



City of Franklin

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Franklin, TN 37064
(615)791-3217

Meeting Agenda Budget & Finance Committee

Thursday, March 10, 2016

3:00 PM

Board Room

Approval of Minutes

1. [16-0248](#) Approval of Committee Minutes from February 11, 2016.
2. [15-0872](#) Consideration of Resolution 2015-76, A Resolution for Adoption of a Debt Management Policy (11/12/15 Finance 4-0; 03/10/16 Finance 3-0; 03-22-16 WS)

Sponsors: Russ Truell and Eric Stuckey
Attachments: [Resolution 2015-76 Debt Policy](#)
[Debt Policy updated 11.26.13](#)
[15-0872 Debt Policy revised 3.10.16 v2.pdf](#)
[PFM presentation on Debt Policy revisions](#)

Legislative History

11/12/15	Budget & Finance Committee	referred to the Board of Mayor & Aldermen
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3. [16-0191](#) Budget Presentation - Engineering & Traffic Operations Center Departments

Sponsors: Eric Stuckey and Paul Holzen
Attachments: [Engineering TOC Department Budget Presentation 2017](#)
[FY2017 Budget - 46100 & 46110 - Engineering&TOC](#)
[FY 2017 - Engineering & TOC - PER Summary](#)
4. [16-0220](#) Budget Presentation - Stormwater Fund

Sponsors: Eric Stuckey, Paul Holzen and Joe York
Attachments: [FY 2017 Budget Presentation - Stormwater](#)
[FY2017 Budget - 43120 - Stormwater](#)
[FY 2017 - Stormwater - PER Summary](#)

5. [16-0163](#) Budget Presentation - Streets - Maintenance, Fleet, Traffic & Street Aid Fund
- Sponsors:** Joe York and Eric Stuckey
- Attachments:** [FY 2017 Street Maintenance, Traffic, Fleet & Street Aid Powerpoint](#)
 [FY2017 Budget - 43100 - Streets](#)
 [FY 2017 - Streets - PER Summary](#)
 [FY2017 Budget - 43100 - Street Aid & Transportation Fund](#)
6. [16-0192](#) Budget Presentation - Building & Neighborhood Services & CDBG Fund
- Sponsors:** Eric Stuckey and Chris Bridgewater
- Attachments:** [2016-17 BNS Budget Presentation](#)
 [FY2017 Budget - 41900 - Building Neighborhood Services](#)
 [FY 2017 - BNS - PER Summary](#)
 [FY 2017 Budget Presentation - CDBG - 03102016](#)
 [FY2017 Budget - 170- CDBG](#)
7. [16-0223](#) Budget Presentation - Economic Development
- Sponsors:** Vernon Gerth and Eric Stuckey
- Attachments:** [Economic Development Presentation - 03102016](#)
 [FY 2017 - 45925 - Economic Development](#)
8. [16-0222](#) Budget Presentation - Road Impact Fee Fund
- Sponsors:** Eric Stuckey and Michael Walters Young
- Attachments:** [FY 2017 - Road Impact Fund Presentation](#)
 [FY2017 Budget - Road Impact Fund](#)
9. [16-0221](#) Budget Presentation - Hotel Tax Fund
- Sponsors:** Eric Stuckey and Michael Walters Young
- Attachments:** [FY 2017 Budget Presentation - Hotel Motel](#)
 [FY2017 Budget - Hotel Motel Fund](#)
10. [16-0194](#) Budget Presentation - Purchasing Department
- Sponsors:** Eric Stuckey and Brian Wilcox
- Attachments:** [FY 2017 Department Budget Presentation - Purchasing](#)
 [FY2017 Budget - 41340 - Purchasing](#)
 [FY 2017 - Purchasing - PER Summary](#)

11. [16-0219](#) Budget Presentation - Finance Department
- Attachments:** [FY 2017 - Finance Department Budget Presentation](#)
[FY2017 Budget - 41500 - Finance](#)
[FY 2017 - Finance - PER Summary](#)
12. [16-0226](#) Consideration of Resolution 2016-12, a Resolution to Authorize Adoption of Revised ICMA Retirement Plan & Trust Agreements (03-10-16 Budget & Finance 3-0)
- Sponsors:** Shirley Harmon, Eric Stuckey and Russ Truell
- Attachments:** [Resolution 2016-12 adopting revised 401 plans](#)
[106106 Plan Agreement revised 3.4.16](#)
[108069 Plan Agreement REVISED 3.4.16](#)
13. [16-0176](#) Monthly Reports for March
- Sponsors:** Russ Truell and Eric Stuckey
- Attachments:** [City of Franklin - 2nd Quarter Report 2016](#)
[Local sales tax chart - December 2015 sales](#)
[Local sales tax report - December 2015 sales](#)
[Property Tax Monthly AR Report 2015 Master - Dec 2015](#)
[Construction Activities Report - Jan 2016](#)
[Building Permits Issued Jan 2016](#)
[Fuel Hedging Report - January 2016](#)
[Investment Report _January 2016](#)
[Conference Center Report - January 2016](#)
[Transit Report - January 2016](#)

Other Business

Adjournment

ANYONE REQUESTING ACCOMMODATIONS DUE TO DISABILITIES SHOULD CONTACT A.D.A. COORDINATOR, AT 791-3277 AT LEAST 10 DAYS PRIOR TO THE MEETING, IF POSSIBLE.

RESOLUTION 2015-76

**TO BE ENTITLED: "A RESOLUTION OF THE BOARD OF
MAYOR AND ALDERMEN FOR ADOPTION OF A DEBT
MANAGEMENT POLICY"**

WHEREAS, the City of Franklin, by action of the Board of Mayor and Aldermen in 2009, adopted a debt management policy to guide the City of Franklin in its undertaking of financial obligations, maintain a sustainable financial position, and assist in analyzing the use of debt for capital projects, and

WHEREAS, the Board of Mayor and Aldermen wishes to continue to maintain a debt management policy, and

WHEREAS, the debt management policy will need to be modified and updated from time to time to conform to state requirements, market conditions, and rating implications, and best serve the needs of the City.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Mayor and Aldermen for the City of Franklin as follows:

Section 1. That the Debt Management Policy, as amended, is hereby adopted.

Section 2. That this Resolution shall be effective upon adoption.

IT IS SO RESOLVED AND DONE on this 12th day of April, 2016.

ATTEST:

CITY OF FRANKLIN, TENNESSEE

By: _____
Eric Stuckey
City Administrator

By: _____
Ken Moore
Mayor

CITY OF FRANKLIN

T E N N E S S E E

Debt Management Policy

Prepared by
Public Financial Management
Submitted April 13, 2009
Adopted by Finance Committee, May 21, 2009
Adopted by Board of Mayor & Aldermen, June 23, 2009
Amended November 26, 2013

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Introduction

Debt management policies are written guidelines and restrictions that affect the amount and type of debt issued by a state or local government, the issuance process, and the management of a debt portfolio. A debt management policy improves the quality of decisions, provides justification for the structure of debt issuance, identifies policy goals, and demonstrates a commitment to long-term financial planning, including a multi-year capital plan. Adherence to a debt management policy signals to rating agencies and the capital markets that a government is well managed and should meet its obligations in a timely manner.

Debt levels and their related annual costs are important long-term obligations that must be managed within available resources. An effective debt management policy provides guidelines for a government to manage its debt program in line with those resources.

Since the guidelines contained in the Policy require regular updating in order to maintain relevance and to respond to the changes inherent in the capital markets, the City plans to revisit the Policy from time to time.

City of Franklin

Debt Management Policy

I. Policy Statement

In managing its debt, it is the City's policy to:

- Achieve the lowest cost of capital
- Ensure high credit quality
- Assure access to the capital credit markets
- Preserve financial flexibility
- Manage interest rate risk exposure

II. Goals & Objectives

Debt policies and procedures are tools that ensure that financial resources are adequate to meet the City's long-term planning objectives. In addition, the Debt Management Policy ("Policy") helps to ensure that financings undertaken by the City satisfy certain clear objective standards which allow the City to protect its financial resources in order to meet its long-term capital needs. The adoption of clear and comprehensive financial policies enhances the internal financial management of the City.

The Policy formally establishes parameters for issuing debt and managing a debt portfolio which considers the City's specific capital improvement needs; ability to repay financial obligations; the existing legal, economic, and financial and debt market conditions. Specifically, the policies outlined in this document are intended to assist in the following:

- To guide the City and its managers in policy and debt issuance decisions
- To maintain appropriate capital assets for present and future needs
- To promote sound financial management
- To protect the City's credit rating
- To ensure the legal use of City's debt issuance authority
- To promote cooperation and coordination with other stakeholders in the financing and delivery of services
- To evaluate debt issuance options

III. Issuance Process

The City charter, which was approved by private Act of the Tennessee Legislature as Chapter 126 in 1967, as amended, authorizes the City to issue general obligation bonds subject to the adoption of a bond resolution by the Board of Mayor and Aldermen. Other sections of the Tennessee Code Annotated and the Federal Tax Code may govern the issuance or structure of the City's bonds.

These provisions serve as a basis for the City's affordability guidelines described later in this policy.

IV. Credit Quality and Credit Enhancement

The City's debt management activities will be conducted to receive the highest credit ratings possible, consistent with the City's financing objectives. The Chief Financial Officer will be responsible for maintaining relationships and communicating with the rating agencies that assign ratings to the City's debt. The Chief Financial Officer will provide the rating agencies with periodic updates of the general financial condition of the City. Full disclosure of operations and open lines of communication shall be maintained with the rating agencies. The City, together with the Financial Advisor, shall prepare presentations to the rating agencies to assist credit analysts in making an informed decision. The Chief Financial Officer shall be responsible for determining whether or not a rating shall be requested on a particular financing, and which of the major rating agencies will be asked to provide such rating.

The City will make an annual credit presentation to the Board of Mayor and Aldermen, explaining the City's current rating, rating agency views on the City's performance and current items which may positively or adversely affect the City's General Obligation credit rating.

The City will consider the use of credit enhancements on a case-by-case basis, evaluating the economic benefit versus cost for each case. Only when clearly demonstrable savings can be shown shall an enhancement be considered. The City will consider each of the following enhancements as alternatives by evaluating the cost and benefit of such enhancements:

1. Bond Insurance

The City may purchase bond insurance when such purchase is deemed prudent and advantageous for negotiated sales. The predominant determination shall be based on such insurance being less costly than the present value of the difference in the interest on insured bonds versus uninsured bonds. For competitive sales, the purchaser of the bonds will determine whether bond insurance will be used.

The City will solicit quotes for bond insurance from interested providers, or in the case of a competitive sale, allow bidders to request bond insurance. In a negotiated sale, the City will select a provider whose bid is most cost effective and whose terms and conditions governing the guarantee are satisfactory to the City. The winning bidder in a competitive sale will determine the provider of bond insurance.

2. Letters of Credit

The City may enter into a letter-of-credit (LOC) agreement when such an agreement is deemed prudent and advantageous. The City will prepare and distribute a request for qualifications to qualified banks or other qualified financial institutions which includes terms and conditions that are acceptable to the City.

V. Debt Affordability

The ratios and standards identified below are intended to provide guidelines which permit and facilitate long-term access to capital while ensuring that financial leveraging decisions do not negatively impact the City's annual operations. The City shall consider the ability to repay debt as it relates to the total budget resources, the wealth and income of the community and the property tax base:

Debt Affordability Ratios**Benchmarks**

(I.) Total Budget Resources:	
1. Debt Service as a Percent of Operating Expenditures – <i>Measures debt liability relative to total budget resources</i>	Total GO Debt < 12% Less Self-Supporting Debt < 8%
Supporting Data	S&P (04/08) cites <8% as low, 8%-15% as moderate Moody's, 2008 AAA Cities, Population 50k-100k Median @ 8.97%
Brentwood @	11.40%
Germantown @	8.00%
Franklin - Total GO Debt @	9.78%
Franklin - Less Self-Supporting @	4.77%
Chattanooga @ [AA/AA+]	9.14%
Clarksville @ [Aa3]	17.05%
Murfreesboro @ [A1]	17.31%
Alpharetta, GA @	21.00%
Dublin, OH @	11.37%
Naperville, IL @	6.69%

(II.) Wealth and Income of Community:	
2. Direct Debt Per Capita – <i>Measures net debt to population</i>	< \$2,000
Supporting Data	S&P (4/08) cites < \$1,000 as very low, \$1,000-\$2,000 as low and \$2,000-\$3,000 as moderate
Brentwood @	\$ 669.70
Germantown @	\$ 535.30
Franklin - Total GO Debt @	\$ 1,442.88
Franklin - Less Self-Supporting @	\$ 799.01
Chattanooga @ [AA/AA+]	\$ 566.84
Clarksville @ [Aa3]	\$ 383.30
Murfreesboro @ [A1]	\$ 1,865.21
Alpharetta, GA @	\$ 941.43
Dublin, OH @	\$ 999.90
Naperville, IL @	\$ 587.40

2b. Per Capita Debt/Per Capita Income – <i>Measures each person's estimated ability to back their portion of debt based on personal income per capita</i>		< 3.00%
Supporting Data		
Brentwood @		1.22%
Germantown @		0.87%
Franklin - Total GO Debt @		2.78%
Franklin - Less Self-Supporting @		1.54%
Chattanooga @ [AA/AA+]		1.74%
Clarksville @ [Aa3]		0.96%
Murfreesboro @ [A1]		5.95%
Alpharetta, GA @		2.02%
Dublin, OH @		2.43%
Naperville, IL @		1.48%

(III) Property Tax Base: 3. Direct Debt as a % of Market Value – the government's jurisdiction <i>Overall Net Debt divided by the fiscal year or most recent Total Full Value – Measures the overall debt to all taxable property within the government's jurisdiction</i>		0.4% – 0.8%
Supporting Data		Moody's, 2008 AAA Cities, Population 50k-100k Median @ 0.5%
Brentwood @		0.3%
Germantown @		0.4%
Franklin - Total GO Debt @		1.0%
Franklin - Less Self-Supporting @		0.6%
Chattanooga @ [AA/AA+]		0.7%
Clarksville @ [Aa3]		0.8%
Murfreesboro @ [A1]		2.5%
Alpharetta, GA @		0.4%
Dublin, OH @		0.7%
Naperville, IL @		0.4%

3b. Debt Burden (Overall Net Debt as a % of Market Value) – <i>Measures the overall debt burden to the taxable market value of the tax base</i>		3% – 6%
Supporting Data		S&P (04/08) cites < 3% as low, 3%-6% as moderate Moody's 2008 AAA Cities, Population 50k-100k, Median @ 1.77%
Brentwood @		2.05%
Germantown @		3.32%
Franklin - Total GO Debt @		3.47%
Chattanooga @ [AA/AA+]		1.80%
Clarksville @ [Aa3]		4.56%
Murfreesboro @ [A1]		4.51%
Alpharetta, GA @		0.68%
Dublin, OH @		0.76%
Naperville, IL @		2.27%

VI. Bond Structure

The City shall establish all terms and conditions relating to the issuance of bonds and will invest all bond proceeds pursuant to the terms of the City's Investment Policy. Unless otherwise authorized by the City, the following shall serve as the Policy for determining structure:

1. Term

All capital improvements financed through the issuance of debt will be financed for a period not to exceed the useful life of the improvements, and in consideration of the ability of the City to absorb the additional debt service expense within the debt affordability guidelines, but in no event will the term exceed thirty (30) years.

2. Capitalized Interest

From time to time certain financings may require the use of capitalized interest from the issuance date until the City has beneficial use and/or occupancy of the financed project. Interest may be financial (capitalized) through a period permitted by federal law and State statute if it is determined that doing so is beneficial to the financing by the Chief Financial Officer.

3. Debt Service Structure

General Obligation debt issuance shall be planned to achieve relatively net level debt service or level principal amortization considering the City's outstanding debt obligations, while matching debt service to the useful life of facilities. The City shall avoid the use of bullet or balloon maturities, absent sinking fund requirements, except in those instances where these maturities serve to make existing overall debt service level or to match a specific income stream.

Debt which is supported by project revenues and is intended to be self-supporting will be structured to achieve level proportional coverage to expected available revenues.

4. Call Provisions

In general, the City's securities will include a call feature no later than ten (10) years from the date of delivery of the bonds. The City will avoid the sale of long-term non-callable bonds absent careful evaluation by the City's Chief Financial Officer with respect to the value of the call option.

5. Original Issuance Discount/Premium

Bonds with original issuance discount/premium will be permitted.

6. Deep Discount Bonds

Deep discount bonds may provide a lower cost of borrowing in certain capital markets. The City's Chief Financial Officer will carefully consider their value and effect on any future refinancing as a result of the lower-than-market coupon.

7. Structured Products

The determination of the City to consider the use of structured products as a hedge against interest rate risk or a method to lower its cost of borrowing will be made by the Chief Financial Officer. The City will comply with state guidelines and will be able to quantify and understand the potential risks or to achieve fixed and/or variable rate exposure targets. The City will not use structured products for speculative purposes.

VII. Types of Debt

When the City determines that the use of debt is appropriate, the following criteria will be utilized to evaluate the type of debt to be issued.

Security Structure

1. General Obligation Bonds

The City may issue general obligation bonds supported by the full faith and credit of the City. General Obligation bonds shall be used to finance capital projects that do not have independent creditworthiness and significant ongoing revenue streams. The City may also use its General Obligation pledge to support other revenue-supported bond issues, if such support improves the economics of the other bond issue and is used in accordance with these guidelines. The City may also issue General Obligation bonds to obtain funding for certain unfunded pension liabilities, subject to TCA 9-21-105(4) and 9-21-127.

2. Revenue Bonds

The City may issue revenue bonds, where repayment of the debt service obligations of the bonds will be made through revenues generated from specifically designated sources. Revenue bonds will typically be issued for capital projects which can be supported from project or enterprise-related revenues.

3. Capital Leases

The City may use capital leases to finance short-term projects.

Duration

1. Long-Term Debt (maturing after 3 years)

The City may issue long-term debt where it is deemed that capital improvements should not be financed from current revenues or short-term borrowings. Long-term borrowing will not be used to finance current operations or normal maintenance. Long-term debt will be self-supporting and structured such that financial obligations do not exceed the expected useful life of the project(s).

- a) *Serial and Term Bonds* may be issued in either fixed or variable rate modes to finance capital infrastructure projects with an expected life of three years or greater.
- b) *Capital Outlay Notes* may be issued to finance capital infrastructure projects with an expected life of three to seven years.

2. Short-Term Debt (maturing within three years)

Short-term borrowing may be utilized for the construction period of a long-term project or for the temporary funding of operational cash flow deficits or anticipated revenues (defined as an assured source with the anticipated amount based on conservative estimates) subject to the following policies:

- a) *Bond Anticipation Notes (BANs)*, including commercial paper notes issued as BANs, may be issued instead of capitalizing interest to reduce the debt service during the construction period of a project or facility. The BANs shall not mature more than 2 years from the date of issuance. BANs can be rolled in accordance with federal law and State statute. BANs shall mature within 6 months after substantial completion of the financed facility.
- b) *Revenue Anticipation Notes (RANs) and Tax Anticipation Notes (TANs)* shall be issued only to meet cash flow needs consistent with a finding by bond counsel that the sizing of the issue fully conforms to Federal IRS and state requirements and limitations.

- c) *Lines of Credit* shall be considered as an alternative to other short-term borrowing options. A *line of credit* shall be structured to limit concerns as to the Internal Revenue Code.
- d) *Intrafund Loans* shall only be used to fund operational deficiencies among accounts or for capital projects to be paid from current fiscal year revenues. Such intrafund loans shall in no event extend beyond twelve (12) months and shall only be issued in compliance with state regulations and limitations.
- e) *Other Short-Term Debt*, including commercial paper notes, may be used when it provides an interest rate advantage or as interim financing until market conditions are more favorable to issue debt in a fixed rate mode. The City will determine and utilize the least costly method for short-term borrowing. The City may issue short-term debt when there is a defined repayment source or amortization of principal.

Interest Rate Modes

Fixed Rate Debt

To maintain a predictable debt service burden, the City may give preference to debt that carries a fixed interest rate.

Variable Rate Debt

The percentage of net variable rate debt outstanding (excluding (1) debt which has been converted to synthetic fixed rate debt and (2) an amount of debt considered to be naturally hedged to short-term assets in the Unreserved Fund Balance) shall not exceed 20% of the City's total outstanding debt and will take into consideration the amount and investment strategy of the City's operating cash.

1. The following circumstances may result in the consideration of issuing variable rate debt:
 - a) *Asset-Liability Matching*
 - b) *Construction Period Funding*
 - c) *High Interest Rates*. Interest rates are above historic averages.
 - d) *Variable Revenue Stream*. The revenue stream for repayment is variable, and is anticipated to move in the same direction as market-generated variable interest rates, or the dedication of revenues allows capacity for variability.
 - e) *Adequate Safeguards Against Risk*. Financing structure and budgetary safeguards are in place to prevent adverse impacts from interest rate shifts; such structures could include, but are not limited to, interest rate caps and short-term cash investments in the City's General Fund.
 - f) *Financial Advisor Analysis*. An analysis from the City's Financial Advisor evaluating and quantifying the risks and returns involved in the variable rate financing and recommending variable rate as the lowest cost option.

- g) *As a Component to Synthetic Fixed Rate Debt.* Variable rate bonds may be used in conjunction with a financial strategy, which results in synthetic fixed rate debt. Prior to using synthetic fixed rate debt, the City shall certify that present value savings of at least 3% results from issuing synthetic fixed rate debt relative to traditional fixed rate debt.

VIII. Use of Synthetic Debt

The Chief Financial Officer will determine whether the use of synthetic debt is appropriate and will comply with the state statutes regulating the use of synthetic debt.

Swaps are appropriate to use when they achieve a specific objective consistent with overall financial policy. Swaps may be used, for example, to lock-in a current market fixed rate or create additional variable rate exposure. Swaps may be used to produce interest rate savings, alter the pattern of debt service payments, or for asset/liability matching purposes. Swaps may be used to cap, limit or hedge variable rate payments.

Options granting the right to commence or cancel an underlying swap may be used to the extent the swap itself is otherwise consistent with these guidelines; however, the Chief Financial Officer must determine if the use of any such option is appropriate and warranted given the potential benefit, risks, and objectives of the City.

IX. Refinancing Outstanding Debt

The Chief Financial Officer with assistance from the City's Financial Advisor shall have the responsibility to analyze outstanding bond issues for refunding opportunities. The Chief Financial Officer will consider the following issues when analyzing possible refunding opportunities:

1. Debt Service Savings

Absent other compelling considerations such as the opportunity to eliminate onerous or restrictive covenants contained in existing debt documents, the Chief Financial Officer establishes a minimum present value savings threshold of 3.0% of the advanced refunded bond principal amount. The present value savings will be net of all costs related to the refinancing. If present value savings is less than 3.0%, the Chief Financial Officer may consider the option value captured as a percent of total savings. If the option value exceeds 70% and present value savings is less than 3.0%, the Chief Financial Officer may opt to complete a refunding. If the present value savings per maturity is at least 3.0% but less than 70% of the option value, the Chief Financial Officer may opt to complete a refunding. The decision to take savings on an upfront or deferred basis must be explicitly approved by the Board of Mayor and Alderman. Current refunding opportunities will be considered by the Chief Financial Officer if the refunding generates positive present value savings.

2. Restructuring for economic purposes

The City will refund debt when it is in the best financial interest of the City to do so. Such refunding will be limited to restructuring to meet unanticipated revenue expectations, achieve cost savings, mitigate irregular debt service payments, release reserve funds or remove unduly restrictive bond covenants.

3. Term of Refunding Issues

The City will refund bonds within the term of the originally issued debt. However, the Chief Financial Officer may consider maturity extension, when necessary to achieve a desired outcome, provided that such extension is legally permissible. The Chief Financial Officer may also consider shortening the term of the originally issued debt to realize greater savings. The remaining useful life of the financed facility and the concept of inter-generational equity should guide this decision.

4. Escrow Structuring

The City shall utilize the least costly securities available in structuring refunding escrows. In the case of open market securities, a certificate will be provided by a third party agent, who is not a broker-dealer stating that the securities were procured through an arms-length, competitive bid process, that such securities were more cost effective than State and Local Government Obligations (SLGS), and that the price paid for the securities was reasonable within Federal guidelines. Under no circumstances shall an underwriter, agent or financial advisor sell escrow securities to the City from its own account.

5. Arbitrage

The City shall take all necessary steps to optimize escrows and to avoid negative arbitrage in its refunding subject to the City's investment policies. Any positive arbitrage will be rebated as necessary according to Federal guidelines.

X. Methods of Issuance

The City or its designee will determine the method of issuance on a case-by-case basis.

1. Competitive Sale

In a competitive sale, the City's bonds shall be awarded to the bidder providing the lowest true interest cost as long as the bid adheres to the requirements set forth in the official notice of sale.

2. Negotiated Sale

While the City prefers the use of a competitive process, the City recognizes that some securities are best sold through negotiation. In its consideration of a negotiated sale, the City shall assess the following circumstances:

- a. State prohibitions against negotiated sales,
- b. A structure which may require a strong pre-marketing effort such as a complex transaction or a "story" bond,
- c. Size of the issue which may limit the number of potential bidders,
- d. Market volatility is such that the City would be better served by flexibility in timing a sale,
- e. Whether the Bonds are issued as variable rate demand obligations,
- f. Whether an idea or financing structure is a proprietary product of a single firm.

3. Private Placement

From time to time the City may elect to privately place its debt. Such placement shall only be considered if this method is demonstrated to result in a cost savings to the City relative to other methods of debt issuance.

XI. Underwriter Selection (Negotiated Transaction)

Senior Manager Selection

The Board of Mayor and Alderman or its designee shall select the senior manager for a proposed negotiated sale. If there is no financial advisor, the underwriter in a publicly offered, negotiated sale shall be required to provide pricing information both as to interest rates and to takedown per maturity to the Board of Mayor and Alderman or its designated official in advance of the pricing of the debt.

The selection criteria shall include but not be limited to the following:

- The firm's ability and experience in managing complex transactions
- Prior knowledge and experience with the City
- The firm's willingness to risk capital and demonstration of such risk
- Quality and experience of personnel assigned to the City's engagement
- Financing ideas presented
- Underwriting fees

Co-Manager Selection

Co-managers will be selected on the same basis as the senior manager. In addition to their qualifications, co-managers appointed to specific transactions will be a function of transaction size and the necessity to ensure maximum distribution of the City's bonds.

Selling Groups

The City may use selling groups in certain transactions. To the extent that selling groups are used, the Chief Financial Officer at his or her discretion may make appointments to selling groups as the transaction dictates.

Underwriter's Counsel

In any negotiated sale of City debt in which legal counsel is required to represent the underwriter, the appointment will be made by the Senior Manager with input from the City.

Underwriter's Discount

The Chief Financial Officer will evaluate the proposed underwriter's discount against comparable issues in the market. If there are multiple underwriters in the transaction, the Chief Financial Officer will determine the allocation of fees with respect to the management fee, if any. The determination will be based upon participation in the structuring phase of the transaction.

All fees and allocation of the management fee will be determined prior to the sale date; a cap on management fee, expenses and underwriter's counsel will be established and communicated to all parties by the Chief Financial Officer. The senior manager shall submit an itemized list of

expenses charged to members of the underwriting group. Any additional expenses must be substantiated.

Evaluation of Underwriter Performance

The Chief Financial Officer with assistance of an independent Financial Advisor will evaluate each bond sale after completion to assess the following: costs of issuance including underwriters' compensation, pricing of the bonds in terms of the overall interest cost and on a maturity-by-maturity basis, and the distribution of bonds and sales credits.

Following each sale, the Chief Financial Officer shall provide a report to the Board of Mayor and Aldermen on the results of the sale.

Syndicate Policies

For each negotiated transaction, the Chief Financial Officer will prepare syndicate policies that will describe the designation policies governing the upcoming sale. The Chief Financial Officer shall ensure receipt of each member's acknowledgement of the syndicate policies for the upcoming sale prior to the sale date.

Designation Policies

To encourage the pre-marketing efforts of each member of the underwriting team, orders for the City's bonds will be net designated, unless otherwise expressly stated. The City shall require the senior manager to:

- Equitably allocate bonds to other managers and the selling group
- Comply with Municipal Securities Rulemaking Board (MSRB) regulations governing the priority of orders and allocations
- Within 10 working days after the sale date, submit to the Chief Financial Officer a detail of orders, allocations and other relevant information pertaining to the City's sale

XII. Consultants

Financial Advisor

The City shall select a financial advisor (or advisors) to assist in its debt issuance and debt administration processes. The City will enter into a written agreement with each person and/or firm serving as financial advisor in debt management and transactions.

In a competitive sale, the financial advisor (*either*):

- shall not be permitted to bid on an issue for which they are or have been providing advisory services; **or**
- may bid on an issue for which they are providing advisory services only if (i) the governing body or designated official grants in writing specific authority on a transaction by transaction basis, (ii) such sale is properly carried out through a widely and publicly advertised sale, during normal bond sale hours, and through an industry standard, electronic bidding platform not requiring verification by the financial advisor, and (iii) the financial advisor fee is separately disclosed and billed from the underwriting fee.

In a publicly offered, negotiated sale, the financial advisor (*either*):

- shall not be permitted to resign as financial advisor in order to underwrite an issue for which they are or have been providing advisory services; **or**

- may resign as financial advisor in advance of negotiations in order to underwrite an issue for which they are or have been providing advisory services.

Selection of the City's financial advisor(s) shall be based on, but not limited to, the following criteria:

- Overall quality of the firm's proposal as an indicator of its probability for success.
- Relevant Financial Advisor experience with municipal government issuers and the public sector.
- Indication that the firm has a broadly based background and is therefore capable of balancing the City's overall needs for continuity and innovation in capital planning and debt financing.
- Experience and demonstrated success as indicated by its listing of current major clients.
- The firm's professional reputation for integrity and compliance with state and federal law.
- Independence from municipal bond underwriting, trading, or other clients, activities, or events which could result in a conflict of interest.
- Professional qualifications and experience of principal employees who will work for the City.
- Commitment to fair and equitable employment practices.
- Significant consideration will be given to the proposed fee structure and estimated costs, but price will not be the sole determining factor.

Financial Advisory Services

Financial advisory services provided to the City shall include, but shall not be limited to the following:

- Advise the City on financial matters relating to proposed capital financing projects.
- Analyze the current debt profile and recommend appropriate changes to ensure correct mix of fixed rate debt, variable rate debt and structured products to accomplish the City's immediate and long-term fiscal objectives.
- Working with the City staff and their legal advisors, prepare Preliminary Official Statement, Official Statement, Notice of Bond Sale and other related documents.
- Advise and assist in presentations to rating agencies.
- Assist the City in obtaining competitive bids from bond underwriters, trustees, paying agents/registrars, printers and escrow verification agents, as necessary.
- In the event the City undertakes negotiated underwritings, the Financial Advisor shall represent the City's interests in all aspects of the negotiated transaction, including underwriter selection, revenue and transaction structuring, credit enhancement and pricing scales.
- Arrange for electronic disclosure and bidding services.
- Develop five and ten year debt strategies that incorporate the City's capital financing plans and revenue constraints. Discuss funding alternatives and cost benefits of proposed

strategies. Determine the City's debt or bonding capacity and the revenue impact of capital projects.

- Assist the City in identifying and obtaining new sources of funding for capital needs such as new revenues, asset sales, state and/or federal grants or incentive programs.
- Assess use of swaps and other structured products, and propose strategies, to meet the City's financing objectives.
- Develop a formal written debt policy, which incorporates the City's financial and operational objectives.
- Conduct necessary analysis and feasibility studies relating to financing of City projects, including cash flows, sources and uses, and sensitivity analysis of variables in a financing, such as interest rate, maturities, and rate of principal redemption.
- Propose innovative financing techniques, which may assist the City in minimizing costs, simplifying debt financing or achieving the City's objectives.
- Provide consultation and research on tax issues faced by the City relative to the financing of public infrastructure.
- Advise the City in complying with and preparing continuing disclosure information pursuant to Security and Exchange Commission rules.
- Cooperate and confer with the City's Bond Counsel and other advisors retained by the City.
- Review all financing documents and advise the City's Chief Financial Officer accordingly.
- Undertake such additional actions as will lead to the prompt and successful delivery of the proceeds and the production and availability of bonds.
- Make recommendations on legislation, as requested, which may significantly affect the bond's cost of financing.

Conflict of Interest

The City requires that its consultants and advisors provide objective advice and analysis, maintain the confidentiality of City financial plans, and be free from any conflicts of interest.

Professionals involved in a debt transaction hired or compensated by the City shall be required to disclose to the City existing client and business relationships between and among the professionals to a transaction (including but not limited to financial advisor, swap advisor, bond counsel, swap counsel, trustee, paying agent, underwriter, counterparty, and remarketing agent), as well as conduit issuers, sponsoring organizations and program administrators. This disclosure shall include that information reasonably sufficient to allow the City to appreciate the significance of the relationships.

Professionals who become involved in the debt transaction as a result of a bid submitted in a widely and publicly advertised competitive sale conducted using an industry standard, electronic bidding platform are not subject to this disclosure. No disclosure is required that would violate any rule or regulation of professional conduct.

Bond Counsel

City debt will include a written opinion by legal counsel affirming that the City is authorized to issue the proposed debt, that the City has met all legal requirements necessary for issuance, and a determination of the proposed debt's federal income tax status. The approving opinion and other documents relating to the issuance of debt will be prepared by counsel with extensive experience in public finance and tax issues. The Counsel will be selected by the City and will enter into an engagement letter agreement with each lawyer and/or law firm representing the City in a debt transaction.

Disclosure by Financing Team Members

All financing team members will be required to provide full and complete disclosure, relative to agreements with other financing team members and outside parties. The disclosure of transactional fees paid to the financing team member (including interest, issuance, continuing, and one-time) shall be disclosed to the City Administrator and the Chief Financial Officer prior to the completion of a transaction. The City Administrator and the Chief Financial Officer shall disclose this information to citizens and the Board of Mayor and Alderman in a timely manner. The extent of disclosure may vary depending on the nature of the transaction. However, in general terms, no agreements shall be permitted which could compromise the firm's ability to provide independent advice which is solely in the City's best interests or which could reasonably be perceived as a conflict of interest.

XIII. Disclosure

The City will provide annual financial and economic information to all Nationally Recognized Municipal Information Repositories (NRMSIRs) designated by the SEC and the State Information Depository (SID). The City will also notify the NRMSIRs and SID of any of the following material events:

- Principal and interest payment delinquencies
- Nonpayment-related defaults
- Unscheduled draws on bond-related reserves
- Unscheduled draws on credit enhancements
- Substitution of credit or liquidity providers or the failure of performance on the part of a liquidity provider
- Adverse tax opinions or events affecting the tax-exempt status of any bonds
- Modifications to rights of bond holders
- Bond calls
- Defeasances
- Matters affecting collateral
- Rating changes

The City will also maintain a system of record keeping and reporting which complies with the arbitrage rebate compliance requirements of the federal tax code.

XIV. Debt Policy Review

The debt policy guidelines outlined herein are only intended to provide general direction regarding the future use and execution of debt, interest rate swaps and options. The City maintains the right to modify these guidelines and may make exceptions to any of them at any time to the extent that the execution of such debt, swap or option achieves City goals.

This policy will be reviewed no less frequently than annually. At that time the Chief Financial Officer will consider any recommendations for any amendments, deletions, additions, improvements or clarification.

CITY OF FRANKLIN

T E N N E S S E E

Debt Management Policy

Prepared by
Public Financial Management
Submitted April 13, 2009
Adopted by Finance Committee, May 21, 2009
Adopted by Board of Mayor & Aldermen, June 23, 2009
Revised 2016

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Introduction

Debt management policies are written guidelines and restrictions that affect the amount and type of debt issued by a state or local government, the issuance process, and the management of a debt portfolio. A debt management policy improves the quality of decisions, provides justification for the structure of debt issuance, identifies policy goals, and demonstrates a commitment to long-term financial planning, including a multi-year capital plan. Adherence to a debt management policy signals to rating agencies and the capital markets that a government is well managed and should meet its obligations in a timely manner.

Debt levels and their related annual costs are important long-term obligations that must be managed within available resources. An effective debt management policy provides guidelines for a government to manage its debt program in line with those resources.

Since the guidelines contained in the Policy require regular updating in order to maintain relevance and to respond to the changes inherent in the capital markets, the City plans to revisit the Policy from time to time.

City of Franklin

Debt Management Policy

I. Policy Statement

In managing its debt, it is the City's policy to:

- Achieve the lowest cost of capital
- Ensure high credit quality
- Assure access to the capital credit markets
- Preserve financial flexibility
- Manage interest rate risk exposure

II. Goals & Objectives

Debt policies and procedures are tools that ensure that financial resources are adequate to meet the City's long-term planning objectives. In addition, the Debt Management Policy ("Policy") helps to ensure that financings undertaken by the City satisfy certain clear objective standards which allow the City to protect its financial resources in order to meet its long-term capital needs. The adoption of clear and comprehensive financial policies enhances the internal financial management of the City.

The Policy formally establishes parameters for issuing debt and managing a debt portfolio which considers the City's specific capital improvement needs; ability to repay financial obligations; the existing legal, economic, and financial and debt market conditions. Specifically, the policies outlined in this document are intended to assist in the following:

- To guide the City and its managers in policy and debt issuance decisions
- To maintain appropriate capital assets for present and future needs
- To promote sound financial management
- To protect the City's credit rating
- To ensure the legal use of City's debt issuance authority
- To promote cooperation and coordination with other stakeholders in the financing and delivery of services
- To evaluate debt issuance options

III. Issuance Process

The City charter, which was approved by private Act of the Tennessee Legislature as Chapter 126 in 1967, as amended, authorizes the City to issue general obligation bonds subject to the adoption of a bond resolution by the Board of Mayor and Aldermen. Other sections of the Tennessee Code Annotated and the Federal Tax Code may govern the issuance or structure of the City's bonds.

These provisions serve as a basis for the City's affordability guidelines described later in this policy.

IV. Credit Quality and Credit Enhancement

The City's debt management activities will be conducted to receive the highest credit ratings possible, consistent with the City's financing objectives. The Finance Director will be responsible for maintaining relationships and communicating with the rating agencies that assign ratings to the City's debt. The Finance Director will provide the rating agencies with periodic updates of the general financial condition of the City. Full disclosure of operations and open lines of communication shall be maintained with the rating agencies. The City, together with the Financial Advisor, shall prepare presentations to the rating agencies to assist credit analysts in making an informed decision. The Finance Director shall be responsible for determining whether or not a rating shall be requested on a particular financing, and which of the major rating agencies will be asked to provide such rating.

The City will make an annual credit presentation to the Board of Mayor and Aldermen, explaining the City's current rating, rating agency views on the City's performance and current items which may positively or adversely affect the City's General Obligation credit rating.

The City will consider the use of credit enhancements on a case-by-case basis, evaluating the economic benefit versus cost for each case. Only when clearly demonstrable savings can be shown shall an enhancement be considered. The City will consider each of the following enhancements as alternatives by evaluating the cost and benefit of such enhancements:

1. Bond Insurance

The City may purchase bond insurance when such purchase is deemed prudent and advantageous for negotiated sales. The predominant determination shall be based on such insurance being less costly than the present value of the difference in the interest on insured bonds versus uninsured bonds. For competitive sales, the purchaser of the bonds will determine whether bond insurance will be used.

The City will solicit quotes for bond insurance from interested providers, or in the case of a competitive sale, allow bidders to request bond insurance. In a negotiated sale, the City will select a provider whose bid is most cost effective and whose terms and conditions governing the guarantee are satisfactory to the City. The winning bidder in a competitive sale will determine the provider of bond insurance.

2. Letters of Credit

The City may enter into a letter-of-credit (LOC) agreement when such an agreement is deemed prudent and advantageous. The City will prepare and distribute a request for qualifications to qualified banks or other qualified financial institutions which includes terms and conditions that are acceptable to the City.

V. Debt Affordability

The ratios and standards identified below are intended to provide guidelines which permit and facilitate long-term access to capital while ensuring that financial leveraging decisions do not negatively impact the City's annual operations. The City shall consider the ability to repay debt as it relates to the total budget resources and the property tax base:

Total Budget Resources

- Net Direct Debt divided by Operating Revenues $\leq 3.00X$

As defined by Moody's US Local Government General Obligation Debt report dated January 15, 2014.

- Total Governmental Funds Debt Service as a percent of Expenditures $\leq 25\%$

As defined by Standard & Poor's U.S. Local Governments General Obligation Ratings: Methodology and Assumptions dated September 12, 2013.

Property Tax Base

- Net Direct Debt as a percent of Full Value (Market or Taxable Value) $\leq 1.75\%$

As defined by Moody's US Local Government General Obligation Debt report dated January 15, 2014.

As part of the City's effort to manage these metrics and the impact such have on the City's credit rating, the City, along with its Financial Advisor, will calculate the indicative ratings per Moody's and S&P's applicable local government criteria.

VI. Bond Structure

The City shall establish all terms and conditions relating to the issuance of bonds and will invest all bond proceeds pursuant to the terms of the City's Investment Policy. Unless otherwise authorized by the City, the following shall serve as the Policy for determining structure:

1. Term

All capital improvements financed through the issuance of debt will be financed for a period not to exceed the useful life of the improvements, and in consideration of the ability of the City to absorb the additional debt service expense within the debt affordability guidelines, but in no event will the term exceed thirty (30) years.

2. Capitalized Interest

From time to time certain financings may require the use of capitalized interest from the issuance date until the City has beneficial use and/or occupancy of the financed project. Interest may be financial (capitalized) through a period permitted by federal law and State statute if it is determined that doing so is beneficial to the financing by the Finance Director.

3. Debt Service Structure

General Obligation debt issuance shall be planned to achieve relatively net level debt service or level principal amortization considering the City's outstanding debt obligations, while matching debt service to the useful life of facilities. The City shall avoid the use of bullet or balloon maturities, absent sinking fund requirements, except in those instances where these maturities serve to make existing overall debt service level or to match a specific income stream. Debt which is supported by project revenues and is intended to be self-supporting will be structured to achieve level proportional coverage to expected available revenues.

4. Call Provisions

In general, the City's securities will include a call feature no later than ten (10) years from the date of delivery of the bonds. The City will avoid the sale of long-term non-callable bonds absent careful evaluation by the City's Finance Director with respect to the value of the call option.

5. Original Issuance Discount/Premium

Bonds with original issuance discount/premium will be permitted.

6. Deep Discount Bonds

Deep discount bonds may provide a lower cost of borrowing in certain capital markets. The City's Finance Director will carefully consider their value and effect on any future refinancing as a result of the lower-than-market coupon.

7. Structured Products

The determination of the City to consider the use of structured products as a hedge against interest rate risk or a method to lower its cost of borrowing will be made by the Finance Director. The City will comply with state guidelines and will be able to quantify and understand the potential risks or to achieve fixed and/or variable rate exposure targets. The City will not use structured products for speculative purposes.

VII. Types of Debt

When the City determines that the use of debt is appropriate, the following criteria will be utilized to evaluate the type of debt to be issued.

Security Structure

1. General Obligation Bonds

The City may issue general obligation bonds supported by the full faith and credit of the City. General Obligation bonds shall be used to finance capital projects that do not have independent creditworthiness and significant ongoing revenue streams. The City may also use its General Obligation pledge to support other revenue-supported bond issues, if such support improves the economics of the other bond issue and is used in accordance with these guidelines.

2. Revenue Bonds

The City may issue revenue bonds, where repayment of the debt service obligations of the bonds will be made through revenues generated from specifically designated sources. Revenue bonds will typically be issued for capital projects which can be supported from project or enterprise-related revenues.

3. Capital Leases

The City may use capital leases to finance short-term projects.

Duration

1. Long-Term Debt (maturing after 3 years)

The City may issue long-term debt where it is deemed that capital improvements should not be financed from current revenues or short-term borrowings. Long-term borrowing will not be used to finance current operations or normal maintenance. Long-term debt will be self-supporting and structured such that financial obligations do not exceed the expected useful life of the project(s).

- a) *Serial and Term Bonds* may be issued in either fixed or variable rate modes to finance capital infrastructure projects with an expected life of three years or greater.
- b) *Capital Outlay Notes* may be issued to finance capital infrastructure projects with an expected life of three to seven years.

2. Short-Term Debt (maturing within three years)

Short-term borrowing may be utilized for the construction period of a long-term project or for the temporary funding of operational cash flow deficits or anticipated revenues (defined as an assured source with the anticipated amount based on conservative estimates) subject to the following policies:

- a) *Bond Anticipation Notes (BANs)*, including commercial paper notes issued as BANs, may be issued instead of capitalizing interest to reduce the debt service during the construction period of a project or facility. The BANs shall not mature more than 2 years from the date of issuance. BANs can be rolled in accordance with federal law and State statute. BANs shall mature within 6 months after substantial completion of the financed facility.
- b) *Revenue Anticipation Notes (RANs) and Tax Anticipation Notes (TANs)* shall be issued only to meet cash flow needs consistent with a finding by bond counsel that the sizing of the issue fully conforms to Federal IRS and state requirements and limitations.
- c) *Lines of Credit* shall be considered as an alternative to other short-term borrowing options. A *line of credit* shall be structured to limit concerns as to the Internal Revenue Code.
- d) *Intrafund Loans* shall only be used to fund operational deficiencies among accounts or for capital projects to be paid from current fiscal year revenues. Such intrafund loans shall in no event extend beyond twelve (12) months and shall only be issued in compliance with state regulations and limitations.
- e) *Other Short-Term Debt*, including commercial paper notes, may be used when it provides an interest rate advantage or as interim financing until market conditions are more favorable to issue debt in a fixed rate mode. The City will determine and utilize the least costly method for short-term borrowing. The City may issue short-term debt when there is a defined repayment source or amortization of principal.

Interest Rate Modes

Fixed Rate Debt

To maintain a predictable debt service burden, the City may give preference to debt that carries a fixed interest rate.

Variable Rate Debt

The percentage of net variable rate debt outstanding (excluding (1) debt which has been converted to synthetic fixed rate debt and (2) an amount of debt considered to be naturally hedged to short-term assets in the Unreserved Fund Balance) shall not exceed 20% of the

City's total outstanding debt and will take into consideration the amount and investment strategy of the City's operating cash.

1. The following circumstances may result in the consideration of issuing variable rate debt:
 - a) *Asset-Liability Matching*
 - b) *Construction Period Funding*
 - c) *High Interest Rates.* Interest rates are above historic averages.
 - d) *Variable Revenue Stream.* The revenue stream for repayment is variable, and is anticipated to move in the same direction as market-generated variable interest rates, or the dedication of revenues allows capacity for variability.
 - e) *Adequate Safeguards Against Risk.* Financing structure and budgetary safeguards are in place to prevent adverse impacts from interest rate shifts; such structures could include, but are not limited to, interest rate caps and short-term cash investments in the City's General Fund.
 - f) *Financial Advisor Analysis.* An analysis from the City's Financial Advisor evaluating and quantifying the risks and returns involved in the variable rate financing and recommending variable rate as the lowest cost option.
 - g) *As a Component to Synthetic Fixed Rate Debt.* Variable rate bonds may be used in conjunction with a financial strategy, which results in synthetic fixed rate debt. Prior to using synthetic fixed rate debt, the City shall certify that present value savings of at least 3% results from issuing synthetic fixed rate debt relative to traditional fixed rate debt.

VIII. Use of Synthetic Debt

The Finance Director will determine whether the use of synthetic debt is appropriate and will comply with the state statutes regulating the use of synthetic debt.

Swaps are appropriate to use when they achieve a specific objective consistent with overall financial policy. Swaps may be used, for example, to lock-in a current market fixed rate or create additional variable rate exposure. Swaps may be used to produce interest rate savings, alter the pattern of debt service payments, or for asset/liability matching purposes. Swaps may be used to cap, limit or hedge variable rate payments.

Options granting the right to commence or cancel an underlying swap may be used to the extent the swap itself is otherwise consistent with these guidelines; however, the Finance Director must determine if the use of any such option is appropriate and warranted given the potential benefit, risks, and objectives of the City.

IX. Refinancing Outstanding Debt

The Finance Director with assistance from the City's Financial Advisor shall have the responsibility to analyze outstanding bond issues for refunding opportunities. The Finance Director will consider the following issues when analyzing possible refunding opportunities:

1. Debt Service Savings

Absent other compelling considerations such as the opportunity to eliminate onerous or restrictive covenants contained in existing debt documents, the Finance Director establishes a minimum present value savings threshold of 3.0% of the advanced refunded bond principal amount. The present value savings will be net of all costs related to the refinancing. If present value savings is less than 3.0%, the Finance Director may consider the option value captured as a percent of total savings. If the option value exceeds 70% and present value savings is less than 3.0%, the Finance Director may opt to complete a refunding. If the present value savings per maturity is at least 3.0% but less than 70% of the option value, the Finance Director may opt to complete a refunding. The decision to take savings on an upfront or deferred basis must be explicitly approved by the Board of Mayor and Alderman. Current refunding opportunities will be considered by the Finance Director if the refunding generates positive present value savings.

2. Restructuring for economic purposes

The City will refund debt when it is in the best financial interest of the City to do so. Such refunding will be limited to restructuring to meet unanticipated revenue expectations, achieve cost savings, mitigate irregular debt service payments, release reserve funds or remove unduly restrictive bond covenants.

3. Term of Refunding Issues

The City will refund bonds within the term of the originally issued debt. However, the Finance Director may consider maturity extension, when necessary to achieve a desired outcome, provided that such extension is legally permissible. The Finance Director may also consider shortening the term of the originally issued debt to realize greater savings. The remaining useful life of the financed facility and the concept of inter-generational equity should guide this decision.

4. Escrow Structuring

The City shall utilize the least costly securities available in structuring refunding escrows. In the case of open market securities, a certificate will be provided by a third party agent, who is not a broker-dealer stating that the securities were procured through an arms-length, competitive bid process, that such securities were more cost effective than State and Local Government Obligations (SLGS), and that the price paid for the securities was reasonable within Federal guidelines. Under no circumstances shall an underwriter, agent or financial advisor sell escrow securities to the City from its own account.

5. Arbitrage

The City shall take all necessary steps to optimize escrows and to avoid negative arbitrage in its refunding subject to the City's investment policies. Any positive arbitrage will be rebated as necessary according to Federal guidelines.

X. Methods of Issuance

The City or its designee will determine the method of issuance on a case-by-case basis.

1. Competitive Sale

In a competitive sale, the City's bonds shall be awarded to the bidder providing the lowest true interest cost as long as the bid adheres to the requirements set forth in the official notice of sale.

The City's Financial Advisor shall not be permitted to bid on the City's competitive bond sale.

2. Negotiated Sale

While the City prefers the use of a competitive process, the City recognizes that some securities are best sold through negotiation. In its consideration of a negotiated sale, the City shall assess the following circumstances:

- a. State prohibitions against negotiated sales,
- b. A structure which may require a strong pre-marketing effort such as a complex transaction or a "story" bond,
- c. Size of the issue which may limit the number of potential bidders,
- d. Market volatility is such that the City would be better served by flexibility in timing a sale,
- e. Whether the Bonds are issued as variable rate demand obligations,
- f. Whether an idea or financing structure is a proprietary product of a single firm.

The City's Financial Advisor shall not be permitted to serve as the underwriter on the City's negotiated bond sale.

3. Private Placement

From time to time the City may elect to privately place its debt. Such placement shall only be considered if this method is demonstrated to result in a cost savings to the City relative to other methods of debt issuance.

The City's Financial Advisor shall not be permitted to purchase the City's debt through a private placement.

XI. Underwriter Selection (Negotiated Transaction)

Senior Manager Selection

The Board of Mayor and Alderman or its designee shall select the senior manager for a proposed negotiated sale. The selection criteria shall include but not be limited to the following:

- The firm's ability and experience in managing complex transactions
- Prior knowledge and experience with the City
- The firm's willingness to risk capital and demonstration of such risk
- Quality and experience of personnel assigned to the City's engagement
- Financing ideas presented
- Underwriting fees

Co-Manager Selection

Co-managers will be selected on the same basis as the senior manager. In addition to their qualifications, co-managers appointed to specific transactions will be a function of transaction size and the necessity to ensure maximum distribution of the City's bonds.

Selling Groups

The City may use selling groups in certain transactions. To the extent that selling groups are used, the Finance Director at his or her discretion may make appointments to selling groups as the transaction dictates.

Underwriter's Counsel

In any negotiated sale of City debt in which legal counsel is required to represent the underwriter, the appointment will be made by the Senior Manager with input from the City.

Underwriter's Discount

The Finance Director will evaluate the proposed underwriter's discount against comparable issues in the market. If there are multiple underwriters in the transaction, the Finance Director will determine the allocation of fees with respect to the management fee, if any. The determination will be based upon participation in the structuring phase of the transaction.

All fees and allocation of the management fee will be determined prior to the sale date; a cap on management fee, expenses and underwriter's counsel will be established and communicated to all parties by the Finance Director. The senior manager shall submit an itemized list of expenses charged to members of the underwriting group. Any additional expenses must be substantiated.

Evaluation of Underwriter Performance

The Finance Director with assistance of an independent Financial Advisor will evaluate each bond sale after completion to assess the following: costs of issuance including underwriters' compensation, pricing of the bonds in terms of the overall interest cost and on a maturity-by-maturity basis, and the distribution of bonds and sales credits.

Following each sale, the Finance Director shall provide a report to the Board of Mayor and Aldermen on the results of the sale.

Syndicate Policies

For each negotiated transaction, the Finance Director will prepare syndicate policies that will describe the designation policies governing the upcoming sale. The Finance Director shall ensure receipt of each member's acknowledgement of the syndicate policies for the upcoming sale prior to the sale date.

Designation Policies

To encourage the pre-marketing efforts of each member of the underwriting team, orders for the City's bonds will be net designated, unless otherwise expressly stated. The City shall require the senior manager to:

- Equitably allocate bonds to other managers and the selling group
- Comply with Municipal Securities Rulemaking Board (MSRB) regulations governing the priority of orders and allocations
- Within 10 working days after the sale date, submit to the Finance Director a detail of orders, allocations and other relevant information pertaining to the City's sale

XII. Consultants

Financial Advisor

The City shall select a financial advisor (or advisors) to assist in its debt issuance and debt administration processes. Selection of the City's financial advisor(s) shall be based on, but not limited to, the following criteria:

- Overall quality of the firm's proposal as an indicator of its probability for success.
- Relevant Financial Advisor experience with municipal government issuers and the public sector.
- Indication that the firm has a broadly based background and is therefore capable of balancing the City's overall needs for continuity and innovation in capital planning and debt financing.
- Experience and demonstrated success as indicated by its listing of current major clients.
- The firm's professional reputation for integrity and compliance with state and federal law.
- Independence from municipal bond underwriting, trading, or other clients, activities, or events which could result in a conflict of interest.
- Professional qualifications and experience of principal employees who will work for the City.
- Commitment to fair and equitable employment practices.
- Significant consideration will be given to the proposed fee structure and estimated costs, but price will not be the sole determining factor.

Financial Advisory Services

Financial advisory services provided to the City shall include, but shall not be limited to the following:

- Advise the City on financial matters relating to proposed capital financing projects.
- Analyze the current debt profile and recommend appropriate changes to ensure correct mix of fixed rate debt, variable rate debt and structured products to accomplish the City's immediate and long-term fiscal objectives.
- Working with the City staff and their legal advisors, prepare Preliminary Official Statement, Official Statement, Notice of Bond Sale and other related documents.
- Advise and assist in presentations to rating agencies.
- Assist the City in obtaining competitive bids from bond underwriters, trustees, paying agents/registrars, printers and escrow verification agents, as necessary.
- In the event the City undertakes negotiated underwritings, the Financial Advisor shall represent the City's interests in all aspects of the negotiated transaction, including underwriter selection, revenue and transaction structuring, credit enhancement and pricing scales.
- Arrange for electronic disclosure and bidding services.
- Develop five and ten year debt strategies that incorporate the City's capital financing plans and revenue constraints. Discuss funding alternatives and cost benefits of proposed

strategies. Determine the City's debt or bonding capacity and the revenue impact of capital projects.

- Assist the City in identifying and obtaining new sources of funding for capital needs such as new revenues, asset sales, state and/or federal grants or incentive programs.
- Assess use of swaps and other structured products, and propose strategies, to meet the City's financing objectives.
- Develop a formal written debt policy, which incorporates the City's financial and operational objectives.
- Perform annual credit/scorecard calculations using the applicable local government criteria as provided by Moody's and Standard & Poor's.
- Perform bi-annual review of the City's credit/scorecard calculations in comparison to peer cities.
- Conduct necessary analysis and feasibility studies relating to financing of City projects, including cash flows, sources and uses, and sensitivity analysis of variables in a financing, such as interest rate, maturities, and rate of principal redemption.
- Propose innovative financing techniques, which may assist the City in minimizing costs, simplifying debt financing or achieving the City's objectives.
- Provide consultation and research on tax issues faced by the City relative to the financing of public infrastructure.
- Advise the City in complying with and preparing continuing disclosure information pursuant to Security and Exchange Commission rules.
- Cooperate and confer with the City's Bond Counsel and other advisors retained by the City.
- Review all financing documents and advise the City's Finance Director accordingly.
- Undertake such additional actions as will lead to the prompt and successful delivery of the proceeds and the production and availability of bonds.
- Make recommendations on legislation, as requested, which may significantly affect the bond's cost of financing.

Conflict of Interest

The City requires that its consultants and advisors provide objective advice and analysis, maintain the confidentiality of City financial plans, and be free from any conflicts of interest. Specifically, underwriters shall clearly identify itself in writing as an underwriter and not a financial advisor from the earliest stages of its relationship with the City. The underwriter must clarify its primary role as a purchaser of securities in an arms-length commercial transaction and that it has financial and other interests that differ from those of the City.

Bond Counsel

The City shall enter into an engagement letter agreement with the legal counsel representing the City in a debt transaction. City debt will include a written opinion by legal counsel affirming that the City is authorized to issue the proposed debt, that the City has met all legal requirements necessary for issuance, and a determination of the proposed debt's federal income tax status.

The approving opinion and other documents relating to the issuance of debt will be prepared by counsel with extensive experience in public finance and tax issues.

Disclosure by Financing Team Members

All financing team members, and their associated costs to perform such services, either on an on-time or continued basis, will be required to provide full and complete disclosure to the City and its governing body. Any and all Financing Team Members shall also disclose agreements with other financing team members and outside parties. The extent of disclosure may vary depending on the nature of the transaction. However, in general terms, no agreements shall be permitted which could compromise the firm's ability to provide independent advice which is solely in the City's best interests or which could reasonably be perceived as a conflict of interest.

XIII. Disclosure

The City will provide annual financial and economic information to the Electronic Municipal Market Access facility of the Municipal Securities Rulemaking Board. The City will also notify the MSRB of any of the following material events:

- Principal and interest payment delinquencies
- Nonpayment-related defaults
- Unscheduled draws on bond-related reserves
- Unscheduled draws on credit enhancements
- Substitution of credit or liquidity providers or the failure of performance on the part of a liquidity provider
- Adverse tax opinions or events affecting the tax-exempt status of any bonds
- Modifications to rights of bond holders
- Bond calls
- Defeasances
- Matters affecting collateral
- Rating changes

The City will also maintain a system of record keeping and reporting which complies with the arbitrage rebate compliance requirements of the federal tax code.

XIV. Debt Policy Review

The debt policy guidelines outlined herein are only intended to provide general direction regarding the future use and execution of debt, interest rate swaps and options. The City maintains the right to modify these guidelines and may make exceptions to any of them at any time to the extent that the execution of such debt, swap or option achieves City goals.

This policy will be reviewed no less frequently than annually. At that time the Finance Director will consider any recommendations for any amendments, deletions, additions, improvements or clarification.



HISTORIC
F R A N K L I N
T E N N E S S E E

City of Franklin Credit Scorecard & Debt Management Policy

Prepared for the City of Franklin, TN
March 10, 2016



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530 Oak Court Drive
Suite 160
Memphis, TN 38117
www.pfm.com

Recap and Update

Recap

- In September 2015, PFM presented to the Board of Mayor and Alderman (BOMA) the Moody's and Standard & Poor's local government criteria .
- In November 2015, PFM presented the City's indicative scorecard results to the BOMA.

Update

- PFM has updated the City's indicative scorecard results based on the City's FY 2015 CAFR.
- With this information, we have proposed modifications/modernizations to the City's Debt Management Policy.

Existing Debt Management Policy – Debt Affordability

The City's Debt Management Policy was adopted in June 2009 and addresses Debt Affordability in section V through the following ratios:

- *Debt Service as % of Operating Expenditures;*
- *Debt Per Capita; Per Capita Debt/Per Capita Income;*
- *Debt as % of Property Tax Base (Taxable or Market Value);*
- *Overall Debt as % of Property Tax Base (includes overlapping debt)*

Two of the metrics and the benchmarking used to set such metrics.

Debt Affordability Ratios		Benchmarks
(I.) Total Budget Resources:		
1. Debt Service as a Percent of Operating Expenditures –		Total GO Debt
<i>Measures debt liability relative to total budget resources</i>		< 12%
		Less Self-Supporting Debt
		< 8%
Supporting Data		S&P (04/08) cites < 8% as low, 8%-15% as moderate
		Moody's, 2008 AAA Cities, Population 50k-100k Median @ 8.97%
Brentwood @		11.40%
Germantown @		8.00%
Franklin - Total GO Debt @		9.78%
Franklin - Less Self-Supporting @		4.77%
Chattanooga @ [AA/AA+]		9.14%
Clarksville @ [Aa3]		17.05%
Murfreesboro @ [A1]		17.31%
Alpharetta, GA @		21.00%
Dublin, OH @		11.37%
Naperville, IL @		6.69%
(II.) Wealth and Income of Community:		
2. Direct Debt Per Capita –		< \$2,000
<i>Measures net debt to population</i>		
Supporting Data		S&P (4/08) cites < \$1,000 as very low, \$1,000-\$2,000 as low and \$2,000-\$3,000 as moderate
Brentwood @	\$	669.70
Germantown @	\$	535.30
Franklin - Total GO Debt @	\$	1,442.88
Franklin - Less Self-Supporting @	\$	799.01
Chattanooga @ [AA/AA+]	\$	566.84
Clarksville @ [Aa3]	\$	383.30
Murfreesboro @ [A1]	\$	1,865.21
Alpharetta, GA @	\$	941.43
Dublin, OH @	\$	999.90
Naperville, IL @	\$	587.40

Moody's Scorecard Results (as of June 30, 2015)

- The final scores for each metric are assigned a numerical value, and averaged according to their individual weighting.
- Franklin's overall indicated current rating is **Aa1**.
- The indicated rating is one component of Moody's overall rating process, and may not always be the final rating an entity receives due to qualitative "below the line" adjustments.

Current Score Estimates

Category	Weight	Indicated Rating
Economy/Tax Base	30%	1.45
Fund Balance	15%	1.14
Cash Balance	15%	1.89
Management	20%	1.42
Direct Debt	10%	2.55
Pension Liability	10%	1.75
Indicated Rating Score	100%	1.60
Indicated Rating	-	Aa1

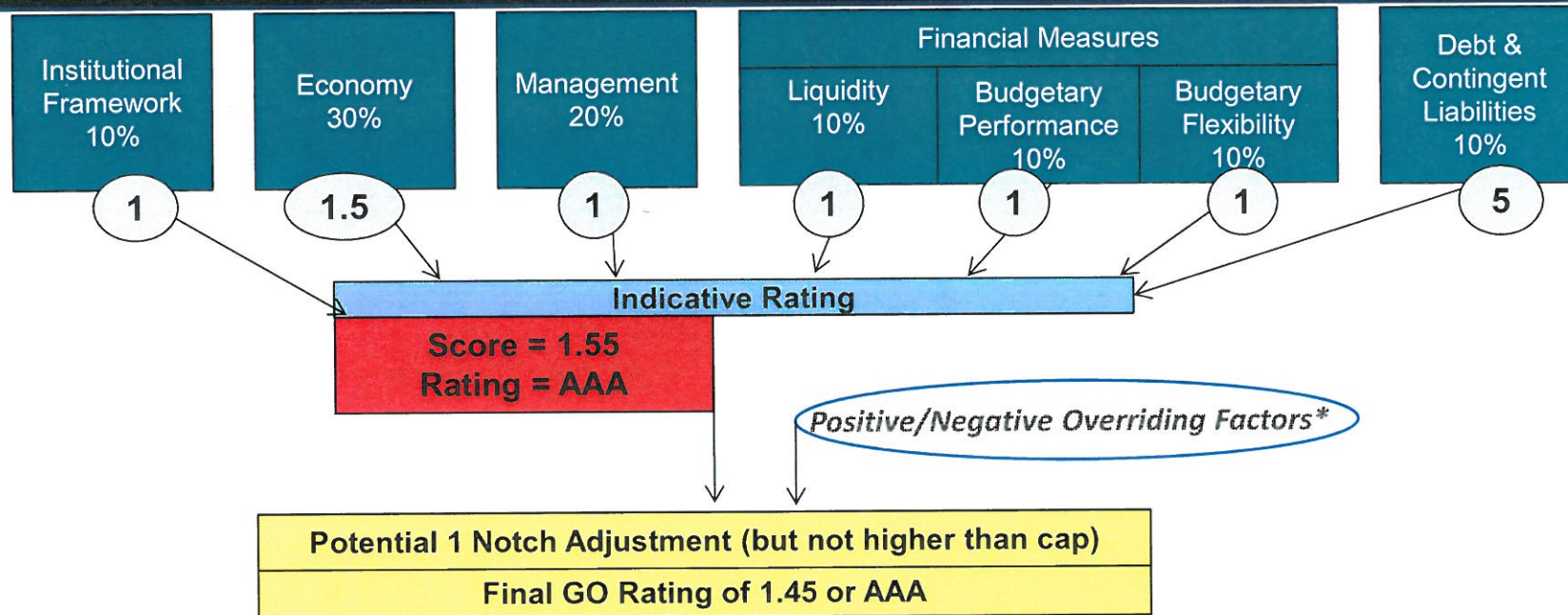
Indicated Rating	Overall Weighted Score	Indicated Rating	Overall Weighted Score
Aaa	0.5 to 1.5	Baa2	3.83 to 4.17
Aa1	1.5 to 1.83	Baa3	4.17 to 4.50
Aa2	1.83 to 2.17	Ba1	4.50 to 4.83
Aa3	2.17 to 2.5	Ba2	4.83 to 5.17
A1	2.50 to 2.83	Ba3	5.17 to 5.50
A2	2.83 to 3.17	B1	5.50 to 5.83
A3	3.17 to 3.5	B2	5.83 to 6.17
Baa1	3.50 to 3.83	B3	6.17 to 6.50

Moody's Scorecard Results - Other Considerations

- A number of other factors do not appear on the scorecard or as a below-the-line adjustment, but are considered in our ratings and are frequent topics of discussion in our analysis*.
 - Per capita income
 - Composition of workforce/employment opportunities
 - Proportion of tax base that is vacant or exempt from taxes
 - Median home value
 - Trend of real estate values
 - Population trends
 - Property tax appeals outstanding
 - Unusually significant tax base declines or growth

*Other Considerations on page 11 of Moody's Rating Methodology: US Local Government General Obligation Debt

S&P Indicative Score (as of June 30, 2015)



Indicative Rating Outcomes Resulting From The Weighted Average Of Seven Factors

Factor Score Weighted Average	Indicative Rating
1.00 – 1.64	AAA
1.65 – 1.94	AA+
1.95 – 2.34	AA
2.35 – 2.84	AA-
2.85 – 3.24	A+
3.25 – 3.64	A
3.65 – 3.94	A-
3.95 – 4.24	BBB+
4.25 – 4.54	BBB
4.55 – 4.74	BBB-

*The rating listed is approximate, and is subject to change based on incorporation of the overriding factors, qualitative considerations, and Standard and Poor's own interpretation of the methodology and its components. For more information on Positive/Negative Overriding Factors please see slide 14.

Proposed Updates to the Debt Management Policy

- The scorecard concept should be used as a tool to understand the factors and weights that impact an issuer's credit rating.
- The City's current Debt Management Policy include several affordability metrics:
 1. Debt Service as % of Operating Expenditures
 2. Debt Per Capita
 3. Per Capita Debt/Per Capita Income
 4. Debt as % of Property Tax Base (Taxable or Market Value)
 5. Overall Debt as % of Property Tax Base (includes overlapping debt)
- Proposal for modernizing the Debt Management Policy based on the rating agencies criteria:
 1. Direct debt as a % of Full Value $\leq 1.75\%$
 2. Direct debt of Operating Revenues of $\leq 3.00X$
 3. Total Governmental Funds Debt Service as % of expenditures of $\leq 25\%$
- Proposal to annually calculate the City's indicative ratings per Moody's and S&P's local government criteria
- Proposal to bi-annually review the City's indicative ratings along with peer cities

Appendix

Moody's Scorecard and Below-the-Line Adjustments

Economy/Tax Base (30% of total score):

- Institutional presence (positive)
- Regional economic center (positive)
- Economic concentration (negative)
- Outsized unemployment or poverty levels (negative)

Finances (30% of total score):

- Outsized enterprise of contingent liability risk (negative)
- Unusually volatile revenue structure (negative)

Management (20% of total score):

- State oversight or support (positive or negative)
- Unusually strong or weak budget management and planning (positive or negative)

Debt/Pension (20% of total score):

- Unusually strong or weak security features (positive or negative)
- Unusual risk posed by debt structure (negative)
- History of missed debt service payments (negative)

Scorecard Category	Weight
Economy/Tax Base	30%
Finances	30%
Management	20%
Debt/Pensions	20%

Moody's Economy/Tax Base Score

- Franklin's score in the Economy/Tax Base Section is 1.45 (Aaa)
 - The tax base size of \$11.4B receives a rating of **Aa**.
 - The tax base per capita of \$161,642 receives a rating of **Aaa**.
 - The median family income as a percentage of the US Median of 157.31% receives a rating of **Aaa**.

Scorecard Category	Weight
Economy/Tax Base	30%
Finances	30%
Management	20%
Debt/Pensions	20%

Economy/Tax Base							
	Aaa	Aa	A	Baa	Ba	B and Below	Weight
Tax Base Size: Full Value	>\$12B	\$12B ≥ n > \$1.4B	\$1.4B ≥ n > \$240M	\$240M ≥ n > \$120M	\$120M ≥ n > \$60M	≤ \$60M	10%
Tax Base per Capita	>\$150,000	\$150,000 ≥ n > \$65,000	\$65,000 ≥ n > \$35,000	\$35,000 ≥ n > \$20,000	\$20,000 ≥ n > \$10,000	≤ \$10,000	10%
Median Family Income as a % of U.S. Median	>150% of US median	150% to 90% of US median	90% to 70% of US median	70% to 50% of US median	50% to 40% of US median	≤ 40% of US median	10%

Moody's Finances Score

Scorecard Category	Weight
Economy/Tax Base	30%
Finances	30%
Management	20%
Debt/Pensions	20%

- Franklin's score in the Finances Section is 1.52 (Aa1)
 - The fund balance as a percentage of revenues of 56.20% receives a rating of **Aaa**.
 - The 5-year dollar change in fund balance as a percentage of revenues of 14.62% receives a rating of **Aa**.
 - The cash balance as a percentage of revenues of 33.16% receives a rating of **Aaa**.
 - The 5-year dollar change in cash balance as a percentage of revenues of -2.75% receives a rating of **Baa**.

Finances							
	Aaa	Aa	A	Baa	Ba	B and Below	Weight
Fund Balance as % of Revenues	>30.0%	$30.0\% \geq n > 15.0\%$	$15.0\% \geq n > 5.0\%$	$5.0\% \geq n > 0.0\%$	$0.0\% \geq n > -2.5\%$	$\leq -2.5\%$	10%
5-Year Dollar Change in Fund Balance as % of Revenues	>25.0%	$25.0\% \geq n > 10.0\%$	$10.0\% \geq n > 0.0\%$	$0.0\% \geq n > -10.0\%$	$-10.0\% \geq n > -18.0\%$	$\leq -18.0\%$	10%
Cash Balance as % of Revenues	>25.0%	$25.0\% \geq n > 10.0\%$	$10.0\% \geq n > 5.0\%$	$5.0\% \geq n > 0.0\%$	$0.0\% \geq n > -2.5\%$	$\leq -2.5\%$	10%
5-Year Dollar Change in Cash Balance as % of Revenues	>25.0%	$25.0\% \geq n > 10.0\%$	$10.0\% \geq n > 0.0\%$	$0.0\% \geq n > -10.0\%$	$-10.0\% \geq n > -18.0\%$	$\leq -18.0\%$	5%

Moody's Management Score

- Franklin's score in the Management Section is 1.42 (Aaa)
 - The 5-year average of operating revenues of 1.04X of operating expenditures receives a rating of **Aa**.
 - The institutional framework score is **Aaa**.

Scorecard Category	Weight
Economy/Tax Base	30%
Finances	30%
Management	20%
Debt/Pensions	20%

Management							
	Aaa	Aa	A	Baa	Ba	B and Below	Weight
Institutional Framework	Very strong legal ability to match resources with spending	Strong legal ability to match resources with spending	Moderate legal ability to match resources with spending	Limited legal ability to match resources with spending	Poor legal ability to match resources with spending	Very poor legal ability to match resources with spending	10%
Operating History: 5-Year Average of Operating Revenues/ Operating Expenditures	>1.05x	1.05x ≥ n > 1.02x	1.02x ≥ n > 0.98x	0.98x ≥ n > 0.95x	0.95x ≥ n > 0.92x	≤ 0.92x	10%

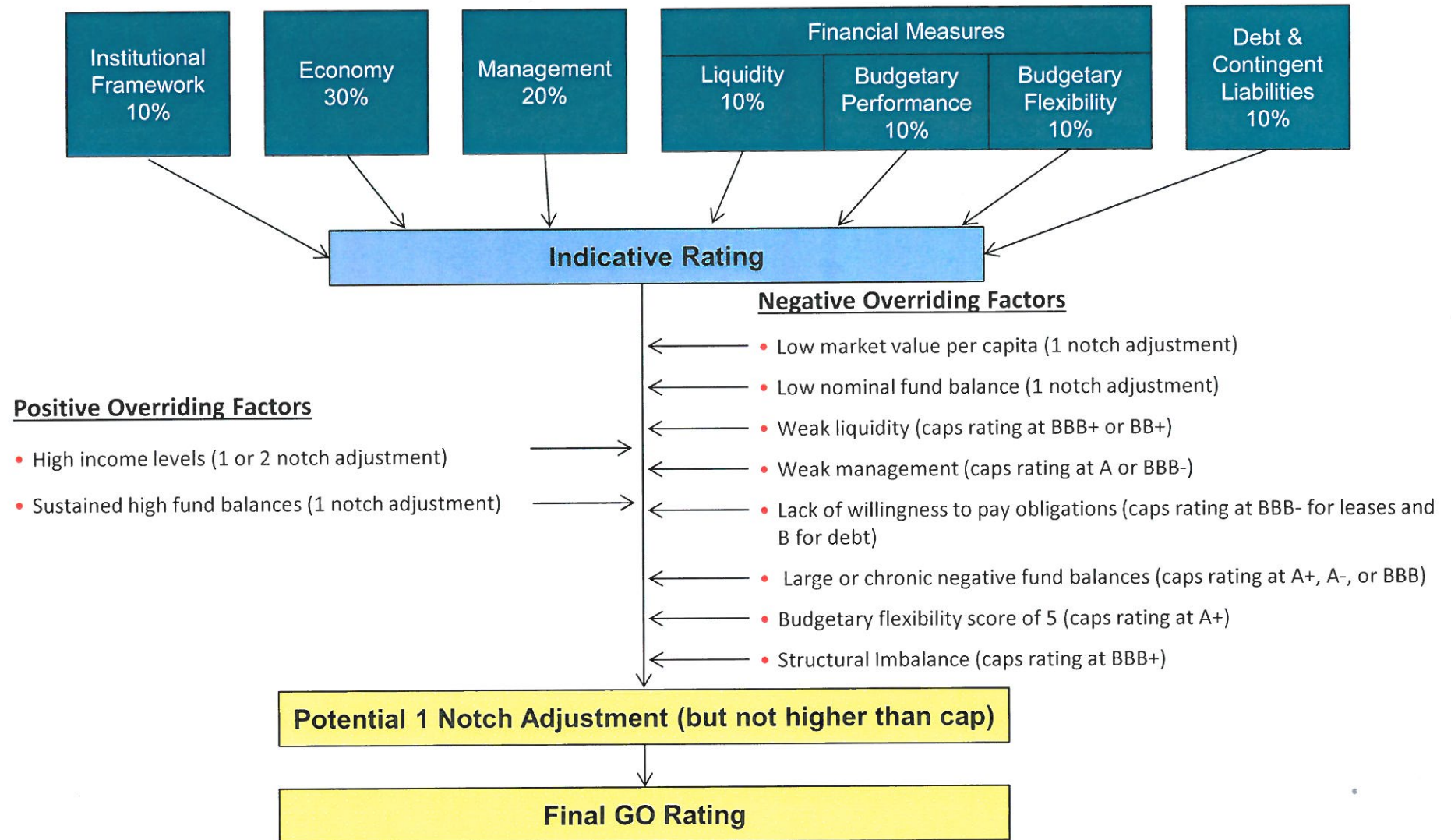
Moody's Debt/Pensions Score

- Franklin's score in the Debt/Pensions Section is 2.15 (Aa2)
 - The net direct debt as a percentage of full value of 1.24% receives a rating of **Aa**.
 - The net direct debt 2.08x of operating revenues receives a rating of **A**.
 - The 3-year average of Moody's Adjusted Net Pension Liability as a percentage of full value of 0.47% receives a rating of **Aaa**.
 - The 3-year average of Moody's Adjusted Net Pension Liability of 0.79x of operating revenues receives a rating of **Aa**.

Scorecard Category	Weight
Economy/Tax Base	30%
Finances	30%
Management	20%
Debt/Pensions	20%

Debt/Pensions							
	Aaa	Aa	A	Baa	Ba	B and Below	Weight
Net Direct Debt/Full Value	<0.75%	$0.75\% \leq n < 1.75\%$	$1.75\% \leq n < 4.00\%$	$4.00\% \leq n < 10.00\%$	$10.00\% \leq n < 15.00\%$	$\geq 15.00\%$	5%
Net Direct Debt/Operating Revenues	<0.33x	$0.33x \leq n < 0.67x$	$0.67x \leq n < 3.00x$	$3.00x \leq n < 5.00x$	$5.00x \leq n < 7.00x$	$\geq 7.00x$	5%
3-Year Average of Moody's Adjusted Net Pension Liability / Full Value	<0.90%	$0.90\% \leq n < 2.10\%$	$2.10\% \leq n < 4.80\%$	$4.80\% \leq n < 12.00\%$	$12.00\% \leq n < 18.00\%$	$\geq 18.00\%$	5%
3-Year Average of Moody's Adjusted Net Pension Liability / Operating Revenues	<0.40x	$0.40x \leq n < 0.80x$	$0.80x \leq n < 3.60x$	$3.60x \leq n < 6.00x$	$6.00x \leq n < 8.40x$	$\geq 8.40x$	5%

S&P Analytical Framework & Overriding Factors



Source: S&P's U.S. Local Governments General Obligations Ratings: Methodology and Assumptions, September, 2013.

S&P Institutional Framework (10%)

- Institutional Framework (Score: 1)
 - All Local Governments in Tennessee have the same score for this factor.
 - The full list of institutional framework scores for state and client type combinations was released by S&P on September 12, 2013.

Score Range	Institutional Framework Score
1 - 1.5	1 (Very Strong)
1.75 - 2.75	2 (Strong)
3 - 3.75	3 (Adequate)
4 - 4.5	4 (Weak)
4.75 - 5	5 (Very Weak)

S&P Economy (30%)

- Economic Score (Score: 1.5)
 - Current market value per capita is \$161,642
 - Projected per capita effective buying income is 162.59% of the U.S.

	Market Value/ Capita				
Projected Per Capita EBI as % of US	>\$195,000	\$195,000-\$100,000	\$100,000-\$80,000	\$80,000-\$55,000	<\$55,000
> 150	1	1.5	2	2.5	3
110-150	1.5	2	2.5	3	3.5
85-110	2	2.5	3	3.5	4
70-85	2.5	3	3.5	4	4.5
<70	3	3.5	4	4.5	5

S&P Management (20%)

- Management Score (Score: 1)
 - Based on the most recent S&P report on the Franklin, TN dated March 23, 2015, S&P characterizes the financial management practices “strong” under its FMA methodology, which equates to a score of 1.

Rounded Score	Characteristics
1	FMA score of "Strong" and none of the factors in score 5 are present
2	FMA score of "Good" and none of the factors in score 5 are present
3	FMA score of "Standard" and none of the factors in score 5 are present
4	• There is a financial reporting statement that has a material negative impact • Any of the conditions in score 5 existed in the past 3 years • The structural imbalance override condition exists or has existed within the past 3 years • Very high debt, pension, or OPEB burden
5	Regardless of FMA score, any of the following is present: • A Management team that lacks relevant skills resulting in a weak capacity for planning, monitoring, and management • An auditor has delivered a going concern opinion • The government has shown an unwillingness to support a debt or capital lease obligation • The government is actively considering bankruptcy in the near term • Any of the conditions in score 5 existed in the past 3 years • The structural imbalance override condition exists or has existed within the past 3 years • Very high debt, pension, or OPEB burden

S&P Budgetary Flexibility (10%)

- Financial Measures: Budgetary Flexibility Score (Score: 1)
 - Available Fund Balance to General Fund Expenditures ratio is
 $\$38,219,753 / \$57,489,269 = 75.17\%$

	Available Fund Balance as a % of Expenditures				
%	>15	8-15	4-8	1-4	<1
Score	1	2	3	4	5

S&P Budgetary Performance (10%)

- Financial Measures: Budgetary Performance Score (Score: 1)
 - Total governmental funds net result: net total governmental funds / governmental expenditures is $(\$12,248,781 / \$79,599,702 = 15.39\%)$
 - General Fund net result: General Fund Operating Balance / General Fund Expenditures (including transfers) is $\$3,182,797 / \$50,843,243 = 6.26\%$

	Total Governmental Funds Net Result (%)				
General Fund Net Result (%)	>-1	-1 to -5	-5 to -10	-10 to -15	< -15
Limited (>5)	1	2	3	4	5
Balanced (-1 to 5)	2	2	3	4	5
Pressured (<-1)	3	2	3	4	5

S&P Liquidity (10%)

- Financial Measures: Liquidity Score (Score: 1)
 - Total government cash / total governmental funds debt service is $\$37,674,481 / \$12,244,986 = 307.67\%$
 - Total cash / total governmental funds expenditures is $\$37,674,481 / \$79,599,702 = 47.33\%$

	Total Governmental Cash as % of Total Governmental Funds Debt Service				
Total Cash as a % of Total Governmental Funds Expenditures	>120	120-100	100-80	80-40	<40
>15	1	2	3	4	5
8-15	2	2	3	4	5
4-8	3	2	3	4	5
1-4	4	2	3	4	5
<1	5	2	3	4	5

S&P Debt & Contingent Liability (10%)

- Debt and Contingent Liability (Score: 5)
 - Total governmental funds debt service / expenditures → $\$12,244,986 / \$79,599,702 = 15.38\%$
 - Net direct debt / total governmental funds revenue → $\$141,546,047 / \$91,848,483 = 154.11\%$

	Net Direct Debt as % of Total Governmental Funds Revenue				
Total Governmental Funds DS as % of Total Governmental Funds Expenditures	>30	30-60	60-120	120-180	>180
<8	1	2	3	4	5
8-15	2	3	4	4	5
15-25	3	4	5	5	5
25-35	4	4	5	5	5
>35	4	5	5	5	5

Approach to Analysis

DISCLAIMER FOR OVERVIEW OF MOODY'S INVESTORS SERVICE REVISED METHODOLOGY FOR LOCAL GOVERNMENT GENERAL OBLIGATION DEBT:

- The calculations included in this document are based on PFM's interpretation of Moody's revised methodology for U.S. local governments general obligation debt as detailed in the July 24th, 2014 Moody's Investors Service publication. Calculations and supporting data do not represent actual figures nor are they definitive representations of Moody's final calculations. Calculations do not include the application of Moody's qualitative considerations or below-the-line adjustments. Calculations are subject to change based on changes to the underlying data. Results are estimates only and should not be used for actual reporting or assumptions regarding Moody's calculations. Resultant figures are not confirmed by Moody's and are indicative interpretations only.

DISCLAIMER FOR OVERVIEW OF STANDARD AND POOR'S PROPOSED CHANGES TO LOCAL GOVERNMENT RATINGS METHODOLOGY:

- The calculations included in this document are based on PFM's interpretation of Standard and Poor's adjustments to U.S. local governments general obligation bond rating methodology as detailed in the September 12, 2013 Standard and Poor's publication. Calculations and supporting data do not represent actual figures nor are they definitive representations of Standard and Poor's final calculations. Calculations do not include the application of Standard and Poor's qualitative considerations or overriding factors. Calculations are subject to change based on changes to the underlying data. Results are estimates only and should not be used for actual reporting or assumptions regarding Standard and Poor's calculations. Resultant figures are not confirmed by Standard and Poor's and are indicative interpretations only.



City of Franklin, Tennessee
FY 2017 Operating Budget Request

Engineering and Traffic Operations Center

Paul Holzen, Director of Engineering

Jonathan Marston, Assistant Director of Engineering

Jeff Willoughby, Stormwater Coordinator

Carl Baughman, Traffic Engineer III

Sarah Roop, Engineering Associate



City of Franklin, Tennessee - FY 2017 Budget Request

Outline

- Purpose of Department**
- Organization Chart**
- Base Budget Request**
 - Personnel**
 - Operations**
 - Capital**
- Program Enhancements**
- Summary**



City of Franklin, Tennessee - FY 2017 Budget Request

Engineering & Traffic Operations Center

Purpose of Department

The **Engineering Department** plans for the future infrastructure needs of the City of Franklin and consists of three divisions. The divisions include Engineering, Traffic Operations and Stormwater.

The **Engineering Division** manages both City-funded and private infrastructure projects. The Engineering Division works with other City Departments, TDOT, various utility providers, elected officials, and the public to ensure that our infrastructure is designed and installed properly and that it meets all Local, State and Federal standards and guidelines.

The **Traffic Operations Center (TOC)** Division manages the transportation network within the City of Franklin and is responsible for signal timing. A goal of the Traffic Operations Division is to perform timing optimizations for signal systems. Currently there are five major systems in the City - Cool Springs Area (McEwen, Mallory Lane, Carothers Parkway and Cool Springs Blvd), SR 96 E (Murfreesboro Rd.) / Royal Oaks, Downtown Franklin (5th Ave North, SR96 West and Downtown Signals), Hillsboro Road and Columbia Ave. Traffic counts and turning movement counts are obtained at all signalized intersections within a 3 year window. These counts are then used to perform signal system timing optimizations.

