



Meeting Minutes

Historic Zoning Commission

Monday, November 10, 2025

5:00 PM

Eastern Flank Event Facility

Notice is hereby given that a meeting of the Historic Zoning Commission will be held on the date and time listed above. For accommodations due to disabilities or other special arrangements, please contact the Human Resources Department at (615) 791-3216, at least 24 hours prior to the meeting. Accommodations have been made to ensure that the public is able to participate in the meeting. The public may participate in the following ways: • Watch the meeting on FranklinTV or the City of Franklin website. • Watch the live stream through the City of Franklin Facebook and YouTube accounts. • Email comments to planningintake@franklintn.gov to be provided in full to the Commission and included in the minutes, but not read aloud in their entirety during the meeting. Emailed comments are accepted until 12:00 PM (noon) on the day before the meeting. • Comment in-person at the meeting location. Speakers may sit in the meeting location.

CALL TO ORDER

Chair LeMarinel called the meeting to order at 5:00 pm.

Commissioners Present: Tyler LeMarinel, Chair; Brian Laster, Vice Chair; Bob Barrett; Lisa Marquardt; Mary Pearce; Michael Orr; Holly Thompson; Madalyn Ingram; Kathy Worthington

Commissioners Absent: None

Staff Present: Emily Huffer, Elizabeth Bulay, Kelly Dannenfelser, Bill Squires

CITIZEN COMMENTS (Open for citizens to be heard on any issue or concern, including those related to items on the agenda. Please submit a Speaker Card at the beginning of the meeting if you would like to address the Commission. If you would like to speak on an agenda item, the Chair will hold your comment until the public comment period associated with the item. As provided by law, the Commission shall make no decisions or consideration of action of citizen comments for items not on the agenda, except to refer the matter to the Planning Director/Staff for administrative consideration, or to a schedule the matter for consideration at a later date. Those addressing the Commission are requested to come to the microphone and identify themselves by name and address for the official record. The Chair may restrict the period for public comment, including the length of the public comment period, the number of individuals who can speak and the length of time each individual may speak. When time allows, the standard individual public comment time is two minutes.)

Chair LeMarinel asked for citizen comments. There were none.

Comments on agenda items may be made in person at the meeting or by emailing planningintake@franklintn.gov before noon on the day before the meeting. Emailed comments will be provided to the Commission and included in the minutes, but not read aloud in their entirety during the meeting.

APPROVAL OF MINUTES

1. Consideration Of Approval Of Minutes

Sponsors:

Commissioner Pearce motioned to approve the October 13, 2025, HZC Meeting Minutes, seconded by Commissioner Laster. The motion carried by a vote of 9-0.

ANNOUNCEMENTS

Ms. Huffer announced that there are two preservation plan community workshops next Tuesday, November 18, 2025 and Wednesday, November 19, 2025 from 5-7 pm at the main barn at Harlinsdale Farm. Tuesday evening will focus on historic preservation and Wednesday evening will focus on Civil War and battlefields. Ms. Huffer stated that she hopes all will attend and bring their families to discuss the goals of preservation in Franklin. Warm drinks and donuts will be served.

Secondly, Ms. Huffer stated that the next DRC Meeting will be held at the Eastern Flank Event Facility, November 17, 2025 at 4 pm. Applicants who plan to attend or are invited to attend as a result of actions taken tonight should email staff by midnight tonight.

APPLICATIONS

2. Consideration Of Lighting At 110 3rd Ave. N.; Ericka Atkinson, Applicant.

Sponsors: Kelly Dannenfelser, Emily Huffer

Project Leader: Emily Huffer. Ms. Huffer stated that the property at 110 3rd Avenue North is located in the Downtown Franklin National Register Historic District. The proposal is to install site lighting on the building and within the site.

RECOMMENDATION

Ms. Huffer stated that staff recommend approval of the item with staff conditions outlined on the staff report.

Applicant Presentation: Scott Winnie. Mr. Winnie stated that he hadn't heard about the conditions of approval.

Chair LeMarinel stated that the conditions are mostly generic and include approval from staff if anything about the proposal changes.

Ms. Huffer stated that warm white light must be used for illumination.

Mr. Winnie stated that the standard 2700 Kelvin or 3000 Kelvin lighting is used for any exterior project.

Citizen Comments: None

MOTION

Commissioner Orr motioned to approve Lighting At 110 3rd Ave. N. with staff conditions, seconded by Commissioner Barrett.

