



City of Franklin

Mailing Address:
109 3rd Ave S
Franklin, TN 37064
(615) 791-3217

Meeting Agenda

Franklin Transit Authority

Tuesday, April 1, 2025

4:00 PM

Eastern Flank Event Facility

MEETING LOCATION

Eastern Flank Event Facility
1368 Eastern Flank Circle

CALL TO ORDER

CITIZEN COMMENTS (This portion of the agenda is for members of the public to directly address the Authority on any items not on the agenda and within the jurisdiction of the Authority. Comments are limited to three minutes per speaker. The Authority will hear all communication but will not take any action on items that are not on the Agenda.)

APPROVAL OF MINUTES

1. Consideration Of Approval Of The February 4, 2025, FTA Minutes

OLD BUSINESS

2. Year-to-Date Financial Statement and Summary
3. Transit Report and VanStar Report
4. Grant Report
5. Contractor Monitor Report

NEW BUSINESS

6. Titles for Transit Vehicles
7. Update on RFP for Transit Master Plan

OTHER BUSINESS

8. Report Of TMA President And CEO
9. Chairman's Report

ADJOURN

Anyone needing accommodations due to disabilities please contact the ADA Coordinator at 615-791-3277 at least 24 hours prior to the meeting.



**FRANKLIN TRANSIT AUTHORITY
MINUTES OF BOARD MEETING
Tuesday, February 4, 2025; 4:00 P.M.**

The Franklin Transit Authority met on Tuesday, February 4, 2025, at 4:00 P.M., in the Eastern Flank Event Facility in Franklin, TN.

Members Present

Patrick Baggett	Kelly Bair, The TMA Group	Adam Moser, City of Franklin
Scotty Bernick	Stanton Higgs, The TMA Group	Vernon Gerth, City of Franklin
Eric McElroy	Sharmila Patel, The TMA Group	Shauna Billingsley, City of Franklin
Doris McMillan	Todd Moore, The TMA Group	
Asley Roberts	Christiana Dunn, City of Franklin	Emily Hunter, City of Franklin
John Schroer	Abby McCurry, City of Franklin	

CALL TO ORDER

Chairman John Schroer welcomed everyone and called the meeting to order.

ROLL CALL/CONFIRM QUORUM

Chairman Schroer confirmed a quorum was present.

CITIZEN COMMENTS

No members of the public attended.

APPROVAL OF MINUTES

There were no questions or corrections made regarding the December 3, 2024, Authority minutes. Ms. Ashley Roberts made a motion for approval of the FTA minutes. Mr. Eric McElroy seconded the motion, and the Authority voted unanimously to approve.

OLD BUSINESS

Update on RFQ for Franklin Transit

Five proposals were submitted. Discussion centered around how to proceed with the next steps and whether all proposing firms should be interviewed. Chairman Schroer emphasized the importance of a careful review, reminding everyone that the Authority was a small board, and they would have extensive interaction with the chosen consultant over the next year and a half.

Discussion ensued about the evaluation process and the weighting factors. Mr. Baggett explained his desire that the interview be weighted appropriately. Mr. Eric McElroy made a motion for the proposal and the interview to be weighted equally. Mr. Scotty Bernick seconded the motion, and the Authority approved unanimously.

As for the evaluations, two members of the City staff, Mr. Adam Moser and Ms. Emily Hunter,

are reviewers on behalf of the City. The Authority members were asked to have all scores for the proposals submitted by February 28.

The City will release an addendum regarding the presentation, the date for interviews, and the weights for scoring the proposals. It was determined that the interviews would be thirty-minute presentations followed by questions and answers for ten to fifteen minutes. Interviews would be held tentatively on March 6.

Year-to-Date Financial Statement and Summary

Dr. Kelly Bair shared the FY25 financial report for the six months ending December 31—The TMA Group is still under budget. She also pointed out areas of increased expenditures for different areas including transit security and safety and preventive maintenance.

Transit Report and VanStar Report

Mr. Stanton Higgs shared the transit and vanpool reports. He discussed the passenger data for the fiscal year to date, comparing it to the previous year with there being a 13.6 percent increase in FY25 thus far. Other handouts in the packet included information about the number of passengers per trip for TODD in September and October.

