



City of Franklin

Mailing Address:
109 3rd Ave S
Franklin, TN 37064
(615) 791-3217

Meeting Agenda

Franklin Transit Authority

Tuesday, April 7, 2026

4:00 PM

Eastern Flank Event Facility

MEETING LOCATION

Eastern Flank Event Facility
1368 Eastern Flank Circle

Notice is hereby given that a meeting of the Franklin Transit Authority will be held on the date and time listed above. You may call 615.791.3212 for additional information. For accommodations due to disabilities or other special arrangements, please contact the Human Resources Department at 615.791.3216 at least 24 hours prior to the meeting. Accommodations have been made to ensure that the public is able to view the meeting. The public may view the meeting by attending in person at the meeting location.

CALL TO ORDER

CITIZEN COMMENTS

APPROVAL OF MINUTES

1. Consideration Of Approval Of Minutes

OLD BUSINESS

NEW BUSINESS

2. Consideration Of Financial Report
3. Consideration Of Grants And Funding Report
4. Consideration Of Transit And VanStar Statistics Report
5. Consideration Of Resources And Opportunities Report
6. Consideration Of Outreach And Marketing Report
7. Consideration Of Contractor Monitor Report
8. Consideration Of Equipment Report
9. Update on Transit Master Plan
10. Acknowledgement of TDOT-Franklin Transit Authority 5307 Contract
11. Acknowledgment of Transit Shelter Install in Hard Bargain Neighborhood

OTHER BUSINESS

- 12. City Staff Report
- 13. Report Of TMA President/CEO
- 14. Chairman's Report

ADJOURN

Anyone needing accommodations due to disabilities please contact the ADA Coordinator at 615-791-3277 at least 24 hours prior to the meeting.

**FRANKLIN TRANSIT AUTHORITY
MINUTES OF BOARD MEETING
Tuesday, February 3, 2026; 4:00 P.M.**

The Franklin Transit Authority met on Tuesday, February 3, 2026, at 4:00 P.M., at the Eastern Flank Event Facility in Franklin, TN.

Members Present

Patrick Baggett	Stanton Higgs, The TMA Group	Bill Squires, City of Franklin
Scotty Bernick	Kelly Bair, The TMA Group	Walter Denton, City of Franklin
Eric McElroy	Sharmila Patel, The TMA Group	Paul Holzen, City of Franklin
Deanna Lambert	Max Baker, City of Franklin	Andrew Orr, City of Franklin
Doris McMillan	Christiana Dunn, City of Franklin	
John Schroer		
Leya White		

CALL TO ORDER

Chairman John Schroer welcomed everyone and called the meeting to order.

CITIZEN COMMENTS

There were no citizen comments

ROLL CALL/CONFIRM QUORUM/ANNOUNCEMENTS

Chairman Schroer confirmed a quorum was present.

APPROVAL OF MINUTES

There were no questions or comments made regarding the December 2025 Authority minutes. Ms. Leya White made a motion for approval of the FTA minutes. Mr. Patrick Baggett seconded the motion, and the Authority voted unanimously to approve.

NEW BUSINESS

Consideration of Financial Report

Dr. Kelly Bair shared the FY25 financial report through December 31—transit is still tracking well to the budget and pointed out line items that were higher than originally budgeted as a result of the pilot lunch shuttle and the City’s insurance requirements.

Consideration of Grants and Funding Report

Ms. Sharmila Patel shared an update on the status of current FTA and CMAQ grants for Franklin Transit Authority and Williamson County (a subrecipient). Items of note included the updated program of projects for three older TEAMS grants and the upcoming Triennial Review

by the Federal Transit Administration.

Consideration of Transit and VanStar Operating Statistics Report

Mr. Stanton Higgs shared the transit report and discussed ridership numbers for November and December. He shared the VanStar report and emphasized the key performance highlights and environmental and economic impact of the program.

Consideration of Contract Monitor Report

Ms. Christiana Dunn reviewed the relevant items from the contractor monitoring report, which included the submission of federal financial and milestone reports, the closeout of Franklin Transit's NTD report, and the acquisition of vanpool vehicles for the subrecipient, Williamson County Vanpool.

Discussion of Future of Lunchtime Shuttle Update

Authority members reviewed the September through December ridership numbers for the pilot lunch route. Mr. Baggett asked about comparing ridership per hour of the lunch shuttle versus the TODD pickups. Discussion ensued about additional benefits related to having the lunch shuttle—reducing congestion and serving as an economic driver for stores and restaurants. A board decision would be made after the proposed budget had been discussed.

Chairman Schroer made a motion to accept the reports presented, and it passed unanimously.

Update on Transit Master Plan

Mr. Max Baker provided an update on the transit master plan, providing an update on the timeline, recapping public outreach efforts and existing conditions, and presenting draft goals and objectives.

The draft goals are as follows: Improve Rider Awareness and Experience; Provide Accessible Mobility for all Residents and Visitors; Strengthen Connectivity to Local and Regional Destinations; and Provide Excellent Management and Oversight of the Public Transportation System.

Chairman Schroer made a motion for approval of the draft goals as shown to be used as the study continues. Ms. Deanna Lambert seconded the motion, and the Authority voted unanimously to approve.

Consideration of Storage of Franklin Transit Authority Vehicles & Equipment

According to the transit contract, the TMA Group shall store all city Equipment as directed by the Authority at the suitable location identified by the Authority. The new fleet facility on Beasley Drive does not include covered storage for the vehicles.

Ms. Doris MacMillan made a motion to approve Franklin Transit Authority vehicles being stored uncovered at the new location. Mr. Scotty Bernick seconded the motion, and it passed unanimously.

Consideration of FY 2026-27 Franklin Transit Budget

Dr. Bair discussed the proposed budget. The 2027 budget proposal includes a modest increase of 18.9% over the 2026 budget. However, the increase for the city share of the operations budget is only a 6.3% increase over the 2026 budget. The expectation is to offset the majority of the increase in expenses by utilizing more federal operating grant dollars and anticipating an increase in fare revenue based upon current fares.

Mr. Bagget made a motion to approve the proposed Franklin Transit budget. Mr. Bernick seconded the motion, and it passed unanimously.

Consideration of Lunchtime Shuttle

After the proposed budget was approved, discussion returned to the pilot lunch shuttle program. Chairman Schroer made a motion to extend the pilot lunch shuttle service until the end of the fiscal year, June 30. Mr. Baggett seconded the motion, and it passed unanimously.

ADJOURN

Mr. Bagget made a motion to adjourn, Ms. White seconded the motion, and it passed unanimously.

The meeting adjourned at 5:15 PM. The next regularly scheduled meeting will be Tuesday, April 7 at 4:00 PM in the Eastern Flank Event Facility.

John Schroer, Chairman

The TMA Group
Statement of Activities
Franklin Transit Authority
For the Eight Months Ending February 28, 2026

	Month Actual	Month Budget	YTD Actual	YTD Budget	Total Budget
Revenues					
COF Transit Operating	\$ 114,966.41	\$ 134,429.33	\$ 921,496.95	\$ 862,333.50	1,412,203.75
Fares	5,424.50	8,083.33	71,037.00	64,666.64	97,000.00
Other Revenues	7,300.00	800.00	36,379.72	6,500.00	9,700.00
State Funding	1,627.00	8,656.00	353,401.00	374,118.00	378,447.00
Federal Funding	156,721.00	122,300.00	1,089,361.00	1,042,927.00	1,639,212.00
Total Revenues	286,038.91	274,268.66	2,471,675.67	2,350,545.14	3,536,562.75
Direct Cost of Program					
Salaries & Wages - Admin	23,141.41	26,464.96	217,588.23	233,427.02	352,519.36
Salaries & Wages Transit Operations	28,836.91	27,729.63	249,427.93	248,592.32	373,375.71
Salaries & Wages - Drivers	80,050.31	82,855.60	801,942.48	747,540.35	1,122,140.60
Taxes & Benefits - Transit Admin	3,674.24	3,788.69	32,661.67	32,852.19	49,901.29
Taxes & Benefits - Transit Operations	6,953.68	6,603.02	57,590.59	57,111.83	86,825.48
Taxes & Benefits - Drivers	29,449.60	26,141.97	246,751.67	225,118.97	342,734.91
Uniforms	109.73	250.00	2,859.18	2,000.00	3,000.00
Professional Services	7,872.99	5,323.05	34,716.44	42,584.40	63,876.57
Transit Building Maintenance	2,243.44	2,666.67	19,422.60	21,333.36	32,000.00
Transit Vehicle Maintenance	24,854.11	30,291.67	220,656.58	242,333.36	363,500.00
Transit Center Cleaning	2,020.00	2,083.33	16,460.00	16,666.64	25,000.00
Transit Safety	0.00	1,250.00	946.00	10,000.00	15,000.00
IT Support	4,760.43	4,464.64	37,680.33	35,717.12	53,575.70
Software Licensing Expenses	3,125.75	833.33	8,362.83	6,666.64	10,000.00
Transit Security	2,382.20	1,666.67	7,055.06	13,333.36	20,000.00
Transit Surveillance	296.65	316.67	2,373.20	2,533.36	3,800.00
Legal Fees	0.00	20.83	1,820.00	166.64	250.00
Transit-DAM Compliance	489.00	333.33	2,619.08	2,666.64	4,000.00
Payroll Fees	1,217.83	848.34	10,281.89	7,210.87	11,028.36
Transit Fuel & Lubricants	11,615.86	14,808.34	107,460.38	118,466.72	177,700.00
Postage and Supplies	1,543.03	1,123.56	7,026.30	8,988.48	13,482.66
Utilities	5,356.78	3,166.27	33,831.92	25,330.16	37,995.20
Trolley Insurance	15,185.03	15,974.42	126,078.79	127,795.36	191,693.00
Transit General Liability	1,426.43	1,600.42	11,589.44	12,803.36	19,205.00
Payouts for Insured Liab Damag	690.00	766.67	19,382.85	6,133.36	9,200.00
Errors & Omissions Liability	946.32	1,125.00	7,570.56	9,000.00	13,500.00
Insurance General Office & D&O	1,467.78	1,348.51	39,662.82	10,788.08	16,182.07
Vehicle Licensing & Registrati	0.00	0.00	0.00	0.00	0.00
Dues and Subscriptions	2,719.74	1,949.69	23,201.56	15,597.52	23,396.28
Meetings	0.00	0.00	350.00	0.00	0.00
Travel and Training	33.35	673.88	336.58	5,391.04	8,086.56
Equipment - Other	5,612.40	82.02	7,759.13	656.16	984.20
Bank Fees	55.21	37.50	448.26	300.00	450.00
Marketing & Advertising	2,400.00	1,262.50	40,088.43	10,100.00	15,150.00
Office Rent	13,783.50	3,900.14	60,835.57	31,201.12	46,801.70
Equipment Lease	404.30	508.33	3,187.74	4,066.64	6,100.00
Equipment Usage (Depreciation)	1,320.90	2,009.01	11,649.58	16,072.08	24,108.10
ADA Expenditures	0.00	0.00	0.00	0.00	0.00
Total Direct Cost of Program	286,038.91	274,268.66	2,471,675.67	2,350,545.15	3,536,562.75
Net Difference - Operations	\$ 0.00	\$ 0.00	\$ 0.00	(\$ 0.01)	0.00

**The TMA Group
Statement of Activities
Franklin Transit Authority
For the Eight Months Ending February 28, 2026**

	Month Actual	Month Budget	YTD Actual	YTD Budget	Total Budget
Planning					
Federal Planning	\$ 0.00	\$ 8,333.00	\$ 130,178.00	66,666.00	100,000.00
State Planning	0.00	1,042.00	16,271.00	8,333.00	12,500.00
COF Planning Cost Share	0.00	1,041.67	16,273.39	8,334.36	12,500.00
Total Planning Revenues	0.00	10,416.67	162,722.39	83,333.36	125,000.00
Planning Costs					
Planning/Transit	0.00	10,416.67	162,723.81	83,333.36	125,000.00
Zero Emission Study Match	0.00	0.00	(1.42)	0.00	0.00
Net Difference - Planning	\$ 0.00	\$ 0.00	\$ 0.00	0.00	0.00
Equipment					
Federal Capital Expenditures	\$ 0.00	\$ 36,694.00	\$ 17,046.00	293,554.00	440,332.00
State Capital Expenditures	0.00	4,587.00	2,130.00	36,693.00	55,041.00
COF Capital Cost Share	0.00	3,086.92	2,132.08	24,696.36	37,042.00
Sale of Surplis Asset	0.00	1,500.00	0.00	12,000.00	18,000.00
Total Equipment Revenues	0.00	45,867.92	21,308.08	366,943.36	550,415.00
Equipment Costs					
Equipment - Transit	0.00	45,867.92	21,308.08	366,943.36	550,415.00
Net Difference - Equipment	\$ 0.00	\$ 0.00	\$ 0.00	0.00	0.00

The TMA Group
Statement of Financial Position
February 28, 2026

ASSETS

Current Assets	
Pinnacle Bank - COF Transit	\$ 490.50
Receivables - Federal	336,734.00
Receivables - State	195,045.00
Receivables Other - Transit	<u>7,097.00</u>
Total Current Assets	539,366.50
	<hr/>
Total Assets	<u><u>\$539,366.50</u></u>

LIABILITIES AND NET ASSETS

Current Liabilities	
Accrued Revenue Due to Transit	<u>\$539,366.50</u>
Total Current Liabilities	<u>539,366.50</u>
Total Liabilities & Net Assets	<u><u>\$539,366.50</u></u>
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The TMA Group negotiates on behalf of the Franklin Transit Authority and Williamson County vanpool with Nashville MTA and RTA for the distribution of Federal Transit Administration (FTA) Section 5307 grant funding made available to the Nashville-Davidson Urbanized Area (UZA).

Current Federal Transit Administration Grant Balances as of March 20, 2026

Funding Source	Grant Number	FTA Transit	FTA - Williamson Passthrough - Vanpool	Uses	TIP ID	UPWP Study
5307	TN-2017-020-00	\$7177.00	\$0	Planning	2019-65-129	Franklin Transit Authority: Transit Master Plan
5307	TN-90-X384-00	\$40.00	\$0	Security	2015-65-075	
5307	TN-90-X352-00	\$11,414.00	\$1,570.00	Planning, Shelters, Vanpool Vehicles	2019-65-129; 2015-65-075	
5307	TN-2019-021-00	\$865, 539.00	\$10.00	Shelters, Security, Support Equipment	2015-65-060	
5307	TN-2020-008-00	\$23,513.00	\$520,000.00	Security, Vanpool Operating, Vanpool Vehicles	2019-65-128; 2015-65-075	
5307 CARES Act	TN-2020-018-00	\$2.00	\$740.00	Vanpool Operating Assistance	N/A	
5307	TN-2022-031-00	\$121,706.00	\$475,165.00	Planning, Security, Rent (WC: Operating Assistance and Planning)	2019-65-128; 2019-65-131; 2019-65-129; 2019-65-130	Franklin Transit Authority: Transit Master Plan AND Williamson County Vanpool: Transit Demand Management (TDM) Strategies Study AND Williamson County Vanpool/TMA Group: Coordination/Planning for Transportation Service Gaps Study
5307	TN-2023-037-00	\$712,264.00	\$325,165.00	Operating, Security, Replacement Buses (WC: Operating Assistance)	2015-65-060; 2018-65-056; 2019-65-128	
5307 ARP	TN-2022-027-00	\$4,741.00	\$2.00	Security and Vanpool Operating Assistance	N/A	

5307	TN-2024-031-00	\$1,425,460.00	\$0	Microtransit: Operating Assistance and Hardware/Software	2022-65-154	
5307	TN-2024-024-00	\$655,273.00	\$465,447.00	Operating, PM, Security, Safety, Support Vehicle (WC: Operating Assistance and Security)	2011-65-016; 2015-65-060; 2018-65-056; 2019-65-128	
5307	TN-2025-018-00	\$4,710,443.00	\$600,202.00	Operating, PM, Security, Safety, Rolling Stock, Capital for ZEB, Planning (WC: Operating Assistance and Security)	2018-65-056; 2011-65-016; 2015-65-060; 2019-65-128; 2019-65-129	Franklin Transit Authority: Transit Master Plan
5307	TN-2025-016-00	\$737,377.00	\$983,140.00	Preventive Maintenance (WC: Replacement Vans)	2011-65-016; 2015-65-075	
CMAQ			\$2,842,898.62	Vanpool Post-Pandemic Initiative	2022-65-157	
CMAQ			\$14,884.28	Regional Multimodal and Rideshare Park and Ride	2018-611-060	

Grant and Procurement Updates:

- Carpenter Bus Sales in Franklin was awarded the transit bus procurement. Three buses have arrived and been painted. One bus will be removed from the fleet and two will be kept as spares.
- New vehicles have arrived for Williamson County Vanpool: five Toyota Siennas and five 2026 Ford Explorers. These were purchased through the state contract.
- TDOT's Congestion Mitigation and Air Quality (CMAQ) Improvement Program has funding available for FY2026, and they are exploring opportunities to support eligible transit projects. Two applications were created for Franklin Transit: Franklin Transit Historic Trolley Repower & Restoration Program and Franklin Transit Authority Hybrid Microtransit & ADA Demand Response Fleet.
- The annual FFY2026 application for Franklin Transit Authority and the Williamson County vanpool has been submitted to FTA and is under review. The budget is available on the next page.

