



Meeting Agenda

Budget & Finance Committee

Wednesday, March 9, 2022

3:00 PM

Board Room

CALL TO ORDER

APPROVAL OF MINUTES

1. Consideration Of Approval Of Minutes
February 10, 2022 Budget & Finance Committee Meeting
February 17, 2022 Budget & Finance Committee Meeting

NEW BUSINESS

2. Budget Presentation - Planning & Sustainability
Sponsors: Emily Wright
3. Budget Presentation - Building & Neighborhood Services & CDBG Fund
Sponsors: Tom Marsh
4. Budget Presentation - Communications
Sponsors: Milissa Reiersen, Monique McCullough
5. Budget Presentation - Elected Officials & Administration
Sponsors: Eric Stuckey, Lanaii Benne, Angie Johnson
6. Monthly Reports For March 2022
Sponsors: Mike Lowe, Margaret Wilson
7. Financial Report For 2nd Quarter Of FY 2022
Sponsors: Mike Lowe, Margaret Wilson

OTHER BUSINESS

ADJOURN

Anyone needing accommodations due to disabilities please contact the ADA Coordinator at 615-791-3277 at least 24 hours prior to the meeting.



File #: 21-02981

DATE: February 23, 2022
TO: Budget & Finance Committee
FROM: Emily Wright, Planning Director
SUBJECT:

Budget Presentation - Planning & Sustainability

PURPOSE:

The purpose of this memorandum is to provide information to the Franklin Board of Mayor and Aldermen (BOMA) concerning the budget request for the Planning and Sustainability Department for FY 2022-2023.

BACKGROUND/STAFF COMMENTS:

Each year, the Budget & Finance Committee reviews the detailed budget of each City Department. At the meetings in February, March, and April, departmental staff makes a presentation of the plans for the next budget cycle and the requested funding for those anticipated needs. This provides the Committee with an idea of the size and scope of budget requests that may be included in the City Administrator's proposed budget, which is typically delivered at the May committee meeting.

FINANCIAL IMPACT:

The financial impact varies by department, depending on the increase in population, the required services, equipment replacement needs, and program enhancements.

RECOMMENDATION:

Staff recommends review of the budget materials. No action is required.



City of Franklin, Tennessee

FY 2023 Operating Budget Request

Program Enhancement Summary

Priority	Request	Compensation	Benefits	Expenses	Total	Funded
Planning & Sustainability						
1	FY23 New Assistant Preservation Planner	\$ 55,000	\$ 16,500	\$ 1,100	\$ 72,600	\$ -
2	FY23 New Assistant Director, Current Planning	\$ 98,000	\$ 29,400	\$ 3,500	\$ 130,900	
3	FY23 Reclassify Existing Assistant Director	\$ 5,005	\$ 400	\$ -	\$ 5,405	
4	FY23 Envision Franklin	\$ -	\$ -	\$ 150,000	\$ 150,000	
5	FY23 Reclassify Preservation Planner	\$ 4,085	\$ 350	\$ -	\$ 4,435	
	FY23 Total	\$ 162,090	\$ 46,650	\$ 154,600	\$ 363,340	
6	FY24 Historic Preservation Plan	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ -
	Future Year Projections Total	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ -
Total		\$ 162,090	\$ 46,650	\$ 254,600	\$ 463,340	\$ -
		Compensation	Benefits	Expenses	Total	
Total G/F Requests		\$ 162,090	\$ 46,650	\$ 254,600	\$ 463,340	\$ -

FranklinForward Allocations



A Safe, Clean, Livable City

\$ -



A Effective and Fiscally Sound City Government Providing High Quality Service

\$ 213,340



Quality Life Experiences

\$ 100,000



Sustainable Growth & Economic Prosperity

\$ 150,000

Totals

\$ 463,340

Traditional Allocations



Personnel \$ 208,740



Operations \$ 254,600



Equipment \$ -



Capital \$ -

Total

\$ 463,340

FY 2023 Program Enhancement Request Form

 HISTORIC FRANKLIN TENNESSEE	Intended Year:	2023	Department Priority:	1	of	6
	Department:	41700 PLANNING & SUSTAINABILITY				
	Division:	Preservation Planning				
	FranklinForward Theme:	An Effective and Fiscally Sound City Government Providing High Quality Service				
	Title:	Assistant Preservation Planner				

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING			
Account Description	One-Time Cost (FY23 Only)	Ongoing Annual Cost (FY23 & Future)	TOTAL FY23 Request
Compensation			
81110 REGULAR PAY		\$55,000	\$55,000
			\$0
Benefits			
<i>Benefits auto-calculated at 30% of compensation -->></i>	\$0	\$16,500	\$16,500
Expenses			
82350 DUES FOR MEMBERSHIPS		\$200	\$200
82800 PROFESSIONAL DEVELOPMENT/TRAVEL		\$900	\$900
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$0	\$72,600	\$72,600

PURPOSE / DESCRIPTION OF REQUEST
This request would add a Assistant Preservation Planner (Pay Grade F) in the Planning & Sustainability Department. The purpose of this position would be to provide assistance in the administration and operations of the City's historic preservation program. This position would serve functional needs of a growing program that saw an increase of 40 percent of Certificate of Appropriateness (COA) reviews and 30 percent increase in Administrative COA reviews this year over last year. This position would handle the Administrative COA reviews, assist with COA reviews, and review building permits in the Historic Preservation Overlay District (HPO) for consistency with approved COAs. It would also prepare routine documents, including roll call agendas, packets, notices and other duties, such as managing public sign notice requirements. It would also assist with phone and email communication with developers, contractors, property owners, realtors, and others. There is also a need for research assistance with special projects, such as historic resource inventories, grant applications, and preservation-related plans, and assist with Civil War Historical Commission related projects.

SERVICE IMPLICATION
Failure to approve this position will result in decreased quality of service and response times to citizens and property owners, failure to keep up with growing historic-preservation related needs, and overload working conditions for the preservation planner position.

FY 2023 Program Enhancement Request Form

 HISTORIC FRANKLIN TENNESSEE	Intended Year:	2023	Department Priority:	2	of	6
	Department:	41700 PLANNING & SUSTAINABILITY				
	Division:	Preservation Planning				
	FranklinForward Theme:	An Effective and Fiscally Sound City Government Providing High Quality Service				
	Title:	Assistant Director, Development & Current Planning				

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING			
Account Description	One-Time Cost (FY23 Only)	Ongoing Annual Cost (FY23 & Future)	TOTAL FY23 Request
Compensation			
81110 REGULAR PAY		\$98,000	\$98,000
			\$0
Benefits			
<i>Benefits auto-calculated at 30% of compensation -->></i>		\$0	\$29,400
Expenses			
82350 DUES FOR MEMBERSHIPS		\$500	\$500
82800 PROFESSIONAL DEVELOPMENT/TRAVEL		\$3,000	\$3,000
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL		\$0	\$130,900

PURPOSE / DESCRIPTION OF REQUEST
This request would add a second Assistant Director (Pay Grade K) in the Planning & Sustainability Department. The purpose of this position would be to provide leadership, management, and administration of the Current Planning and Development Services aspects and functions of the department. For years, the department has seen a significant growth in the amount and complexity of annexation requests, rezoning and development plans, and site plans, and the planners in the Current Planning Division have had an overwhelming amount of applications to review. Our department completes reviews thoroughly and tediously walk applicants through the approval process, but the ability to provide these services and assess the processes and procedures to implement changes are impacted by the daily churn of completing reviews and maintaining timely correspondence with applicants. This position would serve functional needs of a growing program and allow the department to be reorganized in a way that is more sensible and effective.

SERVICE IMPLICATION
Failure to approve this position will result in decreased quality of service and response times to applicants, citizens, and property owners, failure to keep up with growing Current Planning and Development needs, and overload working conditions for the Current Planning Supervisor position. Comparing 2012 to 2021, there has been a 52% increase in development applications (development plans, site plans, final plats, and Board of Zoning Appeals items), and there has been a 104% increase in property that has been rezoned. Acreage of land annexed has gone from none to 666 acres, and annexation activity has been consistently in the 500-650 acres range for 3 years straight. The Current Planning Division has operated with the same amount of planning staff for over 20 years, yet the workload has drastically increased.

FY 2023 Program Enhancement Request Form

 HISTORIC FRANKLIN TENNESSEE	Intended Year:	2023	Department Priority:	3	of	6
	Department:	41700 PLANNING & SUSTAINABILITY				
	Division:	Preservation Planning				
	FranklinForward Theme:	An Effective and Fiscally Sound City Government Providing High Quality Service				
	Title:	Classification of Assistant Director, Long Range & Preservation Planning				

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY23 Only)	Ongoing Annual Cost (FY23 & Future)	TOTAL FY23 Request
Compensation			
81110 REGULAR PAY		\$5,005	\$5,005
			\$0
Benefits			
<i>Benefits auto-calculated at 30% of compensation -->></i>			
	\$0	\$400	\$400
Expenses			
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$0	\$5,405	\$5,405

PURPOSE / DESCRIPTION OF REQUEST

This request is for the reclassification of the pay grade for the Assistant Director, Long Range & Preservation Planning from Pay Grade J to Pay Grade K. This change would bring the Planning Assistant Director position(s) to the same pay grade as the comparable Assistant Directors of Building & Neighborhood Services and Engineering. Additionally, the market pay for Planning professionals has changed in the region, and this change would align the pay better with the greater regional labor market.

SERVICE IMPLICATION

This change will allow for better retention and recruitment of quality and experienced management-level planning professionals. It also makes the position more equitable with similar positions in the City organization.

FY 2023 Program Enhancement Request Form

 HISTORIC FRANKLIN TENNESSEE	Intended Year:	2023	Department Priority:	4	of	6
	Department:	41700 PLANNING & SUSTAINABILITY				
	Division:	Long Range Planning				
	FranklinForward Theme:	Sustainable Growth & Economic Prosperity				
	Title:	Envision Franklin Update				

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY23 Only)	Ongoing Annual Cost (FY23 & Future)	TOTAL FY23 Request
<u>Compensation</u>			
			\$0
			\$0
<u>Benefits</u>			
<i>Benefits auto-calculated at 30% of compensation -->></i>			
	\$0	\$0	\$0
<u>Expenses</u>			
82560 CONSULTANT SERVICES	\$150,000		\$150,000
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$150,000	\$0	\$150,000

PURPOSE / DESCRIPTION OF REQUEST

Envision Franklin was adopted in 2017. It is expected that a comprehensive review takes place every five years to keep the plan up-to-date. While the staff is not anticipating major changes to the overall framework and content, a comprehensive review will be needed. Requested funds would be used to assist with public outreach, BOMA and FMPC engagement, and overall project management.

The Engineering Department is also anticipating an update to Connect Franklin at the same time. The staff would like this to be a joint and coordinated effort so both plans are moving forward concurrently and consultant resources could be shared.

SERVICE IMPLICATION

Much of the work for both Envision Franklin and Connect Franklin can be done internally, but assistance with public outreach, BOMA and FMPC engagement, and overall project management would ensure a successful outcome.

FY 2023 Program Enhancement Request Form

 HISTORIC FRANKLIN TENNESSEE	Intended Year:	2023	Department Priority:	5	of 6	
	Department:	41700 PLANNING & SUSTAINABILITY				
	Division:	Preservation Planning				
	FranklinForward Theme:	An Effective and Fiscally Sound City Government Providing High Quality Service				
	Title:	Reclassification of Preservation Planner				

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY23 Only)	Ongoing Annual Cost (FY23 & Future)	TOTAL FY23 Request
<u>Compensation</u>			
81110 REGULAR PAY		\$4,085	\$4,085
			\$0
<u>Benefits</u>			
<i>Benefits auto-calculated at 30% of compensation -->></i>			
	\$0	\$350	\$350
<u>Expenses</u>			
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$0	\$4,435	\$4,435

PURPOSE / DESCRIPTION OF REQUEST

This request is for the reclassification of the pay grade for the Preservation Planner from Pay Grade H to Pay Grade I. With the pending approval of a new Assistant Preservation Planner, the Preservation Planner would take on a new supervisory role for that new position, which would include assigning tasks and daily job duties, providing guidance and direction on preservation planning items, conducting training as needed, and taking on any general supervisory tasks related to personnel concerns or issues. The proposed reclassification includes funds for a 5% pay increase related to new job duties associated with the new supervisory role.

SERVICE IMPLICATION

Without this request approval, the new Assistant Preservation Planner position would be supervised by the Assistant Director of Long Range and Preservation Planning, causing inefficiencies in the delegation of work between the Preservation Planning employees. The best and most streamlined option for organizational purposes within the department would be for the Assistant Preservation Planner to be supervised directly by the Preservation Planner.

FY 2023 Program Enhancement Request Form

 HISTORIC FRANKLIN TENNESSEE	Intended Year:	2024	Department Priority:	6	of	6
	Department:	41700 PLANNING & SUSTAINABILITY				
	Division:	Preservation Planning				
	FranklinForward Theme:	Quality Life Experiences				
	Title:	Historic Preservation Plan				

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY23 Only)	Ongoing Annual Cost (FY23 & Future)	TOTAL FY23 Request
Compensation			
			\$0
			\$0
Benefits			
<i>Benefits auto-calculated at 30% of compensation -->></i>			
	\$0	\$0	\$0
Expenses			
82560 CONSULTANT SERVICES	\$100,000		\$100,000
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$100,000	\$0	\$100,000

PURPOSE / DESCRIPTION OF REQUEST

In a continued commitment to the vitality of the downtown area, historical and traditional neighborhood areas, and battlefield parks in our City, the Planning & Sustainability Department proposes to update the City's Preservation Plan. The existing plan dates to 2001 and needs to be reevaluated. The purpose of a community historic preservation plan is to clearly articulate the many ways in which the community's historic resources contribute to the city's well-being, to outline the preservation goals, and to develop a set of strategies that will help achieve those goals. The department is seeking \$100,000 for the completion of the plan, as based on cost estimates from peer communities. The estimate also includes the cost of professional photography and public outreach/stakeholder survey creation and mailer costs.

The scope of the plan includes identification of preservation planning principles and goals for the development of action items; the review of the City's existing preservation program, including recommendations for strengthening the program and better engaging residents; the development of neighborhood revitalization/conservation, economic development, and rehabilitation incentives strategies; and the outlining of battlefield preservation priorities.

SERVICE IMPLICATION

An updated plan may reinforce growth management strategies by identifying areas that are appropriate for preservation through Historic Preservation Overlay expansion or character and diversified housing conservation through Neighborhood Conservation Overlay creation.



City of Franklin, Tennessee

FY 2023 Operating Budget

Planning & Sustainability

Emily Wright, Planning & Sustainability Director

Budget Summary

	2020 Actual	2021 Actual	2022		2023 Budget	2022 v. 2023	
			Budget	EOY		\$	%
Personnel	1,261,300	1,307,853	1,547,554	1,503,719	1,549,715	2,161	0.1%
Operations	134,402	159,540	403,459	369,457	206,633	-196,826	-48.8%
Capital	0	0	0	0	0	0	0.0%
Total	1,395,702	1,467,393	1,951,013	1,873,176	1,756,348	-194,665	-10.0%

Departmental Summary

The Franklin Planning and Sustainability Department (P&SD) works with the Franklin Municipal Planning Commission in providing information and advice to the Board of Mayor and Aldermen and other City departments in order to assist them in making decisions concerning the growth and development of the City.

The P&SD also provides the following:

- Expertise, technical assistance, and staff support to the Planning Commission, the Board of Zoning Appeals, the Historic Zoning Commission, the Civil War Historical Commission, the Sustainability Commission, the Franklin Tree Commission, and various ad-hoc committees.
- Administration and Maintenance of Envision Franklin (the Land Use Plan) and the Zoning Ordinance in order to provide policies and regulations that continually strive to improve the built environment while protecting the City's natural and historic resources.
- Long-range planning initiatives to analyze, forecast, and guide future development.
- A leadership role in sustainability efforts for the City and the region.
- Implementation of processes in order to provide effective and efficient development review.
- Oversees performance agreements and sureties and coordinates inspections associated with improvements to new developments, including, but not limited to, drainage, landscaping, sidewalks, streets, and water/wastewater.
- Performs landscaping inspections and reviews.
- Seeks Federal and State funding opportunities in order to assist with activities and projects.
- Serves boards and committee's related to regional and local transportation, including the MPO Board, the Technical Coordinating Committee to the MPO, and the RTA Board, and the TMA Board.
- Assists the Franklin Special School District, the Williamson County School System, and other cities within Williamson County in analyzing growth patterns.
- Assists the school system in introducing concepts of urban planning, historic preservation, and energy efficiency to students.



City of Franklin, Tennessee

FY 2023 Operating Budget

Planning & Sustainability

Emily Wright, Planning & Sustainability Director



COVID-19 Response & Impact

We continued Virtual Meetings for all Pre-application Meetings, plan meetings, required Neighborhood meetings, and most citizen inquiries. A rotating staff provided in-person service to walk-ins throughout the year. Planning Department public outreach meetings associated with long-range or special projects were held in a combination form of in-person and virtually. Recordings of any virtual public or neighborhood meetings were made available on the City website.

FY 2023 Outlook

There are three main priorities for FY23: implementing staffing changes inclusive of new positions to handle the ever-growing workload, finishing the Williamson County Growth Plan update process, resulting in a new Urban Growth Boundary, and completing a comprehensive 5-year update to Envision Franklin.

Reviewing and recommending plans and rezoning requests, based on Envision Franklin and the Zoning Ordinance, to the Planning Commission and the Board of Mayor and Aldermen is an ongoing responsibility of the P&SD.

Long-range planning efforts include concluding the Goose Creek Coordinated Study if it bridges into the beginning of FY23, completing the Williamson County Growth Plan update process and public hearings, and conducting the 5-year Comprehensive Envision Franklin Update.

Consistent involvement with the Nashville Area MPO will continue. The P&SD will continue to consider the importance of regional transportation for Franklin and how to plan and design land uses that support sustainable local and regional transportation. The P&SD will also work closely with RTA and TMA/Franklin Transit to identify potential long-term park and ride lots, transit routes and new stops, transit hub locations, and future inclusion of a Cool Springs Circulator, as funding permits.

Sustainability initiatives continue to be a primary focus. Through the LEED for Cities designation process in FY19, the City was able to gauge what areas need more attention in the coming years. The Sustainability Commission will continue to work on policy guides for these topics.

In a continued commitment to the vitality of the downtown area and historical and traditional neighborhood areas in our City, the Planning & Sustainability Department will continue its update to the Lewisburg Avenue Historic District, through a combination of grant and local funding. Additionally, the Preservation Plan dates to 2001 and needs to be reevaluated, which will be planned for an update in FY24.

The P&SD anticipates another year of increasing development demand and annexation requests. Additionally, the P&SD will provide ample support for new City Hall planning efforts and outreach.



City of Franklin, Tennessee

FY 2023 Operating Budget

Performance Measures

The City of Franklin has established **FranklinForward : A Vision for 2033**. This Strategic Plan has specific and demonstrable objectives for each department which, when achieved individually, will cohesively move Franklin forward to meet the challenges and demands of the future.

Each budget has a series of performance measures and benchmarks attached to it which demonstrate the workload, effectiveness and outcome of taxpayer support for the annual operations of the City of Franklin and its pursuit of the goals of the Strategic Plan. Together, these measures demonstrate a proper and diligent use of taxpayer dollars in the pursuit of a greater community.



FranklinForward : A Vision for 2033 | Objectives for Developing a Strategic Plan

Related Theme: A Safe and Livable City

Franklin will enhance the value and character of our community through progressive and responsive development and neighborhood services.

Goal: Franklin will increase the percentage of residents who rate their neighborhoods as either good or excellent in an annual, biannual, or other specified periodic citizen survey

Baseline: Establish a baseline for measuring citizen satisfaction via Citizen, HOA, or social media surveys.

Franklin will be a model for environmental quality and a sustainable city.

Goal: Increase the number of LEED certified buildings to attract energy friendly businesses and increase tax revenues.

Baseline: Franklin has nine (9) LEED certified buildings currently as of 2013 (www.usgbc.org/LEED).

Related Theme: Quality Life Experiences

Meeting transportation needs: Franklin will have a diverse transportation network that promotes, provides, and supports safe and efficient mobility choices for all, including driving, public transit, walking, and biking.

To be a community that promotes walking, jogging, and cycling.

Goal: To increase the Walkability Index Score for Franklin.

Baseline: Current walkability Index Score is 32. Achieved an Honorable Mention in walkfriendly.org.

Goal: To become a more bicycle friendly community.

Baseline: To become a bicycle-friendly designated community through assessment by the League of American Bicyclists.

To reduce energy costs, road congestion and improve air quality by better use of alternative transportation services

Goal: To reduce the number of days of air quality nonattainment in the City of Franklin.

Baseline: [none: need data point related to air quality].

Creating desirable life experiences: Franklin will continue to be a destination to live and work that ranks among the best in the nation.

Goal: To improve ranking as one of the top 10 communities providing for historic preservation in the U.S.

Baseline: Rank as 4th in nation for historic preservation (Preservation Network, 2012)

Baseline: Citizen Perception reported through community survey.

Related Theme: Sustainable Growth & Economic Prosperity

Franklin will strategically manage its growth and the value of its assets.

Goal: Update the Land Use Plan tied to transportation and infrastructure availability.

Baseline: The current Land Use Plan needs to include infrastructure planning and costs as components of Land Use updates.
(Planning and Sustainability)

Goal: To increase the assessed valuation per square mile for land in City of Franklin

Baseline: Current assessed valuation per square mile is \$77,787,427 (Based on 41.28 sq. miles and property assessed value of 2012 of \$3,211,064,976. Finance Department)



City of Franklin, Tennessee

FY 2023 Operating Budget

Performance Measures

Franklin will pursue growth and development that embraces its historic context and encourages revenue generation.

Goal: To increase private investment in Franklin's Historic Area.

Baseline: Franklin issued 94 Certificates of Appropriateness for construction in 2014 (Planning and Sustainability).

The value of investment dollars from COA's for 2014. (This number only reflects the valuations associated with the permits that been pulled as of this date and not projects without application for building permits. Planning and Sustainability)

Key:	
Strategic Plan: FranklinForward	
Benchmarking Alliance of Tennessee	
Franklin Citizens Survey	☒

Workload (Output) Measures

	2019	2020	2021	2022*	2023*
Net Acreage Changes	540	477	666	561	561
Base Zoning Changes					
Acreage Zoned Due to Annexation	540	477	666	561	561
Acreage Rezoned	441	1746	499	470	470
Development Process Approval Measures					
Development Plans	19	12	21	17	17
Site Plans	40	66	134	100	100
Plats	51	63	66	65	65
Residential Approvals					
Total Units	1,978	3,075	3,790	3,433	2,948
Cases heard by BOZA	21	12	23	19	19
Residential site plans reviewed	43	19	35	32	32
Preliminary plats reviewed	0	0	2	1	1
Final plats reviewed	73	71	62	69	69
Municipal planner FTEs	8	6-7	8	10	10
Planning and zoning administrative and support FTEs	3	3	3	3	3
Engineering FTEs	4	4	N/A	N/A	N/A
Total planning and zoning revenues	\$ 206,689	\$ 198,258	\$ 198,082	\$ 198,170	\$ 201,010
Staff hours spent on comprehensive plan in given year	80	640	750	1500	500
Benchmarking Alliance of Tennessee Average	124	TBD	TBD	TBD	TBD
Staff hours evaluating zoning ordinance and subdivision regulation in given year	2,763	500	500	500	500
Benchmarking Alliance of Tennessee Average	635	TBD	TBD	TBD	TBD
Staff hours spent completing a long range plan or a special project in given year	120	200	500	750	250
Benchmarking Alliance of Tennessee Average	102	TBD	TBD	TBD	TBD
Amount of private investment in a historic district and/or downtown core	\$6,811,741	\$10,494,774	\$17,765,527	\$14,130,151	\$11,690,681
Benchmarking Alliance of Tennessee Average	\$ 5,530,164	TBD	TBD	TBD	TBD

Efficiency Measures

Performance Measures

	2019	2020	2021	2022*	2023*
Average number of days for preliminary plat review	N/A	N/A	42	42	42

Outcome (Effectiveness) Measures

	2019	2020	2021	2022*	2023*
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 Increase the percentage of residents who rate their neighborhoods as either good or excellent in an annual, biannual, or other specified periodic citizen survey.

% rating neighborhoods excellent/good?	94.0%	94.0%	94.0%	94.0%	94.0%
Target: (from Franklin Citizens Survey)	93.0%	93.0%	93.0%	93.0%	93.0%
Meets Target?	Yes	Yes	Yes	Yes	Yes

Increase the number of LEED certified buildings to attract energy friendly businesses and increase tax revenues.

# of LEED Certified buildings in Franklin	27	30	30	30	31
 Benchmarking Alliance of Tennessee Average	7	TBD	TBD	TBD	TBD
Target	27	28	29	30	31
Meets Target?	Yes	Yes	Yes	Yes	Yes

 Franklin will develop a quality level of service expectation for its citizens. 90% citizen satisfaction rated excellent/good for services as reported by

Baseline: Responses from National Citizens Survey.	93%	93%	93%	93%	93%
Meets Target?	Yes	Yes	Yes	Yes	Yes

To be a community that promotes walking, jogging, and cycling and to become a more bicycle friendly community.

Baseline: To become a bicycle-friendly designated community through assessment by the League of American Bicyclists.

Meets Target?	No	No	No	No	No
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 Reduce the number of days of air quality nonattainment in the City of Franklin.

Baseline: 0 days of non-attainment	0	0	0	0	0
Actual Days of non-attainment	0	0	0	0	0
Meets Target?	Yes	Yes	Yes	Yes	Yes

 Improve ranking as one of the top 10 communities providing for historic preservation in the U.S.

Current Ranking	4	N/A	N/A	N/A	N/A
Target	4	N/A	N/A	N/A	N/A
Meets Target?	Yes	N/A	N/A	N/A	N/A

 Update a minimum of one Land Use Plan character area with infrastructure capabilities every year.

Baseline: The current Land Use Plan needs to include infrastructure planning and costs as components of Land Use

Target: At least 1 updated	1 Annual	1 Annual	2 Annual	All Annual	1 Annual
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Performance Measures

Meets Target?	Yes	Yes	Yes	Yes	Yes
 Reduce the poverty for citizens of Franklin to a rate at least 50% below the state average (State average is 16.9%) (2010 Census).					
Franklin Poverty Rate	7.0%	6.6%	^	6.8%	6.8%
State Poverty Rate	15.0%	13.9%	^	14.50%	14.50%
Target	7.5%	7.5%	7.5%	7.5%	7.5%
Meets Target?	Yes	Yes	TBD	Yes	Yes
 Increase the assessed valuation per square mile for land in City of Franklin					
Current Assessed Value	\$ 5,048,158,858	\$ 5,254,702,750	\$ 5,458,752,751	\$ 5,677,102,861	\$ 5,904,186,975
Square Miles	42.15	43	44.23	44.77	45.67
Target	\$ 118,817,529	\$ 122,202,390	\$ 123,417,425.98	\$ 126,805,961	\$ 129,279,329
Meets Target?	Yes	Yes	Yes	TBD	TBD
 Franklin will pursue growth and development that embraces its historic context and encourages revenue generation. Increase private investment in Franklin's Historic Area.					
# of Certificates of Appropriateness issued for construction	70	92	57	73	73
Value of investment dollars from COA's	\$ 6,811,741	\$10,494,774	\$17,765,527	\$14,130,151	\$11,690,681
Meets Target?	Yes	Yes	Yes	Yes	Yes

*Includes Residential and Commercial site plans.

**City engineers who are involved in development plan review but are housed in the Engineering Department.

^ Data not yet available from US Census

Franklin Citizens Survey

		2016 Citizens Survey		2019 Citizens Survey	
		Excellent/ Good	Fair/Poor	Excellent/ Good	Fair/Poor
☒	% rating the value of Land use, planning and zoning	59%	41%	61%	39%
☒	% rating Your neighborhood as a place to live	92%	8%	95%	5%
☒	% rating Franklin as a place to live	97%	3%	98%	2%
☒	% rating the Quality of the overall natural environment in Franklin as it relates to Franklin as a whole	87%	13%	87%	13%
☒	% rating the Overall "built environment" of Franklin (including overall design, buildings, parks and transportation systems) as it relates to Franklin as a whole	77%	23%	79%	21%
☒	% rating the Sense of community in Franklin as it relates to Franklin as a whole	82%	18%	83%	17%
☒	% rating how important the Quality of the overall natural environment in Franklin is for the Franklin community to focus on in the next two years	87%	13%	87%	13%



City of Franklin, Tennessee

FY 2023 Operating Budget

Performance Measures

☒	% rating how important the Overall "built environment" of Franklin (including overall design, buildings, parks and transportation systems) is for the Franklin community to focus on in the next two years	83%	17%	85%	15%
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			Very Satisfied	Somewhat Satisfied	Somewhat Important	Not at all Important
☒	% rating their level of satisfaction with the City's management of growth	2016	29%	55%	15%	1%
		2019	29%	51%	13%	7%

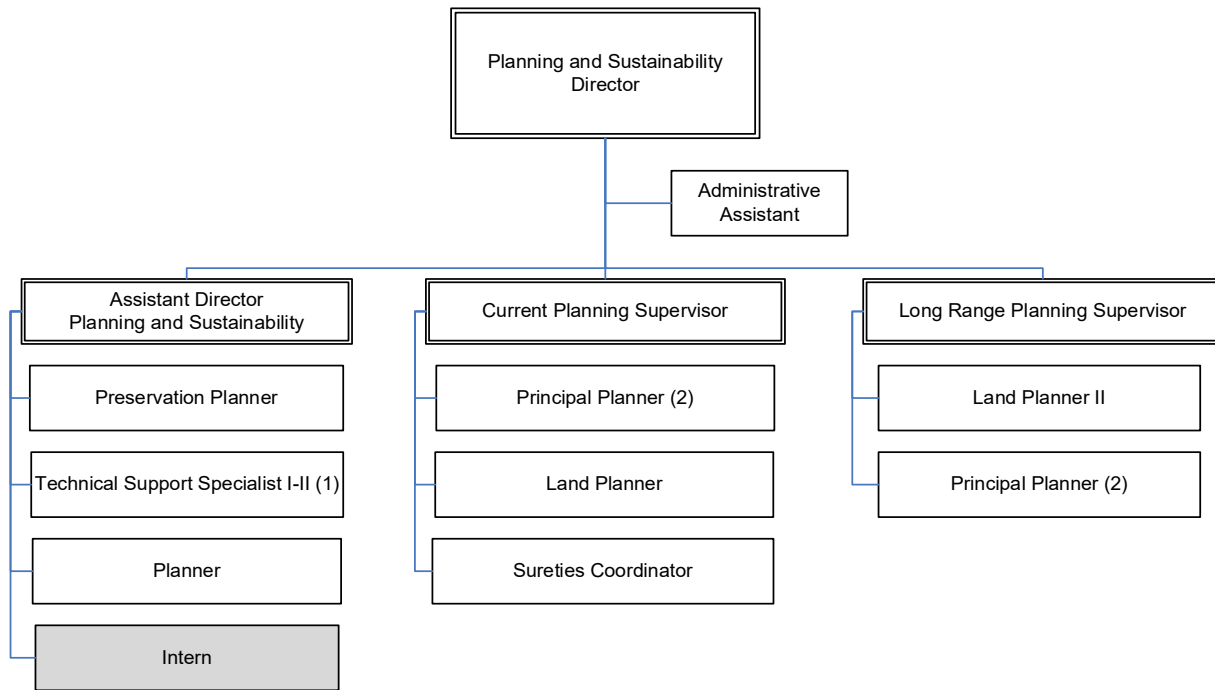
*2022 and 2023 are estimates.



City of Franklin, Tennessee

FY 2023 Operating Budget

Organizational Chart (Current)



White: Positions Authorized and budgeted in FY 2023

Grey: Positions Authorized but not budgeted in FY 2023

Note: For detailed counts and authorized positions, please see table below entitled "Staffing by Position"



City of Franklin, Tennessee

FY 2023 Operating Budget

Staffing by Position (Current)

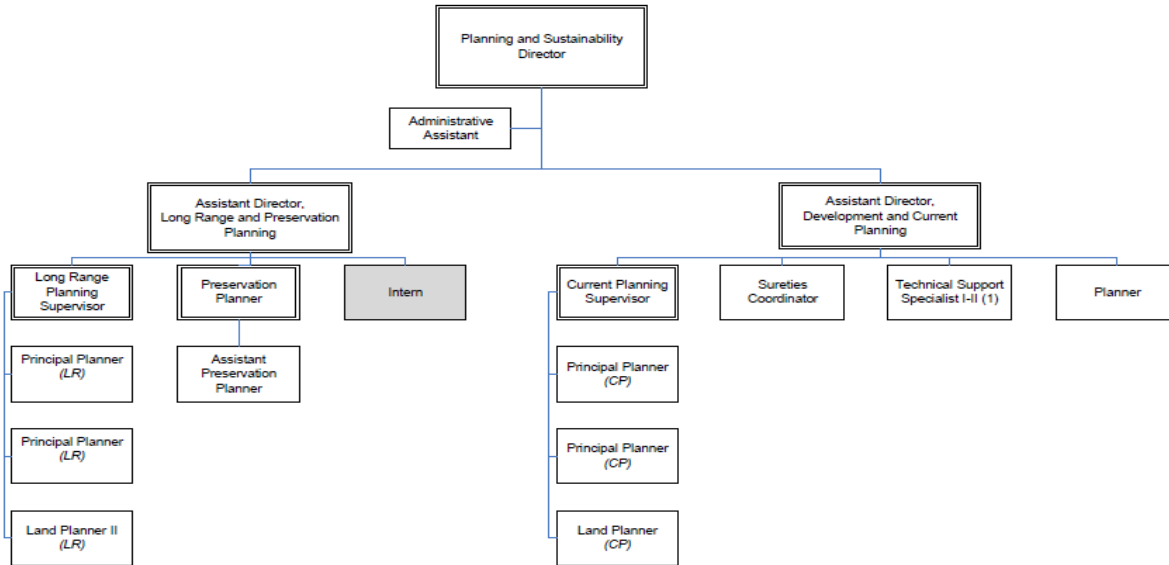
Budgeted Positions	Pay Grade	FY 2019		FY 2020		FY 2021		FY 2022		FY 2023	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
Director of Planning & Sustainability	Grade L	1	0	1	0	1	0	1	0	1	0
Asst. Director of Planning & Sustainability	Grade J	1	0	1	0	1	0	1	0	1	0
Current Planning Supervisor	Grade I	1	0	1	0	1	0	1	0	1	0
Long Range Planning Supervisor	Grade I	1	0	1	0	1	0	1	0	1	0
Principal Planner	Grade H	4	0	4	0	3	0	4	0	4	0
Preservation Planner	Grade H	1	0	1	0	1	0	1	0	1	0
Land Planner II	Grade H	1	0	1	0	1	0	1	0	1	0
Land Planner	Grade G	1	0	1	0	1	0	1	0	1	0
Surety Coordinator	Grade G	1	0	1	0	1	0	1	0	1	0
Technical Support Specialist I-II	Grades E-F	1	0	1	0	1	0	1	0	1	0
Planner	Grade F	1	0	1	0	1	0	1	0	1	0
Administrative Assistant	Grade D	1	0	1	0	1	0	1	0	1	0
Intern	---	0	1	0	1	0	0	0	0	0	0
Sub-Total Budgeted Positions		15	1	15	1	14	0	15	0	15	0
Authorized, Unbudgeted Positions											
Principal Planner	Grade H	0	0	0	0	1	0	0	0	0	0
Intern	---	0	0	0	0	0	1	0	1	0	1
Sub-Total - Unbudgeted Positions		0	0	0	0	1	1	0	1	0	1
Total Authorized Staffing		15	1	15	1	15	1	15	1	15	1



City of Franklin, Tennessee

FY 2023 Operating Budget

Organizational Chart (Proposed)



White: Positions Authorized and budgeted in FY 2023

Grey: Positions Authorized but not budgeted in FY 2023

Note: For detailed counts and authorized positions, please see table below entitled "Staffing by Position".

Descriptions in italics are informational only and not reflective of position titles.



City of Franklin, Tennessee

FY 2023 Operating Budget

Staffing by Position (Proposed)

Budgeted Positions	Pay Grade	FY 2019		FY 2020		FY 2021		FY 2022		FY 2023	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
Director of Planning & Sustainability	Grade M	1	0	1	0	1	0	1	0	1	0
Asst. Dir., Long Range & Preserv. Planning	Grade K	1	0	1	0	1	0	1	0	1	0
Asst. Dir., Develop. & Current Planning	Grade K	0	0	0	0	0	0	0	0	1	0
Current Planning Supervisor	Grade I	1	0	1	0	1	0	1	0	1	0
Long Range Planning Supervisor	Grade I	1	0	1	0	1	0	1	0	1	0
Principal Planner	Grade H	4	0	4	0	3	0	4	0	4	0
Preservation Planner	Grade H	1	0	1	0	1	0	1	0	1	0
Land Planner II	Grade H	1	0	1	0	1	0	1	0	1	0
Land Planner	Grade G	1	0	1	0	1	0	1	0	1	0
Surety Coordinator	Grade G	1	0	1	0	1	0	1	0	1	0
Assistant Preservation Planner	Grade F	0	0	0	0	0	0	0	0	1	0
Technical Support Specialist I-II	Grades E-F	1	0	1	0	1	0	1	0	1	0
Planner	Grade F	1	0	1	0	1	0	1	0	1	0
Administrative Assistant	Grade D	1	0	1	0	1	0	1	0	1	0
Intern	---	0	1	0	1	0	0	0	0	0	0
Sub-Total Budgeted Positions		15	1	15	1	14	0	15	0	17	0
Authorized, Unbudgeted Positions											
Principal Planner	Grade H	0	0	0	0	1	0	0	0	0	0
Intern	---	0	0	0	0	0	1	0	1	0	1
Sub-Total - Unbudgeted Positions		0	0	0	0	1	1	0	1	0	1
Total Authorized Staffing		15	1	15	1	15	1	15	1	17	1



City of Franklin, Tennessee

FY 2023 Operating Budget

Budget

	Actual 2020	Actual 2021	Budget 2022	EOY 2022	Budget 2023	Difference	
						\$	%
Personnel							
Salaries & Wages	945,078	946,609	1,104,284	1,106,767	1,092,225	(12,059)	-1.1%
Officials Fees	9,450	9,900	14,000	4,000	14,000	-	0.0%
Employee Benefits	306,772	351,344	429,270	392,952	443,490	14,220	3.3%
Total Personnel	1,261,300	1,307,853	1,547,554	1,503,719	1,549,715	2,161	0.1%
Operations							
Transportation Services	5,487	2,077	4,000	3,000	4,000	-	0.0%
Operating Services	8,246	1,035	13,000	2,913	11,000	(2,000)	-15.4%
Notices, Subscriptions, etc.	18,469	20,870	31,500	21,290	31,250	(250)	-0.8%
Utilities	8,190	8,710	9,000	10,000	11,500	2,500	27.8%
Contractual Services	32,840	53,838	233,000	235,150	37,000	(196,000)	-84.1%
Repair & Maintenance Services	4,647	1,699	4,500	2,200	4,250	(250)	-5.6%
Employee programs	955	630	6,100	6,100	6,100	-	0.0%
Professional Development/Travel	21,478	684	49,000	37,500	45,000	(4,000)	-8.2%
Office Supplies	9,703	6,924	15,100	13,100	16,100	1,000	6.6%
Operating Supplies	-	-	2,500	3,500	500	(2,000)	-80.0%
Fuel & Mileage	(867)	17	600	500	600	-	0.0%
Machinery & Equipment (<\$25,000)	16,897	54,136	20,000	18,000	29,000	9,000	45.0%
Repair & Maintenance Supplies	-	623	-	-	-	-	0.0%
Operational Units	450	-	5,000	5,000	-	(5,000)	-100.0%
Property & Liability Costs	7,884	6,872	9,659	9,554	10,133	474	4.9%
Permits	18	33	400	50	100	(300)	-75.0%
Financial Fees	5	1,392	-	1,600	-	-	0.0%
Other Business Expenses	-	-	100	-	100	-	0.0%
Total Operations	134,402	159,540	403,459	369,457	206,633	(196,826)	-48.8%
Capital						-	0.0%
Total Planning & Sustain.	1,395,702	1,467,393	1,951,013	1,873,176	1,756,348	(194,665)	-10.0%

2023 Budget - 11041700 PLANNING & SUSTAINABILITY 2/25/2022 5:17:28 PM												
Account	Label	Actual 2019	Actual 2020	Budget 2021	Actual 2021	Budget 2022	YTD 2022	Estd 2022	Forecast 2023	Forecast 2024	Forecast 2025	
	Personnel											
81110	REGULAR PAY	974,889	944,179	1,002,032	946,509	1,136,389	386,330	1,106,410	1,125,902	1,182,197	1,241,307	
81120	OVERTIME PAY	1,681	899	5,350	100	5,457	136	357	5,730	6,017	6,317	
81199	VACANCY ADJUSTMENT			(35,832)		(37,562)			(39,407)	(41,377)	(43,446)	
XWAGE	TOTAL WAGES	976,570	945,078	971,550	946,609	1,104,284	386,466	1,106,767	1,092,225	1,146,837	1,204,178	
81230	PLANNING COMMISSION & BOZA	11,050	9,450	14,000	9,900	14,000	3,850	4,000	14,000	14,000	14,000	
XOFF	TOTAL OFFICIALS FEES	11,050	9,450	14,000	9,900	14,000	3,850	4,000	14,000	14,000	14,000	
81410	FICA (EMPLOYER'S SHARE)	71,547	69,921	78,319	69,699	85,002	28,661	81,802	87,641	92,023	96,624	
81420	MEDICAL PREMIUMS - ACTIVE EEs/COBRA	183,972	157,797	193,808	172,092	228,811	32,078	192,468	237,754	261,529	287,682	
81422	NEAR-SITE CLINIC				4,950	5,010	870	5,220	5,820	6,402	7,042	
81425	VISION PREMIUMS	1,099	1,053	1,101	1,064	1,419	201	1,204	1,463	1,609	1,770	
81430	DENTAL INSURANCE PREMIUMS	13,357	12,226	13,359	7,061	9,721	1,450	8,697	10,407	10,927	11,474	
81431	FSA ADMINISTRATION				442	500	112	269	500	500	500	
81433	GROUP INSURANCE PREMIUMS				5,731	6,535	2,151	6,452	6,410	6,733	7,069	
81440	EE HEALTH INSURANCE CONTRIBUTIONS	(37,622)	(31,441)	(34,124)	(28,444)	(40,283)	(10,436)	(34,115)	(37,920)	(41,333)	(45,053)	
81441	CONTRIBUTIONS TO HEALTH SAVINGS ACCOUNT	2,400	8,200	3,000	1,167	5,000	7,000	7,000	7,000	7,000	7,000	
81443	EE DENTAL INSURANCE CONTRIBUTIONS				(3,646)	(5,854)	(1,518)	(4,932)	(5,463)	(5,736)	(6,023)	
81444	EE VISION INSURANCE CONTRIBUTIONS				(192)	(271)	(76)	(248)	(270)	(284)	(298)	
81450	RETIREMENT CONTRIBUTIONS	66,246	67,783	102,353	101,069	106,766	53,945	102,974	100,445	110,490	121,538	
81455	DEFERRED COMP MATCH	23,464	9,221	9,443	9,511	9,536	3,451	10,095	10,220	10,731	11,268	
81456	TCRS CONTRIBUTIONS (CITY)		8,865	15,037	9,005	14,662	4,181	12,735	19,055	20,960	23,056	
81460	UNEMPLOYMENT CLAIMS		13		(464)							
81470	WORKERS COMPENSATION PREMIUMS	402	371	390	2,299	2,716	3,028	3,331	429	450	473	
81475	WORKERS COMPENSATION CLAIMS	195	363									
81482	CAR ALLOWANCE	2,400	2,400									
XBEN	TOTAL BENEFITS	327,460	306,772	382,686	351,344	429,270	125,098	392,952	443,490	482,001	524,122	
XPER	TOTAL PERSONNEL	1,315,080	1,261,300	1,368,236	1,307,853	1,547,554	515,414	1,503,719	1,549,715	1,642,838	1,742,300	
	Operations											
82110	MAILING & OUTBOUND SHIPPING SERVICES	1,818	5,478	4,000	2,068	4,000	1,907	3,000	4,000	4,000	4,000	
82130	VEHICLE LICENSES & TITLES	9	9		9							
XTRC	TOTAL TRANSPORTATION CHARGES	1,827	5,487	4,000	2,077	4,000	1,907	3,000	4,000	4,000	4,000	
82210	PRINTING & COPYING SERVICES, OUTSOURCED	2,586	7,374	7,000	449	7,000		2,500	5,000	7,000	5,000	
82240	TRANSCRIPTION FEES			6,500		5,000			5,000	5,500	6,000	
82250	TESTING & PHYSICALS		796	1,000	391	1,000		400	1,000	1,000	1,000	
82299	OTHER OPERATING SERVICES	87	76		195		13	13				
XOPSV	TOTAL OPERATING SERVICES	2,673	8,246	14,500	1,035	13,000	13	2,913	11,000	13,500	12,000	
82310	LEGAL NOTICES	9,070	7,834	11,000	13,246	12,000	2,161	10,000	12,000	12,500	13,000	
82350	DUES FOR MEMBERSHIPS	5,983	4,856	10,000	7,296	10,000	361	8,500	10,000	10,500	11,000	
82360	PUBLIC RELATIONS & EDUCATION (CITY SPONSORED)	551	5,205	8,000		8,000		2,500	7,500	10,000	10,000	
82370	PROMOTIONS & SPECIAL EVENTS (NOT CITY SPONSORED)		500	1,000		1,000			1,000	1,000	1,000	
82371	EMERGENCY RELIEF		74		328		90	90	250			
82390	PUBLICATIONS, NON-TRAINING	345		500		500		200	500	500	500	
XNSP	TOTAL NOTICES, SUBSCRIPTIONS, PUBLICITY	15,949	18,469	30,500	20,870	31,500	2,612	21,290	31,250	34,500	35,500	
82450	TELEPHONE SERVICE	2,001	2,006	2,500	2,006	2,500	530	2,500	3,000	3,000	3,000	
82455	CELLULAR TELEPHONE SERVICE	1,768	2,160	3,000	1,930	3,000	420	2,500	3,000	3,500	3,500	
82470	INTERNET & RELATED SERVICES	2,952	4,024	3,500	4,774	3,500	1,220	5,000	5,500	5,000	5,000	
XUTIL	TOTAL UTILITIES	6,721	8,190	9,000	8,710	9,000	2,170	10,000	11,500	11,500	11,500	

