



# City of Franklin

109 3rd Ave S  
Franklin, TN 37064  
(615)791-3217

## Meeting Agenda

### Work Session

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Tuesday, February 23, 2016

5:00 PM

Board Room

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#### Call to Order

#### Citizen Comments

#### WORKSESSION DISCUSSION ITEMS

1. [16-0180](#) Consideration of Event Permit for Snowball Express 5K in Downtown Franklin on May 28, 2016  
  
**Sponsors:** Deb Faulkner  
**Attachments:** [Snowball Express App 2016 REVISED.pdf](#)
2. [16-0181](#) Consideration of Event Permit for Mellow Mushroom Live on the Square Concert Series April - September, 2016 in Downtown Franklin.  
  
**Sponsors:** Deb Faulkner  
**Attachments:** [Mellow Mushroom Concerts App 2016 REVISED.pdf](#)
3. [16-0182](#) Consideration of Event Permit for the Franklin Hot Air Balloon Festival in Westhaven on May 14, 2016  
  
**Sponsors:** Deb Faulkner  
**Attachments:** [Franklin Hot Air Balloon Festival 2016 REVISED App.pdf](#)
4. [16-0188](#) \*Consideration of Resolution 2016-06, A Resolution to Revise the Organizational Chart within the Engineering Department.  
  
**Attachments:** [Res 2016-06 Engineering Department Organizational Chart with Attachment A.I](#)
5. [16-0137](#) Consideration Of Procurement Award To Cumberland Fire Apparatus & Equipment Of Nashville, Tennessee In The Total Lump-Sum Amount Of \$54,722.75 For 155 New And Unused Firefighter Fire Escape Systems For The Fire Department (Purchasing Office Procurement Solicitation No. 2016-016; \$89,900 Budgeted In 110-83530-42200 For Fiscal Year 2016; Contract No. 2016-0044) (02/23/16 WS)  
  
**Sponsors:** Rocky Garzarek and Todd Horton  
**Attachments:** [2016-016 Tabulation of bids](#)

6. [16-0189](#) Discussion Concerning Process for Prioritization of Projects within the Capital Investment Program for Fiscal Years 2017 through 2026
- Sponsors: Engineering
7. [16-0169](#) Follow-up presentation and general discussion on recommended revisions to the City's Parkland Dedication Ordinance.
- Attachments: [Parkland Dedication Ordinance – Follow-up 2-4-16.pdf](#)
- Legislative History
- 2/9/16 Work Session referred to the Work Session

### Other Business

### Adjournment

Anyone requesting accommodations due to disabilities should contact ADA coordinator at 791-3277.

OFFICE USE ONLY:

Permit No: \_\_\_\_\_



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## CITY OF FRANKLIN EVENT PERMIT APPLICATION

*Application is Due 90 Days Prior to Scheduled Event.  
Please read application carefully and fully complete each section.  
A non-refundable application fee of \$100 is due at time of filing.*

**Note: Filing this application does not guarantee that your request will be granted.**

Please check  
all that apply:

☒ street closure

☐ parade

☒ other special event

☐ beer served (*separate permit required*)

Please supply the following information. For additional space, use separate sheets of paper and attach to the application.

**1) Location requested (if Temporary Street Closure only, list major roads to be closed):**

\_\_\_\_\_ Aspen Grove Park

\_\_\_\_\_ Liberty Park

\_\_\_\_\_ Eastern Flank Battlefield Park

\_\_\_\_\_ Fieldstone Farms

\_\_\_\_\_ Pinkerton Park

\_\_\_\_\_ Jim Warren Park

\_\_\_\_\_ Harlinsdale Farm

Other: Square

**2) Name/purpose of event:** Snowball Express 5K

**3) Date or dates of event:** May 28, 2016

**4) Time of Event:** 7:30 am

**5) Time of Street Closure (if applicable):** \_\_\_\_\_

**Set-Up Date/Time:** May 28/6am? **Tear-down Date/Time:** May 28/9:30?

\*Note: Two (2) hours will be added before set-up time and two hours (2) will be added after tear-down to allow time for clean-up. Event is responsible for payment of Franklin Police Officers during this time. Read Additional Requirements section for more information.

**6) Name of Applicant and Organization Requesting Permit:**

Snowball Express

**a) Address:** 6505 W Park Blvd Ste 306 PMB 256

Plano TX 75093

**b) Phone:** 2143341710 **c) Cell:** \_\_\_\_\_ **d) Fax:** \_\_\_\_\_

**e) E-mail address:** B.Kern@SnowballExpress.org

**7) Person in charge on day of event:** Leslie Ponder

**Cell:** 9312207440 **E-mail address:** Leslie.Ponder@cpalics.org



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8) Name and Cell Number of at least two others available on day of event:

Name: Tom Miller Cell: 615 456 3805 E-mail address: TomMillerFranklin@gmail.com

Name: Samantha Ponder Cell: 931 436 5568 E-mail address: TheSamponder@gmail.com

9) DETAILED description of event (use additional sheets):

5K foot race benefiting Snowball Express,  
an organization which supports the children  
of military Fallen

10) **ENCLOSE A DETAILED MAP** of event site, detailing any temporary or permanent structures, street closures, parking, etc. If applicable, list the location, blocks, streets, and/or intersections in which such event will occur. **For large-scale events, map should be obtained from the City's GIS division.**

11) An estimated number of participants and an estimated number of attendees expected to attend during the course of the event:

500

12) Please **attach a list** containing the names, addresses, and phone numbers of the Chairperson of the organization and all other persons involved in the management or control of organization and/or committee.

13) Is your organization based in Williamson County? Circle Yes or No  
(if no, please state where: TN)

14) Is your organization authorized to do business in Tennessee? Circle Yes or No

15) Is your organization a tax-exempt organization as described by the Internal Revenue Code Section 501(c)(3) or a not-for-profit organization? Circle Yes or No. If yes, please attach copy of IRS tax exemption letter providing proof of status.

16) Will you charge an admission/participation fee (including vendors)? If yes, please specify how much per person/vendor. yes \$30 / \$35

17) Will any charity, gratuity, or offers be solicited or accepted during the event? Circle Yes or No.

18) Is this event a fundraiser? Circle Yes or No. If yes, what organization will be benefactor of event? What percentage of funds will they receive? Snowball Express

100% after expenses

19) Will parking in the area of the event need to be restricted or prohibited? Circle Yes or No



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- 20) Will any sound amplification equipment be used during the event? Circle Yes or No. If no, please skip to Question #22. Yes
- 21) For what purpose will sound amplification be used (i.e. announcements, entertainment, etc.)?  
Announcements and start race
- 22) What type of sound amplification will be provided (DJ, Band, etc.)? Please list all that apply.  
Broadcast or recorded music
- 23) During what time period is sound amplification requested? Begin at 7am until 9:30
- 24) If for entertainment, give details of entertainment being provided (i.e. number of musicians, type of music, amp wattage, etc.). No band - rest to be determined
- 25) Will any stages, amusement attractions, or amusement rides, including inflatables, be erected for the event? Circle Yes or No. If yes, Applicant must give specific details as to the location and type of games/activities, i.e. inflatables, Horseshoes, relay races, etc. along with the name of the company providing the stages and/or activities. Applicant must also include a copy of that company's insurance certificate indicating coverage and listing the City of Franklin as additional insured. \*\*\*For stages, tents, inflatables, etc. constructed on site prior to the event, that date must be included on Certificate of Insurance provided to the City of Franklin. Stages MUST be removed from site at end of event. \*\*\*Rented inflatables/interactives that are set-up and manned by applicant must be included specifically in applicant's Certificate of Insurance.
- 26) What, if any, vendors will be present at event? (i.e medical related, shirts, arts, etc.) **Please provide detailed list.** Use additional sheets.
- 27) Will food, beverages, or merchandise be sold or given away? Circle Yes or No. If yes, clean-up is required. Please provide name of clean-up provider, contact, and phone number of person on-site during event. See Question #28. Race Committee - Leslie, Tam, Samantha
- 28) Events under 200 participants require a \$250 refundable security deposit at the time of approval. For events over 200, a \$1000 security deposit is required upon approval. If clean-up is not done properly, the organization requesting the permit will be fined (See Attachment A). Applicant's event coordinator or representative and a City of Franklin representative will conduct a Pre-Event meeting prior to event date for Pre-Event Check List Site Review. *At the end of the event, a Post-Event Check List shall be completed by the Applicant's event coordinator, or representative, and a City of Franklin representative to re-assess the site for trash and damage, and to secure with caution tape and signage (provided by event group) any tents left for removal.* Damage deposit will be refunded after a satisfactory Post Event Check List has been completed and signed off on by both the City of Franklin and organization requesting event.

- 29) *\*NOTE:* Events that include deep frying cooking oil operations are required to have a grease pit on-site and contract with a grease waste hauler to handle the grease waste and removal of the grease pit. A copy of this agreement shall be filed along with this application. The primary event sponsor is required to remove all cooking grease from the site immediately after the event. Illegal dumping of cooking grease will be prosecuted. *Please read Additional Requirements section of this application for more information.*
- 30) Will you require a temporary water tap? Circle Yes or No. If yes, please list exact locations:  
\_\_\_\_\_  
\_\_\_\_\_
- 31) Will alcohol, beer, and/or wine be given away or sold? Circle Yes or No. If yes, a permit from the relevant board is required. *Please read Additional Requirements section of this application for more information.*
- 32) Will your event include tents or other temporary structures, propane use, or open flames? Circle yes or no. Events using tents of size 20 x 10 or larger require permitting from Franklin Fire Department. Safety measures must be provided on all tents, especially those set-up prior to the actual event. Tents should be taken down the date the event has ended. *Please read Additional Requirements section of this application for more information.*
- 33) Attach Good Neighbor Letter and Mailing List used. *Please read Additional Requirements section of this application for more information.*

**TITLE VI OF THE 1964 CIVIL RIGHTS ACT**

"No person in the United States shall, on the ground of race, color, or national origin be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance."