Triennial Review Update:

- Staff from TFC Consulting, Inc. are serving as reviewers. The Recipient Information Request (RIR) and the supporting documents were submitted at the end of February. The proposed review dates are August 18-19, 2026; by the end of the month, we hope to know if the review will be virtual or onsite.
- Areas Covered in the Review
 1. Legal
 2. Financial Management and Capacity
 3. Technical Capacity – Award Management
 4. Technical Capacity – Program Management and Subrecipient Oversight
 5. Technical Capacity – Project Management
 6. Transit Asset Management
 7. Satisfactory and Continuing Control
 8. Maintenance
 9. Procurement
 10. ~~DBE (Disadvantaged Business Enterprise)~~
 11. ~~Title VI~~
 12. ADA – General
 13. ADA – Complementary Paratransit
 14. ~~EEQ~~
 15. ~~School Bus~~
 16. ~~Charter Bus~~
 17. DFWA (Drug-Free Workplace Act)
 18. Drug and Alcohol Program
 19. Section 5307 Program Requirements
 20. Section 5310 Program Requirements
 21. ~~Section 5311 Program Requirements~~
 22. PTASP (Public Transportation Agency Safety Act)
 23. ~~Cybersecurity~~

Process

- ~~Notice from FTA~~
- ~~Training~~
- ~~Submit RIR~~
- Pre-site review
- Requests for additional information
- Virtual or site visit entrance conference
- Discussions
- Submit final documentation
- Summary of preliminary findings
- Exit conference
- Draft report
- Final report
- Corrective actions
- Closeout

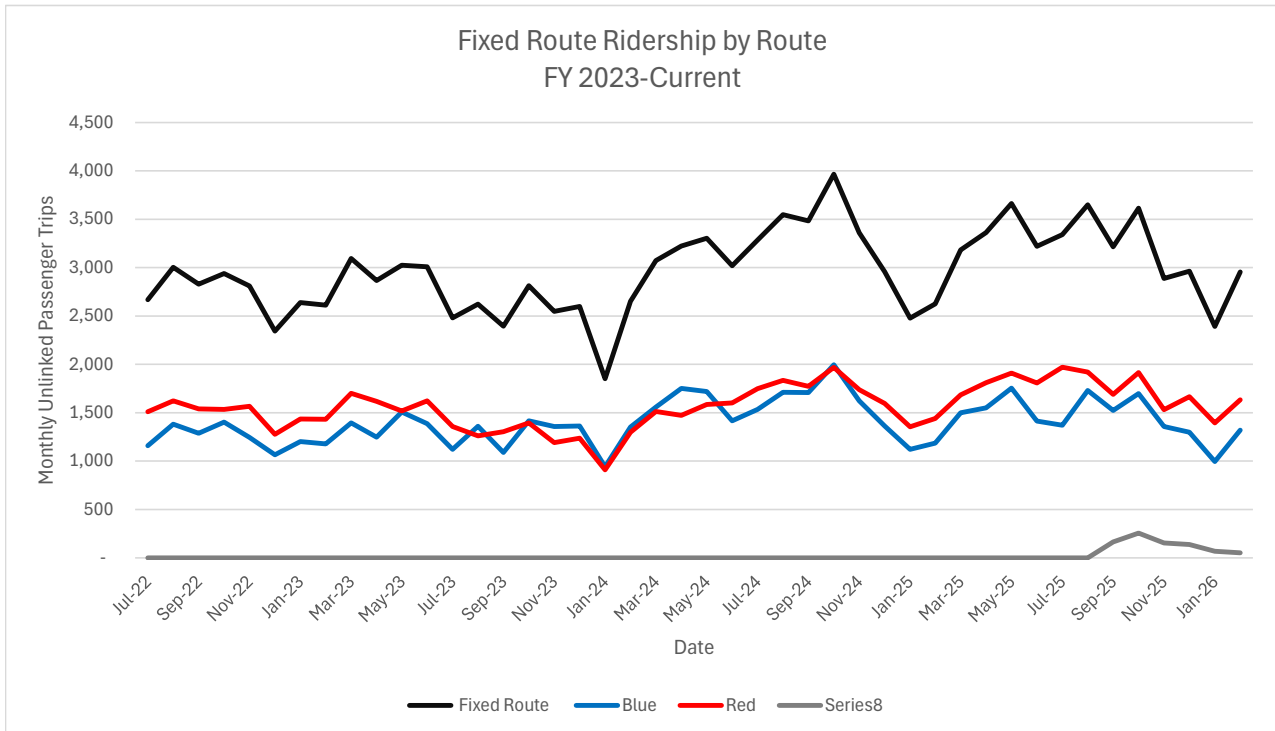
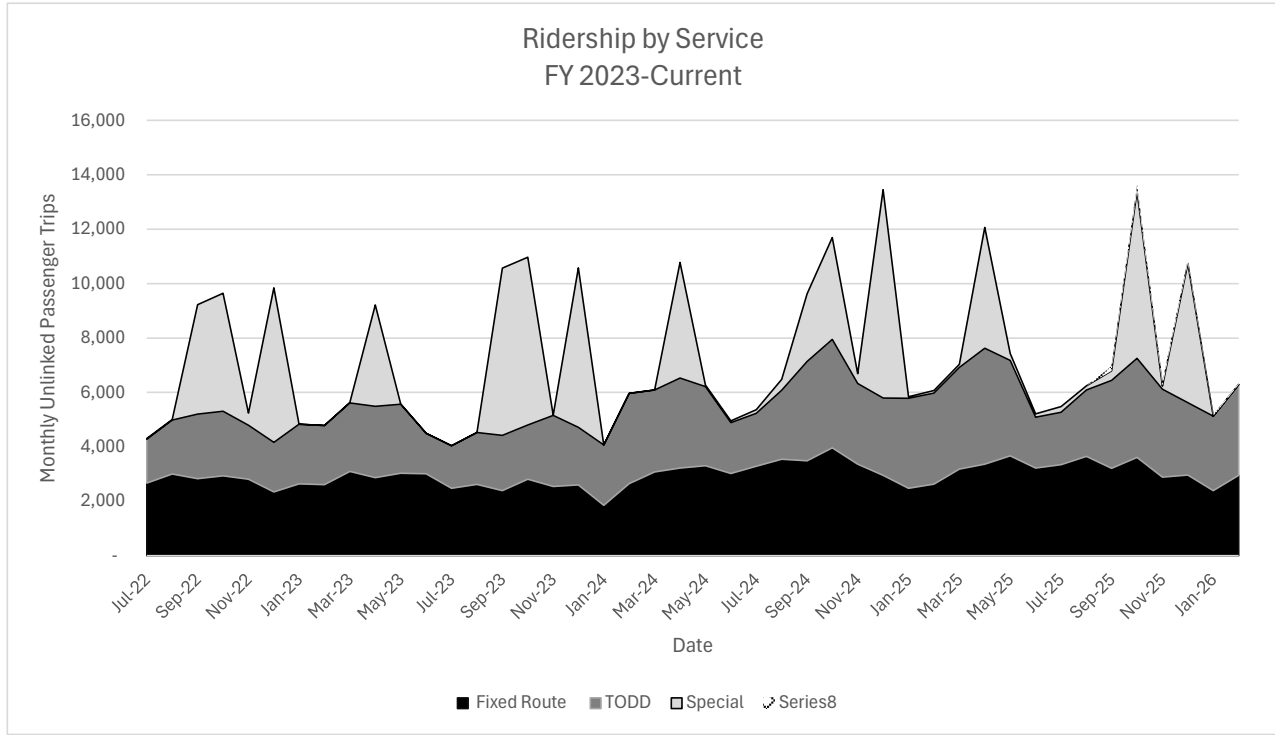
FFY26 FTA Application Budget

	Total	FTA	State	Local		Line Item	NEPA
6417-2025-1-P1	FFY26 Franklin Transit Authority: Capital, PM and Operating Assistance						
Preventive Maintenance	\$ 1,011,215	\$ 808,972	no match	\$ 202,243		11.7A.00	IIC, Type 7
Op. Assist. Franklin Transit	\$ 1,930,126	\$ 965,063	no match	\$ 965,063	FY25 Table 3a	30.09.03	IIC, Type 4
Op. Assist. Franklin Transit	\$ 2,031,016	\$ 1,015,508	no match	\$ 1,015,508	FY24 Table 3A	30.09.03	IIC, Type 4
Fleet Facility Lease	\$ 300,000	\$ 240,000	\$ 30,000	\$ 30,000		11.46.04	
Security	\$ 81,250	\$ 65,000	\$ 8,125	\$ 8,125	Fleet facility	11.32.07	IIC, Type 5
Safety	\$ 12,500	\$ 10,000	\$ 1,250	\$ 1,250		11.7D.02	IIC, Type 5
Metropolitan Planning for Management/Operations	\$ 250,000	\$ 200,000	\$ 25,000	\$ 25,000	FYs 26-27 UPWP	44.26.14	IIC, Type 4
6417-2025-1-P2	FFY26 Williamson County: Operating Assistance						
Op. Assist. Williamson Co.	\$ 1,171,268	\$ 585,634	no match	\$585,634	FY25 Table 3a	30.09.03	IIC, Type 4
Op. Assist. Williamson Co.	\$ 1,128,404	\$ 564,202	no match	\$ 564,202	FY24 Table 3A	30.09.03	IIC, Type 4
Mobility Management	\$ 862,052	\$ 689,642	\$ 86,205	\$ 86,205		11.7L.00	IIC, Type 4
Security	\$ 42,400	\$ 33,920	\$ 4,240	\$ 4,240	Cameras and Software	11.42.09	IIC, Type 5
Fleet Facility Lease	\$ 33,000	\$ 26,400	\$ 3,300	\$ 3,300		11.46.04	IIC, Type 4
Total	\$ 8,853,231	\$ 5,204,341	\$ 158,120	\$ 3,490,770			
Total WillCo 5307	\$ 1,899,798	\$ 2,269,319	FY24 Franklin Transit				
Total Franklin Transit 5307	\$ 3,304,543	\$ 2,198,252	FY25 Franklin Transit		\$ 1,163,028.00	FY 25 funds remaining	

Franklin Transit Operating Statistics

Average Ridership by Service (FY23-Current)					
	Total	Fixed Route	TODD	Special	Lunch*
Monthly	7,277	2,982	2,609	1,734	179
Daily	280	115	100	67	10

Average Ridership by Route (FY23-Current)				
	Fixed Route	Red	Blue	Lunch*
Monthly	2,982	1,568	1,413	179
Daily	115	60	54	10



* Lunch shuttle in operation for 12 days in September

FiscalYear	Fiscal Month	Sum of RIDERS	Route
FY26	Sep	1,637	Blue
FY26	Sep	198	Lunch Rte
FY26	Sep	1,688	Red
FY26	Sep	3,669	TODD
FY26	Oct	1,629	Blue
FY26	Oct	258	Lunch Rte
FY26	Oct	1,830	Red
FY26	Oct	3,642	TODD
FY26	Nov	1,290	Blue
FY26	Nov	155	Lunch Rte
FY26	Nov	1,428	Red
FY26	Nov	3,228	TODD
FY26	Dec	1,241	Blue
FY26	Dec	139	Lunch Rte
FY26	Dec	1,526	Red
FY26	Dec	2,660	TODD
FY26	Jan	952	Blue
FY26	Jan	64	Lunch Rte
FY26	Jan	1,295	Red
FY26	Jan	2,735	TODD
FY26	Feb	1,252	Blue
FY26	Feb	51	Lunch Rte
FY26	Feb	1,540	Red
FY26	Feb	3,330	TODD
FY26	Mar	881	Blue
FY26	Mar	43	Lunch Rte
FY26	Mar	1,141	Red

Total 41,632

Lunch Riders vs Total Riders



Fiscal Year

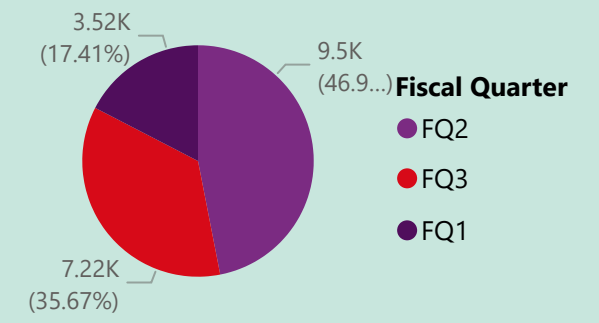
Fiscal Quart... Fiscal Month

Type Route

Category

Lunch Route Total	Special Route Percentage
908	2%

RIDERS by Fiscal Quarter



RideDATE	TYPE	ROUTE	CATEGORY	RIDERS	NOTES	REQUESTED BY
1/2/2026	Special	Lunch Rte	Lunch	9		FTA
1/2/2026	Special	Special	Special	3	Art Crawl	ART COUNCIL
1/5/2026	Special	Lunch Rte	Lunch	1		FTA
1/6/2026	Special	Lunch Rte	Lunch	6		FTA
1/7/2026	Special	Lunch Rte	Lunch	2		FTA
1/8/2026	Special	Lunch Rte	Lunch	1		FTA
1/9/2026	Special	Lunch Rte	Lunch	1		FTA
1/12/2026	Special	Lunch Rte	Lunch	2		FTA
1/13/2026	Special	Lunch Rte	Lunch	2		FTA
1/14/2026	Special	Lunch Rte	Lunch	1		FTA
1/15/2026	Special	Lunch Rte	Lunch	3		FTA
1/16/2026	Special	Lunch Rte	Lunch	14		FTA
1/20/2026	Special	Lunch Rte	Lunch	3		FTA
1/21/2026	Special	Lunch Rte	Lunch	8		FTA
1/22/2026	Special	Lunch Rte	Lunch	2		FTA
1/23/2026	Special	Lunch Rte	Lunch	4		FTA
1/24/2026	Special	Special			Snow Day	
1/26/2026	Special	Special			Snow Day	
1/27/2026	Special	Special			Snow Day	
1/29/2026	Special	Lunch Rte	Lunch	2		FTA
1/30/2026	Special	Lunch Rte	Lunch	4		FTA
2/2/2026	Special	Lunch Rte	Lunch	12		FTA
2/3/2026	Special	Lunch Rte	Lunch	2		FTA
2/6/2026	Special	Lunch Rte	Lunch	4		FTA
2/6/2026	Special	Special	Special	5	Art Crawl	ART COUNCIL
2/12/2026	Special	Lunch Rte	Lunch	4		FTA
2/13/2026	Special	Lunch Rte	Lunch	2		FTA
2/17/2026	Special	Lunch Rte	Lunch	12		FTA
2/18/2026	Special	Lunch Rte	Lunch	4		FTA
2/19/2026	Special	Lunch Rte	Lunch	2		FTA
2/20/2026	Special	Lunch Rte	Lunch	1		FTA
2/27/2026	Special	Lunch Rte	Lunch	8		FTA
3/3/2026	Special	Lunch Rte	Lunch	4		FTA
3/4/2026	Special	Lunch Rte	Lunch	1		FTA
3/5/2026	Special	Lunch Rte	Lunch	4		FTA
3/6/2026	Special	Special	Special	4	Art Crawl	ART COUNCIL
3/6/2026	Special	Lunch Rte	Lunch	7		FTA
3/10/2026	Special	Lunch Rte	Lunch	4		FTA
3/11/2026	Special	Lunch Rte	Lunch	4		FTA
3/12/2026	Special	Lunch Rte	Lunch	4		FTA
3/18/2026	Special	Lunch Rte	Lunch	1		FTA
3/19/2026	Special	Lunch Rte	Lunch	8		FTA
3/20/2026	Special	Lunch Rte	Lunch	6		FTA

VANSTAR VANPOOL — WILLIAMSON COUNTY

Board Report — March 24, 2026

FISCAL YEAR-TO-DATE PERFORMANCE

July – February (8 Months)

Metric	FY2025	FY2026	Change
Unlinked Passenger Trips (UPT)	50,055	45,843	-8.4%
Passenger Miles Traveled (PMT)	2,199,052	2,065,773	-6.1%
Vehicle Revenue Miles (VRM)	532,017	562,682	+5.8%
Vehicle Revenue Hours (VRH)	13,558	14,205	+4.8%
Maximum Service Vehicles (VOMS)	44	47	+6.8%

Note: The decrease in passenger trips and miles is primarily attributed to federal agencies implementing stricter commute benefit standards following the pandemic. These adjustments reflect a clean-up of commute benefit usage to meet the highest compliance levels now that work-from-home agreements have stabilized — not a decline in active routes. VanStar revenues are ahead of budget for FY2026.