	Account	Label	Actual 2019	Actual 2020	Budget 2021	Actual 2021	Budget 2022	YTD 2022	Estd 2022	Forecast 2023	Forecast 2024	Forecast 2025
	82510	COMPUTER SERVICES	2,553	2,940	3,500	1,888	3,000	3,412	5,000	5,000	5,500	6,000
I+	82560	CONSULTANT SERVICES	136,245	29,900	15,000	51,950	230,000	2,515	230,000	32,000	30,000	30,000
	1	Various	136,245	29,900		1,950		2,515	230,000			
	2	On-Call Consultant			25,000		15,000			32,000	30,000	30,000
	3	Historic District Design Guidelines Consultant TPUDC				50,000	15,000					
	4	FY 2019 PER - Franklin Zoning Ordinance On-Call Consultant										
	5	Adjustments from Workbooks			(10,000)							
	6	GOOSECREEK AREA LAND USE, STREET NETWORK, & WATER/SEWER PLANNING					200,000					
	*	Amount missing from detail										
	82599	OTHER CONTRACTUAL SERVICES						150	150			
=	XCTS	TOTAL CONTRACTUAL SERVICES	138,798	32,840	18,500	53,838	233,000	6,077	235,150	37,000	35,500	36,000
	82610	VEHICLE REPAIR & MAINTENANCE SERVICES	197		500	55	500		200	250	250	300
	82620	EQUIPMENT REPAIR & MAINTENANCE SERVICES	2,250	2,078	4,000	1,644	4,000	642	2,000	2,500	3,500	4,000
	82660	BUILDING REPAIR & MAINTENANCE SERVICES		2,569						1,500		
=	XRMSV	TOTAL REPAIR & MAINTENANCE SERVICES	2,447	4,647	4,500	1,699	4,500	642	2,200	4,250	3,750	4,300
	82750	EMPLOYEE RECOGNITION/RECEPTIONS	274	184	600	630	600	419	600	600	700	750
	82780	TRAINING, OUTSIDE	1,510	665	2,000		3,500		3,500	3,500	3,500	3,500
	82790	TRAINING, IN-HOUSE	464	106	2,500		2,000		2,000	2,000	2,000	2,000
=	XEPG	TOTAL EMPLOYEE PROGRAMS	2,248	955	5,100	630	6,100	419	6,100	6,100	6,200	6,250
I+	82810	REGISTRATIONS	10,009	6,244	14,500	1,822	14,000	2,947	11,000	11,000	12,000	12,000
	1	various	10,009	4,472	14,500	1,822	14,000	2,947	11,000	11,000	12,000	12,000
	2	Adjustments from Workbooks		1,772								
	*	Amount missing from detail										
+	82820	GROUND TRANSPORTATION (OUTSIDE WILLIAMSON COUNTY)	1,107	1,821	4,000		4,000	135	2,000	2,500	3,000	3,500
	1	Misc.	1,107	166	4,000		4,000	135	2,000	2,500	3,000	3,500
	2	FY 2020 PER - Continuing Ed. - DRT Peer City Travel										
	3	Adjustments from Workbooks		1,655								
	*	Amount missing from detail										
+	82830	AIR TRAVEL	5,440	7,662	6,500	(1,138)	5,500		5,500	8,000	8,500	8,500
	1	Misc.	5,440	1,514	6,500	(1,138)	5,500		5,500	8,000	8,500	8,500
	2	FY 2020 PER - Continuing Ed. - DRT Peer City Travel										
	3	Adjustments from Workbooks		6,148								
	*	Amount missing from detail										
+	82840	LODGING	13,441	4,493	21,500		18,000	598	14,000	18,000	18,000	18,000
	1	Misc.	13,441	5,888	21,500		18,000	598	14,000	18,000	18,000	18,000
	2	FY 2020 PER - Continuing Ed - DRT Peer City Travel										
	3	Adjustments from Workbooks		(1,395)								
	*	Amount missing from detail										
+	82850	MEALS (OUTSIDE WILLIAMSON COUNTY)	1,622	818	7,000		7,000	60	5,000	5,000	6,000	7,000
	1	Misc.	1,622	710	7,000		7,000	60	5,000	5,000	6,000	7,000
	2	FY 2020 PER - Continuing Ed. DRT Peer City Travel										
	3	Adjustments from Workbooks		108								
	*	Amount missing from detail										
	82890	OTHER TRAVEL EXPENSES		440	500		500			500	500	500
=	XPDT	TOTAL PROFESSIONAL DEVELOPMENT/TRAVEL	31,619	21,478	54,000	684	49,000	3,740	37,500	45,000	48,000	49,500
	83110	OFFICE SUPPLIES	3,466	3,578	4,500	5,399	4,500	1,235	4,500	5,500	6,000	6,000
I	83120	OFFICE DÉCOR ITEMS (OTHER THAN FURNITURE)	3,513		100		100		100	100	100	100
	83130	EMPLOYEE BENEVOLENCE ITEMS	361	46	500	222	500		500	500	600	600
	83140	MEALS & FOOD (INSIDE WILLIAMSON COUNTY)	7,488	6,079	10,000	1,303	10,000	1,712	8,000	10,000	10,000	10,000
=	XOFS	TOTAL OFFICE SUPPLIES	14,828	9,703	15,100	6,924	15,100	2,947	13,100	16,100	16,700	16,700
	83260	UNIFORMS PURCHASED			1,500		2,500		3,500	500	2,000	2,000

	Account	Label	Actual 2019	Actual 2020	Budget 2021	Actual 2021	Budget 2022	YTD 2022	Estd 2022	Forecast 2023	Forecast 2024	Forecast 2025
=	XOPS	TOTAL OPERATING SUPPLIES			1,500		2,500		3,500	500	2,000	2,000
	83310	GASOLINE & DIESEL FOR FLEET (INSIDE WILLIAMSON COUNTY)	798	(867)	1,000	17	500	28	500	500	750	750
	83320	MILEAGE (INSIDE WILLIAMSON COUNTY)			100		100			100	100	100
=	XFUEL	TOTAL FUEL & MILEAGE	798	(867)	1,100	17	600	28	500	600	850	850
i	83510	FURNITURE, FIXTURES (<\$25,000)	5,521	3,596	2,500	301	2,500		3,000	3,000	1,000	1,500
+	83530	MACHINERY & EQUIPMENT (<\$25,000)				9,904				12,500		
	1	Various				9,904				12,500		
i	2	Smartboard - CDCR										
i	3	Smartboard - PCR										
	*	Amount missing from detail										
i	83540	COMPUTER HARDWARE (<\$25,000)	3,358	12,766	26,000	42,982	10,000	480	7,500	6,000	27,500	10,000
	1	Various	3,358	9,342		42,982		480	7,500			
	4	Microsoft Surface Pros--FMPC and Director										
	5	Staff Computer Replacements		3,424	26,000		10,000			6,000	27,500	10,000
	*	Amount missing from detail										
i	83550	COMPUTER SOFTWARE (<\$25,000)	423	535	7,000	949	7,500		7,500	7,500	7,500	8,000
=	XMEU	TOTAL MACHINERY & EQUIPMENT (<\$25,000)	9,302	16,897	35,500	54,136	20,000	480	18,000	29,000	36,000	19,500
	83620	EQUIPMENT PARTS & SUPPLIES				26						
	83660	BUILDING MAINTENANCE SUPPLIES				597						
=	XRMS	TOTAL REPAIR & MAINTENANCE SUPPLIES				623						
i	84950	GRANT PROGRAMS	7,500	450			5,000		5,000		5,000	5,000
=	XOPU	TOTAL OPERATIONAL UNITS	7,500	450			5,000		5,000		5,000	5,000
	85110	PROPERTY INSURANCE	1,193	1,095	1,150	1,079	1,138	1,138	1,138	1,195	1,255	1,317
	85111	FRAUD INSURANCE	1,134	1,152		1,412	3,084	3,083	3,083	3,237	3,399	3,569
	85112	INLAND MARINE INSURANCE	88	88	92	89	94	93	93	98	103	108
	85113	AUTO PHYSICAL DAMAGE	20	18	19	27	30	31	31	33	34	36
i	85115	LIABILITY INSURANCE	1,220	1,320	2,596	1,221	1,572	1,571	1,571	1,650	1,732	1,819
	85116	E&O LIABILITY INSURANCE	2,669	2,639	2,770	1,539	2,023	2,022	2,022	2,123	2,229	2,341
	85117	VEHICLE LIABILITY INSURANCE	474	395	415	414	295	293	293	308	323	339
	85119	UMBRELLA LIABILITY	1,048	1,110	1,166	1,091	1,323	1,323	1,323	1,389	1,459	1,532
	85140	SURETY/NOTARY BONDS		67	100		100			100	100	100
=	XPLC	TOTAL PROPERTY & LIABILITY COSTS	7,846	7,884	8,308	6,872	9,659	9,554	9,554	10,133	10,634	11,161
	85340	RECORDING & FILING FEES		18	400	33	400		50	100	100	100
=	XPERM	TOTAL PERMITS		18	400	33	400		50	100	100	100
	85530	E-COMMERCE FEES		5		1,392		833	1,600			
=	XFLF	TOTAL FINANCIAL FEES		5		1,392		833	1,600			
	85990	MISCELLANEOUS			100		100			100	100	100
=	XOBE	TOTAL OTHER BUSINESS EXPENSES			100		100			100	100	100
=	XOP	TOTAL OPERATIONS	242,556	134,402	202,108	159,540	403,459	31,422	369,457	206,633	228,334	214,461
		Capital										

	Account	Label	Actual 2019	Actual 2020	Budget 2021	Actual 2021	Budget 2022	YTD 2022	Estd 2022	Forecast 2023	Forecast 2024	Forecast 2025
=	XTOT	TOTAL EXPENDITURES	1,557,636	1,395,702	1,570,344	1,467,393	1,951,013	546,836	1,873,176	1,756,348	1,871,172	1,956,761



City of Franklin, Tennessee
FY 2023 Operating Budget Request

Department of Planning & Sustainability

Emily Wright, Director



City of Franklin, Tennessee - **FY 2023 Budget Request**

Planning & Sustainability Department

Slide 2

Outline

- **Purpose of Department**
- **2021 Accomplishments**
- **Current Organization Chart**
- **Base Budget Request**
 - **Personnel**
 - **Operations**
 - **Capital**
- **Program Enhancements**
- **Proposed Organization Chart**
- **Summary**



City of Franklin, Tennessee - FY 2023 Budget Request

Planning & Sustainability Department

Slide 3

Purpose of Department

The Planning and Sustainability Department will strive to protect and enhance the built and natural environment by providing a comprehensive vision for future growth, protection of historic and natural resources, and excellent planning services for businesses and residents of Franklin.

- Works with the Planning Commission and Board of Mayor and Aldermen to identify and complete long range planning initiatives.**
- Processes and reviews annexation requests and current development applications in order to continue quality growth.**
- Provides assistance to the Historic Zoning Commission, the Franklin Civil War Historical Commission, the Board of Zoning Appeals, the Sustainability Commission, and several other entities.**



City of Franklin, Tennessee - FY 2023 Budget Request

Planning & Sustainability Department

Slide 4

2021 Accomplishments

- Participated in the ongoing Williamson County Growth Plan Update
- Drafted and released the Historic Wayfinding Plan
- Drafted and released the updated Historic District Design Guidelines
- Completed the 2020 Development Report
- Completed the City Hall Master Plan and public outreach program, in coordination with city staff and consultant team
- Conducted the annual Zoning Ordinance Update
- Completed the West Harpeth Study
- Finalized the scope of the Goose Creek Coordinated Study and contracted with a consultant team



City of Franklin, Tennessee - FY 2023 Budget Request

Planning & Sustainability Department

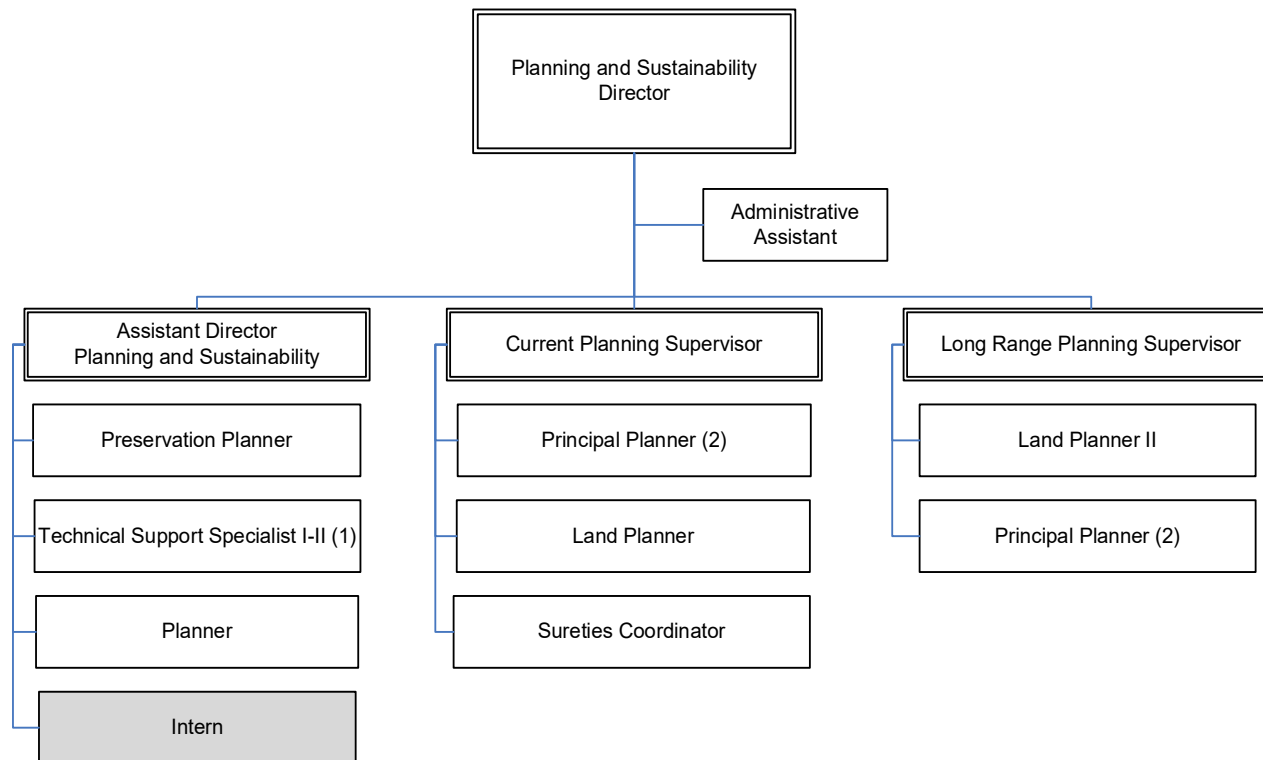
Slide 5

2021 Accomplishments

-Processed and reviewed:

- 9 Annexation Requests and Plans of Services**
- 27 Rezoning Requests**
- 21 PUD Development Plans**
- 2 Preliminary Plats**
- 134 Site Plans**
- 62 Final Plats**
- 4 Vested Rights Extensions**
- 2 Envision Franklin Amendment Requests**
- 35 Variance Requests**
- 78 Historic Zoning Certificates of Appropriateness**
- 90 Historic Zoning Design Review Committee Items**
- 8 Preliminary HZC Recommendations to BOMA**

Current Organization Chart





City of Franklin, Tennessee - FY 2023 Budget Request

Planning & Sustainability Department

Slide 7

Base Budget Request: Personnel

FY 2022: \$1,547,554

FY 2023: \$1,549,715

Difference: Increase of \$2,161 or 0.1%

No proposed base budget changes to personnel.

Several program enhancement requests for personnel, to be discussed later in presentation.



City of Franklin, Tennessee - FY 2023 Budget Request

Planning & Sustainability Department

Slide 8

Base Budget Request: Operations

FY 2022: \$1,951,013

FY 2023: \$1,756,348

Difference: Decrease of \$196,826 or -48.8%

- No significant changes from previous years.
- Continuation of National Historic Resources Inventory Update for the Lewisburg Historic District (\$5,000 estimated local match for a grant to conduct the work, expected to be paid in FY22 with reimbursement from grant in FY23).
- Finalization of Goose Creek Coordinated Study (some rollover into FY23 expected).
- Request for a replacement multifunction copier/scanner.
- Continued emphasis on continuing professional education regarding annexation and growth, urban design, and best planning practices for the City staff and officials.



City of Franklin, Tennessee - FY 2023 Budget Request

Planning & Sustainability Department

Slide 9

Base Budget Request: Capital

No proposed budget requests for capital.



City of Franklin, Tennessee - FY 2023 Budget Request

Planning & Sustainability Department

Slide 10

Program Enhancement Requests

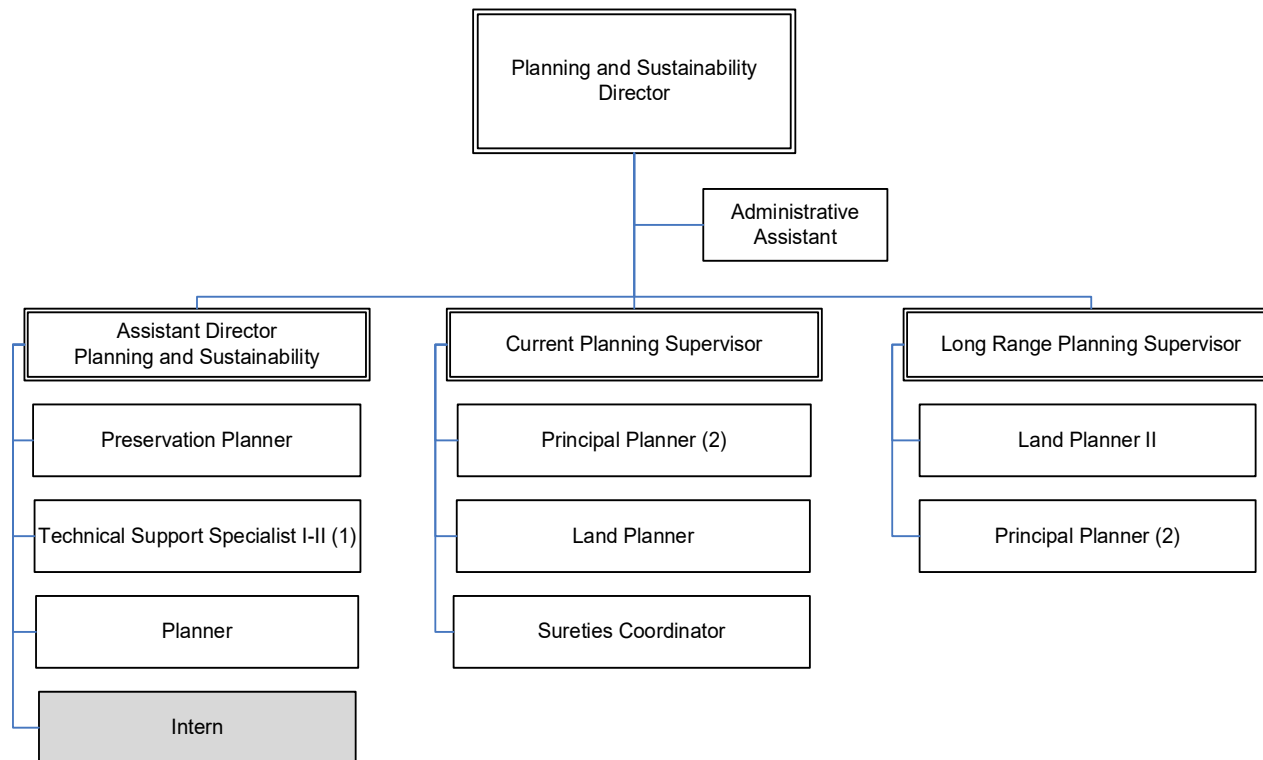
There are five (5) Program Enhancements proposed for FY23.

Assistant Preservation Planner	\$ 72,600
Assistant Director, Development & Current Planning	\$ 130,900
Reclassification of Assistant Director, Long Range & Preservation Planning	\$ 5,405
Reclassification of Preservation Planner	\$ 4,435
Comprehensive Update to Envision Franklin	\$ 150,000
Total	\$ 363,340

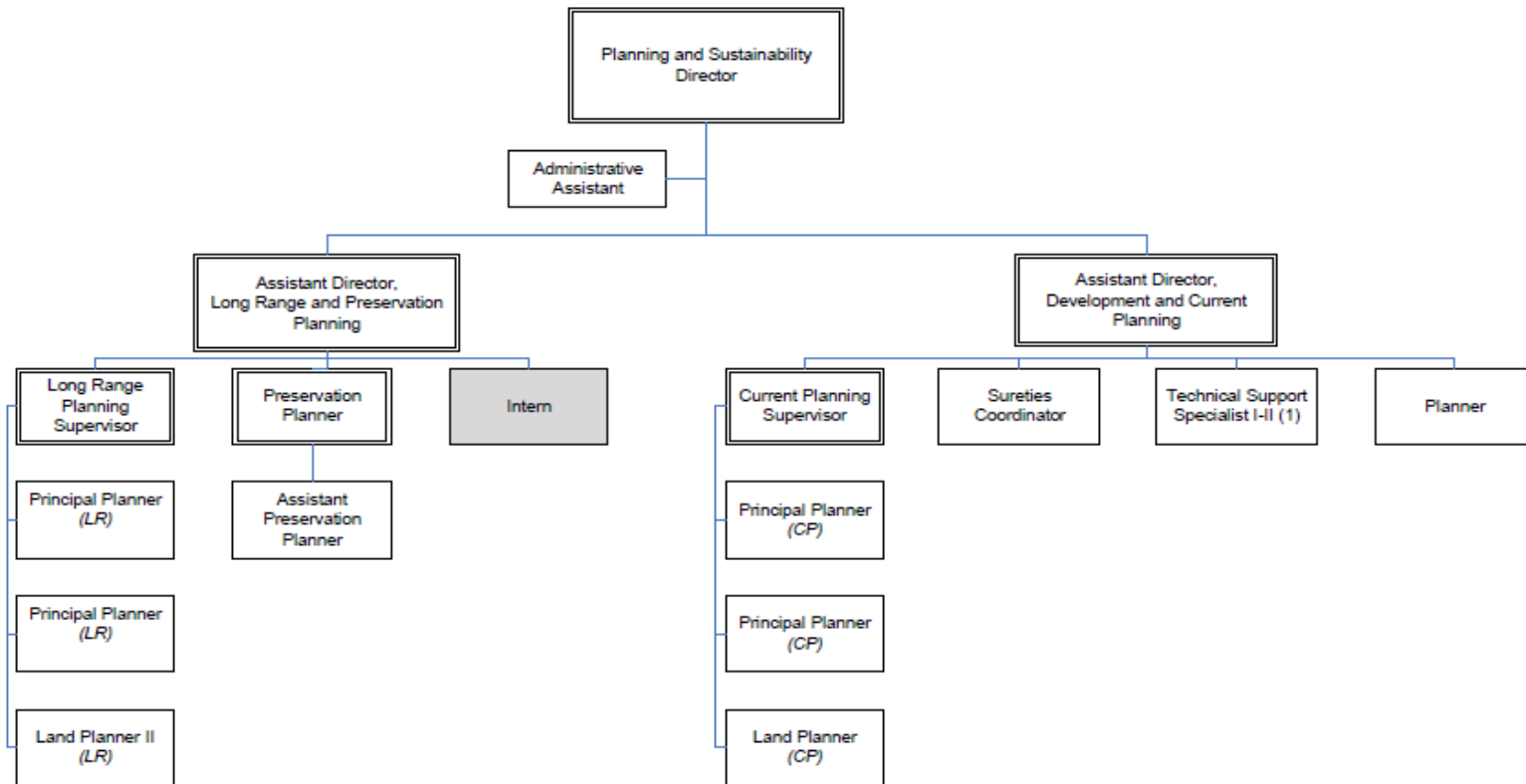
City of Franklin, Tennessee - FY 2023 Budget Request

Planning & Sustainability Department

Current Organization Chart



Proposed Organization Chart



City of Franklin, Tennessee - FY 2023 Budget Request

Planning & Sustainability Department

Summary

It continues to be a busy and exciting time for the Department of Planning and Sustainability as we focus on:

- Managed growth and annexation practices**
- Historic preservation and sustainability**
- Housing choices and quality of place**
- Regional transportation and local mobility**
- A long-term, vibrant economy**

Our top priorities for FY23 include the finalization of the Williamson County Growth Plan Update, the Goose Creek Coordinated Study, and the National Historic Resources Inventory Update for the Lewisburg Historic District, as well as, moving onto new projects like the 5-Year Comprehensive Update to Envision Franklin.

We have a department of talented and dedicated professionals, and we look to grow in such a way that we can continue to provide a high level of services as development activity and planning needs continue to rise.



File #: 21-02982

DATE: February 23, 2022
TO: Budget & Finance Committee
FROM: Tom Marsh, Director of BNS
SUBJECT:

Budget Presentation - Building & Neighborhood Services & CDBG Fund

PURPOSE:

The purpose of this memorandum is to provide information to the Franklin Board of Mayor and Aldermen (BOMA) concerning the budget requests for the Building & Neighborhood Services Department and Community Development Block Grant (CDBG) Drug Fund for FY 2022-2023.

BACKGROUND/STAFF COMMENTS:

Each year, the Budget & Finance Committee reviews the detailed budget of each City Department. At the meetings in February, March, and April, departmental staff makes a presentation of the plans for the next budget cycle and the requested funding for those anticipated needs. This provides the Committee with an idea of the size and scope of budget requests that may be included in the City Administrator's proposed budget, which is typically delivered at the May committee meeting.

FINANCIAL IMPACT:

The financial impact varies by department, depending on the increase in population, the required services, equipment replacement needs, and program enhancements.

RECOMMENDATION:

Staff recommends review of the budget materials. No action is required.



City of Franklin, Tennessee

FY 2023 Operating Budget Request

Building & Neighborhood Services

Tom Marsh - Director

Alex Brown – Assistant Director of Development Services

Rodney Prince – Assistant Director of Building Services



City of Franklin, Tennessee - FY 2023 Budget Request

Building and Neighborhood Services

Slide 2

Outline

- Purpose of Department**
- Organization Chart**
- Base Budget Request**
 - Personnel**
 - Operations**
 - Capital**
- Program Enhancements**
- Summary**



City of Franklin, Tennessee - FY 2023 Budget Request

Building and Neighborhood Services

Purpose of Department

The Building & Neighborhood Services department supports the safety, health, and quality of life for the residents, businesses, and visitors of the City of Franklin through administration and enforcement of adopted building and property maintenance codes, the Municipal Code and Zoning Ordinance.

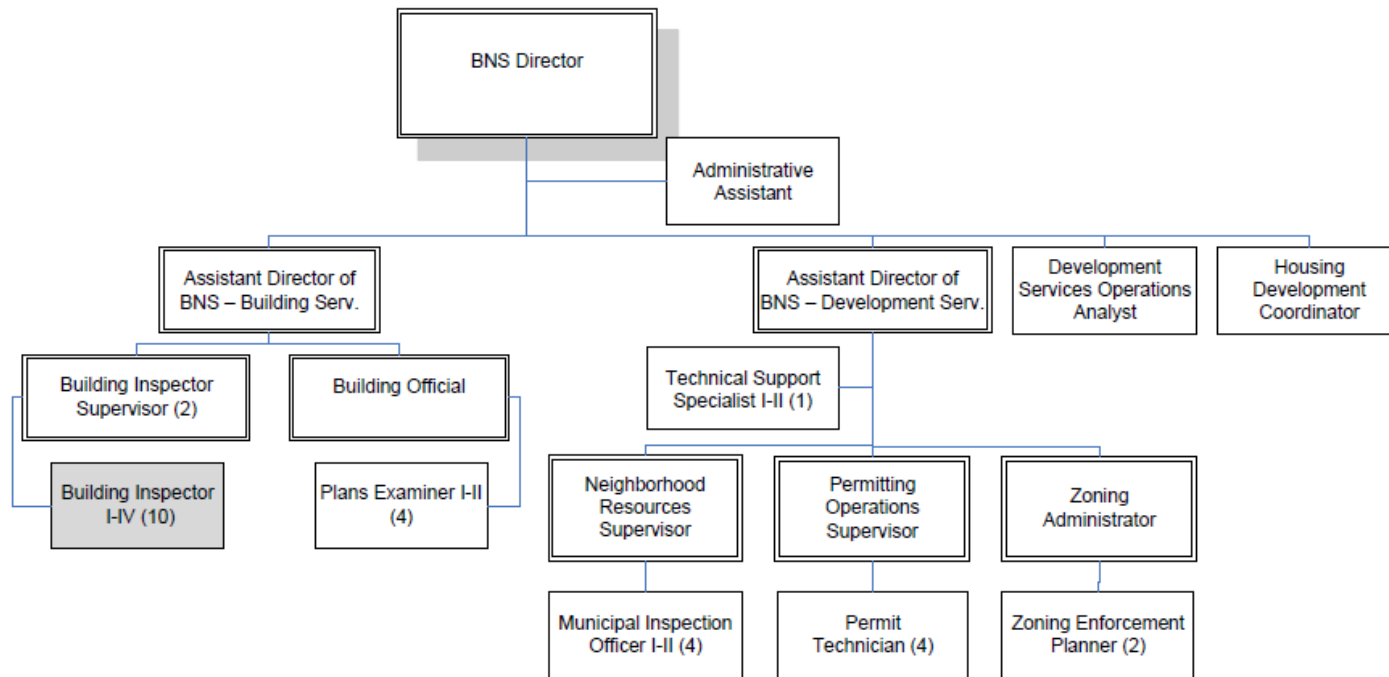
The Department is organized in two broad clusters, Development Services and Building Services.

City of Franklin, Tennessee - FY 2023 Budget Request

Building and Neighborhood Services

Slide 4

Current Organization Chart



City of Franklin, Tennessee - FY 2023 Budget Request

Building and Neighborhood Services

Base Budget Request: Personnel

The BNS department consists of 37 positions and requests a base budget of \$3,352,299 for Personnel

The FY2023 budget includes the following requests (not included in the above figure):

Add one new Permit Technician position. This would bring the total of Permit Techs in the Department to five. The permit tech role in BNS includes serving as project administrators for every project from plan review, through permitting, and ultimately to issuance of Certificates of Occupancy. They are also primary customer service points of contact for multiple functions of the City and continue as leaders in the use of the City's enterprise systems. Performance in all these areas will be enhanced by increasing the staff in the role.

The department still has one unfunded Building Inspector position, and we request that it be funded for FY2023. Revenue has been better than expected throughout the pandemic and the pipeline of future development projects continues to be strong. It appears that funding is available for the position and the quantity of anticipated work supports the need.



City of Franklin, Tennessee - FY 2023 Budget Request

Building and Neighborhood Services

Slide 6

Base Budget Request: Operations

The BNS department's proposed base budget of \$332,978 for Operations in FY2023 is an increase of 3.3% over FY2022.

In general, this increase is a result of inflation across the board, however, there are a couple areas of increase that warrant further discussion.

Training – Internal and External

BNS has started the audit process with the Insurance Services Office (ISO) that determines the ISO rating for our community. During a visit with the auditor to review the Building Code Effectiveness Grading Survey (BCEGS), increased funding for training was cited as a way to improve our ISO rating. Accordingly, we request small increases for Internal and External Training in FY2023.

Mobile printer/copiers for inspectors

In FY2022 we budgeted for and are currently upgrading the inspector staff to Tough Book computers for work in the field. This upgrade gives the Inspectors full access to all systems in *real time* as they perform work in the field. The next step in this upgrade is to fund the purchase of mobile printer/copiers to be installed in each inspector vehicle.

The Cost to upgrade is estimated at \$8,500 and we have accounted for this purchase in the Computer Hardware budget in FY2023. Funding for the equipment is generated by the Technology Fee assessed with each permit.



City of Franklin, Tennessee - FY 2023 Budget Request

Building and Neighborhood Services

Slide 7

Base Budget Request: Capital

BNS department does not anticipate any Capital expenditures for FY 2023



City of Franklin, Tennessee - FY 2023 Budget Request

Building and Neighborhood Services

Slide 8

Program Enhancement Requests

- 1) Create (1) additional Permit Technician position**
- Total Request amount = \$52,184.00

City of Franklin, Tennessee - FY 2023 Budget Request

Building and Neighborhood Services

Slide 9

Summary

The workload generated by construction activity generally remains strong. Multiple large-scale developments and literally thousands of small-scale projects will keep the workload of the Department at a high level for plan review, permitting, and inspections.

BNS will continue to focus on technological improvements in service delivery to improve staff efficiency and applicant experience.

With the proposed budget the Department will be able to meet level of service commitments and maintain a high level of customer service to expected demand. Our team of highly skilled and technical employees will continue to train, gain certifications, and focus on professional development to better serve our citizens.



City of Franklin, Tennessee - FY 2023 Budget Request

Building & Neighborhood Services

Community Development Block Grant (CDBG)

The Community Development Block Grant is funded annually by the Department of Housing and Urban Development. The City has been an entitlement City since 2007 and has received approximately \$2,600,000.00. The funds have been used to support various programs throughout the City, but especially in underserved communities. Support includes emergency repair of homes of low to moderate income residents, fair housing outreach and education and the construction of new, deed restricted, single family homes and rental units.

For FY 2023 the City anticipates being allocated approximately \$375,000 in CDBG funds. The City will continue to identify the needs of our community and determine the best way to leverage the funds to bolster our partners and local non-profits.

City of Franklin, Tennessee - FY 2023 Budget Request

Building & Neighborhood Services

Community Development Block Grant (CDBG)

	FY 2022 Funding Allocation*	FY 2023 Anticipated Allocation*
Total	\$363,422 (100%)	\$375,000
CBDO	\$101,758 (28%)	\$50,000
Public Facilities	\$43,611 (12%)	\$200,000
Land Acquisition	\$50,879 (14%)	\$0
Repair/Rehab	\$94,490 (26%)	\$50,000
Admin (always 20%)	\$72,684 (20%)	\$75,000

*Above allocations do not include Community Development Block Grant – Coronavirus (CDBG-CV) funds.



City of Franklin, Tennessee - FY 2023 Budget Request

Building & Neighborhood Services

Community Development Block Grant - Coronavirus (CDBG-CV)

In addition to the usual CDBG funds the City received a special allocation of funds specifically relating to the Coronavirus pandemic. These funds are to be used to prevent, prepare for, respond to and recover from COVID-19. In FY 2022 the City distributed the funds to area non-profits that went to support families directly impacted by the pandemic.



City of Franklin, Tennessee

FY 2023 Operating Budget

Building & Neighborhood Services

Tom Marsh, Director

Budget Summary

	2020 Actual	2021 Actual	2022		2023 Budget	2022 v. 2023	
			Budget	EOY		\$	%
Personnel	2,868,867	2,660,000	3,244,910	3,058,076	3,352,298	107,388	3.3%
Operations	276,432	180,548	322,332	289,410	332,978	10,646	3.3%
Capital	0	0	0	0	0	0	0.0%
Total	3,145,299	2,840,548	3,567,242	3,347,486	3,685,277	118,035	3.3%

Departmental Summary

The Building and Neighborhood Services Department supports the safety and quality of life for residents and visitors of the City of Franklin. The department has multiple responsibilities including: review of construction documents, issuing permits (building, signs, driveway, and short term vacation rental), construction inspections, and enforcement of standards and regulations found in the Zoning Ordinance, International Property Maintenance Code, and the City of Franklin Municipal Code. There are four divisions within the department: 1) Building Codes Review and Inspections, 2) Development Services and Permitting, 3) Zoning and Floodplain Administration 4) Neighborhood Resources and Housing.

The workload generated by construction activity fluctuates from year to year, but generally remains strong. The workload generated by construction activity generally remains strong. Multiple large scale developments and thousands of small scale projects will keep the workload of the Department at a high level for plan review, permitting, and inspections. BNS will continue to focus on technological improvements in service delivery to improve staff efficiency and applicant experience. With the proposed budget, the Department will be able to meet the level of service commitments and maintain a high level of customer service to expected demand.



COVID-19 Response & Impact

Throughout FY 2022 the BNS team continued to balance regular in office work and remote work to minimize possible spread of COVID-19 within the workforce. Technology and other resources made available to our teams made it possible for BNS Department to continue to meet all defined service commitments.

Department Goals

In the coming fiscal year, Building and Neighborhood Services will concentrate on meeting level of service commitments and maintaining a high level of customer-focused service due to the anticipated volume of development activity. Our team of highly skilled and technical employees will continue to train, gain certifications, and focus our team on professional development to better serve our citizens.



City of Franklin, Tennessee

FY 2023 Operating Budget

Performance Measures

The City of Franklin has established **FranklinForward : A Vision for 2033**. This Strategic Plan has specific and demonstrable objectives for each department which, when achieved individually, will cohesively move Franklin forward to meet the challenges and demands of the future.

Each budget has a series of performance measures and benchmarks attached to it which demonstrate the workload, effectiveness and outcome of taxpayer support for the annual operations of the City of Franklin and its pursuit of the goals of the Strategic Plan. Together, these measures demonstrate a proper and diligent use of taxpayer dollars in the pursuit of a greater community.



FranklinForward : A Vision for 2033 | Objectives for Developing a Strategic Plan

Related Theme: A Safe Clean and Livable City

Franklin will have safe neighborhoods supported by high-quality police, fire, and emergency services as well as effective code enforcement.

Franklin will enhance the value and character of our community through progressive and responsive development and neighborhood services.

Goal: Franklin will reduce the number of cases and days it takes to resolve identified property maintenance violations.

Baseline: The number of cases reported for property maintenance violations in 2012 was 179 (Neighborhood Resources & Property Maintenance)

The number of days to resolve citizen requests regarding property maintenance for service in 2012 was 21 (Neighborhood Resources & Property Maintenance)

70.4% of property maintenance cases were cleared within 10 days in 2012 (126 cases cleared out of 179 total) (Neighborhood Resources & Property Maintenance).

Related Theme: Quality Life Experiences

Franklin will facilitate the development and maintenance of housing options that meet the needs of people desiring to live and work in our community.

Franklin will decrease the percentage of households who are cost burdened by their housing costs in Franklin

Goal: Franklin will seek to improve housing diversity as identified through the 2014 Housing Analysis.

Baseline: Complete Housing Analysis and establish goals based on data from the analysis.

Key:

Strategic Plan: FranklinForward



Benchmarking Alliance of Tennessee



Franklin Citizens Survey



Workload (Output) Measures

	2019	2020	2021	2022*	2023*
Total gross building/codes enforcement cost/year	\$ 2,982,913	\$ 3,145,299	\$ 2,840,548	\$ 3,347,486	\$ 3,685,277
Benchmarking Alliance of Tennessee Average	TBD	TBD	TBD	TBD	TBD
Total value of building and development	\$ 752,067,240	\$ 654,980,000	\$ 556,854,988	\$ 600,000,000	\$ 600,000,000
Total revenue	\$ 2,272,346	\$ 2,238,080	\$ 2,194,379	\$ 2,200,000	\$ 2,200,000
Total permits	6,197	6,283	5,810	6,200	6,200
Benchmarking Alliance of Tennessee Average	1595	TBD	TBD	TBD	TBD
Total construction plans reviewed	1,219	1,250	1,424	1,500	1,500
Total certificates of occupancy issued	1,132	1,150	1,659	1,700	1,700
Building inspections performed	23,798	22,762	23,172	23,000	23,000
Building code violations	5,100	6,682	6,533	6,600	6,600
Building & Neighborhood Services					



City of Franklin, Tennessee

FY 2023 Operating Budget

Performance Measures

Property Maintenance code inspections	1,544	1,694	1,865	1,900	1,900
Total property maintenance code violations	1,544	1,694	1,865	1,900	1,900
Inoperable auto violations	96	111	76	100	100
Overgrown lot violations	112	125	150	200	200
Dilapidated structure violations	24	25	21	25	25
Property Parcels	25,076	25,076	29,115	29,115	29,115
# of building inspector/certified plan reviewer FTEs	17	17	17	17	17
# of permit technician/ administrative/support FTEs	9	9	9	9	9
Total number of building code FTEs	26	26	26	26	26
Building Inspections per FTE (<i>Inspectors FTEs Only</i>)	1,400	1,338	1,363	1,375	1,375

Efficiency Measures

	2019	2020	2021	2022*	2023*
Revenue per Permit Issued	\$366.68	\$327.86	\$378.00	\$380.00	\$380.00
Building Code Enforcement cost per permit issued	TBD	TBD	TBD	TBD	TBD
Total building code enforcement cost per building inspection	\$ 71.19	\$ 71.19	\$84.00	\$90.00	\$90.00

Outcome (Effectiveness) Measures

	2019	2020	2021	2022*	2023*
Reduce the number of cases and days it takes to resolve identified property maintenance violations.					
# of cases reported for property maintenance violations	1,544	1,694	1,865	1,900	1,900
Average number of days from complaint to first inspection	1	2	2	2	2
Average number of days to resolve violation	8	14	10	10	10
Cases brought into compliance	1,524	1,674	1,850	1,880	1,880
% of all Property Maintenance Violations Brought into Compliance	99%	99%	99%	99%	99%

*2022 and 2023 are estimates

Franklin Citizens Survey

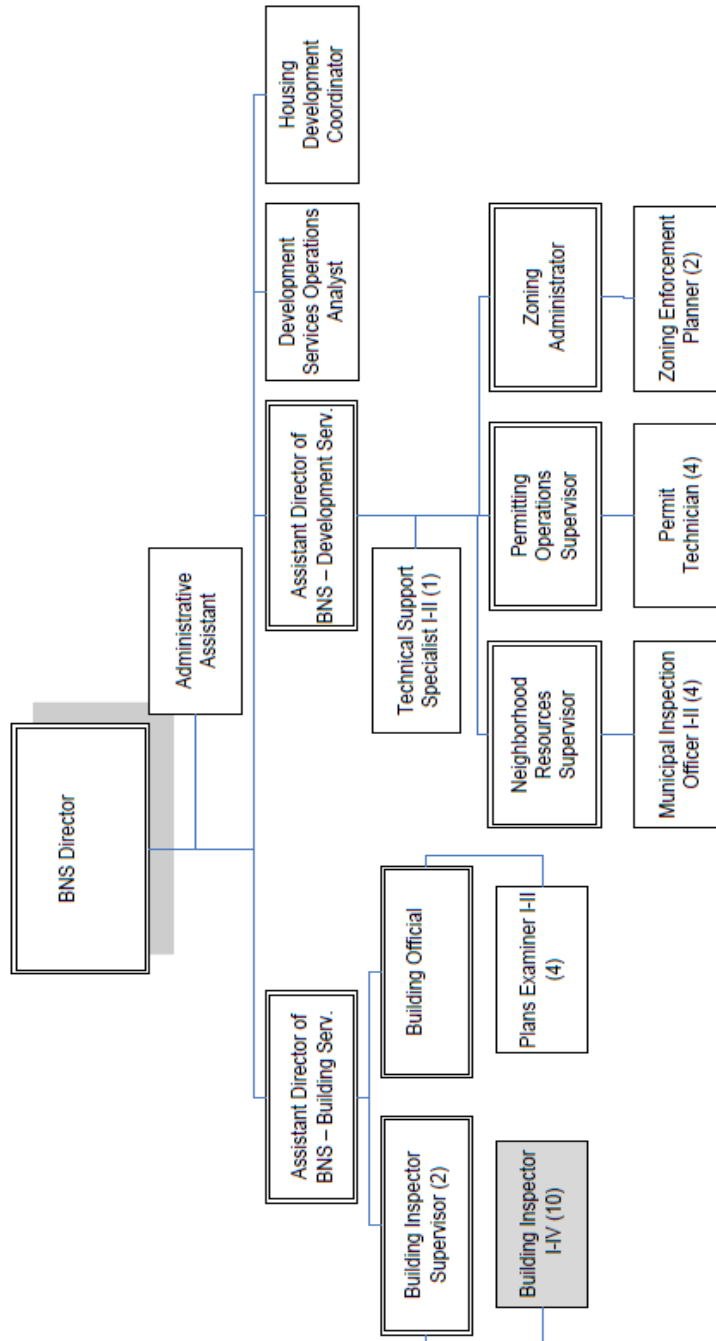
	2016 Citizens Survey		2019 Citizens Survey	
	Excellent/ Good	Fair/Poor	Excellent/ Good	Fair/Poor
☒ % rating the quality of Code enforcement (weeds, abandoned buildings, etc.)	73%	27%	73%	27%



City of Franklin, Tennessee

FY 2023 Operating Budget

Organizational Chart (Proposed)



White: Positions Authorized and Budgeted for FY 2023

Gray: Positions Authorized and Unbudgeted for FY 2023

Note: For detailed counts and authorized positions, please see following page entitled "Staffing by Position"



City of Franklin, Tennessee

FY 2023 Operating Budget

Staffing by Position (Current)

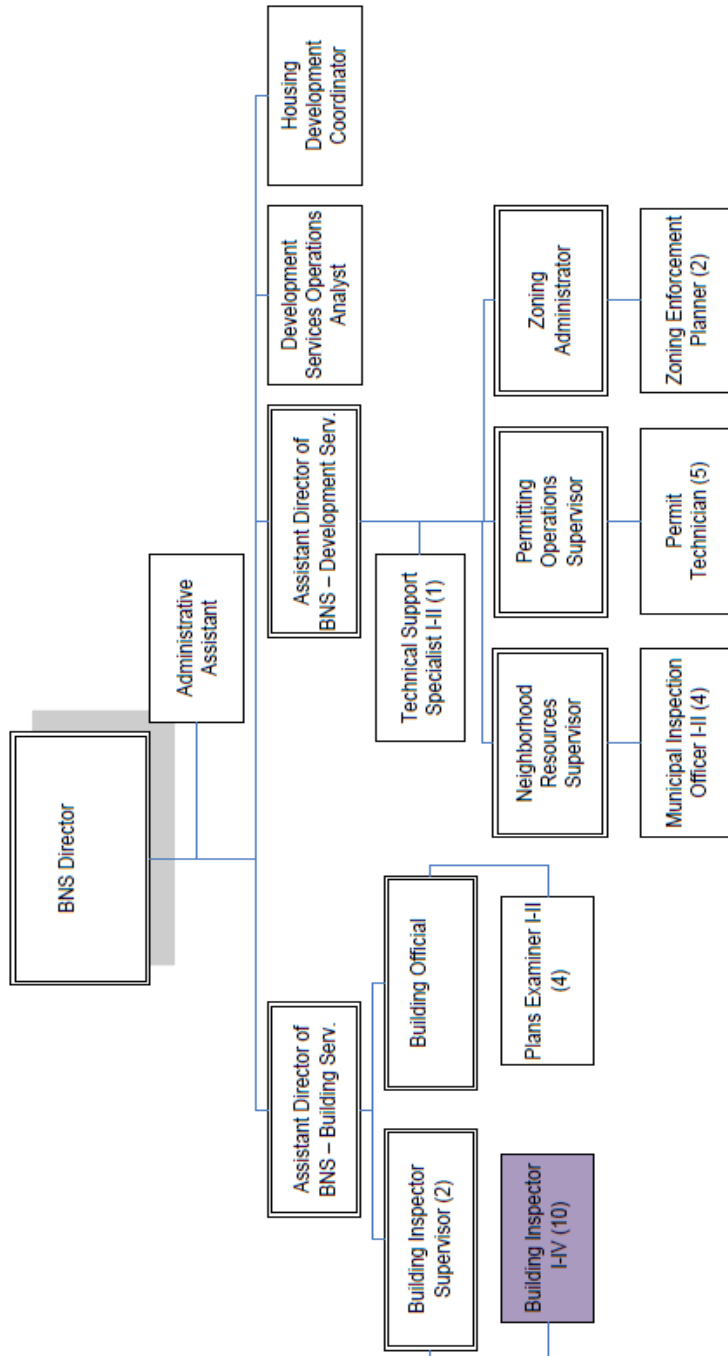
Budgeted Positions	Pay Grade	FY 2019		FY 2020		FY 2021		FY 2022		FY 2023	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
Building & Neigh. Svcs. Director	Grade L	1	0	1	0	1	0	1	0	1	0
Assistant Director of BNS	Grade K	1	0	2	0	2	0	2	0	2	0
Building Inspection Supervisor	Grade I	0	0	2	0	2	0	2	0	2	0
Building Official/Plans Review Supervisor	Grade I	0	0	1	0	1	0	1	0	1	0
Building Official	Grade I	1	0	0	0	0	0	0	0	0	0
Building Inspector I - IV	Grade E-H	13	0	10	0	9	0	9	0	9	0
Zoning Administrator	Grade H	1	0	1	0	1	0	1	0	1	0
Plans Examiner I-II	Grade F-G	6	0	6	0	5	0	4	0	4	0
Dev. Serv. Oper. Analyst	Grade G	1	0	1	0	1	0	1	0	1	0
Neighborhood Resources Super.	Grade G	1	0	1	0	1	0	1	0	1	0
Housing Development Coor.	Grade G	1	0	1	0	1	0	1	0	1	0
Permitting Operations Supervisor	Grade G	1	0	1	0	1	0	1	0	1	0
Zoning Enforcement Planner	Grade F	0	0	0	0	0	0	2	0	2	0
Technical Support Specialist I-II	Grade E-F	1	0	1	0	1	0	1	0	1	0
Municipal Inspection Officer I-II	Grade E-F	0	0	0	0	0	0	4	0	4	0
Zoning Enforcement Officer	Grade E	2	0	2	0	2	0	0	0	0	0
Neighborhood Resources Coor.	Grade E	1	0	1	0	1	0	0	0	0	0
Permit Technician	Grade D	4	0	4	0	4	0	4	0	4	0
Administrative Assistant	Grade D	1	0	1	0	1	0	1	0	1	0
Sub-total Budgeted Positions		36	0	36	0	34	0	36	0	36	0
Authorized, Unbudgeted Positions											
Building Inspector I-IV	Grades E-H	0	0	0	0	1	0	1	0	1	0
Zoning Enforcement Planner	Grade F	0	0	0	0	0	0	0	0	0	0
Plans Examiner I	Grade F	0	0	0	0	1	0	0	0	0	0
Sub-total Unbudgeted Positions		0	0	0	0	2	0	1	0	1	0
Total		36	0	36	0	36	0	37	0	37	0



