0	0	0	0	0	0	0
FREIGHT FOR INBOUND PURCHASED ITEMS	110-82120-45900		0	0	0	0	0	0	0
VEHICLE LICENSES & TITLES	110-82130-45900		0	0	0	0	0	0	0
PRINTING & COPYING SERVICES, OUTSOURCED	110-82210-45900		0	0	0	0	0	0	0
TRANSCRIPTION FEES	110-82240-45900		0	0	0	0	0	0	0
LANDFILL & BIOSOLIDS MANAGEMENT SERVICES	110-82270-45900		0	0	0	0	0	0	0
LEGAL NOTICES	110-82310-45900		0	0	0	0	0	0	0
CITY ELECTIONS	110-82320-45900		0	0	0	0	0	0	0
LEADERSHIP RETREATS	110-82340-45900		0	0	0	0	0	0	0
DUES FOR MEMBERSHIPS	110-82350-45900		69,500	75,149	108,192	92,177	95,937	0	0
DUES FOR MEMBERSHIPS	110-82350-45900	Greater Nashville Regional Council (MPO)				65,532	67,000	0	0
DUES FOR MEMBERSHIPS	110-82350-45900	Mayor's Caucus of Government Affairs				0	0	0	0
DUES FOR MEMBERSHIPS	110-82350-45900	National League of Cities				9,400	9,437	0	0
DUES FOR MEMBERSHIPS	110-82350-45900	Regional Transit Authority (RTA)				8,345	8,500	0	0
DUES FOR MEMBERSHIPS	110-82350-45900	Nashville Technology Council (NTC)				5,000	5,000	0	0
DUES FOR MEMBERSHIPS	110-82350-45900	Sam's				900	2,000	0	0
DUES FOR MEMBERSHIPS	110-82350-45900	Amazon				3,000	4,000	0	0
PROFESSIONAL STANDARDS / ACCREDITATION	110-82355-45900		0	0	0	0	0	0	0
PUBLIC RELATIONS & EDUCATION (CITY SPONSORED0	110-82360-45900		0	900	0	0	0	0	0
PROMOTIONS & SPECIAL EVENTS (NOT CITY SPONSORED)	110-82370-45900		0	0	10,000	0	0	0	0

FY 2027 General Expenses Personnel, Operating, and Budgets

Account Name	Account String	Itemizations	FY2024 Actual	FY2025 Actual	FY2026 Budget	FY2026 EOY	FY2027 Budget	FY2028 Forecast	FY2029 Forecast
EMERGENCY RELIEF	110-82371-45900		0	0	0	0	0	0	0
SPECIAL CENSUS	110-82385-45900		0	204,119	0	20	0	0	0
SPECIAL CENSUS	110-82385-45900	Costs related to conducting Special Census in FY 2025				20	0	0	0
ELECTRIC SERVICE	110-82410-45900		0	0	0	0	0	0	0
WATER & SEWER SERVICE	110-82420-45900		0	0	0	0	0	0	0
STORMWATER SERVICE	110-82430-45900		311	52	0	0	0	0	0
SANITATION & ENVIR SERVICES	110-82435-45900		415	380	0	0	0	0	0
NATURAL GAS SERVICE	110-82440-45900		0	0	0	0	0	0	0
TELEPHONE SERVICE	110-82450-45900		0	0	36,000	36,000	36,000	0	0
INTERNET & RELATED SERVICES	110-82470-45900		0	0	170,000	50,000	50,000	0	0
COMPUTER SERVICES	110-82510-45900		28,110	0	15,000	0	0	0	0
LEGAL SERVICES	110-82520-45900		0	0	15,000	0	0	0	0
AUDIT SERVICES	110-82530-45900		27,216	25,134	27,500	31,600	32,000	33,500	36,000
CONSULTANT SERVICES	110-82560-45900		15,500	24,500	44,500	23,000	50,000	0	25,000
CONSULTANT SERVICES	110-82560-45900	POLCO/Citizen Survey Annual Renewal				23,000	25,000	0	0
CONSULTANT SERVICES	110-82560-45900	Development Community Survey				0	25,000	0	25,000
Called Performance Bonds Servi	110-82580-45900		10,266	46,125	121,000	0	0	0	0
OTHER CONTRACTUAL SERVICES	110-82599-45900		64,550	22,610	150,000	50,000	155,000	0	0
OTHER CONTRACTUAL SERVICES	110-82599-45900	Affordable Housing				0	100,000	0	0
OTHER CONTRACTUAL SERVICES	110-82599-45900	Special Events and other contingencies (Fireworks etc.)				0	0	0	0
OTHER CONTRACTUAL SERVICES	110-82599-45900	Fireworks				50,000	55,000	0	0
EQUIPMENT REPAIR & MAINTENANCE SERVICES	110-82620-45900		0	0	0	0	0	0	0
SIGN MAINTENANCE SERVICES	110-82643-45900		0	0	0	0	0	0	0
LANDSCAPING SERVICES	110-82652-45900		0	0	0	0	0	0	0
GROUNDS MAINTENANCE SERVICES	110-82654-45900		0	0	0	0	0	0	0
BUILDING REPAIR & MAINTENANCE SERVICES	110-82660-45900		0	4,285	1,000	0	0	0	0
OTHER REPAIR & MAINTENANCE SERVICES	110-82699-45900		0	0	0	0	0	0	0
RETIREMENT SERVICES	110-82710-45900		0	0	0	0	0	0	0
TUITION ASSISTANCE PROGRAM	110-82720-45900		0	0	0	0	0	0	0

FY 2027 General Expenses Personnel, Operating, and Budgets

Account Name	Account String	Itemizations	FY2024 Actual	FY2025 Actual	FY2026 Budget	FY2026 EOY	FY2027 Budget	FY2028 Forecast	FY2029 Forecast
EMPLOYEE RECOGNITION/RECEPTIONS	110-82750-45900		0	1,545	0	0	0	0	0
TRAINING, OUTSIDE	110-82780-45900		0	0	0	0	0	0	0
TRAINING, IN-HOUSE	110-82790-45900		0	0	0	0	0	0	0
REGISTRATIONS	110-82810-45900		0	0	0	0	0	0	0
MEALS & FOOD (Travel)	110-82850-45900		0	0	0	0	0	0	0
OTHER TRAVEL EXPENSES	110-82890-45900		0	0	0	0	0	0	0
MEALS & FOOD (Business)	110-83140-45900		0	0	0	0	0	0	0
TRAINING SUPPLIES	110-83210-45900		0	0	0	0	0	0	0
MEDICAL SUPPLIES	110-83240-45900		0	0	0	0	0	0	0
OTHER OPERATING SUPPLIES	110-83299-45900		0	0	0	0	0	0	0
FUEL HEDGING COSTS	110-83315-45900		-6,555	51,365	0	4,000	0	0	0
FURNITURE, FIXTURES (<$50,000)	110-83510-45900		0	0	0	0	0	0	0
MACHINERY & EQUIPMENT (<$50,000)	110-83530-45900		0	0	0	0	0	0	0
COMPUTER HARDWARE (<$50,000)	110-83540-45900		6,300	0	0	0	0	0	0
COMPUTER SOFTWARE (<$50,000)	110-83550-45900		0	0	0	0	0	0	0
SIGN SUPPLIES	110-83643-45900		0	0	0	0	0	0	0
BUILDING MAINTENANCE SUPPLIES	110-83660-45900		0	0	0	0	0	0	0
Opioid Settlement Expenses	110-84128-45900		0	40,000	20,435	20,435	0	0	0
TREE BANK COSTS	110-84620-45900		0	0	0	0	0	0	0
ADMIN SERVICES PROVIDED TO OTHER FUNDS	110-84710-45900		0	0	0	0	0	0	0
Interim City Hall Non Rental	110-84711-45900		0	0	0	0	0	0	0
New City Hall Non Capital Exp	110-84712-45900		0	0	0	0	0	0	0
2ND AVE PARKING GARAGE OPERATIONS	110-84920-45900		0	0	0	0	0	0	0
4TH AVE PARKING GARAGE OPERATIONS	110-84930-45900		0	0	0	0	0	0	0
GRANT PROGRAMS	110-84950-45900		1,980,050	970,935	0	0	0	0	0
GRANT PROGRAMS	110-84950-45900	Franklin's Charge Pass Through				0	0	0	0
ARPA-Grant Programs	110-84958-45900		1,000,000	0	0	0	0	0	0
PROPERTY INSURANCE	110-85110-45900		0	0	250,667	256,468	270,000	0	0
FRAUD INSURANCE	110-85111-45900		0	0	2,277	2,424	2,700	0	0
INLAND MARINE INSURANCE	110-85112-45900		0	64,791	105,088	70,146	132,000	0	0
AUTO PHYSICAL DAMAGE INSURANCE	110-85113-45900		0	0	42,969	68,174	62,000	0	0
LIABILITY INSURANCE	110-85115-45900		0	0	329,353	680,000	582,000	0	0
E&O LIABILITY INSURANCE	110-85116-45900		0	0	124,821	208,648	272,000	0	0
VEHICLE LIABILITY INSURANCE	110-85117-45900		0	0	296,009	220,246	362,000	0	0

FY 2027 General Expenses Personnel, Operating, and Budgets

Account Name	Account String	Itemizations	FY2024 Actual	FY2025 Actual	FY2026 Budget	FY2026 EOY	FY2027 Budget	FY2028 Forecast	FY2029 Forecast
LAW ENFORCEMENT LIABILITY INSURANCE	110-85118-45900		0	0	290,773	120,678	150,000	0	0
UMBRELLA LIABILITY INSURANCE	110-85119-45900		0	0	60,894	80,412	85,000	0	0
PROPERTY CLAIMS/DEDUCTIBLES	110-85120-45900		0	0	7,883	0	0	0	0
LIABILITY CLAIMS/DEDUCTIBLES	110-85125-45900		0	0	16,135	6,974	10,000	0	0
E&O LIABILITY CLAIMS	110-85126-45900		0	0	792	11,797	15,000	0	0
VEHICLE LIABILITY CLAIMS/DEDUCTIBLES	110-85127-45900		0	0	10,300	3,200	5,000	0	0
LAW ENFORCEMENT LIABILITY CLAIMS/DEDUCTIBLES	110-85128-45900		0	0	0	0	0	0	0
Legal Settlements	110-85130-45900		0	0	0	0	0	0	0
E&O Settlements	110-85131-45900		0	0	0	0	0	0	0
Employee Settle (excl back wag	110-85134-45900		225,000	0	0	50,000	0	0	0
SURETY/NOTARY COSTS	110-85140-45900		0	0	11,103	11,000	11,000	0	0
BUILDING & OFFICE RENTAL	110-85210-45900		0	0	0	0	0	0	0
PROPERTY TAX-RENTAL PROPERTY	110-85220-45900		1,351	77,168	100	0	0	0	0
EQUIPMENT RENTAL & LEASES	110-85240-45900		0	0	0	0	0	0	0
PERMITS	110-85310-45900		0	0	250	0	0	0	0
STATE FEES	110-85320-45900		0	0	0	0	0	0	0
FEDERAL FEES	110-85325-45900		0	0	0	0	0	0	0
RECORDING & FILING FEES	110-85340-45900		0	0	100	0	0	0	0
BANKING FEES	110-85510-45900		0	0	0	0	0	0	0
INVESTMENT FEES	110-85520-45900		0	0	0	0	0	0	0
E-COMMERCE FEES	110-85530-45900		843	831	0	900	1,000	0	0
LATE CHARGES	110-85580-45900		0	0	0	0	0	0	0
BOND COMPLIANCE	110-85590-45900		2,500	2,500	2,500	3,000	3,500	0	0
MISCELLANEOUS	110-85990-45900		0	0	1,500	0	0	0	0
PAYING AGENT & OTHER DEBT FEES	110-86300-45900		0	0	0	0	0	0	0
LEASE/LOAN PRINCIPAL	110-86600-45900		0	0	0	0	0	0	0
LEASE/LOAN INTEREST	110-86700-45900		0	0	0	0	0	0	0
CONTRACTED SERVICES	110-87110-45900		0	0	0	0	0	0	0
APPROPRIATIONS TO GOVERNMENTS	110-87120-45900		0	0	0	0	0	0	0
TRANSFER TO CAPITAL PROJECTS	110-88100-45900		0	0	0	0	0	0	0
Total Operating			**$3,425,357**	**$1,612,389**	**$2,272,141**	**$2,101,299**	**$2,382,137**	**$33,500**	**$61,000**
General Expenses Capital									

FY 2027 General Expenses Personnel, Operating, and Budgets

Account Name	Account String	Itemizations	FY2024 Actual	FY2025 Actual	FY2026 Budget	FY2026 EOY	FY2027 Budget	FY2028 Forecast	FY2029 Forecast
LAND	110-89100-45900		0	0	0	0	0	0	0
LAND ACQUIRED (purchase cost or value)	110-89110-45900		0	0	2,500,000	0	0	0	0
EASEMENTS ACQUIRED (purchase cost or value)	110-89120-45900		0	0	0	0	0	0	0
BUILDINGS ACQUIRED (>$100,000)	110-89210-45900		0	0	0	0	0	0	0
BUILDING DESIGN & CONSTRUCTION (>$100,000)	110-89220-45900		0	0	0	0	0	0	0
BUILDING IMPROVEMENTS (>$100,000)	110-89230-45900		0	0	0	0	0	0	0
STREETS (>$100,000)	110-89420-45900		0	0	0	0	0	0	0
FURNITURE, FIXTURE (>$50,000)	110-89510-45900		0	0	0	0	0	0	0
MACHINERY & EQUIPMENT (>$50,000)	110-89530-45900		0	0	0	0	0	0	0
COMPUTER HARDWARE (>$50,000)	110-89540-45900		0	0	0	0	0	0	0
COMPUTER SOFTWARE (>$50,000)	110-89550-45900		0	0	0	0	0	0	0
Total Capital			**$0**	**$0**	**$2,500,000**	**$0**	**$0**	**$0**	**$0**
Total General Expenses Budget			**$2,592,635**	**$3,479,335**	**$5,943,930**	**$3,726,299**	**$6,942,137**	**$323,500**	**$351,000**

HISTORIC
FRANKLIN
TENNESSEE

FY 2027 Operating Budget

Interfund Transfers

Department Summary

Interfund Transfers reflect those funds transferred from the General Fund to be accounted for in other funds of the City. Ongoing transfers appropriated here include:

- $250,000 for State Street Aid & Transportation Aid Fund for continued funding an Asset Management & Paving Program of City facilities
- $1,461,745 for the Transit Fund for ongoing support of the Franklin Transit Authority's operations
- $2,500,000 for the Fleet Replacement Fund for annual replacement of fleet vehicles and Police cruisers
- $5,810,388 is being appropriated here for transfer to the Capital Projects Fund to support approved CIP related projects. This amount is split for two purposes:
  - $2,135,388 for projects approved the FY 2026-2035 CIP
  - $3,675,000 for TDOT partnership opportunities (Mack Hatcher SE Expansion)
- $6,977,595 is being appropriated for Debt Service to assist in servicing 2026 G.O. Bonds for City Hall as per the Capital Financing Model.

Performance Measures

There are no performance measures associated with Interfund Transfers. It is overseen by personnel in the Office of Budget and Performance and the Finance Department.

Budget Summary

Interfund Transfers

	ACTUAL 2024	ACTUAL 2025	BUDGET 2026	EOY 2026	BUDGET 2027		
	FY2024	FY2025	FY2026	FY2026	FY2027	26 v. 27 Difference $	26 v. 27 Difference %
Expenses							
110 - GENERAL FUND							
OPERATIONS							
TRANSFER TO OTHER FUNDS (88000)							
TRANSFER TO OTHER FUNDS (88000)							
88020 - TRANSFER TO STREET AID & TRANSPORTATION	$500,000	$500,000	$500,000	$500,000	$250,000	($250,000)	(50.0%)
88030 - TRANSFER TO SANITATION & ENVIR SERVICES	$1,750,000	–	–	$0	$0	$0	–
88040 - TRANSFER TO ROAD IMPACT	–	–	$146,524	$146,524	$0	($146,524)	(100.0%)
88060 - TRANSFER TO STORMWATER	–	$1,500,000	–	$0	$0	$0	–
88080 - TRANSFER TO HOTEL/MOTEL FUND	–	–	–	$0	$0	$0	–
88085 - TRANSFER TO PARKLAND DEDICATION	–	–	$30,128	$30,128	$0	($30,128)	(100.0%)
88090 - TRANSFER TO TRANSIT	$549,280	$927,710	$1,461,745	$1,461,745	$1,461,745	$0	0.0%
88095 - TRANSFER TO DEBT SERVICE	–	–	–	$0	$6,977,595	$6,977,595	–
88100 - TRANSFER TO CAPITAL PROJECTS	$6,100,000	$5,039,941	$8,866,407	$8,866,407	$5,810,388	($3,056,019)	(34.5%)
88105 - TRANSFER TO CAPITAL VEHICLE FUND	$812,810	$863,490	$2,500,000	$2,500,000	$2,500,000	$0	0.0%
88150 - TRANSFER TO WATER OPERATING	–	–	–	$0	$0	$0	–
88180 - TRANSFER TO SEWER OPERATING	–	–	–	$0	$0	$0	–
TRANSFER TO OTHER FUNDS (88000) TOTAL	**$9,712,090**	**$8,831,141**	**$13,504,804**	**$13,504,804**	**$16,999,728**	**$3,494,924**	**25.9%**
TRANSFER TO OTHER FUNDS (88000) TOTAL	**$9,712,090**	**$8,831,141**	**$13,504,804**	**$13,504,804**	**$16,999,728**	**$3,494,924**	**25.9%**
OPERATIONS TOTAL	**$9,712,090**	**$8,831,141**	**$13,504,804**	**$13,504,804**	**$16,999,728**	**$3,494,924**	**25.9%**
110 - GENERAL FUND TOTAL	**$9,712,090**	**$8,831,141**	**$13,504,804**	**$13,504,804**	**$16,999,728**	**$3,494,924**	**25.9%**
EXPENSES TOTAL	**$9,712,090**	**$8,831,141**	**$13,504,804**	**$13,504,804**	**$16,999,728**	**$3,494,924**	**25.9%**

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City of Franklin

109 3rd Ave S.
Franklin, TN 37064
(615) 791-3217

File #: 26-0394

DATE: 4/13/2026

TO: Budget & Finance Committee

FROM: Eric Stuckey, City Administrator
Michael Walters Young, Chief Budget & Performance Officer

SUBJECT:

Discussion of FY 2027 Budget Enhancements & Priorities

PURPOSE:

The purpose of this memorandum is to provide information to the Franklin Board of Mayor and Aldermen (BOMA) concerning the continuing development of the FY 2027 Operating Budget.

BACKGROUND/STAFF COMMENTS:

Similar to last year, we are providing Aldermen and the Mayor with the opportunity to identify your priorities from approximately 93 submissions from departments for new positions, equipment, and resources. These proposed budget additions are referred to a Program Enhancement Requests (PER's). BOMA members submitted their requests back to staff by April 3rd and staff compiled each member's top 15 individually before produce a summary which will shows each member's top 15 and the frequency of items chosen in advance of the Budget & Finance Committee meeting of April 13th.

All Board members are encouraged to come to the April 13th meeting to discuss priorities in the FY 2027 Budget with the Budget & Finance Committee and provide input as the City Administrator works to finish his budget recommendations. The City Administrator's FY 2027 Recommended Budget will be submitted to BOMA on Friday, May 8th, and presented to the Budget & Finance Committee on May 14th.

A summary presentation of the priority rankings and detailed analysis will be posted to this item before the meeting on April 13th.

FINANCIAL IMPACT:

The financial impact of the PERs will vary depending upon how much revenue capacity exists to fund priorities, but a total of $12,344,045 across all four operational funds (General, Sanitation, Stormwater and Water Management) have been submitted for consideration.

RECOMMENDATION:

Staff recommends review of the budget materials. No action is required.

City of Franklin, Tennessee
FY 2027 Operating Budget Request

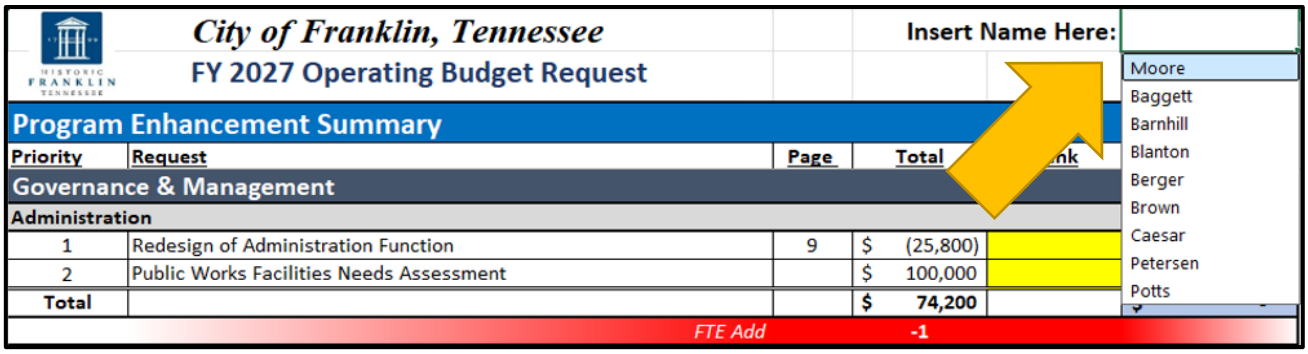
Program Enhancement Summary Form Instructions

To the Honorable Mayor and Aldermen,

We are pleased to present you this workbook to assist you and staff in identifying important enhancements to the budget for FY 2027. This workbook and the attached detail is designed to facilitate decision making in a clear manner. To understand how to use this, there are only a few steps to follow and be familiar with:

Step 1: Identify who you are

When you first click on the tab entitled "FY 2027 PER Summary" **(the BLUE Tab)**, go the upper right hand corner and to the right of "Insert Name Here" highlight the cell. A drop down box will appear, you can choose your name. This will populate at the top and bottom of the worksheet to create a summary of total requests.



City of Franklin, Tennessee — Insert Name Here:

FY 2027 Operating Budget Request

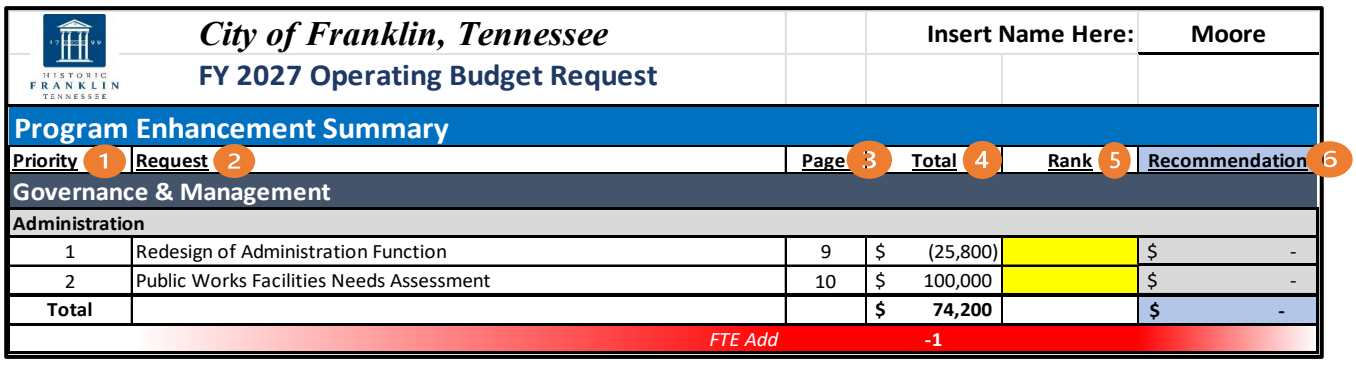
Moore, Baggett, Barnhill, Blanton, Berger, Brown, Caesar, Petersen, Potts

Program Enhancement Summary

Priority	Request	Page	Total	nk
Governance & Management				
Administration				
1	Redesign of Administration Function	9	$ (25,800)	
2	Public Works Facilities Needs Assessment		$ 100,000	
Total			**$ 74,200**	
		FTE Add	**-1**	

Step 2: Familiarize Yourself with the Information

The spread sheet is organized by department. Some departments are not shown because they did not request any enhancements in the FY 2026 Budget Process. There are seven columns containing information per department:



City of Franklin, Tennessee — Insert Name Here: Moore

FY 2027 Operating Budget Request

Program Enhancement Summary

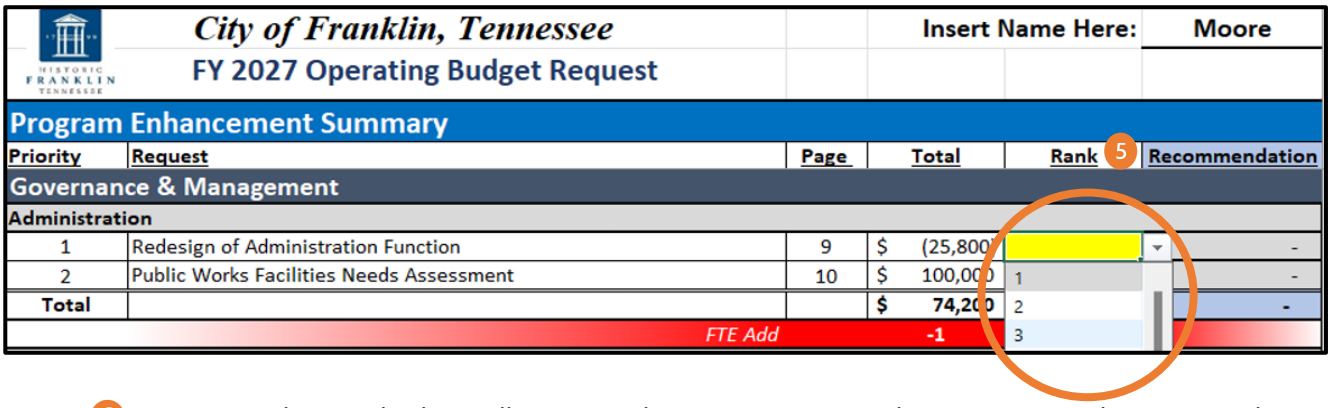
Priority 1	Request 2	Page 3	Total 4	Rank 5	Recommendation 6
Governance & Management					
Administration					
1	Redesign of Administration Function	9	$ (25,800)		$ -
2	Public Works Facilities Needs Assessment	10	$ 100,000		$ -
Total			**$ 74,200**		$ -
		FTE Add	**-1**		

1. Priority: This is the Department's Priority. 1 is most important, 2 is second most, etc…
2. Request: This is the Title of the requested enhancement.
3. Page: This refers to the page number where the detailed sheet appears in the *.pdf file.
4. Total Request: This is the total amount requested for each program enhancement.

Program Enhancement Summary Form Instructions

Step 2: Familiarize Yourself with the Information (con't)

5 Rank: This is box is where you rank the request, 1-15. A drop down box is provided for you to easily choose. Please only use each number once, and only choose up to 15.

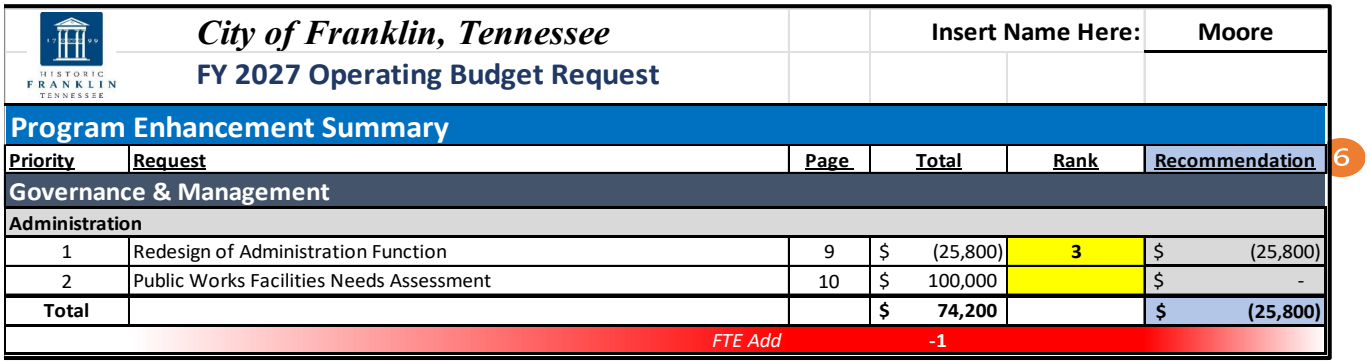


City of Franklin, Tennessee — Insert Name Here: Moore
FY 2027 Operating Budget Request

Program Enhancement Summary

Priority	Request	Page	Total	Rank 5	Recommendation
Governance & Management					
Administration					
1	Redesign of Administration Function	9	$ (25,800)		-
2	Public Works Facilities Needs Assessment	10	$ 100,000	1	-
Total			**$ 74,200**	2	**-**
		FTE Add	**-1**	3	

6 Recommendation: This box will auto populate your recommendation once you choose a number 1-15 in the yellow box adjacent labeled "Rank". It will also sum all choices by fund and build a summary of total selections by fund on the last page of the workbook.



City of Franklin, Tennessee — Insert Name Here: Moore
FY 2027 Operating Budget Request

Program Enhancement Summary

Priority	Request	Page	Total	Rank	Recommendation 6
Governance & Management					
Administration					
1	Redesign of Administration Function	9	$ (25,800)	**3**	$ (25,800)
2	Public Works Facilities Needs Assessment	10	$ 100,000		$ -
Total			**$ 74,200**		**$ (25,800)**
		FTE Add	**-1**		

At the very end of the detail book is a Detail Summary Section for your reference.

Step 3: Timelines and Expectations

Please rank your selections 1-15 and return via e-mail to Eric or Michael no later than ***close of business Friday, April 3, 2026.*** If you have any questions about the Program Enhancements or any aspect of the budget process, reach out to Michael Walters Young (615.550.6687 or michael.waltersyoung@franklintn.gov). The Office of Budget & Performance will compile each members top 15 individually and produce a summary which will show for all each members top 15 and show the frequency of items chosen in advance of the Budget & Finance Committee meeting of April 13th.

We look forward to this exercise and hope you do as well. The budget is the most important policy decision you make on a daily basis, and your say in what the departments have requested matters.

Program Enhancement Summary

Priority	Request	Page	Total	Rank	Recommendation
Governance & Management					
Administration					
1	Redesign of Administration Function	9	$ (25,800)		$ -
2	Public Works Facilities Needs Assessment	10	$ 100,000		$ -
Total			**$ 74,200**		**$ -**
		FTE Add	**-1**		
Budget & Performance					
1	OpenGov Performance Measurement Add-On	13	$ 40,000		$ -
Total			**$ 40,000**		**$ -**
		FTE Add	**0**		
Public Safety					
Fire					
1	Promotional Costs Associated with District Captain Implementation	15	$ 220,790		$ -
2	Blue Card Big Box Training	16	$ 10,000		$ -
3	Add One (1) Training Instructor/Coordinator	17	$ 104,906		$ -
4	Lexipol Subscription for SOGs	18	$ 40,000		$ -
5	Add One (1) SCBA Manager	19	$ 196,110		$ -
6	Technical Specialties and Operational Specialties Stipends	20	$ 977,409		$ -
7	FTO Stipend	21	$ 51,117		$ -
8	EMS Leadership Stipend	22	$ 27,262		$ -
9	Paramedic Stipend Increases	23	$ 190,132		$ -
10	In House Training for Trench Rescue	24	$ 34,500		$ -
11	Replace Air Compressor Station 5	25	$ 120,000		$ -
12	Fiscal Manager Overhire (6 Months)	26	$ 63,292		$ -
13	Office Manager Overhire (6 Months)	27	$ 53,871		$ -
14	R One Series Connector Boat	28	$ 36,954		$ -
15	Add One (1) Senior Deputy Fire Marshal	29	$ 204,986		$ -
16	Add One (1) Deputy Fire Marshal Intern (part-time)	30	$ 29,539		$ -
17	Replace Air 7	31	$ 290,000		$ -
18	Replace Brush 1	32	$ 400,000		$ -
19	Tower 7	33	$ 2,815,000		$ -
20	Reclassify Deputy Fire Marshal to Senior Deputy Fire Marshal	34	$ -		$ -
Total			**$ 2,331,329**		**$ -**
		FTE Add	**4.5**		
Police					
1	Add 3 Patrol Officers	39	$ 359,692		$ -
2	Training Division Sergeant	40	$ 168,237		$ -
3	Walkie Talkies (8) for Future Hires	41	$ 80,000		$ -
4	Communication Sets for the SWAT Team	42	$ 26,000		$ -
5	Evidence Technican	43	$ 104,106		$ -
6	Crime Scene Tech Equipment	44	$ 16,200		$ -
7	Traffic Computer	45	$ 4,500		$ -
8	Urban SDK Program	46	$ 43,525		$ -
9	Increase Officer Extra Duty Pay	47	$ 302,085		$ -
10	Drone Storage and Deployment System	48	$ 10,000		$ -
11	Replace Negotiation Vehicle	49	$ 300,000		$ -
12	Sigma Tactical Wellness	50	$ 130,000		$ -
Total			**$ 1,544,345**		**$ -**
		FTE Add	**5**		

Insert Name Here: _____

Program Enhancement Summary

Priority	Request	Page	Total	Rank	Recommendation
Finance & Administration					
Billing & Licensing					
1	Online Beer Privilege Tax Invoicing and Collection	52	$ 10,359		$ -
			$ 10,359		**$ -**
	FTE Add		**0**		
City Court					
1	Deputy Court Clerk	54	**$ 87,476**		$ -
2	Reclass Assistant Deputy Court Clerk	55	**$ 7,519**		$ -
Total			**$ 94,995**		**$ -**
	FTE Add		**0**		
Finance					
1	New Contracts Specialist Position	57	$ 103,482		$ -
			$ 103,482		**$ -**
	FTE Add		**1**		
Human Resources					
1	Timeclock Replacement Tablets	59	$ 45,000		$ -
2	Applicant Tracking Software	60	$ 23,996		$ -
3	Organizational Development Specialist	61	$ 106,434		$ -
4	HR & Risk Management Assistant Director	62	$ 160,795		$ -
5	Separation of Risk and Benefits Manager	63	$ 144,719		$ -
Total			**$ 480,944**		**$ -**
	FTE Add		**2**		
Information Technology					
1	Data Center Storage Growth	65	$ 385,000		$ -
2	Artificial Intelligence Administrative Tool	66	$ 75,000		$ -
3	Professional Communications Software	67	$ 40,000		$ -
Total			**$ 500,000**		**$ -**
	FTE Add		**0**		
Project and Facilities Management					
1	Reclass Facilities Maintenance Tech to Lead Facilities Maintenance Worker	69	$ 4,405		$ -
2	Kitchen Remodel Station 2	70	$ 70,000		$ -
3	Police Department Tile	71	$ 20,000		$ -
4	Shower Walls Station 8	72	$ 21,200		$ -
5	Windows Station 1	73	$ 18,500		$ -
6	Window Units Station 4	74	$ 24,000		$ -
7	Police Department Painting	75	$ 13,000		$ -
Total			**$ 171,105**		**$ -**
	FTE Add		**0**		

Program Enhancement Summary

Priority	Request	Page	Total	Rank	Recommendation
Public Works					
Emergency Management					
1	Side-by-Side (GATOR)	77	$ 24,335		$ -
Total			**$ 24,335**		**$ -**
		FTE Add	**0**		
Parks					
1	Reinstate (2) Grounds Worker Positions	79	$ 157,702		$ -
2	Replacement Crew Cab Truck	80	$ 105,296		$ -
3	Replacement Skid Steer	81	$ 67,551		$ -
4	Replacement Reel Mower	82	$ 55,791		$ -
5	New Compact Loader	83	$ 58,088		$ -
6	Replacement Mini Packer	84	$ 179,991		$ -
7	New Shade Structures Jim Warren Park Fields #1 and #2	85	$ 92,526		$ -
8	Replacement Tractor	86	$ 73,853		$ -
9	New 50 Foot Bi-Fuel Aerial Lift	87	$ 74,021		$ -
10	New Sports Economic Assessment Plan	88	$ 185,000		$ -
11	Cemetary Management Software (NEW)	89	$ 7,949		$ -
12	Artificial Turf Retrofit - Cost to COF	90	$ 1,405,500		$ -
Total			**$ 2,463,268**		**$ -**
		FTE Add	**2**		
Streets					
*	Reclassification from Infrastructure Manager to Road Inspector	92	$ (11,291)		$ -
1	Pavement Management Software	93	$ 80,000		$ -
2	Replacement Tow Behind Leaf Vacuum Machine	94	$ 79,000		$ -
3	Replacement Landscape Crew Truck	95	$ 105,296		$ -
5	Replacement Skid Steer	97	$ 76,000		$ -
6	Additional Vehicle/Equipment Mobile Lifts	98	$ 105,000		$ -
7	Replacement Mechanic's Service Truck	99	$ 187,000		$ -
Total			**$ 621,005**		**$ -**
		FTE Add	**0**		
Community and Economic Development					
Traffic Operations Center					
1	Downtown Traffic Study	101	$ 100,000		$ -
Total			**$ 100,000**		**$ -**
		FTE Add	**0**		
Appropriations to Outside Agencies					
1	Additional Funding Requests	102	$ 103,611		$ -
Total			**$ 103,611**		**$ -**
		FTE Add	**0**		

General Fund Summary - Program Enhancement Requests

	Total		
Total G/F Requests	**$ 8,612,619**		**$ (25,800)**
FTE Add Total	**14.5**		

Program Enhancement Summary

Priority	Request	Page	Total	Rank	Recommendation
Other Funds					
Public Works					
Sanitation and Environmental Services					
1	Replace Road Tractor Unit 146	104	$ 184,000		$ -
2	Replace Walking Floor Trailer Unit 2011-1	105	$ 159,000		$ -
3	Replace Knucleboom Unit 148	106	$ 240,000		$ -
4	Replace Container Delivery Truck Unit 167	107	$ 142,642		$ -
5	Replace Side Loader Unit 168	108	$ 436,774		$ -
6	Replace Forklift	109	$ 31,200		$ -
7	Replace 11yd Mini-Packer with Mini Side Loader	110	$ 352,692		$ -
8	Add Walking Floor Trailer	111	$ 159,000		$ -
9	Add Technical Support Specialist I	112	$ 88,276		$ -
Total			**$ 1,793,584**		$ -
	FTE Add		**1**		
			Total		
Total Sanitation Fund Requests			**$ 1,793,584**		**$ -**
Stormwater - Streets Division					
1	Replacement Street Sweeper	96	$ 390,000		$ -
Total			**$ 390,000**		**$ -**
	FTE Add		**0**		
			Total		
Total Stormwater Requests			**$ 390,000**		$ -
Water Management					
1	Utility Plan Review Technician	114	$ (21,111)		$ -
2	New Roof for WRF Buildings	115	$ 355,000		$ -
3	WRF Staffing Plan	116	$ (13,328)		$ -
4	Biosolids Beneficial Reuse Facility- FY2028	117	$ 100,000		$ -
5	Water & Wastewater Infrastructure Assessment Technician	118	$ 14,981		$ -
6	John Deere Track Loader 350P	119	$ 92,000		$ -
7	1 Replacement Dump Truck and 1 Additional Dump Truck	120	$ 270,000		$ -
8	John Deere Mini Ex 50P	121	$ 98,800		$ -
9	Customer Portal - Aquahawk/SENSUS - FY2028	122	$ 61,500		$ -
10	Old Biosolids Building Upgrades - FY2028	123	$ 75,000		$ -
11	CCTV Camera Truck Replacement	124	$ 515,000		$ -
Total			**$ 1,547,842**		**$ -**
	FTE Add		**2.5**		
			Total		
Total Water Management Requests			**$ 1,547,842**		**$ -**

_____

Insert Name Here: _____

Program Enhancement Summary

Priority	Request	Page	Total	Rank	Recommendation

Overall Summary - FY 2027 Program Enhancement Requests

Dollar Requests	Total	
General Fund	$ 8,612,619	$ (25,800)
Sanitation Fund	$ 1,793,584	$ -
Stormwater Fund	$ 390,000	$ -
Water Management Fund	$ 1,547,842	$ -
Total - All Funds Dollars	**$ 12,344,045**	**$ (25,800)**

Personnel Adds	Total
General Fund	14.5
Sanitation Fund	1
Stormwater Fund	0
Water Management Fund	2.5
Total - Personnel All Funds	**18**

Program Enhancement Summary Form

Department/Division: 41300 ADMINISTRATION

Priority	Fund	FTE	Title	Compensation	Benefits	Operating	Capital	Total FY27	Strategic Plan Alignment	One Time Future FY Costs	Recurring Costs
1	**110**	0	Redesign of Administration Function	$ (57,387)	$ (26,413)	$ 58,000		$ (25,800)	Operational Excellence		$ 12,730
2	**110**	0	Public Works Facilities Needs Assessment			$ 100,000		$ 100,000	Sustainable Growth & Economic Vitality		
								$ -			
								$ -			
								$ -			
								$ -			
								$ -			
								$ -			
								$ -			
								$ -			
								$ -			
			Totals	$ (57,387)	$ (26,413)	$ 158,000	$ -	$ 74,200	$ -	$ -	$ 12,730

Franklin*Forward* Requested Allocations for the Upcoming Budget Year

A Safe, Clean Livable City	$ -
Sustainable Growth & Economic Vitality	$ 100,000
Fiscally Sound	$ -
Quality Life Experiences	$ -
Organizational Health	$ -
Operational Excellence	$ (25,800)
Total Franklin Forward Allocations	$ 74,200

	Function	Requested Amount
	Personnel	**$ (83,800)**
mperative that th	**Operations**	**$ 158,000**
	Capital (Vehicles, Equipment, Buildings, etc.)	**$ -**
	Total	**$ 74,200**

HISTORIC FRANKLIN TENNESSEE

Program Enhancement Request Form - Personnel (PER-P)

Use this form to support your request for additional personnel and associated costs.

Budget Year: FY2027 **Intended Year:** FY2027 **Priority** 1 of 2

Department-Division: 41300 ADMINISTRATION

FranklinForward Theme: Operational Excellence

Title of Request: Redesign of Administration Function

Requested Funding

Account Description	FY2027 Costs	Recurring Costs
Compensation		
81110 REGULAR PAY	$ (70,117)	
81110 REGULAR PAY	$ 12,730	
Benefits		
FICA/MEDI (7.65%)	$ (4,390)	$ -
Pension (Current 7.44%)	$ (4,270)	$ -
Holiday (Yes 108.28 for FY and 9 Month, No for ineligible, existing, or 6 Month)	$ (343)	
Supplemental Life (Existing Emp $0, New Emp FY $84, New Empl 9 Month $63, New Empl 6 $42)	$ (715)	
Basic (.001575/ AD&D .0003/ DISAB .00304)	$ (282)	$ -
MED/DNT/VIS (Existing Emp. Reclass $0, New Emp. FY $15,912 , New Emp. 9 Month $11,934 , New Emp.6 Month $7,956)	$ (16,413)	
Operating Expenses		
82240 TRANSCRIPTION FEES	$ 8,000	
82560 CONSULTANT SERVICES	$ 50,000	
Capital Expenses		
Total Personnel Cost	$ (25,800)	$ -

Purpose (Description) and Service Implication (if the request is not funded)

This request is for the realignment of functions in the Administration Division by:

- Elimination of one (1) full-time position
- Contracting out Mentoring, Traning and Front-Line Supervisor Development and Minute-taking/Stenography functions
- Providing additional (up to one-quarter time) support for filing and scanning of necessary Administrative materials

Making this change would...

Program Enhancement Request Form - Operating and Capital (PER-OC)

Use this form to support your request for operating and capital purchases.

Budget Year: FY2027 **Intended Year** FY2027 **Priority** 2 of 2

Department-Division: 41300 ADMINISTRATION

FranklinForward Theme: Sustainable Growth & Economic Vitality

Title of Request: Public Works Facilities Needs Assessment

Requested Funding

Account Description	FY2027 Costs	One Time Future FY Costs	Recurring Costs
Operating Expenses			
82560 CONSULTANT SERVICES	$ 100,000		
Capital Expenses			
Total Cost	$ 100,000	$ -	$ -

Purpose (Description) and Service Implication (if the request is not funded)

As the City of Franklin continues to grow, it is necessary to evaluate the work space needs to ensure the City has the capacity and capabilities to serve the community. These spaces must be sufficient in terms of work flow efficiency, asset protection, interdepartmental collaboration, and safety. The demands placed on the City has grown over time with population increases and other pressures and it is imperative that the City meets the needs of the larger population and ongoing changes in service delivery. This assessment will inform a strategy to help make decisions about how to prioritize future improvements and identify funding options to accomplish those goals. The cost for this work will be spread across multiple funds including the general fund, SES fund and WMD fund based on teh needs of each department.

Program Enhancement Summary Form

Department/Division: 41370 BUDGET & PERFORMANCE

Priority	Fund	FTE	Title	Compensation	Benefits	Operating	Capital	Total FY27	Strategic Plan Alignment	One Time Future FY Costs	Recurring Costs
1	**110**	0	OpenGov Performance Measurement Add-on			$ 40,000		$ 40,000	Fiscally Sound		$ 40,000
								$ -			
								$ -			
								$ -			
								$ -			
								$ -			
								$ -			
								$ -			
								$ -			
								$ -			
								$ -			
			Totals	$ -	$ -	$ 40,000	$ -	$ 40,000	$ -	$ -	$ 40,000

Franklin*Forward* Requested Allocations for the Upcoming Budget Year

A Safe, Clean Livable City	$ -
Sustainable Growth & Economic Vitality	$ -
Fiscally Sound	$ 40,000
Quality Life Experiences	$ -
Organizational Health	$ -
Operational Excellence	$ -
Total Franklin Forward Allocations	**$ 40,000**

	Function	Requested Amount
	Personnel	**$ -**
	Operations	**$ 40,000**
	Capital (Vehicles, Equipment, Buildings, etc.)	**$ -**
	Total	**$ 40,000**

Program Enhancement Request Form - Operating and Capital (PER-OC)

Use this form to support your request for operating and capital purchases.

