



Meeting Agenda

Sustainability Commission

Friday, August 11, 2023

8:00 AM

Development Services Room

CALL TO ORDER

CITIZEN COMMENTS (Open for citizens to be heard on any issue or concern, including those related to items on the agenda. Please submit a Speaker Card at the beginning of the meeting if you would like to address the Commission. If you would like to speak on an agenda item, the Chair will hold your comment until the public comment period associated with the item. As provided by law, the Commission shall make no decisions or consideration of action of citizen comments for items not on the agenda, except to refer the matter to the Planning Director/Staff for administrative consideration, or to a schedule the matter for consideration at a later date. Those addressing the Commission are requested to identify themselves by name and address for the official record. The Chair may restrict the period for public comment, including the length of the public comment period, the number of individuals who can speak and the length of time each individual may speak. When time allows, the standard individual public comment time is two minutes.)

Comments on agenda items may be made in person at city hall or by emailing planningintake@franklintn.gov by noon on the day prior to the meeting. Emailed comments will be provided to the Commission and included in the minutes, but not read aloud in their entirety during the meeting.

APPROVAL OF MINUTES

1. Consideration Of Approval Of Minutes

NEW BUSINESS

2. Announcements:
 - Sustainable Landscapes (John Brevard)
 - Honey Bee Glass Recycling Update
 - Envision Franklin Update
 - September 26, 2023 BOMA Work Session Annual Update
3. Tennessee Wildlife Federation Bill Proposal
4. Energy Monitoring Update
5. EECBG Update

6. Bylaws Update

Sponsors:

OTHER BUSINESS

ADJOURN

Anyone needing accommodations due to disabilities please contact the ADA Coordinator at 615-791-3277 at least 24 hours prior to the meeting.



DRAFT Meeting Minutes

Sustainability Commission

Friday, June 9, 2023

8:00 AM

Development Services
Conference Room

CALL TO ORDER

Chair Mike Cassity called the meeting to order at 8:00 am.

Board Members Present: Mike Cassity, Eric McElroy, Al Pramuk, Brian Stone, Christina Christensen, John Brevard

Board Members Absent: Beverly Burger, Anna Timme, R. Keith Gordon

Staff Present: Andrew Orr, Eric Conner, Teresa Anderson, Kelly Dannenfelser, Trevor Hannon

Guest: Ned Dannenburg (Bike/Walk Franklin), Todd Smith (Schneider Electric)

APPROVAL OF MINUTES

1. Consideration Of Approval Of Minutes

Sponsors:

A motion was made by Eric McElroy, seconded by John Brevard, to approve the Minutes from the May 12, 2023, meeting. The motion carried 6-0.

NEW BUSINESS

2. Announcements

Sponsors: Andrew Orr

Chair Mike Cassity asked if Staff had any announcements.

Andrew asked if John would like to give any updates on native grasses and plants.

John Brevard updated the commission on the native landscaping. He mentioned that his house is at 915 Fair Street if anyone would like to see his landscaping which is in full bloom. John spoke about a right of way outside Chattanooga that added some native grass to the area. It has taken about four years to establish this area. Andrew brought up some pictures of that area as well as John's yard for everyone to view. John said he is going to try to do a news story in Chattanooga to get more people aware of the native grasses. Another area that is being worked on is at Harlinsdale Park. About 10 acres is being worked on with The Friends of Franklin. John is unsure if the area in Pinkerton Park is worth doing as it may cost them more money. The focus is more on Harlinsdale.

Andrew asked John if he was familiar with the Bee City Designation. John had not heard of it. Andrew said it is similar to Tree City USA, but it promotes bees. Christina said they are endangered, so anytime they can be helped out, it is a big deal. Andrew asked if John would mind checking into it.

Eric McElroy stated if there was any interest in Ultium Cells, he could coordinate either a presentation and/or a walk-through.

3. Energy Efficiency and Conservation Block Grant (EECBG) Allocation Update and Options

Sponsors:

Eric Conner updated the commission on the EECBG Grant. For those that were not here a month ago, the City has been granted roughly \$150,000 in EECBG funds, which is Energy Efficiency and Conservation Block Grant Funds. We have \$150,000 allocated to us to use for energy efficiency and conservation purposes. We brainstormed a handful of different things a month ago, such as, light retrofitting, building retrofitting, with emphasis on the Police parking garage, with potentially some sort of metering and information system. We met internally with some admin and parks folks and we learned that all of our retrofits for our street lights have already been converted to LED. All of the fire hall renovation ideas have been done, so that idea is out. However, the Parks Department is interested in utilizing a fair amount of the money to put in new electric vehicle charging stations at the different parks; Aspen Grove, Jim Warren, and Liberty Parks. The Hayes House needs a new HVAC system. Eric is unsure if they would qualify because they don't currently have a HVAC system, therefore it wouldn't be considered according to the rules of this grant. If it was an existing HVAC and we were updating it, then it would qualify. Public Works was also looking into putting in new efficient lighting, but they are looking to get that done as soon as tomorrow and our timeline for our funds has not been released yet, so that will probably not work. So what we are looking at for options are the EV charging stations, if that is a route we want to go down. Parks is very excited about the potential of using these funds for that, but if we find a better place to spend it, we can do that too. As of right now, the application isn't available yet, so it is not a pressing matter, but we would still like to hear your thoughts.