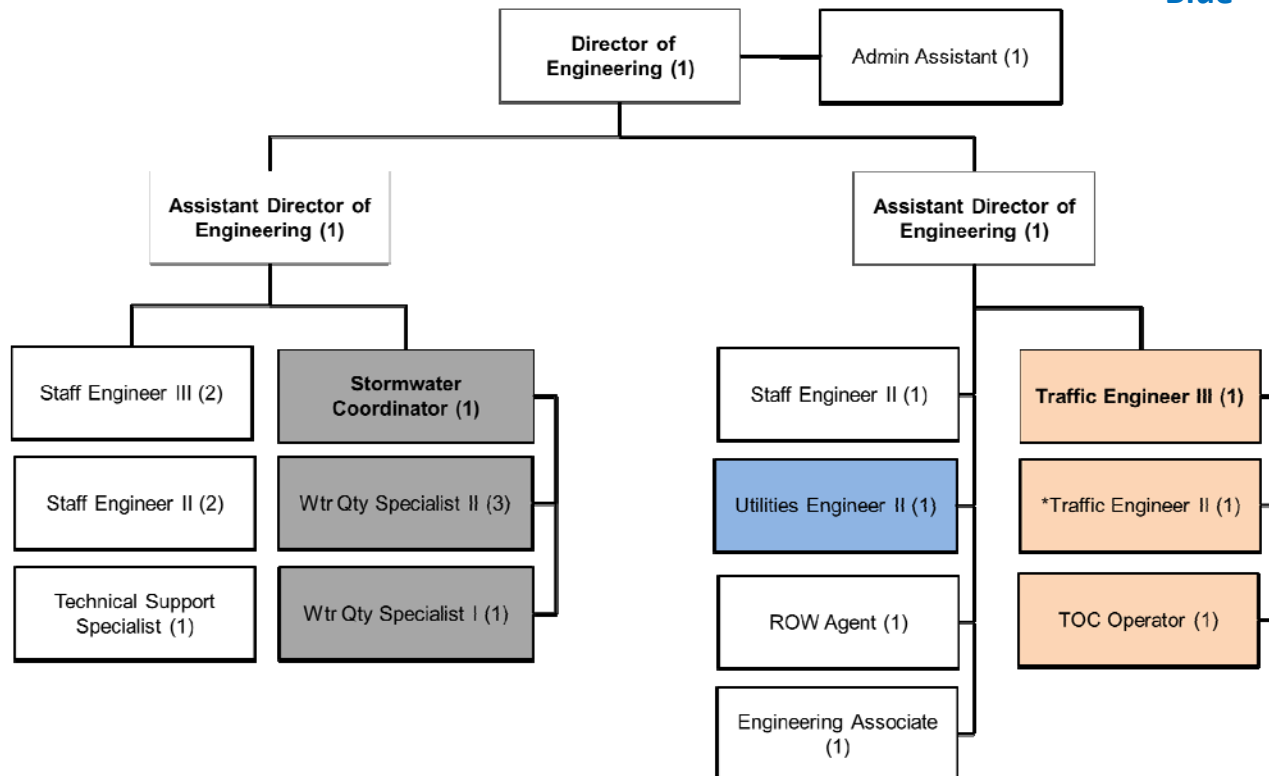


City of Franklin, Tennessee - FY 2017 Budget Request

Engineering & Traffic Operations Center

Current Organization Chart

White – Engineering
Orange – TOC
Grey – Stormwater Fund
Blue – Water & Sewer Fund





City of Franklin, Tennessee - FY 2017 Budget Request **Engineering & Traffic Operations Center**

Base Budget Request: Personnel

In addition to the existing base personnel, wages and benefits we are requesting the following program enhancements:

Engineering Division

(1) New Staff Engineer II

Traffic Operations Division

(1) TOC Operator



City of Franklin, Tennessee - FY 2017 Budget Request **Engineering & Traffic Operations Center**

Base Budget Request: Operations

Engineering (*gross of Interfund Transfer*)

2016 Approved Budget	\$ 239,434.00
2017 Proposed Budget	\$ 232,622.00

TOC

2016 Approved Budget	\$ 622,208.00
2017 Proposed Budget	\$ 418,775.00



City of Franklin, Tennessee - FY 2017 Budget Request **Engineering & Traffic Operations Center**

Base Budget Request: Capital

Engineering

2016 Approved Budget	\$0.00
2017 Proposed Budget	\$0.00

TOC

2016 Approved Budget	\$2,216,850.00
2017 Proposed Budget	\$2,300,000.00
\$1,400,000	Adaptive Signal Control (80/20 STP Funding)
\$650,000	Franklin ITS Extension (80/20 STP Funding)
\$250,000	Traffic Signal Upgrades



City of Franklin, Tennessee - FY 2017 Budget Request **Engineering & Traffic Operations Center**

Program Enhancement Requests

Engineering

1- New Staff Engineer II

TOC

- 1- Downtown Circulation & Parking Study
- 2- TOC Operator



City of Franklin, Tennessee

FY 2017 Operating Budget

Engineering & Traffic Operations Center

Paul P. Holzen, Director

Budget Summary

Engineering							
	2014 Actual	2015 Actual	2016		2017 Budget	2016 v. 2017	
			Budget	Estimated		\$	%
Personnel	735,319	774,398	923,055	855,873	981,288	58,233	6.3%
Operations	-60,392	-75,384	1,225	-38,586	-10,351	-11,576	-945.0%
Capital	0	0	0	0	0	0	0.0%
Total	674,927	699,014	924,280	817,287	970,937	46,657	5.0%

Traffic Operations Center (TOC)							
	2014 Actual	2015 Actual	2016		2017 Budget	2016 v. 2017	
			Budget	Estimated		\$	%
Personnel	239,082	172,822	241,489	248,117	268,255	26,766	11.1%
Operations	156,962	276,307	622,208	525,798	418,775	-203,433	-32.7%
Capital	28,220	176,502	2,216,850	403,857	2,300,000	83,150	3.8%
Total	424,264	625,631	3,080,547	1,177,772	2,987,029	-93,518	-3.0%

Departmental Summary

This budget contains operations for two separate functions: Engineering & Traffic Operations Center.

ENGINEERING

The Engineering Department plans for the future infrastructure needs of the City of Franklin and consists of three divisions. The divisions include Engineering, Traffic Operations and Stormwater.

The Engineering Division manages both City-funded and private infrastructure projects. The Engineering Division works with other City Departments, TDOT, various utility providers, elected officials, and the public to ensure that our infrastructure is designed and installed properly and that it meets all Local, State and Federal standards and guidelines.

The Traffic Operations Division manages the transportation network within the City of Franklin. They currently oversee our Congestion Management Program, Traffic Count Program, Traffic Calming Program and assist with both public and private infrastructure projects.

The Stormwater Division helps the City maintain compliance with mandates set by the Federal (EPA) and State (TDEC) Governments to minimize stormwater runoff pollution. Under the Clean Water Act of 1972, the Environmental Protection Agency (EPA) requires municipalities like Franklin to manage stormwater. The City has received a Phase II Municipal Separate Storm Sewer System (MS4) Permit from the Tennessee Department of Environment and Conservation (TDEC) to allow Franklin to discharge stormwater into nearby rivers and streams.



City of Franklin, Tennessee

FY 2017 Operating Budget

Engineering & Traffic Operations Center

Paul P. Holzen, Director

Department Summary (continued)

TRAFFIC OPERATIONS CENTER (TOC)

A goal of the Traffic Operations Division is to perform timing optimizations for signal systems. Currently there are five major systems in the City - Cool Springs Area (McEwen, Mallory Lane, Carothers Parkway and Cool Springs Blvd), SR 96 E (Murfreesboro Rd./Royal Oaks), Downtown (Main St, Fifth Ave, SR96 West), Hillsboro Road and Columbia Ave. Traffic counts and turning movement counts are obtained at all signalized intersections within a 3 year window. These counts are then used to perform signal system timing optimizations.

The Traffic Operations Center (TOC) provides traffic management services to the City of Franklin. The center currently manages 114 traffic signals and 22 Closed Circuit Television (CCTV) cameras. In past years the TOC has worked towards providing better traffic flow throughout the City through the Congestion Management Program. That program requires data collection at each of those intersections every 3 years and optimizing the signal timing in each of the City's main corridors.

The TOC will be addressing new challenges as we move into the future. First will be the Comprehensive Transportation Network Plan which will study the transportation network with attention to the roadway network, bike and pedestrian facilities and transit. This study will replace the traditional Major Thoroughfare Plan Update and will provide a more complete planning document for use by the city in applying for Federal Highway Administration or Federal Transit Administration funding. The second challenge is to deploy an Adaptive Traffic Signal Control System in the Cool Springs Area. This action will provide the benefits of constant signal optimization.

Congestion Management Program:

Traffic Counts or Data Collection have been and continue to be the most basic building blocks of any traffic management system. With the rapid growth and development of the City of Franklin in the recent past, traffic volumes have also grown and developed. This program was designed to perform "turning movement counts" for each peak hour at each of our signalized intersections every three years. Currently there are five major systems in the City:

- 1) Cool Springs Area (McEwen, Mallory Lane, Carothers Parkway and Cool Springs Blvd)
- 2) SR 96 E (Murfreesboro Rd./Royal Oaks)
- 3) Downtown Franklin (Main St, Fifth Ave, SR96 West)
- 4) Hillsboro Road
- 5) Columbia Ave.

The data collected is used to develop traffic signal timing plans that will best move traffic with highest degree of safety and minimal delay. By utilizing traffic modeling software, we develop intersection timing plans that best manage those rush hour flows. A 2005 Institute of Transportation Engineers White Paper on Benefits of Retiming Traffic Signals states, "An operating agency with a budget to retime traffic signals every 3 years, especially in developing areas and/or areas with sustained growth, will maintain a high quality of traffic operations."



City of Franklin, Tennessee

FY 2017 Operating Budget

Engineering & Traffic Operations Center

Paul P. Holzen, Director

Department Summary (continued)

STORMWATER (Budget contained within Stormwater Fund)

The City of Franklin is granted authorization to discharge stormwater through its stormwater infrastructure and into receiving water bodies through a NPDES permit issued by the EPA and administered through TDEC. A condition of this permit coverage is that six minimum control measures are met by the end of the permit cycle. The City is required annually to submit an “annual report”, which is essentially a report to document the progress the City is making towards meeting its current permit requirements. Current minimum control measures are:

- 1) Public Education and Outreach
- 2) Public Involvement and Participation
- 3) Illicit Discharge Detection and Elimination
- 4) Construction Site Stormwater Runoff Control
- 5) Permanent Stormwater Management in Development and Redevelopment
- 6) Pollution Prevention for Municipal Operations

In addition to the above minimum control measures the City is required to do annual ambient monitoring which includes:

- 1) Macroinvertebrate Sampling
- 2) E.Coli Sampling
- 3) Visual Stream Assessments



City of Franklin, Tennessee

FY 2017 Operating Budget

Performance Measures

How a community utilizes its resources must be governed in accordance with its citizens wishes and its plans for the future. Therefore, the City of Franklin has established **FranklinForward : A Vision for 2033**. This Strategic Plan has specific and demonstrable objectives for each department which, when achieved individually, will cohesively move Franklin forward to meet the challenges and demands of the future.

Each budget has a series of performance measures and benchmarks attached to it which demonstrate the workload, effectiveness and outcome of taxpayer support for the annual operations of the City of Franklin and its pursuit of the goals of the Strategic Plan. Together, these measures demonstrate a proper and diligent use of taxpayer dollars in the pursuit of a greater community.



FranklinForward : A Vision for 2033 | Objectives for Developing a Strategic Plan

Theme: Quality Life Experiences



Meeting transportation needs: Franklin will have a diverse transportation network that promotes, provides, and supports safe and efficient mobility choices for all, including driving, public transit, walking, and biking.

Goal: Implement our Congestion Management Program by coordinate traffic signals to insure optimum travel speed, reduce delay, reduce energy and fuel consumption and minimize stops. The City Currently has five coordinated signal systems that include: Cool Springs Area (McEwen, Mallory Lane, Carothers Parkway and Cool Springs Blvd), SR 96 E (Murfreesboro Rd./Royal Oaks), Downtown Franklin (Main St, Fifth Ave, SR96 West), Hillsboro Road, Columbia Ave.

Baseline: Implement new traffic counts and signal timing plans on one coordinate system per year. A 2005 Institute of Transportation Engineers White Paper on Benefits of Retiming Traffic Signals states, "An operating agency with a budget to retime traffic signals every 3 years, especially in developing areas and/or areas with sustained growth, will maintain a high quality of traffic operations."

Workload (Output) Measures

Last Signal Timing Update	
Cool Springs Area	2016
SR 96 E	2015
Downtown Franklin	2010
Hillsboro Road	To Be Completed Following Hillsboro Road (Independence Square to Mack Hatcher Project)
Columbia Ave	2015

Theme: A Safe, Clean and Livable City



Franklin will be a model for environmental quality and a sustainable City



City of Franklin, Tennessee

FY 2017 Operating Budget

Performance Measures

- Goal: Meet or exceed the minimum compliance of our NPDES MS4 permit to protect our national resources.
- Baseline: Complete four public education and outreach events per year.
- Baseline: Complete four public involvement and participation events per year.
- Baseline: Complete illicit discharge detection and elimination on 20% of our watershed yearly.
- Baseline: Inspect 100% of our active construction sites monthly for EPSC compliance.
- Baseline: Inspect 20% of the cities permanent stormwater management facilities.
- Baseline: Complete annual ambient monitoring to include Macroinvertebrate Sampling, E.Coli Sampling and complete 20% watershed Visual Stream Assessments.

Workload (Output) Measures

		2013	2014	2015	2016*	2017*
	Number of public education and outreach events completed.	2	1	5	TBD	TBD
	Number of public involvement and participation events completed.	2	1	3	TBD	TBD
	Percentage of Watershed completed for illicit discharge detection and elimination.	0%	0%	100%	TBD	TBD
	Percentage of active construction sites	100%	100%	100%	TBD	TBD
	Percentage of permanent stormwater management facilities inspected.	0%	0%	0%	TBD	TBD
	Annual Ambient monitoring (Achieved or Not Achieved)					
	Macroinvertebrate Sampling	Achieved	Achieved	Achieved	TBD	TBD
	E.Coli Sampling	Achieved	Achieved	Achieved	TBD	TBD
	Visual Stream Assessment	0%	0%	Achieved	TBD	TBD

Outcome (Effectiveness) Measures

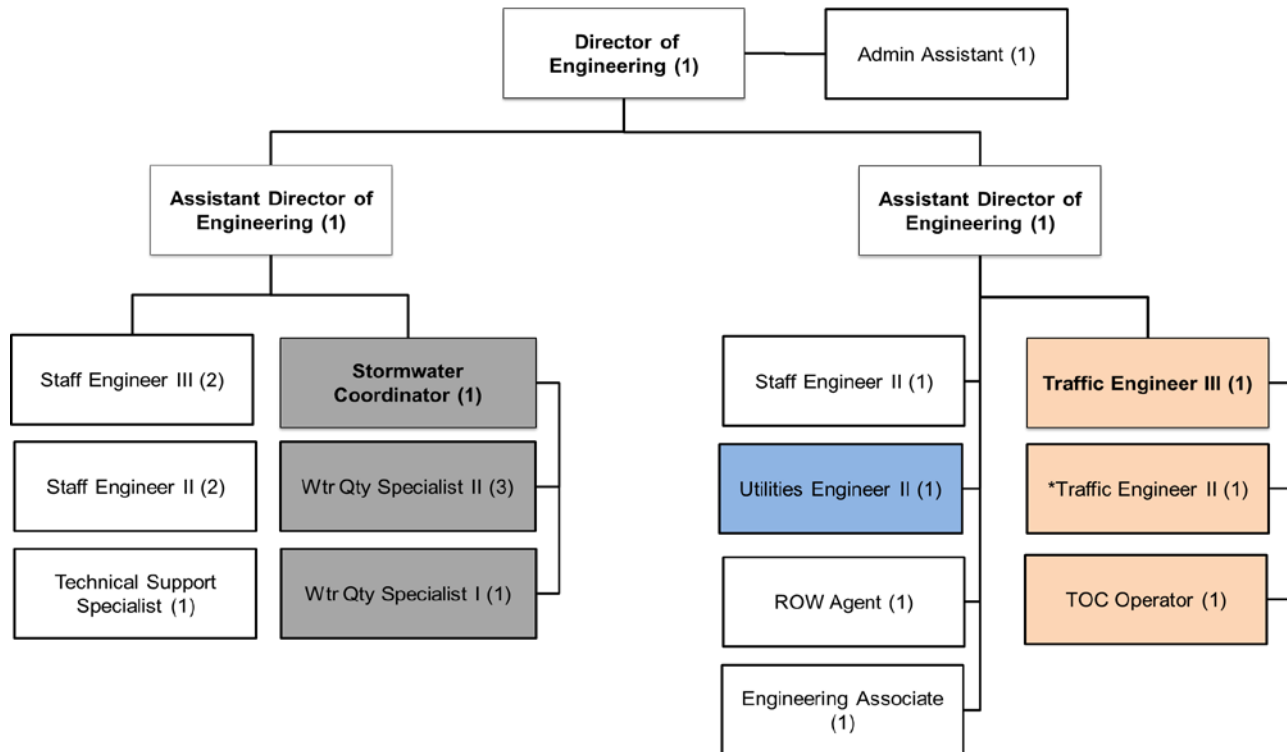
		2013	2014	2015	2016*	2017*
	Reduce percent of citizens reporting improvement in transportation/ reduction of traffic and lane improvements as the most important needs for Franklin. <i>(Baseline: Community Survey by ASI for Franklin Tomorrow)</i>	TBD	TBD	TBD	TBD	TBD
	Target	TBD	TBD	TBD	TBD	TBD
	Meets Target?	TBD	TBD	TBD	TBD	TBD
	To reduce energy costs, road congestion and improve air quality by better use of alternative transportation services					
	Increase inventory of transit hubs, park-and-ride sites, and alternative services in Franklin.					
	Baseline: Inventory of current transit hubs, number of park-and-ride parking slots, and description of alternative transportation services available in Franklin. (TMA)	Baseline to be established				
	Meets Target?	TBD	TBD	TBD	TBD	TBD



City of Franklin, Tennessee

FY 2017 Operating Budget

Organizational Chart



Notes:

1) Funding Allocation:

Gray: Stormwater Coordinator, Wtr Qty Specialist I and II are funded out of the Stormwater Budget

Peach: The Traffic Eng III, Traffic Eng II and TOC Operator are included in TOC Budget.

Blue: Utilities Engineer is funded out of the Water Management Department.

White: Positions funded through the Engineering budget are shaded in white.

2) For detailed counts and authorized positions, please see following page entitled "Staffing by Position"

3) Org chart does not include program enhancement requests.



City of Franklin, Tennessee

FY 2017 Operating Budget

Staffing by Position

Position	Pay Grade	FY 2013		FY 2014		FY 2015		FY 2016		FY 2017	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
Engineering											
Director of Engineering	Grade L	1	0	1	0	1	0	1	0	1	0
Asst. Dir. Of Engineering	Grade J	1	0	1	0	1	0	2	0	2	0
Engineering Supervisor	---	2	0	0	0	0	0	0	0	0	0
Staff Engineer III	Grade I	0	0	3	0	3	0	2	0	2	0
Staff Engineer II	Grade H	3	0	3	0	3	0	3	0	3	0
Staff Engineer I	Grade G	0	0	0	0	0	0	0	0	0	0
Right of Way Agent	Grade G	1	0	1	0	1	0	1	0	1	0
Senior CIP Inspector	Grade G	0	0	0	0	0	0	0	0	0	0
Technical Support Specialist	Grade E	0	0	1	0	1	0	1	0	1	0
Engineering Associate	Grade E	0	0	0	0	1	0	1	0	1	0
Admin. Asst	Grade D	2	0	1	0	1	0	1	0	1	0
Total - Engineering		10	0	11	0	12	0	12	0	12	0

Position	Pay Grade	FY 2013		FY 2014		FY 2015		FY 2016		FY 2017	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
Traffic Operations Center											
Traffic/Transportation Engineer	---	1	0	0	0	0	0	0	0	0	0
ITS Specialist Senior	---	0	0	1	0	1	0	0	0	0	0
Traffic Engineer III	Grade I	1	0	1	0	1	0	1	0	1	0
Traffic Engineer II	Grade F	1	0	1	0	1	0	1	0	1	0
TOC Operator	Grade E	1	0	1	0	1	0	1	0	1	0
Total - TOC		4	0	4	0	4	0	3	0	3	0



City of Franklin, Tennessee

FY 2017 Operating Budget

Budget - Engineering

	Actual 2014	Actual 2015	Budget 2016	Estd 2016	Budget 2017	Difference \$	%
Personnel							
Salaries & Wages	544,979	593,362	696,404	665,775	714,155	17,751	2.5%
Employee Benefits	190,340	181,036	226,651	190,098	267,134	40,483	17.9%
Total Personnel	735,319	774,398	923,055	855,873	981,288	58,233	6.3%
Operations							
Transportation Services	747	645	650	650	670	20	3.1%
Operating Services	7,838	10,256	14,500	8,500	7,600	(6,900)	-47.6%
Notices, Subscriptions, etc.	2,615	6,006	6,500	7,000	9,210	2,710	41.7%
Utilities	3,322	3,201	6,240	3,795	4,175	(2,065)	-33.1%
Contractual Services	61,971	39,186	135,000	103,000	135,000	-	0.0%
Repair & Maintenance Services	2,994	2,179	2,300	2,200	2,420	120	5.2%
Employee programs	356	245	5,700	5,700	5,770	70	1.2%
Professional Development/Travel	11,817	10,897	19,700	19,700	21,670	1,970	10.0%
Office Supplies	4,603	4,488	5,860	5,860	6,446	586	10.0%
Operating Supplies	1,442	335	7,500	7,546	4,250	(3,250)	-43.3%
Fuel & Mileage	1,195	718	2,250	1,500	2,000	(250)	-11.1%
Machinery & Equipment (<\$25,000)	8,609	57,456	17,300	17,300	14,430	(2,870)	-16.6%
Property & Liability Costs	5,485	4,020	5,087	5,755	6,043	956	18.8%
Permits	1,796	902	6,750	7,020	7,525	775	11.5%
Debt Service and Lease Payments	87	4,077	4,097	4,097	5,413	1,316	32.1%
Interfund Reimbursement	(175,269)	(219,996)	(238,209)	(238,209)	(242,973)	(4,764)	2.0%
Total Operations	(60,392)	(75,384)	1,225	(38,586)	(10,351)	(11,576)	-945.0%
Capital	-	-	-	-	-	-	0.0%
Total Engineering	674,927	699,014	924,280	817,287	970,937	46,657	5.0%

Account	Label		Actual 2014	Actual 2015	Budget 2016	YTD@2/19/2016	E std 2016	Base 2017	Forecast 2018	Forecast 2019
	Personnel									
= 81110	REGULAR PAY		544,777	566,272	720,763	409,585	665,575	739,839	754,636	769,729
81120	OVERTIME PAY		202	5	200	49	200	210	220	230
	TEMPORARY WORK BY NON-CITY EMPLOYEES			27,085						
81150	VACANCY ADJUSTMENT				(24,559)			(25,894)	(26,412)	(26,941)
= 81199	TOTAL WAGES		544,979	593,362	696,404	409,634	665,775	714,155	728,444	743,018
= 81410	FICA (EMPLOYER'S SHARE)		39,821	41,189	53,902	29,698	50,916	56,598	57,730	58,884
= 81420	MEDICAL PREMIUMS		102,483	110,130	134,684	66,318	107,767	176,478	194,126	195,226
= 81430	GROUP INSURANCE PREMIUMS		9,411	9,870	11,744	6,273	10,194	12,669	13,302	14,100
= 81440	EMPLOYEE INSURANCE CONTRIBUTIONS		(22,042)	(24,957)	(28,534)	(20,745)	(33,711)	(38,654)	(42,519)	(47,000)
81450	RETIREMENT CONTRIBUTIONS		53,226	38,770	48,803	48,928	48,928	53,683	59,052	65,000
81455	DEFERRED COMP MATCH		3,050	2,863	3,000	1,805	2,933	3,250	3,500	3,750
81470	WORKERS COMPENSATION PREMIUMS		1,115	771	750	771	771	810	850	895
81475	WORKERS COMPENSATION CLAIMS		322							
81482	CAR ALLOWANCE		2,954	2,400	2,300	1,477	2,300	2,300	2,300	2,300
= XBEN	TOTAL BENEFITS		190,340	181,036	226,649	134,525	190,098	267,134	288,341	293,155
= XPER	TOTAL PERSONNEL		735,319	774,398	923,054	544,159	855,873	981,289	1,016,785	1,036,173
	Operations									
82110	MAILING & OUTBOUND SHIPPING SERVICES		689	582	650	72	650	670	740	815
82120	FREIGHT FOR INBOUND PURCHASED ITEMS		10							
82130	VEHICLE LICENSES & TITLES		48	63						
= XTRC	TOTAL TRANSPORTATION CHARGES		747	645	650	72	650	670	740	815
+ 82200	PRINTING & COPYING SERVICES, OUTSOURCED		6,558	8,946	11,000		5,000	4,000	3,000	2,000
1	Business Cards									
2	Envelopes									
3	Various		6,558	8,946	11,000		5,000	4,000	3,000	2,000
4	ACCAD - Reprographics - Scan Plans in the Garage/prints									
*	Amount missing from detail									
82200	ARCHIVING/RECORDS MANAGEMENT SERVICES									
82200	TRANSCRIPTION FEES		601		2,500		2,500	2,500	2,750	3,025
82200	TESTING & PHYSICALS		679	1,310	1,000	254	1,000	1,100	1,210	1,331
= XOPSV	TOTAL OPERATING SERVICES		7,838	10,256	14,500	254	8,500	7,600	6,960	6,356
82300	LEGAL NOTICES		1,654	2,305	1,500	1,650	2,000	2,000	2,100	2,205
+ 82300	DUES FOR MEMBERSHIPS		849	1,256	2,500		2,500	3,710	3,895	4,090
01										
02										
03										
04										
05										
06										
07										
08	Various		849	1,256	2,500		2,500	3,710	3,895	4,090
09										
10										

Account	Label	Actual 2014	Actual 2015	Budget 2016	YTD@2/19/2016	E std 2016	Base 2017	Forecast 2018	Forecast 2019
11									
12									
*	Amount missing from detail								
82360	PUBLIC RELATIONS & EDUCATION (CITY SPONSORED)		268				1,000	1,000	1,000
82390	PUBLICATIONS, NON-TRAINING	112	2,177	2,500		2,500	2,500	2,625	2,756
= XNSP	TOTAL NOTICES, SUBSCRIPTIONS, PUBLICITY	2,615	6,006	6,500	1,650	7,000	9,210	9,620	10,051
82435	SOLID WASTE SERVICE								
82450	TELEPHONE SERVICE	924	798	900	478	850	935	1,028	1,131
82451	800 MHZ ACCESS LINE SERVICE	89	89	90	59	110	121	133	146
+ 82455	CELLULAR TELEPHONE SERVICE	1,657	1,695	4,500		2,160	2,376	2,613	2,875
1	Various	1,657	1,695	4,500		2,160	2,376	2,613	2,875
2									
3									
4									
5									
6									
*	Amount missing from detail								
82470	INTERNET & RELATED SERVICES	652	619	750	391	675	743	817	899
= XUTIL	TOTAL UTILITIES	3,322	3,201	6,240	928	3,795	4,175	4,591	5,051
82510	COMPUTER SERVICES		1,443	10,000	3,026	8,000	10,000	10,500	11,000
82540	ENGINEERING SERVICES	48,086	34,008	75,000	36,615	75,000	75,000	75,000	80,000
+ 82560	CONSULTANT SERVICES	13,885	1,935	50,000		20,000	50,000	50,000	55,000
01	Various Consultant Services		1,935						
02	Misc. Surveying Services								
03	GIS AS-Built Integration								
04	Aerial Innovations (Fly over)								
05	Various	13,885		50,000		20,000	50,000	50,000	55,000
*	Amount missing from detail								
82580	OTHER CONTRACTUAL SERVICES		1,800						
= XCXS	TOTAL CONTRACTUAL SERVICES	61,971	39,186	135,000	39,641	103,000	135,000	135,500	146,000
82610	VEHICLE REPAIR & MAINTENANCE SERVICES	870	1,264	1,200	209	1,200	1,320	1,452	1,597
+ 82630	EQUIPMENT REPAIR & MAINTENANCE SERVICES	828	915	1,100		1,000	1,100	1,210	1,331
1	Various	828	915	1,100		1,000	1,100	1,210	1,331
2	NovaCopy								
*	Amount missing from detail								
82660	PAVING & REPAIR SERVICES	1,296							
= XRPV	TOTAL REPAIR & MAINTENANCE SERVICES	2,994	2,179	2,300	209	2,200	2,420	2,662	2,928
82710	EMPLOYEE RECOGNITION/RECEPTIONS	356	245	700	569	700	770	847	931
+ 82780	TRAINING, OUTSIDE			5,000		5,000	5,000	5,000	5,000
01									
02									
03									
04	Various			5,000		5,000	5,000	5,000	5,000
05									
*	Amount missing from detail								
= XEPG	TOTAL EMPLOYEE PROGRAMS	356	245	5,700	569	5,700	5,770	5,847	5,931
82810	REGISTRATIONS	7,037	4,708	5,000		5,000	5,500	6,050	6,655
1	Various	7,037	4,708	5,000		5,000	5,500	6,050	6,655
3	Continuing Education								

Account	Label	Actual 2014	Actual 2015	Budget 2016	YTD@2/19/2016	E std 2016	Base 2017	Forecast 2018	Forecast 2019
4	INFOR Conference (Amanda)								
*	Amount missing from detail								
+ 82820	GROUND TRANSPORTATION (OUTSIDE WILLIAMSON COUNTY)	279	2,565	1,000		1,000	1,100	1,210	1,331
1	Various	279	2,565	1,000		1,000	1,100	1,210	1,331
3	Continuing Education								
*	Amount missing from detail								
+ 82830	AIR TRAVEL	345	676	3,400		3,400	3,740	4,114	4,525
1	Various	345	676	3,400		3,400	3,740	4,114	4,525
2	Continuing Education								
3	INFOR Conference (Amanda)								
*	Amount missing from detail								
+ 82840	LODGING	3,188	2,430	6,700		6,700	7,370	8,107	8,917
1	Various	3,188	2,430	6,700		6,700	7,370	8,107	8,917
2	Continuing Education								
3	INFOR Conference (Amanda)								
*	Amount missing from detail								
+ 82850	MEALS (OUTSIDE WILLIAMSON COUNTY)	955	518	3,300		3,300	3,630	3,993	4,392
1	Various	955	518	3,300		3,300	3,630	3,993	4,392
2	Continuing Education								
3	INFOR Conference (Amanda)								
*	Amount missing from detail								
+ 82890	OTHER TRAVEL EXPENSES	13		300		300	330	363	399
1	Various	13		300		300	330	363	399
2	Local PDH Meetings								
*	Amount missing from detail								
= XPD	TOTAL PROFESSIONAL DEVELOPMENT/TRAVEL	11,817	10,897	19,700		19,700	21,670	23,837	26,219
+ 83110	OFFICE SUPPLIES	1,828	2,411	3,100		3,100	3,410	3,751	4,126
1	Black leather portfolios with COF logo embossed (20 @\$30 each)								
2	Various	1,828	2,411	3,100		3,100	3,410	3,751	4,126
*	Amount missing from detail								
+ 83120	OFFICE DÉCOR ITEMS (OTHER THAN FURNITURE)	135		500		500	550	605	665
1	Aerial Innovations (Pictures of Projects)	135							
2	Various			500		500	550	605	665
*	Amount missing from detail								
83130	EMPLOYEE BENEVOLENCE ITEMS	175		160		160	176	193	212
83140	MEALS & FOOD (INSIDE WILLIAMSON COUNTY)	2,465	2,077	2,100	1,070	2,100	2,310	2,541	2,795
= XOPS	TOTAL OFFICE SUPPLIES	4,603	4,488	5,860	1,070	5,860	6,446	7,090	7,798
+ 83200	SAFETY SUPPLIES	670	170	5,500		5,500	2,000	2,200	2,420
01									
02									
03	Various	670	170	5,500		5,500	2,000	2,200	2,420
*	Amount missing from detail								
+ 83210	UNIFORMS PURCHASED	772	165	2,000		2,000	2,200	2,420	2,662
1									
2									
3	Various	772	165	2,000		2,000	2,200	2,420	2,662
*	Amount missing from detail								
83250	OTHER OPERATING SUPPLIES				46	46	50	55	60
= XOPS	TOTAL OPERATING SUPPLIES	1,442	335	7,500	46	7,546	4,250	4,675	5,142
83310	GASOLINE & DIESEL FOR FLEET (INSIDE WILLIAMSON COUNTY)	1,195	710	2,250	155	1,500	2,000	2,200	2,420
83320	MILEAGE (INSIDE WILLIAMSON COUNTY)		8						

Account	Label	Actual 2014	Actual 2015	Budget 2016	YTD@2/19/2016	E std 2016	Base 2017	Forecast 2018	Forecast 2019
= XFUEL	TOTAL FUEL & MILEAGE	1,195	718	2,250	155	1,500	2,000	2,200	2,420
+ 83510	FURNITURE, FIXTURES (<\$25,000)								
01	Desk Chair (7 12/13) (7 13/14)	1,020	6,634	300		300	330	363	399
02	Reception Seating for front office								
! 03	Various	1,020	6,634	300		300	330	363	399
*	Amount missing from detail								
+ 83520	VEHICLES (<\$25,000)		22,436						
1	Replace 1999 FORD- F-150 (move to lease)								
2	Replace 2003 FORD Explorer		22,436						
*	Amount missing from detail								
!+ 83530	MACHINERY & EQUIPMENT (<\$25,000)	1,414	(477)	1,000		1,000	1,100	1,210	1,331
5	New Copy Machine (2006) (Max Life 7 Years)(\$16,000 to lease)								
6	Various	1,414	(477)	1,000		1,000	1,100	1,210	1,331
*	Amount missing from detail								
+ 83540	COMPUTER HARDWARE (<\$25,000)	1,927	9,803	6,000		6,000	3,000	8,600	6,125
01									
02									
03									
04	Various	1,927	9,803	6,000		6,000	3,000	8,600	6,125
*	Amount missing from detail								
+ 83550	COMPUTER SOFTWARE (<\$25,000)	4,248	19,060	10,000		10,000	10,000	10,000	10,000
01									
! 02	Various		19,060	10,000		10,000	10,000	10,000	10,000
03									
04									
05									
06	Dragon Software (dictation of meeting minutes)	4,248							
*	Amount missing from detail								
= XMEU	TOTAL MACHINERY & EQUIPMENT (<\$25,000)	8,609	57,456	17,300		17,300	14,430	20,173	17,855
Budget									
83560	EQUIPMENT PARTS & SUPPLIES				50				
= XRS	TOTAL REPAIR & MAINTENANCE SUPPLIES				50				
Finance									
85110	PROPERTY INSURANCE	746	923	927	1,129	1,129	1,185	1,245	1,326
85111	FRAUD INSURANCE								
85112	INLAND MARINE INSURANCE	20	181	202					
85113	AUTO PHYSICAL DAMAGE	52	64	69	39	78	82	86	95
! 85114	LIABILITY INSURANCE	1,149	1,789	1,844	2,338	2,338	2,455	2,578	2,828
85115	E&O LIABILITY INSURANCE	679	772						
85116	VEHICLE LIABILITY INSURANCE	963	241	1,345	1,539	1,539	1,616	1,697	1,800
85117	LAW ENFORCEMENT LIABILITY INSURANCE								
85118	UMBRELLA LIABILITY			600	554	554	582	611	671
85119	PROPERTY DAMAGE COSTS								
85120	LIABILITY CLAIMS/DEDUCTIBLES	1,826							
+ 85121	SURETY/NOTARY BONDS	50	50	100		117	123	129	135
! 1	Various	50	50						
2	Sarah-Ben-Amanda-Shannon					117	123	129	135
3				50					
4				50					
*	Amount missing from detail								
= XPLC	TOTAL PROPERTY & LIABILITY COSTS	5,485	4,020	5,087	5,599	5,755	6,043	6,346	6,855

Account	Label	Actual 2014	Actual 2015	Budget 2016	YTD@2/19/2016	E std 2016	Base 2017	Forecast 2018	Forecast 2019
85310	PERMITS								
+ 85320	STATE FEES		425	5,750	1,000	1,000	1,000	1,000	1,000
01	State Privilege Tax (\$400)	1,740				5,020	5,525	5,525	5,525
02	Engineering License (\$140)								
03	PE Exam								
04	Appraisal Trainee Application Fee (Ben)								
05	Various	1,740	425	5,750		5,020	5,525	5,525	5,525
06									
*	Amount missing from detail								
85340	RECORDING & FILING FEES	56	477	1,000	118	1,000	1,000	1,000	1,000
= XPERM	TOTAL PERMITS	1,796	902	6,750	1,118	7,020	7,525	7,525	7,525
85530	E-COMMERCE FEES				1				
= XFLF	TOTAL FINANCIAL FEES				1				
85990	MISCELLANEOUS		1						
= XOB	TOTAL OTHER BUSINESS EXPENSES		1						
+ 86600	LEASE/LOAN PRINCIPAL		3,989	4,031		4,031	5,384		
1	2014 - New Copier		3,989	4,031		4,031	5,384		
2	2015 - Replace 1999 Ford F-150 (\$25,000)								
3	2015 - CADD Software (\$17,100)								
*	Amount missing from detail								
+ 86700	LEASE/LOAN INTEREST	87	88	66		66	29		
1	2014 - New Copier		88	66		66	29		
2	2015 - Replace 1999 Ford F-150 (\$25,000)								
3	2015 - CADD Software (\$17,100)	87							
*	Amount missing from detail								
= XD	TOTAL DEBT SERVICE	87	4,077	4,097		4,097	5,413		
87510	REIMB OF INTERFUND SERVICES	(175,269)	(219,996)	(238,209)	(238,209)	(238,209)	(242,973)	(247,833)	(252,000)
= XPRMB	TOTAL INTERFUND SERVICES REIMBURSEMENTS	(175,269)	(219,996)	(238,209)	(238,209)	(238,209)	(242,973)	(247,833)	(252,000)
= XOP	TOTAL OPERATIONS	(60,392)	(75,384)	1,225	(186,847)	(38,586)	(10,351)	(10,067)	(1,054)
	Capital								
= XTOT	TOTAL EXPENDITURES	674,927	699,014	924,279	357,312	817,287	970,938	1,006,718	1,035,119



City of Franklin, Tennessee

FY 2017 Operating Budget

Budget - TOC

	Actual 2014	Actual 2015	Budget 2016	Estd 2016	Budget 2017	Difference \$	%
Personnel							
Salaries & Wages	173,086	132,066	187,299	196,437	191,738	4,439	2.4%
Employee Benefits	65,996	40,756	54,190	51,680	76,516	22,326	41.2%
Total Personnel	239,082	172,822	241,489	248,117	268,255	26,766	11.1%
Operations							
Transportation Services	266	24	500	300	330	(170)	-34.0%
Operating Services	59	-	360	300	330	(30)	-8.3%
Notices, Subscriptions, etc.	5,068	525	1,860	3,850	2,254	394	21.2%
Utilities	1,608	1,285	2,200	2,080	2,288	88	4.0%
Contractual Services	38,486	194,966	561,300	461,300	363,000	(198,300)	-35.3%
Repair & Maintenance Services	81,531	472	1,100	1,100	1,210	110	10.0%
Employee programs	-	-	300	300	330	30	10.0%
Professional Development/Travel	3,623	2,177	7,053	7,053	7,757	704	10.0%
Office Supplies	475	161	500	500	550	50	10.0%
Operating Supplies	506	-	1,250	1,250	1,375	125	10.0%
Fuel & Mileage	800	167	1,260	1,260	882	(378)	-30.0%
Machinery & Equipment (<\$25,000)	2,279	39,700	35,800	30,800	22,225	(13,575)	-37.9%
Repair & Maintenance Supplies	1,540	17,594	2,600	2,600	2,600	-	0.0%
Property & Liability Costs	5,475	4,006	3,795	10,775	11,314	7,519	198.1%
Permits	540	410	2,330	2,330	2,330	-	0.0%
Debt Service and Lease Payments	14,706	14,820	-	-	-	-	0.0%
Total Operations	156,962	276,307	622,208	525,798	418,775	(203,433)	-32.7%
Infrastructure	15,791	109,114	-	-	-	-	0.0%
Machinery & Equipment (>\$25,000)	12,429	67,388	2,216,850	403,857	2,300,000	83,150	3.8%
Capital	28,220	176,502	2,216,850	403,857	2,300,000	83,150	3.8%
Total TOC	424,264	625,631	3,080,547	1,177,772	2,987,029	(93,518)	-3.0%

Account	Label	Actual 2014	Actual 2015	Budget 2016	YTD@2/19/2016	Estd 2016	Base 2017	Forecast 2018	Forecast 2019
	Personnel								
= 81110	REGULAR PAY	171,792	126,627	192,394	120,146	195,237	197,449	201,398	205,426
81120	OVERTIME PAY	1,294	5,439	1,000	810	1,200	1,200	1,200	1,200
81199	VACANCY ADJUSTMENT			(6,095)			(6,911)	(7,049)	(7,190)
= XWAGE	TOTAL WAGES	173,086	132,066	187,299	120,956	196,437	191,738	195,549	199,436
= 81410	FICA (EMPLOYER'S SHARE)	12,718	9,748	13,321	8,845	14,936	15,105	15,407	15,715
= 81420	MEDICAL PREMIUMS	33,061	23,184	30,889	12,151	21,000	47,248	54,335	60,000
= 81430	GROUP INSURANCE PREMIUMS	2,895	1,989	2,605	1,318	2,605	3,391	3,730	4,200
= 81440	EMPLOYEE INSURANCE CONTRIBUTIONS	(6,485)	(5,155)	(6,170)	(5,859)	(6,170)	(10,544)	(12,126)	(14,000)
81450	RETIREMENT CONTRIBUTIONS	23,656	10,574	13,344	13,344	13,344	15,346	16,880	18,568
81455	DEFERRED COMP MATCH		222		3,545	5,760	5,760	6,048	7,000
81470	WORKERS COMPENSATION PREMIUMS	151	194	201	205	205	211	215	225
81475	WORKERS COMPENSATION CLAIMS								
= XBEN	TOTAL BENEFITS	65,996	40,756	54,191	33,549	51,680	76,517	84,489	91,708
= XPER	TOTAL PERSONNEL	239,082	172,822	241,490	154,505	248,117	268,255	280,038	291,144
	Operations								
82110	MAILING & OUTBOUND SHIPPING SERVICES	266	18	500	7	300	330	363	399
82120	FREIGHT FOR INBOUND PURCHASED ITEMS		6						
= XTRC	TOTAL TRANSPORTATION CHARGES	266	24	500	7	300	330	363	399
82210	PRINTING & COPYING SERVICES, OUTSOURCED	59		160		100	110	121	133
+ 82250	TESTING & PHYSICALS			200		200	220	242	266
1									
2									
3	Various					200	220	242	266
*	Amount missing from detail								
= XOPSV	TOTAL OPERATING SERVICES	59		360		300	330	363	399
82310	LEGAL NOTICES	1,982		510	2,198	2,500	1,000		
+ 82350	DUES FOR MEMBERSHIPS	3,086		1,140	201	1,140	1,254	1,379	1,517
01	Various	3,086		1,140		1,140	1,254	1,379	1,517
02	IMSA - (Abby & New Employee)								
03	ITE - (Carl)								
04	ITSA - City Membership								
*	Amount missing from detail				201				
+ 82390	PUBLICATIONS, NON-TRAINING			210		210			
1	ITE Trip Generation Manual 9th Edition			210		210			
3	Various								
*	Amount missing from detail								
= XNUT	TOTAL NOTICES, SUBSCRIPTIONS, PUBLICITY	5,068		1,860	2,399	3,850	2,254	1,379	1,517
82450	TELEPHONE SERVICE	682	583	700	349	700	770	847	930
82450	800 MHZ ACCESS LINE SERVICE	82	83	100	54	100	110	121	133
+ 82450	CELLULAR TELEPHONE SERVICE	192		600		600	660	726	798
1	Cell Phone for New Traffic Engineer Position	192		600		600	660	726	798
*	Amount missing from detail								
82470	INTERNET & RELATED SERVICES	652	619	800	391	680	748	822	905
= XUTIL	TOTAL UTILITIES	1,608	1,285	2,200	794	2,080	2,288	2,516	2,766

	Account	Label	Actual 2014	Actual 2015	Budget 2016	YTD@2/19/2016	Est'd 2016	Base 2017	Forecast 2018	Forecast 2019
I+	82510	COMPUTER SERVICES			1,300		1,300	3,000	3,000	3,000
	1	Various	1,686		1,300		1,300	3,000	3,000	3,000
	2	Caliper Corporation (TransCAD Support)	1,686							
	*	Amount missing from detail								
I	82540	ENGINEERING SERVICES			500,000	118,059	400,000	300,000	300,000	300,000
+	82560	CONSULTANT SERVICES	36,800		60,000		60,000	60,000	65,000	70,000
I	01	Various	36,800		60,000		60,000	60,000	65,000	70,000
	02	City of Franklin Traffic Impact Studies (90% Developer and 10% City)								
	03	Traffic Data Collection - Annual Program								
	04	Traffic Signal Timing Optimization and Testing - Cool Springs								
	05	Traffic Signal Timing Optimization and Testing - Downtown								
	06	Traffic Signal Timing Optimization and Testing - 96 East								
	07	Traffic Signal Timing Optimization and Testing - Columbia Ave								
	08	Traffic Signal Timing Optimization and Testing								
	09	Traffic Signal Timing Optimization and Testing - Hillsboro Road								
	10	Comprehensive Transportation Network Study								
	11									
	12									
	*	Amount missing from detail								
=	XCTS	TOTAL CONTRACTUAL SERVICES	38,486		561,300	118,059	461,300	363,000	368,000	373,000
	82610	VEHICLE REPAIR & MAINTENANCE SERVICES				163	600	660	726	798
I+	82620	EQUIPMENT REPAIR & MAINTENANCE SERVICES	101	5	500		500	550	605	665
	1	NovaCopy								
	3	Various			500		500	550	605	665
4		Emergency Fiber Optic Repair for TOC Fiber								
*		Amount missing from detail								
	82640	PAVING & REPAIR SERVICES	75,670							
	82649	FIBER OPTIC SERVICE	5,760							
=	XRMSV	TOTAL REPAIR & MAINTENANCE SERVICES	81,531	5	1,100	163	1,100	1,210	1,331	1,463
	82750	EMPLOYEE RECOGNITION/RECEPTIONS			300		300	330	363	399
	82780	TRAINING, OUTSIDE								
=	XEMP	TOTAL EMPLOYEE PROGRAMS			300		300	330	363	399
+	82810	REGISTRATIONS	1,136		1,825	315	1,825	2,007	2,208	2,429
1		Various	1,136		1,825		1,825	2,007	2,208	2,429
2										
3										
7										
8										
9										
*		Amount missing from detail				315				
+	82820	GROUND TRANSPORTATION (OUTSIDE WILLIAMSON COUNTY)	851		1,570		1,570	1,727	1,899	2,089
1		Various	851		1,570		1,570	1,727	1,899	2,089
3										
4										
*		Amount missing from detail								
+	82830	AIR TRAVEL	374		500		500	550	605	665
3										
4										
		Various	374		500		500	550	605	665
*		Amount missing from detail								
+	82840	LODGING	1,152		1,600		1,600	1,760	1,936	2,129
01										
02										
03		Various			1,600		1,600	1,760	1,936	2,129
04			1,152							

Account	Label	Actual 2014	Actual 2015	Budget 2016	YTD@2/19/2016	Est'd 2016	Base 2017	Forecast 2018	Forecast 2019
* Amount missing from detail									
+ 82850	MEALS (OUTSIDE WILLIAMSON COUNTY)	110		1,283		1,283	1,411	1,552	1,707
01									
02									
03	Various			1,283		1,283	1,411	1,552	1,707
04		110							
* Amount missing from detail									
82890	OTHER TRAVEL EXPENSES			275		275	302	332	366
= XPDT	TOTAL PROFESSIONAL DEVELOPMENT/TRAVEL	3,623		7,053	315	7,053	7,757	8,532	9,385
83110	OFFICE SUPPLIES	153		200	70	200	220	242	266
83130	EMPLOYEE BENEVOLENCE ITEMS			100		100	110	121	133
83140	MEALS & FOOD (INSIDE WILLIAMSON COUNTY)	322	161	200		200	220	242	266
= XOPS	TOTAL OFFICE SUPPLIES	475	161	500	70	500	550	605	665
+ 83250	SAFETY SUPPLIES	386		1,000		1,000	1,100	1,210	1,331
1									
2	Various	386		1,000		1,000	1,100	1,210	1,331
* Amount missing from detail									
83260	UNIFORMS PURCHASED	120		250	223	250	275	302	332
= XOPS	TOTAL OPERATING SUPPLIES	506		1,250	223	1,250	1,375	1,512	1,663
83310	GASOLINE & DIESEL FOR FLEET (INSIDE WILLIAMSON COUNTY)	800	167	1,260	93	1,260	882	1,524	1,676
= XFUEL	TOTAL FUEL & MILEAGE	800	167	1,260	93	1,260	882	1,524	1,676
+ 83530	MACHINERY & EQUIPMENT (<\$25,000)	317		21,800	4,055	16,800	10,000	10,000	10,000
1	Various	317		16,800		16,800	10,000	10,000	10,000
2									
3									
4	MioVision Camera			5,000					
* Amount missing from detail									
+ 83540	COMPUTER HARDWARE (<\$25,000)	1,562		4,000	4,055	4,000	1,225	1,225	1,225
1	Various	1,562		4,000	1,891	4,000	1,225	1,225	1,225
02	Cisco Video Matrix - Lease Payment (moved to Lease 86600)								
* Amount missing from detail									
+ 83550	COMPUTER SOFTWARE (<\$25,000)	400		10,000	1,891				
1						10,000	11,000	12,100	13,310
2									
3	TransCAD (moved to 82510)								
4									
5									
6	Various	400		10,000		10,000	11,000	12,100	13,310
7									
* Amount missing from detail									
= XMEP	TOTAL MACHINERY & EQUIPMENT (<\$25,000)	2,279		35,800	5,946	30,800	22,225	23,325	24,535
83620	EQUIPMENT PARTS & SUPPLIES	14	1,288	1,500		1,500	1,500	1,650	1,815
+ 83640	TRAFFIC SIGNAL PARTS & SUPPLIES	1,526		1,100		1,100	1,100	1,210	1,331
01	Various	1,526		1,100		1,100	1,100	1,210	1,331
* Amount missing from detail									
83680	OTHER REPAIR & MAINTENANCE PARTS & SUPPLIES		14,195						
= XRPMS	TOTAL REPAIR & MAINTENANCE SUPPLIES	1,540	15,483	2,600		2,600	2,600	2,860	3,146
85110	PROPERTY INSURANCE	746	923		1,030	1,030	1,082	1,136	1,250
85111	FRAUD INSURANCE								
85112	INLAND MARINE INSURANCE	939	82	91		91	96	100	105

Account	Label	Actual 2014	Actual 2015	Budget 2016	YTD@2/19/2016	Estd 2016	Base 2017	Forecast 2018	Forecast 2019
85113	AUTO PHYSICAL DAMAGE		2	2	1	1	1	1	1
85115	LIABILITY INSURANCE	(1)	1,226	1,264	7,048	7,048	7,400	7,770	8,100
85116	E&O LIABILITY INSURANCE	2,524	529						
85117	VEHICLE LIABILITY INSURANCE	1,490	1,244						
85118	LAW ENFORCEMENT LIABILITY INSURANCE	(223)							
85119	UMBRELLA LIABILITY			411	1,657	1,657	1,740	1,827	2,000
85120	PROPERTY DAMAGE COSTS			1,100	948	948	995	1,045	1,100
=	XPLC TOTAL PROPERTY & LIABILITY COSTS	5,475	4,006	3,795	9,736	10,775	11,314	11,879	12,556
85310	PERMITS			1,250		1,250	1,250	1,250	1,250
85320	STATE FEES	540	410	1,080	140	1,080	1,080	1,188	1,306
85340	RECORDING & FILING FEES								
=	XPERM TOTAL PERMITS	540	410	2,330	140	2,330	2,330	2,438	2,556
+	86600 LEASE/LOAN PRINCIPAL								
1	SunTrust - Cisco Video Surveillance	13,750	14,334						
*	Amount missing from detail	13,750	14,334						
			(0)						
+	86700 LEASE/LOAN INTEREST	956	486						
1	SunTrust - Cisco Video Surveillance	956	486						
*	Amount missing from detail		(0)						
=	XDSV TOTAL DEBT SERVICE	14,706	14,820						
=	XOP TOTAL OPERATIONS	156,962	36,361	622,208	137,945	525,798	418,775	426,990	436,125
	Capital								
89478	TRAFFIC SIGNALS	15,791	109,114		43,811				
=	XINFRA TOTAL INFRASTRUCTURE	15,791	109,114		43,811				
+	89530 MACHINERY & EQUIPMENT (>\$25,000)	11,229		2,216,850		403,857	2,300,000	1,625,000	955,000
01	Mallory Station Road @ Mallory Lane and South Springs								
02	Carothers @ SR96 Turn Lane Extension								
03	Columbia @ Southeast Pkwy/Shadow Green Dr (\$195,000 from developer)								
04	Cool Springs Adaptive Signal Control (80/20 Match MPO)								
05	Aspen Grove Roundabout								
06	Signal Upgrade Program								
07	Franklin ITS Extension (80/20 Match)								
!	08 Various								
*	Amount missing from detail	11,229		2,216,850		403,857	2,300,000	1,625,000	955,000
89530	MACHINERY & EQUIPMENT (>25,000) NON-GRANT	1,200							
89531	MACHINERY & EQUIPMENT (>\$25,000) GRANT								
=	XMED TOTAL MACHINERY & EQUIPMENT (>\$25,000)	12,429		2,216,850		403,857	2,300,000	1,625,000	955,000
=	XCAP TOTAL CAPITAL	28,220	109,114	2,216,850	43,811	403,857	2,300,000	1,625,000	955,000
=	XTOT TOTAL EXPENDITURES	424,264	318,297	3,080,548	336,261	1,177,772	2,987,030	2,332,028	1,682,269



City of Franklin, Tennessee

FY 2017 Operating Budget Request

Program Enhancement Summary

Priority	Request	Compensation	Benefits	Expenses	Total	Funded
Engineering						
1	Staff Engineer II	\$ 63,526	\$ 19,058	\$ 6,330	\$ 88,914	\$ -
Total		\$ 63,526	\$ 19,058	\$ 6,330	\$ 88,914	\$ -
TOC						
1	Downtown Circulation & Parking Study	\$ -	\$ -	\$ 250,000	\$ 250,000	\$ -
2	TOC Operator	\$ 44,914	\$ 13,474	\$ 4,180	\$ 62,568	\$ -
Total		\$ 44,914	\$ 13,474	\$ 254,180	\$ 312,568	\$ -
Total G/F Requests						
		\$ 108,440	\$ 32,532	\$ 260,510	\$ 401,482	\$ -

(+2 FTE)

FY2017 PROGRAM ENHANCEMENT REQUEST FORM



Department Priority: 1 of 1

Department: 41600 ENGINEERING
 Division: CIP and Development
 Title: Staff Engineer II

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY17 Only)	Ongoing Annual Cost (FY17 & Future)	TOTAL FY17 Request
Compensation			
81100 SALARIES & WAGES		\$63,526	\$63,526
			\$0
Benefits			
<i>Benefits auto-calculated at 30% of compensation -->></i>	\$0	\$19,058	\$19,058
Expenses			
82210 PRINTING & COPYING SERVICES, OUTSOURCED	\$60		\$60
82800 PROFESSIONAL DEVELOPMENT/TRAVEL		\$1,500	\$1,500
82350 DUES FOR MEMBERSHIPS	\$250		\$250
82250 TESTING & PHYSICALS	\$100		\$100
82355 PROFESSIONAL STANDARDS / ACCREDITATION	\$1,500		\$1,500
82700 EMPLOYEE PROGRAMS	\$50		\$50
83250 SAFETY SUPPLIES	\$300		\$300
83540 COMPUTER HARDWARE (<\$25,000)	\$2,450		\$2,450
83550 COMPUTER SOFTWARE (<\$25,000)	\$120		\$120
			\$0
			\$0
			\$0
TOTAL	\$4,830	\$84,084	\$88,914

PURPOSE / DESCRIPTION OF REQUEST

This request is for a new Employee to help with Capital Project management and delivery. We currently have 3 Project Managers and around 20 active projects within Storm water/Transportation, Water and Sewer. We anticipate the number of active project increasing over the next year and hope see the Board fund a number of Parks Projects that can be added to our list.

SERVICE IMPLICATION

Failure to approve this service will hurt our ability to deliver capital projects in a timely manner. It will also increase overall cost to the City as we will need to rely on consultants to help with the construction management of numerous projects. If we manage the construction of 1-2 small projects in house this position will easily pay for itself.

FY2017 PROGRAM ENHANCEMENT REQUEST FORM



Department Priority: 1 of 2

Department: 41610 TRAFFIC OPERATIONS CENTER (TOC)
 Division: Engineering Department / Traffic Division
 Title: Downtown Circulation & Parking Study

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY17 Only)	Ongoing Annual Cost (FY17 & Future)	TOTAL FY17 Request
<u>Compensation</u>			
			\$0
			\$0
<u>Benefits</u>			
<i>Benefits auto-calculated at 30% of compensation -->></i>			
	\$0	\$0	\$0
<u>Expenses</u>			
82540 ENGINEERING SERVICES	\$250,000		\$250,000
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$250,000	\$0	\$250,000

PURPOSE / DESCRIPTION OF REQUEST

In 2002 the City of Franklin completed a Downtown Circulation Study. This study provided long term recommendations associated with intersection control, pedestrian facilities, on-street parking, and proposed roadway extensions. We are proposing to update this study and incorporate a downtown parking study. As part of Downtown Circulation Study we will investigate current operations and intersection control, traffic flow and distributions and current / future parking demands.

SERVICE IMPLICATION

Traffic operations and parking in the downtown area will continue at its current level of service and this will limit our ability to identify and justify future projects to improve traffic flow and parking.

FY2017 PROGRAM ENHANCEMENT REQUEST FORM



Department Priority: **2** of **2**

Department: **41600 ENGINEERING**
 Division: **CIP and Development**
 Title: **TOC Operator**

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY17 Only)	Ongoing Annual Cost (FY17 & Future)	TOTAL FY17 Request
Compensation			
81100 SALARIES & WAGES		\$44,914	\$44,914
			\$0
Benefits			
<i>Benefits auto-calculated at 30% of compensation -->></i>			
	\$0	\$13,474	\$13,474
Expenses			
82210 PRINTING & COPYING SERVICES, OUTSOURCED	\$60		\$60
82800 PROFESSIONAL DEVELOPMENT/TRAVEL		\$500	\$500
82350 DUES FOR MEMBERSHIPS	\$100		\$100
82250 TESTING & PHYSICALS	\$100		\$100
82355 PROFESSIONAL STANDARDS / ACCREDITATION	\$500		\$500
82700 EMPLOYEE PROGRAMS	\$50		\$50
83250 SAFETY SUPPLIES	\$300		\$300
83540 COMPUTER HARDWARE (<\$25,000)	\$2,450		\$2,450
83550 COMPUTER SOFTWARE (<\$25,000)	\$120		\$120
			\$0
			\$0
			\$0
TOTAL	\$3,680	\$58,888	\$62,568

PURPOSE / DESCRIPTION OF REQUEST

This request is for a new employee to help with daily operations within our Traffic Operations Center. Work would include: data collection, speed studies, signal timing and traffic calming program. This position will allow us to have a full time employee during all peak hours in the Traffic Operation Center (6AM-6PM). This individual will also help with the implementation of the new adaptive signal control technology.

SERVICE IMPLICATION

The traffic operations center will not be open during all peak hours. In addition we will not have redundant operators to help during peak hours and operations within the center.



City of Franklin, Tennessee
FY 2017 Operating Budget Request

Stormwater Fund

Engineering Division

Streets Division

Paul Holzen, Director of Engineering
Street Director: Joe York



City of Franklin, Tennessee - FY 2017 Budget Request

Outline

- Purpose of Department**
- Engineering Division**
- Streets Division**
- Summary**



City of Franklin, Tennessee - FY 2017 Budget Request **Engineering, Traffic Operations Center & Stormwater**

Purpose of Department

The Stormwater Fund consists of two (2) divisions: **Streets and Engineering.**

Engineering

The **Stormwater Division** helps the City maintain compliance with mandates set by the Federal (EPA) and State (TDEC) Governments to minimize stormwater runoff pollution. Under the Clean Water Act of 1972, the Environmental Protection Agency (EPA) requires municipalities like Franklin to manage stormwater. The City has received a Phase II Municipal Separate Storm Sewer System (MS4) Permit from the Tennessee Department of Environment and Conservation (TDEC) to allow Franklin to discharge stormwater into nearby rivers and streams.

Streets:

The Street Stormwater Maintenance and Inspection Division exists to ensure that the citizens of Franklin receive a properly functioning, high quality infrastructure. We take pride in our workmanship from start to finish. Our quality control inspectors expect no less from private contractors working within our R.O.W. and New Development

In 2015/2016 the Maintenance Division completed 128 minor Stormwater related service requests. The Street Sweepers collected just over 637 ton of debris from our local Streets. We spend approximately \$125,000.00 annually to accomplish these tasks.



City of Franklin, Tennessee
FY 2017 Operating Budget Request

Engineering Division

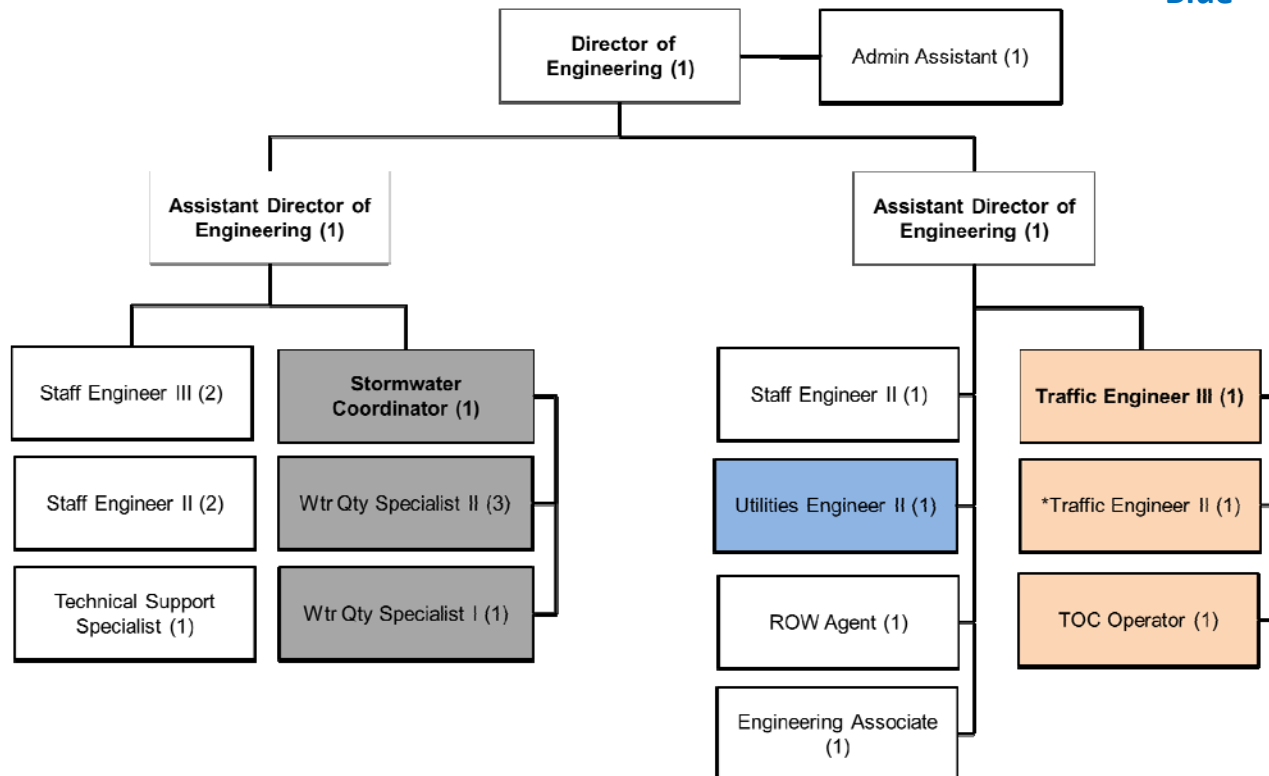


City of Franklin, Tennessee - FY 2017 Budget Request

Stormwater - Engineering

Current Organization Chart

White – Engineering
Orange – TOC
Grey – Stormwater Fund
Blue – Water & Sewer Fund





City of Franklin, Tennessee - FY 2017 Budget Request **Stormwater - Engineering**

Base Budget Request: Personnel

2016 Approved Budget \$ 335,871

2017 Proposed Budget \$ 339,311

Base Budget Request: Operations

Stormwater – Engineering

2016 Approved Budget \$ 286,089

2017 Proposed Budget \$ 290,435



City of Franklin, Tennessee - FY 2017 Budget Request

Stormwater - Engineering

Base Budget Request: Capital

Stormwater - Engineering

2016 Approved Budget \$2,846,000

2017 Proposed Budget \$2,400,000

\$1,200,000	Battle Ave 100 Block
\$780,000	Jordan Branch (Cool Springs East)
\$120,000	Ralston Creek at Liberty Hills
\$200,000	Figures Drive
\$100,000	Harpeth River at the WWTP



City of Franklin, Tennessee - FY 2017 Budget Request

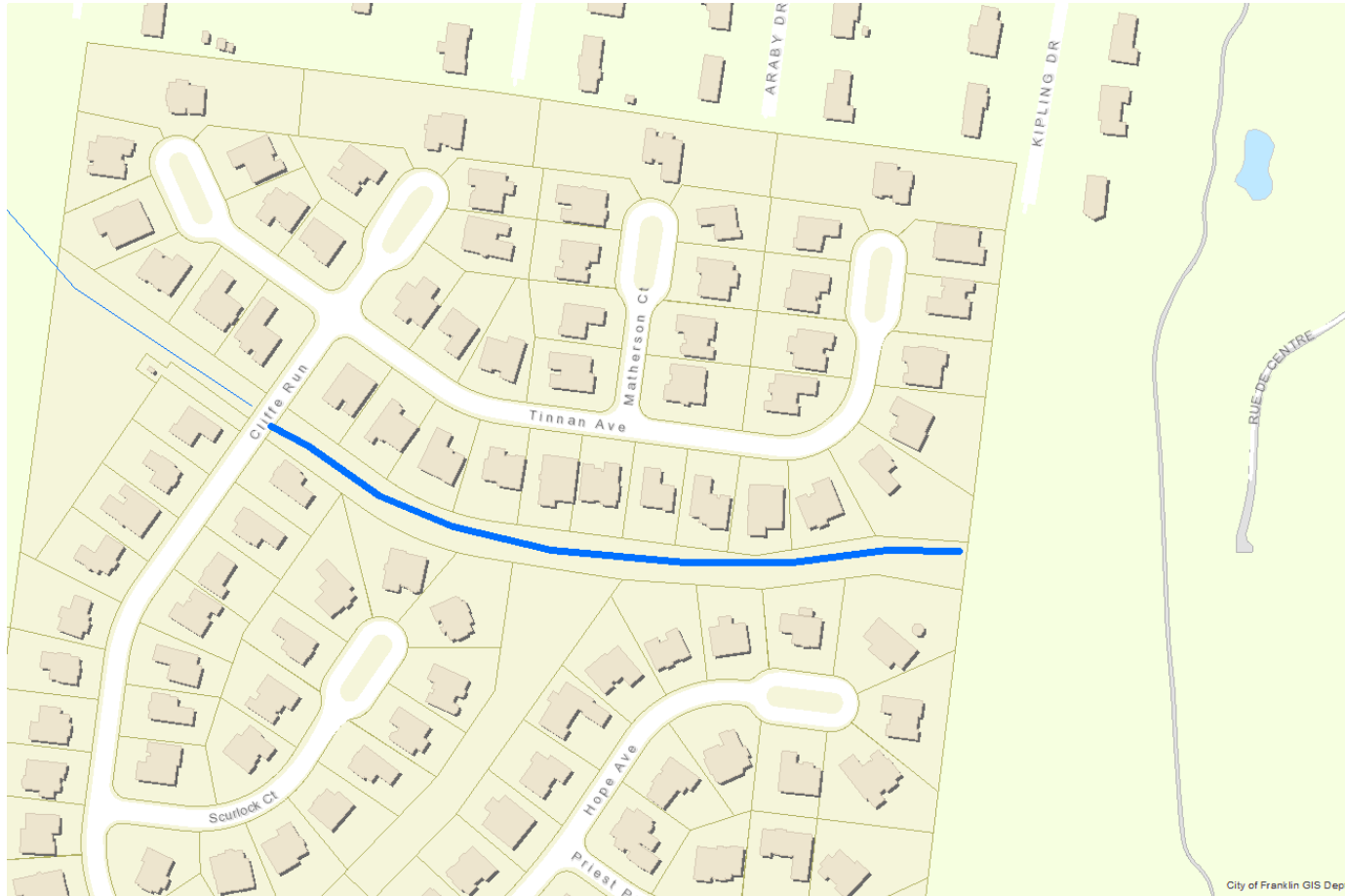
Stormwater Capital – Battle Ave 100 Block





City of Franklin, Tennessee - FY 2017 Budget Request

Stormwater Capital – Jordan Branch





City of Franklin, Tennessee - FY 2017 Budget Request

Stormwater Capital – Ralston Creek





City of Franklin, Tennessee - FY 2017 Budget Request

Stormwater - Engineering

Program Enhancement Requests

Stormwater

1- Stormwater Program Data Tracker and Viewer



City of Franklin, Tennessee
FY 2017 Operating Budget Request

Stormwater Division

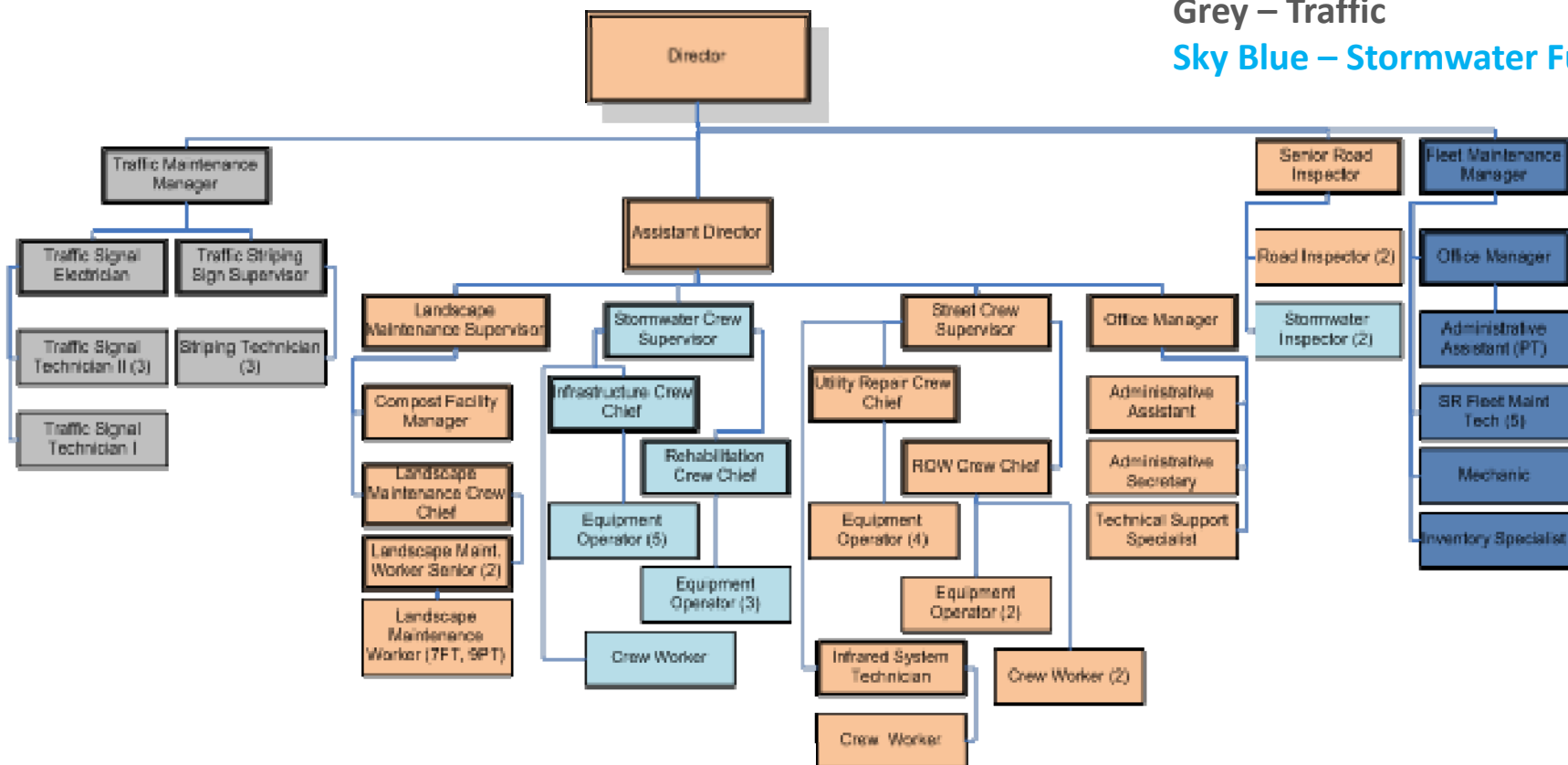


City of Franklin, Tennessee - FY 2017 Budget Request

Street Stormwater Division

Organization Chart

Orange – Maintenance
Blue – Fleet
Grey – Traffic
Sky Blue – Stormwater Fund





City of Franklin, Tennessee - FY 2017 Budget Request **Street Stormwater Division**

Base Budget Request: Personnel

Street Stormwater Division currently operates with the following staff:

- (2) Inspectors**
- (1) Crew Supervisor**
- (2) Crew Chiefs**
- (6) Equipment Operators**
- (1) Crew Worker**

We are requesting the following personnel:

- (1) New Inspector**
- (1) New Equipment Operator**



City of Franklin, Tennessee - FY 2017 Budget Request **Street Stormwater Division**

Base Budget Request: Operations

Significant Budget changes within operations:

82560 Consultant Services increased from \$5,000.00 to \$15,000.00. We anticipate needing some outside support on a Drainage project scheduled for repair in Maplewood Subdivision this year.

82610 Vehicle Repair & Maintenance Services is realizing an increase from \$13,170.00 to \$50,000.00 in FY 2017.

83610 Vehicle Repair & Maintenance Supplies is decreasing in 2017 from \$17,000.00 to \$1,000.00.

Increase is due to Fleet Maintenance work being billed as a service and has eliminated the need for supplies in FY 2016. We anticipate 2017 to be billed the same. We are experiencing an increase of approximately \$20,000.00 in repairs due to aging vehicles and equipment within the Division.



City of Franklin, Tennessee - FY 2017 Budget Request **Street Stormwater Division**

Program Enhancement Requests

As development increases so does our need to expand from a Vehicle and Equipment perspective. Licensing, titles, repair, maintenance, estimated fuel usage, insurance etc. are included in the figures below.

(1) New self contained Curb and Storm Drain Vacuum Truck. @ \$188,710.00

(1) Replacement Street Sweeper @ \$207,732.00

(1) Replacement Skid Steer @ \$41,600.00

Total Program Enhancements \$438,042.00



City of Franklin, Tennessee - FY 2017 Budget Request **Stormwater Fund**

Summary

The City's Stormwater operations intend to expand in a way that keeps up with developmental growth. We want to continue to offer the best services possible to a vibrant community. We intend to continue to train and develop Staff members that pay attention to the details. We desire to lead the industry in customer service and satisfaction!



City of Franklin, Tennessee

FY 2017 Operating Budget

Stormwater

Joe York, Director

Budget Summary

	2014 Actual	2015 Actual	2016		2017 Budget	2016 v. 2017	
			Budget	Estimated		\$	%
Beginning Balance	5,615,101	5,466,439	4,783,661	4,783,661	4,246,322		
Revenues	2,340,963	2,673,348	2,482,500	2,177,330	2,714,224	231,724	9.3%
Personnel	993,415	1,068,983	1,178,030	1,216,586	1,233,720	55,690	4.7%
Operations	969,342	1,446,360	1,080,277	928,224	1,154,138	73,861	6.8%
Capital	526,868	840,783	2,846,000	569,858	2,430,000	(416,000)	-14.6%
Total	2,489,625	3,356,126	5,104,307	2,714,668	4,817,858	(286,449)	-5.6%
Ending Balance	5,466,439	4,783,661	2,161,854	4,246,322	2,142,688		

Division Summary

	2014 Actual	2015 Actual	2016		2017 Budget	2016 v. 2017	
			Budget	Estimated		\$	%
Streets	2,444,999	2,082,286	1,636,348	1,598,903	1,788,113	151,765	9.3%
Engineering	44,626	355,884	3,467,959	1,115,765	3,029,745	(438,214)	-12.6%
Total	2,489,625	2,438,170	5,104,307	2,714,668	4,817,858	(286,449)	-5.6%

Department Summary

The Stormwater Fund has two divisions contained within it - Streets and Engineering.

Streets

The Street Department, Stormwater Division performs routine maintenance procedures, as well as small repairs and upgrades to failing drainage systems. Work activities are performed daily. We spend on average \$125,000 - \$150,000 annually performing routine maintenance throughout local neighborhoods.

A new self-contained storm vacuum will run daily clearing Storm drain inlet structures from debris collected on top of structures, where inlet clogging has occurred.

The Stormwater Division consists of eighteen (19) employees: 1 coordinator; 4 water quality specialist, 2 stormwater inspectors; 1 compliance inspector; 1 supervisor; & 10 maintenance personnel.

In recent years we performed sweeping operations throughout the City with (2) two Street sweepers. Due to the increase of construction activities and additional curb and gutter along Mack Hatcher Parkway and Hillsboro Rd. We will be increasing operations to (3) three sweeping units daily.



City of Franklin, Tennessee

FY 2017 Operating Budget

Stormwater

Joe York, Director

Department Summary (continued)

Engineering

The City of Franklin is granted authorization to discharge stormwater through its stormwater infrastructure and into receiving water bodies through a NPDES permit issued by the EPA and administered through TDEC. A condition of this permit coverage is that six minimum control measures are met by the end of the permit cycle. The City is required annually to submit an “annual report”, which is essentially a report to document the progress the City is making towards meeting its current permit requirements. Current minimum control measures are:

- 1) Public Education and Outreach
- 2) Public Involvement and Participation
- 3) Illicit Discharge Detection and Elimination
- 4) Construction Site Stormwater Runoff Control
- 5) Permanent Stormwater Management in Development and Redevelopment
- 6) Pollution Prevention for Municipal Operations

In addition to the above minimum control measures the City is required to do annual ambient monitoring which includes:

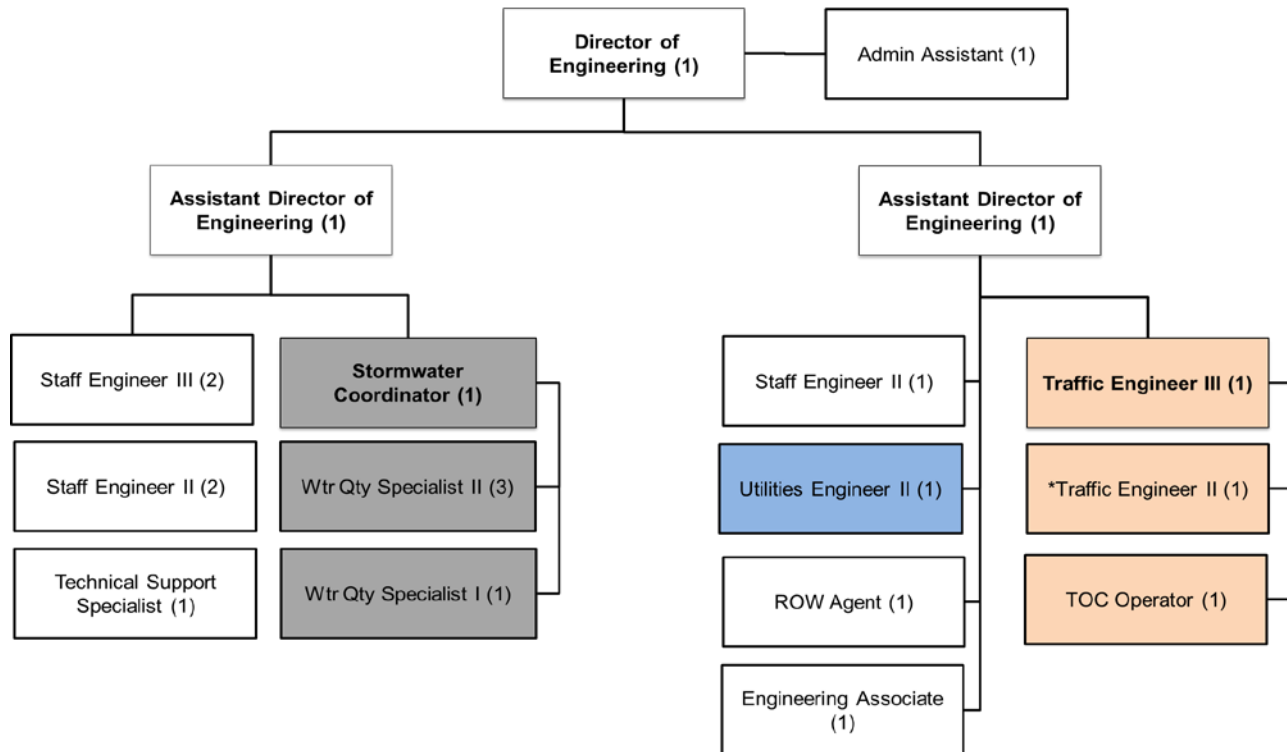
- 1) Macroinvertebrate Sampling
- 2) E.Coli Sampling
- 3) Visual Stream Assessments



City of Franklin, Tennessee

FY 2017 Operating Budget

Organizational Chart



Notes:

1) Funding Allocation:

Gray: Stormwater Coordinator, Wtr Qty Specialist I and II are funded out of the Stormwater Budget

Peach: The Traffic Eng III, Traffic Eng II and TOC Operator are included in TOC Budget.

Blue: Utilities Engineer is funded out of the Water Management Department.

White: Positions funded through the Engineering budget are shaded in white.

2) For detailed counts and authorized positions, please see following page entitled "Staffing by Position"

3) Org chart does not include program enhancement requests.

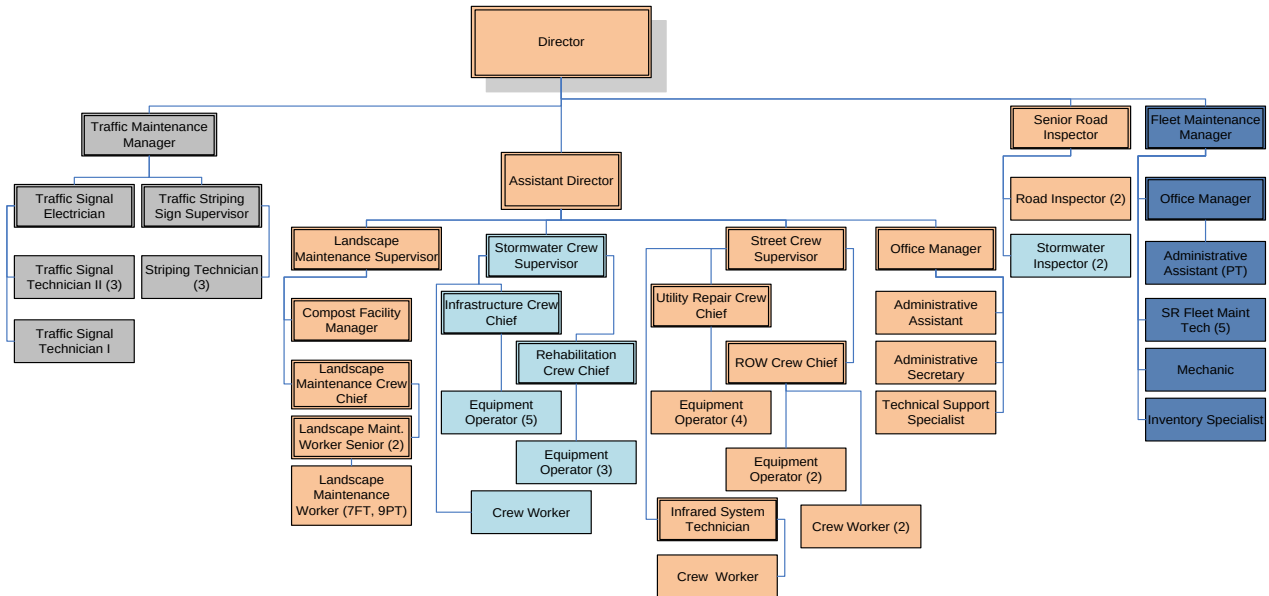


City of Franklin, Tennessee

FY 2017 Operating Budget

Organizational Chart

Streets Department



Personnel funded through the Stormwater Fund in the Streets Department are shaded in light blue.