City of Franklin, Tennessee

FY 2023 Operating Budget

Organizational Chart (Proposed)



White: Positions Authorized and Budgeted for FY 2023
Purple: Position restoration requested for FY23
Gray: Positions Authorized and Unbudgeted for FY 2023

Note: For detailed counts and authorized positions, please see following page entitled "Staffing by Position"



City of Franklin, Tennessee

FY 2023 Operating Budget

Staffing by Position (Proposed)

Budgeted Positions	Pay Grade	FY 2019		FY 2020		FY 2021		FY 2022		FY 2023	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
Building & Neigh. Svcs. Director	Grade L	1	0	1	0	1	0	1	0	1	0
Assistant Director of BNS	Grade K	1	0	2	0	2	0	2	0	2	0
Building Inspection Supervisor	Grade I	0	0	2	0	2	0	2	0	2	0
Building Official/Plans Review Supervisor	Grade I	0	0	1	0	1	0	1	0	1	0
Building Official	Grade I	1	0	0	0	0	0	0	0	0	0
Building Inspector I - IV	Grade E-H	13	0	10	0	9	0	9	0	10	0
Zoning Administrator	Grade H	1	0	1	0	1	0	1	0	1	0
Plans Examiner I-II	Grade F-G	6	0	6	0	5	0	4	0	4	0
Dev. Serv. Oper. Analyst	Grade G	1	0	1	0	1	0	1	0	1	0
Neighborhood Resources Super.	Grade G	1	0	1	0	1	0	1	0	1	0
Housing Development Coor.	Grade G	1	0	1	0	1	0	1	0	1	0
Permitting Operations Supervisor	Grade G	1	0	1	0	1	0	1	0	1	0
Zoning Enforcement Planner	Grade F	0	0	0	0	0	0	2	0	2	0
Technical Support Specialist I-II	Grade E-F	1	0	1	0	1	0	1	0	1	0
Municipal Inspection Officer I-II	Grade E-F	0	0	0	0	0	0	4	0	4	0
Zoning Enforcement Officer	Grade E	2	0	2	0	2	0	0	0	0	0
Neighborhood Resources Coor.	Grade E	1	0	1	0	1	0	0	0	0	0
Permit Technician	Grade D	4	0	4	0	4	0	4	0	5	0
Administrative Assistant	Grade D	1	0	1	0	1	0	1	0	1	0
Sub-total Budgeted Positions		36	0	36	0	34	0	36	0	38	0
Authorized, Unbudgeted Positions											
Building Inspector I-IV	Grades E-H	0	0	0	0	1	0	1	0	0	0
Zoning Enforcement Planner	Grade F	0	0	0	0	0	0	0	0	0	0
Plans Examiner I	Grade F	0	0	0	0	1	0	0	0	0	0
Sub-total Unbudgeted Positions		0	0	0	0	2	0	1	0	0	0
Total		36	0	36	0	36	0	37	0	38	0



City of Franklin, Tennessee

FY 2023 Operating Budget

Budget

	Actual 2020	Actual 2021	Budget 2022	EOY 2022	Budget 2023	Difference	
						\$	%
Personnel							
Salaries & Wages	2,049,294	1,810,256	2,232,329	2,118,992	2,261,126	28,797	1.3%
Employee Benefits	819,573	849,744	1,012,581	939,084	1,091,172	78,591	7.8%
Total Personnel	2,868,867	2,660,000	3,244,910	3,058,076	3,352,298	107,388	3.3%
Operations							
Transportation Services	754	790	1,350	1,100	1,650	300	22.2%
Operating Services	5,763	2,798	6,450	4,550	7,000	550	8.5%
Notices, Subscriptions, etc.	16,842	11,717	26,990	20,390	26,790	(200)	-0.7%
Utilities	34,089	34,222	34,620	34,550	39,875	5,255	15.2%
Contractual Services	46,463	17,391	41,000	38,000	43,500	2,500	6.1%
Repair & Maintenance Services	20,990	8,525	17,500	18,000	18,400	900	5.1%
Employee programs	5,978	2,938	26,500	24,500	36,500	10,000	37.7%
Professional Development/Travel	9,081	400	32,700	31,100	36,000	3,300	10.1%
Office Supplies	9,931	6,490	15,750	11,300	13,750	(2,000)	-12.7%
Operating Supplies	8,343	4,416	9,350	8,100	10,450	1,100	11.8%
Fuel & Mileage	9,059	9,859	11,500	11,500	12,500	1,000	8.7%
Machinery & Equipment (<\$25,000)	72,914	26,100	62,750	62,400	49,500	(13,250)	-21.1%
Repair & Maintenance Supplies	180	17	-	-	-	-	0.0%
Property & Liability Costs	23,406	28,652	23,872	23,920	25,063	1,191	5.0%
Permits	-	-	-	-	-	-	0.0%
Financial Fees	12,639	26,233	12,000	-	12,000	-	0.0%
Debt Service and Lease Payments	-	-	-	-	-	-	0.0%
Total Operations	276,432	180,548	322,332	289,410	332,978	10,646	3.3%
Capital	-	-	-	-	-	-	-
Total BNS Department	3,145,299	2,840,548	3,567,242	3,347,486	3,685,277	118,035	3.3%

	Account	Label	Actual 2019	Actual 2020	Budget 2021	Actual 2021	Budget 2022	YTD 2022	Estd 2022	Forecast 2023	Forecast 2024	Forecast 2025
		Personnel										
=	81110	REGULAR PAY	1,895,850	2,025,104	2,088,871	1,803,163	2,255,666	754,737	2,106,841	2,286,534	2,400,861	2,520,904
-	81120	OVERTIME PAY	37,052	24,190	51,000	7,093	52,020	3,997	12,151	54,621	57,352	60,220
	81199	VACANCY ADJUSTMENT			(68,952)		(75,357)			(80,029)	(84,030)	(88,232)
=	XWAGE	TOTAL WAGES	1,932,902	2,049,294	2,070,919	1,810,256	2,232,329	758,734	2,118,992	2,261,126	2,374,183	2,492,892
=	81410	FICA (EMPLOYER'S SHARE)	142,368	150,473	155,260	135,695	171,732	55,244	153,854	179,098	188,053	197,456
-	81420	MEDICAL PREMIUMS - ACTIVE EEs/COBRA	457,930	511,629	509,428	524,580	641,021	98,209	589,255	717,581	789,339	868,273
	81422	NEAR-SITE CLINIC				15,484	14,600	2,298	11,333	15,600	17,160	18,876
-	81425	VISION PREMIUMS	2,920	3,163	3,188	3,137	3,751	572	3,433	3,923	4,315	4,747
=	81430	DENTAL INSURANCE PREMIUMS	33,454	34,833	37,822	23,271	28,530	4,247	25,481	31,987	33,586	35,266
	81431	FSA ADMINISTRATION				218	192	93	223	192	211	232
=	81433	GROUP INSURANCE PREMIUMS				12,025	13,664	3,981	11,716	13,721	14,407	15,127
=	81440	EE HEALTH INSURANCE CONTRIBUTIONS	(103,275)	(109,169)	(113,840)	(94,465)	(115,510)	(29,385)	(95,081)	(120,720)	(131,585)	(143,427)
	81441	CONTRIBUTIONS TO HEALTH SAVINGS ACCOUNT	3,620	9,000	7,000	333	7,000	9,667	9,667	6,000	6,000	6,000
=	81443	EE DENTAL INSURANCE CONTRIBUTIONS				(14,895)	(18,862)	(4,567)	(14,681)	(18,439)	(19,361)	(20,329)
-	81444	EE VISION INSURANCE CONTRIBUTIONS				(613)	(734)	(185)	(600)	(745)	(782)	(821)
!	81450	RETIREMENT CONTRIBUTIONS	169,295	173,222	188,269	196,374	189,806	92,880	183,519	163,223	179,545	197,500
	81455	DEFERRED COMP MATCH	37,853	11,773	9,877	9,817	9,972	4,018	11,725	8,079	8,483	8,907
	81456	TCRS CONTRIBUTIONS (CITY)		30,130	56,846	34,087	61,655	13,995	41,482	82,666	90,933	100,026
	81470	WORKERS COMPENSATION PREMIUMS	8,799	4,519	8,168	4,696	5,764	7,053	7,758	9,006	9,456	9,929
	81475	WORKERS COMPENSATION CLAIMS	(14)									
	81482	CAR ALLOWANCE	1,015									
=	XBEN	TOTAL BENEFITS	753,965	819,573	862,018	849,744	1,012,581	258,120	939,084	1,091,172	1,189,760	1,297,762
=	XPER	TOTAL PERSONNEL	2,686,867	2,868,867	2,932,937	2,660,000	3,244,910	1,016,854	3,058,076	3,352,299	3,563,943	3,790,654
		Operations										
!	82110	MAILING & OUTBOUND SHIPPING SERVICES	992	528	1,500	592	1,000	222	750	1,250	1,250	1,250
	82130	VEHICLE LICENSES & TITLES	190	226	250	198	250		250	300	300	300
	82140	VEHICLE TOW-IN SERVICES			100		100		100	100	100	100
=	XTRC	TOTAL TRANSPORTATION CHARGES	1,182	754	1,850	790	1,350	222	1,100	1,650	1,650	1,650
	82210	PRINTING & COPYING SERVICES, OUTSOURCED	5,402	4,348	4,000	2,397	4,000	524	3,000	5,000	5,000	5,000
	82230	ARCHIVING/RECORDS MANAGEMENT SERVICES			500		500		250	500	500	500
	82240	TRANSCRIPTION FEES	241		250		250		400	500	500	500
	82250	TESTING & PHYSICALS	573	1,339	1,700	401	1,700		900	1,000	1,000	1,000
	82299	OTHER OPERATING SERVICES		76				50				
=	XOPSV	TOTAL OPERATING SERVICES	6,216	5,763	6,450	2,798	6,450	574	4,550	7,000	7,000	7,000
!	82310	LEGAL NOTICES	721	1,853	500	945	1,500	195	1,000	1,500	1,500	1,500
+	82350	DUES FOR MEMBERSHIPS	4,927	1,740	6,985	1,760	6,310	165	4,000	5,610	5,610	5,610
	1	Tennessee building Officials Association (TBOA)			110	115	115			115	115	115
	11	National Fire Protection Association (NFPA)			195	205	205			205	205	205
	12	ACCA										
	13	Various	4,927	265		(4,550)		165	4,000			
	14	Permit Tech Membership Fees			420	480	480			480	480	480
	15	Neighborhood Resource Coordinator Membership Fees			190	210	210			210	210	210
	16	ASFPM			450	450	450			450	450	450
	2	Middle Tennessee Code Officials Association (MTCOA)			700	750	750			750	750	750
	3	International Code Council (ICC)		240	1,260	1,280	1,280			1,280	1,280	1,280
	4	International Association of Electrical Inspectors (IAEI)		120	840	840	840			840	840	840
	5	TN Plumbing & Mechanical Inspectors Association (TPMIA)		100	70	80	80			80	80	80

	Account	Label	Actual 2019	Actual 2020	Budget 2021	Actual 2021	Budget 2022	YTD 2022	Estd 2022	Forecast 2023	Forecast 2024	Forecast 2025
	6	Wholesale Business Membership (Sam's Club/Costco/etc.)			100	100	100			100	100	100
	7	American Society of Landscape Architects (ASLA)			450							
	8	American Planning Association (APA - Marsh & Pike)			800	400	400			400	400	400
	9	Rotary		1,015	1,400	1,400	1,400			700	700	700
	*	Amount missing from detail										
+	82355	PROFESSIONAL STANDARDS / ACCREDITATION	16,224	9,384	12,480	5,700	10,680	3,827	10,000	10,680	10,680	10,680
	1	ICC Testing			10,000		10,000		10,000	10,000	10,000	10,000
	2	State Certification Fees for Bldg/Plumb/Mech Inspectors every 3 yrs			1,800							
	4	Various	16,224	6,091		5,700		3,827				
	6	Council of Landscape Architects Registration Board										
	7	State of Tennessee - Molly										
	8	Tennessee Professional Privilege Tax			680		680			680	680	680
	9	Not used		3,293								
	*	Amount missing from detail										
I+	82360	PUBLIC RELATIONS & EDUCATION (CITY SPONSORED)	2,993	498	3,000	375	3,000		2,000	3,000	3,000	3,000
	1	Base Relations and ISO Public Awareness (Flood/CDBG/BCEGS)	2,993	447	3,000	375	3,000		2,000	3,000	3,000	3,000
	2	FY 2018 PER - ISO Training Requirements		51								
	*	Amount missing from detail										
	82370	PROMOTIONS & SPECIAL EVENTS (NOT CITY SPONSORED)	949	500	300		500		300	1,000	1,000	1,000
	82371	EMERGENCY RELIEF		673		685		90	90			
I+	82390	PUBLICATIONS, NON-TRAINING	16,633	2,194	10,200	2,252	5,000	595	3,000	5,000	5,000	5,000
	1	Adopt 2018 ICC - Manuals										
	2	Routine Manual Purchases	16,633	1,742	10,200	2,252	5,000	595	3,000	5,000	5,000	5,000
	3	Adopt NEC 2017										
	4	Adjustments from Workbooks		452								
	*	Amount missing from detail										
=	XNSP	TOTAL NOTICES, SUBSCRIPTIONS, PUBUCITY	42,447	16,842	33,465	11,717	26,990	4,872	20,390	26,790	26,790	26,790
	82435	SOLID WASTE SERVICE	164		115	25	120		50	125	130	130
	82450	TELEPHONE SERVICE	4,037	3,767	3,650	3,780	3,800	972	3,800	4,000	4,000	4,000
	82451	800 MHZ ACCESS LINE SERVICE	1,467	14	1,650		1,700		1,700	1,750	1,800	1,800
	82455	CELLULAR TELEPHONE SERVICE	21,033	22,260	17,000	20,869	20,000	3,304	20,000	23,000	23,000	23,000
	82470	INTERNET & RELATED SERVICES	6,152	8,048	5,200	9,548	9,000	2,440	9,000	11,000	11,000	11,000
=	XUTIL	TOTAL UTILITIES	32,853	34,089	27,615	34,222	34,620	6,716	34,550	39,875	39,930	39,930
+	82510	COMPUTER SERVICES	47,401	505	60,200	9,063	22,500	836	22,000	25,000	25,000	25,000
	2	Various	47,401		54,000	2,863	16,000	836	22,000	18,110	18,110	18,110
!	3	IDT - Citywide Electronic Plan Review - > moved to IT eff. 2020										
	4	2017 PER - Tehcnology Fee Enhancements										
	5	Infor Mobile App Annual Support (+6%/yr)			6,200	6,200	6,500			6,890	6,890	6,890
	6	Line Item 6		505								
	*	Amount missing from detail										
	82550	AERIAL PHOTOGRAPHY / MAPPING SERVICES						(100)				
+	82560	CONSULTANT SERVICES	21,250	39,300	1,000		1,000	79	1,000	1,000	1,000	1,000
	1	Not used										
	2	Not used										
	3	Not used										
	4	Technology Fee Services	21,250	7,615								
	5	CDBG Consulting Assistance										
	6	ISO Trip Fees and Consult		31,685	1,000		1,000	79	1,000	1,000	1,000	1,000
	*	Amount missing from detail										
+	82599	OTHER CONTRACTUAL SERVICES	67	6,658	13,000	8,328	17,500		15,000	17,500	17,500	17,500
	1	Property Maintenance			7,000		5,000			5,000	5,000	5,000
	2	Demolition of structures			16,000		12,500			12,500	12,500	12,500
	3	Various	67	1,075		8,328			15,000			
	4	Adjustments from Workbooks		5,583	(10,000)							
	*	Amount missing from detail										
=	XCTS	TOTAL CONTRACTUAL SERVICES	68,718	46,463	74,200	17,391	41,000	815	38,000	43,500	43,500	43,500

	Account	Label	Actual 2019	Actual 2020	Budget 2021	Actual 2021	Budget 2022	YTD 2022	Estd 2022	Forecast 2023	Forecast 2024	Forecast 2025
	82610	VEHICLE REPAIR & MAINTENANCE SERVICES	11,723	11,042	13,000	6,470	12,500	1,304	9,500	13,000	13,000	13,000
	82620	EQUIPMENT REPAIR & MAINTENANCE SERVICES	3,815	4,197	3,600	2,055	4,000	414	3,500	4,400	4,800	4,800
	82660	BUILDING REPAIR & MAINTENANCE SERVICES	1,249	5,751	1,000		1,000		5,000	1,000	1,000	1,000
=	XRMSV	TOTAL REPAIR & MAINTENANCE SERVICES	16,787	20,990	17,600	8,525	17,500	1,718	18,000	18,400	18,800	18,800
	82750	EMPLOYEE RECOGNITION/RECEPTIONS	1,233	828	1,500	892	1,500		1,500	1,500	1,500	1,500
+	82780	TRAINING, OUTSIDE	8,557	5,096	15,000	2,046	15,000	1,411	15,000	20,000	20,000	20,000
	1	Base Training	8,557	1,095	15,000	2,046	15,000	1,411	15,000	20,000	20,000	20,000
	2	FY 2018 PER - ISO Training Requirements										
	3	FY 2019 PER - Training Program for Contractors										
	4	Adjustments from Workbooks		4,001								
	*	Amount missing from detail										
+	82790	TRAINING, IN-HOUSE	1,449	54	10,000		10,000		8,000	15,000	15,000	15,000
	1	Adjustments from Workbooks										
	2	Base In House Training	1,449	54	10,000		10,000		8,000	15,000	15,000	15,000
	*	Amount missing from detail										
=	XEPG	TOTAL EMPLOYEE PROGRAMS	11,239	5,978	26,500	2,938	26,500	1,411	24,500	36,500	36,500	36,500
+	82810	REGISTRATIONS	4,678	2,188	16,975	400	16,100	250	16,000	16,100	16,100	16,100
	1	ICC National Conference			3,600		3,700			3,700	3,700	3,700
	10	Various	4,678	1,790		400		250	16,000			
	11	IAEI Regional Conference			2,500		2,500			2,500	2,500	2,500
	12	Operations Analyst Registrations			1,900		2,000			2,000	2,000	2,000
	13	Adjustments from Workbooks										
	2	TBOA Regional Conference			2,400		2,600			2,600	2,600	2,600
	3	Local Training Opportunities - Continuing Education			2,800		2,900			2,900	2,900	2,900
	4	APA National conf x1										
	5	ASLA National Conference			875							
	6	TSLA conf x1			500							
	8	NRC Conference			800		800			800	800	800
	9	Permit Tech trng conf - 1		398	1,600		1,600			1,600	1,600	1,600
	*	Amount missing from detail										
	82820	GROUND TRANSPORTATION (OUTSIDE WILLIAMSON COUNTY)	1,369	352	1,250		1,250		1,250	1,750	1,750	1,750
+	82830	AIR TRAVEL	1,852	1,124	4,000		3,500		2,000	4,500	4,500	4,500
	1	ICC National Conference			1,500		1,500			2,500	2,500	2,500
	2	APA National Conf - LA										
	3	ASLA Conference - Molly			500							
	4	Permit Tech Conference			1,000		1,000					
	5	Various	1,852	1,124	1,000		1,000		2,000	2,000	2,000	2,000
	6	IAEI Regional conference										
	7	Trips to Communities - Continuous Improvement Program										
	*	Amount missing from detail										
+	82840	LODGING	5,455	4,272	14,000		10,350	133	10,350	12,150	12,150	12,150
	1	Various	5,455	3,027	1,350		1,350	133	10,350	1,350	1,350	1,350
	10	Line Item 10										
	11	Line Item 11										
	2	ASLA National Conference			1,600							
	3	ICC National Conference			2,800		2,200			2,800	2,800	2,800
	4	IAEI Regional Conference			2,650		2,100			2,700	2,700	2,700
	5	Permit Tech Conference			1,200		800			800	800	800
	6	NRC Conference			1,000		1,000			1,000	1,000	1,000
	7	TBOA Regional Conference			2,600		2,100			2,700	2,700	2,700
	8	TSLA Regional Conference										
	9	Trips to Communities - Continuous Improvement Program		1,245	800		800			800	800	800
	*	Amount missing from detail										
	82850	MEALS (OUTSIDE WILLIAMSON COUNTY)	1,001	1,097	1,500		1,500	32	1,500	1,500	1,500	1,500
+	82890	OTHER TRAVEL EXPENSES	333	48								

	Account	Label	Actual 2019	Actual 2020	Budget 2021	Actual 2021	Budget 2022	YTD 2022	Estd 2022	Forecast 2023	Forecast 2024	Forecast 2025
	2	Various	13									
	3	Line Item 3	320	48								
	*	Amount missing from detail										
=	XPD	TOTAL PROFESSIONAL DEVELOPMENT/TRAVEL	14,688	9,081	37,725	400	32,700	415	31,100	36,000	36,000	36,000
+	83110	OFFICE SUPPLIES	6,245	4,027	10,000	2,246	6,500	801	5,000	6,500	6,500	6,500
	1	Adjustments from Workbooks										
	2	Base Office Supplies	6,245	4,027	10,000	2,246	6,500	801	5,000	6,500	6,500	6,500
	*	Amount missing from detail										
	83120	OFFICE DÉCOR ITEMS (OTHER THAN FURNITURE)	6	145	500		500		400	500	500	500
	83130	EMPLOYEE BENEVOLENCE ITEMS	444	632	700	288	750	66	400	750	750	750
	83140	MEALS & FOOD (INSIDE WILLIAMSON COUNTY)	8,330	5,127	8,000	3,956	8,000	774	5,500	6,000	6,000	6,000
=	XOF	TOTAL OFFICE SUPPLIES	15,025	9,931	19,200	6,490	15,750	1,641	11,300	13,750	13,750	13,750
!	83210	TRAINING SUPPLIES			1,050		1,100		1,100	1,200	1,300	1,400
	83250	SAFETY SUPPLIES	856	672			1,000		500	1,000	1,000	1,000
	83260	UNIFORMS PURCHASED	6,167	4,730	7,200	3,553	5,000	200	5,000	6,000	6,000	6,000
!	83265	UNIFORMS, SPECIALIZED	2,403									
+	83270	CONSUMABLE TOOLS	2,584	1,177	2,000	297	1,500	148	1,000	1,500	1,500	1,500
	1	Inspector Equipment - Replacement										
	2	Inspector Equipment - New										
	3	Various	2,584	1,177	2,000	297	1,500	148	1,000	1,500	1,500	1,500
	*	Amount missing from detail										
	83299	OTHER OPERATING SUPPLIES		1,764		566	750	193	500	750	750	750
=	XOPS	TOTAL OPERATING SUPPLIES	12,010	8,343	10,250	4,416	9,350	541	8,100	10,450	10,550	10,650
	83310	GASOLINE & DIESEL FOR FLEET (INSIDE WILLIAMSON COUNTY)	11,081	9,059	11,500	9,859	11,500	2,341	11,500	12,500	12,500	12,500
=	XFUEL	TOTAL FUEL & MILEAGE	11,081	9,059	11,500	9,859	11,500	2,341	11,500	12,500	12,500	12,500
+	83510	FURNITURE, FIXTURES (<\$25,000)	4,479	6,096	3,000	3,397	3,000		5,000	6,000	6,000	6,000
	1	Replacement Office Furniture			3,000	3,397	3,000			3,000	3,000	3,000
	2	Various	4,479	6,096					5,000	3,000	3,000	3,000
	3	Furniture Associated with One Stop										
	4	FY 2019 PER - Technology Fee Enhancements										
	*	Amount missing from detail										
+	83520	VEHICLES (<\$25,000)		48,204								
	1	Equinox 32 MPG Replacement Inspector Vehicles (\$40,458 to lease)										
	2	2015 - Equinox (2 Vehicles) (move to lease)										
	3	FY 2018 PER - 2 New Vehicles										
	4	FY 2020 PER - 2 New Vehicles		48,204								
	*	Amount missing from detail										
+	83530	MACHINERY & EQUIPMENT (<\$25,000)	2,253			935	15,000	11,421	12,500	2,500	2,500	2,500
	3	Various	2,253			935		11,421	12,500	2,500	2,500	2,500
!	4	Copier Replacement					15,000					
	*	Amount missing from detail										
!+	83540	COMPUTER HARDWARE (<\$25,000)	16,745	18,261	20,000	20,996	44,000	645	44,000	40,000	40,000	40,000
	1	Computer Replacements (move to lease in 2015)			26,000	15,600	40,000			26,000	26,000	26,000
	3	Various	16,745	17,320		(7,706)		645	44,000	10,000	10,000	10,000
	5	Adjustments from Workbooks			(10,000)							
	6	Computers - New Personnel			4,000		4,000			4,000	4,000	4,000
	7	FY 2019 PER - Technology Fee Enhancements		941		13,102						
	*	Amount missing from detail										
+	83550	COMPUTER SOFTWARE (<\$25,000)	181	353		772	750		900	1,000	1,000	1,000
	1	Apps and Licenses										
	2	Various	181	353		772	750		900	1,000	1,000	1,000
	*	Amount missing from detail										
=	XMEU	TOTAL MACHINERY & EQUIPMENT (<\$25,000)	23,658	72,914	23,000	26,100	62,750	12,066	62,400	49,500	49,500	49,500

	Account	Label	Actual 2019	Actual 2020	Budget 2021	Actual 2021	Budget 2022	YTD 2022	Estd 2022	Forecast 2023	Forecast 2024	Forecast 2025
	83620	EQUIPMENT PARTS & SUPPLIES	153	180		17						
=	XRMS	TOTAL REPAIR & MAINTENANCE SUPPLIES	153	180		17						
	85110	PROPERTY INSURANCE	1,193	1,095	1,150	1,079	1,138	1,138	1,138	1,195	1,255	1,317
	85111	FRAUD INSURANCE	2,344	2,499		2,885	5,686	5,686	5,686	5,970	6,269	6,582
	85112	INLAND MARINE INSURANCE	291	291	306	291	306	306	306	321	337	354
	85113	AUTO PHYSICAL DAMAGE	621	552	580	530	571	618	618	649	681	715
	85115	LIABILITY INSURANCE	2,522	2,863	5,630	10,070	3,520	3,520	3,520	3,696	3,881	4,075
	85116	E&O LIABILITY INSURANCE	5,518	5,723	6,008	3,144	3,729	3,729	3,729	3,915	4,111	4,317
	85117	VEHICLE LIABILITY INSURANCE	9,729	7,976	8,375	8,099	6,482	6,434	6,434	6,756	7,093	7,448
	85119	UMBRELLA LIABILITY	2,167	2,407	2,527	2,229	2,440	2,439	2,439	2,561	2,689	2,823
	85123	PHYSICAL DAMAGE CLAIMS/DEDUCTIBLES	(1,996)									
	85125	LIABILITY CLAIMS/DEDUCTIBLES	4,000									
	85127	VEHICLE LIABILITY CLAIMS/DEDUCTIBLES										
	85140	SURETY/NOTARY BONDS	50			325		50	50			
=	XPLC	TOTAL PROPERTY & LIABILITY COSTS	26,439	23,406	24,576	28,652	23,872	23,920	23,920	25,063	26,316	27,631
	85530	E-COMMERCE FEES	4,083	12,639	2,500	26,233	12,000	9,557		12,000	12,000	12,000
=	XFLF	TOTAL FINANCIAL FEES	4,083	12,639	2,500	26,233	12,000	9,557		12,000	12,000	12,000
+	86600	LEASE/LOAN PRINCIPAL	9,404									
	1	2014 - Equinox 32 MPG Inspector Replacement Vehicles										
	2	2015 - Equinox (2 Vehicles) (\$44,200)										
	3	2015 - Copier Replacement (\$16,000)										
	4	2015 - Desktop Scanners (\$4,200)										
	5	2015 - computer replacements (\$11,000)										
	6	2015 - computers - new personnel (\$9,600)										
	7	2017 - PER - Replacement Vehicle	9,404									
	*	Amount missing from detail										
+	86700	LEASE/LOAN INTEREST	63									
	1	2014 - Equinox 32 MPG Inspector Replacement Vehicles										
	2	2015 - Equinox (2 Vehicles) (\$44,200)										
	3	2015 - Copier Replacement (\$16,000)										
	4	2015 - Desktop Scanners (\$4,200)										
	5	2015 - computer replacements (\$11,000)										
	6	2015 - computers - new personnel (\$9,600)										
	7	2017 - PER - Replacement Vehicle	63									
	*	Amount missing from detail										
=	XDSV	TOTAL DEBT SERVICE	9,467									
=	XOP	TOTAL OPERATIONS	296,046	276,432	316,431	180,548	322,332	66,809	289,410	332,978	334,786	336,201
		Capital										
=	XTOT	TOTAL EXPENDITURES	2,982,913	3,145,299	3,249,368	2,840,548	3,567,242	1,083,663	3,347,486	3,685,277	3,898,729	4,126,855

	Account	Label	Actual 2019	Actual 2020	Budget 2021	Actual 2021	Budget 2022	YTD 2022	Estd 2022	Forecast 2023	Forecast 2024	Forecast 2025



City of Franklin, Tennessee **FY 2023 Operating Budget Request**

Program Enhancement Summary

<u>Priority</u>	<u>Request</u>	<u>Compensation</u>	<u>Benefits</u>	<u>Expenses</u>	<u>Total</u>	<u>Funded</u>
Building and Neighborhood Services						
1	New Permit Technician	\$ 40,141	\$ 12,042	\$ -	\$ 52,184	
Total		\$ 40,141	\$ 12,042	\$ -	\$ 52,184	\$ -
Total G/F Requests						
		\$ 40,141	\$ 12,042	\$ -	\$ 52,184	\$ -

FranklinForward Allocations

	A Safe, Clean, Livable City	\$ -
	A Effective and Fiscally Sound City Government Providing High Quality Service	\$ 52,184
	Quality Life Experiences	\$ -
	Sustainable Growth & Economic Prosperity	\$ -
Totals		\$ 52,184

Traditional Allocations

	Personnel	\$ 52,184
	Operations	\$ -
	Equipment	\$ -
	Capital	\$ -
Total		\$ 52,184

FY 2023 Program Enhancement Request Form



HISTORIC
FRANKLIN
TENNESSEE

Intended Year:

2023

Department Priority:

1

of

1

Department:

41900 BUILDING & NEIGHBORHOOD SERVICES

Division:

FranklinForward Theme:

An Effective and Fiscally Sound City Government Providing High Quality Service

Title:

Add One Permit Technician Position

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY22 Only)	Ongoing Annual Cost (FY22 & Future)	TOTAL FY22 Request
Compensation			
81000 PERSONNEL	\$40,141		\$40,141
			\$0
Benefits			
Benefits auto-calculated at 30% of compensation -->>	\$12,042	\$0	\$12,042
Expenses			
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$52,184	\$0	\$52,184

PURPOSE / DESCRIPTION OF REQUEST

The Permit Technicians play a vital role in the successful operations of the BNS Department and the City's Development Services overall. Permit Tech's role as Project Administrators has grown and evolved over the years and helps make Franklin one of the most efficient City's across the country in which to invest and develop property. Not only do Permit Tech's serve as Project Administrator's for development projects from initial approval to Certificate of Occupancy, they have a significant role in overall customer service functions for City operations as a whole.

SERVICE IMPLICATION

By adding (1) Permit Technician position to the BNS team, this will allow the Development Services operations to continue to expand and grow as the City grows for long term success. It will also allow for even more efficient delivery of service to each person we serve across the City, and to corporations who are investing and building our community.



City of Franklin, Tennessee

FY 2023 Operating Budget

Community Development Block Grant Fund

Budget Summary

	2020	2021	2022		2023	2022 v. 2023	
	Actual	EOY	Budget	EOY	Budget	\$	%
Beginning Fund Balance	100,451	113,066	114,745	114,745	450,917		
Revenues	282,395	332,086	778,000	463,672	697,000	-81,000	-10.41%
Expenditures	269,780	330,407	776,000	127,500	697,000	-79,000	-10.18%
Ending Balance	113,066	114,745	116,745	450,917	450,917		

Fund Summary

The Community Development Block Grant is funded annually by the Department of Housing and Urban Development. The City of Franklin has received approximately 2.3 Million (\$2,300,000) which has been used for various programs throughout the City. These include the rehabilitation of homes for our low to moderate income residents, fair housing outreach and education and the construction of new single family homes within our pocket communities. These communities have been identified by the US Census as Tract 508 subtracts 1, 2 and 3 and Tract 509.01 subtract 4 as the subtracts in Franklin; these tracts have incomes from \$31,250 to \$39,999 which constitutes less than 80% of the Nashville MSA medians.

Envision Franklin endorses the concept of vibrant neighborhoods being essential to the overall health of the community and should include a range of housing options.



COVID-19 Response & Impact

In the initial round of funding from the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) the City of Franklin received Two-Hundred Thirteen Thousand Seven Hundred Eight-Nine Dollars and no/100, (213,789.00). With BOMA's approval we awarded these funds to various non-profits within our community to prevent, prepare for and respond to the Coronavirus. The awards were made on a reimbursement basis as recognizing the importance of the support these local agencies were providing to our residents.

The City received requests from fourteen agencies for various amounts which totaled the \$213,789. The requests included funding for PPE, meals for children and home bound residents, rental assistance, as well as, assistance for those displaced due to the coronavirus.

Another \$500,000 of COVID-19 related funds were received in Spring 2021. These funds have been partially distributed to eligible agencies in both FY 2021 and FY 2022. The City has until December 31, 2024 to fully disperse these funds.



City of Franklin, Tennessee **FY 2023 Operating Budget**

Community Development Block Grant Fund

Fund Goals

Acting within the HUD guidelines the City prepares an Annual Action Plan that outlines the City's goals for the coming year and a Consolidated Annual Performance Evaluation Report that shares our successes of the previous year. Additionally, the City prepares a five-year consolidated plan that serves as the guiding document for the City of Franklin's Community Development Block Grant (CDBG) Program. The City will prepare a new five-year plan for the years 2020-2025.

These plans are presented in public meetings for review and comment by the public and ultimately presented and approved by the Board of Mayor and Alderman.

The City anticipates receiving approx. \$375,000 for the 2022-2023 program year. The City will continue to identify needs and determine the best way to leverage the funds to assist with meeting our goals and priorities that support our partners and non-profits to assist our low to moderate income residents.

Organizational Chart

There is no organization chart associated with the Community Development Block Grant Fund. It is supervised by personnel in the Building & Neighborhood Services Department.

Staffing by Position

There are no staff formally budgeted within the CDBG Fund. Operations of the fund are maintained by the City's Housing Development Coordinator. That position is budgeted within the Building and Neighborhood Services department.



City of Franklin, Tennessee **FY 2023 Operating Budget**

Organizational Chart

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City of Franklin, Tennessee

FY 2023 Operating Budget

Budget

	Actual 2020	Actual 2021	Budget 2022	EOY 2022	Budget 2023	Difference	
						\$	%
Beginning Fund Balance	100,451	113,066	114,745	114,745	450,917		
Revenues							
DEPT OF HOUSING AND URBAN DEV(FEDERAL)	269,780	321,813	373,000	363,422	375,000	2,000	0.5%
FEDERAL GRANTS (COVID-19)*	-	8,594	400,000	100,000	322,000	(78,000)	-19.5%
INTEREST INCOME	12,615	1,679	5,000	250	-	(5,000)	-100.0%
Total Available Funds	282,395	332,086	778,000	463,672	697,000	(81,000)	-10.4%
Expenses (Operations)							
LEGAL NOTICES	-	-	1,000	-	1,000	-	0.0%
CONSULTANT SERVICES	12,259	-	25,000	5,000	14,000	(11,000)	-44.0%
OTHER CONTRACTUAL SERVICES	113,385	64,736	175,000	10,000	160,000	(15,000)	-8.6%
BUILDING REPAIR & MAINTENANCE SERVICES	113,672	-	175,000	12,500	200,000	25,000	14.3%
GRANT PROGRAMS*	30,464	265,671	400,000	100,000	322,000	(78,000)	-19.5%
Total Expenditures	269,780	330,407	776,000	127,500	697,000	(79,000)	-10.2%
Ending Fund Balance	113,066	114,745	116,745	450,917	450,917		

*Increases shown here pertain to CDBG-CV (or Coronavirus) relief funds from the CARES Act.

	Account	Label	Actual 2019	Actual 2020	Budget 2021	Actual 2021	Budget 2022	YTD 2022	Estd 2022	Forecast 2023	Forecast 2024	Forecast 2025
		Operations										
	82310	LEGAL NOTICES			1,000		1,000			1,000	1,000	1,000
	82371	EMERGENCY RELIEF										
=	XNSP	TOTAL NOTICES, SUBSCRIPTIONS, PUBLICITY			1,000		1,000			1,000	1,000	1,000
	82560	CONSULTANT SERVICES	3,750	12,259	15,000		25,000	2,147	5,000	14,000	14,000	14,000
!	82599	OTHER CONTRACTUAL SERVICES	145,361	113,385	135,000	64,736	175,000	5,932	10,000	160,000	160,000	160,000
=	XCTS	TOTAL CONTRACTUAL SERVICES	149,111	125,644	150,000	64,736	200,000	8,079	15,000	174,000	174,000	174,000
!	82660	BUILDING REPAIR & MAINTENANCE SERVICES	189,624	113,672	149,000		175,000	6,025	12,500	200,000	200,000	200,000
=	XRMSV	TOTAL REPAIR & MAINTENANCE SERVICES	189,624	113,672	149,000		175,000	6,025	12,500	200,000	200,000	200,000
!	84950	GRANT PROGRAMS	35,111	30,464	313,000	265,671	400,000	84,235	100,000	322,000		
=	XOPU	TOTAL OPERATIONAL UNITS	35,111	30,464	313,000	265,671	400,000	84,235	100,000	322,000		
=	XOP	TOTAL OPERATIONS	373,846	269,780	613,000	330,407	776,000	98,339	127,500	697,000	375,000	375,000
=	XTOT	TOTAL EXPENDITURES	373,846	269,780	613,000	330,407	776,000	98,339	127,500	697,000	375,000	375,000



File #: 21-02983

DATE: February 23, 2022
TO: Budget & Finance Committee
FROM: Milissa Reiersen, Communications Manager
Monique McCullough, Public Outreach Specialist

SUBJECT:

Budget Presentation - Communications

PURPOSE:

The purpose of this memorandum is to provide information to the Franklin Board of Mayor and Aldermen (BOMA) concerning the budget request for the Communications Department for FY 2022-2023.

BACKGROUND/STAFF COMMENTS:

Each year, the Budget & Finance Committee reviews the detailed budget of each City Department. At the meetings in February, March, and April, departmental staff makes a presentation of the plans for the next budget cycle and the requested funding for those anticipated needs. This provides the Committee with an idea of the size and scope of budget requests that may be included in the City Administrator's proposed budget, which is typically delivered at the May committee meeting.

FINANCIAL IMPACT:

The financial impact varies by department, depending on the increase in population, the required services, equipment replacement needs, and program enhancements.

RECOMMENDATION:

Staff recommends review of the budget materials. No action is required.



City of Franklin, Tennessee

FY 2023 Operating Budget Request

Communications Division

Milissa Reiersen



City of Franklin, Tennessee - FY 2023 Budget Request

Communications

Slide 2

Outline

- Purpose of Department
- Organization Chart
- Base Budget Request
 - Personnel
 - Operations
- Program Enhancements
- Accomplishments
- Summary
- Social Media Stats



City of Franklin, Tennessee - FY 2023 Budget Request

Communications

Slide 3

Purpose of Department

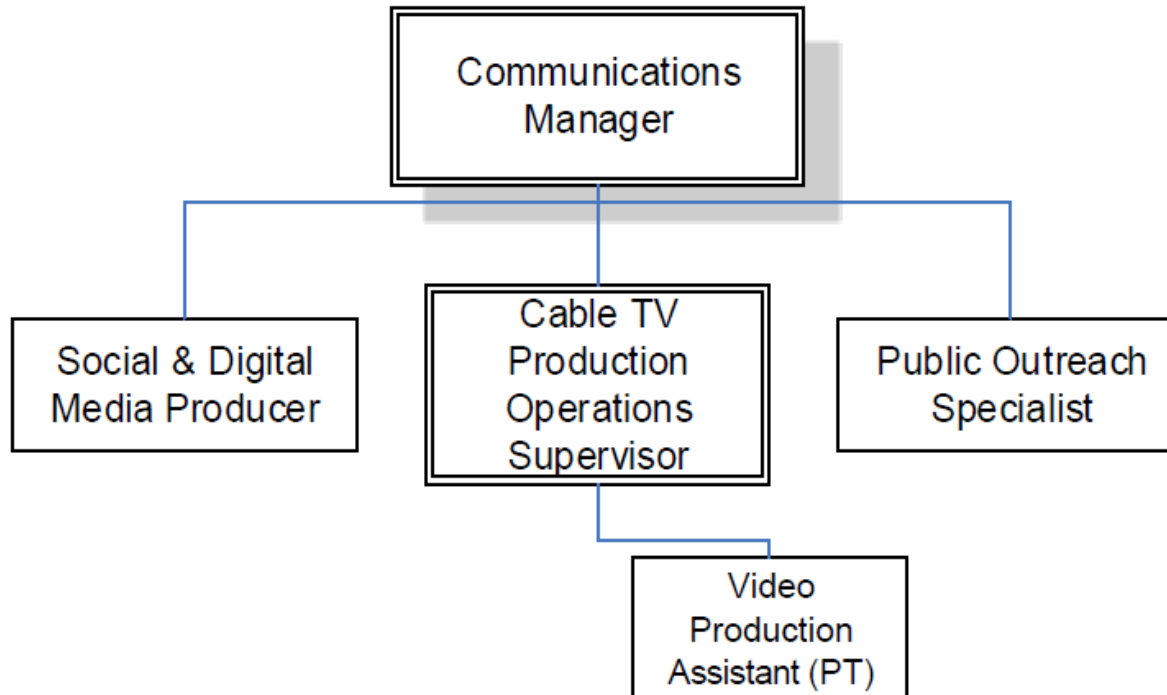
The Communications Division was created in December 2008 to develop internal and external communications and citizen participation initiatives. The Division also handles all media relations for the City and manages the City's Government Access Channel, Franklin TV and all social media.

City of Franklin, Tennessee - FY 2023 Budget Request

Communications

Slide 4

Organizational Chart (Current)





City of Franklin, Tennessee - FY 2023 Budget Request

Communications

Slide 5

Base Budget Request: Personnel

FY2022 Budget: \$441,016

FY2023 Budget Request: \$474,140

Difference: \$33,124 or 7.5%

Base Budget Request: Operations

FY2022 Budget: \$28,973

FY2023 Budget Request: \$32,156

Difference: \$3,183 or 11%



City of Franklin, Tennessee - FY 2023 Budget Request **Communications**

Slide 6

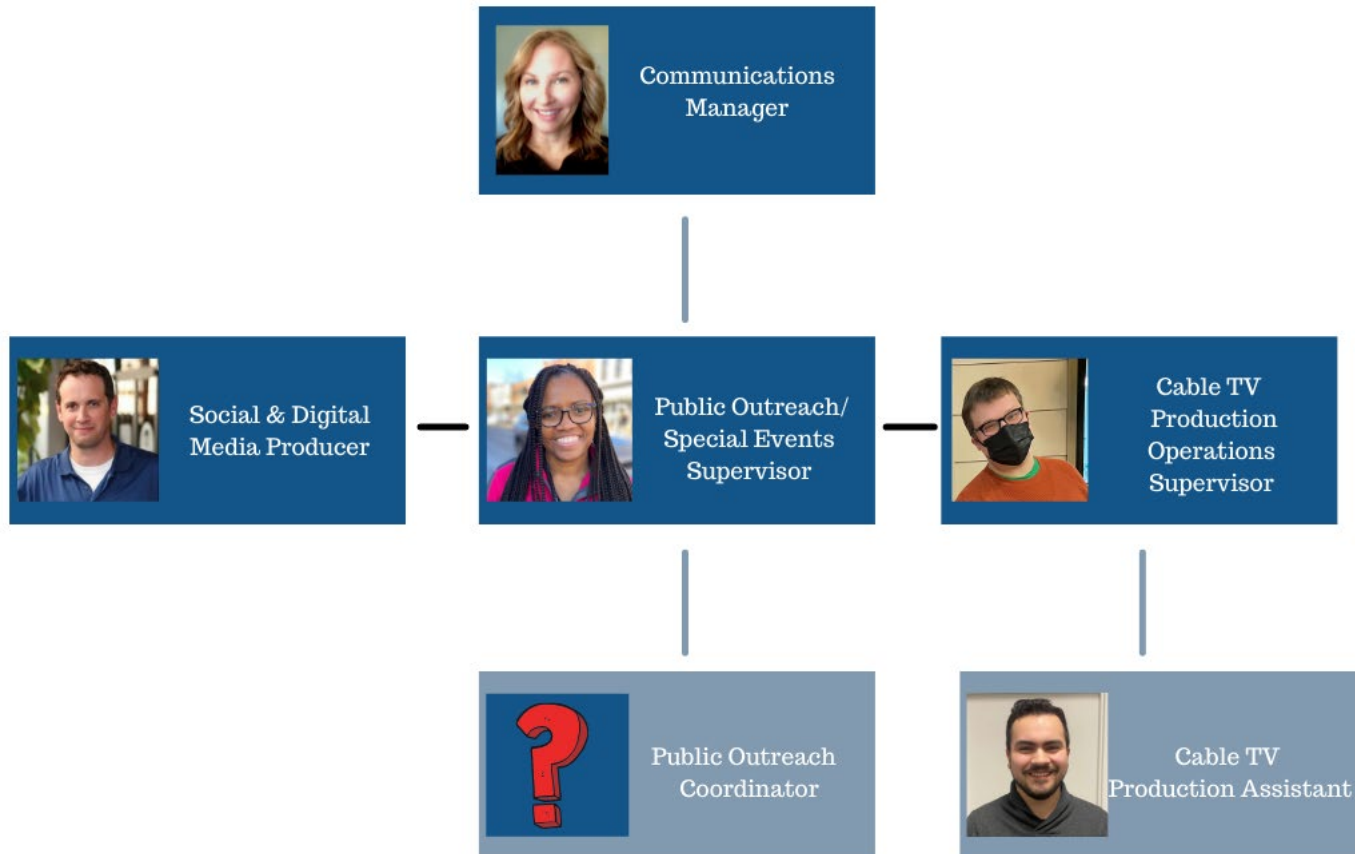
Program Enhancement Requests - Personnel

- **Re-Classification: Public Outreach Specialist to Public Outreach and Special Events Supervisor**
- **New: PT Public Outreach Coordinator**
- **Re-Classification: PT to FT Production Assistant**

Total Request: +\$67,045

City of Franklin, Tennessee - FY 2023 Budget Request Communications

Proposed Organization Chart



City of Franklin, Tennessee - FY 2023 Budget Request

Communications

The Communications Division works as the public relations office for all departments within the city. In 2021 our team has had many **accomplishments**. Below are a few..

- Assisting Revenue Management with rolling out and informing the public with the Paperless Billing Project
- Assisting Williamson County Emergency Management with vaccine information and testing sites and keeping our COVID-19 Information page up to date.
- Rolling out in person events after a year's long pandemic.
- Creating a successful State of the City event outdoors in a new location.
- Creating videos for the USCT Statue Dedication
- Creating a moving 9.11 20th anniversary celebration
- Promoting Aldermen election and on-boarding aldermen with graphics needs
- Creating and hosting a successful tree lighting with 10,000 people in attendance.
- Getting a drone for the Communications office to shoot aerial photos/videos for capital projects and more



City of Franklin, Tennessee - FY 2023 Budget Request

Communications

Slide 9

Summary:

The Communications Division is off to a good start in 2022. Some upcoming projects include:

State of the City and 2022 Tree Lighting

Promoting our Capital Projects and infrastructure updates including Franklin Road and South East Park, FSSD Ballfields

Continuing our many series including Work Zone Watch, Safety Minute, Saturday in the Park, Franklin Insider, Moore with the Mayor, Franklin Week in review. Possible Podcast?

