



Meeting Agenda

Work Session

Tuesday, August 22, 2023

4:00 PM

Board Room

CALL TO ORDER

CITIZEN COMMENTS

Comments on agenda items may be made in person at City Hall or by emailing recorder@franklinton.gov before noon on the day of the meeting. Comments will be submitted for the record.

WORK SESSION DISCUSSION ITEMS

1. Presentation Of New City Hall Design At 75% Schematic Design

Sponsors: Vernon Gerth, Kelly Dannenfelser, Joe Marlo, Anna Ruth Kimbrough

2. Franklin Housing Commission Report

Sponsors: Kathleen Sauseda, John Besser

3. Consideration Of Special Event Permit For Turkey Trot Sponsored By Graceworks Ministries In Cool Springs Area On November 23, 2023

Sponsors: Milissa Reiersen, Monique McCullough

4. *Consideration Of Resolution 2023-59, A Resolution Authorizing The Use Of The Competitive Sealed Proposal Procurement Method For Choosing The Service Provider For Debt Collection Services For A Term Of Award For The Revenue Management Division Of The Administration Department (Purchasing Office Procurement Solicitation No. 2024-001)

Sponsors: Jessica Davey

5. *Consideration Of Procurement Award To Lumenate Of Brentwood, Tennessee In The Total Amount Of \$52,999.99 For One (1) Artificial Tower Tree For The Maintenance Division Of The Streets Department (Purchasing Office Procurement Solicitation No. 2024-002; Contract No. 2023-0247)

Sponsors: Steve Grubb

6. Consideration Of COF Contract No. 2023-0186, With Cool Springs Corporate Centre, LLC For Road Impact Fee Reimbursement Request

Sponsors: Paul Holzen, Jimmy Wiseman

7. Discussion On The Results Of the Demonstration Project For The Proposed Southeast Clean Water Facility

Sponsors: Michelle Hatcher, Brian Goodwin

8. Discussion Regarding The Creekside Property

Sponsors: Eric Stuckey

OTHER BUSINESS

ADJOURN

Anyone needing accommodations due to disabilities please contact the ADA Coordinator at 615-791-3277 at least 24 hours prior to the meeting.



File #: 21-05038

DATE: August 7, 2023

TO: Board of Mayor and Aldermen

FROM: Eric Stuckey, City Administrator
Vernon Gerth, Asst. City Administrator Community Development
Kelly Dannenfelser, Asst. Director of Planning
Joe Marlo
Anna Ruth Kimbrough

SUBJECT:

Presentation Of New City Hall Design At 75% Schematic Design

PURPOSE:

The purpose of this memorandum is to provide information to the Franklin Board of Mayor and Aldermen (BOMA) concerning the 75% Schematic Design for the New City Hall.

BACKGROUND/STAFF COMMENTS:

On October 27, 2020, the City and the Consultant entered into a Professional Services Agreement to design the new City Hall. The first phase was a public outreach and visioning process that resulted in an adopted master plan for the Public Square City Hall site that identified programmed space needs and a subgrade parking level with approximately 200 spaces. On April 13, 2022, BOMA approved the decision to advance the Project to Phase II - Schematic Design. The consultant team has completed 75% Schematic Design and has held a scheduled feedback session with the Design Review Committee of the Historic Zoning Commission.

The consultant team continues to develop the exterior design and value-engineering ideas to reduce the cost of the project. One cost savings measure being explored is to move the proposed commercial use, previously located on the Church Street side of City Hall adjacent to the proposed park, into the first floor of the two-story portion of City Hall where the IT Department had been located. By lowering the Boardroom ceiling height (that was previously planned to be 2-stories), this additional second floor space would be recaptured for the relocated IT Department.

The presentation includes (1) updated color rendering studies and options for the two-story architecture (office and commercial/storefronts); and (2) a revised Site Plan Concept for the plaza on the Square and the park on Church and 3rd inclusive of the value engineering ideas described above.

This presentation is intended to solidify further direction on the architectural design and whether the

consultant team should continue to work toward plans with the value engineering moves highlighted above.

FINANCIAL IMPACT:

The financial costs will be presented at a future BOMA meeting following the receipt of the owner's representative's independent cost analysis.

RECOMMENDATION:

Staff recommends that the Board of Mayor and Aldermen acknowledge the presentation and provide feedback on the schematic design work at the 75% design stage. .

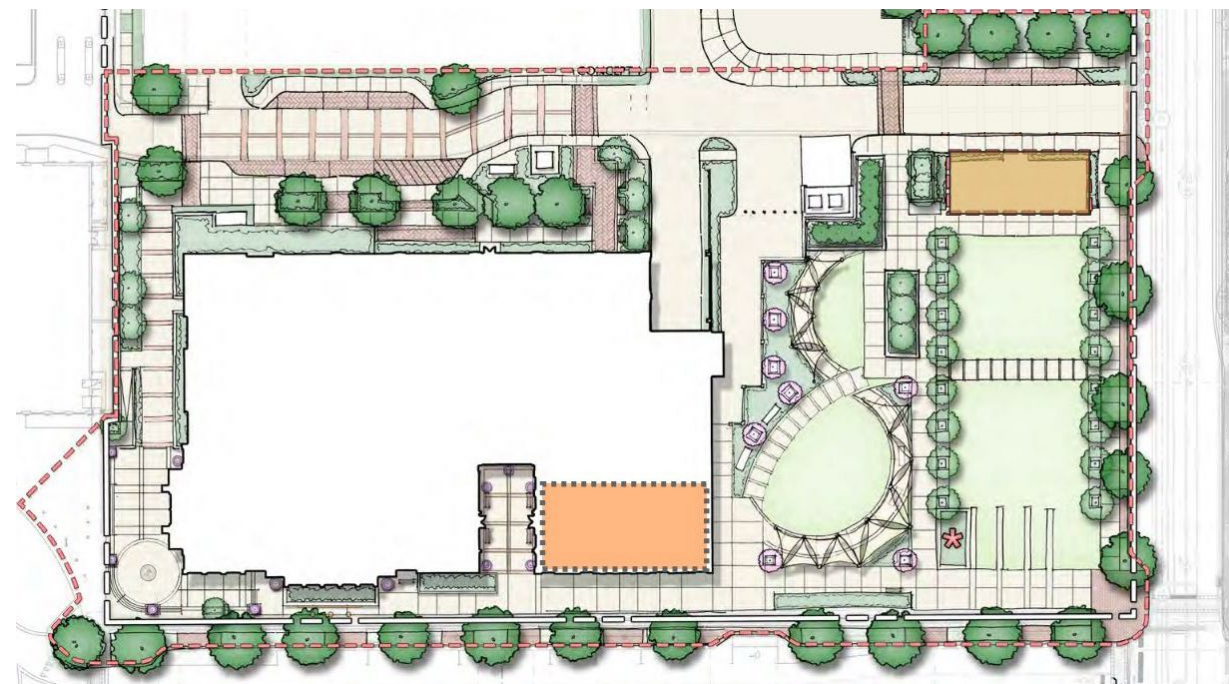
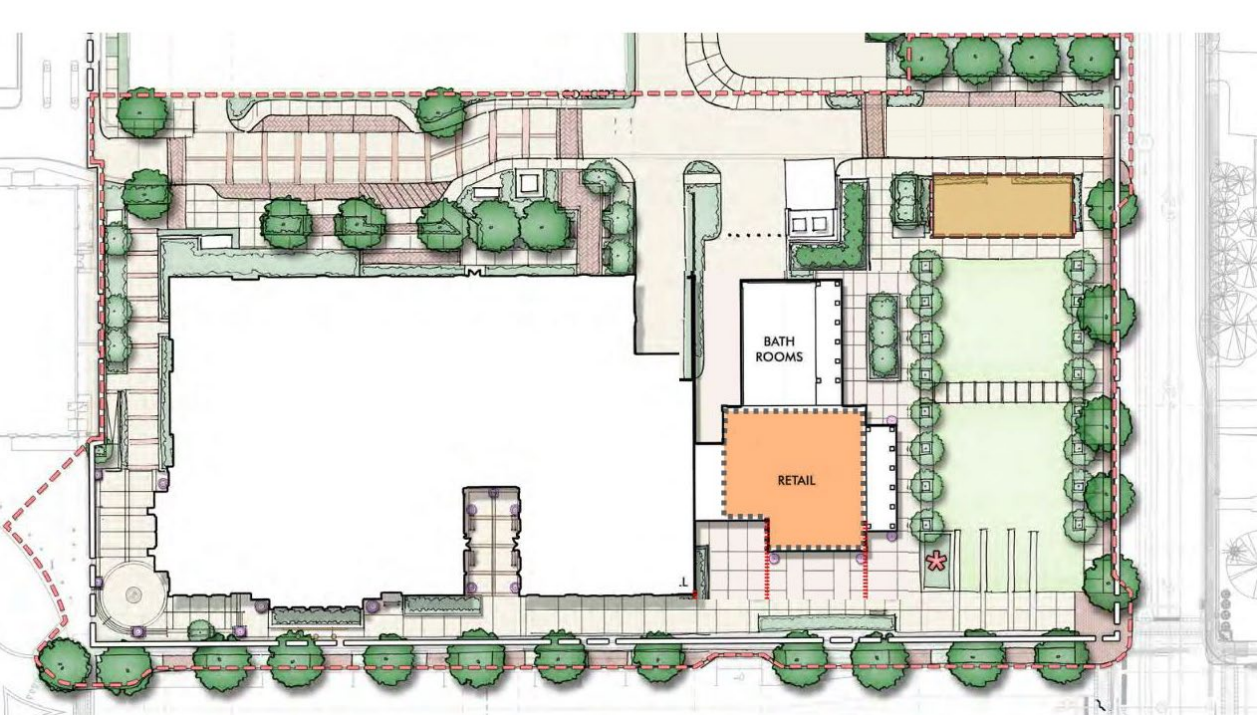


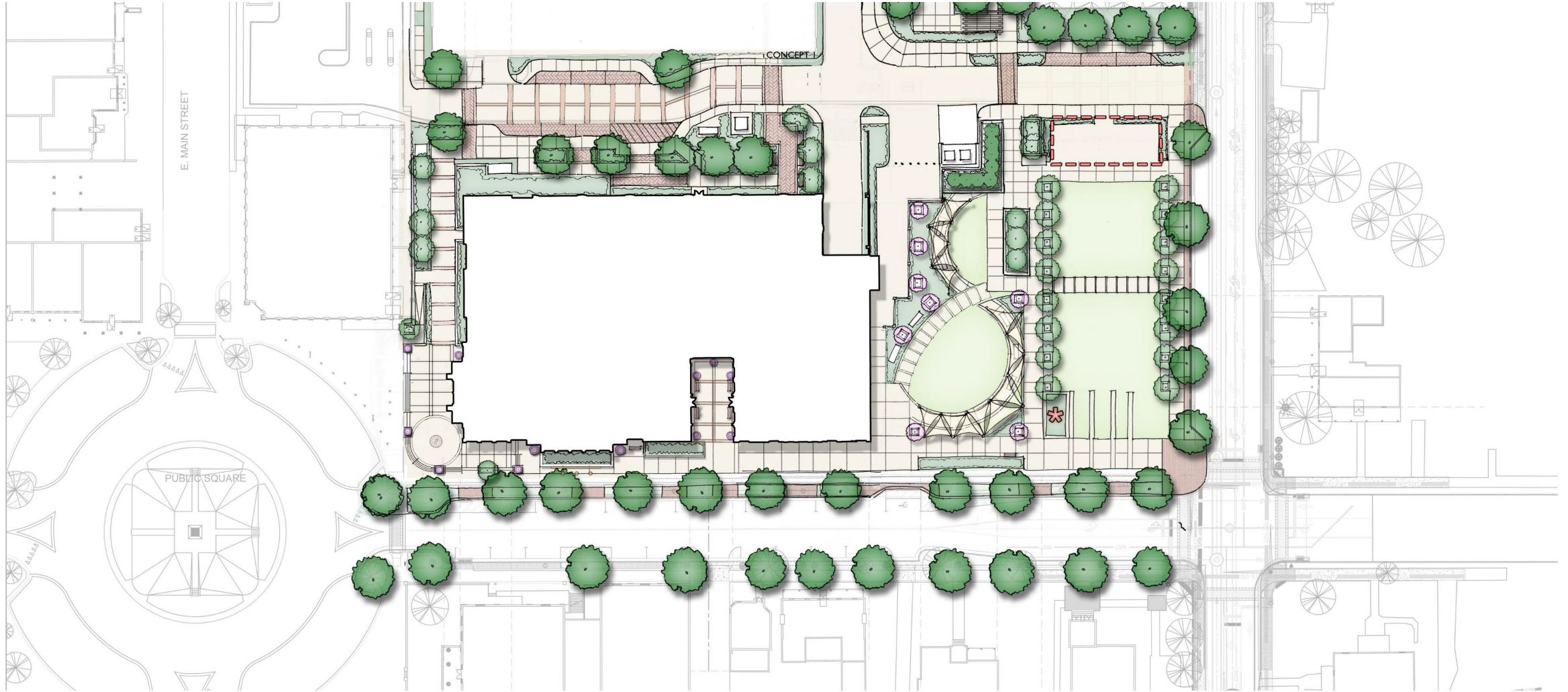
Franklin City Hall

BOMA Work Session

75% Schematic Design

22 August 2023
4PM





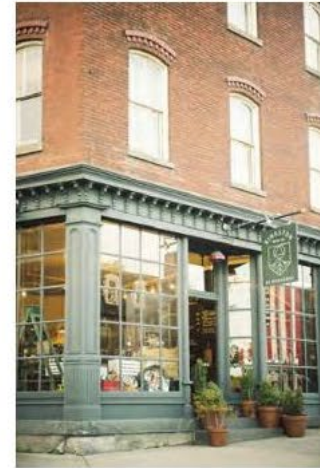




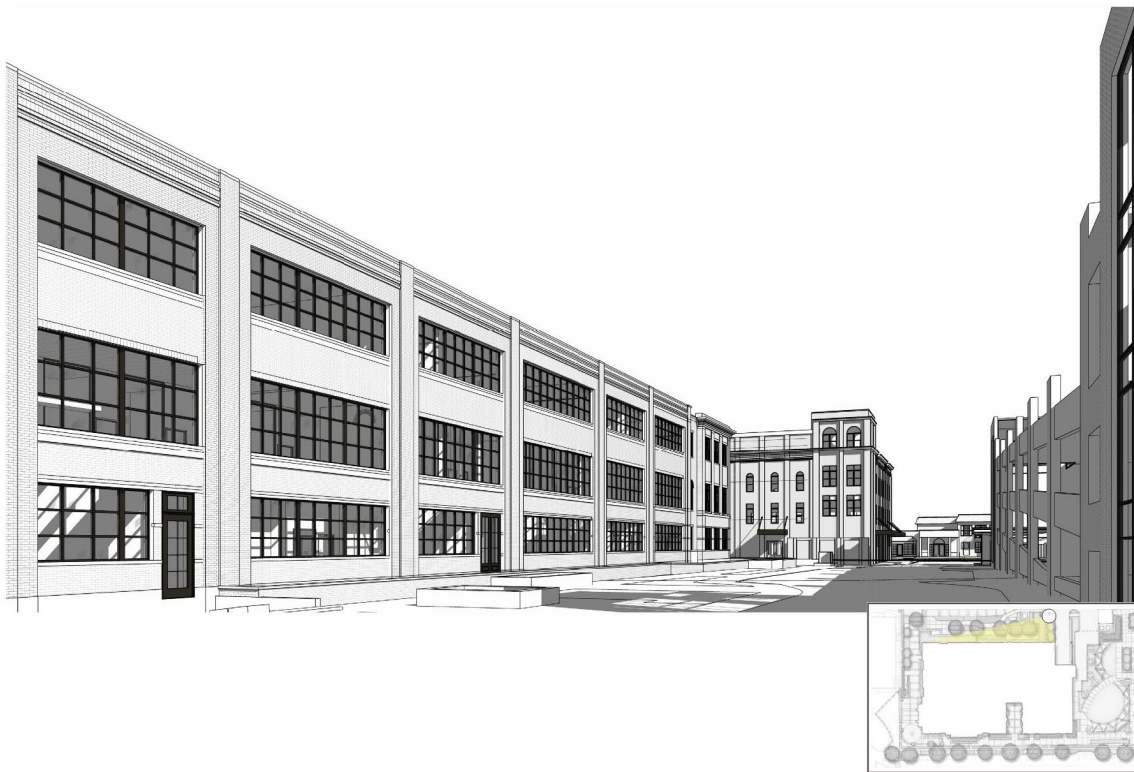














File #: 21-04986

DATE: July 25, 2023

TO: Board of Mayor and Aldermen

FROM: Eric Stuckey, City Administrator
Kathleen Sauseda, Housing Development Coordinator
John Besser

SUBJECT:

Franklin Housing Commission Report

PURPOSE:

The purpose of this memorandum is to provide information to the Franklin Board of Mayor and Aldermen (BOMA) concerning updates relating to The Franklin Housing Commission.