Note: For detailed counts and authorized positions, please see following page entitled "Staffing by Position"



City of Franklin, Tennessee

FY 2017 Operating Budget

Staffing by Position

Position	Pay Grade	FY 2013		FY 2014		FY 2015		FY 2016		FY 2017	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
Stormwater - Engineering											
Stormwater Coordinator	Grade H	1	0	1	0	1	0	1	0	1	0
Water Quality Specialist II	Grade G	0	0	1	0	1	0	3	0	3	0
Water Quality Specialist I	Grade F	1	0	1	0	2	0	1	0	1	0
Stormwater - Streets											
Stormwater Inspector	Grade F	2	0	2	0	2	0	2	0	2	0
Stormwater Supervisor	Grade E	1	0	1	0	1	0	1	0	1	0
Crew Chief	Grade E	0	0	0	0	2	0	2	0	2	0
Heavy Equipment Operator	---	2	0	0	0	0	0	0	0	0	0
Equipment Operator Sr.	---	7	0	0	0	0	0	0	0	0	0
Equipment Operator	Grade D	1	0	10	0	8	0	8	0	8	0
Crew Worker	Grade B	1	0	1	0	1	0	1	0	1	0
Intern	---	0	1	0	0	0	0	0	0	0	0
Totals		16	1	17	0	18	0	19	0	19	0



City of Franklin, Tennessee

FY 2017 Operating Budget

Budget

	Actual 2014	Actual 2015	Budget 2016	Estd 2016	Budget 2017	Difference \$	%
Personnel							
Salaries & Wages	659,490	747,936	820,800	876,594	847,634	127,757	18.4%
Employee Benefits	333,925	321,047	357,230	339,992	386,087	44,349	14.2%
Total Personnel	993,415	1,068,983	1,178,030	1,216,586	1,233,720	172,106	17.1%
Operations							
Transportation Services	280	819	1,239	1,000	1,060	489	65.2%
Operating Services	1,278	1,106	3,563	2,100	2,390	1,597	81.2%
Notices, Subscriptions, etc.	5,579	6,725	14,013	14,055	14,458	514	3.8%
Utilities	47,998	48,677	47,217	51,375	53,765	5,189	12.3%
Contractual Services	404,904	75,009	130,286	142,438	151,056	(1,992)	-1.5%
Repair & Maintenance Services	91,806	73,497	55,370	101,423	114,085	3,770	7.3%
Employee programs	793	(262)	5,190	4,240	5,015	190	3.8%
Professional Development/Travel	7,519	6,355	31,874	31,569	35,309	13,286	71.5%
Office Supplies	1,082	1,934	1,920	1,320	1,421	515	36.7%
Operating Supplies	10,737	13,404	17,850	16,430	20,291	2,475	16.1%
Fuel & Mileage	56,766	37,187	74,400	36,500	51,650	8,400	12.7%
Machinery & Equipment (<\$182,000)	42,614	28,215	54,825	54,720	53,620	27,345	99.5%
Repair & Maintenance Supplies	99,361	32,818	196,670	170,424	178,286	6,060	3.2%
Operational Units	165,000	180,451	181,976	181,976	191,075	1,525	0.8%
Property & Liability Costs	16,439	13,798	16,440	25,930	27,227	(293)	-1.8%
Rentals	-	1,431	5,000	3,500	5,000	-	0.0%
Permits	6,474	3,483	4,990	3,810	4,851	1,015	25.5%
Financial Fees	10,712	2,574	5,300	13,000	13,000	150	2.9%
Other Business Expenses	-	-	-	-	-	-	0.0%
Transfers to Other Funds		919,139					
Debt Service and Lease Payments	-	-	232,154	72,414	230,580	232,154	0.0%
Total Operations	969,342	1,446,360	1,080,277	928,224	1,154,138	302,389	38.9%
Capital	526,868	840,783	2,846,000	569,858	2,430,000	(172,627)	0.0%
Total Stormwater Fund	2,489,625	3,356,126	5,104,307	2,714,668	4,817,858	301,868	6.3%

Notes & Objectives

Personnel:

Operations:

Capital:



City of Franklin, Tennessee

FY 2017 Operating Budget

Budget

	Actual 2014	Actual 2015	Budget 2016	Estd 2016	Budget 2017	Difference \$	%
Personnel							
Salaries & Wages	634,338	562,466	560,102	606,477	581,656	21,554	3.8%
Employee Benefits	314,451	269,436	282,058	275,882	312,754	30,696	10.9%
Total Personnel	948,789	831,902	842,160	882,359	894,410	52,250	6.2%
Operations							
Transportation Services	280	162	639	400	400	(239)	-37.4%
Operating Services	1,278	752	1,893	550	750	(1,143)	-60.4%
Notices, Subscriptions, etc.	5,579	364	983	1,025	1,325	342	34.8%
Utilities	47,998	47,231	43,337	48,025	50,080	6,743	15.6%
Contractual Services	404,904	4,403	5,286	100	15,000	9,714	183.8%
Repair & Maintenance Services	91,806	71,295	54,770	101,000	113,620	58,850	107.4%
Employee programs	793	(262)	4,940	3,990	4,740	(200)	-4.0%
Professional Development/Travel	7,519	3,483	13,365	13,060	14,950	1,585	11.9%
Office Supplies	1,082	1,528	860	860	915	55	6.4%
Operating Supplies	10,737	11,411	15,085	13,640	17,200	2,115	14.0%
Fuel & Mileage	56,766	36,385	67,800	35,000	50,000	(17,800)	-26.3%
Machinery & Equipment (<\$182,000)	42,614	26,004	35,015	34,650	37,950	2,935	8.4%
Repair & Maintenance Supplies	99,361	32,591	193,320	167,074	174,600	(18,720)	-9.7%
Operational Units	165,000	180,451	181,976	181,976	191,075	9,099	5.0%
Property & Liability Costs	16,439	13,798	16,440	25,930	27,227	10,787	65.6%
Rentals	-	1,431	5,000	3,500	5,000	-	0.0%
Permits	6,474	22	1,530	350	1,045	(485)	-31.7%
Financial Fees	10,712	2,574	5,300	13,000	13,000	7,700	145.3%
Other Business Expenses	-	-	-	-	-	-	0.0%
Debt Service and Lease Payments	-	-	146,649	72,414	144,827	(1,822)	-1.2%
Total Operations	969,342	433,623	794,188	716,544	863,703	69,515	8.8%
Capital	526,868	816,761	-	-	30,000	30,000	100.0%
Total Stormwater - Streets	2,444,999	2,082,286	1,636,348	1,598,903	1,788,113	151,765	9.3%

Notes & Objectives

Personnel:

Operations:

Capital:

Account	Label	Actual 2014	Actual 2015	Budget 2016	YTD@2/19/2016	Base 2017	Forecast 2018	Forecast 2019
	Personnel							
= 81110	REGULAR PAY	613,450	540,718	568,895	360,909	595,136	596,839	608,776
81120	OVERTIME PAY	20,888	21,748	16,500	9,261	17,000	17,500	18,000
81199	VACANCY ADJUSTMENT			(25,293)		(20,480)	(20,889)	(21,307)
= XWAGE	TOTAL WAGES	634,338	562,466	560,102	370,170	581,656	593,450	605,469
= 81410	FICA (EMPLOYER'S SHARE)	45,006	39,535	43,520	26,042	44,763	45,658	46,871
= 81420	MEDICAL PREMIUMS	198,763	200,891	213,450	112,289	245,132	281,902	310,000
= 81430	GROUP INSURANCE PREMIUMS	14,497	14,285	14,110	8,301	14,383	15,821	17,500
= 81440	EMPLOYEE INSURANCE CONTRIBUTIONS	(44,822)	(45,609)	(48,265)	(32,315)	(56,469)	(64,939)	(71,000)
81450	RETIREMENT CONTRIBUTIONS	94,625	56,393	55,740	62,272	61,314	67,445	73,000
81455	DEFERRED COMP MATCH	3,763	447	2,268		2,336	2,406	2,500
81470	WORKERS COMPENSATION PREMIUMS	2,399	3,184	1,233	3,745	1,295	1,359	1,500
81475	WORKERS COMPENSATION CLAIMS	220	310					
= XBEN	TOTAL BENEFITS	314,451	269,436	282,058	180,334	312,753	349,652	380,371
= XPER	TOTAL PERSONNEL	948,789	831,902	842,160	550,504	894,409	943,102	985,840
	Operations							
+ 82110	MAILING & OUTBOUND SHIPPING SERVICES	205		100		100	100	100
1	Streets					100	100	100
2								
3	Various							
*	Amount missing from detail	205		100				
82120	FREIGHT FOR INBOUND PURCHASED ITEMS			100		100	100	100
82130	VEHICLE LICENSES & TITLES	75	54	175	29	100	100	100
82140	VEHICLE TOW-IN SERVICES			264		100	100	100
= XTRC	TOTAL TRANSPORTATION CHARGES	280	54	639	29	400	400	400
+ 82200	PRINTING & COPYING SERVICES, OUTSOURCED	323						
1	Engineering	323						
*	Amount missing from detail							
82210	TRANSCRIPTION FEES	601		601				
+ 82220	TESTING & PHYSICALS	354	752	500	144	250	250	250
1	Various	354		500				
2						250	250	250
*	Amount missing from detail		752		144			
82230	UNIFORM RENTAL & SERVICES			264		50		
82240	LANDFILL & BIOSOLIDS MANAGEMENT SERVICES			528		250	500	500
= XOSV	TOTAL OPERATING SERVICES	1,278	752	1,893	144	750	750	750
+ 82300	LEGAL NOTICES	465		500	38	100	100	100
1		465		500		100	100	100
*	Amount missing from detail				38			
+ 82350	DUES FOR MEMBERSHIPS		189	219	393	225	231	237
1	Streets	512		219		225	231	237
2								
3								
4								
5								
6	Various	512						
*	Amount missing from detail		189		393			
82355	PROFESSIONAL STANDARDS / ACCREDITATION	250	125		125			

Account	Label	Actual 2014	Actual 2015	Budget 2016	YTD@2/19/2016	Estd 2016	Base 2017	Forecast 2018	Forecast 2019
+ 82360	PUBLIC RELATIONS & EDUCATION (CITY SPONSORED)	4,345	50			500	750	750	750
1	Streets					500	750	750	750
2									
3									
4									
5	Various								
*	Amount missing from detail		50						
82390	PUBLICATIONS, NON-TRAINING	7		264		100	250	250	250
= XNSP	TOTAL NOTICES, SUBSCRIPTIONS, PUBLICITY	5,579	364	983	556	1,025	1,325	1,331	1,337
82410	ELECTRIC SERVICE	10,180	8,472	4,240	2,769	4,000	4,000	4,000	4,000
82420	WATER & SEWER SERVICE			106		250	250	250	250
! 82435	SOLID WASTE SERVICE	31,671	34,368	32,166	20,613	38,000	40,000	42,000	44,000
82450	TELEPHONE SERVICE			50					
82451	800MHZ ACCESS LINE SERVICE	15	13	25	9	25	25	25	25
+ 82455	CELLULAR TELEPHONE SERVICE	5,480		6,100		5,100	5,150	5,200	5,250
! 1	Streets			5,100		5,100	5,150	5,200	5,250
2									
3									
4	Various	5,480		1,000					
*	Amount missing from detail								
82470	INTERNET & RELATED SERVICES	652	619	650	391	650	655	660	665
= XUTIL	TOTAL UTILITIES	47,998	43,472	43,337	23,782	48,025	50,080	52,135	54,190
82520	LEGAL SERVICES			286					
+ 82560	CONSULTANT SERVICES	404,257	4,403	5,000		100	15,000	15,000	15,000
1	Streets			5,000		100	15,000	15,000	15,000
10									
11									
2									
3									
4									
5	Various	404,257							
6									
7									
8									
9									
*	Amount missing from detail		4,403						
82580	OTHER CONTRACTUAL SERVICES	647							
= XCS	TOTAL CONTRACTUAL SERVICES	404,904	4,403	5,286		100	15,000	15,000	15,000
!+ 82630	VEHICLE REPAIR & MAINTENANCE SERVICES	8,161	50,506	13,170		50,000	50,000	51,500	53,000
! 1	Streets	8,161		13,170		50,000	50,000	51,500	53,000
*	Amount missing from detail		50,506						
+ 82660	EQUIPMENT REPAIR & MAINTENANCE SERVICES	3,170		7,400		7,400	7,620	7,840	8,060
1	Streets			7,400		7,400	7,620	7,840	8,060
2									
3	Various	3,170							
*	Amount missing from detail								
82680	PAVING & REPAIR SERVICES	3,123	9,938	10,900		17,000	25,000	25,000	25,000
82690	STORMWATER MAINTENANCE SERVICES	21,199							
82695	CONCRETE CURB REPAIR	8,890	10,000	10,900	8,152	12,500	15,000	15,000	15,000
82699	SIDEWALK REPAIR			10,900		13,500	15,000	15,000	15,000
82699	OTHER REPAIR & MAINTENANCE SERVICES	47,263	851	1,500	300	600	1,000	1,000	1,000
= XRMVS	TOTAL REPAIR & MAINTENANCE SERVICES	91,806	71,295	54,770	8,452	101,000	113,620	115,340	117,060
+ 82750	EMPLOYEE RECOGNITION/RECEPTIONS	93	72	2,180		2,180	2,400	2,500	2,500

Account	Label		Actual 2014	Actual 2015	Budget 2016	YTD@2/19/2016	Base 2017	Forecast 2018	Forecast 2019
!	Streets				2,180		2,400	2,500	2,500
2	Various								
3	Amount missing from detail		93						
*	Amount missing from detail			72					
+ 82780	TRAINING, OUTSIDE		700	(334)	1,110		1,140	1,170	1,200
1	Streets (hazardous materials training certification		700		1,110		1,140	1,170	1,200
*	Amount missing from detail			(334)					
+ 82790	TRAINING, IN-HOUSE				1,650		1,200	1,300	1,400
1	Streets traffic control / work zone safety training				1,650		1,200	1,300	1,400
*	Amount missing from detail								
= XEPG	TOTAL EMPLOYEE PROGRAMS		793	(262)	4,940		4,740	4,970	5,100
+ 82810	REGISTRATIONS		2,915	2,175	2,700	835	2,795	2,900	2,900
!	Stormcon				1,500		1,545	1,600	1,600
10	A.P.W.A.				1,200		1,250	1,300	1,300
11									
2		2,915							
3									
6									
7									
8									
9									
*	Amount missing from detail			2,175		835			
+ 82820	GROUND TRANSPORTATION (OUTSIDE WILLIAMSON COUNTY)		718	14	1,065	90	1,105	1,145	1,150
1	Stormcon				565		580	595	600
2	A.P.W.A.				500		525	550	550
3									
4									
5	Various		718						
*	Amount missing from detail			14		90			
+ 82830	AIR TRAVEL		553		2,670	469	2,790	2,910	2,910
1	Stormcon				1,470		1,540	1,610	1,610
2	A.P.W.A.				1,200		1,250	1,300	1,300
3									
4	Various		553						
5									
6									
*	Amount missing from detail					469			
+ 82840	LODGING		2,706	1,027	4,800	905	5,300	5,400	5,500
1	Stormcon				2,800		3,000	3,000	3,000
2	A.P.W.A.				2,000		2,300	2,400	2,500
3									
4									
5	Various		2,706						
*	Amount missing from detail			1,027		905			
+ 82850	MEALS (OUTSIDE WILLIAMSON COUNTY)		614	241	2,130	226	2,210	2,290	2,350
1	Stormcon				1,130		1,160	1,190	1,200
2	A.P.W.A.				1,000		1,050	1,100	1,150
4									
5									
6	Various		614						
*	Amount missing from detail			241		226			
82860	OTHER TRAVEL EXPENSES		13	26		595	750	750	750
= XPD	TOTAL PROFESSIONAL DEVELOPMENT/TRAVEL		7,519	3,483	13,365	3,120	14,950	15,395	15,560
+ 83110	OFFICE SUPPLIES		757	993	160	270	165	170	175
1	Streets				160	160	165	170	175

Account	Label		Actual 2014	Actual 2015	Budget 2016	YTD@2/19/2016	Base 2017	Forecast 2018	Forecast 2019
2									
3	Various		757						
*	Amount missing from detail			993		270			
+ 83140	MEALS & FOOD (INSIDE WILLIAMSON COUNTY)		325	535	700	219	750	750	750
1	Streets				700		750	750	750
2									
3	Line Item 3		325						
*	Amount missing from detail			535		219			
= XOFS	TOTAL OFFICE SUPPLIES		1,082	1,528	860	489	915	920	925
83210	TRAINING SUPPLIES				150				
+ 83250	SAFETY SUPPLIES		6,080	2,695	5,150	2,777	5,200	5,250	5,300
1	Streets				5,150		5,200	5,250	5,300
2									
3									
4									
5									
6	Various		6,080						
7									
8									
*	Amount missing from detail			2,695		2,777			
+ 83260	UNIFORMS PURCHASED		3,801	4,053	6,180	4,751	7,000	7,000	7,000
1	Streets				6,180		7,000	7,000	7,000
2									
3	Various		3,801						
*	Amount missing from detail			4,053		4,751			
1	CONSUMABLE TOOLS		311		2,060		3,500	3,500	3,500
+ 83299	OTHER OPERATING SUPPLIES		545	4,663	1,545		1,500	1,500	1,500
1	Streets				1,545		1,500	1,500	1,500
10									
11									
12									
13									
14	Various		545						
16									
6									
7									
8									
9									
*	Amount missing from detail			4,663					
= XOFS	TOTAL OPERATING SUPPLIES		10,737	11,411	15,085	7,528	17,200	17,250	17,300
83300	GASOLINE & DIESEL FOR FLEET (INSIDE WILLIAMSON COUNTY)		56,740	36,385	67,800	14,663	50,000	65,000	67,800
83309	MILEAGE (INSIDE WILLIAMSON COUNTY)		26						
= XFUEL	TOTAL FUEL & MILEAGE		56,766	36,385	67,800	14,663	50,000	65,000	67,800
+ 83500	FURNITURE, FIXTURES (<\$25,000)				515		250	250	250
1	Streets				515		250	250	250
2									
*	Amount missing from detail								
1	VEHICLES (<\$25,000)		23,780						
83520	Streets								
1									
2									
3	Line Item 3		23,780						
*	Amount missing from detail								
+ 83530	MACHINERY & EQUIPMENT (<\$25,000)		16,077	20,518	31,500	12,813	34,700	17,000	3,500
1	Lazer Level						2,500		
10	Pull behind trailer				5,000		7,000		

Account	Label	Actual 2014	Actual 2015	Budget 2016	YTD@2/19/2016	Base 2017	Forecast 2018	Forecast 2019
11	Pull behind water pump					12,000		
12	Generator					1,600		
13	Air Compressor						14,000	
14								
15								
16								
17	Line item 17	16,077						
18								
19								
2								
20								
21								
22	Inspectors			2,000		2,000	2,000	2,000
3	Streets - Chain Saw			1,000		1,000	1,000	1,500
4								
5	Streets - Tracked Skid Steer loader Attachment			7,500		7,500		
6	Hydroseeder			16,000		16,000		
7								
8								
9								
*	Amount missing from detail		20,518		12,813			
+	COMPUTER HARDWARE (<\$25,000)	2,657	5,486	3,000	3,044	3,000	3,000	3,000
!	Tablets / Laptops			3,000		3,000	3,000	3,000
2								
3	Various	2,657						
4								
*	Amount missing from detail		5,486		3,044			
+	COMPUTER SOFTWARE (<\$25,000)	100			154			
1		100						
*	Amount missing from detail				154			
=	TOTAL MACHINERY & EQUIPMENT (<\$25,000)	42,614	26,004	35,015	16,011	37,950	20,250	6,750
83660	VEHICLE PARTS & SUPPLIES	17,881	713	17,000	568	1,000	1,000	1,000
83660	EQUIPMENT PARTS & SUPPLIES	8,845	2,920	6,500	12,300	7,500	7,500	7,500
83661	SIGN SUPPLIES	1,020						
83664	STORMWATER MAINTENANCE SUPPLIES	1,780						
83664	LANDSCAPING SUPPLIES			1,050		1,100	1,150	1,200
83666	BUILDING MAINTENANCE SUPPLIES	647	45		24			
+	OTHER REPAIR & MAINTENANCE PARTS & SUPPLIES	69,188	28,913	168,770	33,693	165,000	165,000	165,000
!	Streets - Misc Drainage Projects Throughout City			168,770		165,000	165,000	165,000
1								
2								
3								
4		69,188						
5								
6								
7								
8								
*	Amount missing from detail		28,913		33,693			
=	TOTAL REPAIR & MAINTENANCE SUPPLIES	99,361	32,591	193,320	46,585	174,600	174,650	174,700
84720	ADMIN SERVICES PROVIDED BY GENERAL FUND	165,000	180,451	181,976	181,976	191,075	200,629	209,000
+	TOTAL OPERATIONAL UNITS	165,000	180,451	181,976	181,976	191,075	200,629	209,000
85110	PROPERTY INSURANCE				2,210	2,321	2,437	2,500
85111	FRAUD INSURANCE							
85112	INLAND MARINE INSURANCE	1,540	1,408	1,488		1,562	1,641	1,600
85113	AUTO PHYSICAL DAMAGE	1,072	1,223	1,279	1,188	1,247	1,310	1,400

Account	Label	Actual 2014	Actual 2015	Budget 2016	YTD@2/19/2016	Est'd 2016	Base 2017	Forecast 2018	Forecast 2019
85115	LIABILITY INSURANCE	7,138	5,621	5,855	12,977	12,977	13,626	14,307	15,000
85116	E&O LIABILITY INSURANCE	2,996	658						
85117	VEHICLE LIABILITY INSURANCE	3,130	4,213	4,935	4,104	4,104	4,309	4,525	5,000
85118	LAW ENFORCEMENT LIABILITY INSURANCE								
85119	UMBRELLA LIABILITY			1,383	3,016	3,016	3,167	3,325	3,600
85120	PROPERTY DAMAGE COSTS				947	947	994	1,044	1,250
85140	SURETY/NOTARY BONDS	63							
85170	EASEMENTS ACQUIRED	500	675	1,500					
=	XPLC TOTAL PROPERTY & LIABILITY COSTS	16,439	13,798	16,440	24,442	25,930	27,226	28,589	30,350
85240	EQUIPMENT RENTAL & LEASES		1,431	5,000	1,541	3,500	5,000	5,000	5,000
=	XRENT TOTAL RENTALS		1,431	5,000	1,541	3,500	5,000	5,000	5,000
85310	PERMITS			500		250	500	500	500
+ 85320	STATE FEES	6,457		530	500	100	545	560	585
1	Streets			530		100	545	560	585
2									
3	Various	6,457							
4									
*	Amount missing from detail				500				
85340	RECORDING & FILING FEES	17	22	500					
=	XPERM TOTAL PERMITS	6,474	22	1,530	500	350	1,045	1,060	1,085
85570	BAD DEBT EXPENSE (NET OF RECOVERIES)	10,712	2,574	5,300	6,207	13,000	13,000	13,000	13,000
=	XFLF TOTAL FINANCIAL FEES	10,712	2,574	5,300	6,207	13,000	13,000	13,000	13,000
+ 86600	LEASE/LOAN PRINCIPAL			141,786	69,819	69,819	140,919	142,644	71,975
1	PNC - Infor UB Software								
2	2016 - Self Contained Leaf Vacuum			56,667	27,904	27,904	56,320	57,010	28,766
3	2016 - Utility Truck			18,000	8,864	8,864	17,890	18,109	9,137
4	2016 - Street Sweeper			67,119	33,051	33,051	66,709	67,525	34,072
*	Amount missing from detail								
+ 86700	LEASE/LOAN INTEREST			4,863	2,595	2,595	3,908	2,184	439
1	PNC - Infor UB Software								
2	2016 - Self Contained Leaf Vacuum			1,944	1,037	1,037	1,562	873	175
3	2016 - Utility Truck			617	329	329	496	277	56
4	2016 - Street Sweeper			2,302	1,229	1,229	1,850	1,034	208
*	Amount missing from detail								
=	XDEBT TOTAL DEBT SERVICE			146,649	72,414	72,414	144,827	144,828	72,414
=	XOPS TOTAL OPERATIONS	969,342	429,756	794,188	408,439	716,544	863,703	876,497	807,721
	Capital								
+ 89400	DRAINAGE								
1	Various	410,259	445,914		217,367				
10		410,259							
11									
12									
2									
3									
4									
7									
8									
9									

Account	Label	Actual 2014	Actual 2015	Budget 2016	YTD@2/19/2016	Estd 2016	Base 2017	Forecast 2018	Forecast 2019
*	Amount missing from detail		445,914		217,367				
=	XINFR TOTAL INFRASTRUCTURE	410,259	445,914		217,367				
+									
89520	VEHICLES (>\$25,000)		318,046				30,000		
!	1 1 1/2 Ton with Utility Boxes (Streets)								
2	3/4 ton Pick-up (Streets)						30,000		
!	3 Single Axle Dump (Streets)								
4	Line Item 4	26,274	318,046						
*	Amount missing from detail								
89530	MACHINERY & EQUIPMENT (>\$25,000)		52,801					210,000	
1	Street Sweeper	90,335							
!	2 Storm Sewer Vacuum							210,000	
!	3 Skid Steer								
4	Self Contained Curb & Storm Drain Vacuum								
5	Line Item 5	90,335	52,801						
*	Amount missing from detail								
=	XMEO TOTAL MACHINERY & EQUIPMENT (>\$25,000)	116,609	370,847				30,000	210,000	
=	XCAP TOTAL CAPITAL	526,868	816,761		217,367		30,000	210,000	
=	XTOT TOTAL EXPENDITURES	2,444,999	2,078,419	1,636,348	1,176,310	1,598,903	1,788,112	2,029,599	1,793,561



City of Franklin, Tennessee

FY 2017 Operating Budget

Budget

	Actual 2014	Actual 2015	Budget 2016	Estd 2016	Budget 2017	Difference \$	%
Personnel							
Salaries & Wages	25,152	185,470	260,698	270,117	265,977	5,279	2.0%
Employee Benefits	19,474	51,611	75,172	64,110	73,333	(1,839)	-2.4%
Total Personnel	44,626	237,081	335,870	334,227	339,310	3,440	1.0%
Operations							
Transportation Services	-	657	600	600	660	60	10.0%
Operating Services	-	354	1,670	1,550	1,640	(30)	-1.8%
Notices, Subscriptions, etc.	-	6,361	13,030	13,030	13,133	103	0.8%
Utilities	-	1,446	3,880	3,350	3,685	(195)	-5.0%
Contractual Services	-	70,606	125,000	142,338	136,056	11,056	8.8%
Repair & Maintenance Services	-	2,202	600	423	465	(135)	-22.5%
Employee programs	-	-	250	250	275	25	10.0%
Professional Development/Travel	-	2,872	18,509	18,509	20,359	1,850	10.0%
Office Supplies	-	406	1,060	460	506	(554)	-52.3%
Operating Supplies	-	1,993	2,765	2,790	3,091	326	11.8%
Fuel & Mileage	-	802	6,600	1,500	1,650	(4,950)	-75.0%
Machinery & Equipment (<\$121,000)	-	2,211	19,810	20,070	15,670	(4,140)	-20.9%
Property & Liability Costs	-	1,183	-	-	-	-	0.0%
Repair & Maintenance Supplies	-	227	3,350	3,350	3,686	336	10.0%
Permits	-	3,461	3,460	3,460	3,806	346	10.0%
Debt Service	-	-	85,505	-	85,753	248	0.3%
Total Operations	-	94,781	286,089	211,680	290,435	4,346	1.5%
Capital	-	24,022	2,846,000	569,858	2,400,000	(446,000)	-15.7%
Total Stormwater-Engineering	44,626	355,884	3,467,959	1,115,765	3,029,745	(438,214)	-12.6%

Notes & Objectives

Personnel:

Operations:

Capital:

Account	Label	Actual 2014	Actual 2015	Budget 2016	YTD@2/19/2016	Estd 2016	Base 2017	Forecast 2018	Forecast 2019
	Personnel								
= 81110	REGULAR PAY	25,152	184,505	269,117	131,778	269,117	274,588	280,080	285,682
81120	OVERTIME PAY		965	1,000	577	1,000	1,000	1,000	1,000
81199	VACANCY ADJUSTMENT			(9,419)			(9,611)	(9,803)	(9,999)
= XWAGE	TOTAL WAGES	25,152	185,470	260,698	132,355	270,117	265,977	271,277	276,683
= 81410	FICA (EMPLOYER'S SHARE)	1,924	13,747	20,587	9,808	20,587	21,006	21,426	21,855
= 81420	MEDICAL PREMIUMS	19,269	32,129	37,476	18,738	30,449	35,328	40,627	54,000
= 81430	GROUP INSURANCE PREMIUMS	1,171	1,627	3,267	1,448	2,353	3,365	3,702	4,050
= 81440	EMPLOYEE INSURANCE CONTRIBUTIONS	(2,890)	(5,990)	(7,158)	(4,068)	(7,158)	(7,116)	(7,828)	(9,000)
81450	RETIREMENT CONTRIBUTIONS			15,000	4,448	4,448	5,750	6,613	7,500
81455	DEFERRED COMP MATCH		10,098	6,000		12,550	15,000	16,500	18,000
81475	WORKERS COMPENSATION CLAIMS					881			
= XBEN	TOTAL BENEFITS	19,474	51,611	75,173	38,978	64,110	73,333	81,040	96,405
= XPER	TOTAL PERSONNEL	44,626	237,081	335,871	171,333	334,227	339,311	352,317	373,088
	Operations								
82110	MAILING & OUTBOUND SHIPPING SERVICES		657	600	485	600	660	726	798
= XTRC	TOTAL TRANSPORTATION CHARGES		657	600	485	600	660	726	798
82210	PRINTING & COPYING SERVICES, OUTSOURCED		354	520	15	400	440	484	532
82240	TRANSCRIPTION FEES			600	(750)	600	600	660	726
82250	TESTING & PHYSICALS			550	36	550	600	660	726
= XOPSV	TOTAL OPERATING SERVICES		354	1,670	(699)	1,550	1,640	1,804	1,984
82310	LEGAL NOTICES		309	2,000	48	2,000	2,000	2,200	2,420
+ 82350	DUES FOR MEMBERSHIPS		900	1,030		1,030	1,133	1,246	1,370
1									
2									
3									
4	Various		900	1,030		1,030	1,133	1,246	1,370
*	Amount missing from detail								
+ 82380	PUBLIC RELATIONS & EDUCATION (CITY SPONSORED)		5,152	10,000		10,000	10,000	10,000	10,000
1	Public Service Announcements (Radio and TV) - MS4 Permit Requirement								
2	Public Involvement and Outreach - MS4 Permit Requirement								
3	Public Education Materials - MS4 Permit Requirement								
4	Line Item 4		5,152	10,000		10,000	10,000	10,000	10,000
*	Amount missing from detail								
= XNUS	TOTAL NOTICES, SUBSCRIPTIONS, PUBLICITY		6,361	13,030	48	13,030	13,133	13,446	13,790
+ 82450	CELLULAR TELEPHONE SERVICE		1,446	3,880		3,350	3,685	4,053	4,459
1	Gauging Stations								
2	Cell Phones								
3	Varous		1,446	3,880		3,350	3,685	4,053	4,459
*	Amount missing from detail								
= XUTL	TOTAL UTILITIES		1,446	3,880		3,350	3,685	4,053	4,459
82510	COMPUTER SERVICES		315		360	960	1,056	1,161	1,277
82540	ENGINEERING SERVICES		14,238	100,000	88,426	117,250	100,000	100,000	100,000
+ 82560	CONSULTANT SERVICES		56,053	25,000		24,128	35,000	35,000	35,000
1	TMDL Sampling - Macroinvertebrate Analysis								
2	TMDL Sampling - E. Coli Analysis								

Account	Label	Actual 2014	Actual 2015	Budget 2016	YTD@2/19/2016	Est'd 2016	Base 2017	Forecast 2018	Forecast 2019
3	USGS Stream Gauging Stations					24,128	35,000	35,000	35,000
4	Stormwater Management Master Plan Modeling (Moved to 82540)								
5	Various		56,053	25,000					
6	Line Item 6								
7	Line Item 7								
8	Line Item 8								
*	Amount missing from detail								
=	XCTS TOTAL CONTRACTUAL SERVICES		70,606	125,000	88,786	142,338	136,056	136,161	136,277
82610	VEHICLE REPAIR & MAINTENANCE SERVICES		53						
+	EQUIPMENT REPAIR & MAINTENANCE SERVICES		395	600		423	465	511	563
1	Nova Copy		395	600		423	465	511	563
*	Amount missing from detail								
82645	STORMWATER MAINTENANCE SERVICES		1,754						
=	XRMSV TOTAL REPAIR & MAINTENANCE SERVICES		2,202	600		423	465	511	563
82750	EMPLOYEE RECOGNITION/RECEPTIONS			250		250	275	302	332
=	XEPG TOTAL EMPLOYEE PROGRAMS			250		250	275	302	332
82810	REGISTRATIONS		750	7,609		7,609	8,369	9,206	10,127
1	StormCon Annual Meeting (2@ \$540)								
2	AWRA (3@ \$125)								
3	TNEPSC 2 (1@ 400)								
4	Various		750	7,609		7,609	8,369	9,206	10,127
5	TNSA Annual Conf (3@ \$100)								
6	TNEPSC 1 (1@ \$200)								
*	Amount missing from detail								
+	82820 GROUND TRANSPORTATION (OUTSIDE WILLIAMSON COUNTY)		634	1,740		1,740	1,914	2,105	2,315
1	Stormwater Coordinator								
2	Water Quality Specialist II								
3	Water Quality Specialist I								
4	Various		634	1,740		1,740	1,914	2,105	2,315
*	Amount missing from detail								
+	82830 AIR TRAVEL		744	2,100		2,100	2,310	2,541	2,795
1	Stormwater Coordinator								
2	Water Quality Specialist II								
3	Various		744	2,100		2,100	2,310	2,541	2,795
*	Amount missing from detail								
+	82840 LODGING		594	2,900		2,900	3,190	3,509	3,859
1	Stormwater Coordinator								
2	Water Quality Specialist II								
3	Water Quality Specialist I								
4	Various		594	2,900		2,900	3,190	3,509	3,859
*	Amount missing from detail								
+	82850 MEALS (OUTSIDE WILLIAMSON COUNTY)		150	4,160		4,160	4,576	5,033	5,536
1	Stormwater Coordinator								
2	Water Quality Specialist II								
3	Water Quality Specialist I			4,160		4,160	4,576	5,033	5,536
4	Various		150						
*	Amount missing from detail								
=	XPG TOTAL PROFESSIONAL DEVELOPMENT/TRAVEL		2,872	18,509		18,509	20,359	22,394	24,632
83110	OFFICE SUPPLIES		77	460	11	460	506	556	612
83140	MEALS & FOOD (INSIDE WILLIAMSON COUNTY)		329	600	791				
=	XOFS TOTAL OFFICE SUPPLIES		406	1,060	802	460	506	556	612
83210	TRAINING SUPPLIES				25	25	50	55	60

Account	Label	Actual 2014	Actual 2015	Budget 2016	YTD@2/19/2016	Est'd 2016	Base 2017	Forecast 2018	Forecast 2019
+ 83250	SAFETY SUPPLIES		915	2,165		2,165	2,381	2,619	2,881
1	Waders								
2	Winter Water Proof Coats								
3	Boots								
4	Wader Boots								
5	Rain Paints								
6	Various		915	2,165		2,165	2,381	2,619	2,881
*	Amount missing from detail								
83260	UNIFORMS PURCHASED		1,078	600	435	600	660	726	798
= XOPS	TOTAL OPERATING SUPPLIES		1,993	2,765	460	2,790	3,091	3,400	3,739
83310	GASOLINE & DIESEL FOR FLEET (INSIDE WILLIAMSON COUNTY)		802	6,600	474	1,500	1,650	1,815	1,996
= XFUEL	TOTAL FUEL & MILEAGE		802	6,600	474	1,500	1,650	1,815	1,996
+ 83530	MACHINERY & EQUIPMENT (<\$25,000)		1,849	12,670		12,670	12,670	13,937	15,330
1	Illicit Discharge Detection (Detergent Kit Refills)								
2	Illicit Discharge Detection (Ammonia)								
3	Illicit Discharge Detection (Chlorine Kit Refills)								
4	TMDL Sampling Equip (Nalgene Bottles)								
5	Various		1,849	12,670		12,670	12,670	13,937	15,330
6	Hardware Tools for Transects (Hammer, Stakes, Tape)								
7	Illicit Discharge Detection (Phosphate Kit Refills)								
*	Amount missing from detail								
+ 83540	COMPUTER HARDWARE (<\$25,000)			6,900	9,002	6,900	2,000	2,000	6,000
! 1	Computers			6,900		6,900	2,000	2,000	6,000
*	Amount missing from detail				9,002				
! 83550	COMPUTER SOFTWARE (<\$25,000)		362	240	372	500	1,000	1,000	1,000
= XMEU	TOTAL MACHINERY & EQUIPMENT (<\$25,000)		2,211	19,810	9,374	20,070	15,670	19,937	22,330
+ 83699	OTHER REPAIR & MAINTENANCE PARTS & SUPPLIES		227	3,350		3,350	3,686	4,053	4,458
1	TMDL Sampling Equip Maint (Calibration Solution)								
2	DO Sensor Replacement Cap								
3	Turbidity Calibration Solution								
4	pH Sensor Maintenance Solution								
5	Other Repairs								
6	Various		227	3,350		3,350	3,686	4,053	4,458
*	Amount missing from detail								
= XRRS	TOTAL REPAIR & MAINTENANCE SUPPLIES		227	3,350		3,350	3,686	4,053	4,458
84750	ADMIN SERVICES PROVIDED BY GENERAL FUND								
= XOPU	TOTAL OPERATIONAL UNITS								
85110	LIABILITY INSURANCE		62						
85115	E&O LIABILITY INSURANCE		1,121						
= XPLC	TOTAL PROPERTY & LIABILITY COSTS		1,183						
+ 85320	STATE FEES		3,461	3,460		3,460	3,806	4,186	4,605
1	TDEC Small MSR Permit TNSO75311		3,461	3,460		3,460	3,806	4,186	4,605
*	Amount missing from detail								
= XPERM	TOTAL PERMITS		3,461	3,460		3,460	3,806	4,186	4,605
+ 86600	LEASE/LOAN PRINCIPAL			84,647	12,311		84,492	84,796	12,691
1	2016 - Vehicle(s) - 3			8,334			24,847	25,151	12,691
2	2016 - Vehicle (see above)			8,334					

Account	Label	Actual 2014	Actual 2015	Budget 2016	YTD@2/19/2016	Estd 2016	Base 2017	Forecast 2018	Forecast 2019
4	2016 - Vehicle (see above)			8,334					
5	2016 - Harpeth River Restoration Project WWTP			43,096			43,096	43,096	
6	2016 - Adams Street Drainage Project			16,549			16,549	16,549	
*	Amount missing from detail				12,311				
+	86700 LEASE/LOAN INTEREST			858	458		1,261	957	77
1	2016 - Vehicle (s) - 3			286			689	385	77
2	2016 - Vehicle (see above)			286			286	286	
3	2016 - Vehicle (see above)			286			286	286	
4	2016 - Harpeth River Restoration Project WWTP								
5	Line Item 5								
*	Amount missing from detail				458				
=	XDSV TOTAL DEBT SERVICE			85,505	12,769		85,753	85,753	12,768
=	XOP TOTAL OPERATIONS		94,781	286,089	112,499	211,680	290,435	296,097	233,343
	Capital								
+	89410 DRAINAGE		24,022	2,846,000		569,858	2,400,000	2,043,700	1,330,000
1	100 Block Battle Avenue Drainage Improvements								
2	Figures Drive Area Drainage Improvements								
3	Jordan Branch & Cheswick Farm Stream Restoration								
4	Stream & Rainfall Gauging Stations								
5	Capital Project Stormwater Infrastructure								
6	Various		24,022	2,846,000		569,858	2,400,000	2,043,700	1,330,000
*	Amount missing from detail								
=	XINFR TOTAL INFRASTRUCTURE		24,022	2,846,000		569,858	2,400,000	2,043,700	1,330,000
=	XCAP TOTAL CAPITAL		24,022	2,846,000		569,858	2,400,000	2,043,700	1,330,000
=	XTOT TOTAL EXPENDITURES	44,626	355,884	3,467,960	283,832	1,115,765	3,029,746	2,692,114	1,936,431



City of Franklin, Tennessee

FY 2017 Operating Budget Request

Program Enhancement Summary

Priority	Request	Compensation	Benefits	Expenses	Total	Funded
Stormwater - Streets						
1	Stormwater Inspector	\$ 48,000	\$ 14,400	\$ 375	\$ 62,775	\$ -
2	Equipment Operator	\$ 38,000	\$ 11,400	\$ 375	\$ 49,775	\$ -
3	Skid Steer	\$ -	\$ -	\$ 41,600	\$ 41,600	\$ -
4	Street Sweeper	\$ -	\$ -	\$ 207,732	\$ 207,732	\$ -
5	Self Contained Leaf Vacuum	\$ -	\$ -	\$ 188,710	\$ 188,710	\$ -
Total		\$ 86,000	\$ 25,800	\$ 438,792	\$ 550,592	\$ -
Stormwater - Engineering						
1	Stormwater Program Data Tracker and Viewer	\$ -	\$ -	\$ 6,000	\$ 6,000	\$ -
Total		\$ -	\$ -	\$ 6,000	\$ 6,000	\$ -
		Compensation	Benefits	Expenses	Total	
Total G/F Requests		\$ 86,000	\$ 25,800	\$ 444,792	\$ 556,592	\$ -

(+2 FTE)

FY2017 PROGRAM ENHANCEMENT REQUEST FORM



Department Priority: 1 of 5

Department: 43120 STORMWATER-STREETS
 Division: Inspection
 Title: Stormwater Inspector

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY17 Only)	Ongoing Annual Cost (FY17 & Future)	TOTAL FY17 Request
<u>Compensation</u>			
81110 REGULAR PAY		\$48,000	\$48,000
			\$0
<u>Benefits</u>			
<i>Benefits auto-calculated at 30% of compensation -->></i>	\$0	\$14,400	\$14,400
<u>Expenses</u>			
83260 UNIFORMS PURCHASED		\$375	\$375
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$0	\$62,775	\$62,775

PURPOSE / DESCRIPTION OF REQUEST

We are requesting a new Stormwater Inspector to help review drawings. When plans are originally submitted we are required to review all drawings as soon as we can. As development rapidly increases we are struggling to keep up with plan review and inspection demand. We need additional personnel to help review plans and provide assistance to the inspectors making field decisions.

SERVICE IMPLICATION

Failure to approve this position may result in slower plan review and inadequate field inspections, subsequently resulting in poor product and sooner maintenance schedule by the City of Franklin.

FY2017 PROGRAM ENHANCEMENT REQUEST FORM



Department Priority: 2 of 5

Department: 43120 STORMWATER-STREETS
 Division: Maintenance
 Title: Equipment Operator

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY17 Only)	Ongoing Annual Cost (FY17 & Future)	TOTAL FY17 Request
<u>Compensation</u>			
81110 REGULAR PAY		\$38,000	\$38,000
			\$0
<u>Benefits</u>			
<i>Benefits auto-calculated at 30% of compensation -->></i>	\$0	\$11,400	\$11,400
<u>Expenses</u>			
83260 UNIFORMS PURCHASED		\$375	\$375
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$0	\$49,775	\$49,775

PURPOSE / DESCRIPTION OF REQUEST

We are requesting a new Equipment Operator position in Stormwater. Responsibilities will include but not limited to operating various equipment throughout the organization including street sweeper, storm water vacuum truck, and automated leaf collection Unit.

SERVICE IMPLICATION

As the City grows our maintenance responsibilities grow. We are consistently accepting the maintenance of new development. Including Streets, Infrastructure and Drainage Systems. We need to continue to keep up with demand by offering high quality services our Citizens desire and expect.

FY2017 PROGRAM ENHANCEMENT REQUEST FORM



Department Priority: **3** of **5**

Department: **43120 STORMWATER-STREETS**
 Division:
 Title: **Skid Steer**

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY17 Only)	Ongoing Annual Cost (FY17 & Future)	TOTAL FY17 Request
<u>Compensation</u>			
			\$0
			\$0
<u>Benefits</u>			
<i>Benefits auto-calculated at 30% of compensation -->></i>			
	\$0	\$0	\$0
<u>Expenses</u>			
82620 EQUIPMENT REPAIR & MAINTENANCE SERVICES		\$300	\$300
83300 FUEL & MILEAGE (INSIDE WILLIAMSON COUNTY)		\$300	\$300
89500 EQUIPMENT (>\$25,000)	\$41,000		\$41,000
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$41,000	\$600	\$41,600

PURPOSE / DESCRIPTION OF REQUEST

We are requesting a replacement Skid Steer for a unit that went down August 2015. We did not approach Administration at that time because we had just started the new fiscal year. The old unit was deemed by Fleet Maintenance as too old and costly to fix. The motor was blowing up due in part to age and condition. The unit was placed on Gov deals in September of 2015 and brought \$11,140.00.

SERVICE IMPLICATION

We were greatly impacted by the loss of the old Bobcat Skid Steer. When it was critical that we needed another unit we borrowed one from the Parks Dept., Water Dept., rented and even demo units to get through projects. It is imperative we purchase another unit to be successful in the upcoming year.

FY2017 PROGRAM ENHANCEMENT REQUEST FORM



Department Priority: 4 of 5

Department: 43120 STORMWATER-STREETS
 Division:
 Title: Street Sweeper

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY17 Only)	Ongoing Annual Cost (FY17 & Future)	TOTAL FY17 Request
<u>Compensation</u>			
			\$0
			\$0
<u>Benefits</u>			
<i>Benefits auto-calculated at 30% of compensation -->></i>			
	\$0	\$0	\$0
<u>Expenses</u>			
82130 VEHICLE LICENSES & TITLES	\$25		\$25
82610 VEHICLE REPAIR & MAINTENANCE SERVICES		\$1,000	\$1,000
83310 GASOLINE & DIESEL FOR FLEET (INSIDE WILLIAMS)		\$5,000	\$5,000
85117 VEHICLE LIABILITY INSURANCE		\$350	\$350
89520 VEHICLES (>\$25,000)	\$201,357		\$201,357
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$201,382	\$6,350	\$207,732

PURPOSE / DESCRIPTION OF REQUEST

We are requesting a replacement street sweeper for unit #222. The unit would be utilized daily to help maintain clean streets.

SERVICE IMPLICATION

Failure to replace this unit will affect how we maintain streets in accordance with MS4 stormwater quality standards. New construction continues to increase, that development has a great impact on the volume of debris needed to be removed in the previously completed neighborhoods.

FY2017 PROGRAM ENHANCEMENT REQUEST FORM



Department Priority: **5** of **5**

Department: **43120 STORMWATER-STREETS**
 Division: **Maintenance**
 Title: **Self Contained Curb/Drain Vacuum**

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY17 Only)	Ongoing Annual Cost (FY17 & Future)	TOTAL FY17 Request
Compensation			
			\$0
			\$0
Benefits			
<i>Benefits auto-calculated at 30% of compensation -->></i>			
	\$0	\$0	\$0
Expenses			
82130 VEHICLE LICENSES & TITLES	\$25		\$25
82610 VEHICLE REPAIR & MAINTENANCE SERVICES		\$810	\$810
83310 GASOLINE & DIESEL FOR FLEET (INSIDE WILLIAMS)		\$2,600	\$2,600
85117 VEHICLE LIABILITY INSURANCE		\$275	\$275
89530 MACHINERY & EQUIPMENT (>\$25,000)	\$185,000		\$185,000
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$185,025	\$3,685	\$188,710

PURPOSE / DESCRIPTION OF REQUEST

We are requesting a single operator Leaf collection/Curbing/Drain Vacuum unit. The previously purchased units have proven to be cost effective. We are experiencing quicker bulk leaf pick-up due to larger collection hoppers, collections in all types of weather and fewer bodily injuries during collection seasons. Crews are able to extend their work schedules on Stormwater and Asphalt maintenance operations, because it takes fewer folks to collect leaves and clear curbs & gutters when utilizing the single man collection units.

SERVICE IMPLICATION

Purchasing this unit will ensure that the Public works facility is working diligently to provide the City of Franklin a cost effective, safety sensitive, efficient workplace.

FY2017 PROGRAM ENHANCEMENT REQUEST FORM



Department Priority: **1** of **4**

Department: **41600 ENGINEERING**
 Division: **Stormwater**
 Title: **Stormwater Program Data Tracker and Viewer**

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY17 Only)	Ongoing Annual Cost (FY17 & Future)	TOTAL FY17 Request
Compensation			
			\$0
			\$0
Benefits			
<i>Benefits auto-calculated at 30% of compensation -->></i>			
	\$0	\$0	\$0
Expenses			
82500 CONTRACTUAL SERVICES	\$4,000		\$4,000
82500 CONTRACTUAL SERVICES		\$2,000	\$2,000
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$4,000	\$2,000	\$6,000

PURPOSE / DESCRIPTION OF REQUEST

This request is for a subscription to a web based Stormwater Program Management service in the Engineering Departments Stormwater Division. The purpose of this service would be to provide a web portal to input, track, organize, view and report on ALL aspects of the Stormwater Management Program for the City of Franklin. A one time set up fee of \$4,000 would be required and a yearly subscription of \$2,000 would be required for the first year, then a \$2,000 annual cost thereafter. As the City and the Stormwater Division's staff continues to grow, the Stormwater Division's Program and compliance requirements have vastly exceeded capabilities of excel and access data management. The amount of data and records has become increasingly complex, and inefficient in terms of the ability to store, organize, view, and report on all aspects of the Stormwater Program. A web based Program Management System will allow staff to easily access all stormwater data from ANY location as long as their is access to the internet. Currently staff is repeating processes, along with mismanaging data as a results of an increasingly complex file and folder structure. This web based portal is holistic and redeveloped SPECIFICALLY for NPDES MS4 Stormwater Program compliance. Staff has set in on several presentations of Infor to compare with presentations that staff has seen on this specific service. Staff has considered Infor but has determined due to the specific nature of the newly requested service, that it is a more efficient and capable service for Stormwater Program Management.

SERVICE IMPLICATION

Failure to approve this service will result in the continued complexity and inefficiency of the Stormwater Program's data management. For example, currently the Stormwater Coordinator spends approximately 60-80 hours a year on compiling data for the City's annual report to TDEC. The service will create that report in one query of the data that will take less than 30 seconds. This will also allow ALL program compliance data to be kept in one location for TDEC viewing at any time which could possibly save the City 100's of hours of record gathering and searching in case of an audit. Staff will also be able to cancel a current inspection service subscription to GoCanvas, for a yearly savings of \$1,020 since this is already a supplied service under the total \$2,000/year subscription with the newly requested service. If requested, staff would be happy to provide a detailed account of savings to the City for multiple areas of efficiency savings with this program. Staff would also be happy to account for differences of this service from Infor.



City of Franklin, Tennessee

FY 2017 Operating Budget Request

Street Department

Street Maintenance Division

Street Traffic Division

Street Fleet Maintenance Division

State Street Aid

Director of Streets

Joe York



City of Franklin, Tennessee - FY 2017 Budget Request

Street Department

Outline

- Purpose of Department**
- Organization Chart**
- Base Budget Request**
 - Personnel**
 - Operations**
 - Capital**
- Program Enhancements**
- Summary**



City of Franklin, Tennessee - FY 2017 Budget Request

Street Department

Purpose of Department

Our desire and purpose is to ensure the Citizens we serve receive the high quality of workmanship they deserve as we strive to properly enhance City owned properties and networks.

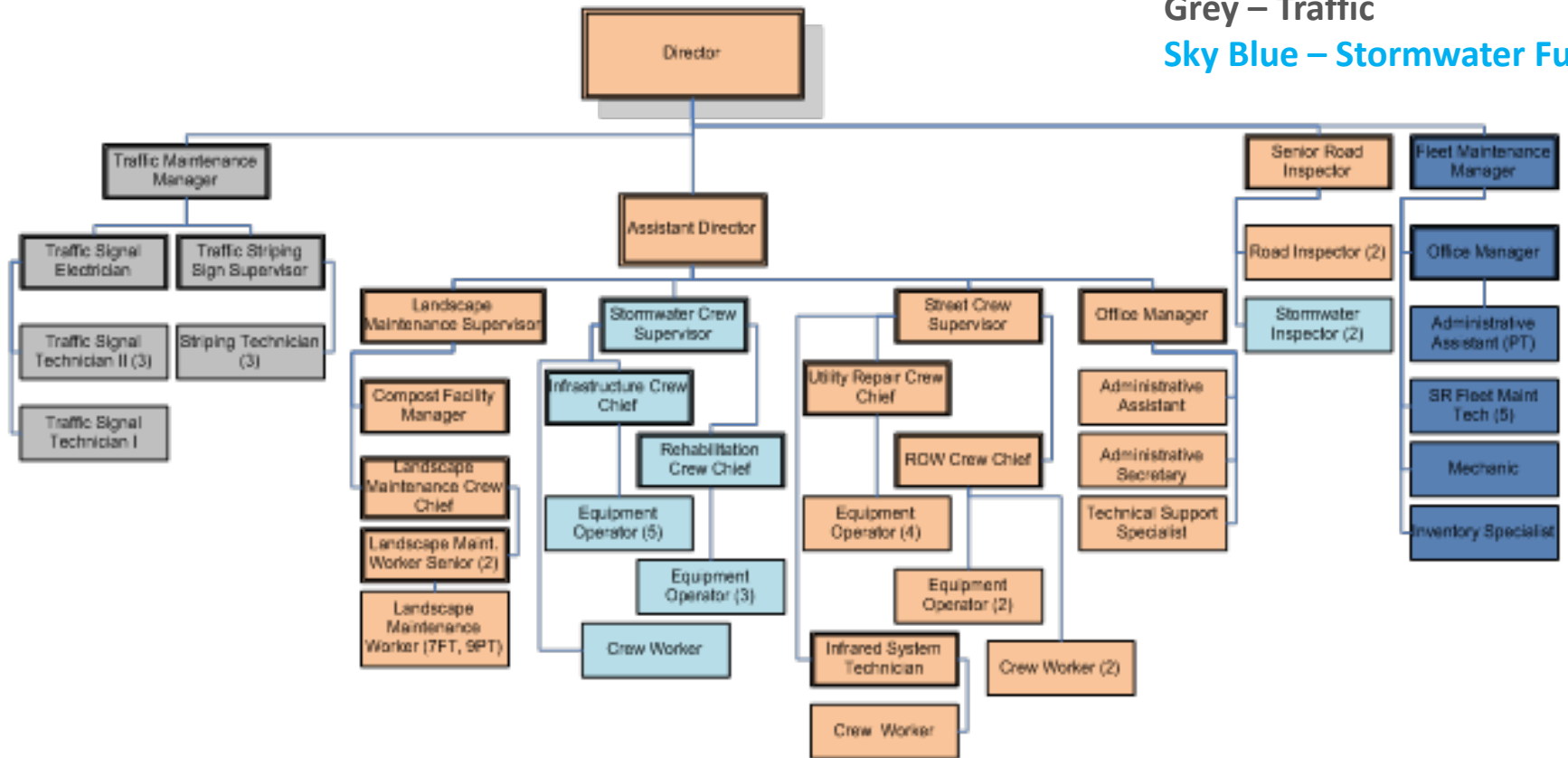
- Maintain a vibrant Downtown**
- Provide motorists with excellent driving surfaces**
- Perform quality maintenance operations within City Rights of Way**
- Ensure functional stormwater conveyances**
- Repair and maintain City owned Fleet (Vehicles & Equipment)**
- Manage traffic safety appurtenances like signage, striping & signalization**
- Minimize delays experienced by Citizens following Inclement Weather (Ice, Snow, Downed Trees, Debris etc.)**

City of Franklin, Tennessee - FY 2017 Budget Request

Street Department

Organization Chart

Orange – Maintenance
Blue – Fleet
Grey – Traffic
Sky Blue – Stormwater Fund





City of Franklin, Tennessee - FY 2017 Budget Request

Street Maintenance Division

Maintenance: Base Budget Request: (pg. 1)

Budget Summary

	2014	2015	2016		2017	2016 v. 2017	
	Actual	Actual	Budget	Estimated	Budget	\$	%
Personnel	2,008,453	1,991,537	2,322,880	2,250,738	2,360,212	37,332	1.6%
Operations	1,351,473	1,091,112	1,611,722	1,680,320	1,607,961	-3,761	-0.2%
Capital	0	0	18,500	0	0	(18,500)	-100.0%
Total	3,359,926	3,082,649	3,953,102	3,931,058	3,968,173	15,071	0.4%



City of Franklin, Tennessee - FY 2017 Budget Request

Street Maintenance Division

Base Budget Request: Personnel

Our quality control inspection team for the Street Maintenance Division currently consists of:

- (1) Senior Road Inspector**
- (2) Sidewalk/Road Inspectors**

We are seeking funding in the amount of \$33,000.00 for a (new) part time Sidewalk/Road Inspector position. We are anticipating continued growth as it pertains to new development. The increase of new development has put a strain on our inspection team, they struggle to meet the 24 hour minimum notice deadlines for initial inspections.



City of Franklin, Tennessee - FY 2017 Budget Request

Street Maintenance Division

Base Budget Request: Operations

82410 Electric Service: Is down significantly from recent years because of the attempt to retrofit many City owned parking lot lights, decorative street lights, Christmas lights, walking trail lights etc. to LED. The Dept. is experiencing approximately \$105,000.00 reduction in FY16. We anticipate the same in FY17.

82610 Vehicle Repair and Maintenance Services: Is realizing a major increase in estimated line items up \$140,000.00 from \$16,000.00 Budgeted FY16. We did not anticipate the major breakdowns that have occurred to our aging fleet. We anticipate FY17 to be down slightly but similar @ \$115,000.00.

83610 Vehicle Parts and Supplies: We are able to reduce this figure in FY17 from \$26,500.00 to \$500.00. Now that Fleet Maintenance is performing service on the entire Street Department fleet the billing changed from a supply to service in FY16. 83610 offset 82610 by approximately \$25K.

Even with major movement in these few line items the overall budget increased by 0.4%.



City of Franklin, Tennessee - FY 2017 Budget Request

Street Maintenance Division

Program Enhancement Requests

We are seeking funding for (9) total Program Enhancements:

- #1. Part time Sidewalk/Road Inspector.**
- #2. Multi Deck Mower (Carothers Ext.) @ \$81,550.00**
- #3. Property Fence (Compost Facility) @ \$50,000.00**
- #4. Single Axle Dump Truck, equipped with plow, salt spreader, & brine trailer wiring. @ \$120,510.00**
- #5. (Additional) Pick-up Truck for Landscape Maintenance Division. @ \$33,050.00**
- #6. Maintenance Crew (replacement vehicle for 2000 model) Utility Truck. @ \$57,956.00**
- #7. Office Trailer (Compost Facility) @ \$25,000.00**
- #8. Utilities (Compost Facility) @ \$26,200.00**
- #9. SUV for the Street Director. @ \$39,750.00 Current 2006 model will be reassigned within the Department.**



City of Franklin, Tennessee - FY 2017 Budget Request

Street Fleet Maintenance Division

Fleet: Base Budget Request: Operations (pg. 13)

Budget Summary

	2014	2015	2016	2016	2017	2016 v. 2017	
	Actual	Actual	Budget	Estimated	Budget	\$	%
Personnel	505,907	579,602	624,995	637,240	644,715	19,720	3.2%
Operations	268,009	631,051	413,143	478,697	509,673	96,530	23.4%
Capital	0	0	0	0	30,000	30,000	100.0%
Total	773,916	1,210,653	1,038,138	1,115,937	1,184,388	146,250	14.1%



City of Franklin, Tennessee - FY 2017 Budget Request

Street Fleet Maintenance Division

Base Budget Request: Personnel

The Fleet Maintenance Division currently operates with the following staff positions

- (1) Fleet Maintenance Manager (pay grade H)**
- (4) Sr. Fleet Maintenance Tech's (pay grade F)**
- (1) Office Manager (pay grade F)**
- (2) Mechanic's (pay grade E)**
- (1) Administrative Assistant P/T (pay grade D)**
- (1) Inventory Specialist (pay grade D)**

As part of our Program Enhancements we request funding for the following:

Move the 4 year part time Administrative Assistant to a full time position. The administrative work load has increased due in part to servicing all of the Street Divisions vehicles and equipment. Budget impact is \$23,100.00.

(1) Additional Preventative Maintenance Technician @ \$45,478.00. Increased Fleet Maintenance work load is impacting all Departments as they are waiting on us to perform routine maintenance activities. We are currently having to focus most of our attention to major repairs. The P.M. Tech would minimize the wait for routine services. Additionally the position would make parts runs and deliveries.



City of Franklin, Tennessee - FY 2017 Budget Request

Street Fleet Maintenance Division

Program Enhancement Request

We are requesting \$25,000.00 to purchase shop equipment.

The equipment scheduled for purchase completes our final phase of shop upgrades. We will be equipped to perform in-house iron work. The equipment will also be eliminating trips to Nashville for Machine Shop work.

Items Include:

- (1) 60 ton Iron Works Station**
- (1) 40 ton Press to replace broken unit**
- (1) Tig Welder**



City of Franklin, Tennessee - FY 2017 Budget Request

Street Traffic Division

Traffic: Base Budget Request: (pg. 22)

Budget Summary

	2014 Actual	2015 Actual	2016		2017 Budget	2016 v. 2017	
			Budget	Estimated		\$	%
Personnel	690,087	723,605	706,322	679,172	721,547	15,225	2.2%
Operations	513,404	359,306	564,459	593,197	603,038	38,579	6.8%
Capital	235,315	0	0	0	0	-	0.0%
Total	1,438,806	1,082,911	1,270,781	1,272,369	1,324,585	53,804	4.2%



City of Franklin, Tennessee - FY 2017 Budget Request

Street Traffic Division

Base Budget Request: Personnel

The Street Traffic Division currently operates with the following staff positions:

- (1) Traffic Maintenance Manager (pay grade H)**
- (1) Traffic Signalization/Maintenance Electrician (pay grade F)**
- (1) Traffic Striping/Sign Supervisor (pay grade F)**
- (3) Traffic Signal Tech II (pay grade F)**
- (1) Traffic Signal Tech I (pay grade E)**
- (3) Striping Technicians (pay grade D)**

We are requesting funding for the following positions:

- (1) Reclassification of a (pay grade F) to a Traffic Maintenance Supervisor position (pay grade TBD).**
- (1) Reclassification of a (pay grade D) to a Sign Production Specialist (pay grade E) as determined by Thompson & Associates.**

We are not seeking additional personnel within the Division at this time.



City of Franklin, Tennessee - FY 2017 Budget Request

Street Traffic Division

Base Budget Request: Operations

We are pleased to announce that the only major movement inside the Traffic Maintenance Division Operations Budget is one we cannot control.

85120 Property Damage Costs: Historical data indicates we need to budget approximately \$30,000.00 annually for un-recovered property damage cost. We have not in recent years budgeted a number for this line item, however in FY17 we are requesting funding of \$33,000.00



City of Franklin, Tennessee - FY 2017 Budget Request

Street Traffic Division

Program Enhancement Requests

We are seeking funding for (2) Two personnel requests previously mentioned, #1 and #2 respectively.

We are seeking additional funding for the following:

#3. Replacement pick-up truck for 2003 model with 185K miles. @ \$33,475.00

#4. Retrofit High Mast Lighting with LED along I-65. As presented by Andrew Orr, annual savings approximately \$21,600.00, Initial cost to retrofit 150 fixtures \$175,560.00.



City of Franklin, Tennessee - FY 2017 Budget Request

Street Department State Street Aid

Street Aid: Annual Paving Budget *(separate budget)*

82640 Paving & Repair Services: We are requesting funds in the amount of \$3,367,101.00 for the Street resurfacing program. The State gas tax is estimated to generate \$1,939,746.00. Property Tax is estimated to generate \$540,009.00. Additional funding in the amount of \$887,346.00 is needed to fully fund the program. The additional fund request is due in part to Streets scheduled for FY16 carried over to FY17. In the new paving contract it costs the City \$81,576.00 to cold plain and overlay with 1.5" asphalt (1) one lane mile 12' wide.

82647 Sidewalk Repair: We are requesting \$179,600.00 for our sidewalk repair and replacement program.



City of Franklin, Tennessee - FY 2017 Budget Request

Street Department

Summary

In the past we have looked for innovative ways to keep down costs and even cut where possible. We continue to seek ways to improve our organization & maintain a high level of service. As we move forward into 2016 we will continue to monitor the industry, we will capitalize on those work practices that make us the most effective and efficient. We owe it to you, our great City and the Employees that serve beside us.



City of Franklin, Tennessee

FY 2017 Operating Budget

Streets - Maintenance

Joe York, Director

Budget Summary

	2014 Actual	2015 Actual	2016		2017 Budget	2016 v. 2017	
			Budget	Estimated		\$	%
Personnel	2,008,453	1,991,537	2,322,880	2,250,738	2,360,212	37,332	1.6%
Operations	1,351,473	984,915	1,404,049	1,680,320	1,607,961	203,912	14.5%
Capital	0	0	18,500	0	0	(18,500)	-100.0%
Total	3,359,926	2,976,452	3,745,429	3,931,058	3,968,173	222,744	5.9%

Departmental Summary

The Street Department, Maintenance Division includes Street and Landscape Maintenance.

The Street Maintenance Division currently maintains 327 miles of roadway and a portion of designated medians including, Downtown Franklin, Streetscape, Public Works facility and landscaping along the right-of-way of Mack Hatcher Pkwy from Murfreesboro Road to Franklin Road.

Compost & Salt Storage Facilities

The Compost facility allows the Street Department and Solid Waste Department to save associated cost with landfill tip fees, fuel costs, vehicle repair and maintenance.

In 2012-2013, a salt brine storage facility was constructed @ Incinerator road with the ability to store 13,000 gallon of salt brine solution. Since it inception we have applied over 60,000 gallon of solution to City Streets. We installed a new 6,000 gallon storage Tank at our Liberty Park Facility. This location is ideal for quick access and refill by the units applying Brine in the Coolsprings area.

Infrared Patch Truck

An infrared patch truck was purchased, and delivered in 2012. Since implementation of this new patch method in Jan. 2012, the cost savings as compared to conventional asphalt patch methods has more than offset the purchase price of the truck.

Infrared Patchwork Completed:

9,396.00 sq. yards of patching has been completed utilizing the new patch method.

Total Green Savings:

Fiscal Year 2013 Street dept. realized a cost savings of \$124,145.79. Infrared technology vs Conventional patching methods.

Salt Brine

Pre-event calculated costs for standard salt spreading method are approx. \$7.50 per lane mile.

Pre-event calculated costs for salt brine method are approx. \$1.70 per lane mile. Post-event calculations could double the amount for both methods.



City of Franklin, Tennessee

FY 2017 Operating Budget

Streets - Maintenance

Joe York, Director

Performance Measures

How a community utilizes its resources must be governed in accordance with its citizens wishes and its plans for the future. Therefore, the City of Franklin has established **FranklinForward : A Vision for 2033**. This Strategic Plan has specific and demonstrable objectives for each department which, when achieved individually, will cohesively move Franklin forward to meet the challenges and demands of the future.

Each budget has a series of performance measures and benchmarks attached to it which demonstrate the workload, effectiveness and outcome of taxpayer support for the annual operations of the City of Franklin and its pursuit of the goals of the Strategic Plan. Together, these measures demonstrate a proper and diligent use of taxpayer dollars in the pursuit of a greater community.



FranklinForward : A Vision for 2033 | Objectives for Developing a Strategic Plan

Theme:

All themes applicable; none specified.

Key:	Strategic Plan: FranklinForward	
	Sustainable Franklin	
	Tennessee Municipal Benchmarking Project	

Workload (Output) Measures

	2013	2014	2015	2016*	2017*
Accepted Roadways Maintained (Centerline Miles)	N/A	N/A	323	322	326
Total Miles of Sidewalks Maintained	N/A	N/A	N/A	303	310
Catch Basins/Gutters Maintained	N/A	N/A	13,641	13,641	13,641
Stormwater Channels Maintained (Linear ft.)	N/A	N/A	183,091	183,091	183,091
Gravity Mains Maintained	N/A	N/A	12,384	12,384	12,384
Curbs & Gutters Maintained	N/A	N/A	N/A	N/A	N/A
Crosswalks Painted	N/A	N/A	1,240	1,390	1,241
Centerlines Painted	N/A	N/A	22,200	59,920	44,000
Number of Streets Repaired	N/A	N/A	37	38	40
Number of Potholes Repaired	N/A	N/A	407	407	475
Number of Citizen Concerns Received	N/A	N/A	532	702	600
Major Weather Events					
Amount of Salt Used (ton)	N/A	N/A	450	500	500
Amount of Brine Used (gallon)	N/A	N/A	32,000	48,125	45,000
Cost to pave streets	\$ 1,650,000	\$ 2,052,000	\$ 2,157,252	\$ 2,145,385	\$ 3,367,101
Cost to repair sidewalks	\$ 100,000	\$ 125,000	\$ 247,200	\$ 254,615	\$ 261,600
Cost of Curb & Gutter	\$ 10,000	\$ 10,000	\$ 10,600	\$ 10,900	\$ 10,900
Leaf Vacuum Season (cubic yds)	7,500	7,955	9,048	8,867	10,351



City of Franklin, Tennessee

FY 2017 Operating Budget

Streets - Maintenance

Joe York, Director

Performance Measures

Efficiency Measures

		2013	2014	2015	2016*	2017*
	Avg. Cost to Repair Streets (Sq.Yd.)	N/A	\$ 62.08	\$ 62.12	\$ 79.00	\$ 80.00
	Avg. Cost to Repair Sidewalks (Sq. Ft.)	N/A	\$ 11.96	\$ 11.96	\$ 8.50	\$ 8.50
	Avg. Cost to Repair Catch Basins/Gutters	N/A	N/A	N/A	N/A	N/A

Outcome (Effectiveness) Measures

		2013	2014	2015	2016*	2017*
	Response Time					
	- From Receipt to Investigation to Notification	N/A	N/A	24 hrs	24 hrs	24 hrs
	- From Notification to Resolution	N/A	N/A	72 hrs	72 hrs	72 hrs

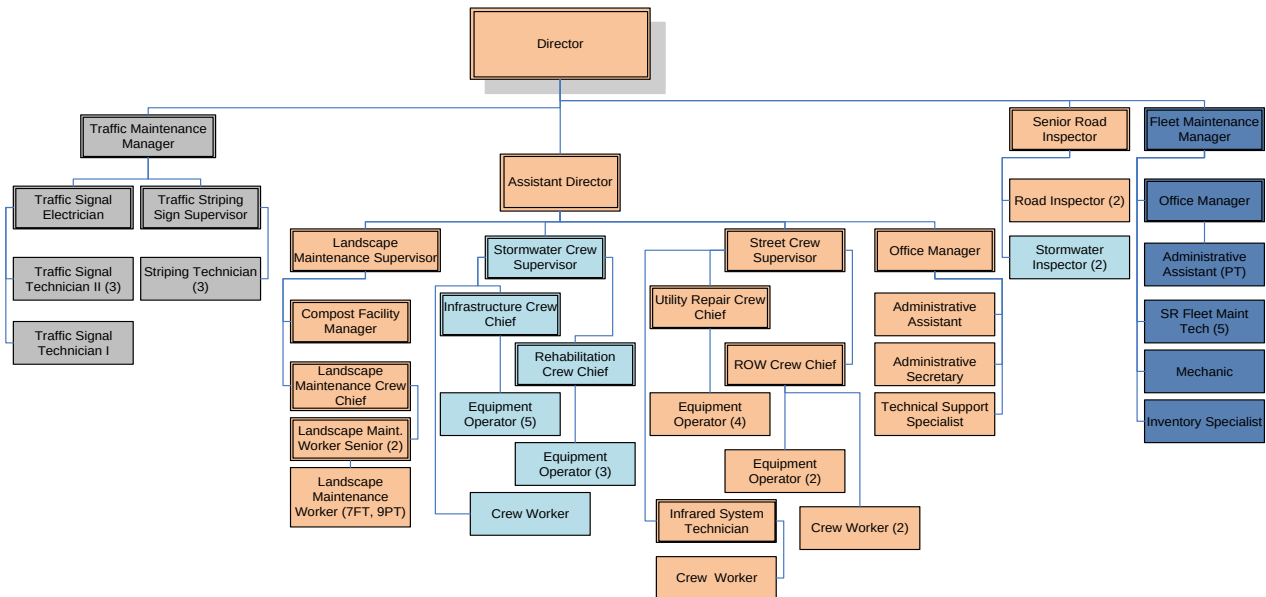


City of Franklin, Tennessee

FY 2017 Operating Budget

Organizational Chart

The organization chart below shows the entire Streets Department.



Streets - Maintenance Personnel are shown in Peach

Note: For detailed counts and authorized positions, please see following page entitled "Staffing by Position"



City of Franklin, Tennessee

FY 2017 Operating Budget

Staffing by Position

Position	Pay Grade	FY 2013		FY 2014		FY 2015		FY 2016		FY 2017	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
Street Director	Grade K	1	0	1	0	1	0	1	0	1	0
Assistant Director	Grade J	1	0	1	0	1	0	1	0	1	0
Senior Road Inspector	Grade G	1	0	1	0	1	0	1	0	1	0
Landscape Maint. Super.	Grade F	1	0	1	0	1	0	1	0	1	0
Road Inspector	Grade F	2	0	2	0	2	0	2	0	2	0
Office Manager	Grade F	1	0	1	0	1	0	1	0	1	0
Sr. Fleet Maint. Tech.	Grade F	1	0	1	0	0	0	0	0	0	0
Compost Facility Manager	Grade E	0	0	1	0	1	0	1	0	1	0
Technical Support Specialist	Grade E	0	0	1	0	1	0	1	0	1	0
Street Crew Supervisor	Grade E	2	0	2	0	1	0	1	0	1	0
Crew Chief	Grade E	0	0	0	0	2	0	2	0	2	0
Infrared System Technician	Grade E	0	0	1	0	1	0	1	0	1	0
Landscape Maint. Crew Chief	Grade E	0	0	1	0	1	0	1	0	1	0
Administrative Assistant	Grade D	1	0	1	0	1	0	1	0	1	0
Heavy Equipment Operator	---	3	0	0	0	0	0	0	0	0	0
Sr. Equipment Operator	---	5	0	0	0	0	0	0	0	0	0
Equipment Operator	Grade D	1	0	8	0	6	0	6	0	6	0
Landscape Maint. Worker Sr.	Grade C	3	0	2	0	2	0	2	0	2	0
Administrative Secretary	Grade B	1	323	327	0	1	0	1	0	1	0
Landscape Maint. Worker	Grade B	4	5	4	7	7	9	7	9	7	9
Crew Worker	Grade B	3	0	3	0	3	0	3	0	3	0
Totals		31	328	359	7	34	9	34	9	34	9



City of Franklin, Tennessee

FY 2017 Operating Budget

Budget

	Actual 2014	Actual 2015	Budget 2016	Estd 2016	Budget 2017	Difference \$	%
Personnel							
Salaries & Wages	1,353,927	1,414,507	1,648,367	1,599,176	1,610,362	(38,005)	-2.3%
Employee Benefits	654,526	577,030	674,513	651,562	749,850	75,337	11.2%
Total Personnel	2,008,453	1,991,537	2,322,880	2,250,738	2,360,212	37,332	1.6%
Operations							
Transportation Services	433	581	808	254	689	(119)	-14.7%
Operating Services	2,113	5,020	7,586	5,150	4,550	(3,036)	-40.0%
Notices, Subscriptions, etc.	2,162	4,214	3,444	4,035	4,646	1,202	34.9%
Utilities	878,598	704,485	879,850	773,150	774,700	(105,150)	-12.0%
Contractual Services	3,044	603	4,835	4,200	4,230	(605)	-12.5%
Repair & Maintenance Services	38,386	58,409	54,650	242,000	218,500	163,850	299.8%
Employee programs	7,898	4,639	10,380	9,380	10,815	435	4.2%
Professional Development/Travel	6,103	6,709	13,500	11,150	12,520	(980)	-7.3%
Office Supplies	6,783	7,444	9,860	10,450	9,800	(60)	-0.6%
Operating Supplies	22,945	33,965	40,180	37,175	38,600	(1,580)	-3.9%
Fuel & Mileage	75,353	46,860	86,000	60,000	60,200	(25,800)	-30.0%
Machinery & Equipment (<\$25,000)	52,894	6,321	93,160	93,160	80,690	(12,470)	-13.4%
Repair & Maintenance Supplies	167,638	323	327	199,650	151,425	151,098	46207.3%
Operational Units	-	-	1,030	650	750	(280)	-27.2%
Property & Liability Costs	61,074	9,490	59,725	88,882	93,326	33,601	56.3%
Rentals	742	989	4,960	3,260	3,280	(1,680)	-33.9%
Permits	22	3,047	3,130	7,150	4,250	1,120	35.8%
Debt Service and Lease Payments	25,285	91,816	130,624	130,624	134,990	4,366	3.3%
Total Operations	1,351,473	984,915	1,404,049	1,680,320	1,607,961	203,912	14.5%
Capital	-	-	18,500	-	-	(18,500)	-100.0%
Total Streets - Maintenance	3,359,926	2,976,452	3,745,429	3,931,058	3,968,173	222,744	5.9%

Account	Label	Actual 2014	Actual 2015	Budget 2016	YTD@2/19/2016	Est'd 2016	Base 2017	Forecast 2018	Forecast 2019
	Personnel								
=	81110								
	81120	1,290,598	1,370,969	1,647,272	957,647	1,556,176	1,622,137	1,658,533	1,691,704
	81150	41,267	39,911	58,000	23,295	43,000	45,000	45,000	45,000
	81199	22,062	3,627						
				(56,905)			(56,775)	(58,049)	(59,210)
=	XWAGE	1,353,927	1,414,507	1,648,367	980,942	1,599,176	1,610,362	1,645,484	1,677,494
=	81410	95,700	101,450	124,390	70,430	119,047	124,093	126,878	129,415
	81420	378,937	396,358	459,030	208,507	445,000	528,694	581,563	650,000
=	81430	27,882	28,582	31,627	15,786	26,000	30,957	34,053	37,500
=	81440	(84,677)	(89,627)	(101,191)	(61,855)	(98,000)	(118,765)	(130,642)	(145,000)
	81450	201,627	116,311	134,600	134,600	134,600	154,790	178,009	200,000
	81455	3,738	6,760	6,500	5,390	8,759	9,635	10,598	12,000
	81460	2,598		5,500			5,686	5,857	6,000
	81470	19,742	14,349	14,056	12,224	12,224	14,759	15,497	16,500
	81475	8,979	2,847		3,932	3,932			
=	XBEN	654,526	577,030	674,512	389,014	651,562	749,850	821,813	906,415
=	XPER	2,008,453	1,991,537	2,322,879	1,369,956	2,250,738	2,360,212	2,467,297	2,583,909
	Operations								
	82110								
	82120	115	186	106	15	75	109	109	109
				111					
	82130	318	395	325	29	29	330	330	330
	82140			266		150	250	250	250
=	XTRC	433	581	808	44	254	689	689	689
	82210	396	13	515	160	250	250	260	270
	82220	65							
	82230		999	1,500		1,000	1,000	1,100	1,200
	82240		3,888	2,200	1,732	2,200	2,300	2,300	2,300
	82250	1,382				100			
	82260			530		100			
	82270			721		100			
	82280	270	120	2,120		1,500	1,000	1,100	1,200
=	XOPS	2,113	5,020	7,586	1,892	5,150	4,550	4,760	4,970
	82310	707	1,607	1,000	932	1,500	1,500	1,550	1,600
	82320	831	1,276	1,060	274	1,060	1,090	1,100	1,150
	82330	325	125	335		175	200	210	220
	82340		910	255		1,000	1,200	1,200	1,200
	82350		21						
	82360			106		50			
	82370			530		150	546	560	575
	82380	222	275	158		100	110	120	130
	82390	77							
=	XNS	2,162	4,214	3,444	1,206	4,035	4,646	4,740	4,875
	82410	838,417	689,542	855,000	408,964	750,000	750,000	750,000	750,000
+	82420	15,582	4,068	9,400		9,400	10,530	11,585	11,585
1				2,200		2,200	2,330	2,385	2,385
2				3,000		3,000	3,500	4,000	4,000
3				3,000		3,000	3,500	4,000	4,000
4		15,582							
5				1,200		1,200	1,200	1,200	1,200

Account	Label	Actual 2014	Actual 2015	Budget 2016	YTD@2/19/2016	Est'd 2016	Base 2017	Forecast 2018	Forecast 2019
6	Line Item 6								
7	Line Item 7								
*	Amount missing from detail		4,068						
82430	STORMWATER SERVICE		296	350	128	350	360	370	380
82435	SOLID WASTE SERVICE		662	500	463	800	850	875	900
82440	NATURAL GAS SERVICE		70	1,500		1,500	1,550	1,600	1,650
82450	TELEPHONE SERVICE		1,307	1,650	779	1,650	1,700	1,750	1,800
82451	800 MHZ ACCESS LINE SERVICE		2,295	2,300	1,498	2,300	2,355	2,400	2,450
82455	CELLULAR TELEPHONE SERVICE		5,626	8,500	3,439	6,500	6,700	6,900	7,100
82470	INTERNET & RELATED SERVICES		619	650	391	650	655	660	665
=	TOTAL UTILITIES		704,485	879,850	415,662	773,150	774,700	776,140	776,530
!	COMPUTER SERVICES			1,030		1,000	1,000	1,000	1,000
82520	LEGAL SERVICES		65	715		700	730	745	760
82560	CONSULTANT SERVICES								
82599	OTHER CONTRACTUAL SERVICES		538	3,090	1,250	2,500	2,500	2,500	2,500
=	TOTAL CONTRACTUAL SERVICES		603	4,835	1,250	4,200	4,230	4,245	4,260
!	VEHICLE REPAIR & MAINTENANCE SERVICES			16,000	89,374	140,000	115,000	118,500	122,000
82620	EQUIPMENT REPAIR & MAINTENANCE SERVICES		445	14,500	50,242	87,000	87,000	90,000	93,000
82640	PAVING & REPAIR SERVICES		2,677						
82642	STREETLIGHT REPAIR & MAINTENANCE SERVICES		54,271						
+	SIDEWALK REPAIR								
1	Handicap ramp repair prior to street resurfacing projects								
2	Sidewalk replacement throughout City								
*	Amount missing from detail								
+	LANDSCAPING SERVICES		300	2,090		2,000	2,000	2,000	2,000
1	Irrigation Repair			1,060		1,000	1,000	1,000	1,000
2									
3									
4	Graffiti Removal			1,030		1,000	1,000	1,000	1,000
5	Various								
*	Amount missing from detail		300						
!	IRRIGATION SERVICES			1,060		1,000	1,000	1,000	1,000
!	TREE SERVICES			2,000		2,000	2,500	2,500	2,500
82660	BUILDING REPAIR & MAINTENANCE SERVICES		417	19,000	92	10,000	11,000	12,000	13,000
82665	OTHER REPAIR & MAINTENANCE SERVICES		299						
=	TOTAL REPAIR & MAINTENANCE SERVICES		58,409	54,650	139,708	242,000	218,500	226,000	233,500
!	EMPLOYEE RECOGNITION/RECEPTIONS		1,129	2,000	307	2,000	2,050	2,100	2,150
!	SAFETY PROGRAMS			2,000		2,000	2,060	2,120	2,180
!	TRAINING, OUTSIDE		2,845	3,000		2,000	3,230	3,460	3,800
1	Flagger Training			1,200		100	1,280	1,360	1,500
2	Hazardous Material Training			1,000		1,100	1,100	1,200	1,300
3	Administrative Staff Training (Skill Path)			800		800	850	900	1,000
4	Various		3,729						
*	Amount missing from detail		2,845						
82790	TRAINING, IN-HOUSE		665	3,380	800	3,380	3,475	3,580	3,680
=	TOTAL EMPLOYEE PROGRAMS		4,639	10,380	1,107	9,380	10,815	11,260	11,810
+	REGISTRATIONS		1,898	3,700		2,700	4,980	2,950	800
!	S.W.A.N.A.			1,000				1,000	
2	World of Concrete			1,200		1,200		1,200	
!	APC Conference						4,230		
4	A.P.W.A.			1,500		1,500	750	750	800
6	Career Development		1,898						
*	Amount missing from detail								
+	GROUND TRANSPORTATION (OUTSIDE WILLIAMSON COUNTY)		193	1,600	126	1,200	700	1,600	700

Account	Label		Actual 2014	Actual 2015	Budget 2016	YTD@2/19/2016	Estd 2016	Base 2017	Forecast 2018	Forecast 2019
1	S.W.A.N.A				400				400	
2	World of Concrete				500		500		500	
3	APC Conference									
4	A.P.W./A.				700	126	700	700	700	700
5	Career Development		70	193						
*	Amount missing from detail									
+	AIR TRAVEL		752	783	2,950		2,300	2,208	3,200	1,500
!	S.W.A.N.A.				650				700	
2	World of Concrete				1,300		1,300	1,208	1,500	
3	APC Conference									
4	A.P.W./A.				1,000		1,000	1,000	1,000	1,500
5	Career Development		752	783						
*	Amount missing from detail									
+	LODGING		1,329	3,126	3,150		3,000	2,832	3,450	1,200
1	S.W.A.N.A.				650		500		650	
2	World of Concrete				1,500		1,500		1,800	
3	APC Conference							1,832		
4	A.P.W./A.				1,000		1,000	1,000	1,000	1,200
5	Career Development		1,329	3,126						
*	Amount missing from detail									
+	MEALS (OUTSIDE WILLIAMSON COUNTY)		467	709	2,100		1,950	1,800	2,100	900
1	S.W.A.N.A.				400		250		400	
2	World of Concrete				900		900		900	
3	APC Conference							1,000		
4	A.P.W./A.				800		800	800	800	900
5	Career Development		467	709						
*	Amount missing from detail									
=	XPDT		6,103	6,709	13,500	126	11,150	12,520	13,300	5,100
	TOTAL PROFESSIONAL DEVELOPMENT/TRAVEL									
	83110	OFFICE SUPPLIES		1,708	3,700	781	3,700	3,000	3,000	3,000
	83120	OFFICE DÉCOR ITEMS (OTHER THAN FURNITURE)	187					500	500	500
	83130	EMPLOYEE BENEVOLENCE ITEMS	246	268	400	77	250	300	310	320
	83140	MEALS & FOOD (INSIDE WILLIAMSON COUNTY)	4,760	5,468	5,760	3,344	6,500	6,000	6,200	6,400
=	XOFS	TOTAL OFFICE SUPPLIES	6,783	7,444	9,860	4,202	10,450	9,800	10,010	10,220
	83210	TRAINING SUPPLIES			1,030		250	750	750	750
!	83220	SAFETY SUPPLIES	10,022	16,644	12,250	4,964	12,250	12,250	12,500	12,500
	83230	UNIFORMS PURCHASED	10,054	13,477	17,675	12,864	17,675	18,600	19,100	19,600
!	83270	CONSUMABLE TOOLS	1,611	702	3,950		3,500	3,500	3,500	3,500
1	Mechanics Tools									
2	Hand tools									
3	Inspectors Tools		1,611		2,450		2,000	2,000	2,000	2,000
*	Amount missing from detail			702	1,500		1,500	1,500	1,500	1,500
	83290	SOLID WASTE CONTAINERS	846							
	83290	OTHER OPERATING SUPPLIES	412	3,142	5,275	696	3,500	3,500	3,600	3,700
=	XOFS	TOTAL OPERATING SUPPLIES	22,945	33,965	40,180	18,524	37,175	38,600	39,450	40,050
	83310	GASOLINE & DIESEL FOR FLEET (INSIDE WILLIAMSON COUNTY)	75,353	46,860	86,000	19,851	60,000	60,200	90,000	94,500
=	XFINSL	TOTAL FUEL & MILEAGE	75,353	46,860	86,000	19,851	60,000	60,200	90,000	94,500
	83540	FURNITURE, FIXTURES (<\$25,000)	1,159		2,060	41	2,060	2,090	2,120	2,150
!	83550	VEHICLES (<\$25,000)								
+	83560	MACHINERY & EQUIPMENT (<\$25,000)	42,960		79,000		79,000	66,200	51,000	40,500
!	10	Downtown & Streetscape (Hillsboro Rd) Equipment			2,100		2,100	2,000	2,000	2,000
!	10	Walk behind Mower (Mack Hatcher)								
!	11	R.O.W. Mowing Crews Small Equipment			2,200		2,200	2,000	2,000	2,000
12	Infrared Truck, Heater Elements, Regulators				5,000		5,000	5,000	5,000	5,000
13	Compost Facility Tools / Incidentals				1,000		1,000	1,000	1,000	1,000

Account	Label	Actual 2014	Actual 2015	Budget 2016	YTD@2/19/2016	Est'd 2016	Base 2017	Forecast 2018	Forecast 2019
! 14	24' Box Trailers (Mack Hatcher & Streetscape) (move to lease)			6,500		6,500			
! 15	ATV Mack Hatcher & Hillsboro RD						14,000		
16	Portable Generator						1,500		
17	Various	42,960							
2	Blower For Mower						4,000		
! 3	Rear Discharge Mower			11,000		11,000		12,500	13,000
4	V box spreader (replacement)			16,000		16,000	16,500	16,500	16,500
! 5	12' Brine Tank Trailer (2)			10,000		10,000	13,000		
6	Motorola XTS 1500 batteries					1,000	1,000	1,000	1,000
7	Brine Storage Tank (Liberty Park)			10,000		9,000			
8	Leaf Box			6,200		6,200	6,200		
9	Flail Mower head			9,000		9,000		11,000	
*	Amount missing from detail								
83540	COMPUTER HARDWARE (<\$25,000)	8,572	6,321	10,600	9,488	10,600	10,900	11,200	11,500
83550	COMPUTER SOFTWARE (<\$25,000)	203		1,500	140	1,500	1,500	1,500	1,500
=	XMEU TOTAL MACHINERY & EQUIPMENT (<\$25,000)	52,894	6,321	93,160	9,649	93,160	80,690	65,820	55,650
83610	VEHICLE PARTS & SUPPLIES	12,476	2,891	26,500	89	26,500	500	1,000	1,000
83620	EQUIPMENT PARTS & SUPPLIES	32,245	4,707	37,000	1,225	37,000	2,500	2,500	2,500
+	83640 PAVING & REPAIR SUPPLIES	47,457	47,905	73,900		73,900	78,150	80,250	82,600
! 1	Road Salt (approximately 500 ton)			35,000		35,000	38,200	39,300	40,500
2	Asphalt for Pothole & Roadway Repair			22,000		22,000	22,500	23,000	23,500
3	Various								
4	Propane for infra-red truck			10,600		10,600	10,900	11,200	11,600
5	Rejuvenator for asphalt infra-red			6,300		6,300	6,550	6,750	7,000
6	Line Item 6	47,457							
*	Amount missing from detail		47,905						
83642	STREETLIGHT PARTS & SUPPLIES								
83643	SIGN SUPPLIES	5,017							
83647	SIDEWALK REPAIR SUPPLIES								
+	83652 LANDSCAPING SUPPLIES	32,342	41,579	49,500		49,500	54,775	52,400	53,925
! 1	Mulch			25,750		25,750	26,500	27,300	28,000
! 2	Pre-Emergent, Post Emergent, Fertilizer, Grass Seed etc.			8,000		8,000	8,250	8,500	8,750
3	Tree & Shrub Replacement			2,650		2,650	2,725	2,800	2,875
4	New Planting Installation, Includes Hanging basket plantings			3,100		3,100	3,300	3,500	3,700
! 5	Weed eater cord, Christmas Decorations, Baskets, Trash recepticles, etc.			10,000		10,000	14,000	10,300	10,600
6	Various	32,342							
*	Amount missing from detail		41,579						
83680	IRRIGATION SUPPLIES	1,000	256	1,500		750	500	505	510
83685	GROUNDS MAINTENANCE SUPPLIES	89	744						
! 83686	BUILDING MAINTENANCE SUPPLIES	26,602	7,676	17,500	3,397	12,000	15,000	16,000	17,000
83689	OTHER REPAIR & MAINTENANCE PARTS & SUPPLIES	10,410	762	2,100					
=	XRS TOTAL REPAIR & MAINTENANCE SUPPLIES	167,638	106,520	208,000	4,711	199,650	151,425	152,655	157,535
84920	2ND AVE PARKING GARAGE OPERATIONS			515		250	250	250	250
84930	4TH AVE PARKING GARAGE OPERATIONS			515		400	500	500	500
=	XODM TOTAL OPERATIONAL UNITS			1,030		650	750	750	750
85110	PROPERTY INSURANCE	904	1,324	1,330	7,916	7,916	8,312	8,727	8,500
85116	FRAUD INSURANCE								
85119	INLAND MARINE INSURANCE	5,010	4,900	5,547		5,547	5,824	6,116	5,900
85120	AUTO PHYSICAL DAMAGE	1,838	1,579	1,689	1,725	1,725	1,811	1,902	2,163
85115	LIABILITY INSURANCE	32,098	27,434	28,250	27,229	27,229	28,590	30,020	30,000
85118	E&O LIABILITY INSURANCE	2,745	3,100						
85117	VEHICLE LIABILITY INSURANCE	11,303	14,924	16,400	23,492	23,492	24,667	25,900	27,000
85118	LAW ENFORCEMENT LIABILITY INSURANCE								
85119	UMBRELLA LIABILITY			2,409	2,391	2,391	2,511	2,636	2,700
85120	PROPERTY DAMAGE COSTS		(44,436)		17,482	17,482	18,356	19,274	20,000

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Account	Label	Actual 2014	Actual 2015	Budget 2016	YTD@2/19/2016	Est'd 2016	Base 2017	Forecast 2018	Forecast 2019
89520	VEHICLES (>\$25,000)			18,500					
1	NEED TO CORRECT >>>> DOWNTOWN PAVEMENT REMOVAL 2016			18,500					
2	Replacement Single Axle Dump								
3	2015 - Pick-up truck (move to lease)								
4	2015 3/4 ton Pick-up Trucks (Mack Hatcher & Streetscape) (move to lease)								
5	2015 2 Ton dump (Mack Hatcher) (move to lease)								
6	SUV Director								
7	Utility Truck Concrete								
8	Multi Deck Mower								
9									
*	Amount missing from detail								
=	XMEO TOTAL MACHINERY & EQUIPMENT (>\$25,000)			18,500					
=	XCAP TOTAL CAPITAL			18,500					
=	XTOT TOTAL EXPENDITURES	3,359,926	3,082,649	3,953,101	2,076,747	3,931,058	3,968,173	4,041,713	4,112,109



City of Franklin, Tennessee

FY 2017 Operating Budget

Streets - Fleet Maintenance

Joe York, Director

Budget Summary

	2014 Actual	2015 Actual	2016 Budget	2016 Estimated	2017 Budget	2016 v. 2017	
						\$	%
Personnel	505,907	579,602	624,995	637,240	644,715	19,720	3.2%
Operations	268,009	631,051	413,143	478,697	509,673	96,530	23.4%
Capital	0	0	0	0	30,000	30,000	100.0%
Total	773,916	1,210,653	1,038,138	1,115,937	1,184,388	146,250	14.1%

Departmental Summary

The Fleet Maintenance Division consists of nine (9) full time employees and one (1) part-time employee. This division provides mechanical services for the COF's entire fleet of vehicles and equipment. The large variety of vehicles and equipment in the City's fleet include: police cars, passenger vehicles, pickup trucks, dump trucks, heavy equipment, fire apparatus, etc. Due to frequent stop and go activity, and little to no interstate driving, City vehicles have more than the normal wear and tear of everyday vehicles. Mechanical services provided include: a preventive maintenance program, tire changes, replacement of defective/failed parts, and other misc. services.