Mr. Higgs talked about the difficulty getting information out of the system to track the fixed routes and proposed that upgraded software be purchased. Implementing better software would allow for improved data to be shared with the transit consultants. He indicated that such a purchase out of this year's budget would be budget neutral.

Ms. Roberts made a motion to approve the purchase of transit software for improved data collection, Mr. Baggett seconded the motion, and it passed unanimously.

Mr. Higgs also discussed the VanStar data from July to December 2024 pointing out highlights from the handout.

Grants Update

Ms. Sharmila Patel provided an update on the status of current FTA and CMAQ grants for Franklin Transit Authority and Williamson County (a subrecipient); her presentation focused on the proposed Federal Transit 5307 expenditures within the FY25 application. This application will obligate all monies (FY21, FY22, and FY23) designated for Franklin Transit.

Contract Monitor Report

Ms. Christiana Dunn reviewed the relevant items from the contractor monitoring report including The TMA Group having no findings from its audit in October; delivery of two new buses; and the submission of the proposed FY26 budget to the City.

Ms. Roberts made a motion to approve all of the reports presented (financial, transit, grants, and contract monitoring), Mr. McElroy seconded the motion, and it passed unanimously.

NEW BUSINESS

Acknowledgement of TDOT-Franklin Transit Authority Contract 5307 Urbanized Area Program – Planning Assistance

Ms. Debbie Henry explained that the Tennessee Department of Transportation matches the federal funds allocated to the Franklin Transit Authority for 5307 Planning assistance contract.

Mr. McElroy made a motion to acknowledge the contract for matching planning support for Franklin Transit Authority; Mr. Bernick seconded the motion, and it passed unanimously.

Consideration of FY 2025-26 Franklin Transit Authority Budget

Ms. Henry shared the proposed FY 2025-26 transit budget. While the City share is higher than previous years, this is because the CARES and American Rescue Plan funding, which is 100 percent federal funds with no match, has been utilized and was maximized in the budgets of recent years. She also pointed out that the budget was due to the City the next day and thanked Christiana for asking the City to extend the deadline to accommodate the Authority meeting.

Mr. Vernon Gerth confirmed that the presentation to the City's budget and finance committee would be on March 20.

Ms. Roberts made a motion to approve the budget as presented. Mr. McElroy seconded the motion, and it passed unanimously.

Update on Transit Shelter Relocation on the Square

Maps were included in the packet to show where the transit shelter in front of City Hall was being relocated. Mr. Gerth confirmed that it had been moved successfully.

Authorization of Legal Documentation in TrAMS

Ms. Henry explained that Federal Transit Administration recipients must demonstrate legal capacity to carry out the project(s) included in federal assistance awards. Franklin Transit Authority has been asked to upload updated documentation into TrAMS, FTA's grants management system. Each recipient organization must have a resolution or equivalent to be responsible for applying for assistance and legally committing the applicant or recipient to compliance with terms of an award.

Mr. McElroy made a motion to approve the authorizing resolution for submittal in TrAMS and authorize the City Attorney to review and submit an Opinion of Counsel. Ms. Roberts seconded the motion, and the motion passed unanimously.

Report of President and CEO/ Chairman's Report

Ms. Henry thanked everyone for their attendance and participation. Chairman Schroer emphasized the importance of the upcoming transit planning project and the need to carefully review the transit plan proposals.

ADJOURN

Mr. McElroy made a motion to adjourn, Mr. Baggett seconded the motion, and it passed unanimously.

The next regularly scheduled meeting will be Tuesday, April 1st at 4:00 PM in the Eastern Flank Event Facility.

The TMA Group
Statement of Financial Position
January 31, 2025

Franklin Transit Authority

ASSETS

Pinnacle Bank - (This is the City's account)	\$	188.51	
Receivables - Federal due to FTA		175,328.00	
Receivables - State due to FTA		99,524.00	
Receivables - Other		<u>150.03</u>	
Total Assets			<u>\$ 275,190.54</u>

LIABILITIES AND NET ASSETS

Accrued Revenue Payable to FTA		<u>275,190.54</u>	
Total Liabilities			<u>\$ 275,190.54</u>