BACKGROUND/STAFF COMMENTS:

John Besser, the Chair of the Housing Commission, is sharing an update relating to the activities of The Franklin Housing Commission.

FINANCIAL IMPACT:

The Franklin Housing Commission does not receive financial support from the City.

RECOMMENDATION:

Staff recommends that the Board of Mayor and Aldermen acknowledge this presentation from The Franklin Housing Commission.

City of Franklin Annual Report to the Board of Mayor and Aldermen

Housing Commission
2023

John Besser, Chair
Alma Mclemore
Derwin Jackson
Elizabeth Wanczak
Jeffrey Caruth
Jimmy Franks
Kim Randell

Pam Lewis, Vice Chair
Lorie Layman
Nancy Conway
Paul Lebovitz
Ron Crutcher
Wayne Weaver

MEMBERS

MEETINGS

First (1st) Thursday
of each month.

Only required to
meet six (6) times per
year.

CURRENT

Kicked off 2023 by inviting Planning Department to share the current Envision Franklin and ideas for updates to the plan.

Recent meeting topics include review of membership and developing strategies for education and collaborative work efforts.

Additionally, the Commission seeks to engage with private development community to ascertain actions the City might take to encourage a blend of housing options.

Envision Franklin conveys the long-term vision for the City of Franklin. It strengthens the City and articulates what makes housing in Franklin so vital.

- ◆ Vibrant neighborhoods are essential to the overall health of the community and should include a range of housing options.
- ◆ Housing options foster a diverse employment base necessary for continued economic vitality.
- ◆ A range of housing options and price points are encouraged to support both employees and the local economy.

OUTLOOK

The Housing Commission supports the Board of Mayor and Aldermen partnership with local nonprofit agencies to develop affordable and workforce housing on The Hill Property.

Going forward the Commission will continue to explore and investigate opportunities for the City to engage similar partnerships that create a range of housing options throughout the City.



Questions?



File #: 21-04995

DATE: July 27, 2023
TO: Board of Mayor and Aldermen
FROM: Eric Stuckey, City Administrator
Milissa Reiersen, Communications Manager
Monique McCullough, Public Outreach Specialist

SUBJECT:

Consideration Of Special Event Permit For Turkey Trot Sponsored By Graceworks Ministries In Cool Springs Area On November 23, 2023

PURPOSE:

The purpose of this memorandum is to outline recommendations for the Turkey Trot Run sponsored by Graceworks Ministries in the Cool Springs Area on Thanksgiving Day, November 23, 2023.

BACKGROUND/STAFF COMMENTS:

Graceworks Ministries has submitted an application for their annual Turkey Trot on November 23rd (Thanksgiving Day). The event consists of a 10K, 5K, and 1K Run/Walk and is expected to have up to 3,500 participants. All runs and walks begin and end at 3000 Meridian Blvd. Streets around the area will begin to close at approximately 6:30 a.m. The first race begins at 7 a.m. All streets should be open by 11 a.m.

One hundred percent of the proceeds benefit Gracework Ministries.

FINANCIAL IMPACT:

The applicant is responsible for hiring extra-duty Police Officers who work the event.

RECOMMENDATION:

Staff recommends approval of this event with the following conditions:

- Applicant shall meet with staff to go over routes at least 30 days before event.
- Applicant will provide a \$1,000 damage deposit to City prior to event.
- Applicant will provide a Good Neighbor letter which will be distributed to affected neighborhoods.
- Applicant will notify Cool Springs Galleria and other affected retail and commercial locations of road closure times

- Applicant will work with affected hotels on notifying their guests and employees of road closure times and providing an option for them to enter and exit the hotels.

Risk Management:

- Applicant will provide a certificate of insurance naming the City as additional insured.

Police Department:

- Applicant will hire required number of extra-duty Franklin Police Officers
- Applicant will provide volunteers to assist with event

Sanitation and Environmental Services Department:

- Applicant will provide volunteers to clean up during and after event.



City of Franklin

Special Event Permit Application

*Application is Due 90 Days Prior to Scheduled Event.
Please read application carefully and fully complete each section.
A non-refundable application fee of \$100 is due at time of filing.*

Note: Filing this application does not guarantee that you request will be granted.

Please list all that apply:

- Athletic/Recreation

1. **Name/purpose of event:** GraceWorks Turkey Trot 2023

2. **Location Requested:** (if Temporary Street Closure, list major roads to be closed):

Merdian Blvd (north and south side) Carothers Pkwy East side of the road heading north, Bakers Bridge Ave (North side of Baker bride, going west), Southside of Bakers Bride (headed east), Market exchange ct, to straight on international dr, Carothers Pkwy Headed South, Mallory Lane (east side headed south), Galleria Blvd, International Drive, Market Exchange CT Nichol Mill Lane,

3. **Date or dates of event:** 11/23/2023

4. **Start/End Times of Event:**

4am 11pm (with race times from 7am to 10:00am)

What date/time will set-up begin? 11/23/2023 4:00 AM

What date/time will tear-down be complete? 11/23/2023 12:00 PM

**Note: Event is responsible for cost of staff required during this time (including Franklin Police Officers). Read Additional Requirements section for more information).*

5. **Time of Street Closure** (if applicable):

6:30AM-9:45AM

6. **An estimated number expected to attend during the course of the event:**

Spectators/Attendees: 6,000

Event Staff/Volunteers:200

Total:6,200

7. **Name of applicant and Organization Requesting Permit:**

-

a) **Address:**

b) **Phone:**

c) **Cell:**

d) **Fax:**

e) **E-mail address:**

8. **DETAILED description of the event** (include information regarding the appropriateness of the event for all ages. If available, include the names and descriptions of acts/performers) :
- The GraceWorks Turkey Trot is a 24 year-old event that includes a 10k race, 5k race, and 1k kids Turkey Chase. Estimated time for 10k start is 7am, estimated time for 5k start is 8am and estimated time for 1k is 9am. In the events record year (2022), 3,100 participants ran/walked the course and an estimated 2,000 spectators cheered them on. This beloved Franklin family tradition helps support GraceWorks Food, Shelter, and Support programs, as well as promoting GraceWorks to thousands of local residents

9. **ENCLOSE A DETAILED PDF MAP** of the event site and/or route, detailing any temporary or permanent structures, street closures, parking, etc. If applicable, list the location, blocks, streets, and/or intersections in which such an event will occur. **For large-scale events, a map or maps should be obtained from the City's GIS division.**
If also submitting a CAD file, please ensure that it is in DWG file format, and projected in TN State Plane NAD83
- Please detail any restricted parking areas on the event map.**

Event Map: [5K Route Map.pdf](#)

10. **Person in charge on day of event:** Haley Klages Finchum
Cell: 6158306046 **E-mail address:** hfinchum@graceworkstn.org
11. **Name and Cell Number of at least two others available on day of event:**
Name: Alicia Bell **Cell:** 6155093325 **E-mail address:** abell@graceworkstn.org
Name: Melissa Holland **Cell:** 6156497758 **E-mail address:** mholland@graceworkstn.org

12. **Please attach a list (in PDF format)** containing the names, addresses, and phone numbers of the Chairperson of the organization and all other persons involved in the management or control of the organization and/or committee.

Administrative Contact List: [Turkey Trot Contacts.docx](#)

13. **Where is your organization based?** Williamson County
14. **Is your organization authorized to do business in Tennessee?** Yes
15. **Is your organization a tax-exempt organization as described by the Internal Revenue Code Section 501(c)(3) or a not-for-profit organization?** Yes
IRS tax exemption letter: [501c3 letter.pdf](#)
16. **Will you charge an admission fee?** Yes
Average admission fee: 45
17. **Will you charge a vendor participation fee?** No
Average vendor participation fee?
18. **Total Estimated Revenue from vendors, ticket sales, and sponsorship to event organizer:**
19. **Will any charity, gratuity, or offers be solicited or accepted during the event?** Yes
20. **Is this event a fundraiser?** Yes
What organization will be the benefactor of event? GraceWorks Ministries
What percentage of funds will they receive? 100
21. **Will parking in the area of the event need to be restricted or prohibited?** Yes
22. **Will any sound amplification equipment be used during the event?** Yes

23. **Applicant must also include a copy of the insurance certificate indicating coverage and listing the City of Franklin as an additional insured**

***For stages, tents, etc. constructed on site prior to the event, that date must be included on the Certificate of Insurance provided to the City of Franklin. Stages MUST be removed from the site at end of the event. ***Rented inflatables/interactives that are set up and manned by the applicant must be included specifically in the applicant's Certificate of Insurance.

If you already have your insurance certificate, please upload it now in pdf format. Otherwise, your insurance certificate will need to be submitted before your event is approved.

Insurance Certificate:

24. **What, if any, vendors will be present at event?** (i.e. medical related, shirts, arts, etc.) **Please provide detailed list.**
No
25. **Will food, beverages, or merchandise be sold or given away?** Yes
Clean-up of the area is required. Please attach your clean-up and recycling plan, including name of clean-up provider with contact information for person who will be on on-site during event. See Question #26.
Clean Up Plan and Provider: [Turkey Trot Cleanup Plan 2023.docx](#)
26. Events under 200 participants require a \$250 refundable security deposit at the time of approval. For events over 200, a \$1000 security deposit is required upon approval. If the applicant fails to restore the property to its prior condition, then the applicant shall be responsible to the City of Franklin for any costs incurred in restoring the property after the event. Surrender of the deposit in no way relieves the applicant of the responsibility for any costs incurred by the City of Franklin in excess of the deposit. Applicant's event coordinator or representative and a City of Franklin representative will conduct a Pre-Event meeting prior to event date for Pre-Event Check List Site Review. *At the end of the event, a Post-Event Check List shall be completed by the Applicant's event coordinator, or representative, and a City of Franklin representative to re-assess the site for trash and damage, and to secure with caution tape and signage (provided by event group) any tents left for removal.* Damage deposit will be refunded after a satisfactory Post Event Check List has been completed and signed off on by both the City of Franklin and organization requesting event. ***NOTE:** Events that include deep frying cooking oil operations are required to have a grease pit on-site and contract with a grease waste hauler to handle the grease waste and removal of the grease pit. A copy of this agreement shall be filed along with this application. The primary event sponsor is required to remove all cooking grease from the site immediately after the event. Illegal dumping of cooking grease will be prosecuted. *Please read Additional Requirements section of this application for more information.*
27. **Will you require a temporary water tap?** No
If yes, please list exact locations:
28. **Will alcohol, beer, and/or wine be given away or sold?** No
If yes, a permit from the relevant board is required. Please read Additional Requirements section of this application for more information.
29. **Will your event include tents or other temporary structures, propane use, or open flames?** Yes
Tents 400 sq. ft. or larger (or, if cooking operations are under the tent, 200 sq. ft. or larger) require a special inspection from the Franklin Fire Department. All tents must meet the requirements of Chapter 31 of the International Fire Code. Tents 20-ft by 20-ft or larger must have an approved label or documentation showing the tent fabric meets all flammability requirements. Tents larger than 400-SF must be inspected and approved by the fire department before the event opens. All cooking operations must be inspected and approved by the fire department before the event opens. Cooking operations will be periodically inspected throughout the event. Tents should be taken down on the date the event has ended. **Please read the Additional Requirements section of this application for more information.**
30. **Attach Good Neighbor Letter and Mailing List used.** *Please read Additional Requirements section of this application for more information.*
Good Neighbor Letter: [Good Neighbor Letter 2023.pdf](#)
Good Neighbor Letter Mailing List: [Good Neighbor Letter Locations.docx](#)



Rules and Regulations

Please Read All Attachments Before Signing Application.

- 1) I/We agree to abide by all ordinances and regulations of the City of Franklin and all State and Federal Laws.
- 2) I/We agree to abide by all conditions placed upon the event by the City Administrator and the Board of Mayor and Aldermen.
- 3) I/We do swear or affirm that all of the information given in this application is true and complete.
- 4) I/We do hereby agree to assume the defense of and indemnify and save harmless the City, its mayor, aldermen, boards, commissions, officers, employees and agents, from all suits, actions, damages or claims to which the City may be subjected of any kind or nature whatsoever resulting from, caused by, arising out of or as a consequence of such event and the activities permitted in connection there with.
- 5) I/We agree to submit a certificate of insurance prior to the event in an amount determined by the City naming the City of Franklin and its employees as additional insured. The City may require the sponsor and/or vendor provide higher levels of insurance, coverage, and policies as deemed reasonable and necessary based on specific event risk factors and review by the City's insurer.
- 6) I/We agree, if holding the special event on City property, to return the site to its pre-event condition at the conclusion of the event.
- 7) I/We agree to provide a copy of the signed Event Application to any vendors, planners, and related parties associated with the event to ensure they are familiar with the guidelines set forth herein.
- 8) I/We understand and acknowledge that all vendors, acts, performers, organizers, and patrons must not violate any laws pertaining to adult entertainment as defined by Tennessee State law.
- 9) I/We understand that I/we assume the responsibility of the actions of any vendors, planners, and related parties for this event.
- 10) I/We understand that granting of Special Event Permit does not imply granting of other permits that are separately required.
- 11) The application for an event permit shall be filed not less than 90 days nor more than 364 days prior to the scheduled date of such event. Suggested filing is at least 180 days prior to scheduled event. Events should not be advertised or promoted until an event permit has been obtained from the City. Failure to file in a timely manner may result in denial of a permit.
- 12) I/We understand that event permit holders may be responsible for 100 percent of the costs incurred by the City for staff time and resources.

