



## Meeting Minutes

### Budget & Finance Committee

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Thursday, May 15, 2025

3:00 PM

Board Room

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#### CALL TO ORDER

Chair Clyde Barnhill called the meeting to order at 03:00 PM

Board Members Present: Patrick Baggett, Clyde Barnhill, Ann Petersen, Jason Potts

Board Members Absent: None

Staff Present: Eric Stuckey, Angie Skarp

#### SETTING OF THE AGENDA

1. **Consideration Of Changes In Agenda And Setting The Agenda**
  - i. **Discussion Of Removal Of Items From Consent/Changes Not Requiring A Vote**
  - ii. **Proposed Changes To The Agenda**
  - iii. **Approval Of Agenda As Submitted Or Changed**

Sponsors:

*A motion was made by Alderman Jason Potts, seconded by Vice Chair Ann Petersen to Approve the Agenda as Submitted. The motion passed 4-0.*

**CITIZEN COMMENTS** (Open for citizens to be heard on any issue or concern, including those related to items on the agenda. Please submit a Speaker Card at the beginning of the meeting if you would like to address the Board/Commission. If you would like to speak on an agenda item, the Chair will hold your comment until the public comment period associated with the item. As provided by law, Boards/Commissions shall make no decisions or consideration of action of citizen comments for items not on the agenda, except to refer the matter to the City Administrator/Staff for administrative consideration, or to a schedule the matter for consideration at a later date. Those addressing the Board/Commission are requested to come to the microphone and identify themselves by name and address for the official record. The Chair may restrict the period for public comment, including the length of the public comment period, the number of individuals who can speak and the length of time each individual may speak. When time allows, the standard individual public comment time is two minutes.)

Comments on agenda items may be made in person or by emailing [recorder@franklintn.gov](mailto:recorder@franklintn.gov) before noon on the day of the meeting. Comments will be submitted for the record.

#### APPROVAL OF MINUTES

2. **Consideration Of Approval Of Minutes**  
**April 10, 2025 Budget & Finance Meeting**

Sponsors:

*A motion was made by Vice Chair Ann Petersen, seconded by Alderman Jason Potts to Approve the April 10, 2025 Budget & Finance Meeting Minutes. The motion passed 4-0.*

#### NEW BUSINESS

3. **Consideration Of DRAFT Ordinance 2025-12, An Ordinance To Amend The Budget Of The City Of Franklin For Fiscal Year 2024-2025**

Sponsors: Eric Stuckey, Michael Walters Young

*A motion was made by Alderman Jason Potts, seconded by Alderman Patrick Baggett to Recommend Approval of the Ordinance to the Board of Mayor and Aldermen. The motion passed 4-0.*

4. **Consideration Of DRAFT Ordinance 2025-13, An Ordinance Of The City Of Franklin, Tennessee Adopting A Budget For The Fiscal Year 2025-2026; Providing An Effective Date**

Sponsors: Eric Stuckey, Michael Walters Young

*A motion was made by Alderman Patrick Baggett, seconded by Alderman Jason Potts to Recommend Approval of the Ordinance to the Board of Mayor and Aldermen. The motion passed 4-0.*

5. **Consideration Of DRAFT Ordinance 2025-14, An Ordinance Of The City Of Franklin, Tennessee, Establishing The Municipal Property Tax Levy For The Fiscal Year 2025-2026; Providing An Effective Date**

Sponsors: Eric Stuckey, Michael Walters Young

*A motion was made by Alderman Patrick Baggett, seconded by Alderman Jason Potts to Recommend Approval of the Ordinance to the Board of Mayor and Aldermen. The motion passed 4-0.*

6. **Consideration Of DRAFT Ordinance 2015-15, An Ordinance To Amend Section 5-703 Of The Franklin Municipal Code To Increase Hotel-Motel Tax From 4% To 5%.**

Sponsors: Eric Stuckey, Michael Walters Young

*A motion was made by Alderman Jason Potts, seconded by Vice Chair Ann Petersen to Recommend Approval of the Ordinance to the Board of Mayor and Aldermen. The motion passed 4-0.*

7. **Consideration Of DRAFT Resolution 2025-38, A Resolution Of The Board Of Mayor And Aldermen For The City Of Franklin Adopting The Estimate Of Revenues And Expenditures For The Water And Sanitary Sewer Utility Fund For Fiscal Year 2025-2026; Providing An Effective Date.**

Sponsors: Eric Stuckey, Michael Walters Young, Mark Hilty, Michelle Hatcher

*A motion was made by Alderman Jason Potts, seconded by Alderman Patrick Baggett to Recommend Approval of the Resolution to the Board of Mayor and Aldermen. The motion passed 4-0.*

8. **Consideration Of Procurement Award To Crosslin, PLLC Of Nashville, Tennessee In The Annual Amounts Of \$59,000, \$63,000, \$67,000, \$72,000 And \$77,000 For Years One, Two, Three And, Optionally, Four And Five, Respectively, For Annual Financial And Compliance Auditing Services For The City (Purchasing Office Procurement Solicitation No. 2025-016; Funding To Be Budgeted In The City's General Fund, Water Fund And Wastewater Fund In Fiscal Years 2026, 2027, 2028 And, Optionally, 2029 And 2030; Contract No. 2025-0160)**

Sponsors: Margaret Wilson, Kristine Brock

*A motion was made by Vice Chair Ann Petersen, seconded by Alderman Jason Potts to Recommend Approval of the Contract to the Board of Mayor and Aldermen. The motion passed 4-0.*

9. **Consideration Of Procurement Award To Crosslin, PLLC Of Nashville, Tennessee In The Annual Amounts Of \$14,000, \$14,500, \$15,000, \$15,500 And \$16,000 For Years One, Two, Three And, Optionally, Four And Five, Respectively, For Annual Financial And Compliance Auditing Services For The Conference Center At Cool Springs (Purchasing Office Procurement Solicitation No. 2025-017; Funding To Be Budgeted Through The Conference Center In Fiscal Years 2026, 2027, 2028 And, Optionally, 2029 And 2030; Contract No. 2025-0161)**

**Sponsors:** Margaret Wilson, Kristine Brock

*A motion was made by Vice Chair Ann Petersen, seconded by Alderman Patrick Baggett to Recommend Approval of the Contract to the Board of Mayor and Aldermen. The motion passed 4-0.*

10. **Report Of Annual Compliance For 2024 With Municipal Finance Officer Certification And Education Act Of 2007**

**Sponsors:** Kristine Brock

*The item was acknowledged.*

11. **Monthly Reports For May 2025**

**Sponsors:** Margaret Wilson

*The item was acknowledged.*

## **OTHER BUSINESS**

### **ADJOURN**

*A motion was made by Alderman Jason Potts, seconded by Vice Chair Ann Petersen to Adjourn the Meeting. The motion passed 4-0.*

Meeting Adjourned @ 5:02 PM

  
Clyde Barnhill, Chair

Minutes Prepared by Sarah Schilling, Assistant Deputy City Recorder, City Administration Office - 6/4/2025, 3:13PM