The City of Franklin does not discriminate based on race, color or national origin in federal or state sponsored programs, pursuant to Title VI of the Civil Rights Acts of 1964 (42 U.S.C. 2000d). For more information or to file a complaint against the City of Franklin under Title VI of the 1964 Civil Rights Act, contact the Title VI Coordinator:

Risk Manager  
City of Franklin  
109 Third Avenue South  
Franklin, Tennessee 37064  
615.791.3277

The City of Franklin is committed to providing reasonable access and accommodations upon request for people with disabilities. Please call the Risk Management Department at (615)791-3277 for specific requests.

**PLEASE READ ATTACHMENTS BEFORE SIGNING  
APPLICATION.**

- 1) I/We agree to abide by all ordinances and regulations of the City of Franklin and all conditions placed upon the event by the City Administrator and the Board of Mayor and Aldermen.
- 2) I/We do swear or affirm that all of the information given in this application is true and complete.
- 3) I/We do hereby agree to assume the defense of and indemnify and save harmless the City, its aldermen, boards, commissions, officers, employees and agents, from all suits, actions, damages or claims to which the City may be subjected of any kind or nature whatsoever resulting from, caused by, arising out of or as a consequence of such event and the activities permitted in connection there with, and to submit a certificate of insurance prior to the event in an amount acceptable to the City Administrator.
- 4) I/We agree to provide a copy of this signed Event Application to any vendors, planners, and related parties associated with the event to ensure they are familiar with the guidelines set forth herein.
- 5) I/We understand that I/we assume the responsibility of the actions of any vendors, planners, and related parties for this event.
- 6) I/We understand that granting of Special Event Permit does not imply granting of other permit that is separately required.
- 7) The application for an event permit shall be filed not less than 90 days nor more than 364 days prior to the scheduled date of such event. Suggested filing is at least 180 days prior to scheduled event. Events should not be advertised or promoted until an event permit has been obtained from the City. Failure to file in a timely manner may result in denial of a permit.
- 8) The City reserves the right to require one or more City of Franklin police officers or other emergency personnel be present at any and all events that occur within the city limits. Please budget for this request at a rate of \$30 per hour at a minimum of two (2) hours.

BY: *Justin Ponder* Date: Jan 19 2016  
(Signature and title – must be officer of organization)

Approved by the Board of Mayor and Aldermen on \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Dr. Ken Moore, Mayor

\_\_\_\_\_  
Eric S. Stuckey, City Administrator

*If you have questions concerning your request, please call 615-550-6606.*

\*\*\*\*\*  
★  
★ **Return application to:** ★  
★ City Administrator's Office ★  
★ City Hall ★  
★ 109 Third Ave South ★  
★ Franklin, TN 37065 ★  
★ 615-791-3217 ★  
★ 615-790-0469 (FAX) ★  
★  
★  
\*\*\*\*\*

# Snowball Express



**FRANKLIN DISCLAIMER**  
 This map was created by the City of Franklin's IT Department and was compiled from the most authentic information available. The City is not responsible for any errors or omissions contained hereon. All data and materials Copyright © 2016. All Rights Reserved.

- Route
- Harpeth River
- Parks

## Event Permit Application for Snowball Express 5K

### 12. Snowball Express 5K Committee

Leslie Ponder 544 Brixham Park Dr Franklin, TN 37069 931-220-7440

Samantha Ponder 544 Brixham Park Dr Franklin, TN 37069 931-436-5568

Tom Miller 1328 Carnton Lane Franklin, TN 37064 615-456-3805

### 26. Vendors at event

Unsure at this time. Sponsors will have the option to have a booth.

Internal Revenue Service  
P.O. Box 2508  
Cincinnati, OH 45201

Department of the Treasury

Date: APR 09 2008

SNOWBALL EXPRESS  
2973 HARBOR BLVD STE 401  
COSTA MESA CA 92626

Person to Contact:  
Barb Herald  
ID #31-02637  
Toll Free Telephone Number:  
877-829-5500  
Employer Identification Number:  
20-6627830  
Advance Ruling Period Ends:  
December 31, 2010

Dear Sir or Madam:

This is in response to your letter of August 25, 2007, regarding your tax exempt status. We have updated our records to reflect the name change as indicated above.

Our records indicate that a determination letter was issued in February 2007 that recognized you as exempt from Federal income tax, and reflect that you are currently exempt under section 501(c)(3) of the Internal Revenue Code. Our records also indicate that you are classified as a public charity under section(e) 508(a)(1) and 170(b)(1)(A)(vi) of the Code until the advance ruling period ending date shown above.

Within 90 days from the end of the advance ruling period, you must submit Form 8734, *Support Schedule for Advance Ruling Period*, in order for us to determine whether you meet the applicable public charity support tests.

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Grantors and contributors may rely on the determination that you are not a private foundation until 90 days after the end of your advance ruling period. If you submit the required information within 90 days, grantors and contributors may continue to rely on the advance determination until the Service makes a final determination of your public charity status.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely,



Cindy Westcott  
Manager, Exempt Organizations  
Determinations

FEB-29-2007 04:37

TEGE 7825

5132634513 P.1

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: FEB 9 2007

M. SCOTT KERR FOUNDATION INC  
C/O SNOWBALL EXPRESS  
28241 CROWN VALLEY PKY STE 401  
LAGUNA NIGUEL, CA 92677

Employer Identification Number:  
20-5627830

DIN:

17053005036027

Contact Person:

CARLY D YOUNG

ID# 31494

Contact Telephone Number:

(877) 829-5500

Accounting Period Ending:

December 31

Public Charity Status:

170(b) (1) (A) (vi)

Form 990 Required:

Yes

Effective Date of Exemption:

September 25, 2006

Contribution Deductibility:

Yes

Advance Ruling Ending Date:

December 31, 2010

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c) (3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c) (3) of the Code are further classified as either public charities or private foundations. During your advance ruling period, you will be treated as a public charity. Your advance ruling period begins with the effective date of your exemption and ends with advance ruling ending date shown in the heading of the letter.

Shortly before the end of your advance ruling period, we will send you Form 8734, Support Schedule for Advance Ruling Period. You will have 90 days after the end of your advance ruling period to return the completed form. We will then notify you, in writing, about your public charity status.

Please see enclosed Information for Exempt Organizations Under Section 501(c) (3) for some helpful information about your responsibilities as an exempt organization.

Letter 1045 (DO/CG)

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TENNESSEECITY OF FRANKLIN  
EVENT PERMIT APPLICATION

*Application is Due 90 Days Prior to Scheduled Event.*  
*Please read application carefully and fully complete each section.*  
**A non-refundable application fee of \$100 is due at time of filing.**

**Note: Filing this application does not guarantee that your request will be granted.**

Please check  
all that apply:

☐ street closure

☐ parade

☐ other special event

☐ beer served (**separate permit required**)

Please supply the following information. For additional space, use separate sheets of paper and attach to the application.

1) **Location requested (if Temporary Street Closure only, list major roads to be closed):**

\_\_\_\_\_ Aspen Grove Park

\_\_\_\_\_ Liberty Park

\_\_\_\_\_ Eastern Flank Battlefield Park

\_\_\_\_\_ Fieldstone Farms

\_\_\_\_\_ Pinkerton Park

\_\_\_\_\_ Jim Warren Park

\_\_\_\_\_ Harlinsdale Farm

Other: Parking spaces in front of mellow mushroom Franklin

2) **Name/purpose of event:** Live on the Square

3) **Date or dates of event:** 4/9, 5/14, 6/11, 7/9, 8/13, 9/10

4) **Time of Event:** 6pm - 10pm

5) **Time of Street Closure (if applicable):** 3pm block corner parking spaces

**Set-Up Date/Time:** 2-3 hrs prior to event

**Tear-down Date/Time:** 30 minutes after event

\*Note: Two (2) hours will be added before set-up time and two hours (2) will be added after tear-down to allow time for clean-up. Event is responsible for payment of Franklin Police Officers during this time. Read Additional Requirements section for more information.

6) **Name of Applicant and Organization Requesting Permit:**

Mellow Mushroom Franklin - Jay Horvath

a) **Address:** 317 Main Street

b) **Phone:** 615-417-0471 c) **Cell:** \_\_\_\_\_ d) **Fax:** \_\_\_\_\_

e) **E-mail address:** jay@mellow@gmail.com

7) **Person in charge on day of event:** Jay Horvath

**Cell:** 615-417-0471 **E-mail address:** jay@mellow@gmail.com



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TENNESSEE

8) Name and Cell Number of at least two others available on day of event:

Name: Kathy Doherty Cell: \_\_\_\_\_ E-mail address: franklin@mellowmushroominfo.co

Name: Mark Clark Cell: \_\_\_\_\_ E-mail address: \_\_\_\_\_

9) DETAILED description of event (use additional sheets):

Live on the Square, family friendly, live music, entertainment,  
non-alcoholic event

10) **ENCLOSE A DETAILED MAP** of event site, detailing any temporary or permanent structures, street closures, parking, etc. If applicable, list the location, blocks, streets, and/or intersections in which such event will occur. **For large-scale events, map should be obtained from the City's GIS division.**

11) An estimated number of participants and an estimated number of attendees expected to attend during the course of the event:

375+

12) Please **attach a list** containing the names, addresses, and phone numbers of the Chairperson of the organization and all other persons involved in the management or control of organization and/or committee.

