



Meeting Minutes

Capital Investment Committee

Thursday, February 23, 2023

3:30 PM

Board Room

CALL TO ORDER

Chair Beverly Burger called the meeting to order at 03:30 PM

Board Members Present: Matt Brown, Beverly Burger, Brandy Blanton

Board Members Absent: Gabrielle Hanson

APPROVAL OF MINUTES

1. **Consideration Of Approval Of Minutes
December 8, 2022 Capital Investment Committee Meeting**

Sponsors:

A motion was made by Vice-Chair Brown, seconded by Alderman Blanton to approve the minutes from the December 8, 2022 Capital Investment Committee Meeting. The motion passed unanimously.

NEW BUSINESS

2. **Election Of Chairman And Vice-Chairman, Effective 2023**

Sponsors: None

A motion was made by Alderman Blanton, seconded by Chairman Burger to Nominate Alderman Matt Brown As The Chair. The motion Passed 3-0.

A motion was made by Alderman Brown, seconded by Chairman Burger to Nominate Alderman Blanton As The Vice-Chair. The motion Passed 3-0.

Then, Alderman Burger passed the gavel to Alderman Brown to continue the meeting as the newly elected Chair.

3. **Consideration To Grant Sewer Availability For 4341 S. Carothers Road (Map 089, Parcel 04400)**

Sponsors: Michelle Hatcher, Scott Andrews

The applicants are requesting a connection to the City sewer. They are proposing the installation of a grinder pump to connect to the new Carothers Subdivision. However, the subdivision requested for connection is not yet constructed, and the timeline for construction is not available at this point. This item was heard and deferred at the December 8, 2022 Capital Investment Committee Meeting to allow the applicants time to provide documentation of a timeline from the developer. It is back before the Committee today for consideration with the requested letter for the Committee to review. The applicants are requesting approval via grinder pump; the Water Department is still requesting approval via gravity main extension.

Nicole and Paul Russell, the applicants, were present to answer any questions from the Committee. They

stated that while the developer does not have a timeline yet, it is only contingent on permit approvals from the City. Once approved, the sewer is the first utility that will be completed.

A motion was made by Alderman Burger, seconded by Vice-Chair Blanton to Recommend Approval to the Board of Mayor and Aldermen of the Availability as Recommended.

Vice-Chair Blanton asks about the applicants' timeline for sewer connection.

Answer: They are waiting on this decision in order to move forward. They would prefer connection via grinder pump rather than gravity main extension because it is much more cost effective. Another key factor is that the grinder pump would ideally be installed when the road is already torn-up for the new Carothers Subdivision sewer installation.

Alderman Burger asks how long they would utilize the grinder pump for sewer connection?

Answer: Permanently. This is the long-term solution to transition their house from a septic system to City Sewer.

Alderman Beverly Burger withdrew her original motion. A motion was made by Alderman Burger, seconded by Vice-Chair Blanton to Recommend Approval of the Grinder Pump and Access to Sewer Availability to the Board of Mayor and Alderman. If sewer connection via gravity main becomes available at a later date and is a reasonable cost to the homeowner, then applicants must connect via gravity main for optimal system efficiency. The motion passed 3-0.

Then, the applicants requested a second grinder pump installation in the event that they build a second home on their property in the future. They want to avoid tearing up the roadway again if possible. Without final plans or an agenda item, Staff could not approve another pump. However, Johnathan Marston, Engineering Staff, recommended working with the developer to run a sleeve under the road, which is a minimal cost. This would allow for a second sewer hookup with minimal construction.

4. Consideration Of DRAFT Change Order 1 To COF Contract No. 2021-0181, With Spectra Tech, LLC, For The Wastewater Structure Rehabilitation Project For A Cost Increase Of \$150,000

Sponsors: Michelle Hatcher, Brian Goodwin, Patricia McNeese

The wastewater structure rehabilitation project with Spectra Tech, LLC was approved in June 2022 with the option of extending the contract up to four (4) times for up to one (1) additional year each time. It is the recommendation of the Water Management Department (WMD) that funds from the current budget that have not been spent in FY23 be transferred to the wastewater structure rehabilitation contract in order to line additional manholes.

A motion was made by Vice-Chair Blanton, seconded by Alderman Burger to Recommend Approval of the Contract to the Board of Mayor and Aldermen. The motion Passed 3-0.