Eric Conner explained that at the end of April was the pre-application deadline, which basically said yes we want the voucher. We have the proper people in place that could head this grant. From what Eric deciphered from the website, all it says is stay tuned for further information on the application. The last date that we can apply is December 31, 2023. The voucher is the way for us to move forward in a streamlined way. We don't have the staff time to move forward with the grant portion. That is why we will opt for the voucher process.

We are unaware of any updates regarding Blink. Andrew explained we have one EV charging station at Pinkerton Park, which was gifted to the City. Part of the deal with accepting the gift was that we could not charge people for use. We are unaware of how much it gets used. Christina said Middle Tennessee Electric may be able to let us know how much it is being used. Christina will try to get that information. The EV charging stations in the parking garages are owned and maintained by Blink. It was asked if we used the voucher for EV Charging Stations, will they need to be at no cost to the users? Andrew is unaware of any policy regarding usage and will need to look into that.

Eric McElroy asked out of the \$150,000 how much the EV Chargers would cost. Eric Connor does not have those figures in front of him but will get back with an answer. Andrew explained the locations that parks have chosen are pretty cheap and easy electrical installs. Eric C. stated that if we installed five, there would still be money left to spend elsewhere. Andrew showed some pictures of the potential locations for the EV Chargers in the parks. These would be level two chargers and you can get a decent charge within an hour.

Brian asked for the remaining money; is there anything that could be used for the new city hall? Andrew thinks that could be too far in the future. We would have to check into that with this voucher program.

Christina asked what the timeline was for this money. Eric Conner explained the latest that we can apply (ie. need to know what we are using the funds for), is December 31.

Andrew explained what the Hayes House was. It is a historic house on the Harlinsdale property near the dog park. It is the home of a family that lived there for many years. It is being renovated and the Friends of Franklin Parks is helping with that effort and Andrew believes they are going to use that as the parks office. The completion date is unknown.

Eric explained what uses are allowed for the money.

Andrew stated this item will be kept on the agenda as more information is released.

It was asked if we had lighting control. We do not have dimmers on them. This may be something we could look into. Lights couldn't really dim until the LED's came into play. This could also be something we look into.

4. Discussion of Energy Monitoring (Schneider Electric)

Sponsors:

Todd Smith from Schneider Electric attended the meeting as a guest to lead a discussion on energy monitoring. Mr. Smith has gathered three different technologies that Schneider Electric offers. All can be done one off and scale them however you want. The first one that Schneider offers to its high end clients and recently been rolling down to our various smaller clients which is called Resource Advisor. It is what companies like Nike or Coke Cola use to monitor usage across many countries. Whether it is a production plant or a store front, they need to figure out what they are spending and how they are spending it and how they can become more efficient. This platform has the ability to gather all the information and uploaded into a nice interface. This can be seen by the finance office, board of trustees, or maintenance office. Everyone's dashboards look different depending on what they want or need to see. We have been deploying this across the world for more than a decade. It is a really robust popular system. This is the first tool that we offer for energy tracking.

The next thing that ties into this is a monthly tracking report. It provides a playbook back to the entity on how they can become more efficient. This is more of a service based offering.

The final offering we have is the Capital Asset Planning tool also known as CAP. It was actually born out of the southeast. We were in a meeting group with a university and they had a really hard time keeping track of energy costs and deferred maintenance. This was discussed within Schneider Electric and we interviewed a bunch of companies for partnership. Schneider Electric decided to build their own tool to help with this type of tracking. This is on base tool. You can upload all the assets of the city right down to the model number, lifespan, energy efficiency aspects, and replacement costs. It is a collaborative tool, it is only as good as the data that you put into it.

Schneider Electric just landed all of the MGM hotels with this software. So, we are currently running through all of those properties and spending a lot of time in Vegas. Todd had handouts for the board to review of everything he just discussed.

There are different ways the City could incorporate this into their system. It wouldn't all need to be completed at once. There is an ability to do interactive metering.

Mike Cassity asked if we could take a look at these options first hand. Todd Smith said absolutely that could be set up, either in person or virtually.

If the city is interested in this, Todd could work with an engineer to put together a proposal for the city. He could also provide some live demos.

Williamson County is already active with about 106 facilities, with about 20 already active. There are another 40-50 being pulled out. The rural areas tend to be the most difficult. Franklin is blessed to have a lot of infrastructure already in place.

OTHER BUSINESS

Chair Mike Cassity asked if there was any further business.

