



Meeting Agenda

Budget & Finance Committee

Thursday, August 11, 2022

3:00 PM

Board Room

CALL TO ORDER

APPROVAL OF MINUTES

1. Consideration Of Approval Of Minutes Of The June 16, 2022 Budget & Finance Meeting.

NEW BUSINESS

2. Consideration Of DRAFT Resolution 2022-51, Declaring The Intent Of The City Of Franklin, Tennessee To Reimburse Itself In A Not To Exceed Amount Of \$26,150,000 For Certain Project Expenditures With The Proceeds Of General Obligation Bonds, Notes Or Other Debt Obligations To Be Issued By The City.

Sponsors: Kristine Brock

3. Consideration Of DRAFT Ordinance 2022-27, An Ordinance Of The City Of Franklin, Tennessee Updating The Budget Administrative Threshold For Consistency With New Purchasing Threshold Of \$50,000.

Sponsors: Eric Stuckey, Kristine Brock, Mike Lowe

4. Consideration Of DRAFT Resolution 2022-44, A Resolution Updating Financial Policies And Procedures Thresholds For Consistency With New Purchasing Thresholds Of \$20,000 And \$50,000.

Sponsors: Eric Stuckey, Kristine Brock, Mike Lowe

5. Consideration Of DRAFT Ordinance 2022-28, An Ordinance To Amend The Budget For Fiscal Year 2022-2023.

Sponsors: Kristine Brock, Michael Walters Young

6. Monthly Reports For August 2022

Sponsors: Mike Lowe, Margaret Wilson

OTHER BUSINESS

ADJOURN

Anyone needing accommodations due to disabilities please contact the ADA Coordinator at 615-791-3277 at least 24 hours prior to the meeting.

BUDGET & FINANCE COMMITTEE MEETING MINUTES
THURSDAY, JUNE 16, 2022 @ 3:00 P.M.
CITY HALL BOARD ROOM
FRANKLIN, TENNESSEE

Committee Members

Alderman Clyde Barnhill, Chair
Alderman Patrick Baggett
Alderman Ann Petersen, Vice-Chair
Alderman Jason Potts

P
P
P
P

Other Attendees

Eric Stuckey, City Administrator
Kristine Brock, ACA/CFO
Mike Lowe, Comptroller
Chris Franklin, Management Fellow
Cayce Anderson Records Technician
Angie Johnson, Deputy City Recorder
Jessica Davey, Revenue Licensing Manager, City Court Clerk
Lanaii Benne, City Recorder

P
P
P
P
P
P
P
P

CALL TO ORDER

Chairman Clyde Barnhill called the meeting to order at 3:00 PM

APPROVAL OF THE MINUTES

1. *A motion was made by Alderman Potts, seconded by Alderman Petersen to approve the minutes from May 12, 2022. The motion passed 4-0.*

NEW BUSINESS

2. Discussion of Fiscal Year 2022 Audit Planning

Kristine Brock, Mike Lowe, Margaret Wilson

Jennifer Manternach from Crosslin, PLLC: Crosslin will be reviewing the audit for the next six months. Crosslin focuses on each area but especially the higher risk areas as well as revenue streams. Crosslin will work with IT to better understand how the City's computer systems work.

The audit is broken down not three phases. The first is the planning phase. Phase two is the substantive phase. Phase three discusses the findings with the City.

3. **Consideration Of Procurement Award To InfoSend, Inc. Of Anaheim, California, In The Total Estimated Annual Amount Of \$192,551.40 For Utility Bill Paper Printing, Mailing And Coordinated Electronic Presentment, Image Archival, Retrieval, E-Mailing And Related Services For A Term Of Award For The Revenue Management Division Of The Administration Department (Purchasing Office Procurement Solicitation No. 2022-005; \$175,000 Budgeted In 110-85540-41310 For Fiscal Year 2022; Contract No. 2022-0132).**

Kristine Brock, Jessica Davey

This award would be for a term of three years with two options to extend, each time for up to one additional year for a maximum possible term of five years. InfoSend's cost came in under the City's current billing provider that is getting ready to retire.

A motion was made by Alderman Baggett, seconded by Alderman Potts to recommend approval to the Board of Mayor and Aldermen. This item is expected on the July 12, 2022 Board of Mayor and Aldermen agenda. The motion passed unanimously.

4. **Consideration Of Resolution 2022-27, A Resolution Adopting An Uncollectible Accounts Receivable Write-Off Policy For The City Of Franklin.**

Kristine Brock, Mike Lowe, Jessica Davey

This policy would allow staff to look at the dollars of receivables in this category and use the criterion in this proposed policy to determine if it would be appropriate to write off these accounts. There is a tiered system in place already on efforts to collect funds before sending these accounts to collections. This does not apply to items that come through City Court.

A motion was made by Alderman Potts, seconded by Alderman Petersen to recommend approval of the resolution to the Board of Mayor and Aldermen for approval. The motion passed unanimously.

5. Consideration Of Ordinance 2022-20, An Ordinance To Increase From \$25,000 To \$50,000 The Threshold Over Which Public Advertisement And Sealed Competitive Bids Or Proposals Are Required For Nonemergency, Nonproprietary Purchases.

Kristine Brock, Brian Wilcox

There are four reasons to for the Board of Mayor and Aldermen to approve this change:

1. While sealed bids and proposals are one means of establishing pricing, it is a more cumbersome process and there may preclude obtaining best pricing as soon as possible. As a rule, staff seeks to obtain the best pricing possible for all purchases.
2. There are times when writing specifications and taking bids or issuing a request for proposals is not practical. Raising the sealed bid/proposal threshold would increase the spectrum of purchases that may be handled without the need for a formal procurement process.
3. The dollar amount required for public advertisement and competitive bidding was last adjusted on November 23, 2010. The purchasing power of the dollar has been reduced by inflation since that time.
4. Raising the sealed bid/proposal threshold would allow City staff to focus more of its attention on higher valued purchases, thereby allowed for increased efficiency and effectiveness of the purchasing function.

Alderman Baggett asked if bids under \$20,000 would not require three quotes?

Answer: Policy requires departments to use judgement and puts responsibility on departments on these bids.

A motion was made by Alderman Petersen, seconded by Alderman Potts to recommend approval of the Board of Mayor and Aldermen. The motion passed unanimously.

6. Discussion Of DRAFT Resolution 2022-40, A Resolution To Rescind Certain Resolutions And Granting New Authority For The City Administrator.

Eric Stuckey, Shauna Billingsley, Kristine Brock, Mike Lowe

In the interest of maintaining efficiency throughout the City, the resolution seeks to rescind the previous authority provided to the City Administrator to execute contracts and perform duties on items less than or equal to \$25,000 and replace such authority to execute contracts and perform duties on items less than or equal to \$50,000. This resolution will also allow the City Administrator to terminate contracts if the City finds that there is cause for termination.

This resolution would rescind Resolutions 2009-25; 2012-05; 2015-20, and 2018-80.

This resolution would have the following duties and authorities:

1. Execute Parkland Impact Fee Agreements that are fee only.
2. Execute agreements or contracts that are \$50,000 for the full contract term or under.
3. Execute grant applications
4. Overfill positions when needed to provide time for training when the current employee has noticed their intent to terminate employment or resign so long as the overfill budget is neutral. Authority is granted to overfill up to five entry level police officer and firefighter positions.
5. Amend departmental organizational charts so long as the changes are budget neutral.

A motion was made by Alderman Baggett, seconded by Alderman Petersen to recommend approval to the Board of Mayor and Aldermen. The motion passed unanimously.

7. Consideration Of Resolution 2022-41, A Resolution Adopting A Revised Purchasing Policy For City Of Franklin Procurements Not Pertaining To New Construction.

Kristine Brock, Brian Wilcox

Staff recommends several changes to the purchasing policy for the City of Franklin:

1. To update the purchasing policy to reflect the new \$50,000 threshold over which public advertisement and sealed competitive bids or proposals are required for nonemergency, nonpropriety purchases as established by Ordinance 2022-20.

2. To update the purchasing policy to reflect the new \$20,000 threshold over which three quotes are required for purchases.
3. To clarify that the three quotes for purchases in the three-quote range are to be from different suppliers and service providers.
4. To otherwise update the policy.

A motion was made by Alderman Potts, seconded by Alderman Petersen to recommend approval of resolution 2022-41 to the Board of Mayor and Aldermen Work Session for discussion. The motion passed unanimously.

8. Consideration Of Resolution 2022-42, A Resolution Adopting A Revised Vendor Protest Procedure For City Of Franklin Procurements Not Pertaining To New Construction.

Kristine Brock, Brian Wilcox

Staff recommends the Vendor Protest Procedure to be further revised from the last update of January 12, 2021 as follows:

1. To update the Vendor Protest Procedure to reflect the new \$50,000 threshold over which public advertisement and sealed competitive bids or proposals are required for nonemergency, nonpropriety purchases as established by Ordinance 2022-20.
2. To designate the City Administrator instead of a panel to hear appeals of purchasing manager decisions pertain to bid protests.
3. To clarify deadlines for submitting and acting on protests and appeals of purchasing manager decisions pertaining to bid protests.
4. To otherwise update the policy.

A motion was made by Alderman Potts, seconded by Alderman Baggett to recommend approval of Resolution 2022-42 to the Board of Mayor and Aldermen Work Session for discussion. The motion passed unanimously.

9. Financial Report For 3rd Quarter Of FY 2022

Mike Lowe, Margaret Wilson

The general fund at the end of March was at its highest one year surplus position ever. For an 18 million surplus – the primary driver of this is from local sales tax

Hotel/Motel taxes are double than the entire last year.

10. Monthly Reports For June 2022

Mike Lowe, Margaret Wilson

This is the 12th consecutive month that local sales tax has been over four million. Gasoline taxes are up 15% over last year. The Conference Center did well in April 2022, the City received its first six-digit profit of \$100,000 since October 2018.

OTHER BUSINESS

ADJOURNMENT

A motion to adjourn was made by Alderman Potts, seconded by Alderman Petersen. The motion passed unanimously.

Meeting Adjourned @ 4:30 PM

Clyde Barnhill, Chair

Minutes prepared by Cayce Anderson, Records Technician, City Administrator's Office - 7/21/2022 12:38 PM



File #: 21-03394

DATE: July 13, 2022
TO: Budget & Finance Committee
FROM: Kristine Brock, Asst. City Administrator/CFO

SUBJECT:

Consideration Of DRAFT Resolution 2022-51, Declaring The Intent Of The City Of Franklin, Tennessee To Reimburse Itself In A Not To Exceed Amount Of \$26,150,000 For Certain Project Expenditures With The Proceeds Of General Obligation Bonds, Notes Or Other Debt Obligations To Be Issued By The City.

PURPOSE:

The purpose of this memorandum is to provide information to the Franklin Board of Mayor and Aldermen (BOMA) concerning Resolution 2022-51, declaring the intent of the City to reimburse itself in an amount not to exceed \$26,150,000 for certain project expenditures with the proceeds of general obligation bonds, notes or other debt obligations to be issued by the City.

BACKGROUND/STAFF COMMENTS:

The Board of Mayor and Aldermen has established a ten year capital program for the City's general government projects. including road and parks construction. Additional capital funding needs are in the areas of replacement fire apparatus and major road resurfacing. Periodically, city staff recommend financing of capital projects through a general obligation bond issue to be repaid by property taxes levied by the Board of Mayor and Aldermen.

FINANCIAL IMPACT:

Staff proposes issuance of a general obligation bond in an amount not to exceed \$26,150,000, in the first half of calendar year 2023, to fund the projects and equipment listed below:

Roads and Park Development (Long Lane and Southeast Park Construction)- \$15,400,000
Major Road Resurfacing- \$6,300,000
Replacement of Fire Apparatus- \$4,450,000

Resolution 2022-51 allows for the City to reimburse itself for project expenses incurred between the date of resolution approval and closing of the bond issue. Staff anticipates finalizing the amount and timing of the bond issue at the start of calendar year 2023 and returning to the Board of Mayor and Aldermen for consideration of two additional resolutions that authorize the issuance of a Series 2023 General Obligation Bond and its repayment from property taxes.

In accordance with IRS rules for tax exempt municipal bonds, the City anticipates spending all of the Series 2023 proceeds no later than 3 years from the closing date.

On a preliminary basis, the Series 2023 GO Bond is estimated to be issued in March 2023. First interest and principal payments will occur in the City's FY 2024, with final maturity to occur in 2043 (20 year amortization). Average annual debt service (interest and principal) is approx \$1,730,125, with a true interest cost of 3.21% (subject to market conditions at time of issuance). Debt service for the Series 2023 Bonds is already planned in the financial model and will not require a change to the City's current property tax rate of \$0.3261 per \$100 of assessed value.

RECOMMENDATION:

Staff recommends that Resolution 2022-51 be recommended for approval by the Board of Mayor and Aldermen.

The Board of Mayor and Aldermen of the City of Franklin, Tennessee, met in regular session on September 13, 2022, at 7:00 p.m. at the City Hall, Franklin, Tennessee, with the Honorable Ken Moore, Mayor, presiding.

The following Aldermen were present:

The following Aldermen were absent:

There were also present Eric Stuckey, City Administrator, and Kristine Brock, Assistant City Administrator/Chief Financial Officer.

After the meeting was duly called to order, the following resolution was introduced by _____, seconded by _____ and after due deliberation, was adopted by the following vote:

AYE:

NAY:

RESOLUTION 2022-51

A RESOLUTION DECLARING THE INTENT OF THE CITY OF FRANKLIN, TENNESSEE TO REIMBURSE ITSELF IN A NOT TO EXCEED AMOUNT OF \$26,150,000 FOR CERTAIN PROJECT EXPENDITURES WITH THE PROCEEDS OF GENERAL OBLIGATION BONDS, NOTES OR OTHER DEBT OBLIGATIONS TO BE ISSUED BY THE CITY

WHEREAS, it is the intention of the Board of Mayor and Aldermen of the City of Franklin, Tennessee (the "City") to provide funds for the (i) acquisition, construction, improvement, repair, renovation, maintenance and/or equipping of (a) parks and recreational facilities, (b) streets, roads and bridges, including but not limited to sidewalks, signage, signalization, related facilities, lighting and drainage improvements, and (c) public safety equipment and vehicles, including but not limited to fire apparatus; (ii) acquisition of all property real or personal, appurtenant thereto, or connected with the foregoing; and (iii) payment of architectural, engineering, legal, fiscal and administrative costs incident to the foregoing; and

WHEREAS, it is the intention of the Board of Mayor and Aldermen of the City to pay all or a portion of the costs associated with the aforementioned projects by the sale of general obligation bonds or notes, in one or more emissions, or other debt obligations of the City; and

WHEREAS, it is anticipated that it will be necessary to make expenditures in payment of said project costs prior to the issuance of said bonds, notes or other debt obligations; and

WHEREAS, the Board of Mayor and Aldermen of the City wishes to state its intentions with respect to reimbursements for said expenditures, in a not to exceed amount of \$26,150,000, in accordance with the requirements of final regulations applicable thereto promulgated by the United States Department of the Treasury.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF FRANKLIN, TENNESSEE, AS FOLLOWS:

SECTION 1. It is reasonably expected that the City will reimburse itself for certain expenditures, in a not to exceed amount of \$26,150,000, made by the City in connection with the projects hereinabove described. The City further reasonably expects to reimburse all such expenditures from the proceeds of its general obligation bonds, notes or other debt obligations. The expenditures made prior to the issuance of said bonds, notes or other debt obligations are expected to be paid from the General Fund of the City, and reimbursement shall be made to the General Fund. Debt service on the bonds, notes or other debt obligations is expected to be paid from unlimited ad valorem taxes to be levied on all taxable property within the corporate limits of the City.

SECTION 2. This resolution shall be placed in the minutes of the Board of Mayor and Aldermen and shall be made available for inspection by the general public at the office of the City Recorder.

SECTION 3. This resolution constitutes a declaration of official intent under Treas. Reg. §1.150-2.

SECTION 4. All other resolutions and orders, or parts thereof in conflict with the provisions of this resolution, are, to the extent of such conflict, hereby repealed, and this resolution shall be in immediate effect from and after its adoption.

Adopted and approved this 13th day of September, 2022.

By: _____
MAYOR

ATTEST:

CITY ADMINISTRATOR

APPROVED AS TO FORM:

CITY ATTORNEY

STATE OF TENNESSEE)

COUNTY OF WILLIAMSON)

I, Eric S. Stuckey, hereby certify that I am the duly qualified and acting City Administrator of the City of Franklin, Tennessee, and as such official I further certify that attached hereto is a copy of excerpts from the minutes of a regular meeting of the governing body of the City held on September 13, 2022, that these minutes were promptly and fully recorded and are open to public inspection; that I have compared said copy with the original minute record of said meeting in my official custody; and that said copy is a true, correct and complete transcript from said original minute record insofar as said original record relates to the approval of a resolution declaring the intent of the City of Franklin to reimburse itself in an amount not to exceed \$26,150,000.

WITNESS my official signature and seal of said City this ____ day of _____, 2022.

City Administrator

33236396.1



File #: 21-03430

DATE: July 30, 2022
TO: Budget & Finance Committee
FROM: Eric Stuckey, City Administrator
Kristine Brock, Asst. City Administrator/CFO
Mike Lowe, Comptroller

SUBJECT:

Consideration Of DRAFT Ordinance 2022-27, An Ordinance Of The City Of Franklin, Tennessee Updating The Budget Administrative Threshold For Consistency With New Purchasing Threshold Of \$50,000.

PURPOSE:

The purpose of this memorandum is to provide information to the Franklin Board of Mayor and Aldermen (BOMA) concerning DRAFT Ordinance 2022-27, An Ordinance of the City of Franklin, Tennessee Updating the Budget Administrative Threshold for Consistency with New Purchasing Threshold of \$50,000.

BACKGROUND/STAFF COMMENTS:

When the budget administrative authority ordinance (Ordinance 2010-61) was passed on December 14, 2010, a threshold of \$25,000 was used for consistency with the approved purchasing threshold at that time of \$25,000. As of July 12, 2022, the purchasing threshold for public advertisements and sealed competitive bids or proposals was increased to \$50,000 on Ordinance 2022-20. (Also, on July 12, 2022, the Board increased the City Administrator's authority to execute agreements or contracts on Resolution 2022-40 from \$25,000 to \$50,000.)

As with the original administrative authority ordinance, this update does not provide administrative authority for new appropriations in a fund. This ordinance only changes the threshold for existing appropriations among or within departments.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

Staff recommends that Ordinance 2022-27 be recommended for approval by the Board of Mayor and Aldermen.

ORDINANCE NO. 2022 - 27

**TO BE ENTITLED: "AN ORDINANCE OF THE CITY OF FRANKLIN, TENNESSEE
UPDATING THE BUDGET ADMINISTRATIVE THRESHOLD FOR CONSISTENCY WITH
NEW PURCHASING THRESHOLD OF \$50,000"**

WHEREAS, the City Charter, Article VIII, provides for adoption of an annual budget for all departments of the City of Franklin, and

WHEREAS, an annual budget process appropriating funds to the various departments and divisions of the City government for the fiscal year beginning July 1, 2022 has been completed in accordance with state law and local ordinances, and

WHEREAS, the Board of Mayor and Aldermen approved Ordinance 2010-61 on 12/14/2010 creating Title 5, Chapter 9, Section 2 – Transfer of appropriations within a fund. This section permits administrative action to transfer appropriations within a fund when less than \$25,000 per item and Board action when \$25,000 or more, and

WHEREAS, the Board of Mayor and Aldermen approved Ordinance 2022-20 on 7/12/2022 to increase the purchasing threshold from \$25,000 to \$50,000 over which public advertisement and sealed competitive bids or proposals are required for non-emergency, non-proprietary purchases.

NOW, THEREFORE,

SECTION I: BE IT ORDAINED, by the Board of Mayor and Aldermen of the City of Franklin, Tennessee to update Title 5, Chapter 9, Section 2 removing \$25,000 as the budget administrative threshold and replacing with \$50,000 for consistency with the purchasing threshold approved on 7/12/2022.

Current wording:

...Section 2. - Transfer of appropriations within a fund.

At any time during the fiscal year, the city administrator may transfer part or all of any unencumbered appropriation balance among or within departments

within a fund. These transfers between departments may include:

1. Personnel positions and funding of those positions or other personnel costs.
2. Operating items including fuel and utilities.
3. Capital items.
4. Transfer of funds between personnel, operations, and capital.

Any such transfers made by administrative action shall be less than \$25,000.00 per item and shall be reported at least quarterly to the board of mayor & aldermen or an appropriate committee with budget oversight. Transfer items of \$25,000.00 or more shall be made by the board by ordinance of two readings, the second of which is a public hearing.

Updated wording:

...Section 2. - Transfer of appropriations within a fund.

At any time during the fiscal year, the city administrator may transfer part or all of any unencumbered appropriation balance among or within departments within a fund. These transfers between departments may include:

1. Personnel positions and funding of those positions or other personnel costs
2. Operating items including fuel and utilities
3. Capital items
4. Transfer of funds between personnel, operations, and capital

Any such transfers made by administrative action shall be less than \$50,000.00 per item and shall be reported at least quarterly to the board of mayor & aldermen or an appropriate committee with budget oversight. Transfer items of \$50,000.00 or more shall be made by the board by ordinance of two readings, the second of which is a public hearing.

SECTION II: BE IT FINALLY ORDAINED by the Board of Mayor and Aldermen of the City of Franklin, Tennessee, that this Ordinance shall take effect from and after its passage on Second and Final Reading; the health, safety, and welfare of the citizens of the City of Franklin requiring it.

ATTEST:

CITY OF FRANKLIN

By: _____
ERIC S. STUCKEY
City Administrator

By: _____
DR. KEN MOORE
Mayor

Approved as to Form:

Shauna Billingsley, City Attorney

PASSED FIRST READING

PASSED SECOND READING



File #: 21-03431

DATE: July 30, 2022
TO: Budget & Finance Committee
FROM: Eric Stuckey, City Administrator
Kristine Brock, Asst. City Administrator/CFO
Mike Lowe, Comptroller

SUBJECT:

Consideration Of DRAFT Resolution 2022-44, A Resolution Updating Financial Policies And Procedures Thresholds For Consistency With New Purchasing Thresholds Of \$20,000 And \$50,000.

PURPOSE:

The purpose of this memorandum is to provide information to the Franklin Board of Mayor and Aldermen (BOMA) concerning DRAFT Resolution 2022-44, A Resolution Updating Financial Policies and Procedures Thresholds for Consistency with New Purchasing Thresholds of \$20,000 and \$50,000.

BACKGROUND/STAFF COMMENTS:

When current financial policies and procedures were previously approved, thresholds of \$10,000 and \$25,000 were used for consistency and standardization with approved purchasing thresholds at that time. As of July 12, 2022, the purchasing thresholds were increased on Ordinance 2022-20 to \$20,000 for 3 quotes and \$50,000 for public advertisement and sealed competitive bids or proposals. (Also, on July 12, 2022, the Board increased the City Administrator's authority to execute agreements or contracts on Resolution 2022-40 from \$25,000 to \$50,000.)

This resolution would update or specify thresholds in four (4) current policies and procedures: These are (1) the capital assets policy, (2) the grants policy, (3) the City's internal control documentation, and (4) the lease accounting and reporting policy. No other changes to the policies and procedures are recommended.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

Staff recommends that Resolution 2022-44 be recommended for approval by the Board of Mayor and Aldermen.

RESOLUTION NO. 2022 - 44

**A RESOLUTION UPDATING FINANCIAL POLICIES AND PROCEDURES
THRESHOLDS FOR CONSISTENCY WITH NEW PURCHASING THRESHOLDS OF
\$20,000 AND \$50,000**

WHEREAS, the Board of Mayor and Aldermen approved Resolution 2019-59 on 6/25/2019 creating a capital assets policy, and

WHEREAS, the Board of Mayor and Aldermen approved Resolution 2020-95 on 6/23/2020 creating a grants policy, and

WHEREAS, the Board of Mayor and Aldermen approved Resolution 2020-105 on 6/23/2020 updating the City's internal control documentation, and

WHEREAS, the Board of Mayor and Aldermen approved Resolution 2021-96 on 6/22/2021 creating a lease accounting and reporting policy, and

WHEREAS, these approved financial policies and procedures used consistent thresholds in place for purchasing of \$10,000 for 3 quotes and \$25,000 for public advertisement/sealed bids, and

WHEREAS, the Board of Mayor and Aldermen approved Ordinance 2022-20 on 7/12/2022 to increase the purchasing thresholds from \$10,000 to \$20,000 for 3 quotes and from \$25,000 to \$50,000 for public advertisement and sealed competitive bids or proposals are required for non-emergency, non-proprietary purchases.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF FRANKLIN, TENNESSEE, AS FOLLOWS:

Section 1: In the **capital assets policy**, which provides audit requirements for financial inventory, replace the \$25,000 threshold with \$50,000 for financial inventory on page 1 as follows:

Current wording: **...(2) Financial Inventory.** These are items held in inventory (stored parts or supplies) that comprise \$25,000 or more in total within a department.

Updated wording. ...**(2) Financial Inventory.** These are items held in inventory (stored parts or supplies) that comprise \$50,000 or more in total within a department.

Section 2: In the **capital assets policy**, which provides audit requirements for recording capital assets, replace the \$25,000 threshold with \$50,000 for equipment on page 2 as follows:

Current wording: ...The following table summarizes the capitalization thresholds for the city's capital asset types...

Type	Threshold Amount
Land	Purchase Price
Buildings	\$100,000
Improvements	\$100,000
Infrastructure	\$100,000
Equipment	\$25,000

Updated wording: ...The following table summarizes the capitalization thresholds for the city's capital asset types...

Type	Threshold Amount
Land	Purchase Price
Buildings	\$100,000
Improvements	\$100,000
Infrastructure	\$100,000
Equipment	\$50,000

Section 3: In the **grants policy**, which provides audit requirements for grant reimbursements, replace the \$10,000 threshold with \$20,000, the \$24,999 with \$49,999, and the \$25,000 threshold with \$50,000 for reimbursement amounts on page 1 as follows:

Current wording: ...Timely reimbursements after payment are critical with grants. After payments has been made, a reimbursement is to be requested within the time periods below unless the grant provides otherwise:

1. If \$100,000 or over, within 14 days of the payment.
2. If between \$25,000 and \$99,999, at least monthly within 14 days of month-end.
3. If between \$10,000 and \$24,999, at least quarterly within 14 days of quarter-end.
4. Under \$10,000 may be done annually within 45 days of fiscal year-end.

Updated wording: ...Timely reimbursements after payment are critical with grants. After payments has been made, a reimbursement is to be

requested within the time periods below unless the grant provides otherwise:

1. If \$100,000 or over, within 14 days of the payment.
2. If between \$50,000 and \$99,999, at least monthly within 14 days of month-end.
3. If between \$20,000 and \$49,999, at least quarterly within 14 days of quarter-end.
4. Under \$20,000 may be done annually within 45 days of fiscal year-end.

Section 4: In the City's **internal control documentation**, which provides audit requirements for internal controls, replace the \$10,000 threshold with \$20,000 and the \$25,000 threshold with \$50,000 as follows:

Current wording: [On pages 53-54] Under ensure that all purchases are authorized and proper:

- ...2. Departments shall be for responsible for purchases and project valued less than \$25,000.
- ...6. Purchases valued less than \$25,000 but not less than \$10,000 shall not be made unless and until, wherever possible, the Department shall have obtained and forwarded to the Purchasing Manager competitive pricing quotations from at least 3 vendors in writing.
- ...13. The Purchasing Manager must approve purchases amounting to \$10,000 or more.
- ...14. The Board of Mayor and Aldermen must approve purchases amounting to \$25,000 or more.

[On page 57] Under ensure that all disbursements are for municipal purposes, ensure that all disbursements are accurately recorded, ensure that all disbursements are authorized and proper, and ensure that all payments are timely:

- ...1. Disbursements cannot be processed without an approved invoice (on unit price purchases up to \$10,000), or an approved an approved requisition and 3 quotes on unit price purchases between \$10,000 and \$25,000, or an approved PO with 3 bids and BOMA approval on unit price purchases above \$25,000.

Updated wording: [On pages 53-54] Under ensure that all purchases are authorized and proper:

- ...2. Departments shall be for responsible for purchases and project valued less than \$50,000.
- ...6. Purchases valued less than \$50,000 but not less than \$20,000 shall not be made unless and until, wherever possible, the Department shall have obtained and forwarded to the Purchasing Manager competitive pricing quotations from at least 3 vendors in writing.

- ...13. The Purchasing Manager must approve purchases amounting to \$20,000 or more.
- ...14. The Board of Mayor and Aldermen must approve purchases amounting to \$50,000 or more.

[On page 57] Under ensure that all disbursements are for municipal purposes, ensure that all disbursements are accurately recorded, ensure that all disbursements are authorized and proper, and ensure that all payments are timely:

- ...1. Disbursements cannot be processed without an approved invoice (on unit price purchases up to \$20,000), or an approved an approved requisition and 3 quotes on unit price purchases between \$20,000 and \$50,000, or an approved PO with 3 bids and BOMA approval on unit price purchases above \$50,000.

Section 5: In the **lease accounting and reporting policy**, which provides audit requirements for lease accounting and reporting, add threshold of \$50,000 or more on page 1 as follows:

Current wording: ...This policy applies to leases of land, building, vehicles, or equipment, which are included in the new requirements.

Proposed update: ...This policy applies to leases of land, building, vehicles, or equipment of \$50,000 or more, which are included in the new requirements.

IT SO RESOLVED AND DONE on this _____ day of August 2022.

ATTEST:

CITY OF FRANKLIN, TENNESSEE

By:

ERIC S. STUCKEY
City Administrator

By:

DR. KEN MOORE
Mayor

Approved as to Form:

Shauna Billingsley, City Attorney



File #: 21-03434

DATE: August 1, 2022
TO: Budget & Finance Committee
FROM: Kristine Brock, Asst. City Administrator/CFO
Michael Walters Young, Budget and Analytics Manager

SUBJECT:

Consideration Of DRAFT Ordinance 2022-28, An Ordinance To Amend The Budget For Fiscal Year 2022-2023.

PURPOSE:

The purpose of this memorandum is to provide information to the Franklin Board of Mayor and Aldermen (BOMA) concerning amending the Fiscal Year 2022-2023 Annual Operating and Capital Budget.

BACKGROUND/STAFF COMMENTS:

The State Comptroller has provided guidance that budget amendments are to be on the cash basis and must occur prior to fiscal year end (June 30) to ensure no fund has a deficit fund balance or deficit cash balance at June 30.

In order to stay ahead of this responsibility, staff is proposing three budget amendments. They are split across various funds, but include:

- 1) Distribution of Annual Wage Increases
- 2) Delayed Acquisition/Completion of Equipment & Projects
- 3) Minor Corrections/Clean-ups

By Fund the impacts of these amendments are:

A. General Fund:

i. Expenses: The expense changes net to zero, but are divided between the three amendments as follows:

1. Wage increases: Redistribution of \$6,591,944 to all General Fund departments to fund the comprehensive implementation of the latest compensation plan. As a reminder, the FY 2023 Annual Operating and Capital Budget includes the full implementation of an updated compensation plan for the City. Due to the disruption of the COVID-19 pandemic, this is the first comprehensive update to the City's compensation plan in five years. City pay grades which were increased by 5% in January of 2022 will be increased an additional 5% in July of 2022. Nearly 70% of City positions are being moved up one or more pay grades with the City's two lowest paid grades being eliminated and

moved up. This adjustment from General Expenses to all General Fund departments includes five components:

- a. Movement if necessary to the new minimum of the pay grade
 - b. A general pay increase of 5%
 - c. An additional performance-based pay increase of up to an additional 2.5%
 - d. A movement of 3% for each grade of an employee position was increased
 - e. An additional \$1,000 pay increase for all employees under \$90,000 in annual salary
2. Delayed Acquisition/Completion of Equipment & Projects: \$243,940 in Streets. This accounts for fixing one of the City's salt sheds as well as the purchase of a landscaping unit and higher costs than originally budgeted to replace two dump trucks. Most of these items were approved in prior year's budgets, but do to supply chain shortages have been unavailable for delivery.
3. Minor Corrections/Clean-ups. There are a variety of corrections included within this category, including:
- a. Creation of the Emergency Management Budget: \$302,833. This includes personnel and operations cost for the two employees approved in the FY 2023 budget under the City Administrator. Offsetting transfers of the personnel and some operations costs come from the Administration budget and the Fire budget so that the net new cost to the budget is \$61,620.
 - b. Increase in the Interfund Reimbursement Offset: Decrease of \$445,465. The City of Franklin has long used the practice of allocating indirect costs of the self-sustaining utility funds (Sanitation, Stormwater and Water Management) through an accounting mechanism called an interfund reimbursement. This is a transfer from those self-sustaining funds to 10 separate departments whose accounting activity is expensed in the General Fund. It is a recognition that part of the time of those respective departments is spent on serving the self-sustaining utility funds). This interfund reimbursement calculation was usually reviewed and modified before the budget is submitted annually. Unfortunately, staff did not have time to do so before the submission of the City Administrator's Proposed budget and is now submitting the modification. This transfer reduces overall costs in the General Fund, but increases them in the utility funds, as will be seen later in the memo.
 - c. Miscellaneous changes: Software agreements (\$42,500 for year two of the new budget software), balance of funding for new Asst. Preservation Planner (\$27,100 additional for 10 months instead of 6 months) and computer replacements/upgrades in various departments (\$9,500).
- B. Street Aid Fund:
- i. Expenses:
2. Delayed Acquisition/Completion of Equipment & Projects: Increase of \$800,000. As of June 30, 2022 slightly over \$800,000 of the FY 2022 paving budget was left unspent, a direct result of reprioritizing paving Del Rio and Downs Boulevards to take advantage of competitive pricing and spend down bond proceeds timely. These funds will be used to take on paving projects not completed before the end of the fiscal year.
- C. Sanitation & Environmental Services Fund:
- i. Revenues: Increase of \$417,843. This is recognition of a 100% State grant which allows for the City to procure an electric trash packer/refuse collector. A matching expense is found in SES Collection expenses.
 - ii. Expenses: The expense changes but are divided between the three amendments as follows:
 1. Wage increases: Increase of \$391,757 between the three divisions.
 2. Delayed Acquisition/Completion of Equipment & Projects: Increase of \$539,256. This is split \$417,843 for the aforementioned electronic refuse packer and the reappropriation of \$121,413 for a mini-trash packer first appropriated in FY 2021. The City has been waiting for production and delivery several years, and as a result fund balance remains to pay for the equipment.
 3. Minor Corrections/Clean-ups: Increase of \$73,059. This increase comes in two parts: an increase of \$95,505 in the Interfund Reimbursement to the General Fund as described above and a decrease of \$22,446 in the transfer to the Debt Service Fund to tie to the amount budgeted for servicing Sanitation related debt in FY 2023.

D. Road Impact Fund:

i. Expenses:

2. Delayed Acquisition/Completion of Equipment & Projects: Increase of \$3,305,213 for the acquisition of right of way and property pertaining the to the construction of the Long Lane overpass and Old Peytonsville Road CIP project
3. Minor Corrections/Clean-Ups: Decrease of \$1,260 in the transfer to the Debt Service Fund to tie to the amount budgeted for servicing Road Impact Fund related debt in FY 2023.

E. City Facilities Tax:

i. Expenses:

2. Delayed Acquisition/Completion of Equipment & Projects: Increase of \$85,000 for the procurement of a vehicle and trailer for the Parks department originally budgeted in FY 2022 which the City was unable to obtain prior to June 30, 2022.

F. Stormwater Fund:

i. Expenses: The expense changes but are divided between the two amendments as follows:

1. Wage increases: Increase of \$213,283 between the two divisions. (money for both divisions – Streets and Engineering – was budgeted in the Streets division, hence why the only movement in the ordinance is in the Engineering portion - \$60,985).
3. Minor Corrections/Clean-ups: Increase of \$33,204 in the Interfund Reimbursement to the General Fund as described above.

G. Hotel Motel Fund:

i. Revenues: Increase of \$260,000 over the approved budget for American Rescue Plan Act monies to be used to pay for the Parking Garage Counter system currently being installed at the 2nd and 4th avenue garages. This was originally anticipated to be completed in FY 2022, but could not be before June 30th. Since these are grant funds, they are only recorded to the fund when the activity occurs and need to be reappropriated if not spent in each fiscal year.

ii. Expenses:

2. Delayed Acquisition/Completion of Equipment & Projects: Increase of \$295,000; \$260,000 for the completion of the Parking Garage Counter system mentioned above and \$35,000 for the Wayfinding Sign initiative, both started but not substantively completed in FY 2022.
3. Minor Corrections/Clean-Ups: Decrease of \$30 in the transfer to the Debt Service Fund to tie to the amount budgeted for servicing Hotel/Motel Fund related debt in FY 2023.