BY:

Valencia A. Breckenridge, CEO
(Signature and title – must be officer of organization)

Date:

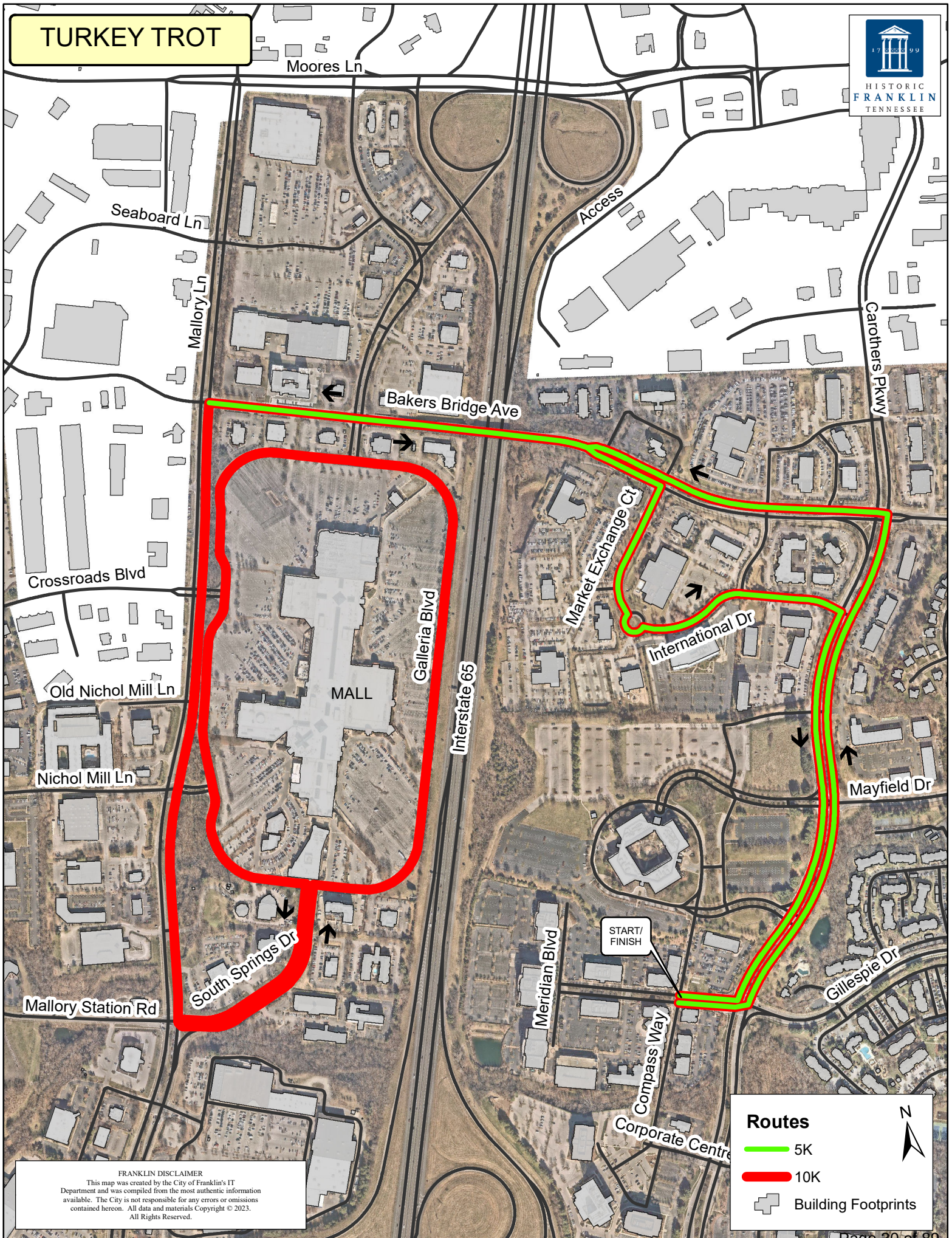
6/29/23

Approved by the Board of Mayor and Aldermen on _____, 20____

Dr. Ken Moore, Mayor

Eric S. Stuckey, City Administrator

TURKEY TROT



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Routes

- 5K
- 10K
- Building Footprints



TURKEY TROT



FINISH

START

Meridian Blvd

Gillespie Dr

Carothers Pkwy

Carothers Pkwy

Compass Way

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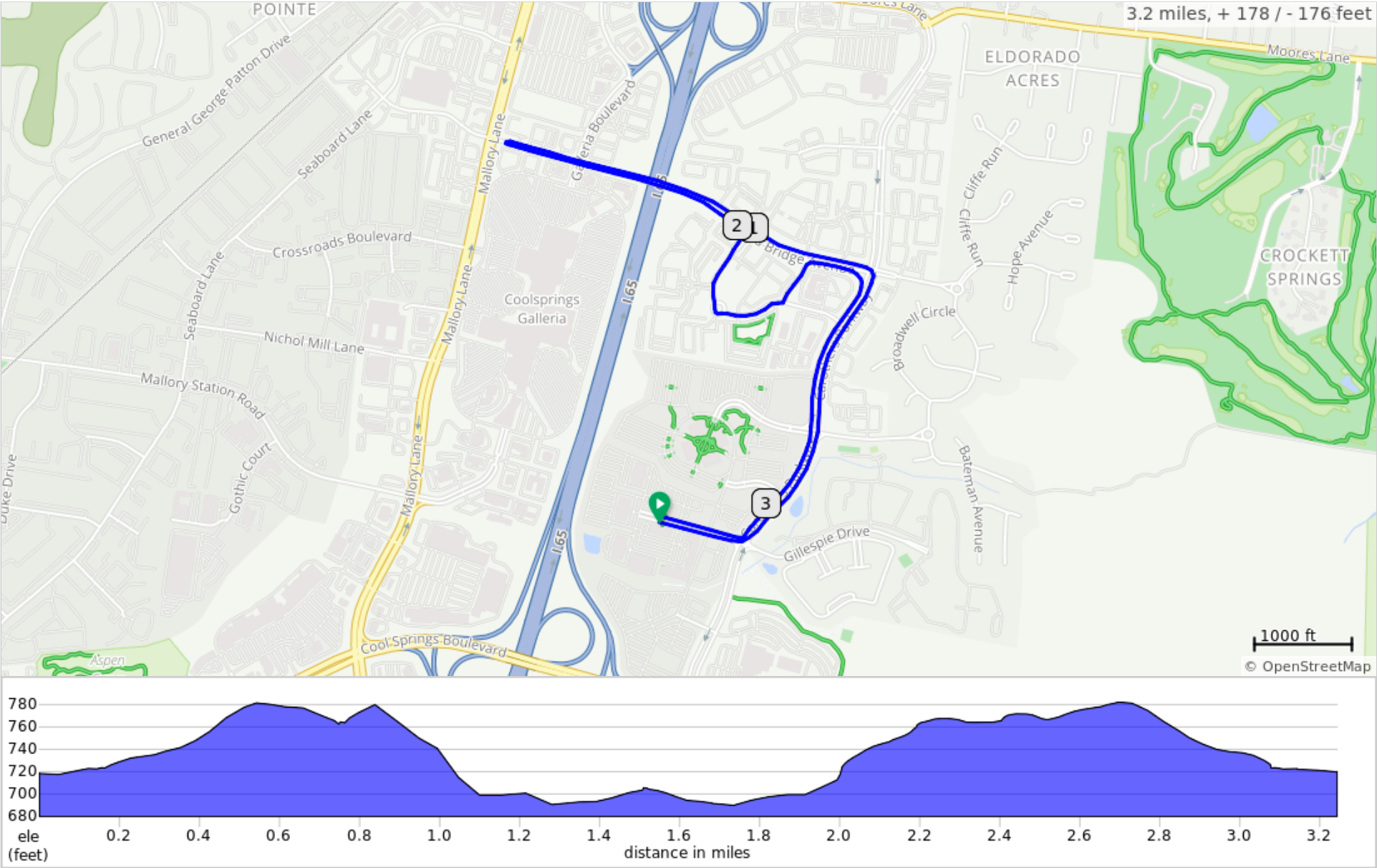
— 1K Kids' Route —
+ Building Footprints





Meridian Cool Springs -

2022 5K Turkey Trot benefitting GraceWorks

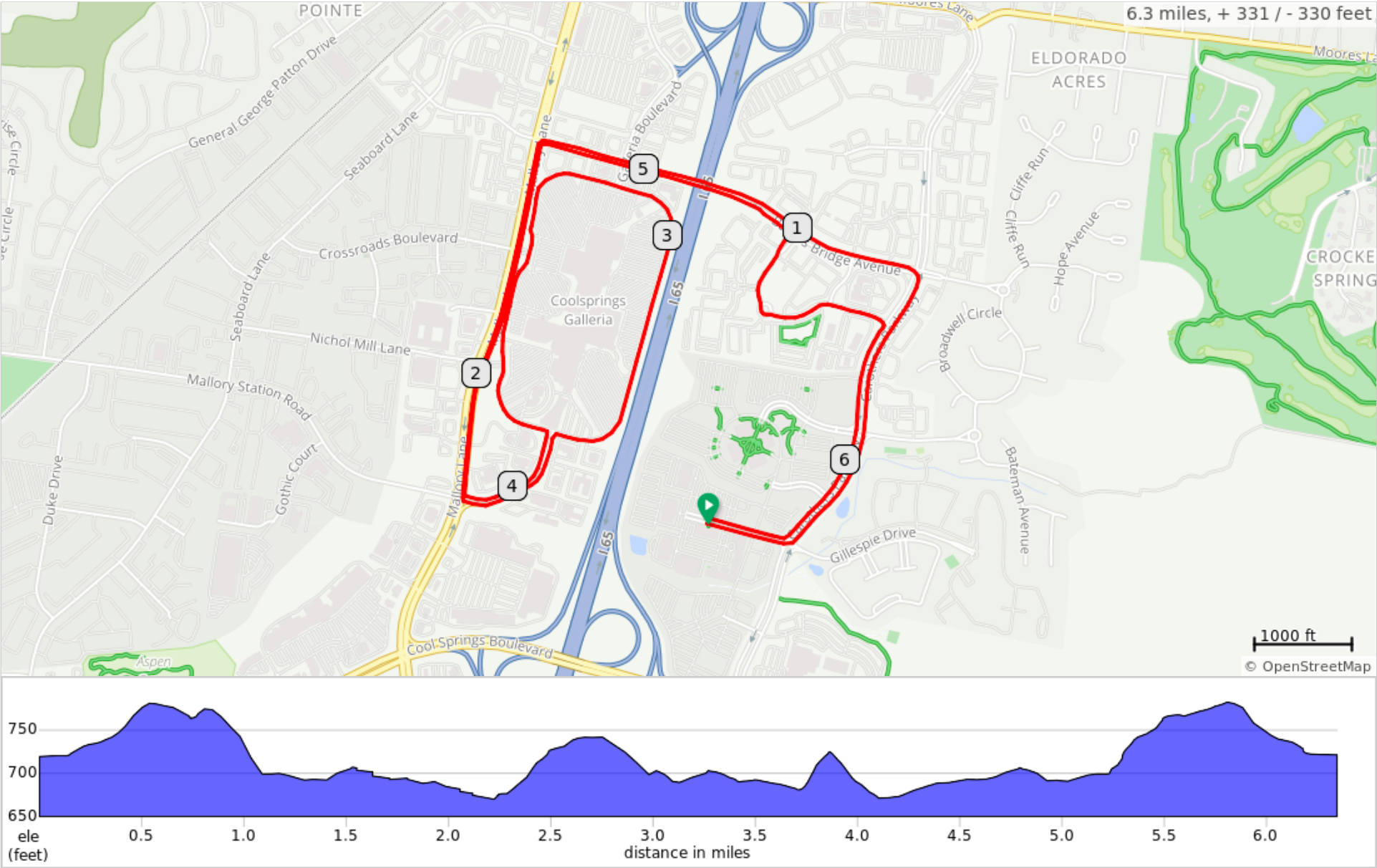


2022 5K Turkey Trot benefitting GraceWorks

Num	Type	Note
1.	📍	Start of route
2.	↑	Start on south side of Meridian Blvd headed East towards Carothers Pkwy
3.	←	L onto Carothers Pkwy East side of the road headed north
4.	←	L onto Bakers Bridge, runners on North side of Bakers Bridge headed west
5.	↪	Around on Bakers Bridge Ave. Runners turn from North Side of Bakers Bridge to South Side of Bakers Bridge Headed East
6.	💧	Water Stop 1 - South side of Bakers Bridge Blvd East of Galleria Blvd Mile 1.6
7.	→	R onto Market Exchange Ct.
8.	↑	Straight onto International Dr.
9.	→	R onto Bakers Bridge Ave. Runners in R hand lane headed East
10.	→	R onto Carothers Pkwy. Runners take R hand turn off ramp onto Carothers Pkwy Headed South
11.	→	R onto Meridian Blvd to Finish line
12.	↑	Finish on Meridian Blvd Headed West.
13.	📍	End of route

3.2 miles. +169/-167 feet

2022 10K Turkey Trot benefiting GraceWorks



2022 10K Turkey Trot benefitting GraceWorks

Num	Type	Note
1.	📍	Start of route
2.	↑	Start on south side of Meridian Blvd headed East towards Carothers Pkwy
3.	←	L onto Carothers Pkwy East side of the road headed north.
4.	←	L onto Bakers Bridge, runners on North side of Bakers Bridge headed west.
5.	←	L onto Mallory Ln. Runners in East side of Mallory Ln headed south. 2 way runner traffic on East side of Mallory Ln
6.	←	L onto S Springs Dr. Runners on South side of S Springs Dr. Headed East
7.	💧	Water Stop 1 - In median on S. Springs Mile 2.2
8.	→	R onto Galleria Blvd. Runners stay in the far outside lane running counter-clockwise.
9.	→	R onto S Springs Dr. Runners have made a full loop on outside lane of Galleria Blvd counter-clockwise. Turn onto West side of S Springs Dr. headed south.
10.	→	R onto Mallory Ln headed north. Runners in far R lane on East side of Mallory Ln.
11.	💧	Water Stop 2 - On north side on S. Springs Dr. Mile 4.1
12.	→	R onto Bakers Bridge Blvd. Runners in south side of Bakers Bridge headed East
13.	💧	Water Stop 3 - South Side of Bakers Bridge Ave. 10K Mile 5
14.	→	R onto Market Exchange Ct.
15.	↑	Straight onto International Dr.
16.	→	R onto Carothers Pkwy. Runners in West side of Carothers Headed South.
17.	→	R onto Meridian Blvd to Finish line
18.	↑	Finish on Meridian Blvd Headed West.
19.	📍	End of route

6.3 miles. +312/-310 feet

Event Name: GraceWorks Turkey Trot 2023

Signature: _____



FORM 1

Buildings, Structures, & Power Sources

If your special event includes any of the following, you may need to obtain a permit from the Building and Neighborhood Services Department. Please check any that apply.

