



City of Franklin

109 3rd Ave S
Franklin, TN 37064
(615)791-3217

Meeting Agenda Budget & Finance Committee

Thursday, April 13, 2017

2:00 PM

Board Room

Approval of Minutes

1. [17-0301](#) Consideration of Minutes from March 9, 2017.
2. [17-0284](#) Budget Presentation - Franklin Transit Authority

Attachments: [FY2018 Budget - 160 - Transit System](#)
[FTA City Presentation v2 3-17 - BOMA 03282017](#)
3. [17-0285](#) Budget Presentation - Marriott Cool Spring Conference Center

Attachments: [Cool Springs Conference Center Budget 2017-2018](#)
4. [17-0298](#) Consideration of Resolution 2017-23, a Resolution to Authorize Purchase of a Replacement Dishwasher at Cool Springs Conference Center.
(04/13/17 FINANCE 4-0)

Sponsors: Kristine Brock

Attachments: [1435589863ApexConveyor Brochure FINAL](#)
[1435845104Apex Conveyor Overview Presentation v5](#)
[2017-23 RES Capital Improvement Cool Springs Conference Center.Law App](#)
5. [17-0283](#) Budget Presentation - Water Management Department

Attachments: [FY 2018 Budget Presentation - Water Management](#)
[FY2018 Budget - Fund 400 - WaterSewer](#)
[FY 2018 - Water & Sewer - PER Summary](#)
6. [17-0288](#) Budget Presentation - Human Resources

Attachments: [FY 2018 Budget Presentation - HR - B&F](#)
[FY2018 Budget - 41650 - Human Resources](#)
[FY 2018 - HR - PER Summary](#)
7. [17-0289](#) Budget Presentation - Information Technology

Attachments: [FY 2018 Budget Presentation - Information Technology - B&F](#)
[FY2018 Budget - 41350 - Information Technology-B&F](#)
[FY 2018 - IT - PER Summary](#)

8. [17-0290](#) Budget Presentation - Finance
- Attachments: [FY 2018 - Budget Presentation - Finance - B&F](#)
 [FY2018 Budget - 41500 - Finance - B&F](#)
 [FY 2018 - Finance - PER Summary](#)
9. [17-0292](#) Budget Presentation - Purchasing
- Attachments: [FY 2018 Budget Presentation - Purchasing - B&F](#)
 [FY2018 Budget - 41340 - Purchasing - B&F](#)
 [FY 2018 - Purchasing - PER Summary](#)
10. [17-0291](#) Budget Presentations - Revenue Management & City Court
- Attachments: [FY 2018 Budget Presentation - Revenue Management & City Court - B&F](#)
 [FY2018 Budget - 41310 - Revenue Management - B&F](#)
 [FY 2018 - Revenue PER Summary](#)
 [FY2018 Budget - 41200 - City Court - B&F](#)
11. [17-0305](#) Budget Presentation - Project & Facilities Management
- Attachments: [FY 2018 Budget Presentation - Project & Facilities Management - B&F](#)
 [FY2018 Budget - 41320 - Project & Facilities Management - B&F](#)
 [FY 2018 - PFM - PER Summary](#)
12. [17-0286](#) Budget Presentation - Appropriations
- Attachments: [FY 2018 Budget Presentation - Appropriations - B&F](#)
 [FY 2018 Budget - Appropriations - B&F](#)
13. [17-0294](#) Budget Presentations - Miscellaneous General Fund Departments -
 General Expenses and Interfund Transfers
- Attachments: [FY 2018 - Misc. GF Depts - B&F](#)
 [FY2018 Budget - 45930 - Transfers - B&F](#)
 [FY2018 Budget - 45900 - General Expenses - B&F](#)
14. [17-0287](#) Budget Presentation - Other (Development /Growth) Funds (City Facilities
 Tax, Road Impact Fund, Hotel Motel Tax Fund, In Lieu of Parkland Fund)
- Attachments: [FY 2018 Budget Presentation - Development Funds](#)
 [FY2018 Budget - Facilities Tax](#)
 [FY2018 Budget - Road Impact Fund](#)
 [FY2018 Budget - 150 Hotel Motel - B&F](#)
 [FY2018 Budget - 155 - In Lieu of Parkland Fund - B&F](#)

15. [17-0293](#) Budget Presentation - Debt Service Fund
- Attachments:** [FY 2018 Budget Presentation - Debt Service Fund - B&F](#)
[FY 2018 - Debt Service Fund - B&F](#)
16. [17-0308](#) *Consideration of Resolution 2017-25, an Initial Resolution authorizing the City to issue General Obligation Bonds in an amount not to exceed \$28,500,000. (04/13/17 Finance 3-0)
- Sponsors:** Kristine Brock
- Attachments:** [Series 2017 General Obligation Bonds April 25 2017](#)
[2017-25 RES Franklin 2017 GO PI Initial Resolution \(2\).Law Approved](#)
17. [17-0297](#) *Consideration of Resolution 2017- 24, a Resolution to Issue Capital Improvement Bonds in an Amount Not To Exceed \$28,500,000. (04/13/17 FINANCE 3-0)
- Sponsors:** Kristine Brock
- Attachments:** [2017-24 RES Franklin 2017 GO PI Detailed Bond Resolution \(2\).Law Approved](#)
18. [17-0295](#) Consideration Of Procurement Award To Pinnacle Bank Of Nashville, Tennessee For General Banking, Lockbox Processing And Purchasing Card Services, For A Term Of Award Of One (1) Year, To Be Effective July 1, 2017, With Four (4) One-Year Options To Extend The Term Of Award Thereafter, For The Finance, Revenue Management And Purchasing Functions Of The City (Purchasing Office Procurement Solicitation No. 2017-011; Contract No. 2017-0088) (04/13/17 FINANCE 3-0)
- Sponsors:** Kristine Brock, Mike Lowe, Lawrence Sullivan and Brian Wilcox
- Attachments:** [2017-011 Tabulation of proposals](#)
19. [17-0262](#) Consideration Of Resolution 2017-22, A Resolution Of The Board Of Mayor And Aldermen For The City Of Franklin Employees' Pension Plan, Providing A Cost Of Living Adjustment To The Monthly Benefit For Retired Recipients, Effective July 2017. (04/13/17 FINANCE 3-0)
- Sponsors:** Kristine Brock
- Attachments:** [BLS chart for retiree cola calculation 2017](#)
[2017-22 RES Cost of Living increase for retirees.Law Approved](#)
20. [17-0175](#) Financial Report - 2nd Quarter FY 2017
- Attachments:** [City of Franklin - 2nd Quarter Report 2017](#)
21. [17-0300](#) Monthly Reports for April 2017
- Attachments:** [Monthly Reports - April 2017](#)

Other Business

Adjournment

ANYONE REQUESTING ACCOMMODATIONS DUE TO DISABILITIES SHOULD CONTACT A.D.A. COORDINATOR, AT 791-3277 AT LEAST 10 DAYS PRIOR TO THE MEETING, IF POSSIBLE.



City of Franklin, Tennessee

FY 2018 Operating Budget

Transit

Debbie Henry, Executive Director

Budget Summary

	2015	2016	2017		2018	2017 v. 2018	
	Actual	Actual	Budget	Estimated	Budget	\$	%
Beginning Balance	\$ 400,695	\$ 189,608	\$ 374,759	\$ 374,759	\$ 362,442		
Revenues	\$ 2,087,408	\$ 1,873,660	\$ 2,246,755	\$ 2,265,923	\$ 2,690,829	\$ 444,074	19.77%
Expenditures	\$ 2,298,495	\$ 1,688,509	\$ 2,298,603	\$ 2,278,240	\$ 2,690,829	\$ 392,226	17.06%
Ending Balance	\$ 189,608	\$ 374,759	\$ 322,911	\$ 362,442	\$ 362,442		

Department Mission:

The Franklin Transit Authority connects people and places by providing efficient, effective and affordable transportation services.



Department Objectives:

- The planning, operations, and management of the small urban public transit system
- Operating six days a week, featuring fixed route service as well as Transit On Demand (TODD), a pre-arranged curb-to-curb service, within the City of Franklin.
- The TMA Group is the contractor of record for the operations and management of the Franklin Transit Authority. The TMA Group is a regional leader in customizing innovative, environmentally friendly, multimodal transportation solutions for employers and communities.

Department Accomplishments:

- * 73,000 trips connecting Franklin residents to jobs, medical, education & leisure activities.
- * Primary growth of ridership is reflected in customers using transit for work and city events.
- * Celebrated two full years of preventable accidents within the Franklin Transit system; 8 years tenured drivers.



City of Franklin, Tennessee

FY 2018 Operating Budget

Performance Measures

How a community utilizes its resources must be governed in accordance with its citizens wishes and its plans for the future. Therefore, the City of Franklin has established **FranklinForward : A Vision for 2033**. This Strategic Plan has specific and demonstrable objectives for each department which, when achieved individually, will cohesively move Franklin forward to meet the challenges and demands of the future.

Each budget has a series of performance measures and benchmarks attached to it which demonstrate the workload, effectiveness and outcome of taxpayer support for the annual operations of the City of Franklin and its pursuit of the goals of the Strategic Plan. Together, these measures demonstrate a proper and diligent use of taxpayer dollars in the pursuit of a greater community.



FranklinForward : A Vision for 2033 | Objectives for Developing a Strategic Plan

Theme: Quality Life Experiences



To reduce energy costs, road congestion and improve air quality by better use of alternative transportation services

Goal: To increase inventory of transit hubs, park-and-ride sites, and alternative services in Franklin.

Baseline: Inventory of current transit hubs, number of park-and-ride parking slots, and description of alternative transportation services available in Franklin. (TMA)

Goal: To increase the number of riders using the Franklin Transit Authority.

Baseline: 52,034 riders in 2009 (Last data available on Nashville MPO site).

Outcome Measures

	2014	2015	2016	2017*	2018*
Increase the Inventory of transit hubs, park-and-ride sites, and alternative services in Franklin.					
Transit hubs, Park& Ride sites	N/A	72	74	74	74
Total	-	72	74	74	74
<i>Increase from Prior year?</i>	TBD	Yes	Yes	TBD	TBD
<i>Meeting Goal?</i>	TBD	Yes	Yes	TBD	TBD
Increase the number of riders using the Franklin Transit Authority.					
Ridership					
Franklin Transit Fixed Route	42,751	56,360	46,468	52,363	53,934
Transit On Demand (TODD)	N/A	25,895	26,219	33,151	34,145
Total	42,751	82,255	72,687	85,514	88,079
<i>Increase from Prior year?</i>	Yes	Yes	No	TBD	TBD
<i>Meeting Goal?</i>	Yes	Yes	No	TBD	TBD

All numbers shown are Fiscal Year (July 1- June 30).

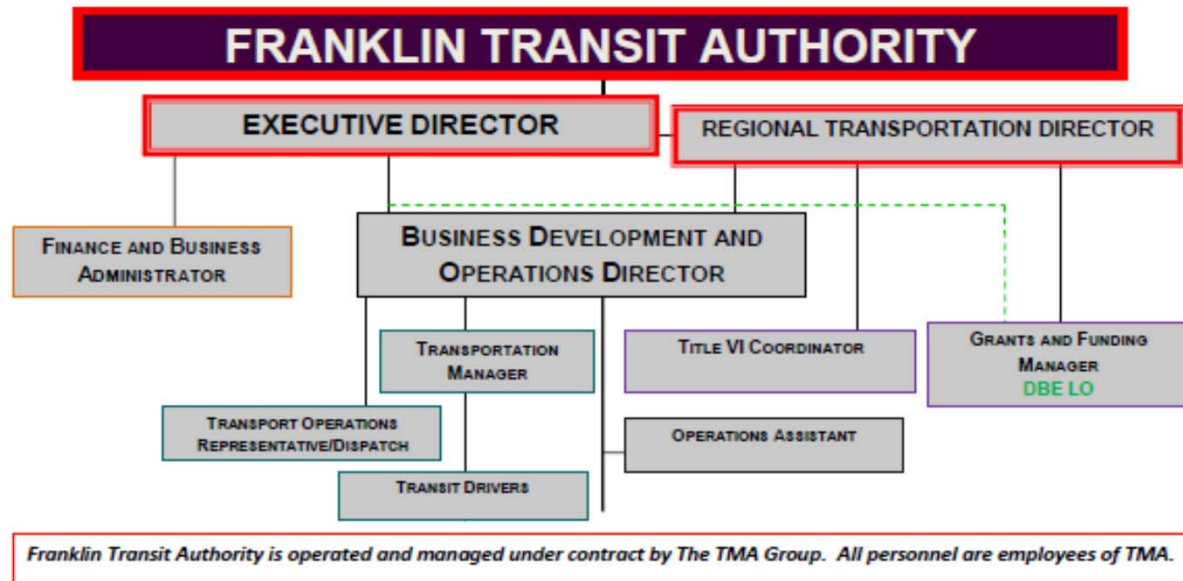
*2017 and 2018 are estimated



City of Franklin, Tennessee

FY 2018 Operating Budget

Organizational Chart





City of Franklin, Tennessee

FY 2018 Operating Budget

Budget

	Actual 2015	Annual 2016	Budget 2017	Estd 2017	Budget 2018	Difference \$	%
Opening Balance	400,695	189,608	374,759	374,759	362,442		
Revenues							
DEPT OF TRANSPORTATION (FEDERAL)	1,175,609	989,504	959,899	959,899	1,307,264	347,365	36.2%
TRANSIT PLANNING GRANT	61,008	-				-	
TDOT (STATE)	50,554	261,550	225,000	225,000	333,172	108,172	48.1%
TRANSIT FARES	94,072	88,461	85,000	100,968	144,500	59,500	70.0%
CHARTERS	9,782	-				-	
INTEREST INCOME	3,573	4,392	3,200	6,400	3,200	-	0.0%
RENTAL INCOME	9,700	9,700	9,700	9,700	9,700	-	0.0%
SALE OF SURPLUS ASSETS	-	18,640	-			-	
TRANSFER FROM GENERAL FUND	683,110	501,413	963,956	963,956	892,993	(70,963)	-7.4%
Total Available Funds	2,087,408	1,873,660	2,246,755	2,265,923	2,690,829	444,074	19.8%
Expenses (Operations)							
VEHICLE LICENSES & TITLES	54	38	100	-	-	(100)	-100.0%
VEHICLES (<\$25,000)	173	-	-	-	-	-	
MACHINERY & EQUIPMENT (<\$25,000)	-	-	-	-	-	-	
COMPUTER HARDWARE (<\$25,000)	-	-	500	-	-	(500)	-100.0%
COMPUTER SOFTWARE (<\$25,000)	-	-	-	-	-	-	
TRANSIT OPERATIONS	1,674,156	1,573,310	1,918,003	1,918,003	2,183,329	265,326	13.8%
TRANSIT PLANNING	67,787	1,626	75,000	160,237	177,500	102,500	136.7%
GRANT PROGRAMS	500,910					-	
MACHINERY & EQUIPMENT (>\$25,000)	55,415	113,535	305,000	200,000	330,000	25,000	8.2%
COMPUTER SOFTWARE (>\$25,000)	-					-	
Total Expenditures	2,298,495	1,688,509	2,298,603	2,278,240	2,690,829	392,226	17.1%
Ending Balance	189,608	374,759	322,911	362,442	362,442		

Notes & Objectives

The 2018 budget represents an increase in operations expenses and capital expenditures from \$2,246,755 in 2017 to \$2,690,829 in 2018. This budget allows continued enhancement of the Franklin Transit Authority expands Fixed and ADA routes into the Cool Springs area serving Carothers Parkway and Mallory Lane from Highway 96 to Bakers Bridge Avenue. In addition, a goal is to reduce service frequency for the entire fixed route system from sixty (60) minutes to thirty (30) minutes.

Overall, the FTA distributes its expenses between the Federal government, State government and City of Franklin as follows: Capital Expenditures: 80% federal, 10% state, 10% local; Preventive Maintenance Expenses: 80% federal and 20% local; Planning Expenses: 80% federal, 10% state, and 10% local.

HISTORIC
FRANKLIN
TENNESSEE

Department:	Transit
Division:	
ward Theme:	Quality Life Experiences
Title:	Additional Frequency (Option 5)

REQUESTED PROGRAM ENHANCEMENT FUNDING

PURPOSE / DESCRIPTION OF REQUEST

SERVICE IMPLICATION

	Jobs Served	Population Served	Minority Riders	Low Income Riders	% ToDD Riders Served	Stops	Fixed Route Vehicles	ToDD Vehicles
Option 3	36,271	15,332	4,106	2,683	59%	200	6	4
Option 5	40,286	19,231	4,465	2,887	68%	236	8	4
<i>Current</i>	22,857	12,519	3,415	2,482	76%	74	3	4

A photograph of a two-story brick building, the Franklin Transit Authority. The building has a mix of red and tan bricks, large windows, and a dark awning over the entrance. A logo for the Franklin Transit Authority is visible on the upper right side of the building. Overlaid on the image is blue text.

Franklin Transit Study

BOMA Presentation
March 28, 2017

Study Goals

- Create a solid foundation for future regional transit connections
- Increase service to Cool Springs
- Increase mobility for transit dependent populations
- Reallocate resources from lesser demand to higher demand areas
- Attract new riders by making transit quicker, more reliable, and more frequent
- Shift main transfer location to Franklin Transit Authority offices
- Shift riders from ToDD to fixed routes for work/other trips



Public Meetings

Four Options Presented

Top Concerns

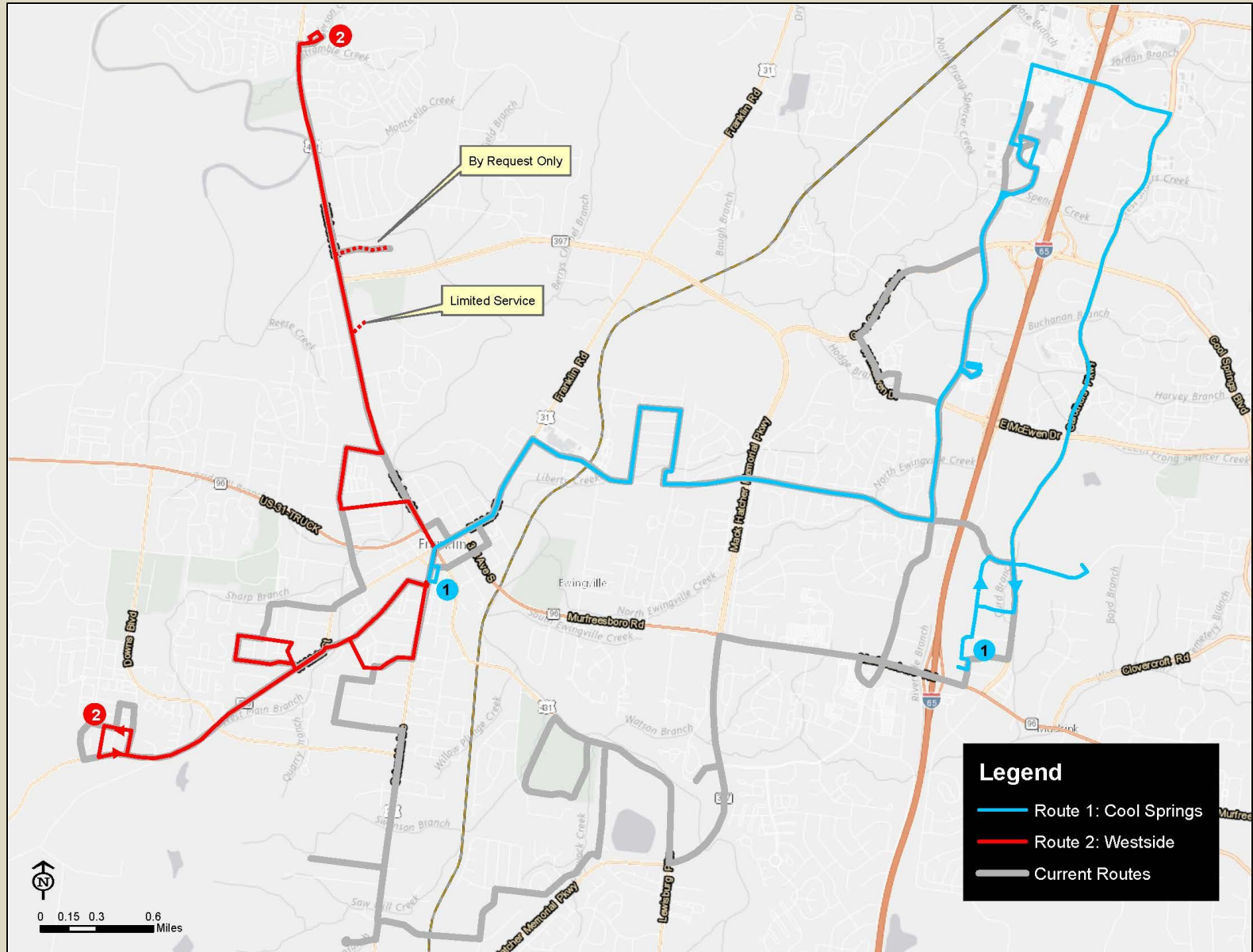
- Direct service on Natchez Street should remain
- Need more direct routing to Carothers Parkway
- A minimum of 30 minute frequency on Carothers Parkway
- Murfreesboro Road is important to serve
- The Westhaven neighborhood would not generate much ridership
- Need for direct service to Franklin High School for a special needs group
- Reduction of ToDD service

Results

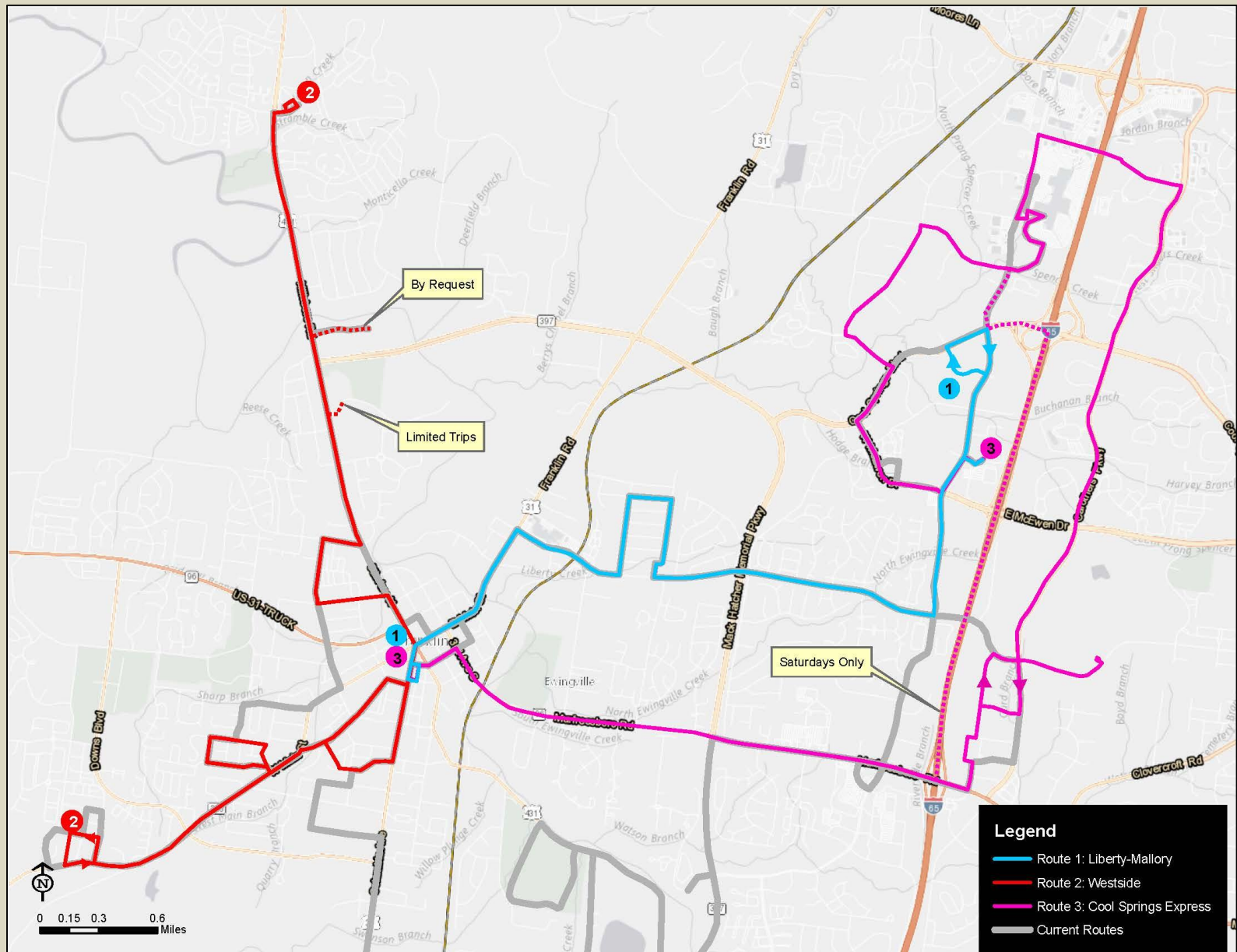
- Adjustments made to proposed new routes
- Option 3 was chosen to move forward
- A new option (Option 5) was developed based on input



Option 3: SouthBound Route Elimination



Option 5: Express Service



Option Comparison†

Access, Infrastructure, Vehicles

	Jobs Served	Population Served	Minority Riders	Low Income Riders	% ToDD Riders Served	Stops	Fixed Route Vehicles	ToDD Vehicles
Option 3	36,271	15,332	4,106	2,683	59%	200	6	4
Option 5	40,286	19,231	4,465	2,887	68%	236	8	4
<i>Current</i>	<i>22,857</i>	<i>12,519</i>	<i>3,415</i>	<i>2,482</i>	<i>76%</i>	<i>74</i>	<i>3</i>	<i>4</i>

	FY 2017 Budget	FY 2018 Budget Option 3	FY 2018 Budget Option 5
REVENUE- OPERATING			
Local	\$ 861,456	\$ 842,243	\$ 1,150,647
Fares	\$ 107,500	\$ 144,500	\$ 162,500
State	\$ 271,550	\$ 282,422	\$ 301,156
Federal	\$ 688,349	\$ 901,264	\$ 920,625
Other	\$ 12,900	\$ 12,900	\$ 12,900
TOTAL OPERATING REVENUE	\$ 1,941,755	\$ 2,183,329	\$ 2,547,828
REVENUE-PLANNING	\$ 75,000	\$ 177,500	\$ 177,500
REVENUE-CAPITAL	\$ 230,000	\$ 330,000	\$ 460,000

†All numbers rounded up to the nearest 1,000

Operation Recommendations

Service Span/Days

- Weekday service 6:40 AM to 6:30 PM
- Saturday service 8:40 AM to 6:00 PM
- No Sunday or holiday service

Service Frequency

- 30 minute frequency for the routes serving the west side (every day) and Carothers Parkway (weekdays)
- 60 minute frequency at all other times

Vehicles

- Same vehicle type (fixed route vehicles will look different than ToDD vehicles)

Stops

- Number of stops increases
- A passenger amenity standard will be developed for each stop (sign, bench and/or shelter)





Questions?

Cool Springs Conference Center – Summary Financial 2017/2018

Description	2016/2017	2017/2018	Variance
REVENUE BY DEPARTMENT			
TOTAL FOOD REVENUE	6,519,990	6,822,483	302,493
TOTAL BEVERAGE REVENUE	177,648	188,152	10,504
TOTAL F&B REVENUE	6,697,639	7,010,635	312,996
TOTAL OTHER INCOME	166,163	30,000	-136,163
TOTAL OPERATIONS REVENUE	6,863,802	7,040,635	176,833
EXPENSES BY DEPARTMENT			
TOTAL FOOD EXPENSES	3,748,781	3,809,208	60,427
TOTAL BEVERAGE EXPENSES	35,841	39,699	3,858
TOTAL F&B EXPENSES	3,784,622	3,848,909	64,287
TOTAL OPERATIONS EXPENSES	3,784,622	3,848,909	64,287
TOTAL GROSS OPERATING PROFIT	3,079,180	3,191,726	112,546
DEDUCTIONS FROM INCOME			
TOTAL ADMIN & GENERAL EXPENSES	423,811	406,918	-16,893
TOTAL INFORMATION & TELECOM EXPENSES	118,192	118,445	253
TOTAL SALES & MARKETING EXPENSES	1,159,471	1,241,952	82,481
TOTAL UTILITIES EXPENSES	314,622	325,369	10,747
TOTAL MAINTENANCE & REPAIR EXPENSES	256,946	256,642	-304
TOTAL MANAGEMENT FEES	198,325	204,312	5,987
TOTAL DEDUCTIONS FROM INCOME	2,471,366	2,553,638	82,272
TOTAL HOUSE PROFIT	607,814	638,088	30,274
HOUSE PROFIT %	8.86%	9.06%	
FIXED CHARGES			
TOTAL PROPERTY TAXES	6,464	9,600	3,136
Other Taxes and Assessments	1,845	9,600	7,755
TOTAL INSURANCE EXPENSE	13,750	1,200	-12,550
TOTAL OTHER FIXED CHARGES	201,232	207,276	6,044
TOTAL FIXED CHARGES	223,285	227,676	4,391
NET OPERATING PROFIT BEFORE DEPRECIATION	384,526	410,412	25,886
NET PROFIT OR LOSS	384,526	410,412	25,886
FF&E			
FF&E Reserve	343,190	352,032	8,842
Net Income Less FF&E Reserve (Due To/From)	41,336	58,380	17,044

Cool Springs Conference Center 2016/2017 Budget Notes

Financial Overview:

1. In the fiscal year 2016/2017, a \$350K annual holiday party cancelled their event due to financial hardship on the company. A cancellation fee of \$130K was collected. This revenue flowed through to the bottom line as no expenses were associated.
2. The annual holiday party will not repeat in 2017/2018, nor will the cancellation income. The \$176.8K growth accounts for the loss of the cancellation penalty with growth in event function revenue of \$313K.
3. 2017 continues to show signs of a soft market with occupancy down YOY in both transient and group segments. Increased supply in Nashville has resulted in competitive rates. The leisure segment is down with the changes at A-Game and loss of area events (Battle in the Boro, DECCA, World Strides). Association is flat YOY. Local corporate business continues to book short-term, but is also downsizing or moving out of Franklin (HCA).
4. 2018 is showing positive signs, pace up 13.3%, with growth in the Association segment. Schneider Electric and CKE Restaurants will move into the Cool Springs area in mid to late 2017.
5. Hotel development in Franklin/Cool Springs continues to expand with Hilton (250 rooms, 6000 sq. ft. of function space), Hyatt House, Staybridge Suites and Hampton Inn under construction. Three additional hotels are planned.
6. Expenses Notes: Increase in Sales and Marketing is attributed to open positions in 2016/2017 (Director of Events open Oct to current, three admins open Dec-March). Staffing shortages and Contract labor continue to impact Banquets, Housekeeping and Kitchen labor with overtime resulting from labor companies also being short-staffed. A major focus on improving contract labor productivity will minimize expense growth YOY.
7. Profit margin is improving year-over-year with the labor savings and an anticipated reduction in paid bonus.

Action Items for improvement:

1. Release space for local catering free-sell.
2. Target Collegiate and Professional sports that traditionally have a higher spend per square foot.
3. Flexing on pricing, meeting patterns and offering concessions to incentivize booking
4. Further focus sales expense on E-Commerce and Social Media to increase on-line presence.
5. Target various cultures for weddings. Charge rental on space and allow catering companies, that specialize in ethnic foods, to provide the food service
6. "Promote local" (Farmers Market, Bee Hives on the roof) to gain exposure, and provide creative options for clients to keep events on property instead of taking attendees out to local venues for dining.
7. Budgeted an equipment refresh in Sept 2017
8. Further advance technology (Social Tables diagram tool) to enhance the client experience
9. Partner with Columbia State's new hospitality program to help fill open positions and reduce the dependency on contract labor.



APEX™ CONVEYOR

Up to 50% Utility Savings. Superior Results.
Less Reliance on Dishmachine Operator.



ECOLAB®
Everywhere It Matters.™

Up to 50% Utility Savings. Superior Results. Less Reliance on Dishmachine Operator.

Superior results

- ◆ Fresh rinse water pumped at constant pressure to deliver consistent results
- ◆ Advanced chemistry produces spot-free ware
- ◆ Clean dishes in one pass



Less reliance on dishmachine operator

- ◆ Automatic wash tank dump & fill during washing
- ◆ Push-button end-of-day cleaning and delime cycles
- ◆ Keeps machine running efficiently



Automatic dump & fill process



Automated delime process





Up to 50% utility savings

- ◆ Steam normally lost is reused to heat rinse water
- ◆ Unique rinse system decreases water usage
- ◆ Allows for use of incoming cold water



Heat re-use process

Integrated Apex2™ system

- ◆ Advanced controller tracks operational efficiency
- ◆ Great results with lowest total environmental impact due to less water and energy
- ◆ Provides outstanding one-pass warewashing results



On-board dispensing

A warewashing program you can count on.

	PRODUCT NAME	CATEGORY	DESCRIPTION	PICK CODE	PACK SIZE
	APEX™ ULTRA	Machine Detergent	The highest performing detergent in the industry for hard water and high soil loads.	17051	4/6.75 lb.
	APEX™ RINSE ADDITIVE	Rinse Additive	Phosphate-free and phosphorus-free formula. Leaves wares sparkling clean and spot-free.	16811	2/2.5 lb.
	APEX™ HEAVY DUTY RINSE ADDITIVE	Rinse Additive, Specialty Applications	98.9% phosphate-free and phosphorus-free formula for sparkling results in hard water.	16818	2/2.5 lb.

Superior service

Ecolab representatives will partner with you to:

1. Train on pre-scraping, racking and three-compartment sink procedures
2. Provide 24/7/365 service, with all parts and labor included
3. Be a single point of contact for all your warewashing needs



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www.ecolab.com 1.800.35.CLEAN

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APEX CONVEYOR

OVERVIEW



Everywhere It Matters.™

Low Water Apex Conveyor

Best Results, Up To 50% Lower Utilities

Anyone can say they deliver utility savings....



Only *Ecolab* can deliver up to 50% utility savings with results



Apex Conveyor Benefits

Technology Delivers: Savings, Results and Automation

Low Utility Usage

- ▲ Unique rinse system allows for cold water input that is heated by re-using steam from the machine
- ▲ Decreases utilities up to 50%, decreases humidity

Integrated Apex Dispensing

- ▲ Apex efficiency reporting
- ▲ Clean, compact look

Auto Clean and Delime

- ▲ Automates key end of day procedures
- ▲ Helps ensure machine delivers results at high efficiency with the push of a button

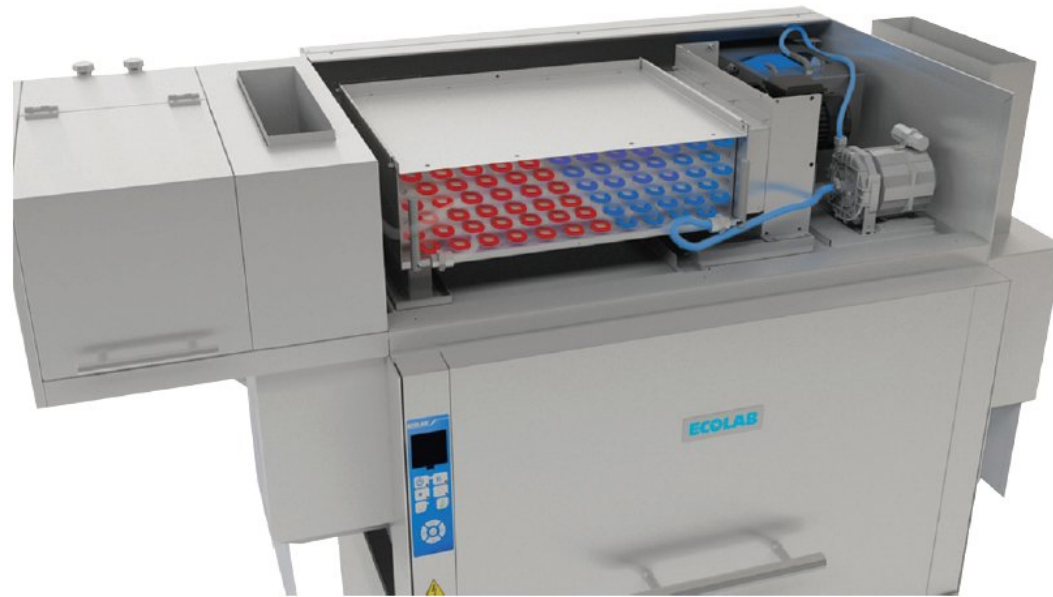
Wash Tank Dump & Fill

- ▲ Automated without interruption to operation
- ▲ Less reliance on operator procedures



Apex Conveyor – Utility Savings

Low Utility Usage



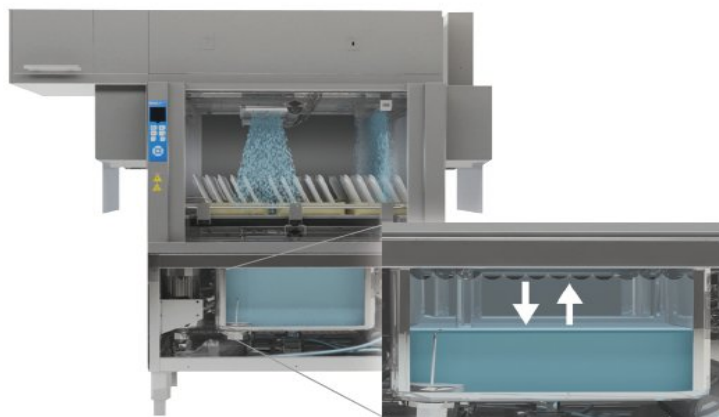
Heat re-use process

- ▲ Decreases utility cost up to 50%
- ▲ Steam normally lost is reused to heat incoming cold water
- ▲ Unique rinse system decreases water usage – 0.57 gallons per rack

Apex Conveyor

Automated Procedures

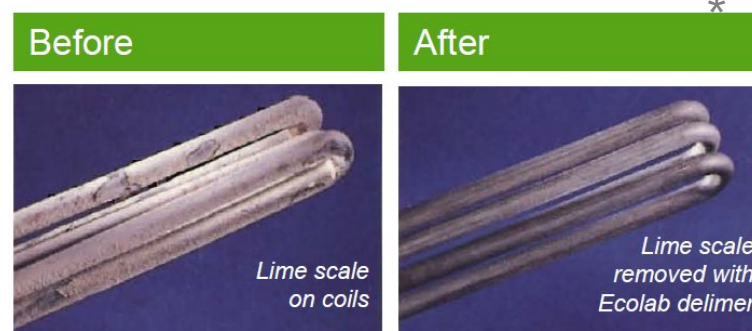
- Automatic wash tank dump & fill during washing – without interruption
- Push-button end of day cleaning and delime cycles
- Less reliance on dishwasher to properly follow procedures



Automatic dump & fill process



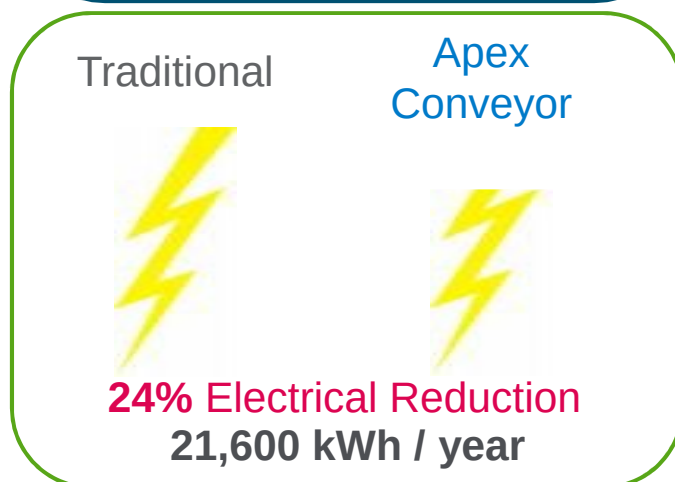
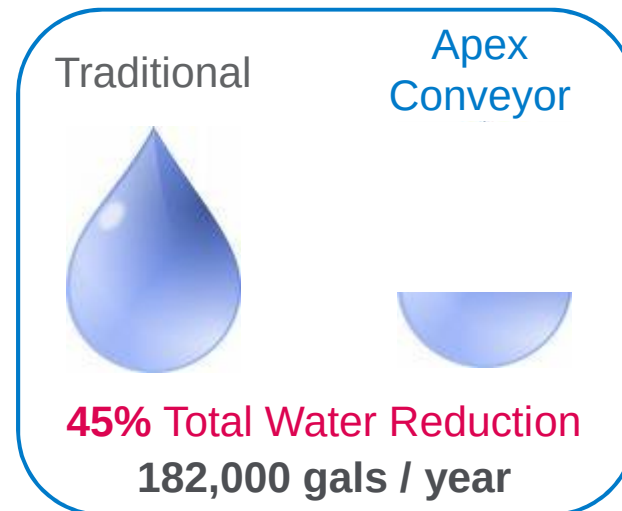
Automated delime process



Apex Conveyor – Utility Savings

Test Results

- ▲ Monitored results, water consumption, and energy consumption with 12 different customers



RESOLUTION 2017-23

TO BE ENTITLED: A RESOLUTION TO AUTHORIZE PURCHASE OF A REPLACEMENT DISHWASHER AT THE COOL SPRINGS CONFERENCE CENTER

WHEREAS, the Board of Mayor and Aldermen (BOMA) of the City of Franklin, Tennessee, has previously approved an agreement for the management of the Cool Springs Conference Center; and

WHEREAS, the agreement calls for the establishment of a replacement account, to be funded by a portion of the monthly proceeds of the Conference Center; and

WHEREAS, the management company is expected to maintain equipment for an appropriate useful life; and

WHEREAS, the commercial dishwasher at the Conference Center has reached the end of its useful life and is experiencing significant downtime, thereby disrupting efficient hospitality operations; and

WHEREAS, the funds to purchase a replacement dishwasher (80% of \$62,000) is available within the reserve account; and

WHEREAS, the City of Franklin, in conjunction with Williamson County, desires to coordinate the replacement of critical equipment in a timely and appropriate manner to make the operations of the Conference Center continually successful.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF FRANKLIN, TENNESSEE, that the purchase of a replacement dishwasher for the Cool Springs Conference Center be authorized with the funding of the project to be from the existing escrow account, and that the City Administrator is authorized to approve individual requests regarding contracts with suppliers and vendors engaged by the management company for the purchase.

IT IS SO RESOLVED AND DONE on this ____ day of _____ 2017.

ATTEST:

CITY OF FRANKLIN, TENNESSEE:

By: _____

ERIC S. STUCKEY
City Administrator

By: _____

KEN MOORE
Mayor

Approved as to Form:

By: _____

Shauna R. Billingsley
City Attorney



City of Franklin, Tennessee

FY 2018 – 2019 Operating Budget Request

Water Management

Mark Hilty, ACA Public Works

Rick McPeak, Assistant Director

Michelle Hatcher, Assistant Director



City of Franklin, Tennessee - FY 2018 – 2019 Budget Request

Water Management

Outline

- Purpose of Department**
- Organization Chart**
- Base Budget Request**
 - Personnel**
 - Operations**
 - Capital**
- Program Enhancements**
- Summary**



City of Franklin, Tennessee - FY 2018 – 2019 Budget Request

Water Management

Purpose of Department

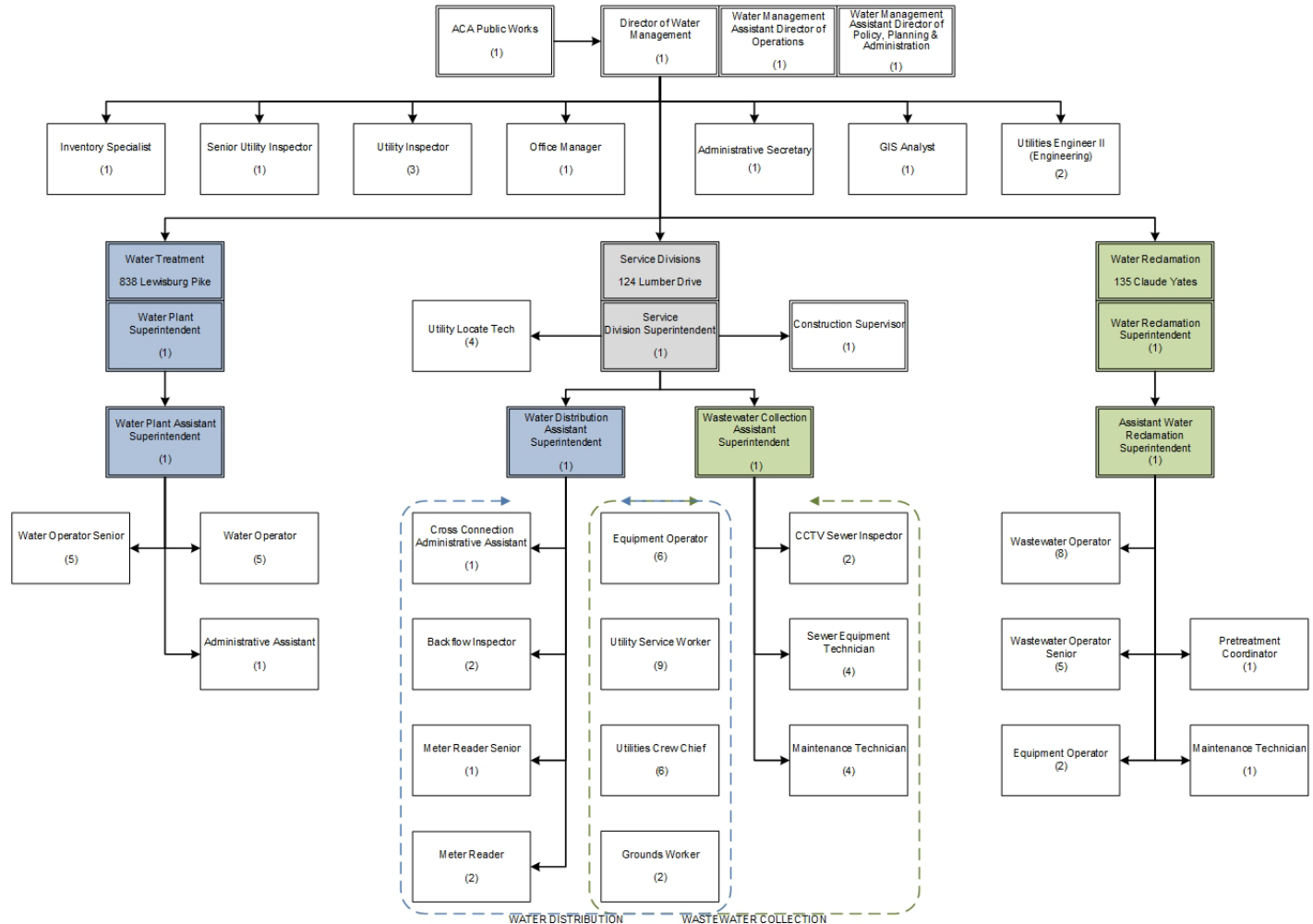
The Water Management Department's vision, in support of the City's vision statement, is to continually strive to enhance quality of life through exceptional, responsive, and cost effective water resources services. These services include drinking water treatment and distribution, wastewater collection and treatment, and reclaimed water distribution for customers located primarily in the City of Franklin.

City of Franklin, Tennessee - FY 2018 – 2019 Budget Request

Water Management

City of Franklin Water Management

FY 2018 – FY 2019 Biennial Budget





City of Franklin, Tennessee - FY 2018 – 2019 Budget Request

Water Management

Base Budget Request: Personnel

The base personnel request for 2018 is 92 budgeted positions. Budgeted positions include 58 staff members in the Wastewater Section and 34 staff members in the Water Section. At this time there are no requests for FY 2019.



City of Franklin, Tennessee - FY 2018 – 2019 Budget Request

Water Management

Base Budget Request: Operations

	2015 Actual	2016 Actual	2017		2018 Budget	2017 v. 2018	
			Budget	Estimated		\$	%
Beginning Balance*	14,284,304	18,470,570	26,107,963	26,107,963	26,663,283		
Revenues	25,108,823	27,467,913	25,948,977	28,046,484	29,870,330	3,921,353	15.1%
Expenses							
Personnel	4,944,757	5,307,251	6,173,893	5,886,776	6,393,912	220,019	3.6%
Operations	11,334,843	13,234,181	13,193,729	13,135,433	13,864,787	671,058	5.1%
Capital	4,642,956	1,289,088	6,026,035	4,671,691	5,509,000	(517,035)	-8.6%
Expenses	20,922,557	19,830,520	25,393,657	23,693,900	25,767,699	374,042	1.5%
Ending Balance*	18,470,570	26,107,963	26,663,283	30,460,547	30,765,913		



City of Franklin, Tennessee - FY 2018 – 2019 Budget Request

Water Management

Base Budget Request: Capital

Appendix I: Water & Sewer Forecasts (Operating & Capital) - FY 2018-2022

Project	FY 18	Funding Source
Spencer Creek Sanitary Sewer Replacement	\$ 1,290,000	Wastewater Renewal
Sewer Interceptor Point Repair Projects	\$ 1,000,000	Wastewater Renewal
James and Avondale Infrastructure Improvements	\$ 436,000	Wastewater Renewal
Forrest Crossing No1 forcemain rehab	\$ 110,000	Wastewater Renewal
West End Circle Infrastructure Improvements	\$ 75,000	Wastewater Renewal
Thompson Alley Infrastructure Improvements	\$ 60,000	Wastewater Renewal
Frazier Drive Sanitary Sewer Rehabilitation	\$ 50,000	Wastewater Renewal
Holiday Court Lift Station Rehabilitation	\$ 460,000	Wastewater Renewal
Water	\$ 3,481,000	TOTAL
James and Avondale Infrastructure Improvements	\$ 200,000	Water Renewal
Old Carters Creek Pike Water Line	\$ 480,000	Water Renewal
Bobby Drive Water Line Replacement	\$ 430,000	Water Renewal
West End Circle Infrastructure Improvements	\$ 127,000	Water Renewal
16" Water Line Long Lane Connector	\$ 60,000	Water Renewal
Thompson Alley Infrastructure Improvements	\$ 55,000	Water Renewal
Wastewater	\$ 1,352,000	TOTAL



City of Franklin, Tennessee - FY 2018 – 2019 Budget Request

Water Management

Program Enhancement Requests - Personnel

Service Division Assistant Superintendent (2): the request is to reclassify the Water Distribution and Wastewater Collection Assistant Superintendent positions to Service Division Assistant Superintendents. The existing positions require the same training and certifications. As these positions have evolved over the last few years, they largely perform the same function with the flexibility to perform in either discipline. It is anticipated that the paygrade for these positions will go from a G to an H.



City of Franklin, Tennessee - FY 2018 – 2019 Budget Request

Water Management

Program Enhancement Requests - Personnel

Equipment Operator (2): the request is to add two Equipment Operator positions to the Wastewater Collection Division. The division continues to improve the proactive approach to operations and maintenance. This is evidenced through ongoing rapid assessments, improved inspection, documentation, and repair/maintenance of system manholes, etc. The positions will help maintain this momentum and provide for continued improvements.



City of Franklin, Tennessee - FY 2018 – 2019 Budget Request

Water Management

Program Enhancement Requests - Personnel

Administrative Secretary: the request is to add an Administrative Secretary position to the Water Treatment Division. The position replaces an Administrative Assistant position that the department intends to permanently shift to the Water Reclamation Facility. The position is intended to assist with the intensive record keeping requirements for the current facility and the expanded requirements for the upgraded facility.



City of Franklin, Tennessee - FY 2018 – 2019 Budget Request

Water Management

Program Enhancement Requests - Equipment

Leak Detection Equipment (Priority 1): in recent years the department has contracted leak detection services for the water distribution system. While staff believes that there has been exceptional value in procuring these services, greater efficiencies can be realized by performing these duties in-house. These efficiencies include the elimination of ongoing procurement efforts, greater flexibility in when and where the service is performed, and productivity of internal staff.



City of Franklin, Tennessee - FY 2018 – 2019 Budget Request

Water Management

Program Enhancement Requests - Equipment

SUV – Utility Locator (2) (Priority 2 and 3): in the FY 2017 budget the BOMA approved four Utility Locator positions. Two of these positions were initially hired to initiate the City's program. In March 2017 the City hired a third locator to keep up with locate request demands (projected to be over 20,000 tickets for FY 2017). The department does not believe that the fourth position will be required in the immediate future but requests to budget for a vehicle for the third position already hired and for the fourth position should the ticket volume continue to increase.



City of Franklin, Tennessee - FY 2018 – 2019 Budget Request

Water Management

Program Enhancement Requests - Equipment

Pickup Truck (Priority 4 and 5): this request is to replace two pickup trucks used for utility inspection. Each vehicle is approximately 10 years old with over 91,000 and 130,000 miles.

The vehicles will be used to support the Utility Inspection team with daily work assignments including on-site utility inspections in unimproved surface areas of major residential and commercial water, wastewater and reclaimed water infrastructure projects throughout the COF as well as attending DRT, Pre-construction, planning and design meetings with City staff and the development community.



City of Franklin, Tennessee - FY 2018 – 2019 Budget Request

Water Management

Program Enhancement Requests - Equipment

Utility Service Truck (Priority 6): the department is requesting to replace a 2008 Utility Service Truck with over 73,000 miles. Fleet Maintenance has identified several mechanical repairs including transmission issues.

This vehicle will be used by the Service Division crews to perform daily maintenance and repairs to water and sanitary sewer infrastructure, transporting medium-duty equipment by trailer to and from job sites throughout the City. This vehicle would be equipped to properly store tools and signage for daily use.



City of Franklin, Tennessee - FY 2018 – 2019 Budget Request

Water Management

Program Enhancement Requests - Equipment

Pickup Truck (Priority 7): this request is for the replacement of a 2007 pickup truck with over 106,000 miles. This replacement vehicle will be used by the meter reading crews to read water meters, perform maintenance and replacement of water meters and meter-reading telemetry equipment, meter cut-offs and re-reads throughout the City's water district.



City of Franklin, Tennessee - FY 2018 – 2019 Budget Request

Water Management

Program Enhancement Requests - Equipment

Pickup Truck (Priority 8): this request is for the replacement 2007 with over 58,000 miles. The daily wear and tear inspecting over 1,700 backflow devices annually throughout the COF has taken its toll on the mechanical components of this unit.

This vehicle will be used to inspect residential and commercial backflow devices throughout the City's water district and fulfill the regulatory compliance requirements of the City's Cross-Connection Program.



City of Franklin, Tennessee - FY 2018 – 2019 Budget Request

Water Management

Program Enhancement Requests - Equipment

Tandem Axle Dump Truck (Priority 9): the department is requesting a replacement Tandem-Axle Dump truck for a 1998 unit that is approximately 19-years old with over 4,400 hours of operation and nearly 64,000 miles. The vehicle has required extensive repair in recent years. Normal usage, wear and tear have taken its toll on this vehicle.

The replacement would be used to support repair, maintenance and replacement of the City's water, wastewater and reclaim infrastructure throughout the City.



City of Franklin, Tennessee - FY 2018 – 2019 Budget Request

Water Management

Program Enhancement Requests - Equipment

Rubber Track Excavator (Priority 10): the rubber track excavator is intended to replace 1994 backhoe. The current unit has been extensively used over the last 20-years excavating sites for water, wastewater and reclaim-water infrastructure repairs, maintenance and the loading of repair materials such as rock, gravel and dirt.

A rubber track excavator allows for more range of movement with a smaller equipment footprint during maintenance and repair activities at a lower cost than a backhoe.



City of Franklin, Tennessee - FY 2018 – 2019 Budget Request

Water Management

■ **Summary**

The budget provides for equipment and staffing to support ongoing programs and initiatives that continue and expand the proactive approach to operations and maintenance of both the water distribution and wastewater collection systems.

The budget continues the renewal efforts that focuses on areas in the City with aging infrastructure and operational issues.

The budget features program enhancements to ensure staff have serviceable equipment to perform day to day functions.

Revenues estimates show signs of growth consistent with the rate planning efforts enabling the City to continue working through strategic projects developed through the Integrated Water Resources Plan efforts.



City of Franklin, Tennessee

FY 2018 Operating Budget

Water Management

	2015 Actual	2016 Actual	2017		2018 Budget	2017 v. 2018	
			Budget	Estimated		\$	%
Beginning Balance*	14,284,304	18,470,570	26,107,963	26,107,963	26,663,283		
Revenues	25,108,823	27,467,913	25,948,977	28,046,484	29,870,330	3,921,353	15.1%
Expenses							
Personnel	4,944,757	5,307,251	6,173,893	5,886,776	6,393,912	220,019	3.6%
Operations	11,334,843	13,234,181	13,193,729	13,135,433	13,864,787	671,058	5.1%
Capital	4,642,956	1,289,088	6,026,035	4,671,691	5,509,000	(517,035)	-8.6%
Expenses	20,922,557	19,830,520	25,393,657	23,693,900	25,767,699	374,042	1.5%
Ending Balance*	18,470,570	26,107,963	26,663,283	30,460,547	30,765,913		

Budget Summary - By Division

	2015 Actual	2016 Actual	2017		2018 Budget	2017 vs. 2018	
			Budget	Estimated		\$	%
Beginning Balance*	14,284,304	18,470,570	26,107,963	26,107,963	26,663,283		
Revenues	25,108,823	27,467,913	25,948,977	28,046,484	29,870,330	3,921,353	15.1%
Expenses							
Water	8,926,520	9,824,642	10,555,510	10,576,004	11,866,065	1,310,555	12.4%
Wastewater	11,831,590	9,922,764	14,634,073	12,932,337	13,695,560	(938,513)	-6.4%
Reclaimed	164,447	83,114	204,075	185,560	206,075	2,000	1.0%
Expenses	20,922,557	19,830,520	25,393,657	23,693,900	25,767,699	374,042	1.5%
Ending Balance*	18,470,570	26,107,963	26,663,283	30,460,547	30,765,913		

*Beginning and Ending Balance representative of the cash basis of the Enterprise Fund. Does not include accrual of fixed assets.

Departmental Summary

The Water Management Department's vision, in support of the City's vision statement, is to continually strive to enhance quality of life through exceptional, responsive, and cost effective water resources services. These services include drinking water treatment and distribution, wastewater collection and treatment, and reclaimed water distribution for customers located primarily in the City of Franklin.

To achieve this vision it is necessary to safely and efficiently deliver drinking water, sanitary sewer and reclaimed water services to our customers. The Water Management Department continues to evolve through formalization and refinement of practices and through the implementation of the Integrated Water Resources Plan.



City of Franklin, Tennessee

FY 2018 Operating Budget

Water Management

Departmental Summary (con't)

The 2018 and 2019 biennial budget was developed to further refine operations to achieve the department's vision, in support of the City of Franklin's goals and objectives. Revenues and expenditures for each division are presented in consolidated Sections as follows:

Division	Section
Water Distribution	Water
Water Treatment	Water
Utility Billing	Water
Wastewater Collection	Wastewater
Wastewater Treatment	Wastewater
Utility Administration	Wastewater
Reclaimed Water	Reclaimed Water

Water and wastewater are independent business units of the City of Franklin and are required to be self-sufficient entities. These utilities are not subsidized by local taxes, reimbursing the General Fund monies to cover the costs of administrative oversight and support services such as payroll, human resources, finance and engineering. Reclaimed water, while presented as its own section, is an alternative disposal method of treated sanitary sewer. This disposal method in effect, increases the discharge capacity of the wastewater treatment plant (primarily during summer months) and provides a cost effective source of irrigation water within the reclaimed water distribution system while providing revenue to support its operation.

Forecasts for the Water & Wastewater functions, both operations and capital, can be found in Appendix I.



City of Franklin, Tennessee

FY 2018 Operating Budget

Performance Measures

How a community utilizes its resources must be governed in accordance with its citizens wishes and its plans for the future. Therefore, beginning in FY 2015, The City of Franklin has established **FranklinForward : A Vision for 2033**. This Strategic Plan has specific and demonstrable objectives for each department which, when achieved individually, will cohesively move Franklin forward to meet the challenges and demands of the future.

Each budget has a series of performance measures and benchmarks attached to it which demonstrate the workload, effectiveness and outcome of taxpayer support for the annual operations of the City of Franklin and its pursuit of the goals of the Strategic Plan. Together, these measures demonstrate a proper and diligent use of taxpayer dollars in the pursuit of a greater community.



FranklinForward : A Vision for 2033 | Objectives for Developing a Strategic Plan

Theme: A Safe Clean and Livable City



Franklin will provide high-quality water and wastewater treatment services that will meet the needs of our growing community.

Franklin will establish standards for the quality of its infrastructure (i.e., water lines, sewer services)

Goal: To have a reliable, efficient, and scalable infrastructure

Baseline: Baseline energy costs for water and sewage delivery is \$1,595,352 (FY2012 sum actual expenditures from water fund and wastewater fund)

Baseline: Baseline of unaccounted water within the system is 20.8% (FY2012)

Baseline: Baseline of sanitary score is 97 (2012)

Franklin will continue to meet or exceed regulatory requirements for water quality.

Goal: To have no violations of regulatory requirements for water quality.

Baseline: Zero water quality violations in 2012. (TN Dept. of Environment & Conservation monitoring requirements and regulatory standards.)

Franklin will pursue completion of the recently approved Integrated Water Resource Plan (IWRP) by 2042.

Goal: To fully complete the Franklin Integrated Water Resource Plan by 2042 in five year increments as set in the plan.

Baseline: 5% completed (2012). (Franklin Integrated Water Resource Plan.)

Baseline: Adopted Strategic Schedule for each of the 5-year increments. (2013).

Franklin will be a model for environmental quality and a sustainable city.

Goal: Franklin will achieve platinum status within the TVA sustainable Communities Program.

[Baseline: Achieved Goal status, 2013]

Key:	Strategic Plan: FranklinForward	
	Sustainable Franklin	
	Tennessee Municipal Benchmarking Project	

Workload (Output) Measures

		2014	2015	2016*	2017*	2018*
	Water Production (in MGD) - Average	1.34	1.60	1.21	1.40	1.40
	Water Production (in MGD) - Maximum	2.78	2.66	2.35	2.50	2.50

Efficiency Measures

		2014	2015	2016*	2017*	2018*
	TBD					



City of Franklin, Tennessee

FY 2018 Operating Budget

Performance Measures

Outcome (Effectiveness) Measures

		2014	2015	2016	2017*	2018*
1	Franklin will establish standards for the quality of its infrastructure (i.e., water lines, sewer services)					
	Goal: To have a reliable, efficient, and scalable infrastructure					
	Declining or steady energy costs for water and sewage delivery	\$ 1,543,096	\$ 1,293,381	\$ 1,568,533	\$ 1,729,025	\$ 1,480,458
	Target (FY2012 sum actual expenditures from water fund and wastewater fund)	\$ 1,595,352	\$ 1,595,352	\$ 1,595,352	\$ 1,595,352	\$ 1,595,352
	Meets Target?	Yes	Yes	No	TBD	TBD
	Unaccounted water within the system decreases	16%	16%	16%	16%	16%
	Target (20.8% unaccounted for in FY 2012)	20.8%	20.8%	20.8%	20.8%	20.8%
	Meets Target?	Yes	Yes	Yes	TBD	TBD
	Sanitary score remains or improves	Yes	TBD	TBD	TBD	TBD
	Target (97 from FY 2012)	97	97	97	97	97
	Meets Target?	Yes	Yes	Yes	TBD	TBD
2	Franklin will continue to meet or exceed regulatory requirements for water quality.					
	Goal: To have no violations of regulatory requirements for water quality.					
	Franklin Water Quality Violations	0	0	0	0	0
	Target (TN Dept. of Environment & Conservation monitoring requirements and regulatory standards.)	0	0	0	0	0
	Meets Target?	Yes	Yes	Yes	TBD	TBD
3	Franklin will pursue completion of the recently approved Integrated Water Resource Plan (IWRP) by 2042.					
	Goal: To fully complete the Franklin Integrated Water Resource Plan by 2042 in five year increments as set in the plan.					
	5% completed (2012). (Franklin Integrated Water Resource Plan.)	10.0%	11.0%	12.0%	15.0%	15.0%
	Target	10.0%	11.0%	12.0%	15.0%	15.0%
	Meets Target?	Yes	Yes	Yes	TBD	TBD
	Baseline: Adopted Strategic Schedule for each of the 5-year increments. (2013).					
	Franklin Status	Adopted	Adopted	Adopted	Adopted	Adopted
	Target (Adopted?)	Adopted	Adopted	Adopted	Adopted	Adopted
	Meets Target?	Yes	Yes	Yes	TBD	TBD
	Franklin will achieve platinum status within the TVA sustainable Communities Program.					
	Franklin status	Gold	Gold	Platinum	TBD	TBD
	Target (Platinum)	Platinum	Platinum	Platinum	Platinum	Platinum
	Meets Target?	No	No	Yes	TBD	TBD

*2017 and 2018 are estimates



City of Franklin, Tennessee

FY 2018 Operating Budget

Staffing by Position

Position	Pay Grade	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
		F-T	F-T	F-T	F-T	F-T
Water Section						
Utility Billing						
Meter Reader Sr	C	1	1	1	1	1
Meter Reader	B	2	2	2	2	2
TOTALS		3	3	3	3	3
Water Distribution						
Service Division Superintendent	I	1	1	1	1	1
Water Distribution Assistant Superintendent	G	1	1	1	1	1
Utilities Crew Chief	E	3	3	3	3	3
Backflow Inspector	E	2	2	2	2	2
Administrative Assistant	D	1	1	1	1	1
Inventory Specialist	D	1	1	1	1	1
Equipment Operator	D	2	2	2	3	3
Utility Locate Technician	TBD	0	0	0	2	2
Utility Service Worker	C	4	4	4	4	4
TOTALS		15	15	15	18	18
Water Treatment Plant						
Water Treatment Superintendent	H	1	1	1	1	1
Water Treatment Assistant Superintendent	G	1	1	1	1	1
Water Operator Sr	E	5	5	5	5	5
Water Operator 2	TBD	2	2	2	0	0
Administrative Assistant	D	1	1	1	1	1
Water Operator	D	3	3	3	5	5
TOTALS		13	13	13	13	13
Water Section Totals		31	31	31	34	34
Wastewater Section						
Utility Administration						
Director	L	1	1	1	1	1
Assistant Director of Operations	J	1	1	1	1	1
Assistant Director of Administration and Policy	J	1	1	1	1	1
GIS Analyst	E	1	1	1	1	1
Administrative Assistant	D	1	0	0	1	1
Administrative Secretary	B	0	1	1	0	0
Utility Inspector	F	3	3	3	3	3
Senior Utility Inspector	G	0	1	1	1	1
Office Manager	F	1	1	1	1	1
Utilities Engineer II	H	1	1	1	2	2
Grounds Worker	B	2	2	2	2	2
TOTALS		12	13	13	14	14
Wastewater Collection						
Wastewater Collection Assistant Superintendent	G	1	1	1	1	1
Construction Supervisor	TBD	1	1	1	1	1
TV Truck Sewer Inspector	D	2	2	2	2	2
Maintenance Technician	E	0	4	4	4	4
Utilities Crew Chief	F	3	3	3	3	3



City of Franklin, Tennessee

FY 2018 Operating Budget

Staffing by Position

Position	Pay Grade	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
		F-T	F-T	F-T	F-T	F-T
Equipment Operator	D	2	2	3	3	3
Sewer Equipment Technician	D	4	4	4	4	4
Utility Locate Technician	TBD	0	0	0	2	2
Utility Service Worker	C	5	5	5	5	5
TOTALS		18	22	23	25	25

Water Reclamation

Water Reclamation Superintendent	I	1	1	1	1	1
Assistant Water Reclamation Superintendent	G	1	1	1	1	1
Pretreatment Coordinator	F	1	1	1	1	1
Wastewater Operator Sr	E	5	5	5	5	5
Maintenance Technician	E	0	1	1	1	1
Equipment Operator	D	2	2	2	2	2
Wastewater Operator	D	8	8	8	8	8
TOTALS		18	19	19	19	19

WASTEWATER SECTION TOTALS	48	54	55	58	58
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Total All Employees, Water & Wastewater	79	85	86	92	92
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City of Franklin Water Management





City of Franklin, Tennessee

FY 2018 Operating Budget

Budget - All Divisions

The following table presents the Water, Wastewater and Reclaimed Water divisions of the Water & Wastewater Fund in a composite presentation.

	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	<u>F (E-C)</u>	<u>G (E/C)</u>
	Actual	Actual	Budget	Estd	Budget	Difference	
	2015	2016	2017	2017	2018	\$	%
Personnel							
Salaries & Wages	3,528,409	3,653,202	4,309,565	4,184,566	4,403,298	93,733	2.2%
Employee Benefits	1,416,348	1,654,049	1,864,328	1,702,211	1,990,614	126,286	6.8%
Total Personnel	4,944,757	5,307,251	6,173,893	5,886,776	6,393,912	220,019	3.6%
Operations							
Transportation Services	6,936	13,848	6,800	7,920	8,125	1,325	19.5%
Operating Services	362,544	458,877	442,173	484,402	487,360	45,187	10.2%
Notices, Subscriptions, etc.	21,381	21,652	26,650	14,227	30,350	3,700	13.9%
Utilities	1,293,381	1,568,533	1,729,025	1,480,458	1,508,321	(220,704)	-12.8%
Contractual Services	510,985	969,024	496,875	616,515	535,625	38,750	7.8%
Repair & Maintenance Services	304,486	372,650	346,000	267,250	346,000	-	0.0%
Employee programs	2,563	10,323	12,300	5,466	11,950	(350)	-2.8%
Professional Development/Travel	24,582	20,936	29,600	21,175	29,800	200	0.7%
Office Supplies	12,460	14,748	11,650	8,850	11,050	(600)	-5.2%
Operating Supplies	676,431	765,271	730,351	643,429	719,600	(10,751)	-1.5%
Fuel & Mileage	112,527	83,271	108,050	82,800	89,675	(18,375)	-17.0%
Supplies for Resale	2,989,286	3,914,616	3,893,760	4,000,000	4,050,000	156,240	4.0%
Machinery & Equipment (<\$25,000)	116,271	111,853	285,131	217,842	230,824	(54,307)	-19.0%
Repair & Maintenance Supplies	611,599	729,245	410,800	868,593	445,200	34,400	8.4%
Operational Units	2,187,240	2,205,728	2,313,762	2,313,762	2,382,613	68,851	3.0%
Property & Liability Costs	234,307	227,116	232,656	263,307	247,144	14,489	6.2%
Rentals	2,215	21,385	5,500	1,050	5,500	-	0.0%
Financial Fees	21,387	33,376	61,800	35,066	60,050	(1,750)	-2.8%
Permits	53,933	76,391	55,100	31,909	55,100	-	0.0%
Debt Service and Lease Payments	1,790,329	1,615,338	1,995,746	1,771,412	2,610,500	614,753	30.8%
Total Operations	11,334,843	13,234,181	13,193,729	13,135,433	13,864,787	671,058	5.1%
Buildings	89	-	4,051	600,000	-	(4,051)	-100.0%
Improvements	4,524,037	1,082,604	4,200,000	2,830,304	4,400,000	200,000	4.8%
Machinery & Equipment (>\$25,000)	118,830	206,484	1,821,984	1,241,387	1,109,000	(712,984)	-39.1%
Capital	4,642,956	1,289,088	6,026,035	4,671,691	5,509,000	(517,035)	-8.6%
Total Water & Wastewater Fund	20,922,557	19,830,520	25,393,657	23,693,900	25,767,699	374,042	1.5%

Note: Definitions of each category can be found in



Water Budget

Section Summary

The Water Section comprises the Water Treatment and Distribution Divisions and the Utility Billing Division. The activities of these divisions are summarized below.

- The Water Treatment facility is located on Lewisburg Pike. Staff at the plant perform numerous functions including water treatment, compliance sampling, and assisting Water Distribution service crews with system maintenance and operation.
- The Water Distribution service crews maintain approximately 280 miles of distribution lines, six (6) booster stations, and seven (7) finished water reservoirs with a capacity of 11.5 million gallons.
- The Utility Billing Division is the interface between the Water Management Department and Revenue Management. The division is responsible for collecting metering data and working with the Water Distribution Division to perform meter repairs, replacements, and to restore or terminate water service.

Section Goals & Strategic Initiatives

The primary goal for the Water Section is to continue to provide safe, reliable drinking water to customers. The Water Section has been working to refine practices and policies to better serve customers including the drafting of revisions to municipal code, review of internal work flow related to customer service requests and work orders and training and educating staff.

A key strategic initiative is the Water Treatment Plant Upgrade project. Contract start for the upgrades was October 26, 2015 with substantial completion scheduled for December 2017.

The upgrade to the facility includes installation of membrane filtration, ultraviolet (UV) disinfection and advanced oxidation processes and carbon contactors to address current and future regulatory requirements, taste and odor, lifecycle costs and operational considerations.

The Water Distribution team continues to perform leak detection services. In FY 2017 leak detection surveys were performed on 86.3 miles of the system. The surveys identified 35 leaks with an estimated loss of approximately 12,000,000 gallons per year. Included in the FY 2018 enhancements is equipment to perform these surveys in-house. This purchase will allow staff to improve the efficiency and flexibility in how surveys are performed in the future.



City of Franklin, Tennessee

FY 2018 Operating Budget

Water Budget

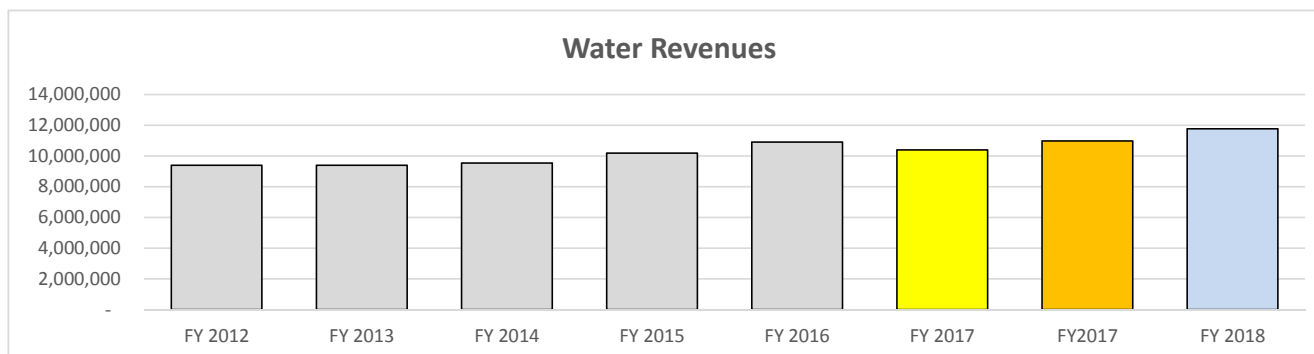
Consumption

The water customer base has witnessed steady growth since FY 2011. The average consumption for both residential and commercial customers has declined significantly over the last decade, however this average volume appears to be stabilizing over the last few years. The table below presents the account information and consumption values (residential and commercial totals) from FY 2012 through FY 2016. It is important to note that in 2016 the City updated the method by which it calculates customers to more accurately count each customer of each individual division of the system. This methodology was applied to the information presented below and may differ from prior

Year	Annual Total (Million Gallons)	Monthly Average - Residential and Commercial (Gallons)
FY 12	1,627	8,048
FY 13	1,599	7,827
FY 14	1,486	7,164
FY 15	1,548	7,338
FY 16	1,574	7,414

Revenues

Rate based revenues for FY 2018-2019 are projected to be at approximately 107% of the 2017 estimated receipts . The tables below present historic revenue by category FY 2012-FY 2016, estimated for the budgeted and projected revenues for FY 2017 and the projected revenues for FY 2018.



	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2017 Estd	FY 2018 Budget
Intergovernmental	-	(484)	-	-	-	-	-	-
Interest Income	18,726	16,193	7,002	4,924	10,735	7,500	-	12,500
Rental Income	23,273	21,800	24,000	24,000	24,000	24,000	16,000	24,000
Sale of Surplus Assets	(26,066)	1,660	33,277	-	11,432	-	5,180	-
Customer Service (Rates)	9,252,143	9,182,126	9,293,143	9,987,026	10,716,426	10,213,128	10,892,375	11,582,574
Inspection Fees	60,877	73,444	72,422	83,765	61,100	60,000	32,378	60,000
Other Service Revenue	68,766	105,329	109,136	90,459	84,615	95,000	27,350	95,000
Total Water Revenues*	9,397,719	9,400,068	9,538,980	10,190,174	10,908,308	10,399,628	10,973,282	11,774,074

*Total revenues less those received for Capital Contributions and accounted for elsewhere within the Water & Wastewater Fund.



Water Budget

Budget Summary

Personnel – The Water Management Department is requesting that an Administrative Secretary be hired at the Water Treatment Plant and moving the existing Administrative Assistant position to the Water Reclamation Facility. In addition to this request, the department is requesting that the Water Distribution Assistant Superintendent be reclassified as a Service Division Assistant Superintendent. The Assistant Superintendent positions for both water and wastewater currently have the same certification requirements and perform largely the same function, including on-call work interchangeably. The job description for this reclassification has been submitted for evaluation. It is anticipated that the pay grade will increase from a G to an H.

Operations – The largest operations expense in the Water Section continues to be the purchase of finished water. Expenditures on purchased water can fluctuate depending on a number of factors. Some of these factors include Franklin Water Treatment capacities, weather, financial considerations, and water resource conservation efforts. It is important to note that the facility is undergoing a significant construction project which does require occasional shut downs to perform certain work. The expenditure for FY 2017 is approximately \$4,000,000.

Indirect expenses also is a large expense item in the Water Section. These expenses include the interfund reimbursement the General Fund for administrative support functions (customer service, utility billing, and other support functions such as Engineering and Human Resources).

Utilities are estimated to be approximately \$210,000 for FY 2017. Electricity is the primary cost, and is necessary for booster pump stations in the distribution system, high service and raw water pumps at the Water Treatment Plant, and other day to day needs. The Water Section continues to evaluate energy needs and practices to reduce electrical consumption. The high service pumps and the raw water pumps are planned for replacement during the upgrade project at the Water Treatment Plant.

Operations Capital – Operations Capital expenditures are related to equipment and vehicles directly related to operations versus system replacement or expansion. In previous years the Water Management Department has evaluated the annual cost of replacement of operations capital items based on present day replacement value, anticipated lifecycle, and a projected annual increase in replacement cost of five percent. Due to budgeting requirements, the approach has been modified to be consistent with other City departments however this practice will continue to be used during rate analyses to ensure long terms costs are captured. Enhancement requests have been provided and largely related to replacement of existing equipment. The only new equipment requested is for vehicles for Utility Locators (one in water and one in wastewater as necessary).

In terms of capital projects, the City has been working through the IWRP priority projects established by the BOMA. The key projects in the Water Section include the Water Treatment Plant Upgrade which is currently being constructed and several distribution projects. The distribution projects are renewal of existing infrastructure which include upgrades to the water lines in Old Carters Creek Pike, Bobby Drive in the Grassland Community, and Franklin Road from downtown to Harlinsdale.

A key project to both water and wastewater systems is the supervisory control and data acquisition (SCADA) project. This project touches over 40 facilities in both the water and wastewater systems and will provide necessary data and



City of Franklin, Tennessee

FY 2018 Operating Budget

Budget

	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	<u>F (E-C)</u>	<u>G (E/C)</u>
	Actual	Actual	Budget	Estd	Budget	Difference '17 v. '18	
	2015	2016	2017	2017	2018	\$	%
Divisions							
Water Distribution	1,647,634	1,667,539	2,004,823	2,113,670	2,165,034	160,211	8.0%
Water Treatment/Plant	4,424,588	5,537,005	5,478,913	5,487,680	5,617,843	138,931	2.5%
Utility Billing	155,419	153,208	172,561	183,236	160,889	(11,672)	-6.8%
Water General	2,698,878	2,466,890	2,899,215	2,791,419	3,922,298	1,023,083	35.3%
Total Water	8,926,519	9,824,642	10,555,512	10,576,006	11,866,065	1,310,553	12.4%
Expense by Category							
Personnel							
Salaries & Wages	1,306,598	1,293,385	1,542,195	1,517,659	1,559,243	17,048	1.1%
Employee Benefits	506,573	601,678	696,771	634,963	726,099	29,328	4.2%
Total Personnel	1,813,171	1,895,063	2,238,966	2,152,623	2,285,342	46,376	2.1%
Operations							
Transportation Services	3,961	4,262	3,050	2,570	3,075	25	0.8%
Operating Services	16,701	28,359	26,800	30,902	26,600	(200)	-0.7%
Notices, Subscriptions, etc.	13,996	5,607	9,750	3,606	13,450	3,700	37.9%
Utilities	200,451	233,616	231,753	208,300	213,550	(18,203)	-7.9%
Contractual Services	43,736	69,490	144,125	43,000	175,125	31,000	21.5%
Repair & Maintenance Services	119,105	116,875	96,000	48,250	96,000	-	0.0%
Employee programs	1,005	2,199	7,550	2,927	7,200	(350)	-4.6%
Professional Development/Travel	7,079	8,212	8,900	5,637	8,900	-	0.0%
Office Supplies	3,187	6,140	4,500	2,900	4,400	(100)	-2.2%
Operating Supplies	321,726	436,585	329,598	308,650	321,550	(8,048)	-2.4%
Fuel & Mileage	38,011	22,093	27,400	24,800	25,775	(1,625)	-5.9%
Supplies for Resale	2,989,286	3,914,616	3,893,760	4,000,000	4,050,000	156,240	4.0%
Machinery & Equipment (<\$25,000)	55,489	45,404	92,217	108,142	95,100	2,883	3.1%
Repair & Maintenance Supplies	440,219	353,559	244,300	510,111	246,700	2,400	1.0%
Operational Units	1,157,951	1,167,738	1,231,835	1,231,835	1,261,384	29,549	2.4%
Property & Liability Costs	84,464	79,597	80,845	84,756	83,819	2,975	3.7%
Rentals	357	7,737	2,000	300	2,000	-	0.0%
Financial Fees	9,911	12,163	16,800	15,056	15,050	(1,750)	-10.4%
Permits	6,639	32,744	38,100	33,400	38,100	-	0.0%
Debt Service and Lease Payments	307,936	224,923	326,548	326,548	1,193,945	867,397	265.6%
Total Operations	5,821,210	6,771,919	6,815,831	6,991,690	7,881,723	1,065,893	15.6%
Buildings	89	-	2,315	-	-	(2,315)	-100.0%
Improvements	1,261,482	1,082,604	1,300,000	1,290,304	1,300,000	-	0.0%
Machinery & Equipment (>\$25,000)	30,567	75,056	198,398	141,387	399,000	200,602	101.1%
Capital	1,292,138	1,157,660	1,500,713	1,431,691	1,699,000	198,287	13.2%
Total Water Summary	8,926,520	9,824,642	10,555,510	10,576,004	11,866,065	1,310,555	12.4%

Note: Definitions of each category can be found in the appendices.

