



Meeting Agenda

Work Session

Tuesday, April 12, 2022

5:00 PM

Board Room

CALL TO ORDER

CITIZEN COMMENTS

Comments on agenda items may be made in person at City Hall or by emailing recorder@franklintn.gov before noon on the day of the meeting. Comments will be submitted for the record.

WORK SESSION DISCUSSION ITEMS

1. Consideration Of Event Permit For The Rodeo Parade Sponsored By The Franklin Noon Rotary Club On May 14, 2022 In Downtown Franklin.
Sponsors: Milissa Reiersen, Monique McCullough
2. Consideration Of Special Event Permit For Juneteenth Celebration In Downtown Franklin To Be Held On June 18, 2022.
Sponsors: Milissa Reiersen, Monique McCullough
3. Consideration Of Special Event Permit For Bluegrass Along The Harpeth In Downtown Franklin On July 22 - 23, 2022.
Sponsors: Milissa Reiersen, Monique McCullough
4. Consideration Of Special Event Permit For Franklin Classic Sponsored By Mercy Community Healthcare In Downtown Franklin On September 5, 2022.
Sponsors: Milissa Reiersen, Monique McCullough
5. Consideration Of Special Event Permit For Wine Down Main Street Sponsored By The Boys and Girls Club In Downtown Franklin On November 5, 2022.
Sponsors: Milissa Reiersen, Monique McCullough
6. Consideration Of Special Event Permit For Turkey Trot Sponsored By Graceworks Ministries In Cool Springs Area On November 24, 2022.
Sponsors: Milissa Reiersen, Monique McCullough
7. Consideration Of Draft Amendment 3 To COF Contract No. 2018-0143, With CDM Smith For The Water Reclamation Facility Expansion And Upgrades Project.
Sponsors: Michelle Hatcher
8. Consideration Of Resolution 2022-10, A Resolution Amending The Aureum PUD Subdivision To Extend The Vested Rights, For The Property Located South Of East McEwen Drive And West Of Carothers

Parkway. Establishing A Public Hearing For May 10, 2022.
FMPC 3/24/22, 8-0

Sponsors: Emily Wright, Amy Diaz-Barriga

9. Discussion Of Williamson County Growth Plan Update And Property Owner Requests For Removal From The Franklin Urban Growth Boundary.
WS 8/10/21; 10/12/21; 11/9/21; 11/23/21

Sponsors: Emily Wright, Andrew Orr

10. *Consideration Of Amendment 2 To COF Contract No. 2020-0055 With The City Of Franklin, Tennessee And Urgent Team Management Of Tennessee, LLC, Et. Al. For Near-Site Clinic Services.

Sponsors: Kevin Townsel

11. Consideration Of Draft Resolution 2022-23, A Resolution To Recognize Tennessee State Supreme Court Justice, Cornelia Clark, Through The Addition Of Honorary Street Signage Along The Length Of Fourth Avenue In The City Of Franklin.

Sponsors: Mark Hilty

12. Consideration Of Procurement Award To Spectra Tech, LLC Of Noblesville, Indiana In The Total Amount Bid (Based On Quantities Presented Which Are Estimates Of The Anticipated Annual Work) Of \$188,000 For Wastewater Structure Rehabilitation Services For A Term Of Award For The Wastewater General Division Of The Water Management Department (Purchasing Office Procurement Solicitation No. 2022-008; \$3,701,000 Budgeted In 431-89320-52219 For Fiscal Year 2022; Contract No. 2021-0181; Project No. 2022-003).

Sponsors: Michelle Hatcher, Brian Goodwin

13. *Consideration Of Procurement Award To Phase1 Construction, LLC Of Centerville, Tennessee In The Total Bid Amount Of \$403,945 For Specified Improvements To The Event Facility At Eastern Flank Battlefield Park Including The External Restroom Structure For The Parks Department (Purchasing Office Procurement Solicitation No. 2022-017; \$250,000 Budgeted In 150-82660-44700 For Fiscal Year 2022; Contract No. 2022-0062; Project No. 2021-016).

Sponsors: Lisa Clayton

14. Presentation On The Proposed Water And Sewer Impact Fees.
WS 2/22/22, 3/22/22

Sponsors: Michelle Hatcher, Brian Goodwin

OTHER BUSINESS

ADJOURN

Anyone needing accommodations due to disabilities please contact the ADA Coordinator at 615-791-3277 at least 24 hours prior to the meeting.



File #: 21-03072

DATE: March 23, 2022
TO: Board of Mayor and Aldermen
FROM: Eric Stuckey, City Administrator
Milissa Reiersen, Communications Manager
Monique McCullough, Public Outreach Specialist

SUBJECT:

Consideration Of Event Permit For The Rodeo Parade Sponsored By The Franklin Noon Rotary Club
On May 14, 2022 In Downtown Franklin.

PURPOSE:

The purpose of this memorandum is to outline recommendations for approval of the Franklin Noon Rotary Rodeo Parade.

BACKGROUND/STAFF COMMENTS:

The Franklin Noon Rotary Rodeo Parade is returning after a two-year break due to the pandemic. The route begins on Highway 96 West at 12 Noon. It proceeds to Bridge Street to Third Ave; Third Ave to Main Street; Main Street to 11th Ave. Staging for the parade entries will be at Jim Warren Park and along 96W. Expected attendance is 2,500.

FINANCIAL IMPACT:

The applicant is responsible for the cost of extra-duty Police Officers working the event.

RECOMMENDATION:

Staff recommends approval of this event with the following conditions:

Applicant will provide a \$1,000 refundable damage deposit to City prior to event.
Applicant will provide a Good Neighbor letter which will be distributed to affected neighborhoods.

Parks Department

- Applicant will work with Parks Department to determine which areas of Jim Warren Park will be available as well as other conditions for usage of the park.

Risk Management:

- Applicant will provide certificate of insurance naming the City as additional insured.

Police Department:

- Applicant will hire the recommended number of extra-duty Franklin Police Officers to secure parade route.

Sanitation and Environmental Services Department:

- Department will provide rollout containers along the parade route

Streets Department:

- Department will put out Message Boards several days prior to event to notify motorists of closures.
- Department will put out bike barricades along Main Street for crowd control
- Department will provide clean-up crew for after the event.

Staff will continue to work with organizers for specific requirements, including suggested health and safety guidelines.



City of Franklin

Special Event Permit Application

*Application is Due 90 Days Prior to Scheduled Event.
Please read application carefully and fully complete each section.
A non-refundable application fee of \$100 is due at time of filing.*

Note: Filing this application does not guarantee that you request will be granted.

Please list all that apply:

- Parade/March

- Name/purpose of event:** Franklin Rodeo Parade
- Location Requested:** (if Temporary Street Closure, list major roads to be closed):
West 96 from Boyd Mill, into downtown, right on 3rd Ave, around the square onto Main Street, finishing at 11th and Main.
- Date or dates of event:** 05/14/2022
- Start/End Times of Event:**
11:00 am start 1:00 pm end date

What date/time will set-up begin? 5/14/2022 11:00 AM

What date/time will tear-down be complete? 5/14/2022 1:00 PM

**Note: Event is responsible for cost of staff required during this time (including Franklin Police Officers). Read Additional Requirements section for more information).*

- Time of Street Closure** (if applicable):
11:30- 1:00 pm
- An estimated number expected to attend during the course of the event:**
Spectators/Attendees: 2,500 Event Staff/Volunteers:100 Total:2,600
- Name of applicant and Organization Requesting Permit:**
Franklin Noon Rotary Club -
 - Address:** P.O. Box 1557
Franklin, TN 37065-1557, TN 37065
 - Phone:** 615-804-0642 **c) Cell:**
 - E-mail address:** djones@williamsonherald.com **d) Fax:**

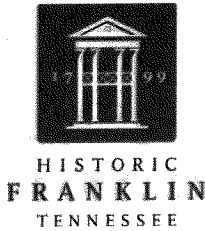
- DETAILED description of event** (use additional sheets):

The Franklin Rodeo Parade that has been held for the past 50 years is the kick-off for the Franklin Rodeo. The parade seeks approval of the same route that we have used for the past 10-15 years. The parade will consist of marching bands, floats, horses and more.

9. **ENCLOSE A DETAILED MAP** of event site and/or route, detailing any temporary or permanent structures, street closures, parking, etc. If applicable, list the location, blocks, streets, and/or intersections in which such event will occur. **For large-scale events, map should be obtained from the City's GIS division**
- Please detail any restricted parking areas on the event map.**
- Event Map:** [Franklin Rodeo Parade route 2022.pdf](#)
10. **Person in charge on day of event:** Mark Scott
Cell: 301-370-2874 **E-mail address:** Mark Scott
11. **Name and Cell Number of at least two others available on day of event:**
Name: Derby Jones **Cell:** 615-804-0642 **E-mail address:** derby@williamsonherald.com
Name: Kevin McAdams **Cell:** 901-277-7689 **E-mail address:** kevin.mcadams@elliottdavis.com
12. **Please attach a list** containing the names, addresses, and phone numbers of the Chairperson of the organization and all other persons involved in the management or control of organization and/or committee.
- Administrative Contact List:** [Franklin Rotary Club administrators 2022.pdf](#)
13. **Where is your organization based?** Williamson County
14. **Is your organization authorized to do business in Tennessee?** Yes
15. **Is your organization a tax-exempt organization as described by the Internal Revenue Code Section 501(c)(3) or a not-for-profit organization?** No
 IRS tax exemption letter:
16. **Will you charge an admission fee?** No
 Average admission fee:
17. **Will you charge a vendor participation fee?** No
 Average vendor participation fee:
18. **Total Estimated Revenue from vendors, ticket sales, and sponsorship to event organizer:**
19. **Will any charity, gratuity, or offers be solicited or accepted during the event?** No
20. **Is this event a fundraiser?** No
 What organization will be the benefactor of event?
 What percentage of funds will they receive?
21. **Will parking in the area of the event need to be restricted or prohibited?** No
22. **Will any sound amplification equipment be used during the event?** Yes
23. **Applicant must also include a copy of that company's insurance certificate indicating coverage and listing the City of Franklin as additional insured.**
- ***For stages, tents, inflatables, etc. constructed on site prior to the event, that date must be included on Certificate of Insurance provided to the City of Franklin. Stages MUST be removed from site at end of event. ***Rented inflatables/interactives that are set-up and manned by applicant must be included specifically in applicant's Certificate of Insurance.
- If you already have your insurance certificate, please upload it now. Otherwise your insurance certificate will need to be submitted before your event is approved.**

Insurance Certificate:

24. **What, if any, vendors will be present at event?** (i.e. medical related, shirts, arts, etc.) **Please provide detailed list.**
25. **Will food, beverages, or merchandise be sold or given away?** No
Clean-up of the area is required. Please attach your clean-up and recycling plan, including name of clean-up provider with contact information for person who will be on on-site during event. See Question #26.
Clean Up Plan and Provider:
26. Events under 200 participants require a \$250 refundable security deposit at the time of approval. For events over 200, a \$1000 security deposit is required upon approval. If the applicant fails to restore the property to its prior condition, then the applicant shall be responsible to the City of Franklin for any costs incurred in restoring the property after the event. Surrender of the deposit in no way relieves the applicant of the responsibility for any costs incurred by the City of Franklin in excess of the deposit. Applicant's event coordinator or representative and a City of Franklin representative will conduct a Pre-Event meeting prior to event date for Pre-Event Check List Site Review. *At the end of the event, a Post-Event Check List shall be completed by the Applicant's event coordinator, or representative, and a City of Franklin representative to re-assess the site for trash and damage, and to secure with caution tape and signage (provided by event group) any tents left for removal.* Damage deposit will be refunded after a satisfactory Post Event Check List has been completed and signed off on by both the City of Franklin and organization requesting event. **NOTE:* Events that include deep frying cooking oil operations are required to have a grease pit on-site and contract with a grease waste hauler to handle the grease waste and removal of the grease pit. A copy of this agreement shall be filed along with this application. The primary event sponsor is required to remove all cooking grease from the site immediately after the event. Illegal dumping of cooking grease will be prosecuted. *Please read Additional Requirements section of this application for more information.*
27. **Will you require a temporary water tap?** No
If yes, please list exact locations:
28. **Will alcohol, beer, and/or wine be given away or sold?** No
If yes, a permit from the relevant board is required. Please read Additional Requirements section of this application for more information.
29. **Will your event include tents or other temporary structures, propane use, or open flames?** No
Tents 400 sq. ft. or larger (or, if cooking operations are under the tent, 200 sq. ft. or larger) require permitting from Franklin Fire Department. Safety measures must be provided on all tents, especially those set-up prior to the actual event. Tents should be taken down the date the event has ended. *Please read Additional Requirements section of this application for more information.*
30. **Attach Good Neighbor Letter and Mailing List used.** *Please read Additional Requirements section of this application for more information.*
Good Neighbor Letter: [Good neighbor letter for Franklin rodeo Parade.docx](#)
Good Nieghbor Letter Mailing List:



Rules and Regulations

Please Read All Attachments Before Signing Application.

- 1) I/We agree to abide by all ordinances and regulations of the City of Franklin and all conditions placed upon the event by the City Administrator and the Board of Mayor and Aldermen.
- 2) I/We do swear or affirm that all of the information given in this application is true and complete.
- 3) I/We do hereby agree to assume the defense of and indemnify and save harmless the City, its mayor, aldermen, boards, commissions, officers, employees and agents, from all suits, actions, damages or claims to which the City may be subjected of any kind or nature whatsoever resulting from, caused by, arising out of or as a consequence of such event and the activities permitted in connection there with.
- 4) I/We agree to submit a certificate of insurance prior to the event in an amount determined by the City naming the City of Franklin and its employees as additional insured. The City may require the sponsor and/or vendor provide higher levels of insurance, coverage, and policies as deemed reasonable and necessary based on specific event risk factors and review by the City's insurer.
- 5) I/We agree, if holding the special event on City property, to return the site to its pre-event condition at the conclusion of the event.
- 6) I/We agree to provide a copy of the signed Event Application to any vendors, planners, and related parties associated with the event to ensure they are familiar with the guidelines set forth herein.
- 7) I/We understand that I/we assume the responsibility of the actions of any vendors, planners, and related parties for this event.
- 8) I/We understand that granting of Special Event Permit does not imply granting of other permits that are separately required.
- 9) The application for an event permit shall be filed not less than 90 days nor more than 364 days prior to the scheduled date of such event. Suggested filing is at least 180 days prior to scheduled event. Events should not be advertised or promoted until an event permit has been obtained from the City. Failure to file in a timely manner may result in denial of a permit.
- 10) I/We understand that event permit holders may be responsible for 100 percent of the costs incurred by the City for staff time and resources.

BY: J. Derby Jones - FNR - Foundation Pres. Date: 2/22/22
(Signature and title - must be officer of organization)

Approved by the Board of Mayor and Aldermen on _____, 20____.

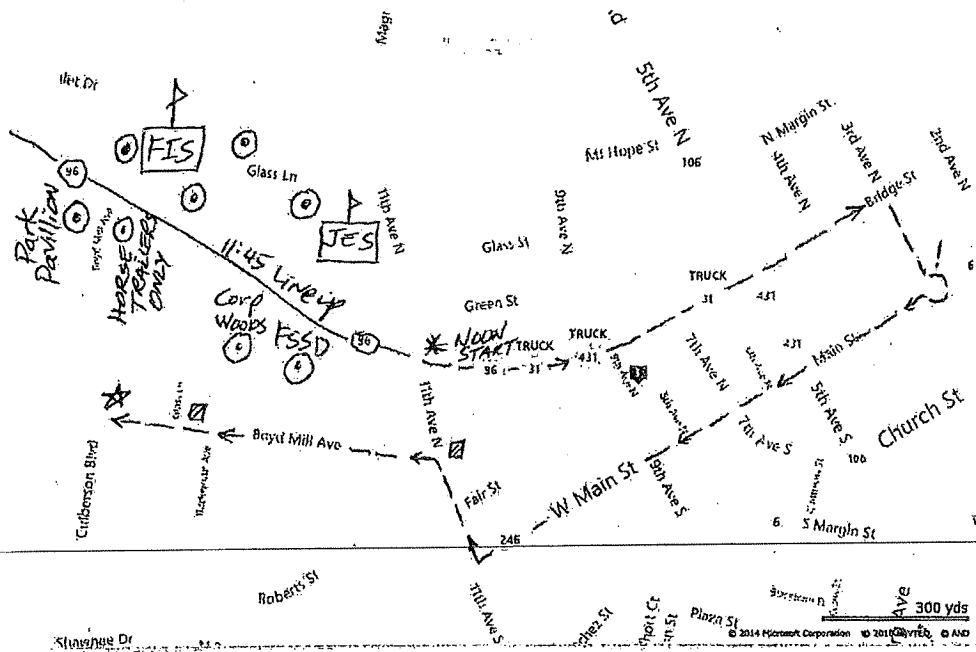
Dr. Ken Moore, Mayor

Eric S. Stuckey, City Administrator

★
★ **Return application to:** ★
★ City Administrator's Office ★
★ City Hall ★
★ 109 Third Ave South ★
★ Franklin, TN 37065 ★
★ 615-791-3217 ★
★ 615-790-0469 (FAX) ★
★

KEY - * Official start * Official end (C) "staging" areas
---> Parade Route ! WARM TOM LAWRENCE

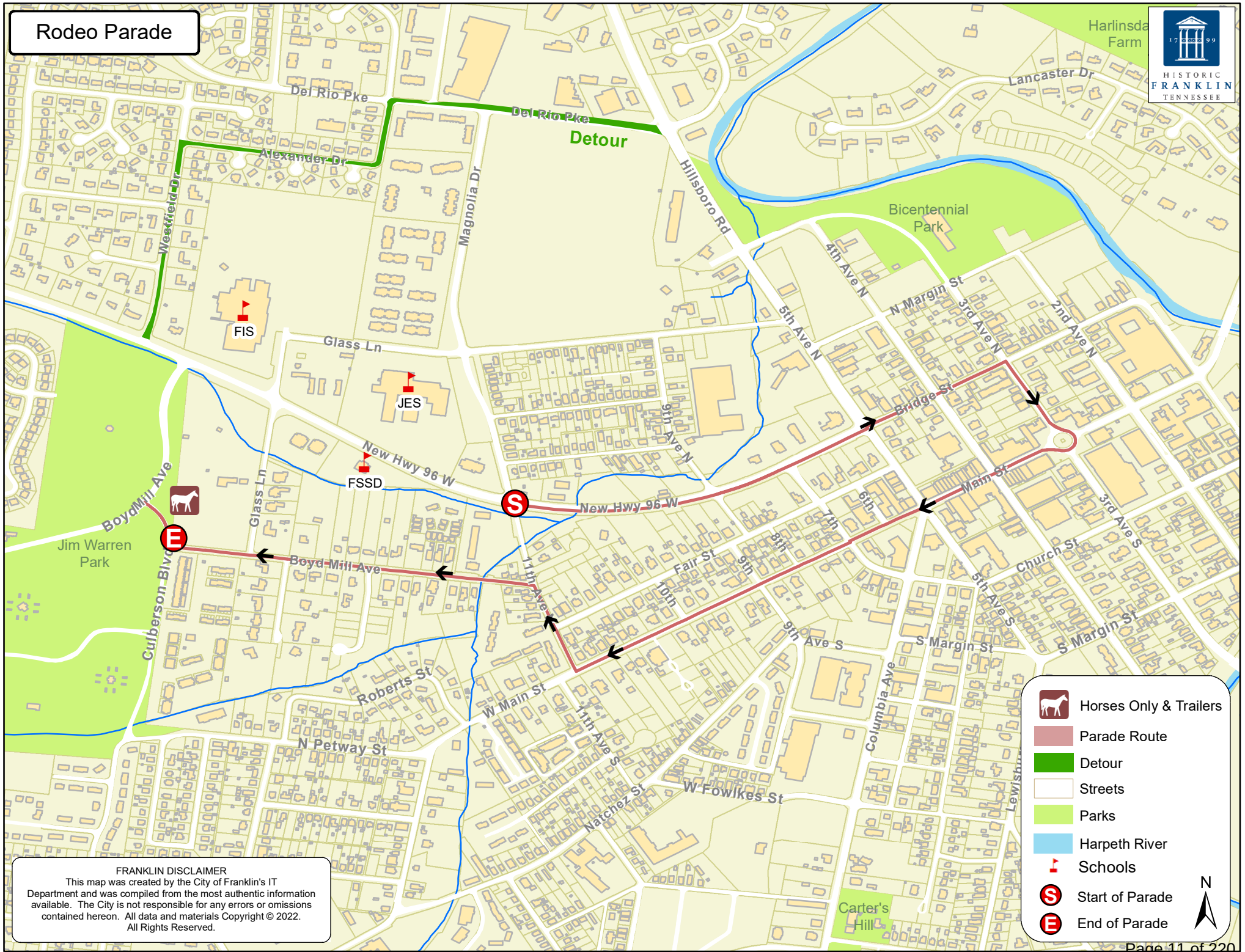
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#1 STREET CLOSURES

- Highway 96 W from Jim Warren Park to FIFTH AVENUE NORTH
- BRIDGE STREET from 5th to 3rd
- THIRD AVE. NO. from Bridge to Square
- MAIN STREET from Public Square to FIVE POINTS @ FIFTH AVE
- WEST MAIN ST from FIFTH TO 11th
- 11th Ave NO from West Main to Boyd Mill Ave
- BOYD MILL AVE from 11th to Boyd Mill PK

Rodeo Parade



FRANKLIN DISCLAIMER

This map was created by the City of Franklin's IT Department and was compiled from the most authentic information available. The City is not responsible for any errors or omissions contained hereon. All data and materials Copyright © 2022. All Rights Reserved.



Event Name: Franklin Rodeo Parade

Signature: _____



FORM 1

Buildings, Structures, & Power Sources

If your special event includes any of the following, you may need to obtain a permit from the Building and Neighborhood Services Department. Please check any that apply.

Building permits and/or inspections also may be required whenever deemed necessary, due to unique conditions, shoddy construction, substandard assembly or set-up, unqualified assemblers, lack of maintenance, or dilapidation of equipment, materials or systems.

All Permit applications are subject to permit fees.

If you have any questions about whether you need to apply for a permit from the Building & Neighborhood Services Department, please call 615-794-7012.

Signature: _____



Sound Amplification

In accordance with Title 11 Chapter 4 of the Franklin Municipal Code (*Offenses Against the Peace and Quiet*), amplification of sound located in or within 100 feet of a residential property line which is plainly audible is prohibited between the hours of 10:00 p.m. and 7:00 a.m. Sunday through Thursday and between the hours of 11:00 p.m. and 7:00 a.m. Friday and Saturday except for special events where a special permit has been obtained from the City of Franklin authorizing such event. In the event that a special event permit has been obtained from the City of Franklin, no other amplification of sound will be permitted within the area of the special event except that which has been applied for and authorized by the city pursuant to the permit application.

Applicant/Organization: Franklin Noon Rotary Club -

Event Name: Franklin Rodeo Parade

Event Date(s): 05/14/2022

1. **Time amplification equipment will be used:** From: 12:00 PM To: 1:00 PM
2. **Exact locations sound amplification equipment will be used** (*i.e. stage located on Second Avenue*). *Provide map/layout if necessary.:*
Marching bands along the parade route

Sound Amplification Map: [Franklin Rodeo Parade route 2022.pdf](#)

3. **For what purpose will sound amplification be used?** *Please list all that apply.*
 - Band/Singers
4. **Type of Amplifier:**
 - PA System
5.

Number of Amplifiers: 1	Number of Speakers: 1 announcer	Number of Performers: 5 marching bands
--------------------------------	--	---
6. **Name and Cell Number of at least two coordinators who will monitor the sound level and respond to complaints and violations:**

Name: Mark Scott	Cell: 301-370-2874	E-Mail: marksscott@icloud.com
Name: Derby Jones	Cell: 615-804-0642	E-Mail: djones@williamsonherald.com

Authorized Signature: Derby Jones

Date: 02/22/2022

The City of Franklin's Municipal Code (Title 11, Chapter 4) allows for exceptions to the City's noise standards for City authorized or sponsored events. However, the City retains the right to ask for a change of an event's location or time in an attempt to decrease the number of people impacted by event noise. The City may refuse a special event application based on noise complaints by neighboring businesses and residents. The City therefore encourages event-holders to work with neighbors to alleviate negative impacts wherever possible. At minimum, you should plan to point speakers away from residences.

Franklin Club Members (Club #3808)

search for..

All Club members are listed under one of the three tabs below based on their MemberTypes or Terminated status. Whether or not be adjusted by going to "Setup" in the left navigation and configuring "Configure Club Officer" settings on the "Options" tab.

▼ 2021-22 Officers



John Robert Abbott

President



Armando E. Estrada

President-Elect, Vice President



Meghan Elise Guffee

Secretary



Kevin McAdams

Treasurer



David A Ratton

Bulletin Editor



Patty Bearden

Public Relations Chair



Larry P Dale

CCO-Club Comm. Officer



Derby Jones

Rotary Foundation Chair



Paula Lovelace

*Club Executive
Secretary, Webmaster*



Kristen Crow

Webmaster



John Mark Tumblin

iPast President



Jeff Brasher

Assistant District Governor

Active/Honorary Members

Rotaract/Interact

Other Members

Proposed

#	Action	Member Name	Member Type	Club Position	Classification
1		Abbott, John Robert	Active	President	Education - BGA

Staff Conditions:

Staff recommends approval of this event with the following conditions:

Applicant will provide a \$1,000 refundable damage deposit to City prior to event.

Applicant will provide a Good Neighbor letter which will be distributed to affected neighborhoods.

Parks Department

- Applicant will work with Parks Department to determine which areas of Jim Warren Park will be available as well as other conditions for usage of the park.

Risk Management:

- Applicant will provide certificate of insurance naming the City as additional insured.

Police Department:

- Applicant will hire the recommended number of extra-duty Franklin Police Officers to secure parade route.

Sanitation and Environmental Services Department:

- Department will provide rollout containers along the parade route

Streets Department:

- Department will put out Message Boards several days prior to event to notify motorists of closures.
- Department will put out bike barricades along Main Street for crowd control
- Department will provide clean-up crew for after the event.

Staff will continue to work with organizers for specific requirements, including suggested health and safety guidelines.



File #: 21-03012

DATE: March 8, 2022
TO: Board of Mayor and Aldermen
FROM: Eric Stuckey, City Administrator
Milissa Reiersen, Communications Manager
Monique McCullough, Public Outreach Specialist

SUBJECT:

Consideration Of Special Event Permit For Juneteenth Celebration In Downtown Franklin To Be Held On June 18, 2022.

PURPOSE:

The purpose of this memorandum is to outline recommendations for the Juneteenth Celebration in Downtown Franklin on June 18, 2022.

BACKGROUND/STAFF COMMENTS:

The Franklin Justice and Equality Coalition is partnering with the African American Heritage Society on a request for a special event permit for a Juneteenth Celebration on the Square on June 18, 2022. Juneteenth, observed annually on June 19th, is a holiday that commemorates the end of slavery in the United States.

The event will include booths for Black-owned businesses, non-profit organizations, HBCUs, churches, and other community organizations, as well as food trucks. Entertainment will also be provided on a stage located on the Square. This would be the second year for an event to be held on the Square.

Set-up for the event will begin on the evening of Friday, June 17th. Street closures are Main Street from 2nd Ave to 4th Ave; 3rd Ave N from the Square to Bridge Street; and 3rd Ave S from the Square to Church Street.

FINANCIAL IMPACT:

The City is partnering on this event in providing for overtime costs for City Staff. The applicant will cover the cost for police officers for the event.

RECOMMENDATION:

Staff recommends approval of this event with the following conditions:

- Applicant shall meet with staff for walk through at least five days prior to event.
- Applicant will provide detailed map/layout to City detailing location of tents, vendors, etc. prior to event.
- Applicant will provide a \$1,000 damage deposit to City prior to event.

Building & Neighborhood Services:

- Special Event Electrical Permit will be required.

Risk Management:

- Applicant will provide certificate of insurance with liquor liability naming the City as additional insured.
- Any accidents or injuries occurring during the event should be reported to City representatives immediately.

Streets Department:

- “No Parking after 3 p.m.” signs will be placed along Main Street on Friday morning.
- Main Street from 2nd to 3rd will close to traffic at 9 p.m. on Friday, June 17th.
- Church Street Parking Lot will be closed for official vehicles.
- Applicant or designee will stay present at event until all vendors are gone.
- Department will provide clean-up crew for after the event.

Police Department:

- Applicant will hire the recommended number of extra-duty Franklin Police Officers to provide security and traffic control for the event.
- Applicant has requested amplification on stages within the permitted area. Pursuant to Franklin Municipal Code Section 11-403(3), these are the only locations at which amplified sound will be permitted during this event.

Revenue Management:

- Applicant will provide a complete list of vendors to the City prior to the event.

Sanitation and Environmental Services Department:

- Department will provide crews for cleanup during event.

Water Management Department:

- Taps will be placed on hydrants at:
 - Third Ave S at City Hall
 - Third Ave N at the Square

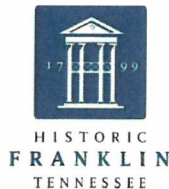
Fire Department:

- Applicant must secure tent permits.
- Applicant must adhere to requirements provided by the Fire Marshal's office regarding tents and mobile food vendors
- Stages and sound booths require a minimum of one 5-pound ABC fire extinguisher. Extinguishers must have a current inspection tag issued by a licensed fire equipment distributor.
- After stage setup is complete, the stage manager / crew chief shall be prepared to meet with Franklin fire and building inspectors to assure the stage has been properly setup and all safety measures are in place.

Staff will continue to work with organizers for specific requirements, including suggested health and safety guidelines.

OFFICE USE ONLY

Permit No: _____



City of Franklin

Special Event Permit Application

*Application is Due 90 Days Prior to Scheduled Event.
Please read application carefully and fully complete each section.
A non-refundable application fee of \$100 is due at time of filing.*

Note: Filing this application does not guarantee that you request will be granted.

Please list all that apply:

- Festival/Fair

- Name/purpose of event:** Juneteenth Festival
- Location Requested:** (if Temporary Street Closure, list major roads to be closed):
Public Square
Main Street
3rd Avenue South
3rd Avenue North
- Date or dates of event:** 06/18/2022, ~~06/19/2022~~ *mlm*
- Start/End Times of Event:**
 1. Saturday June 18th (10am to 6pm)
 - ~~2. Sunday June 19th (10am to 6pm)~~ *mlm*

What date/time will set-up begin? 6/18/2022 7:00 AM

What date/time will tear-down be complete? ~~6/19/2022 6:00 PM~~ *6/18/22 11pm mlm*

*Note: Event is responsible for cost of staff required during this time (including Franklin Police Officers). Read Additional Requirements section for more information).

- Time of Street Closure** (if applicable):
7am Saturday June 18th ~~to Sunday June 19th 2022~~
- An estimated number expected to attend during the course of the event:**
Spectators/Attendees: 10,000 Event Staff/Volunteers: 300 Total: 10,000
- Name of applicant and Organization Requesting Permit:**
Walter Simmons - Franklin Justice and Equity Coalition
 - Address:** 20 Prescott Place
Franklin, TN 37069
 - Phone:** 615-823-0916 **c) Cell:** **d) Fax:**
 - E-mail address:** walter@empowermentcommunitychurch.org

8. **DETAILED description of event** (use additional sheets):

This event will highlight African American History, Legacy, and Excellence by Celebrating the Juneteenth Holiday. Food Vendors, Kids Zone, Music, and Special speakers will highlight the ~~2~~ ⁴ day event. We will have sponsors to award prizes, games and community leaders.

9. **ENCLOSE A DETAILED MAP** of event site and/or route, detailing any temporary or permanent structures, street closures, parking, etc. If applicable, list the location, blocks, streets, and/or intersections in which such event will occur. **For large-scale events, map should be obtained from the Citys GIS division**

Please detail any restricted parking areas on the event map.

Event Map: [Downtown Franklin Event Layout.pdf](#)

10. **Person in charge on day of event:** Walter Simmons

Cell: 615-419-8831

E-mail address:

walter@empowermentcommunitychurch.org

11. **Name and Cell Number of at least two others available on day of event:**

Name: Bryant Herbert

Cell: 678-570-6178

E-mail address: bherbert15@gmail.com

Name: Alma McLemore

Cell: 615-305-0904

E-mail address: amclemore51@yahoo.com

- 12.

Please attach a list containing the names, addresses, and phone numbers of the Chairperson of the organization and all other persons involved in the management or control of organization and/or committee.

Administrative Contact List: [2022 Board Member Infor.docx](#)

13. **Where is your organization based?** Williamson County
14. **Is your organization authorized to do business in Tennessee?** Yes
15. **Is your organization a tax-exempt organization as described by the Internal Revenue Code Section 501(c)(3) or a not-for-profit organization?** No
IRS tax exemption letter:
16. **Will you charge an admission fee?** No
Average admission fee:
17. **Will you charge a vendor participation fee?** Yes
Average vendor participaion fee? \$200
18. **Total Estimated Revenue from vendors, ticket sales, and sponsorship to event organizer:**
19. **Will any charity, gratuity, or offers be solicited or accepted during the event?** No
20. **Is this event a fundraiser?** No
What organization will be the benefactor of event?
What percentage of funds will they receive?
21. **Will parking in the area of the event need to be restricted or prohibited?** Yes
22. **Will any sound amplification equipment be used during the event?** No

23. **Applicant must also include a copy of that company's insurance certificate indicating coverage and listing the City of Franklin as additional insured.**

***For stages, tents, inflatables, etc. constructed on site prior to the event, that date must be included on Certificate of Insurance provided to the City of Franklin. Stages MUST be removed from site at end of event. ***Rented inflatables/interactives that are set-up and manned by applicant must be included specifically in applicant's Certificate of Insurance.

If you already have your insurance certificate, please upload it now. Otherwise your insurance certificate will need to be submitted before your event is approved.

Insurance Certificate:

24. **What, if any, vendors will be present at event?** (i.e. medical related, shirts, arts, etc.) **Please provide detailed list.**
Food Vendors will be present. Also clothing, and African American Art and crafts.

25. **Will food, beverages, or merchandise be sold or given away?** No

Clean-up of the area is required. Please attach your clean-up and recycling plan, including name of clean-up provider with contact information for person who will be on on-site during event. See Question #26.

Clean Up Plan and Provider:

26. Events under 200 participants require a \$250 refundable security deposit at the time of approval. For events over 200, a \$1000 security deposit is required upon approval. If the applicant fails to restore the property to its prior condition, then the applicant shall be responsible to the City of Franklin for any costs incurred in restoring the property after the event. Surrender of the deposit in no way relieves the applicant of the responsibility for any costs incurred by the City of Franklin in excess of the deposit. Applicant's event coordinator or representative and a City of Franklin representative will conduct a Pre-Event meeting prior to event date for Pre-Event Check List Site Review. *At the end of the event, a Post-Event Check List shall be completed by the Applicant's event coordinator, or representative, and a City of Franklin representative to re-assess the site for trash and damage, and to secure with caution tape and signage (provided by event group) any tents left for removal.* Damage deposit will be refunded after a satisfactory Post Event Check List has been completed and signed off on by both the City of Franklin and organization requesting event. ***NOTE:** Events that include deep frying cooking oil operations are required to have a grease pit on-site and contract with a grease waste hauler to handle the grease waste and removal of the grease pit. A copy of this agreement shall be filed along with this application. The primary event sponsor is required to remove all cooking grease from the site immediately after the event. Illegal dumping of cooking grease will be prosecuted. *Please read Additional Requirements section of this application for more information.*

27. **Will you require a temporary water tap?** No

If yes, please list exact locations:

28. **Will alcohol, beer, and/or wine be given away or sold?** No

If yes, a permit from the relevant board is required. Please read Additional Requirements section of this application for more information.

29. **Will your event include tents or other temporary structures, propane use, or open flames?** Yes

Tents 400 sq. ft. or larger (or, if cooking operations are under the tent, 200 sq. ft. or larger) require permitting from Franklin Fire Department. Safety measures must be provided on all tents, especially those set-up prior to the actual event. Tents should be taken down the date the event has ended. *Please read Additional Requirements section of this application for more information.*

30. **Attach Good Neighbor Letter and Mailing List used.** *Please read Additional Requirements section of this application for more information.*

Good Neighbor Letter: [Juneteenth Working](#)

Good Neighbor Letter Mailing List:



Rules and Regulations

Please Read All Attachments Before Signing Application.

- 1) I/We agree to abide by all ordinances and regulations of the City of Franklin and all conditions placed upon the event by the City Administrator and the Board of Mayor and Aldermen.
- 2) I/We do swear or affirm that all of the information given in this application is true and complete.
- 3) I/We do hereby agree to assume the defense of and indemnify and save harmless the City, its mayor, aldermen, boards, commissions, officers, employees and agents, from all suits, actions, damages or claims to which the City may be subjected of any kind or nature whatsoever resulting from, caused by, arising out of or as a consequence of such event and the activities permitted in connection there with.
- 4) I/We agree to submit a certificate of insurance prior to the event in an amount determined by the City naming the City of Franklin and its employees as additional insured. The City may require the sponsor and/or vendor provide higher levels of insurance, coverage, and policies as deemed reasonable and necessary based on specific event risk factors and review by the City's insurer.
- 5) I/We agree, if holding the special event on City property, to return the site to its pre-event condition at the conclusion of the event.
- 6) I/We agree to provide a copy of the signed Event Application to any vendors, planners, and related parties associated with the event to ensure they are familiar with the guidelines set forth herein.
- 7) I/We understand that I/we assume the responsibility of the actions of any vendors, planners, and related parties for this event.
- 8) I/We understand that granting of Special Event Permit does not imply granting of other permits that are separately required.
- 9) The application for an event permit shall be filed not less than 90 days nor more than 364 days prior to the scheduled date of such event. Suggested filing is at least 180 days prior to scheduled event. Events should not be advertised or promoted until an event permit has been obtained from the City. Failure to file in a timely manner may result in denial of a permit.
- 10) I/We understand that event permit holders may be responsible for 100 percent of the costs incurred by the City for staff time and resources.

BY: [Signature]
(Signature and title – must be officer of organization)

Date: 1-26-2022

Approved by the Board of Mayor and Aldermen on _____, 20____.

Dr. Ken Moore, Mayor

Eric S. Stuckey, City Administrator

Return application to:
City Administrator's Office
City Hall
109 Third Ave South
Franklin, TN 37065
615-791-3217
615-790-0469 (FAX)

Event Name: Juneteenth Festival

Signature: _____



FORM 1

Buildings, Structures, & Power Sources

If your special event includes any of the following, you may need to obtain a permit from the Building and Neighborhood Services Department. Please check any that apply.

Building permits and/or inspections also may be required whenever deemed necessary, due to unique conditions, shoddy construction, substandard assembly or set-up, unqualified assemblers, lack of maintenance, or dilapidation of equipment, materials or systems.

All Permit applications are subject to permit fees.

If you have any questions about whether you need to apply for a permit from the Building & Neighborhood Services Department, please call 615-794-7012.

Event Name: Juneteenth Festival

FORM 1

Signature: _____



Sound Amplification

In accordance with Title 11 Chapter 4 of the Franklin Municipal Code (*Offenses Against the Peace and Quiet*), amplification of sound located in or within 100 feet of a residential property line which is plainly audible is prohibited between the hours of 10:00 p.m. and 7:00 a.m. Sunday through Thursday and between the hours of 11:00 p.m. and 7:00 a.m. Friday and Saturday except for special events where a special permit has been obtained from the City of Franklin authorizing such event. In the event that a special event permit has been obtained from the City of Franklin, no other amplification of sound will be permitted within the area of the special event except that which has been applied for and authorized by the city pursuant to the permit application.

Applicant/Organization: Walter Simmons - Franklin Justice and Equity Coalition

Event Name: Juneteenth Festival

Event Date(s): 06/18/2022, ~~06/19/2022~~ *nlm*

1. **Time amplification equipment will be used:** From: To:
2. **Exact locations sound amplification equipment will be used** (*i.e. stage located on Second Avenue*). Provide map/layout if necessary.:

Sound Amplification Map:

3. **For what purpose will sound amplification be used?** Please list all that apply:

4. **Type of Amplifier:**

5.

Number of Amplifiers:	Number of Speakers:	Number of Performers:
------------------------------	----------------------------	------------------------------
6. **Name and Cell Number of at least two coordinators who will monitor the sound level and respond to complaints and violations:**

Name:	Cell:	E-Mail:
Name:	Cell:	E-Mail:

Authorized Signature: Walter Simmons

Date: 01/27/2022

The City of Franklin's Municipal Code (Title 11, Chapter 4) allows for exceptions to the City's noise standards for City authorized or sponsored events. However, the City retains the right to ask for a change of an event's location or time in an attempt to decrease the number of people impacted by event noise. The City may refuse a special event application based on noise complaints by neighboring businesses and residents. The City therefore encourages event-holders to work with neighbors to alleviate negative impacts wherever possible. At minimum, you should plan to point speakers away from residences.



2022 BOARD MEMBER INFORMATION

WALTER SIMMONS (PRESIDENT)
20 PRESCOTT PLACE
FRANKLIN, TN 37069
615-419-8831

BRYANT HERBERT (VICE-PRESIDENT)
116 COTTONWOOD DRIVE
MURFREESBORO, TN 37218
678-570-6178

SHEDRICK WRIGHT (TREASURER)
534 BANCROFT WAY
FRANKLIN, TN 37064
615-218-9698

RAESHAWN SANCHEZ
336 DANDRIDGE DRIVE
FRANKLIN, TN 37064
615-979-8934

DUSTIN KOCTAR
712 HERITAGE COURT
FRANKLIN, TN 37067
615-519-7614

ERICA GENTRY
2605 LINK DRIVE
FRANKLIN, TN 37064
615-593-0394

COURTNEY YEZERSKI
1553 WESTHAVEN BOULEVARD
FRANKLIN, TN 37064
859-351-9975

CHRIS CLAUSI
101 CAPE BRETON COURT
FRANKLIN, TN 37067
615-586-9017

Staff Conditions:

Staff recommends approval of this event with the following conditions:

- Applicant shall meet with staff for walk through at least five days prior to event.
- Applicant will provide detailed map/layout to City detailing location of tents, vendors, etc. prior to event.
- Applicant will provide a \$1,000 damage deposit to City prior to event.

Building & Neighborhood Services:

- Special Event Electrical Permit will be required.

Risk Management:

- Applicant will provide certificate of insurance with liquor liability naming the City as additional insured.
- Any accidents or injuries occurring during the event should be reported to City representatives immediately.

Streets Department:

- “No Parking after 3 p.m.” signs will be placed along Main Street on Friday morning.
- Main Street from 2nd to 3rd will close to traffic at 9 p.m. on Friday, June 17th.
- Church Street Parking Lot will be closed for official vehicles.
- Applicant or designee will stay present at event until all vendors are gone.
- Department will provide clean-up crew for after the event.

Police Department:

- Applicant will hire the recommended number of extra-duty Franklin Police Officers to provide security and traffic control for the event.
- Applicant has requested amplification on stages within the permitted area. Pursuant to Franklin Municipal Code Section 11-403(3), these are the only locations at which amplified sound will be permitted during this event.

Revenue Management:

- Applicant will provide a complete list of vendors to the City prior to the event.

Sanitation and Environmental Services Department:

- Department will provide crews for cleanup during event.

Water Management Department:

- Taps will be placed on hydrants at:
 - Third Ave S at City Hall
 - Third Ave N at the Square

Fire Department:

- Applicant must secure tent permits.
- Applicant must adhere to requirements provided by the Fire Marshal's office regarding tents and mobile food vendors
- Stages and sound booths require a minimum of one 5-pound ABC fire extinguisher. Extinguishers must have a current inspection tag issued by a licensed fire equipment distributor.
- After stage setup is complete, the stage manager / crew chief shall be prepared to meet with Franklin fire and building inspectors to assure the stage has been properly setup and all safety measures are in place.

Staff will continue to work with organizers for specific requirements, including suggested health and safety guidelines.



File #: 21-03073

DATE: March 23, 2022
TO: Board of Mayor and Aldermen
FROM: Eric Stuckey, City Administrator
Milissa Reiersen, Communications Manager
Monique McCullough, Public Outreach Specialist

SUBJECT:

Consideration Of Special Event Permit For Bluegrass Along The Harpeth In Downtown Franklin On July 22 - 23, 2022.

PURPOSE:

Consideration Of Special Event Permit For Bluegrass Along The Harpeth In Downtown Franklin On July 22 - 23, 2022.

BACKGROUND/STAFF COMMENTS:

Bluegrass Along the Harpeth is an annual event held in Downtown Franklin. Applicant is expecting 1,500 attendees. The request includes the closure on Friday of Main Street from 2nd Avenue to 4th Avenue beginning at 4 p.m. and the closure of all four quadrants of the Square at 5 a.m.

FINANCIAL IMPACT:

The applicant is responsible for Sanitation & Environmental Services costs and extra-duty Police Officers who work the event.

RECOMMENDATION:

Staff recommends approval of this event with the following conditions:

- Applicant shall meet with staff for walk through at least five days prior to event.
- Applicant will provide detailed map/layout to City detailing location of tents, vendors, etc. prior to event.
- Applicant will provide a \$1,000 damage deposit to City prior to event.
- Applicant will provide a Good Neighbor letter which will be distributed to affected neighborhoods.
- Applicant will provide notice of the closure of the quadrants of the Square on Friday to 231 Public Square, F&M Bank, Fifth Third Bank, and Mellow Mushroom.

Risk Management:

- Applicant will provide certificate of insurance naming the City as additional insured.

Streets Department:

- Department will utilize electronic message boards to alert motorists of closures.
- Department will set-up closure and provide barricades.
- Department will close requested quadrants of the Square at 5 a.m. on Friday.

Police Department:

- Applicant will hire required number of extra-duty Franklin Police Officers each day
- Applicant has requested amplification on stage located on the Square. Pursuant to Franklin Municipal Code Section 11-403(3), these are the only locations at which amplified sound will be permitted during this event.

Building & Neighborhood Services Department:

- Electrical permit will be required

Sanitation and Environmental Services Department:

- The Sanitation and Environmental Services Department will provide 30 rollout containers for the event. The Department will service the containers on Saturday morning.

Water Department:

- Applicant requests water tap on hydrant at Third Avenue South by City Hall.

Fire Department:

- Tents cannot be placed in front of fire hydrants
- Applicant must adhere to requirements provided by the Fire Marshal's office regarding tents and mobile food vendors
- Stages and sound booths require a minimum of one 5-pound ABC fire extinguisher. Extinguishers must have a current inspection tag issued by a licensed fire equipment distributor.
- After stage setup is complete, the stage manager / crew chief shall be prepared to meet with Franklin fire and building inspectors to assure the stage has been properly setup and all safety measures are in place.

Staff will continue to work with organizers for specific requirements, including suggested health and safety guidelines.



City of Franklin

Special Event Permit Application

*Application is Due 90 Days Prior to Scheduled Event.
Please read application carefully and fully complete each section.
A non-refundable application fee of \$100 is due at time of filing.*

Note: Filing this application does not guarantee that you request will be granted.

Please list all that apply:

- Festival/Fair

- Name/purpose of event:** Bluegrass Along the Harpeth
- Location Requested:** (if Temporary Street Closure, list major roads to be closed):
The town square/3rd ave.north to bridge st.
The town square/west main to 4th ave.
The town square/East main to 2nd ave.
The town square/3rd ave south to Church street
- Date or dates of event:** 07/22/2022, 07/23/2022
- Start/End Times of Event:**
Event starts July 22 at 7pm-10 pm.
July 23rd event starts at 10 am-10-pm.

What date/time will set-up begin? 7/22/2022 5:00 PM

What date/time will tear-down be complete? 7/23/2022 12:00 PM

**Note: Event is responsible for cost of staff required during this time (including Franklin Police Officers). Read Additional Requirements section for more information).*

- Time of Street Closure** (if applicable):
We would like to close the 4 parking quads around the square July 22 at 4am.We would like to have the streets requested closed at 4 pm on the 22nd.
- An estimated number expected to attend during the course of the event:**
Spectators/Attendees: 1,500 Event Staff/Volunteers:30 Total:1,530
- Name of applicant and Organization Requesting Permit:**
tommy jackson - bluegrass along the harpeth
a) **Address:** 421 perkins dr
franklin, TN 37064
b) **Phone:** 6153903588 c) **Cell:** d) **Fax:**
e) **E-mail address:** rtrevue@aol.com

8. **DETAILED description of event** (*use additional sheets*):

This is the 31st annual Bluegrass Along the Harpeth music festival

With old time music and dance contest to preserve this traditional art form

The event is free to the public with no alcohol allowed.

There will be food and crafts.

9. **ENCLOSE A DETAILED MAP** of event site and/or route, detailing any temporary or permanent structures, street closures, parking, etc. If applicable, list the location, blocks, streets, and/or intersections in which such event will occur. ***For large-scale events, map should be obtained from the Citys GIS division***

Please detail any restricted parking areas on the event map.

Event Map: [map.jpg](#)

10. **Person in charge on day of event:** Tommy Jackson

Cell: 615-390-3588

E-mail address: rtrevue@aol.com

11. **Name and Cell Number of at least two others available on day of event:**

Name: Robyn Durdin

Cell: 615-210-2076

E-mail address: nybor3381@gmail.com

Name: linda carden

Cell: 615-290-0202

E-mail address: carden.wakm@comcast.net

- 12.

Please attach a list containing the names, addresses, and phone numbers of the Chairperson of the organization and all other persons involved in the management or control of organization and/or committee.