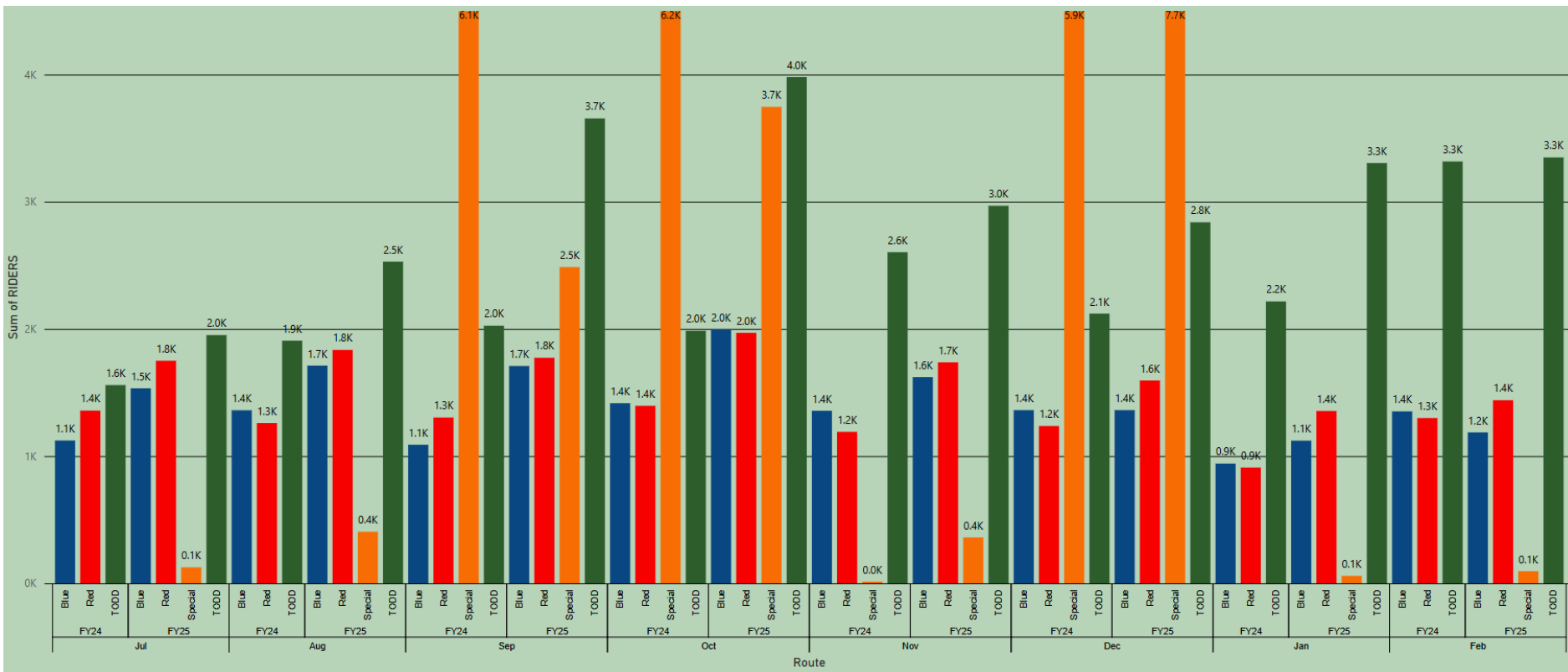
The TMA Group
Statement of Activities
Franklin Transit Authority
For the Seven Months Ending January 31, 2025