Account	Label	Actual 2015	Actual 2016	Budget 2017	YTD@3/31/2017	Est'd 2017	Budget 2018	Forecast 2019	Forecast 2020
	Personnel								
= 81110	REGULAR PAY	586,663	580,128	770,727	517,331	747,256	772,558	803,460	835,599
81120	OVERTIME PAY	14,747	8,029	15,000	12,205	17,629	25,000	25,000	25,000
81199	VACANCY ADJUSTMENT						(27,040)	(28,121)	(29,246)
= XWAGE	TOTAL WAGES	601,410	588,157	785,727	529,536	764,885	770,518	800,339	831,353
= 81410	FICA (EMPLOYER'S SHARE)	43,013	41,537	56,495	37,808	57,165	59,101	61,465	63,923
= 81420	MEDICAL PREMIUMS	158,264	190,758	265,869	112,308	224,616	256,780	282,458	310,704
= 81430	GROUP INSURANCE PREMIUMS	12,925	13,768	17,359	8,743	17,486	16,885	17,729	18,616
= 81440	EMPLOYEE INSURANCE CONTRIBUTIONS	(36,549)	(44,635)	(57,387)	(35,843)	(71,686)	(78,855)	(86,740)	(95,414)
! 81450	RETIREMENT CONTRIBUTIONS	49,344	57,824	78,987	37,396	78,987	90,835	99,919	109,910
81455	DEFERRED COMP MATCH	3,219	3,484	4,521	3,082	4,521	4,747	4,984	5,234
81470	WORKERS COMPENSATION PREMIUMS	1,800	4,425	1,944	11,161	11,161	11,719	12,305	12,920
81475	WORKERS COMPENSATION CLAIMS	245	119		7,641	7,641			
= XBEN	TOTAL BENEFITS	232,261	267,280	367,788	182,296	329,891	361,212	392,120	425,893
= XPER	TOTAL PERSONNEL	833,671	855,437	1,153,515	711,832	1,094,776	1,131,730	1,192,459	1,257,246
	Operations								
82110	MAILING & OUTBOUND SHIPPING SERVICES	214	579	200	27	100	150	150	150
82120	FREIGHT FOR INBOUND PURCHASED ITEMS		84		70	70	75	75	75
82130	VEHICLE LICENSES & TITLES	18	63	100	95		100	100	100
= XTRC	TOTAL TRANSPORTATION CHARGES	232	726	300	192	170	325	325	325
82210	PRINTING & COPYING SERVICES, OUTSOURCED	809	208	500	807	1,200	500	500	500
82250	TESTING & PHYSICALS	1,096	1,269	500	1,120	1,300	500	500	500
82260	UNIFORM RENTAL & SERVICES	113							
82280	LAB FEES				484	484			
82299	OTHER OPERATING SERVICES		25						
= XOPSV	TOTAL OPERATING SERVICES	2,018	1,502	1,000	2,411	2,984	1,000	1,000	1,000
82310	LEGAL NOTICES	29		1,500	185	200	200	200	200
82350	DUES FOR MEMBERSHIPS	8,069	546	3,500			3,500	3,500	3,500
82360	PUBLIC RELATIONS & EDUCATION (CITY SPONSORED)	79	289	3,000			3,000	3,000	3,000
82380	PUBLICATIONS, NON-TRAINING								
= XNP	TOTAL NOTICES, SUBSCRIPTIONS, PUBLICITY	8,177	835	8,000	185	200	6,700	6,700	6,700
82410	ELECTRIC SERVICE	72,088	81,266	83,327	54,876	90,000	92,000	94,000	96,000
82420	WATER & SEWER SERVICE	570	818	515	420	700	725	750	775
82450	STORMWATER SERVICE	3,486	4,179	4,326	2,438	4,200	4,200	4,200	4,200
82460	SOLID WASTE SERVICE	1,824	2,480	2,575	1,524	2,600	2,650	2,700	2,750
82470	NATURAL GAS SERVICE	5,950	2,803	2,575	1,545	2,000	2,250	2,500	2,750
82480	TELEPHONE SERVICE	551	559	721	389	700	725	750	775
82490	CELLULAR TELEPHONE SERVICE	3,191	4,799	4,069	3,799	6,400	6,500	6,550	6,600
82470	INTERNET & RELATED SERVICES	619	1,372	1,313	939	1,350	1,375	1,400	1,425
= XUTIL	TOTAL UTILITIES	88,279	98,276	99,421	65,930	107,950	110,425	112,850	115,275
82510	COMPUTER SERVICES			2,000					
82520	LEGAL SERVICES		6,941						
82540	ENGINEERING SERVICES								
+ 82560	CONSULTANT SERVICES	10,870	28,623	20,000	2,000	5,000			
1	Leak Detection Services								
2	Tank Inspection Services								

Account	Label	Actual 2015	Actual 2016	Budget 2017	YTD@3/31/2017	E std 2017	Budget 2018	Forecast 2019	Forecast 2020
3	Miscellaneous			20,000					
4	Prior Years								
5	Line Item 5	10,870	28,623		2,000	5,000			
*	Amount missing from detail								
82599	OTHER CONTRACTUAL SERVICES		14,674	20,000	11,949	14,000	20,000	20,000	20,000
=	XCTS TOTAL CONTRACTUAL SERVICES	10,870	50,238	42,000	13,949	19,000	20,000	20,000	20,000
82610	VEHICLE REPAIR & MAINTENANCE SERVICES		14,612	12,000		9,000	12,000	12,000	12,000
82620	EQUIPMENT REPAIR & MAINTENANCE SERVICES	795	4,052	7,500	2,193	4,000	7,500	7,500	7,500
82630	FIRE HYDRANT MAINTENANCE SERVICES		289						
82640	PAVING & REPAIR SERVICES			12,000	560	5,000	12,000	12,000	12,000
82660	BUILDING REPAIR & MAINTENANCE SERVICES	1,891	756	2,000		500	2,000	2,000	2,000
82683	WATER TANK MAINTENANCE SERVICES		370	10,000		2,500	10,000	10,000	10,000
82684	PUMP STATION REPAIR SERVICES		203	10,000		4,000	10,000	10,000	10,000
82699	OTHER REPAIR & MAINTENANCE SERVICES	1,633	1,354	1,000			1,000	1,000	1,000
=	XRMSV TOTAL REPAIR & MAINTENANCE SERVICES	17,002	21,636	54,500	8,754	25,000	54,500	54,500	54,500
82750	EMPLOYEE RECOGNITION/RECEPTIONS	525	76	500		400	500	500	500
82780	TRAINING, OUTSIDE	480	900	4,950	770	2,000	4,500	4,500	4,500
82790	TRAINING, IN-HOUSE		703		27	27			
=	XEPG TOTAL EMPLOYEE PROGRAMS	1,005	1,679	5,450	820	2,427	5,000	5,000	5,000
82810	REGISTRATIONS	440	900	2,200		1,000	2,200	2,200	2,200
82820	GROUND TRANSPORTATION (OUTSIDE WILLIAMSON COUNTY)	63	237	400		300	400	400	400
82830	AIR TRAVEL		1,797	1,500	(226)	1,000	1,500	1,500	1,500
82840	LODGING	654	3,445	1,800		1,500	1,800	1,800	1,800
82850	MEALS (OUTSIDE WILLIAMSON COUNTY)	586	1,011	750	195	600	750	750	750
=	XPDT TOTAL PROFESSIONAL DEVELOPMENT/TRAVEL	1,743	7,390	6,650	(31)	4,400	6,650	6,650	6,650
83110	OFFICE SUPPLIES	829	862	1,200		750	1,200	1,200	1,200
83120	OFFICE DÉCOR ITEMS (OTHER THAN FURNITURE)		1,196						
83130	EMPLOYEE BENEVOLENCE ITEMS		100	100		100	100	100	100
83140	MEALS & FOOD (INSIDE WILLIAMSON COUNTY)	1,273	1,633	900	984	1,000	900	900	900
=	XOFS TOTAL OFFICE SUPPLIES	2,102	3,791	2,200	1,503	1,850	2,200	2,200	2,200
83210	TRAINING SUPPLIES		70	500		250	250	250	250
83220	CHEMICALS & LAB SUPPLIES	30	482	400		250	300	300	300
83230	MEDICAL SUPPLIES	165	361	500	266	350	350	350	350
83240	SAFETY SUPPLIES	8,440	9,589	7,650	7,829	7,500	7,650	7,650	7,650
83250	UNIFORMS PURCHASED	4,571	4,349	3,800	2,500	3,800	3,800	3,800	3,800
83260	CONSUMABLE TOOLS	2,673	3,895	10,300	4,262	4,000	5,000	5,000	5,000
83270	OTHER OPERATING SUPPLIES	4,417	3,393	4,000	3,280	4,000	4,000	4,000	4,000
=	XOS TOTAL OPERATING SUPPLIES	20,296	22,139	27,150	18,137	20,150	21,350	21,350	21,350
83300	GASOLINE & DIESEL FOR FLEET (INSIDE WILLIAMSON COUNTY)	20,235	14,512	18,700		17,500	18,025	18,500	19,100
=	XFEL TOTAL FUEL & MILEAGE	20,235	14,512	18,700		17,500	18,025	18,500	19,100
83500	FURNITURE, FIXTURES (<\$25,000)		260			600	600	600	600
83510	VEHICLES (<\$25,000)	494		22,786	23,358	23,358			
+ 83520	MACHINERY & EQUIPMENT (<\$25,000)	43,266	13,046	45,116	8,604	15,000	37,500	20,500	5,000
1	Miscellaneous	43,266	13,046	27,783			32,500	15,500	5,000
10	One-Call			17,333			5,000		
2	Sure Lock Locator								
3	P'ipe Saw								
4	Tapping Machine, Replacement								
5	Trenchless Boring Machine								

Account	Label	Actual 2015	Actual 2016	Budget 2017	YTD@3/31/2017	Estd 2017	Budget 2018	Forecast 2019	Forecast 2020
6	Hydrant Flushing Devices								
7	Pipehorn Locator								
8	Portable Valve Exerciser								
9	Other				8,604	15,000			
*	Amount missing from detail								
+ 83540	COMPUTER HARDWARE (<\$25,000)	4,027	1,675	5,515	3,663	5,500	21,000	6,000	6,000
1	Replace waterhill18 (dc6100, 4 yrs old, warranty expired)								
2	Digital Camera								
3	Other	3,824		2,315					
4	One-Call			3,200					
5	Line Item 5								
6	Line Item 6	203	1,675		3,663	5,500	21,000	6,000	6,000
*	Amount missing from detail								
83550	COMPUTER SOFTWARE (<\$25,000)	1,784	1,838		1,893	1,893	6,000	6,000	6,000
= XMEU	TOTAL MACHINERY & EQUIPMENT (<\$25,000)	49,571	16,819	73,417	37,958	46,351	65,100	33,100	17,600
83610	VEHICLE PARTS & SUPPLIES	629	1,280	800	799	1,200	1,200	1,200	1,200
83620	EQUIPMENT PARTS & SUPPLIES	2,984	6,823	3,000	3,360	5,000	5,000	5,000	5,000
83630	FIRE HYDRANT SUPPLIES	6,039	25,238	10,000	5,644	10,000	10,000	10,000	10,000
83640	PAVING & REPAIR SUPPLIES	11,698	14,081	20,000	37,716	40,000	20,000	20,000	20,000
83652	LANDSCAPING SUPPLIES	73	282	500	134	500	500	500	500
83654	FOUNDATIONS MAINTENANCE SUPPLIES	148	43						
83660	BUILDING MAINTENANCE SUPPLIES	730	1,791	3,000	5,231	4,500	3,000	3,000	3,000
83680	METER REPAIR & REPLACEMENT SUPPLIES	332,721	179,381	100,000	160,863	275,000	100,000	100,000	100,000
83682	UTILITY LINES REPAIR SUPPLIES	48,892	97,617	75,000	117,194	150,000	75,000	75,000	75,000
83683	WATER TANK MAINTENANCE SUPPLIES	9,575	8,566	5,000	111	1,000	5,000	5,000	5,000
83684	PUMP STATION REPAIR SUPPLIES	1,059	38	5,000		2,000	5,000	5,000	5,000
83699	OTHER REPAIR & MAINTENANCE PARTS & SUPPLIES	179	278	2,500		500	2,500	2,500	2,500
= XRMS	TOTAL REPAIR & MAINTENANCE SUPPLIES	414,727	335,418	224,800	331,052	489,700	227,200	227,200	227,200
85110	PROPERTY INSURANCE	17,458	20,025	21,026	20,333	20,333	21,350	22,417	23,538
85111	FRAUD INSURANCE								
85112	INLAND MARINE INSURANCE	1,481			1,415	1,415	1,486	1,560	1,638
85113	AUTO PHYSICAL DAMAGE	539	569	598	775	775	814	854	897
85115	LIABILITY INSURANCE	15,103	9,387	9,856	6,088	6,088	6,392	6,712	7,048
85116	E&O LIABILITY INSURANCE	1,423							
85117	VEHICLE LIABILITY INSURANCE	1,856	2,822	2,963	7,705	7,705	8,090	8,495	8,920
85118	UMBRELLA LIABILITY		981	1,030	1,151	1,151	1,209	1,269	1,332
85119	PROPERTY DAMAGE COSTS	6,408	(2,668)						
85120	LIABILITY CLAIMS/DEDUCTIBLES								
85121	VEHICLE LIABILITY CLAIMS/DEDUCTIBLES		270						
= XPRM	TOTAL PROPERTY & LIABILITY COSTS	44,268	31,386	35,473	42,185	42,185	44,295	46,509	48,835
85200	LAND USE RENTAL	357	559	500	50		500	500	500
85201	EQUIPMENT RENTAL & LEASES			500	146	300	500	500	500
= XRENT	TOTAL RENTALS	357	559	1,000	196	300	1,000	1,000	1,000
85310	PERMITS			400		300	400	400	400
85320	STATE FEES	4,292	31,884	35,000	30,678	32,000	35,000	35,000	35,000
85340	RECORDING & FILING FEES			200		100	200	200	200
= XPERM	TOTAL PERMITS	4,292	31,884	35,600	30,678	32,400	35,600	35,600	35,600
85530	E-COMMERCE FEES	8	42		6	6			
= XFEE	TOTAL FINANCIAL FEES	8	42		6	6			

Account	Label	Actual 2015	Actual 2016	Budget 2017	YTD@3/31/2017	Estd 2017	Budget 2018	Forecast 2019	Forecast 2020
+ 86600	LEASE/LOAN PRINCIPAL	62,510	64,296	82,133	62,042	82,133	84,023	85,966	71,965
1	ARRA # 6 Loan \$1.5m (100%)	62,510	64,296	66,133	62,042	66,133	68,023	69,966	71,965
2	2017 PER - One Call Vehicles (2 Vehicles - \$24,000 each)			16,000		16,000	16,000	16,000	
*	Amount missing from detail								
+ 86700	LEASE/LOAN INTEREST	35,704	33,918	32,801	24,510	32,801	30,911	28,968	26,249
1	ARRA # 6 Loan \$1.5m (100%)	35,704	33,918	32,081	24,510	32,081	30,191	28,248	26,249
2	2017 PER - One-Call Vehicles (1.5%)			720		720	720	720	
*	Amount missing from detail								
= XDSV	TOTAL DEBT SERVICE	98,214	98,214	114,934	86,552	114,934	114,934	114,934	98,214
=	TOTAL OPERATIONS	783,396	737,046	750,595	650,064	927,507	734,304	707,418	680,549
	Capital								
89230	BUILDING IMPROVEMENTS			2,315					
= XBLDG	TOTAL BUILDINGS			2,315					
+ 89320	DISTRIBUTION SYSTEMS								
1	2010 - Curd Lane Water Tank Painting								
2	Line Item 2								
*	Amount missing from detail								
+ 89520	VEHICLES (>\$25,000)	30,567	26,927	46,305			205,000	60,000	70,000
01	Replace Unit 4; 2003 model; convert Unit 6 to Service Truck								
02	Replace Unit 11A; 1997 model; 78,000 miles with compact pickup								
03	Replace Unit 6 with 4wd mid-size SUV								
04	Replace Unit 48 with 1/2 ton pickup ext								
05	Replace Unit 32; 2000 model; convert Unit 48 to Service Truck								
06	Unit 2 Service Truck								
07	Miscellaneous	30,567	26,927	46,305			205,000	60,000	70,000
08	Dump Truck - Replace Unit WF-9, 1997 Model								
09	Replace Unit 39; 2005 model, 44,000 miles								
10	Replace Unit 26; 2005 Model								
11	Replace Unit 46; 2005 Model								
12	Line Item 12								
*	Amount missing from detail								
+ 89530	MACHINERY & EQUIPMENT (>\$25,000)		48,129	52,093	91,387	91,387	94,000	57,500	
01	2009 - Asphalt Zipper (Asphalt Zipper, Inc)								
02	2009 - Hydrant Flushing System (Vermeer)								
03	2010 - Backhoe (Nortrax)								
04	2011 - Aluminum Trench Box								
05	2012 - Emergency 6" Pump Replacement								
06	2013 - Backhoe; Replace Unit 43W; 1994 Model								
7	Line Item 7		48,129	52,093	91,387	91,387	94,000	57,500	
*	Amount missing from detail								
= XMD	TOTAL MACHINERY & EQUIPMENT (>\$25,000)	30,567	75,056	98,398	91,387	91,387	299,000	117,500	70,000
= XCAP	TOTAL CAPITAL	30,567	75,056	100,713	91,387	91,387	299,000	117,500	70,000
= XTOT	TOTAL EXPENDITURES	1,647,634	1,667,539	2,004,823	1,453,283	2,113,670	2,165,034	2,017,377	2,007,795
= PTH	PART-TIME HEADCOUNT						2		
= PRET	PART-TIME REGULAR HEADCOUNT						2		

Account	Label	Actual 2015	Actual 2016	Budget 2017	YTD@3/31/2017	Est'd 2017	Budget 2018	Forecast 2019	Forecast 2020
	Personnel								
I= 81110	REGULAR PAY	93,321	91,909	104,432	82,471	115,000	92,932	96,649	100,515
81120	OVERTIME PAY	2,404	2,400	1,000	2,721	2,500	1,000	1,000	1,000
= XWAGE	TOTAL WAGES	95,725	94,309	105,432	85,192	117,500	90,679	94,266	97,997
= 81410	FICA (EMPLOYER'S SHARE)	6,742	6,649	7,601	6,153	7,601	7,109	7,394	7,689
= 81420	MEDICAL PREMIUMS	29,521	35,978	27,328	19,239	27,328	30,061	33,067	36,374
= 81430	GROUP INSURANCE PREMIUMS	1,891	1,961	1,349	1,263	1,349	1,349	1,416	1,487
= 81440	EMPLOYEE INSURANCE CONTRIBUTIONS	(7,925)	(7,762)	(5,151)	(4,950)	(5,151)	(5,151)	(5,666)	(6,233)
I 81450	RETIREMENT CONTRIBUTIONS	10,574	8,896	13,119	9,114	13,119	15,087	16,596	18,255
81455	DEFERRED COMP MATCH	786	1,297	1,936	1,153	1,936	2,033	2,134	2,241
81470	WORKERS COMPENSATION PREMIUMS	297	243	315	573	315	330	347	364
81475	WORKERS COMPENSATION CLAIMS				3,226				
= XBEN	TOTAL BENEFITS	41,886	47,262	46,497	35,771	46,497	50,818	55,288	60,177
= XPER	TOTAL PERSONNEL	137,611	141,571	151,929	120,963	163,997	141,497	149,554	158,174
	Operations								
82110	MAILING & OUTBOUND SHIPPING SERVICES	289		200		200	200	200	200
82120	FREIGHT FOR INBOUND PURCHASED ITEMS	12							
82130	VEHICLE LICENSES & TITLES		36						
= XTRC	TOTAL TRANSPORTATION CHARGES	301	36	200		200	200	200	200
82210	PRINTING & COPYING SERVICES, OUTSOURCED			3,000		3,000	3,000	3,000	3,000
82250	TESTING & PHYSICALS	315	187	200		200	200	200	200
= XOPSV	TOTAL OPERATING SERVICES	315	187	3,200		3,200	3,200	3,200	3,200
82310	LEGAL NOTICES			500		500	500	500	500
82390	PUBLICATIONS, NON-TRAINING	40							
= XNSP	TOTAL NOTICES, SUBSCRIPTIONS, PUBLICITY	40		500		500	500	500	500
Budget 82400	TELEPHONE SERVICE	856	885	1,025	593	900	950	950	950
82401	800 MHZ ACCESS LINE SERVICE	268	296	350	195	350	350	350	350
82445	CELLULAR TELEPHONE SERVICE	626	456	500	268	475	500	500	500
82470	INTERNET & RELATED SERVICES	1,237	1,342	1,550	1,222	1,550	1,550	1,550	1,550
= XUL	TOTAL UTILITIES	2,987	2,979	3,425	2,278	3,275	3,350	3,350	3,350
82500	COMPUTER SERVICES								
82600	VEHICLE REPAIR & MAINTENANCE SERVICES	655	1,468	1,500	1,235	1,000	1,500	1,500	1,500
82670	EQUIPMENT REPAIR & MAINTENANCE SERVICES			500			500	500	500
82699	OTHER REPAIR & MAINTENANCE SERVICES			500			500	500	500
= XRPV	TOTAL REPAIR & MAINTENANCE SERVICES	655	1,468	2,500	1,235	1,000	2,500	2,500	2,500
83100	MEALS & FOOD (INSIDE WILLIAMSON COUNTY)								

Account	Label	Actual 2015	Actual 2016	Budget 2017	YTD@3/31/2017	Est'd 2017	Budget 2018	Forecast 2019	Forecast 2020
83250	SAFETY SUPPLIES	85	130	200	85	100	200	200	200
83260	UNIFORMS PURCHASED	1,186	466	800	261	500	800	800	800
83270	CONSUMABLE TOOLS	126	63	200		100	200	200	200
83299	OTHER OPERATING SUPPLIES		9						
=	XOPS TOTAL OPERATING SUPPLIES	1,397	668	1,200	346	700	1,200	1,200	1,200
83310	GASOLINE & DIESEL FOR FLEET (INSIDE WILLIAMSON COUNTY)	6,399	3,534	4,950	2,331	4,500	4,750	5,000	5,250
=	XFUEL TOTAL FUEL & MILEAGE	6,399	3,534	4,950	2,331	4,500	4,750	5,000	5,250
+	83530 MACHINERY & EQUIPMENT (<\$25,000)								
1	Replacement of Handheld								
2	Line Item 2								
*	Amount missing from detail								
83540	COMPUTER HARDWARE (<\$25,000)	8			2,346	2,346			
83550	COMPUTER SOFTWARE (<\$25,000)								
=	XMEU TOTAL MACHINERY & EQUIPMENT (<\$25,000)	8			2,346	2,346			
83620	EQUIPMENT PARTS & SUPPLIES		180						
=	XRMS TOTAL REPAIR & MAINTENANCE SUPPLIES		180						
85110	PROPERTY INSURANCE	798	1,073	1,127	1,022	1,022	1,073	1,127	1,183
85112	INLAND MARINE INSURANCE	91			91	91	96	100	105
85113	AUTO PHYSICAL DAMAGE	136	122	128	118	118	124	130	137
85115	LIABILITY INSURANCE	486	645	677	585	585	614	645	677
85116	E&O LIABILITY INSURANCE	146							
85117	VEHICLE LIABILITY INSURANCE	746	770	809	1,541	1,541	1,618	1,699	1,784
85119	UMBRELLA LIABILITY		110	116	111	111	117	122	128
85127	VEHICLE LIABILITY CLAIMS/DEDUCTIBLES	3,225							
=	XPLC TOTAL PROPERTY & LIABILITY COSTS	5,628	2,720	2,857	3,468	3,468	3,642	3,823	4,014
85320	STATE FEES								
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85600	BILLING SERVICES			1,750					
85610	CASH SHORT/OVER	78	(135)	50	(12)	50	50	50	50
=	XFF TOTAL FINANCIAL FEES	78	(135)	1,800	(12)	50	50	50	50
=	XOP TOTAL OPERATIONS	17,808	11,637	20,632	11,992	19,239	19,392	19,823	20,264
	Capital								
=	XOT TOTAL EXPENDITURES	155,419	153,208	172,561	132,955	183,236	160,889	169,377	178,438

Account	Label	Actual 2015	Actual 2016	Budget 2017	YTD@ 3/31/2017	E std 2017	Budget 2018	Forecast 2019	Forecast 2020
	Personnel								
I= 81110	REGULAR PAY	574,718	589,155	604,102	421,623	609,011	604,492	628,360	653,494
81120	OVERTIME PAY	26,912	21,764	20,000	18,182	26,263	20,000	20,000	20,000
81199	VACANCY ADJUSTMENT						(21,147)	(21,993)	(22,872)
= XWAGE	TOTAL WAGES	601,630	610,919	624,102	439,805	635,274	603,345	626,367	650,622
= 81410	FICA (EMPLOYER'S SHARE)	43,171	44,054	44,434	31,863	46,589	46,531	48,070	49,992
= 81420	MEDICAL PREMIUMS	161,319	161,385	179,633	84,043	168,086	197,596	217,356	239,091
= 81430	GROUP INSURANCE PREMIUMS	13,247	15,813	11,819	6,938	13,876	12,391	13,011	13,661
= 81440	EMPLOYEE INSURANCE CONTRIBUTIONS	(37,277)	(35,534)	(39,940)	(25,280)	(50,560)	(43,684)	(48,052)	(52,858)
I 81450	RETIREMENT CONTRIBUTIONS	42,295	53,376	72,912	54,684	72,911	83,848	92,232	101,456
	DEFERRED COMP MATCH	2,099	2,057	2,235	1,595	2,235	2,347	2,581	2,840
81475	WORKERS COMPENSATION PREMIUMS	2,134	2,335	2,338	5,438	5,710	5,710	5,995	6,295
81475	WORKERS COMPENSATION CLAIMS		(88)						
= XBEN	TOTAL BENEFITS	226,988	243,398	273,431	159,281	258,847	304,740	331,193	360,477
= XPER	TOTAL PERSONNEL	828,618	854,317	897,533	599,086	894,121	908,085	957,560	1,011,099
	Operations								
82110	MAILING & OUTBOUND SHIPPING SERVICES	935	2,106	1,000	550	1,000	1,000	1,000	1,000
82120	FREIGHT FOR INBOUND PURCHASED ITEMS	2,196	1,340	1,500	936	1,200	1,500	1,500	1,500
82130	VEHICLE LICENSES & TITLES		36	50	18		50	50	50
= XTRC	TOTAL TRANSPORTATION CHARGES	3,131	3,482	2,550	1,504	2,200	2,550	2,550	2,550
82210	PRINTING & COPYING SERVICES, OUTSOURCED	3,728	1,397	2,200	1,915	2,200	2,200	2,200	2,200
82250	TESTING & PHYSICALS	519	182	400		200	200	200	200
82280	LAB FEES	9,711	21,840	20,000	18,987	20,000	20,000	20,000	20,000
= XOPSV	TOTAL OPERATING SERVICES	13,958	23,419	22,600	20,902	22,400	22,400	22,400	22,400
	LEGAL NOTICES	3,520	33	500			500	500	500
82350	DUES FOR MEMBERSHIPS	241	230	500	30	200	500	500	500
82360	PUBLIC RELATIONS & EDUCATION (CITY SPONSORED)		401						
	PUBLICATIONS, NON-TRAINING	413	389	250			250	250	250
= XN9P	TOTAL NOTICES, SUBSCRIPTIONS, PUBLICITY	4,174	1,053	1,250	30	200	1,250	1,250	1,250
82410	ELECTRIC SERVICE	99,855	122,156	118,821	55,026	86,000	90,000	92,500	95,000
82430	STORMWATER SERVICE	632	758	750	442	750	750	750	750
82435	SOLID WASTE SERVICE	850	1,105	1,100	1,330	2,200	1,100	1,100	1,100
82440	NATURAL GAS SERVICE	2,163	1,812	1,236	833	1,000	800	800	850
82450	TELEPHONE SERVICE	1,723	2,189	2,200	1,395	2,200	2,200	2,200	2,200
82455	CELLULAR TELEPHONE SERVICE	793	910	1,050	763	1,350	1,350	1,350	1,350
82470	INTERNET & RELATED SERVICES	1,042	1,093	1,100	656	1,125	1,125	1,125	1,125
= XU7E	TOTAL UTILITIES	107,058	130,023	126,257	60,445	94,625	97,325	99,825	102,375
82550	CONSULTANT SERVICES	2,800							
82555	OTHER CONTRACTUAL SERVICES								
= XCTL3	TOTAL CONTRACTUAL SERVICES	2,800							
82630	VEHICLE REPAIR & MAINTENANCE SERVICES	931	590	2,500	802	750	2,500	2,500	2,500
82635	EQUIPMENT REPAIR & MAINTENANCE SERVICES	39,214	88,149	35,000	7,248	20,000	35,000	35,000	35,000
82650	GROUNDS MAINTENANCE SERVICES	1,680							
82660	BUILDING REPAIR & MAINTENANCE SERVICES	50,950	5,032	1,500	4,883	1,500	1,500	1,500	1,500
82690	OTHER REPAIR & MAINTENANCE SERVICES	75							

	Account	Label	Actual 2015	Actual 2016	Budget 2017	YTD@ 3/31/2017	E std 2017	Budget 2018	Forecast 2019	Forecast 2020
=	XRMSV	TOTAL REPAIR & MAINTENANCE SERVICES	92,850	93,771	39,000	12,933	22,250	39,000	39,000	39,000
	82750	EMPLOYEE RECOGNITION/RECEPTIONS		78	100			100	100	100
	82780	TRAINING, OUTSIDE		415	2,000	60	500	2,100	2,100	2,100
	82790	TRAINING, IN-HOUSE		27						
=	XEPG	TOTAL EMPLOYEE PROGRAMS		520	2,100	60	500	2,200	2,200	2,200
	82810	REGISTRATIONS	4,190	320	1,200	1,277	1,037	1,200	1,200	1,200
	82820	GROUND TRANSPORTATION (OUTSIDE WILLIAMSON COUNTY)			100			100	100	100
	82830	AIR TRAVEL			300			300	300	300
	82840	LODGING		416	450			450	450	450
	82850	MEALS (OUTSIDE WILLIAMSON COUNTY)	1,079	86	200	25	200	200	200	200
	82890	OTHER TRAVEL EXPENSES								
=	XPDT	TOTAL PROFESSIONAL DEVELOPMENT/TRAVEL	5,269	822	2,250	1,302	1,237	2,250	2,250	2,250
	83110	OFFICE SUPPLIES	777	2,162	1,700	561	600	1,700	1,700	1,700
	83120	OFFICE DÉCOR ITEMS (OTHER THAN FURNITURE)		100						
	83130	EMPLOYEE BENEVOLENCE ITEMS			100		50	100	100	100
	83140	MEALS & FOOD (INSIDE WILLIAMSON COUNTY)	308	187	400	293	400	400	400	400
=	XOFS	TOTAL OFFICE SUPPLIES	1,085	2,349	2,300	854	1,050	2,200	2,200	2,200
	83220	CHEMICALS & LAB SUPPLIES	282,175	407,635	291,748	231,974	280,000	290,000	300,000	310,000
	83240	MEDICAL SUPPLIES		841	500	816	1,000	1,000	1,000	1,000
	83250	SAFETY SUPPLIES	2,613	2,196	2,500	470	1,500	2,000	2,000	2,000
	83260	UNIFORMS PURCHASED	2,100	1,139	4,000	839	3,500	4,000	4,000	4,000
	83270	CONSUMABLE TOOLS	199	411	1,000		500	500	500	500
	83299	OTHER OPERATING SUPPLIES	12,946	1,556	1,500	1,086	1,300	1,500	1,500	1,500
=	XOPS	TOTAL OPERATING SUPPLIES	300,033	413,778	301,248	235,185	287,800	299,000	309,000	319,000
	83310	GASOLINE & DIESEL FOR FLEET (INSIDE WILLIAMSON COUNTY)	11,377	4,047	3,750	1,599	2,800	3,000	3,200	3,400
=	XFUEL	TOTAL FUEL & MILEAGE	11,377	4,047	3,750	1,599	2,800	3,000	3,200	3,400
+	83410	WATER PURCHASED	2,989,286	3,914,616	3,893,760	2,947,886	4,000,000	4,050,000	4,215,000	4,375,000
1		Contractual Obligation								
2		Water Plant Augmentation Purchases								
3		Line Item 3	2,989,286	3,914,616	3,893,760	2,941,886	4,000,000	4,050,000	4,215,000	4,375,000
*		Amount missing from detail				6,000				
=	XSPR	TOTAL SUPPLIES FOR RESALE	2,989,286	3,914,616	3,893,760	2,947,886	4,000,000	4,050,000	4,215,000	4,375,000
	83500	FURNITURE, FIXTURES (<\$25,000)		439		420	420	600	600	600
	83520	VEHICLES (<\$25,000)	1,912		7,000	20,394	20,394			
+	83530	MACHINERY & EQUIPMENT (<\$25,000)	633	24,951	8,400	31,160	31,160	20,000	20,000	20,000
1		Miscellaneous	633		8,400			20,000	20,000	20,000
2		HR 5000 DR Analyzer								
3		Bench Top Turbidimeter								
4		Line Item 4								
5		Line Item 5								
6		Line Item 6								
7		Other								
8		Line Item 8		24,951		31,160	31,160			
*		Amount missing from detail								
	83540	COMPUTER HARDWARE (<\$25,000)	1,503	2,951	3,400	1,207	1,207	8,400	3,400	3,400
	83550	COMPUTER SOFTWARE (<\$25,000)						1,000	1,000	1,000
=	XMEI	TOTAL MACHINERY & EQUIPMENT (<\$25,000)	4,048	28,341	18,800	53,181	53,181	30,000	25,000	25,000
	83560	VEHICLE PARTS & SUPPLIES	223	89	500	205	400	500	500	500
	83570	EQUIPMENT PARTS & SUPPLIES	15,838	7,372	10,000	11,934	5,000	10,000	10,000	10,000

Account	Label	Actual 2015	Actual 2016	Budget 2017	YTD@ 3/31/2017	E std 2017	Budget 2018	Forecast 2019	Forecast 2020
83640	PAVING & REPAIR SUPPLIES								
83643	SIGN SUPPLIES			250			250	250	250
83652	LANDSCAPING SUPPLIES			500			500	500	500
83654	GROUNDS MAINTENANCE SUPPLIES	31	43	1,000	11	11	1,000	1,000	1,000
83660	BUILDING MAINTENANCE SUPPLIES	7,844	10,434	6,000	12,673	15,000	6,000	6,000	6,000
83684	PUMP STATION REPAIR SUPPLIES			750			750	750	750
83699	OTHER REPAIR & MAINTENANCE PARTS & SUPPLIES	38		500			500	500	500
=	XRMS	23,974	17,938	19,500	24,823	20,411	19,500	19,500	19,500
85110	PROPERTY INSURANCE	18,061	19,659	20,642	9,509	9,509	9,984	10,484	11,008
85111	FRAUD INSURANCE								
85112	INLAND MARINE INSURANCE	589			568	568	596	626	658
85113	AUTO PHYSICAL DAMAGE	69	62	65	124	124	130	137	144
85115	LIABILITY INSURANCE	9,917	13,278	13,942	18,434	18,434	19,356	20,323	21,340
85116	E&O LIABILITY INSURANCE	4,281							
85117	VEHICLE LIABILITY INSURANCE	1,236	4,343	4,560	2,055	2,055	2,158	2,266	2,379
85119	UMBRELLA LIABILITY		3,149	3,306	3,485	3,485	3,659	3,842	4,034
85127	VEHICLE LIABILITY CLAIMS/DEDUCTIBLES	415							
=	XPLC	34,568	40,491	42,515	34,175	34,175	35,883	37,678	39,563
85240	EQUIPMENT RENTAL & LEASES		7,178	1,000			1,000	1,000	1,000
=	XRENT		7,178	1,000			1,000	1,000	1,000
85310	PERMITS			500			500	500	500
85320	STATE FEES	2,270	860	2,000	485	1,000	2,000	2,000	2,000
=	XPERM	2,270	860	2,500	485	1,000	2,500	2,500	2,500
=	XOP	3,595,881	4,682,688	4,481,380	3,395,364	4,543,829	4,610,058	4,784,553	4,959,188
	Capital								
+ 8923	BUILDING IMPROVEMENTS	89							
1	Water Treatment Plant Driveway Resurfacing								
2	Parking Area Resurfacing								
3	Raw Water Reservoir Fencing (1.5 miles)	89							
*	Amount missing from detail								
=	XBLDG	89							
8932	DISTRIBUTION SYSTEMS								
=	VEHICLES (>\$25,000)								
+ 8952	MACHINERY & EQUIPMENT (>\$25,000)								
8953									
1	Chlorine to Bleach conversion			100,000	50,000	50,000	100,000	100,000	100,000
2	Settling Basin Rehabilitation								
3	Rate of Flow Valves (4)								
4	High Service Distribution Pumps (3)								
5	Raw Water Traveling Screen								
6	Raw Water Pump and Appurtenances								
7	Line Item 7			100,000	50,000	50,000	100,000	100,000	100,000
*	Amount missing from detail								
=	XMEQ			100,000	50,000	50,000	100,000	100,000	100,000

Account	Label	Actual 2015	Actual 2016	Budget 2017	YTD@ 3/31/2017	Estd 2017	Budget 2018	Forecast 2019	Forecast 2020
=									
	TOTAL CAPITAL	89		100,000	50,000	50,000	100,000	100,000	100,000
=	TOTAL EXPENDITURES	4,424,588	5,537,005	5,478,913	4,044,450	5,487,950	5,618,143	5,842,113	6,070,287

Account	Label	Actual 2015	Actual 2016	Budget 2017	YTD@3/31/2017	Est'd 2017	Budget 2018	Forecast 2019	Forecast 2020
	Personnel								
H= 81110	REGULAR PAY			26,934			95,000	95,000	95,000
1	Classification & Compensation Plan			26,934			95,000	95,000	95,000
*	Amount missing from detail								
81150	TEMPORARY WORK BY NON-CITY EMPLOYEES	7,833							
= XWAGE	TOTAL WAGES	7,833		26,934			95,000	95,000	95,000
=	MEDICAL PREMIUMS	13,736	46,551	19,101	37,636		19,674	20,264	20,872
=	GROUP INSURANCE PREMIUMS		235		236				
=	EMPLOYEE INSURANCE CONTRIBUTIONS	(8,298)	(3,048)	(10,503)	(3,137)		(10,818)	(11,143)	(11,477)
81475	WORKERS COMPENSATION CLAIMS			459			473	487	502
= XBEN	TOTAL BENEFITS	5,438	43,738	9,057	34,735		9,329	9,608	9,897
=	TOTAL PERSONNEL	13,271	43,738	35,991	34,735		104,329	104,608	104,897
	Operations								
82130	VEHICLE LICENSES & TITLES	297	18						
= XTRC	TOTAL TRANSPORTATION CHARGES	297	18						
82210	PRINTING & COPYING SERVICES, OUTSOURCED								
82250	TESTING & PHYSICALS	410	3,251		2,318	2,318			
= XOPSV	TOTAL OPERATING SERVICES	410	3,251		2,318	2,318			
	LEGAL NOTICES	1,605	3,719		3,088	2,706	5,000	5,000	5,000
82310									
82390	PUBLICATIONS, NON-TRAINING								
= XNSP	TOTAL NOTICES, SUBSCRIPTIONS, PUBLICITY	1,605	3,719		3,088	2,706	5,000	5,000	5,000
82410	ELECTRIC SERVICE								
82420	WATER & SEWER SERVICE								
82430	STORMWATER SERVICE	915	981	1,000	572	1,000	1,000	1,000	1,000
82435	SOLID WASTE SERVICE		20	50					
	NATURAL GAS SERVICE								
82440	TELEPHONE SERVICE	593	666	800	478	700	700	700	700
82450	INTERNET & RELATED SERVICES	619	671	800	611	750	750	750	750
82470		2,127	2,338	2,650	1,661	2,450	2,450	2,450	2,450
= XUL	TOTAL UTILITIES								
Budget									
82530	LEGAL SERVICES	11,926	7,377	10,000		2,000	5,000	5,000	5,000
82550	AUDIT SERVICES	12,250	11,875	12,125	12,000	12,000	12,125	12,125	12,125
82560	ENGINEERING SERVICES	5,890							
82570	CONSULTANT SERVICES			55,000			65,000	75,000	20,000
82580	OTHER CONTRACTUAL SERVICES			25,000	7,800	10,000	73,000	13,000	48,000
= XCS	TOTAL CONTRACTUAL SERVICES	30,066	19,252	102,125	19,800	24,000	155,125	105,125	85,125
	VEHICLE REPAIR & MAINTENANCE SERVICES								
82600	EQUIPMENT REPAIR & MAINTENANCE SERVICES								
82620	BUILDING REPAIR & MAINTENANCE SERVICES	8,598							
82630	REPAIR TO LINES								
= XRPVS	TOTAL REPAIR & MAINTENANCE SERVICES	8,598							
82730	TRAINING, OUTSIDE				300	300			
= XEDG	TOTAL EMPLOYEE PROGRAMS				300	300			
82800	GROUND TRANSPORTATION (OUTSIDE WILLAMSON COUNTY)	67							

	Account	Label	Actual 2015	Actual 2016	Budget 2017	YTD@3/31/2017	Estd 2017	Budget 2018	Forecast 2019	Forecast 2020
=	XPDT	TOTAL PROFESSIONAL DEVELOPMENT/TRAVEL	67							
-										
-										
-										
-										
-										
-										
=	83540	COMPUTER HARDWARE (<\$25,000)	1,862	244		6,264	6,264			
=	XMEU	TOTAL MACHINERY & EQUIPMENT (<\$25,000)	1,862	244		6,264	6,264			
-										
-	83620	EQUIPMENT PARTS & SUPPLIES		23						
-	83683	WATER TANK MAINTENANCE SUPPLIES	1,518							
=	XRMS	TOTAL REPAIR & MAINTENANCE SUPPLIES	1,518	23						
-										
-	84710	ADMIN SERVICES PROVIDED BY GENERAL FUND	1,157,951	1,167,738	1,231,835	912,875	1,231,835	1,261,384	1,299,226	1,338,202
=	XOPU	TOTAL OPERATIONAL UNITS	1,157,951	1,167,738	1,231,835	912,875	1,231,835	1,261,384	1,299,226	1,338,202
-										
-	85110	PROPERTY INSURANCE								
-	85111	FRAUD INSURANCE								
-	85112	INLAND MARINE INSURANCE								
-	85113	AUTO PHYSICAL DAMAGE								
-	85115	LIABILITY INSURANCE								
-	85116	E&O LIABILITY INSURANCE								
-	85117	VEHICLE LIABILITY INSURANCE								
-	85119	UMBRELLA LIABILITY								
-										
-	85170	EASEMENTS ACQUIRED		5,000		4,928	4,928			
=	XPLC	TOTAL PROPERTY & LIABILITY COSTS		5,000		4,928	4,928			
-										
-										
-	85320	STATE FEES	77							
-	85340	RECORDING & FILING FEES								
=	XPERM	TOTAL PERMITS	77							
-										
-	85570	BAD DEBT EXPENSE (NET OF RECOVERIES)	9,825	12,256	15,000	9,088	15,000	15,000	15,000	15,000
-	85575	LEAK ADJUSTMENTS								
=	XFLF	TOTAL FINANCIAL FEES	9,825	12,256	15,000	9,088	15,000	15,000	15,000	15,000
-										
-										
+	86100	PRINCIPAL	83,300		87,500		87,500	459,600	491,700	509,150
-	01	2002 Issue - \$2.27m (54%)								
-	02	2008 Issue - \$20m (7%)								
-	03	2011 Refunding - \$19.43m (7%)	83,300		87,500		87,500	89,600	91,700	94,150
-	04	2017 Water Treatment Plant (\$12,000,000)						370,000	400,000	415,000
*	*	Amount missing from detail								
+	86200	INTEREST	26,422	26,709	24,114	16,534	24,114	519,411	527,714	509,435
-	01	2002 Issue - \$2.27m (54%)								
-	02	2008 Issue - \$20m (7%)								
-	03	2011 Refunding - \$19.43m (7%)	26,422	26,709	24,114	16,534	24,114	21,940	19,714	17,435
-	04	2017 Water Treatment Plant (\$12,000,000)						497,471	508,000	492,000
*	*	Amount missing from detail						(0)		
+	86600	LEASE/LOAN PRINCIPAL								
-	1	UB Software Lease-40% (PNC)								
*	*	Amount missing from detail								
+	86700	LEASE/LOAN INTEREST								
-	1	UB Software Lease-40% (PNC)								
*	*	Amount missing from detail								
=	XDDV	TOTAL DEBT SERVICE	109,722	26,709	111,614	16,534	111,614	979,011	1,019,414	1,018,585
-										
-	88005	TRANSFER TO DEBT SERVICE FUND	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000

	Account	Label	Actual 2015	Actual 2016	Budget 2017	YTD@3/31/2017	Estd 2017	Budget 2018	Forecast 2019	Forecast 2020
=	XTRAN	TOTAL TRANSFERS	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
=	XOP	TOTAL OPERATIONS	1,424,125	1,340,548	1,563,224	1,076,856	1,501,415	2,517,970	2,546,215	2,564,362
		Capital								
	89230	BUILDING IMPROVEMENTS				4,241,588				
=	XBLDG	TOTAL BUILDINGS				4,241,588				
+	89320	DISTRIBUTION SYSTEMS	1,261,482	1,082,604	1,300,000	1,290,304	1,290,304	1,300,000	1,500,000	1,500,000
1	*	Rate Funded Capital (Life Cycle)	1,261,482	1,082,604	1,300,000	1,290,304	1,290,304	1,300,000	1,500,000	1,500,000
		Amount missing from detail								
=	XIMPR	TOTAL IMPROVEMENTS	1,261,482	1,082,604	1,300,000	1,290,304	1,290,304	1,300,000	1,500,000	1,500,000
=	XCAP	TOTAL CAPITAL	1,261,482	1,082,604	1,300,000	5,531,892	1,290,304	1,300,000	1,500,000	1,500,000
=	XTOT	TOTAL EXPENDITURES	2,698,878	2,466,890	2,899,215	6,643,483	2,791,719	3,922,299	4,150,823	4,169,259



City of Franklin, Tennessee

FY 2018 Operating Budget

Wastewater Budget

Section Summary

The Wastewater Section includes the Wastewater Collection, Water Reclamation, Maintenance, and Utility Administration Divisions.

The City of Franklin operates an activated sludge treatment facility located at 135 Claude Yates Drive. The facility is currently operating under an expired National Pollutant Discharge Elimination System Permit (NPDES) for treatment and discharge of twelve (12) million gallons of treated effluent per day. Limits and procedures are incorporated into the NPDES Permit that allows the City of Franklin to operate a reclaimed water network. This Division is facing increasing regulatory constraints from EPA and TDEC primarily related to nutrient loading to the Harpeth River and additional Capacity Management Operation Maintenance (CMOM) Initiative requirements.



The City has been actively working with the Tennessee Department of Environment and Conservation (TDEC) towards the issuance of a new permit.

The Wastewater Collection Division is responsible for the operation and maintenance of the wastewater collection system including gravity sewer lines, force main lines and sewage lift stations located throughout the service area. Under this division, there are crews that are assigned to the replacement and extension of the wastewater collection system which collects and transports wastewater to the treatment plant.

Section Goals & Strategic Initiatives

The primary goal for the Wastewater Section is to effectively operate the collection system with no sanitary sewer overflows and to produce high quality effluent water for distribution in the reclaimed water system and discharge to the Harpeth River that meets or exceeds permit requirements. As with the Water Section, the Wastewater Section is enhancing and implementing various programs to improve customer service, regulatory compliance, and overall operations.

The Water Management Department continues to refine operations efforts consistent with components of the EPA's Capacity Management, Operations and Maintenance (CMOM) program. The City has continued working on implementation of a capacity assurance tool to aid with evaluation of new developments. To support this, refinements to the collection system model have been initiated which will use the City's flow monitoring data to help calibrate flows for dry and wet weather conditions.

The wastewater collection division continues to perform inspections of the sanitary sewer system to evaluate condition, risk and maintenance needs. Starting last fiscal year, the division has started using a sanitary sewer rapid assessment tool to provide for more efficient inspections and maintenance activities. Staff were able to perform assessments of over 80,000 (15.2 miles) linear feet of collection system in the first two quarters of FY 2017.



City of Franklin, Tennessee

FY 2018 Operating Budget

Wastewater Budget

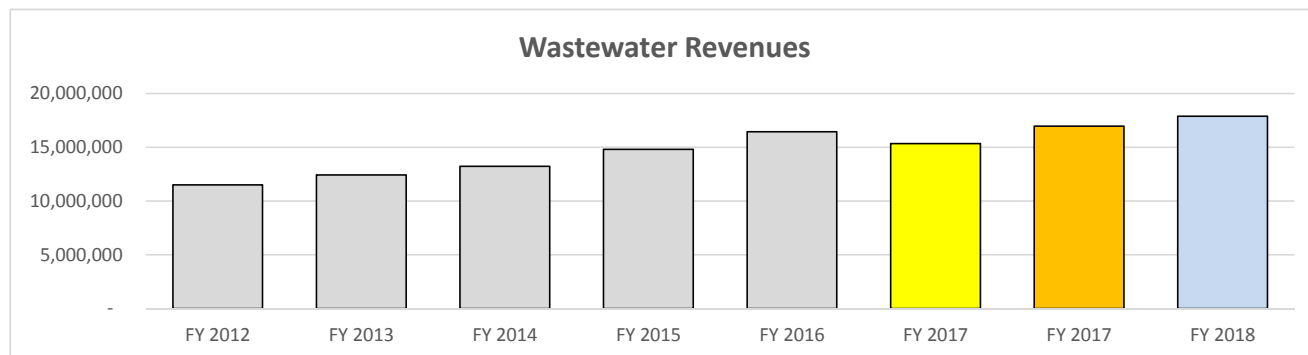
Consumption & Revenues

The sanitary sewer customer base has shown greater signs of growth primarily due to areas within the Mallory Valley and HB&TS Utility Districts. It is important to note that in 2016 the City updated the method by which it calculates customers to more accurately count each customer of each individual division of the system. This methodology was applied to the information presented below and may differ from prior information.

Year	Annual Total (Million Gallons)	Monthly Average - Residential and Commercial (Gallons)
FY 12	2,305	9,219
FY 13	2,345	9,159
FY 14	2,276	8,648
FY 15	2,357	8,698
FY 16	2,450	8,676

Revenues

Rate based revenues for FY 2018 are projected to be at approximately 105% of the estimated collections for FY 2017. The tables below present historic revenue by category FY 2012-FY 2016, estimated for the budgeted and estimated revenues for FY 2017 and the projected revenues for FY 2018.



	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2017 Est	FY 2018 Budget
Intergovernmental	42,219	-	-	-	-	-	-	-
Interest Income	46,064	39,658	20,277	69,963	107,242	70,000	76,845	80,000
Rental Income	-	1,800	2,700	2,635	2,800	2,800	-	2,800
Sale of Surplus Assets	(152,425)	6,133	-	13,714	-	-	-	-
Customer Service (Rates)	11,500,187	12,241,583	13,072,915	14,568,762	16,236,044	15,159,049	16,771,190	17,693,606
Inspection Fees	32,290	75,298	90,563	133,940	70,968	75,000	95,447	75,000
Other Service Revenue	31,745	60,610	44,146	21,646	17,703	40,000	16,159	40,000
Total Wastewater Revenue	11,500,080	12,425,082	13,230,601	14,810,660	16,434,757	15,346,849	16,959,641	17,891,406

*Total revenues less those received for Capital Contributions and accounted for elsewhere within the Water & Wastewater Fund.

Budget Summary



Wastewater Budget

Personnel – The Water Management Department is requesting the following personnel changes within the Wastewater Section:

Water Reclamation: The Water Management Department is requesting that the Administrative Assistant position at the Water Treatment Plant be moved to the Water Reclamation Facility. The Administrative Secretary request in the Water Section and this organizational change will provide adequate staffing with respect to the intense record keeping requirements at both facilities.

Wastewater Collection: The department is requesting that the Wastewater Collection Assistant Superintendent be reclassified as a Service Division Assistant Superintendent. The Assistant Superintendent positions for both water and wastewater currently have the same certification requirements and perform largely the same function, including on-call work interchangeably. The job description for this reclassification has been submitted for evaluation. It is anticipated that the pay grade will increase from a G to an H.

Wastewater Collection: Staff is requesting the addition of two Equipment Operators to help support the proactive assessments and inspections being performed in the division.

Operations and Maintenance – Operations and maintenance accounts for the largest costs in the Wastewater Section. Utility costs are a large expense item in Wastewater, and are projected to be approximately \$1,272,000 for FY 2017. These costs are largely associated with aeration of the wastewater for biological processes, pumping, odor control and various other processes and operations.

Indirect Expenses also is a large expense item in the Wastewater Section. As with the Water Section, these expenses include reimbursement to the General Fund for customer service, utility billing, and other support functions such as Engineering and Human Resources.

The City has started implementation of a sanitary sewer rapid assessment too. The equipment uses sonic technology to determine blockage condition which helps determine further action such as inspection, cleaning or maintenance activities. The crews have had positive results during initial testing and have been able to evaluate over 50,000 LF of pipe during approximately six weeks of field time.

The Wastewater Collection Division responded to nine overflows this fiscal year through the end of March 2017. While none of these overflows directly reached a receiving stream, one was contained within a stormwater detention pond. In response to these overflows, the City determined that the majority of the incidents are directly related to contractor actions. City inspectors have responded by requiring additional data and evaluation prior to new facilities connecting to the system.

Operations Capital – Operations Capital expenditures are related to equipment and vehicles directly related to operations versus system replacement or expansion. In previous years the Water Management Department has evaluated the annual cost of replacement of operations capital items based on present day replacement value, anticipated lifecycle, and a projected annual increase in replacement cost of five percent. Due to budgeting requirements, the approach has been modified to be consistent with other City departments however this practice will continue to be used during rate analyses to ensure long terms costs are captured. Enhancement requests have been provided and largely related to replacement of existing equipment. The only new equipment requested is for vehicles for Utility Locators (one in water and one in wastewater as necessary).

Similar to the Water Section, the City has been working through the IWRP priority projects established by the BOMA. The key project in the Wastewater Section is the Water Reclamation Facility Upgrade and Expansion. At this time, the design has largely been completed. Due to delays with permitting, bidding for the project continues to be delayed.

The department is also working on various collection system projects that include upgrade to the Holiday Court Lift Station, elimination of the Ladd Park Lift Station, and among other projects, finalizing design of the Spencer Creek interceptor project in the vicinity of Franklin Road.

A key project to both water and wastewater systems is the supervisory control and data acquisition (SCADA) project. This project touches over 40 facilities in both the water and wastewater systems and will provide necessary data and remote



City of Franklin, Tennessee

FY 2018 Operating Budget

Budget

	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	<u>F (E-C)</u>	<u>G (E/C)</u>
	Actual	Actual	Budget	Estd	Budget	Difference '17 v. '18	
	2015	2016	2017	2017	2018	\$	%
Divisions							
Wastewater Collection	1,852,057	2,191,938	3,418,928	3,111,545	2,322,951	(1,095,977)	-32.1%
Wastewater Plant	3,003,978	3,505,664	4,350,115	4,370,160	4,092,933	(257,182)	-5.9%
Utility Administration	916,161	1,037,247	1,132,112	1,135,492	1,184,720	52,608	4.6%
Wastewater General	6,059,394	3,187,915	5,732,918	4,315,139	6,094,954	362,036	6.3%
Total Wastewater	11,831,590	9,922,764	14,634,073	12,932,337	13,695,559	(938,514)	-6.4%
Expense by Category							
Personnel							
Salaries & Wages	2,221,811	2,359,817	2,767,370	2,666,907	2,844,055	76,685	2.8%
Employee Benefits	909,775	1,052,371	1,167,557	1,067,247	1,264,515	96,958	8.3%
Total Personnel	3,131,586	3,412,188	3,934,927	3,734,154	4,108,570	173,643	4.4%
Operations							
Transportation Services	2,975	9,586	3,500	5,350	4,800	1,300	37.1%
Operating Services	345,843	430,518	415,373	453,500	460,760	45,387	10.9%
Notices, Subscriptions, etc.	7,385	16,045	16,800	10,621	16,800	-	0.0%
Utilities	1,092,921	1,334,905	1,497,223	1,272,108	1,294,721	(202,502)	-13.5%
Contractual Services*	467,249	899,534	352,750	573,515	360,500	7,750	2.2%
Repair & Maintenance Services	185,381	255,775	238,000	207,000	238,000	-	0.0%
Employee programs	1,558	8,124	4,750	2,539	4,750	-	0.0%
Professional Development/Travel	17,503	12,724	20,700	15,538	20,900	200	1.0%
Office Supplies	7,389	8,608	7,150	5,950	6,650	(500)	-7.0%
Operating Supplies	267,949	291,756	292,553	269,279	287,850	(4,703)	-1.6%
Fuel & Mileage	74,516	61,178	80,650	58,000	63,900	(16,750)	-20.8%
Supplies for Resale	-	-	-	-	-	-	-
Machinery & Equipment (<\$25,000)	60,782	66,449	190,914	109,700	133,724	(57,190)	-30.0%
Repair & Maintenance Supplies	156,670	374,427	151,000	316,447	183,000	32,000	21.2%
Operational Units	1,029,289	1,037,990	1,081,927	1,081,927	1,121,229	39,302	3.6%
Property & Liability Costs	149,843	147,519	151,811	178,551	163,325	11,514	7.6%
Rentals	1,858	13,648	3,500	750	3,500	-	0.0%
Financial Fees	11,476	21,213	45,000	20,010	45,000	-	0.0%
Permits	47,294	43,647	17,000	(1,491)	17,000	-	0.0%
Debt Service and Lease Payments	1,421,305	1,345,502	1,603,223	1,378,889	1,350,580	(252,643)	-15.8%
Total Operations	5,349,186	6,379,148	6,173,824	5,958,183	5,776,990	(396,834)	-6.4%
Buildings	-	-	1,736	600,000	-	(1,736)	-100.0%
Improvements	3,262,555	-	2,900,000	1,540,000	3,100,000	200,000	6.9%
Machinery & Equipment (>\$25,000)	88,263	131,428	1,623,586	1,100,000	710,000	(913,586)	-56.3%
Capital	3,350,818	131,428	4,525,322	3,240,000	3,810,000	(715,322)	-15.8%
Total Wastewater	11,831,590	9,922,764	14,634,073	12,932,337	13,695,560	(938,513)	-6.4%

Account	Label	Actual 2015	Actual 2016	Budget 2017	YTD@3/31/2017	Est'd 2017	Budget 2018	Forecast 2019	Forecast 2020
	Personnel								
= 81110	REGULAR PAY	865,874	896,805	1,042,901	662,337	956,709	1,034,381	1,075,756	1,118,786
81120	OVERTIME PAY	34,570	47,595	30,000	60,179	86,925	30,000	30,000	30,000
= XWAGE	TOTAL WAGES	900,444	944,400	1,072,901	722,516	1,043,634	1,028,178	1,068,105	1,109,628
= 81410	FICA (EMPLOYER'S SHARE)	65,193	68,345	76,467	52,399	73,188	98,928	82,295	85,587
= 81420	MEDICAL PREMIUMS	241,708	250,779	314,100	135,171	270,342	331,747	364,922	401,414
= 81430	GROUP INSURANCE PREMIUMS	17,420	17,340	19,927	11,189	22,378	21,273	22,337	23,453
= 81440	EMPLOYEE INSURANCE CONTRIBUTIONS	(60,557)	(65,903)	(65,078)	(58,102)	(65,078)	(67,429)	(74,172)	(81,589)
! 81450	RETIREMENT CONTRIBUTIONS	66,967	88,960	121,520	91,140	121,520	139,748	153,723	169,095
81455	DEFERRED COMP MATCH	6,980	9,952	9,120	9,001	9,120	10,032	11,035	12,138
81460	UNEMPLOYMENT CLAIMS	182							
81470	WORKERS COMPENSATION PREMIUMS	15,970	33,041	33,650	6,733	6,733	16,650	17,483	18,357
81475	WORKERS COMPENSATION CLAIMS	414	19,401						
= XBEN	TOTAL BENEFITS	354,277	421,915	509,706	247,531	438,203	550,949	577,623	628,455
= XPER	TOTAL PERSONNEL	1,254,721	1,366,315	1,582,607	970,047	1,481,837	1,579,127	1,645,728	1,738,083
	Operations								
82110	MAILING & OUTBOUND SHIPPING SERVICES	30	20	400	5	100	400	400	400
82120	FREIGHT FOR INBOUND PURCHASED ITEMS		105	200	70	150	200	200	200
82130	VEHICLE LICENSES & TITLES	18	108	200	54	200	200	200	200
82140	VEHICLE TOW-IN SERVICES			200					
= XTRC	TOTAL TRANSPORTATION CHARGES	48	233	1,000	129	450	800	800	800
82210	PRINTING & COPYING SERVICES, OUTSOURCED	224		200	195		200	200	200
82250	TESTING & PHYSICALS	1,265	1,871	500	481	300	500	500	500
82260	UNIFORM RENTAL & SERVICES	113							
82270	LANDFILL & BIOSOLIDS MANAGEMENT SERVICES	1,952	6,477	3,000	1,594	3,000	3,000	3,000	3,000
= XOPSV	TOTAL OPERATING SERVICES	3,554	8,348	3,700	2,270	3,300	3,700	3,700	3,700
82310	LEGAL NOTICES	143			185	185			
82350	DUES FOR MEMBERSHIP'S	82	91	4,000			4,000	4,000	4,000
82360	PUBLIC RELATIONS & EDUCATION (CITY SPONSORED)		40	1,500			1,500	1,500	1,500
82365	PUBLICATIONS, NON-TRAINING			100			100	100	100
= XNP	TOTAL NOTICES, SUBSCRIPTIONS, PUBLICITY	225	131	5,600	185	185	5,600	5,600	5,600
82410	ELECTRIC SERVICE	103,753	130,101	123,600	74,212	120,000	124,000	127,720	131,552
82420	WATER & SEWER SERVICE	1,722	2,337	2,266	1,316	2,260	2,325	2,400	2,475
82430	STORMWATER SERVICE	570	681	721	397	680	743	765	788
82435	SOLID WASTE SERVICE	1,851	2,480	2,575	1,524	2,600	2,650	2,700	2,750
82440	NATURAL GAS SERVICE	5,986	2,815	2,575	1,557	1,000	1,050	1,100	1,150
82445	TELEPHONE SERVICE	568	560	670	385	650	690	710	732
82450	CELLULAR TELEPHONE SERVICE	2,849	5,369	4,635	5,562	9,500	9,500	9,500	9,500
82470	INTERNET & RELATED SERVICES	418	1,036	927	765	1,350	1,350	1,350	1,350
= XUPL	TOTAL UTILITIES	117,717	145,379	137,969	85,718	138,040	142,308	146,245	150,297
82510	COMPUTER SERVICES					2,000			
82520	CONSULTANT SERVICES	12,305	20,565		2,000	2,000			
+ 82550	OTHER CONTRACTUAL SERVICES		48,336	25,000	98,330	150,000			
1	Pest Control								
2	Misc		48,336		98,330	150,000			
3	Line Item 3								

Account	Label		Actual 2015	Actual 2016	Budget 2017	YTD@3/31/2017	Est'd 2017	Budget 2018	Forecast 2019	Forecast 2020
4	One-Call				25,000					
5	Line Item 5									
*	Amount missing from detail									
=	XCTS	TOTAL CONTRACTUAL SERVICES	12,305	68,901	25,000	100,330	152,000			
82610	VEHICLE REPAIR & MAINTENANCE SERVICES		19,835	24,577	38,000	30,811	38,000	38,000	38,000	38,000
82620	EQUIPMENT REPAIR & MAINTENANCE SERVICES		869	2,132	8,000	10,803	15,000	8,000	8,000	8,000
82640	PAVING & REPAIR SERVICES		806		10,000		2,000	10,000	10,000	10,000
82652	LANDSCAPING SERVICES									
82660	BUILDING REPAIR & MAINTENANCE SERVICES		1,939	756	3,000			3,000	3,000	3,000
82682	REPAIR TO LINES			3,278						
82683	WATER TANK MAINTENANCE SERVICES		11,064							
82684	PUMP STATION REPAIR SERVICES		38,870	48,277	60,000	19,587	25,000	60,000	60,000	60,000
82699	OTHER REPAIR & MAINTENANCE SERVICES		500		2,500	9,840	15,000	2,500	2,500	2,500
=	XRMSV	TOTAL REPAIR & MAINTENANCE SERVICES	73,883	79,020	121,500	71,041	95,000	121,500	121,500	121,500
82750	EMPLOYEE RECOGNITION/RECEPTIONS		342	76		24				
82780	TRAINING, OUTSIDE		240	6,055	4,000		1,500	4,000	4,000	4,000
82790	TRAINING, IN-HOUSE			300						
=	XEPG	TOTAL EMPLOYEE PROGRAMS	582	6,431	4,000	24	1,500	4,000	4,000	4,000
82810	REGISTRATIONS		95	440	2,000			2,000	2,000	2,000
82820	GROUND TRANSPORTATION (OUTSIDE WILLIAMSON COUNTY)			323	200	338	338	200	200	200
82830	AIR TRAVEL				600			600	600	600
82840	LODGING			1,505	1,500	291	1,200	1,500	1,500	1,500
82850	MEALS (OUTSIDE WILLIAMSON COUNTY)		141	425	400	357	800	400	400	400
82890	OTHER TRAVEL EXPENSES				200			200	200	200
=	XPDT	TOTAL PROFESSIONAL DEVELOPMENT/TRAVEL	236	2,693	4,900	986	2,338	4,900	4,900	4,900
83110	OFFICE SUPPLIES		530	980	700	485	650	700	700	700
83130	EMPLOYEE BENEVOLENCE ITEMS			100						
83140	MEALS & FOOD (INSIDE WILLIAMSON COUNTY)		1,269	1,720	1,000	943	1,000	1,000	1,000	1,000
=	XOFS	TOTAL OFFICE SUPPLIES	1,799	2,800	1,700	1,428	1,650	1,700	1,700	1,700
83210	TRAINING SUPPLIES			11	200			200	200	200
83220	CHEMICALS & LAB SUPPLIES				1,000			1,000	1,000	1,000
83240	MEDICAL SUPPLIES		165	361	500	266	350	500	500	500
83250	SAFETY SUPPLIES		10,004	11,313	8,400	8,226	8,000	8,400	8,400	8,400
83260	UNIFORMS PURCHASED		4,245	6,212	5,000	3,438	5,000	5,000	5,000	5,000
83270	CONSUMABLE TOOLS		3,653	5,676	10,200	3,716	7,150	10,200	10,200	10,200
83280	OTHER OPERATING SUPPLIES		4,641	4,454	3,000	3,080	4,000	3,000	3,000	3,000
=	XOPS	TOTAL OPERATING SUPPLIES	22,708	28,027	28,300	18,726	24,500	28,300	28,300	28,300
83300	GASOLINE & DIESEL FOR FLEET (INSIDE WILLIAMSON COUNTY)		21,415	25,157	28,700	17,341	28,000	28,900	29,750	30,600
=	XEFL	TOTAL FUEL & MILEAGE	21,415	25,157	28,700	17,341	28,000	28,900	29,750	30,600
83500	FURNITURE, FIXTURES (<\$25,000)			260		180		500	500	500
83550	VEHICLES (<\$25,000)		494		55,158					
+ 83550	MACHINERY & EQUIPMENT (<\$25,000)		48,707	12,300	36,434	32,868	50,000	31,000	31,000	31,000
01	Misc		48,707	11,946	19,101	32,868	50,000	31,000	31,000	31,000
02	Pipehorn Locator									
03	Pipe Saw									
04	One-Call				17,333					
05	Line Item 5			354						
*	Amount missing from detail									
+ 83550	COMPUTER HARDWARE (<\$25,000)		2,184	3,710	5,515	337	1,500	3,600	3,600	3,600

Account	Label	Actual 2015	Actual 2016	Budget 2017	YTD@3/31/2017	Estd 2017	Budget 2018	Forecast 2019	Forecast 2020
01	Monitors								
02	Misc	2,184	3,686	2,315		1,500	3,600	3,600	3,600
03	Line Item 3								
04	One-Call			3,200					
05	Line Item 5		24		337				
*	Amount missing from detail								
+ 83550	COMPUTER SOFTWARE (<\$25,000)		3,886		800	1,000	1,500	1,500	1,500
01	Granite Enterprise Edition								
02	Granite Engineering Edition								
03	Granite Versioning Upgrade Change								
04	Hansen Sewer Module								
05	Schedule Module								
06	CSD Software Training								
07	Onsite Training (2 days)								
08	Other		3,600		800	1,000	1,500	1,500	1,500
09	Line Item 9		286						
*	Amount missing from detail								
= XMEU	TOTAL MACHINERY & EQUIPMENT (<\$25,000)	51,385	20,156	97,107	34,185	52,500	36,600	36,600	36,600
83610	VEHICLE PARTS & SUPPLIES	1,100	1,438	500	1,188	1,500	1,500	1,500	1,500
83620	EQUIPMENT PARTS & SUPPLIES	7,209	21,992	8,000	8,963	12,000	12,000	12,000	12,000
83640	PAVING & REPAIR SUPPLIES	22,561	42,975	25,000	24,114	25,000	25,000	25,000	25,000
83652	LANDSCAPING SUPPLIES	73	1,146	500	134	350	500	500	500
83654	GROUNDS MAINTENANCE SUPPLIES	148	43	500			500	500	500
83660	BUILDING MAINTENANCE SUPPLIES	772	1,772	4,000	5,295	3,000	4,000	4,000	4,000
83682	UTILITY LINES REPAIR SUPPLIES	55,295	107,546	30,000	88,881	140,000	30,000	30,000	30,000
83683	WATER TANK MAINTENANCE SUPPLIES								
83684	PUMP STATION REPAIR SUPPLIES	37,171	47,490	20,000	31,525	35,000	35,000	35,000	35,000
83685	OTHER INVENTORY SUPPLIES			2,500		1,000	2,500	2,500	2,500
83689	OTHER REPAIR & MAINTENANCE PARTS & SUPPLIES	463	900	3,000		1,000	3,000	3,000	3,000
= XRMS	TOTAL REPAIR & MAINTENANCE SUPPLIES	124,792	225,302	94,000	160,100	218,850	114,000	114,000	114,000
85110	PROPERTY INSURANCE	18,082	20,620	21,650	18,445	18,445	19,367	20,336	21,352
85111	FRAUD INSURANCE								
85112	INLAND MARINE INSURANCE	2,490			3,850	3,850	4,043	4,245	4,457
85113	AUTO PHYSICAL DAMAGE	2,743	1,996	2,096	1,942	1,942	2,039	2,141	2,248
85114	LIABILITY INSURANCE	15,625	20,291	21,306	7,647	7,647	8,029	8,431	8,852
85115	E&O LIABILITY INSURANCE	1,737							
85116	VEHICLE LIABILITY INSURANCE	9,571	8,733	9,170	10,787	10,787	11,326	11,893	12,487
85117	UMBRELLA LIABILITY		1,233	1,295	1,446	1,446	1,518	1,594	1,674
85118	PROPERTY DAMAGE COSTS		260						
85119	VEHICLE CLAIMS/DEDUCTIBLES		312						
85120	LIABILITY CLAIMS/DEDUCTIBLES	524							
85121	VEHICLE LIABILITY CLAIMS/DEDUCTIBLES		2,076						
= XPLS	TOTAL PROPERTY & LIABILITY COSTS	50,772	55,521	55,517	44,117	44,117	46,322	48,640	51,070
85200	LAND USE RENTAL	778	1,406	500	50		500	500	500
85201	EQUIPMENT RENTAL & LEASES	148	9,041	1,000	117	250	1,000	1,000	1,000
= XRPNT	TOTAL RENTALS	926	10,447	1,500	167	250	1,500	1,500	1,500
85300	STATE FEES	1,564	1,787	1,500	916	526	1,500	1,500	1,500
= XPLM	TOTAL PERMITS	1,564	1,787	1,500	916	526	1,500	1,500	1,500
85500	E-COMMERCE FEES	8	36		8	8			
= XFEES	TOTAL FINANCIAL FEES	8	36		8	8			

Account	Label	Actual 2015	Actual 2016	Budget 2017	YTD@3/31/2017	Estd 2017	Budget 2018	Forecast 2019	Forecast 2020
+ 86600	LEASE/LOAN PRINCIPAL								
1	ARRA#6 Loan \$1,888,200 (46%)	37,790	25,879	261,019	204,347	36,685	37,685	38,712	39,766
2	2017 - PER for One-Call (2 Vehicles - \$24,000/piece)	37,790	25,879	36,685	204,347	36,685	37,685	38,712	39,766
3	2017 - PER for Sanitary Sewer Vacuum (\$350,000)			16,000					
4	2017 - PER for CCTV Inspection Equipment (\$275,000)			116,667					
*	Amount missing from detail			91,667					
+ 86700	LEASE/LOAN INTEREST								
1	ARRA#6 Loan \$1,888,200 (46%)	23,298	14,846	29,609	22,217	29,609	28,611	27,584	16,435
2	2017 - PER for One-Call (2 Vehicles - 1.5%)	23,298	14,846	19,514	22,217	19,514	18,516	17,489	16,435
3	2017 - PER for Sanitary Sewer Vacuum (1.5%)			720		720	720	720	
4	2017 - PER for CCTV Inspection Equipment (1.5%)			5,250		5,250	5,250	5,250	
*	Amount missing from detail			4,125		4,125	4,125	4,125	
= XDSV	TOTAL DEBT SERVICE	61,088	40,725	290,628	226,564	66,294	66,296	66,296	56,201
=									
= XOP	TOTAL OPERATIONS	545,007	721,094	902,621	764,235	829,508	607,926	615,031	612,268
	Capital								
+ 89320	DISTRIBUTION SYSTEMS								
1	Franklin Sewer Receiving Station - SSR								
2	Monticello Sewer Design (SSR)								
3	Fieldstone Farms PS # 2 (SSR)								
4	Fieldstone Farms PS # 2 (L&C)								
5	Fieldstone Farms PS # 2 Resident Project Insp (SSR)								
*	Amount missing from detail								
+ 89520	VEHICLES (>\$25,000)								
1	Freightliner Dump Truck (Neely Coble)	52,329	56,400	834,475	363,564	800,000	95,000		70,000
2	2011 - Replace Unit 1, 2002 Model								
3	2012 - Replace Unit 19, 2002 Model								
4	2012 - Replace Unit 38, 2005 Model								
5	2013 - Replace Unit 30, 2003 Model								
6	2013 - Replace Unit 31, 2001 Model								
7	2013 - Dump Truck - Replace Unit WF-8, 1993 Model								
8	2014 - Replace Unit 33, 2003 Model								
9	Line Item 9	52,329	56,400	834,475	363,564	800,000	95,000		70,000
*	Amount missing from detail								
+ 89530	MACHINERY & EQUIPMENT (>\$25,000)								
1	Backhoe (Nortrax)		48,129	99,225				407,500	
2	Camera Assembly (Que)								
3	2011 - Sewer Vacuum Truck - Replace Unit 5, 1999 Model								
4	Grinder Pump Cores								
5	2012 - Emergency 6" Pump Replacement								
6	2012 - Portable Sewer Inspection Equipment								
7	2014 - Front End Loader - Replace Unit 455, 1995 Model								
8	2016 - CCTV Sewer Inspection Equipment								
9	Line Item 9		48,129	99,225				407,500	
*	Amount missing from detail								
= XMO	TOTAL MACHINERY & EQUIPMENT (>\$25,000)	52,329	104,529	933,700	363,564	800,000	95,000	407,500	70,000
=									
= XGP	TOTAL CAPITAL	52,329	104,529	933,700	363,564	800,000	95,000	407,500	70,000
=									
= XTOT	TOTAL EXPENDITURES	1,852,057	2,191,938	3,418,928	2,097,846	3,111,345	2,282,053	2,668,259	2,420,351

Account	Label	Actual 2015	Actual 2016	Budget 2017	YTD@3/31/2017	Est'd 2017	Budget 2018	Forecast 2019	Forecast 2020
	Personnel								
I= 81110	REGULAR PAY	575,814	693,031	795,233	540,266	780,384	793,808	825,560	858,583
81120	OVERTIME PAY	6,865	4,330	2,000	4,922	7,110	2,000	2,000	2,000
81150	TEMPORARY WORK BY NON-CITY EMPLOYEES	553							
81199	VACANCY ADJUSTMENT						(27,783)	(28,895)	(30,050)
= XWAGE	TOTAL WAGES	583,232	697,361	797,233	545,188	787,494	768,025	798,665	830,533
= 81410	FICA (EMPLOYER'S SHARE)	43,506	52,072	58,566	40,444	59,699	60,553	63,155	65,682
= 81420	MEDICAL PREMIUMS	80,617	85,910	104,205	46,575	93,150	114,626	126,089	138,697
= 81430	GROUP INSURANCE PREMIUMS	8,353	9,826	10,438	5,954	11,908	10,834	11,376	11,944
= 81440	EMPLOYEE INSURANCE CONTRIBUTIONS	(18,285)	(19,469)	(21,771)	(18,291)	(36,582)	(23,807)	(26,188)	(28,806)
I 81450	RETIREMENT CONTRIBUTIONS	42,295	57,824	78,988	59,241	78,988	84,907	93,397	102,737
81455	DEFERRED COMP MATCH	6,286	13,941	14,490	11,919	14,490	15,939	17,533	19,287
81470	WORKERS COMPENSATION PREMIUMS	1,292	520	1,404	633	1,404	1,474	1,621	1,784
81475	WORKERS COMPENSATION CLAIMS	532	80						
= XBEN	TOTAL BENEFITS	164,596	200,704	246,320	146,475	223,057	264,526	286,983	311,325
= XPER	TOTAL PERSONNEL	747,828	898,065	1,043,553	691,663	1,010,551	1,032,551	1,085,648	1,141,858
	Operations								
82110	MAILING & OUTBOUND SHIPPING SERVICES	51	373	300	81	300	300	300	300
82120	FREIGHT FOR INBOUND PURCHASED ITEMS		22						
82130	VEHICLE LICENSES & TITLES		72	100		100	100	100	100
= XTRC	TOTAL TRANSPORTATION CHARGES	51	467	400	81	400	400	400	400
82210	PRINTING & COPYING SERVICES, OUTSOURCED	173	348	400	566	600	400	400	400
82250	TESTING & PHYSICALS	1,007	520	260	350	400	260	260	260
82299	OTHER OPERATING SERVICES								
= XOPSV	TOTAL OPERATING SERVICES	1,180	868	660	916	1,000	660	660	660
82310	LEGAL NOTICES	206	62	1,000			1,000	1,000	1,000
82350	DUES FOR MEMBERSHIPS	532	13,149	5,200	8,365	10,000	5,200	5,200	5,200
82360	PUBLIC RELATIONS & EDUCATION (CITY SPONSORED)	4,201	1,144	3,000	99	100	3,000	3,000	3,000
82390	PUBLICATIONS, NON-TRAINING			500			500	500	500
= XNP	TOTAL NOTICES, SUBSCRIPTIONS, PUBLICITY	4,939	14,355	9,700	8,464	10,100	9,700	9,700	9,700
82400	TELEPHONE SERVICE	727	816	1,061	558	1,000	1,093	1,126	1,159
82410	800 MHZ ACCESS LINE SERVICE	2,338	2,588	2,440	1,702	2,600	2,600	2,600	2,600
82420	CELLULAR TELEPHONE SERVICE	3,806	6,432	4,830	4,215	6,450	6,450	6,450	6,450
82430	INTERNET & RELATED SERVICES	993	109	1,167		1,000	1,202	1,238	1,275
= XUUL	TOTAL UTILITIES	7,864	9,945	9,498	6,475	11,050	11,345	11,414	11,484
+	ENGINEERING SERVICES		11,250						
1	Regional Integrated Water Resources Plan								
2	Line Item 2		11,250						
3	Line Item 3								
4	Line Item 4								
5	Line Item 5								
*	Amount missing from detail								
+	CONSULTANT SERVICES		3,743		19,320	19,320			
1	Long Term Financial Planning Model								
2	Line Item 2		3,743		19,320	19,320			

Account	Label	Actual 2015	Actual 2016	Budget 2017	YTD@3/31/2017	Estd 2017	Budget 2018	Forecast 2019	Forecast 2020
3	Line Item 3								
4	Line Item 4								
5	Line Item 5								
*	Amount missing from detail								
82599	OTHER CONTRACTUAL SERVICES	1,682	1,180						
=	XCTS	1,682	16,173		19,320	19,320			
82610	VEHICLE REPAIR & MAINTENANCE SERVICES	2,754	1,215	1,500	1,027	1,000	1,500	1,500	1,500
82620	EQUIPMENT REPAIR & MAINTENANCE SERVICES	211		1,000			1,000	1,000	1,000
82660	BUILDING REPAIR & MAINTENANCE SERVICES		756	1,500			1,500	1,500	1,500
=	XRMSV	2,965	1,971	4,000	1,027	1,000	4,000	4,000	4,000
82750	EMPLOYEE RECOGNITION/RECEPTIONS	976	854	400			400	400	400
82780	TRAINING, OUTSIDE		535		125	125			
=	XEPG	976	1,389	400	125	125	400	400	400
82810	REGISTRATIONS	2,479	1,320	4,100	1,325	2,200	4,100	4,100	4,100
82820	GROUND TRANSPORTATION (OUTSIDE WILLIAMSON COUNTY)	377	881	700	313	600	700	700	700
82830	AIR TRAVEL	266	1,617	2,300	835	1,000	2,300	2,300	2,300
82840	LODGING	3,792	3,115	3,200	3,516	4,000	3,200	3,200	3,200
82850	MEALS (OUTSIDE WILLIAMSON COUNTY)	237	410	700	402	700	700	700	700
82880	OTHER TRAVELE XPENSES			100			100	100	100
=	XPDT	7,151	7,343	11,100	6,391	8,500	11,100	11,100	11,100
83110	OFFICE SUPPLIES	751	937	1,000	294	700	1,000	1,000	1,000
83120	OFFICE DÉCOR ITEMS (OTHER THAN FURNITURE)		13						
83130	EMPLOYEE BENEVOLENCE ITEMS	302	391	450	198	250	450	450	450
83140	MEALS & FOOD (INSIDE WILLIAMSON COUNTY)	917	839	500	160	300	500	500	500
=	XOFS	1,970	2,180	1,950	652	1,250	1,950	1,950	1,950
83220	CHEMICALS & LAB SUPPLIES								
83250	SAFETY SUPPLIES	600	935	650	181	200	650	650	650
83260	UNIFORMS PURCHASED	1,608	2,286	1,000	1,451	1,500	1,000	1,000	1,000
83270	CONSUMABLE TOOLS		176		270	370			
83299	OTHER OPERATING SUPPLIES	373	157		189	189			
=	XOPS	2,581	3,554	1,650	2,091	2,259	1,650	1,650	1,650
83300	GASOLINE & DIESEL FOR FLEET (INSIDE WILLIAMSON COUNTY)	10,847	8,844	11,000	4,449	8,000	10,000	16,883	17,389
=	XFUEL	10,847	8,844	11,000	4,449	8,000	10,000	16,883	17,389
83500	FURNITURE, FIXTURES (<\$25,000)	750	585		549	800			
83510	VEHICLES (<\$25,000)			15,512					
83520	MACHINERY & EQUIPMENT (<\$25,000)	244	8,377		1,859	2,000	5,000	5,000	5,000
+	Miscellaneous	244	8,377		1,859	2,000	5,000	5,000	5,000
1	Zero Turn Lawn Mower								
2	Light Tower for Night Work								
3	Other								
4	Line Item 5								
5	Amount missing from detail								
*	COMPUTER HARDWARE (<\$25,000)								
+	New computer for Utilities Project Manager	1,648	4,334	4,278	9,100	10,000	5,000	5,000	5,000
1	Misc								
2	Line Item 3	1,648	4,334	2,778	9,100	10,000	5,000	5,000	5,000
3	Line Item 4			1,200					
4	Line Item 5			300					
5	Line Item 5								

Account	Label	Actual 2015	Actual 2016	Budget 2017	YTD@3/31/2017	Est'd 2017	Budget 2018	Forecast 2019	Forecast 2020
*	Amount missing from detail								
83550	COMPUTER SOFTWARE (<\$25,000)		24,437		762	1,000	12,000	12,000	12,000
= XMEU	TOTAL MACHINERY & EQUIPMENT (<\$25,000)	2,642	37,733	19,790	12,270	13,800	22,000	22,000	22,000
83610	VEHICLE PARTS & SUPPLIES	33			9	9			
83620	EQUIPMENT PARTS & SUPPLIES	21	28						
83652	LANDSCAPING SUPPLIES		211						
83654	GROUNDS MAINTENANCE SUPPLIES		100						
83660	BUILDING MAINTENANCE SUPPLIES	233	204		62	62			
= XRMS	TOTAL REPAIR & MAINTENANCE SUPPLIES	287	543		71	71			
85110	PROPERTY INSURANCE	1,131	1,595	1,675	1,022	1,022	1,073	1,127	1,183
85111	FRAUD INSURANCE								
85112	INLAND MARINE INSURANCE	45			45	45	47	50	52
85113	AUTO PHYSICAL DAMAGE	162	146	153	142	142	149	157	164
85115	LIABILITY INSURANCE	1,974	2,504	2,629	3,528	3,528	3,704	3,890	4,084
85116	E&O LIABILITY INSURANCE	852							
85117	VEHICLE LIABILITY INSURANCE	995	1,026	1,077	2,055	2,055	2,158	2,266	2,379
85119	UMBRELLA LIABILITY		594	624	667	667	700	735	772
85140	SURETY/NOTARY BONDS			50		50	50	50	50
85170	EASEMENTS ACQUIRED	3,522							
= XPLC	TOTAL PROPERTY & LIABILITY COSTS	8,681	5,865	6,208	7,459	7,509	7,881	8,275	8,684
85230	LAND USE RENTAL	50							
= XRENT	TOTAL RENTALS	50							
85320	STATE FEES	28,556	1,029	3,000	190	500	3,000	3,000	3,000
85340	RECORDING & FILING FEES	766	23		55	55			
= XPERM	TOTAL PERMITS	29,322	1,052	3,000	245	555	3,000	3,000	3,000
85530	E-COMMERCE FEES	10	1		2	2			
= XFLF	TOTAL FINANCIAL FEES	10	1		2	2			
= XOP	TOTAL OPERATIONS	83,198	112,283	79,356	70,038	84,941	84,086	91,432	92,417
	Capital								
89390	DISTRIBUTION SYSTEMS	85,135			28,120	40,000			
= XIMR	TOTAL IMPROVEMENTS	85,135			28,120	40,000			
+ =	VEHICLES (>\$25,000)		26,899	9,203			70,000		60,000
1	Unit 14A Replacement								
2	Pickup Truck - Replacement								
3	Pickup Truck - Replacement								
4	Line Item 4								
*	Amount missing from detail		26,899	9,203			70,000		60,000
= XMD	TOTAL MACHINERY & EQUIPMENT (>\$25,000)		26,899	9,203			70,000		60,000
= XGAP	TOTAL CAPITAL	85,135	26,899	9,203	28,120	40,000	70,000		60,000

Account	Label	Actual 2015	Actual 2016	Budget 2017	YTD@3/31/2017	Est'd 2017	Budget 2018	Forecast 2019	Forecast 2020
=	XTOT TOTAL EXPENDITURES	916,161	1,037,247	1,132,112	789,821	1,135,492	1,186,637	1,177,080	1,294,275

Account	Label	Actual 2015	Actual 2016	Budget 2017	YTD@3/31/2017	Estd 2017	Budget 2018	Forecast 2019	Forecast 2020
	Personnel								
= 81110	REGULAR PAY	690,786	672,289	839,543	551,327	796,361	835,222	851,926	868,965
81120	OVERTIME PAY	47,349	45,767	25,000	27,289	39,417	25,000	25,000	25,000
= XWAGE	TOTAL WAGES	738,135	718,056	864,543	578,616	835,778	860,222	876,926	893,965
= 81410	FICA (EMPLOYER'S SHARE)	52,862	51,318	61,365	41,334	60,922	63,894	65,172	66,476
= 81420	MEDICAL PREMIUMS	190,785	195,736	226,028	113,912	227,824	248,631	273,494	300,844
= 81430	GROUP INSURANCE PREMIUMS	15,675	14,822	16,411	9,383	18,766	17,193	18,053	18,955
= 81440	EMPLOYEE INSURANCE CONTRIBUTIONS	(43,204)	(43,268)	(48,715)	(38,050)	(54,961)	(53,268)	(58,595)	(64,454)
! 81450	RETIREMENT CONTRIBUTIONS	63,442	75,616	103,292	77,469	103,292	118,786	130,664	143,731
81455	DEFERRED COMP MATCH	3,001	2,448	3,725	5,184	7,488	7,862	8,649	9,514
81460	UNEMPLOYMENT CLAIMS		3,655		(814)	(814)			
81470	WORKERS COMPENSATION PREMIUMS	15,327	16,189	16,471	6,280	6,280	12,000	12,500	13,000
81475	WORKERS COMPENSATION CLAIMS	44,018	80,733		4,237	4,237			
= XBEN	TOTAL BENEFITS	341,906	397,249	378,578	218,935	373,034	415,099	449,937	488,066
= XPER	TOTAL PERSONNEL	1,080,041	1,115,305	1,243,121	797,551	1,208,812	1,275,321	1,326,863	1,382,031
	Operations								
82110	MAILING & OUTBOUND SHIPPING SERVICES	304	198	500	413	500	500	500	500
82120	FREIGHT FOR INBOUND PURCHASED ITEMS	2,542	8,652	1,500	3,544	4,000	3,000	1,500	1,500
82130	VEHICLE LICENSES & TITLES		36	100			100	100	100
= XTRC	TOTAL TRANSPORTATION CHARGES	2,846	8,886	2,100	3,957	4,500	3,600	2,100	2,100
82210	PRINTING & COPYING SERVICES, OUTSOURCED	118	123						
82250	TESTING & PHYSICALS	686	804	400	660	1,000	400	400	400
82270	LANDFILL & BIOSOLIDS MANAGEMENT SERVICES	289,376	384,789	360,000	247,318	400,000	405,000	410,000	415,000
82280	LAB FEES	50,506	35,416	49,613	23,764	48,000	50,000	52,000	55,000
82299	OTHER OPERATING SERVICES		1,000	1,000			1,000	1,000	1,000
= XOPSV	TOTAL OPERATING SERVICES	340,686	421,132	411,013	271,742	449,000	456,400	463,400	471,400
82310	LEGAL NOTICES		155	1,000	44	100	1,000	1,000	1,000
82350	DUES FOR MEMBERSHIPS	702	650	500	459		500	500	500
82360	PUBLIC RELATIONS & EDUCATION (CITY SPONSORED)	759	724						
82369	PUBLICATIONS, NON-TRAINING	40							
= XNPS	TOTAL NOTICES, SUBSCRIPTIONS, PUBLICITY	1,501	1,529	1,500	503	100	1,500	1,500	1,500
82410	ELECTRIC SERVICE	921,836	1,133,833	1,273,080	644,038	1,075,000	1,100,000	1,150,000	1,200,000
82415	SOLAR ARRAY	3,529	(11,876)	(10,000)	(7,042)		(10,000)	(10,000)	(10,000)
82420	WATER & SEWER SERVICE	19,100	34,193	47,741	15,371	26,000	27,000	28,250	29,500
82430	STORMWATER SERVICE	4,174	5,008	5,305	2,922	5,008	5,008	5,008	5,008
82435	SOLID WASTE SERVICE	5,100	6,120	6,365	3,710	6,360	6,360	6,360	6,360
82440	NATURAL GAS SERVICE	9,248	6,423	15,914	4,285	5,000	7,000	7,250	7,500
82445	TELEPHONE SERVICE	2,305	3,190	2,864	1,800	3,300	3,350	3,400	3,450
82455	CELLULAR TELEPHONE SERVICE	2,048	2,690	2,122	1,392	2,350	2,350	2,350	2,350
82459	INTERNET & RELATED SERVICES		6,365						
= XUTIL	TOTAL UTILITIES	967,340	1,179,581	1,349,756	666,476	1,123,018	1,141,068	1,192,618	1,244,168
82500	ENGINEERING SERVICES								
+ 82550	CONSULTANT SERVICES	35,572	51,764		32,760	32,760			
1	Miscellaneous	35,572							
2	Vulnerability Assessment								
3	FOG Inspections								

Account	Label	Actual 2015	Actual 2016	Budget 2017	YTD@3/31/2017	E std 2017	Budget 2018	Forecast 2019	Forecast 2020
4	PLC Programming								
5	Other		51,764		32,760	32,760			
*	Amount missing from detail								
82599	OTHER CONTRACTUAL SERVICES	520			7,435	7,435			
=	XCTS TOTAL CONTRACTUAL SERVICES	36,092	51,764		40,195	40,195			
82610	VEHICLE REPAIR & MAINTENANCE SERVICES	22,203	27,640	25,000	15,152	18,000	25,000	25,000	25,000
82620	EQUIPMENT REPAIR & MAINTENANCE SERVICES	55,100	122,097	65,000	64,823	75,000	65,000	65,000	65,000
82640	PAVING & REPAIR SERVICES								
82654	GROUNDS MAINTENANCE SERVICES	120	5,135	500			500	500	500
82660	BUILDING REPAIR & MAINTENANCE SERVICES	31,110	15,827	10,000	29,341	18,000	10,000	10,000	10,000
82684	PUMP STATION REPAIR SERVICES		3,170	8,000			8,000	8,000	8,000
82689	OTHER REPAIR & MAINTENANCE SERVICES		915	4,000			4,000	4,000	4,000
=	XRMSV TOTAL REPAIR & MAINTENANCE SERVICES	108,533	174,784	112,500	109,316	111,000	112,500	112,500	112,500
82750	EMPLOYEE RECOGNITION/RECEPTIONS			350		200	350	350	350
82780	TRAINING, OUTSIDE		250		525	525			
82790	TRAINING, IN-HOUSE		54		189	189			
=	XEPG TOTAL EMPLOYEE PROGRAMS		304	350	714	914	350	350	350
82810	REGISTRATIONS	1,265	1,460	1,500	1,205	1,500	1,500	1,500	1,500
82820	GROUND TRANSPORTATION (OUTSIDE WILLIAMSON COUNTY)		21	500	240	400	500	500	500
82830	AIR TRAVEL			1,000	335	800	1,000	1,000	1,000
82840	LODGING	647	950	1,500	1,013	1,500	1,500	1,500	1,500
82850	MEALS (OUTSIDE WILLIAMSON COUNTY)	533	257	200	311	500	400	400	400
=	XPDT TOTAL PROFESSIONAL DEVELOPMENT/TRAVEL	2,445	2,688	4,700	3,104	4,700	4,900	4,900	4,900
83110	OFFICE SUPPLIES	2,161	1,912	1,500	2,130	2,500	1,500	1,500	1,500
83120	OFFICE DÉCOR ITEMS (OTHER THAN FURNITURE)		904			50			
83130	EMPLOYEE BENEVOLENCE ITEMS	100	240		31				
83140	MEALS & FOOD (INSIDE WILLIAMSON COUNTY)	1,359	572	2,000	276	500	1,500	1,500	1,500
=	XOFS TOTAL OFFICE SUPPLIES	3,620	3,628	3,500	2,437	3,050	3,000	3,000	3,000
83210	TRAINING SUPPLIES	177		100			100	100	100
83220	CHEMICALS & LAB SUPPLIES	215,865	223,747	238,703	109,259	185,000	190,000	195,000	200,000
83221	ODOR CONTROL CHEMICALS		21,162		23,722	40,000	40,000	40,000	40,000
83240	MEDICAL SUPPLIES		235	800	399	720	800	800	800
83250	SAFETY SUPPLIES	9,761	6,116	4,000	6,961	8,000	8,000	8,000	8,000
83260	UNIFORMS PURCHASED	5,961	5,709	3,500	1,376	3,200	3,500	3,500	3,500
83270	CONSUMABLE TOOLS	91	83	500		100	500	500	500
83280	SOLID WASTE CONTAINERS								
83290	OTHER OPERATING SUPPLIES	10,805	3,123	15,000	2,651	5,500	15,000	15,000	15,000
=	XOOS TOTAL OPERATING SUPPLIES	242,660	260,175	262,603	144,368	242,520	257,900	262,900	267,900
83300	GASOLINE & DIESEL FOR FLEET (INSIDE WILLIAMSON COUNTY)	42,254	27,177	40,950	12,690	22,000	25,000	26,000	27,000
=	XFUEL TOTAL FUEL & MILEAGE	42,254	27,177	40,950	12,690	22,000	25,000	26,000	27,000
83500	FURNITURE, FIXTURES (<\$25,000)		1,066	600	1,226	400	600	600	600
83510	VEHICLES (<\$25,000)			8,023			8,424	8,845	9,288
+ 83530	MACHINERY & EQUIPMENT (<\$25,000)	3,009	4,914	60,775	32,198	40,000	60,000	60,000	60,000
01	Belt Press Wash-water Booster Pump								
02	DAF A/C Cabinet PLC								
03	Automated DO control for Ditch # 2								
04	Clarifier Brush, Annual Replacement								
05	RAS Pump Revamp/Repair								
06	A/C Unit for UV Building								

Account	Label	Actual 2015	Actual 2016	Budget 2017	YTD@3/31/2017	E std 2017	Budget 2018	Forecast 2019	Forecast 2020
07	Headworks Cabinet A/C for PLC								
08	Other	3,009	4,914	60,775	32,198	40,000	60,000	60,000	60,000
*	Amount missing from detail								
83540	COMPUTER HARDWARE (<\$25,000)	3,365	2,580	4,619	1,173	3,000	4,600	4,600	4,600
83550	COMPUTER SOFTWARE (<\$25,000)						1,500	1,500	1,500
= XMEU	TOTAL MACHINERY & EQUIPMENT (<\$25,000)	6,755	8,560	74,017	34,597	43,400	75,124	75,545	75,988
83610	VEHICLE PARTS & SUPPLIES	2,583	2,411	1,000	646	1,000	1,000	1,000	1,000
83620	EQUIPMENT PARTS & SUPPLIES	16,754	114,673	40,000	111,665	80,000	50,000	50,000	50,000
83640	PAVING & REPAIR SUPPLIES	2,853	1,048						
83652	LANDSCAPING SUPPLIES		331						
83654	GROUND MAINTENANCE SUPPLIES	826	4,282	2,000	689	1,500	2,000	2,000	2,000
83660	BUILDING MAINTENANCE SUPPLIES	8,499	22,016	4,000	15,872	15,000	6,000	6,000	6,000
83684	PUMP STATION REPAIR SUPPLIES		3,821	10,000		26	10,000	10,000	10,000
83699	OTHER REPAIR & MAINTENANCE PARTS & SUPPLIES	76			26				
= XRMS	TOTAL REPAIR & MAINTENANCE SUPPLIES	31,591	148,582	57,000	128,898	97,526	69,000	69,000	69,000
85110	PROPERTY INSURANCE	58,132	62,082	65,186	81,214	81,214	85,275	89,538	94,015
85111	FRAUD INSURANCE								
85112	INLAND MARINE INSURANCE	646			615	615	646	678	712
85113	AUTO PHYSICAL DAMAGE	602	537	564	541	541	568	596	626
85115	LIABILITY INSURANCE	6,932	9,040	9,492	14,672	14,672	15,406	16,176	16,985
85116	E&O LIABILITY INSURANCE	2,993							
85117	VEHICLE LIABILITY INSURANCE	2,201	11,993	12,593	4,109	4,109	4,314	4,530	4,757
85119	UMBRELLA LIABILITY		2,144	2,251	2,774	2,774	2,913	3,058	3,211
85120	PROPERTY DAMAGE COSTS	5,704							
85127	VEHICLE LIABILITY CLAIMS/DEDUCTIBLES	13,180	337						
= XPLC	TOTAL PROPERTY & LIABILITY COSTS	90,390	86,133	90,086	103,925	103,925	109,122	114,576	120,306
85240	EQUIPMENT RENTAL & LEASES	882	3,201	2,000	117	500	2,000	2,000	2,000
= XRENT	TOTAL RENTALS	882	3,201	2,000	117	500	2,000	2,000	2,000
85320	STATE FEES	10,408	12,235	12,500	14,140	15,000	12,500	12,500	12,500
= XPERM	TOTAL PERMITS	10,408	12,235	12,500	14,140	15,000	12,500	12,500	12,500
= XOPS	TOTAL OPERATIONS	1,888,003	2,390,359	2,424,575	1,537,179	2,261,348	2,273,964	2,342,889	2,414,612
	Capital								
89250	BUILDING IMPROVEMENTS			1,736	494,185	600,000			
= XBLDG	TOTAL BUILDINGS			1,736	494,185	600,000			
+ =	VEHICLES (>\$25,000)			67,142		50,000	180,000	180,000	180,000
1	2009 Mack Dump Truck								
2	2011 Freightliner Dump Truck (Neely Coble)								
3	2011 - Replace 1998 4x4 Pickup Truck								
4	2011 - Replace 1999 Maintenance Truck w/Utility Bed								
5	2011 - Replace 2002 Pickup Truck								
6	Pickup Truck Replacement								
7	Line Item 7			67,142		50,000	180,000	180,000	180,000

Account	Label	Actual 2015	Actual 2016	Budget 2017	YTD@3/31/2017	E std 2017	Budget 2018	Forecast 2019	Forecast 2020
*	Amount missing from detail								
+	89530 MACHINERY & EQUIPMENT (>\$25,000)	35,934		613,541	69,115	250,000	365,000	365,000	365,000
01	UVT Analyzer (Southern Sales)								
02	Field Engineering Services (Reverse Control)								
03	2011 - Belt Press								
04	2011 - Ultra Violet Annual Bulb, Ballast, Boards, Boots, etc.								
05	2011 - VFD Installation for Supplemental Air								
06	Vogelsang DAF Pumps (2)								
07	2011 - Head works Odor Control recirculation pumps replacement								
08	2011 - Oil Change Piping for automated oil change for 9 aerators								
09	2011 - Copier replacement								
10	2011 - Main Pump Station Muffin Monster								
11	2011 - Generator Switch Gear Installation								
12	DAF Drive Arm Conversion								
13	Head Works Fine Screen Rehabilitation								
14	Influent Flow Monitor Replacement								
15	Main Pump Station VFD Drive								
16	Main Pump Station AC Replacement								
17	Test Filter Analyzer								
18	Odor Control Media Replacement								
19	Oxidation Ditch Aerator Replacement								
20	Anoxic Zone Mixer Replacement								
21	Main Pump Station Commminutor Replacement								
22	Line Item 22	35,934		613,541	69,115	250,000	365,000	365,000	365,000
*	Amount missing from detail								
=	XMEO TOTAL MACHINERY & EQUIPMENT (>\$25,000)	35,934		680,683	69,115	300,000	545,000	545,000	545,000
=	XCAP TOTAL CAPITAL	35,934		682,419	563,300	900,000	545,000	545,000	545,000
=	XTOT TOTAL EXPENDITURES	3,003,978	3,505,664	4,350,115	2,898,030	4,370,160	4,094,285	4,214,752	4,341,643

Account	Label	Actual 2015	Actual 2016	Budget 2017	YTD@3/31/2017	Estd 2017	Budget 2018	Forecast 2019	Forecast 2020
	Personnel								
H= 81110	REGULAR PAY			32,693			150,000	150,000	150,000
1	Classification & Compensation Plan			32,693			150,000	150,000	150,000
*	Amount missing from detail								
= XWAGE	TOTAL WAGES			32,693			150,000	150,000	150,000
= 81420	MEDICAL PREMIUMS	60,235	45,279	46,516	7,946	46,516	47,911	49,348	50,828
= 81440	EMPLOYEE INSURANCE CONTRIBUTIONS	(11,239)	(12,776)	(13,563)	(13,293)	(13,563)	(13,970)	(14,389)	(14,821)
= XBEN	TOTAL BENEFITS	48,996	32,503	32,953	(5,347)	32,953	33,941	34,959	36,007
= XPER	TOTAL PERSONNEL	48,996	32,503	65,646	(5,347)	32,953	183,941	184,959	186,007
	Operations								
82110	MAILING & OUTBOUND SHIPPING SERVICES	30							
= XTRC	TOTAL TRANSPORTATION CHARGES	30							
82210	PRINTING & COPYING SERVICES, OUTSOURCED	423	170						
= XOPSV	TOTAL OPERATING SERVICES	423	170						
82310	LEGAL NOTICES	690				206			
82350	DUES FOR MEMBERSHIP'S	30	30		30	30			
= XNSP	TOTAL NOTICES, SUBSCRIPTIONS, PUBLICITY	720	30		236	236			
82520	LEGAL SERVICES	185,046	479,596	15,000	151,425	200,000	10,000	10,000	10,000
82530	AUDIT SERVICES	12,250	11,875	12,750	12,000	12,000	12,500	13,000	13,000
82540	ENGINEERING SERVICES	141,723	67,240						
82560	CONSULTANT SERVICES	1,720	16,680	125,000		50,000	160,000	135,000	125,000
82599	OTHER CONTRACTUAL SERVICES	76,431	187,305	175,000	57,594	100,000	178,000	228,000	188,000
= XCTS	TOTAL CONTRACTUAL SERVICES	417,170	762,696	327,750	221,019	362,000	360,500	386,000	336,000
82610	VEHICLE REPAIR & MAINTENANCE SERVICES								
82682	REPAIR TO LINES				34,337				
= XRMVS	TOTAL REPAIR & MAINTENANCE SERVICES				34,337				
82800	OTHER TRAVEL EXPENSES	7,671							
= XPT	TOTAL PROFESSIONAL DEVELOPMENT/TRAVEL	7,671							
84700	ADMIN SERVICES PROVIDED BY GENERAL FUND	1,029,289	1,037,990	1,081,927	811,445	1,081,927	1,121,229	1,143,654	1,166,527
= XOPU	TOTAL OPERATIONAL UNITS	1,029,289	1,037,990	1,081,927	811,445	1,081,927	1,121,229	1,143,654	1,166,527
85100	EASEMENTS ACQUIRED				23,000	23,000			
= XPC	TOTAL PROPERTY & LIABILITY COSTS				23,000	23,000			
85600	PERMITS	6,000	6,250		950	950			
85630	STATE FEES		500		250	250			

Account	Label	Actual 2015	Actual 2016	Budget 2017	YTD@3/31/2017	Estd 2017	Budget 2018	Forecast 2019	Forecast 2020
85340	RECORDING & FILING FEES		21,823		(18,772)	(18,772)			
=	XPERM TOTAL PERMITS	6,000	28,573		(17,572)	(17,572)			
85570	BAD DEBT EXPENSE (NET OF RECOVERIES)	11,458	21,176	20,000	10,886	20,000	20,000	20,000	20,000
85575	LEAK ADJUSTMENTS			25,000			25,000	25,000	25,000
=	XFLF TOTAL FINANCIAL FEES	11,458	21,176	45,000	10,886	20,000	45,000	45,000	45,000
+	86100 PRINCIPAL	823,900	820,000	858,500		858,500	872,800	901,100	909,450
01	1999 Refunding - \$2.195m (100%)								
02	2001 Issue - \$7m (100%)								
03	2002 Issue - \$2.27m (46%)								
04	2002A Refunding - \$4.715m (6%)								
05	2002A Notes - \$1.23m (100%)								
06	2002B Issue - \$26.23m (25%)								
07	2005 Refunding - \$24.67m (40%)	812,000	820,000	846,000		846,000	872,800	901,100	909,450
08	2008 Issue - \$20m (1%)								
09	2011 Refunding - \$19.43m (1%)	11,900		12,500		12,500			
*	Amount missing from detail								
+	86200 INTEREST	435,594	384,516	353,395		353,395	310,784	267,466	222,741
01	1999 Refunding - \$2.195m (100%)								
02	2001 Issue - \$7m (100%)								
03	2002 Issue - \$2.27m (46%)								
04	2002A Refunding - \$4.715m (6%)								
05	2002A Notes - \$1.23m (100%)								
06	2002B Issue - \$26.23m (25%)								
07	2005 Refunding - \$24.67m (40%)	431,550	384,516	349,950		349,950	310,784	267,466	222,741
08	2008 Issue - \$20m (1%)								
09	2011 Refunding - \$19.43m (1%)	4,044		3,445		3,445			
10	Year End Interest Accrual								
*	Amount missing from detail								
86300	PAYING AGENT & OTHER DEBT FEES	723	261	700		700	700	700	700
+	86600 LEASE/LOAN PRINCIPAL								
1	Hansen UB Software Lease (40%)								
*	Amount missing from detail								
+	86700 LEASE/LOAN INTEREST								
1	Hanse UB Software Lease (40%)								
*	Amount missing from detail								
=	XDSV TOTAL DEBT SERVICE	1,260,217	1,204,777	1,212,595		1,212,595	1,184,284	1,169,266	1,132,891
88005	TRANSFER TO DEBT SERVICE FUND	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
=	XTEAN TOTAL TRANSFERS	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
=	XGCP TOTAL OPERATIONS	2,832,978	3,155,412	2,767,272	1,183,351	2,782,186	2,811,013	2,843,920	2,780,418
	Capital								
89330	DISTRIBUTION SYSTEMS	3,177,420		2,900,000	1,128,658	1,500,000	3,100,000	3,350,000	3,589,073
=	XIMPR TOTAL IMPROVEMENTS	3,177,420		2,900,000	1,128,658	1,500,000	3,100,000	3,350,000	3,589,073
=	XGCP TOTAL CAPITAL	3,177,420		2,900,000	1,128,658	1,500,000	3,100,000	3,350,000	3,589,073
=	XTOT TOTAL EXPENDITURES	6,059,394	3,187,915	5,732,918	2,306,662	4,315,139	6,094,954	6,378,879	6,555,498



City of Franklin, Tennessee **FY 2018 Operating Budget**

Reclaimed Water

Section Summary

On February 10, 2004, the City of Franklin Board of Mayor and Aldermen officially created the Reclaimed Division through adoption of Title 18, Chapter 4, of the Franklin Municipal Code. The Reclaimed Water Section produces and distributes water for commercial and residential irrigation use within the City's water service area. There are no dedicated personnel assigned to this division. Personnel from the Service Divisions currently maintain the reclaimed water lines and personnel from the Water Reclamation Plant operate and



Section Goals & Strategic Initiatives

The primary goal for the Reclaimed Water Section is to distribute high quality effluent water for irrigation needs of customers. A benefit of reclaimed water, in addition to a low cost alternative for irrigation water, is that it reduces loading of effluent to the Harpeth River. While the use of reclaimed water is typically seasonal, the department has been and will continue to evaluate other disposal concepts that would reduce effluent discharge to the river that are consistent with the permit.

