



Meeting Agenda

Beer Board

Tuesday, December 13, 2022

4:30 PM

Board Room

CALL TO ORDER

APPROVAL OF MINUTES

1. Consideration Of Approval Of Minutes
November 7, 2022 Beer Hearing
November 8, 2022 Beer Board

NEW BUSINESS

2. Consideration Of Application Of The Jiselle Lauren Foundation, D/B/A Sparkle For Smiles, The McConnel House, 108 Bridge St, Franklin, TN 37064, Bailey Pratt, Managing Agent, For Special Event. Event Date And Hours: February 4, 2023 4:00 PM -12:00 AM.

Sponsors: Revenue Management
3. Consideration Of Application Of Autism Foundation Of Tennessee, Inc., D/B/A Songs For The Spectrum, The Factory At Franklin, 230 Franklin Rd, Franklin, TN 37064, Matthew Powell, Managing Agent, For Special Event. Event Date And Hours: February 25, 2023 6:00 PM -11:00 PM.

Sponsors: Revenue Management

OTHER BUSINESS

ADJOURN

Anyone needing accommodations due to disabilities please contact the ADA Coordinator at 615-791-3277 at least 24 hours prior to the meeting.

**CITY OF FRANKLIN, TENNESSEE
BEER BOARD MINUTES
MONDAY, NOVEMBER 7, 2022 – 4:30 P.M.
CITY HALL BOARD ROOM**

Committee Members

Alderman Clyde Barnhill
Alderman Gabrielle Hanson
Alderman Jason Potts

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Other Attendees

Deb Faulkner, Police Chief
Bill Squires, Assistant City Attorney
Angie Johnson, City Recorder
Lanaii Benne, City Recorder
Jessica Davey, Revenue & Licensing Manager

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CALL TO ORDER:

Chairman Barnhill called the meeting to order at 4:30 p.m.

NEW BUSINESS

1. Consideration Of Notice Of Violation And Order To Show Cause For The Following Permit:

**Franklin Commons, LLC d/b/a Residence Inn (Beer Permit No. 19-58)
8078 Berry Farms Crossing
Franklin, Tennessee 37064**

This hearing will address alleged violations of Title 8, Chapter 2, Section 226(5) of the Franklin Municipal Code, specifically, by

Making or allowing the sale of beer to a person under 21 years of age where the burden of ascertaining the age of customers shall be upon the owner or operator of such place of business.

Revenue Management

The citation was issued to the employee on August 19, 2021. The employee did check the ID.

Demetrius Patterson, General Manager of Residence Inn Berry Farms, was in attendance. He mentioned there has been a change in management. They have trained staff who are on board of the property, both behind the bar and away from the bar. They paid the \$1500 fine as requested by the State. Staff took a class with the State to become compliant.

Alderman Barnhill asked what action was taken against the employee by law enforcement?

Answer: She was fined and had to pay out of her pocket for the fine.

Alderman Hanson asked if there have been other infractions since this incident?

Answer: There have not been any infractions.

Alderman Potts asked how many employees went through this training?

Answer: approximately 10 people, with it being an annual on-going training.

A motion was made by Alderman Potts, seconded by Alderman Hanson to Approve the Time and Fine As Served, with No Further Fine or Probation Period is Required. The motion passed unanimously.

2. Consideration Of Notice Of Violation And Order To Show Cause For The Following Permit:

**Party Fowl Cool Springs, LLC (Beer Permit No. 20-04)
1914 Galleria Boulevard
Franklin, Tennessee 37067**

This hearing will address alleged violations of Title 8, Chapter 2, Section 226(5) of the Franklin Municipal Code, specifically, by

Making or allowing the sale of beer to a person under 21 years of age where the burden of ascertaining the age of customers shall be upon the owner or operator of such place of business.

Revenue Management

An employee from Party Fowl served alcohol to a 19-year-old confidential informant. ID was checked by the employee.