5. Consideration Of DRAFT Change Order 3 To COF Contract No. 2018-0282, A Construction Contract With Civil Constructors, LLC For The SR-96 West Multi-Use Trail - Phases 1 & 2 Project (COF Project No. 2017-002 / TDOT PIN 123098.00) For A Time Extension of Forty One (41) Days And A Cost Increase Of \$21,504.26

Sponsors: Paul Holzen, Jonathan Marston, David Hodnett

The City of Franklin Board of Mayor and Alderman (BOMA) awarded, via Resolution 2020-158, the construction contract (COF Contract No. 2018-0282) for the SR-96 West Multi-Use Trail - Phases 1 & 2 Project in the bid amount of \$4,551,584.00. Two (2) additional work items are on the construction contract with Change Order 3:

1. Item SP109B, TDOT Bituminous Index Adjustment to offset the increased cost of asphaltic cement, \$19,935.66, and;
2. Item 730-26.11, Pedestrian Push Buttons. The pedestrian push buttons detailed in the plans were installed but would not communicate with the city's older traffic system. Pedestrian push buttons were ordered that would work with the older system, and due to supply chain issues, their arrival and installation was delayed. Forty-one (41) days were requested for contract time. Cost \$1,568.60.

Change Order No. 3 is an increased cost of \$21,504.26.

A motion was made by Alderman Burger, seconded by Vice-Chair Blanton to Recommend Approval of the Contract to the Board of Mayor and Aldermen. The motion Passed 3-0.

6. Consideration Of DRAFT Amendment 3 To COF Contract No. 2019-0376, A Professional Services Agreement With Barge Design Solutions, Inc. For The Design Of The Bicentennial Park Project At A Lump Sum Cost Increase Of \$124,300

Sponsors: Paul Holzen, Jonathan Marston, Shahad Abdulrahman

On March 10, 2020, the City of Franklin Board of Mayor and Alderman approved a Professional Services Agreement (COF Contract No. 2019-0376) with Barge Design Solutions, Inc. to provide design services for the Bicentennial Park Project. Amendment 3 will allow the Barge team to provide additional services during the construction of the project.

A motion was made by Alderman Burger, seconded by Vice-Chair Blanton to Recommend Approval of the Contract to the Board of Mayor and Aldermen. The motion Passed 3-0.

7. Consideration Of COF Contract No. 2022-0221, With The Corradino Group For The SR-96 Traffic Signal Improvements Project (TDOT PIN 127913.00) In The Amount Of \$92,165

Sponsors: Paul Holzen, Jonathan Marston, Adam Moser

This Professional Services Agreement (PSA) is with Corradino Group, Inc. (Corradino) for the SR-96 (Murfreesboro Road) Traffic Signal Improvements Project. This project includes changing out vehicle detection, traffic signal heads, traffic signal cabinets, and associated work along 13 intersections on SR-96E (Murfreesboro Road), from Eddy Lane to Arno Road.

A motion was made by Vice-Chair Blanton, seconded by Alderman Burger to Recommend Approval of the Contract to the Board of Mayor and Aldermen. The motion Passed 3-0.

8. Consideration Of COF Contract No. 2022-0286, With Turnberry Homes, LLC (Tavisstock Subdivision) For A Road Impact Fee Offset Agreement For An Amount Not To Exceed \$16,700

Sponsors: Paul Holzen, Jimmy Wiseman

Turnberry Homes, LLC is proposing 5 new single family lots on Clovercroft Road. As part of the site plan and final plat, the Developer is required to dedicate right-of-way for the future widening of Clovercroft Road. This agreement is to reimburse the Developer the amount of collector fees they will pay prior to building permit.

A motion was made by Vice-Chair Blanton, seconded by Alderman Burger to Recommend Approval of the Contract to the Board of Mayor and Aldermen. The motion Passed 3-0.

9. Consideration Of COF Contract No. 2022-0119, With Barge Design Solutions For Traffic Engineering On-Call Consultant Services

Sponsors: Paul Holzen, Jonathan Marston, Adam Moser

This Contract selects Barge Design Solutions for Traffic Engineering On-Call Consultant Services. They are responsible for a number of traffic engineering related tasks including third party review of development initiated traffic impact studies, traffic signal timing projects, traffic signal design projects, and other projects related to traffic engineering. The cost to cover this task work order is provided under the Traffic Operations Center Engineering Services line item budget number in the annual budget.