Though reclaimed water is not an essential service, it is imperative that the Department be able to serve the demands for the system. It is projected that the existing Long Lane Water Tank (500,000 gallons) will be converted to a reclaimed storage facility in FY 2019. Additional storage facilities are being considered using existing department property.



City of Franklin, Tennessee

FY 2018 Operating Budget

Budget

	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	<u>F (E-C)</u>	<u>G (E/C)</u>
	Actual	Actual	Budget	Estd	Budget	Difference '17 vs. '18	
	2015	2016	2017	2017	2018	\$	%
Personnel							
Salaries & Wages	-	-	-	-	-	-	0.0%
Employee Benefits	-	-	-	-	-	-	0.0%
Total Personnel	-	-	-	-	-	-	0.0%
Operations							
Transportation Services	-	-	250	-	250	-	0.0%
Operating Services	-	-	-	-	-	-	0.0%
Notices, Subscriptions, etc.	-	-	100	-	100	-	0.0%
Utilities	9	12	50	50	50	-	0.0%
Contractual Services	-	-	-	-	-	-	0.0%
Repair & Maintenance Services	-	-	12,000	12,000	12,000	-	0.0%
Employee programs	-	-	-	-	-	-	0.0%
Professional Development/Travel	-	-	-	-	-	-	0.0%
Office Supplies	1,884	-	-	-	-	-	0.0%
Operating Supplies	86,756	36,930	108,200	65,500	110,200	2,000	0.0%
Fuel & Mileage	-	-	-	-	-	-	0.0%
Supplies for Resale	-	-	-	-	-	-	0.0%
Machinery & Equipment (<\$25,000)	-	-	2,000	-	2,000	-	0.0%
Repair & Maintenance Supplies	14,710	1,259	15,500	42,035	15,500	-	0.0%
Operational Units	-	-	-	-	-	-	0.0%
Property & Liability Costs	-	-	-	-	-	-	0.0%
Rentals	-	-	-	-	-	-	0.0%
Financial Fees	-	-	-	-	-	-	0.0%
Permits	-	-	-	-	-	-	0.0%
Debt Service and Lease Payments	61,088	44,913	65,975	65,975	65,975	-	0.0%
Total Operations	164,447	83,114	204,075	185,560	206,075	2,000	0.0%
Capital	-	-	-	-	-	-	0.0%
Total Reclaimed Water	164,447	83,114	204,075	185,560	206,075	2,000	0.0%

Note: Definitions of each category can be found

[illegible]

Account	Label	Actual 2015	Actual 2016	Budget 2017	YTD@3/31/2017	Estd 2017	Budget 2018	Forecast 2019	Forecast 2020
+	86600								
	LEASE/LOAN PRINCIPAL	37,790	22,644	43,066	29,907	43,066	44,239	45,444	46,682
1	ARRA#6 Loan \$1,888,200 (54%)	37,790	22,644	43,066	29,907	43,066	44,239	45,444	46,682
*	Amount missing from detail								
+	86700								
	LEASE/LOAN INTEREST	23,298	22,269	22,909	15,909	22,909	21,736	20,531	19,293
1	ARRA#6 Loan \$1,888,200 (54%)	23,298	22,269	22,909	15,909	22,909	21,736	20,531	19,293
*	Amount missing from detail								
=	XDSV	61,088	44,913	65,975	45,816	65,975	65,975	65,975	65,975
=	XOP	164,447	83,114	204,075	101,342	185,560	206,075	209,075	212,075
	Capital								
=	XTOT	164,447	83,114	204,075	101,342	185,560	206,075	209,075	212,075
	TOTAL EXPENDITURES								



City of Franklin, Tennessee

FY 2017-2018 Biennial Operating Budget

Appendix I: Water & Sewer Forecasts (Operating & Capital) - FY 2018-2022

	Budget 2018	Budget 2019	Budget 2020	Budget 2021	Budget 2022
Water					
Revenues					
Interest Income	\$ 12,500	\$ 12,500	\$ 12,500	\$ 12,500	\$ 20,000
Rental Income	\$ 24,000	\$ 24,000	\$ 24,000	\$ 24,000	\$ 24,000
Sale of Surplus Assets	\$ -	\$ -	\$ -	\$ -	\$ -
Use of Money & Property	\$ 36,500	\$ 36,500	\$ 36,500	\$ 36,500	\$ 44,000
Customer Service	\$ 11,582,574	\$ 11,987,964	\$ 12,407,543	\$ 12,841,807	\$ 13,291,270
Inspection Fees	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000
Other Service Revenue	\$ 95,000	\$ 95,000	\$ 95,000	\$ 95,000	\$ 95,000
Customer Service	\$ 11,737,574	\$ 12,142,964	\$ 12,562,543	\$ 12,996,807	\$ 13,446,270
Available Funds	\$ 11,774,074	\$ 12,179,464	\$ 12,599,043	\$ 13,033,307	\$ 13,490,270
Expenses					
Personnel	\$ 2,285,342	\$ 2,404,180	\$ 2,531,416	\$ 2,657,390	\$ 2,802,814
Operations	\$ 7,881,723	\$ 8,058,009	\$ 8,224,363	\$ 8,435,002	\$ 8,648,801
Capital	\$ 1,699,000	\$ 1,717,500	\$ 1,670,000	\$ 1,670,000	\$ 1,745,000
Total Water	\$ 11,866,065	\$ 12,179,689	\$ 12,425,779	\$ 12,762,392	\$ 13,196,615
Surplus/(Deficit)	\$ (91,991)	\$ (225)	\$ 173,264	\$ 270,915	\$ 293,655

Water Forecast

The five-year forecast for Water Services maintains current service levels and rate increases. The FY 2018 through FY 2022 revenues are based on revenue requirements projected during the cost of service analyses and include debt service associated with the priority water distribution projects as approved by the BOMA (starting in 2018) and debt service associated with the Water Treatment Plant Upgrade (starting in 2017). This amount will fund costs of the projects identified through the Integrated Water Resource Plan. Detail on rate funded capital can be found in the Appendices section.



City of Franklin, Tennessee

FY 2017-2018 Biennial Operating Budget

Appendix I: Water & Sewer Forecasts (Operating & Capital) - FY 2018-2022

	Budget 2018	Budget 2019	Budget 2020	Budget 2021	Budget 2022
Wastewater					
Revenues					
Interest Income	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000
Rental Income	\$ 2,800	\$ 2,800	\$ 2,800	\$ 2,800	\$ 2,800
Sale of Surplus Assets	\$ -	\$ -	\$ -	\$ -	\$ -
Use of Money & Property	\$ 82,800	\$ 82,800	\$ 82,800	\$ 82,800	\$ 82,800
Customer Service	\$ 17,693,606	\$ 18,666,754	\$ 19,693,426	\$ 20,776,564	\$ 21,192,095
Inspection Fees	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
Other Service Revenue	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
Customer Service	\$ 17,808,606	\$ 18,781,754	\$ 19,808,426	\$ 20,891,564	\$ 21,307,095
Available Funds	\$ 17,891,406	\$ 18,864,554	\$ 19,891,226	\$ 20,974,364	\$ 21,389,895
Expenses					
Personnel	\$ 4,108,570	\$ 4,285,469	\$ 4,491,969	\$ 4,712,500	\$ 4,948,230
Operations	\$ 5,776,990	\$ 5,893,271	\$ 5,899,714	\$ 5,976,977	\$ 6,065,537
Capital	\$ 3,810,000	\$ 4,302,500	\$ 4,264,073	\$ 4,403,254	\$ 4,547,216
Total Wastewater	\$ 13,695,560	\$ 14,481,241	\$ 14,655,756	\$ 15,092,731	\$ 15,560,983
Surplus/(Deficit)	\$ 4,195,846	\$ 4,383,313	\$ 5,235,469	\$ 5,881,633	\$ 5,828,913

**More detail on Forecast years can be found in the Appendices Section.*

Wastewater Forecast

The five-year forecast for Wastewater Services maintains current service levels and rate increases. The forecast shows the generation of at least \$2.7 million annually in surplus. This amount will fund costs of the projects identified through the Integrated Water Resource Plan. The FY 2018 through FY 2022 revenues are based on revenue requirements projected during the cost of service analyses and include debt service associated with the priority water distribution projects as approved by the BOMA (starting in 2018) and debt service associated with the Wastewater Treatment Plant Upgrade (starting in 2017). Detail on rate funded capital can be found in the Appendices section.



City of Franklin, Tennessee

FY 2017-2018 Biennial Operating Budget

Appendix I: Water & Sewer Forecasts (Operating & Capital) - FY 2018-2022

	Budget 2018	Budget 2019	Budget 2020	Budget 2021	Budget 2022
Reclaimed Water					
Revenues					
Interest Income	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100
Use of Money & Property	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100
Customer Service	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
Penalties	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250
Inspection Fees	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
Other Service Revenue	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
Customer Service	\$ 204,750	\$ 204,750	\$ 204,750	\$ 204,750	\$ 204,750
Available Funds	\$ 204,850	\$ 204,850	\$ 204,850	\$ 204,850	\$ 204,850
Expenses					
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Operations	\$ 206,075	\$ 209,075	\$ 212,075	\$ 148,100	\$ 150,100
Capital	\$ -	\$ -	\$ -	\$ -	\$ -
Total Reclaimed Water	\$ 206,075	\$ 209,075	\$ 212,075	\$ 148,100	\$ 150,100
Surplus/(Deficit)	\$ (1,225)	\$ (4,225)	\$ (7,225)	\$ 56,750	\$ 54,750

**More detail on Forecast years can be found in the Appendices Section.*

Reclaimed Water Forecast

The five-year forecast for Reclaimed Water Services maintains current service levels and rates. The forecast shows small deficits in FY 2018 through FY 2020, but larger surpluses in FY 2021 and FY 2022.



City of Franklin, Tennessee

FY 2017-2018 Biennial Operating Budget

Appendix I: Water & Sewer Forecasts (Operating & Capital) - FY 2018-2022

	Budget 2018	Budget 2019	Budget 2020	Budget 2021	Budget 2022
Divisions					
Water Distribution	2,165,034	2,017,377	2,007,795	2,073,819	2,155,073
Water Treatment/Plant	5,617,843	5,842,113	6,070,287	6,292,239	6,518,386
Utility Billing	160,889	169,377	178,438	188,122	198,476
Water General	3,922,298	4,150,823	4,169,259	4,208,211	4,324,680
Total Water	11,866,064	12,179,689	12,425,779	12,762,392	13,196,615

Expense by Category					
Personnel					
Salaries & Wages	1,559,243	1,615,973	1,674,972	1,726,331	1,790,144
Employee Benefits	726,099	788,207	856,445	931,059	1,012,670
Total Personnel	2,285,342	2,404,180	2,531,417	2,657,390	2,802,814

Operations					
Transportation Services	3,075	3,075	3,075	3,075	3,075
Operating Services	26,600	26,600	26,600	26,600	26,600
Notices, Subscriptions, etc.	13,450	13,450	13,450	13,450	13,450
Utilities	213,550	218,475	223,450	229,408	235,520
Contractual Services	175,125	125,125	105,125	105,125	105,125
Repair & Maintenance Services	96,000	96,000	96,000	96,000	96,000
Employee programs	7,200	7,200	7,200	7,200	7,200
Professional Development/Travel	8,900	8,900	8,900	8,900	8,900
Office Supplies	4,400	4,400	4,400	4,400	4,400
Operating Supplies	321,550	331,550	341,550	351,550	361,550
Fuel & Mileage	25,775	26,700	27,750	29,155	30,608
Supplies for Resale	4,050,000	4,215,000	4,375,000	4,525,000	4,675,000
Machinery & Equipment (<\$25,000)	95,100	58,100	42,600	42,600	42,600
Repair & Maintenance Supplies	246,700	246,700	246,700	246,700	246,700
Operational Units	1,261,384	1,299,226	1,338,202	1,378,348	1,419,699
Property & Liability Costs	83,819	88,010	92,413	97,031	101,883
Rentals	2,000	2,000	2,000	2,000	2,000
Financial Fees	15,050	15,050	15,050	15,050	15,050
Permits	38,100	38,100	38,100	38,100	38,100
Debt Service and Lease Payments	1,193,945	1,234,348	1,216,799	1,215,309	1,215,341
Total Operations	7,881,723	8,058,009	8,224,364	8,435,002	8,648,801

Buildings	-	-	-	-	-
Improvements	1,300,000	1,500,000	1,500,000	1,500,000	1,575,000
Machinery & Equipment (>\$25,000)	399,000	217,500	170,000	170,000	170,000
Capital	1,699,000	1,717,500	1,670,000	1,670,000	1,745,000

Total Water Forecast	11,866,066	12,179,689	12,425,781	12,762,392	13,196,615
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City of Franklin, Tennessee

FY 2017-2018 Biennial Operating Budget

Appendix I: Water & Sewer Forecasts (Operating & Capital) - FY 2018-2022

	Budget 2018	Budget 2019	Budget 2020	Budget 2021	Budget 2022
Divisions					
Wastewater Collection	2,322,951	2,714,166	2,468,093	2,506,466	2,622,273
Wastewater Plant	4,092,933	4,213,268	4,340,129	4,483,252	4,630,943
Utility Administration	1,132,112	1,184,720	1,174,928	1,292,037	1,292,709
Wastewater General	6,094,954	6,378,879	6,555,498	6,810,304	6,950,554
Total Water	13,642,950	14,491,032	14,538,647	15,092,059	15,496,479

Expense by Category					
Personnel					
Salaries & Wages	2,844,055	2,932,858	3,024,883	3,120,247	3,219,079
Employee Benefits	1,264,515	1,352,611	1,467,087	1,592,253	1,729,151
Total Personnel	4,108,570	4,285,469	4,491,969	4,712,500	4,948,230

Operations					
Transportation Services	4,800	3,300	3,300	3,300	3,300
Operating Services	460,760	467,760	475,760	496,065	514,080
Notices, Subscriptions, etc.	16,800	16,800	16,800	16,800	16,800
Utilities	1,294,721	1,350,277	1,405,949	1,461,455	1,517,087
Contractual Services	360,500	386,000	336,000	336,000	336,000
Repair & Maintenance Services	238,000	238,000	238,000	238,000	238,000
Employee programs	4,750	4,750	4,750	4,750	4,750
Professional Development/Travel	20,900	20,900	20,900	20,900	20,900
Office Supplies	6,650	6,650	6,650	6,650	6,650
Operating Supplies	287,850	292,850	297,850	302,850	307,850
Fuel & Mileage	63,900	72,633	74,989	77,428	79,910
Supplies for Resale	2	3	4	5	6
Machinery & Equipment (<\$25,000)	133,724	134,145	134,588	135,052	135,540
Repair & Maintenance Supplies	183,000	183,000	183,000	183,000	183,000
Operational Units	1,121,229	1,143,654	1,166,527	1,189,857	1,213,654
Property & Liability Costs	163,325	171,491	180,060	189,062	198,513
Rentals	3,500	3,500	3,500	3,500	3,500
Financial Fees	45,000	45,000	45,000	45,000	45,000
Permits	17,000	17,000	17,000	17,000	17,000
Debt Service and Lease Payments	1,350,580	1,335,562	1,289,092	1,250,307	1,224,002
Total Operations	5,776,991	5,893,274	5,899,718	5,976,982	6,065,543

Buildings	-	-	-	-	2,216
Improvements	3,100,000	3,350,000	3,589,073	3,858,254	4,000,000
Machinery & Equipment (>\$25,000)	710,000	952,500	675,000	545,000	545,000
Capital	3,810,000	4,302,500	4,264,073	4,403,254	4,547,216

Total Wastewater	13,695,561	14,481,244	14,655,760	15,092,736	15,560,989
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City of Franklin, Tennessee

FY 2017-2018 Biennial Operating Budget

Appendix I: Water & Sewer Forecasts (Operating & Capital) - FY 2018-2022

	Budget 2018	Budget 2019	Budget 2020	Budget 2021	Budget 2022
Personnel					
Salaries & Wages					
Employee Benefits					
Total Personnel	-	-	-	-	-
Operations					
Transportation Services	250	250	250	250	250
Operating Services	-	-	-	-	-
Notices, Subscriptions, etc.	100	100	100	100	100
Utilities	50	50	50	50	50
Contractual Services	-	-	-	-	-
Repair & Maintenance Services	12,000	12,000	12,000	12,000	12,000
Employee programs	-	-	-	-	-
Professional Development/Travel	-	-	-	-	-
Office Supplies	-	-	-	-	-
Operating Supplies	110,200	113,200	116,200	118,200	120,200
Fuel & Mileage	-	-	-	-	-
Supplies for Resale	-	-	-	-	-
Machinery & Equipment (<\$25,000)	2,000	2,000	2,000	2,000	2,000
Repair & Maintenance Supplies	15,500	15,500	15,500	15,500	15,500
Operational Units	-	-	-	-	-
Property & Liability Costs	-	-	-	-	-
Rentals	-	-	-	-	-
Financial Fees	-	-	-	-	-
Permits	-	-	-	-	-
Debt Service and Lease Payments	65,975	65,975	65,975	-	-
Total Operations	206,075	209,075	212,075	148,100	150,100
Capital	-	-	-	-	-
Total Reclaimed Water	206,075	209,075	212,075	148,100	150,100



City of Franklin, Tennessee
FY 2018 Operating Budget

Appendix I: Water & Sewer Forecasts (Operating & Capital) - FY 2018-2022

Project	FY 18	FY 19	FY 20	FY 21	FY 22	TOTAL	Funding Source
Spencer Creek Sanitary Sewer Replacement	\$ 1,290,000	\$ 480,000	\$ -	\$ -	\$ -	\$ 1,770,000	Wastewater Renewal
Sewer Interceptor Point Repair Projects	\$ 1,000,000	\$ 500,000	\$ 500,000	\$ -	\$ -	\$ 2,000,000	Wastewater Renewal
James and Avondale Infrastructure Improvements	\$ 436,000	\$ -	\$ -	\$ -	\$ -	\$ 436,000	Wastewater Renewal
Forrest Crossing No1 forcemain rehab	\$ 110,000	\$ -	\$ -	\$ -	\$ -	\$ 110,000	Wastewater Renewal
West End Circle Infrastructure Improvements	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000	Wastewater Renewal
Thompson Alley Infrastructure Improvements	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ 60,000	Wastewater Renewal
Frazier Drive Sanitary Sewer Rehabilitation	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000	Wastewater Renewal
Adams Street Infrastructure Improvements	\$ -	\$ 810,000	\$ -	\$ -	\$ -	\$ 810,000	Wastewater Renewal
Evans Street Sewer Improvements	\$ -	\$ 452,500	\$ -	\$ -	\$ -	\$ 452,500	Wastewater Renewal
Holiday Court Lift Station Rehabilitation	\$ 460,000	\$ -	\$ -	\$ -	\$ -	\$ 460,000	Wastewater Renewal
West Main Infrastructure Improvements	\$ -	\$ 250,000	\$ 2,000,000	\$ 1,000,000	\$ -	\$ 3,250,000	Wastewater Renewal
Franklin Road Improvements & Streetscape	\$ -	\$ 78,000	\$ -	\$ -	\$ -	\$ 78,000	Wastewater Renewal
New Hope Academy Sewer Line Replacement	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000	Wastewater Renewal
Church Street Infrastructure Improvements	\$ -	\$ 25,000	\$ 200,000	\$ -	\$ -	\$ 225,000	Wastewater Renewal
Berry Circle Sanitary Sewer Line	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ 25,000	Wastewater Renewal
Mallory/N Royal Oaks & Liberty Intersection Imp.	\$ -	\$ -	\$ 112,600	\$ -	\$ -	\$ 112,600	Wastewater Renewal
S. Margin Infrastructure Upgrades (1st - Columbia)	\$ -	\$ -	\$ -	\$ 642,960	\$ -	\$ 642,960	Wastewater Renewal
Gist Street Infrastructure Improvements	\$ -	\$ -	\$ -	\$ 250,000	\$ -	\$ 250,000	Wastewater Renewal
East McEwen Drive Improvements - Phase 4	\$ -	\$ -	\$ -	\$ 179,850	\$ 179,850	\$ 359,700	Wastewater Renewal
Beta Drive Extension	\$ -	\$ -	\$ -	\$ 36,000	\$ -	\$ 36,000	Wastewater Renewal
Eastview Circle Infrastructure Improvements	\$ -	\$ -	\$ -	\$ 20,000	\$ 212,500	\$ 232,500	Wastewater Renewal
South Prong Sanitary Sewer Upgrade	\$ -	\$ -	\$ -	\$ -	\$ 1,225,000	\$ 1,225,000	Wastewater Renewal
Forrest Street Infrastructure	\$ -	\$ -	\$ -	\$ -	\$ 217,500	\$ 217,500	Wastewater Renewal
Battle Avenue Infrastructure Replacement	\$ -	\$ -	\$ -	\$ -	\$ 120,000	\$ 120,000	Wastewater Renewal
	\$ 3,481,000	\$ 2,670,500	\$ 2,812,600	\$ 2,128,810	\$ 1,954,850	\$ 13,047,760	TOTAL
James and Avondale Infrastructure Improvements	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000	Water Renewal
Old Carters Creek Pike Water Line	\$ 480,000	\$ -	\$ -	\$ -	\$ -	\$ 480,000	Water Renewal
Bobby Drive Water Line Replacement	\$ 430,000	\$ 425,000	\$ -	\$ -	\$ -	\$ 855,000	Water Renewal
West End Circle Infrastructure Improvements	\$ 127,000	\$ -	\$ -	\$ -	\$ -	\$ 127,000	Water Renewal



City of Franklin, Tennessee
FY 2018 Operating Budget

Appendix I: Water & Sewer Forecasts (Operating & Capital) - FY 2018-2022

Project	FY 18	FY 19	FY 20	FY 21	FY 22	TOTAL	Funding Source
16" Water Line Long Lane Connector	\$ 60,000	\$ 25,000	\$ 1,000,000	\$ -	\$ -	\$ 1,085,000	Water Renewal
Thompson Alley Infrastructure Improvements	\$ 55,000	\$ -	\$ -	\$ -	\$ -	\$ 55,000	Water Renewal
Adams Street Infrastructure Improvements	\$ -	\$ 510,000	\$ -	\$ -	\$ -	\$ 510,000	Water Renewal
Franklin Road Improvements & Streetscape	\$ -	\$ 155,650	\$ 155,650	\$ -	\$ -	\$ 311,300	Water Renewal
West Main Infrastructure Improvements	\$ -	\$ 150,000	\$ 1,500,000	\$ 1,000,000	\$ -	\$ 2,650,000	Water Renewal
Water Line from Fourth Ave S to Berry Circle	\$ -	\$ 93,000	\$ -	\$ -	\$ -	\$ 93,000	Water Renewal
Church Street Infrastructure Improvements	\$ -	\$ 25,000	\$ 275,000	\$ -	\$ -	\$ 300,000	Water Renewal
S. Margin Infrastructure Upgrades (1st - Columbia)	\$ -	\$ -	\$ -	\$ 294,690	\$ -	\$ 294,690	Water Renewal
Gist Street Infrastructure Improvements	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ 150,000	Water Renewal
Old Hillsboro Rd Water Line	\$ -	\$ -	\$ -	\$ 80,000	\$ 295,000	\$ 375,000	Water Renewal
Murfreesboro Rd Water line Replacement	\$ -	\$ -	\$ -	\$ 67,500	\$ 675,000	\$ 742,500	Water Renewal
Eastview Circle Infrastructure Improvements	\$ -	\$ -	\$ -	\$ 30,000	\$ 303,000	\$ 333,000	Water Renewal
Lee Drive Water Line Replacement	\$ -	\$ -	\$ -	\$ 15,000	\$ 200,000	\$ 215,000	Water Renewal
Beta Drive Extension	\$ -	\$ -	\$ -	\$ 11,000	\$ -	\$ 11,000	Water Renewal
Glass Lane Water Line Replacement	\$ -	\$ -	\$ -	\$ -	\$ 255,000	\$ 255,000	Water Renewal
Forrest Street Infrastructure	\$ -	\$ -	\$ -	\$ -	\$ 145,000	\$ 145,000	Water Renewal
Lewisburg Pike Water Line Replacement	\$ -	\$ -	\$ -	\$ -	\$ 120,000	\$ 120,000	Water Renewal
Alicia Drive Water Line Replacement	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	Water Renewal
Battle Avenue Infrastructure Replacement	\$ -	\$ -	\$ -	\$ -	\$ 80,000	\$ 80,000	Water Renewal
Buckworth Infrastructure Improvements	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000	Water Renewal
	\$ 1,352,000	\$ 1,383,650	\$ 2,930,650	\$ 1,648,190	\$ 2,183,000	\$ 9,497,490	TOTAL
Long Lane Reservoir Conversion from Potable Water to Reclaimed Water	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ 500,000	Reclaimed Renewal
	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ 500,000	TOTAL



City of Franklin, Tennessee

FY 2018 Operating Budget Request

Program Enhancement Summary

Priority	Request	Compensation	Benefits	Expenses	Total	Funded
Water & Wastewater Funds						
Personnel						
1	Service Divisions Assistant Superintendent	\$ 6,776	\$ -	\$ -	\$ 6,776	\$ -
2	Service Divisions Assistant Superintendent	\$ 6,776	\$ -	\$ -	\$ 6,776	\$ -
3	Equipment Operator	\$ 34,983	\$ 10,495	\$ 437	\$ 45,915	\$ -
4	Equipment Operator	\$ 34,983	\$ 10,495	\$ 437	\$ 45,915	\$ -
5	Administrative Secretary	\$ 31,096	\$ 9,329		\$ 40,425	\$ -
Total		\$ 114,614	\$ 30,319	\$ 874	\$ 145,807	\$ -
<i>(+3 FTE)</i>						
Equipment						
1	Leak Detection Equipment	\$ -	\$ -	\$ 32,000	\$ 32,000	\$ -
2	SUV - Utility Locator	\$ -	\$ -	\$ 28,050	\$ 28,050	\$ -
3	SUV - Utility Locator	\$ -	\$ -	\$ 28,050	\$ 28,050	\$ -
4	Pick-Up Truck	\$ -	\$ -	\$ 38,550	\$ 38,550	\$ -
5	Pick-Up Truck	\$ -	\$ -	\$ 38,550	\$ 38,550	\$ -
6	Utility Service Truck	\$ -	\$ -	\$ 65,350	\$ 65,350	\$ -
7	Pick-Up Truck	\$ -	\$ -	\$ 28,550	\$ 28,550	\$ -
8	Pick-Up Truck	\$ -	\$ -	\$ 28,450	\$ 28,450	\$ -
9	Tandem-Axle Dump Truck	\$ -	\$ -	\$ 155,510	\$ 155,510	\$ -
10	Rubber Track Excavator	\$ -	\$ -	\$ 67,510	\$ 67,510	\$ -
Total		\$ -	\$ -	\$ 510,570	\$ 510,570	\$ -
		Compensation	Benefits	Expenses	Total	
Total Water & Wastewater Funds		\$ 114,614	\$ 30,319	\$ 511,444	\$ 656,377	\$ -

FranklinForward Allocations

Traditional Allocations

	A Safe, Clean, Livable City	\$ 656,377		Personnel	\$ 145,807
	A Effective and Fiscally Sound City Government Providing High Quality Service	\$ -		Operations	\$ -
	Quality Life Experiences	\$ -		Equipment	\$ 510,570
	Sustainable Growth & Economic Prosperity	\$ -		Capital	\$ -
Totals		\$ 656,377	Total		\$ 656,377

FY2018 PROGRAM ENHANCEMENT REQUEST FORM



Department Priority: **1** of **5**

Department: **WATER MANAGEMENT**
 Division: **52212 SEWER COLLECTION**
 FranklinForward Theme: **A Effective and Fiscally Sound City Government Providing High Quality Service**
 Title: **Service Divisions Assistant Superintendent**

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY18 Only)	Ongoing Annual Cost (FY18 & Future)	TOTAL FY18 Request
Compensation			
81110 REGULAR PAY		\$6,776	\$6,776
			\$0
Benefits			
Benefits auto-calculated at 30% of compensation -->>	\$0	\$0	\$0
Expenses			
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$0	\$6,776	\$6,776

Request for reclassification of Wastewater Collections Assistant Superintendent to Service Division Superintendent and change paygrade from G to H.

The responsibilities of the Service Division Assistant Superintendent includes but are not limited to:

- Oversees and ensures the repair and maintenance of 297+ miles of water-distribution mains, 18,000 water meters, seven water-storage tanks, 4,161 fire hydrants, five water-booster stations and 390+ miles of wastewater mains, 26 sewer-pump stations and 8,790 manholes and 35 miles of sewer-force mains. There are approximately 70,000 sewer customers.
- Compiles water distribution and wastewater collection records for regulatory compliance, observes conditions and performs calculations to determine that the water distribution and wastewater collection systems are operating as designed and within compliance.
- Oversees and ensures the testing and evaluation of the Cross Connection Program to maintain compliance.
- Oversees and ensures the testing and evaluation of the Leak Detection Program to minimize water loss and increase revenue.
- Oversees and ensures the Utility Locator Division promptly and accurately locates and marks all City of Franklin owned Underground Infrastructure through Tennessee One Call System prior to excavation activities.
- Supervises 45 employees and ensures payroll is accurate and approved.
- Operator In Direct Charge of Water Distribution and Wastewater Collection for Water Management Department, that is regulated by Tennessee Department of Environment and Conservation.

SERVICE IMPLICATION

This position will allow for consistent and flexible operations between water distribution and wastewater collection, providing for more collaboration and seamless communications in the Service Division.

FY2018 PROGRAM ENHANCEMENT REQUEST FORM



Department Priority: **2** of **5**

Department: **WATER MANAGEMENT**
 Division: **52102 WATER DISTRIBUTION**
 FranklinForward Theme: **A Effective and Fiscally Sound City Government Providing High Quality Service**
 Title: **Service Divisions Assistant Superintendent**

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY18 Only)	Ongoing Annual Cost (FY18 & Future)	TOTAL FY18 Request
Compensation			
81110 REGULAR PAY		\$6,776	\$6,776
			\$0
Benefits			
Benefits auto-calculated at 30% of compensation -->>	\$0	\$0	\$0
Expenses			
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$0	\$6,776	\$6,776

PURPOSE / DESCRIPTION OF REQUEST

Request for reclassification of Water Distribution Assistant Superintendent to Service Division Superintendent and change paygrade from G to H.

The responsibilities of the Service Division Assistant Superintendent includes but are not limited to:

- Oversees and ensures the repair and maintenance of 297+ miles of water-distribution mains, 18,000 water meters, seven water-storage tanks, 4,161 fire hydrants, five water-booster stations and 390+ miles of wastewater mains, 26 sewer-pump stations and 8,790 manholes and 35 miles of sewer-force mains. There are approximately 70,000 sewer customers.
- Compiles water distribution and wastewater collection records for regulatory compliance, observes conditions and performs calculations to determine that the water distribution and wastewater collection systems are operating as designed and within compliance.
- Oversees and ensures the testing and evaluation of the Cross Connection Program to maintain compliance.
- Oversees and ensures the testing and evaluation of the Leak Detection Program to minimize water loss and increase revenue.
- Oversees and ensures the Utility Locator Division promptly and accurately locates and marks all City of Franklin owned Underground Infrastructure through Tennessee One Call System prior to excavation activities.
- Supervises 45 employees and ensures payroll is accurate and approved.
- Operator In Direct Charge of Water Distribution and Wastewater Collection for Water Management Department, that is regulated by Tennessee Department of Environment and Conservation.

SERVICE IMPLICATION

This position will allow for consistent and flexible operations between water distribution and wastewater collection, providing for more collaboration and seamless communications in the Service Division.

FY2018 PROGRAM ENHANCEMENT REQUEST FORM



Department Priority: **3** of **5**

Department: **52212 SEWER COLLECTION**
 Division: **SERVICE DIVISION**
 FranklinForward Theme: **A Effective and Fiscally Sound City Government Providing High Quality Service**
 Title: **EQUIPMENT OPERATOR**

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY18 Only)	Ongoing Annual Cost (FY18 & Future)	TOTAL FY18 Request
Compensation			
81110 REGULAR PAY		\$34,983	\$34,983
			\$0
Benefits			
<i>Benefits auto-calculated at 30% of compensation -->></i>			
	\$0	\$10,495	\$10,495
Expenses			
83260 UNIFORMS PURCHASED		\$375	\$375
85320 STATE FEES	\$62		\$62
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$62	\$45,853	\$45,915

PURPOSE / DESCRIPTION OF REQUEST

We are requesting a new Equipment Operator position in Service Division, Sewer Collection. Responsibilities will include but not limited to operating various equipment throughout the organization such as sewer-vac truck, dump truck, rubber-tired loader, and backhoe.

The Equipment Operator position requires the employee to have a Commercial Driver's License.

SERVICE IMPLICATION

As the City grows, our maintenance and repair responsibilities of water, sanitary sewer infrastructure also grow. We are consistently accepting the maintenance of water and sewer service of new developments. We need to keep up with the demand within a respectable time frame by offering high-quality services that our citizens desire and expect. The addition of this new position will provide perpetual assistance and support to the Service Division's operations including Sewer-Vac Trucks, CCTV inspections, repair, maintenance and replacement of infrastructure and our improved preventative maintenance programs.

The Preventative Maintenance Programs include SL-Rat, Leak Detection, Zone Flushing, Valve Maintenance Program and the implementation of the PACP program.

FY2018 PROGRAM ENHANCEMENT REQUEST FORM



Department Priority: **4** of **5**

Department: **52212 SEWER COLLECTION**
 Division: **Service Division**
 FranklinForward Theme: **A Effective and Fiscally Sound City Government Providing High Quality Service**
 Title: **Equipment Operator**

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY18 Only)	Ongoing Annual Cost (FY18 & Future)	TOTAL FY18 Request
Compensation			
81110 REGULAR PAY		\$34,983	\$34,983
			\$0
Benefits			
Benefits auto-calculated at 30% of compensation -->>	\$0	\$10,495	\$10,495
Expenses			
83260 UNIFORMS PURCHASED		\$375	\$375
85320 STATE FEES	\$62		\$62
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$62	\$45,853	\$45,915

PURPOSE / DESCRIPTION OF REQUEST

We are requesting a new Equipment Operator position in Service Division, Sewer Collection. Responsibilities will include but not limited to operating various equipment throughout the organization such as sewer-vac truck, dump truck, rubber-tired loader, and backhoe.

The Equipment Operator position requires the employee to have a Commercial Driver's License.

SERVICE IMPLICATION

As the City grows, our maintenance and repair responsibilities of water, sanitary sewer infrastructure also grow. We are consistently accepting the maintenance of water and sewer service of new developments. We need to keep up with the demand within a respectable time frame by offering high-quality services that our citizens desire and expect.

The addition of this new position will provide perpetual assistance and support to the Service Division's operations including Sewer-Vac Trucks, CCTV inspections, repair, maintenance and replacement of infrastructure and our improved preventative maintenance programs.

The Preventative Maintenance Programs include SL-Rat, Leak Detection, Zone Flushing, Valve Maintenance Program and the implementation of the PACP program.

FY2018 PROGRAM ENHANCEMENT REQUEST FORM



Department Priority: **5** of **5**

Department: **52102 WATER DISTRIBUTION**
 Division: **WATER TREATMENT PLANT**
 FranklinForward Theme: **A Safe, Clean, Livable City**
 Title: **Administrative Secretary**

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY18 Only)	Ongoing Annual Cost (FY18 & Future)	TOTAL FY18 Request
Compensation			
81000 PERSONNEL		\$31,096	\$31,096
			\$0
Benefits			
Benefits auto-calculated at 30% of compensation -->>	\$0	\$9,329	\$9,329
Expenses			
88150 TRANSFER TO WATER OPERATING			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$0	\$40,425	\$40,425

PURPOSE / DESCRIPTION OF REQUEST

We are requesting one new Administrative Secretary position in the Water Treatment Plant division . This Administrative Secretary position is paygrade B.

Responsibilities for the Administrative Secretary will include, but not limited to, providing office assistance to the Water Treatment Plant Superintendent to process City purchase-card receipts, office supplies and chemical purchase invoices, maintaining and organizing proper electronic and hardcopy document filing for compliance and answering phone calls.

SERVICE IMPLICATION

This position will streamline record-keeping, filing, organization of compliance documentation and other administrative duties to increase the efficiency of the water treatment plant superintendent with daily operations.

FY2018 PROGRAM ENHANCEMENT REQUEST FORM



Department Priority: **1** of **10**

Department: **52102 WATER DISTRIBUTION**
 Division: **SERVICE DIVISION**
 FranklinForward Theme: **A Safe, Clean, Livable City**
 Title: **Leak Detection Equipment**

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY18 Only)	Ongoing Annual Cost (FY18 & Future)	TOTAL FY18 Request
Compensation			
			\$0
			\$0
Benefits			
<i>Benefits auto-calculated at 30% of compensation -->></i>			
	\$0	\$0	\$0
Expenses			
89530 MACHINERY & EQUIPMENT (>\$25,000)	\$32,000		\$32,000
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$32,000	\$0	\$32,000

PURPOSE / DESCRIPTION OF REQUEST

We are requesting this new equipment to assist the Service Division identify underground-active water leaks within the City's Water Distribution system thereby reducing operating costs due to water loss.

SERVICE IMPLICATION

This purchase will eliminate the need to contract with an outside leak detection company. This purchase will also enable staff to perform more frequent leak detection audits in-house. We will be able to more accurately identify existing and potential leak locations, decreasing operational costs by repairing those leaks sooner and increasing revenue.

FY2018 PROGRAM ENHANCEMENT REQUEST FORM



Department Priority: **2** of **10**

Department: **52102 WATER DISTRIBUTION**
 Division: **SERVICE DIVISION**
 FranklinForward Theme: **A Safe, Clean, Livable City**
 Title: **SUV - UTILITY LOCATOR**

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY18 Only)	Ongoing Annual Cost (FY18 & Future)	TOTAL FY18 Request
Compensation			
			\$0
			\$0
Benefits			
<i>Benefits auto-calculated at 30% of compensation -->></i>			
	\$0	\$0	\$0
Expenses			
89520 VEHICLES (>\$25,000)	\$25,000		\$25,000
82130 VEHICLE LICENSES & TITLES	\$25		\$25
82610 VEHICLE REPAIR & MAINTENANCE SERVICES		\$250	\$250
83310 GASOLINE & DIESEL FOR FLEET (INSIDE WILLIAMSON)		\$2,500	\$2,500
85117 VEHICLE LIABILITY INSURANCE		\$275	\$275
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$25,025	\$3,025	\$28,050

PURPOSE / DESCRIPTION OF REQUEST

We are requesting this vehicle as a new addition to our fleet within the Service Division. This unit will be utilized by the Utility Locator crews to locate and mark underground utilities owned by the COF. These utilities include water, sanitary sewer, reclaimed water, traffic signalization, communication fiber, storm water and other utilities owned and operated by the COF.

SERVICE IMPLICATION

During FY 2016-17 budget review, we requested this new vehicle due to the increase of personnel and responsibilities associated with the COF being required to become a member of the TN One Call system January 1, 2017. Since the City has become a TN One Call member, the workload for locating and marking underground utilities has increased threefold.

Failure to fund this item will subsequently hinder our ability to properly perform the responsibilities of locating and marking underground utilities as required by the TN One Call system.

FY2018 PROGRAM ENHANCEMENT REQUEST FORM



Department Priority: **3** of **10**

Department: **52212 SEWER COLLECTION**
 Division: **SERVICE DIVISION**
 FranklinForward Theme: **A Safe, Clean, Livable City**
 Title: **SUV-UTILITY LOCATOR**

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY18 Only)	Ongoing Annual Cost (FY18 & Future)	TOTAL FY18 Request
Compensation			
			\$0
			\$0
Benefits			
<i>Benefits auto-calculated at 30% of compensation -->></i>			
	\$0	\$0	\$0
Expenses			
89520 VEHICLES (>\$25,000)	\$25,000		\$25,000
82130 VEHICLE LICENSES & TITLES	\$25		\$25
82610 VEHICLE REPAIR & MAINTENANCE SERVICES		\$250	\$250
83310 GASOLINE & DIESEL FOR FLEET (INSIDE WILLIAMSON)		\$2,500	\$2,500
85117 VEHICLE LIABILITY INSURANCE		\$275	\$275
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$25,025	\$3,025	\$28,050

PURPOSE / DESCRIPTION OF REQUEST

We are requesting this vehicle as a new addition to our fleet within the Service Division. This unit will be utilized by the Utility Locator crews to locate and mark underground utilities owned by the COF. These utilities include water, sanitary sewer, reclaimed water, traffic signalization, communication fiber, storm water and other utilities owned and operated by the COF.

SERVICE IMPLICATION

During FY 2016-17 budget review, we requested this new vehicle due to the increase of personnel and responsibilities associated with the COF being required to become a member of the TN One Call system January 1, 2017. Since the City has become a TN One Call member, the workload for locating and marking underground utilities has increased threefold.

Failure to fund this item will subsequently hinder our ability to properly perform the responsibilities of locating and marking underground utilities as required by the TN One Call system.

FY2018 PROGRAM ENHANCEMENT REQUEST FORM



Department Priority: **4** of **10**

Department: **52211 UTILITY ADMINISTRATION**
 Division: **UTILITY INSPECTION**
 FranklinForward Theme: **A Safe, Clean, Livable City**
 Title: **Pick Up Truck**

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY18 Only)	Ongoing Annual Cost (FY18 & Future)	TOTAL FY18 Request
Compensation			
			\$0
			\$0
Benefits			
<i>Benefits auto-calculated at 30% of compensation -->></i>			
	\$0	\$0	\$0
Expenses			
89520 VEHICLES (>\$25,000)	\$35,000		\$35,000
82130 VEHICLE LICENSES & TITLES	\$25		\$25
82610 VEHICLE REPAIR & MAINTENANCE SERVICES		\$650	\$650
83310 GASOLINE & DIESEL FOR FLEET (INSIDE WILLIAM)		\$2,600	\$2,600
85117 VEHICLE LIABILITY INSURANCE		\$275	\$275
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$35,025	\$3,525	\$38,550

PURPOSE / DESCRIPTION OF REQUEST

We are requesting a replacement vehicle for a 2007 pick up, unit #311. This unit is approximately 10-years old with over 91,000 miles. This replacement vehicle would be utilized to support the Utility Inspection team with daily work assignments including on-site utility inspections in unimproved surface areas of major residential and commercial water, wastewater and reclaim water infrastructure projects throughout the COF as well as attending DRT, Pre-construction, planning and design meetings with City staff and the development community.

SERVICE IMPLICATION

Replacing this older, high-mileage unit will contribute to the success of the day-to-day operations of the Utility Inspectors as well as alleviate some repair and maintenance costs and perhaps recover some fuel costs with a more fuel efficient vehicle.

FY2018 PROGRAM ENHANCEMENT REQUEST FORM



Department Priority: **5** of **10**

Department: **52211 UTILITY ADMINISTRATION**
 Division: **UTILITY INSPECTION**
 FranklinForward Theme: **A Safe, Clean, Livable City**
 Title: **Pick Up Truck**

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY18 Only)	Ongoing Annual Cost (FY18 & Future)	TOTAL FY18 Request
Compensation			
			\$0
			\$0
Benefits			
<i>Benefits auto-calculated at 30% of compensation -->></i>			
	\$0	\$0	\$0
Expenses			
89520 VEHICLES (>\$25,000)	\$35,000		\$35,000
82130 VEHICLE LICENSES & TITLES	\$25		\$25
82610 VEHICLE REPAIR & MAINTENANCE SERVICES		\$650	\$650
83310 GASOLINE & DIESEL FOR FLEET (INSIDE WILLIAM)		\$2,600	\$2,600
85117 VEHICLE LIABILITY INSURANCE		\$275	\$275
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$35,025	\$3,525	\$38,550

PURPOSE / DESCRIPTION OF REQUEST

We are requesting a replacement vehicle for a 2007 pick up, unit #14. This unit is approximately 10-years old with over 130,000 miles. This replacement vehicle would be utilized to support the Utility Inspection team with daily work assignments including on-site utility inspections in unimproved surface areas of major residential and commercial water, wastewater and reclaim water infrastructure projects throughout the COF as well as attending DRT, Pre-construction, planning and design meetings with City staff and the development community.

SERVICE IMPLICATION

Replacing this older, high-mileage unit will contribute to the success of the day-to-day operations of the Utility Inspectors as well as alleviate some repair and maintenance costs and perhaps recover some fuel costs with a more fuel efficient vehicle.

FY2018 PROGRAM ENHANCEMENT REQUEST FORM



Department Priority: **6** of **10**

Department: **52102 WATER DISTRIBUTION**
 Division: **Service Division**
 FranklinForward Theme: **A Safe, Clean, Livable City**
 Title: **Utility Service Truck**

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY18 Only)	Ongoing Annual Cost (FY18 & Future)	TOTAL FY18 Request
Compensation			
			\$0
			\$0
Benefits			
<i>Benefits auto-calculated at 30% of compensation -->></i>			
	\$0	\$0	\$0
Expenses			
89520 VEHICLES (>\$25,000)	\$60,000		\$60,000
82130 VEHICLE LICENSES & TITLES	\$25		\$25
82610 VEHICLE REPAIR & MAINTENANCE SERVICES		\$650	\$650
83310 GASOLINE & DIESEL FOR FLEET (INSIDE WILLIAM)		\$4,400	\$4,400
85117 VEHICLE LIABILITY INSURANCE		\$275	\$275
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$60,025	\$5,325	\$65,350

PURPOSE / DESCRIPTION OF REQUEST

We are requesting a replacement Utility Service Truck for a 2008 Utility Service Truck, unit #04. This unit is approximately 10-years old with over 73,000 miles. Fleet Maintenance has identified several mechanical repairs including transmission issues. This vehicle will be used by the Service Division crews to perform daily maintenance and repairs to water and sanitary sewer infrastructure, transporting medium-duty equipment by trailer to and from job sites throughout the City. This vehicle would be equipped to properly store tools and signage for daily use.

SERVICE IMPLICATION

This vehicle would assist in ensuring safe and efficient transport of personnel, materials, tools and equipment to and from emergency and scheduled repair and maintenance projects throughout the City's service area.

FY2018 PROGRAM ENHANCEMENT REQUEST FORM



Department Priority: **7** of **10**

Department: **52102 WATER DISTRIBUTION**
 Division: **Service Division**
 FranklinForward Theme: **A Safe, Clean, Livable City**
 Title: **Pick Up Truck**

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY18 Only)	Ongoing Annual Cost (FY18 & Future)	TOTAL FY18 Request
Compensation			
			\$0
			\$0
Benefits			
<i>Benefits auto-calculated at 30% of compensation -->></i>			
	\$0	\$0	\$0
Expenses			
89520 VEHICLES (>\$25,000)	\$25,000		\$25,000
82130 VEHICLE LICENSES & TITLES	\$25		\$25
82610 VEHICLE REPAIR & MAINTENANCE SERVICES		\$650	\$650
83310 GASOLINE & DIESEL FOR FLEET (INSIDE WILLIAM)		\$2,600	\$2,600
85117 VEHICLE LIABILITY INSURANCE		\$275	\$275
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$25,025	\$3,525	\$28,550

PURPOSE / DESCRIPTION OF REQUEST

We are requesting a replacement vehicle for a 2007 Ford Ranger pick up, unit #317. This replacement vehicle will be used by the meter reading crews to read water meters, perform maintenance and replacement of water meters and meter-reading telemetry equipment, meter cut-offs and re-reads throughout the City's water district. Unit #317 is approximately 10-years old with over 106,000 miles. The daily wear and tear of reading and maintaining over 17,000 water meters monthly have taken its toll on the mechanical components of this vehicle.

SERVICE IMPLICATION

We believe this replacement vehicle would help accomplish the safe and efficient day to day operations of this fundamental City task of reading and maintaining water meters in a timely manner.

FY2018 PROGRAM ENHANCEMENT REQUEST FORM



Department Priority: **8** of **10**

Department: **52102 WATER DISTRIBUTION**
 Division: **Service Division**
 FranklinForward Theme: **A Safe, Clean, Livable City**
 Title: **Pick Up Truck**

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY18 Only)	Ongoing Annual Cost (FY18 & Future)	TOTAL FY18 Request
Compensation			
			\$0
			\$0
Benefits			
<i>Benefits auto-calculated at 30% of compensation -->></i>			
	\$0	\$0	\$0
Expenses			
89520 VEHICLES (>\$25,000)	\$25,000		\$25,000
82130 VEHICLE LICENSES & TITLES	\$25		\$25
82610 VEHICLE REPAIR & MAINTENANCE SERVICES		\$650	\$650
83310 GASOLINE & DIESEL FOR FLEET (INSIDE WILLIAM)		\$2,500	\$2,500
85117 VEHICLE LIABILITY INSURANCE		\$275	\$275
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$25,025	\$3,425	\$28,450

PURPOSE / DESCRIPTION OF REQUEST

We are requesting a replacement vehicle for a 2007 Ford Ranger pick up, unit #46. This vehicle will be used to inspect residential and commercial backflow devices throughout the City's water district and fulfill the regulatory compliance requirements of the City's Cross-Connection Program. This unit is 10-years old with over 58,000 miles. The daily wear and tear inspecting over 1,700 backflow devices annually throughout the COF has taken its toll on the mechanical components of this unit.

SERVICE IMPLICATION

This replacement vehicle would assist in ensuring the safe and efficient inspection of the City's backflow devices and contribute to the proper enforcement of the City's Cross-Connection Program. As development continues throughout the City, staff expects the number of backflow devices requiring inspection to also increase.

FY2018 PROGRAM ENHANCEMENT REQUEST FORM



Department Priority: **9** of **10**

Department: **52212 SEWER COLLECTION**
 Division: **Service Division**
 FranklinForward Theme: **A Safe, Clean, Livable City**
 Title: **Tandem-Axle Dump Truck**

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY18 Only)	Ongoing Annual Cost (FY18 & Future)	TOTAL FY18 Request
Compensation			
			\$0
			\$0
Benefits			
<i>Benefits auto-calculated at 30% of compensation -->></i>			
	\$0	\$0	\$0
Expenses			
89520 VEHICLES (>\$25,000)	\$150,000		\$150,000
82130 VEHICLE LICENSES & TITLES	\$25		\$25
82610 VEHICLE REPAIR & MAINTENANCE SERVICES		\$810	\$810
83310 GASOLINE & DIESEL FOR FLEET (INSIDE WILLIAM)		\$4,400	\$4,400
85117 VEHICLE LIABILITY INSURANCE		\$275	\$275
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$150,025	\$5,485	\$155,510

PURPOSE / DESCRIPTION OF REQUEST

We are requesting a replacement Tandem-Axle Dump truck for a 1998 Volvo, Unit #W10. This unit is approximately 19-years old with over 4,400 hours of operation and nearly 64,000 miles. We have performed extensive repair to this vehicle in recent years. Normal usage, wear and tear have taken its toll on this vehicle.

The replacement would be used to support repair, maintenance and replacement of the City's water, wastewater and reclaim infrastructure throughout the City.

SERVICE IMPLICATION

A replacement unit would increase productivity due to infrequent down time for repairs. Failure to fund this item will subsequently hinder our ability to properly perform some functions of our overall operations.

FY2018 PROGRAM ENHANCEMENT REQUEST FORM



Department Priority: **10** of **10**

Department: **52102 WATER DISTRIBUTION**
 Division: **Service Division**
 Franklin**Forward** Theme: **A Safe, Clean, Livable City**
 Title: **Rubber Track Excavator**

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY18 Only)	Ongoing Annual Cost (FY18 & Future)	TOTAL FY18 Request
Compensation			
			\$0
			\$0
Benefits			
<i>Benefits auto-calculated at 30% of compensation -->></i>			
	\$0	\$0	\$0
Expenses			
89530 MACHINERY & EQUIPMENT (>\$25,000)	\$62,000		\$62,000
82130 VEHICLE LICENSES & TITLES	\$25		\$25
82620 EQUIPMENT REPAIR & MAINTENANCE SERVICES		\$810	\$810
83310 GASOLINE & DIESEL FOR FLEET (INSIDE WILLIAM)		\$4,400	\$4,400
85117 VEHICLE LIABILITY INSURANCE		\$275	\$275
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$62,025	\$5,485	\$67,510

PURPOSE / DESCRIPTION OF REQUEST

We are requesting a replacement Rubber-track Excavator for a 1994 John Deere Backhoe, unit #43W. Unit #43W has been extensively used over the last 20-years excavating sites for water, wastewater and reclaim-water infrastructure repairs, maintenance and the loading repair materials such as rock, gravel and dirt. Purchasing a Rubber-track Excavator to replace a backhoe allows more range of movement with a smaller equipment footprint during maintenance and repair activities as well as eliminating the need to drive a backhoe to the job site through City streets.

SERVICE IMPLICATION

A Rubber-track Excavator costs less than a replacement backhoe with similar capabilities and provides more flexibility when performing repair, maintenance and/or replacement of Water, Sanitary Sewer and Reclaim Water infrastructure.



City of Franklin, Tennessee
FY 2018 Operating Budget Request

Human Resources

Kevin Townsel, J.D.

Sara Sylvis, RMPE



City of Franklin, Tennessee - FY 2018 Budget Request

Human Resources

Outline

- Purpose of Department**
- Organization Chart**
- Base Budget Request**
 - Personnel**
 - Operations**
 - Capital**
- Program Enhancements**
- Summary**



City of Franklin, Tennessee - FY 2018 Budget Request

Human Resources

Purpose of Department

The Human Resources Department provides services to other City departments and the citizens of the City of Franklin. Those responsibilities include:

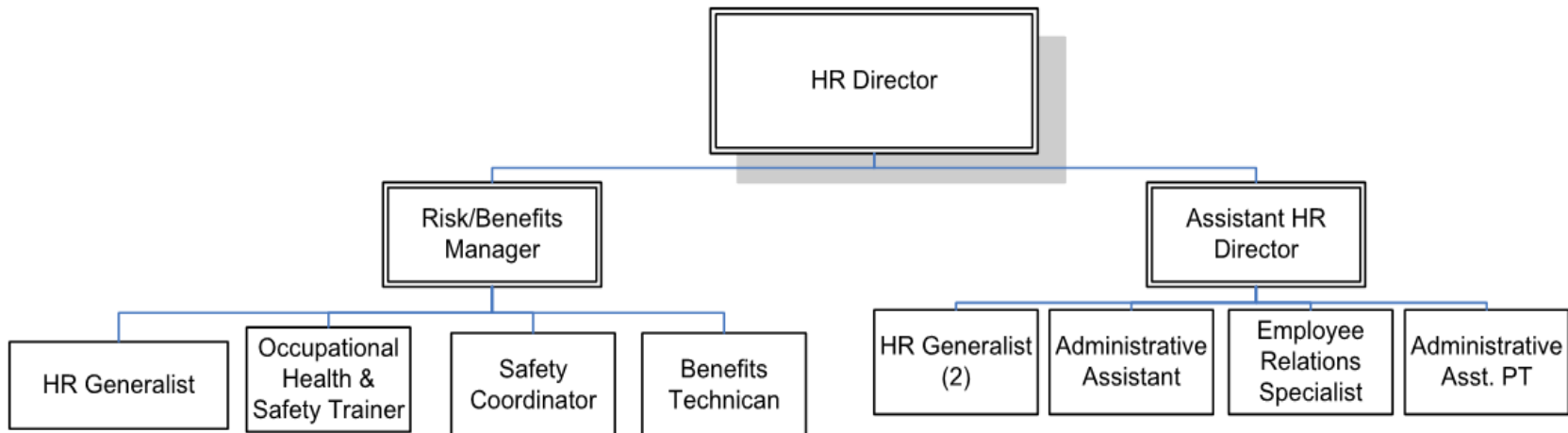
- City's recruitment, hiring and onboarding processes
- Administering the City's Defined Benefit, Defined Contribution Plan and TCRS
- Creating and implementing the personnel rules and regulations
- Managing the training of all City employees in OSHA regulations, Civil Treatment and other areas as required/needed
- Procuring and administering all Property and Casualty insurance
- Managing Safety Program for all City employees
- Managing employee benefits
- Conducting workplace investigations



City of Franklin, Tennessee - FY 2018 Budget Request

Human Resources

Organization Chart





City of Franklin, Tennessee - FY 2018 Budget Request **Human Resources**

Base Budget Request: Personnel

Human Resources will maintain the current number of employees.

No additional personnel requested.



City of Franklin, Tennessee - FY 2018 Budget Request **Human Resources**

Base Budget Request: Operations

The Operations Base Budget Request is for the Human Resources Department is \$215,778*, which is a \$244,059 (53.1%) decrease over 2016-2017 budget. The decreases are attributable to the transfer of software servicing and licensing of the City's Time and Attendance ERP system – Kronos (including Talent Acquisition, a piece of Kronos, that manages online applications and onboarding) and the annual fee for Trakstar, our new employee evaluation system, to the Information Technology Department as well as final payments on the Kronos system.

We slightly increased our Wellness budget and Professional Development budget.

*Total amount of budget includes interfund services reimbursements and lease/loan payments.



City of Franklin, Tennessee - FY 2018 Budget Request **Human Resources**

Base Budget Request: Capital

The Human Resources Department is not requesting any funding for Capital expenditures.



City of Franklin, Tennessee - FY 2018 Budget Request **Human Resources**

Program Enhancement Requests

The Human Resources Department has two program enhancement requests. The department is requesting \$20,000 to remodel the Human Resources offices and \$30,000 for office furniture.



City of Franklin, Tennessee - FY 2018 Budget Request **Human Resources**

Summary

The Human Resources Budget for FY 2018 will decrease sharply due to transfers of cost to other departments while maintaining our goal of administering a comprehensive human resources program for all City of Franklin employees.



City of Franklin, Tennessee

FY 2018 Operating Budget

Human Resources

Kevin G. Townsel, J.D., Director

Budget Summary

	2015 Actual	2016 Actual	2017		2018 Budget	2017 v. 2018	
			Budget	Estimated		\$	%
Personnel	856,000	879,838	942,682	1,034,788	941,670	-1,012	-0.1%
Operations	265,520	332,026	459,838	453,691	215,778	-244,059	-53.1%
Capital	38,928	0	0	0	0	-	0.0%
Total	1,160,448	1,211,864	1,402,520	1,488,478	1,157,448	-245,071	-17.5%

Departmental Summary

The goal of the Human Resources Department is to administer a comprehensive human resources program for all City of Franklin employees.

Functions include

- (1) recruitment, testing, selection and orientation of new employees,
- (2) procurement and administration of the comprehensive fringe benefit package,
- (3) review, update and implementation of the Human Resources Policies and Procedures,
- (4) classification and compensation administration,
- (5) employee and supervisory training, and
- (6) procurement and administration of all lines of risk insurance.

Assistance is provided to department heads and supervisors to assure fairness and consistency among hiring and promotional practices, disciplinary and termination practices and for day-to-day policy

We are proud to list below the goals that substantially contribute to the economic sustainability of the City of Franklin:

- The HR Department purchased Kronos Talent Acquisition to assist in job requisitions and applicant tracking and it continues to be utilized to aid in reducing the number of days required in the recruitment process and dramatically reduces the amount of paper previously used. Kronos Talent Acquisition allows us to onboard a new employee without paper. All documents are stored within the system.
- The City has received \$561,887 in pharmacy rebates in the past 12 months which will directly reduce the total medical plan expenditures.
- As a result of strong workers' compensation claim management by the Risk staff, the City has received \$272,025 in returns from Travelers.
- We have received our experience modification rate from NCCI for the FY 2018 insurance period and it is 0.70. The "mod" rate is a factor that is developed between the insured's actual past experience and the expected or actual experience of the WC class code. When it is applied to our manual premium, it produces a premium that is more representative of our actual loss experience. Since we are below 1.0 (which is average) we will pay less premium for FY 2018.



City of Franklin, Tennessee

FY 2018 Operating Budget

Human Resources

Kevin G. Townsel, J.D., Director

Department Summary (Continued)

- The Human Resources Department believes that health and wellness is an important component of maintaining sustainable communities. This year, we offered flu shots, held the annual health and wellness fair, offered Group Fitness and Yoga classes, and offered a number of departmental contests such as the walking challenge and the risk assessment health challenge.
- We have implemented Kronos self-service. This software will eliminate entering data into numerous spreadsheets increasing efficiency and improving accuracy. We have also completed the second phase of Kronos, which is the time keeping piece, allowing employees to clock in via timeclocks, computer and/or mobile app.
- The City of Franklin has completed its first annual evaluation cycle through Trakstar. All employee evaluations have been completed in Trakstar which is a totally paperless system. Trakstar will also enable supervisors and employees to record performance issues in real time allowing immediate feedback. Trakstar is also used for inputting employee goals and allows that employee to track and complete their progress of each goal. Since implementing Trakstar, we have noticed an increase in employee participation and many departments have encouraged their employees to use the system regularly.
- The Human Resources department also implemented a new employee perks program called AccessPerks. It allows employees to log on via a created username and password to have access to discounted products

Performance Measures

How a community utilizes its resources must be governed in accordance with its citizens wishes and its plans for the future. Therefore, the City of Franklin has established **FranklinForward : A Vision for 2033**. This Strategic Plan has specific and demonstrable objectives for each department which, when achieved individually, will cohesively move Franklin forward to meet the challenges and demands of the future.

Each budget has a series of performance measures and benchmarks attached to it which demonstrate the workload, effectiveness and outcome of taxpayer support for the annual operations of the City of Franklin and its pursuit of the goals of the Strategic Plan. Together, these measures demonstrate a proper and diligent use of taxpayer dollars in the pursuit of a greater community.



FranklinForward : A Vision for 2033 | Objectives for Developing a Strategic Plan

Theme: An Effective and Fiscally Sound City Government Providing High Quality Service



The City of Franklin will have a talented, diverse, and engaged workforce.

Franklin will seek to attract and retain high quality employees whose diversity fully reflects the community.

Goal: To attract talented workers, the City of Franklin's salaries will target to the 70th percentile of the equivalent job expectations as reflected in the marketplace.

Baseline: 2012 average salary is 92.1% of target market index.

Goal: To actively recruit and retain a workforce representative of the community.

Baseline: 2012 demographic employment profile for City of Franklin: 21% female (City population average is 52%); 6.6% minority (15.6% for city population). City data based on 2010 U.S. Census data. Minority includes all census group classifications which was 9,774 of 62,487 population.



City of Franklin, Tennessee

FY 2018 Operating Budget

Performance Measures

Franklin will develop a Continuous Improvement Program using quantitative and qualitative methods to improve the effectiveness, efficiency and safety of service delivery processes and systems.

Goal: To have a safe and healthy workplace.

Baseline: 69 Franklin employees had accidents in FY 2013.

Baseline: Number of lost work days by employees in FY2013 was 158.

Goal: To have effective training and development objectives within every employee's work plan.

Baseline: Number of credit hours reimbursed for employees in FY 2013 was 345.

Key:	Strategic Plan: FranklinForward	
	Sustainable Franklin	
	Tennessee Municipal Benchmarking Project	

Workload (Output) Measures

	2014	2015	2016	2017*	2018*
Organization-Wide					
Number of Budgeted Positions Full-Time	700	705	717	708	708
Number of Budgeted Positions Part-Time	67	66	61	58	58
Total FTEs (entire organization)	635	675	664	688	688
Number of exempt FTEs	100	110	112	123	123
Number of non-exempt FTEs	535	564	552	562	562
Employee Turnover for Full-Time Positions (Not Including Retirees)	4.60%	6.75%	4%	4%	5%
 Tennessee Statewide Benchmarking Average	7.16%	8.00%	TBD	TBD	TBD
Number of Vacancies Advertised Externally **	75	80	43	94	86
Number of External Applications Processed	5,411	5,835	2,037	3,955	6,201
Average Number of Applications per Advertised External Vacancy	72	60	32	52	70
Average Number of Days to Fill a Position Advertised Externally	85	83	79	75	60
Number of new employees hired	112	138	53	112	131
Number of new hires that were from within ranks (promoted)	9	13	0	16	12
OSHA 300 log recordable injuries or illnesses	38	53	10	21	0
Workers' compensation claims	92	65	27	62	0
Human Resources Department Statistics					
Total number of FTEs	10.00	10.00	11.00	10.00	11.00
Human Resources Staff per 100 Employees	0.89	0.68	0.64	0.68	0.68
Applications processed Internal & External	5671	6200	2037	3955	6401
Requisitions approved Internal & External	80	97	52	114	116

***includes postings with multiple vacancies*



City of Franklin, Tennessee

FY 2018 Operating Budget

Performance Measures

Efficiency Measures

	2014	2015	2016	2017*	2018*
Benefits to Salary Ratio (All Funds)	69.96%	33.21%	37.98%	TBD	TBD
Tennessee Statewide Benchmarking Average	46.49%	44.86%	45.44%	TBD	TBD
Personnel Costs (All Funds) per FTE	\$ 88,766	\$ 68,796	\$ 69,515	TBD	TBD
Tennessee Statewide Benchmarking Average	\$ 66,257	\$ 64,637	\$ 66,178	TBD	TBD
Human Resources Cost per Total FTE (City -Wide)	\$ 1,955	\$ 2,000	\$ 2,029	TBD	TBD
Tennessee Statewide Benchmarking Average	\$ 848	\$ 978	\$ 850	TBD	TBD
Workers Compensation Cost per Claim	\$ 4,615	\$ 4,659	\$ 4,497	\$ 3,918	TBD
Tennessee Statewide Benchmarking Average	\$ 5,989	\$ 5,353	\$ 8,207	TBD	TBD
Annual Wellness Cost per FTE	\$ 35.00	\$ 35.00	\$ 36.00	\$ 38.00	TBD
Total benefits as a percent of total wages	43.1%	44.0%	TBD	TBD	TBD
Retirement Contributions as a percent of total payroll	TBD	10.0%	10.0%	10.0%	10.0%
Benefits as a percentage of All Funds personnel costs	41.16%	32.20%	TBD	TBD	TBD

Outcome (Effectiveness) Measures

	2014	2015	2016	2017*	2018*
The City of Franklin will have a talented, diverse, and engaged workforce.					
Franklin will seek to attract and retain high quality employees whose diversity fully reflects the community.					
	City of Franklin's salaries will target to the 70th percentile of the equivalent job expectations as reflected in the marketplace.				
	Current Franklin	TBD	TBD	TBD	TBD
	Target	70.0%	70.0%	70.0%	70.0%
	Meets Target?	TBD	TBD	TBD	TBD
	Actively recruit and retain a workforce representative of the community.				
	% of Employees Female	23%	22%	20%	21.0%
	% of Franklin Female	52.2%	52.2%	52.2%	52.2%
	Meets Target?	No	No	No	TBD
	% of Employees Minority	7.3%	7.5%	6.0%	6.0%
	% of Franklin Minority	15.6%	15.6%	15.6%	15.6%
	Meets Target?	No	No	No	TBD
	Franklin will develop a Continuous Improvement Program using quantitative and qualitative methods to improve the effectiveness, efficiency and safety of service delivery processes and systems.				
	A safe and healthy workplace.				
	# of employees who had accidents	92	46	TBD	TBD
	# Number of lost work days by employees	81	95	110	34
	Meets Target?	TBD	TBD	TBD	TBD
	# of credit hours reimbursed for employees	239	192	200	200

*2017 and 2018 estimated.

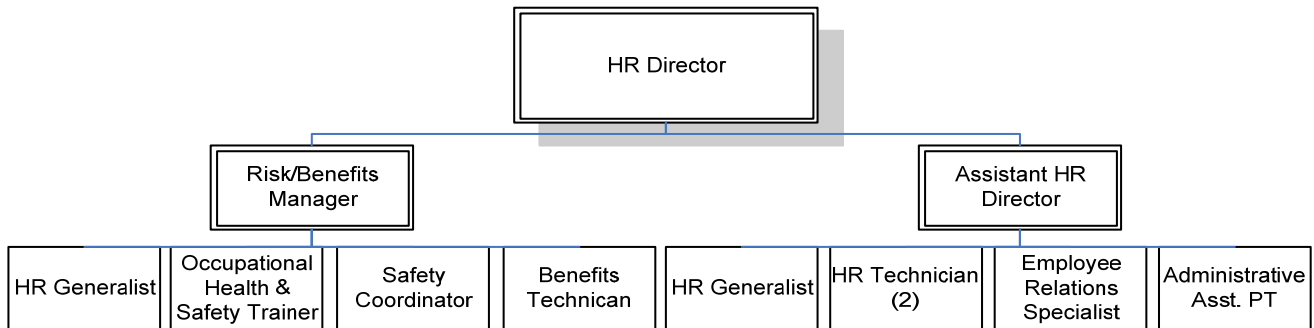


City of Franklin, Tennessee

FY 2018 Operating Budget

Performance Measures

Organizational Chart



Note: For detailed counts and authorized positions, please see table below entitled "Staffing by Position"

Staffing by Position

Position	Pay Grade	FY 2014		FY 2015		FY 2016		FY 2017		FY 2018	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
Human Resources Director	Grade L	1	0	1	0	1	0	1	0	1	0
Assistant HR Director/Benefits	Grade K	1	0	1	0	0	0	0	0	0	0
Assistant HR Director	Grade K	0	0	0	0	1	0	1	0	1	0
Risk Manager	Grade J	1	0	1	0	0	0	0	0	0	0
Risk/Benefits Manager	Grade J	0	0	0	0	1	0	1	0	1	0
Employee Relations Mgr II	Grade J	1	0	1	0	0	0	0	0	0	0
Employee Relations Specialist	Grade G	0	0	0	0	1	0	1	0	1	0
Occupational Health & Safety Train	Grade G	1	0	1	0	1	0	1	0	1	0
Safety Coordinator	Grade G	1	0	1	0	1	0	1	0	1	0
Human Resources Generalist	Grade G	2	0	2	0	2	0	2	0	2	0
Benefits Technician	Grade D	1	0	1	0	1	0	1	0	1	0
Human Resources Technician	Grade D	2	0	2	0	2	0	2	0	2	0
Administrative Assistant	Grade D	0	1	0	1	0	1	0	1	0	1
TOTALS		11	1	11	1	11	1	11	1	11	1



City of Franklin, Tennessee

FY 2018 Operating Budget

Budget

	Actual 2015	Actual 2016	Budget 2017	Estd 2017	Budget 2018	Difference \$	%
Personnel							
Salaries & Wages	668,147	690,422	739,037	800,772	725,670	(13,367)	-1.8%
Employee Benefits	187,853	189,416	203,645	234,016	216,000	12,355	6.1%
Total Personnel	856,000	879,838	942,682	1,034,788	941,670	(1,012)	-0.1%
Operations							
Transportation Services	7,414	3,490	7,100	4,546	8,100	1,000	14.1%
Operating Services	5,194	1,637	4,000	1,565	4,130	130	3.3%
Notices, Subscriptions, etc.	7,522	16,817	16,300	16,077	17,500	1,200	7.4%
Utilities	6,230	6,527	7,111	7,323	7,450	339	4.8%
Contractual Services	125,013	175,123	186,500	196,711	96,500	(90,000)	-48.3%
Repair & Maintenance Services	3,610	4,876	5,500	1,895	6,000	500	9.1%
Employee Programs	214,720	201,941	281,000	245,056	274,500	(6,500)	-2.3%
Professional Development/Travel	15,192	22,300	30,200	31,373	37,200	7,000	23.2%
Office Supplies	6,467	8,215	9,980	8,915	9,750	(230)	-2.3%
Operating Supplies	1,490	1,647	4,295	3,320	4,300	5	0.1%
Fuel & Mileage	1,456	933	2,000	900	1,500	(500)	-25.0%
Machinery & Equipment (<\$25,000)	6,664	21,065	23,250	52,000	23,750	500	2.2%
Repair & Maintenance Supplies	121	644	530	-	550	20	3.8%
Property & Liability Costs	6,896	6,953	7,301	9,768	10,256	2,956	40.5%
Other Business Expenses	-	-	530	-	550	20	3.8%
Debt Service and Lease Payments	175,486	184,209	208,176	208,176	38,093	(170,083)	-81.7%
Interfund Reimbursements	(317,955)	(324,351)	(333,935)	(333,935)	(324,351)	9,584	-2.9%
Total Operations	265,520	332,026	459,838	453,691	215,778	(244,059)	-53.1%
Machinery & Equipment (>\$25,000)	38,928	-	-	-	-	-	0.0%
Capital	38,928	-	-	-	-	-	0.0%
Total Human Resources	1,160,448	1,211,864	1,402,520	1,488,478	1,157,448	(245,071)	-17.5%

Account	Label	Actual 2015	Actual 2016	Budget 2017	YTD@3/31/2017	Estd 2017	Budget 2018	Forecast 2019	Forecast 2020
	Personnel								
I= 81110	REGULAR PAY	665,012	689,747	764,440	588,697	787,979	751,212	781,260	812,511
81120	OVERTIME PAY	1,549	675	750	1,423	1,876	750	750	750
81150	TEMPORARY WORK BY NON-CITY EMPLOYEES	1,586			7,558	10,917			
81199	VACANCY ADJUSTMENT			(26,153)			(26,292)	(27,344)	(28,438)
= XWAGE	TOTAL WAGES	668,147	690,422	739,037	597,678	800,772	725,670	754,666	784,823
= 81410	FICA (EMPLOYER'S SHARE)	49,257	51,090	53,439	42,413	58,509	57,468	59,766	62,157
= 81420	MEDICAL PREMIUMS	105,018	98,231	99,100	83,332	120,368	95,246	104,771	115,248
= 81430	GROUP INSURANCE PREMIUMS	9,732	9,066	9,525	7,052	9,808	9,088	9,542	10,020
= 81440	EMPLOYEE INSURANCE CONTRIBUTIONS	(21,354)	(19,544)	(19,416)	(14,498)	(20,081)	(17,413)	(19,154)	(21,070)
! 81450	RETIREMENT CONTRIBUTIONS	24,672	35,584	48,608	36,456	48,608	55,899	61,489	67,638
81455	DEFERRED COMP MATCH	10,359	11,763	11,423	11,465	14,609	15,340	16,107	16,912
81460	UNEMPLOYMENT CLAIMS				554	554			
	WORKERS COMPENSATION PREMIUMS	380	739	966	354	354	372	390	410
81470	WORKERS COMPENSATION CLAIMS	9,789	2,487		1,287	1,287			
= XBEN	TOTAL BENEFITS	187,853	189,416	203,645	168,415	234,016	216,000	232,911	251,315
= XPER	TOTAL PERSONNEL	856,000	879,838	942,682	766,093	1,034,788	941,670	987,577	1,036,138
	Operations								
82110	MAILING & OUTBOUND SHIPPING SERVICES	7,348	3,408	3,500	2,652	4,546	5,000	5,000	5,000
82120	FREIGHT FOR INBOUND PURCHASED ITEMS		10	3,500			3,000	3,000	3,000
82130	VEHICLE LICENSES & TITLES	66	72	100			100	100	100
= XTRC	TOTAL TRANSPORTATION CHARGES	7,414	3,490	7,100	2,652	4,546	8,100	8,100	8,100
82210	PRINTING & COPYING SERVICES, OUTSOURCED	3,006	835	3,000	592	1,015	3,000	3,150	3,300
82240	TRANSCRIPTION FEES						100	110	120
82250	TESTING & PHYSICALS	771	675	500	531	550	515	530	545
82299	OTHER OPERATING SERVICES	1,417	127	500			515	530	545
= XOPSV	TOTAL OPERATING SERVICES	5,194	1,637	4,000	1,123	1,565	4,130	4,320	4,510
82310	LEGAL NOTICES	1,674	522	2,000	2,458	4,214	2,500	2,750	3,000
82330	DUES FOR MEMBERSHIPS	4,132	4,865	3,100	1,727	4,000	4,000	4,000	4,000
! 82350	PROFESSIONAL STANDARDS / ACCREDITATION		150	700	1,296	2,222	1,500	1,500	1,500
! 82370	PROMOTIONS & SPECIAL EVENTS (NOT CITY SPONSORED)	735							
82379	RECRUITMENT		7,982	10,000	2,363	5,000	9,000	10,000	11,000
82390	PUBLICATIONS, NON-TRAINING	981	3,298	500	374	641	500	500	500
= XNUS	TOTAL NOTICES, SUBSCRIPTIONS, PUBLICITY	7,522	16,817	16,300	8,218	16,077	17,500	18,750	20,000
! 82450	TELEPHONE SERVICE	1,137	882	1,124	624	975	1,200	1,239	1,275
82459	800 MHZ ACCESS LINE SERVICE	91	91	112	61	103	100	125	150
82459	CELLULAR TELEPHONE SERVICE	3,990	4,548	4,775	2,873	4,925	5,000	5,264	5,500
82470	INTERNET & RELATED SERVICES	1,012	1,006	1,100	916	1,320	1,150	1,200	1,250
= XUFL	TOTAL UTILITIES	6,230	6,527	7,111	4,474	7,323	7,450	7,828	8,175
! 82510	COMPUTER SERVICES	69,487	123,415	90,000	90,441	100,611			
1	Kronos				90,111	100,111			
2	HRIS - Kronos Cloud Hosting								
3	Various	69,487	123,415	90,000	330	500			
4	Trakstar								
*	Amount missing from detail								

	Account	Label	Actual 2015	Actual 2016	Budget 2017	YTD@3/31/2017	Est'd 2017	Budget 2018	Forecast 2019	Forecast 2020
	+ 82560	CONSULTANT SERVICES	54,530	50,750	95,000	40,250	95,000	95,000	95,000	95,000
	1	Property Appraisals: Municipal Buildings			15,000		15,000	15,000	15,000	15,000
	2	Benefits Consultant	54,530		50,000	37,500	50,000	50,000	50,000	50,000
	3	Burris Thompson			20,000	2,750	20,000	20,000	20,000	20,000
	4	Acuff			10,000		10,000	10,000	10,000	10,000
	5	Various		50,750						
	*	Amount missing from detail								
	82599	OTHER CONTRACTUAL SERVICES	996	958	1,500	507	1,100	1,500	1,500	1,500
	= XCTS	TOTAL CONTRACTUAL SERVICES	125,013	175,123	186,500	131,198	196,711	96,500	96,500	96,500
	82610	VEHICLE REPAIR & MAINTENANCE SERVICES	1,205	2,794	2,000	113	350	2,000	2,000	2,000
	82620	EQUIPMENT REPAIR & MAINTENANCE SERVICES	2,405	2,082	3,500	901	1,545	4,000	4,000	4,000
	82660	BUILDING REPAIR & MAINTENANCE SERVICES								
	= XRMVS	TOTAL REPAIR & MAINTENANCE SERVICES	3,610	4,876	5,500	1,014	1,895	6,000	6,000	6,000
	82710	RETIREMENT SERVICES		5,500						
	82720	TUITION ASSISTANCE PROGRAM	82,682	102,658	110,000	40,295	110,000	110,000	110,000	110,000
	82730	EMPLOYEE ASSISTANCE PROGRAM	15,092	15,871	18,000	12,304	21,093	18,000	18,000	18,000
	+ 82740	EMPLOYEE WELLNESS PROGRAM	12,477	22,142	26,000	14,044	23,407	36,500	36,500	36,500
	1	Flu Shots			7,000	4,632	4,632	7,000	7,000	7,000
	10	Other Wellness programs/events			5,000	8,935	12,615	10,000	10,000	10,000
	2	Health Screenings			1,500		1,500	1,500	1,500	1,500
	4	Health Fair			5,000		5,000	6,000	6,000	6,000
	5	Various	12,477	22,142	3,000			7,500	7,500	7,500
	6	Fitness Center - Comcast			500	77	160	500	500	500
	7	Fitness Center - Fitness Direct Contract			1,000	400	1,000	1,000	1,000	1,000
	8	Fitness Center - repairs			1,500		1,500	1,500	1,500	1,500
	9	Fitness Center - Equipment			1,500			1,500	1,500	1,500
	*	Amount missing from detail								
	82750	EMPLOYEE RECOGNITION/RECEPTIONS	7,470	10,792	16,000	10,433	17,885	18,000	18,000	18,000
	+ 82760	SAFETY PROGRAMS	36,335	39,112	50,000	10,122	40,000	50,000	50,000	50,000
	1	Health and Safety Fair								
	2	Safety Incentive Program								
	3	Technical Training: Confined Space								
	4	Samba Drivers License Monitoring								
	5	TN Workers Comp Law Change Posting Updates								
	6	IA Pro/Bluetooth (internal risk reporting)								
	7	Various	36,335	39,112	50,000	10,122	40,000	50,000	50,000	50,000
	*	Amount missing from detail								
	82780	TRAINING, OUTSIDE	57,444	4,535	49,000	2,766	30,000	30,000	30,000	30,000
	82790	TRAINING, IN-HOUSE	3,220	1,331	12,000	1,558	2,671	12,000	12,000	12,000
	= XEFP	TOTAL EMPLOYEE PROGRAMS	214,720	201,941	281,000	91,522	245,056	274,500	274,500	274,500
	82810	REGISTRATIONS	7,887	8,205	16,000	11,836	20,290	22,000	22,000	22,000
	82820	GROUND TRANSPORTATION (OUTSIDE WILLIAMSON COUNTY)	624	782	1,200	218	374	1,200	1,200	1,200
	82830	AIR TRAVEL	1,257	2,732	4,000	2,337	4,006	4,500	4,500	4,500
	82840	LODGING	4,533	9,149	7,000	3,732	6,398	7,500	7,500	7,500
	82850	MEALS (OUTSIDE WILLIAMSON COUNTY)	891	1,402	2,000	178	305	2,000	2,000	2,000
	82860	OTHER TRAVEL EXPENSES		30						
	= XPE	TOTAL PROFESSIONAL DEVELOPMENT/TRAVEL	15,192	22,300	30,200	18,301	31,373	37,200	37,200	37,200
	83110	OFFICE SUPPLIES	4,753	6,929	6,800	3,317	5,686	7,000	7,000	7,000
	83120	OFFICE DÉCOR ITEMS (OTHER THAN FURNITURE)			750	226	387	1,000	1,000	1,000
	83130	EMPLOYEE BENEVOLENCE ITEMS	77	216	230	682	1,169	250	250	250
	83140	MEALS & FOOD (INSIDE WILLIAMSON COUNTY)	1,637	1,070	2,200	976	1,673	1,500	1,500	1,500
	= XOPS	TOTAL OFFICE SUPPLIES	6,467	8,215	9,980	5,201	8,915	9,750	9,750	9,750

Account	Label	Actual 2015	Actual 2016	Budget 2017	YTD@3/31/2017	Esd 2017	Budget 2018	Forecast 2019	Forecast 2020
I 83210	TRAINING SUPPLIES	833		1,250	261	522	1,250	1,250	1,250
83250	SAFETY SUPPLIES	470	50						
83260	UNIFORMS PURCHASED		120	545	101	202	550	550	550
I 83299	OTHER OPERATING SUPPLIES	187	1,477	2,500	1,298	2,596	2,500	2,500	2,500
= XOPS	TOTAL OPERATING SUPPLIES	1,490	1,647	4,295	1,660	3,320	4,300	4,300	4,300
83310	GASOLINE & DIESEL FOR FLEET (INSIDE WILLIAMSON COUNTY)	1,456	933	2,000	525	900	1,500	1,500	1,500
= XFUEL	TOTAL FUEL & MILEAGE	1,456	933	2,000	525	900	1,500	1,500	1,500
I 83510	FURNITURE, FIXTURES (<\$25,000)			2,000		2,000	2,000	2,000	2,000
+ 83530	MACHINERY & EQUIPMENT (<\$25,000)								
1	2014 - Copier (\$16,000 to lease)								
2	Line item 2								
*	Amount missing from detail								
83540	COMPUTER HARDWARE (<\$25,000)	6,664	2,806	6,250	6,747	10,000	6,750	6,750	6,750
83550	COMPUTER SOFTWARE (<\$25,000)		18,259	15,000	33,892	40,000	15,000	15,000	15,000
= XMEU	TOTAL MACHINERY & EQUIPMENT (<\$25,000)	6,664	21,065	23,250	40,639	52,000	23,750	23,750	23,750
83620	EQUIPMENT PARTS & SUPPLIES	121	644	530			550	560	570
= XRMS	TOTAL REPAIR & MAINTENANCE SUPPLIES	121	644	530			550	560	570
85110	PROPERTY INSURANCE	1,095	1,621	1,702	955	955	1,003	1,053	1,106
85111	FRAUD INSURANCE								
85112	INLAND MARINE INSURANCE	655			669	669	702	738	774
85113	AUTO PHYSICAL DAMAGE	92	52	55	138	138	145	152	160
I 85115	LIABILITY INSURANCE	2,667	3,318	3,484	4,573	4,573	4,802	5,042	5,294
85116	E&O LIABILITY INSURANCE	1,151							
85117	VEHICLE LIABILITY INSURANCE	1,236	1,026	1,077	2,568	2,568	2,696	2,831	2,973
85118	LAW ENFORCEMENT LIABILITY INSURANCE								
85119	UMBRELLA LIABILITY		801	841	865	865	908	954	1,001
85120	PROPERTY DAMAGE COSTS								
85140	SURETY/NOTARY BONDS		135	142					
= XPLC	TOTAL PROPERTY & LIABILITY COSTS	6,896	6,953	7,301	9,768	9,768	10,256	10,770	11,308
85500	LATE CHARGES								
85900	MISCELLANEOUS			530			550	570	590
= XOBH	TOTAL OTHER BUSINESS EXPENSES			530			550	570	590
I+ 86600	LEASE/LOAN PRINCIPAL	170,685	181,118	206,582	8,722	206,582	37,868	5,076	
1	2014 - Vehicle (\$27,000)	8,950	181,118	6,608	8,722	6,608			
2	2014 - Copier (\$16,000)	3,769		5,384		5,384			
3	2014 - Kronos (\$392,000)	131,000		130,000		130,000			
4	2015 - Chase - Kronos Software	26,966		55,191		55,191	27,807		
5	2016 - Performance Management Software			9,399		9,399	10,061	5,076	
*	Amount missing from detail								
+ 86700	LEASE/LOAN INTEREST	4,801	3,091	1,594	(1,439)	1,594	225	15	
1	2014 - Vehicle (\$27,000)	245	3,091	36	1,439	36			
2	2014 - Copier (\$16,000)	103		29		29			
3	2014 - Kronos (\$392,000)	3,562		653		653			
4	2015 - Chase - Kronos Software	891		738		738	148		
5	2016 - Performance Management Software			138		138	77	15	
*	Amount missing from detail				(2,878)				

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City of Franklin, Tennessee

FY 2018 Operating Budget Request

Program Enhancement Summary

Priority	Request	Compensation	Benefits	Expenses	Total	Funded
Human Resources						
1	Office Remodel	\$ -	\$ -	\$ 30,000	\$ 30,000	
2	Office Furniture	\$ -	\$ -	\$ 20,000	\$ 20,000	
Total		\$ -	\$ -	\$ 50,000	\$ 50,000	\$ -
Total G/F Requests						
		\$ -	\$ -	\$ 50,000	\$ 50,000	\$ -

FranklinForward Allocations

	A Safe, Clean, Livable City	\$ -
	A Effective and Fiscally Sound City Government Providing High Quality Service	\$ 50,000
	Quality Life Experiences	\$ -
	Sustainable Growth & Economic Prosperity	\$ -

Totals \$ 50,000

Traditional Allocations

	Personnel	\$ -
	Operations	\$ 20,000
	Equipment	\$ -
	Capital	\$ 30,000
Total		\$ 50,000

FY2018 PROGRAM ENHANCEMENT REQUEST FORM



Department Priority: 1 of 2

Department:

41650 HUMAN RESOURCES

Division:

FranklinForward Theme:

A Effective and Fiscally Sound City Government Providing High Quality Service

Title:

Office Remodel

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY18 Only)	Ongoing Annual Cost (FY18 & Future)	TOTAL FY18 Request
<u>Compensation</u>			
			\$0
			\$0
<u>Benefits</u>			
<i>Benefits auto-calculated at 30% of compensation -->></i>			
	\$0	\$0	\$0
<u>Expenses</u>			
89230 BUILDING IMPROVEMENTS	\$30,000		\$30,000
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$30,000	\$0	\$30,000

PURPOSE / DESCRIPTION OF REQUEST

This request would add additional space through the HR Department.