Will this group have the ability to add to the new City Hall discussion? Kelly D. explained that we are about 50% with the schematic design. The board voted in favor to move forward to 100% schematic design on the public square. There are plans to re-engage the Sustainability Commission but she is not sure on the time frame of when that will happen. There are a lot of pieces that need to come together to make this project work.

Eric C. stated that he has a friend that works for the Toyota Mobility Foundation and they are putting out a challenge; Sustainable Cities Challenge. We can apply at the end of June, and they select 10 cities from around the world that need assistance with creating connectivity and better mobility options that are sustainable. We will be looking into that and compiling a list. Out of the 10 cities chosen, three are selected to receive up to \$10 million in funding. If we do get short-listed, it opens us up to receiving other funding and options. We would also get two invitations to attend a Capacity Building Academy. This would give us a better idea of our challenges and how to deal with them. It potentially opens up some doors pertaining to our transportation policy guide. I will keep this group updated on how this moves along. The application deadline is September 30th of this year. There are three major themes that we would need to fall into; Opening up Mobility, Strengthening Mobility Systems, and Advancing Low Carbon Mobility.

Andrew stated that typically we do not meet in July, especially with the Fourth of July Holiday. The next meeting will be August 11, 2023.

ADJOURN

There being no further business, the meeting adjourned at 8:56 a.m.

Chair

Date



City of Franklin

109 3rd Ave S.
Franklin, TN 37064
(615) 791-3217

File #: 21-04795

DATE: June 9, 2023

TO: Sustainability Commission

FROM:

SUBJECT:

Announcements:

- Sustainable Landscapes (John Brevard)
- Honey Bee Glass Recycling Update
- Envision Franklin Update
- September 26, 2023 BOMA Work Session Annual Update

PURPOSE:

The purpose of this memorandum is to provide information to the Sustainability Commission concerning

BACKGROUND/STAFF COMMENTS:

(Brief description of the history and supporting information regarding the item, including an explanation of why staff is recommending the action.)

FINANCIAL IMPACT:

(Include the cost of the item, how the item will be funded, which fund it will come from, if there are grants or loans involved and whether the item is included in the current approved budget.)

RECOMMENDATION:

Staff recommends that (item name) be (action)



City of Franklin

109 3rd Ave S.
Franklin, TN 37064
(615) 791-3217

File #: 21-04999

DATE: July 28, 2023

TO: Sustainability Commission

FROM:

SUBJECT:

Tennessee Wildlife Federation Bill Proposal

PURPOSE:

The purpose of this memorandum is to provide information to the Sustainability Commission concerning

BACKGROUND/STAFF COMMENTS:

(Brief description of the history and supporting information regarding the item, including an explanation of why staff is recommending the action.)

FINANCIAL IMPACT:

(Include the cost of the item, how the item will be funded, which fund it will come from, if there are grants or loans involved and whether the item is included in the current approved budget.)

RECOMMENDATION:

Staff recommends that (item name) be (action)

Tennessee CLEAN

Cleaner Landscapes for the Economy, Agriculture, & Nature

Tennessee CLEAN Coalition

Litter pollution is more than an eyesore. It is an issue that negatively—and measurably—impacts Tennessee’s economy, agriculture, and nature.

The Tennessee CLEAN Coalition is a collection of businesses, organizations, local governments, and elected officials who believe the time has come to address litter in Tennessee in a comprehensive and effective manner.

Sound like you?

The Tennessee CLEAN Act is a chance to bring new ideas and solutions to the problem of litter. But making big change requires an even bigger network of support.

Members of the Tennessee CLEAN Coalition agree to support the coalition and its efforts to address litter in Tennessee in at least one of the following ways:

Advocate Support passage of the Tennessee CLEAN Act.

This includes government relations staff and resources to assist with legislative outreach and lobbying efforts.

Communicate

Share information about the Tennessee CLEAN Act to members, customers, supporters, and others to raise awareness about Tennessee’s litter problem and to grow support for the Tennessee CLEAN Act.

Volunteer Provide volunteers as appropriate to help support the work of the Tennessee CLEAN Coalition.

Fund Financially support the administration of the Tennessee CLEAN Coalition being undertaken by Tennessee Wildlife Federation.

To learn more or join, visit
tennesseeCLEANact.org



Photo credit: Chris Schulz



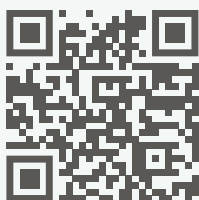
Tennessee **CLEAN**

Cleaner Landscapes for the Economy, Agriculture, & Nature



LITTER POLLUTION IS NOT JUST AN EYESORE

It negatively and measurably impacts
Tennessee's economy, agriculture, and nature.



Introducing **Tennessee CLEAN**, a
statewide anti-litter initiative created
by **Tennessee Wildlife Federation**.