13) Is your organization based in Williamson County? Circle Yes or No  
(if no, please state where: \_\_\_\_\_)

14) Is your organization authorized to do business in Tennessee? Circle Yes or No

15) Is your organization a tax-exempt organization as described by the Internal Revenue Code Section 501(c)(3) or a not-for-profit organization? Circle Yes or No. If yes, please attach copy of IRS tax exemption letter providing proof of status.

16) Will you charge an admission/participation fee (including vendors)? If yes, please specify how much per person/vendor. NO

17) Will any charity, gratuity, or offers be solicited or accepted during the event? Circle Yes or No.

18) Is this event a fundraiser? Circle Yes or No. If yes, what organization will be benefactor of event? What percentage of funds will they receive? Death Row Dogs

19) Will parking in the area of the event need to be restricted or prohibited? Circle Yes or No.

The section right in front of Mellow Mushroom  
Revised February 2014  
Franklin



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FRANKLIN  
TENNESSEE

- 20) Will any sound amplification equipment be used during the event? Circle Yes or No. If no, please skip to Question #22.
- 21) For what purpose will sound amplification be used (i.e. announcements, entertainment, etc.)?  
live entertainment
- 22) What type of sound amplification will be provided (DJ, Band, etc.)? Please list all that apply.  
Band
- 23) During what time period is sound amplification requested? 7pm-9:30pm
- 24) If for entertainment, give details of entertainment being provided (i.e. number of musicians, type of music, amp wattage, etc.). 4 musicians, Beatles Cover Band
- 25) Will any stages, amusement attractions, or amusement rides, including inflatables, be erected for the event? Circle Yes or No. If yes, Applicant must give specific details as to the location and type of games/activities, i.e. inflatables, Horseshoes, relay races, etc. along with the name of the company providing the stages and/or activities. Applicant must also include a copy of that company's insurance certificate indicating coverage and listing the City of Franklin as additional insured. \*\*\*For stages, tents, inflatables, etc. constructed on site prior to the event, that date must be included on Certificate of Insurance provided to the City of Franklin. Stages MUST be removed from site at end of event. \*\*\*Rented inflatables/interactives that are set-up and manned by applicant must be included specifically in applicant's Certificate of Insurance.
- 26) What, if any, vendors will be present at event? (i.e medical related, shirts, arts, etc.) **Please provide detailed list.** Use additional sheets.
- 27) Will food, beverages, or merchandise be sold or given away? Circle Yes or No. If yes, clean-up is required. Please provide name of clean-up provider, contact, and phone number of person on-site during event. See Question #28. Free bottle water / waste mgmt.
- 28) Events under 200 participants require a \$250 refundable security deposit at the time of approval. For events over 200, a \$1000 security deposit is required upon approval. If clean-up is not done properly, the organization requesting the permit will be fined (See Attachment A). Applicant's event coordinator or representative and a City of Franklin representative will conduct a Pre-Event meeting prior to event date for Pre-Event Check List Site Review. *At the end of the event, a Post-Event Check List shall be completed by the Applicant's event coordinator, or representative, and a City of Franklin representative to re-assess the site for trash and damage, and to secure with caution tape and signage (provided by event group) any tents left for removal.* Damage deposit will be refunded after a satisfactory Post Event Check List has been completed and signed off on by both the City of Franklin and organization requesting event.



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- 29) *\*NOTE:* Events that include deep frying cooking oil operations are required to have a grease pit on-site and contract with a grease waste hauler to handle the grease waste and removal of the grease pit. A copy of this agreement shall be filed along with this application. The primary event sponsor is required to remove all cooking grease from the site immediately after the event. Illegal dumping of cooking grease will be prosecuted. *Please read Additional Requirements section of this application for more information.*
- 30) Will you require a temporary water tap? Circle Yes or No. If yes, please list exact locations:  
\_\_\_\_\_  
\_\_\_\_\_
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- 33) Attach Good Neighbor Letter and Mailing List used. *Please read Additional Requirements section of this application for more information.*

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HISTORIC  
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TENNESSEE

**PLEASE READ ATTACHMENTS BEFORE SIGNING  
APPLICATION.**

- 1) I/We agree to abide by all ordinances and regulations of the City of Franklin and all conditions placed upon the event by the City Administrator and the Board of Mayor and Aldermen.
- 2) I/We do swear or affirm that all of the information given in this application is true and complete.
- 3) I/We do hereby agree to assume the defense of and indemnify and save harmless the City, its aldermen, boards, commissions, officers, employees and agents, from all suits, actions, damages or claims to which the City may be subjected of any kind or nature whatsoever resulting from, caused by, arising out of or as a consequence of such event and the activities permitted in connection there with, and to submit a certificate of insurance prior to the event in an amount acceptable to the City Administrator.
- 4) I/We agree to provide a copy of this signed Event Application to any vendors, planners, and related parties associated with the event to ensure they are familiar with the guidelines set forth herein.
- 5) I/We understand that I/we assume the responsibility of the actions of any vendors, planners, and related parties for this event.
- 6) I/We understand that granting of Special Event Permit does not imply granting of other permit that is separately required.
- 7) The application for an event permit shall be filed not less than 90 days nor more than 364 days prior to the scheduled date of such event. Suggested filing is at least 180 days prior to scheduled event. Events should not be advertised or promoted until an event permit has been obtained from the City. Failure to file in a timely manner may result in denial of a permit.
- 8) The City reserves the right to require one or more City of Franklin police officers or other emergency personnel be present at any and all events that occur within the city limits. Please budget for this request at a rate of \$30 per hour at a minimum of two (2) hours.

BY: [Signature] Regional Manager Date: 1-21-16  
(Signature and title – must be officer of organization)

Approved by the Board of Mayor and Aldermen on \_\_\_\_\_, 20\_\_.

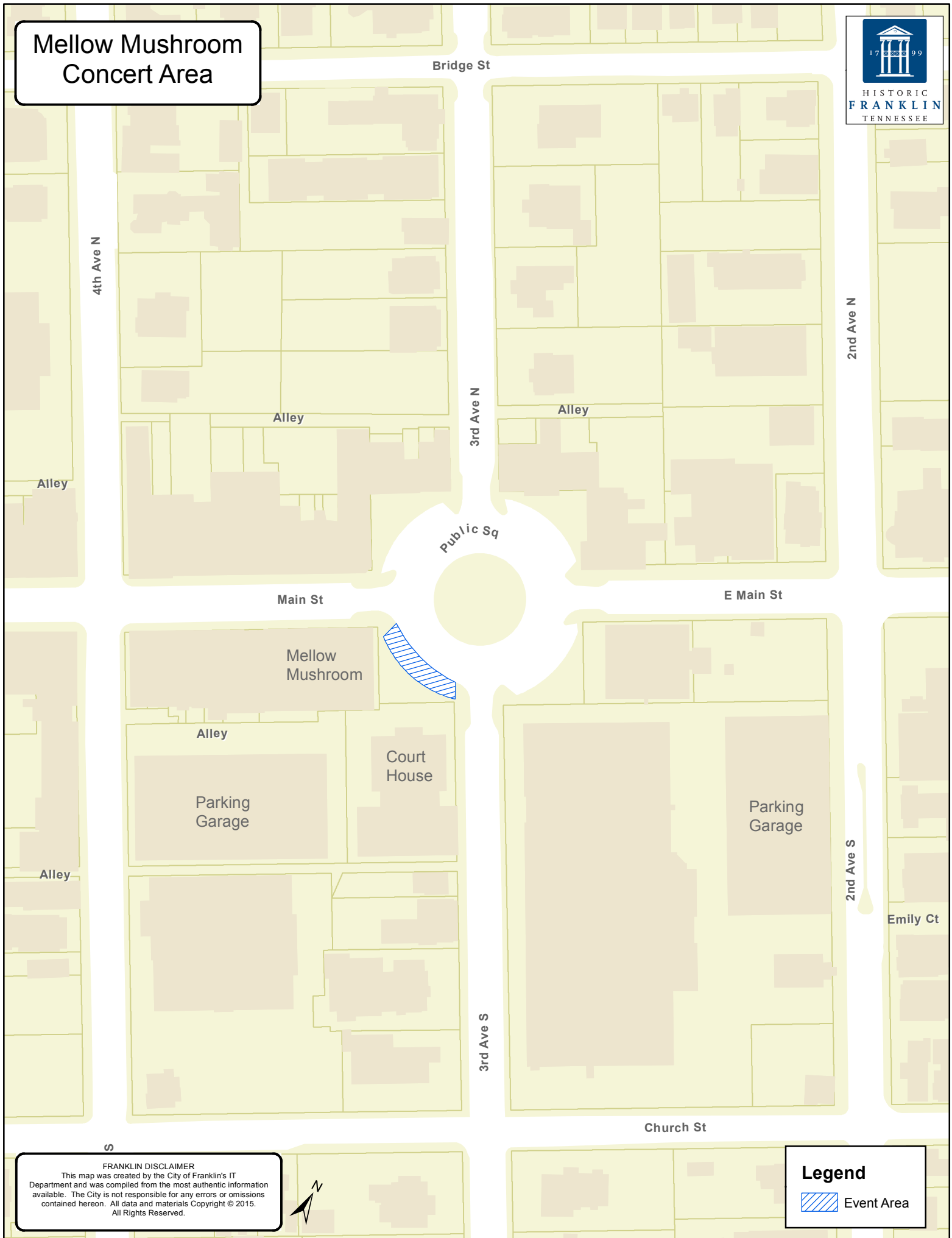
\_\_\_\_\_  
Dr. Ken Moore, Mayor

\_\_\_\_\_  
Eric S. Stuckey, City Administrator

*If you have questions concerning your request, please call 615-550-6606.*

\*\*\*\*\*  
★  
★ **Return application to:** ★  
★ City Administrator's Office ★  
★ City Hall ★  
★ 109 Third Ave South ★  
★ Franklin, TN 37065 ★  
★ 615-791-3217 ★  
★ 615-790-0469 (FAX) ★  
★  
★  
\*\*\*\*\*

# Mellow Mushroom Concert Area



**FRANKLIN DISCLAIMER**  
This map was created by the City of Franklin's IT Department and was compiled from the most authentic information available. The City is not responsible for any errors or omissions contained hereon. All data and materials Copyright © 2015. All Rights Reserved.

