



City of Franklin

Mailing Address:
109 3rd Ave S
Franklin, TN 37064
(615) 791-3217

Meeting Agenda

Work Session

Tuesday, March 25, 2025

5:00 PM

**Williamson County
Auditorium**

MEETING LOCATION

Williamson County Auditorium
1320 West Main Street

CALL TO ORDER

CITIZEN COMMENTS

Comments on agenda items may be made in person or by emailing recorder@franklinton.gov before noon on the day of the meeting. Comments will be submitted for the record.

WORK SESSION DISCUSSION ITEMS

1. Consideration Of Event Permit For Franklin On The Fourth Sponsored By The Franklin Lions Club In Downtown Franklin On July 4, 2025

Sponsors: Milissa Reiersen, Monique McCullough

2. Consideration Of Event Permit For The Rodeo Parade Sponsored By The Franklin Noon Rotary Club In Downtown Franklin On May 10, 2025

Sponsors: Milissa Reiersen, Monique McCullough

3. Discussion Regarding The Franklin Rodeo's 75th Anniversary And Sculpture

Sponsors: Alderman Baggett, Lisa Clayton, Monique McCullough, Jerry Hatcher

4. Discussion Regarding The Development Of An Employee Housing Opportunity For City Of Franklin Employees

Sponsors: Eric Stuckey, Emily Wright, Dillon Gaster

5. Presentation Of The Safe Streets And Roads For All (SS4A) Safety Action Plan

Sponsors: Adam Moser, Paul Holzen

6. Discussion Of Including A Fiscal Impact Analysis As Part Of The Annexation Request and Plan of Services Process

Sponsors: Emily Wright, Kelly Dannenfelser, Andrew Orr, Katherine Harelson, Eric Conner

7. Discussion Regarding The 2025 Water And Sanitary Sewer Cost Of Service Study And Rate Plan
WS 11/12/24; 11/26/24; 1/14/25; 2/25/25
Sponsors: Mark Hilty, Michelle Hatcher
8. Follow-Up Discussion Regarding Possible Funding Options For The Purpose Of Assisting Franktown Open Hearts With Required Stormwater Improvements In Conjunction With The Development Of A New Facility Proposed For The Northeast Corner Of Johnson Circle And Granbury Street
WS 3/11/25
Sponsors: Eric Stuckey, Vernon Gerth
9. Consideration Of Ordinance 2025-08, An Ordinance To Clarify Regulation Of, And Restrictions On, Visible Possession Of Open Alcohol Containers And Consumption Of Alcohol, Other Than Beer, In Public.
Sponsors: Bill Squires
10. Consideration Of Procurement Award To Calgon Carbon Corporation Of Moon Township, Pennsylvania In The Total Lump-Sum Amount Of \$115,000.00 For Granular Activated Carbon (GAC) Water Filtration Media Exchange For The Water Treatment Division Of The Water Management Department (Purchasing Office Procurement Solicitation No. 2025-014; \$150,000.00 Budgeted In 421-89230-52103 For Fiscal Year 2025; Contract No. 2025-0081)
Sponsors: Kristine Brock, Michelle Hatcher
11. Capital Investment Plan - Round Two Prioritization Update
Sponsors: Eric Stuckey, Paul Holzen, Lisa Clayton, Michael Walters Young

OTHER BUSINESS**ADJOURN**

Anyone needing accommodations due to disabilities please contact the ADA Coordinator at 615-791-3277 at least 24 hours prior to the meeting.



File #: 21-0298

DATE: March 7, 2025
TO: Board of Mayor and Aldermen
FROM: Eric Stuckey, City Administrator
Milissa Reiersen, Chief Communications Officer
Monique McCullough, Public Outreach Specialist

SUBJECT:

Consideration Of Event Permit For Franklin On The Fourth Sponsored By The Franklin Lions Club In Downtown Franklin On July 4, 2025

PURPOSE:

The purpose of this memorandum is to outline recommendations for the Franklin on the Fourth event sponsored by the Franklin Lions Club in Downtown Franklin on July 4, 2025.

BACKGROUND/STAFF COMMENTS:

The Franklin Lions Club has requested a special event permit for the annual Franklin on the Fourth Celebration. The event, with an expected attendance of 3,000, is scheduled from 10 a.m. until 6 p.m.

Set-up for the event will begin at 4 a.m. on July 4th. Street closures are Main Street from 2nd Ave to 4th Ave; 3rd Ave N from the Square to Bridge Street; and 3rd Ave S from the Square to Church Street.

FINANCIAL IMPACT:

The City partners with the Lions Club on this event in providing for overtime costs for City staff, including Police.

RECOMMENDATION:

The City's Special Event Advisory Team and City Administrator recommend approval of this event with the following conditions:

- Applicant shall meet with staff for walk through at least five days prior to event.
- Applicant will provide detailed map/layout to City detailing location of tents, vendors, etc. prior to event.

Building & Neighborhood Services:

- Special Event Electrical Permit will be required.

Risk Management:

- Applicant will provide certificate of insurance naming the City as additional insured.
- Any accidents or injuries occurring during the event should be reported to City representatives immediately.

Streets Department:

- Department will set-up closure and provide barricades
- Applicant or designee will stay present at event until all vendors are gone.
- Department will provide clean-up crew for after the event.

Police Department:

- The Department will provide on-duty Police Officers to provide security during the festival.
- Applicant has requested amplification on stages in the permitted area. Pursuant to Franklin Municipal Code Section 11-403(3), these are the only locations at which amplified sound will be permitted during this event.

Billing and Licensing:

- Applicant will provide a complete list of vendors to the City prior to the event.

Sanitation and Environmental Services Department:

- Department will provide crews for cleanup during event.

Water Management Department:

- Taps will be placed on hydrants at:
 - Third Ave S at City Hall
 - Third Ave N at the Square

Fire Department:

- Applicant must secure tent permits.
- Applicant must adhere to requirements provided by the Fire Marshal's office regarding tents, stages, and mobile food vendors
- After stage setup is complete, the stage manager / crew chief shall be prepared to meet with Franklin fire and building inspectors to assure the stage has been properly setup and all safety measures are in place.

OFFICE USE ONLY

Permit No: _____



City of Franklin Special Event Permit Application

*Application is Due 90 **Days Prior** to Scheduled Event.
Please read application carefully and fully complete each section.
A non-refundable application fee of \$100 is due at time of filing.*

Note: Filing this application does not guarantee that you request will be granted.

Please list all that apply:

- Festival/Fair

1. **Name/purpose of event:** Franklin on the Fourth, 4th of July Festival
2. **Location Requested:** (if Temporary Street Closure, list major roads to be closed):
Downtown Square
West Main Street at 4th Avenue
East Main Street at 2nd Avenue
3rd Avenue North at Bridge Street
3rd Avenue South at Church Street
3. **Date or dates of event:** 07/04/2024
4. **Start/End Times of Event:**
Beginning at 10:00 a.m.
Ending at 6:00 p.m.

What date/time will set-up begin? 7/4/2025 6:00 AM

What date/time will tear-down be complete? 7/4/2025 11:30 PM

**Note: Event is responsible for cost of staff required during this time (including Franklin Police Officers). Read Additional Requirements section for more information).*

5. **Time of Street Closure** (if applicable):
Midnight 7/03/2025
6. **An estimated number expected to attend during the course of the event:**
Spectators/Attendees: 3,000 Event Staff/Volunteers: 50 Total: 3,050

7. **Name of applicant and Organization Requesting Permit** (at least one applicant must be a resident of the City of Franklin; or the organization must be located in the City limits of Franklin): **Applicant / Organization Requesting Permit**

Scott Ducaj
Franklin Lions Club
1725 John Sharp Road
Spring Hill, TN 37174
P:6154797751
F:931-486-0136
tnbugle@aol.com

Person in charge on day of event: Scott Ducaj

Cell: 615-479-7751

E-mail address: tnbugle@aol.com

Name and Cell Number of at least two others available on day of event:

Name: Mike Wyatt

Cell: 615-260-4563

E-mail address: mkentwyatt@comcast.net

Name: Paul Deyo

Cell: 615-898-5562

E-mail address: pablod953@tds.net

8. **DETAILED description of the event** (include information regarding the appropriateness of the event for all ages. If available, include the names and descriptions of acts/performers) :
4th of July family festival with a "Kids Zone" on the square. There is also a stage on the stage with live entertainment throughout the day, with the headliner coming on at 4:30 p.m. The event begins with a "Pet Parade" at 10:00 a.m. and ends with the "Children's Parade" which takes place a 5:30 p.m.

9. **ENCLOSE A DETAILED PDF MAP** of the event site and/or route, detailing any temporary or permanent structures, street closures, parking, etc. If applicable, list the location, blocks, streets, and/or intersections in which such an event will occur. **For large-scale events, a map or maps should be obtained from the City's GIS division.**

If also submitting a CAD file, please ensure that it is in DWG file format, and projected in TN State Plane NAD83

Please detail any restricted parking areas on the event map.

Event Map: [Franklin on the Fourth 2025 Map.pdf](#)

10.

Please attach a list (in PDF format) containing the names, addresses, and phone numbers of the Chairperson of the organization and all other persons involved in the management or control of the organization and/or committee.

Administrative Contact List: [FOT4 Administrative Contact List 2025.pdf](#)

11. **Where is your organization based?** Williamson County
12. **Is your organization authorized to do business in Tennessee?** Yes
13. **Is your organization a tax-exempt organization as described by the Internal Revenue Code Section 501(c)(3) or a not-for-profit organization?** Yes
IRS tax exemption letter: [Franklin Lions Club IRS 501c3.jpeg](#)
14. **Will you charge an admission fee?** No
Average admission fee:
15. **Will you charge a vendor participation fee?** Yes
Average vendor participaion fee? 150.00
16. **Total Estimated Revenue from vendors, ticket sales, and sponsorship to event organizer:**
17. **Will any charity, gratuity, or offers be solicited or accepted during the event?** Yes
18. **Is this event a fundraiser?** Yes
What organization will be the benefactor of event? Franklin Lions Club
What percentage of funds will they receive? 100 percent after expenses

19. **Will parking in the area of the event need to be restricted or prohibited?** Yes

20. **Will any sound amplification equipment be used during the event?** Yes

21. **Applicant must also include a copy of the insurance certificate indicating coverage and listing the City of Franklin as an additional insured**

***For stages, tents, etc. constructed on site prior to the event, that date must be included on the Certificate of Insurance provided to the City of Franklin. Stages **MUST** be removed from the site at end of the event. ***Rented inflatables/interactives that are set up and manned by the applicant must be included specifically in the applicant's Certificate of Insurance.

If you already have your insurance certificate, please upload it now in pdf format. Otherwise, your insurance certificate will need to be submitted before your event is approved.

Insurance Certificate:

22. **What, if any, vendors will be present at event?** (i.e. medical related, shirts, arts, etc.) **Please provide detailed list.**

23. **Will food, beverages, or merchandise be sold or given away?** Yes

Clean-up of the area is required. Please attach your clean-up and recycling plan, including name of clean-up provider with contact information for person who will be on-site during event. See Question #26.

Clean Up Plan and Provider: [FOT4 Clean up Plan and Provider 2025.pdf](#)

24. Events under 200 participants require a \$250 refundable security deposit at the time of approval. For events over 200, a \$1000 security deposit is required upon approval. If the applicant fails to restore the property to its prior condition, then the applicant shall be responsible to the City of Franklin for any costs incurred in restoring the property after the event. Surrender of the deposit in no way relieves the applicant of the responsibility for any costs incurred by the City of Franklin in excess of the deposit. Applicant's event coordinator or representative and a City of Franklin representative will conduct a Pre-Event meeting prior to event date for Pre-Event Check List Site Review. *At the end of the event, a Post-Event Check List shall be completed by the Applicant's event coordinator, or representative, and a City of Franklin representative to re-assess the site for trash and damage, and to secure with caution tape and signage (provided by event group) any tents left for removal.* Damage deposit will be refunded after a satisfactory Post Event Check List has been completed and signed off on by both the City of Franklin and organization requesting event. ***NOTE:** Events that include deep frying cooking oil operations are required to have a grease pit on-site and contract with a grease waste hauler to handle the grease waste and removal of the grease pit. A copy of this agreement shall be filed along with this application. The primary event sponsor is required to remove all cooking grease from the site immediately after the event. Illegal dumping of cooking grease will be prosecuted. *Please read Additional Requirements section of this application for more information.*

25. **Will you require a temporary water tap?** Yes

If yes, please list exact locations:

3rd Avenue South and the Square

3rd Avenue North and the Square.

26. **Will alcohol, beer, and/or wine be given away or sold?** No

If yes, a permit from the relevant board is required. Please read Additional Requirements section of this application for more information.

27. **Will your event include tents or other temporary structures, propane use, or open flames?** Yes

Tents 400 sq. ft. or larger (or, if cooking operations are under the tent, 200 sq. ft. or larger) require a special inspection from the Franklin Fire Department. All tents must meet the requirements of Chapter 31 of the International Fire Code. Tents 20-ft by 20-ft or larger must have an approved label or documentation showing the tent fabric meets all flammability requirements. Tents larger than 400-SF must be inspected and approved by the fire department before the event opens. All cooking operations must be inspected and approved by the fire department before the event opens. Cooking operations will be periodically inspected throughout the event. Tents should be taken down on the date the event has ended. **Please read the Additional Requirements section of this application for more information.**

28. **Attach Good Neighbor Letter and Mailing List used.** *Please read Additional Requirements section of this application for more information.*

Good Neighbor Letter: [FOT4 Good Neighbor Letter 2025.pdf](#)

Good Neighbor Letter Mailing List: [FOT4 Good Neighbor Mailing List 2025.pdf](#)



Rules and Regulations

Please Read All Attachments Before Signing Application.

- 1) I/We agree to abide by all ordinances and regulations of the City of Franklin and all State and Federal Laws.
- 2) I/We agree to abide by all conditions placed upon the event by the City Administrator and the Board of Mayor and Aldermen.
- 3) I/We do swear or affirm that all of the information given in this application is true and complete.
- 4) I/We do swear or affirm that the organization is located in the city limits of Franklin and/or one of the applicants is a resident of the City of Franklin, Tennessee.
- 5) I/We do hereby agree to assume the defense of and indemnify and save harmless the City, its mayor, aldermen, boards, commissions, officers, employees and agents, from all suits, actions, damages or claims to which the City may be subjected of any kind or nature whatsoever resulting from, caused by, arising out of or as a consequence of such event and the activities permitted in connection there with.
- 6) I/We agree to submit a certificate of insurance prior to the event in an amount determined by the City naming the City of Franklin and its employees as additional insured. The City may require the sponsor and/or vendor provide higher levels of insurance, coverage, and policies as deemed reasonable and necessary based on specific event risk factors and review by the City's insurer.
- 7) I/We agree, if holding the special event on City property, to return the site to its pre-event condition at the conclusion of the event.
- 8) I/We agree to provide a copy of the signed Event Application to any vendors, planners, and related parties associated with the event to ensure they are familiar with the guidelines set forth herein.
- 9) I/We understand and acknowledge that all vendors, acts, performers, organizers, and patrons must not violate any laws pertaining to adult entertainment as defined by Tennessee State law.
- 10) I/We understand that I/we assume the responsibility of the actions of any vendors, planners, and related parties for this event.
- 11) I/We understand that granting of Special Event Permit does not imply granting of other permits that are separately required.
- 12) The application for an event permit shall be filed not less than 90 days nor more than 364 days prior to the scheduled date of such event. Suggested filing is at least 180 days prior to scheduled event. Events should not be advertised or promoted until an event permit has been obtained from the City. Failure to file in a timely manner may result in denial of a permit.
- 13) I/We understand that event permit holders may be responsible for 100 percent of the costs incurred by the City for staff time and resources.

BY: _____

(Signature and title – must be officer of organization)

Date: _____

Approved by the Board of Mayor and Aldermen on _____, 20____

Dr. Ken Moore, Mayor

Eric S. Stuckey, City Administrator

Event Franklin on the Fourth, 4th of July
Name: Festival

Signature: _____



FORM 1

Buildings, Structures, & Power Sources

If your special event includes any of the following, you may need to obtain a permit from the Building and Neighborhood Services Department. Please check any that apply.

- Any site-built platforms (stages) and/or bleachers
- Any electrical work utilizing site-constructed equipment or wiring
- Any electrical equipment or work utilizing in excess of 120 volts

Building permits and/or inspections also may be required whenever deemed necessary, due to unique conditions, shoddy construction, substandard assembly or set-up, unqualified assemblers, lack of maintenance, or dilapidation of equipment, materials or systems.

All Permit applications are subject to permit fees.

If you have any questions about whether you need to apply for a permit from the Building & Neighborhood Services Department, please call 615-794-7012.



Signature: _____

Sound Amplification

In accordance with Title 11 Chapter 4 of the Franklin Municipal Code (*Offenses Against the Peace and Quiet*), amplification of sound located in or within 100 feet of a residential property line which is plainly audible is prohibited between the hours of 10:00 p.m. and 7:00 a.m. Sunday through Thursday and between the hours of 11:00 p.m. and 7:00 a.m. Friday and Saturday except for special events where a special permit has been obtained from the City of Franklin authorizing such event. In the event that a special event permit has been obtained from the City of Franklin, no other amplification of sound will be permitted within the area of the special event except that which has been applied for and authorized by the city pursuant to the permit application.

Applicant/Organization: Scott Ducaj - Franklin Lions Club

Event Name: Franklin on the Fourth, 4th of July Festival

Event Date(s): 07/04/2024

1. **Time amplification equipment will be used:** From: 9:00 AM To: 6:00 PM
2. **Exact locations sound amplification equipment will be used** (*i.e. stage located on Second Avenue*). *Provide map/layout if necessary.*
On the stage located on the square

Sound Amplification Map: [Franklin on the Fourth 2025 Map.pdf](#)

3. **For what purpose will sound amplification be used?** *Please list all that apply.*
 - Announcements/Speeches
 - Band/Singers
 - Sound System
4. **Type of Amplifier:**
 - Fixed
 - PA System
5.

Number of Amplifiers: 4 - (1 Bass 2 Guitar 1 Keyboard	Number of Speakers: 4 speakers 4 monitors	Number of Performers: 6 Bands 1 - 7 players Dancers & Cloggers 15
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6. **Name and Cell Number of at least two coordinators who will monitor the sound level and respond to complaints and violations:**

Name: Scott Ducaj	Cell: 615-479-7751	E-Mail: tnbugle@aol.com
Name: Mike Wyatt	Cell: 615-260-4563	E-Mail: mkentwyatt@comcast.net

Authorized Signature: Scott Ducaj

Date: 01/29/2025

The City of Franklin's Municipal Code (Title 11, Chapter 4) allows for exceptions to the City's noise standards for City authorized or sponsored events. However, the City retains the right to ask for a change of an event's location or time in an attempt to decrease the number of people impacted by event noise. The City may refuse a special event application based on noise complaints by neighboring businesses and residents. The City therefore encourages event-holders to work with neighbors to alleviate negative impacts wherever possible. At minimum, you should plan to point speakers away from residences.

2025 Franklin On The Fourth



RED ROBIN
REALTY LLC
615-482-2546
Home Sales & Purchase • Property Management
Investment Acquisitions • Career Opportunities

Entertainment Schedule

- 9:00 a.m. - Reading of the Declaration of Independence by the SAR, DAR, & CAR.
- 10:00 a.m. - Festival Opens
- 10:30 a.m. - Patriotic Pet Parade
- 11:05 a.m. - Award Presentation
- 11:35 a.m. - Band
- 12:50 p.m. - Band
- 2:05 p.m. - Band
- 3:30 p.m. - Headline Band
- 5:00 p.m. - Children's Parade
- 5:30 p.m. - Award Presentation
- 6:00 p.m. - Festival Ends

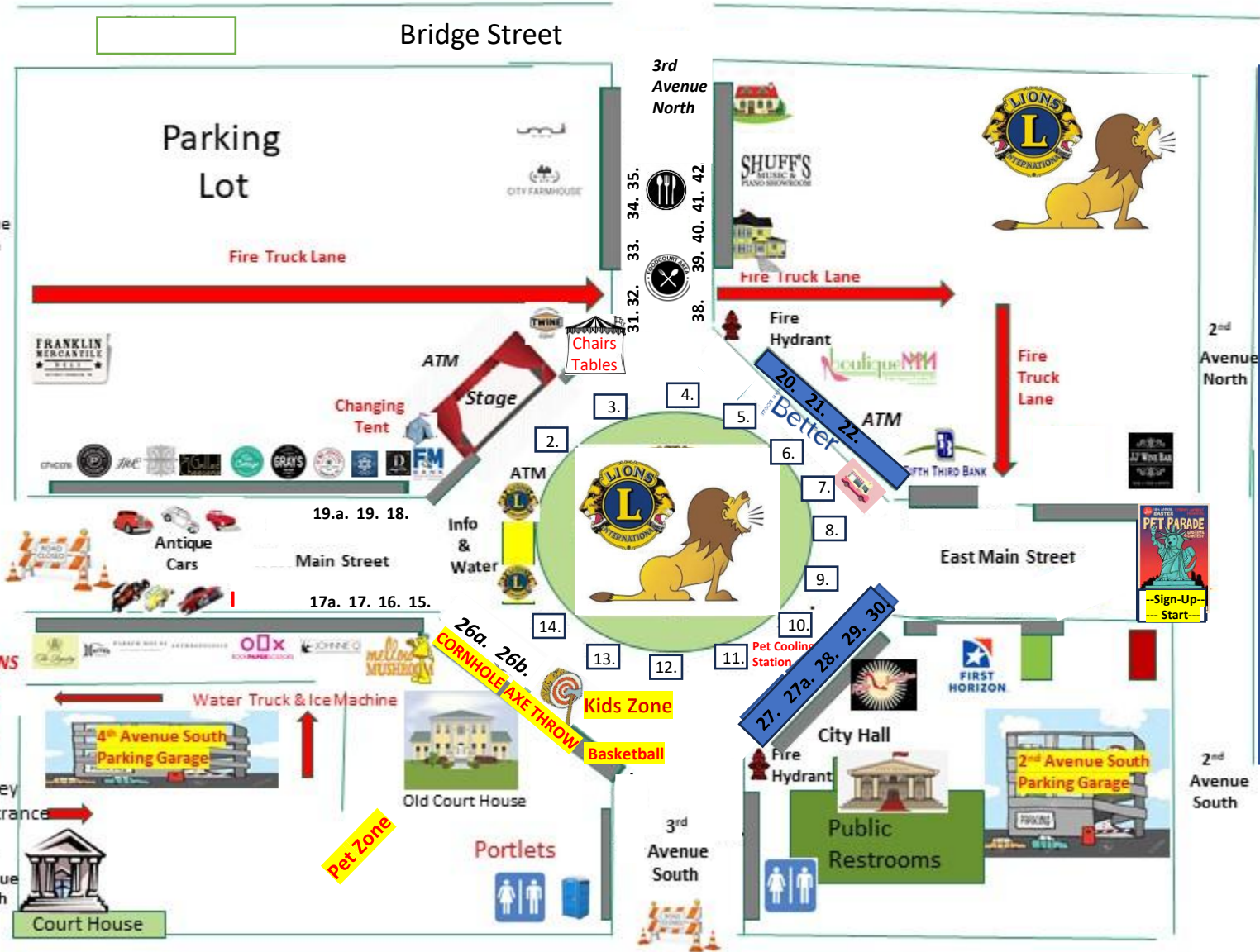


FRANKLIN THEATRE

WAKM 950 AM

Merridee's BREADBASKET

PICKETT'S GRILL RESTAURANT



Vendor Location

- | | Kids Zone |
|------------------------|----------------------------|
| 1. Lions Club | 23. Basketball Game |
| 2. DAR | 24. Corn Hole |
| 3. TBA | 25. WCCAC Kids Art |
| 4. ICES | 26. Ax Throwing Game |
| 5. Southern Roots Rad. | 26a. Liberty's Tiny Treats |
| 6. Madelow Clothing | 26b. Leslie's Wonderland |
| 7. Made to Play Toys | 27. TBA |
| 8. TBA | 27a. Red Robin Realty |
| 9. Renewal by Andersen | 28. MCAS - PET AREA |
| 10. Eleven Graces | 29. Old Guard Pet Co. |
| 11. Williamson Medical | 30. TBA |
| 12. Cedar Rue | Food Zone |
| 13. TBA | 31. White Shepherd Coffee |
| 14. TNT Creations | 32. Kona Ice of Music City |
| 15. Vietnam Veterans | 33. Jive Turkey |
| 16. VFW | 34. TBA |
| 17. Leafilter | 35. 40 Below |
| 17a. Creative Works | 36. . |
| 18. Smesser Avon | 37. . |
| 19. Color Street | 38. Begley Dogs |
| 19a. Lane Solutions | 39. TBA |
| 20. Ace Kettle Corn | 40. Wild Bill's Soda |
| 21. Buffalo's Sausage | 41. TBA |
| 22. Better Than Booze | 42. TBA |
- Free Games

****Sponsor****

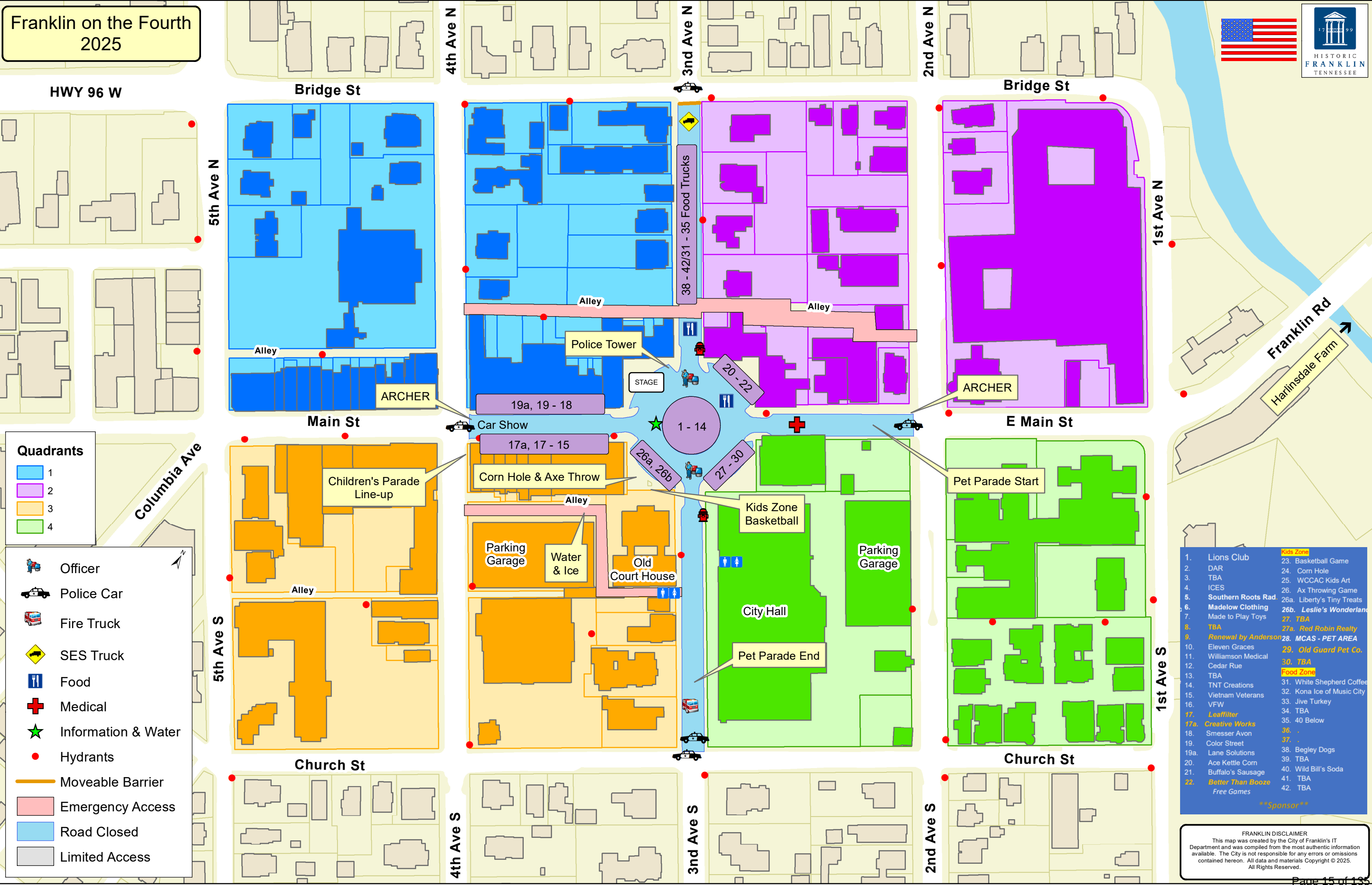


Better

Franklin on the Fourth 2025 Vendor List & Location

Lions Club	#1	
DAR	#2	
Tupperware	#3	
ICES	#4	
Southern Roots	#5	
Madelow Clothing	#6	
Made to play Toys	#7	
TBA	#8	
Renewal by Anderson	#9	
Eleven Graces	#10	
Williamson Medical	#11	
VFW	#12	
Vietnam Veterans of America	#13	
TNT Creations	#14	
The Candlerly	#15	
Cedar Rue	#16	
Leaffilter	#17	
Creative Works by J.T.	#17a.	
Smesser Avon	#18	
Color Street	#19	
Lane Solutions	#19a.	
Ace's Kettlecorn	#20	
Buffaloe's Sausage on a Stick		#21
Better Than Booze	#22	
Basketball Game	#23	
Cornhole	#24	
WCCAC	#25	
Ax Throw	#26	
Liberty's Tiny Treats	#26a.	Kids Zone
Leslie's Wonderland	#26b.	Kids Zone
TBA	#27	
MCAS – Pet Resting Area	#28	
Old Guard Pet Co.	#29	
TBA	#30	
White Shepherd Coffee	#31	
Kona Ice of Music City South		#32
The Jiving Turkey	#33	

TBA #34
40 Below #35
Begley #38
TBA #39
Wild Bill's Olde Fashioned Soda Co. #40
TBA #41
Creative Works by J.T #42



Kids Zone	
1. Lions Club	23. Basketball Game
2. DAR	24. Corn Hole
3. TBA	25. WCCAC Kids Art
4. ICES	26. Ax Throwing Game
5. Southern Roots Rad	26a. Liberty's Tiny Treats
6. Madelow Clothing	26b. Leslie's Wonderland
7. Made to Play Toys	27. TBA
8. TBA	27a. Red Robin Realty
9. Renewal by Anderson	28. MCAS - PET AREA
10. Eleven Graces	29. Old Guard Pet Co.
11. Williamson Medical	30. TBA
12. Cedar Rue	Food Zone
13. TBA	31. White Shepherd Coffee
14. TNT Creations	32. Kona Ice of Music City
15. Vietnam Veterans	33. Jive Turkey
16. VFW	34. TBA
17. Leaffilter	35. 40 Below
17a. Creative Works	36. .
18. Smesser Avon	37. .
19. Color Street	38. Begley Dogs
19a. Lane Solutions	39. TBA
20. Ace Kettle Corn	40. Wild Bill's Soda
21. Buffalo's Sausage	41. TBA
22. Better Than Booze	42. TBA
Free Games	

FRANKLIN DISCLAIMER
This map was created by the City of Franklin's IT Department and was compiled from the most authentic information available. The City is not responsible for any errors or omissions contained herein. All data and materials Copyright © 2025. All Rights Reserved.