Watch and read more at
tennesseeCLEANact.org

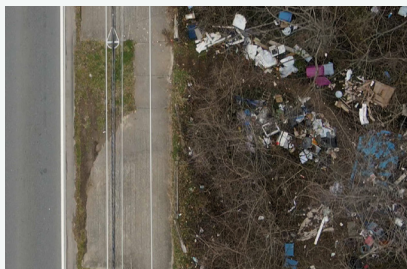
\$19M

taxpayers pay
each year to pick
up litter.



100M

pieces of litter
on Tennessee
roadways
right now.



1 SEC

for the Tennessee
River to dump 32
million microplastics
into the Ohio River.



23M

pounds of litter
cleaned up in
Tennessee year
after year.



READY TO TAKE ACTION?

VISIT US

Go to tennesseeCLEANact.org to learn more and get involved.

TAKE ACTION

Talk to your lawmakers, sign the petition, raise your hand to volunteer, and so much more on our website.

SPREAD THE WORD

Tell your friends and family how to get involved.

MAKE A GIFT

Support strategic efforts to ensure our wild places thrive litter free.

DRAFT

House Bill xxx
By Faison

Senate Bill xxx
By Briggs

AN ACT to amend Tennessee Code Annotated, Title 4;
Title 5; Title 6; Title 39; Title 57; Title 62; Title 68;
Title 69 and Title 70, relative to the reduction of
litter.

BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF TENNESSEE:

SECTION 1. Tennessee Code Annotated, Title 68, is amended by adding the following
as a new chapter:

68-206-101.

(a) This chapter is known and may be cited as the "Tennessee Cleaner
Landscapes for the Economy, Agriculture, and Nature (CLEAN) Act".

(b) It is the intent of the general assembly that this chapter affect the
development and implementation of a comprehensive approach to addressing litter in
this state, to include:

(1) Incentivizing the prevention of litter in this state;

(2) Reducing and removing litter on roads, on the landscape, and in
waters;

(3) Reducing costs to businesses, farmers, and governmental entities
that result from litter; and

(4) Providing economic development opportunities that will create jobs,
increase the availability of recyclable material for reuse in manufacturing, and
enhance the quality of life for all residents and visitors to this state.

68-206-102.

As used in this chapter, unless the context otherwise requires:

(1)

(A) "Beverage container" means an individual, separate, and sealed container that is made entirely or of any combination of glass, aluminum, steel, other metal, or plastic, regardless of size, and is used for containing, at the time of sale to a consumer, a beverage for consumption;

(B) "Beverage container" does not include refillable containers that are intended to be refilled and reused more than once for sale or distribution;

(2)

(A) "Carryout bag" means a bag that is designed for one (1) use and provided gratuitously by a grocery store, retail store, or food service establishment at the point of sale for the purpose of transporting groceries, prepared foods, or consumer goods;

(B) "Carryout bag" does not include:

(i) A bag that lacks handles and is used to prevent an item of food from damaging or contaminating another food item;

(ii) A bag intended to contain an unwrapped food item, food items sold in bulk, or a hot food item;

(iii) A bag used as part of distributing newspapers; or

(iv) A bag used by a customer to transport dry cleaning or pharmaceuticals;

(3) "Commission" means the Tennessee clean commission, created by § 68-206-103;

(4) "Food service establishment" means any establishment, place, or location, whether permanent, temporary, seasonal, or itinerant, where food is prepared and the public is offered to be served, or is served, prepared food;

(5) "Grocery store" means a business primarily engaged in the retail sale of packaged food for offsite consumption; and

(6) "Retail store" means a business engaged in the sale of consumer goods.

68-206-103.

(a) There is created the Tennessee CLEAN commission, to consist of fifteen (15) members, all of whom must be citizens of this state.

(b) The commission is comprised as follows:

(1) Four (4) persons appointed by the governor to include:

(A) One (1) person representative of county governments;

(B) One (1) person representative of the agriculture industry;

(C) One (1) person representative of the solid waste industry; and

(D) One (1) person representative of the conservation community;

(2) Four (4) persons appointed by the speaker of the senate to include:

(A) One (1) representative of retailers who sell or give away beverage containers or carryout bags;

(B) One (1) representative of manufacturers or distributors of beverage containers or carryout bags; and

(C) One (1) representative of businesses that utilize recycled glass, aluminum, or plastic in their manufacturing operations; and

(D) One (1) member of the Senate of the Tennessee General Assembly;

(3) Four (4) persons appointed by the speaker of the house of representatives to include:

(A) One (1) representative of retailers who sell or give away beverage containers or carryout bags;

(B) One (1) representative of manufacturers or distributors of beverage containers or carryout bags; and

(C) One (1) representative of businesses that utilize recycled glass, aluminum, or plastic in their manufacturing operations; and

(D) One (1) member of the house of representatives of the general assembly of Tennessee;

(4) The commissioner of environment and conservation or the commissioner's designee, who serves as a voting ex officio member;

(5) The commissioner of transportation or the commissioner's designee, who serves as a voting ex officio member; and

(6) The commissioner of agriculture or the commissioner's designee, who serves as a voting ex officio member.