**Legend**  
 Event Area

OFFICE USE ONLY:

Permit No: \_\_\_\_\_



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FRANKLIN  
TENNESSEE

## CITY OF FRANKLIN EVENT PERMIT APPLICATION

*Application is Due 90 Days Prior to Scheduled Event.  
Please read application carefully and fully complete each section.  
A non-refundable application fee of \$100 is due at time of filing.*

**Note: Filing this application does not guarantee that your request will be granted.**

Please check  
all that apply:

☒ street closure

☐ parade

☐ other special event

☒ beer served (*separate permit required*)

Please supply the following information. For additional space, use separate sheets of paper and attach to the application.

**1) Location requested (if Temporary Street Closure only, list major roads to be closed):**

\_\_\_\_\_ Aspen Grove Park

\_\_\_\_\_ Liberty Park

\_\_\_\_\_ Eastern Flank Battlefield Park

\_\_\_\_\_ Fieldstone Farms

\_\_\_\_\_ Pinkerton Park

\_\_\_\_\_ Westhaven Community

\_\_\_\_\_ Jim Warren Park

\_\_\_\_\_ Harlinsdale Farm

Other: Westhaven Blvd, Front Street,  
Oleander

**2) Name/purpose of event:** Franklin Hot Air Balloon Festival

**3) Date or dates of event:** May 14<sup>th</sup>, 2016

**4) Time of Event:** 3pm to 9pm

**5) Time of Street Closure (if applicable):** 1pm to 10pm

**Set-Up Date/Time:** Begins ~ 9am

**Tear-down Date/Time:** Begins @ 9pm

\*Note: Two (2) hours will be added before set-up time and two hours (2) will be added after tear-down to allow time for clean-up. Event is responsible for payment of Franklin Police Officers during this time. Read Additional Requirements section for more information.

**6) Name of Applicant and Organization Requesting Permit:**

Acklen Park Productions, Matt Lowney owner

**a) Address:** 1004 Morgan Trace Ct.

**b) Phone:** SAME **c) Cell:** 615-977-6786 **d) Fax:** \_\_\_\_\_

**e) E-mail address:** lowney-matt@hotmail.com

**7) Person in charge on day of event:** Matt Lowney

**Cell:** 615-977-6786 **E-mail address:** lowney-matt@hotmail.com



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8) Name and Cell Number of at least two others available on day of event:

Name: Phil Goodman Cell: 615-504-4469 E-mail address: phil@gresnolds.com

Name: Mary Lee Bennett Cell: 615-804-9822 E-mail address: marylee.bennett@southernland.com

9) DETAILED description of event (use additional sheets):

Franklin Hot Air Balloon Festival is a hot air balloon Glow (No Flighted  
Balloons). This a family friendly event held at Westhaven community May  
14 from 3 to 9pm. The event includes live music, craft vendors,  
(see Attachment)

10) **ENCLOSE A DETAILED MAP** of event site, detailing any temporary or permanent structures, street closures, parking, etc. If applicable, list the location, blocks, streets, and/or intersections in which such event will occur. **For large-scale events, map should be obtained from the City's GIS division.**

11) An estimated number of participants and an estimated number of attendees expected to attend during the course of the event:

5,000 Attendees + ~200 Vendors, Volunteers + Event Staff

12) **Please attach a list** containing the names, addresses, and phone numbers of the Chairperson of the organization and all other persons involved in the management or control of organization and/or committee.

13) Is your organization based in Williamson County? Circle Yes or No

(if no, please state where: Davidson County)

14) Is your organization authorized to do business in Tennessee? Circle Yes or No

15) Is your organization a tax-exempt organization as described by the Internal Revenue Code Section 501(c)(3) or a not-for-profit organization? Circle Yes or No. If yes, please attach copy of IRS tax exemption letter providing proof of status.

16) Will you charge an admission/participation fee (including vendors)? If yes, please specify how much per person/vendor. General Admin \$15, VIP \$60, Vendors 10% of Sales

17) Will any charity, gratuity, or offers be solicited or accepted during the event? Circle Yes or No

18) Is this event a fundraiser? Circle Yes or No. If yes, what organization will be benefactor of event? What percentage of funds will they receive? \_\_\_\_\_

19) Will parking in the area of the event need to be restricted or prohibited? Circle Yes or No.



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- 20) Will any sound amplification equipment be used during the event? Circle Yes or No. If no, please skip to Question #22.
- 21) For what purpose will sound amplification be used (i.e. announcements, entertainment, etc.)?  
Musical Acts and Announcements
- 22) What type of sound amplification will be provided (DJ, Band, etc.)? Please list all that apply.  
Stage, Band, emcee
- 23) During what time period is sound amplification requested? 8 to 9pm
- 24) If for entertainment, give details of entertainment being provided (i.e. number of musicians, type of music, amp wattage, etc.). Live Bands (approx 5 Acts)
- 25) Will any stages, amusement attractions, or amusement rides, including inflatables, be erected for the event? Circle Yes or No. If yes, Applicant must give specific details as to the location and type of games/activities, i.e. inflatables, Horseshoes, relay races, etc. along with the name of the company providing the stages and/or activities. **Applicant must also include a copy of that company's insurance certificate indicating coverage and listing the City of Franklin as additional insured.** \*\*\*For stages, tents, inflatables, etc. constructed on site prior to the event, that date must be included on Certificate of Insurance provided to the City of Franklin. Stages MUST be removed from site at end of event. \*\*\*Rented inflatables/interactives that are set-up and manned by applicant must be included specifically in applicant's Certificate of Insurance.  
STAGE only - No Amusement Rides
- ✓ 26) What, if any, vendors will be present at event? (i.e medical related, shirts, arts, etc.) **Please provide detailed list.** Use additional sheets.
- ✓ 27) Will food, beverages, or merchandise be sold or given away? Circle Yes or No. If yes, clean-up is required. Please provide name of clean-up provider, contact, and phone number of person on-site during event. See Question #28. Food and will be served
- 28) Events under 200 participants require a \$250 refundable security deposit at the time of approval. For events over 200, a \$1000 security deposit is required upon approval. If clean-up is not done properly, the organization requesting the permit will be fined (See Attachment A). Applicant's event coordinator or representative and a City of Franklin representative will conduct a Pre-Event meeting prior to event date for Pre-Event Check List Site Review. *At the end of the event, a Post-Event Check List shall be completed by the Applicant's event coordinator, or representative, and a City of Franklin representative to re-assess the site for trash and damage, and to secure with caution tape and signage (provided by event group) any tents left for removal.* Damage deposit will be refunded after a satisfactory Post Event Check List has been completed and signed off on by both the City of Franklin and organization requesting event.



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- 29) *\*NOTE:* Events that include deep frying cooking oil operations are required to have a grease pit on-site and contract with a grease waste hauler to handle the grease waste and removal of the grease pit. A copy of this agreement shall be filed along with this application. The primary event sponsor is required to remove all cooking grease from the site immediately after the event. Illegal dumping of cooking grease will be prosecuted. *Please read Additional Requirements section of this application for more information.*

No

- 30) Will you require a temporary water tap? Circle Yes or No. If yes, please list exact locations:

- 31) Will alcohol, beer, and/or wine be given away or sold? Circle Yes or No. If yes, a permit from the relevant board is required. *Please read Additional Requirements section of this application for more information.*

- 32) Will your event include tents or other temporary structures, propane use, or open flames? Circle yes or no. Events using tents of size 20 x 10 or larger require permitting from Franklin Fire Department. Safety measures must be provided on all tents, especially those set-up prior to the actual event. Tents should be taken down the date the event has ended. *Please read Additional Requirements section of this application for more information.*

- 33) Attach Good Neighbor Letter and Mailing List used. *Please read Additional Requirements section of this application for more information.*

#### TITLE VI OF THE 1964 CIVIL RIGHTS ACT

"No person in the United States shall, on the ground of race, color, or national origin be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance."

The City of Franklin does not discriminate based on race, color or national origin in federal or state sponsored programs, pursuant to Title VI of the Civil Rights Acts of 1964 (42 U.S.C. 2000d). For more information or to file a complaint against the City of Franklin under Title VI of the 1964 Civil Rights Act, contact the Title VI Coordinator:

Risk Manager  
City of Franklin  
109 Third Avenue South  
Franklin, Tennessee 37064  
615.791.3277

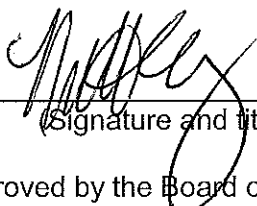
The City of Franklin is committed to providing reasonable access and accommodations upon request for people with disabilities. Please call the Risk Management Department at (615)791-3277 for specific requests.