Prior to the event, the event coordinator shall provide one or more Certificate(s) of Insurance that meet(s) or exceed(s) the following insurance requirements:

REQ	Type of Coverage	Limits of Coverage	Certificate of Insurance*
x	Commercial General Liability	\$1,000,000 Each Occurrence \$2,000,000 General Aggregate \$1,000,000 Personal and Advertising Injury \$2,000,000 Products-Completed Operations Aggregate Waiver of Subrogation Primary and Non-Contributory	Certificate of Insurance shall include the City of Franklin as Additional Insured <u>with attachment</u> of the Additional Insured endorsement for both Premises/Operations and Products/Completed Operations
x	Automobile Liability (Owned, Non-Owned, and Hired Vehicles)	\$1,000,000 Combined Single Limit Each Accident	Certificate of Insurance shall include the City of Franklin as Additional Insured
x	Workers Compensation	Statutory Limits Waiver of Subrogation	Certificate Holder only
x	Employers Liability	\$1,000,000 Bodily Injury Each Accident \$1,000,000 Policy Limit Bodily Injury by Disease \$1,000,000 Each Employee Bodily Injury by Disease	Certificate Holder only
	Builders Risk	Total insurable property value of building and materials with Special Cause of Loss form	Certificate of Insurance shall include the City of Franklin as Loss Payee
	Installation Floater	Total insurable property value	Certificate of Insurance shall include the City of Franklin as Loss Payee if applicable
	Professional Liability or Errors or Omissions Liability	\$1,000,000 Combined Single Limit	Certificate Holder only
	Umbrella or Excess Liability	\$1,000,000 Each Occurrence and \$1,000,000 Aggregate	Certificate of Insurance shall include the City of Franklin as Additional Insured <u>with attachment</u> of the Additional Insured endorsement for both Premises/Operations and Products/Completed Operations
	Liquor Liability	\$1,000,000 Each Occurrence and \$1,000,000 Aggregate	Certificate of Insurance shall include the City of Franklin as Additional Insured <u>with attachment</u> of the Additional Insured endorsement for both Premises/Operations and Products/Completed Operations

Open Issues: 6

FIRE-Special Event

Franklin on the Fourth 2025 Map.pdf

2. Mobile Food Vendors

kristie.thompson@franklintn.gov	Mobile food vendors must meet the following requirements: 1. Mobile food vendors with cooking operations require a minimum 5-pound ABC fire extinguisher. Extinguishers must have a current inspection tag issued by a licensed fire equipment distributor. 2. Mobile food vendors with cooking operations that produce grease-laden vapors must have a K-class fire extinguisher. Extinguishers must have a current inspection tag issued by a licensed fire equipment distributor. 3. Mobile food vendors using solid-fuel cooking equipment must have either a 2 ½-gallon approved water fire extinguisher or a K-class fire extinguisher. Extinguishers must have a current inspection tag issued by a licensed fire equipment distributor. 4. Mobile food vendors using solid-fuel cooking equipment must have an approved means of disposing of ashes and hot coals. 5. Fire department personnel will check propane tanks and connections for leaks prior to the event and during the event. Leaking tanks, hoses, and / or connections must be repaired immediately. Equipment that cannot be repaired must be placed out of service. 6. Mobile food trucks must be spaced a minimum of 10-feet apart.
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3. Food Trucks

Food trucks must meet the following requirements:

1. Food trucks are spaced 10-feet apart
2. Food trucks with cooking operations require a minimum of one 5-pound ABC fire extinguisher. Extinguishers must have a current inspection tag issued by a licensed fire equipment distributor.
3. Food trucks with cooking operations that produce grease-laden vapors must have a K-class fire extinguisher. Extinguishers must have a current inspection tag issued by a licensed fire equipment distributor.
4. Food trucks using solid-fuel cooking equipment must have either a 2 ½-gallon approved water fire extinguisher or a K-class fire extinguisher. Extinguishers must have a current inspection tag issued by a licensed fire equipment distributor.
5. Food trucks using solid-fuel cooking equipment must have an approved means of disposing of ashes and hot coals.
6. Only listed safety cans are used to dispense gasoline or other flammable liquids.
7. Fire department personnel will check propane tanks and connections for leaks prior to the event and during the event. Leaking tanks, hoses, and / or connections must be repaired immediately. Equipment that cannot be repaired must be placed out of service
8. Food trucks with cooking operations that produce grease-laden vapors must have a Type 1 hood with a fire suppression system. The suppression system must have a current inspection tag issued by a licensed fire equipment distributor. **Not enforced at this time.**
9. Food trucks using propane must have an approved propane gas detector. **Not enforced at this time**

4. Tents

Tents must meet the following requirements.

1. A site diagram showing where the tent will be on site and clearly showing fire department access routes is required. The site diagram shall also show the location of all generators and heating and cooking equipment.
2. Provide floor plan of the tent showing the layout of all furniture and fixtures and all exits.
3. Tents are located no closer than 20-feet to a building or other tent (zoning requirement; exceptions apply)
4. Tents must be properly anchored. Tents 20-feet by 20-feet and larger must be anchored in accordance with manufacturer's instructions. Staking is preferred. If staking is not possible, concrete blocks are required. Water barrels are not permitted. As a general rule-of-thumb, tents must have 5-pound to 10-pounds of anchoring per SF of tent. One 36-inch stake, properly installed, provides 800-pounds anchoring.
5. Tents 20-feet by 20-feet and larger must have at least one 5-pound ABC fire extinguisher. Extinguishers must have a current inspection tag issued by a licensed fire equipment distributor.
6. Tents 20-feet by 20-feet and larger must have a label or certificate showing that the tent fabric meets flammability standards.
7. Tents with sides are treated as buildings and must meet all the fire and life safety code requirements for buildings including exit signs, emergency lights, and adequate means of egress.
8. Pop-up vendor tents (nominal 10-feet x 10-feet) must have a minimum of 40-pounds of ballast on each pole.
9. Pop-up tents using open flames, such as, candles, portable heaters, torches, must have one ABC fire extinguisher that is fully charged.
10. Where tents will be in use for more than three days, event sponsors must submit plans to the fire department for review and approval. Plans must contain the following:
 - a. Manufacturer's staking diagram
 - b. Manufacturer's wind restrictions

5. Stages

kristie.thompson@franklin.tn.gov Stages and sound booths require a minimum of one 5-pound ABC fire extinguisher. Extinguishers must have a current inspection tag issued by a licensed fire equipment distributor.

After stage setup is complete, the stage manager / crew chief shall be prepared to meet with Franklin fire and building inspectors to assure the stage has been properly setup and all safety measures are in place.

Franklin on the Fourth_11x17_COE Map.pdf

6. 3rd Ave South CLOSED

kristie.thompson@franklin.tn.gov Please keep in mind that 3rd Ave South will be closed due to City Hall demolition.

Sanitation and Environmental Services

General Issues

1. Solid Waste Service

bobby.sullivan@franklin.tn.gov Sanitation and Environmental Services will be responsible for maintaining the garbage containers before, during and after the event, this is to include the containers in the Second Ave parking garage. Additionally, we will provide the following:

- (6-7) crew members
- (2) sideloader for traffic control- 4th @ main and 2nd @ main
- (2) Rear loaders for garbage
- Cosmetic can covers for sidewalk containers

Staff Conditions:

Staff recommends approval of this event with the following conditions:

- Applicant shall meet with staff for walk through at least five days prior to event.
- Applicant will provide detailed map/layout to City detailing location of tents, vendors, etc. prior to event.

Building & Neighborhood Services:

- Special Event Electrical Permit will be required.

Risk Management:

- Applicant will provide certificate of insurance naming the City as additional insured.
- Any accidents or injuries occurring during the event should be reported to City representatives immediately.

Streets Department:

- Department will set-up closure and provide barricades
- Applicant or designee will stay present at event until all vendors are gone.
- Department will provide clean-up crew for after the event.

Police Department:

- The Department will provide on duty Police Officers to provide security during the festival.
- Applicant has requested amplification on stages in the permitted area. Pursuant to Franklin Municipal Code Section 11-403(3), these are the only locations at which amplified sound will be permitted during this event.

Billing and Licensing:

- Applicant will provide a complete list of vendors to the City prior to the event.

Sanitation and Environmental Services Department:

- Department will provide crews for cleanup during event.

Water Management Department:

- Taps will be placed on hydrants at:
 - Third Ave S at City Hall
 - Third Ave N at the Square

Fire Department:

- Applicant must secure tent permits.
- Applicant must adhere to requirements provided by the Fire Marshal's office regarding tents, stages, and mobile food vendors



File #: 21-0296

DATE: March 7, 2025
TO: Board of Mayor and Aldermen
FROM: Eric Stuckey, City Administrator
Milissa Reiersen, Chief Communications Officer
Monique McCullough, Public Outreach Specialist

SUBJECT:

Consideration Of Event Permit For The Rodeo Parade Sponsored By The Franklin Noon Rotary Club In Downtown Franklin On May 10, 2025

PURPOSE:

The purpose of this memorandum is to outline recommendations for approval of the Franklin Noon Rotary Rodeo Parade.

BACKGROUND/STAFF COMMENTS:

The Franklin Noon Rotary Rodeo Parade is an annual event held in Downtown Franklin as the kick-off to the Franklin Rodeo. Start time for the parade is noon on May 10, 2025. The route includes Highway 96 West to Bridge Street to Third Ave; Third Ave to Main Street; Main Street to 11th Ave. Staging for the parade entries will be at Jim Warren Park and along 96W. Expected attendance is 3,000.

FINANCIAL IMPACT:

The applicant is responsible for the cost of extra-duty Police Officers working the event.

RECOMMENDATION:

Staff recommends approval of this event with the following conditions:

- Applicant will provide a Good Neighbor letter which will be distributed to affected neighborhoods.

Parks Department

- Applicant will work with Parks Department to determine which areas of Jim Warren Park will be available as well as other conditions for usage of the park.

Risk Management:

- Applicant will provide certificate of insurance naming the City as additional insured.

Police Department:

- Applicant will hire the recommended number of extra-duty Franklin Police Officers to secure the parade route.

Sanitation and Environmental Services Department:

- Department will provide rollout containers along the parade route

Streets Department:

- Department will put out Message Boards several days prior to event to notify motorists of closures.
- Department will put out bike barricades along Main Street for crowd control
- Department will provide clean-up crew for after the event.

OFFICE USE

ONLY

Permit No: _____



City of Franklin Special Event Permit Application

*Application is Due 90 Days Prior to Scheduled Event.
Please read application carefully and fully complete each section.
A non-refundable application fee of \$100 is due at time of filing.*

Note: Filing this application does not guarantee that you request will be granted.

Please list all that apply: Parade/March

1. **Name/purpose of event:** Franklin Rodeo Parade
2. **Location Requested:** *(if Temporary Street Closure, list major roads to be closed):*
Begin at Jim Warren Park entrance at Boyd Mill Avenue, right onto New Hwy 96 West going into downtown, right onto 3rd Avenue N, around the town square and onto Main street, going down Main Street and right onto 11th Avenue, turn left onto Boyd Mill Avenue, right onto Culberson Blvd, and right onto Boyd Mill Avenue to get back to Jim Warren Park.
3. **Date or dates of event:** 05/10/2025
4. **Start/End Times of Event:**
10:00 am start time and 1:00 pm end time.

What date/time will set-up begin? 5/10/2025 8:00 AM

What date/time will tear-down be complete? 5/10/2025 1:30 PM

**Note: Event is responsible for cost of staff required during this time (including Franklin Police Officers). Read Additional Requirements section for more information).*

5. **Time of Street Closure** *(if applicable):*
11:30 am - 1:15 pm
6. **An estimated number expected to attend during the course of the event:**
Spectators/Attendees: 3,000 Event Staff/Volunteers: 100 Total: 3,100
7. **Name of applicant and Organization Requesting Permit** (at least one applicant must be a resident of the City of Franklin; or the organization must be located in the City limits of Franklin): **Applicant / Organization Requesting Permit**
Nancy Scott
Franklin Noon Rotary Club
P. O. Box 1557
Franklin, TN 37065
P: 301-602-4743
nancysbcc@gmail.com

Person in charge on day of event: Nancy Scott

Cell: 301-602-4743

E-mail address: nancysbcc@gmail.com

Name and Cell Number of at least two others available on day of event:

Name: Mark Scott

Cell: 301-370-2874

E-mail address: marksscott53@gmail.com

Name: Meghan Guffee

Cell: 615-513-5136

E-mail address: meghan.guffee@gmail.com

8. **DETAILED description of the event** (include information regarding the appropriateness of the event for all ages. If available, include the names and descriptions of acts/performers) :
- The Franklin Rodeo Parade has been held in downtown Franklin for the past 74 years and is the kickoff for the Franklin Rodeo. The parade seeks approval of the same route that has been used for the past 17+ years. The parade consists of marching bands, dance groups, floats and horses. Example of entries are Franklin Noon Rotary Club float, The Al Menah Shriners, Franklin High School Marching Band, Page High School Marching Band, BOMA, Williamson County Fair, specialty horse riders, and many more horse entries.

9. **ENCLOSE A DETAILED PDF MAP** of the event site and/or route, detailing any temporary or permanent structures, street closures, parking, etc. If applicable, list the location, blocks, streets, and/or intersections in which such an event will occur. *For large-scale events, a map or maps should be obtained from the City's GIS division. If also submitting a CAD file, please ensure that it is in DWG file format, and projected in TN State Plane NAD83*

Please detail any restricted parking areas on the event map.

Event Map: [Parade Route Map with Police Locations.pdf](#)

10. **Please attach a list (in PDF format)** containing the names, addresses, and phone numbers of the Chairperson of the organization and all other persons involved in the management or control of the organization and/or committee.

Administrative Contact List: [List of Executives and Committee for Franklin Noon Rotary Club.pdf](#)

11. **Where is your organization based?** Williamson County
12. **Is your organization authorized to do business in Tennessee?** Yes
13. **Is your organization a tax-exempt organization as described by the Internal Revenue Code Section 501(c)(3) or a not-for-profit organization?** Yes
IRS tax exemption letter: [Tax Exempt Letter Franklin Noon Rotary.pdf](#)
14. **Will you charge an admission fee?** No
Average admission fee:
15. **Will you charge a vendor participation fee?** No
Average vendor participation fee?
16. **Total Estimated Revenue from vendors, ticket sales, and sponsorship to event organizer:**
17. **Will any charity, gratuity, or offers be solicited or accepted during the event?** No
18. **Is this event a fundraiser?** No
What organization will be the benefactor of event?
What percentage of funds will they receive?
19. **Will parking in the area of the event need to be restricted or prohibited?** No
20. **Will any sound amplification equipment be used during the event?** Yes

21. **Applicant must also include a copy of the insurance certificate indicating coverage and listing the City of Franklin as an additional insured**

***For stages, tents, etc. constructed on site prior to the event, that date must be included on the Certificate of Insurance provided to the City of Franklin. Stages MUST be removed from the site at end of the event. ***Rented inflatables/interactives that are set up and manned by the applicant must be included specifically in the applicant's Certificate of Insurance.

If you already have your insurance certificate, please upload it now in pdf format. Otherwise, your insurance certificate will need to be submitted before your event is approved.

Insurance Certificate:

22. **What, if any, vendors will be present at event?** (i.e. medical related, shirts, arts, etc.) **Please provide detailed list.**
none

23. **Will food, beverages, or merchandise be sold or given away?** No

Clean-up of the area is required. Please attach your clean-up and recycling plan, including name of clean-up provider with contact information for person who will be on on-site during event. See Question #26.

Clean Up Plan and Provider:

24. Events under 200 participants require a \$250 refundable security deposit at the time of approval. For events over 200, a \$1000 security deposit is required upon approval. If the applicant fails to restore the property to its prior condition, then the applicant shall be responsible to the City of Franklin for any costs incurred in restoring the property after the event. Surrender of the deposit in no way relieves the applicant of the responsibility for any costs incurred by the City of Franklin in excess of the deposit. Applicant's event coordinator or representative and a City of Franklin representative will conduct a Pre-Event meeting prior to event date for Pre-Event Check List Site Review. *At the end of the event, a Post-Event Check List shall be completed by the Applicant's event coordinator, or representative, and a City of Franklin representative to re-assess the site for trash and damage, and to secure with caution tape and signage (provided by event group) any tents left for removal.* Damage deposit will be refunded after a satisfactory Post Event Check List has been completed and signed off on by both the City of Franklin and organization requesting event. ***NOTE:** Events that include deep frying cooking oil operations are required to have a grease pit on-site and contract with a grease waste hauler to handle the grease waste and removal of the grease pit. A copy of this agreement shall be filed along with this application. The primary event sponsor is required to remove all cooking grease from the site immediately after the event. Illegal dumping of cooking grease will be prosecuted. *Please read Additional Requirements section of this application for more information.*

25. **Will you require a temporary water tap?** Yes

If yes, please list exact locations:

Parks Department has provided a water source for horses in the past at Jim Warren Park. We would like to have the same access to that water source for the horses in this year's parade. The water source is located in phase 4, which is the pond area adjacent to Boyd Mill Avenue and faces Hwy 96. There is a playground, pavilion and water fountain which has a hose connector. Please place barricades at the site to bring attention to the water source and easy access to have a horse walk near so that the owner can hose it down if needed. Please provide a garden hose to connect to the water source.

26. **Will alcohol, beer, and/or wine be given away or sold?** No

If yes, a permit from the relevant board is required. Please read Additional Requirements section of this application for more information.

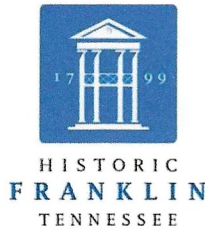
27. **Will your event include tents or other temporary structures, propane use, or open flames?** Yes

Tents 400 sq. ft. or larger (or, if cooking operations are under the tent, 200 sq. ft. or larger) require a special inspection from the Franklin Fire Department. All tents must meet the requirements of Chapter 31 of the International Fire Code. Tents 20-ft by 20-ft or larger must have an approved label or documentation showing the tent fabric meets all flammability requirements. Tents larger than 400-SF must be inspected and approved by the fire department before the event opens. All cooking operations must be inspected and approved by the fire department before the event opens. Cooking operations will be periodically inspected throughout the event. Tents should be taken down on the date the event has ended. ***Please read the Additional Requirements section of this application for more information.***

28. **Attach Good Neighbor Letter and Mailing List used.** *Please read Additional Requirements section of this application for more information.*

Good Neighbor Letter: [Dear Neighbor- notice of parade.pdf](#)

Good Neighbor Letter Mailing List:



Rules and Regulations

Please Read All Attachments Before Signing Application.

- 1) I/We agree to abide by all ordinances and regulations of the City of Franklin and all State and Federal Laws.
- 2) I/We agree to abide by all conditions placed upon the event by the City Administrator and the Board of Mayor and Aldermen.
- 3) I/We do swear or affirm that all of the information given in this application is true and complete.
- 4) I/We do swear or affirm that the organization is located in the city limits of Franklin and/or one of the applicants is a resident of the City of Franklin, Tennessee.
- 5) I/We do hereby agree to assume the defense of and indemnify and save harmless the City, its mayor, aldermen, boards, commissions, officers, employees and agents, from all suits, actions, damages or claims to which the City may be subjected of any kind or nature whatsoever resulting from, caused by, arising out of or as a consequence of such event and the activities permitted in connection there with.
- 6) I/We agree to submit a certificate of insurance prior to the event in an amount determined by the City naming the City of Franklin and its employees as additional insured. The City may require the sponsor and/or vendor provide higher levels of insurance, coverage, and policies as deemed reasonable and necessary based on specific event risk factors and review by the City's insurer.
- 7) I/We agree, if holding the special event on City property, to return the site to its pre-event condition at the conclusion of the event.
- 8) I/We agree to provide a copy of the signed Event Application to any vendors, planners, and related parties associated with the event to ensure they are familiar with the guidelines set forth herein.
- 9) I/We understand and acknowledge that all vendors, acts, performers, organizers, and patrons must not violate any laws pertaining to adult entertainment as defined by Tennessee State law.
- 10) I/We understand that I/we assume the responsibility of the actions of any vendors, planners, and related parties for this event.
- 11) I/We understand that granting of Special Event Permit does not imply granting of other permits that are separately required.
- 12) The application for an event permit shall be filed not less than 90 days nor more than 364 days prior to the scheduled date of such event. Suggested filing is at least 180 days prior to scheduled event. Events should not be advertised or promoted until an event permit has been obtained from the City. Failure to file in a timely manner may result in denial of a permit.
- 13) I/We understand that event permit holders may be responsible for 100 percent of the costs incurred by the City for staff time and resources.

BY: Dan A. [Signature] Vice Pres. Date: 2/27/25
(Signature and title – must be officer of organization)

Approved by the Board of Mayor and Aldermen on _____, 20____

Dr. Ken Moore, Mayor

Eric S. Stuckey, City Administrator

04/2024

Event Name: Franklin Rodeo Parade

Signature: _____



FORM C

Buildings, Structures, & Power Sources

If your special event includes any of the following, you may need to obtain a permit from the Building and Neighborhood Services Department. Please check any that apply.

Building permits and/or inspections also may be required whenever deemed necessary, due to unique conditions, shoddy construction, substandard assembly or set-up, unqualified assemblers, lack of maintenance, or dilapidation of equipment, materials or systems.

All Permit applications are subject to permit fees.

If you have any questions about whether you need to apply for a permit from the Building & Neighborhood Services Department, please call 615-794-7012.

Signature: _____



Sound Amplification

In accordance with Title 11 Chapter 4 of the Franklin Municipal Code (*Offenses Against the Peace and Quiet*), amplification of sound located in or within 100 feet of a residential property line which is plainly audible is prohibited between the hours of 10:00 p.m. and 7:00 a.m. Sunday through Thursday and between the hours of 11:00 p.m. and 7:00 a.m. Friday and Saturday except for special events where a special permit has been obtained from the City of Franklin authorizing such event. In the event that a special event permit has been obtained from the City of Franklin, no other amplification of sound will be permitted within the area of the special event except that which has been applied for and authorized by the city pursuant to the permit application.

Applicant/Organization: Nancy Scott - Franklin Noon Rotary Club

Event Name: Franklin Rodeo Parade

Event Date(s): 05/10/2025

1. **Time amplification equipment will be used:** From: 11:00 AM To: 1:00 PM
2. **Exact locations sound amplification equipment will be used** (*i.e. stage located on Second Avenue*). Provide map/layout if necessary.:
The MC will be set up on the town square under a 10x10 ft tent to announce the parade entries as they enter the square.

Sound Amplification Map: [Parade MC Sound Amplification.pdf](#)

3. **For what purpose will sound amplification be used?** Please list all that apply: Announcements/Speeches
4. **Type of Amplifier:** Mobile
5.

Number of Amplifiers: 1	Number of Speakers: 2	Number of Performers: 1
--------------------------------	------------------------------	--------------------------------
6. **Name and Cell Number of at least two coordinators who will monitor the sound level and respond to complaints and violations:**

Name: Nancy Scott	Cell: 301-602-4743	E-Mail: nancysbcc@gmail.com
Name: Meghan Guffee	Cell: 615-513-5136	E-Mail: meghan.guffee@gmail.com

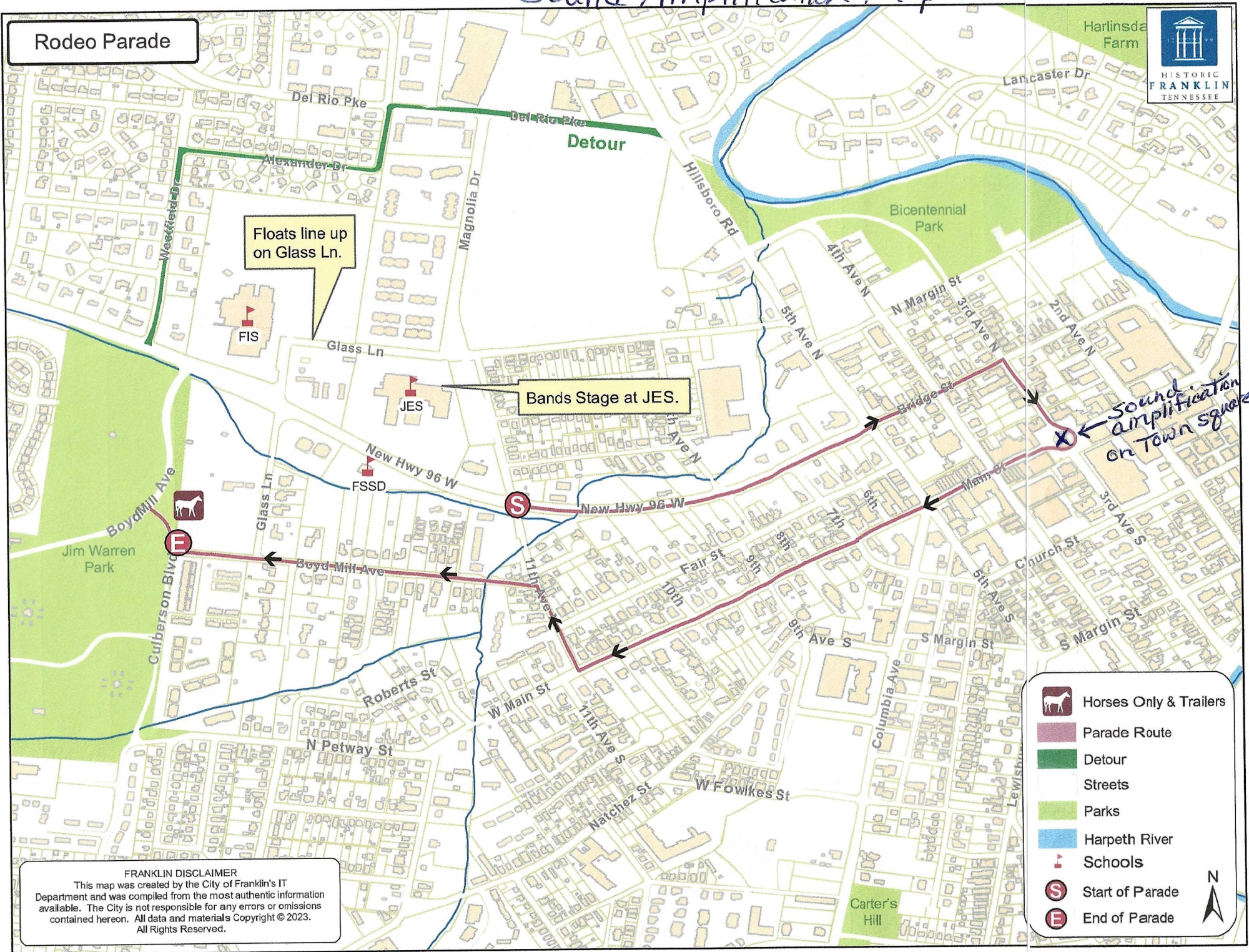
Authorized Signature: Nancy Scott

Date: 02/27/2025

The City of Franklin's Municipal Code (Title 11, Chapter 4) allows for exceptions to the City's noise standards for City authorized or sponsored events. However, the City retains the right to ask for a change of an event's location or time in an attempt to decrease the number of people impacted by event noise. The City may refuse a special event application based on noise complaints by neighboring businesses and residents. The City therefore encourages event-holders to work with neighbors to alleviate negative impacts wherever possible. At minimum, you should plan to point speakers away from residences.

Sound Amplification Map

Rodeo Parade



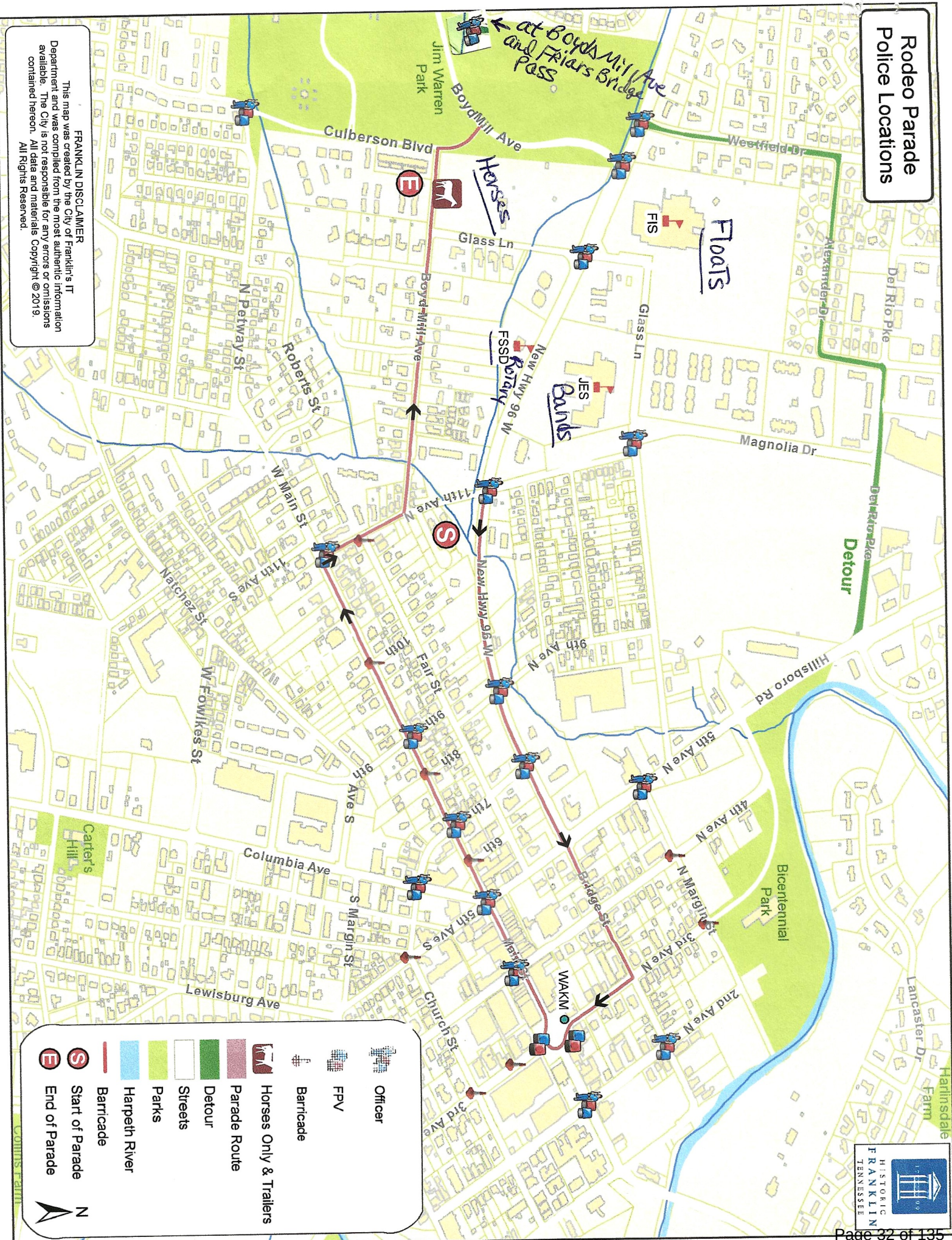
FRANKLIN DISCLAIMER
 This map was created by the City of Franklin's IT Department and was compiled from the most authentic information available. The City is not responsible for any errors or omissions contained hereon. All data and materials Copyright © 2023. All Rights Reserved.