	Month Actual	Month Budget	YTD Actual	YTD Budget	Total Budget
Revenues					
COF Transit Operating	\$ 62,519.40	\$ 69,254.70	\$ 435,571.28	\$ 459,456.47	837,775.80
Fares	4,685.50	11,083.33	52,752.60	77,599.92	133,000.00
Other Revenues	800.00	883.33	5,600.00	6,283.31	10,700.00
State Funding	17,450.00	54,052.00	347,960.00	412,260.00	680,694.00
Federal Funding	148,019.00	172,515.00	1,118,521.00	1,256,560.00	2,048,440.00
Total Revenues	233,473.90	307,788.36	1,960,404.88	2,212,159.70	3,710,609.80
Direct Cost of Program					
Salaries & Wages - Admin	20,517.78	27,535.21	167,962.23	185,999.36	305,825.76
Salaries & Wages Transit Operations	25,763.65	29,570.67	200,146.08	215,024.67	347,084.40
Salaries & Wages - Drivers	75,626.56	106,002.48	637,717.09	772,234.12	1,291,390.14
Taxes & Benefits - Transit Admin	3,169.91	4,824.79	25,698.31	35,291.70	58,725.73
Taxes & Benefits - Transit Operations	6,163.46	6,816.19	46,131.39	51,734.77	85,732.05
Taxes & Benefits - Drivers	22,993.76	32,897.66	188,999.39	250,403.16	419,512.12
Uniforms	0.00	583.33	796.92	4,083.31	7,000.00
Marketing and Outreach	0.00	2,458.33	0.00	17,208.31	29,500.00
Professional Services	1,410.89	5,679.17	39,236.49	39,754.19	68,150.00
Transit Building Maintenance	633.00	2,916.67	15,921.88	20,416.69	35,000.00
Transit Vehicle Maintenance	22,276.89	25,008.33	200,952.54	175,058.31	300,100.00
Transit Center Cleaning	2,020.00	2,166.67	14,780.00	15,166.69	26,000.00
Transit Safety	0.00	416.67	10,470.78	2,916.69	5,000.00
IT Support	5,725.93	3,333.33	28,142.86	23,333.31	40,000.00
Software Licensing Expenses	653.00	3,750.00	6,689.75	26,250.00	45,000.00
Transit Security	0.00	333.33	35,611.78	2,333.31	4,000.00
Transit Surveillance	296.65	333.33	2,076.55	2,333.31	4,000.00
Legal Fees	0.00	0.00	66.50	0.00	0.00
Transit-DAM Compliance	150.00	458.33	1,980.00	3,208.31	5,500.00
Payroll Fees	1,294.28	643.20	6,452.88	4,984.80	8,361.60
Transit Fuel & Lubricants	11,833.64	17,166.68	100,977.31	120,166.76	206,000.00
Postage and Supplies	1,217.31	83.33	9,244.67	583.31	1,000.00
Utilities	4,170.32	3,000.00	22,428.89	21,000.00	36,000.00
Trolley Insurance	14,708.33	14,666.67	98,054.15	102,666.69	176,000.00
Transit General Liability	1,371.34	1,500.00	9,721.38	10,500.00	18,000.00
Payouts for Insured Liab Damag	0.00	708.33	0.00	4,958.31	8,500.00
Errors & Omissions Liability	973.73	1,125.00	6,816.11	7,875.00	13,500.00
Insurance General Office & D&O	1,136.49	1,508.33	8,412.70	10,558.31	18,100.00
Property Tax	0.00	0.00	0.00	0.00	0.00
Vehicle Licensing & Registrati	42.44	0.00	42.44	0.00	0.00
Dues and Subscriptions	2,619.46	1,666.66	15,738.17	11,666.62	20,000.00
Meetings	0.00	58.34	0.00	408.38	700.00
Travel and Training	0.00	416.67	3,818.82	2,916.69	5,000.00
Equipment - Other	56.84	875.00	537.46	6,125.00	10,500.00
Bank Fees	21.50	287.50	234.67	2,012.50	3,450.00
Marketing & Advertising	800.00	2,229.16	13,066.06	15,604.12	26,750.00
Office Rent	3,859.66	4,034.67	27,229.97	28,242.69	48,416.00
Equipment Lease	353.59	508.33	2,528.15	3,558.31	6,100.00
Equipment Usage (Depreciation)	1,613.49	2,226.00	11,720.51	15,582.00	26,712.00
ADA Expenditures	0.00	0.00	0.00	0.00	0.00
Total Direct Cost of Program	233,473.90	307,788.36	1,960,404.88	2,212,159.70	3,710,609.80
Net Difference - Operations	\$ 0.00	\$ 0.00	\$ 0.00	0.00	0.00
Planning					
Federal Planning	\$ 0.00	\$ 6,666.67	\$ 7,080.00	46,666.69	80,000.00
State Planning	0.00	833.33	885.00	5,833.31	10,000.00
COF Planning Cost Share	0.00	833.33	885.00	5,833.31	10,000.00
Total Planning Revenues	0.00	8,333.33	8,850.00	58,333.31	100,000.00
Planning Costs					
Planning/Transit	0.00	8,333.33	8,850.00	58,333.31	100,000.00