Department Outlook

Continual improvement of work flow and process, providing excellent service for all City of Franklin vehicles and equipment.

To keep accurate history of expenditures for service and repairs of City's Fleet, for life-cycle analysis, improving vehicle and equipment turnover and residual value.

Working with departments to help them obtain the correct vehicles and equipment for their staff' to preform their jobs more efficiently.



City of Franklin, Tennessee

FY 2017 Operating Budget

Performance Measures

How a community utilizes its resources must be governed in accordance with its citizens wishes and its plans for the future. Therefore, the City of Franklin has established **FranklinForward : A Vision for 2033**. This Strategic Plan has specific and demonstrable objectives for each department which, when achieved individually, will cohesively move Franklin forward to meet the challenges and demands of the future.

Each budget has a series of performance measures and benchmarks attached to it which demonstrate the workload, effectiveness and outcome of taxpayer support for the annual operations of the City of Franklin and its pursuit of the goals of the Strategic Plan. Together, these measures demonstrate a proper and diligent use of taxpayer dollars in the pursuit of a greater community.



FranklinForward : A Vision for 2033 | Objectives for Developing a Strategic Plan

Theme: A Safe Clean and Livable City



Franklin will be a model for environmental quality and a sustainable city.

Goal: To reduce the number of gallons of fossil fuel consumed by city vehicles by 10% by 2015.

Baseline: 5.60 gallons of fuel were consumed by city vehicles per Franklin residents (Based on fuel transactions at Tri-Star Energy/Pacific Pride locations. 370,236 gallons for 66,172 residents. Purchasing Department)

Key:	Strategic Plan: FranklinForward	
	Sustainable Franklin	
	Tennessee Municipal Benchmarking Project	

Workload (Output) Measures

	2013	2014	2015	2016*	2017*
Percent Outsourced	13%	22%	13%	13%	13%
Percent of Service Calls	7%	8%	8%	9%	9%
Total Number of Repairs	1,264	1,362	2,142	2,590	2590
Fleet Size					
Cars/Passenger Vehicles	n/a	n/a	204	132	132
Light Trucks	n/a	n/a	135	189	189
Heavy Trucks	n/a	n/a	125	111	111
Cost of Repairs Performed by Fleet Maintenance					
Administration	\$ 57	\$ 254	\$ 524	\$ 600	\$ 600
City Hall Maintenance	\$ -	\$ 48	\$ 1,942	\$ 600	\$ 600
Building & Neighborhood Services	\$ 6,048	\$ 3,927	\$ 5,650	\$ 6,500	\$ 6,500
Engineering	\$ 125	\$ 391	\$ 2,370	\$ 800	\$ 800
Fire	\$ 84,926	\$ 141,287	\$ 205,000	\$ 230,000	\$ 230,000
Human Resources	\$ 268	\$ 1,802	\$ 1,395	\$ 1,000	\$ 1,000
IT	\$ 1,195	\$ 642	\$ 322	\$ 500	\$ 500
Parks	\$ 9,517	\$ 12,373	\$ 17,500	\$ 10,350	\$ 10,350
Planning	\$ 118	\$ -	\$ 508	\$ 870	\$ 870
Police	\$ 93,776	\$ 77,217	\$ 153,400	\$ 156,375	\$ 156,375



City of Franklin, Tennessee

FY 2017 Operating Budget

Performance Measures

	Sanitation & Environmental Services	\$ 203,853	\$ 185,528	\$ 400,522	\$ 395,476	\$ 395,476
	Street Department	N/A	N/A	\$ 145,600	\$ 146,660	\$ 146,660
	Water	\$ 45,307	\$ 58,294	\$ 65,900	\$ 78,940	\$ 78,940
	Total	\$ 445,190	\$ 481,763	\$ 1,000,633	\$ 1,028,671	\$ 1,028,671

Efficiency Measures

	2013	2014	2015	2016*	2016*
TBD					

Outcome (Effectiveness) Measures

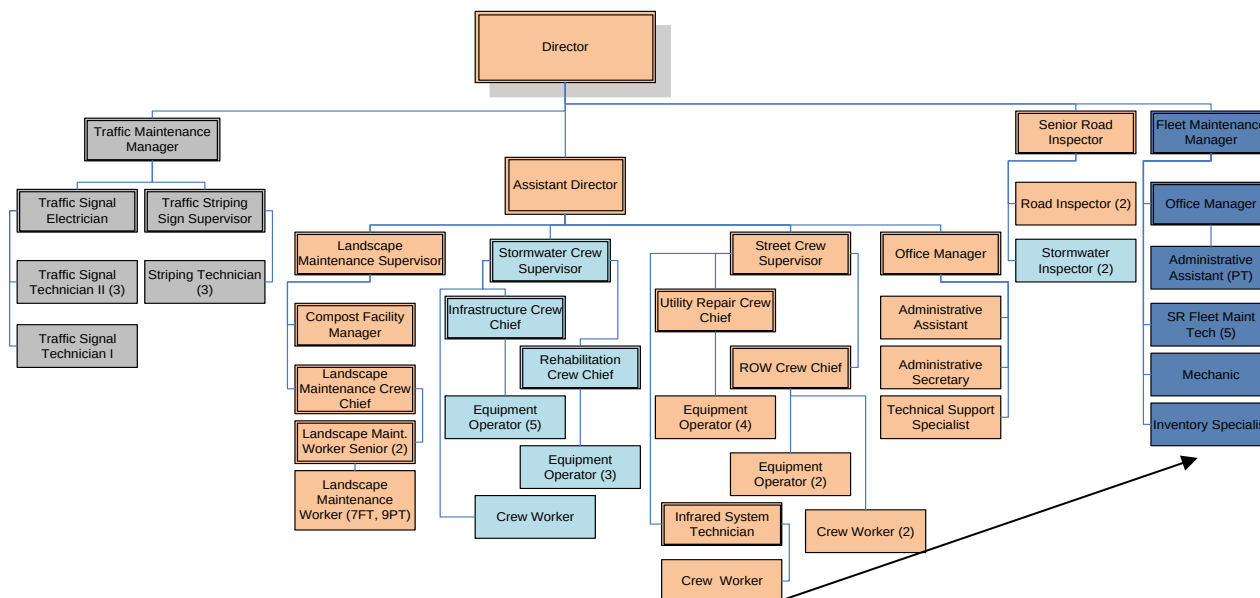
		2013	2014	2015	2016*	2016*
	Reduce the number of gallons of fossil fuel consumed by city vehicles by 10% by 2015.					
	(Baseline: 5.60 gallons of fuel were consumed by city vehicles per Franklin residents (Based on fuel transactions at Tri-Star Energy/Pacific Pride locations. 370,236 gallons for 66,172 residents. Purchasing Department))	5.58	5.45	5.46	TBD	TBD
	Target (in gallons per vehicle / total pop.)	5.60	5.32	5.04	4.788	4.536
	Meets Target?	Yes	No	No	TBD	TBD



City of Franklin, Tennessee

FY 2017 Operating Budget

Organizational Chart



Fleet Personnel are shaded in dark blue.

Note: For detailed counts and authorized positions, please see table below entitled "Staffing by Position"

Staffing by Position

Position	Pay Grade	FY 2013		FY 2014		FY 2015		FY 2016		FY 2017	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
Fleet Maintenance Manager	Grade H	1	0	1	0	1	0	1	0	1	0
Sr. Fleet Maint. Tech.	Grade F	3	0	4	0	5	0	5	0	5	0
Office Manager	Grade F	0	0	1	0	1	0	1	0	1	0
Mechanic	Grade E	1	0	1	0	1	0	1	0	1	0
Administrative Assistant	Grade D	1	1	0	1	0	1	0	1	0	1
Inventory Specialist	Grade D	1	0	1	0	1	0	1	0	1	0
Prevent. Maint. PM Tech.	TBD	1	0	0	0	0	0	0	0	0	0
Totals		8	1	8	1	9	1	9	1	9	1



City of Franklin, Tennessee

FY 2017 Operating Budget

Budget

	Actual 2014	Actual 2015	Budget 2016	Estd 2016	Budget 2017	Difference \$	%
Personnel							
Salaries & Wages	354,875	424,696	448,095	464,904	450,063	1,968	0.4%
Employee Benefits	151,032	154,906	176,900	172,336	194,652	17,752	10.0%
Total Personnel	505,907	579,602	624,995	637,240	644,715	19,720	3.2%
Operations							
Transportation Services	12,268	7,563	6,526	6,126	6,407	(119)	-1.8%
Operating Services	1,496	2,868	3,494	3,338	4,518	1,024	29.3%
Notices, Subscriptions, etc.	806	867	1,236	1,236	1,273	37	3.0%
Utilities	19,059	9,261	29,287	14,018	16,020	(13,267)	-45.3%
Contractual Services	2,572	1,280	500	2,700	6,250	5,750	1150.0%
Repair & Maintenance Services	476,866	486,062	485,000	446,000	463,000	(22,000)	-4.5%
Employee programs	2,633	3,126	10,000	2,500	4,500	(5,500)	-55.0%
Professional Development/Travel	6,422	2,258	10,251	6,800	9,474	(777)	-7.6%
Office Supplies	2,802	3,969	4,851	4,246	4,582	(269)	-5.5%
Operating Supplies	11,127	18,733	17,527	17,067	19,676	2,149	12.3%
Fuel & Mileage	5,189	3,337	5,400	15,680	17,200	11,800	218.5%
Machinery & Equipment (<\$121,000)	47,471	35,114	37,650	31,140	29,804	(7,846)	-20.8%
Repair & Maintenance Supplies	(328,795)	(38,128)	(309,046)	(183,850)	(184,850)	124,196	-40.2%
Property & Liability Costs	3,376	5,184	4,912	7,641	8,073	3,161	64.4%
Rentals	1,987	-	1,500	-	-	(1,500)	-100.0%
Other Business Expenses	1,430	-	-	-	-	-	0.0%
Debt Service and Lease Payments	1,300	89,557	104,055	104,055	103,746	(309)	-0.3%
Total Operations	268,009	631,051	413,143	478,697	509,673	96,530	23.4%
Capital	-	-	-	-	30,000	30,000	100.0%
Total Streets - Maintenance	773,916	1,210,653	1,038,138	1,115,937	1,154,388	116,250	11.2%

Notes & Objectives

OPERATIONS:

82610 & 83610 Vehicle Repair & Maintenance Services – These account's will increase by 20% due to our aging fleet. We are now in need of replacing 30 police cruisers, and 14 CID units. To make matters worse, there will be an additional 22 units that will fall into this category in 2018 to bring us current with our lifecycle analysis. All of these vehicles are (between 8-13 years old) with well over 100K-200K plus miles on them. They require \$2,500-\$5,000 or more annually to keep them running. We have developed a life-cycle program of 5-8 years max on patrol vehicles to realize a maintenance cost savings. The residual value will be greater at end of life sale in these vehicles. The fire department trucks are entering mid life, and there will be some expensive repairs in the future year. We are continuing to look into a refurbish program for the Fire Department trucks in the range of 8-10 years old, thus reducing future repairs for the life of the truck.



City of Franklin, Tennessee

FY 2017 Operating Budget

Budget

83620 Equipment Parts & Supplies – This account will increase by 20% due to replacement components by Fleet Maintenance in house of aging vehicles and trucks. This increase should sustain the maintenance program until some of these equipment pieces are replaced in 2017 budget.

OPERATIONS:

83660 Building Maintenance - This account has been raised in order to offset some of the potential needs that will occur in the next few years with this building. Expenses should diminish yearly after next year.

89530 Machinery & Equipment (>\$25,000) – There are still a few items that are needed for the new shop for the tech's to better serve our customers. We want to add a new piece of equipment and replace one that has broken.

Account	Label	Actual 2014	Actual 2015	Budget 2016	YTD@2/19/2016	Estd 2016	Base 2017	Forecast 2018	Forecast 2019
	Personnel								
= 81110	REGULAR PAY	339,190	407,111	443,622	275,633	447,904	445,661	454,574	463,665
81120	OVERTIME PAY	15,685	17,585	20,000	8,972	17,000	20,000	20,000	20,000
81199	VACANCY ADJUSTMENT			(15,527)			(15,598)	(15,910)	(16,228)
= XWAGE	TOTAL WAGES	354,875	424,696	448,095	284,605	464,904	450,063	458,664	467,437
= 81410	FICA (EMPLOYER'S SHARE)	25,869	30,710	33,937	20,552	34,265	34,093	34,775	35,470
= 81420	MEDICAL PREMIUMS	76,962	101,742	112,875	56,438	108,000	126,929	145,968	162,000
= 81430	GROUP INSURANCE PREMIUMS	4,753	6,751	8,046	3,374	7,500	8,131	8,944	9,736
= 81440	EMPLOYEE INSURANCE CONTRIBUTIONS	(16,684)	(23,658)	(25,498)	(15,936)	(24,500)	(28,594)	(31,453)	(33,500)
81450	RETIREMENT CONTRIBUTIONS	53,226	35,246	40,533	40,032	40,032	46,037	50,640	55,704
	WORKERS COMPENSATION PREMIUMS	799	976	1,006	1,039	1,039	1,056	1,109	1,200
81475	WORKERS COMPENSATION CLAIMS		648						
81480	TOOL ALLOWANCE	6,107	2,491	6,000	5,173	6,000	7,000	7,000	7,000
= XBEN	TOTAL BENEFITS	151,032	154,906	176,900	110,672	172,336	194,652	216,983	237,610
= XPER	TOTAL PERSONNEL	505,907	579,602	624,995	395,277	637,240	644,715	675,647	705,047
	Operations								
82110	MAILING & OUTBOUND SHIPPING SERVICES	11		26		26	27	28	30
82120	FREIGHT FOR INBOUND PURCHASED ITEMS	5,814	105	500	13	100	200	210	220
82130	VEHICLE LICENSES & TITLES	55							
82140	VEHICLE TOW-IN SERVICES	6,388	7,458	6,000	2,766	6,000	6,180	6,240	6,400
= XTRC	TOTAL TRANSPORTATION CHARGES	12,268	7,563	6,526	2,779	6,126	6,407	6,478	6,650
82210	PRINTING & COPYING SERVICES, OUTSOURCED			206		50	100	105	110
82220	TESTING & PHYSICALS	116	708	988	562	988	1,018	1,048	1,075
82260	UNIFORM RENTAL & SERVICES	1,380	2,160	2,300	1,530	2,300	3,400	3,700	3,900
= XOPS	TOTAL OPERATING SERVICES	1,496	2,868	3,494	2,092	3,338	4,518	4,853	5,085
82330	DUES FOR MEMBERSHIPS	806	867	1,236	539	1,236	1,273	1,311	1,345
= XN	TOTAL NOTICES, SUBSCRIPTIONS, PUBLICITY	806	867	1,236	539	1,236	1,273	1,311	1,345
82410	ELECTRIC SERVICE	7,077	2,714	15,000	1,719	4,170	5,000	5,500	6,000
82420	WATER & SEWER SERVICE	595	195	1,030	123	270	325	350	375
82430	STORMWATER SERVICE	549	461	515	280	561	575	590	605
82439	SOLID WASTE SERVICE	2,040		2,060					
82440	NATURAL GAS SERVICE	3,613	28	5,150					
82450	TELEPHONE SERVICE	326	311	500	164	360	380	400	425
82451	800 MHZ ACCESS LINE SERVICE	1,637	1,658	1,545	1,079	2,345	2,425	2,525	2,650
82499	CELLULAR TELEPHONE SERVICE	2,896	3,585	2,987	2,910	5,892	6,800	7,250	7,500
82499	INTERNET & RELATED SERVICES	326	309	500	196	420	515	535	560
= XUTL	TOTAL UTILITIES	19,059	9,261	29,287	6,471	14,018	16,020	17,150	18,115
82550	COMPUTER SERVICES	2,572	1,280	500	2,700	2,700	6,250	5,500	5,500
= XCTS	TOTAL CONTRACTUAL SERVICES	2,572	1,280	500	2,700	2,700	6,250	5,500	5,500
82610	VEHICLE REPAIR & MAINTENANCE SERVICES	271,771	231,144	215,000	124,614	228,000	250,000	275,000	275,000
82620	EQUIPMENT REPAIR & MAINTENANCE SERVICES	197,371	242,785	230,000	97,494	180,000	198,000	217,000	217,000
82660	BUILDING REPAIR & MAINTENANCE SERVICES	7,724	12,133	40,000	377	38,000	15,000	15,000	15,000
= XRMSV	TOTAL REPAIR & MAINTENANCE SERVICES	476,866	486,062	485,000	222,485	446,000	463,000	507,000	507,000

Account	Label	Actual 2014	Actual 2015	Budget 2016	YTD@2/19/2016	Estd 2016	Base 2017	Forecast 2018	Forecast 2019
!	82780 TRAINING, OUTSIDE	2,633	2,303	10,000	353	2,500	4,500	5,000	5,000
	82790 TRAINING, IN-HOUSE		823						
=	XEPG TOTAL EMPLOYEE PROGRAMS	2,633	3,126	10,000	353	2,500	4,500	5,000	5,000
!	82810 REGISTRATIONS	1,094	644	1,600	395	950	950	950	950
	82820 GROUND TRANSPORTATION (OUTSIDE WILLIAMSON COUNTY)	411	74	772	123	350	795	795	795
	82830 AIR TRAVEL	814	953	2,060		1,000	2,121	2,185	2,185
	82840 LODGING	3,274	455	4,377	702	3,500	4,508	4,500	4,500
	82850 MEALS (OUTSIDE WILLIAMSON COUNTY)	829	132	1,442	146	1,000	1,100	1,200	1,300
=	XPDT TOTAL PROFESSIONAL DEVELOPMENT/TRAVEL	6,422	2,258	10,251	1,366	6,800	9,474	9,630	9,730
	83110 OFFICE SUPPLIES	2,042	3,407	3,605	1,146	3,000	3,300	3,600	3,600
	83130 EMPLOYEE BENEVOLENCE ITEMS		82	216		216	222	229	229
	83140 MEALS & FOOD (INSIDE WILLIAMSON COUNTY)	760	480	1,030	274	1,030	1,060	1,090	1,090
=	XOFS TOTAL OFFICE SUPPLIES	2,802	3,969	4,851	1,420	4,246	4,582	4,919	4,919
	83210 TRAINING SUPPLIES	258	126	1,545	116	1,545	1,591	1,591	1,591
	83240 MEDICAL SUPPLIES	113	319	772	206	772	795	800	800
	83250 SAFETY SUPPLIES	2,551	3,834	2,060	3,726	3,500	3,750	4,000	4,000
	83260 UNIFORMS PURCHASED	3,281	4,072	5,150	2,012	3,250	5,300	5,400	5,400
	83270 CONSUMABLE TOOLS	4,924	10,382	8,000	6,034	8,000	8,240	8,470	8,470
=	XOPS TOTAL OPERATING SUPPLIES	11,127	18,733	17,527	12,094	17,067	19,676	20,261	20,261
!	83310 GASOLINE & DIESEL FOR FLEET (INSIDE WILLIAMSON COUNTY)	5,189	3,337	5,400	10,009	15,680	17,200	18,600	20,000
=	XFUEL TOTAL FUEL & MILEAGE	5,189	3,337	5,400	10,009	15,680	17,200	18,600	20,000
!	83530 MACHINERY & EQUIPMENT (<\$25,000)	42,442	24,005	32,500	7,140	25,990	24,500	25,500	27,000
	83540 COMPUTER HARDWARE (<\$25,000)	5,029	11,109	5,150	3,460	5,150	5,304	5,460	5,460
=	XMEU TOTAL MACHINERY & EQUIPMENT (<\$25,000)	47,471	35,114	37,650	10,600	31,140	29,804	30,960	32,460
!	83650 VEHICLE PARTS & SUPPLIES	310,522	382,802	370,800	260,148	550,000	650,000	575,000	400,000
!	83660 REIMBURSEMENT FOR FLEET MAINT	(882,754)	(718,098)	(990,000)	(747,059)	(1,100,000)	(1,200,000)	(1,150,000)	(1,000,000)
	83665 EQUIPMENT PARTS & SUPPLIES	209,877	284,686	260,000	205,498	336,000	340,000	340,000	340,000
	83670 GROUNDS MAINTENANCE SUPPLIES			154		150	150	150	150
	83680 BUILDING MAINTENANCE SUPPLIES	33,560	12,482	50,000	2,988	30,000	25,000	10,000	10,000
=	XPRS TOTAL REPAIR & MAINTENANCE SUPPLIES	(328,795)	(38,128)	(309,046)	(278,425)	(183,850)	(184,850)	(224,850)	(249,850)
	85110 PROPERTY INSURANCE	755	798	802	2,642	2,642	2,774	2,913	3,100
	85115 FRAUD INSURANCE								
	85116 INLAND MARINE INSURANCE	178	615	547					
	85117 AUTO PHYSICAL DAMAGE	210	397	365	1,288	1,288	1,352	1,420	1,600
	85118 LIABILITY INSURANCE	767	1,319	1,360	2,170	2,170	2,279	2,392	2,500
	85119 E&O LIABILITY INSURANCE	453	570						
	85117 VEHICLE LIABILITY INSURANCE	963	1,485	1,345	1,026	1,026	1,077	1,131	1,200
	85119 LAW ENFORCEMENT LIABILITY INSURANCE								
	85119 UMBRELLA LIABILITY			443	515	515	541	568	600
	85120 PROPERTY DAMAGE COSTS								
	85120 SURETY/NOTARY BONDS	50		50			50	50	50
=	XPLS TOTAL PROPERTY & LIABILITY COSTS	3,376	5,184	4,912	7,641	7,641	8,073	8,474	9,050
	85240 EQUIPMENT RENTAL & LEASES	1,987		1,500					
=	XRENT TOTAL RENTALS	1,987		1,500					
	85320 STATE FEES								

Account	Label	Actual 2014	Actual 2015	Budget 2016	YTD@2/19/2016	Estd 2016	Base 2017	Forecast 2018	Forecast 2019
PERM	TOTAL PERMITS								
85990	MISCELLANEOUS	1,430							
XOBE	TOTAL OTHER BUSINESS EXPENSES	1,430							
86600	LEASE/LOAN PRINCIPAL		87,163	102,209	87,979	102,209	103,257	11,338	
1	2014 - Fleet Vehicle \$25,000		87,163	8,338		8,338	8,412		
2	2014 - Fleet Vehicle \$95,000			31,681		31,685	31,965		
3	2014 - Fleet Equipment \$120,000			40,028	76,983	40,024	40,376		
4	2015 - lifts, racking, tire shelving (\$67,000)			22,162	10,996	22,162	22,504	11,338	
*	Amount missing from detail								
86700	LEASE/LOAN INTEREST	1,300	2,394	1,846	1,135	1,846	489	60	
1	2014 - Fleet Vehicle \$25,000			136		136	46		
2	2014 - Fleet Vehicle \$95,000	1,300	2,394	518		518	69		
3	2014 - Fleet Equipment \$120,000			654	837	654	73		
4	2015 - lifts, racking, tire shelving (\$67,000)			538	298	538	301	60	
*	Amount missing from detail		0						
XDSV	TOTAL DEBT SERVICE	1,300	89,557	104,055	89,114	104,055	103,746	11,398	
XOP	TOTAL OPERATIONS	268,009	631,051	413,143	91,238	478,697	509,673	426,684	395,265
	Capital								
89530	MACHINERY & EQUIPMENT (>\$25,000)						30,000	20,000	20,000
XMEQ	TOTAL MACHINERY & EQUIPMENT (>\$25,000)						30,000	20,000	20,000
XCAP	TOTAL CAPITAL						30,000	20,000	20,000
XTOT	TOTAL EXPENDITURES	773,916	1,210,653	1,038,138	486,515	1,115,937	1,184,388	1,122,331	1,120,312



City of Franklin, Tennessee

FY 2017 Operating Budget

Streets - Traffic Division

Joe York, Director

Budget Summary

	2014 Actual	2015 Actual	2016		2017 Budget	2016 v. 2017	
			Budget	Estimated		\$	%
Personnel	690,087	723,605	706,322	679,172	721,547	15,225	2.2%
Operations	513,404	359,306	564,459	593,197	603,038	38,579	6.8%
Capital	235,315	0	0	0	0	-	0.0%
Total	1,438,806	1,082,911	1,270,781	1,272,369	1,324,585	53,804	4.2%

Department Summary

The Street Department, Traffic Division currently maintains 110 signalized intersections within the City of Franklin. All signal heads are equipped with LED lenses.

Traffic Division personnel are responsible for maintenance of all downtown decorative street lights, City school flashers, high mast interstate lighting located within the City limits along I-65, McEwen interchange, McEwen Drive from Carothers to Coolsprings Blvd., Carothers Parkway walking trail, Boyd Mill Ave., Liberty Park, Carothers Parkway and electronic pedestrian crosswalks throughout the City.

The Traffic Division sign shop manufactures and installs a variety of signs in compliance with M.U.T.C.D. guidelines. The variety of signs produced include: street name signs, directional signs, regulatory signs, informational signs, speed limit and parking signs, etc. In-house sign manufacturing is a cost savings, as well as a time saver. Sign production is performed on an as needed basis, with no delivery time as a factor. No freight or shipping charges are incurred, as compared to purchase from an outside vendor.

With commercial grade printing capabilities, the sign design and production system has been utilized for the production of signs for the Parks, Solid Waste, Fire, and Police Depts. Seasonal downtown decorative banners are produced bi-annually.

Department Outlook

We began a pilot program changing out non-incandescent lighting within the downtown area to Light Emitting Diode. Currently, the Traffic Division has converted 93% of Downtown street lights to LED lighting. Grant monies have been applied for (on-going). Recently we completed a program that upfitted all 2nd Ave & 4th Ave Parking Garage lighting to LED. We are currently upgrading the parking lot fixtures to LED at all the COF Fire stations.

GPS and reflectivity activities have been performed on City wide signage, including street names, advanced warning, directional, stop, yield etc. For asset management purposes, all signal data was gathered and entered into the Hansen data base system. This process was completed over the course of several months by physically inspecting, counting and taking GPS points for each signal component. The components include signal poles, traffic signal heads, pedestrian poles and heads, signal control boxes with controllers and monitors,



City of Franklin, Tennessee

FY 2017 Operating Budget

Performance Measures

How a community utilizes its resources must be governed in accordance with its citizens wishes and its plans for the future. Therefore, the City of Franklin has established **FranklinForward : A Vision for 2033**. This Strategic Plan has specific and demonstrable objectives for each department which, when achieved individually, will cohesively move Franklin forward to meet the challenges and demands of the future.

Each budget has a series of performance measures and benchmarks attached to it which demonstrate the workload, effectiveness and outcome of taxpayer support for the annual operations of the City of Franklin and its pursuit of the goals of the Strategic Plan. Together, these measures demonstrate a proper and diligent use of taxpayer dollars in the pursuit of a greater community.



FranklinForward : A Vision for 2033 | Objectives for Developing a Strategic Plan

Theme:

TBD

Key:	Strategic Plan: FranklinForward	
	Sustainable Franklin	
	Tennessee Municipal Benchmarking Project	

Workload (Output) Measures

	2013	2014	2015	2016*	2017*
Street Signs Created		1,228	608	622	609
Street Signs Replaced			608	608	609
Type of Sign Created					
Stop Signs	175	109	162	39	163
Speed Limit Signs	40	61	91	46	92
Street Name Signs	260	194	111	57	112
Parking Signs	30	35	49	6	50
Yield Signs	30	19	14	11	15
Warning Signs	90	94	102	89	103
Road Construction	60	52	51	58	52
No U-Turn Signs	40	N/A	N/A	N/A	N/A
All Way Stop Placards	75	86	N/A	7	N/A
Way Finding Signs	3	N/A	N/A	N/A	N/A
Signs for Other Depts	325	261	224	212	225
Downtown Banners	100	20	91	0	92

Efficiency Measures

	2013	2014	2015	2016*	2017*
Cost/Sign Created					
Stop Signs	\$ 43	\$ 43	\$ 43	\$ 43	\$ 43
Speed Limit Signs	\$ 27	\$ 27	\$ 27	\$ 27	\$ 27
Street Name Signs	\$ 22	\$ 22	\$ 22	\$ 22	\$ 22



City of Franklin, Tennessee

FY 2017 Operating Budget

Performance Measures

	Parking Signs	\$ 10	\$ 10	\$ 10	\$ 10	\$ 10
	Yield Signs	\$ 41	\$ 41	\$ 41	\$ 41	\$ 41
	Warning Signs	\$ 29	\$ 29	\$ 29	\$ 29	\$ 29
	Road Construction	\$ 35	\$ 35	\$ 35	\$ 35	\$ 35
	No U-Turn Signs	\$ 30	N/A	N/A	N/A	N/A
	All Way Stop Placards	\$ 6.50	\$ 6.50	N/A	N/A	N/A
	Way Finding Signs	\$ 1,200	N/A	N/A	N/A	N/A
	Signs for Other Depts	\$ 20	\$ 20	\$ 23	\$ 23	\$ 23
	Downtown Banners	\$ 17	\$ 10	\$ 18	\$ 18	\$ 18

Outcome (Effectiveness) Measures

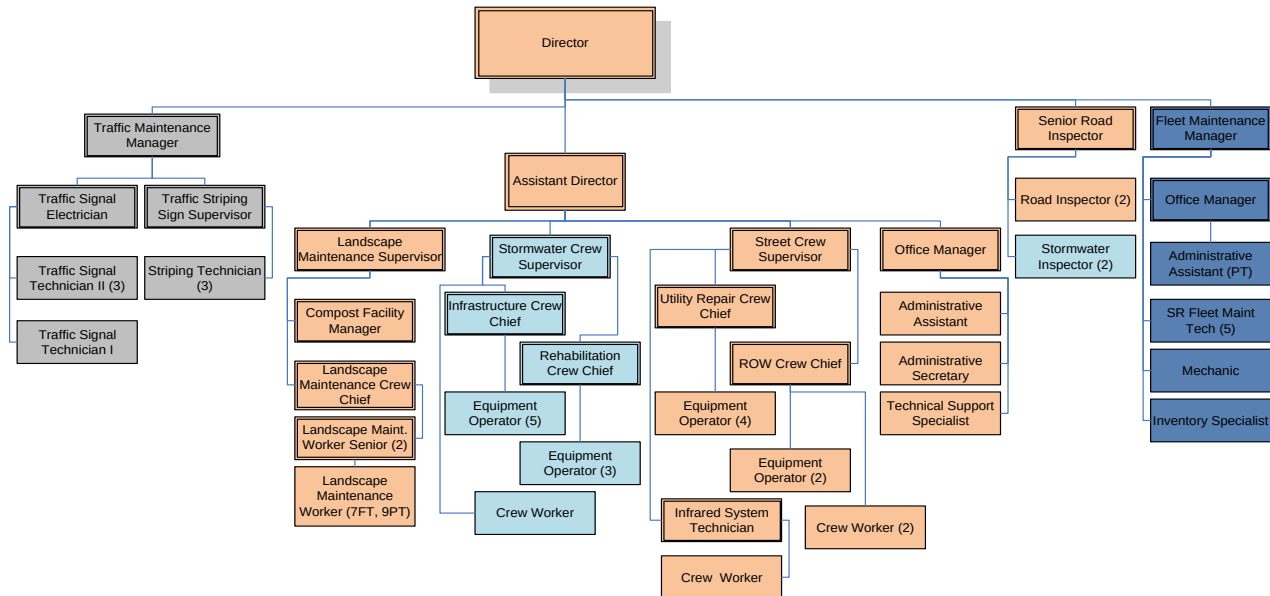
		2013	2014	2015	2016*	2017*
	TBD					



City of Franklin, Tennessee

FY 2017 Operating Budget

Organizational Chart



Streets - Traffic Personnel are shaded in gray.

Note: For detailed counts and authorized positions, please see table below entitled "Staffing by Position"

Staffing by Position

Position	Pay Grade	FY 2012		FY 2013		FY 2014		FY 2015		FY 2016	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
Traffic Maint. Manager	Grade H	1	0	1	0	1	0	1	0	1	0
Traffic Assistant Supervisor	TBD	0	0	0	0	0	0	0	0	0	0
Traffic Sign/Maint. Electrician	Grade F	1	0	1	0	1	0	1	0	1	0
Traffic Strip./Sign. Prod. Super.	Grade F	1	0	1	0	1	0	1	0	1	0
Traffic Signal Technician II	Grade F	0	0	0	0	3	0	3	0	3	0
Sign Production Specialist	Grade E	0	0	0	0	0	0	0	0	0	0
Traffic Signal Technician I	Grade E	0	0	0	0	1	0	1	0	1	0
Striping Technician	Grade D	3	0	4	0	3	0	3	0	3	0
Asst. Striping Technician	---	2	0	2	0	0	0	0	0	0	0
Totals		8	0	9	0	10	0	10	0	10	0



City of Franklin, Tennessee

FY 2017 Operating Budget

Budget

	Actual 2014	Actual 2015	Budget 2016	Estd 2016	Budget 2017	Difference \$ %	
Personnel							
Salaries & Wages	455,101	497,589	478,046	472,324	470,406	(7,640)	-1.6%
Employee Benefits	234,986	226,016	228,276	206,848	251,141	22,865	10.0%
Total Personnel	690,087	723,605	706,322	679,172	721,547	15,225	2.2%
Operations							
Transportation Services	279	147	500	700	890	390	78.0%
Operating Services	46	213	550	315	318	(232)	-42.2%
Notices, Subscriptions, etc.	619	653	850	700	900	50	5.9%
Utilities	64,220	57,775	61,000	61,850	63,360	2,360	3.9%
Repair & Maintenance Services	45,716	12,250	33,325	34,500	36,490	3,165	9.5%
Employee programs	375	-	3,750	2,600	4,500	750	20.0%
Professional Development/Travel	3,589	4,650	8,500	7,500	10,955	2,455	28.9%
Office Supplies	1,105	2,149	1,750	1,750	1,805	55	3.1%
Operating Supplies	9,437	7,392	12,930	12,930	13,650	720	5.6%
Fuel & Mileage	13,470	8,720	15,791	10,000	12,500	(3,291)	-20.8%
Machinery & Equipment (<\$25,000)	27,545	9,890	95,298	93,798	93,499	(1,799)	-1.9%
Repair & Maintenance Supplies	301,621	141,051	232,900	226,500	234,670	1,770	0.8%
Property & Liability Costs	43,672	73,791	45,012	87,801	77,229	32,217	71.6%
Rentals	1,152	362	550	500	540	(10)	-1.8%
Permits	-	-	150	150	150	-	0.0%
Debt Service and Lease Payments	558	40,263	51,603	51,603	51,582	(21)	0.0%
Total Operations	513,404	359,306	564,459	593,197	603,038	38,579	6.8%
Capital	235,315	-	-	-	-	-	0.0%
Total Streets - Traffic	1,438,806	1,082,911	1,270,781	1,272,369	1,324,585	53,804	4.2%

Notes & Objectives

Personnel:

Operations:

Capital:

Account	Label	Actual 2014	Actual 2015	Budget 2016	YTD@2/19/2016	Estd 2016	Base 2017	Forecast 2018	Forecast 2019
	Personnel								
=	81110 REGULAR PAY	440,018	476,690	479,476	284,507	462,324	471,923	481,361	490,988
!	81120 OVERTIME PAY	15,083	20,899	15,000	4,663	10,000	15,000	15,000	15,000
	81199 VACANCY ADJUSTMENT			(16,430)			(16,517)	(16,848)	(17,185)
=	XWAGE TOTAL WAGES	455,101	497,589	478,046	289,170	472,324	470,406	479,513	488,803
=	81410 FICA (EMPLOYER'S SHARE)	32,272	35,467	35,912	20,488	35,768	36,102	36,824	37,561
=	81420 MEDICAL PREMIUMS	150,323	162,355	154,892	74,152	145,000	174,176	191,594	210,000
=	81430 GROUP INSURANCE PREMIUMS	10,484	11,007	10,521	5,443	9,500	10,639	11,573	12,730
=	81440 EMPLOYEE INSURANCE CONTRIBUTIONS	(33,675)	(35,072)	(34,872)	(22,641)	(33,500)	(39,138)	(43,052)	(47,000)
	81450 RETIREMENT CONTRIBUTIONS	59,140	35,246	44,480	44,480	44,480	51,152	56,267	62,000
	81470 WORKERS COMPENSATION PREMIUMS	15,990	17,013	17,343	2,800	5,600	18,210	19,121	20,000
	81475 WORKERS COMPENSATION CLAIMS	452							
=	XBEN TOTAL BENEFITS	234,986	226,016	228,276	124,722	206,848	251,141	272,327	295,291
=	XPER TOTAL PERSONNEL	690,087	723,605	706,322	413,892	679,172	721,547	751,840	784,094
	Operations								
	82110 MAILING & OUTBOUND SHIPPING SERVICES				341	350	350	360	370
	82120 FREIGHT FOR INBOUND PURCHASED ITEMS	221	112	350		250	370	380	390
	82130 VEHICLE LICENSES & TITLES	58	35	150		100	170	190	210
=	XTRC TOTAL TRANSPORTATION CHARGES	279	147	500	341	700	890	930	970
	82210 PRINTING & COPYING SERVICES, OUTSOURCED	10							
	82250 TESTING & PHYSICALS	36	213	300	232	315	318	350	400
+	82260 UNIFORM RENTAL & SERVICES			250					
				250					
1	Amount missing from detail								
+	XOPER TOTAL OPERATING SERVICES	46	213	550	232	315	318	350	400
	82310 LEGAL NOTICES	114		150	50	150	150	150	150
	82330 DUES FOR MEMBERSHIP'S	505	653	700	375	550	750	750	750
	82330 PUBLICATIONS, NON-TRAINING								
=	XNP TOTAL NOTICES, SUBSCRIPTIONS, PUBLICITY	619	653	850	425	700	900	900	900
+	82410 ELECTRIC SERVICE	59,195	53,554	55,500		56,500	57,750	60,000	62,000
1	Electric Service for Traffic Signals			47,000		48,000	49,000	51,000	53,000
2	Pole Rental through MTEMC			8,500		8,500	8,750	9,000	9,000
3	Various	59,195							
*	Amount missing from detail		53,554						
	82435 SOLID WASTE SERVICE	1,020	781	1,000	510	850	1,110	1,150	1,200
	82455 CELLULAR TELEPHONE SERVICE	4,005	3,440	4,500	2,411	4,500	4,500	4,600	4,700
=	XUTL TOTAL UTILITIES	64,220	57,775	61,000	2,921	61,850	63,360	65,750	67,900
!	82630 VEHICLE REPAIR & MAINTENANCE SERVICES		244	4,625	5,443	10,000	11,200	11,500	11,800
!	82630 EQUIPMENT REPAIR & MAINTENANCE SERVICES		245	8,200	707	4,500	3,540	3,500	3,500
!	82641 TRAFFIC SIGNAL REPAIR & MAINTENANCE SERVICES	27,140	9,655	13,500	4,551	13,500	14,400	14,832	15,275
	82642 STREETLIGHT REPAIR & MAINTENANCE SERVICES	18,170	2,106	5,500	625	5,000	5,700	5,850	6,000
	82660 BUILDING REPAIR & MAINTENANCE SERVICES	406		1,500		1,500	1,650	1,750	1,850
=	XRMSV TOTAL REPAIR & MAINTENANCE SERVICES	45,716	12,250	33,325	11,326	34,500	36,490	37,432	38,425

Account	Label	Actual 2014	Actual 2015	Budget 2016	YTD@2/19/2016	Est'd 2016	Base 2017	Forecast 2018	Forecast 2019
82780	TRAINING, OUTSIDE			1,500		1,500	2,250	1,600	1,700
+	82790	375		2,250		1,100	2,250	2,250	2,450
	1			800		1,000	800	800	1,000
	2			1,450		100	1,450	1,450	1,450
	3								
*	Amount missing from detail								
=	XEPG TOTAL EMPLOYEE PROGRAMS	375		3,750		2,600	4,500	3,850	4,150
+	82810	120	2,830	2,000		2,000	3,960	4,020	2,000
	1			1,250		1,250	1,250	1,250	1,250
	2			750		750	750	750	750
	3	120					1,960	2,020	
*	Amount missing from detail		2,830						
+	82820	703	10	1,000		1,000	1,060	1,090	1,090
	1	703		500		500	530	545	545
	2			500		500	530	545	545
*	Amount missing from detail		10						
	82830			2,000		1,000	2,185	2,000	2,000
	82840								
	82850	2,172	1,285	2,500	1,335	2,500	2,650	2,730	2,810
	82890	594	379	1,000	429	1,000	1,100	1,200	1,300
=	XPDT TOTAL PROFESSIONAL DEVELOPMENT/TRAVEL	3,589	4,650	8,500	1,764	7,500	10,955	11,040	9,200
!	83110	866	1,612	1,300	903	1,300	1,325	1,500	1,500
	83140	239	537	450		450	480	500	500
=	XOFS TOTAL OFFICE SUPPLIES	1,105	2,149	1,750	903	1,750	1,805	2,000	2,000
!	83250	3,753	1,008	3,500		3,500	3,700	3,800	3,950
+	83260	2,031	4,020	4,950		4,950	5,150	5,300	5,300
1	Shirts, pants, sweatshirts, jacket, etc.	2,031		4,950		4,950	5,150	5,300	5,300
2									
*	Amount missing from detail		4,020						
83270	CONSUMABLE TOOLS	3,384	2,214	3,950	1,887	3,950	4,250	4,378	4,510
83280	OTHER OPERATING SUPPLIES	269	150	530		530	550	575	600
=	XOFS TOTAL OPERATING SUPPLIES	9,437	7,392	12,930	3,557	12,930	13,650	14,053	14,360
83330	GASOLINE & DIESEL FOR FLEET (INSIDE WILLIAMSON COUNTY)	13,470	8,720	15,791	4,249	10,000	12,500	16,000	18,000
=	XFEL TOTAL FUEL & MILEAGE	13,470	8,720	15,791	4,249	10,000	12,500	16,000	18,000
!	83510	2,671		2,500		2,500	3,000	3,000	3,000
+	83520	18,070	7,213	89,798		89,798	87,499	62,998	63,998
!	A1-500-070 School Beacon					20,000	15,000		
10	LED replacement for Downtown						10,000		
11	Various								
12	Push Paint Machine	18,070					7,000		
!	2			7,800		7,800			
3	Chainsaw, Weedeater, Blower, Pole Saw			2,000		2,000	2,000	2,000	2,000
4	Banner Printing Machine			19,000		19,000			
5	Topper						2,500		
6	Portable Message Boards (2) (\$38,000 to lease)								
7	2011-LED Lenses			11,000		11,000	11,000	11,000	12,000
8	2011-Signal Cabinets			24,999		24,999	24,999	24,999	24,999
9	2011-EDI Monitors & Controllers			24,999		4,999	15,000	24,999	24,999
*	Amount missing from detail		7,213						
+	83540	6,804	2,677	3,000		1,500	3,000	2,200	2,200
1	COMPUTER HARDWARE (<\$25,000)			2,000		1,500	3,000	2,200	2,200
	Laptops								

Account	Label	Actual 2014	Actual 2015	Budget 2016	YTD@2/19/2016	Est'd 2016	Base 2017	Forecast 2018	Forecast 2019
2	PC Hard Drive								
!	3	6,804		1,000					
*	Amount missing from detail		2,677						
=	XMEU TOTAL MACHINERY & EQUIPMENT (<\$25,000)	27,545	9,890	95,298		93,798	93,499	68,198	69,198
83610	VEHICLE PARTS & SUPPLIES	4,237	1,931	6,500		100	250	250	250
!	83620 EQUIPMENT PARTS & SUPPLIES	6,069	3,519	6,000	2,130	6,000	6,360	6,550	6,750
!+	83640 PAVING & REPAIR SUPPLIES	(8,053)	20,873	36,900		36,900	39,880	41,194	42,300
	1 Termoplastic Material & Glass Beads			20,000		20,000	21,800	22,454	23,000
	10 Line Item 10	(8,053)							
	2 Propane			2,000		2,000	2,180	2,240	2,300
	3 Masking Tape, Paint, Paper, Scraper Etc.			14,900		14,900	15,900	16,500	17,000
	4 Lynnwood Way								
	5 Carothers Parkway Thermoplastic								
	6 Galleria Blvd Thermoplastic								
	7 Fieldstone Parkway Thermoplastic								
	8 Forrest Crossing Blvd. Thermoplastic								
	9 Natchez Street Thermoplastic								
*	Amount missing from detail		20,873						
+	83641 TRAFFIC SIGNAL PARTS & SUPPLIES	252,033	79,175	122,750		122,750	125,237	127,554	129,500
	1 Signal Heads			16,750		16,750	17,237	17,754	18,000
	2 Signal Wire			5,150		5,150	5,300	5,450	5,600
	3 Electrical Components inside Signal Cabinet			27,000		27,000	28,000	28,800	29,500
	4 Loop Detection			20,600		20,600	21,200	21,800	22,400
	5 Miscellaneous Supplies Bolts, Wires, Conduit, Pull Boxes Etc.			8,250		8,250	8,500	8,750	9,000
	6 Various	252,033							
!	7 Click 600 Controller Detection			22,500		22,500	22,500	22,500	22,500
!	8 Smart Sensor			22,500		22,500	22,500	22,500	22,500
*	Amount missing from detail		79,175						
83642	STREETLIGHT PARTS & SUPPLIES	59,827	20,121	32,000	17,234	32,000	33,000	34,000	35,000
+	83643 SIGN SUPPLIES	(13,790)	14,284	27,250		27,250	28,350	29,100	30,050
	1 Way - Finding Signs								
	2 Banner & Covering Material			9,500		9,500	9,800	10,100	10,500
	3 Sign Posts			6,750		6,750	7,100	7,300	7,500
	4 Sign Blanks			5,750		5,750	6,000	6,200	6,400
	5 Sign Brackets & Bolts			5,250		5,250	5,450	5,500	5,650
	6 Various	(13,790)							
*	Amount missing from detail		14,284						
	83660 TRAFFIC CALMING SUPPLIES								
	83661 BUILDING MAINTENANCE SUPPLIES	70							
83662	OTHER REPAIR & MAINTENANCE PARTS & SUPPLIES	1,228	1,148	1,500	1,467	1,500	1,593	1,767	1,820
=	XRS TOTAL REPAIR & MAINTENANCE SUPPLIES	301,621	141,051	232,900	20,831	226,500	234,670	240,415	245,670
85110	PROPERTY INSURANCE	1,695	2,202	2,212	35,635	35,635	36,705	38,540	40,000
85111	FRAUD INSURANCE								
85112	INLAND MARINE INSURANCE	32,962	32,556	36,394					
85113	AUTO PHYSICAL DAMAGE	336	450	447	343	343	360	378	400
85114	LIABILITY INSURANCE	1,630	2,196	2,263	3,234	3,234	3,396	3,565	3,700
85115	E&O LIABILITY INSURANCE	962	948						
85116	VEHICLE LIABILITY INSURANCE		3,218	2,959	2,822	2,822	2,963	3,111	3,400
85117	LAW ENFORCEMENT LIABILITY INSURANCE	2,167							
85118	UMBRELLA LIABILITY			737	767	767	805	846	900
85120	PROPERTY DAMAGE COSTS	3,920	32,221		48,533	45,000	33,000	33,000	33,000
=	XPLC TOTAL PROPERTY & LIABILITY COSTS	43,672	73,791	45,012	91,334	87,801	77,229	79,440	81,400
85240	EQUIPMENT RENTAL & LEASES	1,152	362	550		500	540	550	575

Account	Label	Actual 2014	Actual 2015	Budget 2016	YTD@2/19/2016	Est'd 2016	Base 2017	Forecast 2018	Forecast 2019
=	XRENT TOTAL RENTALS	1,152	362	550		500	540	550	575
	85320 STATE FEES			150	22	150	150	150	150
	85330 UTILITY DISTRICT FEES								
=	XPERM TOTAL PERMITS			150	22	150	150	150	150
+	86600 LEASE/LOAN PRINCIPAL		39,161	50,609	39,528	50,609	51,067	11,411	
1	2014 - Wave Tronics vehicle detection(\$40,000)		39,161	13,341	39,528	13,341	13,459		
2	2014 - Traffic Vehicle (\$25,000)			8,338		8,338	8,412		
3	2014 - Portable Message Boards (2) (\$38,000)			12,674		12,674	12,786		
4	2015 - 3/4 ton pick-up (\$30,000)			9,923		9,923	10,077	5,077	
5	2016 - Banner Production Machine			6,333		6,333	6,333	6,334	
*	Amount missing from detail								
+	86700 LEASE/LOAN INTEREST	558	1,102	994	510	994	515	219	
1	2014 - Wave Tronics vehicle detection(\$40,000)	558	1,102	218	510	218	73		
2	2014 - Traffic Vehicle(\$25,000)			136		136	46		
3	2014 - Portable Message Boards (2) (\$38,000)			207		207	69		
4	2015 - 3/4 ton pick-up (\$30,000)			241		241	135	27	
5	2016 - Banner Production Machine			192		192	192	192	
*	Amount missing from detail		0						
=	XDSV TOTAL DEBT SERVICE	558	40,263	51,603	40,038	51,603	51,582	11,630	
=	XOP TOTAL OPERATIONS	513,404	359,306	564,459	177,943	593,197	603,038	552,688	553,298
	Capital								
+	89400 TRAFFIC SIGNALS		235,315						
1	2011 - Uninterruptable Power Supply								
10	Various								
2	2011 - LED Lenses								
3	2011 - Signal Cabinets								
4	2011 - EDI Monitors & Controllers								
5	2011 - Internally Illuminated Street Name Signs								
6	2011 - Traffic Signal Pole Painting								
7	Wave Tronics (moved to lease)								
9	2010 - Intersections 1-5								
*	Amount missing from detail		235,315						
=	XINFR TOTAL INFRASTRUCTURE		235,315						
+	89500 VEHICLES (>\$25,000)							70,000	
1	Bucket Truck (Small)							70,000	
2	1/2 ton pick-up								
3	3/4 ton pick-up (move to lease)								
*	Amount missing from detail								
+	89530 MACHINERY & EQUIPMENT (>\$25,000)	235,315	(235,315)						
1	Man Lift								
2	2010 - Sign Equipment (from Inventory)								
3	Truck Mounted Paint Stripping Machine								
4	Various	235,315							
*	Amount missing from detail		(235,315)						

Account	Label	Actual 2014	Actual 2015	Budget 2016	YTD@2/19/2016	Est'd 2016	Base 2017	Forecast 2018	Forecast 2019
= XMEQ	TOTAL MACHINERY & EQUIPMENT (>\$25,000)	235,315	(235,315)					70,000	
= XCAP	TOTAL CAPITAL	235,315						70,000	
= XTOT	TOTAL EXPENDITURES	1,438,806	1,082,911	1,270,781	591,835	1,272,369	1,324,585	1,374,528	1,337,392



City of Franklin, Tennessee

FY 2017 Operating Budget Request

Program Enhancement Summary

Priority	Request	Compensation	Benefits	Expenses	Total	Funded
Streets - Maintenance						
1	Road Inspector (P/T)	\$ 33,000	\$ -	\$ -	\$ 33,000	\$ -
2	Multi Deck Unit (Carothers)	\$ -	\$ -	\$ 81,550	\$ 81,550	\$ -
4	Property Fence	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ -
5	Single Axle Dump	\$ -	\$ -	\$ 120,510	\$ 120,510	\$ -
6	Pick-Up Truck	\$ -	\$ -	\$ 33,050	\$ 33,050	\$ -
7	Utility Truck	\$ -	\$ -	\$ 57,956	\$ 57,956	\$ -
8	Office Trailer	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ -
9	Utilities - Compost Facility	\$ -	\$ -	\$ 26,200	\$ 26,200	\$ -
10	SUV	\$ -	\$ -	\$ 39,750	\$ 39,750	\$ -
Total		\$ 33,000	\$ -	\$ 434,016	\$ 467,016	\$ -
Streets - Fleet						
1	Administrative Assistant	\$ 11,679	\$ 11,421	\$ -	\$ 23,100	\$ -
2	PM Technician	\$ 34,983	\$ 10,495	\$ -	\$ 45,478	\$ -
3	Equipment	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ -
Total		\$ 46,662	\$ 21,916	\$ 25,000	\$ 93,578	\$ -
Streets - Traffic						
1	Sign Production Specialist (Reclassification)	\$ 4,800	\$ -	\$ -	\$ 4,800	\$ -
2	Reclassification Traffic Maintenance Supervisor	\$ 6,100	\$ -	\$ -	\$ 6,100	\$ -
3	Pick-Up Truck	\$ -	\$ -	\$ 33,475	\$ 33,475	\$ -
4	High Mast Lighting Retrofit	\$ -	\$ -	\$ 175,560	\$ 175,560	\$ -
Total		\$ 10,900	\$ -	\$ 209,035	\$ 219,935	\$ -
		Compensation	Benefits	Expenses	Total	
Total G/F Requests		\$ 90,562	\$ 21,916	\$ 668,051	\$ 780,529	\$ -
<i>(+2 FTE)</i>						

FY2017 PROGRAM ENHANCEMENT REQUEST FORM



Department Priority: 1 of 9

Department: 43100 STREETS-MAINTENANCE DIVISION
 Division: Inspection
 Title: Road Inspector (P/T)

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY17 Only)	Ongoing Annual Cost (FY17 & Future)	TOTAL FY17 Request
<u>Compensation</u>			
81110 REGULAR PAY		\$33,000	\$33,000
			\$0
<u>Benefits</u>			
<i>Benefits auto-calculated at 30% of compensation -->></i>		\$0	\$0
<u>Expenses</u>			
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$0	\$33,000	\$33,000

PURPOSE / DESCRIPTION OF REQUEST

We are seeking funding for a new position. Development continues to increase and we are not growing fast enough. (1) Inspector is currently performing sidewalk inspections throughout the entire City. He also manages the annual sidewalk replacement program contract. (1) Inspector currently performs subgrade/asphalt inspection activities throughout the City. He also manages the annual resurfacing program contract. We are interested in providing them help by funding one position to assist both with their daily activities. It is necessary to monitor installation of concrete sidewalks, curbing, approaches, resurfacing projects, asphalt installation etc.. We are currently just able to ensure requirements are met to begin the installation process. We are not available to monitor proper installation of improvements due to the high volume of inspections. We intend to cap at 960 hours @ 18 hours weekly.

SERVICE IMPLICATION

Failure to fund this position will increase stress within the department. We will not be able to ensure the City receives a high quality product as a end result.

FY2017 PROGRAM ENHANCEMENT REQUEST FORM



Department Priority: **2** of **9**

Department: **43100 STREETS-MAINTENANCE DIVISION**
 Division: **Landscape**
 Title: **Muti Deck Unit (Carothers)**

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY17 Only)	Ongoing Annual Cost (FY17 & Future)	TOTAL FY17 Request
Compensation			
			\$0
			\$0
Benefits			
<i>Benefits auto-calculated at 30% of compensation -->></i>			
	\$0	\$0	\$0
Expenses			
82620 EQUIPMENT REPAIR & MAINTENANCE SERVICES		\$350	\$350
83310 GASOLINE & DIESEL FOR FLEET (INSIDE WILLIAMS)		\$1,200	\$1,200
89500 EQUIPMENT (>\$25,000)	\$80,000		\$80,000
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$80,000	\$1,550	\$81,550

PURPOSE / DESCRIPTION OF REQUEST

We are requesting funds to purchase a new tractor to help maintain the recently constructed Carothers Parkway Ext. The tractor will be utilized to maintain areas behind the curb line. We are interested in purchasing a versatile piece of equipment that can mow like a finish mower but also perform like a bush hog. We are seeking a multi deck unit similar to the Toro in the Parks Dept.

SERVICE IMPLICATION

If we do not receive funding for this Equipment then we will not be able to properly maintain the grass areas located beyond the curb lines. We will additionally seek funding for the following:
 Landscape Maintenance Worker- \$39,375.00
 Equipment Operator- \$50,425.00
 Tractor/Bush Hog- \$125,000.00
 Mid Mount Zero Turn Mower- \$12,000.00

FY2017 PROGRAM ENHANCEMENT REQUEST FORM



Department Priority: 3 of 9

Department: 43100 STREETS-MAINTENANCE DIVISION
 Division: Landscape / Compost
 Title: Property Fence

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY17 Only)	Ongoing Annual Cost (FY17 & Future)	TOTAL FY17 Request
<u>Compensation</u>			
			\$0
			\$0
<u>Benefits</u>			
<i>Benefits auto-calculated at 30% of compensation -->></i>			
	\$0	\$0	\$0
<u>Expenses</u>			
89300 IMPROVEMENTS		\$50,000	\$50,000
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$0	\$50,000	\$50,000

PURPOSE / DESCRIPTION OF REQUEST

Request of funds to bound compost facility with epoxy coated chain link fence.

SERVICE IMPLICATION

In accordance with compost permit regulations the site must be bound by a fence to minimize traffic ingress/egress when the site is not open for business. The site is also to be bound by a fence to eliminate debris from blowing off site during windy conditions, i.e. trash, brown bags etc.

FY2017 PROGRAM ENHANCEMENT REQUEST FORM



Department Priority: 4 of 9

Department: 43100 STREETS-MAINTENANCE DIVISION
 Division: Maintenance
 Title: Single Axle Dump

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY17 Only)	Ongoing Annual Cost (FY17 & Future)	TOTAL FY17 Request
<u>Compensation</u>			
			\$0
			\$0
<u>Benefits</u>			
<i>Benefits auto-calculated at 30% of compensation -->></i>			
	\$0	\$0	\$0
<u>Expenses</u>			
82130 VEHICLE LICENSES & TITLES	\$25		\$25
82610 VEHICLE REPAIR & MAINTENANCE SERVICES		\$810	\$810
83310 GASOLINE & DIESEL FOR FLEET (INSIDE WILLIAMS)		\$4,400	\$4,400
85117 VEHICLE LIABILITY INSURANCE		\$275	\$275
89520 VEHICLES (>\$25,000)	\$115,000		\$115,000
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$115,025	\$5,485	\$120,510

PURPOSE / DESCRIPTION OF REQUEST

We are requesting a replacement Single Axle Dump truck for a 1999 International, unit #227. This unit is approximately 17 years old. We have performed extensive repair to this vehicle in recent years. Salt and daily wear have taken its toll on this unit. The replacement would be utilized daily to support concrete and asphalt repairs, seasonally the unit would be properly equipped to perform leaf collection and salt brine application operations.

SERVICE IMPLICATION

A replacement unit would increase productivity due to infrequent down time for repairs. Failure to fund this item will subsequently hinder our ability to properly perform some functions of our overall operations.

FY2017 PROGRAM ENHANCEMENT REQUEST FORM



Department Priority: **5** of **9**

Department: **43100 STREETS-MAINTENANCE DIVISION**
 Division: **Landscape**
 Title: **Pick-up Truck**

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY17 Only)	Ongoing Annual Cost (FY17 & Future)	TOTAL FY17 Request
Compensation			
			\$0
			\$0
Benefits			
<i>Benefits auto-calculated at 30% of compensation -->></i>			
	\$0	\$0	\$0
Expenses			
82130 VEHICLE LICENSES & TITLES	\$25		\$25
82610 VEHICLE REPAIR & MAINTENANCE SERVICES		\$250	\$250
83310 GASOLINE & DIESEL FOR FLEET (INSIDE WILLIAMS)		\$2,500	\$2,500
85117 VEHICLE LIABILITY INSURANCE		\$275	\$275
89520 VEHICLES (>\$25,000)	\$30,000		\$30,000
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$30,025	\$3,025	\$33,050

PURPOSE / DESCRIPTION OF REQUEST

We are requesting this vehicle as a new addition to our Fleet within the Landscape Maintenance Division. This unit would be utilized by our Downtown staff. The unit would be utilized to transport equipment into the Downtown area for routine maintenance.

SERVICE IMPLICATION

This vehicle has been cut from the budget 2 consecutive FY's. Failure to approve this unit will continue to stress this division. The truck was originally needed for the expansion of maintenance at the completion of Hillsboro Rd. improvements. While we are asking for this vehicle to be a new addition to our fleet, we are currently utilizing a 2002 half ton pick-up in downtown. We believe appearance is important and the unit we are currently operating in Downtown does not convey our message. It is important to us that we have the appropriate vehicle in place to both perform and appeal, to a lot of foot traffic around the square.

FY2017 PROGRAM ENHANCEMENT REQUEST FORM



Department Priority: 6 of 9

Department: 43100 STREETS-MAINTENANCE DIVISION
 Division: Concrete Maintenance
 Title: Utility Truck

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY17 Only)	Ongoing Annual Cost (FY17 & Future)	TOTAL FY17 Request
<u>Compensation</u>			
			\$0
			\$0
<u>Benefits</u>			
<i>Benefits auto-calculated at 30% of compensation -->></i>			
	\$0	\$0	\$0
<u>Expenses</u>			
82130 VEHICLE LICENSES & TITLES	\$25		\$25
82610 VEHICLE REPAIR & MAINTENANCE SERVICES		\$650	\$650
83310 GASOLINE & DIESEL FOR FLEET (INSIDE WILLIAMS)		\$3,000	\$3,000
85117 VEHICLE LIABILITY INSURANCE		\$275	\$275
89520 VEHICLES (>\$25,000)	\$54,000		\$54,000
	\$6		\$6
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$54,031	\$3,925	\$57,956

PURPOSE / DESCRIPTION OF REQUEST

We are requesting this vehicle as a replacement vehicle for a 2000 F-250. The replacement vehicle would be utilized by the concrete repair & maintenance crew on a daily basis. The unit would be equipped to house necessary tools to perform daily tasks. The unit would be used to transport medium/heavy equipment to and from the job site throughout the City.

SERVICE IMPLICATION

Failure to fund this item will put stress on a vehicle not currently equipped to perform medium/heavy towing. Currently, we do not have the availability to swap vehicles, to support the need.

FY2017 PROGRAM ENHANCEMENT REQUEST FORM



Department Priority: 7 of 9

Department: 43100 STREETS-MAINTENANCE DIVISION
 Division: Landscape / Compost
 Title: Office Trailer

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY17 Only)	Ongoing Annual Cost (FY17 & Future)	TOTAL FY17 Request
<u>Compensation</u>			
			\$0
			\$0
<u>Benefits</u>			
<i>Benefits auto-calculated at 30% of compensation -->></i>			
	\$0	\$0	\$0
<u>Expenses</u>			
85210 BUILDING & OFFICE RENTAL	\$25,000		\$25,000
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$25,000	\$0	\$25,000

PURPOSE / DESCRIPTION OF REQUEST

Fund request to provide office space at a rural site for staff operating the compost facility.

SERVICE IMPLICATION

Failure to approve funds would confine on-site staff to vehicle when filling out paperwork. During inclement weather staff would not have a place to get out the elements to dry out or warm up during operating hours.

FY2017 PROGRAM ENHANCEMENT REQUEST FORM



Department Priority: 8 of 9

Department: 43100 STREETS-MAINTENANCE DIVISION
 Division: Landscape / Compost
 Title: Utilities

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY17 Only)	Ongoing Annual Cost (FY17 & Future)	TOTAL FY17 Request
<u>Compensation</u>			
			\$0
			\$0
<u>Benefits</u>			
<i>Benefits auto-calculated at 30% of compensation -->></i>			
	\$0	\$0	\$0
<u>Expenses</u>			
82400 UTILITIES		\$1,200	\$1,200
89400 INFRASTRUCTURE	\$25,000		\$25,000
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$25,000	\$1,200	\$26,200

PURPOSE / DESCRIPTION OF REQUEST

Fund request is to extend Water and Electric utilities to the compost facility.

SERVICE IMPLICATION

The ability to operate with Power and Electric is crucial to the daily operations of a full scale compost facility.

FY2017 PROGRAM ENHANCEMENT REQUEST FORM



Department Priority: **9** of **9**

Department: **43100 STREETS-MAINTENANCE DIVISION**
 Division: **Administrative**
 Title: **SUV**

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY17 Only)	Ongoing Annual Cost (FY17 & Future)	TOTAL FY17 Request
Compensation			
			\$0
			\$0
Benefits			
<i>Benefits auto-calculated at 30% of compensation -->></i>			
	\$0	\$0	\$0
Expenses			
82130 VEHICLE LICENSES & TITLES	\$25		\$25
83320 MILEAGE (INSIDE WILLIAMSON COUNTY)		\$1,200	\$1,200
89520 VEHICLES (>\$25,000)	\$38,250		\$38,250
82610 VEHICLE REPAIR & MAINTENANCE SERVICES		\$275	\$275
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$38,275	\$1,475	\$39,750

PURPOSE / DESCRIPTION OF REQUEST

We are requesting a new vehicle for the Street Director. The City issued truck Mr. York drives is a 2006 model, it will be utilized by members of the Landscape staff to support the maintenance activities along the Carothers Parkway extension recently completed by the City of Franklin.

SERVICE IMPLICATION

The new vehicle will be issued to the Street Director and his 10 year old truck will be utilized to help perform maintenance activities along the Carothers Parkway Ext.

FY2017 PROGRAM ENHANCEMENT REQUEST FORM



Department Priority: 1 of 3

Department: 43130 STREETS-FLEET MAINT DIVISION
 Division: 43130
 Title: Administrative Assistant

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY17 Only)	Ongoing Annual Cost (FY17 & Future)	TOTAL FY17 Request
<u>Compensation</u>			
81110 REGULAR PAY		\$38,069	\$38,069
81110 REGULAR PAY		-\$26,390	-\$26,390
<u>Benefits</u>			
<i>Benefits auto-calculated at 30% of compensation -->></i>	\$0	\$11,421	\$11,421
<u>Expenses</u>			
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$0	\$23,100	\$23,100

PURPOSE / DESCRIPTION OF REQUEST

This request changes a part-time position into a full time employee (pay grade D) in the Street Fleet Maintenance division. The request will provide extra assistance to the Officer Manager and the parts room. Fleet's work order and p-card load continues to increase every year. This position has been part-time for four years now, and we need the help to process p-cards, inventory, work orders, help in processing new vehicles & equipment, billing, gov deals and the endless phone calls to the shop for service. Please consider this proposal for full time this year. Thank you.

SERVICE IMPLICATION

We continue to struggle to meet the deadlines for our department, as p-cards monthly billing filling in for others that are on vacations etc...

FY2017 PROGRAM ENHANCEMENT REQUEST FORM



Department Priority: 2 of 3

Department: 43130 STREETS-FLEET MAINT DIVISION
 Division:
 Title: PM Technician

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY17 Only)	Ongoing Annual Cost (FY17 & Future)	TOTAL FY17 Request
<u>Compensation</u>			
81110 REGULAR PAY		\$34,983	\$34,983
			\$0
<u>Benefits</u>			
<i>Benefits auto-calculated at 30% of compensation -->></i>	\$0	\$10,495	\$10,495
<u>Expenses</u>			
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$0	\$45,478	\$45,478

PURPOSE / DESCRIPTION OF REQUEST

With the ever increasing work load at Fleet I am requesting that we fund this position for Fleet Maintenance. This position is a pay grade D. We are trying to reduce the outsourced work and cost for all departments in the city. There is room in the shop for this position. This person would help reduce some of the overtime that I am currently paying, and decrease our customer downtime. This also increases the productivity of the employee in the department that is waiting on the vehicle or equipment to be repaired and serviced. As our fleet continues to grow the position request is greatly needed, as it takes a few years to learn and familiarize themselves with the vast variety of vehicles and equipment the COF has in our fleet. This position would hopefully grow into a mechanic in two or three years.

SERVICE IMPLICATION

Increased outsource cost, downtime, and lost shop productivity due to taking and picking up the equipment or vehicle. This also keeps me at the shop as I am the one who takes a mechanic with me to deliver and pickup.

FY2017 PROGRAM ENHANCEMENT REQUEST FORM



Department Priority: **3** of **3**

Department: **43130 STREETS-FLEET MAINT DIVISION**
 Division:
 Title: **Equipment**

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY17 Only)	Ongoing Annual Cost (FY17 & Future)	TOTAL FY17 Request
<u>Compensation</u>			
			\$0
			\$0
<u>Benefits</u>			
<i>Benefits auto-calculated at 30% of compensation -->></i>			
	\$0	\$0	\$0
<u>Expenses</u>			
83530 MACHINERY & EQUIPMENT (<\$25,000)		\$25,000	\$25,000
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$0	\$25,000	\$25,000

PURPOSE / DESCRIPTION OF REQUEST

Purchase a 60ton ironworker with multiple attachments for metal fabrication in our shop. \$18,500.00

Purchase a new 40ton press to replace the one that no longer works. \$4,000.00

Purchase a tig welder that will allow us to weld material that we are now outsourcing. \$2,700.00

SERVICE IMPLICATION

Keep work in-house, stop outsourcing for these operations, and eliminate trips to Nashville and the machine shops.

FY2017 PROGRAM ENHANCEMENT REQUEST FORM



Department Priority: 1 of 4

Department: **43100 STREETS-MAINTENANCE DIVISION**
 Division: **Traffic**
 Title: **Sign Production Specialist**

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY17 Only)	Ongoing Annual Cost (FY17 & Future)	TOTAL FY17 Request
<u>Compensation</u>			
81000 PERSONNEL		\$4,800	\$4,800
			\$0
<u>Benefits</u>			
<i>Benefits auto-calculated at 30% of compensation -->></i>			
	\$0		\$0
<u>Expenses</u>			
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$0	\$4,800	\$4,800

PURPOSE / DESCRIPTION OF REQUEST

Request for reclassification of Striping Technician to Sign Production Specialist (PG E). In recent years we have discovered an increase in sign production activities. We recently purchased a high quality banner/sign production printer, geared more toward fine detail. We are still utilizing our older plotter/cutter to produce warning and directional signs. When the original job description was written it did not include sign making but rather roadway striping and sign installation activities. We currently produce all signs and banners installed by Traffic Division Staff.

SERVICE IMPLICATION

The reclassification has been supported by a third party consultant as submitted by H.R. and reviewed by the Assistant City Administrator.

FY2017 PROGRAM ENHANCEMENT REQUEST FORM



Department Priority: 2 of 4

Department: 43100 STREETS-MAINTENANCE DIVISION
 Division: Traffic
 Title: Traffic Maintenance Supervisor

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY17 Only)	Ongoing Annual Cost (FY17 & Future)	TOTAL FY17 Request
<u>Compensation</u>			
		Pay Grade F-G	\$6,100
			\$0
<u>Benefits</u>			
<i>Benefits auto-calculated at 30% of compensation -->></i>			
	\$0	\$0	\$0
<u>Expenses</u>			
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$0	\$0	\$6,100

PURPOSE / DESCRIPTION OF REQUEST

We are making a request to submit a Job description with the intent of reclassifying a current pay grade F within the Traffic Division to a supervisory position directly reporting to the Traffic Maintenance Supervisor P.G. TBD. We do not currently have an official supervisor over the signalization staff to support the Traffic Maintenance Manager in his absence. The supervisory role would help with establishing budgets, scheduling maintenance crews, preparing reports, providing leadership, handling discipline etc.

SERVICE IMPLICATION

FY2017 PROGRAM ENHANCEMENT REQUEST FORM



Department Priority: 3 of 4

Department: **43100 STREETS-MAINTENANCE DIVISION**
 Division: **Traffic**
 Title: **Pick-up Truck**

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY17 Only)	Ongoing Annual Cost (FY17 & Future)	TOTAL FY17 Request
<u>Compensation</u>			
			\$0
			\$0
<u>Benefits</u>			
<i>Benefits auto-calculated at 30% of compensation -->></i>	\$0	\$0	\$0
<u>Expenses</u>			
82130 VEHICLE LICENSES & TITLES	\$25		\$25
82610 VEHICLE REPAIR & MAINTENANCE SERVICES			\$0
83310 GASOLINE & DIESEL FOR FLEET (INSIDE WILLIAMS)		\$1,200	\$1,200
85117 VEHICLE LIABILITY INSURANCE		\$250	\$250
89520 VEHICLES (>\$25,000)	\$32,000		\$32,000
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$32,025	\$1,450	\$33,475

PURPOSE / DESCRIPTION OF REQUEST

We are requesting a replacement vehicle for unit #240, this unit is a 2003 model with over 180K miles. This unit is used to perform routine inspections on streetlights and traffic signals.

SERVICE IMPLICATION

If a new truck is not approved we will likely need to invest several thousand dollars in maintenance repairs to the truck to make it through the next budget year.

FY2017 PROGRAM ENHANCEMENT REQUEST FORM



Department Priority: 4 of 4

Department: 43110 STREETS-TRAFFIC DIVISION
 Division: Maintenance
 Title: High Mast Lighting Retrofit

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY17 Only)	Ongoing Annual Cost (FY17 & Future)	TOTAL FY17 Request
<u>Compensation</u>			
			\$0
			\$0
<u>Benefits</u>			
<i>Benefits auto-calculated at 30% of compensation -->></i>			
	\$0	\$0	\$0
<u>Expenses</u>			
82415 ELECTRIC SERVICE-STREETLIGHTS	\$175,560		\$175,560
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$175,560	\$0	\$175,560

PURPOSE / DESCRIPTION OF REQUEST

We are requesting funds to replace fixtures on the high mast lighting along the interstate. Metal halide lighting is out dated, it also drives up energy costs and is expensive to maintain. LED lights have proven to be energy efficient and effective along interstates where high mast lighting is necessary.

SERVICE IMPLICATION

Our traffic division and Andrew Orr have worked closely to monitor a fixture installed at Moores lane in 2014. Results have proven the LED version high mast lighting is as effective a light source as the older metal halide fixtures. Results also indicate the LED fixtures are much more energy efficient and do not burn out as rapidly as an incandescent light. Andrew's research in conjunction with TVA and MTEMC indicates with replacement of the fixtures atop 26 high mast poles along I-65, or 150 fixtures would save the city of franklin approximately \$21,600.00 annually. There is also a one time \$10,800.00 incentive from TVA energy right solutions program tied to the retrofit program.



City of Franklin, Tennessee

FY 2017 Operating Budget

Street Aid Fund

Budget Summary

	2014 Actual	2015 Actual	2016		2017 Budget	2016 v. 2017	
			Budget	Estimated		\$	%
Beginning Fund Balance	-	295,259	287,224	287,224	333,098	45,874	15.97%
Revenues	2,494,155	2,396,417	2,422,209	2,445,874	2,479,906	57,697	2.38%
Expenditures	2,198,896	2,404,452	2,400,000	2,400,000	3,628,701	1,228,701	51.20%
Ending Balance	295,259	287,224	309,433	333,098	-815,697	-1,125,130	-363.61%

Fund Summary

The Street Aid & Transportation Fund is a special revenue fund used to account for the receipt and usage of the City's share of State gasoline taxes. State law requires these gasoline taxes to be used to maintain streets. As set forth under T.C.A. §54-4-201 to 205, revenues for the fund come from taxes levied against gasoline, diesel and liquefied and natural gas sales. They are distributed to municipalities based upon a formula dependent upon the decennial Federal Census.

Municipalities must account for all funds received and submit annual audits to the State Comptroller's office. All purchases through the fund must comply with state and local procurement laws.

Acceptable expenditures include: street improvements (including design, construction, street scape and administration of capital projects), repair and maintenance of existing streets, sidewalks, right-of-way acquisition, street lights and street signs.

Source: Darden, Ron, "State Street Aid Fund Revenues and Expenditures: On the Road to Understanding (2011)" (2011). MTAS Publications: Technical Bulletins. http://trace.tennessee.edu/utk_mtastech/1



City of Franklin, Tennessee **FY 2017 Operating Budget**

Organizational Chart

There is no organization chart associated with the Street Aid & Transportation Fund. It is supervised by personnel in the Streets and Engineering Departments.

Staffing by Position

There are no staff formally associated with the Street Aid & Transportation Fund. It is supervised by personnel in the Streets and Engineering Departments.



City of Franklin, Tennessee

FY 2017 Operating Budget

Budget

	Actual 2014	Actual 2015	Budget 2016	Estd 2016	Budget 2017	Difference	
						\$	%
Beginning Fund Balance	-	295,259	287,224	287,224	333,098	45,874	16.0%
Revenues							
TOTAL LOCAL TAXES	-	508,038	528,418	526,008	540,009	11,591	2.2%
GASOLINE TAX (STATE)	1,754,190	1,887,683	1,893,391	1,919,716	1,939,747	46,356	2.4%
INTEREST INCOME	-	696	400	150	150	(250)	-62.5%
TRANSFER FROM GENERAL FUND	739,965	-	-	-	-	-	0.0%
Total Available Funds	2,494,155	2,396,417	2,422,209	2,445,874	2,479,906	57,697	2.4%
Expenses (Operations)							
LEGAL SERVICES	-	-	-	-	-	-	0.0%
PAVING & REPAIR SERVICES	2,039,548	2,233,966	2,224,952	2,224,952	3,449,101	1,224,149	55.0%
SIDEWALK REPAIR	158,260	169,942	175,048	175,048	179,600	4,552	2.6%
OTHER OPERATING SUPPLIES	1,088	544	-	-	-	-	100.0%
TOTAL INFRASTRUCTURE	-	-	-	-	-	-	0.0%
Total Expenditures	2,198,896	2,404,452	2,400,000	2,400,000	3,628,701	1,228,701	51.2%
Ending Fund Balance	295,259	287,224	309,433	333,098	(815,697)	(1,125,130)	-363.6%

Notes & Objectives

This fund is proposed to be increase in FY 2017 to keep up with increased need to repair roads throughout the City.

Account	Label	Actual 2014	Actual 2015	Budget 2016	YTD@2/19/2016	Esid 2016	Base 2017	Forecast 2018	Forecast 2019
	Available Funds								
31100	PROPERTY TAXES COLLECTED		508,038	528,418		526,008	540,009	560,000	575,000
=	XLT TOTAL LOCAL TAXES		508,038	528,418		526,008	540,009	560,000	575,000
+									
33220	GASOLINE TAX (STATE)	1,754,190	1,887,683	1,893,391	975,604	1,919,716	1,939,746	1,944,770	1,939,746
01	July (received September)	140,316	155,530	156,213	163,746	163,746	165,384	157,940	165,384
02	August (received October)	148,269	160,986	158,984	167,211	167,211	168,883	166,880	168,883
03	September (received November)	139,679	158,803	159,607	163,003	163,003	164,633	157,220	164,633
04	October (received December)	150,134	151,055	158,330	166,325	166,325	167,988	168,980	167,988
05	November (received January)	154,350	162,540	157,147	162,795	162,795	158,718	173,720	158,718
06	December (received February)	137,583	160,764	159,298	152,524	152,524	160,891	154,850	160,891
07	January (received March)	135,038	154,773	150,201		150,201	151,703	151,990	151,703
08	February (received April)	133,103	135,056	135,264		135,264	136,616	134,670	136,616
09	March (received May)	139,670	145,510	154,921		154,921	156,470	166,510	156,470
10	April (received June)	152,108	159,024	160,612		160,912	162,218	163,980	162,218
11	May (received July)	159,085	166,972	167,146		167,146	168,817	169,370	168,817
12	June (received August)	164,855	176,670	175,668		175,668	177,425	178,660	177,425
*	Amount missing from detail								
+	INCREASE IN STATE SHARED TAXES								
1	Special Petroleum Tax (\$3,848 * \$2.05)								
2	Gasoline & Motor Fuel (\$3,848, * \$2.05)								
*	Amount missing from detail								
=	XINTG TOTAL INTERGOVERNMENTAL	1,754,190	1,887,683	1,893,391	975,604	1,919,716	1,939,746	1,944,770	1,939,746
36100	INTEREST INCOME		698	400	96	150	150	150	150
=	XUMP TOTAL USE OF MONEY & PROPERTY		698	400	96	150	150	150	150
37100	TRANSFER FROM GENERAL FUND	739,965	508,038						
=	XOTR TOTAL OTHER REVENUE	739,965	508,038						
25100	BEGINNING FUND BALANCE		295,259	287,224	287,224	287,224	333,098	(815,697)	(1,674,931)
=	XCAP TOTAL CAPITAL CONTRIBUTIONS		295,259	287,224	287,224	287,224	333,098	(815,697)	(1,674,931)
=	XREV Total Available Funds	2,494,155	3,199,716	2,709,433	1,262,924	2,733,098	2,813,003	1,689,223	839,965

Budget & Finance Committee | March 10, 2016 | Page 5



City of Franklin, Tennessee
FY 2017 Operating Budget Request

Building and Neighborhood Services

Chris Bridgewater, Director



City of Franklin, Tennessee - **FY 2017 Budget Request** **Building and Neighborhood Services**

Outline

- Purpose of Department**
- Organization Chart**
- Base Budget Request**
 - Personnel**
 - Operations**
 - Capital**
- Program Enhancements**
- Summary**



City of Franklin, Tennessee - FY 2017 Budget Request

Building and Neighborhood Services

Purpose of Department

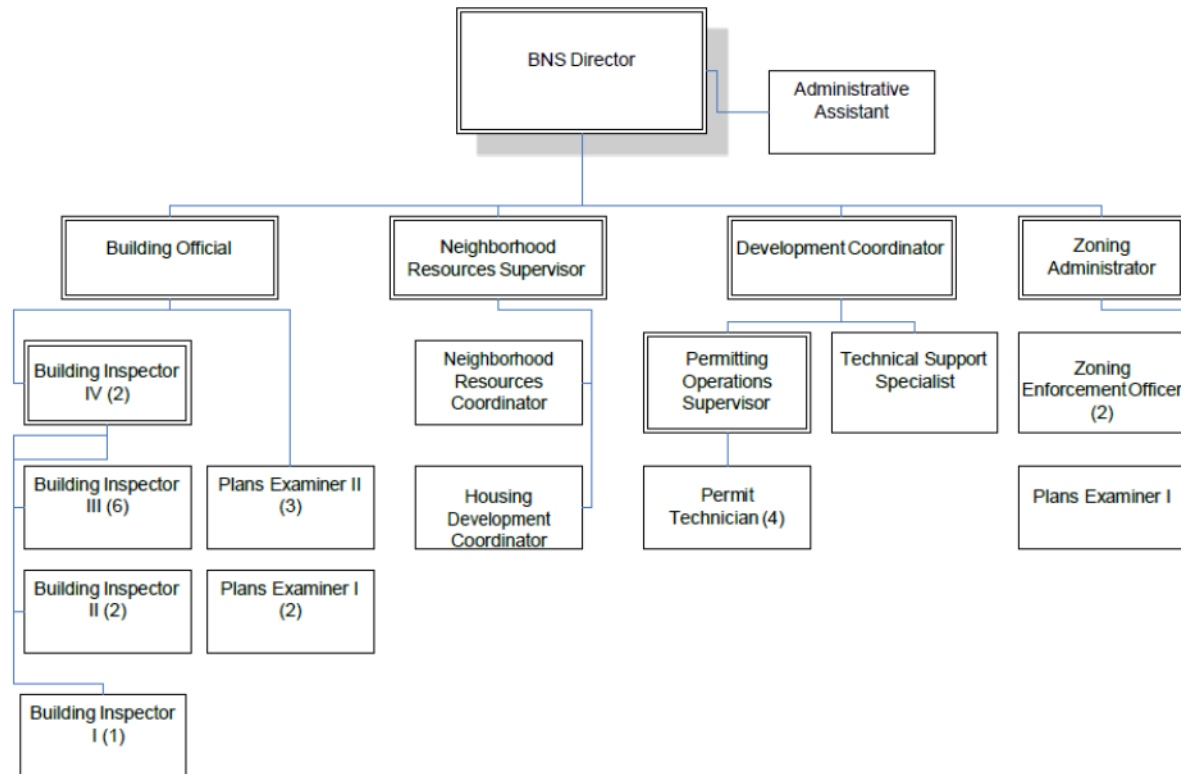
The Building and Neighborhood Services Department supports the safety and quality of life for the residents and visitors of the City of Franklin. The department has multiple responsibilities including: plan review of construction documents, issuing permits (building, sign, driveway, and tree removal), construction inspections, property maintenance violation enforcement, and enforcement of other standards and regulations found in the Franklin Municipal Code and Zoning Ordinance. There are four divisions within this department: 1) Building Codes Review and Inspections, 2) Development Services and Permitting, 3) Zoning Administration and Inspections and 4) Neighborhood Resources and Housing.

In the past fiscal year, the BNS fee schedules have been streamlined and adjusted to offset the costs of construction permitting and inspections at the current level of service. The updated residential permit fee will go into effect with the new fiscal year.

City of Franklin, Tennessee - FY 2017 Budget Request

Building and Neighborhood Services

Organization Chart





City of Franklin, Tennessee - FY 2017 Budget Request

Building and Neighborhood Services

Base Budget Request: Personnel

BNS currently has 33 positions and is not proposing any changes to the organizational chart or additional personnel.

The workload generated by construction activity has been roughly the same as last year and will likely increase slightly in the coming year. Staff will continue to be able to meet level of service commitments without additional personnel. Focusing on technological improvements in service delivery are expected to yield increased capacity and economies.



City of Franklin, Tennessee - FY 2017 Budget Request

Building and Neighborhood Services

Base Budget Request: Operations

The base budget request for BNS is expected to be about the same (with one time program enhancements that have been implemented removed and ongoing costs for software added from elsewhere from the base budget).

Additional program enhancements for purchase of vehicles for routine fleet replacement, technology enhancements, and replenishment of the Housing Reserve Fund have been requested. BNS did not replace any vehicles in the last budget cycle.



City of Franklin, Tennessee - FY 2017 Budget Request **Building and Neighborhood Services**

Base Budget Request: Capital

BNS does not have any anticipated Capital expenditures in the base budget.



City of Franklin, Tennessee - FY 2017 Budget Request

Building and Neighborhood Services

Program Enhancement Requests

BNS has proposed three program enhancement requests in order of priority:

- 1) Routine vehicle replacement of aging vehicles (2 Chevy Equinoxes).**
- 2) Use of Technology Fee to make service delivery improvements**
- 3) Replenishment of the Housing Reserve Fund**



City of Franklin, Tennessee - FY 2017 Budget Request

Building and Neighborhood Services

Summary

The focus for the Department in the coming year is to ensure that City of Franklin standards that support a high level of quality of life and public safety are met while equally emphasizing a focus on the customer to help them achieve their goals and timelines.

The Development Services One Stop will play a key role in timely feedback and approval of construction and development processes.



City of Franklin, Tennessee

FY 2017 Operating Budget

Building & Neighborhood Services

Chris Bridgewater, Director

Budget Summary

	2014 Actual	2015 Actual	2016 Budget	2017 Estimated	2017 Budget	2016 v. 2017	
						\$	%
Personnel	1,975,427	2,035,590	2,229,433	2,156,739	2,299,062	69,629	3.1%
Operations	304,090	322,988	274,266	291,611	284,556	10,290	3.8%
Capital	111,511	0	0	0	0	0	0.0%
Total	2,391,028	2,358,578	2,503,699	2,448,350	2,583,618	79,919	3.2%

Departmental Summary

The Building and Neighborhood Services Department supports the safety and quality of life for the residents and visitors of the City of Franklin. The department has multiple responsibilities including: plan review of construction documents, issuing permits (building, sign, driveway, and tree removal), construction inspections, property maintenance violation enforcement, and enforcement of other standards and regulations found in the Franklin Municipal Code and Zoning Ordinance. There are four divisions within this department: 1) Building Codes Review and Inspections, 2) Development Services and Permitting, 3) Zoning Administration and Inspections and 4) Neighborhood Resources and Housing.

The workload generated by construction activity has been roughly the same as last year and will likely increase slightly in the coming year. Staff will continue to be able to meet level of service commitments without additional personnel. Focusing on technological improvements in service delivery are expected to yield increased capacity and economies.

Department Goals

In the coming fiscal year, Building and Neighborhood Services will concentrate on improvements to delivering services and focusing on helping applicants to meet their timelines and budget goals while ensuring a high level of safety in the built environment.



City of Franklin, Tennessee

FY 2017 Operating Budget

Performance Measures

How a community utilizes its resources must be governed in accordance with its citizens wishes and its plans for the future. Therefore, the City of Franklin has established **FranklinForward : A Vision for 2033**. This Strategic Plan has specific and demonstrable objectives for each department which, when achieved individually, will cohesively move Franklin forward to meet the challenges and demands of the future.