Commissioner Pearce stated that as a rule, the Commission has tried to keep wattage on the lower side. As an architect, do you know if this wattage is appropriate considering the lower wattage?

Chair LeMarinel stated that he did not see any specifics on wattage in the application documents.

Mr. Winnie stated that the foot candles throughout the entire property are 2.25 with no other lighting over 5 watt LED which is the equivalent to 50 watts or (300 lumens) for a regular bulb.

Chair LeMarinel stated that the parking lighting must be at least a 2 or it does not meet parking codes.

There being no further discussion, the motion carried by a vote of 9-0.

3. Consideration Of Site Alterations (Walkway) At 936 Fair St.; Suzanne Grupe, Applicant.

Sponsors: Kelly Dannenfelser, Emily Huffer

Project Leader: Emily Huffer. The property located at 936 Fair Street is located in the Hincheyville National Register Historic District. The proposal is to replace the existing non-historic aggregate concrete walkway with a brick paver in a herringbone pattern. The use of the proposed walkway material is appropriate for the walkway. The front porch landing and side porch material have been altered, which were not reviewed or approved by the Historic Zoning Commission. It was discussed at the October Design Review Committee meeting to bring additional information to a HZC meeting for consideration of a retro- active COA. Information on these alterations wasn't provided in the application, and staff cannot provide a recommendation.

RECOMMENDATION:

Staff recommend deferring the herringbone pattern on the front porch landing and the side porch due to lack of information.

Staff recommend approval of the walkway replacement with conditions outlined in the staff report.

Applicant Presentation: Suzanne Grupe. Ms. Grupe stated that she had no idea the porch alterations had not been approved when she purchased the property. The city did catch the large lanterns that were installed and required that those be removed and smaller ones installed. Ms. Grupe explained that the father-daughter design team left the plumbing for the larger gas line that she had to have re-plumbed. Ms. Grupe stated that she was confused about why the retroactive approval is coming up now.

Citizen Comments: None

MOTION #1 (Walkway)

Commissioner Laster motioned to approve the walkway replacement with conditions for 936 Fair Street, seconded by Commissioner Ingram. The motion carried by a vote of 9-0.

MOTION #2 (Porch/Patio Alterations Retroactive Approval)

Commissioner Marquardt motioned to defer the porch material and new front patio alterations to the next HZC meeting, December 8, 2025, seconded by Commissioner Ingram.

Commissioner Laster stated that it is important the applicant attend the next DRC meeting to provide more information about patio and the potential damage to the substrate when the brick is removed and what material is underneath the brick.

Commissioner Ingram suggested the applicant provide more photos of the porch and patio.

Chair LeMarinel noted that the intent of the deferral is for the applicant to provide more information so that the HZC can decide on the retroactive approval or denial. The way the application reads is that eventually an action must be made. In the case of a retroactive denial the applicant would be required to work with the city on the next steps beyond the HZC.

Commissioner Pearce noted that any pictures that show the previous condition on the porch would be beneficial in deciding.

Chair LeMarinel stated that this situation has happened in the past when someone buys a property and is faced with the consequences of the previous owner's decisions. The Commission is sympathetic to the situation and with more information provided to the Commissioners, a better understanding of the situation can be achieved and why a deferral of the application makes sense.

Commissioner Laster explained the routine and procedures of the HZC and reminded the applicant that staff must be notified by midnight tonight regarding attendance at the next DRC meeting.

Ms. Huffer confirmed that the date of the next DRC meeting is December 8, 2025.

Commissioner Marquardt stated that she understands the frustration of the applicant and stated that the deferral allows time for the applicant to provide as much information as possible so that the situation can be cleared up for the applicant and for future owners of the property.

There being no further discussion, the motion carried by a vote of 9-0.

4. Consideration Of Alterations (Principal) At 900 Fair St.; Stephen Scott, Applicant.

Sponsors: Kelly Dannenfels, Emily Huffer, Elizabeth Bulay

Project Leader: Elizabeth Bulay. Ms. Bulay stated that the property located at 900 Fair Street is located in the Hincheyville National Register Historic District. The proposal is for an alteration to the front façade of the building to modify the squared entrance to the front porch to a brick arched opening with capstone detailing. The proposed alteration to the squared opening is not appropriate as the opening has been historically square, prior to and after the bricking of the building, based on historic photos. The brick arch and capstone would add a new architectural feature to the front façade and is not appropriate.