FY2026 PROJECTED ECONOMIC IMPACT

Program Scale

Metric	FY2026 Projected
Active Commuters	289
Total Trip Segments	70,852
Total Miles Reported - SOV Reduced	3,499,441
Counties Served	13+
Average Commute Distance	46+ miles one-way

Commuter & Household Economic Impact

Metric	FY2026 Projected
Total Participant Savings	\$1,835,262
Average Annual Savings Per Commuter	\$6,351
Local Economic Multiplier Effect	\$1.1 million

Key Impacts:

- For workers earning \$24,000–\$38,000 annually, VanStar delivers a 16.7%–26.5% effective increase in disposable income
- Eliminates reliance on high-interest auto loans and unpredictable vehicle repair costs
- Enables household spending on housing, food, healthcare, and education
- \$1.84 million in savings circulates back into originating county economies

Regional Wages & Employment Supported

Originating County	Routes	Est. Annual Wages Supported
Montgomery (Clarksville)	23	\$8.2M+
Davidson (Nashville Hub)	—	\$12.5M+
Rutherford (Murfreesboro/Smyrna)	6	\$4.8M+
Maury (Columbia/Spring Hill)	4	\$3.2M+
Putnam (Cookeville)	3	\$2.4M+
Coffee (Tullahoma/Manchester)	3	\$2.1M+
Williamson (Franklin/Brentwood)	HQ	\$3.6M+
TOTAL WAGES SUPPORTED		\$36.8M+

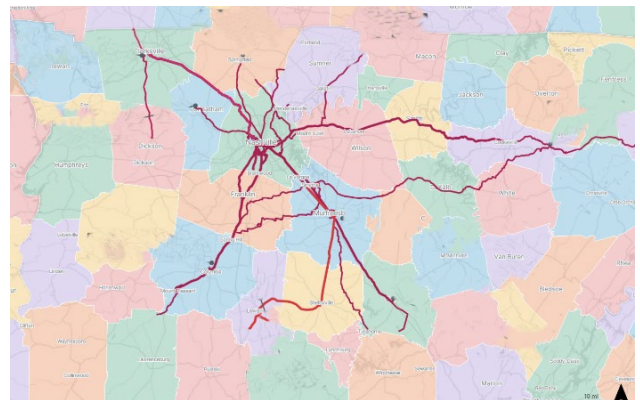
Employment Impact Highlights:

- VanStar is the only viable transit option connecting rural/suburban workers to Nashville-area jobs
- Reduces employer turnover costs by \$5,000–\$8,000 per avoided separation
- Supports sustained employment value exceeding \$8.5 million annually
- Serves workers from persistent poverty census tracts with zero fixed-route coverage

Projected Environmental Impact

Metric	FY2026 Projected
Vehicle Miles Reduced	3,110,614 miles
Greenhouse Gas Reduced	1,110 metric tons CO ₂ e
Fuel Saved	126,140 gallons
Fuel Cost Avoided	\$378,420–\$409,955

Equivalent to removing 242 passenger vehicles from the road for one full year



Program Efficiency

Metric	Value
Farebox Recovery Ratio	65% (3–4x rural transit average)
Return on Federal Investment	\$15–\$20 per \$1 invested
JARC Return	\$31+ per \$1 federal share
Route Deployment	2–4 weeks (vs. 12–18 months for bus)

Franklin Transit Authority

CONTRACTOR MONITORING

2 CFR 200.331 Requirement for pass-through entities

All pass-through entities must: (d) Monitor the activities of the subrecipient as necessary to ensure that the subaward is used for authorized purposes, in compliance with Federal statutes, regulations, and the terms and conditions of the subaward; and that subaward performance goals are achieved.

Requirement	Yes	Meeting Date	Initials	Note
LEGAL: Have there been any legal matters that may affect the Authority or the Federal Transit Administration?				
LEGAL: Are there any instances relating to false claims under the False Claims Act or fraud?				
LEGAL: Has TMA used only non-appropriated funds for any lobbying activities				
FINANCIAL MANAGEMENT: Have there been any changes to financial policies, procedures, or the organizational structure?				
FINANCIAL MANAGEMENT: Has TMA conducted the required Single Audit, submitted the required documentation to the Franklin Transit Authority (FRTA), and resolved any identified issues?				
TECHNICAL CAPACITY – AWARD MGT: Have any milestone progress reports (MPRs) and Federal Financial Reports (FFRs) been submitted to FTA?				
TECHNICAL CAPACITY – AWARD MGT: Have any grant awards been closed out?				
TECHNICAL CAPACITY – PROGRAM MGT: Has TMA been suspended, debarred, ineligible, or voluntarily excluded from participation in federally assisted transactions?				
TECHNICAL CAPACITY – PROGRAM MGT: Has the annual risk assessment been submitted to TDOT since the last meeting?				
TECHNICAL CAPACITY – PROJECT MGT: Has the TMA Group implemented any new capital or planning project? (Needs board approval)				
TRANSIT ASSET MANAGEMENT: Has the TMA Group submitted the updated TAM plan to Franklin Transit Authority (FRTA) for review and approval?				
TRANSIT ASSET MANAGEMENT: Has the TMA Group shared its annual performance targets with the Board?				
SATISFACTORY CONTINUING CONTROL: Have there been any changes to real property? Has there been or will there be any incidental use of real property?				
SATISFACTORY CONTINUING CONTROL: Are there any additions of FTA-funded equipment? Was any equipment withdrawn from use and disposed of in accordance with 2 CFR 200 and FTA requirements?				
SATISFACTORY CONTINUING CONTROL: Are there any changes to the bus fleet that impacts FTA requirements for spare ratios and contingency fleets?	X	4.7.26	CD	purchase of 3 buses 3/2
MAINTENANCE: Have any changes been made to the maintenance plan or TMA's program for preventive maintenance inspections				
MAINTENANCE: Have there been any major warranty issues?				
PROCUREMENT: Have there been any changes to the procurement policies and procedures?				
PROCUREMENT: Have any procurement protests been received or decided?				

Requirement	Yes	Meeting Date	Initials	Note
PROCUREMENT: Have any revenue contracts or capital leases been awarded?				
DISADVANTAGED BUSINESS ENTERPRISE (DBE): Have there been any changes to the DBE plan, goal, or the person designated as the DBELO?				
DISADVANTAGED BUSINESS ENTERPRISE (DBE): Has the TMA Group submitted the Uniform Report of DBE Awards or Commitments and Payments semi-annually by the required due dates?				
DISADVANTAGED BUSINESS ENTERPRISE (DBE): Have there been any DBEs terminated/substituted on a project?				
TITLE VI: Have there been any changes to the Title VI program or procedures?				
TITLE VI: Have there been any Title VI complaints or investigations?				
TITLE VI: Are there any proposed changes to fares and/or transit service that need Board review and approval?				
TITLE VI: Are there any upcoming planning activities? How will public participation and minority needs be considered?				
AMERICANS WITH DISABILITIES ACT (ADA): Have there been any ADA-related complaints? How have they been resolved?				
AMERICANS WITH DISABILITIES ACT (ADA): Have there been any changes to facilities or buses that impact access?				
AMERICANS WITH DISABILITIES ACT (ADA): Have there been any changes to ADA complaint procedures and the ADA reasonable modification policy?				
ADA COMPLEMENTARY PARATRANSIT: Have there been any changes to the paratransit eligibility determination process?				
ADA COMPLEMENTARY PARATRANSIT: Have there been any changes to the rider's guide, application form, or the sample notification letter templates?				
DRUG-FREE WORKPLACE ACT: Have there been any changes to the Drug-Free Workplace policy or to the ongoing program?				
DRUG-FREE WORKPLACE ACT: Have there been any personnel action(s) taken regarding drug statute violation(s) that occurred in the workplace?				
DRUG AND ALCOHOL PROGRAM: Have there been any changes to the board-adopted drug and alcohol misuse policy?				
DRUG AND ALCOHOL PROGRAM: Have there been any changes to the list of covered employees placed in safety sensitive positions and supervisors/company officials charged with making reasonable suspicion determinations?				
DRUG AND ALCOHOL PROGRAM: Has there been any training offered to employees since the last board meeting?				
SECTION 5307 PROGRAM: Is there a new/updated written agreement with the Metropolitan Planning Organization (MPO) that determines mutual responsibilities in carrying out the metropolitan transportation planning process?				
SECTION 5307 PROGRAM: Has the proposed budget and proposed projects been shared with the board?				
SECTION 5307 PROGRAM: Have the proposed annual transit security expenditures been shared with the board?				
SECTION 5307 PROGRAM: Have any changes been made to the policy detailing the public comment process on increases in the basic fare structure or implementing a major service reduction ?				

Requirement	Yes	Meeting Date	Initials	Note
SECTION 5307 PROGRAM: Have the annual Certifications and Assurances been signed?				

The information marked above was presented to and reviewed by FRTA board members at the stated meeting.

Chair, Franklin Transit Authority

Date

Franklin Transit Master Plan

FTA Board Meeting

April 7, 2026

Agenda



Recap of Activities



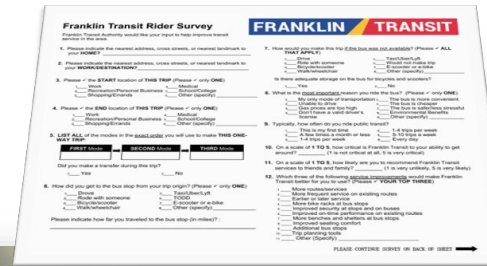
Recommendations



Timeline

Recap of Activities

- Input
 - Public Outreach (TM2)
 - Stakeholder Workshops (TM2)
 - Existing Conditions Analysis (TM3)
- Output
 - Vision and Mission (TM4)
 - Goals and Objectives (TM4)
 - Transit Improvement Alternatives (TM5)



The image shows a survey form titled "Franklin Transit Rider Survey" with the Franklin Transit logo. The form contains several numbered questions (1-10) regarding rider demographics, trip frequency, mode of transport, and satisfaction. It includes checkboxes for "Yes", "No", and "Other (specify)". At the bottom, it asks for contact information and includes a note: "PLEASE COMPLETE SURVEY ON BACK OF SHEET".



Vision and Mission

- **Existing Mission Statement:**

The Franklin Transit Authority connects people and places by providing efficient, effective, and affordable transportation services. (City of Franklin FY26 Budget)

Goals and Objectives



Goals and Objectives

1. Improve Rider Awareness and Experience

- i. Achieve broad awareness about public transportation services offered in Franklin
- ii. Modernize fare payment and customer-facing tools
- iii. Build partnerships that expand access to mobility services and support rider growth
- iv. Enhance the customer experience

Goals and Objectives

2. Provide Accessible Mobility for All Residents and Visitors

- i. Maintain affordability of services
- ii. Modernize bus stop amenities
- iii. Expand transit access

Goals and Objectives

3. Strengthen Connectivity to Local and Regional Destinations

- i. Increase connectivity to regional transit providers
- ii. Improve access to major activity centers
- iii. Optimize decision making process for special event services

Goals and Objectives

4. Provide Excellent Management and Oversight of the Public Transportation System

- i. Improve the performance data quality
- ii. Improve public access to performance information
- iii. Drive changes to services offered based on performance data
- iv. Prioritize safety

Transit Improvement Alternatives

Incorporate results from public engagement and existing conditions analyses

- They align with the developed goals and objectives

Organized into specific phased recommendations with a financial plan

- Short-term (within 2 years)
- Medium-term (within 5 years)
- Long-term (within 10 years)

Categories of Alternatives



Outreach and Communications Improvements



Planning and Policy Development



Capital and Technology Improvements



Transparency and Performance Monitoring



Service Improvements

Outreach and Communications Improvements



Develop and maintain public performance dashboards and reports

Conduct more public outreach and education events

Coordinate with stakeholders to support non-emergency medical transportation and access to essential services

Acquire and maintain more social media followers

When applicable, redesign schedules, maps, wayfinding, and communications for clarity and consistency

Coordinate service with regional agencies and neighboring jurisdictions

Refresh outreach and engagement strategy every 5 years

Planning and Policy Development



Develop a technology assessment and improvement strategy

Complete a microtransit feasibility study

Develop an ADA Transition Plan

Bus Stop Design Guidelines

Develop and outreach and engagement strategy

Develop a Preventative Maintenance Plan

Develop income-based fare payment tiers and similar eligibility programs

Partner with major employers to pilot employer-supported transit benefits and bulk pass programs

Assess operational challenges related to special event service

Conduct a Comprehensive Operational Analysis (COA)

Update Transit Master Plan every five years

Update Preventative Maintenance Plan every five years

Develop fare and service equity thresholds related to changes in service

Capital and Technology Improvements



Assess and modernize core technology systems to improve performance data quality (to aid in driving service improvement)

- Upgrade scheduling and dispatch tools
- Install Automatic Passenger Counters (APCs) across the entire fleet
- Improve real-time information and tracking (AVL)
- Launch mobile fare payment

Design and construct additional bus stop infrastructure

Launch open-loop tap payment

Site, design, and construct mobility hubs

Transparency and Performance Monitoring



Implement Key Performance Indicators (KPIs)

Develop and maintain internal performance dashboards and reports

Develop strategy for investment decisions based on performance

Reassess performance goals and targets annually

Monitor performance and adjust operating parameters annually

Refresh performance improvement program every five years

Service Improvements



Conduct microtransit feasibility study and launch pilot program

Optimize existing fixed routes

Extend service span

Improve frequency

Add Sunday service

Add new local, regional, and downtown fixed routes

Data driven service modifications

Example Decision Tree: On-time Performance (OTP)

OTP \geq Target

Performance acceptable:
Document and replicate
success, monitor trends.

Example— Route “x”
achieved 92% OTP for
months: keep schedule
as-is.

Minimum \leq
OTP < Target

Moderate
underperformance:
analyze delays and root
cause. Corrective actions
and review after 60-90
days.