- Any site-built platforms (stages) and/or bleachers

Building permits and/or inspections also may be required whenever deemed necessary, due to unique conditions, shoddy construction, substandard assembly or set-up, unqualified assemblers, lack of maintenance, or dilapidation of equipment, materials or systems.

All Permit applications are subject to permit fees.

If you have any questions about whether you need to apply for a permit from the Building & Neighborhood Services Department, please call 615-794-7012.



Signature: _____

Sound Amplification

In accordance with Title 11 Chapter 4 of the Franklin Municipal Code (*Offenses Against the Peace and Quiet*), amplification of sound located in or within 100 feet of a residential property line which is plainly audible is prohibited between the hours of 10:00 p.m. and 7:00 a.m. Sunday through Thursday and between the hours of 11:00 p.m. and 7:00 a.m. Friday and Saturday except for special events where a special permit has been obtained from the City of Franklin authorizing such event. In the event that a special event permit has been obtained from the City of Franklin, no other amplification of sound will be permitted within the area of the special event except that which has been applied for and authorized by the city pursuant to the permit application.

Applicant/Organization: -

Event Name: GraceWorks Turkey Trot 2023

Event Date(s): 11/23/2023

1. **Time amplification equipment will be used:** From: 7:00 AM To: 11:00 AM
2. **Exact locations sound amplification equipment will be used** (*i.e. stage located on Second Avenue*). Provide map/layout if necessary.:
Start/Finish Line on Meridian Blvd

Sound Amplification Map: [Meridian layout.pdf](#)

3. **For what purpose will sound amplification be used?** Please list all that apply:
 - Announcements/Speeches
4. **Type of Amplifier:**
 - Mobile
5.

Number of Amplifiers: 2	Number of Speakers: 2	Number of Performers: 2
--------------------------------	------------------------------	--------------------------------
6. **Name and Cell Number of at least two coordinators who will monitor the sound level and respond to complaints and violations:**

Name: Alicia Bell	Cell: 615.509.3325	E-Mail: abell@graceworkstn.org
Name: Haley Klages Finchum	Cell: 615.830.6046	E-Mail: hfinchum@graceworkstn.org

Authorized Signature: Haley Klages

Date: 07/06/2023

The City of Franklin's Municipal Code (Title 11, Chapter 4) allows for exceptions to the City's noise standards for City authorized or sponsored events. However, the City retains the right to ask for a change of an event's location or time in an attempt to decrease the number of people impacted by event noise. The City may refuse a special event application based on noise complaints by neighboring businesses and residents. The City therefore encourages event-holders to work with neighbors to alleviate negative impacts wherever possible. At minimum, you should plan to point speakers away from residences.

Alicia Bell – Director of Development

Email: abell@graceworksministries.net

615.509.3325

Haley Klages – Business Partner Manager

Email: hklages@graceworksministries.net

Phone: 615.830.6046

Melissa Holland – Event Manager

Email: mholland@graceworkstn.org

Phone: 615.649.7758

Adam Shelton – Start to Finish

adam@s2fevents.com

901.289.3170

INTERNAL REVENUE SERVICE
DISTRICT DIRECTOR
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: MAY 20 1998

GRACEWORKS MINISTRIES INC
C/O CHERYL A KING
PO BOX 438
FRANKLIN, TN 37065-0438

Employer Identification Number:
62-1584204
DLN:
17053093815039
Contact Person:
THOMAS E O'BRIEN ID# 31187
Contact Telephone Number:
(877) 829-5500
Our Letter Dated:
August 1995
Addendum Applies:
No

Dear Applicant:

This modifies our letter of the above date in which we stated that you would be treated as an organization that is not a private foundation until the expiration of your advance ruling period.

Your exempt status under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3) is still in effect. Based on the information you submitted, we have determined that you are not a private foundation within the meaning of section 509(a) of the Code because you are an organization of the type described in section 509(a)(1) and 170(b)(1)(A)(vi).

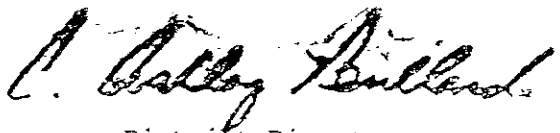
Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(1) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(1) organization.

If we have indicated in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

Because this letter could help resolve any questions about your private foundation status, please keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown above.

Sincerely yours,



District Director

Letter 1050 (DO/CG)

Turkey Trot Cleanup Plan

- We have multiple trash cans at Race Central, start/finish Line, and on the route
- PICA lets us use their trash/recycle bins on site
- We have race central cleanup crew that picks up trash/signs/etc
- We have a route cleanup crew that follows the car, and pickups all trash cans/trash/water stations/signs etc.

Staff Conditions:

Staff recommends approval of this event with the following conditions:

- Applicant shall meet with staff to go over routes at least 30 days before event.
- Applicant will provide a \$1,000 damage deposit to City prior to event.
- Applicant will provide a Good Neighbor letter which will be distributed to affected neighborhoods.
- Applicant will notify Cool Springs Galleria and other affected retail and commercial locations of road closure times
- Applicant will work with affected hotels on notifying their guests and employees of road closure times and providing an option for them to enter and exit the hotels.

Risk Management:

- Applicant will provide a certificate of insurance naming the City as additional insured.

Police Department:

- Applicant will hire required number of extra-duty Franklin Police Officers
- Applicant will provide volunteers to assist with event

Sanitation and Environmental Services Department:

- Applicant will provide volunteers to clean up during and after event.



City of Franklin

109 3rd Ave S.
Franklin, TN 37064
(615) 791-3217

File #: 21-04997

DATE: July 27, 2023
TO: Board of Mayor and Aldermen
FROM: Eric Stuckey, City Administrator
Jessica Davey, Revenue & Licensing Manager

SUBJECT:

*Consideration Of Resolution 2023-59, A Resolution Authorizing The Use Of The Competitive Sealed Proposal Procurement Method For Choosing The Service Provider For Debt Collection Services For A Term Of Award For The Revenue Management Division Of The Administration Department (Purchasing Office Procurement Solicitation No. 2024-001)

PURPOSE:

The purpose of this resolution would be to authorize the use of the competitive sealed proposal procurement method for choosing the service provider for debt collection services for a term of award for the Revenue Management Division of the Administration Department.

BACKGROUND/STAFF COMMENTS:

Tennessee law and City ordinance both require the Board of Mayor and Aldermen to authorize use of the competitive sealed proposal procurement method for choosing suppliers and/or service providers whenever the Board determines that the use of competitive sealed bidding is either not practicable or not advantageous for the City.

For the planned procurement of debt collection services for a term of award, competitive sealed bidding is either not practicable or not advantageous to the City because qualifications, experience, and competence are more important than price in making the purchase, and because there is more than one solution to this purchasing issue and the competitive sealed proposal procurement method will assist in choosing the best solution and service provider.

FINANCIAL IMPACT:

The financial impact of the procurement remains to be determined. However, debt collection service fees for collected past-due obligations owed to the City are paid directly by the City's customers rather than by the City itself.

RECOMMENDATION:

Staff recommends that the Board of Mayor and Aldermen approve Resolution 2023-59.

RESOLUTION 2023-59

**A RESOLUTION AUTHORIZING THE USE OF THE COMPETITIVE SEALED PROPOSAL
PROCUREMENT METHOD FOR CHOOSING THE SERVICE PROVIDER FOR DEBT COLLECTION
SERVICES FOR A TERM OF AWARD**

WHEREAS, pursuant to Tenn. Code Ann. § 12-3-1207 the City may use competitive sealed proposals rather than competitive sealed bids when the City adopts a process for the use of competitive sealed proposals and determines that the use of competitive sealed bidding is either not practicable or not advantageous to the City; and

WHEREAS, the City passed Ordinance 2019-24 on August 13, 2019, authorizing the use of the competitive sealed proposal procurement method; and

WHEREAS, should the City choose to pursue conducting its own competitive process for establishing the basis of pricing pursuant to sealed submittals and published legal notice, then City staff requests authority to use the competitive sealed proposal procurement method for determining which service provider to recommend for award of debt collection services for a term of award; and

WHEREAS, the Board of Mayor and Aldermen find that the use of the competitive sealed proposal procurement method is advantageous to the City because qualifications, experience, and competence are more important than price in making the purchase, and because there is more than one solution to this purchasing issue and the competitive sealed proposal procurement method will assist in choosing the best solution and service provider.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF FRANKLIN, TENNESSEE, AS FOLLOWS:

Should the City choose to pursue conducting its own competitive process for establishing the basis of pricing pursuant to sealed submittals and published legal notice, then the City is authorized to use the competitive sealed proposal procurement method pursuant to the standards set forth in Municipal Code § 5-504 for determining which service provider to recommend for award of debt collection services for a term of award because qualifications, experience, and competence are more important than price in making the purchase, and because there is more than one solution to this purchasing issue and the competitive sealed proposal procurement method will assist in choosing the best solution and service provider.

IT IS SO RESOLVED AND DONE on this ____ day of _____, 20__.

ATTEST:

CITY OF FRANKLIN, TENNESSEE:

By: _____
Eric S. Stuckey
City Administrator

By: _____
Dr. Ken Moore
Mayor

Approved as to Form:

By: _____
Shauna R. Billingsley
City Attorney



City of Franklin

109 3rd Ave S.
Franklin, TN 37064
(615) 791-3217

File #: 21-05001

DATE: July 28, 2023
TO: Board of Mayor and Aldermen
FROM: Eric Stuckey, City Administrator
Steve Grubb, Director of Streets

SUBJECT:

*Consideration Of Procurement Award To Lumenate Of Brentwood, Tennessee In The Total Amount Of \$52,999.99 For One (1) Artificial Tower Tree For The Maintenance Division Of The Streets Department (Purchasing Office Procurement Solicitation No. 2024-002; Contract No. 2023-0247)

PURPOSE:

The purpose of this procurement is to purchase an artificial tower tree which would replace the current City Christmas tree for downtown that has been deemed unsafe in the rain due to electrical issues.

BACKGROUND/STAFF COMMENTS:

The City published on July 20, 2023, a Notice to Bidders in the *Williamson Herald* for a minimum of one (1) artificial tower tree. In addition, bid documents were sent on or about the same date directly to nine (9) potential bidders known or thought to be interested in this solicitation. Bids from two (2) suppliers were publicly opened at the bid opening held on August 8, 2023. A tabulation of the bids received for this solicitation is attached.

A reference check by staff for the responsible bidder that submitted the lowest priced responsive bid yielded favorable feedback. The current tree, acquired in 2016, has experienced difficulties related to maintaining lighting during and after inclement weather.

FINANCIAL IMPACT:

The lowest priced responsive bid by a responsible bidder was submitted by Lumenate of Brentwood, Tennessee and is in the amount of \$52,999.99 for the specified artificial tower tree. This bid was identified because it is the lowest bid submitted by a responsible bidder that meets or exceeds the City's intention as expressed and implied by the City's specifications as well as the instructions, terms and conditions pertaining to this procurement solicitation. The City's budget for fiscal year 2024 does not anticipate this purchase of the artificial tower tree. A budget amendment may therefore be necessary. Funding will come from the City's Hotel/Motel Tax Fund.

RECOMMENDATION:

Staff recommends that the City accept, contingent upon Law Department and City Administrator approval of City Contract No. 2023-0247, the apparent lowest best bid, from Lumenate of Brentwood, Tennessee, in the amount of \$52,999.99 for the specified artificial tower tree and award this procurement to this bidder. The City's Purchasing Manager believes the prepared solicitation documents as distributed allowed for competition among multiple service providers, and that the staff recommendation appears to be made in a fair and impartial manner based upon the proposals received. Contract No. 2023-0247 is not yet in final form and therefore is not attached. When it is in final form, and if the staff recommendation to accept the bid from and award the procurement to Lumenate is approved by the Board of Mayor and Aldermen, then, pursuant to authority previously granted by the Board of Mayor and Aldermen, Contract No. 2023-0247 will be executed by the City Administrator and subsequently reported to the Board of Mayor and Aldermen.

Event Number	2024-002		Organization	City of Franklin, TN eBid		
Event Title	Artificial Tower Tree		Workgroup	Purchasing		
Event Description	Solicitation for bids*		Event Owner	Suzanne Ward		
Event Type	ITB		Email	suzanne.ward@franklintn.gov		
Issue Date	7/21/2023 09:00:01 AM (CT)		Phone			
Close Date	8/8/2023 02:00:00 PM (CT)		Fax			
Responding Supplier	City	State	Response Submitted	Product	Exceptions	Response Total
Lumenate	Brentwood	TN	8/8/2023 09:48:19 AM (CT)	40' Commercial Indoor/Outdoor Christmas Tree - Majestic Mountain Pine (SKU # T-40-5MM-WW)	none taken	\$52,999.99
Christmas Designers LLC	Sherman	TX	8/7/2023 05:00:13 PM (CT)	40' Majestic Mountain Pine Commercial Christmas Tree, pre-lit 5MM Warm White LED, Item # T-40-5MM-WW	Tree Height: 40'Base Diameter: 22' with foliageNumber of Branches: 371Lighting Options: 5mm Wide Angle Conical LEDGrade of Light Sets: Commercial Grade, Long LifeLight Color Options: 5mm Wide Angle Conical - Warm WhiteNumber of Bulbs: 5mm Wide Angle Conical - 38150Amps: 5mm Wide Angle Conical - 31.85Tree Usage Rating: Indoor/Outdoor UseFrame Type: 2' High strength concentric stacking frames.Expandable Size: Yes, additional rings can be purchased to increase the height of the tree.Guy Line Attachment: Yes, from the center of the tree.Hardware: Commercial GradeElectrical Harness: 14 gauge double strand wire with thermo jacketed 3 prong plugsSteel Rings: 1" x .065 sq steel tubing ASTM A513	\$54,800.00
Please note: Lines Responded and Response Total only includes responses to specification. No alternate response data is included.						