Keeping our social channels up to date and continue to grow and preserve community trust.



City of Franklin, Tennessee - FY 2023 Budget Request **Communications**

Slide 10

Social Media Stats

F A C E B O O K
I N S T A G R A M
T W I T T E R
Y O U T U B E
N E X T D O O R
F R A N K L I N T N . G O V

City of Franklin, Tennessee - FY 2023 Budget Request Communications

Social Media Stats

CITY OF FRANKLIN SOCIAL MEDIA



FOLLOWERS - 45,010
IMPRESSIONS - 5,499,685
REACH - 3,113,638
ENGAGEMENT - 492,865



FOLLOWERS - 29,996
IMPRESSIONS - 5,452,624
ENGAGEMENT - 651,229



FOLLOWERS - 24646
IMPRESSIONS - 2,121,435
REACH - 1,322,472



SUBSCRIBERS - 1,741
IMPRESSIONS - 1.2M
VIDEO VIEWS - 96,244
VIDEOS POSTED - 366



MEMBERS - 33,041
IMPRESSIONS - 52,479
ENGAGEMENT - 162

2021

Social Media Stats

CITY OF FRANKLIN THE AUDIENCE

GENDER

	WOMEN	MEN
FACEBOOK	73.0%	26.0%
INSTAGRAM	67%	26%
YOUTUBE	13.1%	86.9%
WEBSITE		



AGES

	13-24	25-34	35-44	45-54	55-64	65+
FACEBOOK	1.6%	12.4%	25.4%	25%	18.3%	17.3%
INSTAGRAM	3.60%	18.2%	30.6%	25.4%	15.6%	6.6%
YOUTUBE	2.7%	16.4%	25.6%	5.7%	48.0%	1.6%
WEBSITE						

*Ages 18-24



City of Franklin, Tennessee - FY 2023 Budget Request

Communications

Social Media Stats



- **Facebook** continued to be the City's most important resource for connecting with citizens – with **Instagram** not far behind.
- When we post anything involving Franklin's **history**, the **holidays** or **helpful information** after a major event - there seems to be a good bit of engagement on our social media platforms. For example:
 - The USCT statue installation put Franklin in the national spotlight. We went live on Facebook as the statue was put in place - and we presented the dedication ceremony live, as well - making them the two most-watched live videos of the year.
 - An impromptu moment involving cell phone flashlights at the Christmas Tree Lighting on the Square event was captured from a nearby rooftop. That picture quickly became our most-viewed photo on our **Instagram** account for the year.
 - Our top **tweet** helped people access important flood information after heavy rains poured down on Franklin in March of 2021 causing water damage to homes and businesses. This was our top post on **NextDoor** as well.
- **Safety videos** perform very well on social media, too. Our top **YouTube** video posted in 2021 showcased Franklin Fire instructing viewers on how to properly install a rear-facing car seat. Another video that we produced for the Franklin Fire Department in 2017 continues to be watched by thousands of viewers to this day - it's titled "Fire Sprinklers Do's and Don'ts."
- An interesting YouTube observation is the age and gender of our audience has shifted quite a bit. In 2021, almost 87% of our audience are men and the majority of viewers are 55-64.
- The homepage for the City's **website** is always the most visited page. The COVID-19 information page ranked second in visits for two years in a row.

Social Media Stats



5,499,685
TOTAL IMPRESSIONS

3,113,638
TOTAL REACH

492,865
TOTAL ENGAGEMENTS



407 VIDEOS

POSTED
STREAMED
SHARED

543,733
VIEWS

2021

Social Media Stats



TOP THREE VIEWED VIDEOS AND FB LIVE



MACK HATCHER - DRONE
NOVEMBER 29, 2020
16,374 VIEWS



CHRISTMAS PARADE
DECEMBER 4, 2021
11.346 VIEWS



TRADER JOE'S
JUNE 4, 2021
11,040 VIEWS



USCT STATUE DEDICATION
OCTOBER 23, 2021
9.1 k VIEWS



USCT STATUE INSTALLATION
OCTOBER 22, 2021
8.4 k VIEWS



FRANKLIN TREE LIGHTING CEREMONY
DECEMBER 3, 2021
8 k VIEWS



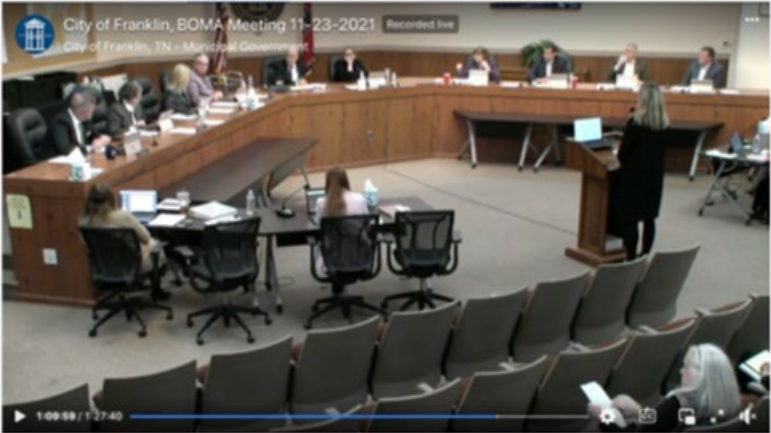
City of Franklin, Tennessee - FY 2023 Budget Request

Communications

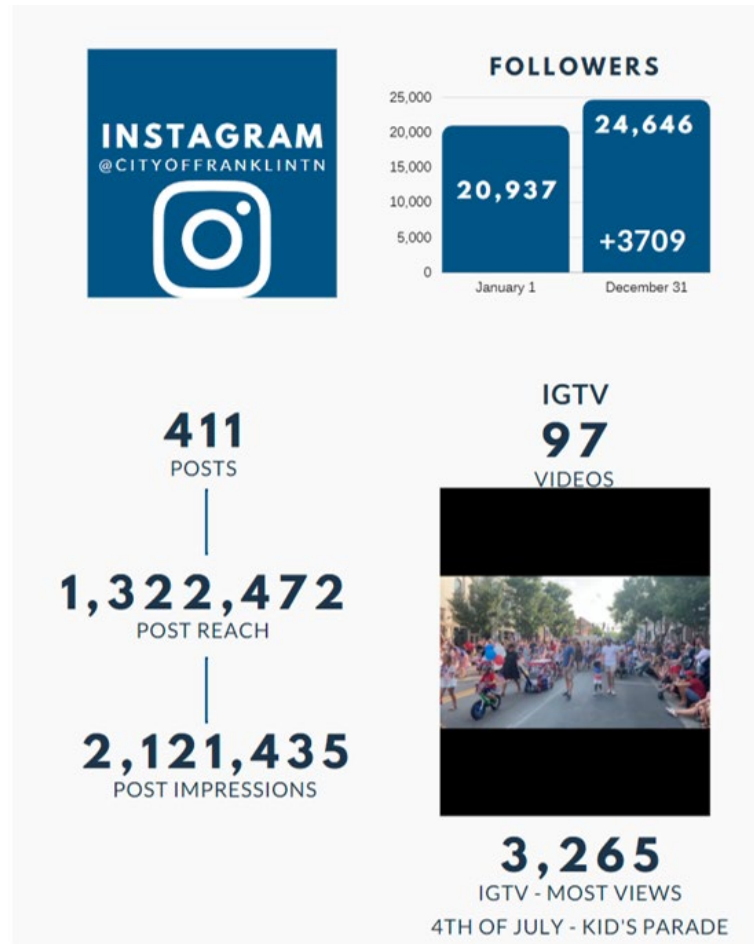
Social Media Stats



MEETINGS



Social Media Stats



Social Media Stats



TOP THREE ENGAGING POSTS



3,472
CHRISTMAS TREE
LIGHTING



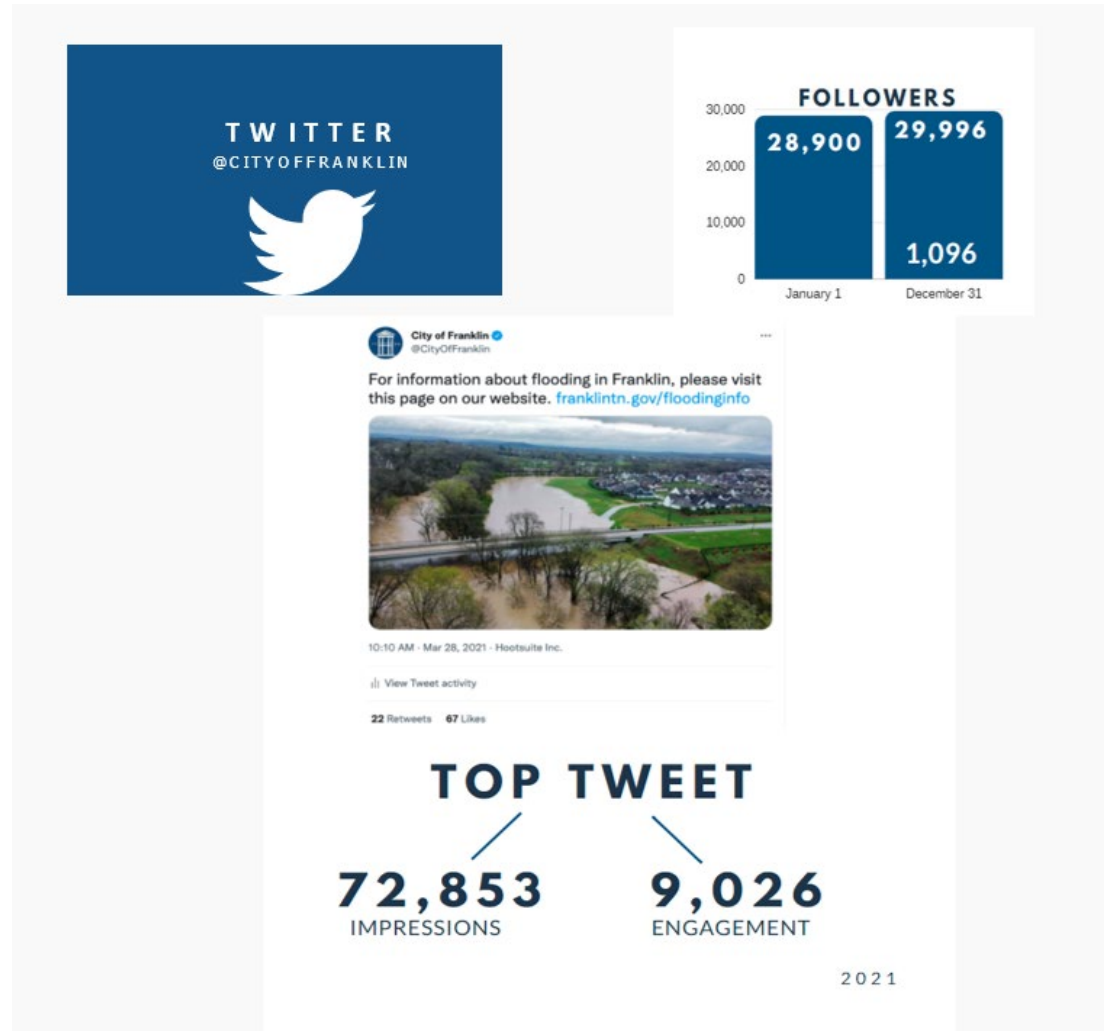
2,195
USCT STATUE



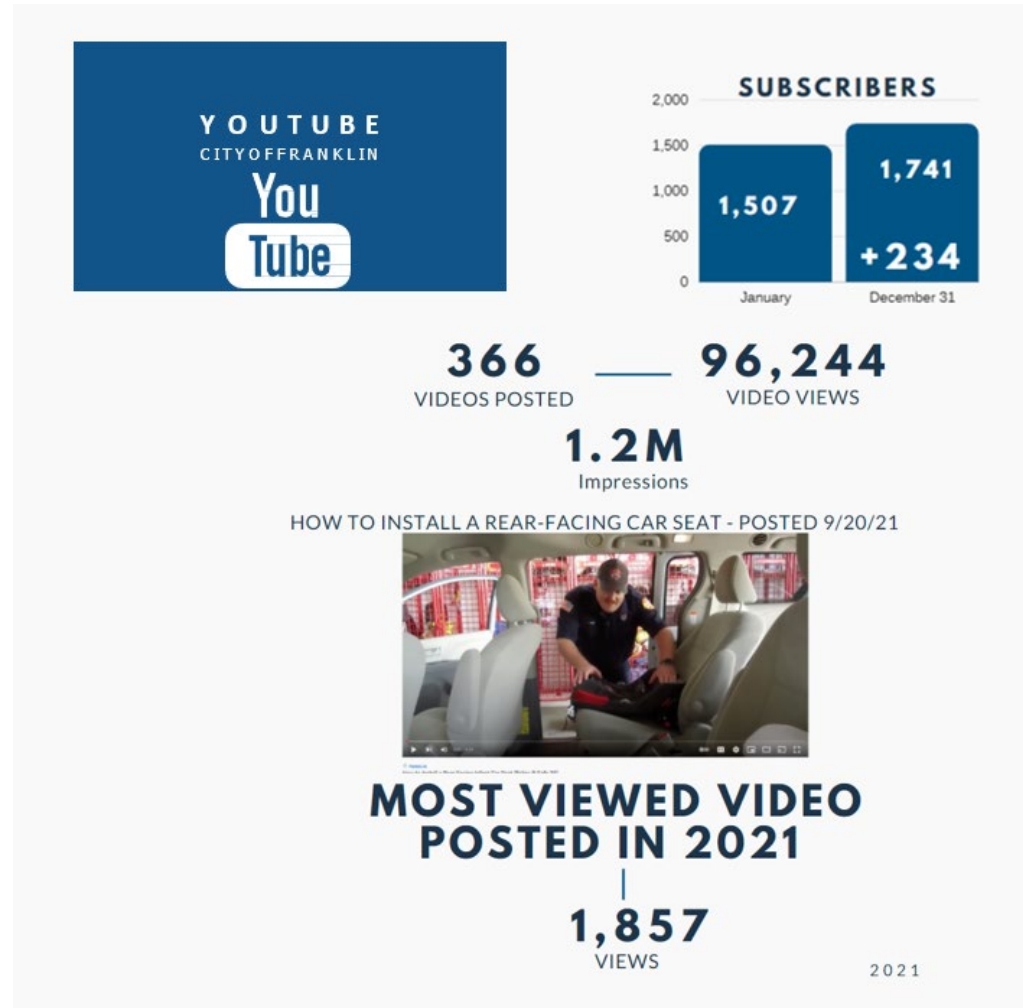
2,677
CHRISTMAS VACATION
CAR

2021

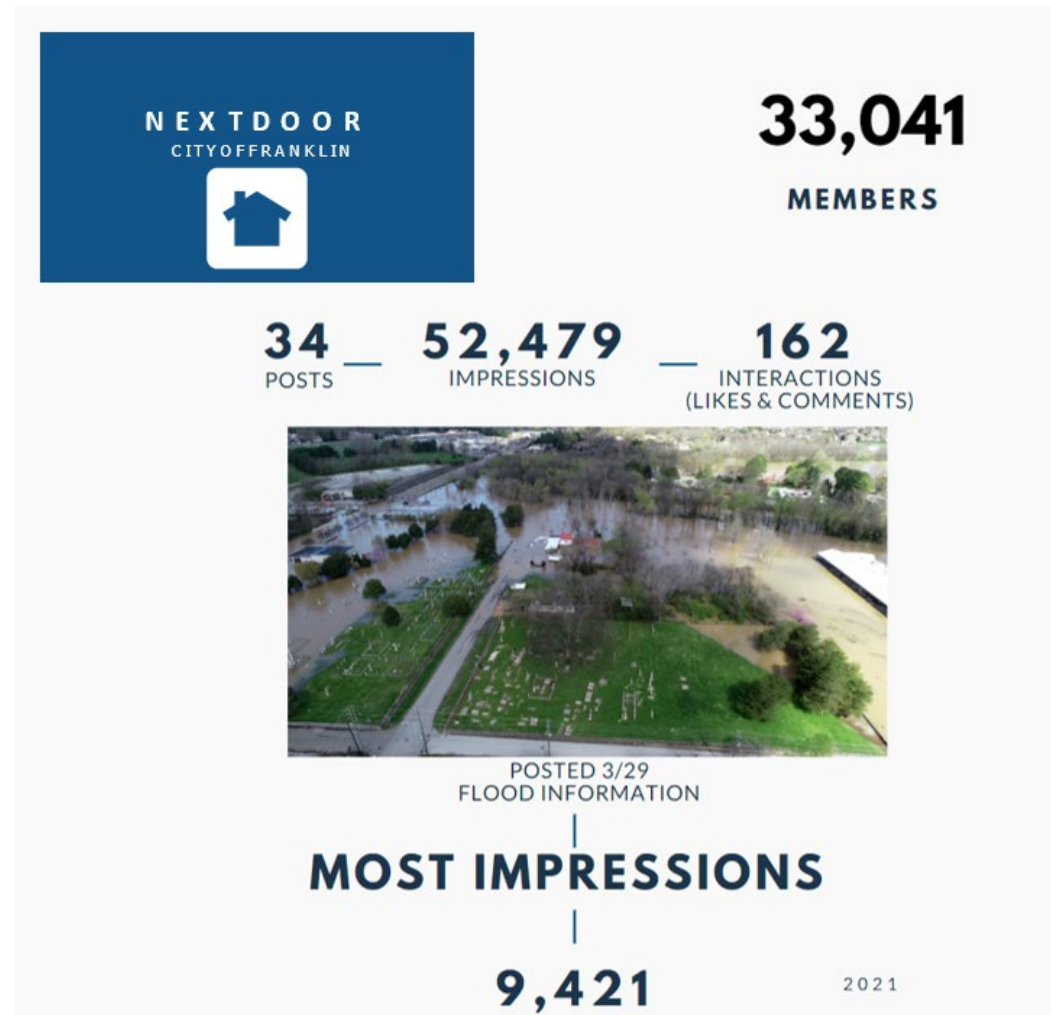
Social Media Stats



Social Media Stats



Social Media Stats





City of Franklin, Tennessee - FY 2023 Budget Request Communications

Social Media Stats



1,814,517
2020 TOTAL PAGEVIEWS
1,533,878
2121 TOTAL PAGE VIEWS

TOP 10 MOST VISITED PAGES BY PAGEVIEWS

- | | |
|---|--|
| 1. 241,025
HOME PAGE | 6. 32,711
ENVIRONMENTAL SERVICESPAGE |
| 2. 174,326
COVID-19 PAGE | 7. 31,413
FRANKLIN POLICEPAGE |
| 3. 63,319
STAY AT HOME ORDER | 8. 23,896
PRESS RELEASE/
STATE OF EMERGENCY |
| 4. 60,245
PAY BILL LANDING PAGE | 9. 21,424
BLUE BINRECYCLING |
| 5. 59,043
PAY WATER BILL /
YARD SALE PERMIT PAGE | 10. 21,161
ANNUAL EVENTS & FESTIVALS |

2020

TOP 10 VISITED PAGES BY PAGE VIEWS

- | | |
|---|--|
| 1. 240,815
HOME PAGE | 6. 30,271
FRANKLIN POLICE |
| 2. 48,480
COVID-19 PAGE | 7. 28,911
I WANT TO / PAY / UTILITY BILL |
| 3. 48,282
LITY SERVICES / MY ACCOUNT | 8. 25,637
SANITATION & ENVIRO. SERVICES |
| 4. 34,700
ANNUAL EVENTS & FESTIVALS | 9. 23,572
THE PARK AT HARLINSDALE FARM |
| 5. 31,721
PAY WATER BILL /
YARD SALE PERMIT PAGE | 10. 20,374
BUILDING & NEIGHBORHOOD
SERVICES |

2021



City of Franklin, Tennessee

FY 2023 Operating Budget

Communications

Milissa Reiersen, Communications Manager

Budget Summary

	2020 Actual	2021 Actual	2022		2023 Budget	2022 v. 2023	
			Budget	EOY		\$	%
Personnel	398,806	419,299	441,016	427,550	474,140	33,124	7.5%
Operations	-20,829	-29,179	28,973	16,313	32,156	3,183	11.0%
Capital	0	0	0	0	0	0	0.0%
Total	377,977	390,120	469,989	443,863	506,296	36,307	7.7%

Departmental Summary

The Communications Division was created within the City Administrator's Office in December 2008 to develop internal and external communications and citizen participation initiatives. The Division

We have worked continuously to promote the City, disseminate information to citizens and maintain standards for professional excellence.



COVID-19 Response & Impact

In 2020, the Communications Department was activated immediately when the first Covid case was reported in Williamson County. Our team jumped into action with educational information through social media. We were the first City to have daily announcements from City Leadership about the lockdown to keep our community informed. In 2021 we worked with the county to get information out about testing and drive through vaccines. Our division also worked with many event organizers to get in-person events back online and open for visitors. All of our events were well attended and organizers seemed happy to be working with the City once again. The end of year culminated with an in-person tree lighting attended by an estimated 10,000 people. Our socials continued to do well and we continued to work with health leaders for updated information to our citizens.

FY 2023 Outlook

The Communications Division continues to work to promote the City of Franklin services, events and achievements through the traditional media, social media, and Franklin TV. The year 2021 was a year of re-opening and getting back to a new-normal. The Communications division works with all City departments to help them achieve their communications goals.



City of Franklin, Tennessee

FY 2023 Operating Budget

Performance Measures

The City of Franklin has established *FranklinForward* : A Vision for 2033. This Strategic Plan has specific and demonstrable objectives for each department which, when achieved individually, will cohesively move Franklin forward to meet the challenges and demands of the future.

Each budget has a series of performance measures and benchmarks attached to it which demonstrate the workload, effectiveness and outcome of taxpayer support for the annual operations of the City of Franklin and its pursuit of the goals of the Strategic Plan. Together, these measures demonstrate a proper and diligent use of taxpayer dollars in the pursuit of a greater community.



FranklinForward : A Vision for 2033 | Objectives for Developing a Strategic Plan

Related Theme: An Effective and Fiscally Sound City Government Providing High Quality Service

Franklin will have a dynamic social media presence to increase effective communication with the public.

Goal: To continue to increase the public's use of social media forms of communication with the City of Franklin.

Baseline: Current communication contacts with citizens through website hits-32,662; social media: Facebook followers- 7,462, Twitter followers - 4350, YouTube views - 38,664.

Related Theme: Quality Life Experiences

Franklin will promote a strong arts, cultural, and historical community to serve the citizens of Franklin as well as visitors to our community.

Goal: To increase participation by 10% annually at permitted arts and cultural events in Franklin.

Baseline: The total estimated attendance at City of Franklin events. Track annually the estimated number of attendees at BOMA permitted events.

Goal: Increase annually the number of events that satisfy all the criteria identified on the application for permit.

Baseline: To be established from those applicants that meet all criteria identified on the application for permit. (Special Events Committee applications).

Key:	
Strategic Plan: <i>FranklinForward</i>	
Franklin Citizens Survey	☒

Workload (Output) Measures

	2019	2020	2021	2022*	2023*
Special Events Processed by City	55	23	33	60	60
Film Permits Processed by the City	22	9	21	24	24
Goal: Provide proactive and timely information ^					
Number of Press Releases (excluding Police & Fire)	30	45	30	35	35
Goal: Produce informative programming for the community ^					
Local programming produced for Franklin TV (not including meetings)	40	183	174	184	194
Produced programming for Social Media	80	NA	380	300	300

Social Media interaction/week	Measure under development
-------------------------------	---------------------------

^ Measure under refinement.

Outcome (Effectiveness) Measures

	2019	2020	2021	2022*	2023*
 Increase the public's use of social media forms of communication.^					
Definitions:					
Followers: The Number of People following your page					
Facebook (number of followers)	37,480	41,117	45,010	48,000	51,000
Twitter (number of followers)	28,400	28,900	29,996	31,000	32,000
Instagram (number of followers)	15,924	21,000	24,646	27,000	31,000
Impressions: The total number of times your content is displayed, no matter if it was clicked or not.					
Facebook (Impressions)	6,694,773	7,109,594	5,499,685	7,200,000	8,200,000

Communications



City of Franklin, Tennessee

FY 2023 Operating Budget

Performance Measures

Twitter (Impressions)	2,147,600	2,554,000	5,452,624	7,200,000	82,000,000
Instagram (Impressions)	1,389,190	2,217,431	2,121,435	2,300,000	2,400,000
Reach: The number of people who saw any of your posts at least once. <i>Estimated.</i>					
Facebook (Reach)	5,061,265	6,330,869	3,113,638	6,300,000	6,400,000
Instagram (Reach)	1,029,943	1,922,919	1,322,472	2,000,000	2,500,000
Engagement: The number of interactions people have with your content, likes, comments , shares or reposts.					
Facebook (Engagement)	314,297	461,839	492,865	510,000	600,000
Twitter (Engagement)	28,400	99,330	651,229	700,000	800,000
YouTube (upload views)	N/A	33,366	96,244	100,000	150,000
 Increase annually the number of events that satisfy all the criteria identified on the application for permit.					
Baseline: To be established from those applicants that meet all criteria identified on the application for permit. (Special Events Committee applications).			Baseline to be established		
Meets Target?	TBD	TBD	TBD	TBD	TBD

*2021 and 2022 estimated. ^ Measure under refinement.

Franklin Citizens Survey

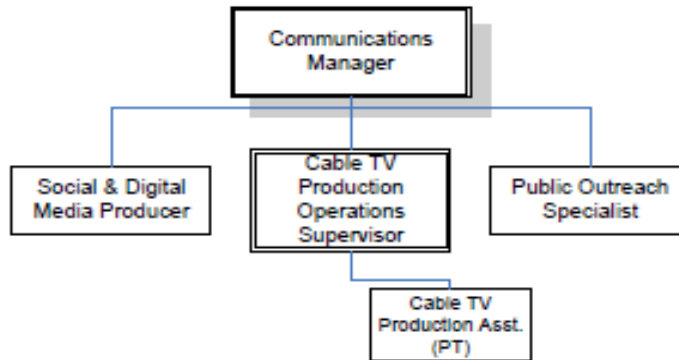
		2x/week+	2-4x/mo	Once/mo.	Not at all
☒	% of respondents attended a City-sponsored event	4%	10%	56%	30%
		2%	7%	62%	29%
		2016 Citizens Survey		2019 Citizens Survey	
		Excellent/ Good	Fair/Poor	Excellent/ Good	Fair/Poor
☒	% rating the quality of Public information services	78%	22%	86%	14%
☒	% rating the quality of Cable television	54%	46%	58%	42%
☒	% rating the quality of City sponsored special events	87%	13%	85%	15%



City of Franklin, Tennessee

FY 2023 Operating Budget

Organizational Chart (Current)



Note: For detailed counts and authorized positions, please see table below entitled "Staffing by Position"

Staffing History

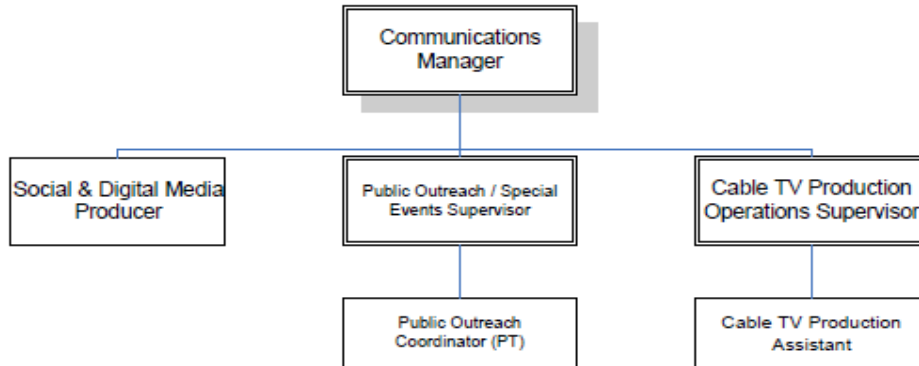
Position	Pay Grade	FY 2019		FY 2020		FY 2021		FY 2022		FY 2023	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
Communications Manager	Grade J	1	0	1	0	1	0	1	0	1	0
Cable TV Production Operations Supervisor	Grade G	1	0	1	0	1	0	1	0	1	0
Public Outreach Specialist	Grade G	1	0	1	0	1	0	1	0	1	0
Social & Digital Media Producer	Grade F	1	0	1	0	1	0	1	0	1	0
Video Production Assistant	Grade C	0	1	0	1	0	1	0	1	0	1
TOTALS		4	1	4	1	4	1	4	1	4	1



City of Franklin, Tennessee

FY 2023 Operating Budget

Organizational Chart (Proposed)



Note: For detailed counts and authorized positions, please see table below entitled "Staffing by Position"

Staffing History

Position	Pay Grade	FY 2019		FY 2020		FY 2021		FY 2022		FY 2023	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
Communications Manager	Grade J	1	0	1	0	1	0	1	0	1	0
Cable TV Production Operations Supervisor	Grade G	1	0	1	0	1	0	1	0	1	0
Public Outreach / Special Events Supervisor	Grade G	0	0	0	0	0	0	0	0	1	0
Public Outreach Specialist	Grade G	1	0	1	0	1	0	1	0	0	0
Social & Digital Media Producer	Grade F	1	0	1	0	1	0	1	0	1	0
Public Outreach Coordinator	Grade C	0	0	0	0	0	0	0	0	0	1
Video Production Assistant	Grade C	0	1	0	1	0	1	0	1	1	0
TOTALS		4	1	4	1	4	1	4	1	5	1



City of Franklin, Tennessee

FY 2023 Operating Budget

Budget

	Actual 2020	Actual 2021	Budget 2022	EOY 2022	Budget 2023	Difference	
						\$	%
Personnel							
Salaries & Wages	303,693	310,398	326,892	317,301	332,502	5,610	1.7%
Employee Benefits	95,113	108,901	114,124	110,249	141,638	27,514	24.1%
Total Personnel	398,806	419,299	441,016	427,550	474,140	15,106	3.5%
Operations							
Transportation Services	58	119	730	635	775	45	6.2%
Operating Services	466	-	545	545	575	30	5.5%
Notices, Subscriptions, etc.	32,133	32,970	44,880	37,650	45,440	560	1.2%
Utilities	3,583	3,423	4,150	4,250	4,565	415	10.0%
Contractual Services	18,665	9,212	21,700	21,700	24,775	3,075	14.2%
Repair & Maintenance Services	(3,115)	213	3,630	3,500	3,775	145	4.0%
Employee programs	2,194	449	500	500	500	-	0.0%
Professional Development/Travel	1,871	368	12,170	7,000	12,830	660	5.4%
Office Supplies	2,016	1,269	3,715	3,615	3,910	195	5.2%
Operating Supplies	2,815	1,055	7,325	7,325	7,725	400	5.5%
Fuel & Mileage	112	-	490	490	515	25	5.1%
Machinery & Equipment (<\$25,000)	6,394	17,332	25,900	25,900	25,210	(690)	-2.7%
Repair & Maintenance Supplies	4,622	3,486	540	540	570	30	5.6%
Operational Units	2,779	4,446	4,795	4,795	5,060	265	5.5%
Property & Liability Costs	3,204	4,966	3,537	3,502	3,678	141	4.0%
Other Business Expenses	2,606	49	-	-	-	-	0.0%
Interfund Service Reimbursements	(101,232)	(108,536)	(105,634)	(105,634)	(107,747)	(2,113)	2.0%
Total Operations	(20,829)	(29,179)	28,973	16,313	32,156	3,183	11.0%
Capital	-	-	-	-	-	-	-
Total Communications Department	377,977	390,120	469,989	443,863	506,296	36,307	7.7%

	Account	Label	Actual 2019	Actual 2020	Budget 2021	Actual 2021	Budget 2022	YTD 2022	Estd 2022	Forecast 2023	Forecast 2024	Forecast 2025
		Personnel										
=	81110	REGULAR PAY	314,077	303,691	327,432	309,667	338,032	111,829	314,301	341,453	358,526	376,452
-	81120	OVERTIME PAY		2		731		1,689	3,000	3,000	3,000	3,000
	81199	VACANCY ADJUSTMENT			(10,953)		(11,140)			(11,951)	(12,548)	(13,176)
=	XWAGE	TOTAL WAGES	314,077	303,693	316,479	310,398	326,892	113,518	317,301	332,502	348,978	366,276
=	81410	FICA (EMPLOYER'S SHARE)	22,914	22,112	24,283	22,623	24,677	8,261	24,274	26,351	27,669	29,052
=	81420	MEDICAL PREMIUMS - ACTIVE EEs/COBRA	57,830	58,607	62,272	62,176	62,910	10,135	60,808	91,462	100,608	110,669
	81422	NEAR-SITE CLINIC				1,760	1,500	240	1,815	1,980	2,178	2,396
=	81425	VISION PREMIUMS	398	369	367	362	366	53	366	478	526	578
=	81430	DENTAL INSURANCE PREMIUMS	3,015	3,403	3,590	1,731	1,755	300	2,480	2,741	2,878	3,022
	81431	FSA ADMINISTRATION				109	115	35	84	115	115	115
=	81433	GROUP INSURANCE PREMIUMS				1,776	1,733	513	1,646	1,748	1,835	1,927
=	81440	EE HEALTH INSURANCE CONTRIBUTIONS	(11,943)	(11,607)	(11,634)	(10,876)	(10,876)	(4,166)	(14,792)	(15,586)	(16,989)	(18,518)
	81441	CONTRIBUTIONS TO HEALTH SAVINGS ACCOUNT	1,700									
=	81443	EE DENTAL INSURANCE CONTRIBUTIONS				(650)	(650)	(352)	(1,328)	(1,366)	(1,434)	(1,506)
=	81444	EE VISION INSURANCE CONTRIBUTIONS				(68)	(68)	(23)	(77)	(91)	(96)	(100)
!	81450	RETIREMENT CONTRIBUTIONS	14,721	15,063	22,148	22,460	23,726	11,988	24,392	25,111	27,622	30,384
	81455	DEFERRED COMP MATCH	8,823	1,774				1,078	5,623	3,230	3,392	3,561
	81456	TCRS CONTRIBUTIONS (CITY)		5,196	6,845	6,838	6,764	1,363	3,958	3,744	4,118	4,530
	81460	UNEMPLOYMENT CLAIMS			510		536			563	591	621
	81470	WORKERS COMPENSATION PREMIUMS	514	196	227	660	772	881	1,000	250	263	276
	81475	WORKERS COMPENSATION CLAIMS			823		864			907	952	1,000
=	XBEN	TOTAL BENEFITS	97,972	95,113	109,431	108,901	114,124	30,306	110,249	141,638	154,228	168,007
=	XPER	TOTAL PERSONNEL	412,049	398,806	425,910	419,299	441,016	143,824	427,550	474,140	503,206	534,283
		Operations										
	82110	MAILING & OUTBOUND SHIPPING SERVICES	282	49	485	110	495		400	525	540	555
	82120	FREIGHT FOR INBOUND PURCHASED ITEMS			230		235		235	250	260	270
	82130	VEHICLE LICENSES & TITLES		9		9						
=	XTRC	TOTAL TRANSPORTATION CHARGES	282	58	715	119	730		635	775	800	825
	82210	PRINTING & COPYING SERVICES, OUTSOURCED			155		160		160	170	175	180
	82250	TESTING & PHYSICALS		346	250		255	158	255	270	280	290
!	82299	OTHER OPERATING SERVICES	236	120	125		130	39	130	135	140	145
=	XOPSV	TOTAL OPERATING SERVICES	236	466	530		545	197	545	575	595	615
!	82330	CITIZENS ACADEMIES	6,494	4,870	7,200		7,300			7,700	7,930	8,200
+	82350	DUES FOR MEMBERSHIPS	837	615	4,900	2,240	5,000	1,040	5,000	3,375	3,475	5,600
	1	Organization Dues			3,100		3,200			3,375	3,475	3,580
	2	Critical Mention - moved to Consultant Services FY23			1,800		1,800					2,020
	3	Various	837	615		2,240		1,040	5,000			
	*	Amount missing from detail										
+	82360	PUBLIC RELATIONS & EDUCATION (CITY SPONSORED)	6,850	26,085	28,600	21,121	29,000	1,511	29,000	30,595	31,510	32,455
	1	Various	6,850	26,085		21,121		1,511	29,000			

	Account	Label	Actual 2019	Actual 2020	Budget 2021	Actual 2021	Budget 2022	YTD 2022	Estd 2022	Forecast 2023	Forecast 2024	Forecast 2025
	10	United Way			400		400			400	400	400
	11	BMI license			740		740			740	740	760
	12	ASCAP/SESAC license			960		960			1,100	1,200	1,300
	13	Adjustments from workbooks			(5,000)							
	2	State of the City			1,200		1,000			1,200	1,235	1,270
	3	Tree Lighting			25,000		22,000			23,210	23,800	24,500
	4	Promo Items			2,200		2,000			2,255	2,420	2,485
	5	Advertising			1,200		1,000			1,000	1,000	1,000
	6	Social Monitoring Tool			1,600		600			90	95	100
	8	Graphics - video, social, web			300		300			600	620	640
	*	Amount missing from detail										
+	82370	PROMOTIONS & SPECIAL EVENTS (NOT CITY SPONSORED)	18,824	152	2,900	6,652	2,960	1,766	2,960	3,120	3,210	3,300
	5	Various	18,824	152	2,900	6,652	2,960	1,766	2,960	3,120	3,210	3,300
	*	Amount missing from detail										
	82371	EMERGENCY RELIEF		271		2,764		90	90			
	82390	PUBLICATIONS, NON-TRAINING	(12)	140	610	193	620	10	600	650	670	690
=	XNSP	TOTAL NOTICES, SUBSCRIPTIONS, PUBLICITY	32,993	32,133	44,210	32,970	44,880	4,417	37,650	45,440	46,795	50,245
	82450	TELEPHONE SERVICE	251	244	65	233	70	60	250	265	270	280
	82455	CELLULAR TELEPHONE SERVICE	2,752	3,339	4,000	3,190	4,080	721	4,000	4,300	4,430	4,560
+	82470	INTERNET & RELATED SERVICES	(2)									
	3	Various	(2)									
	*	Amount missing from detail										
=	XUTIL	TOTAL UTILITIES	3,001	3,583	4,065	3,423	4,150	781	4,250	4,565	4,700	4,840
+	82510	COMPUTER SERVICES	9,351	11,549	9,500	1,960	11,200	11,685	11,200	11,800	12,150	40,000
!	2	Granicus Website Services (formerly Visions)	9,351	1,660	9,300		11,000	9,724		11,800	12,150	40,000
	3	Various		9,889	200	1,960	200	1,961	11,200			
	*	Amount missing from detail										
+	82560	CONSULTANT SERVICES	183	8,201	11,500		8,000	420	8,000	10,340	10,785	11,150
	1	various projects	183	8,201					8,000			
	2	ADA Compliance Software for Website			8,500		5,000	420		8,440	8,825	9,130
	3	Closed Caption Services			3,000		3,000					
	4	Critical Mention - Media monitoring service								1,900	1,960	2,020
	*	Amount missing from detail										
+	82599	OTHER CONTRACTUAL SERVICES	2,502	(1,085)	2,440	7,252	2,500	200	2,500	2,635	2,710	2,790
	3	Various	2,502	(1,085)	2,440	7,252	2,500	200	2,500	2,635	2,710	2,790
	*	Amount missing from detail										
=	XCTS	TOTAL CONTRACTUAL SERVICES	12,036	18,665	23,440	9,212	21,700	12,305	21,700	24,775	25,645	53,940
	82610	VEHICLE REPAIR & MAINTENANCE SERVICES	383	25	1,060	163	1,080		1,000	1,140	1,170	1,205
	82620	EQUIPMENT REPAIR & MAINTENANCE SERVICES		(3,320)	2,500	50	2,550		2,500	2,635	2,715	2,795
	82652	LANDSCAPING SERVICES		180								
=	XRMSV	TOTAL REPAIR & MAINTENANCE SERVICES	383	(3,115)	3,560	213	3,630		3,500	3,775	3,885	4,000
+	82750	EMPLOYEE RECOGNITION/RECEPTIONS			500		500		500	500	500	500
	1	Trophies for contests, certificates, framing, etc.			500		500		500	500	500	500
	2	Various										
	*	Amount missing from detail										
	82780	TRAINING, OUTSIDE	225	2,194		449						
=	XEPG	TOTAL EMPLOYEE PROGRAMS	225	2,194	500	449	500		500	500	500	500

	Account	Label	Actual 2019	Actual 2020	Budget 2021	Actual 2021	Budget 2022	YTD 2022	Estd 2022	Forecast 2023	Forecast 2024	Forecast 2025
+	82810	REGISTRATIONS	2,239		3,500	310	3,570		3,500	3,765	3,875	3,990
	1	Various	2,239		3,500	310	3,570		3,500	3,765	3,875	3,990
	*	Amount missing from detail										
	82820	GROUND TRANSPORTATION (OUTSIDE WILLIAMSON COUNTY)	327	94	360	14	370		300	390	400	410
+	82830	AIR TRAVEL	759	896	3,100		3,160		1,500	3,330	3,430	3,530
	1	Various	759	896	3,100		3,160		1,500	3,330	3,430	3,530
	*	Amount missing from detail										
+	82840	LODGING	4,038	547	3,700		3,775		1,200	3,980	4,100	3,900
	1	Various	4,038	547	3,700		3,775		1,200	3,980	4,100	3,900
	*	Amount missing from detail										
+	82850	MEALS (OUTSIDE WILLIAMSON COUNTY)	525	192	1,270	44	1,295		500	1,365	1,405	1,345
	4	Various	525	192	1,270	44	1,295		500	1,365	1,405	1,345
	*	Amount missing from detail										
	82890	OTHER TRAVEL EXPENSES	72	142								
=	XPDT	TOTAL PROFESSIONAL DEVELOPMENT/TRAVEL	7,960	1,871	11,930	368	12,170		7,000	12,830	13,210	13,175
	83110	OFFICE SUPPLIES	705	688	1,700	317	1,730	177	1,730	1,825	1,880	1,935
	83120	OFFICE DÉCOR ITEMS (OTHER THAN FURNITURE)	183	48	100	616	100		100	100	100	100
	83130	EMPLOYEE BENEVOLENCE ITEMS			100	55	100			100	100	100
	83140	MEALS & FOOD (INSIDE WILLIAMSON COUNTY)	1,724	1,280	1,750	281	1,785	510	1,785	1,885	1,940	1,995
=	XOFS	TOTAL OFFICE SUPPLIES	2,612	2,016	3,650	1,269	3,715	687	3,615	3,910	4,020	4,130
	83210	TRAINING SUPPLIES			260		265		265	280	290	300
	83240	MEDICAL SUPPLIES				152						
	83250	SAFETY SUPPLIES				69						
	83260	UNIFORMS PURCHASED				671						
	83265	UNIFORMS, SPECIALIZED	106	803	920	125	940		940	990	1,020	1,050
+	83299	OTHER OPERATING SUPPLIES	4,392	2,012	6,000	38	6,120		6,120	6,455	6,650	6,850
	2	various	4,392	2,012		38			6,120			
	4	Misc operating supplies			6,000		6,120			6,455	6,650	6,850
	*	Amount missing from detail										
=	XOPS	TOTAL OPERATING SUPPLIES	4,498	2,815	7,180	1,055	7,325		7,325	7,725	7,960	8,200
	83310	GASOLINE & DIESEL FOR FLEET (INSIDE WILLIAMSON COUNTY)	271	112	480		490	(39)	490	515	530	545
=	XFUEL	TOTAL FUEL & MILEAGE	271	112	480		490	(39)	490	515	530	545
+	83510	FURNITURE, FIXTURES (<\$25,000)		180	5,400		5,500	208	5,500	5,800	5,975	6,155
	2	Misc		180	5,400		5,500	208	5,500	5,800	5,975	6,155
	*	Amount missing from detail										
+	83530	MACHINERY & EQUIPMENT (<\$25,000)	6,444	83	9,300		9,500		9,500	10,025	10,325	10,635
	1	Misc equipment	6,444	83	9,300		9,500		9,500	10,025	10,325	10,635
	*	Amount missing from detail										
+	83540	COMPUTER HARDWARE (<\$25,000)	3,745	4,794	4,200	5,999	7,500	2,640	7,500	5,800	4,400	4,530
	1	Cable 05 Replacement Desktop					1,000					
	10	Cable 06 Desktop Replacement					1,000					
	11	CA-L003 Replacement Laptop (Robert Mott)								2,400		
	12	CA-D002 Replacement Desktop (Franklin TV)								1,000		
	13	CA-L002 Replacement Laptop (Stephen Price)								2,400		
	3	Monique Desktop Replacement					1,000					
	4	Milissa Desktop Replacement					1,000					

	Account	Label	Actual 2019	Actual 2020	Budget 2021	Actual 2021	Budget 2022	YTD 2022	Estd 2022	Forecast 2023	Forecast 2024	Forecast 2025
	5	Milissa Surface Pro Replacement					1,200					
	6	Gavin Desktop Replacement					1,000					
	7	Cable L001 Laptop Replacement					1,300					
	8	Replacement laptops for Monique and Milissa			3,000							
	9	Various	3,745	4,794	1,200	5,999		2,640	7,500		4,400	4,530
	*	Amount missing from detail										
+	83550	COMPUTER SOFTWARE (<\$25,000)	858	1,337	3,300	11,333	3,400	1,969	3,400	3,585	3,690	3,800
	1	Various	858	1,337					3,400			
	3	Misc software			3,300	11,333	3,400	1,969		3,585	3,690	3,800
	*	Amount missing from detail										
=	XMEU	TOTAL MACHINERY & EQUIPMENT (<\$25,000)	11,047	6,394	22,200	17,332	25,900	4,817	25,900	25,210	24,390	25,120
	83620	EQUIPMENT PARTS & SUPPLIES	92	4,622	530	3,486	540	370	540	570	585	600
=	XRMS	TOTAL REPAIR & MAINTENANCE SUPPLIES	92	4,622	530	3,486	540	370	540	570	585	600
	84550	STUDIO PRODUCTION	2,411	2,779	4,700	4,446	4,795		4,795	5,060	5,210	5,365
=	XOPU	TOTAL OPERATIONAL UNITS	2,411	2,779	4,700	4,446	4,795		4,795	5,060	5,210	5,365
	85110	PROPERTY INSURANCE	1,193	1,095	1,150	1,079	1,138	1,138	1,138	1,195	1,255	1,317
	85111	FRAUD INSURANCE	288	314			740	740	740	777	816	857
	85112	INLAND MARINE INSURANCE	121	126	132	127	133	133	133	140	147	154
	85113	AUTO PHYSICAL DAMAGE	25	23	24	17	19	21	21	22	23	24
!	85115	LIABILITY INSURANCE	2,634	359	2,996	2,701	378	377	377	396	416	436
	85116	E&O LIABILITY INSURANCE	678	718	754	442	516	485	485	509	535	561
	85117	VEHICLE LIABILITY INSURANCE	264	267	280	287	295	291	291	306	321	337
	85119	UMBRELLA LIABILITY	266	302	317	313	318	317	317	333	349	367
=	XPLC	TOTAL PROPERTY & LIABILITY COSTS	5,469	3,204	5,653	4,966	3,537	3,502	3,502	3,678	3,862	4,053
	85530	E-COMMERCE FEES						1				
=	XFLF	TOTAL FINANCIAL FEES						1				
	85990	MISCELLANEOUS		2,606		49						
=	XOBE	TOTAL OTHER BUSINESS EXPENSES		2,606		49						
	87510	REIMB OF INTERFUND SERVICES	(100,561)	(101,232)	(103,563)	(108,536)	(105,634)	(105,634)	(105,634)	(107,747)	(109,902)	(112,100)
=	XREIMB	TOTAL INTERFUND SERVICES REIMBURSEMENTS	(100,561)	(101,232)	(103,563)	(108,536)	(105,634)	(105,634)	(105,634)	(107,747)	(109,902)	(112,100)
=	XOP	TOTAL OPERATIONS	(17,045)	(20,829)	29,780	(29,179)	28,973	(78,596)	16,313	32,156	32,785	64,053
		Capital										

	Account	Label	Actual 2019	Actual 2020	Budget 2021	Actual 2021	Budget 2022	YTD 2022	Estd 2022	Forecast 2023	Forecast 2024	Forecast 2025
=	XTOT	TOTAL EXPENDITURES	395,004	377,977	455,690	390,120	469,989	65,228	443,863	506,296	535,991	598,336



City of Franklin, Tennessee

FY 2023 Operating Budget Request

Program Enhancement Summary

Priority	Request	Compensation	Benefits	Expenses	Total	Funded
Purchasing						
1	New PT Public Outreach Coordinator	\$ 27,924	\$ 2,136	\$ 3,250	\$ 33,310	
2	Reclass to Public Outreach Specialist & Special Events Supervisor	\$ 5,154	\$ 425	\$ -	\$ 5,579	
3	PT to FT Production Assistant	\$ 10,643	\$ 17,513	\$ -	\$ 28,156	
Total		\$ 43,721	\$ 20,074	\$ 3,250	\$ 67,045	\$ -
		<u>Compensation</u>	<u>Benefits</u>	<u>Expenses</u>	<u>Total</u>	
Total G/F Requests		\$ 43,721	\$ 20,074	\$ 3,250	\$ 67,045	\$ -

FranklinForward Allocations

	A Safe, Clean, Livable City	\$ -
	A Effective and Fiscally Sound City Government Providing High Quality Service	\$ -
	Quality Life Experiences	\$ 67,045
	Sustainable Growth & Economic Prosperity	\$ -
Totals		\$ 67,045

Traditional Allocations

	Personnel	\$ 63,795
	Operations	\$ 3,250
	Equipment	\$ -
	Capital	\$ -
Total		\$ 67,045

FY 2023 Program Enhancement Request Form



HISTORIC
FRANKLIN
TENNESSEE

Intended Year:

2023

Department Priority:

1

of

3

Department:

41330 COMMUNICATIONS

Division:

FranklinForward Theme:

Quality Life Experiences

Title:

Public Outreach Coordinator - Part Time

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY23 Only)	Ongoing Annual Cost (FY23 & Future)	TOTAL FY23 Request
Compensation			
81110 REGULAR PAY		\$27,924	\$27,924
			\$0
Benefits			
<i>Benefits auto-calculated at 30% of compensation -->></i>			
	\$0	\$2,136	\$2,136
Expenses			
			\$0
83540 COMPUTER HARDWARE (<\$25,000)	\$1,300		\$1,300
82455 CELLULAR TELEPHONE SERVICE	\$500	\$700	\$1,200
83260 UNIFORMS PURCHASED		\$150	\$150
83100 OFFICE SUPPLIES	\$100		\$100
83510 FURNITURE, FIXTURES (<\$25,000)	\$500		\$500
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$2,400	\$30,910	\$33,310

PURPOSE / DESCRIPTION OF REQUEST

This request would add a part time Public Outreach Coordinator (Pay Grade C) in the Communications Division. The purpose of this position would be to provide assistance to the public outreach and special events portion of the Communications Division. The number and scope of special events and film permits have increased significantly over the last few years. The public outreach/special events office is overwhelmed keeping up with the increase as well as additional responsibilities that have been added. This position will act as a back up during special events as well as provide assistance with other outreach activities. It will also allow for redundancy in the Communications office. This person would work approximately 30 hours per week which would include nights and weekends.