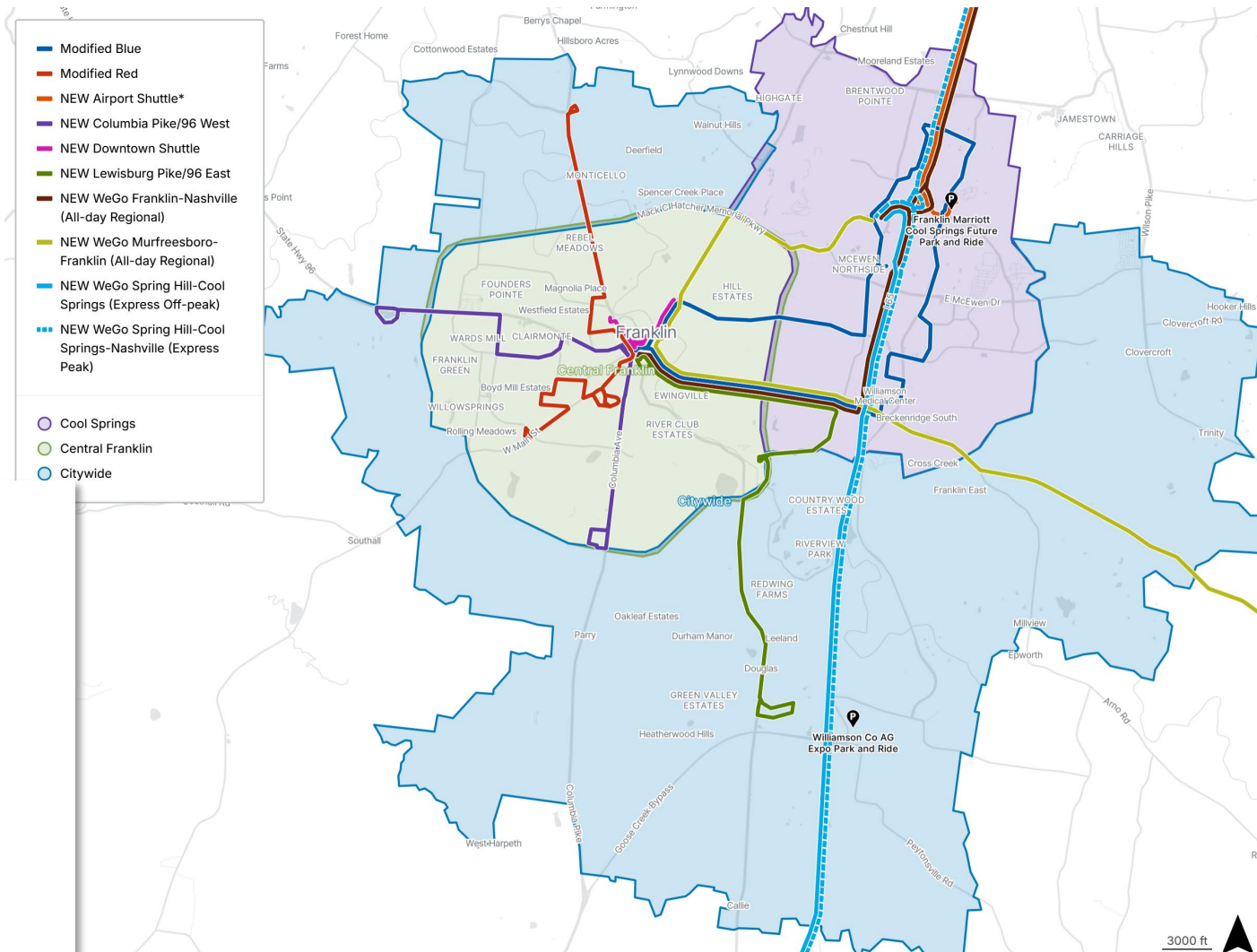
Example— Route “y” is
late in PM peak due to
school dismissal traffic:
add 4 minutes to runtime.

OTP <
Minimum

Major underperformance:
field review and route
redesign. Report
corrective actions.

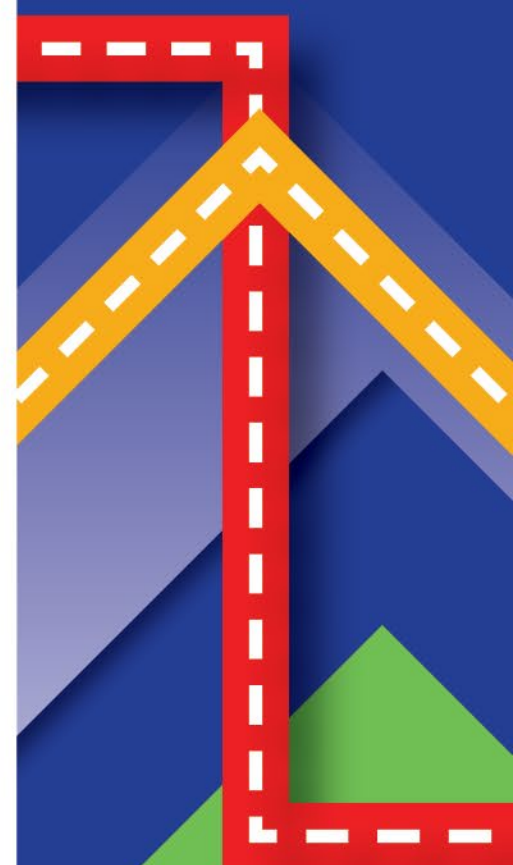
Example— Route “z” has
63% OPT, subsequent field
review shows chronic
congestion: consider stop
consolidation.

Service Improvements



All identified fixed-route and microtransit alternatives

- *Regional route not identified by WeGo



Future “TODD”

Same-day booking (30-minute maximum wait time)

Algorithm prioritizes shared rides in real time

Automated integration with fixed route service

Mobile payment preferred (cash fare payment available)

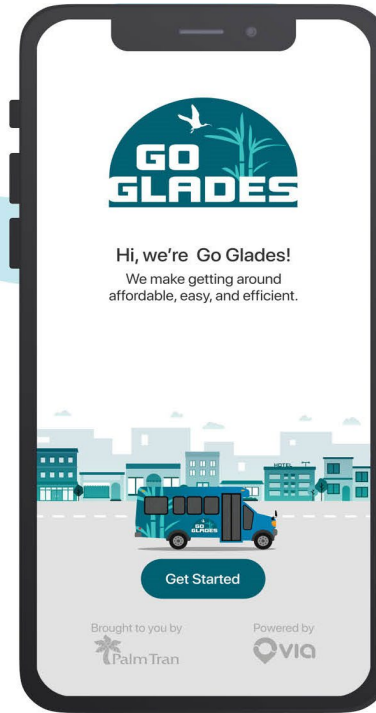
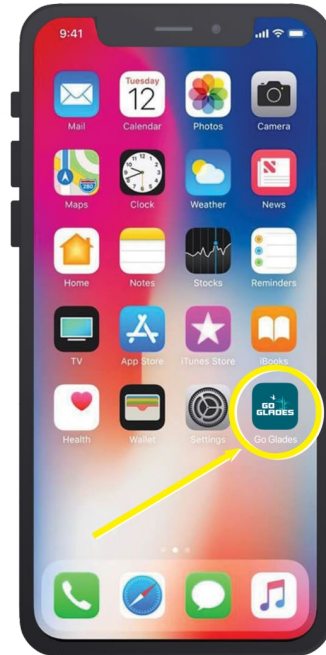
Scheduling via app preferred (call-in reservations available)

Can support designated hubs or curb-to-curb

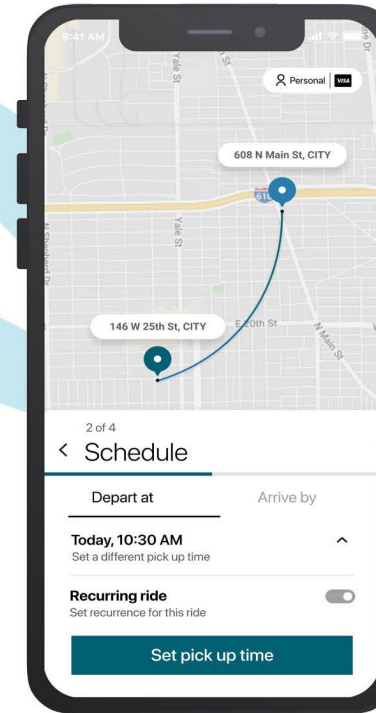
Capital and Technology Improvements- Case Study



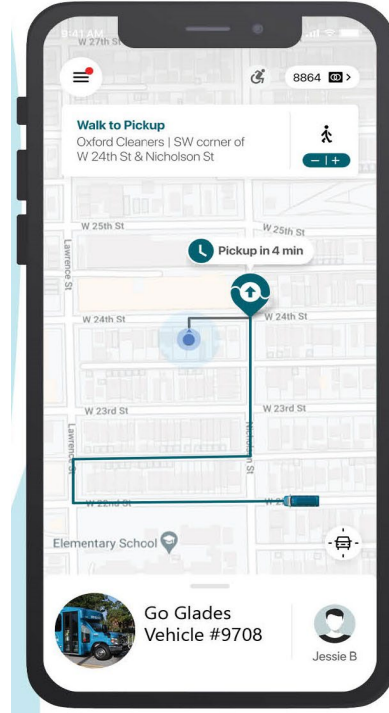
A New Way to Schedule your Go Glades Trip



1 Create an Account
Download the Go Glades mobile app in the App Store or Google Play Store and follow the simple signup steps.

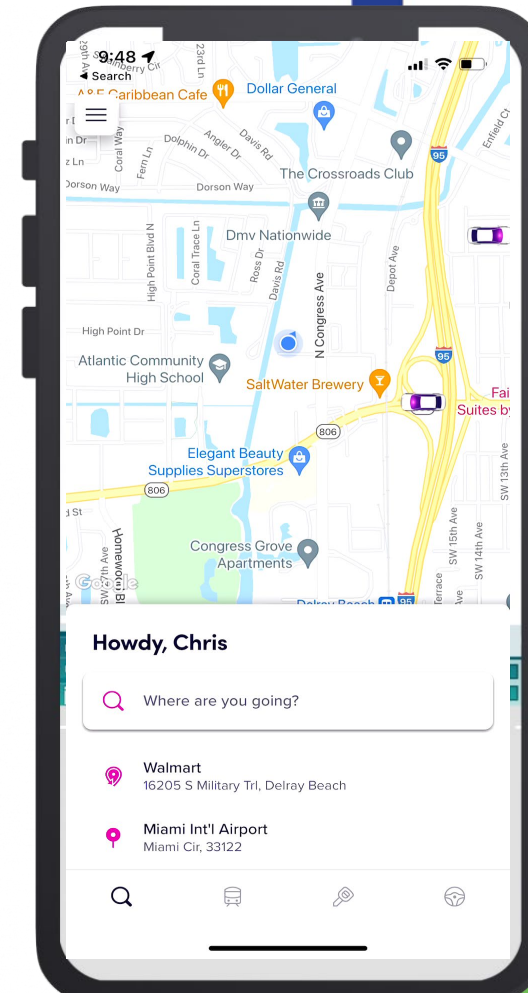
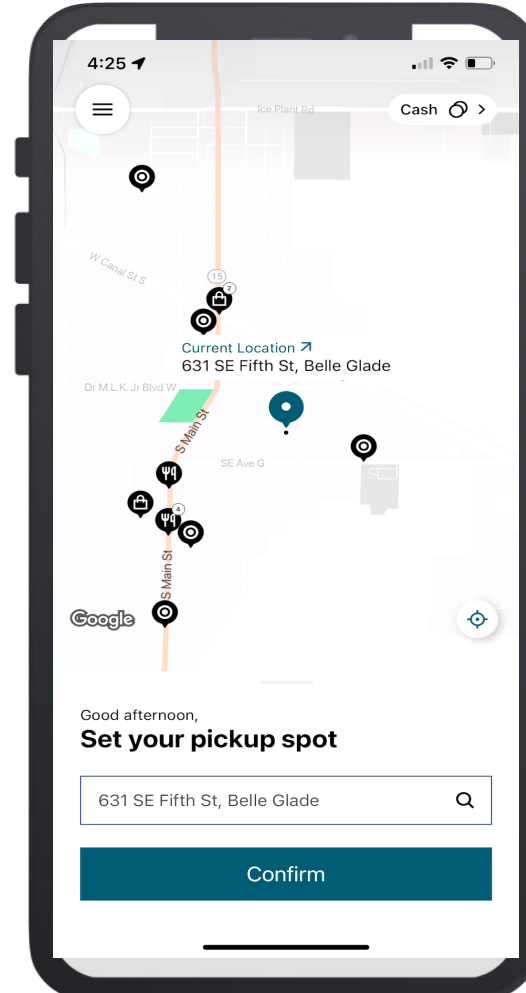
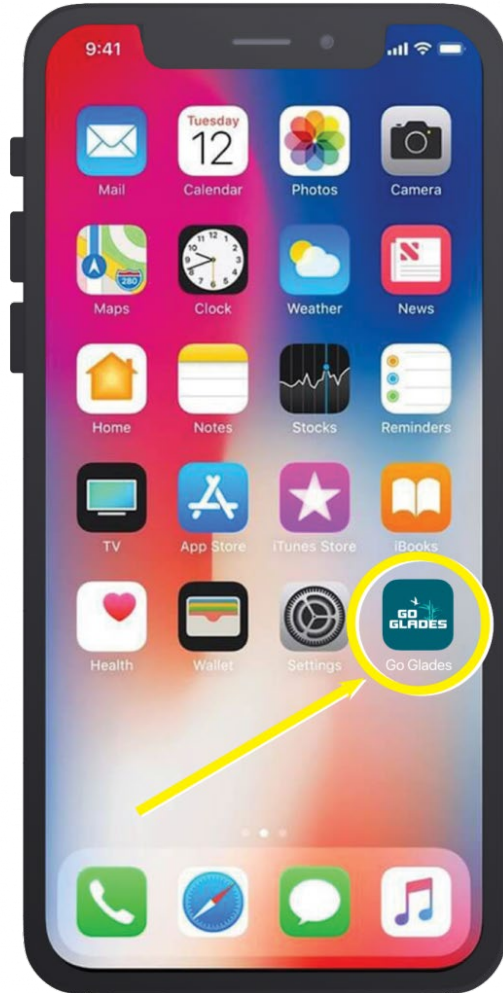


2 Book a Ride
Enter your pickup and dropoff addresses and choose the ride that works best for you. Then tap **Book This Ride**.

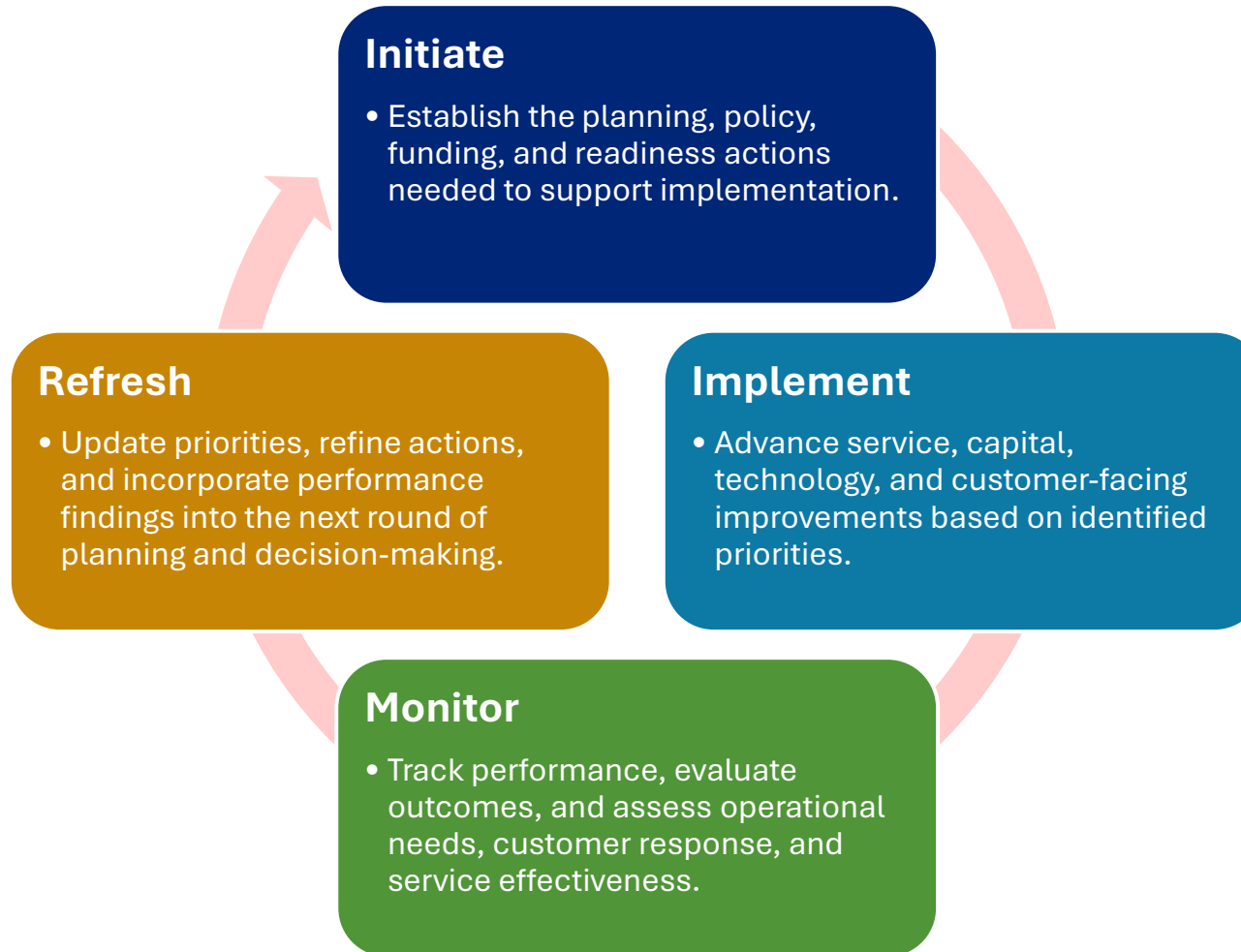


3 Meet your Driver
The app will show you exactly where to meet your driver - it's usually a nearby corner, which helps minimize detours.