A motion was made by Vice-Chair Blanton, seconded by Alderman Burger to Recommend Approval of the Contract to the Board of Mayor and Aldermen. The motion Passed 3-0.

Vice-Chair Blanton asks if this a renewal contract with the same vendors as last year since the contract number says "2022?"

Answer: No. The "2022" indicates that work started on the contract conception in 2022.

10. Consideration Of COF Contract No. 2022-0298, With Corradino Group For Traffic Engineering On-Call Consultant Services

Sponsors: Paul Holzen, Adam Moser

This item was heard concurrently to Item 9.

A motion was made by Alderman Burger, seconded by Vice-Chair Blanton to Recommend Approval of the Contract to the Board of Mayor and Aldermen. The motion Passed 3-0.

11. Consideration Of COF Contract No. 2022-0299, With Kimley Horn Associates For Traffic Engineering On-Call Consultant Services

Sponsors: Paul Holzen, Adam Moser

This item was heard concurrently to Item 9.

A motion was made by Vice-Chair Blanton, seconded by Alderman Burger to Recommend Approval of the Contract to the Board of Mayor and Aldermen. The motion Passed 3-0.

12. Consideration Of COF Contract No. 2022-0300, With Neel Schaffer, Inc For Traffic Engineering On-Call Consultant Services

Sponsors: Paul Holzen, Adam Moser

This item was heard concurrently to Item 9.

A motion was made by Alderman Burger, seconded by Vice-Chair Blanton to Recommend Approval of the Contract to the Board of Mayor and Aldermen. The motion Passed 3-0.

13. Consideration Of Resolution 2022-82, A Resolution For On-Call Traffic Engineering Professional Services Agreements (COF Contract No. 2022-0119, 2022-0298, 2022-0299 & 2022-0300) Authorizing The City Administrator To Execute Work Orders For The Above Contracts

Sponsors: Paul Holzen, Adam Moser

This item was heard concurrently to Item 9.

A motion was made by Alderman Burger, seconded by Vice-Chair Blanton to Recommend Approval of Resolution to the Board of Mayor and Aldermen. The motion Passed 3-0.

14. Capital Projects Dashboard And Status Updates For January & February 2023

Sponsors: Paul Holzen

Capital Project Updates

- Franklin Road - Working on brick sidewalk laying, streetlight patterns, and light shield installation.
- Robinson Lake, Dam & Park - Rejecting bids at an upcoming BOMA meeting. The plan is to rebid in conjunction with Southeast Park.
- Bicentennial Park - Bid is coming up next and will give Staff an idea of Southeast Park's cost estimates.

Vice-Chair Blanton asks about the Mallory Lane and Royal Oaks Boulevard roundabout.

Answer: The project is actively in the works. Staff is still working on utility efficiency at that location before moving forward.

Mayor Moore wonders about the right-of-way on McEwen Drive and Columbia Avenue.

Answer: The City has acquired all the right-of-way for McEwen and is certified by TDOT. Staff has also submitted the construction plans to TDOT for review. The goal is still to start construction in early 2024. For Columbia Avenue, the City has submitted all the plans and is awaiting approval for environmental review. The consultants are already contracted for this project and will be ready to start when the time comes.

Alderman Burger requests a Jordan Road update.

Answer: The anticipated start date is in the next 8 months.

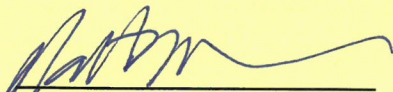
Vice-Chair Blanton asks for an update on Margaret's Bridge.

Answer: Staff is bundling 5 separate bridges in the project to make it more attractive and economical to potential bidders. It should go out to bid in the next couple weeks.

OTHER BUSINESS

ADJOURN

A motion was made by Vice-Chair Blanton, seconded by Alderman Burger to Adjourn the Meeting. The motion Passed 3-0.


Matt Brown, Chair

Minutes Prepared by Sarah Schilling, Assistant Deputy City Recorder, City Administrator's Office - 3/13/2023, 4:14 PM

