



# City of Franklin

Mailing Address:  
109 3<sup>rd</sup> Ave S  
Franklin, TN 37064  
(615) 791-3217

## Meeting Agenda

### Budget & Finance Committee

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Thursday, December 4, 2025

3:00 PM

Eastern Flank Event Facility

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#### MEETING LOCATION

Eastern Flank Event Facility  
1368 Eastern Flank Circle

#### CALL TO ORDER

#### SETTING OF THE AGENDA

1. Consideration Of Changes In Agenda And Setting The Agenda
  - i. Discussion Of Removal Of Items From Consent/Changes Not Requiring A Vote
  - ii. Proposed Changes To The Agenda
  - iii. Approval Of Agenda As Submitted Or Changed

**CITIZEN COMMENTS (Open for citizens to be heard on any issue or concern, including those related to items on the agenda. Please submit a Speaker Card at the beginning of the meeting if you would like to address the Board/Commission. If you would like to speak on an agenda item, the Chair will hold your comment until the public comment period associated with the item. As provided by law, Boards/Commissions shall make no decisions or consideration of action of citizen comments for items not on the agenda, except to refer the matter to the City Administrator/Staff for administrative consideration, or to a schedule the matter for consideration at a later date. Those addressing the Board/Commission are requested to come to the microphone and identify themselves by name and address for the official record. The Chair may restrict the period for public comment, including the length of the public comment period, the number of individuals who can speak and the length of time each individual may speak. When time allows, the standard individual public comment time is two minutes.)**

Comments on agenda items may be made in person or by emailing [recorder@franklintn.gov](mailto:recorder@franklintn.gov) before noon on the day of the meeting. Comments will be submitted for the record.

#### APPROVAL OF MINUTES

2. Consideration Of Approval Of Minutes  
October 16, 2025 Budget & Finance Committee Meeting

#### NEW BUSINESS

3. Election Of Chair And Vice-Chair, Effective 2026
4. Consideration Of DRAFT Procurement Award To Public Risk Insurors Of Franklin, Tennessee For Liability, Property, And Workers Compensation Insurance Products And Services For The Risk Management Division Of The Human Resources Department (Procurement Solicitation No. 2025-019; Funding To Be

Budgeted In The City's Operating Departments Proportional To A Combination Of Losses And Exposure For Years 2026, 2027, 2028 And, Optionally, 2029 And 2030; Contract No. 2025-0486).

**Sponsors:** Kristine Brock, Kevin Townsel, Sara Sylvis

5. Consideration Of DRAFT Procurement Award To P&A Administrative Services, Inc. Of Williamsville, New York In The Total Estimated Fee Of \$4,166.40 Per Year For Flexible Spending Account (FSA) And Dependent Care Services For A Term Of Award For The Human Resources Department (Solicitation No 2026-005; Contract No. 2025-0485).

**Sponsors:** Sara Sylvis, Kevin Townsel, Kristine Brock

6. Report Of The City's External Auditor, Crosslin, PLLC, And Presentation Of The Fiscal Year 2025 Annual Comprehensive Financial Report

**Sponsors:** Kristine Brock, Margaret Wilson

7. Report Of The City's External Auditor, Crosslin, PLLC, And Presentation Of The Fiscal Year 2025 Annual Comprehensive Financial Report For Cool Springs Conference Center

**Sponsors:** Kristine Brock, Mike Lowe, Margaret Wilson

8. Consideration Of DRAFT Ordinance 2025-52, An Ordinance To Amend The Budget Of The City Of Franklin For Fiscal Year 2025-2026

**Sponsors:** Eric Stuckey, Michael Walters Young, Chris Franklin

9. Consideration Of DRAFT Resolution 2025-98, A Resolution Of The Board Of Mayor And Alderman For The City Of Franklin Adopting Budget Goals For The Fiscal Year 2026-2027

**Sponsors:** Eric Stuckey, Michael Walters Young

10. Monthly Reports For November 2025

**Sponsors:** Margaret Wilson

## **OTHER BUSINESS**

11. Discussion Of Budget & Finance Committee Start Time For Calendar Year 2026

## **ADJOURN**

Anyone needing accommodations due to disabilities please contact the ADA Coordinator at 615-791-3277 at least 24 hours prior to the meeting.