



City of Franklin

109 3rd Ave S
Franklin, TN 37064
(615) 791-3217

Meeting Minutes

Budget & Finance Committee

Thursday, February 20, 2025

3:00 PM

Board Room

CALL TO ORDER

Alderman Jason Potts called the meeting to order at 03:06 PM

Board Members Present: Patrick Baggett, Jason Potts, Ann Petersen
Vice Chair Ann Petersen arrived at 3:33pm

Board Members Absent: Clyde Barnhill

Staff Present: Eric Stuckey, Kristine Brock, Angie Skarp

SETTING OF THE AGENDA

1. **Consideration Of Changes In Agenda And Setting The Agenda**
 - i. **Discussion Of Removal Of Items From Consent/Changes Not Requiring A Vote**
 - ii. **Proposed Changes To The Agenda**
 - iii. **Approval Of Agenda As Submitted Or Changed**

Sponsors:

A motion was made by Alderman Jason Potts, seconded by Alderman Patrick Baggett to Approve the Agenda as Submitted. The motion passed 3-0.

CITIZEN COMMENTS (Open for citizens to be heard on any issue or concern, including those related to items on the agenda. Please submit a Speaker Card at the beginning of the meeting if you would like to address the Board/Commission. If you would like to speak on an agenda item, the Chair will hold your comment until the public comment period associated with the item. As provided by law, Boards/Commissions shall make no decisions or consideration of action of citizen comments for items not on the agenda, except to refer the matter to the City Administrator/Staff for administrative consideration, or to a schedule the matter for consideration at a later date. Those addressing the Board/Commission are requested to come to the microphone and identify themselves by name and address for the official record. The Chair may restrict the period for public comment, including the length of the public comment period, the number of individuals who can speak and the length of time each individual may speak. When time allows, the standard individual public comment time is two minutes.)

Comments on agenda items may be made in person or by emailing recorder@franklintn.gov before noon on the day of the meeting. Comments will be submitted for the record.

NEW BUSINESS

2. **Consideration Of Resolution 2025-19, A Resolution Authorizing The Use Of The Competitive Sealed Proposal Procurement Method For Choosing The Service Provider For Annual Financial And Compliance Auditing Services For A Term Of Award**

Sponsors: Margaret Wilson

A motion was made by Alderman Patrick Baggett, seconded by Alderman Jason Potts to Recommend Approval of the Resolution to the Board of Mayor and Aldermen. The motion passed 3-0.

3. **Consideration Of Resolution 2025-20, A Resolution Authorizing The Use Of A Competitive Sealed Proposal Procurement Method For Choosing The Service Provider For Liability, Property, And Workers' Compensation Insurance Products And Services**

Sponsors: Kevin Townsel

A motion was made by Alderman Jason Potts, seconded by Alderman Patrick Baggett to Recommend Approval of the Resolution to the Board of Mayor and Aldermen. The motion passed 3-0.

4. **Consideration Of Resolution 2025-21, A Resolution Authorizing The Use Of The Competitive Sealed Proposal Procurement Method For Choosing A Service Provider For Employee Near-Site Clinic For A Term Of Award**

Sponsors: Kevin Townsel

A motion was made by Alderman Patrick Baggett, seconded by Alderman Jason Potts to Recommend Approval of the Resolution to the Board of Mayor and Aldermen. The motion passed 3-0.

5. **Budget Presentation - Finance & Administration**

Sponsors: Kristine Brock, Margaret Wilson, Jason Potts, Kevin Townsel, Jessica Davey, Brad Wilson

The item was acknowledged.

Please note that this item was heard first, recognizing that quorum would be achieved during New Business. Vice Chair Petersen arrived at 3:33PM.

OTHER BUSINESS

ADJOURN

A motion was made by Alderman Patrick Baggett, seconded by Alderman Jason Potts to Adjourn the Meeting. The motion passed 3-0.

Meeting Adjourned @ 4:50 PM



Ann Petersen, Vice Chair

DRAFT Minutes Prepared by Sarah Schilling, Assistant Deputy City Recorder, City Administration - 2/21/25, 2:21 PM