Each budget has a series of performance measures and benchmarks attached to it which demonstrate the workload, effectiveness and outcome of taxpayer support for the annual operations of the City of Franklin and its pursuit of the goals of the Strategic Plan. Together, these measures demonstrate a proper and diligent use of taxpayer dollars in the pursuit of a greater community.



FranklinForward : A Vision for 2033 | Objectives for Developing a Strategic Plan

Theme: A Safe Clean and Livable City



Franklin will have safe neighborhoods supported by high-quality police, fire, and emergency services as well as effective code enforcement.

Franklin will enhance the value and character of our community through progressive and responsive development and neighborhood services.

Goal: Franklin will reduce the number of cases and days it takes to resolve identified property maintenance violations.

Baseline: The number of cases reported for property maintenance violations in 2012 was 179 (Neighborhood Resources & Property Maintenance)

Baseline: The current number of days to respond and resolve citizen requests regarding property maintenance for service in 2012 was 21 (Neighborhood Resources & Property Maintenance)

Baseline: 70.4% percent of property maintenance cases were cleared within 10 days in 2012 (126 cases cleared out of 179 total) (Neighborhood Resources & Property Maintenance).

Theme: Quality Life Experiences



Franklin will facilitate the development and maintenance of housing options that meet the needs of people desiring to live and work in our community.

Franklin will decrease the percentage of households who are cost burdened by their housing costs in Franklin

Goal: Franklin will seek to improve housing diversity as identified through the 2013 Housing Analysis.

Baseline: Complete Housing Analysis and establish goals based on data from the analysis.

Key:	Strategic Plan: FranklinForward	
	Sustainable Franklin	
	Tennessee Municipal Benchmarking Project	

		2013	2014	2015	2016*	2017*
Workload (Output) Measures						
	Vegetation/Tree Problem	TBD	\$ 91	\$ 92	\$ 94	\$ 95
	Zoning Violation	TBD	\$ 94	\$ 70	\$ 75	\$ 76
	Total value of building and development	\$ 395,981,855	\$ 568,207,950	\$ 402,254,930	\$ 494,367,542	\$ 425,000,000
	Total revenue	\$ 1,878,490	\$ 2,332,672	\$ 2,046,200	\$ 1,543,550	\$ 2,200,000



City of Franklin, Tennessee

FY 2017 Operating Budget

Performance Measures

	Total permits	5,896	8,472	7,658	5,130	8,000
	Tennessee Statewide Benchmarking Average	2,135	2,322	2,402	TBD	TBD
	Total construction plans reviewed	904	896	1,384	804	1500
	Tennessee Statewide Benchmarking Average	486	483	533	TBD	TBD
	Total certificates of occupancy issued	912	428	777	611	1000
	Building inspections performed	27,966	23,991	28,687	21,861	32,000
	Tennessee Statewide Benchmarking Average	10,249	9,914	10,221	TBD	TBD
	Building code violations	N/C	5,388	4,200	5,127	5,100
	Property Maintenance code inspections	499	566	473	297	520
	Total property maintenance code violations	343	566	473	297	520
	Inoperable auto violations	17	97	123	53	110
	Overgrown lot violations	54	88	98	49	91
	Dilapidated structure violations	10	29	N/A	14	28
	Property Parcels	21,379	21,591	22,307	22,695	22,696
	Number of building inspector / certified plan reviewer FTEs	11	15	18	17	17
	Tennessee Statewide Benchmarking Average	4	5	5	TBD	TBD
	Number of permit technician / administrative / support FTEs	7	7	8	10	10
	Total number of building code FTEs	20	25	26	27	27
	Tennessee Statewide Benchmarking Average	7	7	7	TBD	TBD
	Property maintenance code enforcement FTE's	2	2	2	2	2
	Property maintenance administrative and support FTEs	0	0	0	0	0
	Number of Construction Plans Reviewed per FTE (Inspectors/Reviewer FTEs Only)	82.2	59.7	76.9	47	88
	Tennessee Statewide Benchmarking Average	86.1	103.3	104.9	TBD	TBD
	Building Inspections per FTE (Inspectors FTEs Only)	2,542	1,599	1,594	1,286	1,882
	Tennessee Statewide Benchmarking Average	1,813	1,717	TBD	TBD	TBD

*FY 2016 is YTD as of 1/31/2016 and & 2017 data is estimated.

Efficiency Measures

		2013	2014	2015	2016*	2017*
	Building Code Inspectors/Certified Plan Reviewer FTE per 1,000 Population	0.17	0.22	0.27	0.24	0.24
	<i>Tennessee Statewide Benchmarking Average</i>	<i>0.10</i>	<i>0.10</i>	<i>0.10</i>	<i>TBD</i>	<i>TBD</i>
	Revenue per Permit Issued	\$ 182	\$ 211	\$ 267	\$ 301	\$ 275
	<i>Tennessee Statewide Benchmarking Average</i>	<i>\$ 258</i>	<i>\$ 146</i>	<i>TBD</i>	<i>TBD</i>	<i>TBD</i>
	Building Code Enforcement cost per permit issued	\$ 337.86	\$ 237.72	TBD	TBD	TBD
	<i>Tennessee Statewide Benchmarking Average</i>	<i>\$ 462.46</i>	<i>\$ 403.51</i>	<i>TBD</i>	<i>TBD</i>	<i>TBD</i>
	Total building code enforcement cost per building inspection	\$ 71.23	\$ 83.95	\$ 70.34	\$ 96.06	\$ 65.63



City of Franklin, Tennessee

FY 2017 Operating Budget

Performance Measures

 Tennessee Statewide Benchmarking Average	\$ 197.26	\$ 171.38	205.84	TBD	TBD
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*FY 2016 & 2017 data estimated.

Outcome (Effectiveness) Measures

		2013	2014	2015	2016*	2017*
	Reduce the number of cases and days it takes to resolve identified property maintenance violations.					
	# of cases reported for property maintenance violations	499	566	473	297	520
	Average number of days from complaint to first inspection	N/C	2	1	2	2
	Average number of days to resolve violation	N/C	21	17.54	16.59	16.59
	Cases brought into compliance	325	580	473	297	520
	% of all Property Maintenance Violations Brought into Compliance	94.8%	102.5%	98.9%	99%	100%
	Tennessee Statewide Benchmarking Average	80.8%	91.7%	94.9%	TBD	TBD

*FY 2016 & 2017 data estimated.

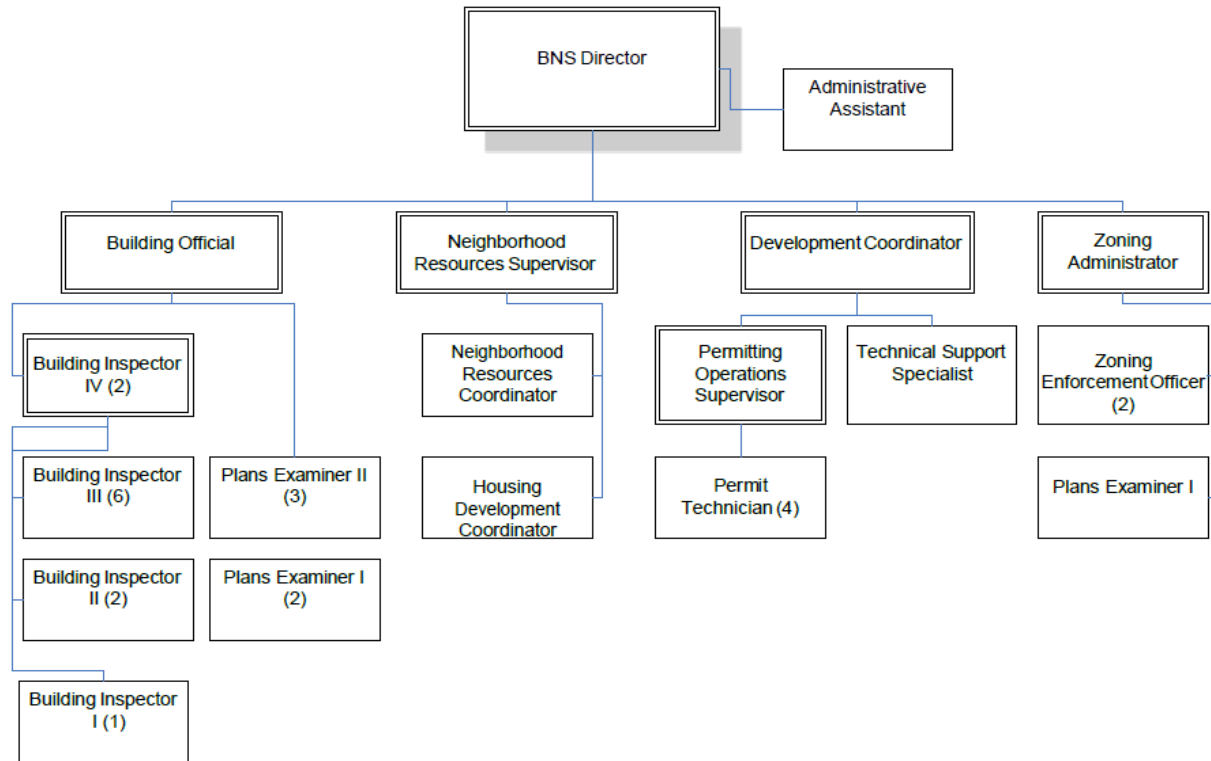
Revenue and value of building estimates for FY 2016 are estimates year to date and require further refinement.



City of Franklin, Tennessee

FY 2017 Operating Budget

Organizational Chart



Note: For detailed counts and authorized positions, please see following page entitled "Staffing by Position"



City of Franklin, Tennessee

FY 2017 Operating Budget

Staffing by Position

Position	Pay Grade	FY 2013		FY 2014		FY 2015		FY 2016		FY 2017	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
Building & Neigh. Svcs. Director	Grade K	1	0	1	0	1	0	1	0	1	0
Building Official	Grade I	1	0	1	0	1	0	1	0	1	0
Zoning & Development Coor.	Grade H	1	0	1	0	1	0	1	0	1	0
Plans Examiner III	Grade H	0	0	1	0	1	0	0	0	0	0
Building Inspector IV	Grade G	0	0	2	0	2	0	2	0	2	0
Plans Examiner II	Grade G	0	0	2	0	2	0	3	0	3	0
Zoning Administrator	Grade G	1	0	1	0	1	0	1	0	1	0
Neighborhood Resources Super.	Grade F	1	0	1	0	1	0	1	0	1	0
Housing Development Coor.	Grade F	1	0	1	0	1	0	1	0	1	0
Plans Examiner I	Grade F	0	0	2	0	2	0	3	0	3	0
Permitting Operations Supervisor	Grade F	1	0	1	0	1	0	1	0	1	0
Building Inspector III	Grade F	0	0	3	0	3	0	6	0	6	0
Building Inspector II	Grade E	0	0	4	0	5	0	2	0	2	0
Technical Support Specialist	Grade E	0	0	1	0	1	0	1	0	1	0
Zoning Enforcement Officer	Grade E	0	0	2	0	2	0	2	0	2	0
Signs/Design Standards Admin.	Grade E	1	0	0	0	0	0	0	0	0	0
Neighborhood Resources Coor.	Grade E	2	0	1	0	1	0	1	0	1	0
Building Inspector I	Grade D	0	0	1	0	1	0	1	0	1	0
Permit Technician	Grade D	4	0	3	0	3	0	4	0	4	0
Planning Associate	Grade D	0	0	1	0	1	0	0	0	0	0
Administrative Assistant	Grade D	0	0	1	0	1	0	1	0	1	0
Sr. Building Inspector	---	1	0	0	0	0	0	0	0	0	0
Sr. Building Inspector/Elect.	---	1	0	0	0	0	0	0	0	0	0
Build. Insp. - Plumb/Mech. Ex.Sr.	---	1	0	0	0	0	0	0	0	0	0
Fire Code Plans Examiner	---	1	0	0	0	0	0	0	0	0	0
Build. Inspect. - Electrical	---	0	2	0	0	0	0	0	0	0	0
Building Inspector	---	1	0	0	0	0	0	0	0	0	0
Combo Inspector - Grade 1	---	3	0	0	0	0	0	0	0	0	0
Combo Inspector - Grade 2	---	4	0	0	0	0	0	0	0	0	0
Total		26	2	31	0	32	0	33	0	33	0



City of Franklin, Tennessee

FY 2017 Operating Budget

Budget

	Actual 2014	Actual 2015	Budget 2016	Estd 2016	Budget 2017	Difference \$	%
Personnel							
Salaries & Wages	1,369,159	1,484,843	1,619,187	1,550,826	1,621,126	1,939	0.1%
Employee Benefits	606,268	550,747	610,246	605,913	677,935	67,689	11.1%
Total Personnel	1,975,427	2,035,590	2,229,433	2,156,739	2,299,062	69,629	3.1%
Operations							
Transportation Services	1,418	2,925	2,475	2,475	2,537	62	2.5%
Operating Services	8,330	2,817	5,300	5,300	5,556	256	4.8%
Notices, Subscriptions, etc.	18,417	24,871	16,232	16,085	17,260	1,028	6.3%
Utilities	29,497	22,136	27,747	27,360	28,115	368	1.3%
Contractual Services	89,272	27,409	50,000	50,000	40,450	(9,550)	-19.1%
Repair & Maintenance Services	19,559	8,860	16,400	14,000	16,250	(150)	-0.9%
Employee programs	9,416	4,147	3,872	5,200	4,300	428	11.1%
Professional Development/Travel	10,289	18,207	25,575	25,150	29,970	4,395	17.2%
Office Supplies	12,328	14,474	10,930	11,430	10,640	(290)	-2.7%
Operating Supplies	6,482	5,961	6,366	5,100	6,190	(176)	-2.8%
Fuel & Mileage	20,654	13,442	20,000	16,027	14,000	(6,000)	-30.0%
Machinery & Equipment (<\$25,000)	28,957	90,494	16,200	22,332	18,300	2,100	13.0%
Repair & Maintenance Supplies	507	7,063	-	318	-	-	0.0%
Operational Units	34,424	48,739	45,436	59,515	59,515	14,079	31.0%
Property & Liability Costs	13,321	11,869	13,210	14,796	15,536	2,326	17.6%
Permits	975	13	250	250	250	-	0.0%
Financial Fees	25	-	-	2,000	2,000	2,000	100.0%
Debt Service and Lease Payments	219	14,285	14,273	14,273	13,687	(586)	-4.1%
Total Operations	304,090	322,988	274,266	291,611	284,556	10,290	3.8%
Capital	111,511	-	-	-	-	-	0.0%
Total BNS Department	2,391,028	2,358,578	2,503,699	2,448,350	2,583,618	79,919	3.2%

Personnel

The Plans Examiner I position for the Zoning section included in the FY2016 budget has been filled. No additional personnel have been proposed for this year's budget.

Operations

BNS has implemented the Technology Fee which is intended to support technological improvements focused on providing better customer service. Our team is proposing to purchase an app that will allow construction inspectors to enter inspection results into the database in real time, allowing contractors to be notified by email or text as soon as inspections are complete.

The Development Services One Stop renovation was completed this past FY2016 and is now offering service for construction plans every Monday and Wednesday and for Land Development projects twice a month on Wednesday. This gives developers more options to pursue approvals and communicate with representatives from each of the Departments represented in the Development Review Team about their submittal in progress.

Account	Label	Actual 2014	Actual 2015	Budget 2016	YTD@2/19/2016	Estd 2016	Base 2017	Forecast 2018	Forecast 2019
	Personnel								
= 81110	REGULAR PAY	1,325,859	1,454,966	1,634,967	929,739	1,510,826	1,638,473	1,671,242	1,704,667
81120	OVERTIME PAY	43,300	29,877	40,000	12,746	40,000	40,000	40,000	40,000
81199	VACANCY ADJUSTMENT			(55,780)			(57,347)	(58,493)	(59,663)
= XWAGE	TOTAL WAGES	1,369,159	1,484,843	1,619,187	942,485	1,550,826	1,621,126	1,652,749	1,685,004
= 81410	FICA (EMPLOYER'S SHARE)	100,290	108,642	121,919	67,652	115,579	125,343	127,850	130,407
= 81420	MEDICAL PREMIUMS	335,286	376,235	406,693	202,664	405,328	468,523	538,801	585,000
= 81430	GROUP INSURANCE PREMIUMS	26,419	30,476	31,431	16,851	31,431	32,447	34,069	36,960
= 81440	EMPLOYEE INSURANCE CONTRIBUTIONS	(74,820)	(84,617)	(90,191)	(57,153)	(90,191)	(104,672)	(120,373)	(139,608)
81450	RETIREMENT CONTRIBUTIONS	183,335	102,213	120,168	124,544	124,544	135,177	155,453	175,000
81455	DEFERRED COMP MATCH	6,310	10,161	15,000	7,285	11,838	15,750	16,538	17,365
81460	UNEMPLOYMENT CLAIMS								
81470	WORKERS COMPENSATION PREMIUMS	1,814	2,707	2,826	4,984	4,984	2,967	3,116	2,967
81475	WORKERS COMPENSATION CLAIMS	25,234	2,530						
81482	CARALLOWANCE	2,400	2,400	2,400	1,477	2,400	2,400	2,400	2,400
= XBEN	TOTAL BENEFITS	606,268	550,747	610,247	368,304	605,913	677,935	757,854	810,491
= XPER	TOTAL PERSONNEL	1,975,427	2,035,590	2,229,434	1,310,789	2,156,739	2,299,061	2,410,603	2,495,495
	Operations								
! 82110	MAILING & OUTBOUND SHIPPING SERVICES	1,200	2,580	2,060	1,184	2,060	2,122	2,164	2,207
82120	FREIGHT FOR INBOUND PURCHASED ITEMS		156						
82130	VEHICLE LICENSES & TITLES	218	189	200		200	200	200	200
82140	VEHICLE TOW-IN SERVICES			215		215	215	215	215
= XTRC	TOTAL TRANSPORTATION CHARGES	1,418	2,925	2,475	1,184	2,475	2,537	2,579	2,622
82210	PRINTING & COPYING SERVICES, OUTSOURCED	6,141	2,195	4,000	2,761	4,000	4,240	4,325	4,412
82220	ARCHIVING/RECORDS MANAGEMENT SERVICES	500		500		500	500	510	525
82230	TRANSCRIPTION FEES		113						
82235	TESTING & PHYSICALS	1,689	509	800	769	800	816	832	849
= XOPFV	TOTAL OPERATING SERVICES	8,330	2,817	5,300	3,530	5,300	5,556	5,667	5,785
! 82310	LEGAL NOTICES	457	1,186	800	955	1,200	1,500	1,530	1,560
+ 82350	DUES FOR MEMBERSHIPS	1,920	2,531	3,005		3,710	4,285	4,285	4,285
1	Tennessee building Officials Association (TBOA)			100		100	100	100	100
11	National Fire Protection Association (NFPA)								
12	ACCA			100					
13	Various		2,531	50					
14	Permit Tech Membership Fees	1,920		200			200	200	200
15	Neighborhood Resource Coordinator Membership Fees			150			150	150	150
16	ASFPM			225			225	225	225
2	Middle Tennessee Code Officials Association (MTCOA)			100		100	100	100	100
3	International Code Council (ICC)			230		1,240	1,240	1,240	1,240
4	International Association of Electrical Inspectors (IAEI)			1,000		720	720	720	720
5	TN Plumbing & Mechanical Inspectors Association (TPMIA)			50		50	50	50	50
6	Wholesale Business Membership (Sam's Club)			35		35	35	35	35
7	American Society of Landscape Architects (ASLA)			435		435	435	435	435
8	American Planning Association (APA - Marsh & Pike)			330		1,030	1,030	1,030	1,030
9	ASHRAE								
*	Amount missing from detail								
+ 82355	PROFESSIONAL STANDARDS / ACCREDITATION	2,541	6,368	7,529		6,975	7,275	7,425	7,575

Account	Label	Actual 2014	Actual 2015	Budget 2016	YTD@2/19/2016	Estd 2016	Base 2017	Forecast 2018	Forecast 2019
1	IOC Testing			5,150		5,150	5,450	5,600	5,750
2	state certifications -3			824		270	270	270	270
4	Various								
6	Council of Landscape Architects Registration Board	2,541	6,368						
7	State of Tennessee - Molly			175		175	175	175	175
8	Tennessee Professional Privilege Tax			320		320	320	320	320
9	ASFPM Testing			1,060		1,060	1,060	1,060	1,060
*	Amount missing from detail								
82360	PUBLIC RELATIONS & EDUCATION (CITY SPONSORED)	172	48	250		250	250	250	250
82370	PROMOTIONS & SPECIAL EVENTS (NOT CITY SPONSORED)	90	10,050	250		250	250	250	250
82390	PUBLICATIONS, NON-TRAINING	13,237	4,688	4,398		3,700	3,700	14,000	4,500
1	Adopt 2012 Code Series								
2	Routine Manual Purchaes	13,237	4,688	4,398		3,700	3,700	14,000	4,500
3	Adopt NEC 2011 Series								
*	Amount missing from detail								
=	TOTAL NOTICES, SUBSCRIPTIONS, PUBLICITY	18,417	24,871	16,232	955	16,085	17,260	27,740	18,420
82435	SOLID WASTE SERVICE	40	47	40	33	60	60	60	60
82450	TELEPHONE SERVICE	4,283	3,427	4,017	2,025	4,000	4,250	4,500	4,750
82451	800 MHZ ACCESS LINE SERVICE	1,269	1,285	1,030	836	1,200	1,225	1,250	1,275
82455	CELLULAR TELEPHONE SERVICE	19,666	13,355	18,540	8,034	18,000	18,400	18,800	19,200
82470	INTERNET & RELATED SERVICES	4,239	4,022	4,120	2,543	4,100	4,180	4,260	4,340
=	TOTAL UTILITIES	29,497	22,136	27,747	13,471	27,360	28,115	28,870	29,625
82510	COMPUTER SERVICES						20,000	20,000	20,000
2	Various								
3	IDT						20,000	20,000	20,000
*	Amount missing from detail								
82560	CONSULTANT SERVICES	62,374	17,029	30,000		30,000			
1	Housing Study	62,374	17,029						
2	ICMA Local Government Customer Service Workshop								
3	Infor Consulting								
4	Technology Fee Services			30,000		30,000			
*	Amount missing from detail								
82580	OTHER CONSULTANT / PASS THROUGH								
82590	OTHER CONTRACTUAL SERVICES	26,898	10,380	20,000		20,000	20,450	20,900	21,350
1	Property Maintenance			8,000		8,000	8,200	8,400	8,600
2	Demolition of structures			12,000		12,000	12,250	12,500	12,750
3	Various	26,898	10,380						
*	Amount missing from detail								
=	TOTAL CONTRACTUAL SERVICES	89,272	27,409	50,000		50,000	40,450	40,900	41,350
82610	VEHICLE REPAIR & MAINTENANCE SERVICES	13,404	5,254	10,000	6,011	10,000	10,250	10,500	10,750
82620	EQUIPMENT REPAIR & MAINTENANCE SERVICES	5,730	3,606	6,400	1,147	4,000	6,000	6,000	6,000
82660	BUILDING REPAIR & MAINTENANCE SERVICES	50							
82680	OTHER REPAIR & MAINTENANCE SERVICES	375							
=	TOTAL REPAIR & MAINTENANCE SERVICES	19,559	8,860	16,400	7,158	14,000	16,250	16,500	16,750
82750	EMPLOYEE RECOGNITION/RECEPTIONS	2,247	8	1,272	61	1,000	1,300	1,325	1,350
82780	TRAINING, OUTSIDE	7,169	4,139	2,600	2,452	4,200	3,000	3,200	3,400
=	TOTAL EMPLOYEE PROGRAMS	9,416	4,147	3,872	2,513	5,200	4,300	4,525	4,750
82810	REGISTRATIONS	3,215	7,010	8,405		7,900	8,920	9,030	9,140
1	ICC National Conference			2,000		2,000	2,050	2,100	2,150
10	Various	3,215	7,010	500					
11	IAEI Regional Conference			1,250		1,250	1,250	1,250	1,250
2	TBOA Regional Conference			1,000		1,000	1,200	1,200	1,200

Account	Label	Actual 2014	Actual 2015	Budget 2016	YTD@2/19/2016	Estd 2016	Base 2017	Forecast 2018	Forecast 2019
3	Local Training Opportunities - Continuing Education			2,000		2,000	2,120	2,180	2,240
4	APA National conf x1								
5	ASLA National Conference			500		500	500	500	500
6	TSLA conf x1			500		500	500	500	500
8	NRC Conference			155		150	300	300	300
9	Permit Tech trng conf - 1			500		500	1,000	1,000	1,000
*	Amount missing from detail								
82820	GROUND TRANSPORTATION (OUTSIDE WILLIAMSON COUNTY)	1,481	503	500	91	500	500	500	500
+	AIR TRAVEL	749	3,628	5,300		5,500	7,820	7,380	7,940
1	ICC National Conference			2,000		2,000	2,120	2,180	2,240
2	APA National Conf - LA						500		500
3	ASLA Conference - Molly			500		500	500	500	500
4	Permit Tech Conference						1,000	1,000	1,000
5	Various	749	3,628	300					
6	IAEI Regional conference			2,500		2,500	2,500	2,500	2,500
7	Trips to Communities - Continuous Improvement Program					500	1,200	1,200	1,200
*	Amount missing from detail								
+	LODGING	3,539	5,594	9,250		9,250	10,550	10,775	11,000
1	Various	3,539	5,594						
2	ASLA National Conference			500		500	1,500	1,550	1,600
3	ICC National Conference			2,500		2,500	2,650	2,725	2,800
4	IAEI Regional Conference			2,500		2,500	2,550	2,600	2,650
5	Permit Tech Conference			1,000		1,000	1,200	1,200	1,200
6	NRC Conference			500		500	500	500	500
7	TBOA Regional Conference			1,250		1,250	1,350	1,400	1,450
8	TSLA Regional Conference								
9	Trips to Communities - Continuous Improvement Program			1,000		1,000	800	800	800
*	Amount missing from detail								
82850	MEALS (OUTSIDE WILLIAMSON COUNTY)	1,277	1,381	2,120	449	2,000	2,180	2,240	2,300
+	OTHER TRAVEL EXPENSES	28	91						
2	Various	28	91						
3	Line Item 3								
*	Amount missing from detail								
=	TOTAL PROFESSIONAL DEVELOPMENT/TRAVEL	10,289	18,207	25,575	540	25,150	29,970	29,925	30,880
Budget & Finance Committee March 10, 2016									
83110	OFFICE SUPPLIES	5,097	4,530	6,540	1,579	6,000	6,200	6,400	6,600
83120	OFFICE DÉCOR ITEMS (OTHER THAN FURNITURE)	1,546	76	1,060		500	1,000	1,000	1,000
83130	EMPLOYEE BENEVOLENCE ITEMS	173		530	155	530	540	550	560
83140	MEALS & FOOD (INSIDE WILLIAMSON COUNTY)	5,512	9,868	2,800	3,844	4,400	2,900	3,000	3,100
=	TOTAL OFFICE SUPPLIES	12,328	14,474	10,930	5,578	11,430	10,640	10,950	11,260
83220	TRAINING SUPPLIES	1,719		2,266		1,000	2,240	2,280	2,320
83260	UNIFORMS PURCHASED	3,328	4,832	3,300	1,865	3,300	3,350	3,400	3,450
+	CONSUMABLE TOOLS	1,435	1,129	800		800	600	700	800
1	Inspector Equipment - Replacement			500		500	600	700	800
2	Inspector Equipment - New			300		300			
3	Various	1,435	1,129						
*	Amount missing from detail								
83290	OTHER OPERATING SUPPLIES								
=	TOTAL OPERATING SUPPLIES	6,482	5,961	6,366	1,865	5,100	6,190	6,380	6,570
83310	GASOLINE & DIESEL FOR FLEET (INSIDE WILLIAMSON COUNTY)	20,654	13,442	20,000	3,987	16,000	14,000	20,000	22,000
83320	MILEAGE (INSIDE WILLIAMSON COUNTY)				27	27			
=	TOTAL FUEL & MILEAGE	20,654	13,442	20,000	4,014	16,027	14,000	20,000	22,000
83510	FURNITURE, FIXTURES (<\$25,000)	11,335	1,516				1,500	1,500	1,500
1	Cubicle purchase for Plans Examiner area								

Account	Label	Actual 2014	Actual 2015	Budget 2016	YTD@2/19/2016	Est'd 2016	Base 2017	Forecast 2018	Forecast 2019
2	Various	11,335	1,516			4,832	1,500	1,500	1,500
3	Furniture Associated with One Stop								
*	Amount missing from detail								
+	VEHICLES (<\$25,000)		42,877						
1	Equinox 32 MPG Replacement Inspector Vehicles (\$40,458 to lease)								
2	2015 - Equinox (2 Vehicles) (move to lease)		42,877						
*	Amount missing from detail								
+	MACHINERY & EQUIPMENT (<\$25,000)	2,849	12,766						
2	Computer Truck Mount Brackets								
3	Various	2,849	12,766						
4	Copier Replacement (move to lease)								
5	Desktop Scanners (move to lease)								
*	Amount missing from detail								
+	COMPUTER HARDWARE (<\$25,000)	14,505	33,335	15,000		15,000	15,500	16,000	16,500
1	Computer Replacements (move to lease in 2015)			15,000		15,000	15,500	16,000	16,500
2	Laptop Replacements								
3	Various	14,505	33,335						
4	32 in. Monitors for personnel looking at digital plans								
5	Conference Room Displays - from previous budget								
6	Computers - New Personnel (move to lease)								
*	Amount missing from detail								
83550	COMPUTER SOFTWARE (<\$25,000)	268		1,200	2,124	2,500	1,300	1,400	1,500
=	TOTAL MACHINERY & EQUIPMENT (<\$25,000)	28,957	90,494	16,200	2,124	22,332	18,300	18,900	19,500
	VEHICLE PARTS & SUPPLIES	140							
83610									
83620	EQUIPMENT PARTS & SUPPLIES	367	7,063		318	318			
83660	BUILDING MAINTENANCE SUPPLIES				(40)				
=	TOTAL REPAIR & MAINTENANCE SUPPLIES	507	7,063		278	318			
	GRANT PROGRAMS	34,424	48,739	45,436		59,515	59,515	59,515	59,515
1	Emergency Shelter Grant	34,424	48,739	45,436		59,515	59,515	59,515	59,515
2	Hazard Mitigation Program, Ph 1								
3	Hazard Mitigation Program, Ph 2								
*	Amount missing from detail								
=	TOTAL OPERATIONAL UNITS	34,424	48,739	45,436		59,515	59,515	59,515	59,515
	PROPERTY INSURANCE	746	923	927	1,223	1,223	1,284	1,348	1,425
85111	FRAUD INSURANCE								
85112	INLAND MARINE INSURANCE	191	274	306					
85113	AUTO PHYSICAL DAMAGE	332	231	249	115	249	261	275	290
85114	LIABILITY INSURANCE	4,149	4,581	4,722	6,248	6,248	6,560	6,888	7,250
85115	E&O LIABILITY INSURANCE	2,450	1,977						
85116	VEHICLE LIABILITY INSURANCE	4,922	5,057	5,469	5,594	5,594	5,874	6,167	6,400
85117	LAW ENFORCEMENT LIABILITY INSURANCE								
85118	UMBRELLA LIABILITY			1,537	1,482	1,482	1,556	1,634	1,695
85119	PROPERTY DAMAGE COSTS		(1,224)						
85120	PHYSICAL DAMAGE CLAIMS/DEDUCTIBLES								
85121	VEHICLE LIABILITY CLAIMS/DEDUCTIBLES	481							
85122	SURETY/NOTARY BONDS	50	50						
=	TOTAL PROPERTY & LIABILITY COSTS	13,321	11,869	13,210	14,662	14,796	15,535	16,312	17,060
	BUILDING & OFFICE RENTAL		5,276						
85220			5,276						
=	TOTAL RENTALS		5,276						
	STATE FEES	975		250		250	250	250	250
85320									
85340	RECORDING & FILING FEES		13						
=	TOTAL PERMITS	975	13	250		250	250	250	250

Account	Label	Actual 2014	Actual 2015	Budget 2016	YTD@2/19/2016	Est'd 2016	Base 2017	Forecast 2018	Forecast 2019
85530	E-COMMERCE FEES				1,474	2,000	2,000	2,000	2,000
85550	CASH SHORT/OVER	25							
=	TOTAL FINANCIAL FEES	25			1,474	2,000	2,000	2,000	2,000
+	LEASE/LOAN PRINCIPAL		13,895	14,044		14,044	13,613		
1	2014 - Equinox 32 MGP Inspector Replacement Vehicles		13,895	14,044		14,044	13,613		
2	2015 - Equinox (2 Vehicles) (\$44,200)								
3	2015 - Copier Replacement (\$16,000)								
4	2015 - Desktop Scanners (\$4,200)								
5	2015 - computer replacements (\$11,000)								
6	2015 - computers - new personnel (\$9,600)								
*	Amount missing from detail								
+	LEASE/LOAN INTEREST	219	390	229		229	74		
1	2014 - Equinox 32 MGP Inspector Replacement Vehicles	219	390	229		229	74		
2	2015 - Equinox (2 Vehicles) (\$44,200)								
3	2015 - Copier Replacement (\$16,000)								
4	2015 - Desktop Scanners (\$4,200)								
5	2015 - computer replacements (\$11,000)								
6	2015 - computers - new personnel (\$9,600)								
*	Amount missing from detail								
=	TOTAL DEBT SERVICE	219	14,285	14,273		14,273	13,687		
=	TOTAL OPERATIONS	304,090	322,988	274,266	59,346	291,611	284,555	291,014	288,337
	Capital								
+	LAND ACQUIRED	111,511							
1	Hazard Mitigation, Phase 1	111,511							
2	Hazard Mitigation, Phase 2								
*	Amount missing from detail								
=	TOTAL LAND	111,511							
=	TOTAL CAPITAL	111,511							
=	TOTAL EXPENDITURES	2,391,028	2,358,578	2,503,700	1,370,135	2,448,350	2,583,616	2,701,617	2,783,832



City of Franklin, Tennessee

FY 2017 Operating Budget Request

Program Enhancement Summary

<u>Priority</u>	<u>Request</u>	<u>Compensation</u>	<u>Benefits</u>	<u>Expenses</u>	<u>Total</u>	<u>Funded</u>
Building & Neighborhood Services						
1	Vehicle Replacement x2 (Mid-size SUV)	\$ -	\$ -	\$ 45,150	\$ 45,150	\$ -
2	Technology Fee Enhancements	\$ -	\$ -	\$ 78,600	\$ 78,600	\$ -
3	Housing Reserve Fund Replenishment	\$ -	\$ -	\$ 55,729	\$ 55,729	\$ -
Total		\$ -	\$ -	\$ 179,479	\$ 179,479	\$ -
		<u>Compensation</u>	<u>Benefits</u>	<u>Expenses</u>	<u>Total</u>	
Total G/F Requests		\$ -	\$ -	\$ 179,479	\$ 179,479	\$ -

FY2017 PROGRAM ENHANCEMENT REQUEST FORM



Department Priority: 1 of 3

Department: 41900 BUILDING & NEIGHBORHOOD SERVICES
 Division:
 Title: Vehicle Replacement x2 (Mid-size SUV)

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY17 Only)	Ongoing Annual Cost (FY17 & Future)	TOTAL FY17 Request
<u>Compensation</u>			
			\$0
			\$0
<u>Benefits</u>			
<i>Benefits auto-calculated at 30% of compensation -->></i>			
	\$0	\$0	\$0
<u>Expenses</u>			
89520 VEHICLES (>\$25,000)	\$45,150		\$45,150
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$45,150	\$0	\$45,150

PURPOSE / DESCRIPTION OF REQUEST

This request is for routine replacement of two vehicles in the BNS fleet. Currently, we have 19 vehicles with a planned replacement time period of eight years. The replacement vehicles are anticipated to be the Chevy Equinox.

The vehicles scheduled for replacement are listed below:

2002 Chevy Trailblazer	14 years	Repair to four wheel drive system underway
2004 Chevy P/U	12 years	

SERVICE IMPLICATION

Failure to approve this request may require an increased number of vehicles to be purchased in future budget years. Eleven out of 19 vehicles are older than the target eight years and the purchase of 2 vehicles would keep as many vehicles above 8 years as below. The current schedule provides predictability in budgeting and prevents an overwhelming request from being made in any one budget year. As the vehicles age, they become less reliable, cost more to maintain, and prevent services from being delivered when they are down for repair.

Department:	41900 BUILDING & NEIGHBORHOOD SERVICES
Division:	
Title:	Technology Fee Enhancements

REQUESTED PROGRAM ENHANCEMENT FUNDING

PURPOSE / DESCRIPTION OF REQUEST

- Create and make available Project Detail Report that provides detailed information about review and approval process of a single project
- Add new functionality to access “related records” from project information page
- Update to Planning project workflows

IDT interface improvements will improve ability to apply for permits online as well as submit plans for review. Currently 100% of permit applications received by the BNS team are reviewed utilizing this web interface.

FY2017 PROGRAM ENHANCEMENT REQUEST FORM



Department Priority: 3 of 3

Department: 41900 BUILDING & NEIGHBORHOOD SERVICES
 Division:
 Title: Housing Reserve Fund Replenishment

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY17 Only)	Ongoing Annual Cost (FY17 & Future)	TOTAL FY17 Request
<u>Compensation</u>			
			\$0
			\$0
<u>Benefits</u>			
<i>Benefits auto-calculated at 30% of compensation -->></i>			
	\$0	\$0	\$0
<u>Expenses</u>			
84950 GRANT PROGRAMS	\$55,729		\$55,729
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$55,729	\$0	\$55,729

PURPOSE / DESCRIPTION OF REQUEST

The City of Franklin receives grant money in support of Affordable/Fair Housing initiatives. A portion of these funds is allowed to be used to offset the City's administrative expenses. This year, the allowable administrative allocation totaled \$55,729. The two sources were the Emergency Shelter Grant (\$2,804) and CDBG program (\$52,925). With this budget, it is proposed the Mayor and Board of Aldermen consider appropriating, from the general fund to the Housing Reserve, an amount equal to the administrative fees we receive from these two grant programs to replenish and help sustain the Housing Reserve. This past year, the Housing Reserve balance has been reduced from \$270,975 to \$56,563.

The Housing Reserve currently receives funds from the voluntary Water and Sanitary Sewer Roundup Program and from the Fees in Lieu paid as a part of the Inclusionary Housing program from existing developments that request an increase density (Municipal Code Title 21, Chapters 4 and 7). The funding from the Roundup program has historically been less than \$500 per year. It is not anticipated requests for increases in density to existing, approved developments will generate any meaningful funding in the foreseeable future.

SERVICE IMPLICATION

Replenishing the Housing Reserve will allow the City to act in support of Affordable Housing projects by assisting with off-setting development costs and fees in accordance with the Title 21 of the Municipal Code.



City of Franklin, Tennessee
FY 2017 Operating Budget Request

**Community Development
Block Grant (CDBG)
Fund**



City of Franklin, Tennessee - **FY 2017 Budget Request** **Community Development Block Grant (CDBG) Fund**

Outline

- **Purpose of Department**
- **Budget Request & Goals**



City of Franklin, Tennessee - FY 2017 Budget Request **Community Development Block Grant (CDBG) Fund**

Purpose of Department

The Community Development Block Grant is funded by the Department of Housing and Urban Development based on an annual formula provided by HUD. Under the formula guideline the City receives about Two-Hundred and Fifty Thousand Dollars annually (\$250,000). To date the City of Franklin has received approximately Two-Million Dollars (\$2,000,000) which has been used for emergency rehabilitation of about 66 homes within the City of Franklin for our elderly and low income residents, furthering Fair Housing education, new construction of single family homes within the Hard Bargain and Natchez neighborhoods and administering homeless assistance on an as-needed basis.

The City continues to build strong relationships within the community and with the existing non-profits.



City of Franklin, Tennessee - FY 2017 Budget Request

Community Development Block Grant (CDBG) Fund

Budget Request & Goals

	2014	2015	2016		2017	2016 v. 2017	
	Actual	Actual	Budget	Estimated	Budget	\$	%
Beginning Fund Balance	23,545	23,717	20,211	20,211	27,917	7,706	38.13%
Revenues	198,920	448,200	274,806	274,556	280,560	5,754	2.09%
Expenditures	198,748	451,706	274,706	266,850	286,975	12,269	4.47%
Ending Balance	23,717	20,211	20,311	27,917	21,502	1,191	5.86%

- Prepare an Annual Action Plan and a Consolidated Annual Performance Evaluation Report for public review & BOMA approval.
- Efforts may include rehabilitation of homes, new construction, neighborhood signs and/or land acquisition for the purpose of building affordable single family homes.



City of Franklin, Tennessee

FY 2017 Operating Budget

Community Development Block Grant Fund

Budget Summary

	2014	2015	2016		2017	2016 v. 2017	
	Actual	Actual	Budget	Estimated	Budget	\$	%
Beginning Fund Balance	23,545	23,717	20,211	20,211	27,917	7,706	38.13%
Revenues	198,920	448,200	274,806	274,556	280,560	5,754	2.09%
Expenditures	198,748	451,706	274,706	266,850	286,975	12,269	4.47%
Ending Balance	23,717	20,211	20,311	27,917	21,502	1,191	5.86%

Fund Summary

The Community Development Block Grant is funded by the Department of Housing and Urban Development based on an annual formula provided by HUD. Under the formula guideline the City receives about Two-Hundred and Fifty Thousand Dollars annually (\$250,000). To date the City of Franklin has received approximately Two-Million Dollars (\$2,000,000) which has been used for emergency rehabilitation of about 66 homes within the City of Franklin for our elderly and low income residents, furthering Fair Housing education, new construction of single family homes within the Hard Bargain and Natchez neighborhoods and administering homeless assistance on an as-needed basis.

The City continues to build strong relationships within the community and with the existing non-profits.

Fund Goals

Acting within the HUD guidelines the City prepares an Annual Action Plan and a Consolidated Annual Performance Evaluation Report that reflect the goals of the coming year and the completion of projects from the previous fiscal year. These plans are presented in public meetings for review and comment by the public and ultimately presented and approved by the Board of Mayor and Alderman.

Using the CDBG funds the City will continue to further our partnership with the development community and non-profits toward providing improvement within our community for a variety of different needs. These may include concentrated rehabilitation of homes, new construction, neighborhood signs and land acquisition for the purpose of building affordable single family homes.



City of Franklin, Tennessee **FY 2017 Operating Budget**

Organizational Chart

There is no organization chart associated with the Community Development Block Grant Fund. It is supervised by personnel in the Building & Neighborhood Services Department.

Staffing by Position

There are no staff formally budgeted within the CDBG Fund. Operations of the fund are maintained by the City's Housing Development Coordinator. That position is budgeted within the Building and Neighborhood Services department.



City of Franklin, Tennessee

FY 2017 Operating Budget

Budget

	Actual 2014	Actual 2015	Budget 2016	Estd 2016	Budget 2017	Difference	
						\$	%
Beginning Fund Balance	23,545	23,717	20,211	20,211	27,917	7,706	38.1%
Revenues							
CDBG GRANT (FEDERAL)	198,747	223,787	274,706	274,406	280,410	5,704	2.1%
INTEREST INCOME	173	251	100	150	150	50	50.0%
OTHER REVENUES		224,162	-			-	0.0%
CONTRIBUTIONS - OTHERS	-	-	-	-	-	-	0.0%
Total Available Funds	198,920	448,200	274,806	274,556	280,560	5,754	2.1%
Expenses (Operations)							
MAILING & OUTBOUND SHIPPING SERVIC	-	-	175	175	175	-	0.0%
PRINTING & COPYING SERVICES, OUTSOU	-	-	250	100	100	(150)	-60.0%
LEGAL NOTICES	34	-	75	75	200	125	166.7%
CONSULTANT SERVICES	36,149	44,541	25,000	25,000	5,000	(20,000)	-80.0%
OTHER CONTRACTUAL SERVICES	74,223	50,339	97,706	120,000	160,000	62,294	63.8%
BUILDING REPAIR & MAINTENANCE SERV	65,901	94,878	150,000	120,000	120,000	(30,000)	-20.0%
TRAINING, OUTSIDE	-	326	1,500	1,500	1,500	-	0.0%
IN LIEU OF AFFORDABLE HOUSING COSTS		224,162	-	-	-	-	0.0%
GRANT PROGRAMS	22,441	37,460	-	-	-	-	0.0%
Total Expenditures	198,748	451,706	274,706	266,850	286,975	12,269	4.5%
Ending Fund Balance	23,717	20,211	20,311	27,917	21,502	1,191	5.9%

Account	Label	Actual 2014	Actual 2015	Budget 2016	YTD@2/19/2016	Estd 2016	Base 2017	Forecast 2018	Forecast 2019
	Available Funds								
33580	CDBG GRANT (FEDERAL)	198,747	223,787	274,706	208,083	274,406	280,410	285,000	290,000
=	XINTG	198,747	223,787	274,706	208,083	274,406	280,410	285,000	290,000
36100	INTEREST INCOME	173	251	100	113	150	150	150	150
=	XUMP	173	251	100	113	150	150	150	150
25100	BEGINNING FUND BALANCE	23,545	23,717	21,513	21,513	21,513	27,917	21,502	9,677
=	XCC	23,545	23,717	21,513	21,513	21,513	27,917	21,502	9,677
=	XREV	222,465	247,755	296,319	229,709	296,069	308,477	306,652	299,827

Account	Label	Actual 2014	Actual 2015	Budget 2016	YTD@2/19/2016	Estd 2016	Base 2017	Forecast 2018	Forecast 2019
	Operations								
82110	MAILING & OUTBOUND SHIPPING SERVICES			175		175	175	175	175
=	XTRC			175		175	175	175	175
	TOTAL TRANSPORTATION CHARGES								
82210	PRINTING & COPYING SERVICES, OUTSOURCED			250		250	100	100	100
82310	LEGAL NOTICES	34		75		75	200	200	200
=	XNSP	34		75		75	200	200	200
	TOTAL NOTICES, SUBSCRIPTIONS, PUBLICITY								
82560	CONSULTANT SERVICES	36,149	44,541	25,000	12,500	25,000	5,000	5,000	5,000
!	82599	110,372	50,339	122,706	63,342	120,000	160,000	170,000	170,000
=	XCTS	146,521	94,880	147,706	75,842	145,000	165,000	175,000	175,000
	TOTAL CONTRACTUAL SERVICES								
82660	BUILDING REPAIR & MAINTENANCE SERVICES	65,901	94,878	150,000	120,000	120,000	120,000	120,000	120,000
=	XRMSV	65,901	94,878	150,000	120,000	120,000	120,000	120,000	120,000
	TOTAL REPAIR & MAINTENANCE SERVICES								
82780	TRAINING, OUTSIDE		326	1,500		1,500	1,500	1,500	1,500
=	XEPG		326	1,500		1,500	1,500	1,500	1,500
	TOTAL EMPLOYEE PROGRAMS								
84640	IN LIEU OF AFFORDABLE HOUSING COSTS		224,162						
84950	GRANT PROGRAMS		37,460						
=	XOP	212,456	190,084	299,456	195,842	266,750	286,875	296,875	296,875
	TOTAL OPERATIONS								
=	XTOT	212,456	190,084	299,456	195,842	266,750	286,875	296,875	296,875
	TOTAL EXPENDITURES								



City of Franklin, Tennessee
FY 2017 Operating Budget

Economic Development

Eric Stuckey, City Administrator



City of Franklin, Tennessee - FY 2017 Budget Request

Economic Development

Outline

- Purpose of Fund**
- Summary**



City of Franklin, Tennessee - FY 2017 Budget Request

Economic Development

Purpose of Department

This department is used to identify payments specifically related to economic development. An allocation is made for economic development of \$25,000 plus an additional amount for the Greater Nashville Regional Council of \$14,400. Membership to the Nashville Area Chamber of Commerce is \$3,000 and the Metropolitan Planning Organization is budgeted at \$7,811. \$20,000 is included for continued funding of the business retention program being conducted by the Economic Development Office with the new Chamber of Commerce.

An additional allocation for the Williamson County Convention and Visitors Bureau is budgeted in the Hotel Tax Fund.



City of Franklin, Tennessee - FY 2017 Budget Request

Economic Development

Budget Summary

	2014	2015	2016		2017	2016 v. 2017	
	Actual	Actual	Budget	Estimated	Budget	\$	%
Expenditures	52,811	32,811	70,008	70,008	70,211	203	0.3%
Economic Development	52,811	32,811	70,008	70,008	70,211	203	0.3%

Note: Budget may be modified slightly moving forward.

Summary of Performance Measures

Economic Development activities are important in two of the four (4) themes of the strategic plan



Quality Life Experiences



Sustainable Growth & Economic Prosperity

Work will continue in FY 2017 to meet FranklinForward goals through means of Economic Development.



City of Franklin, Tennessee

FY 2017 Operating Budget

Economic Development

Eric Stuckey, City Administrator

Budget Summary

	2014 Actual	2015 Actual	2016		2017 Budget	2016 v. 2017	
			Budget	Estimated		\$	%
Expenditures	52,811	32,811	70,008	70,008	70,211	203	0.3%
Economic Development	52,811	32,811	70,008	70,008	70,211	203	0.3%

Department Summary

This department is used to identify payments specifically related to economic development. An allocation is made for economic development of \$25,000 plus an additional amount for the Greater Nashville Regional Council of \$14,400. Membership to the Nashville Area Chamber of Commerce is \$3,000 and the Metropolitan Planning Organization is budgeted at \$7,811. \$20,000 is included for continued funding of the business retention program being conducted by the Economic Development Office with the new Chamber of Commerce.

An additional allocation for the Williamson County Convention and Visitors Bureau is budgeted in the Hotel Tax Fund.



City of Franklin, Tennessee FY 2017 Operating Budget

Performance Measures

How a community utilizes its resources must be governed in accordance with its citizens wishes and its plans for the future. Therefore, the City of Franklin has established **FranklinForward : A Vision for 2033**. This Strategic Plan has specific and demonstrable objectives for each department which, when achieved individually, will cohesively move Franklin forward to meet the challenges and demands of the future.

Each budget has a series of performance measures and benchmarks attached to it which demonstrate the workload, effectiveness and outcome of taxpayer support for the annual operations of the City of Franklin and its pursuit of the goals of the Strategic Plan. Together, these measures demonstrate a proper and diligent use of taxpayer dollars in the pursuit of a greater community.



FranklinForward : A Vision for 2033 | Objectives for Developing a Strategic Plan

Quality of Life Experiences



Creating desirable life experiences: Franklin will continue to be a destination to live and work that ranks among the best in the nation.

Goal: To remain below the national Cost of Living Index of 100.

Baseline: 89 on index of 100 (Williamson County Chamber of Commerce).

Goal: To improve ranking as one of the best cities for start-up businesses in the United States.

Baseline: Ranked top 50 in the nation (http://images.businessweek.com/ss/09/03/0327_smallcity_startups/43.htm).

Sustainable Growth & Economic Prosperity



Franklin will pursue growth and development that embraces its historic context and encourages revenue generation.

Opportunities for increasing tourism experiences.

Goal: To increase tourist visits to Franklin.

Baseline: Carnton Plantation, Carter House and Lotz House had 80,000 visitors in 2012 (www.carnton.org).

Goal: To increase the number of participants in conventions, conferences, and meetings in the Conference Center

Baseline: [Need 2012 fiscal year data on number of participants or equivalent proxy]

Opportunities for revenue enhancements through tourism and sales revenues.

Goal: To increase the revenue generated from Hotel/Motel taxes.

Baseline: Franklin received \$2,193,109.16 in Hotel/Motel Tax for the 2012 Fiscal Year (Department of Finance)

Goal: To increase sales tax revenue money greater than the annual state-wide sales tax growth.

Baseline: \$24.197 million in sales tax revenues were collected by the City of Franklin in 2012. (Financial Reports from City Finance Department)

Goal: Franklin will increase revenue over expenditures from conventions, meetings, and trade shows at the Conference Center

Baseline: [Review Conference Center data for appropriate metrics]

Franklin will expand and retain business and job opportunities within the community as well as the county.

Encourage job growth and retention within the city.

Goal: To increase the number of jobs in the city over the previous year.

Baseline: Franklin reported 33,750 total employment in June 2013. [Civilian Labor Force Summary, Labor Monthly Report, July 2013].



City of Franklin, Tennessee

FY 2017 Operating Budget

Performance Measures

Goal: To decrease the unemployment rate within the city over the previous year below the county and state levels.

Baseline: Franklin's unemployment rate for 2013 was 5.5%. County rate for same period was 5.8% and state rate was 8.5% (both of which included Franklin rate) (Source: Civilian Labor Force Summary, Labor Monthly Report, July 2013).

Encourage expansion and retention of business opportunities in the City of Franklin.

Goal: To increase the net number of business licenses within the city over the previous year.

Baseline: Franklin issued 427 new business licenses in FY2012 (Revenue Management)

Baseline: Franklin has 5,302 total active business licenses in 2012 (2012 Development Report).

Goal: To increase the number of small businesses over the previous year.

Baseline: Franklin has X number of small businesses. Williamson County has 5,910 businesses with <100 employees. (2010 Census for Williamson County)

Goal: To increase the number of businesses with more than 100 employees over the previous year.

Baseline: Franklin has 50 businesses with more than 100 employees (Williamson County Chamber of Commerce).

Goal: To increase the success of Fortune 1000 companies located in Franklin over the previous year.

Baseline: The number of local people employed by Fortune 1000 companies in Franklin was 11,971 (2012).

Goal: To reduce retail and commercial vacancy rates within Franklin to 30% or less than Nashville MSA rate.

Baseline: Franklin retail and commercial vacancy rate for 3rd Q 2013 was 3.8%. Nashville MSA rate was 9.4%.

Target of 30% of Nashville rate is 6.58% (Source: Cassidy Turley Office Market Snapshot, @ WilliamsonProsper.com)

Key:	Strategic Plan: FranklinForward	
	Sustainable Franklin	
	Tennessee Municipal Benchmarking Project	

Workload (Output) Measures

		2013	2014	2015	2016*	2017*
	TBD					

Efficiency Measures

		2013	2014	2015	2016*	2017*
	TBD					

Outcome (Effectiveness) Measures

		2013	2014	2015	2016*	2017*
Creating desirable life experiences: Franklin will continue to be a destination to live and work that ranks among the best in the nation.						
	Remain below the national Cost of Living Index of 100.					
	Current Rating	89	89	TBD	TBD	TBD
	Target	< 100	< 100	< 100	< 100	< 100
	Meets Target?	Yes	Yes	TBD	TBD	TBD



City of Franklin, Tennessee

FY 2017 Operating Budget

Performance Measures

		2013	2014	2015	2016*	2017*
	Improve ranking as one of the best cities for start-up businesses in the United States.					
	Current Rating	43	43	TBD	TBD	TBD
	Target	Top 50	Top 50	N/A	N/A	N/A
	Meets Target?	Yes	Yes	TBD	TBD	TBD
Franklin will pursue growth and development that embraces its historic context and encourages revenue generation.						
	Opportunities for increasing tourism experiences.					
	Increase tourist visits to Franklin.					
	Visits to Carnton Plantation, Carter House and Lotz House	Data to be collected				
	Target	Data to be collected				
	Meets Target?	TBD	TBD	TBD	TBD	TBD
	Increase the number of participants in conventions, conferences, and meetings in the Conference Center					
	Baseline: [TBD from FY 2012 data on # of participants or equivalent proxy]					
	Target	Data to be collected				
	Meets Target?	TBD	TBD	TBD	TBD	TBD
	Opportunities for revenue enhancements through tourism and sales revenues.					
	Increase the revenue generated from Hotel/Motel taxes.	\$ 2,403,775	\$ 2,764,802	\$ 3,291,019	\$ 3,400,000	\$ 3,450,000
	Target (more than previous year)	\$ 2,193,109	\$ 2,403,775	\$ 2,764,802	\$ 3,291,019	\$ 3,400,000
	Meets Target?	Yes	Yes	Yes	Yes	Yes
	Increase sales tax revenue money greater than the annual state-wide sales tax growth.					
	Franklin Collections (in \$ millions)	\$25.995	\$27.254	\$28.944	\$30.744	\$32.551
	Franklin Collection Increase	7.4%	4.8%	6.2%	6.2%	5.9%
	State Collections (in \$ billions)	\$7.012	\$7.29	\$7.678	\$8.150	\$8.500
	State Collection Increase	1.6%	3.9%	5.4%	6.1%	4.3%
	Meets Target?	Yes	Yes	Yes	Yes	Yes
	Increase revenue over expenditures from conventions, meetings, and trade shows at the Conference Center					
	Baseline: [Review Conference Center data for appropriate metrics]					
	Target	Data to be collected				
	Meets Target?	TBD	TBD	TBD	TBD	TBD
Franklin will expand and retain business and job opportunities within the community as well as the county.						
	Encourage job growth and retention within the city.					
	Increase the number of jobs in the city over the previous year.	35,800	36,050	37,440	Data to be collected	
	Target	33,750	34,500	35,500	35,500	35,500
	Meets Target?	Yes	Yes	Yes	TBD	TBD
	Decrease the unemployment rate within the city over the previous year below the county and state levels.					
	Franklin's Unemployment Rate	5.5%	4.8%	4.3%	TBD	TBD
	Williamson County Unemployment Rate	5.9%	5.7%	5.6%	TBD	TBD
	Tennessee's Unemployment Rate	8.5%	7.4%	6.3%	TBD	TBD
	Target (Franklin's U/I for preceding year)	5.9%	5.5%	4.8%	4.8%	4.8%
	Meets Target(s)?	Yes	Yes	Yes	TBD	TBD



City of Franklin, Tennessee

FY 2017 Operating Budget

Performance Measures

	Encourage expansion and retention of business opportunities in the City of Franklin.					
	Increase the net number of business licenses within the city over the previous year.					
	New business licenses	410	406	400	400	400
	Total Active business licenses	5334	5711	5800	5900	5900
	Meets Target(s)?	Yes	Yes	TBD	TBD	TBD
	Increase the number of small businesses over the previous year.					
	Baseline: Franklin has X number of small businesses. Williamson County has 5,910 businesses with <100 employees. (2010 Census for Williamson County)					
	# of Small Businesses in Franklin	3,155	Data to be collected			
	Target	3,138	Data to be collected			
	Meets Target?	Yes	TBD	TBD	TBD	TBD
	Increase the number of businesses with more than 100 employees over the previous year.					
	# of businesses in Franklin with more than 100 employees	125	Data to be collected			
	Target	92	Data to be collected			
	Meets Target?	Yes	TBD	TBD	TBD	TBD
	Increase the success of Fortune 1000 companies located in Franklin over the previous year.					
	# of local people employed by Fortune 1000 companies in Franklin	Data to be collected				
	Target	Data to be collected				
	Meets Target?	TBD	TBD	TBD	TBD	TBD
	Reduce retail and commercial vacancy rates within Franklin to 30% or less than Nashville MSA rate.					
	Franklin Retail & Commercial Vacancy Rate	3.80%	3.30%	1.10%	Data to be collected	
	Nashville MSA Retail & Commercial Vacancy Rates	9.40%	7.60%	9.20%	Data to be collected	
	Target	6.58%	5.32%	6.44%	Data to be collected	
	Meets Target?	Yes	Yes	Yes	TBD	TBD

Organizational Chart

There is no organization chart associated with Economic Development. It is supported by personnel within Administration.

Staffing by Position

There are no staff formally associated with Economic Development. It is supported by personnel within Administration.



City of Franklin, Tennessee

FY 2017 Operating Budget

Organizational Chart

There is no organization chart associated with Economic Development. It is supported by personnel within Administration.

Staffing by Position

There are no staff formally associated with Economic Development. It is supported by personnel within Administration.



City of Franklin, Tennessee

FY 2017 Operating Budget

Budget

	Actual 2014	Actual 2015	Budget 2016	Estimated 2016	Budget 2017	Difference	
						\$	%
Economic Development / Tourism	25,000	25,000	25,000	25,000	25,000	-	0.0%
Greater Nashville Regional Council	-	-	14,197	14,197	14,400	203	1.4%
Nashville Area Chamber of Commerce	-	-	3,000	3,000	3,000	-	0.0%
Nashville Area MPO	7,811	7,811	7,811	7,811	7,811	-	0.0%
Special Event Grant Expenditures	-	-	-	-	-	-	0.0%
Williamson Chamber Econ Dev - Franklin share	20,000	-	20,000	20,000	20,000	-	0.0%
Total Expenditures	52,811	32,811	70,008	70,008	70,211	203	0.3%
Ending Fund Balance	52,811	32,811	70,008	70,008	70,211	203	0.3%

Notes & Objectives

[illegible]



City of Franklin, Tennessee
FY 2017 Operating Budget Request

Road Impact Fund



City of Franklin, Tennessee - FY 2017 Budget Request

Road Impact Fund

Outline

- Purpose of Department
- Base Budget Request



City of Franklin, Tennessee - FY 2017 Budget Request

Road Impact Fund

Purpose of Fund

The Road Impact Fund is the special revenue fund created for the accounting of expenditures in accord with City Ordinance 88-13 on the proceeds of road impact fees from new development. After completing an update of the major thoroughfare plan, the City re-examined the structure of road impact fees which was approved in April 2011. These funds can be used to pay for new arterial roads, directly or through payment of debt service on bonds associated with the projects.



City of Franklin, Tennessee - FY 2017 Budget Request

Road Impact Fund

Budget Request:

	2014	2015	2016		2017	2016 v. 2017	
	Actual	Actual	Budget	Estimated	Budget	\$	%
Beginning Fund Balance	(854,829)	-	397,976	397,976	4,199,471		
Revenues	4,082,685	3,358,555	5,770,361	7,015,986	6,811,334	1,040,973	18.04%
Expenditures	3,227,856	2,960,579	3,214,491	3,214,491	6,375,140	3,160,649	98.33%
Ending Balance	0	397,976	2,953,846	4,199,471	4,635,665		

Revenues within the Road Impact fund are completely dependent upon the timing of development activity. Expenses shown reflect only amount needed for debt service payments and potential reimbursements to developers for approved road construction by the City Engineer.

This budget maybe amended as Fiscal Year 2017 progresses.



City of Franklin, Tennessee

FY 2017 Operating Budget

Road Impact Fund

Budget Summary

	2014	2015	2016		2017	2016 v. 2017	
	Actual	Actual	Budget	Estimated	Budget	\$	%
Beginning Fund Balance	(854,829)	-	397,976	397,976	4,199,471		
Revenues	4,082,685	3,358,555	5,770,361	7,015,986	6,811,334	1,040,973	18.04%
Expenditures	3,227,856	2,960,579	3,214,491	3,214,491	6,375,140	3,160,649	98.33%
Ending Balance	0	397,976	2,953,846	4,199,471	4,635,665		

Fund Summary

The Road Impact Fund is the special revenue fund created for the accounting of expenditures in accord with City Ordinance 88-13 on the proceeds of road impact fees from new development. After completing an update of the major thoroughfare plan, the City re-examined the structure of road impact fees which was approved in April 2011. These funds can be used to pay for new arterial roads, directly or through payment of debt service on bonds associated with the projects.

The budget anticipates almost \$6.4 million in expenditures, part in the form of a transfer to the debt service fund and part in the form of Road Impact Offset agreement payments.



City of Franklin, Tennessee **FY 2017 Operating Budget**

Organizational Chart

There is no organization chart associated with the Road Impact Fund. It is supervised by personnel in the Finance Department.

Staffing by Position

There are no staff formally associated with the Road Impact Fund. It is supervised by personnel in the Finance Department.



City of Franklin, Tennessee

FY 2017 Operating Budget

Budget

	Actual 2014	Actual 2015	Budget 2016	Estd 2016	Budget 2017	Difference	
						\$	%
Beginning Fund Balance	(854,829)	-	397,976	397,976	4,199,471		
Revenues							
ROAD IMPACT FEES	4,725,902	3,611,954	5,770,361	7,106,558	6,810,334	1,039,973	18.0%
ROAD IMPACT CREDITS	(704,150)	(253,523)	-	(92,072)	-	-	0.0%
INTEREST INCOME	-	124	-	1,500	1,000	1,000	0.0%
TRANSFER FROM GENERAL FUND	60,933	-	-	-	-	-	0.0%
CONTRIBUTIONS FROM DEVELOPER	-	-	-	-	-	-	0.0%
Total Available Funds	4,082,685	3,358,555	5,770,361	7,015,986	6,811,334	1,040,973	18.0%
Expenses (Operations)							
LEGAL SERVICES	-	-	-	-	-	-	0.0%
TRANSFER TO DEBT SERVICE FUND	3,227,856	2,960,579	2,739,169	2,739,169	2,737,999	(1,170)	0.0%
ROAD IMPACT OFFSET AGREEMENTS	-	-	475,322	475,322	3,637,141	3,161,819	665.2%
Total Expenditures	3,227,856	2,960,579	3,214,491	3,214,491	6,375,140	3,160,649	98.3%
Ending Fund Balance	-	397,976	2,953,846	4,199,471	4,635,665		

Notes & Objectives

Revenues within the Road Impact fund are completely dependent upon the timing of development activity. Expenses shown reflect only amount needed for debt service payments and potential reimbursements to developers for approved road construction by the City Engineer.

This budget maybe amended as Fiscal Year 2017 progresses.

Account	Label	Actual 2014	Actual 2015	Budget 2016	YTD@2/19/2016	Estd 2016	Base 2017	Forecast 2018	Forecast 2019
	Available Funds								
+	32800 ROAD IMPACT FEES	4,725,902	3,611,954	5,770,361	6,152,816	7,106,558	6,810,334	3,250,000	3,250,000
+	32810 ROAD IMPACT CREDITS	(704,150)	(253,523)		(267,394)	(92,072)			
=	XLP TOTAL LICENSES & PERMITS	4,021,752	3,358,431	5,770,361	5,885,422	7,014,486	6,810,334	3,250,000	3,250,000
	36100 INTEREST INCOME		124		1,033	1,500	1,000	1,033	1,066
=	XUMP TOTAL USE OF MONEY & PROPERTY		124		1,033	1,500	1,000	1,033	1,066
	37100 TRANSFER FROM GENERAL FUND	60,933							
=	XOR TOTAL OTHER REVENUE	60,933							
	25100 BEGINNING FUND BALANCE	(854,829)							
	39200 CONTRIBUTIONS FROM DEVELOPER								
=	XCC TOTAL CAPITAL CONTRIBUTIONS	(854,829)							
=	XREV Total Available Funds	3,227,856	3,358,555	5,770,361	5,886,455	7,015,986	6,811,334	3,251,033	3,251,066

Account	Label	Actual 2014	Actual 2015	Budget 2016	YTD@2/19/2016	Estd 2016	Base 2017	Forecast 2018	Forecast 2019
	Operations								
82520	LEGAL SERVICES								
+	82570 OTHER CONSULTANT / PASS THROUGH			475,322		475,322	3,637,141	400,000	400,000
	1 Berry Farms						200,000		
	2 Carothers Development Partnership			175,322		175,322	784,754		
	3 Crescent Development, LLC			300,000		300,000	517,538		
	4 SouthStar						1,734,849		
	5 Miscellaneous						400,000	400,000	400,000
*	Amount missing from detail								
=	XCTS TOTAL CONTRACTUAL SERVICES			475,322		475,322	3,637,141	400,000	400,000
+	88095 TRANSFER TO DEBT SERVICE FUND	3,227,856	2,960,579	2,739,169	692,305	2,739,169	2,737,999	2,737,947	2,664,499
	1 Calculated Debt Service Transfer	3,227,856	2,960,579	2,739,169	692,305	2,739,169	2,737,999	2,737,947	2,664,499
	* Amount missing from detail								
=	XTRAN TOTAL TRANSFERS	3,227,856	2,960,579	2,739,169	692,305	2,739,169	2,737,999	2,737,947	2,664,499
=	XOP TOTAL OPERATIONS	3,227,856	2,960,579	3,214,491	692,305	3,214,491	6,375,140	3,137,947	3,064,499
=	XTOT TOTAL EXPENDITURES	3,227,856	2,960,579	3,214,491	692,305	3,214,491	6,375,140	3,137,947	3,064,499



City of Franklin, Tennessee
FY 2017 Operating Budget Request

Hotel Motel Tax Fund



City of Franklin, Tennessee - FY 2017 Budget Request

Hotel Motel Tax Fund

Outline

- Purpose of Department
- Base Budget Request
- Forecast



City of Franklin, Tennessee - FY 2017 Budget Request

Hotel Motel Tax Fund

Purpose of Fund

A special revenue fund used to account for the locally administered tax levied on the occupancy of hotel and motel rooms, in addition to sales tax. The City of Franklin Hotel /Motel Tax is 4%. The fund is used to pay debt service on the Cool Springs Conference Center and the Harlinsdale and Battlefield parks. Also, the funds are used for tourism. The budget includes 1% of the 4% tax (based on collections in calendar year 2013) to support the Williamson County Convention and Visitors Bureau.



City of Franklin, Tennessee - FY 2017 Budget Request

Hotel Motel Tax Fund

Base Budget Request:

	2014 Actual	2015 Actual	2016		2017 Budget	2016 v. 2017	
			Budget	Estimated		\$	%
Beginning Fund Balance	1,124,507	1,971,048	2,749,596	2,749,596	3,254,451		
Revenues	3,242,135	3,293,338	3,283,214	3,245,260	3,410,850	127,636	3.9%
Expenditures	2,395,594	2,514,790	2,778,360	2,732,175	2,404,432	-373,928	-13.5%
Ending Balance	1,971,048	2,749,596	3,254,451	3,262,681	4,260,869		

The Hotel-Motel Fund is forecast to grow significantly over the next several fiscal years as revenues on the whole are forecast to continue growing and expenses are steady.

Expenses include 1% for Williamson Co. CVB & Fixed Debt Service payments.

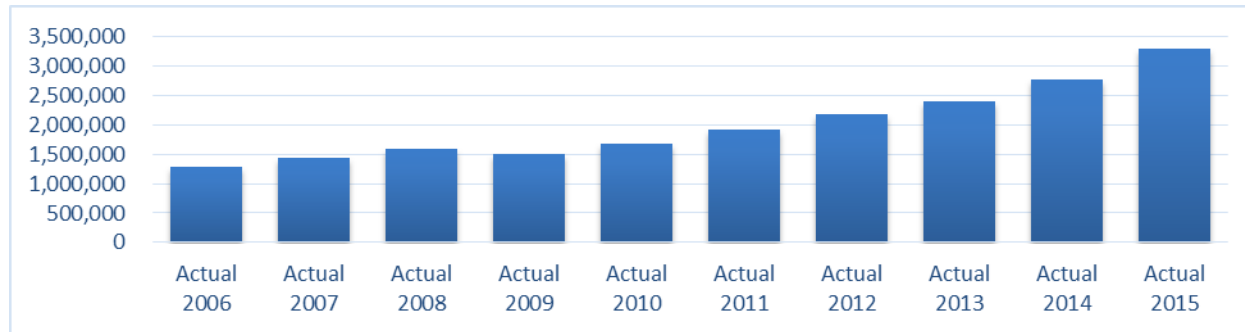


City of Franklin, Tennessee - FY 2017 Budget Request

Hotel Motel Tax Fund

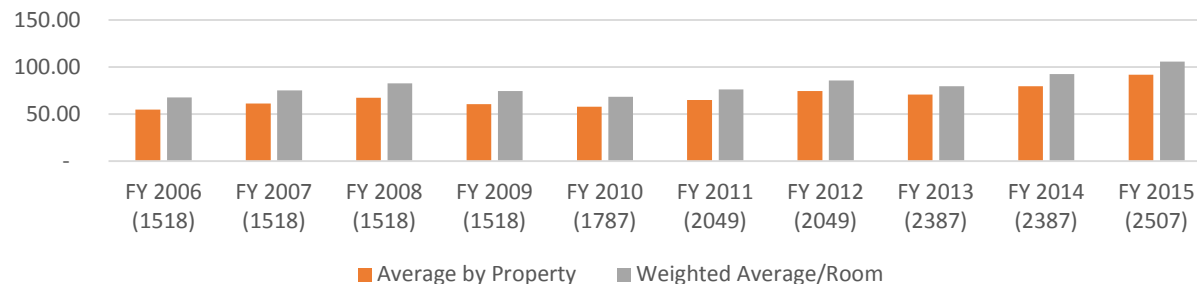
Forecast:

Despite the recent economy, receipts in the hotel/motel fund have largely met expectations.



One of the main reasons for this stability in budgeting is the continued growth in both the number of hotel rooms and the average revenue collected per room (Rev PAR).

Average Hotel Tax per Room per Month
by Fiscal Year (# of Rooms)



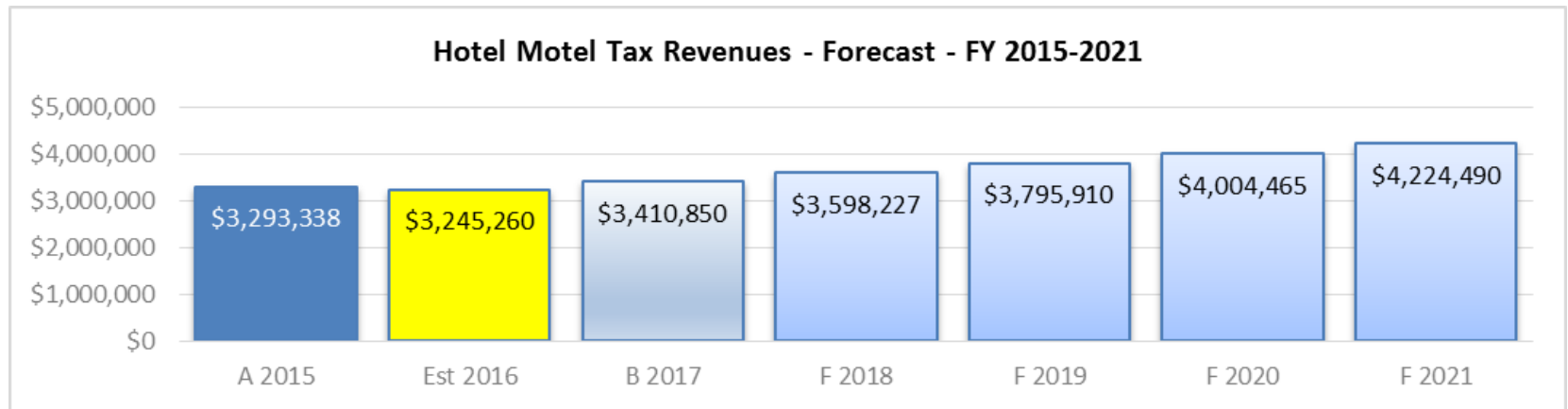


City of Franklin, Tennessee - FY 2017 Budget Request

Hotel Motel Tax Fund

Forecast:

We believe that this trend will continue as the overall revenue per room continues to grow, hotels continue to be built, occupancy rates remain low and the region, driven by the high room rates within Nashville show no signs of abating. The chart below shows estimated revenues FY 2015-FY 2021.

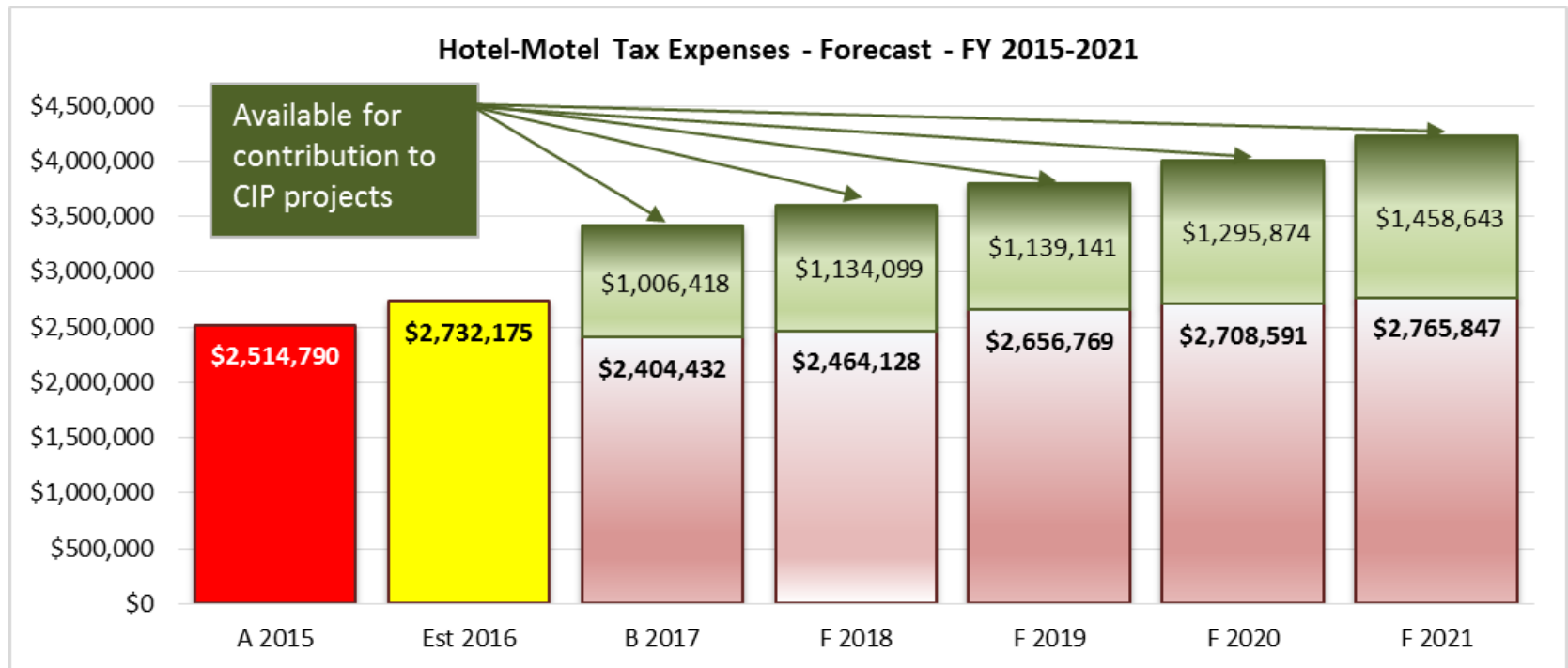


City of Franklin, Tennessee - FY 2017 Budget Request

Hotel Motel Tax Fund

Forecast:

On the expense side, known (fixed cost) expenses in the next five years include debt service and the 1% contribution to the Williamson County CVB.





City of Franklin, Tennessee - FY 2017 Budget Request

Hotel Motel Tax Fund

Forecast:

Given this forecast, there should be sufficient recurring revenues to continue paying for some but not necessarily all recreation and tourist capital projects proposed within the City of Franklin.



City of Franklin, Tennessee

FY 2017 Operating Budget

Hotel/Motel Tax Fund

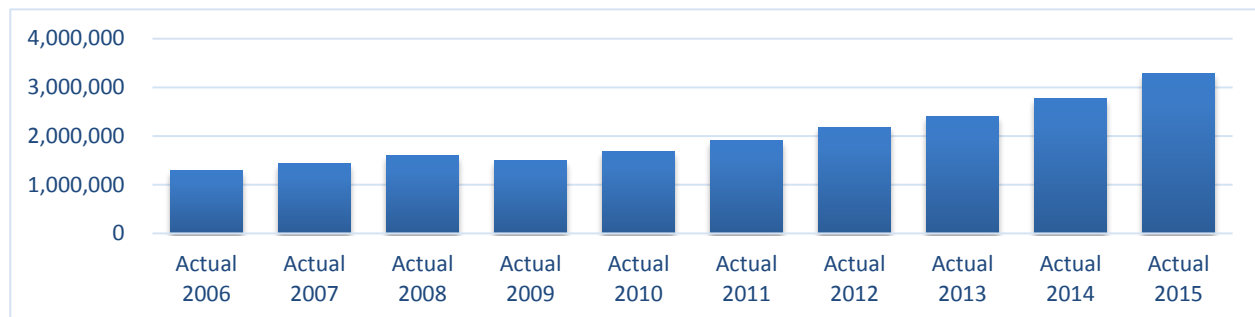
Budget Summary

	2014 Actual	2015 Actual	2016		2017 Budget	2016 v. 2017	
			Budget	Estimated		\$	%
Beginning Fund Balance	1,124,507	1,971,048	2,749,596	2,749,596	3,254,451		
Revenues	3,242,135	3,293,338	3,283,214	3,245,260	3,410,850	127,636	3.9%
Expenditures	2,395,594	2,514,790	2,778,360	2,732,175	2,404,432	-373,928	-13.5%
Ending Balance	1,971,048	2,749,596	3,254,451	3,262,681	4,260,869		

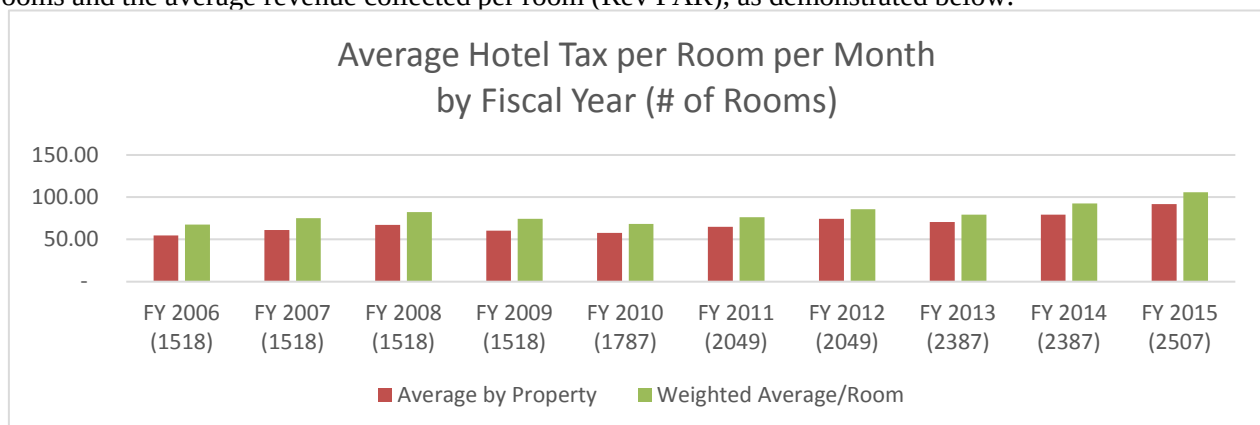
Fund Summary

A special revenue fund used to account for the locally administered tax levied on the occupancy of hotel and motel rooms, in addition to sales tax. The City of Franklin Hotel /Motel Tax is 4%. The fund is used to pay debt service on the Cool Springs Conference Center and the Harlinsdale and Battlefield parks. Also, the funds are used for tourism. The budget includes 1% of the 4% tax (based on collections in calendar year 2013) to support the Williamson County Convention and Visitors Bureau.

Even during the recession, receipts in the hotel/motel fund have largely met expectations as the chart below demonstrates.



One of the main reasons for this stability in budgeting is the continued growth in both the number of hotel rooms and the average revenue collected per room (Rev PAR), as demonstrated below.





City of Franklin, Tennessee **FY 2017 Operating Budget**

Organizational Chart

There is no organization chart associated with the Hotel/Motel Tax Fund. It is supervised by personnel in the Finance Department.

Staffing by Position

There are no staff formally associated with the Hotel/Motel Tax Fund. It is supervised by personnel in the Finance Department.



City of Franklin, Tennessee

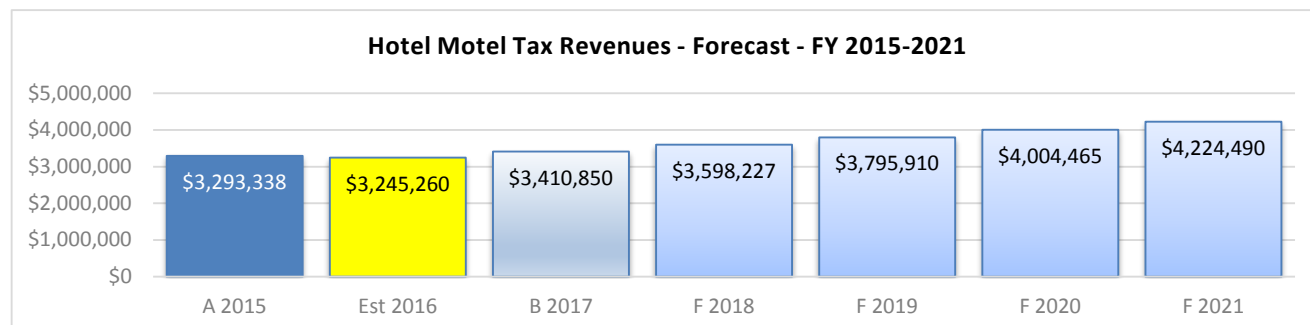
FY 2017 Operating Budget

Budget

	Actual 2014	Actual 2015	Budget 2016	Estd 2016	Budget 2017	Difference \$	%
Beginning Fund Balance	1,124,507	1,971,048	2,749,596	2,749,596	3,254,451		
Revenues							
HOTEL/MOTEL TAXES	2,764,802	3,291,019	3,281,214	3,241,260	3,406,850	125,636	3.8%
GRANTS	476,000	-	-	-	-	-	0.0%
INTEREST INCOME	1,333	1,506	2,000	4,000	4,000	2,000	100.0%
CONTRIBUTIONS-OTHERS	-	813	-	-	-	-	0.0%
Total Available Funds	3,242,135	3,293,338	3,283,214	3,245,260	3,410,850	127,636	3.9%
Expenses							
CONTRACTUAL SERVICES	9,500	177,058	30,000	32,340	-	(30,000)	-100.0%
REPAIR & MAINT. SERVICES	4,785	25,053	-	5,015	-	-	0.0%
PARKS SUPPLIES	54,289	-	-	-	-	-	0.0%
COOL SPRINGS CONF. CENT.	(97,079)	(34,854)	-	(53,540)	-	-	0.0%
PERMITS	-	-	-	-	-	-	0.0%
CONTRACTED SERVICES	562,757	690,539	767,131	767,131	837,680	70,549	9.2%
APPROPRIATIONS	-	-	-	-	-	-	0.0%
TRANSFER TO DEBT SERV. FUND	1,116,929	1,114,995	1,126,678	1,126,678	1,125,086	(1,592)	-0.1%
BUILDING IMPROVEMENTS	47,353	192,550	205,000	205,000	-	(205,000)	-100.0%
PARKS & RECREATION FACILITIES	697,060	349,449	612,956	612,956	441,666	(171,290)	-27.9%
INFRASTRUCTURE	-	-	36,595	36,595	-	(36,595)	-100.0%
Total Expenditures	2,395,594	2,514,790	2,778,360	2,732,175	2,404,432	(373,928)	-13.5%
Ending Fund Balance	1,971,048	2,749,596	3,254,451	3,262,681	4,260,869		

Notes & Objectives

The Hotel-Motel Fund is forecast to grow significantly over the next several fiscal years as revenues on the whole are forecast to continue growing and expenses are steady. We believe that this trend will continue as the overall revenue per room continues to grow, hotels continue to be built, occupancy rates remain low and the region, driven by the high room rates within Nashville show no signs of abating. The chart below shows estimated revenues FY 2015-FY 2021.



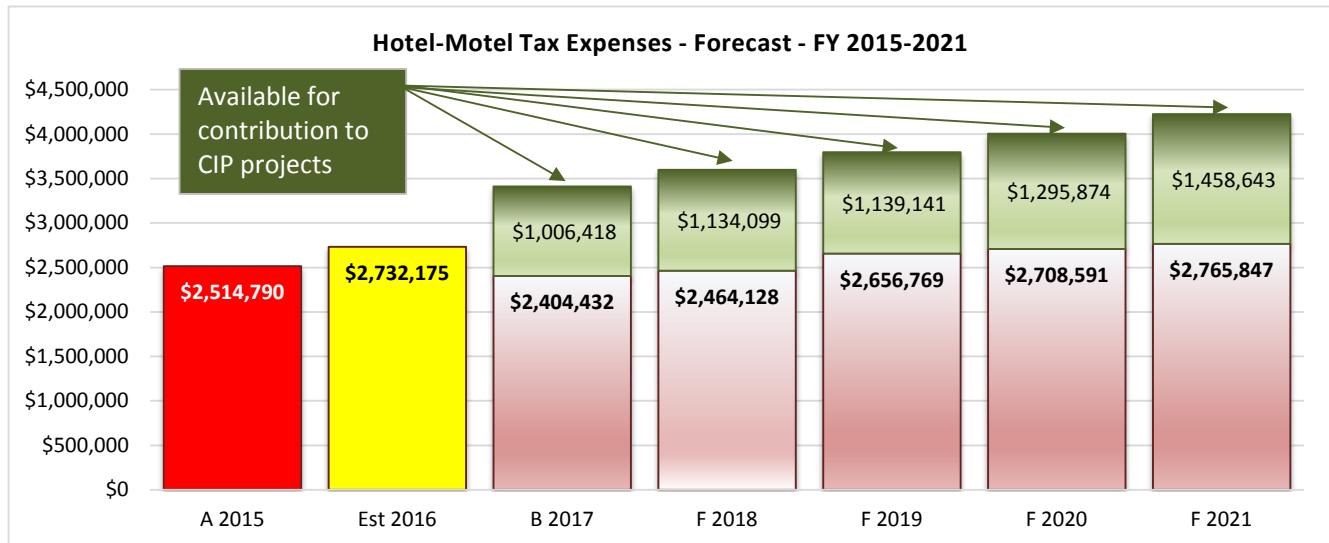


City of Franklin, Tennessee

FY 2017 Operating Budget

Budget

On the expense side, known (fixed cost) expenses in the next five years include debt service and the 1% contribution to the Williamson County Convention & Visitor's Bureau.