Capital and Technology Improvements- Case Study



Implementation Roadmap and Sequencing



Some actions can proceed in parallel, while others depend on funding, procurement, and implementation readiness.

Detailed Sequencing

Initiate		Implement		
FY27 (2026)	FY27 (2027)	FY28	FY29	FY30
Develop an ADA Transition Plan	Develop service design standards	Rebrand TODD as new microtransit service develops	Implement open-loop tap payment	Launch Central Franklin MOD zone
Implement Key Performance Indicators (KPIs)	Add Franklin Transit to a regional transit trip planning app and regional fare payment app/card	Develop bus stop design guidelines	Conduct a performance-driven service redesign—comprehensive operational analysis (COA)	
Develop a technology assessment and improvement strategy and procure a SaaS solution	Develop internal and public performance dashboards and reports	Upgrade real-time information and tracking, scheduling, and dispatch tools	Modify existing routes	
Develop income-based fare payment tiers and similar eligibility programs	Adhere to the Preventative Maintenance Plan and update it every 5 years	Install Automatic Passenger Counters (APCs) across the entire fixed route fleet	Complete an integrated Capital Improvement Plan and Transit Asset Management Plan	
Complete feasibility study and launch Cool Springs microtransit pilot service based on recommendations	Develop a public outreach and communications strategy	Implement wifi across the entire fleet	Extend service based on demand, or as identified in the COA	
Assess operational challenges related to short-term or intermittent circumstances	Launch mobile fare payment			
Monitor				

Several actions can proceed concurrently, but early planning, procurement, and funding steps are needed to enable later service and capital improvements.

Detailed Sequencing

Refresh

FY31	FY32	FY33	FY34	FY35	FY36
Refresh Transit Master Plan	Refresh performance improvement program every 5 years	Add local fixed route service based on performance data	Increase fixed route frequency based on demand	Add regional fixed route service based on performance data	Increase fixed route frequency based on demand
	Adhere to the Preventative Maintenance Plan and update it every 5 years	Complete an integrated Capital Improvement Plan and Transit Asset Management Plan	Add Sunday service		Update Transit Master Plan
	Extend service based on demand, or as identified in the COA/TMP				
	Launch citywide microtransit				
	Add local fixed route service based on performance data				

Monitor

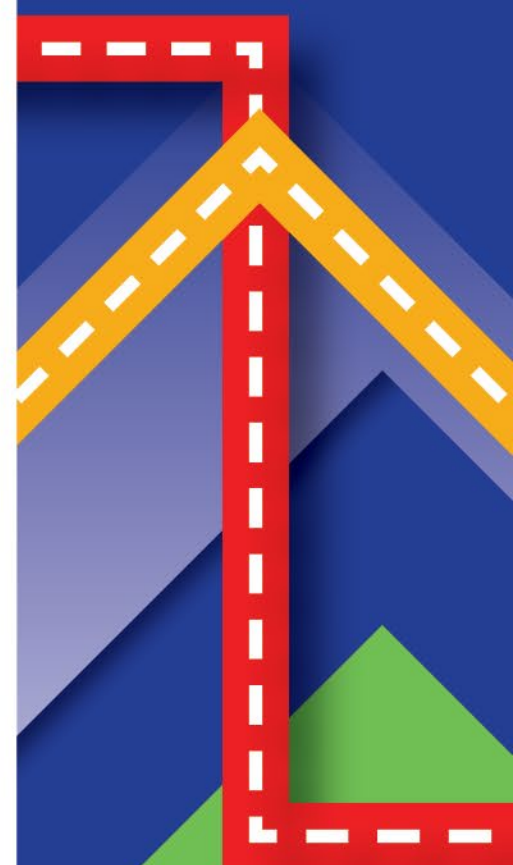
Several actions can proceed concurrently, but early planning, procurement, and funding steps are needed to enable later service and capital improvements.

What is Next?



- Understanding of proposed adoption schedule
- Confirmation of vision, goals, objectives, and transit improvement alternatives
- Understanding and agreement of
 - Recommended improvements
 - Implementation plan and sequencing
- Prioritization of improvements
- Comments on materials prior to public events

Timeline

Task	April	May	June	July
TAG Meeting Presentation and Review: <i>Draft Transit Master Plan</i>	4/7			
FTA Board Meeting Presentation: <i>Draft Vision and Mission Statement, Draft Transit Development Plan</i>	4/7			
Public Meetings (x2)	Late April	May		
FTA Board Meeting Approval: <i>Draft Transit Master Plan (adjusted with public and TAG comments)</i>			6/2	
BOMA Work Session Present: <i>Draft Transit Master Plan</i>			6/23	
Franklin Municipal Planning Commission Present and Approve: <i>Transit Master Plan</i>			6/25	
BOMA Meeting Adoption: <i>Transit Master Plan</i>				7/14



Questions?

 GOVERNMENTAL GRANT CONTRACT (cost reimbursement grant contract with a federal or Tennessee local governmental entity or their agents and instrumentalities)					
Begin Date	End Date	Agency Tracking #	Edison ID		
10/1/2025	9/30/2028	40100-51419	86772		
Grantee Legal Entity Name				Edison Vendor ID	
Franklin Transit Authority				68432	
Subrecipient or Recipient		Assistance Listing Number			
<input type="checkbox"/> Subrecipient <input checked="" type="checkbox"/> Recipient		Grantee's fiscal year end June 30			
Service Caption (one line only)					
FFY 2012 – 5307 Urbanized Area Program – Capital Assistance					
Funding —					
FY	State	Federal	Interdepartmental	Other	TOTAL Grant Contract Amount
2026	\$25,078.00				\$25,078.00
TOTAL:	\$25,078.00				\$25,078.00
Grantee Selection Process Summary					
<input type="checkbox"/> Competitive Selection		Describe the competitive selection process used.			
<input checked="" type="checkbox"/> Non-competitive Selection		Recipients apply directly to the Federal Transit Administration (FTA) for Section 5307 funds. Once their application has been approved by the FTA, recipients submit a request to TDOT Division of Passenger Transportation, Freight, & Rail for matching funds.			
Budget Officer Confirmation: There is a balance in the appropriation from which obligations hereunder are required to be paid that is not already encumbered to pay other obligations.			<i>CPO USE - GG</i>		
 f (Mar 2, 2026 16:17:00 CST)			Z-26-5307-13		
Speed Chart (optional)		Account Code (optional)			
		71304000			

Address # 1

**GRANT CONTRACT
BETWEEN THE STATE OF TENNESSEE,
DEPARTMENT OF TRANSPORTATION
AND
FRANKLIN TRANSIT AUTHORITY**

This grant contract ("Grant Contract"), by and between the State of Tennessee, Department of Transportation hereinafter referred to as the "State" or the "Grantor State Agency" and Grantee Franklin Transit Authority, hereinafter referred to as the "Grantee," is for the provision of capital assistance, as further defined in the "SCOPE OF SERVICES AND DELIVERABLES."

Grantee Edison Vendor ID # 68432

A. SCOPE OF SERVICES AND DELIVERABLES:

- A.1. The Grantee shall provide the scope of services and deliverables ("Scope") as required, described, and detailed in this Grant Contract.
- A.2. The Grantee shall provide all services and deliverables as described in their 49 U.S.C. § 5307 Program application submitted to and as approved by Federal Transit Administration (FTA), incorporated by reference.
- A.3. The Grantee shall abide by the provisions of 49 U.S.C. § 5307 and FTA Circular C 9050.1A "Urbanized Areas Formula Grant Programs Guidance," to receive State funds to urbanized areas for transit capital assistance, and for transportation related planning. Specifically, the funds will be used for capital assistance as detailed in 49 U.S.C. § 5307 and FTA Circular C 9050.1A "Urbanized Areas Formula Grant Programs Guidance."
- A.4. "Capital Projects" means those projects as defined in FTA Circular C 9050.1A "Urbanized Areas Formula Grant Programs Guidance," Chapter IV.
- A.5. Incorporation of Additional Documents. Each of the following documents is included as a part of this Grant Contract by reference or attachment. In the event of a discrepancy or ambiguity regarding the Grantee's duties, responsibilities, and performance hereunder, these items shall govern in order of precedence below.
- a. this Grant Contract document with any attachments or exhibits (excluding the items listed at subsections b. and c., below);
 - b. the Grantee's 49 U.S.C. § 5307 Program application submitted to and as approved by the FTA; and
 - c. FTA Circular C 9050.1A "Urbanized Areas Formula Grant Programs Guidance", or the most recently FTA approved updated circular.

B. TERM OF CONTRACT:

This Grant Contract shall be effective for the period beginning on October 1, 2025 ("Effective Date") and ending on September 30, 2028, ("Term"). The State shall have no obligation to the Grantee for fulfillment of the Scope outside the Term.

C. PAYMENT TERMS AND CONDITIONS:

- C.1. Maximum Liability. In no event shall the maximum liability of the State under this Grant Contract exceed Twenty-five Thousand, Seventy-eight Dollars and No Cents (\$25,078.00) ("Maximum Liability"). The Grant Budget, attached and incorporated as Attachment One is the maximum

amount due the Grantee under this Grant Contract. The Grant Budget line-items include, but are not limited to, all applicable taxes, fees, overhead, and all other direct and indirect costs incurred or to be incurred by the Grantee.

- C.2. Compensation Firm. The Maximum Liability of the State is not subject to escalation for any reason unless amended. The Grant Budget amounts are firm for the duration of the Grant Contract and are not subject to escalation for any reason unless amended, except as provided in Section C.6.
- C.3. Payment Methodology. The Grantee shall be reimbursed for actual, reasonable, and necessary costs based upon the Grant Budget, not to exceed the Maximum Liability established in Section C.1. Upon progress toward the completion of the Scope, as described in Section A of this Grant Contract, the Grantee shall submit invoices prior to any reimbursement of allowable costs.
- C.4. Travel Compensation. Reimbursement to the Grantee for travel, meals, or lodging shall be subject to amounts and limitations specified in the "State Comprehensive Travel Regulations," as they are amended from time to time, and shall be contingent upon and limited by the Grant Budget funding for said reimbursement.
- C.5. Invoice Requirements. The Grantee shall invoice the State no more often than monthly, with all necessary supporting documentation, and present such to:

Tennessee Department of Transportation
 Public Transportation Section
 Division of Passenger Transportation, Rail & Freight
 312 Rosa L Parks Avenue – Tennessee Tower – 10th Floor
 Nashville, Tennessee 37243

- a. Each invoice shall clearly and accurately detail all of the following required information (calculations must be extended and totaled correctly).
- (1) Invoice/Reference Number (assigned by the Grantee).
 - (2) Invoice Date.
 - (3) Invoice Period (to which the reimbursement request is applicable).
 - (4) Grant Contract Number (assigned by the State).
 - (5) Grantor: Tennessee Department of Transportation, Division of Passenger Transportation, Rail & Freight.
 - (6) Grantor Number (assigned by the Grantee to the above-referenced Grantor).
 - (7) Grantee Name.
 - (8) Grantee Tennessee Edison Registration ID Number Referenced in Preamble of this Grant Contract.
 - (9) Grantee Remittance Address.
 - (10) Grantee Contact for Invoice Questions (name, phone, or fax).
 - (11) Itemization of Reimbursement Requested for the Invoice Period— it must detail, at minimum, all of the following:
 - i. The amount requested by Grant Budget line-item (including any travel expenditure reimbursement requested and for which documentation and receipts, as required by "State Comprehensive Travel Regulations," are attached to the invoice).
 - ii. The amount reimbursed by Grant Budget line-item to date.
 - iii. The total amount reimbursed under the Grant Contract to date.
 - iv. The total amount requested (all line-items) for the Invoice Period.
- b. The Grantee understands and agrees to all of the following.

- (1) An invoice under this Grant Contract shall include only reimbursement requests for actual, reasonable, and necessary expenditures required in the delivery of service described by this Grant Contract and shall be subject to the Grant Budget and any other provision of this Grant Contract relating to allowable reimbursements.
- (2) An invoice under this Grant Contract shall not include any reimbursement request for future expenditures.
- (3) An invoice under this Grant Contract shall initiate the timeframe for reimbursement only when the State is in receipt of the invoice, and the invoice meets the minimum requirements of this section C.5.
- (4) **Invoice Reimbursement Calculation** – Invoice reimbursement amounts are based on total contract life-to-date expenses by budget detail activity line. Activity federal and state share percentages are applied to detail activity line expenses to determine reimbursement amounts.
Federal Reimbursement Calculation – The federal share percentage, if any, is used to determine the amount of the federal share reimbursement.
 - The federal share percentage is applied to the total contract life-to-date expense amount, and the result rounded down to the next whole dollar to determine the federal life-to-date reimbursement amount.
 - The federal current period reimbursement amount is determined by subtracting the federal previous period life-to-date reimbursement amount from the federal current period life-to-date reimbursement amount.**State Reimbursement Calculation** – The state share percentage is used to determine the amount of the state share reimbursement.
 - The remaining state share percentage is calculated as the ratio of the state percentage to the combined total of the state and local share percentages (the remaining share percentage). In programs or activities without a federal share, the remaining share percentage is 100%.
 - The remaining state share percentage is applied to the remaining total contract life-to-date expense amount, and the result rounded down to the next whole dollar to determine the state life-to-date reimbursement amount. The remaining total contract life-to-date expense amount is the amount left after subtracting the federal life-to-date reimbursement amount from the total contract life-to-date expense amount.
 - The state current period reimbursement amount is determined by subtracting the state previous period life-to-date reimbursement amount from the state current period life-to-date reimbursement amount.**Budget Reconciliation** – If total program expenses reach the contract's budgeted line-item amount, any shortfall in the calculated federal or state reimbursement amounts is adjusted to match the budgeted federal or state share amount.
Department Override – In rare instances share amount calculations of the state and federal share amounts create rounding issues not anticipated by template formulas. In those circumstances an override in the calculation can be processed with the grantor approval. These adjustments can be additional small amounts up or down and can involve timing differences.

C.6. Budget Line-item: Expenditures, reimbursements, and payments under this Grant Contract shall adhere to the Grant Budget. The Grantee may request revisions of Grant Budget line-items by letter, giving full details supporting such request, provided that such revisions do not increase total Grant Budget amount. Grant Budget line-item revisions may not be made without prior, written approval of the State in which the terms of the approved revisions are explicitly set forth. Any increase in the total Grant Budget amount shall require a Grant Contract amendment.