SERVICE IMPLICATION

This position will report to and provide support for the reclassified position of Public Outreach and Special Events Supervisor. Failure to approve this position will result in a strain on the Communications Division and lead to a decline in efficiency and effectiveness.

FY 2023 Program Enhancement Request Form

 HISTORIC FRANKLIN TENNESSEE	Intended Year:	2023	Department Priority:	2	of	3
	Department:	41330 COMMUNICATIONS				
	Division:	Public Outreach & Special Events				
	FranklinForward Theme:	Quality Life Experiences				
	Title:	Reclassification: Public Outreach and Special Events Supervisor				

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING

Account Description	One-Time Cost (FY23 Only)	Ongoing Annual Cost (FY23 & Future)	TOTAL FY23 Request
Compensation			
81100 SALARIES & WAGES		\$5,154	\$5,154
			\$0
Benefits			
Benefits auto-calculated at 30% of compensation -->>	\$0	\$425	\$425
Expenses			
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$0	\$5,579	\$5,579

PURPOSE / DESCRIPTION OF REQUEST

This request is to reclassify the current Public Outreach Specialist to Public Outreach and Special Events Supervisor in the Communications Department. After several years of the Public Outreach Specialist serving in a leadership role, the need for them to take on additional responsibility is needed due to growth of the City, more requests for Special Events in Franklin, more requests for film permits and many more public expression events. The new position would supervise a part time Special Events Coordinator (requested in this budget), and continue to lead and supervise the SEAT. The following areas will fall under this position: : management of employees, budget management, responsibilities for weekend work with community event organizers. This position will supervise one part time employee if approved in this budget.

SERVICE IMPLICATION

Failure to approve this position will result in continued strain on the special events side of the Communications division. Having the proper leadership in this role and the addition of a part-timer will produce a positive and safe experience for all employees and citizens who interact with the city for years to come. This position will help ensure the citizens of Franklin will be benefactors of City services that reflect efficiency while preserving the personal touch and engagement they have come to expect in our community. Failure to approve this position will result in reduction of efficiency, safety to meet the expectations of a high quality level of service for the City's citizens. The Special Events, Public Expression Events and Film requests have grown quite a bit over the last several years and the former position has taken on much more responsibility that a reclassification is needed.

FY 2023 Program Enhancement Request Form

 HISTORIC FRANKLIN TENNESSEE	Intended Year:	2023	Department Priority:	3	of	3
	Department:	41330 COMMUNICATIONS				
	Division:	Franklin TV				
	FranklinForward Theme:	Quality Life Experiences				
	Title:	Reclassification Part Time to Full Time Production Assistant				

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING			
Account Description	One-Time Cost (FY23 Only)	Ongoing Annual Cost (FY23 & Future)	TOTAL FY23 Request
Compensation			
		\$10,643	\$10,643
			\$0
Benefits			
Benefits auto-calculated at 30% of compensation -->>	\$0	\$17,513	\$17,513
Expenses			
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$0	\$28,156	\$28,156

PURPOSE / DESCRIPTION OF REQUEST

Since the pandemic the Joint BOMA Planning Commission, Beer Board, Historic Zoning Commission, Historic Zoning Design Review Committee, and the Board of Zoning Appeals have been added to the roster of meetings that need to be video taped and streamed live to Facebook, YouTube and the Franklin TV channel. Also Special events on weekends and evenings are on the increase in Franklin and our Parks Department and coverage of these events for our social media and Franklin TV is needed. Bringing this part time position to full time would help provide a back-up when the Television Operations Supervisor is out and provide redundancy in the Communications Department.

SERVICE IMPLICATION

In the past year the Communications Division has gone through three part time production assistants. In today's job market, it is difficult to keep part-timers in this position. For several months we have been without a second person to assist with meetings and weekend events and that puts a strain on the division and a threat if anything were to happen to our Television Operations Supervisor.



File #: 21-02984

DATE: February 23, 2022
TO: Budget & Finance Committee
FROM: Eric Stuckey, City Administrator
Lanaii Benne, City Recorder
Angie Johnson, Deputy City Recorder

SUBJECT:

Budget Presentation - Elected Officials & Administration

PURPOSE:

The purpose of this memorandum is to provide information to the Franklin Board of Mayor and Aldermen (BOMA) concerning the budget requests for the Elected Officials and Administration Departments for FY 2022-2023.

BACKGROUND/STAFF COMMENTS:

Each year, the Budget & Finance Committee reviews the detailed budget of each City Department. At the meetings in February, March, and April, departmental staff makes a presentation of the plans for the next budget cycle and the requested funding for those anticipated needs. This provides the Committee with an idea of the size and scope of budget requests that may be included in the City Administrator's proposed budget, which is typically delivered at the May committee meeting.

FINANCIAL IMPACT:

The financial impact varies by department, depending on the increase in population, the required services, equipment replacement needs, and program enhancements.

RECOMMENDATION:

Staff recommends review of the budget materials. No action is required.



City of Franklin, Tennessee

FY 2023 Operating Budget Request

Elected Officials & Administration

Dr. Ken Moore, Mayor

Eric Stuckey, City Administrator

Lanaii Benne, City Recorder

City of Franklin, Tennessee - FY 2023 Budget Request

Elected Officials and Administration

Slide 2

Outline

- Elected Officials Division
- Administration Division
- Organization Chart
- Base Budget Request
 - Personnel
 - Operations
 - Capital
- Program Enhancements
- Summary

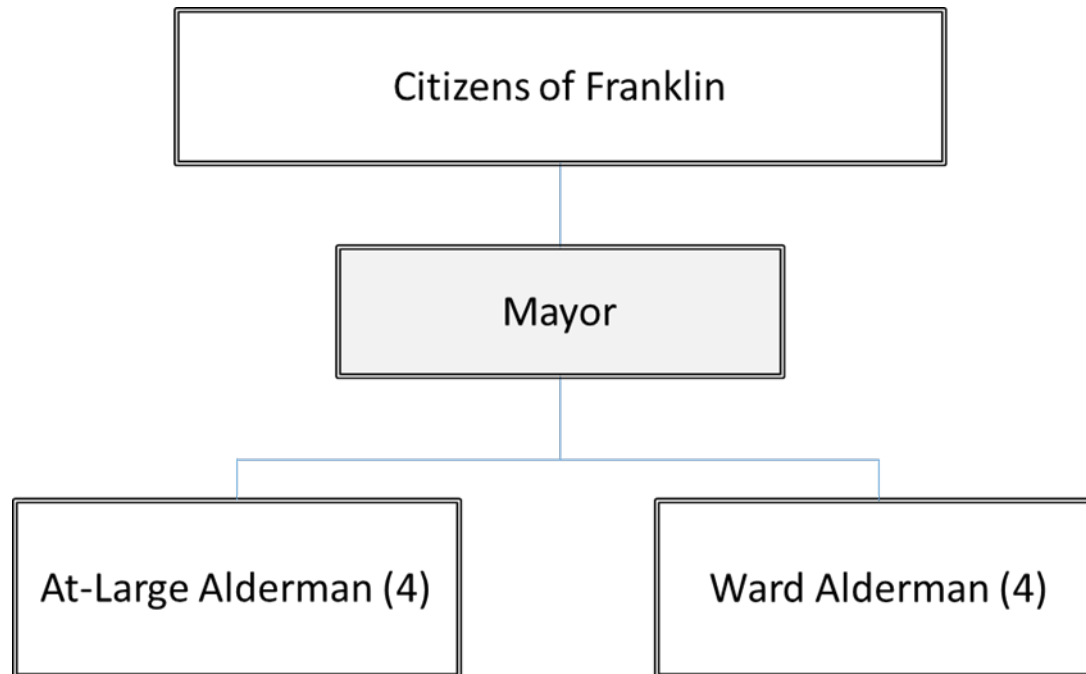


Purpose of Department

The City of Franklin is governed by its elected officials, the Board of Mayor and Aldermen. The Board is comprised of the Mayor and eight Aldermen. Four aldermen are elected from the four political divisions of the City called wards; four are elected at-large. This governing board is responsible for deciding on the city's policies and procedures by passing Resolutions, Ordinances and the Municipal Code.



Organization Chart





City of Franklin, Tennessee - FY 2023 Budget Request

Elected Officials

Slide 5

Base Budget Request:

Budget Summary

	2020 Actual	2021 Actual	2022		2023 Budget	2022 v. 2023	
			Budget	EOY		\$	%
Personnel	252,555	256,864	277,502	240,203	300,656	23,154	8.3%
Operations	106,135	41,085	169,928	162,671	105,279	-64,649	-38.0%
Capital	0	0	0	0	0	0	0.0%
Total	358,690	297,949	447,430	402,874	405,935	-41,495	-9.3%

Base Budget Request:

Continued work on plans for a new City Hall, an updated Capital Improvements Plan and other various projects will allow for the Board with its new members to cast their vision for the community while planning for the future.



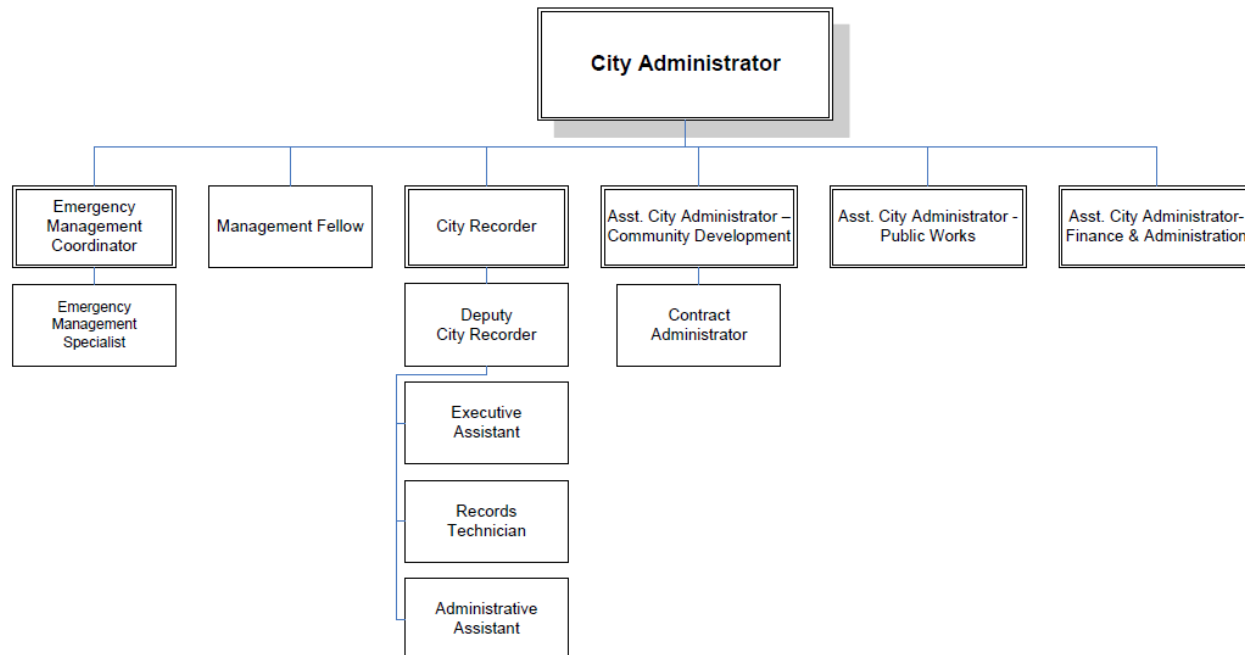
Purpose of Department – Administration

The Administration Office handles the general administration of the City and executes the policies and objectives of the Board of Mayor and Aldermen.

In addition to overseeing the day to day operations of the City, the City Administrator works closely with the Board and professional staff to chart the strategic direction of the City.



Current Organization Chart



City of Franklin, Tennessee - FY 2023 Budget Request Administration

Base Budget Request:

Budget Summary

	2020 Actual	2021 Actual	2022		2023 Budget	2022 v. 2023	
			Budget	EOY		\$	%
Personnel	1,314,698	1,386,625	1,607,508	1,562,010	1,725,545	118,037	7.3%
Operations	-53,614	-177,951	-9,021	-15,723	-35,272	-26,251	291.0%
Capital	0	0	0	0	0	0	0.0%
Total	1,261,084	1,208,674	1,598,487	1,546,287	1,690,273	3,288,760	5.7%

Program Enhancement Request: Personnel

**We are requesting the following
program enhancements:**

°Public Works Analyst





City of Franklin, Tennessee - FY 2023 Budget Request

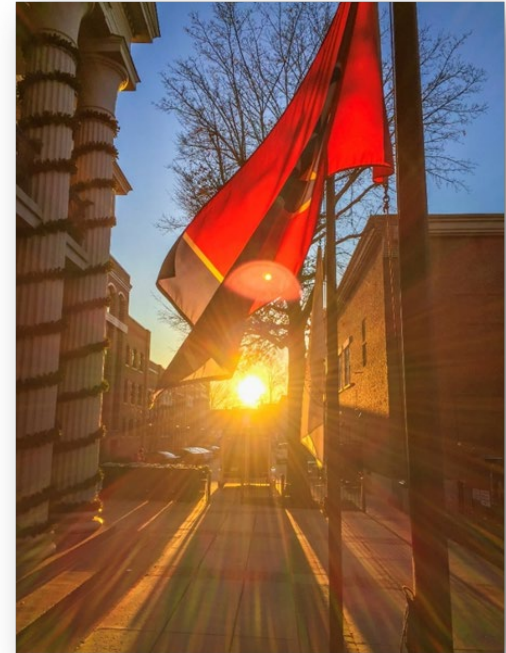
Administration

Summary

The Administration team will continue to support the Elected Officials and the City organization in daily operations, strategic management and leadership.

Our City team will continue to operate focused on our five key principles:

*Excellence – Innovation – Teamwork
Integrity – Action-oriented*





City of Franklin, Tennessee

FY 2023 Operating Budget

Elected Officials

Dr. Ken Moore, Mayor

Budget Summary

	2020 Actual	2021 Actual	2022		2023 Budget	2022 v. 2023	
			Budget	EOY		\$	%
Personnel	252,555	256,864	277,502	240,203	300,656	23,154	8.3%
Operations	106,135	41,085	169,928	162,671	105,279	-64,649	-38.0%
Capital	0	0	0	0	0	0	0.0%
Total	358,690	297,949	447,430	402,874	405,935	-41,495	-9.3%

Departmental Summary

The City of Franklin is governed by its elected officials, the Board of Mayor and Aldermen. The Board is comprised of the Mayor and eight Aldermen. Four Aldermen are elected from the four political divisions of the City called wards; four are elected at-large. This governing board is responsible for deciding on the City's policies and procedures by passing Resolutions, Ordinances and the Municipal Code, all of which are implemented by the various City Departments.



COVID-19 Response & Impact

The pandemic had a significant impact on the day to day actions of the Board of Mayor and Aldermen for the beginning of FY2022. The most impactful change included holding public meetings electronically. Public meetings were conducted via the ZOOM software platform for a portion of the calendar year; public involvement continued through communication platforms such as the City's

FY 2023 Outlook

Continued work on plans for a new City Hall, an updated Capital Improvements Plan and other various projects will afford opportunities for working together with a Board comprised of 5 new aldermen as of the 2021 election. The next election will be held October 24, 2023 (FY2024), a Mayoral and At-Large Aldermen election.



City of Franklin, Tennessee

FY 2023 Operating Budget

Performance Measures

The City of Franklin has established **FranklinForward : A Vision for 2033**. This Strategic Plan has specific and demonstrable objectives for each department which, when achieved individually, will cohesively move Franklin forward to meet the challenges and demands of the future.

Each budget has a series of performance measures and benchmarks attached to it which demonstrate the workload, effectiveness and outcome of taxpayer support for the annual operations of the City of Franklin and its pursuit of the goals of the Strategic Plan. Together, these measures demonstrate a proper and diligent use of taxpayer dollars in the pursuit of a greater community.



FranklinForward : A Vision for 2033 | Objectives for Developing a Strategic Plan

Related Theme:

Elected Officials support all four themes of the Strategic Plan.

Key

Franklin Citizens Survey



Workload (Output) Measures

	2019	2020	2021	2022*	2023*
Number of Resolutions Passed	125	148	125	125	125
Number of Ordinances Passed	56	32	50	50	50
Meetings Held					
- Work Sessions	20	21	25	30	30
- Regular Meetings	12	12	21	21	21
- Special Meetings	13	10	2	2	2

Outcome (Effectiveness) Measures

	2019	2020	2021	2022*	2023*
Percent of BOMA Meetings with Perfect attendance (9 of 9)	70%	80%	80%	85%	85%
Percent of BOMA Meetings with eight of nine members in attendance (8 of 9)	100%	85%	85%	85%	85%

* Note: All counts shown herein are estimated and on a Calendar Year basis



City of Franklin, Tennessee

FY 2023 Operating Budget

Performance Measures

Franklin Citizens Survey

		2x/week+	2-4x/mo	Once/mo.	Not at all
% of respondents who attended a local public meeting		1%	2%	20%	77%
		1%	2%	23%	75%
% of respondents who watched a local public meeting		1%	4%	18%	77%
		2%	2%	16%	79%
		2016 Citizens Survey		2019 Citizens Survey	
		Excellent/ Good	Fair/Poor	Excellent/ Good	Fair/Poor
☒	% rating the value of services for the taxes paid to Franklin	76%	24%	76%	24%
☒	% rating the overall direction that Franklin is taking	74%	26%	75%	25%
☒	% rating the job Franklin does at welcoming citizen involvement	71%	29%	75%	25%
☒	% rating overall confidence in Franklin government	77%	23%	74%	26%
☒	% rating the City of Franklin generally acting in the best interest of the community	74%	26%	75%	25%
☒	% rating Franklin government in being honest	74%	26%	78%	22%
☒	% rating Franklin government treats all residents fairly	72%	28%	75%	25%

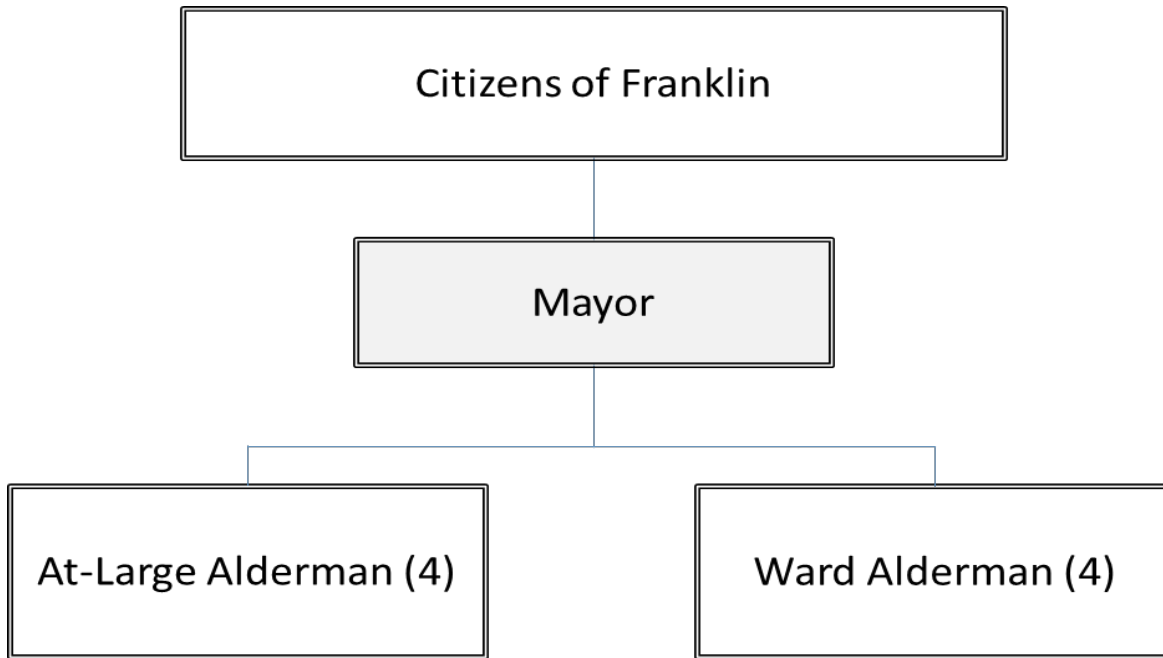
**2022 and 2023 data estimated.*



City of Franklin, Tennessee

FY 2023 Operating Budget

Organizational Chart



Note: For detailed counts and authorized positions, please see table below entitled "Staffing by Position"

Staffing by Position

Position	Pay Grade	FY 2019		FY 2020		FY 2021		FY 2022		FY 2023	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
Mayor		1	0	1	0	1	0	1	0	1	0
Aldermen		8	0	8	0	8	0	8	0	8	0
Totals		9	0	9	0	9	0	9	0	9	0



City of Franklin, Tennessee

FY 2023 Operating Budget

Budget

	Actual 2020	Actual 2021	Budget 2022	EOY 2022	Budget 2023	Difference	
						\$	%
Personnel							
Officials Fees	129,295	128,491	131,935	107,085	122,175	(9,760)	-7.4%
Employee Benefits	123,260	128,373	145,567	133,118	178,481	32,914	22.6%
Total Personnel	252,555	256,864	277,502	240,203	300,656	23,154	8.3%
Operations							
Transportation Services	175	188	200	200	200	-	0.0%
Operating Services	-	-	150	150	150	-	0.0%
Notices, Subscriptions, etc.	89,220	29,226	102,400	93,800	37,400	(65,000)	-63.5%
Utilities	744	625	1,900	1,900	2,000	100	5.3%
Contractual Services	4,000	-	3,550	3,500	3,550	-	0.0%
Employee Programs	500	2,577	-	-	-	-	0.0%
Professional Development/Travel	5,195	305	34,000	34,000	34,000	-	0.0%
Office Supplies	3,502	3,329	9,400	9,400	9,400	-	0.0%
Operating Supplies	237	486	800	800	850	50	6.3%
Fuel & Mileage	-	-	1,000	1,000	1,000	-	0.0%
Machinery & Equipment (<\$25,000)	-	1,360	13,450	14,799	13,450	-	0.0%
Property & Liability Costs	2,562	2,989	3,078	3,122	3,279	201	6.5%
Total Operations	106,135	41,085	169,928	162,671	105,279	(64,649)	-38.0%
Capital	-	-	-			-	0.0%
Total Elected Officials	358,690	297,949	447,430	402,874	405,935	(41,495)	-9.3%

	Account	Label	Actual 2019	Actual 2020	Budget 2021	Actual 2021	Budget 2022	YTD 2022	Estd 2022	Forecast 2023	Forecast 2024	Forecast 2025
		Personnel										
-	81210	MAYOR & ALDERMEN	130,055	129,295	134,371	128,491	131,935	34,901	107,085	122,175	136,255	136,255
=	XOFF	TOTAL OFFICIALS FEES	130,055	129,295	134,371	128,491	131,935	34,901	107,085	122,175	136,255	136,255
=	81410	FICA (EMPLOYER'S SHARE)	8,099	7,987	10,280	7,988	10,093	2,127	8,192	9,346	9,346	9,346
=	81420	MEDICAL PREMIUMS - ACTIVE EEs/COBRA	129,331	135,557	140,800	138,101	153,117	23,472	140,831	193,922	213,314	234,646
	81422	NEAR-SITE CLINIC				3,710	3,850	550	3,300	3,780	4,158	4,574
=	81425	VISION PREMIUMS	733	732	733	703	782	114	682	1,030	1,133	1,246
=	81430	DENTAL INSURANCE PREMIUMS	4,690	5,311	5,393	4,927	5,738	853	5,119	7,387	7,756	8,144
=	81433	GROUP INSURANCE PREMIUMS			756	102	756	42	125	756	794	833
=	81440	EE HEALTH INSURANCE CONTRIBUTIONS	(27,586)	(28,370)	(28,523)	(24,931)	(27,868)	(8,132)	(24,395)	(33,531)	(36,884)	(40,573)
	81441	CONTRIBUTIONS TO HEALTH SAVINGS ACCOUNT	2,400	2,000	2,000		2,000	2,000	2,000			
=	81443	EE DENTAL INSURANCE CONTRIBUTIONS				(2,629)	(3,252)	(867)	(2,602)	(4,098)	(4,303)	(4,518)
=	81444	EE VISION INSURANCE CONTRIBUTIONS				(138)	(154)	(45)	(134)	(200)	(220)	(242)
	81470	WORKERS COMPENSATION PREMIUMS	42	43	80	540	505	576		88	92	97
=	XBEN	TOTAL BENEFITS	117,709	123,260	131,519	128,373	145,567	20,690	133,118	178,481	195,186	213,553
=	XPER	TOTAL PERSONNEL	247,764	252,555	265,890	256,864	277,502	55,591	240,203	300,655	331,441	349,808
		Operations										
	82110	MAILING & OUTBOUND SHIPPING SERVICES	333	175	200	188	200	2	200	200	200	200
=	XTRC	TOTAL TRANSPORTATION CHARGES	333	175	200	188	200	2	200	200	200	200
	82210	PRINTING & COPYING SERVICES, OUTSOURCED	115		660		150		150	150	200	200
=	XOPSV	TOTAL OPERATING SERVICES	115		660		150		150	150	200	200
	82310	LEGAL NOTICES	18,246	22,045	25,000	26,337	25,000	4,213	25,000	25,000	25,000	25,000
!	82320	CITY ELECTIONS		62,745			65,000		65,000		65,000	
!	82340	LEADERSHIP RETREATS			8,600		8,600			8,600	8,600	8,600
!	82350	DUES FOR MEMBERSHIPS	230	915	1,400	225	1,450		1,450	1,450	1,500	1,500
!	82360	PUBLIC RELATIONS & EDUCATION (CITY SPONSORED)	2,414	297	2,000	2,534	2,000		2,000	2,000	2,000	2,000
	82371	EMERGENCY RELIEF		150								
	82390	PUBLICATIONS, NON-TRAINING	297	3,068	350	130	350	135	350	350	350	350
=	XNSP	TOTAL NOTICES, SUBSCRIPTIONS, PUBLICITY	21,187	89,220	37,350	29,226	102,400	4,348	93,800	37,400	102,450	37,450
	82455	CELLULAR TELEPHONE SERVICE	930	744	1,900	625	1,900	105	1,900	2,000	2,000	2,000
=	XUTIL	TOTAL UTILITIES	930	744	1,900	625	1,900	105	1,900	2,000	2,000	2,000
+	82560	CONSULTANT SERVICES		4,000	2,500		3,550	1,800	3,500	3,550	3,550	3,550
	1	Strategic Plan Consultant										
	2	Various		4,000	2,500		3,550	1,800	3,500	3,550	3,550	3,550
	*	Amount missing from detail										
=	XCTS	TOTAL CONTRACTUAL SERVICES		4,000	2,500		3,550	1,800	3,500	3,550	3,550	3,550
	82750	EMPLOYEE RECOGNITION/RECEPTIONS				2,577						

	Account	Label	Actual 2019	Actual 2020	Budget 2021	Actual 2021	Budget 2022	YTD 2022	Estd 2022	Forecast 2023	Forecast 2024	Forecast 2025
	82780	TRAINING, OUTSIDE		500								
=	XEPG	TOTAL EMPLOYEE PROGRAMS		500		2,577						
!+	82810	REGISTRATIONS	3,249	1,763	20,100	75	21,600	4,459	21,600	21,600	21,600	21,600
!	2	TML conferences (approx. 6 delegates)			2,600		2,600		2,600	2,600	2,600	2,600
!	3	Franklin Tomorrow Site Visits			8,500		9,000		9,000	9,000	9,000	9,000
!	4	Chamber visits (Williamson Inc)			9,000		9,000		9,000	9,000	9,000	9,000
	5	Various	3,249	1,763		75	1,000	4,459	1,000	1,000	1,000	1,000
	*	Amount missing from detail										
+	82820	GROUND TRANSPORTATION (OUTSIDE WILLIAMSON COUNTY)	1,670	1,335	2,000	230	2,000	591	2,000	2,000	2,000	2,000
!	1	TML Conference			1,500		1,500		1,500	1,500	1,500	1,500
!	2	various	1,670	1,335	500	230	500	591	500	500	500	500
	*	Amount missing from detail										
!	82830	AIR TRAVEL	351	974	3,500		3,500		3,500	3,500	3,500	3,500
+	82840	LODGING	3,069	1,026	4,500		5,500	1,374	5,500	5,500	5,500	5,500
!	1	TML Conference			2,500		2,500		2,500	2,500	2,500	2,500
!	2	various	3,069	1,026	2,000		3,000	1,374	3,000	3,000	3,000	3,000
	*	Amount missing from detail										
	82850	MEALS (OUTSIDE WILLIAMSON COUNTY)	173	97	1,100		1,100	163	1,100	1,100	1,250	1,250
	82890	OTHER TRAVEL EXPENSES			300		300		300	300	350	350
=	XPDT	TOTAL PROFESSIONAL DEVELOPMENT/TRAVEL	8,512	5,195	31,500	305	34,000	6,587	34,000	34,000	34,200	34,200
	83110	OFFICE SUPPLIES	85	310	800	581	800	17	800	800	800	800
	83120	OFFICE DÉCOR ITEMS (OTHER THAN FURNITURE)	61	90	800		800		800	800	800	800
	83130	EMPLOYEE BENEVOLENCE ITEMS	225		300	394	300	243	300	300	300	300
!	83140	MEALS & FOOD (INSIDE WILLIAMSON COUNTY)	8,862	3,102	7,500	2,354	7,500	1,785	7,500	7,500	7,500	7,500
=	XOFS	TOTAL OFFICE SUPPLIES	9,233	3,502	9,400	3,329	9,400	2,045	9,400	9,400	9,400	9,400
	83210	TRAINING SUPPLIES		15								
+	83260	UNIFORMS PURCHASED	81	222	800	486	800		800	850	850	850
	1	City Logo Shirt for each Board member @\$40 pp	81	222	800	486	800		800	850	850	850
	*	Amount missing from detail										
=	XOPS	TOTAL OPERATING SUPPLIES	81	237	800	486	800		800	850	850	850
!	83320	MILEAGE (INSIDE WILLIAMSON COUNTY)			1,000		1,000	24	1,000	1,000	1,000	1,000
=	XFUEL	TOTAL FUEL & MILEAGE			1,000		1,000	24	1,000	1,000	1,000	1,000
	83510	FURNITURE, FIXTURES (<\$25,000)			5,000		1,000		1,000	1,000	1,000	1,000
+	83540	COMPUTER HARDWARE (<\$25,000)			2,700	1,360	12,450	13,799	13,799	12,450	2,800	1,200
!	1	Misc			1,200		1,200	13,799	13,799		1,200	1,200
!	2	Replacement of Individual Microsoft Surface Tablets					11,250			12,450		
!	3	Mayor's laptop adminlap25			1,500	1,360					1,600	
	*	Amount missing from detail										
=	XMEU	TOTAL MACHINERY & EQUIPMENT (<\$25,000)			7,700	1,360	13,450	13,799	14,799	13,450	3,800	2,200
	85110	PROPERTY INSURANCE		1,095	1,150	1,079	1,138	1,138	1,138	1,195	1,255	1,317
	85111	FRAUD INSURANCE	232	265		332	732	733	733	770	808	849
	85112	INLAND MARINE INSURANCE	36	36	40	37	39	39	39	41	43	45
	85115	LIABILITY INSURANCE	249	304	596	287	373	373	373	392	411	432

	Account	Label	Actual 2019	Actual 2020	Budget 2021	Actual 2021	Budget 2022	YTD 2022	Estd 2022	Forecast 2023	Forecast 2024	Forecast 2025
	85116	E&O LIABILITY INSURANCE	546	607	637	361	481	480	480	504	529	556
	85117	VEHICLE LIABILITY INSURANCE	1,070			637		45	45	47	50	52
	85119	UMBRELLA LIABILITY	214	255	268	256	315	314	314	330	346	363
=	XPLC	TOTAL PROPERTY & LIABILITY COSTS	2,347	2,562	2,691	2,989	3,078	3,122	3,122	3,279	3,442	3,614
=	XOP	TOTAL OPERATIONS	42,738	106,135	95,701	41,085	169,928	31,832	162,671	105,279	161,092	94,664
		Capital										
=	XTOT	TOTAL EXPENDITURES	290,502	358,690	361,591	297,949	447,430	87,423	402,874	405,934	492,533	444,472



City of Franklin, Tennessee

FY 2023 Operating Budget

Administration

Eric S. Stuckey, City Administrator

Budget Summary

	2020 Actual	2021 Actual	2022		2023 Budget	2022 v. 2023	
			Budget	EOY		\$	%
Personnel	1,314,698	1,386,625	1,607,508	1,562,010	1,725,545	118,037	7.3%
Operations	-53,614	-177,951	-9,021	-15,723	-35,272	-26,251	291.0%
Capital	0	0	0	0	0	0	0.0%
Total	1,261,084	1,208,674	1,598,487	1,546,287	1,690,273	3,288,760	5.7%

Departmental Summary

The Administration Office handles the general administration of the City and executes the policies and objectives of the Board of Mayor and Aldermen.

The Board of Mayor and Aldermen's meeting agendas are currently available on the City's website via an agenda software management program, Civic Clerk. This agenda software program allows Board members, staff, and citizens to access current and past meeting agendas, supporting documents, videos of meetings, and minutes through the software's online interaction application. Civic Clerk also has a voting portal where board and committee members can vote LIVE in a meeting with their votes automatically tallied for the Recorder. Agendas remain on the City's website after the meeting, and the video clip is linked to the respective item on the agenda.

JustFOIA, the software program to process public records requests, is performing well. Tennessee citizens may request records through the city's website and online portal. This has tremendously helped staff streamline requests and monitor responses, thereby reducing time spent by staff on these retrieval tasks.

The Administration Department continues to codify the Municipal Code on the City's website. It is updated on a constant basis through MuniCode, our contracted codifier of the code. Citizens may receive automatic email notifications when new Ordinances are approved and included in the code.

In accordance with the City's Records Retention Policy, the Administration Department continues to purge and destroy those files, records, and documents exceeding the recommended retention period.



COVID-19 Response & Impact

The pandemic had a significant impact on the day to day operations of this Department. The most profound change included conducting public meetings electronically while continuing public involvement. Employees were able to work remotely, while rotating in-house staff to maintain office coverage. Staff modified their schedules and completed assigned tasks with very little interruption to the service provided.



City of Franklin, Tennessee

FY 2023 Operating Budget

Administration

Eric S. Stuckey, City Administrator

FY 2023 Outlook

Work continues on the planning of a new city hall. Information will continue to be provided at City work sessions with continued opportunities for public input.

At the beginning of FY2023, we will be performing general housekeeping revisions and updates to the City's Record Retention program. The current retention process dates back to 2005 with minor revisions made through the years. Staff intends to conduct a thorough review and target missing policies for inclusion.

Performance Measures

The City of Franklin has established **FranklinForward : A Vision for 2033**. This Strategic Plan has specific and demonstrable objectives for each department which, when achieved individually, will cohesively move Franklin forward to meet the challenges and demands of the future.

Each budget has a series of performance measures and benchmarks attached to it which demonstrate the workload, effectiveness and outcome of taxpayer support for the annual operations of the City of Franklin and its pursuit of the goals of the Strategic Plan. Together, these measures demonstrate a proper and diligent use of taxpayer dollars in the pursuit of a greater community.



FranklinForward : Objectives for Developing a Strategic Plan

Related Theme: An Effective and Fiscally Sound City Government Providing High Quality Service

The citizens of Franklin will be benefactors of City services that reflect efficiency while preserving the personal touch and engagement they have come to expect in our community.

Franklin will develop a quality level of service expectation for its citizens.

Goal: have 90% citizen satisfaction rated excellent/good for services as reported by community survey.

Baseline: 90% of citizens rate overall quality of City services as excellent or good in latest Franklin Citizens Survey.

Related Theme: Quality Life Experiences

Preserving dynamic, diverse, engaged neighborhoods: Franklin will be a place that offers a high quality of life for all citizens who choose to live and work here.

Citizens will recognize and celebrate the unique sense of community and cultural diversity that is Franklin.

Goal: To have 90% or better of citizens who consider Franklin's quality of life to be excellent/good.

Baseline: 90% of citizens rate quality of life excellent or good in latest Franklin Citizens Survey.



City of Franklin, Tennessee

FY 2023 Operating Budget

Performance Measures (con't)

Franklin will facilitate the development and maintenance of housing options that meet the needs of people desiring to live and work in our community.

Franklin will decrease the percentage of households who are cost burdened by their housing costs in Franklin.

Goal: Franklin will seek to improve housing diversity as identified through the 2013 Housing Analysis

Baseline: Complete Housing Analysis and establish goals based on data from the analysis.

Creating desirable life experiences: Franklin will continue to be a destination to live and work that ranks among the best in the nation.

Goal: to improve ranking as one of the 100 Best Places to live in the United States

Baseline: Ranked 8th (Money Magazine, 2020)

Goal: to increase percentage of citizens positively ranking the overall economic health of Franklin.

Baseline: 90% of citizens ranking the overall economic health of Franklin as either excellent or good (Franklin Citizen's Survey).

Related Theme: Sustainable Growth & Economic Prosperity

Franklin will strategically manage its growth and the value of its assets.

Goal: To have 80% or better of citizens reporting satisfaction with the managed growth of the community.

Baseline: Citizen Perception reported through community survey.

Key:
Strategic Plan: FranklinForward 
Franklin Citizens Survey

Workload (Output) Measures

	2019	2020	2021	2022*	2023*
Number of Agenda Packets Prepared & Reviewed	50	43	45	50	50
Number of Sets of Minutes Prepared & Reviewed	50	43	45	50	50
Number of Documents Prepared & Reviewed					
Resolutions	135	299	188	190	190
Ordinances	59	37	52	60	60

Efficiency Measures

	2019	2020	2021	2022*	2023*
Distribute Agenda Packets to Board of Mayor and Aldermen on Thursday prior to the meeting date.					
Percentage of time target met	95%	94%	95%	95%	95%

Outcome (Effectiveness) Measures

	2019	2020	2021	2022*	2023*
 Franklin Baseline: 90% or better of citizens who consider Franklin's quality of life to be excellent/good.					
Overall quality of life to be excellent/good	97%	97%	97%	^	^
Target	90%	90%	90%	^	^
Meets Target?	Yes	Yes	Yes	TBD	TBD



City of Franklin, Tennessee

FY 2023 Operating Budget

Performance Measures (con't)

 Maintain status as one of the 100 Best Places to live in the United States.					
Franklin Ranking	6	8	8	^	^
Target (<i>Top 10, Money Magazine</i>)	10	10	10	^	^
Meets Target?	Yes	Yes	Yes	TBD	TBD
 90% or better of citizens ranking the overall economic health of Franklin as positive.					
Franklin Ranking	91%	91%	91%	^	^
Target (<i>from Citizens Survey</i>)	90%	90%	90%	^	^
Meets Target?	Yes	Yes	Yes	TBD	TBD

Outcome (Effectiveness) Measures continued

	2019	2020	2021	2022*	2023*
 80% or better of citizens reporting satisfaction with the managed growth of the community.					
Satisfaction response rate	80%	80%	80%	^	^
Target (<i>from Citizens Survey</i>)	80%	80%	80%	^	^
Meets Target?	Yes	Yes	Yes	TBD	TBD

^This measure is not forecasted.