File #: 21-05025

DATE: August 2, 2023
TO: Board of Mayor and Aldermen
FROM: Paul Holzen, Director of Engineering
Jimmy Wiseman, Asst. Director of Engineering

SUBJECT:

Consideration Of COF Contract No. 2023-0186, With Cool Springs Corporate Centre, LLC For Road Impact Fee Reimbursement Request

PURPOSE:

The purpose of this memorandum is to provide information to the Franklin Board of Mayor and Aldermen (BOMA) concerning Consideration Of COF Contract No. 2023-0186 with Cool Springs Corporate Centre, LLC for Road Impact Fee Reimbursement.

BACKGROUND/STAFF COMMENTS:

The property at Cool Springs East Subdivision, Site Plan, Section 17, Revision 1, Lot 657 is proposing the removal of existing asphalt surface parking area for the development of a five (5) story structured parking deck behind the existing five (5) story office building. Development of six (6) retail buildings maximum two (2) stories in height, surrounding a common central amenity space between the existing five (5) office building and Carothers Parkway.

This development was required to complete a traffic impact analysis. The results of that study require the developer to lengthen the northbound left turn lanes at Carothers Parkway and Cool Springs Boulevard.

The total eligible costs of design, right-of-way acquisition, easement acquisition, permits, and construction of the above arterial roadway Improvements is Seven Hundred Eighty Five Thousand Four Hundred and Zero and No/100 Dollars (\$785,400.00) for the Development Project and the total arterial impact fees generate by the Development is estimated to be Three hundred Seventeen Three Hundred Ninety and No/100 Dollars (\$317,390.00). The total arterial reimbursement for the Improvements is Three hundred Seventeen Three Hundred Ninety and No/100 Dollars (\$317,390.00).

The Developer has requested that the City reimburse the additional Four Hundred Sixty Eight Thousand Ten and No/100 Dollars (\$468,010.00).

FINANCIAL IMPACT:

The total eligible costs of design, right-of-way acquisition, easement acquisition, permits, and construction of the above arterial roadway Improvements is Seven Hundred Eighty Five Thousand Four Hundred and Zero and No/100 Dollars (\$785,400.00) for the Development Project and the total arterial impact fees generate by the Development is estimated to be Three hundred Seventeen Three Hundred Ninety and No/100 Dollars (\$317,390.00). The total arterial reimbursement for the Improvements is Three hundred Seventeen Three Hundred Ninety and No/100 Dollars (\$317,390.00).

The Developer has requested that the City reimburse the additional Four Hundred Sixty Eight Thousand Ten and No/100 Dollars (\$468,010.00).

RECOMMENDATION:

Staff recommends that COF Contract No. 2023-0186 be approved by the Board of Mayor and Aldermen.

**ROAD IMPACT FEE REIMBURSEMENT AGREEMENT
COF CONTRACT NO. 2023-0186**

This agreement ("Agreement") is entered into between THE CITY OF FRANKLIN, TENNESSEE ("City") and Cool Springs Corporate Centre, LLC , ("Developer"), on this the _____ day of _____, 20____, pursuant to Title 16, Chapter 4 of the Franklin Municipal Code ("FMC").

WHEREAS, the Developer has previously submitted to the Franklin Municipal Planning Commission Cool Springs East Subdivision, Site Plan, Section 17, Revision 1, Lot 657 (Canteen) COF Project # 7969 for approval (the "Development Project"); and

WHEREAS, the City has required the Developer to design, acquire right-of-way, acquire easements, obtain permits, and construct certain roadway improvements (the "Improvements") as a requirement of the Development Project and as shown on Exhibit A; and

WHEREAS, the Improvements required as part of the Development Project are identified in the City's Major Thoroughfare Plan, Connect Franklin; and

WHEREAS, the Developer has made application to offset a portion of the costs of these improvements against any Road Impact Fees due from the Development Project.

NOW THEREFORE, the City and the Developer, their successors and assigns, do hereby agree as follows:

- **PURPOSE**. The purpose of this Agreement is to define the obligations of the parties necessary to carry out the intent of this Agreement for the provision of reimbursement of collector and arterial road impact fees pursuant to the FMC.
- **TERM**. This Agreement shall become effective on the date it is fully executed and shall continue until the parties have fully fulfilled their obligations provided hereunder or until the agreement is terminated as provided herein. Understanding the large financial investment each party is making, this Agreement shall only be terminated for convenience upon written agreement of the parties.
- **PROJECT**. The Developer has submitted reliable information related to the costs of construction of the following Improvements Extension of the northbound left turn lanes at Carothers Parkway and Cool Springs Boulevard
- **ELIGIBLE ARTERIAL ROAD IMPACT FEE REIMBURSEMENT**. The total eligible costs of design, right-of-way acquisition, easement acquisition, permits, and construction of the above arterial roadway Improvements is **Seven Hundred Eighty Five Thousand Four Hundred and Zero and No/100 Dollars (\$785,400.00)** for the Development Project and the total arterial impact fees generated by the Development is estimated to be **Three Hundred Seventeen Three Hundred Ninety and No/100 Dollars (\$317,390.00)**. The total arterial impact fee reimbursement for the Improvements is **Three Hundred Seventeen Thousand Three Hundred Ninety and 00/100 Dollars (\$317,390.00)**.

- **APPROVAL OF CONTRACTS AND AGREEMENTS.** The City Engineer shall review and approve all professional services agreements, right-of-way and easement acquisition offers (that exceed the appraised value of the acquisition), and construction bids associated with the Improvements. The Developer shall obtain approval prior to the spending of any funding in which the Developer is seeking reimbursement from the City. The Developer agrees that failure to obtain contract approval from the City Engineer may result in loss of City reimbursement as determined by the City Engineer.
- **APPROVAL OF CONSTRUCTION DOCUMENTS.** Prior to starting right-of-way acquisition, easement acquisition, and construction, the Developer shall submit construction documents to the City Engineer for review and approval. The Developer agrees that failure to obtain approval from the City Engineer may result in loss of City reimbursement as determined by the City Engineer.
- **PERMITS.** The Developer shall be solely responsible for obtaining and complying with all necessary local, state, and federal permits associated with the Improvements.
- **ON-SITE RIGHT-OF-WAY AND EASEMENT DEDICATION.** The reimbursement value of on-site right-of-way shall be based on the fair market value of the land at the date of application for the development approval for which the condition of dedication was imposed. The value of right-of-way is hereby established as **\$40.00 per SF**, and all other necessary temporary slope, temporary construction, access easements, and utility easements shall be dedicated at no cost to the City.
- **OFF-SITE RIGHT-OF-WAY AND EASEMENT ACQUISITION.**
 - a. The Developer shall be responsible for obtaining all off-site right-of-way and easements associated with the off-site Improvements.
 - b. At a minimum, the Developer shall offer fair market value for all right-of-way and or easements necessary as part of the Improvements. The value of right-of-way and easements shall be determined by a professional real estate appraiser or other means as approved by the City Engineer.
 - c. Should negotiations fail, the City agrees to assist, to the maximum extent allowable by law, in the acquisition of the necessary off-site right-of-way and easements associated with the Improvements.
- **Reimbursement and Final Acceptance.**
 - a. The Developer may submit periodic invoices to the City during the course of design, right-of-way acquisition, easement acquisition, permitting and construction (not more frequently than every 90 days), which invoices shall be payable within 30 days after approval by the Road Impact Fee Administrator (City Engineer), subject to collected impact fees as specified within this Agreement.
 - b. No reimbursement on Construction shall be allowed until all right-of-way and easements have been properly deeded to the City and/or State and recorded at the Williamson County Register of Deeds.
 - c. Invoices shall include copies of approved contracts and invoices associated with the roadway Improvements, partial lien waivers for all contracts and copies of checks to show proof of payment. The Developer shall submit invoices based on the latest approved City forms as required by the Road Impact Fee Administrator (City Engineer).

- d. Prior to final reimbursement and City acceptance of off-site Improvements, the Developer shall coordinate final inspections with the City and obtain letters of acceptance from the Street Department or City Engineer.
- e. The following costs are specifically excluded from reimbursement: fiscal cost, including interest of money borrowed to finance the construction, cost for utility relocations, landscaping, turn lanes, internal management fees and turn lanes / signal improvements that benefit solely the development and not the arterial and/or collector roadway.

- **INDEMNIFICATION.**

- a. To the fullest extent permitted by Laws and Regulations, and in addition to any other obligations of Developer under this Agreement or otherwise, Developer shall indemnify and hold harmless the City, and the officers, directors, members, partners, employees, agents, consultants and subcontractors, from losses, damages, costs, and judgments (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals, and all court or arbitration or other dispute resolution costs) arising from third-party claims or actions relating to or resulting from the performance or furnishing of the Improvements, provided that any such claim, action, loss, cost, judgment or damage is attributable to bodily injury, sickness, disease, or death, or to damage to or destruction of tangible property (other than the improvements itself), including the loss of use resulting therefrom, but only to the extent caused by any negligent act or omission of Developer, and any contractor and any subcontractor, and any supplier, or any individual or entity directly or indirectly employed by any of them to perform any of the Improvements, or anyone for whose acts any of them may be liable.
- b. In any and all claims against City, or any of their officers, directors, members, partners, employees, agents, consultants, or subcontractors, by any employee (or the survivor or personal representative of such employee) of Developer, and contractor, any subcontractor, any supplier, or any individual or entity directly or indirectly employed by any of them to perform any of the Improvements, or anyone for whose acts any of them may be liable, the indemnification obligation under the paragraph above will not be limited in any way by any limitation on the amount or type of damages, compensation, or benefits payable by or for Developer, or any contractor or any such subcontractor, supplier, or other individual or entity under workers' compensation acts, disability benefit acts, or other employee benefit acts.

13. MISCELLANEOUS.

- a. Binding. This Agreement shall be binding upon the parties and shall take effect from and after its ratification and signing by all parties after obtaining appropriate approval pursuant to the requirements of applicable law.
- b. Severability. The parties agree that if any part, term, or provision of this Agreement is determined to be illegal or in conflict with any law of the State of Tennessee by any court with jurisdiction, the validity of the remaining portions or provisions shall not be affected. The rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular part, term, or provision held to be invalid.
- c. Specific Performance. The parties recognize that the rights afforded to each under this Agreement are unique and, accordingly, the individual parties shall, in addition to such other remedies as may be available to them in equity, have the right to enforce their respective rights hereunder by an action for injunctive relief and/or specific performance to the extent permitted by law.

- d. Cooperation. The parties agree to cooperate fully in order to successfully execute the terms and conditions of this Agreement, including obtaining all regulatory and governmental approvals required to carry out the terms of this Agreement, recognizing that the intent of each party to the other is to serve the individual interests of each party while respecting the conditions and obligations of this Agreement.
- e. Assignment. The rights and obligations of this Agreement are not assignable without prior written consent of the City.
- f. Law/Venue. This Agreement shall be exclusively governed by the laws of the State of Tennessee. In the event that any section and/or term of this Agreement, or any exhibits hereto, becomes subject to litigation, the venue for such action will be exclusively maintained in a court of competent jurisdiction sitting in Williamson County, Tennessee.
- g. Entire Agreement. This Agreement represents the entire agreement between the parties and supersedes all prior negotiations, representations, or agreements, either written or oral, with respect to the subject matter hereof. This Agreement may be amended only by written instrument signed by all parties.

IN WITNESS WHEREOF, each party has caused this Agreement to be executed by an authorized person effective as of the date and year written below.

Approved by the Franklin Board of Mayor and Aldermen on _____, 20__.

WITNESS our hands on the dates as indicated.

DEVELOPER

 By: _____
 Print Name: _____
 Title: _____

STATE OF TENNESSEE)
)
 COUNTY OF _____)

Before me, _____, a Notary Public of said County and State, personally appeared _____, with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence), and who, upon oath, acknowledged _____ self to be _____ (or other officer authorized to execute the instrument) of _____, the within named bargainor, a _____, and that _____ as such _____ executed the foregoing instrument for the purposes therein contained.

Witness my hand and seal on this _____ day of _____, 20__.

 Notary Public
 My Commission Expires: _____

CITY

CITY OF FRANKLIN, TENNESSEE, a municipality

By: _____

DR. KEN MOORE

Mayor

Date:

By: _____

ERIC S. STUCKEY

City Administrator

Date: _____

STATE OF TENNESSEE)
)
COUNTY OF WILLIAMSON)

Before me, the undersigned Notary Public of said County and State, personally appeared DR. KEN MOORE and ERIC S. STUCKEY, with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence), and who, upon oath, acknowledged themselves to be the Mayor and City Administrator, respectively, of the City of Franklin, Tennessee, the within named bargainor, a municipality, and that as such Mayor and City Administrator executed the foregoing instrument for the purposes therein contained, by signing the name of the municipality by themselves as Mayor and City Administrator.

Witness my hand and seal this ____ day of _____, 20____.