- C.7. Disbursement Reconciliation and Close Out. The Grantee shall submit any final invoice and a grant disbursement reconciliation report within ninety (90) days of the Grant Contract end date, in form and substance acceptable to the State.
- a. The Grant Budget specifies a Grantee Match Requirement and the final grant disbursement reconciliation report shall detail all Grantee expenditures recorded to meet this requirement.
 - i. No Grantee expenditure shall be recorded and reported toward meeting a Grantee Match Requirement of more than one grant contract with the State.
 - ii. The final grant disbursement reconciliation report shall specifically detail the exact amount of any Grantee failure to meet a Match Requirement, and the maximum total amount reimbursable by the State pursuant to this Grant Contract, as detailed by the Grant Budget column "Grant Contract," shall be reduced by the amount that the Grantee failed to contribute to the Total Project as budgeted.
 - b. If total disbursements by the State pursuant to this Grant Contract exceed the amounts permitted by the section C, payment terms and conditions of this Grant Contract (including any adjustment pursuant to subsection a.ii. above), the Grantee shall refund the difference to the State. The Grantee shall submit the refund with the final grant disbursement reconciliation report.
 - c. The State shall not be responsible for the payment of any invoice submitted to the State after the grant disbursement reconciliation report. The State will not deem any Grantee costs submitted for reimbursement after the grant disbursement reconciliation report to be allowable and reimbursable by the State, and such invoices will NOT be paid.
 - d. The Grantee's failure to provide a final grant disbursement reconciliation report to the state as required shall result in the Grantee being deemed ineligible for reimbursement under this Grant Contract, and the Grantee shall be required to refund any and all payments by the state pursuant to this Grant Contract.
 - e. The Grantee must close out its accounting records at the end of the contract period in such a way that reimbursable expenditures and revenue collections are NOT carried forward.
- C.8. Indirect Cost. Should the Grantee request reimbursement for indirect costs, the Grantee must submit to the State a copy of the indirect cost rate approved by the cognizant federal agency or the cognizant state agency, as applicable. The Grantee will be reimbursed for indirect costs in accordance with the approved indirect cost rate and amounts and limitations specified in the attached Grant Budget. Once the Grantee makes an election and treats a given cost as direct or indirect, it must apply that treatment consistently and may not change during the Term. Any changes in the approved indirect cost rate must have prior approval of the cognizant federal agency or the cognizant state agency, as applicable. If the indirect cost rate is provisional during the Term, once the rate becomes final, the Grantee agrees to remit any overpayment of funds to the State, and subject to the availability of funds the State agrees to remit any underpayment to the Grantee.
- C.9. Cost Allocation. If any part of the costs to be reimbursed under this Grant Contract are joint costs involving allocation to more than one program or activity, such costs shall be allocated and reported in accordance with the provisions of Central Procurement Office Policy Statement 2013-007 or any amendments or revisions made to this policy statement during the Term.

- C.10. Payment of Invoice. A payment by the State shall not prejudice the State's right to object to or question any reimbursement, invoice, or related matter. A payment by the State shall not be construed as acceptance of any part of the work or service provided or as approval of any amount as an allowable cost.
- C.11. Non-allowable Costs. Any amounts payable to the Grantee shall be subject to reduction for amounts included in any invoice or payment that are determined by the State, on the basis of audits or monitoring conducted in accordance with the terms of this Grant Contract, to constitute unallowable costs.
- C.12. State's Right to Set Off. The State reserves the right to set off or deduct from amounts that are or shall become due and payable to the Grantee under this Grant Contract or under any other agreement between the Grantee and the State of Tennessee under which the Grantee has a right to receive payment from the State.
- C.13. Prerequisite Documentation. The Grantee shall not invoice the State under this Grant Contract until the State has received the following, properly completed documentation.
- a. The Grantee shall complete, sign, and return to the State an "Authorization Agreement for Automatic Deposit (ACH Credits) Form" provided by the State. By doing so, the Grantee acknowledges and agrees that, once this form is received by the State, all payments to the Grantee under this or any other grant contract will be made by automated clearing house ("ACH").
 - b. The Grantee shall complete, sign, and return to the State the State-provided W-9 form. The taxpayer identification number on the W-9 form must be the same as the Grantee's Federal Employer Identification Number or Social Security Number referenced in the Grantee's Edison registration information.
- D. STANDARD TERMS AND CONDITIONS:**
- D.1. Required Approvals. The State is not bound by this Grant Contract until it is signed by the parties and approved by appropriate officials in accordance with applicable Tennessee laws and regulations (depending upon the specifics of this Grant Contract, the officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).
- D.2. Modification and Amendment. This Grant Contract may be modified only by a written amendment signed by all parties and approved by the officials who approved the Grant Contract and, depending upon the specifics of the Grant Contract as amended, any additional officials required by Tennessee laws and regulations (the officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).
- D.3. Termination for Convenience. The State may terminate this Grant Contract without cause for any reason. A termination for convenience shall not be a breach of this Grant Contract by the State. The State shall give the Grantee at least thirty (30) days written notice before the effective termination date. The Grantee shall be entitled to compensation for authorized expenditures and satisfactory services completed as of the termination date, but in no event shall the State be liable to the Grantee for compensation for any service that has not been rendered. The final decision as to the amount for which the State is liable shall be determined by the State. The Grantee shall not have any right to any actual general, special, incidental, consequential, or any other damages whatsoever of any description or amount for the State's exercise of its right to terminate for convenience.

- D.4. Termination for Cause. If the Grantee fails to properly perform its obligations under this Grant Contract, or if the Grantee violates any terms of this Grant Contract, the State shall have the right to immediately terminate this Grant Contract and withhold payments in excess of fair compensation for completed services. Notwithstanding the exercise of the State's right to terminate this Grant Contract for cause, the Grantee shall not be relieved of liability to the State for damages sustained by virtue of any breach of this Grant Contract by the Grantee.
- D.5. Subcontracting. The Grantee shall not assign this Grant Contract or enter into a subcontract for any of the services performed under this Grant Contract without obtaining the prior written approval of the State. If such subcontracts are approved by the State, each shall contain, at a minimum, sections of this Grant Contract pertaining to "Conflicts of Interest," "Lobbying," "Nondiscrimination," "Public Accountability," "Public Notice," and "Records" (as identified by the section headings). Notwithstanding any use of approved subcontractors, the Grantee shall remain responsible for all work performed.
- D.6. Conflicts of Interest. The Grantee warrants that no part of the total Grant Contract Amount shall be paid directly or indirectly to an employee or official of the State of Tennessee as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or consultant to the Grantee in connection with any work contemplated or performed relative to this Grant Contract.
- D.7. Lobbying. The Grantee certifies, to the best of its knowledge and belief, that:
- a. No federally appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
 - b. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this contract, grant, loan, or cooperative agreement, the Grantee shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.
 - c. The Grantee shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into and is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. § 1352.

- D.8. Communications and Contacts. All instructions, notices, consents, demands, or other communications required or contemplated by this Grant Contract shall be in writing and shall be made by certified, first class mail, return receipt requested and postage prepaid, by overnight courier service with an asset tracking system, or by email or facsimile transmission with recipient confirmation. All communications, regardless of method of transmission, shall be addressed to the respective party as set out below:

The State:

Brenden Henderson, Transit Grants Financial Analyst
 Office of Grants Administration
 Public Transportation Section
 Division of Passenger Transportation, Rail & Freight
 William R. Snodgrass – Tennessee Tower – 10th Floor
 312 Rosa L Parks Avenue
 Nashville, Tennessee 37243
 Brenden.henderson@tn.gov
 Phone: (615) 253-4942
 Fax: (615) 253-1482

The Grantee:

Sharmilla Patel, Grants and Procurement Manager
 Franklin Transit Authority / TMA Group
 708 Columbia Avenue
 Franklin, Tennessee 37064
 spatel@tmagroup.org
 Phone: (615) 628-0270
 Fax: (615) 628-0266

A change to the above contact information requires written notice to the person designated by the other party to receive notice.

All instructions, notices, consents, demands, or other communications shall be considered effectively given upon receipt or recipient confirmation as may be required.

- D.9. Subject to Funds Availability. This Grant Contract is subject to the appropriation and availability of State or Federal funds. In the event that the funds are not appropriated or are otherwise unavailable, the State reserves the right to terminate this Grant Contract upon written notice to the Grantee. The State's right to terminate this Grant Contract due to lack of funds is not a breach of this Grant Contract by the State. Upon receipt of the written notice, the Grantee shall cease all work associated with the Grant Contract. Should such an event occur, the Grantee shall be entitled to compensation for all satisfactory and authorized services completed as of the termination date. Upon such termination, the Grantee shall have no right to recover from the State any actual, general, special, incidental, consequential, or any other damages whatsoever of any description or amount.
- D.10. Nondiscrimination. The Grantee hereby agrees, warrants, and assures that no person shall be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination in the performance of this Grant Contract or in the employment practices of the Grantee on the grounds of handicap or disability, age, race, color, religion, sex, national origin, or any other classification protected by federal, Tennessee state constitutional, or statutory law. The Grantee shall, upon request, show proof of nondiscrimination and shall post in conspicuous places, available to all employees and applicants, notices of nondiscrimination.
- D.11. HIPAA Compliance. As applicable, the State and the Grantee shall comply with obligations under the Health Insurance Portability and Accountability Act of 1996 (HIPAA), Health Information Technology for Economic and Clinical Health Act (HITECH) and any other relevant laws and regulations regarding privacy (collectively the "Privacy Rules"). The obligations set forth in this Section shall survive the termination of this Grant Contract.
- a. The Grantee warrants to the State that it is familiar with the requirements of the Privacy Rules and will comply with all applicable HIPAA requirements in the course of this Grant Contract.

- b. The Grantee warrants that it will cooperate with the State, including cooperation and coordination with State privacy officials and other compliance officers required by the Privacy Rules, in the course of performance of this Grant Contract so that both parties will be in compliance with the Privacy Rules.
- c. The State and the Grantee will sign documents, including but not limited to business associate agreements, as required by the Privacy Rules and that are reasonably necessary to keep the State and the Grantee in compliance with the Privacy Rules. This provision shall not apply if information received by the State under this Grant Contract is NOT "protected health information" as defined by the Privacy Rules, or if the Privacy Rules permit the State to receive such information without entering into a business associate agreement or signing another such document.

D.12. Public Accountability. If the Grantee is subject to Tenn. Code Ann. § 8-4-401 *et seq.*, or if this Grant Contract involves the provision of services to citizens by the Grantee on behalf of the State, the Grantee agrees to establish a system through which recipients of services may present grievances about the operation of the service program. The Grantee shall also display in a prominent place, located near the passageway through which the public enters in order to receive Grant supported services, a sign at least eleven inches (11") in height and seventeen inches (17") in width stating:

NOTICE: THIS AGENCY IS A RECIPIENT OF TAXPAYER FUNDING. IF YOU OBSERVE AN AGENCY DIRECTOR OR EMPLOYEE ENGAGING IN ANY ACTIVITY WHICH YOU CONSIDER TO BE ILLEGAL, IMPROPER, OR WASTEFUL, PLEASE CALL THE STATE COMPTROLLER'S TOLL-FREE HOTLINE: 1-800-232-5454.

The sign shall be on the form prescribed by the Comptroller of the Treasury. The Grantor State Agency shall obtain copies of the sign from the Comptroller of the Treasury, and upon request from the Grantee, provide Grantee with any necessary signs.

- D.13. Public Notice. All notices, informational pamphlets, press releases, research reports, signs, and similar public notices prepared and released by the Grantee in relation to this Grant Contract shall include the statement, "This project is funded under a grant contract with the State of Tennessee." All notices by the Grantee in relation to this Grant Contract shall be approved by the State.
- D.14. Licensure. The Grantee, its employees, and any approved subcontractor shall be licensed pursuant to all applicable federal, state, and local laws, ordinances, rules, and regulations and shall upon request provide proof of all licenses.
- D.15. Records. The Grantee and any approved subcontractor shall maintain documentation for all charges under this Grant Contract. The books, records, and documents of the Grantee and any approved subcontractor, insofar as they relate to work performed or money received under this Grant Contract, shall be maintained in accordance with applicable Tennessee law. In no case shall the records be maintained for a period of less than five (5) full years from the date of the final payment. The Grantee's records shall be subject to audit at any reasonable time and upon reasonable notice by the Grantor State Agency, the Comptroller of the Treasury, or their duly appointed representatives.

The records shall be maintained in accordance with Governmental Accounting Standards Board (GASB) Accounting Standards or the Financial Accounting Standards Board (FASB) Accounting Standards Codification, as applicable, and any related AICPA Industry Audit and Accounting guides.

In addition, documentation of grant applications, budgets, reports, awards, and expenditures will be maintained in accordance with U.S. Office of Management and Budget's *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*.

Grant expenditures shall be made in accordance with local government purchasing policies and procedures and purchasing procedures for local governments authorized under state law.

The Grantee shall also comply with any recordkeeping and reporting requirements prescribed by the Tennessee Comptroller of the Treasury.

The Grantee shall establish a system of internal controls that utilize the COSO Internal Control - Integrated Framework model as the basic foundation for the internal control system. The Grantee shall incorporate any additional Comptroller of the Treasury directives into its internal control system.

Any other required records or reports which are not contemplated in the above standards shall follow the format designated by the head of the Grantor State Agency, the Central Procurement Office, or the Commissioner of Finance and Administration of the State of Tennessee.

- D.16. Monitoring. The Grantee's activities conducted and records maintained pursuant to this Grant Contract shall be subject to monitoring and evaluation by the State, the Comptroller of the Treasury, or their duly appointed representatives.
- D.17. Progress Reports. The Grantee shall submit brief, periodic, progress reports to the State as requested.
- D.18. Annual and Final Reports. The Grantee shall submit, within three (3) months of the conclusion of each year of the Term, an annual report. For grant contracts with a term of less than one (1) year, the Grantee shall submit a final report within three (3) months of the conclusion of the Term. For grant contracts with multiyear terms, the final report will take the place of the annual report for the final year of the Term. The Grantee shall submit annual and final reports to the Grantor State Agency. At minimum, annual and final reports shall include: (a) the Grantee's name; (b) the Grant Contract's Edison identification number, Term, and total amount; (c) a narrative section that describes the program's goals, outcomes, successes and setbacks, whether the Grantee used benchmarks or indicators to determine progress, and whether any proposed activities were not completed; and (d) other relevant details requested by the Grantor State Agency. Annual and final report documents to be completed by the Grantee shall appear on the Grantor State Agency's website or as an attachment to the Grant Contract.
- D.19. Audit Report. The Grantee shall be audited in accordance with applicable Tennessee law.
- At least ninety (90) days before the end of its fiscal year, the Grantee shall complete the Information for Audit Purposes ("IAP") form online (accessible through the Edison Supplier portal) to notify the State whether or not Grantee is subject to an audit. The Grantee should submit only one, completed form online during the Grantee's fiscal year. Immediately after the fiscal year has ended, the Grantee shall fill out the End of Fiscal Year ("EOFY") (accessible through the Edison Supplier portal).
- When a federal single audit is required, the audit shall be performed in accordance with U.S. Office of Management and Budget's *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*.
- A copy of the audit report shall be provided to the Comptroller by the licensed, independent public accountant. Audit reports shall be made available to the public.
- D.20. Procurement. If other terms of this Grant Contract allow reimbursement for the cost of goods, materials, supplies, equipment, or contracted services, such procurement shall be made on a competitive basis, including the use of competitive bidding procedures, where practical. The Grantee shall maintain documentation for the basis of each procurement for which

reimbursement is paid pursuant to this Grant Contract. In each instance where it is determined that use of a competitive procurement method is not practical, supporting documentation shall include a written justification for the decision and for use of a non-competitive procurement. If the Grantee is a subrecipient, the Grantee shall comply with 2 C.F.R. §§ 200.317—200.327 when procuring property and services under a federal award.

The Grantee shall obtain prior approval from the State before purchasing any equipment under this Grant Contract.