Franklin Citizens Survey

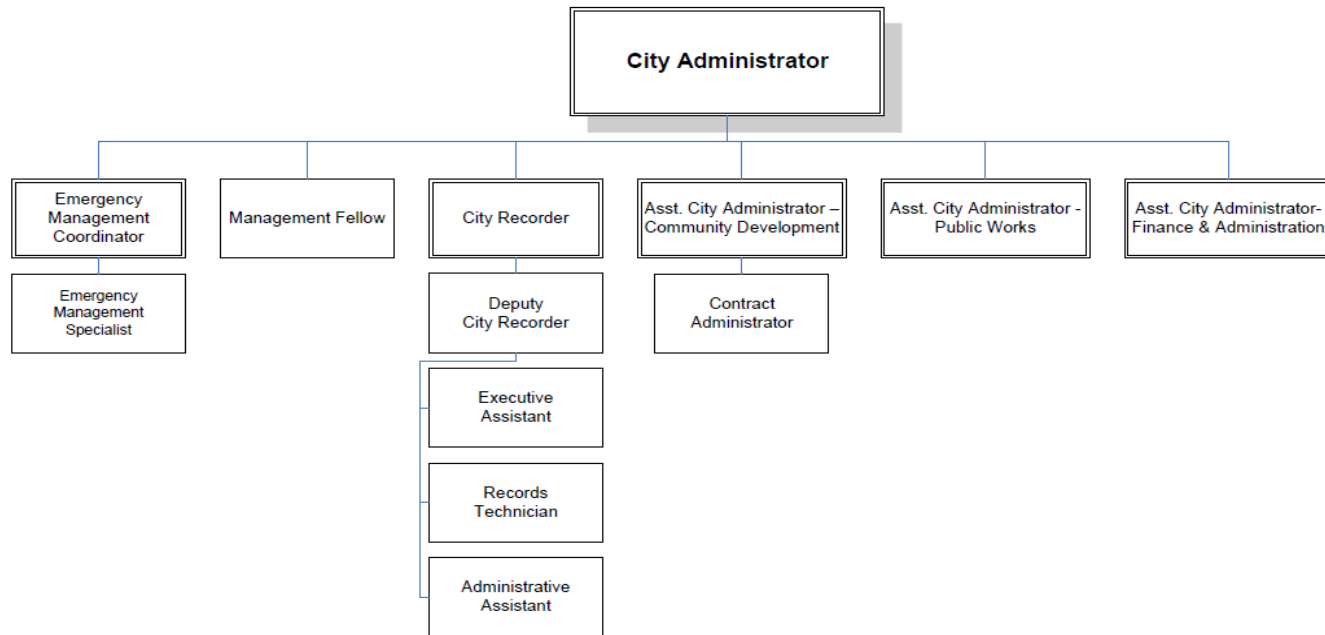
		2016 Citizens Survey		2019 Citizens Survey	
		Excellent/ Good	Fair/Poor	Excellent/ Good	Fair/Poor
☒	% rating Franklin as a place to raise children	97%	3%	97%	3%
☒	% rating Franklin as a place to work	91%	9%	92%	8%
☒	% rating Franklin as a place to visit	92%	8%	94%	6%
☒	% rating Franklin as a place to retire	85%	15%	84%	16%
☒	% rating the overall quality of life in Franklin	97%	3%	97%	3%
☒	% rating Overall customer service by Franklin employees	90%	10%	91%	9%
☒	% rating the quality of services provided by the City of Franklin	93%	7%	93%	7%



City of Franklin, Tennessee

FY 2023 Operating Budget

Organizational Chart (Current)



White: Positions Authorized and budgeted in FY 2023

Note: For detailed counts and authorized positions, please see table below entitled "Staffing by Position"

Staffing by Position

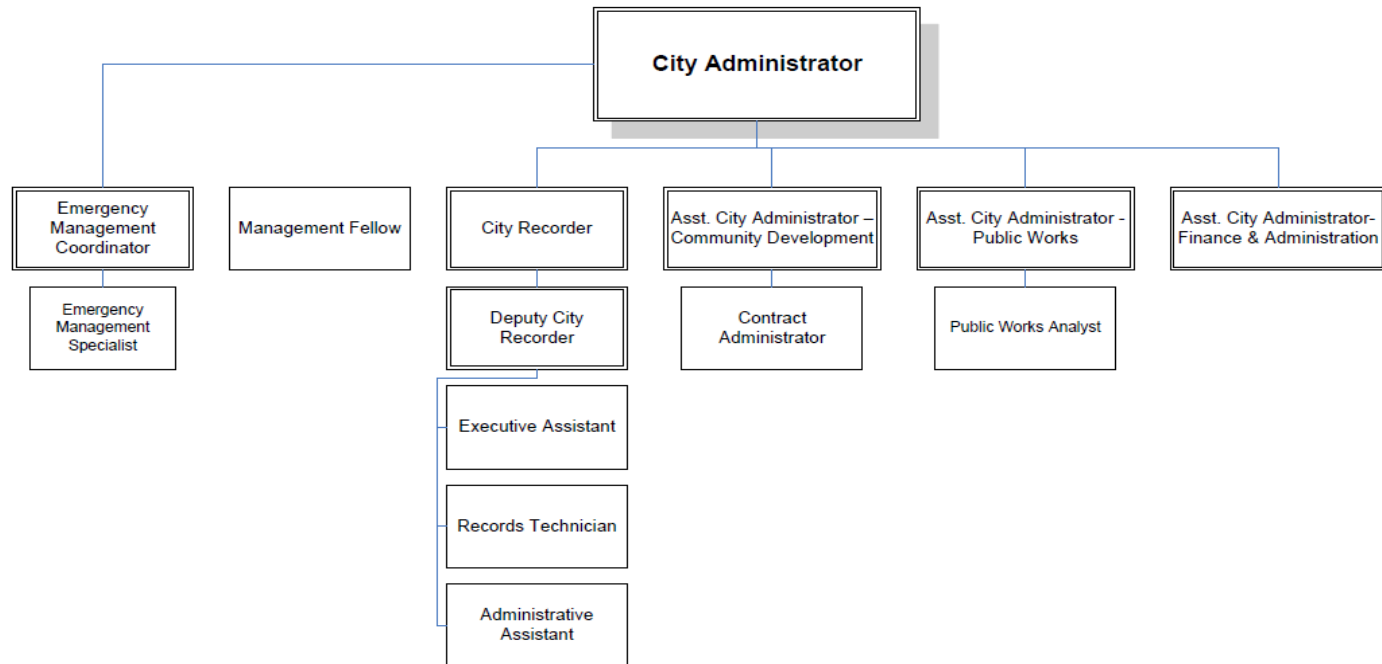
Budgeted Positions	Pay Grade	FY 2019		FY 2020		FY 2021		FY 2022		FY 2023	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
City Administrator	Grade P	1	0	1	0	1	0	1	0	1	0
Asst. City Admin-Community Development	Grade N	1	0	1	0	1	0	1	0	1	0
Asst. City Admin-Finance/Admin	Grade N	1	0	1	0	1	0	1	0	1	0
Asst. City Admin-Public Works	Grade N	1	0	1	0	1	0	1	0	1	0
Emergency Management Coordinator	Grade I	0	0	0	0	0	0	1	0	1	0
Contract Administrator	Grade H	0	0	1	0	1	0	1	0	1	0
City Recorder	Grade H	0	0	0	0	0	0	1	0	1	0
Assistant City Recorder - Records	Grade G	1	0	1	0	1	0	0	0	0	0
Emergency Management Specialist	Grade G	0	0	0	0	0	0	1	0	1	0
Deputy City Recorder	Grade F	0	0	0	0	0	0	1	0	1	0
Management Fellow	Grade E	1	0	1	0	0	0	1	0	1	0
Executive Assistant	Grade E	1	0	1	0	1	0	1	0	1	0
Deputy Assistant City Recorder	Grade E	0	0	1	0	1	0	0	0	0	0
Administrative Assistant	Grade D	1	0	0	0	0	0	1	0	1	0
Records Technician	Grade C	0	0	0	0	0	0	1	0	1	0
Board Recording Secretary - BOMA	Grade C	1	0	1	0	1	0	0	0	0	0
Administrative Secretary	Grade B	1	0	1	0	1	0	0	0	0	0
Sub-Total - Budgeted Positions		10	0	11	0	10	0	13	0	13	0
Authorized, Unbudgeted Positions	Pay Grade	FY 2019		FY 2020		FY 2021		FY 2022		FY 2023	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
Management Fellow	Grade E	0	0	0	0	1	0	0	0	0	0
Sub-Total - Unbudgeted Positions		0	0	0	0	1	0	0	0	0	0
Total Authorized Positions		10	0	11	0	11	0	13	0	13	0



City of Franklin, Tennessee

FY 2023 Operating Budget

Organizational Chart (Proposed)



White: Positions Authorized and budgeted in FY 2023

Note: For detailed counts and authorized positions, please see table below entitled "Staffing by Position"

Staffing by Position

Budgeted Positions	Pay Grade	FY 2019		FY 2020		FY 2021		FY 2022		FY 2023	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
City Administrator	Grade P	1	0	1	0	1	0	1	0	1	0
Asst. City Admin-Community Development	Grade N	1	0	1	0	1	0	1	0	1	0
Asst. City Admin-Finance/Admin	Grade N	1	0	1	0	1	0	1	0	1	0
Asst. City Admin-Public Works	Grade N	1	0	1	0	1	0	1	0	1	0
Emergency Management Coordinator	Grade I	0	0	0	0	0	0	1	0	1	0
Contract Administrator	Grade H	0	0	1	0	1	0	1	0	1	0
City Recorder	Grade H	0	0	0	0	0	0	1	0	1	0
Public Works Analyst	Grade H	0	0	0	0	0	0	0	0	1	0
Assistant City Recorder - Records	Grade G	1	0	1	0	1	0	0	0	0	0
Emergency Management Specialist	Grade G	0	0	0	0	0	0	1	0	1	0
Deputy City Recorder	Grade F	0	0	0	0	0	0	1	0	1	0
Management Fellow	Grade E	1	0	1	0	0	0	1	0	1	0
Executive Assistant	Grade E	1	0	1	0	1	0	1	0	1	0
Deputy Assistant City Recorder	Grade E	0	0	1	0	1	0	0	0	0	0
Administrative Assistant	Grade D	1	0	0	0	0	0	1	0	1	0
Records Technician	Grade C	0	0	0	0	0	0	1	0	1	0
Board Recording Secretary - BOMA	Grade C	1	0	1	0	1	0	0	0	0	0
Administrative Secretary	Grade B	1	0	1	0	1	0	0	0	0	0
Sub-Total - Budgeted Positions		10	0	11	0	10	0	13	0	14	0
Authorized, Unbudgeted Positions	Pay Grade	FY 2019		FY 2020		FY 2021		FY 2022		FY 2023	
		F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T	F-T	P-T
Management Fellow	Grade E	0	0	0	0	1	0	0	0	0	0
Sub-Total - Unbudgeted Positions		0	0	0	0	1	0	0	0	0	0
Total Authorized Positions		10	0	11	0	11	0	13	0	14	0



City of Franklin, Tennessee

FY 2023 Operating Budget

Budget

	Actual 2020	Actual 2021	Budget 2022	EOY 2022	Budget 2023	Difference \$	%
Personnel							
Salaries & Wages	1,032,211	1,064,546	1,219,078	1,190,183	1,275,845	56,767	4.7%
Employee Benefits	282,487	322,079	388,430	371,827	449,699	61,269	15.8%
Total Personnel	1,314,698	1,386,625	1,607,508	1,562,010	1,725,545	118,037	7.3%
Operations							
Transportation Services	187	873	520	610	610	90	17.3%
Operating Services	12,750	8,334	24,576	22,252	23,676	(900)	-3.7%
Notices, Subscriptions, etc.	38,407	21,192	11,790	21,525	12,600	810	6.9%
Utilities	15,358	16,195	16,700	16,700	17,500	800	4.8%
Contractual Services	5,205	475	20,500	20,500	20,800	300	1.5%
Repair & Maintenance Services	3,586	2,551	7,500	7,500	7,500	-	0.0%
Employee programs	6,490	13,403	26,500	26,500	20,600	(5,900)	-22.3%
Professional Development/Travel	28,011	4,845	69,140	56,940	63,440	(5,700)	-8.2%
Office Supplies	18,492	8,207	18,050	17,215	18,450	400	2.2%
Operating Supplies	1,323	961	7,535	5,535	6,055	(1,480)	-19.6%
Fuel & Mileage	224	76	800	500	800	-	0.0%
Machinery & Equipment (<\$25,000)	64,911	31,620	44,434	45,559	34,500	(9,934)	-22.4%
Repair & Maintenance Supplies	544	45	200	200	250	50	25.0%
Property & Liability Costs	11,776	11,889	12,717	12,724	13,359	642	5.0%
Permits	-	-	1,455	1,455	1,455	-	0.0%
Other Business Expenses	20	20	-	-	-	-	#DIV/0!
Interfund Reimbursements	(260,898)	(298,638)	(271,438)	(271,438)	(276,867)	(5,429)	2.0%
Total Operations	(53,614)	(177,951)	(9,021)	(15,723)	(35,272)	(26,251)	291.0%
Capital	-	-	-	-	-	-	0.0%
Total Administration	1,261,084	1,208,674	1,598,487	1,546,287	1,690,273	91,787	5.7%

	Account	Label	Actual 2019	Actual 2020	Budget 2021	Actual 2021	Budget 2022	YTD 2022	Estd 2022	Forecast 2023	Forecast 2024	Forecast 2025
		Personnel										
I=	81110	REGULAR PAY	877,160	1,014,748	1,114,414	1,052,890	1,244,850	413,486	1,182,224	1,306,541	1,371,868	1,440,461
-	81120	OVERTIME PAY	9,254	13,092	7,500	10,666	11,033	2,191	7,959	11,033	11,585	12,164
	81150	TEMPORARY WORK BY NON-CITY EMPLOYEES	8,897	4,371	4,000	990	4,000			4,000	4,000	4,000
	81199	VACANCY ADJUSTMENT			(35,681)		(40,805)			(45,729)	(48,015)	(50,416)
=	XWAGE	TOTAL WAGES	895,311	1,032,211	1,090,233	1,064,546	1,219,078	415,677	1,190,183	1,275,845	1,339,438	1,406,209
=	81410	FICA (EMPLOYER'S SHARE)	60,992	70,771	72,506	70,389	82,650	28,205	77,618	91,429	96,000	100,800
-	81420	MEDICAL PREMIUMS - ACTIVE EEs/COBRA	112,041	123,278	166,757	159,413	205,107	30,640	183,840	254,701	280,171	308,188
	81422	NEAR-SITE CLINIC				4,479	4,181	760	4,660	5,040	5,544	6,098
-	81425	VISION PREMIUMS	710	888	1,164	1,077	1,254	184	1,103	1,463	1,609	1,770
=	81430	DENTAL INSURANCE PREMIUMS	8,215	10,448	12,328	6,482	8,242	1,193	7,158	10,384	10,903	11,448
	81431	FSA ADMINISTRATION				211	211	80	192	211	211	211
=	81433	GROUP INSURANCE PREMIUMS				4,956	5,621	1,765	5,325	6,039	6,341	6,658
=	81440	EE HEALTH INSURANCE CONTRIBUTIONS	(23,350)	(27,470)	(35,724)	(29,116)	(36,599)	(10,192)	(33,012)	(43,296)	(47,193)	(51,440)
	81441	CONTRIBUTIONS TO HEALTH SAVINGS ACCOUNT		1,000	1,000	83	1,000	1,000	1,000			
=	81443	EE DENTAL INSURANCE CONTRIBUTIONS				(4,092)	(5,203)	(1,301)	(4,228)	(6,146)	(6,453)	(6,776)
-	81444	EE VISION INSURANCE CONTRIBUTIONS				(212)	(244)	(70)	(226)	(282)	(296)	(311)
!	81450	RETIREMENT CONTRIBUTIONS	44,164	60,251	72,540	69,801	77,330	38,250	83,500	82,513	90,765	99,841
	81455	DEFERRED COMP MATCH	21,196	13,876	7,882	17,742	18,211	6,702	19,686			
	81456	TCRS CONTRIBUTIONS (CITY)		17,223	20,416	17,908	23,894	7,474	21,867	47,157	51,873	57,060
	81460	UNEMPLOYMENT CLAIMS				1,080						
	81470	WORKERS COMPENSATION PREMIUMS	217	222	442	1,878	2,775	3,040	3,344	487	511	537
	81482	CAR ALLOWANCE	12,000	12,000								
=	XBEN	TOTAL BENEFITS	236,185	282,487	319,311	322,079	388,430	107,730	371,827	449,699	489,986	534,084
=	XPER	TOTAL PERSONNEL	1,131,496	1,314,698	1,409,544	1,386,625	1,607,508	523,407	1,562,010	1,725,545	1,829,424	1,940,293
		Operations										
	82110	MAILING & OUTBOUND SHIPPING SERVICES	117	167	650	864	200	196	300	300	300	300
!	82120	FREIGHT FOR INBOUND PURCHASED ITEMS		11	300		300		300	300	300	300
	82130	VEHICLE LICENSES & TITLES	18	9	20	9	20		10	10	10	10
=	XTRC	TOTAL TRANSPORTATION CHARGES	135	187	970	873	520	196	610	610	610	610
	82210	PRINTING & COPYING SERVICES, OUTSOURCED			2,000		2,000		2,000	2,000	2,000	2,000
I+	82230	ARCHIVING/RECORDS MANAGEMENT SERVICES	13,348	11,797	19,750	8,086	19,000	2,676	16,676	19,000	19,000	19,000
!	1	Holding	13,348	10,680	1,000		1,000		1,000	1,000	1,000	1,000
	2	Additional supplement to Municode published 4/2011 approximately \$6,000										
	3	Archiving - Municode updates			11,250		8,000		3,000	8,000	8,000	8,000
!	4	Archiving - digitize historical minutes books			7,500		10,000		10,000	10,000	10,000	10,000
	5	Misc.		1,117		8,086		2,676	2,676			
	*	Amount missing from detail										
!	82240	TRANSCRIPTION FEES			2,000		2,000		2,000	2,000	2,000	2,000
!	82250	TESTING & PHYSICALS	220	842	900	248	1,500		1,500	600	600	600
!	82260	UNIFORM RENTAL & SERVICES	69	35								
+	82299	OTHER OPERATING SERVICES	87	76			76	52	76	76	76	76
	1	Amazon Prime for Administration	87	76			76	52	76	76	76	76
	*	Amount missing from detail										
=	XOPSV	TOTAL OPERATING SERVICES	13,724	12,750	24,650	8,334	24,576	2,728	22,252	23,676	23,676	23,676
I+	82310	LEGAL NOTICES	2,034	257	200	295	200		200	200	200	200
	1	various	2,034	257	200	295	200		200	200	200	200
	2	Legal notices are to be charged to 41100, Elected officials										
	*	Amount missing from detail										

	Account	Label	Actual 2019	Actual 2020	Budget 2021	Actual 2021	Budget 2022	YTD 2022	Estd 2022	Forecast 2023	Forecast 2024	Forecast 2025
!	82330	CITIZENS ACADEMIES		400								
!	82340	LEADERSHIP RETREATS			550		550		550	750	750	1,000
!	82350	DUES FOR MEMBERSHIPS	18,753	35,992	23,585	19,946	9,240	4,288	18,525	9,530	9,643	9,764
	01	Various	18,753	26,667	800	800	900		900	900	900	900
	02	Eric's TCMA			400	400	400		400	400	400	400
	03	Eric's ICMA			1,305	1,305	1,305	1,400	1,400	1,505	1,618	1,739
!	04	Lanaii's TAMCAR			35	35	35	35	35			
!	05	Lanaii's IIMC			210	215	215		215			
!	06	Lanaii's ARMA			175	175	175					
!	07	ICMA Performance Measurement Service			1,625							
	08	Angie Johnson's TAMCAR			35	35	35	35	35	35	35	35
!	09	Angie Johnson's IIMC			100	100	100		100	230	230	230
	10	Vernon's TCMA			400	400	400		400	400	400	400
	11	Kristine's TCMA			400	400	400		400	400	400	400
	12	Mark's TCMA			400	400	400		400	400	400	400
!	13	RTA Annual Dues (moved to General Expenses FY22 fwd)			7,200	7,200						
!	14	NLC Dues			5,750	5,750						
	15	Vernon's ICMA			1,100	1,100	1,150		1,150	1,150	1,150	1,150
	16	Kristine's ICMA			1,000	1,000	1,025		1,150	1,150	1,150	1,150
	17	Mark's ICMA			1,000	1,000	1,025		1,150	1,150	1,150	1,150
	19	Mark's APWA Membership			250	250	250	230	230	250	250	250
!	20	Management Fellow- TCMA			400		400		400	400	400	400
!	21	Management Fellow - ICMA			1,000		1,025		1,025	1,025	1,025	1,025
	22	misc		9,325		(619)		2,588	9,000			
	23	Deputy Recorder TAMCAR 2023 and forward							35	35	35	35
	24	Deputy Recorder IIMC 2023 and forward							100	100	100	100
	*	Amount missing from detail										
+	82360	PUBLIC RELATIONS & EDUCATION (CITY SPONSORED)	713	809	1,500	747	1,500		1,500	1,500	1,500	1,500
!	1	Various	713	809	1,500	747	1,500		1,500	1,500	1,500	1,500
	3	BMI Music licensing for 2014										
	*	Amount missing from detail										
!	82370	PROMOTIONS & SPECIAL EVENTS (NOT CITY SPONSORED)		679								
	82371	EMERGENCY RELIEF		49				90	100	120	120	120
	82390	PUBLICATIONS, NON-TRAINING	592	221	750	204	300	646	650	500	500	500
=	XNSP	TOTAL NOTICES, SUBSCRIPTIONS, PUBLICITY	22,092	38,407	26,585	21,192	11,790	5,024	21,525	12,600	12,713	13,084
	82410	ELECTRIC SERVICE			750		800		800	850	850	850
	82450	TELEPHONE SERVICE	4,632	4,450	6,525	4,519	5,500	1,162	5,500	6,000	6,500	6,500
	82451	800 MHZ ACCESS LINE SERVICE	148	2	150		150		150	150	150	150
!	82455	CELLULAR TELEPHONE SERVICE	4,545	4,870	5,250	4,515	5,750	1,858	5,750	5,750	5,750	5,750
	82470	INTERNET & RELATED SERVICES	4,428	6,036	4,000	7,161	4,500	1,830	4,500	4,750	5,000	5,000
=	XUTIL	TOTAL UTILITIES	13,753	15,358	16,675	16,195	16,700	4,850	16,700	17,500	18,250	18,250
!	82510	COMPUTER SERVICES	310	505	1,500	475	1,700	630	1,700	2,000	2,000	2,000
+	82560	CONSULTANT SERVICES		4,700	5,550		15,550		15,550	15,550	15,550	15,550
	1	Various		4,700	5,550		5,550		5,550	5,550	5,550	5,550
	4	Public Arts Commission - Public Projects					10,000		10,000	10,000	10,000	10,000
	*	Amount missing from detail										
	82599	OTHER CONTRACTUAL SERVICES			3,250		3,250		3,250	3,250	3,250	3,250
=	XCTS	TOTAL CONTRACTUAL SERVICES	310	5,205	10,300	475	20,500	630	20,500	20,800	20,800	20,800
	82610	VEHICLE REPAIR & MAINTENANCE SERVICES	3,526	594	3,000	862	3,000	74	3,000	3,000	3,000	3,000
	82620	EQUIPMENT REPAIR & MAINTENANCE SERVICES	3,839	2,992	3,500	1,689	3,500	727	3,500	3,500	3,500	3,500
	82660	BUILDING REPAIR & MAINTENANCE SERVICES			1,100		1,000		1,000	1,000	1,000	1,000
=	XRMSV	TOTAL REPAIR & MAINTENANCE SERVICES	7,365	3,586	7,600	2,551	7,500	801	7,500	7,500	7,500	7,500
+	82750	EMPLOYEE RECOGNITION/RECEPTIONS	2,687	5,761	6,500	4,815	6,500		6,500	600	600	600
	1	Various	2,687	5,761	600	4,815	600		600	600	600	600
!	2	Holiday Breakfast for COF Employees			5,900		5,900		5,900			

	Account	Label	Actual 2019	Actual 2020	Budget 2021	Actual 2021	Budget 2022	YTD 2022	Estd 2022	Forecast 2023	Forecast 2024	Forecast 2025
	*	Amount missing from detail										
!	82780	TRAINING, OUTSIDE	1,279	729	5,000	8,588	5,000	438	5,000	5,000	5,000	5,000
+	82790	TRAINING, IN-HOUSE	56				15,000		15,000	15,000	15,000	15,000
	1	Consultant TBD										
	2	Consultant TBD										
	3	various	56				15,000		15,000	15,000	15,000	15,000
	*	Amount missing from detail										
=	XEPG	TOTAL EMPLOYEE PROGRAMS	4,022	6,490	11,500	13,403	26,500	438	26,500	20,600	20,600	20,600
!+	82810	REGISTRATIONS	10,231	12,424	17,940	4,394	23,740	2,956	21,140	20,540	20,380	20,380
!	1	various	10,231	12,424	1,000	1,974	1,000	2,956		1,000	1,000	1,000
	10	Angie Johnson Summit conference for Civic Plus			600		600		600	600	600	600
	11	Mark's APWA PWX Conf Registration			1,500		1,500		1,500	1,500	1,500	1,500
	12	Mark's TCMA Spring Conference Registration			250		250		250	250	250	250
	13	Kristines TGFOA (2 annually)			350	350	350		350	350	350	350
	14	Kristine's TCMA (2 annually)			700	700	700		700	700	700	700
	15	Kristine's GFOA Annual Conference			600		600		600	600	600	600
	16	Kristine - 1 misc conference			200		200		200	200	200	200
!	17	Vernon's Annual Registrations			2,600	500	2,600		2,600	2,600	2,600	2,600
!	18	Management Fellow - TCMA			250		250		250	250	250	250
!	19	Management Fellow - ICMA			330		330		330	330	330	330
	2	Eric ICMA			330	330	330		330	330	330	330
!	20	Chamber Visits (Williamson Inc)			2,500		2,500		2,500	2,500	2,500	2,500
	21	David Diaz - annual registrations			2,000		2,000		2,000	2,000	2,000	2,000
	22	Adjustments from Workbook			(500)		2,500		2,500	2,800	2,800	2,800
	23	Deputy Recorder Civic Summit 2023 and forward								600	600	600
	3	Eric TCMA			250	250	250		250	250	250	250
!	4	Lanaii TAMCAR			320	160	320		320	160		
!	5	Lanaii IIMC			600		600					
!	6	TML Eric, Lanaii, Hannah, Angie, Vernon, Mark, Kristine, Mgmt Fellow			2,800		5,600		5,600	2,800	2,800	2,800
!	7	Angie Johnson - IIMC			400		400			400	400	400
!	8	Angie Johnson - TAMCAR			260	130	260		260	320	320	320
!	9	Lanaii Summit conference for Civic Plus			600		600					
	*	Amount missing from detail										
	82820	GROUND TRANSPORTATION (OUTSIDE WILLIAMSON COUNTY)	2,156	1,761	3,000	256	3,000	360		3,000	3,000	3,000
+	82830	AIR TRAVEL	66	5,823	7,350		14,350	931	11,650	12,550	12,550	12,550
!	1	various	66	5,823	1,000		1,000	931	1,000	1,000	1,000	1,000
!	10	Kristine's air travel for GFOA annual conf			350		350		350	350	350	350
!	11	Kristine's air travel for misc Conference			350		350		350	350	350	350
!	12	Vernon's air travel			1,350		1,350		1,350	1,350	1,350	1,350
!	13	Management Fellow			1,000		1,000		1,000	1,000	1,000	1,000
!	14	David Diaz - annual			1,000		1,000		1,000	1,000	1,000	1,000
	15	Adjustment from Workbooks			(3,000)		4,000		4,000	4,000	4,000	4,000
!	2	Eric - ICMA			900		900		900	900	900	900
!	3	Lanaii - IIMC			900		900					
	4	Leadership Retreat Travel										
!	5	Angie - IIMC			900		900			900	900	900
!	6	Angie - Summit for Civic Plus			900		900		900	900	900	900
!	7	Lanaii - Summit for Civic Plus			900		900					
!	8	Mark's APWA PWX air travel			450		450		450	450	450	450
!	9	Kristine's air travel for GFOA Debt Committee			350		350		350	350	350	350
	*	Amount missing from detail										
!+	82840	LODGING	8,571	6,279	14,350		22,850	2,930	18,950	21,850	22,100	22,100
!	1	various	8,571	6,279	1,500		1,500	2,930		1,500	1,500	1,500
	10	Kristine's GFOA Debt Committee			400		400		400	400	400	400
	11	Kristine's TGFOA Lodging			150		150		150	150	150	150
	12	Kristine's GFOA Annual Conference Lodging			1,200		1,200		1,200	1,200	1,200	1,200
	13	Kristine's one misc conference			400		400		400	400	400	400
	14	Vernon's Lodging			2,850		2,850		2,850	2,850	2,850	2,850

	Account	Label	Actual 2019	Actual 2020	Budget 2021	Actual 2021	Budget 2022	YTD 2022	Estd 2022	Forecast 2023	Forecast 2024	Forecast 2025
	15	Management Fellow			2,000		2,000		2,000	2,000	2,000	2,000
	16	David Diaz - annual			600		600		600	600	600	600
	17	Adjustment from Workbooks			(1,500)		4,500		4,500	4,500	4,500	4,500
	18	Angie - TML					700		350	350	400	400
	19	Angie Johnson - Civic Clerk Summit							750	750	750	750
	2	Eric - ICMA			1,500		1,750		1,750	1,750	1,750	1,750
	20	Deputy Recorder 2023 and forward - Civic Clerk Summit								750	750	750
	21	Deputy Recorder 2023 and forward - TML								350	400	400
	22	Kristine - TML								350	400	400
	3	Lanaii - IIMC			1,200		1,750		1,750			
	4	Eric - TML			350		700		350	350	400	400
	5	Lanaii - TML			350		700		350			
	6	Hannah - TML			350		700		350	350	400	400
	7	Angie Johnson - IIMC			1,500		1,750			1,750	1,750	1,750
	8	Mark's APWA PWX Conf Lodging			1,200		1,200		1,200	1,200	1,200	1,200
	9	Kristine's TCMA Annual Conference Lodging			300					300	300	300
	*	Amount missing from detail										
	82850	MEALS (OUTSIDE WILLIAMSON COUNTY)	1,205	1,724	5,200	195	5,200	288	5,200	5,500	5,500	5,500
=	XPDT	TOTAL PROFESSIONAL DEVELOPMENT/TRAVEL	22,229	28,011	47,840	4,845	69,140	7,465	56,940	63,440	63,530	63,530
	83110	OFFICE SUPPLIES	5,760	5,992	7,000	3,819	7,000	1,574	6,000	7,000	7,000	7,000
!	83120	OFFICE DÉCOR ITEMS (OTHER THAN FURNITURE)	330	567	1,000	116	1,000		1,000	1,000	1,000	1,000
	83130	EMPLOYEE BENEVOLENCE ITEMS	283	877	300	574	300	465	465	500	500	500
	83140	MEALS & FOOD (INSIDE WILLIAMSON COUNTY)	16,780	11,056	9,750	3,698	9,750	2,274	9,750	9,950	9,950	9,950
=	XOPS	TOTAL OFFICE SUPPLIES	23,153	18,492	18,050	8,207	18,050	4,313	17,215	18,450	18,450	18,450
	83210	TRAINING SUPPLIES		48	500		500			500	500	500
!+	83240	MEDICAL SUPPLIES	126	227	250		250	174	250	250	250	250
	1	Various	126	227	250		250	174	250	250	250	250
	2											
	*	Amount missing from detail										
	83250	SAFETY SUPPLIES	100		225		225		225	225	225	225
!	83260	UNIFORMS PURCHASED	411	1,048	1,300	961	2,500		2,500	2,500	2,500	2,500
!	83265	UNIFORMS, SPECIALIZED					3,000		1,500	1,500	1,500	1,500
	83299	OTHER OPERATING SUPPLIES			1,060		1,060		1,060	1,080	1,080	1,080
=	XOPS	TOTAL OPERATING SUPPLIES	637	1,323	3,335	961	7,535	174	5,535	6,055	6,055	6,055
	83310	GASOLINE & DIESEL FOR FLEET (INSIDE WILLIAMSON COUNTY)	224	224	450	76	500		500	500	500	500
	83320	MILEAGE (INSIDE WILLIAMSON COUNTY)			300		300			300	300	300
=	XFUEL	TOTAL FUEL & MILEAGE	224	224	750	76	800		500	800	800	800
	83510	FURNITURE, FIXTURES (<\$25,000)	2,277	3,406			7,500		7,500	7,500		
+	83530	MACHINERY & EQUIPMENT (<\$25,000)	1,891	6,620	1,300		1,300		1,300	1,300	13,000	1,300
	2	Various	1,891	6,620	1,300		1,300		1,300	1,300		1,300
!	3	Photocopier (Color and B/W)									13,000	
	*	Amount missing from detail										
+	83540	COMPUTER HARDWARE (<\$25,000)	20,104	5,654	18,215	13,389	15,050	1,431	11,450	4,700	17,200	12,200
	1	Various	20,104	5,654	1,234	4,689	2,000	1,431		2,000	2,000	2,000
	10	Admin Asst Desktop Neena was Admin 39 going forward/laptop			1,200							
	11	Boardroom Adminlap30 Hannah			1,815						1,600	
	12	Mark Hilty Adminlap28			2,000						1,600	
	13	Public Records Request surface pro										1,200
	14	Mark Hilty Surface Pro Admintab02			2,000	1,500					1,100	
	15	Vernon Gerth Laptop									1,600	
!	16	Vernon Gerth Surface Pro									1,100	
	17	Kristine Tallent Laptop					1,600		1,600			1,600
	18	Eric Stuckey Surface Pro			2,000	1,500					1,100	
!	19	Lanaii Benne Surface Pro			2,000	1,500						
	2	Linda Fulwider Desktop Admin 35 NO LONGER NEEDE					1,600		1,600			

	Account	Label	Actual 2019	Actual 2020	Budget 2021	Actual 2021	Budget 2022	YTD 2022	Estd 2022	Forecast 2023	Forecast 2024	Forecast 2025
	20	Kristine Brock Surface Pro			2,000	1,500					1,600	
	21	Angie Johnson laptop					1,600		1,600			1,600
	22	Angie Johnson Surface Pro								1,100		
	23	David Diaz Lap top			2,000	1,500					1,600	
	24	various			766							
!	25	Emergency Management Staff Member Laptop					1,850		1,850			1,600
	26	Admin Asst Neena Laptop									1,600	
	27	Deputy Recorder FY23 and forward Surface Pro									1,100	
	28	Deputy Recorder Laptop FY 23 and Forward										1,600
	3	Hannah Desktop Admin 33 CHANGING TO LAPTOP FY25 FORWARD					1,600		1,600			
	4	Lanaii Benne Admin lap26					1,600		1,600			
!	5	Admin - Large conference room								1,600		
	6	Records Tech Caycee Desk top					1,600					1,000
	7	Eric Stuckey Adminlap24					1,600		1,600			1,600
	8	Encoder for agenda software use with Channel 10			1,200	1,200					1,200	
	*	Amount missing from detail										
+	83550	COMPUTER SOFTWARE (<\$25,000)	8,882	49,231	20,584	18,231	20,584	4,725	25,309	21,000	21,000	21,000
	1	Agenda Mgmt Software annual fee monthly maintenance (Granicus)	8,882	15,000								
	2	Civic Plus agenda management software		20,613	15,584	15,584	15,584		15,584	16,000	16,000	16,000
	3	JustFOIA (MCCI) Records Request processing software		5,000	5,000		5,000		5,000	5,000	5,000	5,000
	4	various		8,618		2,647		4,725	4,725			
	*	Amount missing from detail										
=	XMEU	TOTAL MACHINERY & EQUIPMENT (<\$25,000)	33,154	64,911	40,099	31,620	44,434	6,156	45,559	34,500	51,200	34,500
	83620	EQUIPMENT PARTS & SUPPLIES	696	114	45	45	50		50	50	50	50
	83660	BUILDING MAINTENANCE SUPPLIES		430	135		150		150	200	200	200
=	XRMS	TOTAL REPAIR & MAINTENANCE SUPPLIES	696	544	180	45	200		200	250	250	250
	85110	PROPERTY INSURANCE	8,271	6,567	6,895	6,488	5,681	5,680	5,680	5,964	6,262	6,575
	85111	FRAUD INSURANCE	745	854		1,559	2,484	2,483	2,483	2,607	2,738	2,874
	85112	INLAND MARINE INSURANCE	209	238	250	240	252	252	252	265	278	292
	85113	AUTO PHYSICAL DAMAGE	47	44	46	42	44	48	48	50	53	56
	85115	LIABILITY INSURANCE	801	978	1,924	998	1,266	1,266	1,266	1,329	1,396	1,466
	85116	E&O LIABILITY INSURANCE	1,753	1,956	2,054	1,257	1,629	1,629	1,629	1,710	1,796	1,886
	85117	VEHICLE LIABILITY INSURANCE	499	267	280	414	295	301	301	316	332	348
	85119	UMBRELLA LIABILITY	688	822		891	1,066	1,065	1,065	1,118	1,174	1,233
	85120	PROPERTY DAMAGE COSTS			863							
	85140	SURETY/NOTARY BONDS		50								
=	XPLC	TOTAL PROPERTY & LIABILITY COSTS	13,013	11,776	12,312	11,889	12,717	12,724	12,724	13,359	14,029	14,730
!	85320	STATE FEES			1,200		1,335		1,335	1,335	1,335	1,335
	85340	RECORDING & FILING FEES			120		120		120	120	120	120
=	XPERM	TOTAL PERMITS			1,320		1,455		1,455	1,455	1,455	1,455
	85530	E-COMMERCE FEES				1						
=	XFLF	TOTAL FINANCIAL FEES				1						
	85990	MISCELLANEOUS	(745)	20		20		48				
=	XOBE	TOTAL OTHER BUSINESS EXPENSES	(745)	20		20		48				
	87510	REIMB OF INTERFUND SERVICES	(241,830)	(260,898)	(266,116)	(298,638)	(271,438)	(113,100)	(271,438)	(276,867)	(282,404)	(288,052)
=	XREIMB	TOTAL INTERFUND SERVICES REIMBURSEMENTS	(241,830)	(260,898)	(266,116)	(298,638)	(271,438)	(113,100)	(271,438)	(276,867)	(282,404)	(288,052)
=	XOP	TOTAL OPERATIONS	(88,068)	(53,614)	(43,950)	(177,951)	(9,021)	(67,553)	(15,723)	(35,272)	(22,486)	(43,762)

	Account	Label	Actual 2019	Actual 2020	Budget 2021	Actual 2021	Budget 2022	YTD 2022	Estd 2022	Forecast 2023	Forecast 2024	Forecast 2025
		Capital										
=	XTOT	TOTAL EXPENDITURES	1,043,428	1,261,084	1,365,594	1,208,674	1,598,487	455,854	1,546,287	1,690,273	1,806,938	1,896,531



City of Franklin, Tennessee

FY 2023 Operating Budget Request

Program Enhancement Summary

Priority	Request	Compensation	Benefits	Expenses	Total	Funded
Administration						
1	Public Works Analyst	\$ 75,000	\$ 22,500	\$ 5,167	\$ 102,667	
					\$ -	
Total		\$ 75,000	\$ 22,500	\$ 5,167	\$ 102,667	\$ -
		<u>Compensation</u>	<u>Benefits</u>	<u>Expenses</u>	<u>Total</u>	
Total G/F Requests		\$ 75,000	\$ 22,500	\$ 5,167	\$ 102,667	\$ -

+1 FTE

FranklinForward Allocations

	A Safe, Clean, Livable City	\$ -
	A Effective and Fiscally Sound City Government Providing High Quality Service	\$ 102,667
	Quality Life Experiences	\$ -
	Sustainable Growth & Economic Prosperity	\$ -
Totals		\$ 102,667

Traditional Allocations

	Personnel	\$ 102,667
	Operations	\$ -
	Equipment	\$ -
	Capital	\$ -
Total		\$ 102,667

FY 2023 Program Enhancement Request Form

 HISTORIC FRANKLIN TENNESSEE	Intended Year:	2023	Department Priority:	1	of	1
	Department:	41300 ADMINISTRATION				
	Division:	Public Works				
	FranklinForward Theme:	An Effective and Fiscally Sound City Government Providing High Quality Service				
	Title:	Public Works Analyst				

Purpose: Use this form to spell out your request for additional personnel and/or programs. We will work with you to tally the requests and create a prioritized list.

REQUESTED PROGRAM ENHANCEMENT FUNDING			
Account Description	One-Time Cost (FY23 Only)	Ongoing Annual Cost (FY23 & Future)	TOTAL FY23 Request
Compensation			
81100 SALARIES & WAGES	\$75,000		\$75,000
			\$0
Benefits			
Benefits auto-calculated at 30% of compensation -->>	\$22,500	\$0	\$22,500
Expenses			
83540 COMPUTER HARDWARE (<\$25,000)	\$1,850	\$617	\$2,467
83510 FURNITURE, FIXTURES (<\$25,000)	\$1,500		\$1,500
82455 CELLULAR TELEPHONE SERVICE	\$1,000		\$1,000
83260 UNIFORMS PURCHASED	\$200		\$200
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
			\$0
TOTAL	\$102,050	\$617	\$102,667

PURPOSE / DESCRIPTION OF REQUEST
The Public Works departments comprise 279 of the FY 2022 budgeted positions with total budgeted expenditures and revenues of over \$60,000,000 and \$45,000,000 respectively. There is an increasing need to provide financial and operations analysis support to the departments due to the growing complexity of the Public Works operations. This position will work to support the department in budget development and management, cost of service analyses for various operations, support the departments in evaluation of existing and proposed operations, among other tasks. It is proposed that this position is funded across the General Fund, Water Management and Sanitation and Environmental Services funds.

SERVICE IMPLICATION
While the Department Directors manage their department's financial interests well, this position will support the departments with needed capacity for analysis of information to help directors make data driven decisions. This position will enhance the departments ability to perform budget and staffing projections, evaluation of impact fees, rates, service and other fees, etc.



City of Franklin
Monthly Reports for March 2022
EXECUTIVE SUMMARY

Schedule 1: Local Sales Tax (December 2021)

The local sales tax remittance from the State of Tennessee for December 2021 sales (received by the City in February 2022) was \$5,790,987 compared to \$4,372,683 for the same month in FY 2021, a monthly year over year increase of \$1,418,304 or 32.4%. December is the 9th consecutive month over \$4 million and the 1st over \$5 million ever. (The City began receiving its portion of additional 0.5% local sales tax rate in April 2021)

The year-to-date increase over last fiscal year is 48.3%.

Schedule 2: Building Permits (January 2022)

2022 year-to-date is less than 2021 by 15.1%, and compared to 2022 budget is less by 3.4%.

Schedule 3: Road Impact Fees * (January 2022)

Combined 2022 year-to-date compared to 2021 is 60.8% more, and compared to 2022 budget is more by 204.4%. By quadrant, Arterial Area 2022 year-to-date compared to 2021 is 68.2% more, and compared to 2022 budget is more by 174.1%. Coll Area 1 2022 year-to-date compared to 2021 is 165.8% more, and compared to 2022 budget is more by 665.2%; Coll Area 2 2022 year-to-date compared to 2021 is 11.9% less, and compared to 2022 budget is more by 99.6%; Coll Area 3 2022 year-to-date compared to 2021 is 13.9% more, and compared to 2022 budget is more by 190.9%; Coll Area 4 2022 year-to-date compared to 2021 is 52.9% more, and compared to 2022 budget is more by 3.6%.

Schedule 4: Facilities Tax (City) * (January 2022)

2022 year-to-date compared to 2021 is 3.3% less, and compared to 2022 budget is more by 16.2%.

Schedule 5: Facilities Tax (County) * (January 2022)

2022 year-to-date compared to 2021 is 20.7% more, and compared to 2022 budget is 42.3% more.

Schedule 6: Gasoline Taxes (State Street Aid Fund) (December 2021)

The gasoline tax remittance from the State of Tennessee for December 2021 sales (received by the City in February 2022) was \$260,069 compared to \$227,456 for the same month in FY 2021, an increase of \$32,613 or 14.3%. For budget comparisons, the City anticipated collections of \$207,151 for December 2021, a difference of \$52,918 more, or 25.5%. The year-to-date increase from last fiscal year is 13.8%.

Schedule 7: Hotel/Motel Tax (December 2021)

2022 year-to-date compared to 2021 is 115.4% more, and compared for 2022 budget is more by 79.0%.

Schedule 8: Conference Center (January 2022)

The City's ½ share of the loss for January 2022 was \$15,337. In January 2021, the City's ½ share of the loss was \$43,914.

*** Fees collected from Road Impact and Facilities Tax assessments are one time revenues used to fund infrastructure improvements and are highly dependent upon timing of development.**



City of Franklin

Finance Department - Monthly Reports

Schedule 1:

Local Sales Tax

Fund

General

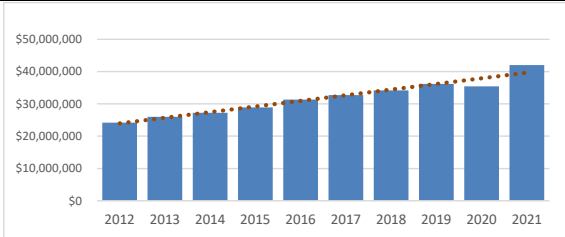
Account:

110-31300-00000

Summary: Tennessee Code Annotated 67-6-702 authorizes the levy of a local sales tax. The maximum rate authorized is 2.75%. The current rate increased from 2.25% to the maximum of 2.75% effective April 1, 2018. The tax is applied only to the first \$1,600 of any single article of personal property. The City receives 1/2 of the 2.75% rate collected within the City. Williamson County receives the other 1/2, plus an administrative fee of 1% of the City's 1/2 of the tax. Beginning with April 2018 taxes, the City contributes its share of the .5% increase to the County's School Debt Service. The County withholds the contribution for school debt service from the amount remitted to the City. The 36 month contribution period ended with March 2021 sales (received in May 2021).

Monthly Report for March 2022: The local sales tax remittance from the State of Tennessee for December 2021 sales (received by the City in February 2022) was \$5,790,987 compared to \$4,372,683 for the same month in 2021, a monthly year over year increase \$1,418,304, or 32.4% more. February receipts (December sales) are the sixth month of the FY 2022 fiscal year for both the City of Franklin and the State of Tennessee.

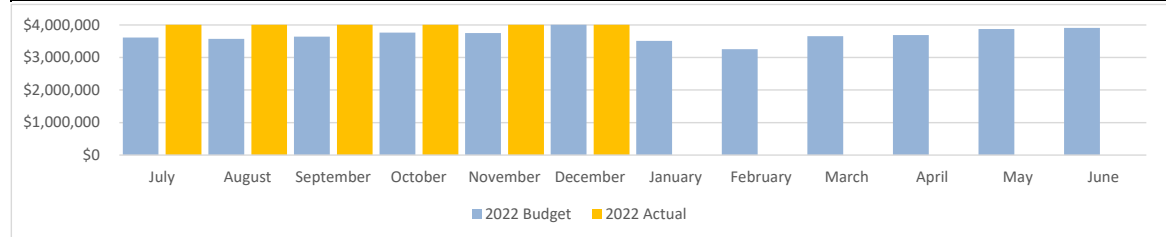
Yearly Summary



Fiscal Year	Amount	\$ Inc./ (Dec.) from Prior Year	% Inc./ (Dec.) from Prior Year	Contribution to County School Debt .5% Apr 2018-Mar 2021
2012	\$24,197,413	\$1,476,747	6.5%	
2013	\$25,995,733	\$1,798,320	7.4%	
2014	\$27,254,742	\$1,259,009	4.8%	
2015	\$28,943,994	\$1,689,252	6.2%	
2016	\$31,309,366	\$2,365,372	8.2%	
2017	\$32,694,268	\$1,384,902	4.4%	
2018	\$34,151,972	\$1,457,704	4.5%	\$1,692,308
2019	\$36,168,178	\$2,016,206	5.9%	\$7,052,013
2020	\$35,453,379	(\$714,799)	-2.0%	\$7,430,205
2021	\$41,999,727	\$6,546,348	18.5%	\$6,298,283

Average Increase (Decrease) \$ 1,927,906 6.4% \$ 22,472,809

FY22 Month by Month Summary



Month	2021 Actual	2022 Budget	2022 Actual	\$ Inc./ (Dec.) from 2021 Actual	% Inc./ (Dec.) from 2021 Actual	\$ Inc./ (Dec.) from 2022 Budget	% Inc./ (Dec.) from 2022 Budget
July	\$3,000,773	\$3,614,963	\$4,616,865	\$1,616,092	53.9%	\$1,001,902	27.7%
August	\$2,915,576	\$3,573,188	\$4,357,269	\$1,441,693	49.4%	\$784,081	21.9%
September	\$3,022,499	\$3,641,883	\$4,794,161	\$1,771,661	58.6%	\$1,152,278	31.6%
October	\$3,186,150	\$3,762,987	\$4,655,427	\$1,469,277	46.1%	\$892,440	23.7%
November	\$3,085,542	\$3,750,795	\$4,829,484	\$1,743,942	56.5%	\$1,078,689	28.8%
December	\$4,372,683	\$4,882,701	\$5,790,987	\$1,418,304	32.4%	\$908,286	18.6%
January	\$3,007,164	\$3,508,337					
February	\$2,550,960	\$3,257,961					
March	\$3,595,329	\$3,656,909					
April	\$4,323,776	\$3,686,853					
May	\$4,446,675	\$3,876,215					
June	\$4,492,599	\$3,908,774					
Total		\$41,999,727	\$45,121,566	\$3,121,839	7.4%	\$3,921,839	8.7%
Average		\$9,460,969	\$9,960,969	\$509,999	5.4%	\$531,839	5.7%



City of Franklin

Finance Department - Monthly Reports

Schedule 2:

Building Permits

Fund

General Fund

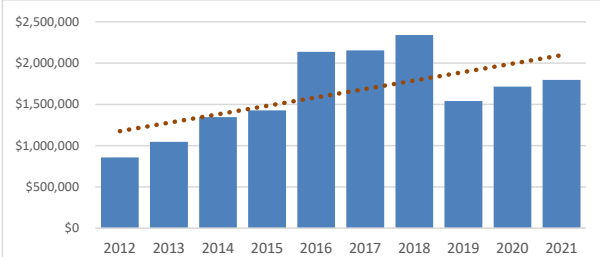
Account:

110-32120-00000

Summary: A part of General Fund Revenues, these fees are paid to the City to offset and pay for the staffing costs borne by the City to extend services due to construction growth. There has been growth in both residential and commercial sides of development. This revenue has been difficult to predict by month because permits are often obtained and fees paid in advance of construction.

Monthly Report for March 2022: 2022 year-to-date is less than 2021 by 15.1%, and compared to 2022 budget is less by 3.4%.

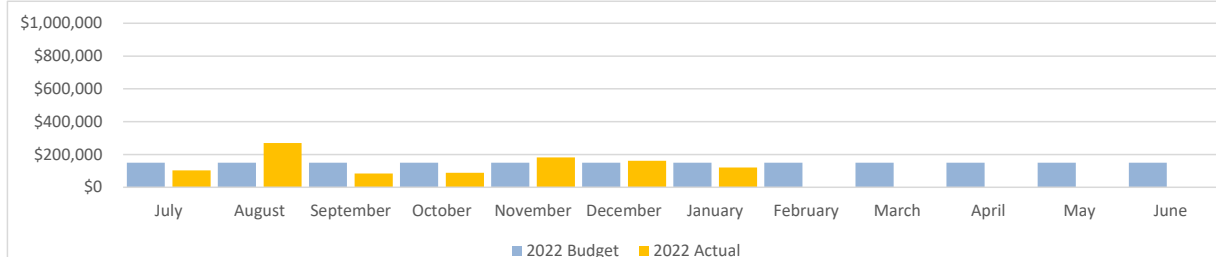
Yearly Summary



Fiscal Year	Amount	\$ Inc./ (Dec.) from Prior Year	% Inc./ (Dec.) from Prior Year
2012	\$855,409	\$35,298	4.3%
2013	\$1,046,947	\$191,538	22.4%
2014	\$1,343,978	\$297,031	28.4%
2015	\$1,426,188	\$82,210	6.1%
2016	\$2,136,322	\$710,134	49.8%
2017	\$2,153,262	\$16,940	0.8%
2018	\$2,339,364	\$186,102	8.6%
2019	\$1,539,655	(\$799,709)	-34.2%
2020	\$1,714,700	\$175,045	11.4%
2021	\$1,796,670	\$81,970	4.8%

Average Increase (Decrease) \$ 97,656 10.2%

FY22 Month by Month Summary



Month	2021 Actual	2022 Budget	2022 Actual	\$ Inc./ (Dec.) from 2021 Actual	% Inc./ (Dec.) from 2021 Actual	\$ Inc./ (Dec.) from 2022 Budget	% Inc./ (Dec.) from 2022 Budget
July	\$117,582	\$149,289	\$103,721	(\$13,861)	-11.8%	(\$45,568)	-30.5%
August	\$220,795	\$149,289	\$269,344	\$48,549	22.0%	\$120,055	80.4%
September	\$148,714	\$149,289	\$84,047	(\$64,667)	-43.5%	(\$65,242)	-43.7%
October	\$163,167	\$149,289	\$88,357	(\$74,810)	-45.8%	(\$60,932)	-40.8%
November	\$152,921	\$149,289	\$181,291	\$28,370	18.6%	\$32,002	21.4%
December	\$192,436	\$149,289	\$161,696	(\$30,740)	-16.0%	\$12,407	8.3%
January	\$192,867	\$149,289	\$120,661	(\$72,206)	-37.4%	(\$28,628)	-19.2%
February	\$83,859	\$149,289					
March	\$125,489	\$149,289					
April	\$128,714	\$149,289					
May	\$124,827	\$149,289					
June	\$145,299	\$149,289					

\$1,796,670	\$1,791,465	\$1,009,117	(\$25,624)	-15.1%	(\$5,129)	-3.4%
Total	Total	Total	Average	Average	Average	Average
			(\$179,365)		(\$35,904)	
			Total		Total	



City of Franklin

Finance Department - Monthly Reports

Schedule 3:

Road Impact Fees

Fund

Road Impact

Account:

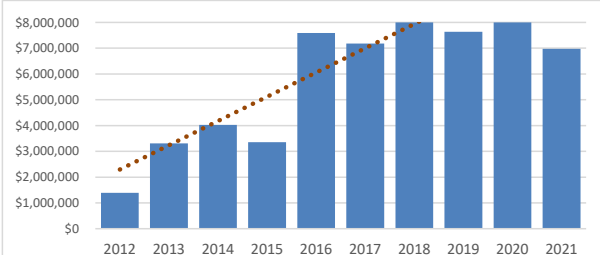
128-(32800-32804)-00000

Summary: The Road Impact Fund is a special revenue fund created for the accounting of expenditures in accord with City Ordinance 88-13 on the proceeds of road impact fees from new development. These funds can be used to pay for new arterial roads, directly or through payment of debt service on bonds associated with the projects. After completing an update of the major thoroughfare plan, the City re-examined the structure of road impact fees which was approved in April 2011. Effective 7/1/2017, collections pertaining to collector roads within the 4 quadrants of Franklin began. This report was updated to show those collections when they occur.