Budget Year: FY2027 **Intended Year** FY2027 **Priority** 1 of 1

Department-Division: 41370 BUDGET & PERFORMANCE

FranklinForward Theme: Fiscally Sound

Title of Request: OpenGov Performance Measurement Add-On

Requested Funding

Account Description	FY2027 Costs	One Time Future FY Costs	Recurring Costs
Operating Expenses			
82510 COMPUTER SERVICES	$ 40,000		$ 40,000
Capital Expenses			
Total Cost	$ 40,000	$ -	$ 40,000

Purpose (Description) and Service Implication (if the request is not funded)

While the City has made great strides in increasing accessibility of budget materials through the implementation of OpenGov, measuring and reporting on performance measures continues to be a manual and time consuming process for all departments. This PER will enhance OpenGov functionality by allow us to automate most performance measures, increase reporting frequency and reduce manual entry. Doing this will help streamline the departmental submission process and increase efficiency during all budget related meetings. This will also help us to reinforce the Strategic Plan throughout the budget process and throughout the year.

Program Enhancement Summary Form

Department/Division: 42200 FIRE

Priority	Fund	FTE	Title	Compensation	Benefits	Operating	Capital	Total FY27	Strategic Plan Alignment	Future FY Costs	Recurring Costs
1	110	0	Promotional Costs Associated with District Captain Implementation	$ 159,258	$ 24,032	$ 37,500		$ 220,790	Fiscally Sound		$ 220,790
2	110	0	Blue Card Big Box Training			$ 10,000		$ 10,000	Operational Excellence		
3	110	1	Add One (1) Training Instructor/ Coordinator	$ 8,805	$ 17,476	$ 3,625	$ 75,000	$ 104,906	Fiscally Sound		$ 29,406
4	110	0	Lexipol Subscription for SOG's			$ 40,000		$ 40,000	Fiscally Sound		$ 15,000
5	110	1	Add One (1) SCBA Manager	$ 90,850	$ 30,260		$ 75,000	$ 196,110	Fiscally Sound		$ 121,110
6	110	0	Technical Specialties and Operational Specialties Stipends	$ 845,645	$ 131,764			$ 977,409	Fiscally Sound		$ 977,409
7	110	0	FTO Stipend	$ 44,226	$ 6,891			$ 51,117	Organizational Health		$ 51,117
8	110	0	EMS Leadership Stipend	$ 23,587	$ 3,675			$ 27,262	Operational Excellence		$ 27,262
9	110	0	Paramedic Stipend Increases	$ 164,500	$ 25,632			$ 190,132	Organizational Health		$ 190,132
10	110	0	In House Training for Trench Rescue			$ 34,500		$ 34,500	Operational Excellence		
11	110	0	Replace Air Compressor Station 5				$ 120,000	$ 120,000	Fiscally Sound		$ 2,500
12	110	0.5	Fiscal Manager Overhire (6 Months)	$ 47,840	$ 15,452			$ 63,292	Fiscally Sound		
13	110	0.5	Office Manager Overhire (6 Months)	$ 39,689	$ 14,182			$ 53,871	Fiscally Sound		
14	110	0	R One Series Connector Boat				$ 36,954	$ 36,954	Operational Excellence		
15	110	1	Add One Senior Deputy Fire Marshal	$ 95,393	$ 30,968	$ 3,625	$ 75,000	$ 204,986	Fiscally Sound		$ 129,486
16	110	0.5	Add One (1) Deputy Fire Marshal Intern (part-time)	$ 27,440	$ 2,099			$ 29,539	Fiscally Sound		$ 29,539
17	110	0	Replace Air 7			$ 135,000	$ 155,000	$ 290,000	Fiscally Sound		$ 11,000
18	110	0	Replace Brush 1			$ 75,000	$ 325,000	$ 400,000	Fiscally Sound		$ 7,000
19	110	0	Tower 7				$ 2,815,000	$ 2,815,000	Fiscally Sound		$ 14,000
20	110	0	Reclassify Deputy Fire Marshal to Senior Deputy Fire Marshal	$ -	$ -			$ -	Fiscally Sound		$ -
2029	110	12	Add 12 FF Tower 7	$ 763,963	$ 312,288	$ 4,700			Fiscally Sound	$ 1,080,951	$ 1,080,951
2029	110	0	Engine 9				$ 1,705,000		Fiscally Sound	$ 1,705,000	$ 14,000
2029	110	12	Add 12 FF Engine 9	$ 763,963	$ 312,288	$ 4,700			Fiscally Sound	$ 1,080,951	$ 1,080,951
			FY 27 Totals	$ 1,547,233	$ 302,431	$ 339,250	$ 3,676,954	$ 5,865,868			$ 1,825,751

Franklin*Forward* Requested Allocations for the Upcoming Budget Year

A Safe, Clean Livable City	$ -
Sustainable Growth & Economic Vitality	$ -
Fiscally Sound	$ 5,515,903
Quality Life Experiences	$ -
Organizational Health	$ 241,249
Operational Excellence	$ 108,716
Total Franklin Forward Allocations	$ 5,865,868

Function	Requested Amount
Personnel	**$ 1,849,664**
Operations	**$ 339,250**
Capital (Vehicles, Equipment, Buildings, etc.)	**$ 3,676,954**
Total	**$ 5,865,868**

Program Enhancement Request Form - Personnel (PER-P)

Use this form to support your request for additional personnel and associated costs.

Budget Year: FY2027 **Intended Year:** FY2027 **Priority** 1 of 20

Department-Division: 42200 FIRE

FranklinForward Theme: Fiscally Sound

Title of Request: Promotional Costs Associated with the District Captain Implementation

Requested Funding

Account Description	FY2027 Costs	Recurring Costs
Compensation		
81110 REGULAR PAY	$ 151,674	$ 151,674
81120 OVERTIME PAY	$ 7,584	$ 7,584
Benefits		
FICA/MEDI (7.65%)	$ 12,183	$ 12,183
Pension (Current 7.44%)	$ 11,849	$ 11,849
Holiday (Yes 108.28 for FY and 9 Month, No for ineligible, existing, or 6 Month)		
Supplemental Life (Existing Emp $0, New Emp FY $84, New Empl 9 Month $63, New Empl 6 $42)		
Basic (.001575/ AD&D .0003/ DISAB .00304)		
MED/DNT/VIS (Existing Emp. Reclass $0, New Emp. FY $15,912 , New Emp. 9 Month $11,934 , New Emp.6 Month $7,956)		
Operating Expenses		
82250 TESTING & PHYSICALS	$ 18,000	$ 18,000
83260 UNIFORMS PURCHASED	$ 6,000	$ 6,000
83265 UNIFORMS, SPECIALIZED	$ 12,000	$ 12,000
85320 STATE FEES	$ 1,500	$ 1,500
Capital Expenses		
Total Personnel Cost	$ 220,790	$ 220,790

Purpose (Description) and Service Implication (if the request is not funded)

This request proposes reassigning all Shift Captains to response vehicles to serve as District Captains during their shifts. This change will improve supervision, coordination, and safety by allowing Captains to oversee multiple companies across their assigned districts rather than remaining tied to a single apparatus. Under the current structure, Captains have limited ability to engage directly with their Lieutenants and crews across the city. Assigning them to response vehicles increases flexibility, enabling more consistent oversight during both emergency and routine operations.

This model aligns with the Blue Card Command system, reducing the span of control for Incident Commanders and enhancing operational safety. It also provides greater command depth by ensuring a District Captain is available to manage additional multi-company incidents, freeing other companies to remain engaged in tactical operations. To support this model, we are requesting nine (9) Lieutenant and three (3) Engineer promotions to maintain company leadership and staffing. This structure increases efficiency, strengthens supervision, and enhances citywide response capability.

Program Enhancement Request Form - Operating and Capital (PER-OC)

Use this form to support your request for operating and capital purchases.

Budget Year: FY2027 **Intended Year** FY2027 **Priority** 2 of 20

Department-Division: 42200 FIRE

FranklinForward Theme: Operational Excellence

Title of Request: In-House Training Blue Card "Big Box" Training

Requested Funding

Account Description	FY2027 Costs	One Time Future FY Costs	Recurring Costs
Operating Expenses			
82790 TRAINING, IN-HOUSE	$ 10,000		
Capital Expenses			
Total Cost	$ 10,000	$ -	$ -

Purpose (Description) and Service Implication (if the request is not funded)

Hosting a Blue Card “Big Box” Incident Command training program will provide our department and regional partners with essential, scenario-based instruction for managing fires and emergencies in large commercial and warehouse structures, which pose significant life-safety and operational risks in our response area. Conducting the training locally reduces costs by eliminating travel expenses and allows us to fill all student seats internally or offset a substantial portion of the program cost by opening enrollment to neighboring agencies. This course will strengthen command proficiency, improve firefighter safety, and enhance mutual-aid interoperability by standardizing incident command practices across departments. Funding this program is a cost-effective investment that directly supports safer, more efficient, and more consistent management of high-risk, large-scale structure incidents. This training will build off of our initial Blue Card Command trainig accomplished over the last budget year.

HISTORIC FRANKLIN TENNESSEE

Program Enhancement Request Form - Personnel (PER-P)

Use this form to support your request for additional personnel and associated costs.

Budget Year: FY2027 **Intended Year:** FY2027 **Priority** 3 of 20

Department-Division: 42200 FACILITIES TAX-FIRE

FranklinForward Theme: Fiscally Sound

Title of Request: Add One (1) Training Instructor/Coordinator

Requested Funding

Account Description	FY2027 Costs	Recurring Costs
Compensation		
81110 REGULAR PAY	$ 90,850	$ 90,850
81110 REGULAR PAY	$ (82,045)	$ (82,045)
Benefits		
FICA/MEDI (7.65%)	$ 674	$ 674
Pension (Current 7.44%)	$ 655	$ 655
Holiday (Yes 108.28 for FY and 9 Month, No for ineligible, existing, or 6 Month)	$ 108	$ 108
Supplemental Life (Existing Emp $0, New Emp FY $84, New Empl 9 Month $63, New Empl 6 $42)	$ 84	$ 84
Basic (.001575/ AD&D .0003/ DISAB .00304)	$ 43	$ 43
MED/DNT/VIS (Existing Emp. Reclass $0, New Emp. FY $15,912 , New Emp. 9 Month $11,934 , New Emp.6 Month $7,956)	$ 15,912	$ 15,912
Operating Expenses		
82250 TESTING & PHYSICALS	$ 1,500	$ 1,500
83260 UNIFORMS PURCHASED	$ 500	$ 500
83265 UNIFORMS, SPECIALIZED	$ 1,000	$ 1,000
83540 COMPUTER HARDWARE (<$25,000)	$ 500	
85320 STATE FEES	$ 125	$ 125
Capital Expenses		
89520 VEHICLES (>$25,000)	$ 75,000	
Total Personnel Cost	$ 104,906	$ 29,406

Purpose (Description) and Service Implication (if the request is not funded)

The proposed Training Coordinator position consolidates multiple existing and recurring operational costs into a single, more efficient role. The total cost of the position is offset by expenses already being incurred due to reassignment, backfill, and temporary staffing.

The two instructors reassigned from shift would have their associated costs absorbed into the Training Coordinator salary, FY25/26 costs totaled $15,579.02. While these individuals were reassigned, their vacancies on shift required backfill coverage to maintain minimum staffing levels.

The reassignment of these two instructors resulted in the need to backfill 94 shifts. Based on midpoint salary calculations, the midpoint salary for a Firefighter (FF) is $71,332, with an hourly rate of $25.40, resulting in a total backfill cost of $28,654.74. The midpoint salary for an Engineer position is $88,284, with an hourly rate of $31.44, resulting in a total backfill cost of $35,464.51.

In addition, the reassignment of the EA position necessitated a step-up, generating an additional cost of $2,346.24. When combined, the total cost associated with reassigning the two individuals from shift equals $82,044.51.

Over the past two years, light-duty personnel have also been reassigned to manage facility-related issues and special projects, further demonstrating the ongoing need for dedicated coordination and oversight outside of shift operations.

Establishing a permanent Training Coordinator position allows these recurring costs to be centralized, planned, and managed more efficiently. Furthermore, this position would absorb additional costs currently incurred through the hiring of off-duty shift personnel to provide instruction and specialty training. By reducing reliance on overtime and ad hoc staffing, the Training Coordinator role improves fiscal predictability while maintaining training quality and operational readiness.

Overall, the Training Coordinator position represents a cost-neutral to cost-saving approach by formalizing duties that are already being performed and funded through less efficient means.

Program Enhancement Request Form - Operating and Capital (PER-OC)

Use this form to support your request for operating and capital purchases.

Budget Year: FY2027 **Intended Year** FY2027 **Priority** 4 of 20

Department-Division: 42200 FIRE

FranklinForward Theme: Fiscally Sound

Title of Request: Lexipol Subscription for SOG's

Requested Funding

Account Description	FY2027 Costs	One Time Future FY Costs	Recurring Costs
Operating Expenses			
82560 CONSULTANT SERVICES	$ 40,000		$ 15,000
Capital Expenses			
Total Cost	$ 40,000	$ -	$ 15,000

Purpose (Description) and Service Implication (if the request is not funded)

The Fire Department requests funding for an annual subscription to Lexipol, a comprehensive policy and training management system. Lexipol provides continuously updated, legally defensible policies and operational guidelines developed by public safety professionals and attorneys, ensuring compliance with current laws and industry best practices.

This system includes a complete policy manual, daily training bulletins, real-time updates, an online management platform for all employees, and a publication service for department documents and training materials. Currently, policy updates are delayed due to limited staffing, creating operational inefficiencies and increased liability.

Implementing Lexipol will streamline policy management, reduce staff workload, ensure timely compliance, and replace the department's static PDF-based system with a dynamic, efficient, and legally sound platform for policy access and training. Costs are based on modules selected.

HISTORIC FRANKLIN TENNESSEE

Program Enhancement Request Form - Personnel (PER-P)

Use this form to support your request for additional personnel and associated costs.

Budget Year: FY2027 **Intended Year:** FY2027 **Priority** 5 of 20

Department-Division: 42200 FIRE

FranklinForward Theme: Fiscally Sound

Title of Request: Add One (1) SCBA Manager

Requested Funding

Account Description	FY2027 Costs	Recurring Costs
Compensation		
81110 REGULAR PAY	$ 90,850	$ 90,850
Benefits		
FICA/MEDI (7.65%)	$ 6,950	$ 6,950
Pension (Current 7.44%)	$ 6,759	$ 6,759
Holiday (Yes 108.28 for FY and 9 Month, No for ineligible, existing, or 6 Month)	$ 108	$ 108
Supplemental Life (Existing Emp $0, New Emp FY $84, New Empl 9 Month $63, New Empl 6 $42)	$ 84	$ 84
Basic (.001575/ AD&D .0003/ DISAB .00304)	$ 447	$ 447
MED/DNT/VIS (Existing Emp. Reclass $0, New Emp. FY $15,912 , New Emp. 9 Month $11,934 , New Emp.6 Month $7,956)	$ 15,912	$ 15,912
Operating Expenses		
Capital Expenses		
89520 VEHICLES (>$25,000)	$ 75,000	
Total Personnel Cost	$ 196,110	$ 121,110

Purpose (Description) and Service Implication (if the request is not funded)

This position is essential to ensuring firefighter safety, regulatory compliance, and operational readiness by managing the department's breathing air program; maintaining, testing, and certifying all SCBA and specialized equipment; coordinating and delivering state-mandated fire, EMS, and ISO training; and overseeing inventory, procurement, and warranty coordination for critical life-safety tools. By performing in-house diagnostics, repairs, and preventive maintenance on hydraulic rescue tools, power saws, nozzles, compressors, and small engines, the position significantly reduces outsourcing costs, minimizes equipment downtime, and mitigates liability risks. This role ensures the department meets NFPA, OSHA, and State of Tennessee training requirements while supporting all divisions through technical expertise, equipment reliability, and comprehensive training oversight.

HISTORIC FRANKLIN TENNESSEE

Program Enhancement Request Form - Personnel (PER-P)

Use this form to support your request for additional personnel and associated costs.

Budget Year: FY2027 **Intended Year:** FY2027 **Priority** 6 of 20

Department-Division: 42200 FIRE

FranklinForward Theme: Fiscally Sound

Title of Request: Technical Specialties and Operational Specialties Stipends

Requested Funding

Account Description	FY2027 Costs	Recurring Costs
Compensation		
81110 REGULAR PAY	$ 43,472	$ 43,472
81110 REGULAR PAY	$ 761,904	$ 761,904
81120 OVERTIME PAY	$ 40,269	$ 40,269
Benefits		
FICA/MEDI (7.65%)	$ 64,692	$ 64,692
Pension (Current 7.44%)	$ 62,916	$ 62,916
Holiday (Yes 108.28 for FY and 9 Month, No for ineligible, existing, or 6 Month)		
Supplemental Life (Existing Emp $0, New Emp FY $84, New Empl 9 Month $63, New Empl 6 $42)		
Basic (.001575/ AD&D .0003/ DISAB .00304)	$ 4,156	$ 4,156
MED/DNT/VIS (Existing Emp. Reclass $0, New Emp. FY $15,912 , New Emp. 9 Month $11,934 , New Emp.6 Month $7,956)		
Operating Expenses		
Capital Expenses		
Total Personnel Cost	$ 977,409	$ 977,409

Purpose (Description) and Service Implication (if the request is not funded)

This PER formally requests a tiered stipend structure to incentivize critical skill retention across the department. Technical Specialities reward value-add certifications that dirrectly serve the community and departmental readiness while Operational Specialities compenstae personnel for maintaining high-risk, complex qualifications. Supplemental compensation would be capped at a maximum of $2.00 per hour per individual, regardless of the number of qualifying certifications held, ensuring cost predictability and fiscal control.

Technical Specialties Stipend includes the following @ $1 per hour estimated 16 personnel and associated cost of $43,472.
-Honor Guard
-CPST (Child Passenger Safety Technician)
-Drone Pilot
-Peer Support Team
Operational Specialties Stipend includes the following @ $2 per hour estimated 138 personnel and associated cost of $761,904.
-Fire Investigator
-Swift Water Tech
-Haz-Mat Tech
-USAR (Urban Search and Rescue)

HISTORIC FRANKLIN TENNESSEE

Program Enhancement Request Form - Personnel (PER-P)

Use this form to support your request for additional personnel and associated costs.

Budget Year: FY2027 **Intended Year:** FY2027 **Priority** 7 of 20

Department-Division: 42200 FIRE

FranklinForward Theme: Organizational Health

Title of Request: FTO Stipend

Requested Funding

Account Description	FY2027 Costs	Recurring Costs
Compensation		
81110 REGULAR PAY	$ 42,120	$ 42,120
81120 OVERTIME PAY	$ 2,106	$ 2,106
Benefits		
FICA/MEDI (7.65%)	$ 3,383	$ 3,383
Pension (Current 7.44%)	$ 3,290	$ 3,290
Holiday (Yes 108.28 for FY and 9 Month, No for ineligible, existing, or 6 Month)		
Supplemental Life (Existing Emp $0, New Emp FY $84, New Empl 9 Month $63, New Empl 6 $42)		
Basic (.001575/ AD&D .0003/ DISAB .00304)	$ 217	$ 217
MED/DNT/VIS (Existing Emp. Reclass $0, New Emp. FY $15,912 , New Emp. 9 Month $11,934 , New Emp.6 Month $7,956)		
Operating Expenses		
Capital Expenses		
Total Personnel Cost	$ 51,117	$ 51,117

Purpose (Description) and Service Implication (if the request is not funded)

The establishment of an EMS Field Training Officer (FTO) stipend is essential to support the specialized role firefighters assume when overseeing the training and credentialing of new and advancing EMS personnel within our ALS first response system. Although our department does not transport, all newly hired members and current personnel upgrading their EMS licensure must complete structured ride-time and evaluation with a qualified FTO to meet medical direction requirements and be cleared to practice at their licensure level. FTOs are selected through a competitive application and interview process, must demonstrate advanced clinical competency and experience, and are required to complete comprehensive training on departmental EMS standards, system operations, and performance expectations. Providing a stipend—only when personnel are actively functioning in this capacity—appropriately compensates them for the additional responsibilities, preparation, and accountability inherent in this role, and ensures the continued quality, safety, and compliance of our EMS program.

HISTORIC FRANKLIN TENNESSEE

Program Enhancement Request Form - Personnel (PER-P)

Use this form to support your request for additional personnel and associated costs.

Budget Year: FY2027 **Intended Year:** FY2027 **Priority** 8 of 20

Department-Division: 42200 FIRE

FranklinForward Theme: Operational Excellence

Title of Request: EMS Leadership Advisory Team Stipend

Requested Funding

Account Description	FY2027 Costs	Recurring Costs
Compensation		
81110 REGULAR PAY	$ 22,464	$ 22,464
81120 OVERTIME PAY	$ 1,123	$ 1,123
Benefits		
FICA/MEDI (7.65%)	$ 1,804	$ 1,804
Pension (Current 7.44%)	$ 1,755	$ 1,755
Holiday (Yes 108.28 for FY and 9 Month, No for ineligible, existing, or 6 Month)		
Supplemental Life (Existing Emp $0, New Emp FY $84, New Empl 9 Month $63, New Empl 6 $42)		
Basic (.001575/ AD&D .0003/ DISAB .00304)	$ 116	$ 116
MED/DNT/VIS (Existing Emp. Reclass $0, New Emp. FY $15,912 , New Emp. 9 Month $11,934 , New Emp.6 Month $7,956)		
Operating Expenses		
Capital Expenses		
Total Personnel Cost	$ 27,262	$ 27,262

Purpose (Description) and Service Implication (if the request is not funded)

A stipend for personnel selected to serve on the EMS Leadership Advisory Committee is necessary to recognize the expanded responsibilities, oversight duties, and leadership expectations placed on these individuals. Committee members are chosen through a competitive application and interview process and are required to meet defined standards to ensure they possess the knowledge, experience, and professionalism needed to support the EMS Officer and the department's ALS first response mission. These personnel provide essential depth to the EMS Officer role by assisting with program management, advising on new training initiatives, evaluating equipment and supply needs, supporting quality assurance efforts, and serving as subject matter experts to help resolve EMS-related issues on shift, providing guidance to District Captains and Battalion Chiefs on a 24/7 basis. Members are held to established expectations and will undergo ongoing and annual evaluations to ensure continuing eligibility, with inactive members removed and replaced as needed. This stipend appropriately compensates committee personnel for their critical leadership, expertise, and continuous operational support.

HISTORIC FRANKLIN TENNESSEE

Program Enhancement Request Form - Personnel (PER-P)

Use this form to support your request for additional personnel and associated costs.

Budget Year: FY2027 **Intended Year:** FY2027 **Priority** 9 of 20

Department-Division: 42200 FIRE

FranklinForward Theme: Organizational Health

Title of Request: Paramedic Stipend Increases

Requested Funding

Account Description	FY2027 Costs	Recurring Costs
Compensation		
81110 REGULAR PAY	$ 164,500	$ 164,500
Benefits		
FICA/MEDI (7.65%)	$ 12,584	$ 12,584
Pension (Current 7.44%)	$ 12,239	$ 12,239
Holiday (Yes 108.28 for FY and 9 Month, No for ineligible, existing, or 6 Month)		
Supplemental Life (Existing Emp $0, New Emp FY $84, New Empl 9 Month $63, New Empl 6 $42)		
Basic (.001575/ AD&D .0003/ DISAB .00304)	$ 809	$ 809
MED/DNT/VIS (Existing Emp. Reclass $0, New Emp. FY $15,912 , New Emp. 9 Month $11,934 , New Emp.6 Month $7,956)		
Operating Expenses		
Capital Expenses		
Total Personnel Cost	$ 190,132	$ 190,132

Purpose (Description) and Service Implication (if the request is not funded)

To address a growing ALS staffing shortage, the Fire Department is requesting an increase in the annual Paramedic stipend from $11,500 to $15,000 to create a more competitive and meaningful pay differential between AEMT and Paramedic levels. Paramedic numbers have declined from 55 to 47, with five of those personnel currently serving in positions that do not staff frontline ALS units and another five eligible for promotion to this level in the next 12 months. Maintaining twelve ALS apparatus requires a minimum of 36 operational Paramedics without accounting for leave or outside training time, placing the system at risk of service gaps. In the past five years, only one employee has expressed interest in attending Paramedic school, largely due to limited financial incentive and the availability of competing agencies offering comparable pay with more favorable schedules. Increasing the stipend is a critical step in stabilizing ALS coverage, supporting recruitment and retention, and incentivizing personnel to pursue advanced licensure to ensure continued reliable emergency medical service to the community. A decision to not fund this request will potentially result in the department's inability to provide ALS coverage throughout the city.

Program Enhancement Request Form - Operating and Capital (PER-OC)

Use this form to support your request for operating and capital purchases.

Budget Year: FY2027 **Intended Year** FY2027 **Priority** 10 of 20

Department-Division: 42200 FIRE

FranklinForward Theme: Operational Excellence

Title of Request: In-House Training for Trench Rescue

Requested Funding

Account Description	FY2027 Costs	One Time Future FY Costs	Recurring Costs
Operating Expenses			
82790 TRAINING, IN-HOUSE	$ 34,500		
Capital Expenses			
Total Cost	$ 34,500	$ -	$ -

Purpose (Description) and Service Implication (if the request is not funded)

This request seeks funding to host a 50-hour Trench Rescue Technician training course for a total of 24 students. Trench collapse incidents represent a high-risk, low-frequency emergency that requires advanced technical skills, specialized equipment knowledge, and strict adherence to safety protocols. Providing this training is critical to maintaining a safe, compliant, and fully capable technical rescue response for our jurisdiction.

Hosting the course locally offers significant financial advantages. We can either (1) enroll 24 of our own personnel, rapidly expanding our in-house trench rescue capability, or (2) open enrollment to partner agencies, which would defray approximately 50% of the total program cost through shared tuition. Allowing outside participation further strengthens regional mutual-aid capacity and provides long-term cost savings by improving joint operational readiness.

Program Enhancement Request Form - Operating and Capital (PER-OC)

Use this form to support your request for operating and capital purchases.

Budget Year: FY2027 **Intended Year** FY2027 **Priority** 11 of 20

Department-Division: 42200 FIRE

FranklinForward Theme: Fiscally Sound

Title of Request: Replace Air Compressor Station 5

Requested Funding

Account Description	FY2027 Costs	One Time Future FY Costs	Recurring Costs
Operating Expenses			
82620 EQUIPMENT REPAIR & MAINTENA			$ 2,500
Capital Expenses			
89230 BUILDING IMPROVEMENTS	$ 120,000		
Total Cost	$ 120,000	$ -	$ 2,500

Purpose (Description) and Service Implication (if the request is not funded)

The Fire Department requests funding to replace the breathing air compressor at Station 5, which dates back to 1988. Our current system was designed for older, lower-pressure SCBA units and can no longer meet the demands of modern equipment. The department now operates over 100 SCBA packs and 200 cylinders, all requiring higher-pressure fills.Modern firefighting practices and recent cancer risk studies have led to increased SCBA use and longer wear times in hazardous environments. This has significantly increased the demand for clean, reliable breathing air. The existing compressor and fill station can only fill one cylinder at a time, and refilling station cascade systems or aerial units can take up to an hour—creating operational delays and inefficiencies.

A new, multi-fill, high-capacity breathing air compressor will provide a modern, efficient, and reliable source of breathing air, improving firefighter safety, reducing refill times, and ensuring readiness for all fire and rescue operations.

HISTORIC FRANKLIN TENNESSEE

Program Enhancement Request Form - Personnel (PER-P)

Use this form to support your request for additional personnel and associated costs.

Budget Year: FY2027 **Intended Year:** FY2027 **Priority** 12 of 20

Department-Division: 42200 FIRE

FranklinForward Theme: Fiscally Sound

Title of Request: Fiscal Manager Over Hire (6 Months)

Requested Funding

Account Description	FY2027 Costs	Recurring Costs
Compensation		
81110 REGULAR PAY	$ 47,840	
Benefits		
FICA/MEDI (7.65%)	$ 3,660	
Pension (Current 7.44%)	$ 3,559	
Holiday (Yes 108.28 for FY and 9 Month, No for ineligible, existing, or 6 Month)		
Supplemental Life (Existing Emp $0, New Emp FY $84, New Empl 9 Month $63, New Empl 6 $42)	$ 42	
Basic (.001575/ AD&D .0003/ DISAB .00304)	$ 235	
MED/DNT/VIS (Existing Emp. Reclass $0, New Emp. FY $15,912 , New Emp. 9 Month $11,934 , New Emp.6 Month $7,956)	$ 7,956	
Operating Expenses		
Capital Expenses		
Total Personnel Cost	$ 63,292	$ -

Purpose (Description) and Service Implication (if the request is not funded)

The Fire Department requests a six-month overhire for the Fiscal Manager position to ensure seamless financial operations during staff transition. This overlap allows the outgoing Fiscal Manager to transfer critical knowledge of budgeting, payroll, grants, and accounting systems, while training the incoming manager. Maintaining both positions temporarily ensures uninterrupted processing of payroll, invoices, financial reporting, and compliance requirements. This proactive approach mitigates risk, supports timely completion of fiscal year-end activities, and positions the new Fiscal Manager for success, safeguarding the department's financial stability and operational readiness.

HISTORIC FRANKLIN TENNESSEE

Program Enhancement Request Form - Personnel (PER-P)

Use this form to support your request for additional personnel and associated costs.

Budget Year: FY2027 **Intended Year:** FY2027 **Priority** 13 of 20

Department-Division: 42200 FIRE

FranklinForward Theme: Fiscally Sound

Title of Request: Office Manager Over Hire (6 Months)

Requested Funding

Account Description	FY2027 Costs	Recurring Costs
Compensation		
81110 REGULAR PAY	$ 37,799	
81120 OVERTIME PAY	$ 1,890	
Benefits		
FICA/MEDI (7.65%)	$ 3,036	
Pension (Current 7.44%)	$ 2,953	
Holiday (Yes 108.28 for FY and 9 Month, No for ineligible, existing, or 6 Month)		
Supplemental Life (Existing Emp $0, New Emp FY $84, New Empl 9 Month $63, New Empl 6 $42)	$ 42	
Basic (.001575/ AD&D .0003/ DISAB .00304)	$ 195	
MED/DNT/VIS (Existing Emp. Reclass $0, New Emp. FY $15,912 , New Emp. 9 Month $11,934 , New Emp.6 Month $7,956)	$ 7,956	
Operating Expenses		
Capital Expenses		
Total Personnel Cost	$ 53,871	$ -

Purpose (Description) and Service Implication (if the request is not funded)

The Fire Department requests a six-month overhire for the Office Manager position to ensure continuity and operational efficiency during staff transition. This overlap allows the outgoing manager to transfer critical institutional knowledge, train the incoming employee, and maintain uninterrupted administrative functions, including scheduling, payroll, procurement, and compliance reporting.

Additionally, the temporary overlap supports timely completion of ongoing projects and peak workload periods. Approving this overhire is a proactive, cost-effective measure to safeguard departmental operations and ensure the new Office Manager is fully prepared to assume responsibilities independently.

Program Enhancement Request Form - Operating and Capital (PER-OC)

Use this form to support your request for operating and capital purchases.

Budget Year: FY2027 **Intended Year** FY2027 **Priority** 14 of 20

Department-Division: 42200 FIRE

FranklinForward Theme: Operational Excellence

Title of Request: R One Series Connector Boat

Requested Funding

Account Description	FY2027 Costs	One Time Future FY Costs	Recurring Costs
Operating Expenses			
Capital Expenses			
89520 VEHICLES (>$25,000)	$ 36,954		
Total Cost	$ 36,954	$ -	$ -

Purpose (Description) and Service Implication (if the request is not funded)

The Department is requesting funding to purchase a R One Series Connector Boat to expand and enhance our water based emergency response capabilities. Our current fleet consists solely of inflatable motorized craft, which while effective for many rescue scenarios, presents limitations in increasingly common flooding and swiftwater incidents. Inflatable boats are vulnerable to puncture risks, especially in environments with: submerged debris, sharp metal, rebar, fencing, rocks, riprap, broken pavement, and storm damaged structures. During countywide flooding events, these hazards are routinely encountered. A hard bottom Connector type boat provides significantly greater durability and reliability in these conditions, minimizing the risk of disabling equipment damage during critical operations. By adding the craft it would strengthen our emergency response in several key ways. Increased durability and safety - Hard shell construction withstands sharp debris and rocky terrain that commonly compromise inflatable hulls. Improved load capacity - allows safer transport of multiple victims, responders and equipment under unstable conditions. The rigid hull maintains performance where inflatables flex or lose efficiency. Enhanced flood response - better suited for evacuations in neighborhoods with submerged vehicles, collapsed structures, or debris fields. Community and Regional Benefit - Most local departments within our region operate only inflatable boats, creating a gap in available resources during major flooding or multi agency incidents. Adding a hard bottom boat to our fleet provides a unique countywide asset for deployment, greater interoperability and resilience for regional operations, increased redundancy in case inflatable units are damaged, and enhanced overall public safety during high risk high impact events. In conclusion, the purchase of the Connector Boat is a cost effective upgrade to our water and rescue capabilities. This investment reduces operational risk, expands our ability to respond safely in hazardous flood environments, and provides a valuable resource not only for our department, but for our county and mutual aid partners.

HISTORIC FRANKLIN TENNESSEE

Program Enhancement Request Form - Personnel (PER-P)

Use this form to support your request for additional personnel and associated costs.

Budget Year: FY2027 **Intended Year:** FY2027 **Priority** 15 of 20

Department-Division: 42200 FIRE

FranklinForward Theme: Fiscally Sound

Title of Request: Add One (1) Senior Deputy Fire Marshal

Requested Funding

Account Description	FY2027 Costs	Recurring Costs
Compensation		
81110 REGULAR PAY	$ 90,850	$ 90,850
81120 OVERTIME PAY	$ 4,543	$ 4,543
Benefits		
FICA/MEDI (7.65%)	$ 7,298	$ 7,298
Pension (Current 7.44%)	$ 7,097	$ 7,097
Holiday (Yes 108.28 for FY and 9 Month, No for ineligible, existing, or 6 Month)	$ 108	$ 108
Supplemental Life (Existing Emp $0, New Emp FY $84, New Empl 9 Month $63, New Empl 6 $42)	$ 84	$ 84
Basic (.001575/ AD&D .0003/ DISAB .00304)	$ 469	$ 469
MED/DNT/VIS (Existing Emp. Reclass $0, New Emp. FY $15,912 , New Emp. 9 Month $11,934 , New Emp.6 Month $7,956)	$ 15,912	$ 15,912
Operating Expenses		
82250 TESTING & PHYSICALS	$ 1,500	$ 1,500
83260 UNIFORMS PURCHASED	$ 500	$ 500
83265 UNIFORMS, SPECIALIZED	$ 1,000	$ 1,000
83540 COMPUTER HARDWARE (<$25,000)	$ 500	
85320 STATE FEES	$ 125	$ 125
Capital Expenses		
89520 VEHICLES (>$25,000)	$ 75,000	
Total Personnel Cost	$ 204,986	$ 129,486

Purpose (Description) and Service Implication (if the request is not funded)

Program Enhancement Request: New Position - Deputy Fire Marshal II (Plan Review Redundancy)

This PER formally requests one new Full-Time Employee (FTE) titled Deputy Fire Marshal II.

This request addresses an operational necessity driven by the City's sustained growth. For over 15 years, the Fire Department has relied on a single staff member to perform all technical plan reviews. While this model was sufficient in the past, the volume and complexity of Franklin's current development environment have grown beyond the capacity of a single reviewer.

The addition of this position is justified by the following factors:

-Operational Sustainability and Growth: The department has historically maintained a single reviewer, but the workload has now reached a saturation point that threatens the sustainability of the position. Relying on one individual to manage the entire City's fire protection and infrastructure review workload creates a high-pressure environment that makes long-term retention difficult. Adding a second position ensures the workload is manageable, reducing the risk of burnout and ensuring consistent service levels.

-Predictability and Efficiency: The City is committed to meeting established development timelines and providing predictable outcomes for developers. As project volume increases, a single reviewer creates an inevitable bottleneck. This position provides the necessary capacity to meet review deadlines consistently and allows for a more thorough initial review. This reduces the need for downstream corrections and rework, saving time for both City staff and applicants.

-Quality Assurance and Process Improvement: Expanding to a two-person team moves the department from a reactive posture to a proactive one. It creates the bandwidth necessary to perform Quality Assurance (QA) on third-party submissions and complex multifamily/assembly projects. This ensures that Franklin's specific codes are applied consistently and allows the department to focus on process improvements rather than simply struggling to keep pace with the daily queue.

HISTORIC FRANKLIN TENNESSEE

Program Enhancement Request Form - Personnel (PER-P)

Use this form to support your request for additional personnel and associated costs.

Budget Year: FY2027 **Intended Year:** FY2027 **Priority** 16 of 20

Department-Division: 42200 FIRE

FranklinForward Theme: Fiscally Sound

Title of Request: Add One (1) Deputy Fire Marshal Intern (part time)

Requested Funding

Account Description	FY2027 Costs	Recurring Costs
Compensation		
81110 REGULAR PAY	$ 27,440	$ 27,440
Benefits		
FICA/MEDI (7.65%)	$ 2,099	$ 2,099
Pension (Current 7.44%)		
Holiday (Yes 108.28 for FY and 9 Month, No for ineligible, existing, or 6 Month)		
Supplemental Life (Existing Emp $0, New Emp FY $84, New Empl 9 Month $63, New Empl 6 $42)		
Basic (.001575/ AD&D .0003/ DISAB .00304)		
MED/DNT/VIS (Existing Emp. Reclass $0, New Emp. FY $15,912 , New Emp. 9 Month $11,934 , New Emp.6 Month $7,956)		
Operating Expenses		
Capital Expenses		
Total Personnel Cost	$ 29,539	$ 29,539

Purpose (Description) and Service Implication (if the request is not funded)

Program Enhancement Request: New Position - Deputy Fire Marshal Intern

This PER formally requests one new part-time employee. This position would provide a cost effective solution to assist with our increasing plan review workload, especially complex technical submittals.

Program Enhancement Request Form - Operating and Capital (PER-OC)

Use this form to support your request for operating and capital purchases.

Budget Year: FY2027 **Intended Year** FY2027 **Priority** 17 of 20

Department-Division: 42200 FIRE

FranklinForward Theme: Fiscally Sound

Title of Request: Replace Air 7

Requested Funding

Account Description	FY2027 Costs	One Time Future FY Costs	Recurring Costs
Operating Expenses			
83530 MACHINERY & EQUIPMENT (<$25	$ 135,000		
82620 EQUIPMENT REPAIR & MAINTENA			$ 5,000
83610 VEHICLE PARTS & SUPPLIES			$ 1,000
85117 VEHICLE LIABILITY INSURANCE			$ 2,000
83310 GASOLINE & DIESEL FOR FLEET (IN			$ 3,000
Capital Expenses			
89520 VEHICLES (>$25,000)	$ 155,000		
Total Cost	$ 290,000	$ -	$ 11,000

Purpose (Description) and Service Implication (if the request is not funded)

The Breathing Air Vehicle stands as a critical asset in ensuring the safety and well-being of our firefighters. It provides a centralized, reliable source of high-quality breathable air, reducing the risk of respiratory issues or exposure to hazardous substances during firefighting operations. This directly contributes to the health and longevity of our frontline responders. Equipping our department with a dedicated Breathing Air Vehicle streamlines our operations significantly. It enables swift and convenient on-site refilling of breathing apparatus for firefighters, eliminating the need for off-site travel or reliance on external sources for air replenishment. This efficiency translates into faster response times and prolonged firefighting efforts. In scenarios involving extensive or prolonged firefighting efforts, particularly in incidents such as industrial fires or large-scale emergencies, the availability of a Breathing Air Vehicle becomes indispensable. It ensures continuous and ample air supply for our teams, allowing sustained operations without interruptions for air replenishment. Acquiring a Breathing Air Vehicle aligns with industry standards and best practices outlined by firefighting safety regulations. It demonstrates our commitment to upholding the highest safety protocols for our personnel, meeting or surpassing the recommended guidelines for air quality and breathing apparatus maintenance. While the initial investment may seem substantial, the long-term benefits outweigh the costs. The reduction in downtime for refilling breathing apparatus, minimized reliance on external resources, and improved operational efficiency will result in substantial savings over time. By investing in equipment that directly supports the safety and effectiveness of our firefighting teams, we further strengthen the trust and confidence of our community in our department's capabilities to handle emergencies efficiently and effectively.

Program Enhancement Request Form - Operating and Capital (PER-OC)

Use this form to support your request for operating and capital purchases.

Budget Year: FY2027 **Intended Year** FY2027 **Priority** 18 of 20

Department-Division: 42200 FIRE

FranklinForward Theme: Fiscally Sound

Title of Request: Replacement of Brush 1

Requested Funding

Account Description	FY2027 Costs	One Time Future FY Costs	Recurring Costs
Operating Expenses			
83530 MACHINERY & EQUIPMENT (<$25	$ 75,000		
82620 EQUIPMENT REPAIR & MAINTENA			$ 3,500
83610 VEHICLE PARTS & SUPPLIES			$ 1,000
85117 VEHICLE LIABILITY INSURANCE			$ 1,000
83310 GASOLINE & DIESEL FOR FLEET (IN			$ 1,500
Capital Expenses			
89520 VEHICLES (>$25,000)	$ 325,000		
Total Cost	$ 400,000	$ -	$ 7,000

Purpose (Description) and Service Implication (if the request is not funded)

This request seeks funding to replace Brush 1, a 2002 Ford F-550 that has exceeded its service life. Brush 1 is a vital component of Fire Department operations, providing critical response capability for wildland fires, off-road incidents, and other emergencies throughout the City of Franklin.

The current unit has experienced recurring starting and engine problems, as well as leaks in the water tank. Due to the vehicle's age, replacement parts for both the engine and apparatus components have become increasingly difficult to source, resulting in extended downtime and higher maintenance costs.

Replacing Brush 1 will ensure a reliable, mission-ready vehicle that supports effective emergency response and maintains the department's operational readiness.

Program Enhancement Request Form - Operating and Capital (PER-OC)

Use this form to support your request for operating and capital purchases.

Budget Year: FY2027 **Intended Year** FY2027 **Priority** 19 of 20

Department-Division: 42200 FACILITIES TAX-FIRE

FranklinForward Theme: Fiscally Sound

Title of Request: Tower 7

Requested Funding

Account Description	FY2027 Costs	One Time Future FY Costs	Recurring Costs
Operating Expenses			
82620 EQUIPMENT REPAIR & MAINTENA			$ 5,000
83610 VEHICLE PARTS & SUPPLIES			$ 1,000
85117 VEHICLE LIABILITY INSURANCE			$ 3,000
83310 GASOLINE & DIESEL FOR FLEET (IN			$ 5,000
Capital Expenses			
89520 VEHICLES (>$25,000)	$ 2,600,000		
89530 MACHINERY & EQUIPMENT (>$25	$ 160,000		
89530 MACHINERY & EQUIPMENT (>$25	$ 55,000		
Total Cost	$ 2,815,000	$ -	$ 14,000

Purpose (Description) and Service Implication (if the request is not funded)

Station 7 opened with only one piece of apparatus to service a fast growing population with residential and commercial structures. The continued growth of the Berry Farms and south Franklin areas requires the addition of another piece of apparatus. This request is to fund an Aerial Platform Tower to service as first out in this area. Currently this zone is serviced by two other aerial apparatus with response times of well over 10 minutes. Failure to fund this request will continue in longer response times to this growing area putting both residential and commercial citizens at risk.

HISTORIC FRANKLIN TENNESSEE

Program Enhancement Request Form - Personnel (PER-P)

Use this form to support your request for additional personnel and associated costs.

Budget Year: FY2027 **Intended Year:** FY2027 **Priority** 20 of 20

Department-Division: 42200 FIRE

FranklinForward Theme: Fiscally Sound

Title of Request: Reclassify Deputy Fire Marshal to Senior Deputy Fire Marshal

Requested Funding

Account Description	FY2027 Costs	Recurring Costs
Compensation		
Benefits		
FICA/MEDI (7.65%)	$ -	$ -
Pension (Current 7.44%)	$ -	$ -
Holiday (Yes 108.28 for FY and 9 Month, No for ineligible, existing, or 6 Month)		
Supplemental Life (Existing Emp $0, New Emp FY $84, New Empl 9 Month $63, New Empl 6 $42)		
Basic (.001575/ AD&D .0003/ DISAB .00304)	$ -	$ -
MED/DNT/VIS (Existing Emp. Reclass $0, New Emp. FY $15,912 , New Emp. 9 Month $11,934 , New Emp.6 Month $7,956)		
Operating Expenses		
Capital Expenses		
Total Personnel Cost	$ -	$ -

Purpose (Description) and Service Implication (if the request is not funded)

This PER formally requests the reclassification of one existing Deputy Fire Marshal line item to the new title of Deputy Fire Marshal II (Grade F104).

This request rectifies a discrepancy in the organizational chart. The position responsible for complex plan reviews and high-hazard inspections has been operating under a working title but requires a formal job description and grade alignment to match the specialized scope of work.

The reclassification is justified by the need to validate specialized expertise. Establishing this F104 technical tier ensures the employee managing critical infrastructure reviews is titled and compensated according to market standards for this advanced scope of work.

Please note that there is no budget impact associated with this request. Stephen Otero has already been fulfilling these duties, and his compensation remained unchanged when the standard Deputy Fire Marshal positions were reclassified to Grade F103. The funds for this role are already accounted for in the current budget.

HISTORIC FRANKLIN TENNESSEE

Program Enhancement Request Form - Personnel (PER-P)

Use this form to support your request for additional personnel and associated costs.

Budget Year: FY2027 **Intended Year:** FY2029 **Priority** 1 of 3

Department-Division: 42200 FACILITIES TAX- FIRE

FranklinForward Theme: Fiscally Sound

Title of Request: Add Twelve (12) Shift Personnel Firefighters (FAC)

Requested Funding

Account Description	FY2029 Costs	Recurring Costs
Compensation		
81110 REGULAR PAY	$ 727,584	$ 727,584
81120 OVERTIME PAY	$ 36,379	$ 36,379
Benefits		
FICA/MEDI (7.65%)	$ 58,443	$ 58,443
Pension (Current 7.44%)	$ 56,839	$ 56,839
Holiday (Yes 108.28 for FY and 9 Month, No for ineligible, existing, or 6 Month)	$ 1,299	$ 1,299
Supplemental Life (Existing Emp $0, New Emp FY $84, New Empl 9 Month $63, New Empl 6 $42)	$ 1,008	$ 1,008
Basic (.001575/ AD&D .0003/ DISAB .00304)	$ 3,755	$ 3,755
MED/DNT/VIS (Existing Emp. Reclass $0, New Emp. FY $15,912 , New Emp. 9 Month $11,934 , New Emp.6 Month $7,956)	$ 190,944	$ 190,944
Operating Expenses		
82250 TESTING & PHYSICALS	$ 1,500	$ 1,500
83260 UNIFORMS PURCHASED	$ 500	$ 500
83265 UNIFORMS, SPECIALIZED	$ 2,500	$ 2,500
85320 STATE FEES	$ 200	$ 200
Capital Expenses		
Total Personnel Cost	$ 1,080,951	$ 1,080,951

Purpose (Description) and Service Implication (if the request is not funded)

This request is for 12 additional firefighters, increasing each shift's staffing by 3 personnel (12 personnel total spread over all shifts) would ensure TOWER 7 is staffed adequately for emergency response to all areas of the City. All first year costs could be charged to the facilities account due to growth in the city, failure to fund this request will continue to add to the additional costs of overtime in the fire department in order to maintain minimum staffing levels. ***** this means 3 captains, 3 engineers, 6 firefighters ***** two company station.