H. Capital Projects Fund: Increase in both revenue and expense of \$3,305,213. This is amount, and the balance from 2019 Bond Proceeds, comprise the \$4,237,000 purchase of right-of-way and land necessary to complete the Long Lane overpass/Old Peytonsville Road CIP project.

I. Water Management Fund:

i. Expenses: The expense changes but are divided between the three amendments as follows:

1. Wage increases: Increase of \$1,154,147 between the six operational divisions of the Water Management fund.
3. Minor Corrections/Clean-ups: Net increase of \$84,926 in the Interfund Reimbursement to the General Fund as described above.

Finally, there are a large amount of corrected budget pages attached behind the Ordinance. The vast majority of these are updates to the departmental organization and staffing charts to account for the new compensation plan as voted by the Board of Mayor and Alderman via Resolution 2022-45 on June 14, 2022.

This is the first budget amendment during this Fiscal Year to the budget. We envision at least two more during the Fiscal Year.

FINANCIAL IMPACT:

The amendments, as proposed, would result in:

1. General Fund: No Change.
2. Street Aid Fund: Decrease of Fund Balance of \$800,000
3. Sanitation & Environmental Services Fund: Decrease of Fund Balance of \$194,472.
4. Road Impact Fund: Decrease of Fund Balance of \$3,303,953
5. City Facilities Tax Fund: Decrease of Fund Balance of \$85,000.
6. Stormwater Fund: Decrease of Fund Balance of \$33,204.
7. Hotel/Motel Fund: Decrease of Fund Balance of \$34,970.
8. Capital Projects Fund: No Change.
9. Water & Wastewater Funds: Decrease of Fund Balance of \$311,233.

RECOMMENDATION:

Staff recommends that Ordinance 2022-28 be recommended for approval by the Board of Mayor and Aldermen.

ORDINANCE NO. 2022-28

TO BE ENTITLED: "AN ORDINANCE TO AMEND THE BUDGET OF THE CITY OF FRANKLIN FOR FISCAL YEAR 2022-2023"

WHEREAS, the City Charter, Article VIII, provides for adoption of an annual budget for departments of the City of Franklin; and

WHEREAS, an annual budget process appropriating funds to the various departments and divisions of the City government for the fiscal year beginning July 1, 2022 has been completed in accordance with state law and local ordinances; and

WHEREAS, the Board of Mayor and Aldermen find it is in the best interests of the citizens of the City of Franklin to modify the annual budget from time to time.

NOW, THEREFORE BE IT ORDAINED, by the Board of Mayor and Aldermen of the City of Franklin, Tennessee:

SECTION I: That the annual budget for the City of Franklin for the Fiscal Year 2022-2023 shall be amended and does allocate and appropriate additional funding as follows:

GENERAL FUND **REVENUE**

[Amendments 1, 2 & 3]

EXPENDITURES

Court Personnel	Increase	\$ 28,826
Court Expenses	Increase	\$ 2,300
Administration Personnel	Decrease	\$ (92,007)
Administration Expenses	Decrease	\$ (121,586)
Revenue Management Personnel	Increase	\$ 126,427
Revenue Management Expenses	Decrease	\$ (9,808)
Facilities Personnel	Increase	\$ 50,552
Facilities Expenses	Increase	\$ 3,749
Communications Personnel	Increase	\$ 30,254
Communications Expenses	Decrease	\$ (9,083)
Purchasing Personnel	Increase	\$ 36,053
Purchasing Expenses	Decrease	\$ (27,383)
Information Technology Personnel	Increase	\$ 274,380
Information Technology Expenses	Decrease	\$ (42,010)
Emergency Management Personnel	Increase	\$ 219,613
Emergency Management Expenses	Increase	\$ 83,220
Law Personnel	Increase	\$ 64,549
Law Expenses	Decrease	\$ (24,972)
Finance Personnel	Increase	\$ 137,164
Finance Expenses	Decrease	\$ (37,057)
Engineering Personnel	Increase	\$ 184,552
Engineering Expenses	Decrease	\$ (77,461)
Traffic Operations Center Personnel	Increase	\$ 43,542
Human Resources Personnel	Increase	\$ 104,952
Human Resources Expenses	Decrease	\$ (62,755)
Planning & Sustainability Personnel	Increase	\$ 166,962
Building & Neighborhood Services Personnel	Increase	\$ 292,827
Police - Admin Personnel	Increase	\$ 292,567
Police - CID Personnel	Increase	\$ 236,860
Police - Patrol Personnel	Increase	\$ 967,967
Fire Personnel	Increase	\$ 2,224,297
Fire Expenses	Decrease	\$ (10,000)
Street - Maintenance Personnel	Increase	\$ 485,079

Streets – Maintenance Expenses	Increase	\$ 243,940
Streets - Traffic Personnel	Increase	\$ 63,449
Streets - Fleet Personnel	Increase	\$ 100,763
Parks Personnel	Increase	\$ 640,420
General Expenses	Decrease	\$(6,591,144)

Net Increase (Decrease) to Total General Fund Balance **\$ -**

STREET AID FUND
REVENUE

[Amendment 2]

EXPENDITURES

Paving & Repair Services	Increase	\$ 800,000
--------------------------	----------	------------

Net Increase (Decrease) to Street Aid Fund Balance **\$ (800,000)**

SANITATION & ENVIRONMENTAL
SERVICES FUND
REVENUE

[Amendments 1, 2 & 3]

State Grant	Increase	\$ 417,843
-------------	----------	------------

EXPENDITURES

SES Administration Personnel	Decrease	\$ (296,864)
SES Administration Expenses	Increase	\$ 95,505
SES Collection Personnel	Increase	\$ 255,490
SES Collection Expenses	Increase	\$ 539,256
SES Disposal Personnel	Increase	\$ 41,374
SES Disposal Expenses	Decrease	\$ (22,446)

**Net Increase (Decrease) to Sanitation
& Environmental Services Fund Balance** **\$ (194,472)**

ROAD IMPACT FUND
REVENUE

[Amendments 2,3]

EXPENDITURES

Transfer to Debt Service Fund	Decrease	\$ (1,260)
Transfer to Capital Projects Fund	Increase	\$ 3,305,213

Net Increase (Decrease) to Road Impact Fund Balance **\$(3,303,953)**

CITY FACILITIES TAX FUND
REVENUE

[Amendment 2]

EXPENDITURES

Parks Vehicle & Trailer	Increase	\$ 85,000
-------------------------	----------	-----------

**Net Increase (Decrease) to City
Facilities Tax Fund Balance** **(\$ 85,000)**

STORMWATER FUND
REVENUE

[Amendments 1, 3]

EXPENDITURES

Stormwater - Streets Personnel	Decrease	\$ (60,985)
Stormwater - Streets Expenses	Increase	\$ 33,204
Stormwater - Streets Personnel	Increase	\$ 60,985

Net Increase (Decrease) to Stormwater Fund Balance **\$ (33,204)**

HOTEL/MOTEL FUND

[Amendments 2,3]

REVENUE

American Rescue Plan Act Funding	Increase	\$ 260,000
----------------------------------	----------	------------

EXPENDITURES

Wayfinding Signs	Increase	\$ 35,000
Transfer to Debt Service Fund	Decrease	\$ (30)
Parking Control Counters	Increase	\$ 260,000

Net Increase (Decrease) to Hotel/Motel Tax Fund Balance **\$ (34,970)**

CAPITAL PROJECTS FUND

[Amendment 2]

REVENUE

Transfer from Road Impact Fund	Increase	\$3,305,213
--------------------------------	----------	-------------

EXPENDITURES

Long Lane & Old Peytonsville Road Project	Increase	\$3,305,213
---	----------	-------------

Net Increase (Decrease) to Capital Projects Fund Balance **\$ -**

WATER & WASTEWATER FUND

[Amendments 1, 3]

REVENUE**EXPENDITURES**

Utility Billing Personnel	Increase	\$ 37,980
Water Distribution Personnel	Increase	\$ 191,390
Water Plant Personnel	Increase	\$ 216,705
Water General Personnel	Decrease	\$ (377,840)
Water General Expenses	Decrease	\$ (68,236)
Utility Administration Personnel	Increase	\$ 208,768
WasteWater Collector Personnel	Increase	\$ 185,455
WasteWater Plant Personnel	Increase	\$ 313,848
Wastewater General Personnel	Decrease	\$ (550,000)
Wastewater General Expenses	Increase	\$ 153,162

Net Increase (Decrease) to Total Water & Sewer Fund Balance **\$ (311,233)**

SECTION II: That the organizational charts and staffing tables for each department of the City which have modified positions are hereby amended and attached as Exhibit A herein.

SECTION III: That each department of the City shall limit its expenditures to the amount appropriated; that any changes or amendments to the appropriations set forth in the budget shall be made in accordance with the City Code, Article VIII.

SECTION IV: That this Ordinance shall take effect on after the passage of the Third and Final Reading; the health, safety and welfare of the citizens of the City of Franklin requiring it.

ATTEST:

CITY OF FRANKLIN, TENNESSEE

By: _____
ERIC S. STUCKEY
City Administrator

By: _____
DR. KEN MOORE
Mayor

Approved as to form:

Sauna R. Billingsley, City Attorney

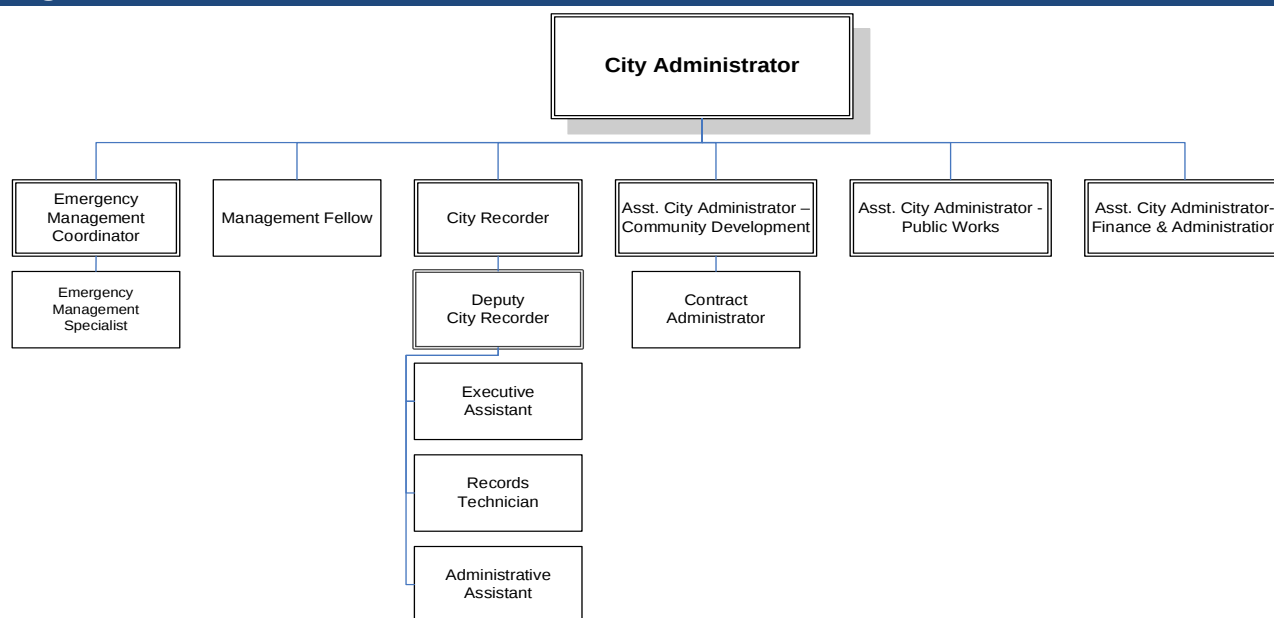
PASSED FIRST READING: _____
PUBLIC HEARING: _____
PASSED SECOND READING: _____
PASSED THIRD READING: _____



City of Franklin, Tennessee

FY 2023 Operating Budget

Organizational Chart



White: Positions Authorized and budgeted in FY 2023

Note: For detailed counts and authorized positions, please see table below entitled "Staffing by Position"

Staffing by Position

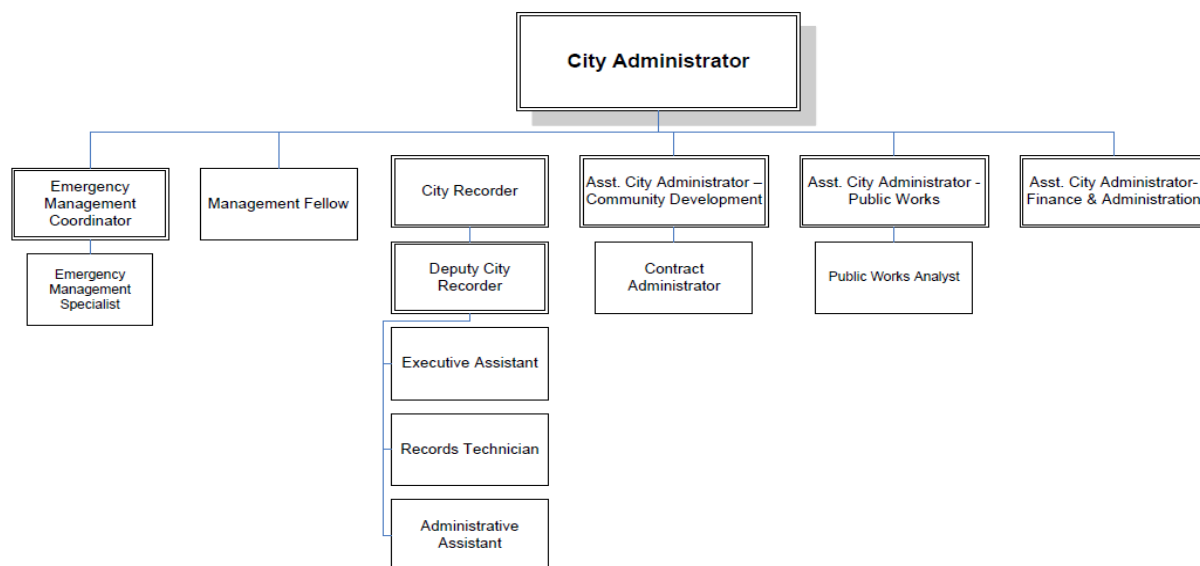
Budgeted Positions	Pay Grade	FY 2019		FY 2020		FY 2021		FY 2022		FY 2023	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
City Administrator	Grade P	1	0	1	0	1	0	1	0	1	0
Asst. City Admin-Community Development	Grade N	1	0	1	0	1	0	1	0	1	0
Asst. City Admin-Finance/Admin	Grade N	1	0	1	0	1	0	1	0	1	0
Asst. City Admin-Public Works	Grade N	1	0	1	0	1	0	1	0	1	0
Emergency Management Coordinator	Grade I	0	0	0	0	0	0	1	0	1	0
Contract Administrator	Grade H	0	0	1	0	1	0	1	0	1	0
City Recorder	Grade H	0	0	0	0	0	0	1	0	1	0
Public Works Analyst	Grade H	0	0	0	0	0	0	0	0	1	0
Assistant City Recorder - Records	Grade G	1	0	1	0	1	0	0	0	0	0
Emergency Management Specialist	Grade G	0	0	0	0	0	0	1	0	1	0
Deputy City Recorder	Grade F	0	0	0	0	0	0	1	0	1	0
Management Fellow	Grade E	1	0	1	0	0	0	1	0	1	0
Executive Assistant	Grade E	1	0	1	0	1	0	1	0	1	0
Deputy Assistant City Recorder	Grade E	0	0	1	0	1	0	0	0	0	0
Administrative Assistant	Grade D	1	0	0	0	0	0	1	0	1	0
Records Technician	Grade C	0	0	0	0	0	0	1	0	1	0
Board Recording Secretary - BOMA	Grade C	1	0	1	0	1	0	0	0	0	0
Administrative Secretary	Grade B	1	0	1	0	1	0	0	0	0	0
Sub-Total - Budgeted Positions		10	0	11	0	10	0	13	0	14	0
Authorized, Unbudgeted Positions	Pay Grade	FY 2019		FY 2020		FY 2021		FY 2022		FY 2023	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
Management Fellow	Grade E	0	0	0	0	1	0	0	0	0	0
Sub-Total - Unbudgeted Positions		0	0	0	0	1	0	0	0	0	0
Total Authorized Positions		10	0	11	0	11	0	13	0	14	0



City of Franklin, Tennessee

FY 2023 Operating Budget

Organizational Chart (Proposed)



White: Positions Authorized and budgeted in FY 2023

Note: For detailed counts and authorized positions, please see table below entitled "Staffing by Position"

Staffing by Position (Proposed)

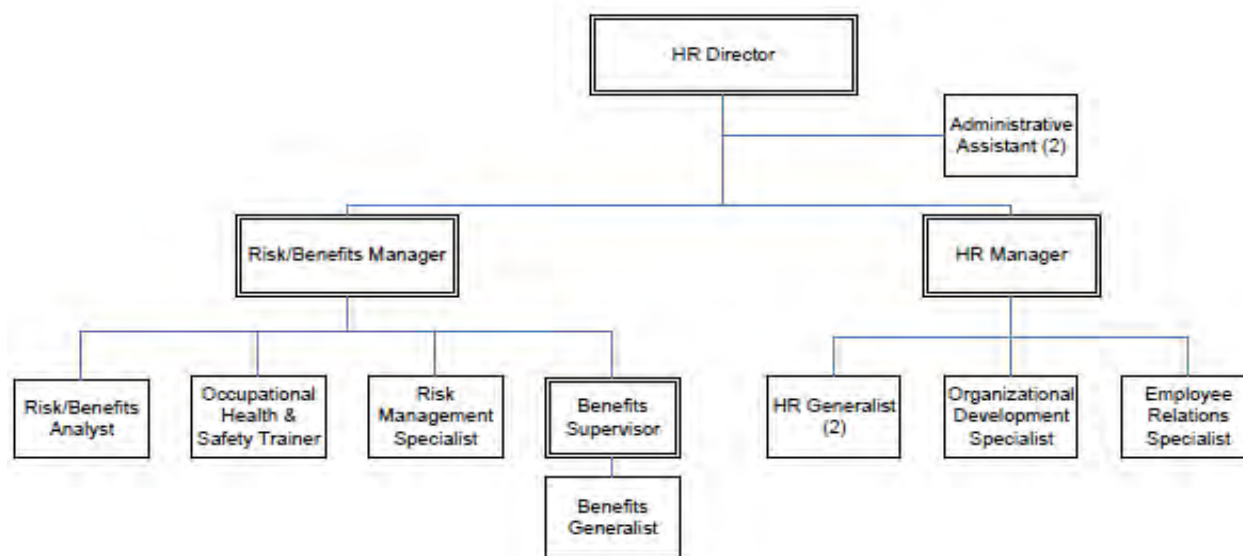
Budgeted Positions	Pay Grade	FY 2019		FY 2020		FY 2021		FY 2022		FY 2023	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
City Administrator	P	1	0	1	0	1	0	1	0	1	0
Asst. City Admin-Community Development	O	1	0	1	0	1	0	1	0	1	0
Asst. City Admin-Finance/Admin	O	1	0	1	0	1	0	1	0	1	0
Asst. City Admin-Public Works	O	1	0	1	0	1	0	1	0	1	0
Emergency Management Coordinator	I	0	0	0	0	0	0	1	0	1	0
Contract Administrator	H	0	0	1	0	1	0	1	0	1	0
City Recorder	H	0	0	0	0	0	0	1	0	1	0
Public Works Analyst	G	0	0	0	0	0	0	0	0	1	0
Assistant City Recorder - Records	---	1	0	1	0	1	0	0	0	0	0
Emergency Management Specialist	G	0	0	0	0	0	0	1	0	1	0
Deputy City Recorder	G	0	0	0	0	0	0	1	0	1	0
Management Fellow	E	1	0	1	0	0	0	1	0	1	0
Executive Assistant	F	1	0	1	0	1	0	1	0	1	0
Deputy Assistant City Recorder	---	0	0	1	0	1	0	0	0	0	0
Administrative Assistant	E	1	0	0	0	0	0	1	0	1	0
Records Technician	D	0	0	0	0	0	0	1	0	1	0
Board Recording Secretary - BOMA	---	1	0	1	0	1	0	0	0	0	0
Administrative Secretary	---	1	0	1	0	1	0	0	0	0	0
Sub-Total - Budgeted Positions		10	0	11	0	10	0	13	0	14	0
Authorized, Unbudgeted Positions	Pay Grade	FY 2019		FY 2020		FY 2021		FY 2022		FY 2023	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
Management Fellow	E	0	0	0	0	1	0	0	0	0	0
Sub-Total - Unbudgeted Positions		0	0	0	0	1	0	0	0	0	0
Total Authorized Positions		10	0	11	0	11	0	13	0	14	0



City of Franklin, Tennessee

FY 2023 Operating Budget

Organizational Chart



Note: For detailed counts and authorized positions, please see table below entitled "Staffing by Position"

Staffing by Position

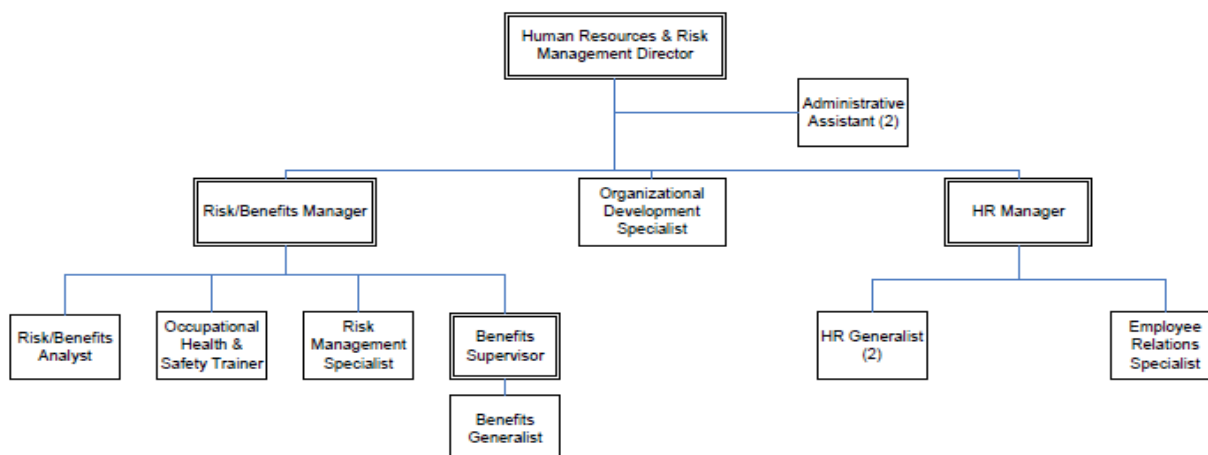
Position	Pay Grade	FY 2019		FY 2020		FY 2021		FY 2022		FY 2023	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
Director of Human Resources	Grade M	1	0	1	0	1	0	1	0	1	0
Risk/Benefits Manager	Grade K	1	0	1	0	1	0	1	0	1	0
HR Manager	Grade J	1	0	1	0	1	0	1	0	1	0
Benefits Supervisor	Grade J	0	0	0	0	0	0	0	0	1	0
Benefits Specialist	Grade I	0	0	1	0	1	0	1	0	0	0
Risk Management Specialist	Grade I	0	0	1	0	1	0	1	0	1	0
Occupational Health & Safety Trainer	Grade H	1	0	1	0	1	0	1	0	1	0
Safety Coordinator	Grade H	1	0	0	0	0	0	0	0	0	0
Employee Relations Specialist	Grade G	1	0	1	0	1	0	1	0	1	0
Benefits Generalist	Grade G	0	0	0	0	0	0	0	0	1	0
Organizational Development Specialist	Grade G	0	0	0	0	0	0	0	0	1	0
HR Generalist	Grade G	4	0	3	0	3	0	3	0	2	0
Risk/Benefits Analyst	Grade G	0	0	0	0	0	0	0	0	1	0
Administrative Assistant	Grade D	2	0	2	0	2	0	2	0	2	0
TOTALS		12	0	12	0	12	0	12	0	14	0



City of Franklin, Tennessee

FY 2023 Operating Budget

Organizational Chart (Proposed)



Note: For detailed counts and authorized positions, please see table below entitled "Staffing by Position"

Staffing by Position (Proposed)

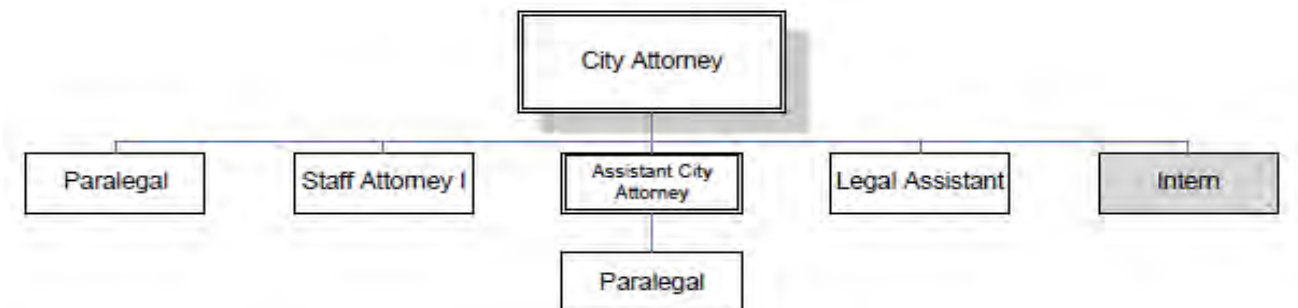
Position	Pay Grade	FY 2019		FY 2020		FY 2021		FY 2022		FY 2023	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
HR & Risk Management Director	N	1	0	1	0	1	0	1	0	1	0
Risk/Benefits Manager	K	1	0	1	0	1	0	1	0	1	0
HR Manager	J	1	0	1	0	1	0	1	0	1	0
Benefits Supervisor	I	0	0	0	0	0	0	0	0	1	0
Benefits Specialist	---	0	0	1	0	1	0	1	0	0	0
Risk Management Specialist	I	0	0	1	0	1	0	1	0	1	0
Occupational Health & Safety Trainer	H	1	0	1	0	1	0	1	0	1	0
Safety Coordinator	---	1	0	0	0	0	0	0	0	0	0
Employee Relations Specialist	G	1	0	1	0	1	0	1	0	1	0
Benefits Generalist	G	0	0	0	0	0	0	0	0	1	0
Organizational Development Specialist	H	0	0	0	0	0	0	0	0	1	0
HR Generalist	G	4	0	3	0	3	0	3	0	2	0
Risk/Benefits Analyst	G	0	0	0	0	0	0	0	0	1	0
Administrative Assistant	E	2	0	2	0	2	0	2	0	2	0
TOTALS		12	0	12	0	12	0	12	0	14	0



City of Franklin, Tennessee

FY 2023 Operating Budget

Organizational Chart



White: Authorized and budgeted in FY 2023

Gray: Authorized and unbudgeted in FY 2023

Note: For detailed counts and authorized positions, please see table below entitled "Staffing by Position"

Staffing by Position

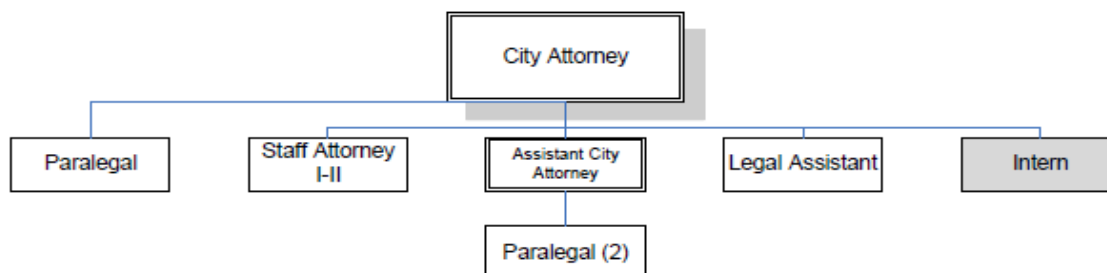
Budgeted Positions	Pay Grade	FY 2019		FY 2020		FY 2021		FY 2022		FY 2023	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
City Attorney	Grade N	1	0	1	0	1	0	1	0	1	0
Assistant City Attorney	Grade K	1	0	1	0	1	0	1	0	1	0
Staff Attorney I	Grade J	1	0	1	0	1	0	1	0	1	0
Paralegal	Grade G	1	0	1	0	1	0	1	0	2	0
Legal Assistant	Grade F	1	0	1	0	1	0	1	0	1	0
Intern	---	0	1	0	1	0	0	0	0	0	0
Sub-Total Budgeted Positions		5	1	5	1	5	0	5	0	6	0
Authorized, Unbudgeted Positions											
Intern	---	0	0	0	0	0	1	0	1	0	1
Sub-Total Unbudgeted Positions		0	0	0	0	0	1	0	1	0	1
Total Authorized Positions		5	1	5	1	5	1	5	1	6	1



City of Franklin, Tennessee

FY 2023 Operating Budget

Organizational Chart (Proposed)



White: Authorized and budgeted in FY 2023

Gray: Authorized and unbudgeted in FY 2023

Note: For detailed counts and authorized positions, please see table below entitled "Staffing by Position"

Staffing by Position (Proposed)

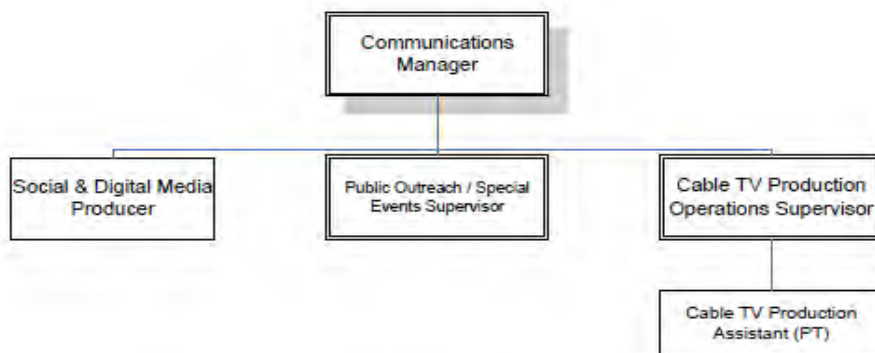
Budgeted Positions	Pay Grade	FY 2019		FY 2020		FY 2021		FY 2022		FY 2023	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
City Attorney	O	1	0	1	0	1	0	1	0	1	0
Assistant City Attorney	M	1	0	1	0	1	0	1	0	1	0
Staff Attorney I-II	J-L	1	0	1	0	1	0	1	0	1	0
Paralegal	G	1	0	1	0	1	0	1	0	2	0
Legal Assistant	F	1	0	1	0	1	0	1	0	1	0
Intern	INTERN	0	1	0	1	0	0	0	0	0	0
Sub-Total Budgeted Positions		5	1	5	1	5	0	5	0	6	0
Authorized, Unbudgeted Positions											
Intern	INTERN	0	0	0	0	0	1	0	1	0	1
Sub-Total Unbudgeted Positions		0	0	0	0	0	1	0	1	0	1
Total Authorized Positions		5	1	5	1	5	1	5	1	6	1



City of Franklin, Tennessee

FY 2023 Operating Budget

Organizational Chart



Note: For detailed counts and authorized positions, please see table below entitled "Staffing by Position"

Staffing History

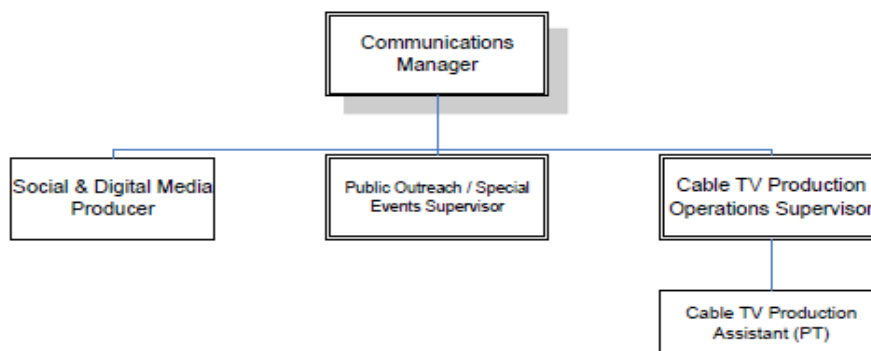
Position	Pay Grade	FY 2019		FY 2020		FY 2021		FY 2022		FY 2023	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
Communications Manager	Grade J	1	0	1	0	1	0	1	0	1	0
Cable TV Production Operations Supervisor	Grade G	1	0	1	0	1	0	1	0	1	0
Public Outreach / Special Events Supervisor	Grade G	0	0	0	0	0	0	0	0	1	0
Public Outreach Specialist	Grade G	1	0	1	0	1	0	1	0	0	0
Social & Digital Media Producer	Grade F	1	0	1	0	1	0	1	0	1	0
Video Production Assistant	Grade C	0	1	0	1	0	1	0	1	0	1
TOTALS		4	1	4	1	4	1	4	1	4	1



City of Franklin, Tennessee

FY 2023 Operating Budget

Organizational Chart (Proposed)



Note: For detailed counts and authorized positions, please see table below entitled "Staffing by Position"

Staffing History (Proposed)

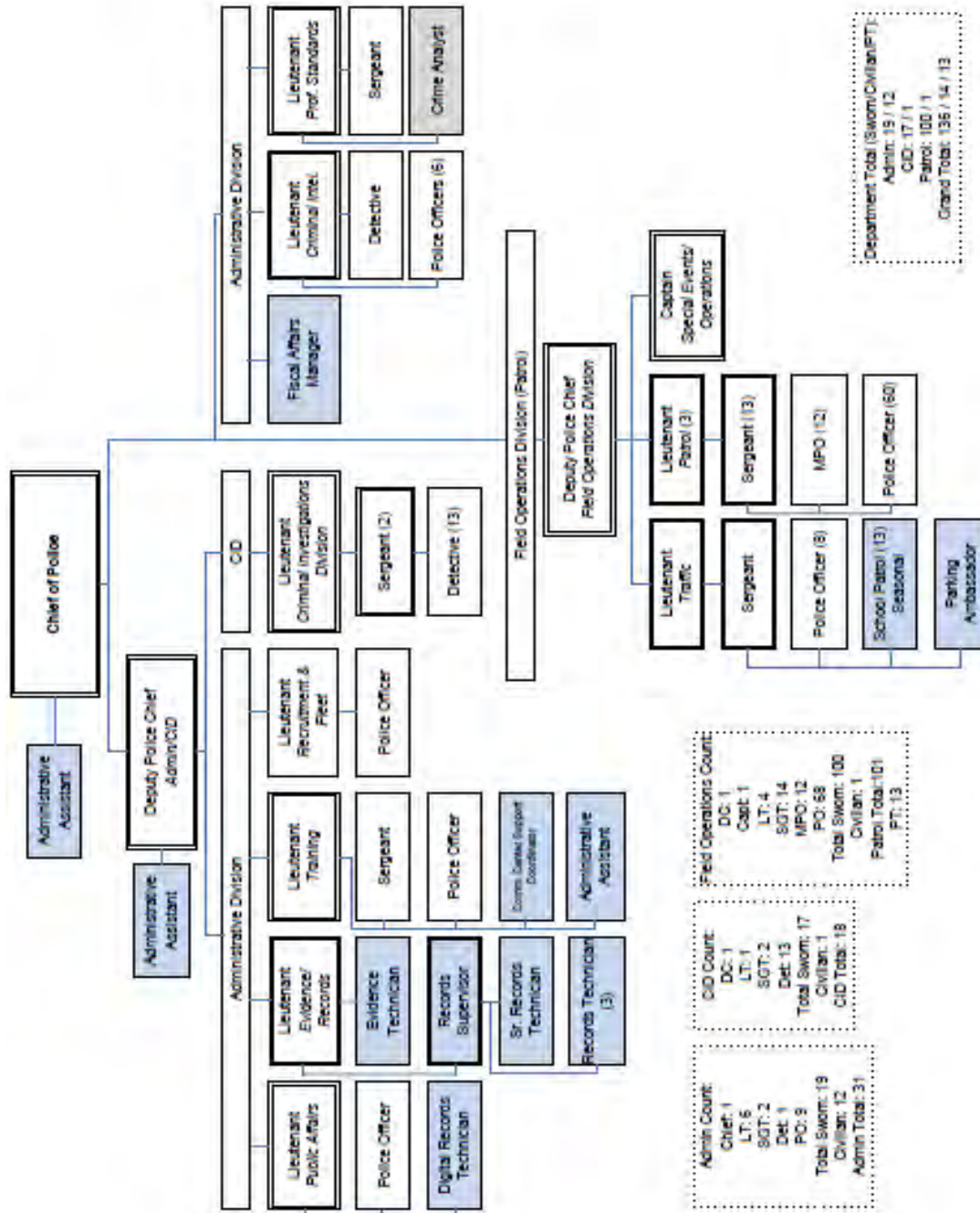
Position	Pay Grade	FY 2019		FY 2020		FY 2021		FY 2022		FY 2023	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
Communications Manager	J	1	0	1	0	1	0	1	0	1	0
Cable TV Production Operations Supervisor	G	1	0	1	0	1	0	1	0	1	0
Public Outreach / Special Events Supervisor	I	0	0	0	0	0	0	0	0	1	0
Public Outreach Specialist	---	1	0	1	0	1	0	1	0	0	0
Social & Digital Media Producer	F	1	0	1	0	1	0	1	0	1	0
Video Production Assistant	D	0	1	0	1	0	1	0	1	0	1
TOTALS		4	1	4	1	4	1	4	1	4	1