Dave Smedley, General Manager of Party Fowl, Cool Spring, was in attendance. This happened on August 19, 2021. Immediately after the incident happened, Staff contacted one of their beer representatives and we given a sign that has the date that the ID turns 21. There are daily pre-meetings where they talk about what date and year can is 21 and over. Mr. Smedley will be working with staff on certificates to be up to date. The employee was taken off the bar for 30 days as well as pay a \$250 fine to the TABC.

A motion was made by Alderman Potts, seconded by Alderman Hanson to Dismiss Citation With No Further Action. The motion passed unanimously.

3. Consideration Of Notice Of Violation And Order To Show Cause For The Following Permit:

**Heritage Inn of Franklin, LLC d/b/a Staybridge Suites (Beer Permit No. 19-62)
3601 Mallory Lane
Franklin, Tennessee 37067**

**This hearing will address alleged violations of Title 8, Chapter 2, Section 226(5) of the Franklin Municipal Code, specifically, by
Making or allowing the sale of beer to a person under 21 years of age where the burden of ascertaining the age of customers shall be upon the owner or operator of such place of business.**

Revenue Management

ID was not checked for this citation on August 19, 2021. The employee sold alcohol to a 19-year-old. The employee was directed to book themselves into the Williamson County jail within 10 days by the TABC. They were charged with a misdemeanor. The employee resolved this by doing community service, paying a \$150 donation to St. Jude, and having six months pass with no new criminal charges.

David Neal and Jordan Free were in attendance. The employee that served the alcohol was terminated from his position since there were other write-ups. Staff have worked on becoming more diligent on checking IDs as well as getting certificated with TABC through *Aim to Serve*. There have no been any further citations/issues since this incident.

A motion was made by Alderman Potts, seconded by Alderman Hanson to Assess A \$250 Fine. The motion passed unanimously.

OTHER BUSINESS

ADJOURN

Alderman Hanson moved to adjourn. Seconded by Alderman Potts. Motion carried unanimously.

Meeting adjourned @ 5:01 p.m.

Clyde Barnhill, Chair

Minutes prepared by Cayce Anderson, Deputy City Recorder, City Administrator's Office - 12/9/2022 4:24 PM

**CITY OF FRANKLIN, TENNESSEE
BEER BOARD MINUTES
TUESDAY, NOVEMBER 8, 2022 – 4:30 P.M.
CITY HALL BOARD ROOM**

Committee Members

Alderman Clyde Barnhill
Alderman Gabrielle Hanson
Alderman Jason Potts

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Other Attendees

Deb Faulkner, Police Chief
Jeana Hendrix, Staff Attorney
Jessica Davey, Revenue & Licensing Manager
Angie Johnson, City Recorder
Lanaii Benne, City Recorder
Cayce Anderson, Deputy City Recorder

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CALL TO ORDER:

Chairman Barnhill called the meeting to order at 4:30 p.m.

APPROVAL OF MINUTES

1. *Alderman Potts moved to approve the October 11, 2022 Beer Board minutes as presented. Seconded by Alderman Hanson. Motion carried unanimously.*

NEW BUSINESS

2. **Consideration Of Application Of Factory Bar Partners, LLC, D/B/A Factory Bar Partners LLC, 230 Franklin Road, Franklin, TN 37064, Allen Arender, Managing Agent, For On Premises Consumption.**

Revenue Management

Curtis Harrington, attorney for the applicant, was in attendance to answer questions from the Committee. Mr. Harrington explained that beer consumption would be allowed in all common areas inside The Factory. They are still finalizing outdoor areas with the appropriate outdoor barriers.

Alderman Potts asked how they were going to manage the verification of ID? Would it be by ID only or with wrist bands?
Answer: Due to liability, Mr. Harrington would prefer utilizing ID check each time and not utilize wrist bands.

A motion was made by Alderman Hanson, seconded by Alderman Potts to Approve the Permit. The motion was passed unanimously.

3. **Consideration Of Application Of TennGreen Land Conservancy, D/B/A Holiday Spirits, The Factory At Franklin, 230 Franklin Road, Franklin, TN 37064, Alice Hudson, Managing Agent, For Special Event. Event Date And Hours: December 2, 2022 6PM – 9PM.**

Revenue Management

Christy Bryan was in attendance. This is the fourth year for this event. This event is 21+ only. There will be approximately 500 people in attendance.