Program Enhancement Request Form - Operating and Capital (PER-OC)

Use this form to support your request for operating and capital purchases.

Budget Year: FY2027 **Intended Year** FY2029 **Priority** 2 of 3

Department-Division: 42200 FACILITIES TAX-FIRE

FranklinForward Theme: Fiscally Sound

Title of Request: Engine 9

Requested Funding

Account Description	FY2027 Costs	One Time Future FY Costs	Recurring Costs
Operating Expenses			
82620 EQUIPMENT REPAIR & MAINTENA			$ 5,000
83610 VEHICLE PARTS & SUPPLIES			$ 1,000
85117 VEHICLE LIABILITY INSURANCE			$ 3,000
83310 GASOLINE & DIESEL FOR FLEET (IN			$ 5,000
Capital Expenses			
89520 VEHICLES (>$25,000)	$ 1,500,000		
89530 MACHINERY & EQUIPMENT (>$25	$ 150,000		
89530 MACHINERY & EQUIPMENT (>$25	$ 55,000		
Total Cost	$ 1,705,000	$ -	$ 14,000

Purpose (Description) and Service Implication (if the request is not funded)

This request is to request an engine if a new station 9 is approved. Costs are estimates only.
Apparatus, Equipment, Tool Mounting.

HISTORIC FRANKLIN TENNESSEE

Program Enhancement Request Form - Personnel (PER-P)

Use this form to support your request for additional personnel and associated costs.

Budget Year: FY2027 **Intended Year:** FY2029 **Priority** 3 of 3

Department-Division: 42200 FACILITIES TAX- FIRE

FranklinForward Theme: Fiscally Sound

Title of Request: Add Twelve (12) Shift Personnel Firefighters (FAC)

Requested Funding

Account Description	FY2029 Costs	Recurring Costs
Compensation		
81110 REGULAR PAY	$ 727,584	$ 727,584
81120 OVERTIME PAY	$ 36,379	$ 36,379
Benefits		
FICA/MEDI (7.65%)	$ 58,443	$ 58,443
Pension (Current 7.44%)	$ 56,839	$ 56,839
Holiday (Yes 108.28 for FY and 9 Month, No for ineligible, existing, or 6 Month)	$ 1,299	$ 1,299
Supplemental Life (Existing Emp $0, New Emp FY $84, New Empl 9 Month $63, New Empl 6 $42)	$ 1,008	$ 1,008
Basic (.001575/ AD&D .0003/ DISAB .00304)	$ 3,755	$ 3,755
MED/DNT/VIS (Existing Emp. Reclass $0, New Emp. FY $15,912 , New Emp. 9 Month $11,934 , New Emp.6 Month $7,956)	$ 190,944	$ 190,944
Operating Expenses		
82250 TESTING & PHYSICALS	$ 1,500	
83260 UNIFORMS PURCHASED	$ 500	
83265 UNIFORMS, SPECIALIZED	$ 2,500	
85320 STATE FEES	$ 200	
Capital Expenses		
Total Personnel Cost	$ 1,080,951	$ 1,076,251

Purpose (Description) and Service Implication (if the request is not funded)

This request is for 12 additional firefighters, increasing each shift's staffing by 3 personnel (12 personnel total spread over all shifts) would ensure ENGINE 9 is staffed adequately for emergency response to all areas of the City. All first year costs could be charged to the facilities account due to growth in the city, failure to fund this request will continue to add to the additional costs of overtime in the fire department in order to maintain minimum staffing levels. ***** this means 3 captains, 3 engineers, 6 firefighters ***** two company station.

Program Enhancement Summary Form

Department/Division: 42110 POLICE - ADMINISTRATION

Priority	Fund	FTE	Title	Compensation	Benefits	Operating	Capital	Total FY27	Strategic Plan Alignment	One Time Future FY Costs	Recurring Costs
1	110	3	Add 3 Patrol Officers	$ 204,000	$ 80,099	$ 73,593		$ 357,692	Safe, Clean, Livable City		$ 328,853
2	110	1	Training Division Sergeant	$ 93,471	$ 30,668	$ 44,098		$ 168,237	Safe, Clean, Livable City		$ 141,357
3	110	0	Walkie Talkies (8) for Future Hires			$ 80,000		$ 80,000	Safe, Clean, Livable City		
4	110	0	Communication Sets for the SWAT Team			$ 26,000		$ 26,000	Operational Excellence		
5	110	1	Evidence Technican	$ 67,198	$ 26,575	$ 10,333		$ 104,106	Safe, Clean, Livable City		$ 99,193
6	110	0	Crime Scene Tech Equipment			$ 16,200		$ 16,200	Operational Excellence		
7	110	0	Traffic Computer			$ 4,500		$ 4,500	Quality Life Experiences		
8	110	0	Urban SDK Program			$ 43,525		$ 43,525	Sustainable Growth & Economic Vitality		
9	110	0	Increase Officer Extra Duty Pay	$ 262,477	$ 39,608			$ 302,085	Safe, Clean, Livable City		$ 302,085
10	110	0	Drone Storage and Deployment System			$ 10,000		$ 10,000	Safe, Clean, Livable City		
11	110	0	Replace the Negotiation Vehicle				$ 300,000	$ 300,000	Operational Excellence		
12	110	0	Sigma Tactical Wellness			$ 130,000		$ 130,000	Operational Excellence		
			Totals	$ 627,146	$ 176,950	$ 438,249	$ 300,000	$ 1,542,345		$ -	$ 871,488

Franklin*Forward* Requested Allocations for the Upcoming Budget Year

A Safe, Clean Livable City	$ 1,022,120
Sustainable Growth & Economic Vitality	$ 43,525
Fiscally Sound	$ -
Quality Life Experiences	$ 4,500
Organizational Health	$ -
Operational Excellence	$ 472,200
Total Franklin Forward Allocations	**$ 1,542,345**

	Function	Requested Amount
	Personnel	**$ 804,096**
	Operations	**$ 438,249**
	Capital (Vehicles, Equipment, Buildings, etc.)	**$ 300,000**
	Total	**$ 1,542,345**

HISTORIC FRANKLIN TENNESSEE

Program Enhancement Request Form - Personnel (PER-P)

Use this form to support your request for additional personnel and associated costs.

Budget Year: FY2027 **Intended Year:** FY2027 **Priority** 1 of 12

Department-Division: 42123 POLICE - PATROL

FranklinForward Theme: Safe Clean Livable City

Title of Request: (3) Patrol Officers

Requested Funding

Account Description	FY2027 Costs	Recurring Costs
Compensation		
81110 REGULAR PAY	$ 204,000	$ 204,000
Benefits		
FICA/MEDI (7.65%)	$ 15,606	$ 15,606
Pension (Current 7.44%)	$ 15,178	$ 15,178
Holiday (Yes 108.28 for FY and 9 Month, No for ineligible, existing, or 6 Month)	$ 325	$ 325
Supplemental Life (Existing Emp $0, New Emp FY $84, New Empl 9 Month $63, New Empl 6 $42)	$ 252	$ 252
Basic (.001575/ AD&D .0003/ DISAB .00304)	$ 1,003	$ 1,003
MED/DNT/VIS (Existing Emp. Reclass $0, New Emp. FY $15,912 , New Emp. 9 Month $11,934 , New Emp.6 Month $7,956)	$ 47,736	$ 47,736
Operating Expenses		
83540 COMPUTER HARDWARE (<$25,000)	$ 14,739	
82780 TRAINING, OUTSIDE	$ 6,000	$ 6,000
83110 OFFICE SUPPLIES	$ 327	$ 327
83310 GASOLINE & DIESEL FOR FLEET (INSIDE WILLIAMSON COUN	$ 7,533	$ 7,533
82250 TESTING & PHYSICALS	$ 4,914	
82260 UNIFORM RENTAL & SERVICES	$ 984	$ 984
82350 DUES FOR MEMBERSHIPS	$ 450	$ 450
82610 VEHICLE REPAIR & MAINTENANCE SERVICES	$ 6,552	$ 6,552
82780 TRAINING, OUTSIDE	$ 11,709	$ 11,709
83265 UNIFORMS, SPECIALIZED	$ 8,268	$ 8,268
83280 FIREARMS & RELATED SUPPLIES	$ 7,206	
83281 AMMUNITION	$ 2,931	$ 2,931
82599 OTHER CONTRACTUAL SERVICES	$ 1,980	
Capital Expenses		
Total Personnel Cost	$ 357,692	$ 328,853

Purpose (Description) and Service Implication (if the request is not funded)

The need for three (3) additional Police Officer positions would assist as follows: *The number of calls for service increases each year; in 2025 there were almost 10,000 more incidents than in year 2024; *The demand for Officers to work extra jobs and special events continues to increase; in 2025 Officers worked 14,534 extra hours; and, *As the city's population grows and the number of businesses increases, demands for law enforcement services will continue to rise.

HISTORIC FRANKLIN TENNESSEE

Program Enhancement Request Form - Personnel (PER-P)

Use this form to support your request for additional personnel and associated costs.

Budget Year: FY2027 **Intended Year:** FY2027 **Priority** 2 of 12

Department-Division: 42110 POLICE - ADMINISTRATION

FranklinForward Theme: Safe Clean Livable City

Title of Request: Training Division Sergeant

Requested Funding

Account Description	FY2027 Costs	Recurring Costs
Compensation		
81110 REGULAR PAY	$ 93,471	$ 93,471
Benefits		
FICA/MEDI (7.65%)	$ 7,151	$ 7,151
Pension (Current 7.44%)	$ 6,954	$ 6,954
Holiday (Yes 108.28 for FY and 9 Month, No for ineligible, existing, or 6 Month)	$ 108	$ 108
Supplemental Life (Existing Emp $0, New Emp FY $84, New Empl 9 Month $63, New Empl 6 $42)	$ 84	$ 84
Basic (.001575/ AD&D .0003/ DISAB .00304)	$ 459	$ 459
MED/DNT/VIS (Existing Emp. Reclass $0, New Emp. FY $15,912 , New Emp. 9 Month $11,934 , New Emp.6 Month $7,956)	$ 15,912	$ 15,912
Operating Expenses		
82250 TESTING & PHYSICALS	$ 1,638	
82260 UNIFORM RENTAL & SERVICES	$ 328	$ 328
82350 DUES FOR MEMBERSHIPS	$ 150	$ 150
82599 OTHER CONTRACTUAL SERVICES	$ 3,188	
82610 VEHICLE REPAIR & MAINTENANCE SERVICES	$ 2,184	$ 2,184
82780 TRAINING, OUTSIDE	$ 3,903	$ 3,903
83110 OFFICE SUPPLIES	$ 109	$ 109
83260 UNIFORMS PURCHASED	$ 4,300	$ 4,300
83265 UNIFORMS, SPECIALIZED	$ 2,756	$ 2,756
83280 FIREARMS & RELATED SUPPLIES	$ 2,402	
83281 AMMUNITION	$ 977	$ 977
310 GASOLINE & DIESEL FOR FLEET (INSIDE WILLIAMSON COUNT	$ 2,511	$ 2,511
83530 MACHINERY & EQUIPMENT (<$25,000)	$ 14,739	
83540 COMPUTER HARDWARE (<$25,000)	$ 4,913	
Capital Expenses		
Total Personnel Cost	$ 168,237	$ 141,357

Purpose (Description) and Service Implication (if the request is not funded)

This would create a new sergeant position dedicated to instructing basic and in-service training curriculum development and documentation, conducting training sessions and scenario -based exercises, evalutaing officer performance, meeting all post commission trainingrequirements and other duties as assigned. With increased staff, this has increased the workload.

Program Enhancement Request Form - Operating and Capital (PER-OC)

Use this form to support your request for operating and capital purchases.

Budget Year: FY2027 **Intended Year** FY2027 **Priority** 3 of 12

Department-Division: 42123 POLICE - PATROL

FranklinForward Theme: Safe Clean Livable City

Title of Request: Walkie Talkies (8) for future hires

Requested Funding

Account Description	FY2027 Costs	One Time Future FY Costs	Recurring Costs
Operating Expenses			
83530 MACHINERY & EQUIPMENT (<$25	$ 80,000		
Capital Expenses			
Total Cost	$ 80,000	$ -	$ -

Purpose (Description) and Service Implication (if the request is not funded)

(8) Walkie Talkies at $10,000 each for future hires totaling $80,000.

Program Enhancement Request Form - Operating and Capital (PER-OC)

Use this form to support your request for operating and capital purchases.

Budget Year: FY2027 **Intended Year** **Priority** 4 of 12

Department-Division: 42123 POLICE - PATROL

FranklinForward Theme: Operational Excellence

Title of Request: Communication sets for the SWAT Team

Requested Funding

Account Description	FY2027 Costs	One Time Future FY Costs	Recurring Costs
Operating Expenses			
84113 SRT OPERATIONS	$ 26,000		
Capital Expenses			
Total Cost	$ 26,000	$ -	$ -

Purpose (Description) and Service Implication (if the request is not funded)

The Franklin Police Department SWAT team operates in high-risk environments where clear, reliable communication is essential for both the mission and Officer safety. The current headsets are beyond their service life and show signs of deterioration and are no longer reliable. Replacement for this essential equipment is critical.

HISTORIC FRANKLIN TENNESSEE

Program Enhancement Request Form - Personnel (PER-P)

Use this form to support your request for additional personnel and associated costs.

Budget Year: FY2027 **Intended Year:** FY2027 **Priority** 5 of 12

Department-Division: 42110 POLICE - ADMINISTRATION

FranklinForward Theme: Safe Clean Livable City

Title of Request: Evidence Technician

Requested Funding

Account Description	FY2027 Costs	Recurring Costs
Compensation		
81110 REGULAR PAY	$ 67,198	$ 67,198
Benefits		
FICA/MEDI (7.65%)	$ 5,141	$ 5,141
Pension (Current 7.44%)	$ 5,000	$ 5,000
Holiday (Yes 108.28 for FY and 9 Month, No for ineligible, existing, or 6 Month)	$ 108	$ 108
Supplemental Life (Existing Emp $0, New Emp FY $84, New Empl 9 Month $63, New Empl 6 $42)	$ 84	$ 84
Basic (.001575/ AD&D .0003/ DISAB .00304)	$ 330	$ 330
MED/DNT/VIS (Existing Emp. Reclass $0, New Emp. FY $15,912 , New Emp. 9 Month $11,934 , New Emp.6 Month $7,956)	$ 15,912	$ 15,912
Operating Expenses		
83540 COMPUTER HARDWARE (<$25,000)	$ 4,913	
81481 CLOTHING ALLOWANCE	$ 800	$ 800
82780 TRAINING, OUTSIDE	$ 2,000	$ 2,000
83110 OFFICE SUPPLIES	$ 109	$ 109
83310 GASOLINE & DIESEL FOR FLEET (INSIDE WILLIAMSON COU	$ 2,511	$ 2,511
Capital Expenses		
Total Personnel Cost	$ 104,106	$ 99,193

Purpose (Description) and Service Implication (if the request is not funded)

This position would add a second evidence tech to the police eveidence division. Responsibilities include receiving all evidential or found property, logging the property, tracking all evidence movement, downloading TBI reports, and testifying in court regarding the chain of evidence. When the one full time employee is out, the work begans to back log. 19,165 pieces currently in evidence. Currently 33 stolen huns, 191 firearms, 47 money cases, 2,036 other properties.

Program Enhancement Request Form - Operating and Capital (PER-OC)

Use this form to support your request for operating and capital purchases.

Budget Year: FY2027 **Intended Year** FY2027 **Priority** 6 of 12

Department-Division: 42110 POLICE - ADMINISTRATION

FranklinForward Theme: Operational Excellence

Title of Request: Crime Scene Tech Equipment

Requested Funding

Account Description	FY2027 Costs	One Time Future FY Costs	Recurring Costs
Operating Expenses			
83530 MACHINERY & EQUIPMENT (<$25	$ 16,200		
Capital Expenses			
Total Cost	$ 16,200	$ -	$ -

Purpose (Description) and Service Implication (if the request is not funded)

This enhancement will provide updated photographic and forensic equipment for the Crime Scene Technicians. Current equipment is outdated, inconsistent, and some items are beyond repair. Currently we have 6 - 2 on each shift.

Program Enhancement Request Form - Operating and Capital (PER-OC)

Use this form to support your request for operating and capital purchases.

Budget Year: FY2027 **Intended Year** FY2027 **Priority** 7 of 12

Department-Division: 42123 POLICE - PATROL

FranklinForward Theme: Quality Life Experiences

Title of Request: Traffic Computer

Requested Funding

Account Description	FY2027 Costs	One Time Future FY Costs	Recurring Costs
Operating Expenses			
83540 COMPUTER HARDWARE (<$25,00	$ 4,500		
Capital Expenses			
Total Cost	$ 4,500	$ -	$ -

Purpose (Description) and Service Implication (if the request is not funded)

The Traffic Unit requests a high-performance computer for their reconstruction software and reporting. The current computer is 6 years old and needs to be replaced.

Program Enhancement Request Form - Operating and Capital (PER-OC)

Use this form to support your request for operating and capital purchases.

Budget Year: FY2027 **Intended Year** FY2027 **Priority** 8 of 12

Department-Division: 42123 POLICE - PATROL

FranklinForward Theme: Sustainable Growth & Economic Vitality

Title of Request: Urban SDK Program

Requested Funding

Account Description	FY2027 Costs	One Time Future FY Costs	Recurring Costs
Operating Expenses			
83550 COMPUTER SOFTWARE (<$25,000	$ 43,525		
Capital Expenses			
Total Cost	$ 43,525	$ -	$ -

Purpose (Description) and Service Implication (if the request is not funded)

Access to this data would assist the Traffic Unit with identifying speeding and collision risk areas in the city and assist with efficient deployment of traffic enforcement efforts.

HISTORIC FRANKLIN TENNESSEE

Program Enhancement Request Form - Personnel (PER-P)

Use this form to support your request for additional personnel and associated costs.

Budget Year: FY2027 **Intended Year:** FY2027 **Priority** 9 of 12

Department-Division: 42123 POLICE - PATROL

FranklinForward Theme:

Title of Request: Increase Officer Extra Duty Pay

Requested Funding

Account Description	FY2027 Costs	Recurring Costs
Compensation		
81110 REGULAR PAY	$ 262,477	$ 262,477
Benefits		
FICA/MEDI (7.65%)	$ 20,079	$ 20,079
Pension (Current 7.44%)	$ 19,528	$ 19,528
Holiday (Yes 108.28 for FY and 9 Month, No for ineligible, existing, or 6 Month)		
Supplemental Life (Existing Emp $0, New Emp FY $84, New Empl 9 Month $63, New Empl 6 $42)		
Basic (.001575/ AD&D .0003/ DISAB .00304)		
MED/DNT/VIS (Existing Emp. Reclass $0, New Emp. FY $15,912 , New Emp. 9 Month $11,934 , New Emp.6 Month $7,956)		
Operating Expenses		
Capital Expenses		
Total Personnel Cost	$ 302,085	$ 302,085

Purpose (Description) and Service Implication (if the request is not funded)

This is request is to increase the amount paid to hire Franklin Police Officers for events. The current pay was established over three (3) years ago. Numerous requests for special events, meetings, etc.

Program Enhancement Request Form - Operating and Capital (PER-OC)

Use this form to support your request for operating and capital purchases.

Budget Year: FY2027 **Intended Year** FY2027 **Priority** 10 of 12

Department-Division: 42123 POLICE - PATROL

FranklinForward Theme: Safe Clean Livable City

Title of Request: Drone Storage and Deployment System

Requested Funding

Account Description	FY2027 Costs	One Time Future FY Costs	Recurring Costs
Operating Expenses			
84129 DRONE OPERATION	$ 10,000		
Capital Expenses			
Total Cost	$ 10,000	$ -	$ -

Purpose (Description) and Service Implication (if the request is not funded)

Drones are a necessity for law enforcement. They have proven to be an important resource especially when searching for a missing child, an endangered adult, a fleeing crime suspect or monitoring the river for possible dangerous conditions. The equipment requested here would be installed in a police vehicle, providing rapid deployment access, 24/7, and integrated charging.

Program Enhancement Request Form - Operating and Capital (PER-OC)

Use this form to support your request for operating and capital purchases.

Budget Year: FY2027 **Intended Year** FY2027 **Priority** 11 of 12

Department-Division: 42123 POLICE - PATROL

FranklinForward Theme: Operational Excellence

Title of Request: Replace the Negotiation Vehicle

Requested Funding

Account Description	FY2027 Costs	One Time Future FY Costs	Recurring Costs
Operating Expenses			
Capital Expenses			
89520 VEHICLES (>$25,000)	$ 300,000		
Total Cost	$ 300,000	$ -	$ -

Purpose (Description) and Service Implication (if the request is not funded)

The current vehicle in use by the Negotiation Team is an eight-teen (18) year old, high mileage, pickup that pulls a repurposed trailer. It has an aging platform, electrical shortfalls, and limited climate control. It needs to be replaced.

Program Enhancement Request Form - Operating and Capital (PER-OC)

Use this form to support your request for operating and capital purchases.

Budget Year: FY2027 **Intended Year** FY2027 **Priority** 12 of 12

Department-Division: 42110 POLICE - ADMINISTRATION

FranklinForward Theme: Operational Excellence

Title of Request: Sigma Tactical Wellness

Requested Funding

Account Description	FY2027 Costs	One Time Future FY Costs	Recurring Costs
Operating Expenses			
82299 OTHER OPERATING SERVICES	$ 130,000		
Capital Expenses			
Total Cost	$ 130,000	$ -	$ -

Purpose (Description) and Service Implication (if the request is not funded)

Law enforcement is high stress profession in high risk environments. The job continuously places high demands on our Officers both physically and mentally. During the last three (3) years, the FPD had three (3) cardiac events, including one (1) that was a fatal heart attack. This program would be an onsite, proactive, holistic approach to assist our Officers maintain their health and provide quality service to the public they serve.

Program Enhancement Summary Form

Department/Division: 41310 BILLING AND LICENSING

Priority	Fund	FTE	Title	Compensation	Benefits	Operating	Capital	Total FY27	Strategic Plan Alignment	One Time Future FY Costs	Recurring Costs
1	110	0	Online Beer Privilege Tax Invoicing and Collection			$ 10,359		$ 10,359	Operational Excellence		$ 698
								$ -			
								$ -			
								$ -			
								$ -			
								$ -			
								$ -			
								$ -			
								$ -			
								$ -			
								$ -			
			Totals	$ -	$ -	$ 10,359	$ -	$ 10,359		$ -	$ 698

Franklin*Forward* Requested Allocations for the Upcoming Budget Year

	A Safe, Clean Livable City	$ -
	Sustainable Growth & Economic Vitality	$ -
	Fiscally Sound	$ -
	Quality Life Experiences	$ -
	Organizational Health	$ -
	Operational Excellence	$ 10,359
Total Franklin Forward Allocations		$ 10,359

	Function	Requested Amount
	Personnel	**$ -**
	Operations	**$ 10,359**
	Capital (Vehicles, Equipment, Buildings, etc.)	**$ -**
	Total	**$ 10,359**

Program Enhancement Request Form - Operating and Capital (PER-OC)

Use this form to support your request for operating and capital purchases.

Budget Year: FY2027 **Intended Year** FY2027 **Priority** 1 of 1

Department-Division: 41310 BILLING AND LICENSING

FranklinForward Theme: Operational Excellence

Title of Request: Online Beer Privilege Tax Invoicing and Collection

Requested Funding

Account Description	FY2027 Costs	One Time Future FY Costs	Recurring Costs
Operating Expenses			
82510 COMPUTER SERVICES	$ 698		$ 698
82510 COMPUTER SERVICES	$ 9,661		
Capital Expenses			
Total Cost	$ 10,359	$ -	$ 698

Purpose (Description) and Service Implication (if the request is not funded)

The Billing & Licensing Department is requesting funding to implement an online platform for beer privilege tax invoicing and collection. This platform will be integrated into the same system we are currently transitioning to for online beer permit applications, allowing us to consolidate processes and provide a consistent, modern customer experience. Expanding its use to include the annual $100 beer privilege tax billing will enable the City to issue invoices electronically and allow our roughly 260 business permittees to submit payments electronically. Many businesses have shifted away from issuing paper checks as part of their accounts payable processes, and we receive frequent requests from permittees asking for the ability to pay by credit card. Implementing this platform will meet that demand and align with current business practices for other services . Adopting this online invoicing and payment system will significantly improve efficiency and communication. Currently, staff spends considerable time tracking down outstanding payments, sending follow up notices, and managing delays associated with USPS delivery. Electronic invoicing and real-time account visibility will allow permittees to receive notices immediately, reduce administrative burden, and increase the likelihood of timely payment. By integrating beer privilege tax billing into the same system used for permit applications, the City will streamline workflows, reduce manual data entry, and enhance overall customer service. If this request is not funded, the City will remain dependent on manual spreadsheets and paper based processes that are increasingly out of step with how businesses operate, and make it harder to provide the level of service that our customers expect.

Program Enhancement Summary Form

Department/Division: 41200 COURT

Priority	Fund	FTE	Title	Compensation	Benefits	Operating	Capital	Total FY27	Strategic Plan Alignment	One Time Future FY Costs	Recurring Costs
1	110	1	Deputy Court Clerk	$ 61,750	$ 25,726			$ 87,476	Operational Excellence		$ 87,476
2	110	0	Reclass Assistant Deputy Court Clerk	$ 6,985	$ 534			$ 7,519	Operational Excellence		$ 7,519
								$ -			
								$ -			
								$ -			
								$ -			
								$ -			
								$ -			
								$ -			
								$ -			
								$ -			
			Totals	$ 68,735	$ 26,260	$ -	$ -	$ 94,995	$ -	$ -	$ 94,995

Franklin*Forward* Requested Allocations for the Upcoming Budget Year

A Safe, Clean Livable City	$ -
Sustainable Growth & Economic Vitality	$ -
Fiscally Sound	$ -
Quality Life Experiences	$ -
Organizational Health	$ -
Operational Excellence	$ 94,995
Total Franklin Forward Allocations	$ 94,995.00

Function	Requested Amount
Personnel	**$ 94,995**
Operations	**$ -**
Capital (Vehicles, Equipment, Buildings, etc.)	**$ -**
Total	**$ 94,995**

HISTORIC FRANKLIN TENNESSEE

Program Enhancement Request Form - Personnel (PER-P)

Use this form to support your request for additional personnel and associated costs.

Budget Year: FY2027 **Intended Year:** FY2027 **Priority** 1 of 2

Department-Division: 41200 COURT

FranklinForward Theme: Operational Excellence

Title of Request: Deputy Court Clerk

Requested Funding

Account Description	FY2027 Costs	Recurring Costs
Compensation		
81110 REGULAR PAY	$ 61,750	$ 61,750
Benefits		
FICA/MEDI (7.65%)	$ 4,724	$ 4,724
Pension (Current 7.44%)	$ 4,594	$ 4,594
Holiday (Yes 108.28 for FY and 9 Month, No for ineligible, existing, or 6 Month)	$ 108	$ 108
Supplemental Life (Existing Emp $0, New Emp FY $84, New Empl 9 Month $63, New Empl 6 $42)	$ 84	$ 84
Basic (.001575/ AD&D .0003/ DISAB .00304)	$ 304	$ 304
MED/DNT/VIS (Existing Emp. Reclass $0, New Emp. FY $15,912 , New Emp. 9 Month $11,934 , New Emp.6 Month $7,956)	$ 15,912	$ 15,912
Operating Expenses		
Capital Expenses		
Total Personnel Cost	$ 87,476	$ 87,476

Purpose (Description) and Service Implication (if the request is not funded)

This request is to add a full-time Deputy Court Clerk to the City Court department in pay grade F. Currently, City Court operates with a staff of two full-time clerks and one part-time clerk. This year, the department is relinquishing one authorized, but unfunded part-time position. As the city continues to grow, so does the workload handled by the City Court team. Citation volume rose from 3,886 in FY22 to 6,979 in FY25—an 80% increase. We project 9,468 citations in FY26, reflecting another 36% growth. The team also manages three monthly dockets, each averaging 150 citations and an average attendance of 65 defendants. Adding a third full-time employee will help sustain our service benchmarks: closing citations within 40 days and responding to inquiries within two business days. It will also ensure consistent front-office coverage, especially during staff leave, and reduce the need for the department supervisor to split time between managerial duties and frontline service. Further, a second full-time Deputy Court Clerk is needed to support the increasing complexity of case management and compliance requirements. As citation volume grows, so does the administrative burden of ensuring accurate data entry, timely reporting to state agencies, and adherence to evolving legal standards. Adding this position would allow the department to better manage these responsibilities, reduce the risk of errors, and maintain the integrity of court operations. Without this position, maintaining current levels of efficiency and customer service will become increasingly challenging.

HISTORIC FRANKLIN TENNESSEE

Program Enhancement Request Form - Personnel (PER-P)

Use this form to support your request for additional personnel and associated costs.

Budget Year: FY2027 **Intended Year:** FY2027 **Priority** 2 of 2

Department-Division: 41200 COURT

FranklinForward Theme: Operational Excellence

Title of Request: Reclass Assistant Deputy Court Clerk

Requested Funding

Account Description	FY2027 Costs	Recurring Costs
Compensation		
81110 REGULAR PAY	$ 6,985	$ 6,985
Benefits		
FICA/MEDI (7.65%)	$ 534	$ 534
Pension (Current 7.44%)	$ -	$ -
Holiday (Yes 108.28 for FY and 9 Month, No for ineligible, existing, or 6 Month)		
Supplemental Life (Existing Emp $0, New Emp FY $84, New Empl 9 Month $63, New Empl 6 $42)	$ -	$ -
Basic (.001575/ AD&D .0003/ DISAB .00304)	$ -	$ -
MED/DNT/VIS (Existing Emp. Reclass $0, New Emp. FY $15,912 , New Emp. 9 Month $11,934 , New Emp.6 Month $7,956)	$ -	$ -
Operating Expenses		
Capital Expenses		
Total Personnel Cost	$ 7,519	$ 7,519

Purpose (Description) and Service Implication (if the request is not funded)

This request is to reclass the Assistant Deputy Court Clerk from pay grade D to a Deputy Court Clerk pay grade F, aligning it with the existing full-time Deputy Court Clerk role. Historically part-time with limited responsibilities, the Assistant Deputy Court Clerk has, in recent years, assumed the full scope of duties performed by the Deputy Court Clerk due to increased workload. Further, the Assistant Deputy Court Clerk has been asked to perform the same duties as the Deputy Court Clerk to ensure continuity of operations during staff absences or scheduling gaps. The Assistant Deputy provides critical coverage when the full-time Deputy is unavailable, allowing court functions to proceed without disruption. Cross-training both positions enhances flexibility, reduces dependency on a single employee, and strengthens the overall resilience of the court's administrative processes. These responsibilities include reviewing driving histories, processing payments, reconciling the cash till, and communicating with defendants, attorneys, the Court Clerk, and the Judge. Although the position remains part-time, the duties are now identical. Reclassification is necessary to ensure internal equity and support the effective operation of City Court. Failure to fund this request may negatively impact employee morale and risk the loss of valuable institutional knowledge through turnover.

Program Enhancement Summary Form

Department/Division: 41500 FINANCE

Priority	Fund	FTE	Title	Compensation	Benefits	Operating	Capital	Total FY27	Strategic Plan Alignment	One Time Future FY Costs	Recurring Costs
1	**110**	1	New Contracts Specialist Position	$ 75,598	$ 27,884			$ 103,482	Organizational Health		$ 103,482
								$ -			
								$ -			
								$ -			
								$ -			
								$ -			
								$ -			
								$ -			
								$ -			
								$ -			
			Totals	$ 75,598	$ 27,884	$ -	$ -	$ 103,482	$ -	$ -	$ 103,482

Franklin*Forward* Requested Allocations for the Upcoming Budget Year

	A Safe, Clean Livable City	$ -
	Sustainable Growth & Economic Vitality	$ -
	Fiscally Sound	$ -
	Quality Life Experiences	$ -
	Organizational Health	$ 103,482
	Operational Excellence	$ -
Total Franklin Forward Allocations		$ 103,482

	Function	Requested Amount
	Personnel	**$ 103,482**
	Operations	**$ -**
	Capital (Vehicles, Equipment, Buildings, etc.)	**$ -**
	Total	**$ 103,482**

HISTORIC FRANKLIN TENNESSEE

Program Enhancement Request Form - Personnel (PER-P)

Use this form to support your request for additional personnel and associated costs.

Budget Year: FY2027 **Intended Year:** FY2027 **Priority** 1 of 1

Department-Division: 41500 FINANCE

FranklinForward Theme: Organizational Health

Title of Request: New Contracts Specialist Position

Requested Funding

Account Description	FY2027 Costs	Recurring Costs
Compensation		
81110 REGULAR PAY	$ 75,598	$ 75,598
Benefits		
FICA/MEDI (7.65%)	$ 5,783	$ 5,783
Pension (Current 7.44%)	$ 5,624	$ 5,624
Holiday (Yes 108.28 for FY and 9 Month, No for ineligible, existing, or 6 Month)	$ 108	$ 108
Supplemental Life (Existing Emp $0, New Emp FY $84, New Empl 9 Month $63, New Empl 6 $42)	$ 84	$ 84
Basic (.001575/ AD&D .0003/ DISAB .00304)	$ 372	$ 372
MED/DNT/VIS (Existing Emp. Reclass $0, New Emp. FY $15,912 , New Emp. 9 Month $11,934 , New Emp.6 Month $7,956)	$ 15,912	$ 15,912
Operating Expenses		
Capital Expenses		
Total Personnel Cost	$ 103,482	$ 103,482

Purpose (Description) and Service Implication (if the request is not funded)

We have identified a growing need within Finance, specifically related to Accounts Payable for Capital Projects. To address this, I would like to repurpose the current Contracts Administrator position into a Contracts Payable Specialist role.

This position would focus on supporting capital projects across the entire City by helping track payments, retainage, reimbursements, and contract ceilings. It would work closely with our Senior Accounts Payable Specialist to ensure the timeliness of payments, prevent contract overspending, and support the prompt submission of reimbursement requests. Given the number and complexity of capital projects currently underway, this role would provide project managers with much-needed financial support and oversight.

To clarify, this position would not be involved in contract negotiations or any legal-related functions. A law degree would not be required. Instead, the ideal candidate should possess a finance degree, knowledge of governmental accounting, and relevant accounts payable experience.

Program Enhancement Summary Form

Department/Division: 41650 HUMAN RESOURCES

Priority	Fund	FTE	Title	Compensation	Benefits	Operating	Capital	Total FY27	Strategic Plan Alignment	One Time Future FY Costs	Recurring Costs
1	**110**	0	Timeclock Replacement Tablets			$ 45,000		$ 45,000	Fiscally Sound		
2	**110**	0	Applicant Tracking Software			$ 23,996		$ 23,996	Operational Excellence		$ 42,500
3	**110**	1	Organizational Development Specialist	$ 78,152	$ 28,282			$ 106,434	Operational Excellence		$ 106,434
4	**110**	1	HR & Risk Management Assistant Director	$ 125,185	$ 35,610			$ 160,795	Operational Excellence		$ 160,795
2028	**110**	1	Separation of Risk and Benefits Manager	$ -	$ -			$ -	Operational Excellence		$ 144,719
								$ -			
								$ -			
								$ -			
								$ -			
								$ -			
								$ -			
			Totals	$ 203,337	$ 63,892	$ 68,996	$ -	$ 336,225	$ -	$ -	$ 454,448

Franklin*Forward* Requested Allocations for the Upcoming Budget Year

A Safe, Clean Livable City	$ -
Sustainable Growth & Economic Vitality	$ -
Fiscally Sound	$ 45,000
Quality Life Experiences	$ -
Organizational Health	$ -
Operational Excellence	$ 291,225
Total Franklin Forward Allocations	$ 336,225

	Function	Requested Amount
	Personnel	**$ 267,229**
	Operations	**$ 68,996**
	Capital (Vehicles, Equipment, Buildings, etc.)	**$ -**
	Total	**$ 336,225**

Program Enhancement Request Form - Operating and Capital (PER-OC)

Use this form to support your request for operating and capital purchases.

Budget Year: FY2027 **Intended Year** FY2027 **Priority** 1 of 5

Department-Division: 41650 HUMAN RESOURCES

FranklinForward Theme: Fiscally Sound

Title of Request: Timeclock replacement tablets

Requested Funding

Account Description	FY2027 Costs	One Time Future FY Costs	Recurring Costs
Operating Expenses			
83540 COMPUTER HARDWARE (<$50,00	$ 45,000		
Capital Expenses			
Total Cost	$ 45,000	$ -	$ -

Purpose (Description) and Service Implication (if the request is not funded)

This request seeks approval to replace the City's existing UKG InTouch 9000 timeclocks, which UKG has formally announced will no longer be supported or operable after January 2027. UKG provided a replacement quote of $204,300 to upgrade all 30 clocks to their newest hardware.

After further research and collaboration with the IT Department, we identified a significantly more cost-effective solution: replacing the physical timeclocks with tablets equipped with the UKG mobile app, which fully supports secure PIN, badge, and QR-code punching. This alternative approach is estimated at approximately $45,000, representing substantial cost savings while still ensuring long-term functionality, reliability, and continued compliance with UKG's system requirements.

In addition, implementing a tablet-based solution ensures greater future compatibility with other HRIS systems should the City transition away from UKG. Tablets provide flexibility that dedicated, proprietary timeclock hardware cannot, allowing the City to adapt quickly and cost-effectively to any future system changes.

This replacement is necessary to avoid service disruption once the InTouch 9000 clocks become inoperable, while also positioning the City with a modern, flexible, and fiscally responsible timekeeping solution.

Program Enhancement Request Form - Operating and Capital (PER-OC)

Use this form to support your request for operating and capital purchases.

Budget Year: FY2027 **Intended Year** FY2027 **Priority** 2 of 5

Department-Division: 41650 HUMAN RESOURCES

FranklinForward Theme: Operational Excellence

Title of Request: Applicant tracking software

Requested Funding

Account Description	FY2027 Costs	One Time Future FY Costs	Recurring Costs
Operating Expenses			
82510 COMPUTER SERVICES	$ 23,996		$ 42,500
Capital Expenses			
Total Cost	$ 23,996	$ -	$ 42,500

Purpose (Description) and Service Implication (if the request is not funded)

This request seeks approval to transition from the City's current applicant tracking system (Cadient) to a platform that will modernize and streamline our recruitment processes, enhance the applicant experience through a more intuitive and mobile-friendly interface, and will significantly improve and modernize our onboarding experience, creating a stronger first impression for new hires and ensuring a more seamless, professional start to employment with the City.

We have a quote from one vendor with an ATS that will cost $23,996 in Year 1, $25,500 in Year 2, and $42,500 in Year 3. This investment would replace the City's existing annual Cadient ATS contract of $22,438, which is set to expire in October of 2026.

Program Enhancement Request Form - Personnel (PER-P)

Use this form to support your request for additional personnel and associated costs.

Budget Year: FY2027 **Intended Year:** FY2027 **Priority** 3 of 5

Department-Division: 41650 HUMAN RESOURCES

FranklinForward Theme: Operational Excellence

Title of Request: Organizational Development Specialist

Requested Funding

Account Description	FY2027 Costs	Recurring Costs
Compensation		
81110 REGULAR PAY	$ 78,152	$ 78,152
Benefits		
FICA/MEDI (7.65%)	$ 5,979	$ 5,979
Pension (Current 7.44%)	$ 5,815	$ 5,815
Holiday (Yes 108.28 for FY and 9 Month, No for ineligible, existing, or 6 Month)	$ 108	$ 108
Supplemental Life (Existing Emp $0, New Emp FY $84, New Empl 9 Month $63, New Empl 6 $42)	$ 84	$ 84
Basic (.001575/ AD&D .0003/ DISAB .00304)	$ 384	$ 384
MED/DNT/VIS (Existing Emp. Reclass $0, New Emp. FY $15,912 , New Emp. 9 Month $11,934 , New Emp.6 Month $7,956)	$ 15,912	$ 15,912
Operating Expenses		
Capital Expenses		
Total Personnel Cost	$ 106,434	$ 106,434

Purpose (Description) and Service Implication (if the request is not funded)

This request seeks approval to add a Specialist position to support the Organizational Development (OD) Manager and the HR Generalists. As the City continues to grow, the volume and complexity of employee-related programs, development initiatives, and daily HR operations have increased substantially. This position will be cross-trained to provide support across both the Human Resources and Organizational Development functions, ensuring greater flexibility, operational excellence, and continuity of service.

The Organizational Development Specialist will enhance the City's ability to:

- Expand employee training and development programs
- Improve organizational culture and leadership development initiatives
- Reduce workload bottlenecks and increase responsiveness to departments
- Support succession planning and broader workforce initiatives
- Improve service delivery through a more agile and scalable HR/OD structure
- Improve alignment across departments and program areas

Adding this role aligns with the City's commitment to organizational health, employee engagement, and operational excellence, ensuring the HR and OD teams are equipped to meet current needs.

HISTORIC FRANKLIN TENNESSEE

Program Enhancement Request Form - Personnel (PER-P)

Use this form to support your request for additional personnel and associated costs.

Budget Year: FY2027 **Intended Year:** FY2027 **Priority** 4 of 5

Department-Division: 41650 HUMAN RESOURCES

FranklinForward Theme: Operational Excellence

Title of Request: HR & Risk Management Assistant Director

Requested Funding

Account Description	FY2027 Costs	Recurring Costs
Compensation		
81110 REGULAR PAY	$ 125,185	$ 125,185
Benefits		
FICA/MEDI (7.65%)	$ 9,577	$ 9,577
Pension (Current 7.44%)	$ 9,314	$ 9,314
Holiday (Yes 108.28 for FY and 9 Month, No for ineligible, existing, or 6 Month)	$ 108	$ 108
Supplemental Life (Existing Emp $0, New Emp FY $84, New Empl 9 Month $63, New Empl 6 $42)	$ 84	$ 84
Basic (.001575/ AD&D .0003/ DISAB .00304)	$ 615	$ 615
MED/DNT/VIS (Existing Emp. Reclass $0, New Emp. FY $15,912 , New Emp. 9 Month $11,934 , New Emp.6 Month $7,956)	$ 15,912	$ 15,912
Operating Expenses		
Capital Expenses		
Total Personnel Cost	$ 160,795	$ 160,795

Purpose (Description) and Service Implication (if the request is not funded)

This request seeks approval to establish an Assistant Director of Human Resources and Risk Management position to provide senior-level leadership, continuity, and strategic support. This role is critical to ensuring operational stability while advancing long-term organizational goals. The Assistant Director will serve as a key partner to the HR Director by overseeing complex HR and Risk Management functions, supporting high-level initiatives, and providing experienced leadership across employee relations, compliance, policy development, risk mitigation, and organizational strategy. Establishing this role strengthens succession planning, improves decision-making capacity, and enhances the City's ability to proactively manage workforce risks and liabilities. It also creates leadership depth within HR, promotes continuity of institutional knowledge, and ensures the department can effectively support a growing organization with increasing regulatory, operational, and employee-related demands. There are currently three strong managers in HR, but no single person touches all components of HR, aside from the HR Director. This PER would establish a similar structure to what we see in the rest of the Leadership Team. There was an Assistant Director position previously, but it was later reclassified as an HR Manager.

Program Enhancement Request Form - Personnel (PER-P)

Use this form to support your request for additional personnel and associated costs.

Budget Year: FY2027 **Intended Year:** FY2028 **Priority** 5 of 5

Department-Division: 41650 HUMAN RESOURCES

FranklinForward Theme: Operational Excellence

Title of Request: Separation of Risk and Benefits Manager

Requested Funding

Account Description	FY2027 Costs	Recurring Costs
Compensation		
81110 REGULAR PAY	$ -	$ 111,276
Benefits		
FICA/MEDI (7.65%)	$ -	$ 8,513
Pension (Current 7.44%)	$ -	$ 8,279
Holiday (Yes 108.28 for FY and 9 Month, No for ineligible, existing, or 6 Month)	$ -	$ 108
Supplemental Life (Existing Emp $0, New Emp FY $84, New Empl 9 Month $63, New Empl 6 $42)	$ -	$ 84
Basic (.001575/ AD&D .0003/ DISAB .00304)	$ -	$ 547
MED/DNT/VIS (Existing Emp. Reclass $0, New Emp. FY $15,912 , New Emp. 9 Month $11,934 , New Emp.6 Month $7,956)	$ -	$ 15,912
Operating Expenses		
Capital Expenses		
Total Personnel Cost	$ -	$ 144,719

Purpose (Description) and Service Implication (if the request is not funded)

This request outlines the planned separation of the current combined Risk/Benefits Manager role into two distinct positions by creating a dedicated Risk Manager. As the City continues to grow in size, complexity, and service demands, the workload and operational needs within both Risk Management and Employee Benefits have increased significantly. Separating these functions will allow the Risk team to expand appropriately to meet the City's rising exposure, compliance requirements, safety initiatives, and claims management needs.

In addition, this change will enable the Benefits team to focus exclusively on benefits administration, employee support, and strategic planning, ensuring continued high-quality service to employees and improved capacity during peak enrollment and program cycles.

This is not a request for FY 2027, but rather a planned staffing enhancement for FY 2028, allowing the City to proactively prepare for future organizational needs and ensure both functions remain aligned with best practices and appropriate staffing levels for a growing municipality.