(c) Except as provided in subsection (d) for initial appointments, the terms of the members of the commission appointed by the speaker of the senate and the speaker of the house of representatives are for four (4) years and the terms of the members of the commission appointed by the governor are for six (6) years.

(d)

(1) In order to stagger the terms of the newly appointed commission members, initial appointments are made as follows:

(A) The persons appointed under subdivisions (b)(1)(A)-(D) serve an initial term of four (4) years, which expires on June 30, 2027;

(B) The persons appointed under subdivisions (b)(2)(A)-(C) serve an initial term of five (5) years, which expires on June 30, 2028; and

(C) The persons appointed under subdivisions (b)(3)(A)-(C) serve an initial term of six (6) years, which expires on June 30, 2029.

(2) Following the expiration of members' initial terms as prescribed in subdivision (d)(1), all terms begin on July 1 and terminate on June 30 of the year of expiration.

(e) The commission members shall elect a chair and a vice chair, whose duties are established by the commission.

(f) In making the appointments under subsection (b), the appointing authorities shall strive to ensure that the commission is composed of persons who are diverse in professional or educational background, ethnicity, race, sex, geographic residency, heritage, perspective, and experience.

(g)

(1) The commissioner of agriculture shall call the first meeting of the commission. The commission shall elect its chair and vice chair at the first meeting of the commission and annually thereafter.

(2) The commission shall fix a time and place for regular meetings and shall meet no less than once quarterly. Except for the first meeting of the commission called in accordance with subdivision (g)(1), all other meetings of the commission, including emergency meetings, are at the call of the chair with written notice given to all commission members.

(3) The commission may conduct special or regular meetings by electronic or other means pursuant to § 8-44-108.

(h) A majority of the voting members of the commission constitutes a quorum, and all official action of the commission requires a quorum.

(i) Appointments to complete unexpired terms of service, vacant for any cause, must be made in the same manner as the original appointments.

(j) The respective appointing authorities may remove a non-ex officio member of the commission for misconduct, incapacity, or neglect of duty.

(k) The commission members receive no compensation for their services on the commission but receive reimbursement for expenses incurred in attending meetings of the commission and for travel incident thereto, in accordance with the comprehensive travel regulations promulgated by the department of finance and administration and approved by the attorney general and reporter.

68-206-104.

The commission shall do the following by June 30, 2027:

(1) Create and implement a program for plastic, glass, and aluminum beverage containers that recovers eighty-five percent (85%) of beverage containers sold within this state, for the purpose of recycling;

(2) Reduce a key constituent of litter on the landscape, source of contamination to recycling systems, source of injury to wildlife and livestock, and threat to this state's agricultural industry by developing a carryout bag reduction program to address the proliferation of carryout bags, for the purpose of recycling;

(3) Develop and implement a statewide litter program to comprehensively address litter prevention and reduction; and

(4) Evaluate existing state laws, and any administrative rules pertaining to such laws, that address litter, report to the general assembly on the

effectiveness of the laws and rules, and make recommendations on how the laws and rules may be improved upon.

68-206-105.

In developing and implementing programs required by § 68-206-104(1)-(3), the commission shall:

- (1) Achieve the programs' purposes as stated in § 68-206-104(1)-(3) by December 31, 2027, and continue to achieve the program's purposes each year thereafter;
- (2) Determine how monies generated from any programs developed pursuant to § 68-206-104(1), are utilized for the purposes of this chapter;
- (3) Develop and implement a system to prevent fraud and abuse of the programs;
- (4) Establish civil penalties to deter fraud;
- (5) Work with manufacturers to maximize the amount of recovered material returned to the production cycle, and
- (6) Take any other action directly related to the development of the programs and to effectuate the purposes of this chapter generally.

68-206-106.

The commission shall prepare and submit a report to the governor and the general assembly upon its implementation of the programs described in § 68-206-104(1)-(3) that details the operational framework of the programs by July 1, 2028, and thereafter shall prepare and submit a financial report on the programs to the governor and the general assembly between July 1 and July 15 of each year.

68-206-107.

The commission is authorized to promulgate rules to effectuate the purposes of this chapter in accordance with the provisions of the Uniform Administrative Procedures Act, compiled in title 4, chapter 5.

68-206-108.

Prior to the commission developing and implementing the programs required under § 68-206-104(1)-(3), performing the evaluation required under § 68-206-104(4), and making the reports required under §§ 68-206-104(4) and 68-206-106, the Tennessee advisory commission on intergovernmental relations (TACIR) shall research, evaluate, and develop recommendations in order to determine the most effective methods and actions necessary to effectuate the purposes of this chapter. TACIR shall consult with the commission and the commission shall provide input as necessary to complete the recommendations.

SECTION 2. Tennessee Code Annotated, Section 4-29-245(a), is amended by adding the following subdivision:

() Tennessee CLEAN commission, created by § 68-206-103;

SECTION 31. If any provision of this act or its application to any person or circumstance is held invalid, then the invalidity does not affect other provisions or applications of the act that can be given effect without the invalid provision or application, and to that end, the provisions of this act are severable.