RECOMMENDATION

Staff recommends denial of the alteration based on the following Guidelines:

- Preserve original elements and materials, such as columns, flooring, railings, and decorative trim
- Preserve and maintain historical architectural details and ornamentation. New architectural features should not be added.
- Preserve historic, atypical-style buildings and architectural details. Do not historicize a building to mimic a different period of significance. Avoid alterations that mix elements of different architectural styles or periods. If the HZC votes to approve the application, there are conditions of approval listed in the staff report.

Applicant Presentation: Stephen Scott. Mr. Scott stated that feedback from the last few DRC meetings was that this was the most palatable direction for what was submitted, and it aligns with how (we) would like to move forward. Mr. Scott noted that all agreed that the green awning was installed to cover up a mishap during the renovation process years ago. Looking at the photos in the application, this solution is seen throughout the district of homes around the same age. This home has gone through several renovations and specifically speaking to the keystone measurements, the proposed size of the keystone is 18". Throughout the district the keystone sizes vary without a lot of consistency. The home across the street has a smaller façade but the keystone measures 20" which is larger than what is proposed for subject home. Mr. Scott noted that he feels his proposed keystone size is not out of line given the inconsistency across the district, especially compared to the home directly across the street. Regarding the radius, there is a 70" opening, the delta is 35" between the 136" and 101" showing the actual true full radius as shown in the application documents. The radiuses on the left side are the same as this one. The goal is to make the entrance more prominent and clearly the focal point of the house. Mr. Scott noted the 43" of clearance on the inside of the arch from the foyer perspective. The proposal includes using 35" of the space with most of the work being completed without support being added. The general contractor is present to answer any construction questions.

Citizen Comments: None

MOTION

Commissioner Pearce motioned to approve Alterations (Principal) At 900 Fair St.; with staff conditions, seconded by Commissioner Orr.

Commissioner Pearce stated that the reason she is going against staff's recommendation is that so many modifications have been made to this home that the story of this home is all the modifications over time. One more modification will not make a huge difference or impact the home has as a contributor in the historic district.

Commissioner Orr stated that the alterations are an improvement and seems to also be a maintenance issue.

Commissioner Laster stated that the guidelines are important and when talking about making changes to architectural elements, consideration must be given to those atypical homes on the street. Looking at how the home affects the neighborhood, Mr. Laster also noted six other homes on Fairview that have the architectural arch at the entrance to the porch. The alterations are appropriate for the neighborhood and for the style of the home as a Tudor inspired design, otherwise it would be difficult to vote in favor of approval.

Commissioner Worthington stated that the applicant has gone to great extremes to improve the building but also attention to the maintenance and repair needed adding to the preservation of the property.

Commissioner Barrett stated that of all the applications reviewed, this plan is the most appropriate proposal the Commission has seen.

Commissioner Worthington also noted that the applicant is being very mindful of the architectural elements with respect to the ceiling height of the front porch by not defacing the architectural integrity by maintaining the height that is still there.

Commissioner Laster noted that the keystone is proportional and stated that use of original brick found on the property is necessary.

Mr. Scott stated that he found supplemental wire cut brick on the property and discussed at length with the general contractor about matching the mortar color.

Chair LeMarinel asked the applicant about the spring caps or the white details on the arch and if those will be cut limestone.

Mr. Jones, General Contractor. Mr. Jones indicated the material used would be Indiana cut limestone.

Commissioner Pearce noted that the change to the front entrance allows the front door and transom to be seen, indicating a Victorian style which tells the story of the home much better.

There being no further discussion, the motion carried by a vote of 9-0.

5. Consideration Of Alterations (Principal) At 121 Myles Manor Ct.; Noel Jones, Applicant.

Sponsors: Kelly Dannenfelsler, Emily Huffer, Elizabeth Bulay

Project Leader: Elizabeth Bulay. The property located at 121 Myles Manor Court is located in the Franklin Road Historic District. The site features a ca. 1930 Tudor revival-influenced building. The proposal includes a request to alter the entrances on the front and side porch from square entrances and doors to an arched opening and door. The specifications for the door have not been included within the application. The use of an arched entrance and door may be appropriate for the architectural style of the building; however, the modification of the entrance to expand the historic opening is not supported by the Guidelines. Additionally, photos in the current application for the proposed alteration to the entrances show a wood shake/shingle roof with new copper flashing. This alteration was not an item approved in previous COA applications. The roofing was previously asphalt shingle. Additional information was not provided regarding this alteration. Information must be submitted for review by Preservation staff and the Historic Zoning Commission to understand if the alteration is appropriate in order to be considered for a retroactive Certificate of Appropriateness.