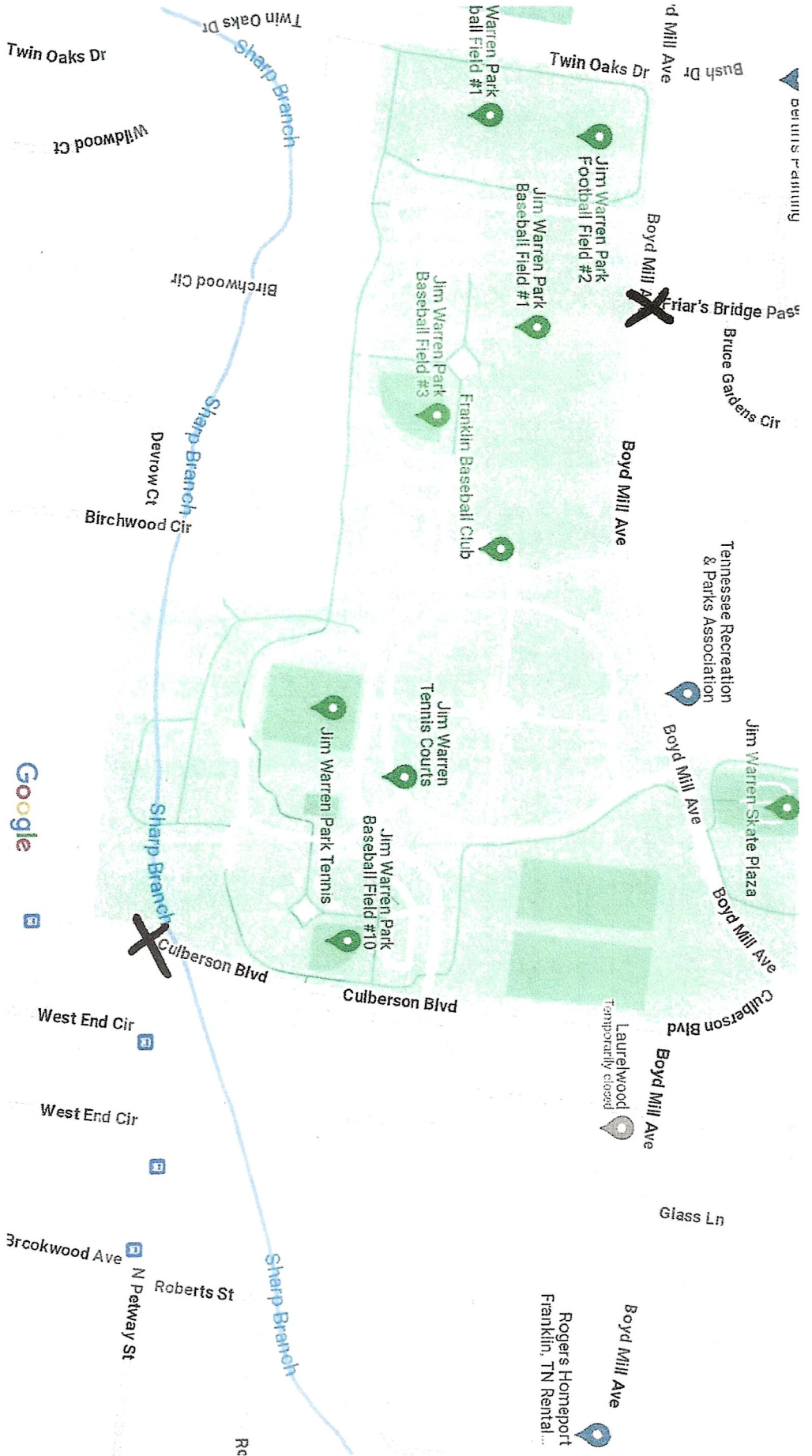
- Horses Only & Trailers
- Parade Route
- Detour
- Streets
- Parks
- Harpeth River
- Schools
- Start of Parade
- End of Parade



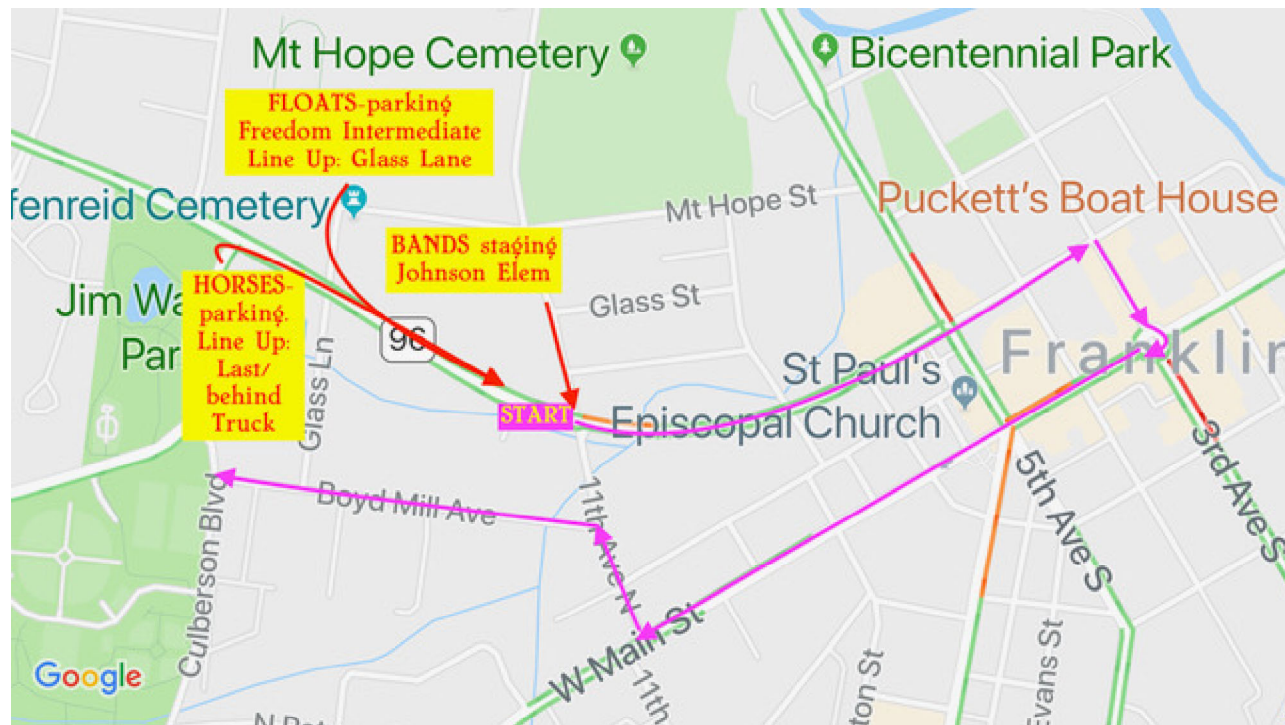
Rodeo Parade Police Locations

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Police - 2 new hard barricades blocking Traffic both ways.
Also need Two Police officers at Barricades To keep cars from going around Barricades.



Rodeo Parade



- Horses Only & Trailers
- Parade Route
- Detour
- Streets
- Parks
- Harpeth River
- Schools
- Start of Parade
- End of Parade



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Open Issues: 2

FIRE-Special Event

General Issues

2. Tents

kristie.thompson@franklin.tn.gov

Tents must meet the following requirements.

1. A site diagram showing where the tent will be on site and clearly showing fire department access routes is required. The site diagram shall also show the location of all generators and heating and cooking equipment.
2. Provide floor plan of the tent showing the layout of all furniture and fixtures and all exits.
3. Tents are located no closer than 20-feet to a building or other tent (zoning requirement; exceptions apply)
4. Tents must be properly anchored. Tents 20-feet by 20-feet and larger must be anchored in accordance with manufacturer's instructions. Staking is preferred. If staking is not possible, concrete blocks are required. Water barrels are not permitted. As a general rule-of-thumb, tents must have 5-pound to 10-pounds of anchoring per SF of tent. One 36-inch stake, properly installed, provides 800-pounds anchoring.
5. Tents 20-feet by 20-feet and larger must have at least one 5-pound ABC fire extinguisher. Extinguishers must have a current inspection tag issued by a licensed fire equipment distributor.
6. Tents 20-feet by 20-feet and larger must have a label or certificate showing that the tent fabric meets flammability standards.
7. Tents with sides are treated as buildings and must meet all the fire and life safety code requirements for buildings including exit signs, emergency lights, and adequate means of egress.
8. **Pop-up vendor tents (nominal 10-feet x 10-feet) must have a minimum of 40-pounds per leg/pole.**
9. Pop-up tents using open flames, such as, candles, portable heaters, torches, must have one ABC fire extinguisher that is fully charged.
10. Where tents will be in use for more than three days, event sponsors must submit plans to the fire department for review and approval. Plans must contain the following:
 - a. Manufacturer's staking diagram
 - b. Manufacturer's wind restrictions

Sanitation and Environmental Services

1. Solid Waste Containers

bobby.sullivan@franklin.tn.gov SES can provide 15-20 rollout containers along the footprint of this event for cleanup purposes. Containers can be placed prior to the event and removed upon conclusion of the event. Last year, SES provided two (2) Automated Side Loaders for blockades during the event and can provide these services as needed. To reserve containers for this event, please contact Sherry Grisham at our office (615-794-1516).

Staff Conditions:

Staff recommends approval of this event with the following conditions:

- Applicant will provide a Good Neighbor letter which will be distributed to affected neighborhoods.

Parks Department

- Applicant will work with Parks Department to determine which areas of Jim Warren Park will be available as well as other conditions for usage of the park.

Risk Management:

- Applicant will provide certificate of insurance naming the City as additional insured.

Police Department:

- Applicant will hire the recommended number of extra-duty Franklin Police Officers to secure parade route.

Sanitation and Environmental Services Department:

- Department will provide rollout containers along the parade route

Streets Department:

- Department will put out Message Boards several days prior to event to notify motorists of closures.
- Department will put out bike barricades along Main Street for crowd control
- Department will provide clean-up crew for after the event.



File #: 21-0347

DATE: March 18, 2025
TO: Board of Mayor and Aldermen
FROM: Eric Stuckey, City Administrator
Alderman Baggett
Lisa Clayton, Director of Parks
Monique McCullough, Public Outreach Specialist
Jerry Hatcher, Director of Streets

SUBJECT:
Discussion Regarding The Franklin Rodeo's 75th Anniversary And Sculpture

PURPOSE:
The purpose of this memorandum is to provide information to the Franklin Board of Mayor and Aldermen (BOMA) concerning the 75th Anniversary of the Franklin Rodeo proposal.

BACKGROUND/STAFF COMMENTS:
The Franklin Noon Rotary Club commemorates its 75th Anniversary with a remarkable celebration of tradition and community spirit by hosting the Franklin Rodeo and the City as a public-private partnership proposes dedicating a designated space within Jim Warren Park. This site held special significance for 51 years as the location of the rodeo before its relocation to the Williamson County Agricultural Center. The park continues to be a cherished part of the event, serving as the staging area for the iconic rodeo parade. The Franklin Noon Rotary Club's initiative to establish a space for a statue and historical display ensures the enduring legacy of this beloved event and pays tribute to the countless individuals who have dedicated themselves to preserving it. This thoughtful addition not only honors the rodeo's rich history but also provides a meaningful connection for future generations to appreciate and enjoy.

FINANCIAL IMPACT:
Should the City of Franklin and the Franklin Noon Rotary Club establish this public-private partnership, the City will collaborate closely with Rotary members to develop a detailed, itemized budget. This effort will support fundraising initiatives aimed at creating a permanent statue within Jim Warren Park, accompanied by interpretive signage to share the history and significance of the Franklin Rodeo. The project will also incorporate enhancements such as pedestrian pathways, thoughtful landscaping, and soft lighting to create a welcoming and reflective space for the community. Together, these elements will ensure a meaningful and lasting tribute that honors the event's legacy while enriching the park for all visitors. Much of the work to be performed by the City could be performed by the City staff and/or through existing "on call" contracts.

RECOMMENDATION:
Guidance is requested from the Board of Mayor and Aldermen regarding the dedication of additional City staff time to work in partnership with the Noon Rotary to develop a project plan. Should the

Board direct this additional work, a project plan, work plan, and budget would be brought back to the Board for consideration. The goal would be to have the statue in place by May 2026 to align with the 75th anniversary of the Franklin Rodeo.

Franklin Rodeo Statue Proposal

75th Anniversary

Franklin Noon Rotary Club



History of the Rodeo Parade



History of Location Jim Warren Park





Road Network 2024 overlayed on 1999 aerial



2002 J.W.P. Rodeo Grounds:

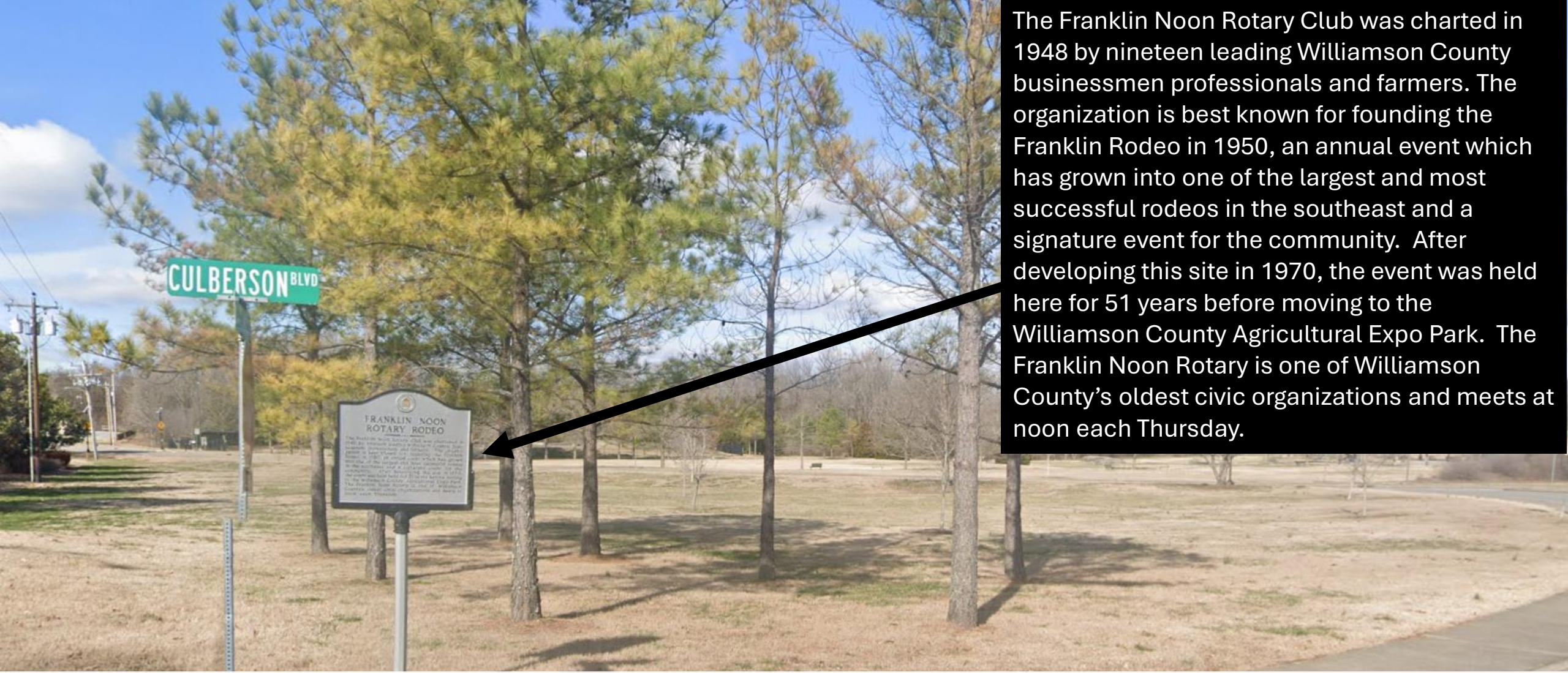




1.4 Acres - Proposal: "Franklin Noon Rotary Club Rodeo Park"

Potential park
visible from
Hwy 96 & Boyd
Mill Ave.



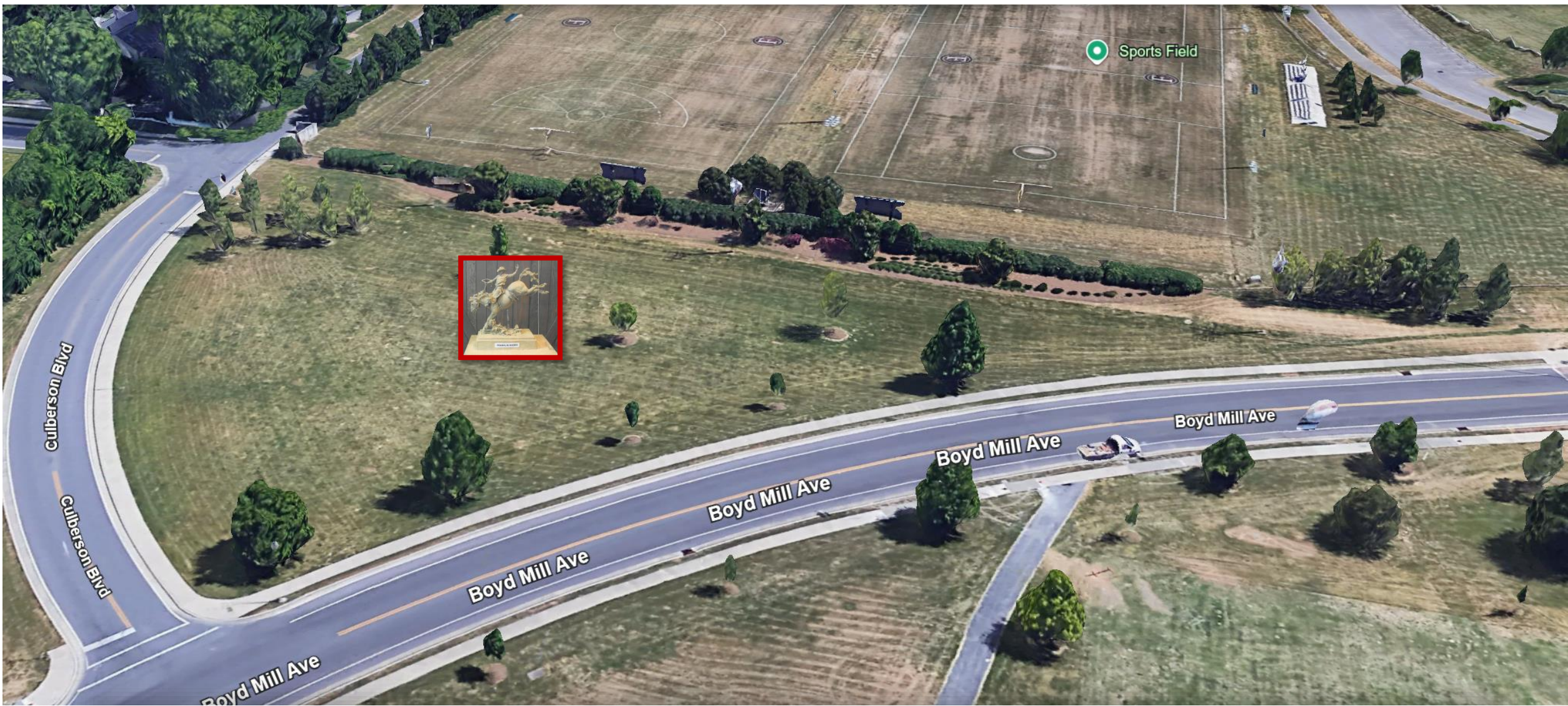


The Franklin Noon Rotary Club was chartered in 1948 by nineteen leading Williamson County businessmen professionals and farmers. The organization is best known for founding the Franklin Rodeo in 1950, an annual event which has grown into one of the largest and most successful rodeos in the southeast and a signature event for the community. After developing this site in 1970, the event was held here for 51 years before moving to the Williamson County Agricultural Expo Park. The Franklin Noon Rotary is one of Williamson County's oldest civic organizations and meets at noon each Thursday.

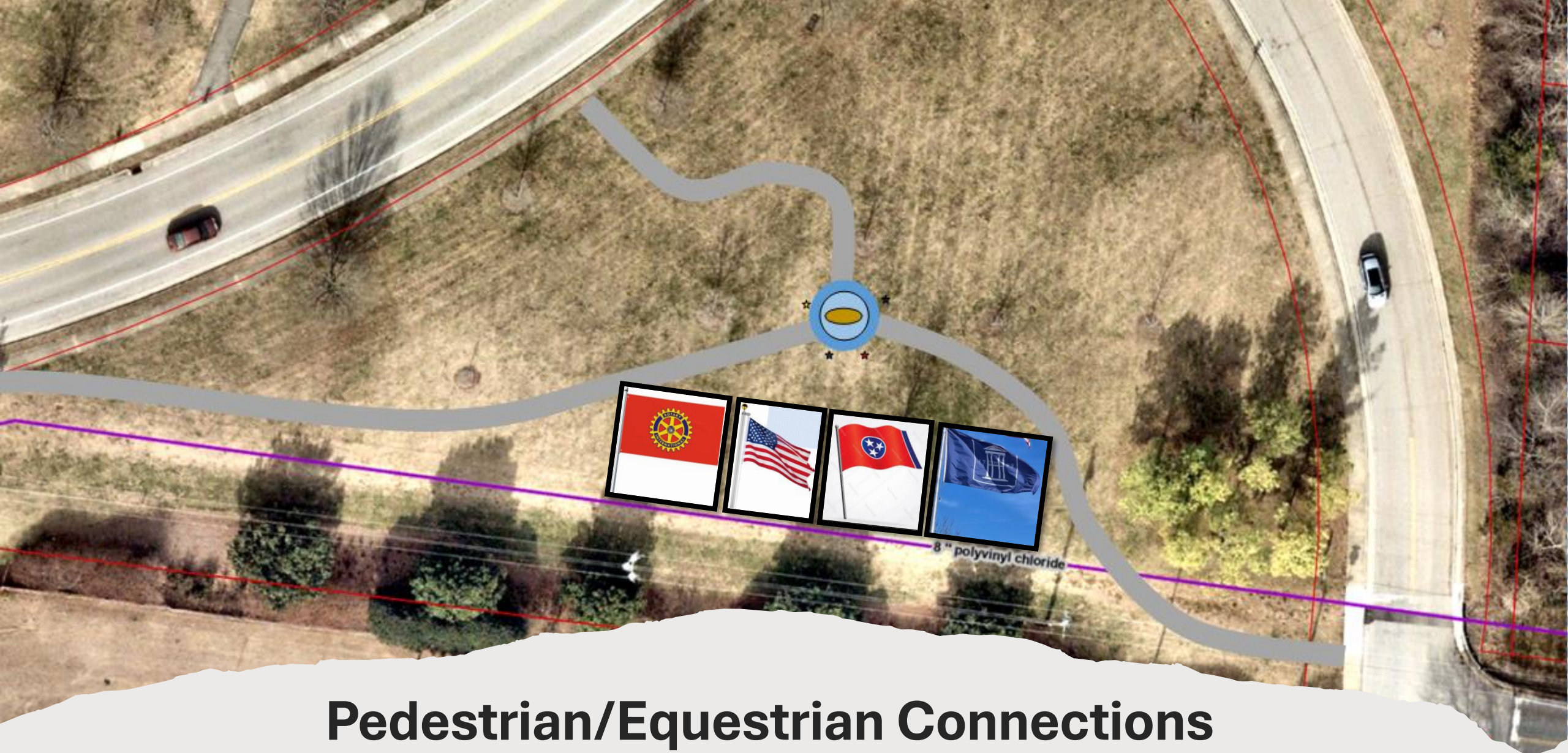
Franklin Noon Rotary Rodeo Historical Marker Current Location



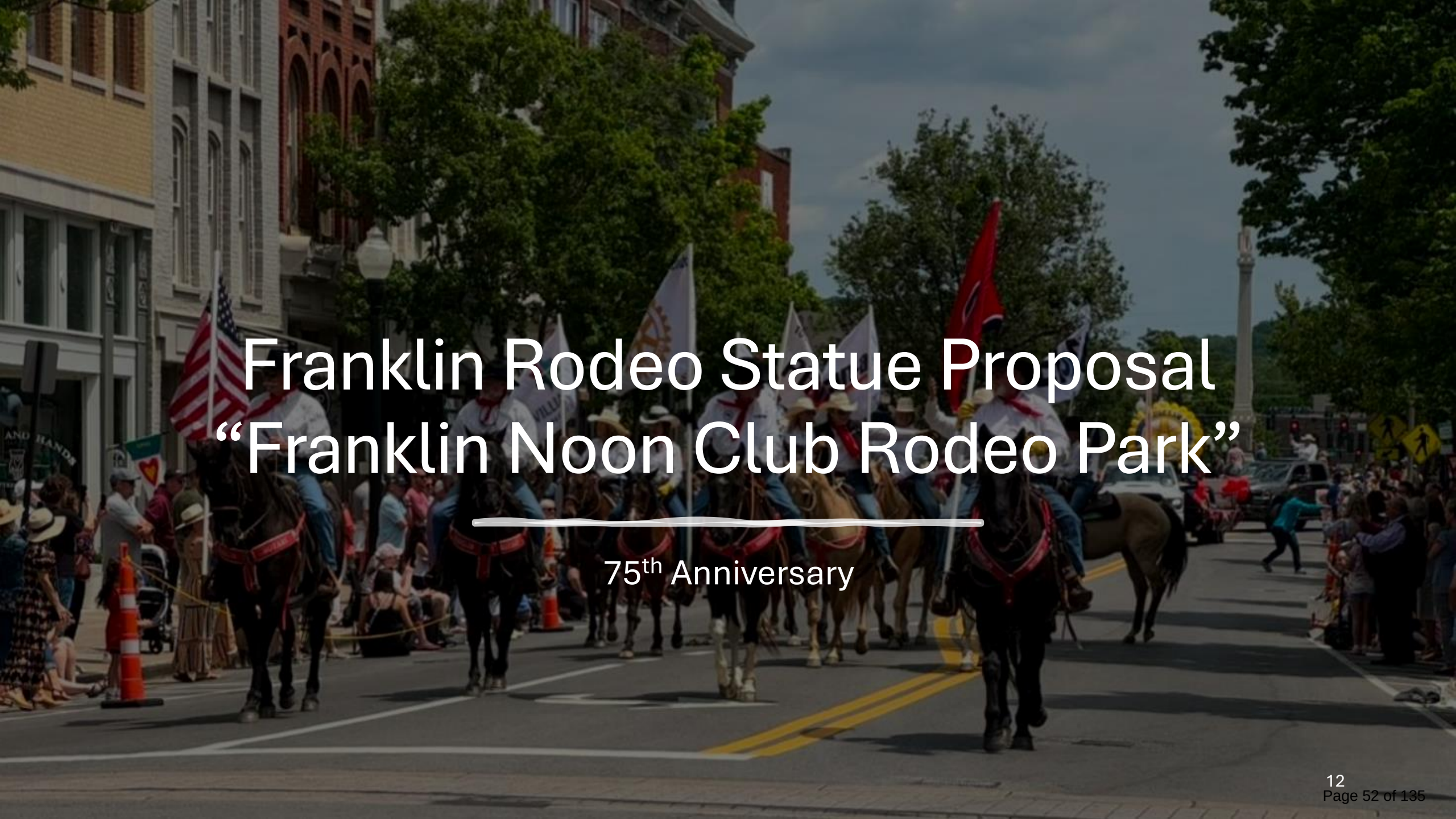
Pedestrian Access By Sidewalks Surround the Site



1.4 Acres: Propose the Rodeo Sculpture be placed in the Center as the Main Focal Point of the New Park within of Jim Warren Park.



Pedestrian/Equestrian Connections Added to the Site & Potential Flags



Franklin Rodeo Statue Proposal “Franklin Noon Club Rodeo Park”

75th Anniversary



File #: 21-0277

DATE: February 28, 2025
TO: Board of Mayor and Aldermen
FROM: Eric Stuckey, City Administrator
Emily Wright, Director of Planning and Sustainability
Dillon Gaster, Management Fellow

SUBJECT:

Discussion Regarding The Development Of An Employee Housing Opportunity For City Of Franklin Employees

PURPOSE:

The purpose of this memorandum is to provide information to the Franklin Board of Mayor and Aldermen (BOMA) concerning the development of employee housing units for city employees.

BACKGROUND/STAFF COMMENTS:

Dorinda Carlisle Smith has expressed interest in dedicating 6 acres of her property at 1049 Carlisle Lane to provide attainable homeownership for City of Franklin employees. Less than 20% of City of Franklin employees reside in Franklin, and dedicated employee housing is a prevalent issue across the county, state, and nation. The property can sustain up to 20 housing units for city employees under existing policies and regulations. The Planning and Sustainability Department has drafted a conceptual layout for the property.

Other local governments have variations of employee housing that include mostly rental units, but some deed-restricted units are available for purchase by employees. These programs partner with a program administrator who oversees the administrative functions under the direction of the governing body. This project would provide homeownership opportunities only. Before site development can begin, partnerships and funding must be determined. If approved, staff will begin gathering interest from employees and partners. Once interest has been determined, policies and guidelines can be established for all involved in the project.

If interest is expressed by the BOMA, staff will gather information, consider potential partners, and clearly define the roles needed for initiation of this project. After administrative responsibilities are established and a developer is selected, the development of Ms. Smith's property would commence.

FINANCIAL IMPACT:

The financial impact for the City of Franklin is unknown at this time.

RECOMMENDATION:

Staff recommends that the Board of Mayor and Aldermen provide guidance on this project to provide housing opportunities for City of Franklin employees.

City of Franklin

Employee Housing Opportunity

Process Overview

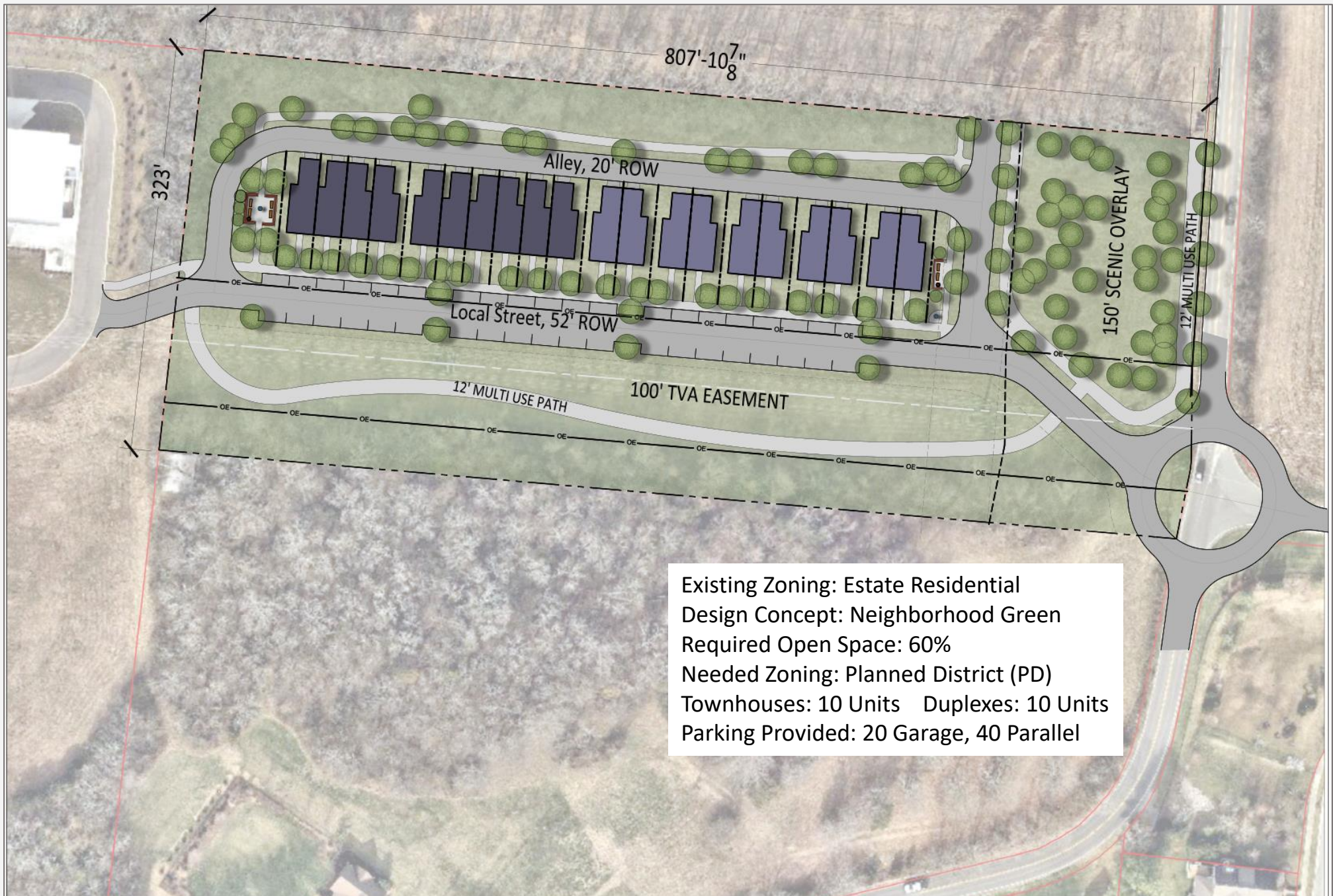


HISTORIC
FRANKLIN
TENNESSEE

March 25, 2025
BOMA WS

Overview

- Dorinda Carlisle Smith has expressed interest in dedicating 6 acres of her property at 1049 Carlisle Lane to provide attainable home ownership for City of Franklin employees
- Less than 20% of City of Franklin employees reside in Franklin
- Employee housing is a prevalent issue across the county, state, and nation
- This property can sustain up to 20 housing units for city employees under existing policies and regulations. (The next slide includes a conceptual plan drafted by the Planning Department)





Employee Housing Programs

- Other local governments provide variations of employee housing programs
 1. Rental units for seasonal workers managed by an organization and overseen by the governing body
 2. Deed restricted housing units that are overseen by a program administrator under the direction of the governing body
- Employee Housing Programs - preserve housing stock and support employees through the provision of homeownership or rental opportunities.



Employee Housing Programs

- This unique project is geared toward homeownership only
- The development of employee housing has two paths that must align for successful implementation
 1. Program Administration – partnerships and financing for development and management of housing units
 2. Site Development – the planning and development of the property

Process

1. BOMA approval on the use of staff time and resources to initiate the development of this City Employee housing project.
2. Survey of current employees interested in this opportunity to gather details on the existing need
3. Requests for Information (or Letters of Interest) to identify interested partners for this program.
 - a) A Program Administrator would partner to oversee the sale and re-sale of units based on policies set by the BOMA.
 - b) A development partner would oversee the development process, from plan submittals to construction of the project.

Process

4. Consideration of how Franklin's Industrial Development Board could assist in the project
5. Program Development – defining the roles of the BOMA, staff, property owner, developer, and program administrator to ensure policies and guidelines are established for all partners in this project.
6. Evaluation of additional partnerships and funding methods

Next Steps

- If desired by the BOMA, Staff will work towards developing this employee housing opportunity and begin the procedural steps that have been discussed.
- Once a development partner is selected, the development of Dorinda Smith's Property would commence.
- The program would be continually evaluated once implemented.

Questions and Guidance

1. What are your thoughts on exploring this opportunity to develop employee housing through partnerships?
2. Would you like staff to proceed in gathering information and interest from potential partners?





File #: 21-0228

DATE: February 20, 2025
TO: Board of Mayor and Aldermen
FROM: Eric Stuckey, City Administrator
Adam Moser, Traffic Engineer
Paul Holzen, Director of Engineering

SUBJECT:
Presentation Of The Safe Streets And Roads For All (SS4A) Safety Action Plan

PURPOSE:
The purpose of this memorandum is to provide information to the Franklin Board of Mayor and Aldermen (BOMA) concerning the United States Department of Transportation (USDOT) Safe Streets and Roads for All (SS4A) Safety Action Plan. The Safety Action Plan incorporates crash data, public input/survey, field reviews, socio-economic areas, as well as transportation stakeholder input.