SERVICE IMPLICATION

This enhancement will improve the workspace of the HR office for employees, potential employees and citizens. This office is only remaining space in the building that has not received updates in the past decade or longer. The HR Department appears to be disconnected from the other offices within City Hall due to its current state.

FY2018 PROGRAM ENHANCEMENT REQUEST FORM



Department Priority: 2 of 2

Department:

41650 HUMAN RESOURCES

Division:

FranklinForward Theme:

A Effective and Fiscally Sound City Government Providing High Quality Service

Title:

Officer Funiture

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY18 Only)	Ongoing Annual Cost (FY18 & Future)	TOTAL FY18 Request
<u>Compensation</u>			
			\$0
			\$0
<u>Benefits</u>			
<i>Benefits auto-calculated at 30% of compensation -->></i>			
	\$0	\$0	\$0
<u>Expenses</u>			
83510 FURNITURE, FIXTURES (<\$25,000)	\$20,000		\$20,000
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$20,000	\$0	\$20,000

PURPOSE / DESCRIPTION OF REQUEST

This request would replace furniture throughout the HR Department that is outdated, overburdensome, and obsolete.

SERVICE IMPLICATION

This request will help greatly improve the workspace within the HR Department by making it more useful for the staff while also providing a comfortable and professional environment to guests.



City of Franklin, Tennessee
FY 2018 Operating Budget Request

Information Technology

Director: Fred Banner



City of Franklin, Tennessee - FY 2018 Budget Request Information Technology

Outline

- Purpose of Department
- Organization Chart
- Base Budget
- Program Enhancements
- Summary



City of Franklin, Tennessee - FY 2018 Budget Request **Information Technology**

Purpose of Department

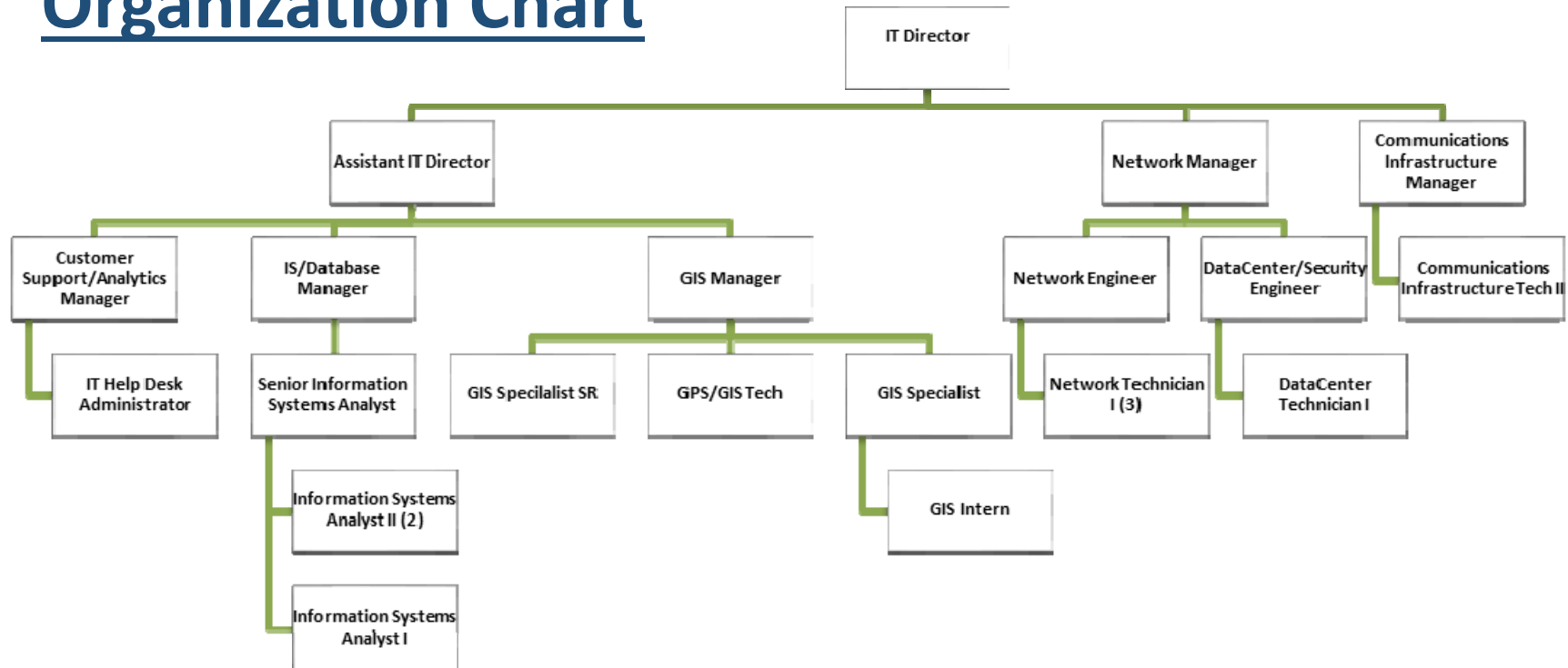
To provide innovative, reliable, and secure technology solutions that are aligned with City of Franklin's goals and objectives to enhance city services. Information Technology (IT) is focused on providing professional and prompt service to our community by strengthening the City of Franklin's technology infrastructure, and delivering innovative solutions that meet our city's needs and goals.



City of Franklin, Tennessee - FY 2018 Budget Request

Information Technology

Organization Chart





City of Franklin, Tennessee - FY 2018 Budget Request Information Technology

Budget Request:

Budget Summary

	2015 Actual	2016 Actual	2017		2018 Budget	2017 v. 2018	
			Budget	Estimated		\$	%
Personnel	1,519,409	1,669,042	1,818,002	1,697,909	1,845,971	27,969	1.5%
Operations	2,555,310	1,963,752	2,385,720	2,098,037	2,254,686	-131,034	-5.5%
Capital	0	27,835	0	0	0	0	0.0%
Total	4,074,719	3,660,629	4,203,722	3,795,946	4,100,657	-103,065	-2.5%

- Decrease of 2.5%
- Personnel: Same Staffing as current year; increases attributable to higher benefit and pension costs.
- Operations: Level-service budget; provides for maintaining information technology infrastructure and daily operations city-wide.



City of Franklin, Tennessee - FY 2018 Budget Request **Information Technology**

Program Enhancement Requests

1 Team Lead Positions Upgrade	\$ 11,181
2 Network Technician II	\$ 70,467
3 Nimble Storage	\$ 111,400
4 GIS Aerial Photography & Lidar Fly	\$ 115,000
5 Wireless Infrastructure	\$ 38,200
6 ESRI Disaster Response Program	\$ 26,000
7 OnBase Add-ons	\$ 8,000
8 Exagrid Backup Appliance	\$ 69,900
9 GIS Fiber Inventory Software	\$ 60,000
10 Sharegate Software	\$ 4,000
11 Backup Internet Circuit	\$ 2,795
Total	\$ 516,943



City of Franklin, Tennessee

FY 2018 Operating Budget

Information Technology

Fred Banner, Director

Budget Summary

	2015 Actual	2016 Actual	2017		2018 Budget	2017 v. 2018	
			Budget	Estimated		\$	%
Personnel	1,519,409	1,669,042	1,818,002	1,697,909	1,845,971	27,969	1.5%
Operations	2,555,310	1,963,752	2,385,720	2,098,037	2,254,686	-131,034	-5.5%
Capital	0	27,835	0	0	0	0	0.0%
Total	4,074,719	3,660,629	4,203,722	3,795,946	4,100,657	-103,065	-2.5%

Departmental Mission:

To provide innovative, reliable, and secure technology solutions that are aligned with City of Franklin's

Departmental Vision:

Information Technology (IT) is focused on providing professional and prompt service to our community by strengthening the City of Franklin's technology infrastructure, and delivering innovative solutions that meet our City's needs and goals.

Departmental Summary

The Information Technology (IT) Department's mission is to provide innovative, reliable and secure technology solutions that are aligned with City of Franklin's goals and objectives to enhance City services. Our vision requires IT to focus on providing professional and prompt service to our community by strengthening the City's technology infrastructure and delivering useful solutions that meet Franklin's



City of Franklin, Tennessee

FY 2018 Operating Budget

Performance Measures

How a community utilizes its resources must be governed in accordance with its citizens wishes and its plans for the future. Therefore, the City of Franklin has established **FranklinForward : A Vision for 2033**. This Strategic Plan has specific and demonstrable objectives for each department which, when achieved individually, will cohesively move Franklin forward to meet the challenges and demands of the future.

Each budget has a series of performance measures and benchmarks attached to it which demonstrate the workload, effectiveness and outcome of taxpayer support for the annual operations of the City of Franklin and its pursuit of the goals of the Strategic Plan. Together, these measures demonstrate a proper and diligent use of taxpayer dollars in the pursuit of a greater community.



FranklinForward : A Vision for 2033 | Objectives for Developing a Strategic Plan

Theme: An Effective and Fiscally Sound City Government Providing High Quality Service



The citizens of Franklin will be benefactors of City services that reflect efficiency while preserving the personal touch and engagement they have come to expect in our community.

Citizens will have online access to city services.

Goal: To enhance online services for citizens.

Baseline: The City of Franklin currently has 100 services available for citizens to complete online in 2013.

Key:	Strategic Plan: FranklinForward	
	Sustainable Franklin	
	Tennessee Municipal Benchmarking Project	

Workload (Output) Measures

		2014	2015	2016	2017*	2018*
	Number of ArcMap Licenses -GIS	90	75	80	109	TBD
	Number of 800 MHz Radios (Motorola)	725	725	952	1280	TBD
	Number of Cell Phones (Verizon Wireless)	260	264	297	285	TBD
	Number of Cell Phones Recycled	124	130	139	97	TBD
	Number of Wireless Lines (Verizon Wireless)	480	510	565	540	TBD
	Number of Active User Extensions -Phone System (Cisco Systems)	667	723	763	772	TBD
	Number of Desktop Computers	525	500	374	400	TBD
	Number of Laptops	315	350	389	439	TBD
	Number of Servers	30(65)*	20(90)	13(108)	16(111)	TBD
	Number of Servers Virtualized	TBD	90	108	111	TBD
	Help Desk / HelpStar Requests by Category:					
	800 MHz Radios	140	72	109	112	TBD
	Financial Applications	90	189	437	107	TBD
	FIRE -Computer Technology	200	132	168	113	TBD
	GIS	240	167	1394	108	TBD
	Hardware	450	321	313	294	TBD
	Phones	400	311	309	295	TBD



City of Franklin, Tennessee

FY 2018 Operating Budget

Performance Measures

Police - Computer Technology	650	366	419	318	TBD
Printers	200	132	99	132	TBD
Software	1400	1314	1204	1911	TBD
TriTech	10	1	3	0	TBD
Web Related	350	159	94	63	TBD
Total Active Calls:	1,296,156	1,296,156	1,477,750	954,821	TBD
Duration:	4,887:37:25 (hours/minutes/seconds)	4,887:37:25 (hours/minutes/seconds)	5826:38:18 (hours/minutes/seconds)	3,524:22:53 (hours/minutes/seconds)	TBD
Total Push to Talks:	2,868,220	2,868,220	3,221,358	1,983,457	TBD
Average Voice Call Duration:	0:00:14 (seconds)	0:00:14 (seconds)	0:00:14 (seconds)	0:00:13 (seconds)	TBD

Efficiency Measures

	2014	2015	2016	2017*	2018*
TBD	TBD	TBD	TBD	TBD	TBD

Outcome (Effectiveness) Measures

	2014	2015	2016	2017*	2018*
Enhance online services for citizens (Baseline 100 in 2013)	TBD	TBD	TBD	TBD	TBD
Target	>100	>101	>102	>103	>103
Meets Target?	TBD	TBD	TBD	TBD	TBD

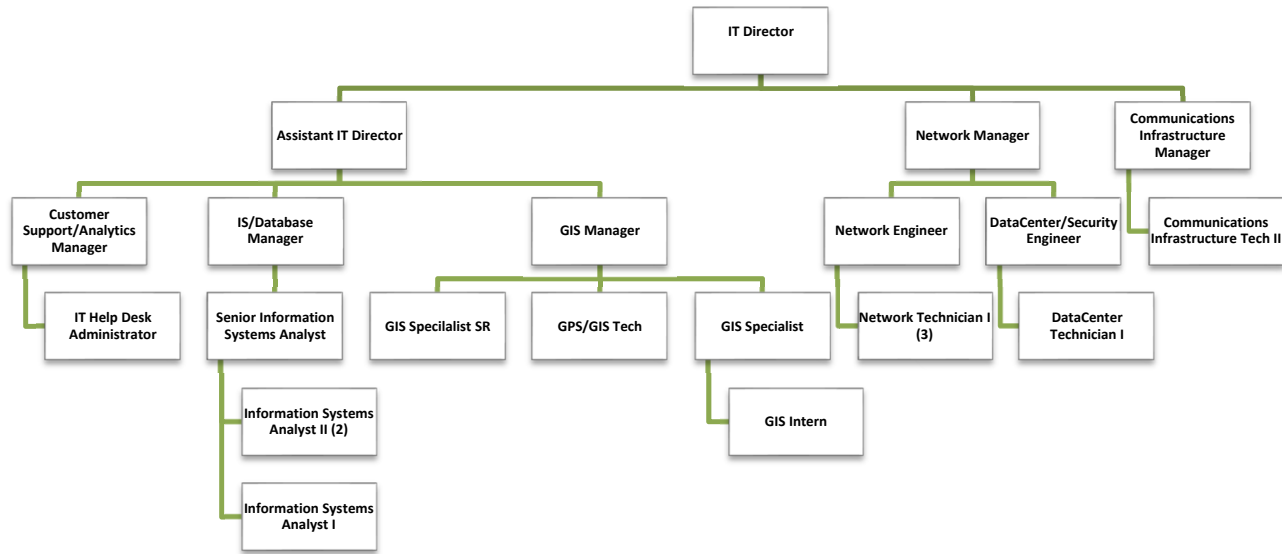
* 2017 & 2018 data estimated



City of Franklin, Tennessee

FY 2018 Operating Budget

Organizational Chart



Note: For detailed counts and authorized positions, please see following page entitled "Staffing by Position"



City of Franklin, Tennessee

FY 2018 Operating Budget

Staffing by Position

Position	Pay Grade	FY 2014		FY 2015		FY 2016		FY 2017		FY 2018	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
Info Technology Director	Grade L	1	0	1	0	1	0	1	0	1	0
Assistant IT Director	Grade K	0	0	1	0	1	0	1	0	1	0
Information Systems/Database Manager	Grade J	1	0	1	0	1	0	1	0	1	0
Communications Infrastructure Manager	Grade J	1	0	0	0	1	0	1	0	1	0
Customer Support/Analytics Manager	Grade J	1	0	1	0	1	0	1	0	1	0
Network Operations Manager	Grade J	1	0	1	0	1	0	1	0	1	0
GIS Manager	Grade J	1	0	1	0	1	0	1	0	1	0
Senior Information Systems Analyst	Grade H	1	0	1	0	1	0	1	0	1	0
Information Systems Analyst II	Grade H	1	0	1	0	2	0	2	0	2	0
DataCenter/Security Engineer	Grade H	0	0	1	0	1	0	1	0	1	0
GIS Specialist Sr	Grade G	1	0	1	0	1	0	1	0	1	0
Information Imaging Specialist /Trainer	Grade G	1	0	1	0	1	0	0	0	0	0
Network Engineer	Grade G	1	0	1	0	1	0	1	0	1	0
Communications Infrastructure Tech II	Grade G	0	0	1	0	1	0	1	0	1	0
DataCenter Tech I	Grade F	2	0	2	0	2	0	1	0	1	0
Network Technician I	Grade F	1	0	1	1	1	1	2	1	2	1
Information Systems Analyst I	Grade F	1	0	1	0	0	0	1	0	1	0
GPS/GIS Technician	Grade E	0	0	0	0	0	0	1	0	1	0
ITS Specialist	Grade E	1	0	1	0	0	0	0	0	0	0
GIS Specialist	Grade E	1	0	1	0	1	0	1	0	1	0
IT Help Desk Administrator	Grade E	1	0	1	0	1	0	1	0	1	0
Intern	Intern	0	2	0	1	0	1	0	1	0	1
Totals		18	2	20	2	20	2	21	2	21	2



City of Franklin, Tennessee

FY 2018 Operating Budget

Budget

	Actual 2015	Actual 2016	Budget 2017	Estd 2017	Budget 2018	Difference \$	%
Personnel							
Salaries & Wages	1,206,260	1,302,199	1,440,225	1,309,515	1,409,930	(30,295)	-2.1%
Employee Benefits	313,149	366,843	377,777	388,394	436,041	58,264	15.4%
Total Personnel	1,519,409	1,669,042	1,818,002	1,697,909	1,845,971	27,969	1.5%
Operations							
Transportation Services	1,685	1,327	850	529	850	-	0.0%
Operating Services	2,143	846	400	512	400	-	0.0%
Notices, Subscriptions, etc.	1,062	743	2,350	2,692	2,350	-	0.0%
Utilities	61,540	59,743	59,700	65,091	62,200	2,500	4.2%
Contractual Services	1,517,771	1,293,898	1,464,495	1,353,995	1,490,700	26,205	1.8%
Repair & Maintenance Services	91,894	12,115	8,400	11,559	13,200	4,800	57.1%
Employee programs	10,806	54	44,775	37,775	43,075	(1,700)	-3.8%
Professional Development/Travel	19,012	22,319	36,500	27,185	36,200	(300)	-0.8%
Office Supplies	6,218	4,251	8,600	8,734	8,600	-	0.0%
Operating Supplies	-	688	700	700	700	-	0.0%
Fuel & Mileage	4,060	1,886	2,405	2,492	4,200	1,795	74.6%
Machinery & Equipment (<\$25,000)	185,189	82,164	120,750	112,802	168,500	47,750	39.5%
Repair & Maintenance Supplies	150,593	40,588	311,300	146,045	211,300	(100,000)	-32.1%
Property & Liability Costs	31,649	32,450	34,072	37,503	40,208	6,136	18.0%
Rentals	1,612	1,953	-	-	-	-	0.0%
Permits	480	100					
Other Business Expenses	-	85	3,000	3,000	3,000	-	0.0%
Debt Service and Lease Payments	469,596	408,542	287,423	287,423	169,203	(118,220)	-41.1%
Total Operations	2,555,310	1,963,752	2,385,720	2,098,037	2,254,686	(131,034)	-5.5%
Machinery & Equipment (>\$25,000)	-	27,835	-	-	-	-	0.0%
Capital	-	27,835	-	-	-	-	0.0%
Total Information Technology	4,074,719	3,660,629	4,203,722	3,795,946	4,100,657	(103,065)	-2.5%

Account	Label	Actual 2015	Actual 2016	Budget 2017	YTD@3/31/2017	Estd 2017	Budget 2018	Forecast 2019	Forecast 2020
	Personnel								
I=	81110 REGULAR PAY	1,128,507	1,265,346	1,417,520	994,917	1,279,622	1,389,565	1,445,148	1,502,954
81120 OVERTIME PAY		42,153	36,853	19,000	22,010	29,893	19,000	19,000	19,000
+	81150 TEMPORARY WORK BY NON-CITY EMPLOYEES	35,600		50,000			50,000	50,000	50,000
1	various	35,600		50,000			50,000	50,000	50,000
2	DBA								
3	Tech Writer								
4	Line Item 4								
5	Line Item 5								
*	Amount missing from detail								
81199 VACANCY ADJUSTMENT				(46,295)			(48,635)	(50,580)	(52,603)
=	XWAGE TOTAL WAGES	1,206,260	1,302,199	1,440,225	1,016,927	1,309,515	1,409,930	1,463,568	1,519,351
=	FICA (EMPLOYER'S SHARE)	86,505	96,098	101,188	75,123	97,891	106,880	110,554	114,976
=	81420 MEDICAL PREMIUMS	169,802	197,123	187,310	105,302	210,604	240,483	264,531	290,984
=	81430 GROUP INSURANCE PREMIUMS	15,451	18,930	16,938	11,602	18,765	19,247	20,209	21,227
=	81440 EMPLOYEE INSURANCE CONTRIBUTIONS	(34,717)	(42,228)	(39,821)	(31,819)	(45,961)	(51,245)	(56,370)	(62,006)
!	81450 RETIREMENT CONTRIBUTIONS	59,918	74,662	88,064	63,798	84,104	96,720	106,392	117,031
81455 DEFERRED COMP MATCH		15,779	21,904	23,613	16,246	22,221	23,332	24,499	25,724
81470 WORKERS COMPENSATION PREMIUMS		411	354	485	594	594	624	655	688
81475 WORKERS COMPENSATION CLAIMS					176	176			
=	XBEN TOTAL BENEFITS	313,149	366,843	377,777	241,022	388,394	436,041	470,470	508,617
=	XPER TOTAL PERSONNEL	1,519,409	1,669,042	1,818,002	1,257,949	1,697,909	1,845,971	1,934,038	2,027,968
	Operations								
82110 MAILING & OUTBOUND SHIPPING SERVICES		430	478	750	197	450	750	750	750
82120 FREIGHT FOR INBOUND PURCHASED ITEMS		1,201	813	100		50	100	100	100
82130 VEHICLE LICENSES & TITLES		54	36		29	29			
=	XTRC TOTAL TRANSPORTATION CHARGES	1,685	1,327	850	226	529	850	850	850
82210 PRINTING & COPYING SERVICES, OUTSOURCED		255	58		112	112			
82240 TRANSCRIPTION FEES			63						
82245 FINGERPRINTING FEES		60		60		60	60	60	60
82250 TESTING & PHYSICALS		1,768	725	340	346	340	340	340	340
82290 OTHER OPERATING SERVICES		60							
=	XOPER TOTAL OPERATING SERVICES	2,143	846	400	458	512	400	400	400
82310 LEGAL NOTICES		305	107	150	782	782	150	150	150
82350 DUES FOR MEMBERSHIPS		667	586	2,000	1,048	1,800	2,000	2,000	2,000
82390 PUBLICATIONS, NON-TRAINING		90	50	200	55	110	200	200	200
=	XNSO TOTAL NOTICES, SUBSCRIPTIONS, PUBLICITY	1,062	743	2,350	1,885	2,692	2,350	2,350	2,350
82410 ELECTRIC SERVICE		38,848	37,484	40,000	22,802	39,089	42,500	45,000	47,500
82450 TELEPHONE SERVICE		2,247	2,043	2,200	1,282	1,977	2,200	2,200	2,200
82455 CELLULAR TELEPHONE SERVICE		13,464	13,054	15,000	8,357	14,326	15,000	15,000	15,000
82470 INTERNET & RELATED SERVICES		6,981	6,968	500	5,218	7,699	500	500	500
82480 CONNECTION CHARGES			194	2,000		2,000	2,000	2,000	2,000
=	XUTE TOTAL UTILITIES	61,540	59,743	59,700	37,659	65,091	62,200	64,700	67,200
82510 COMPUTER SERVICES		1,429,968	1,293,198	1,323,995	1,220,973	1,323,995	1,341,200	1,318,400	1,318,400
+	various	1,034,719	740,970						
01	Police & Fire (operating system software (several modules))			25,000	1,220,973	1,323,995	25,000	25,000	25,000
02	Motorola (800 MHz radio software)	114,758	117,113	115,000			100,000	85,000	85,000
03	Infor Public Sector (asset management system)	176,134	179,192	225,000			200,000	200,000	200,000
04									

Account	Label	Actual 2015	Actual 2016	Budget 2017	YTD@3/31/2017	Estd 2017	Budget 2018	Forecast 2019	Forecast 2020
05	Microsoft Enterprise Application (operating system software (Dell))	104,357		235,000			243,000	243,000	243,000
06	HP Tropos (Wi-Fi software support)								
07	Smarnet			80,000			85,000	90,000	90,000
08	ESRI (GIS software system)								
09	Great Plains (Financial software)		55,550	60,000			60,000	60,000	60,000
10	Commvault (data backup software)			48,000			48,000	48,000	48,000
11	OnBase (document imaging software)								
12	Nearpoint (e.discovery software)			30,000			35,000	35,000	35,000
13	LCA (Local Government current revenue management software)		25,840	25,000			25,000	5,000	5,000
14	VMware (virtual disk operating system)			27,000			27,000	27,000	27,000
15	Ironport (firewall software)			21,000			21,000	21,000	21,000
16	Cisco (computer switches and disk system)								
17	Trend Micro (desktop and laptop anti-virus software)			7,300			7,500	7,700	7,700
18	Empower (time entry system)			14,000					
19	Infor True-up			80,000					
20	HelpStar (help desk software)			7,000			7,000	7,000	7,000
21	Xmadius (faxing software)			4,000			4,000	4,000	4,000
22	Neustar (domain network software (how we are found on the Internet))			7,000			8,000	9,000	9,000
23	Solar Winds (network management software)			3,000			3,000	3,000	3,000
24	Net Motion			15,000			20,000	25,000	25,000
25	EMC Maintenance VNX5300			23,000			23,000	23,000	23,000
26	KACE (PC software maintenance tools)			9,000			9,000	9,000	9,000
27	Quest Active Administrator & Security Explorer			4,000			4,000	4,000	4,000
28	SOTI			3,000			3,000	3,000	3,000
29	APC Service Agreement			36,000			36,000	36,000	36,000
30	Fluke (Magnet)			15,000			15,000	15,000	15,000
31	Trimble			2,000			2,000	2,000	2,000
32	LP360			1,400			1,400	1,400	1,400
33	ArcPad			1,000			1,000	1,000	1,000
34	Metro E Internet Service			36,000			36,000	36,000	36,000
36	PD TriTech Software		174,533	57,000			74,000	74,000	74,000
37	PD Flat Earth			2,500			2,500	2,500	2,500
38	PD Diverse			1,400			1,400	1,400	1,400
39	PD Tekl Inks								
40	PD AOT Public			6,200			6,200	6,200	6,200
41	PD Criti-Call			1,100			1,100	1,100	1,100
42	PD Informer								
43	PD MGCAT								
44	PD Arbitrator			17,000			17,000	17,000	17,000
45	PD Analyst Notebook								
46	Trimble Warranty			4,500			4,500	4,500	4,500
47	Microsoft True-up			3,000			4,000	5,000	5,000
48	Solar Winds (Application Monitoring)			9,000			9,000	9,000	9,000
49	Veeam			3,000			3,000	3,000	3,000
50	FireEye			30,000			30,000	30,000	30,000
51	Active Admin Software								
52	EMC Maintenance VNX5400			14,000			14,000	14,000	14,000
53	Everbridge Notification System (reimb Williamson Co)								
54	ISP Internet Circuit			16,595			15,600	15,600	15,600
55	Kronos						88,000	88,000	88,000
56	Trakstar						22,000	22,000	22,000
*	Amount missing from detail								
825550	AERIAL PHOTOGRAPHY / MAPPING SERVICES	45,276							125,000
1	Pictometry	45,276							75,000
2	Lidar								50,000
*	Amount missing from detail								
825640	CONSULTANT SERVICES			120,000		30,000	129,000	129,000	129,000
1	Info-Tech			15,000			19,000	19,000	19,000

Account	Label		Actual 2015	Actual 2016	Budget 2017	YTD@3/31/2017	Estd 2017	Budget 2018	Forecast 2019	Forecast 2020
2	Network				15,000			15,000	15,000	15,000
3	GIS				5,000			5,000	5,000	5,000
4	Great Plains				20,000			20,000	20,000	20,000
5	Microsoft Technical Account Management				65,000			65,000	65,000	65,000
6	OnBase							5,000	5,000	5,000
7	Various						30,000			
*	Amount missing from detail									
+	OTHER CONTRACTUAL SERVICES		42,527	700	20,500			20,500	20,500	20,500
1	Middle Tennessee Electric VM-FI pole rental				13,000			13,000	13,000	13,000
2	Tower Maintenance				7,500			7,500	7,500	7,500
3	Various		42,527	700						
*	Amount missing from detail									
=	TOTAL CONTRACTUAL SERVICES		1,517,771	1,293,898	1,464,495	1,220,973	1,353,995	1,490,700	1,467,900	1,592,900
82610	VEHICLE REPAIR & MAINTENANCE SERVICES		328	38	1,000	4,159	4,159	1,000	1,000	1,000
82620	EQUIPMENT REPAIR & MAINTENANCE SERVICES		3,113	10,192	6,700	481	6,700	11,500	12,000	12,500
1	Plotter Maintenance		3,111	10,192	1,700		1,700	2,000	2,500	3,000
2	Konica Monthly Use	2			5,000	481	5,000	5,000	5,000	5,000
3	Trimble Warranty							4,500	4,500	4,500
*	Amount missing from detail									
82649	FIBER OPTIC SERVICE		52,210	1,096						
82660	BUILDING REPAIR & MAINTENANCE SERVICES		36,243	189	200		200	200	200	200
82699	OTHER REPAIR & MAINTENANCE SERVICES			600	500		500	500	500	500
=	TOTAL REPAIR & MAINTENANCE SERVICES		91,894	12,115	8,400	4,640	11,559	13,200	13,700	14,200
82780	TRAINING, OUTSIDE		10,806		44,775	5,132	37,775	43,075	85,075	43,075
1	ESRI Classroom Training (ELA Renewal) - GIS		10,806		9,000		9,000	9,000	9,000	9,000
10	SANS				10,000		8,000	10,000	10,000	10,000
11	Urisa Leadership Academy - GIS Manager				3,200		3,200			
2	Lynda.com Training Site - All IT				375		375	375	375	375
3	VB Net Training - System Analyst				1,500		1,500	3,000	45,000	3,000
4	Software Testing Training and Certification - App Project Leader									
5	Agile Testing Training - App Project Leader									
6	Government Chief Information Officer Certification Training - Asst IT Director									
7	Fiber Certification Training - 3 Telecom Techs				700		700	700	700	700
8	SANS - 2 Network Techs									
9	Network Training - Infrastructure				20,000	5,132	15,000	20,000	20,000	20,000
*	Amount missing from detail									
82790	TRAINING, IN-HOUSE			54						
=	TOTAL EMPLOYEE PROGRAMS		10,806	54	44,775	5,132	37,775	43,075	85,075	43,075
82810	REGISTRATIONS		10,753	9,804	15,800	5,915	15,800	15,500	15,500	15,500
1	TN GIS User Group Conference - 3 GIS Employees				1,500		1,500	1,500	1,500	1,500
10	APCO Conference				500		500	500	500	500
11	Various		10,753	9,804		5,915				
2	ESRI Technical Certification training - GIS Spec I				300		300			
3	Regional GIS Conference - Sr GIS Spec									
4	ESRI Annual Conference - GIS Manager/GIS Spec I									
5	FireHouse Conference - Software Analyst II				2,000		2,000	2,000	2,000	2,000
6	Inform Conference - Systems/DBA Manager				2,000		2,000	2,000	2,000	2,000
7	OnBase Annual Conference				3,000		3,000	3,000	3,000	3,000
8	SharePoint Conference				2,500		2,500	2,500	2,500	2,500
9	Tritech Conference				4,000		4,000	4,000	4,000	4,000
*	Amount missing from detail									
82820	GROUND TRANSPORTATION (OUTSIDE WILLIAMSON COUNTY)		550	1,337	1,000	461	790	1,000	1,000	1,000
82830	AIR TRAVEL		1,471	4,873	6,500	862	1,478	6,500	6,500	6,500
82840	LODGING		5,659	5,192	11,000	4,943	8,474	11,000	11,000	11,000
82850	MEALS (OUTSIDE WILLIAMSON COUNTY)		383	946	2,000	355	609	2,000	2,000	2,000

Account	Label		Actual 2015	Actual 2016	Budget 2017	YTD@3/31/2017	Estd 2017	Budget 2018	Forecast 2019	Forecast 2020
82890	OTHER TRAVEL EXPENSES		196	167	200	20	34	200	200	200
=	<u>XPDT</u>		19,012	22,319	36,500	12,556	27,185	36,200	36,200	36,200
	TOTAL PROFESSIONAL DEVELOPMENT/TRAVEL									
83110	OFFICE SUPPLIES		5,809	3,636	7,000	3,567	7,134	7,000	7,000	7,000
83120	OFFICE DECOR ITEMS (OTHER THAN FURNITURE)			68	1,000		1,000	1,000	1,000	1,000
83130	EMPLOYEE BENEVOLENCE ITEMS		45		200		200	200	200	200
83140	MEALS & FOOD (INSIDE WILLIAMSON COUNTY)		364	547	400	30	400	400	400	400
=	<u>XOFS</u>		6,218	4,251	8,600	3,597	8,734	8,600	8,600	8,600
	TOTAL OFFICE SUPPLIES									
83210	TRAINING SUPPLIES				500		500	500	500	500
83250	SAFETY SUPPLIES			561						
83260	UNIFORMS PURCHASED					85				
83299	OTHER OPERATING SUPPLIES			127	200		200	200	200	200
=	<u>XOPS</u>			688	700	85	700	700	700	700
	TOTAL OPERATING SUPPLIES									
83310	GASOLINE & DIESEL FOR FLEET (INSIDE WILLIAMSON COUNTY)		4,060	1,886	2,205	1,146	2,292	4,000	4,000	4,000
83320	MILEAGE (INSIDE WILLIAMSON COUNTY)				200		200	200	200	200
=	<u>XFUEL</u>		4,060	1,886	2,405	1,146	2,492	4,200	4,200	4,200
	TOTAL FUEL & MILEAGE									
83510	FURNITURE, FIXTURES (<\$25,000)		3,932	9,187	2,000	130	1,000	2,000	2,000	2,000
+ 83520	VEHICLES (<\$25,000)		24,388							
1	Network SUV									
2	GIS SUV									
3	Line Item 3		24,388							
4	Line Item 4									
*	Amount missing from detail									
+ 83530	MACHINERY & EQUIPMENT (<\$25,000)		63,456	13,042	7,000	1,321	3,500	7,000	7,000	7,000
01	Fiber Trailer									
02	Fiber Supplies (tools, etc.)				7,000			7,000	7,000	7,000
03	Work Bench Equipment									
04	Network cable supplies									
05	Konica MFD		63,456	11,556						
06	Various			1,486		1,321	3,500			
*	Amount missing from detail									
+ 83540	COMPUTER HARDWARE (<\$25,000)		64,832	50,913	90,500	44,291	85,000	159,000	95,000	85,000
01	EMC Additional Storage (PD SAN Wareable Storage)									
02	Server Replacements				15,000			30,000	30,000	30,000
03	Desktops & Laptops				15,000			29,000	30,000	30,000
04	KACE (PC maintenance appliance)									
05	Radios and Radio Equipment									
06	Cisco Switches (City Hall core replacements for 4500s)				25,000			100,000	25,000	25,000
07	CallManager VOIP upgrade materials									
08	Base Station Upgrade									
09	GPS Unit				10,000				10,000	
10	Telephony DR									
11	Fluke Network Tester				24,000					
12	Various		64,832	50,913	1,500	44,291	85,000			
*	Amount missing from detail									
+ 83550	COMPUTER SOFTWARE (<\$25,000)		28,581	9,022	21,250	11,901	23,302	500	500	500
01	Mashat Sync Tool - GIS			5,789	7,500					
02	Xtools Extension for ArcGIS				250	250				
04	OnBase License				7,000					
05	Rockton - GP Extension				6,000					
06	Trend (laptop thumb drive encryption)									
07	TreeSize Pro (disk space management software)									
08	Visual Studio				500			500	500	500
09	OnBase Unity Platform									
10	CallManager Voice CUWL Licensing									
11	Various		28,581	3,233		11,651	23,302			

Account	Label	Actual 2015	Actual 2016	Budget 2017	YTD@3/31/2017	Estd 2017	Budget 2018	Forecast 2019	Forecast 2020
* Amount missing from detail									
= XMEU	TOTAL MACHINERY & EQUIPMENT (<\$25,000)	185,189	82,164	120,750	57,643	112,802	168,500	104,500	94,500
83610	VEHICLE PARTS & SUPPLIES		2,293	3,000		3,000	3,000	3,000	3,000
83620	EQUIPMENT PARTS & SUPPLIES	11,887	3,519	3,000	1,182	2,364	3,000	3,000	3,000
+ 83649	FIBER OPTIC SUPPLIES	15,058	34,601	300,000	35,381	135,381	200,000	100,000	100,000
1	Long Lane/Lula Lighting	15,058		200,000		50,000			
2	WWTP to Mack Hatcher/Herpeth River			50,000		50,000			
3	Hillsboro/Mack Hatcher to Mack Hatcher/Franklin Road								
4	Hillsboro Road/Mack Hatcher to FS4		34,601	50,000	35,381	35,381	200,000		
5	Tower Sites								
6	Future Growth							100,000	100,000
* Amount missing from detail									
83660	BUILDING MAINTENANCE SUPPLIES	300	175	300		300	300	300	300
83699	OTHER REPAIR & MAINTENANCE PARTS & SUPPLIES	123,348		5,000		5,000	5,000	5,000	5,000
= XRMS	TOTAL REPAIR & MAINTENANCE SUPPLIES	150,593	40,588	311,300	36,563	146,045	211,300	111,300	111,300
85110	PROPERTY INSURANCE	923	18,797	19,737	955	955	1,003	1,053	1,106
85111	FRAUD INSURANCE								
85112	INLAND MARINE INSURANCE	17,624		17,919	17,919	17,919	18,815	19,756	20,743
85113	AUTO PHYSICAL DAMAGE	122	68	71	156	156	164	172	181
! 85115	LIABILITY INSURANCE	7,519	9,737	10,224	13,608	13,608	14,288	15,003	15,753
85116	E&O LIABILITY INSURANCE	3,246							
85117	VEHICLE LIABILITY INSURANCE	2,215	1,539	1,616	3,082	3,082	3,236	3,398	3,568
85119	UMBRELLA LIABILITY		2,309	2,424	2,573	2,573	2,702	2,837	2,979
85120	PROPERTY DAMAGE COSTS								
85123	PHYSICAL DAMAGE CLAIMS/DEDUCTIBLES				(790)	(790)			
= XPLC	TOTAL PROPERTY & LIABILITY COSTS	31,649	32,450	34,072	37,503	37,503	40,208	42,219	44,330
85240	EQUIPMENT RENTAL & LEASES		571						
85250	STORAGE RENTAL	1,612	1,382		841				
= XRENT	TOTAL RENTALS	1,612	1,953		841				
85310	PERMITS		100						
85320	STATE FEES	480							
= XPERM	TOTAL PERMITS	480	100						
85990	MISCELLANEOUS		85	3,000	1,656	3,000	3,000	3,000	3,000
= XOB	TOTAL OTHER BUSINESS EXPENSES		85	3,000	1,656	3,000	3,000	3,000	3,000
+ 86600	LEASE/LOAN PRINCIPAL	461,572	402,280	283,133	502,513	283,133	166,793	112,568	
01	Delage - Disaster Recovery Equipment								
02	US Bank Sch 1 - \$1.0 Technology Equipment								
03	US Bank Sch 1 - \$1.0 Technology Equipment		376,023						
04	US Bank Sch 2 - Technology Equipment								
05	BOA Hardware	461,572		89,601		89,601			
06	2015 Chase - Infor UB Software			55,191		55,191	27,807		
07	2016 - IT Hardware (IPS/IDS Network Security Appliance & AeroFlex 3920)			37,765		37,765	38,230	19,290	
08	2016 - IT Software			14,908		14,908	15,091	7,614	
09	2017 - Disaster Recovery Hardware			25,000		25,000	25,000	25,000	
10	2017 - Data Domain Hardware			21,667		21,667	21,666	21,666	
11	2017 - Kuhl Cisco License			16,667		16,667	16,666	16,666	
12	2017 - Fire Eye Email Security			11,667		11,667	11,666	11,666	
13	2017 - Vehicle			10,667		10,667	10,667	10,666	
14	Line Item 14								
15	Line Item 15		26,257		480,410				
* Amount missing from detail					22,103				

[illegible]



City of Franklin, Tennessee

FY 2018 Operating Budget Request

Program Enhancement Summary

Priority	Request	Compensation	Benefits	Expenses	Total	Funded
Information Technology						
1	Team Lead Positions Upgrade	\$ 11,181	\$ -	\$ -	\$ 11,181	
2	Network Technician II	\$ 54,205	\$ 16,262	\$ -	\$ 70,467	
3	Nimble Storage	\$ -	\$ -	\$ 111,400	\$ 111,400	
4	GIS Aerial Photography & Lidar Fly	\$ -	\$ -	\$ 115,000	\$ 115,000	
5	Wireless Infrastructure	\$ -	\$ -	\$ 38,200	\$ 38,200	
6	ESRI Disaster Response Program	\$ -	\$ -	\$ 26,000	\$ 26,000	
7	OnBase Add-ons	\$ -	\$ -	\$ 8,000	\$ 8,000	
8	Exagrid Backup Appliance	\$ -	\$ -	\$ 69,900	\$ 69,900	
9	GIS Fiber Inventory Software	\$ -	\$ -	\$ 60,000	\$ 60,000	
10	Sharegate Software	\$ -	\$ -	\$ 4,000	\$ 4,000	
11	Backup Internet Circuit	\$ -	\$ -	\$ 2,795	\$ 2,795	
Total		\$ 65,386	\$ 16,262	\$ 435,295	\$ 516,943	\$ -
		<u>Compensation</u>	<u>Benefits</u>	<u>Expenses</u>	<u>Total</u>	
Total G/F Requests		\$ 65,386	\$ 16,262	\$ 435,295	\$ 516,943	\$ -

FranklinForward Allocations

	A Safe, Clean, Livable City	\$ -
	A Effective and Fiscally Sound City Government Providing High Quality Service	\$ 516,943
	Quality Life Experiences	\$ -
	Sustainable Growth & Economic Prosperity	\$ -

Traditional Allocations

	Personnel	\$ 81,648
	Operations	\$ 263,895
	Equipment	\$ 171,400
	Capital	\$ -
Total		\$ 516,943

Totals **\$ 516,943**

FY2018 PROGRAM ENHANCEMENT REQUEST FORM



Department Priority: **1** of **11**

Department:

41350 INFORMATION TECHNOLOGY (IT)

Division:

FranklinForward Theme:

A Effective and Fiscally Sound City Government Providing High Quality Service

Title:

Team Lead Positions Upgrade

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY18 Only)	Ongoing Annual Cost (FY18 & Future)	TOTAL FY18 Request
<u>Compensation</u>			
81100 SALARIES & WAGES		\$11,181	\$11,181
			\$0
<u>Benefits</u>			
<i>Benefits auto-calculated at 30% of compensation -->></i>			
	\$0	\$0	\$0
<u>Expenses</u>			
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$0	\$11,181	\$11,181

Due to recent change in responsibilities within the IT Department, we would like to change the Network Engineer and DataCenter Engineer positions to supervisor roles. While we feel the positions will stay the same pay grade, we would like to increase both positions to the 1st quartile due to the extra responsibilities.

FY2018 PROGRAM ENHANCEMENT REQUEST FORM



Department Priority: **2** of **11**

Department:

41350 INFORMATION TECHNOLOGY (IT)

Division:

FranklinForward Theme:

A Effective and Fiscally Sound City Government Providing High Quality Service

Title:

Network Technician II

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY18 Only)	Ongoing Annual Cost (FY18 & Future)	TOTAL FY18 Request
Compensation			
81100 SALARIES & WAGES		\$54,205	\$54,205
			\$0
Benefits			
<i>Benefits auto-calculated at 30% of compensation -->></i>			
	\$0	\$16,262	\$16,262
Expenses			
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$0	\$70,467	\$70,467

Network Technician II (Pay Grade G)

This request would add a mid level position to support the services provided from the IT (Network area) Department. The purpose of this position would be to provide assistance in the support and maintenance of the services the IT (Network team) provides to our customers and staff. As the city continues to grow, and the amount of tickets, continue to grow. Existing IT department staff is overwhelmed trying to keep up with regular IT support functions.

FY2018 PROGRAM ENHANCEMENT REQUEST FORM



Department Priority: **3** of **11**

Department:

41350 INFORMATION TECHNOLOGY (IT)

Division:

FranklinForward Theme:

A Effective and Fiscally Sound City Government Providing High Quality Service

Title:

Nimble Storage

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY18 Only)	Ongoing Annual Cost (FY18 & Future)	TOTAL FY18 Request
Compensation			
			\$0
			\$0
Benefits			
<i>Benefits auto-calculated at 30% of compensation -->></i>			
	\$0	\$0	\$0
Expenses			
89540 COMPUTER HARDWARE (>\$25,000)	\$146,000		\$146,000
82510 COMPUTER SERVICES		\$9,400	\$9,400
82510 COMPUTER SERVICES		-\$44,000	-\$44,000
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$146,000	-\$34,600	\$111,400

Nimble Storage for Data Center and Disaster Recovery site (\$175,000)

This enhancement request would replace our storage platform across the data center and dr site. The architecture is designed around a life cycle of 8-10 years.

The product this would replace currently cost us \$44,000 a year in software maintenance. Over the 10 year lifespan this product, will cost us 440,000. Nimbe storage up front cost is \$175,000; however, the yearly maintenance will be \$9,400.00. With the up front cost and the maintenance over the 10 year lifespan, this will cost us \$240,000, resulting in a \$200,000 savings over 10 years.

FY2018 PROGRAM ENHANCEMENT REQUEST FORM



Department Priority: **4** of **11**

Department:

41350 INFORMATION TECHNOLOGY (IT)

Division:

FranklinForward Theme:

A Effective and Fiscally Sound City Government Providing High Quality Service

Title:

GIS Aerial Photography & Lidar Fly

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY18 Only)	Ongoing Annual Cost (FY18 & Future)	TOTAL FY18 Request
<u>Compensation</u>			
			\$0
			\$0
<u>Benefits</u>			
<i>Benefits auto-calculated at 30% of compensation -->></i>			
	\$0	\$0	\$0
<u>Expenses</u>			
82550 AERIAL PHOTOGRAPHY / MAPPING SERVICES	\$115,000		\$115,000
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$115,000	\$0	\$115,000

The City of Franklin has experienced rapid growth in the past 3 years with 1800 building permits issues since our last imagery fly. The southern portion of our city has really begun to grow with the new subdivisions of Berry's Farm, Waters Edge, Simmons Ridge, Echelon and an ever growing Ladd Park. Our last imagery was obtained in March 2015 and most of those areas hadn't even broke ground; therefore, it is imperative to update our imagery to meet the demand for mapping products of these areas. The proposed flight will be done in conjunction with the state Lidar acquisition program which will enable us to update our Lidar data which was previously flown in 2012. From this data we can receive updated planimetric data such as sidewalks, edge of pavement, parking lots, building footprints and other impervious surfaces.

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY18 Only)	Ongoing Annual Cost (FY18 & Future)	TOTAL <u>FY18 Request</u>
Compensation			
			\$0
			\$0
Benefits			
Benefits auto-calculated at 30% of compensation -->>	\$0	\$0	\$0
Expenses			
89540 COMPUTER HARDWARE (>\$25,000)	\$38,200		\$38,200
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$38,200	\$0	\$38,200

Lifecycle replacement for Wireless Infrastructure

This enhancement would replace wireless infrastructure at both City Hall and PD.

ESRI Disaster Response Program

FY2018 PROGRAM ENHANCEMENT REQUEST FORM



Department Priority: **7** of **11**

Department:	41350 INFORMATION TECHNOLOGY (IT)
Division:	
FranklinForward Theme:	A Effective and Fiscally Sound City Government Providing High Quality Service
Title:	OnBase Add-ons

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY18 Only)	Ongoing Annual Cost (FY18 & Future)	TOTAL FY18 Request
<u>Compensation</u>			
			\$0
			\$0
<u>Benefits</u>			
<i>Benefits auto-calculated at 30% of compensation -->></i>		\$0	\$0
<u>Expenses</u>			
83550 COMPUTER SOFTWARE (<\$25,000)	\$8,000		\$8,000
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$8,000	\$0	\$8,000

InfoPath, which has been used by the City for several years, has been discontinued from Microsoft. In order to continue the same process, we need to move the forms created in InfoPath into OnBase. This Program Enhancement will allow us to have an add-in for SharePoint and for Outlook in order to quickly and easily access OnBase forms.

FY2018 PROGRAM ENHANCEMENT REQUEST FORM



Department Priority: **8** of **11**

Department:

41350 INFORMATION TECHNOLOGY (IT)

Division:

FranklinForward Theme:

A Effective and Fiscally Sound City Government Providing High Quality Service

Title:

Exagrid Backup Appliance

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY18 Only)	Ongoing Annual Cost (FY18 & Future)	TOTAL FY18 Request
<u>Compensation</u>			
			\$0
			\$0
<u>Benefits</u>			
<i>Benefits auto-calculated at 30% of compensation -->></i>			
	\$0	\$0	\$0
<u>Expenses</u>			
89540 COMPUTER HARDWARE (>\$25,000)	\$61,000		\$61,000
82510 COMPUTER SERVICES		\$8,900	\$8,900
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$61,000	\$8,900	\$69,900

Exagrid Backup Appliance (\$75,000)

This hardware is used for replication of backups to our DR site. This enhancement would provide a replica copy of our backup data if we had a failure at our primary data center.

This would remove the maintenance for our Data Domain backup appliance for 3 years with an annual cost of \$14k, making this program enhancement a \$33,000 cost.

FY2018 PROGRAM ENHANCEMENT REQUEST FORM



Department Priority: **9** of **11**

Department:

41350 INFORMATION TECHNOLOGY (IT)

Division:

FranklinForward Theme:

A Effective and Fiscally Sound City Government Providing High Quality Service

Title:

GIS Fiber Inventory Software

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY18 Only)	Ongoing Annual Cost (FY18 & Future)	TOTAL FY18 Request
<u>Compensation</u>			
			\$0
			\$0
<u>Benefits</u>			
<i>Benefits auto-calculated at 30% of compensation -->></i>			
	\$0	\$0	\$0
<u>Expenses</u>			
89550 COMPUTER SOFTWARE (>\$25,000)	\$60,000		\$60,000
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$60,000	\$0	\$60,000

In order to get a proper inventory and diagrams of our fiber network in our GIS system to help with OneCall and to determine City coverage and locations affected during the time of a network break, we need to purchase a Fiber Inventory Software for our GIS system.

Sharegate Software

FY2018 PROGRAM ENHANCEMENT REQUEST FORM



Department Priority: **11** of **11**

Department:

41350 INFORMATION TECHNOLOGY (IT)

Division:

FranklinForward Theme:

A Effective and Fiscally Sound City Government Providing High Quality Service

Title:

Backup Internet Circuit

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY18 Only)	Ongoing Annual Cost (FY18 & Future)	TOTAL FY18 Request
<u>Compensation</u>			
			\$0
			\$0
<u>Benefits</u>			
<i>Benefits auto-calculated at 30% of compensation -->></i>			
	\$0	\$0	\$0
<u>Expenses</u>			
89540 COMPUTER HARDWARE (>\$25,000)		\$2,795	\$2,795
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$0	\$2,795	\$2,795

Backup Internet Circuit

This enhancement would provide backup internet access in the event the primary circuit becomes unavailable or goes down. This enables business continuity for city provided services that require the use of the internet. With more applications moving to the Cloud, having a solid internet connection is even more important than ever before.



City of Franklin, Tennessee
FY 2018 Operating Budget Request

Finance Department

Kristine Tallent, Assistant City Administrator/CFO

Mike Lowe, Comptroller



City of Franklin, Tennessee - FY 2018 Budget Request

Finance Department

Outline

- Purpose of Department**
- Organization Chart**
- Base Budget Request**
 - Personnel**
 - Operations**
- Program Enhancements**
- Summary**



City of Franklin, Tennessee - FY 2018 Budget Request

Finance Department

Purpose of Department

The Finance department oversees the security and management of the City's financial interests. The department helps the City Administrator prepare, implement and monitor the City's annual operating and capital budgets. The department also plans and executes the issuance of short-term and long-term borrowing.

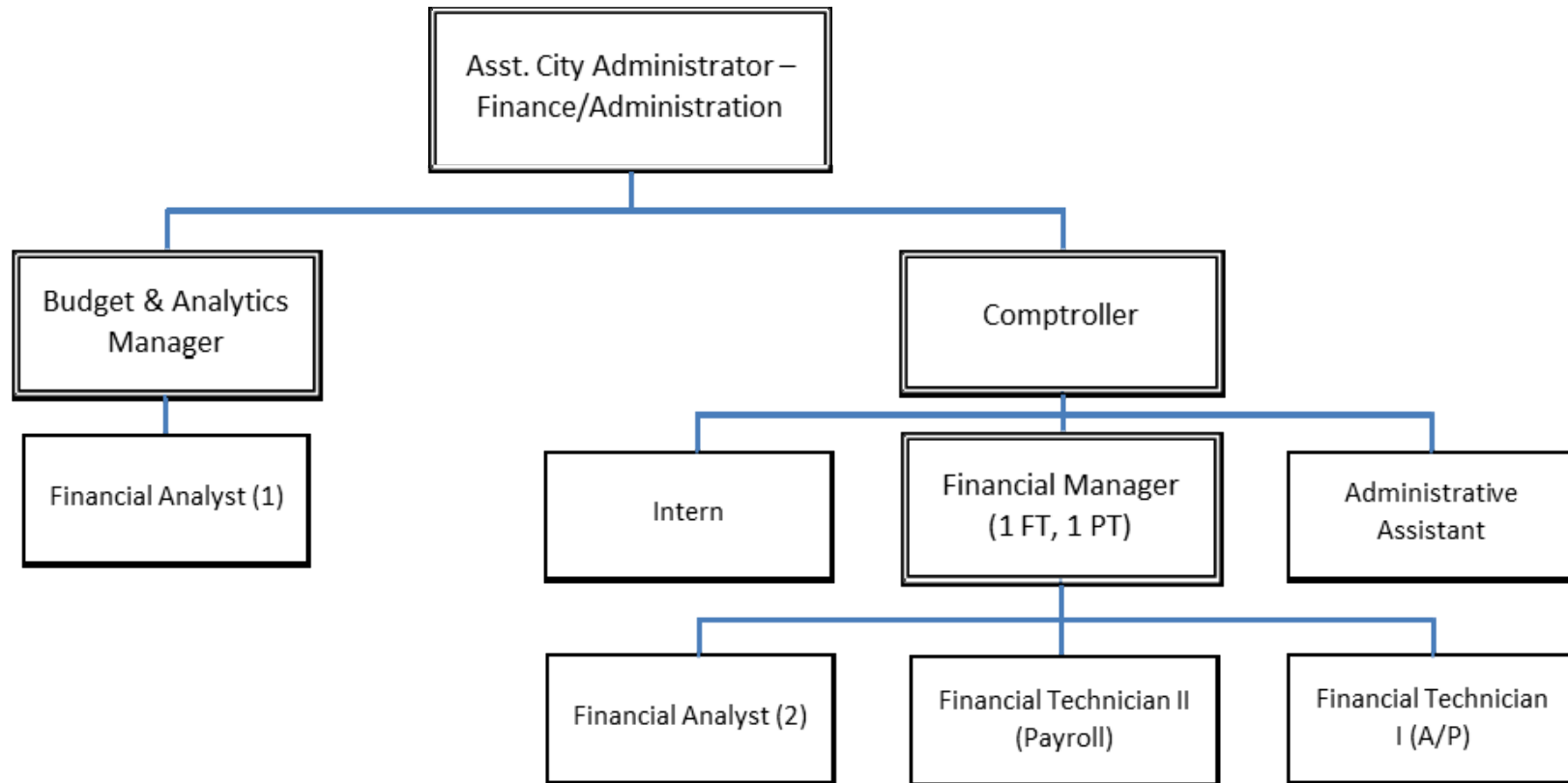
The Finance department provides a variety of financial services for the City of Franklin. These include: (1) financial accounting and reporting, (2) budgeting and analytics, (3) investment of temporarily idle funds, (4) maintaining and reconciling City bank accounts, (5) issuing employee payroll, (6) issuing vendor payments, (7) internal audits, and (8) ensuring that the annual external financial audit is conducted.



City of Franklin, Tennessee - FY 2018 Budget Request

Finance Department

Organization Chart





City of Franklin, Tennessee - FY 2018 Budget Request **Finance Department**

Base Budget Request: Personnel

Overall personnel costs will drop as one-time expenses incurred through retirements in FY 2017 will not be repeated in FY 2018.

We are requesting one modification of a current vacant position of Administrative Assistant to another Financial Analyst, with a focus in budgeting.



City of Franklin, Tennessee - FY 2018 Budget Request **Finance Department**

Base Budget Request: Operations

Overall, the Operations budget will decrease due to the one-time expense of a new copier not being repeated.

Otherwise, the budget is essential level funded. As the department is focusing on paperless initiatives in payroll and accounts payable, costs for mailing are projected to decrease.



City of Franklin, Tennessee - FY 2018 Budget Request

Finance Department

Program Enhancement Requests

The department is requesting 4 program enhancements.

- Reclassification - Admin. Asst. to Financial Analyst	\$ 3,400
- Financial Analyst (Analytics/Data)	\$ 64,837
- Financial Analyst (Budget)	\$ 63,437
- Chief Innovation Officer	\$119,625
Total	\$251,299



City of Franklin, Tennessee - FY 2018 Budget Request

Finance Department

Summary

The Finance department is poised in FY 2018 to continue its role in supporting the various boards and departments of the City deliver the high quality of services our citizens have come to expect. We are proud of our accomplishments and will look to build upon them in the upcoming year.



**FY 2016
Audit**

**0
Audit
Findings**



City of Franklin, Tennessee

FY 2018 Operating Budget

Finance

Kristine Tallent, Assistant City Administrator

Mike Lowe, Comptroller

Budget Summary

	2015 Actual	2016 Actual	2017		2018 Budget	2017 v. 2018	
			Budget	Estimated		\$	%
Personnel	830,939	896,890	972,237	954,495	900,181	-72,056	-7.4%
Operations	-43,395	-72,776	-52,558	-58,301	-70,664	-18,106	34.5%
Capital	0	0	25,000	0	0	(25,000)	-100.0%
Total	787,544	824,114	944,679	896,194	829,517	-115,162	-12.2%

Departmental Summary

The Finance department oversees the security and management of the City's financial interests. The department helps the City Administrator prepare, implement and monitor the City's annual operating and capital budgets. The department also plans and executes the issuance of short-term and long-term borrowing.

The Finance department provides a variety of financial services for the City of Franklin. These include: (1) financial accounting and reporting, (2) budgeting and analytics, (3) investment of temporarily idle funds, (4) maintaining and reconciling City bank accounts, (5) issuing employee payroll, (6) issuing vendor payments, (7) internal audits, and (8) ensuring that the annual external financial audit is conducted.

FY 2018 Outlook

In fiscal year 2016, the department met the State's new requirements to close the books within 60 days of fiscal year end, documented the City's internal controls, issued a disbursements policy, and received no audit findings.

During this fiscal year, the department assisted on the transition of pension asset management to the Tennessee Consolidated Retirement System (TCRS) and the upcoming water & sewer bond issue for water plant improvements. In January 2017, Kristine Tallent came onboard as Assistant City Administrator/CFO upon the retirement of Russ Truell in December.

For 2018, the department will focus on best practices of cash management and financial analysis efforts. The department is updating its practices for tracking and forecasting receipts and payments, as well as analyzing financial data not only for the City, but also other entities such as Transit and the Conference Center.



City of Franklin, Tennessee

FY 2018 Operating Budget

Performance Measures

How a community utilizes its resources must be governed in accordance with its citizens wishes and its plans for the future. Therefore, the City of Franklin has established **FranklinForward : A Vision for 2033**. This Strategic Plan has specific and demonstrable objectives for each department which, when achieved individually, will cohesively move Franklin forward to meet the challenges and demands of the future.

Each budget has a series of performance measures and benchmarks attached to it which demonstrate the workload, effectiveness and outcome of taxpayer support for the annual operations of the City of Franklin and its pursuit of the goals of the Strategic Plan. Together, these measures demonstrate a proper and diligent use of taxpayer dollars in the pursuit of a greater community.



FranklinForward : A Vision for 2033 | Objectives for Developing a Strategic Plan

Theme: An Effective and Fiscally Sound City Government Providing High Quality Service



Franklin government will seek diversification and efficiencies of revenue sources to fund its aspirations.

Goal: Franklin will create a climate for necessary taxes and fees by assuring an equitable and balanced commercial, industrial, and residential tax base without an over-dependence on a single dominant revenue source.

Baseline: To determine the optimal proportion of revenue sources necessary to balance equitable payment for growth.

Goal: Franklin will achieve the lowest cost of debt financing possible by retaining bond ratings of AAA from 2 out of 3 services (Moody's, Fitch, and S&P).

Baseline: As of 2012, Moody's and Standard & Poor's have rated Franklin at AAA.

Key:	Strategic Plan: FranklinForward	
	Sustainable Franklin	
	Tennessee Municipal Benchmarking Project	

Workload (Output) Measures

		2014	2015	2016	2017*	2018*
	Have City's rating affirmed by multiple rating agencies (maximum = 3)	2	2	2	2	2
	Increase use of electronic payments for payroll (percent paid by ACH)	98%	100%	100%	100%	100%
	Increase use of electronic payments for AP (percent paid by ACH/EFT)	34%	35%	40%	50%	60%
	Vendor payments issued	4,045	3,905	4,000	4,000	4,000
	Invoices processed	6,143	5,955	6,000	6,000	6,000
	Checks issued (non-payroll)	2,652	2,327	2,000	1,700	1,700



City of Franklin, Tennessee

FY 2018 Operating Budget

Performance Measures

Efficiency Measures

		2014	2015	2016	2017*	2018*
	Number of days to close fiscal year does not exceed 60	99	89	60	60	60

Outcome (Effectiveness) Measures

		2014	2015	2016	2017*	2018*
	Retain the City's Triple AAA rating (for consecutive months)	186 months since attained December 1998	198 months since attained December 1998	210 months since attained December 1998	224 months since attained December 1998	236 months since attained December 1998
	Exceed the return on investments of the LGIP	1.45% average to LGIP's .09%	.80% average to LGIP's .09%	Exceed LGIP average by 1%	Exceed LGIP average by 1%	Exceed LGIP average by 1%
	Achieve the GFOA Annual Report award for financial reporting annually	23rd consecutive (for FY 2013)	24th consecutive (for FY 2014)	25th consecutive (for FY 2015)	26th consecutive (for FY 2016)	27th consecutive (for FY 2016)
	Achieve the GFOA Budget Report award annually	6th award (for FY 2014 budget)	7th award (for FY 2015 budget)	8th award (for FY 2016 budget)	9th award (for FY 2017 budget)	10th award (for FY 2017 budget)
	Goal: Franklin will create a climate for necessary taxes and fees by assuring an equitable and balanced commercial, industrial, and residential tax base without an over-dependence on a single dominant revenue source. Baseline: To determine the optimal proportion of revenue sources necessary to balance equitable payment for growth. Target? Baseline Being Established Meets Target? TBD TBD TBD TBD TBD					
	Goal: Franklin will achieve the lowest cost of debt financing possible by retaining bond ratings of AAA from 2 out of 3 services (Moody's, Fitch, and S&P). Baseline: As of 2012, Moody's and Standard & Poor's have rated Franklin at AAA. Target (# of rating agencies per FY) 2 2 2 2 2 Meets Target? Yes Yes Yes Yes Yes					

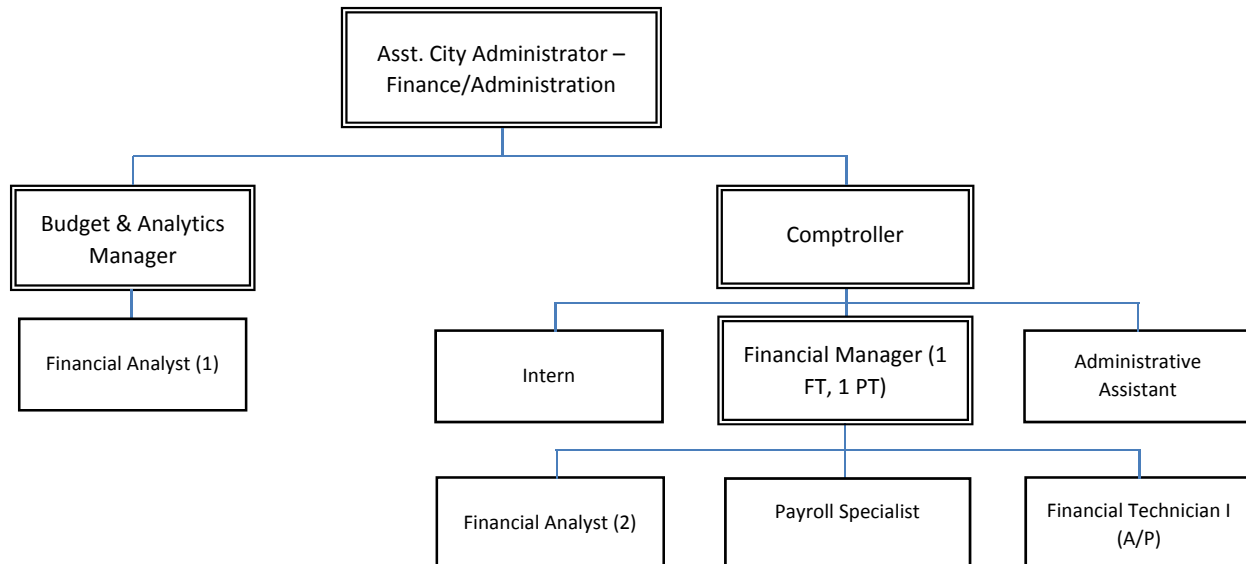
* 2017 & 2018 estimated



City of Franklin, Tennessee

FY 2018 Operating Budget

Organizational Chart



Note: For detailed counts and authorized positions, please see table below entitled "Staffing by Position"

Staffing by Position

Position	Pay Grade	FY 2014		FY 2015		FY 2016		FY 2017		FY 2018	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
Asst. City Admin-Finance/Admin	Grade N	1	0	1	0	1	0	1	0	1	0
Comptroller	Grade K	1	0	1	0	1	0	1	0	1	0
Budget & Analytics Mgr.	Grade I	0	0	0	0	1	0	1	0	1	0
Business Process Imp. Mgr.	Grade H	1	0	1	0	0	0	0	0	0	0
Financial Manager	Grade H	1	1	1	1	1	1	1	1	1	1
Financial Analyst	Grade F	3	0	3	0	3	0	3	0	3	0
Payroll Specialist	Grade E	1	0	1	0	1	0	1	0	1	0
Financial Technician I(AP)	Grade D	1	0	1	0	1	0	1	0	1	0
Administrative Assistant	Grade D	1	0	1	0	1	0	1	0	1	0
Intern	Intern	0	0	0	1	0	1	0	1	0	1
Totals		10	1	10	2	10	2	10	2	10	2



City of Franklin, Tennessee

FY 2018 Operating Budget

Budget

	Actual 2015	Actual 2016	Budget 2017	Estd 2017	Budget 2018	Difference	
						\$	%
Personnel							
Salaries & Wages	636,716	698,356	713,964	723,510	652,924	(61,040)	-8.5%
Employee Benefits	194,223	198,534	258,273	230,985	247,257	(11,016)	-4.3%
Total Personnel	830,939	896,890	972,237	954,495	900,181	(72,056)	-7.4%
Operations							
Transportation Services	1,992	2,038	2,300	2,300	2,300	-	0.0%
Operating Services	412	831	750	750	750	-	0.0%
Notices, Subscriptions, etc.	8,915	5,108	8,675	8,675	8,675	-	0.0%
Utilities	4,370	4,262	4,500	4,500	4,500	-	0.0%
Contractual Services	16,898	19,898	17,000	17,000	17,000	-	0.0%
Repair & Maintenance Services	6,487	6,309	7,000	7,000	7,000	-	0.0%
Employee programs	-	164	-	707	-	-	0.0%
Professional Development/Travel	13,875	14,060	15,600	15,600	17,100	1,500	9.6%
Office Supplies	5,324	5,987	5,900	5,903	5,900	-	0.0%
Operating Supplies	28	15	-	16	-	-	0.0%
Fuel & Mileage	363	-	-	-	-	-	0.0%
Machinery & Equipment (<\$25,000)	11,728	5,412	27,450	22,274	11,450	(16,000)	-58.3%
Repair & Maintenance Supplies	176	-	200	1,485	200	-	0.0%
Property & Liability Costs	3,746	3,435	3,656	4,394	4,664	1,008	27.6%
Permits	800	800	800	800	800	-	0.0%
Financial Fees	64,271	61,946	64,500	61,194	66,000	1,500	2.3%
Miscellaneous	(1)	10	10	10	10	-	0.0%
Interfund Reimbursements	(182,778)	(203,061)	(210,909)	(210,909)	(217,013)	(6,104)	2.9%
Total Operations	(43,395)	(72,776)	(52,558)	(58,301)	(70,664)	(18,106)	34.5%
Machinery & Equipment (>\$25,000)	-	-	25,000	-	-	(25,000)	-100.0%
Capital	-	-	25,000	-	-	(25,000)	-100.0%
Total Finance Department	787,544	824,114	944,679	896,194	829,517	(115,162)	-12.2%

Account	Label	Actual 2015	Actual 2016	Budget 2017	YTD@3/31/2017	Estd 2017	Budget 2018	Forecast 2019	Forecast 2020
	Personnel								
I= 81110	REGULAR PAY	605,777	647,653	763,360	552,487	719,505	673,496	700,436	728,454
81120	OVERTIME PAY	5,080	2,751	2,500	2,685	3,000	3,000	3,000	3,000
81150	TEMPORARY WORK BY NON-CITY EMPLOYEES	25,859	47,952		1,995	1,005			
81199	VACANCY ADJUSTMENT			(23,215)			(23,572)	(24,515)	(25,496)
= XWAGE	TOTAL WAGES	636,716	698,356	742,645	557,167	723,510	652,924	678,921	705,958
= 81410	FICA (EMPLOYER'S SHARE)	43,775	46,864	49,374	36,223	44,130	50,508	53,583	55,727
= 81420	MEDICAL PREMIUMS	125,898	122,204	145,606	61,680	123,360	160,167	176,184	193,802
= 81430	GROUP INSURANCE PREMIUMS	8,631	9,692	9,920	5,639	7,138	10,341	10,858	11,401
= 81440	EMPLOYEE INSURANCE CONTRIBUTIONS	(23,946)	(24,995)	(31,354)	(18,190)	(28,175)	(34,313)	(37,744)	(41,519)
81445	CONTRA-EMPLOYEE INS CONTRIBUTIONS				28,681	28,681			
! 81450	RETIREMENT CONTRIBUTIONS	28,197	31,136	42,532	31,899	42,532	48,912	53,803	59,183
81455	DEFERRED COMP MATCH	9,156	11,080	10,983	10,820	11,897	11,312	11,878	12,472
81460	UNEMPLOYMENT CLAIMS								
81470	WORKERS COMPENSATION PREMIUMS	112	153	131	314	314	330	346	363
81482	CAR ALLOWANCE	2,400	2,400	2,400	1,108	1,108			
= XBEN	TOTAL BENEFITS	194,223	198,534	229,592	158,174	230,985	247,257	268,908	291,429
= XPER	TOTAL PERSONNEL	830,939	896,890	972,237	715,341	954,495	900,181	947,829	997,387
	Operations								
+ 82110	MAILING & OUTBOUND SHIPPING SERVICES	1,992	2,038	2,300	1,119	2,300	2,300	2,300	2,300
1	VARIOUS	1,992	2,038	2,000	731	2,000	2,000	2,000	2,000
2	UPS STORE -MISC			100		100	100	100	100
3	PO BOX RENEWAL			100		100	100	100	100
6	FEDERAL EXPRESS			100		100	100	100	100
7	W/21099 Mailings								
*	Amount missing from detail				388				
+ 82120	FREIGHT FOR INBOUND PURCHASED ITEMS								
1	VARIOUS								
2	SHIPPING FOR PRINTER								
*	Amount missing from detail								
= XTTC	TOTAL TRANSPORTATION CHARGES	1,992	2,038	2,300	1,119	2,300	2,300	2,300	2,300
+ 82200	PRINTING & COPYING SERVICES, OUTSOURCED	223	165	300		300	300	300	600
1	VARIOUS	223	106						
2	ENVELOPES			200		200	200	200	300
3	ENVELOPES-PAYROLL								
4	BUSINESS CARDS		59	100		100	100	100	300
8	CHECKS								
*	Amount missing from detail								
+ 82200	ARCHIVING/RECORDS MANAGEMENT SERVICES								1,250
1	Greenshades Pay History Archival								1,250
*	Amount missing from detail								
+ 82200	TESTING & PHYSICALS	189	666	450	458	450	450	450	300
1	VARIOUS	189	666	450		250	250	250	
2	KROLL BACKGROUND								

Account	Label	Actual 2015	Actual 2016	Budget 2017	YTD@3/31/2017	Est'd 2017	Budget 2018	Forecast 2019	Forecast 2020
3	WALK IN MEDICAL CTR-PHYSICALS/TESTING					200	200	200	300
*	Amount missing from detail				458				
82299	OTHER OPERATING SERVICES								
=	XOPSV	412	831	750	458	750	750	750	2,150
+	82310								
	LEGAL NOTICES	412	352	450	274	450	450	450	300
1	VARIOUS	412	352	250	274	250	250	250	
3	WILLIAMSON HERALD			200		200	200	200	
5	ADVERTISEMENT FOR FINANCIAL TECH								300
7	ADVERTISEMENT FOR FINANCIAL ANALYST								
*	Amount missing from detail								
+	82350	5,326	2,273	5,500	2,920	5,500	5,500	5,500	2,050
01	VARIOUS	5,326	2,273	2,850	2,920	2,850	2,850	2,850	
02	AGA								
03	AWWA								
04	GFOA Membership-0230,0205,0211,4177			900		900	900	900	975
05	SAM'S CLUB			100		100	100	100	75
06	AMERICAN PAYROLL ASSOC-1610,1714			225		225	225	225	250
07	TNASSOC OF MUNICIPAL CLERKS-0119			200		200	200	200	200
08	INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS-0119			150		150	150	150	250
09	TGFOA Membership			300		300	300	300	300
10	ICMA			525		525	525	525	
11	TCMA			250		250	250	250	
*	Amount missing from detail								
+	82355	1,448	1,229	1,425	370	1,425	1,425	1,425	1,160
01	VARIOUS	1,448	1,229		370				
02	GFOA APPLICATION/DISTINGUISHED BUDGET			550		550	550	550	580
03	APPL FOR CERTIFICATE OF ACHIEVEMENT-FINANCIAL REPORT			850		850	850	850	580
04	Notary			25		25	25	25	
*	Amount missing from detail								
+	82390	1,729	1,254	1,300	961	1,300	1,300	1,300	1,740
01	VARIOUS	1,729	1,254	1,300	961	1,300	1,300	1,300	
02	GAAFR-0230								
03	THE TENNESSEAN								210
04	MONEY MAGAZINE-0205								
05	NY TIMES DIGITAL-0205								180
06	THE ECONOMIST NEWSPAPER-0205								275
07	MISC PUBLICATIONS-0205								525
08	GASB & GFOA-0230								
09	GFOA-0205								
10	Wall Street Journal								300
11	Barrons								100
12	Harvard Business Journal								150
13	Daily Herald								
*	Amount missing from detail								
=	XNP	8,915	5,108	8,675	4,525	8,675	8,675	8,675	5,250
	TOTAL NOTICES, SUBSCRIPTIONS, PUBLICITY								
+	82490	1,432	1,349	1,500	874	1,500	1,500	1,500	1,800
1	TELEPHONE SERVICE								
2	VARIOUS	1,432	1,349		781				
*	AT&T			1,500		1,500	1,500	1,500	1,800
+	82495	1,251	1,236	1,200	805	1,200	1,200	1,200	1,350
	Amount missing from detail				93				
	CELLULAR TELEPHONE SERVICE								

Account	Label	Actual 2015	Actual 2016	Budget 2017	YTD@3/31/2017	Budget 2018	Forecast 2019	Forecast 2020
1	VARIOUS	1,251	1,236		805			
2	VERIZON WIRELESS			1,200		1,200	1,200	1,350
3	0205-REIMBURSEMENT							
4	0119-REIMBURSEMENT							
*	Amount missing from detail							
+ 82470	INTERNET & RELATED SERVICES	1,687	1,677	1,800	1,527	1,800	1,800	1,000
1	VARIOUS	1,687	1,677		1,283			
2	AT&T			1,800		1,800	1,800	1,000
*	Amount missing from detail				244			
82483	CONNECTION CHARGES							
= XUTIL	TOTAL UTILITIES	4,370	4,262	4,500	3,206	4,500	4,500	4,150
+ 82510	COMPUTER SERVICES	16,898	19,898	17,000	5,546	17,000	17,000	20,900
01	VARIOUS	16,898	17,384	1,500	5,546	1,500	1,500	1,500
02	ACCTG SERVICES TELEPHONE SUPPORT (COMP RESOURCES)							20,000
03	GREENSHADES SOFTWARE-PAYROLL REPORTING		50	3,500		3,500	3,500	200
04	GREENSHADES-401K REPORTING							
05	GPUG Membership Renewal			1,500		1,500	1,500	700
06	ADDITIONAL COSTS-COMPUTER RESOURCES		2,464	10,500		10,500	10,500	
07	Greenshades Tax Form Upload							
09	New Computer Services							
*	Amount missing from detail							
= XCTS	TOTAL CONTRACTUAL SERVICES	16,898	19,898	17,000	5,546	17,000	17,000	20,900
+ 82620	EQUIPMENT REPAIR & MAINTENANCE SERVICES	6,487	6,309	7,000	2,093	7,000	7,000	3,000
01	VARIOUS	6,487	6,309	1,000	2,093	1,000	1,000	1,000
02	NOVACOPY			6,000		6,000	6,000	3,000
03	MAIL SHIP TECHNOLOGY							
*	Amount missing from detail							
= XRMSV	TOTAL REPAIR & MAINTENANCE SERVICES	6,487	6,309	7,000	2,093	7,000	7,000	3,000
+ 82780	TRAINING, OUTSIDE		110		680			
1	VARIOUS		110		680			
2	ECONOMIC OUTLOOK CONFERENCE-0205							
3	NEW HORIZONS-0230							
*	Amount missing from detail							
82790	TRAINING, IN-HOUSE		54		27			
= XEG	TOTAL EMPLOYEE PROGRAMS		164		707			
+ 82840	REGISTRATIONS	4,903	8,271	6,000	3,590	7,000	7,000	5,825
01	Various	4,903	8,271	1,725	3,590	2,725	2,725	2,725
02	TGFOA			1,475		1,475	1,475	1,200
03	TGFOA							
04	TGFOA							
05	TGFOA							
06	TGFOA							
07	CMFO			1,600		1,600	1,600	850
08	CMFO							
09	CMFO							
10	CMFO							
12	ROCKHURST UNIVER							
13	GPUG SUMMIT							

Account	Label	Actual 2015	Actual 2016	Budget 2017	YTD@3/31/2017	Budget 2018	Forecast 2019	Forecast 2020
14	ACCTG BASICS							
17	GFOA CONFERENCE			1,200		1,200	1,200	1,050
18	GFOA CONFERENCE							
19	GFOA CONFERENCE							
23	TGFOA SPRING CONFERENCE							
24	Municipal Clerk Academy							
27	Prof Dev Seminar							
*	Amount missing from detail							
+ 82820	GROUND TRANSPORTATION (OUTSIDE WILLAMSON COUNTY)	1,677	1,897	1,750	1,781	2,250	2,250	2,250
01	VARIOUS	1,677	1,897		1,781			
02	CMFO							
03	MILEAGE			1,000		1,500	1,500	1,500
04	MILEAGE							
05	MILEAGE							
06	MILEAGE							
07	MILEAGE							
08	MILEAGE							
09	PARKING, CAB							
11	GFOA							
15	Car Rental/PARKING			750		750	750	750
16	MILEAGE							
17	Prof Dev							
*	Amount missing from detail							
+ 82830	AIR TRAVEL	1,292	2,004	2,000	1,179	2,000	2,000	1,400
01	GFOA	1,292	2,004					1,400
02	0211							
03	0205							
04	0230							
05	Prof Dev Seminar							
06	Various			2,000	1,179	2,000	2,000	
*	Amount missing from detail							
+ 82840	LODGING	5,658	1,550	5,350	2,159	5,350	5,350	5,000
01	GFOA	5,658	1,550					5,000
02	0211							
03	0205							
04	0230							
05	Prof Dev Seminar							
06	Various			5,350		5,350	5,350	
*	Amount missing from detail				2,159			
+ 82850	MEALS (OUTSIDE WILLAMSON COUNTY)	345	333	500	271	500	500	700
01	GFOA	345	333					700
02	0205							
03	JE NEEDED							
04	0230							
05	0211							
06	Prof Dev Seminar							
07	4177							
08	Various			500	271	500	500	
*	Amount missing from detail							
82860	OTHER TRAVEL EXPENSES		5		60			20
=	TOTAL PROFESSIONAL DEVELOPMENT/TRAVEL	13,875	14,060	15,600	9,040	17,100	17,100	15,195
+ 83100	OFFICE SUPPLIES	4,653	5,462	5,200	3,768	5,200	5,200	5,200

Account	Label	Actual 2015	Actual 2016	Budget 2017	YTD@3/31/2017	Estd 2017	Budget 2018	Forecast 2019	Forecast 2020
1	VARIOUS	4,653	5,462	5,200	3,768	5,200	5,200	5,200	
2	MISC OFFICE SUPPLIES								5,200
3	GREENSHADES								
5	Envelopes-Payroll								
*	Amount missing from detail								
83130	EMPLOYEE BENEVOLENCE ITEMS	15	2		203	3			
83140	MEALS & FOOD (INSIDE WILLIAMSON COUNTY)	656	523	700	971	700	700	725	750
1	VARIOUS	656	523	700	971	700	700	725	
2	0205								
5	Misc								750
*	Amount missing from detail								
=	XOFS TOTAL OFFICE SUPPLIES	5,324	5,987	5,900	4,942	5,903	5,900	5,925	5,950
83260	UNIFORMS PURCHASED								
83299	OTHER OPERATING SUPPLIES	28	15		16	16			
1	VARIOUS	28	15		16	16			
*	Amount missing from detail								
=	XOPS TOTAL OPERATING SUPPLIES	28	15		16	16			
83320	MILEAGE (INSIDE WILLIAMSON COUNTY)	363							
=	XFUEL TOTAL FUEL & MILEAGE	363							
83510	FURNITURE, FIXTURES (<\$25,000)	65	209	500	824	824	500	500	500
83530	MACHINERY & EQUIPMENT (<\$25,000)	3,031	158	16,200	12,087	16,200	200	200	200
01	VARIOUS	3,031	158	200		200	200	200	200
02	COPIER			16,000	12,087	16,000			
03	SURGE								
04	PS40 FOLER & INSERTER								
*	Amount missing from detail								
83540	COMPUTER HARDWARE (<\$25,000)	8,632	4,905	10,500	2,016	5,000	10,500	10,500	10,500
01	VARIOUS	8,632	4,905						
02	HP LASER JET PRINTER								
03	0218-KEYBOARD & MOUSE								
06	MISC SUPPLIES								
07	COMPUTERS & MONITORS-REPLACEMENTS			10,500	2,016	5,000	10,500	10,500	10,500
08	0205-LENOVO THINKPAD								
*	Amount missing from detail								
83550	COMPUTER SOFTWARE (<\$25,000)		140	250	160	250	250	250	250
01	VARIOUS		140	250	160	250	250	250	250
02	FORECASTER LICENSE-6								
04	GREENSHADE REPORTING FOR 401 K								
05	COMPUTER RESOURCES - NEGATIVE PR TRANSACTION								
06	COMPUTER RESOURCES-INTEGRITY DATA								
*	Amount missing from detail								
=	XMLEU TOTAL MACHINERY & EQUIPMENT (<\$25,000)	11,728	5,412	27,450	15,087	22,274	11,450	11,450	11,450
83600	EQUIPMENT PARTS & SUPPLIES				1,285	1,285			
1	VARIOUS				1,285	1,285			
*	Amount missing from detail								
83650	BUILDING MAINTENANCE SUPPLIES	176		200		200	200	200	300
1	VARIOUS	176		200		200	200	200	200
2	SAMS (MISC SUPPLIES)								100

Account	Label	Actual 2015	Actual 2016	Budget 2017	YTD@3/31/2017	Est'd 2017	Budget 2018	Forecast 2019	Forecast 2020
*	Amount missing from detail								
=	XRMS TOTAL REPAIR & MAINTENANCE SUPPLIES	176		200	1,285	1,485	200	200	300
85110	PROPERTY INSURANCE	923	1,009	1,059	955	955	1,003	1,053	1,106
85111	FRAUD INSURANCE								
85112	INLAND MARINE INSURANCE	61			61	61	64	67	71
85113	AUTO PHYSICAL DAMAGE								
85115	LIABILITY INSURANCE	1,894	1,961	2,059	2,841	2,841	2,983	3,132	3,289
85116	E&O LIABILITY INSURANCE	818							
85119	UMBRELLA LIABILITY		465	488	537	537	564	592	622
	PROPERTY DAMAGE COSTS								
85120	SURETYNOTARY BONDS	50		50			50	50	50
=	XPLC TOTAL PROPERTY & LIABILITY COSTS	3,746	3,435	3,656	4,394	4,394	4,664	4,894	5,138
85320	STATE FEES	800	800	800		800	800	800	800
1	VARIOUS	800	800	800		800	800	800	800
2	TN DEPT OF REVENUE-PROFESSIONAL PRIVILEGE TAX								
*	Amount missing from detail								
=	XPERM TOTAL PERMITS	800	800	800		800	800	800	800
85510	BANKING FEES	18,271	17,517	18,500	11,555	18,500	20,000	20,284	20,000
+	INVESTMENT FEES	30,000	32,340	30,000	16,250	30,000	30,000	30,000	30,000
01	VARIOUS	30,000	32,340		16,250				
02	FIFTH THIRD-MARKET VALUE FEES			5,000		5,000	5,000	5,000	5,000
03	PUBLIC FINANCIAL MGMT-FINANCIAL ADVISORY SERVICES								
04	BUREAU OF PUBLIC DEBT								
05	PORTFOLIO SERVICES								
06	Investment Management			25,000		25,000	25,000	25,000	25,000
07	TRACKER								
08	99FEDPCS3 53 MMA								
*	Amount missing from detail								
+	FINANCIAL ADVISOR FEES	16,000	12,089	16,000	12,694	12,694	16,000	16,000	18,500
01	VARIOUS	16,000	12,089		12,694				
02	ANALYSIS ON IMPACT FEES JE								
03	PUBLIC FINANCIAL MANAGEMENT, INC			16,000			16,000	16,000	18,500
*	Amount missing from detail								
=	XFF TOTAL FINANCIAL FEES	64,271	61,946	64,500	40,499	61,194	66,000	66,284	68,500
85900	MISCELLANEOUS	(1)	10	10		10	10	10	10
=	XOE TOTAL OTHER BUSINESS EXPENSES	(1)	10	10		10	10	10	10
87500	REIMB OF INTERFUND SERVICES	(182,778)	(203,061)	(210,909)	(158,183)	(210,909)	(217,013)	(221,353)	(225,780)
=	XREIMB TOTAL INTERFUND SERVICES REIMBURSEMENTS	(182,778)	(203,061)	(210,909)	(158,183)	(210,909)	(217,013)	(221,353)	(225,780)
=	XOP TOTAL OPERATIONS	(43,394)	(72,786)	(52,568)	(65,266)	(58,301)	(70,664)	(74,465)	(80,687)
	Capital								

Account	Label	Actual 2015	Actual 2016	Budget 2017	YTD@3/31/2017	Est'd 2017	Budget 2018	Forecast 2019	Forecast 2020
89550	COMPUTER SOFTWARE (>\$25,000)			25,000					
=	XMEO			25,000					
=	XCAP			25,000					
=	XTOT	787,545	824,104	944,669	650,075	896,194	829,517	873,364	916,700



City of Franklin, Tennessee

FY 2018 Operating Budget Request

Program Enhancement Summary

Priority	Request	Compensation	Benefits	Expenses	Total	Funded
Finance						
1	Reclassification - Admin. Asst. to Financial Analyst	\$ 1,200	\$ -	\$ 2,200	\$ 3,400	
2	Financial Analyst (Analytics/Data)	\$ 48,182	\$ 14,455	\$ 2,200	\$ 64,837	
3	Financial Analyst (Budget)	\$ 48,182	\$ 14,455	\$ 800	\$ 63,437	
4	Chief Innovation Officer	\$ 86,827	\$ 26,048	\$ 6,750	\$ 119,625	
Total		\$ 184,391	\$ 54,958	\$ 11,950	\$ 251,299	\$ -
		Compensation	Benefits	Expenses	Total	
Total G/F Requests		\$ 184,391	\$ 54,958	\$ 11,950	\$ 251,299	\$ -

FranklinForward Allocations

	A Safe, Clean, Livable City	\$ -
	A Effective and Fiscally Sound City Government Providing High Quality Service	\$ 251,299
	Quality Life Experiences	\$ -
	Sustainable Growth & Economic Prosperity	\$ -
Totals		\$ 251,299

Traditional Allocations

	Personnel	\$ 251,299
	Operations	\$ -
	Equipment	\$ -
	Capital	\$ -
Total		\$ 251,299

FY2018 PROGRAM ENHANCEMENT REQUEST FORM



Department Priority: **1** of **4**

Department:

41500 FINANCE

Division:

FranklinForward Theme:

A Effective and Fiscally Sound City Government Providing High Quality Service

Title:

Reclassify Vacant Administrative Assistant Position

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY18 Only)	Ongoing Annual Cost (FY18 & Future)	TOTAL FY18 Request
Compensation			
81110 REGULAR PAY	\$0	\$1,200	\$1,200
			\$0
Benefits			
<i>Benefits auto-calculated at 30% of compensation -->></i>			
	\$0	\$0	\$0
Expenses			
82350 DUES FOR MEMBERSHIPS	\$0	\$1,000	\$1,000
82355 PROFESSIONAL STANDARDS / ACCREDITATION	\$0	\$350	\$350
82390 PUBLICATIONS, NON-TRAINING	\$0	\$200	\$200
82800 PROFESSIONAL DEVELOPMENT/TRAVEL	\$0	\$400	\$400
82810 REGISTRATIONS	\$0	\$250	\$250
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$0	\$3,400	\$3,400

PURPOSE / DESCRIPTION OF REQUEST

Due to decreasing administrative responsibilities, Finance seeks to reclassify the current Administrative Assistant position to a Financial Analyst position that would have duties comparable to the following:

- Assist in preparation of the annual Finance budget and monitor through the year,
- Assist other Finance and Administration departments develop and monitor their budget,
- Assist in development and preparation of monthly reports to Finance Committee,
- Assist in development and preparation of quarterly financial reports to Finance Committee,
- Assist in development and preparation of comprehensive annual financial report information and schedules,
- Assist in implementation of new accounting standards and state and federal laws and guidance,
- Assist in issuance of financial information surveys on behalf of the City, and
- Recurring duties as needed including account and fund reconciliations.

This position may report to either the Comptroller or Financial Manager.

SERVICE IMPLICATION

Accounting and Reporting is reassigning administrative duties among current staff and part-time assistance. Budget is accepting duties regarding appropriations.