RECOMMENDATION

Staff recommend deferral of the retro-active roofing material alteration for additional information to be submitted for review and consideration.

Staff recommends denial of the entrance alteration based on the following Guidelines:

- Preserve and maintain original entrance locations and elements, such as original doors, transoms, sidelights, and surrounds.

Should the HZC vote to approve this application, there are conditions of approval outlined in the staff report.

Applicant Presentation: Noel Jones, Bison Homebuilders. Mr. Jones stated that the owners have requested the alterations to add to the storybook feel of the Tudor style home. The specifications of the two entrance doors are 7'3" with an arched shape. There is already a brick opening setting the tone for the alterations. The front door is not visible directly from the front of the home but is slightly visible at an angle. The homeowners are hopeful that alterations inside the front would not be too far out of the guidelines since it is not much of a visible element.

Citizen Comments : None

MOTION

Commissioner Laster motioned to defer Alterations (Principal) At 121 Myles Manor Ct to the December 8, 2025, HZC meeting, seconded by Commissioner Pearce.

Commissioner Laster stated that questions to be answered along with discussion of the entrance way are the shake shingle roof, information about the windows as they appear to be replaced. Looking at the original application, Commissioner Laster asked if the windows were approved to be replaced in the historic structure. Also, Commissioner Laster invited the applicant to the DRC meeting.

There being no further discussion, the motion carried by a vote of 9-0.

6. Consideration Of Alterations (Principal) At 713 Glass Ln.; Linda Childs, Applicant.

Sponsors: Kelly Dannenfelsler, Emily Huffer

Project Leader: Emily Huffer. The property at 713 Glass Lane is a non-historic building that is located within the Boyd Mill Historic District. The proposal includes a series of alterations to the principal building:

- Replacement of the front columns
- Replacement of the porch floor, front steps, and walkway
- Adding railing to the front porch steps

The replacement of the columns are supported by the guidelines. For replacement of the porch floor, front steps, and walkway, it is proposed to widen the porch steps to be centered with the columns, removing the concrete aggregate on the existing porch floor, step threads and walkway with Indiana limestone. The Indiana Limestone is a unique material that is not commonly seen in the district, as it is typical to see more aggregate concrete, concrete with a brushed finish, brick, and a lighter gray stone for porch floors, front steps, and walkways. The widening of the brick steps to align with the porch columns appears appropriate within the Guidelines. It would be recommended to match as closely as possible the color and mortar of the existing materials. While the use of a stone material is appropriate per the Guidelines, the proposed Indiana Limestone appears to have a more modern appearance and does not align with the Guidelines. The design of the railings is in the Chippendale style and is not seen in the Boyd Mill Historic District and does not align with the guidelines.

RECOMMENDATION

Staff recommends denial of the replacement of the porch floor, front steps, walkway, and installation of front porch railing, based on the following grounds:

- Use materials and finishes with a character compatible to those used historically and with proven durability.
- Design details and ornamentation to minimize impacts to the historic district.
- Use sidewalk materials that were historically typical, such as concrete, brick, and stone.
- Design details and ornamentation at a scale that is consistent with details and ornamentation on historic buildings in the district.
- Size a front porch or stoop element to be at a similar proportion to the original structure as those seen in the district.

Staff recommend approval of the replacement of the columns and widening of the porch entrance steps with conditions outlined in the staff report.

Applicant Presentation: Ernie Reynolds. Mr. Reynolds did not have anything new to add to the proposal.

Citizen Comments: None

MOTION #1 (Columns & Widening Porch Entrance Steps)

Commissioner Worthington motioned to approve replacement of the columns and widening of the porch entrance steps for 713 Glass Lane with staff conditions, seconded by Commissioner Orr.

Commissioner Laster stated that he would classify the style home as a French Colonial Revival and most of the time the columns are round rather than square. Mr. Laster also added that the columns are proposed to be larger, and he would like to hear feedback from the Commissioners regarding the column shape.

Chair LeMarinel noted the square pilasters already present on the existing structure. However, it is not uncommon to see the shapes mixed, but typically the columns and pilasters match. Also, Chair LeMarinel noted that this structure is not a contributing building for the historic district.

Ms. Ingram stated that she would like to know the size of the proposed square column compared to the existing round column.