Monthly Report for March 2022: 2022 year-to-date compared to 2021 is 60.8% more, and compared to 2022 budget is more by 204.4%.

Note: Fees collected from Road Impact and Facilities Tax assessments are one time revenues used to fund infrastructure improvements and are highly dependent upon timing of development.

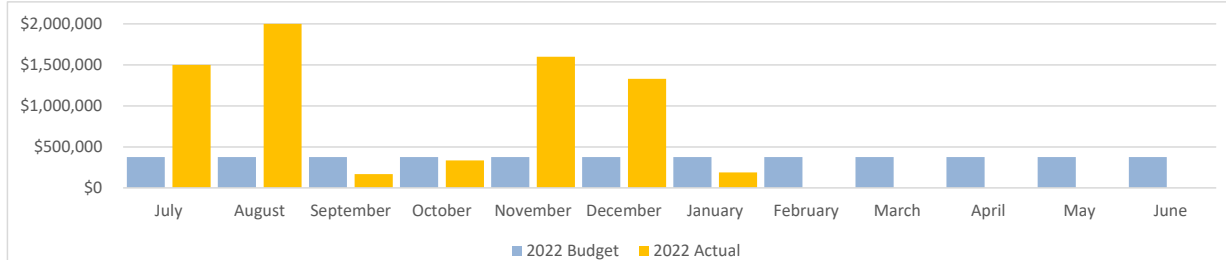
Yearly Summary



Fiscal Year	Amount	\$ Inc./ (Dec.) from Prior Year	% Inc./ (Dec.) from Prior Year
2012	\$1,391,645	(\$1,075,201)	-43.6%
2013	\$3,306,075	\$1,914,430	137.6%
2014	\$4,021,752	\$715,677	21.6%
2015	\$3,358,431	(\$663,321)	-16.5%
2016	\$7,586,724	\$4,228,293	125.9%
2017	\$7,180,150	(\$406,574)	-5.4%
2018	\$11,585,500	\$4,405,350	61.4%
2019	\$7,638,442	(\$3,947,058)	-34.1%
2020	\$12,251,152	\$4,612,710	60.4%
2021	\$6,975,153	(\$5,275,999)	-43.1%

Average Increase (Decrease) \$ 450,831 26.4%

FY22 Month by Month Summary



Month	2021 Actual	2022 Budget	2022 Actual	\$ Inc./ (Dec.) from 2021 Actual	% Inc./ (Dec.) from 2021 Actual	\$ Inc./ (Dec.) from 2022 Budget	% Inc./ (Dec.) from 2022 Budget
July	\$293,215	\$376,644	\$1,500,963	\$1,207,748	411.9%	\$1,124,319	298.5%
August	\$1,754,297	\$376,644	\$2,906,300	\$1,152,003	65.7%	\$2,529,656	671.6%
September	\$204,516	\$376,644	\$167,232	(\$37,284)	-18.2%	(\$209,412)	-55.6%
October	\$424,492	\$376,644	\$334,640	(\$89,852)	-21.2%	(\$42,004)	-11.2%
November	\$676,229	\$376,644	\$1,599,329	\$923,100	136.5%	\$1,222,685	324.6%
December	\$967,922	\$376,644	\$1,328,834	\$360,912	37.3%	\$952,190	252.8%
January	\$669,382	\$376,644	\$188,648	(\$480,734)	-71.8%	(\$187,996)	-49.9%
February	\$240,025	\$376,644					
March	\$324,314	\$376,644					
April	\$473,171	\$376,644					
May	\$529,120	\$376,644					
June	\$418,470	\$376,644					
	\$6,975,153	\$4,519,728	\$8,025,946	\$433,699	60.8%	\$769,920	204.4%
	Total	Total	Total	Average	Average	Average	Average
				\$3,035,893		\$5,389,438	
				Total		Total	



City of Franklin

Finance Department - Monthly Reports

Schedule 3A:

Arterial Area

Fund

Road Impact

Account:

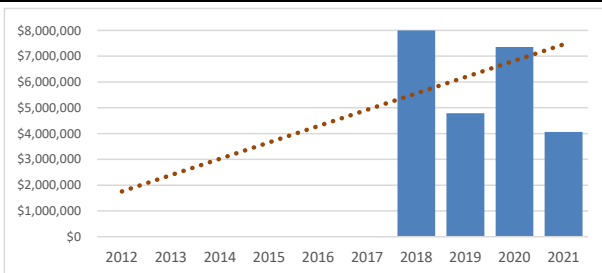
128-32800-00000

Summary: The Road Impact Fund is a special revenue fund created for the accounting of expenditures in accord with City Ordinance 88-13 on the proceeds of road impact fees from new development. These funds can be used to pay for new arterial roads, directly or through payment of debt service on bonds associated with the projects. After completing an update of the major thoroughfare plan, the City re-examined the structure of road impact fees which was approved in April 2011.

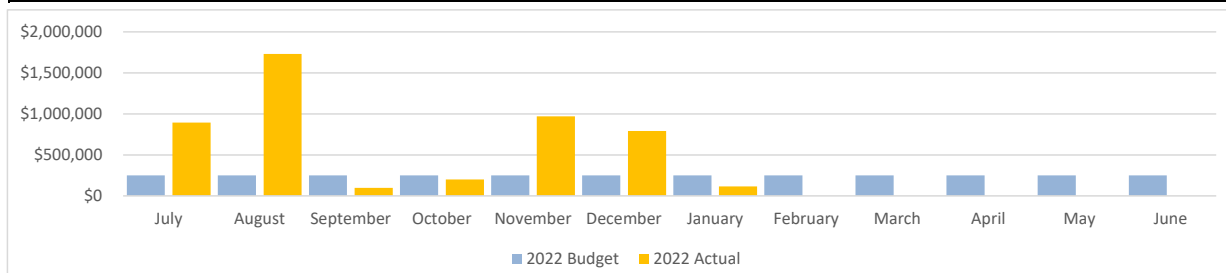
Monthly Report for March 2022: 2022 year-to-date compared to 2021 is 68.2% more, and compared to 2022 budget is more by 174.1%.

Note: Fees collected from Road Impact and Facilities Tax assessments are one time revenues used to fund infrastructure improvements and are highly dependent upon timing of development.

Yearly Summary



FY22 Month by Month Summary



Fiscal Year	Amount	\$ Inc./ (Dec.) from Prior Year	% Inc./ (Dec.) from Prior Year
2012	Breakdown between Quadrants began in FY 2019.		
2013			
2014			
2015			
2016			
2017			
2018	\$11,585,500	\$11,585,500	100.0%
2019	\$4,785,438	(\$6,800,062)	-58.7%
2020	\$7,359,092	\$2,573,654	53.8%
2021	\$4,061,173	(\$3,297,919)	-44.8%

Average Increase (Decrease) \$ 1,015,293

Month	2021 Actual	2022 Budget	2022 Actual	\$ Inc./ (Dec.) from 2021 Actual	% Inc./ (Dec.) from 2021 Actual	\$ Inc./ (Dec.) from 2022 Budget	% Inc./ (Dec.) from 2022 Budget
July	\$174,511	\$250,000	\$893,993	\$719,482	412.3%	\$643,993	257.6%
August	\$921,741	\$250,000	\$1,731,438	\$809,697	87.8%	\$1,481,438	592.6%
September	\$121,717	\$250,000	\$98,220	(\$23,497)	-19.3%	(\$151,780)	-60.7%
October	\$254,574	\$250,000	\$198,969	(\$55,605)	-21.8%	(\$51,031)	-20.4%
November	\$403,997	\$250,000	\$970,121	\$566,124	140.1%	\$720,121	288.0%
December	\$577,878	\$250,000	\$790,344	\$212,466	36.8%	\$540,344	216.1%
January	\$398,234	\$250,000	\$114,266	(\$283,968)	-71.3%	(\$135,734)	-54.3%
February	\$146,150	\$250,000	\$0				
March	\$194,972	\$250,000	\$0				
April	\$305,602	\$250,000	\$0				
May	\$314,574	\$250,000	\$0				
June	\$247,223	\$250,000	\$0				
	\$4,061,173	\$3,000,000	\$4,797,351	\$277,814	68.2%	\$435,336	174.1%
	Total	Total	Total	Average	Average	Average	Average
				\$1,944,699		\$3,047,351	
				Total		Total	



City of Franklin

Finance Department - Monthly Reports

Schedule 3B:

Coll Area 1

Fund

Road Impact

Account:

128-32801-00000

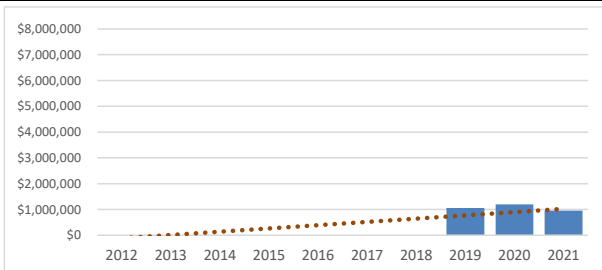
Summary: The Road Impact Fund is a special revenue fund created for the accounting of expenditures in accord with City Ordinance 88-13 on the proceeds of road impact fees from new development. These funds can be used to pay for new arterial roads, directly or through payment of debt service on bonds associated with the projects. After completing an update of the major thoroughfare plan, the City re-examined the structure of road impact fees which was approved in April 2011.

Coll Area 1 - Area north of Murfreesboro Road/3rd Avenue South and east of East Main Street/Franklin Road and within the corporate boundaries of the city.

Monthly Report for March 2022: 2022 year-to-date compared to 2021 is 165.8% more, and compared to 2022 budget are more by 665.2%.

Note: Fees collected from Road Impact and Facilities Tax assessments are one time revenues used to fund infrastructure improvements and are highly dependent upon timing of development.

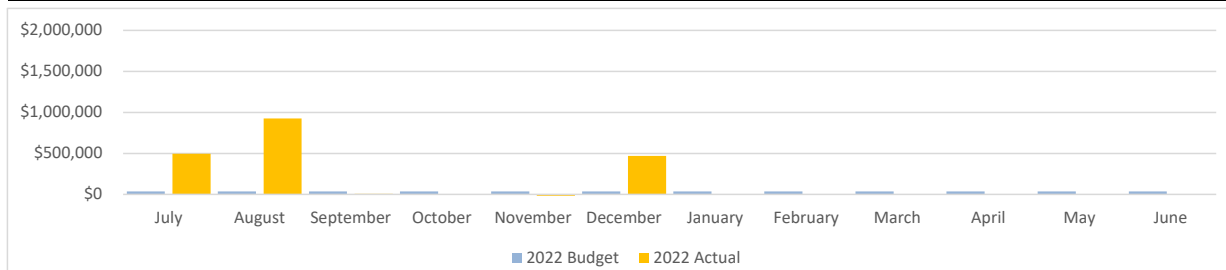
Yearly Summary



Fiscal Year	Amount	\$ Inc./ (Dec.) from Prior Year	% Inc./ (Dec.) from Prior Year
2012	Breakdown between Quadrants began in FY 2019.		
2013			
2014			
2015			
2016			
2017			
2018			
2019	\$1,057,313	\$1,057,313	100.0%
2020	\$1,200,036	\$142,723	13.5%
2021	\$956,982	(\$243,054)	-20.3%

Average Increase (Decrease) \$ 239,246

FY22 Month by Month Summary



Month	2021 Actual	2022 Budget	2022 Actual	\$ Inc./ (Dec.) from 2021 Actual	% Inc./ (Dec.) from 2021 Actual	\$ Inc./ (Dec.) from 2022 Budget	% Inc./ (Dec.) from 2022 Budget
July	\$8,484	\$35,098	\$494,971	\$486,487	5734.2%	\$459,873	1310.3%
August	\$228,391	\$35,098	\$925,201	\$696,810	305.1%	\$890,103	2536.1%
September	\$20,040	\$35,098	\$5,552	(\$14,488)	-72.3%	(\$29,546)	-84.2%
October	\$41,511	\$35,098	\$3,340	(\$38,171)	-92.0%	(\$31,758)	-90.5%
November	\$154,814	\$35,098	(\$21,744)	(\$176,558)	-114.0%	(\$56,842)	-162.0%
December	\$230,711	\$35,098	\$468,350	\$237,639	103.0%	\$433,252	1234.4%
January	\$23,380	\$35,098	\$4,242	(\$19,138)	-81.9%	(\$30,856)	-87.9%
February	\$42,288	\$35,098					
March	\$31,864	\$35,098					
April	\$82,582	\$35,098					
May	\$83,214	\$35,098					
June	\$9,703	\$35,098					
	\$8,484 Total	\$35,098 Total	\$1,879,912 Total	\$167,512 Average	165.8% Average	\$233,461 Average	665.2% Average
				\$1,172,581 Total		\$1,634,226 Total	



City of Franklin

Finance Department - Monthly Reports

Schedule 3C:

Coll Area 2

Fund

Road Impact

Account:

128-32802-00000

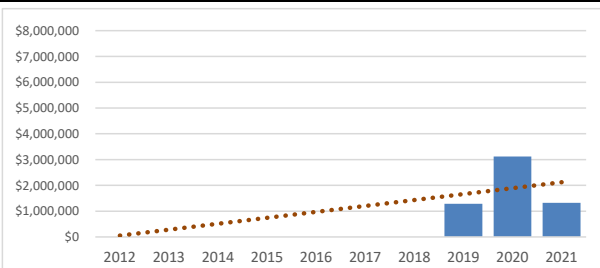
Summary: The Road Impact Fund is a special revenue fund created for the accounting of expenditures in accord with City Ordinance 88-13 on the proceeds of road impact fees from new development. These funds can be used to pay for new arterial roads, directly or through payment of debt service on bonds associated with the projects. After completing an update of the major thoroughfare plan, the City re-examined the structure of road impact fees which was approved in April 2011.

Coll Area 2 - Area south of Murfreesboro Road/3rd Avenue South and east of Columbia Avenue/Columbia Pike and within the corporate boundaries of the city.

Monthly Report for March 2022: 2022 year-to-date compared to 2021 is 11.9% less, and compared to 2022 budget is more by 99.6%.

Note: Fees collected from Road Impact and Facilities Tax assessments are one time revenues used to fund infrastructure improvements and are highly dependent upon timing of development.

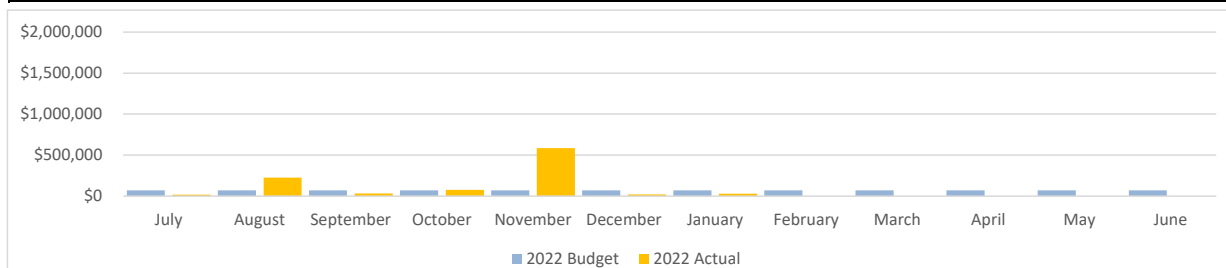
Yearly Summary



Fiscal Year	Amount	\$ Inc./ (Dec.) from Prior Year	% Inc./ (Dec.) from Prior Year
2012	Breakdown between Quadrants began in FY 2019.		
2013			
2014			
2015			
2016			
2017			
2018			
2019	\$1,282,977	\$1,282,977	100.0%
2020	\$3,118,015	\$1,835,038	143.0%
2021	\$1,326,079	(\$1,791,936)	-57.5%

Average Increase (Decrease) \$ 442,026

FY22 Month by Month Summary



Month	2021 Actual	2022 Budget	2022 Actual	\$ Inc./ (Dec.) from 2021 Actual	% Inc./ (Dec.) from 2021 Actual	\$ Inc./ (Dec.) from 2022 Budget	% Inc./ (Dec.) from 2022 Budget
July	\$70,140	\$70,518	\$16,700	(\$53,440)	-76.2%	(\$53,818)	-76.3%
August	\$540,169	\$70,518	\$224,055	(\$316,114)	-58.5%	\$153,537	217.7%
September	\$45,224	\$70,518	\$33,400	(\$11,824)	-26.1%	(\$37,118)	-52.6%
October	\$66,483	\$70,518	\$75,057	\$8,574	12.9%	\$4,539	6.4%
November	\$66,483	\$70,518	\$585,822	\$519,339	781.2%	\$515,304	730.7%
December	\$139,293	\$70,518	\$20,040	(\$119,253)	-85.6%	(\$50,478)	-71.6%
January	\$190,988	\$70,518	\$30,060	(\$160,928)	-84.3%	(\$40,458)	-57.4%
February	\$33,083	\$70,518					
March	\$46,760	\$70,518					
April	\$46,760	\$70,518					
May	\$23,380	\$70,518					
June	\$57,316	\$70,518					
	\$1,326,079	\$846,216	\$985,134	(\$19,092)	-11.9%	\$70,215	99.6%
	Total	Total	Total	Average (\$133,646) Total	Average	Average \$491,508 Total	Average



City of Franklin

Finance Department - Monthly Reports

Schedule 3D:

Coll Area 3

Fund

Road Impact

Account:

128-32803-00000

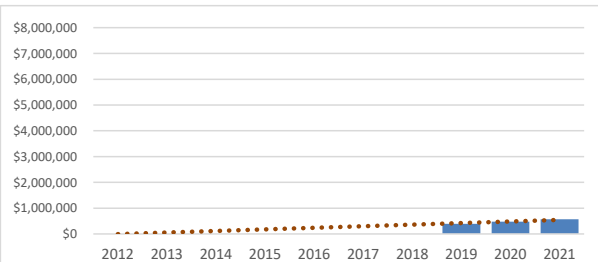
Summary: The Road Impact Fund is a special revenue fund created for the accounting of expenditures in accord with City Ordinance 88-13 on the proceeds of road impact fees from new development. These funds can be used to pay for new arterial roads, directly or through payment of debt service on bonds associated with the projects. After completing an update of the major thoroughfare plan, the City re-examined the structure of road impact fees which was approved in April 2011.

Coll Area 3 - Area south of New Highway 96W and west of 5th Avenue South and Columbia Avenue/Columbia Pike and within the corporate boundaries of the city.

Monthly Report for March 2022: 2022 year-to-date compared to 2021 is 13.9% more, and compared to 2022 budget are more by 190.9%.

Note: Fees collected from Road Impact and Facilities Tax assessments are one time revenues used to fund infrastructure improvements and are highly dependent upon timing of development.

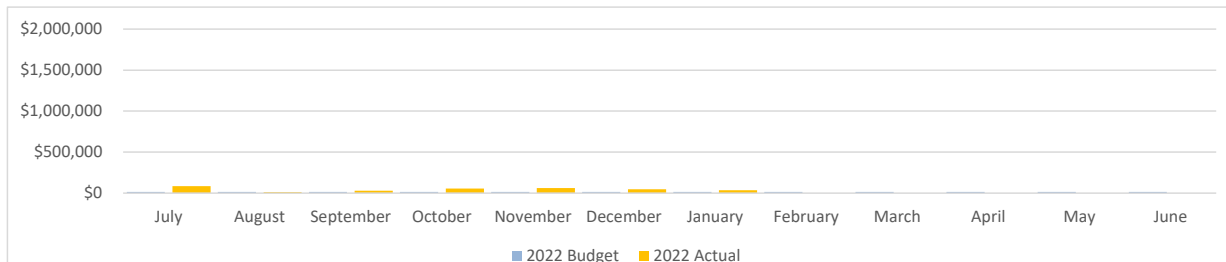
Yearly Summary



Fiscal Year	Amount	\$ Inc./ (Dec.) from Prior Year	% Inc./ (Dec.) from Prior Year
2012	Breakdown between Quadrants began in FY 2019.		
2013			
2014			
2015			
2016			
2017			
2018			
2019	\$396,897	\$396,897	100.0%
2020	\$472,760	\$75,863	19.1%
2021	\$573,304	\$100,544	21.3%

Average Increase (Decrease) \$ 191,101

FY22 Month by Month Summary



Month	2021 Actual	2022 Budget	2022 Actual	\$ Inc./ (Dec.) from 2021 Actual	% Inc./ (Dec.) from 2021 Actual	\$ Inc./ (Dec.) from 2022 Budget	% Inc./ (Dec.) from 2022 Budget
July	\$33,400	\$16,096	\$84,255	\$50,855	152.3%	\$68,159	423.4%
August	\$57,316	\$16,096	\$12,246	(\$45,070)	-78.6%	(\$3,850)	-23.9%
September	\$17,535	\$16,096	\$30,060	\$12,525	71.4%	\$13,964	86.8%
October	\$58,584	\$16,096	\$56,780	(\$1,804)	-3.1%	\$40,684	252.8%
November	\$47,595	\$16,096	\$60,955	\$13,360	28.1%	\$44,859	278.7%
December	\$20,040	\$16,096	\$46,760	\$26,720	133.3%	\$30,664	190.5%
January	\$53,440	\$16,096	\$36,740	(\$16,700)	-31.3%	\$20,644	128.3%
February	\$15,164	\$16,096					
March	\$37,358	\$16,096					
April	\$31,547	\$16,096					
May	\$104,612	\$16,096					
June	\$96,713	\$16,096					
	\$573,304 Total	\$193,156 Total	\$327,796 Total	\$5,698 Average	13.9% Average	\$30,732 Average	190.9% Average
				\$39,886 Total		\$215,122 Total	



City of Franklin

Finance Department - Monthly Reports

Schedule 3E:

Coll Area 4

Fund

Road Impact

Account:

128-32804-00000

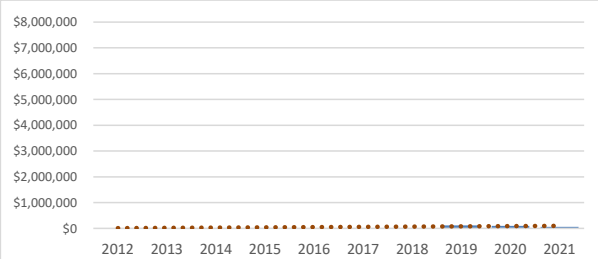
Summary: The Road Impact Fund is a special revenue fund created for the accounting of expenditures in accord with City Ordinance 88-13 on the proceeds of road impact fees from new development. These funds can be used to pay for new arterial roads, directly or through payment of debt service on bonds associated with the projects. After completing an update of the major thoroughfare plan, the City re-examined the structure of road impact fees which was approved in April 2011.

Coll Area 4 - Area north of New Highway 96W, 5th Avenue North, Main Street and west of East Main Street and Franklin Road and within the corporate boundaries of the city.

Monthly Report for March 2022: 2022 year-to-date compared to 2021 is 52.9% more, and compared to 2022 budget is more by 3.6%.

Note: Fees collected from Road Impact and Facilities Tax assessments are one time revenues used to fund infrastructure improvements and are highly dependent upon timing of development.

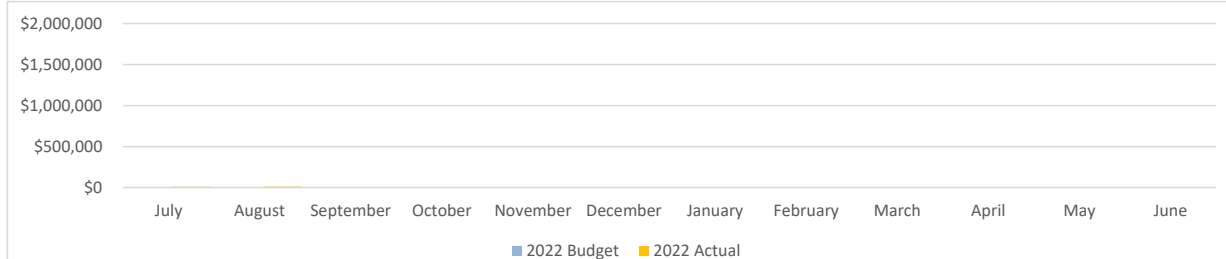
Yearly Summary



Fiscal Year	Amount	\$ Inc./ (Dec.) from Prior Year	% Inc./ (Dec.) from Prior Year
2012	Breakdown between Quadrants began in FY 2019.		
2013			
2014			
2015			
2016			
2017			
2018			
2019	\$115,817	\$115,817	100.0%
2020	\$101,249	(\$14,568)	-12.6%
2021	\$57,615	(\$43,634)	-43.1%

Average Increase (Decrease) \$ 19,205

FY22 Month by Month Summary



Month	2021 Actual	2022 Budget	2022 Actual	\$ Inc./ (Dec.) from 2021 Actual	% Inc./ (Dec.) from 2021 Actual	\$ Inc./ (Dec.) from 2022 Budget	% Inc./ (Dec.) from 2022 Budget
July	\$6,680	\$4,932	\$11,044	\$4,364	65.3%	\$6,112	123.9%
August	\$6,680	\$4,932	\$13,360	\$6,680	100.0%	\$8,428	170.9%
September	\$0	\$4,932	\$0			(\$4,932)	-100.0%
October	\$3,340	\$4,932	\$494	(\$2,846)	-85.2%	(\$4,438)	-90.0%
November	\$3,340	\$4,932	\$4,175	\$835	25.0%	(\$757)	-15.3%
December	\$0	\$4,932	\$3,340	\$3,340		(\$1,592)	-32.3%
January	\$3,340	\$4,932	\$3,340	\$0		(\$1,592)	-32.3%
February	\$3,340	\$4,932					
March	\$13,360	\$4,932					
April	\$6,680	\$4,932					
May	\$3,340	\$4,932					
June	\$7,515	\$4,932					
	\$57,615 Total	\$59,179 Total	\$35,753 Total	\$2,062 Average \$12,373 Total	52.9% Average	\$176 Average \$1,232 Total	3.6% Average



City of Franklin

Finance Department - Monthly Reports

Schedule 4:

Facilities Tax (City)

Fund

Facilities Tax

Account:

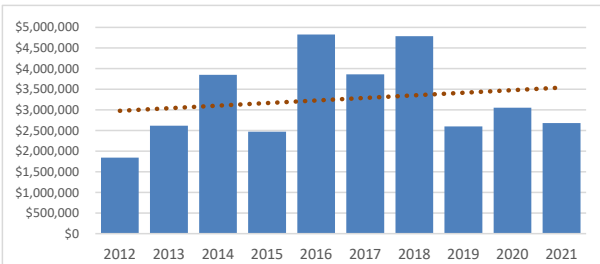
130-31600-00000

Summary: A special revenue fund used to account for the proceeds authorized by a private act of the Tennessee General Assembly of 1987 for the City to levy and collect a privilege tax on new development to provide that new development contribute its fair share of providing new public facilities made necessary by growth. Such taxes may be expended only on police, fire, sanitation, and parks and recreation.

Monthly Report for March 2022: 2022 year-to-date compared to 2021 is 3.3% less, and compared to 2022 budget is more by 16.2%.

Note: Fees collected from Road Impact and Facilities Tax assessments are one time revenues used to fund infrastructure improvements and are highly dependent upon timing of development.

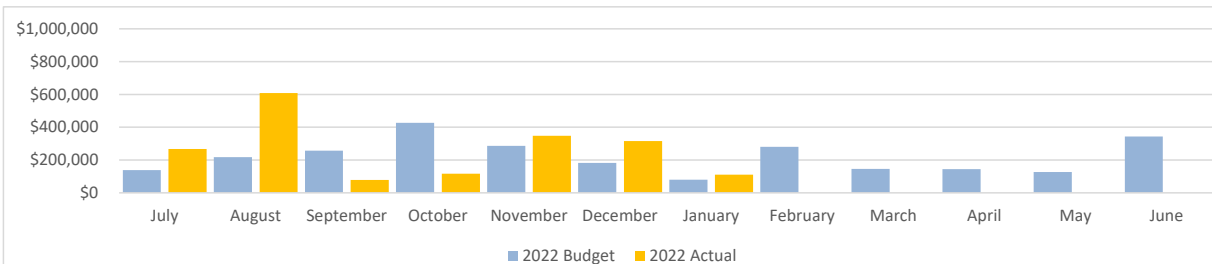
Yearly Summary



Fiscal Year	Amount	\$ Inc./ (Dec.) from Prior Year	% Inc./ (Dec.) from Prior Year
2012	\$1,845,690	(\$903,237)	-32.9%
2013	\$2,617,339	\$771,649	41.8%
2014	\$3,848,783	\$1,231,444	47.0%
2015	\$2,468,473	(\$1,380,310)	-35.9%
2016	\$4,827,968	\$2,359,495	95.6%
2017	\$3,864,453	(\$963,515)	-20.0%
2018	\$4,788,042	\$923,589	23.9%
2019	\$2,598,810	(\$2,189,232)	-45.7%
2020	\$3,051,110	\$452,300	17.4%
2021	\$2,682,395	(\$368,715)	-12.1%

Average Increase (Decrease) **(\$6,653)** **7.9%**

FY22 Month by Month Summary



Month	2021 Actual	2022 Budget	2022 Actual	\$ Inc./ (Dec.) from 2021 Actual	% Inc./ (Dec.) from 2021 Actual	\$ Inc./ (Dec.) from 2022 Budget	% Inc./ (Dec.) from 2022 Budget
July	\$137,965	\$138,348	\$267,491	\$129,526	93.9%	\$129,143	93.3%
August	\$567,347	\$218,010	\$608,156	\$40,809	7.2%	\$390,146	179.0%
September	\$106,988	\$256,536	\$78,518	(\$28,470)	-26.6%	(\$178,018)	-69.4%
October	\$192,828	\$426,434	\$116,774	(\$76,054)	-39.4%	(\$309,660)	-72.6%
November	\$226,319	\$286,484	\$348,525	\$122,206	54.0%	\$62,041	21.7%
December	\$392,660	\$182,264	\$315,251	(\$77,409)	-19.7%	\$132,987	73.0%
January	\$284,889	\$80,110	\$110,770	(\$174,119)	-61.1%	\$30,660	38.3%
February	\$98,466	\$280,363					
March	\$153,528	\$145,300					
April	\$192,471	\$144,370					
May	\$168,569	\$126,220					
June	\$160,365	\$343,937					
\$2,682,395		\$2,628,376	\$1,845,485	(\$9,073)	-3.3%	\$36,757	16.2%
Total		Total	Total	Average (\$63,511) Total	Average	Average \$257,299 Total	Average



City of Franklin

Finance Department - Monthly Reports

Schedule 5:

Facilities Tax (County)

Fund

Facilities Tax (County)

Account:

132-31600-00000

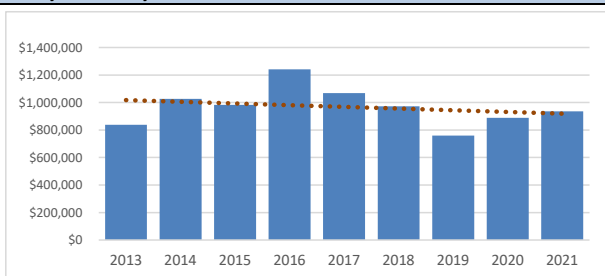
Summary: City's share of Williamson county's Adequate School Facilities Tax. 30% of the proceeds are distributed to the incorporated cities within the county, and an additional 30% is divided pro rata among the incorporated cities based on population in the last decennia census. All funds are to be used for the purpose of providing public facilities, the need for which is reasonably related to new development. The County uses 100% of its amount for public school purposes.

Monthly Report for March 2022: 2022 year-to-date compared to 2021 is 20.7% more, and compared to 2022 budget is 42.3% more.

Note: Fees collected from Road Impact and Facilities Tax assessments are one time revenues used to fund infrastructure improvements and are highly dependent upon timing of development.

Note: Recorded in Capital Projects Fund beginning in FY 2011 (as per Resolution 2010-69). In June 2017, the County Facilities Tax Fund was created. Funds remaining in the Capital Projects Fund were transferred to the new fund.

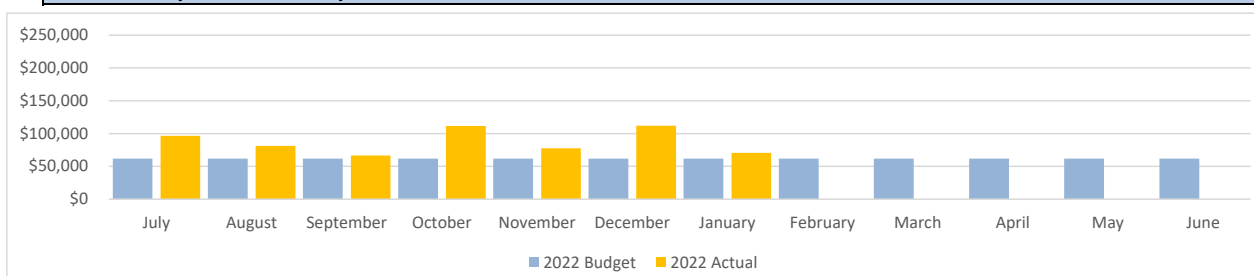
Yearly Summary



Fiscal Year	Amount	\$ Inc./ (Dec.) from Prior Year	% Inc./ (Dec.) from Prior Year
2012	\$672,961	\$672,961	100.0%
2013	\$838,523	\$165,562	24.6%
2014	\$1,026,933	\$188,410	22.5%
2015	\$982,605	(\$44,328)	-4.3%
2016	\$1,241,241	\$258,636	26.3%
2017	\$1,068,030	(\$173,211)	-14.0%
2018	\$971,814	(\$96,216)	-9.0%
2019	\$759,873	(\$211,941)	-21.8%
2020	\$889,427	\$129,554	17.0%
2021	\$935,555	\$46,128	5.2%

Average Increase (Decrease) \$ 93,556 2.7%

FY22 Month by Month Summary



Month	2021 Actual	2022 Budget	2022 Actual	\$ Inc./ (Dec.) from 2021 Actual	% Inc./ (Dec.) from 2021 Actual	\$ Inc./ (Dec.) from 2022 Budget	% Inc./ (Dec.) from 2022 Budget
July	\$75,154	\$61,887	\$96,643	\$21,490	28.6%	\$34,756	56.2%
August	\$76,068	\$61,887	\$81,278	\$5,210	6.8%	\$19,390	31.3%
September	\$71,681	\$61,887	\$66,755	(\$4,926)	-6.9%	\$4,868	7.9%
October	\$75,341	\$61,887	\$111,605	\$36,264	48.1%	\$49,718	80.3%
November	\$67,124	\$61,887	\$77,686	\$10,562	15.7%	\$15,798	25.5%
December	\$66,672	\$61,887	\$112,074	\$45,402	68.1%	\$50,187	81.1%
January	\$78,759	\$61,887	\$70,584	(\$8,175)	-10.4%	\$8,697	14.1%
February	\$85,447	\$61,887					
March	\$69,059	\$61,887					
April	\$118,831	\$61,887					
May	\$80,941	\$61,887					
June	\$70,479	\$61,887					
	\$935,555	\$742,649	\$616,626	\$15,118	20.7%	\$26,202	42.3%
	Total	Total	Total	Average	Average	Average	Average
				\$105,828		\$183,414	
				Total		Total	



City of Franklin

Finance Department - Monthly Reports

Schedule 6:

Gasoline Tax

Fund

Street Aid

Account:

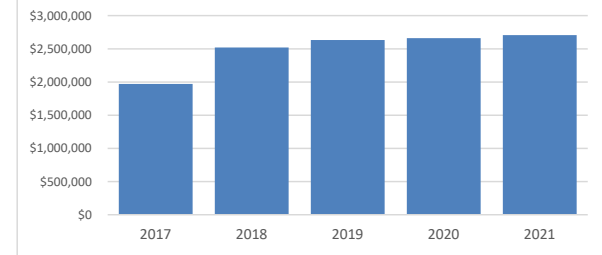
121-33220-00000

Summary: As part of Street Aid Fund Revenues, the City receives a share of the state shared gasoline tax. Gas taxes increased effective July 1, 2017 as part of the IMPROVE Act to help fund state road projects. The tax increased by 4 cents on July 1, and will increase by 1 cent in the next two years. The tax on diesel will increase a total of 10 cents over 3 years.

Monthly Report for March 2021: The gasoline tax remittance from the State of Tennessee for December 2021 sales (received by the City in February 2021) was \$260,069 compared to \$227,456 for the same month in 2020, an increase of \$32,613 or 14.3%.

For budget comparisons, the City anticipated collections of \$207,151 for December 2021, a difference of \$52,918 more, or 25.5%.

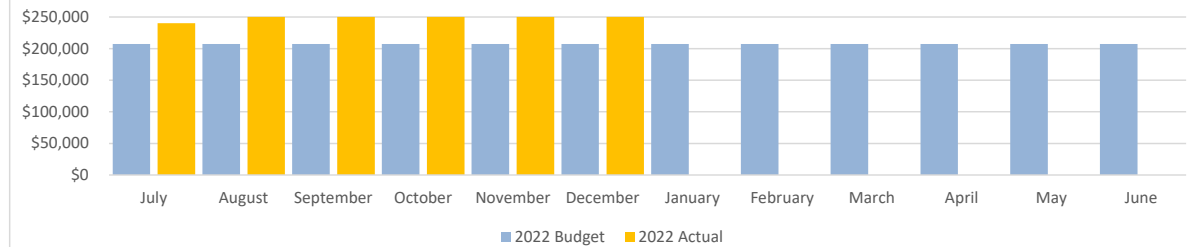
Yearly Summary



Fiscal Year	Amount	\$ Inc./ (Dec.) from Prior Year	% Inc./ (Dec.) from Prior Year
	Increase in Gas Tax began July 2017.		
2016	\$1,959,796		
2017	\$1,971,070	\$11,274	0.6%
2018	\$2,520,503	\$549,433	27.9%
2019	\$2,630,997	\$110,494	4.4%
2020	\$2,660,745	\$29,748	1.1%
2021	\$2,706,895	\$46,150	1.7%

Average Increase (Decrease) \$ 149,420 8.8%

FY22 Month by Month Summary



Month	2021 Actual	2022 Budget	2022 Actual	\$ Inc./ (Dec.) from 2021 Actual	% Inc./ (Dec.) from 2021 Actual	\$ Inc./ (Dec.) from 2022 Budget	% Inc./ (Dec.) from 2022 Budget
July	\$224,996	\$207,151	\$240,179	\$15,183	6.7%	\$33,028	15.9%
August	\$227,528	\$207,151	\$270,876	\$43,348	19.1%	\$63,725	30.8%
September	\$236,657	\$207,151	\$260,944	\$24,288	10.3%	\$53,793	26.0%
October	\$224,725	\$207,151	\$254,665	\$29,940	13.3%	\$47,514	22.9%
November	\$213,342	\$207,151	\$254,681	\$41,339	19.4%	\$47,530	22.9%
December	\$227,456	\$207,151	\$260,069	\$32,613	14.3%	\$52,918	25.5%
January	\$209,692	\$207,151					
February	\$181,338	\$207,151					
March	\$222,536	\$207,151					
April	\$242,631	\$207,151					
May	\$244,690	\$207,151					
June	\$251,306	\$207,151					
	\$2,706,895 Total	\$2,485,811 Total	\$1,541,413 Total	\$31,119 Average \$186,711 Total	13.8% Average	\$49,751 Average \$298,508 Total	24.0% Average



City of Franklin

Finance Department - Monthly Reports

Schedule 7:

Hotel/Motel Tax

Fund

Hotel/Motel Fund

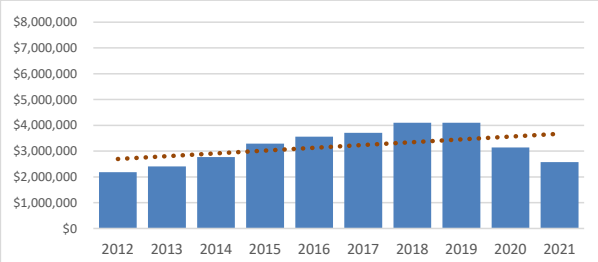
Account:

150-31700-00000

Summary: The Hotel/Motel Fund is a special revenue fund used to account for the locally administered tax levied on the occupancy of hotel and motel rooms, in addition to sales tax. The City of Franklin Hotel/Motel Tax is 4%. During FY 2022, the fund is used to pay debt service on Harlinsdale Farm, Eastern Flank Battlefield and Carter Hill Parks.

Monthly Report for March 2021: 2022 year-to-date compared to 2021 is 115.4% more, and compared to 2022 budget is more by 79.0%.

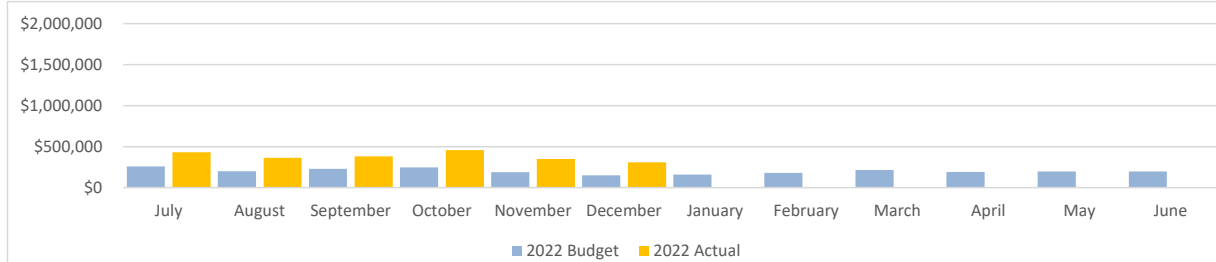
Yearly Summary



Fiscal Year	Amount	\$ Inc./ (Dec.) from Prior Year	% Inc./ (Dec.) from Prior Year
2012	\$2,185,953	\$268,757	14.0%
2013	\$2,403,775	\$217,822	10.0%
2014	\$2,764,802	\$361,027	15.0%
2015	\$3,291,019	\$526,217	19.0%
2016	\$3,557,971	\$266,952	8.1%
2017	\$3,710,589	\$152,618	4.3%
2018	\$4,097,695	\$387,106	10.4%
2019	\$4,103,235	\$5,540	0.1%
2020	\$3,138,814	(\$964,421)	-23.5%
2021	\$2,575,830	(\$562,984)	-17.9%

Average Increase (Decrease) \$ 65,863 4.0%

FY22 Month by Month Summary



Month	2021 Actual	2022 Budget	2022 Actual	\$ Inc./ (Dec.) from 2021 Actual	% Inc./ (Dec.) from 2021 Actual	\$ Inc./ (Dec.) from 2022 Budget	% Inc./ (Dec.) from 2022 Budget
July	\$269,777	\$259,403	\$431,234	\$161,456	59.8%	\$171,831	66.2%
August	\$138,563	\$201,402	\$362,711	\$224,148	161.8%	\$161,309	80.1%
September	\$165,973	\$229,330	\$380,863	\$214,890	129.5%	\$151,533	66.1%
October	\$209,657	\$246,292	\$456,288	\$246,632	117.6%	\$209,996	85.3%
November	\$138,935	\$189,816	\$348,852	\$209,916	151.1%	\$159,036	83.8%
December	\$139,075	\$151,621	\$307,470	\$168,394	121.1%	\$155,849	102.8%
January	\$136,507	\$158,569					
February	\$145,247	\$180,755					
March	\$228,613	\$216,008					
April	\$270,729	\$191,895					
May	\$335,339	\$196,860					
June	\$397,414	\$197,129					
				\$2,575,830 Total		\$2,419,080 Total	
						\$2,287,417 Total	
						\$204,239 Average	115.4% Average
						\$1,225,436 Total	
						\$168,259 Average	79.0% Average
						\$1,009,553 Total	



City of Franklin

Finance Department - Monthly Reports

Schedule 8:

Conference Center Profit/(Loss)

Fund

Hotel/Motel

Account:

150-84910-47100

Summary: As part of Hotel/Motel, the City receives half of the profit/(loss) from the Conference Center.

Monthly Report for March 2022: The loss for January 2022 was \$15,337 compared to a loss of \$43,914 for the same month in 2021, an increase of \$28,577.

MONTHLY - Conference Center Financials Jul 21-Jun 22

	Jul 21	Aug 21	Sep 21	Oct 21	Nov 21	Dec 21	Jan 22	Feb 22	Mar 22	Apr 22	May 22	Jun 22	Total
Gross Revenue	311,453	560,162	478,316	699,036	429,152	602,836	336,567						3,417,522
House Profit	40,413	201,472	155,509	280,477	62,510	213,023	48,688						1,002,092
Less: Fixed Expenses	66,843	68,807	68,561	68,390	68,448	69,048	62,534						472,631
Net Income	(26,430)	132,665	86,948	212,087	(5,938)	143,975	(13,846)						529,461
Less: FF&E Reserve 5%	15,573	28,008	23,916	35,224	21,458	30,142	16,828						171,149
Net Cash Flow	(42,003)	104,657	63,032	176,863	(27,396)	113,833	(30,674)						358,312
City 1/2	(21,002)	52,329	31,516	88,432	(13,698)	56,917	(15,337)						179,156

MONTHLY - Conference Center Financials Jul 20-Jun 21

	Jul 20	Aug 20	Sep 20	Oct 20	Nov 20	Dec 20	Jan 21	Feb 21	Mar 21	Apr 21	May 21	Jun 21	Total
Gross Revenue	145,334	142,794	164,219	140,096	138,304	67,968	52,176	93,151	124,208	424,060	170,891	32,425	1,695,626
House Profit	29,777	30,100	6,206	5,047	(2,455)	(51,305)	(33,054)	(25,387)	(17,563)	166,024	(19,029)	81,118	169,479
Less: Fixed Expenses	53,048	52,547	53,713	54,092	56,446	53,602	52,164	53,082	54,741	57,846	57,575	64,587	663,443
Net Income	(23,271)	(22,447)	(47,507)	(49,045)	(58,901)	(104,907)	(85,218)	(78,469)	(72,304)	108,178	(76,604)	16,531	(493,964)
Less: FF&E Reserve 5%	7,267	7,140	8,211	7,071	6,915	3,332	2,609	4,658	6,210	21,203	8,545	16,206	99,367
Net Cash Flow	(30,538)	(29,587)	(55,718)	(56,116)	(65,816)	(108,239)	(87,827)	(83,127)	(78,514)	86,975	(85,149)	325	(593,331)
City 1/2	(15,269)	(14,794)	(27,859)	(28,058)	(32,908)	(54,120)	(43,914)	(41,564)	(39,257)	43,488	(42,575)	163	(296,666)

MONTHLY Differences - Conference Center Financials

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
City 1/2 Difference	(5,733)	67,122	59,375	116,490	19,210	111,037	28,577					



CITY OF FRANKLIN



2ND QUARTER REPORT

FY 2022

Excellence

Innovation

Teamwork

Integrity

Action-Oriented

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CITY OF FRANKLIN – 2ND QUARTER REPORT 2022

Executive Summary

Quarter Ended December 31, 2021

- The General Fund shows a current year surplus of \$10.9 million.
- In the General Fund, local sales taxes are 48% higher than last year.
- For development fees that are dependent on timing and type of development are being compared to 2021:
 - building permit revenue is 11% less than 2021.
 - road impact fees are 81% more than last year.
 - facilities taxes are 7% more than last year.
- In the Street Aid Fund, gasoline taxes are 14% higher.
- Hotel/Motel taxes are 115% higher.