Administrative Contact List: [ADMIN 001.jpg](#)

13. **Where is your organization based?** Williamson County

14. **Is your organization authorized to do business in Tennessee?** Yes

15. **Is your organization a tax-exempt organization as described by the Internal Revenue Code Section 501(c)(3) or a not-for-profit organization?** Yes

IRS tax exemption letter: [501 c-3 WCCAC.pdf.pdf](#)

16. **Will you charge an admission fee?** No

Average admission fee:

17. **Will you charge a vendor participation fee?** Yes

Average vendor participaion fee? Craft \$100 Companies \$300

18. **Total Estimated Revenue from vendors, ticket sales, and sponsorship to event organizer:**

19. **Will any charity, gratuity, or offers be solicited or accepted during the event?** No

20. **Is this event a fundraiser?** Yes

What organization will be the benefactor of event? Williamson County Cultural Arts Commission

What percentage of funds will they receive? All

21. **Will parking in the area of the event need to be restricted or prohibited?** Yes

22. **Will any sound amplification equipment be used during the event?** Yes

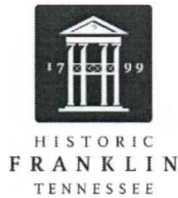
23. **Applicant must also include a copy of that company's insurance certificate indicating coverage and listing the City of Franklin as additional insured.**

***For stages, tents, inflatables, etc. constructed on site prior to the event, that date must be included on Certificate of Insurance provided to the City of Franklin. Stages MUST be removed from site at end of event. ***Rented inflatables/interactives that are set-up and manned by applicant must be included specifically in applicant's Certificate of Insurance.

If you already have your insurance certificate, please upload it now. Otherwise your insurance certificate will need to be submitted before your event is approved.

Insurance Certificate:

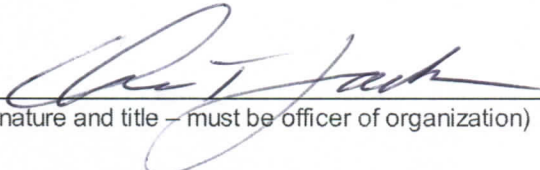
24. **What, if any, vendors will be present at event?** (i.e. medical related, shirts, arts, etc.) **Please provide detailed list.**
25. **Will food, beverages, or merchandise be sold or given away?** Yes
Clean-up of the area is required. Please attach your clean-up and recycling plan, including name of clean-up provider with contact information for person who will be on on-site during event. See Question #26.
Clean Up Plan and Provider: [festival clean up 2020.odt](#)
26. Events under 200 participants require a \$250 refundable security deposit at the time of approval. For events over 200, a \$1000 security deposit is required upon approval. If the applicant fails to restore the property to its prior condition, then the applicant shall be responsible to the City of Franklin for any costs incurred in restoring the property after the event. Surrender of the deposit in no way relieves the applicant of the responsibility for any costs incurred by the City of Franklin in excess of the deposit. Applicant's event coordinator or representative and a City of Franklin representative will conduct a Pre-Event meeting prior to event date for Pre-Event Check List Site Review. *At the end of the event, a Post-Event Check List shall be completed by the Applicant's event coordinator, or representative, and a City of Franklin representative to re-assess the site for trash and damage, and to secure with caution tape and signage (provided by event group) any tents left for removal.* Damage deposit will be refunded after a satisfactory Post Event Check List has been completed and signed off on by both the City of Franklin and organization requesting event. ***NOTE:** Events that include deep frying cooking oil operations are required to have a grease pit on-site and contract with a grease waste hauler to handle the grease waste and removal of the grease pit. A copy of this agreement shall be filed along with this application. The primary event sponsor is required to remove all cooking grease from the site immediately after the event. Illegal dumping of cooking grease will be prosecuted. *Please read Additional Requirements section of this application for more information.*
27. **Will you require a temporary water tap?** Yes
If yes, please list exact locations:
Beside city hall 3rd ave.so.
28. **Will alcohol, beer, and/or wine be given away or sold?** No
If yes, a permit from the relevant board is required. Please read Additional Requirements section of this application for more information.
29. **Will your event include tents or other temporary structures, propane use, or open flames?** Yes
Tents 400 sq. ft. or larger (or, if cooking operations are under the tent, 200 sq. ft. or larger) require permitting from Franklin Fire Department. Safety measures must be provided on all tents, especially those set-up prior to the actual event. Tents should be taken down the date the event has ended. *Please read Additional Requirements section of this application for more information.*
30. **Attach Good Neighbor Letter and Mailing List used.** *Please read Additional Requirements section of this application for more information.*
Good Neighbor Letter: [Good Neighbor Letter 2022.odt](#)
Good Nieghbor Letter Mailing List:



Rules and Regulations

Please Read All Attachments Before Signing Application.

1. I/We agree to abide by all ordinances and regulations of the City of Franklin and all conditions placed upon the event by the City Administrator and the Board of Mayor and Aldermen.
2. I/We do swear or affirm that all of the information given in this application is true and complete.
3. I/We do hereby agree to assume the defense of and indemnify and save harmless the City, its mayor, aldermen, boards, commissions, officers, employees and agents, from all suits, actions, damages or claims to which the City may be subjected of any kind or nature whatsoever resulting from, caused by, arising out of or as a consequence of such event and the activities permitted in connection there with.
4. I/We agree to submit a certificate of insurance prior to the event in an amount determined by the City naming the City of Franklin and its employees as additional insured. The City may require the sponsor and/or vendor provide higher levels of insurance, coverage, and policies as deemed reasonable and necessary based on specific event risk factors and review by the City's insurer.
5. I/We agree, if holding the special event on City property, to return the site to its pre-event condition at the conclusion of the event.
6. I/We agree to provide a copy of the signed Event Application to any vendors, planners, and related parties associated with the event to ensure they are familiar with the guidelines set forth herein.
7. I/We understand that I/we assume the responsibility of the actions of any vendors, planners, and related parties for this event.
8. I/We understand that granting of Special Event Permit does not imply granting of other permits that are separately required.
9. The application for an event permit shall be filed not less than 90 days nor more than 364 days prior to the scheduled date of such event. Suggested filing is at least 180 days prior to scheduled event. Events should not be advertised or promoted until an event permit has been obtained from the City. Failure to file in a timely manner may result in denial of a permit.
10. I/We understand that event permit holders may be responsible for 100 percent of the costs incurred by the City for staff time and resources.

By: 
(Signature and title – must be officer of organization)

Date: 2-3-2022

Approved by the Board of Mayor and Aldermen on _____, 20____.

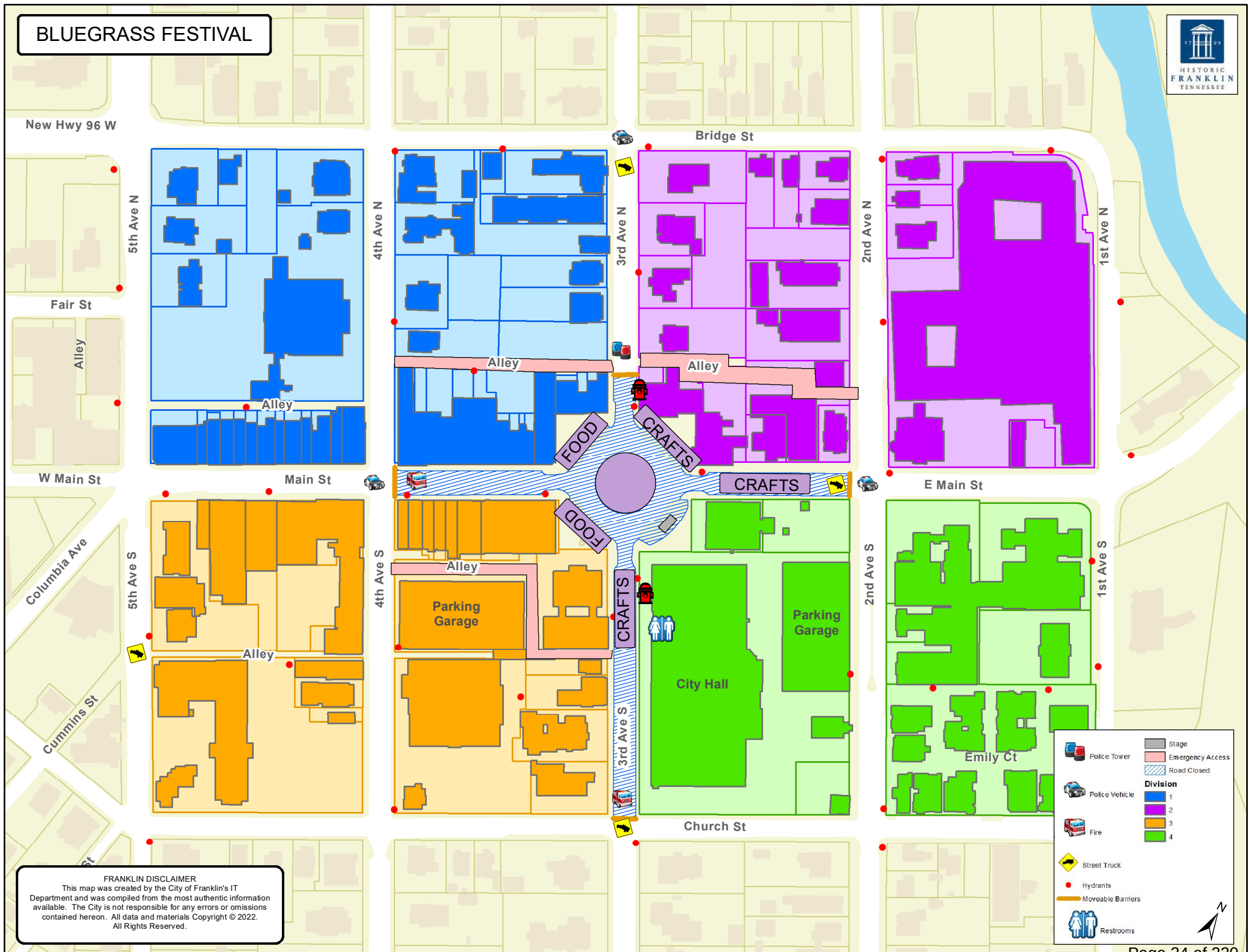
Dr. Ken Moore, Mayor

Eric S. Stuckey, City Administrator

Return application to:

City Administrator's Office
City Hall
109 Third Ave South
Franklin, TN 37065
615-791-3217
615-790-0469 (FAX)

BLUEGRASS FESTIVAL



FRANKLIN DISCLAIMER
 This map was created by the City of Franklin's IT Department and was compiled from the most authentic information available. The City is not responsible for any errors or omissions contained hereon. All data and materials Copyright © 2022. All Rights Reserved.

Event Name: Bluegrass Along the Harpeth

Signature: _____



FORM 1

Buildings, Structures, & Power Sources

If your special event includes any of the following, you may need to obtain a permit from the Building and Neighborhood Services Department. Please check any that apply.

Building permits and/or inspections also may be required whenever deemed necessary, due to unique conditions, shoddy construction, substandard assembly or set-up, unqualified assemblers, lack of maintenance, or dilapidation of equipment, materials or systems.

All Permit applications are subject to permit fees.

If you have any questions about whether you need to apply for a permit from the Building & Neighborhood Services Department, please call 615-794-7012.

EventBluegrass Along the
Name:Harpeth



FORM 1

Signature: _____

Sound Amplification

In accordance with Title 11 Chapter 4 of the Franklin Municipal Code (*Offenses Against the Peace and Quiet*), amplification of sound located in or within 100 feet of a residential property line which is plainly audible is prohibited between the hours of 10:00 p.m. and 7:00 a.m. Sunday through Thursday and between the hours of 11:00 p.m. and 7:00 a.m. Friday and Saturday except for special events where a special permit has been obtained from the City of Franklin authorizing such event. In the event that a special event permit has been obtained from the City of Franklin, no other amplification of sound will be permitted within the area of the special event except that which has been applied for and authorized by the city pursuant to the permit application.

Applicant/Organization: tommy jackson - bluegrass along the harpeth

Event Name: Bluegrass Along the Harpeth

Event Date(s): 07/22/2022, 07/23/2022

1. **Time amplification equipment will be used:** From: 4 PM To: 11PM
2. **Exact locations sound amplification equipment will be used** (*i.e. stage located on Second Avenue*). *Provide map/layout if necessary.:*
Stage will be located in front of City Hall parking quad

Sound Amplification Map: [map.jpg](#)

3. **For what purpose will sound amplification be used?** *Please list all that apply:*

- Announcements/Speeches
- Band/Singers
- DJ
- Sound System

4. **Type of Amplifier:**

- Fixed
- PA System

5.
Number of Amplifiers: n/a **Number of Speakers:** n/a **Number of Performers:** unknown
6. **Name and Cell Number of at least two coordinators who will monitor the sound level and respond to complaints and violations:**

Name: Bobby Phelps

Cell: 615-708-6537

E-Mail: bobby.phelps@jbmsound.com

Name: Austin Phelps

Cell: 615-785-5542

E-Mail: austin.phelps@jbmsound.com

Authorized Signature: tommy jackson

Date: 02/03/2022

The City of Franklin's Municipal Code (Title 11, Chapter 4) allows for exceptions to the City's noise standards for City authorized or sponsored events. However, the City retains the right to ask for a change of an event's location or time in an attempt to decrease the number of people impacted by event noise. The City may refuse a special event application based on noise complaints by neighboring businesses and residents. The City therefore encourages event-holders to work with neighbors to alleviate negative impacts wherever possible. At minimum, you should plan to point speakers away from residences.

Internal Revenue Service

Date: October 12, 2005

Department of the Treasury
P. O. Box 2508
Cincinnati, OH 45201

WILLIAMSON COUNTY CULTURAL ARTS
COMMISSION
101 CHURCHILL PLACE
FRANKLIN, TN 37057

Person to Contact:
Sally Froehle
ID# 31-08058
Toll Free Telephone Number:
8:30 a.m. to 5:30 p.m. ET
1-877-829-5500

Federal Identification Number
62-1386211

Dear Sir or Madam:

This is in response to your request of October 11, 2005 regarding your tax-exempt status and your name change to Williamson County Cultural Arts Commission.

In May 1995 we issued a determination letter that recognized you as exempt from federal income tax. Our records indicate that you are currently exempt under section 501(c)(3) of the Internal Revenue Code.

Our records indicate that you are also classified as a public charity under sections 509(a)(1) and 170(b)(1)(A)(vi) of the Internal Revenue Code.

Our records indicate that contributions to you are deductible under section 170 of the Code, and that you are qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Internal Revenue Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely,
Cindy M. Westcott
Cindy Westcott
Manager, EO Determinations

Open Issues: 5

FIRE-Special Event

General Issues

2. Stages

curt.edelmann@franklin.tn.gov Stages and sound booths require a minimum of one 5-pound ABC fire extinguisher. Extinguishers must have a current inspection tag issued by a licensed fire equipment distributor.

After stage setup is complete, the stage manager / crew chief shall be prepared to meet with Franklin fire and building inspectors to assure the stage has been properly setup and all safety measures are in place.

3. Tents

curt.edelmann@franklin.tn.gov Tents must meet the following requirements.

1. Tents are located no closer than 20-feet to a building or other tent (zoning requirement; exceptions apply)
2. Tents must be properly anchored. Tents 20-feet by 20-feet and larger must be anchored in accordance with manufacturer's instructions. Staking is preferred. If staking is not possible, concrete blocks are required. Water barrels are not permitted.
3. Tents 20-feet by 20-feet and larger must have at least one 5-pound ABC fire extinguisher. Extinguishers must have a current inspection tag issued by a licensed fire equipment distributor.
4. Tents 20-feet by 20-feet and larger must have a label or certificate showing that the tent fabric meets flammability standards.
5. Tents with sides are treated as buildings and must meet all the fire and life safety code requirements for buildings including exit signs, emergency lights, and adequate means of egress.
6. Pop-up vendor tents must have a minimum of 40-pounds of ballast on each pole.
7. Pop-up tents using open flames, such as, candles, portable heaters, torches, must have one ABC fire extinguisher that is fully charged.

4. Mobile Food Vendors

curt.edelmann@franklintn.gov

Mobile food vendors must meet the following requirements:

1. Mobile food vendors with cooking operations require a minimum 5-pound ABC fire extinguisher. Extinguishers must have a current inspection tag issued by a licensed fire equipment distributor.
2. Mobile food vendors with cooking operations that produce grease-laden vapors must have a K-class fire extinguisher. Extinguishers must have a current inspection tag issued by a licensed fire equipment distributor.
3. Mobile food vendors using solid-fuel cooking equipment must have either a 2 ½-gallon approved water fire extinguisher or a K-class fire extinguisher. Extinguishers must have a current inspection tag issued by a licensed fire equipment distributor.
4. Mobile food vendors using solid-fuel cooking equipment must have an approved means of disposing of ashes and hot coals.
5. Fire department personnel will check propane tanks and connections for leaks prior to the event and during the event. Leaking tanks, hoses, and / or connections must be repaired immediately. Equipment that cannot be repaired must be placed out of service.

5. Question

curt.edelmann@franklintn.gov Will you have food trucks at the event?

Sanitation and Environmental Services

General Issues

1. Solid Waste Service

nate.ridley@franklintn.gov Sanitation and Environmental Services will provide the following:

(20-25) rollout containers

(1) crew member to service the containers on Saturday for a charge of \$150.00.

The containers will be left behind Mellow Mushroom Friday and picked up at the same location on the following Monday.

Thanks,

Nate Ridley
Assistant Director
Sanitation and Environmental Services

Staff Conditions:

Staff recommends approval of this event with the following conditions:

- Applicant shall meet with staff for walk through at least five days prior to event.
- Applicant will provide detailed map/layout to City detailing location of tents, vendors, etc. prior to event.
- Applicant will provide a \$1,000 damage deposit to City prior to event.
- Applicant will provide a Good Neighbor letter which will be distributed to affected neighborhoods.
- Applicant will provide notice of the closure of the quadrants of the Square on Friday to 231 Public Square, F&M Bank, Fifth Third Bank, and Mellow Mushroom.

Risk Management:

- Applicant will provide certificate of insurance naming the City as additional insured.

Streets Department:

- Department will utilize electronic message boards to alert motorists of closures.
- Department will set-up closure and provide barricades.
- Department will close requested quadrants of the Square at 5 a.m. on Friday.

Police Department:

- Applicant will hire required number of extra-duty Franklin Police Officers each day
- Applicant has requested amplification on stage located on the Square. Pursuant to Franklin Municipal Code Section 11-403(3), these are the only locations at which amplified sound will be permitted during this event.

Building & Neighborhood Services Department:

- Electrical permit will be required

Sanitation and Environmental Services Department:

- The Sanitation and Environmental Services Department will provide 30 rollout containers for the event. The Department will service the containers on Saturday morning.

Water Department:

- Applicant requests water tap on hydrant at Third Avenue South by City Hall.

Fire Department:

- Tents cannot be placed in front of fire hydrants
- Applicant must adhere to requirements provided by the Fire Marshal's office regarding tents and mobile food vendors

- Stages and sound booths require a minimum of one 5-pound ABC fire extinguisher. Extinguishers must have a current inspection tag issued by a licensed fire equipment distributor.
- After stage setup is complete, the stage manager / crew chief shall be prepared to meet with Franklin fire and building inspectors to assure the stage has been properly setup and all safety measures are in place.

Staff will continue to work with organizers for specific requirements, including suggested health and safety guidelines.



File #: 21-03074

DATE: March 23, 2022
TO: Board of Mayor and Aldermen
FROM: Eric Stuckey, City Administrator
Milissa Reiersen, Communications Manager
Monique McCullough, Public Outreach Specialist

SUBJECT:

Consideration Of Special Event Permit For Franklin Classic Sponsored By Mercy Community Healthcare In Downtown Franklin On September 5, 2022.

PURPOSE:

The purpose of this memorandum is to outline recommendations for the Franklin Classic sponsored by Mercy Community Healthcare in Downtown Franklin on September 5, 2022.

BACKGROUND/STAFF COMMENTS:

Mercy Community Healthcare has requested an event permit for the annual Franklin Classic Race Event on Labor Day (September 5, 2022).

The event consists of a 10K, 5K, and 1K Run/Walk and is expected to have 3,000 participants. All runs and walks begin and end on the Square. Streets around the square will close at 2:00 a.m. on September 5th. The first race begins at 7 a.m. The applicant expects to be done with tear-down at approximately 12 noon.

One hundred percent of the proceeds benefit Mercy Community Healthcare.

FINANCIAL IMPACT:

The applicant is responsible for extra-duty Police Officers who work the event.

RECOMMENDATION:

Staff recommends approval of this event with the following conditions:

- Applicant shall meet with staff for walk through at least five days prior to event.
- Applicant will provide detailed map/layout to City detailing location of tents, vendors, etc. at least 30 days prior to event.
- Applicant will provide a \$1,000 damage deposit to City prior to event.

- Applicant will provide a Good Neighbor letter which will be distributed to affected neighborhoods. Applicant will also post signs in affected neighborhoods at least 7 days before event.

Risk Management:

- Applicant will provide certificate of insurance naming the City as additional insured.

Police Department:

- Applicant will hire required number of extra-duty Franklin Police Officers
- Applicant will provide volunteers to assist with event
- Applicant has requested amplification on stages located on the Square. Pursuant to Franklin Municipal Code Section 11-403(3), these are the only locations at which amplified sound will be permitted during this event.

Building & Neighborhood Services Department:

- Electrical permit will be required

Sanitation and Environmental Services Department:

- Department will provide extra roll-outs for the applicant to use.
- Applicant will return all roll-outs (full or empty) to the alley behind Mellow Mushroom
- Applicant must clean up all trash along the route at the conclusion of the run.

Water Department:

- Applicant requests water taps on hydrants on the Square.

Fire Department/EMS:

- Applicant must adhere to requirements provided by the Fire Marshal's office regarding tents and mobile food vendors
- Stages and sound booths require a minimum of one 5-pound ABC fire extinguisher. Extinguishers must have a current inspection tag issued by a licensed fire equipment distributor.
- After stage setup is complete, the stage manager / crew chief shall be prepared to meet with Franklin fire and building inspectors to assure the stage has been properly setup and all safety measures are in place.

Staff will continue to work with organizers for specific requirements, including suggested safety.



City of Franklin

Special Event Permit Application

*Application is Due 90 Days Prior to Scheduled Event.
Please read application carefully and fully complete each section.
A non-refundable application fee of \$100 is due at time of filing.*

Note: Filing this application does not guarantee that you request will be granted.

Please list all that apply:

- Athletic/Recreation

- Name/purpose of event:** 2022 Franklin Classic- 10k.5K. 1K Run Walk
- Location Requested:** (if Temporary Street Closure, list major roads to be closed):
10K- Route will start/ end at the Public Square - 3rd Ave Northbound
5K- Route will start/ end at the Public Square - 3rd Ave Northbound
Kids Fun Run- Route will start/ end Public Square- 3rd Ave Northbound
- Date or dates of event:** 09/05/2022
- Start/End Times of Event:**
 Start 6:30am
 Detail Start time 6:00am
 Detail End Time: Noon// 2:00pm for select personnel

What date/time will set-up begin? 9/5/2022 12:30 AM

What date/time will tear-down be complete? 9/5/2022 11:55 PM

**Note: Event is responsible for cost of staff required during this time (including Franklin Police Officers). Read Additional Requirements section for more information).*

- Time of Street Closure** (if applicable):
 - Streets around the square are closed at 2:45 AM September 5, 2022
 - Square set up at 2:45 AM September 5, 2022
 - 5:45 AM all sponsors/ vendors vehicles must be off the square
 - 7:00 AM 10K race starts
- An estimated number expected to attend during the course of the event:**
 Spectators/Attendees: 3,000 Event Staff/Volunteers:200 Total:3,200

7. **Name of applicant and Organization Requesting Permit:**
 Courtney Watson - Mercy Community Healthcare
a) Address: 1113 Murfreesboro Road Suite 319
 Franklin, TN 37064
b) Phone: 615-814-3412 **c) Cell:** **d) Fax:**
e) E-mail address: courtneyw@mercytn.org
8. **DETAILED description of event (use additional sheets):**
 The Annual Franklin Classic is a race event consisting of 10K, 5K and 1K run/ walk for adults and children that has been held for 23 years at the square in downtown Franklin and an outlined race route.
 This is Mercy Community Healthcare's largest annual fundraiser and all proceeds benefit Mercy Community Healthcare . Mercy is a Federally Qualified Health Center (FHQC) and one of the 12 in the state of TN that provides services all through integrated adult and pediatric primary care, Counseling, Psychiatry and Coordinated Care through the Care Coordination Department.
9. **ENCLOSE A DETAILED MAP** of event site and/or route, detailing any temporary or permanent structures, street closures, parking, etc. If applicable, list the location, blocks, streets, and/or intersections in which such event will occur. **For large-scale events, map should be obtained from the City's GIS division**
Please detail any restricted parking areas on the event map.
- Event Map:** [2019 Updated Franklin Classic Course Map \(1\).pdf](#)
10. **Person in charge on day of event:** Courtney Watson
Cell: 334-538-6024 **E-mail address:** courtneyw@mercytn.org
11. **Name and Cell Number of at least two others available on day of event:**
Name: Anna Jo Schneider **Cell:** 859-801-9387 **E-mail address:** annajos@mercytn.org
Name: Beth Rattray **Cell:** 765-432-3178 **E-mail address:** bethr@mercytn.org
12. **Please attach a list** containing the names, addresses, and phone numbers of the Chairperson of the organization and all other persons involved in the management or control of organization and/or committee.
- Administrative Contact List:** [Administrative Contact List for 2022 Franklin Classic City of Franklin Application.docx](#)
13. **Where is your organization based?** Williamson County
14. **Is your organization authorized to do business in Tennessee?** Yes
15. **Is your organization a tax-exempt organization as described by the Internal Revenue Code Section 501(c)(3) or a not-for-profit organization?** Yes
 IRS tax exemption letter: [Mercy 501C3 Document.pdf](#)
16. **Will you charge an admission fee?** No
 Average admission fee:
17. **Will you charge a vendor participation fee?** Yes
 Average vendor participation fee? 250.00
18. **Total Estimated Revenue from vendors, ticket sales, and sponsorship to event organizer:**
19. **Will any charity, gratuity, or offers be solicited or accepted during the event?** Yes
20. **Is this event a fundraiser?** Yes
 What organization will be the benefactor of event? Mercy Community Healthcare
 What percentage of funds will they receive? 100%
21. **Will parking in the area of the event need to be restricted or prohibited?** Yes

22. **Will any sound amplification equipment be used during the event?** Yes

23. **Applicant must also include a copy of that company's insurance certificate indicating coverage and listing the City of Franklin as additional insured.**

***For stages, tents, inflatables, etc. constructed on site prior to the event, that date must be included on Certificate of Insurance provided to the City of Franklin. Stages **MUST** be removed from site at end of event. ***Rented inflatables/interactives that are set-up and manned by applicant must be included specifically in applicant's Certificate of Insurance.

If you already have your insurance certificate, please upload it now. Otherwise your insurance certificate will need to be submitted before your event is approved.

Insurance Certificate:

24. **What, if any, vendors will be present at event?** (i.e. medical related, shirts, arts, etc.) **Please provide detailed list.**

Yes, we will have sponsors and other non-profit partners that will be setting up booths.

25. **Will food, beverages, or merchandise be sold or given away?** No

Clean-up of the area is required. Please attach your clean-up and recycling plan, including name of clean-up provider with contact information for person who will be on on-site during event. See Question #26.

Clean Up Plan and Provider:

26. Events under 200 participants require a \$250 refundable security deposit at the time of approval. For events over 200, a \$1000 security deposit is required upon approval. If the applicant fails to restore the property to its prior condition, then the applicant shall be responsible to the City of Franklin for any costs incurred in restoring the property after the event. Surrender of the deposit in no way relieves the applicant of the responsibility for any costs incurred by the City of Franklin in excess of the deposit. Applicant's event coordinator or representative and a City of Franklin representative will conduct a Pre-Event meeting prior to event date for Pre-Event Check List Site Review. *At the end of the event, a Post-Event Check List shall be completed by the Applicant's event coordinator, or representative, and a City of Franklin representative to re-assess the site for trash and damage, and to secure with caution tape and signage (provided by event group) any tents left for removal.* Damage deposit will be refunded after a satisfactory Post Event Check List has been completed and signed off on by both the City of Franklin and organization requesting event. ***NOTE:** Events that include deep frying cooking oil operations are required to have a grease pit on-site and contract with a grease waste hauler to handle the grease waste and removal of the grease pit. A copy of this agreement shall be filed along with this application. The primary event sponsor is required to remove all cooking grease from the site immediately after the event. Illegal dumping of cooking grease will be prosecuted. *Please read Additional Requirements section of this application for more information.*

27. **Will you require a temporary water tap?** No

If yes, please list exact locations:

28. **Will alcohol, beer, and/or wine be given away or sold?** No

If yes, a permit from the relevant board is required. Please read Additional Requirements section of this application for more information.

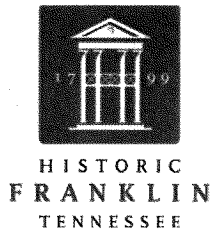
29. **Will your event include tents or other temporary structures, propane use, or open flames?** Yes

Tents 400 sq. ft. or larger (or, if cooking operations are under the tent, 200 sq. ft. or larger) require permitting from Franklin Fire Department. Safety measures must be provided on all tents, especially those set-up prior to the actual event. Tents should be taken down the date the event has ended. *Please read Additional Requirements section of this application for more information.*

30. **Attach Good Neighbor Letter and Mailing List used.** *Please read Additional Requirements section of this application for more information.*

Good Neighbor Letter: [Good Neighbor Letter Race2022.docx](#)

Good Nieghbor Letter Mailing List:



Rules and Regulations

Please Read All Attachments Before Signing Application.

- 1) I/We agree to abide by all ordinances and regulations of the City of Franklin and all conditions placed upon the event by the City Administrator and the Board of Mayor and Aldermen.
- 2) I/We do swear or affirm that all of the information given in this application is true and complete.
- 3) I/We do hereby agree to assume the defense of and indemnify and save harmless the City, its mayor, aldermen, boards, commissions, officers, employees and agents, from all suits, actions, damages or claims to which the City may be subjected of any kind or nature whatsoever resulting from, caused by, arising out of or as a consequence of such event and the activities permitted in connection there with.
- 4) I/We agree to submit a certificate of insurance prior to the event in an amount determined by the City naming the City of Franklin and its employees as additional insured. The City may require the sponsor and/or vendor provide higher levels of insurance, coverage, and policies as deemed reasonable and necessary based on specific event risk factors and review by the City's insurer.
- 5) I/We agree, if holding the special event on City property, to return the site to its pre-event condition at the conclusion of the event.
- 6) I/We agree to provide a copy of the signed Event Application to any vendors, planners, and related parties associated with the event to ensure they are familiar with the guidelines set forth herein.
- 7) I/We understand that I/we assume the responsibility of the actions of any vendors, planners, and related parties for this event.
- 8) I/We understand that granting of Special Event Permit does not imply granting of other permits that are separately required.
- 9) The application for an event permit shall be filed not less than 90 days nor more than 364 days prior to the scheduled date of such event. Suggested filing is at least 180 days prior to scheduled event. Events should not be advertised or promoted until an event permit has been obtained from the City. Failure to file in a timely manner may result in denial of a permit.
- 10) I/We understand that event permit holders may be responsible for 100 percent of the costs incurred by the City for staff time and resources.

BY:

Nancy Bullard, Chief Administrator
(Signature and title – must be officer of organization)

Date:

1/19/2022

Approved by the Board of Mayor and Aldermen on _____, 20____.

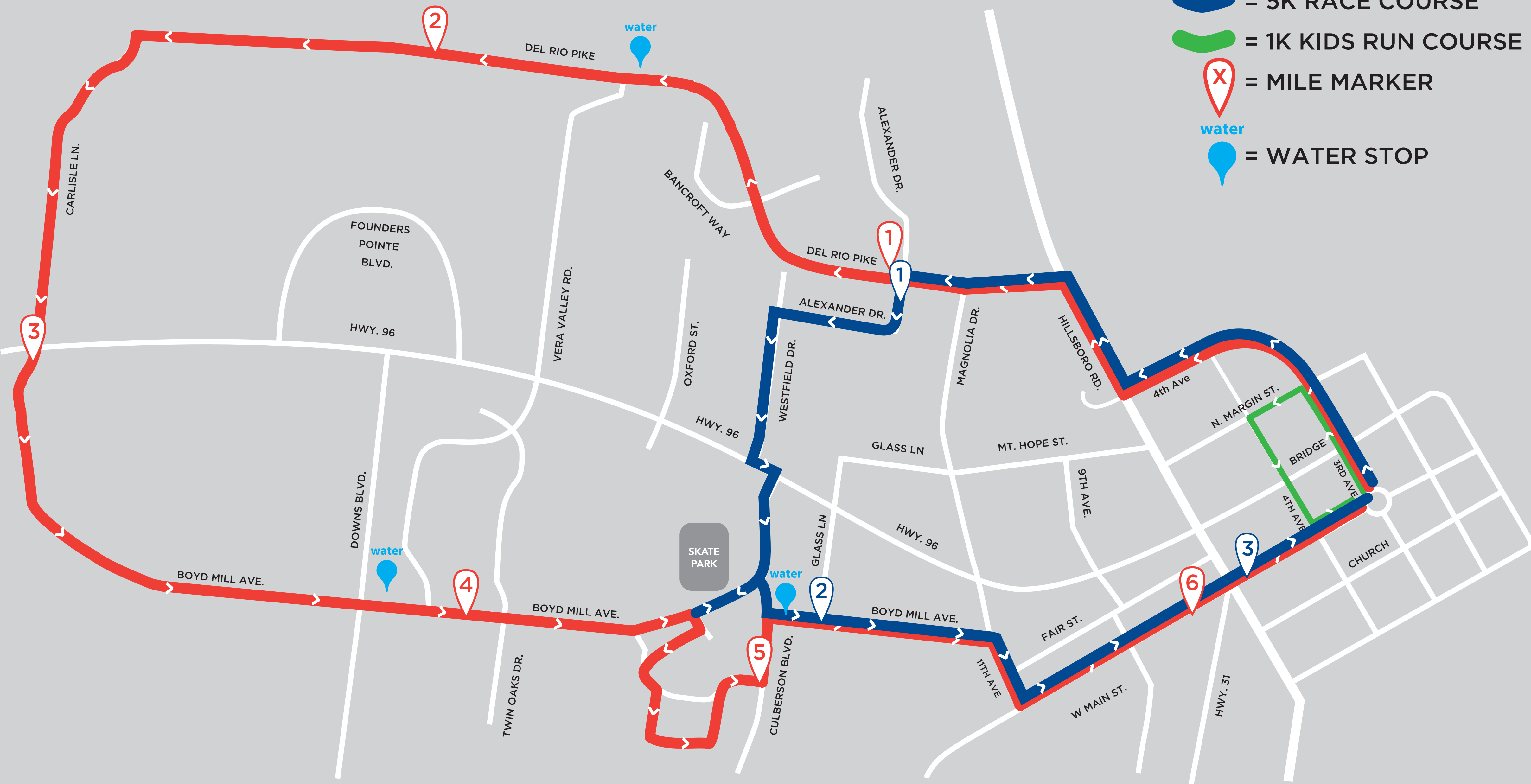
Dr. Ken Moore, Mayor

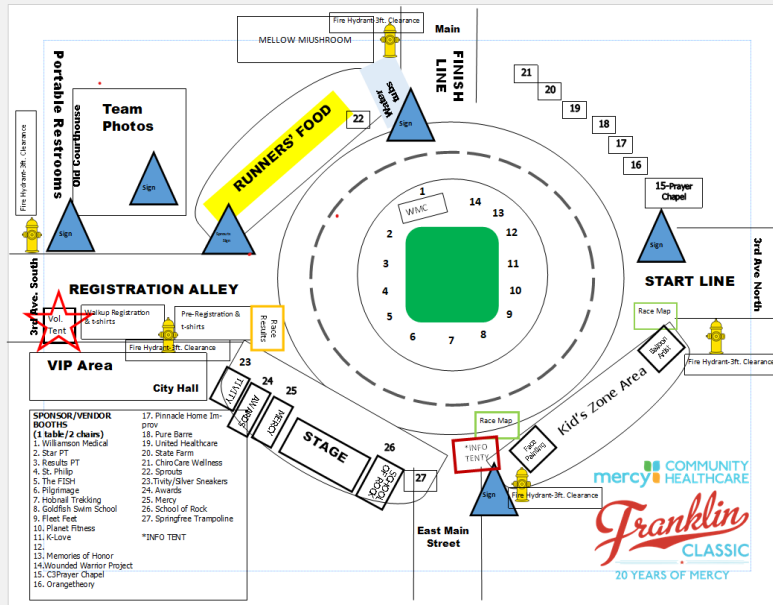
Eric S. Stuckey, City Administrator

*
* **Return application to:** *
* City Administrator's Office *
* City Hall *
* 109 Third Ave South *
* Franklin, TN 37065 *
* 615-791-3217 *
* 615-790-0469 (FAX) *
*

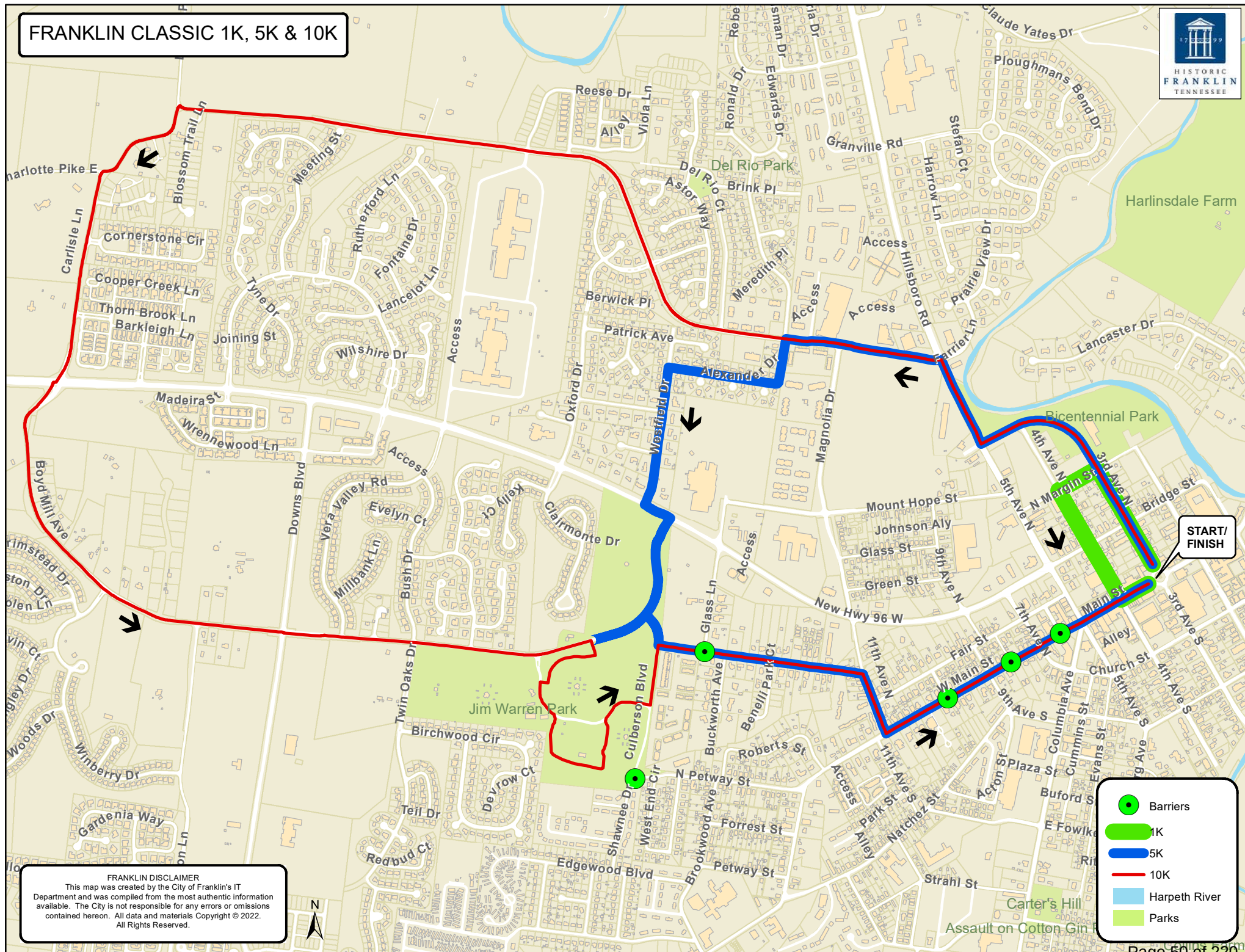
10K/5K ROUTES

-  = 10K RACE COURSE
-  = 5K RACE COURSE
-  = 1K KIDS RUN COURSE
-  = MILE MARKER
-  = WATER STOP

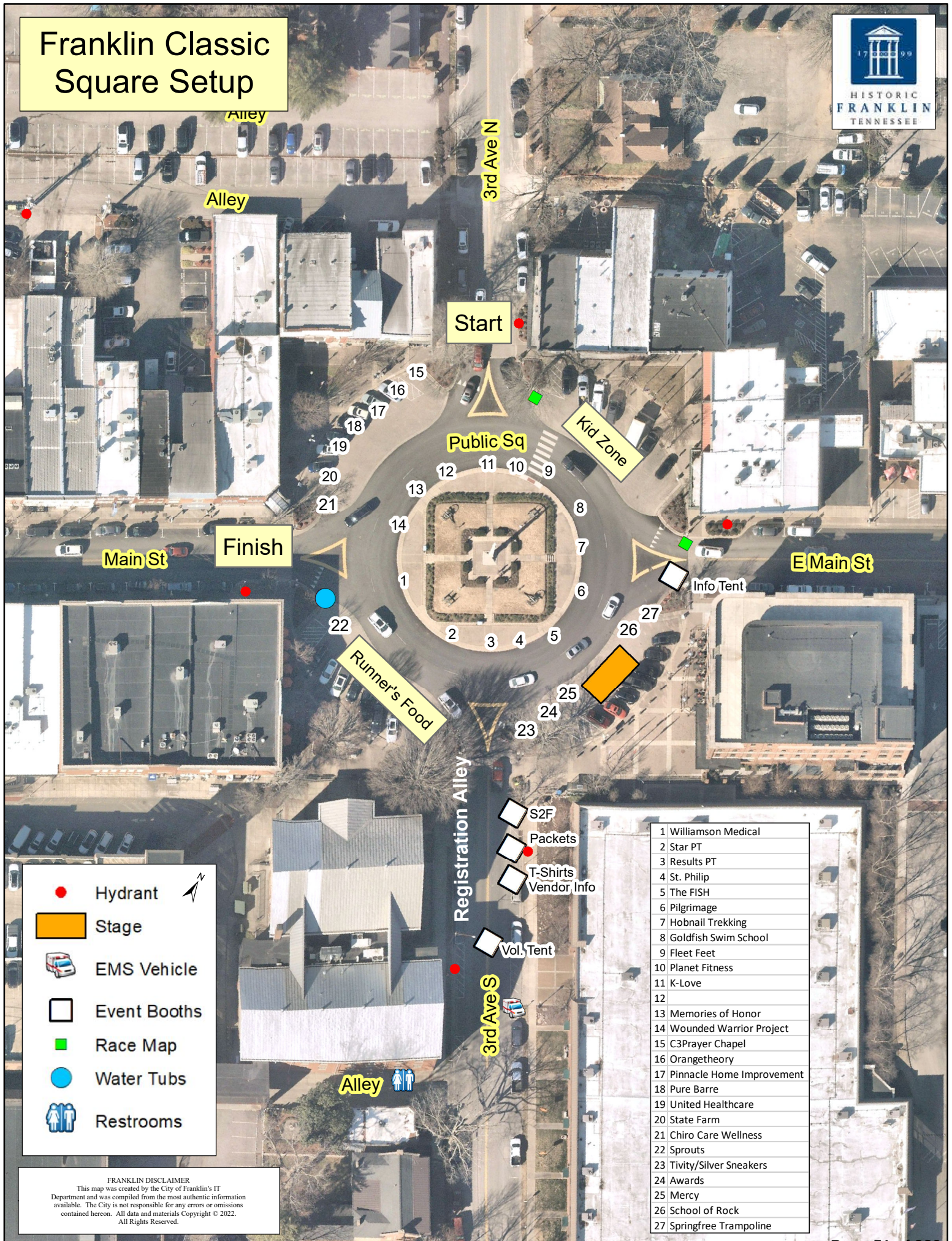




HISTORIC
FRANKLIN
TENNESSEE



Franklin Classic Square Setup



- Hydrant
- Stage
- EMS Vehicle
- Event Booths
- Race Map
- Water Tubs
- Restrooms

FRANKLIN DISCLAIMER
 This map was created by the City of Franklin's IT Department and was compiled from the most authentic information available. The City is not responsible for any errors or omissions contained herein. All data and materials Copyright © 2022. All Rights Reserved.

- | | |
|----|---------------------------|
| 1 | Williamson Medical |
| 2 | Star PT |
| 3 | Results PT |
| 4 | St. Philip |
| 5 | The FISH |
| 6 | Pilgrimage |
| 7 | Hobnail Trekking |
| 8 | Goldfish Swim School |
| 9 | Fleet Feet |
| 10 | Planet Fitness |
| 11 | K-Love |
| 12 | |
| 13 | Memories of Honor |
| 14 | Wounded Warrior Project |
| 15 | C3Prayer Chapel |
| 16 | Orangetheory |
| 17 | Pinnacle Home Improvement |
| 18 | Pure Barre |
| 19 | United Healthcare |
| 20 | State Farm |
| 21 | Chiro Care Wellness |
| 22 | Sprouts |
| 23 | Tivity/Silver Sneakers |
| 24 | Awards |
| 25 | Mercy |
| 26 | School of Rock |
| 27 | Springfree Trampoline |



Signature: _____

Buildings, Structures, & Power Sources

If your special event includes any of the following, you may need to obtain a permit from the Building and Neighborhood Services Department. Please check any that apply.

- Any site-built platforms (stages) and/or bleachers

Building permits and/or inspections also may be required whenever deemed necessary, due to unique conditions, shoddy construction, substandard assembly or set-up, unqualified assemblers, lack of maintenance, or dilapidation of equipment, materials or systems.

All Permit applications are subject to permit fees.

If you have any questions about whether you need to apply for a permit from the Building & Neighborhood Services Department, please call 615-794-7012.



Signature: _____

Sound Amplification

In accordance with Title 11 Chapter 4 of the Franklin Municipal Code (*Offenses Against the Peace and Quiet*), amplification of sound located in or within 100 feet of a residential property line which is plainly audible is prohibited between the hours of 10:00 p.m. and 7:00 a.m. Sunday through Thursday and between the hours of 11:00 p.m. and 7:00 a.m. Friday and Saturday except for special events where a special permit has been obtained from the City of Franklin authorizing such event. In the event that a special event permit has been obtained from the City of Franklin, no other amplification of sound will be permitted within the area of the special event except that which has been applied for and authorized by the city pursuant to the permit application.

Applicant/Organization: Courtney Watson - Mercy Community Healthcare

Event Name: 2022 Franklin Classic- 10k.5K. 1K Run Walk

Event Date(s): 09/05/2022

1. **Time amplification equipment will be used:** From: 6:00 AM To: 12:00 PM
2. **Exact locations sound amplification equipment will be used** (*i.e. stage located on Second Avenue*). *Provide map/layout if necessary.:*
It will be used in the Public Square

Sound Amplification Map: [Amplification Map for Franklin Classic.docx](#)

3. **For what purpose will sound amplification be used?** *Please list all that apply.*
 - Announcements/Speeches
 - Band/Singers
 - Sound System
4. **Type of Amplifier:**
 - PA System
5.

Number of Amplifiers: tbd	Number of Speakers: tbd	Number of Performers: tbd
----------------------------------	--------------------------------	----------------------------------
6. **Name and Cell Number of at least two coordinators who will monitor the sound level and respond to complaints and violations:**

Name: Courtney Watson	Cell: 334-538-6024	E-Mail: courtneyw@mercyn.org
Name: Anna Jo Schneider	Cell: 859-801-9387	E-Mail: annajo@mercyn.org

Authorized Signature: Courtney Watson

Date: 01/19/2022

The City of Franklin's Municipal Code (Title 11, Chapter 4) allows for exceptions to the City's noise standards for City authorized or sponsored events. However, the City retains the right to ask for a change of an event's location or time in an attempt to decrease the number of people impacted by event noise. The City may refuse a special event application based on noise complaints by neighboring businesses and residents. The City therefore encourages event-holders to work with neighbors to alleviate negative impacts wherever possible. At minimum, you should plan to point speakers away from residences.



The address of each member listed is:

Mercy Community Healthcare
1113 Murfreesboro Road, Suite 319
Franklin, TN 37064

Executive Strategy Leadership Team

- | | | |
|------------------------------------|--|--------------|
| • Cindy Siler, CEO
Ext. 200 | Cindys@mercytn.org | 615-790-0567 |
| • Rhonda Sizemore, CFO
Ext. 206 | Rhondas@mercytn.org | 615-790-0567 |
| • Mari Garner, COO
Ext. 202 | Marig@mercytn.org | 615-790-0567 |
| • Dr. Don Gibson, CMO
Ext. 204 | Dong@mercytn.org | 615-790-0567 |

Executive Strategy Team + The Below Members Make Up the CORE Leadership Team

- | | | |
|---------------------------------------|--|------------------|
| • Dorothy Bullard, CBDO
210 | Dorothyb@mercytn.org | 615-790-0567 Ext |
| • Jerry Wasson, HR Manager
Ext.212 | Jerryw@mercytn.org | 615-790-0567 |
| • Margaret Owens, CCO
Ext.214 | Margareto@mercytn.org | 615-790-0567 |
| • Jon Boye, CBHO
Ext. 208 | Jonb@mercytn.org | 615-790-0567 |

****Immediate contacts for the Franklin Classic 2022 Event****

- | | | |
|--|--|--------------|
| • Courtney Watson, Director of Events and Outreach | courtneyw@mercytn.org | 334-538-6024 |
| • Beth Rattray, Marketing and PR Manager | bethr@mercytn.org | 765-432-3178 |
| • Monica Garvey, Senior Director of Advancement | monicag@mercytn.org | 615-613-6388 |



1113 Murfreesboro Road • Suite 319
Franklin, TN 37064
(P) 615.790.0567
(T) 866.790.8388
(F) 615.595.8030
www.mercytn.org

January 19, 2022

Dear Neighbor,

Please permit us to share information on an event coming to your neighborhood. The 23rd Mercy Franklin Classic benefiting Mercy Community Healthcare will be held in Historic Downtown Franklin and the surrounding area on Monday, September 5, 2022. Set up begins at 3:00 am and the races begin at 7:00 AM. The Franklin Classic is a 10K, 5K and 1K Kids Fun Run. The approved map route is attached. Runners will run in a designated, lane. Streets will be re-opened to traffic once the runners have passed. We look forward to hosting the Mercy Franklin Classic in your neighborhood and invite you to assist Mercy's mission by raising the excitement level in your neighborhood by joining us.