A motion was made by Alderman Potts, seconded by Alderman Hanson to Approve the Beer Permit. The motion passed unanimously.

OTHER BUSINESS

ADJOURN

Alderman Potts moved to adjourn. Seconded by Alderman Hanson. Motion carried unanimously.

Meeting adjourned @ 4:57 p.m.

Clyde Barnhill, Chair

Minutes prepared by Cayce Anderson, Deputy City Recorder, City Administrator's Office - 12/9/2022 11:38 AM

City of Franklin
Beer Board Cover Page

Beer Board Meeting Date 11/13/2022 Permit # 22-35

Owner/Applicant Bailey Pratt

On Prem	Off Prem	On & Off	Special Event x
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Name of Business/Event **Sparkle for Smiles**
Special Event Date(s)/Hours February 4, 2023 4PM - 12 AM

Location of Business/Event The McConnel House
108 Bridge St

Mailing Address 2186 Hartland Rd
Franklin TN 37069

Phone 423-802-5785

Email baily.pratt@thejisellelaurenfoundation

Primary Contact Bailey Pratt

Phone 423-802-5785

Email baily.pratt@thejisellelaurenfoundation

Managing Agent Bailey Pratt

Review Sign Off:

Police Y

Fire Y

BNS Y

COMMENTS

Permit # 22-35

SPECIAL EVENT BEER PERMIT



APPLICATION FOR SPECIAL EVENT BEER PERMIT STATE OF TENNESSEE CITY OF FRANKLIN

PURSUANT TO SECTION 8 CHAPTER 2 OF THE CODE OF THE CITY OF FRANKLIN, TENNESSEE, AND THE REQUIREMENTS OF TENNESSEE CODE ANNOTATED § 57-5-101 ET. SEQ., I HEREBY MAKE APPLICATION FOR:

X SPECIAL EVENT BEER PERMIT EVENT DATE(S): Saturday, February 4, 2023
EVENT HOURS: 4:00 p.m. — Midnight

1. Applicant: (Jill and) Bailey Pratt
2. Please indicate under which of the following categories you are applying and include supporting documentation of your eligibility status:
Charitable _____ Nonprofit X Political Organization _____
3. Name and description of event: "Sparkle for Smiles"
cocktails, appetizers, dinner buffet, silent auction
4. Location of the event: The McConnell House
108 Bridge Street, Franklin, TN.
5. If the event location encompasses multiple addresses or streets, please specify where beer will be served (this location will be listed on the beer permit):
only at 108 Bridge Street, Franklin
6. Applicant Phone number: 630.651.6600

SPECIAL EVENT BEER PERMIT



HISTORIC
FRANKLIN
TENNESSEE

7. Please give the following information on the person who will be managing the special event.

Name Bailey Pratt

Driver's license # [REDACTED] Stat [REDACTED]

Date of birth [REDACTED] Soc. Sec. # [REDACTED]

Home phone # [REDACTED] Daytime phone # [REDACTED]

Email [REDACTED]

8. Do you own the premises on which you will operate? No

If no, please give the name and address of the property owner.

The Heritage Foundation of Williamson County
112 Bridge Street, Franklin, TN.

9. Has any person having at least 5% ownership interest, managers, or employees of the organization been convicted of any violation of beer or alcoholic beverage laws or any crime (other than minor traffic violations) within last ten (10) years? No If so, give particulars of each charge, court, and date convicted.

No

10. Has this owner or the owner's organization had a beer permit revoked, suspended, or denied in the State of Tennessee? Yes ___ No X If so, please give date, place, and cause of said revocation.