City of Franklin, Tennessee

FY 2023 Operating Budget

Organizational Chart



White: Sworn Positions Authorized and Budgeted in FY 2023

Blue: Civilian Positions Authorized and Budgeted in FY 2023

Gray: Positions Authorized and Unbudgeted in FY 2023

Note: For detailed counts and authorized positions, please see following page entitled "Staffing by Position"



City of Franklin, Tennessee

FY 2023 Operating Budget

Staffing by Position

Budgeted Positions	Pay Grade	FY 2019		FY 2020		FY 2021		FY 2022		FY 2023	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
Sworn Officers											
Police Chief	Grade M	1	0	1	0	1	0	1	0	1	0
Police Deputy Chief	Grade K	2	0	2	0	2	0	2	0	2	0
Police Captain	Grade J	1	0	1	0	1	0	1	0	1	0
Police Lieutenant	Grade I	10	0	11	0	11	0	11	0	11	0
Police Sergeant	Grade H	18	0	18	0	18	0	18	0	18	0
Detective/Master Patrol	Grade G	27	0	27	0	27	0	27	0	27	0
Police Officer I-II	Grades E-F	70	0	72	0	72	0	72	0	76	0
Non-Sworn Personnel											
Fiscal Affairs Manager	Grade H	1	0	1	0	1	0	1	0	1	0
Crime Analyst	Grade F	1	0	1	0	0	0	0	0	0	0
Digital Records Technician	Grade F	1	0	1	0	1	0	1	0	1	0
Records Supervisor	Grade E	1	0	1	0	1	0	1	0	1	0
Admin. Asst.	Grade D	3	0	3	0	3	0	3	0	3	0
Comm. Center Support Coord.	Grade D	1	0	1	0	1	0	1	0	1	0
Evidence Technician	Grade D	1	0	1	0	1	0	1	0	1	0
Sr. Records Technician	Grade D	0	0	0	0	1	0	1	0	1	0
Records Technician	Grade C	0	0	0	0	3	0	3	0	3	0
Records Clerk	Grade B	4	0	4	0	0	0	0	0	0	0
Parking Enforcement Officer	Grade B	0	0	0	0	0	0	1	0	1	0
School Patrol (Part-time)	Grade A	0	11	0	13	0	13	0	13	0	13
Sub-total Budgeted Positions		142	11	145	13	144	13	145	13	149	13
Authorized, Unbudgeted Positions											
Crime Analyst	Grade F	0	0	0	0	1	0	1	0	1	0
Sub-total Unbudgeted Positions		0	0	0	0	1	0	1	0	1	0
Total Authorized Staffing		142	11	145	13	145	13	146	13	150	13

Positions by Division

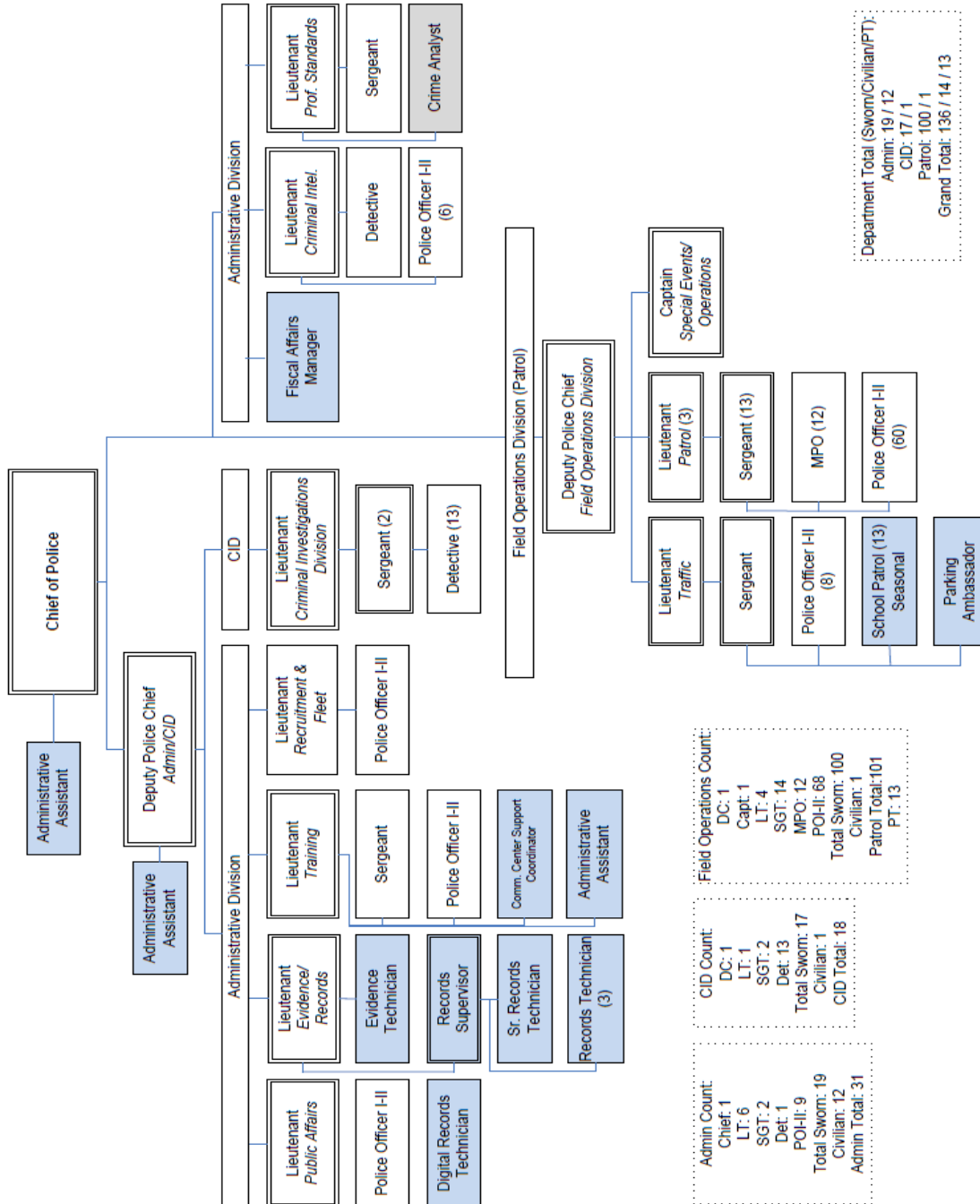
Administration	17	0	24	0	24	0	30	0	31	0
Patrol	95	11	95	13	95	13	99	13	101	13
CID	30	0	26	0	26	0	17	0	18	0
Total Authorized Staffing	142	11	145	13	145	13	146	13	150	13



City of Franklin, Tennessee

FY 2023 Operating Budget

Organizational Chart (Proposed)



White: Sworn Positions Authorized and Budgeted in FY 2023

Blue: Civilian Positions Authorized and Budgeted in FY 2023

Gray: Positions Authorized and Unbudgeted in FY 2023

Note: For detailed counts and authorized positions, please see following page entitled "Staffing by Position"



City of Franklin, Tennessee

FY 2023 Operating Budget

Staffing by Position (Proposed)

Budgeted Positions	Pay Grade	FY 2019		FY 2020		FY 2021		FY 2022		FY 2023	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
Sworn Officers											
Police Chief	N	1	0	1	0	1	0	1	0	1	0
Police Deputy Chief	M	2	0	2	0	2	0	2	0	2	0
Police Captain	K	1	0	1	0	1	0	1	0	1	0
Police Lieutenant	J	10	0	11	0	11	0	11	0	11	0
Police Sergeant	I	18	0	18	0	18	0	18	0	18	0
Detective/Master Patrol	H	27	0	27	0	27	0	27	0	27	0
Police Officer I-II	F-G	70	0	72	0	72	0	72	0	76	0
Non-Sworn Personnel											
Fiscal Affairs Manager	I	1	0	1	0	1	0	1	0	1	0
Crime Analyst	---	1	0	1	0	0	0	0	0	0	0
Digital Records Technician	F	1	0	1	0	1	0	1	0	1	0
Records Supervisor	G	1	0	1	0	1	0	1	0	1	0
Admin. Asst.	E	3	0	3	0	3	0	3	0	3	0
Comm. Center Support Coord.	E	1	0	1	0	1	0	1	0	1	0
Evidence Technician	F	1	0	1	0	1	0	1	0	1	0
Sr. Records Technician	E	0	0	0	0	1	0	1	0	1	0
Records Technician	D	0	0	0	0	3	0	3	0	3	0
Parking Enforcement Officer	D	0	0	0	0	0	0	1	0	1	0
School Patrol (Part-time)	SHPA	0	11	0	13	0	13	0	13	0	13
Records Clerk	---	4	0	4	0	0	0	0	0	0	0
Sub-total Budgeted Positions		142	11	145	13	144	13	145	13	149	13

Authorized, Unbudgeted Positions											
Crime Analyst	G	0	0	0	0	1	0	1	0	1	0
Sub-total Unbudgeted Positions		0	0	0	0	1	0	1	0	1	0
Total Authorized Staffing		142	11	145	13	145	13	146	13	150	13

Positions by Division											
Administration		17	0	24	0	24	0	30	0	31	0
Patrol		95	11	95	13	95	13	99	13	101	13
CID		30	0	26	0	26	0	17	0	18	0
Total Authorized Staffing		142	11	145	13	145	13	146	13	150	13



City of Franklin, Tennessee

FY 2023 Operating Budget

Staffing by Position

Budgeted Positions	Pay Grade	FY 2019		FY 2020		FY 2021		FY 2022		FY 2023	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
Fire Chief	Grade M	1	0	1	0	1	0	1	0	1	0
Assistant Fire Chief	Grade L	1	0	1	0	1	0	1	0	1	0
Fire Deputy Chief - Administration	Grade K	1	0	0	0	0	0	0	0	0	0
Fire Deputy Chief - Operations	Grade K	0	0	0	0	0	0	0	0	0	0
Deputy Fire Chief*	Grade K	1	0	1	0	1	0	1	0	1	0
Fire Battalion Chief**	Grade J	3	0	4	0	4	0	4	0	4	0
Battalion Chief of Training	Grade J	1	0	1	0	1	0	1	0	1	0
EMS Officer	Grade I	1	0	1	0	1	0	1	0	1	0
Fire Captain	Grade I	10	0	10	0	9	0	9	0	9	0
Fire Captain/Training Officer	Grade I	1	0	1	0	1	0	1	0	1	0
Administrative Captain - Technology	Grade I	0	0	1	0	1	0	1	0	1	0
Administrative Services Officer	Grade I	1	0	0	0	0	0	0	0	0	0
Fire Information Sys. Analyst	Grade H	0	0	0	0	0	0	0	0	1	0
Assistant Fire Marshal	Grade H	2	0	2	0	2	0	2	0	2	0
Fiscal Affairs Manager	Grade H	1	0	1	0	1	0	1	0	1	0
Fire & Life Safety Educator	Grade G	1	0	1	0	1	0	1	0	1	0
Fire Lieutenant	Grade G	23	0	23	0	24	0	24	0	24	0
Fire Inspector	Grade G	3	0	3	0	3	0	3	0	3	0
Fire Engineer	Grade F	33	0	33	0	33	0	33	0	33	0
Firefighter^	Grade E	84	0	84	0	84	0	84	0	84	0
Administrative Assistant	Grade D	3	0	3	0	3	0	3	0	3	0
General Services Technician	Grade D	1	0	1	0	1	0	1	0	1	0
Intern	--	0	0	0	0	0	0	0	0	0	0
Sub-Total Budgeted Positions		172	0	172	0	172	0	172	0	173	0

Total Authorized Positions	172	0	172	0	172	0	172	0	173	0
-----------------------------------	------------	----------	------------	----------	------------	----------	------------	----------	------------	----------



City of Franklin, Tennessee

FY 2023 Operating Budget

Staffing by Position (Proposed)

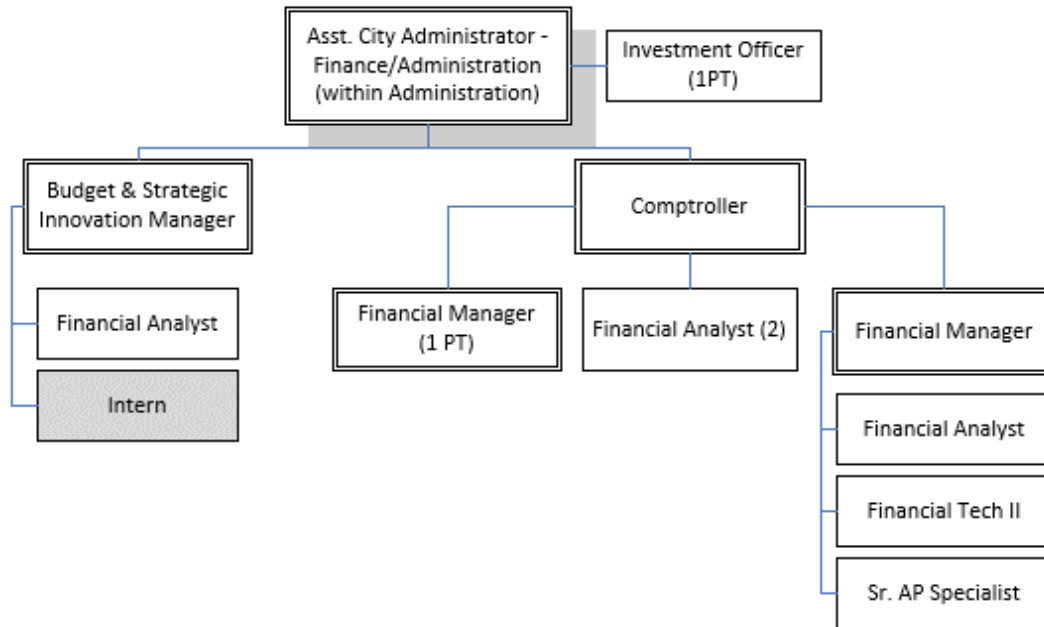
Budgeted Positions	Pay Grade	FY 2019		FY 2020		FY 2021		FY 2022		FY 2023	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
Fire Chief	N	1	0	1	0	1	0	1	0	1	0
Assistant Fire Chief	M	1	0	1	0	1	0	1	0	1	0
Deputy Fire Chief ¹	L	1	0	1	0	1	0	1	0	1	0
Fire Deputy Chief - Administration	---	1	0	0	0	0	0	0	0	0	0
Fire Deputy Chief - Operations	---	0	0	0	0	0	0	0	0	0	0
Fire Battalion Chief ²	K	3	0	4	0	4	0	4	0	4	0
Battalion Chief of Training	K	1	0	1	0	1	0	1	0	1	0
EMS Officer	J	1	0	1	0	1	0	1	0	1	0
Fire Captain	J	10	0	10	0	9	0	9	0	9	0
Fire Captain/Training Officer	J	1	0	1	0	1	0	1	0	1	0
Administrative Captain - Technology	J	0	0	1	0	1	0	1	0	1	0
Administrative Services Officer	---	1	0	0	0	0	0	0	0	0	0
Fire Information Sys. Analyst	H	0	0	0	0	0	0	0	0	1	0
Assistant Fire Marshal	J	2	0	2	0	2	0	2	0	2	0
Fiscal Affairs Manager	I	1	0	1	0	1	0	1	0	1	0
Fire & Life Safety Educator	H	1	0	1	0	1	0	1	0	1	0
Fire Lieutenant	H	23	0	23	0	24	0	24	0	24	0
Fire Inspector	H	3	0	3	0	3	0	3	0	3	0
Fire Engineer	G	33	0	33	0	33	0	33	0	33	0
Firefighter ³	F	84	0	84	0	84	0	84	0	84	0
Administrative Assistant	E	3	0	3	0	3	0	3	0	3	0
General Services Technician	E	1	0	1	0	1	0	1	0	1	0
Intern	--	0	0	0	0	0	0	0	0	0	0
Sub-Total Budgeted Positions		172	0	172	0	172	0	172	0	173	0
Total Authorized Positions		172	0	172	0	172	0	172	0	173	0



City of Franklin, Tennessee

FY 2023 Operating Budget

Organizational Chart



White: Positions Authorized and budgeted in FY 2023

Gray: Positions Authorized and unbudgeted in FY 2023

Note: For detailed counts and authorized positions, please see table below entitled "Staffing by Position"

Staffing by Position

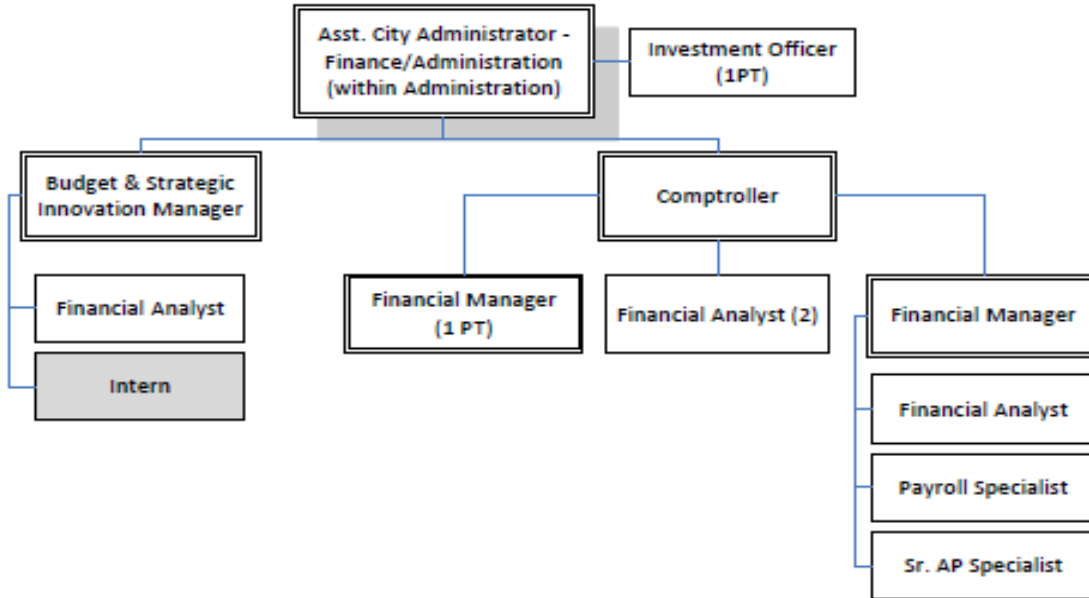
Budgeted Positions	Pay Grade	FY 2019		FY 2020		FY 2021		FY 2022		FY 2023	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
Investment Officer	Grade M	0	1	0	1	0	1	0	1	0	1
Comptroller	Grade K	1	0	1	0	1	0	1	0	1	0
Budget & Strat. Inn. Mgr.	Grade K	1	0	1	0	1	0	1	0	1	0
Financial Manager	Grade I	1	1	1	1	1	1	1	1	1	1
Financial Analyst	Grade H	4	0	4	0	4	0	4	0	4	0
Financial Tech. II	Grade F	1	0	1	0	1	0	1	0	1	0
Sr. AP Specialist	Grade F	1	0	1	0	1	0	1	0	1	0
Intern	Intern	0	1	0	1	0	0	0	0	0	0
Sub-total - Budgeted Positions		9	3	9	3	9	2	9	2	9	2
Authorized, Unbudgeted Positions											
Intern	Intern	0	0	0	0	0	1	0	1	0	1
Sub-total - Unbudgeted Positions		0	0	0	0	0	1	0	1	0	1
Total Authorized Positions		9	3	9	3	9	3	9	3	9	3



City of Franklin, Tennessee

FY 2023 Operating Budget

Organizational Chart (Proposed)



White: Positions Authorized and budgeted in FY 2023

Gray: Positions Authorized and unbudgeted in FY 2023

Note: For detailed counts and authorized positions, please see table below entitled "Staffing by Position"

Staffing by Position (Proposed)

Budgeted Positions	Pay Grade	FY 2019		FY 2020		FY 2021		FY 2022		FY 2023	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
Investment Officer	M	0	1	0	1	0	1	0	1	0	1
Comptroller	L	1	0	1	0	1	0	1	0	1	0
Budget & Strat. Inn. Mgr.	L	1	0	1	0	1	0	1	0	1	0
Financial Manager	J	1	1	1	1	1	1	1	1	1	1
Financial Analyst	I	4	0	4	0	4	0	4	0	4	0
Payroll Specialist	G	1	0	1	0	1	0	1	0	1	0
Sr. AP Specialist	F	1	0	1	0	1	0	1	0	1	0
Intern	Intern	0	1	0	1	0	0	0	0	0	0
Sub-total - Budgeted Positions		9	3	9	3	9	2	9	2	9	2
Authorized, Unbudgeted Positions											
Intern	Intern	0	0	0	0	0	1	0	1	0	1
Sub-total - Unbudgeted Positions		0	0	0	0	0	1	0	1	0	1
Total Authorized Positions		9	3	9	3	9	3	9	3	9	3



City of Franklin, Tennessee

FY 2023 Operating Budget

Staffing by Position

Budgeted Positions	Pay Grade	FY 2019		FY 2020		FY 2021		FY 2022		FY 2023	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
Purchasing Manager	Grade I	1	0	1	0	1	0	1	0	1	0
Procurement Officer I-IV	Grade E-H	0	0	3	0	2	0	3	0	3	0
Purchasing Analyst	Grade F	1	0	0	0	0	0	0	0	0	0
Purchasing Technician	Grade D	1	0	0	0	0	0	0	0	0	0
Sub-total - Budgeted Positions		3	0	4	0	3	0	4	0	4	0

Authorized, Unbudgeted Positions											
Procurement Officer I-IV	Grade E	0	0	0	0	1	0	0	0	0	0
Sub-Total - Unbudgeted Positions		0	0	0	0	1	0	0	0	0	0

Total Authorized Positions	3	0	4	0	4	0	4	0	4	0
-----------------------------------	----------	----------	----------	----------	----------	----------	----------	----------	----------	----------

Budget

	Actual 2020	Actual 2021	Budget 2022	EOY 2022	Budget 2023	Difference	
						\$	%
Personnel							
Salaries & Wages	201,352	209,454	254,942	243,235	263,171	8,229	3.2%
Employee Benefits	89,354	83,796	103,445	88,603	117,590	14,145	13.7%
Total Personnel	290,706	293,250	358,387	331,838	380,761	22,374	6.2%
Operations							
Transportation Services	(581)	-	50	-	50	-	0.0%
Operating Services	425	-	550	100	550	-	0.0%
Notices, Subscriptions, etc.	2,019	2,083	4,140	2,073	4,260	120	2.9%
Utilities	1,005	1,392	1,990	2,466	2,660	670	33.7%
Contractual Services	13,274	13,123	58,600	31,869	33,350	(25,250)	-43.1%
Repair & Maintenance Services	932	286	1,040	650	900	(140)	-13.5%
Employee Programs	-	-	100	49	100	-	0.0%
Professional Development/Travel	6,105	798	21,530	9,375	22,345	815	3.8%
Office Supplies	562	311	1,625	830	1,825	200	12.3%
Operating Supplies	-	-	100	-	100	-	0.0%
Fuel & Mileage	-	-	150	-	150	-	0.0%
Machinery & Equipment (<\$25,000)	2,488	4,539	8,100	3,100	9,230	1,130	14.0%
Property & Liability Costs	2,513	2,082	2,696	2,693	2,828	132	4.9%
Reimbursement of Interfund Trans.	(58,962)	(85,522)	(62,553)	(62,553)	(64,429)	(1,877)	3.0%
Total Operations	(30,220)	(60,908)	38,118	(9,348)	13,919	(24,199)	-63.5%
Capital							
	-	-	-	-	-	-	0.0%
Total Purchasing Department	260,486	232,342	396,505	322,490	394,680	(1,826)	-0.5%



City of Franklin, Tennessee

FY 2023 Operating Budget

Staffing by Position (Proposed)

Budgeted Positions	Pay Grade	FY 2019		FY 2020		FY 2021		FY 2022		FY 2023	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
Purchasing Manager	J	1	0	1	0	1	0	1	0	1	0
Procurement Officer I-IV	E-I	0	0	3	0	2	0	3	0	3	0
Purchasing Analyst	---	1	0	0	0	0	0	0	0	0	0
Purchasing Technician	---	1	0	0	0	0	0	0	0	0	0
Sub-total - Budgeted Positions		3	0	4	0	3	0	4	0	4	0
Authorized, Unbudgeted Positions											
Procurement Officer I-IV	E-I	0	0	0	0	1	0	0	0	0	0
Sub-Total - Unbudgeted Positions		0	0	0	0	1	0	0	0	0	0
Total Authorized Positions		3	0	4	0	4	0	4	0	4	0

Budget

	Actual 2020	Actual 2021	Budget 2022	EOY 2022	Budget 2023	Difference	
						\$	%
Personnel							
Salaries & Wages	201,352	209,454	254,942	243,235	263,171	8,229	3.2%
Employee Benefits	89,354	83,796	103,445	88,603	117,590	14,145	13.7%
Total Personnel	290,706	293,250	358,387	331,838	380,761	22,374	6.2%
Operations							
Transportation Services	(581)	-	50	-	50	-	0.0%
Operating Services	425	-	550	100	550	-	0.0%
Notices, Subscriptions, etc.	2,019	2,083	4,140	2,073	4,260	120	2.9%
Utilities	1,005	1,392	1,990	2,466	2,660	670	33.7%
Contractual Services	13,274	13,123	58,600	31,869	33,350	(25,250)	-43.1%
Repair & Maintenance Services	932	286	1,040	650	900	(140)	-13.5%
Employee Programs	-	-	100	49	100	-	0.0%
Professional Development/Travel	6,105	798	21,530	9,375	22,345	815	3.8%
Office Supplies	562	311	1,625	830	1,825	200	12.3%
Operating Supplies	-	-	100	-	100	-	0.0%
Fuel & Mileage	-	-	150	-	150	-	0.0%
Machinery & Equipment (<\$25,000)	2,488	4,539	8,100	3,100	9,230	1,130	14.0%
Property & Liability Costs	2,513	2,082	2,696	2,693	2,828	132	4.9%
Reimbursement of Interfund Trans.	(58,962)	(85,522)	(62,553)	(62,553)	(64,429)	(1,877)	3.0%
Total Operations	(30,220)	(60,908)	38,118	(9,348)	13,919	(24,199)	-63.5%
Capital	-	-	-	-	-	-	0.0%
Total Purchasing Department	260,486	232,342	396,505	322,490	394,680	(1,826)	-0.5%



City of Franklin, Tennessee

FY 2023 Operating Budget

Staffing by Position

Budgeted Positions	Pay Grade	FY 2019		FY 2020		FY 2021		FY 2022		FY 2023	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
Info Technology Director	Grade M	1	0	1	0	1	0	1	0	1	0
Asst. IT Director, Applications & Admin.	Grade L	0	0	0	0	1	0	1	0	1	0
Asst. IT Director, Infrastructure & Admin	Grade L	1	0	1	0	0	0	0	0	0	0
Asst. IT Director, Applications	Grade L	1	0	1	0	0	0	0	0	0	0
Database Administrator	Grade J	0	0	0	0	1	0	1	0	1	0
Customer Support/Analytics Manager	Grade J	1	0	1	0	1	0	1	0	1	0
Information Systems Manager	Grade J	0	0	0	0	1	0	1	0	1	0
Information Systems Developer	Grade J	0	0	0	0	0	0	1	0	1	0
System/Database Manager	Grade J	1	0	1	0	0	0	0	0	0	0
Communications Infrastructure Manager	Grade J	1	0	1	0	1	0	1	0	1	0
GIS Manager	Grade J	1	0	1	0	1	0	1	0	1	0
Network Engineer	Grade I	1	0	1	0	1	0	1	0	1	0
Data Center Engineer	Grade I	1	0	1	0	1	0	1	0	1	0
Senior Information Systems Analyst	Grade I	1	0	1	0	1	0	1	0	1	0
Information Systems Analyst I-II	Grades G-H	3	0	3	0	3	0	3	0	3	0
Communication Infrastructure Engineer	Grade H	0	0	1	0	1	0	1	0	1	0
GIS Specialist Sr	Grade G	1	0	1	0	1	0	1	0	1	0
Enterprise Support & Training Specialist	Grade G	1	0	1	0	1	0	1	0	1	0
Communications Infrastructure Tech I-II	Grades F-G	2	0	1	0	1	0	1	0	1	0
Data Center Technician I-II	Grades F-G	1	0	1	0	2	0	2	0	2	0
Network Technician I-II	Grades F-G	2	0	2	0	2	0	2	0	2	0
GIS Specialist	Grade F	1	0	2	0	2	0	1	0	1	0
GPS/GIS Technician	Grade E	1	0	0	0	0	0	0	0	0	0
Administrative Technical Assistant	Grade E	0	0	0	0	1	0	1	0	1	0
IT Help Desk Administrator	Grade E	1	0	1	0	0	0	0	0	0	0
IT Technician	Grade E	0	0	1	0	1	0	1	0	2	0
GIS Intern	Intern	0	1	0	1	0	1	0	1	0	1
Sub-Total Budgeted Positions		23	1	24	1	25	1	25	1	26	1
Total Authorized Positions		23	1	24	1	25	1	25	1	26	1



City of Franklin, Tennessee

FY 2023 Operating Budget

Staffing by Position (Proposed)

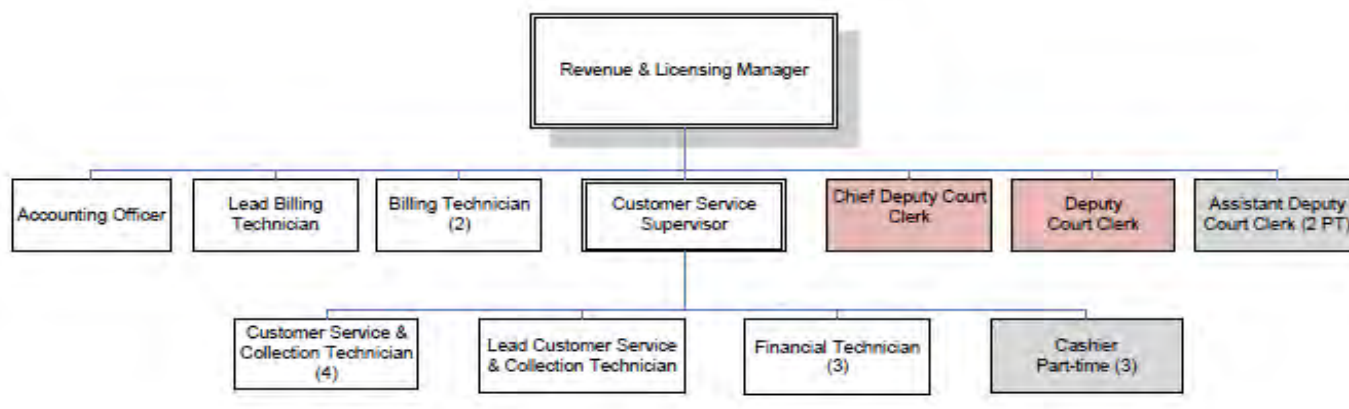
Budgeted Positions	Pay Grade	FY 2019		FY 2020		FY 2021		FY 2022		FY 2023	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
Info Technology Director	N	1	0	1	0	1	0	1	0	1	0
Asst. IT Director, Applications & Admin.	L	0	0	0	0	1	0	1	0	1	0
Asst. IT Director, Infrastructure & Admin	---	1	0	1	0	0	0	0	0	0	0
Asst. IT Director, Applications	---	1	0	1	0	0	0	0	0	0	0
Database Administrator	K	0	0	0	0	1	0	1	0	1	0
Information Systems Manager	K	0	0	0	0	1	0	1	0	1	0
Information Systems Developer	K	0	0	0	0	0	0	1	0	1	0
Communications Infrastructure Manager	K	1	0	1	0	1	0	1	0	1	0
Network Engineer	K	1	0	1	0	1	0	1	0	1	0
Data Center Engineer	K	1	0	1	0	1	0	1	0	1	0
Customer Support/Analytics Manager	J	1	0	1	0	1	0	1	0	1	0
System/Database Manager	---	1	0	1	0	0	0	0	0	0	0
GIS Manager	J	1	0	1	0	1	0	1	0	1	0
Senior Information Systems Analyst	I	1	0	1	0	1	0	1	0	1	0
Communication Infrastructure Engineer	I	0	0	1	0	1	0	1	0	1	0
Enterprise Support & Training Specialist	H	1	0	1	0	1	0	1	0	1	0
Information Systems Analyst I-II	G-H	3	0	3	0	3	0	3	0	3	0
Communications Infrastructure Tech I-II	G-H	2	0	1	0	1	0	1	0	1	0
Data Center Technician I-II	G-H	1	0	1	0	2	0	2	0	2	0
Network Technician I-II	G-H	2	0	2	0	2	0	2	0	2	0
GIS Specialist Sr	G	1	0	1	0	1	0	1	0	1	0
GIS Specialist	F	1	0	2	0	2	0	1	0	1	0
GPS/GIS Technician	---	1	0	0	0	0	0	0	0	0	0
Administrative Technical Assistant	E	0	0	0	0	1	0	1	0	1	0
IT Help Desk Administrator	---	1	0	1	0	0	0	0	0	0	0
IT Technician	E	0	0	1	0	1	0	1	0	2	0
GIS Intern	Intern	0	1	0	1	0	1	0	1	0	1
Sub-Total Budgeted Positions		23	1	24	1	25	1	25	1	26	1
Total Authorized Positions		23	1	24	1	25	1	25	1	26	1



City of Franklin, Tennessee

FY 2023 Operating Budget

Organizational Chart



Revenue Management: Shaded in White

City Court: Shaded in Red

Gray: Positions Authorized and Unbudgeted in FY 2023

Note: For detailed counts and authorized positions, please see table below entitled "Staffing by Position"

Staffing by Position

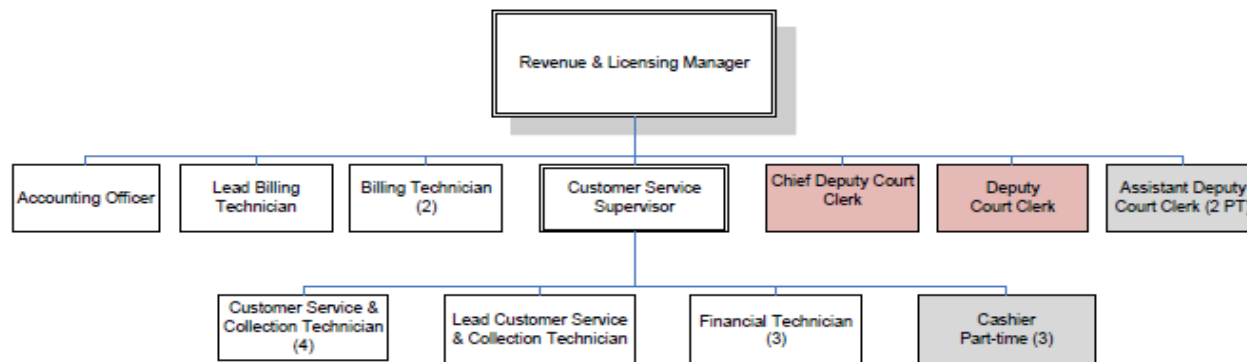
Budget Positions	Pay Grade	FY 2019		FY 2020		FY 2021		FY 2022		FY 2023	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
Revenue & Licensing Manager	Grade I	1	0	1	0	1	0	1	0	1	0
Customer Service Supervisor	Grade G	1	0	1	0	1	0	1	0	1	0
Account Mgmt Supervisor	Grade F	1	0	0	0	0	0	0	0	0	0
Accounting Officer	Grade F	1	0	1	0	1	0	1	0	1	0
Lead Billing/Collections Technician	Grade E	0	0	1	0	1	0	1	0	0	0
Lead Cust. Serv. & Coll. Technician	Grade E	0	0	0	0	0	0	0	0	1	0
Lead Billing Technician	Grade E	0	0	0	0	0	0	0	0	1	0
Financial Technician I	Grade D	3	0	3	0	2	0	3	0	3	0
Billing Technician	Grade D	0	0	0	0	0	0	0	0	2	0
Cust. Service & Collection Technician	Grade D	0	0	0	0	0	0	0	0	4	0
Billing/Collections Technician	Grade D	7	0	7	0	7	0	7	0	0	0
Cashier Part-Time	Grade B	0	3	0	3	0	2	0	2	0	2
Sub-Total Budgeted Positions		14	3	14	3	13	2	14	2	14	2
Authorized, Unbudgeted Positions											
Financial Technician	Grade D	0	0	0	0	1	0	0	0	0	0
Cashier Part-Time	Grade B	0	0	0	0	0	1	0	1	0	1
Sub-Total Unbudgeted Positions		0	0	0	0	1	1	0	1	0	1
Total Authorized Positions		14	3	14	3	14	3	14	3	14	3