The TMA Group
Statement of Activities
Franklin Transit Authority
For the Seven Months Ending January 31, 2025

	Month Actual	Month Budget	YTD Actual	YTD Budget	Total Budget
Net Difference - Planning	\$ 0.00	\$ 0.00	\$ 0.00	0.00	0.00
Equipment					
Federal Capital Expenditures	\$ 220,144.00	\$ 27,333.33	\$ 227,456.00	191,333.31	328,000.00
State Capital Expenditures	27,518.00	3,416.67	28,432.00	23,916.69	41,000.00
COF Capital Cost Share	27,518.00	3,416.67	27,832.32	23,916.69	41,000.00
Sale of Surpl's Asset	0.00	0.00	600.00	0.00	0.00
Total Equipment Revenues	275,180.00	34,166.67	284,320.32	239,166.69	410,000.00
Equipment Costs					
Equipment - Transit	275,180.00	34,166.67	284,320.32	239,166.69	410,000.00
Net Difference - Equipment	\$ 0.00	\$ 0.00	\$ 0.00	0.00	0.00

Passenger Trips July – February 2024 Fiscal compared to July- February 2025 Fiscal



2024
 Fixed 19,961
 TODD 17,738
 Event 18,190
 Total 55,889

2025
 Fixed 25,904 30% increase
 TODD 24,379 37% increase
 Event 14,936 1.5%- decrease
 Total 65,219 **17% Increase over last year**

Franklin Transit Report

- Annual FTA MIS, (Management Information System,) Data compliance summary was submitted before the deadline and TMA Group met the required percentage threshold for testing for Franklin Transit Authority.
Mike Johnston, Transit Director
[For the Federal Transit Administration \(FTA\) in 2025, the minimum random drug testing rate is 50% and the random alcohol testing rate is 10% for covered employees.](#)
- Passenger Trips continue to hold at a double digit increase on TODD, (demand response,) and fixed routes.
- Anticipating the procurement of a replacement vehicle for Transit Supervisor. This is a budgeted item and the vehicle has surpassed its Federal standard for useful life. The vehicle is getting costly to maintain.



VanStar Vanpool Report

2025 July-February

Passenger Trips	Revenue Miles	Reduced Miles	Pollutants Reduced	Money Saved Participants	Fuel Savings
50,055	541,874	2,199,052	1,711,208 lbs.	\$1,244,090.00	87,859 gal

2024 July-February

Passenger Trips	Revenue Miles	Reduced Miles	Pollutants Reduced	Money Saved Participants	Fuel Savings
56,481	511,562	2,411,188	1,937,431 lbs.	\$1,213,555.00	99,470 gal

- Anticipate increased ridership as Federal employees are returning to workplace.
- Procurement for replacing vehicles that have reached the Federal standard for useful life.





The TMA Group negotiates on behalf of the Franklin Transit Authority and Williamson County vanpool with Nashville MTA and RTA for the distribution of Federal Transit Administration (FTA) Section 5307 grant funding made available to the Nashville-Davidson Urbanized Area (UZA).

Current Federal Transit Administration Grant Balances

Federal Transit Administration Funding Source	Grant Number	Transit Balance (After Jan. Draws)	Vanpool Balance	Uses
5307	TN-2017-020-00	\$137,355.00	\$0	Planning
5307	TN-90-X384-00	\$597.00	\$318,586.00	Security, Vanpool Replacement Vehicles
5307	TN-90-X352-00	\$11,414.00	\$264,923.00	Security, Shelters, Vanpool Vehicles
5307	TN-2019-021-00	\$877,395.00	\$10.00	Shelters, Partial Bus, Support Equipment
5307	TN-2020-008-00	\$23,513.00	\$566,524.00	Security, Operating, Vanpool Vehicles
5307 CARES Act	TN-2020-018-00	\$401,713.00	\$280,798.00	OA—Operating Assistance (TODD and WC)
5307	TN-2022-031-00	\$129,755.00	\$475,165.00	Planning, Security, Rent (WC: Operating Assistance and Planning)
5307	TN-2023-037-00	\$992,120.00	\$325,165	Operating, Security, Replacement Buses (WC: Operating Assistance)
5307 American Rescue Plan	TN-2022-027-00	\$9,413.00	\$33,794.00	Security (WC: Operating Assistance)
5307	TN-2024-031-00	\$1,425,460.00	\$0	Microtransit: Operating Assistance and Hardware/Software
5307	TN-2024-024-00	\$1,860,032.00	\$465,447.00	Operating, Planning, PM, Security, Safety, Support Vehicle (WC: Operating Assistance and Security)