Given this forecast, there should be sufficient recurring revenues to continue paying for some but not necessarily all recreation and tourist capital projects proposed within the City of Franklin.

Account	Label	Actual 2014	Actual 2015	Budget 2016	YTD@2/19/2016	Estd 2016	Base 2017	Forecast 2018	Forecast 2019
	Available Funds								
+	31700 HOTEL/MOTEL TAXES	2,764,802	3,291,019	3,281,213	1,646,595	3,204,665	3,406,850	3,594,227	3,791,911
	01 July (received August)	220,564	262,528	287,278	321,484	321,484	301,642	318,232	335,735
	02 August (received (September)	202,941	273,788	298,290	255,448	255,448	313,205	330,431	348,605
	03 September (received October)	219,382	310,183	328,560	306,646	306,646	344,988	363,963	383,981
	04 October (received November)	242,061	294,166	310,217	321,070	321,070	325,728	343,643	362,543
	05 November (received December)	223,360	228,683	243,258	247,225	247,225	255,421	269,469	284,290
	06 December (received January)	175,183	207,948	218,945	194,722	194,722	229,892	242,536	255,876
	07 January (received February)	184,875	213,640	227,123		227,123	238,479	251,596	265,434
	08 February (received March)	214,823	231,263	221,519		221,519	232,595	245,388	258,884
	09 March (received April)	274,024	321,936	284,142		284,142	298,349	314,758	332,070
	10 April (received May)	260,989	311,958	265,441		265,441	278,713	294,042	310,215
	11 May (received June)	249,496	288,118	261,053		261,053	274,106	289,182	305,087
	12 June (received July)	297,104	346,808	335,387		298,792	313,732	330,987	349,191
	* Amount missing from detail								
=	XLT TOTAL LOCAL TAXES	2,764,802	3,291,019	3,281,213	1,646,595	3,204,665	3,406,850	3,594,227	3,791,911
	33810 JIM WARREN PARK TREE GRANT								
	33820 LOOP EASTERN FLANK-BATTLE OF FRANKLIN	476,000							
=	XINTG TOTAL INTERGOVERNMENTAL	476,000							
	36100 INTEREST INCOME	1,333	1,506	2,000	3,199	4,000	4,000	4,000	4,000
=	XUMP TOTAL USE OF MONEY & PROPERTY	1,333	1,506	2,000	3,199	4,000	4,000	4,000	4,000
	25100 BEGINNING FUND BALANCE	1,124,507	1,971,048	2,749,596	2,749,596	2,749,596	3,254,451	4,260,869	5,394,969
+	39210 CONTRIBUTIONS - OTHERS								
=	XCC TOTAL CAPITAL CONTRIBUTIONS	1,124,507	1,971,048	2,749,596	2,749,596	2,749,596	3,254,451	4,260,869	5,394,969
=	XREV Total Available Funds	4,366,642	5,263,573	6,032,809	4,399,390	5,958,261	6,665,301	7,859,096	9,190,880

Account	Label	Actual 2014	Actual 2015	Budget 2016	YTD@2/19/2016	E Std 2016	Base 2017	Forecast 2018	Forecast 2019
	Operations								
82310	LEGAL NOTICES								
= XNSP	TOTAL NOTICES, SUBSCRIPTIONS, PUBLICITY								
82415	ELECTRIC SERVICE - STREETLIGHTS								
= XUTIL	TOTAL UTILITIES								
82530	AUDIT SERVICES	7,500	5,250		32,340	32,340			
+ 82560	CONSULTANT SERVICES		170,767	30,000					
1	FSSD - Design for shared facilities & land								
2	New Development Master Planning for Parkland Dedication								
3	Historic Hayes Home (MP&E's)								
4	Franklin Road Turning Lane Entrance Design for North Entrance of HF								
5	Harlinsdale Restroom Redesign								
6	Comprehensive Park Master Plan & Needs Assessment		145,767	30,000	32,340	32,340			
7	Harpeth River Walk from Pinkerton to Lewisburg Pike Area								
8	Friends of Franklin, LLC		25,000						
9	Line Item 9								
*	Amount missing from detail								
82599	OTHER CONTRACTUAL SERVICES	2,000	1,041						
= XCTS	TOTAL CONTRACTUAL SERVICES	9,500	177,058	30,000	32,340	32,340			
82643	SIGN MAINTENANCE SERVICES	4,785	24,900						
82660	BUILDING REPAIR & MAINTENANCE SERVICES		153		5,015	5,015			
= XRMVS	TOTAL REPAIR & MAINTENANCE SERVICES	4,785	25,053		5,015	5,015			
83230	PARKS SUPPLIES	54,289							
= XOPS	TOTAL OPERATING SUPPLIES	54,289							
84910	COOL SPRINGS CONFERENCE CENTER OPERATIONS	(97,079)	(34,854)		(53,540)	(53,540)			
= XOPU	TOTAL OPERATIONAL UNITS	(97,079)	(34,854)		(53,540)	(53,540)			
85340	RECORDING & FILING FEES								
= XPERM	TOTAL PERMITS								
87110	CONTRACTED SERVICES	562,757	690,539	767,131	575,348	767,131	837,680	895,557	947,977
+ 87130	APPROPRIATIONS TO CIVIC ORGANIZATIONS								
1	Civil War Trust								
*	Amount missing from detail								
= XAPP	TOTAL APPROPRIATIONS	562,757	690,539	767,131	575,348	767,131	837,680	895,557	947,977
88090	TRANSFER TO DEBT SERVICE FUND	1,116,929	1,114,995	1,126,678	370,138	1,126,678	1,125,086	1,123,905	1,487,156
= XTRAN	TOTAL TRANSFERS	1,116,929	1,114,995	1,126,678	370,138	1,126,678	1,125,086	1,123,905	1,487,156
= XOP	TOTAL OPERATIONS	1,651,181	1,972,791	1,923,809	929,301	1,877,624	1,962,766	2,019,462	2,435,133
	Capital								
+ 89230	BUILDING IMPROVEMENTS	47,353	192,550	205,000	40,245	205,000			
1	Historic Hayes Home MP&E's Construction								
10	Friends of Franklin, LLC		175,000						
11	3rd Avenue Bicentennial Walkway			105,000		105,000			
2	Harlinsdale Farm Barn Restoration (Offices '15 & Restrooms '16)								
3	Historic Hayes Home Exterior Restoration								
4	Bicentennial Park Pavilion Structure			100,000	40,245	100,000			
5	EFBP Facility - Kitchen Renovation Project								

Account	Label	Actual 2014	Actual 2015	Budget 2016	YTD@2/19/2016	E std 2016	Base 2017	Forecast 2018	Forecast 2019
6	Concession Stand - Pavilion at Jim Warren Park								
7	Enclosed Pavilion at Jim Warren Park								
8	Harlinsdale Farm Restroom Construction								
9	Line Item 9	47,353	17,550						
*	Amount missing from detail								
=	XBLDG TOTAL BUILDINGS	47,353	192,550	205,000	40,245	205,000			
+									
89310	PARKS & RECREATION FACILITIES	697,060	349,449	612,956	322,955	612,956	441,666	441,666	221,636
02	Various		349,449		322,955				
03	EFBP Fencing Project Along Lewisburg Pike								
04	New Scoreboards for Fieldstone Park								
05	Fort Granger New Entrance: Fencing, Signage & Gravel Parking								
06	Fort Granger Boardwalk & Bridge								
07	Harlinsdale Farm Park Main Entrance Road Resurfacing Project								
08	Eastern Flank Battlefield Trail Removal & Installation								
09	Eastern Flank Battlefield Outdoor Event Area								
10	Harlinsdale Farm Park North Entrance Road Paving Project								
11	Placement of Civil War Artillery Carriages								
12	Eastern Flank Battlefield Access Improvements	697,060							
13	2016 - Carter Hill Park Improvements			116,290		116,290			
14	3 Plank Fencing for HF along Franklin Rd & Main Entrance								
15	2016 - Eastern Flank Rock Wall Completion			55,000		55,000			
16	2016 - Bicentennial Park Pavilion & Environmental (\$638,200 over 3 years)			220,030		220,030	220,030	220,030	
17	2016 - Carter's Hill Park Acquisition (\$1.5M Over 7 years)			221,636		221,636	221,636	221,636	221,636
*	Amount missing from detail								
=	XIMPR TOTAL IMPROVEMENTS	697,060	349,449	612,956	322,955	612,956	441,666	441,666	221,636
89440	GATEWAY ENHANCEMENT & STREETSCAPE			36,595	18,221	36,595			
=	XINFR TOTAL INFRASTRUCTURE			36,595	18,221	36,595			
=	XCAP TOTAL CAPITAL	744,413	541,999	854,551	381,421	854,551	441,666	441,666	221,636
=	XTOT TOTAL EXPENDITURES	2,395,594	2,514,790	2,778,360	1,310,722	2,732,175	2,404,432	2,461,128	2,656,769



City of Franklin, Tennessee

FY 2017 Operating Budget Request

Purchasing

Brian Wilcox, Purchasing Manager

Suzanne Ward, Purchasing Analyst



City of Franklin, Tennessee - FY 2017 Budget Request

Purchasing

Outline

- > Focus of Purchasing
- > Aim of Purchasing
- > Mission of Purchasing
- > Some routine duties of Purchasing
- > Organization Chart
- > Base Budget Request: Personnel
- > Base Budget Request: Operations
- > Program Enhancement Requests
- > Summary



City of Franklin, Tennessee - FY 2017 Budget Request

Purchasing

Focus of Department

The City of Franklin divides the purchasing function into two broad categories:

- > that which pertains to the design and/or construction of new infrastructure and facilities; and
- > that which does not.

The Purchasing Office focuses its attention on the purchase of goods and services that do not pertain to new construction and leaves to the Engineering Department and the Facilities Office purchasing that does pertain to new construction.



City of Franklin, Tennessee - FY 2017 Budget Request

Purchasing

Aim of Department

The Purchasing Office aims to facilitate the procurement of non-construction-related products and services for the City ...

- > at the right specification that meets the end-user department's needs
- > in the right quantity
- > at the right price
- > from the right source
- > for delivery at the right time
- > at the right location
- > for the right end-user department.



City of Franklin, Tennessee - FY 2017 Budget Request

Purchasing

Mission of Department

The mission of the City of Franklin Purchasing Office is:

- > to support the City's end-user departments in the policy-compliant procurement of non-construction-related products and services so that the City may fulfill its mission;
- > to strive for the City to receive maximum value for every non-construction-related purchase of the City; and
- > to strive to preserve and enhance the public trust in the manner in which the City conducts its non-construction-related purchasing.



City of Franklin, Tennessee - FY 2017 Budget Request

Purchasing

Some routine duties of Department

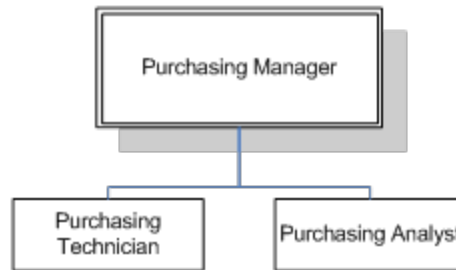
- > Administer the purchasing card program (net spend of \$6.95 million on about 19,000 transactions by 415 cardholders resulting in a rebate of \$64,639 earned during CY2015)
- > Administer (with Fleet) fleet fuel purchasing (for about 600 vehicles and pieces of equipment, and about the same number of drivers)
- > Administer (with Fleet) the disposal of the City's surplus personal property (60 auctions in CY2015 yielding net proceeds of \$408,287)
- > Represent the City at area vendor outreach events
- > Process procurement requisitions
- > Prepare and release procurement solicitation documents
- > Review vendor contracts
- > Function as centralized point of contact for vendors seeking to do business with the City



City of Franklin, Tennessee - FY 2017 Budget Request

Purchasing

Organization Chart





City of Franklin, Tennessee - FY 2017 Budget Request

Purchasing

Base Budget Request: Personnel

Total Personnel 3:

Purchasing Manager (incumbent: Brian Wilcox, since 2004)

Purchasing Analyst (incumbent: Suzanne Ward, since 2012)

Purchasing Technician (incumbent: Dee Settle, since 2012)



City of Franklin, Tennessee - FY 2017 Budget Request

Purchasing

Base Budget Request: Operations (including personnel)

Budget FY2016 \$192,025

Budget FY2017 \$204,615

More noteworthy changes from FY2016 to FY2017:

- \$ 4,541 increase in premiums for medical and group insurance
- \$ 4,200 added for computer upgrades
- \$ 1,940 added for professional development
- \$ 2,000 added for furniture



City of Franklin, Tennessee - FY 2017 Budget Request

Purchasing

Program Enhancement Requests

Total Enhancement Requests: 4

> Upgrade subscription for annual preparation of spend analysis data to quarterly updates	\$ 4,500
> Satisfaction surveys of departments and vendors	\$ 1,000
> Software for tracking Certificates of Insurance	\$ 1,000
> Part-time Purchasing Specialist	\$27,795
Total	\$34,295



City of Franklin, Tennessee - FY 2017 Budget Request

Purchasing

Summary

The Purchasing Office is dedicated to the principles of integrity, transparency, competition and fairness in the procurement of non-construction-related products and services needed by the various departments of the City.



City of Franklin, Tennessee

FY 2017 Operating Budget

Purchasing

Brian Wilcox, Purchasing Manager

Budget Summary

	2014	2015	2016		2017	2016 v. 2017	
	Actual	Actual	Budget	Estimated	Budget	\$	%
Personnel	193,864	194,603	200,561	205,245	204,839	4,278	2.1%
Operations	-31,305	-22,591	-8,535	-13,715	-224	8,311	-97.4%
Capital	0	0	0	0	0	-	0.0%
Total	162,559	172,012	192,026	191,530	204,615	12,589	6.6%

Departmental Summary

Procurement of goods and services not pertaining to the design and/or construction of new infrastructure and facilities but that is valued at or above the public advertisement / sealed submittal threshold, currently \$25,000, is normally facilitated by the Purchasing Office, along with some procurements that are common to multiple departments. (Since 2013, the Engineering Department, the Facilities Office and the Purchasing Office have consolidated to one web page, we now call the “Business Opportunities” page, on the City’s public website where both construction-related and non-construction-related formal procurement solicitations, including invitations to bid, requests for proposals and requests for qualifications, are posted.) In addition, among other tasks, the Purchasing Office:

- administers the City’s purchasing card program, which allows, within card-specific spending limits, for purchases to be made by departmental staff by means of City-issued credit cards;
- administers, with support from Fleet Maintenance, fuel purchasing for the City’s vehicle and equipment fleet; and
- facilitates, with support from Fleet Maintenance and Police, on an as-needed basis the lawful disposal of surplus personal property of the City, and, at the discretion of the department, any unclaimed lost, stolen or seized personal property of others recovered by or turned over to the City.

More information about the Purchasing Office may be found on the City’s website.

FY 2017 Outlook

The Purchasing Office anticipates continuing to focus on its mission:

- to support the City’s end-user departments in the policy-compliant procurement of non-construction-related products and services so that the City may fulfill its mission;
- to strive for the City to receive maximum value for every non-construction-related purchase of the City; and
- to strive to preserve and enhance the public trust in the manner in which the City conducts its non-construction-related purchasing.



City of Franklin, Tennessee

FY 2017 Operating Budget

Performance Measures

How a community utilizes its resources must be governed in accordance with its citizens wishes and its plans for the future. Therefore, the City of Franklin has established **FranklinForward : A Vision for 2033**. This Strategic Plan has specific and demonstrable objectives for each department which, when achieved individually, will cohesively move Franklin forward to meet the challenges and demands of the future.

Each budget has a series of performance measures and benchmarks attached to it which demonstrate the workload, effectiveness and outcome of taxpayer support for the annual operations of the City of Franklin and its pursuit of the goals of the Strategic Plan. Together, these measures demonstrate a proper and diligent use of taxpayer dollars in the pursuit of a greater community.



FranklinForward : A Vision for 2033 | Objectives for Developing a Strategic Plan

Theme: An Effective and Fiscally Sound City Government Providing High Quality Service

Key:	Strategic Plan: FranklinForward	
	Sustainable Franklin	
	Tennessee Municipal Benchmarking Project	

Workload (Output) Measures

	2013	2014	2015	2016*	2017*
Number of formal procurement solicitations processed by the Purchasing Office ^{1,2}	16	24	31	35	40
Number of city purchase orders prepared	32	45	53	60	65
Number of purchasing card transactions processed	19,061	19,561	18,885	19,000	19,000
Value of purchasing card transactions processed	\$ 6,197,097	\$ 6,680,614	\$ 7,088,331	\$ 7,500,000	\$ 7,900,000
Total organization purchasing dollar volume	\$ 57,901,958	\$ 64,174,250	\$ 59,825,116	\$ 62,000,000	\$ 63,000,000
Value of City's rebate earned for total spend, net of credits (by calendar year)	\$ 54,997	\$ 59,536	\$ 60,673	\$64,639	\$ 66,000
Number electronic auctions of surplus property	48	92	74	70	70
Value of proceeds from electronic auctions of surplus property (before fee paid by City for electronic auction services)	\$ 182,904	\$ 205,954	\$ 474,637	\$ 200,000	\$ 200,000
Fee paid by City for electronic auction services	\$ 13,723	\$ 15,464	\$ 35,602	\$ 15,000	\$ 15,000
Number of formal protests received	1	0	0	0	0
Number of vendor outreach events attended	3	1	3	3	3

Performance Measures

# of emergency ³ purchases known to Purchasing	N/A	1	1	1	1
# of sole-source ⁴ purchases known to Purchasing	N/A	5	6	5	5

Efficiency Measures

	2013	2014	2015	2016*	2017*
Average number of calendar days (from receipt of card request to receipt of delivered card) for...					
... purchasing card	6	6	6	6	6
... fleet fuel driver number	1	1	1	1	1
... fleet fuel vehicle card	5	5	5	5	10



City of Franklin, Tennessee

FY 2017 Operating Budget

	P-Card Purchasing Dollar Volume as a % of Total Purchasing Dollar Volume	10.70%	10.40%	11.85%	12.10%	12.54%
	Tennessee Statewide Benchmarking Average	1.91%	2.47%	2.40%	TBD	TBD

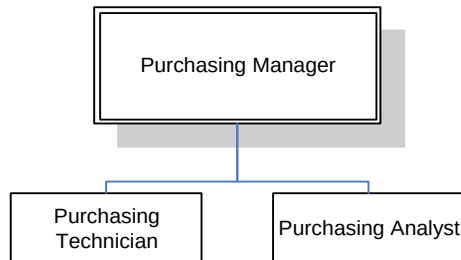
Outcome (Effectiveness) Measures

		2013	2014	2015	2016*	2017*
	Average number of calendar days from date of requisition to award of procurement for formal procurement solicitations ¹² processed by the Purchasing Office	120	108	82	90	90
	Target (90 Days)	90	90	90	90	90
	Meets Target?	No	No	Yes	Yes	Yes

Notes

- 1 Involving sealed submittals (i.e., bids, proposals, and statements of qualifications) received pursuant to published legal notice.
- 2 The City's public advertisement / sealed submittal threshold is currently \$25,000, pursuant to Ordinance No. 2010-72.
- 3 Defined as impinging on public health, safety or welfare and valued at or greater than \$10,000.
- 4 Defined as valued at or greater than \$25,000.
- 5 (*) FY 2016 and FY 2017 data are estimates

Organizational Chart



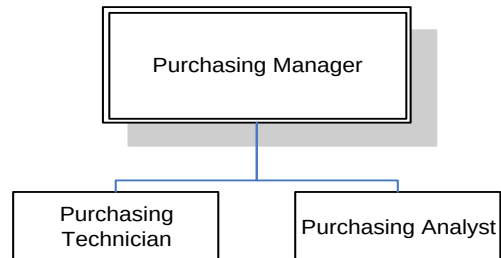
Note: For detailed counts and authorized positions, please see table below entitled "Staffing by Position"



City of Franklin, Tennessee

FY 2017 Operating Budget

Organizational Chart



Note: For detailed counts and authorized positions, please see table below entitled "Staffing by Position"

Staffing by Position

Position	Pay Grade	FY 2013		FY 2014		FY 2015		FY 2016	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
Purchasing Manager	Grade I	1	0	1	0	1	0	1	0
Purchasing Analyst	Grade F	1	0	0	0	0	0	1	0
Purchasing Specialist	Grade E	0	0	1	0	1	0	0	0
Purchasing Technician	Grade C	1	0	1	0	1	0	1	0
Totals		3	0	3	0	3	0	3	0



City of Franklin, Tennessee

FY 2017 Operating Budget

Staffing by Position

Position	Pay Grade	FY 2013		FY 2014		FY 2015		FY 2016		FY 2017	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
Purchasing Manager	Grade I	1	0	1	0	1	0	1	0	1	0
Purchasing Analyst	Grade F	1	0	0	0	0	0	1	0	1	0
Purchasing Specialist	Grade E	0	0	1	0	1	0	0	0	0	0
Purchasing Technician	Grade C	1	0	1	0	1	0	1	0	1	0
Totals		3	0	3	0	3	0	3	0	3	0

Budget

	Actual 2014	Estd 2015	Budget 2016	Est 2016	Budget 2017	Difference	
						\$	%
Personnel							
Salaries & Wages	144,170	148,320	150,405	155,327	150,091	(314)	-0.2%
Employee Benefits	49,694	46,283	50,156	49,918	54,748	4,592	9.2%
Total Personnel	193,864	194,603	200,561	205,245	204,839	4,278	2.1%
Operations							
Transportation Services	10	3	50	50	50	-	0.0%
Operating Services	71	50	400	368	450	50	12.5%
Notices, Subscriptions, etc.	1,651	1,467	3,190	2,950	3,796	606	19.0%
Utilities	705	646	770	813	860	90	11.7%
Contractual Services	1,485	14,338	14,438	13,621	14,678	240	1.7%
Professional Development/Travel	3,406	1,656	12,440	11,449	14,380	1,940	15.6%
Office Supplies	275	507	950	417	963	13	1.4%
Operating Supplies	-	-	100	100	102	2	2.0%
Fuel & Mileage	234	173	275	170	286	11	4.1%
Machinery & Equipment (<\$25,000)	599	3,384	3,200	641	9,400	6,200	193.8%
Property & Liability Costs	1,220	1,551	1,532	1,587	1,609	77	5.0%
Reimbursement of Interfund Trans.	(40,961)	(46,366)	(45,881)	(45,881)	(46,799)	(918)	2.0%
Total Operations	(31,305)	(22,591)	(8,535)	(13,715)	(224)	8,311	-97.4%
Capital	-	-	-	-	-	-	0.0%

Total Purchasing Department	162,559	172,012	192,026	191,530	204,615	12,589	6.6%
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Notes & Objectives

The budget for FY 2017 provides funding to continue the operation of the Purchasing Office.

Account	Label	Actual 2014	Actual 2015	Budget 2016	YTD@2/19/2016	Estd 2016	Base 2017	Forecast 2018	Forecast 2019
	Personnel								
= 81110	REGULAR PAY	144,150	148,192	155,317	93,928	155,317	155,229	158,334	161,501
81120	OVERTIME PAY	20	128	270	6	10	280	290	300
81199	VACANCY ADJUSTMENT			(5,182)			(5,418)	(5,581)	(5,653)
= XWAGE	TOTAL WAGES	144,170	148,320	150,405	93,934	155,327	150,091	153,043	156,148
= 81410	FICA (EMPLOYER'S SHARE)	10,587	10,880	11,717	6,828	11,717	11,875	12,113	12,355
= 81420	MEDICAL PREMIUMS	28,422	29,498	30,889	15,445	30,889	34,735	39,945	46,358
= 81430	GROUP INSURANCE PREMIUMS	2,518	2,529	2,507	1,278	2,507	3,202	3,362	3,600
= 81440	EMPLOYEE INSURANCE CONTRIBUTIONS	(5,624)	(5,956)	(6,170)	(4,610)	(6,170)	(7,727)	(8,160)	(9,000)
81450	RETIREMENT CONTRIBUTIONS	11,828	7,049	8,897	8,896	8,896	10,232	11,766	12,943
81455	DEFERRED COMP MATCH	1,934	2,002	2,007	1,333	2,007	2,108	2,214	2,325
81470	WORKERS COMPENSATION PREMIUMS	29	281	308	36	72	324	340	357
= XBEN	TOTAL BENEFITS	49,694	46,283	50,156	29,206	49,918	54,749	61,580	68,938
= XPER	TOTAL PERSONNEL	193,864	194,603	200,561	123,140	205,245	204,840	214,623	225,086
	Operations								
82110	MAILING & OUTBOUND SHIPPING SERVICES	10	3	50		50	50	50	50
= XTRC	TOTAL TRANSPORTATION CHARGES	10	3	50		50	50	50	50
82210	PRINTING & COPYING SERVICES, OUTSOURCED			250		170	250	255	260
82250	TESTING & PHYSICALS	71	50	150	66	198	200	204	207
= XOPSV	TOTAL OPERATING SERVICES	71	50	400	66	368	450	459	467
82310	LEGAL NOTICES		143	770					
+ 82330	DUES FOR MEMBERSHIPS	1,500	770	1,395	1,225	1,450	2,248	1,497	1,521
1	Various	1,500							
2	Civic organization			300	75	300	305	310	315
3	NIGP			425	430	430	436	443	450
4	TAPP			60	60	60	61	62	63
5	MTPPA			60	60	60	61	62	63
6	ICMA			550	600	600	610	620	630
7	UPPCC certification fees						425		
8	UPPCC recertification fees						350		
*	Amount missing from detail		770		60				
82399	PUBLIC RELATIONS & EDUCATION (CITY SPONSORED)		100		500				
82399	PROMOTIONS & SPECIAL EVENTS (NOT CITY SPONSORED)		303	500		1,000	1,015	1,030	1,045
82373	RECRUITMENT			25			25	25	25
+ 82399	PUBLICATIONS, NON-TRAINING	151	151	500		500	508	515	523
1	Various	151							
2	NIGP 5-digit commodity code annual license renewal			500		500	508	515	523
*	Amount missing from detail		151						
= XNCP	TOTAL NOTICES, SUBSCRIPTIONS, PUBLICITY	1,651	1,467	3,190	1,725	2,950	3,796	3,067	3,114
82450	TELEPHONE SERVICE	379	337	310	180	393	400	405	410
82470	INTERNET & RELATED SERVICES	326	309	460	196	420	460	465	470
= XUTIL	TOTAL UTILITIES	705	646	770	376	813	860	870	880

Account	Label	Actual 2014	Actual 2015	Budget 2016	YTD@2/19/2016	Estd 2016	Base 2017	Forecast 2018	Forecast 2019
+ 82510	COMPUTER SERVICES	1,485	14,338	14,438	13,621	13,621	14,678	14,898	15,121
1	Various	1,485							
2	consulting services for Great Plains			100					
3	e-procurement software, annual licensing fee for core system								
4	e-procurement software, one-time implementation fee								
5	Spend analysis			14,338	13,621	13,621	14,678	14,898	15,121
*	Amount missing from detail		14,338						
=	TOTAL CONTRACTUAL SERVICES	1,485	14,338	14,438	13,621	13,621	14,678	14,898	15,121
+ 82810	REGISTRATIONS	1,720	225	4,725	865	4,820	5,470	5,558	5,646
1	Various	1,720							
2	Annual NIGP Forum & Expo			2,200		1,000	2,200	2,233	2,266
3	Various NIGP seminars			1,500	750	2,250	1,525	1,550	1,575
4	Various NIGP webinars			500	115	345	500	510	520
5	Fall conference of TAPP			200		600	610	620	630
6	Spring conference of TAPP			300		600	610	620	630
7	Summary of Public Acts presented by UT-MTAS			25		25	25	25	25
*	Amount missing from detail		225						
+ 82820	GROUND TRANSPORTATION (OUTSIDE WILLIAMSON COUNTY)	109	90	1,190	392	914	1,665	1,697	1,723
1	Various	109							
2	Annual NIGP Forum & Expo			500	36	36	500	510	515
3	Various NIGP seminars			50	281	560	570	580	590
4	Fall conference of TAPP			150	28	28	153	156	159
5	Spring conference of TAPP			100		150	100	102	104
6	Monthly MTPPA chapter meetings			300		50	250	255	260
7	DBE Outreach Events			90	47	90	92	94	95
*	Amount missing from detail		90						
+ 82830	AIR TRAVEL	284	50	1,500		1,500	1,525	1,545	1,565
1	Various	284							
2	Annual NIGP Forum & Expo			1,000		1,000	1,015	1,030	1,045
3	Possible NIGP Committee Meetings			500		500	510	515	520
*	Amount missing from detail		50						
+ 82840	LODGING	1,210	1,176	3,900	1,590	3,090	4,572	4,645	4,718
1	Various	1,210							
2	Annual NIGP Forum & Expo			2,400	990	990	2,436	2,473	2,510
3	Various NIGP seminars			200	376	400	406	412	418
4	Fall conference of TAPP			400	245	600	610	620	630
5	Spring conference of TAPP			400		600	610	620	630
6	Possible NIGP Committee Meetings			500		500	510	520	530
*	Amount missing from detail		1,176		(21)				
+ 82850	MEALS (OUTSIDE WILLIAMSON COUNTY)	32	45	1,050	79	1,050	1,071	1,092	1,106
1	Various	32							
2	Annual NIGP Forum & Expo			400		400	408	416	420
3	Various NIGP seminars			200	79	200	204	208	210
4	Fall conference of TAPP			200		200	204	208	210
5	Spring conference of TAPP			150		150	153	156	160
6	MTPPA annual banquet			100		100	102	104	106
*	Amount missing from detail		45						
+ 82890	OTHER TRAVEL EXPENSES	51	70	75		75	77	79	80
=	TOTAL PROFESSIONAL DEVELOPMENT/TRAVEL	3,406	1,656	12,440	2,926	11,449	14,380	14,616	14,838

Account	Label	Actual 2014	Actual 2015	Budget 2016	YTD@2/19/2016	Estd 2016	Base 2017	Forecast 2018	Forecast 2019
83110	OFFICE SUPPLIES		443	500	89	192	510	518	525
83120	OFFICE DÉCOR ITEMS (OTHER THAN FURNITURE)	227		250		50	250	254	258
83130	EMPLOYEE BENEVOLENCE ITEMS			50		50	51	52	53
+	83140		64	150	20	125	152	155	157
	1	48							
	2	48							
	3			125		125	127	130	132
	4			25		25	25	25	25
*	Spring TAPP								
	Amount missing from detail		64		20				
=	XOFS	275	507	950	109	417	963	979	993
83299	OTHER OPERATING SUPPLIES			100		100	102	104	105
=	XOPS			100		100	102	104	105
83310	GASOLINE & DIESEL FOR FLEET (INSIDE WILLIAMSON COUNTY)	234	173	225	40	120	236	240	243
83320	MILEAGE (INSIDE WILLIAMSON COUNTY)			50		50	50	50	50
=	XFUEL	234	173	275	40	170	286	290	293
83510	FURNITURE, FIXTURES (<\$25,000)	599		500		500	2,500	500	500
83530	MACHINERY & EQUIPMENT (<\$25,000)			500			500	500	500
83540	COMPUTER HARDWARE (<\$25,000)		3,384	1,000	47	141	5,200	1,000	1,000
83550	COMPUTER SOFTWARE (<\$25,000)			1,200			1,200	1,200	1,200
=	XMEU	599	3,384	3,200	47	641	9,400	3,200	3,200
85110	PROPERTY INSURANCE	746	923	927	978	978	973	1,022	1,075
85111	FRAUD INSURANCE								
85112	INLAND MARINE INSURANCE	6	30	34			36	37	38
85113	AUTO PHYSICAL DAMAGE								
85115	LIABILITY INSURANCE	294	418	431	492	492	453	475	500
85116	E&O LIABILITY INSURANCE	174	180	140			147	154	160
85118	UMBRELLA LIABILITY				117	117			
85119	PROPERTY DAMAGE COSTS								
=	XPCS	1,220	1,551	1,532	1,587	1,587	1,609	1,688	1,773
85510	E-COMMERCE FEES				2	2			
=	XFEE				2	2			
87510	REIMB OF INTERFUND SERVICES	(40,961)	(46,366)	(45,881)	(45,881)	(45,881)	(46,799)	(47,735)	(48,500)
=	XREIMB	(40,961)	(46,366)	(45,881)	(45,881)	(45,881)	(46,799)	(47,735)	(48,500)
=	XOPS	(31,305)	(22,591)	(8,536)	(25,382)	(13,713)	(225)	(7,514)	(7,666)
	Capital								

Account	Label	Actual 2014	Actual 2015	Budget 2016	YTD@2/19/2016	Estd 2016	Base 2017	Forecast 2018	Forecast 2019
=	XTOT	162,559	172,012	192,025	97,758	191,532	204,615	207,109	217,420
	TOTAL EXPENDITURES								



City of Franklin, Tennessee

FY 2017 Operating Budget Request

Program Enhancement Summary

Priority	Request	Compensation	Benefits	Expenses	Total	Funded
Purchasing						
1	Quarterly Updates to Spend Analysis	\$ -	\$ -	\$ 4,500	\$ 4,500	\$ -
2	Satisfaction Surveys of Departments and Vendors	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ -
3	Software for Tracking Certificates of Insurance	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ -
4	Part-Time Purchasing Specialist	\$ 21,420	\$ -	\$ 6,375	\$ 27,795	\$ -
Total		\$ 21,420	\$ -	\$ 12,875	\$ 34,295	\$ -

		Compensation	Benefits	Expenses	Total	
Total G/F Requests		\$ 21,420	\$ -	\$ 12,875	\$ 34,295	\$ -

(+.5 FTE)

FY2017 PROGRAM ENHANCEMENT REQUEST FORM



Department Priority: 1 of 4

Department: 41340 PURCHASING
 Division:
 Title: Quarterly Updates to Spend Analysis

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY17 Only)	Ongoing Annual Cost (FY17 & Future)	TOTAL FY17 Request
<u>Compensation</u>			
			\$0
			\$0
<u>Benefits</u>			
<i>Benefits auto-calculated at 30% of compensation -->></i>			
	\$0	\$0	\$0
<u>Expenses</u>			
82510 COMPUTER SERVICES		\$4,500	\$4,500
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$0	\$4,500	\$4,500

PURPOSE / DESCRIPTION OF REQUEST

Increasing the frequency of updates.

SERVICE IMPLICATION

Would allow for more timely results.

FY2017 PROGRAM ENHANCEMENT REQUEST FORM



Department Priority: 2 of 4

Department: 41340 PURCHASING
 Division:
 Title: Satisfaction Surveys of Departments and Vendors

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY17 Only)	Ongoing Annual Cost (FY17 & Future)	TOTAL FY17 Request
<u>Compensation</u>			
			\$0
			\$0
<u>Benefits</u>			
<i>Benefits auto-calculated at 30% of compensation -->></i>			
	\$0	\$0	\$0
<u>Expenses</u>			
82380 HOUSEHOLD & BUSINESS SURVEYS		\$1,000	\$1,000
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$0	\$1,000	\$1,000

PURPOSE / DESCRIPTION OF REQUEST

Satisfaction surveys of departments and vendors performed by NIGP on behalf of the City.

SERVICE IMPLICATION

Improved service to departments and vendors.

FY2017 PROGRAM ENHANCEMENT REQUEST FORM



Department Priority: **3** of **4**

Department: **41340 PURCHASING**
 Division:
 Title: **Software for Tracking Certificates of Insurance**

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY17 Only)	Ongoing Annual Cost (FY17 & Future)	TOTAL FY17 Request
<u>Compensation</u>			
			\$0
			\$0
<u>Benefits</u>			
<i>Benefits auto-calculated at 30% of compensation -->></i>			
	\$0	\$0	\$0
<u>Expenses</u>			
82510 COMPUTER SERVICES		\$1,000	\$1,000
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$0	\$1,000	\$1,000

PURPOSE / DESCRIPTION OF REQUEST

Software services used to track Certificates of Insurance documents provided by vendors.

SERVICE IMPLICATION

Mitigate risk to the City.

FY2017 PROGRAM ENHANCEMENT REQUEST FORM



Department Priority: 4 of 4

Department: 41340 PURCHASING
 Division:
 Title: Part-Time Purchasing Specialist

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY17 Only)	Ongoing Annual Cost (FY17 & Future)	TOTAL FY17 Request
<u>Compensation</u>			
81110 REGULAR PAY		\$21,420	\$21,420
			\$0
<u>Benefits</u>			
<i>Benefits auto-calculated at 30% of compensation -->></i>			
	\$0	\$0	\$0
<u>Expenses</u>			
82350 DUES FOR MEMBERSHIPS		\$250	\$250
82450 TELEPHONE SERVICE		\$125	\$125
82810 REGISTRATIONS		\$1,000	\$1,000
82830 AIR TRAVEL		\$500	\$500
82840 LODGING		\$500	\$500
82850 MEALS (OUTSIDE WILLIAMSON COUNTY)		\$250	\$250
82890 OTHER TRAVEL EXPENSES		\$50	\$50
83510 FURNITURE, FIXTURES (<\$25,000)	\$1,000		\$1,000
83530 MACHINERY & EQUIPMENT (<\$25,000)	\$500		\$500
83540 COMPUTER HARDWARE (<\$25,000)	\$1,700		\$1,700
83550 COMPUTER SOFTWARE (<\$25,000)	\$500		\$500
			\$0
TOTAL	\$3,700	\$24,095	\$27,795

PURPOSE / DESCRIPTION OF REQUEST

Note: Do not have an office in mind.

To focus on helping Purchasing Office (1) pursue accreditation as an NPI AEP (National Purchasing Institute - Achievement of Excellence in Procurement) agency and (2) use spend analysis tool.

SERVICE IMPLICATION

Alleviate workload of other personnel; increase capacity of Purchasing Office.



City of Franklin, Tennessee

FY 2017 Operating Budget Request

Finance Department

Russell Truell, Assistant City Administrator/CFO

Mike Lowe, Comptroller



City of Franklin, Tennessee - FY 2017 Budget Request

Finance Department

Outline

- Purpose of Department
- Organization Chart
- Base Budget Request
 - Personnel
 - Operations
 - Capital
- Program Enhancements
- Summary



City of Franklin, Tennessee - FY 2017 Budget Request

Finance Department

Purpose of Department

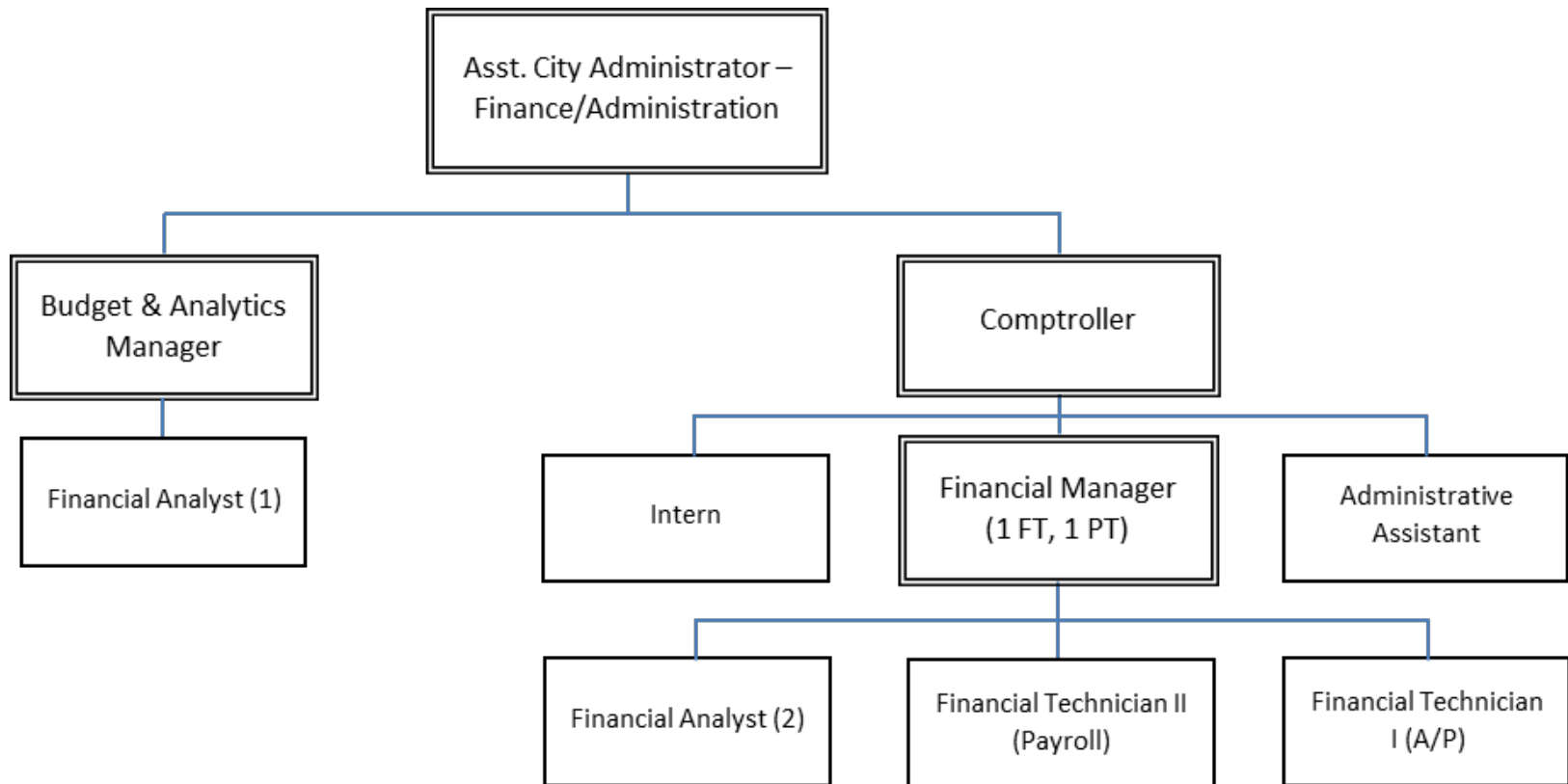
The Finance department oversees the security and management of the City's financial interests. The department helps the City Administrator prepare, implement and monitor the City's annual operating and capital budgets. The department also plans and executes the issuance of short-term and long-term borrowing.

The Finance department provides a variety of financial services for the City of Franklin. These include: (1) financial accounting and reporting, (2) budgeting and analytics, (3) investment of temporarily idle funds, (4) maintaining and reconciling City bank accounts, (5) issuing employee payroll, (6) issuing vendor payments, (7) internal audits, and (8) ensuring that the annual external financial audit is conducted.

City of Franklin, Tennessee - FY 2017 Budget Request

Finance Department

Organization Chart





City of Franklin, Tennessee - FY 2017 Budget Request

Finance Department

Base Budget Request: Personnel

There is no change in our base budget for personnel. All positions are currently filled.



City of Franklin, Tennessee - FY 2017 Budget Request

Finance Department

Base Budget Request: Operations

Overall, the budget is essential level funded. As the department is focusing on paperless initiatives in payroll and accounts payable, costs for mailing are projected to decrease.



City of Franklin, Tennessee - FY 2017 Budget Request

Finance Department

Base Budget Request: Capital

\$50,000 that was budgeted in 2016 is carried forward to 2017. This is for anticipated payroll upgrades arising from the new human resources information system and new federal healthcare requirements.



City of Franklin, Tennessee - FY 2017 Budget Request

Finance Department

Program Enhancement Requests

The department is requesting 3 program enhancements.

- Copier Replacement	\$ 16,000
- Temporary Assistance for Short-Term Projects	\$ 25,000
- Additional Personnel - Finance Analyst	\$ 63,437
Total	\$104,437

City of Franklin, Tennessee - FY 2017 Budget Request

Finance Department

Summary

The Finance department is poised in FY 2017 to continue its role in supporting the various boards and departments of the City deliver the high quality of services our citizens have come to expect. We are proud of our accomplishments and will look to build upon them in the upcoming year.





City of Franklin, Tennessee

FY 2017 Operating Budget

Finance

Russell Truell, Assistant City Administrator

Mike Lowe, Comptroller

Budget Summary

	2014 Actual	2015 Actual	2016 Budget	2016 Estimated	2017 Budget	2016 v. 2017	
						\$	%
Personnel	772,560	829,501	851,549	893,498	865,338	13,789	1.6%
Operations	-56,018	-59,137	-70,624	-63,768	-70,873	-249	0.4%
Capital	0	0	50,000	25,000	50,000	-	0.0%
Total	716,542	770,364	830,925	854,729	844,465	13,540	1.6%

Departmental Summary

The Finance department oversees the security and management of the City's financial interests. The department helps the City Administrator prepare, implement and monitor the City's annual operating and capital budgets. The department also plans and executes the issuance of short-term and long-term borrowing.

The Finance department provides a variety of financial services for the City of Franklin. These include: (1) financial accounting and reporting, (2) budgeting and analytics, (3) investment of temporarily idle funds, (4) maintaining and reconciling City bank accounts, (5) issuing employee payroll, (6) issuing vendor payments, (7) internal audits, and (8) ensuring that the annual external financial audit is conducted.

FY 2017 Outlook

As a significant part of its paperless initiatives, the Finance department no longer issues paper payroll checks as of April 1, 2015. Also, employees access their bi-weekly paystubs electronically instead of paper remittances. Finance no longer requests an additional direct deposit form for paying employee reimbursements through accounts payable. The use of direct deposit and electronic remittances reduces the use of expensive check stock, envelopes and postage, as well as the manpower required to investigate and report outstanding payroll checks, and distribute paper remittances. During 2016, a budget and analytics division was created using existing resources. As we near the end of fiscal year 2016, the department is working on enhancing the documentation of internal controls and formalizing a disbursements policy. FY 2016 will also be the first year of the State of Tennessee's requirements to close books within 60 days of fiscal year end.

The Finance department continues to encourage electronic payments for existing and new vendors. Allowing Automated Clearing House (ACH) remittances to be emailed rather than mailed through the postal system will increase savings on postage. Utilities payments have been automatically drafted for several years.

For 2017, the department will focus on best practices of cash management and financial analysis efforts. The department is updating its practices for tracking and forecasting receipts and payments, as well as analyzing financial data not only for the City, but also other entities such as Transit and the Conference Center.



City of Franklin, Tennessee

FY 2017 Operating Budget

Performance Measures

How a community utilizes its resources must be governed in accordance with its citizens wishes and its plans for the future. Therefore, the City of Franklin has established **FranklinForward : A Vision for 2033**. This Strategic Plan has specific and demonstrable objectives for each department which, when achieved individually, will cohesively move Franklin forward to meet the challenges and demands of the future.

Each budget has a series of performance measures and benchmarks attached to it which demonstrate the workload, effectiveness and outcome of taxpayer support for the annual operations of the City of Franklin and its pursuit of the goals of the Strategic Plan. Together, these measures demonstrate a proper and diligent use of taxpayer dollars in the pursuit of a greater community.



FranklinForward : A Vision for 2033 | Objectives for Developing a Strategic Plan

Theme: An Effective and Fiscally Sound City Government Providing High Quality Service



Franklin government will seek diversification and efficiencies of revenue sources to fund its aspirations.

Goal: Franklin will create a climate for necessary taxes and fees by assuring an equitable and balanced commercial, industrial, and residential tax base without an over-dependence on a single dominant revenue source.

Baseline: To determine the optimal proportion of revenue sources necessary to balance equitable payment for growth.

Goal: Franklin will achieve the lowest cost of debt financing possible by retaining bond ratings of AAA from 2 out of 3 services (Moody's, Fitch, and S&P).

Baseline: As of 2012, Moody's and Standard & Poor's have rated Franklin at AAA.

Key:	Strategic Plan: FranklinForward	
	Sustainable Franklin	
	Tennessee Municipal Benchmarking Project	

Workload (Output) Measures

		2013	2014	2015	2016*	2017*
	Have City's rating affirmed by multiple rating agencies (maximum = 3)	2	2	2	2	2
	Increase use of electronic payments for payroll (percent paid by ACH)	98%	98%	100%	100%	100%
	Increase use of electronic payments for AP (percent paid by ACH/EFT)	33%	34%	35%	40%	50%
	Vendor payments issued	4,942	4,045	3,905	4,000	4,000
	Invoices processed	9,349	6,143	5,955	6,000	6,000
	Checks issued (non-payroll)	3,821	2,652	2,327	2,000	1,700



City of Franklin, Tennessee

FY 2017 Operating Budget

Performance Measures

Efficiency Measures

	2013	2014	2015	2016*	2017*
TBD					

Outcome (Effectiveness) Measures

		2013	2014	2015	2016*	2017*
	Retain the City's Triple AAA rating (for consecutive months)	174 months since attained December 1998	186 months since attained December 1998	198 months since attained December 1998	210 months since attained December 1998	224 months since attained December 1998
	Exceed the return on investments of the LGIP	.88% average to LGIP's .13%	1.45% average to LGIP's .09%	.80% average to LGIP's .09%	Exceed LGIP average by 1%	Exceed LGIP average by 1%
	Achieve the GFOA Annual Report award for financial reporting annually	22nd consecutive (for FY 2012)	23rd consecutive (for FY 2013)	24th consecutive (for FY 2014)	25th consecutive (for FY 2015)	26th consecutive (for FY 2016)
	Achieve the GFOA Budget Report award annually	5th award (for FY 2013 budget)	6th award (for FY 2014 budget)	7th award (for FY 2015 budget)	8th award (for FY 2016 budget)	9th award (for FY 2017 budget)
	Goal: Franklin will create a climate for necessary taxes and fees by assuring an equitable and balanced commercial, industrial, and residential tax base without an over-dependence on a single dominant revenue source. Baseline: To determine the optimal proportion of revenue sources necessary to balance equitable payment for growth. Target? Baseline Being Established Meets Target? TBD TBD TBD TBD TBD					
	Goal: Franklin will achieve the lowest cost of debt financing possible by retaining bond ratings of AAA from 2 out of 3 services (Moody's, Fitch, and S&P). Baseline: As of 2012, Moody's and Standard & Poor's have rated Franklin at AAA. Target (# of rating agencies per FY) 2 2 2 2 2 Meets Target? Yes Yes Yes Yes Yes					

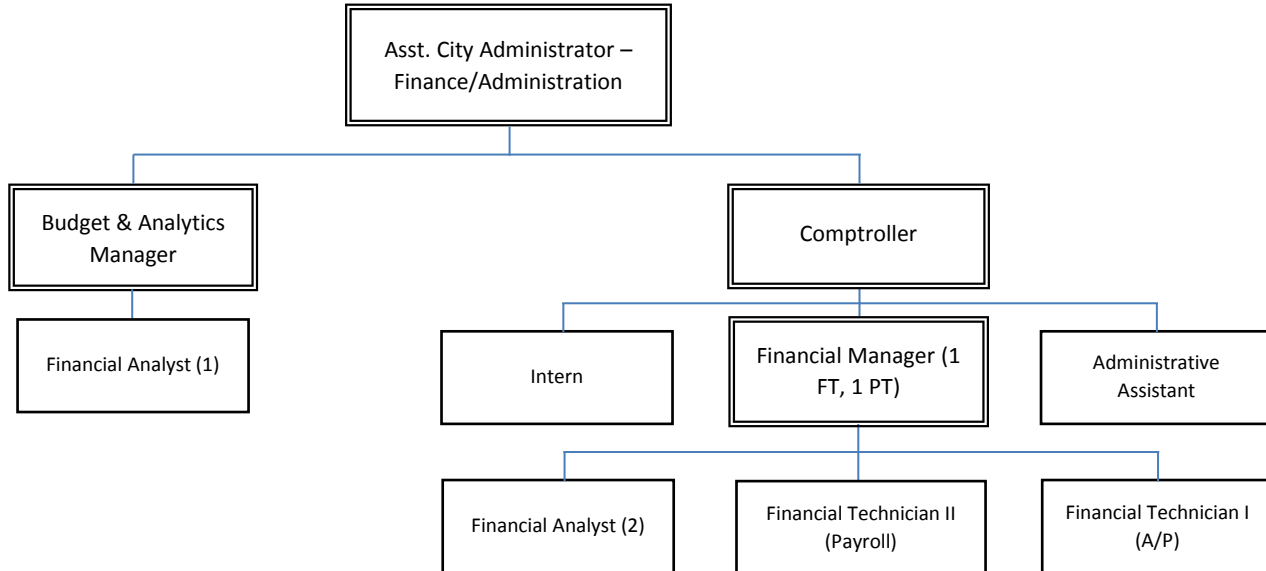
* 2016 & 2017 estimated



City of Franklin, Tennessee

FY 2017 Operating Budget

Organizational Chart



Note: For detailed counts and authorized positions, please see table below entitled "Staffing by Position"

Staffing by Position

Position	Pay Grade	FY 2013		FY 2014		FY 2015		FY 2016		FY 2017	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
Asst. City Admin-Finance/Admin	Grade N	1	0	1	0	1	0	1	0	1	0
Comptroller	Grade K	1	0	1	0	1	0	1	0	1	0
Budget & Analytics Mgr.	Grade I	0	0	0	0	0	0	1	0	1	0
Business Process Imp. Mgr.	Grade H	0	0	1	0	1	0	0	0	0	0
Financial Manager	Grade H	1	1	1	1	1	1	1	1	1	1
Financial Analyst	Grade F	3	0	3	0	3	0	3	0	3	0
Payroll Specialist	Grade E	0	0	1	0	1	0	1	0	1	0
Financial Technician I(AP)	Grade D	0	0	1	0	1	0	1	0	1	0
Financial Technician 1/2/3	---	2	0	0	0	0	0	0	0	0	0
Administrative Assistant	Grade D	1	0	1	0	1	0	1	0	1	0
Intern	Intern	0	0	0	0	0	1	0	1	0	1
Totals		9	1	10	1	10	2	10	2	10	2



City of Franklin, Tennessee

FY 2017 Operating Budget

Budget

	Actual 2014	Actual 2015	Budget 2016	Estd 2016	Budget 2017	Difference \$ %	
Personnel							
Salaries & Wages	561,050	635,276	642,657	691,339	642,582	(75)	0.0%
Employee Benefits	211,510	194,225	208,892	202,159	222,756	13,864	6.6%
Total Personnel	772,560	829,501	851,549	893,498	865,338	13,789	1.6%
Operations							
Transportation Services	3,471	1,886	2,350	2,300	2,300	(50)	-2.1%
Operating Services	2,392	1,852	1,850	712	750	(1,100)	-59.5%
Notices, Subscriptions, etc.	6,961	8,834	5,155	8,550	8,675	3,520	68.3%
Utilities	4,264	3,932	3,950	4,234	4,500	550	13.9%
Contractual Services	14,396	18,358	20,900	16,008	17,000	(3,900)	-18.7%
Repair & Maintenance Services	2,892	5,961	3,000	7,000	7,000	4,000	133.3%
Employee programs	-	220	-	-	-	-	0.0%
Professional Development/Travel	15,598	9,704	11,350	15,346	15,600	4,250	37.4%
Office Supplies	4,445	4,833	5,750	5,850	5,900	150	2.6%
Operating Supplies	180	28	-	-	-	-	0.0%
Fuel & Mileage	66	363	300	-	-	(300)	-100.0%
Machinery & Equipment (<\$25,000)	3,317	11,728	7,600	10,718	11,450	3,850	50.7%
Repair & Maintenance Supplies	113	176	100	200	200	100	100.0%
Property & Liability Costs	2,522	3,746	3,632	3,485	3,656	24	0.7%
Permits	1,000	-	-	800	800	800	100.0%
Financial Fees	67,934	52,021	66,500	64,080	64,500	(2,000)	-3.0%
Interfund Reimbursements	(185,569)	(182,778)	(203,061)	(203,061)	(213,214)	(10,153)	5.0%
Total Operations	(56,018)	(59,137)	(70,624)	(63,768)	(70,873)	(249)	0.4%
Machinery & Equipment (>\$25,000)	-	-	50,000	25,000	50,000	-	0.0%
Capital	-	-	50,000	25,000	50,000	-	0.0%
Total Finance Department	716,542	770,364	830,925	854,729	844,465	13,540	1.6%

Account	Label	Actual 2014	Actual 2015	Budget 2016	YTD@2/19/2016	Est'd 2016	Base 2017	Forecast 2018	Forecast 2019
	Personnel								
= 81110	REGULAR PAY	556,972	605,777	660,103	394,933	638,797	663,297	686,541	700,242
81120	OVERTIME PAY	4,078	5,080	5,000	1,204	1,768	2,500	2,550	2,601
81150	TEMPORARY WORK BY NON-CITY EMPLOYEES		24,419		37,413	50,774			
81199	VACANCY ADJUSTMENT			(22,446)			(23,215)	(24,029)	(24,508)
= XWAGE	TOTAL WAGES	561,050	635,276	642,657	433,550	691,339	642,582	665,062	678,335
= 81410	FICA (EMPLOYER'S SHARE)	40,019	43,775	47,856	27,893	44,774	49,374	52,520	55,000
= 81420	MEDICAL PREMIUMS	123,324	125,898	136,072	64,743	129,484	145,606	167,447	196,929
= 81430	GROUP INSURANCE PREMIUMS	7,779	8,631	9,672	5,199	9,404	9,920	10,368	10,886
= 81440	EMPLOYEE INSURANCE CONTRIBUTIONS	(23,313)	(23,946)	(28,820)	(15,574)	(25,950)	(31,354)	(38,021)	(43,724)
81450	RETIREMENT CONTRIBUTIONS	53,226	28,197	32,918	31,136	31,136	35,669	41,177	47,354
81455	DEFERRED COMP MATCH	7,966	9,156	8,678	6,665	10,794	11,010	11,230	11,455
81460	UNEMPLOYMENT CLAIMS								
81470	WORKERS COMPENSATION PREMIUMS	109	114	116	125	125	131	138	145
81482	CAR ALLOWANCE	2,400	2,400	2,400	1,477	2,392	2,400	2,400	2,400
= XBEN	TOTAL BENEFITS	211,510	194,225	208,893	121,664	202,159	222,756	247,259	280,445
= XPER	TOTAL PERSONNEL	772,560	829,501	851,550	555,214	893,498	865,338	912,321	958,780
	Operations								
+ 82110	MAILING & OUTBOUND SHIPPING SERVICES	3,471	1,886	2,350	1,188	2,300	2,300	2,300	2,300
1	VARIOUS	2,490			1,188	2,000	2,000	2,000	2,000
2	UPS STORE -MISC	842		2,200		100	100	100	100
3	PO BOX RENEWAL	139		100		100	100	100	100
6	FEDERAL EXPRESS			50		100	100	100	100
7	W2/1099 Mailings								
*	Amount missing from detail		1,886						
+ 82120	FREIGHT FOR INBOUND PURCHASED ITEMS								
1	VARIOUS								
2	SHIPPING FOR PRINTER								
*	Amount missing from detail								
= XTRC	TOTAL TRANSPORTATION CHARGES	3,471	1,886	2,350	1,188	2,300	2,300	2,300	2,300
+ 82200	PRINTING & COPYING SERVICES, OUTSOURCED	401	223	400	59	259	300	300	300
1	VARIOUS	401							
2	ENVELOPES			200		200	200	200	200
3	ENVELOPES-PAYROLL								
4	BUSINESS CARDS			200	59	59	100	100	100
8	CHECKS								
*	Amount missing from detail		223						
+ 82240	ARCHIVING/RECORDS MANAGEMENT SERVICES	1,194		1,250					
1	Greenshades Pay History/Archival	1,194		1,250					
*	Amount missing from detail								
+ 82250	TESTING & PHYSICALS	797	1,629	200	439	453	450	450	450
1	VARIOUS	364			439	453	450	250	250
2	KROLL BACKGROUND	157							
3	WALK IN MEDICAL CTR-PHYSICALS/TESTING	276		200				200	200

Account	Label	Actual 2014	Actual 2015	Budget 2016	YTD@2/19/2016	Est'd 2016	Base 2017	Forecast 2018	Forecast 2019
* 82299	Amount missing from detail OTHER OPERATING SERVICES		1,629						
= XOPSV	TOTAL OPERATING SERVICES	2,392	1,852	1,850	498	712	750	750	750
+ 82310	LEGAL NOTICES	459	362	300		450	450	450	450
1	VARIOUS	307			131	250	250	250	250
3	WILLIAMSON HERALD	152				200	200	200	200
5	ADVERTISEMENT FOR FINANCIAL TECH			300					
7	ADVERTISEMENT FOR FINANCIAL ANALYST								
* 82350	Amount missing from detail DUES FOR MEMBERSHIPS		362						
+ 82350		3,834	5,326	1,955	1,823	5,435	5,500	5,500	5,500
01	VARIOUS	3,179			955	2,800	2,850	2,850	2,850
02	AGA								
03	AWWA								
04	GFOA Membership-0230,0205,0211,4177	595		895		895	900	900	900
05	SAM'S CLUB	60		60		105	100	100	100
06	AMERICAN PAYROLL ASSOC-1610,1714			250		225	225	225	225
07	TN ASSOC OF MUNICIPAL CLERKS-0119			200		200	200	200	200
08	INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS-0119			250		135	150	150	150
09	TGFOA Membership			300		300	300	300	300
10	ICMA					525	525	525	525
11	TCMA					250	250	250	250
* 82355	Amount missing from detail PROFESSIONAL STANDARDS / ACCREDITATION		5,326		868				
+ 82355		580	1,448	1,160	1,229	1,420	1,425	1,425	1,425
01	VARIOUS				649				
02	GFOA APPLICATION/DISTINGUISHED BUDGET			580		550	550	550	550
03	APPL FOR CERTIFICATE OF ACHIEVEMENT-FINANCIAL REPORT	580		580		850	850	850	850
04	Notary					20	25	25	25
* 82360	Amount missing from detail PUBLICATIONS, NON-TRAINING		1,448		580				
+ 82360		2,088	1,698	1,740	541	1,245	1,300	1,300	1,300
01	VARIOUS	1,879			194	1,245	1,300	1,300	1,300
02	GAAFR-0230								
03	THE TENNESSEAN	70		210					
04	MONEY MAGAZINE-0205								
05	NY TIMES DIGITAL-0205	75		180					
06	THE ECONOMIST NEWSPAPER-0205	64		275					
07	MISC PUBLICATIONS-0205			525					
08	GASB & GFOA-0230								
09	GFOA-0205								
10	Wall Street Journal			300					
11	Barrens			100					
12	Harvard Business Journal			150					
13	Daily Herald								
* 82366	Amount missing from detail TOTAL NOTICES, SUBSCRIPTIONS, PUBLICITY		1,698		347				
= XNP		6,961	8,834	5,155	3,724	8,550	8,675	8,675	8,675
+ 82450	TELEPHONE SERVICE	1,528	1,330	1,700	783	1,366	1,500	1,500	1,500
1	VARIOUS	854			447				
2	AT&T	674		1,700		1,366	1,500	1,500	1,500
* 82455	Amount missing from detail CELLULAR TELEPHONE SERVICE		1,330		336				
+ 82455		1,106	1,055	1,250	596	1,188	1,200	1,200	1,200
1	VARIOUS	796			397				

Account	Label	Actual 2014	Actual 2015	Budget 2016	YTD@2/19/2016	Estd 2016	Base 2017	Forecast 2018	Forecast 2019
2	VERIZON WIRELESS	310		1,250		1,188	1,200	1,200	1,200
3	0205-REIMBURSEMENT								
4	0119-REIMBURSEMENT								
*	Amount missing from detail		1,055		199				
+ 82470	INTERNET & RELATED SERVICES	1,630	1,547	1,000	978	1,680	1,800	1,800	1,800
1	VARIOUS	999			559				
2	AT&T	631		1,000		1,680	1,800	1,800	1,800
*	Amount missing from detail		1,547		419				
82483	CONNECTION CHARGES								
= XUTIL	TOTAL UTILITIES	4,264	3,932	3,950	2,357	4,234	4,500	4,500	4,500
+ 82510	COMPUTER SERVICES	14,396	18,358	20,900	7,123	16,008	17,000	17,000	17,000
01	VARIOUS	11,527			728	1,456	1,500	1,500	1,500
02	ACCTG SERVICES TELEPHONE SUPPORT (COMP RESOURCES)	2,869		20,000					
03	GREENSHADES SOFTWARE-PAYROLL REPORTING			200	50	3,100	3,500	3,500	3,500
04	GREENSHADES-401K REPORTING								
05	GPUG Membership Renewal			700		1,500	1,500	1,500	1,500
06	ADDITIONAL COSTS-COMPUTER RESOURCES				2,464	9,952	10,500	10,500	10,500
07	Greenshades Tax Form Upload								
09	New Computer Services								
*	Amount missing from detail		18,358		3,881				
= XCTS	TOTAL CONTRACTUAL SERVICES	14,396	18,358	20,900	7,123	16,008	17,000	17,000	17,000
+ 82620	EQUIPMENT REPAIR & MAINTENANCE SERVICES	2,892	5,961	3,000	3,033	7,000	7,000	7,000	7,000
01	VARIOUS	2,027			1,357	1,000	1,000	1,000	1,000
02	NOVACOPY	865		3,000		6,000	6,000	6,000	6,000
03	MAILSHIP TECHNOLOGY								
*	Amount missing from detail		5,961		1,676				
= XRMVS	TOTAL REPAIR & MAINTENANCE SERVICES	2,892	5,961	3,000	3,033	7,000	7,000	7,000	7,000
+ 82700	TRAINING, OUTSIDE		220		110				
1	VARIOUS								
2	ECONOMIC OUTLOOK CONFERENCE-0205								
3	NEW HORIZONS-0230								
*	Amount missing from detail		220		110				
82700	TRAINING, IN-HOUSE								
= XEG	TOTAL EMPLOYEE PROGRAMS		220		110				
+ 82800	REGISTRATIONS	6,175	4,573	3,700	4,562	5,933	6,000	6,000	6,000
01	Various	6,175		600		1,638	1,725	1,725	1,725
02	TGFOA			1,200		1,475	1,475	1,475	1,475
03	TGFOA								
04	TGFOA								
05	TGFOA								
06	TGFOA								
07	CMFO			850		1,620	1,600	1,600	1,600
08	CMFO								
09	CMFO								
10	CMFO								
12	ROCKHURST UNIVER								
13	GPUG SUMMIT								
14	ACCTG BASICS								
17	GFOA CONFERENCE			1,050		1,200	1,200	1,200	1,200

Account	Label	Actual 2014	Actual 2015	Budget 2016	YTD@2/19/2016	Est'd 2016	Base 2017	Forecast 2018	Forecast 2019
18	GFOA CONFERENCE								
19	GFOA CONFERENCE								
23	TGFOA SPRING CONFERENCE								
24	Municipal Clerk Academy								
27	Prof Dev Seminar								
*	Amount missing from detail		4,573		4,562				
82820	GROUND TRANSPORTATION (OUTSIDE WILLIAMSON COUNTY)		1,534	750	872	1,750	1,750	1,750	1,750
01	VARIOUS	1,555							
02	CMFO	1,099		500					
03	MILEAGE	78				1,000	1,000	1,000	1,000
04	MILEAGE	78							
05	MILEAGE								
06	MILEAGE	39							
07	MILEAGE	84							
08	MILEAGE	177							
09	PARKING, CAB								
11	GFOA			250					
15	Car Rental/PARKING					750	750	750	750
16	MILEAGE								
17	Prof Dev								
*	Amount missing from detail		1,534		872				
82830	AIR TRAVEL		1,021	1,200	558	1,886	2,000	2,000	2,000
01	GFOA	2,239		1,200					
02	0211	2,239							
03	0205								
04	0230								
05	Prof Dev Seminar								
06	Various					1,886	2,000	2,000	2,000
*	Amount missing from detail		1,021		558				
82840	LODGING		2,428	5,000	(309)	5,277	5,350	5,350	5,350
01	GFOA	4,799		5,000					
02	0211	4,799							
03	0205								
04	0230								
05	Prof Dev Seminar								
06	Various					5,277	5,350	5,350	5,350
*	Amount missing from detail		2,428		(309)				
82850	MEALS (OUTSIDE WILLIAMSON COUNTY)		148	700	(68)	500	500	500	500
01	GFOA	755		700					
02	0205								
03	JE NEEDED								
04	0230								
05	0211								
06	Prof Dev Seminar								
07	4177	63							
08	Various					500	500	500	500
*	Amount missing from detail		148		(68)				
82860	OTHER TRAVEL EXPENSES	12							
=	TOTAL PROFESSIONAL DEVELOPMENT/TRAVEL	15,598	9,704	11,350	5,615	15,346	15,600	15,600	15,600
83110	OFFICE SUPPLIES	4,025	4,268	5,000	1,878	5,185	5,200	5,200	5,200
1	VARIOUS	2,220				5,185	5,200	5,200	5,200

Account	Label	Actual 2014	Actual 2015	Budget 2016	YTD@2/19/2016	Estd 2016	Base 2017	Forecast 2018	Forecast 2019
2	MISC OFFICE SUPPLIES	1,627		5,000					
3	GREENSHADES								
5	Envelopes-Payroll	178							
*	Amount missing from detail		4,268		1,878				
83130	EMPLOYEE BENEVOLENCE ITEMS		14						
+ 83140	MEALS & FOOD (INSIDE WILLIAMSON COUNTY)	420	551	750	232	665	700	700	700
1	VARIOUS	420				665	700	700	700
2	0205								
5	Misc			750					
*	Amount missing from detail		551		232				
= XOPS	TOTAL OFFICE SUPPLIES	4,445	4,833	5,750	2,110	5,850	5,900	5,900	5,900
83260	UNIFORMS PURCHASED								
+ 83299	OTHER OPERATING SUPPLIES	180	28		15				
1	VARIOUS								
*	Amount missing from detail		28		15				
= XOPS	TOTAL OPERATING SUPPLIES	180	28		15				
83320	MILEAGE (INSIDE WILLIAMSON COUNTY)	66	363	300					
= XFUEL	TOTAL FUEL & MILEAGE	66	363	300					
83510	FURNITURE, FIXTURES (<\$25,000)		65	100	209	209	500	500	500
+ 83530	MACHINERY & EQUIPMENT (<\$25,000)		3,031		158	158	200	200	200
01	VARIOUS					158	200	200	200
02	COPIER								
03	SURGE								
04	PS40 FOLER & INSERTER								
*	Amount missing from detail		3,031		158				
+ 83540	COMPUTER HARDWARE (<\$25,000)	592	8,632	7,500	4,863	10,211	10,500	10,500	10,500
01	VARIOUS	592							
02	HP LASER JET PRINTER								
03	0218-KEYBOARD & MOUSE								
06	MISC SUPPLIES								
07	COMPUTERS & MONITORS-REPLACEMENTS			7,500		10,211	10,500	10,500	10,500
08	0205-LENOVO THINKPAD								
*	Amount missing from detail		8,632		4,863				
+ 83550	COMPUTER SOFTWARE (<\$25,000)	2,725			140	140	250	250	250
01	VARIOUS	2,725				140	250	250	250
02	FORECASTER LICENSE-6								
04	GREENSHADE REPORTING FOR 401 K								
05	COMPUTER RESOURCES - NEGATIVE PR TRANSACTION								
06	COMPUTER RESOURCES-INTEGRITY DATA								
*	Amount missing from detail				140				
= XMU	TOTAL MACHINERY & EQUIPMENT (<\$25,000)	3,317	11,728	7,600	5,370	10,718	11,450	11,450	11,450
+ 83620	EQUIPMENT PARTS & SUPPLIES								
1	VARIOUS								
*	Amount missing from detail								
+ 83680	BUILDING MAINTENANCE SUPPLIES	113	176	100		200	200	200	200
1	VARIOUS	92				200	200	200	200
2	SAMS (MISC SUPPLIES)	21		100					
*	Amount missing from detail		176						

Account	Label	Actual 2014	Actual 2015	Budget 2016	YTD@2/19/2016	Estd 2016	Base 2017	Forecast 2018	Forecast 2019
=	XRMS	113	176	100		200	200	200	200
85110	PROPERTY INSURANCE	746	923	927	1,009	1,009	1,059	1,112	1,168
85111	FRAUD INSURANCE								
85112	INLAND MARINE INSURANCE	23	61	68					
85113	AUTO PHYSICAL DAMAGE								
85115	LIABILITY INSURANCE	1,102	1,894	1,952	1,961	1,961	2,059	2,162	2,270
85116	E&O LIABILITY INSURANCE	651	818						
85119	UMBRELLA LIABILITY			635	465	465	488	513	538
85120	PROPERTY DAMAGE COSTS								
85140	SURETYNOTARY BONDS		50	50		50	50	50	50
=	XPLC	2,522	3,746	3,632	3,435	3,485	3,656	3,837	4,026
85320	STATE FEES	1,000				800	800	800	800
1	VARIOUS	1,000				800	800	800	800
2	TN DEPT OF REVENUE-PROFESSIONAL PRIVILEGE TAX								
*	Amount missing from detail								
=	XPERM	1,000				800	800	800	800
85510	BANKING FEES	16,598	16,271	20,000	10,326	18,080	18,500	19,370	20,284
85520	INVESTMENT FEES	35,112	23,750	30,000	16,250	30,000	30,000	30,000	30,000
01	VARIOUS	25,112		5,000		5,000	5,000	5,000	5,000
02	FIFTH THIRD-MARKET VALUE FEES								
03	PUBLIC FINANCIAL MGMT-FINANCIAL ADVISORY SERVICES								
04	BUREAU OF PUBLIC DEBT								
05	PORTFOLIO SERVICES								
06	Investment Management	6,250		25,000		25,000	25,000	25,000	25,000
07	TRACKER								
08	99FEDPCS3 53 MMA	3,750							
*	Amount missing from detail		23,750		16,250				
85525	FINANCIAL ADVISOR FEES	16,224	12,000	16,500	8,000	16,000	16,000	16,000	16,000
01	VARIOUS	12,224							
02	ANALYSIS ON IMPACT FEES JE								
03	PUBLIC FINANCIAL MANAGEMENT, INC	4,000		16,500		16,000	16,000	16,000	16,000
*	Amount missing from detail		12,000		8,000				
=	XFFS	67,934	52,021	66,500	34,576	64,080	64,500	65,370	66,284
85990	MISCELLANEOUS		(1)		10	10	10	10	10
=	XOE		(1)		10	10	10	10	10
87550	REIMB OF INTERFUND SERVICES	(185,569)	(182,778)	(203,061)	(203,061)	(203,061)	(213,214)	(223,875)	(235,068)
=	XREIMB	(185,569)	(182,778)	(203,061)	(203,061)	(203,061)	(213,214)	(223,875)	(235,068)
=	XOP	(56,018)	(59,137)	(70,624)	(133,897)	(63,768)	(70,873)	(80,483)	(90,573)
	Capital								

Account	Label	Actual 2014	Actual 2015	Budget 2016	YTD@2/19/2016	Est'd 2016	Base 2017	Forecast 2018	Forecast 2019
89550	COMPUTER SOFTWARE (>\$25,000)			50,000		25,000	50,000	50,000	50,000
= XME0	TOTAL MACHINERY & EQUIPMENT (>\$25,000)			50,000		25,000	50,000	50,000	50,000
= XCAP	TOTAL CAPITAL			50,000		25,000	50,000	50,000	50,000
= XTOT	TOTAL EXPENDITURES	716,542	770,364	830,926	421,317	854,730	844,465	881,838	918,207



City of Franklin, Tennessee

FY 2017 Operating Budget Request

Program Enhancement Summary

Priority	Request	Compensation	Benefits	Expenses	Total	Funded
Finance						
1	Copier Replacement		\$ -	\$ 16,000	\$ 16,000	\$ -
2	Temporary Assistance for Short-Term Projects	\$ 25,000		\$ -	\$ 25,000	\$ -
3	Additional Personnel - Finance Analyst	\$ 48,182	\$ 14,455	\$ 800	\$ 63,437	\$ -
Total		\$ 73,182	\$ 14,455	\$ 16,800	\$ 104,437	\$ -
		Compensation	Benefits	Expenses	Total	
Total G/F Requests		\$ 73,182	\$ 14,455	\$ 16,800	\$ 104,437	\$ -

(+1 FTE)

FY2017 PROGRAM ENHANCEMENT REQUEST FORM



Department Priority: **1** of **3**

Department: **41500 FINANCE**
 Division:
 Title: **Copier Replacement**

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY17 Only)	Ongoing Annual Cost (FY17 & Future)	TOTAL FY17 Request
<u>Compensation</u>			
			\$0
			\$0
<u>Benefits</u>			
<i>Benefits auto-calculated at 30% of compensation -->></i>			
	\$0	\$0	\$0
<u>Expenses</u>			
83530 MACHINERY & EQUIPMENT (<\$25,000)	\$16,000		\$16,000
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$16,000	\$0	\$16,000

PURPOSE / DESCRIPTION OF REQUEST

Color/Black & White Copier purchased in 2011 is used by 3 departments: Finance, Budget, and Purchasing. Current model is experiencing frequent mechanical troubles and printing troubles. Heavily used during budget season for production of materials for Budget & Finance Committee and BOMA.

SERVICE IMPLICATION

FY2017 PROGRAM ENHANCEMENT REQUEST FORM



Department Priority: 2 of 3

Department: 41500 FINANCE
 Division:
 Title: Position Evaluation - Finance Department

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY17 Only)	Ongoing Annual Cost (FY17 & Future)	TOTAL FY17 Request
<u>Compensation</u>			
81000 PERSONNEL		\$25,000	\$25,000
			\$0
<u>Benefits</u>			
<i>Benefits auto-calculated at 30% of compensation -->></i>			
		\$0	\$0
<u>Expenses</u>			
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$0	\$25,000	\$25,000

PURPOSE / DESCRIPTION OF REQUEST

During 2016, the department was able to utilize temporary assistance for documentation of financial internal controls as required by state law by June 30, 2016, writing of policies and procedures for disbursements and grants, and working with Engineering and Finance on reporting of cost data from City projects.

Finance would like to request funding in the 2017 budget to assist with its annual review, and updating where needed, of current policies and procedures.

The assistance may either be from a temporary staffing agency or part-time temporary employee.

SERVICE IMPLICATION

FY2017 PROGRAM ENHANCEMENT REQUEST FORM



Department Priority: 3 of 3

Department: 41500 FINANCE
 Division:
 Title: Additional Personnel - Financial Analyst

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY17 Only)	Ongoing Annual Cost (FY17 & Future)	TOTAL FY17 Request
Compensation			
81000 PERSONNEL		\$48,182	\$48,182
			\$0
Benefits			
<i>Benefits auto-calculated at 30% of compensation -->></i>			
		\$14,455	\$14,455
Expenses			
82810 REGISTRATIONS		\$500	\$500
82820 GROUND TRANSPORTATION (OUTSIDE WILLIAMSON)		\$250	\$250
82350 DUES FOR MEMBERSHIPS		\$50	\$50
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$0	\$63,437	\$63,437

PURPOSE / DESCRIPTION OF REQUEST

This request would add an additional Financial Analyst for the Budget & Analytics Division. As the division evolves into itself, there are a series of both requested analysis and future needs which current staff capacity (the Budget & Analytics Manager and one Financial Analyst) are unable to handle. These items include:

- Heightened maintenance of Operating Budget and operating components of the capital budget
- Implementation of the 10-year Capital Improvement Plan (in conjunction with CIP, Engineering)
- Development of longer range revenue & expense modeling (5-10 year horizon)
- Efficiency Studies
- Heightened data analytics and response to increased public demand for online data

The addition would allow the Finance Department as a whole to better meet the needs, requirements and requests of our ever-growing City, including analysis of financial information provided by other entities.

SERVICE IMPLICATION

Failure to bring on additional staff will result in diminished ability for the division to respond to the needs and demands of the City Administrator, Assistant City Administrators, Board Members and citizens at large.

RESOLUTION NUMBER 2016-12

**TO BE ENTITLED: A RESOLUTION OF THE BOARD OF MAYOR AND
ALDERMEN GRANTING CONSENT TO AMEND THE ICMA
RETIREMENT CORPORATION GOVERNMENTAL MONEY PURCHASE
PLAN & TRUST ADOPTION AGREEMENTS**

WHEREAS, the City of Franklin, by action of the Board of Mayor and Aldermen, previously adopted 401 retirement savings agreements with ICMA Retirement Corporation, and

WHEREAS, the Plans require periodic updating to comply with changes in federal law and guidelines of the Internal Revenue Service, and

WHEREAS, those changes are included in the revised Plan documents for ICMA-RC Plan numbers 106106 and 108069, and

WHEREAS, the City's pension counsel has reviewed the amendments and advised that there are no objections to approval of the revised agreements.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Mayor and Aldermen for the City of Franklin as follows:

Section 1. That the City of Franklin approves the amendments and authorizes the Mayor to execute the revised Plan agreements, as attached as Exhibit I and Exhibit II.

Section 2. That this Resolution shall be effective upon adoption.

IT IS SO RESOLVED AND DONE on this 12th day of April, 2016.

ATTEST:

CITY OF FRANKLIN, TENNESSEE

By: _____
Eric Stuckey
City Administrator

by: _____
Ken Moore
Mayor

Approved as to form by:

Shauna R. Billingsley
City Attorney

ICMA RETIREMENT CORPORATION

GOVERNMENTAL MONEY PURCHASE PLAN & TRUST ADOPTION AGREEMENT



**ICMA RETIREMENT CORPORATION
GOVERNMENTAL MONEY PURCHASE PLAN & TRUST
ADOPTION AGREEMENT**

Plan Number 106106 ____

The Employer hereby establishes a Money Purchase Plan and Trust to be known as CITY OF FRANKLIN
(the "Plan") in the form of the ICMA Retirement Corporation Governmental Money Purchase Plan and Trust.

This Plan is an amendment and restatement of an existing defined contribution money purchase plan.

☒ Yes

☐ No

If yes, please specify the name of the defined contribution money purchase plan which this Plan hereby amends and restates:

CITY OF FRANKLIN

I. **Employer:** CITY OF FRANKLIN

II. Effective Dates

- ☒ 1. **Effective Date of Restatement.** If this document is a restatement of an existing plan, the effective date of the Plan shall be January 1, 2007 unless an alternate effective date is hereby specified: _____

(Note: An alternate effective date can be no earlier than January 1, 2007.)

- ☐ 2. **Effective Date of New Plan.** If this is a new Plan, the effective date of the Plan shall be the first day of the Plan Year during which the Employer adopts the Plan, unless an alternate Effective Date is hereby specified:

3. **Special Effective Dates.** Please note here any elections in the Adoption Agreement with an effective date that is different from that noted in 1. or 2. above.

(Note provision and effective date.)

III. Plan Year will mean:

- ☐ The twelve (12) consecutive month period which coincides with the limitation year. (See Section 5.03(f) of the Plan.)
- ☒ The twelve (12) consecutive month period commencing on JANUARY 1, 2010 and each anniversary thereof.

IV. Normal Retirement Age shall be age 65.0 (not to exceed age 65).

Important Note to Employers: Normal Retirement Age is significant for determining the earliest date at which the Plan may allow for in-service distributions. Normal Retirement Age also defines the latest date at which a Participant must have a fully vested right to his/her Account. There are IRS rules that limit the age that may be specified as the Plan's Normal Retirement Age. The Normal Retirement Age cannot be earlier than what is reasonably representative of the typical retirement age for the industry in which the covered workforce is employed. An age under 55 is presumed not to satisfy this requirement, unless the Commissioner of Internal Revenue determines that the facts and circumstances show otherwise.

Whether an age between 55 and 62 satisfies this requirement depends on the facts and circumstances, but an Employer's good

Whether an age between 55 and 62 satisfies this requirement depends on the facts and circumstances, but an Employer's good faith, reasonable determination will generally be given deference. A special rule, however, applies in the case of a plan where substantially all of the participants in the plan are qualified public safety employees within the meaning of section 72(t)(10)(B) of the Code, in which case an age of 50 or later is deemed not to be earlier than the earliest age that is reasonably representative of the typical retirement age for the industry in which the covered workforce is employed.

V. ELIGIBILITY REQUIREMENTS

1. The following group or groups of Employees are eligible to participate in the Plan:

- ☐ All Employees
- ☐ All Full Time Employees
- ☐ Salaried Employees
- ☐ Non union Employees
- ☐ Management Employees
- ☐ Public Safety Employees
- ☐ General Employees
- ☒ Other Employees (Specify the group(s) of eligible employees below. Do not specify employees by name. Specific positions are acceptable.) All Employees First employed after 2/15/2010

The group specified must correspond to a group of the same designation that is defined in the statutes, ordinances, rules, regulations, personnel manuals or other material in effect in the state or locality of the Employer. The eligibility requirements cannot be such that an Employee becomes eligible only in the Plan Year in which the Employee terminates employment. **Note:** As stated in Sections 4.07 and 4.08, the Plan may, however, provide that Final Pay Contributions or Accrued Leave Contributions are the only contributions made under the Plan.

2. The Employer hereby waives or reduces the requirement of a twelve (12) month Period of Service for participation. The required Period of Service shall be (write N/A if an Employee is eligible to participate upon employment) N/A.

If this waiver or reduction is elected, it shall apply to all Employees within the Covered Employment Classification.

3. A minimum age requirement is hereby specified for eligibility to participate. The minimum age requirement is N/A (not to exceed age 21. Write N/A if no minimum age is declared.)

VI. CONTRIBUTION PROVISIONS

1. **The Employer shall contribute as follows:** (Choose all that apply, but at least one of Options A or B. If Option A is not selected, Employer must pick up Participant Contributions under Option B.)

Fixed Employer Contributions With or Without Mandatory Participant Contributions. (If Option B is chosen, please complete section C.)

- ☒ A. Employer Contributions. The Employer shall contribute on behalf of each Participant 5.0 % of Earnings or \$ --- for the Plan Year (subject to the limitations of Article V of the Plan).

Mandatory Participant Contributions

☒ are required ☐ are not required

to be eligible for this Employer Contribution.

- ☒ B. Mandatory Participant Contributions for Plan Participation.

Required Mandatory Contributions. A Participant is required to contribute (subject to the limitations of Article V of the Plan) the specified amounts designated in items (i) through (iii) of the Contribution Schedule below:

☒ Yes

☐ No

Employee Opt-In Mandatory Contributions. Each Employee eligible to participate in the Plan shall be given the opportunity to irrevocably elect to participate in the Mandatory Participant Contribution portion of the Plan by electing to contribute the specified amounts designated in items (i) through (iii) of the Contribution Schedule below for each Plan Year (subject to the limitations of Article V of the Plan):

☐ Yes ☒ No

Contribution Schedule.

- (i) 5.0 % of Earnings,
(ii) \$ --- , or
(iii) a whole percentage of Earnings between the range of --- (*insert range of percentages between 1% and 20% inclusive (e.g., 3%, 6%, or 20%; 5% to 7%)*), as designated by the Employee in accordance with guidelines and procedures established by the Employer for the Plan Year as a condition of participation in the Plan. A Participant must pick a single percentage and shall not have the right to discontinue or vary the rate of such contributions after becoming a Plan Participant.

Employer "Pick up". The Employer hereby elects to "pick up" the Mandatory Participant Contributions¹ (pick up is required if Option A is not selected).

☒ Yes ☐ No (*"Yes" is the default provision under the Plan if no selection is made.*)

- ☐ C. Election Window (Complete if Option B is selected):
Newly eligible Employees shall be provided an election window of _____ days (no more than 60 calendar days) from the date of initial eligibility during which they may make the election to participate in the Mandatory Participant Contribution portion of the Plan. Participation in the Mandatory Participant Contribution portion of the Plan shall begin the first of the month following the end of the election window.

An Employee's election is irrevocable and shall remain in force until the Employee terminates employment or ceases to be eligible to participate in the Plan. In the event of re-employment to an eligible position, the Employee's original election will resume. In no event does the Employee have the option of receiving the pick-up contribution amount directly.

2. The Employer may also elect to contribute as follows:

- ☐ A. Fixed Employer Match of Voluntary After-Tax Participant Contributions. The Employer shall contribute on behalf of each Participant _____ % of Earnings for the Plan Year (subject to the limitations of Article V of the Plan) for each Plan Year that such Participant has contributed _____ % of Earnings or \$ _____. Under this option, there is a single, fixed rate of Employer contributions, but a Participant may decline to make the required Participant contributions in any Plan Year, in which case no Employer contribution will be made on the Participant's behalf in that Plan Year.
- ☐ B. Variable Employer Match of Voluntary After-Tax Participant Contributions. The Employer shall contribute on behalf of each Participant an amount determined as follows (subject to the limitations of Article V of the Plan):
_____ % of the Voluntary Participant Contributions made by the Participant for the Plan Year (not including Participant contributions exceeding _____ % of Earnings or \$ _____);

¹ Neither an IRS advisory letter nor a determination letter issued to an adopting Employer is a ruling by the Internal Revenue Service that Participant contributions that are "picked up" by the Employer are not includable in the Participant's gross income for federal income tax purposes. Pick-up contributions are not mandated to receive private letter rulings; however, if an adopting employer wishes to receive a ruling on pick-up contributions they may request one in accordance with Revenue Procedure 2012-4 (or subsequent guidance).