Program Enhancement Summary Form

Department/Division: 41350 INFORMATION TECHNOLOGY (IT)

Priority	Fund	FTE	Title	Compensation	Benefits	Operating	Capital	Total FY27	Strategic Plan Alignment	One Time Future FY Costs	Recurring Costs
1	110	0	Data Center Storage Growth				$ 385,000	$ 385,000	Operational Excellence		$ 40,000
2	110	0	Artificial Intelligence Administrative Tool				$ 75,000	$ 75,000	Operational Excellence		$ 75,000
3	110	0	Professional Communications Software			$ 40,000		$ 40,000	Operational Excellence		$ 40,000
								$ -			
								$ -			
								$ -			
								$ -			
								$ -			
								$ -			
								$ -			
								$ -			
			Totals	$ -	$ -	$ 40,000	$ 460,000	$ 500,000	$ -	$ -	$ 155,000

Franklin*Forward* Requested Allocations for the Upcoming Budget Year

A Safe, Clean Livable City	$ -
Sustainable Growth & Economic Vitality	$ -
Fiscally Sound	$ -
Quality Life Experiences	$ -
Organizational Health	$ -
Operational Excellence	$ 500,000
Total Franklin Forward Allocations	$ 500,000

Function	Requested Amount
Personnel	$ -
Operations	$ 40,000
Capital (Vehicles, Equipment, Buildings, etc.)	$ 460,000
Total	$ 500,000

Program Enhancement Request Form - Operating and Capital (PER-OC)

Use this form to support your request for operating and capital purchases.

Budget Year: FY2027 **Intended Year** FY2027 **Priority** 1 of 3

Department-Division: 41350 INFORMATION TECHNOLOGY (IT)

FranklinForward Theme: Operational Excellence

Title of Request: Data Center Storage Growth

Requested Funding

Account Description	FY2027 Costs	One Time Future FY Costs	Recurring Costs
Operating Expenses			
82510 COMPUTER SERVICES			$ 40,000
Capital Expenses			
89540 COMPUTER HARDWARE (>$50,00	$ 385,000		
Total Cost	$ 385,000	$ -	$ 40,000

Purpose (Description) and Service Implication (if the request is not funded)

The purpose of the PER is to add additional storage to accommodate data growth throughout the organization and specific business units/departments. The architecture with this platform will allow us to add storage and change minimal changes to components over a much longer time frame (10 - 12 years) than typical storage (every 3 - 5 years) which increases the longevity of our of investment saving roughly 20-30% of maintenance cost on the difference of years we are able to keep the SAN/NAS in production.

Program Enhancement Request Form - Operating and Capital (PER-OC)

Use this form to support your request for operating and capital purchases.

Budget Year: FY2027 **Intended Year** FY2027 **Priority** 2 of 3

Department-Division: 41350 INFORMATION TECHNOLOGY (IT)

FranklinForward Theme: Operational Excellence

Title of Request: Artificial Intelligence Administrative Tool

Requested Funding

Account Description	FY2027 Costs	One Time Future FY Costs	Recurring Costs
Operating Expenses			
82510 COMPUTER SERVICES			
Capital Expenses			
89551 Comp Software-Leased(>$50,000	$ 75,000		$ 75,000
Total Cost	$ 75,000	$ -	$ 75,000

Purpose (Description) and Service Implication (if the request is not funded)

The purpose of this PER is to provide a platform to have visibility and administrative oversight into AI operations, security, data governance, and usage of artificial intelligence across our organization.

Program Enhancement Request Form - Operating and Capital (PER-OC)

Use this form to support your request for operating and capital purchases.

Budget Year: FY2027 **Intended Year** FY2027 **Priority** 3 of 3

Department-Division: 41350 INFORMATION TECHNOLOGY (IT)

FranklinForward Theme: Operational Excellence

Title of Request: Professional Communications Software

Requested Funding

Account Description	FY2027 Costs	One Time Future FY Costs	Recurring Costs
Operating Expenses			
82510 COMPUTER SERVICES	$ 40,000		$ 40,000
Capital Expenses			
Total Cost	$ 40,000	$ -	$ 40,000

Purpose (Description) and Service Implication (if the request is not funded)

The purpose of this PER is to provide a platform to assist staff when communicating electronically with colleagues, citizens, and outside agencies. This solution would help as a writing assistant and grammar checker when drafting and replying throughout correspondence.

Program Enhancement Summary Form

Department/Division: 41320 PROJECT AND FACILITIES MANAGEMENT

Priority	Fund	FTE	Title	Compensation	Benefits	Operating	Capital	Total FY27	Strategic Plan Alignment	One Time Future FY Costs	Recurring Costs
1	110	1	Reclass Facilities Maintenance Tech to Lead Facilities Maintenance Worker	$ 4,405				$ 4,405	Operational Excellence		$ 8,702
2	110	0	Kitchen Remodel Station 2			$ 70,000		$ 70,000	Operational Excellence		
3	110	0	Police Department Tile			$ 20,000		$ 20,000	Operational Excellence		
4	110	0	Station 8 Shower Walls			$ 21,200		$ 21,200	Operational Excellence		
5	110	0	Windows Station 1			$ 18,500		$ 18,500	Operational Excellence		
6	110	0	Window Units Station 4			$ 24,000		$ 24,000	Operational Excellence		
7	110	0	Police Department Painting			$ 13,000		$ 13,000	Operational Excellence		
								$ -			
			Totals	$ 4,405	$ -	$ 166,700	$ -	$ 171,105	$ -	$ -	$ 8,702

Franklin*Forward* Requested Allocations for the Upcoming Budget Year

A Safe, Clean Livable City	$ -
Sustainable Growth & Economic Vitality	$ -
Fiscally Sound	$ -
Quality Life Experiences	$ -
Organizational Health	$ -
Operational Excellence	$ 171,105
Total Franklin Forward Allocations	$ 171,105

Function	Requested Amount
Personnel	**$ 4,405**
Operations	**$ 166,700**
Capital (Vehicles, Equipment, Buildings, etc.)	**$ -**
Total	**$ 171,105**

Program Enhancement Request Form - Personnel (PER-P)

Use this form to support your request for additional personnel and associated costs.

Budget Year: FY2027 **Intended Year:** FY2027 **Priority** 1 of 7

Department-Division: 41320 PROJECT AND FACILITIES MANAGEMENT

FranklinForward Theme: Operational Excellence

Title of Request: Reclass Facilities Maintenance Tech to Lead Facilities Maintenance Worker

Requested Funding

Account Description	FY2027 Costs	Recurring Costs
Compensation		
81110 REGULAR PAY	$ 3,734	$ 7,467
Benefits		
FICA/MEDI (7.65%)	$ 286	$ 571
Pension (Current 7.44%)	$ 278	$ 556
Holiday (Yes 108.28 for FY and 9 Month, No for ineligible, existing, or 6 Month)	$ 108	$ 108
Supplemental Life (Existing Emp $0, New Emp FY $84, New Empl 9 Month $63, New Empl 6 $42)		
Basic (.001575/ AD&D .0003/ DISAB .00304)		
MED/DNT/VIS (Existing Emp. Reclass $0, New Emp. FY $15,912 , New Emp. 9 Month $11,934 , New Emp.6 Month $7,956)		
Operating Expenses		
83520 VEHICLES (<$25,000)		
Capital Expenses		
Total Personnel Cost	$ 4,405	$ 8,702

Purpose (Description) and Service Implication (if the request is not funded)

Facilities is requesting the funding of the Facilities Lead Maintenance Worker position that we have been carrying. This position would become effective January 1st of 2027.

Program Enhancement Request Form - Operating and Capital (PER-OC)

Use this form to support your request for operating and capital purchases.

Budget Year: FY2027 **Intended Year** FY2027 **Priority** 2 of 7

Department-Division: 41320 PROJECT AND FACILITIES MANAGEMENT

FranklinForward Theme: Operational Excellence

Title of Request: Kitchen Remodel Station 2

Requested Funding

Account Description	FY2027 Costs	One Time Future FY Costs	Recurring Costs
Operating Expenses			
82660 BUILDING REPAIR & MAINTENAN(	$ 70,000		
Capital Expenses			
Total Cost	$ 70,000	$ -	$ -

Purpose (Description) and Service Implication (if the request is not funded)

Remodel of Kitchen and replacement of windows at Station 2. Station 2 opened in 1984 and the same kitchen remains in regards to cabinets flooring etc. Cabinets are a problem with doors falling off and little work space and storage. Station 2 is the most highly staffed facility within the city and is in need of upgrades but starting with the kitchen. Kitchen range and hood will not be in need of replacing.

Program Enhancement Request Form - Operating and Capital (PER-OC)

Use this form to support your request for operating and capital purchases.

Budget Year: FY2027 **Intended Year** FY2027 **Priority** 3 of 7

Department-Division: 41320 PROJECT AND FACILITIES MANAGEMENT

FranklinForward Theme: Operational Excellence

Title of Request: Replacement of Cracked and Damaged Tile Police Department Lobby Floor

Requested Funding

Account Description	FY2027 Costs	One Time Future FY Costs	Recurring Costs
Operating Expenses			
82660 BUILDING REPAIR & MAINTENAN(	$ 20,000		
Capital Expenses			
Total Cost	$ 20,000	$ -	$ -

Purpose (Description) and Service Implication (if the request is not funded)

Due to expansion and contraction over the last 18 years the light colored floor tile in the center of the PD lobby has cracked and is starting to come loose from the substrate. If someone were to fall on the area they could be injured due to any possible fragments. WE look to carpet the area.

Program Enhancement Request Form - Operating and Capital (PER-OC)

Use this form to support your request for operating and capital purchases.

Budget Year: FY2027 **Intended Year** FY2027 **Priority** 4 of 7

Department-Division: 41320 PROJECT AND FACILITIES MANAGEMENT

FranklinForward Theme: Operational Excellence

Title of Request: Replacement of Station 8 shower walls and pans due to existing units cracking

Requested Funding

Account Description	FY2027 Costs	One Time Future FY Costs	Recurring Costs
Operating Expenses			
82660 BUILDING REPAIR & MAINTENAN(	$ 21,200		
Capital Expenses			
Total Cost	$ 21,200	$ -	$ -

Purpose (Description) and Service Implication (if the request is not funded)

The locker rooms within Fire Station 8 have experienced wear and tear since the station opened in 2016 and both shower pans have cracked and broken over the years. Not only are the walls currently delaminating but also the shower pans them selves. The leaks caused from water in the cracks coud be causing damage to the area underneath and creating possible mold issues.

Program Enhancement Request Form - Operating and Capital (PER-OC)

Use this form to support your request for operating and capital purchases.

Budget Year: FY2027 **Intended Year** FY2027 **Priority** 5 of 7

Department-Division: 41320 PROJECT AND FACILITIES MANAGEMENT

FranklinForward Theme: Operational Excellence

Title of Request: Replacement of Exterior Windows Station 1

Requested Funding

Account Description	FY2027 Costs	One Time Future FY Costs	Recurring Costs
Operating Expenses			
82660 BUILDING REPAIR & MAINTENAN(	$ 18,500		
Capital Expenses			
Total Cost	$ 18,500	$ -	$ -

Purpose (Description) and Service Implication (if the request is not funded)

The framework aroud the windows and areas below where the former HVAC units have taken moisture and is now rotting away. We look to remove the windows and framework and replace with the same type but all metal framing of units.

Program Enhancement Request Form - Operating and Capital (PER-OC)

Use this form to support your request for operating and capital purchases.

Budget Year: FY2027 **Intended Year** FY2027 **Priority** 6 of 7

Department-Division: 41320 PROJECT AND FACILITIES MANAGEMENT

FranklinForward Theme: Operational Excellence

Title of Request: Replacement of Window units Station 4

Requested Funding

Account Description	FY2027 Costs	One Time Future FY Costs	Recurring Costs
Operating Expenses			
82660 BUILDING REPAIR & MAINTENAN(	$ 24,000		
Capital Expenses			
Total Cost	$ 24,000	$ -	$ -

Purpose (Description) and Service Implication (if the request is not funded)

Replacement of Windows Station 4. Facility is approximately 30 years old with casement windows. Windows do not close completely causing moisture to enter the buidling and cause at times molding problems and humidity issues within the facility.

Program Enhancement Request Form - Operating and Capital (PER-OC)

Use this form to support your request for operating and capital purchases.

Budget Year: FY2027 **Intended Year** FY2027 **Priority** 7 of 7

Department-Division: 41320 PROJECT AND FACILITIES MANAGEMENT

FranklinForward Theme: Operational Excellence

Title of Request: Painting within City of Franklin Police Headquarters Hallways due to Age and Damag

Requested Funding

Account Description	FY2027 Costs	One Time Future FY Costs	Recurring Costs
Operating Expenses			
82660 BUILDING REPAIR & MAINTENANC	$ 13,000	$ 13,000	
Capital Expenses			
Total Cost	$ 13,000	$ 13,000	$ -

Purpose (Description) and Service Implication (if the request is not funded)

The facility is going on 18 years of age and the corridors have taken a beating and are in need of updating. It would be nice to try and do a floor year.

Program Enhancement Summary Form

Department/Division: 41360 EMERGENCY MANAGEMENT

Priority	Fund	FTE	Title	Compensation	Benefits	Operating	Capital	Total FY27	Strategic Plan Alignment	One Time Future FY Costs	Recurring Costs
1	110	0	Side-by-Side (GATOR)			$ 24,335		$ 24,335	Operational Excellence		
								$ -			
								$ -			
								$ -			
								$ -			
								$ -			
								$ -			
								$ -			
								$ -			
								$ -			
			Totals	$ -	$ -	$ 24,335	$ -	$ 24,335	$ -	$ -	$ -

FranklinForward Requested Allocations for the Upcoming Budget Year

A Safe, Clean Livable City	$ -
Sustainable Growth & Economic Vitality	$ -
Fiscally Sound	$ -
Quality Life Experiences	$ -
Organizational Health	$ -
Operational Excellence	$ 24,335
Total Franklin Forward Allocations	$ 24,335.00

Function	Requested Amount
Personnel	$ -
Operations	$ 24,335
Capital (Vehicles, Equipment, Buildings, etc.)	$ -
Total	$ 24,335

Program Enhancement Request Form - Operating and Capital (PER-OC)

Use this form to support your request for operating and capital purchases.

Budget Year: FY2027 **Intended Year** FY2027 **Priority** 1 of 1

Department-Division: 41360 EMERGENCY MANAGEMENT

FranklinForward Theme: Operational Excellence

Title of Request: Side-by-Side (GATOR)

Requested Funding

Account Description	FY2027 Costs	One Time Future FY Costs	Recurring Costs
Operating Expenses			
83530 MACHINERY & EQUIPMENT (<$50	$ 24,335		
Capital Expenses			
Total Cost	$ 24,335	$ -	$ -

Purpose (Description) and Service Implication (if the request is not funded)

This requisition is for the procurement of a GATOR Side-by-Side. The GATOR is to be utilized by the Command Team during all events in which the Incident Command Trailer is deployed and operational. Our Command Team is called upon to engage public concerns, assist in ongoing security developments, and to respond to emergent circumstances. This GATOR will provide the Command Team the ease and timely mobility throughout the space of operations, ensuring a sensible, safe, and dependable response is achieved.

Program Enhancement Summary Form

Department/Division: 44700 PARKS

Priority	Fund	FTE	Title	Compensation	Benefits	Operating	Capital	Total FY27	Strategic Plan Alignment	One Time Future FY Costs	Recurring Costs
1	110	2	Reinstate (2) Grounds Worker Positions	$ 106,188	$ 48,754	$ 2,760		$ 157,702	Operational Excellence		$ 157,702
2	110	0	Replacement Crew Cab Truck				$ 105,296	$ 105,296	Operational Excellence		
3	110	0	Replacement Skid Steer				$ 67,551	$ 67,551	Operational Excellence		
4	110	0	Replacement Reel Mower				$ 55,791	$ 55,791	Operational Excellence		
5	110	0	New Compact Loader				$ 58,088	$ 58,088	Operational Excellence		
6	110	0	Replacement Mini Packer				$ 179,991	$ 179,991	Operational Excellence		
7	110	0	New Shade Structures Jim Warren Park Fields #1 and #2				$ 92,526	$ 92,526	Safe, Clean, Livable City		
8	110	0	Replacement Tractor				$ 73,853	$ 73,853	Operational Excellence		
9	110	0	New 50 Foot Bi-Fuel Wheeled Aerial Lift				$ 74,021	$ 74,021	Operational Excellence		
10	110	0	New Sports Economic Assessment Plan			$ 185,000		$ 185,000	Quality Life Experiences		
11	110	0	Cemetary Management Software (NEW)			$ 7,949		$ 7,949	Operational Excellence		
12	110	0	Artificial Turf Retrofit - Cost to COF				$ 768,000	$ 768,000	Safe, Clean, Livable City	$ 637,500	
			Totals	$ 106,188	$ 48,754	$ 195,709	$ 1,475,117	$ 1,825,768		$ 637,500	$ 157,702

Franklin*Forward* Requested Allocations for the Upcoming Budget Year

A Safe, Clean Livable City	$ 860,526
Sustainable Growth & Economic Vitality	$ -
Fiscally Sound	$ -
Quality Life Experiences	$ 185,000
Organizational Health	$ -
Operational Excellence	$ 780,242
Total Franklin Forward Allocations	$ 1,825,768

Function	Requested Amount
Personnel	**$ 154,942**
Operations	**$ 195,709**
Capital (Vehicles, Equipment, Buildings, etc.)	**$ 1,475,117**
Total	**$ 1,825,768**

HISTORIC FRANKLIN TENNESSEE

Program Enhancement Request Form - Personnel (PER-P)

Use this form to support your request for additional personnel and associated costs.

Budget Year: FY2027 **Intended Year:** FY2027 **Priority** 1 of 12

Department-Division: 44700 PARKS

FranklinForward Theme: Operational Excellence

Title of Request: Reinstate (2) Grounds Worker Posotions - Frozen During Covid Era

Requested Funding

Account Description	FY2027 Costs	Recurring Costs
Compensation		
81110 REGULAR PAY	$ 53,094	$ 53,094
81110 REGULAR PAY	$ 53,094	$ 53,094
Benefits		
FICA/MEDI (7.65%)	$ 8,123	$ 8,123
Pension (Current 7.44%)	$ 7,900	$ 7,900
Holiday (Yes 108.28 for FY and 9 Month, No for ineligible, existing, or 6 Month)	$ 216	$ 216
Supplemental Life (Existing Emp $0, New Emp FY $84, New Empl 9 Month $63, New Empl 6 $42)	$ 168	$ 168
Basic (.001575/ AD&D .0003/ DISAB .00304)	$ 522	$ 522
MED/DNT/VIS (Existing Emp. Reclass $0, New Emp. FY $15,912 , New Emp. 9 Month $11,934 , New Emp.6 Month $7,956)	$ 31,824	$ 31,824
Operating Expenses		
83250 SAFETY SUPPLIES	$ 200	$ 200
83260 UNIFORMS PURCHASED	$ 2,560	$ 2,560
Capital Expenses		
Total Personnel Cost	$ 157,702	$ 157,702

Purpose (Description) and Service Implication (if the request is not funded)

The City's rapid growth has significantly expanded the responsibilities of the Grounds Division, with mowing operations increasing by approximately 148 acres, more than doubling the total acreage currently maintained. In addition to routine mowing, the division is now responsible for maintaining roadway medians, stormwater control measures, and the cemetery at Robinson Lake, as well as bush-hogging seven properties multiple times each year. These new demands also include the management of over 100 irrigation zones and thousands of irrigation heads, requiring specialized oversight to ensure turf health, sustainability, and the overall appearance of City properties. Currently, the division operates with only three (3) employees, as three (3) positions remain frozen since the COVID years despite the City's contracted mowing of 222 acres and the addition of 17 new acres. The Crew Chief, whose role should focus on supervision and technical management, is increasingly pulled into day-to-day operations, while the Grounds and Landscaping Supervisor has been forced to absorb routine tasks that the small crew cannot complete. As a result, the division is now 23 hours behind schedule weekly during mowing season, underscoring the urgent need for additional staff. Rather than expanding contracted services, the department proposes reinstating two frozen positions, one in July 2027 and another in Spring 2027, to provide the necessary support, restore supervisory capacity, and ensure the City can meet its growing responsibilities efficiently. This investment will protect the City's assets, sustain turf health, and maintain the high standards of care and appearance expected in public spaces.

Program Enhancement Request Form - Operating and Capital (PER-OC)

Use this form to support your request for operating and capital purchases.

Budget Year: FY2027 **Intended Year** FY2027 **Priority** 2 of 12

Department-Division: 44700 PARKS

FranklinForward Theme: Operational Excellence

Title of Request: Replacement Crew Cab

Requested Funding

Account Description	FY2027 Costs	One Time Future FY Costs	Recurring Costs
Operating Expenses			
Capital Expenses			
89520 VEHICLES (>$25,000)	$ 105,296		
Total Cost	$ 105,296	$ -	$ -

Purpose (Description) and Service Implication (if the request is not funded)

The truck has been in continuous service since 2008. Over its 17-year lifespan, the vehicle has accumulated 50,602 miles in town only and incurred an average of $701 in annual maintenance costs, totaling $11,221. While it has served reliably, the truck has reached the end of its functional life and no longer meets the division's operational requirements. The proposed replacement is a comparable model equipped with a crew cab body, designed to better support daily mowing operations. When the current truck is unavailable due to repairs, staff productivity is significantly reduced, directly impacting turf maintenance and service quality.

The new vehicle will deliver several critical enhancements:

- Safety Upgrades: Backup camera and alarm system to improve operator awareness and reduce risk.
- Operational Efficiency: Expanded storage capacity for tools and equipment, minimizing downtime and improving workflow.
- Crew Capacity: Larger crew cab to accommodate staff more effectively, supporting team-based operations.

These improvements will reduce ongoing maintenance expenses, strengthen safety standards, and enhance overall efficiency and productivity. Investing in this replacement ensures the division can continue delivering high-quality service while optimizing resources and supporting long-term operational success. When approved, Fleet will sell the vehicle through the vehicle program.

2008 Truck



Proposed Crew Cab Truck



Program Enhancement Request Form - Operating and Capital (PER-OC)

Use this form to support your request for operating and capital purchases.

Budget Year: FY2027 **Intended Year** FY2027 **Priority** 3 of 12

Department-Division: 44700 PARKS

FranklinForward Theme: Operational Excellence

Title of Request: Replacement: Skid Steer

Requested Funding

Account Description	FY2027 Costs	One Time Future FY Costs	Recurring Costs
Operating Expenses			
Capital Expenses			
89530 MACHINERY & EQUIPMENT (>$25	$ 67,551		
Total Cost	$ 67,551	$ -	$ -

Purpose (Description) and Service Implication (if the request is not funded)

The Parks & Recreation Department is requesting replacement of its 21 year old wheeled skid steer (2004 model, 3,297 hours), which has exceeded its typical 15 year service life. Its age, smaller size, and limited compatibility with current attachments prevent it from meeting operational needs. It has required more than $9,391 in repairs to date.

Rented four times this fiscal year for a total of $6,800 and with added staff time for renting, pickup, and return, the true cost exceeds $7,500 and will continue to rise as rentals increase or as staff become unable to perform needed work safely. The proposed replacement is a new skid steer with an enclosed cab, bucket, pallet forks, and tracks. The tracked design improves performance on wet or sensitive surfaces by reducing ruts, soil compaction, and ground disturbance. The unit will be used almost daily across multiple divisions for construction, maintenance, stormwater work, and mountain bike trail development. It will improve safety, increase efficiency, and support a wider range of projects.

2004 Skid Steer



Proposed New Skid Steer



Program Enhancement Request Form - Operating and Capital (PER-OC)

Use this form to support your request for operating and capital purchases.

Budget Year: FY2027 **Intended Year** FY2027 **Priority** 4 of 12

Department-Division: 44700 PARKS

FranklinForward Theme: Operational Excellence

Title of Request: Replacement: Reel Mower

Requested Funding

Account Description	FY2027 Costs	One Time Future FY Costs	Recurring Costs
Operating Expenses			
Capital Expenses			
89520 VEHICLES (>$25,000)	$ 55,791		
Total Cost	$ 55,791	$ -	$ -

Purpose (Description) and Service Implication (if the request is not funded)

This request seeks approval to replace an aging 2014 rotary mower with a new reel mower to better meet the demands of maintaining our athletic fields. The current mower, with over 1,900 hours of use, operates approximately 20 hours per week and is approaching the end of its reliable service life. Rotary mowers typically have a lifespan of 8–10 years. Our current rotary mower has now exceeded that expectation, as it is in its 12th year of service. Additionally, the estimated life expectancy is 1,500 operating hours, which we have surpassed by approximately 400 hours. Additionally, the engine was rebuilt (costing $10,000) after eight years of use and is now approaching its fourth year of operation since the rebuild. Frequent use has increased the risk of mechanical failure and reduced efficiency, creating challenges in meeting our high standards of field maintenance. The proposed reel mower will service 25 athletic playing surfaces that host thousands of athletes across schools, leagues, and community groups each week from February through November. Unlike rotary mowers, reel mowers are specifically engineered to deliver a cleaner, more precise cut, which is essential for Bermuda grass maintained at lower heights. This precision is critical to preserving both the visual appeal and the health of our turf. Poor-quality cuts compromise turf health, increasing susceptibility to disease and pest infestations, while also detracting from the professional appearance of our fields. A reel mower ensures consistent quality, reduces turf stress, and supports Franklin's commitment to providing safe, visually appealing, and tournament-ready athletic facilities. Investing in a reel mower aligns with Franklin's mission to deliver excellence in parks and recreation.





Program Enhancement Request Form - Operating and Capital (PER-OC)

Use this form to support your request for operating and capital purchases.

Budget Year: FY2027 **Intended Year** FY2027 **Priority** 5 of 12

Department-Division: 44700 PARKS

FranklinForward Theme: Operational Excellence

Title of Request: New: Compact Loader

Requested Funding

Account Description	FY2027 Costs	One Time Future FY Costs	Recurring Costs
Operating Expenses			
Capital Expenses			
89530 MACHINERY & EQUIPMENT (>$25	$ 55,907		
89530 MACHINERY & EQUIPMENT (>$25	$ 2,181		
Total Cost	$ 58,088	$ -	$ -

Purpose (Description) and Service Implication (if the request is not funded)

Due to the ongoing growth of Franklin's urban forest, the department is requesting the purchase of a new compact loader to support daily operations and emergency response efforts during and after storm events. The compact loader is a crucial tool for modern urban forestry operations. Its compact design and hydraulic 4x4 drive system provide excellent maneuverability and traction on both paved and unpaved surfaces, making it ideal for work in downtown areas, parks, rights-of-way, and other constrained urban environments. Currently, the Urban Forestry Division relies on borrowed or rented loaders, which often lack the necessary attachments for this specialized work. These options are not only inefficient but also limit our ability to respond effectively to urgent needs. Furthermore, the specific type of loader isn't readily available through local rental providers, making it even more challenging to access when needed most. This equipment is essential for enhancing crew efficiency, operator safety, and overall job site productivity. We request that the compact loader be equipped with turf tires and the following attachments to maximize its versatility, effectiveness, and safety: Timber Grapple ($4,657), Pallet Forks ($739), Loader Bucket ($1,072), and Light Kit ($370)

Proposed New Compact Loader



Program Enhancement Request Form - Operating and Capital (PER-OC)

Use this form to support your request for operating and capital purchases.

Budget Year: FY2027 **Intended Year** FY2027 **Priority** 6 of 12

Department-Division: 44700 PARKS

FranklinForward Theme: Operational Excellence

Title of Request: Replacement: Mini Packer

Requested Funding

Account Description	FY2027 Costs	One Time Future FY Costs	Recurring Costs
Operating Expenses			
Capital Expenses			
89520 VEHICLES (>$25,000)	$ 179,991		
Total Cost	$ 179,991	$ -	$ -

Purpose (Description) and Service Implication (if the request is not funded)

This request seeks approval to replace the aging 2007 Mini Packer to better meet the demands of the Parks & Recreation Department. The 2007 Mini Packer, was purchased used in 2010, for $76,800.00. It currently has 68,067 miles on it. This unit gets used 6-8 hours weekly/4-6 hours bi-weekly, at once, for trash pick-up. It is also used for league/tournament play and special events. The SES Department uses it when their equipment is down or in need of repairs. The current Mini Packer has reached the end of its service life and no longer meets the operational needs of the division. A total of $44,829.25 has been spent on repairs. Ordering replacement parts for this aging unit are very difficult because they don't make this unit anymore. For example, if the pump goes out on it, Fleet would not be able to order a new one. Therefore, the unit would have to sold as it is for parts. The proposed replacement unit offers several key improvements and enhanced safety features that would be beneficial to the Facilities Division. Investing in a New Mini Packer aligns with Franklin's mission to deliver excellence in parks and recreation.

2007 Mini Packer



Proposed New Mini Packer



Program Enhancement Request Form - Operating and Capital (PER-OC)

Use this form to support your request for operating and capital purchases.

Budget Year: FY2027 **Intended Year** FY2027 **Priority** 7 of 12

Department-Division: 44700 PARKS

FranklinForward Theme: Safe Clean Livable City

Title of Request: New: Shade Structures Jim Warren Park Fields #1 and #2

Requested Funding

Account Description	FY2027 Costs	One Time Future FY Costs	Recurring Costs
Operating Expenses			
Capital Expenses			
89310 PARKS & RECREATION FACILITIES	$ 92,526		
Total Cost	$ 92,526	$ -	$ -

Purpose (Description) and Service Implication (if the request is not funded)

The proposal seeks to install two shade structures across one field, home and visitor viewing areas on both fields (baseball fields 1 and 2 at Jim Warren Park). These fields up to 18-yrs of age, therefore the area is larger in this specific phase. Currently, these viewing areas do not provide any shade or adequate means to shield spectators from direct sun exposure or inclement weather. At this time, our athletic facilities lack any permanent shade structures for athletes and spectators. The proposed shade structures will improve comfort and safety, protect visitors from sun and adverse weather conditions, and enhance the overall experience for park patrons. The installation of these shade structures will significantly increase public safety and support the City's risk management efforts by reducing exposure to extreme heat and inclement weather. Thousands of athletes, spectators, and visitors utilize these fields each year, and providing protected viewing areas will help prevent heat-related illnesses and weather-related injuries. In addition, the improved amenities will support the City's ability to host tournaments and large-scale events, which generate valuable local economic activity through tourism, lodging, dining, and retail spending. Investing inshade structures aligns with Franklin's mission to deliver excellence in parks and recreation. It protects the city's reputation, enhances community pride, and ensures our facilities remain competitive with neighboring communities.





Program Enhancement Request Form - Operating and Capital (PER-OC)

Use this form to support your request for operating and capital purchases.

Budget Year: FY2027 **Intended Year** FY2027 **Priority** 8 of 12

Department-Division: 44700 PARKS

FranklinForward Theme: Operational Excellence

Title of Request: Replacement: Tractor

Requested Funding

Account Description	FY2027 Costs	One Time Future FY Costs	Recurring Costs
Operating Expenses			
Capital Expenses			
89530 MACHINERY & EQUIPMENT (>$25,000)	$ 73,853		
Total Cost	$ 73,853	$ -	$ -

Purpose (Description) and Service Implication (if the request is not funded)

During the fiscal year, another tractor in the department was out of service, requiring a rental costing $5,200 to prepare for the Pilgrimage Festival because the existing unit could not perform. This request seeks approval to replace a 1995 tractor to better meet the demands of maintaining athletic fields. The current tractor has over 5,193 operating hours and is now used only about 10 hours per month due to limited reliability and capability. Its age makes replacement parts difficult to source, often delaying repairs. To date, repairs have exceeded $6,800 and required numerous trips to Fleet.

Replacing this tractor will reduce downtime, improve efficiency, and strengthen field maintenance operations. The new unit would support 25 athletic fields, equestrian areas, and special events, while also serving as a backup for bush hogging. Modern hydraulics, increased hauling capacity, and compatibility with a wider range of attachments would significantly expand operational capabilities. It would also enhance the department's ability to use equipment such as the fraze mower, dump trailers, tiller, roller, and arena drag, improving both flexibility and productivity. Investing in a replacement tractor supports Franklin's mission to deliver excellence in parks and recreation.





Program Enhancement Request Form - Operating and Capital (PER-OC)

Use this form to support your request for operating and capital purchases.

Budget Year: FY2027 **Intended Year** FY2027 **Priority** 9 of 12

Department-Division: 44700 PARKS

FranklinForward Theme: Operational Excellence

Title of Request: New: 50-Foot Bi-Fuel Wheeled Aerial Lift

Requested Funding

Account Description	FY2027 Costs	One Time Future FY Costs	Recurring Costs
Operating Expenses			
Capital Expenses			
89530 MACHINERY & EQUIPMENT (>$25	$ 74,021		
Total Cost	$ 74,021	$ -	$ -

Purpose (Description) and Service Implication (if the request is not funded)

The recent ice storm underscored the need for an additional aerial lift; with only one bucket truck available, limited staffing prevented timely aerial work. To meet demand, the division rented a lift twice at a total cost of $3,856, an expense difficult to sustain with current budget. The Urban Forestry Division has expanded and now operates in two locations, making a dedicated lift essential for daily canopy access, tree health maintenance, and hazardous limb removal. Regular use will reduce climbing, increase efficiency, and lower labor costs per tree. Its compact design allows safe operation on trails, in congested downtown areas, and in spaces inaccessible to larger equipment, while also reducing the need to contract out work. The department is requesting funding for a 50 foot bi fuel wheeled aerial lift capable of operating on and off road, on flat or sloped terrain. The bi fuel system (diesel or electric) reduces noise and lowers environmental impact when used in electric mode. With a 10–15 year service life and the ability to support other divisions, the lift represents a long term, multi department investment.

Proposed New 50' Bi-Fuel Aerial Lift



Program Enhancement Request Form - Operating and Capital (PER-OC)

Use this form to support your request for operating and capital purchases.

Budget Year: FY2027 **Intended Year** FY2027 **Priority** 10 of 12

Department-Division: 44700 PARKS

FranklinForward Theme: Quality Life Experiences

Title of Request: New: Sports Economic Assessment Plan

Requested Funding

Account Description	FY2027 Costs	One Time Future FY Costs	Recurring Costs
Operating Expenses			
82560 CONSULTANT SERVICES	$ 185,000		
Capital Expenses			
Total Cost	$ 185,000	$ -	$ -

Purpose (Description) and Service Implication (if the request is not funded)

The Franklin Parks & Recreation Department, now in its 39th year, recognizes the importance of reassessing its sports facilities to align with the city's growth and evolving recreational needs. To accomplish this, the Department proposes commissioning a Request for Proposals to a qualified Sports Marketing Firm. The scope of work will include a comprehensive review of all fields and courts, identification of gaps based on population trends, and recommendations for new facilities or upgrades over the next decade. The plan will encompass financial analysis, team evaluation, operational and process improvements, strategic planning, and systems and technology assessments, while also projecting revenue opportunities. In addition, it will provide marketing and branding strategies in collaboration with the WCCVB to enhance Franklin's competitiveness in national and state sports tourism.

To fund this initiative, the Department proposes utilizing Parkland Impact Fees, proportionally allocated across each city quadrant. Under the existing parkland ordinance, design fees are eligible for offsets for both private and public recreation amenities, directly supporting use of these funds for this PER. This approach ensures compliance with the nexus requirement in each quadrant while strategically guiding facility planning. The resulting plan will serve as a critical tool in development discussions with planned unit developments and inform long term capital planning citywide, ensuring equitable distribution of resources and alignment with Franklin's sports, recreation and tourism growth trajectory. Based on proposals, the estimated total cost for a project the size of Franklin falls within the range of $150,000 to $200,000. Proposed forming a community committee with representatives from Franklin Parks & Recreation, Franklin Baseball Club, Williamson County Convention & Visitors Bureau, Franklin Cowboys, representative from BOMA and Community Sports Advocates.

Program Enhancement Request Form - Operating and Capital (PER-OC)

Use this form to support your request for operating and capital purchases.

Budget Year: FY2027 **Intended Year** FY2027 **Priority** 11 of 12

Department-Division: 44700 PARKS

FranklinForward Theme: Operational Excellence

Title of Request: Cemetery Management Software (NEW)

Requested Funding

Account Description	FY2027 Costs	One Time Future FY Costs	Recurring Costs
Operating Expenses			
82510 COMPUTER SERVICES	$ 7,949		$ 7,949
Capital Expenses			
Total Cost	$ 7,949	$ -	$ 7,949

Purpose (Description) and Service Implication (if the request is not funded)

Cemetery management software represents a vital next step in meeting public expectations and safeguarding the historical records associated with our cemeteries. By implementing a centralized digital platform, the City can modernize archival recordkeeping, streamline maintenance operations, and capture detailed information related to headstones, memorial markers, and burial plots. This enhanced system will significantly improve the efficiency, accuracy, and long term preservation of cemetery operations.

Beyond internal benefits, the software will offer a suite of public facing tools designed to deepen community engagement. Features such as searchable burial databases, virtual tours, interactive memorial pages, and access to photographs and historical narratives will allow residents and visitors to explore our cemeteries online and enrich their experience when visiting in person. These capabilities promote accessibility, transparency, and a stronger connection to the City's heritage.

The City currently maintains two cemeteries, City Cemetery and Resthaven Cemetery, and provides ongoing maintenance funding for the historic Toussaint L'Ouverture Cemetery. Incorporating all three sites into this software platform will support the goals outlined in the master plan for Toussaint L'Ouverture Cemetery while ensuring consistent documentation and preservation across all locations. In addition, the City oversees several family plots, and establishing dedicated digital records for these areas will further strengthen documentation and long term stewardship.

Program Enhancement Request Form - Operating and Capital (PER-OC)

Use this form to support your request for operating and capital purchases.

Budget Year: FY2027 **Intended Year** FY2027 **Priority** 12 of 12

Department-Division: 44700 PARKS

FranklinForward Theme: Safe Clean Livable City

Title of Request: New: Artificial Turf Retrofitting Project for Jim Warren Park Quadrant 2

Requested Funding

Account Description	FY2027 Costs	One Time Future FY Costs	Recurring Costs
Operating Expenses - COF Only			
Top Brush Groomer - Artificial Turf Infield Only		$ 25,000	
Synthetic Turf Greens Groomer		$ 8,500	
8' Backstop Fencing Install ($28,000 x 4 fields)		$ 112,000	
Safety Netting 110' x 30' ($15,000 x 4 fields)		$ 60,000	
Shade Structures over Bleachers ($88,000 x 4 fields)		$ 352,000	
ADA 5 Row Bleachers ($20,000 x 4 fields)		$ 80,000	
Subtotal - Operating	**$ -**	**$ 637,500**	**$ -**
Capital Expenses - Shared by COF and Franklin Baseball Club			
Artificial Turf Contactor - Infield Only (2 proposed) ($187,000 x 2 fields)	$ 374,000		
Full Field Artificial Turf - Infield & Outfield (2 proposed) ($497,000 x 2)	$ 994,000		
Subtotal - Capital	**$ 1,368,000**	**$ -**	**$ -**
Total Project - $2,005,500	**$ 1,368,000**	**$ 637,500**	
Franklin Baseball Club Contribution	**$ (600,000)**		
Total Project (COF) - $1,405,500	**$ 768,000**	**$ 637,500**	**$ -**

Purpose (Description) and Service Implication (if the request is not funded)

The proposal includes retrofitting all four infields within the existing quad at Jim Warren Park, with two outfields converted to full synthetic turf and two remaining natural grass. The Franklin Baseball Club, in partnership with the City, is prepared to contribute up to $600,000 toward this project. Upgrading the infields to artificial turf or advanced synthetic surfacing is a long term investment that significantly improves field reliability, safety, and community access. Natural infields are increasingly difficult to maintain and highly vulnerable to weather, leading to frequent rainouts and inconsistent playing conditions. Synthetic infields drain quickly, remain playable after storms, and provide a safer, more consistent surface for athletes of all ages. Operational benefits include reduced maintenance demands, lower water and chemical use, and the ability for staff to redirect resources to other City fields. Enhanced field reliability also strengthens Franklin's ability to host regional tournaments and multi day events, generating meaningful economic activity for local businesses. By focusing on infield retrofits or full field turfing while leveraging existing lighting, parking, and amenities, the project delivers substantial community value in a cost effective way. These improvements honor the legacy of the Franklin Baseball Club, expand equitable access to high quality recreation, and position the facility as a resilient, competitive asset for decades to come.





Program Enhancement Summary Form

Department/Division: 43100 STREETS - MAINTENANCE

Priority	Fund	FTE	Title	Compensation	Benefits	Operating	Capital	Total FY27	Strategic Plan Alignment	One Time Future FY Costs	Recurring Costs
	110	0	Reclassification from Infrastructure Manager to Road Inspector	$ (9,769)	$ (1,522)			$ (11,291)	Organizational Health		$ (11,291)
1	110	0	Pavement Management Software			$ 80,000		$ 80,000	Operational Excellence		$ 15,000
2	110	0	Replacement Tow Behind Leaf Vacuum Machine				$ 79,000	$ 79,000	Safe, Clean, Livable City		
3	110	0	Replacement Landscape Crew Truck				$ 105,296	$ 105,296	Safe, Clean, Livable City		
4	135	0	Replacement Street Sweeper				$ 390,000	$ 390,000	Safe, Clean, Livable City		
5	110	0	Replacement Skid Steer				$ 76,000	$ 76,000	Operational Excellence		
6	110	0	Additional Vehicle/Equipment Mobile Lifts				$ 105,000	$ 105,000	Operational Excellence		
7	110	0	Replacement Mechanic's Service Truck				$ 187,000	$ 187,000	Operational Excellence		
								$ -			
								$ -			
								$ -			
			Totals	$ (9,769)	$ (1,522)	$ 80,000	$ 942,296	$ 1,011,005		$ -	$ 3,709

Franklin*Forward* Requested Allocations for the Upcoming Budget Year

A Safe, Clean Livable City	$ 574,296
Sustainable Growth & Economic Vitality	$ -
Fiscally Sound	$ -
Quality Life Experiences	$ -
Organizational Health	$ (11,291)
Operational Excellence	$ 448,000
Total Franklin Forward Allocations	$ 1,011,005

	Function	Requested Amount
	Personnel	**$ (11,291)**
	Operations	**$ 80,000**
	Capital (Vehicles, Equipment, Buildings, etc.)	**$ 942,296**
	Total	**$ 1,011,005**

HISTORIC FRANKLIN TENNESSEE

Program Enhancement Request Form - Personnel (PER-P)

Use this form to support your request for additional personnel and associated costs.

Budget Year: FY2027 **Intended Year:** FY2027 **Priority** of

Department-Division: 43100 STREETS - MAINTENANCE

FranklinForward Theme: Organizational Health

Title of Request: Reclassification from Infrastructure Manager to Road Inspector

Requested Funding

Account Description	FY2027 Costs	Recurring Costs
Compensation		
81110 REGULAR PAY	$ (9,769)	$ (9,769)
Benefits		
FICA/MEDI (7.65%)	$ (747)	$ (747)
Pension (Current 7.44%)	$ (727)	$ (727)
Holiday (Yes 108.28 for FY and 9 Month, No for ineligible, existing, or 6 Month)		
Supplemental Life (Existing Emp $0, New Emp FY $84, New Empl 9 Month $63, New Empl 6 $42)		
Basic (.001575/ AD&D .0003/ DISAB .00304)	$ (48)	$ (48)
MED/DNT/VIS (Existing Emp. Reclass $0, New Emp. FY $15,912 , New Emp. 9 Month $11,934 , New Emp.6 Month $7,956)		
Operating Expenses		
Capital Expenses		
Total Personnel Cost	$ (11,291)	$ (11,291)

Purpose (Description) and Service Implication (if the request is not funded)

This PER will reclass the Infrastructure & Development (I&D) Manager (grade I) to Road Inspector (grade G). The I&D Manager position was vacated after the promotion of Derrick McCord to Assistant Director. After reviewing our organization chart against the current workload, it was determined that an additional Road Inspector position was needed more so than the I&D Manager.

Program Enhancement Request Form - Operating and Capital (PER-OC)

Use this form to support your request for operating and capital purchases.

Budget Year: FY2027 **Intended Year** FY2027 **Priority** 1 of 7

Department-Division: 43100 STREETS - MAINTENANCE

FranklinForward Theme: Operational Excellence

Title of Request: Pavement Management Software

Requested Funding

Account Description	FY2027 Costs	One Time Future FY Costs	Recurring Costs
Operating Expenses			
82510 COMPUTER SERVICES	$ 80,000		$ 15,000
Capital Expenses			
Total Cost	$ 80,000	$ -	$ 15,000

Purpose (Description) and Service Implication (if the request is not funded)

Pavements are one of the City's most valuable assets. The Streets Department is seeking to further improve our pavement asset management practices by purchasing and implementing pavement management software. The Streets Department currently utilizes spreadsheets and ESRI ArcGIS to retain road inventory data, pavement treatment history and pavement condition. Consolidating this data into one system would allow for better management of our Pavement Management Program. Use of this software will help to ensure: reduced costs, timely pavement treatments, and a higher level of service (improved condition) of our asphalt network.

Program Enhancement Request Form - Operating and Capital (PER-OC)

Use this form to support your request for operating and capital purchases.

Budget Year: FY2027 **Intended Year** FY2027 **Priority** 2 of 7

Department-Division: 43100 STREETS - MAINTENANCE

FranklinForward Theme: Safe Clean Livable City

Title of Request: Replacement Tow Behind Leaf Vacuum Machine

Requested Funding

Account Description	FY2027 Costs	One Time Future FY Costs	Recurring Costs
Operating Expenses			
Capital Expenses			
89530 MACHINERY & EQUIPMENT (>$25	$ 79,000		
Total Cost	$ 79,000	$ -	$ -

Purpose (Description) and Service Implication (if the request is not funded)

A new tow behind leaf vacuum machine is needed to replace a 13 year old unit. This piece of equipment will be utilized by Streets staff between October and January each year. This replacement unit will help us to provide reliable leaf pickup service.



Program Enhancement Request Form - Operating and Capital (PER-OC)

Use this form to support your request for operating and capital purchases.

Budget Year: FY2027 **Intended Year** FY2027 **Priority** 3 of 7

Department-Division: 43100 STREETS - MAINTENANCE

FranklinForward Theme: Safe Clean Livable City

Title of Request: Replacement Landscape Crew Truck

Requested Funding

Account Description	FY2027 Costs	One Time Future FY Costs	Recurring Costs
Operating Expenses			
Capital Expenses			
89520 VEHICLES (>$25,000)	$ 105,296		
Total Cost	$ 105,296	$ -	$ -

Purpose (Description) and Service Implication (if the request is not funded)

A replacement landscape truck with flatbed is needed to replace a unit that is 23 years old. A replacement unit will provide the Landscape Team with a more reliable unit that will help ensure we are maintaining our ROW and landscaped areas at a high level of service.



Program Enhancement Request Form - Operating and Capital (PER-OC)

Use this form to support your request for operating and capital purchases.