For purposes of this Grant Contract, the term “equipment” shall include any article of nonexpendable, tangible, personal property having a useful life of more than one year and an acquisition cost which equals or exceeds ten thousand dollars (\$10,000.00).

- D.21. Strict Performance. Failure by any party to this Grant Contract to insist in any one or more cases upon the strict performance of any of the terms, covenants, conditions, or provisions of this Grant Contract is not a waiver or relinquishment of any term, covenant, condition, or provision. No term or condition of this Grant Contract shall be held to be waived, modified, or deleted except by a written amendment signed by the parties.
- D.22. Independent Contractor. The parties shall not act as employees, partners, joint venturers, or associates of one another in the performance of this Grant Contract. The parties acknowledge that they are independent contracting entities and that nothing in this Grant Contract shall be construed to create a principal/agent relationship or to allow either to exercise control or direction over the manner or method by which the other transacts its business affairs or provides its usual services. The employees or agents of one party shall not be deemed or construed to be the employees or agents of the other party for any purpose whatsoever.
- D.23. Limitation of State’s Liability. The State shall have no liability except as specifically provided in this Grant Contract. In no event will the State be liable to the Grantee or any other party for any lost revenues, lost profits, loss of business, loss of grant funding, decrease in the value of any securities or cash position, time, money, goodwill, or any indirect, special, incidental, punitive, exemplary or consequential damages of any nature, whether based on warranty, contract, statute, regulation, tort (including but not limited to negligence), or any other legal theory that may arise under this Grant Contract or otherwise. The State’s total liability under this Grant Contract (including any exhibits, schedules, amendments or other attachments to the Contract) or otherwise shall under no circumstances exceed the Maximum Liability originally established in Section C.1 of this Grant Contract. This limitation of liability is cumulative and not per incident.
- D.24. Force Majeure. “Force Majeure Event” means fire, flood, earthquake, elements of nature or acts of God, wars, riots, civil disorders, rebellions or revolutions, acts of terrorism or any other similar cause beyond the reasonable control of the party except to the extent that the non-performing party is at fault in failing to prevent or causing the default or delay, and provided that the default or delay cannot reasonably be circumvented by the non-performing party through the use of alternate sources, workaround plans or other means. A strike, lockout or labor dispute shall not excuse either party from its obligations under this Grant Contract. Except as set forth in this Section, any failure or delay by a party in the performance of its obligations under this Grant Contract arising from a Force Majeure Event is not a default under this Grant Contract or grounds for termination. The non-performing party will be excused from performing those obligations directly affected by the Force Majeure Event, and only for as long as the Force Majeure Event continues, provided that the party continues to use diligent, good faith efforts to resume performance without delay. The occurrence of a Force Majeure Event affecting Grantee’s representatives, suppliers, subcontractors, customers or business apart from this Grant Contract is not a Force Majeure Event under this Grant Contract. Grantee will promptly notify the State of any delay caused by a Force Majeure Event (to be confirmed in a written notice to the State within one (1) day of the inception of the delay) that a Force Majeure Event has occurred, and will describe in reasonable detail the nature of the Force Majeure Event. If any Force Majeure Event

results in a delay in Grantee's performance longer than forty-eight (48) hours, the State may, upon notice to Grantee: (a) cease payment of the fees until Grantee resumes performance of the affected obligations; or (b) immediately terminate this Grant Contract or any purchase order, in whole or in part, without further payment except for fees then due and payable. Grantee will not increase its charges under this Grant Contract or charge the State any fees other than those provided for in this Grant Contract as the result of a Force Majeure Event.

- D.25. Tennessee Department of Revenue Registration. The Grantee shall comply with all applicable registration requirements contained in Tenn. Code Ann. §§ 67-6-601 – 608. Compliance with applicable registration requirements is a material requirement of this Grant Contract.
- D.26. **Reserved.**
- D.27. State Interest in Equipment or Motor Vehicles. The Grantee shall take legal title to all equipment or motor vehicles purchased totally or in part with funds provided under this Grant Contract, subject to the State's equitable interest therein, to the extent of its *pro rata* share, based upon the State's contribution to the purchase price. The term "equipment" shall include any article of nonexpendable, tangible, personal property having a useful life of more than one year and an acquisition cost which equals or exceeds ten thousand dollars (\$10,000.00). The term "motor vehicle" shall include any article of tangible personal property that is required to be registered under the "Tennessee Motor Vehicle Title and Registration Law", Tenn. Code Ann. Title 55, Chapters 1-6.

As authorized by the Tennessee Uniform Commercial Code, Tenn. Code Ann. Title 47, Chapter 9 and the "Tennessee Motor Vehicle Title and Registration Law," Tenn. Code Ann. Title 55, Chapters 1-6, the parties intend this Grant Contract to create a security interest in favor of the State in the equipment or motor vehicles acquired by the Grantee pursuant to the provisions of this Grant Contract. A further intent of this Grant Contract is to acknowledge and continue the security interest in favor of the State in the equipment or motor vehicles acquired by the Grantee pursuant to the provisions of this program's prior year Grant Contracts between the State and the Grantee.

The Grantee grants the State a security interest in all equipment or motor vehicles acquired in whole or in part by the Grantee under this Grant Contract. This Grant Contract is intended to be a security agreement pursuant to the Uniform Commercial Code for any of the equipment or motor vehicles herein specified which, under applicable law, may be subject to a security interest pursuant to the Uniform Commercial Code, and the Grantee hereby grants the State a security interest in said equipment or motor vehicles. The Grantee agrees that the State may file this Grant Contract or a reproduction thereof, in any appropriate office, as a financing statement for any of the equipment or motor vehicles herein specified. Any reproduction of this or any other security agreement or financing statement shall be sufficient as a financing statement. In addition, the Grantee agrees to execute and deliver to the State, upon the State's request, any financing statements, as well as extensions, renewals, and amendments thereof, and reproduction of this Grant Contract in such form as the State may require to perfect a security interest with respect to said equipment or motor vehicles. The Grantee shall pay all costs of filing such financing statements and any extensions, renewals, amendments and releases thereof, and shall pay all reasonable costs and expenses of any record searches for financing statements the State may reasonably require. Without the prior written consent of the State, the Grantee shall not create or suffer to be created pursuant to the Uniform Commercial Code any other security interest in said equipment or motor vehicles, including replacements and additions thereto. Upon the Grantee's breach of any covenant or agreement contained in this Grant Contract, including the covenants to pay when due all sums secured by this Grant Contract, the State shall have the remedies of a secured party under the Uniform Commercial Code and, at the State's option, may also invoke the remedies herein provided.

The Grantee agrees to be responsible for the accountability, maintenance, management, and

inventory of all property purchased totally or in part with funds provided under this Grant Contract. The Grantee shall maintain a perpetual inventory system for all equipment or motor vehicles purchased with funds provided under this Grant Contract and shall submit an inventory control report which must include, at a minimum, the following:

- a. Description of the equipment or motor vehicles;
- b. Vehicle identification number;
- c. Manufacturer's serial number or other identification number, when applicable;
- d. Acquisition date, cost, and check number;
- e. Fund source, State Grant number, or other applicable fund source identification;
- f. Percentage of state funds applied to the purchase;
- g. Location within the Grantee's operations where the equipment or motor vehicles is used;
- h. Condition of the property or disposition date if Grantee no longer has possession;
- i. Depreciation method, if applicable; and
- j. Monthly depreciation amount, if applicable.

The Grantee shall tag equipment or motor vehicles with an identification number which is cross referenced to the equipment or motor vehicle item on the inventory control report. The Grantee shall inventory equipment or motor vehicles annually. The Grantee must compare the results of the inventory with the inventory control report and investigate any differences. The Grantee must then adjust the inventory control report to reflect the results of the physical inventory and subsequent investigation.

The Grantee shall submit its inventory control report of all equipment or motor vehicles purchased with funding through this Grant Contract within thirty (30) days of its end date and in form and substance acceptable to the State. This inventory control report shall contain, at a minimum, the requirements specified above for inventory control. The Grantee shall notify the State, in writing, of any equipment or motor vehicle loss describing the reasons for the loss. Should the equipment or motor vehicles be destroyed, lost, or stolen, the Grantee shall be responsible to the State for the *pro rata* amount of the residual value at the time of loss based upon the State's original contribution to the purchase price.

Upon termination of the Grant Contract, where a further contractual relationship is not entered into, or at another time during the term of the Grant Contract, the Grantee shall request written approval from the State for any proposed disposition of equipment or motor vehicles purchased with Grant funds. All equipment or motor vehicles shall be disposed of in such a manner as the parties may agree from among alternatives approved by the Tennessee Department of General Services as appropriate and in accordance with any applicable federal laws or regulations.

- D.28. State and Federal Compliance. The Grantee shall comply with all applicable state and federal laws and regulations in the performance of this Grant Contract. The U.S. Office of Management and Budget's Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards is available here: http://www.ecfr.gov/cgi-bin/text-idx?SID=c6b2f053952359ba94470ad3a7c1a975&tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl
- D.29. Governing Law. This Grant Contract shall be governed by and construed in accordance with the laws of the State of Tennessee, without regard to its conflict or choice of law rules. The Grantee agrees that it will be subject to the exclusive jurisdiction of the courts of the State of Tennessee in actions that may arise under this Grant Contract. The Grantee acknowledges and agrees that any rights or claims against the State of Tennessee or its employees hereunder, and any remedies arising there from, shall be subject to and limited to those rights and remedies, if any, available under Tenn. Code Ann. §§ 9-8-101 through 9-8-408.
- D.30. Completeness. This Grant Contract is complete and contains the entire understanding between the parties relating to the subject matter contained herein, including all the terms and conditions

agreed to by the parties. This Grant Contract supersedes any and all prior understandings, representations, negotiations, or agreements between the parties, whether written or oral.

- D.31. Severability. If any terms and conditions of this Grant Contract are held to be invalid or unenforceable as a matter of law, the other terms and conditions shall not be affected and shall remain in full force and effect. To this end, the terms and conditions of this Grant Contract are declared severable.
- D.32. Headings. Section headings are for reference purposes only and shall not be construed as part of this Grant Contract.
- D.33. Iran Divestment Act. The requirements of Tenn. Code Ann. § 12-12-101, *et seq.*, addressing contracting with persons as defined at Tenn. Code Ann. §12-12-103(5) that engage in investment activities in Iran, shall be a material provision of this Grant Contract. The Grantee certifies, under penalty of perjury, that to the best of its knowledge and belief that it is not on the list created pursuant to Tenn. Code Ann. § 12-12-106.
- D.34. Debarment and Suspension. The Grantee certifies, to the best of its knowledge and belief, that it, its current and future principals, its current and future subcontractors and their principals:
- a. are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal or state department or agency;
 - b. have not within a three (3) year period preceding this Grant Contract been convicted of, or had a civil judgment rendered against them from commission of fraud, or a criminal offence in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or grant under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification, or destruction of records, making false statements, or receiving stolen property;
 - c. are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses detailed in section b. of this certification; and
 - d. have not within a three (3) year period preceding this Grant Contract had one or more public transactions (federal, state, or local) terminated for cause or default.

The Grantee shall provide immediate written notice to the State if at any time it learns that there was an earlier failure to disclose information or that due to changed circumstances, its principals or the principals of its subcontractors are excluded or disqualified, or presently fall under any of the prohibitions of sections a-d.

- D.35. Confidentiality of Records. Strict standards of confidentiality of records and information shall be maintained in accordance with the requirements of this Grant Contract and applicable state and federal law. All material, information, and data regardless of form, medium, or method of communication, that the Grantee will have access to, acquire, or is provided to the Grantee by the State or acquired by the Grantee on behalf of the State shall be regarded as "Confidential Information." The State grants the Grantee a limited license to use the Confidential Information but only to perform its obligations under the Grant Contract. Nothing in this Section shall permit Grantee to disclose any Confidential Information, regardless of whether is has been disclosed or made available to the Grantee dur to intentional or negligent actions or inactions of agents of the State or third parties. Confidential Information shall not be disclosed except as required under state or federal law or otherwise authorized in writing by the State. Grantee shall take all

necessary steps to safeguard the confidentiality of such Confidential Information in conformance with the requirements of this Grant Contract and with applicable state and federal law.

As long as the Grantee maintains State Confidential Information, the obligations set forth in this Section shall survive the termination of this Grant Contract.

- D.36. State Sponsored Insurance Plan Enrollment. The Grantee warrants that it will not enroll or permit its employees, officials, or employees of contractors to enroll or participate in a state sponsored health insurance plan through their employment, official, or contractual relationship with Grantee unless Grantee first demonstrates to the satisfaction of the Department of Finance and Administration that it and any contract entity satisfies the definition of a governmental or quasigovernmental entity as defined by federal law applicable to ERISA.

E. SPECIAL TERMS AND CONDITIONS:

- E.1. Conflicting Terms and Conditions. Should any of these special terms and conditions conflict with any other terms and conditions of this Grant Contract, the special terms and conditions shall be subordinate to the Grant Contract's other terms and conditions.
- E.2. Printing Authorization. The Grantee agrees that no publication coming within the jurisdiction of Tenn. Code Ann. § 12-7-101, *et seq.*, shall be printed pursuant to this Grant Contract unless a printing authorization number has been obtained and affixed as required by Tenn. Code Ann. § 12-7-103(d).
- E.3. Environmental Tobacco Smoke. Pursuant to the provisions of the federal "Pro-Children Act of 1994" and the "Children's Act for Clean Indoor Air of 1995," Tenn. Code Ann. §§ 39-17-1601 through 1606, the Grantee shall prohibit smoking of tobacco products within any indoor premises in which services are provided to individuals under the age of eighteen (18) years. The Grantee shall post "no smoking" signs in appropriate, permanent sites within such premises. This prohibition shall be applicable during all hours, not just the hours in which children are present. Violators of the prohibition may be subject to civil penalties and fines. This prohibition shall apply to and be made part of any subcontract related to this Grant Contract.
- E.4. Personally Identifiable Information. While performing its obligations under this Grant Contract, Grantee may have access to Personally Identifiable Information held by the State ("PII"). For the purposes of this Grant Contract, "PII" includes "Nonpublic Personal Information" as that term is defined in Title V of the Gramm-Leach-Bliley Act of 1999 or any successor federal statute, and the rules and regulations thereunder, all as may be amended or supplemented from time to time ("GLBA") and personally identifiable information and other data protected under any other applicable laws, rule or regulation of any jurisdiction relating to disclosure or use of personal information ("Privacy Laws"). Grantee agrees it shall not do or omit to do anything which would cause the State to be in breach of any Privacy Laws. Grantee shall, and shall cause its employees, agents and representatives to: (i) keep PII confidential and may use and disclose PII only as necessary to carry out those specific aspects of the purpose for which the PII was disclosed to Grantee and in accordance with this Grant Contract, GLBA and Privacy Laws; and (ii) implement and maintain appropriate technical and organizational measures regarding information security to: (A) ensure the security and confidentiality of PII; (B) protect against any threats or hazards to the security or integrity of PII; and (C) prevent unauthorized access to or use of PII. Grantee shall immediately notify State: (1) of any disclosure or use of any PII by Grantee or any of its employees, agents and representatives in breach of this Grant Contract; and (2) of any disclosure of any PII to Grantee or its employees, agents and representatives where the purpose of such disclosure is not known to Grantee or its employees, agents and representatives. The State reserves the right to review Grantee's policies and procedures used to maintain the security and confidentiality of PII and Grantee shall, and cause its employees, agents and representatives to, comply with all reasonable requests or directions from the State to enable the State to verify or ensure that Grantee is in full compliance with its obligations under

this Grant Contract in relation to PII. Upon termination or expiration of the Grant Contract or at the State's direction at any time in its sole discretion, whichever is earlier, Grantee shall immediately return to the State any and all PII which it has received under this Grant Contract and shall destroy all records of such PII.