No

SPECIAL EVENT BEER PERMIT



HISTORICAL
FRANKLIN
TENNESSEE

11. Give applicant's history of involvement with special events where beer has been served, if any.
- Westhaven Golf Club, 4000 Golf Club Ln., Franklin, TN
2 golf outings for The Jiselle Lauren Foundation 2021 & 2022
2 Spring Fundraising Dinners for The Jiselle Lauren Fou. 2019 & 2020

12. Give applicant's employment record for the past 10 years.

Ascension Health -

Vice president of Finance

SPECIAL EVENT BEER PERMIT

CITY OF FRANKLIN TENNESSEE



ACKNOWLEDGEMENT OF BEER BOARD MEETING

This is to acknowledge that I, Bailey Pratt (Sill Pratt), representing
Printed name of representative
The Siselle Lauren Foundation have been notified that the meeting of the
Name of organization and event
Beer Board will be held at City Hall in the Board Room on Tuesday, December 13, 2022
at 4:30 PM. The purpose of the meeting is to consider the application for a special event beer
permit for the above stated organization and event. Presence of a representative is imperative
to receive a permit.

Signature

Date

SPECIAL EVENT BEER PERMIT

Application Signature Page



I hereby make application to the City of Franklin Beer Board for a special event beer permit.

The signing of this application acknowledges that I am aware of the laws prohibiting the sale of beer to minors.

I hereby certify that no person having at least a 5% ownership interest, nor any person to be employed in the distribution or sale of beer in my organization has been convicted of any violation of the beer or alcoholic beverage laws or any crime involving moral turpitude within the past 10 years.

I understand that making false statement in this application shall precipitate forfeiture of permit and holder shall not be eligible to receive any permit for a period of ten years.

I am also aware that I shall not be issued a permit or my permit shall be revoked if my event causes traffic congestion or interferes with schools, churches, or other public places of public gathering, or otherwise interferes with public health, safety and morals.

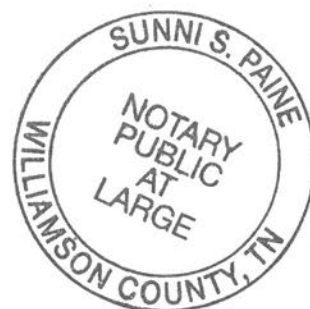
Betsy Ruff
Signature of Applicant/Owner (or Authorized Officer)

On behalf of: The Siselle Lauren Foundation
Name of Charitable, Nonprofit, or Political Organization

Sworn to and subscribed before me this 1 day of November, 20 22

Sunni S. Paine
Notary Public

My Commission Expires: 01/26/2025



SPECIAL EVENT BEER PERMIT



APPLICATION CHECKLIST

- ☒ Completed Beer Permit Application with Signature Notarized
- ☒ Documentation showing evidence of status as a charitable, nonprofit, or political organization
- ☒ Application Fee

Official Use Only

Application Fee \$ 250⁰⁰ Date Paid 11/14/22

Special Event Permit Status _____

Board Meeting Date 12 / 13 / 22

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **OCT 24 2019**

THE JISELLE LAUREN FOUNDATION
432 PEARRE SPRINGS WAY
FRANKLIN, TN 37064

Employer Identification Number:
83-3519997
DLN:
17053086314009
Contact Person:
SARA V RODRIGUEZ ID# 75142
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
February 10, 2019
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 947

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THE JISELLE LAUREN FOUNDATION

Sincerely,

A handwritten signature in dark ink, appearing to read "Stephen A. Martin". The signature is written in a cursive, slightly slanted style.

Director, Exempt Organizations
Rulings and Agreements

Letter 947

City of Franklin
Beer Board Cover Page

Beer Board Meeting Date 12/13/2022 Permit # 22-36

Owner/Applicant Autism Foundation of TN

On Prem	Off Prem	On & Off	Special Event X
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Name of Business/Event **Songs for the Spectrum**

Special Event Date(s)/Hours February 25, 2023 6PM - 11PM

Location of Business/Event The Factory at Franklin

230 Franklin Rd

Franklin, TN 37064

Mailing Address

6515 Holt Rd

Nashville, TN 37211

Phone 615-866-4477

Email MPOWELL@AUTISM CAREER TRAINING.ORG

Primary Contact Matthew Powell

Phone 615-866-4477

Email MPOWELL@AUTISM CAREER TRAINING.ORG

Managing Agent Matthew Powell

Review Sign Off:

