HISTORIC
FRANKLIN
TENNESSEE

City of Franklin

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Franklin, TN 37064
(615) 791-3217

Meeting Minutes

Budget & Finance Committee

Wednesday, March 8, 2023 | **3:00 PM** | **Board Room**

CALL TO ORDER
Chairman Clyde Barnhill called the meeting to order at 03:00 PM

Board Members Present: Patrick Baggett, Clyde Barnhill, Ann Petersen
Jason Potts arrived at 3:03 PM

Board Members Absent:

Staff Present: Eric Stuckey, Kristine Brock, Mark Hilty, Angie Johnson

NEW BUSINESS

1. Budget Presentation - Public Works

Sponsors: Eric Stuckey, Michael Walters Young, Mark Hilty, Steve Grubb, Jack Tucker, Lisa Clayton

Streets Maintenance Fund
Base Budget

- Personnel: Increase of $32,194 YOY. The requested staffing level for FY24 is 41 full-time employees. There is no change from FY23.
- Operations: Increase of $14,501 (+1%) YOY. There will be an increase in electric service, sidewalk repair supplies, and landscaping supplies.

Program Enhancement Requests:

- Personnel: Inspection Team Re-classification
    - Senior Road Inspector PG "H" to Streets Department Infrastructure & Development Manager PG "I" $4,797 or a 5% increase.
    - (2) Road Inspectors PG "G" to Inspector/Project Manager PG "H" $7,238 or 5% increase.
    - Achieves consistency throughout the organization.
- Tracked Skid Steer Replacement - $56,000
- Interstate Beautification Program - $375,000 total
    - The program consists of: planting native grasses, wildflowers, trees, shrubs, perimeter mowing, litter control, irrigation, etc.
    - Tree fund - $250,000
    - Other Plantings and Maintenance - $125,000
- Asset Management Facilities Paving Program - $753,864

Streets Traffic Fund
Base Budget

- Personnel: Decrease of $6,523 YOY. The requested staffing level for FY24 is 10 full-time employees. There is no change from FY23.
- Operations: Decrease of $7,953 YOY. There will be a decrease in electric service.

Program Enhancement Requests:

- Main Street Electrostatic Paint - $180,000
- Signalized Intersection Upgrade - $35,000
- Platform Truck Replacement - $112,000

Streets Stormwater Fund
Base Budget

- Personnel: Increase of $5,802 YOY. The requested staffing level for FY24 is 16 full-time employees. There is no change from FY23.
- Operations: Increase of $58,878 (+6.5%) YOY. There will be an increase in equipment repair and maintenance costs and gasoline/diesel costs.

Program Enhancement Requests:

- Personnel: Stormwater Inspection Team Re-classification
    - Stormwater Inspector PG "G" to Inspector/Project Manager PG "H" $3,985 or 5% increase
    - Project Management, Field Engineering, Service Manager, Plan Reviewer, Purchasing Agent, Coordinates Contract work, Right of Entry Liaison, Certified Notary Public
- Storm Sewer Vacuum Truck Replacement - $481,536

Mayor Moore asks in regards to the traffic signal replacement on Mack Hatcher, is it possible to install mast arms rather than poles?
Answer: At this time, TDOT has pulled funding for that intersection. However, when they do choose to widen the road, it would be possible to add mast arms instead of poles.

Alderman Potts asks if the proposed interstate beautification is only around the on-ramp, or if it extends up around the exit roads?
Answer: The funds would be just for the on-ramp at this time. The goal is to make it a "gateway to the City."

Parks Fund
Their vision is to provide high-quality, accessible parks, historic sites, trails and recreation amenities that will create positive recreational, healthy experiences for all residents and visitors of the city that make living, working and playing in Franklin the city of choice for the region.

Base Budget

- Personnel: Funds 52 full-time and 5 part-time employees. Slight decrease due to assumed Medical Premiums and Retirement Benefit costs for Parks employees.
- Operations: Increase due to several factors: FSSD Athletic Fields Daily Operations Online; JWP Tennis Court Resurfacing (every 5-years); Multipurpose Arena Renovation (every 3-years); Material-Supply Price Increases.

Program Enhancement Requests:

- Self Propelled Stump Ginder for us by the Urban Forestry Program Citywide - $34,637
- Havey Duty Utility Vehicle For Sports Turf Program - $33,800
- Tree Inventory Professional Service - $24,250
    - For a Tree Commission Project to initiate conducting an inventory study of 5,000 trees located in City Right-of-Way
- Approved Capital Project - Liberty Park - $738,400

- For replacement of existing irrigation and sports lighting at the ballfield complex

Sanitation and Environmental Services Fund
The Sanitation and Environmental Services (SES) Department team is responsible for collection and disposal of residential and non-residential solid waste, residential recyclables, yard waste and bulk waste. We strive to provide and maintain a high level of service, through efficient use of resources, as we focus on the safety of our team. We are currently providing MSW service to over 24,000 residential customers every week with recycling participation at approximately 60%.

Base Budget

- Personnel: Decrease of $76,052 (-1.7%) YOY.
- Operations: Increase of $1,220,377 (+17.6%) YOY. The increase in operations is largely related to an increase in landfilling and recyclables disposal as anticipated through the renegotiation of recycling, hauling and landfilling contracts.

Program Enhancement Requests: Total FY24 is $799,752.

- Add Air Curtain Incinerator - $163,000
- Replace Rear Loader 136 - $210,415
- Replace Knuckle Boom 138 - $197,406
- Replace Knuckle Boom 148 - $197,406
- Admin Staff Support Vehicle for SES - $31, 525
- (FY25) Replace Automated Side Loader 179 - $402,492
- (FY25) Replace Automated Side Loader 180 - $402,492
- (FY25) Add New Automated SideLoader - $402,492
- (FY25) Add Materials Handler - $399,967

Chairman Barnhill asks what happens to tree limbs and yard waste once it has been picked up?
Answer: It is burned and turned into ash. The City has its own incinerator and would no longer need to take the yard waste to the County Landfill.

Then, Chairman Barnhill asks about the bulk trash pick-up process.
Answer: It is picked up on a call-in basis by a knuckle boomer. Bulky waste (couches, mattresses, etc) is picked up on Tuesdays and "white goods" (old appliances) are picked up on Thursdays.

Lastly, Chairman Barnhill wonders how the 10-hour workdays are going for SES staff?
Answer: It is being very well-received. In fact, it is a competitive benefit to attract new employees.

Alderman Baggett inquires about the last time sanitation rates/fees were raised? He is worried about changes to a lot of fees recently across City services?
Answer: 2-3 years ago. The goal is to raise rates only to support operations.

2. Monthly Reports For March 2023

Sponsors: Mike Lowe, Margaret Wilson

- In December 2022, the City had over $6M in sales tax for the first time ever. This is mostly due to inflation.
- The Conference Center had profits for most of the last 6 months.
- Hotel/motel tax is still up.

OTHER BUSINESS

ADJOURN

A motion was made by Alderman Baggett, seconded by Alderman Potts to Adjourn the Meeting. The motion Passed 4-0.

Meeting Adjourned @ 4:17 PM

Clyde Barnhill

Clyde Barnhill, Chair

Minute prepared by Sarah Schilling, Assistant Deputy City Recorder, City Administrator's Office - 3/16/2023, 3:12 PM