City of Franklin, Tennessee

FY 2023 Operating Budget

Organizational Chart



Revenue Management: Shaded in White

City Court: Shaded in Red

Gray: Positions Authorized and Unbudgeted in FY 2023

Note: For detailed counts and authorized positions, please see table below entitled "Staffing by Position"

Staffing by Position (Proposed)

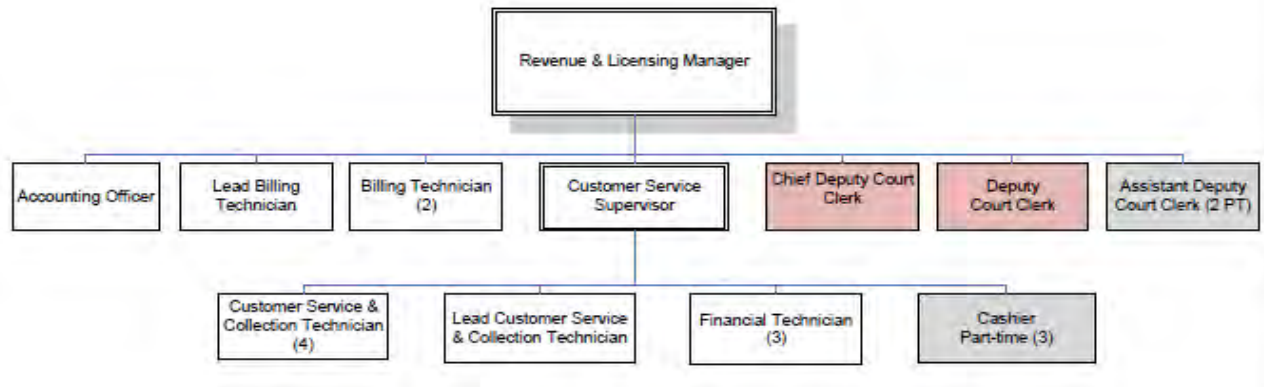
Budget Positions	Pay Grade	FY 2019		FY 2020		FY 2021		FY 2022		FY 2023	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
Revenue & Licensing Manager	J	1	0	1	0	1	0	1	0	1	0
Customer Service Supervisor	H	1	0	1	0	1	0	1	0	1	0
Account Mgmt Supervisor	---	1	0	0	0	0	0	0	0	0	0
Lead Billing Technician	F	0	0	0	0	0	0	0	0	1	0
Lead Cust. Serv. & Coll. Technician	F	0	0	0	0	0	0	0	0	1	0
Accounting Officer	G	1	0	1	0	1	0	1	0	1	0
Lead Billing/Collections Technician	---	0	0	1	0	1	0	1	0	0	0
Billing Technician	E	0	0	0	0	0	0	0	0	2	0
Financial Technician I	E	3	0	3	0	2	0	3	0	3	0
Cust. Service & Collection Technician	E	0	0	0	0	0	0	0	0	4	0
Billing/Collections Technician	---	7	0	7	0	7	0	7	0	0	0
Cashier Part-Time	D	0	3	0	3	0	2	0	2	0	2
Sub-Total Budgeted Positions		14	3	14	3	13	2	14	2	14	2
Authorized, Unbudgeted Positions											
Financial Technician I	E	0	0	0	0	1	0	0	0	0	0
Cashier Part-Time	D	0	0	0	0	0	1	0	1	0	1
Sub-Total Unbudgeted Positions		0	0	0	0	1	1	0	1	0	1
Total Authorized Positions		14	3	14	3	14	3	14	3	14	3



City of Franklin, Tennessee

FY 2023 Operating Budget

Organizational Chart



Revenue Management: Shaded in White

City Court: Shaded in Red

Gray: Positions Authorized and Unbudgeted in FY 2023

Note: For detailed counts and authorized positions, please see table below entitled "Staffing by Position"

****Court's organizational chart is incorporated within Revenue Management. There are no changes to Court for FY23.**

Staffing by Position

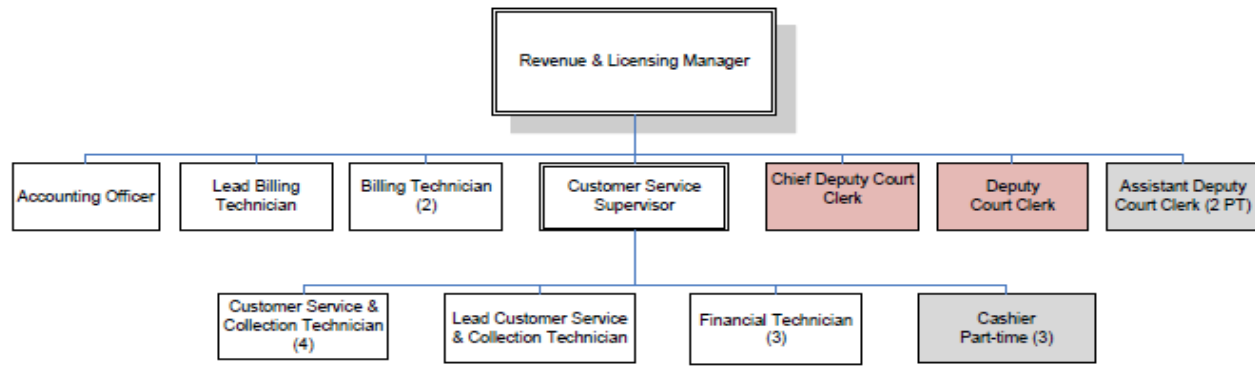
Budget Positions	Pay Grade	FY 2019		FY 2020		FY 2021		FY 2022		FY 2023	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
Chief Deputy Court Clerk	Grade F	1	0	1	0	1	0	1	0	1	0
Deputy Court Clerk	Grade D	1	2	1	1	1	0	1	0	1	0
Deputy Court Clerk/Cashier	Grade D	0	0	0	1	0	1	0	0	0	0
Assistant Deputy Court Clerk	Grade C	0	0	0	0	0	0	0	1	0	1
Court Security and Parking Enforcement Officer	Grade C	1	0	1	0	1	0	0	0	0	0
Sub-Total Budgeted Positions		3	2	3	2	3	1	2	1	2	1
Authorized, Unbudgeted Positions											
Deputy Court Clerk	Grade D	0	0	0	0	0	1	0	0	0	0
Assistant Deputy Court Clerk	Grade C	0	0	0	0	0	1	0	1	0	1
Sub-Total Unbudgeted Positions		0	0	0	0	0	1	0	1	0	1
Total Authorized Positions		3	2	3	2	3	2	2	2	2	2



City of Franklin, Tennessee

FY 2023 Operating Budget

Organizational Chart



Revenue Management: Shaded in White

City Court: Shaded in Red

Gray: Positions Authorized and Unbudgeted in FY 2023

Note: For detailed counts and authorized positions, please see table below entitled "Staffing by Position"

****Court's organizational chart is incorporated within Revenue Management. There are no changes to Court for FY23.**

Staffing by Position (Proposed)

Budget Positions	Pay Grade	FY 2019		FY 2020		FY 2021		FY 2022		FY 2023	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
Chief Deputy Court Clerk	G	1	0	1	0	1	0	1	0	1	0
Deputy Court Clerk	E	1	2	1	1	1	0	1	0	1	0
Deputy Court Clerk/Cashier	---	0	0	0	1	0	1	0	0	0	0
Assistant Deputy Court Clerk	D	0	0	0	0	0	0	0	1	0	1
Court Security and Parking Enforcement Officer	---	1	0	1	0	1	0	0	0	0	0
Sub-Total Budgeted Positions		3	2	3	2	3	1	2	1	2	1
Authorized, Unbudgeted Positions											
Deputy Court Clerk	E	0	0	0	0	0	1	0	0	0	0
Assistant Deputy Court Clerk	D	0	0	0	0	0	1	0	1	0	1
Sub-Total Unbudgeted Positions		0	0	0	0	0	1	0	1	0	1
Total Authorized Positions		3	2	3	2	3	2	2	2	2	2



City of Franklin, Tennessee

FY 2023 Operating Budget

Performance Measurement (con't)

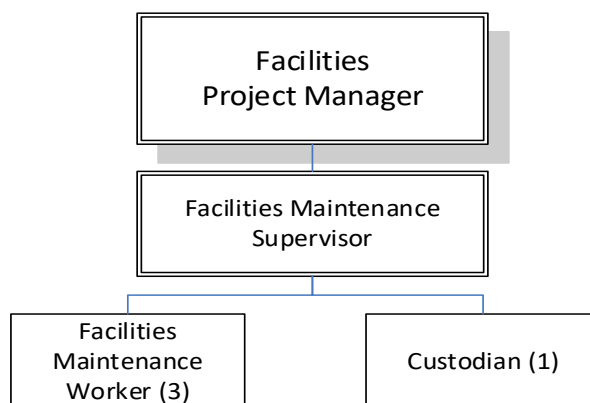
Outcome (Effectiveness) Measures

	2019	2020	2021	2022*	2023*
Percentage of routine requests completed in 2-3 days	Data being collected				
  Reduce government agency use of electricity by 20% by 2020.					
City of Franklin Electric Use (Annually)	25,041,728	24,705,955	24,307,916	24,200,000	23,950,000
Target (In Kilowatt hours - Source: Finance Department)	15,315,688	14,932,795	14,549,903	14,167,011	14,167,011
Meets Target?	No	No	No	No	No

* 2022 and 2023 data estimated.

**Buildings inclusive of all structures pertaining to general fund operations. Will be refined.

Organizational Chart



Note: For detailed counts and authorized positions, please see table below entitled "Staffing by Position"

Staffing by Position

Position	Pay Grade	FY 2019		FY 2020		FY 2021		FY 2022		FY 2023	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
Facilities Project Manager	Grade I	1	0	1	0	1	0	1	0	1	0
Facilities Maintenance Spvsnr	Grade F	1	0	1	0	1	0	1	0	1	0
Facilities Maintenance Worker	Grade C	2	0	2	0	3	0	3	0	3	0
Custodian	Grade B	2	0	2	0	1	0	1	0	1	0
Totals		6	0	6	0	6	0	6	0	6	0



City of Franklin, Tennessee

FY 2023 Operating Budget

Performance Measurement (con't)

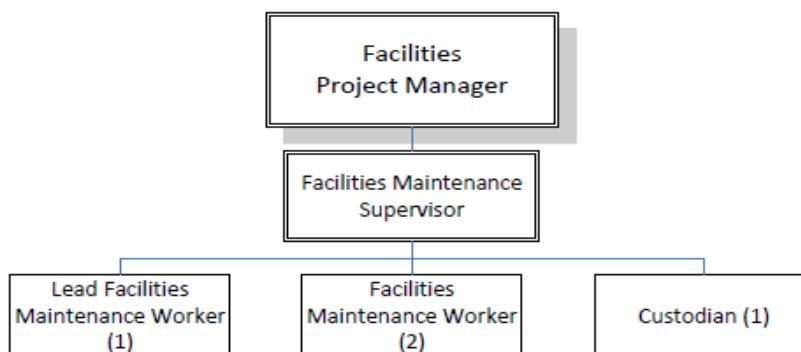
Outcome (Effectiveness) Measures

	2019	2020	2021	2022*	2023*
Percentage of routine requests completed in 2-3 days	Data being collected				
  Reduce government agency use of electricity by 20% by 2020.					
City of Franklin Electric Use (Annually)	25,041,728	24,705,955	24,307,916	24,200,000	23,950,000
Target (In Kilowatt hours - Source: Finance Department)	15,315,688	14,932,795	14,549,903	14,167,011	14,167,011
Meets Target?	No	No	No	No	No

* 2022 and 2023 data estimated.

**Buildings inclusive of all structures pertaining to general fund operations. Will be refined.

Organizational Chart (Proposed)



Note: For detailed counts and authorized positions, please see table below entitled "Staffing by Position"

Staffing by Position (Proposed)

Position	Pay Grade	FY 2019		FY 2020		FY 2021		FY 2022		FY 2023	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
Facilities Project Manager	J	1	0	1	0	1	0	1	0	1	0
Facilities Maintenance Spvsr	G	1	0	1	0	1	0	1	0	1	0
Lead Facilities Maintenance Worker	E	0	0	0	0	0	0	0	0	1	0
Facilities Maintenance Worker	D	2	0	2	0	3	0	3	0	2	0
Custodian	D	2	0	2	0	1	0	1	0	1	0
Totals		6	0	6	0	6	0	6	0	6	0



City of Franklin, Tennessee

FY 2023 Operating Budget

Staffing by Position

Budgeted Positions	Pay Grade	FY 2019		FY 2020		FY 2021		FY 2022		FY 2023	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
Building & Neigh. Svcs. Director	Grade L	1	0	1	0	1	0	1	0	1	0
Assistant Director of BNS	Grade K	1	0	2	0	2	0	2	0	2	0
Building Inspection Supervisor	Grade I	0	0	2	0	2	0	2	0	2	0
Building Official/Plans Review Supervisor	Grade I	0	0	1	0	1	0	1	0	1	0
Building Official	Grade I	1	0	0	0	0	0	0	0	0	0
Building Inspector I - IV	Grade E-H	13	0	10	0	9	0	9	0	9	0
Zoning Administrator	Grade H	1	0	1	0	1	0	1	0	1	0
Plans Examiner I-II	Grade F-G	6	0	6	0	5	0	4	0	4	0
Dev. Serv. Oper. Analyst	Grade G	1	0	1	0	1	0	1	0	1	0
Neighborhood Resources Super.	Grade G	1	0	1	0	1	0	1	0	1	0
Housing Development Coor.	Grade G	1	0	1	0	1	0	1	0	1	0
Permitting Operations Supervisor	Grade G	1	0	1	0	1	0	1	0	1	0
Zoning Enforcement Planner	Grade F	0	0	0	0	0	0	2	0	2	0
Technical Support Specialist I-II	Grade E-F	1	0	1	0	1	0	1	0	1	0
Municipal Inspection Officer I-II	Grade E-F	0	0	0	0	0	0	4	0	4	0
Zoning Enforcement Officer	Grade E	2	0	2	0	2	0	0	0	0	0
Neighborhood Resources Coor.	Grade E	1	0	1	0	1	0	0	0	0	0
Permit Technician	Grade D	4	0	4	0	4	0	4	0	4	0
Administrative Assistant	Grade D	1	0	1	0	1	0	1	0	1	0
Sub-total Budgeted Positions		36	0	36	0	34	0	36	0	36	0
Authorized, Unbudgeted Positions											
Building Inspector I-IV	Grades E-H	0	0	0	0	1	0	1	0	1	0
Zoning Enforcement Planner	Grade F	0	0	0	0	0	0	0	0	0	0
Plans Examiner I	Grade F	0	0	0	0	1	0	0	0	0	0
Sub-total Unbudgeted Positions		0	0	0	0	2	0	1	0	1	0
Total		36	0	36	0	36	0	37	0	37	0



City of Franklin, Tennessee

FY 2023 Operating Budget

Staffing by Position (Proposed)

Budgeted Positions	Pay Grade	FY 2019		FY 2020		FY 2021		FY 2022		FY 2023	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
Building & Neigh. Svcs. Director	L	1	0	1	0	1	0	1	0	1	0
Assistant Director of BNS	K	1	0	2	0	2	0	2	0	2	0
Building Inspection Supervisor	I	0	0	2	0	2	0	2	0	2	0
Building Official/Plans Review Supervisor	J	0	0	1	0	1	0	1	0	1	0
Building Official	---	1	0	0	0	0	0	0	0	0	0
Building Inspector I - IV	E-H	13	0	10	0	9	0	9	0	9	0
Zoning Administrator	I	1	0	1	0	1	0	1	0	1	0
Plans Examiner I-II	F-G	6	0	6	0	5	0	4	0	4	0
Dev. Serv. Oper. Analyst	G	1	0	1	0	1	0	1	0	1	0
Neighborhood Resources Super.	H	1	0	1	0	1	0	1	0	1	0
Housing Development Coord.	G	1	0	1	0	1	0	1	0	1	0
Permitting Operations Supervisor	H	1	0	1	0	1	0	1	0	1	0
Zoning Enforcement Planner	F-G	0	0	0	0	0	0	2	0	2	0
Technical Support Specialist I-II	F-G	1	0	1	0	1	0	1	0	1	0
Municipal Inspection Officer I-II	E-F	0	0	0	0	0	0	4	0	4	0
Zoning Enforcement Officer	---	2	0	2	0	2	0	0	0	0	0
Neighborhood Resources Coord.	---	1	0	1	0	1	0	0	0	0	0
Permit Technician	E	4	0	4	0	4	0	4	0	4	0
Administrative Assistant	E	1	0	1	0	1	0	1	0	1	0
Sub-total Budgeted Positions		36	0	36	0	34	0	36	0	36	0
Authorized, Unbudgeted Positions											
Building Inspector I-IV	E-H	0	0	0	0	1	0	1	0	1	0
Zoning Enforcement Planner	F	0	0	0	0	0	0	0	0	0	0
Plans Examiner I-II	F-G	0	0	0	0	1	0	0	0	0	0
Sub-total Unbudgeted Positions		0	0	0	0	2	0	1	0	1	0
Total		36	0	36	0	36	0	37	0	37	0



City of Franklin, Tennessee

FY 2023 Operating Budget

Staffing by Position

Budgeted Positions	Pay Grade	FY 2019		FY 2020		FY 2021		FY 2022		FY 2023	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
Director of Planning & Sustainability	Grade M	1	0	1	0	1	0	1	0	1	0
Asst. Director, Planning & Sustainability	Grade K	1	0	1	0	1	0	1	0	1	0
Asst. Director, Current Planning	Grade K	0	0	0	0	0	0	0	0	1	0
Current Planning Supervisor	Grade I	1	0	1	0	1	0	1	0	0	0
Long Range Planning Supervisor	Grade I	1	0	1	0	1	0	1	0	1	0
Principal Planner	Grade H	4	0	4	0	3	0	4	0	4	0
Preservation Planner	Grade H	1	0	1	0	1	0	1	0	1	0
Land Planner II	Grade H	1	0	1	0	1	0	1	0	1	0
Land Planner	Grade G	1	0	1	0	1	0	1	0	1	0
Surety Coordinator	Grade G	1	0	1	0	1	0	1	0	1	0
Assistant Preservation Planner	Grade F	0	0	0	0	0	0	0	0	1	0
Technical Support Specialist I-II	Grades E-F	1	0	1	0	1	0	1	0	1	0
Planner	Grade F	1	0	1	0	1	0	1	0	1	0
Administrative Assistant	Grade D	1	0	1	0	1	0	1	0	1	0
Intern	---	0	1	0	1	0	0	0	0	0	0
Sub-Total Budgeted Positions		15	1	15	1	14	0	15	0	16	0
Authorized, Unbudgeted Positions											
Principal Planner	Grade H	0	0	0	0	1	0	0	0	0	0
Intern	---	0	0	0	0	0	1	0	1	0	1
Sub-Total - Unbudgeted Positions		0	0	0	0	1	1	0	1	0	1
Total Authorized Staffing		15	1	15	1	15	1	15	1	16	1



City of Franklin, Tennessee

FY 2023 Operating Budget

Staffing by Position (Proposed)

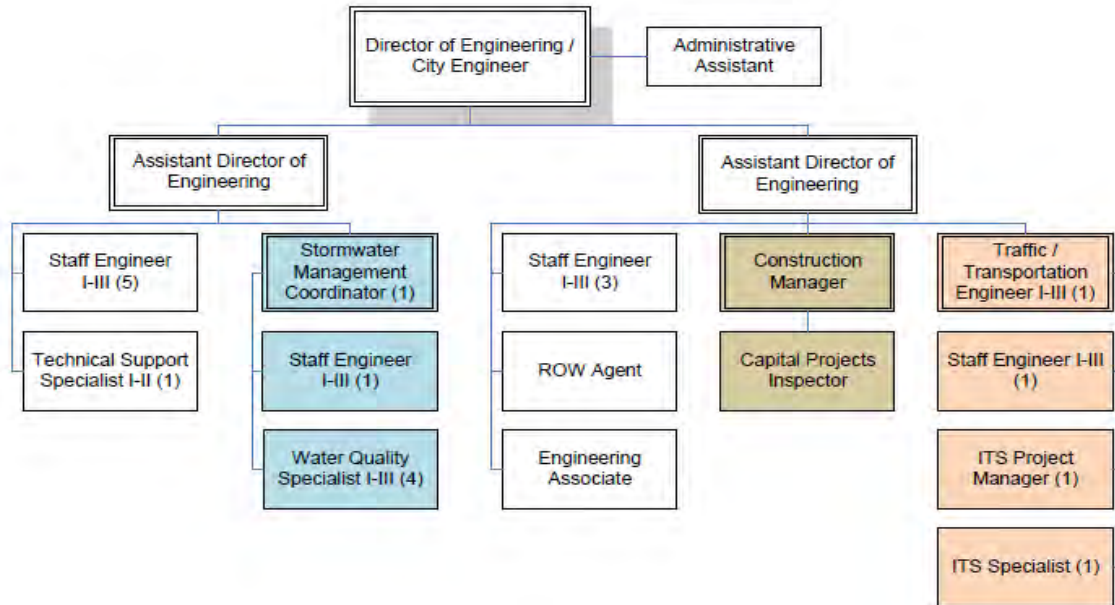
Budgeted Positions	Pay Grade	FY 2019		FY 2020		FY 2021		FY 2022		FY 2023	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
Director of Planning & Sustainability	L	1	0	1	0	1	0	1	0	1	0
Asst. Director, Planning & Sustainability	K	1	0	1	0	1	0	1	0	1	0
Asst. Director, Current Planning	K	0	0	0	0	0	0	0	0	1	0
Current Planning Supervisor	---	1	0	1	0	1	0	1	0	0	0
Long Range Planning Supervisor	J	1	0	1	0	1	0	1	0	1	0
Principal Planner	H	4	0	4	0	3	0	4	0	4	0
Preservation Planner	H	1	0	1	0	1	0	1	0	1	0
Land Planner II	H	1	0	1	0	1	0	1	0	1	0
Land Planner	G	1	0	1	0	1	0	1	0	1	0
Surety Coordinator	G	1	0	1	0	1	0	1	0	1	0
Assistant Preservation Planner	F	0	0	0	0	0	0	0	0	1	0
Technical Support Specialist I-II	F-G	1	0	1	0	1	0	1	0	1	0
Planner	F	1	0	1	0	1	0	1	0	1	0
Administrative Assistant	E	1	0	1	0	1	0	1	0	1	0
Intern	INTERN	0	1	0	1	0	0	0	0	0	0
Sub-Total Budgeted Positions		15	1	15	1	14	0	15	0	16	0
Authorized, Unbudgeted Positions											
Principal Planner	H	0	0	0	0	1	0	0	0	0	0
Intern	INTERN	0	0	0	0	0	1	0	1	0	1
Sub-Total - Unbudgeted Positions		0	0	0	0	1	1	0	1	0	1
Total Authorized Staffing		15	1	15	1	15	1	15	1	16	1



City of Franklin, Tennessee

FY 2023 Operating Budget

Organizational Chart



1) Funding Allocation:

White: Positions funded through the Engineering budget are shaded in white.
Peach: The Traffic Eng III, Traffic Eng I and TOC Operator are included in TOC Budget.
Aqua: Stormwater Coordinator, Wtr Qty Specialist I and II are funded out of the Stormwater Budget
Brown: Capital Project Inspector funded out of Capital Project Funds

2) For detailed counts and authorized positions, please see next page.



City of Franklin, Tennessee

FY 2023 Operating Budget

Staffing by Position

Position	Pay Grade	FY 2019		FY 2020		FY 2021		FY 2022		FY 2023	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
Engineering											
Director of Engineering	Grade M	1	0	1	0	1	0	1	0	1	0
Asst. Dir. Of Engineering	Grade K	2	0	2	0	2	0	2	0	2	0
Staff Engineer I-III	Grades G-J	7	0	8	0	8	0	8	0	8	0
Right of Way Agent	Grade H	1	0	1	0	1	0	1	0	1	0
Construction Manager	Grade H	0	0	0	0	0	0	0	0	1	0
Capital Projects Inspector	Grade G	0	0	1	0	1	0	1	0	1	0
Technical Support Specialist I-II	Grade E-F	1	0	1	0	1	0	1	0	1	0
Engineering Associate	Grade E	1	0	1	0	1	0	1	0	1	0
Administrative Assistant	Grade D	1	0	1	0	1	0	1	0	1	0
Sub-total Budgeted Positions		14	0	16	0	16	0	16	0	17	0
Total Authorized Positions		14	0	16	0	16	0	16	0	17	0

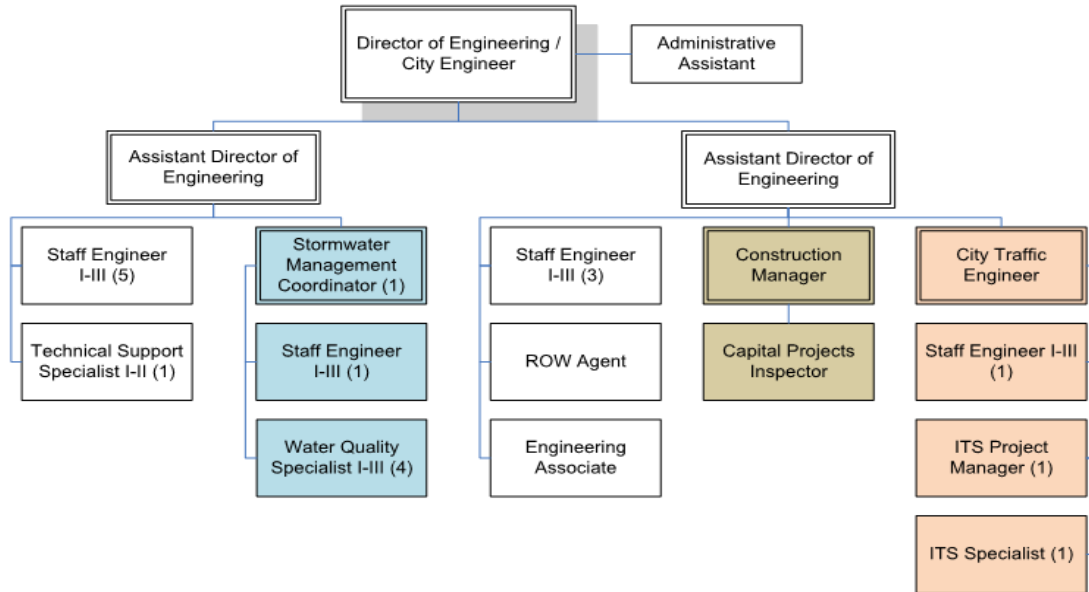
Position	Pay Grade	FY 2019		FY 2020		FY 2021		FY 2022		FY 2023	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
Traffic Operations Center											
Traffic/Transportation Engineer I-III	Grades G-J	2	0	2	0	2	0	2	0	1	0
Staff Engineer I-III	Grade G-J	0	0	0	0	0	0	0	0	1	0
ITS Project Manager	Grade H	0	0	0	0	0	0	1	0	1	0
Senior ITS Specialist	Grade G	1	0	1	0	1	0	0	0	0	0
ITS Specialist	Grade F	0	0	0	0	0	0	1	0	1	0
TOC Operator	Grade E	1	0	1	0	1	0	0	0	0	0
Sub-total budgeted positions		4	0	4	0	4	0	4	0	4	0



City of Franklin, Tennessee

FY 2023 Operating Budget

Organizational Chart (Proposed)



1) Funding Allocation:

White: Positions funded through the Engineering budget are shaded in white.
Peach: The Traffic Eng III, Traffic Eng I and TOC Operator are included in TOC Budget.
Aqua: Stormwater Coordinator, Wtr Qty Specialist I and II are funded out of the Stormwater Budget
Brown: Capital Project Inspector funded out of Capital Project Funds

2) For detailed counts and authorized positions, please see next page.



City of Franklin, Tennessee

FY 2023 Operating Budget

Staffing by Position (Proposed)

Position	Pay Grade	FY 2019		FY 2020		FY 2021		FY 2022		FY 2023	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
Engineering											
Director of Engineering	N	1	0	1	0	1	0	1	0	1	0
Asst. Dir. Of Engineering	L	2	0	2	0	2	0	2	0	2	0
Staff Engineer I-III	I-K	7	0	8	0	8	0	8	0	8	0
Right of Way Agent	I	1	0	1	0	1	0	1	0	1	0
Construction Manager	J	0	0	0	0	0	0	0	0	1	0
Capital Projects Inspector	G	0	0	1	0	1	0	1	0	1	0
Technical Support Specialist I-II	F-G	1	0	1	0	1	0	1	0	1	0
Engineering Associate	F	1	0	1	0	1	0	1	0	1	0
Administrative Assistant	E	1	0	1	0	1	0	1	0	1	0
Sub-total Budgeted Positions		14	0	16	0	16	0	16	0	17	0
Total Authorized Positions		14	0	16	0	16	0	16	0	17	0

Position	Pay Grade	FY 2019		FY 2020		FY 2021		FY 2022		FY 2023	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
Traffic Operations Center											
City Engineer	L	2	0	2	0	2	0	2	0	1	0
Staff Engineer I-III	I-K	0	0	0	0	0	0	0	0	1	0
ITS Project Manager	H	0	0	0	0	0	0	1	0	1	0
Senior ITS Specialist	---	1	0	1	0	1	0	0	0	0	0
ITS Specialist	F	0	0	0	0	0	0	1	0	1	0
TOC Operator	---	1	0	1	0	1	0	0	0	0	0
Sub-total budgeted positions		4	0	4	0	4	0	4	0	4	0

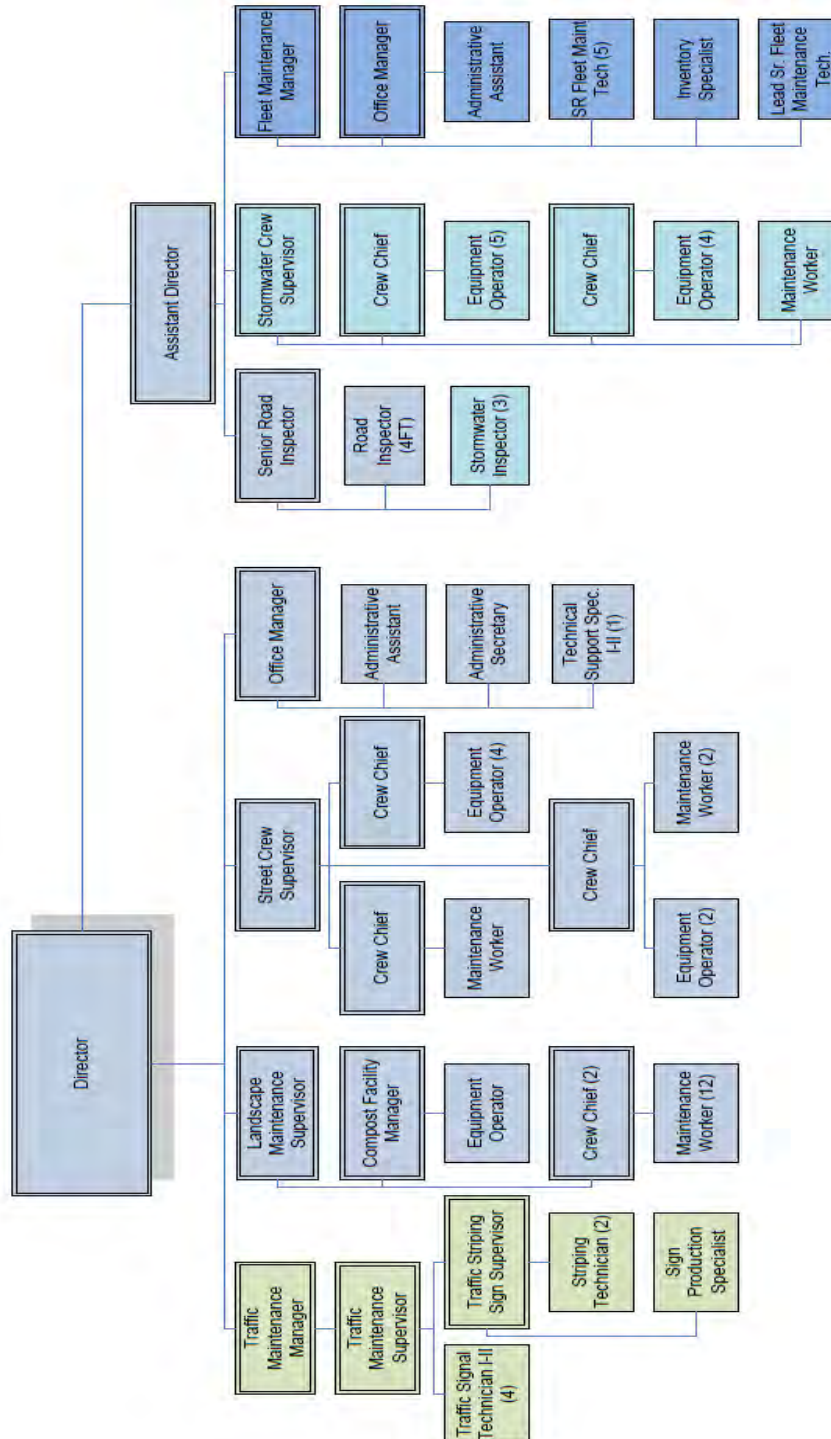


City of Franklin, Tennessee

FY 2023 Operating Budget

Organizational Chart

The organization chart below shows the entire Streets Department.



Light Blue: Streets - Maintenance Authorized and Budgeted Personnel in FY 2023

Note: For detailed counts and authorized positions, please see following page entitled "Staffing by Position"

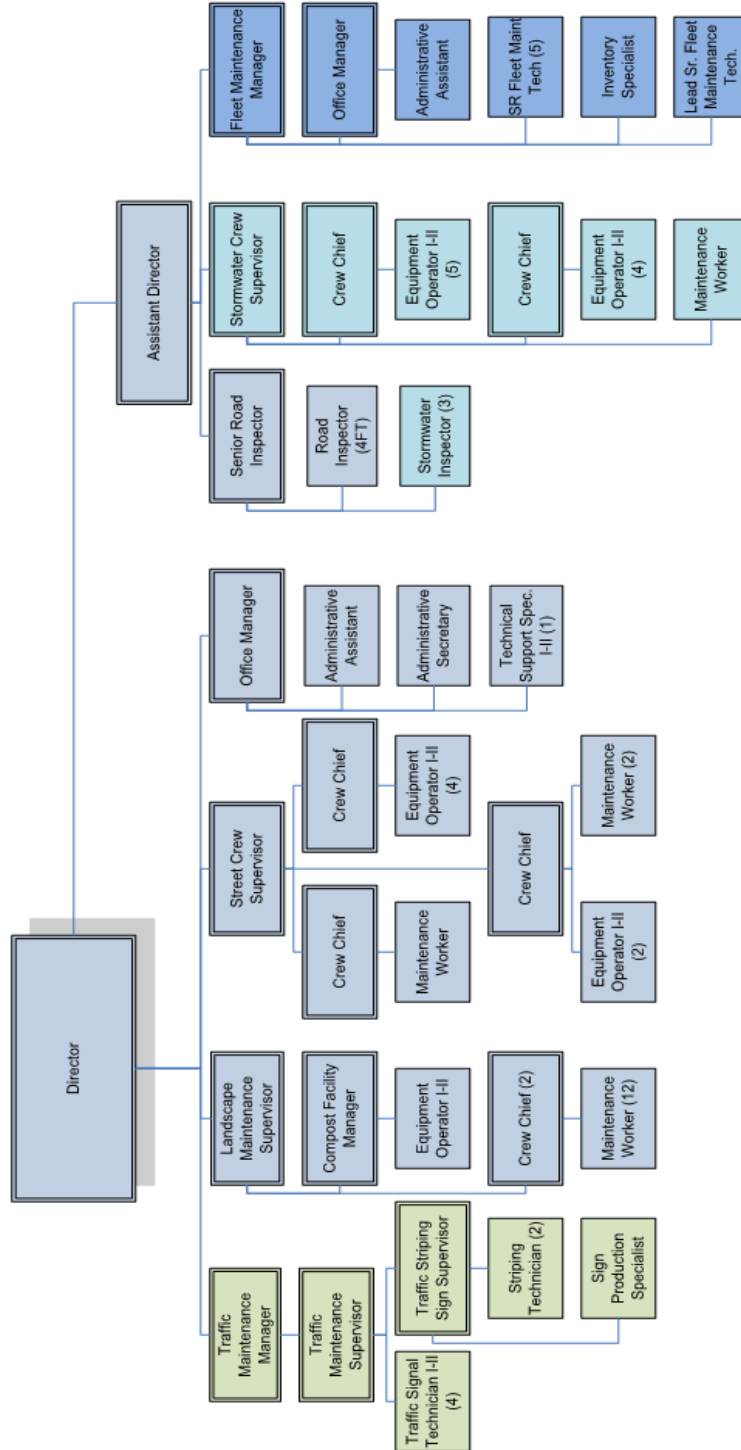


City of Franklin, Tennessee

FY 2023 Operating Budget

Organizational Chart (Proposed)

The organization chart below shows the entire Streets Department.