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**PLEASE READ ATTACHMENTS BEFORE SIGNING**  
**APPLICATION.**

- 1) I/We agree to abide by all ordinances and regulations of the City of Franklin and all conditions placed upon the event by the City Administrator and the Board of Mayor and Aldermen.
- 2) I/We do swear or affirm that all of the information given in this application is true and complete.
- 3) I/We do hereby agree to assume the defense of and indemnify and save harmless the City, its aldermen, boards, commissions, officers, employees and agents, from all suits, actions, damages or claims to which the City may be subjected of any kind or nature whatsoever resulting from, caused by, arising out of or as a consequence of such event and the activities permitted in connection there with, and to submit a certificate of insurance prior to the event in an amount acceptable to the City Administrator.
- 4) I/We agree to provide a copy of this signed Event Application to any vendors, planners, and related parties associated with the event to ensure they are familiar with the guidelines set forth herein.
- 5) I/We understand that I/we assume the responsibility of the actions of any vendors, planners, and related parties for this event.
- 6) I/We understand that granting of Special Event Permit does not imply granting of other permit that is separately required.
- 7) The application for an event permit shall be filed not less than 90 days nor more than 364 days prior to the scheduled date of such event. Suggested filing is at least 180 days prior to scheduled event. Events should not be advertised or promoted until an event permit has been obtained from the City. Failure to file in a timely manner may result in denial of a permit.
- 8) The City reserves the right to require one or more City of Franklin police officers or other emergency personnel be present at any and all events that occur within the city limits. Please budget for this request at a rate of \$30 per hour at a minimum of two (2) hours.

BY:  OWNER Date: Jan 8, 2016  
(Signature and title – must be officer of organization)

Approved by the Board of Mayor and Aldermen on \_\_\_\_\_, 20\_\_\_\_.

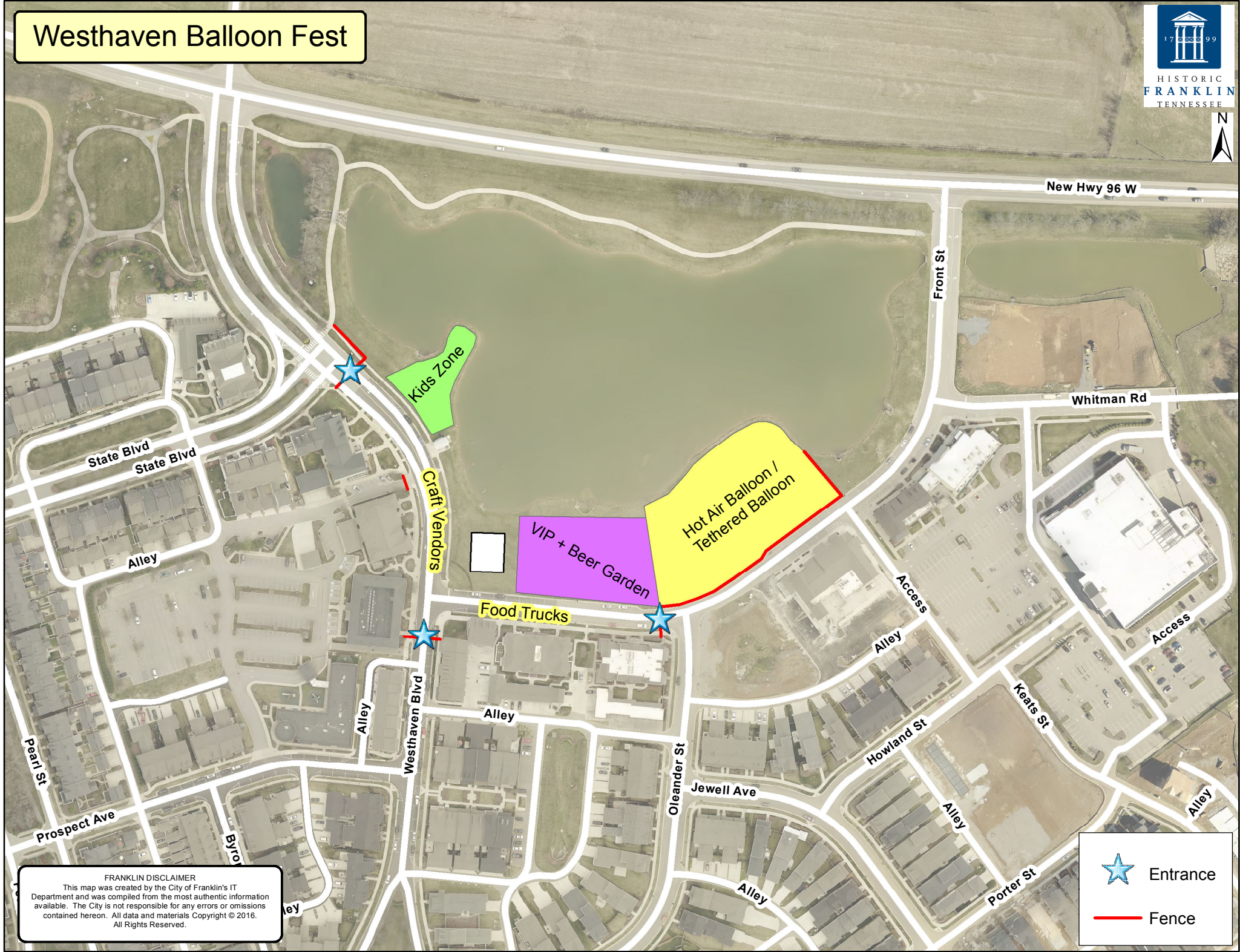
\_\_\_\_\_  
Dr. Ken Moore, Mayor

\_\_\_\_\_  
Eric S. Stuckey, City Administrator

*If you have questions concerning your request, please call 615-550-6606.*

\*\*\*\*\*  
\*  
\* **Return application to:** \*  
\* City Administrator's Office \*  
\* City Hall \*  
\* 109 Third Ave South \*  
\* Franklin, TN 37065 \*  
\* 615-791-3217 \*  
\* 615-790-0469 (FAX) \*  
\*  
\*\*\*\*\*

# Westhaven Balloon Fest



**FRANKLIN DISCLAIMER**  
This map was created by the City of Franklin's IT Department and was compiled from the most authentic information available. The City is not responsible for any errors or omissions contained hereon. All data and materials Copyright © 2016. All Rights Reserved.

 Entrance

 Fence

#9

Attachment Event Summary

... food trucks, VIP Area, Kids Zone (face painting, crafts, balloon animals, music, But no Inflatables), as well as a Beer Garden. Our Beer is being supplied by our caterer for VIP area - Cool Cafe in Franklin.

Event will start at 3pm with music, food, craft area and Kids Zone. At approximately 5pm one Balloon will be set up for tethered Balloon Rides. These Rides will only be allowed to / offered by invitation. They are not available for purchase. We will offer approximately 15 tethered Rides lasting 5-10 minutes in duration and only going 50-100 feet in the air. Near Dusk our other 4-5 Hot Air Balloons will begin setting up for our Balloon Glow which will last approximately an hour - Running until dark.

#12

List of Chairperson + Others Involved.

Matt Lowney, Aiken Park Productions  
1004 Morgan Trace Ct. Nashville, TN 37221

#26 Vendors

- Food Trucks - List still forming BUT will be 8 Food Trucks
- Cool Cafe, Franklin, TN - Tim Ness owner, VIP tent catering and providing beer + wine for VIP tent and beer garden. (Both areas fully enclosed by bike rack fencing)
- Kids Zone - Face Painters + Balloon Animals - Individuals, Craft / T-Shirt vendor - Hip Hues, Nashville TN
- Tenting, chairs - Liberty Party Rentals
- Stage + Sound - Concert Productions Murfreesboro, TN

#27

Clean Up Company TBD - Decided by end of January

#33

~~Good Neighbor~~ Good Neighbor letter to follow - Similar to one Westhaven Uses Regularly

**From:** [Matt Lowney](#)  
**To:** [Monique McCullough](#)  
**Subject:** Mercy confirmation  
**Date:** Friday, February 12, 2016 2:14:15 PM

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Monique,  
Allison Bender is part of the development team for Mercy.  
Thank you!  
Matt

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**From:** Allison Bender <AllisonB@mercytn.org>  
**Sent:** Tuesday, February 9, 2016 11:50 AM  
**To:** Matt Lowney  
**Subject:** RE: quick touch base - sentences

Mercy Community Healthcare is very pleased to be the wellness and non-profit partner for the Franklin Hot Air Balloon Festival on May 14 at Westhaven. Support from the Franklin Balloon Festival will provide much-needed funding and visibility for Mercy Community Healthcare. Mercy Community Healthcare provides primary medical care through our Adult and Pediatric Centers, integrated Behavioral Health services and extensive Care Coordination services to everyone with a focus on those who are underserved. [www.mercycommunityhealthcare.org](http://www.mercycommunityhealthcare.org)

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Allison,  
Could you get me an email over regarding Mercy being our charity partner for the Franklin Balloon Festival?

Thank you!  
Matt Lowney  
615-977-6786

**RESOLUTION 2016-06**

**TO BE ENTITLED: "A RESOLUTION TO REVISE THE ORGANIZATIONAL CHART WITHIN THE ENGINEERING DEPARTMENT"**

**WHEREAS**, the Board of Mayor and Aldermen of the City of Franklin, Tennessee established the annual budget for the City of Franklin for the fiscal year 2015-2016, by Ordinance 2015-0013, effective July 1, 2015; and

**WHEREAS**, in December of 2015, the City Engineer / CIP Executive retired, and the engineering responsibilities were incorporated back into the Engineering Department; and

**WHEREAS**, during the process of reviewing the responsibilities within the Engineering Department it was determined that additional duties warranted a reclassification of an existing Staff Engineer III position to Assistant Director of Engineering; and

**WHEREAS**, the Board of Mayor and Aldermen believes it is in the best interest of the City of Franklin to adopt such change.

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF FRANKLIN, TENNESSEE,**

Section 1. The City of Franklin hereby adopts the amended organizational and personnel charts for the Engineering Department, to be incorporated within the FY 2015-16 Budget, as shown in Exhibit A, attached, with the position of Staff Engineer III being reclassified to Assistant Director of Engineering without amending the currently adopted budget for FY 2015-16.