Other Grant Funding (Williamson County/TMA):

CMAQ: Vanpool Post-Pandemic Initiative: Balance as of January 31: \$3,024,930.42

CMAQ: Regional Multimodal and Rideshare Park and Ride: Balance as of January 31: \$793,538.40

Updates:

- Milestone Progress Reports and Federal Financial Reports were submitted for the following grants: TN-2024-024-00, TN-2023-037-00; TN-2022-031-00; TN-2020-018-00; and TN-2019-021-01.
- Anticipated Application Activity (AAA) spreadsheets were submitted to Federal Transit.
- TIP adjustments for Franklin Transit and Williamson County have been submitted to the Greater Nashville Regional Council. These adjustments ensure the amounts listed in the region’s TIP (Transportation Improvement Program) match the amounts requested in the application.
- The FFY2025 5307 application has been submitted. Modifications and revisions will occur throughout the spring. The TIP adjustments will need to be approved. Certifications and Assurances are not yet available.
- Submitted activities on behalf of Franklin Transit Authority and Williamson County Vanpool for the 2050 Regional Transportation Plan.

Franklin Transit Authority

CONTRACTOR MONITORING

2 CFR 200.331 Requirement for pass-through entities

All pass-through entities must: (d) Monitor the activities of the subrecipient as necessary to ensure that the subaward is used for authorized purposes, in compliance with Federal statutes, regulations, and the terms and conditions of the subaward; and that subaward performance goals are achieved.

Requirement	Yes	Meeting Date	Initials	Note
LEGAL: Have there been any legal matters that may affect the Authority or the Federal Transit Administration?				
LEGAL: Are there any instances relating to false claims under the False Claims Act or fraud?				
LEGAL: Has TMA used only non-appropriated funds for any lobbying activities				
FINANCIAL MANAGEMENT: Have there been any changes to financial policies, procedures, or the organizational structure?				
FINANCIAL MANAGEMENT: Has TMA conducted the required Single Audit, submitted the required documentation to the Franklin Transit Authority (FRTA), and resolved any identified issues?				
TECHNICAL CAPACITY – AWARD MGT: Have any milestone progress reports (MPRs) and Federal Financial Reports (FFRs) been submitted to FTA?	x	4.1.2025	CD	Milestone progress reports and federal financial reports completed 1/24/2024 TN-2024-024-00 TN-2023-037-00 TN-2022-031-00 TN-2020-018-00
TECHNICAL CAPACITY – AWARD MGT: Have any grant awards been closed out?	x	4.1.2025	CD	2024 National Transit Database Annual Report closed
TECHNICAL CAPACITY – PROGRAM MGT: Has TMA been suspended, debarred, ineligible, or voluntarily excluded from participation in federally assisted transactions?				
TECHNICAL CAPACITY – PROGRAM MGT: Has the annual risk assessment been submitted to TDOT since the last meeting?				
TECHNICAL CAPACITY – PROJECT MGT: Has the TMA Group implemented any new capital or planning project? (Needs board approval)				
TRANSIT ASSET MANAGEMENT: Has the TMA Group submitted the updated TAM plan to Franklin Transit Authority (FRTA) for review and approval?				
TRANSIT ASSET MANAGEMENT: Has the TMA Group shared its annual performance targets with the Board?				
SATISFACTORY CONTINUING CONTROL: Have there been any changes to real property? Has there been or will there be any incidental use of real property?				
SATISFACTORY CONTINUING CONTROL: Are there any additions of FTA-funded equipment? Was any equipment withdrawn from use and disposed of in accordance with 2 CFR 200 and FTA requirements?				
SATISFACTORY CONTINUING CONTROL: Are there any changes to the bus fleet that impacts FTA requirements for spare ratios and contingency fleets?				
MAINTENANCE: Have any changes been made to the maintenance plan or TMA's program for preventive maintenance inspections				
MAINTENANCE: Have there been any major warranty issues?				
PROCUREMENT: Have there been any changes to the procurement policies and procedures?				