Budget Year: FY2027 **Intended Year** FY2027 **Priority** 4 of 7

Department-Division: 43120 STORMWATER-STREETS

FranklinForward Theme: Safe Clean Livable City

Title of Request: Replacement Street Sweeper

Requested Funding

Account Description	FY2027 Costs	One Time Future FY Costs	Recurring Costs
Operating Expenses			
Capital Expenses			
89530 MACHINERY & EQUIPMENT (>$25	$ 390,000		
Total Cost	$ 390,000	$ -	$ -

Purpose (Description) and Service Implication (if the request is not funded)

A replacement street sweeper is needed due to age and wear. The current sweeper is has exceeded it's expected life cycle. The Street Sweeping Program is a vital component to managing and maintaining the Stormwater MS4 program. A proactive street sweeping operation is required to meet minimal standards and provide a safe, clean, livable City.



Program Enhancement Request Form - Operating and Capital (PER-OC)

Use this form to support your request for operating and capital purchases.

Budget Year: FY2027 **Intended Year** FY2027 **Priority** 5 of 7

Department-Division: 43100 STREETS - MAINTENANCE

FranklinForward Theme: Operational Excellence

Title of Request: Replacement Skid Steer

Requested Funding

Account Description	FY2027 Costs	One Time Future FY Costs	Recurring Costs
Operating Expenses			
Capital Expenses			
89530 MACHINERY & EQUIPMENT (>$25	$ 76,000		
Total Cost	$ 76,000	$ -	$ -

Purpose (Description) and Service Implication (if the request is not funded)

A new high-flow skid steer is needed to replace a 27 year old rubber tire unit that has now been sold on Gov Deals. A high-flow unit provides greater capability and it is required to be able to operate our asphalt milling attachment used when making deep roadway patch repairs. This piece of equipment will be utilized almost daily by the Streets Maintenance team, Stormwater team or at our Compost site. The Streets Department does not currently own a high-flow unit. This replacement unit will help us to avoid rental fees that we incur when multiple teams need to use a skid steer during the same period of time. Over the last two years, approximately $32,500 was spent on renting a high-flow skid steer.



Program Enhancement Request Form - Operating and Capital (PER-OC)

Use this form to support your request for operating and capital purchases.

Budget Year: FY2027 **Intended Year** FY2027 **Priority** 6 of 7

Department-Division: 43100 STREETS - MAINTENANCE

FranklinForward Theme: Operational Excellence

Title of Request: Additional Vehicle/Equipment Mobile Lifts

Requested Funding

Account Description	FY2027 Costs	One Time Future FY Costs	Recurring Costs
Operating Expenses			
Capital Expenses			
89530 MACHINERY & EQUIPMENT (>$25	$ 105,000		
Total Cost	$ 105,000	$ -	$ -

Purpose (Description) and Service Implication (if the request is not funded)

The purpose of this equipment (set of six) is to assist with the efficiency of the fleet daily operations. Having an additional set of heavy duty lifts will allow us to service/repair an additional heavy duty truck in our shop. This will allow us to schedule multiple heavy duty trucks for maintenance and repairs on the same day.



Program Enhancement Request Form - Operating and Capital (PER-OC)

Use this form to support your request for operating and capital purchases.

Budget Year: FY2027 **Intended Year** FY2027 **Priority** 7 of 7

Department-Division: 43100 STREETS - MAINTENANCE

FranklinForward Theme: Operational Excellence

Title of Request: Replacement Mechanic's Service Truck

Requested Funding

Account Description	FY2027 Costs	One Time Future FY Costs	Recurring Costs
Operating Expenses			
Capital Expenses			
89530 MACHINERY & EQUIPMENT (>$25	$ 187,000		
Total Cost	$ 187,000	$ -	$ -

Purpose (Description) and Service Implication (if the request is not funded)

A replacement mechanics truck is needed to replace a unit that is 16 years old. A replacement unit will include a crane providing greater capacity than the current unit. This replacement vehicle will provide the Fleet Team with a more reliable unit with greater capacity which will improve our mobile fleet service.



Program Enhancement Summary Form

Department/Division: 41610 TRAFFIC OPERATIONS CENTER (TOC)

Priority	Fund	FTE	Title	Compensation	Benefits	Operating	Capital	Total FY27	Strategic Plan Alignment	One Time Future FY Costs	Recurring Costs
1	**110**	0	Downtown Traffic Study			$ 100,000		$ 100,000	Quality Life Experiences		
								$ -			
								$ -			
								$ -			
								$ -			
								$ -			
								$ -			
								$ -			
								$ -			
								$ -			
			Totals	$ -	$ -	$ 100,000	$ -	$ 100,000	$ -	$ -	$ -

Franklin*Forward* Requested Allocations for the Upcoming Budget Year

A Safe, Clean Livable City	$ -
Sustainable Growth & Economic Vitality	$ -
Fiscally Sound	$ -
Quality Life Experiences	$ 100,000
Organizational Health	$ -
Operational Excellence	$ -
Total Franklin Forward Allocations	$ 100,000

	Function	Requested Amount
	Personnel	**$ -**
	Operations	**$ 100,000**
	Capital (Vehicles, Equipment, Buildings, etc.)	**$ -**
	Total	**$ 100,000**

Program Enhancement Request Form - Operating and Capital (PER-OC)

Use this form to support your request for operating and capital purchases.

Budget Year: FY2027 **Intended Year** FY2027 **Priority** 1 of 1

Department-Division: 41610 TRAFFIC OPERATIONS CENTER (TOC)

FranklinForward Theme: Quality Life Experiences

Title of Request: Downtown Traffic Study

Requested Funding

Account Description	FY2027 Costs	One Time Future FY Costs	Recurring Costs
Operating Expenses			
82560 CONSULTANT SERVICES	$ 100,000		
Capital Expenses			
Total Cost	$ 100,000	$ -	$ -

Purpose (Description) and Service Implication (if the request is not funded)

The City was approached by the DNA about looking at a roadway change of East Fowlkes and Stewart to a one way pair. This study is to determine the feasibility of this proposal, change in traffic flow downtown and any benefits/consequences with this proposal. It is projected that this proposal will improve traffic flow in the downtown area and the one way roads would allow for pedestrian / bike facilities with out additional ROW or minimal need. This study would also include public outreach for thoes in and around the study area. With out the study, there will be no hard data to show that this proposal is a benefit or worth further exploring as an option. Traffic flow and pedestrian facilities would remain as existing.

Program Enhancement Request Form - Operating and Capital (PER-OC)

Use this form to support your request for operating and capital purchases.

Budget Year: FY2027 **Intended Year** FY2027 **Priority** 1 of 1

Department-Division: 45920 APPROPRIATIONS

FranklinForward Theme: Quality Life Experiences

Title of Request: Additional Funding Requests

Requested Funding

Account Description	FY2027 Costs	One Time Future FY Costs	Recurring Costs
Operating Expenses			
87120 APPROPRIATIONS TO GOVERNME	$ 29,850		
87130 APPROPRIATIONS TO CIVIC ORGA	$ 73,764		
Capital Expenses			
Total Cost	$ 103,614	$ -	$ -

Purpose (Description) and Service Implication (if the request is not funded)

In addition to the recurring funding request under the Appropriations budget, the following is requested which would be considered not part of the FY26 base budget.

Outside Agency - Governments	**Increase**	**Rationale**
Williamson County Library	$ 29,850	Inflationary + additional materials
Outside Agency - Civic Organizations	**Increase**	**Rationale**
Boys & Girls Club	$ 4,975	Inflationary + Increased Need
Bridges	$ 738	Inflationary
Community Child Care	$ 2,081	Inflationary
Community Housing Partnership	$ 15,500	Inflationary + Specific Project Needs
Door Step Project (NEW last FY, not funded)	***$ 6,400***	***New Request***
Franklin Tomorrow	$ 839	Inflationary
Gentry's Education Center	$ 3,811	Inflationary
Gilda's Club	$ 1,427	Inflationary + Expanded Service Offerings
Graceworks	$ 1,720	Inflationary
Hard Bargain	$ 2,375	Inflationary + Increased Cost of Materials
One Generation Away	$ 4,475	Inflationary + Increased Need
Second Harvest/Nashville's Table	$ 4,475	Inflationary + Increased Need
ShareBuilt (NEW last FY, not funded)	***$ 12,000***	***New Request***
Sister Cities	$ 73	Inflationary
Studio Tenn Theatre Co (NEW last FY, not funded)	***$ 10,000***	***New Request***
Toussaint L'Ouverture Cemetary	$ 972	Inflationary
Transit Alliance	$ 1,900	Inflationary
Total Additional Requests over FY 2026 Appropriations	**$ 103,611**	

Program Enhancement Summary Form

Department/Division: 46100 SES - ADMINISTRATION

Priority	Fund	FTE	Title	Compensation	Benefits	Operating	Capital	Total FY27	Strategic Plan Alignment	One Time Future FY Costs	Recurring Costs
1	124	0	Replace Road Tractor Unit 146				$ 184,000	$ 184,000	Safe, Clean, Livable City		
2	124	0	Replace Walking Floor Trailer Unit 2011-1				$ 159,000	$ 159,000	Operational Excellence		
3	124	0	Replace Knuckleboom Unit 148				$ 240,000	$ 240,000	Safe, Clean, Livable City		
4	124	0	Replace Container Delivery Truck Unit 167				$ 142,642	$ 142,642	Safe, Clean, Livable City		
5	124	0	Replace Side Loader Unit 168				$ 436,774	$ 436,774	Safe, Clean, Livable City		
6	124	0	Replace Forklift				$ 31,200	$ 31,200	Operational Excellence		
7	124	0	Replace 11yd Mini-Packer with Mini Side Loader				$ 352,692	$ 352,692	Safe, Clean, Livable City		
8	124	0	Add Walking Floor Trailer				$ 159,000	$ 159,000	Operational Excellence		
9	124	1	Add Technical Support Specialist I	$ 61,750	$ 25,726	$ 800		$ 88,276	Safe, Clean, Livable City		$ 88,026
								$ -			
								$ -			
								$ -			
			Totals	$ 61,750	$ 25,726	$ 800	$ 1,705,308	$ 1,793,584		$ -	$ 88,026

Franklin*Forward* Requested Allocations for the Upcoming Budget Year

A Safe, Clean Livable City	$ 1,444,384
Sustainable Growth & Economic Vitality	$ -
Fiscally Sound	$ -
Quality Life Experiences	$ -
Organizational Health	$ -
Operational Excellence	$ 349,200
Total Franklin Forward Allocations	$ 1,793,584

	Function	Requested Amount
	Personnel	**$ 87,476**
	Operations	**$ 800**
	Capital (Vehicles, Equipment, Buildings, etc.)	**$ 1,705,308**
	Total	**$ 1,793,584**

Program Enhancement Request Form - Operating and Capital (PER-OC)

Use this form to support your request for operating and capital purchases.

Budget Year: FY2027 **Intended Year** FY2027 **Priority** 1 of 9

Department-Division: 46130 SES - DISPOSAL

FranklinForward Theme: Safe Clean Livable City

Title of Request: Replace Road Tractor Unit 146 With New Road Tractor

Requested Funding

Account Description	FY2027 Costs	One Time Future FY Costs	Recurring Costs
Operating Expenses			
Capital Expenses			
89530 MACHINERY & EQUIPMENT (>$25	$ 184,000		
Total Cost	$ 184,000	$ -	$ -

Purpose (Description) and Service Implication (if the request is not funded)

The Road Tractor is utilized for transporting recycling materials, wood chips, and MSW to final destination facilities. The current unit, a 2012 Mack Road Tractor is 13 years old and has accumulated 116,000 road miles and 14,000 hours for a combined total of approximately 600,000 all purpose miles. All purpose miles as defined by Fleet industry standards accounts for hours as well using a calculation of approximately 30-35 miles per engine hours, adding this to the mileage to obtain the all-purpose miles. According to our fleet schedule, this unit is slated to be replaced. If replaced, we plan to sell the old unit on Govdeals.



Program Enhancement Request Form - Operating and Capital (PER-OC)

Use this form to support your request for operating and capital purchases.

Budget Year: FY2027 **Intended Year** FY2027 **Priority** 2 of 9

Department-Division: 46130 SES - DISPOSAL

FranklinForward Theme: Operational Excellence

Title of Request: Replace Walking Floor Trailer Unit 2011-1

Requested Funding

Account Description	FY2027 Costs	One Time Future FY Costs	Recurring Costs
Operating Expenses			
Capital Expenses			
89530 MACHINERY & EQUIPMENT (>$25	$ 159,000		
Total Cost	$ 159,000	$ -	$ -

Purpose (Description) and Service Implication (if the request is not funded)

A Walking Floor Trailer is designed for the transport of MSW and Recycling material. The current unit, trailer 2011-1 is 15 years old; needs to be replaced due to the many tailgate and service issues. If replaced, we plan to sell the old unit on Govdeals.



Program Enhancement Request Form - Operating and Capital (PER-OC)

Use this form to support your request for operating and capital purchases.

Budget Year: FY2027 **Intended Year** FY2027 **Priority** 3 of 9

Department-Division: 46110 SES - COLLECTION

FranklinForward Theme: Safe Clean Livable City

Title of Request: Replace Knuckleboom Unit 148

Requested Funding

Account Description	FY2027 Costs	One Time Future FY Costs	Recurring Costs
Operating Expenses			
Capital Expenses			
89530 MACHINERY & EQUIPMENT (>$25	$ 240,000		
Total Cost	$ 240,000	$ -	$ -

Purpose (Description) and Service Implication (if the request is not funded)

Yard Waste, large bulky items and white good collection are common uses for this unit. The automated features help prevent employee injuries and allow for increased production in curbside collection of heavy and bulky waste. The current unit, which is a 2015 Kenworth, is (10) years old and has accumulated over 90,000 road miles and 11,000 engine hours for a total of 475,000 all purpose miles. All purpose miles as defined by Fleet industry standards accounts for hours as well using a calculation of approximately 30-35 miles per engine hours, adding this to the mileage to obtain the all-purpose miles. Based on our fleet replacement schedule, this unit was scheduled to be replaced in FY2022. If replaced this unit will be use as backup support unit.



Program Enhancement Request Form - Operating and Capital (PER-OC)

Use this form to support your request for operating and capital purchases.

Budget Year: FY2027 **Intended Year** FY2027 **Priority** 4 of 9

Department-Division: 46110 SES - COLLECTION

FranklinForward Theme: Safe Clean Livable City

Title of Request: Replace Container Delivery Truck Unit 167

Requested Funding

Account Description	FY2027 Costs	One Time Future FY Costs	Recurring Costs
Operating Expenses			
Capital Expenses			
89530 MACHINERY & EQUIPMENT (>$25	$ 142,642		
Total Cost	$ 142,642	$ -	$ -

Purpose (Description) and Service Implication (if the request is not funded)

The Container Delivery (CD) collection truck is utilized to provide daily residential and city facility refuse collection and dumpster delivery services. The current unit, a 2001 Freightliner CD truck is (24) years old and has accumulated over 70,000 road miles and approximately 6500 hours. Total combined usage miles, cumulative of miles and hours, is approaching approximately 300,000 all purpose miles. All purpose miles as defined by Fleet industry standards accounts for hours as well using a calculation of approximately 30-35 miles per engine hours, adding this to the mileage to obtain the all-purpose miles. If replaced this unit would be used to provide backup support to the current collection fleet, while liquidating the current backup unit that is over (24) years old.



Program Enhancement Request Form - Operating and Capital (PER-OC)

Use this form to support your request for operating and capital purchases.

Budget Year: FY2027 **Intended Year** FY2027 **Priority** 5 of 9

Department-Division: 46110 SES - COLLECTION

FranklinForward Theme: Safe Clean Livable City

Title of Request: Replace Side Loader Unit 168

Requested Funding

Account Description	FY2027 Costs	One Time Future FY Costs	Recurring Costs
Operating Expenses			
Capital Expenses			
89530 MACHINERY & EQUIPMENT (>$25	$ 436,774		
Total Cost	$ 436,774	$ -	$ -

Purpose (Description) and Service Implication (if the request is not funded)

The Automated side loader (SL) collection truck is utilized to provide daily residential refuse collection services. On average, these trucks serve more than (1000) customers per day. The current unit, a 2020 Autocar Side Loader truck is (5) years old and has accumulated 41,000 road miles and 7600 engine hours for a combined total of over 300,000 all purpose miles. All purpose miles as defined by Fleet industry standards accounts for hours as well using a calculation of approximately 30-35 miles per engine hours, adding this to the mileage to obtain the all-purpose miles. According to our fleet replacement schedule, this unit was scheduled for replacement in FY2025. If replaced Unit 180 would be used to provide backup support to the current collection fleet. The estimated resale value of Unit 168 is $50,000.



Program Enhancement Request Form - Operating and Capital (PER-OC)

Use this form to support your request for operating and capital purchases.

Budget Year: FY2027 **Intended Year** FY2027 **Priority** 6 of 9

Department-Division: 46110 SES - COLLECTION

FranklinForward Theme: Operational Excellence

Title of Request: Replace Forklift

Requested Funding

Account Description	FY2027 Costs	One Time Future FY Costs	Recurring Costs
Operating Expenses			
Capital Expenses			
89530 MACHINERY & EQUIPMENT (>$25	$ 31,200		
Total Cost	$ 31,200	$ -	$ -

Purpose (Description) and Service Implication (if the request is not funded)

The purpose of this request is to replace the current Yale Forklift, which is 25years old. This piece of equipment is crucial to our daily operation at the BOPAE drop-off site, where it assist in loading and unloading supplies and recycling materials. Additionally, the fire department utilizes this equipment to help unload supplies at their training facility.



Program Enhancement Request Form - Operating and Capital (PER-OC)

Use this form to support your request for operating and capital purchases.

Budget Year: FY2027 **Intended Year** FY2027 **Priority** 7 of 9

Department-Division: 46110 SES - COLLECTION

FranklinForward Theme: Safe Clean Livable City

Title of Request: Replace 11yd Mini-Packer with New Mini Automated Side Loader

Requested Funding

Account Description	FY2027 Costs	One Time Future FY Costs	Recurring Costs
Operating Expenses			
Capital Expenses			
89530 MACHINERY & EQUIPMENT (>$25	$ 352,692		
Total Cost	$ 352,692	$ -	$ -

Purpose (Description) and Service Implication (if the request is not funded)

A fully automated mini side loader is designed for servicing rollout containers curbside. This unit is a non-CDL (Commercial Driver's License) option, making it suitable for both Municipal Solid Waste (MSW) and recycling routes. Additionally, it will enable the department to further utilize the training opportunities it will create for our non-CDL drivers.



Program Enhancement Request Form - Operating and Capital (PER-OC)

Use this form to support your request for operating and capital purchases.

Budget Year: FY2027 **Intended Year** FY2027 **Priority** 8 of 9

Department-Division: 46130 SES - DISPOSAL

FranklinForward Theme: Operational Excellence

Title of Request: Add Walking Floor Trailer

Requested Funding

Account Description	FY2027 Costs	One Time Future FY Costs	Recurring Costs
Operating Expenses			
Capital Expenses			
89530 MACHINERY & EQUIPMENT (>$25	$ 159,000		
Total Cost	$ 159,000	$ -	$ -

Purpose (Description) and Service Implication (if the request is not funded)

A Walking Floor Trailer is designed for the transport of MSW and Recycling material. Current operations utilize 4 trailers for pre-loading and storage of recycling materials. Current daily volume requires 3 trailers to pre-load for next day hauling. Recent implementation of cardboard satellite locations require an additional trailer for site separated carboard. An additonal trailer will allow us to keep cardboard separate from co-mingled single stream for rebate purposes and allow for a backup unit in the event of breakdowns.



HISTORIC FRANKLIN TENNESSEE

Program Enhancement Request Form - Personnel (PER-P)

Use this form to support your request for additional personnel and associated costs.

Budget Year: FY2027 **Intended Year:** FY2027 **Priority** 9 of 9

Department-Division: 46100 SES - ADMINISTRATION

FranklinForward Theme: Safe Clean Livable City

Title of Request: Add Technical Support Specialist I

Requested Funding

Account Description	FY2027 Costs	Recurring Costs
Compensation		
81110 REGULAR PAY	$ 61,750	$ 61,750
Benefits		
FICA/MEDI (7.65%)	$ 4,724	$ 4,724
Pension (Current 7.44%)	$ 4,594	$ 4,594
Holiday (Yes 108.28 for FY and 9 Month, No for ineligible, existing, or 6 Month)	$ 108	$ 108
Supplemental Life (Existing Emp $0, New Emp FY $84, New Empl 9 Month $63, New Empl 6 $42)	$ 84	$ 84
Basic (.001575/ AD&D .0003/ DISAB .00304)	$ 304	$ 304
MED/DNT/VIS (Existing Emp. Reclass $0, New Emp. FY $15,912 , New Emp. 9 Month $11,934 , New Emp.6 Month $7,956)	$ 15,912	$ 15,912
Operating Expenses		
82250 TESTING & PHYSICALS	$ 250	
83240 MEDICAL SUPPLIES	$ 100	$ 100
83250 SAFETY SUPPLIES	$ 150	$ 150
83260 UNIFORMS PURCHASED	$ 300	$ 300
Capital Expenses		
Total Personnel Cost	$ 88,276	$ 88,026

Purpose (Description) and Service Implication (if the request is not funded)

The Sanitation and Environmental Services Department continues to expand its technology footprint with RouteSmart, SmartSuite, and other operational systems, the need for dedicated technical support has become essential. Our IT and routing operations rely heavily on these systems for daily service delivery, route optimization, data management, and field communication.

The growth of our service area, combined with the increasing complexity of maintaining and supporting software, tablets, and data workflows, has exceeded the capacity of our current staffing. Adding one (1) full-time Technical Support Specialist I will ensure that critical systems remain operational, issues are resolved promptly, and staff in the field and office receive timely technical assistance. This request directly supports the City's goal of maintaining a safe, clean, and livable community by sustaining the technology that powers our daily operations.

Program Enhancement Summary Form

Department/Division: 52109 WATER-GENERAL

Priority	Intended Year	Fund	FTE	Title	Compensation	Benefits	Operating	Capital	Total FY27	Strategic Plan Alignment	Future FY Costs	Recurring Costs
1	2027	431	0	Utility Plan Review Technician	$ (22,591)	$ (3,520)	$ 5,000		$ (21,111)	Sustainable Growth & Economic Vitality		$ (26,111)
2	2027	431	0	New Roof for WRF Building				$ 355,000	$ 355,000	Operational Excellence		
3	2027	431	1.5	WRF Staffing Plan	$ (22,937)	$ 9,609			$ (13,328)	Safe, Clean, Livable City		$ (13,328)
4	2028	431	0	Biosolids Beneficial Reuse Facility					$ -	Fiscally Sound	$ 100,000	
5	2027	431	0	Water & Wastewater Infrastructure Assessment Technician	$ 12,961	$ 2,020			$ 14,981	Operational Excellence		$ 14,981
6	2027	431	0	John Deere Track Loader 350P				$ 92,000	$ 92,000	Safe, Clean, Livable City		
7	2027	431	0	1 Replacement Dump Truck and 1 Additional Dump Truck				$ 270,000	$ 270,000	Safe, Clean, Livable City		
8	2027	431	0	John Deere Mini Ex 50P			$ 17,000	$ 81,800	$ 98,800	Safe, Clean, Livable City		
9	2028	421	0	Customer Portal-Aquahawk/SENSUS					$ -	Operational Excellence	$ 61,500	$ 65,000
10	2028	431	0	Old Biosolids Building Upgrades					$ -	Operational Excellence	$ 75,000	
11	2027	431	0	CCTV Camera Truck Replacement				$ 515,000	$ 515,000	Safe, Clean, Livable City		
12	2028	421	1	AMI Supervisor					$ -	Operational Excellence	$ 96,546	$ 96,546
				Totals	$ (32,567)	$ 8,109	$ 22,000	$ 1,313,800	$ 1,311,342		$ 333,046	$ 137,088

FranklinForward Requested Allocations for the Upcoming Budget Year

	A Safe, Clean Livable City	$ 962,472
	Sustainable Growth & Economic Vitality	$ (21,111)
	Fiscally Sound	$ -
	Quality Life Experiences	$ -
	Organizational Health	$ -
	Operational Excellence	$ 369,981
Total Franklin Forward Allocations		$ 1,311,342

	Function	Requested Amount
	Personnel	**$ (24,458)**
	Operations	**$ 22,000**
	Capital (Vehicles, Equipment, Buildings, etc.)	**$ 1,313,800**
	Total	**$ 1,311,342**

Program Enhancement Request Form - Personnel (PER-P)

Use this form to support your request for additional personnel and associated costs.

Budget Year: FY2027 **Intended Year:** FY2027 **Priority** 1 of 12

Department-Division: 52211 UTILITY ADMINISTRATION

FranklinForward Theme: Sustainable Growth & Economic Vitality

Title of Request: Utility Plan Review Technician

Requested Funding

Account Description	FY2027 Costs	Recurring Costs
Compensation		
81110 REGULAR PAY	$ (22,591)	$ (22,591)
Benefits		
FICA/MEDI (7.65%)	$ (1,728)	$ (1,728)
Pension (Current 7.44%)	$ (1,681)	$ (1,681)
Holiday (Yes 108.28 for FY and 9 Month, No for ineligible, existing, or 6 Month)		
Supplemental Life (Existing Emp $0, New Emp FY $84, New Empl 9 Month $63, New Empl 6 $42)		
Basic (.001575/ AD&D .0003/ DISAB .00304)	$ (111)	$ (111)
MED/DNT/VIS (Existing Emp. Reclass $0, New Emp. FY $15,912 , New Emp. 9 Month $11,934 , New Emp.6 Month $7,956)		
Operating Expenses		
83540 COMPUTER HARDWARE (<$25,000)	$ 5,000	
Capital Expenses		
Total Personnel Cost	$ (21,111)	$ (26,111)

Purpose (Description) and Service Implication (if the request is not funded)

This new position is proposed at a Pay Grade H in line with Plans Examiners. Water Management has experienced a sustained increase in development-related activity, particularly in utility plan submittals requiring technical review for code compliance, availability, constructability, and system compatibility. Much of this workload consists of routine and standardized reviews that do not require licensed engineering analysis but do require timely processing to support development timelines and customer service expectations. At the same time, higher-level engineering work—such as system modeling, capital improvement planning, and complex design—is currently managed through existing senior staff or on-call professional services, when necessary. A significant portion of current tasks are technical rather than professional engineering in nature. Assigning a full time Utilities Engineer to routine plan review functions is not the most efficient use of specialized expertise.

This enhancement request proposed to unfund one of the Utilities Engineer positions, while adding a Plans Examiner position to help with the review of plans and minor electronic drawing of plans that have been designed by an Engineer.

This proposal provides budgetary capacity to address immediate service delivery needs without increasing overall staffing costs, balancing service levels while remaining responsive to fiscal constraints. This proposal intentionally preserves the option to reintroduce the Utilities Engineer position in a future budget cycle based on organizational needs and workload trends.

Program Enhancement Request Form - Operating and Capital (PER-OC)

Use this form to support your request for operating and capital purchases.

Budget Year: FY2027 **Intended Year** FY2027 **Priority** 2 of 12

Department-Division: 52213 SEWER PLANT

FranklinForward Theme: Operational Excellence

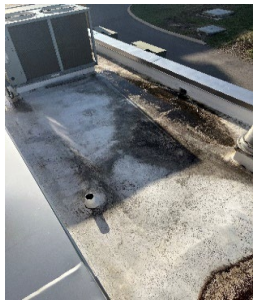
Title of Request: Roof Replacements for 3 WRF Buildings

Requested Funding

Account Description	FY2027 Costs	One Time Future FY Costs	Recurring Costs
Operating Expenses			
82660 BUILDING REPAIR & MAINTENANC	$ 75,000		
82660 BUILDING REPAIR & MAINTENANC	$ 40,000		
Capital Expenses			
89230 BUILDING IMPROVEMENTS	$ 240,000		
Total Cost	$ 355,000	$ -	$ -

Purpose (Description) and Service Implication (if the request is not funded)

The Facilities team has informed WMD staff that based on the evaluation of the roofs at the Water Reclamation Facility by Garland Roofing; the roof of the Administration Building ($240,000), the small roof on the influent pump station ($40,000), and the Maintence Shed roof ($75,000) are in need of replacement. The cost of all roof replacements are estimated to total $355,000. This is a significant expense that will extend the life of the building(s). The rating of the roofs indicated that all should be replaced in FY 27 to avoid failure and leaks. The priority order of replacements is : 1) Administrative Building, 2) Influent Pump Station, 3) Maintenance Shed. These quotes are for individual replacement, but if multiple were completed at the same time then costs would be less for materials, delivery, and staging. This enhancement would support operational excellence by maintaining a safe workplace for staff at the WRF while providing shelter from the elements and protecting equipment. Not replacing the roofs could result in leaks and interior damage at the buildings identified resulting in potential damage to equipment.





HISTORIC FRANKLIN TENNESSEE

Program Enhancement Request Form - Personnel (PER-P)

Use this form to support your request for additional personnel and associated costs.

Budget Year: FY2027 **Intended Year:** FY2027 **Priority** 3 of 12

Department-Division: 52213 SEWER PLANT

FranklinForward Theme: Safe Clean Livable City

Title of Request: WRF Staffing Plan

Requested Funding

Account Description	FY2027 Costs	Recurring Costs
Compensation		
81110 REGULAR PAY	$ 61,750	$ 61,750
81110 REGULAR PAY	$ 46,313	$ 46,313
81120 OVERTIME PAY	$ (131,000)	$ (131,000)
Benefits		
FICA/MEDI (7.65%)	$ (1,755)	$ (1,755)
Pension (Current 7.44%)	$ (5,152)	$ (5,152)
Holiday (Yes 108.28 for FY and 9 Month, No for ineligible, existing, or 6 Month)	$ 217	$ 217
Supplemental Life (Existing Emp $0, New Emp FY $84, New Empl 9 Month $63, New Empl 6 $42)	$ 84	$ 84
Basic (.001575/ AD&D .0003/ DISAB .00304)	$ 304	$ 304
MED/DNT/VIS (Existing Emp. Reclass $0, New Emp. FY $15,912 , New Emp. 9 Month $11,934 , New Emp.6 Month $7,956)	$ 15,912	$ 15,912
Operating Expenses		
Capital Expenses		
Total Personnel Cost	$ (13,328)	$ (13,328)

Purpose (Description) and Service Implication (if the request is not funded)

Water Management is requesting the re-naming of one position and the addition of one position and a part time postion. The budget neutral element of this request is re-naming 1 of the 9 Clean Water Operators to become a Laboratory Analyst I. The second part of this strategy is the addition of a second Labratory Analyst I (Pay Grade F). These positions are needed for the labratory work at the WRF that is currently done by a Clean Water Operator full time. Since lab work makes up all of one operator's hours this change in name would fit the duties being completed by the role. The addition of one Lab Analyst would allow for scheduling lab shifts and ensuring the testing is completed as required by TDEC at the neccessary times. This would also reduce overtime expenses incurred by a singular person performing tests. The third part of this request is the addition of 1 Part Time Clean Water Operator. This position would be a Pay Grade F and would work no more than 30 hours a week (1056/yr). This position is needed because the current staffing of 8 personnel (and 1 in the Lab) results in an uneven distribution between the 3 shifts. One person working alone on weekends is a safety concern, so this part time position would allow a second set of eyes for operations as well as increase the safety of the plant with more accountability for staff. The spending on Overtime before more complete staffing was achieved has averaged over $300,000/year for the past two years. Recently positions were filled that will stabilize this amount from continuing to increase. However, if this staffing plan is not implemented then OT costs will continue to be over $250,000 to maintain a safe staffing level. An analysis of current OT pay shows that 112 hours of OT per pay period could be eliminated by these two additions. This strategy would reduce OT, FICA/Medicare, and pension costs with an estimated budget savings of $13,000/yr. This would not eliminate the need for overtime and may vary depending on weather and other workload factors but would increase the overall stability and sustainability of personnel costs at the WRF.

Program Enhancement Request Form - Operating and Capital (PER-OC)

Use this form to support your request for operating and capital purchases.

Budget Year: FY2027 **Intended Year** FY2028 **Priority** 4 of 12

Department-Division: 52213 SEWER PLANT

FranklinForward Theme: Fiscally Sound

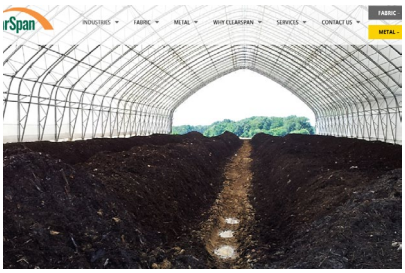
Title of Request: Biosolids Beneficial Reuse Facility

Requested Funding

Account Description	FY2027 Costs	One Time Future FY Costs	Recurring Costs
Operating Expenses			
Capital Expenses			
89220 BUILDING DESIGN & CONSTRUCTI	$ 100,000		
Total Cost	$ 100,000	$ -	$ -

Purpose (Description) and Service Implication (if the request is not funded)

As part of beneficially using biosolids, the contacts that have been made already by Todd King indicate that growers want bulk solids delivered at one time, more than is the daily production of the WRF. The need for a structure to house the solids for the short-term to be able to provide bulk delivery of solids is needed, as putting solids directly on the ground would expose them to the elements (minimizing the dried material). Keeping them in a building would also allow for minimal additonal drying, which would help with hauling costs by reducing the weight of the product. This cost is the anticipated cost of a new structure for initiating a compost program that can generate revenue through mixing COF compost with the biosolids product. This structure would provide controlled storage and reduce landfill needs while adding a revenue stream for the WMD. Funding this request in FY 2028 allows both a reduction in expenses and an increase in revenues once the compost price and sale process is finalized. Discussions with the City's compost program have already begun



Program Enhancement Request Form - Personnel (PER-P)

Use this form to support your request for additional personnel and associated costs.

Budget Year: FY2027 **Intended Year:** FY2027 **Priority** 5 of 12

Department-Division: 52212 SEWER COLLECTION

FranklinForward Theme: Operational Excellence

Title of Request: Water & Wastewater Infrastructure Assessment Technician

Requested Funding

Account Description	FY2027 Costs	Recurring Costs
Compensation		
81110 REGULAR PAY	$ 12,961	$ 12,961
Benefits		
FICA/MEDI (7.65%)	$ 992	$ 992
Pension (Current 7.44%)	$ 964	$ 964
Holiday (Yes 108.28 for FY and 9 Month, No for ineligible, existing, or 6 Month)		
Supplemental Life (Existing Emp $0, New Emp FY $84, New Empl 9 Month $63, New Empl 6 $42)		
Basic (.001575/ AD&D .0003/ DISAB .00304)	$ 64	$ 64
MED/DNT/VIS (Existing Emp. Reclass $0, New Emp. FY $15,912 , New Emp. 9 Month $11,934 , New Emp.6 Month $7,956)		
Operating Expenses		
Capital Expenses		
Total Personnel Cost	$ 14,981	$ 14,981

Purpose (Description) and Service Implication (if the request is not funded)

Water Management would like to reclassify and rename the Grounds Worker position to become a second Water and Wastewater Infrastructure Assessment Technician. The Grounds Worker role takes care of Water Tanks , Booster Stations, Right of Ways, and Lift Stations. Many of these tasks can fall under the category of infrastructure. It is common for the Grounds Worker and Infrastructure Technician to work together due to the overlap in scope of work and some duties requiring more than one person to complete. The Water Wastewater Infrastructure Assessment Technician with additional assistance will have additional capacity in job scope to perform grounds duties along with infrastructure assessments. The goal is utilize these positions in the most efficient and affordable way possible. The Water and Wastewater Infrastructure Assessment Technician needs two people to fully perform functions of this position, SL-Rat and Leak Detection require more than one person. By reclassifying the grounds worker position this completes the crew needed to execute operations successfully. This would be a change from pay grade D to pay grade F. This option is more cost effective than creating a second Assessment Tech and the job description can be updated to reflect grounds duties as well.

Program Enhancement Request Form - Operating and Capital (PER-OC)

Use this form to support your request for operating and capital purchases.

Budget Year: FY2027 **Intended Year** FY2027 **Priority** 6 of 12

Department-Division: 52212 SEWER COLLECTION

FranklinForward Theme: Safe Clean Livable City

Title of Request: John Deere Track Loader 350P

Requested Funding

Account Description	FY2027 Costs	One Time Future FY Costs	Recurring Costs
Operating Expenses			
83530 MACHINERY & EQUIPMENT (<$25	$ 16,000		
Capital Expenses			
89530 MACHINERY & EQUIPMENT (>$25	$ 75,000		
Total Cost	$ 91,000	$ -	$ -

Purpose (Description) and Service Implication (if the request is not funded)

This machine will be an upgrade / replacement for a 2006 Bobcat A300 we currently have in our fleet. It will be used in the construction and installation of water, sewer, and reclaimed lines throughout the system. With the addition of a Bush Hog this machine would also be used for maintaining water, sewer, and reclaimed right of ways. The purchase of a John Deere 325G would put the operator in a safer, climate controlled environment, protected from the elements and dangerous flying debris produced from bush hogging. Due to the muddy conditions that this machine will operate in, the tracks will provide more versatility than the wheeled equipment that previously performed these tasks. Reducing the risk of getting stuck in the mud also minimizes ruts and damage to property. This machine will increase performance in construction and maintenance of infrastructure while ensuring safety of personnel and efficient operations to minimize disruptions to citizens and property.



Program Enhancement Request Form - Operating and Capital (PER-OC)

Use this form to support your request for operating and capital purchases.

Budget Year: FY2027 **Intended Year** FY2027 **Priority** 7 of 12

Department-Division: 52212 SEWER COLLECTION

FranklinForward Theme: Safe Clean Livable City

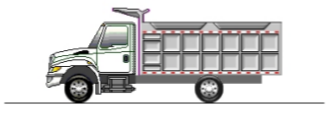
Title of Request: 1 Replacement Dump Truck and 1 Additional Dump Truck

Requested Funding

Account Description	FY2027 Costs	One Time Future FY Costs	Recurring Costs
Operating Expenses			
Capital Expenses			
89520 VEHICLES (>$25,000)	$ 135,000		
89520 VEHICLES (>$25,000)	$ 135,000		
Total Cost	$ 270,000	$ -	$ -

Purpose (Description) and Service Implication (if the request is not funded)

Water Management is requesting funding for a replacement single-axle dump truck in the Service & Maintenance Division.
This replacement vehicle will take the place of a 2006 single axle dump truck. We are also requesting a NEW single axle dump truck to bring the total number of single axle's to 3. The target for optimal operations is 3 single-axle dump trucks and 3 tandem-axle dump trucks. If funds are not available for two single-axle's this year we would like to purchase one to bring the total number to three and replace the 2006 model in future fiscal years since it is over 20 years old.
It is crucial to have equipment in place to accomplish day-to-day scheduled & unscheduled operations and to have the ability to perform rate funded capital projects in addition to repairs and reduce the work being contracted to third parties.
Service Division crews have had to reschedule services and/or request other City department dump trucks and this equipment would ensure the proper equipment is available when demand arises.
The purchase could be divided between Wastewater Collections, Water Reclamation, and Water Distribution Divisions. The sale of an existing dump truck (Unit 155) that has bed walls that are too high for construction use (buckets cannot clear the walls to dump into the bed) could bring $20,000 in revenue to offset the cost of new units.



Program Enhancement Request Form - Operating and Capital (PER-OC)

Use this form to support your request for operating and capital purchases.

Budget Year: FY2027 **Intended Year** FY2027 **Priority** 8 of 12

Department-Division: 52212 SEWER COLLECTION

FranklinForward Theme: Safe Clean Livable City

Title of Request: John Deere Mini Ex 50P

Requested Funding

Account Description	FY2027 Costs	One Time Future FY Costs	Recurring Costs
Operating Expenses			
83520 VEHICLES (<$25,000)	$ 17,000		
Capital Expenses			
89530 MACHINERY & EQUIPMENT (>$25	$ 81,800		
Total Cost	$ 98,800	$ -	$ -

Purpose (Description) and Service Implication (if the request is not funded)

WMD is requesting funding for a NEW Mini Excavator (John Deere 50P) and Equipment Trailer to transport.
This equipment will be assigned to the Construction Crew for City projects throughout the City's Water & Wastewater service area as well as Service & Maintenance crews performing repairs & maintenance assignments, emergency repairs and replacements.
It is necessary to support multiple repair and maintenance activities at the same time. The Water Department's call volume has increased, and water/wastewater/reclaim infrastructure repair & replacement projects have also grown tremendously in recent years. Currently the jobs that require excavation make up over 80% of service dispatches. There are two mini excavators in operation shared between six crews. The mini ex fleet will increase by one with a FY26 budget amendment allocating revenues from equipment sales to the purchase of a new machine. This request in FY27 will bring the total to four excavators so work can be completed in a timely manner with less disruptions to priority scheduling and customer service. Pictured below is a main leak on Murfreesboro Rd that required 2 machines. The location of the leak required the only two mini ex's in WMD's fleet to minimize the time of traffic disruptions on a major roadway. Four mini ex's would allow for three excavation sites to be ran at the same time with a reserve unit for equipment failure or jobs requiring two machines due to priority. A 2006 Bobcat Mini Ex would be transitioned to reserve status due to age and run time. Maintaining a mini ex fleet of four machines provides the highest level of service while being good stewards of ratepayer funds.
Service & Maintenance, Distribution, and Collection Divisions recommend purchase of this equipment due to increased frequency of scheduling rental equipment and/or rescheduling projects until equipment is available.
This excavator / trailer is extremely versatile and will support multiple divisions of the department. If not funded, operations could continue but would continually be impacted by equipment shortages in peak season.





Program Enhancement Request Form - Operating and Capital (PER-OC)

Use this form to support your request for operating and capital purchases.

Budget Year: FY2027 **Intended Year** FY2028 **Priority** 9 of 12

Department-Division: 52102 WATER DISTRIBUTION

FranklinForward Theme: Operational Excellence

Title of Request: Customer Portal- Aquahawk/SENSUS

Requested Funding

Account Description	FY2028 Costs	One Time Future FY Costs	Recurring Costs
Operating Expenses			
82510 COMPUTER SERVICES	$ 9,500	$ 44,500	
82510 COMPUTER SERVICES	$ 7,500		$ 65,000
Capital Expenses			
Total Cost	$ 17,000	$ 44,500	$ 65,000

Purpose (Description) and Service Implication (if the request is not funded)

This will be a customer portal for the water customers of Franklin to have access of their water bill information, and to set parameters for usage to track leaks. A common complaint received from customers is the delay of information regarding leaks or higher than normal utility bills. This software could work alongside the bill payment platform to provide valuable service insight to customers on usage . This setup and recurring subscription is quoted for 1,500 endpoints (8% of Water customers) to see if this service is helpful to customers before full implementation. There are also additional modules that can be included like messaging to customers, paperless statement display, and single sign on. Notifications to customers of work being done in their areas and potential service impacts due to active projects would be enhanced through this service. This platform is requested to be an add-on to the services provided by Billing & Licensing and can be scaled if needed to maximize positive impact. Full rollout for all customers would be a cost of $54,600 for the intial year and $65,000/yr in future years (depending on add-ons selected). This service is offered by the vendor used for meters in the systems and is the only platform of this nature that can integrate with the hardware in use. Integration with other softwares used for utility billing is being evaluated.

Program Enhancement Request Form - Operating and Capital (PER-OC)

Use this form to support your request for operating and capital purchases.

Budget Year: FY2027 **Intended Year** FY2028 **Priority** 10 of 12

Department-Division: 52213 SEWER PLANT

FranklinForward Theme: Safe Clean Livable City

Title of Request: Old Biosolids Building Upgrades

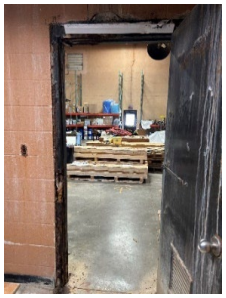
Requested Funding

Account Description	FY2027 Costs	One Time Future FY Costs	Recurring Costs
Operating Expenses			
Capital Expenses			
89230 BUILDING IMPROVEMENTS		$ 75,000	
Total Cost	$ -	$ 75,000	$ -

Purpose (Description) and Service Implication (if the request is not funded)

This request is for upgrades to the building that currently serves as makeshift maintenance building. This building was once used as the solids building, which had corrosive ammonia and other chemicals that has degraded metals and electrical appurtenances. To continue progress towards proactive maintenance, it will be beneficial to have on site inventory available in that building, to be able to share similar assets with the WTP and pump stations. Upgrading the electricity and facility for storage and maintenance operations to be conducted will allow for the creation of an inventory of spare parts that will minimize downtime for equipment while creating a safe space for maintenance personnel to track inventory and maintain the facilities. The electrical work is the primary concern (estimated $75,000) with additional funds needed in future years for the corroded doors, walls, and floors. This rehabilitation project can be spread over future budgets to make continual progress on increasing the safety and functionality of the building.





Program Enhancement Request Form - Operating and Capital (PER-OC)

Use this form to support your request for operating and capital purchases.

Budget Year: FY2027 **Intended Year** FY2027 **Priority** 11 of 12

Department-Division: 52212 SEWER COLLECTION

FranklinForward Theme: Safe Clean Livable City

Title of Request: CCTV Camera Truck Replacement

Requested Funding

Account Description	FY2027 Costs	One Time Future FY Costs	Recurring Costs
Operating Expenses			
Capital Expenses			
89520 VEHICLES (>$25,000)	$ 515,000		
Total Cost	$ 515,000	$ -	$ -

Purpose (Description) and Service Implication (if the request is not funded)

The WMD is requesting to replace a 2016 Ford 350 HD Van with 67,000 miles and CCTV camera.
The current CCTV truck is operable but is used for many aspects throughout the City's sewer system, including inspections for third-party developers, the bond list each month, additionally, the CCTV truck is redirected from routine camera inspections to perform emergency CCTV work such as verifying blockages or pinpoint locating of service lines for repair / maintenance crews prior to excavation. The CCTV truck continues to be performance problematic and experiences recurrent downtime.
A REPLACEMENT unit will support Service Division's daily / weekly routine maintenance and repair activities throughout the City's service area.
If the camera truck goes down the city will lose the ability to identify issues in the sewer mains and services. This could lead to interruption in service (not being able to use the bathroom), overflows, releases and TDEC violations. There may also be an option to salvage some equipment from the current unit and place into the bed of a truck to operate two CCTV units when multiple demands arise. This would add to the operating costs of the trucks but would double productivity when special assignments arise and take priority away from routine operations.