CITY OF FRANKLIN – 2ND QUARTER REPORT 2022

All Funds Summary

Fund	Beg Fund Balance	Revenue	Expenditures	End Fund Balance	Change	Fund Summary on Page
General	\$65,481,510	\$50,958,853	\$40,031,788	\$76,408,575	\$10,927,065	3
Street Aid	\$771,402	\$2,857,179	\$1,095,800	\$2,532,781	\$1,761,379	6
Sanitation & Envir. Services.	\$2,051,128	\$5,387,624	\$4,731,912	\$2,706,839	\$655,711	7
Road Impact	\$25,741,274	\$7,701,091	\$732,294	\$32,710,071	\$6,968,797	9
Facilities Tax	\$11,022,953	\$1,916,839	\$50,253	\$12,889,539	\$1,866,586	10
County Facilities Tax	\$4,498,831	\$531,871	\$0	\$5,030,702	\$531,871	11
Stormwater	\$2,951,003	\$1,345,082	\$1,399,883	\$2,896,202	(\$54,801)	12
Drug	\$602,402	\$75,709	\$2,932	\$675,180	\$72,778	13
Hotel/Motel	\$5,927,371	\$2,398,453	\$503,281	\$7,822,543	\$1,895,172	14
Parkland Dedication	\$7,550,661	\$1,482,713	\$0	\$9,033,374	\$1,482,713	15
Transit	\$807,254	\$1,343,809	\$1,343,316	\$807,747	\$493	16
CDBG	\$114,745	\$99,736	\$86,145	\$128,336	\$13,591	17
Debt Service	\$937,169	\$12,672,882	\$2,789,682	\$10,820,369	\$9,883,200	18
Capital Projects - Fund 310 (Multi-Purpose)	\$10,635,065	\$2,328,944	\$2,381,227	\$10,582,783	(\$52,282)	19
Capital Projects - Fund 312 (2019 Bonds)	\$14,885,855	\$1,404,113	\$7,362,695	\$8,927,273	(\$5,958,582)	21
Water & Wastewater Operations	*	\$38,110,437	\$33,493,837	*	\$4,616,600	22
Water & Wastewater Dev. Fees	*	\$15,914,114	\$13,358,222	*	\$2,555,892	25

* As an enterprise fund (which is similar to a private business), Water & Wastewater does not have a fund balance.



CITY OF FRANKLIN – 2ND QUARTER REPORT 2022

General Fund

	Current YTD Actuals	Prior YTD Actual	Percent Current YTD to Prior YTD	Budget	Percent Current YTD to Budget
Revenues					
Local Sales Tax	\$29,044,193	\$19,583,224	148.3%	\$45,628,573	63.7%
Property Taxes	\$7,759,491	\$8,475,950	91.5%	\$8,011,416	96.9%
State Sales Tax	\$4,610,626	\$3,621,107	127.3%	\$7,232,718	63.7%
Grants	\$1,891,114	\$3,506,815	53.9%	\$5,568,531	34.0%
Alcohol Taxes	\$3,111,413	\$2,659,478	117.0%	\$4,693,022	66.3%
State Business Tax & Fee	\$572,978	\$960,199	59.7%	\$4,496,431	12.7%
Franchise Fees	\$1,491,618	\$1,434,740	104.0%	\$2,501,079	59.6%
Building Permits	\$888,456	\$995,615	89.2%	\$1,791,465	49.6%
State TVA In Lieu Of Tax	\$433,311	\$405,331	106.9%	\$836,725	51.8%
Interest Income	(\$74,026)	\$55,619	(133.1%)	\$438,750	(16.9%)
Court Fines & Fees	\$190,767	\$137,975	138.3%	\$431,384	44.2%
State Excise Tax	\$0	\$0	0.0%	\$231,403	0.0%
In Lieu of Tax (Local)	\$220,006	\$257,080	85.6%	\$221,990	99.1%
State Sporting Wagering Tax	\$37,516	\$9,140	410.5%	\$70,000	53.6%
State Beer Tax	\$20,250	\$2,453	825.4%	\$33,034	61.3%
Other Revenues	\$761,140	\$844,749	90.1%	\$1,653,123	46.0%
Fund Balance Allocation	\$0	\$0	0.0%	\$430,000	0.0%
Total Revenues	\$50,958,853	\$42,949,476	118.6%	\$84,269,644	60.5%
Expenditures:					
Salaries & Wages	21,267,568	18,820,579	113.0%	41,818,140	50.9%
Employee Benefits	7,827,193	7,282,671	107.5%	17,690,784	44.2%
Transfers To Other Funds	3,361,998	2,033,940	165.3%	5,795,988	58.0%
Contractual Services	2,944,620	2,646,130	111.3%	4,823,307	61.0%
Capital	489,196	1,689,260	29.0%	3,815,637	12.8%
Repair & Maintenance Services	1,127,830	1,055,250	106.9%	2,494,705	45.2%
Utilities	1,113,583	1,033,094	107.8%	2,287,839	48.7%
Reimbursement from Other Funds	(2,098,746)	(2,053,983)	102.2%	(4,197,484)	50.0%
Other Expenditures	3,998,547	3,644,877	109.7%	9,740,728	41.0%
Total Expenditures	40,031,788	36,151,818	110.7%	84,269,644	47.5%
Total Unallocated Funds	10,927,065	6,797,658	160.7%	0	0.0%

- Local sales taxes are 48% higher over last year.
- Alcohol Taxes are 17% higher over last year.
- Building permit revenue is 11% less than 2021. (Development fees are dependent on timing and type of development.)
- Salaries & Wages are 13% higher over last year due to COLA and merit adjustments in FY22 and one-time Premium Pay for all employees in July 2021.
- Grant Revenue is 46% lower than last year, mainly due to receiving one time TN Cares Act money in FY21 and less Local Direct Appropriation Grant money in FY22.
- Capital Expenditures are lower than last year due to the timing of receiving vehicles that have been ordered but not received as of end of the 2nd Quarter.
- Interest income is in a deficit due to the point in time value of investment securities. The City intends to hold investments until maturity and will incur no realized loss.

CITY OF FRANKLIN – 2ND QUARTER REPORT 2022

General Fund (cont.)

Salaries & Wages - General Fund			
<u>Wage Type</u>	<u>Frequency</u>	<u>FY 2022</u>	<u>FY 2021</u>
Regular	13 Payrolls	\$19,014,182	\$17,875,111
Overtime	13 Payrolls	\$1,436,443	\$726,250
Temp-Non City Emp		\$0	\$990
Premium Pay	7/23/2021	\$753,375	\$0
Holiday Pay	11/22/2021	<u>\$63,568</u>	<u>\$218,228</u>
		<u>\$21,267,568</u>	<u>\$18,820,579</u>

Employee Benefits - General Fund			
<u>Account Type</u>	<u>Frequency</u>	<u>FY 2022</u>	<u>FY 2021</u>
FICA (Employer's Share)	13 Payrolls	\$1,486,468	\$1,358,129
FICA (Employer's Share) Premium Pay	7/23/2021	\$57,851	\$0
Medical/Vision	Monthly	\$3,369,009	\$3,232,590
Dental	Monthly	\$54,027	\$73,279
Other Group Insurance	Monthly	\$109,431	\$108,777
Retirement		\$2,473,336	\$2,355,275
Unemployment		\$866	\$10,396
Tool/Clothing Allowance		\$16,306	\$15,306
Workers Compensation	Monthly	<u>\$259,900</u>	<u>\$128,918</u>
		<u>\$7,827,193</u>	<u>\$7,282,671</u>

CITY OF FRANKLIN – 2ND QUARTER REPORT 2022

General Fund (cont.)

Grant Revenue - General Fund			
<u>Grant Name</u>	<u>Purpose</u>	<u>FY 2022</u>	<u>FY 2021</u>
Hurricane Sally (LA)	Relief	\$1,342	\$2,014
Hurricane Sally (FL)	Relief	\$1,776	\$2,664
Hurricane Ida (LA)	Relief	\$67,094	\$0
CESF	COVID 19 PD	\$0	\$148
Bulletproof Vest	Bulletproof Vest Partnership	\$20,643	\$0
Tennessee Highway Safety	Traffic Safety Enforcement	\$21,106	\$4,418
Tennessee Highway Safety	Traffic Safety Enforcement	\$301	\$0
ITS Extension	ITS Infrastructure	\$316,947	\$1,115
NEPA Phase SR 96	Traffic Signal Improvements	\$60,332	\$6,206
2021 Local Direct App Grant	Local Direct Appropriation Grant	\$0	\$1,815,648
2022 Local Direct App Grant	Local Direct Appropriation Grant	\$924,150	\$0
American Rescue Plan	100% of Premium Net Pay	\$477,424	\$0
TN CARES ACT	COVID Relief	\$0	\$1,131,180
Totals		<u>\$1,891,114</u>	<u>\$2,963,392</u>

Capital Expenditures - General Fund			
<u>Asset</u>	<u>Stage</u>	<u>FY 2022</u>	<u>FY 2021</u>
Cool Springs Adaptive Signals Control Technology	Design	\$117,197	\$637,559
ITS Extension	Construction	\$0	\$2,780
Lewisburg Pike Multi-Use Trail	Design	\$0	\$39,090
SR-96 Adaptive Signals Control Technology	Design	\$41,287	\$18,215
Building Physical Access Control Upgrade	Construction	\$84,685	\$0
2020 Ford Explorer Marked Police Vehicles (14)	Purchase	\$0	\$726,110
2020 Ford Hybrid Marked Police Vehicle	Purchase	\$0	\$54,080
2020 Ford Explorer Unmarked Police Vehicles (3)	Purchase	\$0	\$124,926
MSA G1 40 Min Carbon Cylinder	Purchase	\$0	\$86,500
Leaf Vacuum John Deere 4045TFC03	Purchase	\$95,423	\$0
Stryker LifePak 15 V4	Purchase	\$104,075	\$0
John Deere Utility Tractor	Purchase	<u>\$46,530</u>	<u>\$0</u>
Totals		<u>\$489,197</u>	<u>\$1,689,260</u>

CITY OF FRANKLIN – 2ND QUARTER REPORT 2022

Street Aid Fund

	Current YTD Actuals	Prior YTD Actual	Percent Current YTD to Prior YTD	Budget	Percent Current YTD to Budget
Revenues					
Beginning Fund Balance	\$ 771,402	\$ 601,819	128.2%	\$ 771,402	100.0%
Property Taxes	1,059,197	809,178	130.9%	1,073,088	98.7%
Interest Income	6,569	455	1,444.4%	7,725	85.0%
State Gasoline Tax	1,541,413	1,354,702	113.8%	2,485,811	62.0%
Transfer From General Fund	250,000	250,000	100.0%	300,000	83.3%
Total Revenues	3,628,581	3,016,154	120.3%	4,638,026	78.2%
Expenditures:					
Repair & Maintenance Services	1,095,800	2,418,015	45.3%	3,871,097	28.3%
Total Expenditures	1,095,800	2,418,015	45.3%	3,871,097	28.3%
Total Unallocated Funds	2,532,781	598,139	423.4%	766,929	330.2%

- In the Street Aid Fund, gasoline taxes are 14% higher.
- Expenditures are lower in FY2022 due to less repair and maintenance compared to FY2021.

CITY OF FRANKLIN – 2ND QUARTER REPORT 2022

Sanitation Fund

	Current YTD Actuals	Prior YTD Actual	Percent Current YTD to Prior YTD	Budget	Percent Current YTD to Budget
Revenues					
Beginning Fund Balance	\$ 2,051,128	\$ 1,066,081	192.4%	\$ 2,051,128	100.0%
Grants	61,208	14,327	427.2%	-	0.0%
Interest Income	6,154	115	5,358.5%	-	0.0%
Sanitation Collection Services	3,017,092	2,757,841	109.4%	6,338,320	47.6%
Tipping Fees	2,128,841	2,103,828	101.2%	3,800,000	56.0%
Transfer From General Fund	-	150,000	0.0%	61,209	0.0%
Other Revenues	174,328	336,316	51.8%	589,223	29.6%
Total Revenues	7,438,752	6,428,507	115.7%	12,839,880	57.9%
Expenditures:					
Salaries & Wages	1,246,612	1,133,715	110.0%	2,536,491	49.1%
Employee Benefits	589,557	578,767	101.9%	1,255,450	47.0%
Transfers To Other Funds	49,723	52,312	95.1%	227,092	21.9%
Contractual Services	44,973	37,140	121.1%	59,454	75.6%
Capital	-	313,739	0.0%	1,030,186	0.0%
Repair & Maintenance Services	369,091	280,082	131.8%	578,233	63.8%
Utilities	42,202	37,398	112.8%	87,248	48.4%
Other Expenditures	2,389,754	2,779,468	86.0%	5,495,063	43.5%
Total Expenditures	4,731,912	5,212,621	90.8%	11,269,217	42.0%
Total Unallocated Funds	2,706,839	1,215,886	222.6%	1,570,663	172.3%

- Collection services revenue is 9% higher than last year.
- Tipping fee revenue is comparable to last year.
- Grant Revenue is higher than last year due to one-time American Rescue Plan money for Premium Pay.
- Other Revenues were higher last year due to Blue Bin Revenue, which began being collected in December 2019.
- Salaries & Wages are 10% higher over last year due to COLA and merit adjustments in FY22 and one-time Premium Pay for all employees in July 2021.
- There are no capital expenditures in the 2nd quarter due timing of replacement equipment being purchased.

CITY OF FRANKLIN – 2ND QUARTER REPORT 2022

Sanitation Fund (cont.)

Salaries & Wages - Sanitation Fund			
<u>Wage Type</u>	<u>Frequency</u>	<u>FY 2022</u>	<u>FY 2021</u>
Regular	13 Payrolls	\$1,051,163	\$984,175
Overtime	13 Payrolls	\$133,726	\$128,412
Temp-Non City Emp		\$0	\$4,831
Premium Pay	7/23/2021	\$56,859	\$0
Holiday Pay	11/22/2021	\$4,864	\$16,297
		<u>\$1,246,612</u>	<u>\$1,133,715</u>

Employee Benefits - Sanitation Fund				
<u>Account Type</u>	<u>Frequency</u>	<u>FY 2022</u>	<u>FY 2021</u>	
FICA (Employer's Share)	13 Payrolls	\$86,603	\$81,955	
FICA (Employer's Share) Premium Pay	7/23/2021	\$4,350	\$0	
Medical/Vision	Monthly	\$303,124	\$300,383	
Dental	Monthly	\$5,937	\$6,705	
Other Group Insurance	Monthly	\$6,731	\$6,921	
Retirement		\$166,588	\$164,003	
Workers Compensation	Monthly	<u>\$16,225</u>	<u>\$18,801</u>	
		<u>\$589,557</u>	<u>\$578,767</u>	

Grant Revenue - Sanitation			
<u>Grant Name</u>	<u>Purpose</u>	<u>FY 2022</u>	<u>FY 2021</u>
American Rescue Plan	100% of Premium Net Pay	\$61,208	\$0
TN CARES Act	COVID Relief	\$0	\$14,327
Totals		<u>\$61,208</u>	<u>\$14,327</u>

Capital Expenditures - Sanitation			
<u>Asset</u>	<u>Stage</u>	<u>FY 2022</u>	<u>FY 2021</u>
Chassis 2020 Autocar	Purchase	\$0	\$313,739
Totals		<u>\$0</u>	<u>\$313,739</u>

CITY OF FRANKLIN – 2ND QUARTER REPORT 2022

Road Impact Fund

	Current YTD Actuals	Prior YTD Actual	Percent Current YTD to Prior YTD	Budget	Percent Current YTD to Budget
Revenues					
Beginning Fund Balance	\$ 25,741,274	\$ 22,442,977	114.7%	\$ 25,741,274	100.0%
Interest Income	(136,207)	43,044	(316.4%)	50,000	(272.4%)
Road Impact Fees	7,837,298	4,320,671	181.4%	4,519,727	173.4%
Total Revenues	33,442,365	26,806,692	124.8%	30,311,001	110.3%
Expenditures:					
Transfers To Other Funds	732,294	724,851	101.0%	2,893,316	25.3%
Contractual Services	0	740,587	0.0%	3,050,000	0.0%
Capital	0	43,968	0.0%	-	0.0%
Total Expenditures	732,294	1,509,406	48.5%	5,943,316	12.3%
Total Unallocated Funds	32,710,071	25,297,286	129.3%	24,367,685	134.2%

- Road impact fees are 81% more than last year. (These revenues are dependent on timing and type of development.)
- Interest income is in a deficit due to the point in time value of investment securities. The City intends to hold investments until maturity and will incur no realized loss.
- Contractual Services were higher in the prior year due to a fee reimbursement.

Capital Expenditures - Road Impact				
<u>Asset</u>	<u>Stage</u>	<u>FY 2022</u>	<u>FY 2021</u>	
Westhaven Traffic Signal	Construction	\$0	\$4,437	
Long Lane Bridge	Design	\$0	\$9,538	
Jordan Road Improvements	Design	\$0	\$29,993	
Totals		\$0	\$43,968	

CITY OF FRANKLIN – 2ND QUARTER REPORT 2022

Facilities Tax Fund

	Current YTD Actuals	Prior YTD Actual	Percent Current YTD to Prior YTD	Budget	Percent Current YTD to Budget
Revenues					
Beginning Fund Balance	\$ 11,022,953	\$ 10,694,849	103.1%	\$ 11,022,953	100.0%
Interest Income	(44,321)	18,344	(241.6%)	50,000	(88.6%)
Facilities Taxes	1,734,715	1,624,107	106.8%	2,628,376	66.0%
Other Revenues	226,444	-	0.0%	-	0.0%
Total Revenues	12,939,792	12,337,300	104.9%	13,701,329	94.4%
Expenditures:					
Contractual Services	2,913	9,598	30.4%	-	0.0%
Capital	36,680	2,084,358	1.8%	557,206	6.6%
Repair & Maintenance Services	9,800	-	0.0%	-	0.0%
Other Expenditures	860	159,708	0.5%	20,020	4.3%
Total Expenditures	50,253	2,253,664	2.2%	577,226	8.7%
Total Unallocated Funds	12,889,539	10,083,636	127.8%	13,124,103	98.2%

- Facilities taxes are 7% more than last year. (These revenues are dependent on timing and type of development.)
- Capital expenditures incurred in prior year were for fire station 7 construction, which opened June 2021.

Capital Expenditures - Facilities			
Asset	Stage	FY 2022	FY 2021
Fire Station #7	Construction	\$0	\$1,996,382
2020 Chevrolet Silverado	Purchase	\$0	\$43,737
Telestaffing System	Purchase	\$0	\$44,240
Tractor Mounted Mower	Purchase	\$36,680	\$0
Totals		<u>\$36,680</u>	<u>\$2,084,359</u>

CITY OF FRANKLIN – 2ND QUARTER REPORT 2022

County Facilities Tax Fund

	Current YTD Actuals	Prior YTD Actual	Percent Current YTD to Prior YTD	Budget	Percent Current YTD to Budget
Revenues					
Beginning Fund Balance	\$4,498,831	\$3,673,984	122.5%	\$4,498,831	100.0%
Interest Income	(14,170)	6,908	(205.1%)	15,000	(94.5%)
Facilities Taxes	546,042	432,039	126.4%	742,649	73.5%
Total Revenues	5,030,702	4,112,931	122.3%	5,256,480	95.7%
Expenditures:					
Transfers To Other Funds	-	125,000	0.0%	-	0.0%
Total Expenditures	-	125,000	0.0%	-	0.0%
Total Unallocated Funds	5,030,702	3,987,931	126.1%	5,256,480	95.7%

- This fund was created to account for facilities taxes received from the County.
- Facilities taxes are 26% higher than last year.

CITY OF FRANKLIN – 2ND QUARTER REPORT 2022

Stormwater Fund

	Current YTD Actuals	Prior YTD Actual	Percent Current YTD to Prior YTD	Budget	Percent Current YTD to Budget
Revenues					
Beginning Fund Balance	\$ 2,951,003	\$ 2,695,401	109.5%	\$ 2,951,003	100.0%
Grants	-	1,307	0.0%	-	0.0%
Interest Income	(1,032)	4,118	(25.1%)	50,000	(2.1%)
Stormwater Fees	1,269,323	1,208,025	105.1%	2,572,500	49.3%
Other Revenues	76,790	119,582	64.2%	194,250	39.5%
Total Revenues	4,296,085	4,028,433	106.6%	5,767,753	74.5%
Expenditures:					
Salaries & Wages	646,578	587,163	110.1%	1,291,890	50.0%
Employee Benefits	303,183	292,032	103.8%	616,974	49.1%
Contractual Services	4,035	43,164	9.3%	71,000	5.7%
Repair & Maintenance Services	64,420	49,759	129.5%	143,450	44.9%
Utilities	14,953	9,904	151.0%	35,685	41.9%
Other Expenditures	366,713	254,898	143.9%	673,263	54.5%
Total Expenditures	1,399,883	1,236,921	113.2%	2,832,262	49.4%
Total Unallocated Funds	2,896,202	2,791,513	103.8%	2,935,491	98.7%

- Stormwater fees collected are 5% higher than last year and on track per the budget.
- Salaries & Wages are 10% higher over last year due to COLA and merit adjustments in FY22 and one-time Premium Pay for all employees in July 2021.

Salaries & Wages - Stormwater Fund			
<u>Wage Type</u>	<u>Frequency</u>	<u>FY 2022</u>	<u>FY 2021</u>
Regular	13 Payrolls	\$594,560	\$569,400
Overtime	13 Payrolls	\$21,423	\$10,183
Premium Pay	7/23/2021	\$28,429	\$0
Holiday Pay	11/22/2021	\$2,166	\$7,580
		<u>\$646,578</u>	<u>\$587,163</u>

Employee Benefits - Stormwater Fund			
<u>Account Type</u>	<u>Frequency</u>	<u>FY 2022</u>	<u>FY 2021</u>
FICA (Employer's Share)	13 Payrolls	\$44,788	\$42,181
FICA (Employer's Share) Premium Pay	7/23/2021	\$2,066	\$0
Medical/Vision	Monthly	\$156,631	\$153,178
Dental	Monthly	\$3,690	\$3,088
Other Group Insurance	Monthly	\$3,871	\$3,883
Retirement		\$85,667	\$84,471
Workers Compensation	Monthly	\$6,470	\$5,232
		<u>\$303,183</u>	<u>\$292,032</u>

CITY OF FRANKLIN – 2ND QUARTER REPORT 2022

Drug Fund

	Current YTD Actuals	Prior YTD Actual	Percent Current YTD to Prior YTD	Budget	Percent Current YTD to Budget
Revenues					
Beginning Fund Balance	\$ 602,402	\$ 520,472	115.7%	\$ 602,402	100.0%
Interest Income	4,250	2,209	192.4%	6,000	70.8%
Drug Fines Received	29,739	28,419	104.6%	58,000	51.3%
Other Revenues	41,720	74,174	56.2%	65,500	63.7%
Total Revenues	678,111	625,274	108.5%	731,902	92.7%
Expenditures:					
Utilities	-	-	0.0%	6,000	0.0%
Other Expenditures	2,932	64,590	4.5%	302,500	1.0%
Total Expenditures	2,932	64,590	4.5%	308,500	1.0%
Total Unallocated Funds	675,180	560,684	120.4%	423,402	159.5%

- Drug fine collections are 5% higher than last year. This revenue is dependent on court actions.

CITY OF FRANKLIN – 2ND QUARTER REPORT 2022

Hotel/Motel Tax Fund

	Current YTD Actuals	Prior YTD Actual	Percent Current YTD to Prior YTD	Budget	Percent Current YTD to Budget
Revenues					
Beginning Fund Balance	\$ 5,927,371	\$ 7,503,829	79.0%	\$ 5,927,371	100.0%
Interest Income	(24,163)	10,189	(237.2%)	25,000	(96.7%)
State Short Term Vacation Rental Tax	135,199	-	0.0%	-	0.0%
Hotel/Motel Taxes	2,287,417	1,061,981	215.4%	2,419,080	94.6%
Transfer From General Fund	-	-	0.0%	1,150,000	0.0%
Total Revenues	8,325,824	8,575,999	97.1%	9,521,451	87.4%
Expenditures:					
Transfers To Other Funds	157,654	1,763,342	8.9%	1,019,071	15.5%
Capital	-	-	0.0%	214,286	0.0%
Repair & Maintenance Services	-	-	0.0%	250,000	0.0%
Other Expenditures	345,628	697,297	49.6%	1,230,243	28.1%
Total Expenditures	503,281	2,460,639	20.5%	2,713,600	18.5%
Total Unallocated Funds	7,822,543	6,115,360	127.9%	6,807,851	114.9%

- Hotel/Motel tax collections are 115% higher than last year. This is due to the increase in travel.
- Other Expenditures are 50% lower than last year due to the Cool Springs Conference Center Operations reporting a profit in August, September, October, and December.



CITY OF FRANKLIN – 2ND QUARTER REPORT 2022

Parkland Dedication Fund

	Current YTD Actuals	Prior YTD Actual	Percent Current YTD to Prior YTD	Budget	Percent Current YTD to Budget
Revenues					
Beginning Fund Balance	\$ 7,550,661	\$ 8,236,553	91.7%	\$ 7,550,661	100.0%
Interest Income	(33,372)	12,953	(257.6%)	20,000	(166.9%)
Parkland Dedication Fees	1,516,084	680,032	222.9%	1,024,768	147.9%
Total Revenues	9,033,374	8,929,538	101.2%	8,595,429	105.1%
Expenditures:					
Transfers To Other Funds	-	1,361,850	0.0%	-	0.0%
Total Expenditures	-	1,361,850	0.0%	-	0.0%
Total Unallocated Funds	9,033,374	7,567,688	119.4%	8,595,429	105.1%

- Parkland Dedication fees are 123% higher than last year. (These revenues are dependent on timing and type of development). The current year fees are from Quadrant 2 for Watsons Glen Subdivision and Villages at Southbrook.
- Transfer in 2021 was to fund the Capital Project Fund for the FSSD Athletic Fields.



CITY OF FRANKLIN – 2ND QUARTER REPORT 2022

Transit Fund

	Current YTD Actuals	Prior YTD Actual	Percent Current YTD to Prior YTD	Budget	Percent Current YTD to Budget
Revenues					
Beginning Fund Balance	\$ 807,254	\$ 817,912	98.7%	\$ 807,254	100.0%
Grants	533,134	201,039	265.2%	2,412,719	22.1%
Interest Income	5,644	1,847	305.6%	-	0.0%
Transit Fares	35,133	16,275	215.9%	50,000	70.3%
Transfer From General Fund	764,998	903,034	84.7%	815,364	93.8%
Other Revenues	4,900	4,900	100.0%	9,700	50.5%
Total Revenues	2,151,063	1,945,007	110.6%	4,095,037	52.5%
Expenditures:					
Capital	-	164,178	0.0%	200,000	0.0%
Other Expenditures	1,343,316	1,269,133	105.8%	3,087,783	43.5%
Total Expenditures	1,343,316	1,433,311	93.7%	3,287,783	40.9%
Total Unallocated Funds	807,747	511,696	157.9%	807,254	100.1%

- Transit fares are 116% higher than last year.
- Transit has needed 94% of the budgeted operating subsidy in the 2nd quarter. Grant revenues are anticipated during the year to stay within the budgeted total transfer.
- Capital budgeted amount is for a van, which is not yet purchased.

Grant Revenue - Transit			
<u>Grant Name</u>	<u>Purpose</u>	<u>FY 2022</u>	<u>FY 2021</u>
Allocation for 5307 FY2012	Urbanized Support	\$16,145	\$0
FY16 5307 Allocation	Operating Assistance	\$9,961	\$0
FY2015- 5339	Capital Cost of Leasing	\$0	\$7,072
5307 FY Application	Capital and Operating Assistance	\$0	\$1,406
Operating Assistance	Operating Assistance	\$33,128	\$13,564
TN CARES ACT	COVID Relief	\$473,884	\$0
Totals		<u>\$533,117</u>	<u>\$22,043</u>

Capital Expenditures - Transit Fund			
<u>Asset</u>	<u>Stage</u>	<u>FY 2022</u>	<u>FY 2021</u>
2021 Starttrans Vans (2)	Purchase	\$0	\$164,178
Totals		<u>\$0</u>	<u>\$164,178</u>

CITY OF FRANKLIN – 2ND QUARTER REPORT 2022

CDBG Fund

	Current YTD Actuals	Prior YTD Actual	Percent Current YTD to Prior YTD	Budget	Percent Current YTD to Budget
Revenues					
Beginning Fund Balance	\$ 114,745	\$ 113,066	101.5%	\$ 114,745	100.0%
Grants	96,888	286,441	33.8%	773,000	12.5%
Interest Income	2,848	948	300.4%	5,000	57.0%
Total Revenues	214,481	400,455	53.6%	892,745	24.0%
Expenditures:					
Contractual Services	8,079	35,900	22.5%	200,000	4.0%
Repair & Maintenance Services	-	-	0.0%	175,000	0.0%
Other Expenditures	78,066	171,509	45.5%	401,000	19.5%
Total Expenditures	86,145	207,409	41.5%	776,000	11.1%
Total Unallocated Funds	128,336	193,046	66.5%	116,745	109.9%

- Other expenditures include CARES Act Reimbursements to Mercy Health, Boys & Girls Club, and African American Society

Grant Revenue - CDBG			
<u>Grant Name</u>	<u>Purpose</u>	<u>FY 2022</u>	<u>FY 2021</u>
Community Development	Economic Development	\$96,888	\$52,078
Totals		<u>\$96,888</u>	<u>\$52,078</u>

CITY OF FRANKLIN – 2ND QUARTER REPORT 2022

Debt Service Fund

	Current YTD Actuals	Prior YTD Actual	Percent Current YTD to Prior YTD	Budget	Percent Current YTD to Budget
Revenues					
Beginning Fund Balance	\$ 937,169	\$ 804,607	116.5%	\$ 937,169	100.0%
Property Taxes	11,629,983	10,918,504	106.5%	11,782,505	98.7%
Interest Income	3,228	12,911	25.0%	25,000	12.9%
Transfer From General Fund	-	94,896	0.0%	-	0.0%
Transfer from Sanitation Fund	49,723	52,312	95.1%	209,512	23.7%
Transfer from Road Impact Fund	732,294	724,851	101.0%	2,893,316	25.3%
Transfer from Hotel/Motel Tax Fund	157,654	371,492	42.4%	1,019,071	15.5%
Transfer from Water & Sewer Fund	100,000	100,000	100.0%	200,000	50.0%
Total Revenues	13,610,051	13,079,574	104.1%	17,066,573	79.7%
Expenditures:					
Debt Service Payments	2,789,682	3,353,222	83.2%	16,099,937	17.3%
Total Expenditures	2,789,682	3,353,222	83.2%	16,099,937	17.3%
Total Unallocated Funds	10,820,369	9,726,352	111.2%	966,636	1,119.4%

- The Debt Service Fund shows a current year surplus of \$10.8 million. The surplus will decrease as it is used to fund debt service payments due in the 3rd and 4th quarters.
- Expenditures are 21% lower due to the payoff of the 2005 Truist Swap in FY2021.

CITY OF FRANKLIN – 2ND QUARTER REPORT 2022

Capital Projects Fund 310 (Multi-Purpose)

	Current YTD Actuals	Prior YTD Actual	Percent Current YTD to Prior YTD	Budget	Percent Current YTD to Budget
Revenues					
Beginning Fund Balance	\$ 10,635,065	\$ 9,815,410	108.4%	\$ -	0.0%
Grants	19,928	435,015	4.6%	-	0.0%
Interest Income	(37,984)	20,184	(188.2%)	-	0.0%
Transfer From General Fund	2,347,000	636,010	369.0%	-	0.0%
Transfer from Hotel/Motel Tax Fund	-	1,391,850	0.0%	-	0.0%
Other Revenues	-	1,486,850	0.0%	-	0.0%
Total Revenues	12,964,009	13,785,319	94.0%	-	0.0%
Expenditures:					
Contractual Services	48,079	79,047	60.8%	-	0.0%
Capital	2,312,679	2,149,916	107.6%	-	0.0%
Other Expenditures	20,469	590,787	3.5%	-	0.0%
Total Expenditures	2,381,227	2,819,750	84.4%	-	0.0%
Total Unallocated Funds	10,582,783	10,965,570	96.5%	-	0.0%

- The fund contains expenditures for city projects.
- Grant Revenue is less than last year due to non-recurring revenue being received.
- Capital is 7% higher this year due to projects being in various stages of design and construction.

Grant Revenue - 310 (Multi-Purpose)			
<u>Grant Name</u>	<u>Purpose</u>	<u>FY 2022</u>	<u>FY 2021</u>
SR-6 from SR-397 to Downs Blv	Roadway Widening	\$19,928	\$18,425
Mack Hatcher Parkway	ROW and Design	\$0	\$416,590
Totals		<u>\$19,928</u>	<u>\$435,015</u>

CITY OF FRANKLIN – 2ND QUARTER REPORT 2022

Capital Projects Fund 310 (Multi-Purpose) (cont.)

Capital Expenditures - Capital			
<u>Asset</u>	<u>Stage</u>	<u>FY 2022</u>	<u>FY 2021</u>
Bicentennial Park Final Design	Design	\$25,879	\$212,850
Lewisburg Pike Sidewalk/Multi-Use Trail	Design	\$12,412	\$55,455
Liberty Pike/N Royal Oaks Roundabout Design	Design	\$54,182	\$67,356
Robinson Lake Dam Rehab	Construction	\$236,645	\$115,986
SE Municipal Park	Construction	\$271,731	\$393,219
Harlinsdale Farm Trail and Bridge Design	Design	\$32,086	\$142,778
New City Hall Design	Design	\$325,814	\$68,758
FSSD Baseball Field Reconstruction	Design	\$1,221,104	\$0
West Main Street Bridge	Design	\$2,379	\$16,677
Long Lane Bridge	Design	\$96,804	\$37,179
Harlinsdale Main Barn Restoration	Design	\$5,425	\$192,625
Aspen Grove Park	Design	\$4,328	\$26,723
Liberty Park Improvements	Design	\$23,890	\$21,625
Battle Ave Drainage Improvements	Construction	\$0	\$119,996
Westhaven Traffic Signal	Construction	\$0	\$254,976
Fifth Ave Parking Lot	Construction	\$0	\$166,062
Church Street Improvements	Design	\$0	\$18,313
Pratt Lane Bridge	Design	\$0	\$16,019
Popular Grove Casting/Paving	Construction	\$0	\$99,156
McEwen Drive and Interstate 65 Improvements	Construction	\$0	\$32,010
McEwen Drive and Cool Springs Blvd Improvements	Design	\$0	\$10,255
Watson Branch Culvert	Construction	\$0	\$81,899
Totals		<u>\$2,312,679</u>	<u>\$2,149,917</u>

CITY OF FRANKLIN – 2ND QUARTER REPORT 2022

Capital Projects Fund 312 (2019 Bonds)

	Current YTD Actuals	Prior YTD Actual	Percent Current YTD to Prior YTD	Budget	Percent Current YTD to Budget
Revenues					
Beginning Fund Balance	\$ 14,885,855	\$ 24,675,694	60.3%	\$ -	0.0%
Grants	1,263,787	13,593	9,297.6%	-	0.0%
Interest Income	4,759	(6,294)	(75.6%)	-	0.0%
Other Revenues	135,568	-	0.0%	-	0.0%
Total Revenues	16,289,968	24,682,993	66.0%	-	0.0%
Expenditures:					
Contractual Services	54,850	69,770	78.6%	-	0.0%
Capital	6,283,456	1,337,857	469.7%	-	0.0%
Repair & Maintenance Services	-	75	0.0%	-	0.0%
Other Expenditures	1,024,389	2,203,031	46.5%	-	0.0%
Total Expenditures	7,362,695	3,610,733	203.9%	-	0.0%
Total Unallocated Funds	8,927,273	21,072,260	42.4%	-	0.0%

- The fund accounts for the proceeds received from a bond issued in May 2019.
- Grant revenue is higher than last year due to reimbursement for the State Route 96 Multi-Use Trail.
- Capital Expenditures are 370% higher than last year due to construction on several capital projects.

Grant Revenue - 312 (2019 Bonds)			
<u>Grant Name</u>	<u>Purpose</u>	<u>FY 2022</u>	<u>FY 2021</u>
SR-96 Multi-Use Trail	Construction of Multi-Use Trail	\$1,263,787	\$0
Totals		<u>\$1,263,787</u>	<u>\$0</u>

Capital Expenditures - Bonds (2019 Series)			
<u>Asset</u>	<u>Stage</u>	<u>FY 2022</u>	<u>FY 2021</u>
East McEwen Drive Phase 5 Improvements	Design	\$81,660	\$131,350
East McEwen Drive Phase 4 Improvements	Design	\$460,063	\$6,753
East McEwen and Cool Springs Blvd Improvements	Design	\$0	\$45,750
New Highway 96W Multi-Use Trails	Construction	\$1,102,053	\$16,991
Franklin Road Sidewalks and Streetscape	Construction	\$888,590	\$172,929
SE Municipal Park	Construction	\$3,581,140	\$0
McEwen Drive Ramp Improvements	Construction	\$169,951	\$0
Municipal Services Complex Improvements	Construction	\$0	\$17,432
2020 Sutphen Customer SL75 Aerial	Purchase	\$0	\$946,652
Totals		<u>\$6,283,457</u>	<u>\$1,337,857</u>

CITY OF FRANKLIN – 2ND QUARTER REPORT 2022

Water/Sewer Operations

	Current YTD Actuals	Prior YTD Actual	Percent Current YTD to Prior YTD	Budget	Percent Current YTD to Budget
Revenues					
Grants	\$ 1,138,368	\$ 316,897	359.2%	\$ -	0.0%
Interest Income	(149,786)	48,719	(307.5%)	697,200	(21.5%)
Transfer From General Fund	-	-	0.0%	1,122,415	0.0%
Customer Service	18,919,311	18,295,348	103.4%	32,929,808	57.5%
Loan Proceeds	3,891,464	26,659,752	14.6%	-	0.0%
Other Revenues	14,311,079	145,951	9,805.4%	33,800	42,340.5%
Total Revenues	38,110,437	45,466,667	83.8%	34,783,223	109.6%
Expenditures:					
Salaries & Wages	2,517,619	2,418,342	104.1%	5,226,231	48.2%
Employee Benefits	1,221,286	1,193,852	102.3%	2,584,082	47.3%
Transfers To Other Funds	100,000	100,000	100.0%	200,000	50.0%
Contractual Services	365,310	198,734	183.8%	1,223,868	29.8%
Capital	20,259,945	32,589,360	62.2%	6,118,500	331.1%
Repair & Maintenance Services	272,768	292,122	93.4%	703,290	38.8%
Utilities	870,767	876,666	99.3%	1,659,718	52.5%
Debt Service Payments	270,262	281,663	96.0%	5,744,760	4.7%
Lease Payments	2,070,533	533,455	388.1%	245,975	841.8%
Other Expenditures	5,545,348	5,684,965	97.5%	11,242,009	49.3%
Total Expenditures	33,493,837	44,169,159	75.8%	34,948,434	95.8%
Total Unallocated Funds	4,616,600	1,297,509	355.8%	(165,211)	(2,794.4%)

- Customer service revenue is 3% higher than last year.
- Interest income is in a deficit due to the point in time value of investment securities. The City intends to hold investments until maturity and will incur no realized loss.
- Loan Proceeds reflects funds received from the State of Tennessee Revolving Loan Program for Improvements to the City's Wastewater Treatment Plant. Through the 2nd Quarter, bond funds were being used to pay these expenses.
- Salaries & Wages are 4% higher over last year due to COLA and merit adjustments in FY22 and one-time Premium Pay for all employees in July 2021.
- Capital expenditures are 38% lower than last year due to timing of design and construction on various projects.

CITY OF FRANKLIN – 2ND QUARTER REPORT 2022

Water/Sewer Operations (cont.)

Customer Service Revenue			
<u>Service Revenue</u>	<u>Frequency</u>	<u>FY 2022</u>	<u>FY 2021</u>
Water	Monthly	\$7,153,009	\$7,158,476
Sewer	Monthly	\$11,683,727	\$11,044,700
Reclaimed	Monthly	<u>\$82,576</u>	<u>\$92,173</u>
Totals		<u>\$18,919,311</u>	<u>\$18,295,348</u>

Grant Revenue - Water/Sewer			
<u>Grant Name</u>	<u>Purpose</u>	<u>FY 2022</u>	<u>FY 2021</u>
SR-96 Multi-Use Trail	Construction of Multi-Use Trail	\$1,015,952	\$0
American Rescue Plan	100% of Premium Net Pay	\$122,416	\$0
TN CARES ACT	COVID Relief	\$0	\$66,897
Totals		<u>\$1,138,368</u>	<u>\$66,897</u>

Salaries & Wages - Water/Sewer Fund			
<u>Wage Type</u>	<u>Frequency</u>	<u>FY 2022</u>	<u>FY 2021</u>
Regular	13 Payrolls	\$2,299,321	\$2,314,925
Overtime	13 Payrolls	\$95,702	\$70,823
Premium Pay	7/23/2021	\$113,717	\$0
Holiday Pay	11/22/2021	<u>\$8,879</u>	<u>\$32,593</u>
		<u>\$2,517,619</u>	<u>\$2,418,342</u>

CITY OF FRANKLIN – 2ND QUARTER REPORT 2022

Water/Sewer Operations (cont.)

Employee Benefits - Water/Sewer Fund			
<u>Account Type</u>	<u>Frequency</u>	<u>FY 2022</u>	<u>FY 2021</u>
FICA (Employer's Share)	13 Payrolls	\$174,917	\$175,387
FICA (Employer's Share) Premium Pay	7/23/2021	\$8,699	\$0
Medical/Vision	Monthly	\$608,178	\$598,496
Dental	Monthly	\$14,447	\$13,814
Other Group Insurance	Monthly	\$15,085	\$14,683
Retirement		\$368,378	\$362,368
Workers Compensation	Monthly	<u>\$31,581</u>	<u>\$29,105</u>
		<u>\$1,221,286</u>	<u>\$1,193,852</u>

Capital Expenditures - Water and Sewer			
<u>Asset</u>	<u>Stage</u>	<u>FY 2022</u>	<u>FY 2021</u>
Water Reclamation Facility	Construction	\$15,894,000	\$28,055,300
South Prong Drainage Basin Sanitary Sewer Improvements	Design	\$55,486	\$23,083
New Highway 96W Multi-Use Trails	Construction	\$1,137,914	\$0
Franklin Road Water and Sewer Line Improvements	Construction	\$450,402	\$456,274
Holiday Court Sewer Pump Station Replacement	Construction	\$2,583	\$551,774
SE Municipal Park	Construction	\$385,432	\$0
Henpeck Lane Line Improvements	Const Admin	\$0	\$10,828
Sanitary Sewer Main Rehabilitation	Construction	\$221,716	\$0
Reclaimed Water System Model and Master Plan Update	Design	\$5,385	\$3,731
Sanitary Sewer Lateral Improvements	Construction	\$130,820	\$162,110
AMI Project - FlexNet Project MGMT	Design	\$1,500	\$175,450
Berry Farms AMI Project	Construction	\$15,474	\$0
Spencer Creek at Franklin Road Sanitary Sewer Rehab	Construction	\$313,063	\$2,118,697
Water System Modeling	Design	\$0	\$81,227
SE Wastewater Capacity Study	Design	\$438,114	\$762,878
Lewisburg Pike Water Main Relocation	Design	\$140,730	\$0
Adams Street Water and Sewer Improvements	Design	\$10,448	\$0
Gist Street Water and Sewer Line Improvements	Construction	\$15,227	\$0
Southeast Pilot and Redwing Reclaimed Water Pump Station	Construction	\$970,731	\$0
Mack Hatcher NW Water and Sewer Relocation	Easement	\$58,383	\$25,000
Watson Branch Sanitary Sewer	Easement	\$12,540	\$0
Fourth Ave Parking Garage Line Repair	Construction	\$0	\$389
Sumitomo PX8090P3 Gearbox	Equipment	\$0	\$51,476
CDD5020-XDS2.0 Grinder	Equipment	\$0	\$44,850
2020 Chevy Silverado 1500	Vehicle	<u>\$0</u>	<u>\$66,293</u>
Totals		<u>\$20,259,945</u>	<u>\$32,589,360</u>

CITY OF FRANKLIN – 2ND QUARTER REPORT 2022

Water/Sewer Development Fees

	Current YTD Actuals	Prior YTD Actual	Percent Current YTD to Prior YTD	Budget	Percent Current YTD to Budget
Revenues					
Interest Income	\$ 1,439	\$ 20,681	7.0%	\$ -	0.0%
Customer Service	23,000	32,500	70.8%	-	0.0%
Impact Fees	2,734,046	2,030,679	134.6%	-	0.0%
Bond & Premium Proceeds	13,153,116	-	0.0%	-	0.0%
Other Revenues	2,514	1,675	150.1%	-	0.0%
Total Revenues	15,914,114	2,085,535	763.1%	-	0.0%
Expenditures:					
Transfers To Other Funds	12,938,893	-	0.0%	-	0.0%
Capital	18,958	144,402	13.1%	-	0.0%
Debt Service Payments	400,236	305,077	131.2%	-	0.0%
Other Expenditures	136	1,113	12.2%	-	0.0%
Total Expenditures	13,358,222	450,592	2,964.6%	-	0.0%
Total Unallocated Funds	2,555,892	1,634,942	156.3%	-	0.0%

- Access fees and system development fees are 35% higher than last year. (These revenues are also dependent on timing and type of development.)

Capital Expenditures - Water and Sewer Development Fees				
Asset	Stage	FY 2022	FY 2021	
Goose Creek/Redwings Reclaimed Water Pump Station	Design	\$18,958	\$108,428	
Berry Farms/Reams Fleming Tract Reclaimed Improvements	Construction	\$0	\$1,251	
Mack Hatcher NW Water and Sewer Relocation	Construction	\$0	\$2,100	
Redwing Meadows Land Acquisition	Easement	\$0	\$32,623	
Totals		<u>\$18,958</u>	<u>\$144,402</u>	

CITY OF FRANKLIN – 2ND QUARTER REPORT 2022

On the Horizon

March 2022							April 2022							May 2022						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5						1	2	1	2	3	4	5	6	7
6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14
13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21
20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28
27	28	29	30	31			24	25	26	27	28	29	30	29	30	31				

Wednesday, March 9, 2022	Budget and Finance Committee Meeting. Budget Presentations continue.
Thursday, March 10, 2022	Budget and Finance Committee Meeting. Budget Presentations continue.
Thursday, April 14, 2022	Budget and Finance Committee Meeting. Budget Presentations continue.
Thursday, April 21, 2022	Budget and Finance Committee Meeting, Budget Presentations continue.
Thursday, May 12, 2022	Budget and Finance Committee Meeting, Budget Presentations of Proposed FY 2023 Budget.

Finance Department

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