SECTION 4. For the purpose of making appointments to the commission, this act takes effect upon becoming a law, the public welfare requiring it. For all other purposes, this act takes effect July 1, 2023, the public welfare requiring it.

January XX, 2023

The Honorable Bill Lee
Governor
State of Tennessee

The Honorable Randy McNally,
Lieutenant Governor
Speaker of the Senate

The Honorable Cameron Sexton,
Speaker of the House of
Representatives

Dear Governor Lee, Lt. Governor McNally and Speaker Sexton,

Tennessee has a litter problem. As duly elected mayors representing Tennessee's cities and counties, we, the undersigned, write to you today to express our concerns regarding litter, and the need to work together to address this serious problem.

Over the past 30 years, we have become a disposable society, and this reality has led to an increase in litter in our waterways, along our roadways, and across our landscapes. The impacts to our landscapes, economy, agriculture, and nature, as well as our communities, are undeniable, and costly. Unfortunately, these costs are borne by our communities and taxpayers who have few to no resources to make a real difference in addressing the problem of litter.

While we are aware of the current litter grants and cleanup efforts taking place across our state, they are insufficient in scale and scope to adequately address the growing problem of litter. As representatives of local governments across our state, we see and are left to deal with the realities that litter creates in our communities, with inadequate resources to address the problem.

The recently completed TACIR study on litter explains in some detail that Tennessee indeed does have a statewide litter problem, that this problem is significant, and that there are specific ways to improve upon it – including a recommendation to establish a permanent litter “taskforce” to develop and implement a statewide action plan for litter. Tennessee needs a significant effort aimed at the prevention of litter, as well as enhancement of current cleanup and educational efforts.

One particular approach to developing solutions to litter, that we support, is the Tennessee CLEAN Initiative. CLEAN stands for Cleaner Landscapes for the Economy, Agriculture and Nature. The approach of the Initiative is simple. We believe that it is the responsibility of the State of Tennessee to develop a state policy that will effectively address litter. We also believe that to successfully meet this state policy, specific solutions to litter will best be developed by the private marketplace.

Tennessee CLEAN's comprehensive approach establishes a clear process and achievable goals to address litter across Tennessee. It does so by having the Tennessee General Assembly take action to set goals that address litter prevention, and then brings together stakeholders in the private sector to develop solutions to prevent litter and maximize the value of waste that can be recycled. All of this, in addition to strengthening existing cleanup and education efforts.

The Tennessee CLEAN Initiative results will prevent and recover litter, while at the same time provide recycled raw materials needed by Tennessee businesses/manufacturers for continued economic growth in Tennessee,

For these reasons, we ask that you support the Tennessee CLEAN Initiative, and when called upon, support its approach and implementation.

Sincerely,

Cc: Tennessee General Assembly



City of Franklin

109 3rd Ave S.
Franklin, TN 37064
(615) 791-3217

File #: 21-05005

DATE: July 28, 2023

TO: Sustainability Commission

FROM:

SUBJECT:

Energy Monitoring Update

PURPOSE:

The purpose of this memorandum is to provide information to the Sustainability Commission concerning

BACKGROUND/STAFF COMMENTS:

(Brief description of the history and supporting information regarding the item, including an explanation of why staff is recommending the action.)

FINANCIAL IMPACT:

(Include the cost of the item, how the item will be funded, which fund it will come from, if there are grants or loans involved and whether the item is included in the current approved budget.)

RECOMMENDATION:

Staff recommends that (item name) be (action)



City of Franklin

109 3rd Ave S.
Franklin, TN 37064
(615) 791-3217

File #: 21-05006

DATE: July 28, 2023

TO: Sustainability Commission

FROM:

SUBJECT:

EECBG Update

PURPOSE:

The purpose of this memorandum is to provide information to the Sustainability Commission concerning

BACKGROUND/STAFF COMMENTS:

(Brief description of the history and supporting information regarding the item, including an explanation of why staff is recommending the action.)

FINANCIAL IMPACT:

(Include the cost of the item, how the item will be funded, which fund it will come from, if there are grants or loans involved and whether the item is included in the current approved budget.)

RECOMMENDATION:

Staff recommends that (item name) be (action)



City of Franklin

109 3rd Ave S.
Franklin, TN 37064
(615) 791-3217

File #: 21-05021

DATE: July 31, 2023

TO: Sustainability Commission

FROM:

SUBJECT:

Bylaws Update

PURPOSE:

The purpose of this memorandum is to provide information to the Sustainability Commission concerning

BACKGROUND/STAFF COMMENTS:

(Brief description of the history and supporting information regarding the item, including an explanation of why staff is recommending the action.)

FINANCIAL IMPACT:

(Include the cost of the item, how the item will be funded, which fund it will come from, if there are grants or loans involved and whether the item is included in the current approved budget.)