The Grantee shall report to the State any instances of unauthorized access to or potential disclosure of PII in the custody or control of Grantee ("Unauthorized Disclosure") that come to the Grantee's attention. Any such report shall be made by the Grantee within twenty-four (24) hours after the Unauthorized Disclosure has come to the attention of the Grantee. Grantee shall take all necessary measures to halt any further Unauthorized Disclosures. The Grantee, at the sole discretion of the State, shall provide no cost credit monitoring services for individuals whose PII was affected by the Unauthorized Disclosure. The Grantee shall bear the cost of notification to all individuals affected by the Unauthorized Disclosure, including individual letters and public notice. The remedies set forth in this Section are not exclusive and are in addition to any claims or remedies available to this State under this Grant Contract or otherwise available at law. The obligations set forth in this Section shall survive the termination of this Grant Contract.

E.5. Transfer of Grantee's Obligations.

The Grantee shall not transfer or restructure its operations related to this Grant Contract without the prior written approval of the State. The Grantee shall immediately notify the State in writing of a proposed transfer or restructuring of its operations related to this Grant Contract. The State reserves the right to request additional information or impose additional terms and conditions before approving a proposed transfer or restructuring.

E.6. T.C.A. Section 13-10-107 Compliance.

- 1) Grantee agrees to proceed expeditiously with and complete the project in accordance with plans approved by the Commissioner of TDOT ("Commissioner");
- 2) Grantee agrees to commence and continue operation of the project on completion of the project and not to discontinue operations or dispose of all or part of the project without Commissioner's prior written approval;
- 3) Grantee agrees to apply for and make reasonable efforts to secure federal assistance for the project, subject to any conditions the Commissioner may require in order to maximize the amounts of such assistance received or to be received for all projects in the State; and
- 4) Grantee agrees to provide Grantee's share of the cost of the project and comply with T.C.A. § 13-10-107(c)(4).

E.7. Match/Share Requirement. A Grantee Match/Share Requirement is detailed in the Grant Budget, and the maximum total amount reimbursable by the State pursuant to this Grant Contract, as detailed by the "Grant Contract" column in the Grant Budget, shall be reduced by the amount of any Grantee failure to meet the Match/Share Requirement.

E.8. Reimbursements to Reflect Match/Share. Reimbursements to Grantee shall reflect the percentage of Grantee Match/Share detailed in the Grant Budget. Reimbursements are subject to the other provisions of this Grant Contract, including but not limited to, the maximum liability amount in Section C.1.

E.9. Capital Asset. The Grantee shall:

- (a) Use one or more vehicles, equipment, or facilities ("Capital Asset") acquired under this Grant Contract only for the purposes and the manner set forth in the Grantee's application.

- (b) Certify at the beginning of each calendar year, that the Capital Asset acquired under this Grant Contract is still being used in accordance with the terms and provisions of this Grant Contract.
- (c) Pay all fees on the Capital Asset acquired through this Grant Contract, including but not limited to title and registration fees.
- (d) Be responsible for all costs and expenses related to the operation, maintenance, and repair of the Capital Asset acquired through this Grant Contract.
- (e) Provide licensed drivers, as required by the Tennessee Department of Safety and Homeland Security, for operation of all vehicles or equipment received under this Grant Contract.
- (f) Carry insurance on Capital Assets sufficient to cover the State interest, and the Federal interest if applicable, in the Capital Asset.
 - 1. If the Grantee is governed by the Tennessee Governmental Tort Liability Act (Tenn. Code Ann. § 29-20-101 et seq.), then the following insurance coverage is required:
 - a) Bodily injury or death of any one person in any one accident, occurrence or act at a minimum of \$300,000.00 per person.
 - b) Bodily injury or death of all persons in any one accident, occurrence or act at a minimum of \$700,000.00 per accident.
 - c) Injury to or destruction of property of others in any one accident at a minimum of \$100,000.00.
 - 2. If the Grantee is not governed by the Tennessee Governmental Tort Liability Act, then the following insurance coverage is required:
 - a) Personal Injury Liability – minimum of \$300,000.00 per person and \$1,000,000.00 per incident.
 - b) Property Damage Liability – minimum of \$300,000.00 per incident.
 - c) Comprehensive – maximum deductible of \$500.00.
 - d) Collision – maximum deductible of \$500.00.
 - e) Uninsured Motorist – minimum of \$50,000.00 per person and \$100,000.00 per incident.
 - 3. Additionally, if applicable, the Grantee shall comply with the provisions of Section 102(a) of the Flood Disaster Protection Act of 1973, as amended, 42 U.S.C. 4012a(a), with respect to any project activity involving construction or an acquisition having an insurable cost of \$10,000.00 or more.

This insurance shall be in effect at all times while the Capital Asset is used for public transportation services or service vehicle purposes in operations. The Grantee shall furnish the State with evidence of such insurance at the time the Capital Asset is delivered to the Grantee and annually on the anniversary date of the delivery of the Capital Asset. Upon demand by the State, the Grantee shall provide proof of insurance at any time during the term of useful life of the Capital Asset.

- (g) Ensure that any vehicles received under this Grant Contract will comply with the Federal Motor Vehicle Safety Standards (“FMVSS”) as established by the United States Department of Transportation.
- (h) Ensure that any Capital Asset received under this Grant Contract shall be used for not less than the useful life, except with the State’s prior written approval. The useful life of all Capital Assets purchased under the Grant Contract is as listed in the grant document filed with the

Federal Transit Administration (“FTA”). Upon reaching the expiration of the useful life of the Capital Asset, the State may ask the Grantee to provide written notice to the State.

- E.10. Vehicle Disposal Process and Proceeds. The Grantee shall adhere to the disposal process described in the State Management Plan for Federal Transit Administration (FTA) Programs of the Tennessee Department of Transportation on file with the FTA, subject to the following exception pursuant to the Infrastructure Investment and Jobs Act (IIJA), 49 U.S.C. § 5334 (h)(4)(8): For rolling stock, equipment, and aggregate supplies that have met their minimum useful life and were (1) purchased with federal assistance, (2) with a fair market value of more than \$5,000, and (3) were sold after November 15, 2021, the Grantee may retain only a portion of the funds, in the amount of \$5,000 plus the percentage of the amount over \$5,000 that is proportional to the percentage of the State’s share and the percentage of the local share in the original award. Any remaining federal share must be returned to the FTA and cannot be retained for public transportation use. If this Grant Contract includes federal funds, then the Grantee shall return any such remaining federal share to the State, and the State then will return the funds to FTA.
- E.11. No Retainage Allowed. The Grantee may not withhold retainage on progress payments from the prime contractor and the prime contractor may not withhold retainage from their subcontractors.
- E.12. Title VI Compliance. Grantee shall comply with requirements of Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000d-1, pursuant to the guidelines established by the Tennessee Human Rights Commission’s Title VI Compliance Office, by completing all of the following items:
 - a. Provide name and contact information of Grantee’s Title VI Coordinator to State.
 - b. Ensure Policies and Procedures Manual contains a Title VI section with information on: (a) Filing a complaint; (b) Investigations; (c) Report of findings; (d) Hearings and appeals; (e) Description of Title VI Training Program; (f) Limited English Proficiency (LEP) procedure; and (g) Retaliation.
 - c. Train all staff (regular, contract, volunteer) on Title VI upon employment and annually thereafter. Training documentation shall be made available upon request of State, and include: 1) dates and duration of each training; 2) list of staff completing training on each date.
 - d. Annually complete and submit a Title VI self-survey as supplied by State.
 - e. Implement a process and provide documentation to ensure service recipients are informed of Title VI and how to file a discrimination complaint.

Additional Title VI resources may be found at [Title VI Program \(tn.gov\)](https://www.tn.gov).

IN WITNESS WHEREOF,

FRANKLIN TRANSIT AUTHORITY:

Debbie Henry
Debbie Henry (Feb 27, 2026 10:19:06 CST)

02/27/2026

**DEBBIE HENRY, PRESIDENT / CEO, FRANKLIN TRANSIT
AUTHORITY / TMA GROUP**

DATE

DEPARTMENT OF TRANSPORTATION:



03/04/2026

WILL REID, COMMISSIONER

DATE



03/04/2026

**LESLIE SOUTH, GENERAL COUNSEL
APPROVED AS TO FORM AND LEGALITY**

DATE

ATTACHMENT ONE

Grantee	Franklin					
Contract Type	DGA					
Sum of Amount	Column Labels	Contract Total	Grantee	Grantee Total	Grand Total	
	Contract		Cash			
	Cash		Federal	Local		
Row Labels	State					
PROJECT: 945307S3035	\$25,078.00	\$25,078.00	\$2,006,228.00	\$25,078.00	\$2,031,306.00	\$2,056,384.00
GRANT: TN90X352	\$25,078.00	\$25,078.00	\$2,006,228.00	\$25,078.00	\$2,031,306.00	\$2,056,384.00
PROGRAM: 5307						
00 Capital (110-00) CAPITAL ASSISTANCE (S0)	\$25,078.00	\$25,078.00	\$2,006,228.00	\$25,078.00	\$2,031,306.00	\$2,056,384.00
11.00.S0 CAPITAL ASSISTANCE, NON-ADA - TDOT	\$25,078.00	\$25,078.00	\$2,006,228.00	\$25,078.00	\$2,031,306.00	\$2,056,384.00
Grand Total	\$25,078.00	\$25,078.00	\$2,006,228.00	\$25,078.00	\$2,031,306.00	\$2,056,384.00

**FRANKLIN TRANSIT AUTHORITY
BOARD ACTION ITEM**

Item Number: BAI 4-7-26A

Meeting Date: 4-7-2026

Item Title: Acknowledgment of TDOT- Franklin Transit Authority 5307 Contract

BACKGROUND

The TN Department of Transportation matches the federal funds allocated to the Franklin Transit Authority for 5307 grants for capital assistance, as further defined in the "Scope of Services and Deliverables" in the grants. The specific grant is:

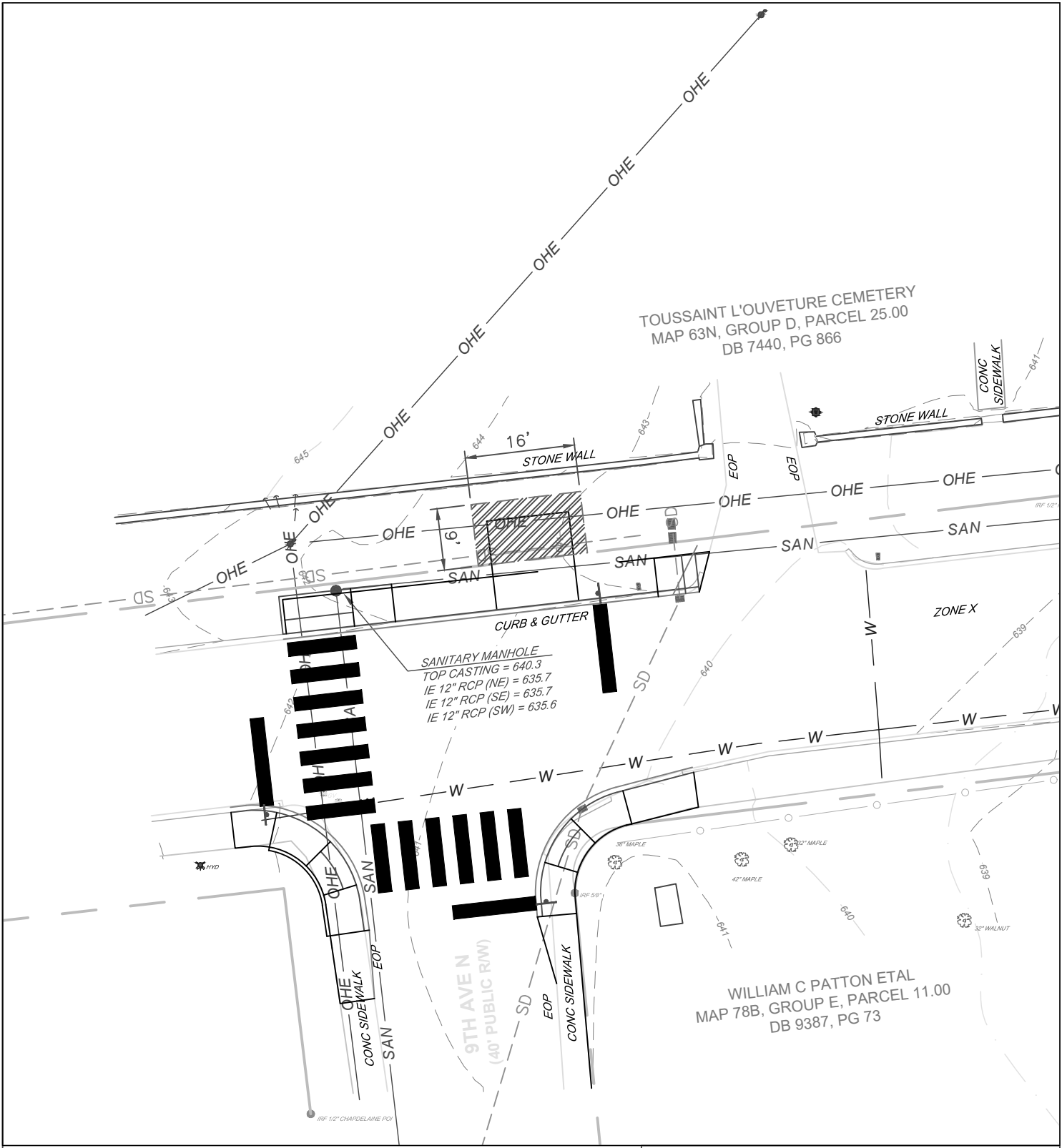
- T4871 \$25,078.00

STAFF RECOMMENDATION

Staff recommend the acknowledgement of the mentioned contract for matching funding support for Franklin Transit Authority.

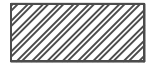
Approved _____
Board Officer

_____ Date



NOTES

- 1) BASE SURVEY INFORMATION PROVIDED BY OTHERS
- 2) THE PARCEL LINES AS SHOWN ON THIS DRAWING WERE RECONSTRUCTED FROM RECORD PLATS AND DEEDS AND ARE NOT TO BE CONSTRUED AS SURVEYED PROPERTY LINES.



PUBLIC UTILITY, DRAINAGE AND ACCESS EASEMENT (PUDAE) = 144 SF

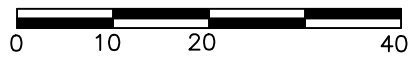


EXHIBIT A - PG 1 of 1

OWNER1: TOUSSAINT L'OUVERTURE CEMETERY
MAP: 63N
GROUP: D
PARCEL: 25.00
DEED BOOK 7440, PG 866

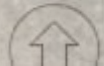
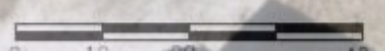


TOUSSAINT L'OUVETURE CEMETERY
MAP 83N, GROUP D, PARCEL 25.00
DB 7440, PG 666

WILLIAM C PATTON ETAL
MAP 73B, GROUP E, PARCEL 11.00
DB 9357, PG 73

SANITARY MANHOLE
TOP CASTING = 640.9
IE 12" RCP (NE) = 635.7
IE 12" RCP (SE) = 635.7
IE 12" RCP (SW) = 635.6

NOTES
1) BASE SURVEY INFORMATION PROVIDED BY OTHERS
2) THE PARCEL LINES AS SHOWN ON THIS DRAWING WERE
RECONSTRUCTED FROM RECORD PLATS AND DEEDS AND ARE NOT



**FRANKLIN TRANSIT AUTHORITY
BOARD ACTION ITEM**

Item Number: BAI 4-7-26B

Meeting Date: 04-07-26

Item Title: Acknowledgement of Transit Shelter Install in Hard Bargain
Neighborhood

BACKGROUND

A transit shelter was requested to be installed to serve the Red Route, in the Hard Bargain neighborhood. This request came from the Hard Bargain Association, located on Mt. Hope Street near 9th Avenue North. This installation would be budget neutral and utilize existing funds. The shelter structure is in Franklin Transit's inventory.

STAFF RECOMMENDATION

Staff recommends that the Franklin Transit Authority discuss and vote upon the proposed transit shelter installation. If the Authority approves the installation, staff will continue working with the property owners (TOUSSAINT L'OUVETURE CEMETERY) and the City of Franklin to install the recommended improvements (attached hereto).

Approved _____
Board Officer

Date