Section 2. That this Resolution shall be effective upon adoption.

**IT IS SO RESOLVED AND DONE** on this \_\_\_\_\_ day of \_\_\_\_\_ 2016.

**ATTEST:**

**CITY OF FRANKLIN, TENNESSEE**

**By:**\_\_\_\_\_

**By:**\_\_\_\_\_

**ERIC S. STUCKEY**  
City Administrator

**DR. KEN MOORE**  
Mayor

**Approved as to Form**

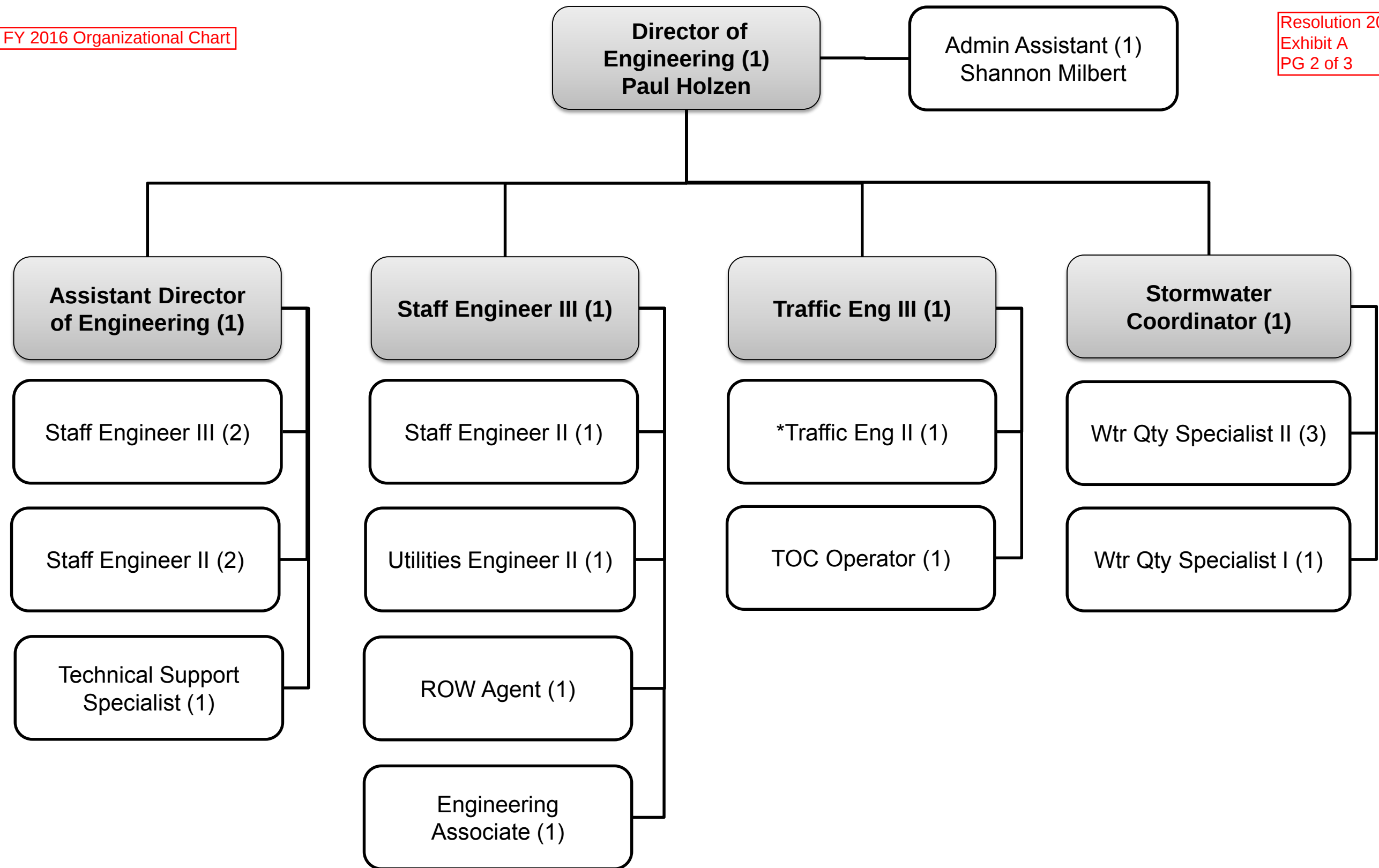
**By:** \_\_\_\_\_  
**Shauna R. Billingsley**  
City Attorney

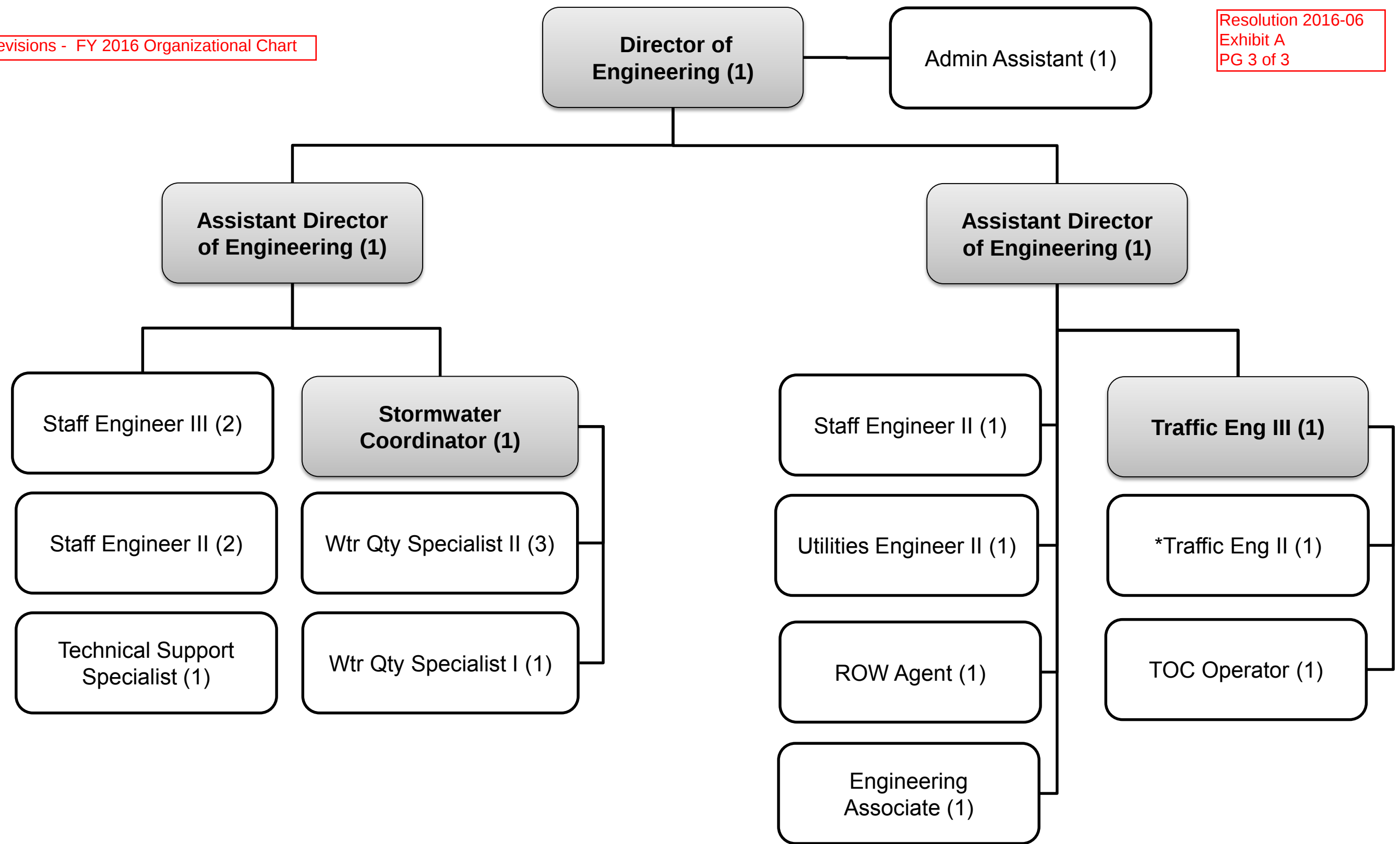
Staffing by Position FY 2016

|                             | Pay Grade | FY 2016 | FY 2016 | Proposed Change | Proposed Change |
|-----------------------------|-----------|---------|---------|-----------------|-----------------|
|                             |           | F-T     | F-T     | F-T             | F-T             |
| Engineering                 |           |         |         |                 |                 |
| Director of Engineering     | Grade L   | 1       | 0       | 1               | 0               |
| Asst. Dir. Of Engineering   | Grade J   | 1       | 0       | 2               | 0               |
| Engineering Supervisor      | ---       | 0       | 0       | 0               | 0               |
| Staff Engineer III          | Grade I   | 3       | 0       | 2               | 0               |
| Staff Engineer II           | Grade H   | 3       | 0       | 3               | 0               |
| Staff Engineer I            | Grade G   | 0       | 0       | 0               | 0               |
| Right of Way Agent          | Grade G   | 1       | 0       | 1               | 0               |
| Senior CIP Inspector        | Grade G   | 0       | 0       | 0               | 0               |
| Tehnical Support Specialist | Grade E   | 1       | 0       | 1               | 0               |
| Engineering Associate       | Grade E   | 1       | 0       | 1               | 0               |
| Admin. Asst.                | Grade D   | 1       | 0       | 1               | 0               |
| Total - Engineering         |           | 12      | 0       | 12              | 0               |

|                                  |         |          |          |          |          |
|----------------------------------|---------|----------|----------|----------|----------|
| <b>Traffic Operations Center</b> |         |          |          |          |          |
| Traffic/Transportation Engineer  | ---     | 0        | 0        | 0        | 0        |
| ITS Specialist Senior            | ---     | 0        | 0        | 0        | 0        |
| Traffic Engineer III             | Grade I | 1        | 0        | 1        | 0        |
| Traffic Engineer II              | Grade F | 1        | 0        | 1        | 0        |
| TOC Operator                     | Grade E | 1        | 0        | 1        | 0        |
| <b>Total - Engineering</b>       |         | <b>3</b> | <b>0</b> | <b>3</b> | <b>0</b> |

|                                   |         |          |          |          |          |
|-----------------------------------|---------|----------|----------|----------|----------|
| <b>Stormwater - Engineering</b>   |         |          |          |          |          |
| Stormwater Coordinator            | Grade H | 1        | 0        | 1        | 0        |
| Water Quality Specialist II Grade | Grade G | 3        | 0        | 3        | 0        |
| Water Quality Specialist I Grade  | Grade F | 1        | 0        | 1        | 0        |
| <b>Total - Engineering</b>        |         | <b>5</b> | <b>0</b> | <b>5</b> | <b>0</b> |