Police Y

Fire Y

BNS Y

COMMENTS

Permit # 22-36

SPECIAL EVENT BEER PERMIT



HISTORIC
FRANKLIN
TENNESSEE

APPLICATION FOR SPECIAL EVENT BEER PERMIT STATE OF TENNESSEE CITY OF FRANKLIN

PURSUANT TO SECTION 8 CHAPTER 2 OF THE CODE OF THE CITY OF FRANKLIN, TENNESSEE, AND THE REQUIREMENTS OF TENNESSEE CODE ANNOTATED § 57-5-101 ET. SEQ., I HEREBY MAKE APPLICATION FOR:

X SPECIAL EVENT BEER PERMIT EVENT DATE(S): 2/25/2023
EVENT HOURS: 6:00-11:00

1. Applicant: Autism Foundation of TN

2. Please indicate under which of the following categories you are applying and include supporting documentation of your eligibility status:

Charitable _____ Nonprofit X Political Organization _____

3. Name and description of event: Songs for the Spectrum - Fundraising Event

4. Location of the event: Factory at Franklin, Liberty Hall

5. If the event location encompasses multiple addresses or streets, please specify where beer will be served (this location will be listed on the beer permit):

Liberty Hall

6. Applicant Phone number: 615-866-4477



HISTORIC
FRANKLIN
TENNESSEE

SPECIAL EVENT BEER PERMIT

7. Please give the following information on the person who will be managing the special event.

Name Matthew Powell

Driver's license # [REDACTED] State [REDACTED]

Date of birth [REDACTED] Soc. Sec. # [REDACTED]

Home phone # [REDACTED] Daytime phone # [REDACTED]

Email [REDACTED]

8. Do you own the premises on which you will operate? No

If no, please give the name and address of the property owner.

Factory Partners LLC,
230 Franklin Rd. Franklin TN 37064

9. Has any person having at least 5% ownership interest, managers, or employees of the organization been convicted of any violation of beer or alcoholic beverage laws or any crime (other than minor traffic violations) within last ten (10) years? No If so, give particulars of each charge, court, and date convicted.

10. Has this owner or the owner's organization had a beer permit revoked, suspended, or denied in the State of Tennessee? Yes ___ No X If so, please give date, place, and cause of said revocation.

SPECIAL EVENT BEER PERMIT



HISTORIC
FRANKLIN
TENNESSEE

11. Give applicant's history of involvement with special events where beer has been served, if any.

Second year hosting event. Applicant has
been involved in other non-profit events.

12. Give applicant's employment record for the past 10 years.

2021-present - Autism ~~of~~ Foundation of TN - Executive Director
2019-2021 - Maury County Public Schools - District Office
2013-2019 - WCS Schools
2007-2013 - High Hopes Development Center

SPECIAL EVENT BEER PERMIT

CITY OF FRANKLIN TENNESSEE



ACKNOWLEDGEMENT OF BEER BOARD MEETING

This is to acknowledge that I, Matthew Powell, representing
Autism Foundation of TN Printed name of representative
Name of organization and event have been notified that the meeting of the
Beer Board will be held at City Hall in the Board Room on Tuesday, 12/13/22

at 4:30 PM. The purpose of the meeting is to consider the application for a special event beer permit for the above stated organization and event. Presence of a representative is imperative to receive a permit.

M.P.
Signature
11/15/22
Date

SPECIAL EVENT BEER PERMIT



HISTORIC
FRANKLIN
TENNESSEE

APPLICATION CHECKLIST



Completed Beer Permit Application with Signature Notarized

Documentation showing evidence of status as a charitable, nonprofit, or political organization

Application Fee

Official Use Only

Application Fee \$ 250⁰⁰

Date Paid 11/22/22

Special Event Permit Status _____

Board Meeting Date 12, 13, 22

**INFORMATION SHEET
for
BEER PERMIT APPLICATION**



Application Signature Page

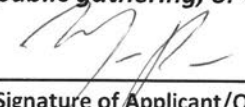
I hereby make application to the City of Franklin Beer Board for a beer permit.

The signing of this application acknowledges that I am aware of the laws prohibiting the sale of beer to minors.