Light Blue: Streets - Maintenance Authorized and Budgeted Personnel in FY 2023

Note: For detailed counts and authorized positions, please see following page entitled "Staffing by Position"



City of Franklin, Tennessee

FY 2023 Operating Budget

Staffing by Position

Budgeted Positions	Pay Grade	FY 2019		FY 2020		FY 2021		FY 2022		FY 2023	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
Director of Street	Grade K	1	0	1	0	1	0	1	0	1	0
Assistant Director	Grade J	1	0	1	0	0	0	1	0	1	0
Senior Road Inspector	Grade G	1	0	1	0	1	0	1	0	1	0
Landscape Maint. Super.	Grade F	1	0	1	0	1	0	1	0	1	0
Road Inspector	Grade F	3	0	4	0	4	0	4	0	4	0
Office Manager	Grade F	1	0	1	0	1	0	1	0	1	0
Street Crew Supervisor	Grade F	1	0	1	0	1	0	1	0	1	0
Compost Facility Manager	Grade E	1	0	1	0	1	0	1	0	1	0
Technical Support Specialist I-II	Grades E-F	1	0	1	0	1	0	1	0	1	0
Crew Chief	Grade E	2	0	5	0	5	0	5	0	5	0
Infrared System Technician	Grade E	1	0	0	0	0	0	0	0	0	0
Landscape Maint. Crew Chief	Grade E	1	0	0	0	0	0	0	0	0	0
Administrative Assistant	Grade D	1	0	1	0	1	0	1	0	1	0
Equipment Operator	Grade D	7	0	7	0	7	0	7	0	7	0
Landscape Maint. Worker Sr.	Grade D	2	0	0	0	0	0	0	0	0	0
Administrative Secretary	Grade B	1	0	1	0	1	0	1	0	1	0
Maintenance Worker	Grade B	10	0	14	0	14	0	15	0	15	0
Crew Worker	Grade B	3	0	0	0	0	0	0	0	0	0
Sub-Total Budgeted Positions		39	0	40	0	39	0	41	0	41	0

Authorized, Unbudgeted Positions											
Assistant Director	Grade J	0	0	0	0	1	0	0	0	0	0
Sub-Total Unbudgeted Positions		0	0	0	0	1	0	0	0	0	0

Total Authorized Positions		39	0	40	0	40	0	41	0	41	0
-----------------------------------	--	-----------	----------	-----------	----------	-----------	----------	-----------	----------	-----------	----------



City of Franklin, Tennessee

FY 2023 Operating Budget

Staffing by Position (Proposed)

Budgeted Positions	Pay Grade	FY 2019		FY 2020		FY 2021		FY 2022		FY 2023	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
Director of Street	M	1	0	1	0	1	0	1	0	1	0
Assistant Director	K	1	0	1	0	0	0	1	0	1	0
Senior Road Inspector	H	1	0	1	0	1	0	1	0	1	0
Landscape Maint. Super.	H	1	0	1	0	1	0	1	0	1	0
Road Inspector	G	3	0	4	0	4	0	4	0	4	0
Office Manager	G	1	0	1	0	1	0	1	0	1	0
Street Crew Supervisor	H	1	0	1	0	1	0	1	0	1	0
Compost Facility Manager	F	1	0	1	0	1	0	1	0	1	0
Technical Support Specialist I-II	F-G	1	0	1	0	1	0	1	0	1	0
Crew Chief	G	2	0	5	0	5	0	5	0	5	0
Infrared System Technician	---	1	0	0	0	0	0	0	0	0	0
Landscape Maint. Crew Chief	---	1	0	0	0	0	0	0	0	0	0
Administrative Assistant	E	1	0	1	0	1	0	1	0	1	0
Equipment Operator I-II	D-E	7	0	7	0	7	0	7	0	7	0
Landscape Maint. Worker Sr.	---	2	0	0	0	0	0	0	0	0	0
Administrative Secretary	D	1	0	1	0	1	0	1	0	1	0
Maintenance Worker	D	10	0	14	0	14	0	15	0	15	0
Crew Worker	---	3	0	0	0	0	0	0	0	0	0
Sub-Total Budgeted Positions		39	0	40	0	39	0	41	0	41	0

Authorized, Unbudgeted Positions											
Assistant Director	K	0	0	0	0	1	0	0	0	0	0
Sub-Total Unbudgeted Positions		0	0	0	0	1	0	0	0	0	0

Total Authorized Positions		39	0	40	0	40	0	41	0	41	0
-----------------------------------	--	-----------	----------	-----------	----------	-----------	----------	-----------	----------	-----------	----------



City of Franklin, Tennessee

FY 2023 Operating Budget

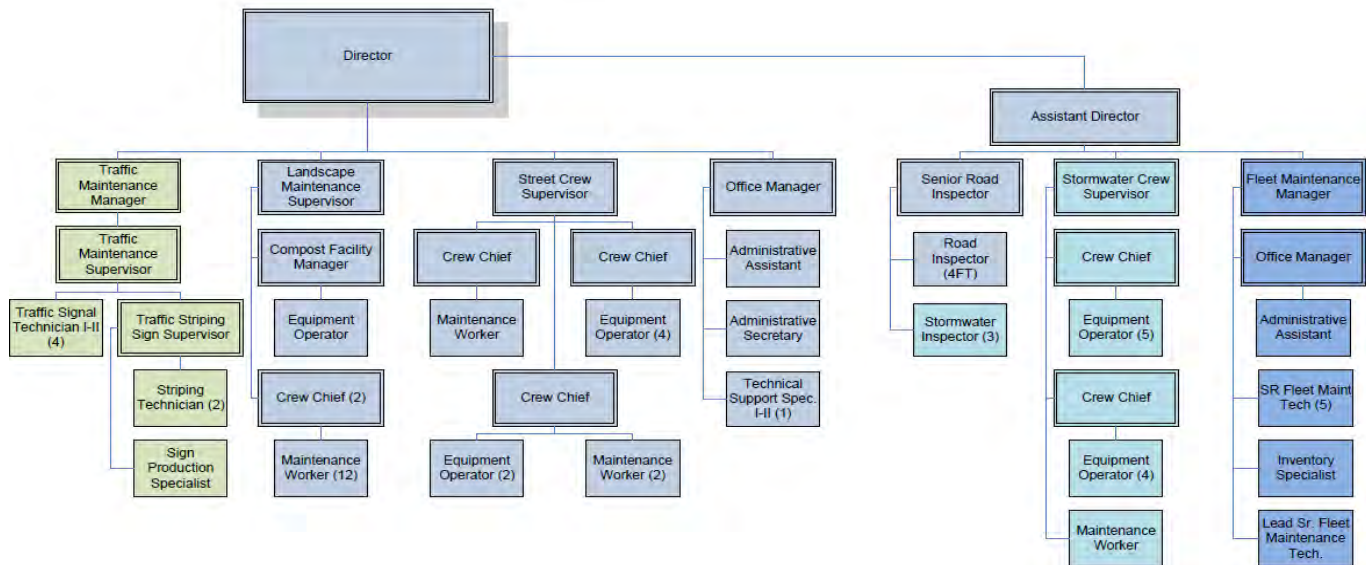
Performance Measures (con't)

Efficiency Measures

Cost/Sign Created

Stop Signs	\$ 43	\$ 43	\$ 46	\$ 50	\$ 53
Speed Limit Signs	\$ 27	\$ 27	\$ 29	\$ 31	\$ 34
Street Name Signs	\$ 22	\$ 22	\$ 17	\$ 19	\$ 22
Parking Signs	\$ 10	\$ 10	\$ 13	\$ 15	\$ 17
Yield Signs	\$ 41	\$ 41	\$ 37	\$ 40	\$ 42
Warning Signs	\$ 29	\$ 29	\$ 31	\$ 33	\$ 35
Road Construction	\$ 35	\$ 35	\$ 36	\$ 39	\$ 42
Signs for Other Depts	\$ 23	\$ 23	\$ 17	\$ 18	\$ 20
Downtown Banners	\$ 18	\$ 18	\$ 21	\$ 23	\$ 25

Organizational Chart



Green: Streets - Traffic Personnel Budgeted in FY 2023.

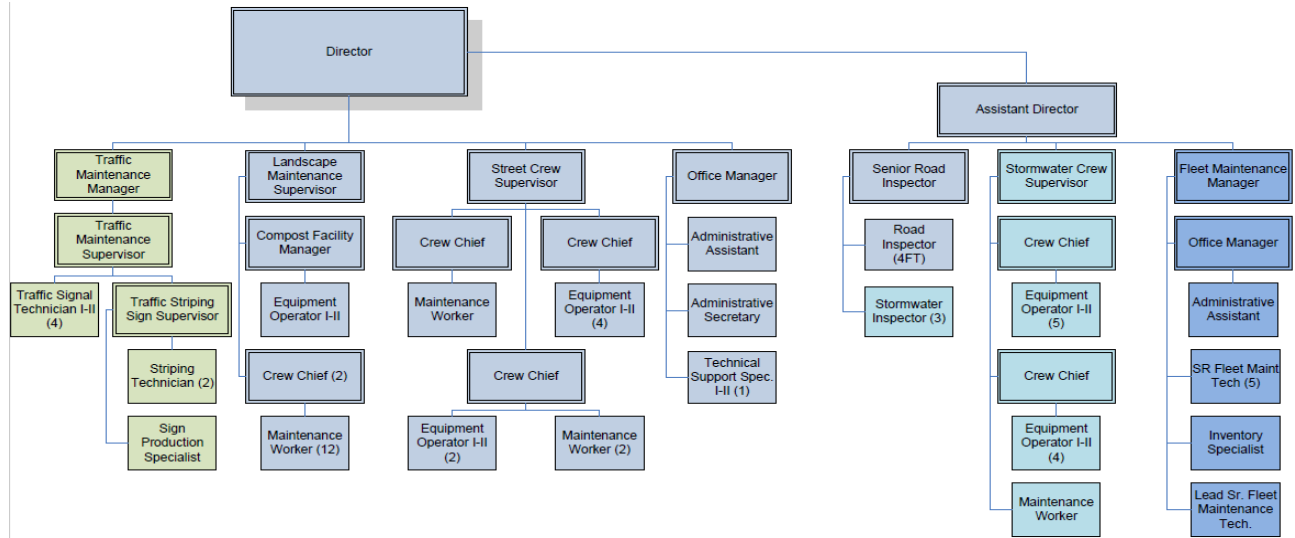
Note: For detailed counts and authorized positions, please see table below entitled "Staffing by Position"



City of Franklin, Tennessee

FY 2023 Operating Budget

Organizational Chart



Green: Streets - Traffic Personnel Budgeted in FY 2023.

Note: For detailed counts and authorized positions, please see table below entitled "Staffing by Position"

Staffing by Position

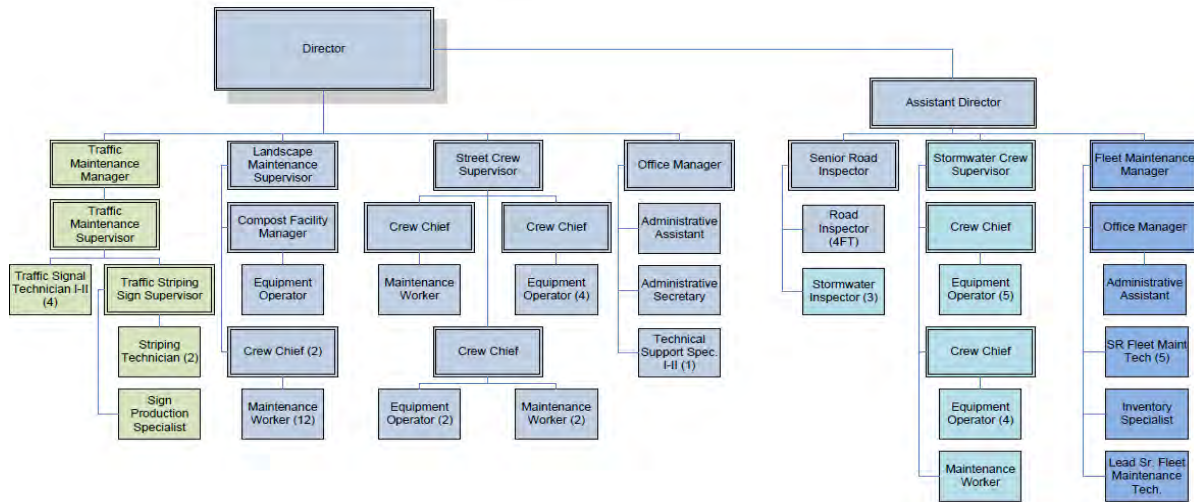
Position	Pay Grade	FY 2019		FY 2020		FY 2021		FY 2022		FY 2023	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
Traffic Maint. Manager	J	1	0	1	0	1	0	1	0	1	0
Traffic Maint. Supervisor	H	1	0	1	0	1	0	1	0	1	0
Traffic Sign/Maint. Electrician	---	1	0	0	0	0	0	0	0	0	0
Traffic Strip./Sign. Prod. Super.	G	1	0	1	0	1	0	1	0	1	0
Traffic Signal Technician I-II	E-F	3	0	4	0	4	0	4	0	4	0
Sign Production Specialist	E	1	0	1	0	1	0	1	0	1	0
Striping Technician	E	2	0	2	0	2	0	2	0	2	0
Asst. Striping Technician	---	0	0	0	0	0	0	0	0	0	0
Totals		10	0	10	0	10	0	10	0	10	0



City of Franklin, Tennessee

FY 2023 Operating Budget

Organizational Chart



Fleet Personnel are shaded in dark

Note: For detailed counts and authorized positions, please see table below entitled "Staffing by Position"

Staffing by Position

Budgeted Positions	Pay Grade	FY 2019		FY 2020		FY 2021		FY 2022		FY 2022	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
Fleet Maintenance Manager	Grade I	1	0	1	0	1	0	1	0	1	0
Lead Sr. Maintenance Tech	Grade G	1	0	1	0	1	0	1	0	1	0
Sr. Fleet Maint. Tech.	Grade F	5	0	5	0	5	0	5	0	5	0
Office Manager	Grade F	1	0	1	0	0	0	1	0	1	0
Mechanic	Grade E	0	0	0	0	0	0	0	0	0	0
Administrative Assistant	Grade D	1	0	1	0	1	0	1	0	1	0
Inventory Specialist	Grade D	1	0	1	0	1	0	1	0	1	0
Sub-Total Budgeted Positions		10	0	10	0	9	0	10	0	10	0

Authorized, Unbudgeted Positions											
Office Manager	Grade F	0	0	0	0	1	0	0	0	0	0
Sub-Total Unbudgeted Positions		0	0	0	0	1	0	0	0	0	0

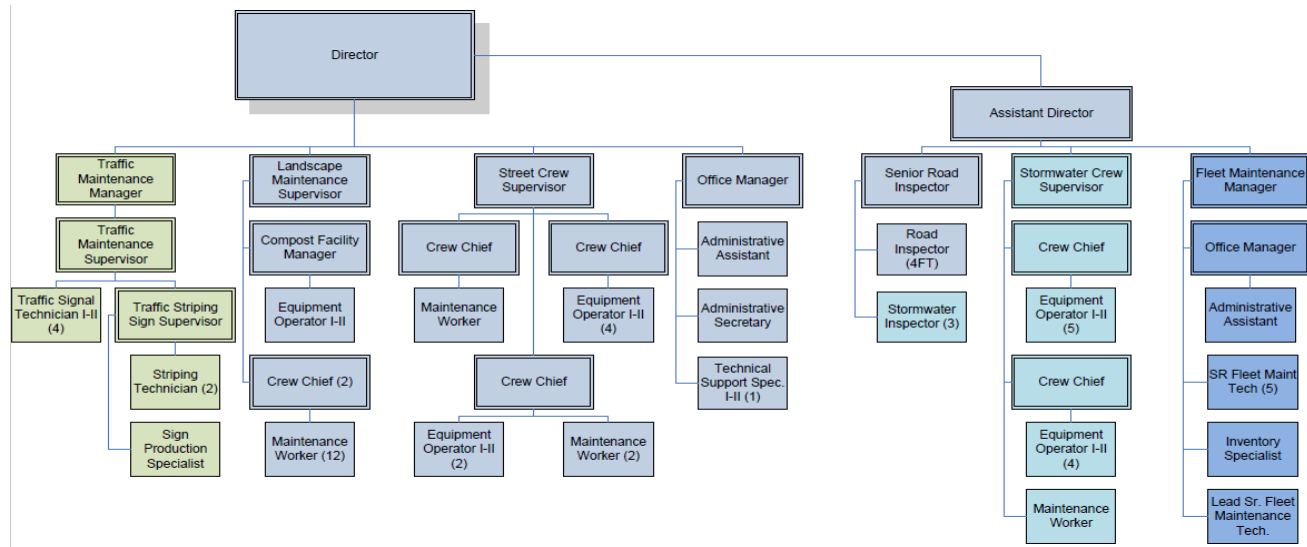
Total Authorized Positions		10	0	10	0	10	0	10	0	10	0
-----------------------------------	--	-----------	----------	-----------	----------	-----------	----------	-----------	----------	-----------	----------



City of Franklin, Tennessee

FY 2023 Operating Budget

Organizational Chart



Fleet Personnel are shaded in dark

Note: For detailed counts and authorized positions, please see table below entitled "Staffing by Position"

Staffing by Position

Budgeted Positions	Pay Grade	FY 2019		FY 2020		FY 2021		FY 2022		FY 2022	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
Fleet Maintenance Manager	I	1	0	1	0	1	0	1	0	1	0
Lead Sr. Fleet Maint. Tech.	H	1	0	1	0	1	0	1	0	1	0
Sr. Fleet Maint. Tech.	G	5	0	5	0	5	0	5	0	5	0
Office Manager	G	1	0	1	0	0	0	1	0	1	0
Mechanic	---	0	0	0	0	0	0	0	0	0	0
Administrative Assistant	E	1	0	1	0	1	0	1	0	1	0
Inventory Specialist	F	1	0	1	0	1	0	1	0	1	0
Sub-Total Budgeted Positions		10	0	10	0	9	0	10	0	10	0

Authorized, Unbudgeted Positions											
Office Manager	G	0	0	0	0	1	0	0	0	0	0
Sub-Total Unbudgeted Positions		0	0	0	0	1	0	0	0	0	0

Total Authorized Positions		10	0	10	0	10	0	10	0	10	0
-----------------------------------	--	-----------	----------	-----------	----------	-----------	----------	-----------	----------	-----------	----------



City of Franklin, Tennessee

FY 2023 Operating Budget

Capital Vehicle Fund

Budget Summary

	2020 Actual	2021 EOY	2022		2023 Budget	2022 v. 2023	
			Budget	EOY		\$	%
Beginning Fund Balance	-	-	-	-	3,250,000		
Revenues	-	-	3,250,000	3,250,000	-	-3,250,000	-100.0%
Expenditures	-	-	-	-	1,375,041	1,375,041	100.0%
Ending Balance	0	0	3,250,000	3,250,000	1,874,959		

Fund Summary

The Capital Vehicle Fund is a new fund for FY 2023. Its purpose is to provide a more sustainable and transparent mechanism for the regular replacement of commercial fleet vehicles necessary for General Fund departments to operate.

Funding for FY 2023 is to be provided through FY 2022 transfers which will "pre-seed" the fund. Future funding will occur via regular transfers from the General Fund.



City of Franklin, Tennessee

FY 2023 Operating Budget

Capital Vehicle Fund (Proposed)

Budget Summary

	2020 Actual	2021 EOY	2022		2023 Budget	2022 v. 2023	
			Budget	EOY		\$	%
Beginning Fund Balance	-	-	-	-	3,250,000		
Revenues	-	-	3,250,000	3,250,000	1,406,667	-1,843,333	-56.7%
Expenditures	-	-	-	-	2,781,708	2,781,708	100.0%
Ending Balance	0	0	3,250,000	3,250,000	1,874,959		

Fund Summary

The Capital Vehicle Fund is a new fund for FY 2023. Its purpose is to provide a more sustainable and transparent mechanism for the regular replacement of commercial fleet vehicles necessary for General Fund departments to operate.

Funding for FY 2023 is to be provided through FY 2022 transfers which will "pre-seed" the fund. Future funding will occur via regular transfers from the General Fund.



City of Franklin, Tennessee

FY 2023 Operating Budget

Budget

	Actual 2020	Actual 2021	Budget 2022	EOY 2022	Budget 2023	Difference	
						\$	%
Beginning Fund Balance	-	-	-	-	3,250,000		
Revenues							
Transfer From General Fund	-	-	3,250,000	3,250,000	-	(3,250,000)	-100.0%
Total Available Funds	-	-	3,250,000	3,250,000	-	(3,250,000)	-100.0%
Expenses (Operations)							
Vehicles	-	-	-	-	1,375,041	1,375,041	100.0%
Total Expenditures	-	-	-	-	1,375,041	1,375,041	100.0%
Ending Fund Balance	-	-	3,250,000	3,250,000	1,874,959		

Notes & Objectives

The first receipts into the fund were recorded in FY 2022. There is no additional history before this fiscal year.

FY 2023 appropriations from the fund will replace dozens of General Fund departments commercial fleet vehicles. Anticipated vehicles by department are as follows:

- BNS 8 Vehicles
- Building Maint. 1 Vehicle
- Engineering 3 Vehicles
- Fire 2 Vehicles
- HR 2 Vehicles
- IT 3 Vehicles
- Parks 10 Vehicles
- Streets 11 Vehicles

Other Operational Funds (Stormwater, Sanitation & Water Management) commercial fleet needs will be accounted for in their respective departments.

It is not anticipated annual appropriations will be this high in future years, but very few vehicles have been purchased in the last several years. These vehicles may, or may not be available within the fiscal year for delivery, but this mechanism will provide better accounting and sustainability of our frontline fleet vehicles to departments.



City of Franklin, Tennessee

FY 2023 Operating Budget

Budget (Proposed)

	Actual 2020	Actual 2021	Budget 2022	EOY 2022	Budget 2023	Difference	
						\$	%
Beginning Fund Balance	-	-	-	-	3,250,000		
Revenues							
Transfer From General Fund	-	-	3,250,000	3,250,000	1,406,667	(1,843,333)	-56.7%
Total Available Funds	-	-	3,250,000	3,250,000	1,406,667	(1,843,333)	-56.7%
Expenses (Operations)							
Vehicles	-	-	-	-	2,781,708	2,781,708	100.0%
Total Expenditures	-	-	-	-	2,781,708	2,781,708	100.0%
Ending Fund Balance	-	-	3,250,000	3,250,000	1,874,959		

Notes & Objectives

The first receipts into the fund were recorded in FY 2022. There is no additional history before this fiscal year.

FY 2023 appropriations from the fund will replace dozens of General Fund departments commercial fleet vehicles. Anticipated vehicles by department are as follows:

- Police 20+ Cruisers
- BNS 8 Vehicles
- Building Maint. 1 Vehicle
- Engineering 3 Vehicles
- Fire 2 Vehicles
- HR 2 Vehicles
- IT 3 Vehicles
- Parks 10 Vehicles
- Streets 11 Vehicles

Other Operational Funds (Stormwater, Sanitation & Water Management) commercial fleet needs will be accounted for in their respective departments.

It is not anticipated annual appropriations will be this high in future years, but very few vehicles have been purchased in the last several years. These vehicles may, or may not be available within the fiscal year for delivery, but this mechanism will provide better accounting and sustainability of our frontline fleet vehicles to departments.

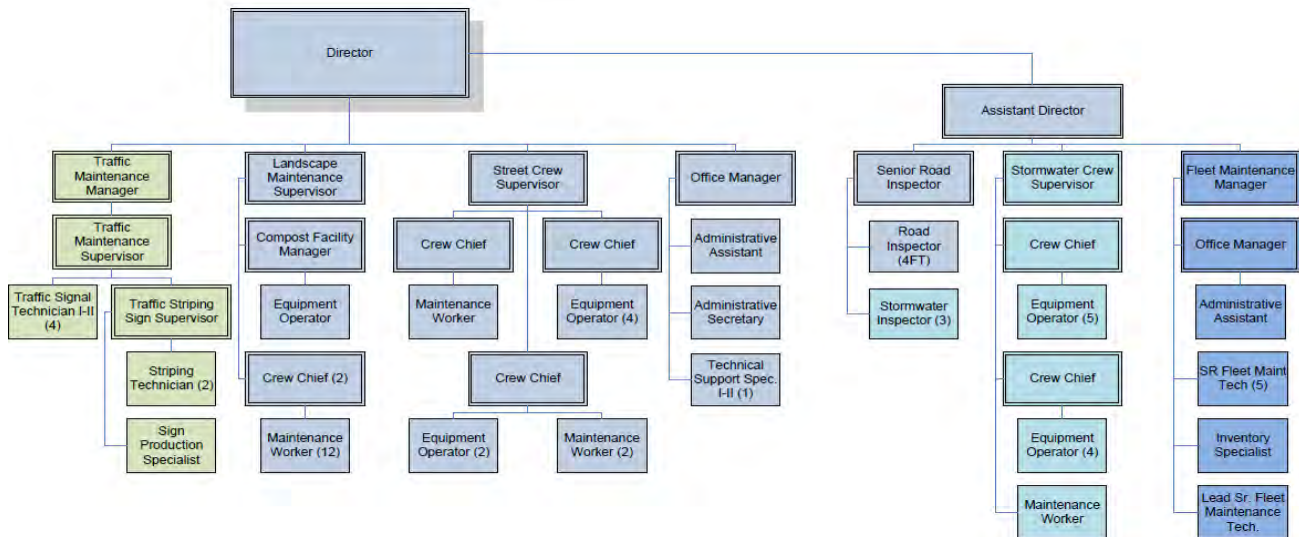


City of Franklin, Tennessee

FY 2023 Operating Budget

Organizational Chart - Streets

Streets Department



Personnel funded through the Stormwater Fund in the Streets Department are shaded in Aqua.

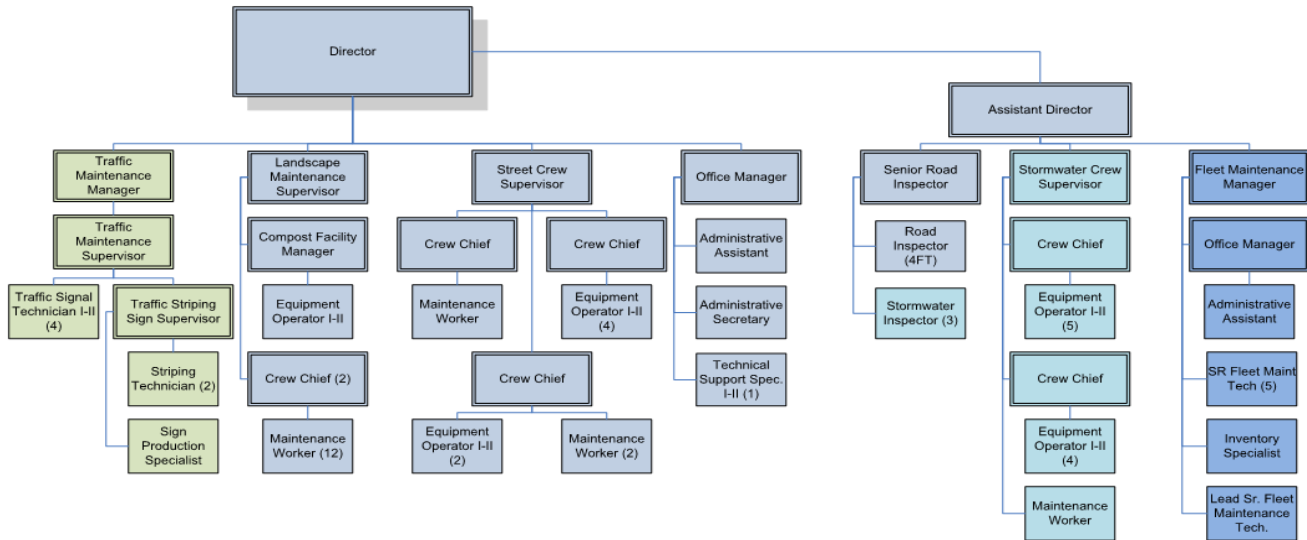
Note: For detailed counts and authorized positions, please see following page entitled "Staffing by Position"



City of Franklin, Tennessee FY 2023 Operating Budget

Organizational Chart - Streets (Proposed)

Streets Department



Personnel funded through the Stormwater Fund in the Streets Department are shaded in Aqua.

Note: For detailed counts and authorized positions, please see following page entitled "Staffing by Position"

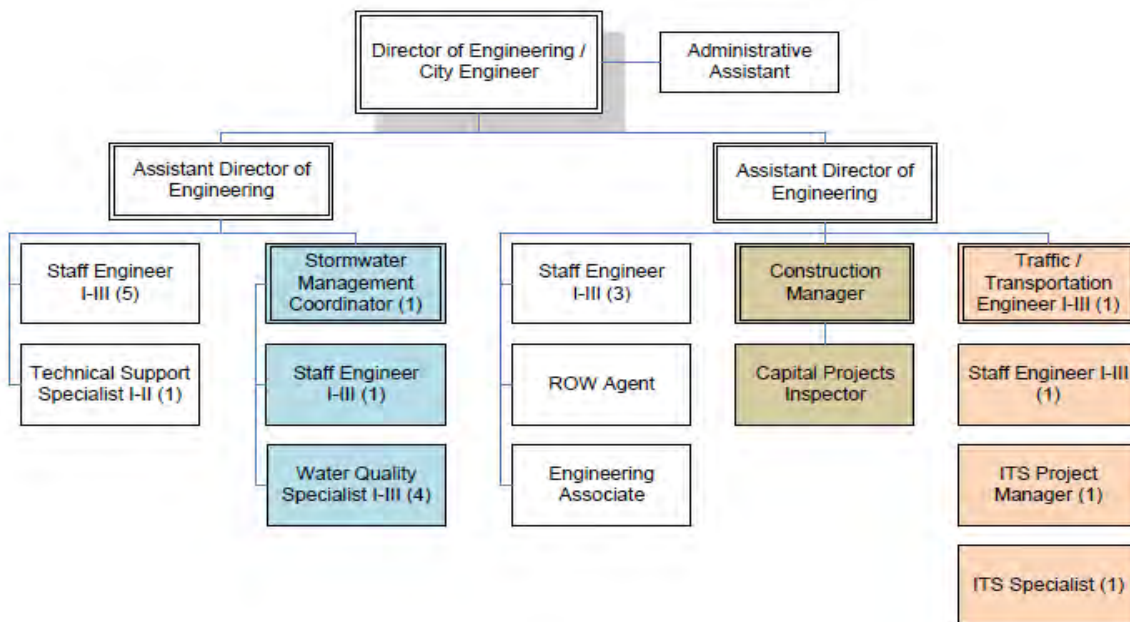


City of Franklin, Tennessee

FY 2023 Operating Budget

Organizational Chart - Engineering

Engineering Department



Notes:

Personnel funded through the Stormwater Fund in the Engineering Dept. are shaded in Aqua.

For detailed counts and authorized positions, please see following page entitled "Staffing by Position"

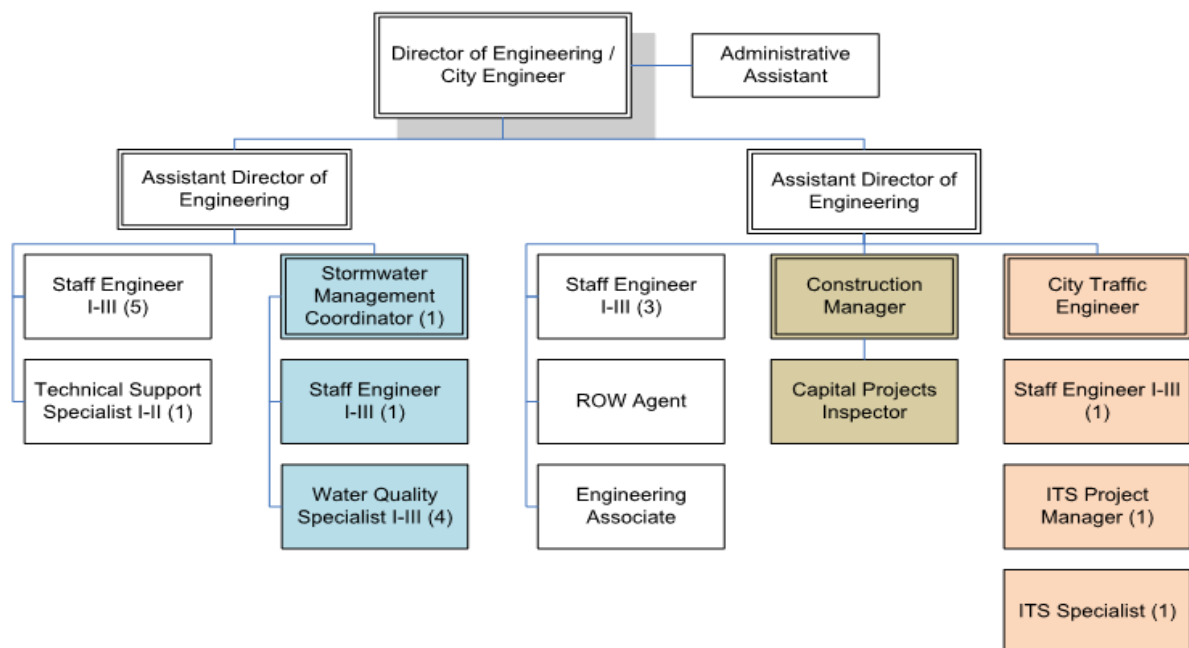


City of Franklin, Tennessee

FY 2023 Operating Budget

Organizational Chart - Engineering (Proposed)

Engineering Department



Notes:

Personnel funded through the Stormwater Fund in the Engineering Dept. are shaded in Aqua.