BACKGROUND/STAFF COMMENTS:
The City of Franklin received a federal USDOT Safe Streets and Roads for All (SS4A) grant (Contract # 2024-0036) to develop a transportation Safety Action Plan for the City. Many local agencies all over the US have developed similar safety action plans under this program. These action plans are required to create a roadmap and prioritize transportation safety projects that would be eligible for additional federal SS4A Implementation grant funding. These safety projects include transportation improvements, such as improving roadway geometry, roadway lighting, traffic safety technologies, pedestrian facilities, and any other transportation components that improve vehicle and Vulnerable Road Users (VRUs) safety. This presentation will review actions to date, including data research and public input, as well as identifying the High Injury Network (HIN) and recommendations for transportation improvements on the identified HIN road segments.

FINANCIAL IMPACT:
The SS4A grant for the Safety Action Plan was \$240,000 funded by 80% federal / 20% local (80/20).

RECOMMENDATION:
Staff recommends that the Board of Mayor and Aldermen acknowledge the Safety Action Plan and prepare for future approval of the plan.

CITY OF FRANKLIN, TN



SAFE STREETS & ROADS FOR ALL



BOARD OF MAYOR & ALDERMEN PRESENTATION CITY OF FRANKLIN SAFETY ACTION PLAN



Agenda

- SS4A Grant Program Overview
- SS4A Process Requirements
- Leadership Commitment
- Next Steps



SS4A Grant Program

- Established by the Bipartisan Infrastructure Law (BIL)
- Discretionary program with \$5B in appropriated funds over 5 years ('22 – '26)
- Program supports the USDOT National Roadway Safety Strategy
- Goal of zero roadway deaths using a Safe System Approach
- Two types of funding:
 - **Action Plans/Demonstration**
 - Implementation



SS4A Action Plan - Components

- Leadership Commitment & Goal Setting.....
- Planning Structure.....
- Safety Analysis.....
- Engagement & Collaboration.....
- Equity Considerations.....
- Policy & Process Changes.....
- Project Selection & Prioritization.....
- Evaluation & Transparency.....



SS4A Self-Certification Eligibility Worksheet

Safe Streets and Roads for All

All applicants should follow the instructions in the NOFO to correctly apply for a grant. See the [SS4A website](#) for more information.

Table 1 of the SS4A NOFO describes **eight components of an Action Plan**, which correspond to the questions in this worksheet. Applicants should use this worksheet to determine whether their existing plan(s) contains the required components to be considered an eligible Action Plan for SS4A.

This worksheet is required for all SS4A Implementation Grant applications and any Planning and Demonstration Grant applications to conduct Supplemental Planning/Demonstration Activities only. Please complete the form in its entirety, do not adjust the formatting or headings of the worksheet, and upload the completed PDF with your application.

Eligibility

An Action Plan is considered eligible for an SS4A application for an Implementation Grant or a Planning and Demonstration Grant to conduct Supplemental Planning/Demonstration Activities if the following two conditions are met:

- You can answer "YES" to Questions 3, 7, and 9 in this worksheet; and
- You can answer "YES" to at least four of the six remaining Questions, 1, 2, 4, 5, 6, and 8.

If both conditions are not met, an applicant is still eligible to apply for a Planning and Demonstration Grant to fund the creation of a new Action Plan or updates to an existing Action Plan to meet SS4A requirements.

Applicant Information

Lead Applicant: UEI:

Action Plan Documents

In the table below, list the relevant Action Plan and any additional plans or documents that you reference in this form. Please provide a hyperlink to any documents available online or indicate that the Action Plan or other documents will be uploaded in Valid Eval as part of your application. Note that, to be considered an eligible Action Plan for SS4A, the plan(s) coverage must be broader than just a corridor, neighborhood, or specific location.

Document Title	Link	Date of Most Recent Update

U.S. Department of Transportation SS4A Self-Certification Eligibility Worksheet | Page 1 of 5

Action Plan Components

For each question below, answer "YES" or "NO." If "YES," list the relevant plan(s) or supporting documentation that address the condition and the specific page number(s) in each document that corroborates your response. This form provides space to reference multiple plans, but please list only the most relevant document(s).

1. Leadership Commitment and Goal Setting

Are BOTH of the following true?

- A high-ranking official and/or governing body in the jurisdiction publicly committed to an eventual goal of zero roadway fatalities and serious injuries; and
- The commitment includes either setting a target date to reach zero OR setting one or more targets to achieve significant declines in roadway fatalities and serious injuries by a specific date.

Note: This may include a resolution, policy, ordinance, executive order, or other official announcement from a high-ranking official and the official adoption of a plan that includes the commitment by a legislative body.

If "YES," please list the relevant document(s) and page number(s) that corroborate your response.

Document Title	Page Number(s)

2. Planning Structure

To develop the Action Plan, was a committee, task force, implementation group, or similar body established and charged with the plan's development, implementation, and monitoring?

Note: This should include a description of the membership of the group and what role they play in the development, implementation, and monitoring of the Action Plan.

If "YES," please list the relevant document(s) and page number(s) that corroborate your response.

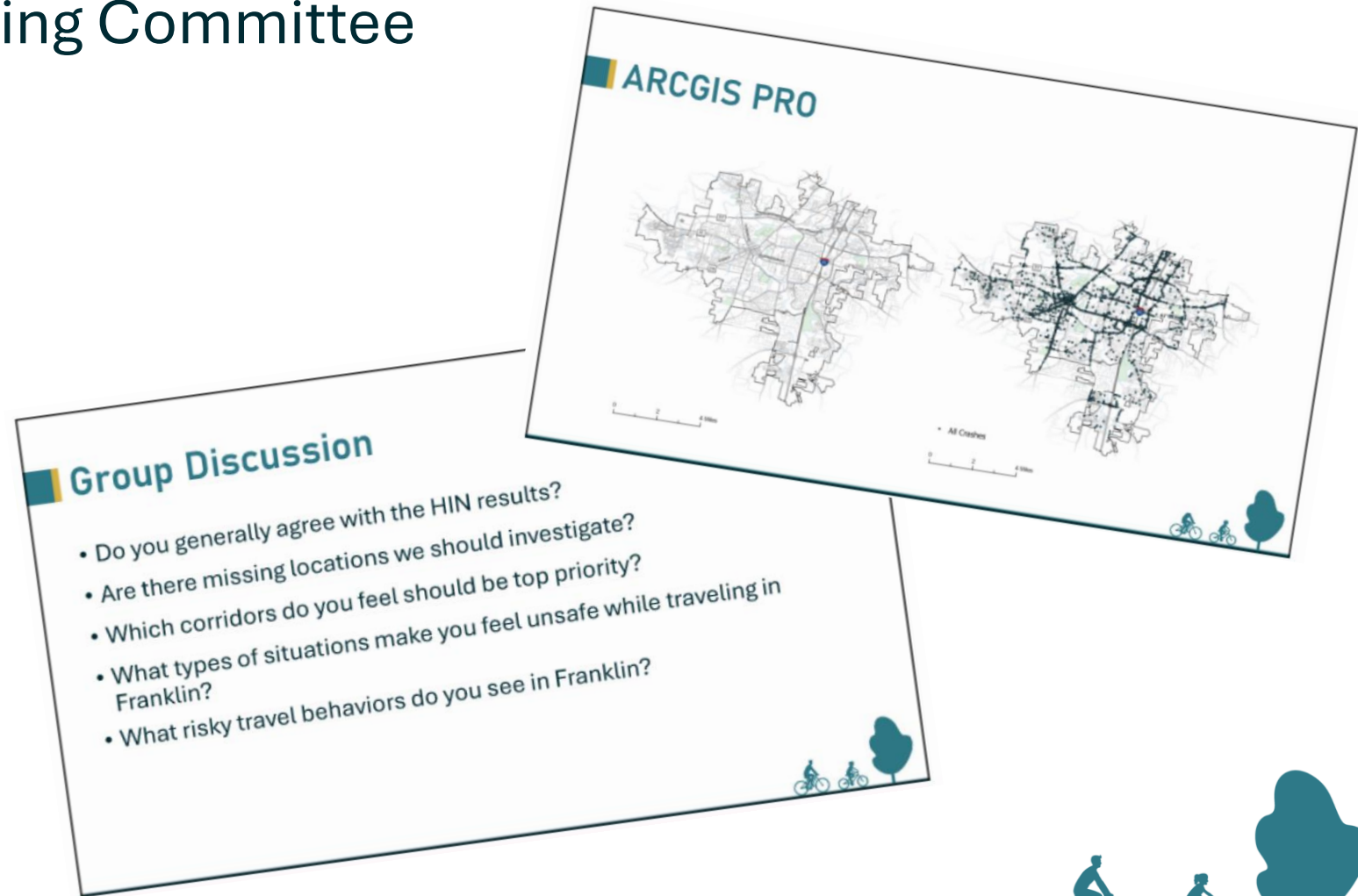
Document Title	Page Number(s)

U.S. Department of Transportation SS4A Self-Certification Eligibility Worksheet | Page 2 of 5

SS4A Action Plan – Components

Planning Structure – Steering Committee

- Engineering Department
- Police Department
- Streets Department
- Parks & Rec
- TDOT
- Communications



SS4A Action Plan – Components

Planning Structure – Steering Committee

CITY OF FRANKLIN, TN
SAFE STREETS & ROADS FOR ALL

City of Franklin SS4A Safety Action Plan

Steering Committee Meeting #2 – Group Activity

Variable	Score
Fatal & Serious Injury Crashes	
Total Crash Rate – Expressed as crashes per million vehicle miles of travel	
Replica Safe Streets Planner Risk Index – Includes speeding, hard braking, and distracted driving data combined with mobility activity and demographic information	
Equity Considerations – Based on CDC Social Vulnerability Index (further analysis to be conducted)	
Bike & Pedestrian Crashes	
Public Comments	
Total	100


SAFE STREETS & ROADS FOR ALL

City of Franklin Safety Action Plan

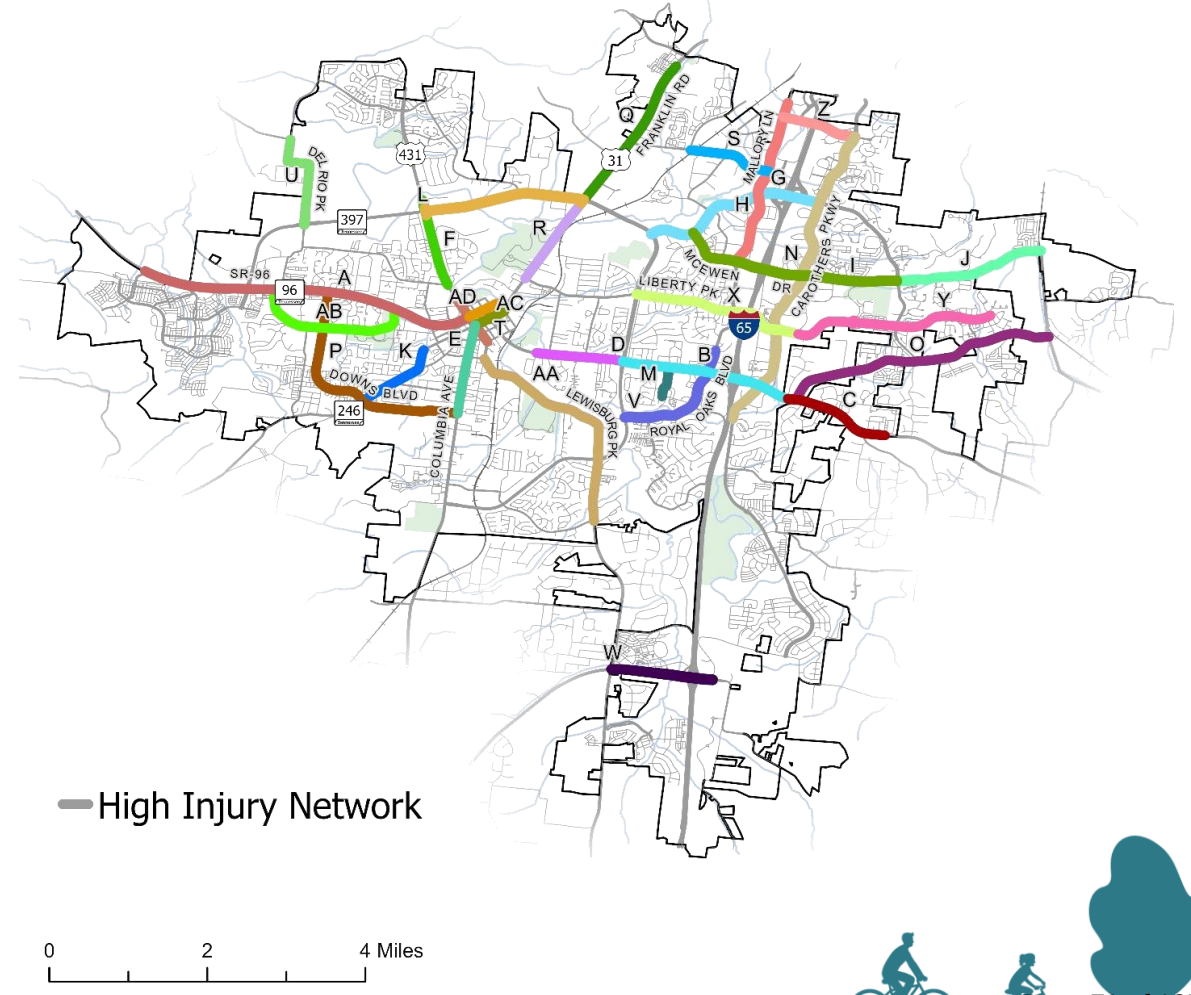
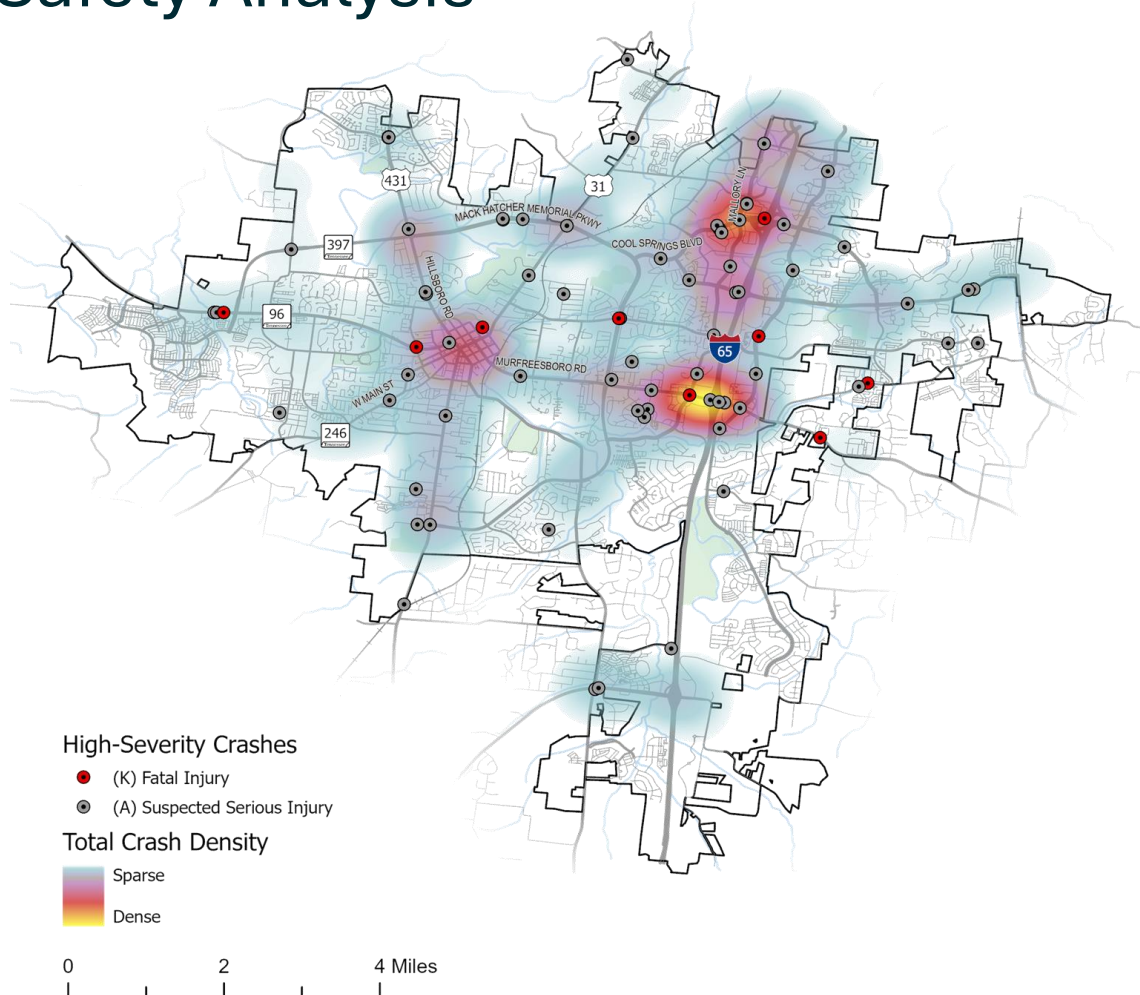
Group Activity 3

Key Emphasis Area	Engineering Countermeasures	VOTING
Aggressive Drivers/Speeding	Variable Speed Limit Signs	
	Speed Feedback Signs	
	Reduce Lane Width	
	Speed Cushions/Tables	
Intersections	Flashing Yellow Arrows	
	Offset Left-Turn Lanes	
	Signal Timing Improvements	
Vulnerable Road Users (Pedestrians & Bicyclist)	Sidewalks/Side Paths	
	Buffered Bike Lanes	
	Bicycle Intersection Treatments	
	Rectangular Rapid Flashing Beacons (RRFBs)	
	Pedestrian Hybrid Beacons (PHBs)	

Key Emphasis Area	Driver-Related Countermeasures	VOTING
Aggressive Drivers/Speeding	Targeted Speed Enforcement	
	Traffic Safety Education Programs	
	Red-Light Running Strategies	
	Demonstrations for Proper Safety Equipment	
Unrestrained Occupants	High-Visibility Enforcement	
	Seatbelt Campaigns and Demonstrations for Schools	
Older Drivers (65+)	License Screening for Older Drivers	
	Formal Courses for Older Drivers (65+)	

SS4A Action Plan - Components

Safety Analysis



SS4A Action Plan - Components

Engagement & Collaboration

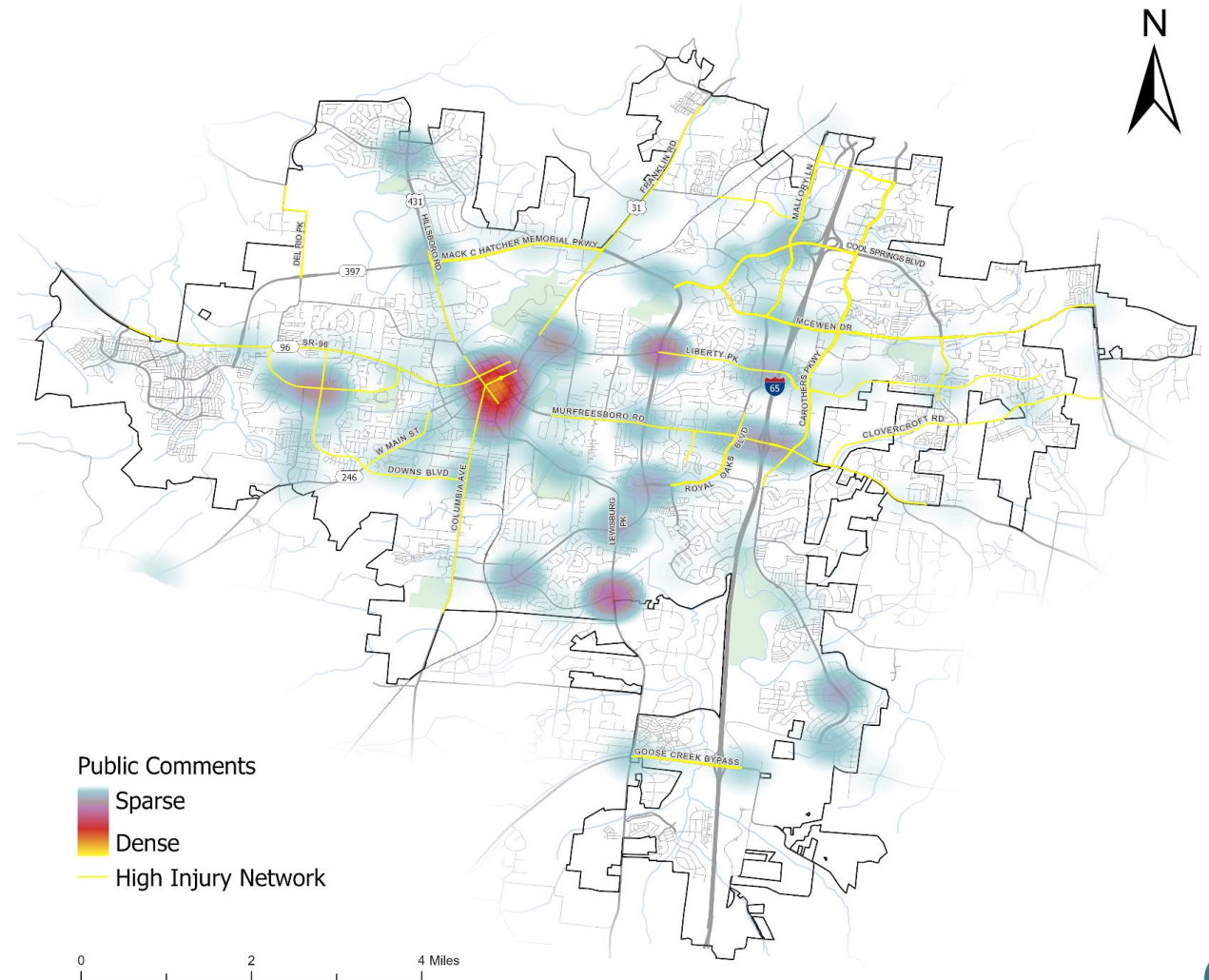


SS4A Action Plan - Components

Engagement & Collaboration

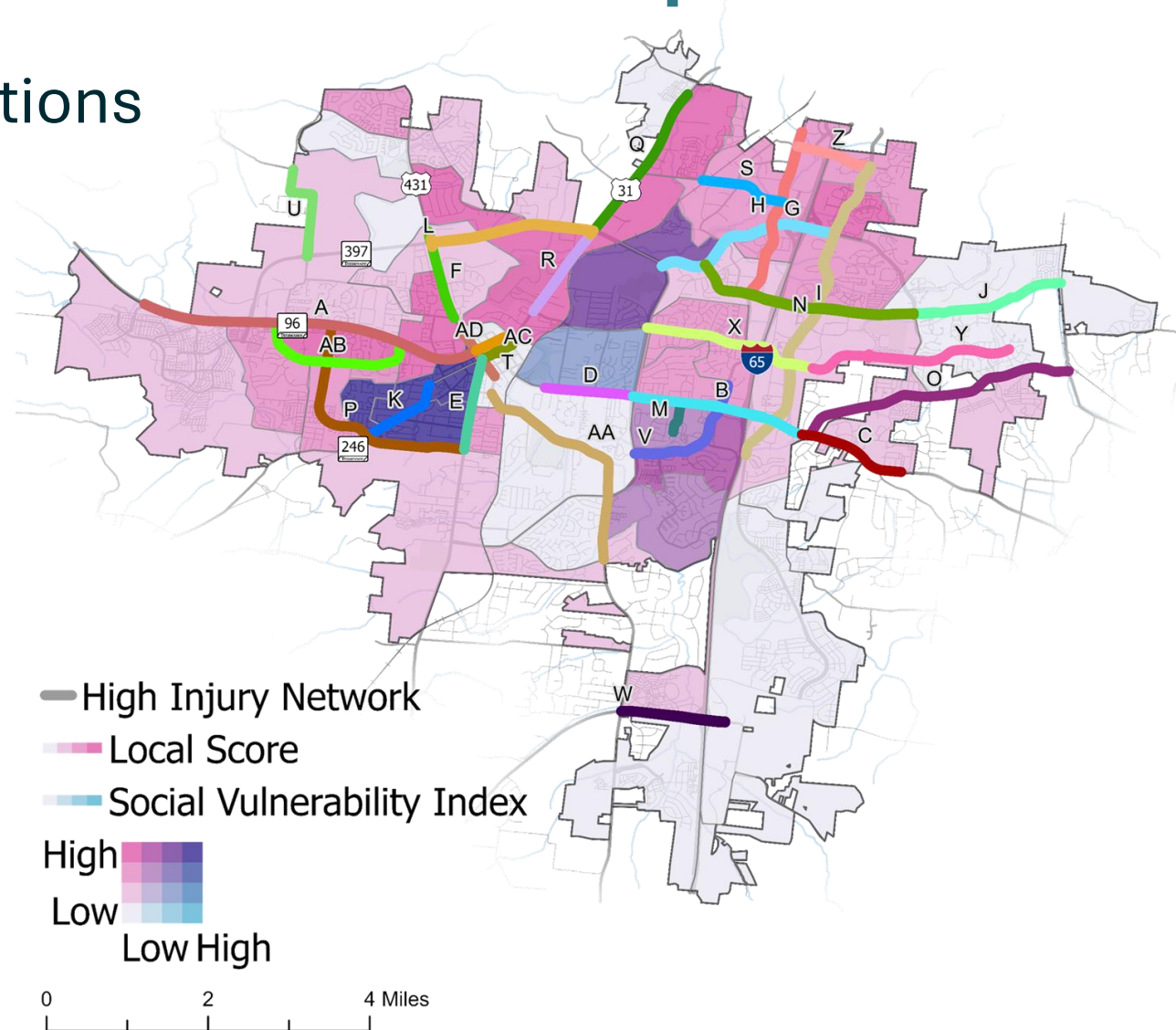


Lack of Infrastructure
Signal Timing
Speeding
Law Enforcement
Adjust Speed Limits
Multimodal Infrastructure
Reckless Driving
Pavement Repairs
Visibility Concerns
Safety
Stop Sign Violations
Traffic
Pavement Marking/Signage
Bicycle/Ped Crossings
Roadway Design



SS4A Action Plan - Components

Equity Considerations



SS4A Action Plan – Components

Project Selection & Prioritization

Overrepresented (Above Statewide Average) Crash Factors



Driver and Behavior Factors

- Aggressive Driving/Speeding **(+16%)**
- Senior Drivers (65+) **(+7%)**
- Unrestrained Occupants **(+6%)**



Roadway Factors

- Intersections **(+9%)**



At Risk Road Users

- Bicyclists **(+4%)**
- Pedestrians **(+2%)**

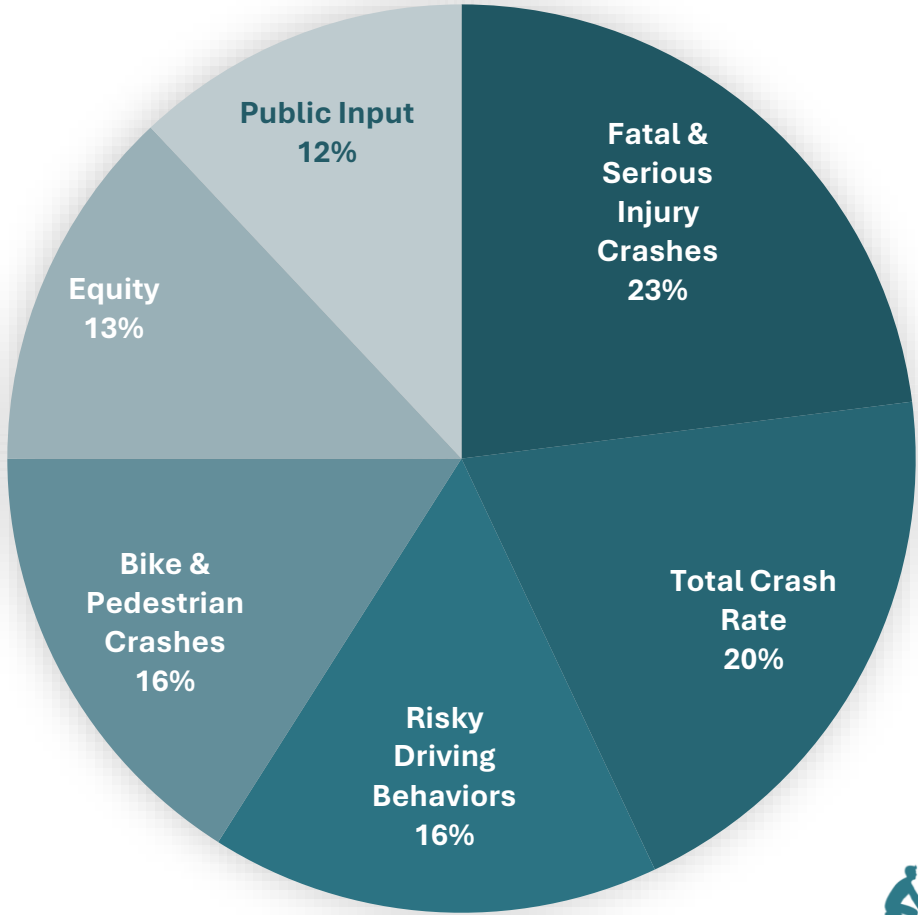


SS4A Action Plan - Components

Project Selection & Prioritization

Variables
Fatal & Serious Injury Crashes
Total Crash Rate
Risky Driving Behaviors
Equity
Bike & Pedestrian Crashes
Public Input

Steering Committee Weighting



SS4A Action Plan – Components

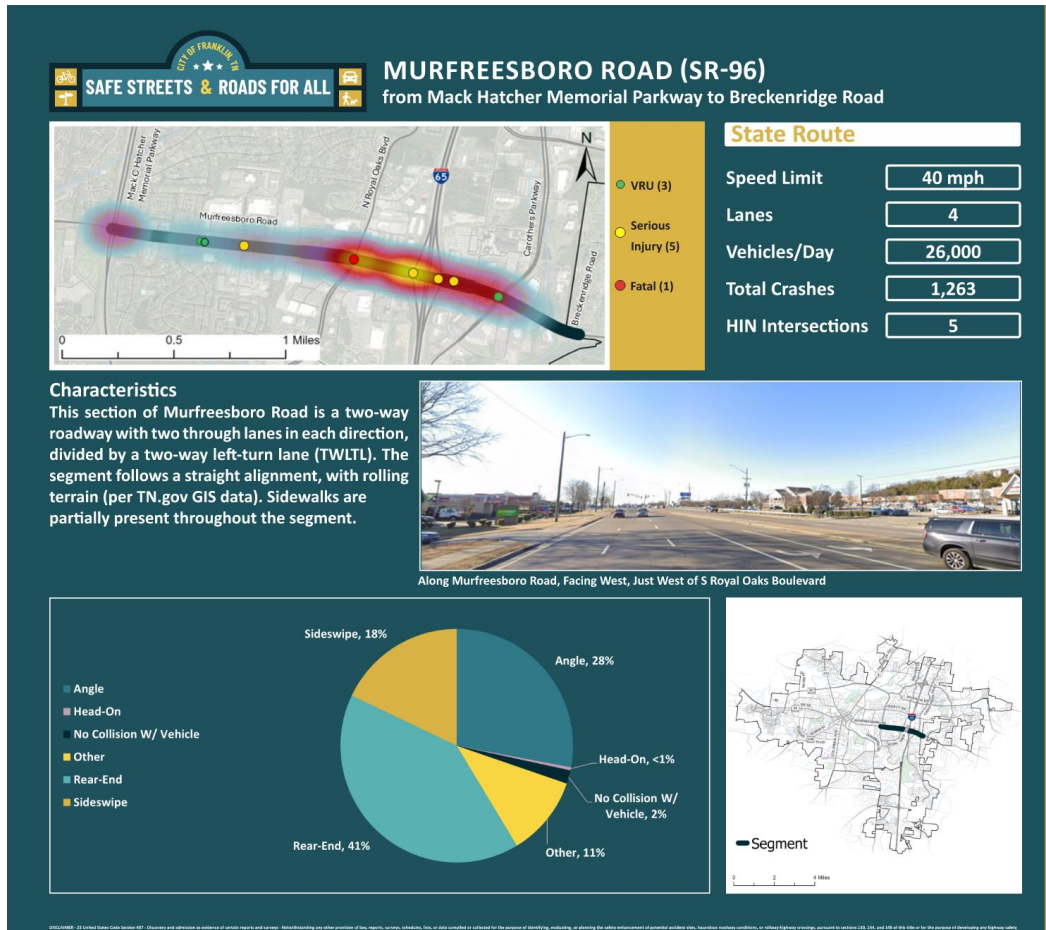
Project Selection & Prioritization

- **Murfreesboro Road (SR-96)**
from Mack Hatcher Memorial Parkway to Breckenridge Road
- **Columbia Avenue (US-31 Business)**
from Downs Boulevard to 5th Avenue
- **Mallory Lane**
from Seaboard Lane to McEwen Drive
- **W Main Street (SR-246)**
from N Petway Street to Downs Boulevard
- **Carothers Parkway**
from Bakers Bridge Ave to Monte Bella Place