RECOMMENDATION:

Staff recommends that (item name) be (action)

**BY LAWS
OF
CITY OF FRANKLIN SUSTAINABILITY COMMISSION**

ARTICLE I

Title 2, Chapter 4 of the *Franklin Municipal Code* is amended by adding the following entry for the Sustainability Commission in order therein:

ARTICLE II: SUSTAINABILITY COMMISSION

Section 1 Name of Sustainability Commission

The name of the Sustainability Commission shall be the Franklin, Tennessee, Sustainability Commission, hereinafter referred to as the Commission.

Section 2 Office of the Commission

The principle office of the Commission shall be the Planning & Sustainability Department, City Hall, 109 Third Avenue South, Franklin, Tennessee, 37064.

ARTICLE III: PURPOSES AND GENERAL POWERS

Section 1 Purpose

- (a) The Commission is hereby created in accordance with Ordinance 2009-41 to continue the work initiated by the Sustainability Task Force and to act as a policy advisory body to the Board of Mayor and Aldermen and City Administration in the development and initiation of programs that will enhance and promote economic development, environmental health, and social equity within our community for present and future generations.
- (b) The Commission shall advise on policy matters related to:
 - a. Sustainable practices;
 - b. Businesses that produce sustainable products and provide sustainable services;
 - c. Planning and land use;
 - d. Building design and infrastructure; and
 - e. Related issues that directly affect sustainability efforts and Franklin's quality of life.

Section 2 General Powers

The Commission shall:

- a. Make recommendations to the Board of Mayor and Aldermen and City Administrator for programs or actions designed to implement the recommendations contained in the Sustainability Action Plan;
- b. Regularly create and present a work plan to the Board of Mayor and Aldermen, occurring as deemed necessary;
- c. Provide forums for addressing public concerns related to sustainable policies and practices;

- d. Work on sustainability-related projects as directed by the Board of Mayor and Aldermen and City Administrator;
- e. Provide input on sustainability policies and practices that reflect community values; and
- f. Assist the Board of Mayor and Aldermen and City Administrator in balancing community priorities and resources by advising them on sustainability issues.

ARTICLE IV: MEMBERSHIP

Section 1 Members

The Commission shall be made up of (910) members consisting of:

- a. One (1) member of the Board of Mayor and Aldermen;
- b. One (1) Employee from any one of the public utility companies that provide essential utility services within Franklin's corporate limits;
- ~~c. One (1) person representing the Williamson County Schools or Franklin Special School District;~~
- ~~d.c.~~ One (1) representative from the Franklin Tomorrow Board of Directors; and
- ~~e.d.~~ Six (6) citizens who reside within the city limits.

Section 2 Appointment and Terms

- (a) The term of the Board of Mayor and Alderman member shall be co-terminus with his or her term on the Board of Mayor and Aldermen.
- (b) The term of the Franklin Tomorrow representative shall be co-terminus with his or her term on the Franklin Tomorrow Board of Directors.
- (c) Members of the Commission shall be appointed by the Mayor, and confirmed by the Board of Mayor and Aldermen. ~~Such appointment shall take place in January and shall be a three-year appointment.~~ There is a term limit of two consecutive terms.
- (d) To allow for staggered terms, the first appointees shall serve for the following terms: three members shall serve initially for four (4) year terms; three members shall serve initially for three (3) year terms; and one member shall serve initially for two (2) years.
- (e) Members shall serve until a replacement is appointed.
- (f) Appointees who fill an unexpired term shall hold office for the remainder of said unexpired term.

Section 3 Qualifications

The commission shall consist of nine members, at least six of whom shall reside within the city limits. One alderman, one employee from any one of the public utility companies that provide essential utility services within Franklin's corporate limits, one representative from the Franklin Tomorrow Board of Directors, and six citizens. Citizen members to be selected shall represent a diverse range of interests and experiences with due regard to the geographic distribution of the membership. The members of the commission may be

~~selected from, but are not limited to, the following groups: youths, educators, or other representatives of Williamson County educational institutions; members of Williamson Inc.; owners of Franklin businesses; persons with a demonstrated interest in sustainable business practices, building and design, energy conservation or alternative energy sources, and/or economic development; members of community or neighborhood groups; persons representing a diversity of ethnic and cultural affiliations; and persons with diverse economic backgrounds and interests. Members to be selected shall reside within the City of Franklin Urban Growth Boundary and shall represent a diverse range of interests and experiences with due regard to the geographic distribution of the membership. The members of the commission shall be selected from, but are not limited to, the following groups:~~

- ~~a. ——— Students of Columbia State College;~~
- ~~b. ——— Persons with a demonstrated interest in sustainable business practices, building and design, energy conservation or alternative energy sources, and/or economic development;~~
- ~~c. ——— Educators;~~
- ~~d. ——— Members of community and neighborhood groups;~~
- ~~e. ——— Persons with diversity of ethnic and cultural affiliations; and~~
- ~~f. ——— Persons with diverse economic backgrounds and interests.~~

Section 4 Attendance and Absences

Any member of the Commission who is absent from three (3) consecutively scheduled meetings or is absent from six (6) or more regular meetings during a twelve-month period without having been excused by the chair may be removed from the Commission. Absences related to sickness, death in the family, or other like emergencies shall not affect a member’s status except in the case of prolonged absence. Any vacancies on the Commission shall be filled within sixty (60) days, through nomination by the Mayor and approval by the Board of Mayor and Aldermen.