For detailed counts and authorized positions, please see following page entitled "Staffing by Position"



City of Franklin, Tennessee

FY 2023 Operating Budget

Staffing by Position

Position	Pay Grade	FY 2019		FY 2020		FY 2021		FY 2022		FY 2023	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
Stormwater - Engineering											
Stormwater Man. Coordinator	Grade I	1	0	1	0	1	0	1	0	1	0
Water Quality Specialist I-III	Grades F-H	5	0	5	0	5	0	4	0	4	0
Staff Engineer I-III	Grades G-J	0	0	0	0	0	0	1	0	1	0
Stormwater - Streets											
Stormwater Inspector	Grade F	3	0	3	0	3	0	3	0	3	0
Stormwater Crew Supervisor	Grade F	1	0	1	0	1	0	1	0	1	0
Crew Chief	Grade E	2	0	2	0	2	0	2	0	2	0
Equipment Operator	Grade D	8	0	9	0	9	0	9	0	9	0
Maintenance Worker	Grade B	1	0	1	0	1	0	1	0	1	0
Totals		21	0	22	0	22	0	22	0	22	0



City of Franklin, Tennessee

FY 2023 Operating Budget

Staffing by Position (Proposed)

Position	Pay Grade	FY 2019		FY 2020		FY 2021		FY 2022		FY 2023	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
Stormwater - Engineering											
Stormwater Man. Coordinator	I	1	0	1	0	1	0	1	0	1	0
Staff Engineer I-III	I-K	0	0	0	0	0	0	1	0	1	0
Water Quality Specialist I-III	F-H	5	0	5	0	5	0	4	0	4	0
Stormwater - Streets											
Stormwater Crew Supervisor	H	1	0	1	0	1	0	1	0	1	0
Stormwater Inspector	G	3	0	3	0	3	0	3	0	3	0
Crew Chief	G	2	0	2	0	2	0	2	0	2	0
Equipment Operator I-II	D-E	8	0	9	0	9	0	9	0	9	0
Maintenance Worker	D	1	0	1	0	1	0	1	0	1	0
Totals		21	0	22	0	22	0	22	0	22	0



City of Franklin, Tennessee

FY 2023 Operating Budget

Staffing by Position

Budgeted Positions	Pay Grade	FY 2019		FY 2020		FY 2021		FY 2022		FY 2023	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
Parks Director	L	1	0	1	0	1	0	1	0	1	0
Assistant Parks Director	J	0	0	1	0	1	0	1	0	1	0
Facilities Superintendent	H	1	0	1	0	1	0	1	0	1	0
Parks & Recreation Superintendent	H	1	0	1	0	0	0	1	0	1	0
Urban Forestry Superintendent	H	1	0	1	0	1	0	1	0	1	0
Athletic Field Turf Supervisor	G	0	0	1	0	1	0	1	0	1	0
Grounds & Landscape Supervisor	G	0	0	1	0	1	0	1	0	1	0
Grounds & Landscape Foreman	G	1	0	0	0	0	0	0	0	0	0
Facilities & Maintenance Supervisor	G	0	0	0	0	0	0	0	0	1	0
Recreation Supervisor	G	0	0	1	0	1	0	1	0	1	0
Recreation Foreman	G	1	0	0	0	0	0	0	0	0	0
Assist. Athletic Field Turf Supervisor	F	0	0	0	0	0	0	0	0	1	0
Urban Forestry Supervisor	F	0	0	0	0	0	0	1	0	1	0
Arborist	F	1	0	1	0	1	0	0	0	0	0
Research & Planning Specialist	E	1	0	1	0	1	0	1	0	1	0
Facilities Crew Chief	E	1	0	1	0	1	0	1	0	1	0
Athletics Crew Chief	E	1	0	0	0	0	0	0	0	0	0
Grounds Turf Crew Chief	E	1	0	1	0	1	0	1	0	1	0
Landscaping Crew Chief	E	0	0	1	0	1	0	1	0	1	0
Maintenance Crew Chief	E	1	0	1	0	1	0	1	0	0	0
Turf Specialist I-II	D-E	0	0	6	0	6	0	6	0	6	0
Program Specialist	D	4	0	4	0	4	0	4	0	4	0
Admin Assistant	D	2	0	2	0	2	0	2	0	2	0
Inventory Specialist	D	1	0	1	0	1	0	1	0	1	0
Maintenance Worker	D	3	0	3	0	3	0	4	0	4	0
Athletic Worker	C	6	0	0	0	0	0	0	0	0	0
Forestry Technician I-II	C-D	0	0	0	0	0	0	6	0	6	0
Tree Worker I-II	C-D	2	1	2	1	2	0	0	0	0	0
Facilities Worker	B	5	4	5	4	5	3	5	3	5	3
Grounds Worker	B	6	0	6	0	6	0	6	0	3	0
Landscaping Worker	B	3	0	3	0	3	0	3	0	3	0
Intern	---	0	1	0	1	0	0	0	0	0	0
Sub-Total Budgeted Positions		44	6	46	6	45	3	51	3	49	3

Authorized, Unbudgeted Positions											
Parks & Recreation Superintendent	H	0	0	0	0	1	0	0	0	0	0
Grounds Worker	B	0	0	0	0	0	0	0	0	3	0
Turf Specialist I	D	0	0	0	0	0	0	0	0	0	0
Tree Worker, PT	B	0	0	0	0	0	1	0	0	0	0
Facilities Worker	B	0	0	0	0	0	1	0	1	0	1
Intern	---	0	0	0	0	0	1	0	1	0	1
Sub-Total Unbudgeted Positions		0	0	0	0	1	3	0	2	3	2

Total Authorized Positions	44	6	46	6	46	6	51	5	52	5
-----------------------------------	-----------	----------	-----------	----------	-----------	----------	-----------	----------	-----------	----------



City of Franklin, Tennessee

FY 2023 Operating Budget

Staffing by Position (Proposed)

Budgeted Positions	Pay Grade	FY 2019		FY 2020		FY 2021		FY 2022		FY 2023	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
Parks Director	L	1	0	1	0	1	0	1	0	1	0
Assistant Parks Director	K	0	0	1	0	1	0	1	0	1	0
Facilities Superintendent	J	1	0	1	0	1	0	1	0	1	0
Parks & Recreation Superintendent	J	1	0	1	0	0	0	1	0	1	0
Urban Forestry Superintendent	J	1	0	1	0	1	0	1	0	1	0
Athletic Field Turf Supervisor	H	0	0	1	0	1	0	1	0	1	0
Grounds & Landscape Supervisor	H	0	0	1	0	1	0	1	0	1	0
Facilities & Maintenance Supervisor	H	0	0	0	0	0	0	0	0	1	0
Recreation Supervisor	H	0	0	1	0	1	0	1	0	1	0
Urban Forestry Supervisor	H	0	0	0	0	0	0	1	0	1	0
Grounds & Landscape Foreman	---	1	0	0	0	0	0	0	0	0	0
Recreation Foreman	---	1	0	0	0	0	0	0	0	0	0
Assist. Athletic Field Turf Supervisor	G	0	0	0	0	0	0	0	0	1	0
Research & Planning Specialist	G	1	0	1	0	1	0	1	0	1	0
Facilities Crew Chief	G	1	0	1	0	1	0	1	0	1	0
Grounds Turf Crew Chief	G	1	0	1	0	1	0	1	0	1	0
Landscaping Crew Chief	G	0	0	1	0	1	0	1	0	1	0
Turf Specialist I-II	E-F	0	0	6	0	6	0	6	0	6	0
Arborist	---	1	0	1	0	1	0	0	0	0	0
Forestry Technician I-II	D-E	0	0	0	0	0	0	6	0	6	0
Athletics Crew Chief	---	1	0	0	0	0	0	0	0	0	0
Maintenance Crew Chief	---	1	0	1	0	1	0	1	0	0	0
Program Specialist	E	4	0	4	0	4	0	4	0	4	0
Admin Assistant	E	2	0	2	0	2	0	2	0	2	0
Inventory Specialist	E	1	0	1	0	1	0	1	0	1	0
Maintenance Worker	E	3	0	3	0	3	0	4	0	4	0
Facilities Worker	D	5	4	5	4	5	3	5	3	5	3
Grounds Worker	D	6	0	6	0	6	0	6	0	3	0
Landscaping Worker	D	3	0	3	0	3	0	3	0	3	0
Athletic Worker	---	6	0	0	0	0	0	0	0	0	0
Tree Worker I-II	---	2	1	2	1	2	0	0	0	0	0
Intern	INTERN	0	1	0	1	0	0	0	0	0	0
Sub-Total Budgeted Positions		44	6	46	6	45	3	51	3	49	3

Authorized, Unbudgeted Positions											
Parks & Recreation Superintendent	---	0	0	0	0	1	0	0	0	0	0
Turf Specialist I	---	0	0	0	0	0	0	0	0	0	0
Grounds Worker	D	0	0	0	0	0	0	0	0	3	0
Facilities Worker	D	0	0	0	0	0	1	0	1	0	1
Tree Worker, PT	---	0	0	0	0	0	1	0	0	0	0
Intern	INTERN	0	0	0	0	0	1	0	1	0	1
Sub-Total Unbudgeted Positions		0	0	0	0	1	3	0	2	3	2

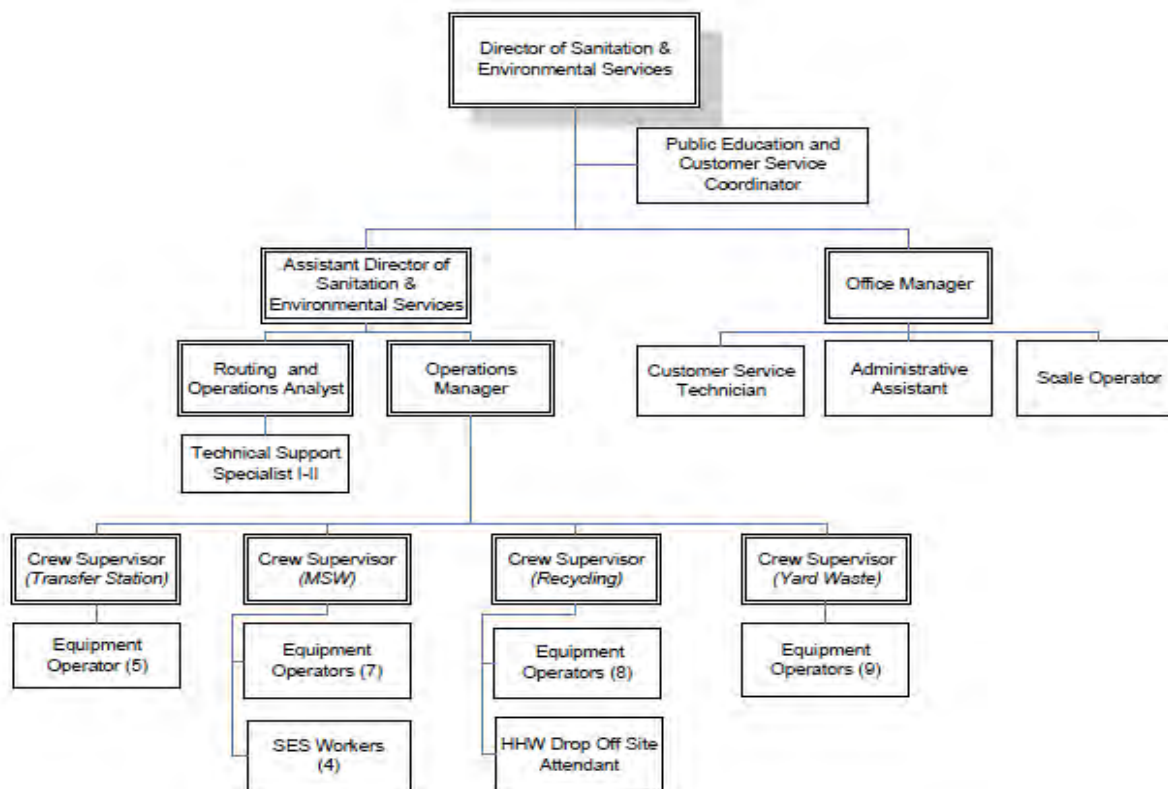
Total Authorized Positions		44	6	46	6	46	6	51	5	52	5
-----------------------------------	--	-----------	----------	-----------	----------	-----------	----------	-----------	----------	-----------	----------



City of Franklin, Tennessee

FY 2023 Operating Budget

Organizational Chart



Information in italics is for reference only and not reflective of position titles.

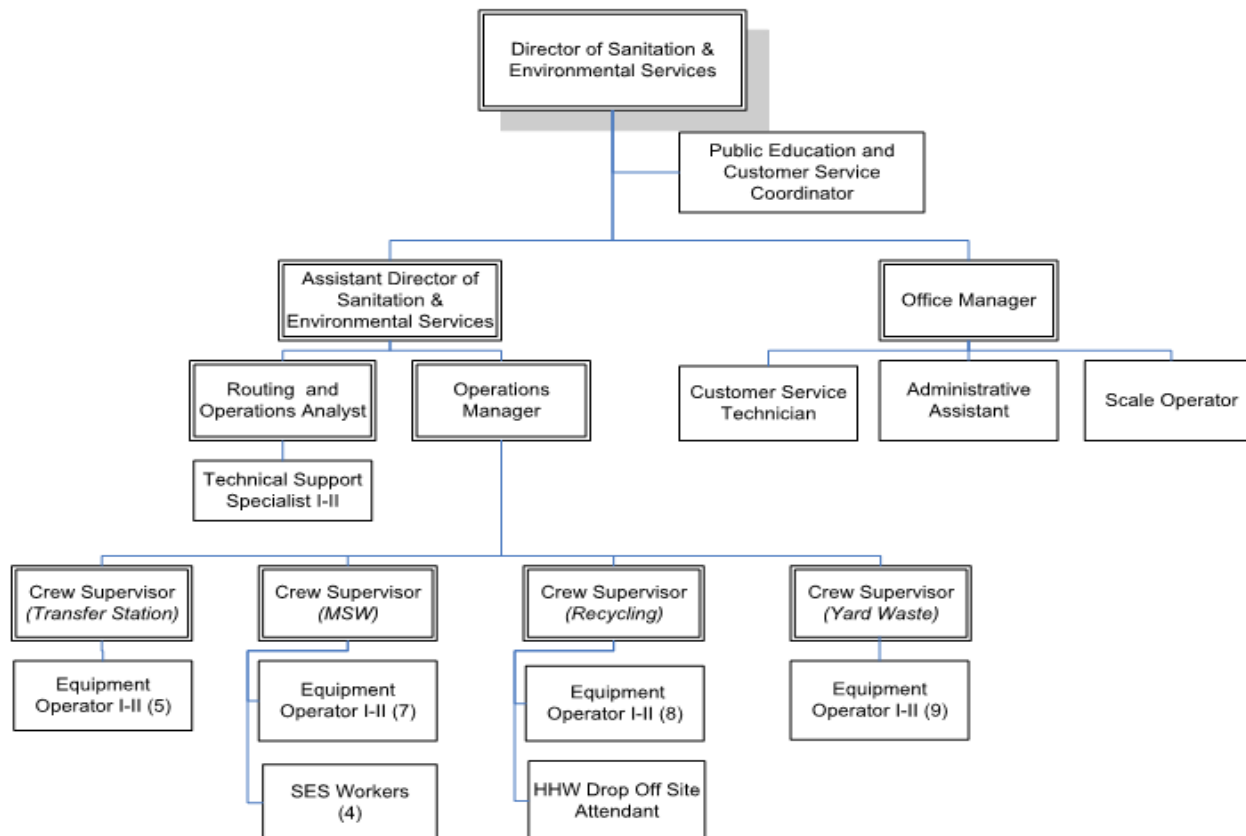
Note: For detailed counts and authorized positions, please see following page entitled "Staffing by Position"



City of Franklin, Tennessee

FY 2023 Operating Budget

Organizational Chart (Proposed)



Information in italics is for reference only and not reflective of position titles.

Note: For detailed counts and authorized positions, please see following page entitled "Staffing by Position"



City of Franklin, Tennessee

FY 2023 Operating Budget

Staffing by Position

Budgeted Positions	Pay Grade	FY 2019		FY 2020		FY 2021		FY 2022		FY 2023	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
Administration											
Dir. Of Sanitation & Env. Services	K	1	0	1	0	1	0	1	0	1	0
Asst. Dir. Of Sanitation & Env. Services	I	1	0	1	0	1	0	1	0	1	0
Routing and Operations Analyst	G	0	0	0	0	1	0	1	0	1	0
Public Education and Customer Service Coordinator	F	0	0	0	0	0	0	1	0	1	0
Office Manager	F	1	0	1	0	1	0	1	0	1	0
Technical Support Specialist I-II	E-F	1	0	1	0	1	0	1	0	1	0
Customer Services Technician	D	1	0	1	0	1	0	1	0	1	0
Administrative Assistant	D	0	0	0	0	1	0	1	0	1	0
HHW Drop Off Site Attendant	C	1	0	1	0	1	0	1	0	1	0
Scale Operator	C	0	0	1	0	1	0	1	0	1	0
Administrative Secretary	B	1	0	1	0	0	0	0	0	0	0
Totals		7	0	8	0	9	0	10	0	10	0
Collection											
Operations Manager	H	0	0	0	0	0	0	0	0	1	0
Collection Manager	G	1	0	1	0	1	0	1	0	0	0
SES Crew Supervisor	E	4	0	3	0	3	0	3	0	3	0
SES Equipment Operator	D	21	0	21	0	21	0	23	0	24	0
SES Dispatcher	C	1	0	1	0	1	0	0	0	0	0
SES Worker	B	5	0	5	0	4	0	4	0	4	0
Totals		32	0	31	0	30	0	31	0	32	0
Disposal											
Transfer Station Manager	F	1	0	1	0	1	0	1	0	0	0
SES Crew Supervisor	E	0	0	0	0	0	0	0	0	1	0
Equipment Operator	D	4	0	4	0	4	0	4	0	5	0
Scale Operator	C	1	0	0	0	0	0	0	0	0	0
Totals		6	0	5	0	5	0	5	0	6	0
Sub-Total Budgeted Positions		45	0	44	0	44	0	46	0	48	0
Authorized, Unbudgeted Positions											
SES Worker	B	0	0	0	0	1	0	0	0	0	0
Sub-Total Unbudgeted Positions		0	0	0	0	1	0	0	0	0	0
Total Authorized Positions		45	0	44	0	45	0	46	0	48	0



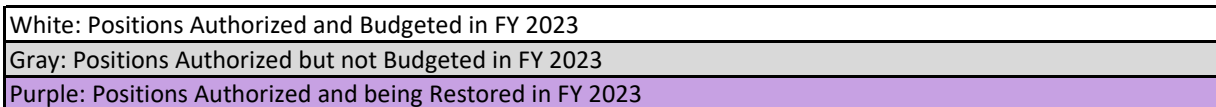
City of Franklin, Tennessee

FY 2023 Operating Budget

Staffing by Position (Proposed)

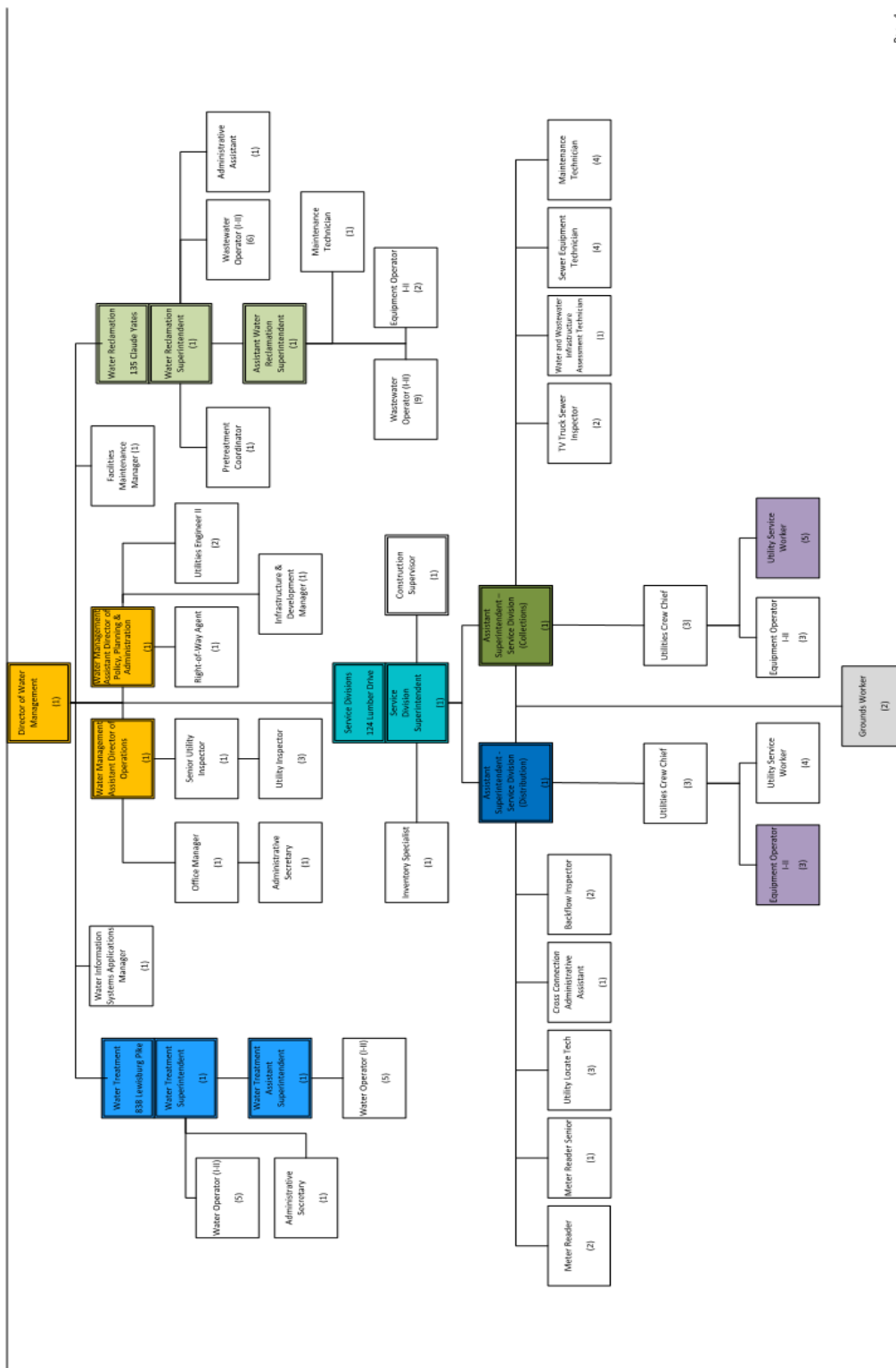
Budgeted Positions	Pay Grade	FY 2019		FY 2020		FY 2021		FY 2022		FY 2023	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
Administration											
Dir. Of Sanitation & Env. Services	L	1	0	1	0	1	0	1	0	1	0
Asst. Dir. Of Sanitation & Env. Services	J	1	0	1	0	1	0	1	0	1	0
Routing and Operations Analyst	G	0	0	0	0	1	0	1	0	1	0
Office Manager	G	1	0	1	0	1	0	1	0	1	0
Technical Support Specialist I-II	F-G	1	0	1	0	1	0	1	0	1	0
Public Education and Customer Service Coordinator	F	0	0	0	0	0	0	1	0	1	0
Customer Services Technician	E	1	0	1	0	1	0	1	0	1	0
Administrative Assistant	E	0	0	0	0	1	0	1	0	1	0
HHW Drop Off Site Attendant	D	1	0	1	0	1	0	1	0	1	0
Scale Operator	D	0	0	1	0	1	0	1	0	1	0
Administrative Secretary	---	1	0	1	0	0	0	0	0	0	0
Totals		7	0	8	0	9	0	10	0	10	0
Collection											
Operations Manager	G	0	0	0	0	0	0	0	0	1	0
Collection Manager	---	1	0	1	0	1	0	1	0	0	0
SES Crew Supervisor	F	4	0	3	0	3	0	3	0	3	0
SES Equipment Operator I-II	D-E	21	0	21	0	21	0	23	0	24	0
SES Worker	D	5	0	5	0	4	0	4	0	4	0
SES Dispatcher	---	1	0	1	0	1	0	0	0	0	0
Totals		32	0	31	0	30	0	31	0	32	0
Disposal											
Transfer Station Manager	---	1	0	1	0	1	0	1	0	0	0
SES Crew Supervisor	F	0	0	0	0	0	0	0	0	1	0
Equipment Operator I-II	D-E	4	0	4	0	4	0	4	0	5	0
Scale Operator	---	1	0	0	0	0	0	0	0	0	0
Totals		6	0	5	0	5	0	5	0	6	0
Sub-Total Budgeted Positions		45	0	44	0	44	0	46	0	48	0
Authorized, Unbudgeted Positions											
SES Worker	D	0	0	0	0	1	0	0	0	0	0
Sub-Total Unbudgeted Positions		0	0	0	0	1	0	0	0	0	0
Total Authorized Positions		45	0	44	0	45	0	46	0	48	0

Organizational Chart



Page 88 of 114

Organizational Chart (Proposed)



Purple: Positions Authorized and being Restored in FY 2023

Page 89 of 114



City of Franklin, Tennessee

FY 2023 Operating Budget

Staffing by Position

Budgeted Positions	Pay Grade	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
		F-T	F-T	F-T	F-T	F-T

Water Section

Utility Billing						
Meter Reader Sr	C	1	1	1	1	1
Meter Reader	B	2	2	2	2	2
TOTALS		3	3	3	3	3

Water Distribution

Service Division Superintendent	I	1	1	1	1	1
Service Division Assistant Superintendent	H	1	1	1	1	1
Utilities Crew Chief	F	3	3	3	3	3
Backflow Inspector	E	2	2	2	2	2
Administrative Assistant	D	1	1	1	1	1
Inventory Specialist	D	1	1	1	1	1
Equipment Operator	D	3	3	2	2	3
Utility Locate Technician	D	2	3	3	3	3
Utility Service Worker	C	4	4	4	4	4
Administrative Secretary	B	1	0	0	0	0
Grounds Worker	B	2	2	1	1	1
TOTALS		21	21	19	19	20

Water Treatment Plant

Water Treatment Superintendent	I	1	1	1	1	1
Water Treatment Assistant Superintendent	H	1	1	1	1	1
Water Operator (I-II)	D-E	10	10	9	10	10
Administrative Secretary	B	0	1	1	1	1
TOTALS		12	13	12	13	13

Water Section Totals

36 37 34 35 36

Wastewater Section

Utility Administration						
Director of Water Management	L	1	1	1	1	1
Water Mgmt. Asst. Director of Operations	J	1	1	1	1	1
Water Mgmt. Asst. Dir. of Policy, Planning, & Admin.	J	1	1	1	1	1
Utilities Engineer II	I	2	2	2	2	2
Facilities Maintenance Manager	I	0	0	0	1	1
Right of Way Agent	H	1	1	1	1	1
Infrastructure & Development Manager	H	0	0	0	1	1
Water Information Systems Applications Mgr	H	0	1	1	1	1
Senior Utility Inspector	G	1	1	1	1	1
GIS Analyst	F	1	0	0	0	0
Utility Inspector	F	4	4	3	3	3
Office Manager	F	1	1	1	1	1
Administrative Assistant	D	1	0	0	0	0
Administrative Secretary	B	0	1	1	1	1
TOTALS		14	14	13	15	15

Wastewater Collection

Service Division Assistant Superintendent	H	1	1	1	1	1
Construction Supervisor	F	1	1	1	1	1



City of Franklin, Tennessee

FY 2023 Operating Budget

Staffing by Position (Proposed)

Budgeted Positions	Pay Grade	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
		F-T	F-T	F-T	F-T	F-T

Water Section

Utility Billing						
Meter Reader Sr	E	1	1	1	1	1
Meter Reader	D	2	2	2	2	2
TOTALS		3	3	3	3	3

Water Distribution

Service Division Superintendent	K	1	1	1	1	1
Service Division Assistant Superintendent	H	1	1	1	1	1
Utilities Crew Chief	G	3	3	3	3	3
Backflow Inspector	E	2	2	2	2	2
Administrative Assistant	E	1	1	1	1	1
Inventory Specialist	E	1	1	1	1	1
Equipment Operator I-II	D-E	3	3	2	2	3
Utility Locate Technician	F	2	3	3	3	3
Utility Service Worker	D	4	4	4	4	4
Administrative Secretary	---	1	0	0	0	0
Grounds Worker	D	2	2	1	1	1
TOTALS		21	21	19	19	20

Water Treatment Plant

Water Treatment Superintendent	K	1	1	1	1	1
Water Treatment Assistant Superintendent	I	1	1	1	1	1
Water Operator (I-II)	F-G	10	10	9	10	10
Administrative Secretary	D	0	1	1	1	1
TOTALS		12	13	12	13	13

Water Section Totals

36 37 34 35 36

Wastewater Section

Utility Administration						
Director of Water Management	N	1	1	1	1	1
Water Mgmt. Asst. Director of Operations	L	1	1	1	1	1
Water Mgmt. Asst. Dir. of Policy, Planning, & Admin.	L	1	1	1	1	1
Utilities Engineer II	J	2	2	2	2	2
Facilities Maintenance Manager	I	0	0	0	1	1
Right of Way Agent	I	1	1	1	1	1
Infrastructure & Development Manager	I	0	0	0	1	1
Water Information Systems Applications Mgr	H	0	1	1	1	1
Senior Utility Inspector	G	1	1	1	1	1
GIS Analyst	---	1	0	0	0	0
Utility Inspector	G	4	4	3	3	3
Office Manager	G	1	1	1	1	1
Administrative Assistant	---	1	0	0	0	0
Administrative Secretary	D	0	1	1	1	1
TOTALS		14	14	13	15	15

Wastewater Collection

Service Division Assistant Superintendent	H	1	1	1	1	1
Construction Supervisor	G	1	1	1	1	1



City of Franklin, Tennessee

FY 2023 Operating Budget

Staffing by Position

Budgeted Positions	Pay Grade	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
		F-T	F-T	F-T	F-T	F-T
Utilities Crew Chief	F	3	3	3	3	3
Water & Wastewater Infrastructure Assessment Techn	E	0	1	1	1	1
TV Truck Sewer Inspector	E	2	2	2	2	2
Maintenance Technician	E	4	4	4	4	4
Equipment Operator	D	4	3	3	3	3
Sewer Equipment Technician	D	4	4	4	4	4
Utility Locate Technician	D	2	1	0	0	0
Utility Service Worker	C	5	5	4	4	5
TOTALS		26	25	23	23	24

Water Reclamation						
Water Reclamation Superintendent	I	1	1	1	1	1
Assistant Water Reclamation Superintendent	H	1	1	1	1	1
Pretreatment Coordinator	F	1	1	1	1	1
Maintenance Technician	E	1	1	1	1	1
Wastewater Operator (I-II)	D-E	13	13	12	15	15
Administrative Assistant	D	1	1	1	1	1
Equipment Operator	D	2	2	2	2	2
TOTALS		20	20	19	22	22

WASTEWATER SECTION TOTALS	60	59	55	60	61
----------------------------------	-----------	-----------	-----------	-----------	-----------

Authorized, Unbudgeted Positions						
Water Distribution						
Equipment Operator	D	0	0	1	1	0
Grounds Worker	B	0	0	1	1	1
Water Treatment Plant						
Water Operator (I-II)	D-E	0	0	1	0	0
Utility Administration						
Utility Inspector	F	0	0	1	1	0
Wastewater Collection						
Utility Locate Technician	D	0	0	1	1	0
Utility Service Worker	C	0	0	1	1	0
Water Reclamation						
Wastewater Operator(I-II)	E	0	0	1	0	0
Sub-Total Unbudgeted Positions		0	0	7	5	1

Total All Authorized Positions, Water & Wastewater	96	96	96	100	98
---	-----------	-----------	-----------	------------	-----------



City of Franklin, Tennessee

FY 2023 Operating Budget

Staffing by Position (Proposed)

Budgeted Positions	Pay Grade	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
		F-T	F-T	F-T	F-T	F-T
Utilities Crew Chief	G	3	3	3	3	3
Water & Wastewater Infrastructure Assessment Techn	F	0	1	1	1	1
TV Truck Sewer Inspector	E	2	2	2	2	2
Maintenance Technician	F	4	4	4	4	4
Equipment Operator I-II	D-E	4	3	3	3	3
Sewer Equipment Technician	E	4	4	4	4	4
Utility Locate Technician	---	2	1	0	0	0
Utility Service Worker	D	5	5	4	4	5
TOTALS		26	25	23	23	24

Water Reclamation						
Water Reclamation Superintendent	K	1	1	1	1	1
Assistant Water Reclamation Superintendent	I	1	1	1	1	1
Pretreatment Coordinator	G	1	1	1	1	1
Maintenance Technician	F	1	1	1	1	1
Wastewater Operator (I-II)	F-G	13	13	12	15	15
Administrative Assistant	E	1	1	1	1	1
Equipment Operator I-II	D-E	2	2	2	2	2
TOTALS		20	20	19	22	22

WASTEWATER SECTION TOTALS	60	59	55	60	61
----------------------------------	-----------	-----------	-----------	-----------	-----------

Authorized, Unbudgeted Positions						
Water Distribution						
Equipment Operator I-II	D-E	0	0	1	1	0
Grounds Worker	D	0	0	1	1	1
Water Treatment Plant						
Water Operator (I-II)	F-G	0	0	1	0	0
Utility Administration						
Utility Inspector	G	0	0	1	1	0
Wastewater Collection						
Utility Locate Technician	---	0	0	1	1	0
Utility Service Worker	D	0	0	1	1	0
Water Reclamation						
Wastewater Operator(I-II)	F-G	0	0	1	0	0
Sub-Total Unbudgeted Positions		0	0	7	5	1

Total All Authorized Positions, Water & Wastewater	96	96	96	100	98
---	-----------	-----------	-----------	------------	-----------

August 5, 2022

TO: Board of Mayor and Aldermen

FROM: Eric Stuckey, City Administrator
Kristine Brock, Assistant City Administrator/Chief Financial Officer
Michael Walters Young, Budget & Strategic Innovation Manager

RE: Consideration of Ordinance 2022-28, 1st Quarter 2023 Budget Amendments

Purpose

The purpose of this item is to amend the Fiscal Year 2023 Budget for compliance with State budgeting guidance regarding:

1. Ensuring authorizations in place to balance each fund's budget on a cash basis on June 30, 2023.

Background

The State Comptroller has provided guidance that budget amendments are to be on the cash basis and must occur prior to fiscal year end (June 30) to ensure no fund has a deficit fund balance or deficit cash balance at June 30.

In order to stay ahead of this responsibility, staff is proposing three budget amendments. They are split across various funds, but include:

- 1) Distribution of Annual Wage Increases
- 2) Delayed Acquisition/Completion of Equipment & Projects
- 3) Minor Corrections/Clean-ups

By Fund the impacts of these amendments are:

A. General Fund:

- i. Expenses: The expense changes net to zero, but are divided between the three amendments as follows:
 1. Wage increases: Redistribution of \$6,591,944 to all General Fund departments to fund the comprehensive implementation of the latest compensation plan. As a reminder, the FY 2023 Annual Operating and Capital Budget includes the full implementation of an updated compensation plan for the City. Due to the disruption of the COVID-19 pandemic, this is the first comprehensive update to the City's compensation plan in five years. City pay grades which were increased by 5% in January of 2022 will be increased an additional 5% in July of 2022. Nearly 70% of City positions are being moved up one or more pay grades with the City's two lowest paid grades being eliminated and

moved up. This adjustment from General Expenses to all General Fund departments includes five components:

- a. Movement if necessary to the new minimum of the pay grade
 - b. A general pay increase of 5%
 - c. An additional performance-based pay increase of up to an additional 2.5%
 - d. A movement of 3% for each grade of an employee position was increased
 - e. An additional \$1,000 pay increase for all employees under \$90,000 in annual salary
2. Delayed Acquisition/Completion of Equipment & Projects: \$243,940 in Streets. This accounts for fixing one of the City's salt sheds as well as the purchase of a landscaping unit and higher costs than originally budgeted to replace two dump trucks. Most of these items were approved in prior year's budgets, but do to supply chain shortages have been unavailable for delivery.
3. Minor Corrections/Clean-ups. There are a variety of corrections included within this category, including:
- a. Creation of the Emergency Management Budget: \$302,833. This includes personnel and operations cost for the two employees approved in the FY 2023 budget under the City Administrator. Offsetting transfers of the personnel and some operations costs come from the Administration budget and the Fire budget so that the net new cost to the budget is \$61,620.
 - b. Increase in the Interfund Reimbursement Offset: Decrease of \$445,465. The City of Franklin has long used the practice of allocating indirect costs of the self-sustaining utility funds (Sanitation, Stormwater and Water Management) through an accounting mechanism called an interfund reimbursement. This is a transfer from those self-sustaining funds to 10 separate departments whose accounting activity is expensed in the General Fund. It is a recognition that part of the time of those respective departments is spent on serving the self-sustaining utility funds). This interfund reimbursement calculation was usually reviewed and modified before the budget is submitted annually. Unfortunately, staff did not have time to do so before the submission of the City Administrator's Proposed budget and is now submitting the modification. This transfer reduces overall costs in the General Fund, but increases them in the utility funds, as will be seen later in the memo.
 - c. Miscellaneous changes: Software agreements (\$42,500 for year two of the new budget software), balance of funding for new Asst. Preservation Planner (\$27,100 additional for 10 months instead of 6 months) and computer replacements/upgrades in various departments (\$9,500).

B. Street Aid Fund:

i. Expenses:

2. Delayed Acquisition/Completion of Equipment & Projects: Increase of \$800,000. As of June 30, 2022 slightly over \$800,000 of the FY 2022 paving budget was left unspent, a direct result of reprioritizing paving Del Rio and Downs Boulevards to take advantage of competitive pricing and spend down bond proceeds timely. These funds will be used to take on paving projects not completed before the end of the fiscal year.