I hereby certify that no person having at least a 5% ownership interest, nor any person to be employed in the distribution or sale of beer in my establishment has been convicted of any violation of the beer or alcoholic beverage laws or any crime involving moral turpitude within the past 10 years.

I understand that making false statement in this application shall precipitate forfeiture of permit and holder shall not be eligible to receive any permit for a period of ten years.

I am also aware that I shall not be issued a permit, or my permit shall be revoked if my business location causes traffic congestion or interferes with schools, churches, or other public places of public gathering, or otherwise interferes with public health, safety, and morals.

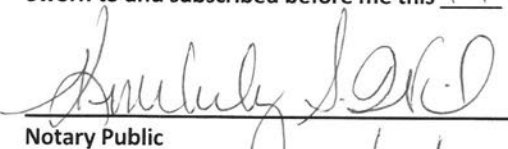


Signature of Applicant/Owner (or Authorized Corporate Officer)

On behalf of: Autism Foundation of TN

Name of Business Entity

Sworn to and subscribed before me this 17 day of NOVEMBER, 20 22



Notary Public

My Commission Expires: 07/31/2024



INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **AUG 08 2008**

AUTISM FOUNDATION OF TENNESSEE INC
C/O KAREN BLAKE
500 WILSON PIKE CTR STE 320
BRENTWOOD, TN 37027

Employer Identification Number:
42-1741568
DLN:
17053018303008
Contact Person:
DONNA ELLIOT-MOORE ID# 50304
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
509(a)(2)
Form 990 Required:
Yes
Effective Date of Exemption:
September 21, 2007
Contribution Deductibility:
Yes
Advance Ruling Ending Date:
December 31, 2011
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. During your advance ruling period, you will be treated as a public charity. Your advance ruling period begins with the effective date of your exemption and ends with advance ruling ending date shown in the heading of the letter.

Shortly before the end of your advance ruling period, we will send you Form 8734, Support Schedule for Advance Ruling Period. You will have 90 days after the end of your advance ruling period to return the completed form. We will then notify you, in writing, about your public charity status.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 1045 (DO/CG)

Tennessee Secretary of State
Tre Hargett



Division of Business Services
Division of Charitable Solicitations and Gaming
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243-1102

Thomas H. Riley, III
Director
June 28, 2022

615-741-2555
Tom.Riley@tn.gov

Karen Blake
Autism Career Training
Autism Foundation of Tennessee, Inc.
6515 Holt Road
Nashville, TN 37211

RE: **APPROVAL** - Registration to Solicit Funds for Charitable Purposes
Autism Foundation of Tennessee, Inc. - CO10806
Registration Expiration Date: **June 30, 2023**

Dear Karen Blake:

Pursuant to Tenn. Code Ann. § 48-101-501, *et seq.*, the Division of Charitable Solicitations and Gaming has reviewed your submitted application and is pleased to announce your organization's registration to solicit contributions has been approved.

With this approval, your organization has new responsibilities for maintaining statutory compliance, including submission of the proper documents and required fees on an annual basis. The required filings include:

- Completed *Application to Renew Registration* form
- Completed *Summary of Financial Activities* form
- IRS determination letter granting tax-exempt status, if not previously filed
- IRS *Form 990*, *Form 990EZ*, or *990N* for the most recently completed accounting year, if the organization qualifies as tax-exempt
- An audited financial statement if the organization grossed more than \$500,000 in revenue
- Any amendments to the organization's governing documents

The *Application to Renew Registration* and *Summary of Financial Activities* forms are available on our website at <http://sos.tn.gov/charitable>. Additionally, the "CO" number listed above will serve as your organization's identification number specific to this division and should be included on all correspondence.

Please also be advised that if the organization's application or other provided information includes false, misleading or deceptive statements, appropriate action will be taken. Pursuant to the Tennessee Charitable Solicitations Act, a civil penalty of up to five thousand dollars (\$5,000) may be assessed for any violation.

Thank you for registering your organization and please do not hesitate to contact us with any questions.

Sincerely,

Tre Hargett
Secretary of State

BAM:CO10806