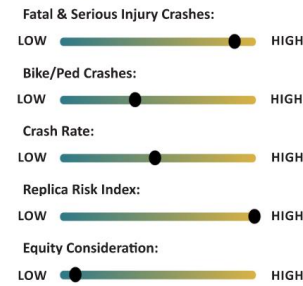


SS4A Action Plan - Components

Project Selection & Prioritization



Ranking Index



Community Input

- "The traffic signal pattern makes it very difficult and dangerous to pull out of the Buckingham Park neighborhood"
- "Cars often run the red lights and are constantly driving way too fast"
- "Murfreesboro Rd is horrible for pedestrians and cyclists, including the bridge over the interstate"
- "Chic-fil-a and Watson Glen shopping center driveways are areas of concern"
- "No sidewalks on Eddy Lane"
- "Drivers often block the intersection of Murfreesboro Rd at Carothers Pkwy, leaving northbound traffic turning west to sit through multiple red lights"



SS4A Action Plan – Components

Policy & Process Changes

- Reviewed local plans:
 - Envision Franklin
 - Connect Franklin
 - Neighborhood Traffic Calming Program
 - Greenway Master Plan Map
 - Transportation & Street Technical Standards
 - 2021 Traffic Impact Analysis Guidelines
- Identifying alignment with transportation safety
- Developing recommendations for improvement

Checklist	Plan	Corresponding City of Franklin Plan
☐	Complete Street Policy Guidelines	
☒	Multi-Modal Plan	Greenway Master Plan Map Connect Franklin: A Comprehensive Transportation Network Plan, 2022
☒	ADA Transition Plan	City of Franklin – ADA Self-Evaluation & Transition Plan
☒	Traffic Impact Study Guidelines (with Safety)	Traffic Impact Analysis (TIA) Requirements, 2021
☒	Comprehensive Plan	Envision Franklin, 2024
☒ = Has Plan ☒ = Mentioned in Other ☐ = Does Not Have		



SS4A Action Plan – Components

Leadership Commitment & Goal Setting

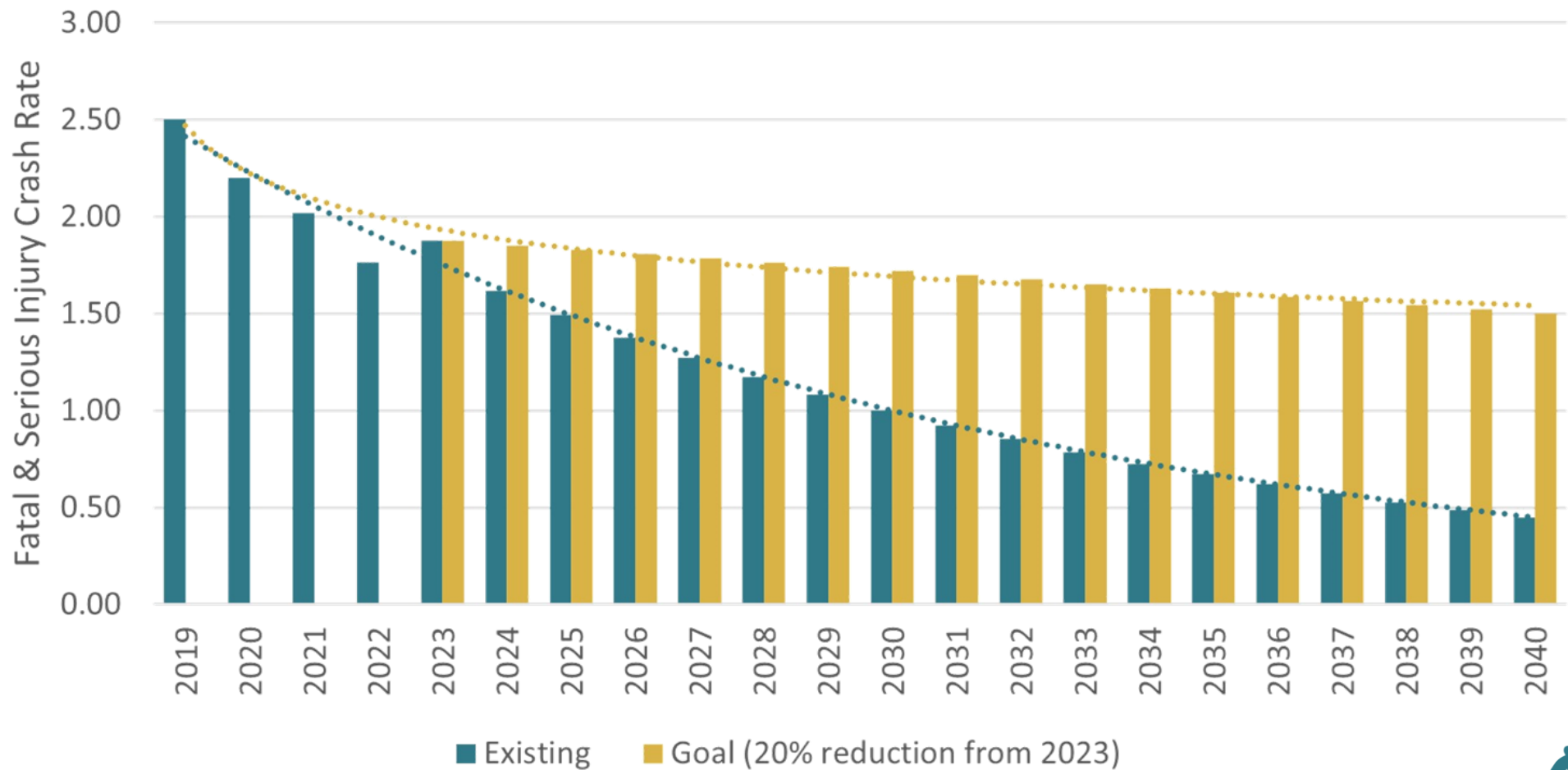
Suggested Commitment:

Due to expected growth in the City, the City of Franklin commits to making progress toward a **long-term goal of zero** traffic deaths and serious injuries, with an interim goal of a **20% reduction** in the fatal and serious injury crash rate by 2040 (from the 2023 rate).



SS4A Action Plan - Components

Leadership Commitment & Goal Setting



NEXT STEPS

- 3/25 (Today) – BOMA Presentation
- 4/7 – Final SAP Submitted to the City
- 4/22 – SAP Adoption

QUESTIONS/DISCUSSION





City of Franklin

109 3rd Ave S.
Franklin, TN 37064
(615) 791-3217

File #: 21-0211

DATE: February 18, 2025

TO: Board of Mayor and Aldermen

FROM: Eric Stuckey, City Administrator
Emily Wright, Director of Planning and Sustainability
Kelly Dannenfelser, Asst. Director of Planning
Andrew Orr, Long Range Planning Supervisor
Katherine Harelson, Development Services Analyst
Eric Conner, Principal Planner

SUBJECT:

Discussion Of Including A Fiscal Impact Analysis As Part Of The Annexation Request and Plan of Services Process

PURPOSE:

The purpose of this memorandum is to provide an overview to the Franklin Board of Mayor and Aldermen (BOMA) concerning the potential development of a fiscal analysis that could be used as a tool when evaluating annexations and Plans of Services.

BACKGROUND/STAFF COMMENTS:

Staff has started to evaluate the potential of a fiscal analysis that could be utilized as a tool when reviewing annexation requests and Plans of Services. The fiscal impact analysis would consider the one-time fees and reoccurring revenue that developments would generate, as well as, the anticipated costs to the City. Staff presented the concept at the March 4, 2025 Development Services Advisory Commission meeting and is seeking the BOMA's guidance on the creation of a financial tool to help evaluate the fiscal impacts of future annexation requests.

FINANCIAL IMPACT:

There is no financial impact at this time.

RECOMMENDATION:

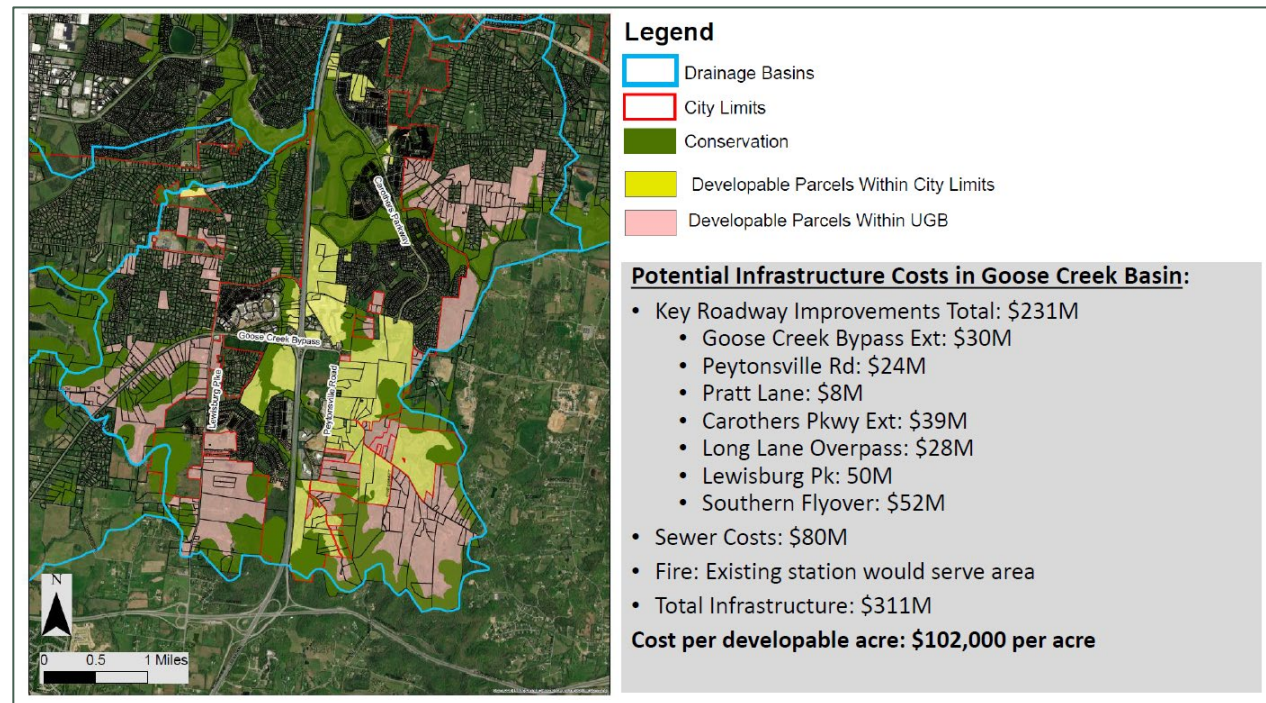
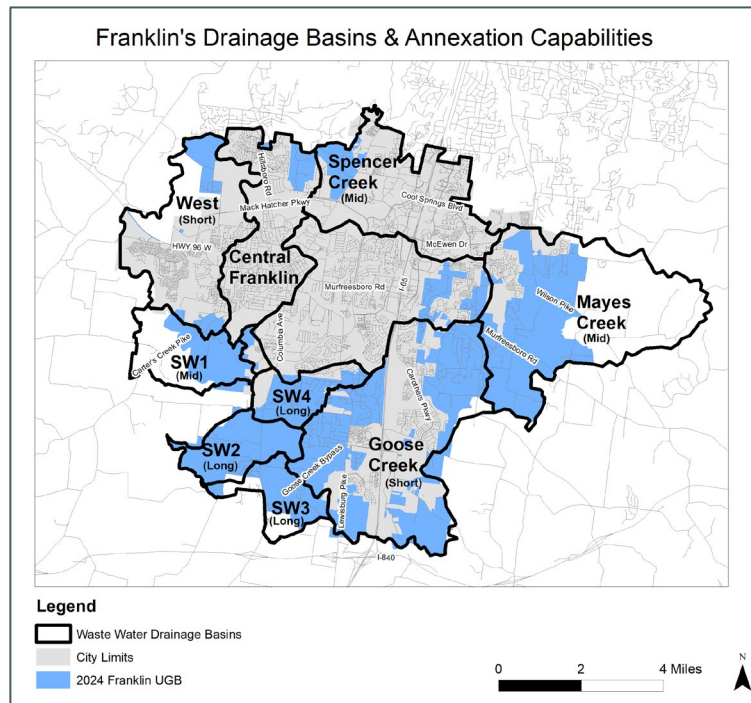
Staff recommends that the Board of Mayor and Aldermen acknowledge this item and provide feedback on its use as a tool in understanding the impact of development.

Annexation Fiscal Impact Analysis Tool

MARCH 2025

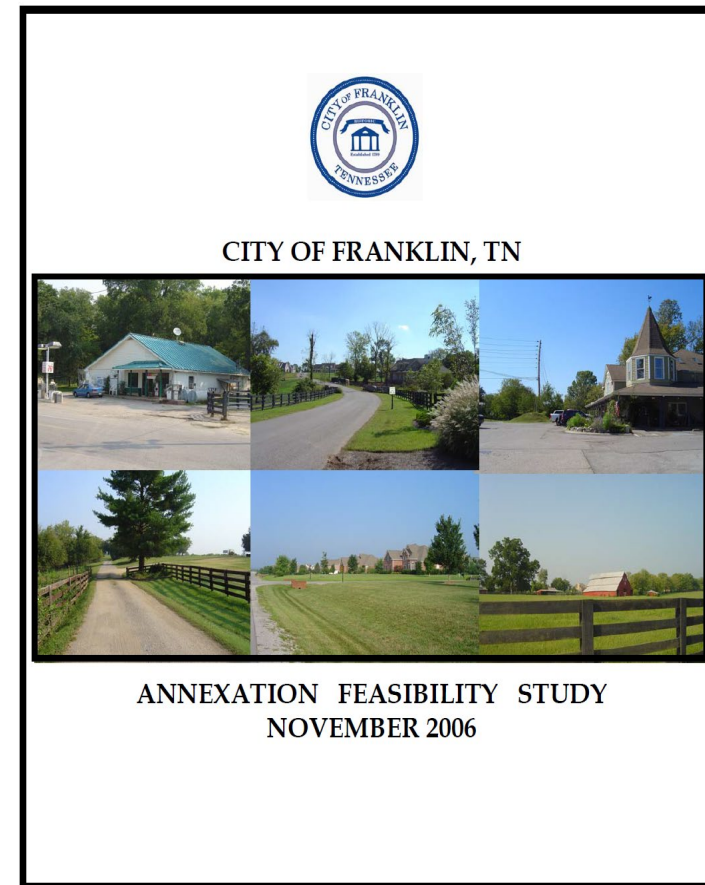
Background

- Continued requests for annexation (some non-contiguous).
- Due to rising infrastructure and service costs, studying the fiscal impacts of annexations could be a useful tool to assist decision-makers.



2006 Annexation Feasibility Study

- Last large-scale fiscal study of potential annexation areas.
- Broken into watersheds and existing County subdivisions.
- Completed under a different set of State annexation laws that did not require property owner consent.
- Studied for the purpose of annexation of larger areas, at times inclusive of existing County subdivisions.
- Projected revenues for property tax, business tax, state shared tax, franchise fees, water, sewer, storm water, and solid waste revenues.
- Projected costs for police and fire protection, refuse collection and disposal, and street and park maintenance expenditures.



Annexation & Plan of Services Process

- DRAFT Plan of Services & Annexation Initiation
 - BOMA Work Session
 - BOMA Reading
- Envision Franklin Amendment (if applicable)
- Plan of Services, Annexation, and Rezoning
 - Planning Commission (FMPC)
 - BOMA Work Session
 - BOMA Reading 1
 - BOMA Reading 2
 - BOMA Reading 3

Plan of Services

- How the City of Franklin could provide services to a potentially annexed property.
 - Who will provide these services, and how will they do so?
- Currently lists the public or private investments needed but typically does not assign or show the cost(s).
 - Fire stations, police stations, staffing needs, equipment, etc.
 - Sometimes, staff provides infrastructure estimates for water, sewer, or street improvements but typically the costs are more general due to the fluctuations in pricing.
- Could create a way for BOMA and FMPC to review the realistic fiscal impact of individual annexations—revenue gained and costs incurred—should the property be added into City limits.

Annexation & Plan of Services Process

- DRAFT Plan of Services & Annexation Initiation
 - BOMA Work Session
 - BOMA Reading
 - Envision Franklin Amendment (if applicable)
 - Plan of Services, Annexation, and Rezoning
 - Planning Commission (FMPC)
 - BOMA Work Session
 - BOMA Reading 1
 - BOMA Reading 2
 - BOMA Reading 3
- 
- Fiscal Study

Fate, TX

Fate Development Fiscal Analysis Spreadsheet

Project Name:

Date:

Preliminary evaluation of any development's new contribution to, and demands from, the City of Fate.

Instructions: Enter estimates from County/plans/developer information in black outlined boxes.

Contribution to Paying for City Services		Descriptions
Land Market Value	\$ 10,000,000	Value of land according to the Appraisal District (most recent market land value, excluding exemptions)
Estimated New Development Market Value	\$ 200,000,000	Projected value of new development
Total Estimated Taxable Value	\$ 210,000,000	Sum of land value and new development value
City Property Tax Rate	0.198	Current city property tax rate (M&O only) - adopted FY 2025
Expected Year 1 Property Tax to City	\$ 416,638	Tax rate applied to the total taxable value
Expected Property Taxes to City over 40 years	\$ -	Year 1 property tax value extrapolated over 40 year timeframe
Expected Taxable Sales Revenues	\$ 50,000,000	Expected annual taxable revenue from sales
Sales Tax Rate	0.015	Current City sales tax rate
Expected Annual Sales Tax to City	\$ 750,000	Sales tax rate applied to the expected annual taxable sales
Expected online sales tax and franchise fees	\$ -	Estimated at \$147 per HH/yr
Year 1 Contribution to City	\$ 1,166,638	Sum of expected property tax and sales tax to the City for Year 1
Ongoing Costs for Providing Services		Descriptions
Site Developed Acres	0	Area of proposed development currently classified as "Developed"
Site Undeveloped Acres	500	Area of proposed development currently classified as "Undeveloped"
Site Exempt Acres	0	Area of proposed development currently exempt from all property taxes (City, School, religious, etc.)
Proposed Developed Acres	150	Total acres proposed for development
Proposed Undeveloped Acres	350	Total acres of proposed development meant to remain in an undeveloped status
Proposed Exempt Acres	0	Total acres proposed to develop for tax exempt purposes such as a school campus, park, or similar use.
Total Area of Proposed Development	500	Sum of C22, C23, and C24
Total Estimated Public Road Replacement Cost	\$ 10,000,000	Estimated cost to replace public roads (0.25% for perimeter collector streets, 0.5% for internal, 0.5% for perimeter local streets, 1.0% for internal). Based on 2022 City Engineer est. of \$2.5 million per lane mile construction cost or developer's cost estimate. Total public road replacement cost divided by the number of years (40 on average) before infrastructure needs to be completely replaced; represents unfunded liability
Estimated Year 1 Public Road Cost	\$ 250,000	Total costs estimated for general fund services based on the proportionate area of developed acreage.
Total Proportionate Costs	\$ 648,365	
Productivity		Descriptions
Estimated Taxable Value Per Acre	\$ 420,000	Total Estimated Taxable Value divided by total acres
Estimate Net Value Per Acre	\$ 400,000	Total Estimated Taxable Value minus Public Road Replacement Cost, divided by total acres
Annual Project Net Revenue	\$ 517,273	Difference between the annual contribution to the city and total annual city cost (based on Year 1 values)
Annual Project Net Revenue with Roads	\$ 267,273	Difference between the annual contribution to the city and total annual city cost plus annualized road depreciation costs (based on Year 1 values)
Gain/(Loss) over 40-year period	\$ (25,974,587)	Total expected property taxes plus total expected sales taxes minus annual city service costs over 40 years
Gain/(Loss) over 40-year period with Roads	\$ (35,974,587)	Total expected property taxes plus total expected sales taxes minus annual city service costs plus annual city road depreciation costs over 40 years
Revenue to Cost Ratio	1.80 :1	Year 1 estimated revenue divided by the annual cost to the city (>1.00:1 is net positive)
Revenue to Cost Ratio with Roads	1.30 :1	Year 1 estimated revenue divided by the annual cost to the city (>1.00:1 is net positive); includes road depreciation
Revenue to Cost Ratio with Roads and Franchise	1.30 :1	Year 1 estimated revenue divided by the annual cost to the city (>1:1 is net positive); includes road depreciation and franchise fees and online sales tax
Private to Public Ratio	21.0 :1	Total taxable value divided by total estimated road replacement cost (40:1 is net positive based on 2022)

- Development Fiscal Analysis Spreadsheet
- Small, rapidly growing city in Dallas-Fort Worth area.
- Fate heavily committed to fiscal sustainability with their most recent long-range plan.
 - Developed this tool as part of that commitment
 - Received ICMA award
- Utilized as an education tool typically for all zoning and entitlement projects.
- Utilizes only general fund contributions & expenditures.
- Projects general sales tax information

Revenue from Annexing Properties

One-Time

- Water Impact Fee
- Tap Installation Fee
- Fire line Tap Fee
- Sewer Impact Fee
- Sewer Installation Tap Fee
- Effluent Disposal Assessment (EDA) Fee
- Road Impact Fees
- Parkland Impact Fee

Recurring

- Residential Property Tax
- Multifamily Commercial Property Tax
- Commercial Property Tax
- Water Service Charges
- Sewer Service Charges
- Solid Waste Service Charges
- Stormwater Charges

**COF staff is still evaluating whether sales tax may be accurately forecasted with a future fiscal workbook.*

Costs Incurred from Annexing Properties

One-Time

- Infrastructure Costs
- New City Facilities
- New Equipment

Recurring

- Road Maintenance
- Sewer Maintenance
- Water Maintenance (when in the City's water district)
- Police Protection
- Fire Protection
- Parkland Dedication Maintenance
- Solid Waste Service
- Staffing Needs

Development Services Advisory Commission (DSAC) Feedback- March 4, 2025

- Interested in fiscal analysis occurring earlier in the process
 - Additional desire for analysis worksheet available online so it could be used throughout design/review process
- Concern about how a fiscal analysis could impact annexation and development decisions and what weight it may carry in decision-making
- Adds additional uncertainty to process for applicants
- Understand the need to grow in a responsible manner, but have hesitation and concerns regarding the use of this proposed tool

Feedback & Next Steps

- Questions?
- Thoughts?
- Next Steps (should the BOMA be interested the Fiscal Analysis tool):
 - Continued development of the Fiscal Impact Workbook
 - Create a cost-of-service estimation for existing neighborhoods (to provide baseline information)
 - Complete example workbook calculations for approved development(s)



File #: 21-05972

DATE: February 27, 2025

TO: Board of Mayor and Aldermen

FROM: Eric Stuckey, City Administrator
Mark Hilty, Asst. City Administrator Public Works
Michelle Hatcher, Director of Water Management

SUBJECT:

Discussion Regarding The 2025 Water And Sanitary Sewer Cost Of Service Study And Rate Plan
WS 11/12/24; 11/26/24; 1/14/25; 2/25/25

PURPOSE:

The purpose of this memorandum is to provide information to the Franklin Board of Mayor and Aldermen (BOMA) concerning the cost of service study performed by Hazen and Sawyer for the impact to the water, sewer, and reclaimed rates.

BACKGROUND/STAFF COMMENTS:

The Water Management enlisted the help of Hazen and Sawyer to perform a cost of service study that began in 2023 to determine the sufficiency of water and sewer rates with respect to the current and proposed operation of the utility, and with respect to future growth that is anticipated for the area. This presentation will discuss revenue requirements for each utility in addition to identifying proposed rate structure for water, sewer, and reclaimed water based upon feedback received during previous meetings.

This discussion will present potential rate scenarios for various rate classes.

FINANCIAL IMPACT:

The chosen rate structure for both the water management utilities will need to support operations and capital investment needs while also meeting debt service coverage requirement.

RECOMMENDATION:

Staff recommends that the Board of Mayor and Aldermen provide guidance regarding the rate scenarios of the cost of service study for further implementation into Title 18 of the City's Municipal Code.

Hazen

**Franklin, TN Rate Study
Update
March 25, 2025**

Recap of Last meetings

- Water a 6% annual increase scenario
- Sewer a 5.7% increase through 2027 and 4.3% thereafter
- Sewer Impact Fee 5-year Phase-in to \$12,000 with a review in 2028
- Review rate plan and fees after year 3 – (mid FY2028 for Jan 2029 implementation)

Year	Water	Sewer	Sewer Impact Fee
2025	3.2% (Ordinance)	2.1% (Ordinance)	\$6,143
2026	6.0%	5.7%	\$7,000
2027	6.0%	5.7%	\$8,000
2028	6.0%	4.3%	\$9,200*
2029	6.0%	4.3%	\$10,500
2030	6.0%	4.3%	\$12,000

Existing 2025 Rates

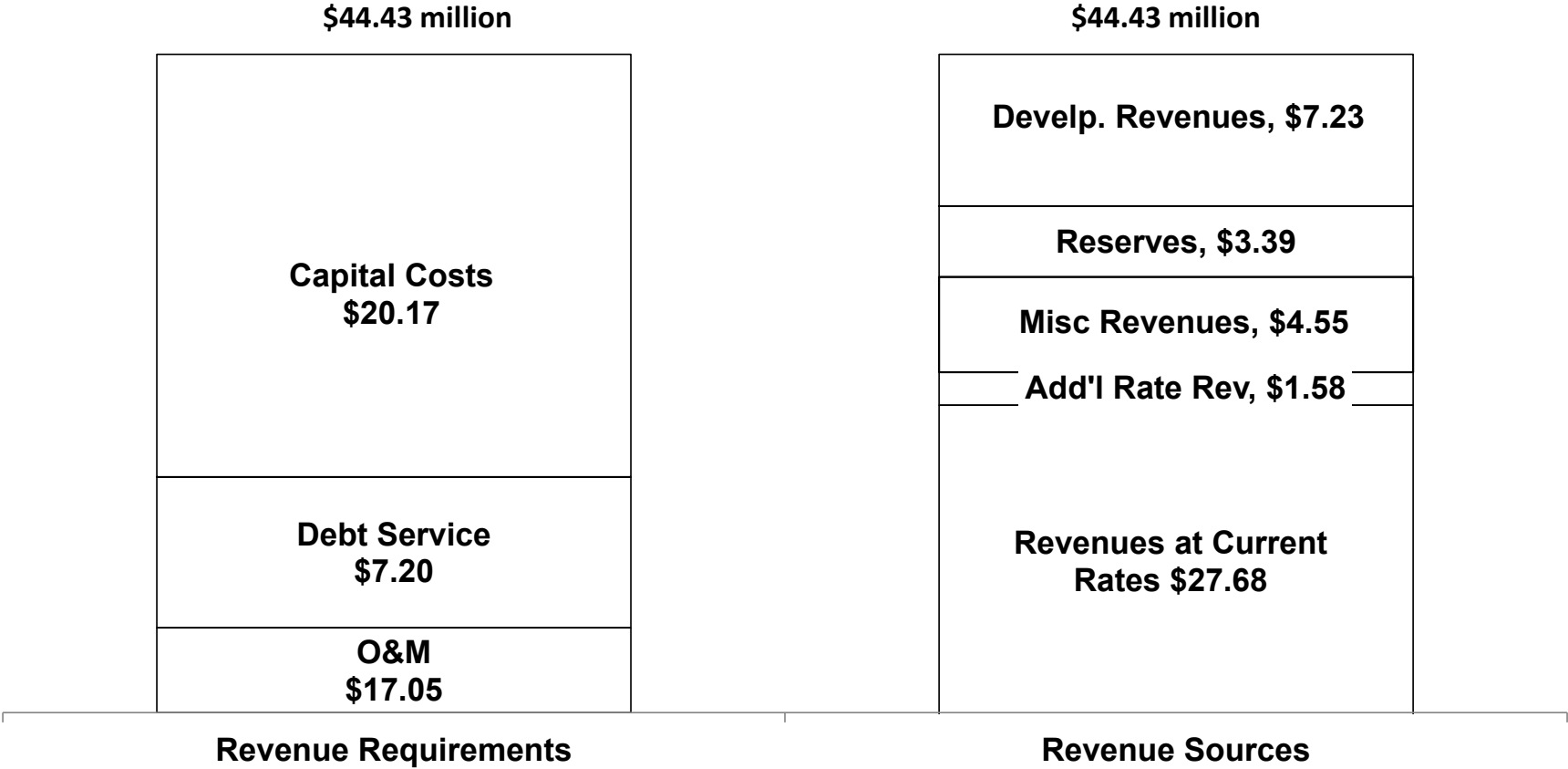
Class	Service Charge Includes 1,000 gals*	Tier 1 (2,000 to 10,000 gals)	Tier 2 (10,000 to 25,000 gals)	Tier 3 (Over 25,000 gals)	Service Charge Includes 1,000 gals**	Tier 1 (1,001 to 15,000 gals)	Tier 2 (Over 15,000 gals)
Residential - Inside City	\$21.48	\$5.29	\$6.22	\$7.15	\$27.01	\$6.41	\$5.62
Residential - Outside City	\$23.92	\$8.01	\$8.59	\$9.17	\$32.09	\$9.80	\$8.65
Commercial - Inside City	\$28.11	\$5.27	\$6.20	\$7.13	\$52.44	\$6.96	\$5.97
Commercial - Outside City	\$31.83	\$7.93	\$8.51	\$9.09	\$48.94	\$10.63	\$8.74
Irrigation - Inside City	\$28.11	\$5.27	\$6.20	\$7.13			
Irrigation - Outside City	\$31.83	\$7.93	\$8.51	\$9.09			
Multifamily –Inside	\$21.48	\$5.29	\$6.22	\$7.15	\$27.01	\$6.41	\$5.62
FHA	\$17.18	\$4.23	\$4.98	\$5.72	\$21.61	\$5.13	\$4.50

*2025 Water Rates Include 8.7% increase in Service Charge generating 3.2% increase in total revenues

**2025 Sewer Rates Include 5.5% increase in Service Charge Generating 2.1% increase in total revenues

Sewer Revenue Requirements 5.7%

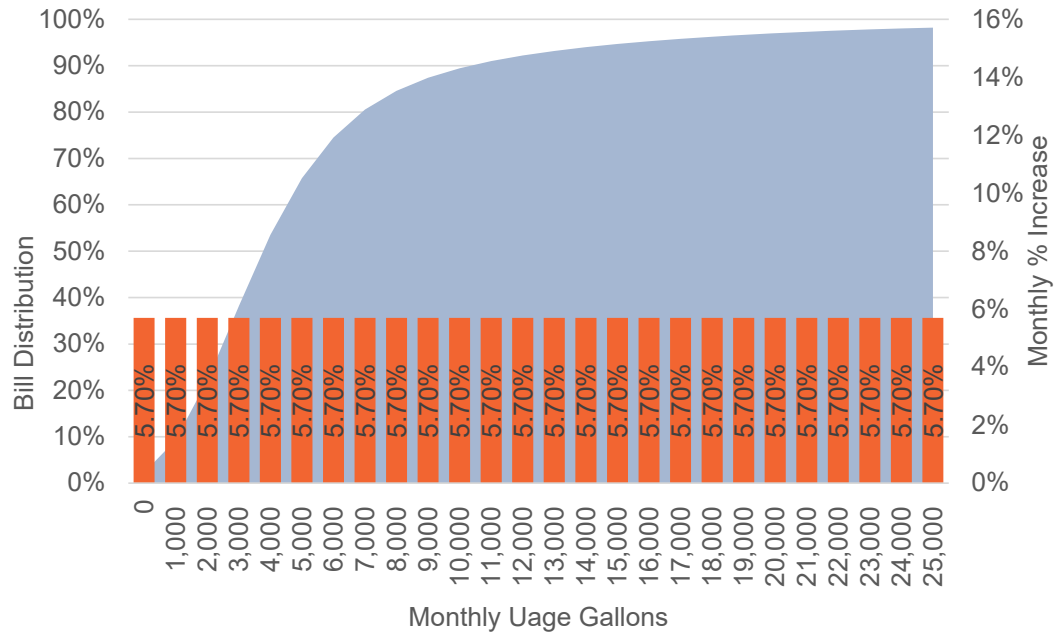
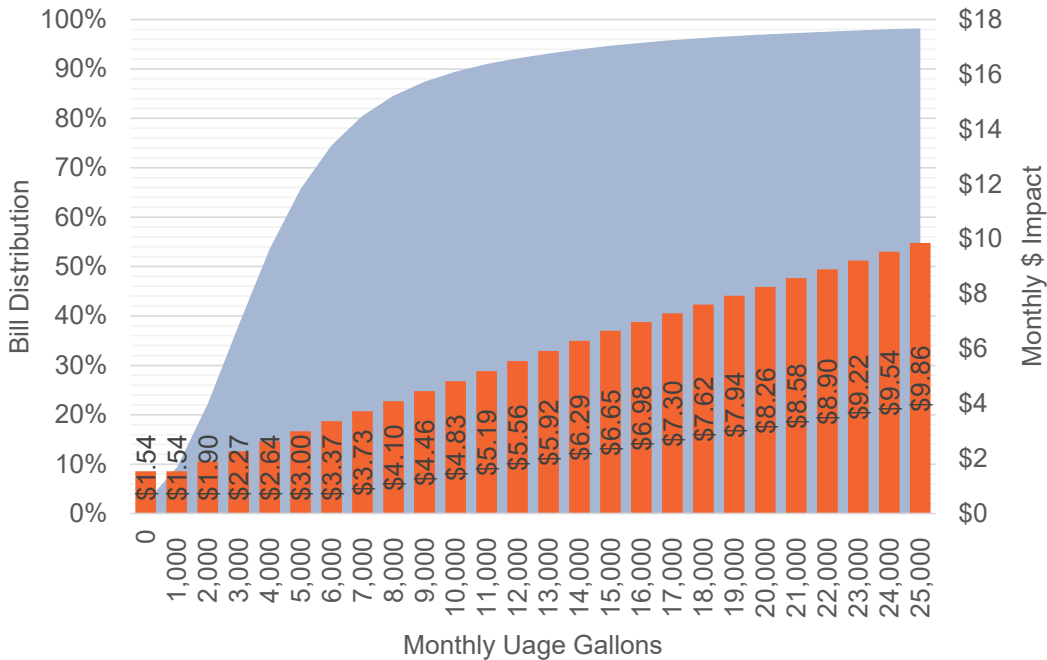
2026 Revenue Requirements