The Franklin Classic is held to raise awareness and provide vital program funding for Mercy Community Healthcare, www.mercytn.org. Mercy is a local 501(c)3 nonprofit organization providing complete primary healthcare, including sick and urgent care, counseling and social services, chronic illness management, and psychiatry services to patients of all ages, both insured and uninsured. Mercy exists to reflect the love and compassion of Jesus Christ by providing excellent healthcare for all and support to their families. We invite you to share in the excitement and participate on September 6th! Visit www.franklinclassic.org for information and to register.

You may contact me by phone at (334) 538-6024 or by email, Courtneyw@mercytn.org. You may also contact the Franklin Special Events office regarding the event at speialevents@franklintn.gov, (615) 550-6606.

We would like to thank you for any support that you can provide for the Mercy Franklin Classic. Please accept our invitation to raise the excitement level about this event in your neighborhood with us!

Sincerely,

Courtney Watson
Director of Events and Outreach
Mercy Community Healthcare

INTERNAL REVENUE SERVICE
DISTRICT DIRECTOR
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: SEP 20 1984

MERCY HEALTH SERVICES INC
PO BOX 1346 112 9TH AVENUE SOUTH
FRANKLIN, TN 37065

Employer Identification Number:
62-1781969
DLN:
17053181032049
Contact Person:
R HUTCHINS IDH 52408
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Form 990 Required:
YES
Addendum Applies:
NO

Dear Applicant:

Based on information supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from federal income tax under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3).

We have further determined that you are not a private foundation within the meaning of section 509(a) of the Code, because you are an organization described in sections 509(a)(1) and 170(b)(1)(A)(iii).

If your sources of support, or your purposes, character, or method of operation change, please let us know so we can consider the effect of the change on your exempt status and foundation status. In the case of an amendment to your organizational document or bylaws, please send us a copy of the amended document or bylaws. Also, you should inform us of all changes in your name or address.

As of January 1, 1984, you are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more you pay to each of your employees during a calendar year. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Since you are not a private foundation, you are not subject to the excise taxes under Chapter 42 of the Code. However, if you are involved in an excess benefit transaction, that transaction might be subject to the excise taxes of section 4958. Additionally, you are not automatically exempt from other federal excise taxes. If you have any questions about excise, employment, or other federal taxes, please contact your key district office.

Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(1) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(1) organization.

MERCY HEALTH SERVICES INC

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of Code sections 2055, 2106, and 2522.

Contribution deductions are allowable to donors only to the extent that their contributions are gifts, with no consideration received. Ticket purchases and similar payments in conjunction with fundraising events may not necessarily qualify as deductible contributions, depending on the circumstances. See Revenue Ruling 67-246, published in Cumulative Bulletin 1967-2, on page 104, which sets forth guidelines regarding the deductibility, as charitable contributions, of payments made by taxpayers for admission to or other participation in fundraising activities for charity.

In the heading of this letter we have indicated whether you must file Form 990, Return of Organization Exempt From Income Tax. If Yes is indicated, you are required to file Form 990 only if your gross receipts each year are normally more than \$25,000. However, if you receive a Form 990 package in the mail, please file the return even if you do not exceed the gross receipts test. If you are not required to file, simply attach the label provided, check the box in the heading to indicate that your annual gross receipts are normally \$25,000 or less, and sign the return.

If a return is required, it must be filed by the 15th day of the fifth month after the end of your annual accounting period. A penalty of \$20 a day is charged when a return is filed late, unless there is reasonable cause for the delay. However, the maximum penalty charged cannot exceed \$10,000 or 5 percent of your gross receipts for the year, whichever is less. For organizations with gross receipts exceeding \$1,000,000 in any year, the penalty is \$100 per day per return, unless there is reasonable cause for the delay. The maximum penalty for an organization with gross receipts exceeding \$1,000,000 shall not exceed \$50,000. This penalty may also be charged if a return is not complete, so be sure your return is complete before you file it.

The law requires you to make your annual return available for public inspection without charge for three years after the due date of the return. You are also required to make available for public inspection a copy of your exemption application, any supporting documents and this exemption letter to any individual who requests such documents in person or in writing. You can charge only a reasonable fee for reproduction and actual postage costs for the copied materials. The law does not require you to provide copies of public inspection documents that are made widely available, such as by posting them on the Internet (World Wide Web). You may be liable for a penalty of \$20 a day for each day you do not make these documents available for public inspection (up to a maximum of \$10,000 in the case of an annual return).

You are not required to file federal income tax returns unless you are subject to the tax on unrelated business income under section 511 of the Code. If you are subject to this tax, you must file an income tax return on Form

MERCY HEALTH SERVICES INC

990-T, Exempt Organization Business Income Tax Return. In this letter we are not determining whether any of your present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

You need an employer identification number even if you have no employees. If an employer identification number was not entered on your application, a number will be assigned to you and you will be advised of it. Please use that number on all returns you file and in all correspondence with the Internal Revenue Service.

If we have indicated in the heading of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

Because this letter could help resolve any questions about your exempt status and foundation status, you should keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown in the heading of this letter.

Sincerely yours,



District Director

Open Issues: 3

FIRE-Special Event

General Issues

2. Event Map

curt.edelmann@franklintn.gov The applicant did not provide a detail of the square. If tents are planned for the square, please remember a 20-foot wide fire lane is required around the square.

3. Tents

curt.edelmann@franklintn.gov Tents must meet the following requirements.

1. Tents are located no closer than 20-feet to a building or other tent (zoning requirement; exceptions apply)
2. Tents must be properly anchored. Tents 20-feet by 20-feet and larger must be anchored in accordance with manufacturer's instructions. Staking is preferred. If staking is not possible, concrete blocks are required. Water barrels are not permitted.
3. Tents 20-feet by 20-feet and larger must have at least one 5-pound ABC fire extinguisher. Extinguishers must have a current inspection tag issued by a licensed fire equipment distributor.
4. Tents 20-feet by 20-feet and larger must have a label or certificate showing that the tent fabric meets flammability standards.
5. Tents with sides are treated as buildings and must meet all the fire and life safety code requirements for buildings including exit signs, emergency lights, and adequate means of egress.
6. Pop-up vendor tents must have a minimum of 40-pounds of ballast on each pole.
7. Pop-up tents using open flames, such as, candles, portable heaters, torches, must have one ABC fire extinguisher that is fully charged.

Sanitation and Environmental Services

General Issues

1. Solid Waste Service

nate.ridley@franklintn.gov

- How many volunteers will you have on site for clean-up?
- What type of containers will you be using.

Thanks,
Nate

Staff Conditions:

Staff recommends approval of this event with the following conditions:

- Applicant shall meet with staff for walk through at least five days prior to event.
- Applicant will provide detailed map/layout to City detailing location of tents, vendors, etc. at least 30 days prior to event.
- Applicant will provide a \$1,000 damage deposit to City prior to event.
- Applicant will provide a Good Neighbor letter which will be distributed to affected neighborhoods. Applicant will also post signs in affected neighborhoods at least 7 days before event.

Risk Management:

- Applicant will provide certificate of insurance naming the City as additional insured.

Police Department:

- Applicant will hire required number of extra-duty Franklin Police Officers
- Applicant will provide volunteers to assist with event
- Applicant has requested amplification on stages located on the Square. Pursuant to Franklin Municipal Code Section 11-403(3), these are the only locations at which amplified sound will be permitted during this event.

Building & Neighborhood Services Department:

- Electrical permit will be required

Sanitation and Environmental Services Department:

- Department will provide extra roll-outs for the applicant to use.
- Applicant will return all roll-outs (full or empty) to the alley behind Mellow Mushroom
- Applicant must clean up all trash along the route at the conclusion of the run.

Water Department:

- Applicant requests water taps on hydrants on the Square.

Fire Department/EMS:

- Applicant must adhere to requirements provided by the Fire Marshal's office regarding tents and mobile food vendors
- Stages and sound booths require a minimum of one 5-pound ABC fire extinguisher. Extinguishers must have a current inspection tag issued by a licensed fire equipment distributor.
- After stage setup is complete, the stage manager / crew chief shall be prepared to meet with Franklin fire and building inspectors to assure the stage has been properly setup and all safety measures are in place.

Staff will continue to work with organizers for specific requirements, including suggested safety.



File #: 21-03075

DATE: March 23, 2022
TO: Board of Mayor and Aldermen
FROM: Eric Stuckey, City Administrator
Milissa Reiersen, Communications Manager
Monique McCullough, Public Outreach Specialist

SUBJECT:

Consideration Of Special Event Permit For Wine Down Main Street Sponsored By The Boys and Girls Club In Downtown Franklin On November 5, 2022.

PURPOSE:

The purpose of this memorandum is to outline recommendations for the Wine Down Main Street event sponsored by the Boys and Girls Club in Downtown Franklin on November 5, 2022.

BACKGROUND/STAFF COMMENTS:

The Boys & Girls Club of Middle Tennessee has requested an Event Permit for the Annual Wine Down Main Street (WDMS) scheduled for November 5, 2022. WDMS is a ticketed event that allows patrons with tickets to sample wines located in various locations along Main Street. Event will include a stage with live music at Five Points and a smaller stage on the Square. Requested closure is 3 p.m. until 11 p.m. Estimated attendance is 2,000. All proceeds benefit the Boys & Girls Club of Middle Tennessee Fairview and Franklin clubs.

FINANCIAL IMPACT:

The applicant is responsible for Sanitation & Environmental Services costs and extra-duty Police Officers who work the event.

RECOMMENDATION:

Staff recommends approval of this event with the following conditions:

- Applicant shall meet with staff for walk through at least five days prior to event.
- Applicant will provide detailed map/layout to City detailing location of tents, vendors, etc. at least 30 days prior to event.
- Applicant will provide a \$1,000 damage deposit to City prior to event.
- Applicant will provide a Good Neighbor letter which will be distributed to affected neighborhoods.
- Applicant will advertise a "safe ride" initiative

Risk Management:

- Applicant will provide certificate of insurance naming the City as additional insured. Certificate should include liquor liability.

Police Department:

- Applicant will hire required number of extra-duty Franklin Police Officers
- Applicant has requested amplification on two stages located within the event footprint. Pursuant to Franklin Municipal Code Section 11-403(3), these are the only locations at which amplified sound will be permitted during this event.

Building & Neighborhood Services Department:

- Electrical permit will be required

Sanitation and Environmental Services Department:

- Applicant will pay for clean-up crew during the event

Revenue Management:

- Obtain beer permit from the City of Franklin (if needed) and special event liquor license from ABC.

Fire Department/EMS:

- Applicant must adhere to requirements provided by the Fire Marshal's office regarding site plan, tents, and mobile food vendors
- Stages and sound booths require a minimum of one 5-pound ABC fire extinguisher. Extinguishers must have a current inspection tag issued by a licensed fire equipment distributor.
- After stage setup is complete, the stage manager / crew chief shall be prepared to meet with Franklin fire and building inspectors to assure the stage has been properly setup and all safety measures are in place.

Staff will continue to work with organizers for specific requirements, including suggested safety guidelines.



City of Franklin

Special Event Permit Application

*Application is Due 90 Days Prior to Scheduled Event.
Please read application carefully and fully complete each section.
A non-refundable application fee of \$100 is due at time of filing.*

Note: Filing this application does not guarantee that you request will be granted.

Please list all that apply:

- Festival/Fair

- Name/purpose of event:** Wine Down Main Street 21
- Location Requested:** (if Temporary Street Closure, list major roads to be closed):
Wine Down Main Street 21
- Date or dates of event:** 11/05/2022
- Start/End Times of Event:**
6-10 PM

What date/time will set-up begin? 11/5/2022 1:00 PM

What date/time will tear-down be complete? 11/5/2022 11:00 PM

**Note: Event is responsible for cost of staff required during this time (including Franklin Police Officers). Read Additional Requirements section for more information).*

- Time of Street Closure** (if applicable):
3 PM
- An estimated number expected to attend during the course of the event:**
Spectators/Attendees: 2,000 Event Staff/Volunteers: 225 Total: 2,225
- Name of applicant and Organization Requesting Permit:**
Denise Carothers - Boys & Girls Clubs of Middle Tennessee
a) Address: 129 West Fowlkes Street 1000
Franklin, TN 37064
b) Phone: 6156288188 **c) Cell:** **d) Fax:**
e) E-mail address: dcarothers@bgcmt.org

- DETAILED description of event** (use additional sheets):

Wine Down Main Street is a unique wine tasting event that takes place along Historic Main Street in Franklin, Tennessee. It's the best night out all year: the streets are closed to traffic for the more than two thousand attendees; wines, beers and spirits, provided by Lipman Brothers, are poured in the shops; food samplings are provided by area restaurants; and local musicians entertain you along the way. This event benefits Boys & Girls Clubs of Middle Tennessee's Franklin & Fairview Clubs.

9. **ENCLOSE A DETAILED MAP** of event site and/or route, detailing any temporary or permanent structures, street closures, parking, etc. If applicable, list the location, blocks, streets, and/or intersections in which such event will occur. ***For large-scale events, map should be obtained from the Citys GIS division***
- Please detail any restricted parking areas on the event map.**
- Event Map:** [TastingStationsMap-21.pdf](#)
10. **Person in charge on day of event:** Denise Carothers
Cell: 6156288188 **E-mail address:** dcarothers@bgcmt.org
11. **Name and Cell Number of at least two others available on day of event:**
Name: Lucy Shaffer **Cell:** 3369713510 **E-mail address:** lschaffer@bgcmt.org
Name: Jennifer Wheeler **Cell:** 6153086864 **E-mail address:** jwheeler@bgcmt.org
 Buhman
- 12.
- Please attach a list** containing the names, addresses, and phone numbers of the Chairperson of the organization and all other persons involved in the management or control of organization and/or committee.
- Administrative Contact List:** [2022 Board Roster names&company.pdf](#)
13. **Where is your organization based?** Williamson County
14. **Is your organization authorized to do business in Tennessee?** Yes
15. **Is your organization a tax-exempt organization as described by the Internal Revenue Code Section 501(c)(3) or a not-for-profit organization?** Yes
 IRS tax exemption letter: [BGCMT_501C3 IRS Determination Letter.pdf](#)
16. **Will you charge an admission fee?** Yes
Average admission fee: 85
17. **Will you charge a vendor participation fee?** No
Average vendor participaion fee?
18. **Total Estimated Revenue from vendors, ticket sales, and sponsorship to event organizer:**
19. **Will any charity, gratuity, or offers be solicited or accepted during the event?** Yes
20. **Is this event a fundraiser?** Yes
What organization will be the benefactor of event? Boys & Girls Clubs of Middle Tennessee Fairview & Franklin Clubs
What percentage of funds will they receive? 100
21. **Will parking in the area of the event need to be restricted or prohibited?** Yes
22. **Will any sound amplification equipment be used during the event?** Yes
23. **Applicant must also include a copy of that company's insurance certificate indicating coverage and listing the City of Franklin as additional insured.**
- ***For stages, tents, inflatables, etc. constructed on site prior to the event, that date must be included on Certificate of Insurance provided to the City of Franklin. Stages MUST be removed from site at end of event. ***Rented inflatables/interactives that are set-up and manned by applicant must be included specifically in applicant's Certificate of Insurance.
- If you already have your insurance certificate, please upload it now. Otherwise your insurance certificate will need to be submitted before your event is approved.**

Insurance Certificate:

24. **What, if any, vendors will be present at event?** (i.e. medical related, shirts, arts, etc.) **Please provide detailed list.**
Restaurants will have food tents
25. **Will food, beverages, or merchandise be sold or given away?** Yes
Clean-up of the area is required. Please attach your clean-up and recycling plan, including name of clean-up provider with contact information for person who will be on on-site during event. See Question #26.
Clean Up Plan and Provider: [Clean Up Plan.docx](#)
26. Events under 200 participants require a \$250 refundable security deposit at the time of approval. For events over 200, a \$1000 security deposit is required upon approval. If the applicant fails to restore the property to its prior condition, then the applicant shall be responsible to the City of Franklin for any costs incurred in restoring the property after the event. Surrender of the deposit in no way relieves the applicant of the responsibility for any costs incurred by the City of Franklin in excess of the deposit. Applicant's event coordinator or representative and a City of Franklin representative will conduct a Pre-Event meeting prior to event date for Pre-Event Check List Site Review. *At the end of the event, a Post-Event Check List shall be completed by the Applicant's event coordinator, or representative, and a City of Franklin representative to re-assess the site for trash and damage, and to secure with caution tape and signage (provided by event group) any tents left for removal.* Damage deposit will be refunded after a satisfactory Post Event Check List has been completed and signed off on by both the City of Franklin and organization requesting event. **NOTE:* Events that include deep frying cooking oil operations are required to have a grease pit on-site and contract with a grease waste hauler to handle the grease waste and removal of the grease pit. A copy of this agreement shall be filed along with this application. The primary event sponsor is required to remove all cooking grease from the site immediately after the event. Illegal dumping of cooking grease will be prosecuted. *Please read Additional Requirements section of this application for more information.*
27. **Will you require a temporary water tap?** No
If yes, please list exact locations:
28. **Will alcohol, beer, and/or wine be given away or sold?** Yes
If yes, a permit from the relevant board is required. Please read Additional Requirements section of this application for more information.
29. **Will your event include tents or other temporary structures, propane use, or open flames?** Yes
Tents 400 sq. ft. or larger (or, if cooking operations are under the tent, 200 sq. ft. or larger) require permitting from Franklin Fire Department. Safety measures must be provided on all tents, especially those set-up prior to the actual event. Tents should be taken down the date the event has ended. *Please read Additional Requirements section of this application for more information.*
30. **Attach Good Neighbor Letter and Mailing List used.** *Please read Additional Requirements section of this application for more information.*
Good Neighbor Letter: [goodneighborletter.docx](#)
Good Nieghbor Letter Mailing List: [goodneighborletter.docx](#)



Rules and Regulations

Please Read All Attachments Before Signing Application.

- 1) I/We agree to abide by all ordinances and regulations of the City of Franklin and all conditions placed upon the event by the City Administrator and the Board of Mayor and Aldermen.
- 2) I/We do swear or affirm that all of the information given in this application is true and complete.
- 3) I/We do hereby agree to assume the defense of and indemnify and save harmless the City, its mayor, aldermen, boards, commissions, officers, employees and agents, from all suits, actions, damages or claims to which the City may be subjected of any kind or nature whatsoever resulting from, caused by, arising out of or as a consequence of such event and the activities permitted in connection there with.
- 4) I/We agree to submit a certificate of insurance prior to the event in an amount determined by the City naming the City of Franklin and its employees as additional insured. The City may require the sponsor and/or vendor provide higher levels of insurance, coverage, and policies as deemed reasonable and necessary based on specific event risk factors and review by the City's insurer.
- 5) I/We agree, if holding the special event on City property, to return the site to its pre-event condition at the conclusion of the event.
- 6) I/We agree to provide a copy of the signed Event Application to any vendors, planners, and related parties associated with the event to ensure they are familiar with the guidelines set forth herein.
- 7) I/We understand that I/we assume the responsibility of the actions of any vendors, planners, and related parties for this event.
- 8) I/We understand that granting of Special Event Permit does not imply granting of other permits that are separately required.
- 9) The application for an event permit shall be filed not less than 90 days nor more than 364 days prior to the scheduled date of such event. Suggested filing is at least 180 days prior to scheduled event. Events should not be advertised or promoted until an event permit has been obtained from the City. Failure to file in a timely manner may result in denial of a permit.
- 10) I/We understand that event permit holders may be responsible for 100 percent of the costs incurred by the City for staff time and resources.

BY: _____ Date: 2/2/2022
(Signature and title – must be officer of organization)

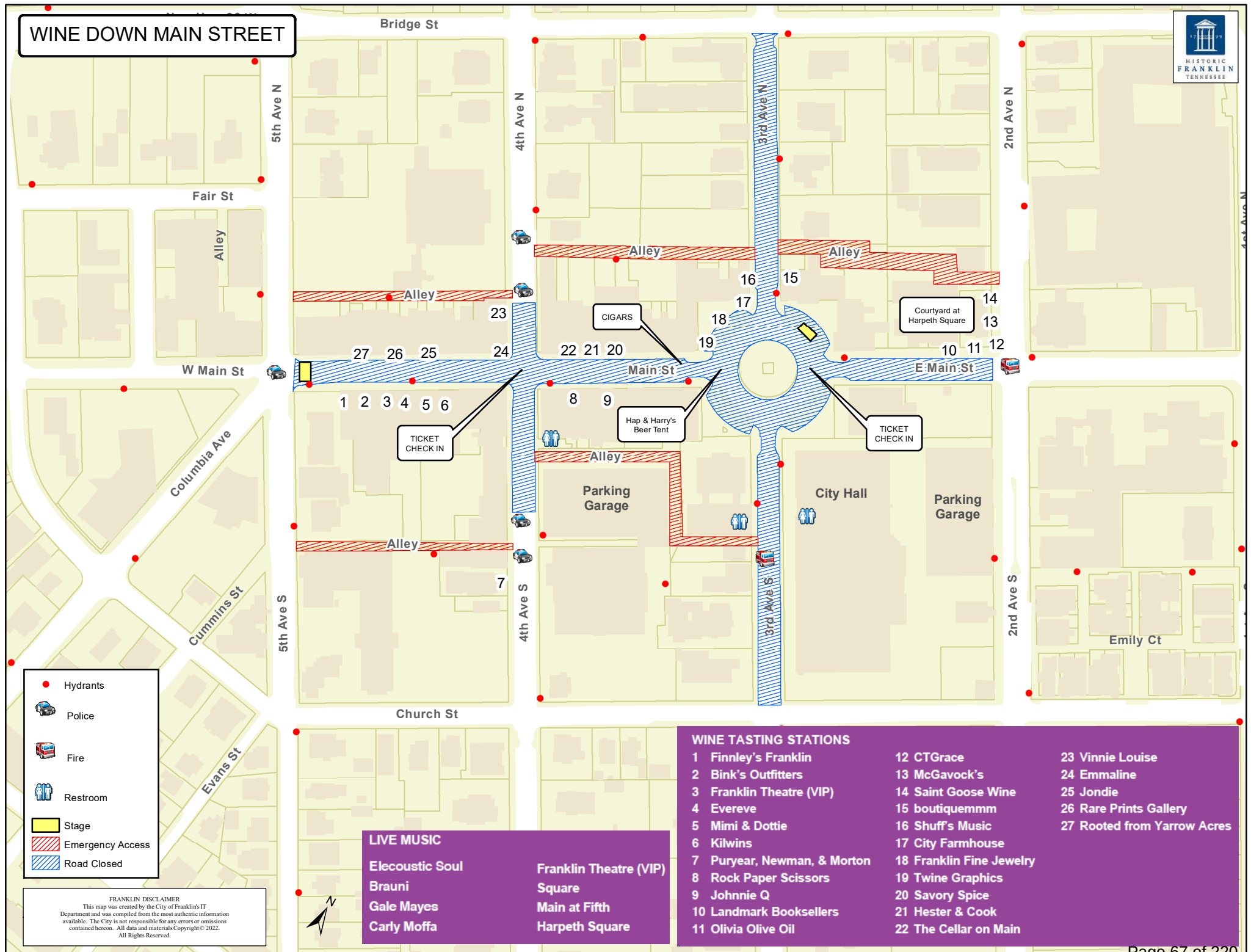
Approved by the Board of Mayor and Aldermen on _____, 20____.

Dr. Ken Moore, Mayor

Eric S. Stuckey, City Administrator

★
★ **Return application to:** ★
★ City Administrator's Office ★
★ City Hall ★
★ 109 Third Ave South ★
★ Franklin, TN 37065 ★
★ 615-791-3217 ★
★ 615-790-0469 (FAX) ★
★
★

WINE DOWN MAIN STREET



Restaurants (A→Z)

Americana Taphouse (first time)

Cool Café

CoreLife Eatery (first time)

Cracker Barrel Old Country Store

Harpeth Hotel-McGavock's

Menu Maker Catering

Olivia Olive Oil

Papa C Pies

Puckett's Grocery & Restaurant

Scout's Pub

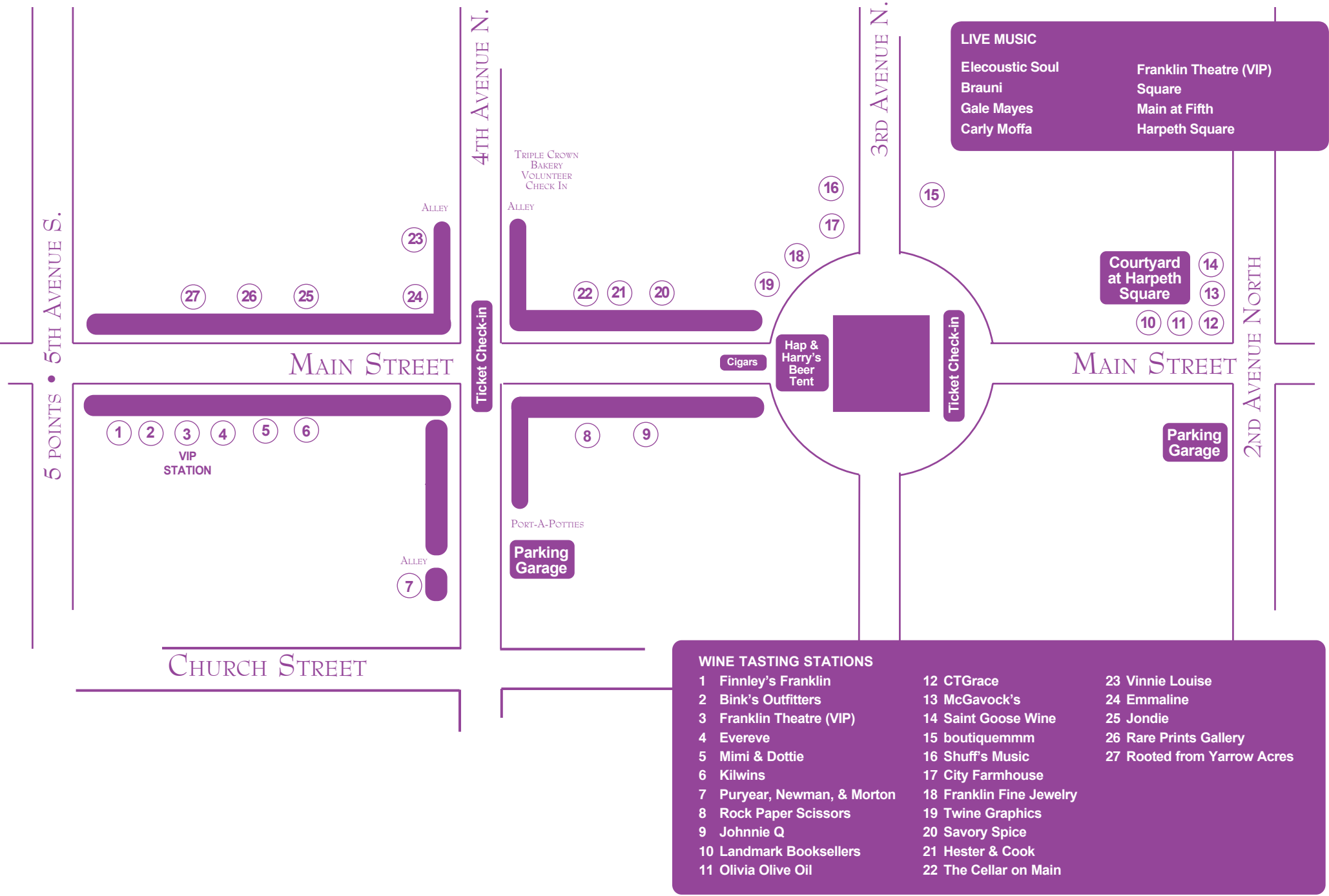
Taziki's Cafe

The Juice Bar

Tiff's Treats

Triple Crown Bakery

ENJOY YOUR JOURNEY AS YOU “WINE DOWN MAIN STREET”



Event Name: Wine Down Main Street 21

Signature: _____



FORM 1

Buildings, Structures, & Power Sources

If your special event includes any of the following, you may need to obtain a permit from the Building and Neighborhood Services Department. Please check any that apply.

Building permits and/or inspections also may be required whenever deemed necessary, due to unique conditions, shoddy construction, substandard assembly or set-up, unqualified assemblers, lack of maintenance, or dilapidation of equipment, materials or systems.

All Permit applications are subject to permit fees.

If you have any questions about whether you need to apply for a permit from the Building & Neighborhood Services Department, please call 615-794-7012.

Event Name: Wine Down Main Street
Name: 21



FORM 1

Signature: _____

Sound Amplification

In accordance with Title 11 Chapter 4 of the Franklin Municipal Code (*Offenses Against the Peace and Quiet*), amplification of sound located in or within 100 feet of a residential property line which is plainly audible is prohibited between the hours of 10:00 p.m. and 7:00 a.m. Sunday through Thursday and between the hours of 11:00 p.m. and 7:00 a.m. Friday and Saturday except for special events where a special permit has been obtained from the City of Franklin authorizing such event. In the event that a special event permit has been obtained from the City of Franklin, no other amplification of sound will be permitted within the area of the special event except that which has been applied for and authorized by the city pursuant to the permit application.

Applicant/Organization: Denise Carothers - Boys & Girls Clubs of Middle Tennessee

Event Name: Wine Down Main Street 21

Event Date(s): 11/05/2022

1. **Time amplification equipment will be used:** From: 7:00 PM To: 10:00 PM
2. **Exact locations sound amplification equipment will be used** (*i.e. stage located on Second Avenue*). Provide map/layout if necessary.:
Franklin Public Square
Corner of Fifth & Main

Sound Amplification Map: [TastingStationsMap-21.pdf](#)

3. **For what purpose will sound amplification be used?** Please list all that apply:
 - Band/Singers
4. **Type of Amplifier:**
 - PA System
5.

Number of Amplifiers: 4	Number of Speakers: 2	Number of Performers: 6
--------------------------------	------------------------------	--------------------------------
6. **Name and Cell Number of at least two coordinators who will monitor the sound level and respond to complaints and violations:**

Name: Denise Carothers	Cell: 6156288188	E-Mail: dcarothers@bgcmt.org
Name: Scott Ducaj	Cell: 6154797751	E-Mail: TNbugle@aol.com

Authorized Signature: Denise Carothers

Date: 02/02/2022

The City of Franklin's Municipal Code (Title 11, Chapter 4) allows for exceptions to the City's noise standards for City authorized or sponsored events. However, the City retains the right to ask for a change of an event's location or time in an attempt to decrease the number of people impacted by event noise. The City may refuse a special event application based on noise complaints by neighboring businesses and residents. The City therefore encourages event-holders to work with neighbors to alleviate negative impacts wherever possible. At minimum, you should plan to point speakers away from residences.



2022 Corporate Board of Directors & Officers

2021 Board Officers

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Board Chair
Global HR Director
CAT-Financial

RJ Stillwell

Immediate Past Chair
Sound Healthcare and Financial

Lee W. Schaefer

Chair, Safety & Secretary
CEO, Maverick Properties

Jerry Geraghty

Treasurer
Rogers Group, Inc. –
Retired CEO

Mark Traylor

Co-Chair, Operations
Director of Retail Properties
Boyle Investment Co.

Tonya Sisco

Co-Chair, Operations
Project Director, External Diversity
Initiatives, Cummins Inc.

Jensen Sessums

Chair, Resource Development
Camshaw Consulting

Donald Holmes

Chair, HR
Exec. Vice President, HR
Delek Holdings

Farzin Ferdowsi

Member at Large
President & CEO
MRCO

Hunter West

Member at Large
VP of Sales, Thomas and Company

Ward Wilson

Member at Large
Regional President
Tennessee, US Bank

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HBRE

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Community Volunteer

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Community Volunteer

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Brian Bialek

Executive Director
J. P. Morgan

Drew Emerson

VP, JE Dunn

Eric Bymaster

Associate Vice Chancellor, Finance
Vanderbilt University

James Crumlin

Attorney
Bone, McAllester, Norton PLLC

John Gallagher

Partner, Ernst & Young LLP

Jack Wallace

Senior VP
Willis of Tennessee

Julie Sebree

VP, Envision Healthcare

Katie Payne

Audit Manager
Deloitte & Touche

Kenneth Webb

Chief Development Officer
CapStar Bank

Lani Williams

CHRO, Advise Insurance

Marion Ligon

VP of Human Resources
Group360

Phil Thornton

Senior VP & GM
Sony Music

Rebecca Ozols

VP of Growth & Strategy
Bell & Associates Construction

Stephen Wilson

CEO TN/AL
United Healthcare

Steve Tjugum

Enterprise Chief Underwriting
Officer, American Family
Insurance

Tony Grande

Chief Development Officer
Core Civic Corporation

Warren Brent, Jr.
President & CEO
Brent Consulting Group

Whit McCrary, IV
SR Managing Director
Cushman & Wakefield

BGCMT Executive Staff

Eric Higgs
President & CEO

Jennifer Wheeler Buhrman
Chief Development Officer

LaQuinta McGhee
Chief Operating Officer

1/28/2022

Internal Revenue Service

Department of the Treasury

District
Director

Delaware-Maryland District

31 Hopkins Plaza, Baltimore, MD 21201

JULY 14, 1998

P.O. Box 13163, Room 817
Baltimore, MD 21203

Employer Identification Number:
62-0540402

BOYS AND GIRLS CLUB OF
MIDDLE TENNESSEE, INC.
PO BOX 110268
NASHVILLE, TN 37222-0268

Person to Contact:
EP/EO Tax Examiner

Telephone Number:
(410) 962-6058

Dear Sir/Madam:

This is in response to your inquiry received JULY 10, 1998, requesting a copy of the letter which granted tax exempt status to the above named organization.

Our records show that the organization was granted exemption from Federal Income Tax under section 501(c)(3) of the Internal Revenue Code effective SEPTEMBER, 1954.

We have also determined that the organization is not a private foundation because it is described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you under section 170 of the Code.

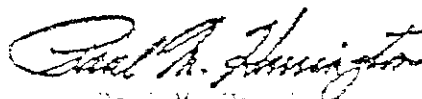
As of January 1, 1984, you are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more you pay to each of your employees during the calendar year. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

You are required to file Form 990, Return of Organization Exempt from Income Tax, only if your gross receipts each year are normally more than \$25,000. However, if you receive a Form 990 package in the mail, please file the return even if you do not exceed the gross receipts test. If you are not required to file, simply attach the label provided, check the box in the heading to indicate that your annual gross receipts are normally \$25,000 or less, and sign the return.

A copy of our letter certifying the status of the organization is not available, however, this letter may be used to verify your tax-exempt status.

Because this letter could help resolve any questions about your exempt status, it should be kept in your permanent records.

Sincerely yours,


Paul M. Harrington
District Director

Clean Up Plan

We use the City of Franklin Solid Waste and Streets Department

Wine Down Main Street Good Neighbor Letter

February 2, 2022

Boys & Girls Clubs of Middle Tennessee
129 West Fowlkes Street Suite 1000
Franklin, TN 37064

Dear Neighbor,

I am writing to let you know of a proposed event coming to your neighborhood this fall. On November 7th we are proposing that the streets of Franklin play host to Wine Down Main Street 20. On Saturday, November 7th, downtown Franklin will come alive with Wine Down Main Street, a unique wine tasting event that takes place along Historic Main Street in Franklin, Tennessee. It's the best night out all year: the streets are closed to traffic for the more than two thousand attendees; wines, beers and spirits, provided by Lipman Brothers, are poured in the shops; food samplings are provided by area restaurants; and local musicians entertain you along the way. This event benefits Boys & Girls Clubs of Middle Tennessee's Franklin & Fairview Clubs.

Several streets would be affected by the event. The event map is attached to this letter. It highlights the streets which will be closed and those with limited access.

Wine Down Main Street is proposing a wine and food festival on Main Street and the Public Square. This event will offer some of the best local and regional wines currently available.

The event would run from 6 p.m. to 10 p.m.. With set-up and tear-down, we anticipate having the area closed from 3 p.m. until 11 :30 p.m.

If you would like to contact someone in the City Administration's office regarding the event, you may contact the Public Outreach Specialist by e-mail at CityofFranklin@FranklinTN.gov, by phone at 615-550-6606, or by mail at 109 Third Avenue South, Franklin, TN 37064.

If you or need to contact the event organizer or would like to get involved, or become a sponsor, you may contact Denise Carothers, 615-628-8188, dcarothers@bgcmt.org.

We look forward to sharing this exciting day with you.

Regards,

A handwritten signature in black ink that reads "Denise Carothers". The signature is written in a cursive, flowing style.

Denise Carothers
Director of Resource Development Williamson County

Enclosures:
Course Map
Contacts
Event Flyer

Open Issues: 8

FIRE-Special Event

General Issues

2. Tents

curt.edelmann@franklintn.gov Tents must meet the following requirements.

1. Tents are located no closer than 20-feet to a building or other tent (zoning requirement; exceptions apply)
2. Tents must be properly anchored. Tents 20-feet by 20-feet and larger must be anchored in accordance with manufacturer's instructions. Staking is preferred. If staking is not possible, concrete blocks are required. Water barrels are not permitted.
3. Tents 20-feet by 20-feet and larger must have at least one 5-pound ABC fire extinguisher. Extinguishers must have a current inspection tag issued by a licensed fire equipment distributor.
4. Tents 20-feet by 20-feet and larger must have a label or certificate showing that the tent fabric meets flammability standards.
5. Tents with sides are treated as buildings and must meet all the fire and life safety code requirements for buildings including exit signs, emergency lights, and adequate means of egress.
6. Pop-up vendor tents must have a minimum of 40-pounds of ballast on each pole.
7. Pop-up tents using open flames, such as, candles, portable heaters, torches, must have one ABC fire extinguisher that is fully charged.

3. Event Map

curt.edelmann@franklintn.gov Event map must show location of barricades.

4. Event Map

curt.edelmann@franklintn.gov The event map shows Hap and Harry's beer tent in the middle of the roadway. A 20-foot wide fire lane is required around the square.

5. Event Map

curt.edelmann@franklintn.gov I'm not sure if the stations will have tents in the streets. If tents are proposed, be advised of the following.

The event map shows stations 3, 4, and 5 in front of the Franklin Theater. There is a fire hydrant in front of the theater and tents must be kept 10-feet from the hydrant.

[Edited By Curt Edelmann]

6. Event Map

curt.edelmann@franklintn.gov I'm not sure if the stations will have tents in the streets. If tents are proposed, be advised of the following.

Station 7 is shown south of the entry to the parking garage. The entry to the parking garage must be kept open, and a tent is not permitted in the street.

[Edited By Curt Edelmann]

7. Event Map

curt.edelmann@franklintn.gov The ticket check-in at 4th Avenue and Main Street must maintain a 20-foot wide fire lane along Main Street and 4th Avenue.

8. Stages

curt.edelmann@franklintn.gov The event map shows live music. I'm not sure if you will have temporary stages. The following comments apply to large, partially enclosed portable stages. A small platform is not required to meet these requirements.

Stages and sound booths require a minimum of one 5-pound ABC fire extinguisher. Extinguishers must have a current inspection tag issued by a licensed fire equipment distributor.

After stage setup is complete, the stage manager / crew chief shall be prepared to meet with Franklin fire and building inspectors to assure the stage has been properly setup and all safety measures are in place.

Sanitation and Environmental Services

General Issues

1. Solid Waste Service

nate.ridley@franklintn.gov Sanitation and Environmental Services will be responsible for maintaining the event containers and decorative containers before, during and after the event. There will be charge of \$150.00/hr. We will provide the following:

- (4-5) Crew members
- (15-20) Rollout Containers
- (1) Rear Loader for garbage disposal

Thanks,

Nate Ridley
Assistant Director

Sanitation and Environmental Services

Staff Conditions:

Staff recommends approval of this event with the following conditions:

- Applicant shall meet with staff for walk through at least five days prior to event.
- Applicant will provide detailed map/layout to City detailing location of tents, vendors, etc. at least 30 days prior to event.
- Applicant will provide a \$1,000 damage deposit to City prior to event.
- Applicant will provide a Good Neighbor letter which will be distributed to affected neighborhoods.
- Applicant will advertise a “safe ride” initiative

Risk Management:

- Applicant will provide certificate of insurance naming the City as additional insured. Certificate should include liquor liability.

Police Department:

- Applicant will hire required number of extra-duty Franklin Police Officers
- Applicant has requested amplification on two stages located within the event footprint. Pursuant to Franklin Municipal Code Section 11-403(3), these are the only locations at which amplified sound will be permitted during this event.

Building & Neighborhood Services Department:

- Electrical permit will be required

Sanitation and Environmental Services Department:

- Applicant will pay for clean-up crew during the event

Revenue Management:

- Obtain beer permit from the City of Franklin (if needed) and special event liquor license from ABC.

Fire Department/EMS:

- Applicant must adhere to requirements provided by the Fire Marshal’s office regarding site plan, tents, and mobile food vendors
- Stages and sound booths require a minimum of one 5-pound ABC fire extinguisher. Extinguishers must have a current inspection tag issued by a licensed fire equipment distributor.
- After stage setup is complete, the stage manager / crew chief shall be prepared to meet with Franklin fire and building inspectors to assure the stage has been properly setup and all safety measures are in place.

Staff will continue to work with organizers for specific requirements, including suggested safety guidelines.



File #: 21-03076

DATE: March 23, 2022
TO: Board of Mayor and Aldermen
FROM: Eric Stuckey, City Administrator
Milissa Reiersen, Communications Manager
Monique McCullough, Public Outreach Specialist

SUBJECT:

Consideration Of Special Event Permit For Turkey Trot Sponsored By Graceworks Ministries In Cool Springs Area On November 24, 2022.

PURPOSE:

The purpose of this memorandum is to outline recommendations for the Turkey Trot Run sponsored by Graceworks Ministries in the Cool Springs Area on Thanksgiving Day, November 24, 2022.

BACKGROUND/STAFF COMMENTS:

Graceworks Ministries has submitted an application for their annual Turkey Trot on November 24th (Thanksgiving Day). The event consists of a 10K, 5K, and 1K Run/Walk and is expected to have up to 3,500 participants. All runs and walks begin and end at the PICA building on Meridian Blvd. Streets around the area will begin to close at approximately 6:30 a.m. The first race begins at 7 a.m. All streets should be open by 11 a.m.

One hundred percent of the proceeds benefit Gracework Ministries.

FINANCIAL IMPACT:

The applicant is responsible for extra-duty Police Officers who work the event.

RECOMMENDATION:

Staff recommends approval of this event with the following conditions:

- Applicant shall meet with staff to go over routes at least 30 days before event.
- Applicant will provide a \$1,000 damage deposit to City prior to event.
- Applicant will provide a Good Neighbor letter which will be distributed to affected neighborhoods.
- Applicant will notify Cool Springs Galleria and other affected retail and commercial locations of road closure times

- Applicant will work with affected hotels on notifying their guests and employees of road closure times and providing an option for them to enter and exit the hotels.

Risk Management:

- Applicant will provide a certificate of insurance naming the City as additional insured.

Police Department:

- Applicant will hire required number of extra-duty Franklin Police Officers
- Applicant will provide volunteers to assist with event

Sanitation and Environmental Services Department:

- Applicant will provide volunteers to clean up during and after event.

Staff will continue to work with organizers for specific requirements, including suggested safety guidelines

OFFICE USE ONLY

Permit No:



City of Franklin Special Event Permit Application

*Application is Due 90 Days Prior to Scheduled Event.
Please read application carefully and fully complete each section.
A non-refundable application fee of \$100 is due at time of filing.*

Note: Filing this application does not guarantee that you request will be granted.

Please list all that apply:

- Athletic/Recreation

1. **Name/purpose of event:** GraceWorks Ministries Turkey Trot
2. **Location Requested:** (if Temporary Street Closure, list major roads to be closed):
Meridian Blvd
Carothers Pkwy (Southside, left side)
Bakers Bridge Ave (going west)
Mallory Lane
Seaboard Ln
Galleria Blvd
International Drive
Market Exchange CT
Nichol Mill Lane
3. **Date or dates of event:** 11/24/2022
4. **Start/End Times of Event:**
5. 4am 11pm (with race times from 7am to 10:00am)

What date/time will set-up begin? 11/24/2022 4:00 AM

What date/time will tear-down be complete? 11/24/2022 11:00 AM

**Note: Event is responsible for cost of staff required during this time (including Franklin Police Officers). Read Additional Requirements section for more information).*

6. **Time of Street Closure** (if applicable):
6:30AM-9:45AM
7. **An estimated number expected to attend during the course of the event:**
Spectators/Attendees: 6,000 Event Staff/Volunteers: 200 Total: 6,200

8. **Name of applicant and Organization Requesting Permit:**
Haley Klages - GraceWorks Ministries
a) Address: 104 Southeast Pkwy Ste 104
Franklin, TN 37064
b) Phone: 6157949055 **c) Cell:** **d) Fax:**
e) E-mail address: hklages@graceworksministries.net
9. **DETAILED description of event** (*use additional sheets*):
The GraceWorks Turkey Trot is a 21 year-old event that includes a 10k race, 5k race, and 1k kids Turkey Chase. Estimated time for 10k start is 7am, estimated time for 5k start is 8am and estimated time for 1k is 9am. In the events record year (2019), 3,400 participants ran/walked the course and an estimated 3,000 spectators cheered them on. Our 2021 event (after taking a virtual year in 2020), hosted 2,100 participants and estimated 2,000 spectators. This beloved Franklin family tradition helps support GraceWorks Food, Shelter, and Support programs, as well as promoting GraceWorks to thousands of local residents
10. **ENCLOSE A DETAILED MAP** of event site and/or route, detailing any temporary or permanent structures, street closures, parking, etc. If applicable, list the location, blocks, streets, and/or intersections in which such event will occur. **For large-scale events, map should be obtained from the Citys GIS division**
Please detail any restricted parking areas on the event map.
- Event Map: [TT INFO7 \(003\).jpg](#)
11. **Person in charge on day of event:** Alicia Bell
Cell: 6155093325 **E-mail address:** abell@graceworksministries.net
12. **Name and Cell Number of at least two others available on day of event:**
Name: Haley Klages **Cell:** 6158306046 **E-mail address:** hklages@graceworksministries.net
Name: Erin Saurers **Cell:** 615.794.9055 x 121 **E-mail address:** esaurers@graceworksministries.net
13. **Please attach a list** containing the names, addresses, and phone numbers of the Chairperson of the organization and all other persons involved in the management or control of organization and/or committee.
- Administrative Contact List:** [Turkey Trot Contacts.docx](#)
14. **Where is your organization based?** Williamson County
15. **Is your organization authorized to do business in Tennessee?** Yes
16. **Is your organization a tax-exempt organization as described by the Internal Revenue Code Section 501(c)(3) or a not-for-profit organization?** Yes
IRS tax exemption letter: [501c3 letter.pdf](#)
17. **Will you charge an admission fee?** Yes
Average admission fee: 35.00
18. **Will you charge a vendor participation fee?** No
Average vendor participation fee?
19. **Total Estimated Revenue from vendors, ticket sales, and sponsorship to event organizer:**
20. **Will any charity, gratuity, or offers be solicited or accepted during the event?** Yes
21. **Is this event a fundraiser?** Yes
What organization will be the benefactor of event? GraceWorks Ministries
What percentage of funds will they receive? 100
22. **Will parking in the area of the event need to be restricted or prohibited?** Yes

23. **Will any sound amplification equipment be used during the event?** Yes

24. **Applicant must also include a copy of that company's insurance certificate indicating coverage and listing the City of Franklin as additional insured.**

***For stages, tents, inflatables, etc. constructed on site prior to the event, that date must be included on Certificate of Insurance provided to the City of Franklin. Stages **MUST** be removed from site at end of event. ***Rented inflatables/interactives that are set-up and manned by applicant must be included specifically in applicant's Certificate of Insurance.

If you already have your insurance certificate, please upload it now. Otherwise your insurance certificate will need to be submitted before your event is approved.

Insurance Certificate:

25. **What, if any, vendors will be present at event?** (i.e. medical related, shirts, arts, etc.) **Please provide detailed list.**

n/a

26. **Will food, beverages, or merchandise be sold or given away?** Yes

Clean-up of the area is required. Please attach your clean-up and recycling plan, including name of clean-up provider with contact information for person who will be on on-site during event. See Question #26.

Clean Up Plan and Provider: [Turkey Trot Cleanup Plan 2022.docx](#)

27. Events under 200 participants require a \$250 refundable security deposit at the time of approval. For events over 200, a \$1000 security deposit is required upon approval. If the applicant fails to restore the property to its prior condition, then the applicant shall be responsible to the City of Franklin for any costs incurred in restoring the property after the event. Surrender of the deposit in no way relieves the applicant of the responsibility for any costs incurred by the City of Franklin in excess of the deposit. Applicant's event coordinator or representative and a City of Franklin representative will conduct a Pre-Event meeting prior to event date for Pre-Event Check List Site Review. *At the end of the event, a Post-Event Check List shall be completed by the Applicant's event coordinator, or representative, and a City of Franklin representative to re-assess the site for trash and damage, and to secure with caution tape and signage (provided by event group) any tents left for removal.* Damage deposit will be refunded after a satisfactory Post Event Check List has been completed and signed off on by both the City of Franklin and organization requesting event. ***NOTE:** Events that include deep frying cooking oil operations are required to have a grease pit on-site and contract with a grease waste hauler to handle the grease waste and removal of the grease pit. A copy of this agreement shall be filed along with this application. The primary event sponsor is required to remove all cooking grease from the site immediately after the event. Illegal dumping of cooking grease will be prosecuted. *Please read Additional Requirements section of this application for more information.*

28. **Will you require a temporary water tap?** No

If yes, please list exact locations:

29. **Will alcohol, beer, and/or wine be given away or sold?** Yes

If yes, a permit from the relevant board is required. Please read Additional Requirements section of this application for more information.