Program Enhancement Summary

Priority	Request	Page	Compensation	Benefits	Operating	Capital	Total
Public Safety							
Fire							
1	Promotional Costs Associated with District Captain Implementation		$ 159,258	$ 24,032	$ 37,500	$ -	$ 220,790
2	Blue Card Big Box Training				$ 10,000	$ -	$ 10,000
3	Add One (1) Training Instructor/Coordinator		$ 8,805	$ 17,476	$ 3,625	$ 75,000	$ 104,906
4	Lexipol Subscription for SOGs				$ 40,000	$ -	$ 40,000
5	Add One (1) SCBA Manager		$ 90,850	$ 30,260		$ 75,000	$ 196,110
6	Technical Specialties and Operational Specialties Stipends		$ 845,645	$ 131,764		$ -	$ 977,409
7	FTO Stipend		$ 44,226	$ 6,891		$ -	$ 51,117
8	EMS Leadership Stipend		$ 23,587	$ 3,675			$ 27,262
9	Paramedic Stipend Increases		$ 164,500	$ 25,632			$ 190,132
10	In House Training for Trench Rescue		$ -	$ -	$ 34,500	$ -	$ 34,500
11	Replace Air Compressor Station 5		$ -	$ -		$ 120,000	$ 120,000
12	Fiscal Manager Overhire (6 Months)		$ 47,840	$ 15,452			$ 63,292
13	Office Manager Overhire (6 Months)		$ 39,689	$ 14,182			$ 53,871
14	R One Series Connector Boat		$ -	$ -		$ 36,954	$ 36,954
15	Add One (1) Senior Deputy Fire Marshal		$ 95,393	$ 30,968	$ 3,625	$ 75,000	$ 204,986
16	Add One (1) Deputy Fire Marshal Intern (part-time)		$ 27,440	$ 2,099			$ 29,539
17	Replace Air 7				$ 135,000	$ 155,000	$ 290,000
18	Replace Brush 1				$ 75,000	$ 325,000	$ 400,000
19	Tower 7					$ 2,815,000	$ 2,815,000
20	Reclassify Deputy Fire Marshal to Senior Deputy Fire Marshal		$ -	$ -			$ -
21	Add 12 FF Tower 7 - FY2029		$ 763,963	$ 312,288	$ 4,700		$ 1,080,951
22	Engine 9 - FY2029					$ 1,705,000	$ 1,705,000
23	Add 12 FF Engine 9 - FY2029		$ 763,963	$ 312,288	$ 4,700		$ 1,080,951
Total			**$ 1,547,233**	**$ 302,431**	**$ 339,250**	**$ 3,676,954**	**$ 5,865,868**
	FTE Add		*4.5*				
Police							
1	Add 3 Patrol Officers		$ 204,000	$ 80,099	$ 75,593	$ -	$ 359,692
2	Training Division Sergeant		$ 93,471	$ 30,668	$ 44,098	$ -	$ 168,237
3	Walkie Talkies (8) for Future Hires		$ -	$ -	$ 80,000	$ -	$ 80,000
4	Communication Sets for the SWAT Team		$ -	$ -	$ 26,000	$ -	$ 26,000
5	Evidence Technican		$ 67,198	$ 26,575	$ 10,333	$ -	$ 104,106
6	Crime Scene Tech Equipment		$ -	$ -	$ 16,200	$ -	$ 16,200
7	Traffic Computer		$ -	$ -	$ 4,500	$ -	$ 4,500
8	Urban SDK Program		$ -	$ -	$ 43,525	$ -	$ 43,525
9	Increase Officer Extra Duty Pay		$ 262,477	$ 39,608		$ -	$ 302,085
10	Drone Storage and Deployment System		$ -	$ -	$ 10,000	$ -	$ 10,000
11	Replace Negotiation Vehicle		$ -	$ -	$ 300,000	$ -	$ 300,000
12	Sigma Tactical Wellness		$ -	$ -	$ 130,000	$ -	$ 130,000
Total			**$ 627,146**	**$ 176,950**	**$ 740,249**	**$ -**	**$ 1,544,345**
	FTE Add		*5*				
Governance & Management							
Administration							
1	Redesign of Administration Function		$ (57,387)	$ (26,413)	$ 58,000	$ -	$ (25,800)
2	Public Works Facilities Needs Assessment				$ 100,000		$ 100,000
Total			**$ (57,387)**	**$ (26,413)**	**$ 158,000**	**$ -**	**$ 74,200**
	FTE Add		*-1*				
Budget & Performance							
1	OpenGov Performance Measurement Add-On				$ 40,000	$ -	**$ 40,000**
Total			**$ -**	**$ -**	**$ 40,000**	**$ -**	**$ 40,000**
	FTE Add		*0*				
Finance & Administration							
Billing & Licensing							
1	Online Beer Privilege Tax Invoicing and Collection				$ 10,359	$ -	**$ 10,359**
Total			**$ -**	**$ -**	**$ 10,359**	**$ -**	**$ 10,359**
	FTE Add		*0*				
City Court							
1	Deputy Court Clerk		$ 61,750	$ 25,726	$ -	$ -	**$ 87,476**
2	Reclass Assistant Deputy Court Clerk		$ 6,985	$ 534			**$ 7,519**
Total			**$ 68,735**	**$ 26,260**	**$ -**	**$ -**	**$ 94,995**
	FTE Add		*1*				
Finance							
1	New Contracts Specialist Position		$ 75,598	$ 27,884	$ -		$ 103,482
			$ 75,598	**$ 27,884**	**$ -**	**$ -**	**$ 103,482**
	FTE Add		*1*				
Human Resources							
1	Timeclock Replacement Tablets		$ -	$ -	$ 45,000	$ -	$ 45,000
2	Applicant Tracking Software				$ 23,996	$ -	$ 23,996
3	Organizational Development Specialist		$ 78,152	$ 28,282	$ -	$ -	$ 106,434

Program Enhancement Summary

Priority	Request	Page	Compensation	Benefits	Operating	Capital	Total
4	HR & Risk Management Assistant Director		$ 125,185	$ 35,610	$ -	$ -	$ 160,795
5	Separation of Risk and Benefits Manager		$ 111,276	$ 33,443	$ -	$ -	$ 144,719
Total			**$ 314,613**	**$ 97,335**	**$ 68,996**	**$ -**	**$ 480,944**
	FTE Add		*2*				
Information Technology							
1	Data Center Storage Growth					$ 385,000	$ 385,000
2	Artificial Intelligence Administrative Tool					$ 75,000	$ 75,000
3	Professional Communications Software				$ 40,000		$ 40,000
Total			**$ -**	**$ -**	**$ 40,000**	**$ 460,000**	**$ 500,000**
	FTE Add		*0*				
Project and Facilities Management							
1	Reclass Facilities Maintenance Tech to Lead Facilities Maintenance Worker		$ 3,734	$ 671		$ -	$ 4,405
2	Kitchen Remodel Station 2		$ -	$ -	$ 70,000	$ -	$ 70,000
3	Police Department Tile		$ -	$ -	$ 20,000	$ -	$ 20,000
4	Shower Walls Station 8		$ -	$ -	$ 21,200	$ -	$ 21,200
5	Windows Station 1		$ -	$ -	$ 18,500	$ -	$ 18,500
6	Window Units Station 4		$ -	$ -	$ 24,000	$ -	$ 24,000
7	Police Department Painting		$ -	$ -	$ 13,000	$ -	$ 13,000
Total			**$ 3,734**	**$ 671**	**$ 166,700**	**$ -**	**$ 171,105**
	FTE Add		*0*				
Public Works							
Emergency Management							
1	Side-by-Side (GATOR)		$ -	$ -	$ 24,335		$ 24,335
Total			$ -	$ -	**$ 24,335**	**$ -**	**$ 24,335**
	FTE Add		*0*				
Parks							
1	Reinstate (2) Grounds Worker Positions		$ 106,188	$ 48,754	$ 2,760		$ 157,702
2	Replacement Crew Cab Truck		$ -	$ -	$ -	$ 105,296	$ 105,296
3	Replacement Skid Steer		$ -	$ -	$ -	$ 67,551	$ 67,551
4	Replacement Reel Mower		$ -	$ -	$ -	$ 55,791	$ 55,791
5	New Compact Loader		$ -	$ -	$ -	$ 58,088	$ 58,088
6	Replacement Mini Packer		$ -	$ -	$ -	$ 179,991	$ 179,991
7	New Shade Structures Jim Warren Park Fields #1 and #2		$ -	$ -	$ -	$ 92,526	$ 92,526
8	Replacement Tractor		$ -	$ -	$ -	$ 73,853	$ 73,853
9	New 50 Foot Bi-Fuel Aerial Lift		$ -	$ -	$ -	$ 74,021	$ 74,021
10	New Sports Economic Assessment Plan		$ -	$ -	$ 185,000	$ -	$ 185,000
11	Cemetary Management Software (NEW)		$ -	$ -	$ 7,949	$ -	$ 7,949
12	Artificial Turf Retrofit - Cost to COF		$ -	$ -	$ 637,500	$ 768,000	$ 1,405,500
Total			**$ 106,188**	**$ 48,754**	**$ 833,209**	**$ 1,475,117**	**$ 2,463,268**
	FTE Add		*2*				
Streets							
	Reclassification from Infrastructure Manager to Road Inspector		$ (9,769)	$ (1,522)	$ -	$ -	$ (11,291)
1	Pavement Management Software		$ -	$ -	$ 80,000		$ 80,000
2	Replacement Tow Behind Leaf Vacuum Machine		$ -	$ -	$ -	$ 79,000	$ 79,000
3	Replacement Landscape Crew Truck		$ -	$ -	$ -	$ 105,296	$ 105,296
5	Replacement Skid Steer		$ -	$ -	$ -	$ 76,000	$ 76,000
6	Additional Vehicle/Equipment Mobile Lifts		$ -	$ -	$ -	$ 105,000	$ 105,000
7	Replacement Mechanic's Service Truck		$ -	$ -	$ -	$ 187,000	$ 187,000
Total			**$ (9,769)**	**$ (1,522)**	**$ 80,000**	**$ 552,296**	**$ 621,005**
	FTE Add		*0*				
Community and Economic Development							
Traffic Operations Center (TOC)							
1	Downtown Traffic Study		$ -	$ -	$ 100,000	$ -	$ 100,000
Total			**$ -**	**$ -**	**$ 100,000**	**$ -**	**$ 100,000**
	FTE Add		*0*				
Appropriations to Outside Agencies							
1	Additional Funding Requests				$ 103,614		**$ 103,614**
Total			**$ -**	**$ -**	**$ 103,614**	**$ -**	**$ 103,614**

General Fund Summary - Program Enhancement Requests

	Compensation	Benefits	Operating	Capital	Total
Total G/F Requests	**$ 2,676,091**	**$ 652,350**	**$ 2,704,712**	**$ 6,164,367**	**$ 12,197,520**
FTE Add Total	*14.5*				

Program Enhancement Summary

Priority	Request	Page	Compensation	Benefits	Operating	Capital	Total
Other Funds							
Sanitation and Environmental Services							
1	Replace Road Tractor Unit 146		$ -	$ -	$ -	$ 184,000	$ 184,000
2	Replace Walking Floor Trailer Unit 2011-1		$ -	$ -	$ -	$ 159,000	$ 159,000
3	Replace Knucleboom Unit 148		$ -	$ -	$ -	$ 240,000	$ 240,000
4	Replace Container Delivery Truck Unit 167		$ -	$ -	$ -	$ 142,642	$ 142,642
5	Replace Side Loader Unit 168		$ -	$ -	$ -	$ 436,774	$ 436,774
6	Replace Forklift		$ -	$ -	$ -	$ 31,200	$ 31,200
7	Replace 11yd Mini-Packer with Mini Side Loader		$ -	$ -	$ -	$ 352,692	$ 352,692
8	Add Walking Floor Trailer		$ -	$ -	$ -	$ 159,000	$ 159,000
9	Add Technical Support Specialist I		$ 61,750	$ 25,726	$ 800	$ -	$ 88,276
Total			**$ 61,750**	**$ 25,726**	**$ 800**	**$ 1,705,308**	**$ 1,793,584**
		FTE Add	*1*				

	Compensation	Benefits	Operating	Capital	Total
Total Sanitation Fund Requests	**$ 61,750**	**$ 25,726**	**$ 800**	**$ 1,705,308**	**$ 1,793,584**

Stormwater - Streets Division							
1	Replacement Street Sweeper		$ -	$ -	$ -	$ 390,000	$ 390,000
Total			$ -	$ -	$ -	$ 390,000	**$ 390,000**
		FTE Add	*0*				

	Compensation	Benefits	Expenses	Capital	Total
Total Stormwater Requests				**$ 390,000**	**$ 390,000**

Water Management							
1	Utility Plan Review Technician		$ (22,591)	$ (3,520)	$ 5,000	$ -	$ (21,111)
2	New Roof for WRF Buildings		$ -	$ -	$ -	$ 355,000	$ 355,000
3	WRF Staffing Plan		$ (22,937)	$ 9,609	$ -	$ -	$ (13,328)
4	Biosolids Beneficial Reuse Facility- FY2028		$ -	$ -	$ -	$ 100,000	$ 100,000
5	Water & Wastewater Infrastructure Assessment Technician		$ 12,961	$ 2,020	$ -	$ -	$ 14,981
6	John Deere Track Loader 350P		$ -	$ -	$ -	$ 92,000	$ 92,000
7	1 Replacement Dump Truck and 1 Additional Dump Truck		$ -	$ -	$ -	$ 270,000	$ 270,000
8	John Deere Mini Ex 50P		$ -	$ -	$ 17,000	$ 81,800	$ 98,800
9	Customer Portal - Aquahawk/SENSUS - FY2028		$ -	$ -	$ 61,500	$ -	$ 61,500
10	Old Biosolids Building Upgrades - FY2028		$ -	$ -	$ -	$ 75,000	$ 75,000
11	CCTV Camera Truck Replacement		$ -	$ -	$ -	$ 515,000	$ 515,000
12	AMI Supervisor - FY2028		$ 69,468	$ 26,928	$ 150	$ -	$ 96,546
Total			**$ 36,901**	**$ 35,037**	**$ 83,650**	**$ 1,488,800**	**$ 1,644,388**
		FTE Add	*2.5*				

	Compensation	Benefits	Expenses	Capital	Total
Total Water Management Requests	**$ 36,901**	**$ 35,037**	**$ 83,650**	**$ 1,488,800**	**$ 1,644,388**

Program Enhancement Summary

Priority	Request	Page	Compensation	Benefits	Operating	Capital	Total

Overall Summary - FY 2026 Program Enhancement Requests

Dollar Requests	Compensation	Benefits	Operating	Capital	Total
General Fund	$ 2,676,091	$ 652,350	$ 2,704,712	$ 6,164,367	$ 12,197,520
Sanitation Fund	$ 61,750	$ 25,726	$ 800	$ 1,705,308	$ 1,793,584
Stormwater Fund	$ -	$ -	$ -	$ 390,000	$ 390,000
Water Management Fund	$ 36,901	$ 35,037	$ 83,650	$ 1,488,800	$ 1,644,388
Total - All Funds Dollars	$ 2,774,742	$ 713,113	$ 2,789,162	$ 9,748,475	$ 16,025,492

City of Franklin

109 3rd Ave S.
Franklin, TN 37064
(615) 791-3217

File #: 21-01394

DATE: 4/13/2026

TO: Budget & Finance Committee

FROM: Margaret Wilson, Finance Director

SUBJECT:

Financial Report For 2nd Quarter Of FY 2026

PURPOSE:

The purpose of this memorandum is to provide information to the Franklin Budget and Finance Committee concerning the financial state of the City as of December 31, 2025.

BACKGROUND/STAFF COMMENTS:

The quarterly report is provided to the Budget & Finance Committee in order to keep the committee apprised of financial performance, and comparison of performance to budget.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

The Report is for information only.

CITY OF FRANKLIN



2ND QUARTER REPORT

FY 2026

Excellence *Innovation* *Teamwork* *Integrity* *Action-Oriented*

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CITY OF FRANKLIN – 2ND QUARTER REPORT 2026

Executive Summary

Quarter Ended December 31, 2025

- The General Fund shows a current year deficit of $420,125.
    - This is primarily due to lower grant revenue with completed stages of the State Route 96 Adaptive Signals Project and less mutual aid in FY 2025.
    - Interest Revenue is trending lower due to market conditions.
- In the General Fund, local sales taxes are 5.4% higher than last year.
- For development fees that are dependent on timing and type of development are being compared to FY 2025:
    - building permit revenue is 17.5% lower than previous year.
    - road impact fees are 30.4% higher than last year.
    - facilities taxes are 9.0% lower than last year.
- In the Street Aid Fund, gasoline taxes are down 0.5% compared to FY 2025.
- Hotel/Motel taxes are 0.9% lower. However, Short-Term Rental Tax is up 5.5% compared to last year.
- The city closed on the Series 2026 Bonds in March 2026.



All Funds Summary

Fund	Beg Fund Balance	Revenue	Expenditures	End Fund Balance	Change	Fund Summary on Page
General	$89,483,990	$68,227,236	$68,647,361	$89,063,865	($420,125)	3
Street Aid	$575,999	$3,348,266	$2,826,509	$1,097,756	$521,757	6
Sanitation & Envir. Services.	$2,351,838	$6,825,742	$6,953,196	$2,224,384	($127,454)	7
Road Impact	$17,703,992	$3,162,065	$2,913,108	$17,952,949	$248,957	9
Facilities Tax	$13,149,491	$1,053,977	$423,705	$13,779,763	$630,272	10
County Facilities Tax	$6,567,671	$524,484	$0	$7,092,155	$524,484	11
Stormwater	$2,894,348	$1,621,091	$1,778,697	$2,736,742	($157,606)	12
Drug	$377,832	$56,880	$106,853	$327,859	($49,973)	13
Hotel/Motel	$7,901,811	$3,615,700	$4,067,236	$7,450,275	($451,536)	14
Parkland Dedication	$9,401,628	$2,374,811	$2,030,128	$9,746,311	$344,683	15
Transit	$807,254	$2,388,702	$2,388,702	$807,254	$0	16
CDBG	$492,815	$306,644	$512,769	$286,690	($206,125)	18
Debt Service	$127,752	$14,175,795	$2,817,498	$11,486,049	$11,358,297	19
Capital Projects - Fund 310 (Multi-Purpose)	$24,946,654	$14,688,577	$6,611,260	$33,023,971	$8,077,317	20
Capital Projects - Fund 313 (2025 Bonds)	$27,155,811	$6,731,115	$18,518,230	$15,368,696	($11,787,115)	22
Capital Projects - Fund 314 (2026 Bonds)	($690,145)	$0	$19,171,092	($19,861,237)	($19,171,092)	23
Capital Projects - Fund 350 (Fleet)	$2,087,536	$2,813,006	$759,304	$4,141,238	$2,053,702	24
Water & Wastewater	*	$28,567,217	$27,608,118	*	$959,099	25

* As an enterprise fund (which is similar to a private business), Water & Wastewater does not have a fund balance.



General Fund

	Current YTD Actuals	Prior YTD Actual	Percent Current YTD to Prior YTD	Budget	Percent Current YTD to Budget
Revenues					
Local Sales Tax	$35,597,291	$33,759,684	105.4%	$67,079,745	53.1%
Property Taxes	17,422,249	12,778,327	136.3%	17,905,405	97.3%
State Sales Tax	5,485,003	5,275,792	104.0%	10,790,334	50.8%
Grants	380,540	2,045,742	18.6%	2,077,602	18.3%
Alcohol Taxes	3,090,668	2,947,791	104.8%	5,803,500	53.3%
State Business Tax & Fee	793,437	940,817	84.3%	6,163,708	12.9%
Franchise Fees	930,529	1,161,417	80.1%	2,464,228	37.8%
Building Permits	691,786	838,074	82.5%	1,675,181	41.3%
State TVA In Lieu Of Tax	561,966	507,003	110.8%	1,026,233	54.8%
Interest Income	1,297,909	1,941,833	66.8%	3,024,120	42.9%
Court Fines & Fees	314,928	259,355	121.4%	435,187	72.4%
State Excise Tax	0	0	0.0%	340,130	0.0%
In Lieu of Tax (Local)	9,400	300,043	3.1%	386,039	2.4%
Transportation Modernization	23,479	17,768	132.1%	0	0.0%
State Beer Tax	18,134	19,160	94.6%	36,167	50.1%
Drug Fines Received	2,070	0	0.0%	0	0.0%
Other Revenues	1,607,846	1,745,834	92.1%	2,688,529	59.8%
Fund Balance Allocation	0	0	0.0%	4,000,477	0.0%
Total Revenues	***68,227,236***	***64,538,640***	***105.7%***	***125,896,585***	***54.2%***
Expenditures:					
Salaries & Wages	29,644,741	27,268,071	108.7%	61,434,732	48.3%
Employee Benefits	13,783,425	13,693,863	100.5%	26,040,638	52.9%
Transfers To Other Funds	11,877,424	6,800,586	174.7%	12,451,614	95.4%
Contractual Services	5,553,629	4,129,660	134.5%	7,504,673	74.0%
Capital	908,179	170,195	533.6%	4,977,970	18.2%
Repair & Maintenance Services	2,186,221	2,373,294	91.3%	4,042,976	53.6%
Utilities	1,234,739	1,217,114	101.4%	2,464,860	50.1%
Lease Payments	121,500	203,658	59.7%	196,268	61.9%
Reimbursement from Other Funds	(2,105,574)	(1,801,452)	116.9%	(4,211,129)	50.0%
Other Expenditures	5,483,077	5,946,940	92.2%	10,993,983	49.9%
Total Expenditures	***68,647,361***	***60,001,929***	***114.4%***	***125,896,585***	***54.5%***
Total Unallocated Funds	***(420,125)***	***4,536,711***	***(9.3%)***	***0***	***0.0%***

FUND SUMMARY

- The General Fund shows a current year deficit. This is due to less Grant Revenue and Interest Income received.
- A higher percentage of Property Tax was allocated to Debt Service in FY26 compared to FY25.
- Local sales taxes are 5.4% higher than last year.
- Alcohol Taxes are 4.8% higher than last year.
- Building permit revenue is 17.5% lower than last year. (Development fees that are dependent on timing and type of development.)
- Salaries & Wages are 8.7% higher than last year, but on track per the budget.
- Grant Revenue is trending lower due to completion of State Route 96 Traffic Signal Improvement NEPA phase and less mutual aid assistance in FY2026.
- Capital Expenses are higher due to various traffic signal installations and technology enhancements.
- Transfer to Other Funds increased by 74.7% due to the Franklin Housing Authority reimbursement on Cherokee PUD, Cruiser Replacements, and CIP Projects.

General Fund (cont.)

Salaries & Wages - General Fund

Wage Type	Frequency	FY 2026	FY 2025
Regular	12 Payrolls	$27,872,138	$25,858,963
Overtime	12 Payrolls	$1,771,134	$1,403,144
Temp-Non City Emp		$1,469	$5,963
		$29,644,741	$27,268,071

Employee Benefits - General Fund

Account Type	Frequency	FY 2026	FY 2025
FICA (Employer's Share)	12 Payrolls	$2,156,505	$1,994,445
Medical/Vision	Monthly	$5,386,900	$5,416,453
Dental	Monthly	$182,840	$191,471
Other Group Insurance	Monthly	$133,347	$125,261
Retirement		$5,563,757	$5,634,306
Unemployment		$2,639	$0
Tool/Clothing Allowance		$31,449	$20,571
Workers Compensation	Monthly	$305,988	$311,357
		$13,763,425	$13,693,863

General Fund (cont.)

Grant Revenue - General Fund

Grant Name	Purpose	FY 2026	FY 2025
Floods (TX)	Multi Aid Services	$0	$67,905
Floods (TX)	Multi Aid Services	$0	$65,386
Hurricane Debbie (FL)	Multi Aid Services	$0	$19,065
Hurricane (NC)	Multi Aid Services	$6,659	$11,703
Hurricane Helene (FL)	Multi Aid Services	$0	$22,111
Bulletproof Vest	Bulletproof Vest Partnership	$0	$7,384
Tennessee Highway Safety	Traffic Safety Enforcement	$0	$19,115
Tennessee Highway Safety	Traffic Safety Enforcement	$25,620	$9,916
Tennessee Law Enforcement	Hiring, Training, and Recruitment	$35,000	$21,000
ITS Extension	ITS Infrastructure	$313,261	$0
NEPA Phase SR 96	Traffic Signal Improvements	$0	$1,485,707
Tennessee Historical Commision	Toussaint L'Ouverture Cemetery	$0	$6,584
VCIF - Formula Based Grant	Voilent Crime Intervention Fund	$0	$228,949
Extreme Heat & Fires (LA)	Multi Aid Services	$0	($3,953)
Safe Streets and Roads	Safe Streets and Roads	$0	$84,870
Totals		$380,540	$2,045,742

Capital Expenditures - General Fund

Project	Asset	FY 2026	FY 2025
ITS Extension	Machinery/Equipment	$107,930	$0
FASTER Fleet Software	Computer Software	$0	$124,516
Lewisburg Pike at Margin Street Signal Installation	Traffic Signal	$5,719	$45,679
Lewisburg Pike at Donelson Creek Signal Installation	Traffic Signal	$228,234	$0
Salt Brine Facility	Building	$101,923	$0
ACI APIC Switching Environment	Computer Hardware	$249,998	$0
Procure Software	Computer Software	$53,575	$0
Control Technologies Traffic Signal Software	Computer Software	$160,800	$0
		$908,179	$170,195

Street Aid Fund

	Current YTD Actuals	Prior YTD Actual	Percent Current YTD to Prior YTD	Budget	Percent Current YTD to Budget
Revenues					
Beginning Fund Balance	$575,999	$1,750,151	32.9%	$575,999	100.0%
Property Taxes	1,164,608	1,121,083	103.9%	1,184,432	98.3%
Interest Income	10,899	40,232	27.1%	51,580	21.1%
State Gasoline Tax	1,570,060	1,578,285	99.5%	3,119,787	50.3%
State Sporting Wagering Tax	102,700	95,152	107.9%	150,689	68.2%
Transfer From General Fund	500,000	500,000	100.0%	500,000	100.0%
Total Revenues	***3,924,265***	***5,084,903***	***77.2%***	***5,582,487***	***70.3%***
Expenditures:					
Repair & Maintenance Services	2,826,509	2,321,904	121.7%	5,006,488	56.5%
Other Expenditures	0	733	0.0%	0	0.0%
Total Expenditures	***2,826,509***	***2,322,637***	***121.7%***	***5,006,488***	***56.5%***
Total Unallocated Funds	***1,097,756***	***2,762,266***	***39.7%***	***575,999***	***190.6%***

FUND SUMMARY

- In the Street Aid Fund, gasoline taxes are down 0.5% compared to FY 2025.
- Revenues from the State Sports Wagering Tax are 7.9% higher than last year.
- Expenditures are trending higher due to increased paving repair and maintenance.

Sanitation Fund

	Current YTD Actuals	Prior YTD Actual	Percent Current YTD to Prior YTD	Budget	Percent Current YTD to Budget
Revenues					
Beginning Fund Balance	$2,351,838	$1,641,801	143.2%	$2,351,838	100.0%
Interest Income	505	179	281.6%	9,118	5.5%
Sanitation Collection Services	4,808,860	3,578,775	134.4%	9,754,250	49.3%
Tipping Fees	1,905,060	1,657,733	114.9%	3,300,000	57.7%
Other Revenues	111,317	100,252	111.0%	429,005	25.9%
Fund Balance Allocation	0	0	0.0%	800,644	0.0%
Total Revenues	***9,177,580***	***6,978,740***	***131.5%***	***16,644,855***	***55.1%***
Expenditures:					
Salaries & Wages	1,683,072	1,517,075	110.9%	3,710,297	45.4%
Employee Benefits	845,810	813,197	104.0%	1,741,885	48.6%
Transfers To Other Funds	39,537	42,247	93.6%	193,034	20.5%
Contractual Services	37,802	41,457	91.2%	86,100	43.9%
Capital	800,642	0	0.0%	902,644	88.7%
Repair & Maintenance Services	391,933	295,636	132.6%	680,000	57.6%
Utilities	38,035	36,431	104.4%	81,850	46.5%
Other Expenditures	3,116,365	2,691,416	115.8%	5,925,410	52.6%
Total Expenditures	***6,953,196***	***5,437,458***	***127.9%***	***13,321,220***	***52.2%***
Total Unallocated Funds	***2,224,384***	***1,541,282***	***144.3%***	***3,323,635***	***66.9%***

FUND SUMMARY

- Collection services revenue is 34.4% higher than last year due to collection fee increases.
- Tipping fee revenue is 14.9% higher than last year.
- Salaries & Wages are 10.9% higher than last year primarily due to overtime.
- Two Collection trucks were purchased in this fiscal year.

Sanitation Fund (cont.)

Salaries & Wages - Sanitation Fund

Wage Type	Frequency	FY 2026	FY 2025
Regular	12 Payrolls	$1,524,187	$1,398,111
Overtime	12 Payrolls	$158,886	$118,964
		$1,683,072	$1,517,075

Employee Benefits - Sanitation Fund

Account Type	Frequency	FY 2026	FY 2025
FICA (Employer's Share)	12 Payrolls	$123,813	$111,357
Medical/Vision	Monthly	$310,644	$300,098
Dental	Monthly	$12,691	$12,384
Other Group Insurance	Monthly	$8,109	$18,165
Retirement		$378,356	$360,862
Unemployment		$0	$1,416
Workers Compensation	Monthly	$12,196	$8,913
		$845,810	$813,197

Capital Expenditures - Sanitation Fund

Project	Asset	FY 2026	FY 2025
Refuse Collection Trucks (2)	Vehicles	$800,642	$0
		$800,642	$0

Road Impact Fund

	Current YTD Actuals	Prior YTD Actual	Percent Current YTD to Prior YTD	Budget	Percent Current YTD to Budget
Revenues					
Beginning Fund Balance	$17,703,992	$28,930,725	61.2%	$17,703,992	100.0%
Interest Income	407,059	833,717	48.8%	1,121,584	36.3%
Road Impact Fees	2,608,482	2,000,209	130.4%	5,254,320	49.6%
Transfer From General Fund	146,524	0	0.0%	146,524	100.0%
Total Revenues	***20,866,057***	***31,764,650***	***65.7%***	***24,226,420***	***86.1%***
Expenditures:					
Transfers To Other Funds	334,326	416,599	80.3%	3,936,447	8.5%
Contractual Services	2,578,782	1,444,814	178.5%	3,146,524	82.0%
Total Expenditures	***2,913,108***	***1,861,413***	***156.5%***	***7,082,971***	***41.1%***
Total Unallocated Funds	***17,952,949***	***29,903,238***	***60.0%***	***17,143,449***	***104.7%***

FUND SUMMARY

- Road impact fees are 30.4% more than last year. (These revenues are dependent on timing and type of development.)
- Contractual Services are higher in the current year due to Road Impact Reimbursements to the Franklin Housing Authority and SouthStar.

Facilities Tax Fund

	Current YTD Actuals	Prior YTD Actual	Percent Current YTD to Prior YTD	Budget	Percent Current YTD to Budget
Revenues					
Beginning Fund Balance	$13,149,491	$13,986,389	94.0%	$13,149,491	100.0%
Interest Income	301,229	415,247	72.5%	527,695	57.1%
Facilities Taxes	752,749	827,304	91.0%	1,870,527	40.2%
Total Revenues	***14,203,468***	***15,228,940***	***93.3%***	***15,547,713***	***91.4%***
Expenditures:					
Capital	423,667	0	0.0%	1,064,668	39.8%
Other Expenditures	38	38,395	0.1%	48,000	0.1%
Total Expenditures	***423,705***	***38,395***	***1,103.5%***	***1,112,668***	***38.1%***
Total Unallocated Funds	***13,779,763***	***15,190,545***	***90.7%***	***14,435,045***	***95.5%***

FUND SUMMARY

- Facilities taxes are 9.0% lower than last year. (These revenues are dependent on timing and type of development.)

Capital Expenditures - Facilities Tax			
Project	**Asset**	**FY 2026**	**FY 2025**
Refuse Collection Truck	Vehicles	$423,667	$0
		$423,667	$0

County Facilities Tax Fund

	Current YTD Actuals	Prior YTD Actual	Percent Current YTD to Prior YTD	Budget	Percent Current YTD to Budget
Revenues					
Beginning Fund Balance	$6,567,671	$5,654,100	116.2%	$6,567,671	100.0%
Interest Income	151,208	159,083	95.0%	201,069	75.2%
Facilities Taxes	373,276	350,397	106.5%	711,318	52.5%
Total Revenues	***7,092,155***	***6,163,579***	***115.1%***	***7,480,058***	***94.8%***
Expenditures:					
Transfers To Other Funds	0	200,000	0.0%	0	0.0%
Total Expenditures	***0***	***200,000***	***0.0%***	***0***	***0.0%***
Total Unallocated Funds	***7,092,155***	***5,963,579***	***118.9%***	***7,480,058***	***94.8%***

FUND SUMMARY

- This fund was created to account for facilities taxes received from the County.
- Facilities taxes are 6.5% higher than last year.

Stormwater Fund

	Current YTD Actuals	Prior YTD Actual	Percent Current YTD to Prior YTD	Budget	Percent Current YTD to Budget
Revenues					
Beginning Fund Balance	$2,894,348	$2,230,535	129.8%	$2,894,348	100.0%
Interest Income	51,320	38,847	132.1%	64,547	79.5%
Stormwater Fees	1,347,794	1,334,269	101.0%	2,580,563	52.2%
Other Revenues	221,977	180,934	122.7%	208,423	106.5%
Total Revenues	***4,515,439***	***3,784,584***	***119.3%***	***5,747,881***	***78.6%***
Expenditures:					
Salaries & Wages	809,885	776,624	104.3%	1,794,233	45.1%
Employee Benefits	385,820	391,363	98.6%	858,862	44.9%
Contractual Services	227,309	19,603	1,159.6%	91,327	248.9%
Capital	34,520	515,930	6.7%	585,000	5.9%
Repair & Maintenance Services	99,495	104,827	94.9%	206,234	48.2%
Utilities	13,707	15,858	86.4%	38,276	35.8%
Other Expenditures	207,960	234,208	88.8%	652,735	31.9%
Total Expenditures	***1,778,697***	***2,058,413***	***86.4%***	***4,226,667***	***42.1%***
Total Unallocated Funds	***2,736,742***	***1,726,171***	***158.5%***	***1,521,214***	***179.9%***

FUND SUMMARY

- Stormwater fees collected are 1.0% higher than last year and on track per the budget.
- Capital Expenses are lower due to Vacuum Truck purchase in FY2025.

Salaries & Wages - Stormwater Fund

Wage Type	Frequency	FY 2026	FY 2025
Regular	12 Payrolls	$787,727	$753,838
Overtime	12 Payrolls	$22,158	$22,786
		$809,885	$776,624

Employee Benefits - Stormwater Fund

Account Type	Frequency	FY 2026	FY 2025
FICA (Employer's Share)	12 Payrolls	$60,057	$57,326
Medical/Vision	Monthly	$136,591	$133,669
Dental	Monthly	$5,033	$5,523
Other Group Insurance	Monthly	$3,911	$8,727
Retirement		$174,036	$182,061
Workers Compensation	Monthly	$6,192	$4,058
		$385,820	$391,363

Capital Expenditures - Stormwater Fund

Project	Asset	FY 2026	FY 2025
Pinkerton Park Stream Restoration	Drainage	$34,520	$0
Vacuum Truck	Vehicle	$0	$515,930
		$34,520	$515,930

Drug Fund

	Current YTD Actuals	Prior YTD Actual	Percent Current YTD to Prior YTD	Budget	Percent Current YTD to Budget
Revenues					
Beginning Fund Balance	$377,832	$530,343	71.2%	$377,832	100.0%
Interest Income	7,847	1,413	555.5%	12,469	62.9%
Drug Fines Received	18,695	8,872	210.7%	36,087	51.8%
Other Revenues	30,338	(48,237)	(62.9%)	101,467	29.9%
Total Revenues	***434,712***	***492,391***	***88.3%***	***527,855***	***82.4%***
Expenditures:					
Other Expenditures	106,853	128,504	83.2%	207,417	51.5%
Total Expenditures	***106,853***	***128,504***	***83.2%***	***207,417***	***51.5%***
Total Unallocated Funds	***327,859***	***363,887***	***90.1%***	***320,438***	***102.3%***

FUND SUMMARY

- Drug fine collections are significantly higher than last year. This revenue is dependent on court actions.
- Other revenues are negative in the prior year due to clean up to match the Equitable Sharing Report.

Hotel/Motel Tax Fund

	Current YTD Actuals	Prior YTD Actual	Percent Current YTD to Prior YTD	Budget	Percent Current YTD to Budget
Revenues					
Beginning Fund Balance	$7,901,811	$8,736,516	90.4%	$7,901,811	100.0%
Grants	411,772	0	0.0%	0	0.0%
Interest Income	153,782	257,461	59.7%	309,886	49.6%
Cool Springs Conference Center Operations	178,853	220,110	81.3%	0	0.0%
State Short Term Vacation Rental Tax	156,027	147,905	105.5%	416,259	37.5%
Hotel/Motel Taxes	2,715,265	2,739,350	99.1%	7,393,640	36.7%
Total Revenues	***11,517,511***	***12,101,341***	***95.2%***	***16,021,596***	***71.9%***
Expenditures:					
Transfers To Other Funds	2,112,800	1,104,080	191.4%	2,836,602	74.5%
Contractual Services	38,066	0	0.0%	275,000	13.8%
Capital	870,877	0	0.0%	1,200,000	72.6%
Other Expenditures	1,045,494	786,661	132.9%	1,485,108	70.4%
Total Expenditures	***4,067,236***	***1,890,741***	***215.1%***	***5,796,710***	***70.2%***
Total Unallocated Funds	***7,450,275***	***10,210,601***	***73.0%***	***10,224,886***	***72.9%***

FUND SUMMARY

- Hotel/Motel tax collections are 0.9% lower than last year.
- Short Term Vacation Rental is 5.5% higher than last year.

Grant Revenue - Hotel/Motel

Grant Name	Purpose	FY 2026	FY 2025
American Rescue Plan	Conference Center	$411,772	$0
Totals		$411,772	$0

Capital Expenditures - Hotel/Motel

Project	Asset	FY 2026	FY 2025
Liberty Park Artifical Turf	Parks and Recreation	$27,024	$0
Jim Warren Park Lighting Improvements	Parks and Recreation	$327,997	$0
Road Barrier System	Machinery/Equipment	$515,856	$0
		$870,877	$0

Parkland Dedication Fund

	Current YTD Actuals	Prior YTD Actual	Percent Current YTD to Prior YTD	Budget	Percent Current YTD to Budget
Revenues					
Beginning Fund Balance	$9,401,628	$6,728,728	139.7%	$9,401,628	100.0%
Interest Income	189,050	206,163	91.7%	172,650	109.5%
Parkland Dedication Fees	2,155,632	1,193,284	180.6%	1,781,009	121.0%
Transfer From General Fund	30,128	0	0.0%	30,128	100.0%
Total Revenues	***11,776,439***	***8,128,175***	***144.9%***	***11,385,415***	***103.4%***
Expenditures:					
Transfers To Other Funds	2,000,000	0	0.0%	2,000,000	100.0%
Contractual Services	30,128	0	0.0%	30,128	100.0%
Total Expenditures	***2,030,128***	***0***	***0.0%***	***2,030,128***	***100.0%***
Total Unallocated Funds	***9,746,311***	***8,128,175***	***119.9%***	***9,355,287***	***104.2%***

FUND SUMMARY

- Parkland Dedication fees are 80.6% higher than last year. (These revenues are dependent on timing and type of development).
- Transfer in 2025 was related to the Franklin Housing Authority Cherokee PUD project.



Transit Fund

	Current YTD Actuals	Prior YTD Actual	Percent Current YTD to Prior YTD	Budget	Percent Current YTD to Budget
Revenues					
Beginning Fund Balance	$807,254	$807,254	100.0%	$807,254	100.0%
Grants	1,409,874	1,777,367	79.3%	2,624,683	53.7%
Interest Income	18,727	19,353	96.8%	13,091	143.0%
Transit Fares	56,383	47,846	117.8%	69,901	80.7%
Transfer From General Fund	887,555	397,155	223.5%	1,461,745	60.7%
Other Revenues	16,164	5,400	299.3%	8,640	187.1%
Total Revenues	*3,195,956*	*3,054,376*	*104.6%*	*4,985,314*	*64.1%*
Expenditures:					
Salaries & Wages	41,270	38,557	107.0%	91,310	45.2%
Employee Benefits	10,500	11,567	90.8%	26,425	39.7%
Capital	0	275,180	0.0%	550,415	0.0%
Other Expenditures	2,336,931	1,921,818	121.6%	3,661,562	63.8%
Total Expenditures	*2,388,702*	*2,247,122*	*106.3%*	*4,329,712*	*55.2%*
Total Unallocated Funds	*807,254*	*807,254*	*100.0%*	*655,602*	*123.1%*

FUND SUMMARY

- Transit fares are 17.8% higher than last year.
- Transit needed 60.7% of the budgeted operating subsidy for the 2nd quarter.
- Other expenditures are higher due to increase in insurance coverage and the move of the fleet facilities.

Salaries & Wages - Transit Fund

Wage Type	Frequency	FY 2026	FY 2025
Regular	12 Payrolls	$37,788	$35,468
Overtime	12 Payrolls	$3,482	$3,089
		$41,270	$38,557

Employee Benefits - Transit Fund

Account Type	Frequency	FY 2026	FY 2025
FICA (Employer's Share)	12 Payrolls	$3,107	$2,468
Medical/Vision	Monthly	$4,459	$6,154
Dental	Monthly	$170	$295
Retirement		$2,764	$2,650
		$10,500	$11,567

Transit Fund (cont.)

Grant Revenue - Transit

Grant Name	Purpose	FY 2026	FY 2025
Allocation for 5307 FY2012	Urbanized Support	$74,327	$21,183
FY14 5307 Allocation	Operating Assistance	$20,670	$139
FY16 5307 Allocation	Operating Assistance	$146,449	$7,965
SFY 2025 Urban Operating Assistanc	Operating Assistance	$0	$324,278
SFY 2026 Urban Operating Assistanc	Operating Assistance	$176,418	$0
5307 FY Application	Capital and Operating Assistance	$5,287	$15,135
Operating Assistance	Operating Assistance	$0	$336,018
TN CARES ACT	COVID Relief	$191,863	$487,795
537 FY22 Operating Assistance	Operating Assistance	$0	$81,033
537 FY23 Operating Assistance	Capital and Operating Assistance	$8,276	$208,161
537 FY23 Operating Assistance	Operating Assistance	$0	$248,244
537 FY24 Operating Assistance	Operating Assistance	$657,475	$47,416
537 FY26 Operating Assistance	Operating Assistance	$129,109	$0
Totals		$1,409,874	$1,777,367

Capital Expenditures - Transit Fund

Project	Asset	FY 2026	FY 2025
2024 Chevrolet 4550 Vehicles (2)	Vehicles	$0	$275,180
		$0	$275,180



CDBG Fund

	Current YTD Actuals	Prior YTD Actual	Percent Current YTD to Prior YTD	Budget	Percent Current YTD to Budget
Revenues					
Beginning Fund Balance	$492,815	$216,228	227.9%	$492,815	100.0%
Grants	296,488	68,551	432.5%	311,931	95.0%
Interest Income	10,155	13,264	76.6%	12,600	80.6%
Fund Balance Allocation	0	0	0.0%	250,000	0.0%
Total Revenues	***799,458***	***298,044***	***268.2%***	***1,067,346***	***74.9%***
Expenditures:					
Contractual Services	512,769	12,896	3,976.3%	450,545	113.8%
Repair & Maintenance Services	0	0	0.0%	50,000	0.0%
Other Expenditures	0	55,731	0.0%	61,386	0.0%
Total Expenditures	***512,769***	***68,626***	***747.2%***	***561,931***	***91.3%***
Total Unallocated Funds	***286,690***	***229,417***	***125.0%***	***505,415***	***56.7%***

FUND SUMMARY

- Grant revenues received are for Franklin Housing Authority, Hard Bargain Mt. Hope Redevelopment, and other community projects.

Grant Revenue - CDBG

Grant Name	Purpose	FY 2026	FY 2025
Community Development	Economic Development	$296,488	$68,551
Totals		$296,488	$68,551

Debt Service Fund

	Current YTD Actuals	Prior YTD Actual	Percent Current YTD to Prior YTD	Budget	Percent Current YTD to Budget
Revenues					
Beginning Fund Balance	$127,752	$547,256	23.3%	$127,752	100.0%
Property Taxes	13,507,153	10,287,155	131.3%	13,741,234	98.3%
Interest Income	106,980	59,781	179.0%	68,148	157.0%
Transfer from Sanitation Fund	39,537	42,247	93.6%	193,033	20.5%
Transfer from Road Impact Fund	334,326	416,599	80.3%	3,936,947	8.5%
Transfer from Hotel/Motel Tax Fund	87,800	104,080	84.4%	811,602	10.8%
Transfer from Water & Sewer Fund	100,000	100,000	100.0%	200,000	50.0%
Total Revenues	***14,303,547***	***11,557,118***	***123.8%***	***19,078,716***	***75.0%***
Expenditures:					
Debt Service Payments	2,817,498	2,154,321	130.8%	18,950,964	14.9%
Total Expenditures	***2,817,498***	***2,154,321***	***130.8%***	***18,950,964***	***14.9%***
Total Unallocated Funds	***11,486,049***	***9,402,797***	***122.2%***	***127,752***	***8,990.9%***

FUND SUMMARY

- Property Tax Billings occurred in the 2nd Quarter impacting the Debt Service Fund.
- Expenditures are 14.9% higher due to higher interest payments including debt service for the Series 2025 GO Bonds issued March 26, 2025.