FY2018 PROGRAM ENHANCEMENT REQUEST FORM



Department Priority: **2** of **4**

Department:

41500 FINANCE

Division:

Budget & Analytics

FranklinForward Theme:

A Effective and Fiscally Sound City Government Providing High Quality Service

Title:

Data Analyst

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY18 Only)	Ongoing Annual Cost (FY18 & Future)	TOTAL FY18 Request
Compensation			
81110 REGULAR PAY		\$48,182	\$48,182
			\$0
Benefits			
<i>Benefits auto-calculated at 30% of compensation -->></i>			
	\$0	\$14,455	\$14,455
Expenses			
82350 DUES FOR MEMBERSHIPS		\$1,000	\$1,000
82355 PROFESSIONAL STANDARDS / ACCREDITATION		\$350	\$350
82390 PUBLICATIONS, NON-TRAINING		\$200	\$200
82800 PROFESSIONAL DEVELOPMENT/TRAVEL		\$400	\$400
82810 REGISTRATIONS		\$250	\$250
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$0	\$64,837	\$64,837

PURPOSE / DESCRIPTION OF REQUEST

This City of Franklin has begun to develop its Data Analytics Program. The creation of the Data Analytics Team between IT/Finance in 2015 has allowed the City to begin to organize its data and develop a five-year Analytics Plan to promote the broader application and usage of data within all aspects of government organization and customer service.

The next step in that evolution is the hiring of a Data Scientist/Analyst who can be the go to person to "make it happen" While we want to have the departments and individuals unlock the power of data for themselves, it is clear through our initial research that a dedicated person is needed who can "mine" complex data sources for trends and provide that feedback to department heads and City administration. This person would work with the Budget & Analytics Manager to prepare findings and reports for all departments.

This position is asked as a Grade F, however, a job description and banding would need to occur. It is likely too low as stated herein.

SERVICE IMPLICATION

Failure to hire this position would limit our continued efforts to harness the true power of data and analytics in the organization. This position, however, may not be ready to join the organization until more work is done by the Data Analytics Team during FY 2017 and FY 2018.

FY2017 PROGRAM ENHANCEMENT REQUEST FORM



Department Priority: **3** of **4**

Department:	41500 FINANCE
Division:	Budget & Analytics
FranklinForward Theme:	A Effective and Fiscally Sound City Government Providing High Quality Service
Title:	Additional Personnel - Financial Analyst

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY17 Only)	Ongoing Annual Cost (FY17 & Future)	TOTAL FY17 Request
Compensation			
81000 PERSONNEL		\$48,182	\$48,182
			\$0
Benefits			
<i>Benefits auto-calculated at 30% of compensation -->></i>		\$14,455	\$14,455
Expenses			
82810 REGISTRATIONS		\$500	\$500
82820 GROUND TRANSPORTATION (OUTSIDE WILLIAMSON)		\$250	\$250
82350 DUES FOR MEMBERSHIPS		\$50	\$50
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$0	\$63,437	\$63,437

PURPOSE / DESCRIPTION OF REQUEST

This request would add an additional Financial Analyst for the Budget & Analytics Division. As the division evolves into itself, there are a series of both requested analysis and future needs which current staff capacity (the Budget & Analytics Manager and one Financial Analyst) are unable to handle. These items include:

- Heightened maintenance of Operating Budget and operating components of the capital budget
- Implementation of the 10-year Capital Improvement Plan (in conjunction with CIP, Engineering)
- Development of longer range revenue & expense modeling (5-10 year horizon)
- Efficiency Studies
- Heightened data analytics and response to increased public demand for online data

The addition would allow the Finance Department as a whole to better meet the needs, requirements and requests of our ever-growing City, including analysis of financial information provided by other entities.

SERVICE IMPLICATION

Failure to bring on additional staff will result in diminished ability for the division to respond to the needs and demands of the City Administrator, Assistant City Administrators, Board Members and citizens at large.

FY2018 PROGRAM ENHANCEMENT REQUEST FORM



Department Priority: **4** of **4**

Department:

41500 FINANCE

Division:

Budget & Analytics

FranklinForward Theme:

A Effective and Fiscally Sound City Government Providing High Quality Service

Title:

Chief Innovation Officer

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY17 Only)	Ongoing Annual Cost (FY17 & Future)	TOTAL FY17 Request
Compensation			
81000 PERSONNEL		\$86,827	\$86,827
			\$0
Benefits			
<i>Benefits auto-calculated at 30% of compensation -->></i>			
		\$26,048	\$26,048
Expenses			
82810 REGISTRATIONS		\$1,500	\$1,500
82820 GROUND TRANSPORTATION (OUTSIDE WILLIAMSON)		\$250	\$250
82350 DUES FOR MEMBERSHIPS		\$1,000	\$1,000
82800 PROFESSIONAL DEVELOPMENT/TRAVEL		\$2,500	\$2,500
82890 OTHER TRAVEL EXPENSES		\$1,500	\$1,500
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$0	\$119,625	\$119,625

PURPOSE / DESCRIPTION OF REQUEST

This request would add a Chief Innovation Officer for the City of Franklin. (Pay Grade J). This position could work in conjunction with or for the Budget & Analytics Manager, or report to either the ACA/Finance & Administration or City Administrator.

This position would pick-up many of the same facets that the Business Process Improvement Manager was intended to pick-up, but work both outside and inside the organization. Chief Innovation Officers are not unusual in modern government management. Our City has, through a brilliant combination of forward-thinking albeit pragmatic government support and sizeable private entrepreneurship, become a widely respected and attractive home for many industries corporate headquarters. These industries – for-profit health care, financial services, automobile manufacturing, etc. must constantly examine their existing processes and innovate or they will be behind their competitors. The same is true for those of us in the public sector, it just usually takes longer to discover and implement innovation. Let's not be followers. Let's be Franklin.

SERVICE IMPLICATION

Failure to bring on additional staff will result in diminished ability for the division to respond to the needs and demands of the City Administrator, Assistant City Administrators, Board Members and citizens at large.

Who else has a Chief Innovation Officer?

Dozens of cities, counties and states nationwide have Chief Innovation Officers. They include:

Agency	Title
Adams Co., CO (Colorado Springs)	Performance, Innovation and Sustainability Manager
Austin, TX	Chief Innovation Officer
Boston, MA	Chair, Office of New Urban Mechanics
Boulder, CO	Innovation and Analytics Officer
Chicago, IL	Commissioner of the Department of Innovation and Technology
State of Colorado	Chief Innovation Officer and Chairman of the Colorado Innovation Network
Davis, CA	Chief Innovation Officer for the City Manager's Office
Ferndale, CA	Chief Innovation Officer
Kansas City, MO	Chief Innovation Officer
Los Angeles, CA	Chief Innovation Technology Officer
Louisville, KY	Chief of Economic Growth and Innovation
State of Maryland	Chief Innovation Officer
Commonwealth of Massachusetts	Government Innovation Officer for the Commonwealth
Montgomery County, MD	Chief Innovation Officer
Nashville, TN	Chief Innovation Officer for the Office of Innovation
New York City, NY	Chief Information and Innovation Officer
Pittsburgh, PA	Chief Innovation and Performance Officer, Department of Innovation and Performance
Philadelphia, PA	Chief Innovation Officer
Redlands, CA	Chief Innovation Officer
Riverside, CA	Chief Innovation Officer
San Antonio, TX	Chief Innovation Officer
San Francisco, CA	Chief Innovation Officer
San Leandro, CA	Chief Innovation Officer
Seattle, WA	Chief Technology Officer

Chief Innovation Officers are not unusual in modern government management, as the chart above shows. They are unusual for a city of Franklin's size, but I think there is a legitimate and significant case for one here. We are certainly comparable to many cities in many ways, but we are also quite unique. Our City has, through a brilliant combination of forward-thinking albeit pragmatic government support and sizeable private entrepreneurship become a widely respected and attractive home for many industries corporate headquarters. These industries – for-profit health care, financial services, automobile manufacturing, etc. must constantly examine their existing processes and innovate or they will be behind their competitors. The same is true for those of us in the public sector, it just usually takes longer to discover and implement innovation. Let's not be followers. Let's be Franklin.

3 Reasons to Train in Data Science

🕒 January 24, 2017 10:01 am PST | Open Data (<https://socrata.com/blog/category/open-data-article/>)



• Merav Yuravlivker



Photo: Data Society

This guest post comes from Merav Yuravlivker, CEO of Data Society (<https://goo.gl/Jm4Byk>), the data science training platform for professionals. Among other government and corporate clients, Data Society has trained staff at the Department of Commerce and the U.S. Army and Data Society Solutions (<https://goo.gl/iuukNb>), which provides customized corporate data science training and consulting services. Merav Yuravlivker is scheduled to present at Socrata Connect (<https://socrata-connect.com/>) in March 2017.

DJ Patil, the first Chief Data Scientist of the United States, says that integrating data into government “enable[s] transparency — you create efficiency, you provide security, you use it to foster innovation.” Integrating data analysis into your operations can significantly reduce costs and improve efficiency without increasing your operating budget.

After California released its budget data on vehicle spending, it reduced its fleet by 15 percent. The Center for Medicare and Medicaid Services’ “Big Data” tools saved the government over \$1.5 billion (<http://wayback.archive-it.org/2744/20170118125808/https://blog.cms.gov/2016/05/27/medicares-big->

data-tools-fight-prevent-fraud-to-yield-over-1-5-billion-in-savings/) through fraud prevention and identifying waste and abuse. But these reductions in cost and improvements in efficiency can only occur when data is leveraged regularly to provide insights.

With budget cuts and hiring freezes, it's become more difficult to keep regular services up to date and to hire data analysts to work with this data. It's overwhelming to think of the additional implementations that need to happen to make data into a useful resource. And herein lies the crux of the problem — how can government employees actually leverage the data they have with their current staff and budgets to streamline their processes and target their efforts?

The secret is in the training. Data science training.

When I speak to managers and executives about their strategic priorities, I hear the same responses: "We don't have time to train up staff," "We already have a data analyst who's responsible for this," or "Our team doesn't have a background in math or programming." However, in the long run, data literacy training is a short-term commitment for amazing returns on investment. Here's how:

1. While a comprehensive training may take a few days, once staff is trained in data cleaning and visualization, work that would've taken days can be condensed into hours by building algorithms and coding scripts to automate procedures. With this small time investment, employees can recoup weeks of time over the course of a year.
2. If a data analyst makes a discovery, but no one around her can understand the results or methodology, was her time wasted? A lone data scientist has a difficult time conveying new findings. When a team understands the basics of data analytics, they're more likely to speak the same language, process data correctly, and understand the applications that can come out of data analysis projects.
3. In my work, both training and consulting in the data science space, I've worked with incredible data scientists and analysts who have backgrounds as journalists, economists, psychologists, and English majors. What I've found to be most indicative of a successful data scientist is deep industry knowledge, an ability to think creatively, and motivation to solve problems.

Industry experts are prime candidates to learn data science because they can take the new skills that they've learned and apply them to problems that they've faced in their job. Math and programming, when taught well, can be picked up by almost anyone. Industry knowledge requires years.

In short, data analytics is the antidote to tight budgets and limited staff. It empowers employees to get from point A to point B with a bullet train instead of a horse. More savvy government employees can inform better policies, increase engagement, reduce employee turnover, and the additional time saved by implementing data analysis can be put towards other projects. This is how you can make your budget work for you and lead your team to make a big impact with a small footprint.

Catch Merav Yuravlivker at Socrata Connect, where she'll lead "Introduction to Data Science, R, and Visualization (<https://socrata-connect.com/session/introduction-to-data-science-r-and-visualization/>)."

REGISTER TODAY ([HTTPS://SOCRATA-CONNECT.COM](https://socrata-connect.com))



City of Franklin, Tennessee

FY 2018 Operating Budget Request

Purchasing

Brian Wilcox, Purchasing Manager



City of Franklin, Tennessee - FY 2018 Budget Request

Purchasing

Outline

- Focus of Purchasing**
- Aim of Purchasing**
- Mission of Purchasing**
- Some Routine Duties of Purchasing**
- Organization Chart**
- Base Budget Request**
 - Personnel**
 - Operations**
- Program Enhancements**
- Summary**



City of Franklin, Tennessee - FY 2018 Budget Request **Purchasing**

Focus of Purchasing

The City of Franklin divides the purchasing function into two broad categories:

- > that which pertains to the design and/or construction of new infrastructure and facilities; and
- > that which does not.

The Purchasing Office focuses its attention on the purchase of goods and services that do not pertain to new construction and leaves to the Engineering Department and the Facilities Office purchasing that does pertain to new construction.



City of Franklin, Tennessee - FY 2018 Budget Request

Purchasing

Aim of Purchasing

The Purchasing Office aims to facilitate the procurement of non-construction-related products and services for the City ...

- > at the right specification that meets the end-user department's needs
- > in the right quantity
- > at the right price
- > from the right source
- > for delivery at the right time
- > at the right location
- > for the right end-user department.



City of Franklin, Tennessee - FY 2018 Budget Request

Purchasing

Mission of Purchasing

The mission of the City of Franklin Purchasing Office is:

- > to support the City's end-user departments in the policy-compliant procurement of non-construction-related products and services so that the City may fulfill its mission;
- > to strive for the City to receive maximum value for every non-construction-related purchase of the City; and
- > to strive to preserve and enhance the public trust in the manner in which the City conducts its non-construction-related purchasing.



City of Franklin, Tennessee - FY 2018 Budget Request **Purchasing**

Some Routine Duties of Purchasing

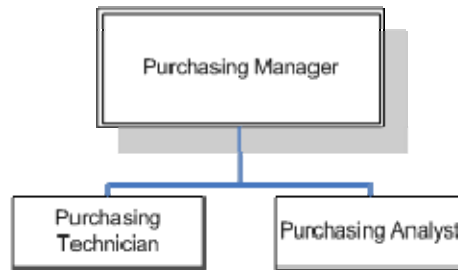
- > Administer the purchasing card program (net spend of \$7.2 million on about 20,000 transactions by 419 cardholders resulting in a rebate of \$62,940 earned based on CY2016 spend, paid to City early in CY2017)
- > Administer (with Fleet) fleet fuel purchasing (for about 700 vehicles and pieces of equipment, and about 500 drivers)
- > Administer (with Fleet) the disposal of the City's surplus personal property (71 auctions in CY2016 yielding net proceeds of \$371,845)
- > Represent the City at area vendor outreach events
- > Process procurement requisitions (approximately 175 during CY2016)
- > Prepare and release procurement solicitation documents
- > Review vendor contracts
- > Function as centralized point of contact for vendors seeking to do business with the City



City of Franklin, Tennessee - FY 2018 Budget Request

Purchasing

Organization Chart





City of Franklin, Tennessee - FY 2018 Budget Request **Purchasing**

Base Budget Request: Personnel

Budget FY2017 \$ 212,090

Budget FY2018 \$ 226,310

Total Personnel 3:

Purchasing Manager (incumbent: Brian Wilcox, since 2004)

Purchasing Analyst (incumbent: Suzanne Ward, since 2012)

Purchasing Technician (incumbent: Natalie Keene, since 2016)

Turnover: 1 (Purchasing Technician)

Vacancy beginning 5/13/2016

Position was refilled 8/15/2016



City of Franklin, Tennessee - FY 2018 Budget Request **Purchasing**

Base Budget Request: Operations, including personnel

Budget FY2017 \$ 47,574 (-\$3,035 w/ *interfund transfer*)

Budget FY2018 \$ 49,655 (-\$2,178 w/ *interfund transfer*)

More noteworthy changes from FY2017 to FY2018:

The Spring 2017 Purchasing Office relocation causes the need for some administrative expenses (e.g., office supplies, copy machine) needing to be assumed by the Purchasing Office budget. Previously, the Purchasing Office shared such expenses with the Finance Department.



City of Franklin, Tennessee - FY 2018 Budget Request **Purchasing**

Program Enhancement Requests

Total Enhancement Requests: 3

> Quarterly Updates to Vendor Spend Data Processing Services for Spend Analysis	\$ 4,500
> Online Public Access to Vendor Spend Data	\$ 5,500
> E-Procurement	<u>\$ 25,000</u>
> Total	\$ 35,000



City of Franklin, Tennessee - FY 2018 Budget Request

Purchasing

Summary

The Purchasing Office is dedicated to the principles of integrity, transparency, competition and fairness in the procurement of non-construction-related products and services needed by the various departments of the City.



City of Franklin, Tennessee

FY 2018 Operating Budget

Purchasing

Brian Wilcox, Purchasing Manager

Budget Summary

	2015 Actual	2016 Actual	2017		2018 Budget	2017 v. 2018	
			Budget	Estimated		\$	%
Personnel	194,606	196,703	212,090	198,192	226,310	14,220	6.7%
Operations	-21,116	-20,575	-3,035	-3,293	-2,178	857	-28.2%
Capital	0	0	0	0	0	-	0.0%
Total	173,490	176,128	209,055	194,899	224,131	15,077	7.2%

Departmental Summary

Procurement of goods and services not pertaining to the design and/or construction of new infrastructure and facilities but that is valued at or above the public advertisement / sealed submittal threshold, currently \$25,000, is normally facilitated by the Purchasing Office, along with some procurements that are common to multiple departments. (Since 2013, the Engineering Department, the Facilities Office and the Purchasing Office have consolidated to one web page, we now call the “Business Opportunities” page, on the City’s public website where both construction-related and non-construction-related formal procurement solicitations, including invitations to bid, requests for proposals and requests for qualifications, are posted.) In addition, among other tasks, the Purchasing Office:

- administers the City’s purchasing card program, which allows, within card-specific spending limits, for purchases to be made by departmental staff by means of City-issued credit cards;
- administers, with support from Fleet Maintenance, fuel purchasing for the City’s vehicle and equipment fleet; and
- facilitates, with support from Fleet Maintenance and Police, on an as-needed basis the lawful disposal of surplus personal property of the City, and, at the discretion of the department, any unclaimed lost, stolen or seized personal property of others recovered by or turned over to the City.

More information about the Purchasing Office may be found on the City's website.

FY 2018 Outlook

The Purchasing Office anticipates continuing to focus on its mission:

- to support the City's end-user departments in the policy-compliant procurement of non-construction-related products and services so that the City may fulfill its mission;
- to strive for the City to receive maximum value for every non-construction-related purchase of the City; and
- to strive to preserve and enhance the public trust in the manner in which the City conducts its non-construction-related purchasing.



City of Franklin, Tennessee

FY 2018 Operating Budget

Performance Measures

How a community utilizes its resources must be governed in accordance with its citizens wishes and its plans for the future. Therefore, the City of Franklin has established **FranklinForward : A Vision for 2033**. This Strategic Plan has specific and demonstrable objectives for each department which, when achieved individually, will cohesively move Franklin forward to meet the challenges and demands of the future.

Each budget has a series of performance measures and benchmarks attached to it which demonstrate the workload, effectiveness and outcome of taxpayer support for the annual operations of the City of Franklin and its pursuit of the goals of the Strategic Plan. Together, these measures demonstrate a proper and diligent use of taxpayer dollars in the pursuit of a greater community.



FranklinForward : A Vision for 2033 | Objectives for Developing a Strategic Plan

Theme: An Effective and Fiscally Sound City Government Providing High Quality Service

Key:	Strategic Plan: FranklinForward	
	Sustainable Franklin	
	Tennessee Municipal Benchmarking Project	

Workload (Output) Measures

	2014	2015	2016	2017*	2018*
Number of formal procurement solicitations processed by the Purchasing Office ^{1,2}	24	31	24	26	26
Number of city purchase orders prepared	45	53	49	53	55
Number of purchasing card transactions processed	19,561	18,885	20,363	20,500	20,700
Value of purchasing card transactions processed	\$ 6,680,614	\$ 7,088,331	\$ 7,235,337	\$ 7,500,000	\$ 7,800,000
Total organization purchasing dollar volume	\$ 64,174,250	\$ 59,825,116	\$ 59,596,341	\$ 61,000,000	\$ 62,000,000
Value of City's rebate earned for total spend, net of credits (by calendar year)	\$ 59,536	\$ 60,673	\$64,639	\$ 62,940	\$ 68,000
Number electronic auctions of surplus property	92	74	65	70	70
Value of proceeds from electronic auctions of surplus property (before fee paid by City for electronic auction services)	\$ 205,954	\$ 474,637	\$ 333,247	\$ 250,000	\$ 250,000
Fee paid by City for electronic auction services	\$ 15,464	\$ 35,602	\$ 24,996	\$ 18,750	\$ 18,750
Number of formal protests received	0	0	0	0	0
Number of vendor outreach events attended	1	3	1	1	1
# of emergency ³ purchases known to Purchasing	1	1	4	2	2
# of sole-source ⁴ purchases known to Purchasing	5	6	10	10	10

Efficiency Measures

	2014	2015	2016	2017*	2018*
Average number of calendar days (from receipt of card request to receipt of delivered card) for...					
... purchasing card	6	6	4	4	4
... fleet fuel driver number	1	1	1	1	1
... fleet fuel vehicle card	5	5	7	20	20



City of Franklin, Tennessee

FY 2018 Operating Budget

Performance Measures

	P-Card Purchasing Dollar Volume as a % of Total Purchasing Dollar Volume	10.40%	12.13%	12.50%	12.30%	12.79%
	Tennessee Statewide Benchmarking Average	2.47%	2.40%	12.09%	TBD	TBD

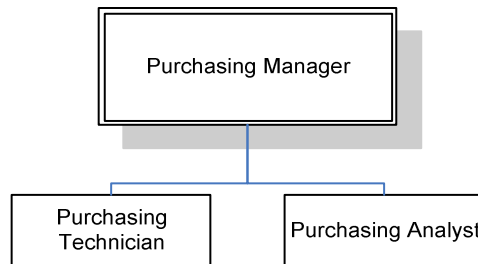
Outcome (Effectiveness) Measures

		2014	2015	2016	2017*	2018*
	Average number of calendar days from date of requisition to award of procurement for formal procurement solicitations ¹² processed by the Purchasing Office	108	82	108	90	90
	Target (90 Days)	90	90	90	90	90
	Meets Target?	No	Yes	No	TBD	TBD

Notes

- 1 Involving sealed submittals (i.e., bids, proposals, and statements of qualifications) received pursuant to published legal notice.
- 2 The City's public advertisement / sealed submittal threshold is currently \$25,000, pursuant to Ordinance No. 2010-72.
- 3 Defined as impinging on public health, safety or welfare and valued at or greater than \$10,000.
- 4 Defined as valued at or greater than \$25,000.
- 5 (*) FY 2017 and FY 2018 data are estimates

Organizational Chart



Note: For detailed counts and authorized positions, please see table below entitled "Staffing by Position"



City of Franklin, Tennessee

FY 2018 Operating Budget

Staffing by Position

Position	Pay Grade	FY 2014		FY 2015		FY 2016		FY 2017		FY 2018	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
Purchasing Manager	Grade I	1	0	1	0	1	0	1	0	1	0
Purchasing Analyst	Grade F	0	0	0	0	1	0	1	0	1	0
Purchasing Specialist	Grade E	1	0	1	0	0	0	0	0	0	0
Purchasing Technician	Grade C	1	0	1	0	1	0	1	0	1	0
Totals		3	0	3	0	3	0	3	0	3	0

Budget

	Actual 2015	Actual 2016	Budget 2017	Estd 2017	Budget 2018	Difference	
						\$	%
Personnel							
Salaries & Wages	148,320	148,914	155,421	153,454	152,886	(2,535)	-1.6%
Employee Benefits	46,286	47,789	56,669	44,738	73,424	16,755	29.6%
Total Personnel	194,606	196,703	212,090	198,192	226,310	14,220	6.7%
Operations							
Transportation Services	4	3	50	50	50	-	0.0%
Operating Services	50	119	450	400	400	(50)	-11.1%
Notices, Subscriptions, etc.	1,542	3,118	3,796	3,120	3,505	(291)	-7.7%
Utilities	710	652	860	1,120	1,137	277	32.2%
Contractual Services	14,338	14,019	15,678	13,621	13,825	(1,853)	-11.8%
Repair & Maintenance Services	-	-	-	800	2,000	2,000	100.0%
Employee Programs	-	54	-	100	100	100	100.0%
Professional Development/Travel	2,885	5,457	14,380	9,182	15,162	782	5.4%
Office Supplies	592	177	963	2,869	3,025	2,062	214.1%
Operating Supplies	-	-	102	100	100	(2)	-2.0%
Fuel & Mileage	194	71	286	180	290	4	1.3%
Machinery & Equipment (<\$25,000)	3,384	47	9,400	14,000	8,200	(1,200)	-12.8%
Property & Liability Costs	1,551	1,587	1,609	1,772	1,861	252	15.7%
Financial Fees		2		3			
Reimbursement of Interfund Trans.	(46,366)	(45,881)	(50,610)	(50,610)	(51,833)	(1,223)	2.4%
Total Operations	(21,116)	(20,575)	(3,035)	(3,293)	(2,178)	857	-28.2%
Capital	-	-	-	-	-	-	0.0%

Total Purchasing Department	173,490	176,128	209,055	194,899	224,131	15,077	7.2%
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Notes & Objectives

The budget for FY 2018 provides funding to continue the operation of the Purchasing Office.

Account	Label	Actual 2015	Actual 2016	Budget 2017	YTD@3/24/2017	Estd 2017	Budget 2018	Forecast 2019	Forecast 2020
	Personnel								
I= 81110	REGULAR PAY	148,192	148,895	160,559	106,383	153,362	158,120	164,445	171,023
81120	OVERTIME PAY	128	19	280	60	92	300	300	300
81199	VACANCY ADJUSTMENT			(5,418)			(5,534)	(5,756)	(5,986)
= XWAGE	TOTAL WAGES	148,320	148,914	155,421	106,443	153,454	152,886	158,989	165,337
= 81410	FICA (EMPLOYER'S SHARE)	10,880	10,812	11,875	7,659	11,732	12,096	12,580	13,083
= 81420	MEDICAL PREMIUMS	29,498	30,889	34,735	13,163	26,326	51,973	57,170	62,887
= 81430	GROUP INSURANCE PREMIUMS	2,529	2,706	3,202	1,857	3,532	3,321	3,600	3,780
= 81440	EMPLOYEE INSURANCE CONTRIBUTIONS	(5,956)	(7,504)	(7,727)	(6,543)	(12,248)	(11,528)	(12,681)	(13,949)
I 81450	RETIREMENT CONTRIBUTIONS	7,049	8,896	12,152	9,114	12,152	13,975	15,372	16,910
81455	DEFERRED COMP MATCH	2,002	2,200	2,108	1,636	3,092	3,247	3,409	3,579
	WORKERS COMPENSATION PREMIUMS	284	(210)	324	76	152	340	357	374
= XBEN	TOTAL BENEFITS	46,286	47,789	56,669	26,962	44,738	73,424	79,807	86,664
= XPER	TOTAL PERSONNEL	194,606	196,703	212,090	133,405	198,192	226,310	238,796	252,001
	Operations								
82110	MAILING & OUTBOUND SHIPPING SERVICES								
= XTRC	TOTAL TRANSPORTATION CHARGES	4	3	50	1	50	50	50	50
		4	3	50	1	50	50	50	50
82210	PRINTING & COPYING SERVICES, OUTSOURCED		53	250	53	200	200	200	200
82250	TESTING & PHYSICALS	50	66	200		200	200	200	200
= XOPSV	TOTAL OPERATING SERVICES	50	119	450	53	400	400	400	400
82310	LEGAL NOTICES	143	38			50	50	50	50
+ 82350	DUES FOR MEMBERSHIPS	845	2,107	2,248	580	1,450	1,898	1,993	2,093
1	Various	845	942						
2	Civic organization		75	305	150	300	305	310	315
3	NIGP		430	436	430	430	436	443	450
4	TAPP			61		60	61	62	63
5	MTPPA		60	61		60	61	62	63
6	ICMA		600	610		600	610	691	777
7	UPPCC certification fees			425			425	425	425
8	UPPCC recertification fees			350					
*	Amount missing from detail								
82390	PUBLIC RELATIONS & EDUCATION (CITY SPONSORED)	100	500						
82390	PROMOTIONS & SPECIAL EVENTS (NOT CITY SPONSORED)	303		1,015	300	1,000	1,000	1,000	1,000
82395	RECRUITMENT			25		25	25	25	25
+ 82395	PUBLICATIONS, NON-TRAINING	151	473	508	17	595	532	540	550
1	Various	151	473		17	70			
2	NIGP 5-digit commodity code annual license renewal			508		525	532	540	550
*	Amount missing from detail								
= XNPS	TOTAL NOTICES, SUBSCRIPTIONS, PUBLICITY	1,542	3,118	3,796	897	3,120	3,505	3,608	3,718
82450	TELEPHONE SERVICE	373	317	400	195	484	491	499	506
82470	INTERNET & RELATED SERVICES	337	335	460	305	636	646	655	665
= XUTIL	TOTAL UTILITIES	710	652	860	500	1,120	1,137	1,154	1,171

Account	Label	Actual 2015	Actual 2016	Budget 2017	YTD@3/24/2017	Estd 2017	Budget 2018	Forecast 2019	Forecast 2020
+ 82510	COMPUTER SERVICES	14,338	13,621	15,678	13,621	13,621	13,825	14,033	14,243
1	Various								
2	consulting services for Great Plains								
3	e-procurement software, annual licensing fee for core system								
4	e-procurement software, one-time implementation fee								
5	Spend analysis	14,338	13,621	14,678	13,621	13,621	13,825	14,033	14,243
6	Software for Tracking Certificates of Insurance			1,000					
*	Amount missing from detail								
82599	OTHER CONTRACTUAL SERVICES		398						
= XCTS	TOTAL CONTRACTUAL SERVICES	14,338	14,019	15,678	13,621	13,621	13,825	14,033	14,243
+ 82620	EQUIPMENT REPAIR & MAINTENANCE SERVICES					800	2,000	2,000	2,000
1	Various								
2	Printer					800	2,000	2,000	2,000
*	Amount missing from detail								
= XRMVS	TOTAL REPAIR & MAINTENANCE SERVICES					800	2,000	2,000	2,000
82790	TRAINING, IN-HOUSE		54			100	100	100	100
= XEPG	TOTAL EMPLOYEE PROGRAMS		54			100	100	100	100
+ 82810	REGISTRATIONS	1,190	2,270	5,470	330	5,340	6,045	6,141	6,237
1	Various	1,190	1,405						
2	Annual NIGP Forum & Expo			2,200		2,200	2,233	2,266	2,300
3	Various NIGP seminars		750	1,525		1,525	1,550	1,575	1,600
4	Various NIGP webinars		115	500		500	510	520	530
5	Fall conference of TAPP			610			620	630	640
6	Spring conference of TAPP			610		610	620	630	640
7	Summary of Public Acts presented by UT-MTAS			25		25	25	25	25
8	Various SkillPath webinars/seminars				330	480	487	495	502
*	Amount missing from detail								
+ 82820	GROUND TRANSPORTATION (OUTSIDE WILLIAMSON COUNTY)	90	463	1,665	109	992	1,726	1,758	1,785
1	Various	90	71						
2	Annual NIGP Forum & Expo		36	500			500	510	515
3	Various NIGP seminars		281	570		570	580	590	600
4	Fall conference of TAPP		28	153	24	24	150	153	156
5	Spring conference of TAPP			100		100	102	104	106
6	Monthly MTPPA chapter meetings			250	42	168	250	255	260
7	DBE Outreach Events		47	92	20	80	94	95	96
8	Various SkillPath seminars				23	50	50	51	52
*	Amount missing from detail								
+ 82830	AIR TRAVEL	314	272	1,525	50	560	1,520	1,540	1,560
1	Various	314	272						
2	Annual NIGP Forum & Expo			1,015	50	50	1,000	1,015	1,030
3	Possible NIGP Committee Meetings			510		510	520	525	530
*	Amount missing from detail								
+ 82840	LODGING	1,176	2,290	4,572	1,162	1,756	4,645	4,713	4,807
1	Various	1,176	679						
2	Annual NIGP Forum & Expo		990	2,436	932		2,473	2,510	2,573
3	Various NIGP seminars		376	406		406	412	418	424
4	Fall conference of TAPP		245	610	230	230	620	630	640
5	Spring conference of TAPP			610		610	620	630	640
6	Possible NIGP Committee Meetings			510		510	520	525	530

Account	Label	Actual 2015	Actual 2016	Budget 2017	YTD@3/24/2017	Estd 2017	Budget 2018	Forecast 2019	Forecast 2020
*	Amount missing from detail								
+ 82850	MEALS (OUTSIDE WILLIAMSON COUNTY)	45	162	1,071	130	434	1,126	1,136	1,148
1	Various	45	162						
2	Annual NIGP Forum & Expo			408	120	120	416	420	426
3	Various NIGP seminars			204		204	208	210	212
4	Fall conference of TAPP			204			208	210	212
5	Spring conference of TAPP			153			150	150	150
6	MTPPA annual banquet			102		80	104	106	108
7	Various SkillPath seminars				10	30	40	40	40
*	Amount missing from detail								
82890	OTHER TRAVEL EXPENSES	70		77		100	100	100	100
= XPDT	TOTAL PROFESSIONAL DEVELOPMENT/TRAVEL	2,885	5,457	14,380	1,781	9,182	15,162	15,388	15,637
83110	OFFICE SUPPLIES	528	89	510	289	1,500	2,500	2,540	2,560
83120	OFFICE DÉCOR ITEMS (OTHER THAN FURNITURE)			250	48	1,000	250	250	255
83130	EMPLOYEE BENEVOLENCE ITEMS			51		50	50	50	50
+ 83140	MEALS & FOOD (INSIDE WILLIAMSON COUNTY)	64	88	152	44	319	225	225	225
1	Various	64	88						
2	refreshments for quarterly meetings of Departmental Purchasing Agents			127	25	150	200	200	200
3	Halloween Candy			25	19	19	25	25	25
4	Spring TAPP					150			
*	Amount missing from detail								
= XOFFS	TOTAL OFFICE SUPPLIES	592	177	963	381	2,869	3,025	3,065	3,090
83299	OTHER OPERATING SUPPLIES			102		100	100	100	100
= XOPS	TOTAL OPERATING SUPPLIES			102		100	100	100	100
83310	GASOLINE & DIESEL FOR FLEET (INSIDE WILLIAMSON COUNTY)	194	71	236		130	240	243	246
83320	MILEAGE (INSIDE WILLIAMSON COUNTY)			50		50	50	50	50
= XFUEL	TOTAL FUEL & MILEAGE	194	71	286		180	290	293	296
83510	FURNITURE, FIXTURES (<\$25,000)			2,500	502	7,500	500	500	500
+ 83530	MACHINERY & EQUIPMENT (<\$25,000)			500		5,500	700	500	500
1	Various					500	700	500	500
2	Printer					5,000			
*	Amount missing from detail			500					
83540	COMPUTER HARDWARE (<\$25,000)	3,384	47	5,200	1,728	1,000	5,500	1,500	1,500
83550	COMPUTER SOFTWARE (<\$25,000)			1,200			1,500		
= XMMU	TOTAL MACHINERY & EQUIPMENT (<\$25,000)	3,384	47	9,400	2,230	14,000	8,200	2,500	2,500
85110	PROPERTY INSURANCE	923	978	973	955	955	1,003	1,053	1,106
85115	FRAUD INSURANCE								
85116	INLAND MARINE INSURANCE	30		36	30	30	32	33	35
85119	AUTO PHYSICAL DAMAGE								
85120	LIABILITY INSURANCE	418	492	453	662	662	695	730	766
85125	E&O LIABILITY INSURANCE	180		147					
85126	UMBRELLA LIABILITY		117						
85129	PROPERTY DAMAGE COSTS								
= XPLC	TOTAL PROPERTY & LIABILITY COSTS	1,551	1,587	1,609	1,772	1,772	1,861	1,954	2,052

Account	Label	Actual 2015	Actual 2016	Budget 2017	YTD@3/24/2017	Estd 2017	Budget 2018	Forecast 2019	Forecast 2020
85530	E-COMMERCE FEES		2		3	3			
=	XFLF TOTAL FINANCIAL FEES		2		3	3			
87510	REIMB OF INTERFUND SERVICES	(46,366)	(45,881)	(50,610)	(37,958)	(50,610)	(51,833)	(52,870)	(53,927)
=	XREIMB TOTAL INTERFUND SERVICES REIMBURSEMENTS	(46,366)	(45,881)	(50,610)	(37,958)	(50,610)	(51,833)	(52,870)	(53,927)
=	XOP TOTAL OPERATIONS	(21,116)	(20,575)	(3,036)	(16,719)	(3,293)	(2,178)	(8,225)	(8,570)
	Capital								
=	XTOT TOTAL EXPENDITURES	173,490	176,128	209,054	116,686	194,899	224,132	230,571	243,431



City of Franklin, Tennessee

FY 2018 Operating Budget Request

Program Enhancement Summary

Priority	Request	Compensation	Benefits	Expenses	Total	Funded
Purchasing						
1	Quarterly Updates to Vendor Spend Data Processing Services for Spend Analysis	\$ -	\$ -	\$ 4,500	\$ 4,500	
2	Online Public Access to Vendor Spend Data	\$ -	\$ -	\$ 5,500	\$ 5,500	
3	E-Procurement	\$ -	\$ -	\$ 25,000	\$ 25,000	
Total		\$ -	\$ -	\$ 35,000	\$ 35,000	\$ -
		<u>Compensation</u>	<u>Benefits</u>	<u>Expenses</u>	<u>Total</u>	
Total G/F Requests		\$ -	\$ -	\$ 35,000	\$ 35,000	\$ -

FranklinForward Allocations



A Safe, Clean, Livable City

\$ -



A Effective and Fiscally Sound City Government
Providing High Quality Service

\$ 35,000



Quality Life Experiences

\$ -



Sustainable Growth & Economic Prosperity

\$ -

Totals \$ 35,000

Traditional Allocations



Personnel \$ -



Operations \$ 35,000



Equipment \$ -



Capital \$ -

Total \$ 35,000

FY2018 PROGRAM ENHANCEMENT REQUEST FORM



Department Priority: 1 of 3

Department:

41340 PURCHASING

Division:

FranklinForward Theme:

A Effective and Fiscally Sound City Government Providing High Quality Service

Title:

Quarterly Updates to Vendor Spend Data Processing Services for Spend Analysis

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY18 Only)	Ongoing Annual Cost (FY18 & Future)	TOTAL FY18 Request
Compensation			
			\$0
			\$0
Benefits			
<i>Benefits auto-calculated at 30% of compensation -->></i>			
	\$0	\$0	\$0
Expenses			
82510 COMPUTER SERVICES		\$4,500	\$4,500
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$0	\$4,500	\$4,500

PURPOSE / DESCRIPTION OF REQUEST

Increase the frequency of updates.

SERVICE IMPLICATION

Would allow for more timely results.

Online Public Access to Vendor Spend Data

FY2018 PROGRAM ENHANCEMENT REQUEST FORM



Department Priority: **3** of **3**

Department:

41340 PURCHASING

Division:

FranklinForward Theme:

A Effective and Fiscally Sound City Government Providing High Quality Service

Title:

E-Procurement

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY18 Only)	Ongoing Annual Cost (FY18 & Future)	TOTAL FY18 Request
Compensation			
			\$0
			\$0
Benefits			
<i>Benefits auto-calculated at 30% of compensation -->></i>			
	\$0	\$0	\$0
Expenses			
82510 COMPUTER SERVICES		\$25,000	\$25,000
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$0	\$25,000	\$25,000

PURPOSE / DESCRIPTION OF REQUEST

Software and computer services for an e-procurement system, from requisition to order.

SERVICE IMPLICATION

Improve service to departments and vendors by mechanizing the process for procurements beginning with the workflow for approvals of the initial requisition and ultimately the electronic distribution of the solicitations, receipt of bids and posting of bid tabulations.



City of Franklin, Tennessee
FY 2018 Operating Budget Request

Revenue Management & City Court

Lawrence Sullivan, Assistant City Recorder – Revenue
Management

Judge Deana Hood



City of Franklin, Tennessee - FY 2018 Budget Request Revenue Management

Outline

- Revenue Management
- City Court



City of Franklin, Tennessee - FY 2018 Budget Request **Revenue Management**

Purpose of Department

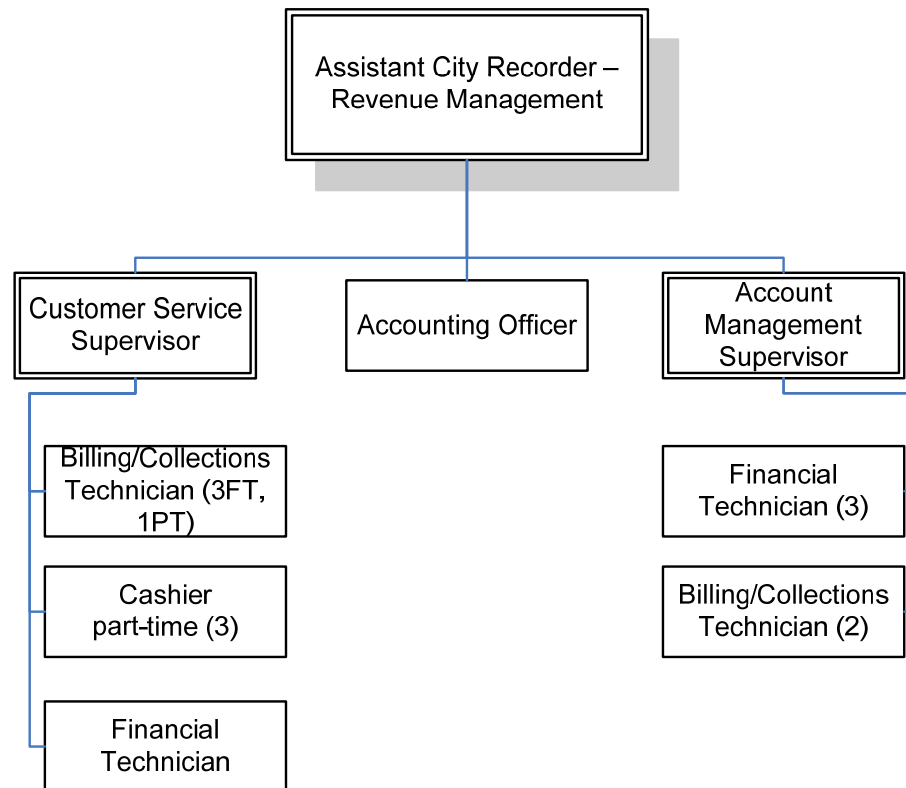
The Revenue Management Team performs the billing, collections and customer service for the City of Franklin water/wastewater/stormwater & sanitation services, business tax, alcohol taxes, state shared taxes, hotel/motel taxes, and numerous permits.



City of Franklin, Tennessee - FY 2018 Budget Request

Revenue Management

Organization Chart





City of Franklin, Tennessee - FY 2018 Budget Request **Revenue Management**

Base Budget Request: Personnel

We will maintain the current staffing level of 13 full time positions, plus 3 full time equivalent positions staffed by part time employees (currently 6 people in a rotation).

Our team of part time staff allows us to expand and contract staffing levels as needed as well as provides a pool of candidates for future job openings. During 2015 & 2016 we cross trained a part time staff member to support our twice weekly Court sessions, a very productive and cost effective use of existing personnel. We will continue to seek additional opportunities in FY 2018 to increase our productivity and contribution without increased staffing expense.



City of Franklin, Tennessee - FY 2018 Budget Request **Revenue Management**

Base Budget Request: Operations

Operational costs are decreasing as a result of modifying our billing arrangements with outside customers. All told, operations will decrease \$59,767 in FY 2018, or -9.1%.



City of Franklin, Tennessee - FY 2018 Budget Request **Revenue Management**

Program Enhancement Requests

Electronic Bill Presentment & Presentation	\$40,000
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City of Franklin, Tennessee - FY 2018 Budget Request **Court**

City Court: Purpose of Department

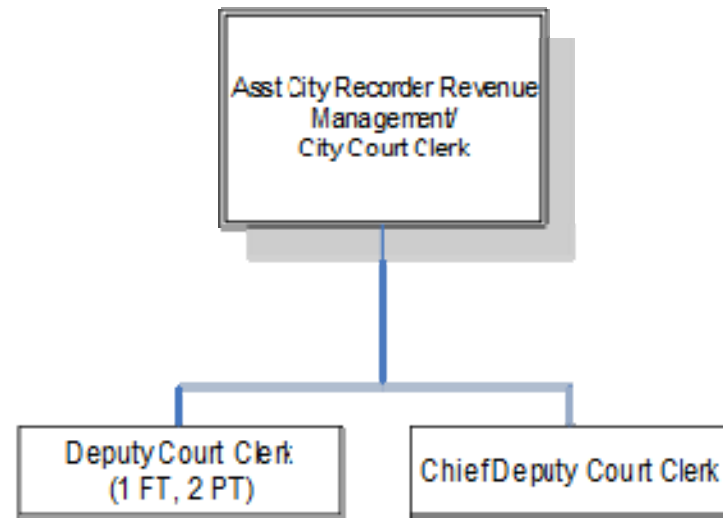
Our mission is to effectively and accurately process city ordinance violations allowing the Court to handle cases in the most efficient manner possible; to create and sustain customer oriented quality service; and, promote public confidence in our Court system.



City of Franklin, Tennessee - FY 2018 Budget Request

Court

Organization Chart





City of Franklin, Tennessee - FY 2018 Budget Request **Court**

Base Budget Request: Personnel

FY 2017: \$201,301

FY 2018: \$198,007

Decrease of \$3,294 or -1.6%

Staffing will consist of 2 full-time and 2 part-time positions in City Court.



City of Franklin, Tennessee - FY 2018 Budget Request **Court**

Base Budget Request: Operations

FY 2017: \$141,090

FY 2018: \$117,350

Decrease of \$23,740 or -16.8%

Decrease attributable to one-time software implementation costs in FY 2017 not being repeated.



City of Franklin, Tennessee - FY 2018 Budget Request **Court**

Summary

2017 was our second year settling in to new surroundings and offices after the relocation of the court offices to the Board Room. Judge Deana Hood continues to serve the City in her third year as Franklin City Court Judge.

We look forward to further opportunities to serve the City in 2018.



City of Franklin, Tennessee

FY 2018 Operating Budget

Revenue Management

Lawrence Sullivan, Assistant City Recorder

Budget Summary

	2015 Actual	2016 Actual	2017		2018 Budget	2017 v. 2018	
			Budget	Estimated		\$	%
Personnel	860,216	908,625	915,996	967,129	988,298	72,302	7.9%
Operations	-649,838	-715,667	-659,907	-683,881	-719,674	-59,767	9.1%
Capital	0	0	0	0	0	-	0.0%
Total	210,378	192,958	256,089	283,248	268,624	12,535	4.9%

Departmental Summary

The Revenue Management group performs the billing, collections and customer service for City of Franklin water/wastewater/storm water/sanitation & environmental services bills; business tax; alcohol taxes; state shared taxes; hotel/motel taxes; and, numerous permits.

FY 2018 Outlook

For 2017, we have the expectation to improve our customer billing and payment options by implementing an Electronic Billing, Payment and Presentment (EBPP) platform. We expect this to be revenue neutral where the costs of service are offset by savings in the reduction of mailing and fulfillment costs.

Performance Measures

How a community utilizes its resources must be governed in accordance with its citizens wishes and its plans for the future. Therefore the City of Franklin has established **FranklinForward : A Vision for 2033**. This Strategic Plan has specific and demonstrable objectives for each department which, when achieved individually, will cohesively move Franklin forward to meet the challenges and demands of the future.

Each budget has a series of performance measures and benchmarks attached to it which demonstrate the workload, effectiveness and outcome of taxpayer support for the annual operations of the City of Franklin and its pursuit of the goals of the Strategic Plan. Together, these measures demonstrate a proper and diligent use of taxpayer dollars in the pursuit of a greater community.



City of Franklin, Tennessee

FY 2018 Operating Budget

Performance Measures



FranklinForward : A Vision for 2033 | Objectives for Developing a Strategic Plan

Theme: None Specific

Revenue Management provides general support of all four themes of FranklinForward .

Key:	Strategic Plan: FranklinForward	
	Sustainable Franklin	
	Tennessee Municipal Benchmarking Project	

Workload (Output) Measures

		2014	2015	2016	2017*	2018*
	Bills					
	Number of property tax bills issued	28,904	29,371	29,800	29,800	29,800
	Number of water & sewer bills issued	282,617	290,684	327,318	330,000	330,000
	New requests for Service (Total)	2,463	2,599	2,500	2,500	2,500
	Water (Monthly Average)	41.03	43.59	43.59	43.59	43.59
	Sewer (Monthly Average)	44.63	47.32	47.32	47.32	47.32
	Irrigation (Monthly Average)	156.61	189.76	189.76	189.76	189.76
	Delinquent Notices	38,138	37,964	38,000	38,000	38,000
	Water Shutoffs	1,432	812	900	900	900
	Electronic					
	Web Pay	18,594	21,434	20,536	20,536	20,536
	ACH/RPPS	68,575	69,650	69,000	69,000	69,000
	Bank Draft	63,739	65,846	64,500	64,500	64,500
	Lock Box	86,516	86,819	89,434	89,434	89,434
	Paper					
	Drop Box (2nd Avenue) / Mail	22,399	16,686	16,686	16,686	16,686
	In-Person Transactions	14,779	17,974	17,974	17,974	17,974
	Total Transactions	274,602	278,409	278,130	278,130	278,130
	% of total transactions electronic	86.5%	87.6%	87.5%	87.5%	87.5%
	% of total transactions paper	8.2%	6.0%	6.0%	6.0%	6.0%
	% of total transactions in-person	5.4%	6.5%	6.5%	6.5%	6.5%

Efficiency Measures

		2014	2015	2016	2017*	2018*
	Cost of processing bills (mailing and printing)					
	Maintain utility billing error rate at or below 5.3 errors per 10,000 billed items.	4.90	4.50	4.50	4.50	4.50



City of Franklin, Tennessee

FY 2018 Operating Budget

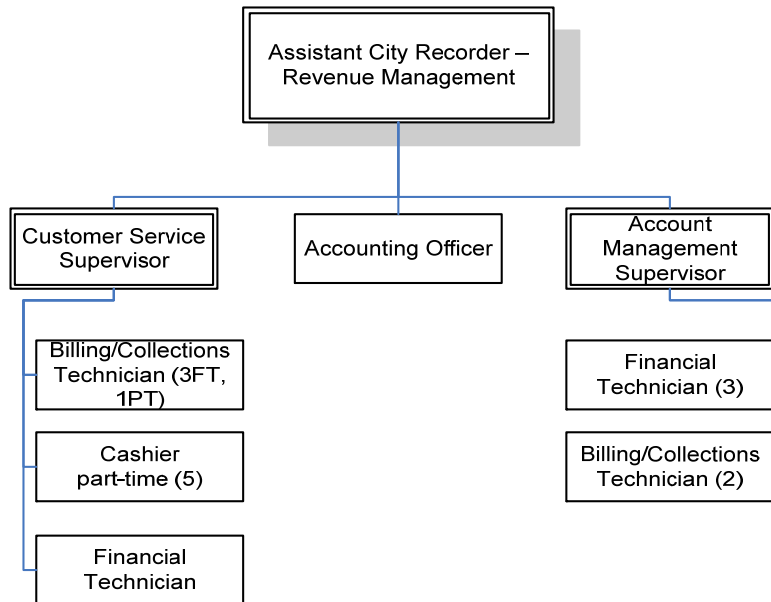
Performance Measures

Outcome (Effectiveness) Measures

		2014	2015	2016	2017*	2018*
	Collection Rate(s)					
	Property Tax Collections as a Percentage of Property Taxes Billed (first year)	98.4%	98.6%	98.7%	98.0%	98.0%
	Tennessee Statewide Benchmarking Average	95.9%	96.0%	97.1%	TBD	TBD
	Utility Collections as a Percentage of Utilities Billed (first year)	94.3%	94.5%	96.7%	97.0%	97.0%
	Tennessee Statewide Benchmarking Average	87.3%	95.6%	97.0%	TBD	TBD
	Increase Electronic Versus Manual Payments by 1% by Fiscal Year Ending	86.50%	87.60%	88.60%	89.60%	89.60%

* 2017 and 2018 data estimated.

Organizational Chart



Note: For detailed counts and authorized positions, please see following page for table entitled "Staffing by Position"



City of Franklin, Tennessee

FY 2018 Operating Budget

Staffing by Position

Position	Pay Grade	FY 2014		FY 2015		FY 2016		FY 2017		FY 2018	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
Asst City Recorder - Rev. Mgmt	Grade G	1	0	1	0	1	0	1	0	1	0
Account Mgmt Supervisor	Grade F	1	0	1	0	1	0	1	0	1	0
Customer Service Supervisor	Grade F	1	0	1	0	1	0	1	0	1	0
Accounting Officer	Grade E	1	0	1	0	1	0	1	0	1	0
Financial Technician I	Grade D	4	0	4	0	4	0	4	0	4	0
Billing/Collections Technician	Grade C	6	1	5	1	5	1	5	1	5	1
Cashier Part-Time	Grade B	0	3	0	5	0	5	0	5	0	5
TOTALS		14	4	13	6	13	6	13	6	13	6

Budget

	Actual 2015	Actual 2016	Budget 2017	Estd 2017	Budget 2018	Difference \$	%
Personnel							
Salaries & Wages	662,034	695,332	675,827	741,540	715,340	39,513	5.8%
Employee Benefits	198,182	213,293	240,169	225,589	272,958	32,789	13.7%
Total Personnel	860,216	908,625	915,996	967,129	988,298	72,302	7.9%
Operations							
Transportation Services	8,399	9,870	11,750	8,000	11,750	-	0.0%
Operating Services	2,095	722	2,100	1,116	1,100	(1,000)	-47.6%
Notices, Subscriptions, etc.	961	882	4,050	1,925	2,525	(1,525)	-37.7%
Utilities	2,188	2,035	2,880	2,300	2,600	(280)	-9.7%
Contractual Services	2,328	2,726	5,900	3,600	5,900	-	0.0%
Repair & Maintenance Services	1,057	501	600	1,200	1,200	600	100.0%
Employee programs	-	135	2,150	1,900	2,250	100	4.7%
Professional Development/Travel	350	1,129	2,700	2,290	2,720	20	0.7%
Office Supplies	15,874	15,646	19,375	16,900	19,625	250	1.3%
Operating Supplies	1,039	1,537	3,260	2,160	3,260	-	0.0%
Machinery & Equipment (<\$25,000)	15,873	4,821	16,100	13,000	11,100	(5,000)	-31.1%
Repair & Maintenance Supplies	55	255	-	-	-	-	0.0%
Property & Liability Costs	4,720	1,682	1,766	2,016	2,117	351	19.9%
Permits	142,778	31,043	36,000	30,000	36,000	-	0.0%
Financial Fees	328,601	361,793	389,750	388,000	399,750	10,000	2.6%
Interfund Reimbursements	(1,176,156)	(1,150,444)	(1,158,288)	(1,158,288)	(1,221,571)	(63,283)	5.5%
Total Operations	(649,838)	(715,667)	(659,907)	(683,881)	(719,674)	(59,767)	9.1%
Capital	-					-	0.0%
Total Revenue Management	210,378	192,958	256,089	283,248	268,624	12,535	4.9%

Account	Label	Actual 2015	Actual 2016	Budget 2017	YTD@3/10/2017	Estid 2017	Budget 2018	Forecast 2019	Forecast 2020
	Personnel								
I= 81110	REGULAR PAY	659,687	686,202	696,080	467,763	715,402	735,958	765,396	796,012
81120	OVERTIME PAY	2,347	9,130	3,000	17,090	26,138	3,000	3,000	3,000
81199	VACANCY ADJUSTMENT			(23,253)			(23,618)	(26,789)	(27,860)
= XWAGE	TOTAL WAGES	662,034	695,332	675,827	484,853	741,540	715,340	741,607	771,152
= 81410	FICA (EMPLOYER'S SHARE)	49,024	51,380	50,824	35,581	54,418	56,301	58,553	60,895
= 81420	MEDICAL PREMIUMS	117,992	123,557	138,940	72,900	145,800	180,362	198,398	218,238
= 81430	GROUP INSURANCE PREMIUMS	9,978	10,145	10,117	5,675	11,350	11,240	11,802	12,392
= 81440	EMPLOYEE INSURANCE CONTRIBUTIONS	(23,717)	(26,069)	(28,089)	(21,062)	(42,124)	(37,694)	(41,463)	(45,610)
! 81450	RETIREMENT CONTRIBUTIONS	31,721	40,032	54,684	41,013	41,013	47,165	51,881	57,070
81455	DEFERRED COMP MATCH	12,874	13,534	13,350	9,482	14,502	15,227	15,988	16,788
81470	WORKERS COMPENSATION PREMIUMS	310	261	343	340	340	357	375	394
81475	WORKERS COMPENSATION CLAIMS		453		290	290			
= XBEN	TOTAL BENEFITS	198,182	213,293	240,169	144,219	225,589	272,958	295,534	320,167
= XPER	TOTAL PERSONNEL	860,216	908,625	915,996	629,072	967,129	988,298	1,037,141	1,091,319
	Operations								
+ 82210	MAILING & OUTBOUND SHIPPING SERVICES	8,393	9,847	11,750	3,654	8,000	11,750	11,750	11,750
1	Mailing (followup and notices)			11,750					
2	Utility Billing Notices (changes coming)								
3	Various	8,393	9,847		3,654	8,000	11,750	11,750	11,750
*	Amount missing from detail								
82120	FREIGHT FOR INBOUND PURCHASED ITEMS	6	23						
= XTRC	TOTAL TRANSPORTATION CHARGES	8,399	9,870	11,750	3,654	8,000	11,750	11,750	11,750
82210	PRINTING & COPYING SERVICES, OUTSOURCED		76	1,100	53	400	600	700	700
82240	TRANSCRIPTION FEES	2,020							
82250	TESTING & PHYSICALS	75	567	1,000	80	400	500	500	500
82260	OTHER OPERATING SERVICES		79		316	316			
= XOSV	TOTAL OPERATING SERVICES	2,095	722	2,100	449	1,116	1,100	1,200	1,200
82300	LEGAL NOTICES			2,525	417	400	1,000	1,000	1,000
+ 82310	DUES FOR MEMBERSHIPS	680	618	1,000	345	1,000	1,000	1,000	1,000
1	Tn Assoc of Municipal Clerks (TAMCAR)								
2	CMFO	680							
3	Int Assoc of Municipal Clerks (IIMC)								
4	Govt Finance Officers Assoc (GFOA)								
5	Various		618	1,000	345	1,000	1,000	1,000	1,000
*	Amount missing from detail								
82350	PUBLICATIONS, NON-TRAINING	281	264	525	264	525	525	525	525
= XNDP	TOTAL NOTICES, SUBSCRIPTIONS, PUBLICITY	961	882	4,050	1,026	1,925	2,525	2,525	2,525
82400	WATER & SEWER SERVICE	65							
82450	TELEPHONE SERVICE	1,111	1,029	1,300	631	1,100	1,300	1,300	1,300
82460	CELLULAR TELEPHONE SERVICE								

Account	Label	Actual 2015	Actual 2016	Budget 2017	YTD@3/10/2017	Estid 2017	Budget 2018	Forecast 2019	Forecast 2020
82470	INTERNET & RELATED SERVICES	1,012	1,006	1,580	770	1,200	1,300	1,300	1,300
=	XUTIL TOTAL UTILITIES	2,188	2,035	2,880	1,401	2,300	2,600	2,600	2,600
+ 82510	COMPUTER SERVICES	2,328	2,568	2,650	1,549	2,650	2,650	2,650	2,650
1	Impact Printer PM - Infoprint (IBM)								
2	Various	2,328	2,568	2,650	1,549	2,650	2,650	2,650	2,650
5	Programming Support for Credit Cards								
6	Programming Support for PT import to Hansen								
7	Programming Support for BL interface								
*	Amount missing from detail								
82520	LEGAL SERVICES			1,250			1,250	1,250	1,250
+ 82599	OTHER CONTRACTUAL SERVICES		158	2,000	237	950	2,000	2,000	2,000
1	Bad Debt Collections - Transworld								
2	Bad Debt Collections - To be Determined			2,000	237	950	2,000	2,000	2,000
4	Various		158						
*	Amount missing from detail								
=	XCTS TOTAL CONTRACTUAL SERVICES	2,328	2,726	5,900	1,786	3,600	5,900	5,900	5,900
82610	VEHICLE REPAIR & MAINTENANCE SERVICES		126						
+ 82620	EQUIPMENT REPAIR & MAINTENANCE SERVICES	1,057	375	600	568	1,200	1,200	1,200	1,200
1	Copy Maintenance	1,057	375	600	568	1,200	1,200	1,200	1,200
*	Amount missing from detail								
=	XRMSV TOTAL REPAIR & MAINTENANCE SERVICES	1,057	501	600	568	1,200	1,200	1,200	1,200
82750	EMPLOYEE RECOGNITION/RECEPTIONS			900		900	1,000	1,000	1,000
+ 82780	TRAINING, OUTSIDE			1,250		1,000	1,250	1,250	1,250
1	MTAS fees (16 at \$50)			1,250		1,000	1,250	1,250	1,250
*	Amount missing from detail								
82790	TRAINING, IN-HOUSE		135						
=	XEPG TOTAL EMPLOYEE PROGRAMS		135	2,150		1,900	2,250	2,250	2,250
82810	REGISTRATIONS	350	880	2,100	425	1,690	2,120	2,120	2,120
1	MTAS fees			1,020			1,020	1,020	1,020
2	Rotary			680			680	680	680
3	TGFOA Fall Conference			400			400	400	400
4	Various	350	880		425	1,690	20	20	20
*	Amount missing from detail								
+ 82820	GROUND TRANSPORTATION (OUTSIDE WILLIAMSON COUNTY)		249	200		200	200	200	200
1	MTAS seminars/conferences								
3	Various		249	200		200	200	200	200
*	Amount missing from detail								
82830	MEALS (OUTSIDE WILLIAMSON COUNTY)			200		200	200	200	200
82840	OTHER TRAVEL EXPENSES			200		200	200	200	200
=	XPT TOTAL PROFESSIONAL DEVELOPMENT/TRAVEL	350	1,129	2,700	425	2,290	2,720	2,720	2,720
83140	OFFICE SUPPLIES	15,443	14,921	17,500	9,577	15,000	17,750	18,000	18,250
83170	OFFICE DECOR ITEMS (OTHER THAN FURNITURE)	21							
83190	EMPLOYEE BENEVOLENCE ITEMS	316	434	550	241	550	550	550	550
83190	MEALS & FOOD (INSIDE WILLIAMSON COUNTY)	94	291	1,325	142	1,350	1,325	1,325	1,325
=	XONS TOTAL OFFICE SUPPLIES	15,874	15,646	19,375	9,960	16,900	19,625	19,875	20,125
83240	SAFETY SUPPLIES			1,600		500	1,600	1,600	1,600

Account	Label		Actual 2015	Actual 2016	Budget 2017	YTD@3/10/2017	Estid 2017	Budget 2018	Forecast 2019	Forecast 2020
83260	UNIFORMS PURCHASED		1,039	1,537	1,660		1,660	1,660	1,660	1,660
=	XOPS	TOTAL OPERATING SUPPLIES	1,039	1,537	3,260		2,160	3,260	3,260	3,260
+										
83510	FURNITURE, FIXTURES (<\$25,000)		7,027	300	5,000	700	3,000			
1	Chairs		7,027	300	5,000	700	3,000			
2	Lighting									
*	Amount missing from detail									
+	MACHINERY & EQUIPMENT (<\$25,000)			1,355						
1	Cash Drawers			1,355						
2	Copy Machine									
*	Amount missing from detail									
+	COMPUTER HARDWARE (<\$25,000)		8,594	3,166	11,100	6,933	10,000	11,100	11,100	11,100
1	Computers, monitors, keyboards									
2	Printers									
3	Scanners									
4	Various		8,594	3,166	11,100	6,933	10,000	11,100	11,100	11,100
*	Amount missing from detail									
83550	COMPUTER SOFTWARE (<\$25,000)		252							
=	XMEU	TOTAL MACHINERY & EQUIPMENT (<\$25,000)	15,873	4,821	16,100	7,633	13,000	11,100	11,100	11,100
83620	EQUIPMENT PARTS & SUPPLIES		55	255						
=	XRMS	TOTAL REPAIR & MAINTENANCE SUPPLIES	55	255						
85110	PROPERTY INSURANCE		923	1,107	1,162	955	955	1,003	1,053	1,106
85111	FRAUD INSURANCE									
85112	INLAND MARINE INSURANCE		30			30	30	32	33	35
85113	AUTO PHYSICAL DAMAGE									
85115	LIABILITY INSURANCE		2,631	465	488	769	769	807	848	890
85116	E&O LIABILITY INSURANCE		1,136							
85119	UMBRELLA LIABILITY			110	116	145	145	152	160	168
85120	PROPERTY DAMAGE COSTS									
85140	SURETY/NOTARY BONDS					117	117	123	129	135
=	XPLC	TOTAL PROPERTY & LIABILITY COSTS	4,720	1,682	1,766	2,016	2,016	2,117	2,223	2,334
+			142,778	31,043	36,000	13,991	30,000	36,000	36,000	36,000
1	Microfton - Sewer			31,043						
2	MVUD Data Fee				36,000	13,991	30,000	36,000	36,000	36,000
3	Microfton - Solid Waste									
4	Microfton - Stormwater		142,778							
*	Amount missing from detail									
=	XPRM	TOTAL PERMITS	142,778	31,043	36,000	13,991	30,000	36,000	36,000	36,000
85520	BANKING FEES		16,329	17,616	20,000	10,067	20,000	20,000	20,000	20,000
85530	E-COMMERCE FEES		1							
+	85540	BILLING SERVICES	190,612	222,353	240,000	155,754	240,000	245,000	250,000	255,000
1	Bill Presentment			222,353						
3	EBill									
5	Bill Presentment - Utility bills (310,000 @ \$0.62/unit)		190,612		240,000	155,754	240,000	245,000	250,000	255,000
6	Bill Presentment - Property Tax Notices (25,000 @ \$0.60/unit)									

Account	Label	Actual 2015	Actual 2016	Budget 2017	YTD@3/10/2017	Estid 2017	Budget 2018	Forecast 2019	Forecast 2020
*	Amount missing from detail								
85550	CASH SHORT/OVER								
85555	PROPERTY TAX BILLING SERVICES	115,616	117,484	122,000	121,464	122,000	127,000	132,000	137,000
85570	BAD DEBT EXPENSE (NET OF RECOVERIES)	5,990	4,340	7,750	2,814	6,000	7,750	7,750	7,750
85580	LATE CHARGES	53							
=	XFLF	328,601	361,793	389,750	290,099	388,000	399,750	409,750	419,750
	TOTAL FINANCIAL FEES								
87510	REIMB OF INTERFUND SERVICES	(1,176,156)	(1,150,444)	(1,158,288)	(868,716)	(1,158,288)	(1,221,571)	(1,246,002)	(1,270,922)
=	XREIMB	(1,176,156)	(1,150,444)	(1,158,288)	(868,716)	(1,158,288)	(1,221,571)	(1,246,002)	(1,270,922)
=	XOP	(649,838)	(715,667)	(659,907)	(535,708)	(683,881)	(719,674)	(733,649)	(748,208)
	Capital								
=	XTOT	210,378	192,958	256,089	93,364	283,248	268,624	303,492	343,111
	TOTAL EXPENDITURES								



City of Franklin, Tennessee

FY 2018 Operating Budget Request

Program Enhancement Summary

Priority	Request	Compensation	Benefits	Expenses	Total	Funded
Revenue Management						
1	Electronic Bill Presentment and Payment Program	\$ -	\$ -	\$ 40,000	\$ 40,000	
Total		\$ -	\$ -	\$ 40,000	\$ 40,000	\$ -
		Compensation	Benefits	Expenses	Total	
Total G/F Requests		\$ -	\$ -	\$ 40,000	\$ 40,000	\$ -

FranklinForward Allocations

	A Safe, Clean, Livable City	\$ -
	A Effective and Fiscally Sound City Government Providing High Quality Service	\$ 40,000
	Quality Life Experiences	\$ -
	Sustainable Growth & Economic Prosperity	\$ -
Totals		\$ 40,000

Traditional Allocations

	Personnel	\$ -
	Operations	\$ 40,000
	Equipment	\$ -
	Capital	\$ -
Total		\$ 40,000

Electronic Bill Presentment and Payment Program



City of Franklin, Tennessee

FY 2018 Operating Budget

Municipal Court

Lawrence Sullivan, Assistant City Recorder

Budget Summary

	2015 Actual	2016 Actual	2017		2018 Budget	2017 v. 2018	
			Budget	Estimated		\$	%
Personnel	176,752	190,592	201,301	194,825	198,007	-3,294	-1.6%
Operations	25,063	104,215	141,090	136,915	117,350	-23,740	-16.8%
Capital	0	0	0	0	0	-	0.0%
Total	201,815	294,807	342,391	331,740	315,358	-27,034	-7.9%

Department Mission

Our mission is to effectively, efficiently and accurately process city ordinance violations; to create and sustain customer oriented quality service that provides maximum access to the court and promotes public confidence in the court system.

Department Vision

Our vision is to provide those appearing and practicing before the court with fair, efficient and expeditious means of proceeding with their business. This is done by competent, professional employees, technology and process improvement measures.

FY 2018 Outlook

In 2016-17, we implemented the new electronic ticketing initiative within the Municipal Court and the Police Department. As expected, this has improved our efficiency and reduced unnecessary duplication of data entry in the ticketing and adjudication process. For fiscal 2018, we plan to return to a previous, more flexible staffing model by eliminating one full time clerk position and replacing it with 2 part time positions. We continue to cross utilize support staff from the office of Revenue Management as needed to maintain our service levels during Court sessions.



City of Franklin, Tennessee

FY 2018 Operating Budget

Performance Measures

How a community utilizes its resources must be governed in accordance with its citizens wishes and its plans for the future. Therefore, the City of Franklin has established **FranklinForward : A Vision for 2033**. This Strategic Plan has specific and demonstrable objectives for each department which, when achieved individually, will cohesively move Franklin forward to meet the challenges and demands of the future.

Each budget has a series of performance measures and benchmarks attached to it which demonstrate the workload, effectiveness and outcome of taxpayer support for the annual operations of the City of Franklin and its pursuit of the goals of the Strategic Plan. Together, these measures demonstrate a proper and diligent use of taxpayer dollars in the pursuit of a greater community.



FranklinForward : A Vision for 2033 | Objectives for Developing a Strategic Plan

Theme: None Specific

Municipal Court provides general support of all four themes of FranklinForward .

Key:	Strategic Plan: FranklinForward	
	Sustainable Franklin	
	Tennessee Municipal Benchmarking Project	

Workload (Output) Measures

	2014	2015	2016	2017*	2018*
Citations Processed per Employee (per month)	375	320	225	250	250
Total Cases Filed	12,945	11,547	7,955	8,780	8,780
Types of Cases					
- Moving Violations	3,872	2,467	1,985	2,382	2,382
- Financial Responsibility	1,618	1,123	715	858	858
- License and Registration	1,076	948	734	881	881
- Codes Enforcement	377	327	263	316	316
- Failure to Appear	695	497	249	299	299
- Seat Belt	402	256	179	215	215
- Parking Violations - Cited	1,438	442	765	765	765
- Parking Violations - Warning	3,467	5,487	3,065	3,065	3,065

Efficiency Measures

	2014	2015	2016	2017*	2018*
Average # of days from issuance of Citation to Court Hearing	44.6	44.4	39.2	40	40

Outcome (Effectiveness) Measures

	2014	2015	2016	2017*	2018*
Municipal Court Collections as a percentage of Municipal Obligations Billed	87.1%	106.8%	110.6%	90.0%	90.0%
 Tennessee Statewide Benchmarking Average	79.1%	85.8%	80.2%	TBD	TBD



City of Franklin, Tennessee

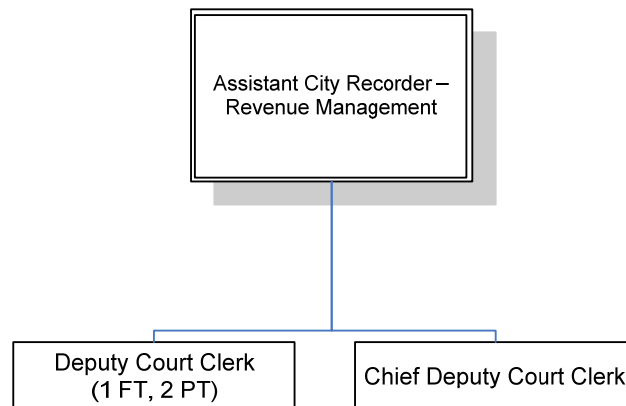
FY 2018 Operating Budget

Performance Measures

Goal: Deliver customer oriented quality service						
	Deploy tool for online payments	NA	YES	YES	YES	YES
	Customer feedback tool deployed and responding within 2 business days 100% of the time to those needing responses	NA	100.0%	100.0%	100.0%	100.0%
Goal: Collect the monies owed the City of Franklin by taking actions to pursue obligations in accordance with State and City requirements.						
	Actions taken due to citations not satisfied (% that Meet Follow Up Criteria)	95.0%	95.0%	95.0%	95.0%	95.0%

* 2017 and 2018 Data Estimated

Organizational Chart



Note: For detailed counts and authorized positions, please see table below entitled "Staffing by Position"

Staffing by Position

Position	Pay Grade	FY 2014		FY 2015		FY 2016		FY 2017		FY 2018	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
Chief Deputy Court Clerk	Grade E	1	0	1	0	1	0	1	0	1	0
Deputy Court Clerk	Grade C	1	2	1	2	2	0	2	0	1	2
Totals		2	2	2	2	3	0	3	0	2	2



City of Franklin, Tennessee

FY 2018 Operating Budget

Budget

	Actual 2015	Actual 2016	Budget 2017	Estd 2017	Budget 2018	Difference \$	%
Personnel							
Salaries & Wages	108,448	112,845	114,817	118,938	114,970	153	0.1%
Officials Fees	23,277	25,750	25,054	25,491	26,056	1,002	4.0%
Employee Benefits	45,027	51,997	61,430	50,396	56,981	(4,449)	-7.2%
Total Personnel	176,752	190,592	201,301	194,825	198,007	(3,294)	-1.6%
Operations							
Transportation Services	7,616	5,284	9,862	7,000	7,350	(2,512)	-25.5%
Operating Services	1,744	1,303	2,400	2,000	2,450	50	2.1%
Notices, Subscriptions, etc.	351	380	815	700	975	160	19.6%
Utilities	681	623	875	700	925	50	5.7%
Contractual Services	2,240	2,240	23,068	23,068	3,000	(20,068)	-87.0%
Repair & Maintenance Services	173	52	2,750	100	3,000	250	9.1%
Professional Development/Travel	379	397	2,740	3,200	2,875	135	4.9%
Office Supplies	1,919	1,268	2,500	2,500	2,750	250	10.0%
Operating Supplies	240	272	300	300	300	-	0.0%
Fuel & Mileage	338	317	100	100	100	-	0.0%
Machinery & Equipment (<\$25,000)	3,213	-	-	1,727	-	-	0.0%
Repair & Maintenance Supplies	173	-	550	550	575	25	4.5%
Property & Liability Costs	1,709	1,762	1,851	2,481	2,605	754	40.7%
Financial Fees	3,048	2,794	3,990	3,200	4,200	210	5.3%
Debt Service and Lease Payments	1,239	87,523	89,289	89,289	86,245	(3,044)	-3.4%
Total Operations	25,063	104,215	141,090	136,915	117,350	(23,740)	-16.8%
Capital	-	-	-	-	-	-	0.0%
Total Municipal Court	201,815	294,807	342,391	331,740	315,357	(27,035)	-7.9%

Account	Label	Actual 2015	Actual 2016	Budget 2017	YTD@3/10/2017	Est'd 2017	Budget 2018	Forecast 2019	Forecast 2020
	Personnel								
I= 81110	REGULAR PAY	108,329	112,749	118,349	77,123	117,953	118,725	123,474	128,413
81120	OVERTIME PAY	119	96	400	644	985	400	400	400
81199	VACANCY ADJUSTMENT			(3,932)			(4,155)	(4,322)	(4,494)
= XWAGE	TOTAL WAGES	108,448	112,845	114,817	77,767	118,938	114,970	119,552	124,319
= 81220	CITY JUDGE	23,277	25,750	25,054	16,667	25,491	26,056	27,098	28,182
= XOFF	TOTAL OFFICIALS FEES	23,277	25,750	25,054	16,667	25,491	26,056	27,098	28,182
= 81410	FICA (EMPLOYER'S SHARE)	9,539	9,976	10,510	6,772	10,357	10,455	10,873	11,308
= 81420	MEDICAL PREMIUMS	34,791	38,723	47,248	22,782	34,843	41,017	45,119	49,631
= 81430	GROUP INSURANCE PREMIUMS	1,830	2,119	2,345	1,276	1,952	2,271	2,498	2,748
= 81440	EMPLOYEE INSURANCE CONTRIBUTIONS	(7,531)	(8,712)	(9,839)	(6,273)	(9,594)	(8,597)	(9,457)	(10,402)
! 81450	RETIREMENT CONTRIBUTIONS	3,525	4,448	5,253	4,557	6,970	5,627	6,189	6,809
81455	DEFERRED COMP MATCH	2,800	5,405	5,877	3,792	5,800	6,171	6,480	6,804
81470	WORKERS COMPENSATION PREMIUMS	73	38	37	68	68	38	39	39
81475	WORKERS COMPENSATION CLAIMS								
= XBEN	TOTAL BENEFITS	45,027	51,997	61,430	32,974	50,396	56,981	61,741	66,937
= XPER	TOTAL PERSONNEL	176,752	190,592	201,301	127,408	194,825	198,007	208,391	219,438
	Operations								
+ 82110	MAILING & OUTBOUND SHIPPING SERVICES	7,616	5,284	9,862	3,403	7,000	7,350	7,700	8,000
1	Mail (followup)			9,862					
3	Various	7,616	5,284		3,403	7,000	7,350	7,700	8,000
*	Amount missing from detail								
= XTRC	TOTAL TRANSPORTATION CHARGES	7,616	5,284	9,862	3,403	7,000	7,350	7,700	8,000
+ 82210	PRINTING & COPYING SERVICES, OUTSOURCED	1,744	1,120	2,200	907	2,000	2,200	2,200	2,200
1	Print Information Sheets for PD								
2	Print forms for court	1,744	1,120	2,200	907	2,000	2,200	2,200	2,200
*	Amount missing from detail								
82265	FINGERPRINTING FEES								
82290	TESTING & PHYSICALS								
= XOFV	TOTAL OPERATING SERVICES	1,744	1,303	2,400	907	2,000	2,450	2,450	2,450
	LEGAL NOTICES			125			125	125	125
+ 82300	DUES FOR MEMBERSHIPS			140			150	160	170
1	Natl Assoc of Court Managers (NACM)			140			150	160	170
*	Amount missing from detail								
82390	PUBLICATIONS, NON-TRAINING	351	380	550	359	700	700	700	750
= XNPP	TOTAL NOTICES, SUBSCRIPTIONS, PUBLICITY	351	380	815	359	700	975	985	1,045
82450	TELEPHONE SERVICE	344	288	325	176	300	350	375	400
82490	INTERNET & RELATED SERVICES	337	335	550	257	400	575	600	625
= XUTL	TOTAL UTILITIES	681	623	875	433	700	925	975	1,025
82590	COMPUTER SERVICES			20,828	20,328	20,828	600	700	700

Account	Label		Actual 2015	Actual 2016	Budget 2017	YTD@3/10/2017	Estd 2017	Budget 2018	Forecast 2019	Forecast 2020
+ 82599	OTHER CONTRACTUAL SERVICES		2,240	2,240	2,240	1,680	2,240	2,400	2,500	2,500
2	Support for Court Software conversion (SQL)									
3	Collections Contract Agent									
4	SQL programming for online payments									
5	SQL programming for PD interface									
6	SQL programming for citation scanning interface									
7	TBI - access to TJIS		2,240	2,240	2,240	1,680	2,240	2,400	2,500	2,500
8	File Maintenance - General Sessions Records									
*	Amount missing from detail									
= XCTS	TOTAL CONTRACTUAL SERVICES		2,240	2,240	23,068	22,008	23,068	3,000	3,200	3,200
+ 82620	EQUIPMENT REPAIR & MAINTENANCE SERVICES		173	52	2,750	29	100	3,000	3,250	3,500
1	Copier maintenance/repair				2,750			3,000	3,250	3,500
2	Line Item 2		173	52		29	100			
*	Amount missing from detail									
= XRMSV	TOTAL REPAIR & MAINTENANCE SERVICES		173	52	2,750	29	100	3,000	3,250	3,500
82790	TRAINING, IN-HOUSE			54						
= XEPG	TOTAL EMPLOYEE PROGRAMS			54						
+ 82810	REGISTRATIONS		20	40	650	18	1,200	900	900	900
1	TIES (TAC Conference - 2/year - REQUIRED)									
2	MTAS - continuing education				150			300	300	300
3	Various		20	40	500	18	1,200	600	600	600
4	NACM Conference									
*	Amount missing from detail									
+ 82820	GROUND TRANSPORTATION (OUTSIDE WILLIAMSON COUNTY)			87	875		800	700	700	700
1	TIES (inststate travel)			87						
2	MTAS (mostly in Middle Tn)				875		800	700	700	700
*	Amount missing from detail									
+ 82840	LODGING		314	182	665		650	700	750	800
1	TIES									
2	Various		314	182	665		650	700	750	800
3	NACM Conference									
*	Amount missing from detail									
+ 82880	MEALS (OUTSIDE WILLIAMSON COUNTY)		45	34	550		550	575	600	625
1	TIES									
2	Various		45	34	550		550	575	600	625
3	NACM Conference									
*	Amount missing from detail									
= XPT	TOTAL PROFESSIONAL DEVELOPMENT/TRAVEL		379	343	2,740	18	3,200	2,875	2,950	3,025
+ 83100	OFFICE SUPPLIES		1,865	1,268	2,500	1,190	2,500	2,750	3,000	3,250
1	Recurring office supplies		1,865	1,268	2,500	1,190	2,500	2,750	3,000	3,250
*	Amount missing from detail									
83150	EMPLOYEE BENEVOLENCE ITEMS					50				
83160	MEALS & FOOD (INSIDE WILLIAMSON COUNTY)		54							
= XOPS	TOTAL OFFICE SUPPLIES		1,919	1,268	2,500	1,240	2,500	2,750	3,000	3,250
+ 83200	UNIFORMS PURCHASED		240	272	300		300	300	300	300
1	COF attire for staff (6 @ \$30 each)		240	272	300		300	300	300	300
2	Various									

Account	Label	Actual 2015	Actual 2016	Budget 2017	YTD@3/10/2017	Est'd 2017	Budget 2018	Forecast 2019	Forecast 2020
*	Amount missing from detail								
=	XOPS TOTAL OPERATING SUPPLIES	240	272	300		300	300	300	300
+									
83320	MILEAGE (INSIDE WILLIAMSON COUNTY)	338	317	100		100	100	100	100
1	Mileage reimbursement for MTAS in 82820 above	338	317	100		100	100	100	100
2	Line Item 2								
*	Amount missing from detail								
=	XFUEL TOTAL FUEL & MILEAGE	338	317	100		100	100	100	100
+									
83510	FURNITURE, FIXTURES (<\$25,000)								
1	Chairs								
2	Line Item 2								
*	Amount missing from detail								
+	83540 COMPUTER HARDWARE (<\$25,000)	3,213			1,727	1,727			
1	Desktop (computer, monitor, keyboard)								
2	Printers								
3	Court Software Server								
4	Cashiering Equipment								
5	Scanner								
6	Copier Replacement (\$9,000 moved to lease)								
7	Line Item 7	3,213			1,727	1,727			
*	Amount missing from detail								
=	XMEU TOTAL MACHINERY & EQUIPMENT (<\$25,000)	3,213			1,727	1,727			
83620	EQUIPMENT PARTS & SUPPLIES	173		550		550	575	600	625
=	XRMS TOTAL REPAIR & MAINTENANCE SUPPLIES	173		550		550	575	600	625
85110	PROPERTY INSURANCE	923	1,002	1,052	955	955	1,003	1,053	1,106
85111	FRAUD INSURANCE								
85112	INLAND MARINE INSURANCE	53			213	213	224	235	247
85113	AUTO PHYSICAL DAMAGE								
85115	LIABILITY INSURANCE	512	614	646	1,104	1,104	1,159	1,217	1,278
85116	E&O LIABILITY INSURANCE	221							
85119	UMBRELLA LIABILITY		146	153	209	209	219	230	242
85120	PROPERTY DAMAGE COSTS								
=	XPPC TOTAL PROPERTY & LIABILITY COSTS	1,709	1,762	1,851	2,481	2,481	2,605	2,735	2,873
85500	E-COMMERCE FEES	3,048	2,794	3,990	1,772	3,200	4,200	4,500	4,800
85570	BAD DEBT EXPENSE (NET OF RECOVERIES)								
=	XFFF TOTAL FINANCIAL FEES	3,048	2,794	3,990	1,772	3,200	4,200	4,500	4,800
86600	LEASE/LOAN PRINCIPAL	1,234	84,656	86,945	45,114	86,945	84,944	42,861	
1	2014 - Copier Replacement	1,234	1,247	3,028					
2	2016 - E-Ticketing		83,409	83,917	45,114	86,945	84,944	42,861	
*	Amount missing from detail								
+	86700 LEASE/LOAN INTEREST	5	2,867	2,344	1,053	2,344	1,301	261	
1	2014 - Copier Replacement	5	14	16					
2	2016 - E-Ticketing		2,853	2,328	1,053	2,344	1,301	261	

	Account	Label	Actual 2015	Actual 2016	Budget 2017	YTD@3/10/2017	Estd 2017	Budget 2018	Forecast 2019	Forecast 2020
*		Amount missing from detail								
=	XDSV	TOTAL DEBT SERVICE	1,239	87,523	89,289	46,167	89,289	86,245	43,122	
=	XOP	TOTAL OPERATIONS	25,063	104,215	141,090	80,544	136,915	117,350	75,867	34,193
		Capital								
=	XTOT	TOTAL EXPENDITURES	201,815	294,807	342,391	207,952	331,740	315,357	284,258	253,631



City of Franklin, Tennessee
FY 2018 Operating Budget Request

Project & Facilities Management

Brad Wilson



City of Franklin, Tennessee - FY 2018 Budget Request Project & Facilities

Outline

- Purpose of Department
- Organization Chart
- Base Budget Request
 - Personnel
 - Operations
 - Capital
- Program Enhancements
- Summary



City of Franklin, Tennessee - FY 2018 Budget Request **Project & Facilities Management**

Purpose of Department

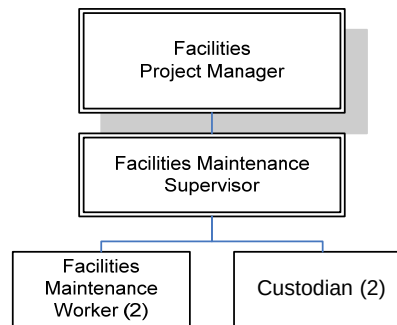
This department is responsible for the development facilitation, design, planning, scheduling, implementation of safety measures and management of city facilities and projects. Our mission is to manage our city facilities in a sustainable and economical environment where ever possible. The department strives for a safe and healthy environment for all staff and the community within the facilities we manage and the new structures built within the community. Our goal is to use a LEED format wherever possible in the construction and or remodeling of any city facility.



City of Franklin, Tennessee - FY 2018 Budget Request

Project & Facilities Management

Organization Chart



Note: For detailed counts and authorized positions, please see table below entitled "Staffing by Position"

Staffing by Position

Position	Pay Grade	FY 2014		FY 2015		FY 2016		FY 2017		FY 2018	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
Facilities Project Manager	Grade I	1	0	1	0	1	0	1	0	1	0
Facilities Maintenance Spvsr	Grade F	1	0	1	0	1	0	1	0	1	0
Facilities Maintenance Worker	Grade C	2	0	2	0	2	0	2	0	2	0
Custodian	Grade B	3	1	3	1	3	1	2	0	2	0
Totals		7	1	7	1	7	1	6	0	6	0



City of Franklin, Tennessee - **FY 2018 Budget Request** **Project and Facilities Management**

Base Budget Request: Personnel

Currently there are no additional staffing needs required for the 2018 Facilities budget. As we understand, we will have a team member to retire this year and will look to replace that individual. With the growth of the departments and staff, we are being called upon to assist with maintenance of other facilities. We have gone from basically working on a City Hall and PD a very few years ago to now assisting with all 8 Fire Halls, Public Works, Sanitation and Environmental Services, Parking Garages and at times parks. It does put a strain on this department, but we feel the need can be managed within.

The hiring of an outside source that now cleans City Hall three times per week allows our staff the ability to do extra or help out in other areas with current team members.

The 2018 budget is forecast to increase by 2.8% over the 2017 Budget.



City of Franklin, Tennessee - FY 2018 Budget Request **Project & Facilities Management**

Base Budget Request: Operations

Facilities continues its obligation with working with the number of departments both within City Hall and the surrounding area. There is not a day that something does not break down, is torn up or just basically quits. This budget represents the cost of maintaining the current infrastructure in regards to cost related to the operations of specific facilities but, looks to the upcoming year where items need to be replaced based on use and age. The budget presented also incorporates higher utility cost to some of the current facilities we operate full time. With all facilities comes the required testing requirements, revision of existing maintenance contracts, updated IT infrastructure cost along with cleaning cost and any unsuspected cost relating to the updating and maintenance of current facilities. Although the overall 2018 budget for operations is slightly lower than 2017, large increases within the budget are attributable to HVAC repairs, growing maintenance needs at other facilities, and some additional work needed around the city hall campus.



City of Franklin, Tennessee - FY 2018 Budget Request **Project & Facilities Management**

Base Budget Request: Capital

Building Design and Construction. For facilitation and architectural services again this year we will be seeking \$ 250,000.00



City of Franklin, Tennessee - FY 2018 Budget Request **Project & Facilities Management**

Program Enhancement Requests

Currently there are a total of 13 program enhancements that are needed within departments. Space enhancements will be completing at the end of 2017 with some possible rollover into 2018. The Human Resources Dept. along with the City Hall Board room are basically the only remaining two departments that require a freshening up to there spaces for a cleaner working environment. And then there is always the painting of offices and common spaces within existing spaces throughout the facility. Some of the larger maintenance items we see that are not really enhancements will be to City Hall. The HVAC units are becoming more difficult each day to keep operational and running. The City Hall roof is now out of warranty and we are making patches monthly. It is aging to a point that we are having to repair entire sections at a time.



City of Franklin, Tennessee - **FY 2018 Budget Request** **Project & Facilities Management**

Summary

There is always a lot going on with the Facilities department regarding future enhancements and keeping the facilities up to current codes and guidelines not to mention repairs that have to be made. Our facilities based on reports are still in good shape with only some of the older fire halls needing updating. City Hall as we go through the years will start to be more of a problem. At least 6 HVAC units were replaced under the current budget and it could be that many for 2018 along with roof repair problems. As stated in the past we will continue to take the funds provided and use them in the very wisest way possible.



City of Franklin, Tennessee

FY 2018 Operating Budget

Project & Facilities Management

Brad Wilson, Director

Budget Summary

	2015	2016	2017		2018	2017 v. 2018	
	Actual	Estimated	Budget	Estimated	Budget	\$	%
Personnel	387,122	401,712	403,317	425,785	414,463	11,146	2.8%
Operations	706,476	709,346	529,685	750,880	515,373	-14,313	-2.7%
Capital	36,559	0	250,000	0	250,000	-	0.0%
Total	1,130,157	1,111,058	1,183,002	1,176,665	1,179,836	-3,166	-0.3%

Department Goals

Project and Facilities Management is responsible for the development, facilitation, design, planning, scheduling, and management of city facilities and projects. These projects cover a wide spectrum ranging from major new construction and large remodels to small projects designed to improve, repair, or enhance existing city facilities or systems. The group is also responsible for the maintenance of City Hall, City Parking Garages, Police Headquarters, Public Works Facility Fire Halls along with Sanitation and Environmental Services while assisting with Parks when requested.

FY 2018 Outlook

Department Goals

In the coming fiscal year, our goal remains to maintain a safe and healthy environment for City of Franklin staff and community. Facility accessibility will continue to be a priority in new and remodeling projects of municipal buildings along with maintaining a safe and surreal working environment. .

Projects

Continuing projects in fiscal year 2018 will include the site work and preparation for COF Station 7 off Long Lane and within the Berry Farms corridor. Additional installation of some access control systems in existing facilities. The continued maintenance, restructuring along with reconfiguring of staffing layouts at existing facilities.

Proposed projects within City Hall include the reconfiguration of the Finance, Engineering and Planning Department along the Human Resources office space.

Momentum regarding a developmental plan for the existing City Hall site will also begin with in house discussions regarding the site, height of structures and exterior qualities for what the city may be looking for in a new facility.

Performance Measurement

How a community utilizes its resources must be governed in accordance with its citizens wishes and its plans for the future. Therefore, the City of Franklin has established **FranklinForward : A Vision for 2033**. This Strategic Plan has specific and demonstrable objectives for each department which, when achieved individually, will cohesively move Franklin forward to meet the challenges and demands of the future.