C. Sanitation & Environmental Services Fund:

- i. Revenues: Increase of \$417,843. This is recognition of a 100% State grant which allows for the City to procure an electric trash packer/refuse collector. A matching expense is found in SES Collection expenses.
- ii. Expenses: The expense changes but are divided between the three amendments as follows:
 1. Wage increases: Increase of \$391,757 between the three divisions.
 2. Delayed Acquisition/Completion of Equipment & Projects: Increase of \$539,256. This is split \$417,843 for the aforementioned electronic refuse packer and the reappropriation of \$121,413 for a mini-trash packer first appropriated in FY 2021. The City has been waiting for production and delivery several years, and as a result fund balance remains to pay for the equipment.
 3. Minor Corrections/Clean-ups: Increase of \$73,059. This increase comes in two parts: an increase of \$95,505 in the Interfund Reimbursement to the General Fund as described above and a decrease of \$22,446 in the transfer to the Debt Service Fund to tie to the amount budgeted for servicing Sanitation related debt in FY 2023.

D. Road Impact Fund:

i. Expenses:

2. Delayed Acquisition/Completion of Equipment & Projects: Increase of \$3,305,213 for the acquisition of right of way and property pertaining the to the construction of the Long Lane overpass and Old Peytonsville Road CIP project
3. Minor Corrections/Clean-Ups: Decrease of \$1,260 in the transfer to the Debt Service Fund to tie to the amount budgeted for servicing Road Impact Fund related debt in FY 2023.

E. City Facilities Tax:

i. Expenses:

2. Delayed Acquisition/Completion of Equipment & Projects: Increase of \$85,000 for the procurement of a vehicle and trailer for the Parks department originally budgeted in FY 2022 which the City was unable to obtain prior to June 30, 2022.

F. Stormwater Fund:

- i. Expenses: The expense changes but are divided between the two amendments as follows:

1. Wage increases: Increase of \$213,283 between the two divisions. (money for both divisions – Streets and Engineering – was budgeted in the Streets division, hence why the only movement in the ordinance is in the Engineering portion - \$60,985).
 3. Minor Corrections/Clean-ups: Increase of \$33,204 in the Interfund Reimbursement to the General Fund as described above.
- G. Hotel Motel Fund:
- i. Revenues: Increase of \$260,000 over the approved budget for American Rescue Plan Act monies to be used to pay for the Parking Garage Counter system currently being installed at the 2nd and 4th avenue garages. This was originally anticipated to be completed in FY 2022, but could not be before June 30th. Since these are grant funds, they are only recorded to the fund when the activity occurs and need to be reappropriated if not spent in each fiscal year.
 - ii. Expenses:
 2. Delayed Acquisition/Completion of Equipment & Projects: Increase of \$295,000; \$260,000 for the completion of the Parking Garage Counter system mentioned above and \$35,000 for the Wayfinding Sign initiative, both started but not substantively completed in FY 2022.
 3. Minor Corrections/Clean-Ups: Decrease of \$30 in the transfer to the Debt Service Fund to tie to the amount budgeted for servicing Hotel/Motel Fund related debt in FY 2023.
- H. Capital Projects Fund: Increase in both revenue and expense of \$3,305,213. This is amount, and the balance from 2019 Bond Proceeds, comprise the \$4,237,000 purchase of right-of-way and land necessary to complete the Long Lane overpass/Old Peytonsville Road CIP project.
- I. Water Management Fund:
- i. Expenses: The expense changes but are divided between the three amendments as follows:
 1. Wage increases: Increase of \$1,154,147 between the six operational divisions of the Water Management fund.
 3. Minor Corrections/Clean-ups: Net increase of \$84,926 in the Interfund Reimbursement to the General Fund as described above.

Finally, there are a large amount of corrected budget pages attached behind the Ordinance. The vast majority of these are updates to the departmental organization and staffing charts to account for the new compensation plan as voted by the Board of Mayor and Alderman via Resolution 2022-45 on June 14, 2022.

This is the first budget amendment during this Fiscal Year to the budget. We envision at least two more during the Fiscal Year.

Financial Impact

The amendments, as proposed, would result in:

1. General Fund: No Change.

2. Street Aid Fund: Decrease of Fund Balance of \$800,000
3. Sanitation & Environmental Services Fund: Decrease of Fund Balance of \$194,472.
4. Road Impact Fund: Decrease of Fund Balance of \$3,303,953
5. City Facilities Tax Fund: Decrease of Fund Balance of \$85,000.
6. Stormwater Fund: Decrease of Fund Balance of \$33,204.
7. Hotel/Motel Fund: Decrease of Fund Balance of \$34,970.
8. Capital Projects Fund: No Change.
9. Water & Wastewater Funds: Decrease of Fund Balance of \$311,233.

Options

1. Approve amendment(s) as proposed.
2. Make changes to the amendment(s) where desired.

Recommendation

Staff recommends approval of the amendments.



File #: 21-03440

DATE: August 3, 2022
TO: Budget & Finance Committee
FROM: Eric Stuckey, City Administrator
Mike Lowe, Comptroller
Margaret Wilson, Financial Analyst

SUBJECT:

Monthly Reports For August 2022

PURPOSE:

The purpose of this memorandum is to provide information to the Franklin Budget and Finance Committee concerning critical revenue streams that influence performance versus budget.

BACKGROUND/STAFF COMMENTS:

Beginning with the executive summary, the reports include:

- Schedule 1: Local Sales Tax - May 2022
- Schedule 2: Building Permits - June 2022
- Schedule 3: Road Impact Fees - June 2022
- Schedule 4: Facilities Tax (City) - June 2022
- Schedule 5: Facilities Tax (County) - June 2022
- Schedule 6: Gasoline Tax (Street Aid Fund) - May 2022
- Schedule 7: Hotel/Motel Tax - May 2022
- Schedule 8: Conference Center - June 2022
- Schedule 9: Summary of All Funds - May 2022

FINANCIAL IMPACT:

There is no financial impact from the reports. Reports are provided to show any variance from budget.

RECOMMENDATION:

There is no staff recommendation. Reports are for information only.



City of Franklin
Monthly Reports for August 2022
EXECUTIVE SUMMARY

Schedule 1: Local Sales Tax (May 2022)

The local sales tax remittance from the State of Tennessee for May 2022 sales (received by the City in July 2022) was \$5,121,519 compared to \$4,446,675 for the same month in FY 2021, a monthly year over year increase of \$674,844 or 15.2%. May is the 14th consecutive month over \$4 million. (The City began receiving its portion of additional 0.5% local sales tax rate in April 2021.)

The year-to-date increase over last fiscal year is 40.3%.

Schedule 2: Building Permits (June 2022)

2022 fiscal year is less than 2021 by 7.5%, and compared to 2022 budget is less by 7.3%.

Schedule 3: Road Impact Fees * (June 2022)

Combined 2022 fiscal year compared to 2021 is 52.6% more, and compared to 2022 budget is more by 135.4%. By quadrant, Arterial Area 2022 fiscal year compared to 2021 is 56.9% more, and compared to 2022 budget is more by 112.4%. Coll Area 1 2022 fiscal year compared to 2021 is 104.6% more, and compared to 2022 budget is more by 364.8%; Coll Area 2 2022 fiscal year compared to 2021 is 3.7% more, and compared to 2022 budget is more by 62.4%; Coll Area 3 2022 fiscal year compared to 2021 is 55.4% more, and compared to 2022 budget is more by 361.3%; Coll Area 4 2022 fiscal year compared to 2021 is 19.1% less, and compared to 2022 budget is less by 21.2%.

Schedule 4: Facilities Tax (City) * (June 2022)

2022 fiscal year compared to 2021 is 0.6% less, and compared to 2022 budget is more by 1.4%.

Schedule 5: Facilities Tax (County) * (June 2022)

2022 fiscal year compared to 2021 is 7.3% more, and compared to 2022 budget is 35.1% more.

Schedule 6: Gasoline Taxes (State Street Aid Fund) (May 2022)

The gasoline tax remittance from the State of Tennessee for May 2022 sales (received by the City in July 2022) was \$268,964 compared to \$244,690 for the same month in FY 2021, an increase of \$24,274 or 9.9%. For budget comparisons, the City anticipated collections of \$207,151 for May 2022, a difference of \$61,813 more, or 29.8%. The fiscal year increase from last fiscal year is 12.9%.

Schedule 7: Hotel/Motel Tax (May 2022)

2022 fiscal year compared to 2021 is 98.4% more, and compared for 2022 budget is more by 94.6%.

Schedule 8: Conference Center (June 2022)

The City's ½ share of the gain for June 2022 was \$29,256. In June 2021, the City's ½ share of the gain was \$163.

Schedule 9: Summary of All Funds (May 2022)

As of May 2022, the City is showing a preliminary General Fund surplus of \$22.5 million.

In June 2022, there are approximately \$2 million in medical claims, \$1.7 million additional in payroll, \$1.5 additional Pension Contribution, and \$9.8 million in transfers to other funds, primarily Equipment Replacement and Capital Projects.

*** Fees collected from Road Impact and Facilities Tax assessments are one time revenues used to fund infrastructure improvements and are highly dependent upon timing of development.**



City of Franklin

Finance Department - Monthly Reports

Schedule 1:

Local Sales Tax

Fund

General

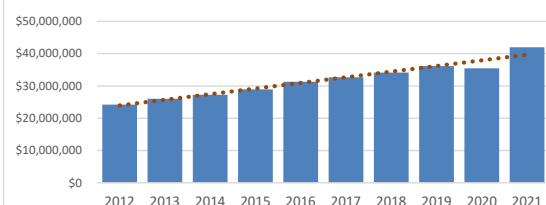
Account:

110-31300-0000

Summary: Tennessee Code Annotated 67-6-702 authorizes the levy of a local sales tax. The maximum rate authorized is 2.75%. The rate increased from 2.25% to the maximum of 2.75% effective April 1, 2018. The tax is applied only to the first \$1,600 of any single article of personal property. The City receives 1/2 of the 2.75% rate collected within the City. Williamson County receives the other 1/2, plus an administrative fee of 1% of the City's 1/2 of the tax. Beginning with April 2018 taxes, the City contributed its share of the .5% increase to the County's School Debt Service. The County withheld the contribution for school debt service from the amount remitted to the City. The 36 month contribution period ended with March 2021 sales (received in May 2021).

Monthly Report for August 2022: The local sales tax remittance from the State of Tennessee for May 2022 sales (received by the City in July 2022) was \$5,121,519 compared to \$4,446,675 for the same month in 2021, a monthly year over year increase \$674,844, or 15.2% more. July receipts (May sales) are the eleventh month of the FY 2022 fiscal year for both the City of Franklin and the State of Tennessee.

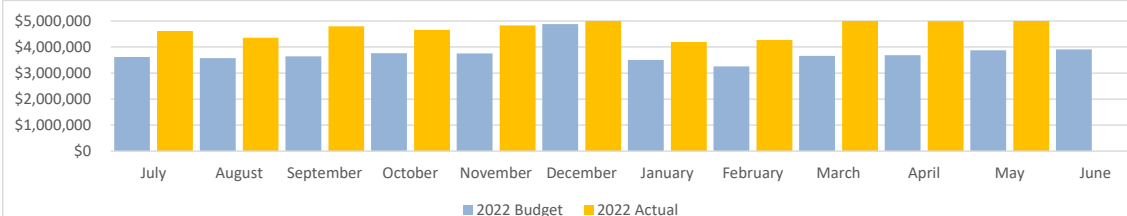
Yearly Summary



Fiscal Year	Amount	\$ Inc./ (Dec.) from Prior Year	% Inc./ (Dec.) from Prior Year	Contribution to County School Debt .5% Apr 2018-Mar 2021
2012	\$24,197,413	\$1,476,747	6.5%	
2013	\$25,995,733	\$1,798,320	7.4%	
2014	\$27,254,742	\$1,259,009	4.8%	
2015	\$28,943,994	\$1,689,252	6.2%	
2016	\$31,309,366	\$2,365,372	8.2%	
2017	\$32,694,268	\$1,384,902	4.4%	
2018	\$34,151,972	\$1,457,704	4.5%	\$1,692,308
2019	\$36,168,178	\$2,016,206	5.9%	\$7,052,013
2020	\$35,453,379	(\$714,799)	-2.0%	\$7,430,205
2021	\$41,999,727	\$6,546,348	18.5%	\$6,298,283

Average Increase (Decrease) \$ 1,927,906 6.4% \$ 22,472,809

FY22 Month by Month Summary



Month	2021 Actual	2022 Budget	2022 Actual	\$ Inc./ (Dec.) from 2021 Actual	% Inc./ (Dec.) from 2021 Actual	\$ Inc./ (Dec.) from 2022 Budget	% Inc./ (Dec.) from 2022 Budget
July	\$3,000,773	\$3,614,963	\$4,616,865	\$1,616,092	53.9%	\$1,001,902	27.7%
August	\$2,915,576	\$3,573,188	\$4,357,269	\$1,441,693	49.4%	\$784,081	21.9%
September	\$3,022,499	\$3,641,883	\$4,794,161	\$1,771,661	58.6%	\$1,152,278	31.6%
October	\$3,186,150	\$3,762,987	\$4,655,427	\$1,469,277	46.1%	\$892,440	23.7%
November	\$3,085,542	\$3,750,795	\$4,829,484	\$1,743,942	56.5%	\$1,078,689	28.8%
December	\$4,372,683	\$4,882,701	\$5,790,987	\$1,418,304	32.4%	\$908,286	18.6%
January	\$3,007,164	\$3,508,337	\$4,188,975	\$1,181,810	39.3%	\$680,638	19.4%
February	\$2,550,960	\$3,257,961	\$4,267,861	\$1,716,900	67.3%	\$1,009,900	31.0%
March	\$3,595,329	\$3,656,909	\$5,012,806	\$1,417,477	39.4%	\$1,355,897	37.1%
April	\$4,323,776	\$3,686,853	\$4,993,938	\$670,163	15.5%	\$1,307,085	35.5%
May	\$4,446,675	\$3,876,215	\$5,121,519	\$674,844	15.2%	\$1,245,304	32.1%
June	\$4,492,599	\$3,908,774					
Total		\$41,999,727	\$45,121,566	\$52,629,291	\$1,374,742	\$1,037,864	27.7%
					Average	Average	Average
					\$15,122,163	\$11,416,499	
					Total	Total	



City of Franklin

Finance Department - Monthly Reports

Schedule 2:

Building Permits

Fund

General Fund

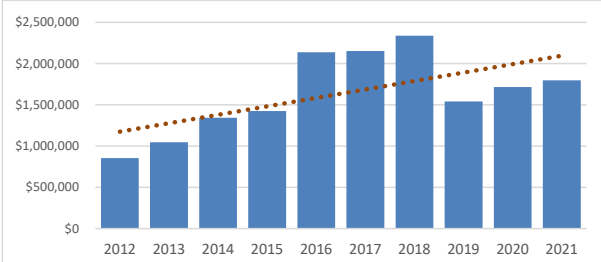
Account:

110-32120-00000

Summary: A part of General Fund Revenues, these fees are paid to the City to offset and pay for the staffing costs borne by the City to extend services due to construction growth. There has been growth in both residential and commercial sides of development. This revenue has been difficult to predict by month because permits are often obtained and fees paid in advance of construction.

Monthly Report for August 2022: 2022 year-to-date is less than 2021 by 7.5%, and compared to 2022 budget is less by 7.3%.

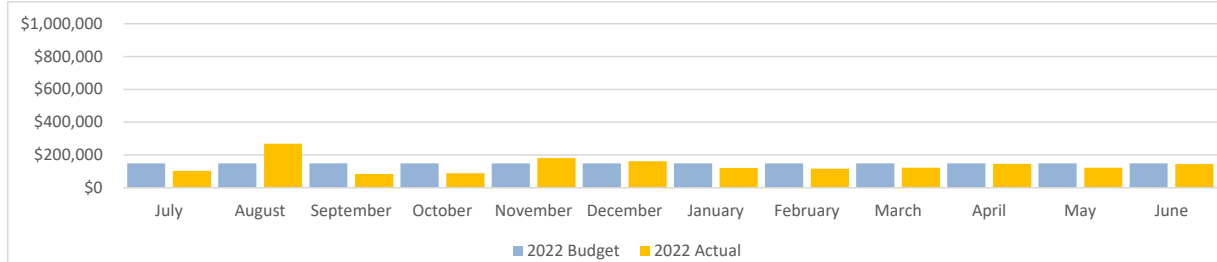
Yearly Summary



Fiscal Year	Amount	\$ Inc./ (Dec.) from Prior Year	% Inc./ (Dec.) from Prior Year
2012	\$855,409	\$35,298	4.3%
2013	\$1,046,947	\$191,538	22.4%
2014	\$1,343,978	\$297,031	28.4%
2015	\$1,426,188	\$82,210	6.1%
2016	\$2,136,322	\$710,134	49.8%
2017	\$2,153,262	\$16,940	0.8%
2018	\$2,339,364	\$186,102	8.6%
2019	\$1,539,655	(\$799,709)	-34.2%
2020	\$1,714,700	\$175,045	11.4%
2021	\$1,796,670	\$81,970	4.8%

Average Increase (Decrease) \$ 97,656 10.2%

FY22 Month by Month Summary



Month	2021 Actual	2022 Budget	2022 Actual	\$ Inc./ (Dec.) from 2021 Actual	% Inc./ (Dec.) from 2021 Actual	\$ Inc./ (Dec.) from 2022 Budget	% Inc./ (Dec.) from 2022 Budget
July	\$117,582	\$149,289	\$103,721	(\$13,861)	-11.8%	(\$45,568)	-30.5%
August	\$220,795	\$149,289	\$269,344	\$48,549	22.0%	\$120,055	80.4%
September	\$148,714	\$149,289	\$84,047	(\$64,667)	-43.5%	(\$65,242)	-43.7%
October	\$163,167	\$149,289	\$88,357	(\$74,810)	-45.8%	(\$60,932)	-40.8%
November	\$152,921	\$149,289	\$181,291	\$28,370	18.6%	\$32,002	21.4%
December	\$192,436	\$149,289	\$161,696	(\$30,740)	-16.0%	\$12,407	8.3%
January	\$192,867	\$149,289	\$120,661	(\$72,206)	-37.4%	(\$28,628)	-19.2%
February	\$83,859	\$149,289	\$117,358	\$33,499	39.9%	(\$31,931)	-21.4%
March	\$125,489	\$149,289	\$123,207	(\$2,282)	-1.8%	(\$26,082)	-17.5%
April	\$128,714	\$149,289	\$145,233	\$16,519	12.8%	(\$4,056)	-2.7%
May	\$124,827	\$149,289	\$122,225	(\$2,602)	-2.1%	(\$27,064)	-18.1%
June	\$145,299	\$149,289	\$144,286	(\$1,013)	-0.7%	(\$5,003)	-3.4%
	\$1,796,670	\$1,791,465	\$1,661,426	(\$11,270)	-7.5%	(\$10,837)	-7.3%
	Total	Total	Total	Average	Average	Average	Average
				(\$135,244)		(\$130,039)	
				Total		Total	



City of Franklin

Finance Department - Monthly Reports

Schedule 3:

Road Impact Fees

Fund

Road Impact

Account:

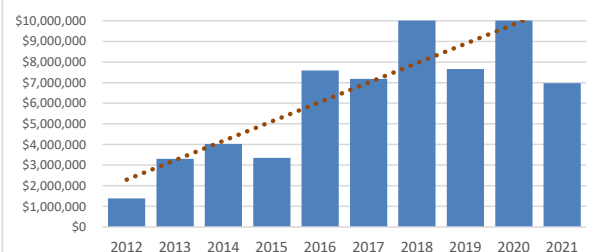
128-(32800-32804)-00000

Summary: The Road Impact Fund is a special revenue fund created for the accounting of expenditures in accord with City Ordinance 88-13 on the proceeds of road impact fees from new development. These funds can be used to pay for new arterial roads, directly or through payment of debt service on bonds associated with the projects. After completing an update of the major thoroughfare plan, the City re-examined the structure of road impact fees which was approved in April 2011. Effective 7/1/2017, collections pertaining to collector roads within the 4 quadrants of Franklin began. This report was updated to show those collections when they occur.

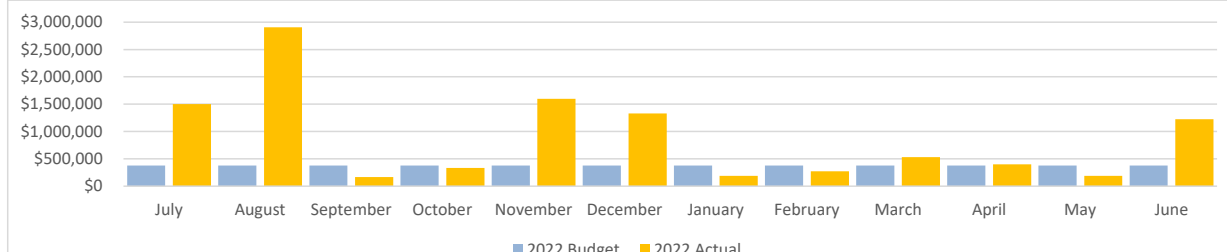
Monthly Report for August 2022: 2022 year-to-date compared to 2021 is 52.6% more, and compared to 2022 budget is more by 135.4%.

Note: Fees collected from Road Impact and Facilities Tax assessments are one time revenues used to fund infrastructure improvements and are highly dependent upon timing of development.

Yearly Summary



FY22 Month by Month Summary



Fiscal Year	Amount	\$ Inc./ (Dec.) from Prior Year	% Inc./ (Dec.) from Prior Year
2012	\$1,391,645	(\$1,075,201)	-43.6%
2013	\$3,306,075	\$1,914,430	137.6%
2014	\$4,021,752	\$715,677	21.6%
2015	\$3,358,431	(\$663,321)	-16.5%
2016	\$7,586,724	\$4,228,293	125.9%
2017	\$7,180,150	(\$406,574)	-5.4%
2018	\$11,585,500	\$4,405,350	61.4%
2019	\$7,659,855	(\$3,925,645)	-33.9%
2020	\$12,251,152	\$4,591,297	59.9%
2021	\$6,975,153	(\$5,275,999)	-43.1%

Average Increase (Decrease) \$ 450,831 26.4%

Month	2021 Actual	2022 Budget	2022 Actual	\$ Inc./ (Dec.) from 2021 Actual	% Inc./ (Dec.) from 2021 Actual	\$ Inc./ (Dec.) from 2022 Budget	% Inc./ (Dec.) from 2022 Budget
July	\$293,215	\$376,644	\$1,500,963	\$1,207,748	411.9%	\$1,124,319	298.5%
August	\$1,754,297	\$376,644	\$2,906,300	\$1,152,003	65.7%	\$2,529,656	671.6%
September	\$204,516	\$376,644	\$167,232	(\$37,284)	-18.2%	(\$209,412)	-55.6%
October	\$424,492	\$376,644	\$334,640	(\$89,852)	-21.2%	(\$42,004)	-11.2%
November	\$676,229	\$376,644	\$1,599,329	\$923,100	136.5%	\$1,222,685	324.6%
December	\$967,922	\$376,644	\$1,328,834	\$360,912	37.3%	\$952,190	252.8%
January	\$669,382	\$376,644	\$188,648	(\$480,734)	-71.8%	(\$187,996)	-49.9%
February	\$240,025	\$376,644	\$270,840	\$30,815	12.8%	(\$105,804)	-28.1%
March	\$324,314	\$376,644	\$529,321	\$205,007	63.2%	\$152,677	40.5%
April	\$473,171	\$376,644	\$401,714	(\$71,457)	-15.1%	\$25,070	6.7%
May	\$529,120	\$376,644	\$187,665	(\$341,455)	-64.5%	(\$188,979)	-50.2%
June	\$418,470	\$376,644	\$1,225,620	\$807,150	192.9%	\$848,976	225.4%
	\$6,975,153	\$4,519,728	\$10,641,106	\$305,496	52.6%	\$510,115	135.4%
	Total	Total	Total	Average	Average	Average	Average
				\$3,665,953		\$6,121,378	
				Total		Total	



City of Franklin

Finance Department - Monthly Reports

Schedule 3A:

Arterial Area

Fund

Road Impact

Account:

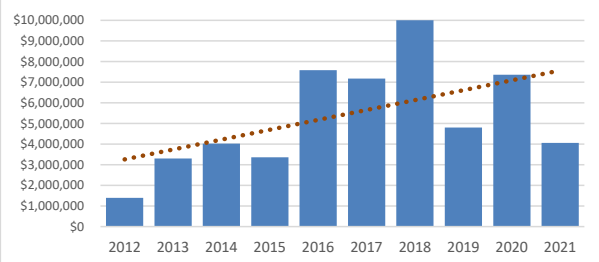
128-32800-00000

Summary: The Road Impact Fund is a special revenue fund created for the accounting of expenditures in accord with City Ordinance 88-13 on the proceeds of road impact fees from new development. These funds can be used to pay for new arterial roads, directly or through payment of debt service on bonds associated with the projects. After completing an update of the major thoroughfare plan, the City re-examined the structure of road impact fees which was approved in April 2011.

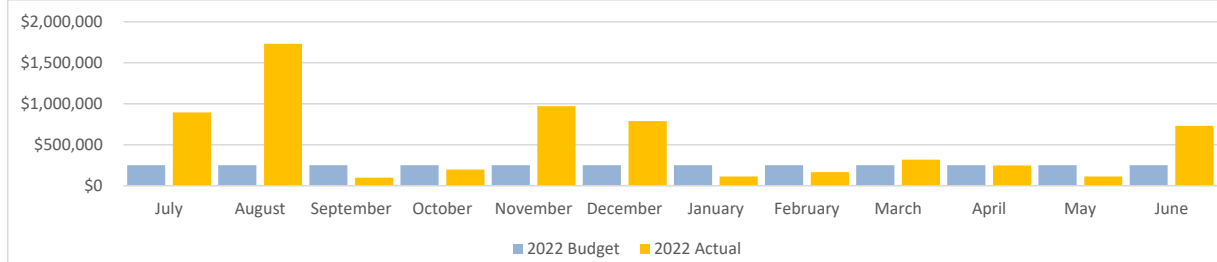
Monthly Report for August 2022: 2022 year-to-date compared to 2021 is 56.9% more, and compared to 2022 budget is more by 112.4%.

Note: Fees collected from Road Impact and Facilities Tax assessments are one time revenues used to fund infrastructure improvements and are highly dependent upon timing of development.

Yearly Summary



FY22 Month by Month Summary



Fiscal Year	Amount	\$ Inc./ (Dec.) from Prior Year	% Inc./ (Dec.) from Prior Year
2012	\$1,391,645	(\$1,075,201)	-43.6%
2013	\$3,306,075	\$1,914,430	137.6%
2014	\$4,021,752	\$715,677	21.6%
2015	\$3,358,431	(\$663,321)	-16.5%
2016	\$7,586,724	\$4,228,293	125.9%
2017	\$7,180,150	(\$406,574)	-5.4%
2018	\$11,084,375	\$3,904,225	54.4%
2019	\$4,800,171	(\$6,284,204)	-56.7%
2020	\$7,359,092	\$2,558,921	53.3%
2021	\$4,061,173	(\$3,297,919)	-44.8%

Average Increase (Decrease) \$ (779,744)

Month	2021 Actual	2022 Budget	2022 Actual	\$ Inc./ (Dec.) from 2021 Actual	% Inc./ (Dec.) from 2021 Actual	\$ Inc./ (Dec.) from 2022 Budget	% Inc./ (Dec.) from 2022 Budget
July	\$174,511	\$250,000	\$893,993	\$719,482	412.3%	\$643,993	257.6%
August	\$921,741	\$250,000	\$1,731,438	\$809,697	87.8%	\$1,481,438	592.6%
September	\$121,717	\$250,000	\$98,220	(\$23,497)	-19.3%	(\$151,780)	-60.7%
October	\$254,574	\$250,000	\$198,969	(\$55,605)	-21.8%	(\$51,031)	-20.4%
November	\$403,997	\$250,000	\$970,121	\$566,124	140.1%	\$720,121	288.0%
December	\$577,878	\$250,000	\$790,344	\$212,466	36.8%	\$540,344	216.1%
January	\$398,234	\$250,000	\$114,266	(\$283,968)	-71.3%	(\$135,734)	-54.3%
February	\$146,150	\$250,000	\$165,277	\$19,127	13.1%	(\$84,723)	-33.9%
March	\$194,972	\$250,000	\$317,049	\$122,077	62.6%	\$67,049	26.8%
April	\$305,602	\$250,000	\$247,009	(\$58,593)	-19.2%	(\$2,991)	-1.2%
May	\$314,574	\$250,000	\$113,650	(\$200,924)	-63.9%	(\$136,350)	-54.5%
June	\$247,223	\$250,000	\$730,888	\$483,665	195.6%	\$480,888	192.4%
	\$4,061,173	\$3,000,000	\$6,371,224	\$192,504	56.9%	\$280,935	112.4%
	Total	Total	Total	Average	Average	Average	Average
				\$2,310,051		\$3,371,224	
				Total		Total	



City of Franklin

Finance Department - Monthly Reports

Schedule 3B:

Coll Area 1

Fund

Road Impact

Account:

128-32801-00000

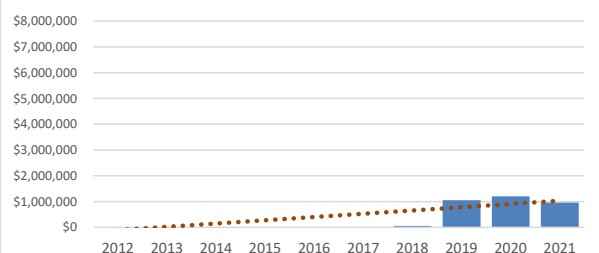
Summary: The Road Impact Fund is a special revenue fund created for the accounting of expenditures in accord with City Ordinance 88-13 on the proceeds of road impact fees from new development. These funds can be used to pay for new arterial roads, directly or through payment of debt service on bonds associated with the projects. After completing an update of the major thoroughfare plan, the City re-examined the structure of road impact fees which was approved in April 2011.

Coll Area 1 - Area north of Murfreesboro Road/3rd Avenue South and east of East Main Street/Franklin Road and within the corporate boundaries of the city.

Monthly Report for August 2022: 2022 year-to-date compared to 2021 is 104.6% more, and compared to 2022 budget are more by 364.8%.

Note: Fees collected from Road Impact and Facilities Tax assessments are one time revenues used to fund infrastructure improvements and are highly dependent upon timing of development.

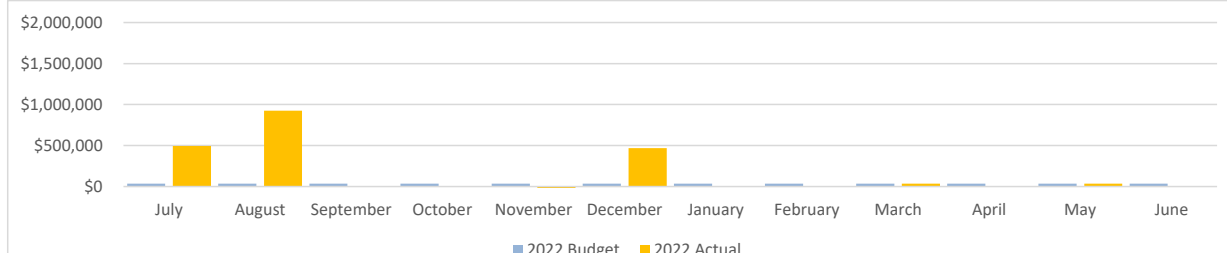
Yearly Summary



Fiscal Year	Amount	\$ Inc./ (Dec.) from Prior Year	% Inc./ (Dec.) from Prior Year
2012	Breakdown between Quadrants began in FY 2018.		
2013			
2014			
2015			
2016			
2017			
2018	\$59,923	\$59,923	100.0%
2019	\$1,057,313	\$997,390	1664.5%
2020	\$1,200,036	\$142,723	13.5%
2021	\$956,982	(\$243,054)	-20.3%

Average Increase (Decrease) \$ 239,246

FY22 Month by Month Summary



Month	2021 Actual	2022 Budget	2022 Actual	\$ Inc./ (Dec.) from 2021 Actual	% Inc./ (Dec.) from 2021 Actual	\$ Inc./ (Dec.) from 2022 Budget	% Inc./ (Dec.) from 2022 Budget
July	\$8,484	\$35,098	\$494,971	\$486,487	5734.2%	\$459,873	1310.3%
August	\$228,391	\$35,098	\$925,201	\$696,810	305.1%	\$890,103	2536.1%
September	\$20,040	\$35,098	\$5,552	(\$14,488)	-72.3%	(\$29,546)	-84.2%
October	\$41,511	\$35,098	\$3,340	(\$38,171)	-92.0%	(\$31,758)	-90.5%
November	\$154,814	\$35,098	(\$21,744)	(\$176,558)	-114.0%	(\$56,842)	-162.0%
December	\$230,711	\$35,098	\$468,350	\$237,639	103.0%	\$433,252	1234.4%
January	\$23,380	\$35,098	\$4,242	(\$19,138)	-81.9%	(\$30,856)	-87.9%
February	\$42,288	\$35,098	-	(\$42,288)	-100.0%	(\$35,098)	-100.0%
March	\$31,864	\$35,098	\$36,063	\$4,199	13.2%	\$965	2.7%
April	\$82,582	\$35,098	-	(\$82,582)	-100.0%	(\$35,098)	-100.0%
May	\$83,214	\$35,098	\$34,252	(\$48,962)	-58.8%	(\$846)	-2.4%
June	\$9,703	\$35,098	\$7,438	(\$2,265)	-23.3%	(\$27,660)	-78.8%
	\$956,982	\$421,176	\$1,957,665	\$83,390	104.6%	\$128,041	364.8%
	Total	Total	Total	Average	Average	Average	Average
				\$1,000,683		\$1,536,489	
				Total		Total	



City of Franklin

Finance Department - Monthly Reports

Schedule 3C:

Coll Area 2

Fund

Road Impact

Account:

128-32802-00000

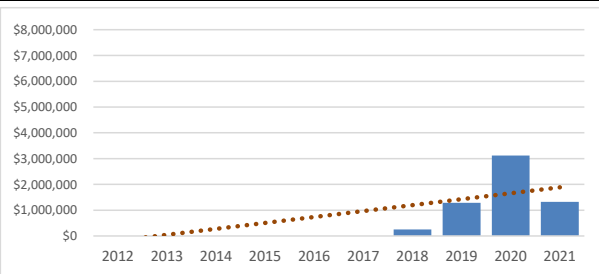
Summary: The Road Impact Fund is a special revenue fund created for the accounting of expenditures in accord with City Ordinance 88-13 on the proceeds of road impact fees from new development. These funds can be used to pay for new arterial roads, directly or through payment of debt service on bonds associated with the projects. After completing an update of the major thoroughfare plan, the City re-examined the structure of road impact fees which was approved in April 2011.

Coll Area 2 - Area south of Murfreesboro Road/3rd Avenue South and east of Columbia Avenue/Columbia Pike and within the corporate boundaries of the city.

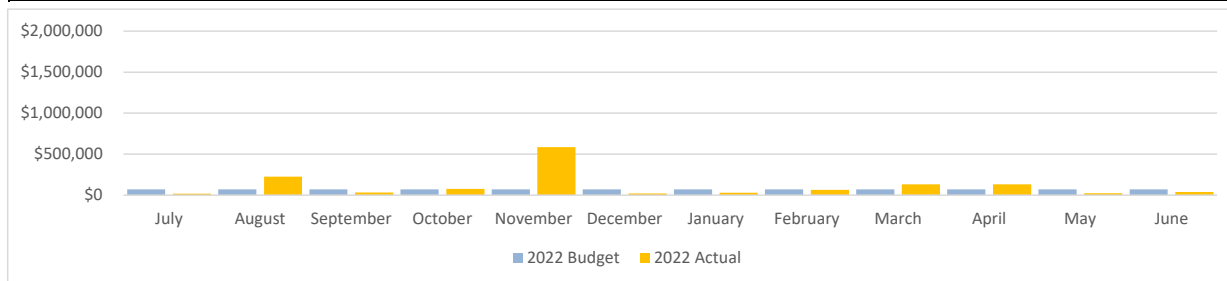
Monthly Report for August 2022: 2022 year-to-date compared to 2021 is 3.7% more, and compared to 2022 budget is more by 62.4%.

Note: Fees collected from Road Impact and Facilities Tax assessments are one time revenues used to fund infrastructure improvements and are highly dependent upon timing of development.