**Tabulation of Bids\***

|                                                                                                                                                                     |          |                                                                                     |                                                                                           |                                                                                                                 |                                                         |                                                                                   |                                                            |                                                   |                |  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|---------------------------------------------------------|-----------------------------------------------------------------------------------|------------------------------------------------------------|---------------------------------------------------|----------------|--|
| Purchasing Office Solicitation No.:                                                                                                                                 |          | 2016-016 (a minimum of 155 new and unused firefighter fire escape systems)          |                                                                                           |                                                                                                                 |                                                         |                                                                                   |                                                            |                                                   |                |  |
| Notice to Bidders published in the <i>Williamson Herald</i> on:                                                                                                     |          | 1/7/16                                                                              |                                                                                           |                                                                                                                 |                                                         |                                                                                   |                                                            |                                                   |                |  |
| Number of vendors that were notified of / that responded to this solicitation for bids:                                                                             |          | 4 / 3                                                                               |                                                                                           |                                                                                                                 |                                                         |                                                                                   |                                                            |                                                   |                |  |
| Date and time bids due and publicly opened:                                                                                                                         |          | 1/21/16, 2:00 PM                                                                    |                                                                                           |                                                                                                                 |                                                         |                                                                                   |                                                            |                                                   |                |  |
| Present at opening of bids:                                                                                                                                         |          | Dee Settle, Suzanne Ward and Brian Wilcox of the City of Franklin Purchasing Office |                                                                                           |                                                                                                                 |                                                         |                                                                                   |                                                            |                                                   |                |  |
| Target meeting of BOMA at which recommendation is re-scheduled to be considered:                                                                                    |          | 3/8/16                                                                              |                                                                                           |                                                                                                                 |                                                         |                                                                                   |                                                            |                                                   |                |  |
|                                                                                                                                                                     |          |                                                                                     |                                                                                           |                                                                                                                 |                                                         |                                                                                   |                                                            |                                                   |                |  |
| Bids received from:                                                                                                                                                 | Bid No.: | Does the bid include all required documents?                                        | Does the bid MOES <sup>1</sup> ? / If not, how many exceptions do not MOES <sup>1</sup> ? | Total quoted bid price per unit and extended price for initial order (min. qty. = 155), supplied and delivered: | Bid and bid pricing is valid for initial order through: | Total quoted bid price per unit for any subsequent order, supplied and delivered: | Bid and bid pricing is valid for subsequent order through: | Estimated time of delivery after receipt of order | Payment terms: |  |
| Cumberland Fire Apparatus & Equipment<br>3504 Dickerson Pike<br>Nashville, TN 37207<br>Bobby Lively, Sales Manager<br>615/ 440-2676<br>blively@cumberlandtrucks.com | 1 of 1   | Yes                                                                                 | Bidder takes no exceptions                                                                | \$353.05<br>\$54,722.75                                                                                         | 3/31/16                                                 | \$356.58                                                                          | 6/30/16                                                    | 90-120 days                                       | net 30 days    |  |
| EVS<br>892 Kansas Street<br>Memphis, TN 38106<br>Bradley Johnson, Territory Manager<br>615/967-6557<br>bjohnson@gwevs.com                                           | 1 of 1   | Yes                                                                                 | Bidder takes no exceptions                                                                | \$403.60<br>\$62,558.00                                                                                         | 12/31/16                                                | \$403.60                                                                          | 12/31/16                                                   | 30-45 days                                        | net 30 days    |  |
| Municipal Emergency Services, Inc.<br>6701 C Northpark Blvd.<br>Charlotte, NC 28216<br>Scott Moore, Sales Rep.<br>256/366-4528<br>smoore@mesfire.com                | 1 of 1   | Yes                                                                                 | Bidder takes no exceptions                                                                | \$419.55<br>\$65,030.25                                                                                         | 3/31/16                                                 | \$419.55                                                                          | 6/30/16                                                    | 90-120 days                                       | net 30 days    |  |
|                                                                                                                                                                     |          |                                                                                     |                                                                                           |                                                                                                                 |                                                         |                                                                                   |                                                            |                                                   |                |  |
|                                                                                                                                                                     |          |                                                                                     |                                                                                           |                                                                                                                 |                                                         |                                                                                   |                                                            |                                                   |                |  |
|                                                                                                                                                                     |          |                                                                                     |                                                                                           |                                                                                                                 |                                                         |                                                                                   |                                                            |                                                   |                |  |
|                                                                                                                                                                     |          |                                                                                     |                                                                                           |                                                                                                                 |                                                         |                                                                                   |                                                            |                                                   |                |  |

<sup>1</sup>MOES indicates "meet(s) or exceed(s) specifications"

\*Shaded bid is apparent lowest best bid

# Parkland Dedication Ordinance – Follow-up

# Discussion Topics

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- Purpose of a Parkland Dedication Ordinance
- Shortcomings of Existing Parkland Dedication Ordinance
- Existing City of Franklin Parkland vs. National Average
- Resources Available for Parkland Acquisition and Improvement
- Earlier Concerns Raised by Aldermen and Staff Recommendations
- Next Step...Guidance to Proceed with Drafting Revised Ordinance

# Shortcomings of Existing Parkland Dedication Ordinance

---

- Based solely on land value and does not take into account park development/improvement costs.
- Fails to establish a measureable framework that ensures new development only contributes its proportionate share to maintain the existing public parkland to resident ratio.
- Does not offer an incentive for developers to include parks, multi-use trails, and other amenities into their developments.
- Fails to provide a “nexus” between new development and the location of newly developed or expanded public parks and multi-use trails when fees-in-lieu are received.
- Does not define different types of parks and associated improvements/amenities.

# Purpose of Parkland Dedication Ordinance

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To ensure new development, upon completion, will incorporate and contribute its proportionate share of parkland and recreational type of public amenities and/or, resources needed to maintain the existing level of parkland and recreational type of public amenities currently available to our citizens.

# Existing City of Franklin Parkland vs. National Average

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- National Average 6 acres per 1000 residents
- All City of Franklin Parkland ~ 8.64 acres per 1000 residents  
(including reclaimed battlefields)
- City of Franklin  
Existing Recreational Parkland ~ 4.73 acres per 1000 residents

# Resources Available for Parkland Acquisition and Improvements

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- Hotel – Motel Tax
- Property Tax
- Facilities Tax (Also used for Solid Waste, Police, and Fire Capital Improvements and Expenditures)
- Grants
- Parkland Dedication
- Donations – Friends of Franklin Parks

# Earlier Concerns Raised by Aldermen and Staff

## Recommendations

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- Determination of Land Value
  - ✓ *Staff Recommendation: \$ 53,000 per acre and updated every five (5) years concurrently with County Assessors reappraisal of property.*
- Condition of not being able to use Fees-in-Lieu for Community Parks
  - ✓ *Staff Recommendation: Allow 25%\* of Parkland Obligation (fees-in-lieu) to be used for Community Parks. Community Parks may include similar amenities as a Neighborhood Park.*
- Timing regarding the use (spending) of fees-in-lieu. i.e. 5 years
  - ✓ *Staff Recommendation: Remove requirement but provide language that assures an annual report is presented to the Board of Mayor and Aldermen annually of funds received and list of capital park and multi-use trail projects planned and completed.*

# Earlier Concerns Raised by Aldermen and Staff Recommendations

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- Use of Floodplain as Parkland and Multi-Use Trails (part of the City trail network)
  - ✓ Multi-Use trails located with the floodplain and that are part of the City trail network would be allowed up to a 75%\* credit of the total Parkland Obligation. Improved parks located in the floodplain would be eligible for a credit up to 50%\* of the total Parkland Obligation. The maximum credit for parkland and improvements, combined, shall not exceed 75%\*. 25%\* of the Parkland Obligation shall be dedicated for the acquisition and improvement of Community type parks, city-wide.
- Credit for Parkland and Multi-Use Trails that are owned and maintained by Homeowners Associations but available to the general public.
  - ✓ Staff Recommendation: Allow up to a 75%\* credit of the total Parkland Obligation to the developer who provides improved parkland and multi-use trails that are part of the City trail network. Improved Parkland equal to or greater than five (5) acres may be owned and maintained by the City. The maximum credit parkland and improvements combined shall be 75%\*. 25%\* of the Parkland Obligation shall be used for Community type parks, city-wide.