30. **Will your event include tents or other temporary structures, propane use, or open flames?** Yes

Tents 400 sq. ft. or larger (or, if cooking operations are under the tent, 200 sq. ft. or larger) require permitting from Franklin Fire Department. Safety measures must be provided on all tents, especially those set-up prior to the actual event. Tents should be taken down the date the event has ended. *Please read Additional Requirements section of this application for more information.*

31. **Attach Good Neighbor Letter and Mailing List used.** *Please read Additional Requirements section of this application for more information.*

Good Neighbor Letter: [good neighbor letter 2022.pdf](#)

Good Nieghbor Letter Mailing List:



HISTORIC
FRANKLIN
TENNESSEE

Rules and Regulations

Please Read All Attachments Before Signing Application.

- 1) I/We agree to abide by all ordinances and regulations of the City of Franklin and all conditions placed upon the event by the City Administrator and the Board of Mayor and Aldermen.
- 2) I/We do swear or affirm that all of the information given in this application is true and complete.
- 3) I/We do hereby agree to assume the defense of and indemnify and save harmless the City, its mayor, aldermen, boards, commissions, officers, employees and agents, from all suits, actions, damages or claims to which the City may be subjected of any kind or nature whatsoever resulting from, caused by, arising out of or as a consequence of such event and the activities permitted in connection there with.
- 4) I/We agree to submit a certificate of insurance prior to the event in an amount determined by the City naming the City of Franklin and its employees as additional insured. The City may require the sponsor and/or vendor provide higher levels of insurance, coverage, and policies as deemed reasonable and necessary based on specific event risk factors and review by the City's insurer.
- 5) I/We agree, if holding the special event on City property, to return the site to its pre-event condition at the conclusion of the event.
- 6) I/We agree to provide a copy of the signed Event Application to any vendors, planners, and related parties associated with the event to ensure they are familiar with the guidelines set forth herein.
- 7) I/We understand that I/we assume the responsibility of the actions of any vendors, planners, and related parties for this event.
- 8) I/We understand that granting of Special Event Permit does not imply granting of other permits that are separately required.
- 9) The application for an event permit shall be filed not less than 90 days nor more than 364 days prior to the scheduled date of such event. Suggested filing is at least 180 days prior to scheduled event. Events should not be advertised or promoted until an event permit has been obtained from the City. Failure to file in a timely manner may result in denial of a permit.
- 10) I/We understand that event permit holders may be responsible for 100 percent of the costs incurred by the City for staff time and resources.

BY: Jim A.W. Bell Director of Development Date: 12-14-21
(Signature and title -- must be officer of organization)

Approved by the Board of Mayor and Aldermen on _____, 20____.

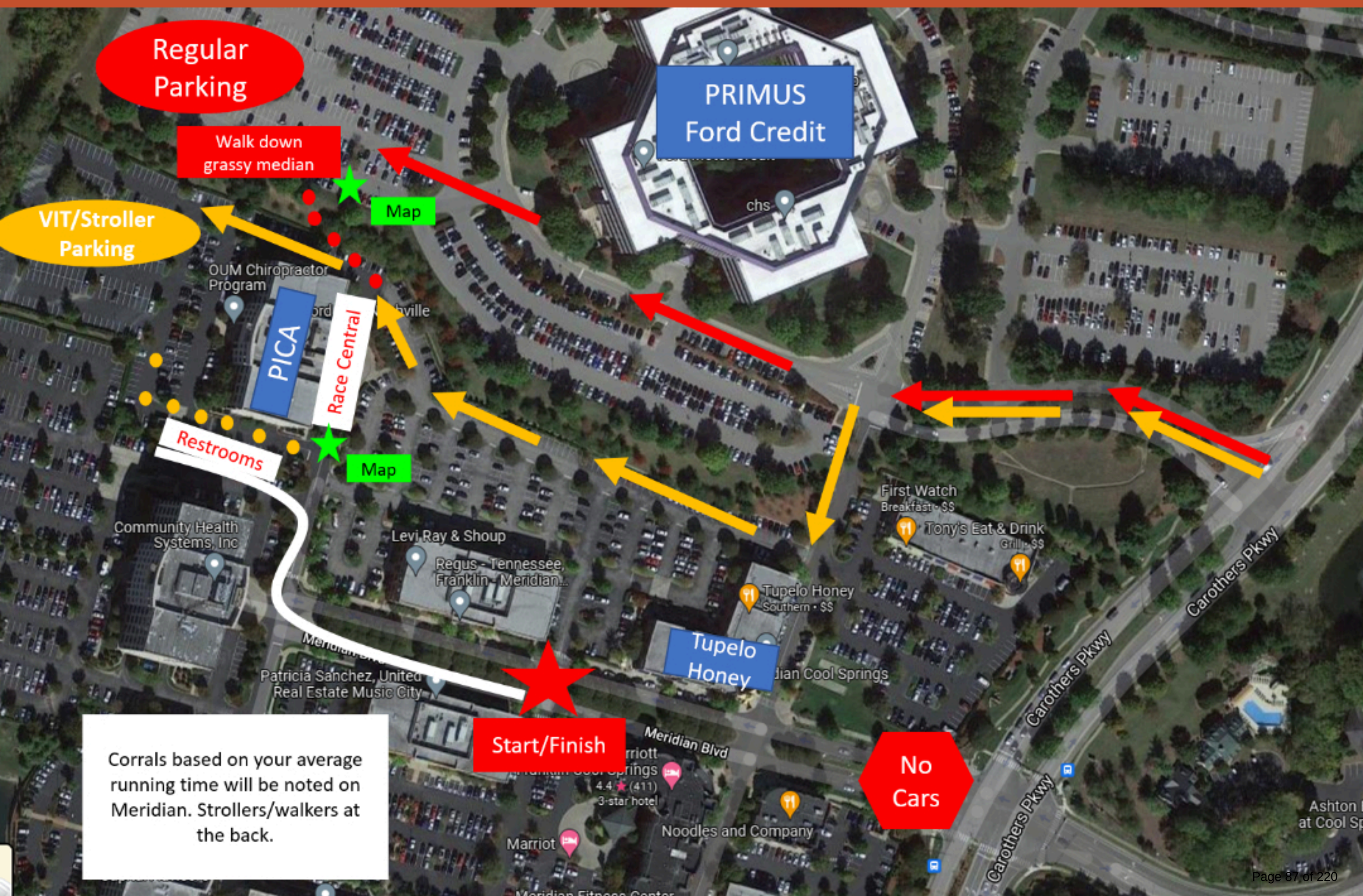
Dr. Ken Moore, Mayor

Eric S. Stuckey, City Administrator

*
* **Return application to:** *
* City Administrator's Office *
* City Hall *
* 109 Third Ave South *
* Franklin, TN 37065 *
* 615-791-3217 *
* 615-790-0469 (FAX) *
*



TURKEY TROT MAP



TURKEY TROT Start/Finish Area



Interstate 65 Hwy N
Interstate 65 Hwy S
Exit 68B

Mayfield

Race Central

Tupelo Honey

No Cars

Meridian Blvd

Carothers Pkwy

Gillespie Dr

Compass Way

Corrals based on your average running time will be noted on Meridian Blvd. Strollers/walkers at the back.

- Maps
- Start/Finish
- Restrooms
- Regular Parking
- VIT/Stroller Parking
- Building Footprints



FRANKLIN DISCLAIMER
This map was created by the City of Franklin's IT Department and was compiled from the most authentic information available. The City is not responsible for any errors or omissions contained herein. All data and materials Copyright © 2022. All Rights Reserved.



Signature: _____

Buildings, Structures, & Power Sources

If your special event includes any of the following, you may need to obtain a permit from the Building and Neighborhood Services Department. Please check any that apply.

- Any site-built platforms (stages) and/or bleachers

Building permits and/or inspections also may be required whenever deemed necessary, due to unique conditions, shoddy construction, substandard assembly or set-up, unqualified assemblers, lack of maintenance, or dilapidation of equipment, materials or systems.

All Permit applications are subject to permit fees.

If you have any questions about whether you need to apply for a permit from the Building & Neighborhood Services Department, please call 615-794-7012.



Signature: _____

Sound Amplification

In accordance with Title 11 Chapter 4 of the Franklin Municipal Code (*Offenses Against the Peace and Quiet*), amplification of sound located in or within 100 feet of a residential property line which is plainly audible is prohibited between the hours of 10:00 p.m. and 7:00 a.m. Sunday through Thursday and between the hours of 11:00 p.m. and 7:00 a.m. Friday and Saturday except for special events where a special permit has been obtained from the City of Franklin authorizing such event. In the event that a special event permit has been obtained from the City of Franklin, no other amplification of sound will be permitted within the area of the special event except that which has been applied for and authorized by the city pursuant to the permit application.

Applicant/Organization: Haley Klages - GraceWorks Ministries

Event Name: GraceWorks Ministries Turkey Trot

Event Date(s): 11/24/2022

1. **Time amplification equipment will be used:** From: 7:00 AM To: 11:00 AM
2. **Exact locations sound amplification equipment will be used** (*i.e. stage located on Second Avenue*). Provide map/layout if necessary.:
Start finish line on Meridian Blvd

Sound Amplification Map: [TT INFO7 \(003\).jpg](#)

3. **For what purpose will sound amplification be used?** Please list all that apply:
 - Announcements/Speeches
4. **Type of Amplifier:**
 - Mobile
5.

Number of Amplifiers: 2	Number of Speakers: 2	Number of Performers: 2
--------------------------------	------------------------------	--------------------------------
6. **Name and Cell Number of at least two coordinators who will monitor the sound level and respond to complaints and violations:**

Name: Alicia Bell	Cell: 615.509.3325	E-Mail: abell@graceworksministries.net
Name: Haley Klages	Cell: 615.830.6046	E-Mail: hklages@graceworksministries.net

Authorized Signature: Haley Klages

Date: 02/22/2022

The City of Franklin's Municipal Code (Title 11, Chapter 4) allows for exceptions to the City's noise standards for City authorized or sponsored events. However, the City retains the right to ask for a change of an event's location or time in an attempt to decrease the number of people impacted by event noise. The City may refuse a special event application based on noise complaints by neighboring businesses and residents. The City therefore encourages event-holders to work with neighbors to alleviate negative impacts wherever possible. At minimum, you should plan to point speakers away from residences.

INTERNAL REVENUE SERVICE
DISTRICT DIRECTOR
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: MAY 20 1998

GRACEWORKS MINISTRIES INC
C/O CHERYL A KING
PO BOX 438
FRANKLIN, TN 37065-0438

Employer Identification Number:
62-1584204
DLN:
17053093815039
Contact Person:
THOMAS E O'BRIEN ID# 31187
Contact Telephone Number:
(877) 829-5500
Our Letter Dated:
August 1995
Addendum Applies:
No

Dear Applicant:

This modifies our letter of the above date in which we stated that you would be treated as an organization that is not a private foundation until the expiration of your advance ruling period.

Your exempt status under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3) is still in effect. Based on the information you submitted, we have determined that you are not a private foundation within the meaning of section 509(a) of the Code because you are an organization of the type described in section 509(a)(1) and 170(b)(1)(A)(vi).

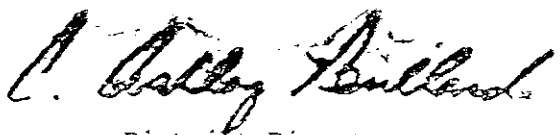
Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(1) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(1) organization.

If we have indicated in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

Because this letter could help resolve any questions about your private foundation status, please keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown above.

Sincerely yours,



District Director

Letter 1050 (DO/CG)

Turkey Trot Cleanup Plan

- We have multiple trash cans at Race Central, start/finish Line, and on the route
- PICA lets us use their trash/recycle bins on site
- We have race central cleanup crew that picks up trash/signs/etc
- We have a route cleanup crew that follows the car, and pickups all trash cans/trash/water stations/signs etc.

Alicia Bell – Director of Development

Email: abell@graceworksministries.net

Office • 615.794.9055 ext. 144

Mobile • 615.509.3325

Haley Klages – Business Partner Coordinator

Email: hklages@graceworksministries.net

Office • 615.794.9055 ext.131

Mobile • 615.830.6046

Date: March 11, 2022
Applicant: Haley Klages
Project Title: GraceWorks Ministries Turkey Trot
Project Address:

Open Issues: 2

FIRE-Special Event

General Issues

1. Tents

curt.edelmann@franklintn.gov

Your application indicates you will be using tents.

Please provide a description of the tents.

How big are the tents?

Will the tents be enclosed?

How will the tents be anchored?

Provide a plan showing the location of the tents.

hklages@graceworksministries.net

Please provide a description of the tents.

How big are the tents? 84x75 high peak frame tent from Southern Events

Will the tents be enclosed? No, but we can if needed!

How will the tents be anchored? Tents are weighted by concrete blocks/buckets (but can confirm upon booking the tents).

Provide a plan showing the location of the tents.

They will be at Meridian Cool Springs on the corner of compass way and meridian. In the Grassy area across from Tupelo Honey Cafe. (We have received permission from Boyle)

2. Tents

Tents must meet the following requirements.

1. Tents are located no closer than 20-feet to a building or other tent (zoning requirement; exceptions apply)
2. Tents must be properly anchored. Tents 20-feet by 20-feet and larger must be anchored in accordance with manufacturer's instructions. Staking is preferred. If staking is not possible, concrete blocks are required. Water barrels are not permitted.
3. Tents 20-feet by 20-feet and larger must have at least one 5-pound ABC fire extinguisher. Extinguishers must have a current inspection tag issued by a licensed fire equipment distributor.
4. Tents 20-feet by 20-feet and larger must have a label or certificate showing that the tent fabric meets flammability standards.
5. Tents with sides are treated as buildings and must meet all the fire and life safety code requirements for buildings including exit signs, emergency lights, and adequate means of egress.
6. Pop-up vendor tents must have a minimum of 40-pounds of ballast on each pole.
7. Pop-up tents using open flames, such as, candles, portable heaters, torches, must have one ABC fire extinguisher that is fully charged.

[Edited By Curt Edelmann]

hklages@graceworksministries.net Understood to all of the above

Staff Conditions:

Staff recommends approval of this event with the following conditions:

- Applicant shall meet with staff to go over routes at least 30 days before event.
- Applicant will provide a \$1,000 damage deposit to City prior to event.
- Applicant will provide a Good Neighbor letter which will be distributed to affected neighborhoods.
- Applicant will notify Cool Springs Galleria and other affected retail and commercial locations of road closure times
- Applicant will work with affected hotels on notifying their guests and employees of road closure times and providing an option for them to enter and exit the hotels.

Risk Management:

- Applicant will provide a certificate of insurance naming the City as additional insured.

Police Department:

- Applicant will hire required number of extra-duty Franklin Police Officers
- Applicant will provide volunteers to assist with event

Sanitation and Environmental Services Department:

- Applicant will provide volunteers to clean up during and after event.

Staff will continue to work with organizers for specific requirements, including suggested safety guidelines



File #: 21-03078

DATE: March 23, 2022
TO: Board of Mayor and Aldermen
FROM: Eric Stuckey, City Administrator
Michelle Hatcher, Director of Water Management

SUBJECT:

Consideration Of Draft Amendment 3 To COF Contract No. 2018-0143, With CDM Smith For The Water Reclamation Facility Expansion And Upgrades Project.

PURPOSE:

The purpose of this memorandum is to provide information to the Franklin Board of Mayor and Aldermen (BOMA) concerning Amendment No. 3 to CDM Smith for the additional services for the remainder of the construction project.

BACKGROUND/STAFF COMMENTS:

CDM Smith is currently performing construction management and inspection related services for the upgrades and expansion project of the Water Reclamation Facility (WRF) through COF Contract No. 2018-0143. These services also include implementation of the State Revolving Fund loan that the City has received through David Bacon interviews and SRF coordination for reimbursements.

Because this project has worked through a period of limited travel by staff, CDM Smith is reallocating monies that were dedicated to tasks where staff would have traveled to the site. Through conference calls, Microsoft Teams meetings, and other virtual platforms, we have been able to continue the level of inspection services that would have been seen from in-person visits.

Currently, the Contractor is behind schedule by approximately 183 days. The contract specifications indicate that the City can recover \$5,000/day in liquidated damages for continuation of project expenses to be recovered off each monthly pay application. During this extended time, the City still requires inspection services by CDM Smith to ensure the project remains in compliance with the design documents. Task R1 of this amendment accounts for those additional services that will be needed until the current contract completion date (as indicated by Kiewit's February 2022 schedule update).

Task S2 is for the continuation of the State Revolving Loan compliance through Davis Bacon wage rate interviews. While Amendment 2 for CDM was tied to the contract amount through SRF loans, the continuation of the project schedule means that a longer period of weekly wage rate interviews will need to be conducted to ensure contractor compliance. The cost of this task is included under the liquidated damages recovery the City will be deducting each day.

Task S8 will use the reallocated monies toward creating a pilot program for asset management assistance for the computerized maintenance of new equipment.

Task O1 will create a new task for design of the odor control system at the influent pump station. During the WRF design, the influent pump station was not included because of the funding that would be needed to bring the current building up to current building code (SRF requirement). The current system is undersized and outdated and is in need of replacement (spare parts are getting harder to find). This will allow the current project coordination between the City & CDM for the expansions to facilitate project meetings and create a seamless project design.

FINANCIAL IMPACT:

The total cost of this amendment is not-to-exceed \$611,450.00, and approximately \$338,710 will be recovered by the Contractor through liquidated damages.

RECOMMENDATION:

Staff recommends that the Board of Mayor and Aldermen approve Amendment 3 to COF Contract No. 2018-0143 with CDM Smith for the Water Reclamation Facility Expansion and Upgrades Project.

**AMENDMENT NO. 3 TO
PROFESSIONAL SERVICES AGREEMENT
FOR THE WATER RECLAMATION FACILITY EXPANSION AND
UPGRADES PROJECT
COF Contract No. 2018-0143**

THIS AMENDMENT is made and entered into on this the ____ day of _____, 2022, by and between the City of Franklin, Tennessee ("City") and CDM SMITH ("Consultant").

WITNESSETH:

WHEREAS, City and Consultant entered into a Professional Services Agreement ("Agreement") entitled FRANKLIN WASTEWATER RECLAMATION FACILITY CONSTRUCTION SERVICES, dated the 21st day of AUGUST 2018; and

WHEREAS, said Agreement stipulated that the Consultant would be paid a not to exceed fee of ELEVEN MILLION, SIX HUNDRED, SEVENTY-SEVEN THOUSAND, THREE HUNDRED AND NINETY-SIX DOLLARS AND 00/100 DOLLARS (\$11,677,396.00), as authorized by the City Engineer and as detailed in the fee Schedule; and

WHEREAS, the City and Consultant realize the need for additional design work for the Project due to circumstances beyond the control of the Consultant; and

WHEREAS, the Consultant has provided a Proposal for an increase in engineering services, as described in Exhibit A dated March 14, 2022, in the amount of SIX HUNDRED ELEVEN THOUSAND, FOUR HUNDRED AND FIFTY AND 00/100 (\$611,450.00); and

WHEREAS, the City has reviewed the Proposal and desires to enter into an agreement for the Project as proposed.

NOW, THEREFORE, in consideration of these premises and the mutual promises contained herein, it is agreed by and between the parties as follows:

1. The foregoing recitals are incorporated by reference as if fully stated herein.
2. Consultant's Responsibilities and Duties. Consultant agrees to perform the work as proposed in their March 14, 2022, letter of proposal (**Exhibit A**) which includes the Scope of Services for this Amendment, all of which shall be considered as an integral part hereof.

3. City's Responsibilities and Duties. City shall pay Consultant for the cost of the work as described in Exhibit A an amount not to exceed SIX HUNDRED ELEVEN THOUSAND, FOUR HUNDRED AND FIFTY AND 00/100 (\$611.450.00).

The City reserves the right to issue any payments jointly to the Consultant and Sub-Consultant when the City receives information that the Consultant has not paid its Sub-Consultant.

4. Waiver. Neither party's failure nor delay to exercise any of its rights or powers under this Amendment will constitute or be deemed a waiver or forfeiture of those rights or powers. For a waiver of a right or power to be effective, it must be in writing signed by the waiving party. An effective waiver of a right or power shall not be construed as either (a) a future or continuing waiver of that same right or power, or (b) the waiver of any other right or power.

5. Severability. If any term or provision of the Amendment is held to be illegal or unenforceable, the validity or enforceability of the remainder of the Amendment will not be affected.

6. Precedence. In the event of conflict between this Amendment and the provisions of the previous Agreement(s), or any other contract, agreement or other document to which this Amendment may accompany or incorporate by reference, the provisions of this Amendment will, to the extent of such conflict (or to the extent the Agreement is silent), take precedence unless such document expressly states that it is amending this Amendment.

7. Entire Agreement. The Amendment between the parties supersedes any prior or contemporaneous communications, representations or agreements between the parties, whether oral or written, regarding the subject matter of the entire Amendment. The terms and conditions of this Amendment may not be changed except by an amendment expressly referencing this Amendment by section number and signed by an authorized representative of each party.

8. Additions/Modifications. If seeking any addition or modification to the Amendment, the parties agree to reference the specific paragraph number sought to be changed on any future document or purchase order issued in furtherance of the Amendment, however, an omission of the reference to same shall not affect its applicability. In no event shall either party be bound by any terms contained in any purchase order, acknowledgement, or other writings unless: (a) such purchase order, acknowledgement, or other writings specifically refer to the Amendment or to the specific clause they are intended to modify; (b) clearly indicate the intention of both parties to override and modify the Amendment; and (c) such purchase order, acknowledgement, or other writings are signed,

with specific material clauses separately initialed, by authorized representatives of both parties.

9. Breach. Upon deliberate breach of the Amendment by either party, the non-breaching party shall be entitled to terminate the Amendment without notice, with all of the remedies it would have in the event of termination, and may also have such other remedies as it may be entitled to in law or in equity.

10. Survival. This Amendment shall survive the completion of or any termination of the original contract, revised contract, or agreement or other document to which it may accompany or incorporate by reference.

All other provisions of the Agreement dated August 21, 2018, are unchanged and remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Amendment.

The CITY OF FRANKLIN, TENNESSEE

CDM SMITH

By: _____
Dr. Ken Moore
Mayor
Date: _____

By: _____
Print: _____
Title: _____
Date: _____

Attest:

Eric S. Stuckey
City Administrator
Date: _____

Approved as to form:

Shauna R. Billingsley, City Attorney



Parkview Towers
210 25th Avenue North, Suite 1102
Nashville, Tennessee 37203
tel: 615-771-2466
fax: 615-778-9733

March 14, 2022

Ms. Michelle Hatcher, P.E.
City of Franklin
Water Management Department
124 Lumber Drive
Franklin, TN 37064

Subject: Franklin WRF Expansion Project
Amendment No. 3

Dear Ms. Hatcher;

Please see attached our proposal for Amendment No. 3 to our existing contract. Please feel free to contact Zack or me if you have questions or concerns, and we appreciate the opportunity to continue our work with the City of Franklin.

Sincerely,

A handwritten signature in blue ink, appearing to read "D. Harris", with a stylized flourish at the end.

Daniel A. Harris, PMP, CCM, LEED GA
Senior Project Manager
CDM Smith

cc: Michelle Hatcher, City of Franklin
Brian Goodwin, City of Franklin
Zack Daniel, CDM Smith
Jennifer Osgood, CDM Smith
Jon Allen, CDM Smith
File 231666.01.02



Amendment 3 Proposal

Franklin Wastewater Reclamation Facility Construction Services

This document is the third proposed Amendment to the August 14, 2018 contract between the City of Franklin, Tennessee (City) and CDM Smith for the Franklin Wastewater Reclamation Facility (WRF) Upgrades Project Construction Services (COF Contract No. 2018-0143). This Amendment redistributes costs from the existing budget to allow for implementation of a Computerized Maintenance Management System (CMMS) for a pilot period of six (6) months. This Amendment also provides additional costs for extended resident services costs to the projected final completion date of November 24, 2022 as indicated in the Contractor's January construction schedule update (20023772-93, data date 01 Feb 22). Finally, this Amendment provides additional costs for an added task specific to design of an odor control system.

Scope

The proposed amendment to the scope of work consists changes to the following tasks:

- Task1 G1 – Project Management

Task G1 Reallocation of Other Direct Costs to Task S8

The budget prior to this Amendment allowed \$8,323 in other direct costs for Task G1 – Project Management. This amount is reduced by \$7,000. The revised subtotal for Task G1 is \$1,263,757. This scope change and budget reallocation does not result in a change to the contract value.

- Task G2 – Project Meetings

Task G2 Reallocation of Other Direct Costs to Task S8

The budget prior to this Amendment allowed \$81,635 in other direct costs for Task G2 – Project Meetings. This amount is reduced by \$40,000. The revised subtotal for Task G2 is \$522,787. This scope change and budget reallocation does not result in a change to the contract value.

- Task G4 – Office Staff Visits

Task G4 Reallocation of Other Direct Costs to Task S8

The budget prior to this Amendment allowed \$124,608 in other direct costs for Task G4 – Office Staff Visits. This amount is reduced by \$30,000. The revised subtotal for Task G4 is \$564,688. This scope change and budget reallocation does not result in a change to the contract value.

- Task R1 – Resident Services

Task R1 Extended Resident Services Costs due to Protracted Project Completion Schedule

The budget prior to this Amendment allowed \$5,109,738 in total costs for Task R1 – Resident Services based on a Notice to Proceed date of November 26, 2018 and a scheduled project duration of 1,277

calendar days. The original budget also allowed funding for the two senior resident project representatives (RPRs) being furnished under this contract, each to be present at the site for 55 hours per week for a total of 40 weeks of the overall project duration. However, due to the Contractor's approach to the work, not all this funding has been required to date, resulting in unexpended budget. The remaining unexpended budget assignable to CDM Smith direct labor costs would be sufficient to cover costs to the City for CDM Smith's Lead RPR/Project Manager and two RPRs until September 6, 2022, allowing for 40-hour work weeks and excluding weekends and public holidays, leaving 54 business days unfunded. This Amendment adds 432 hours each for the Lead RPR/Project Manager and two RPRs to fund CDM Smith resident services until the currently projected completion date of November 24, 2022. The remaining funding assignable to our subcontractor, C&T Engineering & Inspection, would be sufficient to cover costs to the City until approximately the original project completion date, leaving 130 business days unfunded. This Amendment adds 1,300 hours of senior RPR presence by our subcontractor allowing for 9-hour workdays and excluding weekends and public holidays until the currently projected completion date of November 24, 2022. This scope change and budget increase adds \$325,125 to Task R1 (including 10% markup for subcontractor costs). The revised subtotal for Task R1 is \$5,434,863.

- Task S2 – SRF Related Services

Task S2 Extended SRF Related Services Costs due to Protracted Project Completion Schedule

The budget prior to this Amendment allowed \$667,800 to our subcontractor, C&T Engineering & Inspection, for State Revolving Fund (SRF) related services including review of the Contractor's certified payrolls and certain material and equipment submittals for compliance to Davis-Bacon Act and American Iron and Steel requirements. This Amendment adds 130 hours to our subcontractor's scope assuming 1 hour per workday and excluding weekends and public holidays to fund this work until the currently projected completion date of November 24, 2022. This scope change and budget increase adds \$13,585 to Task S2 (including 10% markup for subcontractor costs). The revised subtotal for Task S2 is \$930,765.

- Task S8 – Allowance for CMMS Development Guidance

Task S8 Increase to Allowance for CMMS Guidance

The budget prior to this Amendment allowed \$30,000 for CDM Smith's assistance to the City in developing and implementing a CMMS to assist plant staff with managing maintenance and warranty requirements for new equipment installed for the Franklin Water Reclamation Facility Modifications and Expansion project. Following our meeting on November 16, 2021 and at the City's request, CDM Smith has engaged MentorAPM to host a 6-month pilot period for the City's use of the MentorAPM cloud based asset management system, subject to the Limited Use Temporary Pilot Software License attached hereto. The MentorAPM pilot will be funded through \$77,000 reallocated from Tasks G1, G2 and G4 as described above. This scope change and budget reallocation does not result in a change to the contract value. The revised subtotal for Task S8 is \$107,000.

The Amendment will also consist of the addition of a new task:

Task O1 – Design of New Influent Pump Station Odor Control System

As part of the City of Franklin's 2000 Spencer Creek Pump Station project, a US Filter DD-71 Triplex air scrubber system with blower, control system, recirculation pumps and chemical storage tanks were installed to mitigate foul air emanating from the pump station wet well. In recent years, this system has experienced diminished functionality, exacerbated by the fact that the system is now obsolete and no longer supported by the manufacturer. In a meeting with the City on August 18, 2020, CDM Smith was asked to provide an overview of the issues associated with this equipment and related systems. The findings from that evaluation were summarized in a memorandum to the City dated January 4, 2021. On February 9, 2022, CDM Smith was requested to provide a proposal to prepare bid-ready design documents for demolition of the existing odor control system and installation of a new system and related appurtenances. CDM Smith's scope of services for this task will include:

- A. Meetings. CDM Smith will schedule a project kickoff meeting with the City to discuss to discuss project schedule, administrative procedures, respective responsibilities, communications, contacts, expectations and goals, progress reporting, data collection, and other project matters. Attendees from CDM Smith will include the Project Officer, Project Manager and technical specialists as deemed necessary by CDM Smith. Progress updates will be made at regularly scheduled biweekly meetings as part of our existing scope of services for the Franklin WRF Modifications & Expansion Construction Services. In addition, and as part of our Quality Management process, CDM Smith utilizes Technical Review Committee (TRC) meetings at specific phases of the project which are budgeted and will be performed to review various project deliverables. TRC members internally are technical and construction specialists who are not part of the design team. The City's representatives are invited to attend and participate at these TRC meetings. TRC meetings will occur at the 60 percent, and 90 percent design completion milestones. Detailed agendas and summary meeting minutes will be prepared for all TRC meetings. Kickoff and TRC meetings will be conducted virtually.
- B. Preliminary Design. The scope of services for both the preliminary and final design will be based on the aforementioned January 24, 2021 memorandum. CDM Smith will conduct an internal preliminary design workshop to gather project team members together to discuss the project overview, objectives, brainstorm project options and implementation, summarize specific design concepts and develop a plan for continuing design. Specific tasks performed as part of the preliminary design phase will include evaluation of data collected as part of the assessment of the existing odor control system, finalization of design criteria requirements and evaluation of City-supplied front-end documents, as applicable, for construction contracts and development of a preliminary table of technical specifications.
- C. Final Design. CDM Smith, through our subconsultant ECS Southeast, LLP, will conduct geotechnical investigations including at least one Standard Penetration Test (SPT) boring within the footprint of the proposed new facility at the locations of the new proposed structures and other appropriate locations recommended by CDM Smith. The collected data will be used for the design of structure foundations. CDM Smith will prepare Contract Documents to include final drawings and

specifications showing the scope, extent, and character of the work to be performed and furnished by Contractor. One set of Contract Documents shall be developed for bidding of all scoped improvements. Drawings shall include civil/site work requirements, including erosion control, structural requirements, architectural requirements, mechanical requirements, instrumentation (including plant SCADA), electrical requirements, HVAC and plumbing requirements. CDM Smith will provide an opinion of probable construction cost (OPCC) at the 60 percent and 90 percent milestones. CDM Smith will also review scheduling constraints with respect to time, funding availability, and project completion. Each OPCC update will be submitted within one week after submittal of the corresponding drawing and specifications submittal. The 90 percent OPCC will be the final OPCC prepared for the project.

At the 60 percent completion stage of the drawings and specifications, CDM Smith will perform an internal Technical and Constructability Review and submit and review the Contract Documents with the City of Franklin staff. Upon receipt of comments from the City, CDM Smith will make the required changes and updates to produce a complete design for submittal of 90% contract documents. As part of the document reviews, CDM Smith will discuss OWNER's comments and identify elements of the design that will be "frozen" and elements that are still under review by the OWNER. In addition, as part of the 60% design, CDM Smith will:

1. Update and complete all equipment data sheets.
2. Compile preliminary versions of all technical specifications and update the table of contents for the Project Manual (Divisions 0-16) and technical specifications.
3. Advance the process mechanical design to 80% completion.
4. Hold design collaboration sessions with all internal design disciplines and advance all other design disciplines to 50-60% completion.
5. Perform reviews for biddability and constructability.
6. Prepare an updated contract documents package that present the work and represent a 60% design completion deliverable.

At the 90 percent completion stage, CDM Smith will perform a final review of drawings and specifications with the OWNER. At this stage, all Contract Documents shall be complete for the OWNER's review.

As part of the process for completion of the 90% design process, CDM Smith shall:

1. Update and bring all process mechanical design to 99% completion and all other design disciplines to a 90% or higher completion for delivery to the OWNER of the 90% contract drawings.
2. Finalize equipment data sheets.
3. Prepare a pre-final project manual with complete technical specifications and bid forms.

4. Perform internal back-checking and cross-checking between design disciplines for all drawings and specifications.
5. Perform final biddability and constructability reviews.

After receipt of final comments from the City, the Engineer shall bring the documents to completion for bidding. A final stamped and sealed 100% set of documents will be submitted to the City. These documents will be issued for bid (IFB).

In conjunction with and parallel with the preliminary and final design, CDM Smith will evaluate and perform structural, mechanical and electrical evaluations of the out-of-service structures and piping at the existing plant. Any potentially reusable structures will be evaluated for potential reuse as part of the design process. All structures deemed to be unusable or not cost effective for rehabilitation based on needed modifications will be included as part of a demolition set of plans for the contract documents.

D. Exclusions. The following items are excluded from the scope of this task:

1. Bidding services including permitting, review and response of pre-bid Requests for Information (RFIs), issuance of addenda and bid evaluation.
2. Construction services including construction administration, inspection, review of Contractor submittals, RFIs, schedules, claims or other correspondence.

The addition of Task O1 to our scope will add \$272,740 to the contract value.

Schedule

This Amendment will extend our fulltime resident services from 1,277 calendar days as originally planned to 1,464 calendar days, or until November 24, 2022. Task O1 is anticipated to be completed within 180 calendar days of receipt of an executed Amendment as noted below. Note that the dates below assume 60% and 90% review comments from the City will be provided within 2 weeks of deliverable submittal.

- 60% Deliverable: 90 days from notice to proceed (NTP)
- 90% Deliverable: 150 days from NTP
- 100% (IFB) Deliverable: 180 days from NTP

Budget

CDM Smith proposes to provide the above scope changes for a revised upper limit of \$12,748,285.00 (Twelve million seven hundred forty-eight thousand two hundred eighty-five and 0/100 dollars) as detailed on Table 1 attached.

Table 1
Summary of Budget by Task
Franklin WRF Construction Services Amendment 2

	Task No.	G1	G2	G3	G4	G5	R1	S1	S2	S3		S5	S8	O1	
LABOR	Rate						Resident Services	Construction Special Services				Operations Support Special Services		Design	Totals
		Project Management	Project Meetings	Reviews, Clarifications and Interpretations	Office Staff Visits	Witnessing Factory Tests	Construction Observation	Change Management	SRF Related Services	Record Drawings	Startup & Commissioning Services	Electronic O&M Manual	Allowance for CMMS Development Guidance	IPS Odor Control System	
Officer	\$225	404	210	0	0	0	0	26	0	0	0	16	0	4	660
Project Manager/Lead RPR	\$190	0	0	0	0	0	7712	0	0	0	0		0	0	7712
Project Controls Specialist	\$110	200	0	0	0	0	0	0	0	0	0		0	0	200
Senior Technical Specialist	\$210	2024	747	866	376	128	0	325	0	28	710	74	33	379	5690
Technical Specialist	\$190	74	836	908	1996	112	0	325	0	55	48		33	195	4582
Senior Engineer/Scientist	\$165	50	166	1300	72	0	0	325	0	56	4274	500	33	201	6977
Engineer/Scientist	\$145	3192	510	4247	0	0	0	325	0	113	156	298	33	51	8925
Junior Engineer/Scientist	\$120	0	0	2450	0	0	0	325	0	0	0	80	0	476	3331
Senior Designer	\$140	0	0	0	0	0	0	260	0	733	0	512	0	60	1565
Contract Administrator	\$110	398	0	0	0	0	0	0	0	0	0		0	20	418
Construction Coordinator	\$210	10	50	344	0	0	0	270	0	0	0		0	0	674
Designer/Drafter/Technician	\$95	0	0	200	0	0	0	260	0	451	0		0	0	911
Administrative Staff	\$90	1604	73	0	0	0	0	0	0	34	150	20	0	93	1974
Electrical RPR	\$165	0	0	0	0	0	800	0	0	56	0		0	0	856
Senior RPR	\$140	0	0	0	0	0	7880	0	0	0	0		0	0	7880
RPR	\$110	0	0	0	0	0	12224	0	0	0	0		0	16	12240
Construction Cost Estimator	\$160	0	0	0	0	0	0	260	0	0	0		0	78	338
TOTAL HOURS		7956	2591	10315	2444	240	28616	2701	0	1527	5338		132	0	61860
TOTAL DOLLARS		\$1,213,330	\$481,153	\$1,569,935	\$470,080	\$48,160	\$4,045,120	\$435,000	\$0	\$199,898	\$899,550	\$227,930	\$23,430	\$248,430	\$9,862,015
OTHER DIRECT COSTS															
Car Mileage	\$0.570	\$0	\$7,844	\$0	\$11,223	\$399	\$23,598	\$3,420	\$0	\$0	\$2,913	\$524	\$114	\$0	\$50,035
Rental Car	\$70	\$0	\$3,430	\$0	\$15,540	\$2,100	\$7,000	\$0	\$0	\$0	\$11,970	\$840	\$840	\$0	\$41,720
Air Fare	\$700	\$0	\$13,600	\$0	\$35,100	\$11,600	\$23,100	\$0	\$0	\$0	\$51,800	\$6,300	\$2,800	\$0	\$144,300
Meals	\$63	\$0	\$8,411	\$0	\$14,742	\$1,890	\$6,300	\$1,890	\$0	\$0	\$10,962	\$756	\$756	\$0	\$45,707
Hotel	\$157	\$0	\$5,935	\$0	\$17,113	\$2,512	\$15,700	\$4,710	\$0	\$0	\$28,260	\$1,884	\$1,884	\$0	\$77,998
Apartment Rental	\$1,300	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Telephone		\$0	\$0	\$0	\$0	\$0	\$11,520	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$11,520
Document Reproduction		\$1,323	\$2,085	\$12,515	\$890	\$140	\$0	\$4,000	\$0	\$5,500	\$2,132	\$1,160	\$176	\$0	\$29,921
Shipping		\$0	\$330	\$8,050	\$0	\$0	\$0	\$980	\$0	\$0	\$0	\$265	\$0	\$0	\$9,625
Relocation		\$0	\$0	\$0	\$0	\$0	\$3,710	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,710
Miscellaneous Equipment/Supplies		\$0	\$0	\$0	\$0	\$0	\$10,990	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,990
TOTAL ODCs Plus 0% Markup		\$1,323	\$41,635	\$20,565	\$94,608	\$18,641	\$101,918	\$15,000	\$0	\$5,500	\$108,037	\$11,729	\$6,570	\$0	\$425,526
OUTSIDE PROFESSIONALS															
Structural - Special Inspection		\$0	\$0	\$0	\$0	\$0	\$30,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$30,000
Civil Infrastructure Associates		\$44,640	\$0	\$72,200	\$0	\$0	\$100,000	\$0	\$0	\$11,200	\$0	\$0	\$0	\$15,000	\$243,040
LDA Eng (SRF Admin & Svcs)		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$166,000	\$0	\$0	\$0	\$0	\$0	\$166,000
C&T Engineering		\$0	\$0	\$0	\$0	\$0	\$1,040,750	\$0	\$680,150	\$0	\$0	\$0	\$0	\$0	\$1,720,900
MentorrAPM		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$70,000	\$0	\$70,000
ECS														\$7,100	\$7,100
Subtotal OPs		\$44,640	\$0	\$72,200	\$0	\$0	\$1,170,750	\$0	\$846,150	\$11,200	\$0	\$0	\$70,000	\$22,100	\$2,237,040
Total OPs Plus 10% Markup	10%	\$49,104	\$0	\$79,420	\$0	\$0	\$1,287,825	\$0	\$930,765	\$12,320	\$0	\$0	\$77,000	\$24,310	\$2,460,744
TOTALS		\$1,263,757	\$522,787	\$1,669,920	\$564,688	\$66,801	\$5,434,863	\$450,000	\$930,765	\$217,718	\$1,007,587	\$239,659	\$107,000	\$272,740	\$12,748,285



File #: 21-02945

DATE: March 23, 2022
TO: Board of Mayor and Aldermen
FROM: Emily Wright, Planning Director
Amy Diaz-Barriga, Planning Supervisor

SUBJECT:

Consideration Of Resolution 2022-10, A Resolution Amending The Aureum PUD Subdivision To Extend The Vested Rights, For The Property Located South Of East McEwen Drive And West Of Carothers Parkway. Establishing A Public Hearing For May 10, 2022.
FMPC 3/24/22, 8-0

PURPOSE:

The purpose of this memorandum is to provide information to the Franklin Municipal Planning Commission (FMPC) and Board of Mayor and Aldermen (BOMA) concerning a vesting extension request for the The Aureum PUD Subdivision.

BACKGROUND/STAFF COMMENTS:

VESTED PROPERTY RIGHTS INFORMATION

State Law establishes vested property rights. It states that a vested property right is established with the approval of an entitling document (in this case a Development Plan), and during a defined vesting period, the locally adopted development standards which are in effect on the date of approval shall remain the development standards applicable to that property during the vesting period.

The law describes the vesting period as beginning with a three-year time frame during which an applicant must secure final approval of the plan (in this case a site plan), secure any necessary permits, and begin site preparation. Should the project meet these three requirements, the vesting period is extended for an additional two years. Within these two years, an applicant must begin construction and maintain any necessary permits. If a project gets to this point, and begins construction on at least one building, the vesting period is extended for a total of 10 years for single-phase projects or 15 years for multi-phase projects. This 10-15 year time period is measured from the original approval date of the entitling document, which in this case is the date the BOMA approved the Development Plan.

THE REQUEST

The request is to extend the vesting period for two years, or until 6/24/2024, to allow the applicant to secure final approval of the plan (in this case a site plan), secure any necessary permits, and begin site preparation.

APPROVAL HISTORY AND PROJECT DESCRIPTION

The development plan for the Aureum PUD was approved by BOMA on June 25, 2019. The plans included a mix of hotel, restaurant, retail, office, and multifamily uses. Overall, it was approved for 480 units and 1,375,000 square feet of nonresidential space, including 700 hotel keys. The project had one Modification of Standards, supported by staff and approved by BOMA, to allow flat roofs in addition to pitched roofs on residential buildings. Buildings ranged from one to twelve stories, and the plan incorporated a trail system along the southwestern limits of the site, which ties into an adjacent approved trail system. The plan also extends Aureum Drive through the site, completing the connection from Liberty Pike to McEwen Drive. An offset agreement for traffic improvements was approved as part of this plan, as was a parkland agreement. The development plan was revised on January 27, 2022 to adjust the height of one of the multifamily buildings and to re-order the phasing of the project, but no new entitlements were included with the FMPC approval. The revision to the development plan does not restart the vesting clock.

CURRENT STATUS

This plan is within the first three-year period and is vested until June 24, 2022. The applicant has recently submitted a site plan for infrastructure, which is currently being reviewed by staff. When the original Development Plan was approved, an analysis of the South Prong interceptor was started, and the limits of capacity were being reviewed. While discussions have started on how to best remedy the capacity issue for the area, it is not yet resolved. Aureum is linked to the South Prong interceptor, and one of its conditions of approval is to work with Water Management to determine how sufficient sewer infrastructure can be extended or upgraded for Aureum in a way that is in conjunction with the larger efforts for the area.

APPLICANT REQUEST

In their request letter, the developer cited ever-changing market conditions and the impacts from the COVID-19 pandemic as reasons for the delays in progress. The applicant intends to have a site plan approved, permits pulled, and site preparation begun by June 24, 2022, but is asking for the vesting extension should these milestones take longer than anticipated over the next couple months or future unforeseen conditions arise between now and June 24, 2022.

VESTING IMPACTS

If the vesting period is not extended, the project entitlements would cease to exist, stop work orders would be issued, if applicable. A new development would need to be approved and would be reviewed against the current local development standards.

In review of the plan against the current City regulations, the current plan generally complies. The differences in today's Zoning Ordinance versus their vested Ordinance are minor, and could be incorporated into the design without major changes to the plan. The current regulations would not require an MOS for roof lines. A new parkland agreement would need to be approved for any new plan, as well as a new traffic impact offset agreement. In the case of the latter, the traffic capacity in the area could have changed, impacting the level of service on adjacent roadways and consequently, the required offsite improvements. Lastly, a new plan would still need to solve the issue of extending sewer to their site ahead of any larger plan approved for the area, or wait until a larger plan is in place.

FINANCIAL IMPACT:

Unknown.

RECOMMENDATION:

Planning Commission recommended approval of Resolution 2022-10 by a vote of 8-0.
Staff recommends that the Board of Mayor and Aldermen approve Resolution 2022-10 be approved if the BOMA determines that the continuation of vested rights is in the best interest of the community.

RESOLUTION 2022-10

A RESOLUTION AMENDING THE AUREUM PUD SUBDIVISION TO EXTEND THE VESTED RIGHTS, FOR THE PROPERTY LOCATED SOUTH OF EAST MCEWEN DRIVE AND WEST OF CAROTHERS PARKWAY.

WHEREAS, the Board of Mayor and Aldermen (BOMA) of the City of Franklin, Tennessee, has approved the zoning for the property as part of Ordinance 2019-10; and

WHEREAS, the Board of Mayor and Aldermen (BOMA) of the City of Franklin, Tennessee, has approved the Planned Unit Development for the property as part of Resolution 2019-31; and

WHEREAS, in accordance with the provisions of the City of Franklin, Tennessee, Zoning Ordinance, and as required by *Tennessee Code Annotated* (T.C.A.) § 13-4-310, as amended, the approval of the Development Plan by the BOMA initiates a vesting period during which the development standards adopted by the City and in effect on the date of approval; and

WHEREAS, T.C.A. § 13-4-310 (d) (1) states that the vesting period applicable to a development plan shall be a period of three (3) years, beginning on the date of the local government's approval of the preliminary development plan; provided, that the applicant obtains local government approval of a final development plan, secures any necessary permits and commences site preparation within the vesting period; and

WHEREAS, the Aureum PUD vesting period began on June 25, 2019, is set to expire on June 24, 2022, and the applicant has not obtained approval of a final development plan, secured any permits, or commenced site preparation; and

WHEREAS, T.C.A. § 13-4-310 (h) states that an amendment to an approved development plan by the developer must be approved by the local government to retain the protections of the vested property right, and a vested property right shall not terminate if the local government determines, in writing, that it is in the best interest of the community to allow the development to proceed under the amended plan without terminating the vested property right; and

WHEREAS, the Franklin Zoning Ordinance § 2.4.2 (16) states that upon the expiration of a vesting period for a Development Plan, construction may not proceed unless a new Development Plan is approved by the BOMA that meets all development standards in effect at the time of approval for portions of the project not already constructed or under construction or, alternatively, the BOMA may grant an extension of the vesting period if it determines, in writing, that it is in the best interest of the community to allow the development to proceed without terminating the vested property right; and

WHEREAS, the applicant has requested an extension of the first vesting milestone for two years, or until June 25, 2024 to obtain approval of a final development plan, secured any permits, or commenced site preparation.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF FRANKLIN, TENNESSEE, AS FOLLOWS:

SECTION I. That the legal description of the property included in the Development Plan is as follows:

PREMISES CONSIDERED	
Map-Parcel	Acres
062---018102	22.04
062---01903	5.15
Total	27.19

SECTION II. That the attached Location Map (Exhibit A) shall serve the purpose of further delineating the geographical boundaries as described by this Resolution.

SECTION III. That the overall entitlements for the Aureum PUD Subdivision, as outlined below and through Exhibit B, are as follows:

Entitlements	Aureum PUD
Base Zone District	SD-X (21.8/1,375,000/700)
Character Area Overlay	MECO-4
Other Zoning Overlays	HTO, HHO
Development Standard	Conventional
Number of Dwelling Units	480
Number of Nonresidential Square Footage	1,375,000 SF (including hotel square footage)
Number of Hotel Rooms	700
Connectivity Index	1.66 required, 2.33 provided
Open Space Requirements	0.82 acres FORMAL OS
Number of Phases in Development	6

SECTION IV: That the following Modification of Development Standards (MOS) was requested and acted upon by the Board of Mayor and Aldermen after review and recommendation by the Franklin Municipal Planning Commission:

MOS 1: Roof Forms on Attached Residential Units Approved: __x__ Denied: _____	5.3.5(3)(e): Attached structures shall incorporate pitched roofs. Amend to allow flat roofs in addition to pitched roofs. <i>Staff recommended approval.</i>
---	---

SECTION V. That the original vesting period was initiated on June 25, 2019 and was set to expire on June 24, 2022. The initial vesting period is extended for two years until June 25, 2024. The amended development plan will now have until June 25, 2024 to obtained approval of a final development plan, secured any permits, or commenced site preparation.

SECTION VI. That should the development plan obtained approval of a final development plan, secured any permits, or commenced site preparation within the extended timeframe listed in Section IV, the amended development plan will be granted two years from the extended date listed in Section IV to secure any necessary permits and commence construction.

SECTION VII. That the total vesting period of fifteen (15) years shall not be extended. If construction commences during the approved timeframe above, the development standards applicable during the vesting period shall remain in effect until the local government has certified final completion of the development or project; provided, the total vesting period for the project shall not exceed fifteen (15) years from the date of the original approval of the preliminary development plan (June 25, 2019) and shall remain at June 24, 2034.