Yearly Summary



FY22 Month by Month Summary



Fiscal Year	Amount	\$ Inc./ (Dec.) from Prior Year	% Inc./ (Dec.) from Prior Year
2012	Breakdown between Quadrants began in FY 2018.		
2013			
2014			
2015			
2016			
2017			
2018	\$251,474	\$251,474	100.0%
2019	\$1,286,317	\$1,034,843	100.0%
2020	\$3,118,015	\$1,831,698	142.4%
2021	\$1,326,079	(\$1,791,936)	-57.5%

Average Increase (Decrease) \$ 358,202

Month	2021 Actual	2022 Budget	2022 Actual	\$ Inc./ (Dec.) from 2021 Actual	% Inc./ (Dec.) from 2021 Actual	\$ Inc./ (Dec.) from 2022 Budget	% Inc./ (Dec.) from 2022 Budget
July	\$70,140	\$70,518	\$16,700	(\$53,440)	-76.2%	(\$53,818)	-76.3%
August	\$540,169	\$70,518	\$224,055	(\$316,114)	-58.5%	\$153,537	217.7%
September	\$45,224	\$70,518	\$33,400	(\$11,824)	-26.1%	(\$37,118)	-52.6%
October	\$66,483	\$70,518	\$75,057	\$8,574	12.9%	\$4,539	6.4%
November	\$66,483	\$70,518	\$585,822	\$519,339	781.2%	\$515,304	730.7%
December	\$139,293	\$70,518	\$20,040	(\$119,253)	-85.6%	(\$50,478)	-71.6%
January	\$190,988	\$70,518	\$30,060	(\$160,928)	-84.3%	(\$40,458)	-57.4%
February	\$33,083	\$70,518	\$64,581	\$31,498	95.2%	(\$5,937)	-8.4%
March	\$46,760	\$70,518	\$131,954	\$85,194	182.2%	\$61,436	87.1%
April	\$46,760	\$70,518	\$131,325	\$84,565	180.8%	\$60,807	86.2%
May	\$23,380	\$70,518	\$23,063	(\$317)	-1.4%	(\$47,455)	-67.3%
June	\$57,316	\$70,518	\$38,544	(\$18,772)	-32.8%	(\$31,974)	-45.3%
	\$1,326,079 Total	\$846,216 Total	\$1,374,601 Total	\$4,044 Average	3.7% Average	\$44,032 Average	62.4% Average
				\$48,522 Total		\$528,385 Total	



City of Franklin

Finance Department - Monthly Reports

Schedule 3D:

Coll Area 3

Fund

Road Impact

Account:

128-32803-00000

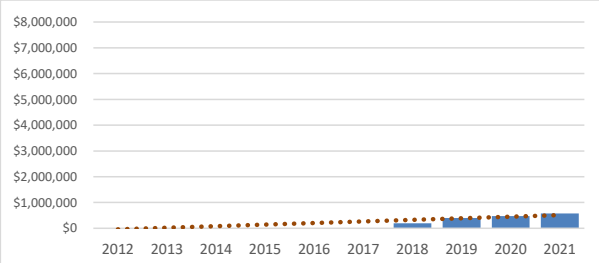
Summary: The Road Impact Fund is a special revenue fund created for the accounting of expenditures in accord with City Ordinance 88-13 on the proceeds of road impact fees from new development. These funds can be used to pay for new arterial roads, directly or through payment of debt service on bonds associated with the projects. After completing an update of the major thoroughfare plan, the City re-examined the structure of road impact fees which was approved in April 2011.

Coll Area 3 - Area south of New Highway 96W and west of 5th Avenue South and Columbia Avenue/Columbia Pike and within the corporate boundaries of the city.

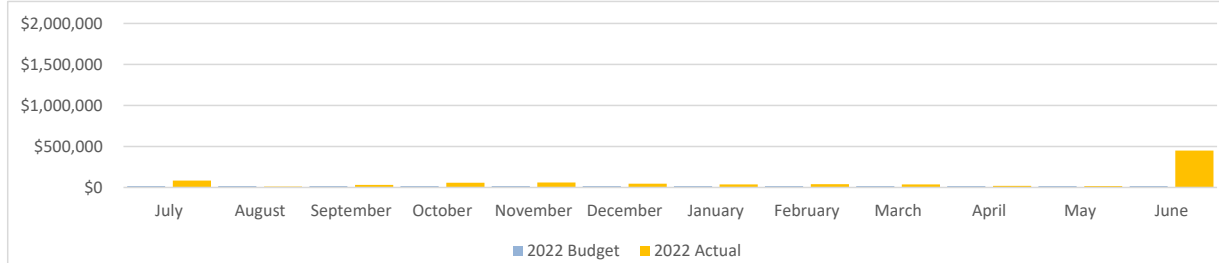
Monthly Report for August 2022: 2022 year-to-date compared to 2021 is 55.4% more, and compared to 2022 budget are more by 361.3%.

Note: Fees collected from Road Impact and Facilities Tax assessments are one time revenues used to fund infrastructure improvements and are highly dependent upon timing of development.

Yearly Summary



FY22 Month by Month Summary



Fiscal Year	Amount	\$ Inc./ (Dec.) from Prior Year	% Inc./ (Dec.) from Prior Year
2012	Breakdown between Quadrants began in FY 2018.		
2013			
2014			
2015			
2016			
2017			
2018	\$189,728	\$189,728	100.0%
2019	\$400,237	\$210,509	111.0%
2020	\$472,760	\$72,523	18.1%
2021	\$573,304	\$100,544	21.3%

Average Increase (Decrease) \$ 127,859

Month	2021 Actual	2022 Budget	2022 Actual	\$ Inc./ (Dec.) from 2021 Actual	% Inc./ (Dec.) from 2021 Actual	\$ Inc./ (Dec.) from 2022 Budget	% Inc./ (Dec.) from 2022 Budget
July	\$33,400	\$16,096	\$84,255	\$50,855	152.3%	\$68,159	423.4%
August	\$57,316	\$16,096	\$12,246	(\$45,070)	-78.6%	(\$3,850)	-23.9%
September	\$17,535	\$16,096	\$30,060	\$12,525	71.4%	\$13,964	86.8%
October	\$58,584	\$16,096	\$56,780	(\$1,804)	-3.1%	\$40,684	252.8%
November	\$47,595	\$16,096	\$60,955	\$13,360	28.1%	\$44,859	278.7%
December	\$20,040	\$16,096	\$46,760	\$26,720	133.3%	\$30,664	190.5%
January	\$53,440	\$16,096	\$36,740	(\$16,700)	-31.3%	\$20,644	128.3%
February	\$15,164	\$16,096	\$40,982	\$25,818	170.3%	\$24,886	154.6%
March	\$37,358	\$16,096	\$36,740	(\$618)	-1.7%	\$20,644	128.3%
April	\$31,547	\$16,096	\$20,040	(\$11,507)	-36.5%	\$3,944	24.5%
May	\$104,612	\$16,096	\$16,700	(\$87,912)	-84.0%	\$604	3.8%
June	\$96,713	\$16,096	\$448,750	\$352,037	364.0%	\$432,654	2687.9%
	\$573,304	\$193,156	\$891,008	\$26,475	55.4%	\$58,154	361.3%
	Total	Total	Total	Average	Average	Average	Average
				\$317,704		\$697,852	
				Total		Total	



City of Franklin

Finance Department - Monthly Reports

Schedule 3E:

Coll Area 4

Fund

Road Impact

Account:

128-32804-00000

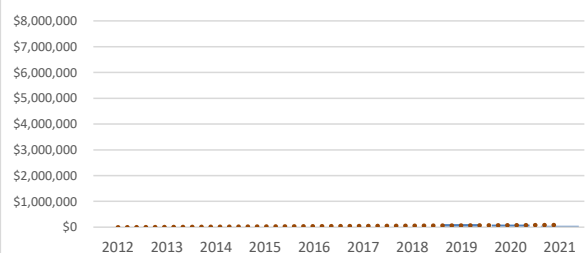
Summary: The Road Impact Fund is a special revenue fund created for the accounting of expenditures in accord with City Ordinance 88-13 on the proceeds of road impact fees from new development. These funds can be used to pay for new arterial roads, directly or through payment of debt service on bonds associated with the projects. After completing an update of the major thoroughfare plan, the City re-examined the structure of road impact fees which was approved in April 2011.

Coll Area 4 - Area north of New Highway 96W, 5th Avenue North, Main Street and west of East Main Street and Franklin Road and within the corporate boundaries of the city.

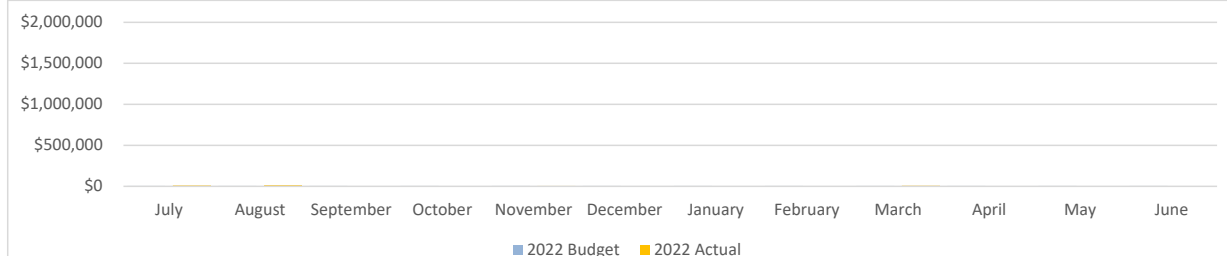
Monthly Report for August 2022: 2022 year-to-date compared to 2021 is 19.1% less, and compared to 2022 budget is less by 21.2%.

Note: Fees collected from Road Impact and Facilities Tax assessments are one time revenues used to fund infrastructure improvements and are highly dependent upon timing of development.

Yearly Summary



FY22 Month by Month Summary



Fiscal Year	Amount	\$ Inc./ (Dec.) from Prior Year	% Inc./ (Dec.) from Prior Year
2012	Breakdown between Quadrants began in FY 2018.	\$0	0.0%
2013			
2014			
2015			
2016			
2017			
2018	\$0	\$0	0.0%
2019	\$115,817	\$115,817	100.0%
2020	\$101,249	(\$14,568)	-12.6%
2021	\$57,615	(\$43,634)	-43.1%

Average Increase (Decrease) \$ 19,205

Month	2021 Actual	2022 Budget	2022 Actual	\$ Inc./ (Dec.) from 2021 Actual	% Inc./ (Dec.) from 2021 Actual	\$ Inc./ (Dec.) from 2022 Budget	% Inc./ (Dec.) from 2022 Budget
July	\$6,680	\$4,932	\$11,044	\$4,364	65.3%	\$6,112	123.9%
August	\$6,680	\$4,932	\$13,360	\$6,680	100.0%	\$8,428	170.9%
September	\$0	\$4,932	\$0			(\$4,932)	-100.0%
October	\$3,340	\$4,932	\$494	(\$2,846)	-85.2%	(\$4,438)	-90.0%
November	\$3,340	\$4,932	\$4,175	\$835	25.0%	(\$757)	-15.3%
December	\$0	\$4,932	\$3,340	\$3,340		(\$1,592)	-32.3%
January	\$3,340	\$4,932	\$3,340	\$0	0.0%	(\$1,592)	-32.3%
February	\$3,340	\$4,932	\$0	(\$3,340)	-100.0%	(\$4,932)	-100.0%
March	\$13,360	\$4,932	\$7,515	(\$5,845)	-43.8%	\$2,583	52.4%
April	\$6,680	\$4,932	\$3,340	(\$3,340)	-50.0%	(\$1,592)	-32.3%
May	\$3,340	\$4,932	\$0	(\$3,340)	-100.0%	(\$4,932)	-100.0%
June	\$7,515	\$4,932	\$0	(\$7,515)	-100.0%	(\$4,932)	-100.0%
	\$57,615	\$59,179	\$46,608	(\$1,001)	-19.1%	(\$1,048)	-21.2%
	Total	Total	Total	Average (\$11,007) Total	Average	Average (\$12,571) Total	Average



City of Franklin

Finance Department - Monthly Reports

Schedule 4:

Facilities Tax (City)

Fund

Facilities Tax

Account:

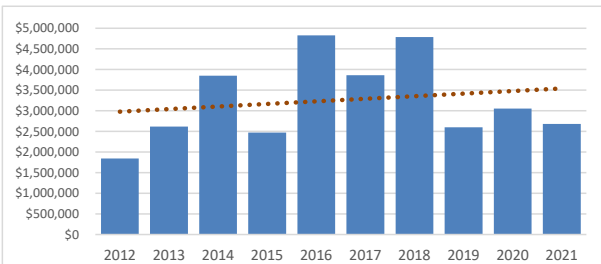
130-31600-00000

Summary: A special revenue fund used to account for the proceeds authorized by a private act of the Tennessee General Assembly of 1987 for the City to levy and collect a privilege tax on new development to provide that new development contribute its fair share of providing new public facilities made necessary by growth. Such taxes may be expended only on police, fire, sanitation, and parks and recreation.

Monthly Report for August 2022: 2022 year-to-date compared to 2021 is 0.6% less, and compared to 2022 budget is more by 1.4%.

Note: Fees collected from Road Impact and Facilities Tax assessments are one time revenues used to fund infrastructure improvements and are highly dependent upon timing of development.

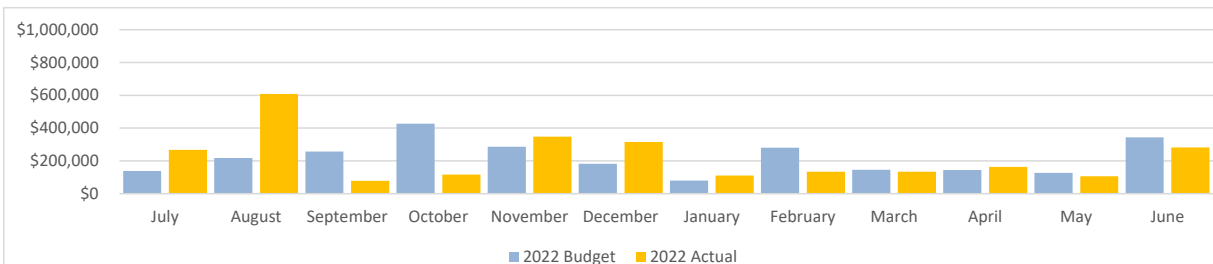
Yearly Summary



Fiscal Year	Amount	\$ Inc./ (Dec.) from Prior Year	% Inc./ (Dec.) from Prior Year
2012	\$1,845,690	(\$903,237)	-32.9%
2013	\$2,617,339	\$771,649	41.8%
2014	\$3,848,783	\$1,231,444	47.0%
2015	\$2,468,473	(\$1,380,310)	-35.9%
2016	\$4,827,968	\$2,359,495	95.6%
2017	\$3,864,453	(\$963,515)	-20.0%
2018	\$4,788,042	\$923,589	23.9%
2019	\$2,598,810	(\$2,189,232)	-45.7%
2020	\$3,051,110	\$452,300	17.4%
2021	\$2,682,395	(\$368,715)	-12.1%

Average Increase (Decrease) **(\$6,653)** **7.9%**

FY22 Month by Month Summary



Month	2021 Actual	2022 Budget	2022 Actual	\$ Inc./ (Dec.) from 2021 Actual	% Inc./ (Dec.) from 2021 Actual	\$ Inc./ (Dec.) from 2022 Budget	% Inc./ (Dec.) from 2022 Budget
July	\$137,965	\$138,348	\$267,491	\$129,526	93.9%	\$129,143	93.3%
August	\$567,347	\$218,010	\$608,156	\$40,809	7.2%	\$390,146	179.0%
September	\$106,988	\$256,536	\$78,518	(\$28,470)	-26.6%	(\$178,018)	-69.4%
October	\$192,828	\$426,434	\$116,774	(\$76,054)	-39.4%	(\$309,660)	-72.6%
November	\$226,319	\$286,484	\$348,525	\$122,206	54.0%	\$62,041	21.7%
December	\$392,660	\$182,264	\$315,251	(\$77,409)	-19.7%	\$132,987	73.0%
January	\$284,889	\$80,110	\$110,770	(\$174,119)	-61.1%	\$30,660	38.3%
February	\$98,466	\$280,363	\$134,799	\$36,333	36.9%	(\$145,564)	-51.9%
March	\$153,528	\$145,300	\$134,437	(\$19,091)	-12.4%	(\$10,863)	-7.5%
April	\$192,471	\$144,370	\$163,610	(\$28,861)	-15.0%	\$19,240	13.3%
May	\$168,569	\$126,220	\$106,107	(\$62,462)	-37.1%	(\$20,113)	-15.9%
June	\$160,365	\$343,937	\$281,776	\$121,411	75.7%	(\$62,161)	-18.1%
	\$2,682,395	\$2,628,376	\$2,666,214	(\$1,348)	-0.6%	\$3,153	1.4%
	<i>Total</i>	<i>Total</i>	<i>Total</i>	<i>Average</i>	<i>Average</i>	<i>Average</i>	<i>Average</i>
				(\$16,181)		\$37,838	
				<i>Total</i>		<i>Total</i>	



City of Franklin

Finance Department - Monthly Reports

Schedule 5:

Facilities Tax (County)

Fund

Facilities Tax (County)

Account:

132-31600-00000

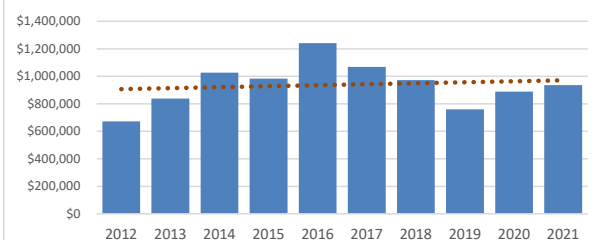
Summary: City's share of Williamson county's Adequate School Facilities Tax. 30% of the proceeds are distributed to the incorporated cities within the county, and an additional 30% is divided pro rata among the incorporated cities based on population in the last decennia census. All funds are to be used for the purpose of providing public facilities, the need for which is reasonably related to new development. The County uses 100% of its amount for public school purposes.

Monthly Report for August 2022: 2022 year-to-date compared to 2021 is 7.3% more, and compared to 2022 budget is 35.1% more.

Note: Fees collected from Road Impact and Facilities Tax assessments are one time revenues used to fund infrastructure improvements and are highly dependent upon timing of development.

Note: Recorded in Capital Projects Fund beginning in FY 2011 (as per Resolution 2010-69). In June 2017, the County Facilities Tax Fund was created. Funds remaining in the Capital Projects Fund were transferred to the new fund.

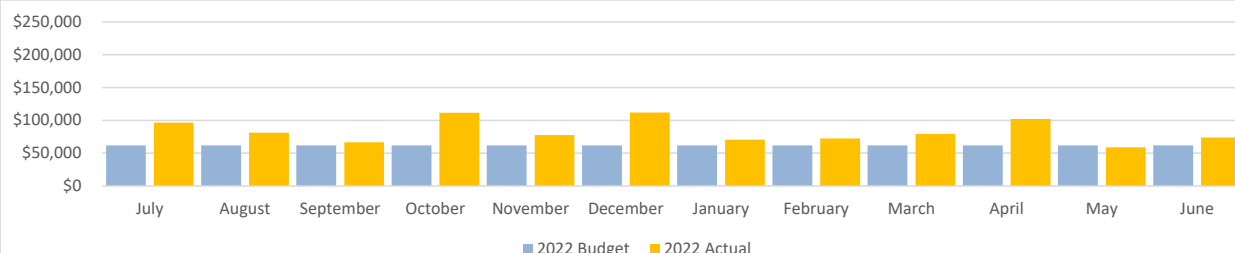
Yearly Summary



Fiscal Year	Amount	\$ Inc./ (Dec.) from Prior Year	% Inc./ (Dec.) from Prior Year
2012	\$672,961	\$672,961	100.0%
2013	\$838,523	\$165,562	24.6%
2014	\$1,026,933	\$188,410	22.5%
2015	\$982,605	(\$44,328)	-4.3%
2016	\$1,241,241	\$258,636	26.3%
2017	\$1,068,030	(\$173,211)	-14.0%
2018	\$971,814	(\$96,216)	-9.0%
2019	\$759,873	(\$211,941)	-21.8%
2020	\$889,427	\$129,554	17.0%
2021	\$935,555	\$46,128	5.2%

Average Increase (Decrease) \$ 93,556 2.7%

FY22 Month by Month Summary



Month	2021 Actual	2022 Budget	2022 Actual	\$ Inc./ (Dec.) from 2021 Actual	% Inc./ (Dec.) from 2021 Actual	\$ Inc./ (Dec.) from 2022 Budget	% Inc./ (Dec.) from 2022 Budget
July	\$75,154	\$61,887	\$96,643	\$21,490	28.6%	\$34,756	56.2%
August	\$76,068	\$61,887	\$81,278	\$5,210	6.8%	\$19,390	31.3%
September	\$71,681	\$61,887	\$66,755	(\$4,926)	-6.9%	\$4,868	7.9%
October	\$75,341	\$61,887	\$111,605	\$36,264	48.1%	\$49,718	80.3%
November	\$67,124	\$61,887	\$77,686	\$10,562	15.7%	\$15,798	25.5%
December	\$66,672	\$61,887	\$112,074	\$45,402	68.1%	\$50,187	81.1%
January	\$78,759	\$61,887	\$70,584	(\$8,175)	-10.4%	\$8,697	14.1%
February	\$85,447	\$61,887	\$72,495	(\$12,951)	-15.2%	\$10,608	17.1%
March	\$69,059	\$61,887	\$79,500	\$10,441	15.1%	\$17,613	28.5%
April	\$118,831	\$61,887	\$102,169	(\$16,662)	-14.0%	\$40,282	65.1%
May	\$80,941	\$61,887	\$58,797	(\$22,143)	-27.4%	(\$3,090)	-5.0%
June	\$70,479	\$61,887	\$73,828	\$3,349	4.8%	\$11,940	19.3%
	\$935,555 Total	\$742,649 Total	\$1,003,415 Total	\$5,655 Average \$67,860 Total	7.3% Average	\$21,731 Average \$260,766 Total	35.1% Average



City of Franklin

Finance Department - Monthly Reports

Schedule 6:

Gasoline Tax

Fund

Street Aid

Account:

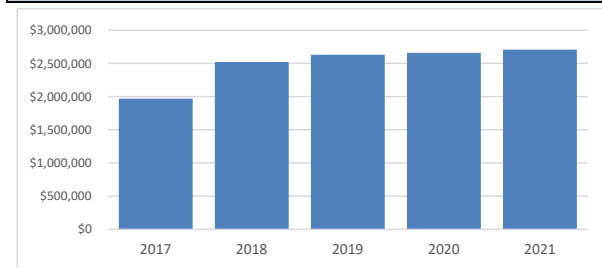
121-33220-00000

Summary: As part of Street Aid Fund Revenues, the City receives a share of the state shared gasoline tax. Gas taxes increased effective July 1, 2017 as part of the IMPROVE Act to help fund state road projects. The tax increased by 4 cents on July 1, and will increase by 1 cent in the next two years. The tax on diesel will increase a total of 10 cents over 3 years.

Monthly Report for August 2022: The gasoline tax remittance from the State of Tennessee for May 2022 sales (received by the City in July 2022) was \$268,964 compared to \$244,690 for the same month in 2021, an increase of \$24,274 or 9.9%.

For budget comparisons, the City anticipated collections of \$207,151 for May 2022, a difference of \$61,813 more, or 29.8%.

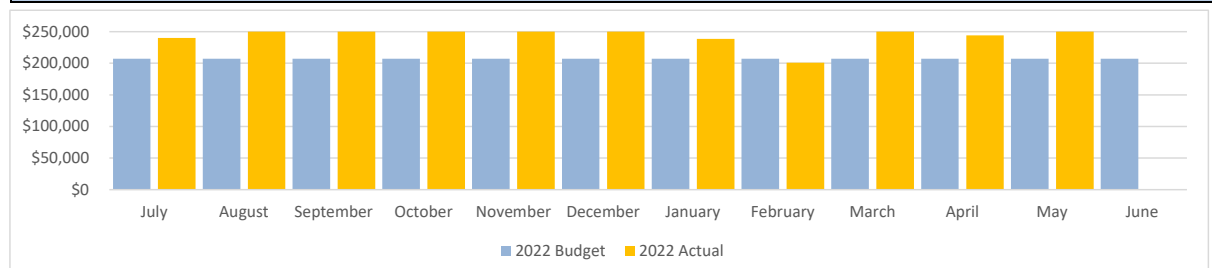
Yearly Summary



Fiscal Year	Amount	\$ Inc./ (Dec.) from Prior Year	% Inc./ (Dec.) from Prior Year
	Increase in Gas Tax began July 2017.		
2016	\$1,959,796		
2017	\$1,971,070	\$11,274	0.6%
2018	\$2,520,503	\$549,433	27.9%
2019	\$2,630,997	\$110,494	4.4%
2020	\$2,660,745	\$29,748	1.1%
2021	\$2,706,895	\$46,150	1.7%

Average Increase (Decrease) \$ 149,420 8.8%

FY22 Month by Month Summary



Month	2021 Actual	2022 Budget	2022 Actual	\$ Inc./ (Dec.) from 2021 Actual	% Inc./ (Dec.) from 2021 Actual	\$ Inc./ (Dec.) from 2022 Budget	% Inc./ (Dec.) from 2022 Budget
July	\$224,996	\$207,151	\$240,179	\$15,183	6.7%	\$33,028	15.9%
August	\$227,528	\$207,151	\$270,876	\$43,348	19.1%	\$63,725	30.8%
September	\$236,657	\$207,151	\$260,944	\$24,288	10.3%	\$53,793	26.0%
October	\$224,725	\$207,151	\$254,665	\$29,940	13.3%	\$47,514	22.9%
November	\$213,342	\$207,151	\$254,681	\$41,339	19.4%	\$47,530	22.9%
December	\$227,456	\$207,151	\$260,069	\$32,613	14.3%	\$52,918	25.5%
January	\$209,692	\$207,151	\$238,525	\$28,833	13.8%	\$31,374	15.1%
February	\$181,338	\$207,151	\$201,051	\$19,712	10.9%	(\$6,100)	-2.9%
March	\$222,536	\$207,151	\$279,319	\$56,783	25.5%	\$72,168	34.8%
April	\$242,631	\$207,151	\$244,021	\$1,390	0.6%	\$36,870	17.8%
May	\$244,690	\$207,151	\$268,964	\$24,274	9.9%	\$61,813	29.8%
June	\$251,306	\$207,151					
	\$2,706,895	\$2,485,811	\$2,773,293	\$28,882	12.9%	\$44,967	21.7%
	Total	Total	Total	Average	Average	Average	Average
				\$317,703		\$494,633	
				Total		Total	



City of Franklin

Finance Department - Monthly Reports

Schedule 7:

Hotel/Motel Tax

Fund

Hotel/Motel Fund

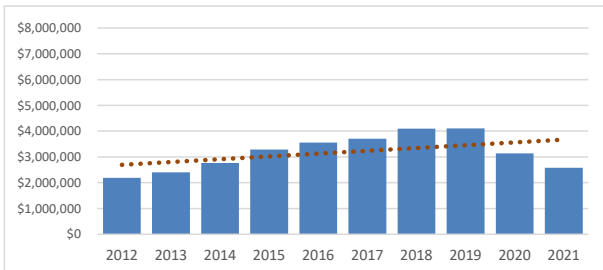
Account:

150-31700-00000

Summary: The Hotel/Motel Fund is a special revenue fund used to account for the locally administered tax levied on the occupancy of hotel and motel rooms, in addition to sales tax. The City of Franklin Hotel/Motel Tax is 4%.

Monthly Report for August 2022: 2022 year-to-date compared to 2021 is 98.4% more, and compared to 2022 budget is more by 94.6%.

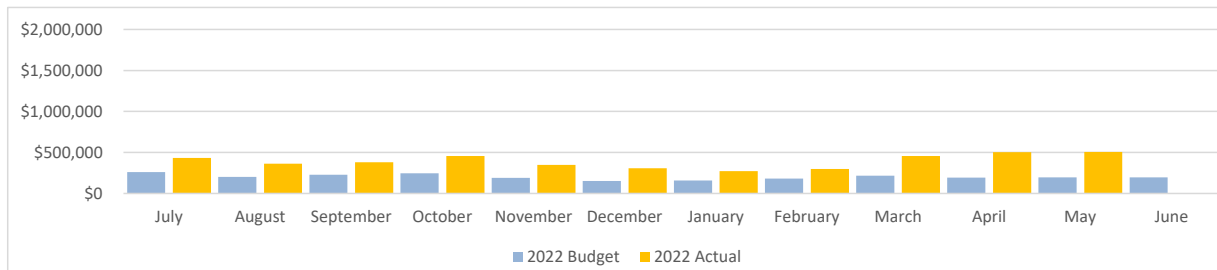
Yearly Summary



Fiscal Year	Amount	\$ Inc./ (Dec.) from Prior Year	% Inc./ (Dec.) from Prior Year
2012	\$2,185,953	\$268,757	14.0%
2013	\$2,403,775	\$217,822	10.0%
2014	\$2,764,802	\$361,027	15.0%
2015	\$3,291,019	\$526,217	19.0%
2016	\$3,557,971	\$266,952	8.1%
2017	\$3,710,589	\$152,618	4.3%
2018	\$4,097,695	\$387,106	10.4%
2019	\$4,103,235	\$5,540	0.1%
2020	\$3,138,814	(\$964,421)	-23.5%
2021	\$2,575,830	(\$562,984)	-17.9%

Average Increase (Decrease) \$ 65,863 4.0%

FY22 Month by Month Summary



Month	2021 Actual	2022 Budget	2022 Actual	\$ Inc./ (Dec.) from 2021 Actual	% Inc./ (Dec.) from 2021 Actual	\$ Inc./ (Dec.) from 2022 Budget	% Inc./ (Dec.) from 2022 Budget
July	\$269,777	\$259,403	\$431,908	\$162,130	60.1%	\$172,505	66.5%
August	\$138,563	\$201,402	\$362,711	\$224,148	161.8%	\$161,309	80.1%
September	\$165,973	\$229,330	\$380,863	\$214,890	129.5%	\$151,533	66.1%
October	\$209,657	\$246,292	\$456,288	\$246,632	117.6%	\$209,996	85.3%
November	\$138,935	\$189,816	\$348,852	\$209,916	151.1%	\$159,036	83.8%
December	\$139,075	\$151,621	\$307,470	\$168,394	121.1%	\$155,849	102.8%
January	\$136,507	\$158,569	\$271,887	\$135,380	99.2%	\$113,318	71.5%
February	\$145,247	\$180,755	\$298,628	\$153,381	105.6%	\$117,873	65.2%
March	\$228,613	\$216,008	\$456,404	\$227,791	99.6%	\$240,396	111.3%
April	\$270,729	\$191,895	\$502,294	\$231,564	85.5%	\$310,399	161.8%
May	\$335,339	\$196,860	\$505,735	\$170,396	50.8%	\$308,875	156.9%
June	\$397,414	\$197,129					

\$2,575,830
Total

\$2,419,080
Total

\$4,323,038
Total

\$194,966
Average
\$2,144,622
Total

98.4%
Average

\$191,008
Average
\$2,101,087
Total

94.6%
Average



City of Franklin

Finance Department - Monthly Reports

Schedule 8:

Conference Center Profit/(Loss)

Fund

Hotel/Motel

Account:

150-84910-47100

Summary: As part of Hotel/Motel, the City receives half of the profit/(loss) from the Conference Center.

Monthly Report for August 2022: The gain for June 2022 was \$29,256 compared to a gain of \$163 for the same month in 2021, an increase of \$29,093.

MONTHLY - Conference Center Financials Jul 21-Jun 22

	Jul 21	Aug 21	Sep 21	Oct 21	Nov 21	Dec 21	Jan 22	Feb 22	Mar 22	Apr 22	May 22	Jun 22	Total
Gross Revenue	311,453	560,162	478,316	699,036	429,152	602,836	336,567	499,051	591,391	794,189	554,900	6,077,551	11,934,604
House Profit	40,413	201,472	155,509	280,477	62,510	213,023	48,688	115,756	172,621	297,972	105,487	128,142	1,822,070
Less: Fixed Expenses	66,843	68,807	68,561	68,390	68,448	69,048	62,534	39,243	39,243	39,243	39,242	39,243	668,845
Net Income	(26,430)	132,665	86,948	212,087	(5,938)	143,975	(13,846)	76,513	133,378	258,729	66,245	88,899	1,153,225
Less: FF&E Reserve 5%	15,573	28,008	23,916	35,224	21,458	30,142	16,828	24,953	29,570	39,709	27,745	303,898	597,024
Net Cash Flow	(42,003)	104,657	63,032	176,863	(27,396)	113,833	(30,674)	51,560	103,808	219,020	38,500	58,511	829,711
City 1/2	(21,002)	52,329	31,516	88,432	(13,698)	56,917	(15,337)	25,780	51,904	109,510	19,250	29,256	414,856

MONTHLY - Conference Center Financials Jul 20-Jun 21

	Jul 20	Aug 20	Sep 20	Oct 20	Nov 20	Dec 20	Jan 21	Feb 21	Mar 21	Apr 21	May 21	Jun 21	Total
Gross Revenue	145,334	142,794	164,219	140,096	138,304	67,968	52,176	93,151	124,208	424,060	170,891	32,425	1,695,626
House Profit	29,777	30,100	6,206	5,047	(2,455)	(51,305)	(33,054)	(25,387)	(17,563)	166,024	(19,029)	81,118	169,479
Less: Fixed Expenses	53,048	52,547	53,713	54,092	56,446	53,602	52,164	53,082	54,741	57,846	57,575	64,587	663,443
Net Income	(23,271)	(22,447)	(47,507)	(49,045)	(58,901)	(104,907)	(85,218)	(78,469)	(72,304)	108,178	(76,604)	16,531	(493,964)
Less: FF&E Reserve 5%	7,267	7,140	8,211	7,071	6,915	3,332	2,609	4,658	6,210	21,203	8,545	16,206	99,367
Net Cash Flow	(30,538)	(29,587)	(55,718)	(56,116)	(65,816)	(108,239)	(87,827)	(83,127)	(78,514)	86,975	(85,149)	325	(593,331)
City 1/2	(15,269)	(14,794)	(27,859)	(28,058)	(32,908)	(54,120)	(43,914)	(41,564)	(39,257)	43,488	(42,575)	163	(296,666)

MONTHLY Differences - Conference Center Financials

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
City 1/2 Difference	(5,733)	67,122	59,375	116,490	19,210	111,037	28,577	67,344	91,161	66,023	61,825	29,093



City of Franklin
Finance Department - Monthly Reports

Schedule 9:

Summary of All Funds - May 2022

Fund	Beg Fund Balance	Revenue	Expenditures	End Fund Balance	Change
General	\$65,481,510	\$89,887,321	\$67,428,506	\$87,940,325	\$22,458,815
Street Aid	\$771,402	\$4,094,529	\$2,032,896	\$2,833,035	\$2,061,633
Sanitation & Envir. Services.	\$2,051,128	\$9,033,913	\$10,689,465	\$395,576	(\$1,655,552)
Road Impact	\$25,741,274	\$8,669,445	\$2,893,470	\$31,517,249	\$5,775,975
Facilities Tax	\$11,022,953	\$2,329,144	\$404,160	\$12,947,937	\$1,924,984
County Facilities Tax	\$4,498,831	\$823,306	\$0	\$5,322,137	\$823,306
Stormwater	\$2,951,003	\$2,247,741	\$2,471,793	\$2,726,951	(\$224,052)
Drug	\$602,402	\$140,065	\$232,025	\$510,442	(\$91,960)
Hotel/Motel	\$5,927,371	\$4,687,929	\$1,937,635	\$8,677,666	\$2,750,295
Parkland Dedication	\$7,550,661	\$1,317,600	\$0	\$8,868,261	\$1,317,600
Transit	\$807,254	\$2,195,605	\$2,341,812	\$661,047	(\$146,207)
CDBG	\$114,745	\$241,084	\$201,757	\$154,072	\$39,327
Debt Service	\$937,169	\$15,960,776	\$15,736,969	\$1,160,977	\$223,808
Capital Projects - Fund 310 (Multi-Purpose)	\$10,635,065	\$3,719,525	\$6,206,633	\$8,147,957	(\$2,487,108)
Capital Projects - Fund 312 (2019 Bonds)	\$14,885,855	\$1,940,434	\$15,651,179	\$1,175,110	(\$13,710,745)
Water & Wastewater Operations	*	\$52,454,251	\$54,699,684	*	(\$2,245,433)
Water & Wastewater Dev. Fees	*	\$16,704,833	\$16,531,660	*	\$173,173

* As an enterprise fund (which is similar to a private business), Water & Wastewater does not have a fund balance.