Sewer Scenario 3 – 5.7% Across the Board

Existing				Proposed Rates			\$ Difference			% Increase			Effective Increase
Class	Service Charge Includes 1,000 gals	Tier 1 (1,001 to 15,000 gals)	Tier 2 (Over 15,000 gals)	Service Charge Includes 1,000 gals	Tier 1 (1,001 to 15,000 gals)	Tier 2 (Over 15,000 gals)	Service Charge Includes 1,000 gals	Tier 1 (1,001 to 15,000 gals)	Tier 2 (Over 15,000 gals)	Service Charge Includes 1,000 gals	Tier 1 (1,001 to 15,000 gals)	Tier 2 (Over 15,000 gals)	
Inside Res	\$27.01	\$6.41	\$5.62	\$28.55	\$6.78	\$5.94	\$1.54	\$0.37	\$0.32	5.70%	5.70%	5.70%	5.7%
Outside Res	\$32.09	\$9.80	\$8.65	\$33.92	\$10.36	\$9.14	\$1.83	\$0.56	\$0.49	5.70%	5.70%	5.70%	5.7%
Inside Comm	\$52.44	\$6.96	\$5.97	\$55.43	\$7.36	\$6.31	\$2.99	\$0.40	\$0.34	5.70%	5.70%	5.70%	5.7%
Outside Comm	\$48.94	\$10.63	\$8.74	\$51.73	\$11.24	\$9.24	\$2.79	\$0.61	\$0.50	5.70%	5.70%	5.70%	5.7%
Inside Multi	\$27.01	\$6.41	\$5.62	\$28.55	\$6.78	\$5.94	\$1.54	\$0.37	\$0.32	5.70%	5.70%	5.70%	5.7%
Franklin Housing	\$21.61	\$5.13	\$4.50	\$22.84	\$5.42	\$4.76	\$1.23	\$0.29	\$0.26	5.70%	5.70%	5.70%	5.7%

5.7%



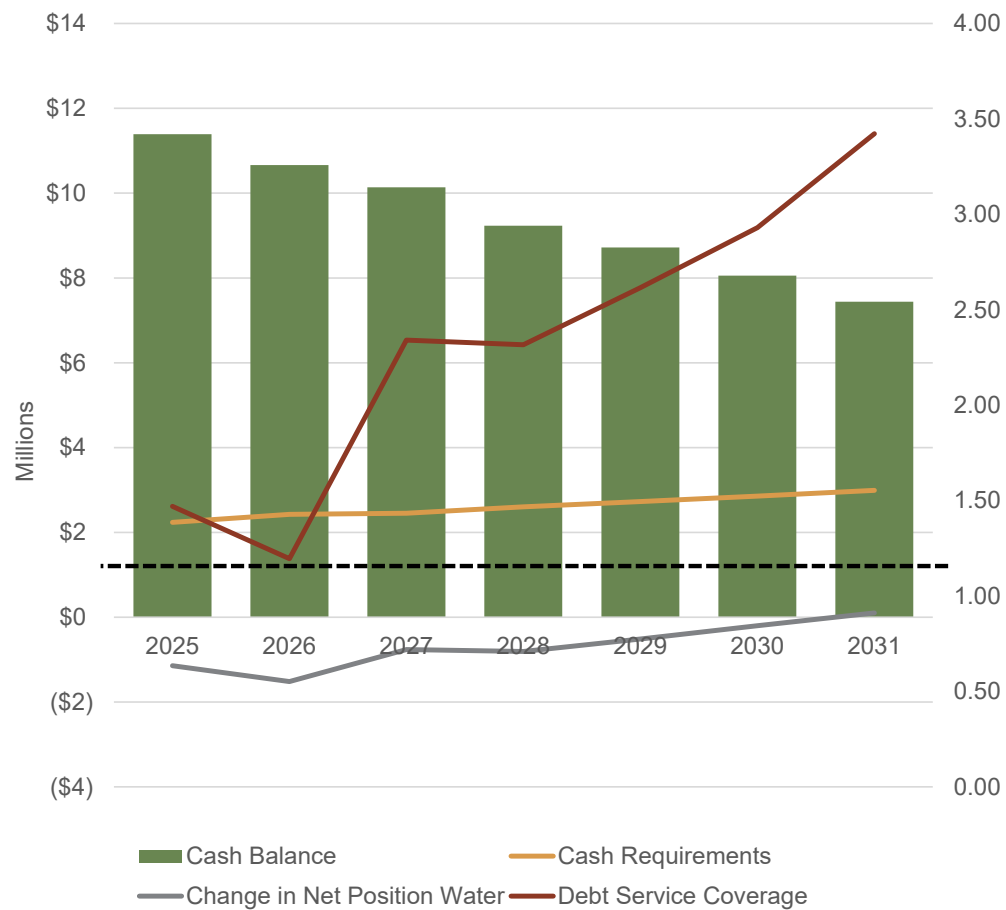
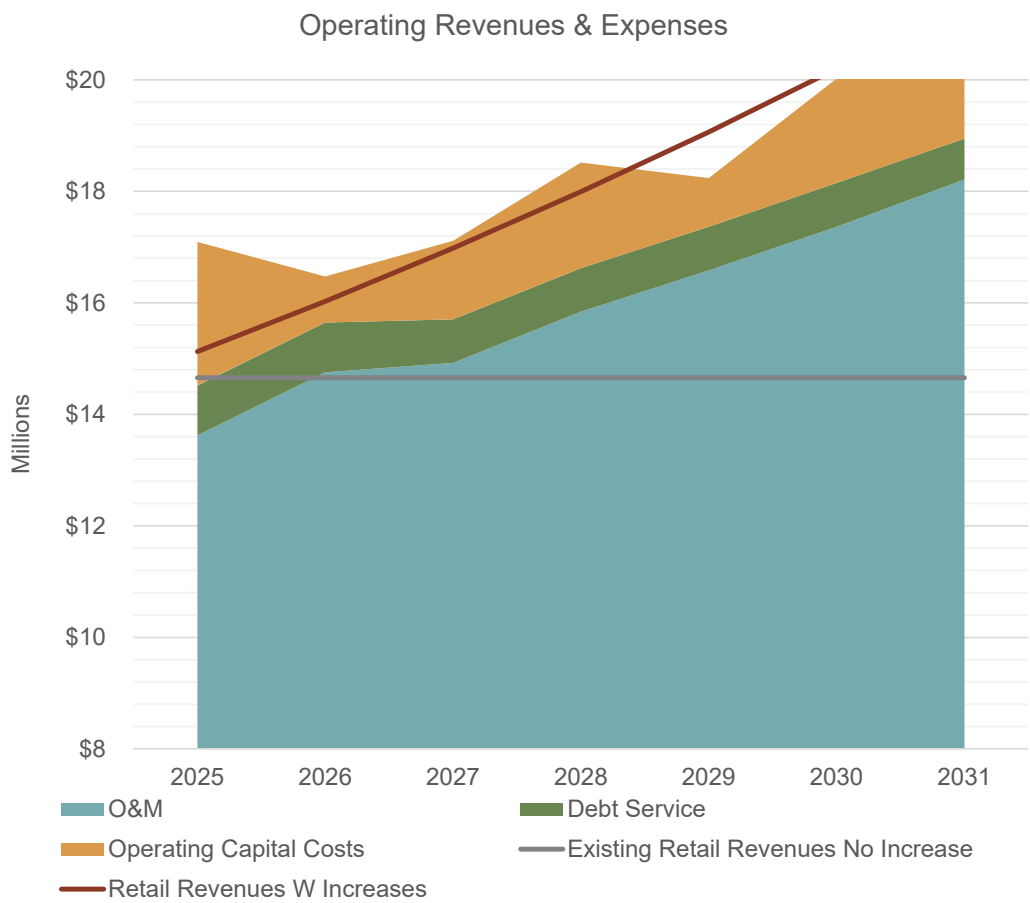
Sewer 2026 and 2027 Rates (Across the board)

	2026 (5.7%)			2027 (5.7%)			2028 (4.3%)		
Class	Service Charge Includes 1,000 gals	Tier 1 (1,001 to 15,000 gals)	Tier 2 (Over 15,000 gals)	Service Charge Includes 1,000 gals	Tier 1 (1,001 to 15,000 gals)	Tier 2 (Over 15,000 gals)	Service Charge Includes 1,000 gals	Tier 1 (1,001 to 15,000 gals)	Tier 2 (Over 15,000 gals)
Residential - Inside City	\$28.55	\$6.78	\$5.94	\$30.18	\$7.17	\$6.28	\$31.48	\$7.48	\$6.55
Residential - Outside City	\$33.92	\$10.36	\$9.14	\$35.85	\$10.95	\$9.66	\$37.39	\$11.42	\$10.08
Commercial - Inside City	\$55.43	\$7.36	\$6.31	\$58.59	\$7.78	\$6.67	\$61.11	\$8.11	\$6.96
Commercial - Outside City	\$51.73	\$11.24	\$9.24	\$54.68	\$11.88	\$9.77	\$57.03	\$12.39	\$10.19
Irrigation - Inside City									
Irrigation - Outside City									
Multifamily –Inside	\$28.55	\$6.78	\$5.94	\$30.18	\$7.17	\$6.28	\$31.48	\$7.48	\$6.55
FHA	\$22.84	\$5.42	\$4.76	\$24.14	\$5.73	\$5.03	\$25.18	\$5.98	\$5.25

Financial Plan Results Water

Water Financial Plan

To meet minimum 60 days of O&M, cash reserves, and debt service coverage (1.30x) – 6.0% Rate Increases (2026-2031)



Cost-of-service/Rate Design –Water 6.0%

2026- Water Revenue Requirement - 6.0%

2026 Revenue Requirements

\$17.08 million

Capital Costs \$0.91
Debt Service \$1.42
O&M \$14.75

Revenue Requirements

\$17.08 million

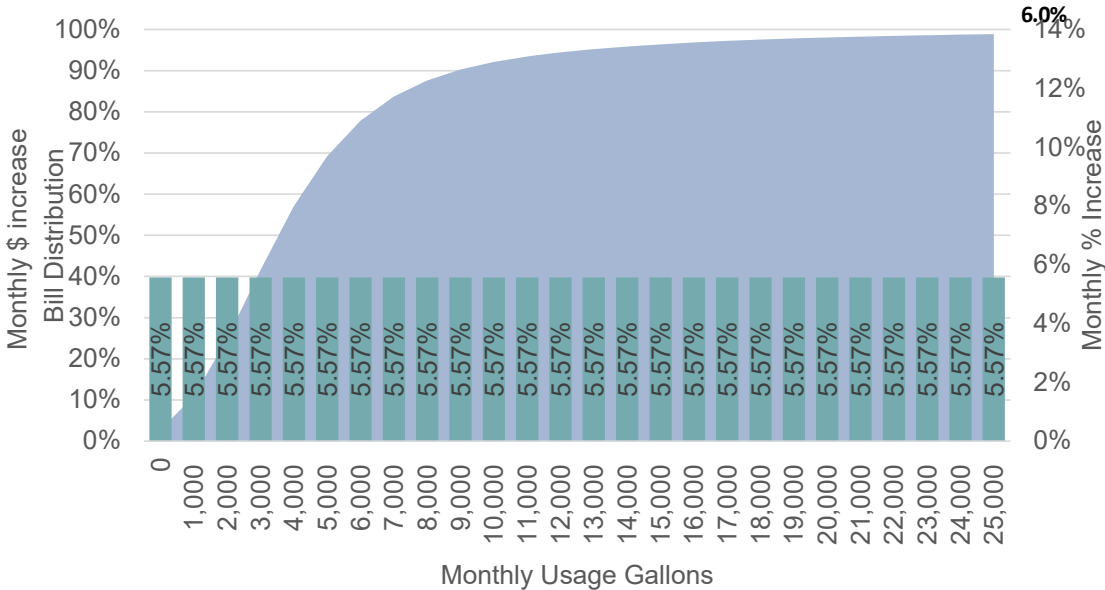
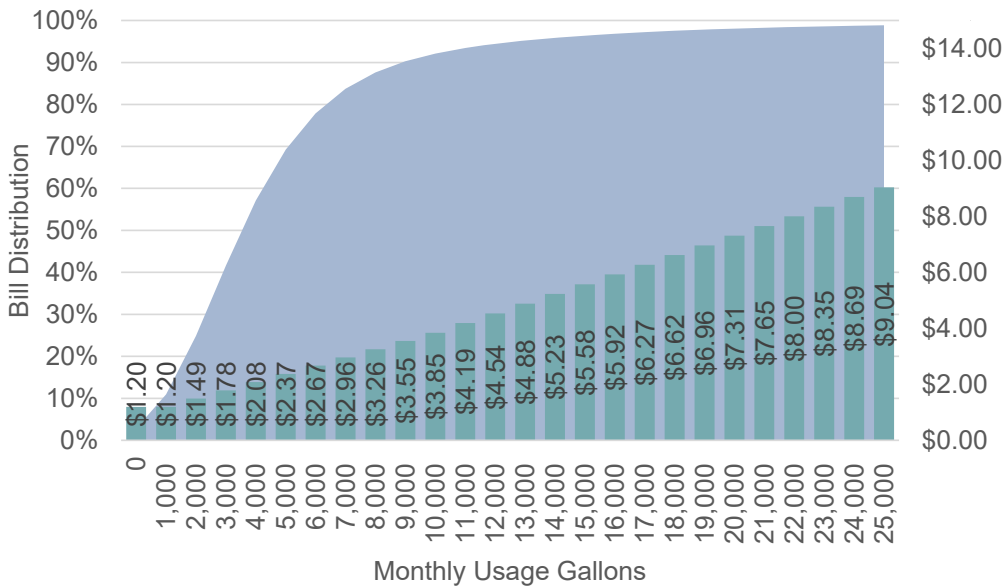
Develp, Revenues, \$0.00
Reserves, \$0.73
Misc Revenues, \$0.45
Add'l Rate Rev, \$1.37
Revenues at Current Rates \$14.53

Revenue Sources

Water Scenario 3 – Cost-of-Service Phase-in

Irrigation Customers
cost to serve are
over 50% their
current revenues

Existing	Proposed Rates				\$ Difference				% Increase				
Class	Service Charge Includes 1,000 gals	Tier 1 (2,000 to 10,000 gals)	Tier 3 (10,000 to 25,000 gals)	Tier 4 (Over 25,000 gals)	Service Charge Includes 1,000 gals	Tier 1 (2,000 to 10,000 gals)	Tier 3 (10,000 to 25,000 gals)	Tier 4 (Over 25,000 gals)	Service Charge Includes 1,000 gals	Tier 1 (2,000 to 10,000 gals)	Tier 3 (10,000 to 25,000 gals)	Tier 4 (Over 25,000 gals)	Effective Increase
Water- Residential - Inside City	\$22.68	\$5.58	\$6.57	\$7.55	\$1.20	\$0.29	\$0.35	\$0.40	5.57%	5.57%	5.57%	5.57%	5.6%
Water- Residential - Outside City	\$25.25	\$8.46	\$9.07	\$9.68	\$1.33	\$0.45	\$0.48	\$0.51	5.57%	5.57%	5.57%	5.57%	5.6%
Water- Commercial - Inside City	\$29.67	\$5.56	\$6.55	\$7.53	\$1.56	\$0.29	\$0.35	\$0.40	5.57%	5.57%	5.57%	5.57%	5.6%
Water- Commercial - Outside City	\$33.60	\$8.37	\$8.98	\$9.60	\$1.77	\$0.44	\$0.47	\$0.51	5.57%	5.57%	5.57%	5.57%	5.6%
Water- Irrigation - Inside City	\$31.48	\$5.90	\$6.94	\$7.99	\$3.37	\$0.63	\$0.74	\$0.86	12.00%	12.00%	12.00%	12.00%	12.0%
Water- Irrigation - Outside City	\$35.65	\$8.88	\$9.53	\$10.18	\$3.82	\$0.95	\$1.02	\$1.09	12.00%	12.00%	12.00%	12.00%	12.0%
Water- Multifamily -Inside	\$22.68	\$5.58	\$6.57	\$7.55	\$1.20	\$0.29	\$0.35	\$0.40	5.57%	5.57%	5.57%	5.57%	5.6%
Water- FHA	\$18.14	\$4.47	\$5.26	\$6.04	\$0.96	\$0.24	\$0.28	\$0.32	5.57%	5.57%	5.57%	5.57%	5.6%



Proposed 2026 and 2027 Rates

	2026 (6% - 5.57% and 12%)				2026 (6% - 5.57% and 12%)				2028 (6%)			
Class	Service Charge Includes 1,000 gals	Tier 1 (2,000 to 10,000 gals)	Tier 2 (10,000 to 25,000 gals)	Tier 3 (Over 25,000 gals)	Service Charge Includes 1,000 gals	Tier 1 (2,000 to 10,000 gals)	Tier 2 (10,000 to 25,000 gals)	Tier 3 (Over 25,000 gals)	Service Charge Includes 1,000 gals	Tier 1 (2,000 to 10,000 gals)	Tier 2 (10,000 to 25,000 gals)	Tier 3 (Over 25,000 gals)
Residential - Inside City	\$22.68	\$5.58	\$6.57	\$7.55	\$23.94	\$5.90	\$6.93	\$7.97	\$25.38	\$6.25	\$7.35	\$8.45
Residential - Outside City	\$25.25	\$8.46	\$9.07	\$9.68	\$26.66	\$8.93	\$9.57	\$10.22	\$28.26	\$9.46	\$10.15	\$10.83
Commercial - Inside City	\$29.68	\$5.56	\$6.55	\$7.53	\$31.33	\$5.87	\$6.91	\$7.95	\$33.21	\$6.23	\$7.32	\$8.42
Commercial - Outside	\$33.60	\$8.37	\$8.98	\$9.60	\$35.47	\$8.84	\$9.48	\$10.13	\$37.60	\$9.37	\$10.05	\$10.74
Irrigation - Inside City	\$31.48	\$5.90	\$6.94	\$7.99	\$35.26	\$6.61	\$7.78	\$8.94	\$37.38	\$7.01	\$8.24	\$9.48
Irrigation - Outside City	\$35.65	\$8.88	\$9.53	\$10.18	\$39.93	\$9.95	\$10.67	\$11.40	\$42.32	\$10.54	\$11.32	\$12.09
Multifamily –Inside	\$22.68	\$5.58	\$6.57	\$7.55	\$23.94	\$5.90	\$6.93	\$7.97	\$25.38	\$6.25	\$7.35	\$8.45
FHA	\$18.14	\$4.47	\$5.26	\$6.04	\$19.15	\$4.71	\$5.55	\$6.37	\$20.30	\$5.00	\$5.88	\$6.76

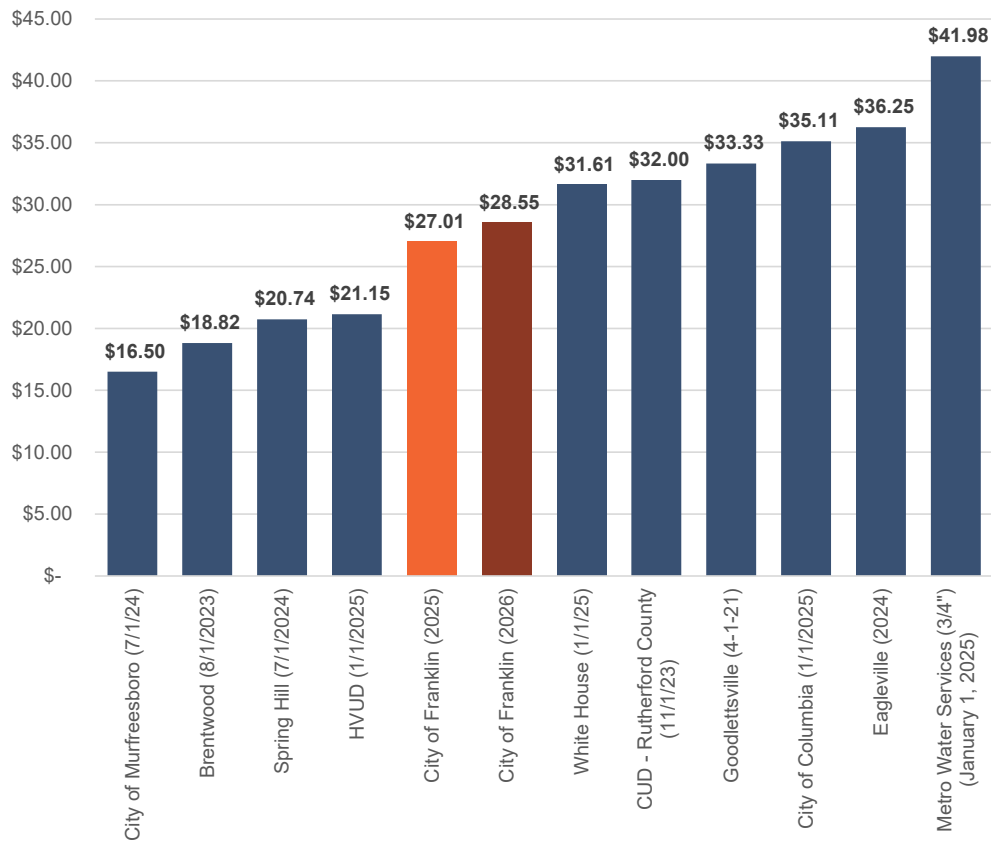
Proposed 2026 and 2027 Rates

	2026 (6% - 5.57% and 12%)				2026 (6%)				2028 (6% - 5.57% and 12%)			
Class	Service Charge Includes 1,000 gals	Tier 1 (2,000 to 10,000 gals)	Tier 2 (10,000 to 25,000 gals)	Tier 3 (Over 25,000 gals)	Service Charge Includes 1,000 gals	Tier 1 (2,000 to 10,000 gals)	Tier 2 (10,000 to 25,000 gals)	Tier 3 (Over 25,000 gals)	Service Charge Includes 1,000 gals	Tier 1 (2,000 to 10,000 gals)	Tier 2 (10,000 to 25,000 gals)	Tier 3 (Over 25,000 gals)
Residential - Inside City	\$22.68	\$5.58	\$6.57	\$7.55	\$24.04	\$5.92	\$6.96	\$8.00	\$25.41	\$6.26	\$7.36	\$8.46
Residential - Outside City	\$25.25	\$8.46	\$9.07	\$9.68	\$26.77	\$8.96	\$9.61	\$10.26	\$28.29	\$9.47	\$10.16	\$10.85
Commercial - Inside City	\$29.68	\$5.56	\$6.55	\$7.53	\$31.46	\$5.90	\$6.94	\$7.98	\$33.25	\$6.23	\$7.33	\$8.43
Commercial - Outside	\$33.60	\$8.37	\$8.98	\$9.60	\$35.62	\$8.87	\$9.52	\$10.17	\$37.65	\$9.38	\$10.07	\$10.75
Irrigation - Inside City	\$31.48	\$5.90	\$6.94	\$7.99	\$33.37	\$6.26	\$7.36	\$8.46	\$37.38	\$7.01	\$8.24	\$9.48
Irrigation - Outside City	\$35.65	\$8.88	\$9.53	\$10.18	\$37.79	\$9.41	\$10.10	\$10.79	\$42.32	\$10.54	\$11.32	\$12.09
Multifamily –Inside	\$22.68	\$5.58	\$6.57	\$7.55	\$24.04	\$5.92	\$6.96	\$8.00	\$25.41	\$6.26	\$7.36	\$8.46
FHA	\$18.14	\$4.47	\$5.26	\$6.04	\$19.23	\$4.73	\$5.57	\$6.40	\$20.32	\$5.00	\$5.89	\$6.77

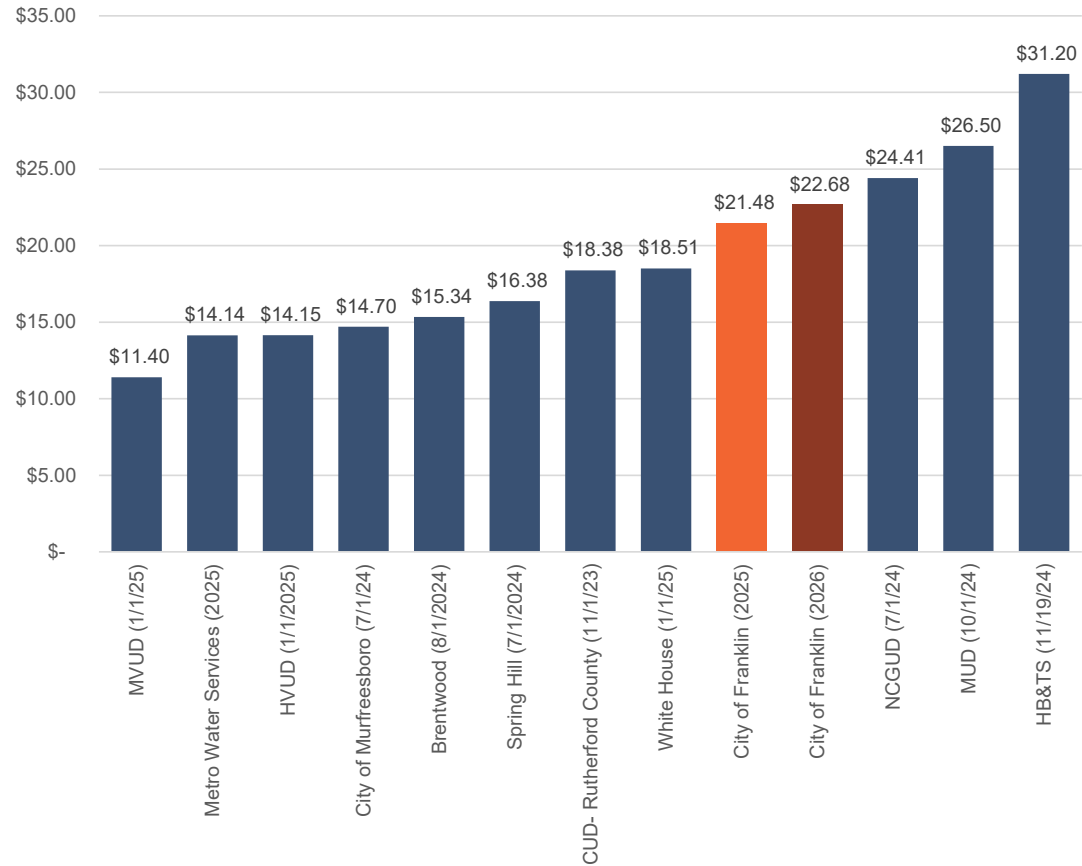
Franklin's Current Benchmarking`

Comparison of nearby utilities at 1,000 gallons of usage

Sanitary Sewer (Residential Inside) - 1,000 gallons consumption



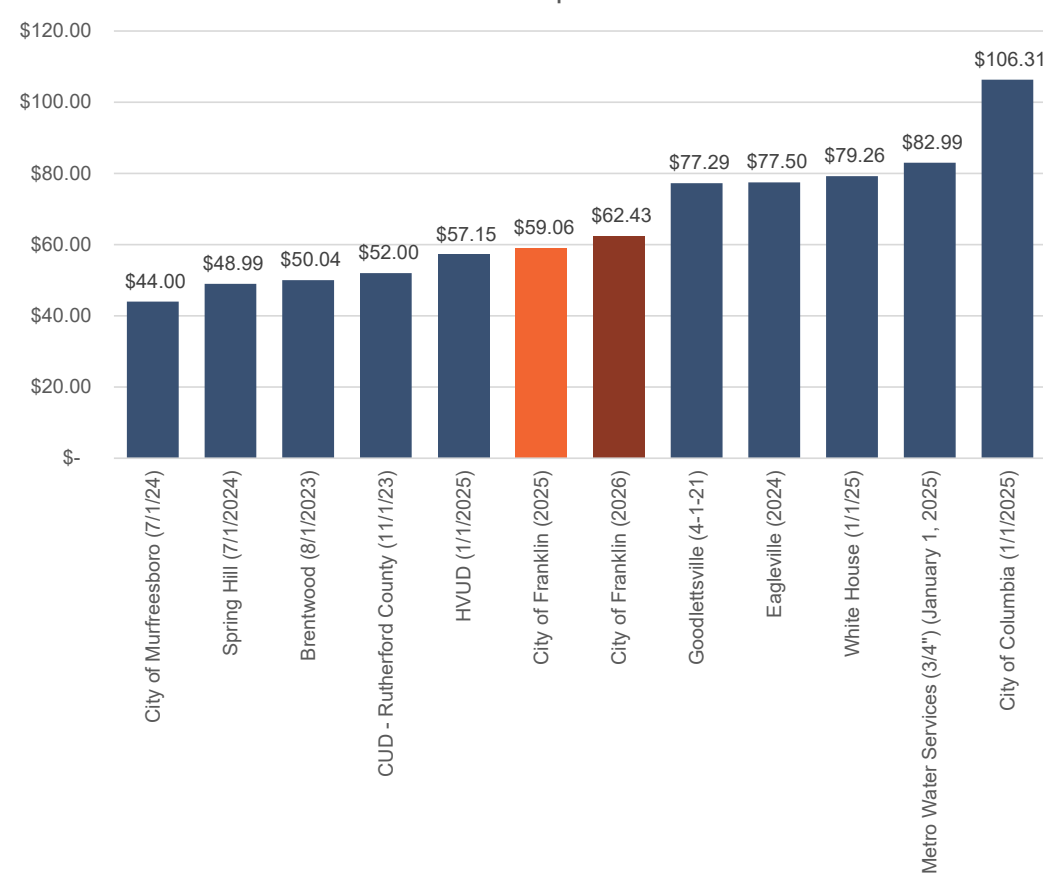
Water Rates (Residential Inside) - 1,000 gallons consumption