Notary Public

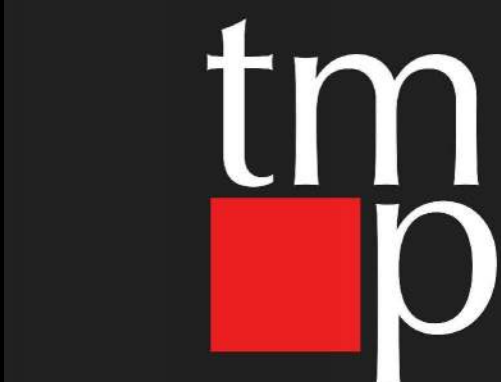
My Commission Expires: _____

Approved as to form by:

William E. Squires, Assistant City Attorney

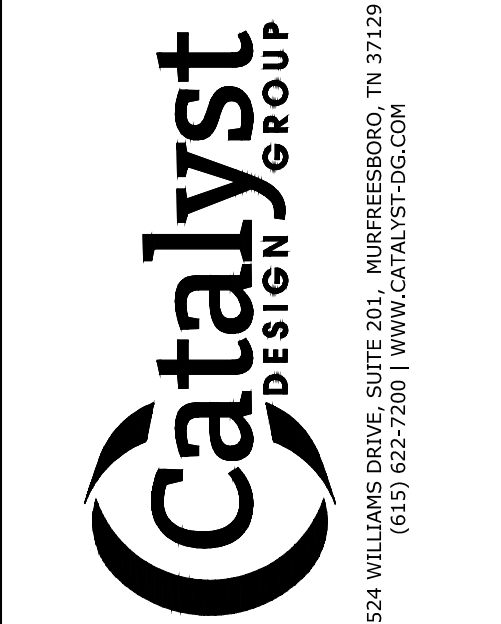
EXHIBIT A - CAROTHERS PKWY IMPROVEMENTS

LEGEND	
BUILDING	
CONCRETE PAVEMENT	
CONCRETE SIDEWALK	
HEAVY DUTY PAVEMENT	
ARTERIAL PAVEMENT SECTION	
MILL AND OVERLAY	
TACTILE WARNING	



TMPartners, PLLC
Architecture Interiors Planning

211 Franklin Road
Suite 200
Brentwood, TN 37027-5593
615.377.9773 Office
615.370.4147 Fax
www.TMPartners.com



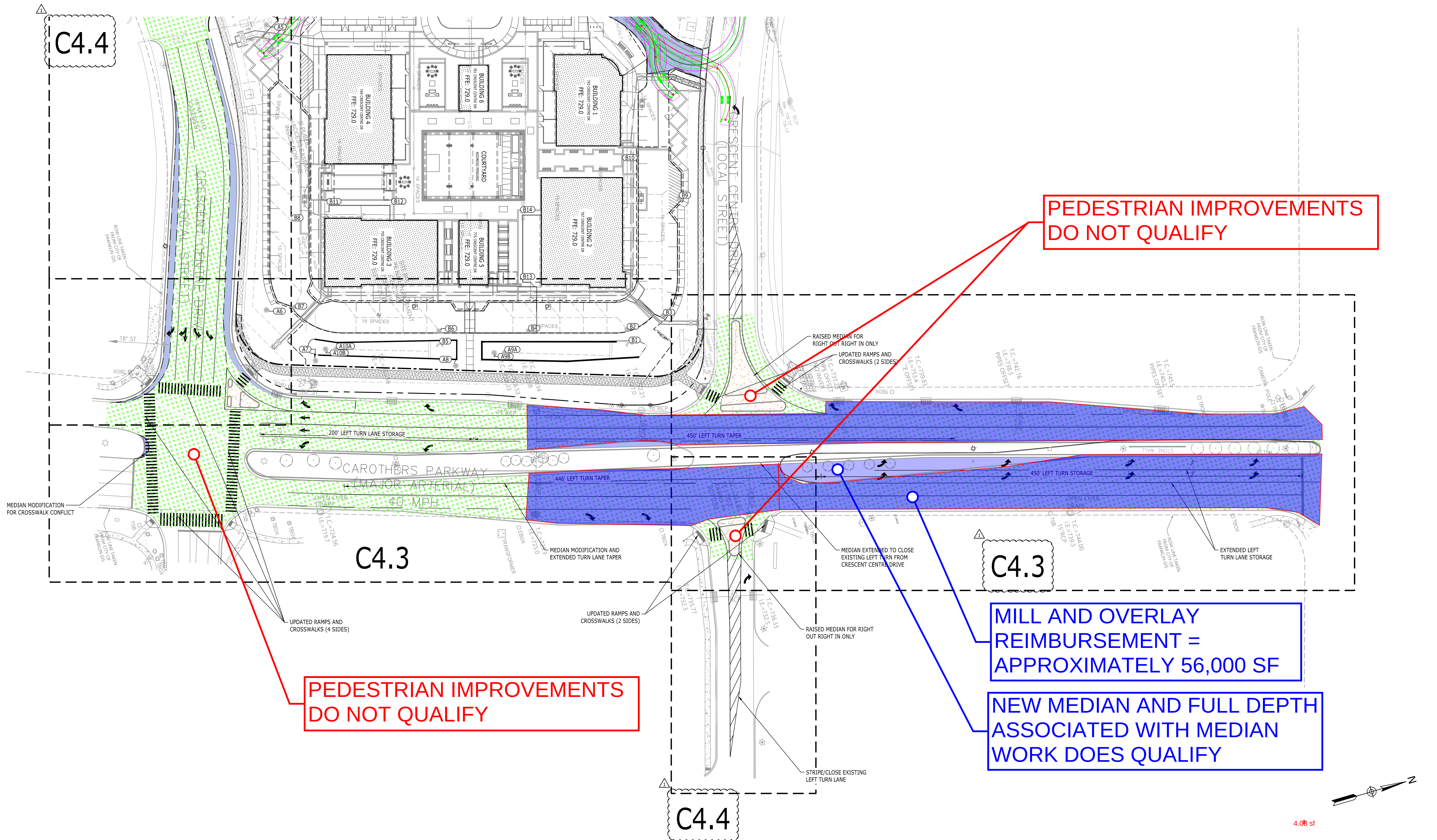
COOL SPRINGS EAST SUBDIVISION SITE
PLAN SECTION 17, REVISION 1, LOT 657
(CANTEEN ON CAROTHERS)
801 CRESCENT CENTRE DRIVE
FRANKLIN, TENNESSEE 37067

REVISIONS

NO.	DATE	DESCRIPTION
1	05/05/2023	ADDENDUM 01

DR. BY SJ
CK. BY SJ
PROJ. NO. A08421
DATE
OVERALL
CAROTHERS
PKWY ROW
IMPROVEMENTS

C4.2





File #: 21-04977

DATE: July 21, 2023
TO: Board of Mayor and Aldermen
FROM: Eric Stuckey, City Administrator
Michelle Hatcher, Director of Water Management
Brian Goodwin, Asst. Director of Water Management

SUBJECT:

Discussion On The Results Of the Demonstration Project For The Proposed Southeast Clean Water Facility

PURPOSE:

The purpose of this memorandum is to provide information to the Franklin Board of Mayor and Aldermen (BOMA) concerning the results of the Demonstration Facility.

BACKGROUND/STAFF COMMENTS:

The Clean Water Demonstration Facility finished construction in September 2022 and was put into operation in October 2022, for 9 months of total operation. The facility collected thousands of samples and stress tested various parameters to test the efficacy of equipment in comparison with Drinking Water Quality Regulations. The Water Management Department has also used the Facility to provide education to stakeholders who have an interest in construction of a larger Clean Water Facility. The results of this facility will be used to determine the process characteristics for sizing in the proposed larger facility.

This presentation will be the first discussion before submitting a permit application to the Tennessee Department of Environment of Conservation for approval.

FINANCIAL IMPACT:

The financial impact of a new facility has not been determined at this time.

RECOMMENDATION:

Staff recommends that the Board of Mayor and Aldermen acknowledge the presentation of the Demonstration Facility results.



Southeast Franklin Wastewater Capacity Evaluation

Project Update

August 22, 2023

SE Franklin Wastewater Capacity Evaluation

Identify and implement sustainable wastewater services to Franklin's quickly growing southeast region. The solution must be reliable, resilient, protective, and cost effective.

Progress: Study began in April 2020. So far:

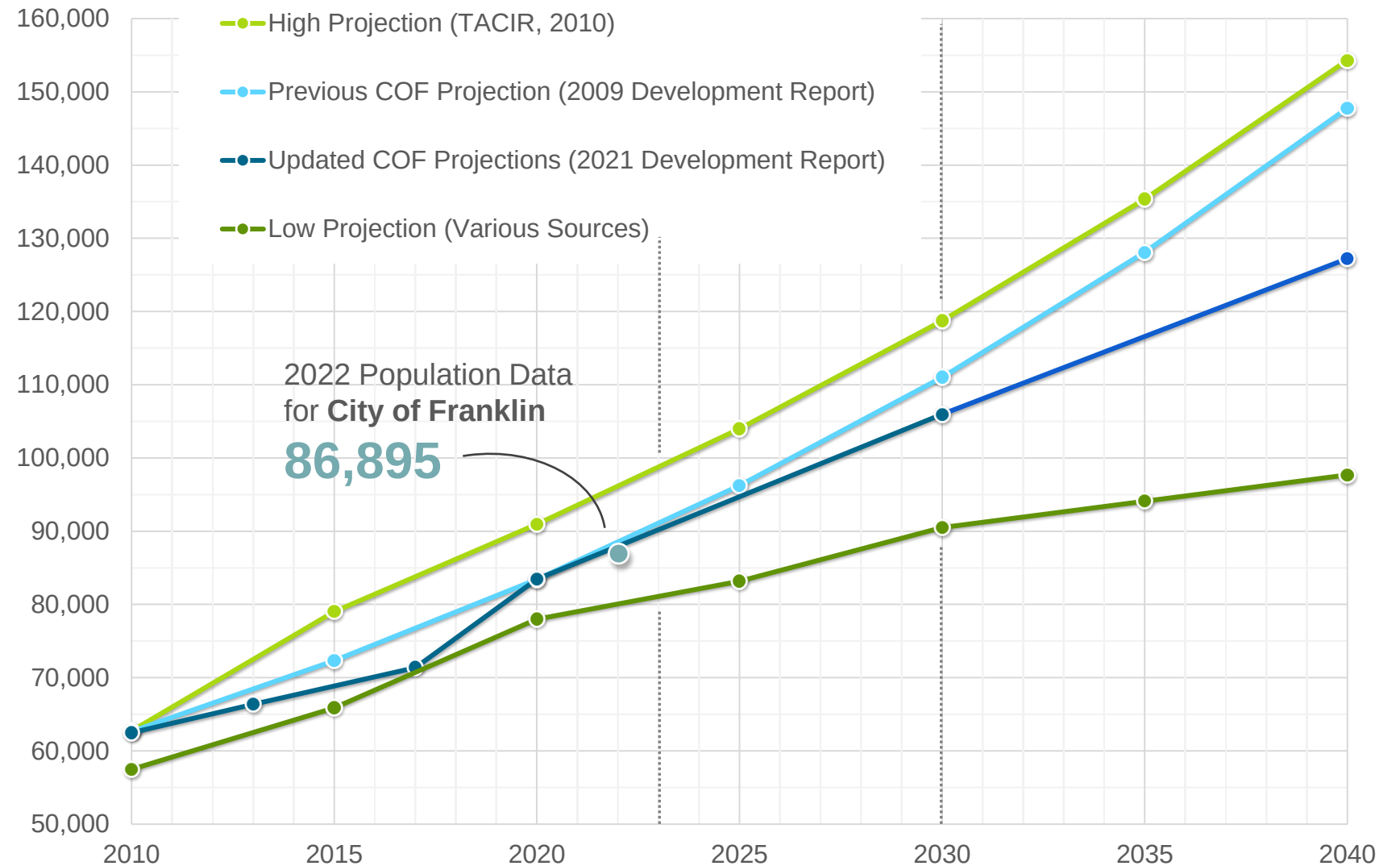
- ✓ Regular coordination with TDEC and stakeholders (on-going)
- ✓ Service area characterization
- ✓ Treatment technology and reuse alternatives evaluation
- ✓ Water Purification Demonstration Facility design, construction and operation



Why is the project necessary?

Integrated Water Resources Plan Update (February 2023)

- Population Projections



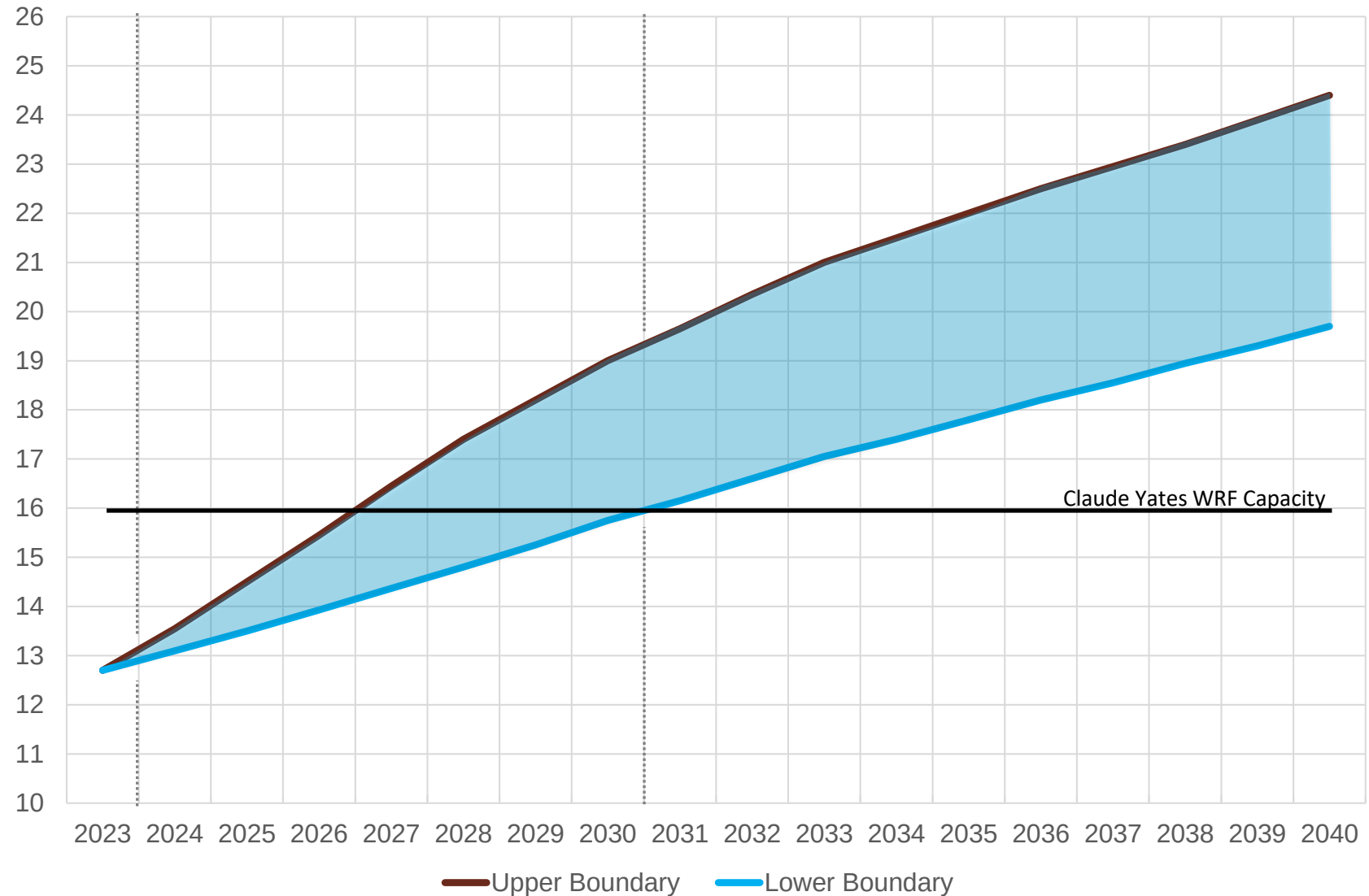
Source: Integrated Water Resources Plan Update - Feb 2, 2023 (CDM Smith)



Why is the project necessary?