PLUS _____% of the contributions made by the Participant for the Plan Year in excess of those included in the above paragraph (but not including Voluntary Participant Contributions exceeding in the aggregate _____% of Earnings or \$ _____).

Employer Matching Contributions on behalf of a Participant for a Plan Year shall not exceed \$ _____ or _____% of Earnings, whichever is _____ more or _____ less.

3. Each Participant may make a voluntary (unmatched), after tax contribution, subject to the limitations of Section 4.05 and Article V of the Plan:

☐ Yes ☐ No (***"No" is the default provision under the Plan if no selection is made.***)

4. Employer contributions for a Plan Year shall be contributed to the Trust in accordance with the following payment schedule (no later than the 15th day of the tenth calendar month following the end of the calendar year or fiscal year (as applicable depending on the basis on which the Employer keeps its books) with or within which the particular Limitation year ends, or in accordance with applicable law):

BI-WEEKLY

5. Participant contributions for a Plan Year shall be contributed to the Trust in accordance with the following payment schedule (no later than the 15th day of the tenth calendar month following the end of the calendar year or fiscal year (as applicable depending on the basis on which the Employer keeps its books) with or within which the particular Limitation year ends, or in accordance with applicable law):

BI-WEEKLY

6. In the case of a Participant performing qualified military service (as defined in Code section 414(u)) with respect to the Employer:

- A. Plan contributions will be made based on differential wage payments:

☒ Yes ☐ No (***"Yes" is the default provision under the Plan if no selection is made.***)

If yes is selected, this is effective beginning January 1, 2009 unless another later effective date is filled in here:

- B. Participants who die or become disabled will receive Plan contributions with respect to such service:

☐ Yes ☒ No (***"No" is the default provision under the Plan if no selection is made.***)

If yes is selected, this is effective for participants who died or became disabled while performing qualified military service on or after January 1, 2007, unless another later effective date is filled in here:

VII. EARNINGS

Earnings, as defined under Section 2.09 of the Plan, shall include:

1. Overtime
☒ Yes ☐ No
2. Bonuses
☒ Yes ☐ No
3. Other Pay (specifically describe any other types of pay to be included below)

VIII. ROLLOVER PROVISIONS

1. The Employer will permit rollover contributions in accordance with Section 4.12 of the Plan:

☒ Yes ☐ No (*"Yes" is the default provision under the Plan if no selection is made.*)

2. Direct rollovers by non-spouse beneficiaries are effective for distributions after 2006 unless the Plan delayed making them available. If the Plan delayed making such rollovers available, check the box below and indicate the later effective date in the space provided.

☐ Effective Date is N/A.

(Note: Plans must offer direct rollovers by non-spouse beneficiaries no later than plan years beginning after December 31, 2009.)

IX. LIMITATION ON ALLOCATIONS

If the Employer maintains or ever maintained another qualified plan in which any Participant in this Plan is (or was) a participant or could possibly become a participant, the Employer hereby agrees to limit contributions to all such plans as provided herein, if necessary in order to avoid excess contributions (as described in Section 5.02 of the Plan).

1. If the Participant is covered under another qualified defined contribution plan maintained by the Employer, the provisions of Section 5.02(a) through (e) of the Plan will apply unless another method has been indicated below.
☐ Other Method. (Provide the method under which the plans will limit total Annual Additions to the Maximum Permissible Amount, and will properly reduce any excess amounts, in a manner that precludes Employer discretion.)

2. The Limitation Year is the following 12 consecutive month period: N/A

3. Unless the Employer elects a delayed effective date below, Article 5 of the Plan will apply to limitations years beginning on or after July 1, 2007. N/A

(The effective date listed cannot be later than 90 days after the close of the first regular legislative session of the legislative body with authority to amend the plan that begins on or after July 1, 2007.)

X. VESTING PROVISIONS

The Employer hereby specifies the following vesting schedule, subject to (1) the minimum vesting requirements and (2) the concurrence of the Plan Administrator. (For the blanks below, enter the applicable percent – from 0 to 100 (with no entry after the year in which 100% is entered), in ascending order.)

Period of Service Completed	Percent Vested
Zero	0 %
One	0 %
Two	0 %
Three	0 %
Four	0 %
Five	100 %
Six	100 %
Seven	100 %
Eight	100 %
Nine	100 %
Ten	100 %

XI. WITHDRAWALS AND LOANS

1. In-service distributions are permitted under the Plan after a participant attains (select one of the below options):

- ☐ Normal Retirement Age
☒ Age 70½ (*"70½" is the default provision under the Plan if no selection is made.*)
☐ Alternate age (after Normal Retirement Age): _____
☐ Not permitted at any age

2. A Participant shall be deemed to have a severance from employment solely for purposes of eligibility to receive distributions from the Plan during any period the individual is performing service in the uniformed services for more than 30 days.

- ☐ Yes ☒ No (*"Yes" is the default provision under the plan if no selection is made.*)

3. Tax-free distributions of up to \$3,000 for the direct payment of qualifying insurance premiums for eligible retired public safety officers are available under the Plan.

- ☒ Yes ☐ No (*"No" is the default provision under the Plan if no selection is made.*)

4. In-service distributions of the Rollover Account are permitted under the Plan, as provided in Section 9.07.

- ☐ Yes ☒ No (*"No" is the default provision under the Plan if no selection is made.*)

5. Loans are permitted under the Plan, as provided in Article XIII of the Plan:

- ☐ Yes ☒ No (*"No" is the default provision under the Plan if no selection is made.*)

XII. SPOUSAL PROTECTION

The Plan will provide the following level of spousal protection (select one):

- ☐ 1. Participant Directed Election. The normal form of payment of benefits under the Plan is a lump sum. The Participant can name any person(s) as the Beneficiary of the Plan, with no spousal consent required.
- ☒ 2. Beneficiary Spousal Consent Election (Article XII). The normal form of payment of benefits under the Plan is a lump sum. Upon death, the surviving spouse is the Beneficiary, unless he or she consents to the Participant's naming another Beneficiary. (*"Beneficiary Spousal Consent Election" is the default provision under the Plan if no selection is made.*)
- ☐ 3. QJSA Election (Article XVII). The normal form of payment of benefits under the Plan is a 50% qualified joint and survivor annuity with the spouse (or life annuity, if single). In the event of the Participant's death prior to commencing payments, the spouse will receive an annuity for his or her lifetime. (If C is selected, the spousal consent requirements in Article XII also will apply.)

XIII. FINAL PAY CONTRIBUTIONS

The Plan will provide for Final Pay Contributions if either 1 or 2 below is selected.

The following group of Employees shall be eligible for Final Pay Contributions:

- ☐ All Eligible Employees
- ☐ Other: _____

Final Pay shall be defined as (select one):

- ☐ A. Accrued unpaid vacation
- ☐ B. Accrued unpaid sick leave
- ☐ C. Accrued unpaid vacation and sick leave
- ☐ D. Other (*insert definition of Final Pay – must be leave that Employee would have been able to use if employment had continued and must be bona fide vacation and/or sick leave*):

- ☐ 1. **Employer Final Pay Contribution.** The Employer shall contribute on behalf of each Participant _____ % of Final Pay to the Plan (subject to the limitations of Article V of the Plan).
- ☐ 2. **Employee Designated Final Pay Contribution.** Each Employee eligible to participate in the Plan shall be given the opportunity at enrollment to irrevocably elect to contribute ____ % (insert fixed percentage of final pay to be contributed) or up to ____ % (insert maximum percentage of final pay to be contributed) of Final Pay to the Plan (subject to the limitations of Article V of the Plan).

Once elected, an Employee's election shall remain in force and may not be revised or revoked.

XIV. ACCRUED LEAVE CONTRIBUTIONS

The Plan will provide for accrued unpaid leave contributions annually if either 1 or 2 is selected below.

The following group of Employees shall be eligible for Accrued Leave Contributions:

- ☐ All Eligible Employees
- ☐ Other: _____

Accrued Leave shall be defined as (select one):

- ☐ A. Accrued unpaid vacation
- ☐ B. Accrued unpaid sick leave
- ☐ C. Accrued unpaid vacation and sick leave
- ☐ D. Other (insert definition of accrued leave that is bona fide vacation and/or sick leave):

- ☐ 1. **Employer Accrued Leave Contribution.** The Employer shall contribute as follows (choose one of the following options):

- ☐ For each Plan Year, the Employer shall contribute on behalf of each Eligible Participant the unused Accrued Leave in excess of _____ (insert number of hours/days/weeks (circle one)) to the Plan (subject to the limitations of Article V of the Plan).
- ☐ For each Plan Year, the Employer shall contribute on behalf of each Eligible Participant _____% of unused Accrued Leave to the Plan (subject to the limitations of Article V of the Plan).

- ☐ 2. **Employee Designated Accrued Leave Contribution.**

Each eligible Participant shall be given the opportunity at enrollment to irrevocably elect to contribute _____% (insert fixed percentage of accrued unpaid leave to be contributed) or up to _____% (insert maximum percentage of accrued unpaid leave to be contributed) of Accrued Leave to the Plan (subject to the limitations of Article V of the Plan). Once elected, an Employee's election shall remain in force and may not be revised or revoked.

- XV. The Employer hereby attests that it is a unit of state or local government or an agency or instrumentality of one or more units of state or local government.

- XVI. The Employer understands that this Adoption Agreement is to be used with only the ICMA Retirement Corporation Governmental Money Purchase Plan and Trust. This ICMA Retirement Corporation Governmental Money Purchase Plan and Trust is a restatement of a previous plan, which was submitted to the Internal Revenue Service for approval on April 2, 2012, and received approval on March 31, 2014.

The Plan Administrator hereby agrees to inform the Employer of any amendments to the Plan made pursuant to Section 14.05 of the Plan or of the discontinuance or abandonment of the Plan. The Employer understands that an amendment(s) made pursuant to Section 14.05 of the Plan will become effective within 30 days of notice of the amendment(s) unless the Employer notifies the Plan Administrator, in writing, that it disapproves of the amendment(s). If the Employer so disapproves, the Plan Administrator will be under no obligation to act as Administrator under the Plan.

- XVII. The Employer hereby appoints the ICMA Retirement Corporation as the Plan Administrator pursuant to the terms and conditions of the ICMA RETIREMENT CORPORATION GOVERNMENTAL MONEY PURCHASE PLAN & TRUST.

The Employer hereby agrees to the provisions of the Plan and Trust.

XVIII. The Employer hereby acknowledges it understands that failure to properly fill out this Adoption Agreement may result in disqualification of the Plan.

XIX. An adopting Employer may rely on an advisory letter issued by the Internal Revenue Service as evidence that the Plan is qualified under section 401 of the Internal Revenue Code to the extent provided in applicable IRS revenue procedures and other official guidance.

In Witness Whereof, the Employer hereby causes this Agreement to be executed on this 12th day of April, 2016.

EMPLOYER

ICMA RETIREMENT CORPORATION
777 North Capitol St., NE Suite 600
Washington, DC 20002
800-326-7272

By: _____

By: _____

Print Name: KEN MOORE

Print Name: _____

Title: MAYOR

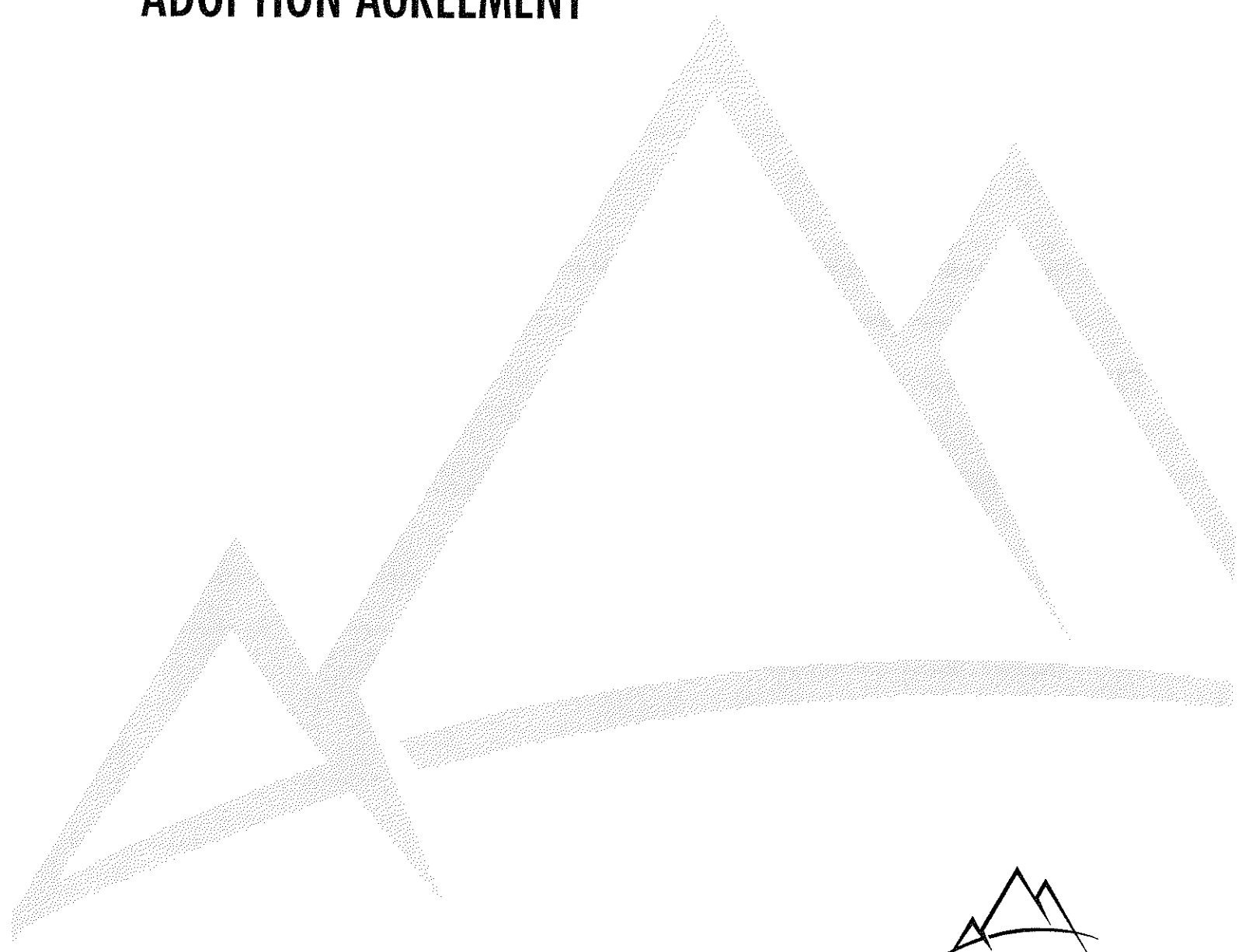
Title: _____

Attest: _____

Attest: _____

ICMA RETIREMENT CORPORATION

GOVERNMENTAL MONEY PURCHASE PLAN & TRUST ADOPTION AGREEMENT



**ICMA RETIREMENT CORPORATION
GOVERNMENTAL MONEY PURCHASE PLAN & TRUST
ADOPTION AGREEMENT**

Plan Number 108069 _____

The Employer hereby establishes a Money Purchase Plan and Trust to be known as CITY OF FRANKLIN
(the "Plan") in the form of the ICMA Retirement Corporation Governmental Money Purchase Plan and Trust.

This Plan is an amendment and restatement of an existing defined contribution money purchase plan.

☒ Yes

☐ No

If yes, please specify the name of the defined contribution money purchase plan which this Plan hereby amends and restates:

CITY OF FRANKLIN

I. Employer: CITY OF FRANKLIN

II. Effective Dates

- ☒ 1. **Effective Date of Restatement.** If this document is a restatement of an existing plan, the effective date of the Plan shall be January 1, 2007 unless an alternate effective date is hereby specified: _____

(Note: An alternate effective date can be no earlier than January 1, 2007.)

- ☐ 2. **Effective Date of New Plan.** If this is a new Plan, the effective date of the Plan shall be the first day of the Plan Year during which the Employer adopts the Plan, unless an alternate Effective Date is hereby specified:

3. **Special Effective Dates.** Please note here any elections in the Adoption Agreement with an effective date that is different from that noted in 1. or 2. above.

(Note provision and effective date.)

III. Plan Year will mean:

- ☐ The twelve (12) consecutive month period which coincides with the limitation year. (See Section 5.03(f) of the Plan.)
- ☐ The twelve (12) consecutive month period commencing on January 1 and each anniversary thereof.

IV. Normal Retirement Age shall be age 65.0 (not to exceed age 65).

Important Note to Employers: Normal Retirement Age is significant for determining the earliest date at which the Plan may allow for in-service distributions. Normal Retirement Age also defines the latest date at which a Participant must have a fully vested right to his/her Account. There are IRS rules that limit the age that may be specified as the Plan's Normal Retirement Age. The Normal Retirement Age cannot be earlier than what is reasonably representative of the typical retirement age for the industry in which the covered workforce is employed. An age under 55 is presumed not to satisfy this requirement, unless the Commissioner of Internal Revenue determines that the facts and circumstances show otherwise.

Whether an age between 55 and 62 satisfies this requirement depends on the facts and circumstances, but an Employer's good

Whether an age between 55 and 62 satisfies this requirement depends on the facts and circumstances, but an Employer's good faith, reasonable determination will generally be given deference. A special rule, however, applies in the case of a plan where substantially all of the participants in the plan are qualified public safety employees within the meaning of section 72(t)(10)(B) of the Code, in which case an age of 50 or later is deemed not to be earlier than the earliest age that is reasonably representative of the typical retirement age for the industry in which the covered workforce is employed.

V. ELIGIBILITY REQUIREMENTS

1. The following group or groups of Employees are eligible to participate in the Plan:

- ☐ All Employees
- ☐ All Full Time Employees
- ☐ Salaried Employees
- ☐ Non union Employees
- ☐ Management Employees
- ☐ Public Safety Employees
- ☐ General Employees
- ☒ Other Employees (Specify the group(s) of eligible employees below. Do not specify employees by name. Specific positions are acceptable.) see addendum V, 1

The group specified must correspond to a group of the same designation that is defined in the statutes, ordinances, rules, regulations, personnel manuals or other material in effect in the state or locality of the Employer. The eligibility requirements cannot be such that an Employee becomes eligible only in the Plan Year in which the Employee terminates employment. **Note:** As stated in Sections 4.07 and 4.08, the Plan may, however, provide that Final Pay Contributions or Accrued Leave Contributions are the only contributions made under the Plan.

2. The Employer hereby waives or reduces the requirement of a twelve (12) month Period of Service for participation. The required Period of Service shall be (write N/A if an Employee is eligible to participate upon employment) N/A.

If this waiver or reduction is elected, it shall apply to all Employees within the Covered Employment Classification.

3. A minimum age requirement is hereby specified for eligibility to participate. The minimum age requirement is N/A (not to exceed age 21. Write N/A if no minimum age is declared.)

VI. CONTRIBUTION PROVISIONS

1. **The Employer shall contribute as follows:** (Choose all that apply, but at least one of Options A or B. If Option A is not selected, Employer must pick up Participant Contributions under Option B.)

Fixed Employer Contributions With or Without Mandatory Participant Contributions. (If Option B is chosen, please complete section C.)

- ☒ A. Employer Contributions. The Employer shall contribute on behalf of each Participant 0.0 % of Earnings or \$ _____ for the Plan Year (subject to the limitations of Article V of the Plan).

Mandatory Participant Contributions

☐ are required ☐ are not required

to be eligible for this Employer Contribution.

- ☒ B. Mandatory Participant Contributions for Plan Participation.

Required Mandatory Contributions. A Participant is required to contribute (subject to the limitations of Article V of the Plan) the specified amounts designated in items (i) through (iii) of the Contribution Schedule below:

☒ Yes

☐ No

Employee Opt-In Mandatory Contributions. Each Employee eligible to participate in the Plan shall be given the opportunity to irrevocably elect to participate in the Mandatory Participant Contribution portion of the Plan by electing to contribute the specified amounts designated in items (i) through (iii) of the Contribution Schedule below for each Plan Year (subject to the limitations of Article V of the Plan):

☐ Yes ☒ No

Contribution Schedule.

- (i) 3.0 % of Earnings,
(ii) \$ --- , or
(iii) a whole percentage of Earnings between the range of --- (insert range of percentages between 1% and 20% inclusive (e.g., 3%, 6%, or 20%; 5% to 7%)), as designated by the Employee in accordance with guidelines and procedures established by the Employer for the Plan Year as a condition of participation in the Plan. A Participant must pick a single percentage and shall not have the right to discontinue or vary the rate of such contributions after becoming a Plan Participant.

Employer "Pick up". The Employer hereby elects to "pick up" the Mandatory Participant Contributions¹ (pick up is required if Option A is not selected).

☒ Yes ☐ No ("**Yes**" is the default provision under the Plan if no selection is made.)

- ☐ C. Election Window (Complete if Option B is selected):
Newly eligible Employees shall be provided an election window of _____ days (no more than 60 calendar days) from the date of initial eligibility during which they may make the election to participate in the Mandatory Participant Contribution portion of the Plan. Participation in the Mandatory Participant Contribution portion of the Plan shall begin the first of the month following the end of the election window.

An Employee's election is irrevocable and shall remain in force until the Employee terminates employment or ceases to be eligible to participate in the Plan. In the event of re-employment to an eligible position, the Employee's original election will resume. In no event does the Employee have the option of receiving the pick-up contribution amount directly.

2. The Employer may also elect to contribute as follows:

- ☐ A. Fixed Employer Match of Voluntary After-Tax Participant Contributions. The Employer shall contribute on behalf of each Participant _____ % of Earnings for the Plan Year (subject to the limitations of Article V of the Plan) for each Plan Year that such Participant has contributed _____ % of Earnings or \$ _____. Under this option, there is a single, fixed rate of Employer contributions, but a Participant may decline to make the required Participant contributions in any Plan Year, in which case no Employer contribution will be made on the Participant's behalf in that Plan Year.
- ☐ B. Variable Employer Match of Voluntary After-Tax Participant Contributions. The Employer shall contribute on behalf of each Participant an amount determined as follows (subject to the limitations of Article V of the Plan):
_____ % of the Voluntary Participant Contributions made by the Participant for the Plan Year (not including Participant contributions exceeding _____ % of Earnings or \$ _____);

¹ Neither an IRS advisory letter nor a determination letter issued to an adopting Employer is a ruling by the Internal Revenue Service that Participant contributions that are "picked up" by the Employer are not includable in the Participant's gross income for federal income tax purposes. Pick-up contributions are not mandated to receive private letter rulings; however, if an adopting employer wishes to receive a ruling on pick-up contributions they may request one in accordance with Revenue Procedure 2012-4 (or subsequent guidance).

PLUS _____% of the contributions made by the Participant for the Plan Year in excess of those included in the above paragraph (but not including Voluntary Participant Contributions exceeding in the aggregate _____% of Earnings or \$ _____).

Employer Matching Contributions on behalf of a Participant for a Plan Year shall not exceed \$ _____ or _____% of Earnings, whichever is _____ more or _____ less.

3. Each Participant may make a voluntary (unmatched), after tax contribution, subject to the limitations of Section 4.05 and Article V of the Plan:

☐ Yes ☒ No (*"No" is the default provision under the Plan if no selection is made.*)

4. Employer contributions for a Plan Year shall be contributed to the Trust in accordance with the following payment schedule (no later than the 15th day of the tenth calendar month following the end of the calendar year or fiscal year (as applicable depending on the basis on which the Employer keeps its books) with or within which the particular Limitation year ends, or in accordance with applicable law):

BIWEEKLY

5. Participant contributions for a Plan Year shall be contributed to the Trust in accordance with the following payment schedule (no later than the 15th day of the tenth calendar month following the end of the calendar year or fiscal year (as applicable depending on the basis on which the Employer keeps its books) with or within which the particular Limitation year ends, or in accordance with applicable law):

BIWEEKLY

6. In the case of a Participant performing qualified military service (as defined in Code section 414(u)) with respect to the Employer:

- A. Plan contributions will be made based on differential wage payments:

☒ Yes ☐ No (*"Yes" is the default provision under the Plan if no selection is made.*)

If yes is selected, this is effective beginning January 1, 2009 unless another later effective date is filled in here:

- B. Participants who die or become disabled will receive Plan contributions with respect to such service:

☐ Yes ☒ No (*"No" is the default provision under the Plan if no selection is made.*)

If yes is selected, this is effective for participants who died or became disabled while performing qualified military service on or after January 1, 2007, unless another later effective date is filled in here:

VII. EARNINGS

Earnings, as defined under Section 2.09 of the Plan, shall include:

1. Overtime
☒ Yes ☐ No
2. Bonuses
☒ Yes ☐ No
3. Other Pay (specifically describe any other types of pay to be included below)

VIII. ROLLOVER PROVISIONS

1. The Employer will permit rollover contributions in accordance with Section 4.12 of the Plan:

☒ Yes ☐ No (*"Yes" is the default provision under the Plan if no selection is made.*)

2. Direct rollovers by non-spouse beneficiaries are effective for distributions after 2006 unless the Plan delayed making them available. If the Plan delayed making such rollovers available, check the box below and indicate the later effective date in the space provided.

☐ Effective Date is _____.

(Note: Plans must offer direct rollovers by non-spouse beneficiaries no later than plan years beginning after December 31, 2009.)

IX. LIMITATION ON ALLOCATIONS

If the Employer maintains or ever maintained another qualified plan in which any Participant in this Plan is (or was) a participant or could possibly become a participant, the Employer hereby agrees to limit contributions to all such plans as provided herein, if necessary in order to avoid excess contributions (as described in Section 5.02 of the Plan).

1. If the Participant is covered under another qualified defined contribution plan maintained by the Employer, the provisions of Section 5.02(a) through (e) of the Plan will apply unless another method has been indicated below.
☐ Other Method. (Provide the method under which the plans will limit total Annual Additions to the Maximum Permissible Amount, and will properly reduce any excess amounts, in a manner that precludes Employer discretion.)

2. The Limitation Year is the following 12 consecutive month period: _____

3. Unless the Employer elects a delayed effective date below, Article 5 of the Plan will apply to limitations years beginning on or after July 1, 2007. _____

(The effective date listed cannot be later than 90 days after the close of the first regular legislative session of the legislative body with authority to amend the plan that begins on or after July 1, 2007.)

X. VESTING PROVISIONS

The Employer hereby specifies the following vesting schedule, subject to (1) the minimum vesting requirements and (2) the concurrence of the Plan Administrator. (For the blanks below, enter the applicable percent – from 0 to 100 (with no entry after the year in which 100% is entered), in ascending order.)

Period of Service Completed	Percent Vested
Zero	100 %
One	100 %
Two	100 %
Three	100 %
Four	100 %
Five	100 %
Six	100 %
Seven	100 %
Eight	100 %
Nine	100 %
Ten	100 %

XI. WITHDRAWALS AND LOANS

1. In-service distributions are permitted under the Plan after a participant attains (select one of the below options):

- ☐ Normal Retirement Age
☒ Age 70½ (*"70½" is the default provision under the Plan if no selection is made.*)
☐ Alternate age (after Normal Retirement Age): _____
☐ Not permitted at any age

2. A Participant shall be deemed to have a severance from employment solely for purposes of eligibility to receive distributions from the Plan during any period the individual is performing service in the uniformed services for more than 30 days.

- ☐ Yes ☒ No (*"Yes" is the default provision under the plan if no selection is made.*)

3. Tax-free distributions of up to \$3,000 for the direct payment of qualifying insurance premiums for eligible retired public safety officers are available under the Plan.

- ☒ Yes ☐ No (*"No" is the default provision under the Plan if no selection is made.*)

4. In-service distributions of the Rollover Account are permitted under the Plan, as provided in Section 9.07.

- ☐ Yes ☒ No (*"No" is the default provision under the Plan if no selection is made.*)

5. Loans are permitted under the Plan, as provided in Article XIII of the Plan:

- ☐ Yes ☒ No (*"No" is the default provision under the Plan if no selection is made.*)

XII. SPOUSAL PROTECTION

The Plan will provide the following level of spousal protection (select one):

- ☐ 1. Participant Directed Election. The normal form of payment of benefits under the Plan is a lump sum. The Participant can name any person(s) as the Beneficiary of the Plan, with no spousal consent required.
- ☒ 2. Beneficiary Spousal Consent Election (Article XII). The normal form of payment of benefits under the Plan is a lump sum. Upon death, the surviving spouse is the Beneficiary, unless he or she consents to the Participant's naming another Beneficiary. (***"Beneficiary Spousal Consent Election" is the default provision under the Plan if no selection is made.***)
- ☐ 3. QJSA Election (Article XVII). The normal form of payment of benefits under the Plan is a 50% qualified joint and survivor annuity with the spouse (or life annuity, if single). In the event of the Participant's death prior to commencing payments, the spouse will receive an annuity for his or her lifetime. (If C is selected, the spousal consent requirements in Article XII also will apply.)

XIII. FINAL PAY CONTRIBUTIONS

The Plan will provide for Final Pay Contributions if either 1 or 2 below is selected.

The following group of Employees shall be eligible for Final Pay Contributions:

- ☐ All Eligible Employees
- ☐ Other: _____

Final Pay shall be defined as (select one):

- ☐ A. Accrued unpaid vacation
- ☐ B. Accrued unpaid sick leave
- ☐ C. Accrued unpaid vacation and sick leave
- ☐ D. Other (*insert definition of Final Pay – must be leave that Employee would have been able to use if employment had continued and must be bona fide vacation and/or sick leave*):

- ☐ 1. **Employer Final Pay Contribution.** The Employer shall contribute on behalf of each Participant _____ % of Final Pay to the Plan (subject to the limitations of Article V of the Plan).
- ☐ 2. **Employee Designated Final Pay Contribution.** Each Employee eligible to participate in the Plan shall be given the opportunity at enrollment to irrevocably elect to contribute ____ % (insert fixed percentage of final pay to be contributed) or up to ____ % (insert maximum percentage of final pay to be contributed) of Final Pay to the Plan (subject to the limitations of Article V of the Plan).

Once elected, an Employee's election shall remain in force and may not be revised or revoked.

XIV. ACCRUED LEAVE CONTRIBUTIONS

The Plan will provide for accrued unpaid leave contributions annually if either 1 or 2 is selected below.

The following group of Employees shall be eligible for Accrued Leave Contributions:

☐ All Eligible Employees

☐ Other: _____

Accrued Leave shall be defined as (select one):

☐ A. Accrued unpaid vacation

☐ B. Accrued unpaid sick leave

☐ C. Accrued unpaid vacation and sick leave

☐ D. Other (insert definition of accrued leave that is bona fide vacation and/or sick leave):

☐ 1. **Employer Accrued Leave Contribution.** The Employer shall contribute as follows (choose one of the following options):

☐ For each Plan Year, the Employer shall contribute on behalf of each Eligible Participant the unused Accrued Leave in excess of _____ (insert number of hours/days/weeks (circle one)) to the Plan (subject to the limitations of Article V of the Plan).

☐ For each Plan Year, the Employer shall contribute on behalf of each Eligible Participant _____ % of unused Accrued Leave to the Plan (subject to the limitations of Article V of the Plan).

☐ 2. **Employee Designated Accrued Leave Contribution.**

Each eligible Participant shall be given the opportunity at enrollment to irrevocably elect to contribute _____ % (insert fixed percentage of accrued unpaid leave to be contributed) or up to _____ % (insert maximum percentage of accrued unpaid leave to be contributed) of Accrued Leave to the Plan (subject to the limitations of Article V of the Plan). Once elected, an Employee's election shall remain in force and may not be revised or revoked.

XV. The Employer hereby attests that it is a unit of state or local government or an agency or instrumentality of one or more units of state or local government.

XVI. The Employer understands that this Adoption Agreement is to be used with only the ICMA Retirement Corporation Governmental Money Purchase Plan and Trust. This ICMA Retirement Corporation Governmental Money Purchase Plan and Trust is a restatement of a previous plan, which was submitted to the Internal Revenue Service for approval on April 2, 2012, and received approval on March 31, 2014.

The Plan Administrator hereby agrees to inform the Employer of any amendments to the Plan made pursuant to Section 14.05 of the Plan or of the discontinuance or abandonment of the Plan. The Employer understands that an amendment(s) made pursuant to Section 14.05 of the Plan will become effective within 30 days of notice of the amendment(s) unless the Employer notifies the Plan Administrator, in writing, that it disapproves of the amendment(s). If the Employer so disapproves, the Plan Administrator will be under no obligation to act as Administrator under the Plan.

XVII. The Employer hereby appoints the ICMA Retirement Corporation as the Plan Administrator pursuant to the terms and conditions of the ICMA RETIREMENT CORPORATION GOVERNMENTAL MONEY PURCHASE PLAN & TRUST.

The Employer hereby agrees to the provisions of the Plan and Trust.

XVIII. The Employer hereby acknowledges it understands that failure to properly fill out this Adoption Agreement may result in disqualification of the Plan.

XIX. An adopting Employer may rely on an advisory letter issued by the Internal Revenue Service as evidence that the Plan is qualified under section 401 of the Internal Revenue Code to the extent provided in applicable IRS revenue procedures and other official guidance.

In Witness Whereof, the Employer hereby causes this Agreement to be executed on this 12th day of April, 2016.

EMPLOYER

ICMA RETIREMENT CORPORATION
777 North Capitol St., NE Suite 600
Washington, DC 20002
800-326-7272

By: _____

By: _____

Print Name: KEN MOORE

Print Name: _____

Title: MAYOR

Title: _____

Attest: _____

Attest: _____



CITY OF FRANKLIN



2ND QUARTER REPORT

FY 2016

Excellence

Innovation

Teamwork

Integrity

Action-Oriented

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CITY OF FRANKLIN – 2ND QUARTER REPORT 2016

Executive Summary

Quarter Ended December 31, 2015

- Consistent with the 2nd quarter of prior years, the General Fund shows a current year surplus as revenue includes property tax billings. The current year surplus is \$2.7 million.
- In the General Fund, local sales taxes are up over 8% over last year.
- With recent development activity,
 - building permit revenue is up 27%,
 - road impact fees are almost 3 ½ times collections this point last year,
 - facilities taxes are 2 ½ times collections this point last year, and
 - water/sewer development fees are approximately double collections last year.
- In the Street Aid Fund, gasoline taxes are almost 3% higher as the fee is set on gallons sold rather than price.
- In the Capital Projects Fund, the City expects reimbursements from other funds and future bond proceeds to offset the deficit.



CITY OF FRANKLIN – 2ND QUARTER REPORT 2016

All Funds Summary

Fund	Beg Fund Balance	Revenue	Expenditures	End Fund Balance	Change	Fund Summary on Page
General	\$35,469,448	\$30,745,791	\$27,991,498	\$38,223,741	\$2,754,293	3
Street Aid	\$287,224	\$1,501,703	\$1,607,087	\$181,840	(\$105,384)	4
Sanitation & Envir. Services.	\$618,286	\$4,265,334	\$4,365,552	\$518,068	(\$100,218)	5
Road Impact	\$397,976	\$4,137,715	\$692,305	\$3,843,386	\$3,445,410	6
Facilities Tax	\$6,717,764	\$2,500,861	\$2,734,145	\$6,484,480	(\$233,284)	7
Stormwater	\$4,783,235	\$1,261,820	\$1,169,092	\$4,875,963	\$92,728	8
Drug	\$295,296	\$189,172	\$43,555	\$440,913	\$145,617	9
Hotel/Motel	\$2,749,596	\$1,649,271	\$927,262	\$3,471,605	\$722,009	10
In Lieu of Parkland	\$2,494,076	\$1,753,306	\$0	\$4,247,382	\$1,753,306	11
Transit	\$189,608	\$858,256	\$858,256	\$189,608	\$0	12
CDBG	\$20,212	\$231,086	\$195,842	\$55,456	\$35,244	13
Debt Service	\$709	\$8,821,522	\$2,789,383	\$6,032,848	\$6,032,139	14
Capital Projects	(\$10,104,657)	\$3,428,468	\$4,623,782	(\$11,299,971)	(\$1,195,314)	15
Water & Wastewater Operations	*	\$15,174,325	\$11,231,937	*	\$3,942,388	16
Water & Wastewater Dev. Fees	*	\$3,608,546	\$530,545	*	\$3,078,001	17

* As an enterprise fund (which is similar to a private business), Water & Wastewater does not have a fund balance.



CITY OF FRANKLIN – 2ND QUARTER REPORT 2016

General Fund

	Current YTD Actuals	Prior YTD Actual	Percent Current YTD to Prior YTD	Budget	Percent Current YTD to Budget
Revenues					
Local Sales Tax	\$16,287,540	\$15,031,917	108.4%	\$30,744,210	53.0%
State Shared Taxes	3,422,333	3,381,465	101.2%	11,172,496	30.6%
Property Taxes	4,839,929	5,240,599	92.4%	5,263,794	91.9%
Alcohol Taxes	1,987,113	1,919,511	103.5%	3,601,389	55.2%
Grants	1,577,542	256,025	616.2%	3,914,026	40.3%
Franchise Fees	481,307	1,425,904	33.8%	2,315,577	20.8%
Building Permits & Fees	1,289,697	1,008,800	127.8%	1,968,539	65.5%
Court Fines & Fees	223,502	284,296	78.6%	720,572	31.0%
In Lieu of Tax (Local)	304,597	23,447	1,299.1%	306,131	99.5%
Interest Income	30,298	31,235	97.0%	197,802	15.3%
Other Revenues	301,933	173,719	173.8%	1,084,605	27.8%
Total Revenues	30,745,791	28,776,918	106.8%	61,289,141	50.2%
Expenditures:					
Salaries & Wages	14,064,252	13,008,313	108.1%	30,747,183	45.7%
Employee Benefits	5,892,452	4,832,604	121.9%	11,404,282	51.7%
Utilities	1,084,351	1,107,238	97.9%	2,306,200	47.0%
Contractual Services	1,654,071	1,500,850	110.2%	3,010,560	54.9%
Repair & Maintenance Services	930,654	785,493	118.5%	1,881,712	49.5%
Debt Service & Lease Payments	1,373,212	1,118,486	122.8%	2,182,216	62.9%
Reimbursement from Other Funds	(1,298,626)	(1,287,739)	100.8%	(2,597,247)	50.0%
Transfers To Other Funds	435,739	2,949,327	14.8%	543,569	80.2%
Capital (>\$25,000)	85,138	171,473	49.7%	2,373,700	3.6%
Other Expenditures	3,770,255	3,882,227	97.1%	9,436,966	40.0%
Total Expenditures	27,991,498	28,068,272	99.7%	61,289,141	45.7%
Total Unallocated Funds	2,754,293	708,646	388.7%	0	0.0%

FUND SUMMARY

- Consistent with the 2nd quarter of prior years, the General Fund shows a current year surplus as revenue includes property tax billings. The current year surplus is \$2.7 million.
- Local sales taxes are up over 8% over last year.
- With recent development activity, building permit revenue is up 27%.

CITY OF FRANKLIN – 2ND QUARTER REPORT 2016

Street Aid Fund

	Current YTD Actuals	Prior YTD Actual	Percent Current YTD to Prior YTD	Budget	Percent Current YTD to Budget
Revenues					
Beginning Fund Balance	\$287,224	\$295,259	97.3%	\$287,224	100.0%
State Shared Taxes	975,603	949,677	102.7%	1,893,391	51.5%
Property Taxes	526,008	508,038	103.5%	528,418	99.5%
Interest Income	92	243	37.9%	400	23.0%
Total Revenues	1,788,927	1,753,217	102.0%	2,709,433	66.0%
Expenditures:					
Repair & Maintenance Services	1,606,458	429,606	373.9%	2,400,000	66.9%
Other Expenditures	629	272	231.3%	0	0.0%
Total Expenditures	1,607,087	429,878	373.8%	2,400,000	67.0%
Total Unallocated Funds	181,840	1,323,339	13.7%	309,433	58.8%

FUND SUMMARY

- Gasoline taxes are almost 3% higher as the fee is set on gallons sold rather than price.
- Expenditures are primarily for paving activity.

CITY OF FRANKLIN – 2ND QUARTER REPORT 2016

Sanitation Fund

	Current YTD Actuals	Prior YTD Actual	Percent Current YTD to Prior YTD	Budget	Percent Current YTD to Budget
Revenues					
Beginning Fund Balance	\$618,286	\$405,119	152.6%	\$618,286	100.0%
Grants	0	62,855	0.0%	0	0.0%
Sanitation Collection Services	2,585,535	2,431,270	106.3%	5,163,376	50.1%
Tipping Fees	1,603,408	1,005,808	159.4%	2,142,317	74.8%
Other Revenues	76,391	69,542	109.8%	520,084	14.7%
Total Revenues	4,883,620	3,974,594	122.9%	8,444,063	57.8%
Expenditures:					
Salaries & Wages	903,227	955,188	94.6%	2,014,614	44.8%
Employee Benefits	448,946	448,373	100.1%	898,236	50.0%
Utilities	33,735	34,008	99.2%	71,234	47.4%
Contractual Services	0	0	0.0%	10,000	0.0%
Repair & Maintenance Services	311,593	211,409	147.4%	261,382	119.2%
Debt Service & Lease Payments	507,078	437,102	116.0%	757,419	66.9%
Transfers To Other Funds	5,529	8,031	68.8%	589,080	0.9%
Other Expenditures	2,155,444	1,676,301	128.6%	3,237,668	66.6%
Total Expenditures	4,365,552	3,770,412	115.8%	7,839,633	55.7%
Total Unallocated Funds	518,068	204,182	253.7%	604,430	85.7%

FUND SUMMARY

- Collection services revenue is 6% higher than last year.
- Tipping fees are 59% higher than last year.
- Even with increased revenue, fund balance decreased by \$100,218 as expenditures exceeded revenue.

CITY OF FRANKLIN – 2ND QUARTER REPORT 2016

Road Impact Fund

	Current YTD Actuals	Prior YTD Actual	Percent Current YTD to Prior YTD	Budget	Percent Current YTD to Budget
Revenues					
Beginning Fund Balance	\$397,976	\$0	0.0%	\$397,976	100.0%
Interest Income	2,290	26	8,807.7%	0	0.0%
Road Impact Fees	4,227,497	1,244,917	339.6%	5,770,361	73.3%
Road Impact Credits	(92,072)	(28,975)	317.8%	0	0.0%
Total Revenues	4,535,691	1,215,968	373.0%	6,168,337	73.5%
Expenditures:					
Transfers To Other Funds	692,305	1,003,023	69.0%	2,739,169	25.3%
Other Expenditures	0	0	0.0%	300,000	0.0%
Total Expenditures	692,305	1,003,023	69.0%	3,039,169	22.8%
Total Unallocated Funds	3,843,386	212,945	1,804.9%	3,129,168	122.8%

FUND SUMMARY

- With recent development activity, road impact fees are almost 3 ½ times collections this point last year.

CITY OF FRANKLIN – 2ND QUARTER REPORT 2016

Facilities Tax Fund

	Current YTD Actuals	Prior YTD Actual	Percent Current YTD to Prior YTD	Budget	Percent Current YTD to Budget
Revenues					
Beginning Fund Balance	\$6,717,764	\$6,253,611	107.4%	\$6,717,764	100.0%
Interest Income	4,569	6,481	70.5%	10,000	45.7%
Facilities Taxes	2,496,292	998,847	249.9%	2,110,407	118.3%
Total Revenues	9,218,625	7,258,939	127.0%	8,838,171	104.3%
Expenditures:					
Contractual Services	0	100	0.0%	0	0.0%
Repair & Maintenance Services	0	951	0.0%	0	0.0%
Capital (>\$25,000)	2,693,556	1,178,956	228.5%	4,996,733	53.9%
Other Expenditures	40,589	56,615	71.7%	288,701	14.1%
Total Expenditures	2,734,145	1,236,622	221.1%	5,285,434	51.7%
Total Unallocated Funds	6,484,480	6,022,317	107.7%	3,552,737	182.5%

FUND SUMMARY

- With recent development activity, facilities tax are 2 ½ times collections this point last year.
- Work continues on construction of Station 8.



CITY OF FRANKLIN – 2ND QUARTER REPORT 2016

Stormwater Fund

	Current YTD Actuals	Prior YTD Actual	Percent Current YTD to Prior YTD	Budget	Percent Current YTD to Budget
Revenues					
Beginning Fund Balance	\$4,783,235	\$5,511,065	86.8%	\$4,783,235	100.0%
Permits & Fees	40,403	38,887	103.9%	27,500	146.9%
Interest Income	4,819	6,270	76.9%	10,000	48.2%
Stormwater Fees	1,193,207	1,158,102	103.0%	2,400,000	49.7%
Other Revenues	23,391	17,177	136.2%	45,000	52.0%
Total Revenues	6,045,055	6,731,501	89.8%	7,265,735	83.2%
Expenditures:					
Salaries & Wages	376,002	329,726	114.0%	820,803	45.8%
Employee Benefits	183,848	161,748	113.7%	357,228	51.5%
Utilities	27,345	21,405	127.8%	47,217	57.9%
Contractual Services	127,719	57,599	221.7%	130,286	98.0%
Repair & Maintenance Services	33,260	37,319	89.1%	55,370	60.1%
Debt Service & Lease Payments	85,182	0	0.0%	232,154	36.7%
Capital (>\$25,000)	100,397	269,507	37.3%	2,846,000	3.5%
Other Expenditures	235,339	199,070	118.2%	615,250	38.3%
Total Expenditures	1,169,092	1,076,374	108.6%	5,104,308	22.9%
Total Unallocated Funds	4,875,963	5,655,127	86.2%	2,161,427	225.6%

FUND SUMMARY

- Stormwater fees are over 3% higher than last year.

CITY OF FRANKLIN – 2ND QUARTER REPORT 2016

Drug Fund

	Current YTD Actuals	Prior YTD Actual	Percent Current YTD to Prior YTD	Budget	Percent Current YTD to Budget
Revenues					
Beginning Fund Balance	\$295,296	\$165,436	178.5%	\$295,296	100.0%
Interest Income	706	436	161.9%	1,000	70.6%
Drug Fines Received	111,954	15,548	720.1%	93,070	120.3%
Other Revenues	76,512	78,591	97.4%	79,091	96.7%
Total Revenues	484,468	260,011	186.3%	468,457	103.4%
Expenditures:					
Other Expenditures	43,555	56,467	77.1%	127,000	34.3%
Total Expenditures	43,555	56,467	77.1%	127,000	34.3%
Total Unallocated Funds	440,913	203,544	216.6%	341,457	129.1%

FUND SUMMARY

- Drug fine collections are higher than last year's total.

CITY OF FRANKLIN – 2ND QUARTER REPORT 2016

Hotel/Motel Tax Fund

	Current YTD Actuals	Prior YTD Actual	Percent Current YTD to Prior YTD	Budget	Percent Current YTD to Budget
Revenues					
Beginning Fund Balance	\$2,749,596	\$1,971,048	139.5%	\$2,749,596	100.0%
Interest Income	2,674	840	318.3%	2,000	133.7%
Hotel/Motel Taxes	1,646,597	1,577,296	104.4%	3,244,619	50.7%
Total Revenues	4,398,867	3,549,184	123.9%	5,996,215	73.4%
Expenditures:					
Contractual Services	54,949	59,503	92.3%	0	0.0%
Repair & Maintenance Services	0	24,900	0.0%	0	0.0%
Transfers To Other Funds	370,138	374,110	98.9%	1,126,678	32.9%
Capital (>\$25,000)	167,135	81,147	206.0%	712,956	23.4%
Other Expenditures	335,040	479,855	69.8%	767,131	43.7%
Total Expenditures	927,262	1,019,515	91.0%	2,606,765	35.6%
Total Unallocated Funds	3,471,605	2,529,669	137.2%	3,389,450	102.4%

FUND SUMMARY

- Hotel/Motel tax collections are 4% higher than last year.



CITY OF FRANKLIN – 2ND QUARTER REPORT 2016

In Lieu of Parkland Fund

	Current YTD Actuals	Prior YTD Actual	Percent Current YTD to Prior YTD	Budget	Percent Current YTD to Budget
Revenues					
Beginning Fund Balance	\$2,494,076	\$0	0.0%	\$2,494,076	100.0%
Interest Income	2,666	394	676.6%	0	0.0%
In Lieu of Parkland Fees	1,750,640	66,240	2,642.9%	1,530,323	114.4%
Transfer From General Fund	0	2,280,119	0.0%	0	0.0%
Total Revenues	4,247,382	2,346,753	181.0%	4,024,399	105.5%
Total Unallocated Funds	4,247,382	2,346,753	181.0%	4,024,399	105.5%

FUND SUMMARY

- Over \$1.7 million has been collected in 2016 through the 2nd quarter.
- There are no expenditures currently budgeted for this fund in 2016.



CITY OF FRANKLIN – 2ND QUARTER REPORT 2016

Transit Fund

	Current YTD Actuals	Prior YTD Actual	Percent Current YTD to Prior YTD	Budget	Percent Current YTD to Budget
Revenues					
Beginning Fund Balance	\$189,608	\$400,695	47.3%	\$189,608	100.0%
Grants	366,608	258,000	142.1%	1,140,841	32.1%
Interest Income	1,759	1,634	107.6%	2,900	60.7%
Transit Fares	49,249	53,154	92.7%	111,000	44.4%
Transfer From General Fund	435,740	669,208	65.1%	543,569	80.2%
Other Revenues	4,900	4,900	100.0%	10,000	49.0%
Total Revenues	1,047,864	1,387,591	75.5%	1,997,918	52.4%
Expenditures:					
Capital (>\$25,000)	58,725	55,415	106.0%	225,000	26.1%
Other Expenditures	799,531	955,344	83.7%	1,583,310	50.5%
Total Expenditures	858,256	1,010,759	84.9%	1,808,310	47.5%
Total Unallocated Funds	189,608	376,832	50.3%	189,608	100.0%

FUND SUMMARY

- An operating subsidy of \$543,569 is budgeted in 2016.
- Additional grant collections are anticipated for this fund.

CITY OF FRANKLIN – 2ND QUARTER REPORT 2016

CDBG Fund

	Current YTD Actuals	Prior YTD Actual	Percent Current YTD to Prior YTD	Budget	Percent Current YTD to Budget
Revenues					
Beginning Fund Balance	\$20,212	\$23,717	85.2%	\$20,212	100.0%
Grants	230,971	210,639	109.7%	274,706	84.1%
Interest Income	115	63	182.5%	100	115.0%
Total Revenues	251,298	234,419	107.2%	295,018	85.2%
Expenditures:					
Contractual Services	75,842	77,975	97.3%	122,706	61.8%
Repair & Maintenance Services	120,000	94,878	126.5%	150,000	80.0%
Other Expenditures	0	37,786	0.0%	2,000	0.0%
Total Expenditures	195,842	210,639	93.0%	274,706	71.3%
Total Unallocated Funds	55,456	23,780	233.2%	20,312	273.0%

FUND SUMMARY

- Grant revenues exceeds expenditures as outstanding receivables from 2015 have been collected in 2016.

CITY OF FRANKLIN – 2ND QUARTER REPORT 2016

Debt Service Fund

	Current YTD Actuals	Prior YTD Actual	Percent Current YTD to Prior YTD	Budget	Percent Current YTD to Budget
Revenues					
Beginning Fund Balance	\$709	\$195,118	0.4%	\$709	100.0%
Property Taxes	7,232,613	6,350,472	113.9%	7,426,254	97.4%
Interest Income	1,909	915	208.6%	5,000	38.2%
Rebate on BAB/RZEDB Bonds	419,028	419,480	99.9%	825,401	50.8%
Transfer from Sanitation Fund	5,529	8,031	68.8%	606,544	0.9%
Transfer from Road Impact Fund	692,305	1,003,023	69.0%	2,739,169	25.3%
Transfer from Hotel/Motel Tax Fund	370,138	374,110	98.9%	1,126,678	32.9%
Transfer from Water & Sewer Fund	100,000	100,000	100.0%	200,000	50.0%
Total Revenues	8,822,231	8,451,149	104.4%	12,929,755	68.2%
Expenditures:					
Debt Service & Lease Payments	2,789,383	3,250,115	85.8%	12,924,146	21.6%
Total Expenditures	2,789,383	3,250,115	85.8%	12,924,146	21.6%
Total Unallocated Funds	6,032,848	5,201,034	116.0%	5,609	107,556.6%

FUND SUMMARY

- Consistent with the 2nd quarter of prior years, the General Fund shows a current year surplus as revenue includes property tax billings. The current year surplus is \$6,032,848.

CITY OF FRANKLIN – 2ND QUARTER REPORT 2016

Capital Projects Fund

	Current YTD Actuals	Prior YTD Actual	Percent Current YTD to Prior YTD	Budget	Percent Current YTD to Budget
Revenues					
Beginning Fund Balance	(\$10,104,657)	(\$18,878,175)	53.5%	\$0	0.0%
Property Taxes	526,008	508,038	103.5%	0	0.0%
Grants	161,118	0	0.0%	0	0.0%
Interest Income	0	541	0.0%	0	0.0%
Facilities Taxes	673,923	460,900	146.2%	0	0.0%
Other Revenues	2,067,419	1,693,173	122.1%	0	0.0%
Total Revenues	(6,676,189)	(16,215,523)	41.2%	0	0.0%
Expenditures:					
Contractual Services	44,311	24,202	183.1%	0	0.0%
Repair & Maintenance Services	0	1,886	0.0%	0	0.0%
Capital (>\$25,000)	4,337,844	8,038,807	54.0%	0	0.0%
Other Expenditures	241,627	472,061	51.2%	0	0.0%
Total Expenditures	4,623,782	8,536,956	54.2%	0	0.0%
Total Unallocated Funds	(11,299,971)	(24,752,479)	45.7%	0	0.0%

FUND SUMMARY

- The City expects reimbursements from other funds and future bond proceeds to fund the deficit.

CITY OF FRANKLIN – 2ND QUARTER REPORT 2016

Water/Sewer Operations

	Current YTD Actuals	Prior YTD Actual	Percent Current YTD to Prior YTD	Budget	Percent Current YTD to Budget
Revenues					
Interest Income	\$12,231	\$24,682	49.6%	\$85,500	14.3%
Customer Service	14,297,662	12,899,085	110.8%	24,394,503	58.6%
Other Revenues	864,432	132,552	652.1%	228,800	377.8%
Total Revenues	15,174,325	13,056,319	116.2%	24,708,803	61.4%
Expenditures:					
Salaries & Wages	1,709,411	1,649,951	103.6%	3,891,979	43.9%
Employee Benefits	844,573	716,134	117.9%	1,593,639	53.0%
Utilities	816,794	769,826	106.1%	1,689,572	48.3%
Contractual Services	650,564	300,246	216.7%	529,500	122.9%
Repair & Maintenance Services	247,953	182,259	136.0%	346,732	71.5%
Debt Service & Lease Payments	321,015	342,977	93.6%	1,535,573	20.9%
Transfers To Other Funds	100,000	100,000	100.0%	200,000	50.0%
Capital (>\$25,000)	2,048,643	2,839,231	72.2%	5,171,107	39.6%
Other Expenditures	4,492,984	4,685,279	95.9%	8,220,204	54.7%
Total Expenditures	11,231,937	11,585,903	96.9%	23,178,306	48.5%
Total Unallocated Funds	3,942,388	1,470,416	268.1%	1,530,497	257.6%

FUND SUMMARY

- Customer service revenue, which comes from commercial and residential water and sewer bills, is over 10% higher than last year.

CITY OF FRANKLIN – 2ND QUARTER REPORT 2016

Water/Sewer Development Fees

	Current YTD Actuals	Prior YTD Actual	Percent Current YTD to Prior YTD	Budget	Percent Current YTD to Budget
Revenues					
Interest Income	\$48,197	\$39,054	123.4%	\$0	0.0%
Customer Service	21,000	0	0.0%	0	0.0%
Access Fees	2,289,093	996,115	229.8%	0	0.0%
System Development Fees	1,245,228	636,132	195.7%	0	0.0%
Other Revenues	5,028	5,435	92.5%	0	0.0%
Total Revenues	3,608,546	1,676,736	215.2%	0	0.0%
Expenditures:					
Contractual Services	0	1,060	0.0%	0	0.0%
Debt Service & Lease Payments	469,678	513,959	91.4%	0	0.0%
Capital (>\$25,000)	60,927	11,004	553.7%	0	0.0%
Other Expenditures	(60)	(62)	96.8%	0	0.0%
Total Expenditures	530,545	525,961	100.9%	0	0.0%
Total Unallocated Funds	3,078,001	1,150,775	267.5%	0	0.0%

FUND SUMMARY

- Access fees and system development fees are approximately double collections last year.

CITY OF FRANKLIN – 2ND QUARTER REPORT 2016

On the Horizon

- 4/14/2016 Budget & Finance Committee – 2017 Budget Presentations continue
- 5/6/2016 Proposed Budget Distributed to BOMA
- 5/12/2016 Budget Hearings (as needed)

Finance Department Information

109 3rd Avenue South

Tel 615-791-1457

Fax 615-791-1955

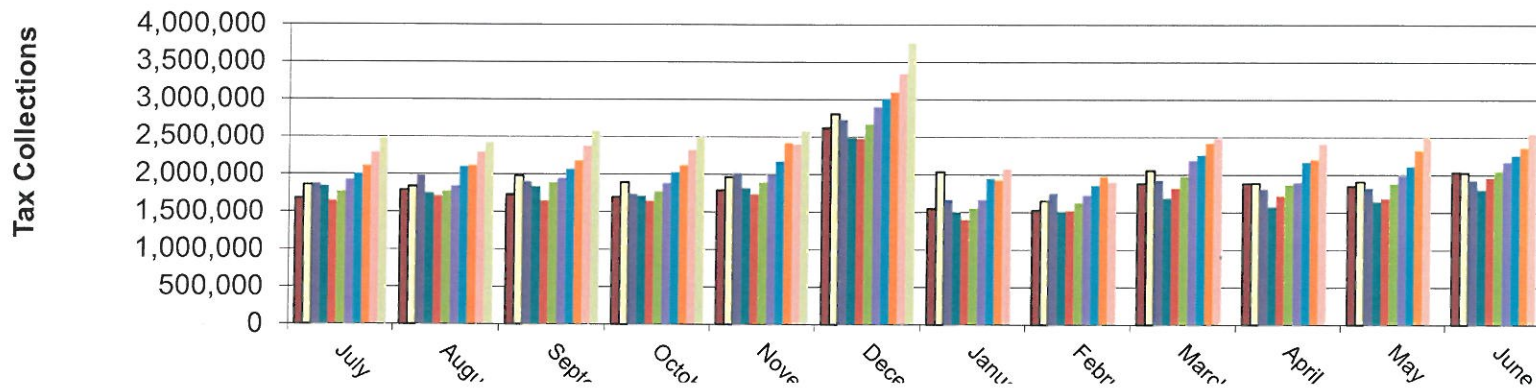
franklintn.gov



Local Sales Tax Revenue Comparison

Month	FY06	FY07	FY08	FY09	FY10	FY11	FY12	FY13	FY14	FY15	FY16	% over prior yr	\$ over prior yr
July	1,676,862	1,857,805	1,876,318	1,842,160	1,646,449	1,769,523	1,925,395	2,003,719	2,113,374	2,288,457	2,477,647	8.3%	189,190
August	1,788,477	1,837,563	1,985,123	1,747,507	1,711,487	1,774,021	1,843,928	2,101,518	2,115,836	2,296,081	2,420,111	5.4%	124,030
September	1,724,983	1,977,557	1,900,808	1,834,296	1,645,241	1,888,809	1,946,970	2,065,402	2,178,174	2,374,572	2,571,550	8.3%	196,978
October	1,695,501	1,887,613	1,734,361	1,707,123	1,639,767	1,767,404	1,881,099	2,026,865	2,117,978	2,327,025	2,485,462	6.8%	158,437
November	1,787,276	1,960,370	2,018,105	1,816,125	1,736,146	1,892,149	1,998,723	2,176,371	2,419,578	2,399,941	2,579,786	7.5%	179,845
December	2,617,849	2,806,905	2,730,286	2,491,017	2,479,640	2,670,491	2,902,675	3,012,759	3,097,595	3,345,841	3,752,983	12.2%	407,143
January	1,544,557	2,034,121	1,664,281	1,502,087	1,401,398	1,552,324	1,664,281	1,948,752	1,926,687	2,079,073			0
February	1,526,301	1,649,397	1,752,131	1,507,868	1,521,898	1,628,745	1,729,002	1,856,748	1,973,541	1,900,629			0
March	1,880,654	2,054,793	1,925,296	1,688,794	1,819,095	1,979,080	2,191,405	2,265,006	2,421,918	2,479,918			0
April	1,883,777	1,885,024	1,812,244	1,572,824	1,719,674	1,866,180	1,897,741	2,168,372	2,201,566	2,410,499			0
May	1,846,229	1,909,074	1,824,127	1,642,271	1,686,756	1,884,275	1,989,477	2,109,923	2,323,975	2,489,724			0
June	2,033,237	2,025,044	1,926,353	1,800,044	1,961,270	2,047,664	2,168,095	2,260,297	2,364,520	2,552,236			0
Total Budgeted	22,005,703	23,885,264	23,149,433	21,152,117	20,968,821	22,720,667	24,138,792	25,995,732	27,254,742	28,943,994	16,287,539	15,031,917	1,255,622
	Up 11.2%	Up 8.5%	Down -3.1%	Down -8.6%	Down -0.9%	year to date 8.4%	year to date 6.2%	year to date 7.7%	year to date 4.8%	year to date 6.2%	year to date 8.4%	last yr YTD 15,031,917	YTD difference

Local Sales Taxes





MEMORANDUM

MEMORANDUM

February 18, 2016

TO: Eric Stuckey, City Administrator

FROM: Russ Truell, ACA/CFO

RE: Local Sales Tax Report

The local sales tax remittance from the State of Tennessee for February was \$3,782,983 compared to \$3,345,841 for the same month in 2014, an increase of \$407,143, or 12.2%. [The February remittance is for sales tax collected during the month of December, representing the sixth month of the fiscal year on an accrual basis.] During the same period, the State of Tennessee sales tax collections were up 8.5% from the prior year.

Year-to-date, the City has received \$16.28 million compared to \$15.03 million in the previous year, a difference of \$1,255,622 or 8.4%. The State of Tennessee sales tax collections, year-to-date, are \$4.21 billion compared to \$3.92 billion in the prior year, a difference of \$291.7 million or 7.4%.

For budget comparisons, the City anticipated collections of \$15.96 million through six months of the fiscal year. Through the month of December, the City is \$320,689, or 2.0%, above budgeted collections. As a further comparison, the December collection of \$3.78 million compares to \$2.49 million in 2008, \$2.47 million in 2009, \$2.67 million in 2010, \$2.90 million in 2011, \$3.01 million in 2012 and \$3.09 million in 2013.

The local sales tax collections have increased year-over-year in 67 of the last 70 months reported.



TENNESSEE DEPARTMENT OF REVENUE

COUNTY EXECUTIVE/MAYOR
 WILLIAMSON COUNTY
 1320 W MAIN ST STE 125
 FRANKLIN TN 37064-3700

February 7, 2016

Month of: JANUARY
 Tot. Collections: \$13,092,877.56
 Cost of Admin: \$147,294.87
 Net Collections: \$12,945,582.69

The Department of Revenue has collected and allocated the above total during the month indicated from Local Option Sales Tax as follows:

COUNTY/CITY NAME	TOTAL COLLECTIONS	LESS ADMIN. COSTS	NET COLLECTIONS
WILLIAMSON COUNTY	\$370,912.19	\$4,172.76	\$366,739.43
FRANKLIN	\$7,668,049.70	\$86,265.56	\$7,581,784.14
FAIRVIEW	\$266,897.46	\$3,002.60	\$263,894.86
BRENTWOOD	\$3,933,123.67	\$44,247.64	\$3,888,876.03
SPRING HILL	\$474,171.36	\$5,334.43	\$468,836.93
THOMPSON STATION	\$254,405.63	\$2,862.06	\$251,543.57
NOLANSVILLE	\$125,317.55	\$1,409.82	\$123,907.73

Note that we have deducted 1.125% state cost of administration leaving the net collections. The Department of Finance and Administration has been notified to issue a payment to the Trustee of your county in the amount of the net collections.

Please be aware that normal Local Option Sales Tax collections may fluctuate. This could be due to additional collections on assessments or reductions as a result of taxpayer refunds or returned checks. Should your collection amount increase significantly, it might be the result of an audit assessment.

For additional information regarding the allocation you may call the Division of Fiscal Services at (615) 532-8944 between 8:00 a.m. and 4:30 p.m., Monday through Friday, holidays excepted.



FOR IMMEDIATE RELEASE
Wednesday, February 17, 2016

CONTACT: Lola Potter
OFFICE: 615-532-8560

JANUARY REVENUES

NASHVILLE, Tenn. – Strong consumer spending in December pushed Tennessee tax revenues above budgeted estimates for January. Finance and Administration Commissioner Larry Martin today announced that overall January revenues were \$1.3 billion, which is \$45.6 million more than the state budgeted.

"January sales taxes, which included the holiday buying season, posted the largest monthly growth rate so far this fiscal year, and in fact, it's been our strongest second quarter growth since 2006," Martin said. "Strong consumer spending, a continued decline in gasoline prices and an overall improving economy contributed to the sales tax growth in January.

"Corporate tax revenues recorded negative growth for the month, but we had a significant and unexpected one-time payment in January of last year that accounts for the difference."

On an accrual basis, January is the sixth month in the 2015-2016 fiscal year.

General fund revenues were more than the budgeted estimates in the amount of \$51.9 million while the four other funds that share in state tax revenues were \$6.3 million less than the estimates.

Sales taxes were \$58.3 million more than the estimate for January and were 8.59% more than January 2015. For six months revenues are \$217.6 million higher than estimated. The year-to-date growth rate for six months was 7.44%.

Franchise and excise taxes combined were \$17.0 million less than the budgeted estimate in January and the growth rate over January 2015 was negative 40.81%. However, adjusting for last January's one-time payment, the underlying growth rate in F&E taxes was 10.43%. For six months revenues are \$140.9 million more than the estimate.

- MORE -

Gasoline and motor fuel revenues for January decreased by 4.21% compared to January 2015 and were \$3.5 million less than the budgeted estimate of \$74.0 million. For six months revenues have exceeded estimates by \$14.7 million.

Tobacco taxes were \$4.9 million more than the budgeted estimate of \$16.8 million, and for six months they are \$9.1 million more than the budgeted estimate.

Inheritance and estate taxes fell short of estimates by \$0.4 million for the month. Year-to-date revenues for six months are \$8.1 million more than the budgeted estimate.

Privilege taxes were \$2.4 million more than the January estimate, and on a year-to-date basis, August through January, revenues are \$12.6 million more than the estimate.

Business taxes were \$1.0 million more than the January estimate. For six months revenues are \$0.6 million more than the budgeted estimate.

All other taxes were below estimates by a net of \$0.1 million.

Year-to-date revenues for six months were \$419.0 million more than the budgeted estimate. The general fund recorded \$395.3 million above budgeted estimates and the four other funds \$23.7 million.

The budgeted revenue estimates for 2015-2016 are based on the State Funding Board's consensus recommendation of December 16th, 2014 and adopted by the first session of the 109th General Assembly in April 2015. Also incorporated in the estimates are any changes in revenue enacted during the 2015 session of the General Assembly. These estimates are available on the state's website at <http://www.tn.gov/finance/article/fa-budget-rev>.

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Table 2
Revenue Collections by Fund
Year-to-Date
August - January
2015-2016

Fund	2015 - 2016				2014-2015	2015-2016	
	Actual	Budgeted	B/(W)	Percent	Actual	B/(W)	Percent
General Fund	\$5,325,414,000	\$4,930,142,000	\$395,272,000	8.02%	\$5,072,225,000	\$253,189,000	4.99%
Highway Fund	347,686,000	344,935,000	2,751,000	0.80%	347,265,000	421,000	0.12%
Sinking Fund	206,713,000	204,771,000	1,942,000	0.95%	188,180,000	18,533,000	9.85%
City & County Fund	473,354,000	454,279,000	19,075,000	4.20%	437,787,000	35,567,000	8.12%
Earmarked Fund	21,500,000	21,499,000	1,000	0.00%	21,500,000	0	0.00%
Total	\$6,374,667,000	\$5,955,626,000	\$419,041,000	7.04%	\$6,066,957,000	\$307,710,000	5.07%

Revenue Collections by Tax
Year-to-Date
August - January
2015-2016

Tax Source	2015 - 2016				2014-2015	2015-2016	
	Actual	Budgeted	B/(W)	Percent	Actual	B/(W)	Percent
Franchise & Excise	\$952,962,000	\$812,100,000	\$140,862,000	17.35%	\$938,588,000	\$14,374,000	1.53%
Income	20,351,000	14,256,000	6,095,000	42.75%	17,176,000	3,175,000	18.49%
Inheritance & Estate	28,805,000	20,720,000	8,085,000	39.02%	49,044,000	(20,239,000)	-41.27%
Gasoline	327,453,000	316,936,000	10,517,000	3.32%	318,138,000	9,315,000	2.93%
Petroleum Special	33,529,000	33,155,000	374,000	1.13%	32,704,000	825,000	2.52%
Tobacco	130,332,000	121,206,000	9,126,000	7.53%	131,055,000	(723,000)	-0.55%
Beer	8,886,000	8,572,000	314,000	3.66%	8,865,000	21,000	0.24%
Motor Vehicle Registration	122,756,000	114,174,000	8,582,000	7.52%	119,275,000	3,481,000	2.92%
Motor Vehicle Title	10,519,000	8,520,000	1,999,000	23.46%	5,816,000	4,703,000	80.86%
Mixed Drink	46,676,000	42,784,000	3,892,000	9.10%	41,818,000	4,858,000	11.62%
Business	27,204,000	26,621,000	583,000	2.19%	33,119,000	(5,915,000)	-17.86%
Privilege	145,190,000	132,616,000	12,574,000	9.48%	147,286,000	(2,096,000)	-1.42%
Gross Receipts	8,743,000	13,296,000	(4,553,000)	-34.24%	13,522,000	(4,779,000)	-35.34%
TVA - In Lieu of Tax Payments	178,188,000	179,630,000	(1,442,000)	-0.80%	175,316,000	2,872,000	1.64%
Alcoholic Beverage	31,899,000	30,705,000	1,194,000	3.89%	29,640,000	2,259,000	7.62%
Sales and Use	4,212,881,000	3,995,236,000	217,645,000	5.45%	3,921,176,000	291,705,000	7.44%
Motor Vehicle Fuel	87,452,000	83,623,000	3,829,000	4.58%	83,058,000	4,394,000	5.29%
Severance	801,000	1,388,000	(587,000)	-42.29%	1,284,000	(483,000)	-37.62%
Coin-operated Amusement	40,000	88,000	(48,000)	-54.55%	77,000	(37,000)	-48.05%
Unauthorized Substance	0	0	0	NA	0	0	NA
Total	\$6,374,667,000	\$5,955,626,000	\$419,041,000	7.04%	\$6,066,957,000	\$307,710,000	5.07%

Table 1
Revenue Collections by Fund
January
2015-2016

Fund	2016				2015 Actual	2016	
	Actual	Budgeted	B/(W)	Percent		B/(W)	Percent
General Fund	\$1,091,680,000	\$1,039,825,000	\$51,855,000	4.99%	\$1,159,897,000	(\$68,217,000)	-5.88%
Highway Fund	52,340,000	60,084,000	(7,744,000)	-12.89%	58,596,000	(6,256,000)	-10.68%
Sinking Fund	35,676,000	35,170,000	506,000	1.44%	32,406,000	3,270,000	10.09%
City & County Fund	77,871,000	76,911,000	960,000	1.25%	76,321,000	1,550,000	2.03%
Earmarked Fund	3,583,000	3,582,000	1,000	0.03%	3,582,000	1,000	0.03%
Total	\$1,261,150,000	\$1,215,572,000	\$45,578,000	3.75%	\$1,330,802,000	(\$69,652,000)	-5.23%

Revenue Collections by Tax
January
2015-2016

Tax Source	2016				2015 Actual	2016	
	Actual	Budgeted	B/(W)	Percent		B/(W)	Percent
Franchise & Excise	\$191,354,000	\$208,400,000	(\$17,046,000)	-8.18%	\$323,279,000	(\$131,925,000)	-40.81%
Income	3,086,000	3,568,000	(482,000)	-13.51%	4,392,000	(1,306,000)	-29.74%
Inheritance & Estate	3,044,000	3,455,000	(411,000)	-11.90%	9,648,000	(6,604,000)	-68.45%
Gasoline	49,237,000	53,222,000	(3,985,000)	-7.49%	53,280,000	(4,043,000)	-7.59%
Petroleum Special	5,147,000	5,455,000	(308,000)	-5.65%	5,419,000	(272,000)	-5.02%
Tobacco	21,705,000	16,786,000	4,919,000	29.30%	20,737,000	968,000	4.67%
Beer	1,194,000	1,280,000	(86,000)	-6.72%	1,336,000	(142,000)	-10.63%
Motor Vehicle Registration	20,337,000	20,414,000	(77,000)	-0.38%	21,250,000	(913,000)	-4.30%
Motor Vehicle Title	1,766,000	1,443,000	323,000	22.38%	856,000	910,000	106.31%
Mixed Drink	8,106,000	7,722,000	384,000	4.97%	7,306,000	800,000	10.95%
Business	6,390,000	5,429,000	961,000	17.70%	5,490,000	900,000	16.39%
Privilege	27,671,000	25,281,000	2,390,000	9.45%	26,249,000	1,422,000	5.42%
Gross Receipts	(1,000)	18,000	(19,000)	-105.56%	20,000	(21,000)	-105.00%
TVA - In Lieu of Tax Payments	28,454,000	29,062,000	(608,000)	-2.09%	28,623,000	(169,000)	-0.59%
Alcoholic Beverage	7,518,000	6,909,000	609,000	8.81%	6,719,000	799,000	11.89%
Sales and Use	869,838,000	811,551,000	58,287,000	7.18%	801,043,000	68,795,000	8.59%
Motor Vehicle Fuel	16,162,000	15,339,000	823,000	5.37%	14,950,000	1,212,000	8.11%
Severance	141,000	225,000	(84,000)	-37.33%	199,000	(58,000)	-29.15%
Coin-operated Amusement	1,000	13,000	(12,000)	-92.31%	6,000	(5,000)	NA
Unauthorized Substance	0	0	0	NA	0	0	NA
Total	\$1,261,150,000	\$1,215,572,000	\$45,578,000	3.75%	\$1,330,802,000	(\$69,652,000)	-5.23%

CITY of FRANKLIN
2015 PROPERTY TAX COLLECTIONS
As of December 31, 2015

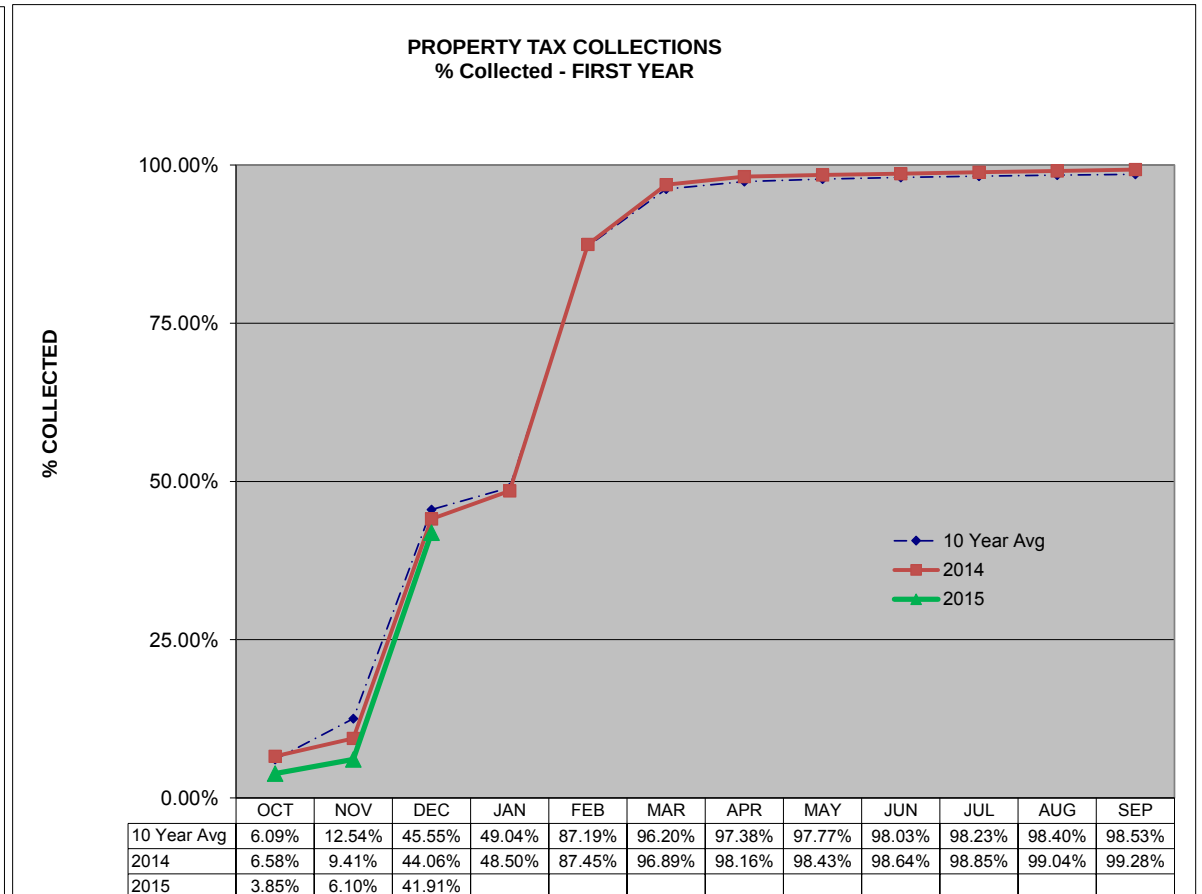
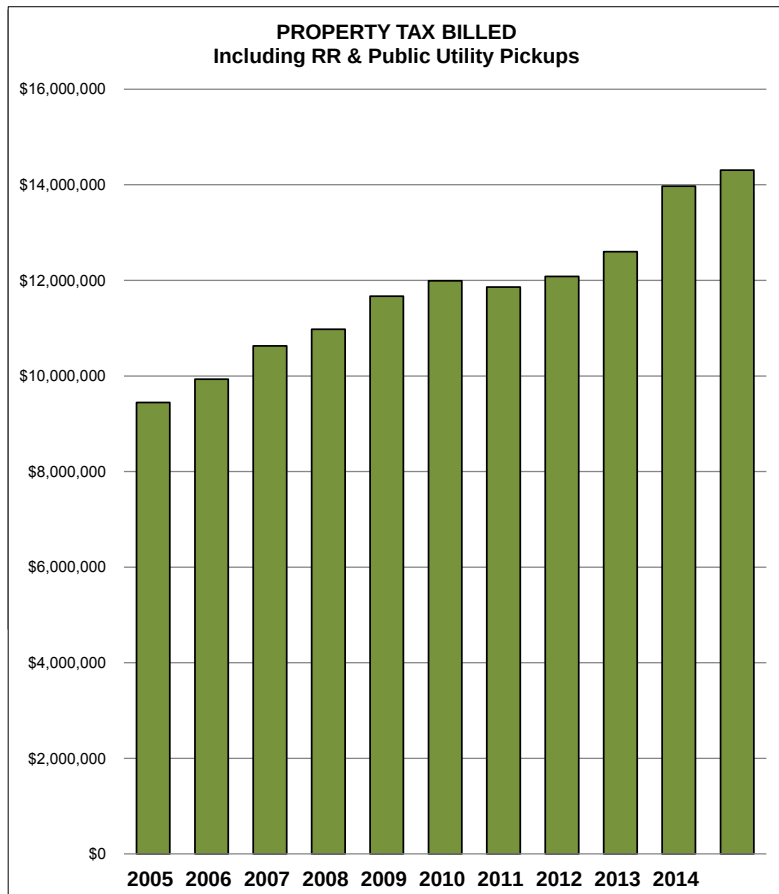
YEAR	Beginning Balance	150 Corrections	600 Refunds	400 Adjustments	100 Pickups	210 Cleanup	700 Returned Checks	200 Receipts	AR Balance
2015	\$14,306,693	(\$8,131)	\$0	\$0	\$34,193	\$304,597	\$0	(\$6,327,040)	\$8,310,312
2014	\$13,742,347	(\$427,230)	\$0	\$0	\$657,739	\$256,113	(\$256,113)	(\$13,898,345)	\$74,511
Prior Years (2004 - 2013)	\$74,656,547	(\$173,423)	\$837,477	(\$17,310)	\$1,724,372	(\$600)	\$22,114	(\$76,993,673)	\$55,504

Beginning Balance does not include RR & Public Utilities added later, rollbacks & other adjustments

RR and Public Utilities typically added in January (reflected in 100 PICKUPS); typically about \$200k annually

2011 and earlier have been turned over to Clerk & Master to initiate legal action for collection

Receipts include penalty & interest (bills are issued in October and Penalty/interest apply starting the following March)



Building Permits

Month	FY2016	FY2015	BUDGET	Variance from Last Year	Variance from Budget
July	219,601	82,353	79,337	137,248	140,264
August	107,814	69,863	67,304	37,951	40,510
September	186,497	127,700	123,023	58,797	63,474
October	184,004	123,191	118,679	60,813	65,325
November	153,876	94,573	91,109	59,303	62,767
December	144,063	74,673	71,938	69,390	72,125
January	146,071	117,569	113,263	28,502	32,808
February	0	81,060	78,091	0	0
March	0	138,911	133,823	0	0
April	0	171,524	165,242	0	0
May	0	153,798	148,165	0	0
June	0	190,972	183,978	0	0
Total (year-to-date)	1,141,926	1,426,187	1,373,951	452,004	477,273
% of Prior Year YTD/ % of Budget YTD >>>>>				165.5%	171.8%

* seasonality based on last year's results

110-32120

Road Impact fees

Month	FY2016	FY2015	BUDGET	Variance from Last Year	Variance from Budget
July	733,816	229,572	369,312	504,244	364,504
August	215,478	139,840	224,960	75,638	(9,482)
September	500,364	217,394	349,721	282,970	150,643
October	956,474	200,301	322,224	756,173	634,250
November	1,438,657	254,561	409,511	1,184,096	1,029,146
December	367,975	168,587	271,205	199,388	96,770
January	273,088	186,851	300,587	86,237	(27,499)
February	0	183,500	295,196	0	0
March	0	255,892	411,653	0	0
April	0	925,840	1,489,396	0	0
May	0	432,960	696,501	0	0
June	0	391,681	630,096	0	0
Total (year-to-date)	4,485,852	3,586,979	5,770,361	3,088,746	2,238,332
% of Prior Year YTD/ % of Budget YTD >>>>>				321.1%	199.6%

* seasonality based on last year's results

128-32800

Facilities Tax

Month	FY2016	FY2015	BUDGET	Variance from Last Year	Variance from Budget
July	460,763	174,169	149,610	286,594	311,153
August	138,739	128,599	110,466	10,140	28,273
September	392,050	155,707	133,752	236,343	258,298
October	693,869	211,229	181,445	482,640	512,424
November	561,169	160,556	137,917	400,613	423,252
December	235,832	168,587	144,815	67,245	91,017
January	227,208	186,851	160,504	40,357	66,704
February	0	130,798	112,355	0	0
March	0	227,269	195,223	0	0
April	0	383,594	329,506	0	0
May	0	256,477	220,313	0	0
June	0	284,637	244,502	0	0
Total (year-to-date)	2,709,630	2,468,473	2,120,407	1,523,932	1,691,121
% of Prior Year YTD/ % of Budget YTD >>>>>				228.5%	266.0%

* seasonality based on last year's results

130-31600

Williamson County Facilities Tax

Month	FY2016	FY2015	BUDGET	Variance from Last Year	Variance from Budget
July	143,941	83,121	83,121	60,820	60,820
August	101,030	77,682	29,478	23,348	71,552
September	89,284	66,808	66,808	22,476	22,476
October	100,660	75,521	75,521	25,139	25,139
November	101,862	80,039	80,039	21,823	21,823
December	137,145	77,729	77,729	59,416	59,416
January	78,117	67,795	67,795	10,322	10,322
February	0	83,183	83,183	0	0
March	0	79,939	79,939	0	0
April	0	96,468	96,468	0	0
May	0	100,933	100,933	0	0
June	0	93,387	93,387	0	0
Total (year-to-date)	752,038	982,605	982,605	223,343	271,548
% of Prior Year YTD/ % of Budget YTD >>>>				142.2%	156.5%

* seasonality based on last year's results

budgeted in Capital Projects Fund beginning with FY11

310-31600

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<u>Permit #</u> <u>Issue Date</u>	<u>Address</u> <u>Project Name / Location Desc.</u>	<u>Usage</u>	<u>Work Type</u>	<u>Total SF/Heated SF</u>	<u>Valuation</u>	<u>Applicant/ Contractor Info/</u> <u>Phone/ Mailing/Email Address</u>	<u>Capacity</u>
100668 Issue Date: 01/27/2016	1800 GALLERIA BLVD STE 5020 Rock/Creek Outdoors Ste. 5020	Nonresidential	Tenant Buildout	7900 / 7900	\$456,610.00	Conrad Constr Co Inc 2610 WINFORD AVE NASHVILLE,TN 37211- (615)244-9661 bill@conradconst.com	Contractor
101366 Issue Date: 01/19/2016	1107 PARK ST 1107 Park St.	Residential	New	3477 / 2873	\$199,000.00	Bellus Construction Corp. 856 Lewisburg Pike Franklin,TN 37064 bellusconstructioncorp@gmail.com	Contractor
101375 Issue Date: 01/19/2016	1109 PARK ST MAP 078G GROUP F LOT 1	Residential	New	3477 / 2873	\$199,000.00	Bellus Construction Corp. 856 Lewisburg Pike Franklin,TN 37064 bellusconstructioncorp@gmail.com	Contractor
101474 Issue Date: 01/08/2016	350 3RD AVE S RENOVATION 350 3RD AVE. SOUTH	Residential	Revovation	1313 / 1313	\$143,109.00	Bellus Construction Corp. 856 Lewisburg Pike Franklin,TN 37064 bellusconstructioncorp@gmail.com	Contractor
101704 Issue Date: 01/08/2016	1323 ADAMS ST 1323 ADAMS STREET	Residential	Addition	419 / 419	\$10,000.00	Bellus Construction Corp. 856 Lewisburg Pike Franklin,TN 37064 bellusconstructioncorp@gmail.com	Contractor
101712 Issue Date: 01/08/2016	2000 MAINSTREAM DR WATERS EDGE LOT 239 TOWNHOME	Other Residential	New	0 / 0	\$192,619.00	GOODALL HOMES 393 MAPLE STREET SUITE 100 GALLATIN,TN 37066- (615)451-5029 wellison@goodallhomes.com	Contractor
101716 Issue Date: 01/08/2016	2008 MAINSTREAM DR WATERS EDGE LOT 238 TOWNHOME	Other Residential	New	0 / 0	\$181,339.00	GOODALL HOMES 393 MAPLE STREET SUITE 100 GALLATIN,TN 37066- (615)451-5029 wellison@goodallhomes.com	Contractor
101725 Issue Date: 01/08/2016	2020 MAINSTREAM DR WATERS EDGE LOT 236 TOWNHOME	Other Residential	New	0 / 0	\$191,780.00	GOODALL HOMES 393 MAPLE STREET SUITE 100 GALLATIN,TN 37066- (615)451-5029 wellison@goodallhomes.com	Contractor

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101847 Issue Date: 01/11/2016	393 NICHOL MILL LN STE 201 COOL SPRINGS LIFE SCIENCE CENTER STE 201 .. SANO	Nonresidential	Tenant Buildout	1437 / 1437	\$86,703.00	TENANT BUILDING GROUP 2414 CRUZEN STREET NASHVILLE,TN 37211 (615)254-1837 bobo@tenantbuildinggroup.com	Contractor
101849 Issue Date: 01/19/2016	204 EVERBRIGHT AVE 204 EVERBRIGHT, NEW	Residential	New	5529 / 4421	\$470,000.00	Legend Homes LLC 7123 Crossroads Blvd Ste. B Brentwood,TN 37027 (615)376-9354 andy.ferguson@livealegend.com	Contractor
101995 Issue Date: 01/19/2016	809 CALEDONIAN CT Lockwood Glen Lot 48	Residential	New	4100 / 3528	\$350,000.00	Celebration Homes LLC 7123 CROSSROADS BLVD STE C Brentwood,TN 37027 (615)370-1686 NA@NA.COM	Contractor
102058 Issue Date: 01/25/2016	4007 DEVINNEY DR WATERS EDGE SECTION 1 LOT 15	Residential	New	3383 / 2586	\$357,629.00	GOODALL HOMES 393 MAPLE STREET SUITE 100 GALLATIN,TN 37066- (615)451-5029 wellison@goodallhomes.com	Contractor
102284 Issue Date: 01/25/2016	545 COOL SPRINGS BLVD STE 155 THE LOFT @ THROUGHRED VILLAGE, RENO	Nonresidential	Revovation	0 / 0	\$99,730.00	EMBREE CONST. GROUP INC 4747 WILLIAMS DRIVE GEORGETOWN,TX 78633 (512)819-4781 KGRIMES@EMBREEGROUP.COM	Contractor
102357 Issue Date: 01/26/2016	301 LIONHEART WAY Lot 100 Avalon Retaining Wall	Nonresidential	Miscellaneous	620 / 0	\$85,000.00	Legacy Homes Of Tennessee 245 NOAH DRIVE FRANKLIN, 37064- (615)794-7415	Contractor
102358 Issue Date: 01/04/2016	637 CHEROKEE PL 637 CHEROKEE PL .. RENOVATION	Residential	Revovation	870 / 870	\$64,021.29	KING CONSTRUCTION GROUP, INC 3307 BURGESS FALLS RD COOKEVILLE,TN 38506 (931)644-8669 rwooten@kingcgi.com	Contractor