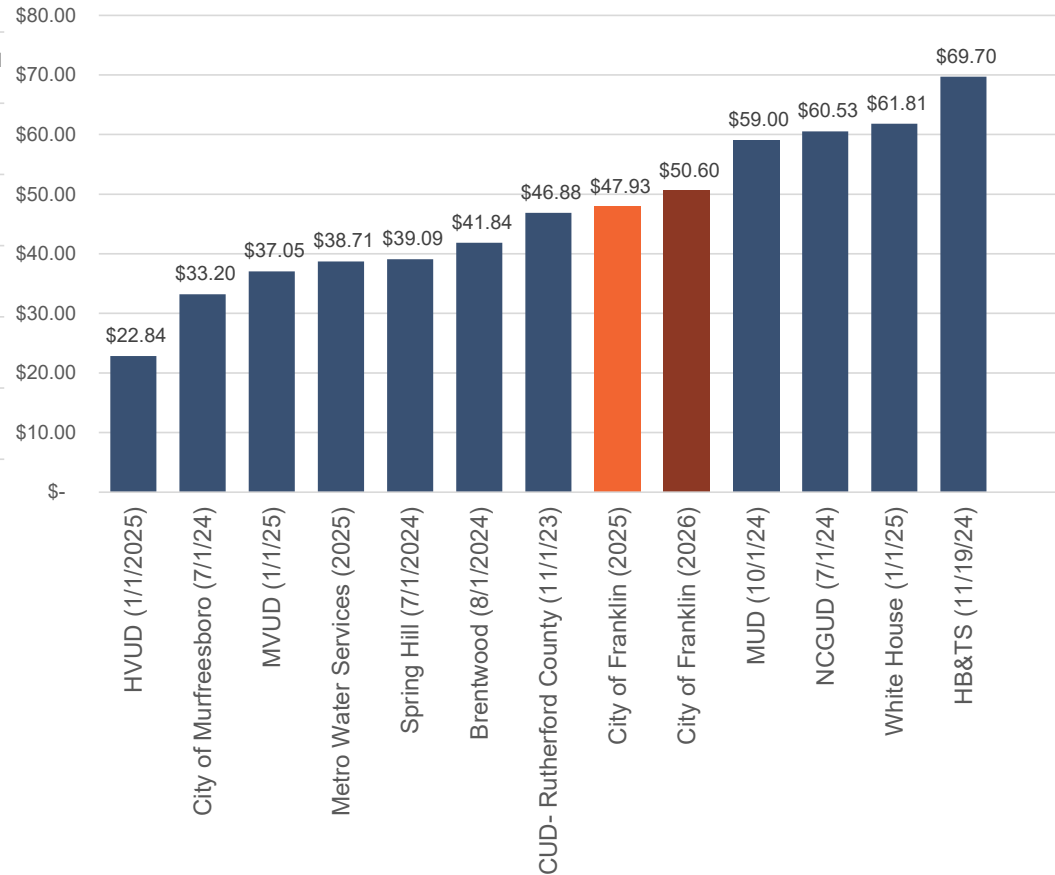
Franklin's Current Benchmarking

Comparison of nearby utilities at 6,000 gallons of usage

Sanitary Sewer(Residential Inside) - 6,000 gallons consumption



Water Rates (Residential Inside) - 6,000 gallons consumption

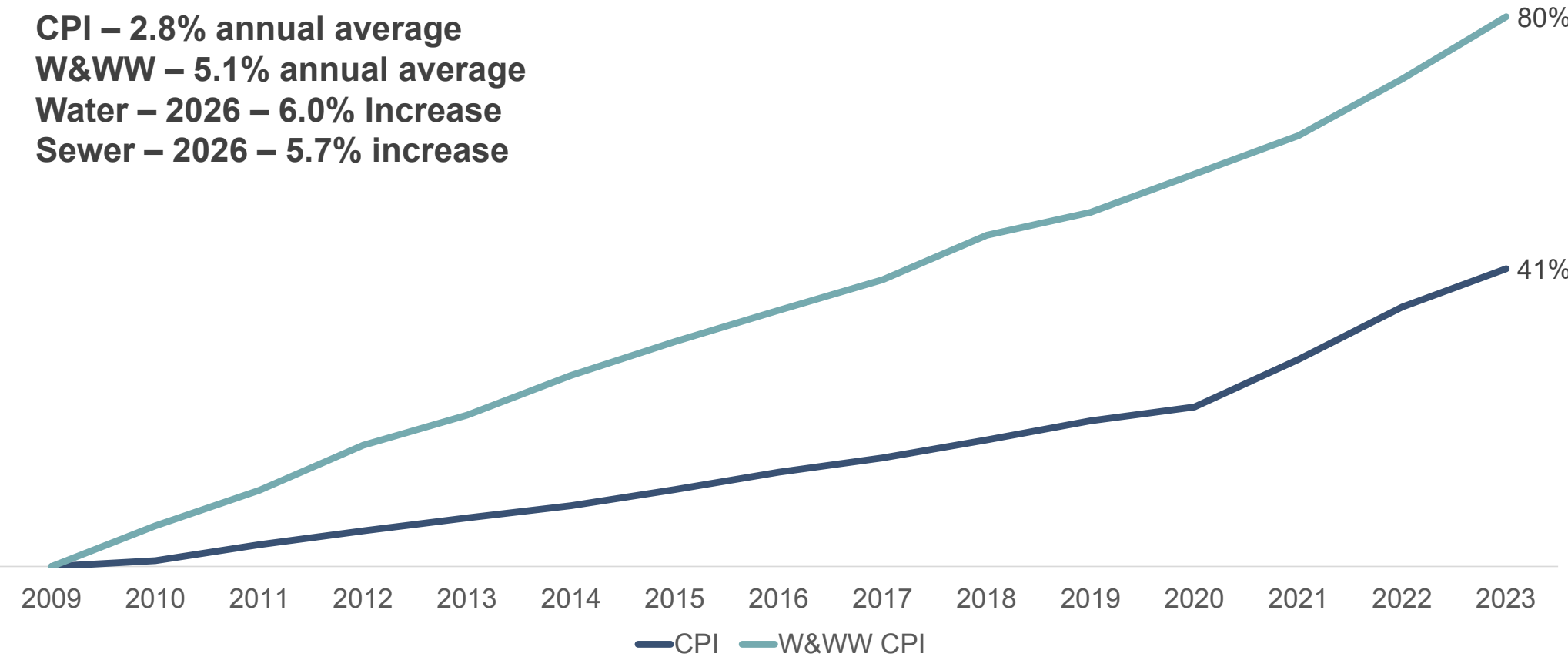


Hazen

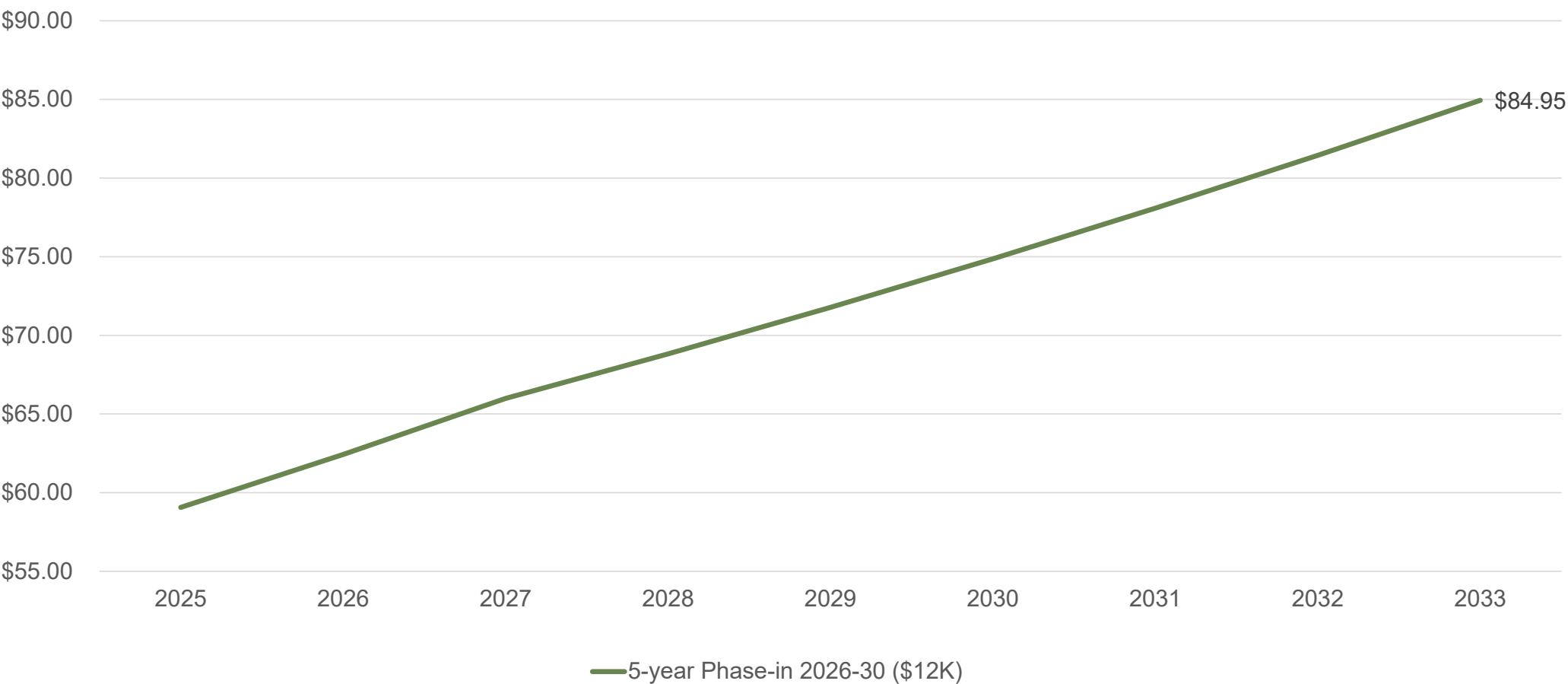
Questions?

Average Annual Increases Comparison

CPI – 2.8% annual average
W&WW – 5.1% annual average
Water – 2026 – 6.0% Increase
Sewer – 2026 – 5.7% increase



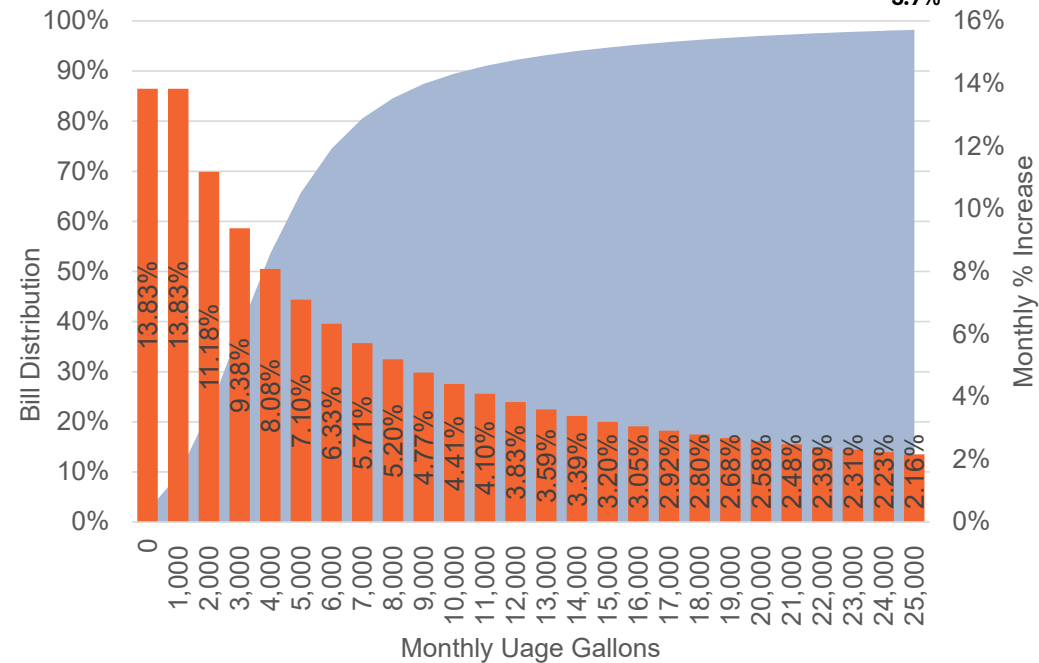
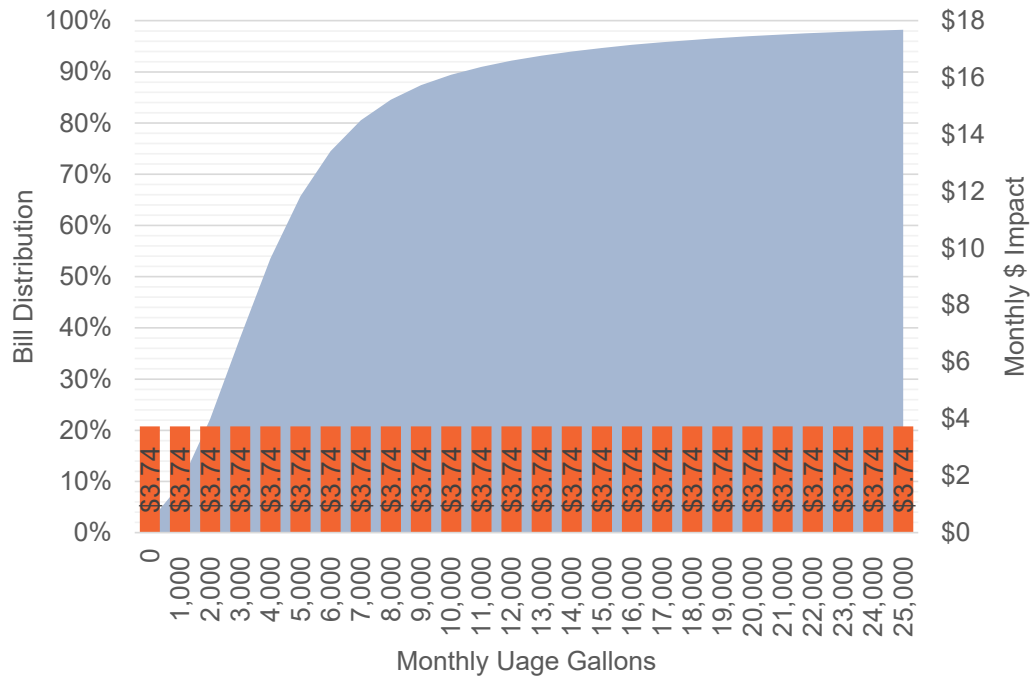
Projected Sewer Monthly Bill at 6K gallons



Sewer Scenario 1 – 100% Fixed Service Charge

Class	Existing			Proposed Rates			\$ Difference			% Increase			Effective Increase
	Service Charge Includes 1,000 gals	Tier 1 (1,001 to 15,000 gals)	Tier 2 (Over 15,000 gals)	Service Charge Includes 1,000 gals	Tier 1 (1,001 to 15,000 gals)	Tier 2 (Over 15,000 gals)	Charge Includes 1,000 gals	Tier 1 (1,001 to 15,000 gals)	Tier 2 (Over 15,000 gals)	Charge Includes 1,000 gals	Tier 1 (1,001 to 15,000 gals)	Tier 2 (Over 15,000 gals)	
Inside Res	\$27.01	\$6.41	\$5.62	\$30.75	\$6.41	\$5.62	\$3.74	\$0.00	\$0.00	13.83%	0.00%	0.00%	6.6%
Outside Res	\$32.09	\$9.80	\$8.65	\$36.53	\$9.80	\$8.65	\$4.44	\$0.00	\$0.00	13.83%	0.00%	0.00%	6.9%
Inside Comm	\$52.44	\$6.96	\$5.97	\$59.69	\$6.96	\$5.97	\$7.25	\$0.00	\$0.00	13.83%	0.00%	0.00%	2.3%
Outside Comm	\$48.94	\$10.63	\$8.74	\$55.71	\$10.63	\$8.74	\$6.77	\$0.00	\$0.00	13.83%	0.00%	0.00%	1.8%
Inside Multi	\$27.01	\$6.41	\$5.62	\$30.75	\$6.41	\$5.62	\$3.74	\$0.00	\$0.00	13.83%	0.00%	0.00%	8.3%
Franklin Housing	\$21.61	\$5.13	\$4.50	\$24.60	\$5.13	\$4.50	\$2.99	\$0.00	\$0.00	13.83%	0.00%	0.00%	7.5%

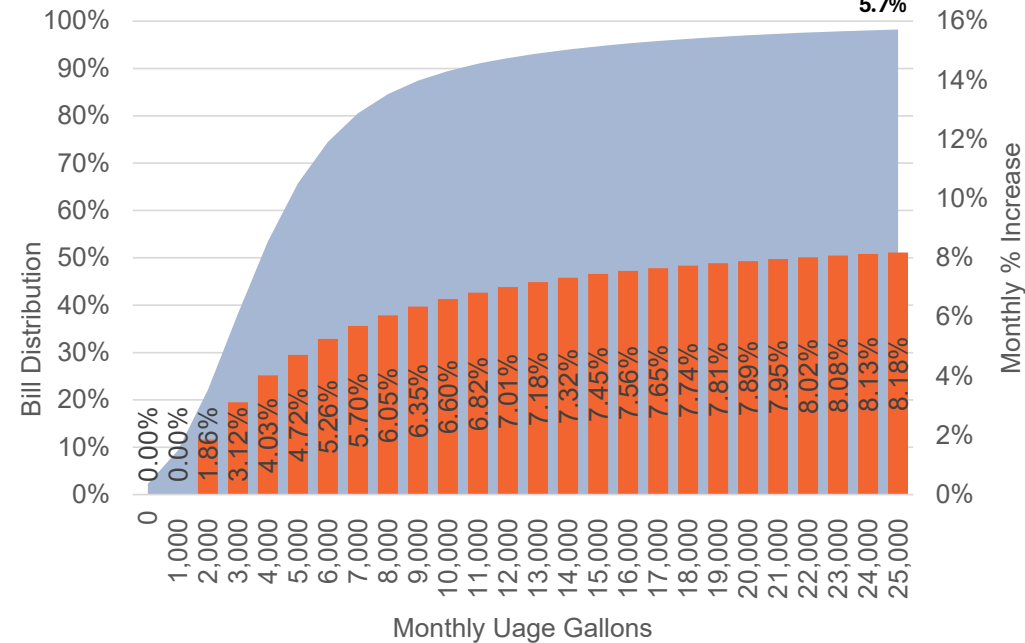
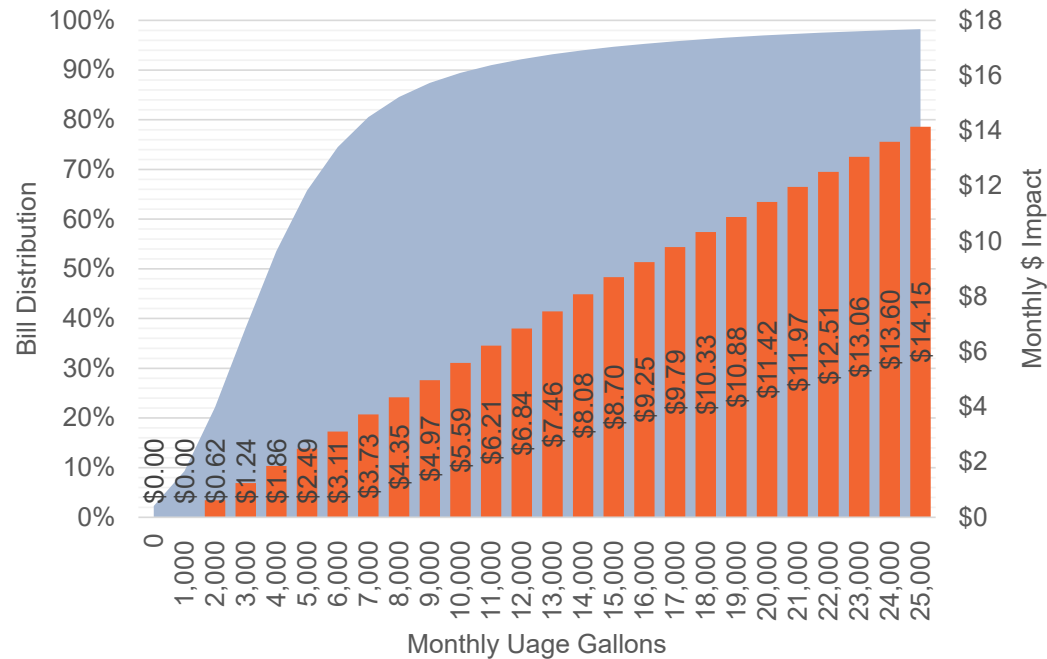
5.7%



Sewer Scenario 2 – 100% Volume Charge

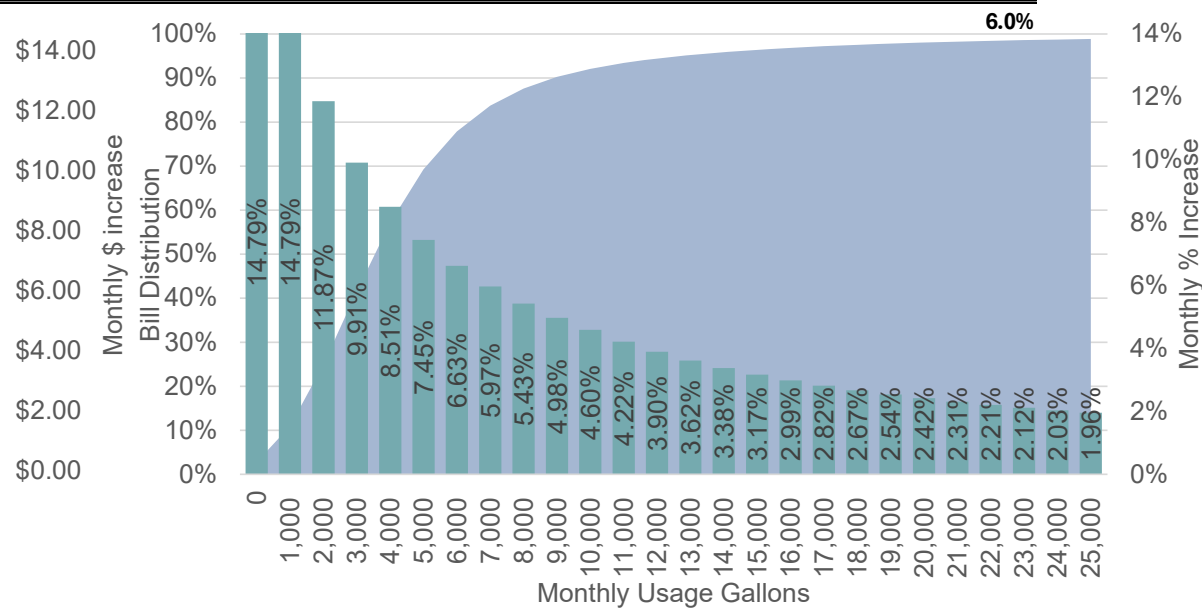
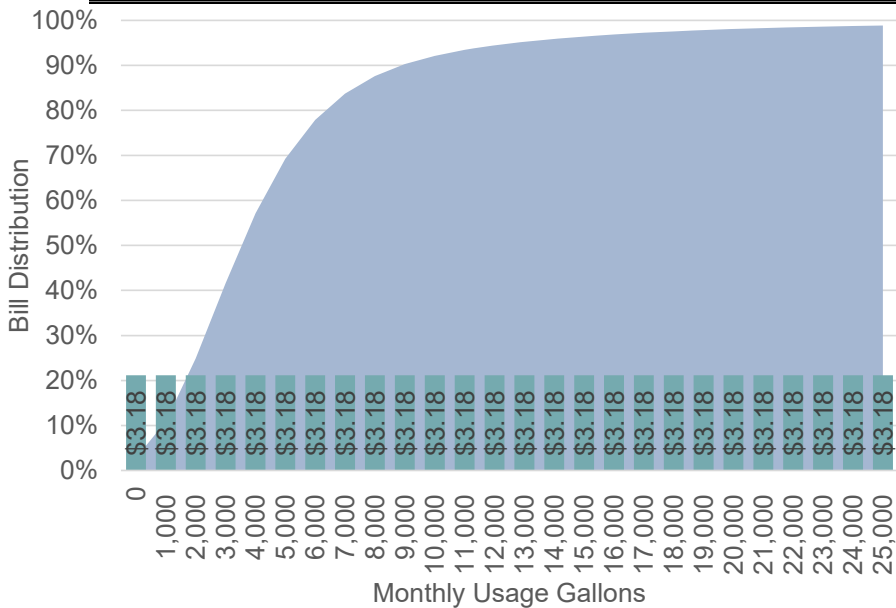
Existing				Proposed Rates			\$ Difference			% Increase			Effective Increase
Class	Service Charge Includes 1,000 gals	Tier 1 (1,001 to 15,000 gals)	Tier 2 (Over 15,000 gals)	Service Charge Includes 1,000 gals	Tier 1 (1,001 to 15,000 gals)	Tier 2 (Over 15,000 gals)	Service Charge Includes 1,000 gals	Tier 1 (1,001 to 15,000 gals)	Tier 2 (Over 15,000 gals)	Service Charge Includes 1,000 gals	Tier 1 (1,001 to 15,000 gals)	Tier 2 (Over 15,000 gals)	
Inside Res	\$27.01	\$6.41	\$5.62	\$27.01	\$7.03	\$6.16	\$0.00	\$0.62	\$0.54	0.00%	9.69%	9.69%	5.0%
Outside Res	\$32.09	\$9.80	\$8.65	\$32.09	\$10.75	\$9.49	\$0.00	\$0.95	\$0.84	0.00%	9.69%	9.69%	4.9%
Inside Comm	\$52.44	\$6.96	\$5.97	\$52.44	\$7.63	\$6.55	\$0.00	\$0.67	\$0.58	0.00%	9.69%	9.69%	8.1%
Outside Comm	\$48.94	\$10.63	\$8.74	\$48.94	\$11.66	\$9.59	\$0.00	\$1.03	\$0.85	0.00%	9.69%	9.69%	8.4%
Inside Multi	\$27.01	\$6.41	\$5.62	\$27.01	\$7.03	\$6.16	\$0.00	\$0.62	\$0.54	0.00%	9.69%	9.69%	3.9%
Franklin Housing	\$21.61	\$5.13	\$4.50	\$21.61	\$5.63	\$4.94	\$0.00	\$0.50	\$0.44	0.00%	9.69%	9.69%	4.5%

5.7%



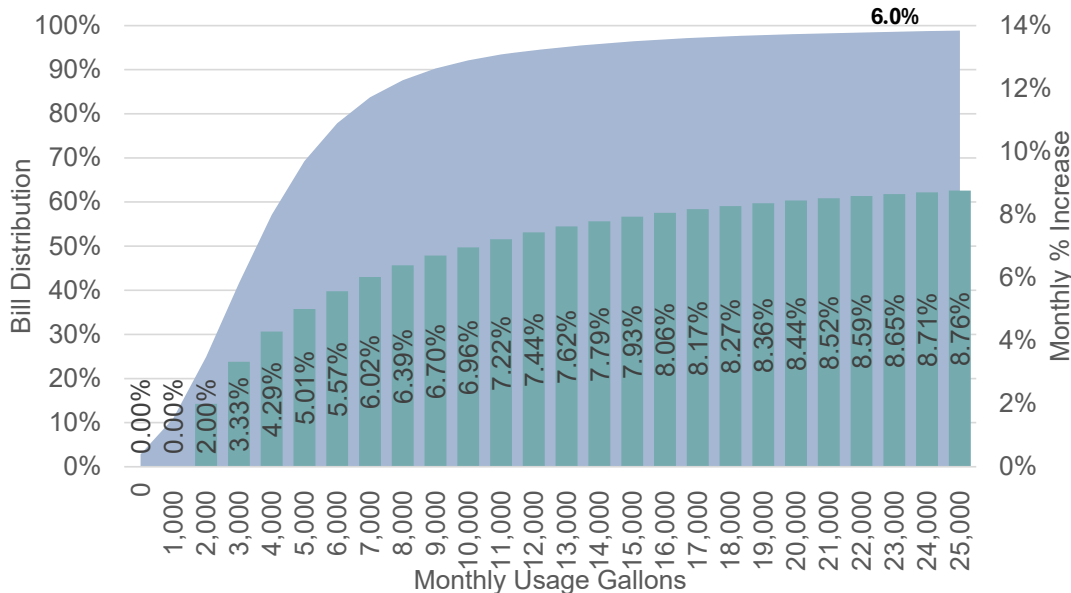
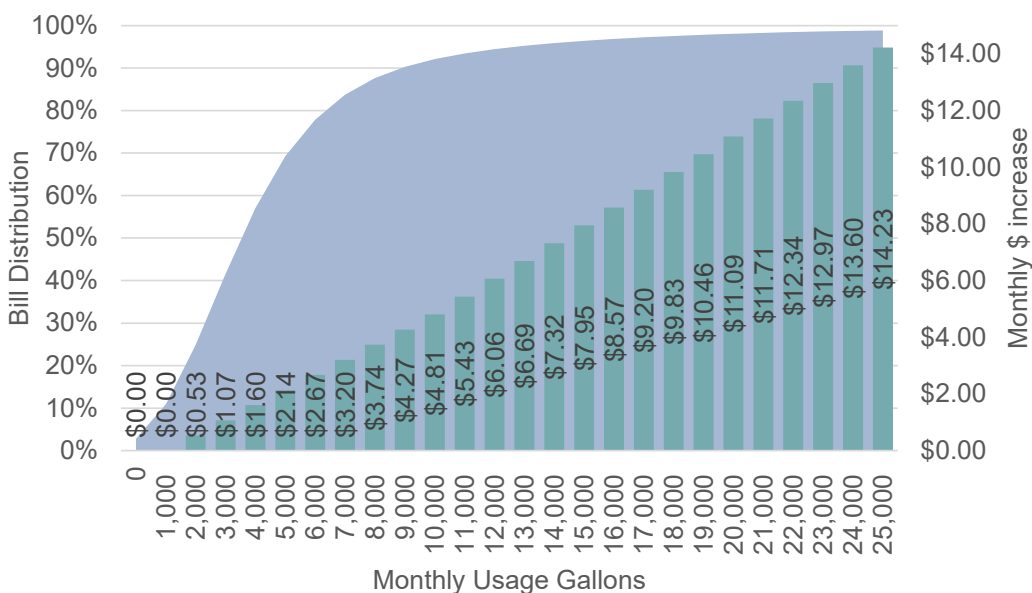
Water Scenario I – 100% Fixed Service Charge

Class	Proposed Rates				\$ Difference				% Increase				Effective Increase
	Service Charge Includes 1,000 gals	Tier 1 (1,000 to 10,000 gals)	Tier 2 (10,001 to 25,000 gals)	Tier 3 (Over 25,000 gals)	Charge Includes 1,000 gals	Tier 1 (1,000 to 10,000 gals)	Tier 2 (10,001 to 25,000 gals)	Tier 3 (Over 25,000 gals)	Charge Includes 1,000 gals	Tier 1 (1,000 to 10,000 gals)	Tier 2 (10,001 to 25,000 gals)	Tier 3 (Over 25,000 gals)	
Water- Residential - Inside City	\$24.66	\$5.29	\$6.22	\$7.15	\$3.18	\$0.00	\$0.00	\$0.00	14.79%	0.00%	0.00%	0.00%	7.3%
Water- Residential - Outside City	\$27.46	\$8.01	\$8.59	\$9.17	\$3.54	\$0.00	\$0.00	\$0.00	14.79%	0.00%	0.00%	0.00%	5.2%
Water- Commercial - Inside City	\$32.27	\$5.27	\$6.20	\$7.13	\$4.16	\$0.00	\$0.00	\$0.00	14.79%	0.00%	0.00%	0.00%	2.3%
Water- Commercial - Outside City	\$36.54	\$7.93	\$8.51	\$9.09	\$4.71	\$0.00	\$0.00	\$0.00	14.79%	0.00%	0.00%	0.00%	2.0%
Water- Irrigation - Inside City	\$32.27	\$5.27	\$6.20	\$7.13	\$4.16	\$0.00	\$0.00	\$0.00	14.79%	0.00%	0.00%	0.00%	1.5%
Water- Irrigation - Outside City	\$36.54	\$7.93	\$8.51	\$9.09	\$4.71	\$0.00	\$0.00	\$0.00	14.79%	0.00%	0.00%	0.00%	3.3%
Water- Multifamily -Inside	\$24.66	\$5.29	\$6.22	\$7.15	\$3.18	\$0.00	\$0.00	\$0.00	14.79%	0.00%	0.00%	0.00%	9.2%
Water- FHA	\$19.72	\$4.23	\$4.98	\$5.72	\$2.54	\$0.00	\$0.00	\$0.00	14.79%	0.00%	0.00%	0.00%	7.7%



Water Scenario 2 – 100% Volume Charge

Proposed Rates					\$ Difference				% Increase				Effective Increase
Class	Service Charge Includes 1,000 gals	Tier 1 (1,000 to 10,000 gals)	Tier 2 (10,001 to 25,000 gals)	Tier 3 (Over 25,000 gals)	Service Charge Includes 1,000 gals	Tier 1 (1,000 to 10,000 gals)	Tier 2 (10,001 to 25,000 gals)	Tier 3 (Over 25,000 gals)	Service Charge Includes 1,000 gals	Tier 1 (1,000 to 10,000 gals)	Tier 2 (10,001 to 25,000 gals)	Tier 3 (Over 25,000 gals)	
Water- Residential - Inside City	\$21.48	\$5.82	\$6.85	\$7.87	\$0.00	\$0.53	\$0.63	\$0.72	0.00%	10.10%	10.10%	10.10%	5.1%
Water- Residential - Outside City	\$23.92	\$8.82	\$9.46	\$10.10	\$0.00	\$0.81	\$0.87	\$0.93	0.00%	10.10%	10.10%	10.10%	6.6%
Water- Commercial - Inside City	\$28.11	\$5.80	\$6.83	\$7.85	\$0.00	\$0.53	\$0.63	\$0.72	0.00%	10.10%	10.10%	10.10%	8.5%
Water- Commercial - Outside City	\$31.83	\$8.73	\$9.37	\$10.01	\$0.00	\$0.80	\$0.86	\$0.92	0.00%	10.10%	10.10%	10.10%	8.7%
Water- Irrigation - Inside City	\$28.11	\$5.80	\$6.83	\$7.85	\$0.00	\$0.53	\$0.63	\$0.72	0.00%	10.10%	10.10%	10.10%	9.1%
Water- Irrigation - Outside City	\$31.83	\$8.73	\$9.37	\$10.01	\$0.00	\$0.80	\$0.86	\$0.92	0.00%	10.10%	10.10%	10.10%	7.9%
Water- Multifamily -Inside	\$21.48	\$5.82	\$6.85	\$7.87	\$0.00	\$0.53	\$0.63	\$0.72	0.00%	10.10%	10.10%	10.10%	3.8%
Water- FHA	\$17.18	\$4.66	\$5.48	\$6.30	\$0.00	\$0.43	\$0.50	\$0.58	0.00%	10.10%	10.10%	10.10%	4.9%