SECTION VIII. That the original Development Plan, the exhibits accompanying the original Development Plan, and all conditions and restrictions placed upon the original Development Plan by the Franklin Municipal Planning Commission and this Board shall be made a part of this Resolution as though copied verbatim herein, and that a permanent record of the Development Plan, the exhibits accompanying the Development Plan, and all such conditions and restrictions shall be kept in the Franklin Planning and Sustainability Department.

SECTION IX. BE IT FINALLY ORDAINED by the Board of Mayor and Aldermen of the City of Franklin, Tennessee, that this Resolution shall take effect from and after its passage on final reading, the health, safety, and welfare of the citizens requiring it.

ATTEST:

CITY OF FRANKLIN, TENNESSEE:

Eric S. Stuckey
City Administrator

Dr. Ken Moore
Mayor

Approved as to form by:

Shauna R. Billingsley
City Attorney

PLANNING COMMISSION RECOMMENDED:

PUBLIC HEARING HELD:

EXHIBIT A
RESOLUTION 2022-10
AUREUM PUD SUBDIVISION
VESTING EXTENSION REQUEST

Site

Project Information

Vested Zoning: SD-X
Existing Land Use: Vacant
Proposed Land Use: MIXED USE
Vested Overlays: MECO-4
Site Acreage: 27.19 acres
Proposed Stories: 12 stories
Proposed Square Footage: 1,375,000 SF
Proposed Dwelling Units: 480 units
Hotel Keys: 700

Aureum PUD	CI Civic Institutional District
AG Agricultural District	NC Neighborhood Commercial
ER Estate Residential District	CC Central Commercial District
R1 Residential 1 District	DD Downtown District
R2 Residential 2 District	1ST Avenue District
R3 Residential 3 District	5TH Avenue District
R4 Residential 4 District	RC6 Regional Commerce 6 District
R6 Residential 6 District	RC12 Regional Commerce 12 District
MR Mixed Residential District	GO General Office District
PD Planned District	LI Light Industrial District
OR Office Residential District	HI Heavy Industrial District

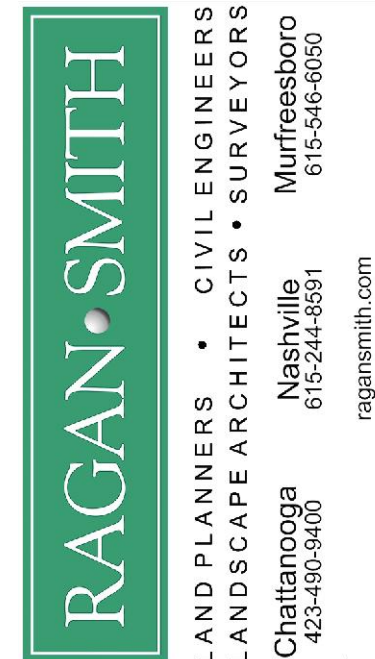


0 1250 500 750 1,000 1,250 1,500
Feet

This map was created by the Franklin Planning Department.
It was compiled from the most authentic information available.
The City is not responsible for any errors or omissions contained hereon.
All data and materials (c) copyright 2019. All rights reserved.



NOTE:
BEARINGS SHOWN HEREON ARE BASED ON THE
TENNESSEE STATE PLANE COORDINATE SYSTEM
ZONE 5301, FIPSZONE 4100; NAD 83 DATUM.



CITY OF FRANKLIN # 6909

AUREUM
FOR
SS-CH FRANKLIN, LLC

CITY OF FRANKLIN, WILLIAMSON COUNTY, TENNESSEE

JOB NO.	WK ORDER				
18-106	1221				
DESIGNED:	WLH				
DRAWN:	ZDS				
SCALE:	1"=100'				
DATE:	FEBRUARY 11, 2019	REV. #	1	2019.04.04	PER CITY COMMENTS
					DESCRIPTION:

REZONING PLAN

C0.1

EXHIBIT A
RESOLUTION 2022-10
AUREUM PUD SUBDIVISION
VESTING EXTENSION REQUEST

Site

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 Aureum PUD	 CI Civic Institutional District
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 R6 Residential 6 District	 RC12 Regional Commerce 12 District
 MR Mixed Residential District	 GO General Office District
 PD Planned District	 LI Light Industrial District
 OR Office Residential District	 HI Heavy Industrial District



0 1250 500 750 1,000 1,250 1,500
Feet

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February 12, 2022

VIA EMAIL

Ms. Amy Diaz Barriga
City of Franklin, Department of Planning & Sustainability
109 3rd Avenue South
Franklin, TN 37064

Dear Amy:

SS-CH Franklin, LLC respectfully requests a two-year vesting extension for the Aureum Development Plan (Most recent COF# 7737 or past COF# 6909). The Resolution approval of the Development Plan was on June 25, 2019 and vested for a period of three (3) years. The expiration date of the Development Plan (if Site Plan Approval is not obtained, permits are not procured, and site preparation is not yet begun) is June 25, 2022. The Owner of the property, SS-CH Franklin, LLC, herein requests a two-year vesting extension so (when approved), it would extend the new vesting expiration date to June 25, 2024.

The reason for this request is that unforeseen and ever-changing market conditions have impacted our ability to start the development prior to now. Impacts from the Covid 19 pandemic have severely impacted the office and hotel markets which comprised our planned original Phase 1 in our initial Development Plan approval as well as the timing associated with our recent Development Plan Revision approved at the FMPC on 27, 2022.

As you are aware, we are actively moving forward with the revised Phase 1 portion of the development and intend on submitting our Pre-Application submittal for our Phase 1 Site Plan approval at the end of this month. That said, a vesting extension would allow us more flexibility to obtain our site plan approval, obtain contractor pricing, secure our permits and begin our site preparation prior to the expiration of our current vesting period. We fully intend to begin our Phase 1 development work this summer and certainly hope that we do not require anywhere near the full two-year vesting extension being requested. However, we would like to error on the side of caution and request this just in case an unforeseen change in market conditions.

We trust that you agree that our request for a vesting extension has merit and respectfully ask that you bring this to the Franklin Municipal Planning Commission for their approval recommendation and then to the Franklin Board of Mayor and Alderman for approval.

Respectfully,

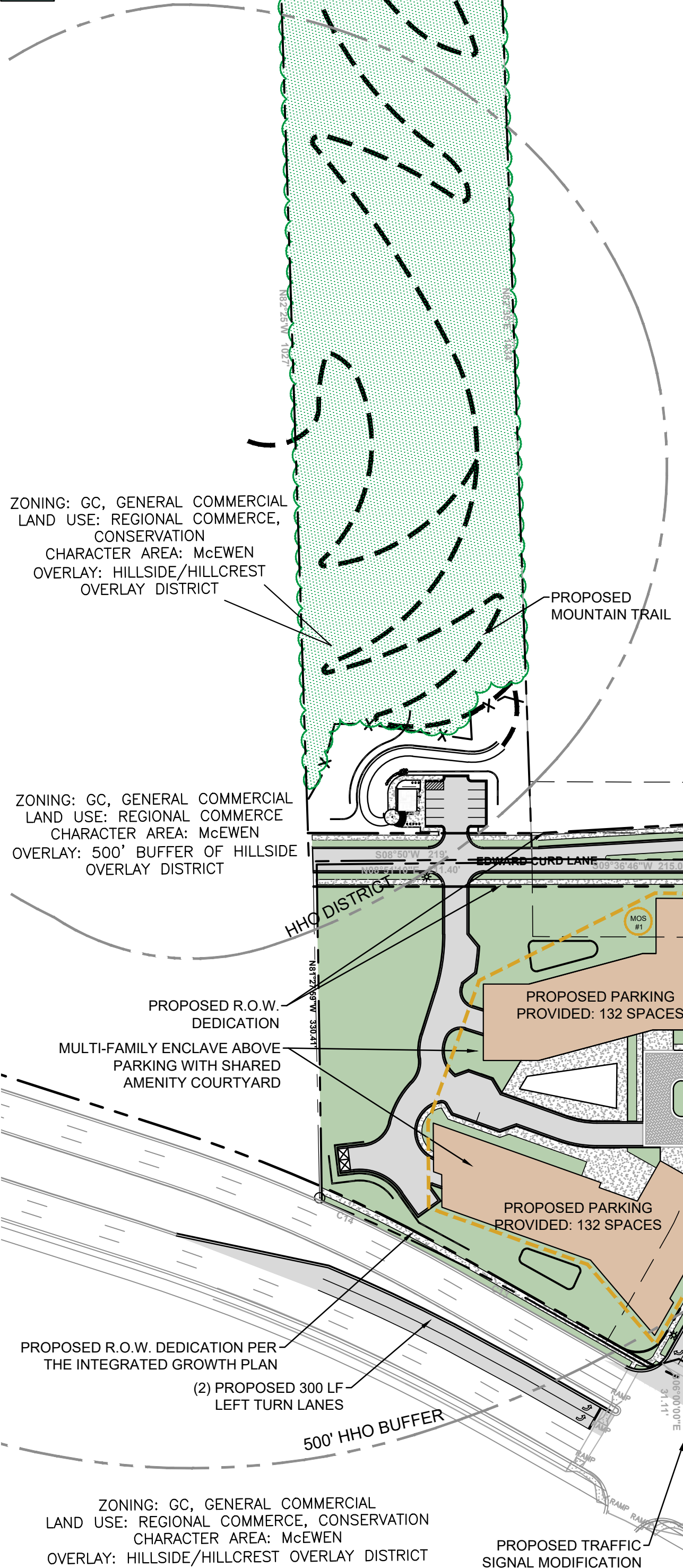


Ralph A. Knauss
Executive Vice President, Southstar, LLC and Member Representative of SS-CH Franklin, LLC

DEVELOPMENT PLAN OFFSET AGREEMENTS:

- 1) PARKLAND DEDICATION: SEE SHEET C2.2 FOR OFFSET REQUESTS.
2) ROADWAY IMPACT FEE: SEE SHEET C2.3 FOR OFFSET REQUESTS.

KEY	
	MULTI-FAMILY
	OFFICE
	HOTEL
	RESTAURANT/RETAIL
	GARAGE
	CANOPY



STATEMENT OF IMPACT:
POLICE, FIRE, & REC FACILITIES: - THE SITE IS LOCATED 4.8 MILES FROM THE DOWNTOWN FRANKLIN POLICE HEADQUARTERS AND APPROXIMATELY 1 MILE FROM FIRE STATION 6 LOCATED AT 1061 COOL SPRINGS BOULEVARD. THE SITE IS 0.6 MILES FROM LIBERTY PARK AND ASSOCIATED DOG PARK; 4.1 MILES TO PINKERTON PARK. TRASH COLLECTION AND RECYCLING FACILITIES ARE SHOWN ON PUD PLAN AND WILL BE DETAILED WITH THE FUTURE SITE PLANS. REFUSE COLLECTION FOR THE MULTIFAMILY WILL BE PRIVATE. OTHER MIXED USES PROPOSED WITHIN THE DEVELOPMENT WILL UTILIZE CITY OF FRANKLIN REFUSE COLLECTION SERVICES.

OPEN SPACE REQUIREMENT CHART

Minimum Open Space Requirement: 3.2% Required	
Site Acreage: 27.19 Acres	
Formal Open Space (3% of gross development area): 35,533 square feet	
Informal Open Space (0% of gross development area): 0 square feet	
Formal Open Space Provided:	
Key	Classification
Area 1	Formal
Type	TBD
Area of Open Space	35,533 s.f.
Paved Area	26,601 s.f.
Percent Paved Impervious	75%(100% Permitted)
Total Provided: 35,533 s.f.	

SHARED PARKING ANALYSIS													
USE	Density	Hotel Assembly Area Occu.	Outdoor Seats	Staff	COF Parking Ratio (PER 1000 SF or Keys or BR)	COF Parking Req per Ratio	COF Parking Ratio (.67/Seat)	COF Parking Ratio (1/Employee)	COF Parking Ratio (.25/Occu.)	COF Overall Parking Req by Use	PARKING PROVIDED PHASE 1	PARKING PROVIDED PHASE 2	PARKING PROVIDED PHASE 3
Retail	70,000				3.33	233				233			
Restaurant	30,000		90	90	10.00	300	60	90		450			
Office (Tower)	500,000				4.00	2,000				2,000			
Office (Loft)	250,000				4.00	1,000				1,000			
Hotel (Full Service)	300	1,300		25	1.00	300		25	325	650	1,150	528	1,550
Hotel (Limited)	200	0		25	1.00	200		25	0	225			
Hotel (Extended)	200	0		25	1.00	200		25	0	225			
Condo	160				1.5/2.5/3	308				308			
Multi-Family	320				1.5/2.5/3	616				616			
TOTAL										5,707			4,042
COF SHARED:											29.18%		

ENVISION FRANKLIN COMPLIANCE

CONSISTENT WITH THE MAJOR OBJECTIVES OF ENVISION FRANKLIN, AUREUM IS INTENDED TO BE AN INTEGRAL COMMUNITY FOR THE RESIDENTS, EMPLOYEES, AND VISITORS THROUGH CAREFULLY CRAFTED DESIGN SPECIFIC TO THE DEVELOPMENT. AUREUM WILL ATTRACT A VARIETY OF BUSINESS OPPORTUNITIES FOR COMMERCIAL DEVELOPMENT AND RESIDENTIAL OPPORTUNITIES BY PROVIDING AN EXCEPTIONAL MIXED-USE ENVIRONMENT FOR ALL TO ENJOY.

AUREUM IS LOCATED AT THE SOUTHWEST CORNER OF CAROTHERS PARKWAY AND EAST MCWEEN DRIVE AND ADJACENT TO I-65 CORRIDOR. THIS PROMINENT LOCATION ALLOWS THE DEVELOPMENT TO BE DESIGNED TOWARDS HIGHER INTENSITY DEVELOPMENT, TALLER BUILDINGS, AND A MIX OF USES. AUREUM IS IDENTIFIED AS "REGIONAL COMMERCE" IN ENVISION FRANKLIN "DESIGN CONCEPTS MAP," AND IS IN ACCORDANCE WITH THE "REGIONAL COMMERCE" DESCRIPTION SET FORTH BY ENVISION FRANKLIN PUBLICATION AS "HIGH INTENSITY ACTIVITY CENTERS THAT ATTRACT LARGE NUMBERS OF PEOPLE AND EMPLOYERS FROM BOTH WITHIN AND OUTSIDE THE CITY." CLOSE PROXIMITY TO I-65 CORRIDOR AND HIGH-PROFILE PRESENCE ALONG BOTH MCWEEN DRIVE AND CAROTHERS PARKWAY WILL DRIVE THE STANDARDS OF AUREUM AND ITS SURROUNDING AREAS TO BE UNPARALLELED.

THE AUREUM SITE IS CURRENTLY UNDERUTILIZED, VACANT, AND CONTAINS SPARSE EXISTING VEGETATION. THE PROPOSED DEVELOPMENT WILL SEEK TO MAXIMIZE THE SITE'S LAND USE POTENTIAL BY CONVERTING UNDERUTILIZED LAND INTO VIBRANT MIXED-USE COMMUNITY WITH DEFINING ARCHITECTURAL BUILDINGS, WALKWAYS THAT ENGAGE PEDESTRIAN CIRCULATION, AND INTEGRATED PARKING STRUCTURES SHARED AMONGST THE USERS. AUREUM WILL INCLUDE A VARIETY OF PUBLIC SPACES SUCH AS PLAZAS, COURTYARDS, AND PEDESTRIAN SHARED STREETS, ALL EASILY ACCESSIBLE FROM AN INTERCONNECTED NETWORK OF SIDEWALKS AND PATHS.

AUREUM WILL FEATURE NEW MEDIUM- TO HIGH-DENSITY RESIDENTIAL HOUSING. INCORPORATING ADDITIONAL RESIDENTIAL USES WILL ENHANCE THE ECONOMIC VIABILITY OF BOTH THIS PROJECT AND THE SURROUNDING COMMERCIAL DEVELOPMENTS. EXISTING SINGLE- AND MULTI-FAMILY NEIGHBORHOODS IN THE SURROUNDING AREA, AS WELL AS THE NUMEROUS COMMERCIAL BUSINESSES, WILL BENEFIT FROM A VARIETY OF NEW RESTAURANTS, SHOPS, AND EMPLOYMENT OPPORTUNITIES WITHIN AUREUM.

TRANSIT STOP TO BE COORDINATED WITH CITY STAFF AT SITE PLAN PHASE
SEE SHEET C4.0 FOR PROPOSED ACCESS AND CONSTRUCTION/EASEMENT

MOS #1:
MOS 5.3.5(3)(e) Roof Forms- Amend to allow flat roofs in addition to pitched roofs. Pitched roofs are not applicable for all urban architecture.

PROPOSED PARKING DECK B PROVIDED: 528 SPACES

PROPOSED PARKING DECK C PROVIDED: 1,550 SPACES

PROPOSED PARKING DECK A PROVIDED: 1,150 SPACES

PROPOSED PARKING DECK D PROVIDED: 132 SPACES

PROPOSED PARKING DECK E PROVIDED: 132 SPACES

PROPOSED PARKING DECK F PROVIDED: 550 SPACES

PROPOSED 250 LF RIGHT DECAL LANE

EX. ZONING: GC, GENERAL COMMERCIAL
PROPOSED ZONING: SD-X,
(SPECIFIC DEVELOPMENT - VARIETY DISTRICT)
LAND USE: REGIONAL COMMERCE
CHARACTER AREA: McEWEN
OVERLAY: HEIGHT OVERLAY DISTRICT
DEVELOPMENT STANDARD: CONVENTIONAL

CONCEPTUAL ILLUSTRATION NOTE:
THE OFFSITE ROADWAY IMPROVEMENTS AND NEW TRANSPORTATION ELEMENTS SHOWN ON THIS PLAN FOR THE AUREUM SITE ARE CONCEPTUAL LAYOUTS INTENDED TO ILLUSTRATE THE REQUIRED IMPROVEMENTS OR DESIRED DESIGN FEATURES. THE SPECIFIC GEOMETRIC DESIGN AND CONSTRUCTION DETAILS FOR THE OFFSITE IMPROVEMENTS AND NEW TRANSPORTATION ELEMENTS AT AUREUM WILL BE COMPLETED AT THE SITE PLAN STAGE FOR AUREUM. THE DESIGN OF THE OFFSITE IMPROVEMENTS AND NEW TRANSPORTATION ELEMENTS WILL BE COORDINATED WITH AND REVIEWED/APPROVED BY CITY STAFF AS IS TYPICAL FOR DEVELOPMENT SITE PLANS IN THE CITY OF FRANKLIN.

NOTE:
BEARINGS SHOWN HEREON ARE BASED ON THE TENNESSEE STATE PLANE COORDINATE SYSTEM, ZONE 5301, FIPSZONE 4100; NAD 83 DATUM.

ZONING: GC, GENERAL COMMERCIAL
LAND USE: REGIONAL COMMERCE
CHARACTER AREA: McEWEN

SEE C2.3 FOR PROPOSED IGP IMPROVEMENTS BEYOND

SEE TIS AND SHEET C2.1 FOR PROPOSED OFF-SITE IMPROVEMENTS

PROPOSED TRAFFIC SIGNAL MODIFICATION
(2) PROPOSED 225 LF LEFT TURN LANES

SEE TIS AND SHEET C2.1 FOR PROPOSED OFF-SITE IMPROVEMENTS AND SIGNAL MODIFICATION

ZONING: GC, GENERAL COMMERCIAL
LAND USE: REGIONAL COMMERCE
CHARACTER AREA: McEWEN
OVERLAY: HEIGHT OVERLAY DISTRICT

PROPOSED R.O.W. DEDICATION PER THE INTEGRATED GROWTH PLAN

SITE DATA CHART:

PROJECT INFORMATION:

NAME: CITY OF FRANKLIN PROJECT NUMBER:
SUBDIVISION / LOT #: 6909 / N/A
MAP / PARCEL: 062 / 18.02, 19.03
STREET ADDRESS: TBD
FRANKLIN WILLIAMSON TN 37206

CIVIL DISTRICT:

EXISTING ZONING: GC (GENERAL COMMERCIAL DISTRICT)
CHARACTER AREA OVERLAY: MECO-4
PROPOSED ZONING: SD-X, SPECIFIC DEVELOPMENT-VARIETY DISTRICT
CI, CIVIC AND INSTITUTIONAL DISTRICT (ELLER PROPERTY)
HTO, HHO, 500' HHO BUFFER
EITHER APPLY
PROPOSED DEVELOPMENT STANDARD:
CONVENTIONAL
EXISTING LAND USE: VACANT (REGIONAL COMMERCE PER ENV. FRANKLIN)
ACREAGE (SQUARE FOOTAGE) OF SITE: 27.19 AC. (1,184,425± S.F.)

OWNERS/DEVELOPERS:

SS-CH FRANKLIN, LLC
501 CORPORATE CENTER DR. SUITE 315
FRANKLIN, TN 37067
(615) 472-8916
GLENN MCGEEHEE
ROBERT G. SCHAEDEL III
GMCHEE@SOUTHSTARCO.COM
RSCHAEDEL@CHARTWELLHOSPITALITY.COM

APPLICANT:

RAGAN-SMITH ASSOCIATES, INC.
315 WOODLAND STREET
NASHVILLE, TN 37206
(615) 244-8591
SCOTTY BERNICK
SBERNICK@RAGANSMITH.COM

MINIMUM REQUIRED BUILDING SETBACK LINES:

PERIMETER SETBACKS (FROM R.O.W./BOUNDARY):

E. MCWEEN DRIVE: 15' MIN.
CAROTHERS PARKWAY: 15' MIN.
TOWER CIRCLE: 0' MIN. (**BALCONIES ALLOWED TO EXTEND INTO R.O.W. - SEE NOTE)
OVATION PKWY: 0' MIN. (**BALCONIES ALLOWED TO EXTEND INTO R.O.W. - SEE NOTE)
EDWARD CURD LANE: 0' MIN. (**BALCONIES ALLOWED TO EXTEND INTO R.O.W. - SEE NOTE)
SOUTHERN BOUNDARY: 15' MIN.

INTERNAL SETBACKS:

FRONT (PUBLIC ROAD): 0' MIN. (FROM R.O.W.)
FRONT (AUREUM TRAIL, SOUTH OF GOLDEN WAY): 8' MIN. (FROM FACE OF CURB)
FRONT (AUREUM TRAIL, NORTH OF GOLDEN WAY): 8' MIN. (FROM FACE OF CURB)
FRONT (OPEN SPACE/PLAZA): 0' MIN.
SIDE: 0' MIN.
REAR: 0' MIN.

***BALCONIES SHALL BE ALLOWED TO EXTEND INTO THE PUBLIC R.O.W. OVER THE SIDEWALK/PLANTERS AND INTO THE PRIVATE DRIVE SIDEWALK/PLANTERS BUT SHALL MEET UTILITY PROVIDERS AND FIRE MARSHAL CLEARANCE REQUIREMENTS. APPROVAL FROM THE UTILITY PROVIDERS AND FIRE MARSHAL SHALL BE OBTAINED WITH SITE PLAN APPROVAL TO VERIFY CLEARANCE REQUIREMENTS ARE BEING MET

ANTICIPATED R.O.W. DEDICATION: 3.73 AC (162,602 S.F.)
ADJUSTED SITE ACREAGE: 23.46 AC (1,021,823 S.F.) (TBD AT SITE PLAN PHASE)

PROJECT DENSITY:

NON-RESIDENTIAL SF / HOTEL KEYS:

OFFICE: 750,000 S.F.
RETAIL/RESTAURANT: 100,000 S.F.
HOTEL KEYS (SF): 700 KEYS (525,000 S.F.)
TOTAL: 1,375,100 SF (INCLUDES 700 HOTEL KEYS)

ATTACHED RESIDENTIAL UNITS:

OVERALL DENSITY: 480 MULTIFAMILY UNITS (525,000 S.F.)
NET DENSITY (MINUS R.O.W.): 17.65 [480 UNITS / 27.19 AC]
NET DENSITY (MINUS R.O.W. & OVERLAY): 20.46 [480 UNITS/ 23.46 AC]
NET DENSITY (MINUS R.O.W. & OVERLAY): 24.45 [480 UNITS/ 19.63 AC]

BUILDING HEIGHT:

1 - 12 STORIES (W/ROOFTOP AMENITIES AS ALLOWED ON 12-STORIES)

PARKING REQUIREMENT:

(SEE OVERALL PARKING CHART, SHEET C2.0)

PARKING PROVIDED:

(SEE OVERALL PARKING CHART, SHEET C2.0)

MIN. LANDSCAPE SURFACE RATIO (LSR):

PROV. LANDSCAPE SURFACE RATIO: .20
.31 (TBD AT SITE PLAN, MUST MEET MIN. LSR)

TREE CANOPY:

EX. TREE CANOPY % / SF / AC: 35.4% / 418,744 S.F. / 9.61 AC
REQ. TREE CANOPY % / SF / AC: 8.5% [354X.24] / 100,629 S.F. / 2.31 AC
PROP. TREE CANOPY % / SF / AC: 14.6% / 173,330 S.F. / 3.98 AC (EXCLUDING FUTURE R.O.W.)

EXISTING SPECIMEN TREE DBH:

744 DBH
SPECIMEN TREE DBH TO REMAIN: 48 DBH
SPECIMEN TREE DBH REMOVAL: 696 DBH
EXEMPTION WITHIN R.O.W.: (382 DBH)
ADJUSTED DBH REPLACEMENT: 314 DBH (696-382)
SPECIMEN TREE REPLACEMENT: 628 DBH (314 X 2)

OPEN SPACE:

(SEE OPEN SPACE CHARTS, SHEET C2.0)

FORMAL:

0.82 AC, (3%)

INFORMAL:

0 AC. - N/A

PARKING SUMMARY:

PARKING WILL BE PROVIDED VIA ON-STREET SPACES AND PARKING STRUCTURES THROUGHOUT THE DEVELOPMENT. THE TRAFFIC IMPACT STUDY WILL BE SUBMITTED AT INITIAL SUBMITTAL BY RAGAN-SMITH ASSOCIATES (UPDATED APRIL 4, 2019). THE TOTAL PARKING PROVIDED WILL BE SUBJECT TO A FULL SHARED PARKING ANALYSIS. SHARED PARKING WILL UTILIZE 30% SHARED SPACES.

ACCESSIBILITY INFORMATION:

CURB RAMPS AND ACCESSIBLE ROUTES TO BE PROVIDED WITH CONSTRUCTION PLAN PHASE.

SURVEY INFORMATION:

BOUNDARY INFORMATION FOR PARCEL 18.01 AS SHOWN ON WILLIAMSON COUNTY PROPERTY MAP 62, WAS TAKEN FROM A SURVEY PREPARED BY RAGAN SMITH ASSOCIATES INC. DATED APRIL 11, 2011. BOUNDARY INFORMATION FOR PARCEL 18.02 AS SHOWN ON WILLIAMSON COUNTY PROPERTY MAP 62, WAS TAKEN FROM A SURVEY PREPARED BY BARGE WAGGONER SUMNER & CANNON, INC. DATED DECEMBER 14, 2011. BOUNDARY INFORMATION FOR PARCEL 19.01 AS SHOWN ON WILLIAMSON COUNTY PROPERTY MAP 62, WAS TAKEN FROM A SURVEY PREPARED BY RAGAN SMITH ASSOCIATES INC. DATED APRIL 11, 2011. BOUNDARY INFORMATION FOR PARCEL 19.02 AS SHOWN ON WILLIAMSON COUNTY PROPERTY MAP 62, WAS TAKEN FROM A SURVEY PREPARED BY RAGAN SMITH ASSOCIATES INC. DATED APRIL 11, 2011. BOUNDARY INFORMATION FOR PARCEL 19.03 AS SHOWN ON WILLIAMSON COUNTY PROPERTY MAP 62, WAS TAKEN OR DERIVED FROM DEED OF RECORD IN BOOK 301, PAGE 88, DATE UNKNOWN AND THE ABOVE REFERENCED SURVEYS.

TOPOGRAPHIC INFORMATION:

TOPOGRAPHIC INFORMATION FOR PARCEL 18.01 AS SHOWN ON WILLIAMSON COUNTY PROPERTY MAP 62, WAS TAKEN FROM A SURVEY PREPARED BY RAGAN SMITH ASSOCIATES INC. DATED OCTOBER 31, 2012. TOPOGRAPHIC INFORMATION FOR PARCEL 18.02 AS SHOWN ON WILLIAMSON COUNTY PROPERTY MAP 62, WAS TAKEN FROM A SURVEY PREPARED BY BARGE WAGGONER SUMNER & CANNON, INC. DATED DECEMBER 14, 2011. TOPOGRAPHIC INFORMATION FOR PARCEL 19.01 AS SHOWN ON WILLIAMSON COUNTY PROPERTY MAP 62, WAS TAKEN FROM A SURVEY PREPARED BY RAGAN SMITH ASSOCIATES INC. DATED AUGUST 30, 2013. TOPOGRAPHIC INFORMATION FOR PARCEL 19.02 AS SHOWN ON WILLIAMSON COUNTY PROPERTY MAP 62, WAS TAKEN FROM A SURVEY PREPARED BY KEVIN A. EDMONSON, R.L.S. DATED MAY 5, 2007. TOPOGRAPHIC INFORMATION FOR PARCEL 19.03 AS SHOWN ON WILLIAMSON COUNTY PROPERTY MAP 62, WAS TAKEN FROM A SURVEY PREPARED BY RAGAN SMITH ASSOCIATES INC. DATED AUGUST 30, 2013 AND FROM WILLIAMSON COUNTY GIS CONTOURS.

STATEMENT OF ARCHITECTURAL INTENT:

SEE STATEMENT OF ARCHITECTURAL IMPACT ON SHEET A1.0 FOR CONCEPTUAL MASSING.

DEVELOPMENT PHASING:

MASTER DEVELOPER RESERVES THE RIGHT TO ADJUST PHASING BASED ON MARKET CONDITIONS. PHASING IS SUBJECT TO CHANGE BEYOND WHAT IS SHOWN PRELIMINARILY WITH THE PUD PLANS.

USE PHASING:

USE LOCATIONS/MASSING SHOWN ON THE CONCEPTUAL LAYOUT MAY VARY AT FINAL SITE PLAN BASED ON MARKET CONDITIONS. USES MAY NOT EXCEED MAXIMUM DENSITY SHOWN WITH THIS APPLICATION. PUBLIC ROADWAY ACCESS POINTS ARE SUBJECT TO MINOR ADJUSTMENTS AT SITE PLAN DEVELOPMENT.

CITY OF FRANKLIN # 6909

AUREUM

FOR
SS-CH FRANKLIN, LLC

CITY OF FRANKLIN, WILLIAMSON COUNTY, TENNESSEE

RAGAN-SMITH

LAND PLANNERS • CIVIL ENGINEERS
LANDSCAPE ARCHITECTS • SURVEYORS
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JOB NO.	WK ORDER	DESIGNED	DRAWN	SCALE	DATE	REV.	DATE	DESCRIPTION
18-106	1221	WLH	ZDS	1"=100'	1	2019.04.04	PER CITY COMMENT	

OVERALL
DEVELOPMENT
PLAN

C2.0

CONDITIONS OF APPROVAL:

Open Issues: 26 These issues are currently being filtered

Addressing

General Issues

54. Subdivision and Street Name Approval

mollyp@franklintn.gov The use of Tower Circle and Edward Curd will need to be changed to a new street name. Ovation can cross over since the length is short. I have sent the other names over to E-911 center to be approved. Street names and subdivision names shall be approved and on the plans before resubmittal and there will not be an ability to update the street names once they have been approved.

Engineering - PUD Plan Checklist

General Issues

17. F. Development Plan

kevin.long@franklintn.gov Applicant shall provide adequate pedestrian facilities including crosswalks and signals as deemed necessary and appropriate by City staff with all roadway improvements. (At the one-stop review of this PUD, applicant shall show conceptual crosswalk locations for the intersection of McEwen and Carothers.) Applicant shall provide final design of pedestrian facilities with the plans for modifying the traffic signal at McEwen and Carothers, and the final layout will be determined at that time.
[Edited By Kevin Long]

52. B. General Information

lance.fittro@franklintn.gov This is an advisory comment to be addressed on the Site Plan(s), and **should not hinder approval of the Development Plan:**
At the Site Plan stage, any proposed aerial encroachment must be submitted as a cross-section detailing any features in the right-of-way, including, but not limited to utilities, street trees, and sidewalks. Aerial encroachments over the roadway shall not be approved. If approved by the DRT, the aerial encroachment(s) into the right of way shall be shown on the final plat.
[Edited By Lance Fittro]

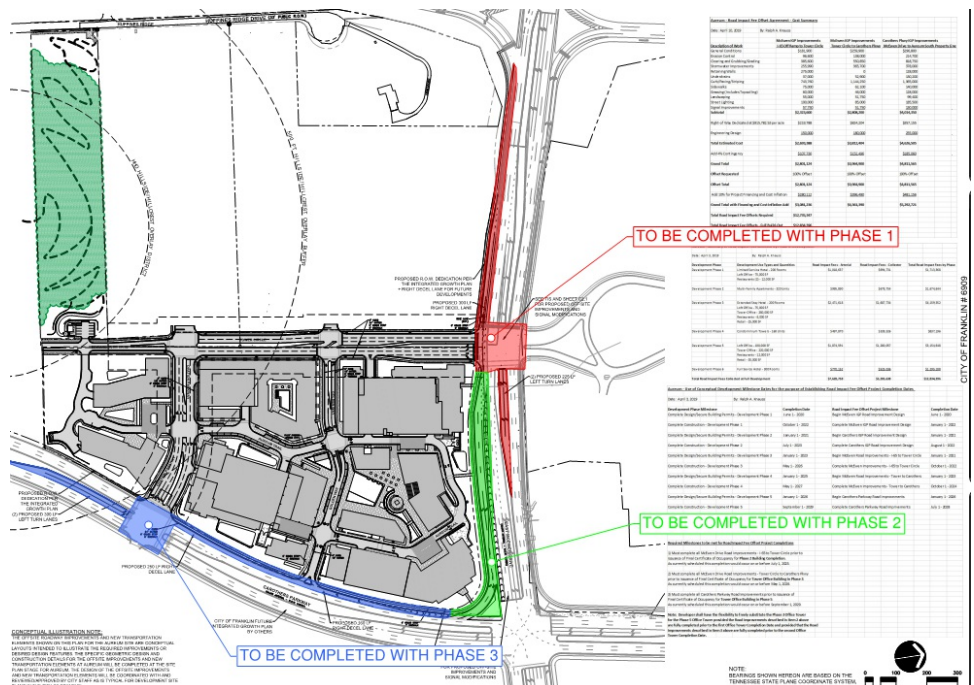
56. F. Development Plan

Offsite improvements include the following (exhibit below):

- With the development of **Phase 1**, all of the offsite improvement plans shall be completed and all of the necessary right-of-way shall be dedicated by plat.
- With the development of **Phase 1**, the developer shall provide one additional travel lane on McEwen Drive from I-65 North to Tower Circle, an eastbound right turn lane at the Tower Circle intersection and the westbound double left turn lanes at the Tower Circle intersection. This includes any signal modifications necessary to accommodate the additional turn lane.
- With the development of **Phase 2**, the construction of the East McEwen Drive IGP improvements shall be completed from Tower Circle to the Carothers Parkway intersection.
 - Widen East McEwen Drive to provide three (3) travel lanes for eastbound through movements.
 - Widen the eastbound approach of East McEwen Drive to provide two (2) right turn lanes from eastbound East McEwen Drive to southbound Carothers Parkway.
- With the development of **Phase 3**, the construction of the Carothers Parkway IGP improvements shall be completed along the frontage of the Aureum Development.
 - Widen Carothers Parkway to provide three (3) travel lanes for southbound through movements.
- With the development of **Phase 3**, the construction of the northbound left turn lanes at the Carothers Parkway and Ovation Parkway intersection shall be completed. This includes any signal modifications necessary to accommodate the additional turn lane.

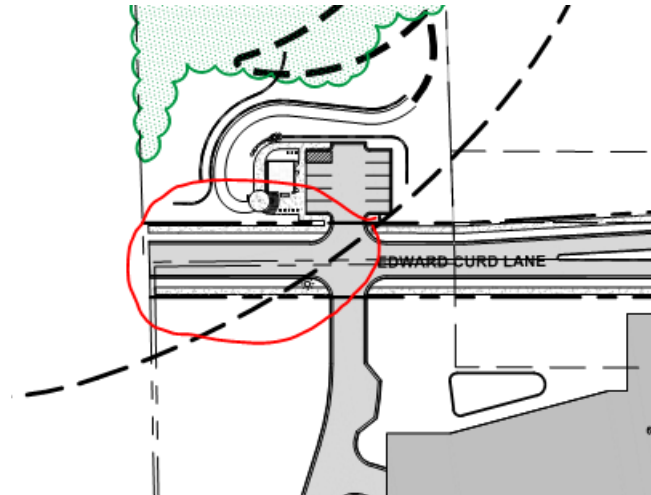
The applicant shall meet with Staff to discuss what may qualify for an Impact Fee Offset Agreement. It is recommended that the applicant produce higher level drawings for estimating purposes as soon as possible in order to reduce delays.

Additionally, the City Engineer reserves the right to adjust the phasing of roadway improvements as market conditions change the development phases.

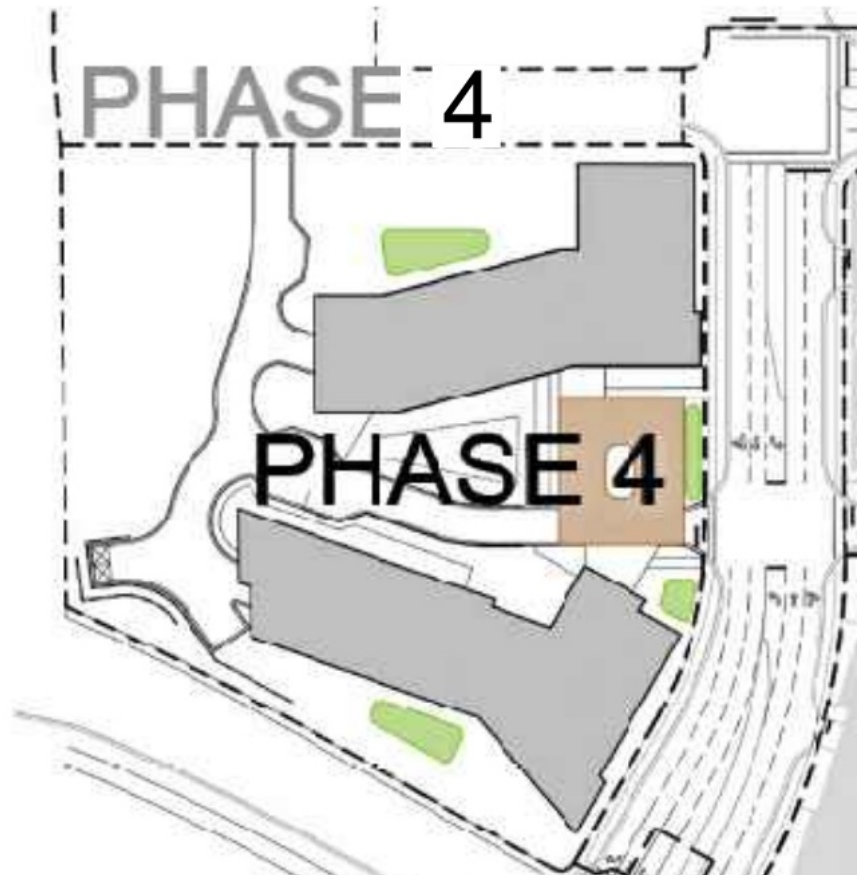


110. F. Development Plan

Design teams from the Huffines PUD and Aureum PUD shall meet with City Staff on Wednesday 4-17-19 to coordinate the finalized location of the southern roadway connection.

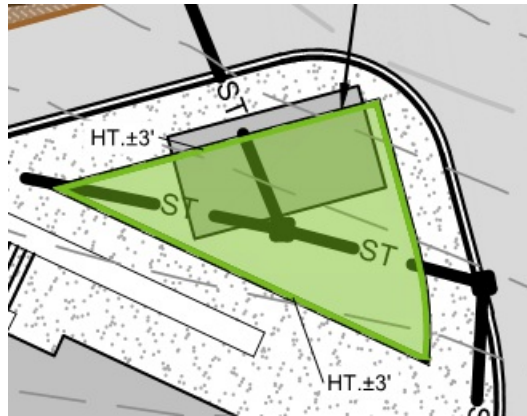


The development plan currently shows this as part of Phase 6. This connection shall be made with the development of the adjacent parcel identified as Phase 4.



119. Water Quality

lance.fittro@franklinton.gov Applicant shall indicate the footprints of the water quality area and the jewel box building as separate on the development plan. The location of green infrastructure practices beneath structures is not an approved practice per the BMP manual. At Site Plan stage, it shall be demonstrated that all portions of the proposed water quality area are accessible with equipment as may be necessary for both installation and long term maintenance. Encroachment of structures over GIP's to the degree presented is not acceptable. Location of any portion of proposed structures over GIP's will be examined critically at Site Plan stage and any permitted encroachments shall be seen as exceptions to the non-encroaching scenario presented on the Development Plan, not vice versa.



127. Offsite Stormwater Improvements

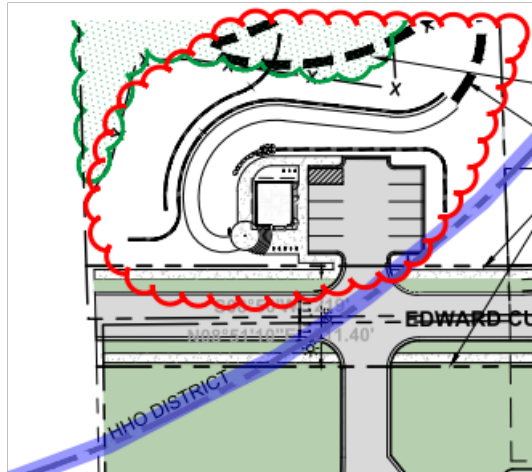
joe.marlo@franklinton.gov Comment to remain open as a reminder to COF Staff, but **does not hinder approval of the Development Plan.**

Advisory Comment: During detailed engineering design at the Site Plan Stage, the Applicant will be required to provide analysis for the next two off-site downstream structures, including for the existing culvert below East McEwen Drive. Should the analysis indicate that the existing storm structure(s) do not have capacity to handle flow from the site, the Applicant will be required to replace the structure(s) with appropriately sized infrastructure.

131. HHO

joe.marlo@franklinton.gov Comment not adequately addressed.

Grading activities shown in the HHO are not permitted. Applicant to remove walls and associated elements requiring grading from within the HHO.



137. F. Development Plan

kevin.long@franklinton.gov *This is an advisory comment and does not hinder the approval of this development plan.*

At the site plan stage, all roadway improvements shall be designed in accordance with the appropriate common standards as established by (A) the City of Franklin Transportation and Street Technical Standards, (B) the AASHTO Policy on Geometric Design of Highways and Streets, and (C) the Tennessee Department of Transportation Design Guidelines and Standard Details. Features such as taper lengths, horizontal and vertical geometry, clear zones, guardrail requirements, etc., shall be evaluated in greater detail at the site plan stage and will be required to conform to the accepted standard in order to ensure public safety and well-being, as well as the continued functionality of the existing and proposed street networks.

138. Existing Conditions

joe.marlo@franklntn.gov The following is a newcomment based on newinformation shown, as discussed with Ragan-Smith on 4/5/19.

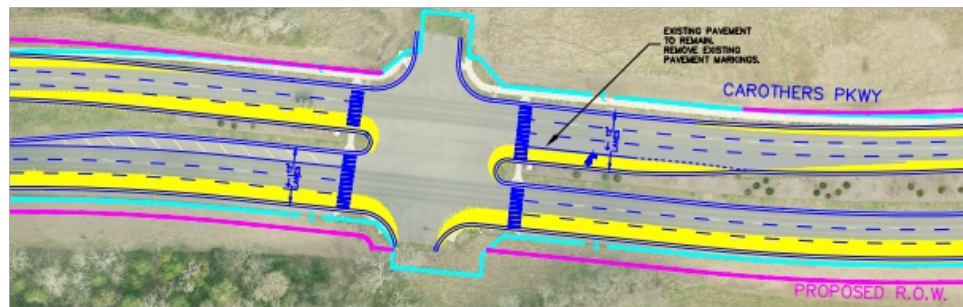
Applicant to revise existing curb/gutter linework to reflect existing conditions in Carothers Parkway. (C1.0)



139. Carothers Parkway IGP

joe.marlo@franklntn.gov The following is a newcomment based on newinformation shown, as discussed with Ragan-Smith on 4/5/19.

Applicant to revise ROW Dedication along Carothers Parkway to reflect the IGP. At the Carothers Parkway/Ovation Parkway intersection, Applicant to revise median / pavement / striping to accept SB through traffic.



142. Meeting Required Prior to One Stop

joe.marlo@franklntn.gov **Prior to submitting for One Stop**, the Applicant is to schedule a meeting with Engineering, Stormwater, and Water Management staff to demonstrate that the comments made herein have been corrected and incorporated into the project documents.

After the corrections have been made, Applicant to contact Joe Marlo (joe.marlo@franklntn.gov) at the City of Franklin to arrange a meeting at City Hall.

143. B. General Information

jimmy.wiseman@franklntn.gov At One Stop, the right-of-way dedication shall match what is shown in the Offset Agreement exhibits.

Fire-Planning

General Issues

25. Building Code Issues

andyk@franklintn.gov The applicant shall modify the table on page A1.2 so that any constructed IBC Residential occupancy is Type III or non-combustible, regardless of the number of stories, podiums, and building height and areas based upon grade and access considerations. All IBC residential building shall provide full NFPA 13 systems. All structured parking requires fire sprinklers throughout based upon limited access and proximity to the buildings.

34. Access

andyk@franklintn.gov The applicant shall construct Edward Curd Lane and the rear access to the apartments prior to occupancy of the apartments.

144. Access

andyk@franklintn.gov The applicant shall remove the hardscape raised median on Golden Way as an emergency vehicle cannot pass other vehicles.

145. Addressing

andyk@franklintn.gov The applicant shall remove any reference to Tower Circle south of McEwen Drive as Edward Curd lane appears to be a more logical continuation for addressing purposes.

Parks

General Issues

4. Parkland information

kevinl@franklintn.gov Parks- 4-5-19
A Parks Narrative is needed for explaining the path this dedication process will follow. Land Dedication, Construction of Public Park Improvements in Lieu of Parkland Impact Fee Off-sets and Private Park and Recreation Amenities Off-sets.

For Private Park Amenities-
Include verbiage in the narrative on private amenities total cost of the amenity then include break down of the 25% which will be eligible for impacts so that is clear on total price of the amenity for off-set.

The applicant shall start the Parkland Contract in a draft form including all exhibits needed to inform staff of details. This contract will be due at the site plan stage and if not completed by the 2nd DRT it will be held in that stage until approved by Law.

4-10-19
Ralph submitted a draft version of the contract with a narrative and exhibits on 4-9-19. This will be submitted to law as soon as Parks has looked over it.
-Calculation sheet on C2.2 shall be updated to show new additions.
-Include Narrative in IDT for further reference.

4-11-19
Josh updated sheet C2.2 in IDT
The Narrative has been uploaded in IDT
The Draft Contract has been submitted to Risk and Law
[Edited By Kevin Lindsey]

Planning

General Issues

122. Trailhead

josh.king@franklintn.gov Applicant shall remove parking lot area for the trailhead area. Grading is not permitted in the HHO and this supportive parking will be included in any parkland agreement/improvements.

135. Dumpster Enclosures

josh.king@franklintn.gov Applicant shall, at site plan, provide plans that show how the dumpster enclosures:
1. Are not visible from McEwen or Carothers Parkway (topo, Vegetative buffer, etc.)
2. Meet the standards for a building elevation (i.e. roof form)

140. Modification of Standards

amy.diaz-barriga@franklintn.gov Per conversations on 4/5, applicant is no longer requesting MOS#3. Applicant shall remove the request from the cover sheet, and staff will process this application, and all associated documents, without this request.

2018.12.31_Aureum Pattern Booklet.pdf

26. Parking Garages

josh.king@franklintn.gov Applicant shall ensure all visible sides (at time of construction) of the parking garage meet the COF ZO regulations pertaining to building design.

28. Building Heights

josh.king@franklintn.gov At Site Plan, building heights and rooftop amenities shall not exceed 12 stories in height

2018.12.31_Aureum PUD Plans.pdf

31. Shared Parking

josh.king@franklintn.gov Staff concurs with the approach and methodology to determine appropriate parking ratios and sharing. Final parking counts will be evaluated on a site plan by site plan basis. It will be based on:
Parking analysis provided at time of submittal
Parking demand for existing uses (if Any)
Construction timing of the parking garage(s)
Availability of any surface lot parking provided

37. Service doors/Loading Zones

josh.king@franklintn.gov Applicant shall, at site plan illustrate how all of the service areas work with appropriate autoturn templates and are an appropriate size based on the intended users

Water/Sewer

General Issues

10. Sanitary sewer

ben.mcneil@franklin.tn.gov The sanitary sewer availability issued January 11, 2019 states, "The development is responsible for any extensions required for connection to the city's systems as well as any condition of approvals related to the submitted and approved Sanitary sewer drainage basin plans. In addition, the city of Franklin has determined that improvements to South Prong interceptor will be required in order to accommodate proposed sanitary sewer flows from this project and other projects leading to the aforementioned interceptor. As such, the developer and/or owner will be responsible for their respective and yet to be determined proportionate share of the cost of said infrastructure improvements as approved by the City of Franklin Board of Mayor and Alderman."

The developer is responsible for all costs associated with the studying, design, and construction to improve and extend the sanitary sewer conveyance system for the proposed project and shall dedicate all easements associated with the upgrades.

The developer must provide a phasing plan for approval concurrent with the development plan. It shall include anticipated construction dates, sequencing and anticipated dates for occupancy.