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102359 Issue Date: 01/05/2016	4001 DEVINNEY DR WATERS EDGE LOT 16 .. NEW	Residential	New	4628 / 3741	\$394,069.00	GOODALL HOMES 393 MAPLE STREET SUITE 100 GALLATIN,TN 37066- (615)451-5029 wellison@goodallhomes.com	Contractor
102368 Issue Date: 01/05/2016	76 MOLLY BRIGHT LN HIGHLANDS OF LADD PARK LOT 222, NEW	Residential	New	3913 / 3106	\$360,840.00	GOODALL HOMES 393 MAPLE STREET SUITE 100 GALLATIN,TN 37066- (615)451-5029 wellison@goodallhomes.com	Contractor
102444 Issue Date: 01/26/2016	532 KILBURN CT 532 Kilburn Ct. Porch Addition - Cheswick Farms	Residential	Addition	331 / 1	\$15,000.00	rain or shine 3320 allen barrett road murfreesboro,tn 37129 (615)624-6328 rainorshinehomes@comcast.net	Contractor
102458 Issue Date: 01/08/2016	4011 GENERAL MARTIN LN 113 Berry Farms	Residential	New	3368 / 2518	\$250,000.00	Celebration Homes LLC 7123 CROSSROADS BLVD STE C Brentwood,TN 37027 (615)370-1686 NA@NA.COM	Contractor
102473 Issue Date: 01/14/2016	3001 GENERAL MARTIN LN BERRY FARM SECTION 2 LOT 163	Residential	New	3711 / 3198	\$275,000.00	Celebration Homes (Berry Farms 7123 CROSSROADS BLVD STE C BRENTWOOD, 37027- (615)370-1686 randall.smith@morespacemorestyle.com	Contractor
102477 Issue Date: 01/13/2016	4019 GENERAL MARTIN LN 112 Berry Farms	Residential	New	4153 / 3180	\$250,000.00	Celebration Homes LLC 7123 CROSSROADS BLVD STE C Brentwood,TN 37027 (615)370-1686 NA@NA.COM	Contractor
102509 Issue Date: 01/06/2016	225 FOWLER CIR LADD PARK LOT 247, NEW	Residential	New	2687 / 2070	\$291,890.00	GOODALL HOMES 393 MAPLE STREET SUITE 100 GALLATIN,TN 37066- (615)451-5029 wellison@goodallhomes.com	Contractor

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102580 Issue Date: 01/05/2016	2022 CANYON ECHO DR STREAM VALLEY .. LOT 212 NEW	Residential	New	2935 / 2428	\$285,955.00	RYAN HOMES 93 SEABOARD LN STE 201 BRENTWOOD, TN 37027 (615)377-6840 elydogs@comcast.net	Contractor
102616 Issue Date: 01/19/2016	438 MAIN ST STARBUCKS FIVE POINTS	Nonresidential	Revovation	1686 / 1686	\$199,934.00	PORTICO ENTERPRISES INC 2345 CLAY POND DRIVE OAKLAND, TENNESSEE 38060 (909)489-5018 WFAHR@COMCAST.NET	Contractor
102638 Issue Date: 01/11/2016	1800 GALLERIA BLVD STE 1045 STE 1045 GAP TEMP STORE (#4144) AT COOL SPRINGS GA	Nonresidential	Revovation	6253 / 6253	\$100,000.00	Weeks Constr Inc PO BOX 17977 GREENVILLE, 29606- (864)233-0061 lsweet@weekesconstruction.com	Contractor
102639 Issue Date: 01/21/2016	1914 GALLERIA BLVD 1914 GALLERIA BLVD SECTION 2 (THE DISTRICT)	Nonresidential	New	7058 / 7058	\$2,000,000.00	PODOJIL BUILDERS, INC 10219 BRECKSVILLE ROAD BRECKSVILLE, OHIO 44116	Contractor
102643 Issue Date: 01/13/2016	1914 GALLERIA BLVD 1914 GALLERIA BLVD KONA GILL 2 (THE DISTRICT)	Nonresidential	New	0 / 0	\$25,000.00	PODOJIL BUILDERS, INC 10219 BRECKSVILLE ROAD BRECKSVILLE, OHIO 44116	Contractor
102648 Issue Date: 01/06/2016	147 RICHARDS GLEN DR 147 RICHARDS GLEN .. UNCOVERED LANDING	Residential	Miscellaneous	36 / 0	\$2,000.00	RN Home Renovations 115 Lancelot Lane Franklin, TN 37064 (615)957-3765 rnhomerenovations48@gmail.com	Other
102669 Issue Date: 01/15/2016	902 MARKET ST AMELIA PARK SECTION 2 LOT 129	Residential	New	2983 / 2037	\$194,500.00	Pulte Group 370 Mallory Station Rd Ste 500 Franklin, TN 37067 (615)445-5659 derek.marcoccia@pultegroup.com	Contractor
102675 Issue Date: 01/19/2016	9160 CAROTHERS PKWY STE 201 Tennessee Fertility Institute	Nonresidential	Tenant Buildout	4763 / 4763	\$820,000.00	Biscan Construction 5210 MARYLAND WAY BRENTWOOD, 37027- (615)371-8432	Contractor

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102761 Issue Date: 01/11/2016	119 CENTURY OAK DR Highgate, Sect. 2 Lot #14	Residential	New	6358 / 3495	\$320,000.00	DAVID BLEDSOE 106 STANTON HALL LN. FRANKLIN, TN (615)599-0874x scott.davis1126@gmail.com	Contractor
102775 Issue Date: 01/21/2016	711 MURFREESBORO RD 711 Murfreesboro Road	Residential	Addition	1332 / 1131	\$342,434.00	Bison Home Builders PO Box 158 Franklin, TN 37065 (615)394-6438 bisonhomebuilders@gmail.com	Contractor
102796 Issue Date: 01/11/2016	9160 CAROTHERS PKWY STE 100 FRANKLIN ENDOSCOPY AND SURGERY CENTER	Nonresidential	Revovation	26644 / 26644	\$100,000.00	Biscan Construction 5210 MARYLAND WAY BRENTWOOD, 37027- (615)371-8432	Contractor
102820 Issue Date: 01/05/2016	1742 BISCAYNE DR Amelia Park, Lot 33	Residential	New	4226 / 3447	\$195,000.00	Pulte Group 370 Mallory Station Rd Ste 500 Franklin, TN 37067 (615)445-5659 derek.marcoccia@pultegroup.com	Contractor
102861 Issue Date: 01/08/2016	802 FONTWELL LN HIGHLANDS AT LADD PARK LOT 999 NEW	Residential	New	3744 / 2958	\$204,324.00	Signature Homes 381 Mallory Station Rd Franklin, TN 37067 (615)678-3205 thester@e- signaturehomes.com	Contractor
102866 Issue Date: 01/08/2016	122 MEALER ST HURSTBOURNE PARK LOT 123 NEW	Residential	New	5717 / 4274	\$529,845.00	Drees Premier Homes INC 1604 WESTGATE CIRCLE BRENTWOOD, TN 37027 (615)771-2191 lmealer@dreeshomes.com	Contractor
102879 Issue Date: 01/08/2016	514 ROCHESTER CL Westhaven Lot 1262	Residential	New	6110 / 4764	\$650,000.00	p.o box 682461 franklin, tn 37067 (615)405-4401 PHUFF@STONEGATEHOMES.US	Contractor

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102960 Issue Date: 01/29/2016	702 NEWCOMB ST LADD PARK LOT 707, NEW	Residential	New	3301 / 2626	\$305,315.00	THE JONES COMPANY 1221 LIBERTY PIKE FRANKLIN, TN 37064 (615)595-5439 jones@jonescompany.com	Contractor
102979 Issue Date: 01/08/2016	468 ALFRED LADD RD E LADD PARK LOT 433, NEW	Residential	New	4156 / 3020	\$286,900.00	Mike Ford Custom Bldrs 390 MALLORY STATION ROAD STE 100 FRANKLIN, TN 37067 (615)503-9727 amanda.groves@mikeford.COM	Contractor
102983 Issue Date: 01/08/2016	420 SNOWDEN ST W LADD PARK LOT 453, NEW	Residential	New	4132 / 3292	\$293,645.00	Mike Ford Custom Bldrs 390 MALLORY STATION ROAD STE 100 FRANKLIN, TN 37067 (615)503-9727 amanda.groves@mikeford.COM	Contractor
102987 Issue Date: 01/08/2016	419 ALFRED LADD RD E HIGHLANDS AT LADD PARK LOT 413 NEW	Residential	New	3953 / 3037	\$288,515.00	Mike Ford Custom Bldrs 390 MALLORY STATION ROAD STE 100 FRANKLIN, TN 37067 (615)503-9727 amanda.groves@mikeford.COM	Contractor
102992 Issue Date: 01/08/2016	431 ALFRED LADD RD E HIGHLANDS AT LADD PARK LOT 411 NEW	Residential	New	4352 / 3129	\$297,255.00	Mike Ford Custom Bldrs 390 MALLORY STATION ROAD STE 100 FRANKLIN, TN 37067 (615)503-9727 amanda.groves@mikeford.COM	Contractor
102998 Issue Date: 01/08/2016	419 SNOWDEN ST W HIGHLANDS AT LADD PARK LOT 434 NEW	Residential	New	4036 / 3197	\$288,515.00	Mike Ford Custom Bldrs 390 MALLORY STATION ROAD STE 100 FRANKLIN, TN 37067 (615)503-9727 amanda.groves@mikeford.COM	Contractor
103002 Issue Date: 01/08/2016	448 ALFRED LADD RD E Ladd Park Lot 423	Residential	New	4240 / 3400	\$288,895.00	Mike Ford Custom Bldrs 390 MALLORY STATION ROAD STE 100 FRANKLIN, TN 37067 (615)503-9727 amanda.groves@mikeford.COM	Contractor

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103011 Issue Date: 01/14/2016	1601 GRASSMERE RD Westhaven Lot 814	Residential	Miscellaneous	21 / 0	\$15,000.00	Earthworks Design Build LLC 106 Mission Ct. Ste 101b Franklin, TN 37067 (615)807-1838 jonathan@earthworksdb.com	Contractor
103012 Issue Date: 01/12/2016	408 SNOWDEN ST W Ladd Park Lot 455	Residential	New	4368 / 3078	\$281,770.00	Mike Ford Custom Bldrs 390 MALLORY STATION ROAD STE 100 FRANKLIN, TN 37067 (615)503-9727 amanda.groves@mikeford.COM	Contractor
103021 Issue Date: 01/08/2016	530 ALFRED LADD RD E Ladd Park Lot 448	Nonresidential	New	3876 / 3037	\$288,516.00	Mike Ford Custom Bldrs 390 MALLORY STATION ROAD STE 100 FRANKLIN, TN 37067 (615)503-9727 amanda.groves@mikeford.COM	Contractor
103037 Issue Date: 01/08/2016	519 ALFRED LADD RD E Ladd Park Lot 401	Residential	New	4421 / 3390	\$322,050.00	Mike Ford Custom Bldrs 390 MALLORY STATION ROAD STE 100 FRANKLIN, TN 37067 (615)503-9727 amanda.groves@mikeford.COM	Contractor
103046 Issue Date: 01/08/2016	413 SNOWDEN ST W LADD PARK LOT 435, NEW	Residential	New	4020 / 3020	\$286,900.00	Mike Ford Custom Bldrs 390 MALLORY STATION ROAD STE 100 FRANKLIN, TN 37067 (615)503-9727 amanda.groves@mikeford.COM	Contractor
103055 Issue Date: 01/06/2016	230 FRANKLIN RD STE 501 The Factory Building 5 Green Room	Nonresidential	Revovation	435 / 435	\$20,000.00	JIM CLARK 278 FRANKLIN RD BRENTWOOD, TN 37027 (615)613-0376x	Contractor
103072 Issue Date: 01/25/2016	649 STREAMSIDE LN STREAM VALLEY LOT 119 NEW	Residential	New	3434 / 2690	\$296,445.00	Ryan Homes 93 SEABOARD Lane Suite 201 BRENTWOOD, TN 37027 (615)864-6144 jaharris@nvrinc.com	Contractor

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103079 Issue Date: 01/07/2016	414 SNOWDEN ST W HIGHLANDS OF LADD PARK LOT 454	Residential	New	3925 / 2994	\$284,430.00	Mike Ford Custom Bldrs 390 MALLORY STATION ROAD STE 100 FRANKLIN, TN 37067 (615)503-9727 amanda.groves@mikeford.COM	Contractor
103099 Issue Date: 01/20/2016	1736 BISCAYNE DR Amelia Park Lot 34	Residential	New	4154 / 3335	\$205,000.00	Pulte Group 370 Mallory Station Rd Ste 500 Franklin, TN 37067 (615)445-5659 derek.marcoccia@pultegroup.com	Contractor
103170 Issue Date: 01/05/2016	64 MOLLY BRIGHT LN Lad Park Lot 219	Residential	New	3027 / 2496	\$298,355.00	GOODALL HOMES 393 MAPLE STREET SUITE 100 GALLATIN, TN 37066- (615)451-5029 wellison@goodallhomes.com	Contractor
103182 Issue Date: 01/20/2016	626 NEWCOMB ST LADD PARK SECTION 27 LOT 672	Residential	New	3475 / 2851	\$324,691.00	THE JONES COMPANY 1221 LIBERTY PIKE FRANKLIN, TN 37064 (615)595-5439 jones@jonescompany.com	Contractor
103188 Issue Date: 01/11/2016	535 SYDENHAM DR LOCKWOOD GLEN LOT 140, NEW	Residential	New	3406 / 2653	\$267,494.00	MALLARD HOMES 205 POWELL PLACE BRENTWOOD, TN 37027 (615)312-8249 chris.edwards@mallardhomes.us	Contractor
103192 Issue Date: 01/20/2016	234 SAGEFIELD ST HIGHLANDS OF LADD PARK LOT 491, NEW	Residential	New	3596 / 2920	\$175,326.00	Signature Homes 381 Mallory Station Rd Franklin, TN 37067 (615)678-3205 thester@e- signaturehomes.com	Contractor
103234 Issue Date: 01/12/2016	213 DANDRIDGE DR 213 DANDRIDGE DR	Residential	Revovation	0 / 0	\$15,457.00	Durante Home Exteriors 5010 Linbar Dr Nashville, TN 37211 (615)944-3108 jarmstrong@godurante.com	Contractor

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103254 Issue Date: 01/15/2016	701 NEWCOMB ST LADD PARK LOT 764 NEW	Residential	New	3052 / 2569	\$293,382.00	THE JONES COMPANY 1221 LIBERTY PIKE FRANKLIN, TN 37064 (615)595-5439 jones@jonescompany.com	Contractor
103258 Issue Date: 01/13/2016	8025 KEATS ST WESTHAVEN LOT 1639 NEW	Residential	New	4483 / 3425	\$393,875.00	Mike Ford Custom Bldrs 390 MALLORY STATION ROAD STE 100 FRANKLIN, TN 37067 (615)503-9727 amanda.groves@mikeford.COM	Contractor
103276 Issue Date: 01/05/2016	211 FOWLER CIR HIGHLAND OF LADD PARK LOT 245	Residential	New	3694 / 2849	\$325,590.00	GOODALL HOMES 393 MAPLE STREET SUITE 100 GALLATIN, TN 37066- (615)451-5029 wellison@goodallhomes.com	Contractor
103280 Issue Date: 01/25/2016	1113 MURFREESBORO RD STE 256 HARD KNOCKS	Nonresidential	Revovation	16378 / 16378	\$369,000.00	CONSECO 2601 Westwood Dr. Nashville, TN 37204 (615)497-3960 brian@consecogroup.com	Contractor
103281 Issue Date: 01/27/2016	1007 RYECROFT LN Ladd Park Lot 688	Residential	New	2861 / 2360	\$284,863.00	THE JONES COMPANY 1221 LIBERTY PIKE FRANKLIN, TN 37064 (615)595-5439 jones@jonescompany.com	Contractor
103286 Issue Date: 01/27/2016	218 4TH AVE N 218 4th Ave. N. - Upstairs Office	Nonresidential	Revovation	940 / 940	\$60,000.00	Ronald Crutcher 1324 ADAMS STREET FRANKLIN, 37064 (615)210-1593 recejc3@comcast.net	Contractor
103343 Issue Date: 01/21/2016	1015 REESE DR RIZER POINT LOT 8, NEW	Residential	New	4148 / 3263	\$388,270.00	GOODALL HOMES 393 MAPLE STREET SUITE 100 GALLATIN, TN 37066- (615)451-5029 wellison@goodallhomes.com	Contractor
103375 Issue Date: 01/22/2016	1003 REESE DR RIZER POINT LOT 2; NEW	Residential	New	4148 / 3263	\$397,835.00	GOODALL HOMES 393 MAPLE STREET SUITE 100 GALLATIN, TN 37066- (615)451-5029 wellison@goodallhomes.com	Contractor

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103385 Issue Date: 01/04/2016	517 BRENNAN LN Carronbridge Lot 489 - Renovation	Residential	Revovation	3755 / 3755	\$78,560.00	Tristar Building Services Inc 445 Metroplex Dr. Nashville, TN 37211 (615)383-5252 na@na.com	Contractor
103393 Issue Date: 01/07/2016	1709 GALLERIA BLVD STE 1019 Nail Spa	Nonresidential	Tenant Buildout	0 / 0	\$337,000.00	George V Ginn 102 GRAPEVINE ROAD HENDERONVILLE, TN 37075 (615)424-9363 ginngc@gmail.com	Contractor
103394 Issue Date: 01/07/2016	341 COOL SPRINGS BLVD AT&T 105481361 CINEMA CELL EQUIPMENT	Nonresidential	Revovation	0 / 0	\$25,000.00	Mastec Network Solutions Llc 2859 PACES FERRY ROAD SUITE 600 ATLANTA, 30339-5792 (615)209-7517 suzanne.murray@mastec.com	Contractor
103399 Issue Date: 01/08/2016	218 BEAMON DR LADD PARK SECTION 32 LOT 1200(ST JUDE HOME)	Residential	New	4734 / 3598	\$231,244.00	Signature Homes 381 Mallory Station Rd Franklin, TN 37067 (615)678-3205 thester@e- signaturehomes.com	Contractor
103406 Issue Date: 01/04/2016	383 STONEGATE DR 383 Stonegate Dr. Renovation	Residential	Revovation	250 / 250	\$5,000.00	Seaton Constr 9710 CLOVERCROFT RD FRANKLIN, 37064- (615)776-2703 sloriseaton@aol.com	Contractor
103429 Issue Date: 01/08/2016	13 LYNN CT CONVERTING GARAGE TO BEDROOM	Residential	Revovation	256 / 256	\$3,000.00	ENRIQUE BANALES 13 LYNN COURT FRANKLIN, TN 37064 (615)300-1155 ENRIQUE_BANALES@HOTMAIL.COM	Other
103430 Issue Date: 01/13/2016	203 LONDON LN 203 London Lane Addition	Residential	Addition	1179 / 1179	\$118,000.00	Wyatt Builders LLC% 4680 Bennett Hollow Rd. Thompsons Station, TN 37179 (615)429-6467 na@na.com	Contractor
103438 Issue Date: 01/06/2016	308 MEADOWGLADE LN MOORES LANDING SUBDIVISION	Residential	Addition	280 / 280	\$26,300.00	Quality RRC, Inc 8702 Stewarts Ferry Pike 103 Mt Juliet, TN 37122 (615)557-8403	Contractor

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103459 Issue Date: 01/25/2016	407 SNOWDEN ST W HIGHLANDS OF LADD PARK LOT 436, NEW	Residential	New	4162 / 3326	\$315,970.00	Mike Ford Custom Bldrs 390 MALLORY STATION ROAD STE 100 FRANKLIN, TN 37067 (615)503-9727 amanda.groves@mikeford.COM	Contractor
103463 Issue Date: 01/25/2016	5024 ROCKPORT AVE STREAM VALLEY LOT 289 .. NEW	Residential	New	5162 / 4349	\$467,158.00	RYAN HOMES 93 SEABOARD LN STE 201 BRENTWOOD, TN 37027 (615)377-6840 elydogs@comcast.net	Contractor
103467 Issue Date: 01/21/2016	1113 MURFREESBORO RD Garcia's Mexican Restaurant	Nonresidential	Miscellaneous	1 / 0	\$5,000.00	C & I DESIGN INC 101 SOUTHEAST PARKWAY COURT 220 FRANKLIN, TN 37064 (615)599-2525 brichter_cidesign@comcast.net	Design Pro
103468 Issue Date: 01/15/2016	2014 ECHELON DR Echelon Lot 76	Residential	New	3406 / 2653	\$315,530.00	MALLARD HOMES 205 POWELL PLACE BRENTWOOD, TN 37027 (615)312-8249 chris.edwards@mallardhomes.us	Contractor
103472 Issue Date: 01/21/2016	821 CHARMING CT Tywater Crossing Lot 57	Residential	New	3944 / 3136	\$350,000.00	Steve PATTERSON COMPANY 321 BILLINGSLEY CT. SUITE 19 FRANKLIN, TN 37067 (615)472-1317 efridley@buypatterson.com	Contractor
103476 Issue Date: 01/28/2016	4023 MOSSY ROCK LN STREAM VALLEY LOT 271 .. NEW	Residential	New	2873 / 2409	\$296,419.00	RYAN HOMES 93 SEABOARD LN STE 201 BRENTWOOD, TN 37027 (615)377-6840 elydogs@comcast.net	Contractor
103528 Issue Date: 01/27/2016	1032 RYECROFT LN LADD PARK SECTION 27 LOT 679	Residential	New	3365 / 2773	\$310,775.00	THE JONES COMPANY 1221 LIBERTY PIKE FRANKLIN, TN 37064 (615)595-5439 jones@jonescompany.com	Contractor
103532 Issue Date: 01/26/2016	1542 CHAMPIONSHIP BLVD Westhaven Lot 1100	Residential	New	8408 / 4745	\$865,750.00	CARBINE & ASSOCIATES 621 BRADLEY COURT FRANKLIN, TN 37067 (615)661-9995 na@na.na	Contractor

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103536 Issue Date: 01/27/2016	896 MARKET ST AMELIA PARK LOT 128, NEW	Residential	New	3793 / 2931	\$210,000.00	Pulte Group 370 Mallory Station Rd Ste 500 Franklin, TN 37067 (615)445-5659 derek.marcoccia@pultegroup.com	Contractor
103540 Issue Date: 01/13/2016	843 FONTWELL LN LADD PARK LOT 983; NEW	Residential	New	4655 / 3696	\$213,419.00	Signature Homes 381 Mallory Station Rd Franklin, TN 37067 (615)678-3205 thester@e-signaturehomes.com	Contractor
103544 Issue Date: 01/13/2016	862 FONTWELL LN HIGHLANDS OF LADD PARK LOT 990, NEW	Residential	New	2745 / 2144	\$163,423.00	Signature Homes 381 Mallory Station Rd Franklin, TN 37067 (615)678-3205 thester@e-signaturehomes.com	Contractor
103560 Issue Date: 01/28/2016	2008 ECHELON DR ECHELON SECTION 1 LOT 75	Residential	New	3708 / 2824	\$285,000.00	MALLARD HOMES 205 POWELL PLACE BRENTWOOD, TN 37027 (615)312-8249 chris.edwards@mallardhomes.us	Contractor
103576 Issue Date: 01/25/2016	425 ALFRED LADD RD E Ladd Park Lot 412	Residential	New	4521 / 3383	\$381,668.00	Mike Ford Custom Bldrs 390 MALLORY STATION ROAD STE 100 FRANKLIN, TN 37067 (615)503-9727 amanda.groves@mikeford.COM	Contractor
103580 Issue Date: 01/25/2016	501 CORPORATE CENTRE DR STE 400 CHS Prof. Serv. - Two Meridian Bldg - 4th Fl Reno	Nonresidential	Tenant Buildout	17500 / 17500	\$750,000.00	Flow Construction Company 3628 Trousdale Drive Suite E Nashville, TN 37204 (615)832-0707 bellis@flowconstruction.com	Contractor
103581 Issue Date: 01/22/2016	1206 REESE DR Rizer Point - Lot 58	Residential	New	3510 / 2817	\$326,390.00	GOODALL HOMES 393 MAPLE STREET SUITE 100 GALLATIN, TN 37066- (615)451-5029 wellison@goodallhomes.com	Contractor

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103588 Issue Date: 01/13/2016	861 FONTWELL LN HIGHLANDS OF LADD PARK LOT 986, NEW	Residential	New	4004 / 3253	\$190,831.00	Signature Homes 381 Mallory Station Rd Franklin, TN 37067 (615)678-3205 thester@e-signaturehomes.com	Contractor
103592 Issue Date: 01/13/2016	856 FONTWELL LN HIGHLANDS OF LADD PARK LOT 991, NEW	Residential	New	3417 / 2411	\$188,769.00	Signature Homes 381 Mallory Station Rd Franklin, TN 37067 (615)678-3205 thester@e-signaturehomes.com	Contractor
103598 Issue Date: 01/28/2016	440 ESSEX PARK CIR Fieldstone Farms - 440 Essex Park Lot 1296 Additio	Residential	Addition	204 / 0	\$37,580.00	The Porch Company 618 Vernon Ave Nashville, TN 37209 (615)662-2886 keith@porchco.com	Contractor
103627 Issue Date: 01/28/2016	819 CHARMING CT Tywater Crossing Lot 56	Residential	New	3408 / 2547	\$250,000.00	Steve PATTERSON COMPANY 321 BILLINGSLEY CT. SUITE 19 FRANKLIN, TN 37067 (615)472-1317 efridley@buypatterson.com	Contractor
103652 Issue Date: 01/27/2016	1001 RYECROFT LN LADD PARK LOT 689; NEW	Residential	New	3433 / 2875	\$314,383.68	THE JONES COMPANY 1221 LIBERTY PIKE FRANKLIN, TN 37064 (615)595-5439 jones@jonescompany.com	Contractor
103656 Issue Date: 01/27/2016	1019 RYECROFT LN LADD PARK LOT 686; NEW	Residential	New	3494 / 2854	\$317,549.70	THE JONES COMPANY 1221 LIBERTY PIKE FRANKLIN, TN 37064 (615)595-5439 jones@jonescompany.com	Contractor
103663 Issue Date: 01/13/2016	141 PRINCESS CIR Ladd Park Lot 616	Residential	New	4999 / 3697	\$317,367.00	LAND DESIGN CO. INC. 1014 SHANNON LANE FRANKLIN, TN 37064- (615)308-9151x	Contractor
103667 Issue Date: 01/27/2016	967 RYECROFT LN LADD PARK LOT 691, NEW	Residential	New	3564 / 2928	\$314,383.00	THE JONES COMPANY 1221 LIBERTY PIKE FRANKLIN, TN 37064 (615)595-5439 jones@jonescompany.com	Contractor

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103681 Issue Date: 01/13/2016	102 SADDLE BRIDGE LN 102 SADDLE BRIDGE LN	Residential	Addition	609 / 609	\$23,000.00	ALLEN CLARK 102 SADDLE BRIDGE LN FRANKLIN, TENNESSEE 37064	Owner
103755 Issue Date: 01/27/2016	614 NEWCOMB ST LADD PARK LOT 670, NEW	Residential	New	3354 / 2874	\$315,409.00	THE JONES COMPANY 1221 LIBERTY PIKE FRANKLIN, TN 37064 (615)595-5439 jones@jonescompany.com	Contractor
103759 Issue Date: 01/25/2016	110 EVERBRIGHT AVE Williamson County Enrichment Center - Foundation O	Nonresidential	Foundation	24061 / 24061	\$6,000,000.00	R.G. ANDERSON CO. INC C/O SHELIA MATHIS 1801 West End Ave. Ste. 1800 Nashville, TN 37203 (615)329-1789 claire@rgandersoncompany.com	Contractor
103813 Issue Date: 01/26/2016	117 SEABOARD LN STE F100 117 SEABOARD STE F100 TRIANGLE TIRE; B-OUT	Nonresidential	Tenant Buildout	3151 / 3151	\$25,000.00	CIC 101 SPACE PARK SOUTH NASHVILLE, TN 37211 (615)781-9550 KENNY@CICTN.COM	Contractor
103814 Issue Date: 01/28/2016	1417 DECATUR CIR Mckays Mill - 1417 Decatur St. Addition	Residential	Addition	239 / 239	\$41,690.00	The Porch Company 618 Vernon Ave Nashville, TN 37209 (615)662-2886 keith@porchco.com	Contractor
103846 Issue Date: 01/25/2016	217 SAGEFIELD ST HIGHLANDS OF LADD PARK LOT 495, NEW	Residential	New	3308 / 2640	\$159,302.00	Signature Homes 381 Mallory Station Rd Franklin, TN 37067 (615)678-3205 thester@e- signaturehomes.com	Contractor
103851 Issue Date: 01/25/2016	229 SAGEFIELD ST HIGHLANDS AT LADD PARK SECTION 25 REVISION 2 LOT 4	Residential	New	3494 / 2829	\$176,496.00	Signature Homes 381 Mallory Station Rd Franklin, TN 37067 (615)678-3205 thester@e- signaturehomes.com	Contractor
103855 Issue Date: 01/25/2016	103 VIRGINIA CT Harpeth Meadows (Shed Replacement)	Residential	Accessory Building	240 / 0	\$7,500.00	Josh Johnson 103 Virginia Ct. Franklin, TN 37064 (615)440-3477 jparkesjohnson@gmail.com	Owner

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103952 Issue Date: 01/27/2016	308 MALLORY STATION RD VGT Testing Room	Nonresidential	Miscellaneous	0 / 0	\$133,000.00	Maynard Select, Llc 617 NORRIS AVENUE NASHVILLE, 37204- (615)255-0603 ghill@maynardselect.com	Contractor
103953 Issue Date: 01/27/2016	284 WISTERIA DR 284 WISTERIA DR (SULLIVAN FARMS); RENOVATION	Residential	Revovation	350 / 350	\$35,000.00	Carriage House Custom Homes 354 Dows Blvd Ste 105 Franklin, TN 37064 (615)224-3545 jennifer@carriagehousetn.com	Contractor
103965 Issue Date: 01/29/2016	708 BLACK HORSE PKWY 708 Blackhorse Pkwy	Residential	Addition	600 / 0	\$12,000.00	ACE DEVELOPERS 151 E. BLEDSOE ST GALLATIN, TN 37066	Contractor
93848 Issue Date: 01/13/2016	131 STRAHL ST Reddick Phase II - Building 5	Other Residential	New	0 / 0	\$150,772.00	Southland Constructors INC 1587 Mallory Ln Ste 175 Brentwood, TN 37027- (615)309-0365x ctisdale@southlandconstructors.com	Contractor
93852 Issue Date: 01/13/2016	137 STRAHL ST Reddick Phase II - Building 5 Market Value	Other Residential	New	0 / 0	\$150,772.00	Southland Constructors INC 1587 Mallory Ln Ste 175 Brentwood, TN 37027- (615)309-0365x ctisdale@southlandconstructors.com	Contractor
93856 Issue Date: 01/13/2016	143 STRAHL ST Reddick Phase II - Building 6 Market Value	Other Residential	New	0 / 0	\$185,447.00	Southland Constructors INC 1587 Mallory Ln Ste 175 Brentwood, TN 37027- (615)309-0365x ctisdale@southlandconstructors.com	Contractor
93860 Issue Date: 01/13/2016	149 STRAHL ST Reddick Phase II - Building 6	Other Residential	New	1412 / 1412	\$185,447.00	Southland Constructors INC 1587 Mallory Ln Ste 175 Brentwood, TN 37027- (615)309-0365x ctisdale@southlandconstructors.com	Contractor

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93864 Issue Date: 01/13/2016	155 STRAHL ST Reddick Phase II - Building 7 Market Value	Other Residential	New	1304 / 1304	\$178,554.00	Southland Constructors INC 1587 Mallory Ln Ste 175 Brentwood, TN 37027- (615)309-0365x ctisdale@southlandconstructors.com	Contractor
93868 Issue Date: 01/13/2016	165 STRAHL ST Reddick Phase II - Building 8 Market Value	Other Residential	New	1075 / 1075	\$142,740.00	Southland Constructors INC 1587 Mallory Ln Ste 175 Brentwood, TN 37027- (615)309-0365x ctisdale@southlandconstructors.com	Contractor
93872 Issue Date: 01/13/2016	171 STRAHL ST Reddick Phase II - Building 8 Market Value	Other Residential	New	0 / 0	\$142,740.00	Southland Constructors INC 1587 Mallory Ln Ste 175 Brentwood, TN 37027- (615)309-0365x ctisdale@southlandconstructors.com	Contractor
93876 Issue Date: 01/13/2016	177 STRAHL ST Reddick Phase II - Building 9	Other Residential	New	1304 / 1304	\$178,554.00	Southland Constructors INC 1587 Mallory Ln Ste 175 Brentwood, TN 37027- (615)309-0365x ctisdale@southlandconstructors.com	Contractor
93890 Issue Date: 01/13/2016	200 REDDICK ST Reddick Phase II - Building 10 Market Value	Other Residential	New	0 / 0	\$129,264.00	Southland Constructors INC 1587 Mallory Ln Ste 175 Brentwood, TN 37027- (615)309-0365x ctisdale@southlandconstructors.com	Contractor
93894 Issue Date: 01/13/2016	206 REDDICK ST Reddick Phase II - Building 10	Other Residential	New	0 / 0	\$129,264.00	Southland Constructors INC 1587 Mallory Ln Ste 175 Brentwood, TN 37027- (615)309-0365x ctisdale@southlandconstructors.com	Contractor
93899 Issue Date: 01/13/2016	242 REDDICK ST Reddick Phase II - Building 11	Other Residential	New	968 / 968	\$129,264.00	Southland Constructors INC 1587 Mallory Ln Ste 175 Brentwood, TN 37027- (615)309-0365x ctisdale@southlandconstructors.com	Contractor

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93903 Issue Date: 01/13/2016	248 REDDICK ST Reddick Phase II - Building 11	Other Residential	New	968 / 968	\$129,263.00	Southland Constructors INC 1587 Mallory Ln Ste 175 Brentwood, TN 37027- (615)309-0365x ctisdale@southlandconstructors.com	Contractor
93907 Issue Date: 01/13/2016	1221 CARTER ST Reddick Phase II - Building 12	Other Residential	New	1074 / 1074	\$142,740.00	Southland Constructors INC 1587 Mallory Ln Ste 175 Brentwood, TN 37027- (615)309-0365x ctisdale@southlandconstructors.com	Contractor
93911 Issue Date: 01/13/2016	1227 CARTER ST Reddick Phase II - Building 12 Market Value	Other Residential	New	1074 / 1074	\$142,740.00	Southland Constructors INC 1587 Mallory Ln Ste 175 Brentwood, TN 37027- (615)309-0365x ctisdale@southlandconstructors.com	Contractor
93915 Issue Date: 01/13/2016	230 REDDICK ST Reddick Phase II - Building 13	Other Residential	New	1412 / 1412	\$185,447.00	Southland Constructors INC 1587 Mallory Ln Ste 175 Brentwood, TN 37027- (615)309-0365x ctisdale@southlandconstructors.com	Contractor
93920 Issue Date: 01/13/2016	236 REDDICK ST Reddick Phase II - Building 13 Market Value	Other Residential	New	1412 / 1412	\$185,447.00	Southland Constructors INC 1587 Mallory Ln Ste 175 Brentwood, TN 37027- (615)309-0365x ctisdale@southlandconstructors.com	Contractor
93925 Issue Date: 01/13/2016	1245 CARTER ST Reddick Phase II - Building 14	Residential	New	1575 / 1575	\$212,845.75	Southland Constructors INC 1587 Mallory Ln Ste 175 Brentwood, TN 37027- (615)309-0365x ctisdale@southlandconstructors.com	Contractor
93929 Issue Date: 01/13/2016	1251 CARTER ST Reddick Phase II - Building 15 market Value	Other Residential	New	1074 / 1074	\$142,740.00	Southland Constructors INC 1587 Mallory Ln Ste 175 Brentwood, TN 37027- (615)309-0365x ctisdale@southlandconstructors.com	Contractor

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93933 Issue Date: 01/13/2016	1257 CARTER ST Reddick Phase II - Building 15	Other Residential	New	1074 / 1074	\$142,740.00	Southland Constructors INC 1587 Mallory Ln Ste 175 Brentwood, TN 37027- (615)309-0365x ctisdale@southlandconstructors.com	Contractor
93937 Issue Date: 01/13/2016	1263 CARTER ST Reddick Phase II - Building 16 Market Value	Other Residential	New	1192 / 1192	\$150,772.00	Southland Constructors INC 1587 Mallory Ln Ste 175 Brentwood, TN 37027- (615)309-0365x ctisdale@southlandconstructors.com	Contractor
93942 Issue Date: 01/13/2016	1269 CARTER ST Reddick Phase II - Building 16 Market Value	Other Residential	New	1192 / 1192	\$150,772.00	Southland Constructors INC 1587 Mallory Ln Ste 175 Brentwood, TN 37027- (615)309-0365x ctisdale@southlandconstructors.com	Contractor
93946 Issue Date: 01/13/2016	1287 CARTER ST Reddick Phase II - Building 18 Market Value	Residential	New	1304 / 1304	\$178,553.75	Southland Constructors INC 1587 Mallory Ln Ste 175 Brentwood, TN 37027- (615)309-0365x ctisdale@southlandconstructors.com	Contractor
93950 Issue Date: 01/13/2016	1275 CARTER ST Reddick Phase II - Building 17 Market Value	Other Residential	New	1075 / 1075	\$142,740.00	Southland Constructors INC 1587 Mallory Ln Ste 175 Brentwood, TN 37027- (615)309-0365x ctisdale@southlandconstructors.com	Contractor
93954 Issue Date: 01/13/2016	1281 CARTER ST Reddick Phase II - Building 17	Other Residential	New	1074 / 1074	\$142,740.00	Southland Constructors INC 1587 Mallory Ln Ste 175 Brentwood, TN 37027- (615)309-0365x ctisdale@southlandconstructors.com	Contractor
93958 Issue Date: 01/13/2016	1215 CARTER ST Reddick Phase II - Building 19	Residential	New	1575 / 1575	\$212,846.00	Southland Constructors INC 1587 Mallory Ln Ste 175 Brentwood, TN 37027- (615)309-0365x ctisdale@southlandconstructors.com	Contractor

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93962 Issue Date: 01/13/2016	1233 CARTER ST Reddick Phase II - Building 20	Other Residential	New	1074 / 1074	\$142,740.00	Southland Constructors INC 1587 Mallory Ln Ste 175 Brentwood, TN 37027- (615)309-0365x ctisdale@southlandconstructors.com	Contractor
93966 Issue Date: 01/13/2016	1239 CARTER ST Reddick Phase II - Building 20 Market Value	Other Residential	New	1074 / 1074	\$142,740.00	Southland Constructors INC 1587 Mallory Ln Ste 175 Brentwood, TN 37027- (615)309-0365x ctisdale@southlandconstructors.com	Contractor
93981 Issue Date: 01/13/2016	261 REDDICK ST Reddick Phase II - Building 1	Other Residential	New	8602 / 8602	\$1,102,043.00	Southland Constructors INC 1587 Mallory Ln Ste 175 Brentwood, TN 37027- (615)309-0365x ctisdale@southlandconstructors.com	Contractor
94252 Issue Date: 01/13/2016	369 BATTLEMENT ST Reddick Phase II - Building 21	Other Residential	New	1192 / 1192	\$150,772.00	Southland Constructors INC 1587 Mallory Ln Ste 175 Brentwood, TN 37027- (615)309-0365x ctisdale@southlandconstructors.com	Contractor
94256 Issue Date: 01/13/2016	375 BATTLEMENT ST Reddick Phase II - Building 21	Other Residential	New	1192 / 1192	\$150,772.00	Southland Constructors INC 1587 Mallory Ln Ste 175 Brentwood, TN 37027- (615)309-0365x ctisdale@southlandconstructors.com	Contractor
94265 Issue Date: 01/13/2016	381 BATTLEMENT ST Reddick Phase II - Building 22 Market Value	Other Residential	New	1075 / 1075	\$142,740.00	Southland Constructors INC 1587 Mallory Ln Ste 175 Brentwood, TN 37027- (615)309-0365x ctisdale@southlandconstructors.com	Contractor
94270 Issue Date: 01/13/2016	389 BATTLEMENT ST Reddick Phase II - Building 22	Other Residential	New	1075 / 1075	\$142,740.00	Southland Constructors INC 1587 Mallory Ln Ste 175 Brentwood, TN 37027- (615)309-0365x ctisdale@southlandconstructors.com	Contractor

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94276 Issue Date: 01/13/2016	212 REDDICK ST Reddick Phase II - Building 23 Market Value	Other Residential	New	1412 / 1412	\$185,447.38	Southland Constructors INC 1587 Mallory Ln Ste 175 Brentwood, TN 37027- (615)309-0365x ctisdale@southlandconstructors.com	Contractor
94280 Issue Date: 01/13/2016	218 REDDICK ST Reddick Phase II - Building 23 Market Value	Other Residential	New	1412 / 1412	\$185,447.38	Southland Constructors INC 1587 Mallory Ln Ste 175 Brentwood, TN 37027- (615)309-0365x ctisdale@southlandconstructors.com	Contractor
94296 Issue Date: 01/13/2016	308 BATTLEMENT ST Reddick Phase II - Building 3	Other Residential	New	10050 / 10050	\$1,285,273.00	Southland Constructors INC 1587 Mallory Ln Ste 175 Brentwood, TN 37027- (615)309-0365x ctisdale@southlandconstructors.com	Contractor
94302 Issue Date: 01/13/2016	356 BATTLEMENT ST Reddick Phase II - Building 4	Other Residential	New	8602 / 8602	\$1,102,043.00	Southland Constructors INC 1587 Mallory Ln Ste 175 Brentwood, TN 37027- (615)309-0365x ctisdale@southlandconstructors.com	Contractor
	356 BATTLEMENT ST Reddick Phase II - Building 4	Other Residential	New	8602 / 8602	\$1,102,043.00	Southland Constructors INC 1587 Mallory Ln Ste 175 Brentwood, TN 37027- (615)309-0365x ctisdale@southlandconstructors.com	Contractor
94307 Issue Date: 01/13/2016	321 BATTLEMENT ST Reddick Phase II - Building 2	Other Residential	New	8602 / 8602	\$1,102,043.00	Southland Constructors INC 1587 Mallory Ln Ste 175 Brentwood, TN 37027- (615)309-0365x ctisdale@southlandconstructors.com	Contractor
95293 Issue Date: 01/27/2016	617 BAND DR HENLEY ADDITION	Residential	Addition	983 / 983	\$40,000.00	Randy R.L. Ward Builders 1650 Carson Lane Apt. 1907 Murfreesboro, TN 37128 (615)417-2534 rward66@comcast.net	Contractor

Building Permit Issued
Permit Dates: 01/01/2016 - 01/31/2016



<u>Permit #</u> <u>Issue Date</u>	<u>Address</u> <u>Project Name / Location Desc.</u>	<u>Usage</u>	<u>Work Type</u>	<u>Total SF/Heated SF</u>	<u>Valuation</u>	<u>Applicant/ Contractor Info/</u> <u>Phone/ Mailing/Email Address</u>	<u>Capacity</u>
95585 Issue Date: 01/06/2016	7000 ISLEWORTH DR Through the Green - Greenhaven - Bldg G	Nonresidential	New	3976 / 3976	\$316,997.00	RC Mathews Contractors LLC PO BOX 24687 523 3RD AVE SOUTH NASHVILLE,TN 37210 (615)255-7561x MJARRELL@rcmathews.com	Contractor
95589 Issue Date: 01/12/2016	6000 ISLEWORTH DR Through the Green - Greenhaven - Bldg F	Nonresidential	New	3976 / 3976	\$316,997.00	RC Mathews Contractors LLC PO BOX 24687 523 3RD AVE SOUTH NASHVILLE,TN 37210 (615)255-7561x MJARRELL@rcmathews.com	Contractor
95594 Issue Date: 01/27/2016	5000 ISLEWORTH DR Through the Green - Greenhaven - Bldg F	Nonresidential	New	3976 / 3976	\$316,997.00	RC Mathews Contractors LLC PO BOX 24687 523 3RD AVE SOUTH NASHVILLE,TN 37210 (615)255-7561x MJARRELL@rcmathews.com	Contractor
96417 Issue Date: 01/13/2016	304 SPENCER CREEK RD Cheekwood - Lot 501	Residential	New	3980 / 3181	\$450,000.00	Solitude Homes LLC 522 Wilson Run Brentwood,TN 37027 (615)414-0070 tspillane@comcast.net	Contractor
	304 SPENCER CREEK RD Cheekwood - Lot 501	Residential	New	5694 / 3264	\$450,000.00	Solitude Homes LLC 522 Wilson Run Brentwood,TN 37027 (615)414-0070 tspillane@comcast.net	Contractor
96702 Issue Date: 01/07/2016	838 LEWISBURG AVE Franklin Water Treatment Plant Modifications - 838	Nonresidential	Revovation	0 / 0	\$30,000,000.00	Judy Construction 103 South Church St PO Box 457 Cynthiana,KY 41031 (859)234-6900 gibson.macy@gmail.com	Contractor
99374 Issue Date: 01/13/2016	108 WERTHAN CIR FRANKLIN COLUMBIA AVE SELF STORAGE-BLDG A	Nonresidential	New	0 / 0	\$4,000,000.00	JM WILLIAMS CONTRACTORS 400 FRANKLIN ROAD SUITE 200 MARIETTA,GA 30067 (678)297-0000 jimw@jmwilliamscontractors.com	Contractor

Building Permit Issued
Permit Dates: 01/01/2016 - 01/31/2016



<u>Permit #</u>	<u>Address</u>	<u>Usage</u>	<u>Work Type</u>	<u>Total SF/Heated SF</u>	<u>Valuation</u>	<u>Applicant/ Contractor Info/</u>	<u>Capacity</u>
<u>Issue Date</u>	<u>Project Name / Location Desc.</u>					<u>Phone/ Mailing/Email Address</u>	
Total Number of Permits: 152				Total Valuation: \$80,268,525.93			

Results of Fuel Hedging Program, FY2015-2016, through month of January

						7.14%		3.30%	
						12,000 gallons		9,700 gallons	
<u>Gas</u> <u>Price</u>	<u>Gas</u> <u>Contract</u>	<u>Spread</u>	<u>Diesel</u> <u>Price</u>	<u>Diesel</u> <u>Contract</u>	<u>Spread</u>	<u>Month</u>	<u>Gas</u> <u>Contracts</u>	<u>Diesel</u> <u>Contracts</u>	<u>Total</u>
\$1.9111	\$2.6883	(\$0.777)	\$1.6184	\$1.7275	(\$0.109)	July	(\$9,326.40)	(\$1,058.16)	(\$10,384.56)
1.6036	2.6883	-1.085	1.4614	1.7275	-0.266	August	(\$13,016.40)	(\$2,580.90)	(15,597.30)
1.3817	2.6883	-1.307	1.4423	1.7275	-0.285	September	(\$15,679.20)	(\$2,766.15)	(18,445.35)
1.3383	2.6883	-1.350	1.4186	1.7275	-0.309	October	(\$16,200.00)	(\$2,996.02)	(19,196.02)
1.3343	2.6883	-1.354	1.3584	1.7275	-0.369	November	(\$16,248.00)	(\$3,579.90)	(19,827.90)
1.2543	2.6883	-1.434	1.0915	1.7275	-0.636	December	(\$17,208.00)	(\$6,168.56)	(23,376.56)
1.0941	2.6883	-1.594	0.9561	1.7275	-0.771	January	(\$19,130.40)	(\$7,481.81)	(26,612.21)
1.0941	0.0000	1.094	0.9561	0.0000	0.956	February	\$13,129.20	\$9,273.21	22,402.41
1.0941	0.0000	1.094	0.9561	0.0000	0.956	March	\$13,129.20	\$9,273.21	22,402.41
1.0941	0.0000	1.094	0.9561	0.0000	0.956	April	\$13,129.20	\$9,273.21	22,402.41
1.0941	0.0000	1.094	0.9561	0.0000	0.956	May	\$13,129.20	\$9,273.21	22,402.41
1.0941	0.0000	1.094	0.9561	0.0000	0.956	June	\$13,129.20	\$9,273.21	22,402.41
1.7574	2.6883	-0.931	1.5399	1.7275	-0.188	Fiscal Yr Total	-41,162.40	19,734.56	-21,427.84
Average			Average						

Contract schedule:

Contract	Trade Date	Effective Date	Termination Date	Price	Gallons
Diesel	2/1/15	7/1/15	6/30/16	1.728	294,000
Gasoline	6/5/14	7/1/14	6/30/16	2.690	84,000
Gasoline	8/7/14	9/1/14	6/30/16	2.687	84,000



GOVERNMENT PORTFOLIO ADVISORS

Monthly Report

Account

1/31/2016

City of Franklin - Core Investment Fund

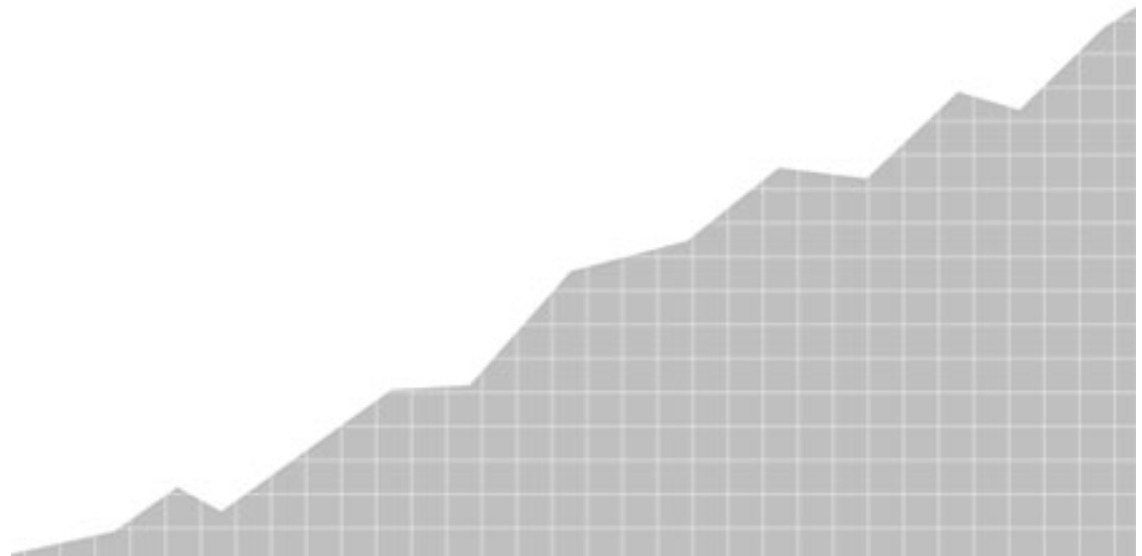




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MONTH END COMMENTARY – JANUARY 2016

Bond yields dropped in the first month of the year as stocks plummeted, Japan adopted a negative interest-rate policy and the Fed released dovish minutes from the January meeting. The only part of the curve that saw an increase in rates were maturities three months and shorter. The start to 2016 proved to be bearish for stocks. The Dow Jones, the NASDAQ and the S&P 500 were 5.5%, 7.9% and 5.1% lower respectively to begin the year. Concerns about slowing output in China, sharply falling oil prices and weak U.S. industrial and manufacturing data contributed to the January decline in equities and the flight to quality to U.S. Treasuries. With the conditions in January, bond market participants are concerned that the Fed may be slower to raise rates than had been anticipated. While a March rate hike is expected, rates fell in response to falling equities and global concerns. The 2-year Treasury fell from 1.05% to .78% and the 3-year Treasury fell from 1.31% on December 31st to .97% on January 31st.

January FOMC Statement: The January FOMC statement came out slightly more dovish than expected. The Fed acknowledged the recent weakening of some key economic indicators, downgraded their inflation forecast and mentioned concerns about the turmoil in global financial markets. On inflation, they downgraded their near-term forecast by adding that inflation is expected to “remain low in the near term, in part because of further declines in energy prices...” To increase rates in March, The Fed will need to see a rebound in the markets and economic fundamentals in the weeks ahead.

Bank of Japan goes to negative rates: In a surprise announcement, the Bank of Japan voted to put an interest rate of minus .1% on accounts held at the central bank. This is the first time Japan has gone negative. Global bonds dropped in yields in reaction to this aggressive move by the Japanese Central Bank.

Non-farm Payrolls/Unemployment: Total nonfarm payrolls grew 292,000, beating market expectations of 200,000. There was also a revision to the previous month’s number, from 211,000 to 252,000. The unemployment rate remained at 5.0%. Employment gains were led by professional and business services, construction, health care, and food services. Mining employment continues to decline.

The Price of Oil: Oil has declined by over 70% (from 107 dollars to 29 dollars per barrel) since June 2014. This has been the cause of the significant dislocation in the financial markets in January. The decline has been sudden and will most likely take a significant amount of time to stabilize and recover from the recent selloff.

Economic Recovery in China: China consumes over 50% of the world’s iron ore, steel, coal, and over 40% of the world’s copper. The slowing Chinese economy has had a considerable impact on the world’s commodity prices. Excess capacity in China will take time to correct and recover. Commodities will most likely stay under pressure until this capacity is reduced.

Treasury Yield Curve Total Returns over the last 12 months:*

3month bill	.05
1 year note	.44
2 year note	.58
3 year note	.94
5 year note	1.29

TREASURY BENCHMARK TOTAL RETURNS IN MONTH

Benchmark	Period Return	Duration
BAML 0-3 Year Treasury	.43%	1.40
BAML 0-5 Year Treasury	.86%	2.20
BAML 1-3 Year Treasury	.61%	1.85
BAML 1-5 Year Treasury	1.06%	2.65

*Source: Bloomberg

Changes in the Treasury Market (absolute yield levels):*

	01/31/15	12/31/15	01/31/16	Change in January	Change from Prior Year
3 month bill	.00	.16	.31	+.15	+.31
6 month bill	.05	.48	.43	-.05	+.38
2 year note	.45	1.05	.78	-.27	+.33
3 year note	.74	1.31	.97	-.34	+.23
5 year note	1.15	1.76	1.33	-.43	+.18
10 year	1.64	2.27	1.92	-.35	+.28

*Source: Bloomberg



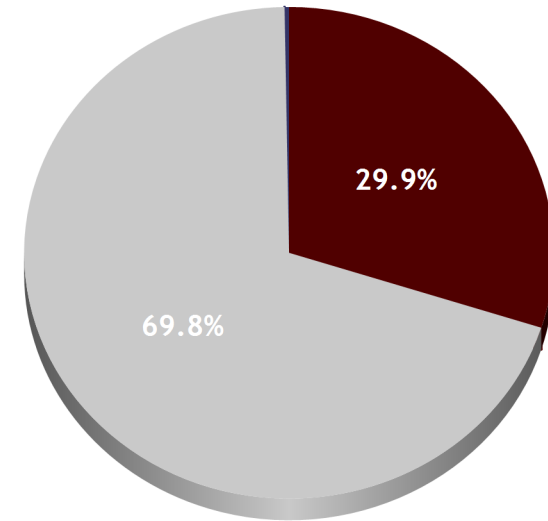
Weighted Averages

Book Yield	0.87
Maturity	1.62
Coupon	0.91
Moody	Aaa
S&P	AA+

Fixed Income Totals

Par Value	25,068,242
Market Value	25,148,782.15
Amortized Book Value	25,102,708.14
Unrealized Gain/Loss	46,074.01
Estimated Annual Cash Flow	228,131.82

Fixed Income Allocation



Security Type	Market Value	% Fixed Income	% Assets
US Agency (USD)	7,527,097.50	29.9	29.9
US Treasury (USD)	17,553,442.50	69.8	69.8
Bank Deposit (USD)	68,242.15	0.3	0.3
Fixed Income Total	25,148,782.15	100.0	100.0

Portfolio Summary

January 31, 2016

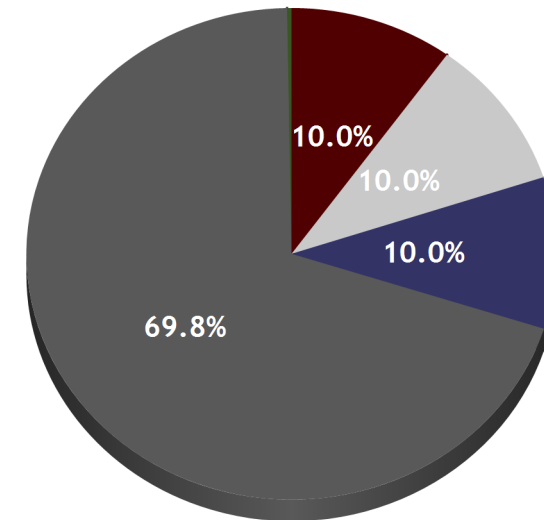
Portfolio Name	Par Amount	Total Original Cost	Total Adjusted Cost	Market Value	Unrealized Gain/Loss	Yield At Cost	Mod Dur	Eff Dur	Bench Dur	Benchmark
City of Franklin - Core Investment Fund	25,068,242	25,104,065.60	25,102,708.14	25,148,782.15	46,074.01	0.87	1.59	1.59	1.40	BofA Merrill 0-3 Treasury
TOTAL PORTFOLIO	25,068,242	25,104,065.60	25,102,708.14	25,148,782.15	46,074.01	0.87	1.59	1.59	1.40	



Total Return For Period

	Since 12/31/2015
Beginning Principal Value	25,015,209.24
Beginning Accrued Interest	56,159.75
Net Contributions/Withdrawals	-12,187.50
Market Value Change	122,322.50
Interest Earnings	19,194.21
Ending Principal Value	25,148,782.15
Accrued Interest	51,916.05
Total Return	141,516.71
Advisory Fees for Period	-2,083.33
Net Total Return	139,433.38

Portfolio Allocation as of 1/31/2016



Issuer	Market Value	% Assets	Yield
FEDERAL NATL MTG ASSN	2,507,580.00	10.0	1.0
FEDERAL HOME LOAN BANKS	2,510,845.00	10.0	1.0
FEDERAL HOME LN MTG CORP	2,508,672.50	10.0	1.0
UNITED STATES TREAS NTS	17,553,442.50	69.8	0.8
FIFTH THIRD BK CINCINNATI STN	68,242.15	0.3	0.0
Total	25,148,782.15	100.0	0.9



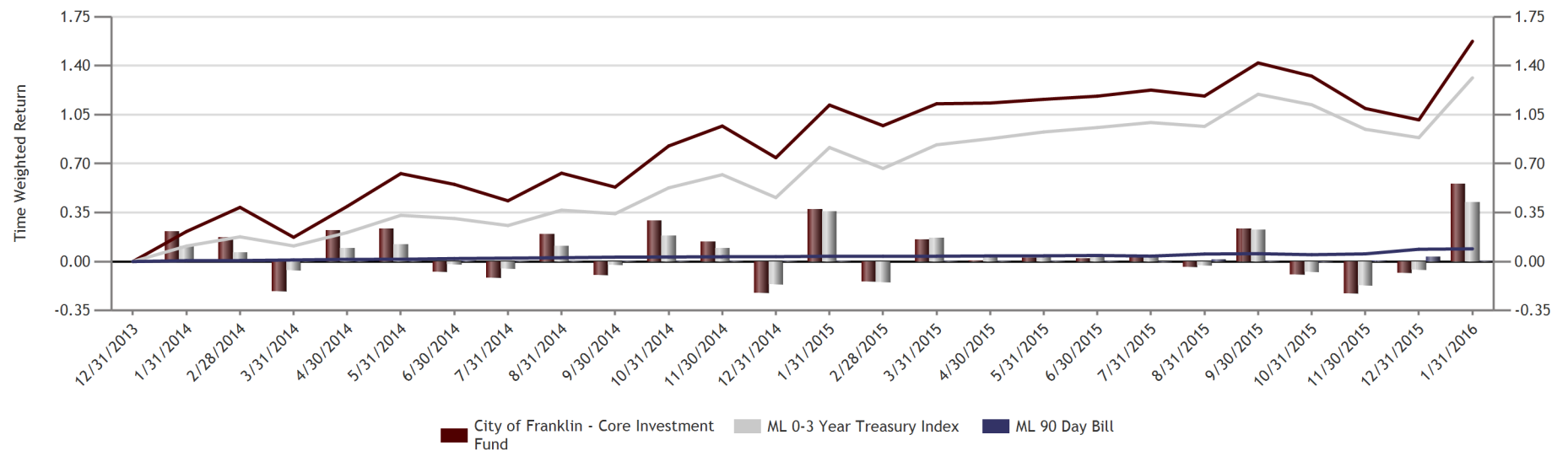
Performance History

Portfolio	Month To Date	Quarter To Date	Fiscal Year To Date	Latest 1 Year	Inception To Date
Account	0.56	0.56	0.56	0.45	1.57

Index

ML 0-3 Year Treasury Index	0.42	0.42	0.42	0.49	1.31
ML 90 Day Bill	0.00	0.00	0.00	0.05	0.09

Time Weighted Return Inception (12/31/2013) to Date

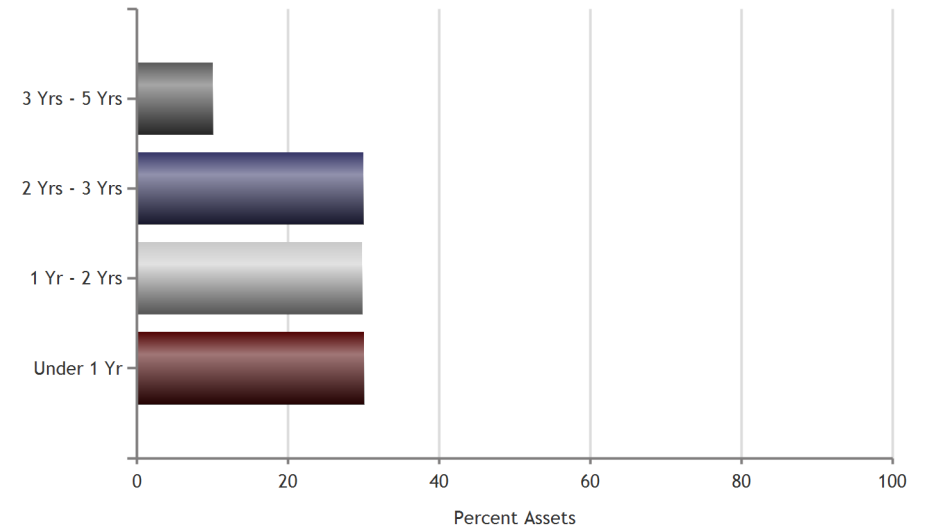




Distribution by Maturity

Maturity	Number	Market Value	% FI Holdings	Average Curr. Yld	Average Coupon	Average Duration
Under 1 Yr	4	7,570,414.65	30.1	0.6	0.619%	0.7
1 Yr - 2 Yrs	3	7,508,672.50	29.9	0.8	0.792%	1.2
2 Yrs - 3 Yrs	3	7,533,367.50	30.0	1.1	1.125%	2.4
3 Yrs - 5 Yrs	1	2,536,327.50	10.1	1.5	1.500%	3.1

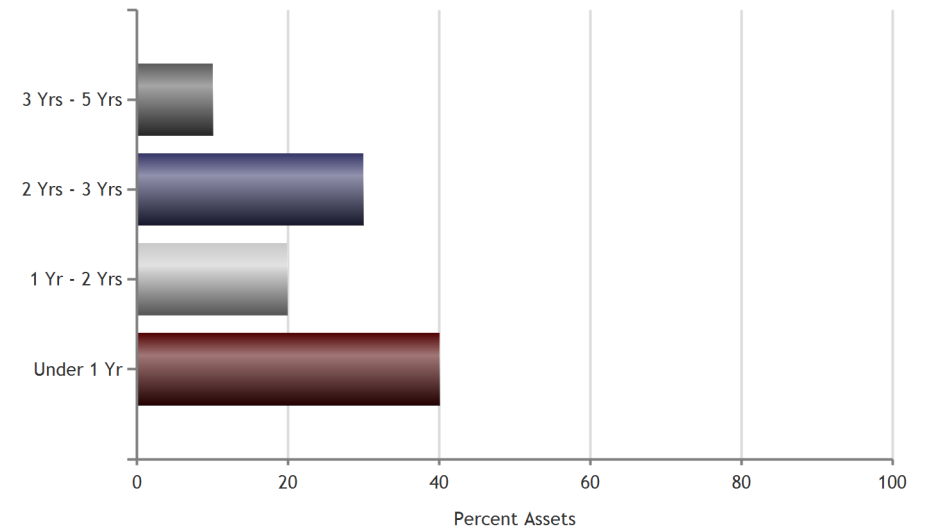
Distribution by Maturity



Distribution by Duration

Duration	Number	Market Value	% FI Holdings	Average Curr. Yld	Average Coupon	Average Duration
Under 1 Yr	5	10,075,784.65	40.1	0.7	0.683%	0.8
1 Yr - 2 Yrs	2	5,003,302.50	19.9	0.7	0.751%	1.3
2 Yrs - 3 Yrs	3	7,533,367.50	30.0	1.1	1.125%	2.4
3 Yrs - 5 Yrs	1	2,536,327.50	10.1	1.5	1.500%	3.1

Distribution by Duration

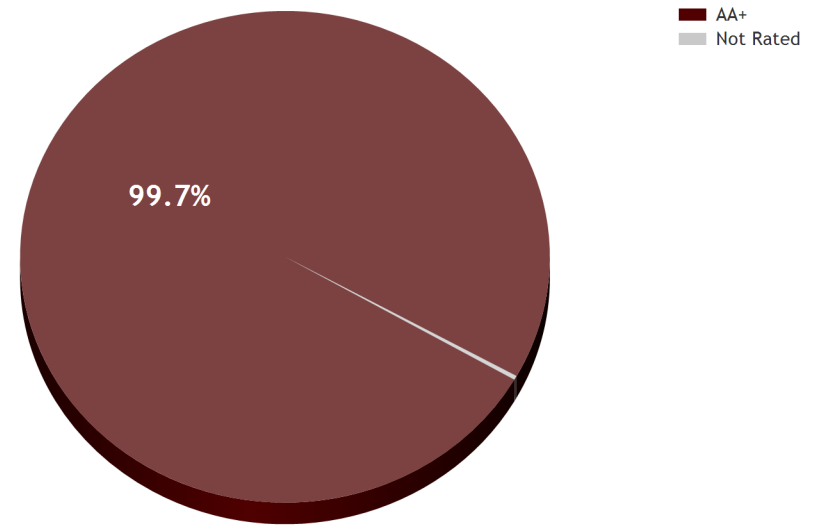




Distribution by S&P Rating

S&P Rating	Number	Market Value	% FI Holdings	Average YTM	Average Coupon	Average Duration
AA+	10	25,080,540.00	99.7	0.9	0.914%	2.7
Not Rated	1	68,242.15	0.3	0.0	0.010%	0.1

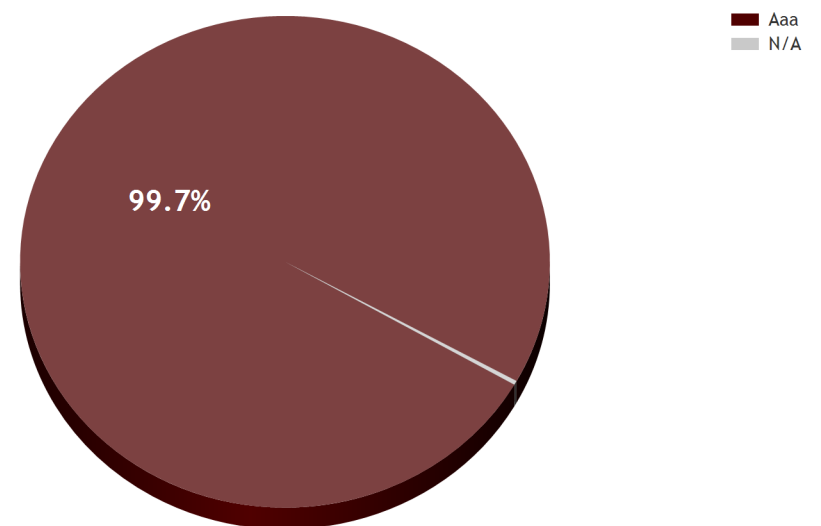
Distribution by S&P Rating

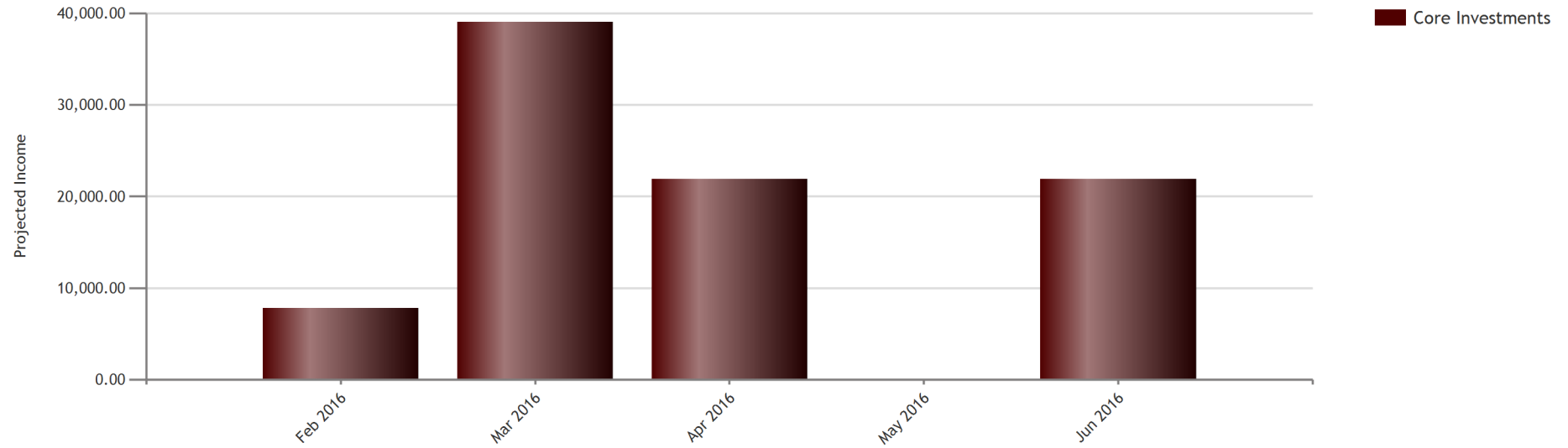


Distribution by Moody Rating

Moody Rating	Number	Market Value	% FI Holdings	Average YTM	Average Coupon	Average Duration
Aaa	10	25,080,540.00	99.7	0.9	0.914%	2.7
N/A	1	68,242.15	0.3	0.0	0.010%	0.1

Distribution by Moody Rating





	Feb 2016	Mar 2016	Apr 2016	May 2016	Jun 2016
Core Investments	7,812.50	39,062.50	21,875.00	0.00	21,875.00
US Agency (USD)	0.00	14,062.50	14,062.50	0.00	0.00
US Treasury (USD)	7,812.50	25,000.00	7,812.50	0.00	21,875.00
Total	7,812.50	39,062.50	21,875.00	0.00	21,875.00
Grand Total	90,625.00				



Purchases

Trade Date	Settle Date	Quantity	Symbol	Security	Adj Unit Cost	Adjusted Total Cost				
1/31/2016	1/31/2016	68,242	0000FIFTH3	FIFTH THIRD BANK MMF 0.010% Due 02-28-16	100.00	68,242				
Total Purchases						68,242				

Sales

Trade Date	Settle Date	Quantity	Symbol	Security	Adj Unit Cost	Adjusted Total Cost	Amort. or Accretion	Unit Price	Proceeds	Gain/Loss
1/1/2016	1/1/2016	56,992	0000FIFTH3	FIFTH THIRD BANK MMF 0.010% Due 02-28-16	100.00	56,992		100.00	56,992	0
Total Sales						56,992			56,992	0

Interest

Trade Date	Settle Date	Symbol	Security	Amount
1/4/2016	1/4/2016	0000FIFTH3	FIFTH THIRD BANK MMF 0.010% Due 02-28-16	0
1/28/2016	1/28/2016	3137EADJ5	FEDERAL HOME LN MTG CORP 1.000% Due 07-28-17	12,500
1/31/2016	1/31/2016	912828SC5	UNITED STATES TREAS NTS 0.875% Due 01-31-17	10,938
Total Interest				23,438

Expenses

Trade Date	Settle Date	Symbol	Security	Amount
1/21/2016	1/21/2016	fees	exusees	1,250
1/31/2016	1/31/2016	manfee	Management Fee	2,083
Total Expenses				3,333

Withdrawals

Trade Date	Settle Date	Quantity	Symbol	Security	Unit Price	Amount
1/31/2016	1/31/2016		cash	CASH ACCOUNT		10,938
Total Withdrawals						10,938

Portfolio Holdings

City of Franklin - Core Investment Fund
January 31, 2016

Cusip	Quantity	Security	Call Date	Trade Date	Amor Price	Book Yield	Market Price	Market Yield	Market Value	Accrued Interest	Total Value	Unrealized Gain/Loss	Pct. Assets	Dur Mat	Eff Dur
US Treasury															
912828VR8	2,500,000	UNITED STATES TREAS NTS 0.625% Due 08-15-16		03-27-14	100.00	0.62	100.0556	0.52	2,501,390.00	7,175.61	2,508,565.61	1,367.99	9.9	0.54	0.53
912828WA4	2,500,000	UNITED STATES TREAS NTS 0.625% Due 10-15-16		03-27-14	99.95	0.70	100.0352	0.57	2,500,880.00	4,610.66	2,505,490.66	2,228.42	9.9	0.70	0.70
912828A59	2,500,000	UNITED STATES TREAS NTS 0.625% Due 12-15-16		12-18-13	99.99	0.64	99.9961	0.63	2,499,902.50	2,006.49	2,501,908.99	158.25	9.9	0.87	0.87
912828SC5	2,500,000	UNITED STATES TREAS NTS 0.875% Due 01-31-17		03-27-14	100.03	0.84	100.2148	0.66	2,505,370.00	0.00	2,505,370.00	4,615.87	10.0	0.99	0.99
912828J92	2,500,000	UNITED STATES TREAS NTS 0.500% Due 03-31-17		07-24-15	99.88	0.60	99.7852	0.69	2,494,630.00	4,200.82	2,498,830.82	-2,391.03	9.9	1.16	1.15
912828XF2	2,500,000	UNITED STATES TREAS NTS 1.125% Due 06-15-18		08-18-15	100.25	1.02	100.5977	0.87	2,514,942.50	3,611.68	2,518,554.18	8,789.21	10.0	2.33	2.34
912828SN1	2,500,000	UNITED STATES TREAS NTS 1.500% Due 03-31-19		11-16-15	100.63	1.30	101.4531	1.03	2,536,327.50	12,602.46	2,548,929.96	20,618.71	10.1	3.07	3.08
	17,500,000					0.82		0.71	17,553,442.50	34,207.72	17,587,650.22	35,387.42	69.8	1.38	1.38
US Agency Bullet															
3137EADJ5	2,500,000	FEDERAL HOME LN MTG CORP 1.000% Due 07-28-17		12-18-13	100.02	0.99	100.3469	0.76	2,508,672.50	208.33	2,508,880.83	8,215.55	10.0	1.48	1.48
3130A5PE3	2,500,000	FEDERAL HOME LOAN BANKS 1.125% Due 03-29-18		07-24-15	100.23	1.02	100.4338	0.92	2,510,845.00	9,531.25	2,520,376.25	5,187.96	10.0	2.13	2.12
3135G0E58	2,500,000	FEDERAL NATL MTG ASSN 1.125% Due 10-19-18		10-06-15	100.41	0.97	100.3032	1.01	2,507,580.00	7,968.75	2,515,548.75	-2,716.92	10.0	2.66	2.67
	7,500,000					0.99		0.90	7,527,097.50	17,708.33	7,544,805.83	10,686.59	29.9	2.09	2.09
Money Market Fund															
0000FIFTH	68,242	FIFTH THIRD BANK MMF 0.010% Due 02-28-16		01-31-16	100.00	0.01	100.0000	0.01	68,242.15	0.00	68,242.15	0.00	0.3	0.08	0.01

Portfolio Holdings

City of Franklin - Core Investment Fund

January 31, 2016

Cusip	Quantity	Security	Call Date	Trade Date	Amor Price	Book Yield	Market Price	Market Yield	Market Value	Accrued Interest	Total Value	Unrealized Gain/Loss	Pct. Assets	Dur Mat	Eff Dur
TOTAL	25,068,242					0.87		0.77	25,148,782.15	51,916.05	25,200,698.20	46,074.01	100.0	1.59	1.59



Disclaimer & Terms

1/31/2016

This report is for general informational purposes only and is not intended to provide specific advice or recommendations. Government Portfolio Advisors (GPA) is an investment advisor registered with the Securities and Exchange Commission and is required to maintain a written disclosure statement of our background and business experience.

Questions About an Account: GPA's monthly & quarterly reports are intended to detail the investment advisory activity managed by GPA. The custodian bank maintains the control of assets and executes (ie. Settles) all investment transactions. The custodian statement is the official record of security and cash holdings and transactions. GPA recognizes that clients may use these reports to facilitate record keeping and that the custodian bank statement and the GPA report should be reconciled and differences resolved. Many custodians use a settlement date basis which may result in the need to reconcile due to a timing difference.

GPA relies on the information provided by the clients when reporting pool balances, bank balances and other assets that are not held at the clients custodial bank.

Account Control:

GPA does not have the authority to withdraw funds from or deposit funds to the custodian. Our clients retain responsibility for their deposit funds to the custodian. Our clients retain responsibility for their internal accounting policies, implementing and enforcing internal controls and generating ledger entries or otherwise recording transactions.

Market Value:

Generally, market prices in GPA's reports are derived from closing bid prices as of the last business day of the month as supplied by Interactive Data or Bloomberg. Where prices are not available from generally recognized sources the securities are priced using a yield-based matrix system to arrive at an estimated market value. Prices that fall between data points are interpolated. Non-negotiable FDIC-insured bank certificates of deposit are priced at par. Although GPA believes the prices to be reliable, the values of the securities do not always represent the prices at which the securities could have been bought or sold.

Amortized Cost:

The original cost of the principal of the security is adjusted for the amount of the periodic reduction of any discount or premium from the purchase date until the date of the report. Discount or premiums with respect to short term securities (those with less than one year to maturity at time of issuance) is amortized on a straightline basis. Such discount or premium with respect to longer term securities is amortized using a straight-line basis.

Financial Situation:

In order to better serve you, GPA should be promptly notified of any material change in your investment objective or financial situation.

Callable Securities:

Securities subject to redemption prior to maturity may be redeemed in whole or in part before maturity, which could affect the yield represented. Certain call dates may not show up on the report if the call date has passed and it is continuously callable.

Duration:

The duration listed on the reports is duration to maturity and duration to call. Effective duration is calculated on Bloomberg and imported into these reports and reflects the OAS duration which incorporates the probability of the bond being called. Effective duration is what GPA compares to the benchmark to reflect current market risk.

Benchmark Duration:

The benchmark duration is the historical weighted average of the benchmark duration over monthly periods. GPA is reporting this number as a static amount period over period.

Portfolio:

The securities in this portfolio are not guaranteed or otherwise protected by GPA, the FDIC (except for non-negotiable certificates of deposit) or any government agency. Investment in securities involves risks, including the possible loss of the amount invested.

Rating:

Information provided for ratings is based upon a good faith inquiry of selected sources, but its accuracy and completeness cannot be guaranteed.

Coupon Payments and Maturities on Weekends:

Oftentimes, coupon payments and maturities will occur on a weekend or holiday. GPA will track these payments on an accrual basis, while the custodian bank may track on a cash basis. The accrual basis allocates the earnings in the period earned.

February 15, 2016

Mr. Russ Truell, CFO
City of Franklin, Tennessee
109 Third Avenue South
Franklin, TN 37064

Dear Mr. Truell:

Please find enclosed the Consolidated Profit and Loss Statement for the Cool Springs Conference Center for period end January 2016.

A summary of the financial and distribution date is as follows:

COOL SPRINGS CONFERENCE CENTER
January, 2016

	CURRENT MONTH			YEAR-TO-DATE		
	ACTUAL	BUDGET	LAST YR	ACTUAL	BUDGET	LAST YR
GROSS REVENUE	510,443	476,833	347,935	3,816,482	3,342,488	3,651,341
HOUSE PROFIT	5,372	(4,467)	(61,417)	386,384	112,677	238,693
Less: FIXED EXPENSES	11,767	19,196	17,861	120,384	134,372	136,555
NET INCOME	(6,395)	(23,663)	(79,278)	266,000	(21,695)	102,138
Less: FF&E RESERVE 5% (PY 4%)	25,522	23,842	17,397	190,836	167,126	182,567
NET CASH FLOW	(31,917)	(47,504)	(96,675)	75,164	(188,820)	(80,429)
TOTAL CURRENT BALANCE DUE TO OWNERS	(31,917.00)					
TOTAL DUE TO/(FROM) CITY OF FRANKLIN	(15,958.50)					
TOTAL DUE TO/(FROM) WILLIAMSON COUNTY	(15,958.50)					

For the 2014/2015 fiscal year, the FF&E reserve was trued up later in the year. For comparison purposes, it is showing above as if it had been recorded at 5% last year.

The financial statements for the Cool Springs Conference Center, subject to routine year-end audit and adjustments, is true and correct in all material respects to the best of my knowledge.

Sincerely,


Randy Hansen
Controller


Michael Sanders
General Manager

TMA Group
Statement of Activities
Franklin Transit Service
For the Seven Months Ending January 31, 2016

	Month Actual	Month Budget	YTD Actual	YTD Budget	Total Budget
Revenues					
Revenue - Contracts	\$ 450.00	\$ 833.33	\$ 11,035.00	\$ 5,833.31	10,000.00
COF Transit Operating	132,984.16	132,984.16	930,889.12	930,889.12	1,595,809.92
Reimbursed to COF Transit Oper	(47,097.43)	(49,915.25)	(435,014.44)	(447,193.25)	(1,079,115.92)
Revenue - Fares Fixed Route	1,688.00	2,125.00	13,933.43	14,875.00	25,500.00
Revenue - Fares TODD	2,153.00	4,958.33	26,893.00	34,708.31	59,500.00
Revenue - Transit Fares; HT	0.00	0.00	12,590.00	16,000.00	16,000.00
Revenue - Building & EquipRent	800.00	800.00	5,600.00	5,600.00	9,700.00
Revenue - Transit-Interest	279.31	266.67	2,038.63	1,866.69	3,200.00
Revenue - Operating Assistance	0.00	0.00	0.00	0.00	250,000.00
State New Freedoms	0.00	0.00	0.00	0.00	13,500.00
State 5307 IT	0.00	0.00	0.00	0.00	2,800.00
State 5307 Cap. Cost. Contract	4,495.95	4,190.67	34,954.02	29,334.69	50,288.00
State 5309 Rent Assistance	0.00	0.00	0.00	0.00	4,050.00
Federal New Freedoms	0.00	0.00	0.00	0.00	27,000.00
Federal 5307 IT	0.00	0.00	0.00	0.00	22,400.00
Feder 5307 Preventative Mainte	0.00	0.00	42,900.00	42,504.00	85,008.00
Federal 5307 Routematch	2,086.00	0.00	2,086.00	0.00	0.00
Feder 5307 Cap. Cost. Contract	35,967.59	34,293.33	279,632.15	240,053.31	411,520.00
Federal 5309 Rent Assistance	0.00	0.00	0.00	0.00	32,400.00
Total Revenues	133,806.58	130,536.24	927,536.91	874,471.18	1,539,560.00

Direct Cost of Program

Salaries	38,774.87	42,499.99	346,290.26	318,999.93	531,500.00
Employer Taxes and Benefits	16,633.30	16,796.67	111,997.35	118,876.69	202,860.00
Professional Services	3,263.53	2,366.67	29,251.85	16,666.69	28,500.00
Transit Bldg/Oper. Maintenance	715.00	833.33	3,715.99	5,833.31	10,000.00
Transit Maintenance	10,828.45	6,750.00	51,536.90	47,250.00	81,000.00
Transit Center Cleaning	422.00	416.67	2,954.00	2,916.69	5,000.00
Transit Security	0.00	0.00	225.00	0.00	0.00
Education/Community Outreach	0.00	83.33	0.00	583.31	1,000.00
Education/Community Outreach	0.00	0.00	147.62	0.00	0.00
Promotional Products	0.00	333.33	0.00	2,333.31	4,000.00
Recruitment	3.41	0.00	3.41	0.00	0.00
Print Advertising	0.00	666.67	5,871.26	4,666.69	8,000.00
Print Advertising HT	0.00	0.00	911.50	0.00	0.00
Radio Advertising/Web	350.00	500.00	3,700.00	3,500.00	6,000.00
Printed Brochures & Pieces	0.00	500.00	273.00	3,500.00	6,000.00
Legal Fees	0.00	208.33	100.00	1,458.31	2,500.00
Transit-DAM Compliance	895.00	166.67	2,384.50	1,166.69	2,000.00
Transit Fuel	3,655.52	10,833.34	41,194.76	76,333.38	130,500.00
Supplies	187.89	0.00	3,699.99	0.00	0.00
Transit Maint. Fac - Utilities	2,065.55	1,875.00	12,006.71	13,125.00	22,500.00
Radio Communications	434.09	0.00	2,825.28	0.00	0.00
Trolley Insurance	6,608.33	5,583.33	45,382.27	39,083.31	67,000.00
Transit General Liability	1,806.85	500.00	8,373.97	3,500.00	6,000.00
Errors & Omissions Liability	606.68	541.67	4,109.50	3,791.69	6,500.00
Vehicle Licensing & Registrati	0.00	0.00	17.50	0.00	0.00
Dues, Subs, Tuition	585.67	583.33	4,808.06	4,083.31	7,000.00
Meetings	0.00	41.67	627.09	291.69	500.00
Travel and Training	0.00	833.33	4,150.45	5,833.31	10,000.00
Trolley Cleaning Supplies	410.00	708.33	3,868.95	4,958.31	8,500.00

TMA Group
Statement of Activities
Franklin Transit Service
For the Seven Months Ending January 31, 2016

	Month Actual	Month Budget	YTD Actual	YTD Budget	Total Budget
Equipment - Other	0.00	0.00	400.00	0.00	0.00
Bank Credit Card Charges	63.92	33.33	419.33	333.31	500.00
Transit Maint. Facility-Rent	3,354.67	3,375.00	23,482.69	23,625.00	40,500.00
Depreciation - Transit Off Equ	165.50	8.33	1,034.20	58.31	100.00
Total Direct Cost of Program	91,830.23	97,038.32	715,763.39	702,768.24	1,187,960.00
Indirect Expenditures	32,386.54	29,300.00	240,036.61	205,100.00	351,600.00
Net Difference - Operations	\$ 9,589.81	\$ 4,197.92	(\$ 28,263.09)	(\$ 33,397.06)	0.00
Planning					
Federal 5307 Planning	\$ 0.00	\$ 0.00	\$ 12,068.00	\$ 7,691.67	35,000.00
State 5307 Planning	0.00	0.00	1,508.56	964.58	4,375.00
COF Planning Cost Share	0.00	0.00	1,509.04	964.58	4,375.00
Total Planning Revenues	0.00	0.00	15,085.60	9,620.83	43,750.00
Planning Costs					
Planning/Transit	0.00	0.00	15,085.60	9,620.83	43,750.00
Net Difference - Planning	\$ 0.00	\$ 0.00	\$ 0.00	0.00	0.00
Equipment					
Federal 5307 Capital Expenditu	\$ 0.00	\$ 0.00	\$ 46,980.00	\$ 47,640.00	180,000.00
State 5307 Capital Expenditure	0.00	0.00	5,873.00	5,955.00	22,500.00
COF Capital Cost Share	0.00	0.00	5,872.00	5,955.00	22,500.00
Total Equipment Revenues	0.00	0.00	58,725.00	59,550.00	225,000.00
Equipment Costs					
Equipment - Transit	0.00	0.00	58,725.00	59,550.00	225,000.00
Net Difference - Equipment	\$ 0.00	\$ 0.00	\$ 0.00	0.00	0.00