



## Meeting Minutes

### Budget & Finance Committee

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Thursday, September 11,  
2025

3:00 PM

Eastern Flank Event Facility

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#### CALL TO ORDER

Chair Clyde Barnhill called the meeting to order at 03:00 PM

Board Members Present: Patrick Baggett (arrived at 3:03pm), Clyde Barnhill, Ann Petersen, Jason Potts

Board Members Absent: None

Staff Present: Eric Stuckey, Kristine Brock, Angie Skarp

#### SETTING OF THE AGENDA

1. Consideration Of Changes In Agenda And Setting The Agenda
  - i. Discussion Of Removal Of Items From Consent/Changes Not Requiring A Vote
  - ii. Proposed Changes To The Agenda
  - iii. Approval Of Agenda As Submitted Or Changed

Sponsors:

*A motion was made by Alderman Jason Potts, seconded by Vice Chair Ann Petersen to Approve the Agenda as Submitted. The motion passed 3-0.*

**CITIZEN COMMENTS (Open for citizens to be heard on any issue or concern, including those related to items on the agenda. Please submit a Speaker Card at the beginning of the meeting if you would like to address the Board/Commission. If you would like to speak on an agenda item, the Chair will hold your comment until the public comment period associated with the item. As provided by law, Boards/Commissions shall make no decisions or consideration of action of citizen comments for items not on the agenda, except to refer the matter to the City Administrator/Staff for administrative consideration, or to a schedule the matter for consideration at a later date. Those addressing the Board/Commission are requested to come to the microphone and identify themselves by name and address for the official record. The Chair may restrict the period for public comment, including the length of the public comment period, the number of individuals who can speak and the length of time each individual may speak. When time allows, the standard individual public comment time is two minutes.)**

**Comments on agenda items may be made in person or by emailing [recorder@franklin.tn.gov](mailto:recorder@franklin.tn.gov) before noon on the day of the meeting. Comments will be submitted for the record.**

#### APPROVAL OF MINUTES

2. Consideration Of Approval Of Minutes
  - May 15, 2025 Budget & Finance Committee Meeting
  - June 12, 2025 Budget & Finance Committee Meeting

Sponsors:

*A motion was made by Vice Chair Ann Petersen, seconded by Alderman Jason Potts to Approve the June 12, 2025 Budget & Finance Meeting Minutes. The motion passed 3-0.*

**NEW BUSINESS****3. Consideration Of Resolution 2025-64, A Resolution To Adopt An Amended Customer Service Policy**

**Sponsors:** Jessica Davey

*A motion was made by Alderman Jason Potts, seconded by Vice Chair Ann Petersen to Recommend Approval of the Resolution to the Board of Mayor and Aldermen. The motion passed 4-0.*

**4. Annual Report From The City's Investment Advisor**

**Sponsors:** Kristine Brock

*The item was acknowledged.*

**5. Consideration Of Draft Guidance On Appropriations To Outside Agencies**

**Sponsors:** Michael Walters Young, Norma Lockney

*The item was acknowledged.*

**6. Report On State Comptroller's Review, Acceptance and Approval Of The City's FY 2026 Annual Operating Budget.**

**Sponsors:** Michael Walters Young

*The item was acknowledged.*

**7. Financial Report For 4th Quarter Of FY 2025 (Unaudited)**

**Sponsors:** Margaret Wilson, Kristine Brock

*The item was acknowledged.*

**8. Monthly Reports For September 2025**

**Sponsors:** Margaret Wilson, Kristine Brock

*The item was acknowledged.*

**OTHER BUSINESS****ADJOURN**

*A motion was made by Vice Chair Ann Petersen, seconded by Alderman Jason Potts to Adjourn the Meeting. The motion passed 4-0.*

Meeting Adjourned @ 04:14 PM



Clyde Barnhill, Chair

Minutes Prepared by Sarah Schilling, Deputy City Recorder, City Recorder's Office - 10/8/25, 9:58AM