Integrated Water Resources Plan Update (February 2023)

- Population Projections
- Sanitary Flow Projections



Source: Integrated Water Resources Plan Update - Feb 2, 2023 (CDM Smith)



Opportunity

We can meet our community's needs while simultaneously securing Franklin's water future



Irrigation: Expand the use of reclaimed water for landscape and other irrigation



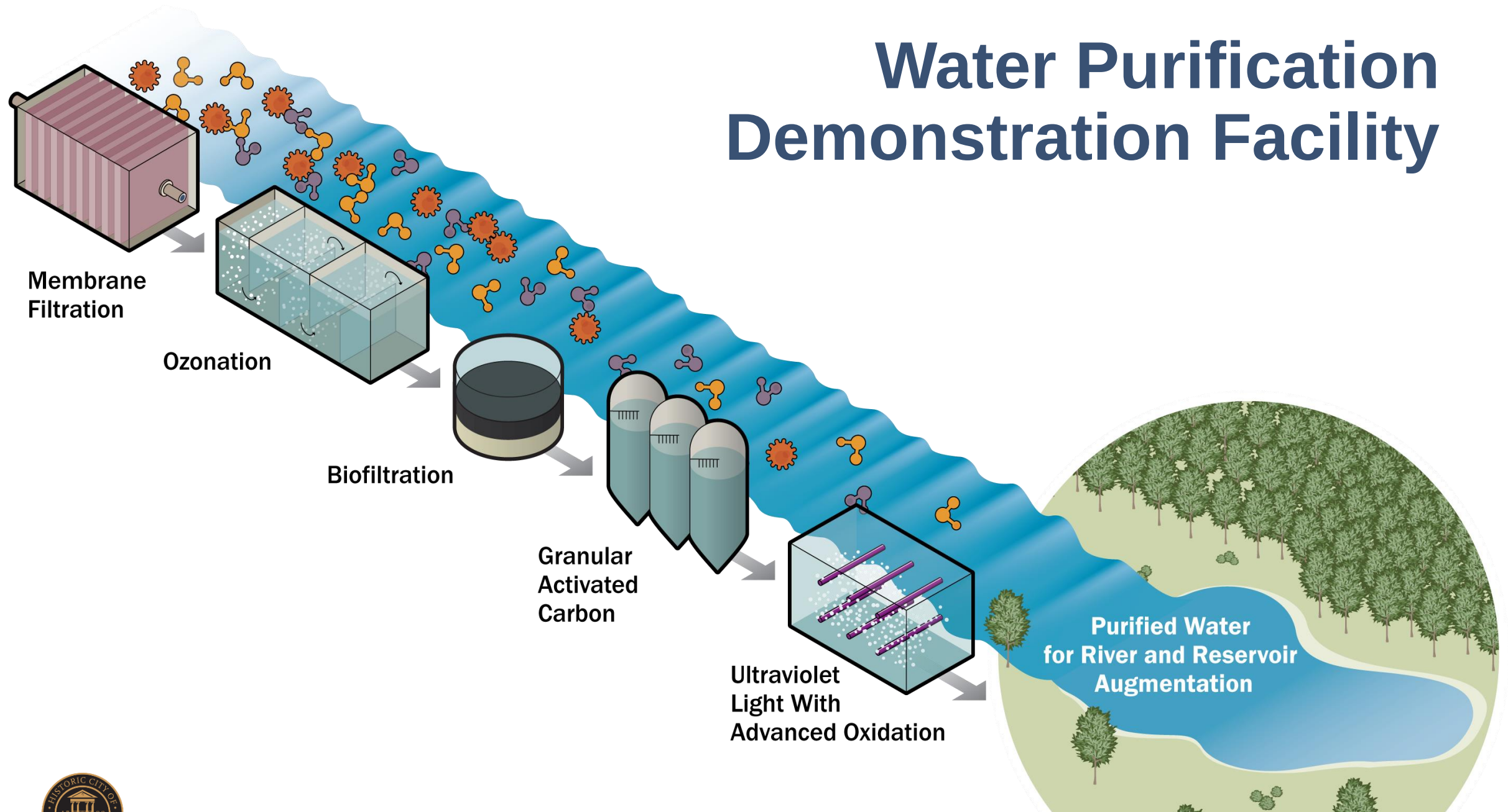
Recreation: Use purified water to increase flows in the Harpeth River

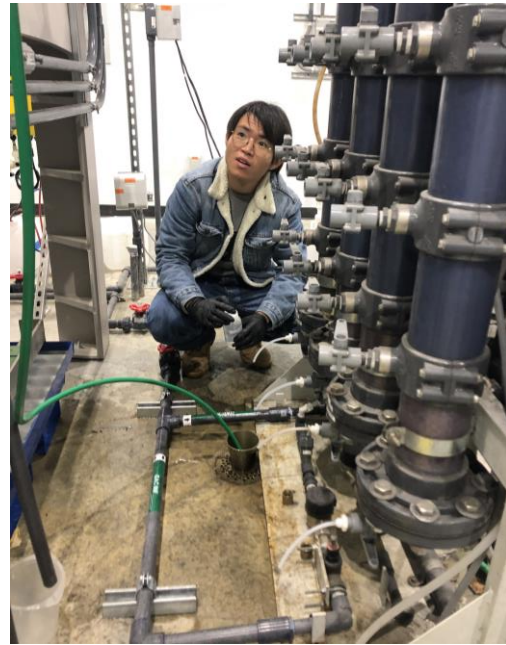


Augmentation: Use purified water to increase availability of source water to the Water Treatment Plant



Water Purification Demonstration Facility





Franklin Committed Key Staff to Operate the Facility for 285 days

Operations Team Included

- Franklin WRF
- Franklin WTP
- Hazen
- Tennessee Tech
- Virginia Tech



Pilot completed on July 10,
2023, after 9 months of
continuous operation

+1.4 million
data points
collected

Data collected included

9,564

Tests in
Franklin
Labs

4,414

Tests in
External
Labs

350

Tests in
University
Labs

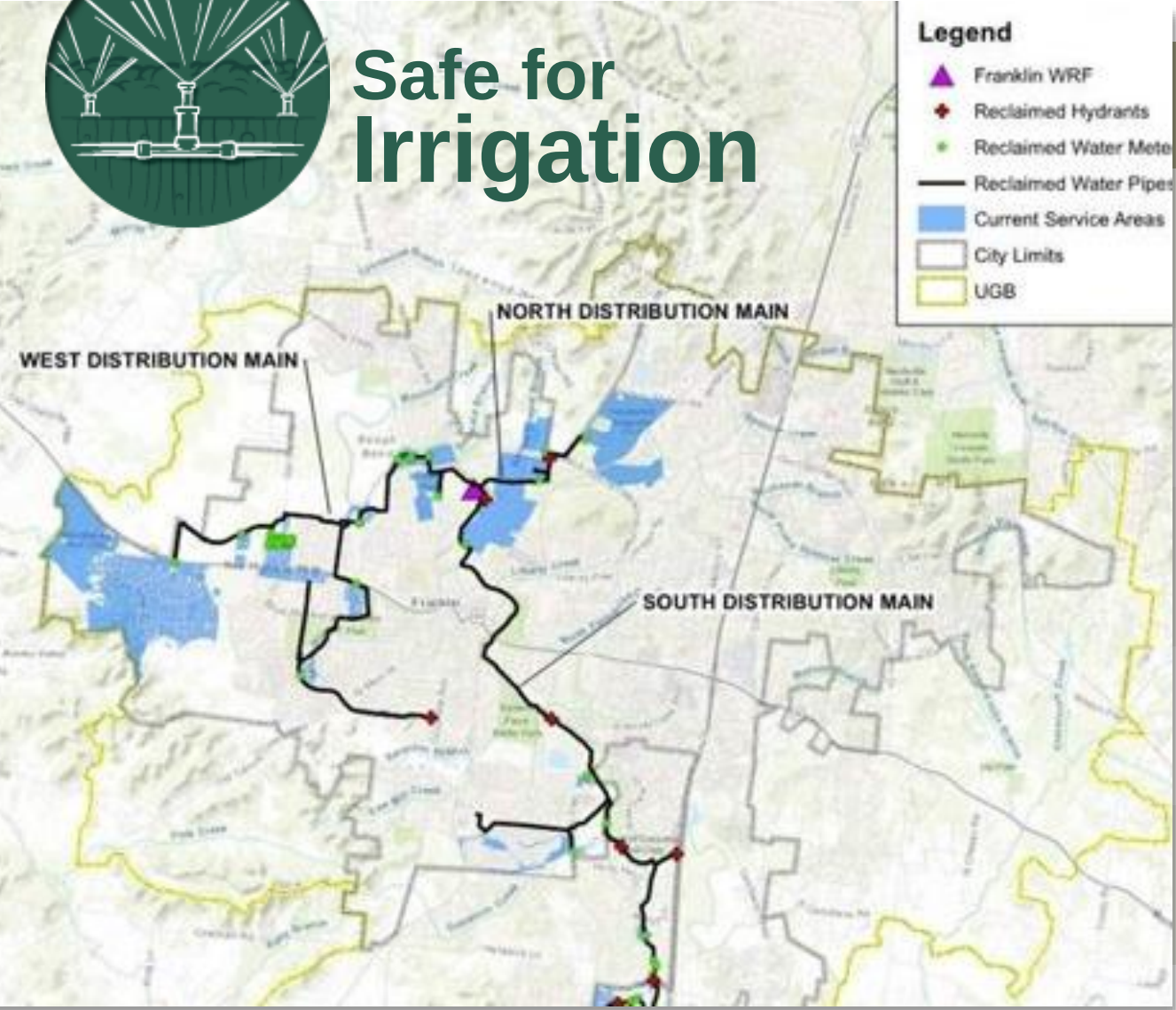
113

Parameters measured
continuously via online
instrumentation





Safe for Irrigation



Relevant Parameter/ Parameter Groups		Meets Applicable Standards
Organics		✓
Solids		✓
Nitrogen		✓
Coliforms / <i>E.coli</i>		✓
Cl ₂ Residual		✓





Safe for Recreation

Algal assays additionally demonstrated decreased algal growth potential of the pilot water compared to the Harpeth River samples

Relevant Parameter/ Parameter Groups	Meets Applicable Standards
Organics	✓
Solids	✓
Nitrogen	✓
Phosphorus	✓
Coliforms / <i>E.coli</i>	✓
Pathogens Reduction	✓
Chemical Contaminants including Contaminants of Emerging Concern	✓





Safe for Augmentation

Franklin performed Hazard Assessment and Critical Control Point (HACCP) analyses to ensure protection of public health for source water augmentation.

Relevant Parameter /Parameter Groups	Meets Applicable Standards
Organics	✓
Solids	✓
Nitrogen	✓
Phosphorus	✓
Coliforms / <i>E.coli</i>	✓
Advanced Pathogens Reduction	✓
Contaminants of Emerging Concern	✓
Drinking Water Standards	✓



Key Outreach Tasks Completed to Date



Facility tours
for stakeholders,
partners, and BOMA

Website content
including tour video
and treatment
process interactive

Press tour and
media coverage



Facility Signage



Welcome to the Franklin Water Purification Demonstration Facility

Preserving Franklin's Most Vital Resources

Step 1: Membrane Filtration

The source water enters this tank and then high pressure pumps pull water through the hollow fiber membranes, leaving contaminants behind.

Step 2: Ozonation

Oxygen molecules from the air are subjected to high electrical voltage to produce ozone. The ozone gas is infused into the water to destroy microorganisms. The ozone is consumed and converted to dissolved oxygen prior to the next step.

Step 3: Biofiltration

Water flows through a filter with millions of biologically active carbon granules covered in beneficial biology. The living bacteria break down organic compounds and contaminants of emerging concern (CECs). This step reduces nitrogen in the water, which helps protect the water quality of our river and reservoir.

Step 4: Granular Activated Carbon

Water flows through a canister of carbon granules and travels around the granules. The granules are "activated," which creates numerous small pores and surface area to adsorb chemicals in the water. This step uses a physical-chemical process to remove CECs such as PFAS (per- and poly-fluoroalkyl substances) and disinfection byproducts from the water.

Step 5: Ultraviolet Light With Advanced Oxidation

The vessels in this step are fitted with ultraviolet (UV) lamps, which produce rays similar to extremely concentrated sunlight. A powerful disinfectant such as hydrogen peroxide is injected upstream of the UV reactor. The UV light also destroys 99.9999 percent of protozoa, bacteria, and viruses present, leaving only purified water.

The hydrogen peroxide reacts with the light to form powerfully reactive molecules that destroy microconstituents in the water including pharmaceuticals and personal care products.

Rigorous Sampling and Testing Standards

Tennessee Department of Environment and Conservation (TDEC) Source Water List

In-stream Standards for Fish and Aquatics

Demonstration Facility Goals

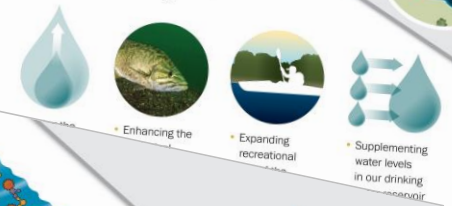
Understand Upstream Water Quality and Variability
Provide Performance Data to Support Permitting Process
Demonstrate Available Treatment Performance
Provide Performance Data to Support Design Development
Inform Approaches for Long-Term Operations

Layers of Protection

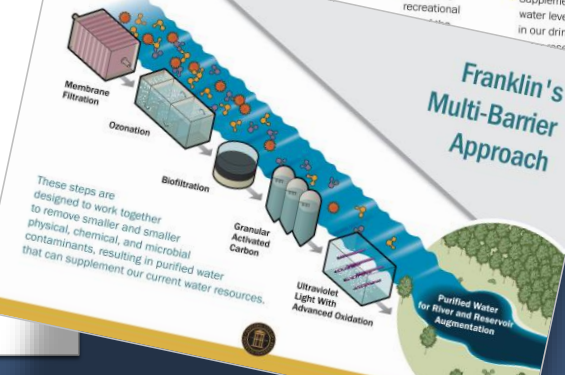
	Membrane Filtration	Ozonation	Biofiltration	Granular Activated Carbon	Ultraviolet Light With Advanced Oxidation
Pathogen Reduction	Yes	Yes	Yes	Yes	Yes
Chemical Reduction	Yes	Yes	Yes	Yes	Yes
Microbial Reduction	Yes	Yes	Yes	Yes	Yes
Disinfection	Yes	Yes	Yes	Yes	Yes
Removal of CECs	Yes	Yes	Yes	Yes	Yes
Removal of PFAS	Yes	Yes	Yes	Yes	Yes
Removal of Disinfection Byproducts	Yes	Yes	Yes	Yes	Yes
Removal of Pharmaceuticals	Yes	Yes	Yes	Yes	Yes
Removal of Personal Care Products	Yes	Yes	Yes	Yes	Yes

Result: Purified Water

This process produces purified water, which is safe for adding to our water supply cycle. Goals for using water purification technology include:



Franklin's Multi-Barrier Approach



Facility Tours

- **Board of Mayor and Aldermen**
- **Williamson County**
 - Mayor Rogers Anderson
 - Williamson County Planning Director Mike Matteson
 - Williamson County Facilities Manager Kevin Benson
 - Williamson County Sewage Disposal Director Brian Corwin
 - Williamson County Community Development Director Joe Horne
- **Williamson, Inc.** CEO Matt Largen
- **Franklin Alliance of Homeowners Associations for Ward 3**
 - Don Harlan, President, Berry Farms HOA
 - Dan Klatt, Treasurer, Berry Farms HOA
 - Mike Blair Ladd Park HOA
 - Collin Huse Carriage Park HOA
 - Wayne Wilson Polk Place HOA
 - Chris Edwards, President, Lockwood Glen HOA
 - Vicky Carter Dean, President, Waters Edge HOA
- **Friends of Franklin Parks** Executive Director Torrey Barnhill
- **Franklin Tomorrow** CEO Mindy Tate
- **Tennessee Wildlife Federation** CEO Michael Butler
- **Cumberland River Compact**
 - Executive Director Mekayle Houghton
 - Board Member Art Rebrovick
 - Board Member Scott Gain
 - Board Member Paul Davis
- **Harpeth Conservancy**
 - CEO Grace Stranch
 - Science Director Ryan Jackwood
 - Clean Water Protection Program Director Anne Passino
 - Founder/President Dorie Bolze
- **Williamson County Schools Entrepreneurship & Innovation Center**
 - Director Jeremy Qualls
 - STEM Coordinator Kris Schneider
- **Local media**
 - Tennessean reporter Chris Gadd
 - Williamson County NEWS reporter Jayme Foltz
- **Tennessee Department of Environment and Conservation**
 - Deputy Commissioner Greg Young
 - Manager Engineering Services Unit Angela Jones



Stakeholder Support



Michael Butler,
CEO, Tennessee
Wildlife Federation

“Middle Tennessee is blessed with abundant freshwater resources and some of the most biodiverse rivers in the world, but unprecedented growth is challenging our wastewater systems. **We applaud Franklin for taking this bold step in water purification that will help conserve the Harpeth River** and believe Franklin’s deployment of these advanced treatment technologies will result in smarter solutions and healthier rivers across our region.”