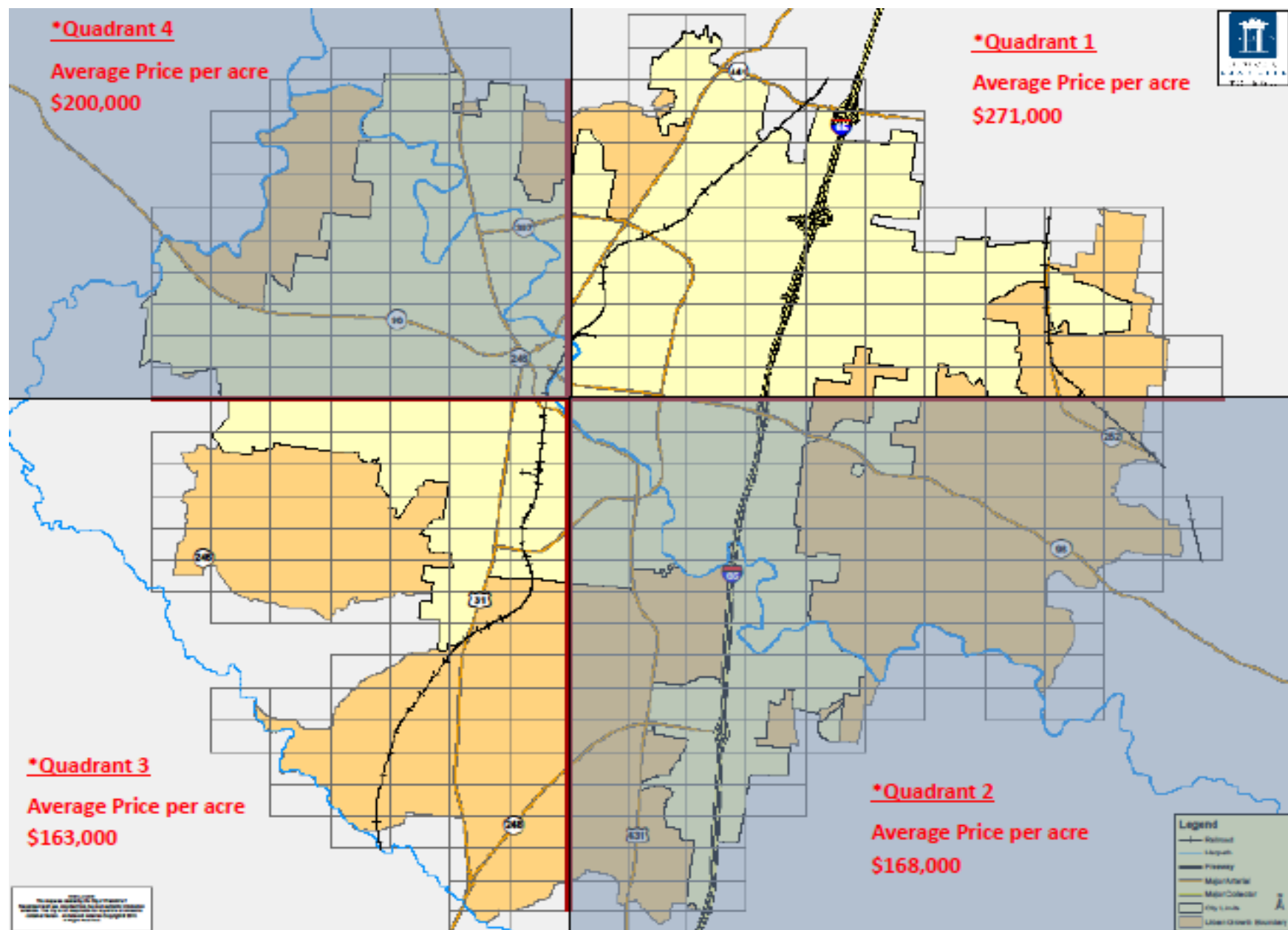
# Earlier Concerns Raised by Aldermen and Staff Recommendations

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- Credit for “private recreational amenities” that serve the residents of the neighborhood that are owned and maintained by the Homeowners Association.
  - ✓ Staff Recommendation: Allow up to a 50%\* credit of the total Parkland Obligation when an approved “private recreational amenity” is provided. The maximum credit for parkland and improvements combined shall be 75%\*. 25%\* of the Parkland Obligation shall be dedicated for the acquisition and improvement of Community type parks, city-wide. used for Community type parks, city-wide.
    - Example of a “private recreational amenity” - Swimming Pool.
    - Smaller “Pocket” Neighborhood-Type Parks would qualify for the credit.\*
- Consideration and establishment of Park Land Bank.
  - ✓ Staff Recommendation: Provide a provision, on a case by case basis, for the Board of Mayor and Alderman to enter into a Park Land Bank agreement with developers and/or private property owners for the purpose of receiving property for future Community and Neighborhood Parks greater than five (5) acres in size.

# PROPERTY ANALYSIS - SUMMARY BY CLASS for IMPROVED or UNIMPROVED PARCELS

|                                  | INSIDE CITY LIMITS |               |                        |                  | UGB ONLY     |               |                      |                  | TOTAL         |               |                        |                  |
|----------------------------------|--------------------|---------------|------------------------|------------------|--------------|---------------|----------------------|------------------|---------------|---------------|------------------------|------------------|
|                                  | # OF PARCELS       | CALC ACRES    | LAND MARKET VALUE      | \$ per CALC ACRE | # OF PARCELS | CALC ACRES    | LAND MARKET VALUE    | \$ per CALC ACRE | # OF PARCELS  | CALC ACRES    | LAND MARKET VALUE      | \$ per CALC ACRE |
| <b>RESIDENTIAL</b>               | 21,836             | 7,137         | \$1,607,001,000        | \$225,174        | 4,070        | 7,471         | \$423,257,500        | \$56,654         | 25,906        | 14,608        | \$2,030,258,500        | \$138,986        |
| WITHOUT IMPROVEMENTS             | 1,021              | 840           | \$106,519,700          | \$126,775        | 292          | 739           | \$34,282,700         | \$46,388         | 1,313         | 1,579         | \$140,802,400          | \$89,157         |
| WITH IMPROVEMENTS                | 20,815             | 6,296         | \$1,500,481,300        | \$238,305        | 3,778        | 6,732         | \$388,974,800        | \$57,781         | 24,593        | 13,028        | \$1,889,456,100        | \$145,026        |
| <b>FARM</b>                      | 108                | 6,514         | \$197,490,700          | \$30,319         | 248          | 13,202        | \$234,190,100        | \$17,739         | 356           | 19,716        | \$431,680,800          | \$21,895         |
| WITHOUT IMPROVEMENTS             | 64                 | 3,297         | \$110,872,600          | \$33,633         | 64           | 2,934         | \$57,957,400         | \$19,752         | 128           | 6,231         | \$168,830,000          | \$27,096         |
| WITH IMPROVEMENTS                | 44                 | 3,217         | \$86,618,100           | \$26,924         | 184          | 10,268        | \$176,232,700        | \$17,164         | 228           | 13,485        | \$262,850,800          | \$19,492         |
| <b>SUBTOTAL - NON COMMERCIAL</b> | <b>21,944</b>      | <b>13,650</b> | <b>\$1,804,491,700</b> | <b>\$132,193</b> | <b>4,318</b> | <b>20,673</b> | <b>\$657,447,600</b> | <b>\$31,802</b>  | <b>26,262</b> | <b>34,323</b> | <b>\$2,461,939,300</b> | <b>\$71,728</b>  |
| WITHOUT IMPROVEMENTS             | 1,085              | 4,137         | \$217,392,300          | \$52,551         | 356          | 3,673         | \$92,240,100         | \$25,111         | 1,441         | 7,810         | \$309,632,400          | \$39,645         |
| WITH IMPROVEMENTS                | 20,859             | 9,514         | \$1,587,099,400        | \$166,823        | 3,962        | 17,000        | \$565,207,500        | \$33,248         | 24,821        | 26,513        | \$2,152,306,900        | \$81,178         |
| <b>COMMERCIAL</b>                | 1,790              | 4,782         | \$1,491,700,368        | \$311,943        | 30           | 357           | \$8,684,600          | \$24,323         | 1,820         | 5,139         | \$1,500,384,968        | \$291,959        |
| WITHOUT IMPROVEMENTS             | 212                | 1,197         | \$276,879,200          | \$231,238        | 11           | 261           | \$3,760,900          | \$14,384         | 223           | 1,459         | \$280,640,100          | \$192,372        |
| WITH IMPROVEMENTS                | 1,578              | 3,585         | \$1,214,821,168        | \$338,901        | 19           | 96            | \$4,923,700          | \$51,503         | 1,597         | 3,680         | \$1,219,744,868        | \$331,436        |
| <b>TOTAL TAXABLE PARCELS</b>     | <b>23,734</b>      | <b>18,432</b> | <b>\$3,296,192,068</b> | <b>\$178,826</b> | <b>4,348</b> | <b>21,030</b> | <b>\$666,132,200</b> | <b>\$31,675</b>  | <b>28,082</b> | <b>39,462</b> | <b>\$3,962,324,268</b> | <b>\$100,407</b> |
| WITHOUT IMPROVEMENTS             | 1,297              | 5,334         | \$494,271,500          | \$92,661         | 367          | 3,935         | \$96,001,000         | \$24,398         | 1,664         | 9,269         | \$590,272,500          | \$63,683         |
| WITH IMPROVEMENTS                | 22,437             | 13,098        | \$2,801,920,568        | \$213,915        | 3,981        | 17,095        | \$570,131,200        | \$33,350         | 26,418        | 30,194        | \$3,372,051,768        | \$111,681        |



- 1 Vandalia Cottages
- 2 Resource PUD
- 3 Amelia Park
- 4 Artessa
- 5 Ralston Row
- 6 Fountains of Franklin
- 7 Morning Point
- 8 Tap Root
- 9 Rucker Park
- 10 Blossom Park
- 11 Somerby Watson Glen
- 12 Nichol Mill lofts