Chair LeMarinel stated that the proposed size is six 10" square compared to the six round 8" columns.

Commissioner Thompson noted that many times the columns appear too thin and stated that she supports a wider column whether it is round or square. A larger column width would be an improvement and appropriate especially for homes that are not historical.

Chair LeMarinel asked the applicant about the size of the pilasters and if they would be replaced as part of the application.

Mr. Reynolds stated that they were not part of the application.

Commissioner Pearce stated that since this home is an infill home and not historic, there is more flexibility.

There being no further discussion, the motion carried by a vote of 9-0.

MOTION #2 (Deferral)

Commissioner Marquardt motioned to defer the alterations (railings and site materials) at 713 Glass Lane to the December 8, 2025, HZC meeting, seconded by Commissioner Ingram.

Commissioner Marquardt stated that the additional time will allow the applicant to provide information on alternative designs and materials that would be more appropriate for a historic district.

Commissioner Ingram asked staff if the Indiana limestone was the issue or if it was the way the limestone would be installed or laid.

Ms. Huffer explained that it is more common to see aggregate or brushed concrete in the historic district opposed to the Indiana limestone in the proposed pattern.

Commissioner Ingram stated that she would like to see other options proposed at the next meeting including whether the brick border of the porch flooring will be kept along with other options for the railing.

Chair LeMarinel noted that all the comments pointed to the need for more information from the applicant.

Commissioner Orr asked if the Commission needs to know if the applicant plans to attend the next meeting or if the applicant plans to keep the porch the way it is with the widening improvement. Staff's recommendation is not going to change between now and the next meeting.

Chair LeMarinel stated that the guidelines do discuss the use of limestone but not specifically the type of stone. The purpose of the deferral is to allow time for the applicant to attend the DRC meeting and communicate with staff on potential alternatives for the porch material/design resulting in a potential different recommendation from staff regarding railings and walkway/porch material.

There being no further discussion, the motion carried by a vote of 9-0.

Commissioner Pearce strongly suggested the applicant attend the next DRC meeting.

Chair LeMarinel agreed with Ms. Pearce and stated that DRC is a less formal setting and more appropriate for design discussions and hearing feedback from the Commission and staff.

7. Considerations Of Alterations, Site Alterations, And Fencing at 717 Glass Ln.; Will Forte, Applicant.

Sponsors: Kelly Dannenfels, Emily Huffer, Elizabeth Bulay

Project Leader: Elizabeth Bulay. The property located at 717 Glass Lane resides in the Boyd Mill Avenue Historic District and is not considered an historic structure. A series of building alterations, site alterations, and fencing are proposed to the building and site including the following items which all are appropriate within the design guidelines:

- Replacement of the composite front porch decking with wood decking
- Replacement of the front porch and side porch brick steps with brick risers and stone treads.
- Replacement of the concrete walkway with a brick herringbone walkway.
- Installation of a steppingstone path
- Painting the standing seam metal roof
- Installation of fencing

Roof Painting/Treatment

The second building alteration proposed includes painting the existing metal roof that appears to be a red/orange standing seam metal painted gray. As paint may fade or peel, and is not inherent to the material itself, it is necessary to understand how the paint color and treatment is proposed to be maintained and to meet the Guidelines. The Guidelines recommend using finishes with a character compatible to those used historically and with proven durability. The proposed method of preparation and materials to apply the paint appears appropriate; however, staff would request a material sample of metal roofing with the applied process and color for the Historic Zoning Commission to consider.

Fencing

A 6' tall fencing section is proposed approximately 5 feet from the front right corner of the building with the

intention of screening new mechanical/electrical equipment. As the proposed location for the fencing is within the defined front yard and areas within 20 feet of the front façade, the proposed height and design do not meet the Guidelines for front yard fencing.

RECOMMENDATION

Staff recommends deferral of the metal roof painting for a material sample with the proposed application process and finish to be submitted for consideration by the HZC.

Staff recommend denial of the front yard fencing based on the following Guidelines:

- Limit height to 3 feet.
- Use wood picket, open-weave brick designs, or cast iron in front yards and areas visible from the street with at least 25 percent transparency.

Staff recommend approval of the other site alterations with conditions outlined in the staff report.

Applicant Presentation: Kathleen O'Donnell. Ms. O'Donnell stated that the fencing surrounding the mechanical would be hidden by existing landscaping as seen in one of the application photos.