Water Scenario 3 –6% Across the Board

Proposed Rates

Class	Service Charge Includes 1,000 gals	Tier 1 (1,000 to 10,000 gals)	Tier 2 (10,001 to 25,000 gals)	Tier 3 (Over 25,000 gals)
Water- Residential - Inside City	\$22.77	\$5.61	\$6.59	\$7.58
Water- Residential - Outside City	\$25.36	\$8.49	\$9.11	\$9.72
Water- Commercial - Inside City	\$29.80	\$5.59	\$6.57	\$7.56
Water- Commercial - Outside City	\$33.74	\$8.41	\$9.02	\$9.64
Water- Irrigation - Inside City	\$29.80	\$5.59	\$6.57	\$7.56
Water- Irrigation - Outside City	\$33.74	\$8.41	\$9.02	\$9.64
Water- Multifamily -Inside	\$22.77	\$5.61	\$6.59	\$7.58
Water- FHA	\$18.21	\$4.48	\$5.28	\$6.06

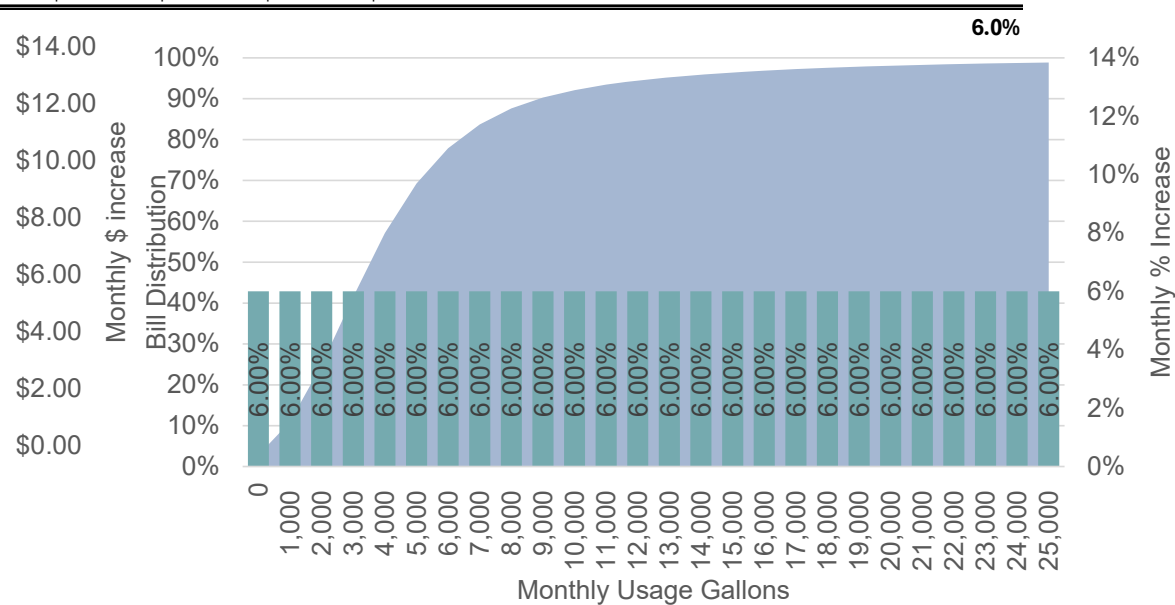
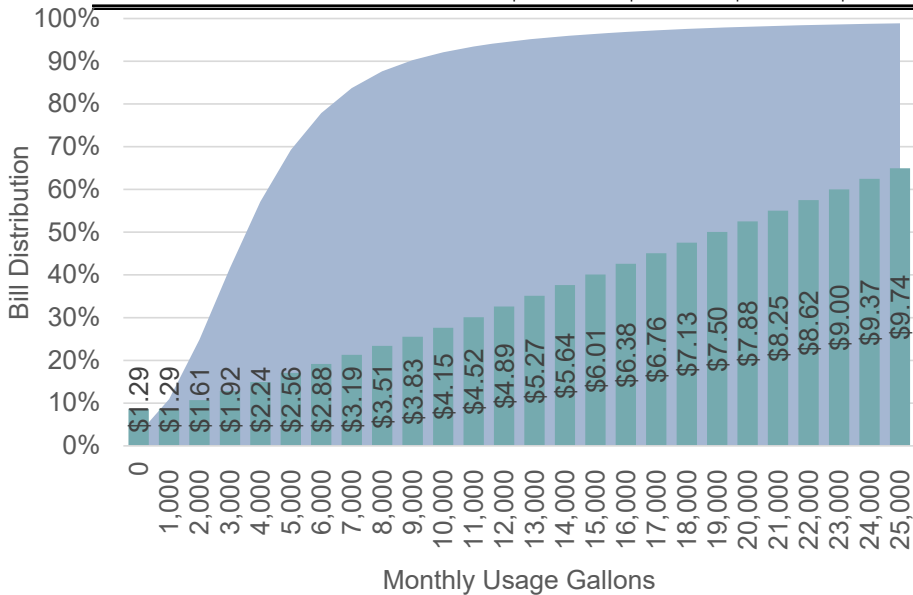
\$ Difference

Service Charge Includes 1,000 gals	Tier 1 (1,000 to 10,000 gals)	Tier 2 (10,001 to 25,000 gals)	Tier 3 (Over 25,000 gals)
\$1.29	\$0.32	\$0.37	\$0.43
\$1.44	\$0.48	\$0.52	\$0.55
\$1.69	\$0.32	\$0.37	\$0.43
\$1.91	\$0.48	\$0.51	\$0.55
\$1.69	\$0.32	\$0.37	\$0.43
\$1.91	\$0.48	\$0.51	\$0.55
\$1.29	\$0.32	\$0.37	\$0.43
\$1.03	\$0.25	\$0.30	\$0.34

% Increase

Service Charge Includes 1,000 gals	Tier 1 (1,000 to 10,000 gals)	Tier 2 (10,001 to 25,000 gals)	Tier 3 (Over 25,000 gals)	Effective Increase
6.00%	6.00%	6.00%	6.00%	6.0%
6.00%	6.00%	6.00%	6.00%	6.0%
6.00%	6.00%	6.00%	6.00%	6.0%
6.00%	6.00%	6.00%	6.00%	6.0%
6.00%	6.00%	6.00%	6.00%	6.0%
6.00%	6.00%	6.00%	6.00%	6.0%
6.00%	6.00%	6.00%	6.00%	6.0%
6.00%	6.00%	6.00%	6.00%	6.0%

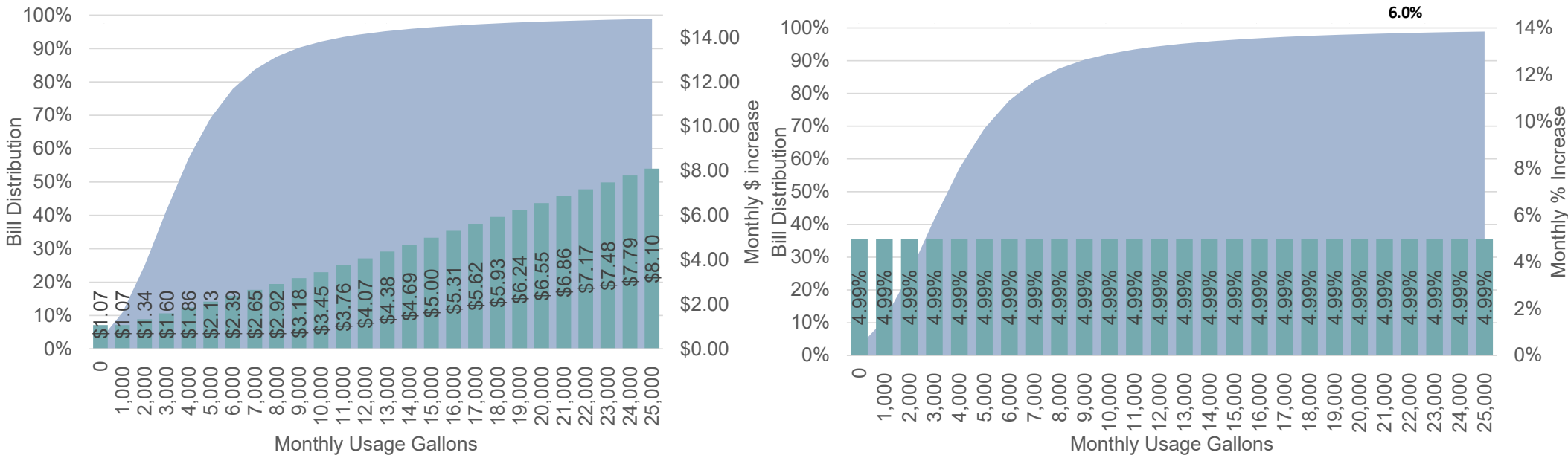
6.0%



Water Scenario 3 – Cost-of-Service Phase-in

Existing	Proposed Rates				\$ Difference				% Increase				
Class	Service Charge Includes 1,000 gals	Tier 1 (2,000 to 10,000 gals)	Tier 3 (10,000 to 25,000 gals)	Tier 4 (Over 25,000 gals)	Service Charge Includes 1,000 gals	Tier 1 (2,000 to 10,000 gals)	Tier 3 (10,000 to 25,000 gals)	Tier 4 (Over 25,000 gals)	Service Charge Includes 1,000 gals	Tier 1 (2,000 to 10,000 gals)	Tier 3 (10,000 to 25,000 gals)	Tier 4 (Over 25,000 gals)	Effective Increase
Water- Residential - Inside City	\$22.55	\$5.55	\$6.53	\$7.51	\$1.07	\$0.26	\$0.31	\$0.36	4.99%	4.99%	4.99%	4.99%	4.99%
Water- Residential - Outside City	\$25.11	\$8.41	\$9.02	\$9.63	\$1.19	\$0.40	\$0.43	\$0.46	4.99%	4.99%	4.99%	4.99%	4.99%
Water- Commercial - Inside City	\$29.51	\$5.53	\$6.51	\$7.49	\$1.40	\$0.26	\$0.31	\$0.36	4.99%	4.99%	4.99%	4.99%	4.99%
Water- Commercial - Outside City	\$33.42	\$8.33	\$8.93	\$9.54	\$1.59	\$0.40	\$0.42	\$0.45	4.99%	4.99%	4.99%	4.99%	4.99%
Water- Irrigation - Inside City	\$33.73	\$6.32	\$7.44	\$8.56	\$5.62	\$1.05	\$1.24	\$1.43	20.00%	20.00%	20.00%	20.00%	20.00%
Water- Irrigation - Outside City	\$38.20	\$9.52	\$10.21	\$10.91	\$6.37	\$1.59	\$1.70	\$1.82	20.00%	20.00%	20.00%	20.00%	20.00%
Water- Multifamily -Inside	\$22.55	\$5.55	\$6.53	\$7.51	\$1.07	\$0.26	\$0.31	\$0.36	4.99%	4.99%	4.99%	4.99%	4.99%
Water- FHA	\$18.04	\$4.44	\$5.23	\$6.01	\$0.86	\$0.21	\$0.25	\$0.29	4.99%	4.99%	4.99%	4.99%	4.99%

6.0%



Proposed 2026 and 2027 Rates

	2026				2027			
Class	Service Charge Includes 1,000 gals	Tier 1 (2,000 to 10,000 gals)	Tier 2 (10,000 to 25,000 gals)	Tier 3 (Over 25,000 gals)	Service Charge Includes 1,000 gals	Tier 1 (2,000 to 10,000 gals)	Tier 2 (10,000 to 25,000 gals)	Tier 3 (Over 25,000 gals)
Residential - Inside City	\$22.55	\$5.55	\$6.53	\$7.51	\$23.91	\$5.89	\$6.92	\$7.96
Residential - Outside City	\$25.12	\$8.41	\$9.02	\$9.63	\$26.62	\$8.92	\$9.56	\$10.21
Commercial - Inside City	\$29.52	\$5.53	\$6.51	\$7.49	\$31.29	\$5.87	\$6.90	\$7.94
Commercial - Outside City	\$33.42	\$8.33	\$8.94	\$9.54	\$35.43	\$8.83	\$9.47	\$10.12
Irrigation - Inside City	\$33.73	\$6.32	\$7.44	\$8.56	\$35.76	\$6.70	\$7.89	\$9.07
Irrigation - Outside City	\$38.20	\$9.52	\$10.21	\$10.91	\$40.49	\$10.09	\$10.82	\$11.56
Multifamily –Inside	\$22.55	\$5.55	\$6.53	\$7.51	\$23.91	\$5.89	\$6.92	\$7.96
FHA	\$18.04	\$4.44	\$5.23	\$6.01	\$19.12	\$4.71	\$5.54	\$6.37



File #: 21-0345

DATE: March 17, 2025

TO: Board of Mayor and Aldermen

FROM: Eric Stuckey, City Administrator
Eric Stuckey, City Administrator
Vernon Gerth, Asst. City Administrator Community Development

SUBJECT:

Follow-Up Discussion Regarding Possible Funding Options For The Purpose Of Assisting Franktown Open Hearts With Required Stormwater Improvements In Conjunction With The Development Of A New Facility Proposed For The Northeast Corner Of Johnson Circle And Granbury Street
WS 3/11/25

PURPOSE:

The purpose of this memorandum is to provide information to the Franklin Board of Mayor and Aldermen (BOMA) regarding the funding options that are available to assist Franktown Open Hearts with the construction of stormwater infrastructure that is required as a part of the development of Franktown's proposed building located on county-owned property on the northeast corner of the Johnson Circle/Granbury street intersection.

BACKGROUND/STAFF COMMENTS:

Franktown Open Hearts intends to develop a new facility on a county-owned parcel located on the northeast corner of Johnson Circle and Granberry Street. This is the same parcel the County had initially intended to develop, the County Archive Facility that was later constructed just off Carlisle Lane next to the new Animal Care Center. In designing the Johnson Circle site, the green infrastructure and stormwater improvements were initially considered to be located in an open ditch on property owned by the Franklin Housing Authority. The topography of this area could not be modified for this stormwater improvement to function. Had the open ditch on private property been viable the estimated cost of construction was \$137,225. An alternative design that includes placing the stormwater infrastructure in Johnson Circle was determined to be viable. The estimated cost of construction for the Johnson Circle design is \$785,025 plus additional survey and design work. Initially, City staff requested representatives from Franktown and the Franklin Housing Authority to work through an agreement that would allow Franktown to design and construct this improvement. If the BOMA decides to contribute the funding, for efficiency the Franklin Housing Authority has agreed to work with their financial partner to deed the Johnson Circle right-of-way to the City which will then allow the City to draft a development agreement with Franktown for designing and constructing these stormwater improvements within the Johnson Circle right-of-way. Franktown is requesting up to \$900,000 to offset the cost of this required improvement.

FINANCIAL IMPACT:

During the March 11, 2025 Work Session, the BOMA expressed interest in supporting the Franktown Open Hearts funding request of up to \$900,000 and asked staff to provide a summary of available funds. The attached summary reflects assigned and unassigned CDBG funding and a projection of

future federal funding if the CDBG program continues to exist in its current form. This summary also includes the unobligated Adequate Facilities Tax (city portion). These funds as well as a portion of the city's general fund that could be assigned to the Franktown project too. If the BOMA decides to support the Franktown funding request, a development agreement that specifies the desired funding, the timing of construction of the stormwater improvements, the reimbursement process, and the timing of the dedication of the Johnson Circle right-of-way would be drafted and presented to the BOMA for consideration during an upcoming BOMA meeting.

RECOMMENDATION:

Staff seeks guidance from the Board of Mayor and Aldermen regarding their interest in funding these improvements and which funding approach they prefer.

2022 - 2027 CDBG PROGRAM BALANCES

PROGRAM	YEAR	AWARD	DRAWN	** COMMITTED	BALANCE
CDBG	2022	\$369,035.00	\$300,273.16	(\$68,761.84)	\$0.00
CDBG	2023	\$368,352.00	\$204,217.48	(\$111,238.16)	\$52,896.36
CDBG	2024	\$318,746.00	0.0	(\$113,749.20)	\$204,996.80
** CDBG	2025	\$310,000.00	0.0	(\$112,000.00)	\$198,000.00
** CDBG	2026	\$310,000.00	0.0	(\$112,000.00)	\$198,000.00
** CDBG	2027	\$310,000.00	0.0	(\$112,000.00)	\$198,000.00

**CDBG Program Funding in 2025-2027 is unknown and as with all federally funded programs it is not guaranteed that the CDBG program will exist in future years.*

** Committed funds for Program Years 2022 and 2023 include contracts with Hard Bargain Association (Glass ST Bungalows) and Habitat for Humanity (Natchez/Granbury) for current projects that total \$130,000 and \$50,000 that is held on a recurring annual basis for emergency repairs. Committed funds for 2024 – 2027 include the Emergency Repair Program and also Admin and Planning costs. Admin and Planning are already drawn for 2022 and 2023.

Total CDBG Balance Available 2024: \$ 257,893.16

***Anticipated CDBG Available Funds From 2025 – 2027: \$ 594,000.00**

**Total Unobligated County Adequate Facilities Tax (city portion) 2025-2034:
\$ 2,779,647.00**

Known/Anticipated CDBG Requests

Entity	Amount	Project	Est. Timeline
Franklin Housing Authority	\$650,000	Shawnee	Spring/Summer 2025
The Hill, LLC	\$600,000	Bousquet Place (The Hill Property)	Unknown
Franktown Open Hearts	\$900,000	Franktown Open Hearts Building	Unknown
Emergency Repair	\$50,000	Miscellaneous	2025-2027

As of 3/19/2025



March 20, 2025

VIA ELECTRONIC MAIL

Honorable Mayor Ken Moore
Honorable Members of the Franklin Board of Mayor and
Aldermen
City of Franklin
Franklin, Tennessee 37064

Dear Mayor Moore and Aldermen:

Thank you for your recent consideration and discussion of FrankTown's request in relation to the required storm water improvements and assumption of Johnson Circle from Franklin Housing Authority. We appreciate all of your kind comments and support of FrankTown's Mission and also appreciate the thoughtful questions that you had. With this correspondence, we hope to address your comments and questions, but are always available for additional questions and discussion.

As you know, FrankTown began serving the most vulnerable in our community in 2005. What began as a labor of love and a sharing of Faith by our founder and early volunteers has grown into a ministry that supports, inspires and empowers at-risk youth in Franklin. One Hundred percent of our families live at or below the poverty level, with an average annual household income of \$12,563. Ninety-five percent of our families live in low-income housing. Our mission and ministry are complementary to that of Franklin Housing Authority, so having this opportunity to make a Home for FrankTown within the community we serve and near where so many of our families have a home with FHA is a blessing, and we are thankful for their support and cooperation in helping FrankTown to address our storm water issues.

In regards to our current programming, we served 170 children ages 6-18 in 2024, served over 10,000 meals and 155 of our children also attended summer camp. Our programming is essentially year-round, so we provide transportation and support, education and training in various locations. Because we also provide vocational training such as automotive repair, culinary education, woodworking and welding in addition to the tutoring, STEM, reading, computer and business skills and leadership training, we rely on the generosity of partners to host us in a variety of locations.

Throughout the year, we are hosted at Southall Church, Fourth Avenue Church of Christ, Christ Community Church, Grassland Heights Baptist Church, Williamson County Agricultural Center, Franklin Housing Authority, T-4 Shop, Williamson County Library, American Sign Design, Barefoot Republic Camp, Narrowgate, Kids Across America, Deer Run, Gentry Farm and

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Cultivate (multiple locations). All of these organizations generously allow us to utilize their spaces throughout the year. As a result, we have a tremendous amount of transportation costs ensuring that our children get from home, to the location(s) of their programming/dinner and back home at the end of the evening. Having a Home for FrankTown where would provide the programming in one location, close to where many of our children live, would free up those spaces for those organizations and significantly reduce our reliance, cost and staff time currently dedicated to transportation.

Not only is this about providing a central location for the programming for our current students, but we will be able to serve so many others. Because we rely on the shared spaces, we have a limited number of children and families that we can serve. While we do not maintain a formal wait list, we are able to estimate the number of children who would qualify for our services and support. For example, the Franklin Special School District has 37% of its students on the free/reduced lunch program, which is almost 1,400 children. Taking into account the students at Centennial High School who are on that same program, the number of children eligible for our services rises to close to 2000. We currently only serve approximately 10% of the population who need FrankTown.

We receive calls from parents and guardians on a weekly basis asking to enroll their children, but with our space and transportation limitations we are at capacity at 170 children. We estimate that we receive between 50-100 inquiries each year seeking a space for their children. With a Home for FrankTown, we will be able to serve two or three times what we currently serve.

When we were given this generous opportunity from County Mayor Rogers Anderson and the Williamson County Board of Commissioners to hold a long-term lease of the 1.28 acres of property at 215 Granbury, our Board of Directors set a goal to raise the funds to finally construct this Home for FrankTown. Our lease is 20 years, with the option of two additional 10-year terms, and the opportunity to purchase the land in the future.

After we completed our needs assessment, we set out to design and plan a structure that would ultimately house all of our programming and designed the site to integrate well into the community while also addressing the codes and requirements of the City. We were able to do so until we ran into the challenges with the storm water infrastructure.

Given the timing of providing this correspondence and continuing to work toward resolution of the off-site storm water infrastructure issue, we are happy to provide estimates of our construction costs. However we are still working with our consulting partners to finalize those, and as you know, with the passage of time, these will necessarily shift. At this time, our estimate for the building and site we have designed completely all in, including a 5% contingency amounts to approximately \$9,100,000. This figure includes completely building out and equipping all of our vocational spaces, including the culinary teaching kitchen and the automotive garage, which requires specialized equipment and safety features. We are hoping to partner with local businesses to sponsor those spaces. Among other items, this amount also includes approximately \$125,000 in City of Franklin fees and facilities taxes, an estimate of the cost of the off-site infrastructure for Johnson Circle that was shared at the last Work Session as well as additional civil engineering design, construction and administrative costs for the off-site infrastructure work. This further includes the additional survey work already completed on the storm water conveyance prior iterations and the additional cost to produce the survey and plat necessary for FHA to convey Johnson Circle to the City and associated easements.

We are working with our donors and will have some of this provided to us in the form of in-kind donations, but we wanted to be completely transparent about the estimated projected costs of the entire project. We have received \$2.1 Million in donations directly for the building project with a current total pledged amount of \$3.9 Million. These amounts are over and above the funding and donations we receive on annual basis for our operating budget. We have quite a few additional fundraising events planned in 2025, but we have also been discussing with Fourth Capital Bank what our financing options are.

As you may recall, in our lease with Williamson County, we are required to break ground by October of 2025. Unfortunately, trying to determine the best way to address the storm water issues has stalled our approval process for well over a year, as we were working with the City Staff to identify different alternatives. Now that it appears the Johnson Circle plan is the best alternative in the long-term for not only FrankTown, but also the City and the area in general, we are prepared to move forward with having that project fully engineered and designed. Our project schedule currently reflects a construction start date at the end of September of this year. While we are still working through timeframes of submittals to the City and timing of the Johnson Circle conveyance, we are committed to starting this project by October 2025, and we appreciate the City Staff who have been so generous with their time in helping us to meet that goal. The project schedule provides for the site work for the building and the off-site storm water infrastructure improvements to start at the same time and will be first tasks. FrankTown is agreeable to addressing the off-site improvements as a first task, and the Board of Directors welcome any financial assistance that the City may be willing to provide towards the storm water infrastructure resolution.

We hope that this additional information is helpful to your discussion of the dedication of Johnson Circle – so that the inadequate storm water infrastructure may be improved, but also consideration of financial assistance in the cost of improving that infrastructure. The FrankTown Board and its Staff are proud of our children and proud of our work to help some of the City of Franklin's most vulnerable have the training and learn the skills needed to break the cycle of poverty that may be holding them back from reaching their highest potential. We want to be able to extend that Mission and that Ministry to so many more who may seek our support. To that end, we are excited about getting our site plan approval back on track, so that we can finally construct a permanent Home for FrankTown.

Thank you most sincerely for your support and for any assistance the City may provide.

Respectfully,

The FrankTown Board of Directors and Staff

cc: Mr. Eric Stuckey, City Administrator

Mr. Vernon Gerth, Assistant City Administrator, Community and Econ. Dev.

Mr. Derwin Jackson, CEO, FHA

Mr. Scott Black, President, FHA



File #: 21-0323

DATE: March 12, 2025
TO: Board of Mayor and Aldermen
FROM: Eric Stuckey, City Administrator
Bill Squires, Asst. City Attorney

SUBJECT:

Consideration Of Ordinance 2025-08, An Ordinance To Clarify Regulation Of, And Restrictions On, Visible Possession Of Open Alcohol Containers And Consumption Of Alcohol, Other Than Beer, In Public

PURPOSE:

The purpose of this memorandum is to provide information to the Franklin Board of Mayor and Aldermen (BOMA) concerning Ordinance 2025-08, an Ordinance to clarify regulation of, and restrictions on, visible possession of open alcohol containers and consumption of alcohol, other than beer, in public.

BACKGROUND/STAFF COMMENTS:

This is a house-cleaning ordinance. The City regulates public possession and consumption of beer in Franklin Municipal Code Sec. 11-101, where possession of an open container and consumption are prohibited in public places. For alcohol other than beer, the City regulates public possession and consumption of alcohol in Sec. 8-122 and throughout Title 8, Chapter 1, Alcoholic Beverages Other Than Beer.

The beer version of the public possession and consumption regulation is more descriptive in naming prohibited locations, with a list that includes public street, alley, sidewalk, highway, avenue, public park, etc. For alcohol other than beer, the regulation is less descriptive, naming only public streets, governmental buildings, and public parks. The intention of the two sections is the same (no open containers in public or public consumption of either beer or alcohol), as it would make little sense to suggest a citizen cannot drink beer on public streets and sidewalks but they can drink spirits and liquors in those same locations.

This ordinance makes the two sections match each other. It takes the less descriptive ordinance about locations where alcohol possession and consumption are prohibited and makes it match the more descriptive section describing prohibited locations for possession and consumption of beer. Staff recommends approval.

FINANCIAL IMPACT:

No financial impact is anticipated.

RECOMMENDATION:

Staff recommends that the Board of Mayor and Aldermen approve Ordinance 2025-08, an Ordinance to clarify regulation of, and restrictions on, visible possession of open alcohol containers and consumption of alcohol, other than beer, in public.

ORDINANCE 2025-08

**AN ORDINANCE TO CLARIFY REGULATION OF, AND RESTRICTIONS ON,
VISIBLE POSSESSION OF OPEN ALCOHOL CONTAINERS AND
CONSUMPTION OF ALCOHOL, OTHER THAN BEER, IN PUBLIC.**

WHEREAS, in order to promote the health, safety, human rights, prosperity, and general welfare of the people of Franklin, Tennessee, the Board of Mayor and Aldermen is authorized to prescribe certain regulations and standards regarding the manufacturing, sale, possession, and consumption of alcohol and beer within the City; and

WHEREAS, the City of Franklin currently regulates the possession and consumption of beer in public through Franklin Municipal Ordinance Sec. 11-101, and regulates the possession and consumption of alcohol other than beer in public through Franklin Municipal Ordinance Sec. 8-122; and

WHEREAS, these ordinances were adopted at different times and inconsistencies exist between them regarding restricted locations for public possession and consumption of alcohol and beer; and

WHEREAS, the Board of Mayor and Aldermen desires that there be consistency between the two sections of the Franklin Municipal Code to promote clarity and ease of understanding by residents; and

WHEREAS, the Board of Mayor and Aldermen find that this action to be in the best interest of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF FRANKLIN BOARD OF MAYOR AND ALDERMEN, AS FOLLOWS:

SECTION I. The Title 8, Section 122 of the City of Franklin Municipal Code is hereby deleted in its entirety and replaced with the following:

Sec. 8-122. – Consumption of alcohol and visible possession of unsealed containers on streets, etc., prohibited.

It shall be unlawful for any person to drink or consume alcoholic beverages other than beer, or be in visible possession of any unsealed containers of alcoholic beverages other than beer, in or on any public street, alley, avenue, highway, sidewalk, public park, within any governmental building, or in any other public place, unless the place has all necessary licenses, certificates, and/or permits necessary for such consumption or visible possession of open containers.

SECTION II. **BE IT FINALLY ORDAINED** by the Board of Mayor and Aldermen of the City of Franklin, Tennessee, that this Ordinance shall take effect from and after its passage on second and final reading, the health, safety, and welfare of the citizens of Franklin, Tennessee, requiring it.

ATTEST:

CITY OF FRANKLIN, TENNESSEE:

By: _____

Angie Skarp

City Recorder

By: _____

Dr. Ken Moore

Mayor

Approved as to form by:

William E. Squires

Assistant City Attorney

PASSED FIRST READING:

PASSED SECOND READING:



File #: 21-0291

DATE: March 6, 2025
TO: Board of Mayor and Aldermen
FROM: Eric Stuckey, City Administrator
Kristine Brock, Asst. City Administrator/CFO
Michelle Hatcher, Director of Water Management

SUBJECT:

Consideration Of Procurement Award To Calgon Carbon Corporation Of Moon Township, Pennsylvania In The Total Lump-Sum Amount Of \$115,000.00 For Granular Activated Carbon (GAC) Water Filtration Media Exchange For The Water Treatment Division Of The Water Management Department (Purchasing Office Procurement Solicitation No. 2025-014; \$150,000.00 Budgeted In 421-89230-52103 For Fiscal Year 2025; Contract No. 2025-0081)

PURPOSE:

The purpose of this procurement is to purchase the removal of the existing granular activated carbon (GAC) and replace with new virgin GAC in one of the three GAC vessels at the Water Treatment Plant.

BACKGROUND/STAFF COMMENTS:

The City published on January 30, 2025 a Notice to Bidders in the *Williamson Herald*. In addition, bid documents were sent on the same date directly to 13 potential bidders known or thought to be interested in this solicitation. Bids from two service providers were publicly opened at the bid opening held on February 27, 2025. A tabulation of the bids received for this solicitation is attached.

A reference check by staff for the responsible bidder was deemed not necessary because the City has used this service provider in the past with good results.

FINANCIAL IMPACT:

The lowest priced responsive bid by a responsible bidder was submitted by Calgon Carbon Corporation of Moon Township, Pennsylvania and is in the total lump-sum amount of \$115,000.00 for the specified granular activated carbon (GAC) water filtration media exchange. This bid was identified because it is the lowest bid submitted by a responsible bidder that most closely meets or exceeds the City's intention as expressed and implied by the City's specifications as well as the instructions, terms and conditions pertaining to this procurement solicitation. The Water Management Department Water Treatment Division budget for fiscal year 2025 allocates \$150,000.00 out of the 421 Fund for the purchase of the GAC water filtration media exchange. The \$115,000.00 bid amount is \$35,000 (23.33%) under budget.

RECOMMENDATION:

Staff recommends that the City accept the bid from Calgon Carbon Corporation of Moon Township, Pennsylvania in the total lump-sum amount of \$115,000.00 for granular activated carbon (GAC) water filtration media exchange and award this procurement to this bidder.

Tabulation of results from bid opening for City of Franklin, TN Procurement Solicitation No. 2025-014*

Event Number	2025-014		Organization	City of Franklin, TN eBid	
Event Title	Granular Activated Carbon (GAC) Water Filtration Media Exchange		Workgroup	Purchasing	
Event Description	Granular Activated Carbon (GAC) Water Filtration Media Exchange		Event Owner	Suzanne Ward	
Event Type	ITB		Email	suzanne.ward@franklin.tn.gov	
Issue Date	1/30/2025 05:27:25 PM (CT)		Phone	615-550-6698	
Close Date	2/27/2025 02:00:00 PM (CT)		Fax	n/a	
Responding Supplier	City	State	Response Submitted	Lines Responded	Response Total
Calgon Carbon Corporation	Moon Township	PA	2/26/2025 03:20:49 PM (CT)	1	\$115,000.00
Carbon Activated Corporation	Compton	CA	2/24/2025 02:50:37 PM (CT)	1	\$129,600.00

Tabulation of results from bid opening for City of Franklin, TN Procurement Solicitation No. 2025-014*

		Calgon Carbon Corporation		Carbon Activated Corporation	
		Total Price	\$115,000.00	Total Price	\$129,600.00
Line #	Description	Unit	Extended	Unit	Extended
1	Total quoted lump-sum bid price for completed project as specified, including proper disposal of spent materials and lab fees:		<u>\$115,000.00</u> \$115,000.00	\$129,600.00	\$129,600.00