Capital Projects Fund 310 (Multi-Purpose)

	Current YTD Actuals	Prior YTD Actual	Percent Current YTD to Prior YTD	Budget	Percent Current YTD to Budget
Revenues					
Beginning Fund Balance	$24,946,654	$25,581,086	97.5%	$0	0.0%
Grants	1,727,419	524,548	329.3%	0	0.0%
Interest Income	614,833	594,172	103.5%	0	0.0%
Transfer From General Fund	11,838,217	5,239,941	225.9%	0	0.0%
Transfer from Hotel/Motel Tax Fund	0	1,000,000	0.0%	0	0.0%
Other Revenues	508,109	90,690	560.3%	0	0.0%
Total Revenues	***39,635,231***	***33,030,437***	***120.0%***	***0***	***0.0%***
Expenditures:					
Contractual Services	447,804	1,129,657	39.6%	0	0.0%
Capital	4,224,881	12,865,386	32.8%	0	0.0%
Repair & Maintenance Services	0	283,774	0.0%	0	0.0%
Utilities	2,022	0	0.0%	0	0.0%
Other Expenditures	1,936,553	1,442,275	134.3%	0	0.0%
Total Expenditures	***6,611,260***	***15,721,091***	***42.1%***	***0***	***0.0%***
Total Unallocated Funds	***33,023,971***	***17,309,346***	***190.8%***	***0***	***0.0%***

FUND SUMMARY

- The fund contains expenditures for city projects.
- Capital Expenses are lower this year due to projects being in various stages of design and construction.

Grant Revenue - 310 (Multi-Purpose)

Grant Name	Purpose	FY 2026	FY 2025
SR-6 from SR-397 to Downs Blvd	Roadway Widening	$290,980	$376,275
Harlinsdale Barn	Restoration	$90,094	$58,500
East McEwen Drive (Phase 4)	Roadway Improvements	$1,342,670	$0
American Rescue Plan-TDEC	COVID 19 Assistance	$3,675	$89,773
Totals		$1,727,419	$524,548

Capital Projects Fund 310 (Multi-Purpose) (cont.)

Capital Expenditures - 310 (Multi-Purpose)			
Project	**Asset**	**FY 2026**	**FY 2025**
Bicentennial Park	Parks and Recreation	$88,536	$1,851,859
Bicentennial Park	Sidewalks	$9,032	$408,175
Bicentennial Park	Streets	$3,829	$297,229
Bicentennial Park	Curb and Gutter	$0	$57,196
Bicentennial Park	Streetlights	$0	$286,971
Bundled Bridges Project	Bridges	$0	$90,878
Bundled Bridges Project	Drainage	$0	$51,462
Bundled Bridges Project	Sidewalks	$0	$7,700
Bundled Bridges Project	Streets	$0	$482,236
Creekside Property	Land Acquired	$2,025,000	$0
Del Rio Pike Improvements	Streets	$6,373	$9,183
Del Rio Pike Improvements	Easement Acquired	$0	$6,200
East McEwen Drive Improvements (Phase 4)	Streets	$71,361	$0
East McEwen Drive Improvements (Phase 5)	Streets	$27,314	$2,599
First Ave North Multi-Use Trail	Land Acquired	$58,000	$0
Franklin Special District Infrastructure Improvements	Streets	$0	$200,000
Jordan Road Improvements	Bridges	$0	$271,846
Jordan Road Improvements	Drainage	$0	$76,955
Jordan Road Improvements	Sidewalks	$0	$127,216
Jordan Road Improvements	Streets	$0	$990,840
Lewisburg Pike Multi-Use Trail	Sidewalks	$209,998	$7,610
Lewisburg Pike Multi-Use Trail	Easement Acquired	$0	$38,088
Lewisburg Pike Multi-Use Trail	Land Acquired	$0	$2,800
Liberty Hills Drainage Improvements	Drainage	$613,113	$0
Liberty Park	Parks and Recreation	$0	$10,150
Long Lane Improvements	Bridges	$38,191	$42,008
Major Road Resurfacing (Liberty Pike)	Streets	$0	$345,099
Mallory Lane/Royal Oaks Improvements	Streets	$40,614	$0
New City Hall	Building	$0	$1,610,107
Pearl Bransford Recreational Complex	Parks and Recreation	$21,031	$6,937
Pearl Bransford Recreational Complex Water Line	Parks and Recreation	$679,580	$84,199
Roper's Knob Property	Land Acquired	$0	$4,000,000
The Park at Harlinsdale Main Barn Restoration	Parks and Recreation	$332,908	$1,499,844
		$4,224,881	$12,865,386

Capital Projects Fund 313 (2025 Bonds)

	Current YTD Actuals	Prior YTD Actual	Percent Current YTD to Prior YTD	Budget	Percent Current YTD to Budget
Revenues					
Beginning Fund Balance	$27,155,811	($6,688,904)	(406.0%)	$0	0.0%
Grants	6,215,166	0	0.0%	0	0.0%
Interest Income	515,949	0	0.0%	0	0.0%
Total Revenues	***33,886,926***	***(6,688,904)***	***(506.6%)***	***0***	***0.0%***
Expenditures:					
Capital	18,842,928	188,463	9,998.2%	0	0.0%
Repair & Maintenance Services	0	67,800	0.0%	0	0.0%
Utilities	(394,972)	0	0.0%	0	0.0%
Other Expenditures	70,273	139,638	50.3%	0	0.0%
Total Expenditures	***18,518,230***	***395,901***	***4,677.5%***	***0***	***0.0%***
Total Unallocated Funds	***15,368,696***	***(7,084,806)***	***(216.9%)***	***0***	***0.0%***

FUND SUMMARY

- The fund was established July 2023 to track expenditures for bond issuance in March 2025.
- Funding for the 2025 Bond Series is used for Fire Apparatus, Major Road Resurfacing, the Pearl Bransford Recreational Complex, Robinson Lake Dam, and East McEwen Drive (Phase 4).
- The city is receiving grant funding and utility reimbursement for the East McEwen Drive (Phase 4) project.

Grant Revenue - 313 (2025 Bond)

Grant Name	Purpose	FY 2026	FY 2025
East McEwen Drive (Phase 4)	Roadway Improvements	$6,215,166	$0
Totals		$6,215,166	$0

Capital Expenditures - 313 (2025 Bond)

Project	Asset	FY 2026	FY 2025
East McEwen Drive Improvements (Phase 4)	Drainage	$471,362	$0
East McEwen Drive Improvements (Phase 4)	Streets	$5,136,286	$0
East McEwen Drive Improvements (Phase 4)	Traffic Signals	$27,721	$0
East McEwen Drive Improvements (Phase 4)	Streetlights	$76,672	$0
Fire Engines 1 and 6	Vehicles	$80,174	$0
Fire Tower 6	Vehicles	$1,635,396	$0
Major Road Resuracing (Carothers Parkway)	Streets	$0	$141,410
Major Road Resurfacing (Baker's Bridge)	Streets	$0	$20,047
Major Road Resurfacing (Cool Springs Blvd)	Streets	$275,546	$0
Major Road Resurfacing (Galleria Blvd)	Streets	$0	$27,006
Major Road Resurfacing (West McEwen Drive)	Streets	$1,035,625	$0
Pearl Bransford Recreational Complex	Drainage	$760,030	$0
Pearl Bransford Recreational Complex	Parks and Recreation	$3,671,179	$0
Pearl Bransford Recreational Complex	Streets	$313,502	$0
Robinson Lake Dam	Parks and Recreation	$5,359,437	$0
		$18,842,928	$188,463

Capital Projects Fund 314 (2026 Bonds)

	Current YTD Actuals	Prior YTD Actual	Percent Current YTD to Prior YTD	Budget	Percent Current YTD to Budget
Revenues					
Beginning Fund Balance	($690,145)	$0	0.0%	$0	0.0%
Total Revenues	***(690,145)***	***0***	***0.0%***	***0***	***0.0%***
Expenditures:					
Capital	19,171,092	0	0.0%	0	0.0%
Total Expenditures	***19,171,092***	***0***	***0.0%***	***0***	***0.0%***
Total Unallocated Funds	***(19,861,237)***	***0***	***0.0%***	***0***	***0.0%***

FUND SUMMARY

- The fund was established in May 2025 to track expenditures for the upcoming bond issuance for reimbursement. Reimbursement to date is related to the New City Hall project.
- The Series 2026 Bonds closed in March 2026.

Capital Expenditures - 314 (2026 Bond)			
Project	**Asset**	**FY 2026**	**FY 2025**
New City Hall	Building	$19,171,092	$0
		$19,171,092	$0

Fleet Replacement Fund 350

	Current YTD Actuals	Prior YTD Actual	Percent Current YTD to Prior YTD	Budget	Percent Current YTD to Budget
Revenues					
Beginning Fund Balance	$2,087,536	$3,347,516	62.4%	$2,087,536	100.0%
Interest Income	96,805	113,128	85.6%	171,472	56.5%
Transfer From General Fund	2,500,000	863,490	289.5%	2,500,000	100.0%
Other Revenues	216,202	27,590	783.6%	0	0.0%
Total Revenues	***4,900,542***	***4,351,724***	***112.6%***	***4,759,008***	***103.0%***
Expenditures:					
Capital	317,250	204,628	155.0%	4,696,646	6.8%
Other Expenditures	442,054	244,376	180.9%	0	0.0%
Total Expenditures	***759,304***	***449,004***	***169.1%***	***4,696,646***	***16.2%***
Total Unallocated Funds	***4,141,238***	***3,902,720***	***106.1%***	***62,362***	***6,640.7%***

FUND SUMMARY

- Other Revenues includes the sale of surplus or disposal vehicles, an increase compared to FY2025.
- Other Expenditures include vehicles that fall under the city's capital asset threshold and legal notices.

Capital Expenditures - 350 (Fleet Replacement)			
Project	**Asset**	**FY 2026**	**FY 2025**
2025 Ford F-250 Super Duty (3)	Vehicles	$189,800	$0
2025 Ford F-350 Super Duty (2)	Vehicles	$127,450	$0
2023 Ford Police Interceptors (3)	Vehicles	$0	$150,753
2024 Ford Transit Van	Vehicles	$0	$53,875
		$317,250	$204,628

Water/Sewer

	Current YTD Actuals	Prior YTD Actual	Percent Current YTD to Prior YTD	Budget	Percent Current YTD to Budget
Revenues					
Grants	$745,670	$6,152,822	12.1%	$7,840,913	9.5%
Interest Income	1,457,519	1,557,491	93.6%	1,744,955	83.5%
Customer Service	23,681,719	23,686,109	100.0%	45,626,721	51.9%
Impact Fees	2,497,983	1,948,355	128.2%	5,891,306	42.4%
Other Revenues	184,326	259,567	71.0%	225,492	81.7%
Total Revenues	***28,567,217***	***33,604,343***	***85.0%***	***61,329,387***	***46.6%***
Expenditures:					
Salaries & Wages	3,834,907	3,610,418	106.2%	8,452,404	45.4%
Employee Benefits	1,826,801	1,751,148	104.3%	3,884,724	47.0%
Transfers To Other Funds	100,000	100,000	100.0%	200,000	50.0%
Contractual Services	503,650	413,036	121.9%	3,541,008	14.2%
Capital	8,346,030	0	0.0%	10,184,231	82.0%
Repair & Maintenance Services	1,018,683	528,485	192.8%	1,158,490	87.9%
Utilities	1,146,820	1,136,345	100.9%	2,337,416	49.1%
Debt Service Payments	451,307	525,305	85.9%	1,663,276	27.1%
Lease Payments	2,635,625	2,635,625	100.0%	5,260,945	50.1%
Other Expenditures	7,744,296	7,430,825	104.2%	14,556,644	53.2%
Total Expenditures	***27,608,118***	***18,131,187***	***152.3%***	***51,239,138***	***53.9%***
Total Unallocated Funds	***959,099***	***15,473,157***	***6.2%***	***10,090,249***	***9.5%***

FUND SUMMARY

- Customer service revenue is on par compared to last fiscal year.
- Grant Revenue is significantly lower compared to last year due to one-time American Rescue Plan money for projects.
- Salaries & Wages are up 6.2% compared to last year.

Water/Sewer (cont.)

Customer Service Revenue

Service Revenue	Frequency	FY 2026	FY 2025
Water	Monthly	$9,028,415	$9,138,455
Sewer	Monthly	$14,534,804	$14,426,091
Reclaimed	Monthly	$118,499	$121,563
Totals		$23,681,719	$23,686,109

Grant Revenue - Water/Sewer

Grant Name	Purpose	FY 2026	FY 2025
American Rescue Plan	Negative and Economic Impact	$0	$2,529,024
American Rescue Plan-TDEC	COVID 19 Assistance	$745,670	$3,576,263
American Rescue Plan-TDEC	COVID 19 Assistance	$0	$47,535
Totals		$745,670	$6,152,822

Salaries & Wages - Water/Sewer Fund

Wage Type	Frequency	FY 2026	FY 2025
Regular	12 Payrolls	$3,683,550	$3,392,672
Overtime	12 Payrolls	$151,357	$217,746
		$3,834,907	$3,610,418

Water/Sewer (cont.)

Employee Benefits - Water/Sewer Fund

Account Type	Frequency	FY 2026	FY 2025
FICA (Employer's Share)	12 Payrolls	$282,714	$267,466
Medical/Vision	Monthly	$610,666	$594,960
Dental	Monthly	$24,231	$23,388
Other Group Insurance	Monthly	$18,961	$17,484
Retirement		$860,895	$790,170
Unemployment		$0	$100
Workers Compensation	Monthly	$29,334	$57,580
		$1,826,801	$1,751,148

Capital Expenditures - Water/Sewer Fund

Project	Asset	FY 2026	FY 2025
2025 Ford F-150	Vehicles	$46,567	$0
Adams Street Water and Sewer Improvements	Water Lines	$0	$143,224
Adams Street Water and Sewer Improvements	Sewer Lines	$0	$143,224
Bundled Bridges Project (Mallory Lane)	Sewer Lines	$0	$2,603
Carter's Creek Pump Station Improvements	Building	$0	$25,035
Ewingville Emergency Repair	Sewer Lines	$3,484,859	$0
Lewisburg Pike Line Improvements	Sewer Lines	$696,623	$1,851,032
Lewisburg Pike Line Improvements	Water Lines	$624,783	$1,386,905
Liberty Pike Water Line Improvements	Water Lines	$331,237	$0
Long Lane Improvements	Easement Acquired	$253,220	$0
Pearl Bransford Recreational Complex	Sewer Lines	$275,691	$0
Pearl Bransford Recreational Complex	Water Lines	$260,622	$0
Pearl Bransford Recreational Complex Water Line	Water Lines	$224,906	$204,468
South Prong Drainage Basic Sanitary Sewer	Easement Acquired	$0	$335,000
Southeast Waterwater Capacity Planning	Building	$247,477	$67,739
Tri Axle Dump Truck	Vehicles	$0	$151,961
Water Reclamation Facility Resiliency Improvements	Building	$1,800,851	$64,172
Water Treatment Plant Acid Building Improvements	Building	$99,194	$0
		$8,346,030	$4,375,363

On the Horizon

May 2026

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2026

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July 2026

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Thursday, May 14, 2026	Budget and Finance Committee Meeting. City Administrator Budget Presentation
Thursday, June 11, 2026	Budget and Finance Committee Meeting.
July 2026	No Budget and Finance Committee Meeting.

City of Franklin Finance Department

Mailing Address: 109 3rd Avenue South
Interim Location: 740 Columbia Avenue
Tel 615-791-1457
Fax 615-791-1955
franklintn.gov

City of Franklin

109 3rd Ave S.
Franklin, TN 37064
(615) 791-3217

File #: 21-0740

DATE: 4/13/2026

TO: Budget & Finance Committee

FROM: Margaret Wilson, Finance Director

SUBJECT:

Monthly Reports For April 2026

PURPOSE:

The purpose of this memorandum is to provide information to the Franklin Budget and Finance Committee concerning critical revenue streams that influence performance versus budget.

BACKGROUND/STAFF COMMENTS:

Beginning with the executive summary, the reports include:

Schedule 1: Local Sales Tax - January 2026
Schedule 2: Building Permits - February 2026
Schedule 3: Road Impact Fees - February 2026
Schedule 4: Parkland Impact Fees - February 2026
Schedule 5: Facilities Tax (City) - February 2026
Schedule 6: Facilities Tax (County) - February 2026
Schedule 7: Gasoline Tax (Street Aid Fund) - January 2025
Schedule 8: Hotel/Motel Tax - January 2025
Schedule 9: Conference Center - February 2026

FINANCIAL IMPACT:

There is no financial impact from the reports. Reports are provided to show any variance from budget.

RECOMMENDATION:

There is no staff recommendation. Reports are for information only.

City of Franklin

Monthly Reports for April 2026

EXECUTIVE SUMMARY

Schedule 1: Local Sales Tax (January 2026)

The local sales tax remittance from the State of Tennessee for January 2026 sales (received by the City in March 2026) was $5,002,532 compared to $4,853,221 for the same month in FY 2025, a monthly year-over-year increase of $149,311 or 3.1%.

Schedule 2: Building Permits (February 2026)

2026 fiscal year to date is less than 2025 by 21.7% and compared to 2026 budget is less by 26.8%.

Schedule 3: Road Impact Fees * (February 2026)

Combined 2026 fiscal year to date compared to 2025 is 41.1% more, and compared to 2026 budget is less by 24.6%. By quadrant, Arterial Area 2026 fiscal year to date compared to 2025 is 116.9% more, and on par with 2026 budget figures. Coll Area 1 2026 fiscal year to date compared to 2025 is 44.9% more, and compared to 2026 budget is less by 38.4%; Coll Area 2 2026 fiscal year to date compared to 2025 is 90.7% less, and compared to 2026 budget is less by 94.1%; Coll Area 3 2026 fiscal year to date compared to 2025 is 55.7% less, and compared to 2026 budget is less by 52.2%; Coll Area 4 2026 fiscal year to date compared to 2025 is 42.8% less, and compared to 2026 budget is less by 31.9%.

Schedule 4: Parkland Impact Fees (February 2026)

2026 year to date compared to 2025 was $1,451,368 more, and compared to 2026 budget is more by $1,478,836.

Schedule 5: Facilities Tax (City) (February 2026)

2026 fiscal year to date compared to 2025 is 10.1% less, and compared to 2026 budget is less by 36.5%.

Schedule 6: Facilities Tax (County) (February 2026)

2026 fiscal year to date compared to 2025 is 5.1% less, and compared to 2026 budget is less by 0.4%.

Schedule 7: Gasoline Taxes (State Street Aid Fund) (January 2026)

The gasoline tax remittance from the State of Tennessee for January 2026 sales (received by the City in March 2026) was $225,703 compared to $229,678 for the same month in FY 2025, a decrease of $3,974.

For budget comparisons, the City anticipated collections of $231,285 for January 2026, a decrease of $5,582, or 2.4%

Schedule 8: Hotel/Motel Tax (January 2026)

2026 fiscal year to date compared to 2025 is 1.1% more, and compared for 2026 budget is less by 19.9%.

Schedule 9: Conference Center (February 2026)

The City's ½ share of the gain for February 2026 was $51,745, compared to a gain of $167,881 for the same month in 2025, a decrease of $116,137.

*** Fees collected from Road Impact, Parkland Impact, and Facilities Tax assessments are one-time revenues used to fund infrastructure improvements and are highly dependent upon timing of development.**

City of Franklin

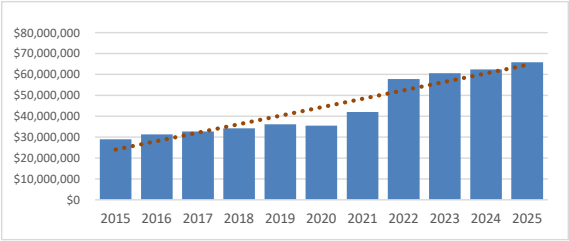
Finance Department - Monthly Reports

Schedule 1:	Local Sales Tax	Fund	General	Account:	110-31300-00000

Summary: Tennessee Code Annotated 67-6-702 authorizes the levy of a local sales tax. The maximum rate authorized is 2.75%. The rate increased from 2.25% to the maximum of 2.75% effective April 1, 2018. The tax is applied only to the first $1,600 of any single article of personal property. The City receives 1/2 of the 2.75% rate collected within the City. Williamson County receives the other 1/2, plus an administrative fee of 1% of the City's 1/2 of the tax. Beginning with April 2018 taxes, the City contributed its share of the .5% increase to the County's School Debt Service. The County withheld the contribution for school debt service from the amount remitted to the City. The 36 month contribution period ended with March 2021 sales (received in May 2021).

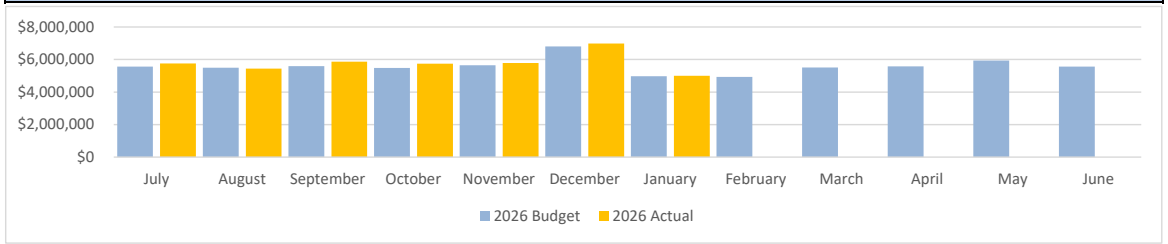
Monthly Report for April 2026: The local sales tax remittance from the State of Tennessee for January 2026 sales (received by the City in March 2026) was $5,002,532 compared to $4,853,221 for the same month in FY 2025, a monthly year over year increase of $149,311 or 3.1%.

Yearly Summary



Fiscal Year	Amount	$ Inc./ (Dec.) from Prior Year	% Inc./ (Dec.) from Prior Year	Contribution to County School Debt .5% Apr 2018-Mar 2021
2015	$28,943,994	$1,689,252	6.2%	
2016	$31,309,366	$2,365,372	8.2%	
2017	$32,694,268	$1,384,902	4.4%	
2018	$34,151,972	$1,457,704	4.5%	$1,692,308
2019	$36,168,178	$2,016,206	5.9%	$7,052,013
2020	$35,453,379	($714,799)	-2.0%	$7,430,205
2021	$41,999,727	$6,546,348	18.5%	$6,298,283
2022	$57,745,532	$15,745,805	37.5%	
2023	$60,556,943	$2,811,411	4.9%	
2024	$62,424,823	$1,867,880	3.1%	
2025	$65,865,952	$3,441,129	5.5%	
Average Increase (Decrease)		**$ 3,510,110**	**8.8%**	**$ 22,472,809**

FY26 Month by Month Summary



Month	2025 Actual	2026 Budget	2026 Actual	$ Inc./(Dec.) from 2025 Actual	% Inc./(Dec.) from 2025 Actual	$ Inc./(Dec.) from 2026 Budget	% Inc./(Dec.) from 2026 Budget
July	$5,451,519	$5,560,550	$5,763,246	$311,726	5.7%	$202,696	3.6%
August	$5,361,926	$5,495,975	$5,447,628	$85,701	1.6%	($48,347)	-0.9%
September	$5,453,483	$5,589,819	$5,868,691	$415,208	7.6%	$278,872	5.0%
October	$5,345,417	$5,479,051	$5,740,323	$394,906	7.4%	$261,272	4.8%
November	$5,505,704	$5,643,346	$5,792,436	$286,732	5.2%	$149,089	2.6%
December	$6,641,635	$6,807,676	$6,984,969	$343,333	5.2%	$177,293	2.6%
January	$4,853,221	$4,974,552	$5,002,532	$149,311	3.1%	$27,980	0.6%
February	$4,811,793	$4,932,087					
March	$5,726,001	$5,508,666					
April	$5,746,353	$5,579,556					
May	$5,471,318	$5,939,989					
June	$5,497,582	$5,568,479					
	$65,865,952 *Total*	**$67,079,745** *Total*	**$40,599,823** *Total*	**$283,845** *Average* **$1,986,918** *Total*	**5.1%** *Average*	**$149,836** *Average* **$1,048,854** *Total*	**2.7%** *Average*

City of Franklin

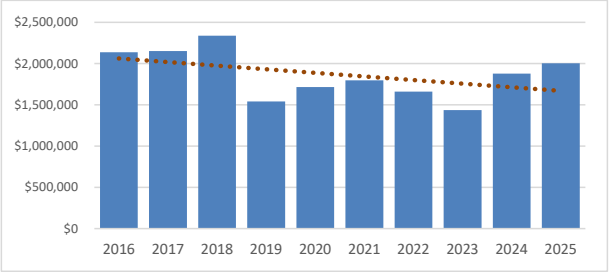
Finance Department - Monthly Reports

Schedule 2:	Building Permits	Fund	General Fund	Account:	110-32120-00000

Summary: A part of General Fund Revenues, these fees are paid to the City to offset and pay for the staffing costs borne by the City to extend services due to construction growth. There has been growth in both residential and commercial sides of development. This revenue has been difficult to predict by month because permits are often obtained and fees paid in advance of construction.

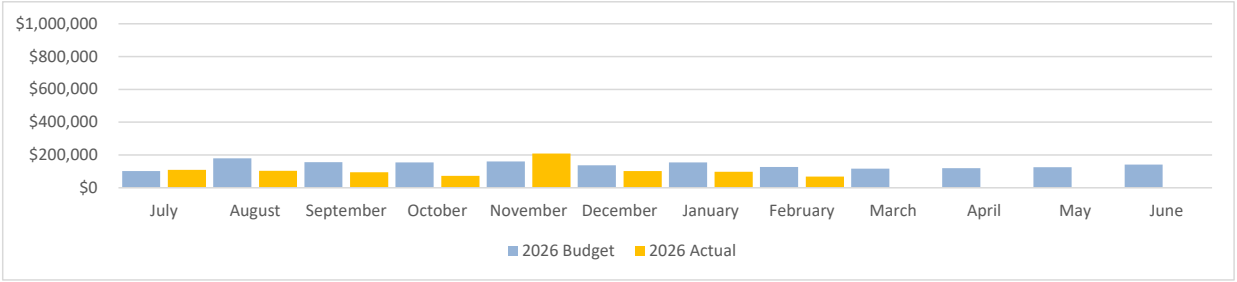
Monthly Report for April 2026: 2026 year-to-date is less than 2025 by 21.7%, and compared to 2026 budget is less by 26.8%.

Yearly Summary



Fiscal Year	Amount	$ Inc./ (Dec.) from Prior Year	% Inc./ (Dec.) from Prior Year
2016	$2,136,322	$710,134	49.8%
2017	$2,153,262	$16,940	0.8%
2018	$2,339,364	$186,102	8.6%
2019	$1,539,655	($799,709)	-34.2%
2020	$1,714,700	$175,045	11.4%
2021	$1,796,670	$81,970	4.8%
2022	$1,661,426	($135,244)	-7.5%
2023	$1,435,153	($226,273)	-13.6%
2024	$1,878,751	$443,598	30.9%
2025	$2,002,762	$124,011	6.6%
Average Increase (Decrease)		**$ 57,657**	**5.8%**

FY26 Month by Month Summary



Month	2025 Actual	2026 Budget	2026 Actual	$ Inc./(Dec.) from 2025 Actual	% Inc./(Dec.) from 2025 Actual	$ Inc./(Dec.) from 2026 Budget	% Inc./(Dec.) from 2026 Budget
July	$111,474	$101,531	$109,654	($1,820)	-1.6%	$8,123	8.0%
August	$174,027	$180,095	$103,657	($70,370)	-40.4%	($76,437)	-42.4%
September	$158,144	$156,062	$94,202	($63,942)	-40.4%	($61,860)	-39.6%
October	$134,715	$153,990	$72,562	($62,153)	-46.1%	($81,428)	-52.9%
November	$143,008	$160,807	$209,043	$66,035	46.2%	$48,236	30.0%
December	$116,706	$137,705	$102,668	($14,038)	-12.0%	($35,037)	-25.4%
January	$138,515	$155,219	$98,047	($40,468)	-29.2%	($57,172)	-36.8%
February	$120,195	$126,657	$68,458	($51,737)	-43.0%	($58,199)	-46.0%
March	$429,180	$117,071					
April	$192,698	$119,062					
May	$163,936	$126,139					
June	$120,164	$140,844					
	$2,002,762 *Total*	**$1,675,181** *Total*	**$858,291** *Total*	**($29,812)** *Average* **($238,493)** *Total*	**-21.7%** *Average*	**($39,222)** *Average* **($313,773)** *Total*	**-26.8%** *Average*

City of Franklin

Finance Department - Monthly Reports

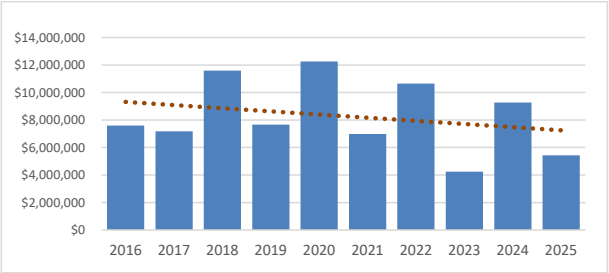
Schedule 3:	Road Impact Fees	Fund	Road Impact	Account:	128-(32800-32804)-00000

Summary: The Road Impact Fund is a special revenue fund created for the accounting of expenditures in accord with City Ordinance 88-13 on the proceeds of road impact fees from new development. These funds can be used to pay for new arterial roads, directly or through payment of debt service on bonds associated with the projects. After completing an update of the major thoroughfare plan, the City re-examined the structure of road impact fees which was approved in April 2011. Effective 7/1/2017, collections pertaining to collector roads within the 4 quadrants of Franklin began. This report was updated to show those collections when they occur.

Monthly Report for April 2026: 2026 year-to-date compared to 2025 is 41.1% more, and compared to 2026 budget is less by 24.6%

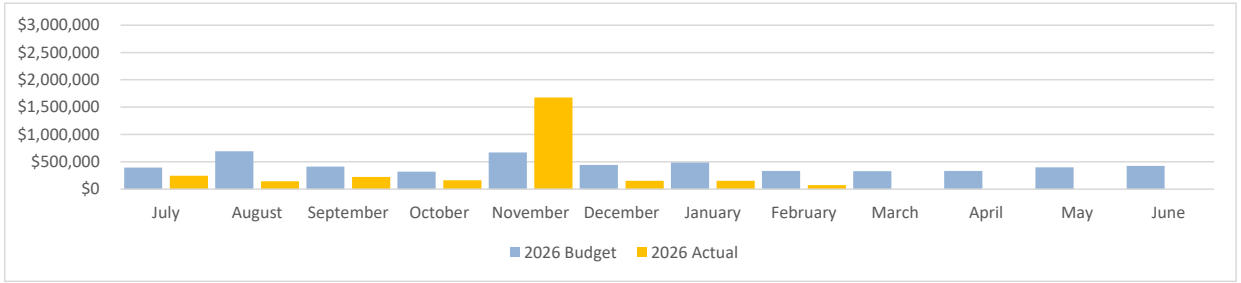
Note: Fees collected from Road Impact and Facilities Tax assessments are one time revenues used to fund infrastructure improvements and are highly dependent upon timing of development.

Yearly Summary



Fiscal Year	Amount	$ Inc./ (Dec.) from Prior Year	% Inc./ (Dec.) from Prior Year
2016	$7,586,724	$4,228,293	125.9%
2017	$7,180,150	($406,574)	-5.4%
2018	$11,585,500	$4,405,350	61.4%
2019	$7,659,855	($3,925,645)	-33.9%
2020	$12,251,152	$4,591,297	59.9%
2021	$6,975,153	($5,275,999)	-43.1%
2022	$10,641,106	$3,665,953	52.6%
2023	$4,235,737	($6,405,369)	-60.2%
2024	$9,276,497	$5,040,760	119.0%
2025	$5,425,420	($3,851,077)	-41.5%
Average Increase (Decrease)		**$ 206,699**	**23.5%**

FY26 Month by Month Summary



Month	2025 Actual	2026 Budget	2026 Actual	$ Inc./(Dec.) from 2025 Actual	% Inc./(Dec.) from 2025 Actual	$ Inc./(Dec.) from 2026 Budget	% Inc./(Dec.) from 2026 Budget
July	$266,704	$395,011	$247,828	($18,876)	-7.1%	($147,183)	-37.3%
August	$677,680	$695,692	$143,665	($534,015)	-78.8%	($552,027)	-79.3%
September	$299,897	$411,220	$223,355	($76,542)	-25.5%	($187,865)	-45.7%
October	$271,144	$321,836	$163,662	($107,482)	-39.6%	($158,174)	-49.1%
November	$299,136	$673,366	$1,675,073	$1,375,937	460.0%	$1,001,706	148.8%
December	$185,648	$444,795	$154,899	($30,749)	-16.6%	($289,896)	-65.2%
January	($116,913)	$487,807	$154,162	$271,075	231.9%	($333,645)	-68.4%
February	$128,650	$333,231	$76,305	($52,345)	-40.7%	($256,926)	-77.1%
March	$2,246,921	$330,778					
April	$422,930	$333,884					
May	$304,016	$401,271					
June	$439,607	$425,429					
	$5,425,420 *Total*	**$5,254,320** *Total*	**$2,838,949** *Total*	**$103,375** *Average* **$827,003** *Total*	**41.1%** *Average*	**($115,501)** *Average* **($924,009)** *Total*	**-24.6%** *Average*

City of Franklin

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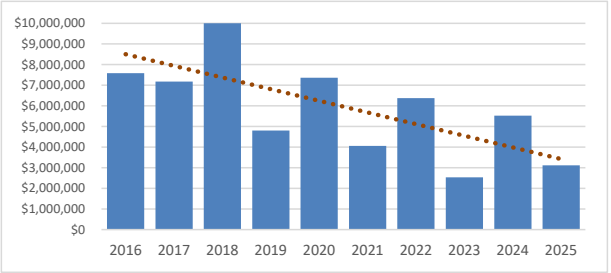
Schedule 3A:	Arterial Area	Fund	Road Impact	Account:	128-32800-00000

Summary: The Road Impact Fund is a special revenue fund created for the accounting of expenditures in accord with City Ordinance 88-13 on the proceeds of road impact fees from new development. These funds can be used to pay for new arterial roads, directly or through payment of debt service on bonds associated with the projects. After completing an update of the major thoroughfare plan, the City re-examined the structure of road impact fees which was approved in April 2011.

Monthly Report for April 2026: 2026 year-to-date compared to 2025 is 116.9% more, and on par with 2026 budget figures.

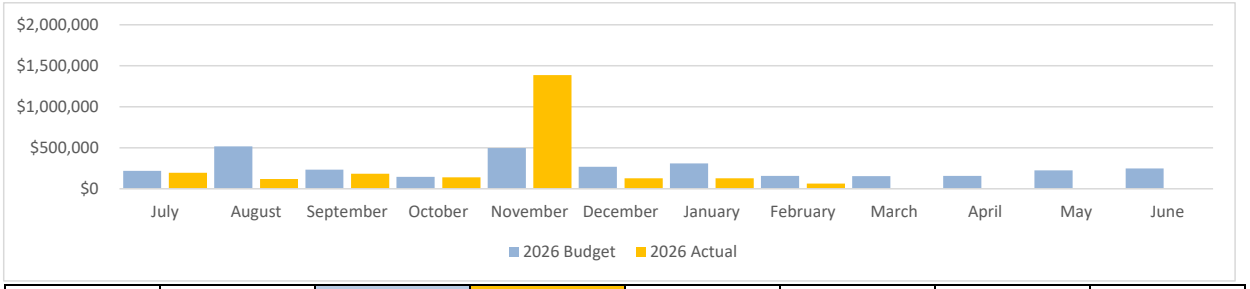
Note: Fees collected from Road Impact and Facilities Tax assessments are one time revenues used to fund infrastructure improvements and are highly dependent upon timing of development.

Yearly Summary



Fiscal Year	Amount	$ Inc./ (Dec.) from Prior Year	% Inc./ (Dec.) from Prior Year
2016	$7,586,724	$4,228,293	125.9%
2017	$7,180,150	($406,574)	-5.4%
2018	$11,084,375	$3,904,225	54.4%
2019	$4,800,171	($6,284,204)	-56.7%
2020	$7,359,092	$2,558,921	53.3%
2021	$4,061,173	($3,297,919)	-44.8%
2022	$6,371,224	$2,310,051	56.9%
2023	$2,530,625	($3,840,599)	-60.3%
2024	$5,520,950	$2,990,325	118.2%
2025	$3,118,817	($2,402,133)	-43.5%
Average Increase (Decrease)		**$ (23,961)**	

FY26 Month by Month Summary



Month	2025 Actual	2026 Budget	2026 Actual	$ Inc./(Dec.) from 2025 Actual	% Inc./(Dec.) from 2025 Actual	$ Inc./(Dec.) from 2026 Budget	% Inc./(Dec.) from 2026 Budget
July	$158,721	$217,708	$195,869	$37,148	23.4%	($21,839)	-10.0%
August	$409,639	$518,389	$119,625	($290,014)	-70.8%	($398,764)	-76.9%
September	$178,460	$233,917	$182,302	$3,842	2.2%	($51,615)	-22.1%
October	$163,400	$144,533	$139,630	($23,770)	-14.5%	($4,903)	-3.4%
November	$178,077	$496,064	$1,385,669	$1,207,592	678.1%	$889,606	179.3%
December	$110,498	$267,492	$128,500	$18,002	16.3%	($138,992)	-52.0%
January	($194,799)	$310,504	$128,700	$323,499	166.1%	($181,804)	-58.6%
February	$76,578	$155,928	$63,299	($13,280)	-17.3%	($92,629)	-59.4%
March	$1,337,735	$153,475					
April	$253,785	$156,582					
May	$180,959	$223,968					
June	$265,764	$248,126					
	$3,118,817 *Total*	**$3,126,685** *Total*	**$2,343,594** *Total*	**$157,877** *Average* **$1,263,020** *Total*	**116.9%** *Average*	**($118)** *Average* **($940)** *Total*	**0.0%** *Average*

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Schedule 3B:	Coll Area 1	Fund	Road Impact	Account:	128-32801-00000

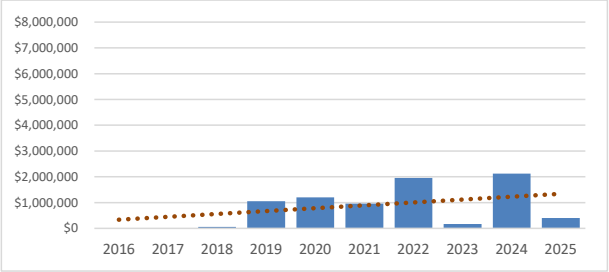
Summary: The Road Impact Fund is a special revenue fund created for the accounting of expenditures in accord with City Ordinance 88-13 on the proceeds of road impact fees from new development. These funds can be used to pay for new arterial roads, directly or through payment of debt service on bonds associated with the projects. After completing an update of the major thoroughfare plan, the City re-examined the structure of road impact fees which was approved in April 2011.

Coll Area 1 - Area north of Murfreesboro Road/3rd Avenue South and east of East Main Street/Franklin Road and within the corporate boundaries of the city.

Monthly Report for April 2026: 2026 year-to-date compared to 2025 is 44.9% more, and compared to 2026 budget are less by 38.4%

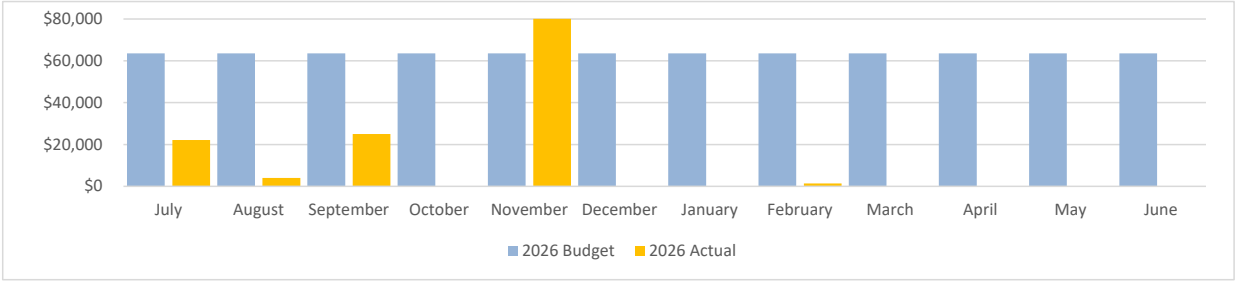
Note: Fees collected from Road Impact and Facilities Tax assessments are one time revenues used to fund infrastructure improvements and are highly dependent upon timing of development.

Yearly Summary



Fiscal Year	Amount	$ Inc./ (Dec.) from Prior Year	% Inc./ (Dec.) from Prior Year
2016	Breakdown between Quadrants began in FY 2018.		
2017			
2018	$59,923	$59,923	100.0%
2019	$1,057,313	$997,390	1664.5%
2020	$1,200,036	$142,723	13.5%
2021	$956,982	($243,054)	-20.3%
2022	$1,957,665	$1,000,683	104.6%
2023	$173,287	($1,784,378)	-91.1%
2024	$2,125,643	$1,952,356	1126.7%
2025	$404,032	($1,721,611)	-81.0%
Average Increase (Decrease)		**$ 49,158**	

FY26 Month by Month Summary



Month	2025 Actual	2026 Budget	2026 Actual	$ Inc./(Dec.) from 2025 Actual	% Inc./(Dec.) from 2025 Actual	$ Inc./(Dec.) from 2026 Budget	% Inc./(Dec.) from 2026 Budget
July	$0	$63,561	$22,179	$22,179	100.0%	($41,381)	-65.1%
August	$6,680	$63,561	$3,987	($2,693)	-40.3%	($59,574)	-93.7%
September	$6,680	$63,561	$25,042	$18,362	274.9%	($38,519)	-60.6%
October	$35,934	$63,561	$0	($35,934)	-100.0%	($63,561)	-100.0%
November	$37,790	$63,561	$260,769	$222,979	590.0%	$197,208	310.3%
December	$44,255	$63,561	$0	($44,255)	-100.0%	($63,561)	-100.0%
January	$50,331	$63,561	$0	($50,331)	-100.0%	($63,561)	-100.0%
February	$34,605	$63,561	$1,329	($33,276)	-96.2%	($62,232)	-97.9%
March	$13,360	$63,561					
April	$68,360	$63,561					
May	$92,677	$63,561					
June	$13,360	$63,561					
	$404,032 *Total*	**$762,727** *Total*	**$313,306** *Total*	**$12,129** *Average* **$97,031** *Total*	**44.9%** *Average*	**($24,397)** *Average* **($195,178)** *Total*	**-38.4%** *Average*

City of Franklin
Finance Department - Monthly Reports

Schedule 3C:	Coll Area 2	Fund	Road Impact	Account:	128-32802-00000

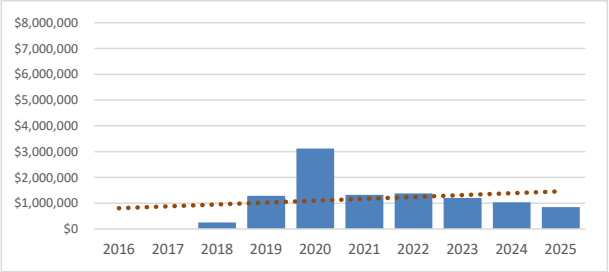
Summary: The Road Impact Fund is a special revenue fund created for the accounting of expenditures in accord with City Ordinance 88-13 on the proceeds of road impact fees from new development. These funds can be used to pay for new arterial roads, directly or through payment of debt service on bonds associated with the projects. After completing an update of the major thoroughfare plan, the City re-examined the structure of road impact fees which was approved in April 2011.

Coll Area 2 - Area south of Murfreesboro Road/3rd Avenue South and east of Columbia Avenue/Columbia Pike and within the corporate boundaries of the city.

Monthly Report for April 2026: 2026 year-to-date compared to 2025 is 90.7% less, and compared to 2026 budget is less by 94.1%.

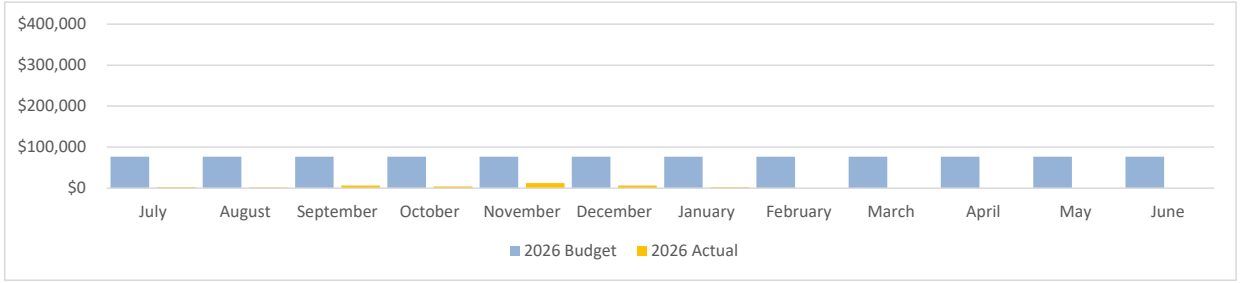
Note: Fees collected from Road Impact and Facilities Tax assessments are one time revenues used to fund infrastructure improvements and are highly dependent upon timing of development.

Yearly Summary



Fiscal Year	Amount	$ Inc./ (Dec.) from Prior Year	% Inc./ (Dec.) from Prior Year
2016	Breakdown between Quadrants began in FY 2018.		
2017			
2018	$251,474	$251,474	100.0%
2019	$1,286,317	$1,034,843	100.0%
2020	$3,118,015	$1,831,698	142.4%
2021	$1,326,079	($1,791,936)	-57.5%
2022	$1,374,601	$48,522	3.7%
2023	$1,199,356	($175,245)	-12.7%
2024	$1,037,068	($162,288)	-13.5%
2025	$852,711	($184,357)	-17.8%
Average Increase (Decrease)		**$ 85,891**	

FY26 Month by Month Summary



Month	2025 Actual	2026 Budget	2026 Actual	$ Inc./(Dec.) from 2025 Actual	% Inc./(Dec.) from 2025 Actual	$ Inc./(Dec.) from 2026 Budget	% Inc./(Dec.) from 2026 Budget
July	$60,388	$76,817	$2,658	($57,730)	-95.6%	($74,159)	-96.5%
August	$214,601	$76,817	$1,711	($212,890)	-99.2%	($75,106)	-97.8%
September	$60,732	$76,817	$6,708	($54,024)	-89.0%	($70,109)	-91.3%
October	$17,535	$76,817	$3,987	($13,548)	-77.3%	($72,830)	-94.8%
November	$27,295	$76,817	$12,264	($15,031)	-55.1%	($64,553)	-84.0%
December	$0	$76,817	$6,645	$6,645	100.0%	($70,172)	-91.3%
January	$6,680	$76,817	$2,526	($4,154)	-62.2%	($74,291)	-96.7%
February	$6,680	$76,817	$0	($6,680)	-100.0%	($76,817)	-100.0%
March	$384,835	$76,817					
April	$6,680	$76,817					
May	$14,566	$76,817					
June	$52,719	$76,817					
	$852,711 *Total*	**$921,806** *Total*	**$36,499** *Total*	**($44,677)** *Average* **($357,412)** *Total*	**-90.7%** *Average*	**($72,255)** *Average* **($578,038)** *Total*	**-94.1%** *Average*

City of Franklin
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Schedule 3D:	Coll Area 3	Fund	Road Impact	Account:	128-32803-00000

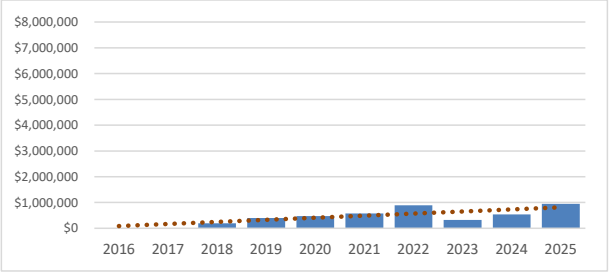
Summary: The Road Impact Fund is a special revenue fund created for the accounting of expenditures in accord with City Ordinance 88-13 on the proceeds of road impact fees from new development. These funds can be used to pay for new arterial roads, directly or through payment of debt service on bonds associated with the projects. After completing an update of the major thoroughfare plan, the City re-examined the structure of road impact fees which was approved in April 2011.