Requirement	Yes	Meeting Date	Initials	Note
PROCUREMENT: Have any procurement protests been received or decided?				
PROCUREMENT: Have any revenue contracts or capital leases been awarded?				
DISADVANTAGED BUSINESS ENTERPRISE (DBE): Have there been any changes to the DBE plan, goal, or the person designated as the DBELO?				
DISADVANTAGED BUSINESS ENTERPRISE (DBE): Has the TMA Group submitted the Uniform Report of DBE Awards or Commitments and Payments semi-annually by the required due dates?				
DISADVANTAGED BUSINESS ENTERPRISE (DBE): Have there been any DBEs terminated/substituted on a project?				
TITLE VI: Have there been any changes to the Title VI program or procedures?				
TITLE VI: Have there been any Title VI complaints or investigations?				
TITLE VI: Are there any proposed changes to fares and/or transit service that need Board review and approval?				
TITLE VI: Are there any upcoming planning activities? How will public participation and minority needs be considered?				
AMERICANS WITH DISABILITIES ACT (ADA): Have there been any ADA-related complaints? How have they been resolved?				
AMERICANS WITH DISABILITIES ACT (ADA): Have there been any changes to facilities or buses that impact access?				
AMERICANS WITH DISABILITIES ACT (ADA): Have there been any changes to ADA complaint procedures and the ADA reasonable modification policy?				
ADA COMPLEMENTARY PARATRANSIT: Have there been any changes to the paratransit eligibility determination process?				
ADA COMPLEMENTARY PARATRANSIT: Have there been any changes to the rider's guide, application form, or the sample notification letter templates?				
DRUG-FREE WORKPLACE ACT: Have there been any changes to the Drug-Free Workplace policy or to the ongoing program?				
DRUG-FREE WORKPLACE ACT: Have there been any personnel action(s) taken regarding drug statute violation(s) that occurred in the workplace?				
DRUG AND ALCOHOL PROGRAM: Have there been any changes to the board-adopted drug and alcohol misuse policy?				
DRUG AND ALCOHOL PROGRAM: Have there been any changes to the list of covered employees placed in safety sensitive positions and supervisors/company officials charged with making reasonable suspicion determinations?				
DRUG AND ALCOHOL PROGRAM: Has there been any training offered to employees since the last board meeting?	X	4.1.2025	CD	Transit Director went to the yearly FTA Drug and Alcohol
SECTION 5307 PROGRAM: Is there a new/updated written agreement with the Metropolitan Planning Organization (MPO) that determines mutual responsibilities in carrying out the metropolitan transportation planning process?				
SECTION 5307 PROGRAM: Has the proposed budget and proposed projects been shared with the board?				
SECTION 5307 PROGRAM: Have the proposed annual transit security expenditures been shared with the board?				
SECTION 5307 PROGRAM: Have any changes been made to the policy detailing the public comment process on increases in the basic fare structure or implementing a major service reduction ?				

Requirement	Yes	Meeting Date	Initials	Note
SECTION 5307 PROGRAM: Have the annual Certifications and Assurances been signed?				

The information marked above was presented to and reviewed by FRTA board members at the stated meeting.

