



DRAFT Meeting Minutes

Capital Investment Committee

Thursday, July 16, 2020

4:00 PM

Board Room

The Capital Investment Committee Meeting will limit physical access in the meeting room due to current limitations on public gatherings. Accommodations have been made to ensure that the public is able to participate in the meeting. The public may participate in the following ways: • Watch the meeting on FranklinTV or the City of Franklin website. • Watch the live stream through the City of Franklin Facebook and YouTube accounts. • Call in to the conference meeting 1-312-626-6799, Meeting ID: 950 8971 4833, Password: 432011. Callers will be unmuted and given an opportunity to comment during the meeting at specific times. • Limited viewing will be available in the lobby of City Hall to watch the live video. • The public may email comments and questions prior to the start of the meeting to recorder@franklintn.gov to be read aloud. • City YouTube: <https://www.youtube.com/user/CityOfFranklin> • City Facebook Live: <https://www.facebook.com/CityOfFranklin> • City website: <https://www.franklintn.gov/franklin-tv>

CALL TO ORDER

Chair Brandy Blanton called the BOMA meeting to order at 04:04 PM

Board Members Present: Margaret Martin, Beverly Burger, Dana McLendon, Brandy Blanton

Board Members Absent: None

MEETING PROCEDURE CHANGES

1. Consideration Of Resolution 2020-126, A Resolution Declaring That The Capital Investment Committee Shall Meet On July 16, 2020 And Conduct Its Essential Business By Electronic Means Rather Than Being Required To Gather A Quorum Of The Members Physically Present In The Same Location Because It Is Necessary To Protect The Health, Safety, And Welfare Of Tennesseans In Light Of The COVID-19 Outbreak.

Sponsors: Shauna Billingsley

A motion was made by Alderman Margaret Martin, seconded by Alderman Beverly Burger to Recommend Approval to the Board of Mayor and Aldermen the Resolution. The motion Passed 4-0.

APPROVAL OF MINUTES

2. Consideration Of Approval Of Minutes Of The May 28, 2020 Capital Investment Committee Meeting.

Sponsors: Lanaii Benne

A motion was made by Alderman Beverly Burger, seconded by Alderman Margaret Martin to Approve the Minutes. The motion Passed 4-0.

NEW BUSINESS

3. Consideration Of Sewer Availability For 1103 Holly Hill Drive (Map 089P, Parcel 04300).

Sponsors: Michelle Hatcher, Scott Andrews

A motion was made by Alderman Margaret Martin, seconded by Alderman Beverly Burger to Recommend Approval to the Board of Mayor and Aldermen the Contract / Agreement. The motion Passed 4-0.

4. Consideration To Deny Sewer Availability At 344 Franklin Road (Map 063, Parcel 02700).

Sponsors: Michelle Hatcher

A motion was made by Alderman Margaret Martin, seconded by Alderman Beverly Burger to Recommend Disapproval to the Board of Mayor and Aldermen the Contract / Agreement. The motion Passed 3-0.

5. Consideration Of Draft Change Order No. 4 To COF Contract No. 2017-0264 With Kiewit Infrastructure South Co, For The Water Reclamation Facility Modifications & Expansion Project.

Sponsors: Michelle Hatcher

A motion was made by Alderman Beverly Burger, seconded by Alderman Margaret Martin to Recommend Approval to the Board of Mayor and Aldermen the Contract / Agreement. The motion Passed 3-0.

6. Consideration Of **Draft** COF Contract No. 2020-0189, A Professional Services Agreement With ECS Southeast, LLP for On-Call Construction Engineering & Inspection And Testing Services.

Sponsors: Paul Holzen, Jonathan Marston

A motion was made by Alderman Beverly Burger, seconded by Alderman Margaret Martin to Recommend Approval to the Board of Mayor and Aldermen the Contract / Agreement. The motion Passed 4-0.

7. Consideration Of **Draft** COF Contract No. 2020-0190, A Professional Services Agreement With HDR Construction Control Company For On-Call Construction Engineering & Inspection And Testing Services.

Sponsors: Paul Holzen, Jonathan Marston

A motion was made by Alderman Beverly Burger, seconded by Alderman Margaret Martin to Recommend Approval to the Board of Mayor and Aldermen the Contract / Agreement. The motion Passed 4-0.

8. Consideration Of **Draft** Amendment No. 2 To COF Contract No. 2017-0171, A Professional Services Agreement With Volkert, Inc. For The Design Of the Franklin ITS Extension Project At A Lump Sum Cost Increase Of \$4,750.00.

Sponsors: Paul Holzen, Jonathan Marston, Adam Moser

A motion was made by Alderman Margaret Martin, seconded by Alderman Dana McLendon to Recommend Approval to the Board of Mayor and Aldermen the Contract / Agreement. The motion Passed 4-0.

9. Capital Projects Dashboard & Status Updates For July 2020.

Sponsors: Paul Holzen, Jonathan Marston

The Report was acknowledged.

OTHER BUSINESS

ADJOURN

A motion was made by Alderman Margaret Martin, seconded by Alderman Dana McLendon to Adjourn . The motion Passed 4-0.