- **The applicant has added a proposed phasing plan for the sanitary sewer service. The applicant shall provide an estimated GPD/SFU required for each phase to better understand the overall build out and schedule.**

To date, the requirements for the sanitary sewer upgrades have not been fully identified but WMD is actively working on finalizing the recommendations. The applicant shall be aware of the unknown factors that relate to the sanitary sewer and be prepared to discuss at a later date. The development plan can be approved under these conditions, but the site plan cannot be submitted until WMD has received and approved a detailed phasing plan for the project. The phasing plan shall include expected construction start dates for each phase, expected sanitary sewer flows for each phase, and anticipated date of application for certificate of occupancy for each phase.

To date no other developments have been approved in this basin. All developments are in progress and have same condition awaiting finalization. Vernon Gerth is aware of the conditions and is currently working through the issue with Franklin Water Management.

[Edited By Scott Andrews]

RESOLUTION 2019-31

**A RESOLUTION APPROVING A DEVELOPMENT PLAN FOR AUREUM PUD SUBDIVISION
WITH 2 MODIFICATIONS OF DEVELOPMENT STANDARDS (MOS 1: ROOF FORMS, MOS
2: RETAINING WALL MATERIALS), FOR THE PROPERTY LOCATED SOUTH OF EAST
MCEWEN DRIVE AND WEST OF CAROTHERS PARKWAY.**

WHEREAS, the Board of Mayor and Aldermen (BOMA) of the City of Franklin, Tennessee, has, or will, approve the zoning for the property as part of Ordinance 2019-10; and

WHEREAS, the Planned Unit Development (PUD) process is a review procedure that is intended to encourage innovative land planning and design and avoid the monotony sometimes associated with large developments by:

- (a) Reducing or eliminating the inflexibility that sometimes results from strict application of zoning standards that were designed primarily for individual lots;
- (b) Allowing greater freedom in selecting the means to provide access, light, open space, and design amenities;
- (c) Encouraging a sensitive design that respects the surrounding established land use character and natural or man-made features of the site including, but not limited to, trees, historic features, streams, hillsides, and floodplains;
- (d) Promoting quality design and environmentally sensitive development by allowing development to take advantage of special site characteristics, locations, and land uses; and
- (e) Allowing deviations from certain zoning standards that would otherwise apply if not contrary to the general spirit and intent of this ordinance; and

WHEREAS, the PUD process requires the approval of a Development Plan that is reviewed and approved by BOMA, after a public hearing and a recommendation by the Franklin Municipal Planning Commission; and

WHEREAS, in accordance with the provisions of the City of Franklin, Tennessee, Zoning Ordinance, and as required by Tennessee Code Annotated § 13-4-310, as amended, the approval of the Development Plan by the BOMA will initiate a vesting period during which the development standards adopted by the City and in effect on the date of approval shall remain the standards applicable to the approved Development Plan.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF FRANKLIN, TENNESSEE, AS FOLLOWS:

SECTION I. That the legal description of the property included in the Development Plan is as follows:

PREMISES CONSIDERED	
Map-Parcel	Acres
062---01802	22.04
062---01903	5.15
Total	27.19

SECTION II. That the attached Location Map and Survey shall serve the purpose of further delineating the geographical boundaries as described by this Resolution.

SECTION III. That the overall entitlements for the Aureum PUD Subdivision are as follows:

Entitlements	AUREUM PUD
Base Zone District	SD-X (21.8/1,375,000/700)
Character Area Overlay	MECO-4
Other Zoning Overlays	HTO, HHO
Development Standard	Either (conventional proposed)
Number of Dwelling Units	480
Number of Nonresidential Square Footage	1,375,000 SF (including hotel square footage)
Number of Hotel Rooms	700
Connectivity Index	1.66 required, 2.33 provided
Open Space Requirements	0.82 acres FORMAL open space required
Number of Phases in Development	6

SECTION IV. That the Development Plan, the exhibits accompanying the Development Plan, and all conditions and restrictions placed upon the Development Plan by the Franklin Municipal Planning Commission and this Board shall be made a part of this Resolution as though copied verbatim herein, and that a permanent record of the Development Plan, the exhibits accompanying the Development Plan, and all such conditions and restrictions shall be kept in the Franklin Planning and Sustainability Department.

SECTION V. That the following Modifications of Development Standards (MOS) were requested and acted upon by the Board of Mayor and Aldermen, after review and recommendation by the Franklin Municipal Planning Commission:

MOS 1: Roof forms on Attached residential units Approved: _____ Denied: _____	5.3.5(3)(e): Attached residential structures shall incorporate pitched roofs. Amend to allow flat roofs in addition to pitched roofs. <i>Staff recommended approval.</i>
--	--

MOS 2: Retaining Wall Materials Approved: _____ Denied: _____ Withdrawn: <u> X </u> (Per applicant request 4/22/2019)	5.6.4(1)(a): Retaining walls must be constructed of any combination of brick, stone, masonry materials, treated wood posts and planks, rot-resistant wood, or metal. Amend to allow cast-in-place concrete and/or metal finish walls. <i>Staff recommended disapproval.</i>
--	--

SECTION VI. That this Resolution shall take effect from and after the passage of Ordinance 2019-10, on third and final reading, the health, safety, and welfare of the citizens requiring it.

Eric S. Stuckey
City Administrator

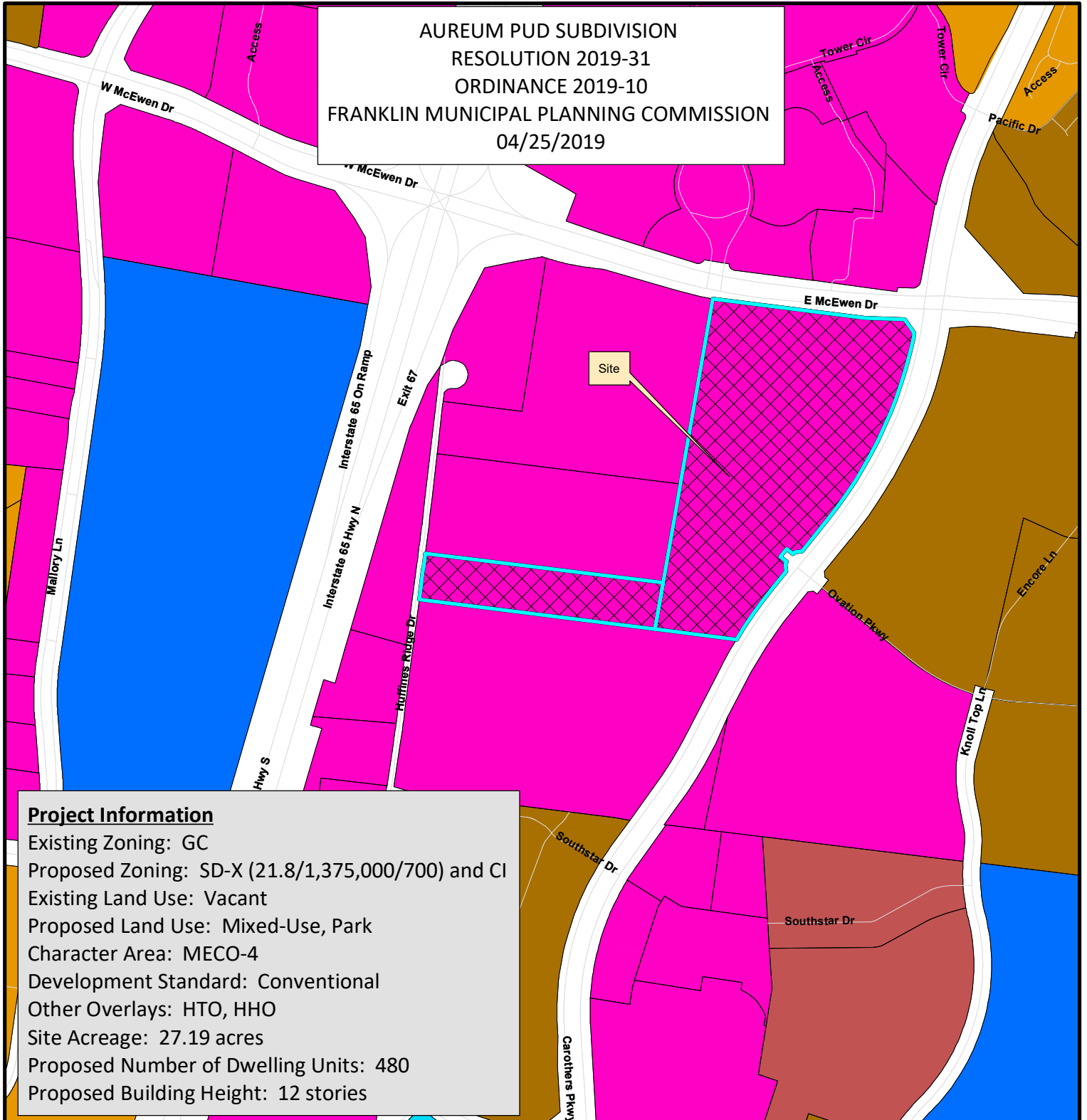
Dr. Ken Moore
Mayor

Approved as to form by:

Shauna R. Billingsley
City Attorney

PREAPPLICATION CONFERENCE:	<u>1/8/2019</u>
BOMA/FMPC JOINT CONCEPTUAL WORKSHOP:	<u>3/28/2019</u>
NEIGHBORHOOD MEETING:	<u>4/4/2019</u>
PLANNING COMMISSION RECOMMENDED APPROVAL:	<u>4/25/2019</u>
PUBLIC HEARING AND BOMA APPROVAL:	_____

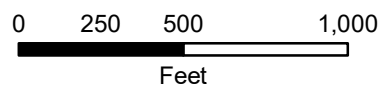
AUREUM PUD SUBDIVISION
 RESOLUTION 2019-31
 ORDINANCE 2019-10
 FRANKLIN MUNICIPAL PLANNING COMMISSION
 04/25/2019



Project Information

Existing Zoning: GC
 Proposed Zoning: SD-X (21.8/1,375,000/700) and CI
 Existing Land Use: Vacant
 Proposed Land Use: Mixed-Use, Park
 Character Area: MECO-4
 Development Standard: Conventional
 Other Overlays: HTO, HHO
 Site Acreage: 27.19 acres
 Proposed Number of Dwelling Units: 480
 Proposed Building Height: 12 stories

- | | |
|--|---------------------------------------|
| Aureum PUD | SD-R Specific Development-Residential |
| AG Agricultural District | SD-X Specific Development-Variety |
| ER Estate Residential | OR Office Residential District |
| R-1 Residential District | GO General Office District |
| R-2 Residential District | CC Central Commercial District |
| R-3 Residential District | NC Neighborhood Commercial District |
| R-6 Residential District | GC General Commercial District |
| RM-10 Attached 10 Residential District | LI Light Industrial District |
| RM-15 Attached 15 Residential District | HI Heavy Industrial District |
| RM-20 Attached 20 Residential District | CI Civic and Institutional District |



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 It was compiled from the most authentic information available.
 The City is not responsible for any errors or omissions contained hereon.
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Page 134 of 220



File #: 21-02964

DATE: February 21, 2022
TO: Board of Mayor and Aldermen
FROM: Eric Stuckey, City Administrator
Emily Wright, Planning Director
Andrew Orr, Long Range Planning Supervisor

SUBJECT:

Discussion Of Williamson County Growth Plan Update And Property Owner Requests For Removal From The Franklin Urban Growth Boundary.
WS 8/10/21; 10/12/21; 11/9/21; 11/23/21

PURPOSE:

The purpose of this memorandum is to provide information to the Franklin Board of Mayor and Aldermen (BOMA) concerning property owner requests for removal from the Franklin UGB.

BACKGROUND/STAFF COMMENTS:

During the fall of 2021, the City solidified its proposed Urban Growth Boundary (UGB) recommendation as part of the Williamson County Growth Plan Update. Since that time, multiple property owners have contacted the staff requesting to be removed from the UGB. The attached maps identify the locations of the properties seeking to be removed. The staff is seeking the BOMA's guidance on the property owner requests.

Three property owners along US 31 Columbia Pike, near the Thompsons Station city limits and shared UGB line, have requested removal: Barry Alexander Farms LLC (255.62 acres), Southview Community Church (13 acres), and A 1 Homebuilders Inc (170 acres). These three properties are located along the fringe of the UGB.

Two property owners along Carters Creek Pike have requested removal from the UGB: Southall Farms (approximately 400 acres) and the owner of the property located at 1951 Carters Creek Pike (28.93 acres). Southall Farms was approved as a County development and is located near the edge of the UGB. The property located at 1951 Carters Creek Pike is located to the west of the future Mack Hatcher extension.

Lastly, during the outreach conducted by the staff in the fall of 2021, multiple property owners sought to remain outside of the UGB in the Goose Creek Basin. The staff highlighted these requests and recommended leaving these parcels in the proposed UGB because they fall within a drainage basin that can be served by gravity sewer and nearby properties have already been annexed by referendum into the City.

The state law prescribes the process for updating UGBs and sets forth required information from each municipality. The City's draft report is attached and includes population projections, land use data, justification for proposed changes, estimated infrastructure costs, impacts to any forests, recreational areas, wildlife management areas, and agricultural lands. In accordance with state law, each municipality's UGB shall:

1. Identify territory that is reasonably compact yet sufficiently large to accommodate residential and nonresidential growth projected for the next twenty (20) years;
2. Identify territory that is contiguous to the existing boundaries of the municipality;
3. Identify territory that a reasonable and prudent person would project as the likely site of high density commercial, industrial and/or residential growth over the next twenty (20) years based on historical experience, economic trends, population growth patterns, and topographical characteristics (professional planning, engineering, and/or economic studies may also be considered);
4. Identify territory in which the municipality is better able and prepared than other municipalities to efficiently and effectively provide urban services;
5. Reflect the municipality's duty to facilitate full development of resources within the current boundaries of the municipality and to manage and control urban expansion outside of such current boundaries, taking into account the impact to agricultural lands, forests, recreational areas and wildlife management areas.

The Williamson County Growth Plan adoption process has not officially started. Once initiated, each municipality and the County Commission will hold two public hearings. Following these two hearings, each municipality and the County will formally propose any amendments to the Coordinating Committee. The Coordinating Committee will also host two public hearings and make any adjustments to the proposed Growth Plan. After holding two public hearings, the Coordinating Committee will vote on the final Growth Plan to the County and Municipal legislative bodies. The County and each city will then vote on the proposal. If all vote to approve the proposal, the Local Government Planning and Advisory Committee will vote to ratify it.

FINANCIAL IMPACT:

N/A.

RECOMMENDATION:

Staff recommends that the Board of Mayor and Aldermen acknowledge the Williamson County Growth Plan Update.

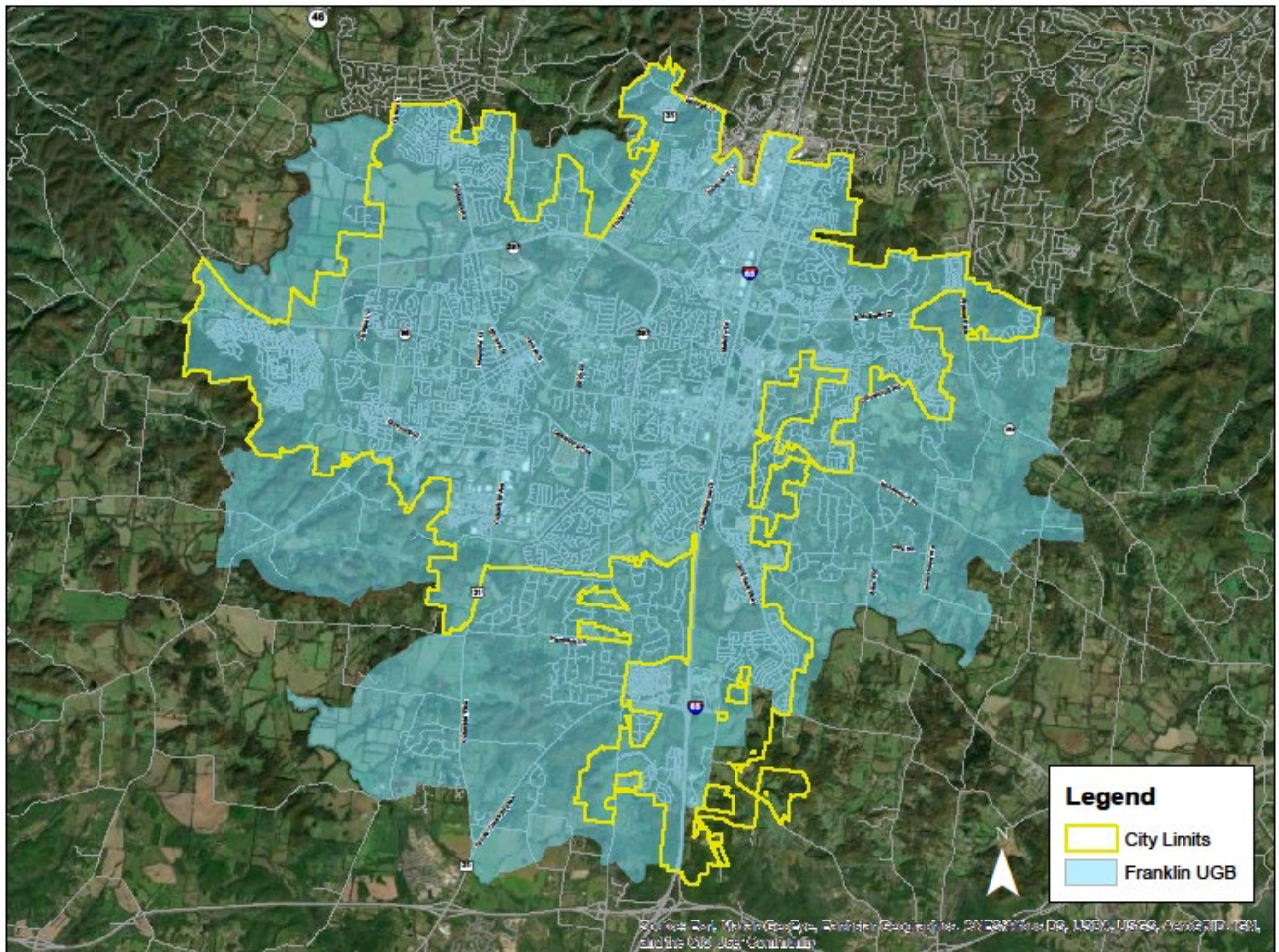
CITY OF FRANKLIN

UGB UPDATE



HISTORIC
FRANKLIN
TENNESSEE

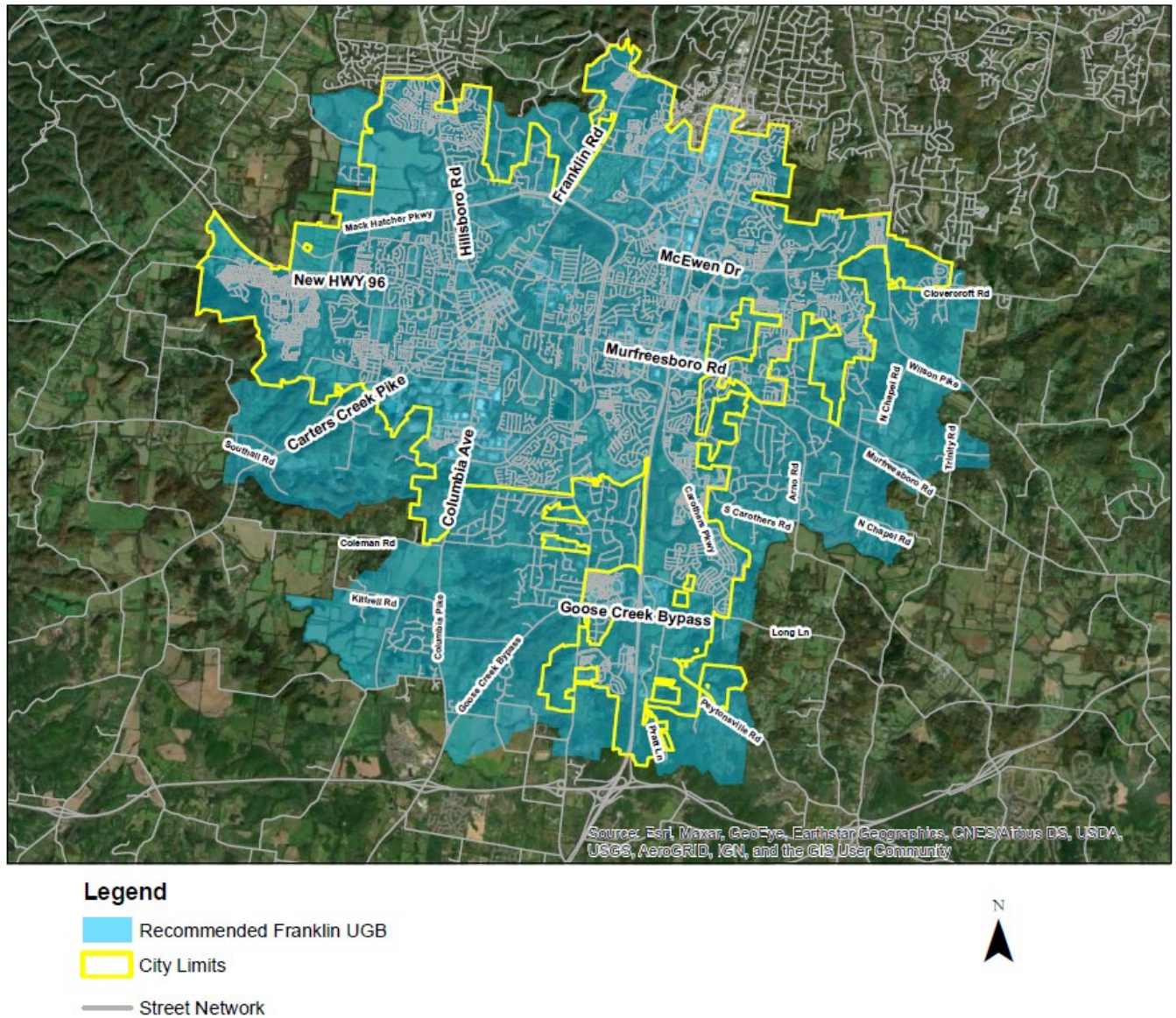
Figure 1 Franklin City Limits and Existing UGB



The existing Franklin city limits encompass 43.72 square miles. The area outside of the city limits within the UGB encompasses 31.62 square miles. In 2000, the City was 29.9 square miles which represents a 46% increase over the last 21 years. The City has primarily grown south along the I-65 corridor and to the northwest.

Franklin has consistently experienced fast-paced growth over the last 30 years and this trend is expected to continue. In 2013, the US Census Bureau named Franklin as the 14th fastest growing city in the nation for cities with a population over 50,000. In 2017, The US Census Bureau identified Franklin as the fastest growing city in Tennessee and the 8th fastest growing city in the nation. Franklin is consistently recognized for its high quality of life, business friendly climate, public safety, highly rated public schools, and low taxes.

Figure 2 Franklin City Limits and Proposed UGB



The City is proposing changes to its UGB. Due to continued growth and development along the I-65 corridor, the City proposes an expansion of the UGB south of Long Lane and east of I-65. The City has annexed properties outside of the UGB in this area and city services and infrastructure can be extended to support additional growth. The City is also proposing a reduction of the UGB north of New Highway 96 West. Also, minor adjustments along the fringes of the UGB have been made so the new boundary follows parcel lines.

City of Franklin Population Projections

Figure 3 City of Franklin Population Table

Year	Month	Type	Population	Number Change	Percent Change
1980	April	Federal Census	12,407	3,003	32%
1990	April	Federal Census	20,098	7,691	62%
1995	April	Special Census	25,440	4,240	-
2000	April	Federal Census	41,842	1,542	-
2004	July	Special Census	46,416	-	-
2008	July	Special Census	56,219	-	-
2009	Dec	Estimate	60,908	856	1.4%
2010	April	Federal Census	62,487	-	-
2011	Dec	Estimate	63,771	1,997	3.1%
2012	Dec	Estimate	66,172	2,401	3.6%
2013	July	Special Census	66,370	-	-
2014	Dec	Estimate	70,737	1,961	2.8%
2015	Dec	Estimate	72,272	1,535	2.1%
2016	Dec	Estimate	74,440	2,168	3.0%
2017	March	Special Census	71,374	-	-
2018	Dec	Estimate	79,608	2,244	2.9%
2019	Dec	Estimate	82,029	2,421	3.0%
2020	Dec	Estimate	83,852	1,823	2.0%
2020		Federal Census	83,452	-	-

Figure 4 City of Franklin Population Projections

Year	Franklin's Population Projection
2020	83,852
2030	105,955
2040	127,205

Population estimates are established as part of the annual Franklin Development Report and derived from total number of housing units, household size averages for each housing type based upon the most recent census data, multiplied by the estimated vacancy rate for each housing type. The City tracks development approvals and certificates of occupancy to ensure accuracy. Average population gain is calculated since the year 2000 and is used for each year into the future.

The staff anticipates sustained population growth over the next 20 years. Population growth has been consistent and this trend will likely continue. As of 2020, 10,816 residential units had been approved but not yet constructed so continued population growth will continue as projects are completed. The staff anticipates the City will add approximately 44,000 residents by 2040.

University of TN- County Projections

The staff used the 2018 City of Franklin projection to establish a population ratio of 34.35%, then used that ratio for additional years. The County population has increased significantly in the last 20 years and that trend is expected to continue. Franklin's share of the population, as seen below, is also consistent with the staff projections shown in Figure 4.

Figure 5 University of Tennessee Projections

Year	Williamson County Projection	Franklin Projection	Percent Change
2018	231,729	79,608	34.35%
2020	244,052	83,832	34.35%
2030	304,687	104,660	34.35%
2040	361,562	124,197	34.35%

Figure 6 Population and Acreage Needs

RESIDENTIAL AND NONRESIDENTIAL ACREAGE AND PROJECTED NEEDS COMPLETED IN 2000							
BASED ON PROJECTED POPULATION							
2000 AND 2020 COMPARISON							
Year	Type	Population	Residential Acres	Net Increase	Nonresidential Acres*	Net Increase	Total Acres
1990 (Apr.)	Census	20,098	2,396	---	1,008	---	3,404
1990 (Dec. 31)	Est.	21,112	2,419	23	1,023	15	3,442
1995	Est.	27,695	2,885	466	1,413	390	4,297
1996	Est.	31,300	3,145	260	1,483	70	4,628
1997	Est.	34,900	3,488	343	1,601	118	5,089
1998	Est.	38,100	3,755	267	1,794	193	5,549
1999	Est.	40,270	4,114	359	1,836	42	5,950
2000	Est.	42,100	4,162	48	1,858	22	6,020
2001	Proj.	44,626	4,534	420	2,024	188	6,559
2010	Proj.	60,000	6,018		2,782		8,800
2020	Proj.	78,000	7,755		3,668		11,423
2020 Actual	Census	83,454	8,376		3,292		11,668
RESIDENTIAL AND NONRESIDENTIAL ACREAGE AND PROJECTED NEEDS COMPLETED IN 2021							
Year	Type	Population	Residential Acres	Net Increase	Nonresidential Acres*	Net Increase	Total Acres
2010	Census	62,487	6,949	---	3,029	---	9,978
2011	Est.	63,771	7,052	103	3,030	1	10,082
2012	Est.	66,172	7,188	136	3,104	74	10,292
2013	Census	66,370	7,568	380	3,083	-21	10,651
2014	Est.	70,737	7,587	19	3,109	26	10,696
2015	Est.	72,272	7,615	28	3,145	36	10,760
2016	Est.	74,440	7,693	78	3,104	-41	10,797
2017	Est.	77,364	7,693	0	3,104	0	10,797
2018	Est.	79,608	7,956	263	3,182	78	11,138
2019	Est.	82,029	8,222	266	3,232	50	11,454
2020	Census	83,454	8,376	154	3,292	60	11,668
2021*	Est.	86,628	8,994	618	3,320	28	12,314
2031	Proj.	105,955	11,410	2,416	4,009	717	14,467
2041	Proj.	127,205	13,826	2,416	4,709	700	17,211
Note: * Excludes public and recreational land uses.							
Sources: U.S. Bureau of the Census, 1990, 2020. Franklin Planning Department, Franklin, TN 2000 and 2020							
*In 2021, 217 residential units were discovered that had previously gone unreported which increased the population estimate and the residential acres total.							

The staff anticipates sustained population growth over the next 20 years. Annual population estimates are based off certificates of occupancy and average household size by residential dwelling type. The

projections are based upon historical averages and residential approvals. Population growth has been consistent. As of 2020, 10,816 residential units have been approved but not yet constructed so continued population growth will continue.

Need for Additional Land Suitable for High Density, Industrial, Commercial, and Residential Development

The demand for new residential dwellings is strong, and based upon historical averages, the staff anticipates approximately 4,126 acres will be needed to support residential development growth over the next 20 years. This will be a combination of land currently inside the city limits as well as land outside that will need to be annexed. The staff anticipates a strong demand for a variety of residential types.

The staff projects additional lands will be needed specifically for commercial uses, but not as many as needed for residential. Based upon the total amount of nonresidential acreage increase from 2000 to 2020, the staff projects 1,417 acres will be needed to support future nonresidential uses by 2040. Significant increases in nonresidential acreage occurred between 2000 and 2010, but increases have been relatively minimal over the last ten years and the staff anticipates minimal increases in the short-term.

Industrial uses have plateaued, and any additional acreage needs should be minimal.

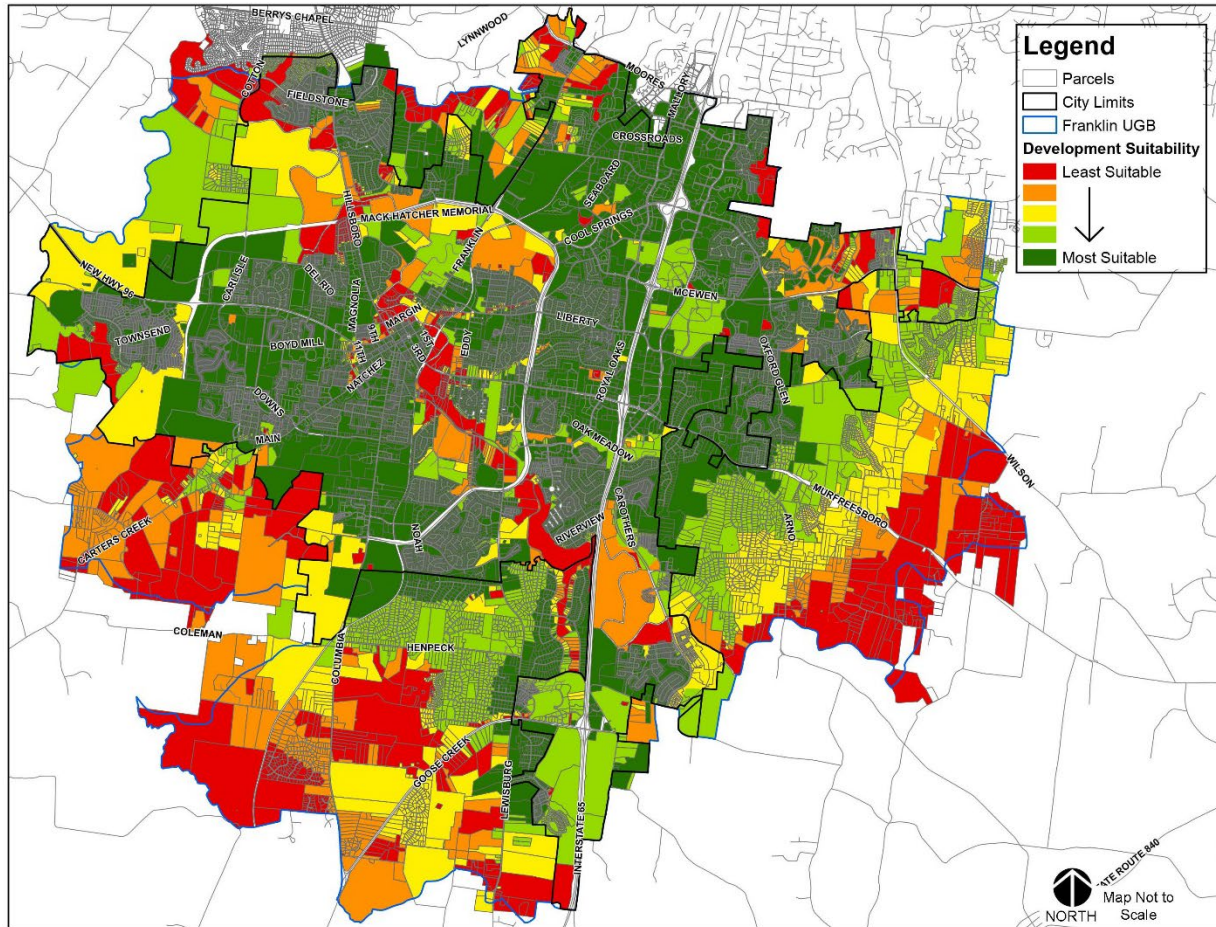
2016 Development Suitability Analysis

In 2016, a development suitability analysis was completed as part of the comprehensive update to the Land Use Plan, Envision Franklin.

Relative suitability was calculated for nine individual suitability factors, which include: floodway and floodplain; hillsides and hilltops; fire stations; sewer service; employment centers; commercial centers; stream buffers; primary thoroughfares; secondary thoroughfares. These factors were then weighted to calculate an overall suitability score for each parcel in the Urban Growth Boundary.

Individual suitability factors were weighted to calculate the overall suitability scores. Physical development constraints (i.e. flood-prone land, hillsides and hillcrests, and stream buffers) were weighted more heavily than the majority of the proximity measures (i.e. proximity to employment centers, primary thoroughfares, and fire stations, for example). Proximity to sewer service was also weighted heavily since the lack of sewer service significantly impacts the intensity of development that the land can support.

Figure 7 Development Suitability Analysis



The proposed territory to be added has a high rating for development suitability. The current UGB does not follow basin lines and ends abruptly along Peytonsville Road. The additional territory includes previously annexed parcels and would include the remainder of the southeastern part of the Goose Creek Basin as shown in Figure 7.

Figure 8 City of Franklin Land Uses 2000 v 2020

Land Use Type 2000	Acreage	Percentage	General Information
Residential	4795	25%	Includes Estate Residential, Detached and Attached Residential, Apartments, Assisted Living, Manufactured Homes, Mixed Residential
Commercial	1329	7%	Includes Office, Commercial, Retail, Mixed Use, Mixed Nonresidential
Industrial	796	5%	Includes Light Industrial and Heavy Industrial
Institutional and Recreational Uses	2707	14%	Includes Parks and Public Uses
Utilities	N/A	N/A	Includes Utility Headquarters, Pump Stations, Electrical Substations
Undeveloped Land	7498	39%	Includes Vacant Properties and Agricultural Uses
Streets	2045	11%	
TOTAL	19,170 acres (29.9 square miles)		

Land Use Type 2020	Acreage	Percentage	General Information
Residential	8376	30%	Includes Estate Residential, Detached and Attached Residential, Apartments, Assisted Living, Manufactured Homes, Mixed Residential
Commercial	2481	9%	Includes Office, Commercial, Retail, Mixed Use, Mixed Nonresidential
Industrial	811	3%	Includes Light Industrial and Heavy Industrial
Institutional and Recreational Uses	5849	21%	Includes Parks, Open Space, Churches, Governmental Buildings, Recreational Facilities
Utilities	266	1%	Includes Utility Headquarters, Pump Stations, Electrical Substations
Undeveloped Land	6391	23%	Includes Vacant Properties and Agricultural Uses
Other	3807	14%	Streets, ROW, other,
TOTAL	27,981 acres (43.72 square miles)		

Significant land use changes have occurred since 2000. The City limits grew by 8,811 acres and 42,010 residents were added. Significant increases in the amount of residential and institutional/recreational acreage occurred. The staff anticipates a strong demand for residential uses to continue. The total square footage of nonresidential uses increased dramatically, as well, with the continued buildout of Cool Springs and Berry Farms.

Between 2001 and 2010, the City annexed 7,457 acres of land. From 2011 to 2020, the City only annexed 1,412 acres. The significant decrease experienced since 2011 can be attributed to changes to the state annexation laws, the global recession, and the costly infrastructure investments needed to grow in the outer basins of the Franklin UGB.

The largest annexation increase since 2011 occurred in 2019, in the Goose Creek Basin, outside of the UGB. The City annexed 26 properties totaling 474 acres outside of the UGB. In 2020, the City annexed nine additional parcels totaling 341 acres and in 2021 the City annexed one five-acre parcel outside of the UGB. This is a high growth area due to the proximity to I-65, sewer availability, and the buildout of Berry Farms. The City seeks to extend the boundary to include annexed parcels and the remainder of the southeastern portion of the Goose Creek Basin. Significant roadway improvements will need to occur to support growth and development.



Figure 9 Residential Types

RESIDENTIAL LAND USES 2000				
Dwelling Unit Type	Acres	Percent of Total	Dwelling Units	Percent of Total
Single Family	3,955	82%	10,272	54%
Mobile Home	65	1%	458	2%
Two Family	128	3%	724	4%
Multifamily (3 or more units)	597	12%	6,260	33%
Special Places	54	1%	1277	7%
Total	4,799	100%	18,991	100%
Source: Franklin Planning Department, Franklin, Tennessee, December 31, 2000.				

RESIDENTIAL LAND USES 2021				
Dwelling Unit Type	Acres	Percent of Total	Dwelling Units	Percent of Total
Single Family	7,053	84%	20,218	56%
Mobile Home	75	1%	405	1%
Two Family	185	2%	1,105	3%
Townhouse/Condo	339	4%	4,224	38%
Apartment	596	7%	8,110	
Assisted Living	115	1%	1,486	
Total Multifamily	1,051	13%	13,820	
Special Places	5		524	1%
Total	8,369	100%	36,072	100%
Source: Franklin Planning Department, Franklin, Tennessee, October 2021.				

The number of total residential dwelling units has nearly doubled since 2000. Single-family dwellings and multifamily units increased at approximately the same rate and represent the majority of residential units. Single-family units consume significantly more acreage than multifamily units. Few duplex units were constructed and the number of mobile homes decreased. Assisted living units continue to increase.

Figure 10 Nonresidential Land Uses

Land Uses in 2000		
Land Use	Acres	Percent of Total
Office	384	7%
Commercial	945	18%
Light Industrial	673	13%
Heavy Industrial	123	2%
Recreation/Open Space	1,657	31%
Public	1,050	20%
Agricultural	530	10%
Total	5,362	100%

Land Uses in 2021		
Land Use	Acres	Percent of Total
Office	972	8%
Commercial (and Retail)	971	8%
Industrial	811	7%
Recreation/Open Space	4,314	37%
Public	1,534	13%
Agricultural	3,171	27%
Total	11,773	100%

The number of nonresidential acres has more than doubled since 2000. The City experienced significant growth in Class A office space, which has made Franklin an economic generator for the state of Tennessee. Acreage used for industrial purposes plateaued as office space, hotels, and restaurant uses proliferated. Significant increases in agricultural uses can be attributed to annexations prior to the law change in 2015 and land used for recreation/open space uses has dramatically increased.



Territory to be Removed from the Franklin UGB

The West Harpeth Basin makes up a total of 5,870 acres. The basin is bound by the Harpeth River to the north and northeast and the West Harpeth River to the west so a natural barrier exists between the City's UGB and county lands to the west. With the completion of the Mack Hatcher Parkway Northwest Extension from Hillsboro Road to New Highway 96 W, the staff has identified the remaining area as an appropriate location for annexation and future growth. Even though the entire basin could be served by the city with the appropriate infrastructure investments, the red hatched area shown on Figure 11 is recommended for removal from the UGB in order to preserve a Century Farm and facilitate the development of an equestrian community in the County, at the property owners' requests. As a result, the rural character and agricultural uses will remain.

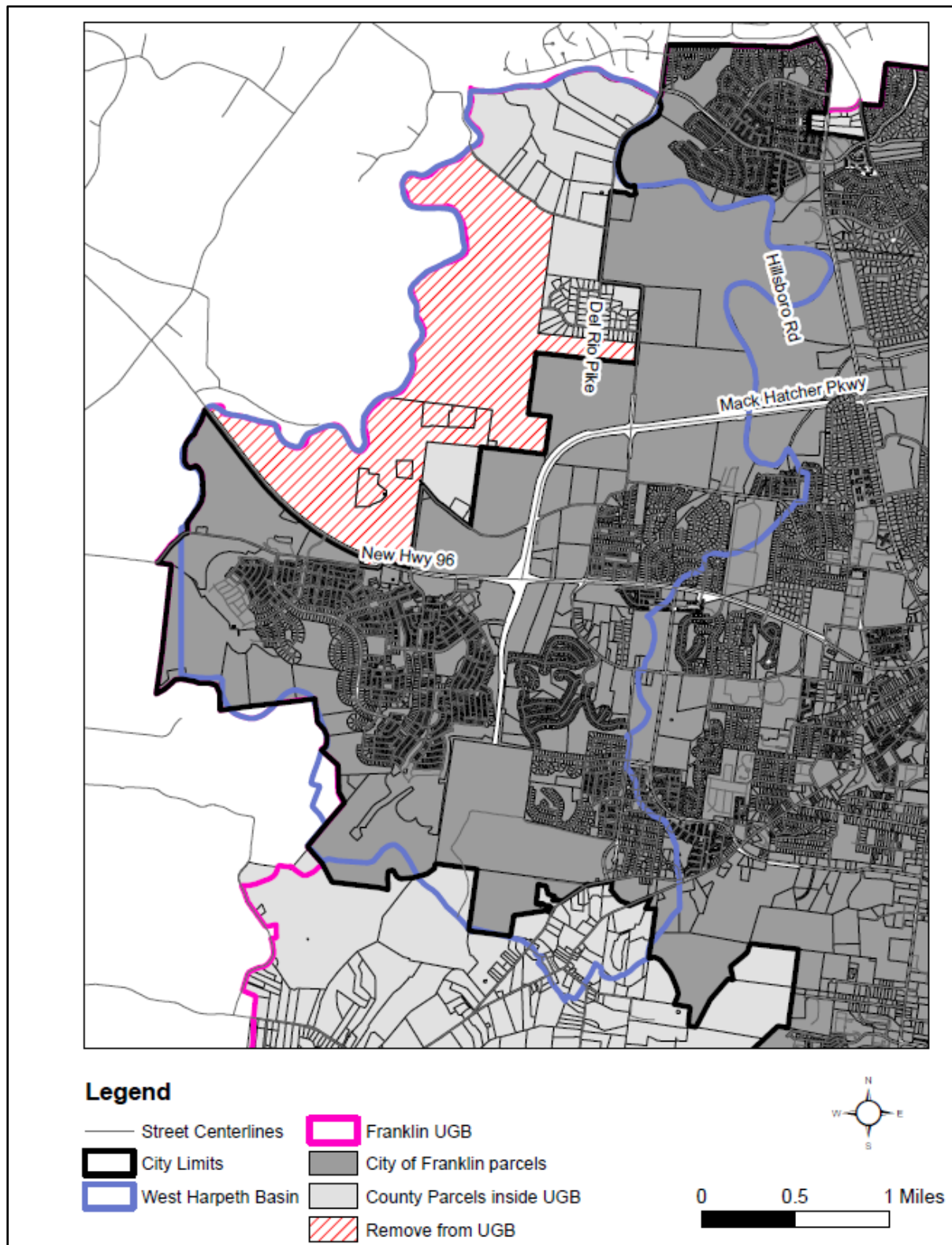
The territory proposed to be removed totals approximately 1,013 acres spread across six parcels and primarily consists of two large farms. In early 2021, the City staff conducted outreach with the property owners north of New Highway 96 W to coordinate and plan for future infrastructure improvements. The Gentry Farm is a seventh-generation century farm located along New Highway 96W. The property owners have requested to remain a working farm, in the County. The City approved a sewer availability denial request which excludes their property from future sewer planning. Directly to the north of the Gentry Farm is a large tract used for agricultural purposes, located at 3021 Del Rio Pike. It has also gained approval to be excluded from future sewer planning in order to develop a low-density equestrian community in the County. The City then amended Connect Franklin, the Major Thoroughfare Plan, to eliminate collector streets that would extend through these properties. Both property owners have requested removal from the UGB.

The newly proposed UGB in the West Harpeth Basin is reasonably compact, contiguous to the city limits, and sufficient to accommodate planned sewer and roadway infrastructure. Agricultural lands are being best preserved by their removal from the UGB, which will perpetuate the rural heritage and character this area is known for.

Fire Station 8 is located at the corner of New Highway 96 W and Front Street and will serve a majority of the UGB in this area. Fire Station 4 is located near the intersection of Fieldstone Parkway and Hillsboro Road and could also provide coverage as the area builds out. Sewer is nearby and can be extended as properties develop. An existing pump station is located on Old Charlotte Pike that ties in directly to the City's wastewater treatment plant behind Franklin High School at the end of Claude Yates Drive. It was intended to be temporary until it could be relocated to the northeast part of the UGB, but it will now likely be permanent with the proposed removal of the property located at 3021 Del Rio Pike.

Connect Franklin was updated on October 28, 2021 to remove two minor collectors that would have served the territory to be removed from the UGB, signaling a desire to maintain the rural character. The estimated avoided cost is \$30.2 million for both collectors. The Mack Hatcher Parkway Northwest Extension was partially completed in 2021 and provides a direct route to Cool Springs Boulevard without going through Downtown Franklin. This two-lane arterial roadway opens up the West Basin for development, and it is estimated to be a short-term growth area. Improvements to Del Rio Pike and Carlisle Lane will be needed to accommodate future development, but the removal of 1,013 acres will lessen the future traffic demand and help maintain some of the rural character.

Figure 11 Territory Proposed To Be Removed From UGB



Territory Proposed To Be Added to the Franklin UGB

In 2018, the City staff identified the Goose Creek Basin as a Short-Term Annexation Capability based upon developable acreage, future land use patterns, ability to provide services, and magnitude of investment. Since 2019, the City has annexed 36 parcels totaling 820 acres outside of the Urban Growth Boundary (UGB) in the Goose Creek Basin, south of Long Lane and east of I-65, but these newly added parcels have not been comprehensively planned due to their location outside of the UGB. This is a high growth area with the ability to extend gravity sewer, and the City seeks to extend the boundary to include the remaining southeastern portion of the Goose Creek drainage basin as well as a few parcels north and south of Long Lane. The total acreage proposed to be added to the UGB totals approximately 2,173 acres.

Significant roadway improvements will need to occur including the extension of Carothers Parkway, Goose Creek Bypass, a potential new interstate interchange, and improvements to Peytonsville Road, Pratt Lane, and other local connections. Improvements to the potable water distribution system will also need to occur to support high density growth and development. The area proposed to be added falls within the Milcrofton service area. The proximity to the interstate, regional commercial uses at Berry Farms, the completion of a new fire station, and the relative ease of extending gravity sewer make the Goose Creek area a suitable location for future growth and development.

The newly proposed UGB in the Goose Creek Basin and surrounding area is reasonably compact, contiguous to the city limits, and sufficient to accommodate future sewer and roadway infrastructure. Agricultural lands are being preserved on Long Lane by their exclusion from the proposed UGB, which will serve as a buffer and transition between the city and county.

A new fire hall, Fire Station 7, was opened in June of 2021 and will serve this area. It is located at the corner of Peytonsville Road and John F Fitzgerald Drive and was opened in June of 2021. Sewer is nearby and can be extended as properties develop. Land for a second clean water facility is located nearby, north of Long Lane, along I-65, and planning efforts are underway for its design and permitting. The City anticipates growth pressure to continue in this area for the next 20 years.

Figure 12 Fire Station 7 Ribbon Cutting



Figure 13 Proposed Territory to Add to the Franklin UGB

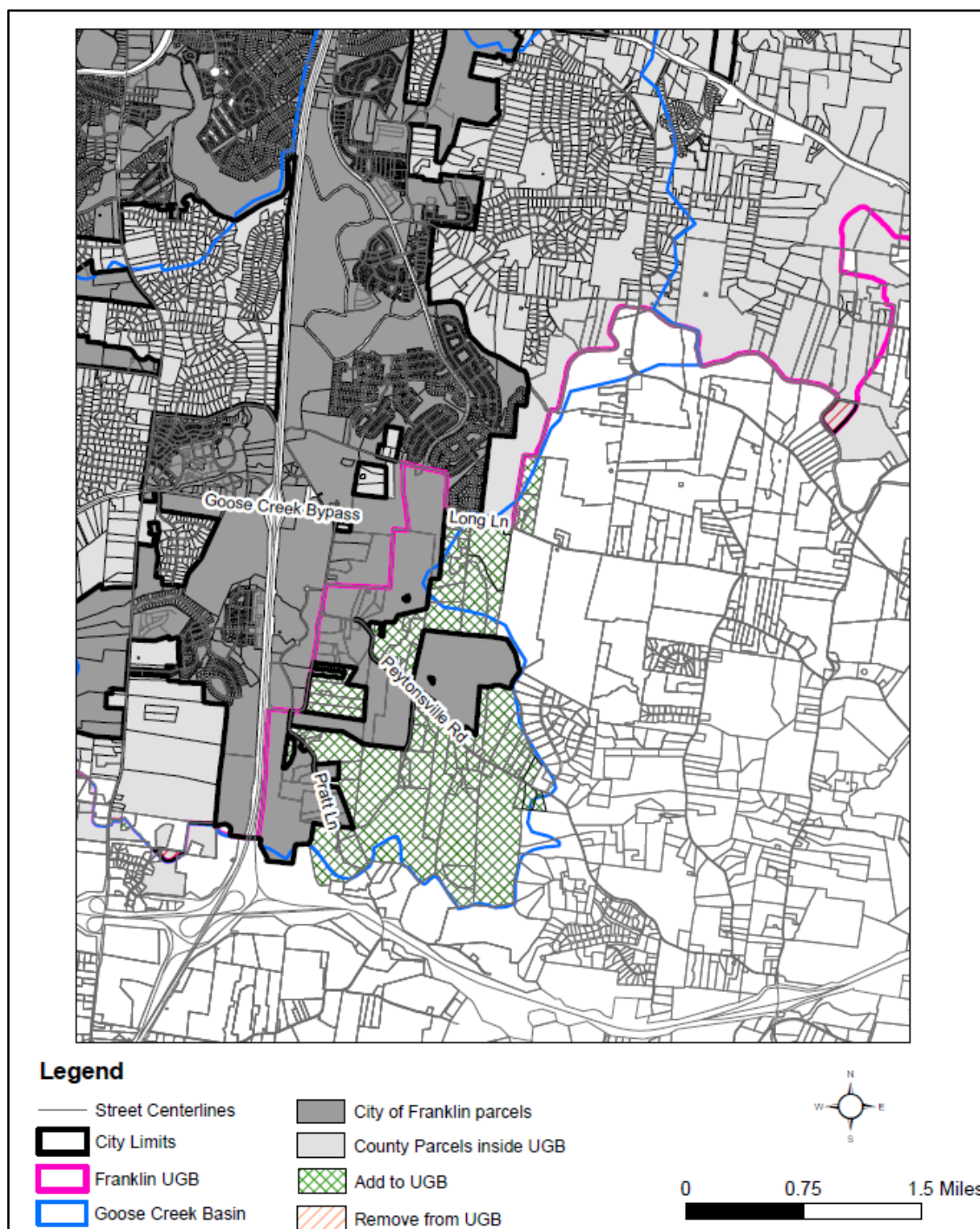


Figure 13 shows territory to be added to the Franklin UGB. In addition to the hatched parcels, the properties currently outside of the UGB, but inside the city limits would also be included in the UGB. The total acreage proposed to be added to the UGB is approximately 2,173 acres and is almost entirely in the Goose Creek area. The current UGB does not always follow parcels lines so some parcels are only partially in the UGB. The City is recommending the proposed UGB follow parcel lines.