Coll Area 3 - Area south of New Highway 96W and west of 5th Avenue South and Columbia Avenue/Columbia Pike and within the corporate boundaries of the city.

Monthly Report for April 2026: 2026 year-to-date compared to 2025 is 55.7% less, and compared to 2026 budget is 52.2% less.

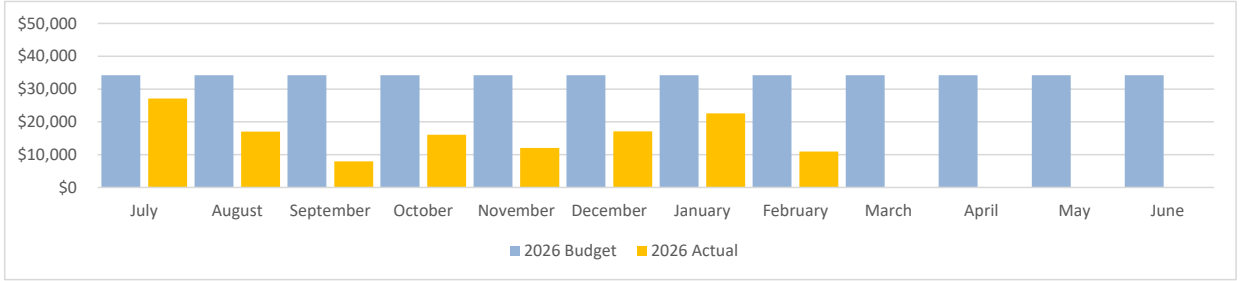
Note: Fees collected from Road Impact and Facilities Tax assessments are one time revenues used to fund infrastructure improvements and are highly dependent upon timing of development.

Yearly Summary



Fiscal Year	Amount	$ Inc./ (Dec.) from Prior Year	% Inc./ (Dec.) from Prior Year
2016	Breakdown between Quadrants began in FY 2018.		
2017			
2018	$189,728	$189,728	100.0%
2019	$400,237	$210,509	111.0%
2020	$472,760	$72,523	18.1%
2021	$573,304	$100,544	21.3%
2022	$891,008	$317,704	55.4%
2023	$320,779	($570,229)	-64.0%
2024	$534,724	$213,945	66.7%
2025	$945,215	$410,491	76.8%
Average Increase (Decrease)		**$ 107,927**	

FY26 Month by Month Summary



Month	2025 Actual	2026 Budget	2026 Actual	$ Inc./(Dec.) from 2025 Actual	% Inc./(Dec.) from 2025 Actual	$ Inc./(Dec.) from 2026 Budget	% Inc./(Dec.) from 2026 Budget
July	$47,595	$34,234	$27,122	($20,473)	-43.0%	($7,112)	-20.8%
August	$46,760	$34,234	$17,013	($29,747)	-63.6%	($17,221)	-50.3%
September	$43,420	$34,234	$7,974	($35,446)	-81.6%	($26,260)	-76.7%
October	$53,440	$34,234	$16,058	($37,382)	-70.0%	($18,176)	-53.1%
November	$45,954	$34,234	$12,040	($33,914)	-73.8%	($22,193)	-64.8%
December	$30,060	$34,234	$17,096	($12,964)	-43.1%	($17,138)	-50.1%
January	$17,535	$34,234	$22,593	$5,058	28.8%	($11,641)	-34.0%
February	$10,787	$34,234	$10,983	$196	1.8%	($23,251)	-67.9%
March	$500,971	$34,234					
April	$50,100	$34,234					
May	$5,010	$34,234					
June	$93,583	$34,234					
	$945,215 *Total*	**$410,805** *Total*	**$130,879** *Total*	**($20,584)** *Average* **($164,672)** *Total*	**-55.7%** *Average*	**($17,874)** *Average* **($142,991)** *Total*	**-52.2%** *Average*

City of Franklin

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Schedule 3E:	Coll Area 4	Fund	Road Impact	Account:	128-32804-00000

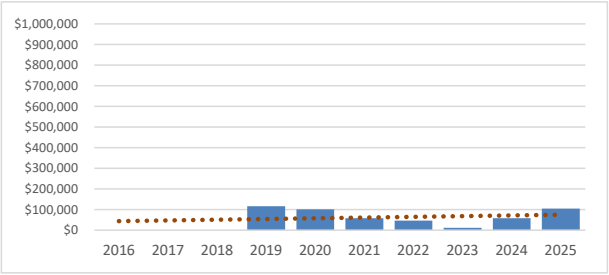
Summary: The Road Impact Fund is a special revenue fund created for the accounting of expenditures in accord with City Ordinance 88-13 on the proceeds of road impact fees from new development. These funds can be used to pay for new arterial roads, directly or through payment of debt service on bonds associated with the projects. After completing an update of the major thoroughfare plan, the City re-examined the structure of road impact fees which was approved in April 2011.

Coll Area 4 - Area north of New HIghway 96W, 5th Avenue North, Main Street and west of East Main Street and Franklin Road and within the corporate boundaries of the city.

Monthly Report for April 2026: 2026 year-to-date compared to 2025 is 42.8% less, and compared to 2026 budget is 31.9% less.

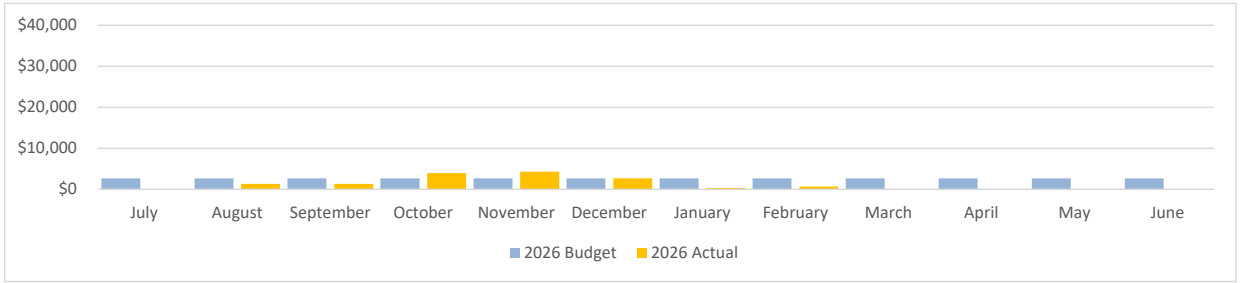
Note: Fees collected from Road Impact and Facilities Tax assessments are one time revenues used to fund infrastructure improvements and are highly dependent upon timing of development.

Yearly Summary



Fiscal Year	Amount	$ Inc./ (Dec.) from Prior Year	% Inc./ (Dec.) from Prior Year
2016	Breakdown between Quadrants began in FY 2018.		
2017			
2018			
2019	$115,817	$115,817	100.0%
2020	$101,249	($14,568)	-12.6%
2021	$57,615	($43,634)	-43.1%
2022	$46,608	($11,007)	-19.1%
2023	$11,690	($34,918)	-74.9%
2024	$58,112	$46,422	397.1%
2025	$104,645	$46,533	80.1%
Average Increase (Decrease)		**$ (1,862)**	

FY26 Month by Month Summary



Month	2025 Actual	2026 Budget	2026 Actual	$ Inc./(Dec.) from 2025 Actual	% Inc./(Dec.) from 2025 Actual	$ Inc./(Dec.) from 2026 Budget	% Inc./(Dec.) from 2026 Budget
July	$0	$2,691	$0	$0	100.0%	($2,691)	-100.0%
August	$0	$2,691	$1,329	$1,329	100.0%	($1,362)	-50.6%
September	$10,605	$2,691	$1,329	($9,276)	-87.5%	($1,362)	-50.6%
October	$835	$2,691	$3,987	$3,152	377.5%	$1,296	48.1%
November	$10,020	$2,691	$4,330	($5,690)	-56.8%	$1,639	60.9%
December	$835	$2,691	$2,658	$1,823	218.3%	($33)	-1.2%
January	$3,340	$2,691	$343	($2,997)	-89.7%	($2,348)	-87.3%
February	$0	$2,691	$694	$694	100.0%	($1,997)	-74.2%
March	$10,020	$2,691					
April	$44,005	$2,691					
May	$10,804	$2,691					
June	$14,181	$2,691					
	$104,645 *Total*	**$32,297** *Total*	**$14,670** *Total*	**($1,371)** *Average* **($10,965)** *Total*	**-42.8%** *Average*	**($858)** *Average* **($6,861)** *Total*	**-31.9%** *Average*

City of Franklin

Finance Department - Monthly Reports

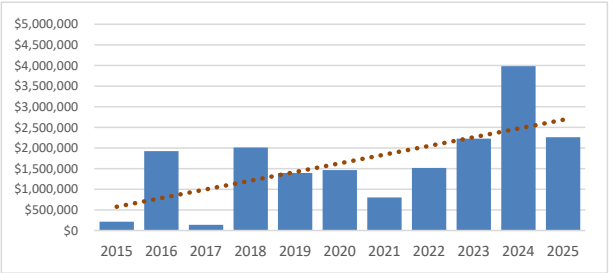
Schedule 4:	Parkland Fees	Fund	Parkland Impact	Account:	155-(32750-32754)-00000

Summary: The Parkland Dedication Fund is a special revenue fund created in FY 2015 for the purpose of satisfying requirements of Section 5.5.4 of the City of Franklin Zoning Ordinance for developers seeking alternatives to the development of greenspace within developments. Funds can be used only for the acquisition or development of public parks, greenways/blue ways, open space sites, and related facilities.

Monthly Report for April 2026: 2026 year-to-date compared to 2025 is $1,451,368 more, and compared to 2026 budget is more by $1,478,836.

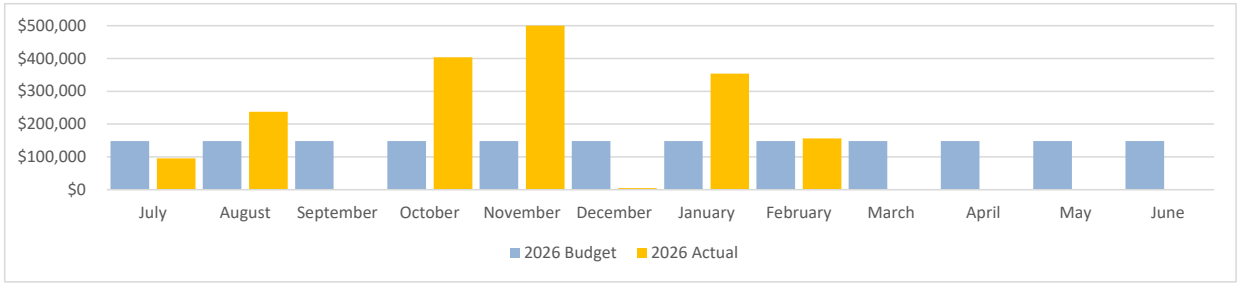
Note: Fees collected from Parkland Impact are one time revenues used to fund park projects and improvements and are highly dependent upon timing of development.

Yearly Summary



Fiscal Year	Amount	$ Inc./ (Dec.) from Prior Year	% Inc./ (Dec.) from Prior Year
2015	$211,848	$211,848	100.0%
2016	$1,923,145	$1,711,297	807.8%
2017	$137,454	($1,785,691)	-92.9%
2018	$2,010,056	$1,872,602	1362.3%
2019	$1,394,772	($615,283)	-30.6%
2020	$1,464,200	$69,428	5.0%
2021	$800,544	($663,656)	-45.3%
2022	$1,516,084	$715,540	89.4%
2023	$2,225,168	$709,084	46.8%
2024	$3,983,352	$1,758,184	79.0%
2025	$2,263,952	($1,719,400)	-43.2%
Average Increase (Decrease)		**$205,814**	**207.1%**

FY26 Month by Month Summary



Month	2025 Actual	2026 Budget	2026 Actual	$ Inc./(Dec.) from 2025 Actual	% Inc./(Dec.) from 2025 Actual	$ Inc./(Dec.) from 2026 Budget	% Inc./(Dec.) from 2026 Budget
July	$0	$148,417	$95,652	$95,652	100.0%	($52,765)	-35.6%
August	$4,304	$148,417	$237,684	$233,380	5422.4%	$89,267	60.1%
September	$781,176	$148,417	$0	($781,176)	-100.0%	($148,417)	-100.0%
October	$132,348	$148,417	$403,388	$271,040	204.8%	$254,971	171.8%
November	$21,520	$148,417	$1,413,640	$1,392,120	6469.0%	$1,265,223	852.5%
December	$253,936	$148,417	$5,268	($248,668)	-97.9%	($143,149)	-96.5%
January	$21,520	$148,417	$353,892	$332,372	1544.5%	$205,475	138.4%
February	$0	$148,417	$156,648	$156,648	100.0%	$8,231	5.5%
March	$95,876	$148,417					
April	$19,304	$148,417					
May	$60,256	$148,417					
June	$873,712	$148,417					
	$2,263,952 *Total*	**$1,781,004** *Total*	**$2,666,172** *Total*	**$181,421** *Average* **$1,451,368** *Total*	**119.5%** *Average*	**$184,855** *Average* **$1,478,836** *Total*	**124.6%** *Average*

City of Franklin
Finance Department - Monthly Reports

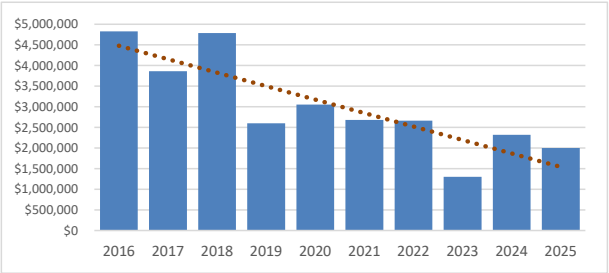
Schedule 5:	Facilities Tax (City)	Fund	Facilities Tax	Account:	130-31600-00000

Summary: A special revenue fund used to account for the proceeds authorized by a private act of the Tennessee General Assembly of 1987 for the City to levy and collect a privilege tax on new development to provide that new development contribute its fair share of providing new public facilities made necessary by growth. Such taxes may be expended ***only*** on police, fire, sanitation, and parks and recreation.

Monthly Report for April 2026: 2026 year-to-date compared to 2025 is 10.1% less, and compared to 2026 budget is less by 36.5%.

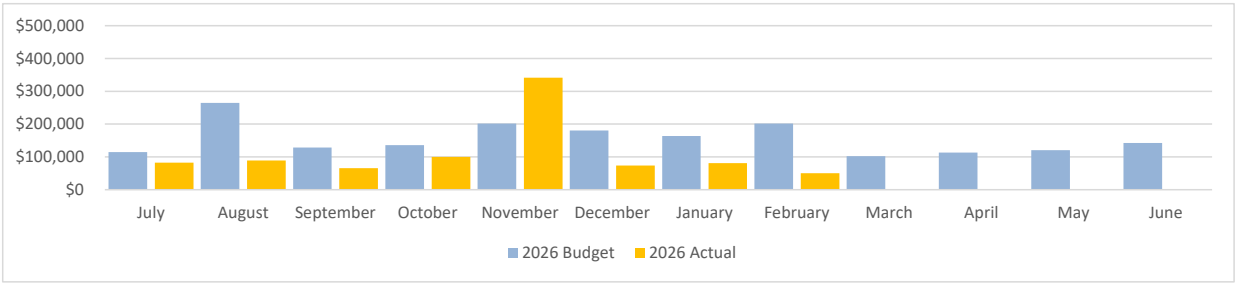
Note: Fees collected from Road Impact and Facilities Tax assessments are one time revenues used to fund infrastructure improvements and are highly dependent upon timing of development.

Yearly Summary



Fiscal Year	Amount	$ Inc./ (Dec.) from Prior Year	% Inc./ (Dec.) from Prior Year
2016	$4,827,968	$2,359,495	95.6%
2017	$3,864,453	($963,515)	-20.0%
2018	$4,788,042	$923,589	23.9%
2019	$2,598,810	($2,189,232)	-45.7%
2020	$3,051,110	$452,300	17.4%
2021	$2,682,395	($368,715)	-12.1%
2022	$2,666,214	($16,181)	-0.6%
2023	$1,301,950	($1,364,264)	-51.2%
2024	$2,321,255	$1,019,305	78.3%
2025	$1,999,441	($321,814)	-13.9%
Average Increase (Decrease)		**($46,903)**	**7.2%**

FY26 Month by Month Summary



Month	2025 Actual	2026 Budget	2026 Actual	$ Inc./(Dec.) from 2025 Actual	% Inc./(Dec.) from 2025 Actual	$ Inc./(Dec.) from 2026 Budget	% Inc./(Dec.) from 2026 Budget
July	$114,797	$114,320	$82,299	($32,498)	-28.3%	($32,021)	-28.0%
August	$194,716	$264,815	$88,943	($105,773)	-54.3%	($175,872)	-66.4%
September	$152,114	$128,753	$65,762	($86,352)	-56.8%	($62,991)	-48.9%
October	$115,875	$135,679	$100,218	($15,657)	-13.5%	($35,461)	-26.1%
November	$119,705	$201,769	$341,720	$222,015	185.5%	$139,951	69.4%
December	$130,097	$180,853	$73,807	($56,290)	-43.3%	($107,046)	-59.2%
January	$97,098	$163,686	$80,864	($16,234)	-16.7%	($82,822)	-50.6%
February	$58,567	$201,377	$50,482	($8,085)	-13.8%	($150,894)	-74.9%
March	$612,667	$102,542					
April	$183,354	$113,202					
May	$134,098	$120,704					
June	$86,353	$142,827					
	$1,999,441 *Total*	**$1,870,527** *Total*	**$884,095** *Total*	**($12,359)** *Average* **($98,874)** *Total*	**-10.1%** *Average*	**($63,395)** *Average* **($507,157)** *Total*	**-36.5%** *Average*

City of Franklin

Finance Department - Monthly Reports

Schedule 6:	Facilities Tax (County)	Fund	Facilities Tax (County)	Account:	132-31600-00000

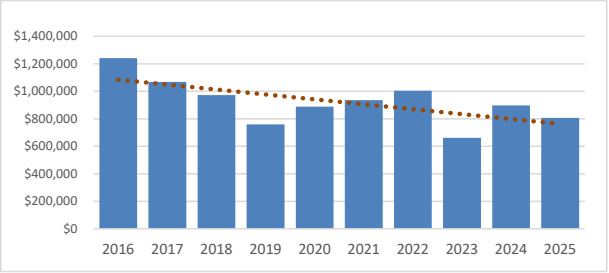
Summary: City's share of Williamson county's Adequate School Facilities Tax. 30% of the proceeds are distributed to the incorporated cities within the county, and an additional 30% is divided pro rata among the incorporated cities based on population in the last decennia census. All funds are to be used for the purpose of providing public facilities, the need for which is reasonably related to new development. The County uses 100% of its amount for public school purposes.

Monthly Report for April 2026: 2026 year-to-date compared to 2025 is 5.1% less, and compared to 2026 budget is less by 0.4%

Note: Fees collected from Road Impact and Facilities Tax assessments are one time revenues used to fund infrastructure improvements and are highly dependent upon timing of development.

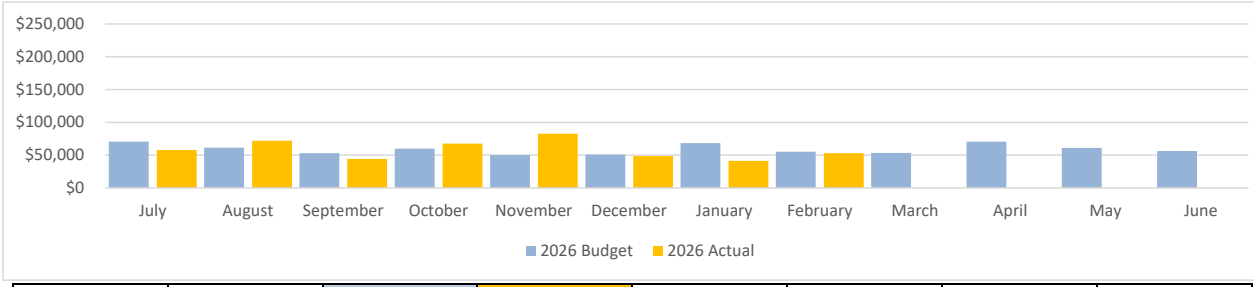
Note: Recorded in Capital Projects Fund beginning in FY 2011 (as per Resolution 2010-69). In June 2017, the County Facilities Tax Fund was created. Funds remaining in the Capital Projects Fund were transferred to the new fund.

Yearly Summary



Fiscal Year	Amount	$ Inc./ (Dec.) from Prior Year	% Inc./ (Dec.) from Prior Year
2016	$1,241,241	$258,636	26.3%
2017	$1,068,030	($173,211)	-14.0%
2018	$971,814	($96,216)	-9.0%
2019	$759,873	($211,941)	-21.8%
2020	$889,427	$129,554	17.0%
2021	$935,555	$46,128	5.2%
2022	$1,003,415	$67,860	7.3%
2023	$661,526	($341,889)	-34.1%
2024	$896,506	$234,980	35.5%
2025	$805,740	($90,766)	-10.1%
Average Increase (Decrease)		**$ (17,687)**	**-1.3%**

FY26 Month by Month Summary



Month	2025 Actual	2026 Budget	2026 Actual	$ Inc./(Dec.) from 2025 Actual	% Inc./(Dec.) from 2025 Actual	$ Inc./(Dec.) from 2026 Budget	% Inc./(Dec.) from 2026 Budget
July	$65,661	$70,571	$57,751	($7,910)	-12.0%	($12,820)	-18.2%
August	$70,000	$61,476	$72,139	$2,140	3.1%	$10,664	17.3%
September	$61,992	$53,045	$44,448	($17,544)	-28.3%	($8,597)	-16.2%
October	$58,938	$59,842	$67,874	$8,936	15.2%	$8,032	13.4%
November	$51,689	$50,183	$82,520	$30,831	59.6%	$32,337	64.4%
December	$42,117	$50,874	$48,543	$6,426	15.3%	($2,331)	-4.6%
January	$71,186	$68,386	$41,360	($29,825)	-41.9%	($27,025)	-39.5%
February	$71,483	$55,319	$53,056	($18,428)	-25.8%	($2,263)	-4.1%
March	$120,936	$53,253					
April	$62,116	$70,699					
May	$77,070	$61,208					
June	$52,552	$56,462					
	$805,740 *Total*	**$711,318** *Total*	**$467,692** *Total*	**($3,172)** *Average* **($25,374)** *Total*	**-5.1%** *Average*	**($250)** *Average* **($2,004)** *Total*	**-0.4%** *Average*

City of Franklin

Finance Department - Monthly Reports

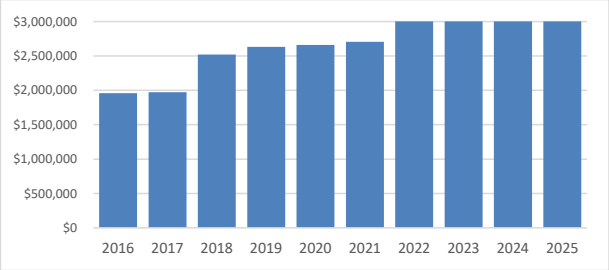
Schedule 7:	Gasoline Tax	Fund	Street Aid	Account:	121-33220-00000

Summary: As part of Street Aid Fund Revenues, the City receives a share of the state shared gasoline tax. Gas taxes increased effective July 1, 2017 as part of the IMPROVE Act to help fund state road projects. The tax increased by 4 cents on July 1, and will increase by 1 cent in the next two years. The tax on diesel will increase a total of 10 cents over 3 years.

Monthly Report for April 2026: The gasoline tax remittance from the State of Tennessee for January 2026 sales (received by the City in March 2026) was $225,703 compared to $229,678 for the same month in FY 2025, a decrease of $3,974.

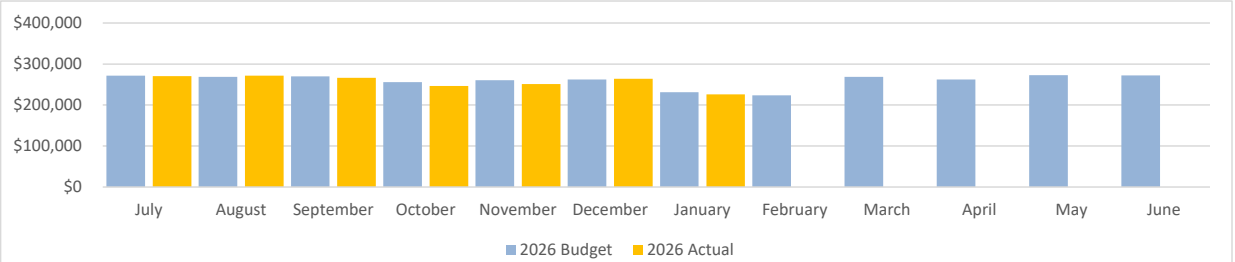
For budget comparisons, the City anticipated collections of $231,285 for January 2026, a decrease of $5,582, or 2.4%.

Yearly Summary



Fiscal Year	Amount	$ Inc./ (Dec.) from Prior Year	% Inc./ (Dec.) from Prior Year
	Increase in Gas Tax began July 2017.		
2016	$1,959,796		
2017	$1,971,070	$11,274	0.6%
2018	$2,520,503	$549,433	27.9%
2019	$2,630,997	$110,494	4.4%
2020	$2,660,745	$29,748	1.1%
2021	$2,706,895	$46,150	1.7%
2022	$3,035,484	$328,589	12.1%
2023	$3,052,033	$16,550	0.5%
2024	$3,071,362	$19,330	0.6%
2025	$3,071,876	$514	0.0%
Average Increase (Decrease)		**$ 123,565**	**5.4%**

FY26 Month by Month Summary



Month	2025 Actual	2026 Budget	2026 Actual	$ Inc./(Dec.) from 2025 Actual	% Inc./(Dec.) from 2025 Actual	$ Inc./(Dec.) from 2026 Budget	% Inc./(Dec.) from 2026 Budget
July	$269,954	$271,844	$270,562	$608	0.2%	($1,282)	-0.5%
August	$266,725	$268,592	$271,676	$4,951	1.9%	$3,084	1.1%
September	$268,241	$270,118	$266,111	($2,129)	-0.8%	($4,007)	-1.5%
October	$253,910	$255,687	$246,572	($7,337)	-2.9%	($9,115)	-3.6%
November	$258,875	$260,688	$250,912	($7,964)	-3.1%	($9,776)	-3.7%
December	$260,581	$262,405	$264,227	$3,646	1.4%	$1,822	0.7%
January	$229,678	$231,285	$225,703	($3,974)	-1.7%	($5,582)	-2.4%
February	$231,980	$223,541					
March	$251,169	$268,542					
April	$252,707	$262,380					
May	$272,294	$272,750					
June	$255,763	$271,955					
	$3,071,876 *Total*	**$3,119,787** *Total*	**$1,795,763** *Total*	**($1,743)** *Average* **($12,200)** *Total*	**-0.7%** *Average*	**($3,551)** *Average* **($24,855)** *Total*	**-1.4%** *Average*

City of Franklin

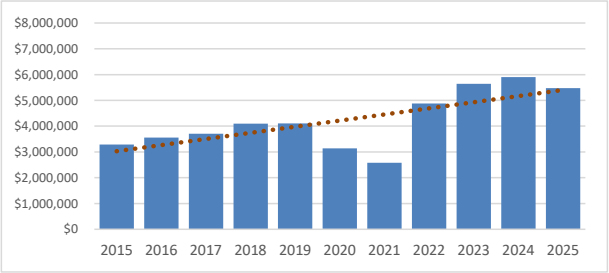
Finance Department - Monthly Reports

Schedule 8:	Hotel/Motel Tax	Fund	Hotel/Motel Fund	Account:	150-31700-00000

Summary: The Hotel/Motel Fund is a special revenue fund used to account for the locally administered tax levied on the occupancy of hotel and motel rooms, in addition to sales tax. The City of Franklin Hotel/Motel Tax is 4%.

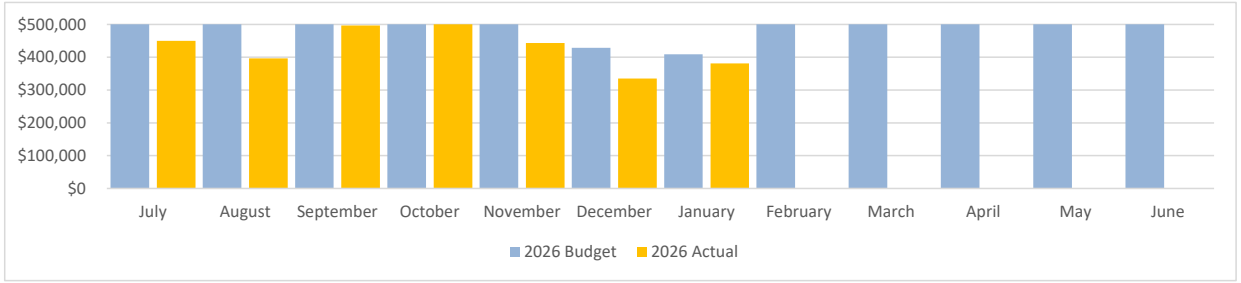
Monthly Report for April 2026: 2026 year-to-date compared to 2025 is 1.1% more, and compared to 2025 budget is less by 19.9%.

Yearly Summary



Fiscal Year	Amount	$ Inc./ (Dec.) from Prior Year	% Inc./ (Dec.) from Prior Year
2015	$3,291,019	$526,217	19.0%
2016	$3,557,971	$266,952	8.1%
2017	$3,710,589	$152,618	4.3%
2018	$4,097,695	$387,106	10.4%
2019	$4,103,235	$5,540	0.1%
2020	$3,138,814	($964,421)	-23.5%
2021	$2,575,830	($562,984)	-17.9%
2022	$4,875,687	$2,299,857	89.3%
2023	$5,638,677	$762,990	15.6%
2024	$5,907,179	$268,502	4.8%
2025	$5,476,275	($430,904)	-7.3%
Average Increase (Decrease)		**$ 246,498**	**9.4%**

FY26 Month by Month Summary



Month	2025 Actual	2026 Budget	2026 Actual	$ Inc./(Dec.) from 2025 Actual	% Inc./(Dec.) from 2025 Actual	$ Inc./(Dec.) from 2026 Budget	% Inc./(Dec.) from 2026 Budget
July	$476,384	$601,435	$449,744	($26,640)	-5.6%	($151,691)	-25.2%
August	$426,327	$535,291	$396,587	($29,740)	-7.0%	($138,704)	-25.9%
September	$508,827	$642,394	$496,557	($12,270)	-2.4%	($145,837)	-22.7%
October	$580,374	$732,723	$593,601	$13,227	2.3%	($139,122)	-19.0%
November	$407,080	$513,938	$443,378	$36,299	8.9%	($70,560)	-13.7%
December	$340,358	$429,037	$335,398	($4,959)	-1.5%	($93,638)	-21.8%
January	$323,795	$408,791	$381,013	$57,218	17.7%	($27,779)	-6.8%
February	$383,000	$539,986					
March	$495,397	$682,284					
April	$493,882	$736,543					
May	$522,547	$736,820					
June	$518,305	$834,400					
	$5,476,275 *Total*	**$7,393,640** *Total*	**$3,096,278** *Total*	**$4,733** *Average* **$33,133** *Total*	**1.1%** *Average*	**($109,619)** *Average* **($767,330)** *Total*	**-19.9%** *Average*

City of Franklin

Finance Department - Monthly Reports

Schedule 9:	Conference Center Profit/(Loss)	Fund	Hotel/Motel	Account:	150-84910-47100

Summary: As part of Hotel/Motel, the City receives half of the profit/(loss) from the Conference Center.

Monthly Report for April 2026: The gain for February 2026 was $51,745 compared to a gain of $167,881 for the same month in 2025, a decrease of $116,137.

MONTHLY - Conference Center Financials Jul 25-Jun 26

	Jul 25	Aug 25	Sep 25	Oct 25	Nov 25	Dec 25	Jan 26	Feb 26	Mar 26	Apr 26	May 26	Jun 26	Total
Gross Revenue	577,138	3,324	993,954	1,059,888	811,161	794,241	702,142	790,750					5,732,598
House Profit	26,500	(220,348)	303,472	396,861	211,628	103,631	113,985	185,504					1,121,233
Less: Fixed Expenses	41,722	41,690	41,864	41,764	42,643	42,372	42,272	42,477					336,804
Net Income	(15,222)	(262,038)	261,608	355,097	168,985	51,259	71,713	143,027					774,429
Less: FF&E Reserve 5%	28,857	166	49,698	52,994	40,558	39,712	35,107	39,538					286,630
Net Cash Flow	(44,079)	(262,204)	211,910	302,103	128,427	21,547	36,606	103,489					497,799
City 1/2	(22,040)	(131,102)	105,955	151,052	64,214	10,774	18,303	51,745	-	-	-	-	248,900

MONTHLY - Conference Center Financials Jul 24-Jun 25

	Jul 24	Aug 24	Sep 24	Oct 24	Nov 24	Dec 24	Jan 25	Feb 25	Mar 25	Apr 25	May 25	Jun 25	Total
Gross Revenue	505,115	780,475	820,547	875,348	787,833	635,122	373,269	1,058,686	406,931	801,690	612,168	433,374	8,090,558
House Profit	23,177	159,000	226,576	271,304	159,974	64,637	(38,919)	430,746	9,259	220,558	88,762	(5,654)	1,609,420
Less: Fixed Expenses	39,589	39,450	39,834	41,430	42,063	41,863	41,971	42,050	41,956	42,268	40,938	40,612	494,024
Net Income	(16,412)	119,550	186,742	229,874	117,911	22,774	(80,890)	388,696	(32,697)	178,290	47,824	(46,266)	1,115,396
Less: FF&E Reserve 5%	25,256	39,090	41,027	43,701	39,392	31,756	18,663	52,934	20,347	40,085	30,608	21,669	404,528
Net Cash Flow	(41,668)	80,460	145,715	186,173	78,519	(8,982)	(99,553)	335,762	(53,044)	138,205	17,216	(67,935)	710,868
City 1/2	(20,834)	40,230	72,858	93,087	39,260	(4,491)	(49,777)	167,881	(26,522)	69,103	8,608	(33,968)	355,434

MONTHLY Differences - Conference Center Financials

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
City 1/2 Difference	(1,206)	(171,332)	33,098	57,965	24,954	15,265	68,080	(116,137)				

City of Franklin

109 3rd Ave S.
Franklin, TN 37064
(615) 791-3217

File #: 26-0431

DATE: 4/13/2026

TO: Budget & Finance Committee

FROM: Michael Walters Young, Chief Budget & Performance Officer
Skye Gerhart, Management Fellow

SUBJECT:

Miscellaneous Report - City of Franklin Indirect Cost Analysis Methodology

PURPOSE:

The purpose of this memorandum is to provide information to the Franklin Board of Mayor and Aldermen (BOMA) concerning the City's allocation and calculation of indirect costs.

BACKGROUND/STAFF COMMENTS:

It is standard practice for governments to employ an allocation of costs incurred by business-type activities by their governmental funds as recognition for the time spent by administration and support services in the ongoing operation of the business-type funds. This presentation and detailed spreadsheet provide the City's rationale for indirect costs in FY 2027 charged against the Water, Sewer, Sanitation, and Stormwater Funds.

FINANCIAL IMPACT:

For FY 2027, the proposed indirect costs against the City's 4 business-type activity funds is $4,284,930, or an approximate administrative charge of 6.26% on the combined costs of the business-type activity funds.

RECOMMENDATION:

Staff recommends that Budget & Finance Cmmittee receive this information. There is no further action to be taken.

Purpose of Indirect Cost Accounting

Indirect Cost Transfers reflect those funds transferred from the Special Revenue & Proprietary Funds to the Support Services Departments of the General Fund.

Indirect Costs are calculated to account for the support services (IT, Billing, Budget/Finance, Admin, HR, etc.) provided to the Water/Sewer, Sanitation, and Stormwater Funds.

Budget Detail

FY 2026 Budget: $4,211,130
FY 2027 Budget: $4,284,930
Difference: Increase of $73,800 or 1.75%

Break down by fund:

- **$936,367 from the Water Fund (421)**
- **$2,293,542 from the Sewer Fund (431)**
- **$787,295 from the Sanitation Fund (124)**
- **$267,727 from the Stormwater Fund (135)**

Note: Budget may be modified moving forward.

Indirect Cost Transfers

Budget Detail

	Water	Sewer	Solid Waste	Stormwater	Totals
Billing & Licensing	$ 247,557	$ 606,367	$ 208,383	$ 93,025	$ 1,155,332
Administration	$ 84,599	$ 207,218	$ 43,539	$ 5,247	$ 340,603
Facilities	$ 17,344	$ 42,483	$ 35,688	$ -	$ 95,516
Human Resources	$ 89,257	$ 218,627	$ 92,352	$ 5,947	$ 406,183
Law	$ 30,772	$ 75,372	$ 12,790	$ 2,442	$ 121,376
Communications	$ 7,017	$ 17,187	$ 28,876	$ 1,758	$ 54,838
Finance	$ 39,035	$ 95,612	$ 23,320	$ 2,412	$ 160,378
Purchasing	$ -	$ -	$ -	$ -	$ -
Budget & Performance	$ 37,502	$ 91,858	$ 19,468	$ 2,327	$ 151,156
Engineering	$ 47,349	$ 115,976	$ -	$ 62,274	$ 225,599
Information Technology	$ 335,935	$ 822,840	$ 322,878	$ 92,296	$ 1,573,949
	$ 936,367	**$ 2,293,542**	**$ 787,295**	**$ 267,727**	**$ 4,284,930**
	21.9%	**53.5%**	**18.4%**	**6.2%**	**100%**

Calculation Considerations

Indirect Cost Transfers are calculated by assessing the support services department budgets to the proportion of time each department spends supporting the City's business-type activity funds.

Certain support-service line items are excluded from this calculation because they apply solely to General Fund activities. The relative size of each fund is also factored in to ensure an equitable distribution of costs.

City of Franklin Indirect Cost Analysis - FY 2027

Step 1: Evaluate Actual Indirect Metrics by Department

In the summer of 2023, the City began a comprehensive study of the indirect allocations to evaluate their appropriateness. City Staff reviewed each department and inquired whether the allocation should be based on a blanket percentage, time spent or work conducted where demonstrable for each department. Since then we annually review the assumptions and make modifications. The updated amounts for FY 2027 are shown below:

New Method

Department	Proposed Method	2025 Department Budget* *excluding interfund reimb.*	Total Amount Allocated *for 2026*	Water	Sewer	Solid Waste	Stormwater	Totals
Billing & Licensing [1]	based on actual perform.	$ 1,940,736	84%	$ 426,962	$ 426,962	$ 349,332	$ 426,962	**$ 1,630,218**
Administration	20% is best metric	$ 1,944,434	20%	$ 84,599	$ 207,218	$ 72,989	$ 24,080	**$ 388,887**
Facilities[2]	based on tickets	$ 747,844	16%	$ 29,914	$ 29,914	$ 59,828	$ -	**$ 119,655**
Human Resources	metric-based	$ 2,615,861	19%	$ 243,697	$ 64,187	$ 154,818	$ 27,295	**$ 489,998**
Law	metric-based	$ 1,220,998	11%	$ 72,235	$ 33,909	$ 21,442	$ 11,208	**$ 138,794**
Communications[3]	10% overall percentage	$ 806,801	10%	$ 12,102	$ 12,102	$ 48,408	$ 8,068	**$ 80,680**
Finance	metric-based	$ 1,317,862	14%	$ 57,294	$ 77,353	$ 39,093	$ 11,070	**$ 184,810**
Purchasing	metric-based	$ -	-	$ -	$ -	$ -	$ -	**$ -**
Budget & Performance	% of all funds managed	$ 593,396	29%	$ 37,384	$ 91,976	$ 32,637	$ 10,681	**$ 172,678**
Engineering	employee-based	$ 2,099,896	21%	$ 81,663	$ 81,663	$ -	$ 285,819	**$ 449,144**
Information Technology [4]	metric-based	$ 8,516,124	25%	$ 549,558	$ 609,216	$ 541,273	$ 423,615	**$ 2,123,662**
		A)	**$ 5,778,526**	**$ 1,595,408**	**$ 1,634,500**	**$ 1,319,820**	**$ 1,228,798**	**$ 5,778,526**
			New Method Dist. Calc.	27.6%	28.3%	22.8%	21.3%	**100.0%**

**- 2025 Department Budgets are used as a base for 2027 Indirect Costs since this number is inclusive of all amendments for accurate estimate of indirect metrics.*

1- Billing & Licensing Budget was reduced by $180,000 for the amount paid to Williamson County for property tax services. This service is not shared in use or cost by the operational funds.

2- Facilities Budget is all Personnel costs + 2/11th's of all citywide utilities costs to account for the operational funds use of the Public Works Building and Sanitation Facility.

3- Communications Budget was reduced by $40,000 for the amount paid for the Annual Christmas Tree Lighting. This event is not shared in use or cost by the operational funds.

4- IT Budget was reduced by the total amount of public safety specific computer services that are not shared in use or cost by the operational funds.

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Step 2: Validate Distribution of Indirect based on Relative Size of Contributing Operational Funds

While this distribution may have been based on overall time spent or data driven metric, it fails to state the relative magnitude of the fund in reference to the other funds. The sharp increases proposed in both Sanitation (Solid Waste) and a near tripling of the Indirect in Stormwater. This would make the relative level of indirect costs in the Stormwater fund be nearly 40% of annual operations, which is systemically way too high given a general rule used is the support service departments as a percentage of the total general fund, a figure closer to 20%.

The other factor not considered just by applying the methodology of time or activity spent is the overall size of the funds. The total 2025 appropriation for each of the four funds (Water, Sewer, Sanitation and Stormwater) is shown below:

	Water	Sewer	Solid Waste	Stormwater	Totals
- 2025 Gross Special Revenue & Proprietary Fund Appropriations	$ 15,820,928	$ 38,751,955	$ 13,649,764	$ 4,503,273	**$ 72,725,920**
- Relative size of each fund to the total all business-type activity funds	21.8%	53.3%	18.8%	6.2%	**100.0%**
- Combined size of each fund (rolling up Water & Sewer to a total for Water Management) ***B)***	**75.0%**		**18.8%**	**6.2%**	**100.0%**

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Step 3: Equalize total indirect contributions to fund distribution amount in Step 2 using amounts for Water & Sewer in Step 1 as the base

In order to account for a more accurate measurement of activity and time spent in support departments AND taking into account the relative size of each fund, the following hybrid calculation is proposed:

First, the amounts proposed in Step 1 for Water and Sewer are proposed as is with no modification

Second, the relative size of each fund is applied the total for the Water Man. Fund

	Water	Sewer
A)	$ 1,595,408	$ 1,634,500
SUM of A) (Water + Sewer)	$	3,229,908
B)	75.0%	
C) (A/B)	$	4,304,300

Third, this amount becomes the new total Indirect Allocation to be charged across all four business type activity funds

		Water	Sewer	Solid Waste	Stormwater	Totals
C) Total Indirect Charge	$ 4,304,300					
B) Relative size of each Business-type activity fund to each other		21.8%	53.3%	18.8%	6.2%	100.0%
D) Sub Total Indirect Charge x relative size percentage of each fund (C x B)		$ 936,365	$ 2,293,543	$ 807,864	$ 267,727	$ 4,304,300
E) Case By Case Adjustments [1]				$ (20,569)		$ (20,569)
F) Total Indirect Charge per fund (D-E)		$ 936,365	$ 2,293,543	$ 787,295	$ 267,727	$ 4,284,930

[1] *Adjustment to the Sanitation Fund to account for SES Technical Support Specialist time spent on General Fund department routes (leaf pickup and snow removal)*

The distribution by fund is shown below:

Department		Water	Sewer	Solid Waste	Stormwater	Totals
Billing & Licensing	Billing & Licensing	$ 247,557	$ 606,367	$ 208,383	$ 93,025	$ 1,155,332
Administration	Administration	$ 84,599	$ 207,218	$ 43,539	$ 5,247	$ 340,603
Facilities	Facilities	$ 17,344	$ 42,483	$ 35,688	$ -	$ 95,516
Human Resources	Human Resources	$ 89,257	$ 218,627	$ 92,352	$ 5,947	$ 406,183
Law	Law	$ 30,772	$ 75,372	$ 12,790	$ 2,442	$ 121,376
Communications	Communications	$ 7,017	$ 17,187	$ 28,876	$ 1,758	$ 54,838
Finance (incl. of Purchasing)	Finance	$ 39,035	$ 95,612	$ 23,320	$ 2,412	$ 160,378
Purchasing	Purchasing	$ -	$ -	$ -	$ -	$ -
Budget & Performance*	Budget & Performance	$ 37,502	$ 91,858	$ 19,468	$ 2,327	$ 151,156
Engineering	Engineering	$ 47,349	$ 115,976	$ -	$ 62,274	$ 225,599
Information Technology	Information Technology	$ 335,935	$ 822,840	$ 322,878	$ 92,296	$ 1,573,949
		$ 936,367	$ 2,293,542	$ 787,295	$ 267,727	$ 4,284,930
		21.9%	53.5%	18.4%	6.2%	100%

This analysis will continue to be revised annually to adjust for changes to budgets in the General Fund and in the Business-type activity funds.