Stakeholder Support



Mekayle Houghton,
Executive Director,
Cumberland River
Compact

“The City of Franklin’s pilot water treatment facility is state of the art. With it, **the city has demonstrated its commitment to maintaining and enhancing the health of the Harpeth** River while addressing the city’s unprecedented growth. It is heartening to see the city’s thoughtful and thorough process to address the current and future infrastructure needs of the city.

”

Website Virtual Tour Video

Visit Franklin's
Water Purification
Website!



franklintn.gov/waterpurification



Hazen



Website Water Treatment Process Interactive

Visit Franklin's Water Purification Website!



franklintn.gov/waterpurification



Hazen



Franklin exploring advanced treatment technologies for future clean water facility

Herald Reports Apr 27, 2023 Updated May 1, 2023 0



Franklin pilot facility explores future of municipal water, wastewater services



Franklin evaluates advanced water treatment tech for future clean water facility

By Jayme Foltz May 4, 2023 Updated May 4, 2023



WILLIAMSON

First in Tennessee: Franklin’s purification test facility could reinvent water usage



Chris Gadd
Nashville Tennessean

Published 7:00 a.m. CT May 15, 2023 | Updated 1:20 p.m. CT May 15, 2023



Outreach Underway and Upcoming

- **Additional meetings** with interested stakeholders, organizations, and the community
- **Presentations** at Breakfast with the Mayors, Frank Talks, etc.
- Continue to **update website content and seek media coverage** as project progresses



What's next?

- 2023-2024 Permit application process
- 2024-2025 Design of a new Clean Water Facility (CWF)
- 2026-2030 CWF Construction
- 2030 CWF placed into service



HISTORIC
F R A N K L I N
TENNESSEE



Discussion



Website Virtual Tour Video

Visit Franklin's
Water Purification
Website!



franklintn.gov/waterpurification



Hazen



Website Water Treatment Process Interactive



Visit Franklin's
Water Purification
Website!



franklintn.gov/waterpurification





City of Franklin

109 3rd Ave S.
Franklin, TN 37064
(615) 791-3217

File #: 21-05055

DATE: August 10, 2023
TO: Board of Mayor and Aldermen
FROM: Eric Stuckey, City Administrator
Eric Stuckey, City Administrator

SUBJECT:

Discussion Regarding The Creekside Property

PURPOSE:

The purpose of this memorandum is to provide information to the Franklin Board of Mayor and Aldermen (BOMA) concerning

BACKGROUND/STAFF COMMENTS:

(Brief description of the history and supporting information regarding the item, including an explanation of why staff is recommending the action.)

FINANCIAL IMPACT:

(Include the cost of the item, how the item will be funded, which fund it will come from, if there are grants or loans involved and whether the item is included in the current approved budget.)

RECOMMENDATION:

Staff recommends that the Board of Mayor and Aldermen approve (item name).



City of Franklin, Tennessee

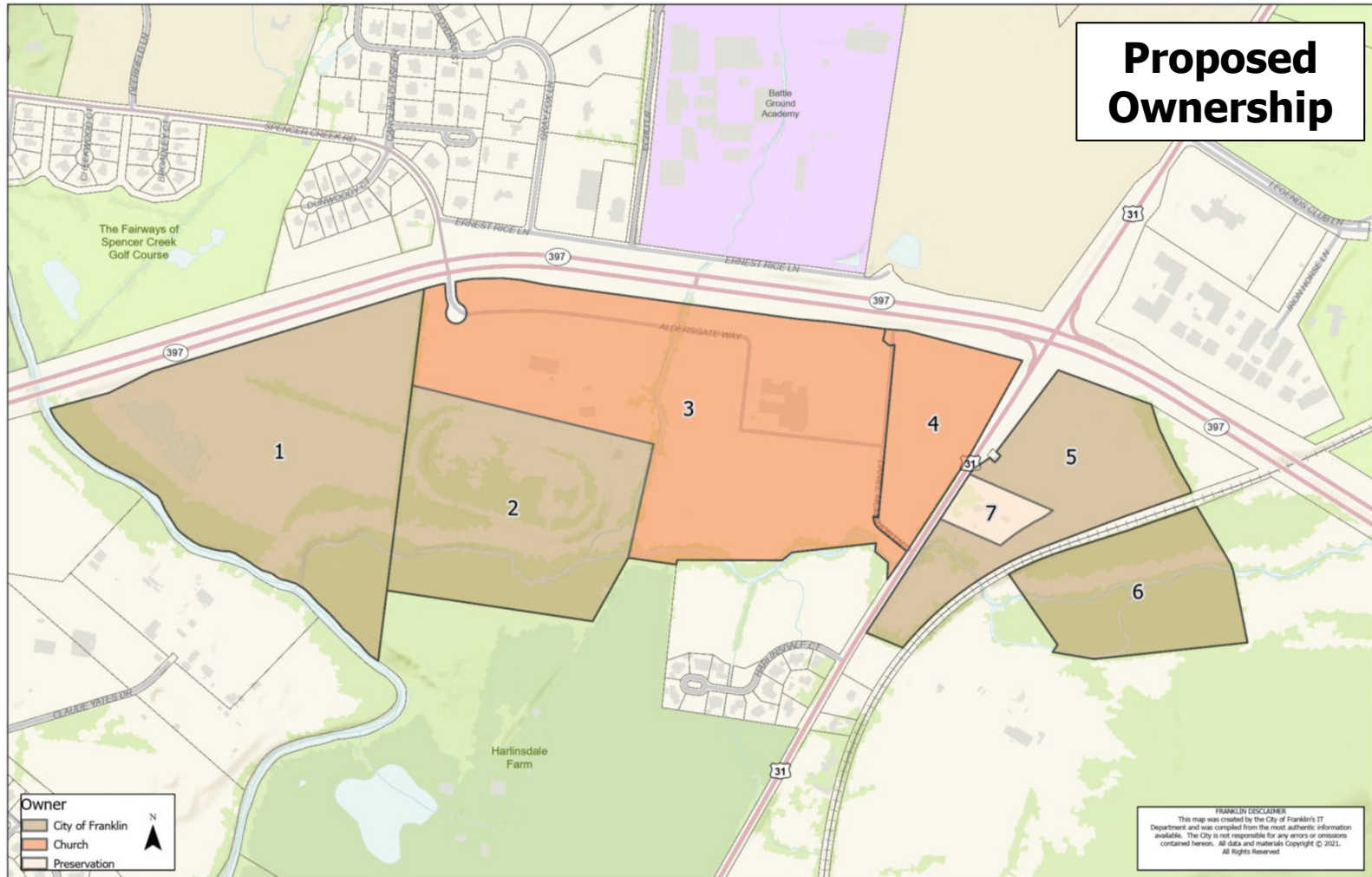
Opportunity for Land Acquisition for Parks/Preservation: Update

Outline

- Progress
- Map
- Financial Analysis
- Timeline

City of Franklin, Tennessee

Opportunity for Land Acquisition for Parks/Preservation: Update



City of Franklin, Tennessee

Opportunity for Land Acquisition for Parks/Preservation: Update

Financial Analysis

Financing

* Column A Parcel numbers tie to Proposed Ownership Map

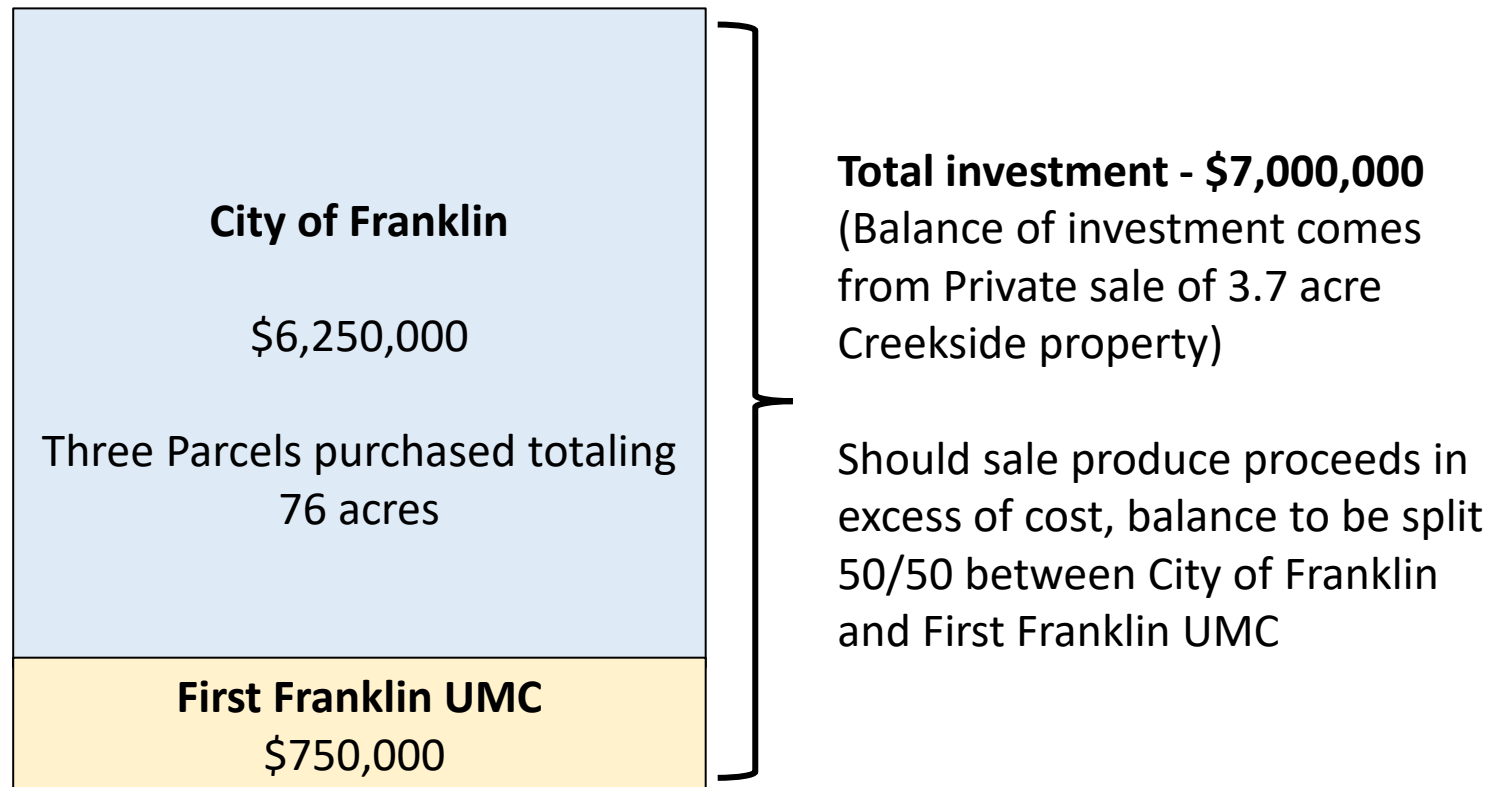
#	Description	Current Owner*	Prospective Owner	Acreage	Total Cost
<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	<u>F</u>
City of Franklin					\$ 6,250,000
6	SE - Over RR	Franklin Pres. Part.	City of Franklin	17.0	\$ 777,869
5	SE Corner	Franklin Pres. Part.	City of Franklin	25.0	\$ 3,416,393
2	Race Track	Franklin First UMC	City of Franklin	34.0	\$ 1,555,738
	Additional Amount for Race Track purchase - house				\$ 500,000
First Franklin United Methodist Church					\$ 750,000
2	Race Track	Franklin First UMC	City of Franklin	34.0	\$ (1,555,738)
	Additional Amount for Race Track purchase - house				\$ (500,000)
4	SW Corner	Franklin Pres. Part.	Franklin First UMC	13.0	\$ 2,805,738

City of Franklin, Tennessee

Opportunity for Land Acquisition for Parks/Preservation: Update

Financial Analysis

Financing



Financial Analysis

Potential City Financing Sources

- General Fund Reserves above 45%
By policy, funds above 45% can be used for Capital projects.
- Hotel/Motel Fund
Historically, the Hotel/Motel Fund has been used for land purchases related to Park
- Parkland Dedication Fund
Parkland Dedication Funds can be used for the purchase of new parkland.
- General Obligation Bond Funding
The average annual debt service for a \$6 million project with a 10 year amortization is roughly \$700,000. This assumes the debt is issued under the City's existing AAA-rating and General Obligation tax exempt (meaning that the land will be used for tax exempt park activities and facilities - no private activity use above the 5% and 10% thresholds). Debt service could be paid out of Hotel/Motel Fund.
- The City will continue to work with others in the community such as Friends of Franklin Parks to explore private funding partnerships.
- Grant funding opportunities will continue to be explored.

Potential Timeline:

- Update BOMA Work Session (8/22/2023). Board guidance is requested.
- Should the Board direct that the City pursue property acquisition from the Preservation Partners group and the Church, it would enter into a Memorandum of Understanding (9/12/2023).
- Disperse initial funds – Fall 2023.
- First Franklin UMC finalizes purchase – Winter 2023/2024.
- Disperse balance of funds – Second half of FY 2024.