Figure 14 shows the needed transportation projects to facilitate the buildout of the territory to be added. The street network will be phased over several years and dependent upon development requests. The numbers on the map correspond to the cost estimates listed on the chart.

Figure 14 Transportation Projects in the Goose Creek Area

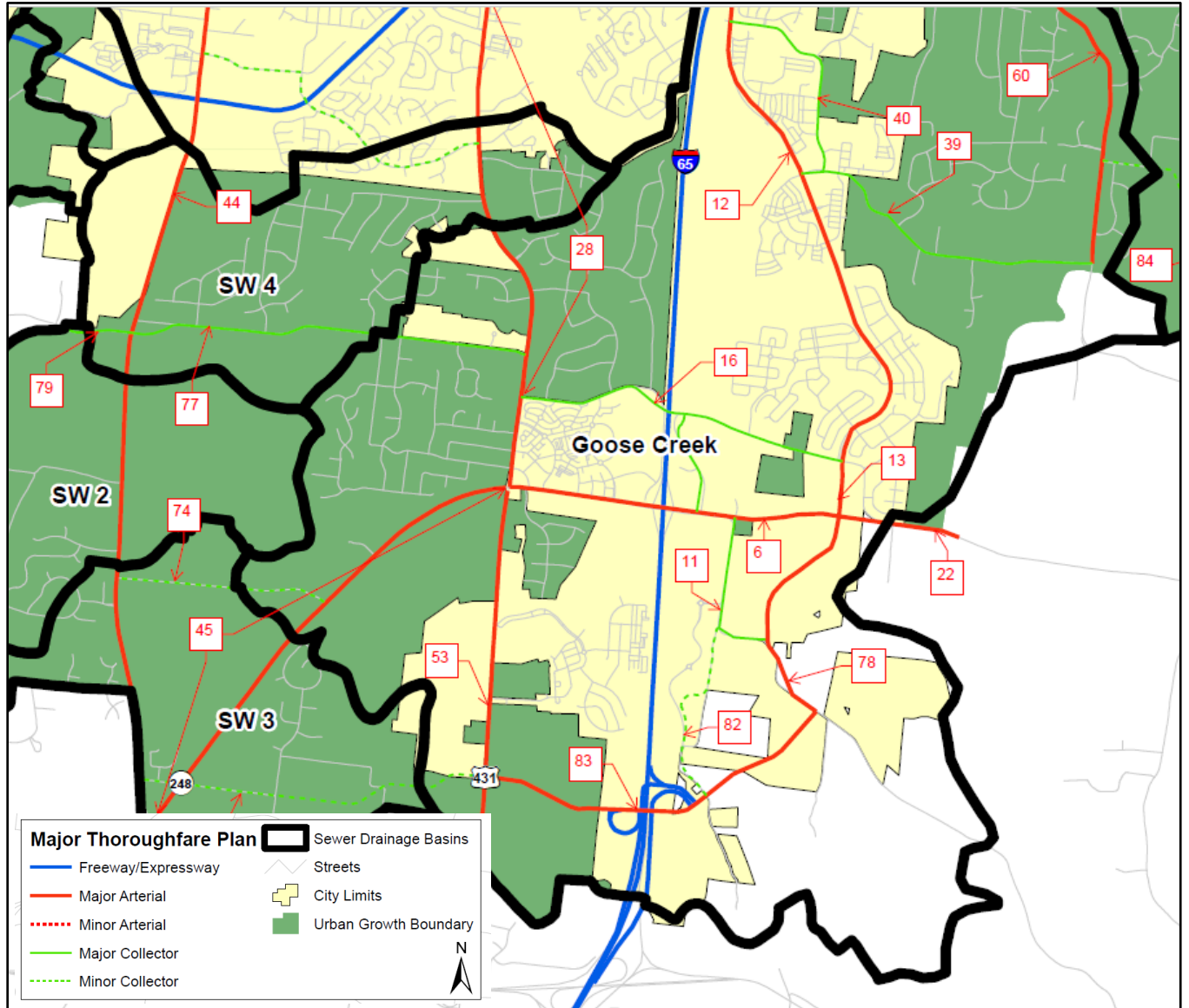


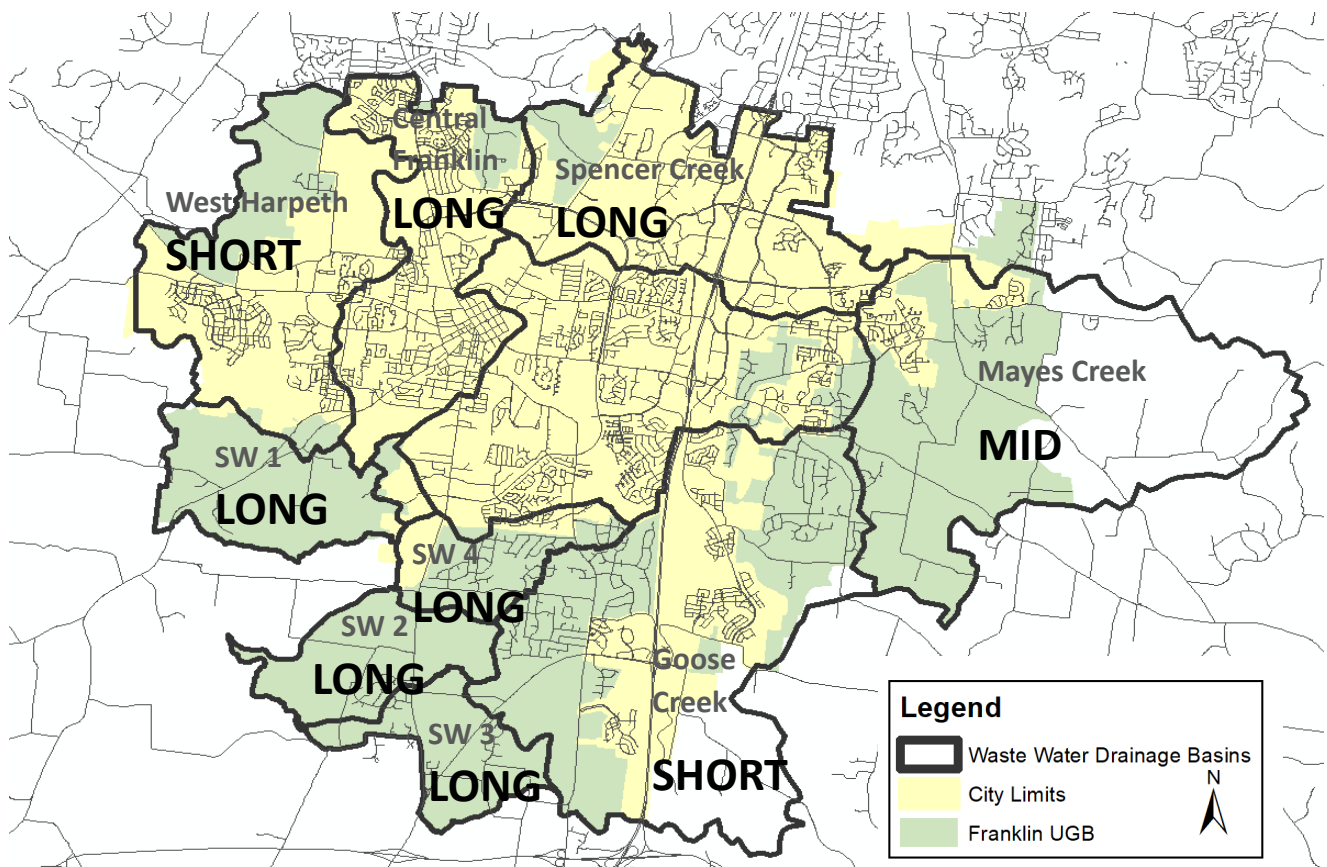
Figure 15 Transportation Improvements in Area to be Added to UGB

Connect Franklin Project #	Project Name	Estimated Cost from MTP	Est. Cost w/ 20% contingency
6	Goose Creek Bypass (SR-248) Extension	\$16,587,648	\$20,000,000.00
11	Peytonsville Road	\$19,846,377	\$23,900,000.00
13	Carothers Parkway	\$7,857,037	\$9,500,000.00
16	Long Lane Overpass	\$30,621,205	\$36,800,000.00
22	Goose Creek Bypass (SR- 248) Extension	\$7,360,000	\$9,200,000.00
82	Pratt Lane Improvements	\$6,423,919	\$7,800,000.00
83	I-65 Interchange Connector Road	\$43,025,606	\$51,700,000.00
78	Carothers Parkway (South Extension)	\$32,201,242	\$38,700,000.00
	Total Cost =	\$163,923,034	\$197,600,000.00

2018 Annexation Capabilities Study

After the state annexation laws changed, the City began responding to noncontiguous annexation inquiries throughout the UGB. The staff studied each drainage basin in the UGB in terms of developable acreage, future land uses, ability to serve properties with sewer (gravity vs force mains and pump stations), road infrastructure, fire service, and magnitude of investment needed. The staff assigned a short-, mid-, or long-term capability classification as shown below. The West Basin and the Goose Creek Basin were both designated as short-term growth areas due to proximity to sewer and ease of providing city services. The City is recommending extending the UGB to better align with the Goose Creek Basin. The basins identified as long-term contain significant development challenges that have inhibited annexation requests.

Figure 16 Annexation Capability by Drainage Basin



Current and Projected Costs of Core Infrastructure, Urban Services, and Public Facilities

When a property is considered for annexation, a plan of services is drafted and adopted by the Board of Mayor and Aldermen (BOMA) to ensure it can be adequately served by city services. The agreement includes how water, reclaimed water, wastewater, streets, street lights, sanitation services, police, fire, and parks facilities will be provided and who will pay for it.

The cost to build collector roads and extend sewer is high and largely driven by development requests. As new development is planned, the City's general policy is for the developer to pay for sewer extensions. The cost to extend sewer and provide pump stations, as needed, is variable, but high. While developers typically finance sewer extensions, the City is nearing completion of a \$133 million expansion and improvement project to the existing wastewater treatment plant. The table below identifies infrastructure needs by drainage basin.

Figure 17 Infrastructure Needs By Basin

Basin	Developable Acreage in Proposed UGB (Approximate)	Sewer Capability and Cost	Road Infrastructure Needs	Fire Service	Annexation Capability
Goose Creek	3,300 acres	Gravity sewer nearby, Major extension + investment already made; design underway for future south water reclamation plant;	Carothers Pkwy Goose Creek Bypass Ext. Peytonsville Rd Lewisburg Pk Future flyover/interchange Pratt Lane	New fire station constructed and opened in 2021	Short
West	600 ac	Gravity sewer nearby, moderate price to extend	Mack Hatcher Pkwy future NW widening Del Rio Pike Future east/west collector	Existing fire stations serve area	Short
Mayes Creek	3,500 ac in UGB	Major extension/ investment needed for gravity sewer; very high cost to serve basin;	McEwen Drive Extension Clovercroft Road Market Street North Chapel Road Wilson Pike Arno Road Liberty Pike extension Pate Road	New station needed	Mid
SW1	1,280 ac	No gravity sewer; high cost to serve basin	Carters Creek Pk Horton Ln	New station needed	Long
SW2	1,500 ac	No gravity sewer; high cost to serve basin;	Columbia Pk	Response time/water supply issues	Long
SW3	1,050 ac	No gravity sewer; high cost to serve basin;	Goose Creek Bypass Columbia Pk Snowbird Hollow	Response time/water supply issues	Long
SW4	230 ac	No gravity sewer; high cost to serve basin;	Columbia Pk Henpeck Lane	Response time/water supply issues	Long
Spencer Creek	580 ac	None planned	Berry's Chapel intersection	Response time/water supply issues	Long
Central Franklin	0 ac	None planned	None planned	Response time/water supply issues	Long

Improvements to the street network are necessary to support the growing population and continued development requests. Connect Franklin, the City's Major Thoroughfare Plan, identifies 85 collector and arterial improvements. The following two charts list the transportation projects that facilitate the buildout of the Franklin UGB. The total estimated cost to construct these 50 transportation projects is estimated at \$1.358 billion. This includes projects in the city limits, near the UGB and projects within the UGB. The majority of the projects will be development-driven and significant funding towards these projects will come from the private sector

Figure 18 Connect Franklin Street Improvements Inside the City, Serving UGB Areas

Inside the City, Serving UGB				
Connect Franklin Project #	Project Name	Estimated Cost from MTP	Est. Cost w/ 20% contingency	TDOT Participation
1	East McEwen Drive	\$36,874,804.36	\$44,300,000.00	
5	Carothers Parkway	\$24,457,960.73	\$29,400,000.00	
6	Goose Creek Bypass (SR-248) Extension	\$16,587,648.00	\$20,000,000.00	\$20,000,000.00
9	Franklin Road (SR-6/US-31)	\$14,885,655.27	\$17,900,000.00	\$17,900,000.00
11	Peytonsville Road	\$19,846,376.73	\$23,900,000.00	
12	Carothers Parkway	\$25,472,409.60	\$30,600,000.00	
13	Carothers Parkway	\$7,857,036.80	\$9,500,000.00	
16	Long Lane Overpass	\$30,621,205.33	\$36,800,000.00	
18	Clovercroft Road	\$9,359,895.27	\$11,300,000.00	
21	East McEwen Drive	\$21,216,945.45	\$25,500,000.00	
23	Franklin Road (SR-6/US-31)	\$19,718,186.67	\$23,700,000.00	\$23,700,000.00
30	West Main Street (SR-246)	\$8,615,109.82	\$10,400,000.00	\$10,400,000.00
34	Mallory Station Road	\$17,434,368.00	\$21,000,000.00	
35	Mallory Station Road	\$11,183,441.45	\$13,500,000.00	
40	South Carothers Road	\$13,317,474.91	\$16,000,000.00	
43	Clovercroft Road	\$9,400,048.00	\$11,300,000.00	
44	Columbia Pike (SR-6/US-31)	\$60,017,466.18	\$72,100,000.00	\$72,100,000.00
50	Highway 96 West (SR-96W)	\$27,226,746.18	\$32,700,000.00	\$32,700,000.00
52	Mack Hatcher Parkway SW (SR-397)	\$98,896,104.15	\$118,700,000.00	\$118,700,000.00
56	Carters Creek Pike (SR-246)	\$28,576,128.00	\$34,300,000.00	\$34,300,000.00
58	Liberty Pike Extension	\$9,244,712.73	\$11,100,000.00	
61	Cotton Lane	\$8,404,398.55	\$10,100,000.00	
65	Carlisle Lane	\$6,874,320.00	\$8,300,000.00	
66	Cotton Lane to Hillsboro Connector	\$33,408,104.73	\$40,100,000.00	
67	Horton Lane	\$14,380,724.36	\$17,300,000.00	
71	Del Rio Pike	\$27,749,730.91	\$33,300,000.00	
74	Snowbird Hollow Road	\$15,381,896.73	\$18,500,000.00	
76	Clovercroft Road	\$17,829,264.00	\$21,400,000.00	
78	Carothers Parkway (South Extension)	\$32,201,241.60	\$38,700,000.00	
82	Pratt Lane Improvements	\$6,423,918.55	\$7,800,000.00	
83	I-65 Interchange Connector Road	\$43,025,606.40	\$51,700,000.00	
		Total Cost =	\$861,200,000	\$329,800,000



Figure 19 Connect Franklin Street Improvements Outside the City, Within UGB

Outside the City, Within UGB				
Connect Franklin Project #	Project Name	Estimated Cost from MTP	Est. Cost w/ 20% contingency	TDOT Participation
14	South Berrys Chapel Road Realignment	\$7,477,204.36	\$9,000,000.00	
22	Goose Creek Bypass (SR-248) Extension	\$7,630,156.80	\$9,200,000.00	
28	Lewisburg Pike (SR-106/US-431)	\$29,236,298.18	\$35,100,000.00	\$35,100,000.00
31	Wilson Pike (SR-252) Realignment	\$63,160,742.40	\$75,800,000.00	\$75,800,000.00
32	(Old/Existing) Wilson Pike	\$26,290,532.36	\$31,600,000.00	
39	South Carothers Road	\$32,434,018.91	\$39,000,000.00	
42	Market Street Extension	\$15,766,188.22	\$19,000,000.00	
51	(Old/Existing) Wilson Pike Extension	\$8,151,213.09	\$9,800,000.00	
53	Lewisburg Pike (SR-106/US-431)	\$42,312,488.73	\$50,800,000.00	\$50,800,000.00
57	Carters Creek Pike (SR-246)	\$30,802,839.27	\$37,000,000.00	\$37,000,000.00
60	Arno Road	\$41,414,818.91	\$49,700,000.00	
68	Del Rio Pike	\$8,548,608.00	\$10,300,000.00	
69	North Chapel Road	\$17,477,580.80	\$21,000,000.00	
72	Horton Lane Extension	\$2,290,813.67	\$2,800,000.00	
73	Trinity Road	\$14,738,769.45	\$17,700,000.00	
77	Henpeck Lane	\$26,368,965.82	\$31,700,000.00	
79	Coleman Road	\$4,223,915.64	\$5,100,000.00	
84	Pate Road	\$16,536,180.36	\$19,900,000.00	
85	North Chapel Road	\$18,782,944.00	\$22,600,000.00	
		Total Cost =	\$497,100,000.00	\$198,700,000.00

Despite the ongoing challenges, the City is in great financial position. The City is maintaining significant reserves to protect against future economic downturns. The BOMA-adopted debt policy and fund reserve policy provide a needed framework for maintaining the City's Triple-A bond rating by both

Moody's Investors Services and Standard & Poor's. In recent years, the City's Triple-A ratings from both rating agencies have been reaffirmed. Bond ratings generally reflect the overall financial strength of the governmental entity, the strength of overall management of the organization, and the health of the local economy. Franklin's rating from two bond-rating agencies is the highest possible and places it in a select group of cities across the United States.

The Government Finance Officers Association (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the City of Franklin for its comprehensive annual financial report (CAFR) for the fiscal year ended June 30, 2019. This was the 29th consecutive year that the government received this prestigious award. In order to be awarded a Certificate of Achievement, the government is required to publish an easily readable and efficiently organized CAFR.

Agricultural lands, forests, recreation areas and wildlife management areas within the territory under consideration for growth

There are no wildlife management or recreation areas within the territory proposed to be added. Any floodplains, stream buffers, and areas of steep slopes will be protected through land use policies and zoning overlays, upon annexation into the City. There are few working farms in the territory recommended to be added.

Likely long-term effects on agricultural lands, forests, recreation areas and wildlife management areas

The territory proposed to be added does not include recreation and wildlife management areas. Protection of floodplains, stream buffers, and areas of steep slopes is anticipated. Agricultural uses can remain, but growth and development is anticipated. The City is currently working on a small area plan for the territory to be added. The results of which will be reflected in the City's master planning documents.



City of Franklin Public Outreach

An interdepartmental team of City staff began meeting weekly throughout the summer of 2021 to analyze the existing UGB by drainage basin. During these meetings, staff discussed infrastructure availability, extensions and needs, and costs associated with providing public services to territory within the UGB. The staff also looked at environmental features such as floodplains, steep slopes, and agricultural lands that wish to remain working farms. Development suitability, the cost to extend municipal services, population projections, and the study of necessary land uses to accommodate managed and strategic growth, guided staff to preliminary recommendations for the Urban Growth Boundary.

The staff then engaged the community to get feedback on the preliminary recommendations. The following is a list of public outreach activities.

August 10, 2021 Board of Mayor and Aldermen (BOMA) Work Session—The staff delivered a presentation on the Williamson County Growth Plan process and how Franklin was coordinating outreach activities.

August 12, 2021 Virtual Community Kickoff Meeting—A press release was issued in advance of the meeting inviting the public to attend and several posts were made on the City's Facebook, Instagram, and Twitter accounts. A notice was also published in the *Williamson Herald*. Over 130 citizens registered for the meeting and over 50 citizens participated. This served as an informational meeting to discuss the growth planning process, how it impacts Franklin, and was the first way to receive public input. A recording was placed on the project webpage and has over 130 views.

August 26, 2021 Joint Conceptual Workshop—Staff to provide project overview, recap of community meeting, and next steps

September 3, 2021—The staff sent 1,000 mailers to property owners who could be impacted by proposed changes to the UGB. The mailers included contact information, a link to the project webpage, information about the upcoming community meetings, open office hours, and a copy of the working draft map.

September 21, 2021 Community Meetings (In-Person and Virtual)

Southwest Basins 1-4: Tuesday, September 21st -- 5:30PM. City Hall Board Room

Mayes Creek: Tuesday, September 21st – 7:00 PM. City Hall Board Room

September 22, 2021 Community Meetings (In-Person and Virtual)

Goose Creek: Wednesday, September 22nd – 5:30 PM. City Hall Board Room

All Other Areas: Wednesday, September 22nd -- 7:00PM. City Hall Board Room

The City issued a press release prior to the community meetings as a way to draw attention to this planning effort and encourage citizens to engage. Posts were made on the City's social media accounts, and a notice was published in the *Williamson Herald* in advance of the meetings. The staff also went live on the WAKM Hometown Radio show and on a morning segment of Fox 17 News.



Over the course of the four meetings, 32 citizens attended in-person and 115 citizens attended virtually, totaling 147 citizens. An online survey was administered and promoted during the community meetings as a way to engage the in-person and virtual attendees. Handouts with a QR code were given out and large printouts were also stationed in City Hall. The City collected 75 responses to the survey.

1. Which area meeting did you attend?

ANSWER CHOICES	RESPONSES	
I did not attend a meeting	33.78%	25
Mayes Creek area meeting	29.73%	22
Goose Creek area meeting	27.03%	20
Southwest basins meeting	1.35%	1
"Other basins" meeting	8.11%	6
TOTAL		74

2. How do you feel about staff's recommendation?

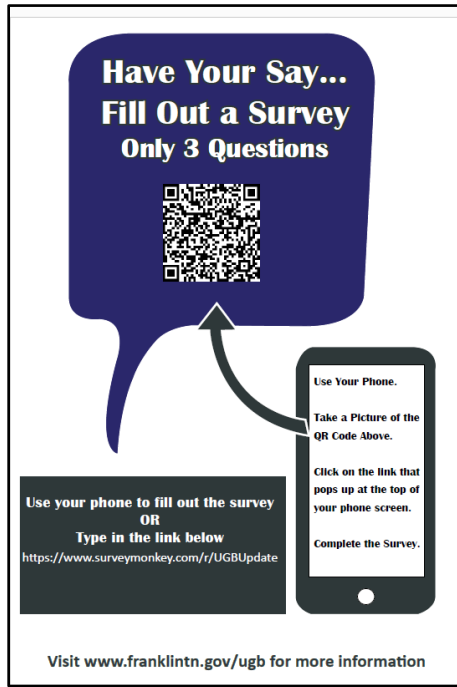
ANSWER CHOICES	RESPONSES	
Strongly agree	11.43%	8
Agree	20.00%	14
Neither agree nor disagree	18.57%	13
Disagree	20.00%	14
Strongly disagree	30.00%	21
Total Respondents: 70		

3. If you would like to provide a written comment for staff, please include it below.

- 12 comments requesting removal of commercial node at North Chapel Road and 96E
- 11 comments requesting removal of Fieldstone Parkway from Connect Franklin
- 6 comments requesting no more development
- 4 comments requesting to stay out of UGB
- 3 comments supportive of Mayes Creek removal
- 3 comments requesting to remain in UGB



- 1 comment requesting larger UGB
- 7 Miscellaneous comments



The survey exhibit was printed and displayed on easels and small handouts were available to in-person attendees. The staff is seen above delivering a presentation about the Williamson County Growth Plan.

September 23, 2021 Joint Conceptual Workshop – The staff delivered a brief project update and next steps.

September 24, 2021 Open Office Hours—The staff was available for walk-ins from 8:00 AM to 5:00 PM

September 29, 2021 Open Office Hours—The staff was available for walk-ins from 8:00 AM to 5:00 PM.

October 12, 2021 BOMA Work Session—The staff presented an overview of the public outreach results, the working draft boundary, and sought feedback from the Board. The aldermen and the Mayor expressed concerns about giving up any territory currently within the growth boundary and supported adding territory in the Goose Creek area where the City has been annexing outside of the UGB by referendum. The BOMA asked the staff to honor requests made from property owners to be included or excluded of the proposed UGB, when possible. The staff updated the working draft boundary based upon the direct guidance to keep more territory than the staff had recommended keeping originally.

October 19, 2021 Growth Planning Symposium – This public meeting/discussion included case studies and sharing from other communities who have worked through growth planning in recent years. These communities include Wake County (NC), Buford County (SC), and Chattanooga Thrive 2055 (a regional planning effort including 16 counties in three states).

November 9, 2021 BOMA Work Session– The staff presented an updated working draft boundary with limited reductions in the current UGB and sought feedback on the Carters Creek Pike and Southall Road area. This area, also known as Southwest Basin 1, will remain.

November 23, 2021 BOMA Work Session – The item garnered little additional discussion and the City Administrator stated that the presented boundary would be sent to the County for inclusion in the proposed Growth Plan update.

Project Webpage

The staff created a project webpage, www.franklintn.gov/ugb to serve as a clearinghouse of information and resources related to the growth plan update. The staff listed the projected schedule, upcoming meetings, recordings of meetings, and kept the page updated throughout the process.

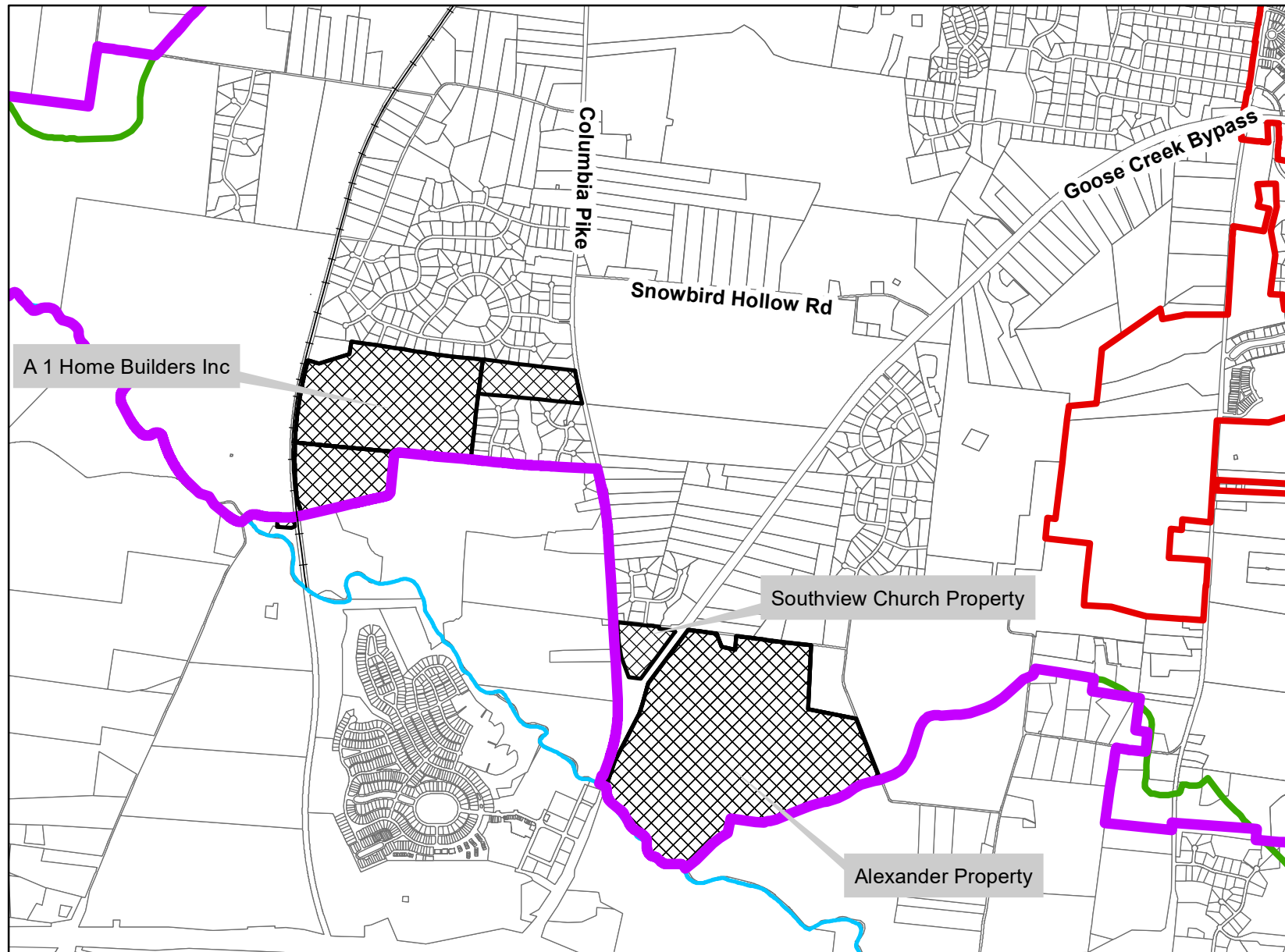
Email Distribution--Throughout the engagement process, the staff collected email addresses from interested parties through Zoom registrations, responses to the survey, and from phone calls and emails. The email distribution list contains over 200 addresses and was used as another way to keep interested citizens updated.

Conclusion

- a. The territory proposed to be added is reasonably compact yet sufficiently large to accommodate residential and nonresidential growth projected to occur within the next 20 years. Significant growth pressure already exists and is expected to continue as largescale infrastructure investments are made and development occurs.
- b. The territory proposed to be added is contiguous to current city limits and includes some properties that are already in the corporate city limits.
- c. The territory proposed to be added is the likely site of high density commercial and residential growth over the next 20 years based on historical experience, economic trends, population growth patterns and topographic characteristics (available planning, engineering, or economic studies may be used). The 2018 Annexation Capability Study identified the territory as a short-term annexation capability due to the ease of extending sewer, the future buildout of the street network, and the proximity to high density development like the Ramsey Solutions Corporate Headquarters, Aetna Insurance office, and future uses associated with the Reams-Fleming Tract of Berry Farms. Over 800 acres have been annexed outside of the current UGB since 2019 east of I-65 along Peytonsville Road and Pratt Lane.
- d. The territory proposed to be added is best served by Franklin, as opposed to any other municipality. The municipality that is closest to the south is Thompsons Station, and forested hills, steep slopes, and I-840 provide both a geographic and manmade barrier to growth and development into this territory. The territory to be added is also located in a drainage basin that is already partially served by City of Franklin gravity sewer, making this area highly suitable for gravity sewer extensions.
- e. The territory proposed to be added reflects the municipality's duty to facilitate development within the municipality and manage expansion outside of the municipality, taking into account the impact to agricultural lands, forests, recreation areas and wildlife management areas. The City will seek to protect floodplains, steep slopes, and stream buffers through land use policies and zoning overlays. No existing wildlife management or recreation areas exist. The territory proposed for removal will help ensure the continuation of a century farm and the rural development of an equestrian community.

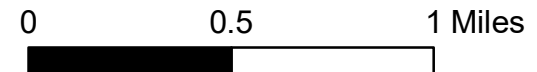


Parcels Requesting UGB Removal

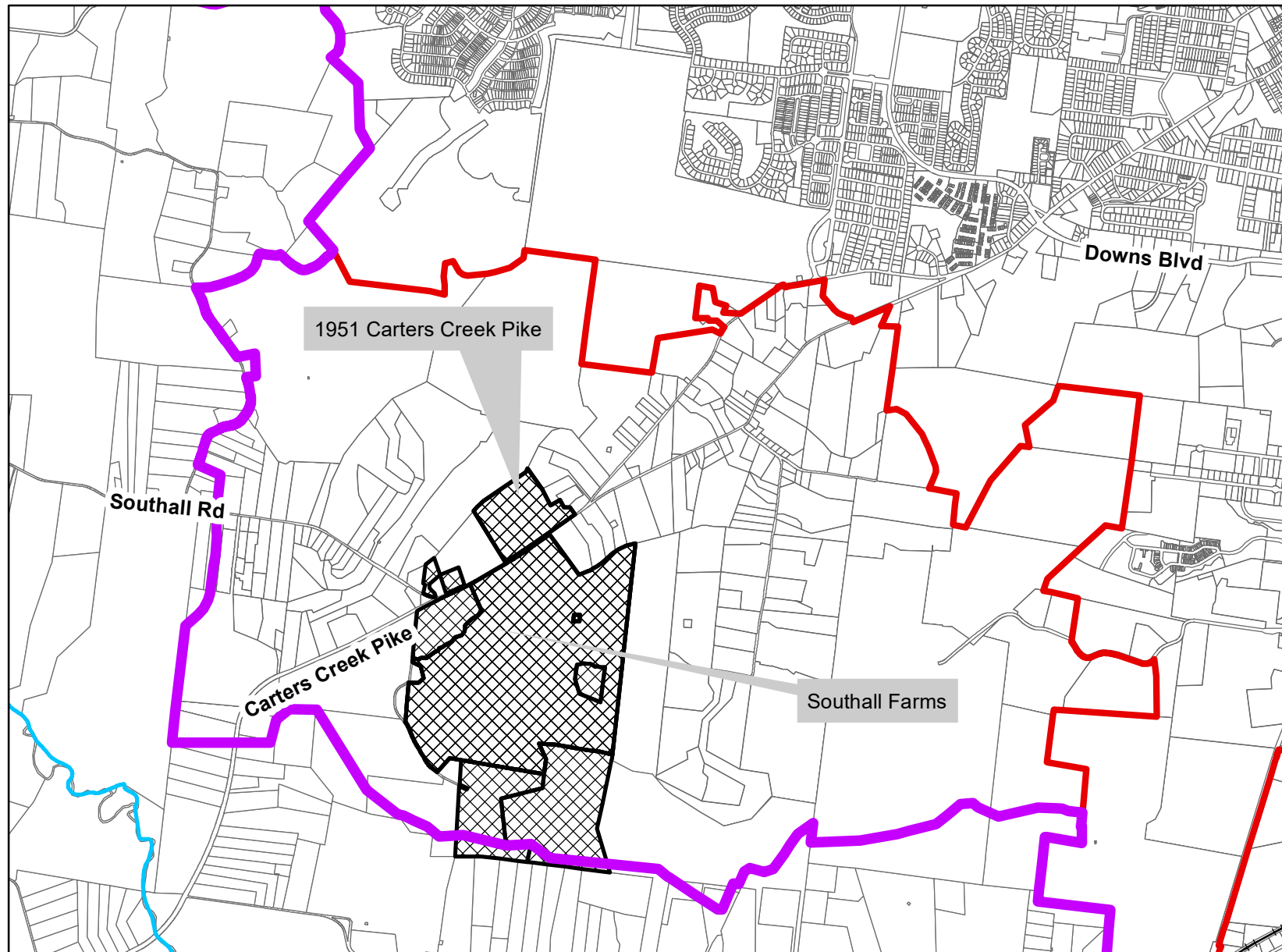


Legend

- | | |
|--|--|
|  Current Franklin UGB |  Parcels requesting removal |
|  Parcels |  Proposed Franklin UGB |
|  Railroad Centerline |  Current City Limits |
|  Harpeth River | |



Parcels Requesting UGB Removal



Legend

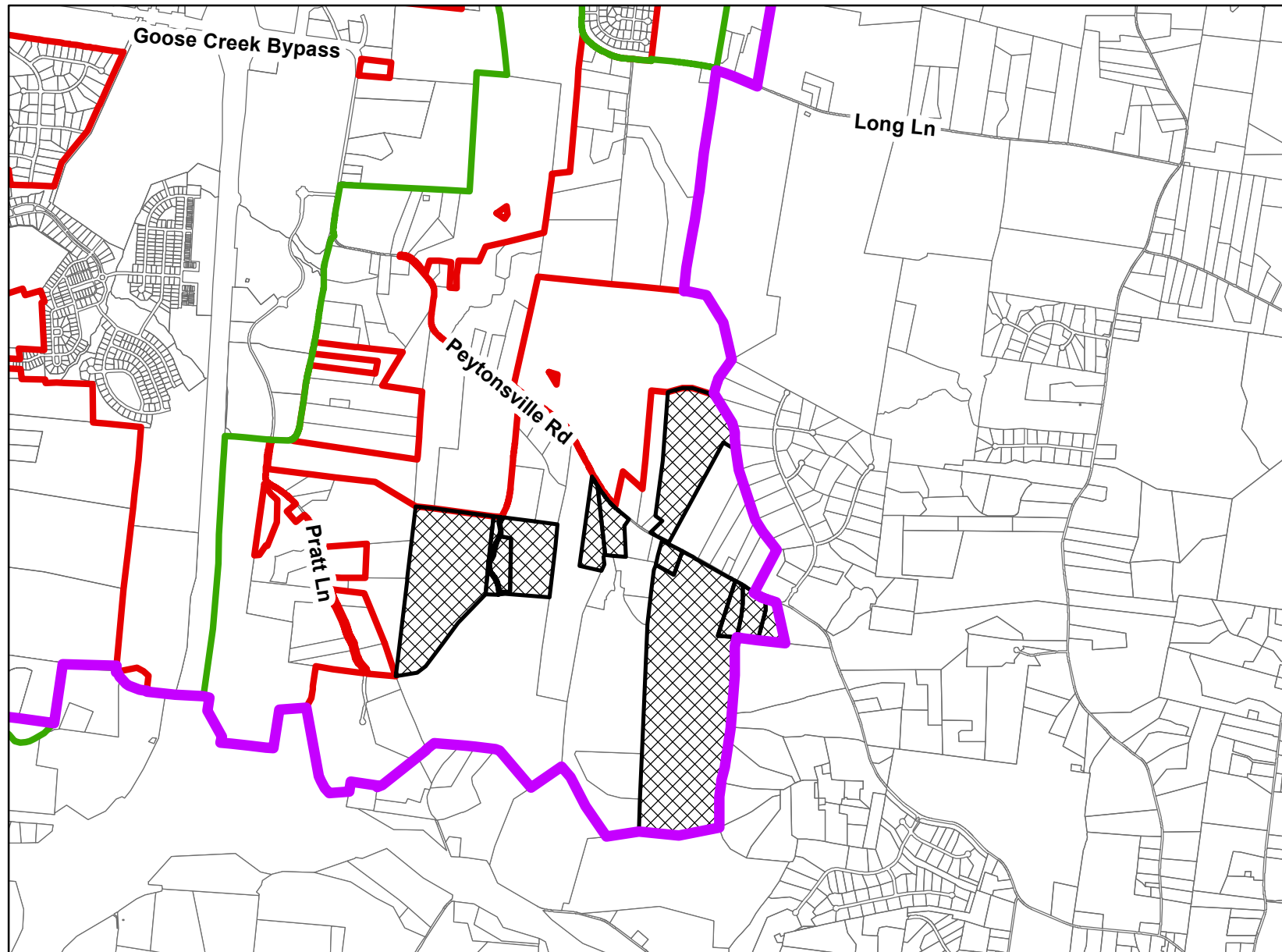
- | | |
|--|--|
|  Current Franklin UGB |  Parcels requesting removal |
|  Parcels |  Proposed Franklin UGB |
|  Railroad Centerline |  Current City Limits |
|  Harpeth River | |



0 0.5 1 Miles



Goose Creek Parcels Requesting UGB Removal



Legend

- | | |
|--|--|
|  Current Franklin UGB |  Parcels requesting removal |
|  Parcels |  Proposed Franklin UGB |
|  Railroad Centerline |  Current City Limits |
|  Harpeth River | |



0 0.5 1 Miles





SOUTHVIEW
C H U R C H

Attn: **Eric Conner / Andrew Orr**
City of Franklin

Greetings...I am the senior pastor of Southview Church, a church currently owning and looking to develop 13 acres on the corner of Goose Creek and 31. We have been in contact with you regarding a request to be removed from the Franklin Urban Growth Boundary (UGB) and added to the Thompson's Station UGB. I have also been in contact with Micah Wood (Thompson's Station city planner) in an effort to connect to their city sewer which is located near our property. They are interested in annexing us into the city but we would need your approval to be released first.

We would like to start this process as we have began exploring handling our own septic and the limitations it would put on our church would not be conducive to our future and growth. The limitation that a septic field would provide would cause us to have to turn people away from our Sunday services as well as limit/stop any midweek activity.

We would love the opportunity to develop these 13 acres for our church future and be an asset to the community. Tapping into the existing Thompson's Station sewage would allow us to do this effectively. We are currently under the impression that Franklin has no immediate plans to connect this area to city sewage in the near future.

Thank you for your consideration and please contact me with any next steps we would need to take. We would be available to meet or gather for any planning meetings that would help this process.

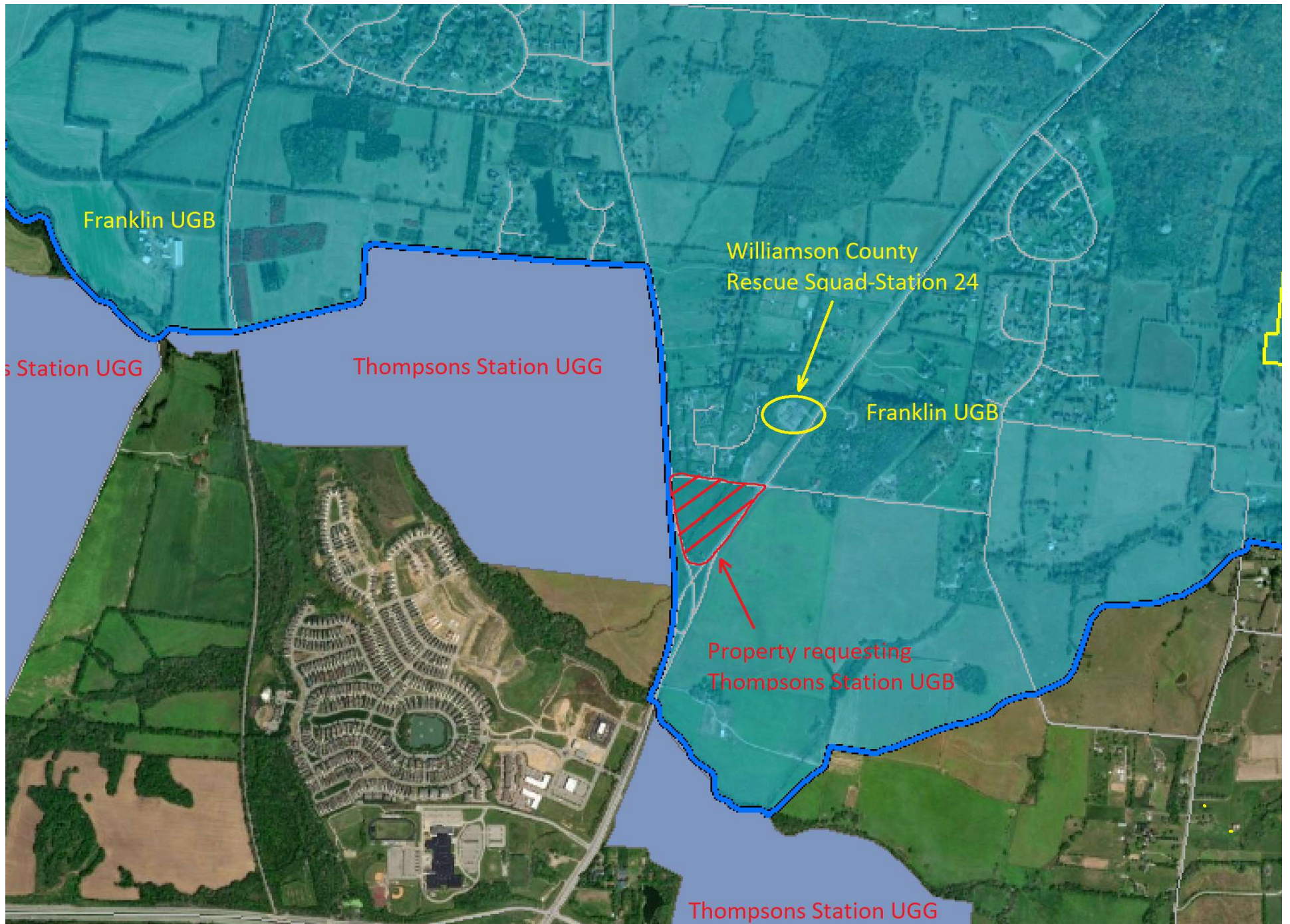
Thank you and blessings,

Mark Rampulla

Senior Pastor @ Southview Church

Cell: 615-943-4655

Email: mark@southview.cc



From: [Eric Stuckey](#)
To: [Vernon Gerth](#); [Emily Wright](#); [Andrew Orr](#)
Cc: [Ken Moore](#)
Subject: FW: Franklin UGB
Date: Wednesday, February 23, 2022 4:49:48 PM
Attachments: [image001.png](#)
[Alexander Property.jpg](#)

FYI.

From: Greg Gamble <greg.gamble@gdc-tn.com>
Sent: Wednesday, February 23, 2022 3:29 PM
To: Eric Stuckey <eric.stuckey@franklintn.gov>
Cc: Barry Alexander <barry@alexanderautomotive.net>
Subject: Franklin UGB

ATTENTION COF staff: This email originated from outside the City of Franklin. Please use discretion when clicking on attachments & links from unknown senders or suspicious emails.

Dear Eric,

Barry Alexander owns a property in adjacent to Goose Creek Bypass and Interstate 840. I have included a map of the property attached. You will see on the map that the City of Franklin's UGB goes through Mr. Alexander's property. A portion of the property is in the Thompson's Station UGB and a portion is in the City of Franklin. While the City of Franklin is contemplating the boundaries of the UGB City-wide, Mr. Alexander requests that his property be removed from the City's UGB.

Micha Wood, Planner for the Town of Thompson's Station, wrote us the email below. The Town of Thompson's Station would be interested in including Mr. Alexander's property into their UGB, and they are prepared to provide sewer services for the property.

We appreciate your consideration. I understand from Andrew Orr, that the City will have a BOMA work session on April 12th to discuss the UGB properties. I plan to attend on Mr. Alexander's behalf. If you have any thoughts on this request prior to the 12th, we would be very interested in know them.

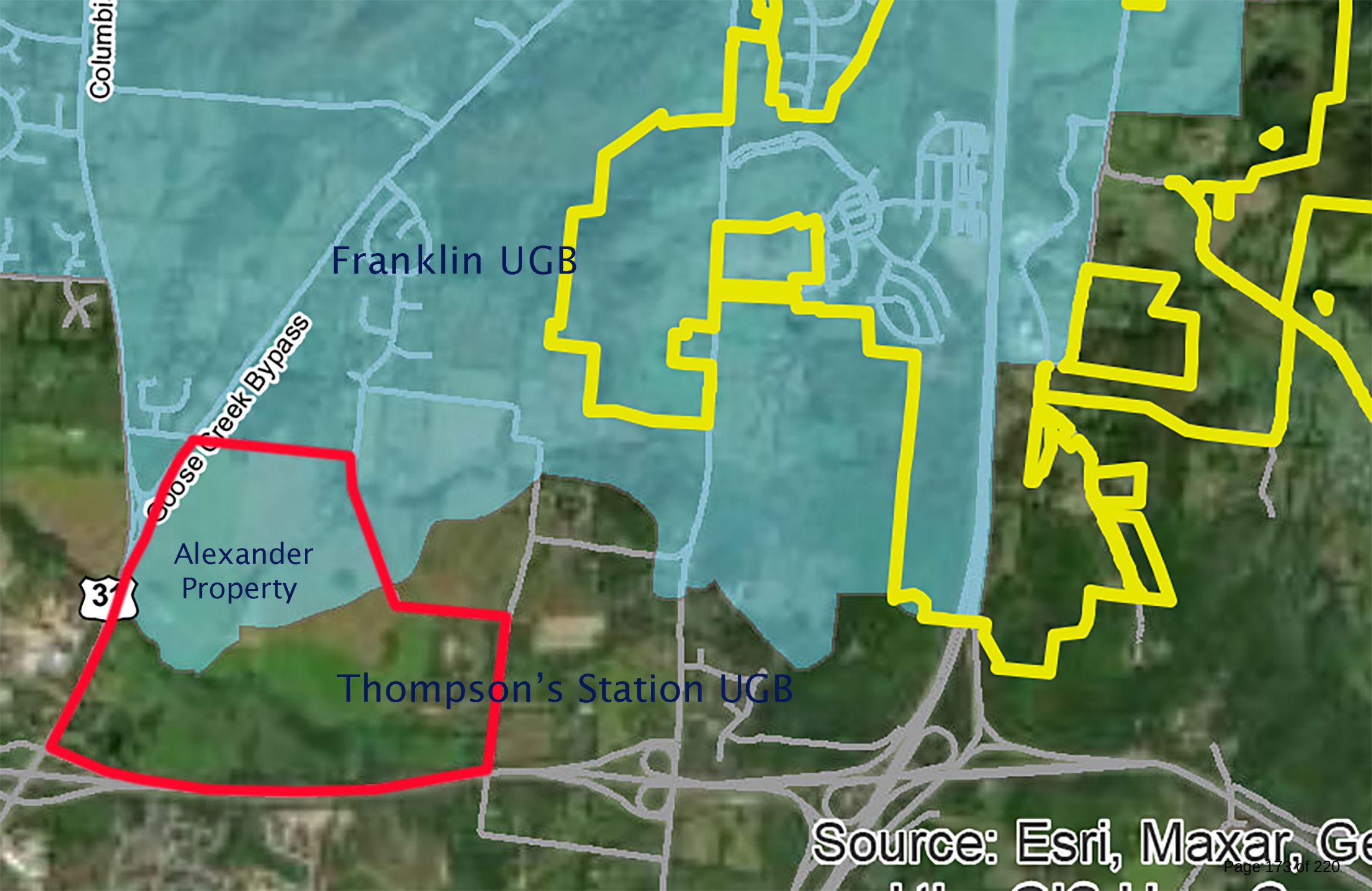
Thank you,

Greg Gamble | RLA
3020 Stansberry Lane, Suite 201
Franklin, TN 37069
Greg.gamble@gdc-tn.com
Mobile: 615.975.5765



www.gdc-tn.com

We're moving! As of January 21 we'll be in our new office at Gateway Village.