Section 5 Compensation

Members of the Sustainability Commission, technical advisors, and citizens at-large shall serve without compensation.

ARTICLE V: OFFICERS

Section 1 Officers

The officers of the Commission shall be a Chairperson (“Chair”) and Vice-Chairperson (“Vice-Chair”).

Section 2 Elections

The Chair and Vice-Chair shall be elected by majority vote of the commission. Officers shall serve for terms of one year or until their successors are regularly elected and take office.

Section 3 Chair

The Chair shall preside at meetings of the commission and shall have the right to vote. The Vice-Chair shall, in case of absence or disability of the chair, perform the duties of the chair.

Section 4 Absences of Officers

Any officer who is absent from three (3) consecutively scheduled meetings or is absent from six (6) or more regular meetings during a twelve-month period without having been excused by the chair may be removed from the Commission. Absences related to sickness, death in the family, or other like emergencies shall not affect an officer's status except in the case of prolonged absence.

Section 5 Vacancy of Officers

Any vacancies on the Commission shall be filled within sixty (60) days, through nomination by the Mayor and approval by the Board of Mayor and Aldermen.

ARTICLE VI: STAFF

Section 1 The Director of the Planning and Sustainability Department, or their designee, shall serve as staff liaison to the Sustainability Commission. The Commission may appoint citizens at-large to serve on committees and is encouraged to obtain technical assistance from experts as necessary.

ARTICLE VII: MEETINGS

Section 1 Regular Meetings

Regular meetings of the Commission shall be held no less than four times each calendar year in the City Hall or at such other place as the Commission shall designate. The agenda deadline for each regular meeting shall be submitted no less than five (5) working days before the meeting date. Any changes to the regular meeting time shall be made public, pursuant to Section 3 of this Article.

Section 2 Special Meetings

The Commission shall hold meetings at such times as it deems necessary, and shall meet upon the call of the chair.

Section 3 Agenda

It shall be the duty of the staff liaison to prepare an agenda listing the items to be considered by the Commission. Agendas shall be made available to the Commission

prior to each meeting. Each agenda shall include a section for citizen comments which provides the opportunity for citizens to be heard on any issue or concern, including those related to items on the agenda. Speaker cards must be filled out prior to speaking on an item. Comments shall be limited to two (2) minutes per individual. At the discretion of the Chair, and under limited circumstances, the amount of time per speaker may be changed for due cause. The Commission shall make no decisions or consideration of action of citizen comments for items not on the agenda, except to refer the matter to the Planning Director/Staff for administrative consideration, or to a schedule the matter for consideration at a later date.

Section 4 Publication

Pursuant to *Tennessee Code Annotated* Section 8-44-101 through 8-44-106 (the “Sunshine Law”), notice of all Regular Meetings of the Commission shall be published prior to each meeting in at least one (1) local weekly newspaper with an agenda of the items to be considered at the meeting. If possible, notice of all Special Meetings shall be published in at least one (1) local weekly newspaper, with an agenda, prior to holding such meeting. If notice of a Special Meeting is not possible in at least one (1) local weekly newspaper, notice of such meeting shall be announced on a local radio station and/or through the local City cable channel or website, with a brief summary or agenda of the matters to be discussed prior to the meeting. The Commission may choose to provide other means of public notice in addition to the above-mentioned notice.

Section 5 Quorum

Five (5) members of the Commission shall constitute a quorum for the purpose of conducting the business of the Commission.

Section 6 Emergency Business or Matters

The Commission may waive any rules relating to its Agenda requirement if, on personal request by any person, any business or matter is brought to the attention of the Commission, or action is requested on any business or matter which is deemed by the unanimous vote of all members present at a meeting to be of an emergency nature. In this regard, “an emergency nature” shall mean any business or matter requiring immediate action to prevent violation of City or State statutes and ordinances, or to prevent unwarranted damage to any member of the community.

Section 7 Parliamentary Rules

To the extent not inconsistent with these rules or the enabling statutes and ordinances, *Roberts Rules of Order* shall be the parliamentary rules of the Commission.

ARTICLE IX: AMENDMENTS

The Bylaws of the Commission may be amended at a Regular or Special Meeting, but no amendment shall be adopted unless at least four (4) days' written notice thereof has been previously given to all members of the Commission.

ARTICLE X: ADOPTION AND EFFECTIVE DATE

The Bylaws of the Sustainability Commission have been adopted and amended on the following date(s): ~~March 18, 2014~~