City of Franklin, Tennessee

FY 2018 Operating Budget

Performance Measurement

Each budget has a series of performance measures and benchmarks attached to it which demonstrate the workload, effectiveness and outcome of taxpayer support for the annual operations of the City of Franklin and its pursuit of the goals of the Strategic Plan. Together, these measures demonstrate a proper and diligent use of taxpayer dollars in the pursuit of a greater community.



FranklinForward : A Vision for 2033 | Objectives for Developing a Strategic Plan

Theme: A Safe Clean and Livable City



A Safe Clean and Livable City

Franklin will be a model for environmental quality and a sustainable city.

Goal: Franklin will reduce government agency use of electricity by 20% by 2020.

Baseline: Current annual kilowatt consumption by Franklin municipal facilities and operations for 2012 was 17.9 million kWh for cost of \$2.78 million (Finance Department).

Key:	Strategic Plan: FranklinForward	
	Sustainable Franklin	
	Tennessee Municipal Benchmarking Project	

Workload (Output) Measures

		2014	2015	2016	2017*	2018*
	Number of Buildings** Maintained	N/A	N/A	168	TBD	TBD
	Gross Square Footage of Municipal Buildings (Gen. Fund)	N/A	N/A	575,366	TBD	TBD
	Number of Hours Served					
	- Employees			Data being collected		
	- Contractors			Data being collected		
	Number of Requests taken			Data being collected		
	Average Daytime Number of People in Buildings			Data being collected		
	Utilities					
	- Gas (therms)	97,816	101,264	68,767	TBD	TBD
	- Electricity (kW)	27,280,094	26,912,017	27,921,913	TBD	TBD

Efficiency Measures

		2014	2015	2016	2017*	2018*
	G.S.F./Average daily # of people			Data being collected		
	People served/Custodian			Data being collected		
	Average time to complete a routine request			Data being collected		



City of Franklin, Tennessee

FY 2018 Operating Budget

Performance Measurement

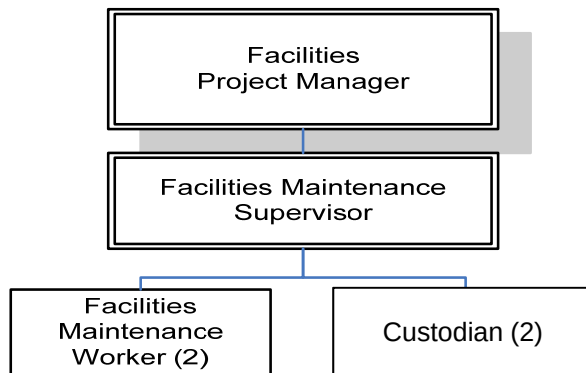
Outcome (Effectiveness) Measures

		2014	2015	2016	2017*	2018*
	Percentage of routine requests completed in 2-3 days	Data being collected				
 	Reduce government agency use of electricity by 20% by 2020.					
	City of Franklin Electric Use (Annually)	27,280,094	26,912,017	27,921,913	TBD	TBD
	Target (In Kilowatt hours - Source: Finance Department)	17,005,000	16,557,500	16,143,563	15,729,625	15,315,688
	Meets Target?	No	No	No	TBD	TBD

* 2017 and 2018 data estimated.

**Buildings inclusive of all structures pertaining to general fund operations. Will be refined.

Organizational Chart



Note: For detailed counts and authorized positions, please see table below entitled "Staffing by Position"

Staffing by Position

Position	Pay Grade	FY 2014		FY 2015		FY 2016		FY 2017		FY 2018	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
Facilities Project Manager	Grade I	1	0	1	0	1	0	1	0	1	0
Facilities Maintenance Spvrs	Grade F	1	0	1	0	1	0	1	0	1	0
Facilities Maintenance Worker	Grade C	2	0	2	0	2	0	2	0	2	0
Custodian	Grade B	3	1	3	1	3	1	2	0	2	0
Totals		7	1	7	1	7	1	6	0	6	0



City of Franklin, Tennessee

FY 2018 Operating Budget

Budget

	Actual 2015	Actual 2016	Budget 2017	Estd 2017	Budget 2018	Difference	
						\$	%
Personnel							
Salaries & Wages	278,967	286,011	278,931	297,514	275,743	(3,188)	-1.1%
Employee Benefits	108,155	115,701	124,386	128,271	138,720	14,334	11.5%
Total Personnel	387,122	401,712	403,317	425,785	414,463	11,146	2.8%
Operations							
Transportation Services	50	141	252	250	252	-	0.0%
Operating Services	6,185	5,139	4,290	3,450	4,190	(100)	-2.3%
Notices, Subscriptions, etc.	124	45	45	45	45	-	0.0%
Utilities	204,193	187,114	190,840	174,475	178,930	(11,910)	-6.2%
Contractual Services	45,918	77,919	79,843	141,888	154,960	75,117	94.1%
Repair & Maintenance Services	603,747	581,117	417,766	603,637	368,780	(48,986)	-11.7%
Office Supplies	2,252	3,553	1,000	1,325	1,250	250	25.0%
Operating Supplies	4,699	2,533	2,600	1,945	2,050	(550)	-21.2%
Fuel & Mileage	2,459	988	5,200	5,148	7,300	2,100	40.4%
Machinery & Equipment (<\$25,000)	8,783	3,802	43,100	73,100	32,850	(10,250)	-23.8%
Repair & Maintenance Supplies	64,813	86,110	83,320	40,100	39,790	(43,530)	-52.2%
Operational Units	17,425	-	-	-	-	-	0.0%
Property & Liability Costs	18,381	17,380	17,962	22,450	23,573	5,610	31.2%
Rentals	330	-	1,000	750	1,000	-	0.0%
Permits	935	810	750	600	660	(90)	-12.0%
Financial Fees	-	-	-	-	-	-	0.0%
Other Business Expenses	-	-	-	-	-	-	0.0%
Interfund Reimbursements	(273,818)	(257,305)	(318,283)	(318,283)	(300,257)	18,026	-5.7%
Total Operations	706,476	709,346	529,685	750,880	515,373	(14,313)	-2.7%
Improvements	-	-	250,000	-	250,000	-	0.0%
Machinery & Equipment (>\$25,000)	36,559	-	-	-	-	-	0.0%
Capital	36,559	-	250,000	-	250,000	-	0.0%
Total Proj. & Fac. Management	1,130,157	1,111,058	1,183,002	1,176,665	1,179,836	(3,166)	-0.3%

Account	Label	Actual 2015	Actual 2016	Budget 2017	YTD@3/31/2017	Estd 2017	Budget 2018	Forecast 2019	Forecast 2020
	Personnel								
I=	81110 REGULAR PAY	270,943	276,767	282,326	205,919	281,784	279,326	290,499	302,119
	81120 OVERTIME PAY	8,024	9,244	6,000	10,117	15,730	6,000	6,000	6,000
	81199 VACANCY ADJUSTMENT			(9,395)			(9,583)	(10,167)	(10,574)
=	XWAGE TOTAL WAGES	278,967	286,011	278,931	216,036	297,514	275,743	286,332	297,545
=	81410 FICA (EMPLOYER'S SHARE)	20,140	20,914	20,535	15,862	28,532	21,368	22,223	23,112
=	81420 MEDICAL PREMIUMS	72,182	70,636	69,470	33,412	66,824	76,417	84,059	92,465
=	81430 GROUP INSURANCE PREMIUMS	5,613	5,417	4,887	2,946	5,566	4,795	5,035	5,286
=	81440 EMPLOYEE INSURANCE CONTRIBUTIONS	(15,377)	(13,462)	(14,044)	(9,384)	(17,664)	(15,378)	(16,916)	(18,607)
I	81450 RETIREMENT CONTRIBUTIONS	24,672	31,136	42,532	31,899	42,532	48,912	53,803	59,183
	81470 WORKERS COMPENSATION PREMIUMS	925	1,060	1,006	2,481	2,481	2,605	2,735	2,872
	81475 WORKERS COMPENSATION CLAIMS								
=	XBEN TOTAL BENEFITS	108,155	115,701	124,386	77,216	128,271	138,720	150,939	164,311
=	XPER TOTAL PERSONNEL	387,122	401,712	403,317	293,252	425,785	414,463	437,271	461,856
	Operations								
	82110 MAILING & OUTBOUND SHIPPING SERVICES	21	82	52		50	52	52	52
	82120 FREIGHT FOR INBOUND PURCHASED ITEMS	11	23						
	82130 VEHICLE LICENSES & TITLES	18	36	200		200	200	200	200
=	XTRC TOTAL TRANSPORTATION CHARGES	50	141	252		250	252	252	252
+	82210 PRINTING & COPYING SERVICES, OUTSOURCED	76	11	500	146	250	500	500	500
	1 Plan coping and scanning for misc. projects			500	146	250	500	500	500
2	Various	76	11						
*	Amount missing from detail								
+	82230 ARCHIVING/RECORDS MANAGEMENT SERVICES	3,541	4,948	3,500	2,652	3,200	3,500	3,500	3,500
	1 Shredding Services			3,500	2,652	3,200	3,500	3,500	3,500
2	Various	3,541	4,948						
*	Amount missing from detail								
	FINGERPRINTING FEES			100					
	82245 TESTING & PHYSICALS	382	180	190			190	190	190
	82250 UNIFORM RENTAL & SERVICES	2,186							
	82260 OTHER OPERATING SERVICES								
=	XOPER TOTAL OPERATING SERVICES	6,185	5,139	4,290	2,798	3,450	4,190	4,190	4,190
	LEGAL NOTICES	79							
+	82318 DUES FOR MEMBERSHIPS	45	45	45	30	45	45	45	45
	1 Sams Club			45	30	45	45	45	45
	2 Various	45	45						
*	Amount missing from detail								
	PUBLIC RELATIONS & EDUCATION (CITY SPONSORED)								
=	XNS TOTAL NOTICES, SUBSCRIPTIONS, PUBLICITY	124	45	45	30	45	45	45	45
+	82410 ELECTRIC SERVICE	141,342	133,020	143,700	85,539	132,700	133,800	134,900	134,900
	1 Various	141,342	63,100						
2	Public Works Electric		15,794	35,000	21,131	30,000	30,000	31,000	31,000
3	Streets Building		2,350	4,700	3,274	4,000	4,000	4,000	4,000
4	Water Dept. (Hill Property)					400	300	400	400
5	City Hall and Fire there are 2 meters on this line item.		50,111	100,500	58,120	95,000	96,000	96,000	96,000
6	Theatre								
7	Street & Traffic Signals		1,665	3,500	3,014	3,300	3,500	3,500	3,500
*	Amount missing from detail								

Account	Label		Actual 2015	Actual 2016	Budget 2017	YTD@3/31/2017	Est'd 2017	Budget 2018	Forecast 2019	Forecast 2020
+ 82420	WATER & SEWER SERVICE			13,579	10,000	7,202	9,400	10,000		10,000
1	Various		9,599	4,124		1,275				
2	Public Works Facility		9,599	1,709	1,800	803	1,200	1,500	1,500	1,500
3	Streets Building									
4	Water Dept(Hill property)									
5	City Hall			7,746	8,200	5,124	8,200	8,500	8,500	8,500
6	Theatre									
*	Amount missing from detail									
+ 82430	STORMWATER SERVICE		3,112	3,196	3,500	1,864	2,500	2,500	2,500	2,500
1	Various		3,112							
2	Public Works Facility			1,002	1,200	585	900	900	900	900
3	Streets Building									
4	Water Dept. (Hill Property)									
5	City Hall			2,194	2,300	1,279	1,600	1,600	1,600	1,600
6	Theatre									
*	Amount missing from detail									
+ 82435	SOLID WA STE SERVICE		13,666	13,061	13,700	7,819	9,700	10,500	10,500	10,500
1	Various		13,666	153						
2	Public Works Facility			7,400	7,750	4,572	5,200	5,200	5,200	5,200
3	City Hall Miscellaneous Dumpster fees for projects				300	202	300	300	300	300
4	Streets Building									
5	Water Dept. (Hill Property)									
6	City Hall			5,508	5,650	3,045	4,200	5,000	5,000	5,000
7	Theatre									
*	Amount missing from detail									
+ 82440	NATURAL GAS SERVICE		29,536	16,038	10,690	10,781	13,250	14,250	14,250	14,250
1	Various		29,536	11,031						
2	Public Works			1,872	4,100	3,445	4,300	4,800	4,800	4,800
3	Streets Building			1,251	2,700	2,274	3,100	3,300	3,300	3,300
4	Water Dept. (The Hill)			185	390	450	450	450	450	450
5	City Hall			1,699	3,500	3,029	4,000	4,200	4,200	4,200
6	Theatre									
7	Propane Station 7					1,583	1,400	1,500	1,500	1,500
*	Amount missing from detail									
+ 82450	TELEPHONE SERVICE		1,943	2,143	3,300	1,316	1,925	1,980	1,980	1,980
1	Various		1,943	2,143						
2	Public Works				800	129	175	200	200	200
3	Streets Building									
4	Water Dept. (The Hill)									
5	City Hall				2,500	1,187	1,750	1,780	1,780	1,780
*	Amount missing from detail									
+ 82455	CELLULAR TELEPHONE SERVICE		4,066	4,536	4,850	2,949	4,000	4,200	4,200	4,200
1	Staff Phones				4,850	2,949	4,000	4,200	4,200	4,200
2	Various		4,066	4,536						
*	Amount missing from detail									
+ 82470	INTERNET & RELATED SERVICES		929	1,541	1,100	881	1,000	1,700	1,700	1,700
1	Comcast				1,100	625	1,000	1,700	1,700	1,700
2	Internet					256				
3	Various		929	1,541						
*	Amount missing from detail									
= XJTH	TOTAL UTILITIES		204,193	187,114	190,840	118,351	174,475	178,930	180,030	180,030
82510	COMPUTER SERVICES			158						
82540	ENGINEERING SERVICES									
+ 82560	CONSULTANT SERVICES				500			500	500	500
1	Various									
2	Misc. Engineering Consultants				500			500	500	500
*	Amount missing from detail									
+ 82590	OTHER CONTRACTUAL SERVICES		45,918	77,761	79,343	73,412	141,888	154,460	150,560	150,460

Account	Label	Actual 2015	Actual 2016	Budget 2017	YTD@3/31/2017	Estd 2017	Budget 2018	Forecast 2019	Forecast 2020
1	Some sub contract labor misc. outsource labor			4,500	4,944		4,000		
10	Cintas monthly heavy cleaning Public Restrooms, PD,City Hall, PW/SES,WWP		4,500	4,800	17,770	23,700	24,000	24,000	24,000
11	Cisco Smartnet License Requirements		3,310	3,500		1,800	2,000	2,000	2,000
12	Cintas Floor Mat Cleaning-PW, SES, WWP		500	1,000	4,132	5,500	5,000	5,000	5,000
13	Tyco City Hall Fire Systems Testing	2,645	2,700	2,900	5,582	11,165	11,200	11,200	11,200
14	Police Dept Fire Systems Testing from Devices	3,334	3,400	3,468		3,180	3,300	3,300	3,300
15	PD Clean Agent Testing	2,200	2,400	2,400		2,400	2,400	2,500	2,400
16	PW Fire Monitoring			675		300	300	300	300
17	PD Fire Monitoring					400	480	480	480
18	Department Air Filters for CH, PW, PD, Fire Halls						4,000	4,000	4,000
19	Various		8,076		4,016				
2	Pest Control Services PD, PW and CH		3,400	3,500	6,137	8,000	8,200	8,200	8,200
20	Fire Station 8 Fire Monitoring					325	480	480	480
21	Electric Car Chargers					750	1,000	1,000	1,000
22	Line Item 22								
23	Line Item 23								
24	Line Item 24								
3	REA Maintenance/Testing AAON Units at PD		4,200	4,800	923	14,250	6,000	6,000	6,000
3247	Maintenance Cont. for City Generators PD, FD, CH, PW, SES, IT					27,318	38,000	38,000	38,000
34	Police Headquarters/Southeast Ply/Hill Property Turf Management		33,475	35,000	21,000	30,900	32,000	32,000	32,000
5	PD Geothermal Maintenance		1,800	1,800		1,600	1,600	1,600	1,600
7	ADT Alarm Systems	37,739							
8	Water Quality Maintenance Agreement PD		4,800	5,500		800	1,000	1,000	1,000
9	Kone/National Elev. Agreements PD, PW and Public Garages		5,200	5,500	8,908	9,500	9,500	9,500	9,500
*	Amount missing from detail								
=	XCTS TOTAL CONTRACTUAL SERVICES	45,918	77,919	79,843	73,412	141,888	154,960	151,060	150,960
82610	VEHICLE REPAIR & MAINTENANCE SERVICES	3,590	1,376	1,000	293	200	230	230	230
82620	EQUIPMENT REPAIR & MAINTENANCE SERVICES	109,932	77,096	69,100	134,659	205,565	77,000	75,000	75,000
1	Unforseen Mechanical HVAC Systems Replacements/Repairs			25,000		40,000	40,000	40,000	40,000
12	Speed Gates at PD Maint. Agreement and misc repairs					1,065	4,500	4,500	4,500
13	REA Maintenance/Testing AAON Units at PD moved to 82599			4,800					
14	Garage Sweeper Maintenance Agreement					500	500	500	500
15	Maintenance Contract for GEN Packs, CH, PD, IT, PW, SW, and Fire t/a								
16	Police Dept clean agent testing moved to 82599								
17	Green Roof PD Contract plus additional plantings			2,500		15,500	17,000	15,000	15,000
18	Window Cleaning PD \$ 3500 Parking Garages \$ 2500					6,000	6,000	6,000	6,000
19	General Parking Garage Maintenance	1,580		500		7,500	9,000	9,000	9,000
2	Tyco City Hall Fire Systems Testing								
20	Ground repair at PD Cistern Water Line Replacement								
21	Maintenance Contract for Water Quality Unit PD to 82599								
22	AED Maintenance Units funded by Fire								
23	Kone Elevator Maintenance PD, 2nd & 4th Garage/Permits to 82599								
24									
3									
4									
6									
7									
8	Various	108,352	77,096	36,300	134,659	135,000			
*	Amount missing from detail								
82640	PAVING & REPAIR SERVICES			90,000				90,000	
1	PD Parking Deck			90,000				90,000	
2	Various								
*	Amount missing from detail								
82650	PARK & FIELD MAINTENANCE SERVICES	4,076							
82655	LANDSCAPING SERVICES	7,998	7,281	8,800	9,086	9,086	9,500	9,500	9,500
82659	IRRIGATION SERVICES	3,068	1,280	750	530	530	1,250	1,250	1,250
82660	BUILDING REPAIR & MAINTENANCE SERVICES	469,311	492,046	248,116	332,706	384,756	275,800	208,000	183,000
0	Repairs of 4th Ave. Garage to replace jointing materials (partial)			15,000					

Account	Label	Actual 2015	Actual 2016	Budget 2017	YTD@3/31/2017	Estd 2017	Budget 2018	Forecast 2019	Forecast 2020
12	Public Works Facility Cleaning Contract			34,680	23,893	35,000	41,000	41,000	41,000
13	PD Cleaning Contract				24,838	28,820	45,000	45,000	45,000
14	City Hall Cleaning Contract			40,000	29,126	39,936	42,000	42,000	42,000
15	City Hall Misc. Repairs			40,000	48,388	36,000	50,000	50,000	50,000
16	Installation of ADA openers/closures at 3 door locations.						17,500		
17	Repairs to 2nd Ave Garage to replace jointing materials (partial)			15,000			7,000		5,000
19	Replacement of landscape tree lights at PD due to driver failure from age			3,500			3,500		
2	Partial carry over from Finance, Planning and Engineering remodel						30,000		
20	PW FRP Board in main corridor Public Works						9,800		
21	0								
22	0								
3	0								
4	Various	469,311	492,046	99,936	206,461	245,000	30,000	30,000	
5									
6									
7									
8									
9									
*	Amount missing from detail								
82699	OTHER REPAIR & MAINTENANCE SERVICES	5,772	2,038		3,210	3,500	5,000	5,000	5,000
=	XRMSV TOTAL REPAIR & MAINTENANCE SERVICES	603,747	581,117	417,766	480,484	603,637	368,780	388,980	273,980
83110	OFFICE SUPPLIES	1,294	539	500	2,509	725	500	500	500
83120	OFFICE DÉCOR ITEMS (OTHER THAN FURNITURE)	193	2,071						
83130	EMPLOYEE BENEVOLENCE ITEMS	54							
83140	MEALS & FOOD (INSIDE WILLIAMSON COUNTY)	711	943	500	565	600	750	750	750
=	XOFS TOTAL OFFICE SUPPLIES	2,252	3,553	1,000	3,074	1,325	1,250	1,250	1,250
83240	MEDICAL SUPPLIES			100					100
83250	SAFETY SUPPLIES	170	254	300	310	275	300		250
+ 83260	UNIFORMS PURCHASED	1,582	916	1,400	1,270	1,170	1,000	1,000	1,000
1	Needed staff uniforms for facilities	1,582	916	1,400	1,270	1,170	1,000	1,000	1,000
*	Amount missing from detail								
83270	CONSUMABLE TOOLS	2,762	1,192	800	707	500	750	750	750
83299	OTHER OPERATING SUPPLIES	185	171						
=	XOPS TOTAL OPERATING SUPPLIES	4,699	2,533	2,600	2,287	1,945	2,050	1,750	2,100
+ 83310	GASOLINE & DIESEL FOR FLEET (INSIDE WILLIAMSON COUNTY)	2,459	988	5,200	969	5,148	7,300	6,800	6,800
1	Diesel fuel for PD, PW, Fire Stations, Radio Towers, Water/Sewer, San.			4,000		3,528	5,500	5,000	5,000
2	Diesel fuel for City Hall Generator in above.								
3	Fuel for Maintenance Vehicles			1,200		1,620	1,800	1,800	1,800
4	0								
5	Various	2,459	988		969				
*	Amount missing from detail								
=	XFUL TOTAL FUEL & MILEAGE	2,459	988	5,200	969	5,148	7,300	6,800	6,800
+ 83510	FURNITURE, FIXTURES (<\$25,000)		1,120	40,000	28,170	70,000	30,000		
1	Furniture Purchases for misc. departments.			40,000		30,000	30,000		
3									
4									
5									
6									
7	Various		1,120		28,170	40,000			
*	Amount missing from detail								
+ 83530	MACHINERY & EQUIPMENT (<\$25,000)	5,434	2,682	1,000		1,600	750	750	750
1									
2									

Account	Label	Actual 2015	Actual 2016	Budget 2017	YTD@3/31/2017	Est'd 2017	Budget 2018	Forecast 2019	Forecast 2020
3	Vacuums / Blower Vac / Misc.			1,000		1,600	750	750	750
4	Various	5,434	2,682						
*	Amount missing from detail								
+ 835-40	COMPUTER HARDWARE (<\$25,000)	3,349		2,100	1,337	1,500	2,100	1,500	2,100
1	Computers scheduled to be replaced this year			2,100		1,500	2,100	1,500	2,100
2	Various	3,349			1,337				
*	Amount missing from detail								
= XMEU	TOTAL MACHINERY & EQUIPMENT (<\$25,000)	8,783	3,802	43,100	29,507	73,100	32,850	2,250	2,850
+ 836-20	EQUIPMENT PARTS & SUPPLIES								
1	Possible replacement of HVAC condensers and heat unit at CH	227							
2	Various	227							
3	Line Item 3								
*	Amount missing from detail								
+ 836-54	GROUND'S MAINTENANCE SUPPLIES			220		200	240	200	200
1	Gly 4 Chemical			220		200	240	200	200
*	Amount missing from detail								
+ 836-60	BUILDING MAINTENANCE SUPPLIES	64,586	86,110	83,100	37,955	39,900	39,550	39,350	39,350
1	PD, PW, CH Air and Water Filters			5,800					
10	PD, PW, CH Occupancy sensors and switches			1,000			250	250	250
11	Housekeeping equipment			300		375	500	300	300
12	Cleaning Products, Paper, Lighting, SAM's			35,000		24,500	32,000	32,000	32,000
13	Lighting Products, City Hall, PD, PW			30,000		2,000	3,000	3,000	3,000
14	Flags for City			1,800		1,800	1,800		1,800
15	PD Urinal Filters special ordered			500		650	650	650	650
16	PD Cistern Filters					625	650	650	650
17	PW, CH, FIREHALLS VCT Waxing Materials			2,000		750	700	700	700
2									
3	0								
4	0								
500	0								
6	0								
8	Various	64,586	86,110	6,700	37,955	10,000			
*	Amount missing from detail								
+ 836-99	OTHER REPAIR & MAINTENANCE PARTS & SUPPLIES								
1	Misc. Maintenance and HVAC recovery equipment								
*	Amount missing from detail								
= XRMS	TOTAL REPAIR & MAINTENANCE SUPPLIES	64,813	86,110	83,320	37,955	40,100	39,790	39,550	39,550
849-20	2ND/AVE PARKING GARAGE OPERATIONS	17,425							
XOBS	TOTAL OPERATIONAL UNITS	17,425							
+ 851-10	PROPERTY INSURANCE	14,057	12,156	12,764	14,875	14,875	15,619	16,400	17,220
85111	FRAUD INSURANCE								
85111	INLAND MARINE INSURANCE	161			159	159	167	175	184
85111	AUTO PHYSICAL DAMAGE	40	67	70	126	126	132	139	146
85111	LIABILITY INSURANCE	1,848	2,910	3,056	3,971	3,971	4,170	4,378	4,597
85111	E&O LIABILITY INSURANCE	798							
85111	VEHICLE LIABILITY INSURANCE	1,477	1,283	1,347	2,568	2,568	2,696	2,831	2,973
85111	LAW ENFORCEMENT LIABILITY INSURANCE								
85114	UMBRELLA LIABILITY		690	725	751	751	789	828	869
8512	PROPERTY DAMAGE COSTS								
8512	VEHICLE LIABILITY CLAIMS/DEDUCTIBLES		274						
= XPL	TOTAL PROPERTY & LIABILITY COSTS	18,381	17,380	17,962	22,450	22,450	23,573	24,751	25,989
852-40	EQUIPMENT RENTAL & LEASES	330		1,000		750	1,000	1,000	1,000
XRENT	TOTAL RENTALS	330		1,000		750	1,000	1,000	1,000
+ 853-40	PERMITS	875	750	600	730	600	600	600	600

Account	Label	Actual 2015	Actual 2016	Budget 2017	YTD@3/31/2017	Estd 2017	Budget 2018	Forecast 2019	Forecast 2020
1	Elevator Permits City Parking Garages, PD, Public Works	875	750	600	730	600	600	600	600
*	Amount missing from detail								
85320	STATE FEES	60	60	150			60		150
=	XPERM TOTAL PERMITS	935	810	750	730	600	660	600	750
	LATE CHARGES								
85580									
	MISCELLANEOUS								
85990									
87510	REIMB OF INTERFUND SERVICES	(273,818)	(257,305)	(318,283)	(238,713)	(318,283)	(300,257)	(306,262)	(312,387)
=	XREIMB TOTAL INTERFUND SERVICES REIMBURSEMENTS	(273,818)	(257,305)	(318,283)	(238,713)	(318,283)	(300,257)	(306,262)	(312,387)
=	XOP TOTAL OPERATIONS	706,476	709,346	529,685	533,334	750,880	515,373	496,246	377,359
	Capital								
89220	BUILDING DESIGN & CONSTRUCTION			250,000			250,000	250,000	250,000
1	City Hall Architectural Services			250,000			250,000	250,000	250,000
*	Amount missing from detail								
+ 89230	BUILDING IMPROVEMENTS								
1	City Hall & Parking Garage Improvements								
3	Various								
4	City Hall Architectural Services								
5	Five Points Exterior Painting (to Water)								
6	4th Avenue Garage Vehicle Counting Control System								
7	Parking Garage Cameras - 2nd & 4th Avenue Garages								
*	Amount missing from detail								
=	XBLDG TOTAL BUILDINGS			250,000			250,000	250,000	250,000
= 89520	VEHICLES (>\$25,000)	36,559							
+ 89530	MACHINERY & EQUIPMENT (>\$25,000)								
2	3/4 Ton Truck								
3									
4									
*	Amount missing from detail								
=	XMLE TOTAL MACHINERY & EQUIPMENT (>\$25,000)	36,559							
=	XCAP TOTAL CAPITAL	36,559		250,000			250,000	250,000	250,000
=	XTOT TOTAL EXPENDITURES	1,130,157	1,111,058	1,183,002	826,586	1,176,665	1,179,836	1,183,517	1,089,215



City of Franklin, Tennessee

FY 2018 Operating Budget Request

Program Enhancement Summary

Priority	Request	Compensation	Benefits	Expenses	Total	Funded
Project & Facilities Management						
1	Mechanical Controls change out PD 2nd / 3rd floor	\$ -	\$ -	\$ 138,261	\$ 138,261	
2	CHG. PK. Gar. PD Lights at Lower Level to LED	\$ -	\$ -	\$ 11,850	\$ 11,850	
3	Roofing Needs Assessment COF Facilities	\$ -	\$ -	\$ 39,935	\$ 39,935	
4	Fire Station 1 Reroof of Facility	\$ -	\$ -	\$ 80,000	\$ 80,000	
5	Installation of Generator at 4th ave garage	\$ -	\$ -	\$ 25,675	\$ 25,675	
6	Painting of exteriors at Fire St. 1,2,3,4,5,6	\$ -	\$ -	\$ 18,500	\$ 18,500	
7	Remodel of Restrooms south end CH at Fitness Area	\$ -	\$ -	\$ 32,000	\$ 32,000	
8	Demo and Retro work City Hall SE corner at Old PD area	\$ -	\$ -	\$ 42,000	\$ 42,000	
9	Development of Training room for COF FD at CH	\$ -	\$ -	\$ 15,500	\$ 15,500	
10	Painting and Carpet at HR and City Hall Boardroom	\$ -	\$ -	\$ 36,000	\$ 36,000	
11	Paint & Carpet at PD old 911 Center after consoles removed	\$ -	\$ -	\$ 4,900	\$ 4,900	
12	Replace existing wood privacy fence with Blk Chain Fence	\$ -	\$ -	\$ 23,897	\$ 23,897	
13	SES, PD, Fire Training Center office New Floor	\$ -	\$ -	\$ 3,000	\$ 3,000	
Total		\$ -	\$ -	\$ 471,518	\$ 471,518	\$ -
		Compensation	Benefits	Expenses	Total	
Total G/F Requests		\$ -	\$ -	\$ 471,518	\$ 471,518	\$ -

FranklinForward Allocations

	A Safe, Clean, Livable City	\$ -
	A Effective and Fiscally Sound City Government Providing High Quality Service	\$ 471,518
	Quality Life Experiences	\$ -
	Sustainable Growth & Economic Prosperity	\$ -
Totals		\$ 471,518

Traditional Allocations

	Personnel	\$ -
	Operations	\$ 39,935
	Equipment	\$ 199,683
	Capital	\$ 231,900
Total		\$ 471,518

FY2018 PROGRAM ENHANCEMENT REQUEST FORM



Department Priority: **1** of **13**

Department: **41320 PROJECT AND FACILITIES MANAGEMENT**
 Division: **Administration**
 FranklinForward Theme: **A Effective and Fiscally Sound City Government Providing High Quality Service**
 Title: **Mechanical Controls change out PD 2nd / 3rd floor**

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY18 Only)	Ongoing Annual Cost (FY18 & Future)	TOTAL FY18 Request
Compensation			
			\$0
			\$0
Benefits			
<i>Benefits auto-calculated at 30% of compensation -->></i>			
	\$0	\$0	\$0
Expenses			
82620 EQUIPMENT REPAIR & MAINTENANCE SERVICES	\$138,261		\$138,261
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$138,261	\$0	\$138,261

PURPOSE / DESCRIPTION OF REQUEST

Currently at Police Headquarters we are dealing with failing automation and temperature controllers that are located on air exchangers, water source heat pumps, dampers and fresh air devices. This year (2016) the basement completely failed in regards to communicating with devices on that level. The problem when one controller shuts down it would start to bring down the entire system. The equipment that was specified and installed has started to runout of its life expectancy. Staff has worked with Thermatec our systems maintenance controller for the Trend controls that are failing. Trend is no longer making a device that will work for our equipment and as i understand the controls manufacturer is going to be no longer. Currently Thermatec whom we have worked with for the past eight and one of middle Tennessee's leading provider of these type of systems after March 15 will no longer be able to get software updates or receive assistance from Trend.

This year we purchased and had Allerton controls installed on the first floor of the facility. Allerton is a leading organization in Building Automation and temperature control systems. Currently Williamson County Schools and some government offices I believe are moving towards Allerton controls within their facilities as well due to on going problems. This past week we had a controller fail that shut the 2nd and 3rd floors down completely and after 3 days of searching and working with each controller the problem was found replaced and the system is currently functional. This also was due to the current software that our controls company still has access too. Controllers will fail again and there is no time to determine when that will happen but after May it will not be possible to reprogram a Trend controller that may go down within. The request is for to replace all current Trend Controller devices with Allerton units.

Department: **41320 PROJECT AND FACILITIES MANAGEMENT**

Division: **Administration**

Franklin*Forward* Theme: **A Effective and Fiscally Sound City Government Providing High Quality Service**

Title:	CHG. PK. Gar. PD Lights at Lower Level to LED
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REQUESTED PROGRAM ENHANCEMENT FUNDING

PURPOSE / DESCRIPTION OF REQUEST

SERVICE IMPLICATION

4/6/2017

Department: **41320 PROJECT AND FACILITIES MANAGEMENT**

Franklin*Forward* Theme: **A Effective and Fiscally Sound City Government Providing High Quality Service**

Title:	Roofing Needs Assessment COF Facilities
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REQUESTED PROGRAM ENHANCEMENT FUNDING

PURPOSE / DESCRIPTION OF REQUEST

SERVICE IMPLICATION

FY2018 PROGRAM ENHANCEMENT REQUEST FORM



Department Priority: 4 of 13

Department: **41320 PROJECT AND FACILITIES MANAGEMENT**
 Division: **Administration**
FranklinForward Theme: **A Effective and Fiscally Sound City Government Providing High Quality Service**
 Title: **Fire Station 1 Reroof of Facility**

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY18 Only)	Ongoing Annual Cost (FY18 & Future)	TOTAL FY18 Request
<u>Compensation</u>			
			\$0
			\$0
<u>Benefits</u>			
<i>Benefits auto-calculated at 30% of compensation -->></i>			
	\$0	\$0	\$0
<u>Expenses</u>			
82660 BUILDING REPAIR & MAINTENANCE SERVICES		\$80,000	\$80,000
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$0	\$80,000	\$80,000

PURPOSE / DESCRIPTION OF REQUEST

This is for the tear off and reroof of Station 1 located at 500 New Hwy 96. Station 1 is the 3rd oldest facility that the city owns. It was built in 1998 and over the last few years has begun to leak in multiple areas within the living quarters and up against some brick wall. Over the last 3 years facilities has worked to patch the roofing system but over a period of time it begins to leak again. It is time to include it as one of my enhancements so we can stop the problem and hopefully any problems due to a leak. The enhancement is based on a tear off and reroof with no structural decking being repaired.

SERVICE IMPLICATION

FY2018 PROGRAM ENHANCEMENT REQUEST FORM



Department Priority: **5** of **13**

Department: **41320 PROJECT AND FACILITIES MANAGEMENT**
 Division: **Administration**
 FranklinForward Theme: **A Effective and Fiscally Sound City Government Providing High Quality Service**
 Title: **Installation of Generator at 4th ave. garage**

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY18 Only)	Ongoing Annual Cost (FY18 & Future)	TOTAL FY18 Request
Compensation			
			\$0
			\$0
Benefits			
<i>Benefits auto-calculated at 30% of compensation -->></i>			
	\$0	\$0	\$0
Expenses			
82660 BUILDING REPAIR & MAINTENANCE SERVICES	\$24,925		\$24,925
82610 VEHICLE REPAIR & MAINTENANCE SERVICES	\$750		\$750
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$25,675	\$0	\$25,675

PURPOSE / DESCRIPTION OF REQUEST

This is for the installation of a natural gas generator system that will replace a twice failed battery back up system. Approximately 3 years ago the batteries in the back up system failed that provides emergency lighting to the parking garages stair well system of lights and misc. emergency lighting per parking floor. The cost to replace the batteries at that time was roughly \$4,500.00 The system has now failed again at a cost to repair of roughly \$9,500.00. Request is to replace the battery backup system with a natural gas unit that will be located behind a fence next to the electrical room at the 4th ave. garage. This is the cost of the generator, labor to install, fencing and needed gas piping.

SERVICE IMPLICATION

Department: **41320 PROJECT AND FACILITIES MANAGEMENT**

Franklin*Forward* Theme: **A Effective and Fiscally Sound City Government Providing High Quality Service**

Title:	Painting of exteriors St. 1, 2, 3, 4, 5, 6
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REQUESTED PROGRAM ENHANCEMENT FUNDING

PURPOSE / DESCRIPTION OF REQUEST

SERVICE IMPLICATION

Department: **41320 PROJECT AND FACILITIES MANAGEMENT**

Franklin*Forward* Theme: **A Effective and Fiscally Sound City Government Providing High Quality Service**

Title:	Remodel of Restrooms south end CH at Fitness Area
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REQUESTED PROGRAM ENHANCEMENT FUNDING

PURPOSE / DESCRIPTION OF REQUEST

SERVICE IMPLICATION

Department:	41320 PROJECT AND FACILITIES MANAGEMENT
Division:	Administration
ward Theme:	A Effective and Fiscally Sound City Government Providing High Quality Service
Title:	Demo and Retro work City Hall SE corner at Old PD area.

REQUESTED PROGRAM ENHANCEMENT FUNDING

PURPOSE / DESCRIPTION OF REQUEST

SERVICE IMPLICATION

Department: **41320 PROJECT AND FACILITIES MANAGEMENT**

Franklin*Forward* Theme: **A Effective and Fiscally Sound City Government Providing High Quality Service**

Title:	Development of Training room for COF FD at CH
--------	--

REQUESTED PROGRAM ENHANCEMENT FUNDING

PURPOSE / DESCRIPTION OF REQUEST

SERVICE IMPLICATION

FY2018 PROGRAM ENHANCEMENT REQUEST FORM



Department Priority: **10** of **13**

Department:	41320 PROJECT AND FACILITIES MANAGEMENT
Division:	Administration
FranklinForward Theme:	A Effective and Fiscally Sound City Government Providing High Quality Service
Title:	Painting and Carpet at HR and City Hall Boardroom

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY18 Only)	Ongoing Annual Cost (FY18 & Future)	TOTAL FY18 Request
<u>Compensation</u>			
			\$0
			\$0
<u>Benefits</u>			
<i>Benefits auto-calculated at 30% of compensation -->></i>			
	\$0	\$0	\$0
<u>Expenses</u>			
82660 BUILDING REPAIR & MAINTENANCE SERVICES	\$36,000		\$36,000
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$36,000	\$0	\$36,000

PURPOSE / DESCRIPTION OF REQUEST

Human Resources and the City Hall Boardroom could use a major remodel. At the least while we are looking to make some changes for a future City Hall the request is to at least paint and place new carpet with in the spaces. New carpeting and base being the major work. No furniture replacement is proposed within this amount.

SERVICE IMPLICATION

Department: **41320 PROJECT AND FACILITIES MANAGEMENT**

Franklin*Forward* Theme: **A Effective and Fiscally Sound City Government Providing High Quality Service**

Title: Paint & Carpet at PD old 911 Center after consoles removed

REQUESTED PROGRAM ENHANCEMENT FUNDING

PURPOSE / DESCRIPTION OF REQUEST

SERVICE IMPLICATION

Department:	41320 PROJECT AND FACILITIES MANAGEMENT
Division:	Administration
ward Theme:	A Effective and Fiscally Sound City Government Providing High Quality Service
Title:	Replace existing wood privacy fence with Blk Chain

SES, PD, Fire Training Center office New Floor



City of Franklin, Tennessee
FY 2018 Operating Budget Request

Appropriations



City of Franklin, Tennessee - FY 2018 Budget Request Appropriations

Outline

- Base Budget Request
- Program Enhancement Requests



City of Franklin, Tennessee - FY 2018 Budget Request

Appropriations

Budget Purpose & Request

The Appropriations budget provides for the allotment of City of Franklin funds to various outside agencies, functions and programs.

Budget Summary

	2015 Actual	2016 Actual	2017		2018 Budget	2017 v. 2018	
			Budget	Estimated		\$	%
Personnel	0	0	0	0	0	0	0.0%
Operations	428,599	451,350	498,913	478,086	427,410	-71,503	-14.3%
Capital	0	0	0	0	0	-	0.0%
Total	428,599	451,350	498,913	478,086	427,410	-71,503	-14.3%

- All funding requests are level-funded, except for the elimination of one-time requests and the ending of subsidy for the J.L.. Clay Senior Center.



City of Franklin, Tennessee - FY 2018 Budget Request

Appropriations

Program Enhancement Requests

In addition to the existing two dozen or so requests for funding under the Appropriations budget, there are eleven (totaling \$68,885) which would be considered "new" or otherwise not part of the FY176 base budget.

- Franklin Tomorrow	\$ 5,390	(87110)
- Sister City	\$ 424	(87110)
- Williamson County Library – Books	\$ 18,780	(87120)
- Franklin Housing Authority	\$ 10,000	(81720)
- Boys & Girls Club	\$ 2,772	(87130)
- Mid Cumberland Youth CAN	\$ 5,000	(87130)
- Mid-Cumberland Dues	\$ 6,874	(87130)
- Mid Cumberland Hum Res/Ombudsman	\$ 439	(87130)
- Graceworks	\$ 1,605	(87130)
- Gentry's Education Center	\$ 5,000	(87130)
- Second Harvest / Nashville's Table	\$ 231	(87130)
- Davis House Child Advocacy Center	\$ 12,500	(87130)



City of Franklin, Tennessee

FY 2018 Operating Budget

Appropriations

Budget Summary

	2015 Actual	2016 Actual	2017		2018 Budget	2017 v. 2018	
			Budget	Estimated		\$	%
Personnel	0	0	0	0	0	0	0.0%
Operations	428,599	451,350	498,913	478,086	427,410	-71,503	-14.3%
Capital	0	0	0	0	0	-	0.0%
Total	428,599	451,350	498,913	478,086	427,410	-71,503	-14.3%

Department Goals

The Appropriations budget provides for the allotment of City of Franklin funds to various outside agencies, functions and programs. A select list of definitions is provided below:

ARC: A family-based organization committed to securing opportunities for persons with intellectual, developmental, or other disabilities.

Boys and Girls Club: Provides a safe place for children and teens, tracks unduplicated services, and tracks teens graduating from high school and their transition to attend college.

Bridges: In partnership with the City, responds to domestic violence calls. These efforts assist in reducing the City's costs and required manpower.

Community Child Care: Gives lower income families the opportunity to work or further education, while children receive affordable child care. Tracks test scores of children transitioning from Community Child Care to kindergarten.

Community Housing Partnership: Assists in helping to keep low income and disabled families in their homes through owner occupied rehabilitation and as an aid for emergency housing for the homeless.

Graceworks: Gives assistance with rent, utility bills, food, medications, gasoline vouchers, school supplies, and senior transportation. Graceworks also partners with the American Red Cross for disaster relief, which included the 2010 floods.

Mid-Cumberland Homemaker: Provides at-home assistance with household tasks to help clients maintain self-sufficiency.

Mid-Cumberland Ombudsman: Serves as an impartial party advocate who seeks to resolve residents' rights complaints and violations voiced by individuals residing in nursing homes, assisted care living facilities, and homes for the aged.

Mid-Cumberland Meals on Wheels: Provides nutritious home-delivered meals/senior center dining.

Second Harvest: Provides food at a very reduced cost to several agencies that are located in Williamson County.

Waves: Provides daily activities and participation in community life for individuals with disabilities; advocacy



City of Franklin, Tennessee FY 2018 Operating Budget

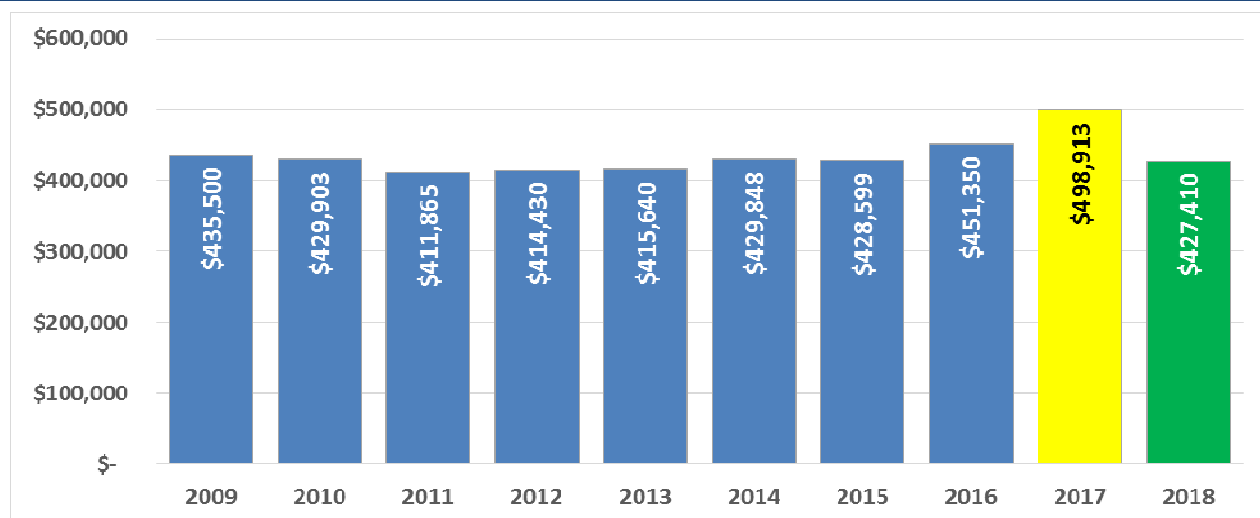
Organizational Chart

There is no organization chart associated with Appropriations. It is supervised by personnel in Administration and the Finance Department.

Staffing by Position

There are no staff formally associated with Appropriations. It is supervised by personnel in Administration and the Finance Department.

Ten-Year Appropriations History





City of Franklin, Tennessee

FY 2018 Operating Budget

Budget

	Actual 2015	Actual 2016	Budget 2017	Estd 2017	Budget 2018	Difference \$	%
Operations							
Contracted Services							
Regional Transit Authority - 91X Bus	38,086	50,004	56,185	56,185	56,185	-	0.0%
Franklin Tomorrow	29,610	22,208	29,610	29,610	29,610	-	0.0%
Sister City Program	5,076	3,807	5,076	5,076	5,076	-	0.0%
United Way - Community Needs Asses	-	-	-	-	-	-	
Total Contracted Services	72,772	76,019	90,871	90,871	90,871	-	0.0%
Appropriations to Governments							
Health Department	21,150	21,150	21,150	21,150	21,150	-	0.0%
Animal Control	54,187	89,224	93,685	93,685	91,336	(2,349)	-2.5%
Spay/Neuter Program	22,073	-	-	-	-	-	
Library - Books	59,220	59,220	59,220	59,220	59,220	-	0.0%
TN Reha @ Franklin	22,495	22,495	22,495	22,495	22,495	-	0.0%
Franklin Housing Authority	8,460	-	-	-	-	-	
IDB & Health/Education Board	-	-	750	750	750	-	0.0%
I-65 Corridor Study	-	-	12,500	12,500	-	(12,500)	-100.0%
Total Appropriations to Gov't	187,585	192,089	209,800	209,800	194,951	(14,849)	-7.1%
Appropriations to Civic Org.							
ARC	4,230	4,230	4,230	4,230	4,230	-	0.0%
Boys & Girls Club	15,228	15,228	15,228	15,228	15,228	-	0.0%
Bridges	15,040	15,040	15,040	15,040	15,040	-	0.0%
Community Child Care	29,140	29,140	29,140	29,140	29,140	-	0.0%
Community Housing Partnership	8,460	8,460	8,460	8,460	8,460	-	0.0%
J.L. Clay Center/Senior Citizens	41,654	41,654	41,654	20,827	-	(41,654)	-100.0%
Mid Cum Hum Res/Homemaker	4,700	4,700	4,700	4,700	4,700	-	0.0%
Mid-Cum Hum Res/Ombusdsman	2,061	2,061	2,061	2,061	2,061	-	0.0%
Mid-Cum Meals on Wheels	10,152	10,152	10,152	10,152	10,152	-	0.0%
Second Harvest/Nashville's Table	1,269	1,269	1,269	1,269	1,269	-	0.0%
Waves	22,913	22,913	22,913	22,913	22,913	-	0.0%
Wmson Co Emergency Relief/Gracewc	13,395	13,395	13,395	13,395	13,395	-	0.0%
Gentry's Education Center	-	10,000	10,000	10,000	10,000	-	0.0%
Transit Alliance	-	5,000	5,000	5,000	5,000	-	0.0%
Masonic Hall Historic Study	-	-	15,000	15,000	-	(15,000)	-100.0%
Total Appropriations to Civic Org's.	168,242	183,242	198,242	177,415	141,588	(56,654)	-28.6%
Total Operations	428,599	451,350	498,913	478,086	427,410	(71,503)	-14.3%
Total Appropriations	428,599	451,350	498,913	478,086	427,410	(71,503)	-14.3%

FY2018 PROGRAM ENHANCEMENT REQUEST FORM



Department Priority: **1** of **1**

Department:	45920 APPROPRIATIONS
Division:	
FranklinForward Theme:	Quality Life Experiences
Title:	Various Additional Requests

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY18 Only)	Ongoing Annual Cost (FY18 & Future)	TOTAL FY18 Request
<u>Compensation</u>			
			\$0
			\$0
<u>Benefits</u>			
<i>Benefits auto-calculated at 30% of compensation -->></i>		\$0	\$0
<u>Expenses</u>			
87000 APPROPRIATIONS		\$68,885	\$68,885
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$0	\$68,885	\$68,885

PURPOSE / DESCRIPTION OF REQUEST

In addition to the existing two dozen or so requests for funding under the Appropriations budget, there are eleven (totaling \$67,623) which would be considered "new" or otherwise not part of the FY17 base budget.

- Franklin Tomorrow	\$ 5,390
- Sister City	\$ 424
- Williamson County Library – Books	\$ 18,780
- Franklin Housing Authority	\$ 10,000
- Boys & Girls Club	\$ 2,772
- Mid Cumberland Youth CAN	\$ 5,000
- Mid-Cumberland Dues	\$ 6,874
- Mid Cumberland Hum Res/Ombudsman	\$ 439
- Graceworks	\$ 1,605
- Gentry's Education Center	\$ 5,000
- Second Harvest / Nashville's Table	\$ 231
- Davis House Child Advocacy Center	\$ 12,500

SERVICE IMPLICATION



City of Franklin, Tennessee
FY 2018 Operating Budget Request

Miscellaneous General Fund Departments

General Expenses
Interfund Transfers



City of Franklin, Tennessee - FY 2018 Budget Request

General Expenses

Outline

- General Expenses**
- Interfund Transfers**



City of Franklin, Tennessee - FY 2018 Budget Request **General Expenses**

Purpose of Fund

The General Expenses budget includes all expenditures which are not attributable to one particular department. Among these expenses include general wage increases/merit pay, The City's appropriations for Medical and Dental expenses, the City's dues for the Tennessee Municipal League, the annual audit, fuel hedging and other "shared" software services - such as Granicus and Socrata.



City of Franklin, Tennessee - FY 2018 Budget Request

General Expenses

Budget Request:

	2015	2016	2017		2018	2017 v. 2018	
	Actual	Actual	Budget	Estimated	Budget	\$	%
Personnel	-739,100	443,006	620,147	406,760	2,452,643	1,832,496	295.5%
Operations	605,925	1,858,237	231,042	153,177	179,000	-52,042	-22.5%
Capital	0	0	0	0	0	-	0.0%
Total	-133,175	2,301,243	851,189	559,937	2,631,643	1,780,454	209.2%

This budget will be revised with final estimates for wage increases and medical, dental and ancillary insurance amounts City-wide for presentation to the BOMA in May. One-time expenses for FY 2017, such as the Special Census, have been removed.



City of Franklin, Tennessee - FY 2018 Budget Request

General Expenses

Program Enhancement Request:

Housing Initiatives

\$250,000-\$500,000



City of Franklin, Tennessee - FY 2018 Budget Request Interfund Transfers

Budget Request:

	2015	2016	2017		2018	2017 v. 2018	
	Actual	Actual	Budget	Estimated	Budget	\$	%
Personnel	0	0	0	0	0	0	0.0%
Operations	3,463,229	3,501,413	1,296,796	1,735,134	963,956	-332,840	-25.7%
Capital	0	0	0	0	0	-	0.0%
Total	3,463,229	3,501,413	1,296,796	1,735,134	963,956	-332,840	-25.7%

Interfund Transfers reflects those funds transferred from the General Fund to be accounted for in other funds of the City. For fiscal year 2018, the only transfer is to the Transit Fund.

There are no transfers planned for the Street Aid or Sanitation & Environmental Services funds in 2018.



City of Franklin, Tennessee

FY 2018 Operating Budget

Interfund Transfers

Budget Summary

	2015 Actual	2016 Actual	2017		2018 Budget	2017 v. 2018	
			Budget	Estimated		\$	%
Personnel	0	0	0	0	0	0	0.0%
Operations	3,463,229	3,501,413	1,296,796	1,735,134	963,956	-332,840	-25.7%
Capital	0	0	0	0	0	-	0.0%
Total	3,463,229	3,501,413	1,296,796	1,735,134	963,956	-332,840	-25.7%

Department Summary

Interfund Transfers reflects those funds transferred from the General Fund to be accounted for in other funds of the City. For fiscal year 2018, the only transfer is to the Transit Fund.

There are no transfers planned for the Street Aid or Sanitation & Environmental Services funds in 2018

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City of Franklin, Tennessee **FY 2018 Operating Budget**

Interfund Transfers

There is no organization chart associated with Interfund Transfers. It is supervised by personnel in the Finance Departments.

Staffing by Position

There are no staff formally associated with Interfund Transfers. It is supervised by personnel in the Finance Departments.



City of Franklin, Tennessee

FY 2018 Operating Budget

Interfund Transfers

	Actual 2015	Actual 2016	Budget 2017	Estd 2017	Budget 2018	Difference	
						\$	%
Personnel							
Salaries & Wages	-	-	-	-	-	-	0.0%
Employee Benefits	-	-	-	-	-	-	0.0%
Total Personnel	-	-	-	-	-	-	0.0%
Operations							
TRANSFER TO STREET AID & TRANSPORTATION	-	-	332,840	332,840	-	(332,840)	-100.0%
TRANSFER TO SANITATION	500,000	500,000	-	500,000	-	-	0.0%
TRANSFER TO ROAD IMPACT	-	-	-	-	-	-	0.0%
TRANSFER TO IN LIEU OF PARKLAND FUND	2,280,119	-	-	-	-	-	0.0%
TRANSFER TO TRANSIT FUND	683,110	501,413	963,956	902,294	963,956	-	0.0%
TRANSFER TO CAPITAL IMPROVEMENT BONDS	-	2,500,000	-	-	-	-	0.0%
Total Operations	3,463,229	3,501,413	1,296,796	1,735,134	963,956	(332,840)	-25.7%
Capital	-	-	-	-	-	-	0.0%
Total Interfund Transfers	3,463,229	3,501,413	1,296,796	1,735,134	963,956	(332,840)	-25.7%

[illegible]



City of Franklin, Tennessee

FY 2018 Operating Budget

General Expenses

Budget Summary

	2015 Actual	2016 Actual	2017		2018 Budget	2017 v. 2018	
			Budget	Estimated		\$	%
Personnel	-739,100	443,006	620,147	406,760	2,452,643	1,832,496	295.5%
Operations	605,925	1,858,237	231,042	153,177	179,000	-52,042	-22.5%
Capital	0	0	0	0	0	-	0.0%
Total	-133,175	2,301,243	851,189	559,937	2,631,643	1,780,454	209.2%

Department Summary

The General Expenses budget includes all expenditures which are not attributable to one particular department. Among these expenses include general wage increases/merit pay, The City's appropriations for Medical and Dental expenses, the City's dues for the Tennessee Municipal League, the annual audit, fuel hedging and other "shared" software services - such as Granicus and Socrata.



City of Franklin, Tennessee **FY 2017 Operating Budget**

Organizational Chart

There is no organization chart associated with General Expenses. It is supervised by personnel in the Administration, Finance and Human Resources Departments.

Staffing by Position

There are no staff formally associated with General Expenses. It is supervised by personnel in the Administration, Finance and Human Resources Departments.



City of Franklin, Tennessee

FY 2018 Operating Budget

Budget

	Actual 2015	Actual 2016	Budget 2017	Estd 2017	Budget 2018	Difference	
						\$	%
Personnel							
Salaries & Wages	-	-	252,272	-	1,795,000	1,542,728	611.5%
Employee Benefits	(739,100)	443,006	367,875	406,760	657,643	289,768	78.8%
Total Personnel	(739,100)	443,006	620,147	406,760	2,452,643	1,832,496	295.5%
Operations							
Notices, Subscriptions, etc.	31,571	14,652	133,500	118,500	43,500	(90,000)	-67.4%
Utilities	691	691	-	550	550	550	100.0%
Contractual Services	125,603	123,696	92,672	73,910	130,000	37,328	40.3%
Repair & Maintenance Services	698	-	1,000	-	1,000	-	0.0%
Fuel & Mileage	178,732	241,845	-	(40,000)	-	-	0.0%
Machinery & Equipment (<\$25,000)	9,992	-	2,000	-	2,000	-	0.0%
Repair & Maintenance Supplies	-	-	-	-	-	-	0.0%
Professional Development/Travel	-	-	-	133	-	-	0.0%
Operational Units	50,623	1,402,797	-	-	-	-	0.0%
Property & Liability Costs	-	-	-	-	-	-	0.0%
Rentals	-	-	100	-	100	-	0.0%
Permits	103,720	74,556	270	82	350	80	29.6%
Financial Fees	-	-	-	2	-	-	0.0%
Other Business Expenses	(200)	-	1,500	-	1,500	-	0.0%
Appropriations	85,000	-	-	-	-	-	0.0%
Total Operations	605,925	1,858,237	231,042	153,177	179,000	(52,042)	-22.5%
Buildings	-	-	-	-	-	-	-
Capital	-	-	-	-	-	-	-
Total General Expenses	(133,175)	2,301,243	851,189	559,937	2,631,643	1,780,454	209.2%

Account	Label	Actual 2015	Actual 2016	Budget 2017	YTD@3/31/2017	Estd 2017	Budget 2018	Forecast 2019	Forecast 2020
	Personnel								
I+= 81110	REGULAR PAY			252,272			1,795,000	1,825,000	1,850,000
01	General salary increase (full-year)						1,500,000	1,500,000	1,500,000
02	Merit pay program			125,000			125,000	150,000	175,000
03	Additional Classification / Compensation			92,272			150,000	150,000	150,000
04	Classification and Compensation plan								
05	Phase 2, Stormwater								
06	Phase 2, Water & Sewer								
07	Temporary Assistance Work			35,000			20,000	25,000	25,000
*	Amount missing from detail								
= XWAGE	TOTAL WAGES			252,272			1,795,000	1,825,000	1,850,000
+ 81420	MEDICAL PREMIUMS	(600,156)	523,965	414,875	920,373	583,760	754,643	794,923	845,415
1	Medical Claims			9,810,000	5,741,817	9,843,108	10,791,000	11,870,100	13,057,110
2	Admin Fees-Claims			225,000	153,304	225,000	250,000	275,000	300,000
3	Admin Fees-Reinsurance			384,875	248,031	372,036	405,168	415,000	425,000
4	Refunds			(10,000)	(97,702)	(97,702)	(10,000)	(10,000)	(10,000)
5	Departmental Allocations			(10,100,000)	(5,172,327)	(9,805,932)	(10,786,525)	(11,865,177)	(13,051,695)
6	2015 - Health Insurance Tax			105,000	47,250	47,250	105,000	110,000	125,000
7		(600,156)	523,965						
*	Amount missing from detail								
+ 81430	GROUP INSURANCE PREMIUMS	(19,146)	22,145	3,000	79,104	3,000	3,000	3,000	3,000
1	Dental Claims		22,145	373,000	79,104	373,000	373,000	373,000	373,000
2	Admin Fees-Claims			30,000		30,000	30,000	30,000	30,000
3	Refunds								
4	Departmental Allocations			(400,000)		(400,000)	(400,000)	(400,000)	(400,000)
5	Line Item 5	(19,146)							
*	Amount missing from detail								
= 81440	EMPLOYEE INSURANCE CONTRIBUTIONS	(119,798)	(103,104)	(50,000)	(138,171)	(180,000)	(100,000)	(100,000)	(100,000)
= XBEN	TOTAL BENEFITS	(739,100)	443,006	367,875	861,306	406,760	657,643	697,923	748,415
= XPER	TOTAL PERSONNEL	(739,100)	443,006	620,147	861,306	406,760	2,452,643	2,522,923	2,598,415
	Operations								
82200	FREIGHT FOR INBOUND PURCHASED ITEMS	10							
= XTRC	TOTAL TRANSPORTATION CHARGES	10							
82200	DUES FOR MEMBERSHIPS	23,071	9,152	25,000	28,931	30,000	30,000	30,000	30,000
82205	PROFESSIONAL STANDARDS / ACCREDITATION	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500
82200	PROMOTIONS & SPECIAL EVENTS (NOT CITY SPONSORED)	5,000	2,000	5,000	10,000	10,000	10,000	10,000	10,000
82205	SPECIAL CENSUS			100,000	48,762	75,000			
= XNPP	TOTAL NOTICES, SUBSCRIPTIONS, PUBLICITY	31,571	14,652	133,500	91,193	118,500	43,500	43,500	43,500
82200	ELECTRIC SERVICE								
82215	ELECTRIC SERVICE - STREET LIGHTS								
82220	WATER & SEWER SERVICE								
82220	STORMWATER SERVICE	296	296		173	250	250	250	250
82235	SOLID WASTE SERVICE	395	395		231	300	300	300	300
82240	NATURAL GAS SERVICE								
= XUTIL	TOTAL UTILITIES	691	691		404	550	550	550	550

Account	Label	Actual 2015	Actual 2016	Budget 2017	YTD@3/31/2017	Estd 2017	Budget 2018	Forecast 2019	Forecast 2020
!									
82510	COMPUTER SERVICES	54,739	44,989	25,000		25,000	40,000	40,000	40,000
82520	LEGAL SERVICES	11,364	1,106		910	910			
82530	AUDIT SERVICES	24,500	23,750	48,000	24,000	48,000	50,000	52,500	55,000
+	CONSULTANT SERVICES		18,851	15,000			40,000	15,000	40,000
1	various		18,851	15,000			15,000	15,000	15,000
2	legislative support								
3	Citizens Survey						25,000		25,000
4	Innovation Team								
*	Amount missing from detail								
+	OTHER CONTRACTUAL SERVICES	35,000	35,000	4,672					
1	Special Census								
2	Various	35,000	35,000	4,672					
*	Amount missing from detail								
=	XCTS TOTAL CONTRACTUAL SERVICES	125,603	123,696	92,672	24,910	73,910	130,000	107,500	135,000
82620	EQUIPMENT REPAIR & MAINTENANCE SERVICES								
82652	LANDSCAPING SERVICES								
82654	GROUNDNS MAINTENANCE SERVICES								
82660	BUILDING REPAIR & MAINTENANCE SERVICES	698		1,000			1,000	1,000	1,000
82699	OTHER REPAIR & MAINTENANCE SERVICES								
=	XRMSV TOTAL REPAIR & MAINTENANCE SERVICES	698		1,000			1,000	1,000	1,000
82850	MEALS (OUTSIDE WILLIAMSON COUNTY)				133	133			
=	XPDT TOTAL PROFESSIONAL DEVELOPMENT/TRAVEL				133	133			
83315	FUEL HEDGING COSTS	178,732	241,845		(27,384)	(40,000)			
=	XFUEL TOTAL FUEL & MILEAGE	178,732	241,845		(27,384)	(40,000)			
83510	FURNITURE, FIXTURES (<\$25,000)	1,419							
83530	MACHINERY & EQUIPMENT (<\$25,000)	8,573		2,000			2,000	2,000	2,000
=	XMEU TOTAL MACHINERY & EQUIPMENT (<\$25,000)	9,992		2,000			2,000	2,000	2,000
83660	BUILDING MAINTENANCE SUPPLIES								
84490	GRANT PROGRAMS	50,623	1,402,797						
=	XCOU TOTAL OPERATIONAL UNITS	50,623	1,402,797						
85100	PROPERTY TAX-RENTAL PROPERTY			100			100	100	100
=	XPRNT TOTAL RENTALS			100			100	100	100
85100	PERMITS			250			250	250	250
85100	STATE FEES	20	20		20	20			
85425	FEDERAL FEES	103,700	74,536						
85540	RECORDING & FILING FEES			20	62	62	100	100	100
=	XPTERM TOTAL PERMITS	103,720	74,556	270	82	82	350	350	350
85540	E-COMMERCE FEES				2	2			
85550	PRIOR YEAR TAX WRITE-OFFS								
=	XPTF TOTAL FINANCIAL FEES				2	2			

Account	Label	Actual 2015	Actual 2016	Budget 2017	YTD@3/31/2017	Estd 2017	Budget 2018	Forecast 2019	Forecast 2020
85990	MISCELLANEOUS	(200)		1,500			1,500	1,500	1,500
=	XOBE	(200)		1,500			1,500	1,500	1,500
+									
86600	LEASE/LOAN PRINCIPAL	18,873							
1	MIT projects/server relocation, etc.								
2	2015 - Conversion of Capital to Lease	18,873							
*	Amount missing from detail								
+		612							
86700	LEASE/LOAN INTEREST								
1	MIT projects/server relocation, etc.								
2	2015 - Conversion of Capital to Lease	612							
*	Amount missing from detail								
=	XDSV	19,485							
87120	APPROPRIATIONS TO GOVERNMENTS	85,000							
=	XAPP	85,000							
=	XOP	605,925	1,858,237	231,042	89,340	153,177	179,000	156,500	184,000
	Capital								
89230	BUILDING IMPROVEMENTS								
=	XTOT	(133,175)	2,301,243	851,189	950,646	559,937	2,631,643	2,679,423	2,782,415

FY2018 PROGRAM ENHANCEMENT REQUEST FORM



Department Priority: **1** of **1**

Department:	45900 GENERAL EXPENSES
Division:	
FranklinForward Theme:	Quality Life Experiences
Title:	Housing Initiatives

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY18 Only)	Ongoing Annual Cost (FY18 & Future)	TOTAL FY18 Request
<u>Compensation</u>			
			\$0
			\$0
<u>Benefits</u>			
<i>Benefits auto-calculated at 30% of compensation -->></i>		\$0	\$0
<u>Expenses</u>			
82500 CONTRACTUAL SERVICES		\$500,000	\$500,000
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$0	\$500,000	\$500,000

PURPOSE / DESCRIPTION OF REQUEST

For several years, the Board of Mayor and Aldermen have grappled with the question of how to best address the issue of affordable and workforce housing in the City of Franklin. This request would be to set aside between \$250,000 and \$500,000 annually for efforts to address this issue. It is not determined at this time how it would be spent, what project or potential solutions it would go towards or even where it should be budgeted eventually; rather it is a place holder to enable the board to take further action.

SERVICE IMPLICATION



City of Franklin, Tennessee
FY 2018 Operating Budget Request

Other (Development /Growth) Funds

City Facilities Tax
Road Impact Fund
Hotel Motel Tax Fund
In Lieu of Parkland Fund



City of Franklin, Tennessee - FY 2018 Budget Request **Development/Growth Funds**

Outline

- City Facilities Tax**
- Road Impact Fund**
- Hotel/Motel Tax Fund**
- In Lieu of Parkland Fund**



City of Franklin, Tennessee - FY 2018 Budget Request

City Facilities Tax Fund

Purpose of Department

The Facilities Tax Fund is a special revenue fund used to account for the proceeds authorized by a private act of the Tennessee General Assembly of 1987 for the City to levy and collect a privilege tax on new development to provide that new development contribute its fair share of providing new public facilities made necessary by growth. Such taxes may be expended only upon police, fire, sanitation, and parks and recreation expenditures. Such expenses can only be spent on public expenditures related to growth; thus new equipment and infrastructure can be funded out of the Facilities Tax fund, but replacement of existing equipment cannot.



City of Franklin, Tennessee - FY 2018 Budget Request

Facilities Tax Fund

Budget Summary

	2015 Actual	2016 Actual	2017		2018 Budget	2017 v. 2018	
			Budget	Estimated		\$	%
Beginning Fund Balance	6,253,611	6,717,764	6,976,276	6,976,276	9,247,325		
Revenues	2,482,412	4,886,088	2,910,000	3,773,362	3,852,692	942,692	32.4%
Expenditures	2,018,259	4,627,576	4,274,789	1,502,313	2,829,100	-1,445,689	-33.8%
Ending Balance	6,717,764	6,976,276	5,611,487	9,247,325	10,270,917		

Revenues: \$3,852,692 forecast; highly dependent upon what is built and when.

Expenses: \$2,829,100 forecast; only costs pertaining to Station 7 & currently. More to be added from Program Enhancements.



City of Franklin, Tennessee - FY 2018 Budget Request **Road Impact Fund**

Purpose of Fund

The Road Impact Fund is the special revenue fund created for the accounting of expenditures in accord with City Ordinance 88-13 on the proceeds of road impact fees from new development. After completing an update of the major thoroughfare plan, the City re-examined the structure of road impact fees which was approved in April 2011. These funds can be used to pay for new arterial roads, directly or through payment of debt service on bonds associated with the projects.



City of Franklin, Tennessee - FY 2018 Budget Request

Road Impact Fund

Budget Request:

Budget Summary

	2015 Actual	2016 Actual	2017 Budget Estimated		2018 Budget	2017 v. 2018 \$ %	
Beginning Fund Balance	-	397,976	5,019,848	5,019,848	4,628,758		
Revenues	3,358,555	7,595,878	6,811,334	6,764,937	8,508,560	1,697,226	24.9%
Expenditures	2,960,579	2,974,006	8,375,140	7,156,027	7,793,080	-582,060	-6.9%
Ending Balance	397,976	5,019,848	3,456,042	4,628,758	5,344,238		

Revenues within the Road Impact fund are completely dependent upon the timing of development activity. Expenses shown reflect only amount needed for debt service payments, Phase I CIP projects and potential reimbursements to developers for approved road construction by the City Engineer. *It does NOT assume any change to the Road Impact Fee structure at this time.*

This budget maybe amended as Fiscal Year 2018 progresses.



City of Franklin, Tennessee - FY 2018 Budget Request **Hotel Motel Tax Fund**

Purpose of Fund

A special revenue fund used to account for the locally administered tax levied on the occupancy of hotel and motel rooms, in addition to sales tax. The City of Franklin Hotel /Motel Tax is 4%. The fund is used to pay debt service on the Cool Springs Conference Center and the Harlinsdale and Battlefield parks. Also, the funds are used for tourism. The budget includes 1% of the 4% tax (based on collections in calendar year 2013) to support the Williamson County Convention and Visitors Bureau.



City of Franklin, Tennessee - FY 2018 Budget Request

Hotel Motel Tax Fund

Base Budget Request:

Budget Summary

	2015	2016	2017		2018	2017 v. 2018	
	Actual	Actual	Budget	Estimated	Budget	\$	%
Beginning Fund Balance	1,971,048	2,774,649	2,659,162	2,659,162	2,523,779		
Revenues	3,293,338	3,564,721	3,410,850	3,428,418	3,598,227	187,377	5.5%
Expenditures	2,489,737	3,680,208	2,797,432	2,629,985	2,417,655	-379,777	-13.6%
Ending Balance	2,774,649	2,659,162	3,272,580	3,457,595	3,704,351		

The Hotel-Motel Fund is forecast to continue its healthy growth over the next several fiscal years as revenues on the whole are forecast to continue growing and expenses are steady.

Expenses include 1% for Williamson Co. CVB & Fixed Debt Service payments.

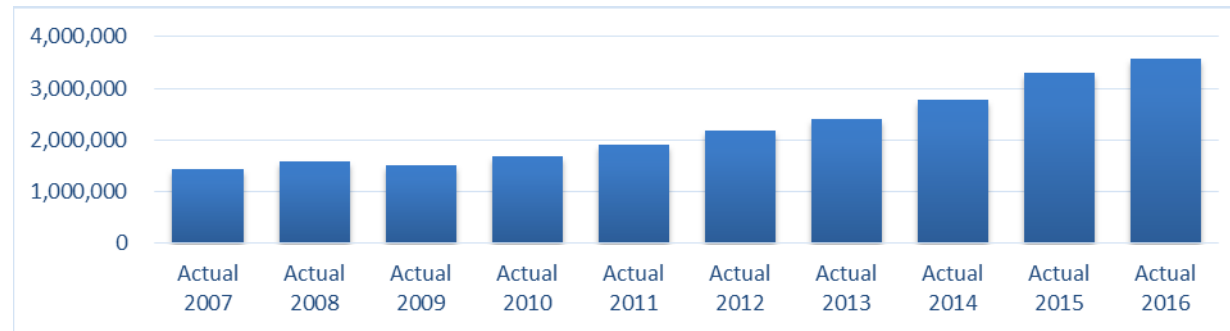


City of Franklin, Tennessee - FY 2018 Budget Request

Hotel Motel Tax Fund

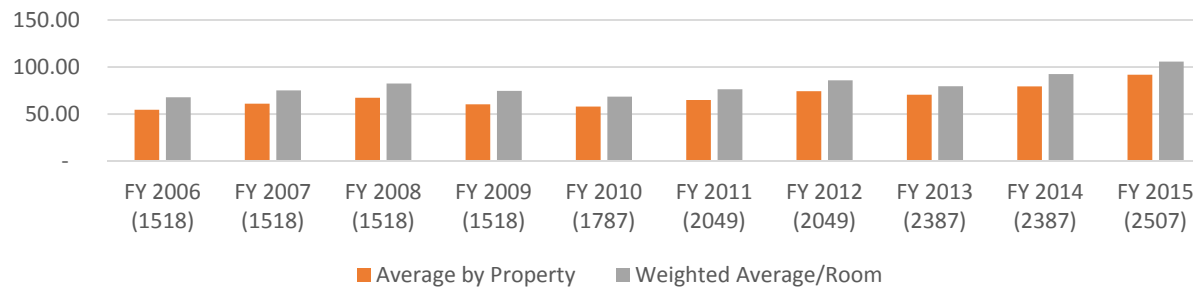
Forecast:

Despite the recent economy, receipts in the hotel/motel fund have largely met expectations.



One of the main reasons for this stability in budgeting is the continued growth in both the number of hotel rooms and the average revenue collected per room (Rev PAR).

Average Hotel Tax per Room per Month
by Fiscal Year (# of Rooms)



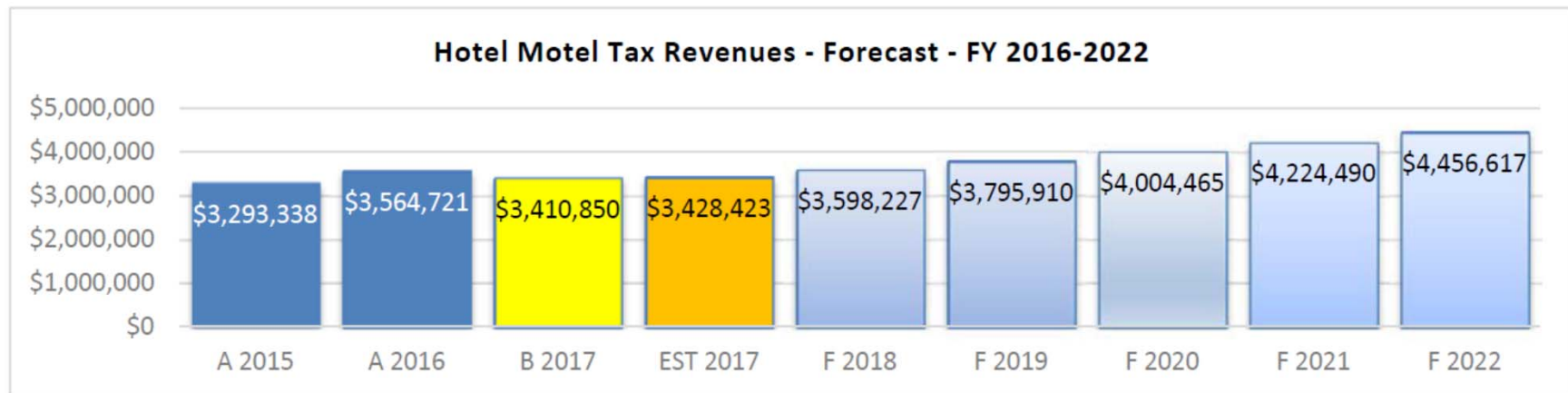


City of Franklin, Tennessee - FY 2018 Budget Request

Hotel Motel Tax Fund

Forecast:

We believe that this trend will continue as the overall revenue per room continues to grow, hotels continue to be built, occupancy rates remain low and the region, driven by the high room rates within Nashville show no signs of abating. The chart below shows estimated revenues FY 2016-FY 2022.



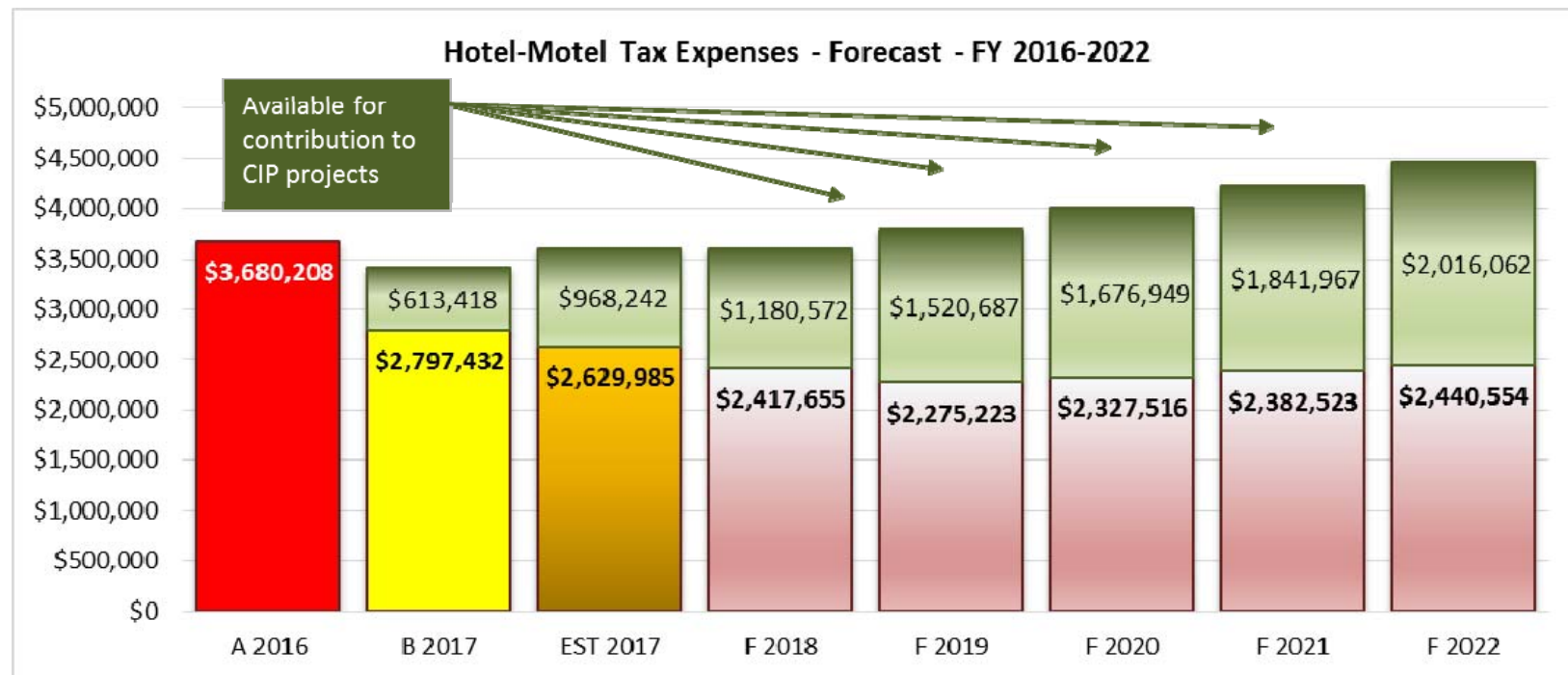


City of Franklin, Tennessee - FY 2018 Budget Request

Hotel Motel Tax Fund

Forecast:

On the expense side, known (fixed cost) expenses in the next five years include debt service and the 1% contribution to the Williamson County CVB.





City of Franklin, Tennessee - FY 2018 Budget Request **In Lieu of Parkland Fund**

Purpose of Fund

The In Lieu of Parkland Fund was created in FY 2015 for the purpose of satisfying requirements of Section 5.5.4 of the City of Franklin Zoning Ordinance.

Funds can be used only for the acquisition or development of public parks, greenways/blueways, open space sites, and related facilities.



City of Franklin, Tennessee - FY 2018 Budget Request In Lieu of Parkland Fund

Base Budget Request:

Budget Summary

	2015 Actual	2016 Actual	2017 Budget Estimated		2018 Budget	2017 v. 2018 \$ %	
Beginning Fund Balance	2,280,119	2,491,967	4,365,912	4,365,912	4,518,129		
Revenues	213,957	1,878,360	1,207,525	152,217	2,407,178	1,199,653	99.3%
Expenditures	-	-	-	-	500,000	500,000	100.00%
Ending Balance	2,494,076	4,370,327	5,573,437	4,518,129	6,425,307		

Estimates are based upon analysis of projects currently within the development process in the City which are eligible to pay In Lieu of Parkland Fees. This fund is available for capital projects pertaining to public parks, greenways/blueways and open space in FY 2018 and beyond. Funds have been reserved for future use and will be recommended as a funding source for parks projects contained within the FY 2017-2026 Capital Improvements Plan.



City of Franklin, Tennessee - FY 2018 Budget Request **Development/Growth Funds**

Summary:

Forecasts for our Development /Growth related funds show a very healthy and robust local economy today and into the near term. This economy should continue to deliver ample revenues into the se funds.

The City would like to entertain creation of a County Facilities Tax fund for greater transparency of accounting. Removing these funds from the Capital Projects Fund would make reporting and monitoring of both easier.



City of Franklin, Tennessee

FY 2018 Operating Budget

Facilities Tax Fund

Budget Summary

	2015	2016	2017		2018	2017 v. 2018	
	Actual	Actual	Budget	Estimated	Budget	\$	%
Beginning Fund Balance	6,253,611	6,717,764	6,976,276	6,976,276	9,247,325		
Revenues	2,482,412	4,886,088	2,910,000	3,773,362	3,852,692	942,692	32.4%
Expenditures	2,018,259	4,627,576	4,274,789	1,502,313	2,829,100	-1,445,689	-33.8%
Ending Balance	6,717,764	6,976,276	5,611,487	9,247,325	10,270,917		

Fund Summary

The Facilities Tax Fund is a special revenue fund used to account for the proceeds authorized by a private act of the Tennessee General Assembly of 1987 for the City to levy and collect a privilege tax on new development to provide that new development contribute its fair share of providing new public facilities made necessary by growth. Such taxes may be expended only upon police, fire, sanitation, and parks and recreation expenditures. Such expenses can only be spent on public expenditures related to growth; thus new equipment and infrastructure can be funded out of the Facilities Tax fund, but replacement of existing equipment cannot.



City of Franklin, Tennessee **FY 2018 Operating Budget**

Organizational Chart

There is no organization chart associated with the Facilities Tax Fund. It is supervised by personnel in the Finance Department.

Staffing by Position

There are no staff formally associated with the Facilities Tax Fund. It is supervised by personnel in the Finance Department.



City of Franklin, Tennessee

FY 2018 Operating Budget

Budget

	Actual 2015	Actual 2016	Budget 2017	Estd 2017	Budget 2018	Difference \$	%
Beginning Fund Balance	6,253,611	6,717,764	6,976,276	6,976,276	9,247,325	2,271,049	32.6%
Revenues							
FACILITIES TAXES	2,468,473	4,827,968	2,900,000	3,759,366	3,833,871	933,871	32.2%
INTEREST INCOME	13,939	58,120	10,000	13,997	18,821	8,821	88.2%
Total Available Funds	2,482,412	4,886,088	2,910,000	3,773,362	3,852,692	942,692	32.4%
Expenses							
Total Police	-	-	-	-	-	-	
Total Fire	1,236,467	3,964,529	4,083,434	1,309,027	2,829,100	(1,254,334)	-30.7%
Total Parks	-	-	66,833	66,386	-	(66,833)	-100.0%
Total SW Collection	781,792	317,447	124,522	126,900	-	(124,522)	-100.0%
Total SW Disposal	-	345,600	-	-	-	-	
Total Expenditures	2,018,259	4,627,576	4,274,789	1,502,313	2,829,100	(1,445,689)	-33.8%
Ending Fund Balance	6,717,764	6,976,276	5,611,487	9,247,325	10,270,917	4,659,430	83.0%

Notes & Objectives

Revenues for the Facilities Tax are projected to increase in FY 2018 over budget as development has remained strong. This can change, however, given the highly unpredictable nature of development in Franklin and when such development will actually occur. Overall, revenues are expected to remain steady over the next three years as the pace of development within the City remains strong.

Expenses for the Facilities Tax include those costs related to Fire Station 8 and new Fire-related apparatus.



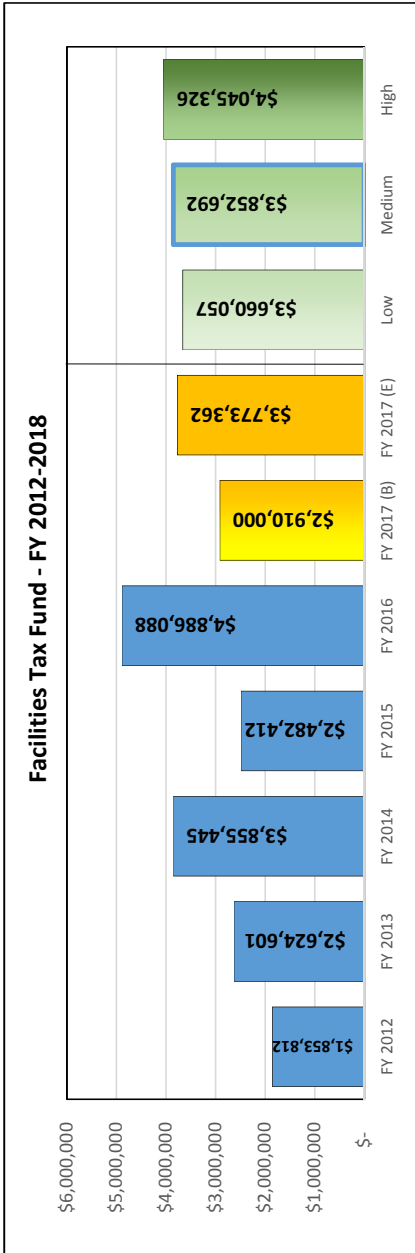
City of Franklin

Revenue Model

Fund:	Facilities Tax Fund	Percent of All Revenues	2.7%
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Facilities Tax: A special revenue fund used to account for the proceeds authorized by a private act of the Tennessee General Assembly of 1987 for the City to levy and collect a privilege tax on new development to provide that new development contribute its fair share of providing new public facilities made necessary by growth. Such taxes may be expended only on police, fire, sanitation, and parks and recreation.

The forecast for FY 2018 is an estimate (5% higher than 2017 estimated) , based upon historic averages and year-to-date activity. It is heavily dependent upon the timing of new development. Should development permits be pulled sooner than anticipated (or delayed), amounts may be higher (or lower) than forecast.



	Actual					Budget	Estimated	Forecasts (FY 2018)			Averages
	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017 (B)	FY 2017 (E)	Low	Medium	High	
July	144,273	129,034	188,335	174,169	460,763	250,000	221,540	255,885	269,353	282,820	3-yr Average
August	108,287	156,599	282,956	128,599	138,739	250,000	299,262	190,222	200,233	210,245	\$ 3,741,315
September	264,898	171,951	172,873	155,707	405,920	250,000	242,795	273,334	287,720	302,106	-7.4%
October	139,605	158,433	1,182,887	211,229	693,869	250,000	663,512	556,777	586,081	615,385	5-Yr Average
November	309,959	282,226	234,251	160,556	561,169	250,000	176,544	361,263	380,276	399,290	\$ 3,140,472
December	83,451	263,070	188,891	168,587	235,832	250,000	432,916	219,309	230,852	242,394	-1.5%
January	74,070	154,265	189,243	186,851	227,208	250,000	180,975	194,062	204,276	214,490	10-Yr Average
February	147,114	124,139	70,242	130,798	575,877	250,000	575,155	244,590	257,463	270,336	\$ 2,620,265
March	106,169	192,990	216,615	227,269	302,406	250,000	241,667	243,955	256,795	269,634	1.1%
April	144,359	192,337	160,708	383,594	336,678	250,000	241,667	284,144	299,099	314,054	
May	197,549	313,792	309,052	256,477	325,313	200,000	241,667	327,199	344,420	361,641	
June	125,956	478,503	652,730	284,637	564,194	200,000	241,667	491,439	517,304	543,169	
Interest Income	8,122	7,262	6,662	13,939	58,120	10,000	13,996	17,880	18,821	19,762	
Totals	\$ 1,853,812	\$ 2,624,601	\$ 3,855,445	\$ 2,482,412	\$ 4,886,088	\$ 2,910,000	\$ 3,773,362	\$ 3,660,057	\$ 3,852,692	\$ 4,045,326	

Source: City of Franklin, Comprehensive Annual Financial Reports - 1990-2016 & Estimates from Finance & Revenue Management Departments.

Account	Label	Actual 2015	Actual 2016	Budget 2017	YTD@3/31/2017	Estd 2017	Budget 2018	Forecast 2019	Forecast 2020
	Operations								
82120	FREIGHT FOR INBOUND PURCHASED ITEMS	391	201						
82250	TESTING & PHYSICALS	66							
82310	LEGAL NOTICES								
= XNSP	TOTAL NOTICES, SUBSCRIPTIONS, PUBLICITY		1,655		297	297			
82420	WATER & SEWER SERVICE		1,597		194	194			
82430	STORMWATER SERVICE		8		8	8			
82435	SOLID WASTE SERVICE		50		95	95			
82540	ENGINEERING SERVICES	100	8,210						
82599	OTHER CONTRACTUAL SERVICES		28,680		1,865	1,865			
= XCTS	TOTAL CONTRACTUAL SERVICES		28,680		1,865	1,865			
82620	EQUIPMENT REPAIR & MAINTENANCE SERVICES	951			17,000	17,000	10,000		
82660	BUILDING REPAIR & MAINTENANCE SERVICES		8,308						
82699	OTHER REPAIR & MAINTENANCE SERVICES		3,890		9,090	9,090	10,000		
= XRMSV	TOTAL REPAIR & MAINTENANCE SERVICES	951	12,198		26,090	26,090	20,000		
83240	MEDICAL SUPPLIES	1,711	4,951		929	929			
+ 83260	UNIFORMS PURCHASED	8,554	130				13,600		
1	Personnel Clothing (12) Station 7						13,600		
2	Personnel Clothing (12) Station 8	8,554							
3	Fire Inspector								
4	EMS Captain								
5	Fire Instructor								
*	Amount missing from detail		130						
+ 83265	UNIFORMS, SPECIALIZED	27,367							
1	Fire Suppression Clothing for Station 8	27,367							
2	Fire Suppression Clothing for Station 7								
3	Fire Suppression Clothing for Fire Inspector								
4	Fire Suppression Clothing for EMS Captain								
5	Fire Suppression Clothing for Fire Instructor								
6	Line Item 6								
*	Amount missing from detail								
= XOPS	TOTAL OPERATING SUPPLIES	1,711	4,951		929	929			
+ 83300	FURNITURE, FIXTURES (<\$25,000)	91,474			868	868			
1	Station 7								
2	Station 8	91,474			868	868			
*	Amount missing from detail								
+ 83300	VEHICLES (<\$25,000)		296						
1	Fire Inspector's Vehicle								
2	Fire Instructor								
3	EMS Captain								
4	Various		296						
*	Amount missing from detail								
+ 83530	MACHINERY & EQUIPMENT (<\$25,000)	165,191	246,435	75,000	2,977	2,977	138,000		
01	Stretchers								
02	Stair Chair								
03	State Required Equipment								
04	Narcotic Control Boxes								
05	Spine Boards								

Account	Label	Actual 2015	Actual 2016	Budget 2017	YTD@3/31/2017	Estd 2017	Budget 2018	Forecast 2019	Forecast 2020
06	Engine 7 Equipment								
07	Ladder 8 Equipment								
08	EMS Captain Equipment								
09	Fire Instructor Equipment								
10	Fire Inspector Equipment								
11	Equipment for Ladder 4								
12	Technical Rescue Equipment	165,191	218,435	75,000	2,977	2,977			
13	Various								
14	SCBA Equipment for Stations 7 & 8						110,000		
15	1 Lifepak (Defibrillator) Station 7						28,000		
16	1 Lifepak (Defibrillator) Station 8		28,000						
17	1 Washer/Extractor for Station 8								
*	Amount missing from detail								
83540	COMPUTER HARDWARE (<\$25,000)	15,560	25,696		550	550			
1	Fire Inspector								
2	EMS Captain								
3	EMS MDT Solution	15,560	2,398						
4	Various		23,298		550	550			
*	Amount missing from detail								
83550	COMPUTER SOFTWARE (<\$25,000)		73,614						
1	EMS Software Firehouse Medic		73,614						
2	EMS Inventory Control System								
3	EMS Quality Control System								
*	Amount missing from detail								
=	XMEU TOTAL MACHINERY & EQUIPMENT (<\$25,000)	272,225	346,041	75,000	4,395	4,395	138,000		
83620	EQUIPMENT PARTS & SUPPLIES	11,782	2,716		274	274			
83652	LANDSCAPING SUPPLIES	100							
83660	BUILDING MAINTENANCE SUPPLIES	1,620	769						
=	XRMS TOTAL REPAIR & MAINTENANCE SUPPLIES	11,782	2,716		274	274			
85310	PERMITS	16,263	437		3,616	5,000	5,000		
85330	UTILITY/DISTRICT FEES	14,180							
85340	RECORDING & FILING FEES	(513)							
=	XPERM TOTAL PERMITS	29,930	437		3,616	5,000	5,000		
=	XCP TOTAL OPERATIONS	316,599	396,678	75,000	37,466	38,850	163,000		
	Capital								
8920	BUILDING DESIGN & CONSTRUCTION	674,473	2,881,114	3,000,000	86,743	336,743	2,052,500	2,052,500	
1	Station 7 Construction			2,500,000		250,000	2,052,500	2,052,500	
2	Station 8 Construction	674,473	2,881,114	500,000	86,743	86,743			
*	Amount missing from detail								
=	XBDG TOTAL BUILDINGS	674,473	2,881,114	3,000,000	86,743	336,743	2,052,500	2,052,500	
8950	VEHICLES (>\$25,000)	199,521	591,056	975,000		900,000	600,000		
1	Ladder 4 15 yrs old in 2012 (10% downpayment in 2012)								
10	Line Item 10								
2	Engine 7								
3	Ladder 8								
4	Various	199,521	591,056						
5	EMS Captain								

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City of Franklin, Tennessee

FY 2018 Operating Budget

Road Impact Fund

Budget Summary

	2015	2016	2017		2018	2017 v. 2018	
	Actual	Actual	Budget	Estimated	Budget	\$	%
Beginning Fund Balance	-	397,976	5,019,848	5,019,848	4,628,758		
Revenues	3,358,555	7,595,878	6,811,334	6,764,937	8,508,560	1,697,226	24.9%
Expenditures	2,960,579	2,974,006	8,375,140	7,156,027	7,793,080	-582,060	-6.9%
Ending Balance	397,976	5,019,848	3,456,042	4,628,758	5,344,238		

Fund Summary

The Road Impact Fund is the special revenue fund created for the accounting of expenditures in accord with City Ordinance 88-13 on the proceeds of road impact fees from new development. After completing an update of the major thoroughfare plan, the City re-examined the structure of road impact fees which was approved in April 2011. These funds can be used to pay for new arterial roads, directly or through payment of debt service on bonds associated with the projects.