Franklin UGB

Alexander
Property

Thompson's Station UGB

Source: Esri, Maxar, Geo

From: brandon@a1hbs.com
To: [Andrew Orr](#); rhouze@sec-civil.com
Cc: "[Huntly Gordon](#)"; "[Denton, Josh](#)"
Subject: RE: Ozzad Property
Date: Monday, March 21, 2022 7:09:17 PM

ATTENTION COF staff: This email originated from outside the City of Franklin. Please use discretion when clicking on attachments & links from unknown senders or suspicious emails.

Yes. I still want to pursue this option.

From: Andrew Orr <andrew.orr@franklin.tn.gov>
Sent: Monday, March 21, 2022 1:49 PM
To: brandon@a1hbs.com; rhouze@sec-civil.com
Subject: RE: Ozzad Property

Good Afternoon,

Please see below and let me know if you are still interested in being removed from the Franklin UGB?

Thanks,

Andrew

From: Andrew Orr
Sent: Tuesday, February 22, 2022 10:30 AM
To: brandon@a1hbs.com; rhouze@sec-civil.com
Subject: Ozzad Property

Good Morning,

The City of Franklin is tentatively scheduling a discussion at an upcoming Board Work Session on April 12th at 5:00 PM to discuss the Countywide Growth Plan and also requests to be removed from the Franklin UGB. Is the property owner still interested in being removed from the Franklin UGB?

Thanks,

Andrew Orr, AICP | Long Range Planning Supervisor

109 3rd Avenue South | Franklin, Tennessee 37064
615.550.6741 | andrew.orr@franklin.tn.gov

From: [Jaman Bass](#)
To: [Andrew Orr](#)
Subject: Re: Removal from Urban Growth Boundary
Date: Tuesday, February 22, 2022 6:47:36 AM
Attachments: ~WRD0003.jpg

ATTENTION COF staff: This email originated from outside the City of Franklin. Please use discretion when clicking on attachments & links from unknown senders or suspicious emails.

Thank you so much Andrew,

We sincerely welcome the opportunity to discuss our removal from the UGB. Please keep us in the loop regarding the meeting.

Best regards,

Bo Bass

From: Andrew Orr <andrew.orr@franklin.tn.gov>
Sent: Monday, February 21, 2022 8:40 AM
To: Jaman Bass <BoBass@beau-llc.com>
Subject: RE: Removal from Urban Growth Boundary

Good Morning,

I wanted to follow up on this matter and let you know we have tentatively scheduled a discussion on the Board of Mayor and Aldermen Work Session on April 12th at 5:00 PM to discuss property owner requests, like yours, to be removed from the proposed Franklin UGB. I will need to confirm closer to time. Let me know if you would like to discuss.

Thanks,

Andrew

From: Jaman Bass <BoBass@beau-llc.com>
Sent: Friday, February 11, 2022 1:52 PM
To: Andrew Orr <andrew.orr@franklin.tn.gov>
Subject: Re: Removal from Urban Growth Boundary

ATTENTION COF staff: This email originated from outside the City of Franklin. Please use

discretion when clicking on attachments & links from unknown senders or suspicious emails.

I greatly appreciate your response. I will discuss with my partners but I am certain that we feel very strongly about it remaining in the UGB. In fact I am buying with the belief it was leaving the UGB. I am very disappointed to have confirmation it will remain. I have SIX FIGURES going hard to close on land that was sold to me under the premise that the land would be removed from the UGB. I am damaged by their decision to stay and would greatly appreciate the opportunity to discuss the matter. Will there be a time next week to do so?

Best regards,

Bo Bass

From: Andrew Orr <andrew.orr@franklintn.gov>
Sent: Friday, February 11, 2022 10:54 AM
To: Jaman Bass <BoBass@beau-llc.com>
Cc: Emily Wright <emily.wright@franklintn.gov>
Subject: RE: Removal from Urban Growth Boundary

Hey Bo,

I hope you're doing well. Please see my responses below and I'd be happy to discuss with you. Also, please let us know if you have a strong preference about being in the UGB or outside of it.

Thanks,

Andrew

From: City of Franklin, TN <CityofFranklin@franklintn.gov>
Sent: Friday, February 11, 2022 10:10 AM
To: Emily Wright
Subject: Removal from Urban Growth Boundary

Message submitted from the <City of Franklin, TN> website.

Site Visitor Name: Bo Bass
Site Visitor Email: bobass@beau-llc.com

Hi Emily,

I am buying a property on Carters Creek in the UGB, I understand a request has been made to

remove several properties from the UGB along with mine at 1951 Carters Creek Pk. I am curious to know before I close on the property this March,

1.) Will the property remain in or be removed from the UGB? Your property was initially proposed to be removed from the UGB, but based upon feedback from the Board of Mayor and Aldermen (BOMA) to not give up territory, your property is recommended to remain in the UGB.

2.) If it remains in the UGB will the City Cooperate with the County in the decision to rezone the property to Hamlet(Under County Authority), or R2 (Under City Authority)

If you wanted to stay in the County and develop, you would need to file a sewer availability denial request and the Board of Mayor and Aldermen would vote on that. If they deny sewer, you would then work with the County.

If you seek to be annexed into the City of Franklin, you would file for an Annexation Initiation which BOMA would vote on to proceed with the annexation or not. The future land use designation is Development Reserve which is a low density, one unit/two acre future land use that is sort of like a holding zone. You would then need to submit a land use plan amendment to a different future land use designation, which we call design concepts, and this request would go before the Planning Commission for a vote. If that was approved, you would then move forward with the full annexation and zoning request for BOMA approval. I would encourage you to contact the Water Department to discuss the gravity sewer extension that would be needed for annexation.

3.) If it is removed from the UGB will the City need to be part of the consultation for the properties intended use or will the decision rest solely with the County? You would only coordinate with the County.

I know you are very busy and I greatly appreciate your responsibility and the limited time you have to work. This is a very important purchase for me. I look forward to hearing from you. I'd be happy to discuss in more detail so let me know if you'd like to setup a call.

Best regards,

Bo Bass

From: [Craig Hoover](#)
To: [Andrew Orr](#)
Cc: [Michael Matteson](#)
Subject: RE: Southall and the UGB
Date: Thursday, March 24, 2022 4:19:35 PM
Attachments: [image005.png](#)
[image006.png](#)
[image007.png](#)
[image008.png](#)
[image010.png](#)
[image011.png](#)

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Hi Andrew,

Thanks for reaching out. While I would certainly be amenable to any path that would allow us to tap into our system in the Rural Retreat, I would still love to make a push to get us removed from the UGB, would certainly be cleaner and probably quicker. The city has been pretty clear in the past about the challenges associated with providing sewer down this way.

Mike, how do you feel about the prospects of such a text amendment?

Thank you,

Craig



CRAIGE HOOVER

Senior Vice President · choover@southalltn.com
850 240 7778 · www.southalltn.com
1994 Carters Creek Pike Franklin, TN 37064



From: Andrew Orr <andrew.orr@franklin.tn.gov>
Sent: Thursday, March 24, 2022 10:11 AM
To: Craig Hoover <choover@southalltn.com>
Cc: Michael Matteson <Michael.Matteson@williamsoncounty-tn.gov>
Subject: RE: Southall and the UGB

Hi Craige,

I hope you're doing well. We are confirmed for the 4/12 Work Session and you are encouraged to attend. I would like to offer up another solution than leaving the UGB. Our Board has provided guidance to keep as much of the UGB as possible and if Southall is removed, it has implications for surrounding properties, especially those to the north and west and would make it even more difficult for them to be served by sewer and ever annexed. Eric Stuckey suggested working with the County on a text amendment that would permit commercial uses zoned MGA-H to utilize alternative systems. If approved, I think that would solve your issue. Please let me know if you would like to discuss and if you are agreeable to this solution.

Thanks,

Andrew

From: Craig Hoover <choover@southalltn.com>

Sent: Monday, February 21, 2022 9:46 AM

To: Andrew Orr <andrew.orr@franklintn.gov>

Subject: Re: Southall and the UGB

ATTENTION COF staff: This email originated from outside the City of Franklin. Please use discretion when clicking on attachments & links from unknown senders or suspicious emails.

Thank you Andrew!

Yes I would love to address the board at that time. We can catch up closer to the date about format. I really appreciate your giving me a heads up.

Craige

Get [Outlook for iOS](#)

From: Andrew Orr <andrew.orr@franklintn.gov>

Sent: Monday, February 21, 2022 8:48:31 AM

To: Craig Hoover <choover@southalltn.com>

Subject: RE: Southall and the UGB

Hi Craig,

We have tentatively scheduled a discussion on the 4/12 BOMA Work Session regarding the UGB

Update and property owner requests, like yours, to be removed from the UGB. There will be an opportunity for you to address the Board, if you desire. I will follow up closer to time to confirm. Let me know if you would like to discuss.

Thanks,

Andrew

From: Craig Hoover <Craig@southallfarms.com>

Sent: Wednesday, January 26, 2022 4:11 PM

To: Andrew Orr <andrew.orr@franklintn.gov>

Subject: FW: Southall and the UGB

ATTENTION COF staff: This email originated from outside the City of Franklin. Please use discretion when clicking on attachments & links from unknown senders or suspicious emails.

Hey Andrew,

Thank you again for the time the other day. See below my correspondence with the mayor. It appears that the process might be protracted, but at least it feels like there is a window of opportunity to get where we want to be. Would you be willing to let me know when the next time the issue is raised so that I can insert myself where appropriate?

Best,

Craig



CRAIGE HOOVER

Senior Vice President · craig@southallfarms.com
850 240 7778 · www.southallfarms.com
1994 Carters Creek Pike Franklin, TN 37064



From: Craig Hoover

Sent: Wednesday, January 26, 2022 4:08 PM

To: Ken Moore <ken.moore@franklintn.gov>

Cc: Eric Stuckey <eric.stuckey@franklintn.gov>

Subject: RE: Southall and the UGB

That is very encouraging! Thank you very much. I will continue to communicate with Andrew and

stay on top of the process so we can weigh in where appropriate.

I would still love to show you guys around if you are guys are interested. (perhaps when it is not frigid.) Maureen even mentioned a Visit Franklin board excursion, which we would be happy to host.

Thank you again,

Craige



CRAIGE HOOVER
Senior Vice President · craige@southallfarms.com
850 240 7778 · www.southallfarms.com
1994 Carters Creek Pike Franklin, TN 37064



From: Ken Moore <ken.moore@franklintn.gov>
Sent: Wednesday, January 26, 2022 1:23 PM
To: Craige Hoover <Craige@southallfarms.com>
Cc: Eric Stuckey <eric.stuckey@franklintn.gov>
Subject: RE: Southall and the UGB

Craige,

Andrew is the correct contact on this issue. There has been no vote at this point and the UGB work is at a very early stage. Nothing is set in stone at this point and we are glad to work with you.

Ken

From: Craige Hoover <Craige@southallfarms.com>
Sent: Wednesday, January 26, 2022 11:44 AM
To: Ken Moore <ken.moore@franklintn.gov>
Cc: Maureen Haley Thornton <maureen@visitfranklin.com>
Subject: Southall and the UGB

ATTENTION COF staff: This email originated from outside the City of Franklin. Please use discretion when clicking on attachments & links from unknown senders or suspicious emails.

Dr. Moore,

I hope this finds you well. I don't believe we have spoken since the pandemic. What a challenging time for all of us, but particularly for our community leaders like yourself.

I believe Maureen mentioned that I might try and schedule a time to discuss the Urban Growth Boundary as it relates to Southall. Without getting into too much detail, the fact that we are situated in the UGB creates incentives to over-build in the village with larger structures that we don't think are experientially (or financially) as viable as smaller structures that can evolve organically with other development in the area. As you are probably aware, the city planning staff recommended that this area be removed from the UGB, but the BOMA did not accept that recommendation. I spoke at length with Andrew Orr with the planning department and he suggested a conversation with you and perhaps the other three members of the Franklin contingent to the UGB process might be the best way to try and get the BOMA to reconsider that position.

And of course, I would love to show you around Southall! It is really starting to take shape as we prepare for an early summer opening. However you'd like to get together on this, I'd be most grateful.

Respectfully,

Craige Hoover



CRAIGE HOOVER

Senior Vice President · craige@southallfarms.com
850 240 7778 · www.southallfarms.com
1994 Carters Creek Pike Franklin, TN 37064





File #: 21-03042

DATE: March 31, 2022
TO: Board of Mayor and Aldermen
FROM: Eric Stuckey, City Administrator
Kevin Townsel, Director of Human Resources

SUBJECT:

*Consideration Of Amendment 2 To COF Contract No. 2020-0055 With The City Of Franklin, Tennessee And Urgent Team Management Of Tennessee, LLC, Et. Al. For Near-Site Clinic Services.

PURPOSE:

The purpose of this memorandum is to provide information to the Franklin Board of Mayor and Aldermen (BOMA) concerning Amendment No. 2 to the procurement agreement between the City of Franklin, Tennessee and Urgent Team Management of Tennessee, LLC, Et Al. COF Contract No. 2020-0055.

BACKGROUND/STAFF COMMENTS:

Urgent Team Management of Tennessee (Ascension St. Thomas) is the City's near-site clinic service provider. We utilize them for our pre-employment physicals, drug testing and breath alcohol testing, COVID testing, and employees that are covered under the City's medical plan. Those employees and their dependents can seek treatment for only \$20 per visit. The City covers the rest of other costs associated with their care in hopes of controlling the City's medical costs under our self-insured plans. This also provides a convenient service for employees on our medical plan because of the clinic's "hold-my-spot" feature. This allows the employee or their dependents to virtually get in line before they even leave their house or workplace.

FINANCIAL IMPACT:

The City is in a current renewal period with Urgent Team (Ascension St. Thomas) and is simply exercising our option to renew. The costs vary depending on usage and services provided but are allocated back to the applicable department's budget each month. When the City entered into an agreement with Urgent Team, the fees associated with the different types of care and tests were negotiated during the procurement process. Those rates have not changed. This amendment will extend our current contract with Urgent Team until April 13, 2023. Costs associated with the near-site clinic are incorporated in the City's existing budget.

RECOMMENDATION:

Staff recommends that the Board of Mayor and Aldermen approve Amendment 2 To COF Contract No. 2020-0055.

**AMENDMENT NO. 2 TO
PROCUREMENT AGREEMENT BETWEEN THE CITY OF FRANKLIN, TENNESSEE
AND URGENT TEAM MANAGEMENT OF TENNESSEE, LLC, ET AL.
COF CONTRACT NO. 2020-0055**

THIS AMENDMENT is made and entered into on this the _____ day of _____ 2022, by and between the **City of Franklin, Tennessee** ("City") and **Urgent Team Management of Tennessee, LLC, Urgent Team Holdings, Inc., Urgent Team Management, LLC, Ascension Saint Thomas Health-Urgent Team JV, LLC, and Crossroads Urgent Care, PLLC d/b/a Urgent Team** (collectively, "Service Provider").

WITNESSETH:

WHEREAS, the City and the Service Provider are parties to that certain Procurement Agreement ("Agreement") dated April 14, 2020; and

WHEREAS, the near-site clinic healthcare services location is currently described as Urgent Team, located at 509 Hillsboro Road, Franklin, Tennessee 37064; and

WHEREAS, on March 24, 2021, the parties renewed the Agreement for one year, which will expire on April 13, 2022; and

WHEREAS, the parties desire to amend the Agreement to extend the term of award ("Term") and make certain other modifications as described herein.

NOW, THEREFORE, for and in consideration of the premises, the mutual covenants and conditions contained herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. Capitalized Terms. Capitalized terms used herein and not otherwise defined shall have the same meanings ascribed to them in the Agreement.
2. Term. The Term of the Agreement is hereby extended until April 14, 2023.
3. Near-Site Clinic Healthcare Services Location. As of the effective date of this Amendment, the near-site clinic healthcare services location is described as Ascension Saint Thomas - Urgent Care. The near-site clinic healthcare services location shall continue to be located at 509 Hillsboro Road, Franklin, Tennessee 37064.
4. Extension Terms. This extension of the Term shall constitute the exercise of two (2) of the extension options granted in the Agreement. Accordingly, the parties shall have two (2) remaining options to extend the Term for one (1) year pursuant to Paragraph 10 of the Agreement.
5. No Further Amendments. As amended hereby, the Agreement shall remain in full force and effect without any further amendments or modifications. Any inconsistencies between the Terms of the Agreement and the Terms of this Amendment shall be resolved in favor of this Amendment.

6. Counterparts; Electronic Signatures. This Amendment may be executed in multiple counterparts, each of which shall be deemed an original and all of which, taken together, shall constitute one and the same instrument. Signatures transmitted by facsimile, pdf, or other electronic means shall be deemed original signatures for all purposes hereunder.

IN WITNESS WHEREOF, the parties have executed this Amendment as of the date first written above.

CITY OF FRANKLIN, TENNESSEE:

SERVICE PROVIDER:

By: _____

Dr. Ken Moore
Mayor

Date: _____

By: _____

Thompson S. Dent
Chairman & CEO

Date: _____

Attest:

Eric S. Stuckey
City Administrator
Date: _____

Approved as to Form:

Maricruz R. Fincher
Staff Attorney



File #: 21-03062

DATE: March 18, 2022
TO: Board of Mayor and Aldermen
FROM: Eric Stuckey, City Administrator
Mark Hilty, Asst. City Administrator Public Works

SUBJECT:

Consideration Of Draft Resolution 2022-23, A Resolution To Recognize Tennessee State Supreme Court Justice, Cornelia Clark, Through The Addition Of Honorary Street Signage Along The Length Of Fourth Avenue In The City Of Franklin.

PURPOSE:

The purpose of this memorandum is to provide information to the Franklin Board of Mayor and Aldermen (BOMA) concerning Resolution 2022-23 to honorarily name 4th Avenue "Cornelia Clark Way".

BACKGROUND/STAFF COMMENTS:

Justice Cornelia (Connie) A. Clark passed away on September 24, 2021. Mr. Julian Bibb introduced the concept of honoring Justice Clark due to her extensive contributions to our community. In support of this honorary designation, Mr. Bibb compiled the following information about her life of service:

- Connie Clark was born September 15, 1950 at the historic Dan German Hospital in downtown Franklin.
- Connie Clark attended Vanderbilt University, graduating with a B.A. degree in 1971; she attended Harvard University and graduated with a masters in teaching (M.A.T.) in 1973; and she attended Vanderbilt University School of Law, graduating with a JD in 1979.
- Connie Clark lived her entire adult life in downtown Franklin on Fourth Avenue North.
- Following law school in 1979, Connie Clark joined the law firm of Farris, Warfield & Kanaday, now known as Stites & Harbison PLLC, where she was a fixture at the law firm's downtown Franklin, Tennessee office.
- Beginning in 1979, Connie Clark served as Assistant City Attorney (serving under then City Attorney, Jim Martin) for the City of Franklin. In the mid-1980's, Connie Clark became City Attorney for the City of Franklin until she became a local Circuit Court Judge in 1989. During her tenure as City Attorney for the City of Franklin, she successfully guided the City through a number of significant matters.
- During her tenure with Farris, Warfield & Kanaday, Connie Clark was one of a small number of women practicing law in Nashville, and when she became a partner in the law firm in 1983, she was one of the few women lawyers to be a partner in a large Nashville -area law firm.

- In 1989, then Governor Ned Ray McWhorter appointed Connie Clark to serve as one of the Circuit Court Judges in the 21st Judicial District (Williamson, Hickman, Lewis, & Perry Counties). Connie Clark was the first woman to serve as Circuit Court Judge for the 21st Judicial District and she was the first woman to serve as Circuit Court Judge in any rural county in Tennessee.
- Connie Clark was re-elected twice to the position of Circuit Court Judge for the 21st Judicial District.
- In 1999, Connie Clark was appointed as Administrator of the Courts for the State of Tennessee, where she supervised the judicial system for the State.
- In 2005, Connie Clark was appointed to the Tennessee Supreme Court by Governor Phil Bredesen. She served on the Tennessee Supreme Court for 16 years until her death. She was re-elected to her position on the Court in 2006 and 2014. She served as Chief Justice of the Tennessee Supreme Court from 2010-2012. She was the second woman in history to serve as Chief Justice.
- At her death, Governor Bill Lee ordered Tennessee State Flags to fly at half-staff and Connie Clark lay in State at the Tennessee Capitol. She was only the second woman to lie in State in the history of the State of Tennessee.
- During her lifetime, Connie Clark served on many Boards and Steering Committees for a number of non-profit and civic organizations that served Franklin and Williamson County. Included in those organizations were The Williamson County Chamber of Commerce, Franklin Tomorrow, The Heritage Foundation of Franklin and Williamson County, and her church, Franklin First United Methodist Church.
- During her lifetime, Connie Clark received numerous awards and high honors for her life's work from many organizations, including the inaugural Liberty Bell Award presented by the Williamson County Bar Association, the Patron's Award presented by The Heritage Foundation of Williamson County, induction into the YMCA Academy of Women of Achievement, the Drowota Award, the Martha Craig Daughtrey Award, the Janice M. Holder Award, and the Pioneer Award.

FINANCIAL IMPACT:

Staff estimate that the cost to develop and install the signage to be approximately \$400.00.

RECOMMENDATION:

Staff recommends that the Board of Mayor and Aldermen approve Resolution 2022-23 to honor Justice Cornelia Clark.

RESOLUTION 2022-23

A RESOLUTION TO RECOGNIZE TENNESSEE STATE SUPREME COURT JUSTICE CORNELIA CLARK THROUGH THE ADDITION OF HONORARY STREET SIGNAGE ALONG THE LENGTH OF FOURTH AVENUE IN THE CITY OF FRANKLIN

WHEREAS, Justice Cornelia A. (“Connie”) Clark was born and lived her entire adult life in Franklin, Williamson County, Tennessee, where she practiced law prior to being appointed to serve as Circuit Court Judge and where she served the Williamson County, Tennessee community in many ways, serving as Franklin City Attorney, serving on numerous non-profit organizations and civic organizations, as well as her church (Franklin First united Methodist Church); and

WHEREAS, Connie Clark served the State of Tennessee with honor and distinction for over thirty-two (32) years, first as Circuit Court Judge for the 21st Judicial District (Williamson, Hickman, Lewis, and Perry Counties), then as Administrator of the Courts for the State of Tennessee, and then as Justice on the Tennessee Supreme Court; and

WHEREAS, Connie Clark was the first woman to serve as Circuit Court Judge for the 21st Judicial District; and

WHEREAS, Connie Clark was the second woman in the history of the State of Tennessee to serve as Chief Justice of the Tennessee Supreme Court; and

WHEREAS, Connie Clark has been recognized and received high honors for her life’s work by many organizations, including the inaugural Liberty Bell Award presented by the Williamson County Bar Association, the Patron’s Award presented by The Heritage Foundation of Williamson County, induction into the YMCA Academy for Women of Achievement, the Drowota Award, the Martha Craig Daughtrey Award, the Janice M. Holder Award, and the Pioneer Award; and

WHEREAS, Connie Clark was recognized for her determination to provide access to justice for all, especially those least able to afford it; and

WHEREAS, Connie Clark had a widely known reputation for honesty, integrity, impartiality, and fairness during all her years in law practice and while serving as a Judge and Tennessee Supreme Court Justice; and

WHEREAS, Connie Clark was a role model to girls and women, as well as to boys and men in Williamson County, Tennessee, as well as across the State of Tennessee and the nation; and

WHEREAS, all citizens of Williamson County benefitted from the service, professionalism, leadership, and generous qualities of devotion to the legal profession, the judiciary, to the rule of law, and to the community exhibited by Connie Clark; and

WHEREAS, Connie Clark represented the best Franklin, Tennessee has to offer to the people of Tennessee and the Nation as a lawyer, jurist, community and church leader, devoted family member, and citizen; and

WHEREAS, the legacy of Connie Clark should be preserved for guidance and inspiration to future generations; and

WHEREAS, the City of Franklin desires to recognize Tennessee Supreme Court Justice Cornelia Anne Clark for her extraordinary contribution in the service of humanity.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF FRANKLIN, TENNESSEE, AS FOLLOWS:

SECTION 1: The City of Franklin hereby designates the length of 4th Avenue in the City of Franklin to be honorarily named "Cornelia Clark Way".

SECTION 2: The designation does not change the name of the roadway, nor does it require readdressing properties along 4th Avenue.

SECTION 3: The above designation shall last for a term of twenty years, upon approval, at which time the designation shall expire or be renewed through an approved resolution by the Board of Mayor and Aldermen.

IT IS SO RESOLVED AND DONE on this _____ day of _____ 2022.

ATTEST

CITY OF FRANKLIN, TENNESSEE

By: _____

By: _____

ERIC S. STUCKEY
City Administrator

DR. KEN MOORE
Mayor

Approved as to Form

By: _____

Shauna R. Billingsley
City Attorney



File #: 21-03069

DATE: March 22, 2022
TO: Board of Mayor and Aldermen
FROM: Eric Stuckey, City Administrator
Michelle Hatcher, Director of Water Management
Brian Goodwin, Asst. Director of Water Management

SUBJECT:

Consideration Of Procurement Award To Spectra Tech, LLC Of Noblesville, Indiana In The Total Amount Bid (Based On Quantities Presented Which Are Estimates Of The Anticipated Annual Work) Of \$188,000 For Wastewater Structure Rehabilitation Services For A Term Of Award For The Wastewater General Division Of The Water Management Department (Purchasing Office Procurement Solicitation No. 2022-008; \$3,701,000 Budgeted In 431-89320-52219 For Fiscal Year 2022; Contract No. 2021-0181; Project No. 2022-003).

PURPOSE:

The purpose of this procurement is to purchase wastewater structure rehabilitation services for a term of award of one (1) year with four (4) options to extend the term, each time for up to one (1) additional year, for a maximum possible term of award of five (5) years total. These services would extend the useful life of sanitary sewer manholes that are needing rehabilitation as determined by the City, thus reducing infiltration of groundwater into and otherwise improving the City's wastewater collection system.

BACKGROUND/STAFF COMMENTS:

The City published on February 17, 2022 a Notice to Bidders in the *Williamson Herald* for wastewater structure rehabilitation services. In addition, bid documents were sent on or about the same date directly to four (4) potential bidders known or thought to be interested in this solicitation. Bids from two (2) contractors were publicly opened at the bid opening held on March 22, 2022. A tabulation of the bids received for this solicitation is attached.

A reference check by staff for the responsible bidder that submitted the lowest priced responsive bid has yielded favorable feedback.

FINANCIAL IMPACT:

The responsible bidder that submitted the lowest priced responsive bid, Spectra Tech, LLC of Noblesville, Indiana, is in the total amount, based on quantities presented which are estimates of the anticipated annual work, including specified close-out, of \$188,000 for the specified services. This bid was identified because it is the lowest bid that most closely meets or exceeds the City's intention as

expressed and implied by the City's specifications as well as the instructions, terms and conditions pertaining to this procurement solicitation. The Water Management Department Wastewater General Division budget for fiscal year 2022 allocates \$3.7 million out of the Wastewater Fund for the purchase of improvements to the City's wastewater collection system.

RECOMMENDATION:

Staff recommends that the City accept, contingent upon Law Department and City Administrator approval of City Contract No. 2021-0181, the apparent lowest best bid, from Spectra Tech, LLC of Noblesville, Indiana, in the total amount, based on quantities presented which are estimates of the anticipated annual work, including specified close-out, of \$188,000 for the specified services, and award this procurement to this bidder. The City's Purchasing Manager believes the prepared solicitation documents as distributed allowed for competition among multiple service providers, and that the staff recommendation appears to be made in a fair and impartial manner based upon the proposals received. Pursuant to authority previously granted by the Board of Mayor and Aldermen, Contract No. 2021-0181 has been prepared for execution by the City Administrator pending approval by the Board of Mayor and Aldermen of the staff recommendation to accept the bid from and award the procurement to Spectra Tech, LLC.

City of Franklin, Tennessee
Tabulation of Bids*

Purchasing Office Solicitation No.:		2022-008 (wastewater structure rehabilitation services)	
Notice to Bidders published in the Williamson Herald on:		2/17/22	
Number of contractors that were notified of / that responded to this solicitation for bids:		4 / 2	
Date and time bids due and publicly opened:		3/22/22 2:00 PM	
Present at opening of bids:		Jeff Woodcock of Spectra Tech, LLC; and Rachael DuVall and Brian Wilcox of the City of Franklin Purchasing Office	
Target meeting of BOMA at which recommendation is scheduled to be considered:		4/8/22	
Bids received from:	Bid No.:	Does the bid include all required documents?	Total bid amount, including specified close-out:
CTR Utility Rehab, LLC Charlotte Reed, President & CEO 5715 Ball Camp Park Knoxville, TN 37921 T: 317-519-3080 Contact: Lanny Barker, Sales / Project Mgr. E: lanny@ctrcoatings.com	1 of 1	No: (1) Form C-300 is not affixed to the outside of the bidder's bid envelope; (2) Addendum No. 2 is not acknowledged on Form C-410 completed by bidder; (3) bid does not include evidence of Bidder's authority to do business in Tennessee.	\$320,700.00
Spectra Tech, LLC Brett Johnson, Partner 15230 Endeavor Drive Noblesville, IN 46060 T: 317-770-0300 E: bjohnson@spectratechlining.com	1 of 1	No: (1) Addenda Nos. 1 & 2 are not acknowledged on Form C-410 completed by bidder; (2) bid does not include evidence of Bidder's authority to do business in Tennessee; (3) bid does not include copy of Bidder's contractor's license issued by Tennessee Board for Licensing Contractors.	\$188,000.00

*Shaded bid is apparent lowest best bid

City of Franklin, Tennessee
Tabulation of Bids

Item No.	Description	Unit	Estimated Quantity	CTR Utility Rehab, LLC		Spectra Tech, LLC	
				Bit Unit Price	Extended Amount	Bit Unit Price	Extended Amount
1	Wastewater Structures up to 48" Diameter	VF	500	\$260.00	\$130,000.00	\$230.00	\$115,000.00
2	Wastewater Structures larger than 48" Diameter	SF	400	\$300.00	\$120,000.00	\$19.00	\$7,600.00
3	Sanitary Pump Station Wet Well(s)	SF	1500	\$28.00	\$42,000.00	\$23.00	\$34,500.00
4	Lining Inverts	EA	10	\$375.00	\$3,750.00	\$300.00	\$3,000.00
5	Excessive Grouting (> 1 gallon) - requires Engineer or Inspector approval prior to application	Gallon	10	\$300.00	\$3,000.00	\$295.00	\$2,950.00
6	Stripping Old Liner	VF	35	\$150.00	\$5,250.00	\$170.00	\$5,950.00
7	Install Concrete Bench Walls	EA	15	\$400.00	\$6,000.00	\$500.00	\$7,500.00
8	Bypass Pumping Flow > 400 GPM	HRS	10	\$70.00	\$700.00	\$150.00	\$1,500.00
9	Project Closeout	LS	1	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
Total Including Project Closeout					\$320,700.00		\$188,000.00



File #: 21-03070

DATE: March 22, 2022
TO: Board of Mayor and Aldermen
FROM: Eric Stuckey, City Administrator
Lisa Clayton, Director of Parks

SUBJECT:

*Consideration Of Procurement Award To Phase1 Construction, LLC Of Centerville, Tennessee In The Total Bid Amount Of \$403,945 For Specified Improvements To The Event Facility At Eastern Flank Battlefield Park Including The External Restroom Structure For The Parks Department (Purchasing Office Procurement Solicitation No. 2022-017; \$250,000 Budgeted In 150-82660-44700 For Fiscal Year 2022; Contract No. 2022-0062; Project No. 2021-016).

PURPOSE:

The purpose of this intended procurement is to repair the exterior siding of, and make other improvements to, the Event Facility at Eastern Flank Battlefield Park. According to the FY2021 program enhancement request, "The existing exterior of the building is a dryvit stucco system that is in need of repair. Structures with this type of envelope are notorious for holding moisture within the buildings structure. These issues can lead to rotted wood and mold. The structure's crawl space was encapsulated in 2011-2012 due to moisture and mold issues. This could relate back to defects with the exterior siding."

BACKGROUND/STAFF COMMENTS:

The City published on February 24, 2022 a Notice to Bidders in the *Williamson Herald* for improvements to event facility at Eastern Flank Battlefield Park. In addition, bid documents were sent on or about the same date directly to eight (8) potential bidders known or thought to be interested in this solicitation. One (1) bid was publicly opened at the bid opening held on March 17, 2022. A tabulation of the bids received for this solicitation is attached.

A reference check by staff for the responsible bidder that submitted the lowest priced responsive bid has yielded favorable feedback.

FINANCIAL IMPACT:

The responsible bidder that submitted the lowest priced responsive bid, Phase1 Construction, LLC of Centerville, Tennessee, is in the total bid amount of \$403,945 for the specified improvements to the event facility at Eastern Flank Battlefield Park including the external restroom structure. This bid was identified because it is the lowest bid that most closely meets or exceeds the City's intention as expressed and implied by the City's specifications as well as the instructions, terms and conditions

pertaining to this procurement solicitation. The Parks Department budget for fiscal year 2022 allocates \$250,000 out of the Hotel/Motel Tax Fund “to remove and replace the exterior siding to the event facility at Eastern Flank Battle Park.” However, as the project is unlikely to be completed by June 30, 2022, it is unlikely the Hotel/Motel Tax Fund budget for FY2022 will need to be amended due to this project. The FY2023 budget will need to accommodate the funding of this project.

RECOMMENDATION:

Staff recommends that the City accept, contingent upon Law Department and City Administrator approval of City Contract No. 2022-0062, the apparent lowest best bid, from Phase1 Construction, LLC of Centerville, Tennessee, in the total bid amount of \$403,945 for the specified improvements to the event facility at Eastern Flank Battlefield Park including the external restroom structure, and award this procurement to this bidder. The City’s Purchasing Manager believes the prepared solicitation documents as distributed allowed for competition among multiple service providers, and that the staff recommendation appears to be made in a fair and impartial manner based upon the proposals received. Pursuant to authority previously granted by the Board of Mayor and Aldermen, Contract No. 2022-0062 has been prepared for execution by the City Administrator pending approval by the Board of Mayor and Aldermen of the staff recommendation to accept the bid from and award the procurement to Phase1 Construction, LLC.

Tabulation of Bids*

Purchasing Office Solicitation No.:	2022-017 (improvements to event facility at Eastern Flank Battlefield Park)									
Notice to Bidders published in the Williamson Herald on:	2/24/22									
Number of vendors that were notified of / that responded to this solicitation for bids:	8 / 1									
Date and time bids due and publicly opened:	3/17/22 2:00 PM									
Present at opening of bids:	Kevin Lindsey and Tanner Warf of the City of Franklin Parks Department; and Rachael DuVall and Brian Wilcox of the City of Franklin Purchasing Office									
Target meeting of BOMA at which recommendation is scheduled to be considered:	4/12/22									
Bids received from:	Bid No.:	Does the bid include all required documents?	Does the bid MOES¹? / If not, how many exceptions do not MOES¹?	Total bid pricing for base project only (excluding external restroom stucture):	Total bid pricing for both base project as well as external restroom stucture:	Duration of the product manufacturer's standard warranty included in the quoted bid pricing:	Duration of the installer's standard guarantee of workmanship included in the quoted bid pricing:	Payment terms:	Estimated time of delivery after receipt of order:	Bid and bid pricing is offered through:
Phase1 Construction, LLC 6616 Brandy Dr. Centerville, TN 37033 Stephen Brett McCord, Managing Member 615-238-4872 brett.phase1llc@gmail.com	1 of 1	no (bid contents do not include: description of bid products & services; description of the installer's standard guarantee of workmanship; references)	bidder takes exceptions / 1 (due to long lead times for materials, bidder is unable to guarantee completion by specified date of 8/31/2022)	\$367,183.00	\$403,945.00	15 years	1 year	net 30 days	160 days	6/30/22

¹MOES indicates "meet(s) or exceed(s) specifications"

*Shaded bid is apparent lowest best bid

City of Franklin, Tennessee
Tabulation of Bids

Line no.	Description	Estimated quantity	Unit of measure	Phase1 Construction, LLC	
				Bid unit pricing	Extended pricing
1	base project excluding alternates	1	lump sum	\$308,105.00	\$308,105.00
2	Alternate 1: Repair of exterior wall framing and underlayment, replacement material to appropriately match existing.	654	square foot	\$29.00	\$18,966.00
3	Alternate 2: Repair of exterior sheathing, Green Board / ZIP sheathing with taped joints	2,616	square foot	\$13.00	\$34,008.00
4	Alternate 3: Insulation (R-13 up to R-19, no loose fill)	872	square foot	\$7.00	\$6,104.00
subtotal	base project including alternate nos. 1-3				\$367,183.00
5	Alternate 4: External restroom structure	1	lump sum	\$36,762.00	\$36,762.00
total	base project including alternate nos. 1-3 plus alternate no. 4				\$403,945.00



File #: 21-02821

DATE: March 14, 2022

TO: Board of Mayor and Aldermen

FROM: Eric Stuckey, City Administrator
Michelle Hatcher, Director of Water Management
Brian Goodwin, Asst. Director of Water Management

SUBJECT:

Presentation On The Proposed Water And Sewer Impact Fees.
WS 2/22/22, 3/22/22

PURPOSE:

The purpose of this memorandum is to provide information to the Franklin Board of Mayor and Aldermen (BOMA) concerning the water and sewer impact fees associated with new connections.

BACKGROUND/STAFF COMMENTS:

Impact fees are a fee paid by any entity making a connection to the public water and sewer system, which is made for the purpose of enabling the City to repair and replace its facilities as necessary or to provide for additions, replacements, improvements, and expansions to the systems, such improvements being required periodically because of growth.

These fees, for both water and sewer, are currently calculated based upon water meter size for the entity. The Water Management Department is proposing recalculating impact fees based on building occupancy, in addition to increasing the amount of the impact fee to account for needed future infrastructure.

This presentation will discuss the background information for the existing calculation and a brief synopsis of the proposed methodology for fee assessment.

FINANCIAL IMPACT:

Updated impact fees will more accurately assign system development and capacity costs to new development and will be determined upon Board approval.

RECOMMENDATION:

Staff recommends that the Board of Mayor and Aldermen acknowledge the presentation for the Water and Sewer Impact Fee.



IMPACT FEES – PART 2 IMPACT FEE FINANCIAL PRESENTATION

APRIL 12, 2022

MICHELLE HATCHER, PE,
DIRECTOR

BRIAN GOODWIN, PE,
ASSISTANT DIRECTOR

WATER MANAGEMENT
DEPARTMENT

AGENDA

- Background – why are we doing this?
- SFUE definition and diurnal conditions
- Definitions & types of impact fees
- Water: Equity Buy In & Incremental
- Sewer: Equity Buy-In & Incremental (total investment)
- Project Schedule
- Recommendations & Timeline Moving Forward

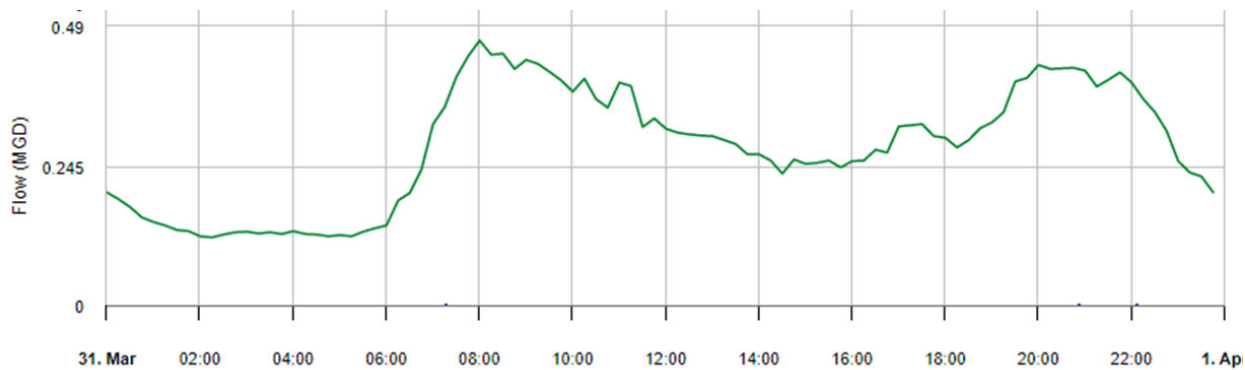
REFRESHER - WHY ARE WE DOING THIS?

- Meter size is not an equitable capture of the impacts to the system.
 - Proposing demand based rather than meter based.
- Why should we increase impact fees?
 - Increased asset costs (increasing pipe, pumps, facilities, etc.) for additional capacity
 - Future development drives additional required conveyance and treatment capacity.
- Overall reduction in rate-payer contribution to fund growth related infrastructure.

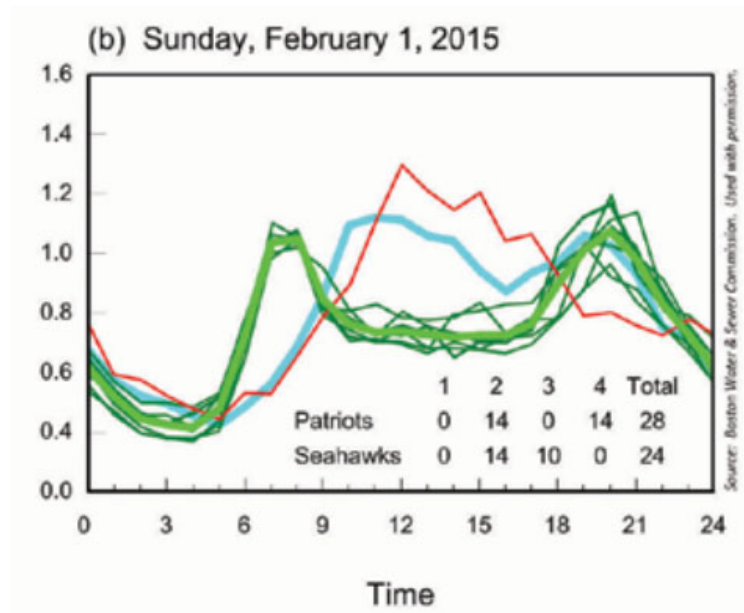
UNIT OF MEASURE (SFUE)

- Distribution and conveyance systems are sized based upon available capacity, not daily demand.
 - Diurnal demands peak in morning and evening based upon residential usage.
 - Water consumption (i.e. utility bills) are based off total consumption throughout the month, does not account for the peaking times when demand (water & sewer) is the highest.
- Example: TN Titans stadium (two football games/month), at half time the sewer system needs to accommodate the instantaneous demands of the system, not the overall sewer utility bill for the month.
 - Using this example, the Single-Family Unit Equivalent metric was developed to account for those peaked diurnal demands, not the average monthly consumption from a single house.

WHAT IS DIURNAL FLOW?



March 31 – April 1, 2022 – Westhaven flow meter



Super Bowl XLIX
New England Patriots vs. Seattle Seahawks
Glendale, Arizona

EXAMPLE COMPARISON (ACTUAL SCENARIO)

	BLDG A	BLDG B
Square footage of usable space	40,377 sq. ft	219,587 sq. ft
Typical water consumption & sewer demand (from utility bill)	101,725 gallons/month	372,333 gallons/month
Installed meter	3 inch	3 inch
Paid impact fee	\$111,825	\$111,825

IMPACT FEE - DEFINITION

- A contribution of capital toward existing or planned future plant facilities necessary to meet the service needs of new customers to which such fees apply.
- Two methods used to determine the amount of these charges are the buy-in method and the incremental-cost pricing method.
- Charges are intended to provide funds to be used to finance all or part of capital improvements necessary to serve new customers.

*AWWA's, Principles of Water Rates, Fees and Charges, p328

IMPACT FEES - TYPES

- Equity (Buy-In) Method – assesses new customers a fee to approximate the equity position of current customers. (AWWA M-1, 7th Edition, p199)
 - This approach was used on the water distribution and sewer collection system.
- Incremental Cost Method – assigns new development the incremental cost of system expansion needed to serve the new development. (AWWA M-1, 7th Edition, p202)
 - This approach was used on the Water Treatment Plant expansion and the Water Reclamation Facility expansion (Claude Yates Dr).
- Used actual Franklin customer accounts to determine number of SFUEs, current expansion costs, and assumed future expansion costs.



WATER



WATER – HYBRID RESULTS

HYBRID CONSOLIDATION

Equity (Buy-In) Method - Distribution	\$ 1,842
Incremental Cost - Treatment	\$ 1,782
Hybrid Approach - Cost per SFUE	\$ 3,624

WATER HYBRID CALCULATION (EQUITY BUY-IN + INCREMENTAL COST)

- Equity Buy-In Method = \$1,842
- Incremental Method = \$1,782
- **PROPOSED TOTAL = \$3,624 per SFUE**
- Current Impact Fee = \$2,089
- **Change = + \$1,535**



SEWER



SEWER – INCREMENTAL COST (CLAUDE YATES FACILITY)

- Additional capacity = 4 MGD
- Cost = \$33 M plus interest costs @ 1.47% for 30 yrs

INCREMENTAL COST METHOD

Capacity - North Plant	
Projected Treatment Investment	\$ 40,829,262
Projected Additional Capacity (4 MGD)	1,460,000,000
Annual Usage/Customer (Gals)	127,750
Percentage of Capacity	0.008750%
Average Cost/SFUE	\$ 3,573

SEWER – INCREMENTAL COST (SE CLEAN WATER FACILITY)

- Cost include (8 MGD facility) – Total Investment:
 - Current Southeast Wastewater Capacity Evaluation PSA (engineering – Hazen, \$4.3M)
 - Pilot plant construction cost (construction – TBD, \$1.65M)
 - Anticipated design cost for SE Clean Water Facility (engineering – TBD, \$10M)
 - Anticipated construction inspection cost for SE Clean Water Facility (inspection – TBD, \$12M)
 - Anticipated construction cost for SE Clean Water Facility (construction – TBD, \$150M)
 - Anticipated interest cost for SE Clean Water Facility (bond – 3.5% for 30 years)

INCREMENTAL COST METHOD	
South Plant Capacity - 8 MGD	
Projected Treatment Investment	\$286,795,281
Projected Additional Capacity (8 MGD)	2,920,000,000
Annual Usage/Customer (Gals)	127,750
Percentage of Capacity	0.004375%
Average Cost / SFUE	\$10,755

SEWER – HYBRID RESULTS (TOTAL INVESTMENT)

- Equity (Buy-In) Method – Collection = \$2,391
 - Incremental Method – Claude Yates Facility = \$3,573
 - Incremental Method - Southeast Clean Water Facility = \$10,755
 - **IMPACT FEE (TOTAL INVESTMENT) = \$16,719 per SFUE**
- Number reduced from 2020 presentation due to refined costs used for model
- Current Impact Fee = \$3,544
 - **Change = + \$13,172**
 - *Impact fees related to current treatment project and future treatment project total \$16,247 (~86% of total fee)

SE WASTEWATER CAPACITY - TIMELINE

Overall Timeline	Schedule (Anticipated) Dates of Project Milestones	Duration	2021				2022				2023				2024				2025				2026				2030			
			1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
SE WW Capacity Study	April 2020 - July 2023	3.25 years																												
Pilot Construction	July 2021 - July 2022	12 months																												
Pilot Operation	August 2022 - April 2023	9 months																												
SE CWF Design	August 2023 - February 2026	2.5 years																												
Advertise & Award SE Construction Bid	March 2026 - July 2026	3 months																												
SE CWF Construction	July 2026 - July 2030	4 years																												
CWF Start-up/Testing	August 2030	1 month																												

RECOMMENDATIONS

- WMD recommends increasing water impact fees to include projects already completed totaling \$3,624.
- WMD recommends ultimately increasing sewer impact fees to recapture project costs totaling currently in progress totaling \$16,719.
 - Two total increases:
 - Effective immediately July 1, 2022 = \$8,359.50
 - Effective July 1, 2023 = \$16,719

WHY THIS CHANGE IS NEEDED

- Provide equitable assessment of fees based on projected demands by the developer as verified through City Staff.
- Tie fees to projected demands that drive capital investments and planning.
- Size meters based on demands and eliminate meter sizing decisions based on fees.
- Encourage the use of fire suppression systems.
- Reduce the rate-payer demand to fund growth related infrastructure.
 - Action now will prevent future impact to rate-payers for the SE CWP.

NEXT STEPS

- April 26 Worksession to review and answer any additional questions
- May 10th BOMA, present the Ordinance Change to Title 18, Waters & Sewers and Appendix A, Comprehensive Fees and Penalties.
- May 24th BOMA, first reading
- June 14th, BOMA, second reading
- June 28th BOMA, third & final reading
- July 1, implementation

- Questions?