 Chair, Franklin Transit Authority

 Date

VIN	License	Pl	Type	Group	Year	Make	Model
1FDEE3FN6RDD33610	4567GI		Van	Transit	2024	Ford	Starcraft Allsta
1FDEE3FN7RDD33602	4568-GI		Van	Transit	2024	Ford	Starcraft Allsta
1FD FE4FN0PDD19757	2481GI		Bus	Transit	2023	Ford	Starcraft E450
1FDEE3FN8DD34819	2480-GI		Bus	Transit	2023	Ford	Starcraft Allsta
1FDEE3FS0KDC12258	6935-GF		Bus	Transit	2019	Ford	E-Series Wagon
1FDEE3FS3KDC12268	6936-GF		Bus	Transit	2019	Ford	E-350
1FDEE3FS3KDC55556	2244-GG		Bus	Transit	2019	Ford	Starcraft E450
1FDEE3FS5KDC55557	2245-GG		Bus	Transit	2019	Ford	F-350
1FD FE4FS2KDC68969	7508-GG		Bus	Transit	2019	Ford	Starcraft E450
1FD FE4FS9KDC68970	7509-GG		Bus	Transit	2019	Ford	E-Series Chassis
2C7WDGBG4KR792036	7542-GG		Van	Transit	2019	Dodge	Grand Caravan
1FD FE4FS2HDC03435	7282-GD		Bus	Transit	2017	Ford	Starcraft E450
1FD FE4FS4HDC07552	2187GE		Bus	Transit	2017	Ford	Starcraft E450
1FD FE4FS9HDC03433	7283-GD		Bus	Transit	2017	Ford	Starcraft E450
1FD FE4FSXHDC06762	2188-GE		Bus	Transit	2017	Ford	Starcraft E450
1FD FE4FS9GDC33644	7189-GD		Bus	Transit	2016	Ford	Starcraft E450
1FD FE4FS6GDC03761	0542-GD		Bus	Transit	2016	Ford	Starcraft E450
1FD FE4FL0DDB04924	3673-GC		Bus	Transit	2014	Ford	Starcraft E450
1FMCU5K39BKA34074	GZ-5071		SUV	Transit	2011	Ford	Escape Hybrid
2D4RN4DE1AR498600	GZ-5087		Van	Transit	2010	Dodge	Grand Caravan
15GGB301571077799	GY-7477		Bus	Transit	2007	Freightline	XB Chassis
4UZAABV93CL88474	GV-7458		Bus	Transit	2003	Freightline	XB Chassis
4UZAABV03CL88475	GV-7463		Bus	Transit	2003	Freightline	XB Chassis

Purchase	Stated Value	Title	Copy of Title
\$131,900.00	\$131,900.00	FTA/COF	Yes
\$131,900.00	\$131,900.00	FTA/COF	Yes
\$109,900.00	\$131,000.00	FTA/COF	Yes
\$109,900.00	\$131,000.00	FTA/COF	Yes
\$63,966.00	\$48,000.00	COF/FTA	Yes
\$63,966.00	\$48,000.00	COF/FTA	Yes
\$82,685.00	\$72,000.00	COF/FTA	Yes
\$82,865.00	\$72,000.00	COF/FTA	Yes
\$82,089.00	\$82,089.00	COF/FTA	Yes
\$82,089.00	\$82,089.00	COF/FTA	Yes
\$41,451	\$40,000.00	COF/FTA	Yes
\$63,137.00	\$35,000.00	COF/FTA	Yes
\$61,020	\$35,000.00	COF/FTA	Yes
\$63,137.00	\$35,000.00	COF/FTA	Yes
\$61,020.00	\$35,000.00	COF/FTA	Yes
\$58,725.00	\$32,000.00	FTA	Yes
\$58,810.00	\$32,000.00	FTA	Yes
\$55,415.00	\$25,000.00	COF	Yes
\$35,643	\$7,000.00	FTA	Yes
\$19,856	\$5,000.00	COF	Yes
\$604,437.00	\$90,000.00	COF	Yes
	\$30,000.00	COF	Yes
	\$30,000.00	COF	Yes
	\$1,360,978.00		

**FRANKLIN TRANSIT AUTHORITY
BOARD ACTION ITEM**

Item Number: ?

Meeting Date: 04-01-25

Item Title: Acknowledgement of Vehicle Title Change

BACKGROUND

Franklin Transit Authority has an inventory of 23 transit vehicles that City of Franklin has been auditing. During the audit, it was determined that there is discrepancy between how the vehicles are titled; some say Franklin Transit Authority, some say City of Franklin, and some have both. After meeting with the Federal Transit Authority, their guidance dictates that all vehicles purchased in whole or part with federal funds should be titled in the name of the grant recipient, which is Franklin Transit Authority. 22 of the 23 vehicles have been purchased with federal funding; thereby, we are asking the board to approve changing the titles of the 20 vehicles to say Franklin Transit Authority (3 of the 23 vehicles are already in Franklin Transit Authority's name).

STAFF RECOMMENDATION

Staff recommends the approval of changing the vehicle titles to Franklin Transit Authority for the vehicles purchased with federal funding.

Approved _____
Board Officer

Date

CONSULTANT	Total	RANK
Kimley Horn and Associates	976.06	2
Benesch	987	1
Rummel, Klepper & Kahl (RKK)	866.28	5
Jarrett Walker & Associates	973.24	3
Fairpointe Planning	944.44	4