The budget anticipates almost \$7.79 million in expenditures, part in the form of a transfer to the debt service fund, part in funding Phase I CIP projects and part in the form of Road Impact Offset agreement payments.



City of Franklin, Tennessee **FY 2018 Operating Budget**

Organizational Chart

There is no organization chart associated with the Road Impact Fund. It is supervised by personnel in the Finance Department.

Staffing by Position

There are no staff formally associated with the Road Impact Fund. It is supervised by personnel in the Finance Department.



City of Franklin, Tennessee

FY 2018 Operating Budget

Budget

	Actual 2015	Actual 2016	Budget 2017	Estd 2017	Budget 2018	Difference	
						\$	%
Beginning Fund Balance	-	397,976	5,019,848	5,019,848	4,628,758		
Revenues							
ROAD IMPACT FEES	3,611,954	7,854,118	6,810,334	6,812,116	8,800,000	1,989,666	29.2%
ROAD IMPACT CREDITS	(253,523)	(267,394)	-	(77,241)	(301,440)	(301,440)	-100.0%
INTEREST INCOME	124	9,154	1,000	30,062	10,000	9,000	900.0%
TRANSFER FROM GENERAL FUND	-	-	-	-	-	-	
CONTRIBUTIONS FROM DEVELOPER	-	-	-	-	-	-	
Total Available Funds	3,358,555	7,595,878	6,811,334	6,764,937	8,508,560	1,697,226	24.9%
Expenses (Operations)							
LEGAL SERVICES	-	-	-	-	-	-	
TRANSFER TO DEBT SERVICE FUND	2,960,579	2,674,006	2,737,999	2,737,999	2,709,552	(28,447)	-1.0%
TRANSFER TO CAPITAL FUND			2,000,000	2,000,000		(2,000,000)	-100.0%
CAPTIAL PROJECTS				-	1,500,000	1,500,000	100.0%
ROAD IMPACT OFFSET AGREEMENTS	-	300,000	3,637,141	2,418,028	3,583,528	(53,613)	-1.5%
Total Expenditures	2,960,579	2,974,006	8,375,140	7,156,027	7,793,080	(582,060)	-6.9%
Ending Fund Balance	397,976	5,019,848	3,456,042	4,628,758	5,344,238		

Notes & Objectives

Revenues within the Road Impact fund are completely dependent upon the timing of development activity. Expenses shown reflect only amount needed for debt service payments and potential reimbursements to developers for approved road construction by the City Engineer.

This budget maybe amended as Fiscal Year 2018 progresses.



City of Franklin

Revenue Model

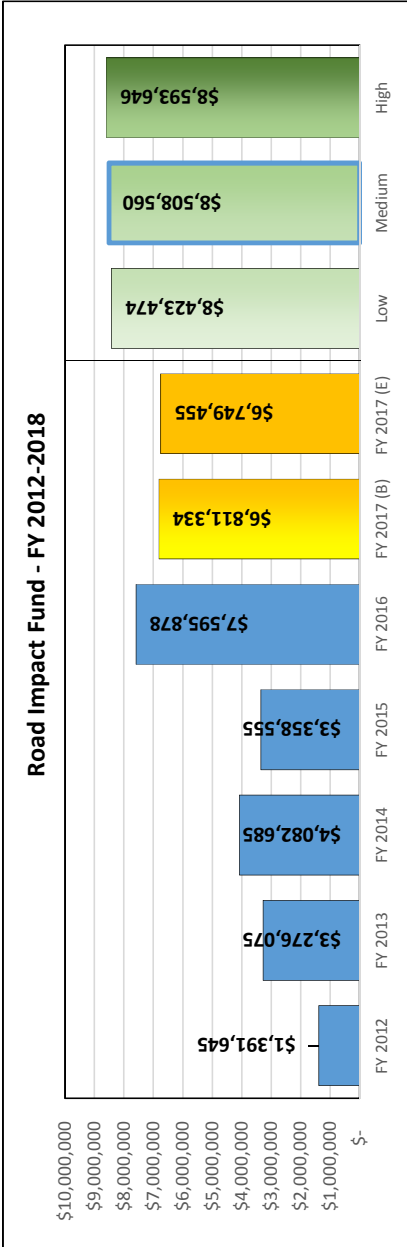
Fund: Road Impact

Percent of All Revenues

5.9%

Road Impact Fund: The Road Impact Fund is a special revenue fund created for the accounting of expenditures in accord with City Ordinance 88-13 on the proceeds of road impact fees from new development. These funds can be used to pay for new arterial roads, directly or through payment of debt service on bonds associated with the projects. After completing an update of the major thoroughfare plan, the City re-examined the structure of road impact fees which was approved in April 2011.

The forecast for FY 2018 is an estimate based on a careful analysis of available permits - both in process and anticipated through the Department of Building and Neighborhood Services. It is heavily dependent upon the timing of new development. Should development permits be pulled sooner than anticipated (or delayed), amounts may be higher (or lower) than forecast.



	Actual				Budget	Estimated	Forecasts (FY 2018)			Averages
	FY 2012	FY 2013	FY 2014	FY 2015			Low	Medium	High	
ROAD IMPACT FEES	1,461,757	3,488,544	4,725,902	3,611,954	6,810,334	6,796,634	8,712,000	8,800,000	8,888,000	3-yr Average
ROAD IMPACT CREDITS	(70,112)	(182,469)	(704,150)	(253,523)	-	(77,241)	(298,426)	(301,440)	(304,454)	\$ 5,012,373
INTEREST INCOME	-	-	-	124	1,000	30,062	9,900	10,000	10,100	12.0%
CONTRIBUTIONS FROM DEVELOPER	-	(30,000)	-	-	-	-	-	-	-	5-Yr Average
TRANSFER FROM GENERAL FUND	-	-	60,933	-	-	-	-	-	-	\$ 3,940,968
Totals	\$ 1,391,645	\$ 3,276,075	\$ 4,082,685	\$ 3,358,555	\$ 6,811,334	\$ 6,749,455	\$ 8,423,474	\$ 8,508,560	\$ 8,593,646	14.6%
										5-Yr Average
										\$ 3,045,673
										24.7%

Source: City of Franklin, Comprehensive Annual Financial Reports - 2001-2016 & Estimates from Finance & Revenue Management Departments.

Account	Label		Actual 2015	Actual 2016	Budget 2017	YTD@3/31/2017	Estid 2017	Budget 2018	Forecast 2019	Forecast 2020
	Operations									
82520	LEGAL SERVICES									
+	82570	OTHER CONSULTANT / PASS THROUGH		300,000	3,637,141	1,550,603	2,418,028	3,583,528	2,515,531	400,000
	01	Berry Farms			200,000			200,573		
	02	Carothers Development Partnership			784,754	784,754	784,754			
	03	Crescent Development, LLC		300,000	517,538	517,448	517,448			
	04	SouthStar			1,734,849		867,425	867,424		
	05	Miscellaneous			400,000			400,000		400,000
	06	Jones Company (McKay's Mill)								
	07	Trillium				159,415	159,415			
	08	NSH Corporation				88,986	88,986			
	09	Harpeth Square						474,665	474,665	
	10	The Standard at Cool Springs						588,168	588,168	
	11	McEwen Place						1,052,698	1,052,698	
	*	Amount missing from detail								
=	XCTS	TOTAL CONTRACTUAL SERVICES		300,000	3,637,141	1,550,603	2,418,028	3,583,528	2,515,531	400,000
+	88095	TRANSFER TO DEBT SERVICE FUND		692,305	2,737,999	403,138	2,737,999	2,709,552	2,708,651	2,710,869
	1	Calculated Debt Service Transfer		692,305	2,737,999	403,138	2,737,999	2,709,552	2,708,651	2,710,869
	*	Amount missing from detail								
+	88100	TRANSFER TO CAPITAL IMPROVEMENT BONDS			2,000,000		2,000,000	1,500,000	700,000	
	1	Fund 310 Reconciliation (FY 2017 - S. Carothers)			2,000,000		2,000,000	1,500,000	700,000	
	2	Phase I CIP - Mallory / Royal Oaks / Liberty Improvements								
	*	Amount missing from detail								
=	XTRAN	TOTAL TRANSFERS		692,305	4,737,999	403,138	4,737,999	4,209,552	3,408,651	2,710,869
=	XOP	TOTAL OPERATIONS		992,305	8,375,140	1,953,741	7,156,027	7,793,080	5,924,182	3,110,869
=	XTOT	TOTAL EXPENDITURES		992,305	8,375,140	1,953,741	7,156,027	7,793,080	5,924,182	3,110,869



City of Franklin, Tennessee

FY 2018 Operating Budget

Hotel/Motel Tax Fund

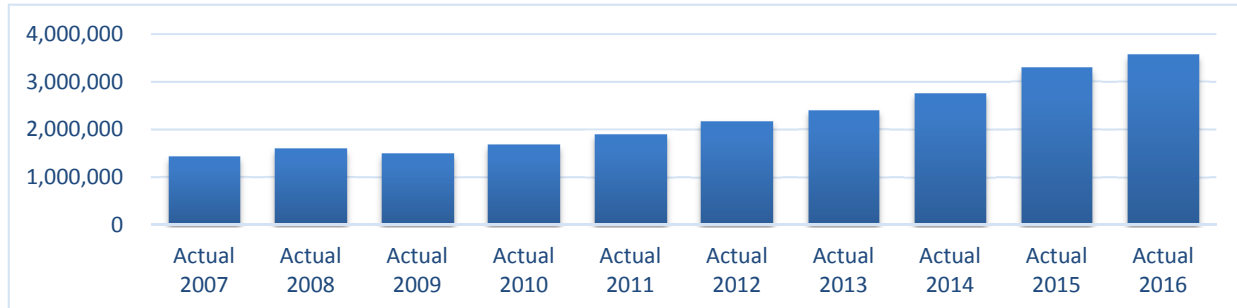
Budget Summary

	2015 Actual	2016 Actual	2017		2018 Budget	2017 v. 2018	
			Budget	Estimated		\$	%
Beginning Fund Balance	1,971,048	2,774,649	2,659,162	2,659,162	2,523,779		
Revenues	3,293,338	3,564,721	3,410,850	3,428,423	3,598,227	187,377	5.5%
Expenditures	2,489,737	3,680,208	2,797,432	2,629,985	2,417,655	-379,777	-13.6%
Ending Balance	2,774,649	2,659,162	3,272,580	3,457,600	3,704,351		

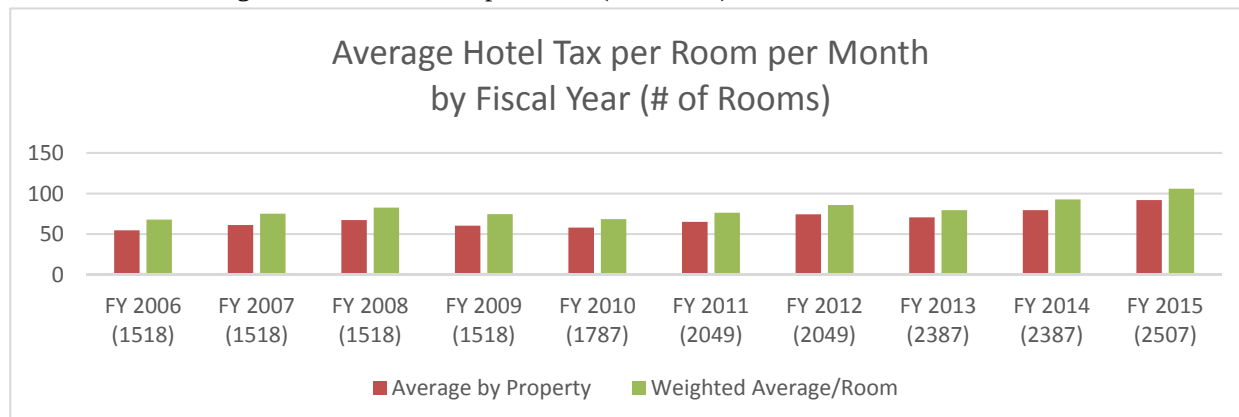
Fund Summary

A special revenue fund used to account for the locally administered tax levied on the occupancy of hotel and motel rooms, in addition to sales tax. The City of Franklin Hotel /Motel Tax is 4%. The fund is used to pay debt service on the Cool Springs Conference Center and the Harlinsdale and Battlefield parks. Also, the funds are used for tourism. The budget includes 1% of the 4% tax (based on collections in calendar year 2013) to support the Williamson County Convention and Visitors Bureau.

Even during the recession, receipts in the hotel/motel fund have largely met expectations as the chart below demonstrates.



One of the main reasons for this stability in budgeting is the continued growth in both the number of hotel rooms and the average revenue collected per room (Rev PAR), as demonstrated below.





City of Franklin, Tennessee **FY 2018 Operating Budget**

Organizational Chart

There is no organization chart associated with the Hotel/Motel Tax Fund. It is supervised by personnel in the Finance Department.

Staffing by Position

There are no staff formally associated with the Hotel/Motel Tax Fund. It is supervised by personnel in the Finance Department.



City of Franklin, Tennessee

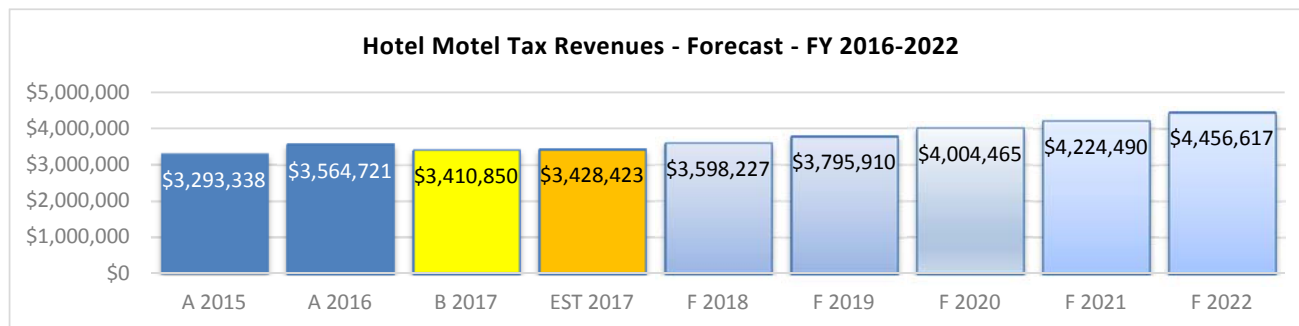
FY 2018 Operating Budget

Budget

	Actual 2015	Actual 2016	Budget 2017	Est 2017	Budget 2018	Difference \$	%
Beginning Fund Balance	1,971,048	2,774,649	2,659,162	2,659,162	2,523,779		
Revenues							
HOTEL/MOTEL TAXES	3,291,019	3,557,971	3,406,850	3,419,111	3,594,227	187,377	5.5%
INTEREST INCOME	1,506	6,750	4,000	9,312	4,000	-	0.0%
CONTRIBUTIONS-OTHERS	813	-	-	-	-	-	
Total Available Funds	3,293,338	3,564,721	3,410,850	3,428,423	3,598,227	187,377	5.5%
Expenses							
WATER & SEWER SERVICE	-	24,995	-	-	-	-	0.0%
CONTRACTUAL SERVICES	177,058	155,177	23,000	8,245	-	(23,000)	0.0%
REPAIR & MAINT. SERVICES	-	17,600	-	-	-	-	0.0%
OPERATING SUPPLIES	-	162,574	50,000	53,834	-	(50,000)	0.0%
COOL SPRINGS CONF. CENT.	(34,854)	(123,453)	-	(56,158)	-	-	0.0%
CONTRACTED SERVICES	690,539	767,131	837,680	849,271	895,557	57,877	6.9%
TRANSFER TO DEBT SERV. FUND	1,114,995	1,121,213	1,125,086	1,125,086	1,112,812	(12,274)	-1.1%
TRANSFER TO CAPITAL PROJECTS	-	1,207,565	-	-	-	-	0.0%
LAND ACQUISITION	-	214,286	-	214,286	214,286	214,286	0.0%
BUILDING IMPROVEMENTS	192,550	45,128	300,000	300,000	195,000	(105,000)	-35.0%
PARKS & RECREATION FACILITIES	349,449	87,992	461,666	135,421	-	(461,666)	-100.0%
Total Expenditures	2,489,737	3,680,208	2,797,432	2,629,985	2,417,655	(379,777)	-13.6%
Ending Fund Balance	2,774,649	2,659,162	3,272,580	3,457,600	3,704,351		

Notes & Objectives

The Hotel-Motel Fund is forecast to grow significantly over the next several fiscal years as revenues on the whole are forecast to continue growing and expenses are steady. We believe that this trend will continue as the overall revenue per room continues to grow, hotels continue to be built, occupancy rates remain low and the region, driven by the high room rates within Nashville show no signs of abating. The chart below shows estimated revenues FY 2016-FY 2022.



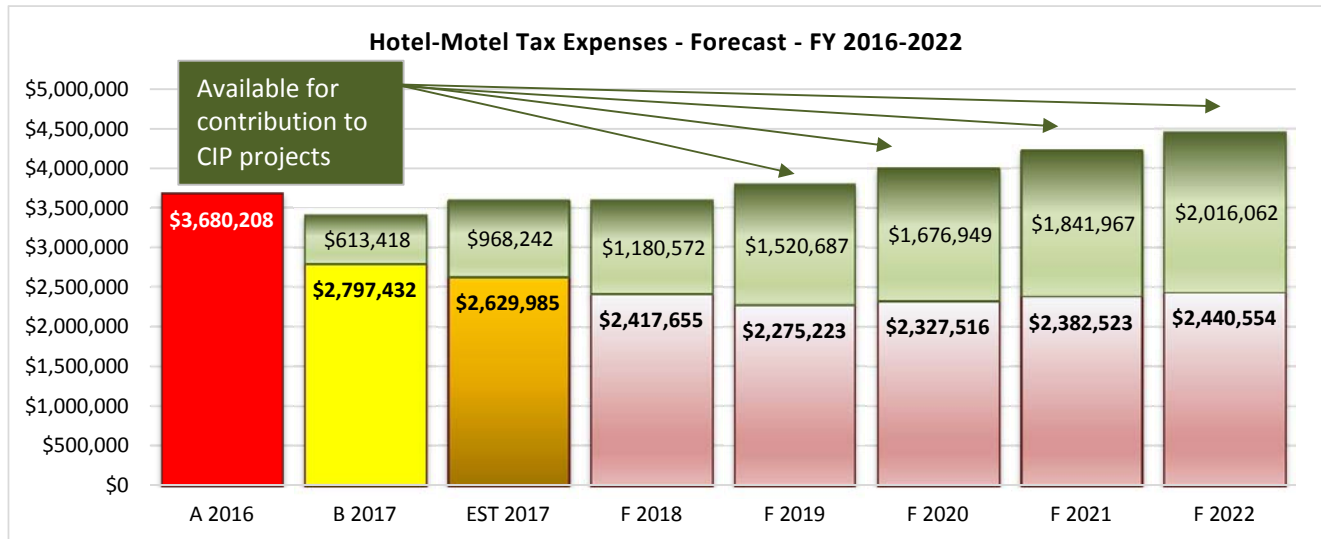


City of Franklin, Tennessee

FY 2018 Operating Budget

Budget

On the expense side, known (fixed cost) expenses in the next five years include debt service and the 1% contribution to the Williamson County Convention & Visitor's Bureau.



Given this forecast, there should be sufficient recurring revenues to continue paying for some but not necessarily all recreation and tourist capital projects proposed within the City of Franklin.



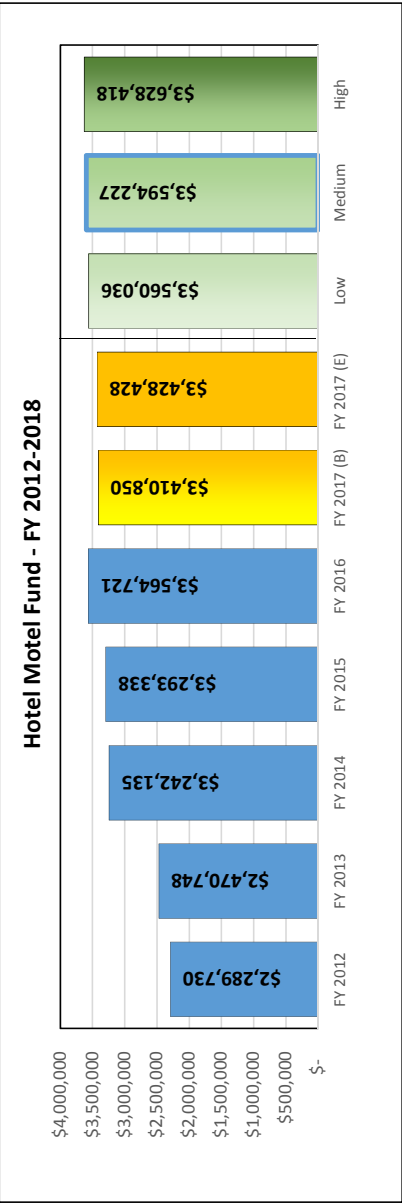
City of Franklin

Revenue Model

Fund:	Hotel Motel Fund	Percent of All Revenues	2.5%
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Hotel Motel Fund: The Hotel/Motel Fund is a special revenue fund used to account for the locally administered tax levied on the occupancy of hotel and motel rooms, in addition to sales tax. The City of Franklin Hotel /Motel Tax is 4%. The fund is used to pay debt service on the Cool Springs Conference Center and the Harlinsdale and Battlefield parks. Also, the funds can be used to support projects and operations related to tourism.

The FY 2018 Forecast is an increase of 5%.



	Actual				Budget		Estimated		Forecasts (FY 2018)			Averages	
	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017 (B)	FY 2017 (E)		Low	Medium	High	3-yr Average	5-Yr Average
July	198,277	211,075	220,564	262,528	321,484	301,642	348,168		362,095	365,576	369,058	\$ 3,366,731	
August	176,457	175,021	202,941	273,788	255,448	313,205	293,670		305,417	308,354	311,290		0.4%
September	170,555	195,057	219,382	310,183	306,676	344,988	327,391		340,487	343,761	347,034		
October	180,285	223,821	242,061	294,166	323,020	325,728	352,295		366,387	369,910	373,433		
November	185,887	165,524	223,360	228,683	247,283	255,421	275,628		286,653	289,409	292,166	\$ 2,972,134	
December	155,984	153,893	175,183	207,948	205,388	229,892	213,625		222,170	224,306	226,443		3.0%
January	144,366	152,698	184,875	213,640	235,170	238,479	210,840		219,274	221,382	223,490	\$ 2,299,282	
February	149,408	185,118	214,823	231,263	266,011	232,595	232,595		241,899	244,225	246,551		4.8%
March	171,438	244,633	274,024	321,936	348,031	298,349	298,349		310,283	313,266	316,250		
April	214,540	222,217	260,989	311,958	350,962	278,713	278,713		289,862	292,649	295,436	20-Yr Average	
May	195,614	225,392	249,496	288,118	340,943	274,106	274,106		285,235	287,976	290,717	\$ 1,390,681	
June	206,513	249,326	297,104	346,808	357,555	313,727	313,727		326,276	329,413	332,551		2.4%
EPA GRANT (FEDERAL)	100,000	0	0	0	0	0	0		-	-	-		
PARKS GRANTS	22,575	0	0	0	0	0	0		-	-	-		
JIM WARREN PARK TREE GRANT	0	60,000	0	0	0	0	0		-	-	-		
EASTERN FLANK LOOP GRANT	0	0	476,000	0	0	0	0		-	-	-		
INTEREST INCOME	17,831	6,973	1,333	2,318	6,750	4,000	9,312		4,000	4,000	4,000		
Totals	\$ 2,289,730	\$ 2,470,748	\$ 3,242,135	\$ 3,293,338	\$ 3,564,721	\$ 3,410,850	\$ 3,428,428		\$ 3,560,036	\$ 3,594,227	\$ 3,628,418		

Source: City of Franklin, Comprehensive Annual Financial Reports - 1990-2016 & Estimates from Finance & Revenue Management Departments.

Account	Label	Actual 2015	Actual 2016	Budget 2017	YTD@3/31/2017	E std 2017	Budget 2018	Forecast 2019	Forecast 2020
	Operations								
82310	LEGAL NOTICES								
82415	ELECTRIC SERVICE - S TREETLIGHTS								
82530	AUDIT SERVICES	5,250							
82560	CONSULTANT SERVICES	170,767	47,748		3,235	3,235			
1	FSSD - Design for shared facilities & land								
2	New Development Master Planning for Parkland Dedication								
3	Historic Hayes Home (MP&E's)								
4	Franklin Road Turning Lane Entrance Design for North Entrance of HF								
5	Harlinsdale Restroom Redesign								
6	Comprehensive Park Master Plan & Needs Assessment	145,767	47,748						
7	Harpeth River Walk from Pinkerton to Lewisburg Pike Area								
8	Friends of Franklin, LLC	25,000							
9	Line Item 9				3,235	3,235			
*	Amount missing from detail								
82599	OTHER CONTRACTUAL SERVICES	1,041	150,024	23,000	5,010	5,010			
=	TOTAL CONTRACTUAL SERVICES	177,058	197,772	23,000	8,245	8,245			
82643	SIGN MAINTENANCE SERVICES	24,900							
82660	BUILDING REPAIR & MAINTENANCE SERVICES	153							
83230	PARKS SUPPLIES		162,574		7,200	7,200			
83290	SOLID WASTE CONTAINERS			50,000	46,364	46,634			
=	TOTAL OPERATING SUPPLIES		162,574	50,000	53,564	53,834			
84910	COOL SPRINGS CONFERENCE CENTER OPERATIONS	(34,854)	(123,453)		(56,158)	(56,158)			
=	TOTAL OPERATIONAL UNITS	(34,854)	(123,453)		(56,158)	(56,158)			
85340	RECORDING & FILING FEES								
87110	CONTRACTED SERVICES								
+ 87130	APPROPRIATIONS TO CIVIC ORGANIZATIONS	690,539	767,131	837,680	636,953	849,271	895,557	947,977	1,000,116
1	Civil War Trust								
*	Amount missing from detail								
=	TOTAL APPROPRIATIONS	690,539	767,131	837,680	636,953	849,271	895,557	947,977	1,000,116
88090	TRANSFER TO DEBT SERVICE FUND								
88100	TRANSFER TO CAPITAL IMPROVEMENT BONDS	1,114,995	1,121,213	1,125,086	662,446	1,125,086	1,112,812	1,112,960	1,113,114
=	TOTAL TRANSFERS	1,114,995	2,328,778	1,125,086	662,446	1,125,086	1,112,812	1,112,960	1,113,114
=	TOTAL OPERATIONS	1,947,738	3,332,802	2,035,766	1,305,050	1,980,278	2,008,369	2,060,937	2,113,230
	Capital								
89110	LAND ACQUIRED		214,286		214,286	214,286	214,286	214,286	214,286
=	TOTAL LAND		214,286		214,286	214,286	214,286	214,286	214,286
+ 89230	BUILDING IMPROVEMENTS	192,550	45,128	300,000		300,000	195,000		
01	Historic Hayes Home MP&E's Construction								
02	Harlinsdale Farm Barn Restoration (Offices '15 & Restrooms '16)		45,128						
03	Historic Hayes Home Exterior Restoration								
04	Bicentennial Park Pavilion Structure								
05	EFBP Facility - Kitchen Renovation Project								
06	Concession Stand - Pavilion at Jim Warren Park								
07	Enclosed Pavilion at Jim Warren Park								
08	Harlinsdale Farm Restroom Construction								

Account	Label	Actual 2015	Actual 2016	Budget 2017	YTD@3/31/2017	E std 2017	Budget 2018	Forecast 2019	Forecast 2020
09	Various	17,550							
10	Friends of Franklin, LLC	175,000							
11	3rd Avenue Bicentennial Walkway								
12	4th Ave Garage Vehicle Counting Control System			70,000		70,000			
13	Parking Garage Cameras 2nd and 4th avenues			35,000		35,000			
14	Hillsboro Road Phase II Contributions			195,000		195,000	195,000		
*	Amount missing from detail								
=	XBLDGDG TOTAL BUILDINGS	192,550	45,128	300,000		300,000	195,000		
+									
89310	PARKS & RECREATION FACILITIES	349,449	87,992	461,666	115,421	135,421			
02	Various	349,449							
03	EFBP Fencing Project Along Lewisburg Pike								
04	New Scoreboards for Fieldstone Park								
05	Fort Granger New Entrance, Fencing, Signage & Gravel Parking								
06	Fort Granger Boardwalk & Bridge								
07	Harlinsdale Farm Park Main Entrance Road Resurfacing Project								
08	Eastern Flank Battlefield Trail Removal & Installation								
09	Eastern Flank Battlefield Outdoor Event Area								
10	Harlinsdale Farm Park North Entrance Road Paving Project								
11	Placement of Civil War Artillery Carriages								
12	Eastern Flank Battlefield Access Improvements								
13	2016 - Carter Hill Park Improvements				18,700	18,700			
14	3 Plank Fencing for HF along Franklin Rd & Main Entrance								
15	2016 - Eastern Flank Rock Wall Completion		7,189						
16	2016 - Bicentennial Park Pavilion & Environmental (\$638,200 over 3 years)		80,803	220,030	96,721	96,721			
17	2016 - Carter's Hill Park Acquisition (\$1.5M Over 7 years)			221,636					
18	Fleming Parking Lot Lighting			20,000		20,000			
*	Amount missing from detail								
=	XIMPR TOTAL IMPROVEMENTS	349,449	87,992	461,666	115,421	135,421			
89440	GATEWAY ENHANCEMENT & STREETSCAPE								
=	XCAP TOTAL CAPITAL	541,999	347,406	761,666	329,707	649,707	409,286	214,286	
=	XTOT TOTAL EXPENDITURES	2,489,737	3,680,208	2,797,432	1,634,757	2,629,985	2,417,655	2,275,223	2,327,516



City of Franklin, Tennessee

FY 2018 Operating Budget

In Lieu of Parkland Fund

Budget Summary

	2015	2016	2017		2018	2017 v. 2018	
	Actual	Actual	Budget	Estimated	Budget	\$	%
Beginning Fund Balance	2,280,119	2,491,967	4,365,912	4,365,912	4,518,129		
Revenues	213,957	1,878,360	1,207,525	152,217	2,407,178	1,199,653	99.3%
Expenditures	-	-	-	-	500,000	500,000	100.00%
Ending Balance	2,494,076	4,370,327	5,573,437	4,518,129	6,425,307		

Fund Summary

The In Lieu of Parkland Fund was created in FY 2015 for the purpose of satisfying requirements of Section 5.5.4 of the City of Franklin Zoning Ordinance.

Funds can be used only for the acquisition or development of public parks, greenways/blueways, open space sites, and related facilities.



City of Franklin, Tennessee

FY 2018 Operating Budget

Organizational Chart

There is no organization chart associated with the In Lieu of Parkland Fund. It is supervised by personnel in the Parks and Finance Departments.

Staffing by Position

There are no staff formally associated with the In Lieu of Parkland Fund. It is supervised by personnel in the Parks and Finance Departments.



City of Franklin, Tennessee

FY 2018 Operating Budget

Budget

	Actual 2015	Actual 2016	Budget 2017	Estd 2017	Budget 2018	Difference	
						\$	%
Beginning Fund Balance	2,280,119	2,491,967	4,365,912	4,365,912	4,518,129		
Revenues							
In Lieu of Parkland Receipts	211,848	1,873,945	1,202,525	137,454	2,387,178	1,184,653	98.5%
Interest Income	2,109	4,415	5,000	14,763	20,000	15,000	300.0%
Total Available Funds	213,957	1,878,360	1,207,525	152,217	2,407,178	1,199,653	99.3%
Expenses (Operations)							
Land Acquisition	-	-	-	-	500,000	500,000	100.0%
Total Expenditures	-	-	-	-	500,000	500,000	100.0%
Ending Fund Balance	2,494,076	4,370,327	5,573,437	4,518,129	6,425,307		

Notes & Objectives

The first receipts into the fund were recorded in FY 2015. There is no additional history before this fiscal year. Estimates are based upon analysis of projects currently within the development process in the City which are eligible to pay In Lieu of Parkland Fees.

This fund is available for capital projects pertaining to public parks, greenways/blue ways and open space in FY 2018 and beyond. Funds have been reserved for future use and will be recommended as a funding source for parks projects contained within the FY 2017-2026 Capital Improvements Plan. The recommended \$500,000 shown above in expenditures is for Land Acquisition for future parks.

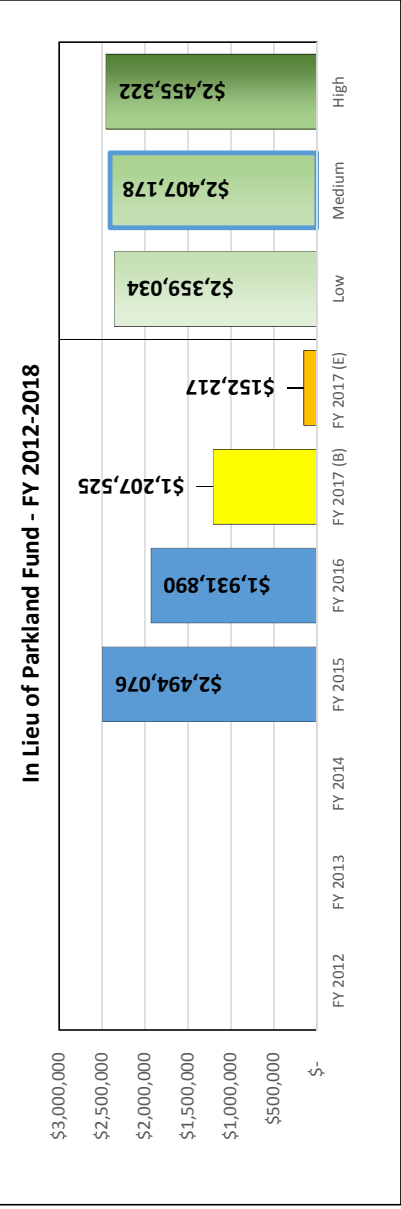


City of Franklin
Revenue Model

Fund:	In Lieu of Parkland Fund	Percent of All Revenues	1.7%
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In Lieu of Parkland Fund: The In Lieu of Parkland Fund was created in FY 2015 for the purpose of satisfying requirements of Section 5.5.4 of the City of Franklin Zoning Ordinance for developers seeking alternatives to the development of greenspace within developments. Funds can be used only for the acquisition or development of public parks, greenways/blue ways, open space sites, and related facilities.

The forecast for FY 2018 is an estimate (4.0% higher than Estimated 2017), and is based upon historic averages and year-to-date activity. It is heavily dependent upon the timing of new development. Should development permits be pulled sooner than anticipated (or delayed), amounts may be higher (or lower) than forecast.



	Actual				Budget		Estimated		Forecast (FY 2018)				Averages	
	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017 (B)	FY 2017 (E)	Low	Medium	High	3-yr Average	5-Yr Average		
In Lieu of Parkland Receipts	0	0	0	211,848	1,923,145	1,202,525	137,454	2,339,434	2,387,178	2,434,922	-	-	\$	
Interest Income				2,109	8,745	5,000	14,763	19,600	20,000	20,400			\$	
Transfers from General Fund				2,280,119	0	0	0	-	-	-			\$	
Totals	\$ -	\$ -	\$ -	\$ 2,494,076	\$ 1,931,890	\$ 1,207,525	\$ 152,217	\$ 2,359,034	\$ 2,407,178	\$ 2,455,322				

Source: City of Franklin, Comprehensive Annual Financial Reports - 2015-2016 & Estimates from Finance & Revenue Management Departments.



City of Franklin, Tennessee
FY 2018 Operating Budget Request

Debt Service Fund



City of Franklin, Tennessee - FY 2018 Budget Request

Debt Service Fund

Outline

- Purpose of Department
- Base Budget Request
- Forecast



City of Franklin, Tennessee - FY 2018 Budget Request **Debt Service Fund**

Purpose of Fund

In the FY2010 budget, annual debt service previously paid by the General Fund was moved to this consolidated Debt Service Fund. While a portion of property tax is allocated directly to this fund to pay for General Fund's portion of debt service, transfers are made from the Sanitation & Environmental Services, Road Impact, and Hotel/Motel Tax funds to pay their respective shares of the debt service in accordance with policies and intentions delineated by the Board of Mayor & Aldermen.



City of Franklin, Tennessee - FY 2018 Budget Request

Debt Service Fund

Budget Request:

	Actual 2015	Actual 2016	Budget 2017	Estd 2017	Budget 2018	Difference	
						\$	%
Beginning Fund Balance	195,118	709	5,000	5,000	5,000		
Revenues							
TOTAL LOCAL TAXES	6,350,472	7,338,632	7,503,769	7,469,874	6,889,670	(614,099)	-8.2%
TOTAL INTERGOVERNMENTAL	838,508	840,316	904,051	904,051	904,051	-	0.0%
TOTAL USE OF MONEY & PROP	1,514	3,296	5,000	5,000	5,000	-	0.0%
TOTAL OTHER REVENUE	4,860,083	4,594,991	4,812,478	4,675,948	4,201,212	(611,266)	-12.7%
Total Available Funds	12,050,577	12,777,235	13,225,298	13,054,873	11,999,933	(1,225,366)	-9.3%
Expenses (Debt Service by Fund)							
General	7,159,438	7,950,715	8,148,171	8,148,171	7,534,072	(614,099)	-7.5%
Sanitation	584,509	599,772	623,956	623,956	178,557	(445,399)	-71.4%
Road Impact	3,267,777	2,982,724	3,206,667	3,041,242	3,041,690	(164,977)	-5.1%
Hotel Motel	1,233,262	1,239,732	1,241,504	1,241,504	1,240,614	(890)	-0.1%
Total Expenditures	12,244,986	12,772,944	13,220,298	13,054,873	11,994,933	(1,225,366)	-9.3%
Ending Fund Balance	709	5,000	10,000	5,000	10,000		

The Debt Service Fund for FY 2018 will increase as additional debt is issued as part of an upcoming bond resolution for Phase I CIP projects. Once that bond has been finalized in structure, this schedule will be updated for the final budget submission in May.



City of Franklin, Tennessee
FY 2018 Operating Budget Request

Debt Service Fund



City of Franklin, Tennessee - FY 2018 Budget Request

Debt Service Fund

Outline

- Purpose of Department
- Base Budget Request
- Forecast



City of Franklin, Tennessee - FY 2018 Budget Request **Debt Service Fund**

Purpose of Fund

In the FY2010 budget, annual debt service previously paid by the General Fund was moved to this consolidated Debt Service Fund. While a portion of property tax is allocated directly to this fund to pay for General Fund's portion of debt service, transfers are made from the Sanitation & Environmental Services, Road Impact, and Hotel/Motel Tax funds to pay their respective shares of the debt service in accordance with policies and intentions delineated by the Board of Mayor & Aldermen.



City of Franklin, Tennessee - FY 2018 Budget Request

Debt Service Fund

Budget Request:

	Actual 2015	Actual 2016	Budget 2017	Estd 2017	Budget 2018	Difference	
						\$	%
Beginning Fund Balance	195,118	709	5,000	5,000	5,000		
Revenues							
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Ending Fund Balance	709	5,000	10,000	5,000	10,000		

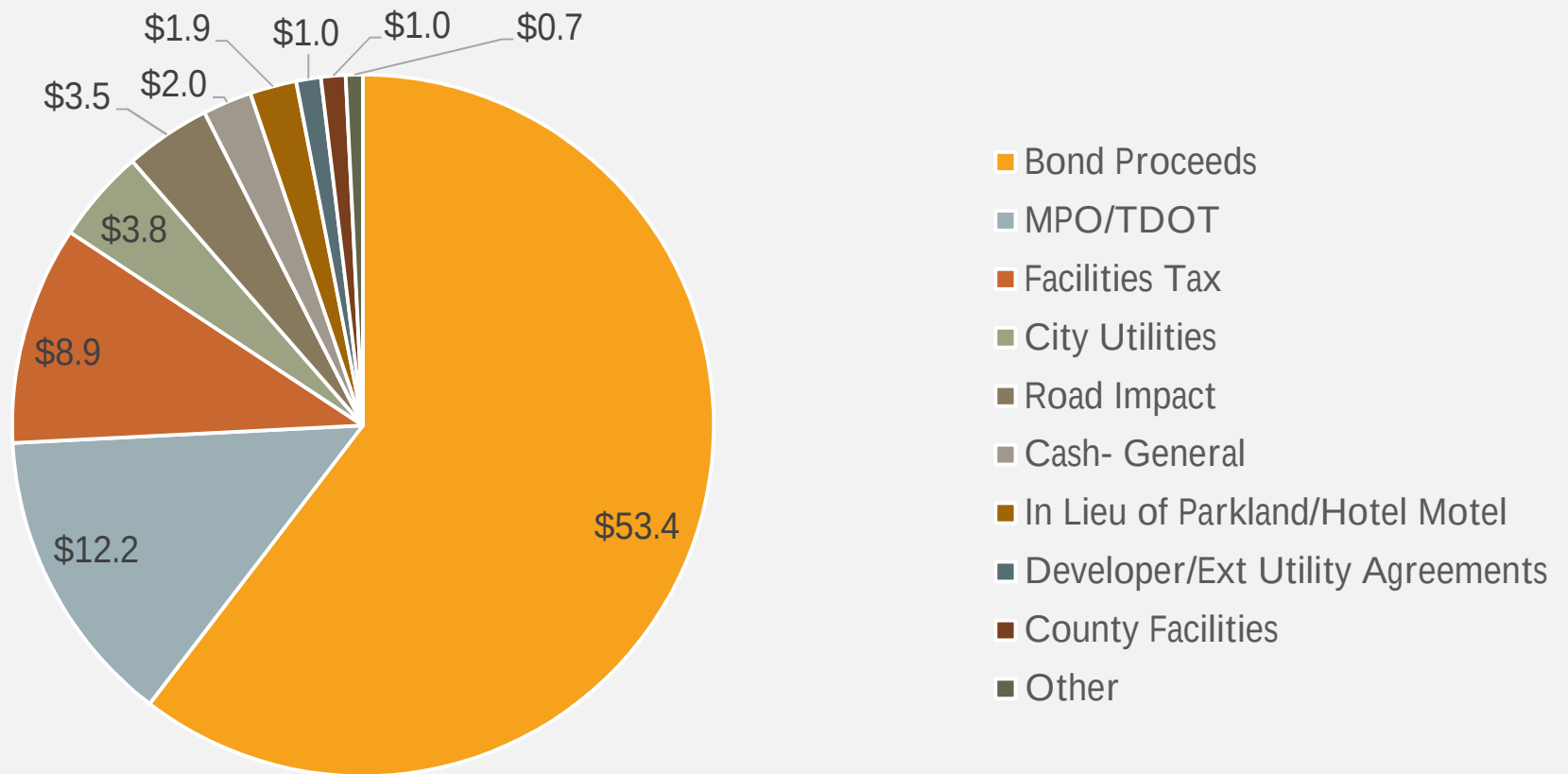
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**FUNDING UPDATE
PHASE I CAPITAL PROGRAM
AND ISSUANCE OF 2017 GENERAL
OBLIGATION BONDS**

April 25, 2017

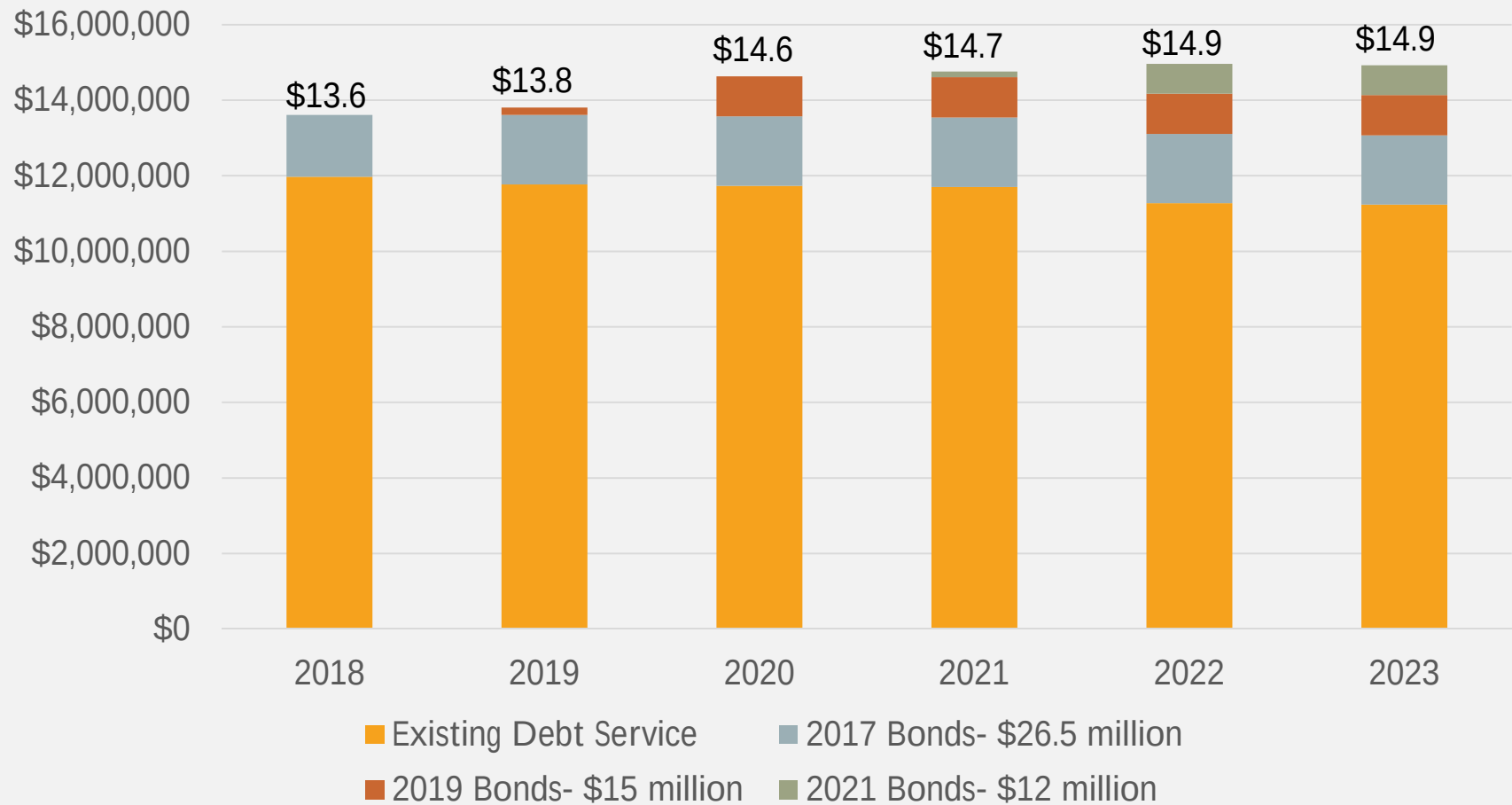
FUNDING SOURCES

PHASE I CAPITAL PROGRAM OF \$88.4 MILLION



Approximately 60% of the Phase I Capital Program is funded with debt.

DEBT CAPACITY ANALYSIS PROJECTED ANNUAL DEBT SERVICE 2018-2023



SERIES 2017 GO BONDS BY PROJECT CATEGORY

Road Projects

Reimbursement of Prior Road Expenses through 3/22/17 - \$6.4 million

- *3rd Ave N Trail-Sidewalks 96 E/W-McEwen Phase 4-Hillsboro 2*

Ongoing and Near Term Road Projects- \$12.9 million

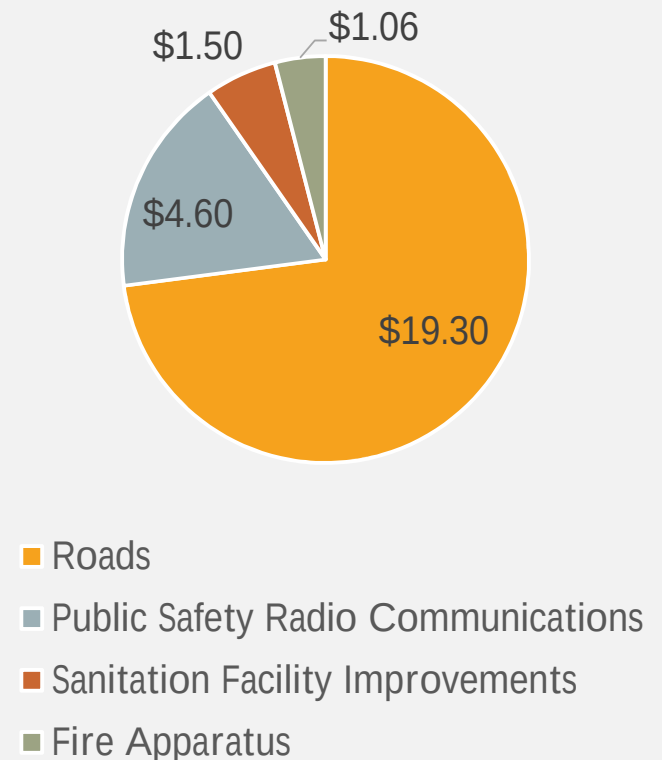
- *Hillsboro 2- SR96 Sidewalk-East McEwen Phase 4-Franklin Road & Streetscape Improvements- Major Road Resurfacing*

Public Safety Radio Communications- \$4.6 million

Sanitation Facility Improvements- \$1.5 million

Fire Apparatus Replacement (Tower)- \$1.06 million

Total Project Funding of \$26.5 million



2017 GO BOND STRUCTURE

- Par Amount Not to Exceed \$28.5 million
- True Interest Cost of 3.08%
- Final Maturity 2037 (20 years) with Average Maturity of 11.6 years
- Level Debt Service
 - Maximum Annual Debt Service & Average Annual Debt Service of \$1.8 million
 - Sanitation Fund Debt Service of \$175,000 (10 years)
 - \$1.6 million Annual Debt Service through 2027 and \$1.8 million through 2037 funded by General Revenues

SCHEDULE OF 2017 GO BOND ISSUANCE

- April 13th- Recommended to BOMA by Budget & Finance Committee
- *April 25th- Adoption of Bond Resolutions (2)*
- April 27th- Publication of Initial Resolution- Begin 20 Day Notice Period
- May 17th- Notice Period Ends
- Late May/Early June- Receive Ratings and Select Underwriter by Competitive Sale (pricing)
- Late June- Close Bond Issuance

RESOLUTION 2017-25

INITIAL RESOLUTION AUTHORIZING THE CITY OF FRANKLIN, TENNESSEE, TO ISSUE ITS GENERAL OBLIGATION BONDS IN THE AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED TWENTY-EIGHT MILLION FIVE HUNDRED THOUSAND DOLLARS (\$28,500,000)

WHEREAS, the Board of Mayor and Aldermen (the "Board") of the City of Franklin, Tennessee (the "Municipality") desires to authorize not to exceed \$28,500,000 to finance the general improvement projects described below.

NOW THEREFORE BE IT RESOLVED by the Board of Mayor and Aldermen:

Section1: That for the purpose of financing the (i) design, construction, repair and improvements to streets, roads, sidewalks, greenways and trails, including signage, signalization, drainage improvements, other streetscape improvements and acquisition of rights-of-way in connection therewith; (ii) improvements to a sanitation facility, including acquisition of land for and the design, construction, renovation and equipping of said facility; (iii) Municipality's portion of a countywide public safety communications system; (iv) acquisition of fire apparatus; (v) acquisition of all property real and personal, appurtenant thereto, or connected with any of the foregoing; (vi) payment of legal, fiscal, administrative, architectural and engineering costs incident to any of the foregoing (collectively, the "Projects"); (vii) reimbursement to the appropriate fund of the Municipality for prior expenditures for the Projects; and (viii) payment of costs incident to the issuance and sale of the indebtedness described herein, the Municipality shall borrow money and incur indebtedness through the issuance of general obligation bonds in the aggregate principal amount of not to exceed \$28,500,000, which shall bear interest at a rate or rates not to exceed the maximum rate permitted by applicable law and which shall be payable from ad valorem taxes to be levied on all taxable property within the corporate limits of the Municipality.

Section 2: That the City Administrator/Recorder of the Municipality be, and is, hereby directed and instructed to cause the foregoing initial resolution relative to the issuance of general obligation bonds in the amount not to exceed \$28,500,000 to be published in full in a newspaper having a general circulation in the Municipality, for one issue of said paper followed by the statutory notice, to-wit:

NOTICE

The foregoing resolution has been adopted. Unless within twenty (20) days from the date of publication hereof a petition signed by at least ten percent (10%) of the registered voters of the Municipality shall have been filed with the City Administrator/Recorder of the Municipality protesting the issuance of the general obligation bonds, such bonds will be issued as proposed.

City Administrator/Recorder

Adopted and approved this 25th day of April, 2017.

CITY OF FRANKLIN, TENNESSEE

Dr. Ken Moore, Mayor

WITNESS:

Eric Stuckey
City Administrator

Approved as to form by:

Shauna R. Billingsley
City Attorney

The Board of Mayor and Aldermen of the City of Franklin, Tennessee, met in regular session on April 25, 2017, at 7:00 p.m. at the City Hall, Franklin, Tennessee, with the Honorable Ken Moore, Mayor, presiding.

The following Aldermen were present:

The following Aldermen were absent:

There were also present Eric Stuckey, City Administrator/Recorder, and Kristine Tallent, Assistant City Administrator/Chief Financial Officer.

After the meeting was duly called to order, the following resolution was introduced by _____, seconded by _____ and after due deliberation, was adopted by the following vote:

AYE:

NAY:

STATE OF TENNESSEE)

COUNTY OF WILLIAMSON)

I, Lanaii Y. Benne, certify that I am the duly qualified and acting Assistant City Recorder of the City of Franklin, Tennessee, and as such official I further certify that attached hereto is a copy of excerpts from the minutes of a regular meeting of the governing body of the Municipality held on April 25, 2017; that these minutes were promptly and fully recorded and are open to public inspection; that I have compared said copy with the original minute record of said meeting in my official custody; and that said copy is a true, correct and complete transcript from said original minute record insofar as said original record relates to not to exceed \$28,500,000 general obligation bonds of said Municipality.

WITNESS my official signature and seal of said Municipality on this the _____ day of _____, 2017.

Assistant City Recorder

(SEAL)

22574108.1

RESOLUTION 2017-24

A RESOLUTION AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION PUBLIC IMPROVEMENT BONDS OF THE CITY OF FRANKLIN, TENNESSEE IN THE AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED \$28,500,000, IN ONE OR MORE SERIES; MAKING PROVISION FOR THE ISSUANCE, SALE AND PAYMENT OF SAID BONDS, ESTABLISHING THE TERMS THEREOF AND THE DISPOSITION OF PROCEEDS THEREFROM; AND PROVIDING FOR THE LEVY OF TAXES FOR THE PAYMENT OF PRINCIPAL OF, PREMIUM, IF ANY, AND INTEREST ON THE BONDS

WHEREAS, 9-21-101, et seq., inclusive, Tennessee Code Annotated, as amended, authorizes the City of Franklin, Tennessee (the "Municipality"), by resolution of the Board of Mayor and Aldermen, to issue and sell bonds to finance public works projects; and

WHEREAS, the Board of Mayor and Aldermen of the Municipality hereby determines that it is necessary and advisable to issue general obligation bonds, in one or more series, for the purpose of financing the (i) design, construction, repair and improvements to streets, roads, sidewalks, greenways and trails, including signage, signalization, drainage improvements, other streetscape improvements and acquisition of rights-of-way in connection therewith; (ii) improvements to a sanitation facility, including acquisition of land for and the design, construction, renovation and equipping of said facility; (iii) Municipality's portion of a countywide public safety communications system; (iv) acquisition of fire apparatus; (v) acquisition of all property real and personal, appurtenant thereto, or connected with any of the foregoing; (vi) payment of legal, fiscal, administrative, architectural and engineering costs incident to any of the foregoing (collectively, the "Projects"); (vii) reimbursement to the appropriate fund of the Municipality for prior expenditures for the Projects; and (viii) payment of costs incident to the issuance and sale of the indebtedness described herein; and

WHEREAS, the Board of Mayor and Aldermen of the Municipality did adopt on the date hereof an initial resolution (the "Initial Resolution") authorizing the issuance of not to exceed \$28,500,000 for the purposes described above; and

WHEREAS, the Initial Resolution, together with the notice required by Section 9-21-206, Tennessee Code Annotated, as amended, will be published as required by law; and

WHEREAS, it is the intention of the Board of Mayor and Aldermen of the Municipality to adopt this resolution for the purpose of authorizing not to exceed \$28,500,000 in aggregate principal amount of bonds for the above-described purposes, providing for the issuance, sale and payment of said bonds, establishing the terms thereof, and the disposition of proceeds therefrom, and providing for the levy of a tax for the payment of principal thereof, premium, if any, and interest thereon.

NOW, THEREFORE, BE IT RESOLVED by the Board of Mayor and Aldermen of the City of Franklin, Tennessee, as follows:

Section 1. Authority. The bonds authorized by this resolution are issued pursuant to 9-21-101, et seq., Tennessee Code Annotated, as amended, and other applicable provisions of law.

Section 2. Definitions. In addition to the terms defined in the preamble above, the following terms shall have the following meanings in this resolution unless the text expressly or by necessary implication requires otherwise:

(a) “Bonds” means the not to exceed \$28,500,000 General Obligation Public Improvement Bonds of the Municipality, to be dated their date of issuance, and having such series designation or such other dated date as shall be determined by the Mayor pursuant to Section 8 hereof.

(b) “Book-Entry Form” or “Book-Entry System” means a form or system, as applicable, under which physical bond certificates in fully registered form are issued to a Depository, or to its nominee as Registered Owner, with the certificate of bonds being held by and “immobilized” in the custody of such Depository, and under which records maintained by persons, other than the Municipality or the Registration Agent, constitute the written record that identifies, and records the transfer of, the beneficial “book-entry” interests in those bonds.

(c) “Code” means the Internal Revenue Code of 1986, as amended, and all regulations promulgated thereunder.

(d) “Depository” means any securities depository that is a clearing agency under federal laws operating and maintaining, with its participants or otherwise, a Book-Entry System, including, but not limited to, DTC.

(e) “DTC” means The Depository Trust Company, a limited purpose company organized under the laws of the State of New York, and its successors and assigns.

(f) “DTC Participant(s)” means securities brokers and dealers, banks, trust companies and clearing corporations that have access to the DTC System.

(g) “Financial Advisor” for the Bonds authorized herein means PFM Financial Advisors LLC, Memphis, Tennessee.

(h) “Mayor” shall mean the Mayor of the Municipality.

(i) “Governing Body” means the Board of Mayor and Aldermen of the Municipality.

(j) “Projects” means the (i) design, construction, repair and improvements to streets, roads, sidewalks, greenways and trails, including signage, signalization, drainage improvements, other streetscape improvements and acquisition of rights-of-way in connection therewith; (ii) improvements to a sanitation facility, including acquisition of land for and the design, construction, renovation and equipping of said facility; (iii) Municipality’s portion of a countywide public safety communications system; (iv) acquisition of fire apparatus; (v) acquisition of all property real and personal, appurtenant thereto, or connected with any of the foregoing; and (vi) payment of legal, fiscal, administrative, architectural and engineering costs incident to any of the foregoing.

(k) “Registration Agent” means the registration and paying agent appointed by the Mayor pursuant to the terms hereof, or any successor designated by the Governing Body.

Section 3. Findings of the Governing Body; Compliance with Debt Management Policy.

(a) In conformance with the directive of the State Funding Board of the State of Tennessee, the Municipality has heretofore adopted its Debt Management Policy. The Governing Body hereby finds that the issuance and sale of the Bonds, as proposed herein, is consistent with the Municipality's Debt Management Policy.

(b) The estimated interest expense and costs of issuance of the Bonds have been made available to the Governing Body and are attached hereto as Exhibit A.

(c) Attached hereto as Exhibit B is an engagement letter (the "PFM Engagement Letter") by the Financial Advisor for its services in connection with the issuance of the Bonds. Attached hereto as Exhibit C is an engagement letter (the "BBS Engagement Letter") by Bass, Berry & Sims PLC, as Bond Counsel ("Bond Counsel"), for its services in connection with the issuance of the Bonds. The BBS Engagement Letter details the attorney-client relationship to be entered into and the services to be provided by Bond Counsel in connection with the Bonds. The Governing Body hereby approves and authorizes the Mayor to execute the PFM Engagement Letter and the BBS Engagement Letter.

Section 4. Authorization and Terms of the Bonds.

(a) For the purpose of providing funds to finance, in whole or in part, the (i) cost of the Projects and costs incident thereto, (ii) reimbursement to the appropriate fund of the Municipality for prior expenditures for the foregoing costs, and (iii) payment of costs incident to the issuance and sale of the Bonds, there is hereby authorized to be issued bonds, in one or more series, of the Municipality in the aggregate principal amount of not to exceed \$28,500,000. The Bonds shall be issued in one or more series, in fully registered, book-entry form (except as otherwise set forth herein), without coupons, and subject to the adjustments permitted hereunder, shall be known as "General Obligation Public Improvement Bonds", shall be dated their date of issuance, and shall have such series designation or such other dated date as shall be determined by the Mayor pursuant to the terms hereof. The Bonds shall bear interest at a rate or rates not to exceed the maximum rate permitted by applicable Tennessee law at the time of issuance of the Bonds, or any series thereof, payable (subject to the adjustments permitted hereunder) semi-annually on April 1 and October 1 in each year, commencing October 1, 2017. The Bonds shall be issued initially in \$5,000 denominations or integral multiples thereof, as shall be requested by the original purchaser thereof. Subject to the adjustments permitted pursuant to the terms hereof, the Bonds shall mature serially or be subject to mandatory redemption and shall be payable on April 1 of each year, subject to prior optional redemption as hereinafter provided, in the years 2018 through 2037, inclusive; provided, however, such amortization may be adjusted in accordance with the terms hereof.

(b) Subject to the adjustments permitted under Section 8 hereof, the Bonds shall be subject to redemption prior to maturity at the option of the Municipality on April 1, 2027 and thereafter, as a whole or in part at any time at the redemption price of par plus accrued interest to the redemption date.

If less than all the Bonds shall be called for redemption, the maturities to be redeemed shall be selected by the Governing Body in its discretion. If less than all of the Bonds within a single maturity shall be called for redemption, the interests within the maturity to be redeemed shall be selected as follows:

(i) if the Bonds are being held under a Book-Entry System by DTC, or a successor Depository, the Bonds to be redeemed shall be determined by DTC, or such successor Depository, by lot or such other manner as DTC, or such successor Depository, shall determine; or

(ii) if the Bonds are not being held under a Book-Entry System by DTC, or a successor Depository, the Bonds within the maturity to be redeemed shall be selected by the Registration Agent by lot or such other random manner as the Registration Agent in its discretion shall determine.

(c) Pursuant to the terms hereof, the Mayor is authorized to sell the Bonds, or any maturities thereof, as term bonds ("Term Bonds") with mandatory redemption requirements corresponding to the maturities set forth herein or as determined by the Mayor. In the event any or all the Bonds are sold as Term Bonds, the Municipality shall redeem Term Bonds on redemption dates corresponding to the maturity dates set forth herein, in aggregate principal amounts equal to the maturity amounts established pursuant to the terms hereof for each redemption date, as such maturity amounts may be adjusted pursuant to the terms hereof, at a price of par plus accrued interest thereon to the date of redemption. The Term Bonds to be redeemed within a single maturity shall be selected in the manner described in subsection (b) above.

At its option, to be exercised on or before the forty-fifth (45th) day next preceding any such mandatory redemption date, the Municipality may (i) deliver to the Registration Agent for cancellation Bonds to be redeemed, in any aggregate principal amount desired, and/or (ii) receive a credit in respect of its redemption obligation under this mandatory redemption provision for any Bonds of the maturity to be redeemed which prior to said date have been purchased or redeemed (otherwise than through the operation of this mandatory sinking fund redemption provision) and cancelled by the Registration Agent and not theretofore applied as a credit against any redemption obligation under this mandatory sinking fund provision. Each Bond so delivered or previously purchased or redeemed shall be credited by the Registration Agent at 100% of the principal amount thereof on the obligation of the Municipality on such payment date and any excess shall be credited on future redemption obligations in chronological order, and the principal amount of Bonds to be redeemed by operation of this mandatory sinking fund provision shall be accordingly reduced. The Municipality shall on or before the forty-fifth (45th) day next preceding each payment date furnish the Registration Agent with its certificate indicating whether or not and to what extent the provisions of clauses (i) and (ii) of this subsection are to be availed of with respect to such payment and confirm that funds for the balance of the next succeeding prescribed payment will be paid on or before the next succeeding payment date.

Notice of any call for redemption shall be given by the Registration Agent on behalf of the Municipality not less than twenty (20) nor more than sixty (60) days prior to the date fixed for redemption by sending an appropriate notice to the registered owners of the Bonds to be redeemed by first-class mail, postage prepaid, at the addresses shown on the Bond registration records of the Registration Agent as of the date of the notice; but neither failure to mail such notice nor any defect in any such notice so mailed shall affect the sufficiency of the proceedings for redemption of any of the Bonds for which proper notice was given. The notice may state that it is conditioned upon the deposit of moneys in an amount equal to the amount necessary to effect the redemption with the Registration Agent no later than the redemption date ("Conditional Redemption"). As long as DTC, or a successor Depository, is the registered owner of the Bonds, all redemption notices shall be mailed by the Registration Agent to DTC, or such successor Depository, as the registered owner of the Bonds, as and when above provided, and neither the Municipality nor the Registration Agent shall be responsible for mailing notices of redemption to DTC Participants or Beneficial Owners. Failure of DTC, or any successor Depository, to provide notice to any DTC Participant or Beneficial Owner will not affect the validity of such redemption. The Registration Agent shall mail said notices as and when directed by the Municipality pursuant to written instructions from an authorized representative of the Municipality (other than for a mandatory sinking fund redemption, notices of which shall be given on the dates provided herein) given at least forty-five (45) days prior to the redemption date (unless a shorter notice period shall be satisfactory to the Registration Agent). From and after the redemption date, all Bonds called for redemption shall cease to bear interest if funds are available at the office of the Registration Agent for the payment thereof and if notice has been duly provided as set forth

herein. In the case of a Conditional Redemption, the failure of the Municipality to make funds available in part or in whole on or before the redemption date shall not constitute an event of default, and the Registration Agent shall give immediate notice to the Depository, if applicable, or the affected Bondholders that the redemption did not occur and that the Bonds called for redemption and not so paid remain outstanding.

(d) The Governing Body hereby authorizes and directs the Mayor to appoint the Registration Agent for the Bonds and hereby authorizes the Registration Agent so appointed to maintain Bond registration records with respect to the Bonds, to authenticate and deliver the Bonds as provided herein, either at original issuance or upon transfer, to effect transfers of the Bonds, to give all notices of redemption as required herein, to make all payments of principal and interest with respect to the Bonds as provided herein, to cancel and destroy Bonds which have been paid at maturity or upon earlier redemption or submitted for exchange or transfer, to furnish the Municipality at least annually a certificate of destruction with respect to Bonds cancelled and destroyed, and to furnish the Municipality at least annually an audit confirmation of Bonds paid, Bonds outstanding and payments made with respect to interest on the Bonds. The Mayor is hereby authorized to execute and the City Administrator/Recorder is hereby authorized to attest such written agreement between the Municipality and the Registration Agent as they shall deem necessary and proper with respect to the obligations, duties and rights of the Registration Agent. The payment of all reasonable fees and expenses of the Registration Agent for the discharge of its duties and obligations hereunder or under any such agreement is hereby authorized and directed.

(e) The Bonds shall be payable, both principal and interest, in lawful money of the United States of America at the main office of the Registration Agent. The Registration Agent shall make all interest payments with respect to the Bonds by check or draft on each interest payment date directly to the registered owners as shown on the Bond registration records maintained by the Registration Agent as of the close of business on the fifteenth day of the month next preceding the interest payment date (the "Regular Record Date") by depositing said payment in the United States mail, postage prepaid, addressed to such owners at their addresses shown on said Bond registration records, without, except for final payment, the presentation or surrender of such registered Bonds, and all such payments shall discharge the obligations of the Municipality in respect of such Bonds to the extent of the payments so made. Payment of principal of and premium, if any, on the Bonds shall be made upon presentation and surrender of such Bonds to the Registration Agent as the same shall become due and payable. All rates of interest specified herein shall be computed on the basis of a three hundred sixty (360) day year composed of twelve (12) months of thirty (30) days each. In the event the Bonds are no longer registered in the name of DTC, or a successor Depository, if requested by the Owner of at least \$1,000,000 in aggregate principal amount of the Bonds, payment of interest on such Bonds shall be paid by wire transfer to a bank within the continental United States or deposited to a designated account if such account is maintained with the Registration Agent and written notice of any such election and designated account is given to the Registration Agent prior to the record date.

(f) Any interest on any Bond that is payable but is not punctually paid or duly provided for on any interest payment date (hereinafter "Defaulted Interest") shall forthwith cease to be payable to the registered owner on the relevant Regular Record Date; and, in lieu thereof, such Defaulted Interest shall be paid by the Municipality to the persons in whose names the Bonds are registered at the close of business on a date (the "Special Record Date") for the payment of such Defaulted Interest, which shall be fixed in the following manner: the Municipality shall notify the Registration Agent in writing of the amount of Defaulted Interest proposed to be paid on each Bond and the date of the proposed payment, and at the same time the Municipality shall deposit with the Registration Agent an amount of money equal to the aggregate amount proposed to be paid in respect of such Defaulted Interest or shall make arrangements satisfactory to the Registration Agent for such deposit prior to the date of the proposed payment, such money when deposited to be held in trust for the benefit of the persons entitled to such Defaulted Interest as in this

Section provided. Thereupon, not less than ten (10) days after the receipt by the Registration Agent of the notice of the proposed payment, the Registration Agent shall fix a Special Record Date for the payment of such Defaulted Interest which date shall be not more than fifteen (15) nor less than ten (10) days prior to the date of the proposed payment to the registered Owners. The Registration Agent shall promptly notify the Municipality of such Special Record Date and, in the name and at the expense of the Municipality, not less than ten (10) days prior to such Special Record Date, shall cause notice of the proposed payment of such Defaulted Interest and the Special Record Date therefor to be mailed, first-class postage prepaid, to each registered owner at the address thereof as it appears in the Bond registration records maintained by the Registration Agent as of the date of such notice. Nothing contained in this Section or in the Bonds shall impair any statutory or other rights in law or in equity of any registered owner arising as a result of the failure of the Municipality to punctually pay or duly provide for the payment of principal of, premium, if any, and interest on the Bonds when due.

(g) The Bonds are transferable only by presentation to the Registration Agent by the registered owner, or his legal representative duly authorized in writing, of the registered Bond(s) to be transferred with the form of assignment on the reverse side thereof completed in full and signed with the name of the registered owner as it appears upon the face of the Bond(s) accompanied by appropriate documentation necessary to prove the legal capacity of any legal representative of the registered owner. Upon receipt of the Bond(s) in such form and with such documentation, if any, the Registration Agent shall issue a new Bond or the Bond to the assignee(s) in \$5,000 denominations, or integral multiples thereof, as requested by the registered owner requesting transfer. The Registration Agent shall not be required to transfer or exchange any Bond during the period commencing on a Regular or Special Record Date and ending on the corresponding interest payment date of such Bond, nor to transfer or exchange any Bond after the publication of notice calling such Bond for redemption has been made, nor to transfer or exchange any Bond during the period following the receipt of instructions from the Municipality to call such Bond for redemption; provided, the Registration Agent, at its option, may make transfers after any of said dates. No charge shall be made to any registered owner for the privilege of transferring any Bond, provided that any transfer tax relating to such transaction shall be paid by the registered owner requesting transfer. The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and neither the Municipality nor the Registration Agent shall be affected by any notice to the contrary whether or not any payments due on the Bonds shall be overdue. The Bonds, upon surrender to the Registration Agent, may, at the option of the registered owner, be exchanged for an equal aggregate principal amount of the Bonds of the same maturity in any authorized denomination or denominations.

(h) The Bonds shall be executed in such manner as may be prescribed by applicable law, in the name, and on behalf, of the Municipality with the signature of the Mayor and the attestation of the City Administrator/Recorder.

(i) Except as otherwise provided in this resolution, the Bonds shall be registered in the name of Cede & Co., as nominee of DTC, which will act as securities depository for the Bonds. References in this Section to a Bond or the Bonds shall be construed to mean the Bond or the Bonds that are held under the Book-Entry System. One Bond for each maturity shall be issued to DTC and immobilized in its custody or a custodian of DTC. The Registration Agent is a custodian and agent for DTC, and the Bond will be immobilized in its custody. A Book-Entry System shall be employed, evidencing ownership of the Bonds in authorized denominations, with transfers of beneficial ownership effected on the records of DTC and the DTC Participants pursuant to rules and procedures established by DTC.

Each DTC Participant shall be credited in the records of DTC with the amount of such DTC Participant's interest in the Bonds. Beneficial ownership interests in the Bonds may be purchased by or through DTC Participants. The holders of these beneficial ownership interests are hereinafter referred to as the "Beneficial Owners." The Beneficial Owners shall not receive the Bonds representing their beneficial

ownership interests. The ownership interests of each Beneficial Owner shall be recorded through the records of the DTC Participant from which such Beneficial Owner purchased its Bonds. Transfers of ownership interests in the Bonds shall be accomplished by book entries made by DTC and, in turn, by DTC Participants acting on behalf of Beneficial Owners. SO LONG AS CEDE & CO., AS NOMINEE FOR DTC, IS THE REGISTERED OWNER OF THE BONDS, THE REGISTRATION AGENT SHALL TREAT CEDE & CO. AS THE ONLY HOLDER OF THE BONDS FOR ALL PURPOSES UNDER THIS RESOLUTION, INCLUDING RECEIPT OF ALL PRINCIPAL OF, PREMIUM, IF ANY, AND INTEREST ON THE BONDS, RECEIPT OF NOTICES, VOTING AND REQUESTING OR DIRECTING THE REGISTRATION AGENT TO TAKE OR NOT TO TAKE, OR CONSENTING TO, CERTAIN ACTIONS UNDER THIS RESOLUTION.

Payments of principal, interest, and redemption premium, if any, with respect to the Bonds, so long as DTC is the only owner of the Bonds, shall be paid by the Registration Agent directly to DTC or its nominee, Cede & Co., as provided in the Letter of Representation relating to the Bonds from the Municipality and the Registration Agent to DTC (the "Letter of Representation"). DTC shall remit such payments to DTC Participants, and such payments thereafter shall be paid by DTC Participants to the Beneficial Owners. The Municipality and the Registration Agent shall not be responsible or liable for payment by DTC or DTC Participants for sending transaction statements or for maintaining, supervising or reviewing records maintained by DTC or DTC Participants.

In the event that (1) DTC determines not to continue to act as securities depository for the Bonds, or (2) the Municipality determines that the continuation of the Book-Entry System of evidence and transfer of ownership of the Bonds would adversely affect their interests or the interests of the Beneficial Owners of the Bonds, then the Municipality shall discontinue the Book-Entry System with DTC or, upon request of such original purchaser, deliver the Bonds to the original purchaser in the form of fully-registered Bonds, as the case may be. If the Municipality fails to identify another qualified securities depository to replace DTC, the Municipality shall cause the Registration Agent to authenticate and deliver replacement Bonds in the form of fully-registered Bonds to each Beneficial Owner. If the purchaser(s) certifies that it intends to hold the Bonds for its own account, then the Municipality may issue certificated Bonds without the utilization of DTC and the Book-Entry System.

THE MUNICIPALITY AND THE REGISTRATION AGENT SHALL NOT HAVE ANY RESPONSIBILITY OR OBLIGATIONS TO ANY PARTICIPANT OR ANY BENEFICIAL OWNER WITH RESPECT TO (i) THE BONDS; (ii) THE ACCURACY OF ANY RECORDS MAINTAINED BY DTC OR ANY DTC PARTICIPANT; (iii) THE PAYMENT BY DTC OR ANY DTC PARTICIPANT OF ANY AMOUNT DUE TO ANY BENEFICIAL OWNER IN RESPECT OF THE PRINCIPAL OF AND INTEREST ON THE BONDS; (iv) THE DELIVERY OR TIMELINESS OF DELIVERY BY DTC OR ANY DTC PARTICIPANT OF ANY NOTICE DUE TO ANY BENEFICIAL OWNER THAT IS REQUIRED OR PERMITTED UNDER THE TERMS OF THIS RESOLUTION TO BE GIVEN TO BENEFICIAL OWNERS; (v) THE SELECTION OF BENEFICIAL OWNERS TO RECEIVE PAYMENTS IN THE EVENT OF ANY PARTIAL REDEMPTION OF THE BONDS; OR (vi) ANY CONSENT GIVEN OR OTHER ACTION TAKEN BY DTC OR ITS NOMINEE, CEDE & CO., AS OWNER.

(j) The Registration Agent is hereby authorized to take such action as may be necessary from time to time to qualify and maintain the Bonds for deposit with DTC, including but not limited to, wire transfers of interest and principal payments with respect to the Bonds, utilization of electronic book entry data received from DTC in place of actual delivery of Bonds and provision of notices with respect to Bonds registered by DTC (or any of its designees identified to the Registration Agent) by overnight delivery, courier service, telegram, telecopy or other similar means of communication. No such arrangements with DTC may adversely affect the interest of any of the owners of the Bonds; provided, however, that the

Registration Agent shall not be liable with respect to any such arrangements it may make pursuant to this Section.

(k) The Registration Agent is hereby authorized to authenticate and deliver the Bonds to the original purchaser, upon receipt by the Municipality of the proceeds of the sale thereof and to authenticate and deliver Bonds in exchange for Bonds of the same principal amount delivered for transfer upon receipt of the Bond(s) to be transferred in proper form with proper documentation as hereinabove described. The Bonds shall not be valid for any purpose unless authenticated by the Registration Agent by the manual signature of an officer thereof on the certificate set forth herein on the Bond form.

(l) In case any Bond shall become mutilated, or be lost, stolen, or destroyed, the Municipality, in its discretion, shall issue, and the Registration Agent, upon written direction from the Municipality, shall authenticate and deliver, a new Bond of like tenor, amount, maturity and date, in exchange and substitution for, and upon the cancellation of, the mutilated Bond, or in lieu of and in substitution for such lost, stolen or destroyed Bond, or if any such Bond shall have matured or shall be able to mature, instead of issuing a substituted Bond the Municipality may pay or authorize payment of such Bond without surrender thereof. In every case, the applicant shall furnish evidence satisfactory to the Municipality and the Registration Agent of the destruction, theft or loss of such Bond, and indemnify satisfactory to the Municipality and the Registration Agent; and the Municipality may charge the applicant for the issue of such new Bond an amount sufficient to reimburse the Municipality for the expense incurred by it in the issue thereof.

Section 5. Source of Payment. The Bonds shall be payable from unlimited ad valorem taxes to be levied on all taxable property within the corporate limits of the Municipality. For the prompt payment of the principal of, premium, if any, and interest on the Bonds, the full faith and credit of the Municipality are hereby irrevocably pledged.

Section 6. Form of Bonds. The Bonds shall be in substantially the following form, the omissions to be appropriately completed when the Bonds are prepared and delivered:

(Form of Bond)

REGISTERED
Number _____

REGISTERED
\$ _____

UNITED STATES OF AMERICA
STATE OF TENNESSEE
COUNTY OF WILLIAMSON
CITY OF FRANKLIN
GENERAL OBLIGATION PUBLIC IMPROVEMENT BOND, SERIES 2017

Interest Rate: Maturity Date: Date of Bond: CUSIP No.:

Registered Owner:

Principal Amount:

FOR VALUE RECEIVED, the City of Franklin, Tennessee (the "Municipality") hereby promises to pay to the registered owner hereof, hereinabove named, or registered assigns, in the manner hereinafter provided, the principal amount hereinabove set forth on the maturity date hereinabove set forth (or upon earlier redemption as set forth herein), and to pay interest (computed on the basis of a 360-day year of twelve 30-day months) on said principal amount at the annual rate interest hereinabove set forth from the

date hereof until said maturity date or redemption date, said interest being payable on October 1, 2017, and semi-annually thereafter on the first day of April and October in each year until this Bond matures or is redeemed. The principal hereof and interest hereon are payable in lawful money of the United States of America by check or draft at the principal corporate trust office of _____, _____, as registration and agent and paying agent (the "Registration Agent"). The Registration Agent shall make all interest payments with respect to this Bond on each interest payment date directly to the registered owner hereof shown on the Bond registration records maintained by the Registration Agent as of the close of business on the fifteenth day of the month next preceding the interest payment date (the "Regular Record Date") by check or draft mailed to such owner at such owner's address shown on said Bond registration records, without, except for final payment, the presentation or surrender of this Bond, and all such payments shall discharge the obligations of the Municipality to the extent of the payments so made. Any such interest not so punctually paid or duly provided for on any interest payment date shall forthwith cease to be payable to the registered owner on the relevant Regular Record Date; and, in lieu thereof, such defaulted interest shall be payable to the person in whose name this Bond is registered at the close of business on the date (the "Special Record Date") for payment of such defaulted interest to be fixed by the Registration Agent, notice of which shall be given to the owners of the Bonds of the issue of which this Bond is one not less than ten (10) days prior to such Special Record Date. Payment of principal of [and premium, if any, on] this Bond shall be made when due upon presentation and surrender of this Bond to the Registration Agent.

Except as otherwise provided herein or in the Resolution, as hereinafter defined, this Bond shall be registered in the name of Cede & Co., as nominee of The Depository Trust Company, New York, New York ("DTC"), which will act as securities depository for the Bonds of the series of which this Bond is one. One Bond for each maturity shall be issued to DTC and immobilized in its custody or a custodian of DTC. The Registration Agent is a custodian and agent for DTC, and the Bond will be immobilized in its custody. A book-entry system shall be employed, evidencing ownership of the Bonds in \$5,000 denominations, or multiples thereof, with transfers of beneficial ownership effected on the records of DTC and the DTC Participants, as defined in the Resolution, pursuant to rules and procedures established by DTC. So long as Cede & Co., as nominee for DTC, is the registered owner of the Bonds, the Municipality and the Registration Agent shall treat Cede & Co. as the only owner of the Bonds for all purposes under the Resolution, including receipt of all principal and maturity amounts of, premium, if any, and interest on the Bonds, receipt of notices, voting and requesting or taking or not taking, or consenting to, certain actions hereunder. Payments of principal, maturity amounts, interest, and redemption premium, if any, with respect to the Bonds, so long as DTC is the only owner of the Bonds, shall be paid directly to DTC or its nominee, Cede & Co. DTC shall remit such payments to DTC Participants, and such payments thereafter shall be paid by DTC Participants to the Beneficial Owners, as defined in the Resolution. Neither the Municipality nor the Registration Agent shall be responsible or liable for payment by DTC or DTC Participants, for sending transaction statements or for maintaining, supervising or reviewing records maintained by DTC or DTC Participants. In the event that (1) DTC determines not to continue to act as securities depository for the Bonds or (2) the Municipality determines that the continuation of the book-entry system of evidence and transfer of ownership of the Bonds would adversely affect its interests or the interests of the Beneficial Owners of the Bonds, the Municipality may discontinue the book-entry system with DTC. If the Municipality fails to identify another qualified securities depository to replace DTC, the Municipality shall cause the Registration Agent to authenticate and deliver replacement Bonds in the form of fully-registered Bonds to each Beneficial Owner. Neither the Municipality nor the Registration Agent shall have any responsibility or obligations to DTC Participant or any Beneficial Owner with respect to (i) the Bonds; (ii) the accuracy or any records maintained by DTC or any DTC Participant; (iii) the payment by DTC or any DTC Participant of any amount due to any Beneficial Owner in respect of the principal or maturity amounts of and interest on the Bonds; (iv) the delivery or timeliness of delivery by DTC or any DTC Participant of any notice due to any Beneficial Owner that is required or permitted under the terms of the Resolution to be given to Beneficial Owners; (v) the selection of Beneficial Owners to receive payments in

the event of any partial redemption of the Bonds; or (vi) any consent given or other action taken by DTC, or its nominee, Cede & Co., as owner.

[Bonds of the issue of which this Bond is one shall be subject to redemption prior to maturity at the option of the Municipality on April 1, 2027 and thereafter, as a whole or in part at any time at the redemption price of par plus accrued interest to the redemption date.]

If less than all the Bonds shall be called for redemption, the maturities to be redeemed shall be designated by the Board of Mayor and Aldermen of the Municipality, in its discretion. If less than all the principal amount of the Bonds of a maturity shall be called for redemption, the interests within the maturity to be redeemed shall be selected as follows:

(i) if the Bonds are being held under a Book-Entry System by DTC, or a successor Depository, the amount of the interest of each DTC Participant in the Bonds to be redeemed shall be determined by DTC, or such successor Depository, by lot or such other manner as DTC, or such successor Depository, shall determine; or

(ii) if the Bonds are not being held under a Book-Entry System by DTC, or a successor Depository, the Bonds within the maturity to be redeemed shall be selected by the Registration Agent by lot or such other random manner as the Registration Agent in its discretion shall determine.

[Subject to the credit hereinafter provided, the Municipality shall redeem Bonds maturing _____ on the redemption dates set forth below opposite the maturity dates, in aggregate principal amounts equal to the respective dollar amounts set forth below opposite the respective redemption dates at a price of par plus accrued interest thereon to the date of redemption. DTC, as securities depository for the series of Bonds of which this Bond is one, or such Person as shall then be serving as the securities depository for the Bonds, shall determine the interest of each Participant in the Bonds to be redeemed using its procedures generally in use at that time. If DTC or another securities depository is no longer serving as securities depository for the Bonds, the Bonds to be redeemed within a maturity shall be selected by the Registration Agent by lot or such other random manner as the Registration Agent in its discretion shall select. The dates of redemption and principal amount of Bonds to be redeemed on said dates are as follows:

<u>Final Maturity</u>	<u>Redemption Date</u>	<u>Principal Amount of Bonds Redeemed</u>
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*Final Maturity

At its option, to be exercised on or before the forty-fifth (45th) day next preceding any such redemption date, the Municipality may (i) deliver to the Registration Agent for cancellation Bonds to be redeemed, in any aggregate principal amount desired, and/or (ii) receive a credit in respect of its redemption obligation under this mandatory redemption provision for any Bonds of the maturity to be redeemed which prior to said date have been purchased or redeemed (otherwise than through the operation of this mandatory sinking fund redemption provision) and cancelled by the Registration Agent and not theretofore applied as

a credit against any redemption obligation under this mandatory sinking fund provision. Each Bond so delivered or previously purchased or redeemed shall be credited by the Registration Agent at 100% of the principal amount thereof on the obligation of the Municipality on such payment date and any excess shall be credited on future redemption obligations in chronological order, and the principal amount of Bonds to be redeemed by operation of this mandatory sinking fund provision shall be accordingly reduced. The Municipality shall on or before the forty-fifth (45th) day next preceding each payment date furnish the Registration Agent with its certificate indicating whether or not and to what extent the provisions of clauses (i) and (ii) of this subsection are to be availed of with respect to such payment and confirm that funds for the balance of the next succeeding prescribed payment will be paid on or before the next succeeding payment date.]

Notice of any call for redemption shall be given by the Registration Agent not less than twenty (20) nor more than sixty (60) days prior to the date fixed for redemption by sending an appropriate notice to the registered owners of the Bonds to be redeemed by first-class mail, postage prepaid, at the addresses shown on the Bond registration records of the Registration Agent as of the date of the notice; but neither failure to mail such notice nor any defect in any such notice so mailed shall affect the sufficiency of the proceedings for the redemption of any of the Bonds for which proper notice was given. The notice may state that it is conditioned upon the deposit of moneys in an amount equal to the amount necessary to effect the redemption with the Registration Agent no later than the redemption date ("Conditional Redemption"). As long as DTC, or a successor Depository, is the registered owner of the Bonds, all redemption notices shall be mailed by the Registration Agent to DTC, or such successor Depository, as the registered owner of the Bonds, as and when above provided, and neither the Municipality nor the Registration Agent shall be responsible for mailing notices of redemption to DTC Participants or Beneficial Owners. Failure of DTC, or any successor Depository, to provide notice to any DTC Participant will not affect the validity of such redemption. From and after any redemption date, all Bonds called for redemption shall cease to bear interest if funds are available at the office of the Registration Agent for the payment thereof and if notice has been duly provided as set forth in the Resolution, as hereafter defined. In the case of a Conditional Redemption, the failure of the Municipality to make funds available in part or in whole on or before the redemption date shall not constitute an event of default, and the Registration Agent shall give immediate notice to the [Depository or the] affected Bondholders that the redemption did not occur and that the Bond called for redemption and not so paid remain outstanding.

This Bond is transferable by the registered owner hereof in person or by such owner's attorney duly authorized in writing at the principal corporate trust office of the Registration Agent set forth on the front side hereof, but only in the manner, subject to limitations and upon payment of the charges provided in the Resolution, as hereafter defined, and upon surrender and cancellation of this Bond. Upon such transfer, a new Bond or Bonds of authorized denominations of the same maturity and interest rate for the same aggregate principal amount will be issued to the transferee in exchange therefor. The person in whose name this Bond is registered shall be deemed and regarded as the absolute owner thereof for all purposes and neither the Municipality nor the Registration Agent shall be affected by any notice to the contrary whether or not any payments due on the Bond shall be overdue. Bonds, upon surrender to the Registration Agent, may, at the option of the registered owner thereof, be exchanged for an equal aggregate principal amount of the Bonds of the same maturity in authorized denomination or denominations, upon the terms set forth in the Resolution. The Registration Agent shall not be required to transfer or exchange any Bond during the period commencing on a Regular Record Date or Special Record Date and ending on the corresponding interest payment date of such Bond, nor to transfer or exchange any Bond after the notice calling such Bond for redemption has been made, nor during a period following the receipt of instructions from the Municipality to call such Bond for redemption.