Citizen Comments: None

MOTION #1 (Site Alterations and Front Porch Decking Replacement)

Commissioner Laster motioned to approve Site Alterations and Front Porch Decking Replacement for the property located at 717 Glass Lane with staff conditions, seconded by Commissioner Ingram. The motion carried by a vote of 9-0.

MOTION #2 (Screening Fence)

Commissioner Pearce motioned to deny fence screening for mechanical equipment for the property located at 717 Glass Lane with staff conditions, seconded by Commissioner Barrett.

Commissioner Pearce stated that the Commission cannot make decisions based on landscaping as landscaping may or may not be present in the future.

There being no further discussion, the motion carried by a vote of 9-0.

MOTION #3 (Building Alterations-Metal Roof Painting)

Commissioner Laster motioned to defer alterations for metal roof painting to December 8, 2025, HZC meeting, seconded by Commissioner Ingram.

Commissioner Laster stated that in a perfect world paint would never peel from a metal roof, but experience tells us peeling is inevitable.

Chair LeMarinel stated that staff may have recommendations for roof treatment, but the Commission has never approved painting a metal roof because of eventual peeling of the paint.

There being no further discussion, the motion carried by a vote of 9-0.

8. Consideration Of Alterations And An Addition (Accessory) At 1008 Fair St.; Jacob Layne, Applicant.

Sponsors: Kelly Dannenfelser, Emily Huffer, Elizabeth Bulay

Project Leader: Elizabeth Bulay. The property located at 1008 Fair Street resides in the Hincheville National Register Historic District but is not considered a historical building. The proposal includes a request for alterations and an addition to the existing accessory structure. The proposed location and orientation of the structure will remain the same.

Alterations

The alterations proposed to the non-historic accessory structure will alter the roofline from a pyramidal roof to a side gable, add a front-facing gable, shed dormers, a new garage bay, new garage doors, windows, and light fixtures. The proposed alterations to the existing structure are appropriate. Specifications for the windows and doors shall be submitted to preservation planning staff to ensure the profile is compatible with the profile of windows on historic buildings.

Addition

A 586 sq. ft. addition is proposed to the existing 766 sq. ft. structure, for a total footprint of 1352 sq. feet. The proposed alterations and additions have incorporated feedback and are compatible with the historic district in terms of the level of complexity and design proposed for the accessory structure.

RECOMMENDATION

Staff recommend approval of the alterations and addition to the accessory structure with conditions listed in the staff report.

Applicant Presentation: Jacob Layne. Mr. Layne stated that the dormer was moved down off the ridge line, the garage door light pattern was updated to a style that better suits the building, and the main entrance was reconfigured and simplified.

Citizen Comments: None

MOTION

Commissioner Orr motioned to approve An Addition And Alterations (Accessory) At 1008 Fair St with staff conditions, seconded by Commissioner Worthington.

Commissioner Pearce asked for confirmation of the addition height and how much lower the addition height is from the main structure height. Even with the large lot size, the proposed alterations are on the verge of being too large compared to other homes in the historic district.

Chair LeMarinel stated that the accessory structure will be 18" shorter than the main building and the shorter end of the building is facing the street. If it were the other way around, a lot more building would be visible. Chair LeMarinel asked about the garage door light pattern and stated that if the specifications come back to staff for approval, there shouldn't be a problem. Something that is proportional (vertical/rectangle) to the windows and complies with the design guidelines.

Commissioner Ingram noted that the project has come a long way.

Commissioner Worthington stated that the modification of the entrance has made an improvement and it is a very handsome elevation. Also, Ms. Worthington noted the pause of the breezeway between the house and addition provides relief from the main house.

There being no further discussion, the motion carried by a vote of 9-0.

OTHER BUSINESS

RECEIPT OF ADMINISTRATIVE COA APPROVALS ON BEHALF OF THE HZC

9. **Admin COA For Signage At 414 Bridge St.; Justin Schwallie, Applicant.**

Sponsors:

10. **Admin COA For Rear Yard Fencing At 1840 William Campbell Ct.; Jason Goddard, Applicant.**

Sponsors:

11. **Admin COA For Minor Alterations (Rear Non-Historic) At 717 Glass Ln.; Will Forte, Applicant.**

Sponsors:

ADJOURN

There being no further business, Commissioner Orr motioned to adjourn the November 10, 2025, HZC meeting, seconded by Commissioner Ingram. The motion carried by a vote of 9-0 and the meeting adjourned at 05:56 PM.



Chair



Date