[This Bond is one of a total authorized issue aggregating \$_____ and issued by the Municipality to finance the cost of the (i) design, construction, repair and improvements to streets, roads,

sidewalks, greenways and trails, including signage, signalization, drainage improvements, other streetscape improvements and acquisition of rights-of-way in connection therewith; (ii) improvements to a sanitation facility, including acquisition of land for and the design, construction, renovation and equipping of said facility; (iii) Municipality's portion of a countywide public safety communications system; (iv) acquisition of fire apparatus; (v) acquisition of all property real and personal, appurtenant thereto, or connected with any of the foregoing; (vi) payment of legal, fiscal, administrative, architectural and engineering costs incident to any of the foregoing (collectively, the "Projects"); (vii) reimbursement to the appropriate fund of the Municipality for prior expenditures for the Projects; and (viii) payment of costs incident to the issuance and sale of the Bonds, pursuant to 9-21-101, et seq., Tennessee Code Annotated, as amended, and pursuant to a resolution adopted by the Board of Mayor and Aldermen of the Municipality on April 25, 2017 (the "Resolution").]

The Bonds shall be payable from unlimited ad valorem taxes to be levied on all taxable property within the corporate limits of the Municipality. For the prompt payment of the principal of, premium, if any, and interest on the Bonds, the full faith and credit of the Municipality are hereby irrevocably pledged.

This Bond and the income therefrom are exempt from all present state, county and municipal taxes in Tennessee except (a) Tennessee excise taxes on interest on the Bond during the period the Bond is held or beneficially owned by any organization or entity, other than a sole proprietorship or general partnership, doing business in the State of Tennessee and (b) Tennessee franchise taxes by reason of the inclusion of the book value of the Bond in Tennessee franchise tax base of any organization or entity, other than a sole proprietorship or general partnership, doing business in the State of Tennessee.

It is hereby certified, recited, and declared that all acts, conditions and things required to exist, happen and be performed precedent to and in the issuance of this Bond exist, have happened and have been performed in due time, form and manner as required by law, and that the amount of this Bond, together with all other indebtedness of the Municipality, does not exceed any limitation prescribed by the constitution and statutes of the State of Tennessee.

IN WITNESS WHEREOF, the Municipality has caused this Bond to be signed by its Mayor and attested by its City Administrator/Recorder under the corporate seal of the Municipality, all as of the date hereinabove set forth.

CITY OF FRANKLIN, TENNESSEE

By: _____
Mayor

(SEAL)

ATTESTED:

City Administrator/Recorder

Transferable and payable at the
principal corporate trust office of: _____
_____, _____

Date of Registration: _____

This Bond is one of the issue of Bonds issued pursuant to the Resolution hereinabove described.

Registration Agent

By: _____
Authorized Officer

(FORM OF ASSIGNMENT)

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto _____, whose address is _____ (Please insert Federal Identification or Social Security Number of Assignee _____), the within Bond of City of Franklin, Tennessee, and does hereby irrevocably constitute and appoint _____, attorney, to transfer the said Bond on the records kept for registration thereof with full power of substitution in the premises.

Dated: _____

NOTICE: The signature to this assignment must correspond with the name of the registered owner as it appears on the face of the within Bond in every particular, without alteration or enlargement or any change whatsoever.

Signature guaranteed:

NOTICE: Signature(s) must be guaranteed by a member firm of a Medallion Program acceptable to the Registration Agent

Section 7. Levy of Tax. The Municipality, through its Governing Body, shall annually levy and collect a tax upon all taxable property within the Municipality, in addition to all other taxes authorized by law, sufficient to pay principal of, premium, if any, and interest on the Bonds when due, and for that purpose there is hereby levied a direct annual tax in such amount as may be found necessary each year to pay principal and interest coming due on the Bonds in said year. Principal and interest falling due at any time when there are insufficient funds from this tax levy on hand shall be paid from the current funds of the Municipality and reimbursement therefor shall be made out of the taxes hereby provided to be levied when the same shall have been collected. The tax herein provided may be reduced to the extent of any direct appropriations from other funds, taxes and revenues of the Municipality to the payment of debt service on the Bonds.

Section 8. Sale of Bonds.

(a) The Bonds shall be offered for competitive public sale in one or more series, at a price of not less than 98% of par, plus accrued interest, as a whole or in part from time to time as shall be determined by the Mayor, in consultation with the Financial Advisor. The Bonds, or any series thereof, shall be sold by delivery of bids via physical delivery, mail, fax, or telephone or by electronic bidding means of an internet bidding service as shall be determined by the Mayor, in consultation with the Financial Advisor.

(b) If the Bonds are sold in more than one series, the Mayor is authorized to cause to be sold in each series an aggregate principal amount of Bonds less than that shown in Section 4 hereof for each series, so long as the total aggregate principal amount of all series issued does not exceed the total aggregate of Bonds authorized to be issued herein.

(c) The Mayor is further authorized with respect to each series of Bonds to:

(1) change the dated date of the Bonds, or any series thereof, to a date other than the date of issuance of the Bonds;

(2) change the designation of the Bonds, or any series thereof, to a designation other than "General Obligation Public Improvement Bonds" and to specify the series designation of the Bonds, or any series thereof;

(3) change the first interest payment date on the Bonds, or any series thereof, to a date other than October 1, 2017, provided that such date is not later than twelve months from the dated date of such series of Bonds;

(4) adjust the principal and interest payment dates and the maturity amounts of the Bonds, or any series thereof, provided that (A) the total principal amount of all series of the Bonds does not exceed the total amount of Bonds authorized herein; and (B) the final maturity date of each series shall not exceed the calendar year of the final maturity described in Section 4 hereof.

(5) adjust or remove the Municipality's optional redemption provisions of the Bonds, provided that the premium amount to be paid on Bonds or any series thereof does not exceed two percent (2%) of the principal amount thereof;

(6) sell the Bonds, or any series thereof, or any maturities thereof as Term Bonds with mandatory redemption requirements corresponding to the maturities set forth herein or as otherwise determined by the Mayor, as he shall deem most advantageous to the Municipality; and

(7) cause all or a portion of the Bonds to be insured by a bond insurance policy issued by a nationally recognized bond insurance company if such insurance is requested and paid for by the winning bidder of the Bonds, or any series thereof.

The form of the Bond set forth in Section 6 hereof shall be conformed to reflect any changes made pursuant to this Section 8 hereof.

(d) The Mayor is authorized to sell the Bonds, or any series thereof, simultaneously with any other bonds or notes authorized by resolution or resolutions of the Governing Body. The Mayor is further authorized to sell the Bonds, or any series thereof, as a single issue of bonds with any other bonds with substantially similar terms authorized by resolution or resolutions of the Governing Body, in one or more

series as the Mayor shall deem to be advantageous to the Municipality and in doing so, the Mayor is authorized to change the designation of the Bonds to a designation other than "General Obligation Public Improvement Bonds"; provided, however, that the total aggregate principal amount of combined bonds to be sold does not exceed the total aggregate principal amount of Bonds authorized by this resolution or bonds authorized by any other resolution or resolutions adopted by the Governing Body.

(e) The Mayor is authorized to award the Bonds, or any series thereof, in each case to the bidder whose bid results in the lowest true interest cost to the Municipality, provided the rate or rates on the Bonds does not exceed the maximum rate prescribed by Section 4 hereof. The award of the Bonds by the Mayor to the lowest bidder shall be binding on the Municipality, and no further action of the Governing Body with respect thereto shall be required.

(f) The Mayor and City Administrator/Recorder are authorized to cause the Bonds, in book-entry form (except as otherwise permitted herein), to be authenticated and delivered by the Registration Agent to the successful bidder and to execute, publish, and deliver all certificates and documents, including an official statement and closing certificates, as they shall deem necessary in connection with the sale and delivery of the Bonds. The Mayor is hereby authorized to enter into a contract with the Financial Advisor, for financial advisory services in connection with the sale of the Bonds and to enter into a contract with Bass, Berry & Sims PLC to serve as bond counsel in connection with the Bonds, and all actions heretofore taken by the officers of the Municipality in that regard are hereby ratified and approved.

(g) No Bonds shall be issued until publication of the Initial Resolution in a newspaper of general circulation in the Municipality and the passage of twenty (20) days from the date of publication thereof, and in no event shall the Bonds be issued without prior referendum if a legally sufficient petition, as defined by Section 9-21-207, Tennessee Code Annotated, is filed within such twenty-day period.

Section 9. Disposition of Bond Proceeds. The proceeds of the sale of the Bonds shall be deposited with a financial institution regulated by the Federal Deposit Insurance Corporation or similar federal agency in a special fund known as the Series 2017 Construction Fund (the "Construction Fund"), or such other designation as shall be determined by the Mayor to be kept separate and apart from all other funds of the Municipality. The Municipality shall disburse funds in the Construction Fund to pay costs of issuance of the Bonds, including necessary legal, accounting and fiscal expenses, printing, engraving, advertising and similar expenses, administrative and clerical costs, Registration Agent fees, bond insurance premiums, if any, and other necessary miscellaneous expenses incurred in connection with the issuance and sale of the Bonds. Notwithstanding the foregoing, costs of issuance of the Bonds may be withheld from the good faith deposit or purchase price of the Bonds and paid to the Financial Advisor to be used to pay costs of issuance of the Bonds. The remaining funds in the Construction Fund shall be disbursed solely to pay the costs of the Projects and to reimburse the Municipality for any funds previously expended for costs of the Projects. Money in the Construction Fund shall be secured in the manner prescribed by applicable statutes relative to the securing of public or trust funds, if any, or, in the absence of such a statute, by a pledge of readily marketable securities having at all times a market value of not less than the amount in said Construction Fund. Money in the Construction Fund shall be invested in such investments as shall be permitted by applicable law to the extent permitted by applicable law.

Section 10. Official Statement. The officers of the Municipality, or any of them, are hereby authorized and directed to provide for the preparation and distribution of a Preliminary Official Statement describing the Bonds. After bids have been received and the Bonds have been awarded, the officers of the Municipality, or any of them, shall make such completions, omissions, insertions and changes in the Preliminary Official Statement not inconsistent with this resolution as are necessary or desirable to complete it as a final Official Statement for purposes of Rule 15c2-12(e)(3) of the Securities and Exchange Commission. The officers of the Municipality, or any of them, shall arrange for the delivery to the

successful bidder on the Bonds of a reasonable number of copies of the Official Statement within seven (7) business days after the Bonds have been awarded for delivery, by the successful bidder on the Bonds, to each potential investor requesting a copy of the Official Statement and to each person to whom such bidder and members of his bidding group initially sell the Bonds.

The officers of the Municipality, or any of them, are authorized, on behalf of the Municipality, to deem the Preliminary Official Statement and the Official Statement in final form, each to be final as of its date within the meaning of Rule 15c2-12(b)(1), except for the omission in the Preliminary Official Statement of certain pricing and other information allowed to be omitted pursuant to such Rule 15c2-12(b)(1). The distribution of the Preliminary Official Statement and the Official Statement in final form shall be conclusive evidence that each has been deemed in final form as of its date by the Municipality except for the omission in the Preliminary Official Statement of such pricing and other information.

Notwithstanding the foregoing, no Official Statement is required to be prepared if the Bonds, or any series thereof, are purchased by a purchaser that certifies that such purchaser intends to hold the Bonds, or any series thereof, for its own account and has no present intention to reoffer the Bonds, or any series thereof.

Section 11. Discharge and Satisfaction of Bonds. If the Municipality shall pay and discharge the indebtedness evidenced by any series of the Bonds in any one or more of the following ways, to wit:

(a) By paying or causing to be paid, by deposit of sufficient funds as and when required with the Registration Agent, the principal of and interest on such Bonds as and when the same become due and payable;

(b) By depositing or causing to be deposited with any trust company or financial institution whose deposits are insured by the Federal Deposit Insurance Corporation or similar federal agency and which has trust powers (an "Agent"; which agent may be the Registration Agent) in trust or escrow, on or before the date of maturity or redemption, sufficient money or Defeasance Obligations, as hereafter defined, the principal of and interest on which, when due and payable, will provide sufficient moneys to pay or redeem such Bonds and to pay interest thereon when due until the maturity or redemption date (provided, if such Bonds are to be redeemed prior to maturity thereof, proper notice of such redemption shall have been given or adequate provision shall have been made for the giving of such notice);

(c) By delivering such Bonds to the Registration Agent for cancellation by it;

and if the Municipality shall also pay or cause to be paid all other sums payable hereunder by the Municipality with respect to such Bonds, or make adequate provision therefor, and by resolution of the Governing Body instruct any such Agent to pay amounts when and as required to the Registration Agent for the payment of principal of and interest on such Bonds when due, then and in that case the indebtedness evidenced by such Bonds shall be discharged and satisfied and all covenants, agreements and obligations of the Municipality to the holders of such Bonds shall be fully discharged and satisfied and shall thereupon cease, terminate and become void.

If the Municipality shall pay and discharge the indebtedness evidenced by any of the Bonds in the manner provided in either clause (a) or clause (b) above, then the registered owners thereof shall thereafter be entitled only to payment out of the money or Defeasance Obligations deposited as aforesaid.

Except as otherwise provided in this Section, neither Defeasance Obligations nor moneys deposited with the Registration Agent pursuant to this Section nor principal or interest payments on any such

Defeasance Obligations shall be withdrawn or used for any purpose other than, and shall be held in trust for, the payment of the principal and interest on said Bonds; provided that any cash received from such principal or interest payments on such Defeasance Obligations deposited with the Registration Agent, (A) to the extent such cash will not be required at any time for such purpose, shall be paid over to the Municipality as received by the Registration Agent and (B) to the extent such cash will be required for such purpose at a later date, shall, to the extent practicable, be reinvested in Defeasance Obligations maturing at times and in amounts sufficient to pay when due the principal and interest to become due on said Bonds on or prior to such redemption date or maturity date thereof, as the case may be, and interest earned from such reinvestments shall be paid over to the Municipality, as received by the Registration Agent. For the purposes of this Section, Defeasance Obligations shall direct obligations of, or obligations, the principal of and interest on which are guaranteed by, the United States of America, or any agency thereof, obligations of any agency or instrumentality of the United States or any other obligations at the time of the purchase thereof are permitted investments under Tennessee Law for the purposes described in this Section, which bonds or other obligations shall not be subject to redemption prior to their maturity other than at the option of the registered owner thereof.

Section 12. Federal Tax Matters Related to the Bonds.

(a) The Bonds will be issued as federally tax-exempt bonds. The Municipality hereby covenants that it will not use, or permit the use of, any proceeds of the Bonds in a manner that would cause the Bonds to be subjected to treatment under Section 148 of the Code, and applicable regulations thereunder, as an “arbitrage bond”. To that end, the Municipality shall comply with applicable regulations adopted under said Section 148. The Municipality further covenants with the registered owners from time to time of the Bonds that it will, throughout the term of the Bonds and through the date that the final rebate, if any, must be made to the United States in accordance with Section 148 of the Code, comply with the provisions of Sections 103 and 141 through 150 of the Code and all regulations proposed and promulgated thereunder that must be satisfied in order that interest on the Bonds shall be and continue to be excluded from gross income for federal income tax purposes under Section 103 of the Code.

(b) It is reasonably expected that the Municipality will reimburse itself for certain expenditures made by it in connection with the Projects by issuing the Bonds. This resolution shall be placed in the minutes of the Governing Body and shall be made available for inspection by the general public at the office of the Governing Body. This resolution constitutes a declaration of official intent under Treas. Reg. §1.150-2.

(c) The appropriate officers of the Municipality are authorized and directed, on behalf of the Municipality, to execute and deliver all such certificates and documents that may be required of the Municipality in order to comply with the provisions of this Section related to the issuance of the Bonds.

Section 13. Continuing Disclosure. The Municipality hereby covenants and agrees that it will provide annual financial information and event notices if and as required by Rule 15c2-12 of the Securities Exchange Commission for the Bonds. The Mayor is authorized to execute at the closing of the sale of the Bonds an agreement for the benefit of and enforceable by the owners of the Bonds specifying the details of the financial information and event notices to be provided and its obligations relating thereto. Failure of the Municipality to comply with the undertaking herein described and to be detailed in said closing agreement shall not be a default hereunder, but any such failure shall entitle the owner or owners of any of the Bonds to take such actions and to initiate such proceedings as shall be necessary and appropriate to cause the Municipality to comply with their undertaking as set forth herein and in said agreement, including the remedies of mandamus and specific performance.

Section 14. Reasonably Expected Economic Life. The “reasonably expected economic life” of the Projects within the meaning of Sections 9-21-101, et seq., Tennessee Code Annotated, is greater than the term of the Bonds authorized herein.

Section 15. Resolution a Contract. The provisions of this resolution shall constitute a contract between the Municipality and the registered owners of the Bonds, and after the issuance of the Bonds, no change, variation or alteration of any kind in the provisions of this resolution shall be made in any manner until such time as the Bonds and interest due thereon shall have been paid in full.

Section 16. Separability. If any section, paragraph or provision of this resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this resolution.

Section 17. Repeal of Conflicting Resolutions and Effective Date. All other resolutions and orders, or parts thereof in conflict with the provisions of this resolution, are, to the extent of such conflict, hereby repealed and this resolution shall be in immediate effect from and after its adoption.

[signature page follows]

Duly adopted and approved on April 25, 2017.

Mayor

Attested:

City Administrator/Recorder

EXHIBIT A

Estimated Debt Service

	Principal	Interest	Total
10/1/2017		297,667	297,667
4/1/2018	745,000	570,000	1,315,000
10/1/2018		555,100	555,100
4/1/2019	1,005,000	555,100	1,560,100
10/1/2019		535,000	535,000
4/1/2020	1,040,000	535,000	1,575,000
10/1/2020		514,200	514,200
4/1/2021	1,085,000	514,200	1,599,200
10/1/2021		492,500	492,500
4/1/2022	1,130,000	492,500	1,622,500
10/1/2022		469,900	469,900
4/1/2023	1,175,000	469,900	1,644,900
10/1/2023		446,400	446,400
4/1/2024	1,220,000	446,400	1,666,400
10/1/2024		422,000	422,000
4/1/2025	1,270,000	422,000	1,692,000
10/1/2025		396,600	396,600
4/1/2026	1,320,000	396,600	1,716,600
10/1/2026		370,200	370,200
4/1/2027	1,375,000	370,200	1,745,200
10/1/2027		342,700	342,700
4/1/2028	1,425,000	342,700	1,767,700
10/1/2028		314,200	314,200
4/1/2029	1,485,000	314,200	1,799,200
10/1/2029		284,500	284,500
4/1/2030	1,545,000	284,500	1,829,500
10/1/2030		253,600	253,600
4/1/2031	1,605,000	253,600	1,858,600
10/1/2031		221,500	221,500
4/1/2032	1,670,000	221,500	1,891,500
10/1/2032		188,100	188,100
4/1/2033	1,735,000	188,100	1,923,100
10/1/2033		153,400	153,400
4/1/2034	1,805,000	153,400	1,958,400
10/1/2034		117,300	117,300
4/1/2035	1,880,000	117,300	1,997,300
10/1/2035		79,700	79,700
4/1/2036	1,955,000	79,700	2,034,700
10/1/2036		40,600	40,600
4/1/2037	2,030,000	40,600	2,070,600
	28,500,000	13,262,667	41,762,667

Estimated Costs of Issuance

Bond Counsel	1.63499	40,000.00
Financial Advisor	1.71163	41,875.00
Rating Agency- Moody's	0.75618	18,500.00
Rating Agency- S&P	0.85837	21,000.00
Ipreo	0.05109	1,250.00
Printer	0.02044	500.00
Paying Agent	0.04087	1,000.00
Miscellaneous	0.20437	5,000.00
	5.27795	129,125.00

Underwriter's Discount is estimated to be \$142,500.

EXHIBIT B

PFM Engagement Letter



April 4, 2017

Mr. Eric Stuckey
City Administrator
City of Franklin, TN
109 3rd Avenue South
Franklin, TN 37064

Dear Mr. Stuckey,

pfm

530 Oak Court Drive
Suite 160
Memphis, TN 38117
901.682.8356

pfm.com

The purpose of this letter (this "Engagement Letter") is to confirm and memorialize our agreement that PFM Financial Advisors, LLC ("PFM") will act as financial advisor to the City of Franklin, TN (the "Client"), pursuant to that certain Resolution of the City of Franklin, TN to be dated April 25, 2016 (the "Authorizing Resolution"). The City may also refer to this Engagement Letter or agreement with PFM as Contract Number _____. PFM will provide, upon request of the Client, services related to financial planning, budget and strategic advice and planning, policy development and services related to debt issuance, as applicable and set forth in Exhibit A to this Engagement Letter. Most tasks requested by Client will not require all services provided for in Exhibit A and as such the specific scope of services for such task shall be limited to just those services required to complete the task. Any material changes in or additions to the scope of services described in Exhibit A shall be promptly reflected in a written supplement or amendment to this Engagement Letter. Upon request of Client, PFM or an affiliate of PFM may agree to additional services to be provided by PFM or an affiliate of PFM, by a separate agreement between the Client and PFM or its respective affiliate.

MSRB Rule G-42 requires that municipal advisors make written disclosures to its Clients of all material conflicts of interest and certain legal or disciplinary events. Such disclosures are provided in PFM's Disclosure Statement delivered to Client together with this Engagement Letter.

PFM is a registered municipal advisor with the Securities and Exchange Commission (the "SEC") and the Municipal Securities Rulemaking Board (the "MSRB"), pursuant to the Securities Exchange Act of 1934 Rule 15Ba1-2. If Client has designated PFM as its independent registered municipal advisor ("IRMA") for purposes of SEC Rule 15Ba1-1(d)(3)(vi) (the "IRMA exemption"), then services provided pursuant to such designation shall be the services described in Exhibit A hereto, subject to any limitations described thereon. PFM shall not be responsible for, or have any liability in connection with, verifying that PFM is independent from any other party seeking to rely on the IRMA exemption (as such independent status is required pursuant to the IRMA exemption, as interpreted from time to time by the SEC). Client acknowledges and agrees that any reference to PFM, its personnel and its role as IRMA, including in the written representation of Client required under SEC Rule 15Ba1-1(d)(3)(vi)(B) shall be subject to prior approval by PFM. Client further agrees not to represent that PFM is Client's IRMA with respect to any aspect of a municipal securities issuance or municipal financial product, outside of the scope of services without PFM's prior written consent.

For the services described in Exhibit A, PFM's professional fees will be paid as provided in Exhibit B. In addition to fees for services, PFM will be reimbursed for



necessary, reasonable, and documented out-of-pocket expenses incurred, including travel, meals, lodging, telephone, mail, and other ordinary cost and any actual extraordinary cost for graphics, printing, data processing and computer time which are incurred by PFM. Upon request of Client, documentation of such expenses will be provided.

This Engagement Letter shall be effective from April 25, 2017 and will end on December 31, 2017 and can be canceled in writing by either party upon thirty (30) days written notice to the other party. PFM shall not assign any interest in this Engagement Letter or subcontract any of the work performed under this Engagement Letter without the prior written consent of the Client; provided that upon notice to Client, PFM may assign this Engagement Letter or any interests hereunder to a municipal advisor entity registered with the SEC that directly or indirectly controls, is controlled by, or is under common control with, PFM.

All information, data, reports, and records ("Data") in the possession of the Client or any third party necessary for carrying out any services to be performed under this Engagement Letter shall be furnished to PFM and the Client shall, and shall cause its agent(s) to, cooperate with PFM in its conduct of reasonable due diligence in performing the services. To the extent Client requests that PFM provide advice with regard to any recommendation made by a third party, Client will provide to PFM written direction to do so as well as any Data it has received from such third party relating to its recommendation. Client acknowledges and agrees that while PFM is relying on the Data in connection with its provision of the services under this Engagement Letter, PFM makes no representation with respect to and shall not be responsible for the accuracy or completeness of such Data.

All notices given under this Engagement Letter will be in writing, sent by registered United States mail, with return receipt requested, addressed to the party for whom it is intended, at the addresses on the first page of this Engagement Letter.

All materials, except functioning or dynamic financial models, prepared by PFM pursuant exclusively to this Engagement Letter will be the property of the Client. Subject to the preceding exception, upon termination of this Engagement Letter, PFM will deliver to the Client copies of any and all material pertaining to this Engagement Letter.

The following professional employees of PFM will provide the services set forth in this Engagement Letter: Ricardo Callender, Lisa Daniel, Lauren Lowe, Olivia Menick, Micah Wasserman, Kyle Wright, Nick Yatsula. PFM may, from time to time, supplement or otherwise amend team members. The Client has the right to request, for any reason, PFM to replace any member of the advisory staff. Should the Client make such a request, PFM will promptly suggest a substitute for approval by the Client.

PFM will maintain insurance coverage with policy limits not less than as stated in Exhibit C. Except to the extent caused by willful misconduct, bad faith, gross negligence or reckless disregard of obligations or duties under this Engagement Letter on the part of PFM or any of its associated persons, neither PFM nor any of its associated persons shall have liability to any person for any act or omission in connection with performance of its services hereunder, or for any error of judgment or mistake of law,



or for any loss arising out of any issuance of municipal securities, any municipal financial product or any other financial product or investment, or for any financial or other damages resulting from Client's election to act or not to act, as the case may be, contrary to or, absent negligence on the part of PFM or any of its associated persons, upon any advice or recommendation provided by PFM to Client.

PFM, its employees, officers and representatives at all times will be independent contractors and will not be deemed to be employees, agents, partners, servants and/or joint ventures of Client by virtue of this Engagement Letter or any actions or services rendered under this Engagement Letter.

This Engagement Letter and the Authorizing Document represents the entire agreement between Client and PFM.

Sincerely,

PFM Financial Advisors LLC

Lauren S. Lowe

Managing Director



EXHIBIT A
SCOPE OF SERVICES

Services Related to Debt Transactions (Includes short term financings, notes, loans, letters of credit, line of credit and bonds); provided that if the transaction is competitive, the services of the financial advisor will be modified to reflect that process. Upon the request of the Client:

- Analyze financial and economic factors to determine if the issuance of bonds is appropriate.
- Develop a financing plan in concert with Client's staff which would include recommendations as to the timing and number of series of bonds to be issued.
- Assist the Client by recommending the best method of sale, either as a negotiated sale, private placement or a public sale. In a public sale, make recommendation as to the determination of the best bid. In the event of a negotiated sale, assist in the solicitation, review and evaluation of any investment banking proposals, and provide advice and information necessary to aid in such selection.
- Advise as to the various financing alternatives available to the Client.
- Develop alternatives related to debt transaction including evaluation of revenues available, maturity schedule and cash flow requirements.
- Evaluate benefits of bond insurance and/or security insurance for debt reserve fund.
- If appropriate, develop credit rating presentation and coordinate with the Client the overall presentation to rating agencies.
- Review underwriter's proposals and submit a written analysis of same to the Client.
- Assist the Client in the procurement of other services relating to debt issuance such as printing, paying agent, registrar, etc.
- Identify key bond covenant features and advise as to the financial consequences of provisions to be included in bond indentures, resolutions or other governing documents regarding security, creation of reserve funds, flow of funds, redemption provisions, additional parity debt tests, etc.; review and comment on successive drafts of bond governing documents.
- Review the requirements and submit analysis to bond insurers, rating agencies and other professionals as they pertain to the Client's obligation.
- Review the terms, conditions and structure of any proposed debt offering undertaken by the Client and provide suggestions, modifications and enhancements where appropriate and necessary to reflect the constraints or current financial policy and fiscal capability.
- Coordinate with the Client's staff and other advisors as respects the furnishing of data for offering documents, it being specifically understood that PFM is not



responsible for the inclusion or omission of any material in published offering documents.

- As applicable, advise the Client on the condition of the bond market at the time of sale, including volume, timing considerations, competing offerings, and general economic considerations.
- Assist and advise the Client in negotiations with investment banking groups regarding fees, pricing of the bonds and final terms of any security offering, and make recommendations regarding a proposed offering to obtain the most favorable financial terms based on existing market conditions.
- Arrange for the closing of the transaction including, but not limited, to bond printing, signing and final delivery of the bonds.



EXHIBIT B
COMPENSATION FOR SERVICES

1. Fixed Rate Transaction Fees (Competitive and Negotiated)

Assuming the financing needs of the City are \$27.5 million, the compensation for this transaction will be a flat fee of \$41,875.

2. Non-Transaction Related Compensation

PFM's Non-Transaction related compensation will be based on PFM's Contract Number 2010-0136 Amendment One with the Client.

3. Expenses

Out-of-pocket expenses includes expenses incurred, including travel, meals, lodging, telephone, mail, and other ordinary cost and any actual extraordinary cost for graphics, printing which are incurred by PFM. Appropriate documentation will be provided to the Client.



EXHIBIT C
INSURANCE STATEMENT

PFM Financial Advisors LLC ("PFMFA") has a complete insurance program, including property, casualty, comprehensive general liability, automobile liability and workers compensation. PFMFA maintains professional liability and fidelity bond coverages which total \$25 million and \$10 million, respectively. PFMFA also carries a \$10 million cyber liability policy.

Our Professional Liability policy is a "claims made" policy and our General Liability policy claims would be made by occurrence.

Deductibles/SIR:

Automobile \$250 comprehensive & \$500 collision

Cyber Liability \$50,000

General Liability \$0

Professional Liability (E&O) \$1,000,000

Financial Institution Bond \$75,000

Insurance Company & AM Best Rating

Professional Liability (E&O) – Indian Harbor Insurance Company; and Continental Casualty Company; (both are A)

Financial Institution Bond – Federal Insurance Company; (A++)

Cyber Liability – Indian Harbor Insurance Company (A)

General Liability – Great Northern Ins. Company (A++)

Automobile Liability – Federal Insurance Company

Excess /Umbrella Liability – Federal Insurance Company

Workers Compensation & Employers Liability– Pacific Indemnity Company (A++)

EXHIBIT C

BBS Engagement Letter

[Letterhead of Bass, Berry & Sims PLC]

_____, 2017

City of Franklin, Tennessee
Franklin, Tennessee
Attention: Ken Moore, Mayor

Re: Issuance of Not to Exceed \$28,500,000 in Aggregate Principal Amount of General Obligation Public Improvement Bonds, Series 2017.

Dear Mayor:

The purpose of this engagement letter is to set forth certain matters concerning the services we will perform as bond counsel to City of Franklin, Tennessee (the "Issuer"), in connection with the issuance of the above-referenced Bonds (the "Bonds"). We understand that the Bonds are being issued for the purposes of providing funds necessary to finance certain capital improvements within the Issuer and pay the costs incident to the sale and issuance of the Bonds. We further understand that the Bonds will be sold at competitive sale.

SCOPE OF ENGAGEMENT

In this engagement, we expect to perform the following duties:

- (1) Subject to the completion of proceedings to our satisfaction, render our legal opinion (the "Bond Opinion") regarding the validity and binding effect of the Bonds, the source of payment and security for the Bonds, and the excludability of interest on the Bonds from gross income for federal income tax purposes.
- (2) Prepare and review documents necessary or appropriate for the authorization, issuance and delivery of the Bonds, coordinate the authorization and execution of such documents, and review enabling legislation.
- (3) Assist the Issuer in seeking from other governmental authorities such approvals, permissions and exemptions as we determine are necessary or appropriate in connection with the authorization, issuance, and delivery of the Bonds, except that we will not be responsible for any required blue-sky filings.
- (4) Review legal issues relating to the structure of the Bonds; and
- (5) Prepare those sections of the official statement (if applicable) to be disseminated in connection with the sale of the Bonds involving the description of (i) federal law pertinent to the validity of the Bonds and the tax law treatment thereon, (ii) the terms of the Bonds and (iii) our Bond Opinion.

Our Bond Opinion will be addressed to the Issuer and the purchaser of the Bonds and will be delivered by us on the date the Bonds are exchanged for its purchase price (the "Closing").

The Bond Opinion will be based on facts and law existing as of its date. In rendering our Bond Opinion, we will rely upon the certified proceedings and other certifications of public officials and other persons furnished to us without undertaking to verify the same by independent investigation, and we will assume continuing compliance by the Issuer with applicable laws relating to the Bonds. During the course of this engagement, we will rely on you to provide us with complete and timely information on all developments pertaining to any aspect of the Bonds and their security. We understand that you will direct members of your staff and other employees of the Issuer to cooperate with us in this regard.

Our duties in this engagement are limited to those expressly set forth above. Among other things, our duties do not include:

- a. 1) Assisting in the preparation or review of an official statement or any other disclosure document with respect to the Bonds other than as described in (5) above, or
 - 2) Performing an independent investigation to determine the accuracy, completeness or sufficiency of any such document, or
 - 3) Rendering advice that the official statement or other disclosure documents
 - i) Do not contain any untrue statement of a material fact or
 - ii) Do not omit to state a material fact necessary to make the statements contained therein, in light of the circumstances under which they were made, not misleading.
- b. Preparing requests for tax rulings from the Internal Revenue Service, or no action letters from the Securities and Exchange Commission.
- c. Preparing blue sky or investment surveys with respect to the Bonds.
- d. Drafting state constitutional or legislative amendments.
- e. Pursuing test cases or other litigation, (such as contested validation proceedings) except as set forth above.
- f. Making an investigation or expressing any view as to the creditworthiness of the Issuer or the Bonds.
- g. Except for defending our Bond Opinion, representing the Issuer in Internal Revenue Service examinations or inquiries, or Securities and Exchange Commission investigations.
- h. After Closing, providing continuing advice to the Issuer or any other party concerning any actions necessary to assure that interest paid on the Bonds will continue to be excludable from gross income for federal income tax purposes (*e.g.*, our engagement does not include rebate calculations for the Bonds).
- i. Opining on a continuing disclosure undertaking pertaining to the Bonds or, after Closing, providing advice concerning any actions necessary to assure compliance with any continuing disclosure undertaking.

- j. Addressing any other matter not specifically set forth above that is not required to render our Bond Opinion.

ATTORNEY-CLIENT RELATIONSHIP

Upon execution of this engagement letter, the Issuer will be our client and an attorney-client relationship will exist between us. We assume that all other parties will retain such counsel as they deem necessary and appropriate to represent their interests in this transaction. We further assume that all other parties understand that in this transaction we represent only the Issuer, we are not counsel to any other party, and we are not acting as an intermediary among the parties. Our services as bond counsel are limited to those contracted for in this letter; the Issuer's execution of this engagement letter will constitute an acknowledgment of those limitations. In our representation of the Issuer, we will not act as a "municipal advisor," as such term is defined in the Securities Exchange Act of 1934, as amended.

Our representation of the Issuer and the attorney-client relationship created by this engagement letter will be concluded upon issuance of the Bonds. Nevertheless, subsequent to Closing, we will mail the appropriate Internal Revenue Service Form 8038-G, and prepare and distribute to the participants in the transaction a transcript of the proceedings pertaining to the Bonds.

As you are aware, our firm represents many political subdivisions, companies and individuals. It is possible that during the time that we are representing the Issuer, one or more of our present or future clients will have transactions with the Issuer. It is also possible that we may be asked to represent, in an unrelated matter, one or more of the entities involved in the issuance of the Bonds. We do not believe such representation, if it occurs, will adversely affect our ability to represent you as provided in this letter, either because such matters will be sufficiently different from the issuance of the Bonds as to make such representations not adverse to our representation of you, or because the potential for such adversity is remote or minor and outweighed by the consideration that it is unlikely that advice given to the other client will be relevant to any aspect of the issuance of the Bonds. Execution of this letter will signify the Issuer's consent to our representation of others consistent with the circumstances described in this paragraph.

FEEES

Based upon: (i) our current understanding of the terms, structure, size and schedule of the financing represented by the Bonds; (ii) the duties we will undertake pursuant to this engagement letter; (iii) the time we anticipate devoting to the financing; and (iv) the responsibilities we will assume in connection therewith, our fee will be \$40,000. The fee quoted above will include all out-of-pocket expenses advanced for your benefit.

If, for any reason, the financing represented by the Bonds as described in the paragraph above is completed without the delivery of our Bond Opinion as bond counsel or our services are otherwise terminated, we will expect to be compensated at our normal rates for the time actually spent on your behalf plus client charges as described above unless we have failed to meet our responsibilities under this engagement, but in no event will the amount we are paid exceed \$40,000.

RECORDS

At your request, papers and property furnished by you will be returned promptly upon receipt of payment for outstanding fees and client charges. All goods, documents, records, and other work product and property produced during the performance of this contract are deemed to be Issuer's property. Our own files, including lawyer work product, pertaining to the transaction will be retained by us for a period of three (3) years and be subject to inspection by Issuer upon reasonable notice.

OTHER MATTERS

We have not retained any persons to solicit or secure this engagement from the Issuer upon an agreement or understanding for a contingent commission, percentage, or brokerage fee. We have not offered any employee of the Issuer a gratuity or an offer of employment in connection with this engagement and no employee has requested or agreed to accept a gratuity or offer of employment in connection with this engagement.

Any modification or amendment to this engagement letter must be in writing, executed by us and contain the signature of the Issuer. The validity, construction and effect of this engagement letter and any and all extensions and/or modifications thereof shall be governed by the laws of the State of Tennessee.

CONCLUSION

If the foregoing terms are acceptable to you, please so indicate by returning the enclosed copy of this engagement letter dated and signed by an authorized officer, retaining the original for your files. We look forward to working with you.

CITY OF FRANKLIN, TENNESSEE:

By: _____
Ken Moore, Mayor

The Board of Mayor and Aldermen of the City of Franklin, Tennessee, met in regular session on April 25, 2017, at 7:00 p.m. at the City Hall, Franklin, Tennessee, with the Honorable Ken Moore, Mayor, presiding.

The following Aldermen were present:

The following Aldermen were absent:

There were also present Eric Stuckey, City Administrator/Recorder, and Kristine Tallent, Assistant City Administrator/Chief Financial Officer.

After the meeting was duly called to order, the following resolution was introduced by _____, seconded by _____ and after due deliberation, was adopted by the following vote:

AYE:

NAY:

STATE OF TENNESSEE)

COUNTY OF WILLIAMSON)

I, Lanaii Y. Benne, certify that I am the duly qualified and acting Assistant City Recorder of City of Franklin, Tennessee, and as such official I further certify that attached hereto is a copy of excerpts from the minutes of a meeting of the governing body of the Municipality held on April 25, 2017; that these minutes were promptly and fully recorded and are open to public inspection; that I have compared said copy with the original minute record of said meeting in my official custody; and that said copy is a true, correct and complete transcript from said original minute record insofar as said original record relates to the Municipality's General Obligation Public Improvement Bonds.

WITNESS my official signature and seal of said Municipality on _____, 2017.

Assistant City Recorder

(SEAL)

22573730.2

Tabulation of Submittals*

Purchasing Office Solicitation No.:	2017-011 (comprehensive banking services, including general banking, lockbox processing, and purchasing cards)					
Notice to proposers published in the Williamson Herald on:	2/2/17					
Number of potential proposers that were notified of / that submitted a proposal in response to this request for proposals:	27 / 8					
Date and time proposal due and publicly opened:	3/7/17 2:00 PM					
Present at opening of proposals:	Julia Suddath and Vickie Manning of Pinnacle Bank; Jeanie Holder of Metropolitan; R. Zane Martin of First Farmers; Jennifer Holliday of Franklin Synergy Bank; Lori Pope, Mike Lowe and Russ Truell of the City of Franklin Finance Department; and Natalie Keene, Suzanne Ward and Brian Wilcox of the City of Franklin Purchasing Office					
Target meeting of BOMA at which recommendation is scheduled to be considered:	4/25/17					
Proposals received from:	Does the proposal include all required documents?	Does the proposal take any exceptions to the City's procurement solicitation?	Average points allocated by proposal evaluation team (out of a possible 100, utilizing evaluation criteria as listed in RFP):	Average points allocated by interview panel (out of a possible 100, utilizing evaluation criteria as listed in RFP):	Total estimated interest earnings less estimated fees for general banking and lockbox processing, per year:	Proposal is valid and may be accepted through:
First Farmers and Merchants Bank 816 S. Garden Street Columbia, TN 38401 Felicia Y. Brown, Senior Product Development Officer 931 388-3145 Felicia.Brown@myfirstfarmers.org	Yes but missing the separate listing of exceptions and total estimated charges note "See TBD items"	Yes	56.66	not interviewed	\$28,510.00	5/31/2017
First Tennessee Bank N. A. 511 Union Street, 4th Floor Nashville, TN 37219 W.A. (Pete) Stringer, Senior Vice President 615 734-6516 WAStringer@ftb.com	Yes	Proposal takes no exceptions	78.10	92.00	\$117,013.00	5/31/2017
Franklin Synergy Bank 722 Columbia Avenue Franklin, TN 37064 David McDaniel, EVP, Williamson County President, Chief Lending Officer 615 236-8370 David.McDaniel@FranklinSynergy.com	Yes	Proposal takes no exceptions	85.98	85.63	\$181,005.00	7/31/2017
The Metropolitan Bank 6100 Tower Circle, Suite 120 One Franklin Park Franklin, TN 37067 Jeanie Holder, Client Managing Director 615 921-9394 Jholder@Metropolitan.Bank	Yes	Proposal takes no exceptions	49.80	not interviewed	\$2,387.00	7/1/2017

*Shaded submittal is the submittal scored highest by the interview team

Tabulation of Submittals*

Purchasing Office Solicitation No.:	2017-011 (comprehensive banking services, including general banking, lockbox processing, and purchasing cards)					
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Pinnacle Bank 150 3rd Avenue South Nashville, TN 37201 Vickie Manning, Senior Vice President 615 744-3793 vickie.manning@pnfp.com	Yes	Proposal takes no exceptions	94.28	93.38	\$209,423.00	5/31/2017
SunTrust Bank 401 Commerce Street, Suite 4400 TN-NASH-3530 Nashville, TN 37219 Brian L. Williams, Senior Vice President 615 748-5120 Brian.L.Williams@SunTrust.com	Yes	Yes	59.26	not interviewed	\$37,500.00	6/30/2017
U. S. Bank National Association 10 N Ludlow St., Suite 800 Dayton, Ohio 45402 Kim Mays, VP and Sr. Relationship Manager 937 640-7611 kim.mays@usbank.com	Yes	Yes	63.57	not interviewed	\$50,770.00	90 days
Wells Fargo Bank, N.A. 408 Franklin St. S.E. Huntsville, AL 35801 Ellie Sternberg, Vice President Relationship Manager 256-551-4126 ellie.sternberg@wellsfargo.com	Yes	Yes	58.78	not interviewed	\$40,562.00	9/7/2017

*Shaded submittal is the submittal scored highest by the interview team

CPI-All Urban Consumers (Current Series)
Original Data Value

Series Id: CUUR0000SA0L1E

Not Seasonally Adjusted

Series Title: All items less food and energy in U.S. city

Area: U.S. city average

Item: All items less food and energy

Base Period: 1982-84=100

Years: 2007 to 2017

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2007	208.0	209.1	209.9	210.3	210.3	210.5	210.8	211.1	211.6	212.3	212.4	212.4
2008	213.1	213.9	214.9	215.1	215.2	215.6	216.0	216.5	216.9	217.0	216.7	216.1
2009	216.7	217.7	218.6	219.1	219.1	219.3	219.4	219.6	220.1	220.7	220.4	220.0
2010	220.1	220.6	221.1	221.2	221.2	221.3	221.3	221.6	221.9	222.1	222.1	221.8
2011	222.2	223.0	223.7	224.1	224.5	224.9	225.2	225.9	226.3	226.7	226.9	226.7
2012	227.2	227.9	228.7	229.3	229.6	229.9	229.9	230.2	230.8	231.3	231.3	231.0
2013	231.6	232.4	233.1	233.2	233.5	233.6	233.8	234.3	234.8	235.2	235.2	235.0
2014	235.4	236.1	236.9	237.5	238.0	238.2	238.1	238.3	238.8	239.4	239.2	238.8
2015	239.2	240.1	241.1	241.8	242.1	242.4	242.4	242.7	243.4	244.0	244.1	243.8
2016	244.5	245.7	246.4	247.0	247.5	247.8	247.7	248.3	248.7	249.2	249.2	249.1
2017	250.1	251.1	251.3									

Year over year change = 2.002%

[Calculation: (251.3 - 246.4) / 251.3]

Data extracted on: April 15, 2017 (12:16:51 PM)

RESOLUTION 2017-22

**A RESOLUTION OF THE BOARD OF MAYOR AND ALDERMEN FOR THE
CITY OF FRANKLIN EMPLOYEES' PENSION PLAN, PROVIDING A COST OF
LIVING ADJUSTMENT TO THE MONTHLY BENEFIT FOR RETIRED
RECIPIENTS, EFFECTIVE JULY 2017**

WHEREAS, the City of Franklin periodically adopted a cost-of-living adjustment for recipients of benefits from the City of Franklin Employees' Pension Plan, and

WHEREAS, the Board of Mayor and Aldermen wishes to approve a cost of living increase to maintain the purchasing power of retiree benefit payments, and

WHEREAS, the formula previously used by BOMA is based on the March-to-March change in the Consumer Price Index (CPI) - U.S. City average for all items less food & energy, as reported by the United States Bureau of Labor Statistics (BLS).

NOW, THEREFORE, BE IT RESOLVED by the Board of Mayor and Aldermen for the City of Franklin as follows:

Section 1. That the custodial bank of the City of Franklin Employees' Pension Plan be instructed to make effective on July 1, 2017, the change in the appropriate CPI series between March 2016 and March 2017 in the amount of monthly benefit to eligible beneficiaries of the Plan.

Section 2. That this Resolution shall be effective on July 1, 2017.

IT IS SO RESOLVED AND DONE on this ____ day of April, 2017.

ATTEST:

CITY OF FRANKLIN, TENNESSEE:

By: _____
Eric Stuckey
City Administrator

By: _____
Dr. Ken Moore
Mayor

Approved as to Form:

Shauna R. Billingsley
City Attorney



CITY OF FRANKLIN



2ND QUARTER REPORT

FY 2017

Excellence

Innovation

Teamwork

Integrity

Action-Oriented

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CITY OF FRANKLIN – 2ND QUARTER REPORT 2017

Executive Summary

Quarter Ended December 31, 2016

- With property tax billings occurring on October 1, the General Fund shows a current year surplus of \$4.6 million. The surplus is higher compared to last year as the 2017 property tax rate provided an additional \$5 million in property tax to the General Fund. (Of this additional amount, \$2.9 is designated for capital projects.)
- In the General Fund, local sales taxes are up almost 5% over last year. (December sales tax was 3.1% higher than last December.)
- With recent development activity,
 - building permit revenue is up 16%,
 - road impact fees and facilities taxes are about four-fifths (4/5) of last year (as these revenues are dependent on timing and type of development), and
 - water/sewer development fees are about two-thirds (2/3) of last year (as these revenues are also dependent on timing and type of development).
- In the Street Aid Fund, gasoline taxes are almost 3% higher than last year. (The fee is set on gallons sold rather than price.)
- In the Capital Projects Fund, the City expects reimbursements from other funds and bonds to fund the deficit.

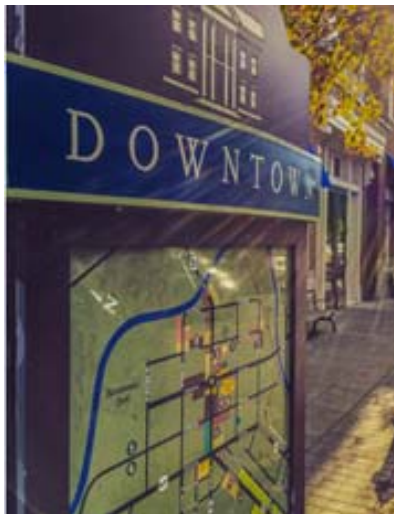


CITY OF FRANKLIN – 2ND QUARTER REPORT 2017

All Funds Summary

Fund	Beg Fund Balance	Revenue	Expenditures	End Fund Balance	Change	Fund Summary on Page
General	\$39,249,586	\$35,412,495	\$30,794,216	\$43,867,865	\$4,618,279	3
Street Aid	\$373,415	\$1,957,228	\$1,336,138	\$994,505	\$621,090	4
Sanitation & Envir. Services.	\$767,350	\$3,880,619	\$4,080,503	\$567,466	(\$199,884)	5
Road Impact	\$5,019,848	\$3,613,744	\$1,214,103	\$7,419,489	\$2,399,641	6
Facilities Tax	\$6,976,276	\$2,035,445	\$102,015	\$8,909,706	\$1,933,430	7
Stormwater	\$4,873,735	\$1,202,035	\$1,386,469	\$4,689,301	(\$184,434)	8
Drug	\$515,642	\$62,444	\$110,476	\$467,610	(\$48,032)	9
Hotel/Motel	\$2,634,109	\$1,817,621	\$838,115	\$3,613,615	\$979,506	10
In Lieu of Parkland	\$4,425,966	\$144,611	\$0	\$4,570,577	\$144,611	11
Transit	\$374,758	\$1,344,315	\$1,339,736	\$379,337	\$4,579	12
CDBG	\$85,185	\$126,421	\$126,008	\$85,598	\$413	13
Debt Service	\$5,000	\$8,304,480	\$2,800,560	\$5,508,920	\$5,503,920	14
Capital Projects	(\$7,887,886)	\$4,286,830	\$4,561,246	(\$8,162,302)	(\$274,416)	15
Water & Wastewater Operations	*	\$16,532,610	\$17,404,355	*	(\$871,745)	16
Water & Wastewater Dev. Fees	*	\$2,425,632	\$491,800	*	\$1,933,832	17

* As an enterprise fund (which is similar to a private business), Water & Wastewater does not have a fund balance.



CITY OF FRANKLIN – 2ND QUARTER REPORT 2017

General Fund

	Current YTD Actuals	Prior YTD Actual	Percent Current YTD to Prior YTD	Budget	Percent Current YTD to Budget
Revenues					
Local Sales Tax	\$17,065,518	\$16,287,540	104.8%	\$33,183,778	51.4%
State Shared Taxes	3,952,881	3,617,082	109.3%	10,821,651	36.5%
Property Taxes	9,638,782	4,839,929	199.2%	5,981,618	161.1%
Alcohol Taxes	2,064,637	1,987,113	103.9%	3,888,566	53.1%
Grants	167,161	1,634,715	10.2%	1,828,300	9.1%
Franchise Fees	378,498	1,407,729	26.9%	2,536,790	14.9%
Building Permits & Fees	1,498,998	1,289,697	116.2%	2,682,396	55.9%
Court Fines & Fees	248,500	223,502	111.2%	500,036	49.7%
In Lieu of Tax (Local)	23,239	304,597	7.6%	271,369	8.6%
Interest Income	(6,786)	14,809	(45.8%)	217,582	(3.1%)
Other Revenues	381,067	303,933	125.4%	2,734,377	13.9%
Total Revenues	35,412,495	31,910,646	111.0%	64,646,463	54.8%
Expenditures:					
Salaries & Wages	14,702,312	14,032,880	104.8%	32,207,850	45.6%
Employee Benefits	6,540,656	5,892,469	111.0%	12,993,246	50.3%
Utilities	1,116,878	1,084,351	103.0%	2,125,757	52.5%
Contractual Services	2,246,095	1,655,171	135.7%	2,989,936	75.1%
Repair & Maintenance Services	937,537	932,876	100.5%	2,016,161	46.5%
Debt Service & Lease Payments	1,065,135	1,373,212	77.6%	2,378,967	44.8%
Reimbursement from Other Funds	(1,353,593)	(1,298,626)	104.2%	(2,707,180)	50.0%
Transfers To Other Funds	1,235,134	435,739	283.5%	1,296,796	95.2%
Capital (>\$25,000)	48,257	85,138	56.7%	2,638,300	1.8%
Other Expenditures	4,255,805	3,787,809	112.4%	8,706,630	48.9%
Total Expenditures	30,794,216	27,981,019	110.1%	64,646,463	47.6%
Total Unallocated Funds	4,618,279	3,929,627	117.5%	0	0.0%

FUND SUMMARY

- With property tax billings occurring on October 1, the General Fund shows a current year surplus of \$4.6 million. The surplus is higher than last year as the 2017 property tax rate provided an additional \$5 million in property tax to the General Fund. (Of this additional amount, \$2.9 is designated for capital projects.)
- Local sales tax exceeds last year by almost 5%. State shared taxes exceed last year by 9%.
- Due to recent development activity, building permits are up 16% over last year.
- Interest income is a negative amount due to accounting rules that require entries for unrealized gains or losses on investments that would be realized if the City sold the investment. The City holds its investment until maturity. The fund has earned \$99,000 of interest with a \$106,000 unrealized loss.
- Although some capital equipment in Police and Fire have been purchased, the primary amount budgeted in Capital over \$25,000 is TOC expenditures. Current estimates are that \$500,000 of the \$2 million budgeted for TOC will be spent by year-end.

CITY OF FRANKLIN – 2ND QUARTER REPORT 2017

Street Aid Fund

	Current YTD Actuals	Prior YTD Actual	Percent Current YTD to Prior YTD	Budget	Percent Current YTD to Budget
Revenues					
Beginning Fund Balance	\$373,415	\$287,224	130.0%	\$333,098	112.1%
State Shared Taxes	1,000,548	975,603	102.6%	1,939,747	51.6%
Property Taxes	623,685	526,008	118.6%	939,756	66.4%
Interest Income	155	92	169.0%	300	51.6%
Transfer From General Fund	332,840	0	0.0%	82,840	401.8%
Total Revenues	2,330,643	1,788,927	130.3%	3,295,741	70.7%
Expenditures:					
Repair & Maintenance Services	1,335,500	1,606,458	83.1%	2,962,440	45.1%
Other Expenditures	638	629	101.4%	0	0.0%
Total Expenditures	1,336,138	1,607,087	83.1%	2,962,440	45.1%
Total Unallocated Funds	994,505	181,840	546.9%	333,301	298.4%

FUND SUMMARY

- Gasoline taxes are almost 3% higher than last year. (The fee is set on gallons sold rather than price.)
- Expenditures are for the paving activity.
- The transfer from the General Fund of \$332,840 is for filling of sidewalk gaps within the community.

CITY OF FRANKLIN – 2ND QUARTER REPORT 2017

Sanitation Fund

	Current YTD Actuals	Prior YTD Actual	Percent Current YTD to Prior YTD	Budget	Percent Current YTD to Budget
Revenues					
Beginning Fund Balance	\$767,350	\$618,294	124.1%	\$613,691	125.0%
Interest Income	95	0	0.0%	0	0.0%
Sanitation Collection Services	2,630,533	2,585,535	101.7%	5,571,252	47.2%
Tipping Fees	1,143,936	1,603,493	71.3%	3,173,347	36.0%
Other Revenues	106,055	76,391	138.8%	627,628	16.9%
Total Revenues	4,647,969	4,883,713	95.2%	9,985,918	46.5%
Expenditures:					
Salaries & Wages	988,140	903,227	109.4%	2,048,135	48.2%
Employee Benefits	491,933	448,946	109.6%	956,348	51.4%
Utilities	42,814	33,735	126.9%	72,055	59.4%
Contractual Services	0	0	0.0%	10,000	0.0%
Repair & Maintenance Services	278,409	311,593	89.4%	717,319	38.8%
Debt Service & Lease Payments	376,645	507,078	74.3%	625,193	60.2%
Transfers To Other Funds	5,667	5,529	102.5%	623,956	0.9%
Capital (>\$25,000)	164,899	0	0.0%	164,900	100.0%
Other Expenditures	1,731,996	2,155,444	80.4%	4,335,076	40.0%
Total Expenditures	4,080,503	4,365,552	93.5%	9,552,982	42.7%
Total Unallocated Funds	567,466	518,161	109.5%	432,936	131.1%

FUND SUMMARY

- Collection services revenue is slightly higher than last year.
- Tipping fees are 29% lower than last year. This decrease is due to the transfer station no longer accepting construction and demolition debris.

CITY OF FRANKLIN – 2ND QUARTER REPORT 2017

Road Impact Fund

	Current YTD Actuals	Prior YTD Actual	Percent Current YTD to Prior YTD	Budget	Percent Current YTD to Budget
Revenues					
Beginning Fund Balance	\$5,019,848	\$397,976	1,261.3%	\$4,243,275	118.3%
Interest Income	9,863	2,290	430.7%	1,000	986.3%
Road Impact Fees	3,655,375	4,227,497	86.5%	6,810,334	53.7%
Road Impact Credits	(51,494)	(92,072)	55.9%	0	0.0%
Total Revenues	8,633,592	4,535,691	190.3%	11,054,609	78.1%
Expenditures:					
Contractual Services	517,448	0	0.0%	3,637,141	14.2%
Transfers To Other Funds	696,655	692,305	100.6%	2,737,999	25.4%
Total Expenditures	1,214,103	692,305	175.4%	6,375,140	19.0%
Total Unallocated Funds	7,419,489	3,843,386	193.0%	4,679,469	158.6%

FUND SUMMARY

- o Road impact fees are about four-fifths (4/5) of last year (as these revenues are dependent on timing and type of development).

CITY OF FRANKLIN – 2ND QUARTER REPORT 2017

Facilities Tax Fund

	Current YTD Actuals	Prior YTD Actual	Percent Current YTD to Prior YTD	Budget	Percent Current YTD to Budget
Revenues					
Beginning Fund Balance	\$6,976,276	\$6,717,764	103.8%	\$6,815,787	102.4%
Interest Income	(1,124)	7,994	(14.1%)	10,000	(11.2%)
Facilities Taxes	2,036,569	2,496,292	81.6%	2,900,000	70.2%
Total Revenues	9,011,721	9,222,050	97.7%	9,725,787	92.7%
Expenditures:					
Utilities	297	320	92.7%	0	0.0%
Contractual Services	1,865	5,531	33.7%	0	0.0%
Repair & Maintenance Services	26,090	0	0.0%	0	0.0%
Capital (>\$25,000)	40,685	2,607,101	1.6%	4,132,956	1.0%
Other Expenditures	33,078	121,193	27.3%	141,833	23.3%
Total Expenditures	102,015	2,734,145	3.7%	4,274,789	2.4%
Total Unallocated Funds	8,909,706	6,487,905	137.3%	5,450,998	163.5%

FUND SUMMARY

- Facilities taxes are about four-fifths (4/5) of last year (as these revenues are dependent on timing and type of development).
- Interest income is a negative amount due to accounting rules that require entries for unrealized gains or losses on investments that would be realized if the City sold the investment. The City holds its investment until maturity. The fund has earned \$21,500 of interest with a \$22,600 unrealized loss.
- Although some capital equipment has been purchased, most of the capital budgeted in 2017 is for fire station 7 construction that has not yet occurred.



CITY OF FRANKLIN – 2ND QUARTER REPORT 2017

Stormwater Fund

	Current YTD Actuals	Prior YTD Actual	Percent Current YTD to Prior YTD	Budget	Percent Current YTD to Budget
Revenues					
Beginning Fund Balance	\$4,873,735	\$4,783,235	101.9%	\$4,706,201	103.6%
Interest Income	(22,712)	15,586	(145.7%)	10,000	(227.1%)
Stormwater Fees	1,194,899	1,232,772	96.9%	2,654,224	45.0%
Other Revenues	29,848	23,391	127.6%	50,000	59.7%
Total Revenues	6,075,770	6,054,984	100.3%	7,420,425	81.9%
Expenditures:					
Salaries & Wages	406,742	376,002	108.2%	931,076	43.7%
Employee Benefits	208,716	183,848	113.5%	420,724	49.6%
Utilities	20,164	27,345	73.7%	53,765	37.5%
Contractual Services	145,682	87,928	165.7%	176,456	82.6%
Repair & Maintenance Services	69,399	42,087	164.9%	115,385	60.1%
Debt Service & Lease Payments	0	85,182	0.0%	230,580	0.0%
Capital (>\$25,000)	314,881	131,360	239.7%	2,672,357	11.8%
Other Expenditures	220,885	235,339	93.9%	609,279	36.3%
Total Expenditures	1,386,469	1,169,091	118.6%	5,209,622	26.6%
Total Unallocated Funds	4,689,301	4,885,893	96.0%	2,210,803	212.1%

FUND SUMMARY

- Stormwater fees are 3% less than last year.
- Interest income is a negative amount due to accounting rules that require entries for unrealized gains or losses on investments that would be realized if the City sold the investment. The City holds its investment until maturity. The fund has earned \$20,000 of interest with a \$43,000 unrealized loss.
- There are no costs in debt service/lease payments as the budgeted amount of \$230,580 was classified as capital drainage projects in lieu of a lease.

CITY OF FRANKLIN – 2ND QUARTER REPORT 2017

Drug Fund

	Current YTD Actuals	Prior YTD Actual	Percent Current YTD to Prior YTD	Budget	Percent Current YTD to Budget
Revenues					
Beginning Fund Balance	\$515,642	\$295,296	174.6%	\$489,890	105.3%
Interest Income	1,326	706	187.7%	1,000	132.6%
Drug Fines Received	29,402	111,954	26.3%	95,397	30.8%
Other Revenues	31,716	76,512	41.5%	27,613	114.9%
Total Revenues	578,086	484,468	119.3%	613,900	94.2%
Expenditures:					
Other Expenditures	110,476	43,555	253.6%	142,500	77.5%
Total Expenditures	110,476	43,555	253.6%	142,500	77.5%
Total Unallocated Funds	467,610	440,913	106.1%	471,400	99.2%

FUND SUMMARY

- Drug fine collections are over 74% lower than last year. (This is due primarily to a single receipt in 2016 for over \$80,000. Excluding this receipt, collections are almost equivalent to last year.) This revenue is dependent on court actions.

CITY OF FRANKLIN – 2ND QUARTER REPORT 2017

Hotel/Motel Tax Fund

City of Franklin Tennessee
Hotel/Motel Tax Fund
For the Six Months Ending Saturday, December 31, 2016

	Current YTD Actuals	Prior YTD Actual	Percent Current YTD to Prior YTD	Budget	Percent Current YTD to Budget
Revenues					
Beginning Fund Balance	\$2,634,109	\$2,749,596	95.8%	\$3,232,656	81.5%
Interest Income	4,415	2,674	165.1%	4,000	110.4%
Hotel/Motel Taxes	1,813,206	1,659,299	109.3%	3,406,850	53.2%
Total Revenues	4,451,730	4,411,569	100.9%	6,643,506	67.0%
Expenditures:					
Contractual Services	4,049	54,949	7.4%	0	0.0%
Transfers To Other Funds	364,356	370,138	98.4%	1,125,086	32.4%
Capital (>\$25,000)	94,032	108,670	86.5%	566,666	16.6%
Other Expenditures	375,678	393,506	95.5%	837,680	44.8%
Total Expenditures	838,115	927,263	90.4%	2,529,432	33.1%
Total Unallocated Funds	3,613,615	3,484,306	103.7%	4,114,074	87.8%

FUND SUMMARYCOFFINANC

- Hotel/Motel tax collections are 9% higher than last year.



CITY OF FRANKLIN – 2ND QUARTER REPORT 2017

In Lieu of Parkland Fund

	Current YTD Actuals	Prior YTD Actual	Percent Current YTD to Prior YTD	Budget	Percent Current YTD to Budget
Revenues					
Beginning Fund Balance	\$4,425,966	\$2,494,076	177.5%	\$4,372,436	101.2%
Interest Income	7,157	2,666	268.5%	5,000	143.1%
In Lieu of Parkland Fees	137,454	1,750,640	7.9%	1,202,525	11.4%
Total Revenues	4,570,577	4,247,382	107.6%	5,579,961	81.9%
Expenditures:					
Total Unallocated Funds	4,570,577	4,247,382	107.6%	5,579,961	81.9%

FUND SUMMARY

- Almost \$138,000 has been collected in 2017.
- There are no expenditures currently budgeted for this fund in 2017.



CITY OF FRANKLIN – 2ND QUARTER REPORT 2017

Transit Fund

	Current YTD Actuals	Prior YTD Actual	Percent Current YTD to Prior YTD	Budget	Percent Current YTD to Budget
Revenues					
Beginning Fund Balance	\$374,758	\$189,607	197.6%	\$146,073	256.6%
Grants	380,625	391,099	97.3%	1,184,899	32.1%
Interest Income	3,117	1,759	177.2%	3,200	97.4%
Transit Fares	53,379	49,249	108.4%	85,000	62.8%
Transfer From General Fund	902,294	435,739	207.1%	963,956	93.6%
Other Revenues	4,900	4,900	100.0%	9,700	50.5%
Total Revenues	1,719,073	1,072,353	160.3%	2,392,828	71.8%
Expenditures:					
Capital (>\$25,000)	124,274	58,725	211.6%	305,000	40.7%
Other Expenditures	1,215,462	799,531	152.0%	1,993,603	61.0%
Total Expenditures	1,339,736	858,256	156.1%	2,298,603	58.3%
Total Unallocated Funds	379,337	214,097	177.2%	94,225	402.6%

FUND SUMMARY

- Transit has used 94% of its operating subsidy through the 1st quarter. Grant revenue is anticipated to ensure the fund does not exceed its budgeted transfer amount.

CITY OF FRANKLIN – 2ND QUARTER REPORT 2017

CDBG Fund

	Current YTD Actuals	Prior YTD Actual	Percent Current YTD to Prior YTD	Budget	Percent Current YTD to Budget
Revenues					
Beginning Fund Balance	\$85,185	\$20,211	421.5%	\$28,257	301.5%
Grants	126,008	230,971	54.6%	280,410	44.9%
Interest Income	413	115	358.5%	150	275.5%
Total Revenues	211,606	251,297	84.2%	308,817	68.5%
Expenditures:					
Contractual Services	56,008	75,842	73.8%	165,000	33.9%
Repair & Maintenance Services	70,000	120,000	58.3%	120,000	58.3%
Other Expenditures	0	31,372	0.0%	1,975	0.0%
Total Expenditures	126,008	227,214	55.5%	286,975	43.9%
Total Unallocated Funds	85,598	24,083	355.4%	21,842	391.9%

FUND SUMMARY

- Through the 2nd quarter, 56% of budgeted expenditures have been incurred. Grant revenue has offset the expenditures incurred.

CITY OF FRANKLIN – 2ND QUARTER REPORT 2017

Debt Service Fund

	Current YTD Actuals	Prior YTD Actual	Percent Current YTD to Prior YTD	Budget	Percent Current YTD to Budget
Revenues					
Beginning Fund Balance	\$5,000	\$709	705.6%	\$1,609	310.7%
Property Taxes	6,710,855	7,232,613	92.8%	7,503,769	89.4%
Interest Income	1,424	1,909	74.6%	5,000	28.5%
Rebate on BAB/RZEDB Bonds	425,523	419,028	101.6%	904,051	47.1%
Transfer from Sanitation Fund	5,667	5,529	102.5%	623,956	0.9%
Transfer from Road Impact Fund	696,655	692,305	100.6%	2,874,529	24.2%
Transfer from Hotel/Motel Tax Fund	364,356	370,138	98.4%	1,113,993	32.7%
Transfer from Water & Sewer Fund	100,000	100,000	100.0%	200,000	50.0%
Total Revenues	8,309,480	8,822,231	94.2%	13,226,907	62.8%
Expenditures:					
Debt Service & Lease Payments	2,800,560	2,789,383	100.4%	13,220,298	21.2%
Total Expenditures	2,800,560	2,789,383	100.4%	13,220,298	21.2%
Total Unallocated Funds	5,508,920	6,032,848	91.3%	6,609	83,354.8%

FUND SUMMARY

- The fund shows a current year surplus due to property tax billings that occurred on October 1.

CITY OF FRANKLIN – 2ND QUARTER REPORT 2017

Capital Projects Fund

	Current YTD Actuals	Prior YTD Actual	Percent Current YTD to Prior YTD	Budget	Percent Current YTD to Budget
Revenues					
Beginning Fund Balance	(\$7,887,886)	(\$10,104,657)	78.1%	\$0	0.0%
Property Taxes	623,685	526,008	118.6%	0	0.0%
Grants	1,586,155	328,618	482.7%	0	0.0%
Interest Income	744	0	0.0%	0	0.0%
Facilities Taxes	530,241	673,923	78.7%	0	0.0%
Other Revenues	1,546,005	2,482,834	62.3%	0	0.0%
Total Revenues	(3,601,056)	(6,093,274)	59.1%	0	0.0%
Expenditures:					
Contractual Services	74,066	57,541	128.7%	0	0.0%
Repair & Maintenance Services	0	7,972	0.0%	0	0.0%
Capital (>\$25,000)	1,981,178	4,166,577	47.5%	0	0.0%
Other Expenditures	2,506,002	807,108	310.5%	0	0.0%
Total Expenditures	4,561,246	5,039,198	90.5%	0	0.0%
Total Unallocated Funds	(8,162,302)	(11,132,472)	73.3%	0	0.0%

FUND SUMMARY

- The City expects reimbursements from other funds and bonds to fund the deficit.

CITY OF FRANKLIN – 2ND QUARTER REPORT 2017

Water/Sewer Operations

	Current YTD Actuals	Prior YTD Actual	Percent Current YTD to Prior YTD	Budget	Percent Current YTD to Budget
Revenues					
Interest Income	\$13,818	\$12,231	113.0%	\$78,000	17.7%
Customer Service	15,664,427	14,298,571	109.6%	25,844,177	60.6%
Other Revenues	854,365	862,432	99.1%	228,800	373.4%
Total Revenues	16,532,610	15,173,234	109.0%	26,150,977	63.2%
Expenditures:					
Salaries & Wages	1,799,222	1,709,782	105.2%	4,309,565	41.7%
Employee Benefits	859,929	844,573	101.8%	1,864,329	46.1%
Utilities	739,939	816,794	90.6%	1,729,026	42.8%
Contractual Services	351,472	661,814	53.1%	496,875	70.7%
Repair & Maintenance Services	149,307	247,953	60.2%	346,000	43.2%
Debt Service & Lease Payments	428,377	321,015	133.4%	1,795,746	23.9%
Transfers To Other Funds	100,000	100,000	100.0%	200,000	50.0%
Capital (>\$25,000)	7,583,018	2,022,182	375.0%	5,401,035	140.4%
Other Expenditures	5,393,091	4,508,195	119.6%	8,577,783	62.9%
Total Expenditures	17,404,355	11,232,308	154.9%	24,720,359	70.4%
Total Unallocated Funds	(871,745)	3,940,926	(22.1%)	1,430,618	(60.9%)

FUND SUMMARY

- Customer service revenue is almost 10% more than last year.
- Capital > \$25,000 of \$7.6 million is due primarily to water plant improvements. The February bond issue reimburses these water plant expenses.

CITY OF FRANKLIN – 2ND QUARTER REPORT 2017

Water/Sewer Development Fees

	Current YTD Actuals	Prior YTD Actual	Percent Current YTD to Prior YTD	Budget	Percent Current YTD to Budget
Revenues					
Interest Income	\$35,473	\$48,197	73.6%	\$0	0.0%
Customer Service	10,617	21,000	50.6%	0	0.0%
Access Fees	1,273,647	2,289,093	55.6%	0	0.0%
System Development Fees	1,059,166	1,245,228	85.1%	0	0.0%
Other Revenues	46,729	5,028	929.4%	0	0.0%
Total Revenues	2,425,632	3,608,546	67.2%	0	0.0%
Expenditures:					
Contractual Services	21,000	0	0.0%	0	0.0%
Debt Service & Lease Payments	424,778	469,678	90.4%	0	0.0%
Capital (>\$25,000)	5,104	50,717	10.1%	0	0.0%
Other Expenditures	40,918	10,150	403.1%	0	0.0%
Total Expenditures	491,800	530,545	92.7%	0	0.0%
Total Unallocated Funds	1,933,832	3,078,001	62.8%	0	0.0%

FUND SUMMARY

- Access fees and system development fees are about two-thirds (2/3) of last year (as these revenues are also dependent on timing and type of development).

CITY OF FRANKLIN – 2ND QUARTER REPORT 2017

On the Horizon

Friday, May 5, 2017	Proposed Budget Distributed to BOMA
Thursday, May 11, 2017	Budget Hearings (as needed)
Tuesday, May 23, 2017	First Reading of Budget
Tuesday, June 13, 2017	Second Reading of Budget (Public Hearing)
Tuesday, June 27, 2017	Third and Final Reading
Saturday, July 1, 2017	New Fiscal Year Begins

Finance Department Information

109 3rd Avenue South

Tel 615-791-1457

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franklintn.gov





City of Franklin
Finance Department - Monthly Reports for April 2017
EXECUTIVE SUMMARY

Schedule 1: Local Sales Tax

For budget comparisons, the City originally anticipated collections of \$19.4 million through seven months of the fiscal year. Through the month of January, the City is essentially at budgeted collections. As a further comparison, the January collection of \$2.3 million compares to \$1.72 million in 2012, \$1.95 million in 2013, \$1.93 million in 2014, \$2.01 million in 2015 and \$2.15 million in 2016.

Schedule 2: Building Permits

Following a high level of collection in 2016, 2017 year-to date compared to 2016 actual is 8% higher, and compared to 2017 budget is 30% higher.

Schedule 3: Road Impact Fees

Following the highest year of collection in 2016, 2017 year-to-date compared to 2016 actual is 11% lower, and compared to 2017 budget is slightly higher by 2%.

Schedule 4: Facilities Tax (City)

Following the highest year of collection in 2016, 2017 year-to-date compared to 2016 actual is almost 19% lower, and compared to 2017 budget is 35% higher.

Schedule 5: Facilities Tax (County)

Following the highest year of receipt from the County in 2016, 2017 year-to-date compared to 2016 actual is almost 16% lower, and compared to 2017 budget is 8% lower.

Schedule 6: Conference Center

The City's ½ share of profit for February 2017 is \$14,645.



City of Franklin

Finance Department - Monthly Reports

Schedule 1:		Local Sales Tax	Fund	General	Account:
					110-31300-00000

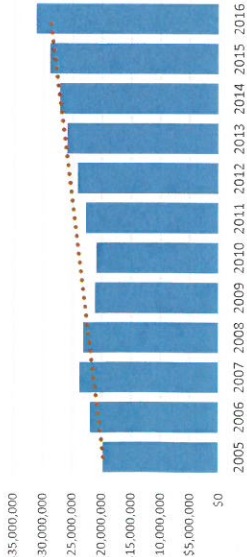
Summary: Tennessee Code Annotated 67-6-702 authorizes the levy of a local sales tax. The maximum rate authorized is 2.75%. The current rate is 2.25%. The tax is applied only to the first \$1,600 of any single article of personal property. The City receives 1/2 of the 2.25% rate collected within the City. Williamson County receives the other 1/2, plus an administrative fee of 1% of the City's 1/2 of the tax.

Monthly Report for January 2017: The local sales tax remittance from the State of Tennessee for March was \$2,338,924 compared to \$2,151,378 for the same month in 2016, an increase of \$187,547 or 8.7%. [The March remittance is for sales tax collected during the month of January, representing the seventh month of the fiscal year on an accrual basis.] During the same period, the State of Tennessee sales tax collections were up 4.03% from the prior year.

Year-to-date, the City has received \$19.4 million compared to \$18.4 million in the previous year, a difference of \$965,524 or 5.2%. The State of Tennessee sales tax collections, year-to-date, are \$4.37 billion compared to \$4.22 billion in the prior year, a difference of \$156 million or 3.7%.

For budget comparisons, the City originally anticipated collections of \$19.4 million through seven months of the fiscal year. Through the month of January, the City is essentially at budgeted collections. As a further comparison, the January collection of \$2.3 million compares to \$1.72 million in 2012, \$1.95 million in 2013, \$1.93 million in 2014, \$2.01 million in 2015 and \$2.15 million in 2016.

Yearly Summary



2017 Month by Month Summary



Fiscal Year	Amount	\$ Inc./ (Dec.) from Prior Year	% Inc./ (Dec.) from Prior Year
2005	\$19,786,230	\$1,489,548	8.1%
2006	\$22,005,703	\$2,219,473	11.2%
2007	\$23,885,264	\$1,879,561	8.5%
2008	\$23,185,434	(\$699,830)	-2.9%
2009	\$21,152,554	(\$2,032,880)	-8.8%
2010	\$20,969,821	(\$182,733)	-0.9%
2011	\$22,720,666	\$1,750,845	8.3%
2012	\$24,197,413	\$1,476,747	6.5%
2013	\$25,995,733	\$1,798,320	7.4%
2014	\$27,254,742	\$1,259,009	4.8%
2015	\$28,943,994	\$1,689,252	6.2%
2016	\$31,309,366	\$2,365,372	8.2%

Average Increase (Decrease) \$ 1,084,390 4.7%

Month	2016 Actual	2017 Budget	2017 Year-to-Date	\$ Inc./ (Dec.) from 2016 Actual	% Inc./ (Dec.) from 2016 Actual	\$ Inc./ (Dec.) from 2017 Budget	% Inc./ (Dec.) from 2017 Budget
July	\$2,477,647	\$2,601,530	\$2,546,087	\$68,440	2.8%	(\$55,443)	-2.1%
August	\$2,420,111	\$2,541,118	\$2,547,776	\$127,665	5.3%	\$6,658	0.3%
September	\$2,571,550	\$2,700,129	\$2,817,429	\$245,879	9.6%	\$117,300	4.3%
October	\$2,485,463	\$2,609,736	\$2,616,784	\$131,321	5.3%	\$7,048	0.3%
November	\$2,579,786	\$2,708,774	\$2,666,949	\$87,163	3.4%	(\$41,825)	-1.5%
December	\$3,752,983	\$3,940,632	\$3,870,492	\$117,509	3.1%	(\$70,140)	-1.8%
January	\$2,151,378	\$2,258,947	\$2,338,925	\$187,547	8.7%	\$79,978	3.5%
February	\$2,181,227	\$2,086,164					
March	\$2,689,471	\$3,093,119					
April	\$2,611,014	\$2,678,614					
May	\$2,559,116	\$2,808,100					
June	\$2,829,620	\$3,156,915					
Total	\$31,309,366	\$33,183,778	\$19,404,442	\$137,932	5.2%	\$6,225	0.2%
Average			\$965,524		Average	\$43,576	Average
Total					Total		

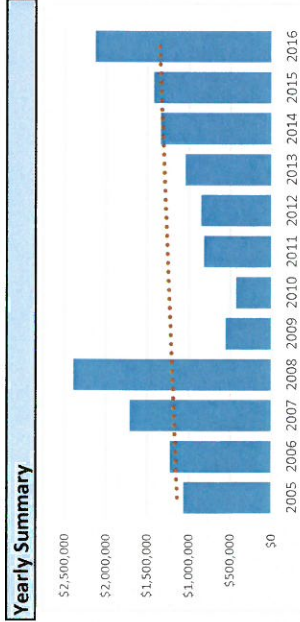


City of Franklin
Finance Department - Monthly Reports

Schedule 2:		Building Permits	Fund	General Fund	Account:	110-32120-00000
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Summary: A part of General Fund Revenues, these fees are paid to the City to offset and pay for the staffing costs borne by the City to extend services due to construction growth. There has been growth in both residential and commercial sides of development. This revenue has been difficult to predict by month because permits are often obtained and fees paid in advance of construction.

Monthly Report for February 2017: Following a high level of collection in 2016, 2017 year-to-date is exceeding 2016 by 8%, and compared to 2017 budget is higher by 30%.



Fiscal Year	Amount	\$ Inc./ (Dec.) from Prior Year	% Inc./ (Dec.) from Prior Year
2005	\$1,064,261	\$275,053	34.9%
2006	\$1,228,209	\$163,948	15.4%
2007	\$1,710,865	\$482,656	39.3%
2008	\$2,395,129	\$684,264	40.0%
2009	\$559,112	(\$1,836,017)	-76.7%
2010	\$430,901	(\$128,211)	-22.9%
2011	\$820,111	\$389,210	90.3%
2012	\$855,409	\$35,298	4.3%
2013	\$1,046,947	\$191,538	22.4%
2014	\$1,343,978	\$297,031	28.4%
2015	\$1,426,188	\$82,210	6.1%
2016	\$2,136,322	\$710,134	49.8%
Average Increase (Decrease)		\$ 112,260	19.3%



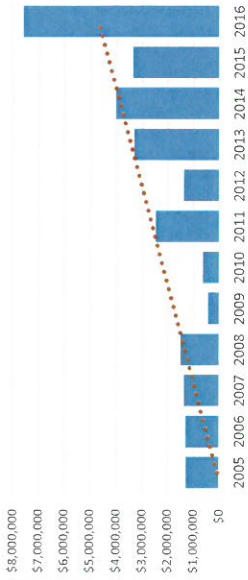
City of Franklin
Finance Department - Monthly Reports

Schedule 3:		Road Impact Fees	Fund	Road Impact	Account:	128-32800-00000
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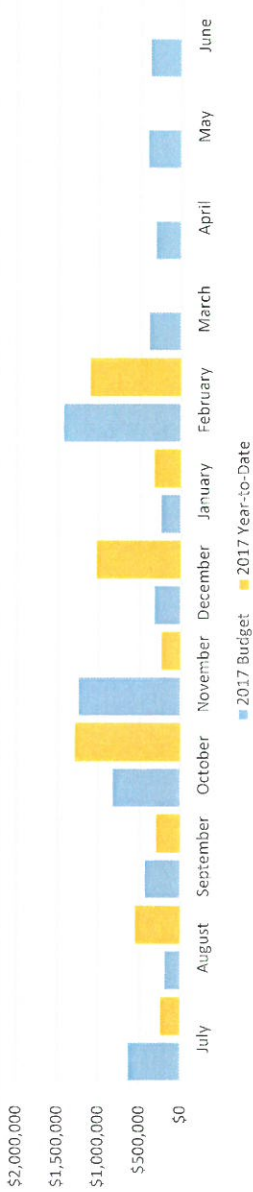
Summary: The Road Impact Fund is a special revenue fund created for the accounting of expenditures in accord with City Ordinance 88-13 on the proceeds of road impact fees from new development. These funds can be used to pay for new arterial roads, directly or through payment of debt service on bonds associated with the projects. After completing an update of the major thoroughfare plan, the City re-examined the structure of road impact fees which was approved in April 2011.

Monthly Report for February 2017: Following the highest level of collection in 2016, 2017 year-to-date compared to 2016 is 11% lower, and compared to 2017 budget is slightly higher by 2%.

Yearly Summary



2017 Month by Month Summary



Fiscal Year	Amount	\$ Inc./ (Dec.) from Prior Year	% Inc./ (Dec.) from Prior Year
2005	\$1,300,285	\$137,115	11.8%
2006	\$1,309,544	\$9,259	0.7%
2007	\$1,381,660	\$72,116	5.5%
2008	\$1,509,963	\$128,303	9.3%
2009	\$426,916	(\$1,083,047)	-71.7%
2010	\$629,194	\$202,278	47.4%
2011	\$2,466,846	\$1,837,652	292.1%
2012	\$1,391,645	(\$1,075,201)	-43.6%
2013	\$3,306,075	\$1,914,430	137.6%
2014	\$4,021,752	\$715,677	21.6%
2015	\$3,358,431	(\$663,321)	-16.5%
2016	\$7,586,724	\$4,228,293	125.9%
Average Increase (Decrease)		\$ 535,296	43.3%



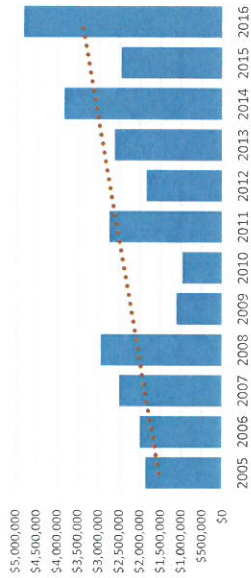
City of Franklin
Finance Department - Monthly Reports

Schedule 4:		Facilities Tax (City)	Fund	Facilities Tax	Account:
					130-31600-00000

Summary: A special revenue fund used to account for the proceeds authorized by a private act of the Tennessee General Assembly of 1987 for the City to levy and collect a privilege tax on new development to provide that new development contribute its fair share of providing new public facilities made necessary by growth. Such taxes may be expended only on police, fire, sanitation, and parks and recreation.

Monthly Report for February 2017: Following the highest level of collection in 2016, 2017 year-to-date compared to 2016 is almost 19% lower, and compared to 2017 budget is higher by 35%.

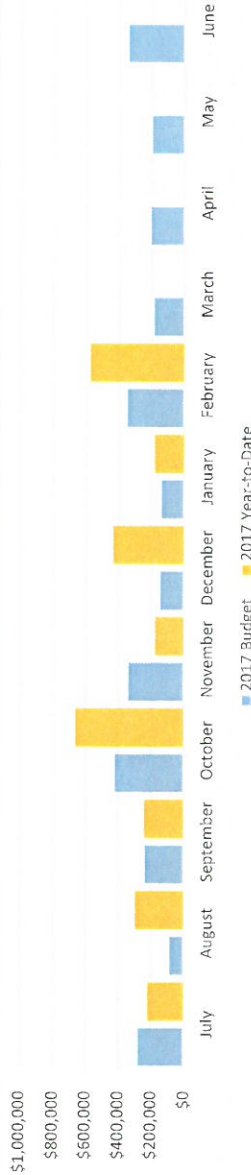
Yearly Summary



Fiscal Year	Amount	\$ Inc./ (Dec.) from Prior Year	% Inc./ (Dec.) from Prior Year
2005	\$1,854,164	\$794,164	74.9%
2006	\$2,000,000	\$145,836	7.9%
2007	\$2,500,000	\$500,000	25.0%
2008	\$2,956,284	\$456,284	18.3%
2009	\$1,115,914	(\$1,840,370)	-62.3%
2010	\$963,748	(\$152,166)	-13.6%
2011	\$2,748,927	\$1,785,179	185.2%
2012	\$1,845,690	(\$903,237)	-32.9%
2013	\$2,617,339	\$771,649	41.8%
2014	\$3,848,783	\$1,231,444	47.0%
2015	\$2,468,473	(\$1,380,310)	-35.9%
2016	\$4,827,968	\$2,359,495	95.6%

Average Increase (Decrease) **\$313,997** **29.3%**

2017 Month by Month Summary



Month	2016 Actual	2017 Budget	2017 Year-to-Date	\$ Inc./ (Dec.) from 2016 Actual	% Inc./ (Dec.) from 2016 Actual	\$ Inc./ (Dec.) from 2017 Budget	% Inc./ (Dec.) from 2017 Budget
July	\$460,763	\$278,520	\$221,540	(\$239,223)	-51.9%	(\$56,980)	-20.5%
August	\$138,739	\$83,864	\$299,262	\$160,523	115.7%	\$215,398	256.8%
September	\$405,920	\$236,984	\$242,795	(\$163,125)	-40.2%	\$5,811	2.5%
October	\$693,869	\$419,426	\$663,512	(\$30,357)	-4.4%	\$244,086	58.2%
November	\$561,169	\$339,212	\$176,544	(\$384,625)	-68.5%	(\$162,668)	-48.0%
December	\$235,832	\$142,554	\$432,916	\$197,084	83.6%	\$290,362	203.7%
January	\$227,208	\$137,341	\$180,975	(\$46,233)	-20.3%	\$43,634	31.8%
February	\$575,877	\$348,103	\$575,155	(\$722)	-0.1%	\$227,052	65.2%
March	\$302,406	\$182,797					
April	\$336,678	\$203,513					
May	\$325,313	\$196,643					
June	\$564,194	\$341,041					
Total	\$4,827,968	\$2,910,000	\$2,792,699	(\$63,335)	-18.6%	\$100,837	35.4%
Average				Average (\$506,678)	Average	Average \$806,693	Average
				Total		Total	



City of Franklin

Finance Department - Monthly Reports

Schedule 5:

Facilities Tax (County)

Fund

Capital Projects

Account:

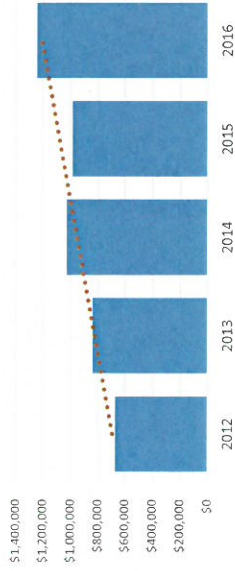
310-31600-00000

Summary: City's share of Williamson county's Adequate School Facilities Tax. 30% of the proceeds are distributed to the incorporated cities within the county, and an additional 30% is divided pro rata among the incorporated cities based on population in the last decennial census. All funds are to be used for the purpose of providing public facilities, the need for which is reasonably related to new development. The County uses 100% of its amount for public school purposes.

Monthly Report for February 2017: Following the highest level of collection in 2016, 2017 year-to-date compared to 2016 is almost 16% lower, and compared to 2017 budget is lower by 8%.

Note: Recorded in Capital Projects Fund beginning in FY 2011 (as per Resolution 2010-69)

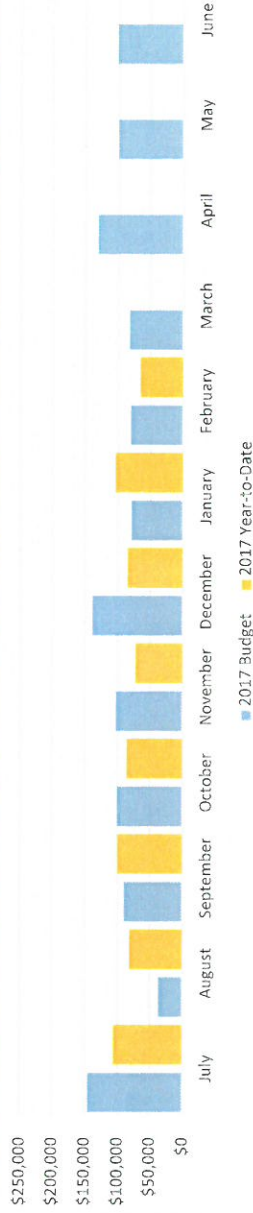
Yearly Summary



Fiscal Year	Amount	\$ Inc./ (Dec.) from Prior Year	% Inc./ (Dec.) from Prior Year
2005			
2006			
2007			
2008			
2009			
2010			
2011			
2012	\$672,961	\$672,961	100.0%
2013	\$838,523	\$165,562	24.6%
2014	\$1,026,933	\$188,410	22.5%
2015	\$982,605	(\$44,328)	-4.3%
2016	\$1,241,241	\$258,636	26.3%

Average Increase (Decrease) \$ 248,248 33.8%

2017 Month by Month Summary



Month	2016 Actual	2017 Budget	2017 Year-to-Date	\$ Inc./ (Dec.) from 2016 Actual	% Inc./ (Dec.) from 2016 Actual	\$ Inc./ (Dec.) from 2017 Budget	% Inc./ (Dec.) from 2017 Budget
July	\$143,941	\$144,956	\$105,603	(\$38,338)	-26.6%	(\$39,354)	-27.1%
August	\$101,030	\$37,500	\$81,772	(\$19,258)	-19.1%	\$44,272	118.1%
September	\$89,284	\$89,914	\$99,841	\$10,557	11.8%	\$9,927	11.0%
October	\$100,660	\$100,660	\$86,075	(\$14,585)	-14.5%	(\$14,585)	-14.5%
November	\$101,862	\$102,581	\$72,223	(\$29,639)	-29.1%	(\$30,358)	-29.6%
December	\$137,145	\$138,113	\$84,777	(\$52,418)	-38.2%	(\$53,386)	-38.7%
January	\$78,117	\$78,668	\$103,741	\$25,624	32.8%	\$25,073	31.9%
February	\$79,539	\$80,100	\$65,668	(\$13,871)	-17.4%	(\$14,432)	-18.0%
March	\$81,274	\$81,848					
April	\$129,225	\$130,137					
May	\$98,950	\$99,648					
June	\$100,215	\$100,922					
Total	\$1,241,241	\$1,185,047	\$699,650	(\$16,491)	-15.7%	(\$9,105)	-8.4%
Average							
Total				(\$131,928)		(\$72,843)	

March 14, 2017

Kristine Tallent ACA/CFO
City of Franklin, Tennessee
109 Third Avenue South
Franklin, TN 37064

Schedule 6: Conference Center

Dear Ms. Tallent:

Please find enclosed the Consolidated Profit and Loss Statement for the Cool Springs Conference Center for period end February 28, 2017

A summary of the financial and distribution date is as follows:

COOL SPRINGS CONFERENCE CENTER
February, 2017

	CURRENT MONTH			YEAR-TO-DATE		
	ACTUAL	BUDGET	LAST YR	ACTUAL	BUDGET	LAST YR
GROSS REVENUE	621,084	582,271	539,652	4,487,572	4,812,052	4,343,417
HOUSE PROFIT	72,333	58,140	44,251	386,037	491,835	430,634
Less: FIXED EXPENSES	17,658	19,622	17,163	144,797	150,225	137,547
NET INCOME	54,675	38,518	27,088	241,240	341,610	293,087
Less: FF&E RESERVE 5%	25,385	29,114	26,983	218,709	240,603	217,819
NET CASH FLOW	29,290	9,404	105	22,531	101,007	75,269

TOTAL CURRENT BALANCE DUE TO OWNERS 29,290.00

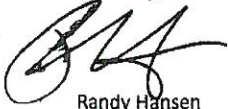
TOTAL DUE TO/(FROM) CITY OF FRANKLIN 14,645.00

TOTAL DUE TO/(FROM) WILLIAMSON COUNTY 14,645.00

* Please note, an error was made calculating the FF&E Reserve for February. This error will be corrected in March.

The financial statements for the Cool Springs Conference Center, subject to routine year-end audit and adjustments, is true and correct in all material respects to the best of my knowledge.

Sincerely,



Randy Hansen
Controller



Michael Sanders
General Manager

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700 COOL SPRINGS BLVD
FRANKLIN, TENNESSEE 37067 USA
T: 615.261.6100
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